



LGMSD 2022/23

Jinja District

(Vote Code: 511)

| Assessment | Scores |
|---|---------------|
| Crosscutting Minimum Conditions | 81% |
| Education Minimum Conditions | 100% |
| Health Minimum Conditions | 90% |
| Water & Environment Minimum Conditions | 100% |
| Micro-scale Irrigation Minimum Conditions | 100% |
| Crosscutting Performance Measures | 60% |
| Educational Performance Measures | 86% |
| Health Performance Measures | 70% |
| Water & Environment Performance Measures | 81% |
| Micro-scale Irrigation Performance Measures | 89% |

**Crosscutting
Performance
Measures**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|--|---|---|----------|
| Local Government Service Delivery Results | | | | |
| 1 | <p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p> | <ul style="list-style-type: none"> Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): If so: Score 4 or else 0 | <p>There was only one DDEG Project that was of the construction of the district administration headquarters at Kagoma which commenced works in 2019/2020.</p> <p>At the time of assessment the structure was not yet functional</p> | 0 |
| 2 | <p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p> | <p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> By more than 5%, score 3 1 to 5% increase, score 2 If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p> | <p>The overall LLG performance assessment increased by 9% from 76% obtained in 2022 to 85% of 2023. This was obtained from OPAMS uploaded LLGs results.</p> | 2 |
| 2 | <p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p> | <p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> If 100% the projects were completed : Score 3 If 80-99%: Score 2 If below 80%: 0 | <p>The construction of the district headquarters at Kagoma sub county was at 71% work progress by the end of the financial year as reported in the APBR for FY 2022/2023..</p> | 0 |

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| 3 | Investment Performance Maximum 4 points on this performance measure | a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines: Score 2 or else score 0. | The Construction of administration block at the District headquarters at Kagoma S/C was the DDEG funded project earmarked and implemented by the LG during FY 2022/2023. The project was eligible according to the DDEG guidelines (17th February, 2022) on page 9 | 2 |
| 3 | Investment Performance Maximum 4 points on this performance measure | b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates, score 2 or else score 0 | The contract sum for and the engineers estimate was an adjusted sum from Contract sum of Ugx 4,279,373,840 to Ugx 5,871,942,222 from the cost appraisal made in May 2022. Contract price Ugx 5,871,942,222 Engineer's estimates Ugx 5,871,942,222 which was 0% | 2 |

Performance Reporting and Performance Improvement

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| 4 | Accuracy of reported information Maximum 4 points on this Performance Measure | a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate, score 2 or else score 0 | From the 3 sampled and visited LLGs, it was confirmed that information on the positions filled was accurate as indicated below , 1. Buwenge T/C Mutegeki Allan was deployed as (Human Resource Officer) which position was provided for on the approved staff structure. 1. Busede S/C Wafula David was the Assistant Veterinary Officer which position was provided for in the approved staff structure. 1. Buwenge S/C Buyinza Sula was deployed as Senior Assistant Secretary which was provided for in the approved staff structure. | 2 |
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| 4 | <p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p> | <p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <ul style="list-style-type: none"> • If 100 % in place: Score 2, else score 0. <p>Note: if there are no reports produced to review: Score 0</p> | <p>The Construction of administration block at the District headquarters was the DDEG funded project earmarked and implemented by the LG during FY 2022/2023.</p> <p>The project was in place and at 95% completion level as per the ABPR FY 2022/2023.</p> | 2 | | | | | | | | | | | | | | | |
|-------------|--|--|---|---|------------|------------|-------------|----|----|------------|----|----|-----------|----|----|------------|----|----|---|
| 5 | <p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p> | <p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs score 4 or else 0</p> | <p>The sampled LLGs obtained the scores below in the LGs Performance Assessment and the LLG IVA which were within (Kakira TC, Buwenge S/C and Busede S/C) but (BuwengeTC) were outside the +/- 10 performance range hence the assessment was not credible</p> <table border="1" data-bbox="785 797 1107 1061"> <thead> <tr> <th></th> <th><u>DLG</u></th> <th><u>IVA</u></th> </tr> </thead> <tbody> <tr> <td>Buwenge S/C</td> <td>91</td> <td>93</td> </tr> <tr> <td>Buwenge TC</td> <td>71</td> <td>89</td> </tr> <tr> <td>Kakira TC</td> <td>96</td> <td>98</td> </tr> <tr> <td>Busede S/C</td> <td>91</td> <td>90</td> </tr> </tbody> </table> <p>NB: The Source is the OPAMS Data Generated by OPM.</p> | | <u>DLG</u> | <u>IVA</u> | Buwenge S/C | 91 | 93 | Buwenge TC | 71 | 89 | Kakira TC | 96 | 98 | Busede S/C | 91 | 90 | 0 |
| | <u>DLG</u> | <u>IVA</u> | | | | | | | | | | | | | | | | | |
| Buwenge S/C | 91 | 93 | | | | | | | | | | | | | | | | | |
| Buwenge TC | 71 | 89 | | | | | | | | | | | | | | | | | |
| Kakira TC | 96 | 98 | | | | | | | | | | | | | | | | | |
| Busede S/C | 91 | 90 | | | | | | | | | | | | | | | | | |
| 5 | <p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p> | <p>b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.</p> <p>Score: 2 or else score 0</p> | <p>There was no evidence availed on development of PIP for at least 30% of the lowest performing LLGs for FY 2023/2024 based on the previous assessment results</p> | 0 | | | | | | | | | | | | | | | |
| 5 | <p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p> | <p>c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:</p> <p>Score 2 or else score 0</p> | <p>There was no evidence availed on implementation of PIP at the time of assessment</p> | 0 | | | | | | | | | | | | | | | |

Human Resource Management and Development

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| 6 | <p>Budgeting for and actual recruitment and deployment of staff</p> <p>Maximum 2 points on this Performance Measure</p> | <p>a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.</p> | <p>The LG consolidated and submitted staffing requirements for FY 2024/25 to MoPS on 27/09/2023 and acknowledgement of receipt was done on 29/09/2023 by MoPS as per the delivery sheet.</p> | 2 |
| | | <p>Score 2 or else score 0</p> | | |
| 7 | <p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p> | <p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> | <p>There was evidence that the LG conducted tracking and analysis on staff attendance on a monthly basis. According to the attendance analysis report for the month of June, 2023, Under Busede S/C, Butamanya Dan (SAS) was absent for 14 days out of 22, Nabirye Lydia, (Parish Chief) attended for 14 days. For Kakira Town Council, for the month of July, 2023, Mutesi Mariam, (HRO) worked for all the 21 days, Biribawa Suzan, (ACDO) also attended for 21 days, Kakai Dinah, (Assistant Accountant) attended for 5 days because she was on annual leave.</p> | 2 |
| | | <p>Score 2 or else score 0</p> | <p>Under the Water department, it was observed that for the month of April, 2023, Kyombo Alex, (DWO) was absent for 4 days out of 18 days in a month, similarly, Kadama Samuel, (Driver) was present for all the 18 days.</p> | |
| 7 | <p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p> | <p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> | <p>It was evident that some HoD'S were appraised by the CAO and others were not appraised for the year of assessment as shown below;</p> <ol style="list-style-type: none"> 1. Baruzalire Fredrick (DNRO) was appraised on 20/07/2023 2.Mwembe Robert (Ag. District Engineer) was not appraised; 3.Mubiiwa Paul (CFO) was appraised on 14/7/2023; 4.Kyangwa Ivan Joab (DCDO) was appraised on 13/7/2023 5. Bulyerali James Waiswa (District Internal Auditor) was appraised on 28/6/2023; 6. Dr. Nantamu Dyogo Peter (DHO) was not appraised ; 7.Muganza James (District Commercial Officer) was not appraised ; 8. Nabaggala Jalia (Ag. District Planner) was not appraised ; 9.Baliraine Paul Mugaju (DEO) was appraised on 4/8/2023; | 0 |
| | | <p>FY: Score 1 or else 0</p> | | |

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| 7 | <p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p> | <p>ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> | <p>The LG implemented administrative rewards and sanctions composed of 5 members as follows:</p> <ol style="list-style-type: none"> 1. Kakaire Alamanzani, PAS (Chairperson) 2. Mwere Robinah, (PHRO), (Secretary) 3. Mubiiwa Paul, (CFO), (Member) 4. Baliraine Paul Mugaju, (DEO), (Member) 5. Dr. Gyogo Nantamu Peter, (DHO), (Member) | 1 |
| | | <p>Score 1 or else 0</p> | <p>Reference was made to the minutes of the meeting held on 22/8/2022 held in the committee room. Under MIN JDRSC/2/2022 the chairperson presented 7 disciplinary cases for instance, Naigaga Prossy, (Health Information Assistant) at Budiima HC III was accused of absenteeism. The officer according to the chairperson he last reported at the facility on 5/3/2022 hence making it difficult for the Health Unit to submit monthly reports on a regular basis as evidenced by wrong reporting for the month of November 2021 and non-reporting for December 2021 to April 2022. Naigaga Prossy in her defence informed the committee that she at times absents herself because she has to pick her medicine from Kyabirwa facility however her health had improved and she had been performing her duties and is committed to her job.</p> <p>In observation, Naigaga Prossy did not respond to CAO's request to submit a written defence and was taking the issue lightly.</p> <p>In conclusion, Naigaga Prossy was to be cautioned against absenteeism from duty without permission and salary that was withheld was to be not to be paid back.</p> | |
| 7 | <p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p> | <p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> | <p>There was no evidence on the establishment of the consultative Committee</p> | 0 |
| | | <p>Score 1 or else 0</p> | | |

Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:

Score 1.

There was evidence that less than 100% of staff that were recruited accessed payroll within two months. The LG recruited 45 and a sample of 10 was selected to check when they accessed payroll and details were as follows;

1. Namukose Madina, (Office Typist) assumed duty on 27/2/2023 and began receiving salary in March, 2023

2. Aliko Nnaku, (Education Officer) assumed duty on 18/2/2023 and began receiving salary in March, 2023

3. Mwenyi Paul, (Enrolled Nurse) assumed duty on 6/2/2023 and began receiving salary in April, 2023

4. Etole Rao Vunison, (Principal) assumed duty on 7/3/2023 and began receiving salary in May, 2023

5. Muganwa Sharifu, (Educ. Officer) assumed duty on 6/3/2023 and began receiving salary in April, 2023

6. Mugaba Madina, (Stenographer Secretary) assumed duty on 10/2/2023 and began receiving salary in June, 2023;

7. Bekwawo Juliet, (Library Assistant) assumed duty on 23/1/2023 and began receiving salary in June, 2023;

8. Sekubuge Hakim, (Dental Surgeon) assumed duty on 16/3/2023 and began receiving salary in April, 2023

9. Ayanga Ritah Iryn, (Parish Chief) assumed duty on 16/3/2023 and began receiving salary in June, 2023

Mugoya Sharif, (Educ. Officer) assumed duty on 10/2/2023 and began receiving salary in April, 2023

The reasons for delayed access were attributed to :

- Some staff had mismatching data between IPPS and NIRA which needed to be updated and this took time

- Some positions on IPPS system were not uploaded and hence staff were captured on HCM (new system which had taken over management of payroll) and this also took time since upload was fully handled by MoPS.

Pension Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:

Score 1.

Evidence from the review of 10 staff that retired last FY 2022/2023 showed that less than 100% accessed pension payroll in a period of two months.

1. Rachael Lasuba Wanyama, Education Officer, IPPS No. 148221 retired on 1/11/2022 and accessed in November, 2022;

2. Samuel Patrick Waiswa, Education Assistant IPPS No. 147091 retired on 11/10/2022 and accessed in November, 2022;

3. Isabirye Samuel, Headteacher, IPPS No. 148296 retired on 5/10/2022 and accessed in November, 2022;

4. Bateganya Godfrey, Deputy Headteacher, IPPS No. 148153 retired on 26/11/2022 and accessed in December, 2022;

5. Wawiike Geoffrey, Education Officer, IPPS No. 604061 retired on 15/2/2023 and accessed in May, 2023;

6. Omongot John, Records Officer, IPPS No. 17240 retired on 10/4/2023 and accessed in June, 2023;

7. Hasahya Samuel, Education Officer, IPPS No. 148052 retired on 6/9/2022 and accessed in October, 2022;

8. Mwasanje Sendi Fredrick, Instructor, IPPS No. 147398 retired on 7/2/2023 and accessed in March, 2023;

9. Idondo Titus Rhodes, Senior Clinical Officer, IPPS No. 17374 retired on 26/10/2022 and accessed in November, 2022;

10. Kigozi Bruhan, Nursing Assistant, IPPS No. 17166 retired on 8/1/2023 and accessed in June, 2023.

The delayed access was due to mismatches in dates of birth.

Management, Monitoring and Supervision of Services.

10

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:

Score 2 or else score 0

DDEG transfers to LLGs was executed in two instalments during FY 2022/2023 as follows: in 2nd Qrt on 13th/10/2022 Ugx .84,037,387 and 3rd Qrt. on 13/1/2023 Ugx.168,074,773.

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| 10 | N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery | b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED). | The District did timely (within 5 working days) warranting from the date of receipt of release from MoFPED. In 2nd Qrt. the date of receipt of release was 7th/10/2022 while warranting was on 12th/10/2022 (3 working days). In 3rd Qrt. the date of receipt of release was 5/1/2023 while the date of warranting was 12th/1/2023 (5 working days). | 2 |
| | Maximum 6 points on this Performance Measure | Score: 2 or else score 0 | | |
| 10 | N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery | c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter: | The DLG invoiced all DDEG transfers for FY 2022/2023 timely (within 5 working days) from the date of funds release). In 2nd Qrt the date of funds release was 14th/10/2022 while invoicing was done on 19th/10/2022 (3 working days). In 3rd Qrt the date of funds release was 19th/1/2023 while invoicing was done on the same days. | 2 |
| | Maximum 6 points on this Performance Measure | Score 2 or else score 0 | | |
| 11 | Routine oversight and monitoring | a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines: | The District mentored the LLGs on a quarterly basis of FY 2022/2023. Reports on the topics shown were produced as follows: The 1st Qrt. report dated 27th/9/2022 on writing minutes of meetings. 2nd Qrt report produced on 20th/12/2022 on How to write activity reports. 3rd Qrt. report of 22nd/2/2023 on How to effectively mobilise communities to participate in government programmes. 4th Qrt report produced on 19th/6/2023 on Provide guidance on and instructions to production staff on effective agriculture data collect methods. | 2 |
| | Maximum 4 points on this Performance Measure | Score 2 or else score 0 | | |

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| 11 | <p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p> | <p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p> | <p>Monitoring visits were carried out in the District during FY 2022/2023 and reports were produced and forwarded to PS/MoLG. The reports were also presented to the TPC for discussion as follow: 1st Qrt. the activity was conducted between 7th and 8th Sept. 2022 and the report was discussed on 7th/10/2022 under Min. TPC/07/10/2022. In 2nd Qrt. exercise conducted between 14th -15th Dec. 2022 and discussed on 25th/1/2023 under Min. TPC/6/01/2023. In 3rd it was between 4th and 5th March 2023 and discussed on 15/3/2023 under Min. TPC/07/03/2023. In 4th Qrt. the exercise was conducted between 29th and 30th June 2023 and discussed on 18th/7/2023 under Min. TPC 04th/07/2023.</p> <p>Some of the recommendations made by TPC are</p> <ol style="list-style-type: none"> 1. For projects not labelled, contractors should be written to so that the issue is addressed. 2. In the District Office in Kagoma, its funding should be prioritised in FY 2023/2024. 3. All projects have project management committees instituted before project implementation. | 2 |
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Investment Management

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| 12 | <p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p> | <p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</p> | <p>The District maintained an updated asset register covering details of Land, Transport Equipment, Office Equipment, Medical Equipment, etc. Each category had own details, for example, Medical Equipment details were: Description, Asset category class, Cost, Vote, Department, Section, Office No., Block No., Date placed in service, Tag No., Serial No., Make, Condition, Type, Title, ser name and Date of purchase.</p> | 2 |
| 12 | <p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p> | <p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p> | <p>A Board of Survey Report for FY 2021/20022 was produced and submitted to the Accountant General on 22/8/2022. Asset management decisions were made on page 58-59 and by this assessment date same of them had been implemented e.g. a) power in works tore had been installed as recommended, b) Fencing Buwenge General Hospital to improve security of property had been done at a cost of shs.36,027,352 as per voucher dated 30/6/2023.</p> | 1 |

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| 12 | <p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p> | <p>c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.</p> | <p>A sixteen-member committee was appointed on 1st/6/2015 and was functional. During FY 2022/2023, the committee met four times as follows: on 19th/8/2022, 10th/11/2022, 13rd/2/2023 and 24th/5/2023.</p> <p>For each of these meetings minutes were produced and submitted in a bullock to the MoLHUD via a letter dated 16th/8/2023 and received the same day by stamping.</p> | 2 |
| 12 | <p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p> | <p>d. For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p> | <p>The District conducted a desk appraisal of the projects in March, 2023 according to a report dated 28th/3/2022. The exercise was undertaken by Planner, Engineer, Environment Officer, CDO, and PAS. Examples of the projects were 1. Construction of Buwala Seed Secondary School, in Butegaya S/C as it appeared on page 63 of the DDP, 2. Buwenge General Hospital (Theatre) in Buwenge S/C on page 63 of DDP and 3. Construction of office block (new Headquarters of the District) at Kagome, a DDEG project as per guidelines on page 7.</p> <p>In the forms, the officers pronounced themselves that the projects derived from the DDP and the DDEG were in line with the DDEG guidelines. Finally recommended funding for implementation.</p> | 2 |
| 12 | <p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p> | <p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p> | <p>The exercise was conducted by the District officials in March, 2023 and field project appraisal checklists were used for example the Environment and Social screening forms dated 30th/3/2022 signed by the Environment Officer and CDO. Examples of projects reviewed included: Construction of the District Administration block at Kagoma. The officers noted with certification that technical feasibility and environmental and social acceptability were complied with. They further made the following recommendations: a) CDO and Environmental Officers must always certify before payments are made, b) BoQs should be prepared to include environmental and social costs and O&M plans must be enforced.</p> | 2 |

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| 12 | <p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p> | <p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p> | <p>Project profiles with costings for FY 2022/2023 were developed e.g. 1. Construction of District office block at Kagoma in Buwenge S/C at Ugx 1,800,000,000.</p> <p>The profiles were presented to the TPC for discussion on 24th/5/2023 under Min. 06th/05/2023 and they noted the following: a) O&M of the projects should be budgeted for in the respective departments, b) Project management committees to be identified early enough with the help of Parish Chiefs and CDO, c) Procurement process of project must start early enough to avoid late implementation.</p> | 1 |
| 12 | <p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p> | <p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p> | <p>There was no evidence availed for the screening of the DDEG project construction of the new administration block for FY2023/24 phase.</p> | 0 |
| 13 | <p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p> | <p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p> | <p>There was evidence of incorporation of a DDEG funded project in the current financial year procurement plan dated 24th May 2023.</p> <p>Construction of district headquarters at Kagoma sub county.</p> | 1 |
| 13 | <p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p> | <p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p> | <p>The procurement process for approval of the construction of district headquarters at Kagoma sub county was claimed to have been done once in the year 2019/2020 and was approved under Min.00007 / DCC / 2019-2020 on 8th October 2019.</p> <p>The contractor was provided funds depending how much DDEG funds were lobbied in the financial year.</p> | 1 |

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| 13 | Procurement, contract management/execution Maximum 8 points on this Performance Measure | c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines: Score 1 or else 0 | There was evidence of an appointment for project implementation members for dated 4th August 2022. Mr . Buyinza Joseph (District Engineer) as the project manager. Mr . Mwembe Robert as Clerk of works. Mr . Kyangwa Ivan as DCDO Mr . Walusimbi Andrew as Senior Labour officer Mr . Maganda Moses as environment officer | 1 |
| 13 | Procurement, contract management/execution Maximum 8 points on this Performance Measure | d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer: Score 1 or else score 0 | The construction of district headquarters at Kagoma sub county adhered to the standard technical designs provided by the LG Engineer for example the block walling of 200mm thick solid blocks and 400x400mm square columns. | 1 |
| 13 | Procurement, contract management/execution Maximum 8 points on this Performance Measure | e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0 | There was evidence of a supervision report dated 28th February 2023 for works at the district headquarters were at 43% prepared by Mwembe Robert. A supervision report dated 16th November 2023 indicating 73% works done A site meeting was held on 14th March 2023 by the CAO , Contractor , Project manager , Environment officer , CDO | 2 |
| 13 | Procurement, contract management/execution Maximum 8 points on this Performance Measure | f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement): Score 1 or else score 0 | There was evidence for payments made for works at the district headquarters. A requisition was raised on 14th February 2023 of Ugx 495,844,870. An interim certificate was signed of Ugx 495,844,870 on 14th March 2023 by the clerk of works, CAO and District engineer and the voucher 3813670 of Ugx 450,042,412 on 22nd February 2023. A requisition raised on 25th October 2022 of Ugx 522,875,079, attached with an interim certificate endorsed on 24th October 2022 by the District engineer, Clerk of works and CAO .The voucher of Eft no.1831844 for Ugx 330,265,841 and 3156120 for Ugx 201,212,019 effected the payments respectively on the 2nd November 2022 and 19th January 2023. | 1 |

| | | | | |
|----|--|---|--|---|
| 13 | Procurement, contract management/execution Maximum 8 points on this Performance Measure | g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law: Score 1 or else 0 | Evidence availed for a complete procurement file for construction of district headquarters at Kagoma sub county was as indicated below. A procurement ref no. Jinj511 / wrks / 2019-2020 / 00036 . The contract was signed with M/s . Semwo Construction Co.Ltd , An evaluation report was approved by the contracts committee on 20th September 2019 and the contract awarded under Min . 00007 / DCC / 2019-2020 on 8th October 2019. | 1 |
|----|--|---|--|---|

