



LGMSD 2022/23

Adjumani District

(Vote Code: 501)

Assessment	Scores
Crosscutting Minimum Conditions	85%
Education Minimum Conditions	100%
Health Minimum Conditions	90%
Water & Environment Minimum Conditions	100%
Micro-scale Irrigation Minimum Conditions	100%
Crosscutting Performance Measures	68%
Educational Performance Measures	70%
Health Performance Measures	73%
Water & Environment Performance Measures	82%
Micro-scale Irrigation Performance Measures	77%

**Crosscutting
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): If so: Score 4 or else 0 	<p>According to page 2 of the LG Budget estimates for FY2022/2023. The LG Budgeted for UGX123,508,000 which was planned for completion and paying balances for construction of Adropi subcounty headquarters and pachara subcounty headquarters. Both the headquarters were completed and being occupied by several offices including office of the subcounty chiefs, planning departments, planning and finance departments and main office receptions. All the investments were functional and utilized as per their main purposes.</p>	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> By more than 5%, score 3 1 to 5% increase, score 2 If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>The average score in the overall LLG performance assessment was 0% in 2022 as indicated with a symbol of N/A or Not applicable on the matrix shared by the OPM meaning there was no assessment in 2022. The LG score in 2023 was 77%. This implied that there was no base data for the comparison hence a score of zero.</p>	0
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> If 100% the projects were completed : Score 3 If 80-99%: Score 2 If below 80%: 0 	<p>According to page 2 of the LG Budget estimates for FY2022/2023. The LG Budgeted for UGX123,508,000 which was planned for completion and paying balances for construction of Adropi subcounty headquarters and pachara subcounty headquarters. Both the headquarters were completed and being occupied by several offices including office of the subcounty chiefs, planning departments, planning and finance departments and main office receptions. All the investments were functional and utilized as per their main purposes.</p> <p>Therefore, planned projects = 2 Completed projects = 2 $2/2 \times 100\% = 100\%$</p>	3

3	Investment Performance Maximum 4 points on this performance measure	a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines: Score 2 or else score 0.	According to page 2 of the LG Budget estimates for FY2022/2023. The LG Budgeted for UGX123,508,000 which was planned for completion and paying balances for construction of Adropi subcounty headquarters and pachara subcounty headquarters. All the investments were eligible for funding on page 16 of the Discretionary Development Equalization Grant (DDEG) Budget and Implementation Guidelines Effective from FY 2022/2023 under 148272 - Administrative Capital (construction or rehabilitation and furnishing of government offices)	2
3	Investment Performance Maximum 4 points on this performance measure	b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates, score 2 or else score 0	The variations in the contract price for sample of DDEG/USMID funded infrastructure investments for the previous FY were within +/- 20% of the LG Engineers' estimates. For instance; 1. Upgrading of administration road (1.43KM), market road (1.09KM) and Ila road (0.66KM) to bitumen surface, with procurement reference number ADJU504/Wrks/22-23/00015 at a contract price of UGX 10,273,496,747 against Engineer's estimate of UGX 10,816,717,405. The contract price variation was calculated as 5.0%. 2. Rehabilitation of Kulukulu-Zoka road (20.59KM), with procurement reference number: ADJU504/22-23/FY/00014 at a contract price of UGX 2,231,356,352 against Engineer's estimate of UGX 2,350,036,163. The contract price variation was calculated as 5.05%. 3. Construction of resource centre at Kiraba parish Ukusijoni sub-county, with procurement reference number: ADJU504/Wrks/21-22/00003 at a contract price of UGX 1,152,594,960 against engineer's estimate of UGX 1,153,673,034. The contract price variation was calculated as 0.09%.	2

Performance Reporting and Performance Improvement

4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate,</p> <p>score 2 or else score 0</p>	<p>.According to the approved and costed staff structure and the staff lists, attendance books reviewed at the sampled LLGs, the information of the filled staff positions were accurate. The assessment sampled 3 LLGs to verify the key minimum staffing; SAS, CDO and SAA at Adjuman TC, Adropi S/C and Ciforo S/C and the findings are presented below;</p> <ol style="list-style-type: none"> 1. At Adjuman Town Council, the key staff present were; SATC Eriku Patrick Keleture, CDO Akumu Sarah and SAA Akena Onyai Jimmy. 2. At Adropi S/C; the staff were; SAS Gulam Abubaker, CDO Magbwi Emmanuel Mondo and SAA Kasim Brian 3. At Ciforo S/C the SAS was Mawadri Maiku Kizito, CDO was Raleo Grace and SAA was Okuga Alfred. 	2															
4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <ul style="list-style-type: none"> • If 100 % in place: Score 2, else score 0. <p>Note: if there are no reports produced to review: Score 0</p>	<p>According to page 2 of the LG Budget estimates for FY2022/2023. The LG Budgeted for UGX123,508,000 which was planned for completion and paying balances for construction of Adropi subcounty headquarters and pachara subcounty headquarters. Both the headquarters were completed and being occupied by several offices including office of the subcounty chiefs, planning departments, planning and finance departments and main office receptions. All the investmests were functional and utilized as per their main purposes.</p>	2															
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p>NB: The Source is the OPAMS Data Generated by OPM.</p>	<p>The scores obtained from the two Divisions in the District assessment and from the LLG IVA, two LLGs scored outside the performance range of +/- 10 which implied that the assessment was not credible. The comparative analyzed data was as presented below;</p> <table border="1" data-bbox="783 1485 1414 1738"> <thead> <tr> <th></th> <th colspan="2">DLG IVA</th> </tr> </thead> <tbody> <tr> <td>Adropi S/C</td> <td>64</td> <td>78</td> </tr> <tr> <td>Adjumani S/C</td> <td>75</td> <td>71</td> </tr> <tr> <td>Pacara S/C</td> <td>73</td> <td>75</td> </tr> <tr> <td>Dzaipi S/C</td> <td>86</td> <td>70</td> </tr> </tbody> </table>		DLG IVA		Adropi S/C	64	78	Adjumani S/C	75	71	Pacara S/C	73	75	Dzaipi S/C	86	70	0
	DLG IVA																		
Adropi S/C	64	78																	
Adjumani S/C	75	71																	
Pacara S/C	73	75																	
Dzaipi S/C	86	70																	

5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results. Score: 2 or else score 0	The District never presented proof of having developed performance improvement plans for at least 30% of the lowest performing LLGs.	0
5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY: Score 2 or else score 0	The District never presented proof of having developed and implemented performance improvement plans for at least 30% of the lowest performing LLGs.	0

Human Resource Management and Development

6	Budgeting for and actual recruitment and deployment of staff Maximum 2 points on this Performance Measure	a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED. Score 2 or else score 0	The LG consolidated and submitted the staffing requirements for the coming FY to MoPS in a letter dated 28th September 2022 and received by MoLG, MoFPED and MoPS on 30th September 2021 respectively. Vote 802	2
7	Performance management Maximum 5 points on this Performance Measure	a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI): Score 2 or else score 0	There was evidence produced by the LG of tracking and analysing of staff attendance as per guidelines by MoPS Circular Standing Instruction (CSI). A sample of two month that i.e the analysis of April 2023; 2 staff were recorded to have attended at 82%, Igama Norbert PHRO and Aseru Dorothy the Office Attendant at CAOs Office. 34 staff attended between 50 - 80%, while 51 staff attended below 50% and the lowest attendance was at 7%. In the month of May 2023 two staff attended at 100% , that was Aseru Doroth Office Attendant and Assusi Juliet the HRO. However the lowest attendance was recorded by Waigo Michael, Orro Vincent and Giyaya Charles at 11%.	2

7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> <p>FY: Score 1 or else 0</p>	<p>The LG had evidence that Heads of Department were appraised for the previous FY against their performance agreements as follows:</p> <ol style="list-style-type: none"> 1. The Chief Finance Officer, Leku Samuel was appraised on 30th June 2023. 2. The District Education Officer, Dima Robert was appraised on 30th June 2023. 3. The District Health Officer, Dr Drametu Dominic was appraised on 30th June 2023. 4. The District Planner Moni Fred was appraised on 26th June 2023. 5. The District Production Officer, Mamawi Ambayo was appraised on 30th June 2023. 6. The District Natural Resource Officer Giyaya Charles Roda was appraised on 30th June 2023. 7. Ms. Ditio Agnes the Ag, District Commercial Officer was appraised by the CAO on 30th June, 2023 8. Mr. Mawadri Ramadan the Ag. DCDO was appraised by the CAO on 30th June, 2023 9. Mr. Afayo Nick Sen the Ag. District Engineer was appraised by the CAO on 30th June, 2023. 	1
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Score 1 or else 0</p>	<p>No evidence was presented in respect of the LG having implemented administrative rewards and sanctions on time as provided for in the guidelines.</p>	0

Performance management

Maximum 5 points on this Performance Measure

iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.

Score 1 or else 0

There was evidence that the LG established a Consultative Committee for staff grievance management which was functional. The committee was composed of;

1. Edema Richard Drachiri (PCAO) Chairperson
2. Mawadri Solomon Stalin SCDO Secretary
3. Afayo Nick Sen Civil Eng Member
4. Olema Swaib Abdalah Sen Labour Officer Member
5. Jack Bola Retired Civil Servant Member
6. Koliba Carmela Retired Civil Servant Member
7. Vuyaya Henry Rep of Faith based Organisation, Member
8. Draga Thomas Ali Local Community , Member
9. Anyama Kennedy Rep CBO , Member

The committee met on 16th October 2023 to discuss on complaint on unlawful clearing of land at lori village in Ciforo Sub County and recommended for stoppage at the program.

Grievance in Iraj water shade dated 8th August 2023, where there was complaint on Block energy cook stove subproject, ESMP money amounting to 4,000,000 UGX. The committee recommended that the case be reported to police for further management

The Committee on 28th October sat and discussed on complaint by a mother who was had given birth to twins and was only paid stiffen for only one child instead of two under NUTRI cash DRDIP.

Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:

Score 1.

There was evidence to show that the LG recruited 2 staff in the previous FY and 100% accessed salary payroll within two months as follows:

1. Igama Nobert Principle Human Resource Officer was recruited on 12th December 2022 and Accessed payroll in January 2023.
2. Mamawi Ambayo Godfrey District Production and Marketing Officer was recruited on 4th April 2023 and accessed payroll in June 2023.

9	Pension Payroll management Maximum 1 point on this Performance Measure or else score 0	a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: Score 1.	There was evidence provided by the LG that 100% of staff retired during the previous FY had accessed pension payroll not later than two months after retirement as listed below: 1. Mamawi Gabriel Obudra Head Teacher Primary, retired on 12th April 2023 and accessed pension payroll in May 2023. 2. Peter Tali Vudriko, Commercial Officer retired on 2nd January 2023 and accessed pension payroll in March 2023. 3. Drandru Romanna, Nursing Assistant retired on 1st March 2023 and accessed pension payroll in May 2023. 4. Dominika Okudra, Nursing Assistant, retired on 1st January 2023 and accessed pension payroll in March 2023. 5. Dommy Luga , Nursing Assistant, retired on 1st March 2023 and accessed payroll in May 2023. 6. Justine Made Arapmoi Deputy Head Teacher Primary, retired on 13th June 2023 and accessed pension payroll in June 2023. 7. Suleiman Yasin, Driver retired on 1st June 2023 and accessed pension payroll in June 2023.	1
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Management, Monitoring and Supervision of Services.

10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery Maximum 6 points on this Performance Measure	a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY: Score 2 or else score 0	There was no transfer of DDEG to LLGs, it was indicated that all the amount of DDEG received by the LG was used to clear arrears for the completion and paying balances for construction of Adropi subcounty headquarters and pachara subcounty headquarters. The DDEG budget for the LLGs was not availed for the review and there were no payment vouchers brought up for the assessment.	0
10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery Maximum 6 points on this Performance Measure	b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED). Score: 2 or else score 0	Warrant reports for the DDEG transfers to LLGs were not availed for the assessment.	0

10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>Score 2 or else score 0</p>	<p>Invoices and communication of DDEG transfers for the previous FY to LLGs was not availed since the LG didnt transfer DDEG to LLGs.</p>	0
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:</p> <p>Score 2 or else score 0</p>	<p>From a review of quarterly support supervision and mentoring reports, it was found that for each quarter, the district supervised or mentored all LLGs in the District at least once per quarter consistent with guidelines; All the mentorship programs were based on quarterly planning, budgeting and submission of reports. This was evidenced by support supervision and mentoring reports prepared on different dates as follows; In quarter one 20th September 2022, in quarter two 14th December 2023, in quarter three 30th March 2023 and in quarter four 5th June 2023. This was evidenced through supervision and mentoring reports prepared by Mr. Moini Fred the District Planner.</p>	2
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p>	<p>All the reports and findings of the support supervision and monitoring visits were discussed in the TPC on 11th June 2023 under minute no. Min:ADJ/04/DTPC/2022-2023 "Presentation of monitoring and supervision reports for FY2022/2023" The minutes were prepared by Mr. Moini Fred the District Planner.</p>	2

Investment Management

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p><i>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</i></p>	<p>The LG had a printed copy of the IFMIS format assets register. It contained key assets which included the following; A yamaha motorcycle no. UG3312R for the production department , a toyota ford ranger no. LG001002 for the finance department, a komatsu motor grader no. LG0006-4 for the works department.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>The board of survey report was not seen and there was no any record of use of board of survey report for assets management</p>	0

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.</p>	<p>The DLG had a functional physical planning committee in place which comprised of the following members as seen in appointment letters;</p> <ol style="list-style-type: none"> 1. Mr. Richard Edema Drachili - CAO 2. Mr. Dima Robert- D.E.O 3. Mr. Fred Moini - Planner 4. Mr. Afaoyo Nick - District Engineer 5. Dr. Drametu Dominic - DHO 8. Ramdhan Mawadri - DCDO 9. Diyaya Charles - Environments Officer <p>The physical planning committee had submitted four sets of minutes to the Ministry of lands and urban development.</p> <p>The Quarter one minutes were submitted on 27th September 2022</p> <p>The Quarter two minutes were submitted on 22nd December 2022</p> <p>The Quarter three minutes were submitted on 18th February 2023</p> <p>The Quarter four minutes were submitted on 3rd July 2023</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d.For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>According to page 2 of the LG Budget estimates for FY2022/2023. The LG Budgeted for UGX123,508,000 which was planned for completion and paying balances for construction of Adropi subcounty headquarters and pachara subcounty headquarters. At the initiation stage of the projects on 10th March 2021, the LG conducted desk appraisals for the investments to ascertain if they were derived from the LG Development Plan and eligible for expenditure as per sector guidelines and funding source. This was evidenced by the desk appraisal form prepared on 10th March 2021 where it was ticked that the projects were derived from the LG Development Plan and eligible for expenditure. The appraisal form was prepared by Mr. JohnBosco Draparaku the principal planner.</p>	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>According to page 2 of the LG Budget estimates for FY2022/2023. The LG Budgeted for UGX123,508,000 which was planned for completion and paying balances for construction of Adropi subcounty headquarters and pachara subcounty headquarters. At the initiation stage of the projects on 10th March 2021, the LG conducted a field appraisals for the investments to check for technical feasibility environmental and socially acceptability and designs customized for investment projects. It was ticked that all the fields were complied for and this was evidenced by the field appraisal form prepared on 10th March 2021 by Mr. John Bosco Draparaku the principal planner.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>The LG didnt not provide minutes or any report of the TPC that indicated that all project profiles for investments were discussed by the TPC and checked whether they adhere to the formats in the LG planning guideline.</p>	0
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>Environmental and Social Management Plan (ESMP) for the Proposed Improvement of the Mayor’s Gardens /Leisure Park located in Adjumani Town Council, Adjumani. The ESMP was prepared between March –October and submitted on 27th August, 2021 by UB CONSULTING ENGINEERS LTD, UGANDA in JV with AIR WATER EARTH (AWE) LTD</p> <p>Environmental and Social Management Plan (ESMP) for the Proposed Construction of a Community Resource Centre in Kiraba Parish Ukusijoni Subcounty Adjumani District. The ESMP was prepared between March –October and submitted on 27th August, 2021 by UB CONSULTING ENGINEERS LTD, UGANDA in JV with AIR WATER EARTH (AWE) LTD</p> <p>Environmental and Social Project Brief for the Proposed Construction of Kiraba Market in Kiraba Central Village, Kiraba Parish, Ukusijoni Subcounty Adjumani District. The PB was prepared between March –October and submitted on 13th November, 2021 by UB CONSULTING ENGINEERS LTD, UGANDA in JV with AIR WATER EARTH (AWE) LTD</p> <p>Environmental and Social Impact Assessment (ESIA) Report for the Proposed Rehabilitation of 6 Gravel Roads (47.67 Km) in Adjumani District to First Class Murram. The ESMP was prepared between March 2021 – December 2022 and submitted on 8th December, 2022 by UB</p>	2

CONSULTING ENGINEERS LTD, UGANDA in JV
with AIR WATER EARTH (AWE) LTD

Environmental and Social Impact Assessment (ESIA) Report for the Proposed Upgrade of 11 Roads (7.35 Km) in Adjumani Town Council to Bituminous Standards. The ESMP was prepared between March 2021 - December 2022 and submitted on 27th December, 2022 by UB CONSULTING ENGINEERS LTD, UGANDA in JV with AIR WATER EARTH (AWE) LTD

Environmental and Social Management Plan (ESMP) for the Proposed Improvement of the Mayor's Gardens /Leisure Park located in Adjumani Town Council, Adjumani. The ESMP was costed at 49,045,000 Ugshs.

Environmental and Social Management Plan (ESMP) for the Proposed Construction of a Community Resource Centre in Kiraba Parish Ukusijoni Subcounty Adjumani District. The ESMP was costed 50,705,000 Ugshs.

Environmental and Social Project Brief for the Proposed Construction of Kiraba Market in Kiraba Central Village, Kiraba Parish, Ukusijoni Subcounty Adjumani District. Environment and social safeguards costed Pg 108-119

Environmental and Social Impact Assessment (ESIA) Report for the Proposed Rehabilitation of 6 Gravel Roads (47.67 Km) in Adjumani District to First Class Murrum. Section 9.8 page 145-152 shows the costed Environmental and Social Management Plan (ESMP) Matrix

Environmental and Social Impact Assessment (ESIA) Report for the Proposed Upgrade of 11 Roads (7.35 Km) in Adjumani Town Council to Bituminous Standards. Section 9.8 page 160-166 shows the costed Environmental and Social Management Plan (ESMP) Matrix

13

Procurement, contract management/execution

Maximum 8 points on this Performance Measure

a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan

Score 1 or else score 0

In the consolidated annual procurement and disposal plan for current FY 2023/2024 for Adjumani LG dated 25th May 2023, there was no evidence at the time of assessment that DDEG funded infrastructure projects were incorporated.

0

<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p>	<p>There were no DDEG projects for the current FY, however, there were two USMID funded road projects and a resource centre that commenced in FY 2022/2023 and were approved by contacts committee as follows;</p> <ol style="list-style-type: none"> 1. Construction of resource centre at Kiraba parish , Ukusijoni sub county, was approved by the contracts committee on 17th February 2022 under minute number DCC/05/Feb/2022 and awarded to Weko Engineering Consults Limited at a contract price of UGX 1,152,594,960. Agreement between the parties was signed on 13th April 2022 2. Rehabilitation of Kulukulu-Zoka road (20.59KM), was approved by the contracts committee on 3rd April 2023 under minute number DCC/03/April/2023 and awarded to BLD-Consults (U) Limited at a contract price of UGX 2,231,356,352. Agreement between the parties was signed on 2nd May 2023. 3. Upgrading of administration road (1.43KM), market road(1.09KM) and Ila road (0.66KM) to bitumen surface, was approved by the contracts committee on 18th May 2023 under Min. No. DCC/03/May/2023 and awarded to Rocktrust Contractors (U) Limited at a contract price of UGX 10,273,496,747. Agreement between the parties was signed on 12th June 2023.
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13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:</p> <p>Score 1 or else 0</p>	<p>The following was presented as evidence that the LG properly established the project implementation team;</p> <p>In a letter dated 31st July 2023 the CAO appointed the following as members of PIT for the Rehabilitation of Kulukulu-Zoka road (20.39)KM in Ukusijoni sub-county and Upgrading of Administration road (1.43KM), market road (1.09KM) and Ila road (0.66KM) in Adjumani Town Council under the Uganda Support to Municipal Infrastructure Development Additional Financing (USMID-AF) program:</p> <p>District Engineer - Afayo Nick ,</p> <p>District Natural Resources Officer - Gyayu Charles,</p> <p>District Community Development Officer - Mawadri Ramanthan,</p> <p>Town Clerk - Eriku Patrick Keleture,</p> <p>Town Engineer - Drichu Henry Mawa,</p> <p>Physical planner - Atimango Immaculate,</p> <p>District Surveyor - Akuku Charles,</p> <p>Senior Assistant Accountant (in-charge USMID-AF) - Waigo Michael,</p> <p>Senior Assistant (CAO)-Ukusijoni sub county - Mindra Francis,</p> <p>Senior Land Management Officer - Meriku Harriet,</p> <p>Physical planner - Oyo Jimmy,</p> <p>assistant Engineerig Officer - Mawadri Nobert</p> <p>District Water Officer-Engamvile David.</p> <p>The PIT missed key members like the laor officer and clerk of works.</p>	0
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:</p> <p>Score 1 or else score 0</p>	<p>There was no evidence availed at the time of assessment to show that USMID funded infrastructure projects implemented followed standard technical designs.</p>	0

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0</p>	<p>There was no evidence availed at the time of assessment to show that the LG provided supervision by the relevant technical officers prior to verification and certification of works in previous FY.</p>	0
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement): Score 1 or else score 0</p>	<p>There was evidence that the LG verified works (certified) and initiated payments of contractors within 2 months. For example;</p> <ol style="list-style-type: none"> 1. Construction of resource centre at Kiraba parish Ukusijoni sub-county, a request for payment by Weko Engineering Consults Limited was on 13th December 2022. The OE, CDO and DE generated and endorsed the certificate of payment on 12th December 2022 which was cleared by the CAO on 15th December 2022. Payment of UGX 197,076,616 was made on 19th December 2022 via EFT voucher No. 2906006. This certification was done within 7 days, which was in line with the contractual terms. 2. For upgrading of administration road (1.43KM), market road (1.09KM) and Ila road (0.66KM) to bitumen surface, a request for payment by Rocktrust Contractors (U) Limited and initiation and certification was done by Segamu 14 consults Limited in JV with Hersun on 16th November 2023 of UGX 1,558,267,096. Payment of UGX 1,091,612,602 was paid on 16th November 2023. <p>The EO and CDO did not certify because the project had a consultant .</p>	1

Procurement, contract management/execution

Maximum 8 points on this Performance Measure

g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:

Score 1 or else 0

The LG had complete procurement file for each contract with all records as required by the PPDA Law. For instance;

1. For upgrading of administration road (1.43KM), market road (1.09KM) and Ila road (0.66KM) to bitumen surface, with procurement reference number: ADJU504/Wrks/22-23/00015, the file had a project evaluation report dated 17th May 2023 and approved by contracts committee on 18th May 2023 under Min. No. DCC/03/May/2023. The contract was awarded to Rocktrust Contractors (U) Limited at a contract price of UGX 10,273,496,747, as per contract between the parties dated 12th June 2023.

2. For rehabilitation of Kulukulu-Zoka road (20.59), with procurement reference number: ADJU504/Wrks/22-23/FY/00014, the file had a project evaluation report dated 29th March 2023 and approved by the contracts committee on 3rd April 2023 under Min. No. DCC/03/April/2023. The contract was awarded to BLD-Consult (U) Limited at a contract price of UGX 2,231,356,352, as per contract between the parties dated 2nd March 2023.

3. For construction of resource centre at Kiraba parish Ukusijoni sub-county, with procurement reference number: ADJU504/Wrks/21-22/00003, the file had a project evaluation report dated 14th January 2022 and approved by the contracts committee on 17th February 2022 under Min. No. DCC/05/Feb/2022. The contract was awarded to Weko Engineerin Consults Limited at a contract sum of UGX 1,152,594,960, as per contract between the parties dated 13th April 2022.

Environment and Social Safeguards

Grievance redress mechanism operational.

Maximum 5 points on this performance measure

a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.

