



LGMSD 2022/23

Serere District

(Vote Code: 596)

Assessment	Scores
Crosscutting Minimum Conditions	81%
Education Minimum Conditions	70%
Health Minimum Conditions	70%
Water & Environment Minimum Conditions	85%
Micro-scale Irrigation Minimum Conditions	30%
Crosscutting Performance Measures	87%
Educational Performance Measures	83%
Health Performance Measures	65%
Water & Environment Performance Measures	79%
Micro-scale Irrigation Performance Measures	69%

**Crosscutting
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): • If so: Score 4 or else 0 	<p>The DLG implemented three projects that was funded by DDEG during FY 2022/2023. Details of the projects:</p> <p>(i) Construction of two stance drainable pit latrine at Kateta HC II in Kateta sub county budgeted at shs 12,000,000 as per page 30 of the approved budget and total expenditure amounted to shs 12,000,000 as per page 24 of the 4th quarterly budget performance report. The project was completed on 30th June, 2023 as detailed in the 4th quarter budget performance report. (ii) Construction of a three stance drainable pit latrine at Bugondo - Bugondo Primary School in Bugondo sub county budgeted for shs 15,000,000 as per page 34 of the district approved budget for FY 2022/2023. Total expenditure was shs 15,000,000 as detailed on page 20 of the 4th quarter budget performance report for FY 2022/2023 (iii) Phase two construction of Kagwara Administration Block at Kagwara TC budgeted for shs 50,000,000 as provided on page 9 of the district approved budget for FY 2022/2023. Total expenditure on the project amounted to shs 50,000,000 as detailed on page 7 of the 4th quarter budget performance report for FY 2022/2023.</p> <p>Construction of the two pit latrines at Kateta and Bugondo-Bugondo primary schools were completed, functional and used for the purpose intended.</p> <p>Phase two construction of Kagwara Administration Block at Kagwara TC was implemented in phases beyond FY 2022/2023.</p>	4

2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> • By more than 5%, score 3 • 1 to 5% increase, score 2 • If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>In 2022, the average score in the overall LLG performance assessment was 38% and in 2023, the average score in the overall LLG performance assessment was 65%, giving a variance of 27%</p>	3
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> • If 100% the projects were completed : Score 3 • If 80-99%: Score 2 • If below 80%: 0 	<p>The DLG implemented three projects that was funded by DDEG during FY 2022/2023. Details of the projects:</p> <p>(i) Construction of two stance drainable pit latrine at Kateta HC II in Kateta sub county budgeted at shs 12,000,000 and total expenditure amounted to shs 12,000,000. The project was completed on 30th June, 2023 as detailed in the 4th quarter budget performance report. (ii) Construction of a three stance drainable pit latrine at Bugondo - Bugondo Primary School in Bugondo sub county budgeted for shs 15,000,000. Total expenditure was shs 15,000,000. (iii) Phase two construction of Kagwara Administration Block at Kagwara TC budgeted for shs 50,000,000. Total expenditure on the project amounted to shs 50,000,000.</p> <p>Construction of the two pit latrines at Kateta and Bugondo-Bugondo was completed, functional and used for the purpose intended.</p> <p>Phase two construction of Kagwara Administration Block at Kagwara TC was implemented in phases beyond FY 2022/2023.</p>	3