Environment and Social Safeguards

| | | | | |
|----|--|---|---|---|
| 14 | Grievance redress mechanism operational. Maximum 5 points on this performance measure | a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant. Score: 2 or else score 0 | Mr. Kyangwa Ivan Joab -DCDO was designated as the district focal point person for grievance as per the letter dated 1st/08/2022 approved by the Principal Assistant Secretary (PAS) and the GRC members were appointed on 1st/07/2023 who included; 1. Kyangwa Ivan Joab -DCDO and GRC secretary 2. Walusimbi Andrew - senior labour officer 3. Kakaire Alamazani - PAS and GRC chairperson 4. Mutyaba Sulaiman- PWDs Representative 5. Mukyala Topista - CSO representative 6. Kabale Paul Kiwanuka - HUMC representative. | 2 |
| 14 | Grievance redress mechanism operational. Maximum 5 points on this performance measure | b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices. If so: Score 2 or else 0 | There was no evidence availed of the centralized complaints log by the LG during the assessment. | 0 |

| | | | | |
|----|---|---|--|---|
| 14 | <p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p> | <p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>If so: Score 1 or else 0</p> | <p>There was no evidence availed for the GRM document and there was no display evidence at any notice board at the LG premises</p> | 0 |
| 15 | <p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p> | <p>a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0</p> | <p>There was evidence that environment, social and climate change had been integrated into the LGDP, Annual work plans and budgets as shown below;</p> <p>Work plan for 2022/23 LG planned for under programe: Natural resources, environment, climate change</p> <p>sub-programe: environment and natural resources.</p> <ol style="list-style-type: none"> 1. Cultivated plants acquisition 2. Holding awareness creation meetings with wetland users 3. environment compliance, field inspection and monitoring <p>From the Approved Budget 2022/23 under Natural resources and environment</p> <ol style="list-style-type: none"> 1. workshops, seminars and travel inland - UGX. 5,639,000 2. Cultivated plants acquisition UGX. 1,867,000. <p>From LGDP III pages 54-57</p> <ol style="list-style-type: none"> 1. Sensitization and awareness campaigns on environment management and protection 2. promote rural and urban plantation development and tree planting 3. Increase of forest cover from 9.10% to 15% 4. Develop wetland management plans to support gazetting and demarcating of existing wetlands. 5. Gazetting boundaries of Mateme forest reserve in Namagera Town Council and Bunyero Town Council | 1 |

| | | | | |
|----|--|---|--|---|
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management score 1 or else 0 | There was dissemination of DDEG guidelines to the LLGs through a DTPC meeting that was held on 15th/03/2023, under minute 07/03/2023 dissemination of DDEG guidelines for 2023/24 to the LLGs by the senior Planner and in attendance were the SAS and Town clerks (TC) from different LLGs as shown below; 1. Magemeso Moses - TC Kakira town council 2. Ayazika peter - TC Namagera town council 3. Butamanya Daniel - TC Buyengo town council 4. Kakaire Emmauel - SAS Butagaya S/C 5. Buyinza Sula - SAS Busede S/C 6. Akwehaire Stephen - SAS Buwenge S/C | 1 |
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | (For investments financed from the DDEG other than health, education, water, and irrigation): c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary: score 3 or else score 0 | There was no documentary evidence for incorporating Costed ESMP for the DDEG funded project (construction of the new administration block) into the BoQ and contractual documents. | 0 |
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | d. Examples of projects with costing of the additional impact from climate change. Score 3 or else score 0 | There was no project with additional costs for addressing impacts resulting from climate change at the LG in the FY2022/2023. | 0 |

| | | | | |
|----|--|---|---|----------|
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 1 or else score 0 | Land title for new District headquarters where there was construction of the new administration block DDEG funded. Freehold volume 1277 FOLIO 23 on block 6 plots 154, 156 and 509 at Kagoma highway, Talitwala Aligizane measuring 32.101 hectares issued on 28th/09/2012 | 1 |
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 1 or else score 0 | There was no evidence of monitoring of the DDEG project construction of the new administration block. | 0 |
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects: Score 1 or else score 0 | There was no evidence availed for the certification of works by the CDO and environment officer prior to payment of the contractors. | 0 |

Financial management

| | | | | | | | | | | | | | | | | |
|---------------------------------|---|--|--|----------|--------------------------|-------------------------|--------------------------------|-----|------------|---------------------------------|-----|-----------|-----------------------------|-----|---------|--|
| 16 | LG makes monthly Bank reconciliations Maximum 2 points on this Performance Measure | a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment: Score 2 or else score 0 | The DLG which was on IFMS made monthly bank reconciliations and were up-to date at the time of this assessment. The following as examples of reconciled positions to illustrate the situation. | 2 | | | | | | | | | | | | |
| | | | <table border="0" style="margin-left: auto;"> <tr> <td></td> <td style="text-align: right;"><u>30/11/2023</u></td> <td style="text-align: right;"><u>30/6/2023</u></td> </tr> <tr> <td style="text-align: right;">General Fund A/c 19,231,440</td> <td style="text-align: right;">Ugx</td> <td style="text-align: right;">67,652,277</td> </tr> <tr> <td style="text-align: right;">UWEP Recovery A/c 16,658,060</td> <td style="text-align: right;">Ugx</td> <td style="text-align: right;">3,633,585</td> </tr> <tr> <td style="text-align: right;">YLP Recovery A/c 103,635</td> <td style="text-align: right;">Ugx</td> <td style="text-align: right;">376,760</td> </tr> </table> | | <u>30/11/2023</u> | <u>30/6/2023</u> | General Fund A/c 19,231,440 | Ugx | 67,652,277 | UWEP Recovery A/c 16,658,060 | Ugx | 3,633,585 | YLP Recovery A/c 103,635 | Ugx | 376,760 | |
| | <u>30/11/2023</u> | <u>30/6/2023</u> | | | | | | | | | | | | | | |
| General Fund A/c 19,231,440 | Ugx | 67,652,277 | | | | | | | | | | | | | | |
| UWEP Recovery A/c 16,658,060 | Ugx | 3,633,585 | | | | | | | | | | | | | | |
| YLP Recovery A/c 103,635 | Ugx | 376,760 | | | | | | | | | | | | | | |

| | | | | |
|-----------------------|--|---|--|---|
| 17 | <p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p> | <p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p> | <p>During FY 2022/2023, all the four quarterly internal audit reports were produced as follows: 1st Qrt report produced on 26th/10/2022. 2nd Qrt. report produced on 23rd/1/2023, 3rd Qrt on 26th/4/2023 and 4th Qrt report on 28th/7/2023.</p> | 2 |
| 17 | <p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p> | <p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p> | <p>Information on the status of implementation of internal audit findings of FY 2022/2023 was provided in a report dated 27th/11/2023 under the signature of internal audit report. Copies of reports were distributed and received the same day, to the offices of the District Chairman and PAC as required for their information.</p> | 1 |
| 17 | <p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p> | <p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p> | <p>In their meeting held on 11th/2/2023, PAC reviewed 1st Qrt audit report of FY 2022/2023. By this assessment date the 2nd , 3rd and 4th quarters report had not been handled. This was a result of the heavy backlog of previous years.</p> | 0 |
| Local Revenues | | | | |
| 18 | <p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p> | <p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p> | <p>The budgeted Local revenue collections for FY 2022/2023 was shs.1,513,673,000 as noted in the approved budget for the period on page 2.</p> <p>The actual collections for the period shs.1.308, 241,980 as noted on page 33 of the draft financial statements of the same period. This was a performance of 86.4%, lower than the range of +/-10% scorable.</p> | 0 |

| | | | | |
|----|--|--|--|----------|
| 19 | <p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p> | <p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% -10 %: score 1. • If the increase is less than 5 %: score 0. | <p>The actual OSR collections for FY 2021/2022 was shs.1,526,910,994 as noted in audited financial statements of the period. While the actual collections for FY 2022/2023 was shs.1,308,241,980 as noted on page 33 of the draft financial statements. This performance was a reduction of shs.218,569,014. The reason for this low performance was that when Jinja Municipality then became a City, Jinja DLG lost three sub-counties to the new City, resulting in a loss of royalties worth 70%.</p> | 0 |
| 20 | <p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p> | <p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p> | <p>From a schedule prepared and signed by District CFO, the local service tax shareable with the LLGs shs.92,39,000. The mandatory local revenue remitted shs.76,158,750, i.e. 82.4% above the 65% in law for example, Busede, Buwenge S/C and Buwenge T/C each received Ugx 6,030,000 on 11th/12/2022.</p> | 2 |

Transparency and Accountability

| | | | | |
|----|--|--|--|----------|
| 21 | <p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p> | <p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p> | <p>There was no evidence that the procurement plan and awarded contracts were published for the consumption of the public.</p> | 0 |
| 21 | <p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p> | <p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p> | <p>The District performance assessment results for 2022 were published o the notice board at the entrance in the main building, The scores in the various fields were indicated e.g. the District was ranked 41st in the country, Crosscutting Minimum Conditions 54%, Education Minimum Conditions 76%, Health Minimum Conditions 57%, Environment and Water Minimum Conditions 43%, etc.</p> | 2 |

| | | | | |
|----|--|---|--|----------|
| 21 | <p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p> | <p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p> | <p>Several radio talk show programmes were held on Busoga 1 FM and a report covering April to December, 2023 was produced under the signature of Communication Officer dated 13/12/2023 and finally forwarded to CAO.</p> <p>Some of the topics handled included: HIV Prevention, Tuberculosis, Promotion of access to equal opportunities for girls and boys, Family planning, etc.</p> | 1 |
| 21 | <p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p> | <p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p> | <p>Information on tax rates, collection procedures and procedures for appeal was availed to the public through the Integrated Revenue Administration System whereby customers have access and receive all data on registration, billing, payment receipts on the system excisable on phones and e-mail.</p> | 1 |
| 22 | <p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p> | <p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p> | <p>The District did not prepare an IGG report during 2022/2023 because there were no cases of fraud and corruption experienced in the District.</p> | 1 |

**Educational
Performance
Measures**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|---|---|--|----------|
| Local Government Service Delivery Results | | | | |
| 1 | <p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p> | <p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 | <p>School Year 2020</p> <p>Total No. of Candidates registered = 12372</p> <p>Total absentees = 166</p> <p>Total that sat = 12202</p> <p>Total Grades (I, II & III) = (1119+6240+2297) =9656</p> <p>Pass rate = 9656×100</p> <p style="padding-left: 40px;">$12202 = 79.1\%$</p> <p>School Year 2022</p> <p>Total No. of Candidates registered = 6994</p> <p>Total absentees = 233</p> <p>Total that sat = 6761</p> <p>Total Grades (I, II & III) = (599+3129+1280) = 5008</p> <p>Pass rate = 5008×100</p> <p style="padding-left: 40px;">6761</p> <p style="padding-left: 40px;">$= 74.1\%$</p> <p>PLE pass rate decreased by 5% (from 79.1% to 74.1%)</p> | 0 |

1

Learning Outcomes:
The LG has improved
PLE and USE pass
rates.

Maximum 7 points on
this performance
measure

b) The LG UCE pass rate has
improved between the
previous school year but one
and the previous year

- If improvement by more
than 5% score 3
- Between 1 and 5% score 2
- No improvement score 0

School Year 2020

Total No. of Candidates registered = 833

Total absentees = 51

Total that sat = 782

Total Grades (I, II & III) = (27+115+192)
= 334

Pass rate = 334×100

782

= 42.3%

School Year 2022

Total No. of Candidates registered = 893

Total absentees = 41

Total that sat = 852

Total Grades (I, II & III) = (80+144+191)
= 415

Pass rate = 415×100

852

= 48.7%

The UCE pass rate increased by 6.4%
(from 42.3% to 48.7%)

2

2

N23_Service Delivery
Performance: Increase
in the average score in
the education LLG
performance
assessment.

Maximum 2 points

a) Average score in the
education LLG performance
has improved between the
previous year but one and
the previous year

- By more than 5%, score 2
- Between 1 and 5%, score 1
- No Improvement, score 0

NB: If the previous average
score was 95% and above,
Score 2 for any increase.

The LLGs performance in 2022 was 46%
and in 2023 the score was 91% that gave
a variance of 46%.

This implied that there was an increase
of 46% in Education performance of LLGs
according to the OPAMS the LLG
Performance Assessment Variance 2022 -
2023

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0

The LG utilised SFG (Ugx 425,608,193) on eligible according to the Investment menu in Planning and Budgeting Guidelines for Education and Sports and the activities were;

- The construction of a 4 in 1 teacher's house and four bricklined stance VIP pit latrines at Lubani P/S in Namagere Town Council at Ugx 156,221,780
- construction (phase I) of a 4 in 1 teacher's house and four brick lined stance VIP pit latrines at Mawoito Salvation Army P/S in Kagoma S/C at Ugx 56,411,230
- Construction of a 4=stance lined pit latrine at a staff house of St. Matia Mulumba P/S in Kagoma S/C at Ugx 30,038,133
- Construction of a 5-stance VIP bricklined Pit latrine with a hand-washing facility at Kigalama P/S in Busege S/C at Ugx 38,323,952
- Other 5-stance lined VIP latrines were constructed at Namasiga in Busege S/C Lumuli P/S in Butagaya S/C.

All the activities were defined in the investment menu under the sector guidelines on pages 24 through to 25

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0

There was evidence that the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors as per the examples below;

- The project for the construction of a 4 in 1 teacher's houses a four bricklined stance latrine at Lubani P/S. The contractor M/s Crescent General Company Ltd raised a payment claim of Ugx 118,361,640 on 20th/02/2023. The Interim Payment certificate (IPC) No. 1 of Ugx 111,259,942 was drawn and certified by the DE, DEO, Environment Officer and CDO on 21st/02/2023. The payment of Ugx 111,259,942 on 2nd/03/2023 via EFT voucher 41948801.
- The project for the construction of a four-stance lined latrine at a staff house at St. Matia Mulumba P/S. The contractor M/s Neldan Construction and Clearing Co. Ltd raised a payment claim of Ugx 30,038,133 on 17th/01/2023. The IPC worth Ugx 28,545,633 was drawn on 17th/01/2023. The IPC was cleared by Environment Officer and CDO, DEO and DIA on 18th/01/2023 before payment of Ugx 26,832,895 was made on 20th/02/2023 vide Voucher No. 3756511.
- The project for the construction of a 5-stance VIP brick-lined Pit latrine with a hand washing facility at Kigalagala P/S. The contractor M/s Pusinda Techonologies Uganda Ltd raised a tax invoice No. 1055 of Ugx 36,407,755 on 25th/04/2023. The Engineer's Substantial Completion certificate of Ugx 36,407,755 was made on 24th/04/2023 and cleared by DE, DEO, DIA and the Environment Officer, and CDO certified the payment on 26th/04/2023. The payment of Ugx 34,225,290 was made on 17th May, 2013 vide Voucher No. 5294777.

| | | | | |
|---|--|---|--|---|
| 3 | Investment Performance: The LG has managed education projects as per guidelines | c) If the variations in the contract price are within +/- 20% of the MoWT estimates score 2 or else score 0 | There was evidence to show variations in contract price for the sampled projects. | 2 |
| | Maximum 8 points on this performance measure | | Construction of a staff house at Walusimbi primary school. | |
| | | | Contract price =Ugx 249,999,820 | |
| | | | Engineers estimate = Ugx 250,000,000 | |
| | | | % variation =0% | |
| | | | Construction of a 5 stance pit latrine at Kigalagala primary school. | |
| | | | Contract price =Ugx 38,323,952 | |
| | | | Engineer estimate = Ugx 38,109,226 | |
| | | | % variation =0.56% | |
| | | | Construction of a staff house at Lubani primary school. | |
| | | | Contract price =Ugx 156,221,780 | |
| | | | Engineers estimate = Ugx 156,221,780 | |
| | | | % variation =0%. | |
| 3 | Investment Performance: The LG has managed education projects as per guidelines | d) Evidence that education projects (Seed Secondary Schools)were completed as per the work plan in the previous FY | According to the ABPR for FY 2022/2023, the education projects in the Workplan for the FY under review were fully completed and commissioned. The projects included; | 2 |
| | Maximum 8 points on this performance measure | <ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 | <ul style="list-style-type: none"> ● The project for the construction of a 4 in 1 teacher’s house a four bricklined stance latrine at Lubani P/S. | |
| | | | <ul style="list-style-type: none"> ● The project for the construction of a four-stance lined latrine at a staff house at St. Matia Mulumba P/S. | |
| | | | <ul style="list-style-type: none"> ● The project for the construction of a 5-stance VIP brick-lined Pit latrine with a hand washing facility at Kigalagala P/S. | |
| 4 | Achievement of standards: The LG has met prescribed school staffing and infrastructure standards | a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines | There was adherence to the prescribed MoES guidelines when recruiting teachers. The LG at least had recruited a teacher per class. At the time of the assessment, the LG had 865 teachers serving in 59 schools against the staffing norm of 927 which implied that the LG recruitment was at 93.3%. | 2 |
| | Maximum 6 points on this performance measure | <ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 | | |

Achievement of standards: The LG has met prescribed school staffing and infrastructure standards

Maximum 6 points on this performance measure

b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,

- If above 70% and above score: 3
- If between 60 - 69%, score: 2
- If between 50 - 59%, score: 1
- Below 50 score: 0

There was evidence that all the UPE and USE had prepared assets registers in the past two FYs which the LG consolidated into the LG Assets registers. The FY 2021/2022 register was endorsed by the DEO on 10th/07/2022 and for FY 2022/2023 was endorsed by the DEO on 04th July, 2023.

The registers presented the average stocks for the LG as indicated below;

FY 2021/2022

The UPE schools' average stocks were;

1. Classrooms were 1051
2. Latrine stances were 1761
3. Desks were 3645
4. Staff houses were 35

The USE school's average stocks were;

1. Classrooms were 197
2. Latrine stances were 190
3. Desks were 3645
4. Laboratories were 27
5. Staff houses were 78

FY 2022/2023

The UPE schools' average stocks were;

1. Classrooms were 1051
2. Latrine stances were 1741
3. Desks were 16533
4. Staff houses were 35

The USE school's average stocks were;

1. Classrooms were 197
2. Latrine stances were 190
3. Desks were 3645
4. Laboratories were 27
5. Staff houses were 78

Total GoU that submitted X 100

Total (UPE+USE)

(59+10) X 100

(69)

= 100%

Performance Reporting and Performance Improvement

5

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

- If the accuracy of information is 100% score 2

- Else score: 0

The LG accurately reported on teachers and their work stations according to the Staff deployment list endorsed by the DEO on 04th, July, 2023 that captured 865 teachers serving in 59 registered Primary Schools.

The assessment sampled three (3) of; Wairaka P/S (Urban), St. Stephen's Kakira (Semi urban) and St. Theresa Kakira (rural) to verify the accuracy of deployment information. The pointers of verification were; the displayed teachers' list, teacher's duty rosta and the teacher's daily attendance books. When the assessment reviewed the 3 documents, the teacher's names, the staff size per school, they were all in tandem with the deployment list at the DEO's office.

The staff list that was posted on the walls of the Headteachers' office at Wairaka P/S indicated that the Government paid teachers were 13 which was in tandem with the DEO's deployment list.

At St. Stephen's Kakira P/S, the staff list posted on the walls of the Headteachers' office indicated that the GoU paid teachers were 20 which number tallied with the DEO's deployment list.

While at St. Theresa Kakira P/S, the staff list posted on the wall of the Headteachers' office indicated that the GoU paid teachers were 16 which number was matching with that on the DEO's deployment list

2

5

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.

- If the accuracy of information is 100% score 2
- Else score: 0

There was evidence that all the registered primary schools had prepared Assets registers which were consolidated into the Assets registers which was endorsed by the DEO on 04th July, 2023.

The UPE schools' average stocks were;

1. Classrooms were 1051
2. Latrine stances were 1741
3. Desks were 16533
4. Staff houses were 35

The assessment sampled three schools (Wairaka, St. Stephen's Kakira and St. Theresa Kakira) to verify the records presented by the DEO. The verification noted that the records at the DEO's and at the respective schools were the same as shown below;

The assets stocks at Wairaka P/S indicated; 8 classrooms, 15 latrine stances, 262 desks and 01 staff which were the same figures reported in the DEO's Consolidated assets register.

At St. Stephen's Kakira P/S, the classrooms were 14, the latrine stances were 17, and the desks were 328 and no staff house. The stocks were in tandem with what was reported by the DEO's consolidated assets register.

The visit at St. Theresa Kakira P/S, noted 14 classrooms, 09 latrine stances, 209 desks and zero staff house, similar to what was reported in the DEO's assets stock list.

4

6

School compliance and performance improvement:

Maximum 12 points on this performance measure

a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:

- If 100% school submission to LG, score: 4
- Between 80 - 99% score: 2

The reviewed School files indicated that the Headteachers' had prepared the annual Budget Performance Reports as guided by the MoES annual budgeting and reporting guidelines and submitted to the DEO by January 30th 2023.

The assessment sampled 10 Primary and they had all complied with the Budgeting and Planning guidelines and they are;

1. The Headteacher of St. Stephen's Kakira P/S, Mr. Tenywa John prepared the Annual performance report which was endorsed by Mr. Yeka J Morgan the Chairperson SMC and was submitted to DEO on 31st/12/2023
2. The Headteacher of Nmasiga P/S, Mr. Esanyu Simon Peter prepared the Annual performance report which was endorsed

- Below 80% score 0

by Mr. Baligeya Moses the Chairperson SMC and was submitted to DEO on 12th January, 2023

3. The Headteacher of Buwenge T/S P/S, Mr. Kalwaza Peter prepared the Annual performance report which was endorsed by Mr. Bazibu Badiru the Chairperson SMC and was submitted to DEO on 25th January, 2023

4. The Headteacher of Busiya I Parent's P/S, Mr. Balyejusa Francis prepared the Annual performance report which was endorsed by Mr. Kaziba Patrick the Chairperson SMC and was submitted to DEO on 14th January, 2023

5. The Headteacher of Mwiru P/S, Mr. Muhairwa T. David prepared the Annual performance report which was endorsed by Ms. Menya Jennifer Gonza the Chairperson SMC and was submitted to DEO on 3rd January, 2023

6. The Headteacher of Kaibandhovu P/S, Ms. Kulinga Proscovia prepared the Annual performance report which was endorsed by Mr. Mpango Bernard the Chairperson SMC and was submitted to DEO on 12th January, 2023

7. The Headteacher of Kiiko P/S, Mr. Kaweesa Nteeba Ronald prepared the Annual performance report which was endorsed by Rev. Irene Namazzi Ibanda the Chairperson SMC and was submitted to DEO on 22nd January, 2023

8. The Headteacher of Kagoma P/S, Ms. Irene Nabirye Ngobi prepared the Annual performance report which was endorsed by Ms. Babirye Rusia the Chairperson SMC and was submitted to DEO on 25th January, 2023

9. The Headteacher of Nakagyo P/S, Ms. Baziba Isanga Proscovia prepared the Annual performance report which was endorsed by Mr. Batambuze Daniel the Chairperson SMC and was submitted to DEO on 13th January, 2023

10. The Headteacher of Butangala P/S, Ms. Kirenda Milly prepared the Annual performance report which was endorsed by Mr. Kanusu Richard the Chairperson SMC and was submitted to DEO on 13th January, 2023

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| 6 | <p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p> | <p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30- 49% score: 2 • Below 30% score 0 | <p>There was evidence that the LG supported the Schools in the preparation and implementation of the SIPs.</p> <p>In a report dated 12th/12/2023 stamped and endorsed by Tulira Atanansi the Education Officer (Counselling and Guidance), noted that the inspectors were orientating schools on how to make SIPs from the areas of improvement noted during the inspection and the recommendations made thereafter.</p> <p>It was noted from the minutes of the zonal meetings for instance Min. 4: 10/7/23 and Min. 5/10/23 for the meeting held on 10th/7/2023 that the DIS oriented Heateachers on how to make SIPs the areas of improvement noted during the inspections and highlighted in the feedback reports.</p> <p>On 22nd/09/2022, inspector (CCT) Amulala after inspection encouraged teachers to hold topical assessments and have records of assessment of learners in class displayed so as to encourage them to concentrate and learn. The headteacher informed the assessment team on 14th/12/2023 that this was done and that the topical assessment results were contributing 15% to the final end of term exams.</p> | 4 |
| 6 | <p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p> | <p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 - 99% score 2 • Below 90% score 0 | <p>In reference to letter EPD 191/141/91 dated 27th/09/2022, Jinja DLG on 28th/11/2022 sent a soft copy on list and number of schools in Jinja (59 primary schools, 10 secondary and 1 tertiary), enrolment (59,100 pupils for primary, 8,103 learners for secondary and 154 for tertiary) to educationipfs@gmail.com and on 28th November, 2022 a hard copy was delivered and received by date-stamping.</p> | 4 |

Human Resource Management and Development

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| 7 | <p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p> | <p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p> | <p>The LG Approved Budget Estimates for FY 2023/2024 on page 35 of 63 indicated staff salary for 59 Headteachers and 806 Primary teachers was Ugx 6,552,509,000.</p> | 4 |
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7

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,

Score 3 else score: 0

From the three sampled and visited Primary Schools of Wairaka (urban), St. Stephen's Kakira (semi-urban) and St. Theresa Kakiira (rural), it was evident that LG deployed at least a teacher per class as required by the guidelines.

The assessment noted that the names and number of teachers as displayed in the Headteachers' office were tallying with what was on the teacher's deployment list dated 04th July, 2023 at the DEO's office.