Score: 2 or else score 0

The Senior CDO Mr. Mawadri Solomon Stalin was the focal person and was appointed on 29th April, 2021. The committee had 9 members namely; Mr. Edema Richard Drachiri Deputy CAO who was the chairperson, Mr. Afayo Nick the District Engineer, Mr. Olema Swaib Abdulah the Senior labor officer, Mr. Jack Bola a retired civil servant, Ms. Koliba Carmela a retired civil servant, Mr. Vuyaya Henry the representative of faith-based organization, Mr. Draga Thomas representative from local community and Mr. Ayama Kennedy representative of CBO all appointed on 3rd May, 2021

14	Grievance redress mechanism operational. Maximum 5 points on this performance measure	b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices. If so: Score 2 or else 0	Adjumani District local government grievance redress value chain has six steps; uptake (locations and channels), sort and process, acknowledge and follow up, verify, investigate and act, monitor and evaluate and finally provide feedback.	2
14	Grievance redress mechanism operational. Maximum 5 points on this performance measure	c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress. If so: Score 1 or else 0	Adjumani District local government grievance redress value chain has six steps; uptake (locations and channels), sort and process, acknowledge and follow up, verify, investigate and act, monitor and evaluate and finally provide feedback. It was pinned on notice boards	1
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0	A review of the LDGP III on page 119 indicated that Environment, Social and Climate change interventions have been integrated into LG Development Plan. Under the Natural resources on page 119 of the LGDP III included interventions like; 1. Improved operation and maintenance of water sources 2. Increased forest, tree and wetland coverage 3. Reclaiming the degraded wetlands The investments stated were integrated for the purposes of preserving the environment and climate change conditions.	1
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management score 1 or else 0	The district had disseminated to LLGs the enhanced DDEG guidelines in a meeting that was held on 21st March 2023. This was provided for under Agenda Item Number 9 "Dissemination of DDEG guidelines" It was also reflected in the meeting minutes under Minute No. MIN9/DTPC/22-23. These minutes were written by the principal planner Mr. John Bosco Draparaku.	1

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	(For investments financed from the DDEG other than health, education, water, and irrigation): c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary: score 3 or else score 0	In a payment requisition document dated 19th November, 2022 submitted by Bresun Enterprises (U) Limited for the construction of the market in Kiraba Central Village, Kiraba Parish, Ukusijoni Subcounty; environment protection and waste disposal, occupational health and safety costed at 4,000,000 Ugshs, safety officer/social safeguards specialist & clothing and safety equipment costed at 10,000,000 Ugshs among others. In a payment requisition document dated 23rd November, 2022 submitted by Hotel Zawadi Limited for the construction of Leisure Park in Central 1 Village, Central 1 Parish, Adjumani Town Council. environment protection and waste disposal, occupational health and safety costed at 1,250,000 Ugshs, safety officer/social safeguards specialist & clothing and safety equipment costed at 2,500,000 Ugshs among others.	3
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change. Score 3 or else score 0	DLG had no project with costing of additional costs of addressing climate change adaptation.	0
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 1 or else score 0	Technical Environmental social compliance monitoring report for construction resource center. Minutes of the area land committee held to verify land belonging to Adjumani Town Council, held on 6th August, 2018 and item 4 on the agenda was to approve free hold offer. Technical Environmental social compliance monitoring report for construction of market at Ukusinjoni. Application for conversion from customary tenure to freehold tenure dated 27th September 2023. The land owners adjacent to the land are; Mr. Leku Martin Oluku, Mr. Leku Ben and Mr. Irama George. Technical Environmental social compliance monitoring report for construction of leisure park. Application for conversion from customary tenure to freehold tenure dated 27th September 2023. The land owners adjacent to the land are; Mr. Mangbwi Paulino, Mr. Oluka Paskazio and Mr. Mazanga Stream.	1

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 1 or else score 0	<p>Technical Environmental social compliance monitoring report for construction resource center. The Environment officer prepared the report dated 12th May, 2022 and recommended that; provision of hand washing facility to handle COVID 19, every after-work site needs to be cleared, within two weeks contractor should fix the sign post for the project, contractor should provide protective gear for the workers, contractor need to provide walkways among others.</p> <p>Technical Environmental social compliance monitoring report for construction of market at Ukusinjoni. The Environment officer prepared the report dated 20th June, 2023 and recommended that; provision of hand washing facility to handle COVID 19, contractor needs to provide first AID box at site, need to install project sign posts for notification purposes among others.</p> <p>Technical Environmental social compliance monitoring report for construction of leisure park. The Environment officer prepared the report dated 23rd June, 2023 and recommended that, need to install project sign posts for notification purposes among others.</p>	1
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects: Score 1 or else score 0	<p>Construction of resource/community centre in Kiraba Central Village, Kiraba Parish, Ukusijoni Subcounty. Social and environmental safeguards certificate endorsed by both Environmental Officer and CDO on 3rd April, 2023</p> <p>Construction of market in Kiraba Central Village, Kiraba Parish, Ukusijoni Subcounty. Social and environmental safeguards certificate endorsed by both Environmental Officer and CDO on 12th May, 2023</p> <p>Construction of Leisure Park in Central 1 Village, Central 1 Parish, Adjumani Town Council. Social and environmental safeguards certificate endorsed by both Environmental Officer and CDO on 8th June, 2023</p>	1

Financial management

16	<p>LG makes monthly Bank reconciliations</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment:</p> <p>Score 2 or else score 0</p>	<p>The DLG had conducted bank reconciliations as at 30th November 2023. The following accounts were reconciled and had balances as follows as evidenced during the assessment;</p> <ol style="list-style-type: none"> 1. The Youth Livelihood Program Bank Account number 9030011334376 had an account balance UGX0.0 2. The A.D integrate account number 0140098547001 had an account balance UGX768,528 3. The UWEP Recovery account number 9030012579224 had an account balance UGX0.0 	2
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>The LG availed all the four quarterly internal audits reports as Required. The audit reports were produced on different dates as follows;</p> <ol style="list-style-type: none"> 1. Quarter One internal audit report was produced on 28th October 2022 2. Quarter Two internal audit report was produced on 30th January 2023 3. Quarter Three internal audit report was produced on 28th April 2023 4. Quarter Four internal audit report was produced on 28th July 2023 <p>All the reports were produced by Mr. Akuba Dennis the Senior Internal Auditor.</p>	2
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>The LG provided information to the Council Chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY. From a letter titled “the status of implementation of internal audit findings for 2022-2023” as received on behalf of the LG PAC by the speaker and the chairperson through official stamps on 3rd July 2023. The letter was prepared by Mr. Akuba Dennis the Senior Internal Auditor.</p>	1
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>All the internal audit reports for the previous FY were submitted to LG PAC and that LGPAC had reviewed them and followed-up. The PAC provided a report on the examination of quarter one Internal Audit report on 5th April 2023, quarter two Internal Audit report on 6th April 2023, quarter three Internal Audit report on 20th July 2023 and quarter four Internal Audit report on 10th August 2023.</p>	1

Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>From Page 19 of the final accounts of the Previous FY 2022/2023, The total budgeted local revenues including tax and Non tax revenue = UGX75,205,128,195 whereas the actual revenue collection was UGX60,831,372,554.</p> <p>The percentage OSR realization was therefore $UGX60,831,372,554 / UGX75,205,128,195 \times 100\% = 80\%$ thus befitting out of +/-10% budget realization.</p>	0
19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% -10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>From Page 10 of the final accounts of the Previous FY but one (2021/2022), The total revenue collection was UGX 1,095,953,562</p> <p>From Page 19 of the final accounts of the Previous FY 2022/2023, The total revenue collection was UGX UGX 60,831,372,554.</p> <p>Therefore, the difference was (UGX 60,831,372,554-UGX 1,095,953,562) = 59,735,778,992.</p> <p>Percentage increase = $UGX 59,735,778,992 / UGX 1,095,953,562 \times 100\% = 54.5\%$ which was more than 10%.</p> <p>The reason for the increment in revenue collection was largely attributed to the recovery of the economy from the COVID-19 lockdown.</p>	2
20	<p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>The LG didn't avail the evidence for remittance of the mandatory LLG share of local revenues during the previous FY. The payment vouchers indicating the amounts transferred as LLG share of local revenues were not availed for the assessment.</p>	0

Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>There was evidence that the procurement plan and awarded contracts for projects in FY 2022/2023 were published. For example;</p> <ol style="list-style-type: none"> 1. For construction of resource centre at Kiraba parish, Ukusijoni sub-county, with procurement reference number: ADJU504/Wrks/21-22/00003, the project evaluation report dated 14th January 2022 and the report was approved by the contracts committee on 17th February 2022 under Min. No. DCC/05/Feb/2022. The best evaluated bidder as Weko Engineering Consults Limited at a contract price of UGX 1,152,594,960 was displayed on 17th February 2022. Solicitor General's clearance was dated 30th March 2022. Agreement signing was dated 13th April 2022. 2. For rehabilitation of Kulukulu-Zoka road (20.59KM), with procurement reference number: ADJU504/Wrks/ 22-23/00014, the project evaluation report dated 29th March 2023 and the report was approved by the contracts committee on 3rd April 2023 under Min. No. DCC/03/April/2023. The best evaluated bidder as BLD - Consults (U) Limited at a contract sum of UGX 2,231,356,352 was displayed on 3rd April 2023. Solicitor General 's clearance was dated 9th June 2023. Agreement signing was dated 2nd May 2023. 3. For upgrading of administration road (1.43KM), market road (1.09KM) and Ila road (0.66KM) to bitumen surface, with procurement reference number: ADJU504/Wrks/22-23/FY/00015, the project evaluation report dated 17th May 2023 and the report was approved by the contracts committee on 18th May 2023 under Min. No. DCC/03/May/2023. The best evaluated bidder as Rocktrust Contractors (U) Limited at a contract price of UGX 10,273,496,747 was displayed on 18th May 2023. Agreement signing was dated 12th June 2023. 	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>The LG government performance assessment results were placed on the notice board on 11th September 2023 by the Principal planner Mr. JohnBosco Draparaku.</p>	2

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>The LG during the previous FY conducted a baraza to provide feedback on status of activity implementation. On 20th June 2023 the LG conducted a community baraza and discussed issues that included, feedback on works under the engineering department, monitoring of the performance of schools, and progress of routine departmental activities. This was evidence from a community Baraza report written by Mr. JohnBosco Draparaku on the 21st June 2023.</p>	1
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>The information on tax rates, collection procedures together with the procedures for appeal was displayed on the main office notice board on 7th August 2023 by the CFO and it was still at the District headquarter noticeboard at the point of assessment.</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>There were no IGG issues brought to the attention of the council and therefore preparation of a report on IGG issues was not applicable.</p>	1

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>For the year 2022, the total number of candidates who sat excluding Division X was 6317</p> <p>Total passes = for division 1-3 (4000)</p> <p>Percentage was $4000/6317 * 100 = 63\%$</p> <p>For the year 2020, the total number of candidates excluding Division X who sat was 5788</p> <p>Total passes = for division 1-3 (4090)</p> <p>The percentage pass was $4090/5788 * 100 = 71\%$</p> <p>Percentage change was $63\% - 71\% = -8\%$</p> <p>Hence percentage decreased by 8%.</p>	0
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 3 • Between 1 and 5% score 2 • No improvement score 0 	<p>For the year 2022, the total number of candidates who sat excluding Division X was 1711</p> <p>Total passes = 831</p> <p>The percentage was $831/1711 * 100 = 49\%$</p> <p>For the year 2020, the total number of candidates excluding Division X who sat was 1501</p> <p>Total passes were 726</p> <p>The percentage pass was $726/1501 * 100 = 48\%$</p> <p>Percentage change was $49\% - 48\% = 1\%$</p> <p>Hence percentage improvement by 1%</p>	2

2	<p>N23_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.</p> <p>Maximum 2 points</p>	<p>a) Average score in the education LLG performance has improved between the previous year but one and the previous year</p> <ul style="list-style-type: none"> • By more than 5%, score 2 • Between 1 and 5%, score 1 • No Improvement, score 0 <p>NB: If the previous average score was 95% and above, Score 2 for any increase.</p>	<p>The average score for education in LLG performance assessment was 0% in 2022 as indicated with a symbol of N/A or Not applicable on the matrix shared by the OPM. This meant that there was no assessment conducted in 2022. In 2023, the score was 65%. Since there was no assessment in 2022, no comparison could be made without base date hence a score of zero.</p>	0
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0</p>	<p>Based on the Education and Sports Sector: Local Government Planning, Budgeting and Implementation Guidelines page 11 of 80, the LG Education department received UGX 2, 1,755,160,000 as a sector development grant as evidenced from page 39 of 80 of the Approved Budget Estimates report for FY 2022/2023.</p> <p>The funds were used as follows:</p> <p>a) Construction of a 1 block of Teacher's house of 4 units at Ayilo 1B Primary School in Pakele Sub-county at UGX 247,191,000 as indicated on the budget performance report.</p> <p>b) Construction of a 5-stance VIP latrine Cesia Primary School in Adjumani TC at UGX 25,505,000 as indicated on the budget performance report.</p> <p>c) Renovation of one block of 4-classrooms at Ofua Central Primary School in Ofua Sub-county at UGX 174,091,000 as indicated on the budget performance report.</p>	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0</p>	<p>No supporting documents availed at the time of assessment to show that the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors.</p>	0

3	Investment Performance: The LG has managed education projects as per guidelines	c) If the variations in the contract price are within +/- 20% of the MoWT estimates score 2 or else score 0	The contract price variations for the sampled works projects were within +/- 20% for the FY 2022/2023. For instance;	2
	Maximum 8 points on this performance measure		1. For the construction of Arinyapi seed secondary school at a contract sum of UGX 3,248,262,464 against Engineer's estimate of UGX 3,248,262,464. The contract price variation was calculated as 0.0%. 2. For construction of a staff house at Pagirinya Two Primary School at a contract sum of UGX 246,706,134 against Engineer's estimate of UGX 247,191,000. The contract variation was calculated as 0.2%. 3. For construction of staff house at Ayilo 1B Primary School at a contract price of UGX 239,989,580 against Engineer's estimate of 247,191,000. The contract variation was calculated as 2.9%.	
			Therefore, all contract price variations for the education projects implemented in FY 2022/2023 was within +/-20%.	
3	Investment Performance: The LG has managed education projects as per guidelines	d) Evidence that education projects (Seed Secondary Schools)were completed as per the work plan in the previous FY	From the site visit to Arinyapi seed secondary school the following were observed;	1
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 	-It comprised of the administration block, 3 blocks of 2-classrooms, multi-purpose hall, ICT block and library, science lab, 3 houses of 2-semi detached house. -All the major buildings were roofed with gauge 26 maroon pre-painted iron sheets, -Science labs and ICT lab , the ceiling was of polynum thermal insulation material, -Doors were of sizes 1200x2400mm and 900x2400mm, -Windows were of sizes 1200x1500mm.	
			The works completion was between 80-99%.	
			Another project visited was a staff house at Papirinya Two Primary School which was 100% complete.	

4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines</p> <ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 	<p>The teacher's staff ceiling for Adjumani DLG was 801 per the IPFs from MoFPED. The actual staff in positions was 728 as per current staff list.</p> <p>Therefore $728/801 \times 100 = 91\%$.</p>	2
4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,</p> <ul style="list-style-type: none"> • If above 70% and above score: 3 • If between 60 - 69%, score: 2 • If between 50 - 59%, score: 1 • Below 50 score: 0 	<p>The LG had 75 UPE schools and 9 USE schools. According to the consolidated assets register, 84 schools in the LG had basic requirements and minimum standards set out in the DES guidelines especially classrooms, desks, and latrines. This was the same for both FYs 2021/2022 and 2022/2023.</p> <p>In the two years no new grant aided schools were added at both primary and secondary schools.</p> <p>To calibrate the school, $84/84 \times 100 = 100\%$.</p>	3

Performance Reporting and Performance Improvement

5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>a) Evidence that the LG has accurately reported on teachers and where they are deployed.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 	<p>The DLG reported accurately on teachers and where they were deployed, in the schools. The DEO's deployment list was compared with the lists at the visited schools (Adjumani Girls Primary School, Kureku Primary School, and Boroli Primary School). The following were found:</p> <p>a) At Adjumani Primary School the DEO list and that found at the school were similar in both number and names, that was of 19 teachers.</p> <p>b) At Kureku Primary School, the list from the DEO's office had 18 teachers, while those on the ground were the same number and with similar names.</p> <p>c) Similarly, at Boroli Primary School both the DEO's list and that of the school had 3 teachers.</p> <p>The attendance books in the three schools visited confirmed the correctness of the DEO's deployment list.</p>	2
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5

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.

- If the accuracy of information is 100% score 2
- Else score: 0

The consolidated asset register for the LG education department for FY 2022/23 that accurately reported on infrastructure in all registered schools. For example:

- a) Adjumani Girls Primary School was reported in the assets register to have 19 classrooms, 25 latrine stances, 329 desks, and 19 units of staff houses.
- b) At Kureka Primary School the DEO's asset register was in harmony with the information on the ground as they both indicated 20 classrooms, 26 latrines, 351 desks, and 18-unit s of staff houses.
- c) At Boroli Primary School there were 27 classrooms, 36 latrines, 482 desks, and 28 units of staff houses.

This following information was found during verification by the assessor when he visited the above three schools.

2

6

School compliance and performance improvement:

Maximum 12 points on this performance measure

a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:

- If 100% school submission to LG, score: 4
- Between 80 - 99% score: 2
- Below 80% score 0

Supporting documents were not availed at the time of assessment to show that the LG ensured that all the 75 registered primary schools complied with MoES budgeting and reporting guidelines and that they submitted reports for the calendar year 2022 (signed by the head teacher and chairperson of the SMC) to the DEO by January 30.

0

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30- 49% score: 2 • Below 30% score 0 	<p>No supporting documents availed at the time of assessment to show that UPE schools supported to prepare and implement SIPs in line with inspection. Similarly, at school level, supporting documents were not availed at the time of assessment to show that they were supported to prepare and implement SIPs in line with inspection recommendations as per the inspection reports.</p> <p>Hence percentage of schools sampled was $0/3 * 100 = 0\%$.</p>	0
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6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 - 99% score 2 • Below 90% score 0 	<p>The LG collected and compiled EMIS return forms for all registered schools for FY 2022/23 indicating that 75 UPE schools with a total enrolment of 66, 891 pupils and 9 USE school with an enrolment of 4874.</p> <p>To calculate compliance; $84/84 * 100 = 100\%$</p> <p>It was submitted on 13th December, 2023 and received by the office of the Commissioner Education Planning on 15th December 2022.</p>	4
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Human Resource Management and Development

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>The LG budgeted for recruitment of primary schools in the FY 2023/2024 a total of 75 schools at UGX. 6,680,631,000/= according to the Approved Budget Estimates for FY 2023/2024 page 44 of 88.</p>	4
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7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,</p>	<p>The LG had deployed teachers as per sector guidelines (at least a teacher per class) in the current FY 2023-2024. The LG's deployment adhered to the guidelines of deploying a teacher per class according to staff lists sampled, teachers were deployed as follows;</p>	3
	<p>Maximum 8 points on this performance measure</p>	<p>Score 3 else score: 0</p>	<ol style="list-style-type: none"> 1. Adjumani Girls Primary School had 15 teachers and a headteacher. Teachers as indicated in the staff list were deployed e.g. Dralema Albert, Bakole Akim, and Ondoga Patrick 2. Kureka Primary School had 20 teachers and a headteacher. Teachers as indicated in the staff list were deployed e.g. Drama Onesmus, Iganyadru Christopher, and Ijjo Lawrence. 3. Boroli Primary School had 18 teachers and a headteacher. Teachers as indicated in the staff list were deployed e.g. Iraku Molson Atanasious, Auma Jackline , and Kinyaa Nathaline 	
7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,</p>	<p>At the district, the deployment list was displayed on the notice board of the department.</p>	1
	<p>Maximum 8 points on this performance measure</p>	<p>score: 1 else, score: 0</p>	<p>Lists of deployment were displayed in headteachers' offices that were sampled and visited.</p> <ol style="list-style-type: none"> a) Adjumani Girls Primary School had 19 teachers b) Kureka Primary School had 18 teachers c) Boroli Islamic Primary School had 3 teachers <p>The details displayed included; name, date of birth, qualifications, and title among others.</p>	

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copt to DEO/MEO

Score: 2 or else, score: 0

There was evidence produced to show that all Primary School Head Teachers were appraised and reports submitted by SAS for the previous Calendar year.

A sample of 10 Primary Schools Head Teacher was taken and all of them had been appraised.

1. Konyio Gobbi Rebecca Head Teacher Adjumani Girls Primary school was appraised on 4th November 2022.

2. Jurugo Patrick Head Teacher of Ayiri Primary School was appraised on 31st December 2022.

3. Igga Dusman Head Teacher of Oriangwa Primary School was appraised on 20th December 2022.

4. Letio Edema Josephine Head Teacher of Jurumuni Primary School was appraised on 31st December 2022.

5. Draikoa Mary Head Teacher of Ayilo B Primary School was appraised on 21st December 2022.

6. Dranzoa Alice Maliama Head Teacher of Rende Primary School appraised on 15th December 2022.

7. Ubiku Michael Head Teacher of Yeyo Primary School was appraised on 24th December 2022.

8. Aserua Santa Head Teacher of Unna Primary School was appraised on 23rd December 2022.

9. Drali Drani Charles Head Teacher of Djaipi Primary School was appraised on 13th December 2022.

10. Igavu Faustine Head Teacher of Nyumanzi II Primary School was appraised on 20th December 2022.

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM

Score: 2 or else, score: 0

The LG had 10 Secondary Schools and there was evidence to show that secondary Schools Head Teachers were appraised by Chair BoG / DCAO for the previous calendar year.

1. Drichi Festo Lagu Head Teacher of Arinyapi Secondary School was appraised on 30th June 2023.
2. Mukonzi Patrick Head Teacher of Alere Secondary School was appraised on 30th June 2023.
3. Sr Abio Rebecca Head Teacher of St Mary Asumpta Girls Secondary School was appraised on 30th June 2023.
4. Keliki Josephine Mama Head Teacher of Bezza Al - Hijji Secondary School was appraised on 30th June 2023.
5. Evuma Nobert Head Teacher of Maaji Seed Secondary School was appraised on 30th June 2023.
6. Amizaru Jerome Head Teacher of Dzaipi Secondary School was appraised on 30th June 2023.
7. Manderu Dominika Head Teacher of Ofua Seed Secondary School was appraised on 30th June 2023.
8. Edema Justine Thomas Head Teacher of Mungula Secondary School was appraised on 30th June 2023.
9. Dradi William Head Teacher of Biyaya Secondary School was appraised on 30th June 2023.
10. Bangi Godfrey Head Teacher of Adjumani Secondary School was appraised on 30th June 2023.

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans score: 2. Else, score: 0</p>	<p>The LG did appraise all staff in Education department as follows;</p> <ol style="list-style-type: none"> 1. Edea Sunday Senior Inspector was appraised on 30th June 2023. 2. Kurube Masudi Nasur Inspector of Schools was appraised on 30th June 2023. 3. Eiyu Edina , Education Officer Guidance and Counselling was appraised on 30th June 2023. 4. Madrama Michael Ghamis, Education Officer Special Needs was appraised on 30th June 2023. 5. Fungaro Emmanuel, Sports Officer was appraised on 30th June 2023. 	2
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8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level, score: 2 Else, score: 0</p>	<p>The LG education department prepared a training plan for the previous FY 2022/2023.</p> <p>The following areas included: General and Financial Management, Pedagogical management, Dissemination of Education Sector Guidelines, etc.</p>	2
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Management, Monitoring and Supervision of Services.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>The Adjumani DLG confirmed in writing the list of schools, their enrolment and budget allocation in the Programme Budgeting System for the previous FY 2022/2023. It was submitted on 13th December, 2023 and received by the office of the Commissioner Education Planning on 15th December 2022.</p> <p>It indicated that 75 UPE schools with a total enrolment of 66, 891 pupils and 9 USE school with an enrolment of 4874.</p> <p>To calculate compliance; $84/84 \times 100 = 100\%$.</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines. If 100% compliance, score:2 else, score: 0</p>	<p>The LG Education department made allocations to inspection and monitoring functions during the previous FY 2022-2023 of UGX 56,530,000/= as per sector guidelines page 46 of 80. Therefore, the LG complied with the sector guidelines whence a score of 100%.</p>	2
	<p>Maximum 8 points on this performance measure</p>			
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters If 100% compliance, score: 2 else score: 0</p>	<p>The LG conducted timely submitted warrants for school's capitation within 5 days for the last 3 quarters.</p> <ol style="list-style-type: none"> 1. The cash limit set in on 23rd July 2023 and the quarter one education capitation grant of the current FY was warranted on 24th July 2023. 2. The cash limit set in on 20th January 2023 and the quarter three of the previous FY education capitation grants was warranted on 20th January 2023. 3. The cash limit set in on 19th April 2023 and the quarter four of the education capitation grant was warranted on 20th April 2023. <p>The warranting for all the above quarters was done within 5 days after cash limits have been uploaded in the system within 5 days after cash limits have been uploaded in the system.</p>	2
	<p>Maximum 8 points on this performance measure</p>			
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED. If 100% compliance, score: 2 else, score: 0</p>	<p>There was evidence that the LG invoiced and the DEO communicated, publicized capitation releases to schools with three working days of release from MoFPED. For instance:</p> <p>Q 1 (July-September 2023): the CAO invoiced on 21st August 2023 and DEO communicated on 22nd August 2023.</p> <p>Q 3: (January-March 2023), the CAO invoiced on 24th January 2023 and DEO communicated on 24th January 2023.</p> <p>Q 4 (April-June, 2023) : the CAO invoiced on 5th May 2023 and DEO communicated on 5th May 2023.</p> <p>From the 3 Sampled schools (Adjumani Girls Primary School; Boroli Primary School and Kuruke Primary School) all acknowledge receipt.</p>	2
	<p>Maximum 8 points on this performance measure</p>			

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> • If 100% compliance, score: 2, else score: 0 	<p>The department prepared an inspection plan dated 7th June 2022 and meetings for terms 1, 2 (2023) and 3 of 2022 as follows:</p> <p>a) Term 1 dated 16th January 2023. Item agenda number 5: Planning and road map for inspection (MIN5/INSP/TERM1/2023)</p> <p>Item agenda number 6: Orienting new members on the On-line Inspection tool (MIN6/INSP/TERM1/2023).</p> <p>b) Term 2 dated 16th April 2023. Item agenda 5: Planning and road map for term 2 Inspection. (MIN5/INSP/TERM2/2023).</p> <p>c) Term 3 DATED 16TH July 2022. Item agenda number 4: Presentation and review of inspection tool. (MIN4/INSP/TERM1/2022).</p>	2
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10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 - 99% score 1 • Below 80%: score 0 	<p>UPE schools were said to have been inspected and monitored, and findings compiled in the DEO's monitoring report. However, the following review per term found the following:</p> <p>In the term I, 2023- No supporting documents availed at the time of assessment. Hence $0/75 \times 100 = 0\%$.</p> <p>In the term II, 2023- No supporting documents availed at the time of assessment . Hence $0/75 \times 100 = 0\%$.)</p> <p>In the term III, 2022- No supporting documents availed at the time of assessment . Hence $0/75 \times 100 = 0\%$.)</p> <p>Therefore the average percentage of compliance was $(0+0+0)/3 = 0\%$.</p>	0
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10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>There was evidence that inspection reports had been discussed and used to recommend corrective actions and that those actions had subsequently been followed up during the previous FY. For instance, there were:</p> <p>Departmental meetings are held as follows:</p> <p>Term 1 2023 was held on 6th April 2023. Agenda Item number 4: Presentation and Dissemination of Term 3 Inspection report of 2022. Min. 4/DPT/TERM 1/2023.</p> <p>Term 2 2023 was held on 8th July 2023> Agenda item number 4: Presentation and Dissemination of first term inspection report. Min. 4/DPT/TERM 2/2023.</p> <p>Term 3, 2022, was held on 18th October 2022. Agenda Item number 4: Presentation and Dissemination of term 2 Inspection report. Min. 4/DPT/TERM 3/2023.</p> <p>Information from the sample schools and visitors' books also affirmed the same, especially by the staff from DEO's office. For example at:</p> <p>Adjumani Girls Primary School inspection reports by different inspectors were seen such as: 16th March 2023, and 30th June 2023.</p> <p>Kureku Primary School inspection reports by different inspectors were seen such as 4th October 2022.</p> <p>Boroli Primary School inspection reports were missing.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0</p>	<p>Inspection reports were compiled and submitted to DES as follows;</p> <p>In the term I, 2023 Monitoring report dated 6th July 2023 and received by DES on 10th May 2023.</p> <p>In the term II, 2023 inspection report. No supporting documents availed at the time of assessment.</p> <p>In the term III, 2022 inspection report dated 15th February 2023.</p> <p>At all the three schools visited no supporting documents availed at the time of assessment.</p>	0

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p>	<p>There was evidence that the social services committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc., during the previous FY with the following meetings held on:</p> <p>a) 23rd January 2023. Agenda Item 4 Presentation of Departmental Reports: SS/04/23rd/01/2023(02).</p> <p>The meeting was attended by 07 council members and 04 technical staff.</p> <p>b) 15th June 2023. Agenda item number 4: Presentation of Q3 Report and Monitoring Report: SS/01/15th/June/2023(c).</p> <p>The meeting was attended by 6 council members and 4 technical staff.</p> <p>c) 3rd October 2022. Item Agenda number 4: Presentation of Q1 and Monitoring Report per department. SS/05/3rd/10/2022(01).</p> <p>The meeting was attended by 7 council members and 4 technical staff.</p>	2
11	<p>Mobilization of parents to attract learners</p> <p><i>Maximum 2 points on this performance measure</i></p>	<p>Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school,</p> <p><i>score: 2 or else score: 0</i></p>	<p>The Education department carried out mobilization to attract learners and retain them through zonal meetings: Example a Report on Zonal meetings held from 28th February 2023-2nd March 2023.</p> <p>These were held in sub-counties of Dzaipi, Pakele, Ofua, & Ciforo, and Adjumani Town Council.</p> <p>A report on a radio talk show on Radio Aulogo FM 107.8 on 10th June 2023, 18th June 2023, and 25th June 2023 from 6 pm -8 pm. The Panelist included the Principal Education Officer, Education Officer in-charge of Guidance and Counselling, and Student Leader from UNSA. The pictures were seen</p>	2
Investment Management				
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i></p>	<p>There was no evidence that the LG had an assets register setting out facilities and equipment in schools for the previous year 2022.</p>	0

12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i></p>	<p>The District conducted a desk appraisal for all projects in the budget of FY 2022/2023 and a report dated 10th April, 2022 signed by the planner was produced and forwarded to CAO. It was reported that the projects were derived from the development plan and were eligible expenditure in line with Education sector Planning and Budgeting Guidelines, 2022. Examples included:</p> <ol style="list-style-type: none"> 1. Construction of a staff house at Maaji Primary School in Ukisijuni Subcounty 2. Construction of a staff house at Esia Primary School in Citoro Sub county 3. Construction of a staff house at Ayilo B in Pakele Subcounty <p>The projects were eligible according to page 10 and 11 of the Education sector Planning and Budgeting guidelines and were derived from the DDP III on page 190.</p>	1
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, <i>score 1 else score: 0</i></p>	<p>The District conducted a field appraisal of all the projects for FY 2022/2023. A report dated 12th January, 2023 was presented and it highlighted projects like;</p> <ol style="list-style-type: none"> 1. Construction of a staff house at Maaji Primary School in Ukisijuni Subcounty 2. Construction of a staff house at Esia Primary School in Citoro Sub county 3. Construction of a staff house at Ayilo B in Pakele Subcounty <p>The outcome confirmed that all the projects were linked to the 5-year development plan. In the forms filled during the exercise , the officers pronounced themselves by ticking right the technical feasibility and environmental and social acceptability. Finally, TPC recommended that projects could be funded</p>	1

Procurement, contract management/execution

Maximum 9 points on this performance measure

a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, *score: 1, else score: 0*

The LG education department budgeted and ensured sector projects were incorporated into the procurement plan.