3	<p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:</p> <p>Score 2 or else score 0.</p>	<p>Serere DLG budgeted and spent all the DDEG for FY 2022/2023 on eligible projects/activities as per the DDEG grant, budget and implementation guidelines</p> <p>The DLG implemented three projects that was funded by DDEG during FY 2022/2023. Details of the projects:</p> <p>(i) Construction of two stance drainable pit latrine at Kateta HC II in Kateta sub county budgeted at shs 12,000,000 and total expenditure amounted to shs 12,000,000. The project was completed on 30th June, 2023 as detailed in the 4th quarter budget performance report. (ii) Construction of a three stance drainable pit latrine at Bugondo - Bugondo Primary School in Bugondo sub county budgeted for shs 15,000,000. Total expenditure was shs 15,000,000. (iii) Phase two construction of Kagwara Administration Block at Kagwara TC budgeted for shs 50,000,000. Total expenditure on the project amounted to shs 50,000,000.</p> <p>Construction of the two pit latrines at Kateta and Bugondo-Bugondo was completed 100%.</p> <p>Phase two construction of Kagwara Administration Block at Kagwara TC was implemented in phases beyond FY 2022/2023.</p>	2
3	<p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates,</p> <p>score 2 or else score 0</p>	<p>All the DDEG-funded infrastructure project contracts for the FY2022-2023 had percentage contract price variations of within +-20%, as shown below for the respective projects.</p> <p>The LG had only two DDEG funded project contracts in the FY 2022/2023 and these were; Project contract for the construction of a 3-stance drainable pit latrine at Bugondo-Bugondo p/s and a 2-stance drainable pit latrine at Kateta Moru HC II (Serere927/Wrks/2022-2023/00009) awarded at a contract price of 24,489,000 and an Engineers estimate of 25,000,000 giving a percentage contract variation of -2.044% and the second project contract was the phase II construction of Kagwara Town council administration block (Serere927/Wrks/2022-2023/00004) awarded at a contract price of 48,643,260 and an Engineer's estimate of 50,000,000 giving a percentage contract variation of -2.71%</p>	2

Performance Reporting and Performance Improvement

4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate,</p> <p>score 2 or else score 0</p>	<p>There was evidence that information on the positions filled in LLGs as per minimum staffing standards was accurate. 3 LLGs were sampled and below were the findings;</p> <ol style="list-style-type: none"> 1. In Atiira SC, the approved staff structure provided for SAS and as per the staff list, the position was filled by Esabu Peter 2. In Bugondo SC, the approved staructure provided for Senior Accounts Assistant and as per the staff list, the position was filled by Okile Timothy 3. In Serere TC, the approved structure provided for CDO and as per the staff list, the position was filled by Ajeni Stephen 	2
4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <ul style="list-style-type: none"> • If 100 % in place: Score 2, else score 0. <p>Note: if there are no reports produced to review: Score 0</p>	<p>Serere DLG budgeted and spent all the DDEG for FY 2022/2023 on eligible projects/activities as per the DDEG grant, budget and implementation guidelines</p> <p>The DLG implemented three projects that was funded by DDEG during FY 2022/2023. Details of the projects:</p> <ol style="list-style-type: none"> (i) Construction of two stance drainable pit latrine at Kateta HC II in Kateta sub county budgeted at shs 12,000,000 and total expenditure amounted to shs 12,000,000. The project was completed on 30th June, 2023 as detailed in the 4th quarter budget performance report. (ii) Construction of a three stance drainable pit latrine at Bugondo - Bugondo Primary School in Bugondo sub county budgeted for shs 15,000,000. Total expenditure was shs 15,000,000. (iii) Phase two construction of Kagwara Administration Block at Kagwara TC budgeted for shs 50,000,000. Total expenditure on the project amounted to shs 50,000,000. <p>Construction of the two pit latrines at Kateta and Bugondo-Bugondo was completed 100%.</p> <p>Phase two construction of Kagwara Administration Block at Kagwara TC was implemented in phases beyond FY 2022/2023.</p> <p>The Quarterly Budget Performance Reports in FY 2022/2023 as detailed below reported on the implementation of the three DDEG projects that were funded in the DLG as required.</p> <p>Quarter One on 19th January, 2023;</p> <p>Quarter Two on 9th February, 2023;</p> <p>Quarter Three on 10th May, 2023;</p> <p>Quarter Four on 20th July, 2023.</p>	2

N23_Reporting and Performance Improvement

Maximum 8 points on this Performance Measure

a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;

If there is no difference in the assessment results of the LG and national assessment in all LLGs

score 4 or else 0

NB: The Source is the OPAMS Data Generated by OPM.

The LG did not conduct a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise. One LLG (Kadungulu Sc) had a deviation greater than $\pm 10\%$, as indicated below.

Kadungulu Sub county scored 39% as per the LG, 57% as per the IVA and gave a variance of 18%.

Atiira Sub county scored 67% as per the LG, 77% as per the IVA and gave a variance of 10%.

Bugondo Sub county scored 79% as per the LG, 88% as per the IVA and gave a deviation of 9%.

