



## **LGMSD 2022/23**

Mukono District

(Vote Code: 542)

<b>Assessment</b>	<b>Scores</b>
Crosscutting Minimum Conditions	80%
Education Minimum Conditions	60%
Health Minimum Conditions	70%
Water & Environment Minimum Conditions	80%
Micro-scale Irrigation Minimum Conditions	30%
Crosscutting Performance Measures	65%
Educational Performance Measures	71%
Health Performance Measures	70%
Water & Environment Performance Measures	83%
Micro-scale Irrigation Performance Measures	90%

**Crosscutting  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s):</li> <li>If so: Score 4 or else 0</li> </ul>	<p>There was evidence that the only DDEG project implemented by the LG was being utilized as per the purposes of the projects:</p> <p>1 Bridge at Musamya swamp in Ntunda Sub-county at Ubx124,886,336.(Page 59 of the LG Annual Performance Report).</p>	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> <li>By more than 5%, score 3</li> <li>1 to 5% increase, score 2</li> <li>If no increase, score 0</li> </ul> <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment by 17%. The LLG average scores was 54% in the year 2022 and 71% for the year 2023.</p>	3
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> <li>If 100% the projects were completed : Score 3</li> <li>If 80-99%: Score 2</li> <li>If below 80%: 0</li> </ul>	<p>There was evidence that the DDEG funded investment project implemented in the year 2022/23 were 100% completed, this was</p> <p>1 Bridge at Musamya swamp in Ntunda Sub-county at Ubx124,886,336.(Page 59 of the 2022/23 LG Annual Performance Report).</p>	3

3	Investment Performance  Maximum 4 points on this performance measure	a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:  Score 2 or else score 0.	<p>There was evidence from the LG Annual work plan page 2 and page 59 of the Annual Performance Report that LG spent all the DDEG of the year 2022/23 Ugx 547,085,000 on eligible projects. The projects/activities included</p> <ol style="list-style-type: none"> <li>1 Bridging of Musamya swamp in Ntunda Sub-county at Ugx 124,886,336;</li> <li>2 Project retention for the Construction and Renovation of the ground floor of the Administration Bloc at Ugx10,000,000;</li> <li>3 Project retention for the Construction of OPD Kitovu Health Centre III in Kasawo Town Council at Ugx14,101,552;</li> <li>4 Procurement of 40,000 tree seedlings for distribution to Lower Local Governments at Ugx20,000,000;</li> <li>5 Performance Improvement activities at Ugx12,000,000;</li> <li>6 Procurement of ICT for performance enhancement.3 Laptops for Administration, Finance and Water. I Photocopier for Registry at Ugx12,000,000;</li> <li>7 Performance Assessment of Lower Local Governments at Ugx12,000,000;</li> <li>8 Data Collection on Parish Development Model and other government programs at Ugx12,000,000;</li> <li>9 Carrying out Environment Impact Assessment for Capital works and quarterly routine monitoring of DDEG activities in LLGs by both technical and political leadership Ugx24,000,000;</li> <li>10. transfers to LLGs , Ugx 271,837,109; and</li> <li>11. Ntenjeru and Nabbale sc Ugx34,260,003 returned to consolidated funds after the were put in Town Councils.</li> </ol>	2
3	Investment Performance  Maximum 4 points on this performance measure	b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates,  score 2 or else score 0	<p>There was evidence that the variations in the contract price for sampled of DDEG funded infrastructure investments for the previous FY were within +/-20% of the LG Engineers estimates: Smapled projects were as follows:</p> <p><b>DDEG funded project done under Force On Account mechanism.</b></p> <p>Engineer's estimate: UGX.124,886,336</p> <p>Contract sum : UGX. 124,886,336/-</p> <p>Percentage variation:0.0%</p>	2

4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate,</p> <p>score 2 or else score 0</p>	<p>There was evidence at the time of assessment that the information on the positions filled in LLGs as per minimum staffing standards was <b>not accurate</b> because the 5 LLGs had no substantive Senior Assistant Secretaries/Town Clerks (Koome, Kyampisi, Munge, Kasawo and Seeta Namuganga), 3 LLGs had no substantive CDOs (Kimenyedde S/C, Koome S/C and Katoosi T/C and 6 LLGs had no substantive Senior Accounts Assistant(Namataba and Ntenjeru KisogaT/Cs, Ntunda S/C, Nagojje S/C, Mpunge S/C and Kimenyedde S/C.</p>	0
4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <p>• If 100 % in place: Score 2, else score 0.</p> <p><b>Note: if there are no reports produced to review: Score 0</b></p>	<p>There was evidence that the only DDEG project was 100% complete as reported in the Infrastructure Report dated 28/7/2023:</p> <p>1 Bridge at Musamya swamp in Ntunda Sub-county at Ugx124,886,336.</p>	2
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p><b>NB: The Source is the OPAMS Data Generated by OPM.</b></p>	<p>The deviations between Mukono DLG LLGs results and IVA were not all within +-10.</p> <p>Nakifuma – Nagalama TC, LG result was 74, IVA was 60, variance -14;</p> <p>Nama SC, LG result was 71, IVA was 72, variance 1;</p> <p>Kyampisi SC, LG result was 83, IVA was 69, variance -14;</p> <p>Seeta Namuganga SC, LG result was 59, IVA was 63, variance 4.</p>	0

5	N23_Reporting and Performance Improvement  Maximum 8 points on this Performance Measure	b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.  Score: 2 or else score 0	There was no evidence that the LG had developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY 2023/24.	0
5	N23_Reporting and Performance Improvement  Maximum 8 points on this Performance Measure	c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:  Score 2 or else score 0	The LG did not develop performance improvement plans for at least 30% of the lowest performing LLGs for the current FY 2023/24 therefore, there was no implementation.	0

### Human Resource Management and Development

6	Budgeting for and actual recruitment and deployment of staff  Maximum 2 points on this Performance Measure	a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.  Score 2 or else score 0	There was evidence at the time of assessment that the Local Government had submitted the recruitment plan for the financial year 2024/25 to the Ministry of Finance ,Planning and Economic Development, Ministry of Local Government , and, the Ministry of Public Service on the 28/9/2023. The recruitment plan had <b>614 staff</b> that included; General hospital -84 staff, District head quarter - 155, Primary schools-343 staff, staff, Urban Councils 116 staff and Primary Health Care (PHC) - 71 staff	2
7	Performance management  Maximum 5 points on this Performance Measure	a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):  Score 2 or else score 0	There was evidence at the time of assessment, that Mukono District Local Government had <b>not</b> conducted tracking and analysis of staff attendance for the 12 months as guided by the Ministry of Public service (MoPS) Circular Standing instruction. The tracking and analysis of staff attendance was for only three months of January, February and March 2023.	0

7	Performance management  Maximum 5 points on this Performance Measure	i. Evidence that the LG has conducted an appraisal with the following features:  HODs have been appraised as per guidelines issued by MoPS during the previous  FY: Score 1 or else 0	There was no evidence that the LG had conducted appraisal of the 11 HODs as per guidelines issued by MoPS during the FY 2022/23 as there were no appraisal files availed to assessor at the time assessment	0
7	Performance management  Maximum 5 points on this Performance Measure	ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:  Score 1 or else 0	There was evidence at the time of assessment that the LG had implemented administrative rewards and sanctions in the FY2022/23 on time as provided for in the guidelines. According to the minute extract number 003 of 2022/23, the rewards and sanctions committee meeting held on 30th march 2023 discussed the abscondment case of ssonko Samuel an office attendant. the same meeting discussed the case of Mayanja henry the senior assistant secretary(SAS) of katosi town council regarding his failure to present the minutes of a family meeting he held in nalubabwe. Also the meeting discussed kyeswa fred the parish chief of ntunda subcounty who had been found to be irregular and unproductive at work.	1
7	Performance management  Maximum 5 points on this Performance Measure	iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.  Score 1 or else 0	There was evidence that the LG had established a Consultative Committee for staff grievance redress and had membership of 5 people. The Consultative Committee was functional since it sat on 30/3/2023.	1
8	Payroll management  Maximum 1 point on this Performance Measure or else score 0	a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:  Score 1.	There was no recruitment of staff by LG in FY 2022/23 due to absence of a district Service Commission.	0
9	Pension Payroll management  Maximum 1 point on this Performance Measure or else score 0	a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:  Score 1.	There was no evidence that 100% of staff that retired during the previous FY accessed the pension payroll not later than two months after retirement. Only 97% (32 out of 33) of staff that retired during the previous FY accessed the pension payroll not later than two months after retirement. One staff, Opeyo Nicholas, an Education Assistant, accessed payroll one year after retirement. He retired on 26/06/2022 and accessed pension payroll in July 2023.	0

## Management, Monitoring and Supervision of Services.

10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery  Maximum 6 points on this Performance Measure	a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:  Score 2 or else score 0	The LG transferred DDEG funds in full to LLGs. A total of UGX 271m as budgeted for in the year 2022/23, was fully transferred to LLGs (Kome, Nakisunga, Kaswa etc) as below:  Quarter 1 & 2 Ugx 88,592,168 was transferred on 6/10/2022; and  Quarter 3 Ugx 183,244,941 was transferred on 9/1/2023.	2
10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery  Maximum 6 points on this Performance Measure	b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).  Score: 2 or else score 0	The LG did not submit warrants in time for DDEG transfers to LLGs:  Quarter 1 & 2 warrant was on 6/10/2022, expenditure limits date was 30/9/2022; 7 days and  Quarter 3 warrant was on 9/1/2023 , expenditure limits date was 29/12/2022;10 days	0
10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery  Maximum 6 points on this Performance Measure	c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:  Score 2 or else score 0	The LG did not invoice in time for DDEG transfers to LLGs:  Quarter 1 & 2 invoiced on 27/10/2022, expenditure limits date was 30/9/2022; 28 days and  Quarter 3 invoiced on 10/1/2023 , expenditure limits date was 29/12/2022;11 days	0

11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG supervised and mentored all LLGs at least once quarterly:</p> <p>Q1 mentoring report dated 21/10/2022 done in Nakifuma and Ntunda about workplan and assessment manual;</p> <p>Q2 mentoring report dated 19/1/2023 done in Mpugwe and Kyampisi about DDEG livelihood project;</p> <p>Q3 mentoring was done on 3/4/2023 done in Ntengeru and Kisoga about assessment manual and results; and</p> <p>Q4 mentoring was done on 17/7/2023 done in Nakifuma about livelehood project.</p>	2
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the supervision and monitoring reports were discussed in the TPC of 28/7/2023 MIN/72/MKN/DTPC/22/23 and 4/5/2023 MIN58/MKN/DTPC/22/23.</p>	2

**Investment Management**



12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p><b>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</b></p>	<p>The LG maintained an up-dated assets register covering details on buildings, vehicle, Land etc. as per format in the accounting manual and was last updated on June 30,2023.</p> <p>8. Assets breakdown were as below:</p> <ol style="list-style-type: none"> <li>1. Land Ugx ; 0</li> <li>2. Building and structures: <ol style="list-style-type: none"> <li>a) Non Residential buildings Ugx ;8,012,108,088</li> <li>b) Residential buildings Ugx 454,694,648</li> </ol> </li> <li>3. Roads and bridges Ugx ;124,881,800</li> <li>4. Others Ugx ;2,695,889,222</li> <li>5. Office equipment Ugx ;12,094,745</li> <li>6. ICT equipment Ugx ;263,061,422</li> <li>7. Furniture and Fittings Ugx ;117,393,157</li> <li>8. Cultivated assets Ugx 192,976,142</li> <li>9. Motor vehicles Ugx 253,156,682</li> <li>10. Mcycles Ugx 12,480,000</li> <li>11 others Ugx 48,809,999</li> <li>12 Other Ugx 4,451,458,653</li> <li>13 Ships gx 35,998,000</li> </ol> <p><b>Total Ugx 16,675,002,558</b></p>
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12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>There was evidence that the LG used the Board of Survey Report dated 15/8/2022 to make Assets Management decisions , engravement was made no 899/FIA/TB/0040 on the CFO desk as recommended among other assets.</p>	1
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12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.</p>	<p>The LG Physical Planning Committee was in place and functioning, at least 4 sets of minutes were prepared and submitted to MoLHUD as required:</p> <ol style="list-style-type: none"> <li>1. Minutes dated 28/9/2022 submitted on 4/8/2023;</li> <li>2. Minutes dated 21/12/2022 submitted on 4/8/2023</li> <li>3. Minutes dated 4/4/2023 submitted on 4/8/2023; and</li> <li>4. Minutes dated 6/7/2023 submitted on 4/8/2023.</li> </ol> <p>The committee was constituted with 11 members namely Tekisoka Magret, Kamoga Hamza, Kirya, Mabira, Igga, Musitwa, Mugisha, Mutalya, Adyedo, Nadduli and Mujuni. Submission of new investments were considered within 30 days of submission. The LG did not have an approved Physical Development Plan.</p>
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12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d. For DDEG financed projects; Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>The LG conducted a desk appraisal, the investment derived from the LG Development Plan 20/21-24/25 (Page 193-227) and was eligible for funding under sector guidelines as indicated in the minutes dated 30/9/2021, page 1 for the project implemented in the year 2022/23.</p> <p>1 Bridge at Musamya swamp in Ntunda Sub-county at Ubx124,886,336. (Page 59 of the LG Annual Performance Report).</p>
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12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>The LG conducted a field appraisal, the investments was technically feasible, environmentally and socially acceptable and was customized for investment as indicated in report dated 30/9/2023 page 2,for the project implemented in the year 2022/23.</p> <p>1 Bridge at Musamya swamp in Ntunda Sub-county at Ubx124,886,336.(Page 59 of the LG Annual Performance Report).</p>	<b>2</b>
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>There was evidence that the project profiles with costing were developed and discussed by TPC for all investments in the AWP for the current FY 2023/24. These projects were discussed in the TPC meeting of 30/3/2023 Min51/MKN/DTPC/22-23. They included:</p> <p>1 2nd phase Bridging of Musamya swamp in Ntunda Sub-county atUgx 35,000,000;</p> <p>2 Phased Construction of administration block at Ugx 220,000,000; and</p> <p>3 Rehabilitation of hand pumps under major repairs in Kasawo, Kimenyedde, Kyampisi, Nagojje and Namuganga Sub Counties at Ugx118,622,000.</p>	<b>1</b>

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>There was Evidence that Mukono DLG carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all projects implemented using the DDEG for the Current FY (2023-2024 FY) as exemplified by single project that was funded under DDEG in the current FY 2023-2024. There was Evidence that LG had screened this project and environmental and social impacts and mitigation measures put in place where required. This project also had completed Environmental and Social Screening Forms (ESSF) and Costed ESMP:</p> <p>- Mukono DLG Department of Natural Resources and Environment and Community Development Office presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for Construction of Katogo HC III Operation Theatre in Waluga Village, Katogo, Nama S/C, ESSF and Costed ESMP dated 28th July 2023, Signed by District Natural Resources Officer - Mujuni William, Signed by District Community Development Officer - Namukose Minisa K.</p>	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>There was evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan; below were some of the projects submitted for incorporation;</p> <ol style="list-style-type: none"> <li>1. Construction of pit latrine at Bukasa Namuyadde P/S in Bukasa parish, (DDEG), budgeted at 32,000,000</li> <li>2. Renovation of sub-county offices and residence, (DDEG) budget at 7,000,000</li> <li>3. Phased completion of the S/C administration block, (DDEG) budgeted at 9,732,000, etc</li> </ol> <p>These were submitted to the executive director PPDA, P.O.Box 3925, by Ms. Elizabeth Namanda on 18th/9/2023 under reference no.FIN/MKN/105/01, and copied to the PS, Ministry of Local government, MoFPEP/Kampala IA -MKN D, CFO-MKN D, Chairperson CC, and PDU Ms. Batenga Prossy.</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p>	<p>For the DDEG projects for this current year there was only one project whose process had started, this was evidenced by looking at the file for Construction of a three stance VIP Latrine with urinals and bathroom at Kyampisi sub county headquarters, there was no CC meetings by the time of assessment</p>	1

13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:  Score 1 or else 0	There was evidence that the Lg properly established the PIT team as listed below;  Mr. Kikomoko Rashid, DEO- Contract manager - Education  Dr. Mulindwa Stephen, DHO - Contracts Manger - Health  Mr. Nadduli Dennis -Ag. DWO- Contracts manager  Mr. Lutwama Herbert - Engineer- Projects' supervisor  Ms. Namukose Minisa Kirya -Community Development Officer  Mr. Mutalya Innocent - Senior Environment Officer  These were established and appointed by Ms. Namanda Elizabeth, on 17th/4/2023. The Mukono Local goverment CAO	1
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:  Score 1 or else score 0	There was evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer. Sampled project was the installation of culverts all Musamya swamp done under force on account mechanism by the district engineer.  The installed culverts were 900mm circular culverts of 3 lines of 5 culverts each embedded in concrete with reinforced wing walls. The foundation was rock filled to a depth of 1.0m deep and a width of 4m. Mass concrete of 200mm thick was cast and culverts were installed and filled with concrete. The culverts were then covered with murrum of 900mm thick well compacted murrum from a selcted borrow pit.	1
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0	There was no enough evidence provided to the assessor that shows that the technical officer provided supervision to each infrastructure before verification and certification of works. Site meetings provided by the AG.DWO Mr. John Brian dated 3rd/7/2023, 9th/9/2023 and 5th/9/2023 didnot show any attendance of the required technical officers to prove compliance for consideration.	0

Procurement, contract management/execution  
Maximum 8 points on this Performance Measure

f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):

Score 1 or else score 0

There was no evidence that the LG certified and initiated payment for contractors within a given time frame of two weeks, sampled projects were;

Construction of two classroom block at Namataba; Procurement number: Muko/542/works/00002. Interim certificate no.2 amounting to 69,874,880/=, signed on 16th/6/2023, payment request raised on **5th/5/2023**, verified works on 17th/4/2023 by Mr. Lutwama Herbert DE, paid on **28th/6/2023**, voucher number 6441872, voucher amount: 54,496,420/=.

Construction of two classroom block at Nsonga C/U; Procurement number: Muko/542/works/00003. Interim certificate no.1 amounting to 54,546,452/=, signed on 11th/4/2023, payment request raised on **19th/4/2023**, verified works on 3rd/4/2023 by Mr. Lutwama Herbert DE, paid on **28th/6/2023**, voucher number 643042, voucher amount: 63,005,824/=.

Sampled vouchers showed that payments would be made after 2 months from the time of request.

Procurement, contract management/execution

Maximum 8 points on this Performance Measure

g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:

Score 1 or else 0

There was evidence that the health department had a complete procurement file. Below are the sampled project files; Below were the sampled files.

The phased construction of an operating theatre at Katogo HC IV. under procurement reference number: MUKO/899/works/2022-23/00006. Evaluation of the bidders started on 23rd/3/2023 and published on 23rd/3/2023. Two companies were invited namely; Erasco Co Ltd and ESFED Ltd. Best evaluated bidder was Erasco Co Ltd with a contract sum of 376,560,760/=. The evaluation committee was composed of Dr. Mulidwa Stephen, DHO, Mr. Lutwama Herbert and Ms. Batenga Prossy as the secretary. The CC meeting under Min 004/23/3/2023 (004.1) that was held on 22nd/3/2023 chaired by Mr. Mukasa Mabira and recorded by Ms. Batenga Prossy approved the evaluation report and awarded M/s Erasco Co Ltd the contract that was signed between the Lg and the company CEO on 17th/5/2023. This was signed by Ms. Elizabeth Namanda, Erasco Co Ltd CEO, Mr. Kawesi Erasmus and contract manager Dr. Mulindwa Stephen.

The construction of a 5 stance VIP toilet at Bugoye HC II. under procurement reference number: MUKO/899/works/2022-23/00007. Evaluation of the bidders started on 20th/3/2023 and published on 24th/3/2023. Three companies were invited namely; Gebra Enterprises Ltd, M/s Sebalamu technical services & suppliers Ltd Katgo construction Co Ltd. Best evaluated bidder was Sebalamu technical services Ltd with a contract sum of 67,300,150/=. The evaluation committee was composed of Dr. Mulidwa Stephen, DHO, Mr. Lutwama Herbert and Ms. Batenga Prossy as the secretary. The CC meeting min number (004.2.2) that was held on 22nd/3/2023 chaired by Mr. Mukasa Mabira and recorded by Ms. Batenga Prossy approved the evaluation report and awarded M/s M/s Sebalamu technical services & suppliers the contract that was signed between the Lg and the company CEO on 17th/5/2023. This was signed by Ms. Elizabeth Namanda, M/s Sebalamu technical services & suppliers CEO and contract manager Dr. Mulindwa Stephen.

## Environment and Social Safeguards

Grievance redress mechanism operational.

Maximum 5 points on this performance measure

a. Evidence that the District/Municipality has i) designated a person to coordinate response to feedback (grievance/complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as

There was Evidence that Mukono DLG had designated a person to coordinate response to feedback on grievances/complaints and had established a centralized Grievance Redress Committee (GRC) as exemplified by the following:

1. Mukono DLG presented a Letter Dated 5th July 2022 and Referenced MK/N/P.12355, Addressed to Principal Human Resources Officer - Mrs. Annet Bwanika with the Subject: Assignment of Duties of Secretary Mukono District Grievance Redress Committee for Coordinating Response to Feedback (Grievance/Complaints), Signed for CAO - Namboozo Fulatu, with Copies to District Chairperson, Resident District Commissioner, All Heads of Departments.

relevant.

Score: 2 or else  
score 0

2. Mukono DLG presented a Letter Dated 5th July 2022 and Referenced HRM/MKN/157/02, Addressed to Principal Assistant Secretary - Ms. Tekisooka Margaret Nkata with the Subject: Assignment of Duties of Chairperson Mukono District Grievance Redress Committee, Signed for CAO - Namboozo Fulatu, with Copies to District Chairperson, Resident District Commissioner, All Heads of Departments.

3. Mukono DLG presented a Letter Dated 5th July 2022 and Referenced MK/N/P.10891, Addressed to Agricultural Engineer - Mr. Sekajja Semei with the Subject: Assignment of Duties of Member Mukono District Grievance Redress Committee representing Production Staff, Signed for CAO - Namboozo Fulatu, with Copies to District Chairperson, Resident District Commissioner, All Heads of Departments;

4. Mukono DLG presented a Letter Dated 5th July 2022 and Referenced MK/N/P.13056, Addressed to Senior Procurement Officer - Ms. Batenga Prossy with the Subject: Assignment of Duties of Member Mukono District Grievance Redress Committee representing Procurement Staff, Signed for CAO - Namboozo Fulatu, with Copies to District Chairperson, Resident District Commissioner, All Heads of Departments;

5. Mukono DLG presented a Letter Dated 5th July 2022 and Referenced MK/N/P. 10891, Addressed to Inspector of Schools - Mr. Ssali Gerlad with the Subject: Assignment of Duties of Member Mukono District Grievance Redress Committee representing Teachers, Signed for CAO - Namboozo Fulatu, with Copies to District Chairperson, Resident District Commissioner, All Heads of Departments;

6. Mukono DLG presented a Letter Dated 5th July 2022 and Referenced MK/N/P. 13136, Addressed to Senior Labour Officer - Ms. Doreen Belinda with the Subject: Assignment of Duties of Member Mukono District Grievance Redress Committee representing Labour Force, Signed for CAO - Namboozo Fulatu, with Copies to District Chairperson, Resident District Commissioner, All Heads of Departments;

7. Mukono DLG presented a Letter Dated 5th July 2022 and Referenced MK/N/P. 10891, Addressed to District Water Officer - Mr. Nadduli Dennis with the Subject: Assignment of Duties of Member Mukono District Grievance Redress Committee representing Works & Technical Services, Signed for CAO - Namboozo Fulatu, with Copies to District Chairperson, Resident District Commissioner, All Heads of Departments;

8. Mukono DLG presented a Letter Dated 5th July 2022 and Referenced MK/N/P. 10673, Addressed to District Natural Resources Officer - Mr. Mujuni William with the Subject: Assignment of Duties of Member Mukono District Grievance Redress Committee representing Natural Resources, Signed for CAO - Namboozo Fulatu, with Copies to District Chairperson, Resident District Commissioner, All Heads of Departments;

9. Mukono DLG presented a Letter Dated 5th July



2022 and Referenced MK/N/P. 13044, Addressed to District Community Development Officer - Ms. Namukose Minisa Kirya with the Subject: Assignment of Duties of Member Mukono District Grievance Redress Committee representing Local Government – Traditional Workers, Signed for CAO – Namboozo Fulatu, with Copies to District Chairperson, Resident District Commissioner, All Heads of Departments;

7. Mukono DLG presented a Letter Dated 5th July 2022 and Referenced MK/N/P. 12827, Addressed to Senior Clinical Officer - Ms. Doreen Naluggwa with the Subject: Assignment of Duties of Member Mukono District Grievance Redress Committee representing Health Workers, Signed for CAO – Namboozo Fulatu, with Copies to District Chairperson, Resident District Commissioner, All Heads of Departments

14

Grievance redress mechanism operational.

Maximum 5 points on this performance measure

b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.

If so: Score 2 or else 0

There was Evidence that Mukono DLG had specified a system for recording, investigating and responding to grievances and had a defined complaints referral path and public display of information at LG offices Notice Board and also had LG Complaints Log/Complaints Record Book (Community Concerns Log Book that was opened on 2nd July 2022) with dates cases were recorded, compliant forwarded by, nature of complaint, Action taken and remarks. Starting entry in the Complaints Register was filed on 4th July 2022 (Chairperson and Speaker of Mpatta Sub-County, filed a complaint regarding delayed committee setting, non-payment to council members, taxes from beaches and landing sites not being collected as required: the CAO intervened and a GRC meeting was scheduled on 21st September 2022).

Last entry in the Complaints Register was filed on 30th October 2023 (estates of the late Mubiru Joseph, filed a complaint regarding not being support to access death gratuity of the late Mubiru Joseph who was head: the GRC scheduled meeting and recorded that the compliant be considered in November for payment). There are many other cases in the complaints register were filed in the register.