The DEO's Deployment list for School year 2023 indicated that; Wairaka P/S had 13, St. Stephen's Kakira had 20 and St. Theresa Kakira had 16 including the Headteachers.

The School verification tour reviewed the teacher's daily attendance book and the posted staff lists plus the staff duty allocation schedules, it was revealed that the numbers and names of teachers were similar with those on the deployment list at the DEO's desk for instance the Headteacher at St. Stephen's Kakira P/S Mr. Tenywa John was No. on the staff attendance and Teachers Kirabira Edith, Nakate Agnes, Akello Sarah, Nabwire Flavia, Irupia Ketty and Nabangi Joy were other teachers on both the Headteacher's and DEO's lists.

3

7

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,

score: 1 else, score: 0

The LG staff list signed by the DEO on 04th July, 2023 which also doubled as the staff deployment list for 2023 that contained 865 teachers was found posted on the LG Education notice board.

The Headteachers (HT) at the visited schools (Wairaka, St. Stephen's Kakira and St. Theresa Kakira) had posted their respective staff lists for calendar year 2023 on the walls of the Headteacher's offices

1

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO

Score: 2 or else, score: 0

The findings from the 10 randomly sampled and reviewed Head teacher's files in respect of appraisal for work done during the School year 2022 indicated that the appraisals were done within the set timelines as presented below;

1. Ms. Naigere Everlyne, the Headteacher of Nanfugaki P/S in Busede Sub-County (S/C) was appraised by the SAS Buyinza Sula on 14th/12/2022.

2. Mr. Kaweesa Nteeba Ronald the HT Kiiko CoU P/S in Busede S/C was appraised by the SAS Buyinza Sula on 14th/12/2022.

3. Mr. Mwase George William the HT of Nabirama P/S in Busede S/C was appraised by SAS Buyinza Sula on 14th/12/2022.

Mr. Waibi George the HT of Mpumwire P/S in Namagera T/C was appraised by Assistant Senior Town Clerk Ayazika Peter on 20th/12/2022

4. Mr. Bamwirire Mohammed Ali the HT of Imam Hassan P/S in Namagera T/C was appraised by Assistant Senior Town Clerk Ayazika Peter on 20th/12/2022.

5. Ms. Kulinga Proscovia the HT of Kaitandhovu P/S in Buyengo T/C was appraised by Town Clerk Gulaale Davis on 6th/12/2022.

6. Mr. Muteesa David the HT of Iziru P/S in Buyengo T/C was appraised by Town Clerk Gulaale Davis on 6th/12/2022..

7. Ms. Ajilong Janet the HT of St. Theresa Kakiira P/S in Kakira T/C was appraised by Town Clerk Magembe Moses on 16th/12/2022

8. Mr. Muhairwa T. David the HT of Mwiri P/S in Kakira T/C was appraised by Assistant Senior Town Clerk Magembe Moses on 15th/12/2022

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| 8 | <p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p> | <p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p> <p>Score: 2 or else, score: 0</p> | <p>Records in respect of appraisal of Secondary School Headteachers were not presented for assessment.</p> | 0 |
| 8 | <p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p> | <p>c) If all staff in the LG Education department have been appraised against their performance plans</p> <p>score: 2. Else, score: 0</p> | <p>There was evidence of appraisal of Education staff however it was done past the recommended set timelines of 30th June as follows:</p> <ol style="list-style-type: none"> 1. Kisambira Eria (Principal Inspector) was appraised by Baliraine Paul (DEO) on 28th/8/2023; 2. Tuliraba Atanansi, (Education Officer, Guidance and Counselling) was appraised by Namuwaga Lydia (Senior Educ. Officer) on 26th/7/2023; 3. Mwhite Patrick Wako, (Inspector of Schools) was appraised by Kisambira Eria (Principal Inspector) on 11th/07/2023 4. Namuganza Sanyu, (Inspector of Schools) was appraised by Kisambira Eria (Principal Inspector) on 11th/07/2023 5. Kitamirike Charles, (Inspector of Schools) was appraised by Kisambira Eria (Principal Inspector) on 30th/09/2022 6. Baliraine Godfrey, (Educ. Officer, Special Needs) was appraised by Kisambira Eria (Principal Inspector) on 16/08/2023 7. Nambi Zakia, (Stenographer Secretary) was appraised by Baliraine Godfrey (Educ. Officer, Special Needs) on 7th/08/2023. 8. Namuwanga Hajjira, (Inspector of schools) was appraised by Kisambira Eria (Principal Inspector) on 11th/07/2023. | 0 |

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| 8 | <p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p> | <p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p> | <p>The assessment received and reviewed the LG training plan from the DEO developed to address capacity gaps identified by the appraisals for FY 2022/2023. The plan was signed by the DEO on 30th January, 2023. The following were some of the activities therein;</p> <ul style="list-style-type: none"> ● Training in Financial Management for head teachers ● Induction and orientation of SMC for newly appointed members ● Skills training in lesson planning and schemes of work development and ● Training on development of teaching aids using local materials. | 2 |
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Management, Monitoring and Supervision of Services.

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| 9 | <p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p> | <p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p> | <p>The District did not write a correction letter to MoES, regarding the list of schools and enrolment because all the data had been captured appropriately.</p> | 2 |
| 9 | <p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p> | <p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p> | <p>The LG Education Department made allocations to inspection and monitoring was Ugx 27,520,000 captured in the unpagged LG Approved Budget Estimates FY 2022/2023 under output 000023 programme 12 Human Capital Development. This was in line with sector guidelines (page 18 and 21 of the guidelines) which call for a minimum allocation of UGX 4,000,000 per LG</p> | 2 |

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| 9 | <p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p> | <p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p> | <p>The District did timely (within 5 working days) warranting of the School's capitation from the date of receipt of release from MoFPED. In 2nd Qrt the date of receipt of release was 7th/10/2022 while warranting was on 12th/10/2022 (3 working days). In 3rd Qrt the date of receipt of release was 5th/1/2023 while the date of warranting was 12th/1/2023 (5 working days).</p> | 2 |
| 9 | <p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p> | <p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p> <p>If 100% compliance, score: 2 else, score: 0</p> | <p>The DLG invoiced all the School's capitation transfers for FY 2022/2023 timely (within 3 working days) from the date of funds release). In 2nd Qrt the funds were released on 14th/10/2022 while invoicing was done on 16th/10/2022 (3 working days). In 3rd Qrt the date of funds was 19th/01/2023 while invoicing was done on the same days.</p> | 2 |

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| 10 | <p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p> | <p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> • If 100% compliance, score: 2, else score: 0 | <p>The LG Education department inspectorate prepared the FY 2022/2023 annual inspection Plan through DIS Kisambira Eria. The plan was duly signed by the DEO, DIS and CAO on 2nd/02/2022. The plan had activities like observing the teaching and learning process and environment for P/S between February to April, 2023.</p> <p>The LG held inspection planning meetings to discuss among other issues deployments of inspectors, inspection logistics. Examples of meetings held included;</p> <p>On 23rd/01/2023 through Min.02, the meeting was informed that the TELA technology had performed well but expressed concern that the Headteacher had not picked his TELA machine. The meeting reviewed Term III, 2022 findings under Min. 4 and picked lessons for carrying out the Term I, 2023 Inspection which was going to be fully digital.</p> <p>Other inspection planning meetings were held on;</p> <p>Term 3, 2022, the planning meeting took place on 15th/09/2022 vide Min. 05/2022/2023</p> <p>Term 11 2023, the planning meeting took place on 13th/6/2023 and on 16th/06/2023.</p> | 2 |
| 10 | <p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p> | <p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 - 99% score 1 • Below 80%: score 0 | <p>A review of the inspection reports for the past three Terms revealed that for every round of the termly inspection, all the 59 Government Primary schools, were inspected. Term I, 2023 report was submitted to DES on 6th/6/2023 indicated all registered Primary Schools were inspected, Term II, 2023 report was submitted to DES on 04th/08/2023 indicated that all schools were inspected and the same was with Term III, 2022 report was submitted to DES on 3rd/12/2022</p> <p>59×100</p> <p>59</p> <p>= 100%</p> | 2 |

Routine oversight and monitoring

Maximum 10 points on this performance measure

c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,

Score: 2 or else, score: 0

It was observed by the assessment team that inspection reports were discussed at both the school and the LG levels. The examples presented had the following;

In a departmental meeting held on 29th /09/2022, through Min. 03, the DIS presented the inspection findings for Term II, 2022 and the inspection schedules for Term III, 2022. During the discussion, it was noted that full scale digital inspection had started for routine inspection but support supervision by the CCT would continue. It was recommended that all inspectors get oriented on the inspection tool which called for full inspection and therefore longer hours while at the school.

From the sampled schools it was also evident from the inspection feedback reports that the inspectors and the school administration there was discussion of inspection finding and coming up with resolutions for example;

While at Wairaka P/S on 4th/10/2022, Inspector Wako Patrick noted that the compound was not attractive and green. He discussed with the Headteacher Mr. Gwaidho Michael on issue and the two agreed that grass and fruit trees be planted. The assessment on 14th December, 2023 while at the school, it was observed that trees had been planted and grass planted and sign posts to make a talking compound had been put though being metallic, scup sellers were stealing them.

10

Routine oversight and monitoring

Maximum 10 points on this performance measure

d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0

The inspection feedback reports duly signed by the Inspectors of Schools and the School Headteachers were found at the three sampled Schools (Wairaka P/S, St. Stephen's Kakira and St. Theresa Kakira) were evidence of discussion and agreement on the inspection findings between the Headteacher and the inspectors for example;

On 22nd/09/2022, inspector (CCT) Amulala after inspection encouraged teachers to hold topical assessments and have records of assessment of learners in class displayed so as to encourage them to concentrate and learn. The headteacher informed the assessment team on 14th/12/2023 that this was done and that the topical assessment results were contributing 15% to the final end of term exams.

The DIS prepared and submitted all the inspection reports together with the monitoring reports, activity work plans and budgets to DES as per the examples below;

- Term I, 2023 report was submitted to DES from kisambiraeria@gmail.com at 13:40:12 on 6th/6/2023 and DES issued an acknowledgement receipt on 19th/08/2023.

- Term II, 2023 report was submitted and received to DES from kisambiraeria@gmail.com at 11:53:08 on 04th/08/2023

- Term III, 2022 report was submitted to DES on 3rd/12/2022

10

Routine oversight and monitoring

Maximum 10 points on this performance measure

e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0

The Social Services Committee was responsible for the discussion of matters for education service delivery. During the FY under review, the committee deliberated on the following issues as per the examples below;

- On 14th December, 2022, the committee vide Min/EDC/105/2023 discussed the supplementary budget and the receiving of TELA machines

Other meetings were held on 5th/10/2022, 2nd/11/2022 and on 21st/6/2023.

2

11

Mobilization of parents to attract learners

Maximum 2 points on this performance measure

Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school,

score: 2 or else score: 0

There was evidence of mobilising and attracting plus retaining of learners into Schools through the community engagements.

A report dated 24th/11/2023 signed by DIS Kisambira Eria highlighted the radio talk shows that were held during FY 2022/2023 for example on 9th/01/2023 from 8:00pm to 9:00pm while on Busoga One FM, the program on students' feeding as a way of encouraging them to stay in schools especially for afternoon classes was attended by the DIS. The parents were reminded to play their parental obligations in the education of their children.

2

Investment Management

Planning and budgeting for investments

Maximum 4 points on this performance measure

a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, *score: 2, else score: 0*

The LG had an up-to-date consolidated assets register that reported on the newly acquired assets like staff house at Lubani, 4-stance line VIP latrines at St. Matia Mulumba and Kalagala. The registered primary schools had too prepared up-to-date Assets registers. The LG assets register was duly endorsed by the DEO on 04th July, 2023.

The average schools' assets were;

1. Classrooms were 1051
2. Latrine stances were 1741
3. Desks were 16533
4. Staff houses were 35

The assessment sampled three schools (Wairaka, St. Stephen's Kakira and St. Theresa Kakira) to verify the records presented by the DEO. The verification noted that the records at the DEO's and at the respective schools were the same as shown below;

The assets stocks at Wairaka P/S indicated; 8 classrooms, 15 latrine stances, 262 desks and 01 staff which were the same figures reported in the DEO's Consolidated assets register.

At St. Stephen's Kakira P/S, the classrooms were 14, the latrine stances were 17, the desks were 328 and no staff house. The stocks were in tandem with what was reported by the DEO's consolidated assets register.

The visit at St. Theresa Kakira P/S, noted 14 classrooms, 09 latrine stances, 209 desks and zero staff house, similar to what was reported in the DEO's assets stock list.

Planning and budgeting for investments

Maximum 4 points on this performance measure

b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, *score: 1 or else, score: 0*

According to a report dated 28th/3/2022, the Desks appraisal exercise was conducted by the District officials for all the budgets in the budget conference of 2022/2023. In the forms used in the exercise the officers committed themselves by marking “yes” to indicate that the Education projects were derived from the District Development Plan (DDP III) on page 71 to 72. Also for the Education projects were eligible according to the investment menu captured on pages 4 and 5 of the Sector Planning and Budgeting guidelines. The Education projects were:

- Construction of a 4 in 1 staff house and a 4-stance latrine at Lubani in Namagere T/C
- Phase I Construction of a 4 in 1 staff house and a 4-stance latrine at Mawoito in Kagoma S/C.
- Construction of 4-stance pit latrines at St. Matia Mulumba P/S in Kagoma S/C.
- Construction of 5-stance VIP brick lined pit latrine with a hand washing facility at various schools; Kalagala, Namasiga and Lumuli.

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| 12 | <p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p> | <p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, score 1 else score: 0</p> | <p>The District officials conducted a field appraisal activity and a report was produced on 30th/03/2022 and was signed by the Environment Officer and CDO for the rehabilitation of the classrooms at Nkondo. There was Environmental and Social screening for the projects between 28th to 30th March, 2022 and a report under the signature of the Planner. In the report the officers in regard to the Education projects pronounced themselves that the technical feasibility, environmental and social acceptability and the projects were all feasible. The Education projects were:</p> <ul style="list-style-type: none"> ● Construction of a 4 in 1 staff house and a 4-stance latrine at Lubani in Namagere T/C ● Phase I Construction of a 4 in 1 staff house and a 4-stance latrine at Mawoito in Kagoma S/C ● Construction of 4-stance pit latrines at St. Matia Mulumba P/S in Kagoma S/C. ● Construction of 5-stance VIP brick lined pit latrine with a hand washing facility at various schools; Kalagala, Namasiga and Lumuli. | 1 |
| 13 | <p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p> | <p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i></p> | <p>There was evidence of an approved procurement plan dated 29th May 2023 incorporating education projects as indicated below;</p> <p>Phased construction of Buwala seed school at Buwala village at Ugx 740,948,697 on page 2.</p> <p>Construction of a 5-stance VIP latrines at Kakira St. Theresa, Nabirama, Kagoma hill, Ndiwansi and Busegulu primary schools .</p> <p>Construction of a 4 in one teachers house at Mawoito salvation Army primary school at Ugx 99,810,000 on page 1.</p> | 1 |

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| 13 | <p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p> | <p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i></p> | <p>The sector procurement plan for education that was submitted to PDU incorporated the sampled projects on the 27th June 2022.</p> <p>The construction of Buwala seed school was approved by the contracts committee under Min.000039/DCC/2021-2022 on 25th February 2022 and was cleared by the solicitor general on 7th October 2022.</p> <p>Construction of a staff house at Lubani primary school was awarded under Min. 00008/DCC/2022-2023 (4) on 21st November 2022.</p> <p>Construction of a staff house at Wansimba primary school was awarded under Min.00014/DCC/2022-2023(5) on 30th November 2022.</p> <p>Construction of a 5-stance pit latrine at Kigalagala primary school was awarded under Min.00021/DCC/2022-2023 on 10th February 2023.</p> | 1 |
| 13 | <p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p> | <p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p> | <p>There was evidence of an appointment for project implementation members for education projects dated 4th August 2022.</p> <p>Mr. Buyinza Joseph (District Engineer) as the project manager.</p> <p>Mr. Mr. Baliraine Paul Mujagu (DEO)</p> <p>Mr. Mwembe Robert as Clerk of works.</p> <p>Mr. Kyangwa Ivan as DCDO</p> <p>Mr. Walusimbi Andrew as Senior labour officer</p> <p>Mr. Maganda Moses as Senior Environment Officer</p> | 1 |
| 13 | <p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p> | <p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p> | <p>The construction works at Buwala Seed School adhered to the MoES standard designs and specifications that is all structures were raised as required with 200mm thick solid blocks for a walling raised up to ring beam level.</p> | 1 |

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| 13 | Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i> | e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i> | There was evidence of supervision reports for construction works at Buwala seed school. A progress report dated 3rd February, 2023 for overall progress at 5% (excavation of trenches to receive foundation trenches). A site meeting for Buwala seed school was held on 14th March, 2023 and was attended by the CAO, Director of the contracted company, project manager, environment officer, CDO, RDC and the site engineer. A site meeting for the seed school that was held on 31st January, 2023 works were still at a low pace of 6%. Monthly Report prepared on 2nd April, 2023 for overall work progress at 25%. | 1 |
| 13 | Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i> | f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i> | There was evidence of a report for construction of the staff house at Lubani primary school dated 21st February 2023 and this was after an inspection by the education officer, environment officer, DCDO, DIA, PAS and the project manager. An inspection report for a staff house at Wansimba and Lubani primary schools prepared on the 25th April 2023, works were conforming to the standards and specifications. | 1 |

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| 13 | <p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p> | <p>g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i></p> | <p>There was evidence for payments made for works done for all education projects implemented in the last financial year.</p> <p>Construction of Buwala seed school.</p> <p>The requisition for an advance payment was raised on 21st October, 2022 for Ugx 572,049,079 and the voucher 1831844 of Ugx 432,400,000 was effected on 4th November 2022.</p> <p>A second request for payment was raised on 12th April, 2023 of Ugx 1,150,098,158 for 40% works done by the contractor. An interim certificate of Ugx 393,533,119 was signed by the District engineer, DEO, CAO and Principal internal auditor on 16th May 2023 and the voucher 5868173 was effected on 15th June 2023.</p> <p>Construction of a staff house at Lubani primary school.</p> <p>The requisition was raised on 25th April, 2023 by the contractor and the voucher 5297507 effected a payment of Ugx 28,246,108 on the 17th May, 2023 for a certificate signed on 25th April, 2023 by the DEO, CAO, District engineer .</p> | 1 |
| 13 | <p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p> | <p>h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i></p> | <p>There was evidence of a sector plan for the FY 2222/2023 submitted on 27th June 2022 for the education department.</p> <p>This submission was beyond the set timelines of April, 30th 2023.</p> | 0 |

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| <p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p> | <p>i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i></p> | <p>There was evidence of complete procurement files for the sampled education projects as indicated below.</p> <p>Construction of Buwala seed secondary school.</p> <p>Procurement ref no.MoES/UgiFT/JINJ/wrks/2021-2022 / 00005 Lot 38. The contract was signed with M/s .Semwo Construction company Ltd on 13th October 2022, An evaluation report was approved by the contracts committee on 25th February, 2022 and the contract was awarded under Min . 000039/DCC/2021-2022 on 25th February, 2022.</p> <p>Construction of a teacher’s staff house at Lubani primary school.</p> <p>Procurement ref no. Jinj 511/wrks/22-23/00015 .The contract was signed with M/s . Crescent General Company Ltd on 19th December, 2022 , An evaluation report was approved by the contracts committee on the 10th November 2022 and the contract was awarded under Min. 00008/DCC/2022-2023 (4) on 21st November, 2022.</p> <p>Construction of a 5 stance pit latrine at Kigalagala primary school.</p> <p>Procurement ref no. Jinj 511/wrks/22-23/00062 . The contract agreement was signed on 1st March 2023 and the evaluation report was approved by the contracts committee on 10th February, 2023. The contract was then awarded under Min. 00021/DCC/2022-2023 on 10th February, 2023.</p> <p>Construction of a teachers house at Wansimba primary school.</p> <p>Procurement ref no. Jinj 511/wrks/2022-2023/00016 . The contract agreement was signed on 19th December 2022 with M/s . Gl.TI Consult Ltd .An evaluation report was approved by the committee on 30th November, 2022 and contract awarded under Min. 00014/DCC/2022-2023 (5) on 30th November, 2022.</p> |
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Environment and Social Safeguards

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| 14 | <p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p> | <p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p> | <p>The LG had no evidence of centralised grievance log for recording complaints and there was no GRM for the aggrieved parties to know how and where the grievance could be reported and feedback got.</p> | 0 |
| 15 | <p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p> | <p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p> | <p>In a stakeholder's meeting held on 17/07/2022 the LG disseminated Education Guidelines on Environment and Social Requirements held at Wairaka P/S.</p> <p>These guidelines were distributed by Maganda Moses the Senior Environment Officer.</p> | 3 |
| 16 | <p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p> | <p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, score: 2, else score: 0</p> | <p>A costed ESMP of UGX 1,250,000 was incorporated into the BoQs under bill No.1 preliminaries and general conditions items J and R for the construction of twin staff house with a 4-stance lined pit latrine with 4 shower rooms at Lubani primary school. contractor: M/s Crescent general Co. Ltd under procurement ref. No. JINJ511/WRKS/22-23/00015.</p> <p>A costed ESMP of UGX 1,445,000 was incorporated into the BoQs under bill No.1 preliminaries and general conditions items J and R for the construction of twin staff house with 4 stance lined pit latrine with 4 shower rooms at Wansimba primary school. contractor: M/s Gi-Ti consults Ltd under procurement ref. No. JINJ511/WRKS/22-23/00016.</p> <p>A costed ESMP of UGX 150,000 was incorporated into the BoQs under bill No.1 preliminaries and general conditions items J and R for the construction of 5 stances of lined pit latrine at Kigalagala primary school. contractor: M/s Pusinde technologies (U) Ltd under procurement ref. No. JINJ511/WRKS/22-23/00062.</p> | 2 |

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| 16 | Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i> | b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i> | There was no documentary evidence of land ownership for where the education projects were implemented in the FY2022/23. LG claimed the schools are on land of the founding bodies. | 0 |
| 16 | Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i> | c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i> | Monitoring report for the construction of; 1. A 4-stance of lined pit latrine at St.Matia Mulumba primary school 2. A 5-stance of lined pit latrine at Lumuli primary school 3. A 4-stance of lined pit latrine at Lubani primary school 4. A 5-stance of lined pit latrine at Kigalagala Primary school, with recommendations such as hoard off the site, provide PPE, clear debris from site, ensure proper waste management and green the site prepared by the senior environment officer and DCDO on 26th/10/2022, 21st/11/2022, 11th/12/2022 and 27th/05/2023. | 2 |
| 16 | Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i> | d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments <i>Score: 1, else score:0</i> | E&S certificate issued for the construction of a twin staff house and 4 stances of lined pit latrine at Lubani primary school. Contractor: M/s Crescent general Co. Ltd, under procurement ref. No. JINJ511/WRKS/22-23/00015. The senior Environment Officer and DCDO certified works on 21st/02/2023 and payment was made on 2nd/03/2023. E&S certificate issued for the construction of 5 stances of lined pit latrine at Lubani primary school. contractor: M/s Crescent general Co. Ltd, under procurement ref. No. JINJ511/WRKS/22-23/00015. The senior Environment Officer and CDO certified works on 21st/02/2023 and payment was made on 2nd/03/2023. E&S certificate issued for the construction of a twin staff house and 4 stances of lined pit latrine and bathroom at Lubani primary school. Contractor: M/s Gi-Ti Consult Ltd, under procurement ref. No. JINJ511/WRKS/22-23/00016. The senior Environment Officer and DCDO certified works on 27th/04/2023 and payment was made on 17/05/2023. | 1 |

**Health
Performance
Measures**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|---|--|--|--------------|
| Local Government Service Delivery Results | | | | |
| 1 | <p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p> | <p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 | <p>The LG did not provide documentary evidence on deliveries for the past two FYs to the assessment team at the time of assessment</p> | 0 |
| 2 | <p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p> | <p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 | <p>The assessment team reviewed report for the LLGs performance variance, Jinja DLG scored 81% in 2022 and 91% in 2023 in Health sector giving an average of 82%</p> | 2 |
| 2 | <p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p> | <p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 | <p>There were no RBF activities during the FY under review.</p> | 0 |

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.