Serere TC scored 83% as per the LG, 89% as per the IVA and gave a deviation of 6%.

N23_Reporting and Performance Improvement

Maximum 8 points on this Performance Measure

b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.

Score: 2 or else score 0

There was evidence that the district developed Performance Improvement Plans for at least 30% of the lowest performing LLGs for current FY, based on the previous assessment results. According to the LLGs Performance Assessment Results Summary 2022/23, the lowest performing LLGs were six (5) which included;

1. Kagwara TC 6%
2. Kadungulu TC 10%
3. Kyere TC 17%
4. Kadungulu SC 20%
5. Kyere SC 30%

Some of the factors which caused poor performance were as follows;

1. Poor quality reports
2. Non compilation of attendance data
3. Non compliance to DDEG guidelines
4. Poor filing of appraisal forms
5. Being negligent with assessment.

After identifying the above issues, PIPs were prepared which included;

1. Routine monitoring of LLGs
2. Provision of attendance registers at all LLGs to staff to sign in and out
3. Mentoring of LLGs on the importance of assessment, among others

5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the district implemented PIP for the 30% lowest performing LLGs in the previous FY which boasted performance of these LLGs in this current FY. For stance,</p> <p>1. Attendance books/ registers were provided to all LLGs and this was confirmed by my visit to the 3 selected LLGs during assessment which include Atiira Sc, Bugondo SC and Serere Tc. However, although attendance books were in place, signing out after work was still a challenge to many staff. Never the less performance improved as shown below;</p> <p>LLG 2021/22 2022/23</p> <p>Kagwara TC 6% 71%</p> <p>Kadungulu 10% 67%</p> <p>Kyere TC 17% 71%</p> <p>Kadungulu 20% 39%</p> <p>Kyere SC 30% 41%</p>	2
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Human Resource Management and Development

6	<p>Budgeting for and actual recruitment and deployment of staff</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG consolidated and submitted the staffing requirements for the coming FY 2024/25 to the MoPS by 30th September of the current FY. Evidence obtained from HRM revealed that the recruitment plan and requisition of wage funds dated 27/9/2023 worth 2,878,945,212/= was submitted to PS and received on 29/9/2023</p>	2
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG conducted tracking and analysis of staff attendance. Evidence was obtained from staff attendance register and monthly attendance analysis. For example,</p> <ul style="list-style-type: none"> On 8/6/2023, Ouma Michael (DCAO) reported for at 8:25am and according to attendance analysis for June 2023, Micheal worked for 9days out of 20 in the month thus scoring 45%. 	2

7

Performance management

Maximum 5 points on this Performance Measure

i. Evidence that the LG has conducted an appraisal with the following features:

HODs have been appraised as per guidelines issued by MoPS during the previous

FY: Score 1 or else 0

There was no evidence that the LG conducted appraisal for HODs. Below were the details of findings;

1. Ogiro Vincent (DPO) was appraised on 31/7/2023
2. Mayende Andrew (CFO) wasn't appraised
3. Okolimong Daniel Joseph (DWO) wasn't appraised
4. Omal Nelson (DNRO) was appraised on 27/7/2023
5. Echodu Samuel Okalebo (DCDO) wasn't appraised
6. Emesu Simon Peter (D.Eng) was appraised on 25/7/2023
7. Ogwal Daniel (DHO) was appraised on 10/7/2023

0

7

Performance management

Maximum 5 points on this Performance Measure

ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:

Score 1 or else 0

The LG implemented administrative rewards and sanctions. The rewards and sanctions Committee was established and composed of six members as indicated below;

1. Ouma Micheal (Chairperson)
2. Otekat Charles
3. Icumar Annet
4. Akora Suzan
5. Echokit John Charles
6. Okalebo Echodu Charles

The committee held a meeting on 13/6/2023 in the District Boardroom to listen to the DCAO Mr. Opunoi who was being accused of diverting 800,000 donations received from Hon. Adoa. He accepted to have used the money in CAOs office and the case wasn't concluded. It was forwarded to be handled in the subsequent week and when invited, he never appeared but gave apology.