In the approved procurement plan by council for FY 2022/2023 dated 27th May 2022 and passed under minute 45/CM/27/05/2022, the planned projects were;

Construction of staff houses in the Refugee schools on page 8 of 11 at a budget estimate of UGX 1,256,360,599,

Construction of staff house at Magara Primary School on page 8 of 11 at a budget estimate of UGX 247,191,000,

Renovation of classroom block at Ukusijoni Primary School on page 8 of 11 at a budget estimate of UGX 174,091,000,

Construction of drainable latrines at Ibibaworo and Openzinzi Primary School on page 8 of 11 at an estimated budget of UGX 57,505,000.

Procurement, contract management/execution

Maximum 9 points on this performance measure

b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, *score: 1, else score: 0*

There was evidence that the school infrastructure was approved by the contracts committee and cleared by the Solicitor General for projects above threshold;

- For construction of Arinyapi Seed Secondary School, with procurement reference number; MoES/UGIFT/Wrks/21-22/00001, was approved by the contract committee on 15th February 2022 under Min No. DCC/07/Feb/2022 and awarded to Agweru General Merchandise Limited at a contract price of UGX 3,248,262,464. Solicitor General's clearance was dated 8th August 2022. Agreement between the two parties was signed on 9th August 2022.

- For construction of a staff house at Pagirinya Two Primary School, with procurement reference number: ADJU504/Wrks/22-23/00005, was approved by contracts committee on 3rd January 2023 under Min. No. DCC/04/JAN/2023 and awarded to Tak and Friends Limited at a contract price of UGX247,706,134. Solicitor General's clearance was dated 8th February 2023. Agreement between the two parties was signed on 13th February 2023.

-For construction of staff house at Ayilo 1B Primary School, with procurement reference number: ADJU504/Wrks/22-23/00004, was approved by contracts committee on 3rd January 2023 under Min.No. DCC/03/JAN/2023 and awarded to Marlib Construction CO. (U) Limited at a contract price of UGX 239,989,580. Solicitor General's clearance was dated 8th February 2023. Agreement between the two parties was signed on 13th February 2023.

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p>	<p>The LG established a PIT for school construction projects constructed within FY 2022/2023 as indicated below;</p> <p>A letter dated 4th August 2022 in which the CAO appointed the following as members of the project implementation team for school construction projects of Dufile seed secondary school, the rehabilitation of 3 classrooms, with office at Amua Primary School in Otce sub- county under ESDG in education and sports department;</p> <ul style="list-style-type: none"> • District Education Officer - Madi Michael, • District Engineer - Oja Albine Bay , • Senior Environment Officer - Luga David, • DCDO - Anyama David , • Labour Officer-Chandia Joyce Unzi, • Clerk of Works- Denis Musema. 	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p>	<p>From the site visit to Arinyapi Seed Secondary school, the following observation was taken;</p> <p>-It comprised of the following: Administration block, 3 blocks of two classrooms, Muilt-purpose hall, ICT and library block, Science lab, 3blocks of two semi-detached houses.</p> <p>-Science Laboratory and classroom doors were of sizes ; 1200x2400mm and 900x,2400mm,</p> <p>-Windows were of sizes; 1200x1500mm,</p> <p>-For both science laboratory and ICT building, poly-num thermal insulating material was used as ceiling,</p> <p>-The roof was of gauge 26 maroon pre-painted iron sheets placed on steel trusses,</p> <p>-200mm thick concrete blocks were used for external walls supported with reinforced columns and beams at specified positions as per the design,</p> <p>-The ground floor slab was reinforced with underground beams.</p>	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i></p>	<p>There was no evidence availed at the time of assessment to show that monthly site meetings were conducted for sector infrastructure projects planned in the previous FY.</p>	0
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i></p>	<p>There was no evidence at the time of assessment to show that at critical stages of construction the technical officers made at least a monthly joint site visit.</p>	0

Procurement, contract management/execution g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, *score: 1, else score: 0*

Maximum 9 points on this performance measure

The education infrastructure projects had been properly executed and payments to contractors were made within the specified time frames as per the contractual obligations. A comprehensive review of the project payment files and contracts revealed the following;

1. Construction of one block of four (4) units staff house and 2 blocks of 2 stance VIP Drainable latrine at Pagirinya II primary school under contract reference number ADJU504/WRKS/22-23/0005 by M/S Tak and friends Ltd where the Contractor requested for payment on 20th April 2023, inspection of works was conducted on 20th April 2023 where by the certification of works was conducted on 20th April 2023 thus the payment being effected on 27th June 2023 observed by EFT Voucher number 641711698 of an Amount worth UGX208,711,698.

2. Construction of a four (4) units staff house at Ayilo primary school under contract reference number ADJU504/WRKS/22-23/0004 by M/S Marlib construction company Ltd where the Contractor requested for payment on 24th April 2023 where by the certification of works was conducted on 11th May 2023 thus the payment being effected on 15th June 2023 observed by EFT Voucher number 5885744 of an Amount worth UGX85,828,121.

3. Renovation of a classroom block at Ukusijoni Primary School by Darmubs Enterprises under contract reference number ADJU504/WRKS/22-23/00013 where the Contractor requested for payment on 21st June 2023 where by the certification of works was conducted on 21st June 2023 thus the payment being effected on 27th June 2023 observed by EFT Voucher number 5225765 of an Amount worth UGX74,485,719.

Procurement, contract management/execution

Maximum 9 points on this performance measure

h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, score: 1, else, score: 0

There was evidence that the LG Education department timely submitted its sector procurement plan of FY 2022/2023 to the procurement unit for incorporation into DLG procurement plan on 18th April 2022 before April 30th which is in accordance with the PPDA requirements. The projects submitted include;

1.Construction of staff house at Ayilo 1B, Esia, Maaji III, Nyumazi II and Pagirinya II Primary Schools,

2.Construction of 5-stance VIP Latrines each at Cesia, Opejo and Oligo Primary Schools,

3.Rehabilitation of 4-classrooms each at Ofua Central and Okusijoni Primary Schools,

4.Procurement of 3-seater desks for selected schools.

Procurement, contract management/execution

Maximum 9 points on this performance measure

i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law score 1 or else score 0

Based on the evidence provided, all school infrastructure contracts (seed secondary schools) in FY 2022/2023 had a complete procurement file with all records as indicated below;

1. Construction of Arinyapi Seed Secondary School, with procurement reference number: MoES/UGIFT/Wrks/21-22/00001, the project evaluation report dated 8th February 2022 which was approved by contracts committee on 17th February 2022 under Min. No. DCC/07Feb/2022 and the contract was awarded to Agweru General Merchandise Limited at a contract price of UGX 3,248,262,464. Solicitor General's clearance was dated 8th August 2022 and agreement between the parties was signed on 9th August 2022.
2. Construction of a staff house at Pagirinya Two Primary School, with procurement reference number: ADJU504/Wrks/22-23/FY/00005, the project evaluation report dated 8th December 2022 which was approved by contracts committee on 3rd January 2022 under Min.No. DCC/04/JAN/2023 and the contract was awarded to Tak and Friends Limited at a contract price of UGX 246,706,134. Solicitor General's clearance was dated 8th February 2023. Agreement between the parties was signed on 13th February 2023.
3. Construction of staff house at Ayilo 1B Primary School, with procurement reference number: ADJU504/Wrks/22-23/FY/00004, the project evaluation report dated 8th December 2022 which was approved by the contracts committee on 3rd January 2023 under Min. No. DCC/03/JAN/2023 and the contract was awarded to Marlib Construction Co. (U) Limited at a contract price of UGX 239,989,580 Solicitor General's clearance was dated 8th February 2023. Agreement between the two parties was on 13th February 2023.

Environment and Social Safeguards

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p>	<p>No grievance was recorded under any projects in the Education sector because all the implemented investments never attracted any complaints from the community..</p>	3
15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>There was evidence that LG disseminated the Education guidelines for protection of Environment and Social safeguards for example a circular: Dissemination of Education Guidelines on Environment and Social Safeguards to all Institutional Heads (Pre-Primary, Primary, Secondary and Tertiary). Ref: CR/006/004 dated 20th May 2023.</p>	3
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, score: 2, else score: 0</p>	<p>The LG never incorporated costed ESMPs in all the BoQs of the investments implemented in the previous FY as indicated below;</p> <p>In a contract document dated 20th February, 2023 between Adjumani DLG and Maria Vusia Silvia Enterprises for the construction of one block, 4-unit staff houses and two blocks of 2 stance drainable latrines at Esia Primary School in kobo village, Esia Parish, Ciforo subcounty. The BoQ costed project Environment and social safety was costed at 9,050,000 Ugshs,</p> <p>In a contract document dated 13th February, 2023 between Adjumani DLG and Marlib Construction Co. (U) Ltd for the construction of one block, 4-unit staff houses and two blocks of 2 stance drainable latrines at Ayilo Primary School in Ayilo Village, Lew Parish, Pakele Sub- County the BoQ was not attached</p> <p>In a contract document dated 30th March, 2023 between Adjumani DLG and Darmubs enterprises for the construction of 5 stance VIP drainable latrine at Oligo Primary school in Pakondo Village, Cesia Parish, Adjumani Town Council; BoQ was attached but no costs were allocated to the ESMPs.</p>	0

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

b) If there is proof of land ownership, access of school construction projects, *score: 1, else score:0*

The LG presented proof of land ownership, access of school construction projects for the projects implemented last FY as in the examples below;

Construction of one block, 4-unit staff houses and two blocks of 2 stance drainable latrines at Esia Primary School in kobo village, Esia Parish, Ciforo subcounty. The certificate of title dated 29th May, 2015. The land measured 32.8580 hectares.

Construction of 5 stance VIP drainable latrine at Oligo Primary school in Pakondo Village, Cesia Parish, Adjumani Town Council. The certificate of title dated 1st July, 2021. The land measured 2.8710 hectares.

Rehabilitation of one Block of 4 classroom at Ukusijoni Primary School in Odraga Village, Payuru parish, Ukusijoni Subcounty. The certificate of title dated 17th June, 2015. The land measured 11.5590 hectares.

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, *score: 2, else score:0*

The Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions as seen in the examples below;

Construction of one block, 4-unit staff houses and two blocks of 2 stance drainable latrines at Esia Primary School in kobo village, Esia Parish, Ciforo subcounty. Environmental social compliance monitoring inspection report carried out on 6th March, 2023//24th May,2023 and the Environment officer recommended; provision of hand washing facility to handle COVID 19, every after-work site needs to clear, collection of waste material, provision of protective gear, provision of first aid kit, around school among others.

Construction of one block, 4-unit staff houses and two blocks of 2 stance drainable latrines at Ayilo Primary School in Ayilo Village, Lew Parish, Pakele Sub- County. Environmental social compliance monitoring inspection report carried out on 8th June, 2023// 10th March, 2023 the Environment officer recommended; contractor to provide protective gear, need to provide walkways, provision of first aid kit and use of energy cook stove at project site among others

Construction of 5 stance VIP drainable latrine at Oligo Primary school in Pakondo Village, Cesia Parish, Adjumani Town Council. Environmental social compliance monitoring inspection report carried out on 6th June, 2023 and the Environment officer recommended; provision of hand washing facility to handle COVID 19, sensitization of workers on GBV matters, hoarding off project sites, site engineer should write progress report among others.

Rehabilitation of one Block of 4 classroom at Ukusijoni Primary School in Odraga Village, Payuru parish, Ukusijoni Subcounty. Environmental social compliance monitoring inspection report carried out on 7th July, 2023 and the Environment officer recommended; provision of hand washing facility to handle COVID 19, tree planting around school among others.

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

Score: 1, else score:0

There was evidence that the the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments as per the examples below;

Construction of one block, 4-unit staff houses and two blocks of 2 stance drainable latrines at Esia Primary School in kobo village, Esia Parish, Ciforo subcounty. E & S compliance certification form endorsed by both Environment Officer and DNRO on 14th June, 2023. The manual requires the Environment Officer to sign the E&S not the DNRO.

Construction of one block, 4-unit staff houses and two blocks of 2 stance drainable latrines at Ayilo Primary School in Ayilo Village, Lew Parish, Pakele Sub- County. E & S compliance certification form endorsed by both Environment Officer and DNRO on 16th June, 2023. The manual requires the Environment Officer to sign the E&S not the DNRO.

Construction of 5 stance VIP drainable latrine at Oligo Primary school in PakondoVillage, Cesia Parish, Adjumani Town Council. E & S compliance certification form endorsed by both Environment Officer and DNRO on 20th June, 2023. The manual requires the Environment Officer to sign the E&S not the DNRO.

Rehabilitation of one Block of 4 classroom at Ukusijoni Primary School in Odraga Village, Payuru parish, Ukusijoni Subcounty. E & S compliance certification form endorsed by both Environment Officer and DNRO on 20th June, 2023. The manual requires the Environment Officer to sign the E&S not the DNRO.

**Health
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>From the Biostatistician, the assessment team obtained data on total deliveries from sampled HMIS 107 annual reports for Dzaipi HCIII, Bira HCIII and Pakele HCIII for FY 2021/22 and 2022/23 and used it to calculate the percentage increase in deliveries as shown below;</p> <p>Dzaipi HCIII:</p> <p>In FY 2021/22, total deliveries was 153.</p> <p>In FY 2022/23, total deliveries was 159.</p> <p>There was an increase of $159 - 153 = 6$. The percentage increase was therefore $6/153 \times 100 = 3.9\%$</p> <p>Bira HCIII:</p> <p>In FY 2021/22, total deliveries was 584.</p> <p>In FY 2022/23, total deliveries was 724.</p> <p>There was an increase of $724 - 584 = 140$. The percentage increase was therefore, $140/584 \times 100 = 24\%$.</p> <p>Pakele HCIII:</p> <p>In FY 2021/22, total deliveries was 165.</p> <p>In FY 2022/23, total deliveries was 171.</p> <p>There was an increase of $171 - 165 = 6$. The percentage increase was therefore $6/165 \times 100 = 3.6\%$.</p> <p>Average percentage increase was $3.9\% + 24\% + 3.6\% / 3 = 10.5\%$</p> <p>There was an increase in the total number of deliveries in Adjumani district in FY 2022/23 by 10.5%. This was less than the 20% increase required.</p>	0

2	N23_Service Delivery Performance: Average score in the Health LLG performance assessment.	a. If the average score in Health for LLG performance assessment is:	The average score in the health LLG performance assessment was 69% in 2023 as indicated on the matrix shared by the OPM. The matrix from OPM further indicated that for 2022, the performance was marked N/A (Not Applicable) which implied that the LG never conducted LLGs assessment and there no base data to determine whether there was an increase in performance hence a score of zero.	0
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 		
2	N23_Service Delivery Performance: Average score in the Health LLG performance assessment.	b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:	The indicator was dropped from the LGPA 2023. This was agreed upon during the OPM training conducted from 23rd -24th October 2023 at Imperial Royale Hotel. RBF was reportedly not implemented in FY 2022/23.	0
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 		
3	Investment performance: The LG has managed health projects as per guidelines.	a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.	According to page 13 of the LG Approved Budget, The LG development budget = UGX13,904,015,000. This was spent on renovation of Doctors house at Adjumani hospital, completion of labour suit at Pakelle HCIII of which the activities were eligible activities as per the health grant on page 18 of the Health Sub Programme Grant, Budget and Implementation Guidelines for Local Governments Financial Year 2023/24 as 088281 - Staff houses construction and rehabilitation and 088182 - Maternity Ward construction and rehabilitation.	2
	Maximum 8 points on this performance measure			

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0

It was revealed and evidence that the Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors. A comprehensive review of the project payment files and contracts revealed the following;

1. Renovation of Doctors House in Adjumani Hospital by Corim Enterprises Company Limited under contract no: Adju/504/WRKS/22-223/000011. The DHO, Dr. Paul, The District Engineer, The CDO, The Environments Officer had all certified the works on 20th June 2023 before payment was done on 27th June 2023 at an amount of UGX89,526,804 under EFT6413210.

2. Completion of a labor suit at Pakelle HCIII by Cesia Fabrication Limited under contract no: Adju/504/WRKS/22-223/000022. The DHO, Dr. Paul, The District Engineer, The CDO, The Environments Officer had all certified the works on 19th June 2023 before payment was done on 26th June 2023 at an amount of UGX13,236,939 under EFT6388561.

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0

Sampled health infrastructure works projects were within +/-20% of the MoWT. For instance;

1. For construction of OPD at Elegu HC II at a contract price of UGX 279,689,028 against Engineer's estimate of UGX 280,000,000. The contract price variation was calculated as 0.1%.

2. For renovation of Doctor's house at Adjumani hospital at a contract price of UGX 107,167,541 against Engineer's estimate of UGX 111,000,000. The contract price variation was calculated as 3.5%.

3. For completion of labour suite at Pakele HC III at a contract price of UGX 14,823,000 against Engineer's estimate of UGX 15,000,000. The contract price variation was calculated as 1.2%.

Therefore, all contract price variations of sampled health projects implemented in FY 2022/2023 were within +/-20%.

3	Investment performance: The LG has managed health projects as per guidelines.	d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY	There were no Health Centre upgrades from HC II to HC III in the procurement plan for FY 2022/2023. However, from the site visit to check the OPD construction works at Elegu HC III, the works included;	2
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 	<ul style="list-style-type: none"> -Placing of doors of sizes 1200x2400MM opening to corridor and 900x2400MM as internal doors, -Placing of windows of sizes 1200x1200mm and 600x1200mm, -Painting the external walls, -Placing of terrazzo to all the floor area, - There added 4 solar panel, -Placing of gauge 28 green pre-painted corrugated iron sheets with fascia boards, -constructing of a waiting area with four seats. <p>The project was completed and functional.</p>	
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure	The LG recruited staff for all H/C III's as per staffing structure:	1
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 	<ol style="list-style-type: none"> 1. Mungula H/C IV 41/48 = 85% 2. Arinyapi H/C III 19/19 = 100 % 3. Bira H/C III 14/19 = 73% 4. Ciforo H/C III 18/19 = 94% 5. Openzinzi H/C III 20/19 = 105 % 6. Dzaipi H/C III 22/19 = 115% 7. Opagrinya H/C III 4/19 = 21% 8. Pakelle H/C III = 20/19 = 105% 9. Ukusijoni H/C III 20/19 = 105 % 10. Adjumani Mission H/C III 21/19 = 110 % 11. Maryland Koca H/C III = 20/19 = 105% 12. Robidire H/C III 14/19= 73% 13. Ofua H/C III 17/19 = 89% 14. Ayilo H/C III 3/19 = 15% 15. Ayiri H/C III 2/19 = 10% <p>255/314 X 100 = 81%</p>	

4

Achievement of Standards: The LG has met health staffing and infrastructure facility standards

Maximum 4 points on this performance measure

b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.

• If 100 % score 2 or else score 0

There were no Health Centre upgrades from HC II to HC III in the procurement plan for FY 2022/2023. But there were construction projects works in these projects;

1. Construction of OPD at Elegu HC II,
2. Renovation of Doctors's house at Adjumani hospital,
3. Completion of labour suite at Pakele HC III.

However, from the site visit to check the OPD construction works at Elegu HC III, the works had been performed as per MOH designs, and the works included;

-Placing of doors of sizes 1200x2400MM opening to corridor and 900x2400MM as internal doors,

-Placing of windows of sizes 1200x1200mm and 600x1200mm,

-Painting the external walls,

-Placing of terrazzo to all the floor area, - There added 4 solar panel,

-Placing of gauge 28 green pre-painted corrugated iron sheets with fascia boards,

-constructing of a waiting area with four seats.

The project was completed and functional.

2

Performance Reporting and Performance Improvement

5

Accuracy of Reported Information: The LG maintains and reports accurate information

Maximum 4 points on this performance measure

a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0

From the Human Resource office (HRO), the assessment team obtained the staff list for FY 2023/24. Three health facilities of Dzaipi HCIII, Bira HCIII and Pakele HCIII were sampled and their facility staff lists for FY 2023/24 were compared with the list from the Human Resource Office.

Dzaipi HCIII had 22 health workers from the HRO staff list. The facility staff list also had 22 health workers.

Bira HCIII had 14 health workers from the HRO staff list. The facility staff list also had 14 health workers.

Pakele HCIII had 21 health workers from the HRO staff list. The facility staff list also had 21 health workers.

There was evidence that information on positions of health workers filled was accurate.

2

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>From DHO, the list of constructed and renovated health facilities for the FY 2022/23 was obtained. The document was dated 1st July 2023 and signed by Dr.Drametu Dominic the DHO. The following constructed and renovated facilities were listed;</p> <p>1 Construction of OPD block at Elegu HCII. This was reported as completed but not yet in use/functional.</p> <p>2 Renovation of OPD block at ARRA HCII. This was reported as completed and was in use/functional.</p> <p>3 Completion of construction of Labour Suite at Pakele HCIII. This was reported as completed and was in use/functional.</p> <p>4 Renovation of Doctors' House at Adjumani General Hospital. This was reported as completed and was in use/functional.</p> <p>On review of the annual report for FY 2022/23 in the PBS, the information on the status and functionality of the above listed constructed and renovated health facilities was not reported/submitted.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>From the DHO copies of health facility Annual work plans and budgets were obtained and submissions of three health facilities of Dzaipi HCIII, Bira HCIII and Pakele HCIII were sampled to check whether they were submitted by 31st March 2022 and whether they conformed to the prescribed format in the Local Government Planning Guidelines for the Health Sector.</p> <p>Dzaipi HCIII: The Annual Work plan and Budget was submitted on 20th March 2022 by Drichi Simon Oroma, the in charge. It conformed to the prescribed format.</p> <p>Bira HCIII: The Annual Work plan and Budget was submitted on 15th March 2022 by Mawadri Dominic, the in charge. It conformed to the prescribed format.</p> <p>Pakele HCIII: The Annual Work plan and Budget was submitted on 3rd March 2022 by Mamawi Henry, the in charge. It conformed to the prescribed format.</p> <p>There was evidence that the three sampled submissions were in time and conformed to the prescribed format.</p>	2

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :

- Score 2 or else 0

From the DHO, the assessment team did not find evidence of submission of health facility Annual budget performance reports for FY 2022/23.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports

- Score 2 or else 0

From the DHO copies of submitted health facility improvement plans for FY 2023/24 were obtained and three submissions from Dzaipi HCIII, Bira HCIII and Pakele HCIII were sampled to check whether the facility improvement plans incorporated performance issues identified in DHMT monitoring and assessment reports as shown below;

Dzaipi HCIII facility improvement plan was submitted on 5th July 2023. The submission was signed by Drichi Simon Oroma, the in charge.

The plan incorporated the following performance issues

-The 4th Antenatal (ANC) attendance by pregnant mothers was low.

- The number of mothers delivering in health facilities was low. These performance issues were identified during the DHMT performance review meetings held on 16th June 2023.

Bira HCIII facility improvement plan was submitted 16th March 2023. The submission was signed Mawadri Dominic, the in charge. The plan incorporated the following performance issues;

-Measles vaccine uptake was low among children under 1 year.

-ANC attendance by mothers in first trimester was low. These performance issues were identified during the DHMT performance review meetings held from 14th -15th February 2023.

Pakele HCIII facility improvement plan was submitted on 16th March 2023. The submission was signed by Amandua William, the in charge.

The plan incorporated the following performance issue;

-Low ANC attendance in the first trimester.

- Post natal attendance at 6weeks was low

These performance issues were identified from DHMT performance review meeting held from 14th -15th February 2023.

There was evidence of submission of health facility improvement plans from the sampled health facilities. The facility improvement plans incorporated performance issues identified by the DHMT in their quarterly performance review meetings held in the FY 2022/23.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and

d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7

From the DHO, the assessment team checked for the record of submissions of monthly and quarterly HMIS reports to establish timeliness of submissions. Three health facilities of Dzaipi HCIII, Bira HCIII and Pakele HCIII were sampled

Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

days following the end of each month and quarter) If 100%,
• score 2 or else score 0

and all the 12 monthly and 4 quarterly submissions were reviewed.

Submission of monthly reports (HMIS 105).

Dzaipi HCIII submitted all 12 reports timely.

July 2022- on 3rd August 2022.

August 2022- on 4th September 2022.

September 2022- on 2nd October 2022.

October 2022- on 3rd November 2022.

November 2022- on 4th December 2022.

December 2022- on 4th January 2023.

January 2023- on 3rd February 2023.

February 2023- on 1st March 2023.

March 2023- on 3rd April 2023.

April 2023- on 2nd May 2023.

May 2023- on 3rd June 2023.

June 2023- on 3rd July 2023.

Bira HCIII submitted all 12 reports timely.

July 2022- on 6th August 2022.

August 2022- on 6th September 2022.

September 2022- on 4th October 2022.

October 2022- on 5th November 2022.

November 2022- on 7th December 2022.

December 2022- on 5th January 2023.

January 2023- on 5th February 2023.

February 2023- on 4th March 2023.

March 2023- on 6th April 2023.

April 2023- on 7th May 2023.

May 2023- on 6th June 2023.

June 2023- on 5th July 2023.

Pakele HCIII submitted all 12 reports timely.

July 2022- on 3rd August 2022.

August 2022- on 6th September 2022.

September 2022- on 5th October 2022.

October 2022- on 4th November 2022.

November 2022- on 5th December 2022.

December 2022- on 6th January 2023.

January 2023- on 5th February 2023.

February 2023- on 6th March 2023.

March 2023- on 4th April 2023.

April 2023- on 4th May 2023.

May 2023- on 7th June 2023.

June 2023- on 4th July 2023.

Submission of quarterly reports (HMIS 106A).

Dzaipi HCIII submitted all the 4 reports timely.

Quarter one report was submitted on 5th October 2022.

Quarter two report was submitted on 6th January 2023.

Quarter three report was submitted on 7th April 2023.

Quarter four report was submitted on 7th July 2023.

Bira HCIII submitted all the 4 reports timely.

Quarter one report was submitted on 3rd October 2022.

Quarter two report was submitted on 7th January 2023.

Quarter three report was submitted on 6th April 2023.

Quarter four report was submitted on 5th July 2023.

Pakele HCIII submitted all the 4 reports timely.