From the budget performance report approved by CAO on 31st August 2023, the LG spent all the health development grant for previous FY 2022/2023 on eligible activities indicated below;

Construction of a 3-stance VIP drainable pit latrine with a bathroom at Kakira HCIII at UGX 75,160,000

Renovation of Mutai HCII at UGX 50,606,522

Phase 1 construction of a staff house at Butagaya HCIII at UGX 70,583,470

Renovation of Buwenge General hospital at UGX 381,468,123

Renovation of OPD at Kakira HCIII at UGX 33,682,286

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0

The assessment team sampled and reviewed 3 payment vouchers to verify whether DHO, DE, Environment officer and CDO certified works before payments. The sampled vouchers included;

1. Renovation of Buwenge General Hospital.

The first requisition for advance payment was raised on 30th May 2023 of Ugx 121,890,000. The voucher 5868173 of Ugx 114,576,123 was effected on 15th June 2023.

The second requisition for works at Buwenge General Hospital was raised and a certificate of Ugx 276,146,939 was endorsed on 14th June 2023 by the Asst. Eng. Officer, District engineer, DHO and CAO and the voucher 6425301 was effected on 28th June 2023 of Ugx 259,578,123.

2. Construction of a staff house at Butagaya HC III.

The requisition was raised on 30th May 2023 of Ugx 74,298,390 and the certificate of Ugx 70,583,470 was endorsed on 1st June 2023 by the District engineer, DHO and CAO, Voucher 5859392 of Ugx 66,348,462 was paid on 15th June 2023.

3. Renovation of OPD at Mutai HC II.

The requisition was raised on 20th February 2023 of Ugx 56,124,649. The interim certificate signed by the District engineer and DHO attached with an E&S compliance certificate by the CDO and environment on the 10th March 2023 was of Ugx 50,606,522 and through voucher 5132349, the LG paid Ugx 48,033,309 on 3rd May, 2023.

The first two payments were not cleared by the CDO and the Environment Officer.

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| 3 | <p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p> | <p>c. If the variations in the contract price of sampled health infrastructure investments are within +/- 20% of the MoWT Engineers estimates, score 2 or else score 0</p> | <p>There was evidence to show variations in contract prices for the sampled health projects.</p> <p>Renovation of OPD at Mutai HC II.</p> <p>Contract sum =Ugx 56,124,649</p> <p>Engineers estimate =Ugx 56,209,357</p> <p>% Variation =0.15%</p> <p>Construction of staff house at Butagaya HC III.</p> <p>Contract sum = Ugx 74,298,390</p> <p>Engineer sum = Ugx 76,000,000</p> <p>% variations = -2.24%</p> <p>Renovation of Buwenge hospital.</p> <p>Contract sum =Ugx 406,300,000</p> <p>Engineers estimate =Ugx 406,300,173</p> <p>% variations =0%</p> | 2 |
| 3 | <p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p> | <p>d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY</p> <ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 | <p>The civil works of upgrading Health facilities during the previous FY were completed as per the work plan. The upgraded facilities included;</p> <p>Kakaire HC III facility was fully completed and was found fully operational.</p> <p>Busede HC III was completed and assessment found it fully operational</p> <p>$\frac{2}{2} \times 100$</p> <p>= 100%</p> | 2 |

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| 4 | <p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p> | <p>a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure</p> <ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 | <p>There was evidence to confirm that Jinja DLG recruited staff for all HC IIIs and HC IV as per the staffing structure dated 29th March, 2021.</p> <p>The staff structure indicated that the district had both HC IIIs and HC IVs whereby HC IIIs were required to have 19 health workers and 49 for HC IVs.</p> <p>The district had 7 HCIIIs and 1 HCIV</p> <p>The LG health sector staff ceiling was 182 and the filled was 197.</p> <p>This implied that the positions of health workers for the available HC IIIs and HC IV filled were</p> <p>$197/182*100= 108.4 \%$</p> | 2 |
| 4 | <p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p> | <p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> • If 100 % score 2 or else score 0 | <p>The LG did not have any upgrading HC II to HC III upgrading facility.</p> | 2 |

Performance Reporting and Performance Improvement

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| 5 | <p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p> | <p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p> | <p>The staff recruitment and deployment were verified at the three facilities below;</p> <ol style="list-style-type: none"> 1. Buwenge HC IV had 49 staff in number similar to the 49 recommended by the Ministry of Health and on number at the DHO's current FY Staff list.. 2. Magamaga HCIII, had 21 staff out of 19 recommended by the MoH but same number as at the DHO staff list. 3. Busede HC III, had 24 staff out 19 recommended by the MoH but same number as at the DHO staff list. <p>Thus, the information about health workers was accurate.</p> | 2 |
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| 5 | <p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p> | <p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p> | <p>The assessment team established that there was no upgrade of HCs but visited the constructed facilities below and established that they were completed in the FY 2021/2022 and became operational during FY 2022/2023 and were functional to date;</p> <p>Kakaire HC III facility was fully operational,</p> <p>Busede HC III was fully operational</p> <p>Therefore, the information about constructed facilities was accurate</p> | 2 |
| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p> | <p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 | <p>There was evidence that the budgets were prepared by 31st March. As per sampled facilities below;</p> <p>1). Buwenge HC IV, prepared Annual workplan and budget for FY 2023/2024 by the Facility In-charge and submitted on 23rd March 2023,</p> <p>2). Kakira HCIII, prepared the Annual workplan and budget by the facility in-charge on 15th March 2023</p> <p>3). Busede HC III prepared the Annual workplan and budget by the facility in-charge on 13th March 2023</p> | 2 |
| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p> | <p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> • Score 2 or else 0 | <p>From the sampled facilities, the BPR were prepared and submitted before the deadline of 15th July.</p> <p>1). Buwenge HCIV, was prepared and submitted on 10th July 2023 by the Facility In -Charge</p> <p>2) Kakira HC III, was prepared and submitted on 13th July 2023 by the facility In-charge</p> <p>3) Kakaire HC III, Was prepared and submitted on 12th July, 2023 by the facility In-charge</p> <p>Therefore, this was enough evidence that the Health facilities prepared and submitted to the DHO the annual Budget Performance reports from the Previous FY by July 15th of the current FY as per the Grant guidelines.</p> | 2 |

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| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> | <p>a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports</p> <ul style="list-style-type: none"> • Score 2 or else 0 | <p>Information relating to the Health facilities developing and reporting on the implementation of facility improvement plans that incorporated performance issues identified in monitoring and assessment reports was not presented for assessment.</p> | 0 |
| | <p>Maximum 14 points on this performance measure</p> | | | |
| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> | <p>d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,</p> <ul style="list-style-type: none"> • score 2 or else score 0 | <p>No documentary evidence was availed to the assessment team.</p> | 0 |
| | <p>Maximum 14 points on this performance measure</p> | | | |
| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> | <p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p> <p>Note: Municipalities submit to districts</p> | <p>There were no RBF activities during the FY under review.</p> | 0 |
| | <p>Maximum 14 points on this performance measure</p> | | | |

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| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> | <p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p> | <p>There were no RBF activities during the FY under review.</p> | 0 |
| | <p>Maximum 14 points on this performance measure</p> | | | |
| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> | <p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p> | <p>No documentary evidence was availed to the assessment team.</p> | 0 |
| | <p>Maximum 14 points on this performance measure</p> | | | |
| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> | <p>h) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p> | <p>No documentary evidence was availed to the assessment team.</p> | 0 |
| | <p>Maximum 14 points on this performance measure</p> | | | |

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| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> | <p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p> | <p>No documentary evidence was availed to the assessment team.</p> | 0 |
| | <p>Maximum 14 points on this performance measure</p> | | | |

Human Resource Management and Development

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| 7 | <p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> | <p>a) Evidence that the LG has: i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p> | <p>As per the approved budget and workplan for FY 2023/2024 endorsed by CAO) on 27th June 2023, Jinja DLG budgeted amount UGX 8,744,371,408 for 507 health staff as per the staff norms and IPFs.</p> | 2 |
| | <p>Maximum 9 points on this performance measure</p> | | | |

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| 7 | <p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> | <p>a) Evidence that the LG has: ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0</p> | <p>From Jinja DLG staff audit for health department, the approved structure was 315 health staff, the filled positions were 360, therefore the percentage deployment; 360/315x100. Giving 114% which was above the minimum requirement of 75%.</p> | 2 |
| | <p>Maximum 9 points on this performance measure</p> | | | |

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Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0

There was evidence from the Facility staff lists and staff attendance books that the health workers were deployed in their respective HCs. Those visited included;

- Buwenge HC IV, duty roasta dated 1 October 2023 had 49 staff same as the DHO deployment list that too had 49.
- Kakira HCIII, duty roasta dated 1stOctober 2023 had 19 staff same as the DHO deployment list that had the similar number.
- Kakaire HC III duty roasta dated 1st October 2023 had 23 staffsame as the DHO deployment list that had the similar number.

As per the duty roastas there was evidence that the staff were working at their places of deployment

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Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0

There was evidence to prove the publicization of the health worker’s deployment list right from the department of health and in all health facilities visited.

These included Buwenge HC IV, Kakira HC III and kakira HCIII.

2

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

All Health Facility in-Charges were appraised. However, three of them had their appraisal done after the year of assessment as shown below;

1 .Aulo Esther, (Enrolled Nurse) at Kabembe HC II was appraised by Naguyo Suzan (SCO) on 30/6/2023;

2. Naguyo Suzan (SCO) at Kakira HC III was appraised by Magomeso Moses(Town Clerk) on 17/6/2023;

3. Mwiima Vincent Elvis, (Enrolled Nurse)at Wairaka HC II was appraised by Mutesi Bernadette (Assistant Nursing Officer) on 3/06/2023;

4 .Mbabazi Enid, (SCO) at Busede HC III was appraised by Dr. Kirunda Daniel (SCO) on 3/04/2023;

5. Orimwesigwa Ben, (Enrolled Nurse) at Bubugo HC II was appraised by Magemeso Moses (Town Clerk) on 17/06/2023;

6 .Niwasiima Juliet (Enrolled Nurse) at Nalinaibi HC II was appraised by Nakazibwe Aisha (Clinical Officer) on 25/06/2023;

7. Kibabira Oliver, (CO) at Budiima HC III was appraised by Buyinza Samuel (SCO) on 30/6/2023; II was appraised by Byogero Muyaka Prosy (Assistant Nursing Officer) on 20/06/2023;

8. Buyinza Samuel (SCO) at Butagaya HC III was appraised by Dr. Nabirye Juliet (Medical Officer) on 10/07/2023;

9. Nandudu Margaret, (Enrolled Midwife) at Mpundwe HC II was appraised by Mutesi Bernadette (Assistant Nursing Officer) on 18/07/2023

10. Babirye Eunice, (Enrolled Nurse) at Buwolero HC II was appraised by Lyavala Pamela (Assistant Nursing Officer) on 27/07/2023.

8

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0

Evidence from the review of the sampled 10 health workers showed that seven (7) of them were appraised past the set timelines.

1. Musoga Florence, (NO) at Komigo HC II was appraised by Kabuugo Gladys (Enrolled Nurse) on 3/7/2023

2. Mutesi Benardate, (ANO) at Kakira HC III was appraised by Naguyo Suzan (SCO) on 1/7/2023

3. Namujju Hajara, (Enrolled Midwife) at Magamaga HC III was appraised by Baluka Juliet (MCO) on 23/6/2023

4. Kantono Hadijja, (Health Assistant) at Kakira HC III was appraised by Mwima Vicent Elvis (Enrolled Nurse) on 3/7/2023

5. Ewotu Emmanuel, (Laboratory Technician at Kakira HC III was appraised by Naguyo Suzan (SCO) on 12/7/2023

6. Nabirye Hadija, (Health Information Assistant) at Magamaga HC III was appraised by Baluka Juliet (MCO) on 30/6/2023

7. Teega Mariam, (Laboratory Technician at Butagaya HC III was appraised by Buyinza Samuel (SCO) on 15/8/2023

8. Nabirye Betty, (Enrolled Nurse) at Nabitambala HC III was appraised by Tuhiraba Mary (Enrolled Nurse) on 18/7/2023

9. Waiswa Mathias, (Porter) at Nabitambala HC III was appraised by Nandwawula Esther (Enrolled Nurse) on 3/7/2023

10. Mbeiza Veronica, (Porter) at Kitanaba HC II was appraised by Kyobuha Olivia (Enrolled Nurse) on 29/6/2023.

0

8

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

iii. Taken corrective actions based on the appraisal reports, score 2 or else 0

There was no evidence availed at the time of assessment

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| 8 | <p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p> | <p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p> | <p>There was evidence that the LG conducted continuous professional training of Health workers as captured in the training reports below;</p> <p>A report on training of Health workers on integrated malaria management dated 20th March 2023</p> <p>A report on training of Health workers and VHTs on activation of village, parish and subcounty task forces on Ebola viral disease response dated 20th February 2023</p> <p>A report on the training of private health service providers on HMIS dated 7th February 2023</p> <p>A report on training on IDSR dated 2nd July 2023</p> | 1 |
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| 8 | <p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p> | <p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p> | <p>There was evidence that the LG conducted all training activities in the training data base namely;</p> <p>Training of Health workers on integrated malaria management</p> <p>Training of Health workers and VHTs on activation of village, parish and subcounty task forces on Ebola viral disease response</p> <p>Training of private health service providers on HMIS</p> <p>Training on IDSR</p> | 1 |
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Management, Monitoring and Supervision of Services.

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| 9 | <p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p> | <p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p> | <p>There was no documentary evidence availed to the assessment team for review.</p> | 0 |
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| 9 | <p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p> | <p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p> | <p>According to the budget and Annual work plan of Jinja LG for FY 2023/2024, the total Budget for health department was Ugx 68,311,411</p> <p>The monitoring of health services was allocated Ugx 18,960,000</p> <p>Thus, the percentage allocation was $18,960,000/68,311,411 * 100 = 28\%$ which was above the 15 percent minimum</p> | 2 |
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| 9 | <p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p> | <p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p> | <p>Timely warranting of direct grant transfers to health facilities for the last FY 2022/2023 were done for all quarters as indicated below;</p> <p>Q1, cash limit date was 1st August 2022, date of warranting was 9th August 2022; after 5 working days</p> <p>Q2, cash limit date was 12th October 2022 and date of warranting was 15th October 2023; after 1 working day</p> <p>Q3, cash limit date was 13th January 2023 and date of warranting was 19th January 2023; after 4 working days</p> <p>Q4, cash limit date was 24th April 2023 and date of warranting was 28th April 2023; after 3 working days</p> <p>Therefore, LG was compliant for all the quarters</p> | 2 |
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| 9 | <p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p> | <p>Timely invoicing and communication of direct grant transfers to health facilities for the last FY 2022/2023 were done for all quarters as indicated below;</p> <p>Q1, funds release date was 5th August 2022, date of invoicing and communication was 5th August 2022; same day</p> <p>Q2, funds release date was 17th October 2022 and date of invoicing and communication was 17th October 2023; same day</p> <p>Q3, funds release date was 17th January 2023 and date of invoicing and communication was 17th January 2023; same day</p> <p>Q4, funds release date was 2nd May 2023 and date of invoicing and communication was 2nd May 2023; same day</p> <p>Therefore, LG was compliant for all the quarters</p> | 2 |
| <p>Maximum 9 points on this performance measure</p> | | | | |
| 9 | <p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p> | <p>Timely publicising of direct grant transfers to health facilities for the last FY 2022/2023 were done for all quarters as indicated below;</p> <p>Q1, date of receipt of expenditure limit was 5th August 2022, date of publicising was 5th August 2022; same day</p> <p>Q2, date of receipt of expenditure limit was 17th October 2022, date of publicising was 17th October 2022; same day</p> <p>Q3, date of receipt of expenditure limit was 19th January 2023, date of publicising was 19th January 2023; same day</p> <p>Q4, date of receipt of expenditure limit was 2nd May 2023, date of publicising was 2nd May 2023; same day</p> <p>Therefore, LG was compliant for all the quarters</p> | 1 |
| <p>Maximum 9 points on this performance measure</p> | | | | |

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0

There was proof that the DLG implemented DHMT recommendations, evidenced by the support supervision reports;

Q2, held on 20th October 2022 and recommended, promotion of the following staff;

Bwire Eunice Clinical officer was promoted in-charge Motai HCII

Giire Christine ,Assistant nursing officer was promoted to in-charge of Mawoitto HCII

Orimwesiga John , nursing officer was promoted to in-charge Bubugo HCII,

Mudanahah Peter, nursing officer was promoted to in-charge Kabaganda HCII

Q3, held on 10th March 2023 and recommended the transfer of potters namely

Mbalule Denis was transferred to Butagaya HC II

Akacha Marriam was transferred to Namwendwa HC II

Nairuba Alice was transferred to Wansiba HC II

Q4, held on 5th June 2023 and recommended transfer of nursing officers

Namugonya Mary was transferred to Kisasi HC II

Buzare Denis, enrolled nurse was transferred to Busosobiri HC II

Waidha Julius, enrolled nurse was transferred to mudimah HC III

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| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p> | <p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p> | <p>The assessment team reviewed minutes of the performance review meetings where Health facility In charges attended.</p> <p>Q1, held on 30th August 2022 , participants included all in charges, DE, DFO, CDO, USAID, MJAP</p> <p>Q2, held on 11th November 2022, participants included all in charges, LCV chairperson, DEO, NRO, UHA, RHITES,</p> <p>Q3, held on 30th January 2023, participants included all in-charges, CAO, RDC, RHITES, UHA</p> <p>Q4, held on 25th June 2023 , participants included all in-charges, RDC, CAO, MJAP, RHITES, UHA</p> | 1 |
| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p> | <p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p> | <p>There were reports on the joint supervision visits conducted in the health facilities and here examples included;</p> <p>Q1 supervision report was dated 25th July, 2022</p> <p>Q2 support supervision report dated 10th January, 2023</p> <p>Quarter 3 support supervision report dated 30th Jinja, 2023</p> <p>Quarter 4 support supervision report dated 30th May, 2023</p> | 1 |

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| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p> | <p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <ul style="list-style-type: none"> • If not applicable, provide the score | <p>There was evidence that DHT ensured that HSDs carried out support supervision of lower-level health facilities.</p> <p>It was evidenced by a support supervision report captured below</p> <p>quarter 1 dated 30th September 2022 and the Lower Health facility supervised Busede HC III, Butagaya HC III, Bugima HC III</p> <p>In quarter 2, a report dated 30th January 2023, the health Facilities supervise included Kisasi HC II, Wansimba HCII, Lumuli HC II</p> <p>In quarter 3, a report was compiled on 30th march 2023 and HCs supervised included Mpanbwa HC III, Butagaya HC III, Budima HC III among others</p> <p>In quarter 4, a report was compiled on 5th May 2023, and the HCs supervised include Nabitambala HC II, Kisasi HCII, Wolelo HC III among others</p> | 1 |
| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p> | <p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p> | <p>There was evidence that the LG made recommendations for specific corrective actions which included the following</p> <ul style="list-style-type: none"> • Transfer enrolled midwives and this was effected on 27th September 2023 namely Nangobi Sarah transferred to Wairaka HCII, Kasiri Jamawa was transferred to Bwase HC II. | 1 |
| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p> | <p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p> | <p>Quarterly support supervision reports on the management of medicines compiled by the District Medicines management supervisor were available i.e.,</p> <p>Q1 was dated 5th October 2022</p> <p>Q2 was 10th January 2023</p> <p>Q3 was compiled on 30th March 2023</p> <p>Q4 was compiled on 30th June 2023</p> | 1 |

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| 11 | Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities | a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0 | According to the budget performance report for FY 2022/2023, the DHO's office was allocated UGX 68,311,411 million. Then out of the total allocation, 24,000,000 was allocated to health promotion activities $24,000,000/68,311,411*100= 35\%$. Which was more than 30% minimum required | 2 |
| | Maximum 4 points on this performance measure | | | |
| 11 | Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities | b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0 | There was evidence that the DHT held health promotion activities as evidenced by the reports below; <ul style="list-style-type: none">• Quarterly report on health education and promotion dated 30th June 2023• Report on sub county sensitization on ICHD and maternal reproductive health catch up campaign dated 9th February 2023• Report on community dialogue on Ebola response dated 24th November 2022• Report on sensitization of LCs and VHTs on health education and promotion in hard-to-reach areas dated 7th November 2022 | 1 |
| | Maximum 4 points on this performance measure | | | |
| 11 | Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities | c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0 | There was evidence of the follow up action taken by the DHT on the Health promotion and prevention Issues A follow up report on training of LC chairpersons regarding child health days dated 14th October 2022 A follow up report on the response to measles rubella outbreak dated 15th February 2023 | 1 |
| | Maximum 4 points on this performance measure | | | |

Investment Management

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| 12 | <p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> | <p>a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0</p> | <p>The LG provided evidence of Asset register for the health department Jinja DLG; last updated on 25th July 2023; items included in the FY 2022/2023 included a staff house at Butagaya HC III constructed in FY 2022/2023.</p> | 1 |
| | <p>Maximum 4 points on this performance measure</p> | | | |
| 12 | <p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> | <p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII);</p> <p>(ii) desk appraisal by the LG; and</p> <p>(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p> | <p>According to a report dated 28th/3/2022, the Desks appraisal exercise was conducted by the District officials for all the budgets in the budget conference of 2022/2023. In the forms used in the exercise the officers committed themselves by marking “yes” to indicate that the Health projects were derived from the District Development Plan (DDP III) on page 66 to 67. Also for the Health projects were eligible according to the investment menu captured on pages 4 and 5 of the Sector Planning and Budgeting guidelines. The Health projects were:</p> <ul style="list-style-type: none"> ● Renovation work at Buwenge General Hospital ● Construction of a staff house at Butagaya HC III ● Renovation at Mutai HC II . | 1 |
| | <p>Maximum 4 points on this performance measure</p> | <p>score 1 or else score 0</p> | | |
| 12 | <p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> | <p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p> | <p>The District officials conducted a field appraisal activity and a report was produced on 30th/03/2022 and was signed by the Environment Officer and CDO. Some of the projects screened were the renovation of an OPD block at Mutai HC II with a costed ESMP of UGX.2,000,000. In the report under the signature of the Planner. In the report the officers in regard to the Health projects pronounced themselves that the technical feasibility, environmental and social acceptability and the projects were all feasible. The Health projects were:</p> <ul style="list-style-type: none"> ● Renovation work at Buwenge General Hospital ● Construction of a staff house at Butagaya HC III ● Renovation at Mutai HC II . | 1 |
| | <p>Maximum 4 points on this performance measure</p> | | | |

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| 12 | <p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p> | <p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p> | <p>Screening form for the fencing of Buwenge General hospital phase-1 in Buwenge sub-county with a costed ESMP of UGX.2,000,000 prepared by the senior environment officer and DCDO on 28th/07/2022</p> <p>Screening for the construction of a twin staff house at Butagaya HCII in Butagaya sub-county phase-1with a costed ESMP of UGX.2,000,000 prepared by the senior environment officer and DCDO on 28th/07/2022</p> <p>Screening for the renovation of an OPD block at Mutai HCII with a costed ESMP of UGX.2,000,000 prepared by the senior environment officer and DCDO on 28th/07/2022</p> <p>Screening for the renovation of an OPD block at Kakira HCIII in kakira town council with a costed ESMP of UGX.2,000,000</p> | 1 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p> | <p>There was evidence of a sector plan for health department submitted to PDU but untimely in the month of June (date was not specified) for DHO (Mr . Mutiibwa Tonny).</p> | 0 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p> | <p>There was evidence of requisition forms submitted to PDU within the required timelines as by 1st quarter as indicated below.</p> <p>A requisition for partial construction of a patient's kitchen at Buwenge General Hospital at Ugx 12,000,000 on the 21st August 2023.</p> <p>A requisition for construction of a twin staff house and 2 stance lined emptyable VIP latrine and 2 shower rooms phase 2 at Butagaya HC III at Ugx 83,353,184 on the 17th August 2023. All approved by the DHO (Dr. Dyogo Nantamu).</p> | 1 |

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| 13 | Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines | c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0 | <p>There was evidence for approval of health projects by the contracts committee as indicated below.</p> <p>Renovation work at Buwenge General Hospital was approved by the committee on 17th April 2023 under Min. 00034/DCC/2022-23 and was cleared by the Solicitor General on 1st June 2023 (Mr. Bageya Matooka Aaron).</p> <p>Construction of a staff house at Butagaya HC III was approved under Min. 00018/DCC/2022-2023 (2) on 16th January 2023.</p> <p>Renovation at Mutai HC II was approved under Min 00018/DCC/ 22-23 (4) on 16th January 2023.</p> | 1 |
| 13 | Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines | d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0 | <p>There was evidence of an appointment for project implementation members for health projects dated 4th August 2022.</p> <p>Mr. Buyinza Joseph (District Engineer) as the project manager.</p> <p>Mr. Dyogo Nantamu Peter (DHO)</p> <p>Mr. Mwembe Robert as Clerk of works.</p> <p>Mr. Kyangwa Ivan as DCDO</p> <p>Mr. Walusimbi Andrew as Senior labour officer</p> <p>Mr. Maganda Moses as environment officer.</p> | 1 |
| 13 | Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines | <p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p> | <p>The LG did not have any HCII to HC III upgrading facility, however the construction works for the sampled projects were as the design standards for instance all the renovation works at Buwenge hospital, Mutai HC II included floor finishes made out of terrazzo .</p> | 1 |
| Maximum 10 points on this performance measure | Maximum 10 points on this performance measure | Maximum 10 points on this performance measure | | |

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| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p> | <p>The LG did not have any HC II to HC III upgrading facility.</p> | 1 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p> | <p>The LG did not have any upgrading HC II to HC III facility.</p> | 1 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p> | <p>There was evidence of supervision report dated 22nd June 2023 for the renovation at Buwenge hospital</p> <p>A monitoring report for all projects under health dated 24th May 2023 indicated ongoing works for fencing of Buwenge hospital, renovations at Mutai HC II were complete and under defects liability, renovations at Kakira HC III included replacement of perforated iron sheets, framing for partitioning of male ward and at Butagaya HC III had reached ring beam level while pit was under excavation to receive a latrine.</p> | 1 |

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0

There was evidence for payments being made to contractors for health projects implemented in the financial year.