1

7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p>	<p>There was no evidence that the LG had an established and functional consultative committee to deal with staff grievances. However, they the District Grievance Redress Committee composed of the below Members;</p> <ol style="list-style-type: none"> 1. Bukone Sajjabi Richard (CAO) Chairperson 2. Amodoi Francis (DCDO) 3. Alado Rose (PWD) 4. Emesu Simon Peter (D.Eng) 5. Asekenye Caroline (DAO) 6. Akiteng Hellen (LO) 7. Opio Sam (SEO) 8. Okaso Kedi (IS) 9. Oonyu Thadeo (HI) <p>The committee was functional and on 9/3/2023 it held a meeting at Olio Seed School. However, the issues discussed didn't relate to staff grievance at all.</p>	0
8	<p>Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:</p> <p>Score 1.</p>	<p>There was no recruitment undertaken in the year of assessment FY 2022/2023</p>	1

Pension Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:

Score 1.

The LG retired 10 staff and only one got into pension payroll within the recommended timeline.

1. Opolot Samuel (EA) retired on 25/10/2022 and accessed pension in November 2022
2. Julius Ogwang Onyait (EA) retired on 2/2/2022 but date for accessing pension was not indicated
3. Edepu Francis (HT) retired on 18/12/2022 and accessed pension in February 2023
4. Acam Margaret Okello (EA) retired on 19/12/2022 and accessed pension in march 2023
5. Olupot Richard (EA) retired on 4/9/2022 and date of pension access not indicated
6. Onyait Geoffrey (HT) retired on 19/9/2022 and accessed pension in November 2022
7. Ochana Oscar Bernard (EA) retired on 1/4/2022 and accessed pension January 2023
8. Ideta hellen retired on 22/8/2022 and accessed pension in January 2023
9. Amuge Suzan (Office Attendant) retired on 29/4/2022 and date for accessing pension not indicated
10. Ocan John (EA) retired on 20/5/2022 and accessed pension in June 2023

Management, Monitoring and Supervision of Services.

10

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:

Score 2 or else score 0

Direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in FY 2022/2023.

The DLG received DDEG funds in two quarters only; quarter two and quarter three. The total amount that was received during FY 2022/2023 amounted to shs 338,852,967 as per page 8 of the approved district budget for FY 2022/2023. (Shs 112,950,988 for quarter two and shs 225,901,981 for quarter three)

Examples of DDEG transfers to LLGs during FY 2022/2023:

- (i) Shs 3,279,031 was transferred to Labori sub county on payment voucher number 262866 dated 12th August, 2022 in quarter one.
- (ii) Shs 11,262,012 was transferred to Kyere sub county on payment voucher number 5306632 dated 17th May, 2023 in quarter four.
- (iii) Shs 11,363,158 was transferred to Serere TC on payment voucher number 1510587 dated 19th October, 2023 in quarter two.
- (iv) Shs 4,171,700 was transferred to Olio sub county on payment voucher number 271408 dated 12th August, 2022 in quarter one.

2

10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).</p> <p>Score: 2 or else score 0</p>	<p>The DLG did not receive funding from DDEG during quarter one and quarter four in FY 2022/2023. In quarter two, the DLG received communication from PS/ST on cash limits on 10th October, 2022 under reference BPD/102/155/01.Warranting was done on 13th October, 2022. Invoicing was done on 13th October, 2022. Transfers to LLGs was done on 19th October, 2022. Communication to LLGs by the CAO was done on 12th October, 2022.</p> <p>In quarter three, the DLG received communication from PS/ST on cash limits on 4th January, 2023 under reference BPD/102/155/01.Warranting was done on 13th January, 2023. Invoicing was done on 17th January, 2023. Transfers to LLGs was done on 20th January, 2023. Communication to LLGs by the CAO was done on 17th January, 2023.</p> <p>The DLG did timely (5 working days from the date of receipt of releases from MoFPED) warranting /verification of direct DDEG transfers to LLGs in accordance to their requirements of the budget</p>	2
10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG invoiced and communicated all DDEG transfers for 2022/2023 to LLGs within 5 working days from the date of funds release in each quarter.</p> <p>The district CAO wrote to all LLGs and Town Clerks on 13th October, 2022 notifying them about Q2 DDEG Releases totalling to 65,733,073 but the actual date of transfer to LLGs was 17th October, 2022 in quarter two.</p> <p>The CAO once again communicated to the LLGs on 20th January, 2023 informing them about Q3 DDEG Release totalling to 75,466,147 but actual date of transfer to LLGs was 22nd January 2023 in quarter three.</p> <p>The LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of funds release in each quarter as required.</p>	2