There was Evidence that Mukono DLG had a functional centralized GRC as exemplified by atleast 4 GRC meeting minutes dated: 23rd April 2023, 23rd August 2023, 19th January 2023, 15th September 2022. Minutes were compiled and signed by Bwanika Anet- Secretary of the Centralized GRC

2

14	Grievance redress mechanism operational.	c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.	There was Evidence that Mukono DLG had publicized the grievance redress mechanisms so that aggrieved parties would know where to report and a Complaints Management Procedure/Flow Chart. The LG also had a website (www.mukono.go.ug) with contacts of CAO's office which has the secretary of the GRC. Mukono DLG also had LG Complaints Log/Complaints Record Book with case reference numbers, dates cases were recorded, names of clients, details of respective cases and respective actions taken	1
	Maximum 5 points on this performance measure	If so: Score 1 or else 0		
15	Safeguards for service delivery of investments effectively handled.	a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0	There was evidence that Environment, Social and Climate change interventions were integrated into LG Development Plans, annual work plans and budgets ,Ugx 20m was budgeted for it on page 61 of the 2022/23 LG approved budget for the 3 projects below:  1 Bridging of Musamya swamp in Ntunda Sub-county at Ugx124,886,336;  2 Rehabilitation of 27 community hand pumps under major repair at Ugx122,520,000; and  3 Drilling of 2 production wells in Ntunda Sub county at Ugx 54,000,000.	1
	Maximum 11 points on this performance measure			
15	Safeguards for service delivery of investments effectively handled.	b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management	There was evidence that DDEG guidelines were given to LLGs in the TPC meeting of 9/3/2023, MIN45/MKN/DTPC/22-23. !6 LLGs attended the meeting including Seta, Mpata among others	1
	Maximum 11 points on this performance measure	score 1 or else 0		

15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	(For investments financed from the DDEG other than health, education, water, and irrigation):  c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:  score 3 or else score 0	There was no evidence the LG incorporated costed ESMP for the project on the "Construction of a bridge on river Musamya along the Ntunda-Namukupa-Kimooli in Ntunda Sub-County, the only Discretionary Development Equalization Grant (DDEG) funded project, into the designs, BoQs, bidding and contractual documents in the previous FY (2022/2023 FY).	0
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change.  Score 3 or else score 0	There was NO Evidence that Mukono DLG had projects with costing of the additional impact from climate change and costing of additional costs of addressing climate change adaptation as no evidence was provided to the Assessor	0
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:  Score 1 or else score 0	This indicator was not applicable since the "construction of a bridge on river Musamya along the Ntunda-Namukupa-Kimooli in Ntunda Sub-County", the only DDEG funded project in Mukono District) in the previous FY (2022/2023 FY), did not require proof of ownership of land over which the project was to be implemented.	1

15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports:  Score 1 or else score 0	There was no Evidence that Mukono DLG Environmental Officer and CDO conducted support supervision and monitoring quarterly to ascertain compliance with ESMPs and provided the monitoring reports (3 sample projects that comply) as evidence:  1. Environmental and Social Implementation Monitoring reports for construction of 5 stance pit latrine at Gonve CoU P/S for 2022-2023 dated 25th August 2023 and 21st February 2023;  2. Report on Monitoring Implementation of Social and Environmental Mitigation Measures and Environmental Audit of Phased construction of 5 stance VIP pit latrine at Seeta Nazigo COU SDA for 2022-2023 dated 4th April 2023; and  3. Environmental Monitoring report for construction of 2 classroom block office, bookstore, at Kasana Muslim P/S for 2022-2023 dated 20th March 2023.	<b>0</b>
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15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects:  Score 1 or else score 0	There was no evidence that Environmental and Social Compliance Certification Forms (ESCCFs) were completed and signed by Environmental Officer and Community Development Officer (CDO) prior to payments of contractors' invoices at interim and final stages of projects for the "Construction of Bridge on River Musamya along the Ntunda-Namukupa-Kimooli in Ntunda Sub-County, Mukono District" project.	<b>0</b>
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**Financial management**

16	LG makes monthly Bank reconciliations  Maximum 2 points on this Performance Measure	a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment:  Score 2 or else score 0	All the 3 bank accounts sampled had their monthly reconciliations done up to October 31, 2023. These were:  1. Youth Livelihood Project ;  2. MUWRP; and  3. General Fund.	<b>2</b>
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17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>The LG produced 4 quarterly internal audit reports in the FY 2022/23 as below:</p> <p>Quarter 1 report was prepared on 1/11/2022, main issue was late submission of UNICSF accountability of Ugx 56m;</p> <p>Quarter 2 report was prepared on 17/2/2023, main issue was irregular use of fuel worth Ugx105m in Kasawo TC;</p> <p>Quarter 3 report was prepared 28/4/2023, main issue was lack of District functional service commission; and</p> <p>Quarter 4 report was prepared on 28/8/2023, delay in completion of tarmacking Kasawo roads.</p>	<b>2</b>
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>The LG had provided status of implementation of internal audit findings to the LG PAC for all the 4 quarters:</p> <p>Quarter 1 status of implementation of internal audit findings provided to Council/Chairperson and LG PAC on 1/11/2022;</p> <p>Quarter 2 status of implementation of internal audit findings provided to Council/Chairperson and LG PAC on 2/2/2023;</p> <p>Quarter 3 status of implementation of internal audit findings provided to Council/Chairperson and LG PAC on 3/5/2023; and</p> <p>Quarter 4 status of implementation of internal audit findings provided to Council/Chairperson and LG PAC on 28/7/2023.</p>	<b>1</b>
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>There was no evidence that the 4 quarters internal audit reports were discussed.</p>	<b>0</b>

**Local Revenues**

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>The actual/budget local revenue collection ratio for the FY 2022/23 was 58% (UGX1,952,689,465 / 3,350,000,000). This was a budget variance of 42% which was not within +/- 10 %.</p> <p>(Source: LG draft Final accounts for FY 2022/23 page 24 and the LG Approved Work Plan and Budget for 2022/23 page 1.)</p>	0
19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> <li>• If more than 10 %: score 2.</li> <li>• If the increase is from 5% -10 %: score 1.</li> <li>• If the increase is less than 5 %: score 0.</li> </ul>	<p>The LG OSR increased by 0.5 % from UGX 1,941,687,245 in the FY 2021/22 to UGX 1,952,689,465 in the FY 2022/23. (Source: LG audited accounts for Financial Year (FY) 2021/22 page 6 and draft accounts for the year 2022/23 page 24.</p>	0

20	Local revenue administration, allocation, and transparency  Maximum 2 points on this performance measure.	a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0	The shareable revenue of Ugx 1,482,438,359 was transferred at the 15 LLGs as required.  1 NAMA SUBCOUNTY Ugx 437,459,256 2 NAKISUNGA SUBCOUNTY Ugx 242,059,650 3 KYAMPISI SUBCOUNTY Ugx 216,004,654 4 KOOME SUB COUNTY Ugx 37,200,087 5 NAGOJJE SUBCOUNTY Ugx 23,103,549 6 MPATTA SUBCOUNTY Ugx 16,734,925 7 MPUNGE SUBCOUNTY Ugx 14,148,004 8 NTUNDA SUBCOUNTY Ugx 13,270,605 9 SEETA NAMUGANGA S/C Ugx 7,914,246 10 KIMENYEDDE S/C Ugx 14,985,955 11 KASAWO SUBCOUNTY Ugx 19,081,350 12 KATOSI TOWN COUNCIL Ugx 70,842,678 13 NTENJERU -KISOGA T/C Ugx 50,465,244 14 KASAWO TOWN COUNCIL Ugx 31,622,903 15 NAMATABA TOWN COUNCIL Ugx 177,485,384 16 NAKIFUMA-NAGALAAMA T/C Ugx 110,059,869	<b>2</b>
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**Transparency and Accountability**

21	LG shares information with citizens  Maximum 6 points on this Performance Measure	a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0	There was evidence that the procurement plan and awarded contracts and all amounts were published, below were the sampled projects;  1. The design, supply and installation of Irrigation system Lot6 and Lot34 were published on EGP website/system on 5th/5/2023 and 11th/9/2023 respectively.  2. Phased construction of an operating theatre at Katogo HC IV, was published on 23rd/3/2023  3. Construction of a 5 stance VIP toilet at Bugoye HC II, was published on 24th/3/2023	<b>2</b>
21	LG shares information with citizens  Maximum 6 points on this Performance Measure	b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0	LG performance assessment results for the year 2021/22 together with the implications dated 20/9/2023 were available on the LG notice board at the time of the assessment on 9/11/2023.	<b>2</b>

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>There was evidence that the LG during the year 2022/23 conducted discussions with the public to provide feed-back on status of activity implementation:</p> <p>There was a stakeholder meeting on 17/2/23 at Kasawo TC and discussions were on performance of the year 2022/23 and priorities for the year 2023/24.</p>	1
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>There was evidence that the LG made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal dated 22/5/2023 on the notice board.</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>The LG has 3 IGG cases which were all handled and concluded as below:</p> <ol style="list-style-type: none"> <li>1. Non payment to medical worker's , IGG letter dated 3/9/2022, the officer Mr. Serubiri Gerard, was paid in October 2022. Case was concluded with CAO letter to the IGG dated 24/10/2022;</li> <li>2. Reporting late for duty by Mukono LG staff on IGG letter dated 8/11/2022, CAO issued warning to all staff vide internal memo dated 14/11/2022, action was reported to IGG by the CAO on letter dated 21/12/2022; and</li> <li>3. Alleged nonpayment to Nuliat Senior Education Officer by IGG letter dated 18/10/2022, officer was paid in full in September 2022 of Ugx 12m, CAO communicated to IGG action taken on letter dated 7/7/2023.</li> </ol>	1



**Educational  
Performance  
Measures**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Local Government Service Delivery Results</b>				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> <li>• If improvement by more than 5% score 4</li> <li>• Between 1 and 5% score 2</li> <li>• No improvement score 0</li> </ul>	<p>The PLE pass rate between 2020 and 2022 improved by 11% as detailed below: 2020: DIV. 1: 2117, DIV. 2: 6452, DIV. 3: 2398, DIV. IV-1742, U-1152, X-290. Total number of registered candidates was 14441 Total number of candidates who sat was 14151. TOT. who passed= 10967. Percentage pass = <math>10967/14151 \times 100 = 77\%</math>.</p> <p>2022: DIV. 1: 2997, DIV.2: 7274, DIV.3: 2295.DIV.IV:525: U-1115, X:361,Total registered candidates were 14567 TOT. who sat = 14203, TOT. who passed = 12566 Percentage pass = <math>12566/14203 \times 100 = 88\%</math></p> <p>Pass rate between 2020 and 2022 is therefore <math>88-77 = 11\%</math>.</p> <p>This was verified from the results sheet from UNEB which was provided by the DEO's office.</p>	<b>4</b>
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> <li>• If improvement by more than 5% score 3</li> <li>• Between 1 and 5% score 2</li> <li>• No improvement score 0</li> </ul>	<p>The LG education department did not provide UCE results for 2020 and 2022.</p>	<b>0</b>
2	<p>N23_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.</p> <p>Maximum 2 points</p>	<p>a) Average score in the education LLG performance has improved between the previous year but one and the previous year</p> <ul style="list-style-type: none"> <li>• By more than 5%, score 2</li> <li>• Between 1 and 5%, score 1</li> <li>• No Improvement, score 0</li> </ul> <p>NB: If the previous average score was 95% and above, Score 2 for any increase.</p>	<p>The average LLGs performance was 23% in the year 2022 and 33% in the year 2023, a percentage change of 10%.</p>	<b>2</b>

3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0</p>	<p>The Budget performance report for 4th Quarter dated 29/7/2023, page 54 showed that the Sector Development Grant was used on the following eligible expenditure:</p> <ol style="list-style-type: none"> <li>1-Construction of 2 classroom block with furniture at Nsonga C/U PS. at Ugx 178,908,597.</li> <li>2-Construction of 2 classroom with furniture at Kasana Muslim PS. Valued at Ugx 174,794,101.</li> <li>3-Construction of 2 classroom block with furniture at Namataba C/U PS. Valued at Ugx 176,230,969.</li> <li>4-Construction of 5 stance VIP lined pit latrine at Bulijjo PS. Valued at Ugx 33,820,487.</li> <li>5-Construction of 5 stance lined pit latrines with urinal and bathroom at Bugolombe PS. Valued at Ugx 33,883,260.</li> </ol>	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0</p>	<p>There was evidence that the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the year 2022/23 before the LG made payments to the contractors:-</p> <ol style="list-style-type: none"> <li>1. Works for the construction of a classroom block by Erasco Ltd at Ugx 63,538,768 at Nsonga PS was certified by the DEO, Environment Officer and CDO on 20/6/2023 before payment on 28/6/2023;</li> <li>2. Works for the construction of a pit latrine by Danlight Ltd at Ugx 30,808,915 at Bugolombe PS was certified by the DEO, Environment Officer and CDO on 20/6/2023 before payment on 28/6/2023; and</li> <li>3. Works for the construction of a classroom block by Aziz Ltd at Ugx 31,653,671 at Tunda PS was certified by the DEO, Environment Officer and CDO on 20/6/2023 before payment on 28/6/2023.</li> </ol>	2

3	Investment Performance: The LG has managed education projects as per guidelines	c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0	There was evidence that the variations in the contract price for sampled of DDEG funded infrastructure investments for the previous FY were within +/-20% of the LG Engineers estimates: Smapled projects were as follows:	2
	Maximum 8 points on this performance measure		<p>Education</p> <p>1. Construction of a Two classroom block with office, store and furniture at Namataba C/U P/S. (SFG funded)</p> <p>Under procurement no: Muko899/works/22-23/00001</p> <p>Engineer's estimate: UGX. 181,844,313</p> <p>Contract sum : UGX. 176,230,969</p> <p>Percentage variation: 3.09%</p> <p>2. Construction of a Two classroom block with office, store and furniture at Nsonga C/U P/S. (SFG funded)</p> <p>Under procurement no: Muko899/works/22-23/00003</p> <p>Engineer's estimate: UGX. 181,844,313</p> <p>Contract sum : UGX. 178,908,597</p> <p>Percentage variation: 1.61%</p>	
3	Investment Performance: The LG has managed education projects as per guidelines	d) Evidence that education projects (Seed Secondary Schools)were completed as per the work plan in the previous FY	Not applicable, since there was no seed secondary school implemented by the LG.	2
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 - 99% score 1</li> <li>• Below 80% score 0</li> </ul>		
4	Achievement of standards: The LG has met prescribed school staffing and infrastructure standards	a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines	Mukono LG-primary teacher ceiling was 1758 and filled 1563 representing 88.9%.	2
	Maximum 6 points on this performance measure	<ul style="list-style-type: none"> <li>• If 100%: score 3</li> <li>• If 80 - 99%: score 2</li> <li>• If 70 - 79% score: 1</li> <li>• Below 70% score 0</li> </ul>		

Achievement of standards: The LG has met prescribed school staffing and infrastructure standards

Maximum 6 points on this performance measure

b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,

- If above 70% and above score: 3
- If between 60 - 69%, score: 2
- If between 50 - 59%, score: 1
- Below 50 score: 0

From the list of registered UPE and USE schools and the consolidated Schools Asset Register (Format 1: Education Facility Register at LG Level), for both UPE Schools from the previous two FYs i.e. 2021/2022 and 2022/23 updated on 10/1/2023, there were 187 UPE schools with total enrolment of 66,921 pupils, total number of classrooms - 933. Classroom - pupil ratio, 1:71; total number of latrine stances - 1040. Latrine - pupil ratio - 1: 64; total number of desks - 12,008. Desk - pupil ratio - 1:6. No school thus met the basic requirements and minimum standards.

For USE, total enrolment of the 19 schools was 8965. However the asset register for USE schools were not provided by the education department.

### Performance Reporting and Performance Improvement

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

- If the accuracy of information is 100% score 2
- Else score: 0

The LG accurately reported on teachers and where they were deployed. From the sampled schools which were verified on 10/11/2023, the findings were;

1. St Joseph Naggalama P/S - Urban - Had 17 teachers and they were;

Nabuyungo Mary Josephine - head teacher, Samanya Harriet, Okumu Mark, Sserwaniko Samuel, Adoch Sandra, Nafula Christine, Nankya Juliet, Kanya Godfrey, Mpatasirwa Agness, Ranga Paul, Nassolo Sarah, Wanyama Chrispnus, Kasule Godfrey, Nakintu Esther, Akankwatsa Annuret and Osuna John.

2. Kichwa P/S - Semi-urban- Had 13 teachers as listed below.

Nganda V.Vianney - head teacher, Achieng Roseline, Buule Jackson, Namwembe Monica, Nabunya Norah, Namugoya Catherine, Komesi Emmanuel, Nalunga Alice, Nabirye Harriet K, Timbyonza Florence, Nagadya Rose, Acham Cate and Mbekeke Joyce.

3. Namakwa C/U P/S -Rural - Had 11 teachers.

Teko Livingstone, Nampala Erina, Tebesigwa Prissy, Namugenyi Rose, Awuma Mary, Namusisi Robinah, Namukasa Edith, Nabatanzi Hasifa, Sserunjogi Peter, Naigaga Bless and Nandaula Josephine.

5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p>	<p>b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.</p>	<p>The LG had a school asset register which accurately reported on infrastructure in all registered schools. From the sampled schools the information was as detailed below:</p>	2
	<p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• If the accuracy of information is 100% score 2</li> <li>• Else score: 0</li> </ul>	<ol style="list-style-type: none"> <li>1. St. Joseph Naggalama mixed P/S had; 11 classrooms, 10 latrine stances, 180 3 seater desks and 10 unit staff houses.</li> <li>2. Kichwa P/S had: 8 classrooms, 10 latrine stances, 131 3 seater desks and 6 units staff houses.</li> <li>3. Namakwa C/U P/S: had 11 classrooms, 10 latrine stances, 122 -3 seater desks and 5 unit staff houses.</li> </ol>	
6	<p>School compliance and performance improvement:</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p>	<p>The LG did not comply with the MOES Guidelines since only 73 of the 187 registered primary schools submitted copies of Annual school reports (Signed by the head teacher and chair of the SMC) and budgets from the previous FY to the District Education Officer. This was just 39%. From the sampled schools, verified on 10/11/2023;</p>	0
	<p>Maximum 12 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• If 100% school submission to LG, score: 4</li> <li>• Between 80 - 99% score: 2</li> <li>• Below 80% score 0</li> </ul>	<ol style="list-style-type: none"> <li>1. St Joseph Naggalama P/S, budget of 10,717,002= was approved by SMC on 25/1/2023 under min 7&amp;8/2023.  Highlights of PLE performance 2022 was, DIV I - 14, DIV II -54, DIV III -16, DIV IV - 11, U - 1, X - 4 , TOT. 100.  School had account No. 9030005872269 at Stanbic bank Mukono branch. The cash flow statement was not seen as all the books of accounts were with the auditor.</li> <li>2. Kichwa P/S, budget of 3,089,167= was approved by SMC on 16/2/2023 under min 6/01/SMC/2023.  Highlights of PLE performance 2022 was, DIV I - 4, DIV II -12, DIV III -3, DIV 0 - 11, U - 0, X - 1 , TOT. 20.  School had account No. 9030006748154 at Stanbic bank Mukono branch. The cash flow statement was not seen as all the books of accounts were with the auditor.</li> <li>3. Namakwa P/S, budget of 35,145,000= was approved by SMC on 16/7/2023 under Min VII/6/7/2023.  Highlights of PLE performance 2022 was, DIV I - 2, DIV II -30, DIV III -11, DIV IV - 6, U - 7, X - 0 , TOT. 46.  School had account No. 0410523698601 at Stanbic bank Mukono branch. The cash flow statement was not seen as all the books of account were with the auditor.</li> </ol>	

6	School compliance and performance improvement:  Maximum 12 points on this performance measure	b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:  <ul style="list-style-type: none"> <li>• If 50% score: 4</li> <li>• Between 30- 49% score: 2</li> <li>• Below 30% score 0</li> </ul>	The LG supported UPE schools to prepare SIPs. From the education department 140 out of 187 schools had submitted their SIPs to the office of the DEO. That constituted to 75%. The inspector of schools trained the head teachers on preparation of SIPs at Namutaba ps on 12/10/2022 according to the training report. From the sampled schools all had submitted and confirmed having been supported.	4
6	School compliance and performance improvement:  Maximum 12 points on this performance measure	c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:  <ul style="list-style-type: none"> <li>• If 100% score: 4:</li> <li>• Between 90 - 99% score 2</li> <li>• Below 90% score 0</li> </ul>	The list of schools from PBS VS School list submitted to MOES was the same at 187 UPE schools, their enrolment was 66,921 pupils and budget allocation of UGX 31,086,569,000 (Wage -25,734,707,000 and Non-Wage 4,174,034,000 was submitted to MoES on 21/11/ 2022.  There was no correction to be made hence no need for the letter from CAO correcting the list. The LG was compliant.	4

### Human Resource Management and Development

7	Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision  Maximum 8 points on this performance measure	a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:  Score 4 or else, score: 0	The LG budgeted for a Head Teacher and a minimum of 7 Teachers per school as per the staffing norms. There were 187 Head teachers for the 187 Schools which satisfied the minimum of a teacher per class. There was a total of 1563 teachers and they were all budgeted for during FY2023/24 at UGX. 25,734,707,000 as per the approved capital development and recurrent budget estimate on Page 45, code: 211101.	4
7	Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision  Maximum 8 points on this performance measure	b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,  Score 3 else score: 0	The LG did not deploy teachers according to MoES sector guidelines/staffing norms; which prescribe that a P7 school should have a minimum of seven teachers and a head teacher. For instance in, Kawongo P/S there were only 6 teachers; Bugolombe P/S there were 6 teachers and Bunankanda P/S had only 5 teachers among others. This therefore contravened the guidelines. This record was established from the staff list in the DEOs office.	0

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board, score: 1 else, score: 0</p>	<p>The LG disseminated/ publicized the teachers deployment list as it was displayed on the LG noticeboard on 24/1/2023 signed by DEO. From the sampled schools, the deployment lists were displayed.</p>	<b>1</b>
	<p>Maximum 8 points on this performance measure</p>			
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copt to DEO/MEO Score: 2 or else, score: 0</p>	<p>There was no evidence at the time of assessment that the Primary School head teachers had been appraised and no appraisal forms were not availed.</p>	<b>0</b>
	<p>Maximum 8 points on this performance measure</p>			
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM Score: 2 or else, score: 0</p>	<p>There was no evidence at the time assessment that the secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p>	<b>0</b>
	<p>Maximum 8 points on this performance measure</p>			

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans</p> <p>score: 2. Else, score: 0</p>	<p>There was no evidence at the time of assessment that all staff in the LG Education department had been appraised against their performance plans as no appraisal were availed.</p>	0
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8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p>	<p>The LG has prepared a training/ capacity Building plan for 2022/23. Its dated 9/1/2023 , prepared by District Education officer Officer. The Activities included the following:</p> <p>Induction of SMC</p> <p>Training head teachers on appraisal management</p> <p>Capacity building of head teachers on planning and budgeting</p> <p>Training teachers on subject methodologies..</p>	2
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**Management, Monitoring and Supervision of Services.**

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>The LG confirmed in writing the list of schools and their enrolment and their budget on PBS on 21/11/2022. The LG was therefore compliant.</p>	2
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Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 8 points on this performance measure

b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.

If 100% compliance, score:2 else, score: 0

The Education Sector April 2022 Guidelines FY2022/23, Pages 20-21, stipulates that: "Education Management Service and Monitoring" (Output 078401): Must include DEOs/MEOs expenses for monitoring All schools and institutions in the LG at least once per year, as well as activities to mobilize and attract children to school and improve learning outcomes (e.g. By supplementing procurement of MoES recommended scholastic materials to undeserved schools from a prequalified list of suppliers). At a minimum this function must be allocated a fixed rate of UGX. 4,500,000 per LG, plus UGX.110, 000 per School." "School Inspection" (Output 078402): Must cover all expenses for inspection of all schools and Institutions in the LG at least once per Term: At minimum, inspection must be allocated a fixed rate of UGX. 4,000,000 per LG, plus UGX.117, 600 (3 Inspections at Ugx. 39,200) per School for 3 Terms."

No. of schools: UPE - 187; USE - 19, Total - 206; Private: Primary 263 : Secondary- 20 : Total 283 : Budget for inspection and monitoring therefore should have been;

Inspection:

Fixed amount -4,000,000

Per UPE/USE school - 117,600 x 206 = 24,225,600

Per private school - 61,600 x 283 = 17,432,800  
Total - 45,658,400

DEOs monitoring

Fixed amount:- 4,500,000

Per school: 110,000 x 489 = 53,790,000

Total - 58,290,000

Expected total budget for the function ;  
58,290,000 + 45,658,400 = 103,948,400

Therefore, as per the approved budget dated 15/5/2023, page 59 a total sum of 60,000,000 allocated to this function was below the expected amount.

The MLG was not compliant

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p>	<p>The LG did not submit all warrants for school's capitation within 5 days for the last 3 quarters as below:</p> <p>Quarter 2 warrant was on 6/10/2022, release date was 30/9/2022; 6 days</p> <p>Quarter 3 warrant was on 9/1/2023, release date was 29/12/2022; 10 days and</p> <p>Quarter 4 warrant was on 12/4/2023, release date was 6/4/2023;8 days.</p>	0
<p>Maximum 8 points on this performance measure</p>				
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p>	<p>There was no evidence that the LG invoiced all capitation releases to schools within 3 working days:</p> <p>Quarter 2 invoicing was on 27/10/2022 and release date was 30/9/2022, 27 days;</p> <p>Quarter 3 invoicing was on 10/1/2023 and release date was 29/12/2022, 11 days; and</p> <p>Quarter 4 invoicing was on 13/4/2023 and release date was 6/4/2023, 8 days.</p>	0
<p>Maximum 8 points on this performance measure</p>				
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <p>• If 100% compliance, score: 2, else score: 0</p>	<p>The inspection plan was in place prepared by District inspector of schools and approved by DEO on 3/2/2023. The minutes for preparation meeting was on 29/8/2022 under Min/3/29/8/2022. The key highlights on the plan were: Monitoring teachers and pupils attendance, sanitation and hygiene in schools, implementation of the four pillars in education.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <p>• If 100% score: 2</p> <p>• Between 80 – 99% score 1</p> <p>• Below 80%: score 0</p>	<p>The percentage of UPE schools inspected in the last three school terms were as follows:</p> <p>Term II 2022 - 136 out of 187 = 73%</p> <p>Term III 2022 - 128 out of 187 = 68%</p> <p>Term I 2023 - 114 out of 187 = 61%</p> <p>DEOs monitoring - 145 out of 187 = 78%</p> <p>The average percentage of UPE schools inspected was 70%. The LG was not compliant.</p>	0

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>The inspection reports were discussed in the departmental meetings of, 29/8/2022 for term II Min/3/29/8/2022 and 26/5/2023, Min/4/26/5/2023. Recommendations for actions; curving down teachers absenteeism, ensuring that schools closed on the official dates according to school calendar as sent by the MoES.</p> <p>From the Sampled Schools, these were the findings which were discussed and used to recommend for corrective action.</p> <ol style="list-style-type: none"> <li>1. St. Joseph Naggalama P/S was inspected on the following dates:20/7/2022, 20/6/2023 and 26/10/2023. Key recommendations were; Teachers to adequately prepare before going to class, teachers to scale their teaching methodologies according to the level of the learners.</li> <li>2.Kichwa P/S- inspected on25/5/2022 and recommended the head teacher to mobilize more parents to send their children to the school and advocate for school feeding program.</li> <li>3. Namakwa C/U P/S- inspected on 30/10/2022 and 24/4/2023; recommendation made was that the head teacher should put in place lesson attendance register.</li> </ol>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0</p>	<p>The Inspection Reports were submitted to the Directorate of Education Standards (DES) in the MoES on the following dates: For term II, 2022 - 5/12/2022 For term III, 2022 - 15/5/2023 and for term I, 2023 - 11/9/2023. From the sampled schools the following information was obtained;</p> <ol style="list-style-type: none"> <li>1. St. Joseph Naggalama P/S was inspected on the following dates:20/7/2022, 20/6/2023 and 26/10/2023. Key recommendations were; Teachers to adequately prepare before going to class, teachers to scale their teaching methodologies according to the level of the learners.</li> <li>2.Kichwa P/S- inspected on25/5/2022 and recommended the head teacher to mobilize more parents to send their children to the school and advocate for school feeding program.</li> <li>3. Namakwa C/U P/S- inspected on 30/10/2022 and 24/4/2023; recommendation made was that the head teacher should put in place lesson attendance register.</li> </ol> <p>Inspection reports were left behind in all these inspections and the evidence were available in all these schools.</p>	2

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p>	<p>There was evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings:</p> <ol style="list-style-type: none"> <li>1. Minutes of the sector committee meeting dated 27/7/2022 ;</li> <li>2. Minutes of the sector committee meeting dated 31/10/2022.</li> <li>3.. Minutes of the sector committee meeting dated 30/1/2023 ; and</li> <li>4. Minutes of the sector committee meeting dated 29/3/2023.</li> </ol> <p>These minutes were discussed in LG Council of 24/8/2022 MIN/o5/MKN/COU/08/22/23, 29/11/2022 MIN/24/MKN/COU/11/22/23</p>	2
11	<p>Mobilization of parents to attract learners</p> <p><i>Maximum 2 points on this performance measure</i></p>	<p>Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school,</p> <p><i>score: 2 or else score: 0</i></p>	<p>The LG Education department trained head teachers with skills of retaining children at school such as having good public relation , handling children with love and care, protecting children against violence among others. This training was conducted on 15/7/2022 and 28/2/2023 according to the training report.</p>	2

### Investment Management

12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i></p>	<p>The LG had an up to date asset register up dated on10/1/2023, showing that there were; 933 classrooms in the district, 1040 pit latrine stances and 12,008, 3 seater desks. The findings from the sampled schools matched with the information in the consolidated asset register.</p> <p>From the sampled schools the information was as detailed below:</p> <ol style="list-style-type: none"> <li>1. St. Joseph Naggalama mixed P/S had; 11 classrooms, 10 latrine stances, 180 3 seater desks and 10 unit staff houses.</li> <li>2. Kichwa P/S had: 8 classrooms, 10 latrine stances, 131 3 seater desks and 6 units staff houses.</li> <li>3. Namakwa C/U P/S: had 11 classrooms, 10 latrine stances, 122 -3 seater desks and 5 unit staff houses.</li> </ol>	2
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12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i></p>	<p>The LG conducted desk appraisals, the investment derived from the LG Development Plan 20/21-24/25 (Page 193-227) and were eligible for funding under sector guidelines as indicated in the minutes dated 30/9/2021, page 3 for the projects implemented in the year 2022/23. The projects appraised included:</p> <p>1 Construction of 2 classroom block and furniture at Nsonga C/U P/s at Ugx178,908,597;</p> <p>2 Construction of 2 classroom block and furniture at Namataba C/U P/s at Ugx 176,230,969; and</p> <p>3 Construction of 2 classroom block and furniture at Kasana Muslim p/s in Nagojje P/S at Ugx 174,794,101.</p>	<b>1</b>
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, <i>score 1 else score: 0</i></p>	<p>The LG conducted field appraisals, the investments were technically feasible, environmentally and socially acceptable and were customized for investment as indicated in reports dated 30/9/2023, page 3 for the projects implemented in the year 2022/23. The projects appraised included:</p> <p>1 Construction of 2 classroom block and furniture at Nsonga C/U P/s at Ugx178,908,597;</p> <p>2 Construction of 2 classroom block and furniture at Namataba C/U P/s at Ugx 176,230,969; and</p> <p>3 Construction of 2 classroom block and furniture at Kasana Muslim p/s in Nagojje P/S at Ugx 174,794,101.</p>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i></p>	<p>Not applicable since no seed school school was implemented.</p>	<b>1</b>