Renovation of Buwenge General Hospital.

The first requisition for advance payment was raised on 30th May 2023 of Ugx 121,890,000. The voucher 5868173 of Ugx 114,576,123 was effected on 15th June 2023.

The second requisition for works at Buwenge General Hospital was raised and a certificate of Ugx 276,146,939 was endorsed on 14th June 2023 by the Asst. Eng. Officer , District engineer , DHO and CAO and the voucher 6425301 was effected on 28th June 2023 of Ugx 259 , 578,123

Construction of a staff house at Butagaya HC III.

The requisition was raised on 30th May 2023 of Ugx 74,298,390 and the certificate of Ugx 70,583,470 was endorsed on 1st June 2023 by the District engineer and CAO, Voucher 5859392 of Ugx 66,348,462 effected on 15th June 2023.

Renovation of OPD at Mutai HC II.

The requisition was raised on 20th February 2023 of Ugx 56,124,649. An interim certificate signed by the District engineer and DHO attached with an E&S compliance certificate by the CDO and environment on the 10th March 2023 was of Ugx 50,606,522 and the voucher 5132349 effected an amount of Ugx 48,033,309 on 3rd May 2023.

13

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0

There was evidence for complete procurement files for all sampled health infrastructure projects.

Renovation of Buwenge Hospital

Procurement ref no. Jinj 511 / wrks / 22-23 / 00063.

The contract was signed with M/s. Semwo Construction Company Ltd on 22nd May 2023. The evaluation report was approved by the contracts committee on 17th April 2023 and the contract was awarded under Min. 00034/DCC/2022-23 on 17th April 2023.

Construction of a staff house at Butagaya HC III.

Procurement ref no. Jin 511/wrks / 2022-23 / 00039.

The contract was signed on 23rd January 2023 with M/s .Baisonga and Sons Company Ltd. The evaluation report was approved on 16th January 2023 and the contract was signed on 23rd January 2023 under Min . 00018/DCC/2022-2023(2) on 16th January 2023.

Renovation of OPD Mutai HC II.

Procurement ref no. Jinj 511 / wrks / 22-23 / 00037. The contract was signed on 23rd January 2023 with M/s . Masaka Agricultural Dealers Enterprises (U) Ltd and the evaluation report was approved on 16th January 2023. The contract was then awarded under Min . 00018/DCC/22-23/ (4) on 16th January 2023.

Environment and Social Safeguards

14

Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework

Maximum 2 points on this performance measure

a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0

The LG had no evidence of centralised grievance log for the complaints were recorded and there was no GRM for the aggrieved parties to know how and where the grievance could be reported and feedback got.

0

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| 15 | <p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p> | <p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p> | <p>The LG had guidelines on health care / medical waste management titled “National guideline for WASH in health care facilities Uganda 2022.”and there was evidence of guidelines and medical waste segregation charts in sampled HCs such as;</p> <ol style="list-style-type: none"> 1. Kakira HC III 2. Busede HC III 3. Kakaire HC III | 2 |
| 15 | <p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p> | <p>b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0</p> | <p>The health facilities had functional health care waste bins and placenta pits, waste pits</p> <p>M/s Green Label Services Ltd was contracted by MoH with funding from USAID to collect waste, transport and safe disposal arising from voluntary male medical circumcision (VMMC) maternal New-born and child health (MNCH) and care and treatment (C&T) activities at Health Centres IVs and IIIs that generate higher volumes of waste and there was evidence of waste collection forms dated; 15th/02/2023, 15th/03/2023, 20th/04/2023 and 18th/05/2023.</p> | 2 |
| 15 | <p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p> | <p>c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0</p> | <p>There was no evidence availed on the medical waste training of health workers at the LG for the FY 2022/2023.</p> | 0 |

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| 16 | <p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p> | <p>a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0</p> | <p>There were costed ESMPs for health projects for the FY 2022/2023 and were incorporated in contract documents and BoQs seen for the health investments;</p> <p>The costed ESMP of UGX. 700,000 for the renovation of an OPD block at Mutai HC II was incorporated into the contract documents and BoQ under Bill 1: preliminaries items J removal of rubbish, debris and clearing at completion,</p> <p>Procurement Ref No. JINJ511/WRKS/22-23/00037, Contractor: M/S Masaka agricultural dealers' enterprises</p> <p>The costed ESMP of UGX. 6,300,000 for the renovation of Buwenge general hospital was incorporated into the contract documents and BoQ under Bill 1: preliminaries items J & R removal of rubbish, debris and clearing at completion,</p> <p>procurement Ref No. JINJ511/WRKS/22-23/00063, Contractor: M/S Semwo construction Co. Ltd</p> <p>The costed ESMP of UGX. 500,000 for the construction of twin staff house phase-1 at Butagaya HCIII was incorporated into the contract documents and BoQ under Bill 1: preliminaries items J & R removal of rubbish, debris and clearing at completion,</p> <p>procurement Ref No. JINJ511/WRKS/22-23/00039, Contractor: M/S Baisonga and sons Co. Ltd</p> | 2 |
| 16 | <p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p> | <p>b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0</p> | <p>Land title for Buwenge General hospital for where there was renovation of general ward; freehold registration, volume 1277 FOLIO 23 on block 6, plots 154, 156 and 509 at Kagoma Highway measuring 32.101 hectares issued on 28th/09/2012.</p> <p>Land title for Kakira HCIII for where there was renovation of an OPD block; Freehold registration volume JJA 268 FOLIO 20 on block 2 plot 883 at Market measuring 0.6050 hectares issued on 27th/07/2016.</p> | 2 |

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| 16 | Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments | c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0. | There was no evidence availed for the monitoring of the health projects in the FY 2022/2023. | 0 |
| | Maximum 8 points on this performance measure | | | |
| 16 | Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments | d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0 | There was no evidence availed of the DCDO and environment officer certifying works for the health projects prior to payment. | 0 |
| | Maximum 8 points on this performance measure | | | |

**Water &
Environment
Performance
Measures**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|---|--|---|--------------|
| Local Government Service Delivery Results | | | | |
| 1 | <p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p> | <p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 | <p>There was evidence obtained from the Ministry of Water and Environment MIS showing that water sources functionality in Jinja DLG for 2022/2023 was at 88%.</p> | 1 |
| 1 | <p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p> | <p>b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 | <p>There was evidence obtained from the Ministry of Water and Environment MIS showing that the functional WSCs in Jinja DLG for 2022/23 was at 89%.</p> | 1 |
| 2 | <p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p><i>Maximum 8 points on this performance measure</i></p> | <p>a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;</p> <ul style="list-style-type: none"> • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0 | <p>From the results presented by the planner, 3 Sub counties were assessed and the average score for the District under water sector was 93%.</p> | 2 |

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.

o If 100 % of water projects are implemented in the targeted S/Cs: Score 2

o If 80-99%: Score 1

o If below 80 %: Score 0

Jinja DLG safe water coverage was 79% and thus the percentage allocation to LLGs below average were;

Buyengo T/C at 95% received a piped water scheme and 1 BH and a new design of a piped water system. Buwenge S/C at 95% received 1BH, Butagaya S/C at 95% received 2BH and Busede S/C at 95% received also 1BH.

All were Implemented in S/C as shown above given that no sub county was below the district average

Therefore, all the 3 sub counties average was above the district average which was 79%

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates

o If within +/-20% score 2

o If not score 0

From the three (3) sampled project contracts, the percentage contract price variations for all the three project contracts sampled were all within -+20% as follows;

1. Drilling, casting and installation of the 6 boreholes

Proc. Ref no. JINJ 511/Wrks/2022-2023/00002

· Engineer's estimate = 138,000,000

· Contract sum = 135,464,005

Percentage contract price Variation = 1.8%

2. Construction of a Water Borne Toilet at Namaganga

JINJA 511/Wrks/2022-2023/00035

· Engineer's estimate = 55,286,449

· Contract sum = 63,000,000

Percentage contract price Variation = 13.95%

3. Construction of a piped water supply system in Buyengo T/C

Proc. Ref no. JINJ 511/Wrks/2022-2023/00042

· Engineer's estimate = 138,875,204

· Contract sum = 125,999,999

Percentage contract price Variation = 9.3%

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

d. % of WSS infrastructure projects completed as per annual work plan by end of FY.

o If 100% projects completed: score 2

o If 80-99% projects completed: score 1

o If projects completed are below 80%: 0

From the Approved Budget performance report for FY 2022/2023 submitted to the ministry on 20/07/2023.

The LG planned to drill 5 Deep Boreholes, a design of a piped water scheme, plus a piped water supply scheme and to rehabilitate 3 sources.

All the projects were implemented and completed in the FY 2022/23 as stated

Thus, the percentage of projects completed as per the AWP was 100%

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| 3 | <p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p> | <p>a. If there is an increase in the % of water supply facilities that are functioning</p> <p>o If there is an increase: score 2</p> <p>o If no increase: score 0.</p> | <p>From the Ministry MIS, there was no increase in the percentage of functional water facilities between the FY 2021/22 and 2022/23.</p> <p>Percentage of functional water facilities in the FY 2022/23 = 88%</p> <p>Percentage of functional water facilities in the FY 2021/22 = 88%</p> <p>percentage change = 0%</p> | 0 |
| 3 | <p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p> | <p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <p>o If increase is more than 1% score 2</p> <p>o If increase is between 0-1%, score 1</p> <p>o If there is no increase : score 0.</p> | <p>From the Ministry MIS, there was an Increase in the percentage of rural water and sanitation facilities with functional committees.</p> <p>Percentage of rural water facilities with functional water and sanitation committee in the FY 2022/23 was 89%</p> <p>Percentage of rural water facilities with functional water and sanitation committee in the FY 2021/22 was 88%</p> <p>Percentage Increase = 1%</p> | 1 |

Performance Reporting and Performance Improvement

Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance

Maximum 3 points on this performance measure

The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3

The DWO accurately reported on WSS facilities constructed in the previous FY and performance of the facilities was as reported.

From the excel attachment to the annual progress report approved on 28/07/2023, the DWO drilled and installed 8 deep boreholes and a Production well in the FY 2022/2023

Findings from the field visit of the three sampled projects showed that all projects were in place and functional, no deep latrines in the radius of 30m, water yield and water quality was visually good and all had functional WUCs

The 3 sampled projects included,

Evelyn Magoba borehole in Buyemba village in Kiyira Parish of Buwenge S/C (DWD No. 79131) completed on 19/03/2023)

Shaban Baligeya borehole in Nabulagala Village in Iziru parish of Buyengo Town council borehole (DWD No. 79132) completed on 20/03/2023

A waterborne toilet in Namaganga RGC in Busedde S/C.

5

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2

There was evidence that the LG water office collects and compiles quarterly information on sub-county water supply and sanitation as evidenced below.

Quarter 1 report was submitted on 3/08/2022 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found in the software report attached

Similarly, quarter 2 report was submitted on 13/01/2023 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was still found in the detailed software report attached

Quarter 3 report was submitted on 19/04/2023 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found in the software report.

Quarter 4 report was submitted on 23/07/2023 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found through the pages.

2

5

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0

The LG Water Office updated the MIS (WSS data) quarterly with water supply and sanitation information on (new facilities, population served, functionality of WSCs and WSS facilities.

The form 1s for the 6 newly drilled and installed boreholes were submitted to the ministry for approval and MIS update on 30th/06/2023.

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| 5 | <p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p> | <p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p> | <p>There was no evidence that the DWO had developed PIPs for the 25% lowest performing LLGs.</p> | 0 |
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Human Resource Management and Development

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| 6 | <p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p> | <p>a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2</p> | <p>It was evident that the DWO budgeted for a total of Ugx. 73,720,000 under vote No. 838 as wage for the water and sanitation staff.</p> | 2 |
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| 6 | <p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p> | <p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p> | <p>It was evident that the Environment and Natural Resources Officer budgeted for a total of Ugx. 292,451,000 under vote No. 838 for wage for District Natural Resources Officer, Natural Resources Officer, Environment Officer and Forestry Officer.</p> | 2 |
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| 7 | <p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p> | <p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p> | <p>Evidence showed that the following were appraised on time as follows:</p> <ol style="list-style-type: none"> 1. Bagaga Henry, (Assistant Engineering Officer) was appraised by Kyombo Alex Fredrick (DWO) on 26/6/2023 2. Kyombo Alex Fredrick, (Civil Engineer Water) was appraised by Mwene Robert (Senior Civil Engineer) on 26/6/2023. | 3 |
|---|--|--|---|----------|

Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.

Maximum 6 points on this performance measure

b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3

The DWO presented a Capacity needs Assessment Report dated 22/07/2022 addressed to the CAO through the PHRO stating the gaps that were identified in the staff within the department

Some of the gaps identified were in regards to;

Record keeping and management, Procurement and supply management, General computer skills among Others.

A Capacity building training report was compiled on 4/05/2023 where training was conducted by the Ministry of water and Youth institute of leadership and entrepreneurship development.

Management, Monitoring and Supervision of Services.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
 - • If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
 - • If 80-99%: Score 2
 - • If 60-79: Score 1
 - • If below 60 %: Score 0

From page 2 of 3 of the excel sheet attachment (Budget line) to the AWP for the current FY approved on 20th/07/2023, DWO allocated the budget to the sub counties as follows

No sub county was below the district average which was (76%) according to the MIS data base in the FY 2023/2024 as displayed below;

Busedde S/c at 95%

Buwenge S/c at 95%

Butagaya S/c at 95%

Buyengo T/C at 95%

The DWO allocated One (1) new borehole to each of, Buwenge and Busedde S/c amounting to UGX 27,000,000 each, Four (4) new boreholes to Butagaya S/c amounting to UGX 110,000,000, and a piped water system amounting to Ugx 215,000,000.

Given that all sub counties were above the district average, the DWO distributed water projects in a manner for every sub county to receive a source as shown above.

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| 8 | <p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p><i>Maximum 6 points on this performance measure</i></p> | <p>b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3</p> | <p>There was evidence that the DWO communicated to the LLGS their respective allocations for the current FY 2023/2024 according to the communication which was publicised on the district notice board on 30/06/2023.</p> <p>However, the district advocacy meeting and sub county had not yet been sat by the time of assessment.</p> <p>Allocations were as below; One (1) new boreholes to Busede S/C, three (3) new boreholes to Butagaya S/C, One (1) new borehole and a Public sanitary facility to Buwenge S/C, a piped water system phase 2 in Buyengo S/C, among others.</p> | 3 |
| 9 | <p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p> | <p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p> <ul style="list-style-type: none"> • If 95% and above of the WSS facilities monitored quarterly: score 4 • If 80-94% of the WSS facilities monitored quarterly: score 2 • If less than 80% of the WSS facilities monitored quarterly: Score 0 | <p>The district Water Office monitored on average above 80% of WSS facilities quarterly as follows;</p> <p>From the List of water and sanitation projects (form 4), and DWO MIS, Jinja district had 936-point water facilities.</p> <p>Various monitoring reports to prove the monitoring activity were presented for assessment though not dated and well classified.</p> <p>Report compiled from various sub county monitoring were also presented and the team was advised on how to properly compile the general monitoring reports for easy assessment</p> <p>It was concluded from the data presented that about 80 percent was monitored.</p> | 2 |

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2

There was evidence that the DWO conducted quarterly DWSCC meetings and discussed the key issues presented in the monitoring reports.

The following quarterly minutes for DWSCC quarterly meetings were in place with rehabilitation and water user committee training needs discussed;

1. Quarter 1 DWSCC minutes dated 28th/09/2022 with key issues discussed under Min.7/DWSCC/Sep.2022

2. Quarter 2 DWSCC minutes dated 05/01/2023 with key issues discussed under Min.7/DWSCC/Jan.2023

3. Quarter 3 DWSCC minutes dated 31/03/2023 with key issues discussed under Min.07/DWSCC/Mar.2023.

4. Quarter 4 DWSCC minutes dated 28/06/2023 with key issues discussed Min.7/DWSCC/June.2023

Some of the remedial actions discussed were;

Submission of reports to secretariat a week before meetings, DHOs were tasked to submit lists of homes without toilets, BMTs to avail lists of boreholes to be rehabilitated in Buyengo and Kakira S/C.

Retraining and formation of new water committees to reduce the breakdown of the sources among other issues discussed.

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2

There was evidence that the DWO communicated to the LLGS their respective allocations for the current FY 2023/2024

The communication was publicised on the district notice board on 30th/06/2023. Allocations were as below;

One (1) new boreholes to Busede S/c, three (3) new boreholes to Butagaya S/C, One (1) new borehole and a Public sanitary facility to Buwenge S/C, a piped water system phase 2 in Buyengo S/C, among others

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| 10 | <p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p> | <p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 | <p>The DWO allocated 19% of the NWR rural water and sanitation budget greater than 40%.</p> <p>From the annual software report for the previous FY 2022/2023 On page 2 of 3 of the budget line attachment to annual progress report for the FY 2022/2023, the DWO allocated UGX 10,710,208 equivalent to 19% of the NWR rural water and sanitation budget UGX 56,262,469 towards community mobilisation activities</p> | 0 |
| 10 | <p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p> | <p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.</p> | <p>There was evidence that the DWO in liaison with the Community Development Officer established and trained WSCs on their roles on O&M of WSS facilities as in the following training activity reports.</p> <p>From the annual software report for the previous FY 2022/2023 dated 12th/12/2022, 7 new WUCs were formed and trained and 9 non-functional committees were re-activated.</p> <p>From the sampled WSS,</p> <p>Evelyn Magoba borehole in Buyemba village in kiyira Parish of buwenge S/C (DWD No. 79131)</p> <p>Shaban Baligeya borehole in Nabulagala Village in Iziru parish of Buyengo Town council borehole (DWD No. 79132).</p> <p>The sampled members of the WSCs were able to remember the training that was given to them about the O & M including daily cleaning of the water source, fencing the water sources was well done especially to those sources sampled and collection of the water user fees of 1000 per household complied too.</p> | 3 |

Investment Management

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|----|--|---|--|---|
| 11 | <p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p> | <p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:</p> <p>Score 4 or else 0</p> | <p>There was an updated LG asset register which set out water supply and sanitation facilities by location and LLG.</p> <p>The DWO presented an updated asset register that was last updated on 30th/06/2023 with new water sources constructed in the previous FY 2022/2023.</p> <p>The latest Borehole updated as per June 2023 by the ministry were, DWD 79132 located in Nabulagala Zone of Buyengo T/C, DWD 79131 located in Mawito- Buyemba village of Buwenge Sub county, DWD 79130 located in Waibuga zone of Butagaya Sub county.</p> | 4 |
| 11 | <p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p> | <p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p> | <p>According to a report dated 28th/3/2022, the Desks appraisal exercise was conducted by the District officials for all the budgets in the budget conference of 2022/2023. In the forms used in the exercise the officers committed themselves by marking “yes” to indicate that the Water and Sanitation projects were derived from the District Development Plan (DDP III) on page 81 to 82. Also for the Water and Sanitation projects were eligible according to the investment menu captured on pages 4 and 5 of the Sector Planning and Budgeting guidelines. The Water and Sanitation projects were:</p> <ul style="list-style-type: none"> ● Drilling of 6 boreholes at various locations of the LG (Kibundhaire , Kiwagama , Waibuga , Buyemba , Nabulagala , Budoma villages.). ● Construction of a water borne toilet at Busede RGC. ● Extension of piped water supply. | 4 |

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| 11 | <p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p> | <p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p> | <p>The DWO presented a community application file for the current FY with current application forms/letters.</p> <p>Some of the applications found in the file included;</p> <p>Request for a BH source in Waibuga Village of Wansimba Parish in Butagaya S/C on 12/08/2020 signed by Kibwika Simon the LC I chairman.</p> <p>Request of a BH in Kiwagama North Village of Budima Parish in Butagaya S/C on 11/11/2019 signed by Kasada Ezekiel the LC1 Chair.</p> <p>Request of a borehole source in Budumbula village of Iziru parish in Buyengo T/C on 27/09/2021 by Balyejusa Wilson the LC1 chairman.</p> | 2 |
| 11 | <p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p> | <p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p> | <p>The District officials conducted a field appraisal activity and a report was produced on 30th/03/2022 and was signed by the Environment Officer and CDO for the rehabilitation of the classrooms at Nkondo. There was Environmental and Social screening for the projects between 28th to 30th March, 2022 and a report under the signature of the Planner. In the report the officers in regard to the Water and Sanitation projects pronounced themselves that the technical feasibility, environmental and social acceptability and the projects were all feasible. The Water and Sanitation projects were:</p> <ul style="list-style-type: none"> ● Drilling of 6 boreholes at various locations of the LG (Kibundhaire , Kiwagama , Waibuga , Buyemba , Nabulagala , Budoma villages.). ● Construction of a water borne toilet at Busede RGC. ● Extension of piped water supply. | 2 |