Quarter one report was submitted on 4th October 2022.

Quarter two report was submitted on 4th January 2023.

Quarter three report was submitted on 5th April 2023.

Quarter four report was

Submitted on 6th July 2023

There was evidence that the sampled health facilities of Dzaipi HCIII, Bira HCIII and Pakele HCIII submitted the 12 monthly (HMIS 105) reports and the 4 quarterly HMIS (106A) reports timely as required.

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p> <p>Note: Municipalities submit to districts</p>	<p>The indicator was dropped from the LGPA 2023. This was agreed upon during the OPM training conducted from 23rd -24th October 2023 at Imperial Royale Hotel. RBF was reportedly not implemented in FY 2022/23.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>The indicator was dropped from the LGPA 2023. This was agreed upon during the OPM training conducted from 23rd -24th October 2023 at Imperial Royale Hotel. RBF was reportedly not implemented in FY 2022/23.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>The LG compiled and submitted quarterly Budget performance reports as follows;</p> <p>in Qtr 1, on 17th October 2022,</p> <p>In Qtr 2, on 20th January 2023</p> <p>In Qtr 3, on 20th April 2023</p> <p>In Qtr 4, on 19th July 2023</p> <p>From the information above it was evident that Local Government timely by the end of the first month of the following quarter compiled and submitted all quarterly Budget performance reports</p>	1

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>From the District Health Office, the assessment team obtained and reviewed the district Performance Improvement Plan for FY 2023/24. The Plan was endorsed by the DHO Dr. Drametu Dominic and the Secretary for Health Adjumani District, Hon. Jolia Sabuni on 17th July 2023.</p> <p>This plan focused on 2 weakest performing health facilities of Dzaipi HCIII and Pakele HCIII based on performance in 2 selected indicators of institutional deliveries and ANC 4th attendance computed for the 17 health facilities providing ANC and Deliveries in Adjumani District. Dzaipi HCIII was ranked 17th and Pakele HCIII was ranked 16th.</p>	1
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6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>From the District Health Office, the assessment team obtained and reviewed The Health department performance improvement implementation report that covered the period between July-September 2023. The report was signed by Dr. Drametu Dominic, the DHO, on 6th October 2023. The key intervention being implemented to improve performance in the 2 health facilities of Dzaipi HCIII and Pakele HCIII was the initiation of Quality improvement projects on Improving deliveries and ANC 4th attendance.</p>	1
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Human Resource Management and Development

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>From the District Health Office, the Local Government Approved Budget For FY 2023/24 was obtained to check whether the health workers had been budgeted for.</p> <p>Uganda shs 10,096,275,000 was budgeted for as wage for the 569 health workers in posts. This was found on page 29 of 88 of the Approved Budget for FY 2023/24.</p>	2
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7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

a) Evidence that the LG has:
ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0

The assessment team reviewed the health staff list for FY 2023/24 endorsed by Oryono Grandfield Omonda, CAO and Dr. Drametu Dominic, the DHO on 12th October 2023 to check whether the LG deployed the health workers as per guidelines (all health facilities to have at least 75% staff required). The findings are indicated below;

Adjumani district filled 569 out of the 663 posts as per staffing norms. The district percentage of posts filled was $569/663 \times 100 = 85.8\%$.

However, some health facilities did not have the required 75% of the staff as per the staff list obtained. For example;

Bira HCIII had 14 out of the required 19 staff. The Percentage of posts filled was $14/19 \times 100 = 73.7\%$.

Elema HCII had 5 out of the required 9 staff. The percentage of posts filled was 55.6%.

There was evidence that not all health facilities in Adjumani district had the required 75% of the staff as per staffing norms.

0

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0

From the DHO, the health workers deployment list was obtained and 3 health facilities of Dzaipi HCIII, Bira HCIII and Pakele HCIII were visited on 19th December. At each of these health facility, the facility Attendance book was reviewed to determine that health workers whose names appear in the deployment list and the health facility list were working where they were deployed.

The following sampled health workers in the facility staff list and deployment list were found to have signed in the Attendance Book on 19th December 2023;

Dzaipi HCIII

Drichi Simon Senior Clinical Officer.

Muntua Evelyn Enrolled midwife.

Akech Babra Clinical Officer.

Aliguma Joyce Laboratory Assistant.

Apiko Wilson Laboratory Assistant.

Alionyanya Joseph Enrolled nurse.

Lulu Gloria Enrolled nurse.

Ijo Steven Porter.

Mukisa Boaze Porte.

Swaleh Akasa Askari.

Bira HCIII

3

Owor Monday Laboratory technician.
 Mawadri Dominic Senior Clinical Officer.
 Ganyizara Charles Assistant Nursing Officer.
 Mandera Helma Health Information Assistant.
 Laleyo Florence Laboratory assistant.
 Amanio Florence Enrolled nurse.
 Pakele HCIII
 Idule Patrick Clinical Officer.
 Tiozi William Enrolled nurse.
 Achen Alice Nursing Assistant.
 Madrama Faustin Askari.
 Edema Thomas Laboratory Technician.
 Lazea Jane Enrolled midwife.

There was evidence that the health workers whose names appear in the deployment list for the above sampled health facilities were working in those facilities.

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0

From DHO, the health workers deployment list for FY 2023/24 was obtained. Three health facilities of Dzaipi HCIII, Bira HCIII and Pakele HCIII were sampled and visited to check whether the list of health workers for FY 2023/24 was displayed on health facility notice boards.

Dzaipi HCIII: The staff list for FY 2023/24 dated 14th July 2023 and signed by Drichi Simon Oroma, was displayed on the facility notice board.

Bira HCIII: The staff list for FY 2023/24 dated 14th July 2023 and signed by Mawadri Dominic, was displayed on the facility notice board.

Pakele HCIII: The staff list for FY 2023/24, not dated and signed by Amandua William, was posted on the facility notice board.

There was evidence that lists of health workers for FY 2023/24 for the 3 sampled health facilities were displayed on facility notice boards.

2

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

The LG had Health Facilities Appraisal of all the Health Facility In-charges against the agreed performance plans were done and submitted to HRO during the previous FY was as below:

1. Ondoga Jamali, Enrolled Nurse In Charge at Alere H/C II was appraised on 30th June 2023.
2. Amaunzi Alex Senior Clinical Officer, In Charge at Pachara H/C III was appraised on 30th June 2023.
3. Amundu Thomas William Senior Clinical Officer, In-charge at Pakelle H/C III was appraised on 30th June 2023.
4. Idro Johnathan Senior Clinical Officer, In-charge at Pangirinya H/C III was appraised on 30th June 2023.
5. Amadrio Grace Vuciri Senior Assistant Nursing Officer Nursing, In-charge at Lewa H/C II, was appraised on 30th June 2023.
6. Andruma Ronald Enrolled Nurse, In-charge at Maaji B. H/C II was appraised on 30th June 2023.
7. Inyani Mane Dolorence Senior Clinical Officer, In-charge at Openzinzi H/C III was appraised on 30th October 2023 (late appraisal).
8. Drichi Simon Oroma Senior Clinical Officer, In-charge at Dzaipi H/C III and was appraised on 30th June 2023.
9. Tako Stephen Senior Clinical Officer, In-charge at Ofua H/C III was appraised on 30th June 2023.
10. Oduti Geoffrey Assistant Nursing Officer Nursing, In-charge at Opejo H/C II was appraised on 30th June 2023.

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0

The Health Facility In charges did not conduct performance appraisal of health facility workers against the agreed performance plans during the previous FY as follows.

8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	iii. Taken corrective actions based on the appraisal reports, score 2 or else 0	There was no evidence of corrective actions available by the time of assessment.	0
	Maximum 6 points on this performance measure			
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	b) Evidence that the LG: i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0	From the DHO, the assessment team obtained and reviewed training reports for the FY 2022/23. Some of the reports are listed below;	1
	Maximum 6 points on this performance measure		1 Training of operational level health workers on immunization practices and new routine immunization schedules. The report was dated 30th September 2022 and signed by Lulu Henry, Assistant District Health Officer (ADHO) maternal and child health (MCH). Training was conducted from 19th-30th September 2022 (2 groups of participants).	
			2 Training of health workers on integrated Adolescent Sexual reproductive Health. The report was dated 13th August 2022 and signed by Lulu Henry ADHO MCH. Training was conducted from 10th -12th August 2022.	
			3 Training of Trainers on Infection prevention and Control (IPC) and waste management using WASH FIT tool. The report was not dated but signed by Nabwire Immaculate, Ministry of Health. Training was conducted from 9th -11th August 2022.	
			4 WASH FIT training of selected health workers in Adjumani District. The report was not dated but signed by Okia Bosco Principal Health Inspector, Ministry of Health. Training was conducted from 5th -9th December 2022.	
			There was evidence that the Local Government conducted training of health workers (Continuous Professional Development) in FY 2022/23.	
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	ii. Documented training activities in the training/CPD database, score 1 or else score 0	From the DHO, the training database for FY 2022/23 was obtained and reviewed. The database was prepared by Lulu Henry ADHO MCH and endorsed by Oryono Grandfield Omonda, CAO, on 3rd July 2023. It sets out the trainings conducted, the names of the health workers who attended the training, duty stations, their cadres and the training dates.	1
	Maximum 6 points on this performance measure			

Management, Monitoring and Supervision of Services.

N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0

From the HRO (registry); the assessment team obtained a copy of the letter notifying the Ministry of Health of the list of health facilities (GOU and PNFP) accessing PHC Non-Wage grants. The letter was dated 15th September 2023 and signed by Oryono Grandfield Omonda, CAO Adjumani District.

The following health facilities were listed in that letter:

Adjumani Hospital

Adjumani Mission HC III

Adjumani Police HC II

Adjumani Prisons HC II

Agojo HC II

Ajeri HC II

Ajugopi HC II

Alere HC II

Aliwara HC II

Arinyapi HC III

Ayilo I HC III

Ayilo II HC II

Ayiri HC III

Arra HC II

Bira

Ciforo HC III

Dzaipi HC III

Elegu HC II

Elema HC II

Kureku HC II

Lewa HC II

Maaji A HC II

Maaji B HC II

Maaji C HC II

Magburu HC II

Maryland Kocoa HC III

Mungula HC IV

Nyumanzi HC III

Obilokongo HC II

Ofua (Ofua) HC III

Ogolo HC II

Olia HC II

Olia Prison HC II
 Opejo HC II
 Openzinzi HC III
 Pachara HC II
 Pagirinya HC III
 Pagirinya Health Post HC II
 Pakele HC III
 Robidire
 Uderu HC II
 Ukusijoni HC III
 Zoka HC II

The listed health facilities rhyme with the list in the Budget and Grants Guidelines 2023/24.

<p>9</p> <p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>From Page 13 of the Approved Annual Budget Estimates, PHC NWR Grant = UGX1,363,062,000. A review on the health department workplan indicated that the allocations towards monitoring service delivery and management of = UGX204,459,300. 15% of UGX1,363,062,000 = UGX204,459,300 which was the 15% minimum required.</p> <p>Therefore, the District made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines.</p>	<p>2</p>
<p>9</p> <p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>From the information provided by MoFPED and the warrant reports provided by the district,</p> <ol style="list-style-type: none"> 1. The quarter one cash limit was approved on 4th August 2022 and Warrant for quarter one was done on 4th August 2022. 2. The quarter two cash limit was approved on 13th October 2022 and Warrant for quarter one was done on 14th October 2022. 3. The quarter two cash limit was approved on 19th January 2023 and Warrant for quarter one was done on 20th January 2023. 4. The quarter two cash limit was approved on 20th April 2023 and Warrant for quarter one was done on 20th April 2023. u <p>All the warrants were conducted within the timeframes since all were warranted within 2 days after the receipt of releases.</p>	<p>2</p>

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>Three facilities were sampled and visited and these included Dzaipi HCIII, Bira HCIII and Pakele HCIII. From all, none had received communication for all PHC NWR Grant transfers for the previous FY to health facilities.</p>	0
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>The quarterly financial releases to all health facilities were publicized on the noticeboard within 5 working days from the date of receipt of the expenditure limits from MoPPED. The quarter one cash limit was approved on 4th August 2022 and information of the release was publicized on the district noticeboard on 4th August 2022, the quarter two cash limit was approved on 13th October 2022 and information of the release was publicized on the district noticeboard on 14th October 2022, the quarter three cash limit was approved on 19th January 2023 and information of the release was publicized on the district noticeboard on 20th January 2023 and the quarter four cash limit was approved on 20th April 2023 and information of the release was publicized on the district noticeboard on 20th April 2023.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>The assessment team obtained from the DHO, minutes of DHMT Quarterly review meetings held in the FY 2022/23 to check on the actions recommended in the meetings. The team also obtained and reviewed a consolidated report on implementation of the actions arising from the DHMT review meetings. The findings are shown below;</p> <p>1 Quarter one meeting was held on 14th July 2022 and the minutes were signed by Dr. Drametu Dominic as Chairman and Namulere Sharifa as Secretary. The following were recommended for action;</p> <ul style="list-style-type: none"> -The DHO should ensure that stakeholders are sensitized on prevention of Tuberculosis (TB). -The ADHO MCH should write to all health in charges to carry out maternal and perinatal death audits and submit the reports within seven days. -The Surveillance focal person should ensure that health workers in the private sector submit weekly surveillance reports. <p>2 Quarter two meeting was held on 31st January 2023. The meeting minutes were signed by Dr. Drametu Dominic as Chairman and Namulere Sharifa as Secretary. The</p>	2

following were recommended for action;

- The DHO should inform all staff who intend to go on study leave to proceed only when their study leave is approved.

- The District Health team (DHT) should carry out support supervision in weak performing health facilities eg Dzaipi HCIII and Pakele HCIII with a view of supporting them to improve on their performances.

- All programme focal persons should operate from the health facilities where they are deployed.

3 Quarter three meeting was held on 24th March 2023. The meeting minutes were signed by Dr. Drametu Dominic as Chairman and Atama Yunusu as Secretary. The following were recommended for action;

- The ADHO should ensure that health facilities provide routine static immunization at the facilities on a daily basis.

- Pallets and drugs shelves should be procured by the DHO and distributed to all health facility medicine stores.

- The DHO should conduct capacity building for health workers on disease management to avoid unnecessary referrals to the General Hospital.

4 Quarter four meeting was held on 2nd June 2023. The meeting minutes were signed by Dr. Drametu Dominic as Chairman and Atama Yunusu as Secretary. The following were recommended for action;

- The Senior Health Educator should hold district wide dialogues and health education to address the poor community health seeking behavior.

- The ADHO MCH should ensure that health workers are mentored on integration of Early Infant Diagnosis (EID) into Immunization services.

The consolidated report on the implementation of actions arising from the DHMT Quarterly review meetings held in the FY 2022/23 was prepared and signed by Atama Yunusu, Biostatistician, on 6th October 2023.

There was evidence that actions arising from the DHMT review meetings held in the FY 2022/23 were implemented.

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0

The assessment team obtained and reviewed a set of four minutes of Adjumani district DHMT quarterly performance review meetings held in the FY 2022/23 to establish attendance.

The following participants were found to have consistently signed against their names;

The DHMT members.

Health facility in charges.

Implementing partners.

The Local Government departments eg Education, Community Development , Production and Water were consistently absent from all the 4 performance review meetings.

An example of the attendance for Quarter four meeting for selected participants in the different categories

DHMT members

Abidrabo Maxwell Surveillance Focal person

Asobasi Gilbert Health Management Information Focal person

Paul Olony immunization Focal person

Lulu Henry ADHO MCH

In charges of health facilities

Sr. Limiyo Eunice in charge Merryland HCIII

Oduti Geoffrey in charge Opejo HCII

Icheta Michael in charge Ayilo 1 HCIII

Implementing Partners

Amegovu Patrick RHITES West Nile

Ambayo Tom Reproductive Health Uganda

The key Local Government departments eg Education, Community development and Water did not attend the Performance review meetings held in the FY 2022/23.

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>From the DHO, the assessment team obtained and reviewed support supervision reports for FY 2022/23 to establish whether Adjumani General Hospital and Mungula HCIV were supervised in each of the four Quarters of the FY 2022/23.</p> <p>1 Quarter one (July- September) 2022. The report was dated 26th September 2022 and signed by Atama Yunusu, Biostatistician. Supervision was conducted from 19th -23rd September 2022 in selected health facilities. Adjumani Hospital and Mungula HCIV were supervised but the dates of the supervision visits were not indicated in the report.</p> <p>2 Quarter two (October- December) 2022. The report was dated 22nd November 2022 and signed by Atama Yunusu, Biostatistician. Supervision was conducted from 14th -19th November 2022 in selected health facilities. Adjumani Hospital and Mungula HCIV were supervised but the dates of the supervision visits were not indicated in the report.</p> <p>3 Quarter three (January- March) 2023. The report was dated 15th February 2023 and signed by Atama Yunusu, Biostatistician. Supervision was conducted from 6th -10th February 2023 in selected health facilities. Adjumani Hospital and Mungula HCIV were supervised but the dates of the supervision visits were not indicated in the report.</p> <p>Quarter Four (April- June) 2023. The report was dated 18th April 2023 and signed by Atama Yunusu, Biostatistician. Supervision was conducted from 10th -14th April 2023 in selected health facilities. Adjumani Hospital and Mungula HCIV were supervised but the dates of the supervision visits were not indicated in the report.</p> <p>There was evidence that Adjumani General Hospital and Mungula HCIV were supervised in each Quarter of the FY 2022/23.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <p>• If not applicable, provide the score</p>	<p>Adjumani district had 2 Health sub districts (HSD): Adjumani west and Adjumani east. From the DHO,the assessment team obtained and reviewed Health sub district supervision reports from the 2 Health sub districts for FY 2022/23 to establish whether the DHT ensured Health sub districts supervised the lower health facilities. Below are some selected reports of Health sub districts supervision in FY 2022/23;</p> <p>Adjumani West health sub district.</p> <p>Quarter one health sub district report was dated 29th July 2022 and signed by Dragule Robert, Vector Control Officer and in charge Adjumani West health sub district. Supervision was conducted from 22nd -29th July 2022. The following health facilities were supervised in this quarter;</p>	1

Adjumani Mission HCIII.

Okusijoni HCIII.

Ayiri HCIII.

Openzinzi HCIII.

Ciforo HCIII.

Rubidire HCIII.

Quarterfour health sub district supervision report was dated 18th April 2023 and signed by Dragule Robert, the in charge Adjumani West Health sub district. Supervision was conducted from 10th -14th April 2023. The following health facilities were supervised;

Okusijoni HCIII.

Openzinzi HCIII.

Ciforo HCII

Adjumani East Health sub district

Quarter one health sub district report was dated 23rd September 2022 and signed by Dr. Idoru Joseph Atia, the in charge Adjumani East health sub district. Supervision was conducted from 19th -23rd September 2022. The following health facilities wer supervised;

Bira HCIII.

Pakele HCIII.

Ayilo 1 HCIII

Dzaipi HCIII.

Pagirinya 1 HCIII.

Quarter three health sub district supervision report was dated 29th March 2023 and signed by Dr. Idoru Joseph Atia, the in charge Adjumani East health sub district.

Supervision was conducted from 20th -28th March 2023. The following health facilities were supervised;

Elema HCII.

Ajugopi HCII.

Nyumanzi HCIII.

Arinyapi HCII.

Ayila 1 HCIII.

Bira HCIII.

Pagirinya HCIII.

Lewa HCII.

Ajeri HCII.

There was evidence that the DHT ensured the Health sub districts of Adjumani West and

Adjumani East supervised the lower health facilities in FY 2022/23.

10

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0

The assessment team visited the sampled 3 health facilities of Dzaipi HCIII, Bira HCIII and Pakele HCIII. The team obtained and reviewed the support supervision books to determine whether the Local government provided recommendations from the supervision visits and that their implementation was followed up. The findings from selected supervisions conducted were as follows;

Dzaipi HCIII

During the support supervision conducted at the health facility on 21st July 2022 by the Health sub district (HSD) team, the following recommendations were made for action;

-The in charge should display the map of the health facility catchment area.

-Sanitation committee should be established at the health facility to plan and implement sanitation related activities.

-The in charge should allocate PHC funds disbursed to the health facility to support Palliative Home based care activities.

In the subsequent support supervision conducted by the HSD team on 12th December 2022, there was no documentation in the support supervision book that the recommendations made during the previous supervision of 21st July 2022 were followed up.

Bira HCIII

During the support supervision conducted at the health facility on 17th October 2022 by the HSD team, the following recommendations were made for action;

-The immunization performance indicators should be analysed and plotted as graphs.

-In charge immunization activities at the health facility should ensure that the vaccine control book is updated daily.

In the subsequent support supervision conducted by the HSD team on 23rd March 2023, there was no documentation in the support supervision book that the recommendations made during the previous supervision of 17th October 2022 were followed up.

Pakele HCIII

During the support supervision conducted at the health facility on 20th July 2022 by the Health sub district (HSD) team, the following recommendations were made for action;

-The in charge should prepare the health

1

facility continuous medical education (CME) schedules.

-The in charge should ensure that all health facility staff are appraised for FY 2021/22.

-The in charge should ensure that the health facility Client Charter is drafted and submitted for approval by DHO.

In the subsequent support supervision conducted by the HSD team on 23rd March 2023, there was no documentation in the support supervision book that the recommendations made during the previous supervision of 20th July 2022 were followed up.

From the review of support supervision books at the 3 sampled health facilities, there was evidence that recommendation for action were made following supportive supervisions. However, implementation of these recommendations were not followed up as shown by the non-documentation of follow up of previous recommendations in the supervision books.

10

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0

From the DHO, medicines and health supplies support supervision reports for FY 2022/23 were obtained and reviewed to check whether advice was given to health facility in charges on secure, safe storage and disposal of medicine and health supplies. Below are the findings from the reports obtained:

1 Report dated 29th September 2022 and signed by Irama Denis Mark, medicines management supervisor (MMS). Supervision was conducted from 26th -28th September 2022. The following health facilities were supervised;

Okusijoni HCIII.

Openzinzi HCIII.

Mungula HCIV.

The following advice was given to facility in charges;

-All requests for medicines and health supplies to store should be approved by the health facility in charge to enhance monitoring and tracking of flow of commodities.

-The health facility in charges should ensure that medicines dispensing log books are completely filled.

Report dated 13th January 2023 and signed by Irama Denis Mark, MMS. Supervision was conducted from 9th -13th January 2023. The following health facilities were supervised;

Dzaipi HCIII.

Arinyapi HCIII.

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Nyomanzi HCIII.

Pagirinya 1 HCIII.

Lewa HCII.

Ayilo I HCIII.

Ayilo II HCII.

Bira HCIII.

Pakele HCIII.

The following advice was given to facility in charges;

-Form medicines and therapeutic committee to support in stock management, pharmaco vigilance and rational use of medicines.

-Conduct Continuing medical education (CME) for facility staff on stock management.

3 Report 29 th March 2023 and signed by Irama Denis Mark, MMS. Supervision was conducted from 20th -28th March 2023. The following health facilities were supervised;

Elema HCII.

Ajugopi HCII.

Elegu HCII.

Ogoto HCII.

Oliya HCII.

Kureko HCII.

Ofuo HCII.

Ajeri HCII.

Zoka HCII.

Pagirinya II HCII

The following advice was given to facility in charges;

-Designate specific days for requesting medicines from stores.

-Procure pallets and shelves for proper storage of medicines and health supplies.

-redistribute excess medicines to other health facilities to avoid expiry in the stores/

4 Report 19th June 2023 and signed by Irama Denis Mark, MMS. Supervision was conducted from 12th -16th June 2023. The following health facilities were supervised;

Ogolo HCII

Arinyapi HCIII

Dzaipi HCII>

Olia HCII.

Pagirinya I HCIII.

Ayila I HCIII.

Bira HCIII.

Ofua HCIII.

Adjeri HCII.

Pakele HCIII.

Zoka HCII.

The following advice was given to facility in charges;

-Adhere to use of Issue and Requisition Voucher books.

-Dispensing log books should be completely filled.

-Separate expired medicines. Pack and label them to await for collection for final disposal.

There was evidence that health facility in charges were given advice on secure, safe storage and disposal of medicines and health supplies during medicines management supervision in the FY 2022/23.

11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities Maximum 4 points on this performance measure	a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0	According to page 13 the Approved budget and workplan FY 2022/2023, DHO's office was allocated UGX922,674,726 Then out of the total allocation, UGX276,802,417 was allocated to health promotion activities $\text{UGX276,802,417} / \text{UGX922,674,726} \times 100\% = 30\%$ which was the minimum required.	2
11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities Maximum 4 points on this performance measure	b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0	From the DHO, the assessment team obtained and reviewed Quarterly Health Promotion activity reports to establish whether the DHT implemented Health Promotion, Disease Prevention and Social Mobilization activities in the FY 2022/23. 1 Quarter one report was dated 30th September 2022 and signed by Atepo Richard, Senior Health Educator (SHE). The following activities were conducted in this Quarter; a)School health education: -on malaria prevention at Onigo Primary school on 12th July 2022. -on environmental hygiene practices at Nyeyu	1

Primary school on 15th July 2022.

b)Community dialogues:

-on Gender Based Violence at Opejo Parish center, Ciforo sub county 10th August 2022.

-on low male involvement during first Antenatal visit in the first trimester at Adjumani town council on 19th August 2022.

c) Social mobilisation and sensitisation on Indoor Residual Spraying (IRS) through Road Drives at Ciforo and Okusijoni sub counties from 26th -27th September 2022.

Quarter two report was dated 5th January 2023 and signed by Atepo Richard SHE. The following activities were conducted in this Quarter;

a)School health education:

-Awareness on HPV vaccination among 10 year old girls at Amelo Primary school, Aliwara primary school, Ayiri primary school and Cesia primary school. The activity was conducted from 4th -10th October 2022.

b)Social mobilisation for implementation of Child Health Days Plus through Road Drives. This was conducted in all the sub counties from 11th -25th October 2022.

c)Radio talk shows to create awareness for integrated Child health Days implementation on Aulogo FM 107.8 on 3rd October 22 and Amani FM on 19th October 2022.

c)Distribution of IEC materials on Child health Days Plus from 12th -16th October 2022

d) Community dialogue on Drug and Substance abuse at Lewa village, Dzaipi sub county on 10th November 2022.

Quarter three report was dated 10th April 2023 and signed by Atepo Richard SHE. The following activities were carried out;

a)Radio talk shows;

-on cancer prevention on Aulogo FM 107.8 on 13th January 2023.

-on COVID 19 vaccination on Radio Amani on 21st January 2023.

b)School health education on malaria prevention in the following schools;

Magara Primary school on 1st March 2023.

Miniki Primary school on 6th March 2023.

Moinya Primary school on 10th March 2023.

Nyumanzi Primary school on 20th March 2023.

Quarter four report was dated 5th July 2023 and signed by Atepo Richard SHE. The following activities were carried out in this Quarter;

a)School health education on HPV vaccination among 10 year old girls:

Ofua central Primary school on 3rd April 2023.

Pakele Girls Primary school on 5th April 2023.

Pagirinya Primary school on 10th April 2023.

Zoka central primary school on 13th April 2023.

Adjumani Girls' primary school on 17th April 2023.

b)Community dialogues:

-on Adolescent Sexual Reproductive Health at Atabo parish center on 12th May 2023.

-on First ANC visit in First Trimester at Lewa parish center on 19th May 2023.

-On Teen age pregnancy at Maaji settlement on 8th June 8th June 2023.

There was evidence that the DHT implemented Health Promotion, Disease Prevention and Social mobilization activities in FY 2022/23.