13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i>	The following school projects were approved by the contracts committee. The contracts committee meeting took place on the 22 march 2023 . the following projects and minutes were approved by the contracts committee.  1. Construction of a two classroom blow at Nsonga C/U P/S, Nakisunga. at a contract price of 178,908,597 to Ms On Track Technical services on min no. 004.2.2.  2. Construction of a two classroom block with office, store and furniture at Namataba C/U, at a contract price of 176,230,969 to MS, aziza Technical services on min no. 004.3.2.  3. Construction of a two class room block with office, store and furniture at Kasema Muslim P/S in Nagojje, at a contract price of 174,794,101 to Rahco Ltd on min no. 004.4.2.	<b>1</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i>	There was evidence that the Lg properly established the PIT team as listed below;  Mr. Kikomeko Rashid, DEO- Contract manager - Education  Mr. Lutwama Herbert - Engineer- Projects' supervisor  Ms. Namukose Minisa Kirya -Community Development Officer  Mr. Mutalya Innocent - Senior Environment Officer  These were established and appointed by Ms. Namanda Elizabeth, on <b>17th/4/2023</b> . The Mukono Local government CAO	<b>1</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES  <i>Score: 1, else, score: 0</i>	Not applicable since the LG did not have a seed secondary school.	<b>1</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i>	Not applicable since the LG did not have a seed secondary school implemented.	<b>1</b>

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i></p>	<p>There was no evidence given to assessor that the sector infrastructure projects were supervised during critical stages of construction. No Visitors books availed neither reports to verified compliance.</p>	0
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i></p>	<p>There was evidence that Education infrastructure projects were properly executed and payments to contractors made within specified timeframes within the contract as below:</p> <ol style="list-style-type: none"> <li>1. Works for the construction of a classroom block by Erasco Ltd at Ugx 63,538,768 at Nsonga PS submitted on 16/6/2023 was certified by the DEO, Environment Officer and CDO on 20/6/2023 before payment on 28/6/2023 (12 days);</li> <li>2. Works for the construction of a pit latrine by Danlight Ltd at Ugx 30,808,915 at Bugolombe PS submitted on 16/6/2023 was certified by the DEO, Environment Officer and CDO on 20/6/2023 before payment on 28/6/2023 (12 days); and</li> <li>3. Works for the construction of a classroom block by Aziz Ltd at Ugx 31,653,671 at Tunda PS submitted on 16/6/2023 was certified by the DEO, Environment Officer and CDO on 20/6/2023 before payment on 28/6/2023 (12 days).</li> </ol>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i></p>	<p>There was evidence that the DEO, Mr. Kikomeko Rashid submitted the departmental sector plan by 30th/3/2022 to the PDU department and it was received Ms. batenga Prossy Under reference number. EDU/MKN/304/01. Below ere the projects under the submitted plan;</p> <ol style="list-style-type: none"> <li>1. Construction of a two classroom blow at Nsonga C/U P/S, Nakisunga. budgeted at Ugx. 160,000,000</li> <li>2. Construction of a two classroom block with office, store and furniture at Namataba C/U, budgeted at Ugx.160,000,000</li> <li>3. Construction of a two class room block with office, store and furniture at Kasema Muslim P/S in Nagojje, budgeted at Ugx.160,000,000</li> </ol>	1

13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law score 1 or else score 0	Not applicable since the LG did not have a seed secondary school	<b>1</b>
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**Environment and Social Safeguards**

14	Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.  <i>Maximum 3 points on this performance measure</i>	Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0	There was Evidence that Mukono DLG Education grievances had been recorded, investigated, and responded to in line with the LG grievance redress framework as records of education sector related grievances/complaints (indicating nature of cases, dates of registration, and any follow up actions taken) were found in LG Complaints Log/Complaints Record Book. 13th July 2022 (Kayanja Community P/S is occupying part of the land of Wasswa who is the neighbor and they don't want to compensate him. The Town Clerk of Namataba didn't help them despite being approached. Action taken by CAO scheduled a meeting with Namataba T/C leadership and school management committee and the DEO on 27th September 2022 at Kayanja P/S, meeting resolved a token of appreciation be given to the land of UGX 3m).	<b>3</b>
15	Safeguards for service delivery.  <i>Maximum 3 points on this performance measure</i>	Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation  <i>Score: 3, or else score: 0</i>	The local government disseminated the education guidelines on green school, land matters. In the DEOs letter to all head teachers dated 28/2/2022 which copies were seen in sampled schools urged them to ensure that school land was secured. The district natural resources officer in his letter dated 14/3/2018 copies of which were seen in sampled schools guided head teachers on proper management of solid wastes in schools.	<b>3</b>



16	Safeguards in the delivery of investments  <i>Maximum 6 points on this performance measure</i>	a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i>	<p>There was Evidence that Mukono DLG incorporated Costed Environmental and Social Management Plans (ESMPs) within BoQs and contractual documents to comply with safeguards requirements within the Education Sector Guidelines. For instance:</p> <ol style="list-style-type: none"> <li>1. bid document for Construction of 2 classroom block with office, store and furniture at Namataba P/S in Namataba T/C date 24th March 2023 referenced Muko542/Wrks/22-23/00003 incorporated environmental and protection restoration and engravement item worth Ugx 2.5m</li> <li>2. bid document for Construction of 2 classroom block with office, store and furniture at Nsonga CoU P/S in Nakisunga S/C date 24th March 2023 referenced Muko542/Wrks/22-23/00001 incorporated environmental and protection restoration and engravement item worth Ugx 2.5m</li> </ol>	2
16	Safeguards in the delivery of investments  <i>Maximum 6 points on this performance measure</i>	b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i>	<p>There was Evidence that Mukono DLG had proof of land ownership, access and availability to conduct planned school construction projects. The LG provided to the assessor any Land Ownership Agreements for education sector infrastructure projects as demonstrated by the following:</p> <ol style="list-style-type: none"> <li>1. Land access consent for Namataba CoU P/S from Mukono Diocese signed by Rev. Canon John Ssebudde referenced MD/DS/C5/07/23 dated 25th July 2023</li> <li>2. Land access consent for Nsonga CoU P/S from Mukono Diocese signed by Rev. Canon John Ssebudde referenced MD/DS/B8/07/23 dated 19th July 2023</li> </ol>	1

16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i></p>	<p>There was Evidence that Mukono DLG Environmental Officer and CDO conducted support supervision and monitoring for school construction projects to ascertain compliance with ESMPs and provided monthly reports as exemplified by the following:</p> <ol style="list-style-type: none"> <li>1. Environmental and Social Implementation Monitoring reports for construction of 5 stance pit latrine at Gonve CoU P/S for 2022-2023 dated 25th August 2023 and 21st February 2023;</li> <li>2. Report on Monitoring Implementation of Social and Environmental Mitigation Measures and Environmental Audit of Phased construction of 5 stance VIP pit latrine at Seeta Nazigo COU SDA for 2022-2023 dated 4th April 2023</li> <li>3. Environmental Monitoring report for construction of 2 classroom block office, bookstore, at Kasana Muslim P/S for 2022-2023 dated 20th March 2023</li> <li>4. Environmental Monitoring report for construction of 2 classroom block office, bookstore, at Namataba CoU P/S for 2022-2023 dated 20th March 2023;</li> <li>5. Environmental Monitoring report for construction of 2 classroom block office, bookstore, at Nsonga CoU P/S for 2022-2023 dated 20th March 2023</li> </ol>	<b>2</b>
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>d) If the E&amp;S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments <i>Score: 1, else score:0</i></p>	<p>There was Evidence that Environmental and Social Compliance Certification Forms (ESCCFs) were completed and signed by Environmental Officer and Community Development Officer (CDO) prior to payments of contractors' invoices at interim and final stages of projects as demonstrated by the following project:</p> <p>- Mukono DLG Department of Natural Resources and Environment and CDO presented Payment Certificate form for Construction of a two classroom Block with office &amp; Store including Furniture, at Namataba CoU P/S, Nagojje S/C. The certification form was dated 16th May 2023 and were signed by Senior Environmental Officer - Mutalya Joseph and Community Development Officer - Namukose Minisa K</p>	<b>1</b>

**Health  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries).</p> <ul style="list-style-type: none"> <li>• By 20% or more, score 2</li> <li>• Less than 20%, score 0</li> </ul>	<p>The LG registered increased utilization of health care services of 8.4% (from 2,719 deliveries in FY 2021/2022 to 2,949 in FY 2022/2023): Changes at each of the 3 sampled health facilities are as follows:</p> <ol style="list-style-type: none"> <li>1. Deliveries at Kojja HCIII increased from 1,254 to 1,341 as shown in Health Unit Annual Reports (HMIS 107) for FY 2021/2022 and FY 2022/2023 respectively;</li> <li>2. Deliveries at Kyampisi HCIII increased from 391 to 413 as shown in Health Unit Annual Reports (HMIS 107) for FY 2021/2022 and FY 2022/2023 respectively; and</li> <li>3. Deliveries at Goma HCIII increased from 1,074 to 1,195 as shown in Health Unit Annual Reports (HMIS 107) for FY 2021/2022 and FY 2022/2023 respectively.</li> </ol>	<b>0</b>

2

N23\_Service Delivery Performance: Average score in the Health LLG performance assessment.

Maximum 4 points on this performance measure

a. If the average score in Health for LLG performance assessment is:

- 70% and above, score 2
- 50% - 69%, score 1
- Below 50%, score 0

The average LLGs performance in the Health sector was the year 2022/3 was 65% calculated as below:-

LLG	%
Kasawo S/C	100
Kasawo T/C	100
Katosi T/C	100
Kimenyedde S/C	30
Koome S/C	60
KyampisiS/C	100
MpattaS/C	70
NagojjeS/C	30
MpungeS/C	30
NakiffumaT/C	100
Nakisunga S/C	30
NamaS/C	100
Namataba T/C	100
Ntenjeru S/C	60
Ntunda S/C	30
Seeta-NamugangaS/C	0
<b>Tota</b>	<b>1040</b>
<b>Average</b>	<b>65</b>

1

2

N23\_Service Delivery Performance: Average score in the Health LLG performance assessment.

Maximum 4 points on this performance measure

b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:

- 75% and above; score 2
- 65 - 74%; score 1
- Below 65; score 0

This indicator is not applicable

0

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.

There was evidence that the LG budgeted and spent all the health development grant Ugx 943,837,000 for the year 2022/23 on eligible activities as per the health grant and budget guidelines. The projects/activities were:

1 Phased Construction of operating theatre at Katoogo HCIV in Nama SC at Ugx333,048,385;

2 Construction of 5 stance VIP lined latrine at Bugoye H/CII in Ntenjeru Kisoga TC at Ugx33,650,075;

3 Construction of 5 stance VIP lined latrine at Kigogola H/CII in Kasawo S/C at Ugx33,650,075;

4 Construction of Generator House and Power line extension to medical store at Medical store at Ugx23,488,470;

5 Payment for the construction of OPD at Mukono general hospital at Ugx191,081,172;

6 Installation of Camera in new building at Ugx20,000,000;

7 Equipping new building with Medical equipment at Ugx212,049,215;

8 Payment for the construction of medical store, kitchen and walk way at the general hospital at Ugx76,869,608;

9 Environment Impact Assessment for Capital Works at Ugx4,000,000;

10 Appraisal and Feasibility Studies for Capital Works at ugx5,000,000; and

11 Monitoring and Supervision of capital work 11,000,000.

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0</p>	<p>There was evidence that the LG Engineer, Environment Officer and CDO certified work on health projects before the LG made payments to the contractors:</p> <ol style="list-style-type: none"> <li>1. A Contract for the construction of OPD at Katoogo HC IV by Erasco Ltd at Ugx 161,833,284 was certified by the DHO, LG Engineer, Environment Officer and CDO on 20/6/2023 before payment on 28/6/2023</li> <li>2. A Contract for the construction of a generator house at Mukono HQ by Quality U Ltd at Ugx 21,341,019 was certified by the DHO, LG Engineer, Environment Officer and CDO on 20/6/2023 before payment on 28/6/2023; and</li> <li>3. A Contract for the construction of a pit latrine at Namasumbi HC II by Muyizi Ltd at Ugx 1,207,555 was certified by the DHO, LG Engineer, Environment Officer and CDO on 20/6/2023 before payment on 28/6/2023.</li> </ol>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0</p>	<p>There was evidence that the variations in the contract price for sampled of DDEG funded infrastructure investments for the previous FY were within +/-20% of the LG Engineers estimates: Sampled projects were as follows:</p> <ol style="list-style-type: none"> <li>1. Construction of a 5 stance VIP latrine at Kigogola HC II and Bugoye health centre II (PHC funded) <ul style="list-style-type: none"> <li>Under procurement no: Muko899/works/22-23/00007</li> <li>Engineer's estimate: UGX. 69,052,800</li> <li>Contract sum : UGX. 67,300,150</li> <li>Percentage variation: 2.54%</li> </ul> </li> <li>2. Phased construction of an operating theatre at Katogo HC I, (PHC funded) <ul style="list-style-type: none"> <li>Under procurement no: Muko899/works/22-23/00006</li> <li>Engineer's estimate: UGX. 921,768,495</li> <li>Contract sum : UGX. 918,560,000</li> <li>Percentage variation: 0.35%</li> </ul> </li> </ol>	2

3	Investment performance: The LG has managed health projects as per guidelines.  Maximum 8 points on this performance measure	d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY  • If 100 % Score 2  • Between 80 and 99% score 1  • less than 80 %: Score 0	The indicator is not applicable since the LG did not have an Upgrade of HC II to III	1
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards  Maximum 4 points on this performance measure	a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure  • If above 90% score 2  • If 75% - 90%: score 1  • Below 75 %: score 0	Mukono LG had one HC IV and 12 HC III.  The approved staffing structure in HC IV was 50 and filled was 47 giving a98% and HC III approved staffing structure was 228 and filled 211 giving 93%.  Therefore total approved structure for HC IV and HC III was 278 and total filled was 258 prepresnting 92.8%	2
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards  Maximum 4 points on this performance measure	b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.  • If 100 % score 2 or else score 0	The indicator is not applicable since Mukono LG did not have any upgrade of HC II to III	2

### Performance Reporting and Performance Improvement

5	Accuracy of Reported Information: The LG maintains and reports accurate information  Maximum 4 points on this performance measure	a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0	There was no evidence that the health workers were in the health facilities where they were deployed. The information on positions of health workers filled was not accurate. There were discrepancies between positions on staff deployment lists dated 21st July 2023 from the DHO and those in the staff registers at all the 3 sampled health facilities as reflected below:  1. Nagojje HCIII: On the deployment list there were 18 staff and yet attendance register and staff list for July 2023 showed 17 staff. Kalibaala Isaac a nursing assistant was not on register but on deployment list;  2. Kasawo HCIII: On the deployment list there	0
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were 18 staff and yet attendance register of September 2023 and staff list showed 17 staff. Nakubulwa Racheal was not on attendance register but on deployment list; and

3. Nabalanga HCIII: On the deployment list there were 16 staff and yet attendance register of September 2023 and staff list showed 15 staff. Kyewalyanga Susan was not attendance register but on deployment list.

The staff and their positions on the staff lists are as follows:

### **Nagojje HCIII**

1. Nakamya Juliet Kaggwa, Senior Clinical Officer
2. Maganda Gabriel, Clinical Officer
3. Ndagire Halimah, Assistant Nursing Officer
4. Muwanika Moses, Laboratory Technician
5. Alitwala Annet, Enrolled Midwife
6. Namuakasa Brenda, Enrolled Midwife
7. Nansubuga Christine, Enrolled Nurse
8. Mayende Emmanuel, Enrolled Nurse
9. Naluyange Proscovia, Enrolled Nurse
10. Nafuna Philister, Laboratory Assistant
11. Kwagala Namudoola Eve, Health Assistant
12. Nabiranda Joan, Medical Records Assistant
13. Kalibala Isaac, Nursing Assistant
14. Nakazibwe Harriet, Nursing Assistant
15. Kakaire Shaban, Askari
16. Masereka Joram, Askari
17. Akullu Eunice, Porter

### **Nabalanga HCIII**

1. Namuwerezi David, Senior Clinical Officer
2. Kemigisha Consolate, Clinical Officer
3. Nassali Rebecca, Assistant Nursing Officer
4. Nabakooza Harriet, Enrolled Midwife
5. Kyewalyanga Susan, Enrolled Midwife
6. Nalukenge Margaret, Enrolled Nurse
7. Namukasa Rose Eva, Enrolled Nurse
8. Bayiga Lydia Bwabye, Enrolled Nurse
9. Ndawula Samuel Francis, Laboratory Assistant
10. Nakachwa Brenda, Medical Records



Assistant

11.Nakamya Frances, Nursing Assistant

12.Nalugya Halima, Nursing Assistant

13.Kyakimwa Zerinah, Askari

14.Muhindo Benego, Askari

15.Nakamwanyi Ganyana, Porter

16.Namujju Scola, Porter

**Kasawo HCIII**

1.Tamale Isa, Senior Clinical Officer

2.Busuulwas Tonny, Clinical Officer

3.Namusoke Margaret, Assistant Nursing Officer

4.Ssemwogerere Julius, Laboratory Technician

5.Mbawe Josephine, Enrolled Midwife

6.Nakubulwa Rachael, Enrolled Midwife

7.Zimmula Jane, Enrolled Midwife

8.Ssentamu Babirye Josephine, Enrolled Nurse

9.Namara Fortunate, Enrolled Nurse

10.Nansamba Rachael, Enrolled Nurse

11.Birungi Agnes, Laboratory Assistant

12.Wampande Henry, Health Assistant

13.Nakalegga Victoria, Medical Records Assistant

14.Namusoke Damalie, Nursing Assistant

15.Opolot James, Askari

16.Chandiru Sylvia, Askari

17.Namubiru Rehema, Records Assistant

5

Accuracy of Reported Information: The LG maintains and reports accurate information

Maximum 4 points on this performance measure

b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0

The information on health facilities upgraded or constructed and functional is accurate. There was construction of operating theatre at Katoogo HCIII as evidenced on the list of upgraded facilities for FY 2022/2023, page 42.

2

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>a) Health facilities prepared and submitted Annual Workplans &amp; budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> <li>• Score 2 or else 0</li> </ul>	<p>The health facilities prepared and submitted Annual Work plans &amp; budgets to the DHO by March 31st of the previous FY 2022/2023 as per the LG Planning Guidelines for Health Sector as follows:</p> <ol style="list-style-type: none"> <li>1. Nagojje HCIII submitted on 15th March 2022;</li> <li>2. Koome HCIII submitted on 31st March 2022; and</li> <li>3. Kyabazaala HCIII submitted on 10th March 2022.</li> </ol> <p>The budgets of these sampled health facilities conformed to the prescribed formats in the planning guidelines since they had highlights of performance, annual expenditure and had been endorsed by the In-charges.</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> <li>• Score 2 or else 0</li> </ul>	<p>The health facilities prepared and submitted to the DHO Annual Budget Performance Reports for the previous FY 2022/2023 by July 15th of the current FY 2023/2024 as per the Budget and Grant Guidelines. The submission dates for each of the 3 sampled health facilities are shown below:</p> <ol style="list-style-type: none"> <li>1. Katoogo HCIII submitted on 10th July 2023;</li> <li>2. Namuganga HCIII submitted on 13th July 2023; and</li> <li>3. Kojja HCIV submitted on 14th July 2023.</li> </ol>	2
<p>Maximum 14 points on this performance measure</p>				
<p>Maximum 14 points on this performance measure</p>				

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports

- Score 2 or else 0

The health facilities developed and reported on implementation of facility Performance Improvement Plans (PIPs) that incorporated performance issues identified in monitoring and assessment reports. All the 3 facility PIPs for the sampled health facilities including; Kojja HCIV, Mpunge HCIII and Nagojje HCIII had issues identified in the DHMT support supervision reports as shown below:

1. Kojja HCIV PIP dated 20th March 2023 on page 59 catered for facilitation of more immunization outreaches. The issue of few immunization outreaches conducted by Kojja HCIV had been identified during DHMT support supervision for Kojja HCIV held on 10th March 2022 as shown in quarter 3 supervision report dated 2nd April 2023 on page 7;

2. Mpunge HCIII PIP dated 28th March 2023 on page 37 catered for establishment of a static Postnatal clinic. The issue of low postnatal attendance by women who had delivered at Mpunge HCIII had been identified during quarter 3 DHMT support supervision as shown in quarter 3 supervision report dated 2nd April 2023 on page 27; and

3. Nagojje HCIII PIP dated 30th March 2023 on page 32 catered for organization of collaborative meetings with Traditional Birth Attendants / Unskilled health practitioners. A problem of low deliveries conducted at Nagojje HCIII had been noted during DHMT support supervision held on 24th March 2023 as shown in quarter 3 supervision report dated 4th April 2023 on page 16.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,

- score 2 or else score 0

The health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter). The 3 sampled health facilities submitted the reports as follows:

1. Kojja HCIV's latest monthly reports were submitted on the 7th day following the end of month and the latest quarterly reports were submitted on the 7th day following the end of month. The monthly submission dates are as follows: 7th August 2022, 7th September 2022, 7th October 2023, 5th November 2022, 5th December 2022, 7th January 2023, 7th February 2023, 7th March 2023, 7th April 2023, 6th May 2023, 7th June 2023 and 7th July 2023. The quarterly submission dates are as follows: 7th October 2022, 7th January 2023, 7th April 2023 and 7th July 2023;

2. Katoogo HCIII's latest monthly reports were submitted on the 7th day following the end of month and the latest quarterly report was submitted on the 7th day following the end of month. The monthly submission dates are as follows: 5th August 2022, 7th September 2022, 7th October 2023, 5th November 2022, 4th December 2022, 6th January 2023, 2nd February 2023, 3rd March 2023, 3rd April 2023, 4th May 2023, 7th June 2023 and 6th July 2023. The quarterly submission dates are as follows: 7th October 2022, 6th January 2023, 3rd April 2023 and 6th July 2023; and

3. Kasawo HCIII's latest monthly reports were submitted on the 7th day following the end of month and the latest quarterly report was submitted on the 7th day following the end of month. The monthly submission dates are as follows: 5th August 2022, 6th September 2022, 7th October 2023, 6th November 2022, 7th December 2022, 6th January 2023, 7th February 2023, 7th March 2023, 7th April 2023, 6th May 2023, 7th June 2023 and 7th July 2023. The quarterly submission dates are as follows: 7th October 2022, 6th January 2023, 5th April 2023 and 7th July 2023.

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p> <p>Note: Municipalities submit to districts</p>	This indicator is not applicable	<b>0</b>
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	This indicator is not applicable	<b>0</b>
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>There was evidence that the LG health department submitted quarterly reports in time to the planner for consolidation as below:</p> <p>Quarter 1 was submitted on 17/10/2022;</p> <p>Quarter 2 was submitted on 27/1/2023;</p> <p>Quarter 3 was submitted on 4/4/2023; and</p> <p>Quarter 4 was submitted on 7/7/2023.</p>	<b>1</b>

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>The LG had an approved Performance Improvement Plan (PIP) dated 9th March 2023 that catered for the weakest performing health.</p> <p>For example, the following weak facilities were catered for as follows:</p> <ol style="list-style-type: none"> <li>1. Kyampisi HCIII was catered for under human resource management, where the area of improvement was to ensure that arrival and departure registration was done by all staff on duty;</li> <li>2. Namuganga HCIII was catered for under human resource where it had been noted that the facility had only one Askari and he worked throughout the year without taking leave; and the area of improvement was to recruit a second Askari for the facility.</li> <li>3. Kateete HCII was catered for under waste management where it had been noted the facility lacked a waste pit hence had poor waste management and the area of improvement was proper waste management through construction of a waste pit.</li> </ol>	1	
<p>Maximum 14 points on this performance measure</p>	6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>The LG implemented performance improvement plan for the weakest performing facilities as highlighted below: The PIP dated 9th March 2023 catered for the training of health workers on Integrated Management of Malaria as evidenced on page 1. This was implemented as evidenced in a report titled “A report on integrated management of malaria training for health workers in Mukono district” dated 24th February 2023.</p>	1
<p>Maximum 14 points on this performance measure</p>					

**Human Resource Management and Development**

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>The LG had budgeted for health workers as per the guidelines/in accordance with the staffing norms. The performance contract for the current FY 2023/2024, had UGX 7,644,357,000 budgeted for the health workers’ salaries as indicated in the approved structure named “VOTE: 899 Mukono District” on page 38. Both the staff list and registers reflected a total of 493 staff and that is what was budgeted for.</p>	2
<p>Maximum 9 points on this performance measure</p>				

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

a) Evidence that the LG has:

ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0

There was no evidence the local government deployed health workers as per guidelines. Some facilities had staffing levels below 75%. There were 34 health facilities in Mukono district and below were the details of their staffing levels:

Mukono General Hospital  $102/190 \times 100 = 53.6\%$

Kojja HC IV  $45/48 \times 100 = 93.7\%$

Nakifuma HC III  $24/19 \times 100 = 126.3\%$

Namuganga HC III  $24/19 \times 100 = 126.3\%$

Nabalanga HC III  $16/19 \times 100 = 84.2\%$

Kyampiisi HC III  $17/19 \times 100 = 89.4\%$

Nagojje HC III  $18/19 \times 100 = 94.7\%$

Kasawo HC III  $18/19 \times 100 = 94.7\%$

Koome HC III  $16/19 \times 100 = 84.2\%$

Kyabazaala HC III  $17/19 \times 100 = 89.4\%$

Katoogo HC III  $18/19 \times 100 = 94.7\%$

Seeta Nazigo HC III  $18/19 \times 100 = 94.7\%$

Mpuuge HC III  $15/19 \times 100 = 78.9\%$

Kabanga HC III  $15/19 \times 100 = 78.9\%$

Kimenyede HC II  $8/9 \times 100 = 88.8\%$

Kiyoola HC II  $6/9 \times 100 = 66.6\%$

Seeta Kasawo HC II  $7/9 \times 100 = 77.7\%$

Buntaba HC II  $7/9 \times 100 = 77.7\%$

Katente HC II  $7/9 \times 100 = 77.7\%$

Kasana HC II  $6/9 \times 100 = 66.6\%$

Kasambwe HC II  $9/9 \times 100 = 100\%$

Mbalinga HC II  $6/9 \times 100 = 66.6\%$

Bulika HC II  $5/9 \times 100 = 55.5\%$

Mpoma HC II  $7/9 \times 100 = 77.7\%$

Kateete HC II  $7/9 \times 100 = 77.7\%$

Kyabalogo HC II  $8/9 \times 100 = 88.8\%$

Namasumbi HC III  $18/19 \times 100 = 94.7\%$

Kigogola HC II  $7/9 \times 100 = 77.7\%$

Damba HC II  $6/9 \times 100 = 66.6\%$

Bugoye HC II  $6/9 \times 100 = 66.6\%$

Wagala HC II  $6/9 \times 100 = 66.6\%$

Mwanyangiri HC II  $6/9 \times 100 = 66.6\%$

Kasenge HC II  $6/9 \times 100 = 66.6\%$

Myende HC II  $1/9 \times 100 = 11.1\%$

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0

There was no evidence that the health workers were in the health facilities where they were deployed. The information on positions of health workers filled was not accurate. There were discrepancies between positions on staff deployment lists dated 21st July 2023 from the DHO and those in the staff registers at all the 3 sampled health facilities as reflected below:

1. Nagojje HCIII: On the deployment list there were 18 staff and yet attendance register and staff list for July 2023 showed 17 staff.

Kalibaala Isaac a nursing assistant was not on register but on deployment list;

2. Kasawo HCIII: On the deployment list there were 18 staff and yet attendance register of September 2023 and staff list showed 17 staff. Nakubulwa Racheal was not on attendance register but on deployment list; and

3. Nabalanga HCIII: On the deployment list there were 16 staff and yet attendance register of September 2023 and staff list showed 15 staff. Kyewalyanga Susan was not attendance register but on deployment list.