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| 11 | <p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p> | <p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents.</p> <p>Score 2</p> | <p>Screening for the construction of water borne toilet at Namaganga rural growth centre under procurement Ref No. JINJ511/WRKS/22-23/00035</p> <p>Contractor: M/S Crescent general Co. Ltd prepared by senior environment officer and the senior CDO and costed ESMP of 850,000 was incorporated into the BoQ under Bill 1: preliminaries and general matters item E&G</p> <p>However, there were no costed ESMPs for the drilling of 6 boreholes and extension of piped water system from Nsozibiri to Lwitamakoli in Buyengo town council</p> | 0 |
| 12 | <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> | <p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p> | <p>There was evidence of a procurement plan incorporating water investment projects for the previous financial year as shown below.</p> <p>Sitting , drilling and installation of 6 boreholes at Ugx 138,000,000</p> <p>Rehabilitation of 3 boreholes at Ugx 36,788,000</p> <p>Extension of piped water supply at Ugx 183,875,000</p> <p>Construction of 4 stance water borne at Busede RGC at Ugx 64,286,000.</p> <p>The plan was approved on the 28th July 2022.</p> | 2 |

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| 12 | <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p> | <p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction</p> <p>Score 2:</p> | <p>There was evidence for approval of the water investments projects by the contracts committee as indicated below.</p> <p>Drilling of six (6) boreholes was approved under Min. 00008/DCC/2022-2023 (5) on 21st November, 2022.</p> <p>Construction of a water borne toilet at Busede RGC was approved under Min. 00014/DCC/2022-2023 (3) on 30th November, 2022.</p> <p>Extension of piped water supply was approved under Min . 00018/DCC/2022-2023 (5) on 16th January, 2023.</p> | 2 |
| 12 | <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p> | <p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines</p> <p>Score 2:</p> | <p>There was evidence of an appointment letter for project implementation members by the CAO on the 4th August 2022 as shown below.</p> <p>Mr. Buyinza Joseph as the contract manager</p> <p>Mr. Kyombo Alex as the project manager</p> <p>Mr. Kisege Fred as Clerk of works</p> <p>Mr. Kyangwa Ivan as DCDO</p> <p>Mr. Walusimbi Andrew as Senior labour officer.</p> <p>Mr. Maganda Moses as Environment officer.</p> | 2 |

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| 12 | <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> | <p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p> | <p>There was evidence that water sampled projects were constructed as per the standard technical designs as per the examples below;.</p> | 2 |
| | <p><i>Maximum 14 points on this performance measure</i></p> | | <p>Evelyn Magoba borehole in Buyemba village in Kiyira Parish of Buwenge S/C (DWD No. 79131)</p> | |
| | | | <p>Shaban Baligeya borehole in Nabulagala Village in Iziru parish of Buyengo Town council borehole (DWD No. 79132)</p> | |
| | | | <p>All projects were in place and functional, boreholes were well protected with no deep latrines in the radius of 30m, trees were planted around, water quality and yield were generally good and it had functional WUCs.</p> | |
| 12 | <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> | <p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p> | <p>There was evidence of a supervision report dated 17th April 2023 for the extension of the piped water supply in Buyenge Town council indicating the extended works of 41.3km network laid covering Kitumbugulu, Nsozibiri and Lwitamakoli community.</p> | 2 |
| | <p><i>Maximum 14 points on this performance measure</i></p> | | <p>A site meeting minute for the meeting held on the 16th March 2023 by the PAS, DWO, DCDO , drilling contractor and the Asst. Eng . Officer.</p> | |
| | | | <p>An inspection report dated 15th June 2023 for the 6 boreholes indicated 5 were successful and one failed at Kibundhaire , Kiwagama , Waibuga , Buyemba , Nabulagala , Budoma villages.</p> | |
| | | | <p>A monitoring report dated 30th September 2022 entailing some of the boreholes were still functional for instance Kiwagama , Waibuga .</p> | |

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| 12 | <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p> | <p>f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts</p> <p>o If 100 % contracts paid on time: Score 2</p> <p>o If not score 0</p> | <p>There was evidence of payments made to contractors for works done.</p> <p>Drilling of 6 boreholes.</p> <p>A requisition was raised on 13th April 2023 of Ugx 120,112,306 for 90%. The interim certificate of Ugx 101,598,004 was endorsed on 26th May 2023 by the water officer, CAO and the contractor. This payment effected on 15th June 2023 under voucher 5868732.</p> <p>Extension of piped water supply.</p> <p>A requisition raised by M/s. LHM Ground Water Exploration on 17th April 2023 of Ugx 126,000,000. Voucher 5298118 of 17th May 2023 effected the payment of an interim certificate endorsed on 17th April 2023 by the CAO, Environment officer, DCDO of Ugx 113,400,000.</p> <p>Construction of a water borne toilet at Busede RGC .</p> <p>A requisition was raised on the 22nd February 2023 of Ugx 56,700,000. The interim certificate was signed on 23rd February 2023 by the water officer , CAO and the environment officer and voucher 5132204 of Ugx 53,816,950 was effected on 3rd May 2023.</p> | 2 |
| 12 | <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p> | <p>g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:</p> <p>Score 2, If not score 0</p> | <p>There was evidence of payments made to contractors for works done.</p> <p>Drilling of 6 boreholes.</p> <p>A requisition was raised on 13th April 2023 of Ugx 120,112,306 for 90%. The interim certificate of Ugx 101,598,004 was endorsed on 26th May 2023 by the water officer, CAO and the contractor. This payment effected on 15th June 2023 under voucher 5868732.</p> <p>Extension of piped water supply.</p> <p>A requisition raised by M/s.LHM Ground Water Exploration on 17th April 2023 of Ugx 126,000,000. Voucher 5298118 of 17th May 2023 effected the payment of an interim certificate endorsed on 17th April 2023 by the CAO , Environment officer , DCDO of Ugx 113,400,000.</p> <p>Construction of a water borne toilet at Busede RGC .</p> | 2 |

A requisition was raised on the 22nd February 2023 of Ugx 56,700,000. The interim certificate was signed on 23rd February 2023 by the water officer , CAO and the environment officer and voucher 5132204 of Ugx 53,816,950 was effected on 3rd May 2023.

There was evidence of a complete procurement file for all the sampled water investments projects.

Extension of a piped water supply.

The procurement ref no. Jinj 511/wrks/2022-2023 / 00042 for a file with a contract agreement signed with M/s. LHM Geo Mapping Services Ltd.

The evaluation report was approved by the contracts committee on 16th January 2023 and the contract awarded under Min. 00018/DCC/2022-2023 (5) on 16th January 2023.

Construction of a water borne toilet at Busede RGC. Procurement ref no. Jinj 511/ wrks/2022-2023/00035, the contract was signed with M/s. Crescent General Company Ltd on 9th December 2022 and the evaluation report was approved by the contracts committee on 30th November 2022. The contract was then awarded under Min. 00014/DCC/2022-2023 (3) on 30th November 2022.

Drilling, casting and installation of 6 boreholes.

Procurement ref no. Jinj 511/ wrks/2022-2023/00002. The contract agreement was signed on 15th December 2022 with M/s. KLR-(U)- Ltd. An evaluation report was approved by the contracts committee on 21st November 2022 and the contract was approved by the contracts committee on the 21st November 2022 under Min. 00008/DCC/ 2022-2023 (5).

Environment and Social Requirements

| | | | | |
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| 13 | <p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p> | <p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p> | <p>The LG had no evidence of centralised grievance log for the complaints were recorded and there was no GRM for the aggrieved parties to know how and where the grievance could be reported and feedback.</p> | 0 |
| | | <p>Score 3, If not score 0</p> | | |
| 14 | <p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p> | <p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> | <p>There was evidence of dissemination of guidelines on 24th/03/2023 during the social mobilizers meeting under minute 03/03/2023 water source protection in Uganda and the guideline was titled" A framework and guidelines for water source protection in Uganda" and health assistants from different sub-counties signed for guidelines included;</p> | 3 |
| | | <p>Score 3, If not score 0</p> | <ol style="list-style-type: none"> 1. Funga Moses - Health inspector Busede S/C 2. Kisimizi Ismail -Health Assistant Butagaya S/C 3. Nakaima Dorothy-Health Assistant Buwenge S/C 4. Nakasala Hamuza - Health Assistant Buyengo S/C | |
| 15 | <p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p> | <p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p> | <p>Screening for the construction of water borne toilet at Namaganga rural growth centre under procurement Ref No. JINJ511/WRKS/22-23/00035</p> <p>Contractor: M/S Crescent general Co. Ltd prepared by senior environment officer and the senior CDO and costed ESMP of 850,000 was incorporated into the BoQ under Bill 1: preliminaries and general matters item E&G</p> <p>However, there were no costed ESMPs for the drilling of 6 boreholes and extension of piped water system from Nsozibiri to Lwitamakoli in Buyengo Town Council</p> | 3 |

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| 15 | <p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p> | <p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p> | <p>The DLG had evidence of all the MoUs where the water sources were implemented as per the examples below;</p> <ol style="list-style-type: none"> 1. An agreement dated 12/08/2020 between Wansimbi community and Kyangwa David the landowner for a Borehole drilling in Butagaya S/C signed by Kibwika Simon the LC1 chairman 2. An agreement dated 27/07/2021 between Budumba community and Baligeya shaban the landowner for a Borehole drilling in Buyengo T/C witnessed by Balitamuntu Francis the LC1 chair man 3). An agreement dated 28/08/2023 between Baweyito Buyemba community and Magoba Evelyn the land owner for a Borehole drilling in Buwenge Sub County witnessed by Kasaikya Wilgas the LC1 chairman still | 3 |
| 15 | <p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p> | <p>c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p> | <p>E&S certification issued for the extension of water piped system from Nsozibiri to Lwitamakoli under procurement Ref No. JINJ511/WRKS/22-23/00042</p> <p>Contractor: M/S LHM ground water exploration and geo mapping services Ltd. The senior Environment officer and the DCDO certified works on 18th/04/2023 and payment was made on 17th/05/2023.</p> <p>However, there was no more evidence for the senior Environment officer and the DCDO certifying works for the drilling of 6 boreholes and construction of water borne toilet.</p> | 0 |

Safeguards in the
Delivery of Investments

*Maximum 10 points on
this performance
measure*

d. Evidence that the CDO and
environment Officers undertakes
monitoring to ascertain
compliance with ESMPs; and
provide monthly reports:

Score 2, If not score 0

Monitoring reports for for the drilling,
casting and installation of 6 deep
well boreholes in the sub-counties of
Buyengo, Butagaya, Busede and
Buwenge and construction of water
borne toilet Namaganga rural growth
centre with recommendations made
such protect and conserve the water
catchment area, plant trees around
water sources and form WSCs for
each water source, was prepared by
the DCDO and the senior
Environment Officer on
10th/03/2023,27th/04/2023,
27th/05/2023 and 23rd/06/2023.

**Micro-scale
Irrigation
Performance
Measures**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|--|--|---|----------|
| Local Government Service Delivery Results | | | | |
| 1 | <p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p> | <p>a) Evidence that the LG has up-to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p> | <p>Data sheet on irrigated land for FY 2021/2022 signed by CAO on 25th June 2022</p> <p>MSI non grant beneficiaries was 10 Acres</p> <p>MSI grant beneficiaries was 21 Acres</p> <p>Data sheet on irrigated land for FY 2022/2023 signed by CAO on 28th June 2023</p> <p>MSI non grant beneficiaries was 10 Acres</p> <p>MSI grant beneficiaries was 73.2 Acres</p> | 2 |
| 1 | <p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p> | <p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 | <p>There was evidence to show that the LG had increased acreage of newly irrigated land in the previous FY as compared to previous FY but one as indicated below;</p> <p>Total irrigated land FY 2021/2022 was 31 acres</p> <p>Total irrigated land FY 2022/2023 was 83.2 acres</p> <p>Therefore, increment was 51.2 acres giving percentage increment of $(51.2/31 \times 100)$, 165.2%</p> | 2 |
| 2 | <p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p> | <p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 | <p>The assessment team reviewed report for the LLGs performance variance FY 2022/2023, Jinja DLG scored 100% in MSI sector</p> | 4 |

20236.Acceptance form signed by approved farmer Tenywa Peter unique N0. JJA/2023-03-27/M/47051 at Busede S/C dated 28th May 2023

12.Acceptance form signed by approved farmer Tibamuleke Alex unique N0.JJA/2022-04-22/M/25894 at Buwenge T/C dated 15th May 2023

13.Acceptance form signed by approved farmer Kisakye Bess unique N0. JJA/2023-03-10/F/44183 at Kakira T/C dated 26th May 2023

14.Acceptance form signed by approved farmer Pande Mukose unique N0. JJA/2022-12-22/M/30004 at Butagaya S/C dated 29th May 2023

15.Acceptance form signed by approved farmer Bogere Isaac unique N0. JJA/2022-11-08/M/28515 at Buwenge S/C dated 25th April 2023

16.Acceptance form signed by approved farmer Byakagaba Joy unique N0. JJA/2023-03-01/F/42155 at Budondo S/C dated 28th May 2023

7.Acceptance form signed by approved farmer Batwala James unique N0. JJA/2023-03-27/ at Buwenge S/C dated 28th May 2023

8.Acceptance form signed by approved farmer Muwanguzi Milly Unique N0. JJA/2022-09-13/F/27934 at Kakira T/C dated 28th May 2023

9.Acceptance form signed by approved farmer Bikumbi Ashraf unique N0. JJA/2023-02-08/M/36655 at Butagaya S/C dated 29th May 2023

10.Acceptance form signed by approved farmer Batambuze Stephen unique N0. JJA/2021-12-

07/M/22355 at Buyengo S/C dated
3rd June 2023

11. Acceptance form signed by
approved farmer Kazibwe Micheal
unique N0. JJA/2021-11-06/M/21749
at Busede S/C dated 28th May 2023

10. Acceptance form signed by
approved farmer Batambuze
Stephen unique N0. JJA/2021-12-
07/M/22355 at Buyengo S/C dated
3rd June 2023

11. Acceptance form signed by
approved farmer Kazibwe Micheal
unique N0. JJA/2021-11-06/M/21749
at Busede S/C dated 28th May 2023

17. Acceptance form signed by
approved farmer Ndhote Aminsi
unique N0. JJA/2023-02-25/M/41085
at Busede S/C dated 2nd June 2023

18. Acceptance form signed by
approved farmer Bajanga Rebecca
unique N0. JJA/2023-05-19/F/54997
at Budondo S/C dated 28th May
2023

19. Acceptance form signed by
approved farmer Ebal Ismail unique
N0. JJA/2023-04-25/M/51682 at
Busede S/C dated 31st May 2023

20. Acceptance form signed by
approved farmer Mukisa Timothy
unique N0. JJA/2023-01-01/M/30202
at Buwenge S/C dated 31st May
2023

21. Acceptance form signed by
approved farmer Sande Jerome
unique N0. JJA/2022-12-08/M/29166
at Butagaya S/C dated 5th June
2023

22. Acceptance form signed by
approved farmer Babweyona
Irene unique N0. JJA/2023-02-
06/F/36192 dated 28th May 2023

23. Acceptance form signed by
approved farmer Ibanda Christine
unique N0. JJA/2022-09-13/F/27933
at Kakira T/C dated 8th June 2023

24. Acceptance form signed by
approved farmer Namukose Faima
unique N0. JJA/2022-06-08/F/58164
at Busede S/C dated 1st June 2023

25. Acceptance form signed by
approved farmer Kapio Harman
unique N0. JJA/2022-11-25/M/28816
at Butagaya S/C dated 5th June
2023

26. Acceptance form signed by

approved farmer Byansi Daniel
unique N0. JJA/2021-04-22/M/21703
at Buwenge T/C dated 1st June 2023

27. Acceptance form signed by
approved farmer Kyangwa Moses
unique N0. JJA/2022-04-22/M/25913
at Butagaya S/C dated 25th April
2023

28. Acceptance form signed by
approved farmer Nangobi Lydia
unique N0. JJA/2023-05-15/F/59146
at Budondo S/C dated 28th May
2023

29. Acceptance form signed by
approved farmer Mutibwa Sarah
unique N0. JJA/2022-09-16/F/27973
at Budondo dated 1st June 2023

30. Acceptance form signed by
approved farmer Byansi Godfrey
unique N0. JJA/2022-09-16/M/27972
at Buwenge T/C dated 27th May
2023

3

Investment
Performance: The LG
has managed the
supply and installation
of micro-scale
irrigations equipment as
per guidelines

Maximum score 6

Evidence that the variations in
the contract price are within +/-
20% of the Agriculture Engineers
estimates: Score 1 or else score 0

The variations in the contract price
and Engineer's estimates for setting
up msi sites were as follows:

- Supply and installation of MSI
equipment Gwali Samson's farm
budgeted at UGX 21,265,538 actual
was UGX 21,221,000 with a
variation of UGX 44,538
represented by 0.21%
- Supply and installation of msi
equipment at Tenywa Peter's farm
budgeted at UGX 23,962,850 actual
was UGX 24,148,700 with a
variation of UGX 185,850
represented by 0.78%
- Supply and installation of msi
equipment at Milly Muwanguzi's
farm budgeted at UGX 14,563,560
actual was UGX 14,058,520 with a
variation of UGX 505,040
represented by 3.47%

The variations were within the
range of +/- 20% as per the
requirement.

1

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| 3 | <p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p> | <p>d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY</p> <ul style="list-style-type: none"> • If 100% score 2 • Between 80 – 99% score 1 • Below 80% score 0 | <p>There was evidence to show that all the Micro scale irrigation equipment were installed/completed within the previous FY 2022/2023 as indicated below;</p> <ul style="list-style-type: none"> • A certificate of completion for the installation of 4 micro scale irrigation equipment at the demo sites was issued by the Senior Agricultural Engineer on 2nd June 2023 • A certificate of completion for the installation of 9 micro scale irrigation equipment was issued by the Senior Agricultural Engineer on 5th March 2023 • A certificate of completion for the installation of 17 micro scale irrigation equipment was issued by the Senior Agricultural Engineer on 9th June 2023 • Further evidence was captured in the quarter 4 budget performance report for previous FY 2022/2023 approved by CAO on 31st August 2023, page 40 indicating installation of all the 30 MSI equipment was completed | 2 |
| 4 | <p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p> | <p>a) Evidence that the LG has recruited LLG extension workers as per staffing structure</p> <ul style="list-style-type: none"> • If 100% score 2 • If 75 – 99% score 1 • If below 75% score 0 | <p>According to a staff list dated 30/6/2023, the LG had recruited 18 extension workers out of 29 required in the district based on approved staff structure by the Ministry of Public service dated 21/3/2021.</p> <p>This implied that 62.1% were in post.</p> | 0 |

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| 4 | <p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p> | <p>b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF</p> <ul style="list-style-type: none"> • If 100% score 2 or else score 0 | <p>As per MAAIF Technical guidelines issued on 24th November 2020, on page 12, MSI equipment installation should be;</p> <ul style="list-style-type: none"> • Up to 2.5 acres of irrigated land coverage • Simple technology used to include solar pump, small petrol pump, horse pipe, sprinkler and drip • An already existing water source should be available and within 700m from the irrigated land <p>All the 3 visited farmer sites i.e., Okello Paul at Mafubira S/C, Muwanguzi Milly at Kakira T/C and Kisakye Bess at Kakira T/C were found to be compliant with the requirement</p> | 2 |
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| 4 | <p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p> | <p>b) Evidence that the installed micro-scale irrigation systems during last FY are functional</p> <ul style="list-style-type: none"> • If 100% are functional score 2 or else score 0 | <p>The assessment team sampled and visited three sites for beneficiary farmers namely Okello Paul at Mafubira S/C, Muwanguzi Milly at Kakira T/C and Kisakye Bess at Kakira T/C and the equipment was found to be functioning well</p> | 2 |
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Performance Reporting and Performance Improvement

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| 5 | <p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p> | <p>a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0</p> | <p>Three LLGs of Buwenge T/C, Busede and Buwenge S/C were visited on 15/12/2023. Evidence showed that the positions of the extension workers filled was accurate as indicated below;</p> <ol style="list-style-type: none"> 1. Mukelezi Juma was the (Assistant Animal Husbandry Officer) and was deployed in Buwenge T/C. 2. Ataliba Sarah, (Animal Husbandry Officer) was deployed in Buwenge S/C. 3. Kizito Stephen (Veterinary Officer), Nyiro Francis (Assistant Fisheries Officer) were the extension workers of Busede S/C. | 2 |
|---|--|--|---|---|

| 5 | <p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p> | <p>b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0</p> | <p>A site visit to three sampled beneficiary farmers namely Okello Paul at Mafubira S/C, Muwanguzi Milly at Kakira T/C and Kisakye Bess at Kakira T/C confirmed that the equipment were installed and functioning accurately as reported in the supervision and monitoring report compiled by the SAE dated 1115th July 2023</p> | 2 | | | | | | | | | | | | |
|------------------------------------|---|---|---|-----|--------|--------------------------|---|-----------------------------|----|-----------------------------------|---|------------------------------------|---|---------------------------------|---|---|
| 6 | <p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p> | <p>a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0</p> | <p>Quarterly supervision and monitoring reports detailing information on newly irrigated land, functionality of irrigation equipment installed, complimentary services and farmer expression of interest were availed as indicated below;</p> <p>Q1 report was compiled by SAE and endorsed by CAO on 29th September 2022</p> <p>Q2 report was compiled by SAE and endorsed by CAO on 5th January 2023</p> <p>Q3 report was compiled by SAE and endorsed by CAO on 4th April 2023</p> <p>Q4 report was compiled by SAE and endorsed by CAO on 30th June 2023</p> | 2 | | | | | | | | | | | | |
| 6 | <p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p> | <p>b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0</p> | <p>A review of the MIS data and field reports from LLGs revealed that the LG entered up to -date data from LLG into MIS as indicated below</p> <p>MIS data for FY 2022/2023</p> <table border="1" data-bbox="938 1451 1406 1937"> <thead> <tr> <th>MIS</th> <th>Target</th> </tr> </thead> <tbody> <tr> <td>Farmer Field School 4</td> <td>3</td> </tr> <tr> <td>Number of farm visits 74</td> <td>85</td> </tr> <tr> <td>Number of awareness(leaders) 9</td> <td>6</td> </tr> <tr> <td>Number of awareness (farmers) 8</td> <td>4</td> </tr> <tr> <td>Number of irrigation demos 1</td> <td>1</td> </tr> </tbody> </table> | MIS | Target | Farmer Field School 4 | 3 | Number of farm visits 74 | 85 | Number of awareness(leaders) 9 | 6 | Number of awareness (farmers) 8 | 4 | Number of irrigation demos 1 | 1 | 1 |
| MIS | Target | | | | | | | | | | | | | | | |
| Farmer Field School 4 | 3 | | | | | | | | | | | | | | | |
| Number of farm visits 74 | 85 | | | | | | | | | | | | | | | |
| Number of awareness(leaders) 9 | 6 | | | | | | | | | | | | | | | |
| Number of awareness (farmers) 8 | 4 | | | | | | | | | | | | | | | |
| Number of irrigation demos 1 | 1 | | | | | | | | | | | | | | | |

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| 6 | <p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> | <p>c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0</p> | <p>Quarterly supervision and monitoring reports detailing information on newly irrigated land, functionality of irrigation equipment installed, complimentary services and farmer expression of interest were availed as indicated below</p> | 1 |
| | <p>Maximum score 6</p> | | <p>Q1 report was compiled by SAE and endorsed by CAO on 29th September 2022</p> | |
| | | | <p>Q2 report was compiled by SAE and endorsed by CAO on 5th January 2023</p> | |
| | | | <p>Q3 report was compiled by SAE and endorsed by CAO on 4th April 2023</p> | |
| | | | <p>Q4 report was compiled by SAE and endorsed by CAO on 30th June 2023</p> | |

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| 6 | <p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> | <p>d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0</p> | <p>The LG provided documentary evidence for the development of PIPs for the lowest performing LLGs namely Buwenge S/C and Busede S/C through a report endorsed by CAO on 3rd August 2022. The performance issues noted included;</p> | 1 |
| | <p>Maximum score 6</p> | | <ul style="list-style-type: none"> • Poor quality phones used by field extension staff which were not compatible with applications required for the program i.e. Irrtrack | |
| | | | <ul style="list-style-type: none"> • Lack of knowledge on use of Irrtrack application by some field extension staff | |
| | | | <ul style="list-style-type: none"> • Inadequate skills and knowledge on FFS operations by extension staff | |

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| 6 | <p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p> | <p>ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0</p> | <p>Implementations of PIPs were undertaken by the LG as evidenced through a report endorsed by CAO on 30th June 2023. Implementations undertaken in the lowest performing LLGs like Busede S/C, Kakira TC and Mafubira S/C included;</p> <ul style="list-style-type: none"> • Modern phone tablets were procured for 4 extension staff on 6th/09/2022 • Hands on training of field extension staff in Irrtrack was conducted by the SAE on 7th/09/2022 • 5 extension staff were seconded for training on FFs at the National farmers' leadership Centre at Kampiringisa held on 26th March 2023 | 1 |
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Human Resource Management and Development

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| 7 | <p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> <p>Maximum score 6</p> | <p>a) Evidence that the LG has:</p> <p>i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0</p> | <p>From the budget and work plan for current FY 2023/2024 approved on 30th June 2023 on page 50, the LG budgeted UGX 946,996,000 for 18 extension workers</p> <p>The LG deployed extension staff as per the staff register for Agriculture extension staff to LLGs for current FY 2023/2024 dated 30th June 2023</p> | 1 |
| 7 | <p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> <p>Maximum score 6</p> | <p>ii Deployed extension workers as per guidelines score 1 or else 0</p> | <p>The LG deployed extension staff as per the staff register for Agriculture extension staff to LLGs for current FY 2023/2024 dated 30th June 2023 for instance;</p> <ol style="list-style-type: none"> 1. At Buwenge T/C, Mukelezi Juma was working as (Assistant Animal Husbandry Officer). 2. At Buwenge S/C, Ataliba Sarah was working as (Animal Husbandry Officer). 3. At Busede S/C Wafula David (Animal Husbandry Officer) and Nyiro Francis (Assistant Fisheries Officer) recorded attendance and were present on station on 5/3/2023 | 1 |

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines

Maximum score 6

b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0

Three LLGs of Buwenge T/C, Busede and Buwenge S/C were visited on 15/12/2023. Evidence showed that the positions of the extension workers filled was accurate as indicated below;

- Mukelezi Juma was working as (Assistant Animal Husbandry Officer) and was deployed in Buwenge T/C.