11

Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities

Maximum 4 points on this performance measure

c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0

From the DHO, there was no evidence that follow up actions were taken on issues of health promotion, disease prevention and social mobilisation. The assessment team was not availed the DHT minutes and Quarterly progress reports to review at the time of assessment.

0

Investment Management

Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.

Maximum 4 points on this performance measure

a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0

The assessment team obtained the standard list of medical equipment and service standards from the Ministry of Health. This list was compared with the equipment list in the LG Asset Register. The findings are as below;

The Local government health facility Asset Register for FY 2022/23 was obtained. It was in soft copy. The register details all the health facilities and their medical equipment. An example of the equipment for Bira HCIII listed in the register were as follows;

Microscope Binocular.

Delivery set.

Delivery bed.

Medical refrigerator.

Paediatric weighing scale.

Blood Pressure (BP) machine.

Examination Couch.

Drip stand.

Stethoscope.

Fetoscope.

Weighing scale Adult.

The above listed equipment were also found in the equipment list for HCIII obtained from the Ministry of Health.

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII); (ii) desk appraisal by the LG; and (iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p> <p>score 1 or else score 0</p>	<p>The District conducted a desk appraisal for all projects in the budget of FY 2022/2023 and a report dated 10th March, 2022 signed by the planner was produced and forwarded to CAO. It was reported that the projects were derived from the development plan and were eligible expenditure in line with Health sector Planning and Budgeting Guidelines, 2022. Examples included:</p> <ol style="list-style-type: none"> 1. Renovation of OPD at Arra HCIII in Pachara Subcounty 2. Renovation of Doctors house in Adjumani Hospital 3. Completion of labour suit in Pakele T/C at Pakele HCIII <p>The projects captured under Assets and Facility Management were on page 235 of the DDP III and All the investments were eligible for expenditure under Health Sub Programme Grant, Budget and Implementation Guidelines for Local Governments for FY 2022/23 on page 18 Table 13: Eligible activities for the Health Development Grant that provides for 088281 - Staff houses construction and rehabilitation and 088283 - OPD and other ward construction and rehabilitation.</p>	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The District conducted a field appraisal of all the projects for FY 2022/2023. A report dated 28th July, 2022 was presented and it highlighted projects like;</p> <ol style="list-style-type: none"> 1. Renovation of OPD at Arra HCIII in Pachara Subcounty 2. Renovation of Doctors house in Adjumani Hospital 3. Completion of labour suit in Pakele T/C at Pakele HCIII <p>The outcome confirmed that all the projects were linked to the 5-year development plan. In the forms filled during the exercise , the officers pronounced themselves by ticking right the technical feasibility and environmental and social acceptability. Finally, TPC recommended that projects could be funded</p>	1

Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.

Maximum 4 points on this performance measure

d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0

Rehabilitation of labor suite completion at Pakele health center in Agalejo Village, Pakele Town Council, Pakele Town Council, Adjumani District. Environment and social screening form endorsed by Environment officer and CDO endorsed on 7th November, 2022

Rehabilitation of Doctor house at main hospital in Forua Village, Central Parish Ward, Adjumani Town Council. Environment and social screening form endorsed by Environment officer and CDO endorsed on 8th November, 2022

Construction of OPD ward at Elegu Health Center II in Kibira Village, Elegu Parish, Arinyapi Town Council, Adjumani District. Environment and social screening form endorsed by Environment officer and CDO endorsed on 8th November, 2022

Rehabilitation of OPD Block at Arra Health Center III in Arra Central, Omi Parish, Pachara Subcounty. Environment and social screening form endorsed by Environment officer and CDO endorsed on 15th November, 2022

Rehabilitation of labor suite completion at Pakele health center in Agalejo Village, Pakele Town Council, Pakele Town Council, Adjumani District. ESMP costed at 444,690 Ugshs endorsed by Environment officer and CDO endorsed on 14th October, 2022

Rehabilitation of Doctor house at main hospital in Forua Village, Central Parish Ward, Adjumani Town Council. ESMP costed at 3,215,026 Ugshs endorsed by Environment officer and CDO endorsed on 20th October, 2022

Construction of OPD ward at Elegu Health Center II in Kibira Village, Elegu Parish, Arinyapi Town Council, Adjumani District. ESMP costed at 8,390,670 Ugshs endorsed by Environment officer and CDO endorsed on 20th October, 2022

Rehabilitation of OPD Block at Arra Health Center III in Arra Central, Omi Parish, Pachara Subcounty. ESMP costed at 447,480 Ugshs endorsed by Environment officer and CDO endorsed on 27th October, 2022

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>There was evidence of submission of the Current FY infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans. The submission was on 24th May 2023 (late submission) and thus not timely (by April 30 for the current FY) and some of the projects embedded included;</p> <ol style="list-style-type: none"> 1. Completion of OPD block at Elegu HC II on page 7 of 11 of the LG procurement plan at a budget estimate of Ugx 75,000,000. 2. Rehabilitation of Doctor's house at Adjumani Hospital on page 7 of 11 of the procurement plan at a budget estimate of Ugx 78,731,315, 3. Procurement of Solar Batteries (DHOL OFFICE) on page 7 of 11 of the procurement plan at a budget estimate of Ugx 12,000,000 	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>The LG health department submitted procurement request form (form PP1) to PDU by 1st Quarter of the current FY dated 11th August 2023 for construction of Koboko District General Hospital Staff House at an estimated cost of UGX 235,000,000.</p> <p>It was prepared by the DHO, approved by the CFO and confirmed by the CAO all dated 11th August 2023.</p> <p>There was evidence of submission of the Procurement request form Form PP 1) to PDU. However,the PP 1 requisition was submitted on 23rd June 2023 by DHO and therefore not by 1st quarter of the current FY. Some of the projects requested are;</p> <ol style="list-style-type: none"> 1. Constructin of four stances VIP at an estimated cost of UGX 24,000,000, 2. Renovation of one block of Doctors house at an estimated cost of UGX 118,126,201. 	1

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0

There was evidence that the health infrastructure investments for previous FY was approved by the contracts committee and cleared by the Solicitor General for projects above threshold;

1. Construction of OPD at Elegu HC II, with procurement reference number: ADJU504/Wrks/22-23/00009, was approved by the contracts committee on 3rd January 2023 under Min. No. DCC/13/JAN/2023 and awarded to Fitina Mbaya Enterprises Limited at a contract price of UGX 279,689,028. Solicitor General's clearance was dated 8th February 2023. Agreement between the parties was signed on 13th February 2023.

2. Renovation of Doctor's house at Adjumani Hospital, ADJU504/Wrks/22-23/00011, was approved by the contracts committee on 3rd January 2023 under Min. No. DCC/10/JAN/2023 and awarded to Corim Enterprises Co. Limited at a contract price of UGX 107,167,541. Agreement between the parties was signed on 30th January 2023.

3. Completion of labour suite at Pakele HC III, with procurement reference number: adju504/Wrks/22-23/00022, was approved by the contracts committee on 13th March 2023 under Min. No. DCC/10/March/2023 and awarded to Cesia Fabrication Limited at a contract price of 14,823,000. Agreement between the parties was signed on 30th March 2023.

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The LG established a PIT for health projects constructed within FY 2022/2023 as indicated below;</p> <p>A letter dated 20th January 2023 in which the CAO appointed the following as members of the project implementation team for health projects;</p> <p>DHO - Dr Drametu Dominic, Civil Engineer - Drate Christopher Ewi, Assistant Engineering Assistant - Mawadri Nobert, District Vector Control Officer - Dragule Robert, DCDO - Mawadri Ramandhan, Environment Officer - Eberu James.</p> <p>The team above was to oversee these projects; namely,</p> <ol style="list-style-type: none"> 1.Construction of OPD at Elegu HC II, 2.Renovation of Doctor's house at Adjumani hospital, 3.Completion of labour suite at Pakele HC III. 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There were no HC II upgrades to HC III in the FY 2022/2023. But there were other health projects constructed as indicated below;</p> <ol style="list-style-type: none"> 1.Construction of OPD at Elegu HC II, 2. Renovation of Doctor's house at Adjumani hospital, 3.Completion of labour suite at Pakele HC III. 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no clerk of works employed as there were no health Centre upgrades from HC II to HC III in the FY 2022/2023, But there were other health projects constructed as indicated below;</p> <ol style="list-style-type: none"> 1.Construction of OPD at Elegu HC II, 2. Renovation of Doctor's house at Adjumani hospital, 3.Completion of labour suite at Pakele HC III. 	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no evidence at the time of assessment to show that minutes of monthly site meetings by the project site committee in which participation of stakeholders like the CDO, EO and beneficiary group representative took place.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no evidence availed at the time of assessment to show that the LG carried out technical supervision of works at all health infrastructure projects by relevant officer like Engineers, Environment Officers and CDOs at critical stages of construction.</p>	0

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0

The LG implemented 2 health investments which were as follows;

1. Renovation of Doctors House in Adjumani Hospital by Corim Enterprises Company Limited under contract no: Adju/504/WRKS/22-223/000011. The DHO, Dr. Paul, The District Engineer, The CDO, The Environments Officer had all certified the works on 20th June 2023 before payment was done on 27th June 2023 at an amount of UGX89,526,804 under EFT6413210.

2. Completion of a labor suit at Pakelle HCIII by Cesia Fabrication Limited under contract no: Adju/504/WRKS/22-223/000022. The DHO, Dr. Paul, The District Engineer, The CDO, The Environments Officer had all certified the works on 19th June 2023 before payment was done on 26th June 2023 at an amount of UGX13,236,939 under EFT6388561.

Reviewing at the timely certification, the DHO was compliant with timely verification of works where by for Renovation of Doctors House in Adjumani Hospital by Corim Enterprises Company Limited the contractor issued a request for payment on 20th June 2023, the DHOO verified works and initiated for payments on the same day on 20th June 2023 and for Completion of a labor suit at Pakelle HCIII by Cesia Fabrication Limited the contractor issued a request for payment on 19th June 2023 the DHOO verified works and initiated for payments on 20th June 2023.

Therefore verification was done within 2 weeks or 10 working days for all the investments.

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>Based on the evidence provided, all health infrastructure contracts had a complete procurement file with all records as required by PPDA as indicated below;</p> <ul style="list-style-type: none"> - Construction of OPD at Elegu HC II, with procurement reference number: ADJU504/Wrks/22-23/FY/00009, the file had project evaluation report dated 13th December 2022 which was approved by the Contracts Committee on 3rd January 2023 under Min. No. DCC/13/JAN/2023 and subsequently the contract awarded to Fitina Mbaya Enterprises Limited at a Contract Sum of UGX 279,689,028 and an agreement between the contractor and District was signed on 13th February 2023. - Renovation of Doctor's house at Adjumani hospital, with procurement reference number: ADJU504/Wrks/22-23/FY/00011, the file had project evaluation report dated 13th December 2022 which was approved by the contracts committee on 3rd January 2023 under Min. No. DCC/10/JAN/2023 and the contract awarded to Corim Enterprises Co. Limited at a contract price of UGX 107,167,541, and the Agreement between the parties was signed on 30th January 2023. - Completion of labour suite at Pakele HC III, with procurement reference number: ADJU504/Wrks/22-23/00022, the file had project evaluation report dated 13th March 2023 which was approved by the contract committee dated 13th March 2023 under Min. No. DCC/10/March/2023 and the contract awarded to Cesia Fabrication Limited at a contract price of UGX 14,823,000. Agreement between the parties was signed on 30th March 2023.
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Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>The investments implemented under the Health sector never attracted any grievances hence No grievance was recorded under Health</p>	2
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15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>National guidelines for WASH in health care facilities Uganda 2022. Disseminated during a WASH-FIT training of selected health workers from health facilities in Adjumani District from 5th to 9th December, 2022. The training was attended by 40 health workers from various Health facilities.</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0</p>	<p>The LG had in place a functional system for Medical waste management or central infrastructures for managing medical waste, for incinerator. M/s Green Lebal hired by MoH was collecting harzardeous wastes from HC IVs.</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0</p>	<p>Report following the WASH-FIT training of selected health workers from health facilities in Adjumani District from 5th to 9th December, 2022 prepared by Rachel Faith Mirembe facilitator EHO (MoH) and Mr. Okia Bosco facilitator PHI (MoH). The training was attended by 40 health workers.</p>	1

16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0</p>	<p>The LG had costed ESMPs incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects implemented during the previous FY as seen below;</p> <p>In a contract agreement between Adjumani DLG and M/S Cesia Fabrication Limited dated 30th March, 2023 for the completion of labor suite at Pakele health center in Agalejo Village, Pakele Town Council, Pakele Town Council, Adjumani District. The BoQ costed environment and social safeguards at 824,000 Ugshs.</p> <p>In a contract agreement between Adjumani DLG and M/S Fitina Mbayo Enterprises Limited dated 13th February, 2023 Construction of OPD ward at Elegu Health Center II in Kibira Village, Elegu Parish, Arinyapi Town Council, in the BoQ environmental protection and waste disposal and occupational health and safety, HIV/AIDs and gender were costed for 2,000,000 Ugshs.</p> <p>In a contract agreement between Adjumani DLG and M/S Cesia Fabrication Limited dated 30th March, 2023 for the rehabilitation of OPD Block at Arra Health Center III in Arra Central, Omi Parish, Pachara Subcounty. The BoQ costed environment and social safeguards at 824,000 Ugshs.</p>	2
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0</p>	<p>The LG had proof of land ownership, access and availability as per the examples below;</p> <p>Rehabilitation of Doctor house at main hospital in Forua Village, Central Parish Ward, Adjumani Town Council. Certificate of title for land ownership is dated 22nd December, 2022 and the land measured 8.8140 hectares</p> <p>Rehabilitation of labor suite completion at Pakele health center in Agalejo Village, Pakele Town Council, Pakele Town Council, Adjumani District. Application was made 30th July, 2015 and the land board approved the request. The land measured 2.90 hecatres.</p> <p>Construction of OPD ward at Elegu Health Center II in Kibira Village, Elegu Parish, Arinyapi Town Council, Adjumani District. Application was made on 17th August, 2016 and the request was approved. The land measured 2.623 acres.</p> <p>Rehabilitation of OPD Block at Arra Health Center III in Arra Central, Omi Parish, Pachara Subcounty. Receipt of application for freehold title dated 30th July, 2015 and the land board approved the request. The land measured 5.15 hectares</p>	2

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.

The LG Environment Officer and CDO conducted support supervision and monitoring of health projects implemented last FY to ascertain compliance with ESMPs

Environmental social compliance monitoring supervision report for construction of one block OPD at Elegu and rehabilitation Arras, Pakele, Adjumani main hospital and health center grade endorsed by the Environment officer on 15th June, 2023. Some recommendations and conclusion for the administration included; provision of hand washing facility to handle COVID 19, tree planting around health center facility especially Elegu Health Center III compound to act as a wind breaker.

Environmental compliance monitoring for Elegu Health center II endorsed by Environment Officer on 14th April, 2023. Some of the recommendations made included; contractor to provide hand washing facility at the project site, within two weeks contractor was to fix the sign post for the project, site engineer to write progress report, hoarding off of project sites, proper waste management and sensitization of workers on GBV

Environmental compliance monitoring for OPD construction at Elegu Health Center endorsed by Environment Officer on 10th May, 2023. Some of the recommendations made included; contractor to provide protective gear for the workers, hoarding off project sites, sensitization of workers on GBV and use of energy cook stove at project site and school to save fuel

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0

There was evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor during the previous FY as per the examples below;

Rehabilitation of labor suite completion at Pakele health center in Agalejo Village, Pakele Town Council, Pakele Town Council, Adjumani District. Environment and Social Certification form endorsed by Environment officer and CDO endorsed on 19th June, 2023

Rehabilitation of Doctor house at main hospital in Forua Village, Central Parish Ward, Adjumani Town Council. Environment and Social Certification form endorsed by Environment officer and CDO endorsed on 21st June, 2023

Construction of OPD ward at Elegu Health Center II in Kibira Village, Elegu Parish, Arinyapi Town Council, Adjumani District. Environment and Social Certification form endorsed by Environment officer and CDO endorsed on 22nd June, 2023

Rehabilitation of OPD Block at Arra Health Center III in Arra Central, Omi Parish, Pachara Subcounty Environment and Social Certification form endorsed by Environment officer and CDO endorsed on 20th June, 2023

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score												
Local Government Service Delivery Results																
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i>	a. % of rural water sources that are functional. If the district rural water source functionality as per the sector MIS is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	A review of the MIS data provided by the MoWE showed that the district rural water source functionality for FY 2022/2023 was at 88%	1												
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i>	b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	A review of the MIS data obtained from the MoWE showed that the percentage of the district rural water facilities with functional water and sanitation committees was at 95%	2												
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment <i>Maximum 8 points on this performance measure</i>	a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is; • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0	From the Final comparative results of LLGs Performance assessment provided by the OPM; Adjumani water sector was not assessed in 2022 and it obtained 88% in 2023 assessment. The non assessment in 2022 implied that there was no base data for determining an increase or otherwise hence the score of zero.	0												
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment <i>Maximum 8 points on this performance measure</i>	b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY. o If 100 % of water projects are implemented in the targeted S/Cs: Score 2 o If 80-99%: Score 1 o If below 80 %: Score 0	A review of the MoWE MIS data on safe water coverage for FY 2021/2022 which was used for planning of water projects in FY 2022/2023. The report provided evidence of the following safe water coverage per sub county in the district; <table border="1" style="margin-left: 20px;"> <thead> <tr> <th>S/No.</th> <th>Subcounty</th> <th>Access</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Adropi</td> <td>95</td> </tr> <tr> <td>2</td> <td>Ciforo</td> <td>95</td> </tr> <tr> <td>3</td> <td>Dzaipi</td> <td>95</td> </tr> </tbody> </table>	S/No.	Subcounty	Access	1	Adropi	95	2	Ciforo	95	3	Dzaipi	95	0
S/No.	Subcounty	Access														
1	Adropi	95														
2	Ciforo	95														
3	Dzaipi	95														

4	Itirikwa	95
5	Ofua	95
6	Okusijoni	95
7	Pachara	95
8	Pakele	95
9	Arinyapi	78

District average safe water coverage was 94%, it is only Arinyapi Sub-County that had the safe water coverage below the district average:

Reviewed water sector annual work plan and budget for FY 2022/2023 dated 11th July 2022 and approved on 15th July 2022 by MoWE. The following water projects were planned for under the water sector in the district;

1. Deep boreholes drilling (hand pump) 14No. at UGX 332,290,112.
2. Deep boreholes drilling (production well) 1No. at UGX 40,068,511.
3. Construction of piped water supply system(borehole pumped) at UGX 180,893,131
4. Construction of Public latrine at RGCs at UGX 18,000,000

Total amount was UGX 571,251,754

Only one project was implemented in Arinyapi Sub-County having safe water coverage below that of the district average;

1. Deep borehole (hand pump) 1No. at UGX 23,735,008

Therefore, the percentage of budgeted water project implemented in the Sub-County with safe water coverage below the district average was;

$$= (23,735,008/571,251,754) \times 100$$

$$= 4.15 \%, = 4\%$$

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates

o If within +/-20% score 2

o If not score 0

The reviewed water sector annual work plan and budget for FY 2022/2023 dated 11th July 2022 and approved on 15th July 2022 by MoWE and water sector contracts, the following WSS infrastructure investments were sampled:

1. Drilling 13 Boreholes Procurement Ref. No. ADJU504/Wrks/22-23/00010, had a contract award amount of UGX 304,378,640 against the engineer's estimated amount of UGX 308,555,000.

$$= 308,555,000 - 304,378,640 = 4,176,360$$

$$= (4,176,360/308,555,000) \times 100 = 1.35\%$$

1.4% was within +/- 20%.

2. Supply and installation of water tank at Ofua RGC Procurement Ref. No. ADJU504/Supplies/22-23/00002, had a contract award amount of UGX 183,513,600 against the engineer's estimated amount of UGX 188,618,600

$$= 188,618,600 - 183,513,600 = 5,105,000$$

$$= (5,105,000/188,618,600) \times 100 = 2.7\%$$

2.7% was within +/- 20%.

3. Construction of 3 stances drainable latrine Procurement Ref. No. ADJU504/Wrks/22-23/00019, had a contract award amount of UGX 17,960,500 against the engineer's estimated amount of UGX 18,000,000

$$= 18,000,000 - 17,960,500 = 39500$$

$$= (39500/18,000,000) \times 100 = 0.22\%$$

0.2% was within +/- 20%.

Therefore, all the contract price variations for the sampled contracts for FY2022/2023 were within +/-20% of Engineers' estimates

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

d. % of WSS infrastructure projects completed as per annual work plan by end of FY.

o If 100% projects completed: score 2

o If 80-99% projects completed: score 1

o If projects completed are below 80%: 0

Reviewed water sector annual work plan and budget for FY 2022/2023 dated 11th July 2022 and approved on 15th July 2022 by MoWE. The following water projects were planned for in the district

1. Deep boreholes drilling (hand pump) 14No. at UGX 332,290,112.

2. Deep boreholes drilling (production well) 1No. at UGX 40,068,511.

3. Construction of piped water supply system(borehole pumped) at UGX 180,893,131

4. Construction of Public latrine at RGCs at UGX 18,000,000

Reviewed fourth quarter report for FY 2022/2023 dated 5th July 2023, received on 13th July 2023 by MoWE.

The following water projects were reported as constructed in the all planned Sub-Counties with thier percentage completion status.

1. Deep boreholes drilling (hand pump) 14No. completed at 100%.

2. Deep boreholes drilling (production well) 1No. completed at 100%.

3. Construction of piped water supply system(borehole pumped) completed at 100%.

4. Construction of Public latrine at RGCs completed at 100%.

= (100+100+100+100)/4 = 100%

All the planned sector projects for FY2022/2023 were 100% completed.

New_Achievement of Standards:

The LG has met WSS infrastructure facility standards

Maximum 4 points on this performance measure

a. If there is an increase in the % of water supply facilities that are functioning

o If there is an increase: score 2

o If no increase: score 0.

MoWE MIS data showed that 87% of district rural water supply facilities were functioning in the FY 2021/2022

Also, MoWE MIS data showed that 88%% of district rural water supply facilities were functioning in the FY 2022/2023

There was an increase of 1% for the district rural water supply facilities that were functioning.

3

New_Achievement of Standards:

The LG has met WSS infrastructure facility standards

Maximum 4 points on this performance measure

b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).

o If increase is more than 1% score 2

o If increase is between 0-1%, score 1

o If there is no increase : score 0.

MoWE MIS data indicated that facilities with functional water and sanitation committees in the FY 2021/2022 was 96%.

Also, MoWE MIS data indicated that facilities with functional water and sanitation committees in the FY 2022/2023 was 95%.

There was a decline in performance of WSC of 1% (from 96% to 95%) between FY 2021/2022 and FY 2022/2023.

0

Performance Reporting and Performance Improvement

4

Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance

Maximum 3 points on this performance measure

The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3

Reviewed water sector annual work plan and budget for FY 2022/2023 dated 11th July 2022 and approved on 15th July 2022 by MoWE. The following water projects were planned for in the district

1. Deep boreholes drilling (hand pump) 14No.

2. Deep boreholes drilling (production well) 1No.

3. Construction of piped water supply system (borehole pumped)

4. Construction of Public latrine at RGCs

Reviewed fourth quarter report for FY 2022/2023 dated 5th July 2023, received on 13th July 2023 by MoWE.

The following water projects were reported as constructed.

1. Deep boreholes drilling (hand pump) 14No. completed at 100%.

2. Deep boreholes drilling (production well) 1No. completed at 100%.

3. Construction of piped water supply system (borehole pumped) completed at 100%.

4. Construction of Public latrine at RGCs completed at 100%.

The following constructed WSS facilities were visited and performance reported.

1.Marindi East borehole (DWD 88910) in Marindi East village, Marindi parish, Pachara sub-county. Constructed by BM Watsan Holdings Ltd on the 1st June 2023, with location details: 36N

3

E365373, N376109, this facility was complete and functional at the time of site visit.

2. Marindi A borehole (DWD 88919) in Marindi village, Adidi parish, Dzaipi sub-county. Constructed by BM Watsan Holdings Ltd on the 10th June 2023, with location details: 36N E381093, N374019, this facility was complete and functional at the time of site visit.

3. District Head Quarters borehole (DWD 88911) in Mulupkoda village, Central II parish, Adjumani TC . Constructed by BM Watsan Holdings Ltd on the 2nd June 2023, with location details: 36N E366038, N372126, this facility was completed and functional at the time of site visit.

Since the information on WSS facilities reported in quarter 4 of the FY 2022/2023 collaborated with what was seen at the sites visited, it confirmed that the DWO accurately reported on the WSS facilities constructed and performance in the FY 2022/2023.

5

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score

2

The following quarterly reports for FY 2022/2023 contained information on water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement as below:

- First quarter water sector report for FY 2022/2023, dated 4th October 2022 and received by MoWE on 1st December 2022.
- Second quarter water sector report for FY 2022/2023, dated 4th January 2023 and received by MoWE on 5th January 2023.
- Third quarter water sector report for FY 2022/2023 dated 12th April 2023 and received by MoWE on 13th April 2023.
- Fourth quarter water sector report for FY 2022/2023 dated 5th July 2023 and received by MoWE on 13th July 2023

2

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0

The DWO updated the MIS (WSS data) quarterly for the FY 2022/2023 using data collection form 1 dated 30th June 2023.

Sample of the following new water supply and sanitation facilities that were constructed in the FY 2022/2023 were seen recorded in the WSS data register as;

Paenguma borehole constructed in Gbala village, Esia parish, Adropi sub-county with year of construction as 2023, Source Number; DWD 88913, GPS coordinates: N 358384, E 358384, recorded as functional with functional WSC.

Marindi A borehole constructed in Marindi village, Adidi parish, Dzaipi sub-county with year of construction as 2023, Source Number; DWD 88919, GPS coordinates: N 381268, E 373904, recorded as functional with functional WSC.

Nyebeole constructed in Nyabila village, Mungula parish, Itirikwa sub-county with year of construction as 2023, Source Number; DWD 88923, GPS coordinates: N 337736, E 371130, recorded as functional with functional WSC.

These were evidences of updating the MIS (WSS data)

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0

Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.

A review of the LLGs performance assessment results in water and environment for FY 2022/2023 obtained from the District Planner revealed the following performance;

S/No.	Sub-County and	% In Water and Environment Performance
1	Pakele	80
2	Ciforo	70
3	Adropi	60
4	Ukusijoni	60
5	Itirikwa	50
6	Dzaipi	40
7	Ofua	40
8	Arinyapi	20
9	Pachara	0

The LG average = $(80+70+60+60+50+40+40+20+0)/9$

Therefore, the LG average was

$= 46.6 = 47\%$

From the above data, four Sub-counties were below the district average, 25% lowest performing LLGs;

$= 4 \times (25/100)$

$= 1$

Meaning a minimum of 1No. of LLGs was to be supported.

The DWO presented a performance improvement plans from the LLGs of Pachara, Dzaipi, Tirikwa and Ofua Sub-Counties prepared by the respective SASS dated 6th January 2023.

The reviewed PIP report from DWO, dated 9th March 2023, on training of sub county staff of Pachara, Dzaipi, Tirikwa and Ofua Sub-Counties showed that these LLGs were trained on improving their existing WSS facilities.