The staff and their positions on the staff lists are as follows:

Nagojje HCIII

1. Nakamya Juliet Kaggwa, Senior Clinical Officer

2. Maganda Gabriel, Clinical Officer

3. Ndagire Halimah, Assistant Nursing Officer

4. Muwanika Moses, Laboratory Technician

5. Alitwala Annet, Enrolled Midwife

6. Namuakasa Brenda, Enrolled Midwife

7. Nansubuga Christine, Enrolled Nurse

8. Mayende Emmanuel, Enrolled Nurse

9. Naluyange Proscovia, Enrolled Nurse

10. Nafuna Philister, Laboratory Assistant

11. Kwagala Namudoola Eve, Health Assistant

12. Nabiranda Joan, Medical Records Assistant

13. Kalibala Isaac, Nursing Assistant

14. Nakazibwe Harriet, Nursing Assistant

15. Kakaire Shaban, Askari

16. Masereka Joram, Askari

17. Akullu Eunice, Porter

Nabalanga HCIII

1. Namuwerezi David, Senior Clinical Officer



- 2.Kemigisha Consolate, Clinical Officer
- 3.Nassali Rebecca, Assistant Nursing Officer
- 4.Nabakooza Harriet, Enrolled Midwife
- 5.Kywalyanga Susan, Enrolled Midwife
- 6.Nalukenge Margaret, Enrolled Nurse
- 7.Namukasa Rose Eva, Enrolled Nurse
- 8.Bayiga Lydia Bwabye, Enrolled Nurse
- 9.Ndawula Samuel Francis, Laboratory Assistant
- 10.Nakachwa Brenda, Medical Records Assistant
- 11.Nakamya Frances, Nursing Assistant
- 12.Nalugya Halima, Nursing Assistant
- 13.Kyakimwa Zerinah, Askari
- 14.Muhindo Benego, Askari
- 15.Nakamwanyi Ganyana, Porter
- 16.Namujju Scola, Porter

Kasawo HCIII

- 1.Tamale Isa, Senior Clinical Officer
- 2.Busuulwas Tonny, Clinical Officer
- 3.Namusoke Margaret, Assistant Nursing Officer
- 4.Ssemwogerere Julius, Laboratory Technician
- 5.Mbawe Josephine, Enrolled Midwife
- 6.Nakubulwa Rachael, Enrolled Midwife
- 7.Zimmula Jane, Enrolled Midwife
- 8.Ssentamu Babirye Josephine, Enrolled Nurse
- 9.Namara Fortunate, Enrolled Nurse
- 10.Nansamba Rachael, Enrolled Nurse
- 11.Birungi Agnes, Laboratory Assistant
- 12.Wampande Henry, Health Assistant
- 13.Nakalegga Victoria, Medical Records Assistant
- 14.Namusoke Damalie, Nursing Assistant
- 15.Opolot James, Askari
- 16.Chandiru Sylvia, Askari
- 17.Namubiru Rehema, Records Assistant

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0

The LG publicized health workers' deployment by posting deployment lists for FY 2023/2024 on facility notice boards. All the 3 sampled health facilities had deployment lists displayed on notice boards as shown below:

1. At Nagojje HCIII a deployment list of 17 staff dated 26th July 2023 for FY 2023/2024 was displayed on the patient waiting area notice board;
2. At Kasawo HCIII a deployment list of 16 staff for FY 2023/2024 dated 26th July 2023 was displayed on the patient waiting area notice board; and
3. At Nabalanga HCIII a deployment list of 16 staff for FY 2023/2024 dated 26th July 2023, was displayed on the patient waiting area notice board.

The staff and their positions are as follows:

Nagojje HCIII

1. Nakomya Juliet Kaggwa, Senior Clinical Officer
2. Maganda Gabriel, Clinical Officer
3. Ndagire Halimah, Assistant Nursing Officer
4. Muwanika Moses, Laboratory Technician
5. Alitwala Annet, Enrolled Midwife
6. Namuakasa Brenda, Enrolled Midwife
7. Nansubuga Christine, Enrolled Nurse
8. Mayende Emmanuel, Enrolled Nurse
9. Naluyange Proscovia, Enrolled Nurse
10. Nafuna Philister, Laboratory Assistant
11. Kwagala Namudoola Eve, Health Assistant
12. Nabiranda Joan, Medical Records Assistant
13. Kalibala Isaac, Nursing Assistant
14. Nakazibwe Harriet, Nursing Assistant
15. Kakaire Shaban, Askari
16. Masereka Joram, Askari
17. Akullu Eunice, Porter

Nabalanga HCIII

1. Namuwerezi David, Senior Clinical Officer
2. Kemigisha Consolate, Clinical Officer
3. Nassali Rebecca, Assistant Nursing Officer
4. Nabakooza Harriet, Enrolled Midwife
5. Kyewalyanga Susan, Enrolled Midwife
6. Nalukenge Margaret, Enrolled Nurse

- 7.Namukasa Rose Eva, Enrolled Nurse
- 8.Bayiga Lydia Bwabye, Enrolled Nurse
- 9.Ndawula Samuel Francis, Laboratory Assistant
- 10.Nakachwa Brenda, Medical Records Assistant
- 11.Nakamyia Frances, Nursing Assistant
- 12.Nalugya Halima, Nursing Assistant
- 13.Kyakimwa Zerinah, Askari
- 14.Muhindo Benego, Askari
- 15.Nakamwanyia Ganyana, Porter
- 16.Namujju Scola, Porter

Kasawo HCIII

- 1.Tamale Isa, Senior Clinical Officer
- 2.Busuulwas Tonny, Clinical Officer
- 3.Namusoke Margaret, Assistant Nursing Officer
- 4.Ssemwogerere Julius, Laboratory Technician
- 5.Mbawe Josephine, Enrolled Midwife
- 6.Nakubulwa Rachael, Enrolled Midwife
- 7.Zimmula Jane, Enrolled Midwife
- 8.Ssentamu Babirye Josephine, Enrolled Nurse
- 9.Namara Fortunate, Enrolled Nurse
- 10.Nansamba Rachael, Enrolled Nurse
- 11.Birungi Agnes, Laboratory Assistant
- 12.Wampande Henry, Health Assistant
- 13.Nakalegga Victoria, Medical Records Assistant
- 14.Namusoke Damalie, Nursing Assistant
- 15.Opolot James, Askari
- 16.Chandiru Sylvia, Askari

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

There was evidence at the time of assessment that DHO had conducted annual performance appraisal for 10 sampled in-charges of **34 Health Centres (4 HC IIIs and 5 HC IIs)** as reviewed in the personal files, all the 10 were appraised within the prescribed date of 30/6/2023 as follows:-

- Three (3) in-charges of Kabanga HC III, Mpunge H/C III and Kyabasaala HC III **Buikwe** H/C III, were appraised on 30/06/2023;;
- In charge Nabalanga HC III was appraised on 21/06/2023;
- In charge damba HC II was appraised on 15/06/2023;
- In-charge of Bulika HC II was appraised on 22/06/2023
- Two In-charges of Koome HC III and Seeta-Nazigo HC III was appraised on 27/06/2023
- In-charge of Kasenge HC II was appraised on 26/06/2023
- In-charge of Nakifuma HC III was appraised on 28/06/2023

8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0	There was evidence at the time of assessment that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO to HRO during the previous FY 2022/23 as reviewed from the 10 sampled personal appraisal files of health facility workers.	1
	Maximum 6 points on this performance measure		All the 10 sampled health facility workers were appraised within the prescribed date of 30/6/2023 as follows:	
			<ul style="list-style-type: none"> <li>• Three health workers (Enrolled nurse - Katongo HC III, Senior Medical Officer Koja HC IV and Askari (Bakore Stephen)Seeta Namuganga HC III were appraised on 30/6/2023;</li> </ul>	
			<ul style="list-style-type: none"> <li>• Two health workers (Assistant Nursing -Koja HCIV and Porter -Katongo HC II were appraised on 29/6/2023;</li> </ul>	
			<ul style="list-style-type: none"> <li>• Nursing Assistant-Kyabalongo HCII was appraised on 7/6/2023;</li> </ul>	
			<ul style="list-style-type: none"> <li>• Enrolled Mid wife- Mpunge HC III was appraised on 14/6/2023;</li> </ul>	
			<ul style="list-style-type: none"> <li>• Two health workers (Enrolled Mid wife- Mpunge HC III and Enrolled Nurse- Kabanga HC III were appraised on 10/6/2023;</li> </ul>	
			<ul style="list-style-type: none"> <li>• Askari (Edema Wilfred) -Seeta NamugangaHCIII was appraised on 4/6/2023;</li> </ul>	
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	iii. Taken corrective actions based on the appraisal reports, score 2 or else 0	There was evidence at the time of assessment that the corrective actions based on the appraisal reports were not taken by DHO as there were no cases misconduct reported by the appraisers.	2
	Maximum 6 points on this performance measure			

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>The LG had a Continuous Professional Development (CPD) work plan for FY 2022/2023 on file. It is titled, "Mukono District Training Work Plan, 1st July 2022 to 30th June 2023" dated 20th July 2022 and trainings were conducted in accordance to this training work plan. For instance:</p> <ol style="list-style-type: none"> <li>1. Training of Village Health Teams (VHTs) on Integrated Community Case Management of Malaria, Pneumonia and Diarrhea on 3rd to 8th November 2022 which was attended by 300 participants; and</li> <li>2. Training of health workers on Integrated Management of Malaria held on 6th to 24th February August 2023 which was attended by 90 participants.</li> <li>3. Training of health workers on Revised ART Guidelines for 2022 held on 12th to 16th June 2023 which was attended by 15 participants.</li> </ol>	1
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8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>There were documented training activities in the training/CPD database named "Mukono District Training Database for FY 2022/2023" dated 8th June 2022 which showed: the trainings which were conducted, the attendees, the trainers, the date when the trainings were conducted and the duration for the trainings. For example:</p> <ol style="list-style-type: none"> <li>1. Training of Village Health Teams (VHTs) on Integrated Community Case Management of Malaria, Pneumonia and Diarrhea on 3rd to 8th November 2022 which was attended by 300 participants; and</li> <li>2. Training of health workers on Integrated Management of Malaria held on 6th to 24th February August 2023 which was attended by 90 participants.</li> <li>3. Training of health workers on Revised ART Guidelines for 2022 held on 12th to 16th June 2023 which was attended by 15 participants.</li> </ol>	1
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**Management, Monitoring and Supervision of Services.**

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was no evidence that the CAO confirmed the list of Health facilities (GoU and PNFP) that received PHC NWR grants and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY 2021/2022. A letter to this effect had been written but was never submitted to MoH.</p>	0
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>The LG made allocations of Ugx86,127,978 (7.3%) out of the Ugx 1,175,380,000 PHC NWR Grant for LLHF (Page 32 of the LG approved budget) towards monitoring service delivery and management of District health services which was lower than the required 15%.</p>	0
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>The LG did not warrant to all PHC NWR Grant transfers for the FY 2022/23 to health facilities within the required 5 working days from the day of funds release:</p> <p>Quarter 1 warrant was on 2/8/2022, receipt of expenditure limits date was 8/7/2022; 26 days</p> <p>Quarter 2 warrant was on 13/10/2022, receipt of expenditure limits date was 30/9/2022; 12 days</p> <p>Quarter 3 warrant was on 11/1/ 2023, receipt of expenditure limits date was 29/12/2022; 18 days and</p> <p>Quarter 4 warrant was on 26/4/2023, receipt of expenditure limits date was 6/4/2023;15 days.</p>	0

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The LG did not invoice to all PHC NWR Grant transfers for the FY 2022/22 to health facilities within the required 5 working days from the day of funds release:</p> <p>Quarter 1 invoicing was on 23/8/2022, release date was 8/7/2022; 38 days</p> <p>Quarter 2 invoicing was on 20/10/2022, release date was 30/9/2022; 29 days</p> <p>Quarter 3 invoicing was on 6/2/ 2023, release date was 29/12/2022; 21 days and</p> <p>Quarter 4 invoicing was on 17/5/2023, release date was 6/4/2023;38 days.</p>	0
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>The LG publicized all the quarterly functional releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED as indicated below:</p> <p>In quarter 1 expenditure limits were released on 8th July 2022 and facilities were informed on 12th July 2022 (within 5 working days);</p> <p>In quarter 2 expenditure limits were released on 30th September 2022 and facilities were informed on 30th September 2022 (within 5 working days);</p> <p>In quarter 3 expenditure limits were released on 29th December 2023 and facilities were informed on 29th December 2023 (within 5 working days); and</p> <p>In quarter 4 expenditure limits were released on 6th April 2023 and facilities were informed on 7th April 2023 (within 5 working days)</p>	1



Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0

The health department implemented actions recommended by the DHMT quarterly performance review meeting (s) held during the previous FY 2022/2023. For example:

During quarter 1 DHMT performance review meeting held on 9th August 2022, one of the action points was to conduct health education on mental health issues in Nakifuma Health Sub District (HSD). Follow up on this recommendation is evidenced in an activity report titled "Training report for district health workers, Mukono district, at the district headquarters" dated 6th to 7th September 2022 which shows that the DHT conducted a training of health workers in Nakifuma Health Sub District on mental health;

In a quarter 2 DHMT meeting held on 16th November 2022, one of the action points under minute Min.10.16/11/2022 was to carry out health education sessions on Tuberculosis (TB). Follow up on this recommendation is evidenced in an activity report titled "A quarterly activity report from November to October 2022 for health education and promotion in Nama subcounty" dated 8th November 2022 where a total of 82 health education sessions on TB were conducted at different health facilities and in the community;

During quarter 3 DHMT performance review meeting held on 5th January 2023, one of the action points under minute Min.6.Perf.Rev/mkn/5/01/23 was to intensify active case search and mortality surveillance. Follow up on this action point is evidenced in an activity report titled "Training report for VHTs about EVD Surveillance in Mukono District" dated 30th January 2023; and

During quarter 4 DHMT performance review meeting held on 21st June 2023, one of the action points under minute Min.4.21/06/2023 was to conduct a refresher training of VHTs on Ebola Virus Disease (EVD) Surveillance. Follow up on this action is evidenced in an activity report titled "Support supervision report for the months of May and June 2023 about EVD active search, mortality surveillance supported by Makerere School of Public Health in Mukono District" dated 30th June 2023.

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>There was no evidence that all facility in-charges, implementing partners and other departmental heads attended the MHT performance review meetings as below:</p> <p>The minutes of 5th January 2023 had a typed attendance list as cover page and 26 In-charges were in attendance no departmental head or development partners;</p> <p>The minutes 9th August 2022 had a typed attendance list as cover page and of the twenty staff that attended the meeting eight of them were In charges and no departmental heads or development partners were in attendance;</p> <p>The minutes of 21st June 2023, only 20 In-charges were in attendance;</p> <p>The minutes of 16th March 2023 had two attendance lists there was the top page attendance list typed with 33 staff in attendance and no In charges. The attendance list attached had 34 In charges in attendance. Therefore, the two attendance lists to the minutes of 16th March 2023 were not similar.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There was no evidence the local government supervised all the HCIVs and General Hospitals. There were two general hospitals and one HC IV in Mukono District, namely: Mukono General Hospital, Nagalama Hospital and Kojja HCIV. They were supervised as follows:</p> <p>During quarter one Kojja HC IV was supervised on 5th October 2022, Mukono General Hospital on 29th September 2022 and Nagalama on 5th October 2022;</p> <p>During quarter two Kojja HC IV was supervised on 28th December 2022, Mukono General Hospital on 29th December 2022 and Nagalama Hospital was not supervised;</p> <p>During quarter three Kojja HC IV was supervised on 20th March 2023, Mukono General Hospital on 13th March 2023 and Nagalama Hospital was not supervised;</p> <p>During quarter four Kojja HC IV was supervised on 5th June 2023, Mukono General Hospital on 7th June 2023 and Nagalama was supervised on 5th June 2023; and</p> <p>Nagalama Hospital was not supervised in quarter two and three.</p>	0

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0

- If not applicable, provide the score

The DHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY. All the 3 sampled health facilities were supervised as follows:

1. Mpunge HCIII was supervised by Mukono South HSD in all quarters as per reports titled "Support supervision activities to public and private health facilities" dated 5th September 2022 for quarter 1, 5th January 2023 for quarter 2, 15th April 2023 for quarter 3 and 5th July 2023 for quarter 4;

2. Seeta Nazigo HCIII was supervised by Mukono South HSD in all quarters as per reports titled "Support supervision activities to public and private health facilities" dated 5th September 2022 for quarter 1, 5th January 2023 for quarter 2, 15th April 2023 for quarter 3 and 5th July 2023 for quarter 4; and

3. Kiyoola HCII was supervised by Mukono South HSD in all quarters as per reports titled "Support supervision activities to public and private health facilities" dated 5th September 2022 for quarter 1, 5th January 2023 for quarter 2, 15th April 2023 for quarter 3 and 5th July 2023 for quarter 4.

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>The LG used results / reports from discussion of the support supervision and monitoring visits to make recommendations for specific corrective actions. For instance,</p> <ol style="list-style-type: none"> <li>1. In Myende HCII supervision report for quarter 2 dated 4th November 2022, it was noted that the facility had general poor performance because of the poor working relationship between the facility staff and the Incharge, therefore, it was recommended that the incharge should be transferred from Myende HCII to another facility. Implementation of this recommendation was followed up by DHT where the CAO made a transfer out of the facility incharge of Myende HCII as evidenced by the transfer letter written by CAO on 2nd January 2023;</li> <li>2. In Kigogola HCII supervision report for quarter 1 dated 6th October 2022, it was noted that the results of a Malaria Clinical Audit indicated a knowledge gap of health workers in the clinical management of Malaria and recommended that there should be a training of health workers on Integrated Management of Malaria. This recommendation was implemented as evidenced in a report titled “A report on integrated management of malaria training for health workers in Mukono district” dated 24th February 2023 where health workers at Kigogola HCII attended a training on Integrated Management of Malaria; and</li> <li>3. In Kiyola HCII supervision report for quarter 1 dated 6th October 2022, it was noted that the results of a Malaria Clinical Audit indicated a knowledge gap of health workers in the clinical management of Malaria and recommended that there should be a training of health workers on Integrated Management of Malaria. This recommendation was implemented as evidenced in a report titled “A report on integrated management of malaria training for health workers in Mukono district” dated 24th February 2023 where health workers at Kiyola HCII attended a training on Integrated Management of Malaria.</li> </ol>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>The LG provided support to all health facilities in the management of medicines and health supplies in the FY 2022/2023 as highlighted below:</p> <p>On 5th April 2023 to 8th June 2023, all the 34 health facilities were supervised in the management of medicines and health supplies as evidenced in the medicines support supervision report dated 9th June 2023.</p>	1

11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>The LG allocated Ugx 41.1 million (47%) out of the Ugx 86.1 million LG Health Office budget to health promotion and prevention activities, which was more than the required minimum of 30%.</p>	2
	<p>Maximum 4 points on this performance measure</p>			
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p>	<p>b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0</p>	<p>The DHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the FY 2022/2023. For example:</p> <ol style="list-style-type: none"> <li>1. In quarter 1, the DHT conducted a training of health workers in Nakifuma Health Sub District on mental health. This is evidenced in a report titled "Training report for district health workers, Mukono district, at the district headquarters" dated 6th to 7th September 2022;</li> <li>2. In quarter 2, the DHT conducted health education and promotion in Nama subcounty. This is evidenced in a report titled "Quarterly activity report for health education and promotion in Nama subcounty from November to December 2022" dated 8th December 2022; and</li> <li>3. In quarter 3, the DHT conducted a training of VHTs on Ebola Viral Disease Surveillance in Mukono district. This is evidenced in a report titled "Training report for VHTs about EVD surveillance in Mukono district" dated 30th January 2023.</li> <li>4. In quarter 4, the DHT conducted active case search and mortality surveillance for Ebola Virus Disease. This is evidenced in a report titled "Report for the month of May and June 2023 about EVD active case search and mortality surveillance in Mukono district" dated 30th June 2023.</li> </ol>	1
	<p>Maximum 4 points on this performance measure</p>			

11

Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities

Maximum 4 points on this performance measure

c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0

The DHT followed up actions on health promotion and disease prevention issues. For instance,

During quarter 1 DHMT performance review meeting held on 9th August 2022, one of the action points was to conduct health education on mental health issues in Nakifuma Health Sub District (HSD). Follow up on this recommendation is evidenced in an activity report titled "Training report for district health workers, Mukono district, at the district headquarters" dated 6th to 7th September 2022 which shows that the DHT conducted a training of health workers in Nakifuma Health Sub District on mental health;

In a quarter 2 DHMT meeting held on 16th November 2022, one of the action points under minute Min.10.16/11/2022 was to carry out health education sessions on Tuberculosis (TB). Follow up on this recommendation is evidenced in an activity report titled "A quarterly activity report from November to October 2022 for health education and promotion in Nama subcounty" dated 8th November 2022 where a total of 82 health education sessions on TB were conducted at different health facilities and in the community;

During quarter 3 DHMT performance review meeting held on 5th January 2023, one of the action points under minute Min.6.Perf.Rev/mkn/5/01/23 was to intensify active case search and mortality surveillance. Follow up on this action point is evidenced in an activity report titled "Training report for VHTs about EVD Surveillance in Mukono District" dated 30th January 2023; and

During quarter 4 DHMT performance review meeting held on 21st June 2023, one of the action points under minute Min.4.21/06/2023 was to conduct a refresher training of VHTs on Ebola Virus Disease (EVD) Surveillance. Follow up on this action is evidenced in an activity report titled "Support supervision report for the months of May and June 2023 about EVD active search, mortality surveillance supported by Makerere School of Public Health in Mukono District" dated 30th June 2023.

## Investment Management

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0</p>	<p>The LG had updated Asset registers which set out health facilities and equipment relative to basic standards. The registers were updated on 12th July 2022 and contained asset category, cost, health facility, serial number, condition, among others. The assets for each health facility were as follows:</p> <p>Kojja HCIV had OPD, maternity ward, theatre, placenta pit, incinerator and 12 staff houses;</p> <p>All HCIIIs like Mpunge, Kyampisi, Katoogo, Kasawo, Namuganga, Kyabazaala, had a maternity ward, placenta pit and medical waste pit, and 8 staff houses; and</p> <p>All HCIIIs like Mpoma, Seeta Kasawo, Kiyoola, Mwanyangiri, had an OPD, drug store, maternity ward, placenta pit and 2 staff houses.</p>	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII);</p> <p>(ii) desk appraisal by the LG; and</p> <p>(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p> <p>score 1 or else score 0</p>	<p>The LG conducted desk appraisals, the investment derived from the LG Development Plan 20/21-24/25 (Page 193-227) and were eligible for funding under sector guidelines as indicated in the minutes dated 30/9/2021, page 1 for the projects implemented in the year 2022/23. The projects appraised included:</p> <ol style="list-style-type: none"> <li>1. Phased Construction of operating theatre at Katoogo HCIV at Ugx367,560,760;</li> <li>2. Construction of 5 stance VIP lined latrine at Bugoye H/CII at Ugx33,650,075; and</li> <li>3. Construction of 5 stance VIP lined latrine at Kigogola H/CII in Kasawo S/C at Ugx33,650,075.</li> </ol>	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The LG conducted field appraisals, the investments were technically feasible, environmentally and socially acceptable and were customized for investment as indicated in report dated 30/9/2023, page 2 for the projects implemented in the year 2022/23. The projects appraised included:</p> <ol style="list-style-type: none"> <li>1. Phased Construction of operating theatre at Katoogo HCIV at Ugx367,560,760;</li> <li>2. Construction of 5 stance VIP lined latrine at Bugoye H/CII at Ugx33,650,075; and</li> <li>3. Construction of 5 stance VIP lined latrine at Kigogola H/CII in Kasawo S/C at Ugx33,650,075.</li> </ol>	1

Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.

Maximum 4 points on this performance measure

d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0

There WAS Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction and also complied with risk mitigation plans as exemplified by the following projects:

1. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP and Site visit report for Renovation of Dilapidated Immunization Wing of Nagojje HC II in Wagala village, Nagojje Sub-County under PHC Funding. ESSF and Costed ESMP dated 7th December 2022, Signed by District Senior Environment Officer - Mutalya Joseph, Signed by District Community Development Officer - Namukose Minisa K.
2. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP and Site visit report for Construction of 5 stance VIP latrine for Kigogola HCII in Kigogola village under PHC Funding. ESSF and Costed ESMP dated 1st December 2022, Signed by District Senior Environment Officer - Mutalya Joseph, Signed by District Community Development Officer - Namukose Minisa K.
3. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP and Site visit report for Construction of 5 stance VIP latrine for Bugoye HCII in Buggoye village under PHC Funding. ESSF and Costed ESMP dated 2nd December 2022, Signed by District Senior Environment Officer - Mutalya Joseph, Signed by District Community Development Officer - Namukose Minisa K.
4. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP and Site visit report for Construction of a generator room for Mukono general Hospital under PHC Funding. ESSF and Costed ESMP dated 7th December 2022, Signed by District Senior Environment Officer - Mujuni William, Signed by District Community Development Officer - Namukose Minisa K.



13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY ) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>There was no evidence that Mukono LG health department timely submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans before 30th April of the current FY.</p> <p>Letter dated <b>26th/7/22</b>, indicates that Dr. Mulindwa Stephen, submitted his annual FY plan after the deadline day of 30th April. Under reference number: <b>HEA/HRM/MKN/158/01</b>.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>There was no evidence that the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY. By the time of the assessment, no such forms were available even on the system of EGP.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>There was evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General before commencement of construction. Letter dated 1str/6/22 informing members of a CC meeting on 2nd /6/22 with a review of the minutes of 24th/5/22. Under CC minute 183.1-Procurement plan for FY2022-23, the committee approved the consolidation of the procurement plan and the meeting was closed with a closing prayer from Mr. Ssebaduka Collins.</p> <p>The meeting was chaired by Mr. Mukasa Mabira Stephen and recorded by Ms. Batenga Prossy.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the Lg properly established the PIT team as listed below;</p> <p>Dr. Mulindwa Stephen, DHO - Contracts Manger - Health</p> <p>Mr. Lutwama Herbert - Engineer- Projects' supervisor</p> <p>Ms. Namukose Minisa Kirya -Community Development Officer</p> <p>Mr. Mutalya Innocent - Senior Environment Officer</p> <p>These were established and appointed by Ms. Namanda Elizabeth, on 17th/4/2023. The Mukono Local government CAO</p>	1

13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0	The indicate is not applicable since the LG did not implement any upgrade of HC II to III	<b>1</b>
	Maximum 10 points on this performance measure	If there is no project, provide the score		
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0	There was no single report availed to the assessor at the time of assessment.	<b>0</b>
	Maximum 10 points on this performance measure	If there is no project, provide the score		
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0	This indicator is not applicable since the LG did not have any upgrade of HC II to III.	<b>1</b>
	Maximum 10 points on this performance measure	If there is no project, provide the score		

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no evidence availed to the assessor that the technical supervision team carried out technical supervision for all the health infrastructure projects as there was no evidence of any reports presented inclusive of all the required technical visiting the sites.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0</p>	<p>There was evidence that the DHO verified works and initiated payments of contractors within specified timeframe all within 2 months. The 3 sampled projects were:</p> <ol style="list-style-type: none"> <li>1. A Contract for the construction of OPD at Katoogo HC IV by Erasco Ltd at Ugx 161,833,284 submitted on 15/6/2023 was certified by the DHO,LG Engineer, Environment Officer and CDO on 20/6/2023 and paid on 28/6/2023 ( 13 days);</li> <li>2. A Contract for the construction of a generator house at Mukono HQ by Quality U Ltd at Ugx 21,341,019 submitted on 13/6/2023 was certified by the DHO,LG Engineer, Environment Officer and CDO on 20/6/2023 and paid on 28/6/2023 (14 days); and</li> <li>3. A Contract for the construction of a pit latrine at Namasumbi HC II by Muyizi Ltd at Ugx 1,207,555 submitted on 16/6/2023 was certified by the DHO,LG Engineer, Environment Officer and CDO on 20/6/2023 and paid on 28/6/2023 (12 days).</li> </ol>	1

13

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0

There was evidence that the health department had a complete procurement file. Below are the sampled project files;

The phased construction of an operating theatre at Katogo HC IV. under procurement reference number: MUKO/899/works/2022-23/00006. Evaluation of the bidders started on 23rd/3/2023 and published on 23rd/3/2023. Two companies were invited namely; Erasco Co Ltd and ESFED Ltd. Best evaluated bidder was Erasco Co Ltd with a contract sum of 376,560,760/=. The evaluation committee was composed of Dr. Mulidwa Stephen, DHO, Mr.Lutwama Herbert and Ms.Batenga Prossy as the secretary. The CC meeting under Min 004/23/3/2023 (004.1) that was held on 22nd/3/2023 chaired by Mr.Mukasa Mabira and recorded by Ms.Batenga Prossy approved the evaluation report and awarded M/s Erasco Co Ltd the contract that was signed between the Lg and the company CEO on 17th/5/2023. Thiw was Sined by Ms. Elizabeth Namanda, Erasco Co Ltd CEO, Mr. Kawesi Erasmusand and contract manager Dr.Mulindwa Stephen.