- Ataliba Sarah was working as (Animal Husbandry Officer) was deployed in Buwenge S/C.

- Wafula David (Animal Husbandry Officer) and Nyiro Francis (Assistant Fisheries Officer) recorded attendance and were present on station on 5/3/2023 .

2

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines

Maximum score 6

c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0

Three LLGs of Buwenge T/C Busede and Buwenge S/C were visited on 15/12/2023. Evidence showed that the staff lists with extension workers were displayed on the noticeboards.

For instance a staff list for Busede S/C dated 30/6/2023 had 4 extension workers pinned on the notice board namely;

- Wafula David (Animal Husbandry Officer)

- Nyiro Francis (Assistant Fisheries Officer)

- Kizito Stephen (Veterinary Officer)

- Kategere Robert (Agricultural Officer)

2

Performance management: The LG has appraised, taken corrective action and trained Extension Workers

Maximum score 4

a) Evidence that the District Production Coordinator has:

i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0

Evidence from the appraisals reports for extension workers indicated that one out of ten of them was appraised beyond the set timelines with more details below:

1. Muleekezi Jumah, (Assistant Vet. Officer) at Buwenge T/C was appraised by Kyebogola Stuart, (AO) on 27/6/2023

2. Kapiro Harman, (Vet. Officer) at Butagaya S/C was appraised by Kakaire Emmanuel, (SA) on 17/6/2023

3. Nyiro Francis, (Assistant Fisheries Officer) at Busede S/C was appraised by Kategere Robert, (AO) on 30/6/2023

4. Kategere Robert, (AO) at Busede S/C was appraised by Daniel Butamanya, (Assistant Chief Administrative Officer) on 30/6/2023

5. Wafula David, (Assistant Vet. Officer) at Busede S/C was appraised by Kizito Stephen, (Veterinary Officer) on 25/6/2023

6. Isabirye Andrew Mukisa, (Fisheries Officer) in the Production department was appraised by Walugada Michael (Senior Fisheries Officer) on 30/6/2023

7. Biwoye Victor Lillian, (Fisheries Officer) at Kakira T/C was appraised by Nakayenze Barbra, (SAS) on 27/6/2023.

8. Bagaga Henry, (Assistant Agricultural Officer) at Buyenge T/C was appraised by Nsaja Nicholas, (Veterinary Officer) on 27/6/2023

9. Kagwa Shaphan, (AO) at Buwenge S/C was appraised by Buyinza Sula (SAS) on 30/6/2023

10. Ataliba Sarah, (Assistant Veterinary Officer) at Buwenge S/C was appraised by Waiswa Ezekel, (Senior Veterinary Officer) on 13/7/2023.

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| 8 | Performance management: The LG has appraised, taken corrective action and trained Extension Workers | a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0 | No evidence availed at the time of assessment | 0 |
| Maximum score 4 | | | | |
| 8 | Performance management: The LG has appraised, taken corrective action and trained Extension Workers | b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0 | The LG provided evidence to show that training activities were conducted as per the reports indicated below; Training report for LLGs extension staff on online applications dated 21st December 2022 compiled by the SAE Training report of extension field staff on technical backstopping dated 25th November 2022 Training report on capacity building of extension staff on FFS concept as relevant extension approach in irrigation agronomy dated 5th April 2023 compiled by the Senior Agricultural Engineer | 1 |
| Maximum score 4 | | | | |
| 8 | Performance management: The LG has appraised, taken corrective action and trained Extension Workers | ii Evidence that training activities were documented in the training database: Score 1 or else 0 | A training data base was availed and reviewed by the assessment team and last updated on 28th June 2023. Trainings documented during last FY 2022/2023 included; Hands on training for the extension staff on use of the Irritrack application Training on effective bio-slurry field application Training on FFS concepts Training on design and layout of msi Training on soil sampling and testing techniques | 1 |
| Maximum score 4 | | | | |

Management, Monitoring and Supervision of Services.

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| 9 | <p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0</p> | <p>From the approved supplementary budget for current FY 2023/2024, total allocation for MSI was UGX 354,612,461 and appropriated as follows</p> <p>Capital development was UGX 265,959,346 representing 75% (265,959,346/354,612,461x100)</p> <p>Complimentary services was UGX 88,653,115 representing 25% (88,653,115/354,612,461 x100)</p> | 2 |
| | <p>Maximum score 10</p> | | | |
| 9 | <p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p> | <p>From the approved budget for current FY 2023/2024, total allocation for MSI complementary services was UGX 88,653,115 and appropriated as follows</p> <p>Enhancing LG capacity to support irrigated agriculture (25%) UGX 17,730,624</p> <p>a. Awareness raising of local leaders (12.5%) UGX 8,865,312</p> <p>b. Procurement, monitoring & supervision (12.5%) UGX 8,865,312</p> <p>Enhancing farmer capacity for uptake of microscale irrigation (75%) UGX 70,922,491</p> <p>{Awareness raising of formers (13,297,966), farm visits (17,730,623), demonstration sites (8,865,312), farmer field schools (16,573,133), Contract staff (14,450,457)}</p> | 2 |
| | <p>Maximum score 10</p> | | | |
| 9 | <p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p> | <p>The LG provided evidence as extracted from the Jinja DLG Annual budget and workplan for current FY 2023/2024 page 50 approved by CAO on 30th June 2023, LG budgeted UGX 180,000,000 for co funding</p> | 2 |
| | <p>Maximum score 10</p> | | | |

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| 9 | <p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p> | <p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p> | <p>From the budget performance report for previous FY 2022/2023, page 52 approved by CAO on 31st August 2023</p> <p>Total amount spent on supply and installation of 26 msi equipment was UGX 503,415,152</p> <p>Amount raised from farmer co funding was UGX 125,853,788 representing 25% of total amount spent as per the guidelines</p> | 2 |
| 9 | <p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p> | <p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p> | <p>The LG provided evidence according to minutes of the DTPC meeting held on 6th June 2023 at the CAO's boardroom under minute 07/06/2023. The DPO shared about the available co-funding options and the percentages the farmers would pay depending on the preferred installation i.e., 25% of the cost for solar- powered system and 75% of the cost for petrol powered system and a value cap of the subsidy of UGX 18,000,000 for solar pump system and UGX 5,000,000 for petrol pump system.</p> | 2 |

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| 10 | Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines | a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.) | Installation of the first batch of 7 msi equipment was completed on 20th December 2022, monthly monitoring and supervision started in January 2023 and subsequent reports were prepared for the period ending 30th June 2023. These included; | 2 |
| | Maximum score 8 | <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 | Supervision and monitoring report for January dated 30th January 2023 indicating 7 installations were monitored | |
| | | <ul style="list-style-type: none"> • 70-89% monitored score 1 | Supervision and monitoring report for February dated 28th February 2023 indicating 9 installations were monitored | |
| | | Less than 70% score 0 | Supervision and monitoring report for March dated 4th April 2023 indicating 9 installations were monitored | |
| | | | Supervision and monitoring report for April dated 2nd May 2023 indicating 9 installations were monitored | |
| | | | Supervision and monitoring report for May dated 30th May 2023 indicating 14 installations were monitored | |
| | | | Supervision and monitoring report for June dated 29th June 2023 indicating 30 installations were monitored | |
| 10 | Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines | b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0 | The assessment team interviewed beneficiary farmers Okello Paul (Mafubira S/C), Milly Muwanguzi (Kakira T/C) and Kisakye Bess (Kakira T/C) which revealed they were knowledgeable on equipment operation and maintenance | 2 |
| | Maximum score 8 | | More evidence was captured in the report for training of farmers dated 9th February 2023 compiled by the SAE | |

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| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p> | <p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p> | <p>A copy of supervision report compiled by Senior Agricultural Engineer and signed by CAO on 51h May 2023 was reviewed by the assessment team showing evidence that the LG provided hands on support to LLG extension workers</p> <p>Also interviews with sampled extension workers were conducted and revealed that LG provided hands-on support to Lower extension workers. The sampled extension workers included;</p> <ol style="list-style-type: none"> 1.Sande Jerom, Agriculture Officer Butagaya Subcounty 2.Kategere Robert, Agriculture Officer at Busede Sub County 3. Kyebogola Stewart, Agriculture officer at Buwenge Sub County | 2 |
| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p> | <p>d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0</p> | <p>The LG established and ran farmer field Schools as per the reports indicated below;</p> <p>Report on establishment of FFS Lwanyama village, Buwenge T/C dated 10th October 2022</p> <p>Report on establishment of FFS at Busede S/C dated 28th November 2022</p> <p>Report on establishment of FFS at Buwenge Sub County dated 7th January 2023</p> | 2 |
| 11 | <p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p> | <p>a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0</p> | <p>The LG availed evidence to the assessment team to show that activities to mobilise farmers were conducted in form of;</p> <p>Report on linkage workshops for farmers and financial institutions dated 26th May 2023</p> <p>Report on farmer field day on Demonstration sites dated 23rd January 2023, where 120 farmers participated</p> <p>Report on awareness raising of farmers on msi dated 11th November 2022, where 60 farmers participated</p> | 2 |

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| 11 | <p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p> | <p>b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0</p> | <p>The LG provided evidence that District Staff and political leaders were trained on MSI in form of training reports, examples of reviewed reports by the assessment team included;</p> <p>Report on awareness raising of local leaders for LLGs on MSI dated 17th February 2023 and the participants included, SAs, CDOs, LC III chairpersons and their executives, Giso, parish chiefs etc</p> <p>Training report of the District Technical and Political leaders on MSI awareness raising dated 17th November 2022 and the participants included Heads of Departments, District Executive Committee, Diso, RDC, CAO, water officer</p> | 2 |
|----|--|--|--|----------|

Investment Management

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| 12 | <p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p> | <p>a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0</p> | <p>The assessment reviewed the assets register for production department which was last updated on 30th June 2023 and the following MSI equipment at the 23 sites were included;</p> <p>Solar powered irrigation equipment (30)</p> <p>10,000L plastic tanks (15)</p> <p>HDPE pipes and connections</p> <p>23 drag horses</p> <p>300w solar panels (30)</p> | 2 |
| 12 | <p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p> | <p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p> | <p>The assessment team reviewed data on Irrtrack/MIS and the current status of farmers EOIs was 1023 successful out of total submission 1148 and this was last updated on 13th December 2023. Farmer Batambuze Ephraim Unique N0. JINJA/2023-12-13/M/71131 Mafubira Sub County was the last applicant entered in the database</p> | 2 |

| | | | | |
|----|---|--|--|---|
| 12 | <p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p> | <p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p> | <p>There was evidence to show that the LG carried out 74 farm visits as indicated in the following reports</p> <p>Farm visit report for farmers with EOIs compiled by Senior Agricultural Engineer dated 30th November 2022 showing 74 farmers were visited</p> | 2 |
| 12 | <p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p> | <p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p> | <p>A visit/check on the various public notice boards, namely production department, Kakira T/C, Busede S/C, Buwenge T/C a list with 21 eligible farmers was displayed on the notice board. Therefore, LG was compliant</p> | 2 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p> | <p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p> | <p>There was evidence for incorporating MSI systems in the unpagged current financial projects plan dated 24th May 2023.</p> <p>Microscale irrigation equipment of Ugx 936,319,676.</p> | 1 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p> | <p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p> | <p>There was evidence of an invitation to bid to the prequalified suppliers by MAAIF on 9th March 2023.</p> <p>The prequalified suppliers were as shown below;</p> <p>M/s. NEC AGRO SMC Ltd</p> <p>M/s. Karf Aqua Engineering Solutions Ltd</p> <p>M/s. Davis and Shirtliff</p> <p>M/s. W & S Consult International</p> <p>M/s. Innovation Africa Ltd.</p> | 2 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p> | <p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p> | <p>There was evidence for contracts committee selection of the equipment supplier based on set criteria under Min. 00027 / DCC / 2022-2023 on the 11th April 2023.</p> | 2 |

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| 13 | Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines | d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0 | The MSI systems were approved by the contracts committee still under Min . 00027 / DCC / 2022-2023 on the 11th April 2023. | 1 |
| Maximum score 18 | | | | |
| 13 | Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines | e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0 | M/s. KarfAqua Engineering Solution Ltd was the only responsive bidder and according to the evaluation process, the supplier met all the requirements plus his quotations were in line with the farmers budget interests, therefore on 11th April, 2023 signed a contract with the LG. | 2 |
| Maximum score 18 | | | | |
| 13 | Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines | f)Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0 | The assessment team sampled and visited 3 beneficiary farmer sites to verify whether the installed equipment were in line with the design output sheet, it was confirmed that the installed msi equipment was in line with the design output sheet, for instance | 2 |
| Maximum score 18 | | | At Okello Paul farm at Mafubira S/C, irrigated area was 0.9 acres, water source was stream, distance from source to irrigated land was 40m, solar powered surface pump was installed all as per the design output data | |
| | | | At Kisakye Bess farm at Kakira T/C, irrigated area was 2.5 acres, water source was Stream, distance from source to irrigated land was 25m, solar powered surface pump was installed all as per the design output data | |
| | | | At Muwanguzi Milly farm at Kakira T/C, irrigated area was 2 acres, water source was stream, distance from source to irrigated land was 30m, solar powered surface pump was installed all as per the design output data. | |

| | | | | |
|----|---|--|---|----------|
| 13 | <p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p> | <p>g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0</p> | <p>The LG provided evidence to show that regular technical supervision of MSI sites by relevant staff were conducted. This evidence was captured in the following reports;</p> <p>Report on routine inspection of sites with installed msi system in quarter 3 dated 31stMarch 2023 compiled by SAE</p> <p>Report on routine inspection of sites with installed msi system in quarter 4 dated 26th May 2023 compiled by SAE</p> | 2 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p> | <p>h) Evidence that the LG has overseen the irrigation equipment supplier during:</p> <p>i. Testing the functionality of the installed equipment: Score 1 or else 0</p> | <p>A review of the handover reports dated 20th December 2022, 25th March 2023 and 28th June 2023 showed that the DPO, SAE and PAO were on sites during testing for functionality</p> | 1 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p> | <p>ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0</p> | <p>A review of the handover reports dated 20th December 2022, 25th March 2023 and 28th June 2023 showed that the DPO, SAE and PAO were on site during handover of the equipment. Other District Officials present were Chairman LCV, RDC, CAO among others</p> | 1 |

| | | | | |
|----|---|--|--|---|
| 13 | <p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p> | <p>i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0</p> | <p>Review of payment vouchers for suppliers of MSI equipment confirmed that suppliers were paid within the specified timeframes</p> <p>Payment NO. 5860168 to Aqua Engineering Solutions Ltd amounting to UGX 14,455,000 the contractor submitted his request for payment on 8th June 2023 and payment was effected on 15th June 2023, after 4 working days which was within the timeframe</p> <p>Payment NO. 5860167 to Aqua Engineering Solutions Ltd amounting to UGX 22,751,580 the contractor submitted his request for payment on 8th June 2023 and payment was effected on 15th June 2023, after 4 working days which was within the timeframe</p> <p>Payment NO. 5860166 to Aqua Engineering Solutions Ltd amounting to UGX 26,331,700 the contractor submitted his request for payment on 8th June 2023 and payment was effected on 15th June 2023, after 4 working days which was within the timeframe</p> | 2 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p> | <p>j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0</p> | <p>Information for a complete procurement file for the supplies made the previous FY was not presented for assessment. records like delivery notes, goods received notes and LPOs plus agreements were not seen of files.</p> | 0 |

Environment and Social Safeguards

| | | | | |
|----|---|---|---|---|
| 14 | <p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p> | <p>a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0</p> | <p>There was display of grievance redress mechanism addressing Micro- Scale Irrigation grievances both at the District headquarters/ production department notice board and all visited LLGs notice boards namely; Kakira T/C, Busede S/C, Buwenge T/C.</p> | 2 |
|----|---|---|---|---|

| | | | | |
|----|--|---|--|---|
| 14 | <p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> | <p>b) Micro-scale irrigation grievances have been:</p> <p>i). Recorded score 1 or else 0</p> <p>ii). Investigated score 1 or else 0</p> <p>iii). Responded to score 1 or else 0</p> <p>iv). Reported on in line with LG grievance redress framework score 1 or else 0</p> | <p>The LG had no evidence of centralised grievance log for the complaints were recorded and there was no GRM for the aggrieved parties to know how and where the grievance could be reported and feedback.</p> | 0 |
| | <p>Maximum score 6</p> | | | |
| 14 | <p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> | <p>b) Micro-scale irrigation grievances have been:</p> <p>ii. Investigated score 1 or else 0</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p> | <p>There was no centralised grievance log for the complaints where reported grievances were recorded for further investigation.</p> | 0 |
| | <p>Maximum score 6</p> | | | |
| 14 | <p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> | <p>b) Micro-scale irrigation grievances have been:</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p> | <p>There was no GRM availed to show the procedure of how the grievances were handled and responded to.</p> | 0 |
| | <p>Maximum score 6</p> | | | |
| 14 | <p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> | <p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p> | <p>The grievances were not reported in lined with the GRM/Framework since the LG did not have the GRM.</p> | 0 |
| | <p>Maximum score 6</p> | | | |

Environment and Social Requirements

Safeguards in the delivery of investments

Maximum score 6

a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.

score 2 or else 0

MoU for MSI installation signed between Kibumba Prisca (Beneficiary farmer) of Buwenge T/C and CAO representing Jinja DLG on 26th May 2023

MoU for MSI installation signed between Tenywa Peter (Beneficiary farmer) of Busede S/C and CAO representing Jinja DLG on 26th May 2023

MoU for MSI installation signed between Batwala James (Beneficiary farmer) of Buwenge T/C and CAO representing Jinja DLG on 26th May 2023

MoU for MSI installation signed between Busede Seed School (host farmer) of Busede S/C and CAO representing Jinja DLG on 26th May 2023

MoU for MSI installation signed between Kisakye Bess (Beneficiary farmer) of Kakira T/C and CAO representing Jinja DLG on 26th May 2023

MoU for MSI installation signed between Sande Jeroum (Beneficiary farmer) of Butagaya sub-county and CAO representing Jinja DLG on 26th May 2023

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|----|--|--|--|----------|
| 15 | Safeguards in the delivery of investments Maximum score 6 | <p>b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.</p> <p>i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0</p> | <p>Costed ESMP of UGX.500,000 under bill No.2: item 2.19: environmental protection and water source protection for installation of the micro-scale irrigation equipment at for each farm site of Muwanguzi Milly'farm, Ibanda Christine's farm, Bujanga Rebecca's farm</p> <p>contractor: M/S Karf Aqua engineering solutions Ltd.</p> <p>Costed ESMP of UGX. 750,000 under bill No.2: item 2.19: environmental protection and water source protection for installation of the micro-scale irrigation equipment at Kisakye Bess' farm in Kakira T/C</p> <p>Contractor: M/S Karf Aqua engineering solutions Ltd.</p> <p>Costed ESMP of UGX. 900,000 under bill No.2: item 2.19: environmental protection and water source protection for installation of the micro-scale irrigation equipment at Tenywa Peter's' farm in Busede S/C</p> <p>contractor: M/S Karf Aqua engineering solutions Ltd.</p> | 1 |
| 15 | Safeguards in the delivery of investments Maximum score 6 | <p>ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0</p> | <p>Monitoring reports for the installation of micro-scale irrigation equipment at 39 farm sites in the sub-counties and town councils of; Busede S/C, Butagaya S/C, Kakira T/C, Buyengo S/C and Buwenge T/C with recommendations such as back filling of gullies and eroded areas, sensitization of the farmers on the proper use of chemicals and waste management of the used containers prepared by the senior Environment officer and DCDO on 3rd/06/2023.</p> | 1 |

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|----|--|--|---|----------|
| 15 | Safeguards in the delivery of investments Maximum score 6 | iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0 | E&S certificate issued for the installation of Micro-scale irrigation equipment at Bikumbi Ashiraf's farm Environment officer certified works for payment on 8th/06/2023 and payment was made on 15th/06/2023. Contractor: M/S Karf Aqua engineering solutions Ltd. | 1 |
| | | | E&S certificate issued for the installation of Micro-scale irrigation equipment at Tenywa Peter's farm Environment officer certified works for payment on 7th/06/2023 and payment was made on 15th/06/2023. Contractor: M/S Karf Aqua engineering solutions Ltd. | |
| | | | E&S certificate issued for the installation of Micro-scale irrigation equipment at Ibanda Christine's farm Environment officer certified works for payment on 12th/06/2023 and payment was made on 15th/06/2023. contractor: M/S Karf Aqua engineering solutions Ltd. | |
| 15 | Safeguards in the delivery of investments Maximum score 6 | iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0 | There was no evidence availed of the CDO certifying works prior to payment of the contractor for the FY 2022/2023. | 0 |

**Crosscutting Minimum
Conditions**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|---|---|---|--------------|
| Human Resource Management and Development | | | | |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0 | Mubirwa Paul (CFO) was substantively appointed by CAO on 8/09/2021 under MIN NO.119/JDSC/2021 | 3 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | b. District Planner/Senior Planner, score 3 or else 0 | The position of District Planner wasn't substantively filled and there was no evidence of a seconded staff from the Central Government for that position. However, Nabaggala Jalia, a substantive Senior Planner appointed on 1/6/2018 under Min. No. 272/JDSC/2018 was the Ag. District Planner assigned by CAO effective 15/02/2023. | 0 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | c. District Engineer/Principal Engineer, score 3 or else 0 | The position of District Engineer was not substantively filled and there was no seconded staff from the Central Government for that position. However, Mwembe Robert, a substantive Senior Civil Engineer appointed on 16/5/2014 under Min. No. 307/JDSC/2013 was the Ag. District Engineer assigned by CAO effective 25/09/2023. | 0 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0 | Baruzalire Fredrick (DNRO) was substantively appointed by CAO on 18/12/2020 under MIN NO. 249/JDSC/2020. | 3 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | e. District Production Officer/Senior Veterinary Officer, score 3 or else 0 | Dr. Kasadha Tom Waimaga (DPO) was substantively appointed by CAO on 31/05/2018 under MIN NO. 245/JDSC/2018. | 3 |

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| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | f. District Community Development Officer/Principal CDO, score 3 or else 0 | Kyangwa Joab Ivan (DCDO) was substantively appointed by CAO on 11/04/2015 under MIN NO. 216/JDSC/2016. | 3 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0 | The District Commercial Officer (Muganza James) was substantively appointed by CAO on 5/01/2019 under MIN NO. 357/JDSC/2019. | 3 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0. | The position of Senior Procurement Officer was substantively filled by Gulaale Fred appointed by CAO on 25/07/2008 under MIN NO. 45 of 2008. | 2 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0 | The position of Procurement Officer was substantively filled by Nansasi Kaliga Christine appointed by CAO on 14/06/2011 under MIN NO. 70/JDSC/2011 | 2 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | i. Principal Human Resource Officer, score 2 or else 0 | Mwere Robinah (PHRO) was substantively appointed by CAO on 17/06/2005 under MIN NO. 72of 2005. | 2 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | j. A Senior Environment Officer, score 2 or else 0 | Maganda Moses (Senior Environment Officer) was substantively appointed by CAO on 19/03/2018 as was directed by MIN NO. 156/JDSC/2018. | 2 |

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|---|---|---|---|---|
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | k. Senior Land Management Officer /Physical Planner, score 2 or else 0 | Waiswa Fred (Senior Lands Management Officer) was substantively appointed by CAO on 17/12/2017 under MIN NO. 440/JDSC/2018. | 2 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | l. A Senior Accountant, score 2 or else 0 | Kwesiga Garshom (Senior Accountant) was substantively appointed by CAO on 26/9/2017 as was directed MIN NO. 276/JDSC/2017. | 2 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0 | Bulyerali James Waiswa was substantively appointed as (District Internal Auditor) by CAO on 16/04/2014 under MIN NO. 209/JDSC/2012. | 2 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0 | Waibi Fredrick (PHRO-DSC) was substantively appointed by CAO on 09/05/2017 under MIN NO. 118/JDSC/2017. | 2 |

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).