11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:</p> <p>Score 2 or else score 0</p>	<p>Serere DLG supervised and mentored all LLGs in the District at least once per quarter consistent with guidelines: The activity was done on quarterly basis, various issues were discussed and reports accordingly produced.</p> <p>In quarter one, mentoring and supervision report was produced on 30th August, 2022. Issues discussed included planning and budgeting in a LG based on IPFs. In quarter two, the report was produced on 15th December, 2022 and issues discussed covered guidelines for planning. In quarter three, the report was produced on 7th March, 2023 and covered physical progress reports in local governments. In quarter four, the report was produced on 20th June, 2023 and covered assessment of local government on service delivery.</p>	2
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p>	<p>The results/reports of support supervision and monitoring visits were discussed in the DTPC, used by the District to make recommendations for corrective actions and followed-up:</p> <p>The DTPC meeting held on 13th September, 2022, discussed quarter one supervision and mentoring report under minute reference MIN 20/DTPC/09/2022. The DTPC meeting held on 27th February, 2023 discussed quarter two mentoring and supervision report under minute reference MIN50/DTPC/02/2023.</p> <p>The DTPC meeting held on 28th Marc, 2023, discussed quarter three supervision and mentoring report under minute reference MIN 55/DTPC/03/2023.</p> <p>The DTPC meeting held on 26th June, 2023, discussed quarter four supervision and mentoring report under minute reference MIN 74/DTPC/06/2023.</p>	2

Investment Management

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</p>	<p>The DLG maintained an up dated register to 31st October, 2023. All categories of assets like buildings, furniture, equipment, land, motor cycles were captured in the computerised assets register under IFMS and the manually posted Assets Register. Examples: (i) Honda XL 125L bought on 21st December, 2021 referenced UFD/235X valued at shs 14,000,000.</p> <p>(ii) Land Cruiser Ambulance valued for shs 30,000,000 registration UG 674 7N purchased on 20th May, 2021 under assets register registration 2357.</p> <p>(iii) Projector valued for shs 4,200,000 for the Health Department bought on 7th June,2021 referenced 596-HLT-PR 001.The DLG complied with guidelines provided by the Accountant General regarding the maintenance of the assets registers.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>The Board of Survey report for the DLG for FY 2021/2022 was submitted to the Accountant General through CAO's letter dated 18th August, 2022 under reference CR/108/1. The CAO's letter was copied to PS MOLG, IAG and OAG. Recommendations that were raised in the Board of Survey Report for FY 2021/2022 included among others engraving of the district assets, updating of the assets registers, boarding off old assts in the DLG and LLGs, O&M planning in LGs All the recommendations had been cleared at the time of the assessment.</p>	1

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.

There was a functional Physical Planning Committee that was constituted and 15 members appointed by the CAO through letter dated 2nd September, 2022 under reference CR/214/46.

The committee convened meetings on quarterly basis. Meetings were held as detailed below and minutes accordingly submitted to MLHUD as provided hereunder:

There was no meeting held in quarter one. No reasons were provided to explain why the Physical Planning Committee did not hold meeting in first quarter in FY 2022/2023. However, thereafter, the Physical Planning Committee met on 21st December, 2022 in quarter two and minutes were submitted on 27th February, 2023. There was no meeting held in

quarter three. In quarter four, the Committee met on 6th June, 2023 and minutes were submitted on 22nd June, 2023.

Members of the Physical Planning Committee that were appointed by CAO were as detailed below:

1. The Deputy Chief Administrative Officer (CAO) and chairperson.

2. DE

3. Ocaapa Ag TC

4. Kitok TC

5. Ag DEO

6. District Agriculture Officer

7. District Water Officer

8. DCDO

9. Ag. DHO

10. Senior Environment Officer

11. Kadungulu Ag TC

12. Ag TC Kagwara TC

13. Kyere Town Clerk.

14. Kasilo TC

15. Serere TC.

There was no evidence that the Physical Development Plan was in place.