The construction of a 5stance VIP toilet at Bugoye HC II. under procurement reference number: MUKO/899/works/2022-23/00007. Evaluation of the bidders started on 20th/3/2023 and published on 24th/3/2023. Three companies were invited namely; Gebra Enterprises Ltd, M/s Sebalamu technical services & suppliers Ltd Katgo construction Co Ltd. Best evaluated bidder was Sebalamu technical services Ltd with a contract sum of 67,300,150/=. The evaluation committee was composed of Dr. Mulidwa Stephen, DHO, Mr.Lutwama Herbert and Ms.Batenga Prossy as the secretary. The CC meeting min number (004.2.2) that was held on 22nd/3/2023 chaired by Mr.Mukasa Mabira and recorded by Ms.Batenga Prossy approved the evaluation report and awarded M/s M/s Sebalamu technical services & suppliers the contract that was signed between the Lg and the company CEO on 17th/5/2023. Thiw was Sined by Ms. Elizabeth Namanda, M/s Sebalamu technical services & suppliers CEO and contract manager Dr.Mulindwa Stephen.

## Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>There was Evidence that Mukono DLG Health sector grievances had been recorded, investigated, and responded to in line with the LG grievance redress framework as records of health sector related grievances/complaints (indicating nature of cases, dates of registration, and any follow up actions taken) were found in LG Complaints Log/Complaints Record Book. For instance, the last entry 26th April 2023 (encroachment of the neighbor's land by Bugoye HC II facility in Mpatta during construction of 5 stance VIP latrine. The Town Clerk of Namataba didn't help them despite being approached. Action taken by a meeting held between health unit management committee and the neighbors and new demarcations were put to separate)</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>There was Evidence that Mukono DLG Health Department had disseminated guidelines on healthcare/medical waste management to about 13 health facilities in the LG that included guidelines on construction of medical waste facilities and had followed up implementation of the healthcare waste management guidelines by health centers. The healthcare waste management guidelines comprised of medical waste management and domestic waste, how to handle waste, those which decompose and those that do not decompose. The distribution was conducted between 12th Jan 2023 to 20th Jan 2023 and the distribution list included the following 13 health facilities: Mukono COU Hospital, Mpunge HC III, Nabalanga HC III, Nagojje HC III, Kojja HC IV, Kyabadaza HC III, Seeta-Nazigo HC III, Katoogo HC III, Kabanga HC III, Kyampisi HC III, Nakituma HC III, Kasatu HC III and provided signed acknowledgements of receipt of the healthcare/medical waste management guidelines by health facilities in-charges</p>	2

Safeguards for service delivery: LG Health Department ensures safeguards for service delivery

Maximum 5 points on this performance measure

b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider); score 2 or else score 0

There was Evidence that Mukono DLG had a functional system/central infrastructure with equipment for medical waste management and had a dedicated/operational budget for healthcare waste management as exemplified by the following:

1. Mukono DLG Health Department presented MoU between De Waste (U) Limited and different health facilities in Mukono DLG for instance; Agreement of Service (Medical Waste Management) between De Waste (U) Limited and Mukono Medical Centre dated 19th April 2022. The Agreement was for collection, transportation and safe disposal of waste arising from Mukono Medical Centre. The Agreement was signed by Mr. Mugala Nasulu and Ssemango Harold on behalf of Mukono Medical Centre. Agreement of Service (Medical Waste Management) between De Waste (U) Limited and His Days Clinic in Kiwanga, dated 25th Jan 2022. The Agreement was for collection, transportation and safe disposal of waste arising from His Days Clinic. The Agreement was signed by Okanyumu John on behalf of His Days Clinic. Also, agreement of Service (Medical Waste Management) between De Waste (U) Limited and Victors Medical Center in Misindye Seeta, dated 7th March 2022. The Agreement was for collection, transportation and safe disposal of waste arising from Victors Medical Center. The Agreement was signed by Mbeiza Brenda on behalf of Victors Medical Center.

2. Mukono DLG Health Department presented License of Zaham Investments Limited which has been hired to manage hazardous waste for Mukono DLG. The MoU was for collection, transportation and safe disposal of hazardous waste.

3. Mukono DLG Health Department presented MoU between Mwema Limited and Mukono DLG dated 6th Jan 2023. The MoU was for collection, transportation and safe disposal of waste within the Mukono DLG.

15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0</p>	<p>There was Evidence that Mukono DLG had conducted training and created awareness on healthcare waste management for Health Assistants, Health Inspectors and Local Leaders as evidenced in the training report and attendance lists provided by the District Senior Health Inspector – Balyejjusa Martin. The training and awareness raising on healthcare waste management was conducted in 7th March 2023 at Mukono Medical Boardroom at the District Department of Health and was attended by 30 participants</p>	1
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0</p>	<p>There was Evidence that Mukono DLG had Costed ESMPs and Environment Social Health and Safety safeguards incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY (2022/2023 FY) as demonstrated by the following health sector infrastructure projects that were implemented in the previous FY (2022/2023 FY):</p> <ol style="list-style-type: none"> <li>1. BoQ document for construction of a generator house and one pole power service extension to the District Medical Store project FY 2022-2023, date 30th November 2022 referenced DWRKS/210 incorporated environmental and protection, restoration and engravement item worth Ugx 1m</li> <li>2. BoQ document for construction of a theatre at Katoogo HC IV in Nama S/C, date 29th August 2022 referenced Muko899/Wrks/22-23/00006 incorporated project engravement and environmental protection as instructed by Employer item worth Ugx 10m</li> <li>3. BoQ documents for construction of 5 stance VIP Latrine at Kigogola HC II in Kasawo S/C and Construction of 5 stance VIP Latrine at Bugoye HC II in Ntenjeru-Kisoga T/C, date 27th Feb 2023 referenced MD001/WRKS/2022-2023/00007 incorporated environmental protection item worth 250,000UGX</li> </ol>	2

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0

There was Evidence that Mukono DLG had all health sector projects implemented on land where the LG had proof of ownership, access and availability, without any encumbrances on land acquisition status as exemplified by the following:

Land access consent for Construction of Kigogola HC II in Kasawo. The document acknowledges that the Land where the health facility was constructed was formerly "KITAWULIZI" and thus there is no encumbrances to deter any development on this land and that process of survey and titling was underway. The document is dated 19th April 2021, signed by Chairperson LC I of Kigogola village - Bivanju Ayub, Chairperion HUMC - Lule James, In Charge - Mary Namazzi and Area Community Member - Mujaaawo Paul Mukasa, copied to: The CAO Mukono and DHO, Mukono.



Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.

There WAS Evidence that Mukono DLG Environmental Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs and provided monthly reports as demonstrated by the following projects:

1. Environmental Monitoring Report for Construction of Operation Theatre at Katoogo HC III in Nama S/C dated 19th May 2023 and was signed by District Natural Resources Officer – Mujuni William and was also signed by District Community Development Officer – Namukose Minisa K.

2. Environmental Monitoring Report for Construction of generator room at Mukono general Hospital dated 4th July 2023 and was signed by District Natural Resources Officer – Mujuni William and was also signed by District Community Development Officer – Namukose Minisa K.

3. Environmental Monitoring Report for Operation of Namasumbi HC II VIP latrine at Kyampisi S/C dated 30th June 2023 and was signed by District Natural Resources Officer – Mujuni William and was also signed by District Community Development Officer – Namukose Minisa K.

4. Environmental Monitoring Report for Operation of In-patient ward Block, Bathroom paediatric wing at Katoogo HC II in Nama S/C dated 23rd June 2023 and was signed by District Natural Resources Officer – Mujuni William and was also signed by District Community Development Officer – Namukose Minisa K.

5. Environmental Monitoring Report for Construction of 5 stance VIP latrine at Kigogola HC II in Kasawo S/C dated 21st June 2023 and was signed by District Natural Resources Officer – Mujuni William and was also signed by District Community Development Officer – Namukose Minisa K.

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0

There was Evidence that Mukono DLG Department of Natural Resources and CDO completed Environmental and Social Certification Forms, signed by the LG Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects as demonstrated by the following projects:

- Mukono DLG Department of Natural Resources and Environment and CDO presented Work Completion Assessment Form for Construction of a Medical store, a kitchen with 3 in one saving stove, a walkway to the Incinerator & 10,000L tank with firefighting equipment at Mukono General Hospital; Referenced Muko542/Wrks/21-22/00002 signed by District Senior Environmental Officer dated 17th October 2022

**Water &  
Environment  
Performance  
Measures**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Local Government Service Delivery Results</b>				
1	<p>Water &amp; Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> <li>o 90 - 100%: score 2</li> <li>o 80-89%: score 1</li> <li>o Below 80%: 0</li> </ul>	<p>According to the sector MIS data for current FY obtained from MoWE, dated 19/10/2023, the District Rural Water Sources functionality for Mukono DLG currently stands at <b>93%</b>.</p>	<b>2</b>
1	<p>Water &amp; Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water &amp; sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> <li>o 90 - 100%: score 2</li> <li>o 80-89%: score 1</li> <li>o Below 80%: 0</li> </ul>	<p>According to the sector MIS data for the current FY obtained from MoWE, dated 19/10/2023, the percentage of facilities with functional water and sanitation committees (WSCs) in Mukono DLG currently stands at <b>100%</b>.</p>	<b>2</b>

N23\_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;

- Above 80%, score 2
- 60% - 80%, score 1
- Below 60%, score 0

The average LLGs score in the water sector was 88% in the year 2023.

Kasawo S/C 50

Kasawo T/C N/a

Katosi T/C N/a

Kimenyedde S/C 100

Koome S/C 80

KyampisiS/C 100

MpattaS/C 100

NagojjeS/C 100

MpungeS/C 60

NakiffumaT/C 0

Nakisunga S/C 100

NamaS/C 80

Namataba T/C Na

Ntenjeru S/C 0

Ntunda S/C 100

Seeta-NamugangaS/C 100

**Total 970**

**Average 970/11 =88%**

N23\_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.

- o If 100 % of water projects are implemented in the targeted S/Cs: Score 2
- o If 80-99%: Score 1
- o If below 80 %: Score 0

According to the Annual Progress Report for the FY 2021/2022 signed by the CAO on 19/07/2022 and filed by the Central Registry of the MoWE on 27/07/2022, Mukono district, at the end of FY 2021/2022, had a safe water coverage of **73.2%** computed from the following breakdown per LLG:

1. Koome SC - 40.6%

2. Ntenjeru-Kisoga TC - 79.9%

3. Katosi TC - 70.0%

4. Mpunge SC - 68.5%

5. Mpatta SC - 62.2%

6. Kyampisi SC - 79.5%

7. Nakisunga SC - 61.8%

8. Nama SC - 80.3%

9. Nakifuma-Nagalama TC - 85.0%

10. Ntunda SC - 55.7%

11. Kimenyedde SC - 84.2%

12. Kasawo TC – 80.6%
13. Kasawo SC – 81.8%
14. Namataba SC – 73.6%
15. Nagojje SC – 60.5%
16. Seeta-Namuganga SC – 71.2%

The eight (#8) LLGs of **Koome SC, Katosi TC, Mpunge, Mpatta SC, Nakisunga SC, Ntunda, Nagojje SC, Seeta-Namuganga**; are below the district average.

According to the AWP for the FY 2022/2023, received and signed by the CAO on 14/07/2023 and approved by the Central Registry of the MoWE on 27/07/2023; the DWO budgeted to implement the following WSS projects to a tune of **Ushs.755,010,720** in the last FY:

1. Feasibility Study and Design of Misenyi Gravity Flow Scheme in Koome SC at Ushs.23,409,107.
2. Construction of Misenyi Piped Water System (Gravity Flow Scheme) Phase One in Koome SC at UShs.210,979,613.
3. 27 deep Borehole Rehabilitations with 7 in Seeta-Namuganga at Ushs.34,638,000, 1 each in Kyampisi at Ushs.5,500,000, Kasawo TC at UShs.3,138,000, Mpatta at UShs.4,438,000; 3 each in Kasawo SC at UShs.12,176,000, Kimenyedde at UShs.13,414,000, Ntunda at UShs.11,714,000; 2 each in Nagojje at Ushs.8,676,000, Mpunge at Ushs.8,276,000, Namataba at Ushs.8,276,000, Nakisunga at UShs.8,376,000
4. Drilling of 15 Deep Hand Pump Boreholes with 2 each in Nagojje, Nakisunga and Mpatta SCs and 1 in Seeta-Namuganga at a total of Ushs.23,200,000 each.
5. Drilling of 2 deep motorized boreholes (Production Wells) in Ntunda SC at Ushs.54,000,000.

Out of these, the following budget allocations to a tune of **Ushs.526,906,720** were implemented in LLGs with coverage below the district coverage:

1. Feasibility Study and Design of Misenyi GFS in Koome SC at Ushs.23,409,107.
2. Construction of Misenyi Piped Water System (Gravity Flow Scheme) Phase One in Koome SC at UShs.210,979,613.
3. 17 deep Borehole Rehabilitations with 7 in Seeta-Namuganga, 1 in Mpatta; 3 in Ntunda; 2 each in Nagojje, Mpunge, Nakisunga at a total of Ushs.76,118,000.
4. Drilling of 7 Deep Hand Pump Boreholes

with 2 each in Nagojje, Nakisunga and Mpatta SCs and 1 in Seeta-Namuganga at a total of Ushs.162,400,000.

5. Drilling of 2 deep motorized boreholes (Production Wells) in Ntunda SC at Ushs.54,000,000.

According to the Annual Progress Report for the FY 2022/2023 signed by the CAO on 27/07/2023 and filed by the Central Registry of the MoWE on 08/08/2023, all these projects, including those budgeted for LLGs with safe water coverage below the district average, were implemented in the last FY.

**70%** of the budgeted water projects were implemented in LLGs with safe water coverage below the district average.

2

N23\_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates

o If within +/-20% score 2

o If not score 0

There was evidence that the variations in the contract price for sampled of DDEG funded infrastructure investments for the previous FY were within +/-20% of the LG Engineers estimates: Sampled projects were as follows:

1. Construction of Misenyi gravity flow scheme in Koome sub county.

Under procurement no: Muko899/works/22-23/00012

Engineer's estimate: UGX. 327,435,802

Contract sum : UGX. 326,746,354

Percentage variation: 0.21%

2

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> <li>o If 100% projects completed: score 2</li> <li>o If 80-99% projects completed: score 1</li> <li>o If projects completed are below 80%: 0</li> </ul>	<p>According to the AWP for the FY 2022/2023, received and signed by the CAO on 14/07/2022 and approved by the Central Registry of the MoWE on 27/07/2022; the DWO budgeted to implement the following WSS projects in the last FY:</p> <ol style="list-style-type: none"> <li>1. Feasibility Study and Design of Misenyi GFS in Koome SC at Ushs.23,409,107.</li> <li>2. Construction of Misenyi Piped Water System (Gravity Flow Scheme) Phase One in Koome SC at UShs.210,979,613.</li> <li>3. 27 deep Borehole Rehabilitations.</li> <li>4. Drilling of 15 Deep Hand Pump Boreholes with 2 each in Nagojje, Nakisunga and Mpatta SCs and 1 in Seeta-Namuganga at Ushs.23,200,000 each.</li> <li>5. Drilling of 2 deep motorized boreholes (Production Wells) in Ntunda SC at Ushs.54,000,000.</li> </ol>	2
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <ul style="list-style-type: none"> <li>o If there is an increase: score 2</li> <li>o If no increase: score 0.</li> </ul>	<p>According to the MIS data for both FY 2022/2023 and current FY, dated 19/10/2023, obtained from the MoWE; the functionality of water supply facilities in Mukono DLG increased from <b>90% to 93%</b>.</p>	0
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water &amp; sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <ul style="list-style-type: none"> <li>o If increase is more than 1% score 2</li> <li>o If increase is between 0-1%, score 1</li> <li>o If there is no increase : score 0.</li> </ul>	<p>According to the MIS data for both FY 2022/2023 and the current FY, dated 19/10/2023, obtained from the MoWE; the functionality of Water and Sanitation committees in Mukono DLG increased from <b>99% to 100%</b>. A maximum score of 2 has been for this indicator since the increase could not have gone beyond the maximum percentage of <b>100%</b>.</p>	0

Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance

*Maximum 3 points on this performance measure*

The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3

According to the Annual Progress Report for the FY 2022/2023 signed by the CAO on 27/07/2023 and filed by the Central Registry of the MoWE on 08/08/2023; the DWO reported to have constructed the following WSS facilities in the FY 2022/2023.

1. Construction of Misenyi Piped Water System (Gravity Flow Scheme) Phase One in Koome SC.
2. 27 deep Borehole Rehabilitations.
3. Drilling of 15 Deep Hand Pump Boreholes with 2 each in Nagojje, Nakisunga and Mpatta SCs and 1 in Seeta-Namuganga.
4. Drilling of 2 deep motorized boreholes (Production Wells) in Ntunda SC.

Out of these, a sample of the following WSS facilities was taken and visited:

1. A production well at Ntunda Village, Ntunda SC.
2. 1 newly drilled borehole, DWD 54021, commissioned on 25/03/2023 in Bubiro Village, Nagojje SC
3. 1 newly rehabilitated borehole, DWD 59871, commissioned on 24/03/2016 in Gaaza Village, Nakisunga SC

From the visits, it was established that the DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported.



5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2</p>	<p>There was evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement in the quarterly data update reports provided as seen detailed below:</p> <ul style="list-style-type: none"> <li>• 1st quarter data update report received by the Central Registry of MoWE on 31/10/2022.</li> <li>• 2nd quarter data update report received by the Central Registry of MoWE on 06/02/2023</li> <li>• 3rd quarter data update report received by the Central Registry of MoWE on 18/04/2023.</li> <li>• 4th quarter data update received by the Central Registry of MoWE on 08/08/2023.</li> </ul> <p>These contained Form 4s for old facilities, Form 1s for new point water facilities and a Form 2 for the Piped Water System; capturing all the necessary information.</p>	2
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p>	<p>There was evidence that the DWO updates the MIS (WSS data) quarterly with water supply and sanitation information on new facilities, population served, functionality of WSCs and WSS facilities, etc. found in the quarterly data update reports provided as seen detailed below:</p> <ul style="list-style-type: none"> <li>• 1st quarter data update report received by the Central Registry of MoWE on 31/10/2022.</li> <li>• 2nd quarter data update report received by the Central Registry of MoWE on 06/02/2023</li> <li>• 3rd quarter data update report received by the Central Registry of MoWE on 18/04/2023.</li> <li>• 4th quarter data update received by the Central Registry of MoWE on 08/08/2023.</li> </ul> <p>These contained Form 4s for old facilities, Form 1s for new point water facilities and a Form 2 for the Piped Water System; capturing all the necessary information that is fed into the MIS database.</p>	3

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>There was evidence no evidence that the DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement Performance Improvement Plans (PIPs). Only minutes for a meeting of the worst performing LLG Assessment carried out for the FY 2021/2022 with the district support team held on 06/09/2023 in CAO's Boardroom which contained PIPs for the lowest performing LLGs were provided instead of the those for FY 2022/2023 as stipulated by the indicator.</p>	0
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**Human Resource Management and Development**

6	<p>Budgeting for Water &amp; Sanitation and Environment &amp; Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water &amp; Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation &amp; hygiene); 1 Engineering Assistant (Water) &amp; 1 Borehole Maintenance Technician: Score 2</p>	<p>There was evidence that the LG had budgeted for Water &amp; Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation &amp; hygiene); 1 Engineering Assistant (Water) &amp; 1 Borehole Maintenance Technician) and a provision of UGX99,379,428 was made in the submission to MoPS dated 28/9/2023..</p>	2
6	<p>Budgeting for Water &amp; Sanitation and Environment &amp; Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment &amp; Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>There was evidence that the LG had budgeted for Environment &amp; Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: and provision of UGX93,379,400 was made in the submission to MoPS dated 28/9/2023..</p>	2
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>There was no evidence at the time of assessment that the DWO had not appraised District Water Office staff against the agreed performance plans during the previous FY: 2022/23 since the existing staff were on assignment of duties following the expiry of the contract appointment with LGs.</p>	0

Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.

*Maximum 6 points on this performance measure*

b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3

The following is a list of staff currently under the DWO:

1. Nalubowa Eleanor – Stenographer
2. Ssebunya Robert – Borehole Maintenance Technician
3. Ssemwanga John Brian – Assistant DWO Mobilization
4. Nadduli Dennis – Ag. DWO

Performance Appraisals for the District Water staff were availed, and they contained their capacity needs. A capacity building plan prepared by the DWO on 07/07/2023 was also availed.

Subsequently, a training report for **“Training of District Water Staff on GIS and Mapping”** held on 28/08/2023 attended by all the staff.

### Management, Monitoring and Supervision of Services.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

*Maximum 6 points on this performance measure*

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
- • If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
- • If 80-99%: Score 2
- • If 60-79: Score 1
- • If below 60 %: Score 0

The Annual report for the current FY 22/23 dated 27th July 2023 reported the Sub counties safe water coverage to be;

Koome SC 42.3%

Ntenjeru-Kisoga SC 78.1%

Mpunge SC 82.9%

Mpatta SC 65.1%

Kyampisi SC 65.1%

Nakisunga SC 62.4%

Nama SC 81.9%

Ntunda SC 59.3%

Kimenyedde SC 83.3%

Kasawo SC 88.8%

Namataba SC 87.0%

Nagojje SC 63.0%

Seeta-Namuganga 69.5%

The district average rural safe water coverage was found to be 66.4%.

The following sub counties are below district Average;

Koome SC 42.3%,

Mpata SC 65.1%,

Kyampisi SC 65.1%,

Nakisunga SC 62.4%,

Ntunda SC 59.3%,

Nagojje SC 63.%,

The Annual Work Plan for the current FY 23/24 dated 27th July 2023 signed by the CAO indicates the following projects are to be implemented in the current FY;

Boreholes drilling (07) UGX 162,400,000 at an average rate of UGX 23,200,000 for Mpata S/C (02), Nakisunga S/C (02), and Nagojje S/C (02) amounting to UGX 139,200,000

Borehole rehabilitation (19) UGX 78,622,000 for Kyampisi S/C UGX 5,500,000, Mpatta UGX 4,438,000, Ntunda at UGX 11,714,000; Nagojje UGX 8,676,000, Mpunge UGX 8,276,000, Nakisunga UGX 8,376,000 summing to UGX 46,980,000.

Construction of a piped water supply

system

UGX 154,459,399 (Ntunda)

Design of piped water system GFS (01) UGX 30,736,660 (Ntunda S/C)

The total budget for water projects was UGX 426,218,059 and UGX 371,376,059 was allocated to the sub counties with coverage less than the district average. This translates to 87.1%

8

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

*Maximum 6 points on this performance measure*

b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3

There was evidence that the DWO informed LLGs about their allocations per source in minutes of District Technical Planning Committee meeting held on 29/06/2023 in the CAO's Boardroom in which representatives from the different LLGs were present.

This information was also available on the DWO Notice Board in documents dated 28/06/2023 and the allocations publicized are as follows:

1. Design of Ntunda-Kyabazaala Piped Water System in Nakifuma SC at UShs. 41,592,131.

2. Construction of Misenyi Piped Water System (Gravity Flow Scheme) Phase two in Koome SC at UShs. 154,442,000.

3. 27 deep Borehole Rehabilitations with 7 in Seeta-Namuganga at Ushs.34,638,000, 1 each in Kyampisi at Ushs.5,500,000, Kasawo TC at UShs.3,138,000, Mpatta at UShs.4,438,000; 3 each in Kasawo SC at UShs.12,176,000, Kimenyedde at Ushs.13,414,000, Ntunda at UShs.11,714,000; 2 each in Nagojje at Ushs.8,676,000, Mpunge at Ushs.8,276,000, Namataba at Ushs.8,276,000, Nakisunga at UShs.8,376,000

4. Drilling of 7 Deep Hand Pump Boreholes with 2 each in Nagojje, Nakisunga and Mpatta SCs and 1 in Seeta-Namuganga at Ushs.23,200,000 each.

5. Drilling of 1 deep motorized borehole (production well) in Seeta-Namuganga at Ushs.28,000,000

3

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

*Maximum 8 points on this performance measure*

a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)

- If 95% and above of the WSS facilities monitored quarterly: score 4
- If 80-94% of the WSS facilities monitored quarterly: score 2
- If less than 80% of the WSS facilities monitored quarterly: Score 0

There was evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.) in the quarterly data update reports provided as seen detailed below:

- 1st quarter data update report received by the Central Registry of MoWE on 31/10/2022.
- 2nd quarter data update report received by the Central Registry of MoWE on 06/02/2023
- 3rd quarter data update report received by the Central Registry of MoWE on 18/04/2023.
- 4th quarter data update received by the Central Registry of MoWE on 08/08/2023.

These contained Form 4s for old facilities, Form 1s for new point water facilities and a Form 2 for the Piped Water System; capturing all the necessary information collected from the quarterly monitoring of these WSS facilities. Therefore, **100%** of all WSS facilities were monitored quarterly.

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

*Maximum 8 points on this performance measure*

b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2

There was evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP was provided in the minutes below:

1. 1st quarter DWSCC meeting held on 12/10/2022.
2. 2nd quarter DWSCC meeting held on 17/01/2023.
3. 3rd quarter DWSCC meeting held on 13/04/2023.
4. 4th quarter DWSCC meeting held on 13/07/2023.

Some of the key issues discussed in the DWSCC meetings include the following:

- Procurement delays due to the new EGP system.
- Lack of departmental means of transport to ease departmental works.
- Unwillingness off natives to offer land for piped water projects.

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

*Maximum 8 points on this performance measure*

c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2

According to the AWP for the FY 2023/2024, received and signed by the CAO on 27/07/2023 and approved by the Central Registry of the MoWE on 08/08/2023; and the Supplementary Work Plan for FY 2023/2024 signed by CAO on 01/11/2023 and approved by the Central Registry of the MoWE on 06/11/2023, the DWO plans to implement the following WSS projects in the current FY:

1. Design of Ntunda-Kyabazaala Piped Water System in Nakifuma SC at UShs. 41,592,131.
2. Construction of Misenyi Piped Water System (Gravity Flow Scheme) Phase two in Koome SC at UShs. 154,442,000.
3. 27 deep Borehole Rehabilitations with 7 in Seeta-Namuganga at Ushs.34,638,000, 1 each in Kyampisi at Ushs.5,500,000, Kasawo TC at UShs.3,138,000, Mpatta at UShs.4,438,000; 3 each in Kasawo SC at UShs.12,176,000, Kimenyedde at UShs.13,414,000, Ntunda at UShs.11,714,000; 2 each in Nagojje at Ushs.8,676,000, Mpunge at Ushs.8,276,000, Namataba at Ushs.8,276,000, Nakisunga at UShs.8,376,000
4. Drilling of 7 Deep Hand Pump Boreholes with 2 each in Nagojje, Nakisunga and Mpatta SCs and 1 in Seeta-Namuganga at Ushs.23,200,000 each.
5. Drilling of 1 deep motorized borehole (production well) in Seeta-Namuganga at Ushs.28,000,000

On the DWO Notice Board, these details were displayed in documents dated 28/06/2023 which is evidence that allocations for the current FY to all LLGs including those with safe water coverage below the LG average have been displayed at notice boards.

Mobilization for WSS is conducted

*Maximum 6 points on this performance measure*

a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:

- If funds were allocated score 3
- If not score 0

According to the AWP for the FY 2022/2023, received and signed by the CAO on 14/07/2022 and approved by the Central Registry of the MoWE on 27/07/2022, the total NWR rural water and sanitation budget was **Ushs.108,133,000** out of which a total of **Ushs.52,733,000** was allocated towards mobilization activities which is **49%** of the total NWR budget.

Mobilization for WSS is conducted

*Maximum 6 points on this performance measure*

b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.

The following quarterly progress reports for the FY 2022/2023 were provided for review:

1. 1st quarter progress report signed by CAO on 14/10/2022 and received by the Central Registry of MoWE on 31/10/2023.

2. 2nd quarter progress report signed by CAO on 13/01/2023 and received by the Central Registry of MoWE on 06/02/2023.

3. 3rd quarter progress report signed by CAO on 11/04/2023 and received by the Central Registry of MoWE on 18/04/2023.

4. 4th quarter (annual) progress report signed by CAO on 27/07/2023 and received by the Central Registry of MoWE on 08/08/2023.