Jinja DLG had all the positions of SAS and Town Clerks formerly appointed as shown below;

1. Waiswa Henry Munyirwa (Town Clerk) Buwenge T/C was substantively appointed by CAO on 6/06/2022 under MIN NO. 147/JDSC/2022

2. Magesesu Moses (Town Clerk) Kakira TC was substantively appointed by CAO on 18/05/2018 CR/160/1 under MIN NO. 236/JDSC/2018

3. Kakaire Emmanuel (SAS) Butagaya S/C was substantively appointed by CAO on 24/03/2022 under MIN NO. 87/JDSC/2022

4. Akwehaire Stephen (SAS) Busede S/C was substantively appointed by CAO on 19/05/2015 under MIN NO. 563/JDSC/2015

5. Buyinza Sula (SAS) Buwenge S/C was substantively appointed by CAO on 19/03/2018 under MIN NO. 155/JDSC/2018

6. Gulaale Davis (Town Clerk) Buyengo T/C was substantively appointed by CAO on 20/11/2023 under MIN NO. 113/JDSC/2023.

7. Mageseso Moses (Town Clerk) Kakira T / C was substantively appointed by CAO on 18/05/2018 under MIN NO. 236/JDSC/2018

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

Jinja DLG had 3 positions Community Development Officers and 3 Senior Community Development Officers substantively filled however, one of them was in acting capacity as indicated below;

1. Nabirye Colleta, SCDO (Buyengo T/C) was substantively appointed by CAO on 1/6/2023 under MIN NO. 68/JDSC/2023

2. Anonya Agatha, CDO (Busede S/C) was substantively appointed by CAO on 21/4/2022 under MIN NO. 114/JDSC/2022 (1)

3. Naigaga Resty, CDO (Buwenge S/C) was substantively appointed by CAO on 13/04/2021 under MIN NO. 47/JDSC/2021

4. Nankwanga Diana (SCDO) Buwenge T/C was substantively appointed by CAO on 13/01/2022 CR/161/1 under MIN NO. 32/JDSC/2022

5. Babirye Jane (SCDO) Kakira T/C was substantively appointed by CAO on 11/04/2022 under MIN NO. 100/JDSC/2022

6. Tenywa Abdul, CDO Butagaya S/C was substantively appointed by CAO on 21/4/2022 under MIN NO. 114/JDSC/2022(2). He was assigned additional duties for Ag. SDO for Namagera T/C on 7/11/2023.

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

Jinja DLG had 7 positions Senior Assistant Accountant or Assistant Accountant substantively filled as indicated below;

1. Katumba Christine (SAA) Busede S/C was substantively appointed on 28/12/2005 under MIN NO. 182(iv) b of 2005;

1. Tamusasira Hajira (AA) Buyengo S/C was substantively appointed on 5/4/2015 under MIN NO. 428/JDSC/2015(2).

2. Nanzizi Samson (SAA) Buyengo T/C was substantively appointed on 9/05/2017 under MIN NO. 50/JDSC/2017 (A)

3. Tibenkana Moses, (SAA) at Butagaya S/C was substantively appointed on 28/12/2005 under MIN NO. 182(viii) b of 2005;

4. Buzaare Kagwa Wilson, (SAA) was substantively appointed on 8/02/2018 under MIN NO. 35/JDSC/2018.

5. Mulaavu Baliseka Peter, (Senior Finance Officer) at Kakira T/C was substantively appointed on 31/05/2006 under MIN NO. 34/DSC/2006.

6 . Namutosi Justine (Assistant Accountant) Buwenge S/C was substantively appointed by CAO on 21/04/2022 CR/156/1 under MIN NO. 113/JDSC/2022 (2)

7. Mpaata Swaibu (Assistant Accountant) Busede S/C was substantively appointed on 21/04/2022 under MIN. NO. 113/JDSC/2022 (1).

Environment and Social Requirements

Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.

Maximum score is 4

If the LG has released 100% of funds allocated in the previous FY to:

a. Natural Resources department,

score 2 or else 0

There was evidence that the LG released 100% of the funds allocated to the Natural Resources Department in the previous FY2022/23, the amount warranted was UGX. 383,076,548 and the department received 100% of the warranted amount UGX. 383,076,548 as indicated on page 15 of the draft financial statement ended 30th/06/2023 FY 2022/23 based on the services voted approved by the CAO on 30th/08/2023.

| | | | | |
|---|---|---|---|---|
| 3 | Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. | If the LG has released 100% of funds allocated in the previous FY to: | There was evidence that the LG released 100% of the funds allocated to the Community Based Services Department in the previous FY2022/23, the amount warranted was UGX. 196,908,237 and the department received 100% of the warranted amount UGX. 196,908,237 as indicated on page 15 of the draft financial statement ended 30th/06/2023 FY 2022/23 based on the services voted approved by the CAO on 30th/08/2023. | 2 |
| | Maximum score is 4 | b. Community Based Services department. | | |
| | | score 2 or else 0. | | |
| 4 | Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works. | a. If the LG has carried out Environmental, Social and Climate Change screening, | There was no evidence presented for the screening of the DDEG project which was of the construction of the new administration block where the district headquarters will be relocated. | 0 |
| | Maximum score is 12 | score 4 or else 0 | | |
| 4 | Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works. | b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG), | The DDEG financed projects did not require ESIA's in reference to the National Environment Act 2019 under schedule 4 part 2 which consist of projects with simple environment and social measures and the minimal level of impacts requiring ESMPs. | 4 |
| | Maximum score is 12 | score 4 or 0 | | |
| 4 | Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works. | c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);; | There was no costed ESMP availed for the construction of the new administration block for the FY2022/23 phase. | 0 |
| | Maximum score is 12 | score 4 or 0 | | |

Financial management and reporting

| | | | | |
|---|--|--|--|----|
| 5 | Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY. | If a LG has a clean audit opinion, score 10; | The LG obtained Unqualified audit opinion on its operations during FY 2022/2023. | 10 |
| | Maximum score is 10 | If a LG has a qualified audit opinion, score 5 | | |
| | | If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0 | | |
| 6 | Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015). | If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g), | The District provided information to the PS/ST of MoFPED on the status of implementation of Auditor General's findings for FY 2021/2022 through a letter Ref. CR/251/1 of 24th/2/2023 and received on 28th/2/2023 by stamping. This was before the end of February as required by PFMA.112g. | 10 |
| | maximum score is 10 | score 10 or else 0. | | |
| 7 | Evidence that the LG has submitted an annual performance contract by August 31st of the current FY | If the LG has submitted an annual performance contract by August 31st of the current FY, | The Annual Performance Contract for FY 2023/2024 was submitted to MoFPED via PBS on 30th/6/2023 before August 31st. For this matter the LG was compliant. | 4 |
| | Maximum Score 4 | score 4 or else 0. | | |
| 8 | Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year | If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year, | The Annual Performance Report for FY 2022/2023 was submitted to MoFPED on 8th/8/2023, a date before August 31st as required thus the District was compliant. | 4 |
| | maximum score 4 or else 0 | score 4 or else 0. | | |

Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year

Maximum score is 4

If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,

score 4 or else 0.

All the four quarterly budget performance reports for FY 2022/2023 were submitted to MoFPED through PBS as follows: 1st Qrt. report submitted on 26th/10/2022, 2nd Qrt. report on 31st/1/2023, 3rd Qrt. on 27th/4/2023 and 4th Qrt. The report was submitted on 8th/8/2023. Since all the four reports were in by August, 2023, the District was compliant with this requirement.

**Education Minimum
Conditions**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|---|---|---|--------------|
| Human Resource Management and Development | | | | |
| 1 | New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. <i>The Maximum Score of 70</i> | a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0 | Jinja DLG had the position of District Education Officer substantively filled. The incumbent Mr. Baliraine Paul Mujagu was substantively appointed on 18th/12/2020 as was directed by DSC MIN No. 248/JDSC/2020. | 30 |
| 1 | New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. <i>The Maximum Score of 70</i> | b) All District/Municipal Inspector of Schools, score 40 or else 0. | The approved structure provided for five positions of the inspector of Schools; the senior inspector of Schools and 4 inspectors of schools and the assessment found all the five substantively appointed; 1. Kisambira Eria the Principal Inspector of Schools was substantively appointed on 23rd/04/2021 as was directed by DSC MIN No. 63/JDSC/2021; 2. Namuganza Sanyu the Inspector of Schools was substantively appointed on 21st/04/2022 as was directed by the DSC MIN No. 107/JDSC/2022 (1); 3 . Namuwanga Hajjira the Inspector of Schools was substantially appointed on 4th/05/2022 as was directed by DSC MIN No. 107/JDSC/2022 (2); 4. Mwrite Patrick Waako the Inspector of Schools was substantively appointed on 27th/06/2022 as was directed by DSC MIN No. 107/JDSC/2022 (3); 5. Kitamirike Charles the Inspector of Schools was substantively appointed on 27th/06/2022 as was directed by MIN No. 107/JDSC/2022 (4). | 40 |

Environment and Social Requirements

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

The Maximum score is 30

If the LG carried out:

a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

Environmental, Social and Climate Change Screening forms for the construction of twin staff house with 4 stances of line pit latrine and 4 shower rooms at;

1. Mawoiyo Salvation Army primary school in Buwenge sub-county

2. Lubani primary school in Namagera town council prepared on 28th/07/2022 by the senior environment officer and DCDO and costed ESMP of UGX. 2,000,000 for each construction site with anticipated impacts vegetation clearance, soil erosion and occupational hazards and mitigation measures limit vegetation clearance, replant vegetation upon completion of the project and provide workers with appropriate PPE.

Environmental, Social and Climate Change Screening form for the renovation of 2 blocks of 2 classrooms at Ntondo primary school in Buwenge sub-county.

Environmental, Social and Climate Change Screening for the construction of 5-stances of lined pit latrines at;

1. Kigalagala primary school in Busede sub-county

2. St. Matia Mulumba primary school in Buwenge sub-county

3. Namasiga primary school in Busede sub-county

4. Lumuli primary school in Butagaya sub-county.

All forms were prepared on 28th/07/2022 by the Senior Environment Officer and DCDO and costed ESMP of UGX. 2,000,000 for each site with anticipated impacts vegetation clearance, soil erosion and occupational hazards and mitigation measures limit vegetation clearance, replant vegetation upon completion of the project and provide workers with appropriate PPE.

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
b. Social Impact Assessments (ESIAs) ,
score 15 or else 0.

All the Education projects in the LG did not require ESIAs, this was in reference to the National Environment Act 2019 schedule 4, part 2 section (4) sub-section (d) which were small projects that required ESMPs after screening and had minimal impacts.

The anticipated impacts and Mitigation measures for the education projects were identified in the ESMPs.

The Maximum score is 30

**Health Minimum
Conditions**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|--|--|--|-----------|
| Human Resource Management and Development | | | | |
| 1 | New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. | a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0. | Dr. Nantamu Dyogo Peter (DHO) was substantively appointed by CAO on 2/05/2013 under MIN NO. 137/JDSC/2013. | 10 |
| | <i>Applicable to Districts only. Maximum score is 70</i> | | | |
| 1 | New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. | b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0 | The position of (ADHO-Maternal) was not substantively filled and there was no evidence of a seconded staff from central government. However, Magambo Isabirye Joash a substantive Senior Nursing Officer appointed on 23/04/2015 under MIN NO. 443/JDSC/2015 was also assigned extra duties for that position on 17/8/2023. | 0 |
| | <i>Applicable to Districts only. Maximum score is 70</i> | | | |
| 1 | New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. | c. Assistant District Health Officer Environmental Health, score 10 or else 0. | Bagagire Nathan (ADHO-Environmental) was substantively appointed by CAO on 22/02/2017 under MIN NO.19/JDSC/2017. | 10 |
| | <i>Applicable to Districts only. Maximum score is 70</i> | | | |
| 1 | New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. | d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0. | Were Edward (Senior Environmental Health Officer) was substantively appointed by CAO on 2/05/2018 under MIN NO. 187/JDSC/2018. | 10 |
| | <i>Applicable to Districts only. Maximum score is 70</i> | | | |
| 1 | New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. | e. Senior Health Educator, score 10 or else 0. | Mutiibwa Tonny (Senior Health Educator) was substantively appointed by CAO on 10/02/2023 under MIN NO. 43/JDSC/2023. | 10 |
| | <i>Applicable to Districts only. Maximum score is 70</i> | | | |

- 1 New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. f. Biostatistician, score 10 or 0. Baluka Sheila, (Biostatistician) was substantively appointed by CAO on 23/04/2015 under MIN NO. 455/JDSC/2015.

Applicable to Districts only.

Maximum score is 70

- 1 New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. g. District Cold Chain Technician, score 10 or else 0. Isabirye Mulain was the substantive District Cold Chain Technician appointed by CAO on 9/04/2015 under MIN NO. 268/JDSC/2015

Applicable to Districts only.

Maximum score is 70

- 1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.

Applicable to MCs only.

Maximum score is 70

- 1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. i. Principal Health Inspector, score 20 or else 0.

Applicable to MCs only.

Maximum score is 70

- 1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. j. Health Educator, score 20 or else 0

Applicable to MCs only.

Maximum score is 70

Environment and Social Requirements

| | | | | |
|---------------------|--|--|---|----|
| 2 | <p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> | <p>If the LG carried out: a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p> | <p>Environmental, Social and Climate Change Screening form for the fencing of Buwenge General hospital phase-1 in Buwenge sub-county with a costed ESMP of UGX.2,000,000 prepared by the senior environment officer and DCDO on 28th/07/2022</p> <p>Environmental, Social and Climate Change Screening for the construction of a twin staff house at Butagaya HCII in Butagaya sub-county phase-1with a costed ESMP of UGX.2,000,000 prepared by the senior environment officer and DCDO on 28th/07/2022</p> <p>Environmental, Social and Climate Change Screening for the renovation of an OPD block at Mutai HCII with a costed ESMP of UGX.2,000,000 prepared by the senior environment officer and DCDO on 28th/07/2022</p> <p>Environmental, Social and Climate Change Screening for the renovation of an OPD block at Kakira HCIII in kakira town council with a costed ESMP of UGX.2,000,000</p> | 15 |
| Maximum score is 30 | | | | |
| 2 | <p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> | <p>b. Social Impact Assessments (ESIAs) , score 15 or else 0.</p> | <p>There was no requirement for Environment and Social Impact Assessments (ESIAs) for the health projects, this was in reference to the National environment Act 2019 schedule 4, part 2 section (4) sub-section (e) of which categorized them as small projects that required ESMPs after screening and had minimal impacts.</p> <p>The environmental and social measures were identified and mitigated in the E&S screening form.</p> | 15 |
| Maximum score is 30 | | | | |

**Micro-scale Irrigation
Minimum Conditions**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|--|--|--|--------------|
| Human Resource Management and Development | | | | |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation <i>Maximum score is 70</i> | If the LG has recruited; a. the Senior Agriculture Engineer <i>score 70 or else 0.</i> | The position of Senior Agriculture Engineer was substantively filled by Mukaya Muhamudu appointed by CAO on 22/3/2019 as was directed by Min. No. 104/JDSC/2019. | 70 |

Environment and Social Requirements

New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.

Maximum score is 30

If the LG:
Carried out Environmental, Social and Climate Change screening score 30 or else 0.

Environmental, Social and Climate Change Screening form for the installation of Micro scale irrigation equipment at;

1. Kisakye Bess' farm in Wairaka "B" cell, Kakira town council
2. Batambuze Stephen's fam in namata village, Buyengo S/C
3. Muwanguzi Milly's farm in Walumbe village Kakira town council
4. Tenywa Peter's farm in Nalinaibi village, Busede S/C
5. Gwali Samson's demonstration site in Rwanyama village Buyengo S/C
6. Kibumba Prisca's farm in Igombe village, Buwenge S/C
7. Dhamusanga's farm in Kibundaire village, Butagaya S/C
8. Busede SEED school (% mawanda Moses - Agriculture teacher) demonstration site in Busede S/C
9. Busede youth group (C/O Mutebi Gerald group chairperson) demonstration site in kasita village, Busede S/C
10. Bikumbi Ashiraf's farm in Mpumwire village, Butagaya S/C
11. Tibamuleka Alex's farm in Kadiba village, Buwenge S/C were 11. prepared by the senior Environment officer and senior CDO on 4th/10/2022 to 16th/12/2022.

The senior Environment officer and DCDO on 16th/09/2022 prepared a costed ESMP of UGX. 500,000 for each of the 10 farm sites on 19th/09/2022 and impacts identified included; contamination of water sources, open pits creating breeding grounds for mosquitoes, soil erosion, silting of the wetlands and waste generation.

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|--|---|---|--------------|
| Human Resource Management and Development | | | | |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i> | a. 1 Civil Engineer (Water), score 15 or else 0. | Kyombo Alex Fredrick (Civil Engineer-Water) was substantively appointed by CAO on 13/01/2022 under MIN NO. 36/JDSC/2022. | 15 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i> | b. 1 Assistant Water Officer for mobilization, score 10 or else 0. | The position of Assistant Water Officer for mobilization was filled on secondment by CAO. Babirye Jane, a substantive SCDO appointed on 6/12/2022 under Min.No. 100/JDSC/2022 was assigned extra duties of Assistant Water Officer for mobilization on 6/12/2017. | 10 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i> | c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0. | The position of Assistant Engineering Officer was substantively filled by Waiswa Peter appointed on 27th March, 2013 as was directed by Min. No. 77/JDSC/2013. | 10 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i> | d. 1 Natural Resources Officer, score 15 or else 0. | The position of Natural Resources offices was not provided for as per the staff establishment structure dated 29/3/2021. The structure instead provided for the Head Natural Resources (Baluzarile Fredrick) who was substantively appointed by CAO on 18/12/2020 under Min. No.249/JDSC/2020. | 15 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i> | e. 1 Environment Officer, score 10 or else 0. | Gidudu Patrick, (Environment Officer) was substantively appointed by CAO on 22/03/2019 under MIN NO. 102/JDSC/2019. | 10 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i> | f. Forestry Officer, score 10 or else 0. | Namususwa Zakia, (Forestry Officer) was substantively appointed by CAO on 22/03/2019 under MIN NO.101/JDSC/2019. | 10 |
| Environment and Social Requirements | | | | |
| 2 | | | | 10 |

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

If the LG:

a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.

Screening form for the extension of piped water system from Nsozibiri to Lwitamakoli in Buyengo town council and a costed ESMP of UGX. 15,000,000 which identified impacts such as vegetation clearance along the pipe line, traffic disruption in areas where the water pipes cross the road and destruction of crops prepared by the senior environment officer and the DCDO on 28th/07/2022.

Screening form for the construction of 4-stances of water borne toilet with 2 bathrooms at Namaganga rural growth centre in Busede sub-county and costed ESMP of UGX. 2,000,000 identified impacts such as vegetation clearance, soil erosion and generation of construction waste prepared by the senior environment officer and the DCDO on 28th/07/2022.

Screening forms for the drilling, casting and installation of 6 deep well boreholes at;

1. Hamza Gukina land in Budoma village, Busede sub-county

2. Magoba Evelyn landin Buye village, Buwenge sub-county

3. Kibwika Jamiru Land in Kibundaire-Budaga village, Butagaya sub-county

4. Akalya land in Nabulagala village, Buyengo sub-county

5. Sizomu Samuel land in Kiwagama village, Butagaya sub-county

6. Kyangwa David Moses land in Waibuga village, Butagaya sub-county

Costed ESMPs of UGX. 2,000,000 for each borehole site impacts and mitigation measures identified such as; vegetation clearance, solid waste generation, crop destruction and soil and noise pollution. replant trees to replace cut trees and regrass site dig up deep and large soak pits were dully prepared by the Senior CDO and senior Environment Officer on 28th/07/2022.

| | | | | |
|---|---|--|--|-----------|
| 2 | Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects | b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0. | The water projects at the LG did not require Environment and Social Impact Assessments (ESIAs) in reference to the National Environment Act 2019 schedule 4, part 2 section (3a) which were categorised as small projects that required formulation of ESMP after screening and had minimal impacts. The Impacts were identified and mitigation measures were suggested in the ESMPs. | 10 |
| 2 | Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects | c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0. | The LG never undertook a piped water system project which required an abstraction permit. For the projects undertaken that involved drilling, casting and installation of 6 deep borehole, a drilling permit as a requirement from the contractor was obtained shown below; M/S KLR Uganda Ltd was contracted to drill and install 6 deep well boreholes. A drilling permit of number KAM 47/DP-00662/2022/RR issued to M/S KLR Uganda Ltd on 24th/05/2022 by the Director of Water development Eng. Joseph Oriono Eyatu valid from 1st/07/2022 to 30th/06/2023. | 10 |