The Building Plan Registration Book was not updated as the last recording was done on 17th December, 2017.

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

d. For DDEG financed projects;

Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:

Score 2 or else score 0

The DLG implemented three projects that was funded by DDEG during FY 2022/2023. The district conducted desk appraisal for all projects in the budget to establish whether the prioritized

investments were derived from the LG Development Plan;

and eligible for expenditure as per sector guidelines and funding. If desk appraisal was conducted and all projects were derived from the LGDP as provided below:

(i) Construction of two stance drainable pit latrine at Kateta HC II in Kateta sub county budgeted at shs 12,000,000 as per page 30 of the approved budget and total expenditure amounted to shs 12,000,000 as per page 24 of the 4th quarter budget performance report. The project was captured on page 175 of the DDP III, page 8 of the AWP. The field and desk appraisal reports were dated 8th March, 2022.

(ii) Construction of a three stance drainable pit latrine at Bugondo - Bugondo Primary School in Bugondo sub county budgeted for shs 15,000,000 as per page 34 of the district approved budget for FY 2022/2023. Total expenditure was shs 15,000,000 as detailed on page 20 of the 4th quarter budget performance report for FY 2022/2023.

The project was captured on page 175 of the DDP III and page 3 of the AWP. The field and desk appraisal reports were dated 8th March, 2022.

(iii) Phase two construction of Kagwara Administration Block at Kagwara TC budgeted for shs 50,000,000 as provided on page 9 of the district approved budget for FY 2022/2023. Total expenditure on the project amounted to shs 50,000,000 as detailed on page 7 of the 4th quarter budget performance report for FY 2022/2023.

Phase two construction of Kagwara Administration Block at Kagwara TC was implemented in phases beyond FY 2022/2023. The project was captured on page 175 of the DDP III and page 2 of the AWP. The field and desk appraisal reports were dated 8th March, 2022.

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>Field appraisals were conducted for all the FY 2022/2023 DDEG infrastructural projects, and all the projects were assessed against the three field appraisal technical criteria, including technical feasibility, environmental sustainability, and social acceptability, as indicated below in the respective field appraisal reports.</p> <ol style="list-style-type: none"> 1. Field appraisal report dated January 5, 2023 for phase II construction of Kagwara town Council administration block 2. Field appraisal report dated January 5, 2023 for Construction of a three-stance drainable pit latrine at Bugondo - Bugondo Primary School in Bugondo sub County. <p>The two projects passed all the technical, Environmental and social criteria checks and was recommended for implementation.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>The DLG implemented one project funded by DDEG in current FY 2023/2024.</p> <p>(i) The first project name is construction of CAO's residence in Serere TC budgeted for shs 100,000,000 as first phase of the project per page 9 of the approved district budget for FY 2022/2023.</p> <p>The project was captured on page 167 of the DDP III and page 2 of the AWP for FY 2023/2024.</p> <p>The desk appraisal and field report for the project was dated 5th January, 2023.</p> <p>The project profiles with costing were developed and discussed by the TPC in a meeting held on 28th March, 2023 under minute reference MIN 55/DTPC/03/2023 project profiles.</p>	1
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>LG had screened for environmental and social risks/impact and put mitigation measures required before being approved for the only proposed DDEG construction using checklists for FY 2023/2024 as evidenced by the E&S Screening forms Proposed construction of a surgical Ward by the SEO and DCDO on 05/07/2023</p>	2

13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan Score 1 or else score 0	Serere DLG incorporated all the FY 2023–2024 DDEG infrastructure projects in the LG-approved procurement plan approved on May 30, 2023, as indicated on page 1 of the procurement plan. Such projects included; roofing of the 4-classroom block at Jelet P/S.	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0	The contracts committee of Serere DLG had not yet approved the DDEG infrastructure project for the Fy 2023/2024 at the time of assessment.	0
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines: Score 1 or else 0	Serere DLG properly established the project implementation team as per sector guidelines. The CAO as per the appointment letters dated 12th/09/2022 appointed Mr.Emesu Simon Peter as the project manager, Mr Omodoi Francis as CDO, Akiteng Hellen as labour officer, Mr. Opio Sam as the Environment officer and Egongu John Robert as the clerk of works.	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer: Score 1 or else score 0	The DDEG implemented projects for the construction of a 3 stance drainable pit latrine at Buyondo-Buyondo p/s, 2-stance drainable pit latrines with a urinals at Kateta HC II and the phase II construction of Kagwara town council administration block for the FY2022/2023 followed the standard technical designs for the pit latrines and the town council administration block, the room sizes were accurate as on the architecture plans, there were no progressive cracks identified, the physical check on the plaster mortar indicated no peeling off of mortar, the roof covering used was of gauge 26 as per specification and all the rooms dimensions were accurate.	1