6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2</p>	<p>There was evidence that the District water officer budgeted for critical staff (Water Officer, Engineering Assistant – water, Borehole Maintenance Technician and Assistant Water Officer for mobilization) to a tune of 60,000,000 UGX, page 60 of 88 of LG Approved Budget Estimate 2023/24, Vote 802.</p>	2
6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>There was evidence that District Natural Resource Officer budgeted for critical staff (DNRO, Environment Officer, and Forestry Officer) to a tune of 403,109,000 UGX For FY 2023/ 2024 (LG approved budget estimates, vote 802, page 70 of 88 of Approved Budget Estimate.</p>	2
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>There was evidence that District Water Office staff were appraised during the previous FY against their agreed performance plans as follows:</p> <ol style="list-style-type: none"> 1. Inzamaku D. Michael CDO for Mobilization was appraised on 30th June 2023. 2. Drichi Bazil Assistant Engineering Officer Borehole Maintenance was appraised on 30th June 2023. 	3
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3</p>	<p>There was evidence that staff capacity needs assessment from the performance appraisal reports dated 1st July 2023 which highlighted key gaps for performance improvement that were submitted to HRM division and training of Assistant water Officers on Data Collection and management information system.</p>	3

Management, Monitoring and Supervision of Services.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
-
- If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
- If 80-99%: Score 2
- If 60-79: Score 1
- If below 60 %: Score 0

A review of the MoWE MIS data on safe water coverage for FY 2022/2023 which was used for planning of water projects in FY 2023/2023. The report provided evidence of the following safe water coverage per sub county in the district;

S/No.	Subcounty	Access
1	Adropi	95
2	Ciforo	95
3	Dzaipi	95
4	Itirikwa	95
5	Ofua	95
6	Okusijoni	95
7	Pachara	95
8	Pakele	95
9	Arinyapi	78

District average safe water coverage was 94%, its only Arinyapi Sub-County that had the safe water coverage below the district average:

Reviewed water sector annual work plan and budget for FY 2023/2024 dated 11th July 2023 and approved on 13th July 2022 by MoWE. The following water projects were planned for implementation in the district.

1. Deep boreholes drilling (hand pump) 12No. at UGX 284,820,000.

Only one project was implemented in Arinyapi Sub-County having safe water coverage below that of the district average;

1. Deep borehole (hand pump) 1No. at UGX 23,735,008

Therefore, the percentage of budgeted water project implemented in the sub county with safe water coverage below the district average was,

$$= (23,735,008/284,820,000) \times 100$$

$$= 8.33 \%$$

$$= 8 \%$$

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3

On 14th August 2023, the DWO presented the following letters communicating the allocations to LLGs of water sources to be constructed in the FY 2023/2024, the letters were pinned on the district and sub-county noticeboards.

The sampled DWO communication to the LLG was:

Arinyapi Sub-County

1. Construction of Elegu central deep borehole in Elegu village, Elegu parish, at a cost of UGX 23,735,000, under development grant.

2. Construction of Madulu south deep borehole in Madulu south village, Ituji parish at a cost of UGX 5,052,261 under development grant.

3. Construction of Amate deep borehole in Oriangwa village, Arasi parish at a cost of UGX 5,052,261 under development grant.

Adropi Sub-County

1. Construction of deep borehole in Anzoo village, Anzoo parish, Palemo Sub-County at a cost of UGX 23,735,000 under development grant.

Pakelle Sub-County

1. Construction of deep borehole in Ibibiaworo village, Ibibiaworo parish, Pakelle Sub-County at a cost of UGX 23,735,000 under development grant.

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)

- If 95% and above of the WSS facilities monitored quarterly: score 4

- If 80-94% of the WSS facilities monitored quarterly: score 2

- If less than 80% of the WSS facilities monitored quarterly: Score 0

The Quarterly reports were presented which had information on the monitoring of each WSS facilities during the FY 2022/2023 as indicated below;

• First quarter progress report dated 4th October 2022;

Type of WSS Number	Status
Boreholes	Functional
354	Non functional
45	
Shallow Wells	Functional
24	Non functional
0	
Protection Springs	Functional
17	

Non functional 0

Total WSS monitored
440

% Of WSS facilities monitored =
(440/440 X100) = 100%

**• Second quarter progress report
dated 4th January 2023**

Type of WSS	Status	Number
Boreholes	Functional	370
	Non functional	42
Shallow Wells	Functional	24
	Non functional	0
Protection Springs	Functional	17
	Non functional	0
Total WSS monitored		453

% Of WSS facilities monitored =
(453/453 X100) = 100%

**• Third quarter progress report
dated 12th April 2023**

Type of WSS Number	Status
Boreholes 370	Functional
	Non functional 29
Shallow Wells 24	Functional
	Non functional 0
Protection Springs 17	Functional
	Non functional 0

Total WSS monitored
440

% Of WSS facilities monitored =
(440/440 X100) = 100%

**• Fourth quarter progress report
dated 5th July 2023**

Type of WSS Number	Status
Boreholes 363	Functional

36	Non functional
Shallow Wells 24	Functional
0	Non functional
Protection Springs 17	Functional
0	Non functional
Total WSS monitored 440	
% Of WSS facilities monitored = (440/440 X100) = 100%	

Therefore, the DWO was able to monitor $(100+100+100+100)/4 = 100\%$ of the WSS facilities.

9

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2

2

The following minutes were evidences of the quarterly DWSCC meetings which discussed issues on WSS projects status and implementation in the district;

Minutes of Quarter 1 DWSCC meeting held on 8th August 2022 at the District's Hall attended by 20 participants.

Some of the key issues discussed; Min 08: 1st DWSCC 8th /Aug/2022

1. Plans to training the WUC to improvement on the functionality of WSS has to be prioritized.
2. The LLGs were Urged to always work closely with the DWO so as to improve on the planning for their required WSS facilities needs accordingly.

Minutes of Quarter 2 DWSCC meeting held on 17th December 2022 at the District's Hall attended by 30 participants.

Some of the key issues discussed were; Min 8: 2nd DWSCC 17th /Dec/2022.

1. Most LLGs wanted to know their planned budget allocations of WSS facilities in order to inform their communities accordingly.
2. The Sub-Counties were tasked to monitor on quarterly basis their WSS facilities and report their status to the DWO for records.

Minutes of Quarter 3 DWSCC meeting held on 10th February 2023 at the District's Hall attended by 20 participants

Some of the key issues discussed were; Min 05: 3rd DWSCC 10th/February/2023

1. Open defecation has persisted in some LLGs, the district with Partners to coordinate and support in community sensitization to curb this practice.
2. LLGs urged to take charge of facilities since vandalism and poor O&M cases are on the rise.

Minutes of Quarter 4 DWSCC meeting held on 11th May 2023 at the District's Hall attended by 20 participants.

Some of the key issues resolved as remedial actions from the discussions were under Min 8: 4th DWSCC 11th /May /2023 and included;

1. The district should prioritize allocations in FY 2023/2024 to LLGs with safe water coverage below that of the district.
2. WASH partners to timely share their implementation plans for incorporation into the DWO annual work plan to ease implementation and joint monitoring.

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties:
Score 2

On 14th August 2023, the DWO presented the following letters communicating the allocations to LLGs of water sources to be constructed in the FY 2023/2024, the letter were pinned on the district and sub-county noticeboards

A review of the MoWE MIS data on safe water coverage, District average safe water coverage was 94%, its only Arinyapi Sub-County that had the safe water coverage below the district average:

The following were the sampled budget allocations to Arinyapi Sub-County with safe water coverage below the district average:

Arinyapi Sub- County

1. Construction of Elegu central deep borehole in Elegu village, Elegu parish, at a cost of UGX 23,735,000, under development grant.
2. Rehabilitation of Madulu south deep borehole in Madulu south village, Ituji parish at a cost of UGX 5,052,261 under development grant.
3. Rehabilitation of Amate deep borehole in Oriangwa village, Arasi parish at a cost of UGX 5,052,261 under development grant.

Mobilization for WSS is conducted

Maximum 6 points on this performance measure

a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:

- If funds were allocated score 3
- If not score 0

From the approved AWP for FY 2022/2023 dated 11th July 2022, received by MWE on 15th July 2022, the total NWR for rural water and sanitation budget was UGX 131,038,596 and allocation of the NWR to facilitate mobilization activities was UGX 51,949,900

$$= (51,949,900/131,038,596) \times 100$$

$$= 39.6 = 40\%$$

Therefore, allocation of the NWR to facilitate community mobilization activities was 40% corresponding with the minimum of 40% as per the sector guidelines.

Mobilization for WSS is conducted

Maximum 6 points on this performance measure

b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.

The reviewed report titled: Training of water user committee in Adjumani district in FY 2022/2023 compiled by ADWO/Community Mobilization dated 7th July, 2023, a total of 80 participants attended of which 45 were male and 35 female.

The report showed the WUC were trained on the following:

1. Awareness creation on the water sector developments.
2. Roles and responsibilities in borehole management.
3. Planning, financing, implementation and monitoring O&M activities.
4. Providing knowledge and skills in cross-cutting issues and conflict resolution.

The following WSS facilities and their committee were sampled as below:

Paenguma borehole constructed in Gbala village, Esia parish, Adropi sub-county with year of construction as 2023, Source Number; DWD 88913, agreed water user fees of UGX 1,000 per household, the committee was trained on 22nd May, 2023.

Marindi A borehole constructed in Marindi village, Adidi parish, Dzaipi sub-county with year of construction as 2023, Source Number; DWD 88919, agreed water user fees of UGX 1,000 per household, the committee was trained on 12th June, 2023.

Nyebeole constructed in Nyabila village, Mungula parish, Itirikwa sub-county with year of construction as 2023, Source Number; DWD 88923, agreed water user fees of UGX 1,000 per household, the committee was trained on 12th June, 2023.

Investment Management

11

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:

Score 4 or else 0

The DWO presented an asset register (DWO MIS) as per 30th June 2023 for the FY 2022/2023, updated by Engineering Assistant- Water stamped by CAO Adjumani DLG.

The document contained details for WSS facilities in the DLG with the following key information captured for each facility; Serial no. sub-county, parish, year of construction, source name.

The register contained the following WSS constructed in the FY 2022/2023 which showed that the it was updated.

Paenguma borehole constructed in Gbala village, Esia parish, Adropi sub-county with year of construction as 2023, Source Number; DWD 88913, GPS coordinates: N 358384, E 358384, recorded as functional with functional WSC.

Marindi A borehole constructed in Marindi village, Adidi parish, Dzaipi sub-county with year of construction as 2023, Source Number; DWD 88919, GPS coordinates: N 381268, E 373904, recorded as functional with functional WSC.

Nyebeole constructed in Nyabila village, Mungula parish, Itirikwa sub-county with year of construction as 2023, Source Number; DWD 88923, GPS coordinates: N 337736, E 371130, recorded as functional with functional WSC.

11

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:

Score 4 or else score 0.

The district water officer conducted desk appraisals for the current FY WSS investments. The prioritized WSS projects included;

1. Drilling of a borehole in Leiya village, Mgbere parish, Dzaipi Sub-County
2. Drilling of a borehole in Mirieyi village, Ilinyi parish, Ofua Sub-County
3. Drilling of a borehole in Aliwara village, Mungula parish, Itirikwa Sub-County

A review on the Desk Appraisal report that was prepared on 31st July 2023. It was found that all the investments were derived from the LGDPIII and were eligible for expenditure under the sector guidelines.

4

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	<p>The DWO presented community applications for the new WSS projects planned for in the FY 2023/2024.</p> <p>Three applications were sampled and detailed below;</p> <ul style="list-style-type: none"> • Application for drilling of a borehole in Leiya village, Mgbere parish, Dzaipi Sub-County dated 16th August 2023. • Application for drilling of a borehole in Mirieyi village, Ilinyi parish, Ofua Sub-County dated 25th August 2023. • Application for drilling of a borehole in Aliwara village, Mungula parish, Itirikwa Sub-County, dated 18th May 2023. 	2
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>The district water officer conducted field appraisals for the current FY WSS projects. The prioritized WSS projects included;</p> <ol style="list-style-type: none"> 1. Drilling of a borehole in Leiya village, Mgbere parish, Dzaipi Sub-County 2. Drilling of a borehole in Mirieyi village, Ilinyi parish, Ofua Sub-County 3. Drilling of a borehole in Aliwara village, Mungula parish, Itirikwa Sub-County <p>From the field appraisal report dated 31st July 2023, it was found that the investments were technically feasible, environmental and socially acceptable and fit the customized designs.</p>	2
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>In a bid submission document by BM Wat-San Holdings Limited dated 2nd November, 2022, for each borehole 820,000 Ugshs was costed for environmental mitigation measures in the BoQ</p>	2

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0

There was evidence that WSS infrastructure projects were incorporated into the LG approved Procurement Plan for FY 2022/2023. For instance;

1. For borehole drilling and installation on page 9 of 11 of the procurement plan dated 26th May 2022 at an estimated budget of UGX 332,290,109,
2. For construction of 3-stance drainable VIP Latrine at Maasa market on page 9 of 11 of the procurement plan dated 26th May 2022 at an estimated budget UGX 18,000,000,
3. Motorised piped water system (rehabilitation) on page 9 of 11 of the procurement plan dated 26th May 2022 at an estimated budget of UGX 258,161,785,
4. Borehole rehabilitations on page 9 of 11 of the procurement plan dated 26th May 2022 at an estimated budget of UGX 65,679,395.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction
Score 2:

There was evidence that the water supply and public sanitation infrastructure for the FY 2022/2023 was approved by the Contracts Committee before commencement of construction. For example,

1. Borehole drilling and installation, with procurement reference number: ADJU504Wrks/22-23/00010, with a project evaluation report dated 29th November 2022, was approved by the contracts committee on 3rd January 2023 under Min No. DCC/09/JAN/2023 and awarded to BM Watsan Holdings Limited at a contract price of UGX 304,378,640 as per contract between the two parties signed on 13th February 2023.

2. Supply and Installation of water tank at Ofua rural growth centre, with procurement reference number: ADJU505/Surpls/22-23/FY/00002, with a project evaluation report dated 29th November 2022, was approved by the contracts committee on 3rd January 2023 under Min.No. DCC/15/JAN/2023 and awarded to Kate Contractors Construction Company Limited at a contract price of UGX 183,513,600 as per contract between the two parties signed on 30th January 2023.

3. Construction of 3-stance drainable VIP Latrine at Maasa market, with procurement reference number ADJU504/Wrks/22-23/00019, with a project evaluation report dated 1st March 2023, was approved by the contracts committee on 13th March 2023 under Min. No. DCC/08/March/20-23 and awarded to Palyricks and Young (U) Limited at a contract price of UGX 17,960,500 as per the contract between the two parties signed on 30th March 2023.

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>The District Water Officer established a Project Implementation Team (PIT) appointed by the CAO on 4th January 2023 as specified by the sector guidelines. It comprised of the following members;</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>		<ol style="list-style-type: none"> 1. Contract Manager (DWO) - Izakare K Richard, 2. Borehole Maintenance Technician - Drichi Bazil, 3. Senior Environment Officer - Eberu James, 4. Senior Community Development Officer - Mawadri Solomon, 5. Health Inspector - Lobe Wilson. <p>These members handled the following projects;</p> <ol style="list-style-type: none"> 1. Borehole drilling and installations, 2. Construction of 3-stance drainable VIP Latrine at Maasa market. 	
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>There was evidence that water infrastructure sampled were constructed as per the standard technical designs provided as observed from the three WSS projects sampled.</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>		<ol style="list-style-type: none"> 1. Marindi East borehole (DWD 88910) in Marindi East village, Marindi parish, Pachara sub-county. Constructed by BM Watsan Holdings Ltd on the 1st June 2023, the following measurements were checked and found to conform to the measurements on the design drawings provided by the DWO; location details: 36N E365373, N376109 <ul style="list-style-type: none"> • Pump pad radius of 0.975M against 1M • Length of drainage channel of 5.5M against 6M • Platform stand (length= 1M against 1M, width = 0.6M, against 0.6M). 2. Marindi A borehole (DWD 88919) in Marindi village, Adidi parish, Dzaipi sub-county. Constructed by BM Watsan Holdings Ltd on the 10th June 2023, the following measurements were checked and found to conform to the measurements on the design drawings provided by the DWO; 	

location details: 36N E381093, N374019

- Pump pad radius of 0.975M against 1M
- Length of drainage channel of 5.5M against 6M
- Platform stand (length= 1M against 1M, width = 0.6M, against 0.6M).

3. District Head Quarters borehole (DWD 88911) in Mulupkoda village, Central II parish, Adjumani TC . Constructed by BM Watsan Holdings Ltd on the 2nd June 2023, the following measurements were checked and found to conform to the measurements on the design drawings provided by the DWO; location details: 36N E366038, N372126

- Pump pad radius of 1M against 1M
- Length of drainage channel of 6M against 6M
- Platform stand (length= 1M against 1M, width = 0.6M, against 0.6M).

12

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2

There was no evidence availed at the time of assessment to show that the relevant technical officers carried out monthly technical supervision of the following WSS infrastructure projects.

0

Maximum 14 points on this performance measure

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts

o If 100 % contracts paid on time: Score 2

o If not score 0

There was evidence adduced during the assessment that the DWO Mr. Izakare K Richard verified works and initiated payments of contractors with in specified time frames in the contracts. A review was done on the following projects and the following was found;

1. Borehole drilling and installations, with procurement reference number: ADJU504/Wrks/22-23/00010 by BM Watsan Holdings Limited at a total contract price of UGX 304,378,640. The DWO verified and initiated payment worth UGX 270,593,575 on 27th June 2023 under EFT voucher No. 6413013.

2. Supply and Installation of water tank at Ofua rural growth centre,with Procurement reference no. ADJU504/Surpls/22-23/00002 by Kate Contractors Construction Company Limited at a contract price of UGX 95,310,508. The DWO verified and initiated payment worth UGX 95,310,508 on 27th June 202 under EFT voucher No. 6418796.

3. Construction of 3-stance VIP latrine at Maasa Market, with procurement reference numbe: ADJU504/Wrks/22-23/00019 by Palyricks and Young (U) limited at a contract value of UGX 17,969,500. The DWO verified and initiated payment worth UGX 16,038,726 on 26th June 2023.under EFT voucher No. 6399865.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:

Score 2, If not score 0

There was evidence that complete procurement files for WSS investments were in place for each contract with all records as required by the PPDA law. For instance;

1. Borehole drilling and installations, with procurement reference number: ADJU504/Wrks/22-23/00010, the file had project evaluation report dated 29th November 2022. The contract was approved by the contracts committee on 3rd January 2023 under Min. No. DCC/09/JAN/2023 and awarded to BM Watsan Holdings Limited at a contract price UGX 304,378,640. Solicitor General's clearance dated 8th February 2023. Agreement between the parties was signed on 13th February 2023.

2. Supply and Installation of water tank at Ofua rural growth centre, with procurement reference number ADJU504/Surpls/22-23/00002, the file had project evaluation report dated 29th November 2022. The contract was approved by the contracts committee on 3rd January 2022 under Min. No. DCC/15/JAN/2023 and awarded to Kate Contractors Constructions Company Limited at a contract price of UGX 183,513,600. Agreement between the parties dated 30th January 2023.

3. Construction of 3-stance drainable VIP Latrine at Maasa market, with procurement reference number: AJU504/Wrks/22-23/00019, the file had project evaluation report dated 1st March 2023. The contract was approved by the contracts committee on 13th March 2023 under Min. No. DCC/08/March /2023 and awarded to Palyricks and Young (U) Limited at a contract price of UGX 17,960,500. Agreement between the parties was signed on 15th December 2023.

Environment and Social Requirements

13

Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework

Maximum 3 points this performance measure

Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:

Score 3, If not score 0

The WSS projects implemented the previous FY never attracted any complaint and hence No grievance was recorded under water and sanitation.

3

14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>Evidence that water source and catchment protection and; natural resource management guidelines were disseminated was not availed during assessment</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>Evidence that Water source protection plans and natural resource management plans for WSS infrastructure projects constructed during the previous FY were prepared and implemented was not vailed during the time of assessment</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>There was evidence that all WSS projects for the FY 2022/2023 were implemented on land where Adjumani DLG had proof of consent as shown from the samples below:</p> <ol style="list-style-type: none"> 1. Land consent agreement for piece of land for development of community water source (deep borehole) dated 29th May 2023 between Mr. Daniel Vini and Adjumani District on behalf on the community of Ovuvu west village, Liri parish, Arinyapi sub-county measuring 20Mx20M. The consent form was signed off by Mr. Uttu Maxwell the LC1 chairperson. 2. Land consent agreement for piece of land for development of community water source (deep borehole) dated 19th July 2023 between Mr. Droma Michael Sigo and Adjumani District on behalf on the community of Ayiri central village, Ayiri parish, Ukusijoni sub-county measuring 16Mx16M. The consent form was signed off by Mr. Mawadri Godfrey Ima the LC1 chairperson. 3. Land consent agreement for piece of land for development of community water source (deep borehole) dated 9th March 2023 between Mr. Ambayo Tomson and Adjumani District on behalf on the community of Guruguru village, Ofua central parish, Ofua sub-county measuring 15Mx15M. The consent form was signed off by Mr. Droma Patrick Okumu the LC1 chairperson. 	3

15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p>	<p>The E&S Certification forms were completed and signed by Environmental Officer and CDO prior to payments of contractor as per the examples below;</p> <p>Drilling and installation of borehole at Ovuvu West Village, Liri Parish, Arinyapi Sub- County, Adjumani District; E & S certification forms endorsed by Environment Officer and DNRO on 23rd June, 2023</p> <p>Drilling and installation of borehole at Paluga Village, Meliaderi Parish, Pakele Sub- County, Adjumani District; E & S certification forms endorsed by Environment Officer and DNRO on 22nd June, 2023</p> <p>Drilling and installation of borehole at Marindi East Village, Marindi Parish, Pachara Sub- County, Adjumani District; E & S certification forms endorsed by Environment Officer and DNRO on 14th June, 2023</p> <p>Drilling and installation of borehole at Ayiri Central Village, Ayiri Parish, Ukusijoni Sub- County, Adjumani District; E & S certification forms endorsed by Environment Officer and DNRO on 8th June, 2023</p>	2
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:</p> <p>Score 2, If not score 0</p>	<p>The CDO and environment Officers undertook monitoring to ascertain compliance with ESMPs during the previous FY as evidenced below;</p> <p>Environmental compliance monitoring for drilling installation and rehabilitation of 27 boreholes and one motorize pump. The report was prepared by the Environmental officer dated 20th July, 2023 and recommended that; water sources management should provide hand washing facility to handle COVID 19, within two weeks the contractor was to fix the sign post for the project, sensitization of workers and community around on GBV matters and, monthly collection of money for each household for management.</p>	2

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>At the time of assessment, there was evidence presented on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries.</p> <ul style="list-style-type: none"> • Existing irrigation sites inventory report in Adjumani DLG for both state and non-state actors FY 2022/2023, ranging between FY 2015/2016 – 2022/2023. Report compiled by SAE- Jurungo Pius and dated 30th June 2023. <p>The report indicated the following;</p> <ul style="list-style-type: none"> o FY 2021/2022- A total of 40 acres were irrigated, with no UgIFT grant beneficiaries o FY 2022/2023- A total of 59 acres, with 4.5 acres under UgIFT grant beneficiaries 	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>At the time of assessment, there was evidence presented on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries.</p> <p>Existing irrigation sites inventory report in Adjumani DLG for both state and non-state actors FY 2022/2023, ranging between FY 2015/2016 – 2022/2023. Report compiled by SAE- Jurungo Pius and dated 30th June 2023.</p> <p>The report indicated the following;</p> <p>FY 2021/2022 = 40 acres Total</p> <p>FY 2022/2023= 59 acres Total.</p> <p>Increase in acreage = $(40-59)/40 \times 100$</p> <p style="text-align: center;">= 48 %.</p>	2

2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 	<p>The average score in the micro-scale irrigation LLG performance assessment was 69% in 2023 as indicated on the matrix shared by the OPM. The matrix further noted that there was no LLGs assessment in 2022. This meant that there was no base data to determine whether there was an increase or not in the performance hence a score of zero.</p>	0
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	<p>Evidence was presented that the development component of micro-scale irrigation grant was used on eligible activities. For example;</p> <ul style="list-style-type: none"> • Submission of UGIFT Microscale irrigation budget performance FY 2022/2023, compiled by the CAO-Oryono Grandfield and dated 16th August 2023. <p>The report indicated that the spent Ugx 53,068,532/- on Establishment of irrigation demo sites.</p>	2
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6</p>	<p>b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0</p>	<p>A file for the supply and installation of an irrigation systems in Adjumani under contract reference no. Adju504/supplies/22-23/00001 by Adritex water solutions where an amount of UGX44,806,040 was made on 27th June 2023 was reviewed for the assessment. However, There was no evidence provided to the assessment team therefore unable to ascertain if the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers.</p>	0

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0	Evidence was presented that showed that the variations in the contract price were within +/-20% of the Agriculture Engineer's estimates calculated as;	1
	Maximum score 6		Engineer's estimates = UGX 47,761,684	
			Contractor's price = UGX 47,666,000	
			Variation = $(47,761,684 - 47,666,000) / 47,761,684 \times 100 = 0.2\%$	
			Hence the variation was within +/-20% of the engineer's estimates.	
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY	No evidence was presented that micro-scale irrigation equipment where contracts were signed during the previous FY were also installed/ completed within the previous FY.	0
	Maximum score 6	<ul style="list-style-type: none"> • If 100% score 2 • Between 80 – 99% score 1 • Below 80% score 0 	<ul style="list-style-type: none"> • The contract Ref No. Adju504/Supplies/22-23/00024, signed on 2nd May 2023 by the CAO- Oryono Grandfield and Adritex Co Ltd, indicated that the contract commencement date was, 2nd May 2023. 	
			<ul style="list-style-type: none"> • However, the completion certificate wasn't presented by the engineer to confirm the project completion date. 	
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	a) Evidence that the LG has recruited LLG extension workers as per staffing structure	. Adjumani DLG staff List as of 10th August 2023 indicated that the approved LLGs extension workers were 69 and the recruited according to the DPO staff list were 53 which translated into 76.8%. Examples of hired extension workers included;	1
	Maximum score 6	<ul style="list-style-type: none"> • If 100% score 2 • If 75 – 99% score 1 • If below 75% score 0 	<ul style="list-style-type: none"> • Logwenya James posted as the AO at the Dzaipi subcounty at U4Sc. 	
			<ul style="list-style-type: none"> • Nyanzunyi Mark posted at Pakele subcounty and town council as the AO at U4Sc. 	
			<ul style="list-style-type: none"> • Dramani John posted at Ukusijoni sub county as the AO at U4Sc. 	