Under the quarterly software report section of these reports, there was evidence that WSCs were established and trained on their roles and on O&M of WSS facilities.

From the projects that were visited, WSCs were found to have been trained and understood their roles. The visited projects were:

1. A production well at Ntunda Village, Ntunda SC.

2. 1 newly drilled borehole, DWD 54021, commissioned on 25/03/2023 in Bubiho Village, Nagojje SC

3. 1 newly rehabilitated borehole, DWD 59871, commissioned on 24/03/2016 in Gaaza Village, Nakisunga SC

## Investment Management



11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:</p> <p>Score 4 or else 0</p>	<p>There was evidence of existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG in the quarterly data update reports provided as seen detailed below:</p> <ul style="list-style-type: none"> <li>• 1st quarter data update report received by the Central Registry of MoWE on 31/10/2022.</li> <li>• 2nd quarter data update report received by the Central Registry of MoWE on 06/02/2022.</li> <li>• 3rd quarter data update report received by the Central Registry of MoWE on 18/04/2023.</li> <li>• 4th quarter data update received by the Central Registry of MoWE on 08/08/2023.</li> </ul> <p>These contained Form 4s for old facilities, Form 1s for new point water facilities and a Form 2 for the Piped Water System, capturing all the necessary information for all WSS assets of the district local government.</p>	4
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p>	<p>The LG conducted desk appraisals, the investment derived from the LG Development Plan 20/21-24/25 (Page 193-227) and were eligible for funding under sector guidelines as indicated in the minutes dated 14/11/2022, page 2 for the projects implemented in the year 2023/24. The projects appraised:-</p> <ol style="list-style-type: none"> <li>1 Phased Construction of Misenyi Gravity floor scheme at Ugx 154,459,000;</li> <li>2 Drilling of new community deep boreholes in Mpatta, Nakisunga, Mpunge and Nagojje Sub Counties at Ugx 162,400,000; and</li> <li>3 Rehabilitation of hand pumps under major repairs in Kasawo, Kimenyedde, Kyampisi, Nagojje and Namuganga Sub Counties at ugx118,622,000.</li> </ol>	4

Planning and Budgeting for Investments is conducted effectively

*Maximum 14 points on this performance measure*

c. All budgeted investments for current FY have completed applications from beneficiary communities:  
Score 2

According to the AWP for the FY 2023/2024, received and signed by the CAO on 27/07/2023 and approved by the Central Registry of the MoWE on 08/08/2023; and the Supplementary Work Plan for FY 2023/2024 signed by CAO on 01/11/2023 and approved by the Central Registry of the MoWE on 06/11/2023, the DWO plans to implement the following WSS projects in the current FY:

1. Design of Ntunda-Kyabazaala Piped Water System in Nakifuma SC.
2. Construction of Misenyi Piped Water System (Gravity Flow Scheme) Phase two in Koome SC.
3. 27 deep Borehole Rehabilitations with 7 in Seeta-Namuganga, 1 each in Kyampisi, Kasawo TC, Mpatta; 3 each in Kasawo SC, Kimenyedde, Ntunda; 2 each in Nagojje, Mpunge, Namataba, Nakisunga.
4. Drilling of 7 Deep Hand Pump Boreholes with 2 each in Nagojje, Nakisunga and Mpatta SCs and 1 in Seeta-Namuganga.
5. Drilling of 1 deep motorized borehole (production well) in Seeta-Namuganga.

A community application file was availed which contained community applications from beneficiary communities of the current FY's WSS investments. The following are some of the village applications:

- A village application form for a borehole between LCI council of Nsonga, Nakisunga SC dated 03/06/2023.
- A letter from Mr. Afuwa Kizza, the District Councilor of Koome S/C requesting for safe water to Misenyi landing site, dated 27/11/2021.
- A letter from Mr. Matovu Aloysious, the Namuyenje LCI Chairman, requesting for a borehole in the village, dated 18/07/2022.

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>The LG conducted field appraisals, the investments were technically feasible, environmentally and socially acceptable and were customized for investment as indicated in reports dated 14/11/2022, page 3 for the projects implemented in the year 2023/24. The projects appraised included:</p> <ol style="list-style-type: none"> <li>1 Phased Construction of Misenyi Gravity floor scheme at Ugx 154,459,000;</li> <li>2 Drilling of new community deep boreholes in Mpatta, Nakisunga, Mpunge and Nagojje Sub Counties at Ugx 162,400,000; and</li> <li>3 Rehabilitation of hand pumps under major repairs in Kasawo, Kimenyedde, Kyampisi, Nagojje and Namuganga Sub Counties at ugx118,622,000.</li> </ol>	2
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>There was Evidence that all water infrastructure projects for the current FY (2023/2024 FY) were screened for environmental and social risks/impacts and ESIA/ESMPs prepared before the projects were approved for construction as exemplified by completed Environmental and Social Screening Form (ESSF) and Costed ESMP for the following water sector infrastructure projects that was implemented in the current FY (2023/2024 FY):</p> <ol style="list-style-type: none"> <li>1. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Costed ESMP for Hand pump rehabilitation in Nama, Kyampisi, Nakisunga, Katosi, Mpunge, Namataba, Nagojje, and Seeta Namagunga Sub Counties. The Costed ESMP dated 8th June 2023, Signed by District Natural Resources Officer – Mujuni William, Signed by District Community Development Officer – Namukose Minisa K.</li> <li>2. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Costed ESMP for Construction of new Hand pump boreholes at Kyampisi, Nakisunga, Mpatta, Mpunge, Namataba, Nagojje, and Seeta Namagunga Sub Counties. The Costed ESMP dated 8th June 2023, Signed by District Natural Resources Officer – Mujuni William, Signed by District Community Development Officer – Namukose Minisa K.</li> </ol>	2

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

*Maximum 14 points on this performance measure*

a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0

There was evidence that the water infrastructure investments were incorporated in the LG approved plan. Below were some of the projects that were submitted for approval.

1. Borehole siting and drilling supervision, (Central gov't funded) budgeted at UGX.30,000,000

2. Test pumping, casting, installation and water quality sampling, (Central gov't funded), budgeted at 25,000,000.

3. Repair and servicing the drilling Rig, (central gov't), budgeted at Ugx. 20,000,000

4. Borehole construction and installation materials, (central gov't) budgeted at Ugx. 200,800,000.

5. Supply of rig tools and compressor spare parts, (central gov't) budgeted at Ugx.50,000,000

6. Construction of Misenyi GFS phase phase two in Koome subcounty, (Central gov't funded), budgeted at Ugx.170,000,000, etc

The letter was submitted to the executive PPDDA authority in Kampala on 22nd/02/2022, by Mrs. Ndagire Jessica Nsoya the LG CAO with the water infrastructures recorded under technical services and works directorate. This was approved and responded to on 30th/July/2022.

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>There was evidence that water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction. Below were the projects submitted and approved;</p> <ol style="list-style-type: none"> <li>1. Borehole siting and drilling supervision, (Central gov't funded) budgeted at UGX.30,000,000</li> <li>2. Test pumping, casting, installation and water quality sampling, (Central gov't funded), budgeted at 25,000,000.</li> <li>3. Repair and servicing the drilling Rig, (central gov't), budgeted at Ugx. 20,000,000</li> <li>4. Borehole construction and installation materials, (central gov't) budgeted at Ugx. 200,800,000.</li> <li>5. Supply of rig tools and compressor spare parts, (central gov't) budgeted at Ugx.50,000,000</li> <li>6. Construction of Misenyi GFS phase phase two in Koome subcounty, (Central gov't funded), budgeted at Ugx.170,000,000, etc</li> </ol> <p>Under CC minute no.181/2022/MKN dated 2nd/6/2022 all submissions by PDU were recommended and approved for consolidation into the procurement plan. The meeting was chaired by Mr. Mukasa Mabira Stephen and recorded by Ms. Batenga Prossy.</p>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>There was evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines.</p> <p>The list of the team included the following;</p> <ol style="list-style-type: none"> <li>1. Mr. Nadduli Dennis Ag. DWO- Contact manager</li> <li>2. Mr. Lutwama Herbert - Project Supervisor</li> <li>3. Ms. Namukose Minisa - CDO</li> <li>4. Mr. Mutalya Inocenet -SEO</li> </ol> <p>These were all established and appointed by Mrs. Ndagire Jessica Nsohya the LG CAO on 17th/3/2023</p>	2

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>The Standard Technical Designs for borehole drilling was provided and the following sampled facilities visited and found to be constructed as per technical design specifications.</p> <ol style="list-style-type: none"> <li>1. A production well at Ntunda Village, Ntunda SC.</li> <li>2. 1 newly drilled borehole, DWD 54021, commissioned on 25/03/2023 in Bubiro Village, Nagojje SC</li> <li>3. 1 newly rehabilitated borehole, DWD 59871, commissioned on 24/03/2016 in Gaaza Village, Nakisunga SC</li> </ol>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p>	<p>There was no enough evidence to show that the DE,EO,CDO participated in the supervision of the water works as reports dated 3rd/7/2023,9th/8/2023,5th/9/2023 and 15th/6/2023 didnot show any attendance list that included the critical supervision team with exception of the Ag.DWO Mr. Ssemwanga John Brian as a lonely personnel on the meeting reports.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts</p> <ul style="list-style-type: none"> <li>o If 100 % contracts paid on time: Score 2</li> <li>o If not score 0</li> </ul>	<p>There was evidence that the DWO verified works and initiated payments of contractors within specified timeframe. The 2 projects were:</p> <ol style="list-style-type: none"> <li>1.Works by Savanna ltd on the construction of a water gravity scheme at Misenyi worth Ugx 114,319,962 submitted on 14/6/2023 were verified and initiated for payments by the DWO on 14/6/2023 (1 day) and paid on 28/4/2023; and</li> <li>2.Works by Kana ltd on the construction of a water gravity scheme at Misenyi worth Ugx 7,310,568 submitted on 16/6/2023 were verified and initiated for payments by the DWO on 16/6/2023 (1 day) and paid on 28/4/2023</li> </ol>	2

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

*Maximum 14 points on this performance measure*

g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:

Score 2, If not score 0

There was evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law, the sampled file was for the construction of Misenyi GFS in Koome sub-county. Procurement Number: Muko/899/works/22-23/00012. (Central gov't funded).

Invitation of the bidders was done and two bidders responded as follows;

1. Savannah Engineering works Ltd and
2. Cribb technical services Ltd.

Evaluation took place on 18th/5/2023 and published on EGP system on 19th/5/2023.

M/s Savannah Engineering works Ltd, was evaluated as the best bidder, following the evaluation criteria that was used; with a contract sum of UGX. 326,746,354.00

CC minutes dated 19th/5/2023, minute number:MIN004/23/03/2023 (004.1.2) the construction of Misenyi GFS was approved by the CC committed chaired by Mr. Mukasa Mabira Stephen and recorded by Ms. Batenga Prossy.

Work contract was signed between Mukono LG and M/s Savannah Engineering Works Ltd of P.O.Box 714, Plot 87, Mukono municipality on 13th/6/2023 amounting to UGX. 326,746,354. This was signed by Mrs. Elizabeth Namanda the CAO, witnessed by Eng.Hatejeka Godfrey Comapny CEO and AgDWO Mr. Nadduli Dennis.

## Environment and Social Requirements

13

Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework

*Maximum 3 points this performance measure*

Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:

Score 3, If not score 0

There was Evidence that Mukono DLG Water Supply, Sanitation Services and Environment related grievances had been recorded, investigated, and responded to by DWO in liaison with the District Grievance Redress Committee and in line with the LG grievance redress framework as records of water and environment sector related grievances/complaints (indicating nature of cases, dates of registration, and any follow up actions taken) were found in LG Complaints Log/Complaints Record Book. For instance, the last entry on 25th July 2023 (land ownership issue where a toilet was being constructed by the district, the complaint - Mr. Kazaire. The case was forwarded to the Sub-County Area Land committee for Koome Sub-County, the Area Land committee is yet to sit and handle the grievance). Other water and environmental grievances have been recorded in the LG Complaints Log/Complaints Record Book

14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source &amp; catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>There WAS Evidence that Mukono DLG DWO and Environment Officer had disseminated guidelines on water source and catchment protection and natural resource management to CDOs. LG provided to the assessor 'Dissemination List for Water Sector Guidelines to Community Development Officers on Water Source and Catchment Management' that had signed acknowledgements of receipt of the guidelines by CDOs. The dissemination list was stamped by District Water Officer - Dennis Nadduli on 28th August 2023</p>	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans &amp; natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>There was NO Evidence that Mukono DLG water source protection plans and natural resource management plans for Water Supply and Sanitation Services facilities and infrastructure projects constructed during the previous FY (2022/2023 FY) were prepared and implemented. But, there was Evidence of detailed engineering designs for instance for Misenyi gravity flow scheme in Koome Sub County in previous FY (2022/2023 FY), dated 27th April 2023, signed by Acting District Water Officer - Nadduli Denis.</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>There was evidence that WSS projects are implemented on land where the LG has proof of ownership. From the three WSS projects that were sampled, two of them were constructed in the previous FY and their land agreements seen and examined:</p> <ol style="list-style-type: none"> <li>1. Mutual Land Agreement between Bubishi LCI Chairman and Ms. Apio Specioza for a piece of land (15 by 15) feet in size, for construction of a borehole, dated 06/03/2023.</li> <li>2. Mutual Land Agreement between Ntunda LCI Chairman and Mr. Muwonge Siraje for a piece of land (20 by 20) feet in size, for construction of a production well, dated 02/07/2023.</li> </ol>	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&amp;S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p>	<ol style="list-style-type: none"> <li>1. Works by Savanna Ltd on the construction of a water gravity scheme at Misenyi worth Ugx 114,319,962 submitted on 14/6/2023 were certified by the Environmental officer and CDO on 14/6/2023 before payment on 28/4/2023; and</li> <li>2. Works by Kana Ltd on the construction of a water gravity scheme at Misenyi worth Ugx 7,310,568 submitted on 16/6/2023 were certified by the Environmental officer and CDO on 16/6/2023 before payment on 28/4/2023</li> </ol>	2



Safeguards in the Delivery of Investments

*Maximum 10 points on this performance measure*

d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:

Score 2, If not score 0

There was Evidence that Mukono DLG Environmental Officer and CDO conducted monitoring of Water Supply and Sanitation Services infrastructure projects to ascertain compliance with ESMPs and to verify implementation of mitigation measures as demonstrated by the following monitoring reports for implementation of environmental and social mitigation measures for Water Supply and Sanitation Services infrastructure projects:

1. Environment and Social Impact Assessment Monitoring Report for Rehabilitation of Lutengo A (St. Cecilia) Borehole in Nama S/C, dated 12th September 2022, signed by Senior Environmental Officer – Mutalya Joseph and Community Development Officer – Namukose Minisa K.
2. Environment and Social Impact Assessment Monitoring Report for Rehabilitation of Kisakombe Borehole in Katosi T/C, dated 29th August 2022, signed by Senior Environmental Officer – Mutalya Joseph and Community Development Officer – Namukose Minisa K.
3. Environment and Social Impact Assessment Monitoring Report for Rehabilitation of Kyawanvumbu Borehole in Namataba T/C, dated 13th September 2022, signed by Senior Environmental Officer – Mutalya Joseph and Community Development Officer – Namukose Minisa K.
4. Environment and Social Impact Assessment Monitoring Report for Rehabilitation of Butere P/S Borehole, dated 30th May 2023, signed by Senior Environmental Officer – Mutalya Joseph and Community Development Officer – Namukose Minisa K.

**Micro-scale  
Irrigation  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>Mukono district LG has Up-to date data on irrigated land for the 2021/2022 and 2022/2023. In 2021/2022, the total irrigated land was 450.98 acres while in 2022/2023, the total land under irrigation was 563.48 acres as per the data sheet prepared by the Senior Agricultural Engineer (Water for Production) and received by the District Agricultural Officer on 15/6/2023. However, the data was not aggregated between microscale irrigation beneficiaries and non-beneficiaries</p>	<b>0</b>
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> <li>• By more than 5% score 2</li> <li>• Between 1% and 4% score 1</li> <li>• If no increase score 0</li> </ul>	<p>Irrigated land in Mukono district LG increased from 450.98 acres in the FY 2021/2022 to 563.48 acres in FY 2022/2023 which translates into acres increase. The percentage increase was 24.94% as per the data sheet prepared by the Senior Agricultural engineer (Water for production) and received by the District Agricultural Officer on 15/06/2023.</p>	<b>2</b>

N23\_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4

a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:

- Above 70%, score 4
- 60% - 70%, score 2
- Below 60%, score 0

The average LLGs performance was 89% in the year 2023.

Kasawo S/C 60  
 Kasawo T/C 100  
 Katosi T/C 100  
 Kimenyedde S/C 100  
 Koome S/C 100  
 KyampisiS/C 100  
 MpattaS/C 80  
 NagojjeS/C 80  
 MpungeS/C 100  
 NakiffumaT/C 80  
 Nakisunga S/C 100  
 NamaS/C 100  
 Namataba T/C 80  
 Ntenjeru S/C 60  
 Ntunda S/C 100  
 Seeta-NamugangaS/C 80

**Total 1420**

**Average 88.75%**

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0

The development component of micro-scale irrigation grant was used on eligible activities. These included procurement and installation of 47 micro-scale irrigation systems which costed UGX 1,209,545,979 for 47 approved farmers as per the Budget performance report for the FY 2022/2023 prepared by the Senior Agricultural Engineer (Water for Production) received by Distric production Officer on 20/07/2023 and the grant guidelines for the FY 2022/2023. The approved farmers include Kanyike Partrick, Namataba town council, Mulinde Abdul, Kasawo subcounty, Ssemakula Jamil, Kasawo subcounty, Mukalutesi Hellen, Namataba town council among others.

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0	<p>There was evidence that the approved farmer signed an Acceptance Form confirming that equipment was working well, before the LG made payments to the suppliers: These included the following payments:</p> <ol style="list-style-type: none"> <li>1. W &amp; S ltd Ugx 25,287,990 for the design and supply of installation of an irrigation site for Joyce Nasolo at Nakisooga SC, signed the acceptance letter on 15/6/2023 before payment was made on 28/6/2023;</li> <li>2. W &amp; S ltd Ugx 20,572,592 for the design and supply of installation of an irrigation site for ssajja at Ntengeru TC, signed the acceptance letter on 23/6/2023 before payment was made on 28/6/2023;and</li> <li>3. Bata ltd Ugx 23,314,485 for the design and supply of installation of an irrigation site for Joyce Nasolo at Nakisooga SC, signed the acceptance letter on 20/6/2023 before payment was made on 28/6/2023.</li> </ol>	1
Maximum score 6				
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0	<p>There was evidence that the variations in the contract price for establishment of irrigation sites are within +/-20% for example according the supplier contracts for Ms. Katushabe Joanne, Nakisunga subcounty contract No. MUko/899/Supls/22-23/00347/LOT06 whose contract quote was 22,436, 300/- and Engineer's estimated of 22,700,000 from the Irritrack Designs and cost estimate dated 1/11/2022 resulting into a variation of -1.16% and Mr. Kagodo Kitto Enos, Ntenjeru T/C Contract No. Muko/899/Supls/22-23/00524/LOT33 whose supplier quote was 21,093,090/- and Engineer's estimated of 22,800,000 from the Irritrack Designs and cost estimate dated 24/02/2023 resulting into a variation of -7.48%.</p>	1
Maximum score 6				

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY	There was evidence that some of the planned irrigation sites where contracts were signed in the FY 2022/2023 were icompleted within the FY. Out of the 47 irrigation sites whose contracts were signed within FY 2022/2023, only 39 irrigation sites were completed with the FY as per the Budget performance report for the FY 2022/2023 prepared by the Ag. Senior Agricultural Engineer (Water for Production) received by District production Officer on 20/07/2023. The percentage completion was therefore 82.97%. Example of comleted irrigation sites were forexample for Ms. Katushabe Joanne, Nakisunga subcounty contract No. MUko/899/Supls/22-23/00347/LOT06, Mr. Kivumbi Jacob, Nagojje subcounty Contract No. MUko/899/Supls/22-23/00346/LOT01 and Mr. Kagodo Kitto Enos, Ntenjeru T/C Contact No. Muko/899/Supls/22-23/00524/LOT33 among others and Completion certificates for Mr. Kitto Kagodo Enos whose site was completed on 16/06/2023 according the completion certificate that was signed Ag. Senior Agricultural Engineer (Water for Production) on 16/10/2023, Mr. Kivumbi Jacob whose site was completed on 8/06/2023 as per the completion certificate signed by Ag. Senior Agricultural Engineer (Water for Production) on 16/10/2023 and Katusabe Joanne whose sites was completed on 26/06/2023 as per the completion certificate signed by Ag. Senior Agricultural Engineer (Water for Production) on4/7/2023.	1
	Maximum score 6	<ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 - 99% score 1</li> <li>• Below 80% score 0</li> </ul>		
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	a) Evidence that the LG has recruited LLG extension workers as per staffing structure	The approved staffing structure was 69 and filled was 65 representing 94.2%	1
	Maximum score 6	<ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• If 75 - 99% score 1</li> <li>• If below 75% score 0</li> </ul>		
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF	The was evidence that that the micro-scale irrigation equipment installed at the three sampled irrigation sites of Chemutai Job Alunga in Nakisunga S/C, Nankinga Janat in Katosi T/C and Ssajja Ssali Godfrey in Ntenjeru-Kisoga S/C meet the standards as defined by MAAIF according to their respective Inventory of the installed micro sacle irrigation equipment.	2
	Maximum score 6	<ul style="list-style-type: none"> <li>• If 100% score 2 or else score 0</li> </ul>		

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	b) Evidence that the installed micro-scale irrigation systems during last FY are functional	There was evidence that the three samples irrigation systems of Chemutai Job Alunga in Nakisunga S/C, Nankinga Janat in Katosi T/C and Ssajja Ssali Godfrey in Ntenjeru-Kisoga S/C were 100% functional at the time of assessment	2
	Maximum score 6	• If 100% are functional score 2 or else score 0		

**Performance Reporting and Performance Improvement**

5	Accuracy of reported information: The LG has reported accurate information	a) Evidence that information on position of extension workers filled is accurate:	There was evidence that information on position of extension workers filled was accurate with four Sub Counties (Katosi, Namataba, and Kasawo town Councils and Kasawo S.Chad no the extension staff.deployed.	2
	Maximum score 4	Score 2 or else 0		

5	Accuracy of reported information: The LG has reported accurate information	b) Evidence that information on micro-scale irrigation system installed and functioning is accurate:	There was evidence that the information on microscale irrigation system installed and function was accurate according to the inventory of micro-scale irrigation equipment sampled Chemutai Job Alunga in Nakisunga S/C, Nankinga Janat in Katosi T/C and Ssajja Ssali Godfrey in Ntenjeru-Kisoga S/C	2
	Maximum score 4	Score 2 or else 0		

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest:	There was evidence that the information on new irrigated land, functionality of irrigation equipment installed forexample Kivimbu Jacob-MKN/2022-1-12-118/M/2276-MKN/2022-11-07/M/28506 in Nagojje subcounty, Guminsiriza Edward in Mpatta sub county and Katusahbe Joan-MKN/2022-10-26/F/20365 in Nakisunga subcounty ),provision of complementary services for example farmer field days, awareness raising for leaders, farmer exchange visit and expression of interest was collected data were collectedon a quarterly basis as per the Quarter 1, Quarter 2, Quarter 3 and Quarter 4 reports prepared by the Ag. Senior Agricultural Engineer (Water for Production) and received by the Central Registry on 30/09/2022, 28/12/2022, 31/3/2023 and 30/06/2023 respectively.	2
	Maximum score 6	Score 2 or else 0		

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0	There was evidence that Mukono district LG has entered up-to-date LLG information into MIS/Irritrack which has 1,117 expression of interest which is above the Mukono district target of 409 and 461 farm visits which is above the Mukono district target of 187 farm visits as per the data for MIS reports on 10/11/2023 from the following LLGs; Kasawo town council, Katosi town council, Kimenydde subcounty, Koome subcounty, Kyampisi subcounty, Mpatta subcounty, Nagojje subcounty, Nakifuma-Naggalama town council, Nakisunga subcounty, Nama, Namataba town council, Seeta-Namuganda sub county, Ntenjeru-Kisoga town council and Ntunda subcounty.	1
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	c.Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	There was evidence that Mukono district LG has prepared quarterly reports using information compiled from LLGs in the MIS/Irritrack as per Quarter 1, Quarter 2, Quarter 3 and Quarter 4 reports prepared by the Senior Agricultural Engineer (Water for Production) and received by the Central Registry on 30/09/2022, 28/12/2022, 31/3/2023 and 30/06/2023. The LLGs that compiled performance information for submission in MIS were Kasawo town council, Katosi town council, Kimenydde subcounty, Koome subcounty, Kyampisi subcounty, Mpatta subcounty, Nagojje subcounty, Nakifuma-Naggalama town council, Nakisunga subcounty, Nama, Namataba town council, Seeta-Namuganda sub county, Ntenjeru-Kisoga town council and Ntunda subcounty.	1
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	d) Evidence that the LG has:  i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	There was evidence that Mukono district LG developed an approved performance improvement plan for the lowest performing LLG which was Kimenyedde subcounty as per approved performance plan signed by Ag. Senior Agricultural Engineer (Water for Production), District Agricultural Officer and District production Officer on 20/08/2022.	1
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	There was evidence that Mukono DLG implemented the Performance Improvement Plan for the Kiminyedde subcounty as per the PIP implementation report prepared by the Ag. Senior Agricultural Engineer (Water for Production) and received by the District Production Officer on 20/03/2023.	1

## Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0</p>	There was evidence that Mukono district LG budgeted for extension workers as per guidelines according to the performance contract for FY 2023/2024 signed by the DPO on 30/07/2023 and the CAO on 31/07/2023 where it is indicated that extension workers from all the four sections of production department (crop, veterinary, fisheries and entomology) budgets and workplans were developed in line with government policies.	1
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	<p>ii Deployed extension workers as per guidelines score 1 or else 0</p>	There was evidence that Mukono DLG deployed extension workers as per the guidelines forexample according to the staff register developed by the District Production Officer, all the 71 extension worker in the district were deployed according. These include; Dr. Mukulu Fred (Headquarters), Mukasa Mabira Stephen (Head quarter), Namisi Sarah Byawaka (Head quarter), Dr. Kiryabwire David (Head quarter), Ssegujja Tanansi Ssekimpi (Head quarter), Ssekitoleko Bernard (Head quarter), Isebaidu William (Head quarter), Kasasa Daniel (Head quarter), Mukulu Diana (Head quarter), Ssonko Jackoson (Head quarter), Namanda Josephine (Head quarter), Kamba George (Head quarter), Zalwango Proscovia (Head quarter), Lukenge Yusufu (Head quarter), Nyanja Paul (Nama subcounty), Norah Kabugo (Nama subcounty), Namugaya Stella (Nama subcounty), Nankya Edith (Nama subcounty), Nanteza Sidona (Nama subcounty), Nampina Annet (Kyampisi subcounty), Nabisiga Harriet (Kyampisi subcounty), Marunga Caroline (Kyampisi subcounty), Walabyeki Ibrahim (Kyampisi subcounty), Bernadette Kizito (Nakifuma-Nagalama T/C), Lydia Mukasa (Nakifuma-Nagalama T/C), Kintu Didas (Nakifuma-Nagalama T/C), Namuyomba Reachel (Nakifuma-Nagalama T/C), Magala John (Nakifuma-Nagalama T/C), Kyoobe Solomon (Kasawo S/C), Mukasa Charles (Kasawo S/C), Mpanso Farouq (Kasawo S/C), Nakayiki Sanyu (Kasawo S/C), Nakiliza Prossy (Katosi T/C), Biso Godfrey (Katosi T/C), Mutagubya Fred (Katosi T/C), Dr.Aketch Sylvia (Katosi T/C), Mukalazi Muzahamu (Katosi T/C), Kasumba Andrew (Nakisunga S/C), Happy Noelina (Nakisunga S/C), Dr. Ssimbwa David (Nakisunga S/C), Okaba Hudson (Nakisunga S/C), Wanyama Herbert (Nakisunga S/C), Ssenabulya Herbert (Mpatta S/C), Flavia Nakalyowa (Mpatta S/C), Anyaka Agapitus (Mpatta S/C), Kalulu Mark (Mpatta S/C), Musisi Alex (Ntenjeru-Kisoga T/C),Kizito Hosea (Ntenjeru-Kisoga T/C), Kabuye Godfrey (Ntenjeru-Kisoga T/C), Kasozi B. Edrisa (Ntenjeru-Kisoga T/C), Nakalembe Christine (Nagojje S/C), Atuhairwe Miriam (Nagojje S/C), Luyimbo Thomas (Nagojje S/C), Kasasira Joseph (Nagojje S/C), Nassuna Annet (Nagojje S/C), Sebwalidda P (Namataba T/C), Kaweesi Peter (Namataba T/C) and Nakanabi Leonita (Namataba T/C) among others,	1



7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0	There was evidence that 65 extension workers were working in the 12 LLGs where they had been deployed. The other four LLGs Katosi, Namatabaand Kasawo Town Councils and Kasawo S/C had no extension workers deployed	2
Maximum score 6				
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0	The extension workers' deployment had been publicized and disseminated by among others displaying staff list on the LLG notice boards in the three sampled LLGs of Kyampisi, Seeta Namuganga and Nakifuma-Nagalama Town Councils.as follows:-  Kyampisi S/C the notice was dated 4/6/2022, Nakifuma-Nagalama and Seeta Namuganga were dated 30/10/2023.	2
Maximum score 6				
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	a) Evidence that the District Production Coordinator has:  i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0	There was evidence at the time of assessment the out of 10 sampled extension staff, all were appraised beyond the prescribed date of 30th June, 2023. The 10 sampled were appraised as follows:  Three extension staff; Assistant Agriculture Officer- Mpunge S/C, Agriculture Officer- Kimenyedde S/C and Agriculture Officer- Nakifuma-Nagalama Town Council S/C was appraised on 4/9/2023.  Three extension staff- Assistant Agriculture Officer- Ntenjeru-Kisoga Town Council S/C, Fisheries Officer- Seeta Namuganga S/C and Veterinary Officer Kyampisi S/C was appraised on 1/11/2023  Entomological Assistant NtenjeruKisoga Town Council was appraised on 24/8/2023  Agricultural Officer Nama S/C was appraised on 4/7/2023.  Fisheries Officer Kyampisi S/C was appraised on 17/7/2023  Entomological Assistant Kyampisi S/C was appraised on 3/7/2023	0
Maximum score 4				

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0	There was no evidence at the time of assessment that the District Production Coordinator took corrective action identified from the staff appraisal as there was no misconduct among the staff.	1
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	There was evidence that Training activities were conducted in accordance to the training plans at the district level for example agricultural officers like Walabyeki Ibrahim Kizito Berna, Mukasa Lydia, undertook a course on cost-benefit analysis of selected enterprises for 1 day at the agricultural office quadrangle on 15/07/2022, Norah undertook a training on Training on how to operate digital soil scanner to analyze soil samples on 5th October, 2022 in the Agricultural Quadrangle, Namisi Sarah Nsubuga Obed and Nakalyoya Flavia undertook a training on the farmer field school approach to promote irrigation and how to operate fuel and solar pumps on 29th -30th Agricultural Office Quadrangle as per the training database and the training reports dated 26/07/2023, 16/07/2023, 25/07/2023 and as per attendance registers dated 30/06/2023 where 22 staff attended the training and the other one dated 29/06/2023 where 19 staff attended the training to equip field staff with knowledge and skills on how to establish and operate farmer field schools.	1
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	ii Evidence that training activities were documented in the training database: Score 1 or else 0	There was evidence that the training activities were documented in the training data base as per the production department Training file number Outcome 11.	1

**Management, Monitoring and Supervision of Services.**

Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum score 10

a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 - 75% capital development; and 25% complementary services): Score 2 or else 0

There was evidence that the LG allocated the micro scale irrigation grant between 75% capital development; and 25% complementary services;

Total grant was Ugx1,761,804,000 ( page 30 of 2022/23 Approved budget), out of this only 75% (Ugx1,322,503,000) was allocated to capital development and 25% (Ugx439,301,000) to complementary services.

Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum score 10

b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0

There was evidence that the 25% for complementary services were allocated in line with guide lines as below:-

Out of Ugx439,301,000, 75% (Ugx329m) was allocated to enhancing farmers capacity and 25% (Ugx110m) to awareness as per guidelines.

**Source: Page 2 of the LG Supplementary Budget.**

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>There was evidence that the LG used the farmer co-funding following the same rules applicable to the micro scale irrigation grant as below:- Co funding was Ugx 290m to the capital development of Ugx1.3b which was 25% in line with the guideline of 25%.</p>	2
Maximum score 10				
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>There was evidence that the LG used the farmer co-funding following the same rules applicable to the micro scale irrigation grant as below: - Co funding was Ugx 325,000,000 to the capital development of Ugx 1.3000,000,000 which was 25% in line with the guideline.</p>	2
Maximum score 10				
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>Mukono DLG has disseminated the information on use of the farmer co-funding through distribution a brochure titled "a guide for smallholder farmers". The DPO also held a meeting with the DTPC and the LLGs where DPO, DTPC and LLGs representatives attended chaired by the Deputy CAO according to the minutes that were prepared by the Planner (Mr. Balilonda Partric) on 18/05/2023 where irrigation information was shared.</p>	2
Maximum score 10				

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> <li>• If more than 90% of the micro-irrigation equipment monitored: Score 2</li> <li>• 70-89% monitored score 1</li> <li>Less than 70% score 0</li> </ul>	<p>There was evidence that the DPO has monitored on a monthly the installation of equipment for the irrigation demonstration sites in the key areas of functionality of equipment, environment and social safeguards including adequacy of water source as per July monthly report date 20/07/2023, January monthly dated 19/01/2023, February monthly report dated 21/02/2023, April monthly report dates 14/04/2023, August monthly report dated 18/08/2023 among others signed by the District Production Officer (DPO) and as per the inventory of irrigation equipment for example for Kanyike Patrick irrigation site in Namataba town council (LOT 07), Chemutai Job in Nakisunga subcounty (LOT 22), Nakiryia Silvia in Nagojje subcounty, Nassolo Joyce in Kasawo town council (LOT 44), Gesula Anthony Ntunda subcounty (LOT 36) and Nanjobe Susan Kisiitu in Nama subcounty (LOT 25) among others. The Monitored irrigation sites were 39 out of the 39 irrigation sites whose contracts were signed and installed in the FY 2022/2023 translating into 100%.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training &amp; support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>There was evidences that Mukono district LG has overseen technical training and support to the approved farmers to achieve servicing and maintenance during the warranty period as per the field monitoring and supervision report written by the Senior Agricultural Engineer (Water for Production) on 5/06/2023 and received by the District Agricultural Officer on 12/06/2023 in Nakisunga subcounty, Mpatta subcounty, Kimenyedde subcounty and Katosi town council. The other supervision and monitoring report written by the Ag. Senior Agricultural Engineer (Water for Production) 13/06/2023 and received by the District Agricultural Officer on 15/06/2023 for small scale irrigation sites in Ntenjeru-Kisoga town council, Nagojje subcounty, Namataba town council. The other supervision and monitoring report was farmers in Kasawo town coucil, Kyamnpisi subcounty, Ntunda subcounty, Nakifuma-Naggalama subcounty and Seeta-Namuganda subcounty that was written by Ag. Senior Agricultural Engineer (Water for Production) and received by the District Agricultural Officer on 28/06/2023.</p>	2

10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines  Maximum score 8	c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0	There was evidence that Mukono district LG provided hands-on support to the LLG extension workers during the implementation of complementary services as per the guidelines according the supervision report written by Agricultural Officer Nakifuma-Naggalama town council and receive by the District Agricultural Officer on 25/07/2023. The hand-on training was conducted Kasawo Town council, Nakifuma-Naggaalama town council Kasawo town council and Kiminyedde suncounty and the Minutes for the meeting held on 31/08/2022 to train field staff on how to use the irritract app and how to operate a fuel powered pump written Chaired by Dr. Mukulu Fred and Zalwango Proscovia as the secretary.	2
10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines  Maximum score 8	d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0	There was evidence that Mukono district LG has established and run farmer field schools as per the guidelines according to the farmer field school report prepared by the Principal Agricultural Officer and received by the District production officer on 13/07/2023 for the farmer filed scholl in Ntenjeru-Kisoga town council and the report written by the Agricultural Officer Nakifuma-Naggalama town council and received by the District production Officer on 28/07/2023 for the farmer field school in Nakifuma-Naggalama town council	2
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.  Maximum score 4	a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0	There was evidence that Mukono district LG has conducted activities to mobilize and sensitize farmers as per the guidelines according to attendance sheet for sensitizing farmers about micro-scale irrigation project in Nama subcounty 0on 8/11/2023 where 28 farmers attended and another attendance sheet was for sensitizing farmers about microscale irrigation in Kasawo town council on 17/10/2022 where 33 farmers attended and the field-based photos in farmer field report written by the Senior Agricultural Officer for farmers in Nama subcounty, Namataba subcounty, Katosi town council and Nakisunga subcounty. The district also has radio called Lutabanjalire live on Radio Simber every Sunday 7-8pm and its repeat is done 6am-7am sponsored by IKEA International MAAIF in conjunction with Mukono DLG micro scale irrigation program where farmers are sensitized about the microscale irrigation program.	2
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.  Maximum score 4	b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0	There was evidence that Mukono district LG has trained staff and sensitized political leaders at district and LLG levels according to the training report prepared by the Senior Agricultural Engineer (water for production) and by the district production Officer on 30/07/2023 where 70 staff and 30 political leaders at the district and LLGs attended the training meeting that was held at the district headquarters on 25/07/2023.	2

## Investment Management

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0</p>	<p>There is evidence that Mukono DLG has an updated register of micro-scale irrigation equipment supplied to farmers in the FY year 2022/2023 as per the 47 inventory of irrigation equipment for the 47 micro-scale irrigation sties as per the approved beneficiary farmer files for example Nankinga Janat Katosi town council (LOT 50), Mutalya Charles Davis Ntunda subcounty (LoT 55) and Ssemakula Jamil Kasawo town council (LOT 12) among others.</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>There was evidence that Mukono district LG keeps an up-to-date data of applications in its data base as per the copies of applications from LLGs availed at the time of applications for example Nyika Christopher, Kyampisi subcounty, Nalunkuma Sarah, Nakisunga subcounty, Ntundubaire Francis, Kyampisi subcounty and Wakonyi Damulira Charles, Nama subcounty among other as per the forms to express interest in the micro-scale irrigation program according to the farmer application database and as per the submission letter dated 7/09/2023 written by the District production officer of names of successful micro-scale irrigation beneficiaries for the FY 2022/2023 to the District Technical Planning Committee for approval.</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>There was evidence that Mukono DLG has carried out farm visits to farmers that submitted complete Expression of Interests as per the Agreements to proceed to quotations provided for example the one for Katushabe Joanne, Nakisunga subcounty subcounty signed on 27/10/22, Birahira Jolly Mbabazi, Nakisunga subcounty signed on 27/10/2022 and Chemutai Job, Nakisunga subcounty signed on 20/10/2022 and as per farm visit reports for example farm visit reports for Mubiru Richard, Ntenjeru-Kisoga town council done on 24/02/2023 by Senior Agricultural Engineer (Water for Production), Banana Godfrey, Nama town council by the Assistant Agricultural Officer and Kafumbe Badiru, Kasawo town council done 10/02/2023 by the Senio Agricultural Engineer (Water for Production) among others.</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>The was evidence that Mukono DLG Ag. Senior Agricultural Engineer publicized the eligible farmers that have been approved by posting on the district and LLG notice board for example a list of 47 eligible farmers for the FY 2022/2023 as at 29/05/2023 prepared by the Ag. Senior Agricultural Engineer (water for production) on 29/05/2023 was pinned on the CAO's noticeboard, Production department noticeboard, Agricultural Engineering noticeboard and the LLGs of Nakisunga S/C, Katosi T/C and Ntenjeru-Kisoga T/C sampled</p>	2

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.	There was evidence that the irrigation systems investments were incorporated into the LG approved plan. The projects from MSI are as indicated.  Materials and equipment for micro and small irrigation schemes at an estimated cost of 1,370,500,000/- from the irrigation fund.	1
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0	There was evidence that that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF), Below were samples of the request for quotation, dated <b>6th March 2023</b> and <b>12th April 2023</b> , where four companies from the list of prequalified suppliers <b>grouped into 5 clusters</b> with Mukono lying in the <b>2cluster</b> with the following companies below.  <ul style="list-style-type: none"> <li>- Baata Engineering Co. Ltd</li> <li>- Rima EA Ltd</li> <li>- Grow more seeds</li> <li>- W&amp;S consults Ltd</li> <li>- Akvo international ltd</li> </ul> The Request for Quotations for Design, Supply and Installation of micro irrigation systems and equipment was pinned on 18th April 2023 and closed on 19th April 2023, This was signed by Ms. Batenga Prossy PDU on <b>12th/04/2023</b>	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0	There was evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria. minutes dated 7th/6/2023 (004) on Pg 2, of the report minutes MKN/2023-02-20/M/39126, MKN/2022-07-04/M/26848, MKN/2022-09-23/M/28041, MKN/2021-08-23/M/19704, MKN/2023-02-09/M/36680, and MKN/2022-02-03/M/23555 etc, discussed all submissions to the evaluation committee and approved the the award of contracts to the diffrenet farmers. This was chaired by Mr. Mukasa Mabira Stephen, Dr. Ddumba Isaac, Ms. Namayanja Anita, Mr. Ntege James and Mr. Ssebaduka Collins.	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0	There was evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee. This can be found under CC minutes dated 2nd/6/2022 under minute no: 181.2 and 181.3 on pg 3 &4. Where procurement of irrigation kits for farmers , field schools in Koome sub-County and mainland was approved.	1



13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0	There was enough evidence to show that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation. Three files were revealed for the design, supply and installation of Micro scale irrigation system to Farmers Ms. Nankiga Janat, Ms. Katushabe Joane and Mr. Ssajja Ssali. The evaluation and award of contracts was done. For instance farmer Ms. Nankiga Janat, the evaluation report evaluated M/s W & S Consult International Limited as the best evaluated bidder since there was no other company that responded, Ms. Katushabe Joane, the LG invited three companies and all responded, evaluation was done and M/s Baata Engineering Co Ltd was evaluated as the best bidder. Evaluation took place on 5th/5/2023 and M/s Rima(E.A) was eliminated at the technical evaluation showing no designs attached to the bid as a requirement hence leaving two competitors (firms). Evaluation committee recommended the award of the contract to the two companies with bid amount of Ugx. 22,436,300 and Ugx. 30,124,465.44. Under procurement number: Muko/supls/2022-23/Lot6. (Pg, 1-7) of the evaluation report. M/s W & S Consult International Limited was the only bidder who was evaluated and awarded the contract to design, supply and install irrigation system to Mr. Ssajja Ssali, under the Muko/supls/2022-23/Lot34, with a bid amount of Ugx. 116,310,830, (Pg, 1-8) of the evaluation report.	2
Maximum score 18				
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0	There was evidence that the micro-scale irrigation equipment installed by Mukono DLG in the FY 2022/2023 were in line with the design output sheet for example generated by the MIS/IrriTrack App for example technical design developed by Baata Engineering Co. LTD on 17/10/2022 for Chemutai Job Alunga irrigation site in Nakisunga S/C was in line with his corresponding design output sheet dated 20/10/2022, the technical design for Nankiga Janat irrigation site in Katosi T/C developed by W&S Consult Limited dated 05/01/2023 was in line with the corresponding design output sheet dated 12/08/2022 and the technical design for Ssajja Ssali Godfrey irrigation in Ntenjeru-Kisoga S/C developed by W&S Consult Limited dated 05/01/2023 was in line with the corresponding data output sheet dated 25/02/2023.	2
Maximum score 18				

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	<p>There was partial evidence that Mukono district LG has conducted regular technical supervision by the Ag.Senior Agricultural Engineer (Water for Production). For example, the supervision and monitoring report of UglIFT micro-scale irrigation systems installations for farmer beneficiaries in Nakisunga subcounty, Mpatta subcounty, Kimenyedde subcounty and Katosi town council written by Ag. Senior Agricultural Engineer (Water for Production) and received by the District Agricultural Officer on 12/06/2023. Another one written by Ag. Senior Agricultural Engineer (Water for Production) for farmer installations in Nteneru-Kisoga town council, Nagojje suncounty and Namataba town council and also received by the District Agricultural Officer on 15/06/2023 and the last one on supervision and monitoring of UglIFT micro-scale irrigation systems installations for farmer beneficiaries in Nakisunga and Nama subcounty by the Ag. Senior Agricultural Engineer (Water for Production) received by the district agricultural officer on 12/06/2023.</p> <p>However, According to the site books of the three sampled irrigation systems of Chemutai Job Alunga in Nakisunga S/C, Nankinga Janat in Katosi T/C and Ssajja Ssali Godfret in Ntenjeru-Kisoga T/C, there no evidence that the relevant technical officers conducted regular technical supervision of micro-scale irrigation projects in the district</p>	0
Maximum score 18				
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	<p>h) Evidence that the LG has overseen the irrigation equipment supplier during:</p> <p>i. Testing the functionality of the installed equipment: Score 1 or else 0</p>	<p>There was no evidence that Mukono district LG has overseen irrigation equipment supplier during testing of the three samples irrigation sites Chemutai Job Alunga in Nakisunga S/C, Nankinga Janat in Katosi T/C and Ssajja Ssali Godfrey in Ntenjeru-Kisoga S/C since no district officer had signed in the site books of the 3 irrigation sites at the time of assessment.</p>	0
Maximum score 18				
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	<p>There was no evidence that the sampled three irrigation sites of Chemutai Job Alunga in Nakisunga S/C, Nankinga Janat in Katosi T/C and Ssajja Ssali Godfrey in Ntenjeru-Kisoga S/C had been handed over to the approved farmers according to the site books.</p>	0
Maximum score 18				

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0</p>	<p>There was evidence that the Local Government made payment of the supplier within specified timeframes subject to the presence of the Approved farmers signed acceptance form</p> <ol style="list-style-type: none"> <li>1. Bata ltd Ugx 23,966,000 for the design and supply of installation site for Ntegerize Patiency, invoice submitted on 19/4/2023, the acceptance form was signed on 22/4/2023 and payment was made on 15/6/2023 (60days);</li> <li>1. W &amp; S ltd Ugx 25,287,990 for the design and supply of installation of an irrigation site for Joyce Nasolo at Nakisooga SC, invoice submitted on 16/6/2023, the acceptance letter was signed on 15/6/2023 and payment was made on 28/6/2023 (12 days);</li> <li>2. W &amp; S ltd Ugx 20,572,592 for the design and supply of installation of an irrigation site for ssajja at Ntengeru TC, invoice submitted on 16/6/2023, the acceptance letter was signed on 23/6/2023 and payment was made on 28/6/2023 (12 days);and</li> <li>3. Bata ltd Ugx 23,314,485 for the design and supply of installation of an irrigation site for Joyce Nasolo at Nakisooga SC, invoice submitted on 12/6/2023, the acceptance letter was signed on 20/6/2023 and payment was made on 28/6/2023 (14 days).</li> </ol>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0</p>	<p>There was evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Two files were reviewed and found to conform to the requirement.</p> <ol style="list-style-type: none"> <li>1. Design, Supply and Installation of Irrigation system to Ms. Nankinga Janat. Procurement no. Muko/899/Supply/2022-23/Lot 50.</li> </ol> <p>Evaluation of the invited suppliers included the following companies as listed below</p> <ul style="list-style-type: none"> <li>Baata Engineering Co. Ltd</li> <li>- Rima EA Ltd</li> <li>- Grow more seeds</li> <li>- W&amp;S consults Ltd</li> <li>- Akvo international ltd,</li> </ul> <p>The evaluation committee on its sitting dated 11th/9/23 evaluated and found out that only one company responded to the invitation issued by the LG. M/s W and amp.S Consult International Limited, with a bid sum of UGX. 115,914,704 was evaluated as the best bidder since there was no competitor. The evaluation was done on 5th/5/2023 and contract was awarded to M/s W 7 amp. S consult Limited on 8th/6/2023 signed by Mukono LG in witness ogf Ms. Nankinga Janat's farm under reference number MKN/2003-10-05/F/8218 for a contract sum of Ugx. 24,969,390 signed byMrs. Elizabeth Namanda the CAO and M/sW and amp.S Consult International Limited, CEO Tom Isingoma witnessed by Dr. Mukulu Fred DP&amp;MO.</p>	2

2. Design, Supply and Installation of Irrigation system to Ms. Katushabe Joane. Procurement no. Muko/899/Supply/2022-23/Lot 6.

Evaluation of the invited suppliers included the following companies as listed below

- Baata Engineering Co. Ltd
- Rima EA Ltd
- W&S consults Ltd

The evaluation committee on its sitting dated 5th/5/23 evaluated and found out that all the three companies responded to the invitation issued by the LG. M/s W and amp.S Consult International Limited, with a bid sum of UGX.30,124,465.44 and M/s Baata Engineering Co. Ltd had, Ugx. 22,436,300. The evaluation committee eliminated M/s Rima EA Ltd and the level of the technical responsive because he had not attached the designs as required. M/s W 7 amp. S consult Limited and Baata Engineering Co. Ltd, were awarded the contract on 8th/6/2023 signed by Mukono LG in witness of Ms. Katushabe Joane's farm under reference number MKN/2022-10-26/F/28365 for a contract sum of Ugx. 22,436,300 signed by Mrs. Elizabeth Namanda the CAO and M/sW and amp.S Consult International Limited, CEO Tumusiime Alexander witnessed by Dr. Mukulu Fred DP&MO.

**Environment and Social Safeguards**

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0</p>	<p>There was evidence that the local government had displayed details of the Nature and avenues to address grievances in public areas for example the two grievances that were identified by Mukono DLG according to the grievances Log dated 3/7/2023 were pinned at the Production department noticeboard and Kyampisi subcounty noticeboard. The first grievance Ms. Tiberindwa Docus in Kyampisi subcounty who applied for micro-scale irrigation scheme and paid co-fund but was not handled for 9 months and so she was inquiring whether she could be refunded her money. The other grievance was for Ms. Neema Katesigwa from Kyampisi subcounty where the contractor successfully supplied the irrigation equipment and fully installed and tested the system but a week after that, the pump was stollen.</p>
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14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>i). Recorded score 1 or else 0</p> <p>ii). Investigated score 1 or else 0</p> <p>iii). Responded to score 1 or else 0</p> <p>iv). Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was Evidence that Mukono DLG recorded, investigated, responded to, and reported micro-scale irrigation sector related grievances. For instance, the last entry on Micro-Irrigation sector dated 3rd July 2023, filled indicate the farmer's pump was stolen from the site, the farmer was advised to report to police and the case is still in police and ongoing</p>	1
Maximum score 6				
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>ii. Investigated score 1 or else 0</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was Evidence that Mukono DLG recorded, investigated, responded to, and reported micro-scale irrigation sector related grievances. For instance, the last entry on Micro-Irrigation sector dated 3rd July 2023, filled indicate the farmer's pump was stolen from the site, the farmer was advised to report to police and the case is still in police and ongoing</p>	1
Maximum score 6				
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was Evidence that Mukono DLG recorded, investigated, responded to, and reported micro-scale irrigation sector related grievances. For instance, the last entry on Micro-Irrigation sector dated 3rd July 2023, filled indicate the farmer's pump was stolen from the site, the farmer was advised to report to police and the case is still in police and ongoing</p>	1
Maximum score 6				

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was Evidence that Mukono DLG recorded, investigated, responded to, and reported micro-scale irrigation sector related grievances in line with LG grievance redress framework. For instance, the last entry on Micro-Irrigation sector dated 3rd July 2023, filled indicate the farmer's pump was stolen from the site, the farmer was advised to report to police and the case is still in police and ongoing</p>	<b>1</b>
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**Environment and Social Requirements**

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p>	<p>There was evidence that Mukono district LG have disseminated micro-scale irrigation guidelines to provide for proper siting, land access (without encumbrances), proper use of agro-chemicals and safe disposal of chemical waste containers according to farm visit reports farm visit reports for Mubiru Richard, Ntenjeru-Kisoga town council done on 24/02/2023 by Ag. Senior Agricultural Engineer (Water for Production), Banana Godfrey, Namata town council by the Assistant Agricultural Officer and Kafumbe Badiru, Kasawo town council done 10/02/2023 by the Ag. Senior Agricultural Engineer (Water for Production) among others. MUKono DLG also has sector guidelines on micro-scale irrigation, for September 2020 and has signed MOUs with the beneficiary farmers. For example, an MOU between Mukono DLG with Mr. Ssekajja Joseph, Kasawo town council was signed by the CAO and the farmer on 13/05/2023. Another one was signed by CAO and the farmer, Mr. Kitto Kagodo Enos of Ntenjeru-Kisoga town council on 12//05/2023. Additionally, another MOU was signed by Mr. Ssekajja Joseph, Kasawo town council and the CAO 13/05/2023.</p>	<b>2</b>
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15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.</p> <p>i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0</p>	<p>There was NO Evidence that Mukono DLG had Costed ESMPs incorporated into designs, BoQs, bidding and contractual documents for micro-scale irrigation sector projects as Costed ESMPs were not incorporated into designs, BoQs, bidding and contractual documents for micro-scale irrigation sector projects that the LG provided to the Assessor. According to the Micro-Scale Irrigation Program Technical Guidelines developed by MAAIF, November 2020, the Micro-Scale Irrigation project are controlled from the Ministry</p>	<b>0</b>
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15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	<p>There was Evidence that Mukono DLG had carried out compliance monitoring for mitigation of irrigation impacts for micro-scale irrigation sector projects as illustrated by the following Environmental and Social Compliance Monitoring Reports for Implementation of Environmental and Social Mitigation Measures for micro-scale irrigation sector projects:</p> <ol style="list-style-type: none"> <li>1. Environment and Social Management Monitoring Report for the establishment of UGIFT Irrigation for Ssemakula Jamil in Kikube village, Kakukuulu, dated 8th May 2023, Signed by District Senior Environment Officer – Mutalya Joseph, Signed by District Community Development Officer – Namukose Minisa K.</li> <li>2. Environment and Social Management Monitoring Report for the establishment of UGIFT Irrigation for Kafumbe Badru in Kaswa Central, Kabimbiri, Kasawo T/C dated 3rd May 2023, Signed by District Senior Environment Officer – Mutalya Joseph, Signed by District Community Development Officer – Namukose Minisa K.</li> <li>3. Environment and Social Management Monitoring Report for the establishment of UGIFT Irrigation for Nakityo Grace in Bulongo village, Namanoga, Seeta Namuganga dated 28th April 2023, Signed by District Senior Environment Officer – Mutalya Joseph, Signed by District Community Development Officer – Namukose Minisa K.</li> </ol>	1
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	<p>There was Evidence that Mukono DLG had Completion Interim Payment Certificates signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of micro-scale irrigation sector projects as exemplified by the following micro-scale irrigation sector projects:</p> <ol style="list-style-type: none"> <li>1. Mukono LG presented Interim Payment Certificates for Completion of Design, Supply and Installation of Solar powered drag hose Irrigation System for Edward Gumisiriza in Mawatto, Mpatta S/C, Referenced Muko542/Wrks/22-23/Lot02 dated 12th June 2023. The certificate was signed by District Senior Environment Officer – Mutalya Joseph.</li> <li>2. Mukono LG presented Interim Payment Certificates for Completion of Design, Supply and Installation of Solar powered drag hose Irrigation System for Nanjobe Susan Kisitu in Lwanyonyi, Nama S/C, Referenced Muko542/Wrks/22-23/Lot25 dated 12th June 2023. The certificate was signed by District Senior Environment Officer – Mutalya Joseph.</li> </ol>	1

15

Safeguards in the delivery of investments

Maximum score 6

iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects  
score 1 or else 0

There was that Mukono DLG Community Development Officer (CDO) completed Completion Interim Payment Certificates and signed the E&S Certification Form as prior to payments of contractor invoices/certificates at interim and final stages of micro-scale irrigation sector projects as exemplified by the following micro-scale irrigation sector projects:

1. Mukono LG presented Interim Payment Certificates for Completion of Design, Supply and Installation of Solar powered drag hose Irrigation System for Edward Gumisiriza in Mawatto, Mpatta S/C, Referenced Muko542/Wrks/22-23/Lot02 dated 12th June 2023. The certificate was signed by District Community Development Officer - Namukose Minisa K.