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0</p>	<p>The LG provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works as evidenced in the following supervision reports;</p> <p>Status report for the construction of an administration block at kagwara town couuncil dated 14th/6/2023, Status report for the construction of the 3-stance drainable pit latrine at Buondo-Bugondo p/s dated 14th/6/2023 and Status report for the construction of the 3-stance drainable pit latrine at Kateta Moru HC II dated 13th/6/2023.</p>	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):</p> <p>Score 1 or else score 0</p>	<p>The LG verified works (certified) and initiated payments of contractors within specified time frames of not late than two months from the time of issuance of the completion certificate as indicated below.</p> <p>The substantial Completion certificate for the construction of the 2 and 3-stance drainable pit latrines were issued on 14th/6/2023, the payment request was made on 12th/6/2023 and the payment was made on 14th/6/2023 as per the payment certificate.</p> <p>The substantial Completion certificate for the phase II Construction of the administration block at Kagwara town Council was issued on 14th/6/2023, the payment request was made on 12th/6/2023 and the payment was made on 14th/6/2023 as per the payment certificate</p>	1

13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law: Score 1 or else 0	The LG had the complete procurement files for all the DDEG infrastructure project contracts as per the PPDA requirements as indicated below for the respective contracts; 1. Construction of a 3-stance drainable pit latrine at Bugondo-Bugondo p/s and a 2-stance drainable pit latrine at Kateta Moru HC II (Serere927/Wrks/2022-2023/00009) • Evaluation report dated 19th/05/2023 with Amunonut contractors and suppliers Ltd as the best bidder at a cost of 24,489,000 • Minutes of contract committee decision dated 1st/06/2023 and • Works contract signed on 8th/6/2023. 1. phase II construction of Kagwara Town council administration block (Serere927/Wrks/2022-2023/00004) • Evaluation report dated 30th/06/2023 with Oped contractors as the best evaluated bidder at a cost of 48,643,260. • Minutes of contract committee decision dated 5th/04/2023 and • Works contract signed on 24th/6/2023.
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Environment and Social Safeguards

14	Grievance redress mechanism operational. Maximum 5 points on this performance measure	a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant. Score: 2 or else score 0	LG had designated a person to coordinate response to feed-back (grievance / complaints) as evidenced by the Assignment of duty letter of Ms Akiteng Hellen the Ag Labour Officer by the CAO on 10/08/2022 LG had also established a Central Grievance Redress Committee as evidenced by the appointment letter of the 9 committee members by the CAO on 10/08/2022, Ref: CR/209/12 as follows; • Mr Bukone Sajjabi Richard (CAO) - Committee Chairperson • Mr Amodoi Francis (DCDO) - Committee Secretary • Mr Alado Rose (Femalke Councilor) - Committee Member • Ms Emesu Simon Peter (Ag DE) - Committee Member • Mrs Asekenye Caroline Ikodet (DAO) - Committee Member • Mr Opio Sam (SEO) - Committee Member • Mr Okaso Kedi Cyprian (IS) - Committee Member • Mr Oonyu Thadeo (HI) - Committee Member
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14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>LG had a specified system for Recording, investigating and responding to grievances as evidenced by the Grievance Log from MAAIF (ACDP) coded 135407-135602</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>If so: Score 1 or else 0</p>	<p>LG had a list of Grievance handling mechanism and reporting publicized on the district notice board by the Grievance Focal Person on all district notice boards dated 06/09/2022 and stamped by the CAO</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0</p>	<p>Environment, Social and Climate change interventions were integrated into LG Development Plans as evidenced by Item 1.5.4 (Natural Resource Management) page 24 and item 2.5.4 (Community Development and Social Protection) page 72 of the DDP III 2020/2021-2024/2025 dated April 2023</p>	1