4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF</p> <ul style="list-style-type: none"> • If 100% score 2 or else score 0 	<p>There was evidence that the irrigation demonstration sites in the different LLGs meet standards as defined by MAAIF.</p> <ul style="list-style-type: none"> • Upon visiting the sites, the acreages found were in line with MAAF standards i.e., 1.25 both acres for Asienzo Clara’s Farm & Maaj Seed ss, and 2 acres for Amelo Technical institute. • Also, the systems that were installed included drip, sprinkler, drag hose and rain gun using petrol and solar energy which is in line with MAAIF standards. • The installed irrigation equipment also met MAAIF standards, according to the “Existing irrigation sites inventory report in Adjumani DLG for both state and non-state actors FY 2022/2023, ranging between FY 2015/2016 – 2022/2023. Report compiled by SAE- Jurungo Pius and dated 30th June 2023” <p>o The report indicated the following; tank stands, tank, drag hose pipes installed on both sites.</p>	2
4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>b) Evidence that the installed micro-scale irrigation systems during last FY are functional</p> <ul style="list-style-type: none"> • If 100% are functional score 2 or else score 0 	<p>Upon visiting the field, it was found that the irrigation systems installed on 3 sites (drip, drag hose and sprinkler) were functional.</p> <ul style="list-style-type: none"> • This is because water was successfully being pumped to the tank from the water source at a good pressure for all the three sites; Asienzo Clara’s farm, Amelo Technical institute and Maaj seed ss. <p>Also, there was evidence of functionality according to the “Report</p> <ul style="list-style-type: none"> • Existing irrigation sites inventory report in Adjumani DLG for both state and non-state actors FY 2022/2023, ranging between FY 2015/2016 – 2022/2023. Report compiled by SAE- Jurungo Pius and dated 30th June 2023”, indicating that all sites are functional. 	2

5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0</p>	<p>Adjumani DLG staff List as of 10th August 2023 indicated the duty station for various extension workers. The assessment sampled three LLGs; Dzaipi, Pakele and Ukusijoni to verify both the number of filled positions, the names of staff on list against DPO list and the list at the LLG. A review of the LLG staff versus the DPO list, the information in terms of number and name was tallying and therefore accurate. Some of the examples found are listed below;</p> <ul style="list-style-type: none"> • Logwenya James posted as the AO at the Dzaipi subcounty. • Nyanzunyi Mark posted at Pakele subcounty as the AO. • Dramani John posted at Ukusijoni sub county as the AO. 	2
5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0</p>	<p>There was evidence that the information on micro-scale irrigation system installed and functioning was accurate.</p> <ul style="list-style-type: none"> • This was because of the equipment report on Existing irrigation sites inventory report in Adjumani DLG for both state and non-state actors FY 2022/2023, ranging between FY 2015/2016 – 2022/2023. Report compiled by SAE- Jurungo Pius and dated 30th June 2023. • Upon visiting the site, it was found that the systems installed were indeed functional. 	2

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0	At the time of assessment, there was evidence that information was collected quarterly on newly irrigated land, functionality of irrigation equipment installed, provision of complementary services and farmer EOI.	2
	Maximum score 6		<p>For example,</p> <ul style="list-style-type: none"> • Adjumani DLG Microscale irrigation subgrant quarterly report for quarter 4 FY 2022/2023 dated 3rd July 2023, compiled by the SAE- Jurungo Pius and approved by CAO- Oryono Grandfield. <p>The report indicated 237 Expression of interest, 140 prepared farm visits, 143 awareness raising events and 14 farm visits.</p> <ul style="list-style-type: none"> • Adjumani DLG Microscale irrigation subgrant quarterly report for quarter 3 FY 2022/2023 dated 31st March 2023, compiled by the SAE- Jurungo Pius and approved by CAO- Oryono Grandfield. <p>The report indicated 93 Expression of interest, 2 prepared farm visits, 913 awareness raising events and 1 farm visit.</p>	
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0	Evidence was presented on up to-date LLG information entry into the MIS.	1
	Maximum score 6		<p>For example, upon logging into the system by the Senior Agricultural Engineer, the MIS system indicated an update of 342 Expressions of interest, 262 preparations of farm visits, 1475 Awareness raising event attendances & 35 farm visits.</p>	

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	Evidence was presented on preparation of quarterly report using information compiled from LLGs in the MIS.	1
	Maximum score 6		<p>For example,</p> <ul style="list-style-type: none"> • Adjumani DLG Microscale irrigation subgrant quarterly report for quarter 4 FY 2022/2023 dated 3rd July 2023, compiled by the SAE- Jurungo Pius and approved by CAO- Oryono Grandfield. <p>The report indicated 237 Expression of interest, 140 prepared farm visits, 143 awareness raising events and 14 farm visits.</p> <ul style="list-style-type: none"> • Adjumani DLG Microscale irrigation subgrant quarterly report for quarter 3 FY 2022/2023 dated 31st March 2023, compiled by the SAE- Jurungo Pius and approved by CAO- Oryono Grandfield. • The report indicated 93 Expression of interest, 2 prepared farm visits, 913 awareness raising events and 1 farm visit. 	
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	No evidence was presented that the LG has: Developed and approved Performance Improvement Plan for the lowest performing LLGs.,	0
	Maximum score 6		<ul style="list-style-type: none"> • The DPO remarked that the PIP is not ready because the dissemination of assessment results was conducted recently hence couldn't develop it in time. 	
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	No evidence was presented that the LG had implemented a Performance Improvement Plan for the lowest performing LLGs.,	0
	Maximum score 6		<ul style="list-style-type: none"> • The DPO remarked that the PIP was not ready because the dissemination of assessment results was conducted recently hence couldn't implement activities in such a short time. 	

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	There was evidence that the LG had budgeted for extension workers according to the Adjumani DLG approved budget estimated FY 2023/2024 showing Ugx 980, 973, 000/- budgeted for wage recurrent under the production & marketing section, page 26 of 38.	1
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	ii Deployed extension workers as per guidelines score 1 or else 0	<p>There was evidence for deployment of extension workers as per guidelines, according to the</p> <ul style="list-style-type: none"> • Adjumani DLG staff List as of 10th August 2023, by the DPO for the production department, showing; • Logwenya James posted as the AO at the Dzaipi subcounty at U4Sc. • Nyanzunyi Mark posted at Pakele subcounty and town council as the AO at U4Sc. • Dramani John posted at Ukusijoni sub county as the AO at U4Sc. 	1
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0	<p>.There was evidence that extension workers were working in LLGs where they had been deployed for example;</p> <p>According to the Adjumani DLG staff List which doubled as the deployment list dated 10th August 2023, the DPO deployed the staff below at the duty stations as below.</p> <ul style="list-style-type: none"> • Logwenya James posted as the AO at the Dzaipi subcounty at U4Sc. • Nyanzunyi Mark posted at Pakele subcounty and town council as the AO at U4Sc. • Dramani John posted at Ukusijoni sub county as the AO at U4Sc. <p>The assessment team sampled and visited the LLGs Dzaipi, Pakele and Ukusijoni and on review of the staff lists and staff attendance books, it was revealed that the extension workers were present at their respective duty stations.</p>	2

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p>	<p>c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0</p>	<p>.There was publicization of extension worker's deployment lists at the sampled and visited the LLGs Dzaipi, Pakele and Ukusijoni.</p>	2
<p>Maximum score 6</p>				
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p>	<p>a) Evidence that the District Production Coordinator has: i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0</p>	<p>There was evidence that all extension workers were appraised by the District Production Coordinator for the previous FY and copies submitted to HRO. A sample of 10 appraisal files for extension workers were reviewed as follows:</p> <ol style="list-style-type: none"> 1. Nyanzunyi Mark Drapiri, Agricultural Officer at Pakelle S/C was appraised on 30th June 2023. 2. Dramani Jhon Bosco Agricultural Officer at Okusijoni S/C was appraised on 30th June 2023. 3. Dramwi Mathias, Veterinary Officer at Okusijoni S/C was appraised on 30th June 2023. 4. Ijjo Didimous Veterinary Officer at Pakelle was appraised on 30th June 2023. 5. Amanzoko Saviour Veterinary Officer at Adjumani Town Council was appraised on 30th June 2023. 6. Byabagambe Yobu Fisheries Officer at Aringapi S/C was appraised on 30th June 2023. 7. Wandera William Owuli Fisheries Officer at Pachara S/C was appraised on 30th June 2023. 8. Vuciri James Logwenya Agricultural Officer at Dzaipi S/C was appraised on 30th June 2023. 9. Tako Augustine Mawa Agricultural Officer at Adjumani Town Council was appraised on 30th June 2023. 10. Asilaza Dominic Assistant Animal Husbandry Officer at Ofua S/C was appraised on 30th June 2023. 	1
<p>Maximum score 4</p>				

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0	Evidence not provided by LG	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	There was evidence for implementation of training activities conducted for example, <ul style="list-style-type: none"> • Certificate of completion for online microscale irrigation program training, Module 6 by Piu Jurungo SAE on 15th December 2023. • Certificate of completion for online microscale irrigation program training, Module 1 by Nyanzunyi Mark the AO on 10th August 2022. • Certificate of completion for online microscale irrigation program training, Module 3 Nyanzunyi Mark the AO on 10th August 2022. 	1
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	ii Evidence that training activities were documented in the training database: Score 1 or else 0	There was no evidence presented that training activities were documented in the training database; <ul style="list-style-type: none"> • The DPO commented that several training documents were available but not compiled into one training database. 	0

Management, Monitoring and Supervision of Services.

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 - 75% capital development; and 25% complementary services): Score 2 or else 0</p>	2
		<p>From the UGIFT microscale irrigation workplan for 2023/2024, the total budget was UGX525,628,766. The 75% allocation for capital development was UGX394,221,574 and 25% allocation for complementary services = UGX131,407,191.</p> <p>Therefore the LG had appropriately allocated the micro scale irrigation grant between capital development and complementary services.</p>	

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p>	2
		<p>From the UGIFT microscale irrigation workplan for 2023/2024, the total budget was UGX525,628,766. The 75% allocation for capital development was UGX394,221,574 and 25% allocation for complementary services = UGX131,407,191.</p> <p>1. From the 25% allocation for complementary services = UGX32,851,798. (15% of worth UGX4,927,769 was allocated for awareness raising of local leaders and 10% worth UGX3,285,179 was allocated for procurement, Monitoring and Supervision)</p> <p>2. From the 75% of the complimentary services worth UGX98,555,393.(15% worth UGX14,783,309 was allocated for Awareness raising of farmers, 10% worth UGX9,855,539 was allocated for Farm visits, 30% worth UGX29,566,617 was allocated for Demonstrations and 20% worth UGX1,971,107.86 was allocated for Farmer Field Schools)</p> <p>Therefore, the budget allocations were made towards complementary services in line with the sector guidelines.</p>	

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>Co-funding was provided for in the approved workplan for FY2023/2024 as Farmer Co-funds (For equipment procurement only) worth UGX 98,555,392.</p>	2
Maximum score 10				
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>There was no record for use of the farmer co-funding at the LG during the period of assessment. This was attributed to the fact that the LG was under the Phase 2 LGs as regards implementation of MSI.</p>	0
Maximum score 10				
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>There was evidence presented that the LG had disseminated information on use of the farmer co-funding for example;</p> <ul style="list-style-type: none"> • Report on awareness raising workshop on UGIFT microscale irrigation program for local leaders at parish level, held on Thursday 23rd June 2023 at Adjumani town council, dated 23rd June 2023. • The report indicated that Copayment by the farmer is 25% and 75% by the government, for solar powered systems as communicated by the SAE. 	2
Maximum score 10				

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 Less than 70% score 0 	<p>Evidence was presented that the DPO has monitored on a monthly basis installed micro- scale irrigation equipment.</p> <ul style="list-style-type: none"> • Report on monitoring by the production & marketing standing committee for F 2022/2023, dated 17th August 2023, by the DPO- Dr. Mamawi Ambayo Godfrey. <p>The report indicated that Maaj Seed ss water source was monitored.</p> <ul style="list-style-type: none"> • Technical backstopping of Agricultural officers on the UGIFT Microscale irrigation program FY 2022/2023, by the DPO- Dr. Mamawi Godfrey, dated 15th June 2023. <p>The report indicated that the progress of water sources development was monitored, and ongoing complementary services.</p> <ul style="list-style-type: none"> • Monitoring & supervision of the UGIFT Microscale irrigation program in May, Q4 FY 2022/2023, by the DPO- Dr. Mamawi Godfrey, dated 29th May 2023. <p>The report indicated that the monitoring focused on supervision of awareness raising activities.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>Evidence was presented on oversight for technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period for example,</p> <ul style="list-style-type: none"> • Training of host farmer at Amelo Technical institute, Olia village Melia Parish, Pakele sub county, dated 20th June 2023, by the SAE- Jurungo Pius. <p>The training focused on operation & maintenance of the sprinkler system.</p>	2

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	<p>At the time of assessment, there was evidence presented that the LG had provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines. For example,</p> <ul style="list-style-type: none"> • Report on capacity building & planning workshop for UGIFT microscale program sub-committee of the DTPC held on 8th May 2023, by the SAE- Jurungo Pius. <p>The report indicated that the training focused on understanding the different components of the system.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0</p>	<p>No evidence was presented that the LG had established and had run farmer field schools as per guidelines.</p> <p>The SAE commented that the FFS establishment is planned for the current FY.</p>	0
11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0</p>	<p>Evidence was presented on the LG conducting activities to mobilize farmers as per guidelines for example,</p> <ul style="list-style-type: none"> • Ciforo Subcounty- Report on awareness raising workshop on UGIFT Microscale irrigation program for farmers at Lower local government (LLG) level held on 15th February 2023. <p>The report indicated a total of 71 persons, including 39 males, 32 females and 6 youths.</p> <ul style="list-style-type: none"> • Report on the radio talk show on UGIFT Microscale irrigation program that was held on 4th January 2023, by the SAE- Jurungo Pius, dated 5th January 2023. 	2

11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture. Maximum score 4	b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0	2 Evidence was presented about training of staff and political leaders at District and LLG levels, e.g., <ul style="list-style-type: none"> • Report on awareness raising workshop on UGIFT microscale irrigation program for district level political & technical leaders held on Wednesday 12th January 2023. The meeting was attended by 73 persons, with 48 males, 19 female and 6 youths.
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Investment Management

12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines Maximum score 8	a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0	2 Evidence was presented that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY. <ul style="list-style-type: none"> • Existing irrigation sites inventory report in Adjumani DLG for both state and non-state actors FY 2022/2023, ranging between FY 2015/2016 – 2022/2023. Report compiled by SAE- Jurungo Pius and dated 30th June 2023. The report indicated the following; drag hose pipes installed on both sites.
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12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>There was evidence presented on keeping an up to-date database of applications at the time of the assessment.</p> <p>e.g.;</p> <p>Database of expression of interest under the production department as at 1st February 2023, compiled by the DAO- Guli Martin.</p> <p>The database included the following people;</p> <ul style="list-style-type: none"> • Angu Isaac/ Male/ Pachara s.c/ DOB 11th October 1975/ 0786047645 • Emanuel Laliga/ Male/ Ukusijani s.s/ DOB 24th February 1989/ 0775809871 • Stephen Unzima/ Male/ Itirikwa s.c/ DOB 15th August 1985/ 0786091924 	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>At the time of assessment, evidence was presented that the District had carried out farm visits to farmers that submitted complete Expressions of Interest (Eol). E.g.,</p> <p>The following forms for agreement to proceed to quotation;</p> <ul style="list-style-type: none"> • Sabuni John/ Male/ Arinyapi s.c/ 0782780503 • Mundara Ali Ibra/ Male/ Itirikwa s.c/ 0772859096 • Vuuza Margaret/ male/ Itirikwa s.c/ 0783232200. 	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>The assessment team found the names of the eligible farmers posted at the DPO notice board and the visits at LLGs; Dzaipi subcounty, Pakele subcounty and town council and Ukusijoni sub county found the eligible farmers posted on the noticeboards.</p>	2

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.	There was no evidence at the time of assessment to show that micro scale irrigation systems were incorporated in the LG approved procurement plan for FY 2023/2024.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0	The pre-qualified list of irrigation equipment suppliers from MAAIF for FY 2022/2023 was dated 25th May 2021.	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0	There was evidence that the LG concluded the selection of irrigation equipment suppliers, For instance; Contracts committee on 3rd April 2023 under minute no DCC/04/April/2023 approved the project evaluation report dated 3rd April 2023 and awarded the contract to M/s Adritex (U) Limited to Supply and Installation of irrigation system.	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0	The contracts committee on 3rd April 2023 under minute No. DCC/04/April 2023 approved the award of supply and Installation of irrigation system to Adritex (U) Limited at a contract price of UGX 47,666,000. The evaluation report was dated 3rd April 2023. From the Evaluation Report for Competitive Bidding for FY 2022/2023 dated 3rd April 2023, M/s. Adritex (U) Limited quoted UGX 47,666,000 and was selected for the job because the competitors did not submit their bids.	1

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0</p>	<p>Three suppliers were requested to quote by the LG and these were;</p> <p>M/s Adritex (U) Limited, M/s Anjana Projects and M/s Forest Investments Limited.</p> <p>Of these, M/s Anjana Projects and M/s Forest Investments Limited did not submit their quotation. M/s Adritex (U) Limited was awarded at contract price of UGX 47,666,000 as he emerged as a sole bidder.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>f)Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0</p>	<p>No evidence was presented that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by irriTrack App), or the approved work plan by MAAIF.</p> <p>This is because the DLG never forwarded designs for approval by MAAIF.</p>	0

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0</p>	<p>At the time of assessment, there was evidence presented on the LG conducting regular technical supervision of micro-scale irrigation projects by the relevant technical officers. E.g.,</p> <ul style="list-style-type: none"> • Report on monitoring by the production & marketing standing committee for F 2022/2023, dated 17th August 2023, by the DPO- Dr. Mamawi Ambayo Godfrey. <p>o The report indicated that Maaj Seed ss water source was monitored.</p> <ul style="list-style-type: none"> • Technical backstopping of Agricultural officers on the UGIFT Microscale irrigation program FY 2022/2023, by the DPO- Dr. Mamawi Godfrey, dated 15th June 2023. <p>o The report indicated that the progress of water sources development was monitored, and ongoing complementary services.</p> <ul style="list-style-type: none"> • Monitoring & supervision of the UGIFT Microscale irrigation program in May, Q4 FY 2022/2023, by the DPO- Dr. Mamawi Godfrey dated 29th May 2023. <p>o The report indicated that the monitoring focused on supervision of awareness raising activities.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>h) Evidence that the LG has overseen the irrigation equipment supplier during:</p> <p>i. Testing the functionality of the installed equipment: Score 1 or else 0</p>	<p>Evidence was presented that the LG has overseen the irrigation equipment supplier during testing the functionality of the installed equipment. For example;</p> <ul style="list-style-type: none"> • Training of host farmer at Amelo Technical institute, Olia village Melia Parish, Pakele sub county, dated 20th June 2023, by the SAE- Jurungo Pius. <p>o The training focused on operation & maintenance of the sprinkler system.</p>	1

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	No evidence was presented that the LG had overseen the irrigation equipment supplier during the Hand-over of the equipment to the Approved Farmer.	0
	Maximum score 18		The SAE however commented that due to the pump breakdown at Dzaipi site that hadn't been rectified by the contractor, the handover of all the sites was delayed until this was worked on. This is planned for the current FY.	
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	The LG implemented on one project which was the supply and installation of an irrigation systems in Adjumani under contract reference no. Adju504/supplies/22-23/00001 by Adritex water solutions. The contractor issued a payment request on 15th June 2023 and an amount of UGX44,806,040 was paid on 27th June 2023 which was compliant to the contractual obligations. However, this was not subject to the presence of the Approved farmer's signed acceptance form since it was not on file.	0
	Maximum score 18			
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	The evidence that the LG has a complete procurement file for each contract with all records required by PPDA.	2
	Maximum score 18		There was one project as here below indicated; 1. Supply and Installation of irrigation system, with procurement reference number: ADJU504/Surpls/22-23/00001. The project evaluation report was dated 3rd April 2023 and the contracts committee on 3rd April 2023 under minute No. DCC/04/April/2023 approved the award of contract to Adritex (U) Limited at a contract price of UGX 47,666,000. The contract between the parties was signed on 2nd May 2023.	

Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p>	<p>a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0</p>	<p>Evidence was presented at the time of assessment that the Local Government displayed details of the nature and avenues to address grievance prominently in multiple public areas. E.g,</p>	2
	<p>Maximum score 6</p>		<ul style="list-style-type: none"> • Publicizing of the Adjumani district production Grievance redress committee FY 2022/2023 dated 1st July 2022, by the DPO – Mamawi Ambayo Godfrey. 	
			<p>The list included the following persons</p>	
			<ul style="list-style-type: none"> o DPO- Dr. Mamawi Ambayo – Chairperson 	
			<ul style="list-style-type: none"> o SAE- Jurungo Pius- Member 	
			<ul style="list-style-type: none"> o PVO- Dr. Okello David – Member 	
			<ul style="list-style-type: none"> o PFO- Obiayi Peter- Member. 	
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p>	<p>b) Micro-scale irrigation grievances have been:</p> <ul style="list-style-type: none"> i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0 	<p>There were no complaints arising out of the MSI projects hence no grievance was recorded as per the reviewed Grievance Log book.</p>	1
	<p>Maximum score 6</p>			
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p>	<p>b) Micro-scale irrigation grievances have been:</p> <ul style="list-style-type: none"> ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0 	<p>There was no complaints arising out of the MSI projects hence no grievance was recorded and responded to.</p>	1
	<p>Maximum score 6</p>			

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework	b) Micro-scale irrigation grievances have been: iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	There was no complaints arising out of the MSI projects hence No grievance was recorded and responded to.	1
	Maximum score 6			

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework	b) Micro-scale irrigation grievances have been: iv. Reported on in line with LG grievance redress framework score 1 or else 0	There was no complaints arising out of the MSI projects hence No grievance was recorded and responded to as per the reviewed Grievance Log book.	1
	Maximum score 6			

Environment and Social Requirements

15	Safeguards in the delivery of investments Maximum score 6	a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc. score 2 or else 0	<ul style="list-style-type: none"> • Evidence was presented on the dissemination of Micro-irrigation guidelines for proper siting, land access and safe disposal of chemical waste containers. • For example; • • Information dissemination of UGIFT Microscale irrigation program in all Town councils and Sub counties, compiled by Fisheries Officer- Oryono Grandfield, dated 30th March 2023. • The report indicated a total on 11 administrative units including 2 town councils and 9 sub counties. • MOUs were signed between CAO on behalf of Adjumani DLG and the following farmers; • - Evuma Nobert for Maaj Seed ss, 4th April 2023. • - Asienzo Clara for Asienzo Clara’s Farm on 18th July 2023. • - Ejom Patrick for Amelo Technical on 7th June 2023. • The MOUs specify that the farmer should provide land free of any encumbrances for the UgIFT microscale irrigation systems. • • • • • 	2
15	Safeguards in the delivery of investments Maximum score 6	b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment. i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0	In a contract document between Adjumani DLG and Adritex (U) limited dated 2nd May, 2023 for agreement for supply and installation of irrigation system, Environmental protection (allow for soil and water conservation methods including grass planting and water source protection was allocated 1,000,000 Ugshs in the BoQs	1
15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	No routine compliance monitoring and supervision report was availed during the time of assessment	0

15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	<p>Micro scale irrigation crop farming project for individual farmers in Pagiriya Village, Logoangwa Parish, Dzaipi Subcounty. EELS Certification form endorsed by Environment officer endorsed on 25th June, 2023</p> <p>Micro scale irrigation crop farming project for Maaji Senior Secondary School in Ayiri Central & Kulukulu Village, Ayiri Parish, Ukusijoni Subcounty. EELS Certification form endorsed by Environment officer endorsed on 25th June, 2023</p> <p>Micro scale irrigation crop farming project for Amelo technical institution in Olia Village, Meliaderi Parish, Pakele Subcounty. EELS Certification form endorsed by Environment officer endorsed on 15th June, 2023</p>	1
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	<p>Micro scale irrigation crop farming project for individual farmers in Pagiriya Village, Logoangwa Parish, Dzaipi Subcounty. EELS Certification form endorsed by CDO endorsed on 25th June, 2023</p> <p>Micro scale irrigation crop farming project for Maaji Senior Secondary School in Ayiri Central & Kulukulu Village, Ayiri Parish, Ukusijoni Subcounty. EELS Certification form endorsed by CDO endorsed on 25th June, 2023</p> <p>Micro scale irrigation crop farming project for Amelo technical institution in Olia Village, Meliaderi Parish, Pakele Subcounty. EELS Certification form endorsed by CDO endorsed on 15th June, 2023</p>	1

Crosscutting Minimum Conditions

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	The LG substantively appointed Leku Samuel as CFO vide letter dated 29th July 2020 under DSC minute: 10/ADSC/20/21.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The LG substantively appointed Moni Fred as District Planner vide letter dated 4th April 2019 under DSC minute: 104/ADSC/2019.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The LG neither had substantively appointed District Engineer nor secondment from Ministry of Works and Transport.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The LG substantively appointed Giyaya Charles Roda as DNRO vide letter dated 9th May 2016 under DSC minute: 62/2016.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	The LG substantively appointed Mamawi Ambayo Godfrey as DPMO vide letter dated 16th April 2009; CR/11550 as was directed by DSC minute 100/ADSC/22/23..	3

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	The LG neither had substantively appointed District Community Development Officer nor secondment from MoGLSD.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The LG neither had substantively appointed District Commercial Officer nor secondment from Ministry of Trade and Industry.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	The LG substantively appointed Leku Deogracious Maiku as Senior Procurement Officer vide letter dated 20th April 2015 under DSC minute: 112/ADSC/14/15.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	The LG substantively appointed Otiku Ori Tokwiny as Procurement Officer vide letter dated 17th June 2015 under DSC minute: 200/ADSC/14/15	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	The LG substantively appointed Igama Nobert as PHRO vide letter dated 12th December 2022, CR/12237 as was directed by DSC minute: 134/ADSC/21/22.	2

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	The LG substantively appointed Amadra Sabino as Senior Environment Officer, vide letter dated 24th November 2016, CR/D/12256 as was directed by DSC minute: 147/2016.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	The LG substantively appointed Mesiku Harriet as Senior Land Management Officer, vide letter dated 19th December 2005 under DSC minute: 178/2005.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	The LG substantively appointed Okuga Flamine Paranza as Senior Accountant, vide letter dated 19th December 2005 under DSC minute: 156/2005.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0	The LG substantively appointed Oketa Robert as Principal Internal Auditor, vide letter dated 11th May 2022 as was directed by DSC minute: 50/ADSC/21/22.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0	The LG neither had substantively appointed PHRO DSC nor secondment from MoPS.	0

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).

The LG had 11 LLGs and SAS had been appointed as follows:

1. Agwe Vudri Paul was appointed as SAS vide letter dated 18th June 2019, under DSC minute: 167/ADSC/2019 (8), CR/10797. Deployed at Pakelle Sub County.

2. Idia Jonathan was appointed as SAS vide letter dated 6th June 2022, under DSC minute: 44/ADSC/21/22, CR/2651. Deployed at Aringapi Sub County.

3. Kojoki Concy Jane was appointed as SAS vide letter dated 18th June 2019, under DSC minute: 167/ADSC/2019 (1), CR/11400. Deployed at Pachara Sub County.

4. Maliama Proscovia Nyainga was appointed as SAS vide letter dated 18th June 2019, CR/12238 under DSC minute: 167/ADSC/2019(3). Deployed at Itirikwa Sub County.

5. Mindraa Hellen Tilli was appointed as SAS vide letter dated 10th April 2012, under DSC minute: 372/ADSC/2012. Deployed at Ofua Sub County.

6. Mindra Francis was appointed as SAS vide letter dated 18th June 2019, under DSC minute: 167/ADSC/2019 (6), CR/10072. Deployed at Ukusijoni Sub County.

7. Mawadri Maiku Kizito was appointed as SAS vide letter dated 18th June 2019, under DSC minute: 167/ADSC/2019 (2), CR/12291. Deployed at Ciforo Sub County.

8. Edema Richard Draciri was appointed as SAS vide letter dated 20th April 2015, under DSC minute: 107/ADSC/14/15. Deployed at Djaipi Sub County.

9. Gulam Abubakar was appointed as SAS vide letter dated 18th June 2019, under DSC minute: 167/ADSC/2019 (7), CR/10068. Deployed at Adropi Sub County.