2. Mukono LG presented Interim Payment Certificates for Completion of Design, Supply and Installation of Solar powered drag hose Irrigation System for Nanjobe Susan Kisitu in Lwanyonyi, Nama S/C, Referenced Muko542/Wrks/22-23/Lot25 dated 12th June 2023. The certificate was signed by District Community Development Officer - Namukose Minisa K



**Crosscutting  
Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	There was evidence that the Local Government (LG) had substantively recruited a Chief Finance Officer (CFO) (Robina Nabwire) appointed on 1/1/2019 under DSC Minute No. MDSC202/2018 as extracted from file No MKN/P/3597	<b>3</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	There was evidence that the Local Government (LG) had substantively recruited a District Planner (Ssebadduka Collins) appointed on 1/4/2020 under DSC Minute No. MDSC88/2020 as extracted from file No. MKN/P.13043	<b>3</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	There was evidence that the Local Government (LG) had substantively recruited a District Engineer (Mugisha John) appointed on 1/7/2011 under DSC Minute No. MDSC126/2011 as extracted from file No MKN/10847	<b>3</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	There was evidence that the Local Government (LG) had substantively recruited a District Natural Resources Officer (Mujuni William) appointed on 30/6/2010 under DSC Minute No. MDSC28/2010(4) as extracted from file No MKN/12863	<b>3</b>

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	There was evidence that the Local Government (LG) had substantively recruited a District Production Officer (Mukulu Fred) appointed on 1/7/2010 under DSC Minute No. MDSC165/2013 as extracted from file No MKN/P.11156	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	There was evidence that the Local Government (LG) had not substantively recruited a District Community Development Officer and no staff on secondment at the time of assessment.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	There was evidence that the Local Government (LG) had substantively recruited a District Commercial Officer (Owembabazi) appointed on 3/12/2019 under DSC Minute No. MDSC271/2019 as extracted from file No MKN/P.11326	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	There was evidence that the Local Government (LG) had substantively recruited a Senior Procurement Officer (Batenga Prossy); appointed on 1/2/2019 under DSC Minute No. MDSC10/2019 as extracted from file No MKN/P.12904	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	There was evidence that the Local Government (LG) had substantively recruited a Procurement Officer (Nabiseke Caroline); appointed on 3/12/2019 under DSC Minute No. MDSC274/2019 as extracted from file No MKN/P.13632	2

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	There was evidence that the Local Government (LG) had substantively recruited a Principal Human Resource Officer (Bwanika Annet); appointed on 15/10/2012 under DSC Minute No. MDSC106/2013 as extracted from file No MKN/P.12355	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	There was evidence that the Local Government (LG) had substantively recruited a Senior Environment Officer (Mutalya Innocent Joseph); appointed on 3/12/2019 under DSC Minute No. MDSC275/2019 as extracted from file No. MKN/P.13631	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	There was evidence that the Local Government (LG) had substantively recruited a Senior Lands Management Officer (Mbazira Robert); appointed on 1/10/2012 under DSC Minute No. <b>MDSC41/2022</b> as extracted from file No MKN/P.13531	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	There was evidence that the Local Government (LG) had not substantively recruited a Senior Accountant and no staff on secondment at the time of assessment.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0	There was evidence that the Local Government (LG) had substantively recruited a Principal Internal Auditor (Abongi Robert) appointed on 1/10/2009 under DSC Minute No. MDSC87/2009 as extracted from file No MKN/P.10563	2

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0	There was evidence that the Local Government (LG) had substantively recruited a Principal Human Resource Officer (Secretary DSC) (Kazibwe Stephen) appointed on 1/1/2019 under DSC Minute No. MDSC196/2018 as extracted from file No MKN/P.13022	2
2	New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG Maximum score is 15	a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).	There was no evidence at the time of assessment that the LG had substantively filled all the 16 posts for Senior Assistant Secretaries / Town Clerks. The LLGs with no substantive SAS/Town Clerk were <b>Kyampisi, Kasawo, Koome, Seeta Namuganga and Mpunge Sub Counties.</b>	0
2	New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG Maximum score is 15	b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.	There was evidence at the time of assessment that the LG had <b>three (3) out of 16 LLGs</b> with no substantively appointed Community Development Officer. . The three LLGs included; <b>Katosi Town Council, Koome, and Kimenyedde Sub Counties.</b>	0
2	New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG Maximum score is 15	c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.	There was no evidence at the time of assessment that the LG had substantively filled all the 16 posts for Senior Accounts Assistants. The LLGs with no substantive Senior Accounts Assistants were <b>Ntenjeru-Kisoga and Namataba Town Councils , Mpunge, Nagojje, Ntunda, and Kimenyedde Sub Counties.</b>	0

### Environment and Social Requirements

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. Maximum score is 4	If the LG has released 100% of funds allocated in the previous FY to:  a. Natural Resources department, score 2 or else 0	The LG released 100% of funds received from government in the year 2022/23 to Natural Resources Department. The LG received Ugx 244,898,582 and released Ugx 244,898,582 to Natural Resources Department (LG draft Financial statements for the year 2022/23 page 30).	2
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3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	The LG released 100% of funds allocated in the year 2022/23 to Community Based Services Department. The received Ugx 682,199,834 and released Ugx682,199,834 to the Community Based Services Department (LG draft Financial statements for the year 2022/23 page 30).	2
	Maximum score is 4	b. Community Based Services department.		
		score 2 or else 0.		
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	a. If the LG has carried out Environmental, Social and Climate Change screening,	There was evidence that Mukono DLG carried out Environmental, Social and Climate change screening prior to commencement of the “construction of a bridge on river Musamya on Ntunda-Namukupa-Kimooli road in Ntunda Sub-County”, the only project implemented using the DDEG for the previous FY (2022-2023 FY) prior to commencement of civil works. A completed Environmental and Social Screening form for the project, dated 14th December 2022, signed by the District Senior Environmental Officer – Mutulya Joseph and the District Community Development Officer – Namukose Minisa K, was presented. The actual construction started in July 2023, which was after the Environmental, Social and Climate change screening had been carried out	4
	Maximum score is 12	score 4 or else 0		
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),	There was evidence that Mukono DLG did not conduct an Environmental and Social Impact Assessments (ESIA) for the “construction of a bridge on river Musamya on Ntunda-Namukupa-Kimooli road in Ntunda Sub-County”, the only project implemented using the DDEG for the previous FY (2022-2023 FY) prior to commencement of civil works because it was not required. The conclusions and recommendations of the Environmental, Social and Climate Change screening indicated that the project was under schedule 4 of the National Environment Act, 2019 and did not require the LG to conduct Environmental and Social Impact Assessments (ESIAs) or any further environmental assessments.	4
	Maximum score is 12	score 4 or 0		

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;

score 4 or 0

Although there were no DDEG projects implemented by Mukono DLG in the previous FY (2022/2023 FY), however, there was Evidence that Mukono DLG had Costed ESMPs for all projects implemented using the SFG prior to commencement of all civil works for the previous FY (2022-2023 FY) as exemplified by 8 projects that were funded under SFG in the previous FY (2022/2023 FY):

- Mukono DLG Department of Natural Resources and Environment and Community Development Office presented completed Costed ESMPs for Construction of 2 Classroom Blocks for Namataba COU P/S in Namataba, Construction of 2 Classroom Blocks for Bulijo P/S in Kyampisi, Bulijo, Construction of 5 stance pit latrine for Gonve COU P/S in Gonve village, Makukuba, Nakifuma/ Naggalama, Construction of 2 Classroom Blocks for Nsonga P/S in Nsonga, Nakisunga, Construction of 2 Classroom Blocks for Kasana Muslim P/S in Kasana village, Nagojje, Construction of 2 bathrooms and 2 stances pit latrine for Butere P/S in Butere, Mpatta, Construction of 5 stance pit latrine for Bugolombe Roman Catholic P/S in Bugolombe, Ntanzi Ntenjeru Kisoga, Construction of 5 stance pit latrine for Seeta Nazigo SDA P/S in Seeta Nazigo, Nakisunga. ESSF and Costed ESMPs were prepared on different dates i.e., dated 3rd April 2023 for Bugolombe Roman Catholic P/S, Seeta Nazigo SDA P/S, dated 25th November 2022 for Bulijo P/S, dated 02nd December 2022 for Butere P/S, dated 01st December 2022 for Gonve COU P/S, dated 30th November 2022 for Namataba COU P/S, dated 29th November 2022 for Kasana Muslim P/S and Nsonga P/S. The ESSF and Costed ESMPs were Signed by District Senior Environmental Officer – Mutulya Joseph, Signed by District Community Development Officer – Namukose Minisa K

## Financial management and reporting

5

Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.

Maximum score is 10

If a LG has a clean audit opinion, score 10;

If a LG has a qualified audit opinion, score 5

If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0

Mukono District LG had a clean audit opinion from the Auditor General for the year 2022/23.

10

6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p>	<p>The LG submitted status of implementation of Internal Auditor General and Auditor General audit issues for the year 2021/22 on 25/11/2022 and 28/2/2023 respectively to PS/ST, before the February 2023 deadline.</p>	10
	<p>maximum score is 10</p>	<p>score 10 or else 0.</p>		
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p>	<p>The LG submitted an annual performance contract of 2023/24 on 25 July 2023 before the deadline of August 31st, 2023.</p>	4
	<p>Maximum Score 4</p>	<p>score 4 or else 0.</p>		
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p>	<p>The LG submitted the Annual Performance Report for the year 2022/23 on 28/7/2023 before the deadline of August 31, 2023.</p>	4
	<p>maximum score 4 or else 0</p>	<p>score 4 or else 0.</p>		
9	<p>Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year</p>	<p>If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,</p>	<p>The LG did submit all the quarterly budget Performance Reports for the year 2022/23 by the deadline of August 31, 2023:</p> <p>Q1 was submitted on 29/10/2022 ;</p> <p>Q2 was submitted on 27/1/2023;</p> <p>Q3 was submitted on 28/4/2023 ; and</p> <p>Q4 was submitted on 28/7/2023.</p>	4
	<p>Maximum score is 4</p>	<p>score 4 or else 0.</p>		

**Education  
Minimum  
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
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**Human Resource Management and Development**

1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	There was evidence that at the time of assessment the LG had substantively recruited a District Education Officer (Kikomeko Rashid), appointed on 6/12/2021 under DSC Min Number MDSC280/2021 as extracted from file No. MKN/P.13454	<b>30</b>
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*The Maximum Score of 70*

1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	b) All District/Municipal Inspector of Schools, score 40 or else 0.	There was evidence that at the time of assessment the LG <b>had not</b> substantively recruited a District Inspector Schools and no staff secondment.	<b>0</b>
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*The Maximum Score of 70*

**Environment and Social Requirements**



Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:  
a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

There was Evidence that Mukono DLG carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all education sector projects for the previous financial year (2022/2023 FY) as exemplified by completed Environmental and Social Screening Forms (ESSFs) for the following education sector projects:

The Maximum score is 30

Mukono DLG Department of Natural Resources and Community Development Office presented completed Environmental and Social Screening Forms (ESSFs) for Construction of 2 Classroom Blocks for Namataba COU P/S in Namataba, Construction of 2 Classroom Blocks for Bulijo P/S in Kyampisi, Bulijo, Construction of 5 stance pit latrine for Gonve COU P/S in Gonve village, Makukuba, Nakifuma/ Naggalama, Construction of 2 Classroom Blocks for Nsonga P/S in Nsonga, Nakisunga, Construction of 2 Classroom Blocks for Kasana Muslim P/S in Kasana village, Nagojje, Construction of 2 bathrooms and 2 stances pit latrine for Butere P/S in Butere, Mpatta, Construction of 5 stance pit latrine for Bugolombe Roman Catholic P/S in Bugolombe, Ntanzi Ntenjeru Kisoga, Construction of 5 stance pit latrine for Seeta Nazigo SDA P/S in Seeta Nazigo, Nakisunga. The Environmental and Social Screening Forms (ESSFs) were prepared on different dates i.e., dated 3rd April 2023 for Bugolombe Roman Catholic P/S, Seeta Nazigo SDA P/S, dated 25th November 2022 for Bulijo P/S, dated 02nd December 2022 for Butere P/S, dated 01st December 2022 for Gonve COU P/S, dated 30th November 2022 for Namataba COU P/S, dated 29th November 2022 for Kasana Muslim P/S and Nsonga P/S. The Environmental and Social Screening Forms (ESSFs) were Signed by District Senior Environmental Officer – Mutulya Joseph, Signed by District Community Development Officer – Namukose Minisa K.

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:  
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

There was Evidence that Mukono DLG carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all education sector projects for the previous financial year (2022/2023 FY). The conclusions and recommendations of the Environmental, Social and Climate Change Screening did not require the LG to conduct Environmental and Social Impact Assessments (ESIAs) or any further environmental assessments and instead Costed Environmental and Social Management Plans were prepared as exemplified by the following education sector projects:

The Maximum score is 30

Mukono DLG Department of Natural Resources and Community Development Office presented completed Costed ESMPs for Construction of 2 Classroom Blocks for Namataba COU P/S in Namataba, Construction of 2 Classroom Blocks for Bulijo P/S in Kyampisi, Bulijo, Construction of 5 stance pit latrine for Gonve COU P/S in Gonve village, Makukuba, Nakifuma/ Naggalama, Construction of 2 Classroom Blocks for Nsonga P/S in Nsonga, Nakisunga, Construction of 2 Classroom Blocks for Kasana Muslim P/S in Kasana village, Nagojje, Construction of 2 bathrooms and 2 stances pit latrine for Butere P/S in Butere, Mpatta, Construction of 5 stance pit latrine for Bugolombe Roman Catholic P/S in Bugolombe, Ntanzi Ntenjeru Kisoga, Construction of 5 stance pit latrine for Seeta Nazigo SDA P/S in Seeta Nazigo, Nakisunga. Costed ESMPs were prepared on different dates i.e., dated 3rd April 2023 for Bugolombe Roman Catholic P/S, Seeta Nazigo SDA P/S, dated 25th November 2022 for Bulijo P/S, dated 02nd December 2022 for Butere P/S, dated 01st December 2022 for Gonve COU P/S, dated 30th November 2022 for Namataba COU P/S, dated 29th November 2022 for Kasana Muslim P/S and Nsonga P/S. The Costed ESMPs were Signed by District Senior Environmental Officer – Mutulya Joseph, Signed by District Community Development Officer – Namukose Minisa K

**Health Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.	There was evidence at the time of assessment that the LG <b>had not</b> recruited a substantive District Health Officer and no staff secondment.	<b>0</b>
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0	There was evidence at the time of assessment that the LG had recruited a substantive Assistant District Health Officer ;Maternal, Child Health and Nursing (Dumba Isaac) appointed on 18/2/2014 under DSC Min No. MDSC016/2014 as extracted from file No. MKN/P.13434	<b>10</b>
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	c. Assistant District Health Officer Environmental Health, score 10 or else 0.	There was evidence at the time of assessment that the LG had recruited a substantive Assistant District Health Officer Environmental Health (Adyedo c) appointed on 18/2/2014 under DSC Min No. MDSC017/2014(A) as extracted from file No. MKN/P.13435	<b>10</b>
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.	There was evidence at the time of assessment that the LG had recruited a substantive Principal Health Inspector (Balyejusa Martin), appointed on 1/7/2010 under DSC Min No. MDSC27/2015 as extracted from file No. MKN/P.10673	<b>10</b>

1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>e. Senior Health Educator, score 10 or else 0.</p>	<p>The LG <b>had not</b> recruited a substantive Senior Health Educator and no staff secondment at the time of assessment</p>	<b>0</b>
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>f. Biostatistician, score 10 or 0.</p>	<p>There was evidence at the time of assessment that the LG had recruited a substantive Biostatistician (Mwesigwa Ivan), appointed on 13/6/2011 under DSC Min No. MDSC78/2011 as extracted from file No. MKN/P.13297.</p>	<b>10</b>
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>g. District Cold Chain Technician, score 10 or else 0.</p>	<p>There was evidence at the time of assessment that the LG <b>had not</b> recruited a substantive District Cold Chain Technician and no staff secondment.</p>	<b>0</b>
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.</p>		

- 1 New\_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

*Applicable to MCs only.*

*Maximum score is 70*

- 1 New\_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

*Applicable to MCs only.*

*Maximum score is 70*

## **Environment and Social Requirements**

- 2 Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)
- If the LG carried out:  
a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.
- There was Evidence that Mukono DLG carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all health sector projects for the previous financial year (2022/2023 FY) as exemplified by completed Environmental and Social Screening Forms (ESSFs) and Costed ESMPs for the following health sector projects:

Maximum score is 30

1. Mukono DLG Department of Natural Resources and Environment and Community Development Office presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for Construction of Katogo HC III Operation Theatre in Waluga Village, Katogo, Nama S/C, ESSF and Costed ESMP dated 28th July 2023, Signed by District Natural Resources Officer – Mujuni William, Signed by District Community Development Officer – Namukose Minisa K.
2. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for Renovation of Dilapidated Immunization Wing of Nagojje HC II in Wagala village, Nagojje Sub-County under PHC Funding. ESSF and Costed ESMP dated 7th December 2022, Signed by District Senior Environment Officer – Mutalya Joseph, Signed by District Community Development Officer – Namukose Minisa K.
3. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for Construction

of 5 stance VIP latrine for Kigogola HCII in Kigogola village under PHC Funding. ESSF and Costed ESMP dated 1st December 2022, Signed by District Senior Environment Officer – Mutalya Joseph, Signed by District Community Development Officer – Namukose Minisa K.

4. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for Construction of 5 stance VIP latrine for Bugoye HCII in Buggoye village under PHC Funding. ESSF and Costed ESMP dated 2nd December 2022, Signed by District Senior Environment Officer – Mutalya Joseph, Signed by District Community Development Officer – Namukose Minisa K.

5. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for Construction of a generator room for Mukono general Hospital under PHC Funding. ESSF and Costed ESMP dated 7th December 2022, Signed by District Senior Environment Officer – Mujuni William, Signed by District Community Development Officer – Namukose Minisa K

2

Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

Maximum score is 30

There WAS Evidence that Mukono DLG carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all health sector projects for the previous financial year (2022/2023 FY). The conclusions and recommendations of the Environmental, Social and Climate Change Screening did not require the LG to conduct Environmental and Social Impact Assessments (ESIAs) or any further environmental assessments as exemplified by completed Environmental and Social Screening Forms (ESSFs) and Costed ESMPs for the following health sector projects:

1. Mukono DLG Department of Natural Resources and Environment and Community Development Office presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for Construction of Katogo HC III Operation Theatre in Waluga Village, Katogo, Nama S/C, ESSF and Costed ESMP dated 28th July 2023, Signed by District Natural Resources Officer – Mujuni William, Signed by District Community Development Officer – Namukose Minisa K.

2. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for Renovation of Dilapidated Immunization Wing of Nagojje HC II in Wagala village, Nagojje Sub-County under PHC Funding. ESSF and Costed ESMP dated 7th December 2022, Signed by District Senior Environment Officer – Mutalya Joseph, Signed

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by District Community Development Officer –  
Namukose Minisa K.

3. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for Construction of 5 stance VIP latrine for Kigogola HCII in Kigogola village under PHC Funding. ESSF and Costed ESMP dated 1st December 2022, Signed by District Senior Environment Officer – Mutalya Joseph, Signed by District Community Development Officer – Namukose Minisa K.

4. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for Construction of 5 stance VIP latrine for Bugoye HCII in Buggoye village under PHC Funding. ESSF and Costed ESMP dated 2nd December 2022, Signed by District Senior Environment Officer – Mutalya Joseph, Signed by District Community Development Officer – Namukose Minisa K.

5. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for Construction of a generator room for Mukono general Hospital under PHC Funding. ESSF and Costed ESMP dated 7th December 2022, Signed by District Senior Environment Officer – Mujuni William, Signed by District Community Development Officer – Namukose Minisa K.

**Micro-scale  
Irrigation  
Minimum  
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Human Resource Management and Development</b>				
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p>	<p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p>	<p>The LG had not substantively appointed A senior Agricultural Engineer and no staff secondment at the time of assessment.</p>	0

**Environment and Social Requirements**

2	<p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p>	<p>If the LG: Carried out Environmental, Social and Climate Change screening score 30 or else 0.</p>	<p>There was Evidence that Mukono DLG carried out Environmental, Social and Climate Change Screening and prepared Costed ESMPs for more than about 24 micro-scale irrigation sector infrastructure projects, where required, prior to commencement of all civil works for all micro-scale irrigation sector infrastructure projects as exemplified by completed Environmental and Social Screening Forms (ESSFs) and Costed ESMPs for about 24 micro-scale irrigation sector infrastructure projects: for instance the followin</p> <ol style="list-style-type: none"> <li>1. Environmental, Social and Climate Change Screening Form for the establishment of Micro-scale Irrigation for Kivumbi Jacob in Kyetume I village, Nakibano, dated 12th September 2022, Signed by District Senior Environment Officer – Mutalya Josep, Signed by District Community Development Officer – Namukose Minisa K.</li> <li>2. Environmental, Social and Climate Change Screening Form for the establishment of Micro-scale Irrigation for Gesula Anthony in Ntonto village, Namayuba, dated 12th September 2022, Signed by District Senior Environment Officer – Mutalya Josep, Signed by District Community Development Officer – Namukose Minisa K.</li> <li>3. Environmental, Social and Climate Change Screening Form for the establishment of Micro-scale Irrigation for Semakula Jamil in Kikube village, Kakukuulu, dated 20th September 2022, Signed by District Senior Environment Officer – Mutalya Josep, Signed by District Community Development Officer – Namukose Minisa K.</li> <li>4. Environmental, Social and Climate Change Screening Form for the establishment of Micro-scale Irrigation for Neema Katesigwa Godfrey in Kikandwa village, Kabembe, dated 5th September 2022, Signed by District Senior Environment Officer – Mutalya Josep, Signed by District Community Development Officer – Namukose Minisa K.</li> </ol>	30
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5. Environmental, Social and Climate Change Screening Form for the establishment of Micro-scale Irrigation for Keeta Tom in Ntale village, Kyetume, dated 18th September 2022, Signed by District Senior Environment Officer – Mutalya Josep, Signed by District Community Development Officer – Namukose Minisa K.

6. Environmental, Social and Climate Change Screening Form for the establishment of Micro-scale Irrigation for Gyagenda Kibiribngo Gero in Wantyi village, Namataba, dated 12th September 2022, Signed by District Senior Environment Officer – Mutalya Josep, Signed by District Community Development Officer – Namukose Minisa K.

Many more about 20 micro-scale irrigation sector infrastructure projects were screened, these few have been presented as evidence.

7. Costed ESMPs were prepared for all the 24 micro-scale irrigation sector infrastructure projects for instance: Costed ESMP for the establishment of UGIFT Irrigation for Nassolo Joyce Mukasa in Lusera village, Kyabalogo dated 12th September 2022, Signed by District Senior Environment Officer – Mutalya Josep, Signed by District Community Development Officer – Namukose Minisa K.; Costed ESMP for the establishment of UGIFT Irrigation for Katende Moses David in Ntove village, Katente dated 12th September 2022, Signed by District Senior Environment Officer – Mutalya Josep, Signed by District Community Development Officer – Namukose Minisa K; Costed ESMP for the establishment of UGIFT Irrigation for Chemutai Job Alunga in Kazinga village, Kyetume dated 12th September 2022, Signed by District Senior Environment Officer – Mutalya Josep, Signed by District Community Development Officer – Namukose Minisa K; Costed ESMP for the establishment of UGIFT Irrigation for Katushabe Joanne in Mwanyanjiri village, Wankoba dated 18th September 2022, Signed by District Senior Environment Officer – Mutalya Josep, Signed by District Community Development Officer – Namukose Minisa K; Costed ESMP for the establishment of UGIFT Irrigation for Kitto Enos Kagoda in Nakasuku village, Ssaayi dated 16th September 2022, Signed by District Senior Environment Officer – Mutalya Josep, Signed by District Community Development Officer – Namukose Minisa K; Costed ESMP for the establishment of UGIFT Irrigation for Mubiru Richard in Kalagala village, Ssaayi dated 16th September 2022, Signed by District Senior Environment Officer – Mutalya Josep, Signed by District Community Development Officer – Namukose Minisa K; Costed ESMP for the establishment of UGIFT Irrigation for Gesula Anthony in Ntonto village, Namayuba dated 03rd October 2022, Signed by District Senior Environment Officer – Mutalya Josep, Signed by District Community Development Officer – Namukose Minisa K. among others.

**Water & Environment  
Minimum Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	There was evidence that at the time of assessment the LG had substantively recruited Civil Engineer (water) (Kalule James), appointed on 1/4/2014 under DSC. Min No. MDSC30/2014 as extracted from file MKN/P.12231	<b>15</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	There was evidence that at the time of assessment the LG had substantively recruited a Assistant Water Officer for mobilization (Ssemwanga John Brian), appointed on 13/2/2020 under DSC. Min No. 70/2020 as extracted from file MKN/P.13814	<b>10</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	There was evidence that at the time of assessment the LG had substantively recruited a Assistant Engineering Officer (Nakabale David), appointed on 9/3/2020 under DSC. Min No. MD 77/20 as extracted from file HRM/P.13192	<b>10</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	There was evidence that the Local Government (LG) had substantively recruited a District Natural Resources Officer (Mujuni William) appointed on 30/6/2010 under DSC Minute No. MDSC28/2010(4) as extracted from file No MKN/12863	<b>15</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	There was evidence that the Local Government (LG) had substantively recruited a Senior Environment Officer (Mutalya Innocent Joseph); appointed on 3/12/2019 under DSC Minute No. MDSC275/2019 as extracted from file No. MKN/P.13631	<b>10</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	The LG had not appointed a substantive . Forestry Officer and no staff secondment at the time of assessment.	<b>0</b>
<b>Environment and Social Requirements</b>				
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and	If the LG:  a. Carried out Environmental, Social	There was Evidence that Mukono DLG carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all	<b>10</b>

Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

and Climate Change screening/Environment, score 10 or else 0.

water sector infrastructure projects for the previous FY (2022/2023 FY) as exemplified by completed Environmental and Social Screening Form (ESSF) and Costed ESMP for the following phased/rolling/multi-year single water sector infrastructure project that was implemented in the previous FY:

1. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for Hand pump rehabilitation in Nama, Kyampisi, Nakisunga, Katosi, Mpunge, Namataba, Nagojje, and Seeta Namagunga Sub Counties. ESSF and Costed ESMP dated 5th June 2023, Signed by District Natural Resources Officer – Mujuni William, Signed by District Community Development Officer – Namukose Minisa K.
2. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for rehabilitation of Nakanyonyi Hand Pump in Nakifuma Naggalama. ESSF and Costed ESMP dated 5th June 2023, Signed by District Natural Resources Officer – Mujuni William, Signed by District Community Development Officer – Namukose Minisa K.
3. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for construction of Kiwumu – Koneo HP Borehole in Kiwumu, Kyampisi S/C. ESSF and Costed ESMP dated 7th June 2023, Signed by District Natural Resources Officer – Mujuni William, Signed by District Community Development Officer – Namukose Minisa K.
4. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for construction of Banga HP Borehole in Banga, Kisoga, Kimenyedde S/C. ESSF and Costed ESMP dated 7th June 2023, Signed by District Natural Resources Officer – Mujuni William, Signed by District Community Development Officer – Namukose Minisa K.
5. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Environmental and Social Screening

Form (ESSF) and Costed ESMP for construction of Butooke HP Borehole in Butooke, Seeta Naziga, Nakisunga S/C. ESSF and Costed ESMP dated 7th June 2023, Signed by District Natural Resources Officer – Mujuni William, Signed by District Community Development Officer – Namukose Minisa K.

6. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for construction of Wantayi HP Borehole in Wantayi, Namataba, Namataba S/C. ESSF and Costed ESMP dated 5th June 2023, Signed by District Natural Resources Officer – Mujuni William, Signed by District Community Development Officer – Namukose Minisa K

2

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.

There was Evidence that Mukono DLG carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all water sector projects for the previous financial year (2022/2023 FY). The conclusions and recommendations of the Environmental, Social and Climate Change Screening did not require the LG to conduct Environmental and Social Impact Assessments (ESIAs) or any further environmental assessments and so Costed ESMP were prepared as exemplified by completed Costed ESMP for the following water sector infrastructure projects that were implemented in the previous FY:

1. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Costed ESMP for Hand pump rehabilitation in Nama, Kyampisi, Nakisunga, Katosi, Mpunge, Namataba, Nagojje, and Seeta Namagunga Sub Counties. The Costed ESMP dated 8th June 2023, Signed by District Natural Resources Officer – Mujuni William, Signed by District Community Development Officer – Namukose Minisa K.

2. Mukono DLG Department of Natural Resources and Environment and CDO presented completed Costed ESMP for Construction of new Hand pump boreholes at Kyampisi, Nakisunga, Mpatta, Mpunge, Namataba, Nagojje, and Seeta Namagunga Sub Counties. The Costed ESMP dated 8th June 2023, Signed by District Natural Resources Officer – Mujuni William, Signed by District Community Development Officer – Namukose Minisa K

2

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.

The DWO did not provide any abstraction permit for Piped water systems. Even the Gravity Flow Scheme implemented in the FY 2022/2023 did not have an abstraction permit. This is a requirement for all piped water systems.

0