10. Eriku Patrick Keleture was appointed as SATC vide letter dated 7th November 2023, under DSC minute: 164/ADSC/22/23, CR/10884. Deployed at Adjumani Town Council.

11. Sabi Yazid Jackson was appointed as SATC vide letter dated 9th March 2015, under DSC minute: 25/2015, CR/ADJ/12290. Deployed at Pakelle Town Council.

New Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

The LG had 11 LLGs and appointed CDOs in all of the Sub Counties.

1. Inzamaku D. Michael was appointed as CDO vide letter dated 4th April 2019, under DSC minute No. 103/ADSC/2019, CR/ 11081. Deployed at Aringapi Sub County.

2. Laze Cons Ronald was appointed as CDO vide letter dated 15th May 2019, under DSC minute No. 130/ADSC/2019, CR/11403. Deployed at Ukusijoni Sub County.

3. Magbwi Emmanuel Mondo was appointed as CDO vide letter dated 4th April 2019 under DSC minute No. 105/ADSC/2019 , CR/10026. Deployed at Adropi Sub County

4. Ambayo Michael was appointed as CDO vide letter dated 19th December 2016 under DSC minute No. 166/2016 (2), CR/D/12276. Deployed at Djaipi Sub County.

5. Dipio Josephine was appointed CDO vide letter dated 23rd April 2018, CR/D/11082. under DSC minute No: 44/2018. Deployed at Itirikwa Sub County.

6. Dipio Frances was appointed CDO vide letter dated 20th April 2015. Under DSC minute No: 122(a)/ADSC/14/15. Deployed at Ofua Sub County.

7. Raleo Grace was appointed CDO vide letter dated 19th December 2016, Under DSC minute No: 166/2016, CR/D/12277. Deployed at Ciforo Sub county.

8. Iga Stephen Falcon was appointed CDO vide letter dated 20th April 2015, under DSC minute No: 122(c)/ADSC/14/15. Deployed at Pachara Sub County.

9. Omony Stephen Mutu was appointed as CDO vide letter dated 19th December 2016 under DSC minute No. 166/2016 (3), CR/D/12278. Deployed at Pakelle Sub County.

10. Akumu Sarah Tiondi was appointed SCDO vide letter dated 18th December 2020, CR/11410. under DSC minute No: 86/ADSC/20/21. Deployed at Adjumani Town Council.

11. Mawadri Solomon Stalin was appointed SCDO vide letter dated 23rd January 2018. Under DSC minute No: 3/2018, CR/ADJ/10/99. Deployed at Pakelle Town Council.

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

The LG had 11 LLGs and had substantively appointed SAAs in all the LLGs as listed below:

1. Chandiga Bosco Alika was appointed as SAA vide letter dated 20th May 2022 under DSC minute No. 63/ADSC/21/22(2), CR/12375. Deployed at Ofua Sub County.
2. Kenega Stephen Plilli was appointed as SAA vide letter dated 3rd July 2006, under DSC minute No. 069/2006. Deployed at Itiriwa Sub County.
3. Drakiji James Dullu was appointed as SAA vide letter dated 15th May 2017 under DSC minute No. 35/2017, CR/D/12251. Deployed at Pakelle Sub County
4. Drichi Bosco Sam was appointed as SAA vide letter dated 4th April 2019 under DSC minute No. 108/ADSC/2019. Deployed at Djaipi Sub County.
5. Endema Robert was appointed SAA vide letter dated 20th April 2015 under DSC minute No 115/ADSC/14/15. Deployed at Pachara Sub County.
6. Masiku Beatrice was appointed SAA vide letter dated 19th December 2005. Under DSC minute No 159/2005. Deployed at Aringapi Sub County.
7. Anyaku Norbert was appointed SAA vide letter dated 9th March 2018, CR/ADJ/12001. Under DSC minute No 36/2018. Deployed at Ukusijoni Sub County.
8. Kasim Bran was appointed as SAA vide letter dated 29th July 2020 under DSC minute No. 11/ADSC/20/21(2), CR/ADJ/12269. Deployed at Adropi Sub County
9. Okuga Alfred was appointed as SAA vide letter dated 19th December 2005 under DSC minute No. 159/2005. Deployed at Ciforo Sub County.
10. Akena Onyai Jimmy was appointed SAA vide letter dated 29th July 2020 under DSC minute No 11/ADSC/20/21 (1),CR/ADJ/100. Deployed at Adjumani Town Council.
11. Achen Lily Rose was appointed SAA vide letter dated 15th July 2017. Under DSC minute No 35/2017, CR/D/10116. Deployed at Pakelle Town Council.

3 Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. Maximum score is 4

If the LG has released 100% of funds allocated in the previous FY to:
a. Natural Resources department,
score 2 or else 0

From page 19 of the Final Accounts 2022-2023, the budgeted amount of the Natural Resources Department was UGX597,660,547. The release amount was UGX542,385,289 which leaves a variance of UGX55,275,258. Therefore, the release to the department was not up to 100%.

0

3 Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. Maximum score is 4

If the LG has released 100% of funds allocated in the previous FY to:
b. Community Based Services department.
score 2 or else 0.

From page 13 of the Final Accounts 2022-2023, the budgeted amount of the Community Based Services Department was UGX978,895,133. The release amount was UGX355,213,337 which leaves a variance of UGX623,681,796. Therefore, the release to the department was not up to 100%.

0

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

a. If the LG has carried out Environmental, Social and Climate Change screening, score 4 or else 0

The DLG had projects under USMID and a private consultants undertook the Environmental Social Impact assessments.

Environmental and Social Management Plan (ESMP) for the Proposed Improvement of the Mayor's Gardens /Leisure Park located in Adjumani Town Council, Adjumani. The ESMP was prepared between March -October and submitted on 27th August, 2021 by M/s UB CONSULTING ENGINEERS LTD, UGANDA in JV with AIR WATER EARTH (AWE) LTD

Environmental and Social Management Plan (ESMP) for the Proposed Construction of a Community Resource Centre in Kiraba Parish Ukusijoni Subcounty Adjumani District. The ESMP was prepared between March -October and submitted on 27th August, 2021 by M/s UB CONSULTING ENGINEERS LTD, UGANDA in JV with AIR WATER EARTH (AWE) LTD

Environmental and Social Project Brief for the Proposed Construction of Kiraba Market in Kiraba Central Village, Kiraba Parish, Ukusijoni Subcounty Adjumani District. The PB was prepared between March -October and submitted on 13th November, 2021 by M/s UB CONSULTING ENGINEERS LTD, UGANDA in JV with AIR WATER EARTH (AWE) LTD

Environmental and Social Impact Assessment (ESIA) Report for the Proposed Rehabilitation of 6 Gravel Roads (47.67 Km) in Adjumani District to First Class Murram. The ESMP was prepared between March 2021 - December 2022 and submitted on 8th December, 2022 by M/s UB CONSULTING ENGINEERS LTD, UGANDA in JV with AIR WATER EARTH (AWE) LTD

Environmental and Social Impact Assessment (ESIA) Report for the Proposed Upgrade of 11 Roads (7.35 Km) in Adjumani Town Council to Bituminous Standards. The ESMP was prepared between March 2021 - December 2022 and submitted on 27th December, 2022 by M/s UB CONSULTING ENGINEERS LTD, UGANDA in JV with AIR WATER EARTH (AWE) LTD

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),

score 4 or 0

The DDEG projects at the LG did not require Environment and Social Impact Assessments (ESIAs) in reference to the National Environment Act 2019 schedule 4, part 2 section (3a) which were categorised as small projects that required formulation of ESMP after screening and had minimal impacts. The Impacts were identified and mitigation measures were suggested in the ESMPs.

Environmental and Social Management Plan (ESMP) for the Proposed Improvement of the Mayor's Gardens /Leisure Park located in Adjumani Town Council, Adjumani. The ESMP was prepared between March -October and submitted on 27th August, 2021 by UB CONSULTING ENGINEERS LTD, UGANDA in JV with AIR WATER EARTH (AWE) LTD

Environmental and Social Management Plan (ESMP) for the Proposed Construction of a Community Resource Centre in Kiraba Parish Ukusijoni Subcounty Adjumani District. The ESMP was prepared between March -October and submitted on 27th August, 2021 by UB CONSULTING ENGINEERS LTD, UGANDA in JV with AIR WATER EARTH (AWE) LTD

Environmental and Social Project Brief for the Proposed Construction of Kiraba Market in Kiraba Central Village, Kiraba Parish, Ukusijoni Subcounty Adjumani District. The PB was prepared between March -October and submitted on 13th November, 2021 by UB CONSULTING ENGINEERS LTD, UGANDA in JV with AIR WATER EARTH (AWE) LTD

Environmental and Social Impact Assessment (ESIA) Report for the Proposed Rehabilitation of 6 Gravel Roads (47.67 Km) in Adjumani District to First Class Murram. The ESMP was prepared between March 2021 - December 2022 and submitted on 8th December, 2022 by UB CONSULTING ENGINEERS LTD, UGANDA in JV with AIR WATER EARTH (AWE) LTD

Environmental and Social Impact Assessment (ESIA) Report for the Proposed Upgrade of 11 Roads (7.35 Km) in Adjumani Town Council to Bituminous Standards. The ESMP was prepared between March 2021 - December 2022 and submitted on 27th December, 2022 by UB CONSULTING ENGINEERS LTD, UGANDA in JV with AIR WATER EARTH (AWE) LTD

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;

score 4 or 0

The LG had Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG) as shown below;

Environmental and Social Management Plan (ESMP) for the Proposed Improvement of the Mayor's Gardens /Leisure Park located in Adjumani Town Council, Adjumani. The ESMP was costed at 49,045,000 Ugshs.

Environmental and Social Management Plan (ESMP) for the Proposed Construction of a Community Resource Centre in Kiraba Parish Ukusijoni Subcounty Adjumani District. The ESMP was costed 50,705,000 Ugshs.

Environmental and Social Project Brief for the Proposed Construction of Kiraba Market in Kiraba Central Village, Kiraba Parish, Ukusijoni Subcounty Adjumani District. Environment and social safeguards costed Pg 108-119

Environmental and Social Impact Assessment (ESIA) Report for the Proposed Rehabilitation of 6 Gravel Roads (47.67 Km) in Adjumani District to First Class Murram. Section 9.8 page 145-152 shows the costed Environmental and Social Management Plan (ESMP) Matrix

Environmental and Social Impact Assessment (ESIA) Report for the Proposed Upgrade of 11 Roads (7.35 Km) in Adjumani Town Council to Bituminous Standards. Section 9.8 page 160-166 shows the costed Environmental and Social Management Plan (ESMP) Matrix

Financial management and reporting

5

Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.

Maximum score is 10

If a LG has a clean audit opinion, score 10;

If a LG has a qualified audit opinion, score 5

If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0

The LG obtained Unqualified audit opinion from the OAG on its operations for the financial year 2022/2023.

10

6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p>	<p>Through a letter quoted CR/252/02/2023 prepared on 14th February 2023 and titled "Status of Implementation of Internal Auditor General Findings for FY ended June 2022 " addressed to the Permanent Secretary Ministry of Finance, Planning and Economic Development. This letter was received by the registry of Ministry of Finance Planning and Economic Development and Office of the Auditor General on 14th February 2023. Therefore, this information was sent before end of February thus being timely.</p>	10
	maximum score is 10	score 10 or else 0.		
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p>	<p>From the Local government annual performance contract. The Local Government submitted the annual performance contract on 14th July 2023 which was before the deadline of August 31st of the current FY. The annual performance contract was countersigned by the PS/ST.</p>	4
	Maximum Score 4	score 4 or else 0.		
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p>	<p>From the PBS generated Annual Performance Report, the local government had submitted the annual performance report on 4th August 2023 which was before the 31st August of the current FY.</p>	4
	maximum score 4 or else 0	score 4 or else 0.		
9	<p>Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year</p>	<p>If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,</p>	<p>The local government submitted all the quarterly Budget performance reports of the Previous FY before August 31 of the current FY. From the PBS extraction details; Quarter one was submitted on 5th January 2023, Quarter two was submitted on 21st March 2023, Quarter three was submitted on 22nd June 2023, and Quarter four was submitted on 4th August 2023. All the dates were before the August 31 of the current FY.</p>	4
	Maximum score is 4	score 4 or else 0.		

**Education Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The LG substantively appointed Dima Robert as DEO vide letter dated 17th June 2015 under DSC minute No 170/ADSC/14/15.	30
<i>The Maximum Score of 70</i>				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	b) All District/Municipal Inspector of Schools, score 40 or else 0.	<p>The LG approved staff structure provided for Two (2) Inspector of Schools. All the Inspector of Schools were substantively recruited as follows;</p> <p>1. The LG substantively appointed Edea Sunday as Senior Inspector of Schools vide letter dated 16th June 2017 under DSC minute: 152/2016</p> <p>2. The LG substantively appointed Kurube Masudi Nasur as Inspector of Schools vide letter 4th April 2011 under minute 121/ADSC/2011</p>	40
<i>The Maximum Score of 70</i>				
Environment and Social Requirements				
2	Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)	<p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p>	<p>The LG presented proof of having carried out Environmental, Social and Climate Change screening/Environment for projects implemented the previous FY as indicated below;</p> <p>Construction of 5 stance VIP drainable latrine at Cesia Primary school in Patua Village, Cesia Parish, Adjumani Town Council. Environment and social screening form endorsed by both Environment Officer and CDO on 8th November, 2022.</p> <p>Construction of one block, 4-unit staff houses and two blocks of 2 stance drainable latrines at Ayilo Primary School in Ayilo Village, Lew Parish, Pakele Sub- County. Environment and social screening form endorsed by both Environment Officer and CDO on 10th November, 2022.</p> <p>Construction of one block, 4-unit staff houses and two blocks of 2 stance drainable latrines at Esia Primary School in kobo village, Esia Parish, Ciforo subcounty. Environment and social screening form endorsed by</p>	15
<i>The Maximum score is 30</i>				

both Environment Officer and CDO on 9th November, 2022

Construction of one block 04 class room at Nyumanzi II primary school in Egg Village, Ajugopi Parish, Dzaipi Sub-County. Environment and social screening form endorsed by both Environment Officer and CDO on 1st November, 2022

Rehabilitation of one Block of 4 classroom and 10000 litres rain water harvesting tank at Ofua Central Primary School in Ofua Central Village, Ofua Central parish, Ofua Subcounty. Environment and social screening form endorsed by both Environment Officer and CDO on 31st October, 2022

Construction of 5 stance VIP drainable latrine at Oligo Primary school in PakondoVillage, Cesia Parish, Adjumani Town Council. Environment and social screening form endorsed by both Environment Officer and CDO on 3rd October, 2022.

Construction of 5 stance VIP drainable latrine at Opejo Primary school in Opejo Central Village, Opejo Parish, Ciforo Subcounty. Environment and social screening form endorsed by both Environment Officer and CDO on 15th November, 2022.

Construction of one block, 4-unit staff houses and two blocks of 2 stance drainable latrines at Pagiriya Primary School in Pagiriya village, Logoangwa Parish, Dzaipi subcounty. Environment and social screening form endorsed by both Environment Officer and CDO on 4th November, 2022

Rehabilitation of one Block of 4 classroom at Ukusijoni Primary School in Odraga Village, Payuru parish, Ukusijoni Subcounty. Environment and social screening form endorsed by both Environment Officer and CDO on 9th November, 2022

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

The Education sector projects at the LG did not require Environment and Social Impact Assessments (ESIAs) in reference to the National Environment Act 2019 schedule 4, part 2 section (3a) which were categorised as small projects that required formulation of ESMP after screening and had minimal impacts.

The Impacts were identified and mitigation measures were suggested in the ESMPs as indicated below;

The Maximum score is 30

15

Construction of 5 stance VIP drainable latrine at Cesia Primary school in Patua Village, Cesia Parish, Adjumani Town Council. ESMP costed at 761,996 Ugshs endorsed by both Environment Officer and CDO on 13th November, 2022.

Construction of one block, 4-unit staff houses and two blocks of 2 stance drainable latrines at Ayilo Primary School in Ayilo Village, Lew Parish, Pakele Sub- County. ESMP costed at 7,199,687 Ugshs endorsed by both Environment Officer and CDO on 15th November, 2022.

Construction of one block, 4-unit staff houses and two blocks of 2 stance drainable latrines at Esia Primary School in kobo village, Esia Parish, Ciforo subcounty. ESMP costed at 7,360,698 Ugshs endorsed by both Environment Officer and CDO on 21st November, 2022.

Construction of one block 04 class room at Nyumanzi II primary school in Egg Village, Ajugopi Parish, Dzaipi Sub-County. ESMP costed at 11,712,444 Ugshs endorsed by both Environment Officer and CDO on 28th November, 2022.

Rehabilitation of one Block of 4 classroom and 10000 litres rain water harvesting tank at Ofua Central Primary School in Ofua Central Village, Ofua Central parish, Ofua Subcounty. ESMP costed at 8,590,569 Ugshs endorsed by both Environment Officer and CDO on 15th December, 2022.

Construction of 5 stance VIP drainable latrine at Oligo Primary school in PakondoVillage, Cesia Parish, Adjumani Town Council. ESMP costed at 1,267,830 Ugshs endorsed by both Environment Officer and CDO on 13th November, 2022.

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Construction of 5 stance VIP drainable latrine at Opejo Primary school in Opejo Central Village, Opejo Parish, Ciforo Subcounty. ESMP costed at 1,271,287 Ugshs endorsed by both Environment Officer and CDO on 21st November, 2022.

Construction of one block, 4-unit staff houses and two blocks of 2 stance drainable latrines at Pagiriya Primary School in Pagiriya village, Logoangwa Parish, Dzaipi subcounty. ESMP costed at 12,335,206 Ugshs endorsed by both Environment Officer and CDO on 30th

October, 2022.

Rehabilitation of one Block of 4 classroom at Ukusijoni Primary School in Odraga Village, Payuru parish, Ukusijoni Subcounty. ESMP costed at 8,659,919 Ugshs endorsed by both Environment Officer and CDO on 21st November, 2022.

**Health Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.</p>	<p>The LG substantively appointed Dr Drametu Dominic as DHO vide letter CR/ 10930 dated 17th May 2021 as was directed by DSC minute: 134/ADSC/20/21..</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0</p>	<p>The LG substantively appointed Lulu Henry Leku as ADHO Maternal, Child Health and Nursing vide letter CR/12653 dated 11th May 2022 as was directed by DSC minute 40/ADSC/21/22.</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>c. Assistant District Health Officer Environmental Health, score 10 or else 0.</p>	<p>The LG substantively appointed Manga Godfrey Ilemaiya as ADHO Environmental Health vide letter dated 16th April 2009 under DSC minute 112/ADSC/2009</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.</p>	<p>The LG neither had substantively appointed Principle Health Inspector Nor a secondment from MoH.</p>	0
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>e. Senior Health Educator, score 10 or else 0.</p>	<p>The LG substantively appointed Atepo Richard as Senior Health Educator vide letter CR/11676 dated 11th May 2022 under DSC minute: 37/ADSC/21/22.</p>	10

1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	f. Biostatistician, score 10 or 0.	The LG substantively appointed Atama Yunusu as Biostatistician vide letter dated 9th May 2016 under DSC minute: 63/2016.	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	g. District Cold Chain Technician, score 10 or else 0.	The LG substantively appointed Opio Jhon Jesus as Cold Chain Technician vide letter CR/ADJ/12319 dated 9th March 2018 under DSC minute 11/2018.	10
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.		
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	i. Principal Health Inspector, score 20 or else 0.		
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	j. Health Educator, score 20 or else 0		

Environment and Social Requirements

Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

Maximum score is 30

If the LG carried out:

a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

The LG carried out Environmental, Social and Climate Change screening/Environment for the projects implemented in FY 2022/2023 as per the examples below;

Rehabilitation of labor suite completion at Pakele health center in Agalejo Village, Pakele Town Council, Pakele Town Council, Adjumani District. Environment and social screening form endorsed by Environment officer and CDO endorsed on 7th November, 2022

Rehabilitation of Doctor house at main hospital in Forua Village, Central Parish Ward, Adjumani Town Council. Environment and social screening form endorsed by Environment officer and CDO endorsed on 8th November, 2022

Construction of OPD ward at Elegu Health Center II in Kibira Village, Elegu Parish, Arinyapi Town Council, Adjumani District. Environment and social screening form endorsed by Environment officer and CDO endorsed on 8th November, 2022

Rehabilitation of OPD Block at Arra Health Center III in Arra Central, Omi Parish, Pachara Subcounty. Environment and social screening form endorsed by Environment officer and CDO endorsed on 15th November, 2022

Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

Maximum score is 30

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

The Health sector projects at the LG did not require Environment and Social Impact Assessments (ESIAs) in reference to the National Environment Act 2019 schedule 4, part 2 section (3a) which were categorised as small projects that required formulation of ESMP after screening and had minimal impacts.

The Impacts were identified and mitigation measures were suggested in the ESMPs that were developed as in the examples below;

Rehabilitation of labor suite completion at Pakele health center in Agalejo Village, Pakele Town Council, Pakele Town Council, Adjumani District. ESMP costed at 444,690 Ugshs endorsed by Environment officer and CDO endorsed on 14th October, 2022

Rehabilitation of Doctor house at main hospital in Forua Village, Central Parish Ward, Adjumani Town Council. ESMP costed at 3,215,026 Ugshs endorsed by Environment officer and CDO endorsed on 20th October, 2022

Construction of OPD ward at Elegu Health Center II in Kibira Village, Elegu Parish, Arinyapi Town Council, Adjumani District. ESMP costed at 8,390,670 Ugshs endorsed by Environment officer and CDO endorsed on 20th October, 2022

Rehabilitation of OPD Block at Arra Health Center III in Arra Central, Omi Parish, Pachara Subcounty. ESMP costed at 447,480 Ugshs endorsed by Environment officer and CDO endorsed on 27th October, 2022

**Micro-scale Irrigation
Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation <i>Maximum score is 70</i>	If the LG has recruited; a. the Senior Agriculture Engineer <i>score 70 or else 0.</i>	The LG substantively appointed Jurugo Pius Macko as Senior Agricultural Engineer vide letter dated 11th May 2022 under DSC minute: 52/ADSC/20/21, CR/12642.	70

Environment and Social Requirements

New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.

Maximum score is 30

If the LG:
Carried out Environmental, Social and Climate Change screening score 30 or else 0.

The LG carried out Environmental, Social and Climate Change screening for the MSI projects implemented the previous FY as per the examples below;

Micro scale irrigation crop farming project for individual farmers in Pagiriya Village, Logoangwa Parish, Dzaipi Subcounty. Environment and social screening form endorsed by Environment officer and CDO endorsed on 12th November, 2022

Micro scale irrigation crop farming project for Maaji Senior Secondary School in Ayiri Central & Kulukulu Village, Ayiri Parish, Ukusijoni Subcounty. Environment and social screening form endorsed by Environment officer and CDO endorsed on 15th November, 2022

Micro scale irrigation crop farming project for Amelo technical institution in Olia Village, Meliaderi Parish, Pakele Subcounty. Environment and social screening form endorsed by Environment officer and CDO endorsed on 15th November, 2022

Micro scale irrigation crop farming project for individual farmers in Pagiriya Village, Logoangwa Parish, Dzaipi Subcounty. ESMP costed at 884,474 Ugshs endorsed by Environment officer and CDO endorsed on 15th December, 2022

Micro scale irrigation crop farming project for Maaji Senior Secondary School in Ayiri Central & Kulukulu Village, Ayiri Parish, Ukusijoni Subcounty. ESMP costed at 884,474 Ugshs endorsed by Environment officer and CDO endorsed on 20th December, 2022

Micro scale irrigation crop farming project for Amelo technical institution in Olia Village, Meliaderi Parish, Pakele Subcounty. ESMP costed at 884,474 Ugshs endorsed by Environment officer and CDO endorsed on 19th December, 2022

**Water & Environment
Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	The LG substantively appointed Izakane Kaneode Richard Civil Engineer as Water Officer vide letter dated 23rd January 2018 under DSC minute: 1/2018.	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	The LG assigned duty of Assistant Water Officer Mobilisation to Inzamaku D. Michael vide letter dated 1st November 2017; CR/ADJ/235 as was directed by DSC Min. 23/2027.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	The LG substantively appointed Drichi Bazilas Borehole Maintenance Technician/ Assistant Engineering Officer vide letter dated 18th March 2021 under DSC minute : 107/ADSC/20/21.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The LG substantively appointed the Giyaya Charles Roda as DNRO vide letter dated 9th May 2016 under minute: 62/2016.	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	The LG substantively appointed the Eberu Dominic Drapiri James as Environment Officer vide letter dated 17th June 2015 under minute: 193/ADSC/14/15.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	The LG substantively appointed the Ojja Francis as Forestry Officer vide letter dated 17th November 2008 under minute: 110/2008.	10

Environment and Social Requirements

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

If the LG:

a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.

The LG carried out Environmental, Social and Climate Change screening/Environment as per the examples below;

Drilling and installation of borehole at Ovuvu West Village, Liri Parish, Arinyapi Sub- County, Adjumani District; Environment and social screening form endorsed by Environment Officer and SCDO on 3rd October, 2022

Drilling and installation of borehole at Paluga Village, Meliaderi Parish, Pakele Sub- County, Adjumani District; Environment and social screening form endorsed by Environment Officer and SCDO on 13th October, 2022

Drilling and installation of borehole at Marindi East Village, Marindi Parish, Pachara Sub- County, Adjumani District; Environment and social screening form endorsed by Environment Officer and SCDO on 3rd October, 2022

Drilling and installation of borehole at Ayiri Central Village, Ayiri Parish, Ukusijoni Sub- County, Adjumani District; Environment and social screening form endorsed by Environment Officer and SCDO on 5th October, 2022

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.

The water projects at the LG did not require Environment and Social Impact Assessments (ESIAs) in reference to the National Environment Act 2019 schedule 4, part 2 section (3a) which were categorised as small projects that required formulation of ESMP after screening and had minimal impacts. The Impacts were identified and mitigation measures were suggested in the ESMPs.

Drilling and installation of borehole at Ovuvu West Village, Liri Parish, Arinyapi Sub- County, Adjumani District; ESMP costed at 1,011,024 Ugshs endorsed by Environment Officer and SCDO on 16th October, 2022

Drilling and installation of borehole at Paluga Village, Meliaderi Parish, Pakele Sub- County, Adjumani District; ESMP costed at 1,011,024 Ugshs endorsed by Environment Officer and SCDO on 15th October, 2022

Drilling and installation of borehole at Marindi East Village, Marindi Parish, Pachara Sub- County, Adjumani District; ESMP costed at 1,011,024 Ugshs endorsed by Environment Officer and SCDO on 20th October, 2022

Drilling and installation of borehole at Ayiri Central Village, Ayiri Parish, Ukusijoni Sub- County, Adjumani District; ESMP costed at 1,011,024 Ugshs endorsed by Environment Officer and SCDO on 16th October, 2022

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.

The LG never implemented any piped project that required an Abstraction permit. The undertook drilling activities and obtained a drilling permit.

Adjumani DLG presented a drilling permit for deep boreholes and production wells drilled in FY2022/2023, the permit was addressed to BM WAT-SAN Holdings Ltd, with permit number GUL06/DP-00862/2022/RR, P.O Box 858, Gulu.

Permit was granted for period not exceeding 1 year starting Friday, July 01 2022 ending Friday June 30th 2023.

The issuance date was Wednesday, 25th May 2022, signed by Eng. Joseph Oriono Eyatu, the Director of Water Development.