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management</p> <p>score 1 or else 0</p>	<p>LG had disseminated the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation to LLGs as evidenced by item 6 on the Agenda (presentation of DDEG Guidelines) on the first page and minute 50/DTPC/02/2023 on unspecified page of the minutes of the DTPC meeting held on 27/02/2023</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>(For investments financed from the DDEG other than health, education, water, and irrigation):</p> <p>c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:</p> <p>score 3 or else score 0</p>	<p>LG had incorporated costed Environment and Social Management Plan (ESMP) into the design. BoQs, bidding and contractual documents for the only DDEG infrastructure project for FY 2022/2023, other than health, education, water, and irrigation evidenced by Item 1.6.9 (Safety, Health and Safety of work people) page 12 of the BoQs and page 038 of the Bid document for the phase 02 construction of Kagwara Town Council Administration Office Block by Oped Contractors and Suppliers Company Ltd on 15/03/2023</p>	3
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>d. Examples of projects with costing of the additional impact from climate change.</p> <p>Score 3 or else score 0</p>	<p>LG had an example of project with costing of the additional impact from climate change as evidenced by Item 1.6.9 (Safety, Health and Safety of work people) page 12 of the BoQs and page 038 of the Bid document for the phase 02 construction of Kagwara Town Council Administration Office Block by Oped Contractors and Suppliers Company Ltd on 15/03/2023</p>	3

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 1 or else score 0	LG was just processing Land titles for all the DDEG projects that were implemented in FY 2022/2023	0
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15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 1 or else score 0	LG conducted support supervision and monitoring as evidenced below; <ul style="list-style-type: none"> • E&S Monitoring Report for the construction of Administration Block by the SEO and DCDO on 13/02/2023 • E&S Monitoring Report for the construction of a 3 stance drainable pit latrine at Bugondo-Bugondo P/S by the SEO and DCDO on 10/05/2023 • E&S Monitoring Report for the construction of a pit latrine at Katetamoru HC II P/S by the SEO and DCDO on 10/05/2023 	1
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15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects: Score 1 or else score 0	LG had completed and signed E& S compliance Certification forms as evidenced below; <ul style="list-style-type: none"> • E&S Certification form for the proposed construction of Administration Block by the SEO and DCDO on 15/05/2023 • E&S Certification form for the proposed construction of a 3 stance drainable pit latrine at Bugondo-Bugondo P/S by the SEO and DCDO on 15/05/2023 • E&S Certification form for the proposed construction of a pit latrine at Katetamoru HC II P/S by the SEO and DCDO on 15/05/2023 	1
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Financial management

16	LG makes monthly Bank reconciliations Maximum 2 points on this Performance Measure	a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment: Score 2 or else score 0	The DLG operated two bank accounts, inclusive of the General Fund Account and Number 01983501000939 with DFCU Soroti branch. The account was reconciled up to 31st October, 2023 with a balance of shs 131,599,401.	2
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17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>The DLG produced the four quarterly internal audit reports for FY 2022/2023 as required. Quarter One report was produced on 14th November, 2022 under reference IA/252/2 addressed to the Speaker and copied to PS MOLG, IAG, OAG, LGPAC, District Chairman, RDC, and CAO. The report was acknowledged by MOLG and IAG on 16th January, 2023. There were five queries.</p> <p>The quarter two report was produced on 20th February, 2023 under reference IA/252/2 addressed to the Speaker and copied to PS MOLG, IAG, OAG, LGPAC, District Chairman, RDC, and CAO. There were twenty two queries.</p> <p>Quarter three report was produced on 28th April, 2023 under reference IA/252/2 addressed to the Speaker and copied to PS MOLG, IAG, OAG, LGPAC, District Chairman, RDC, and CAO. There were fifteen queries.</p> <p>Quarter four report was produced on 7th August, 2023 under reference IA/252/2 addressed to the Speaker and copied to PS MOLG, IAG, OAG, LGPAC, District Chairman, RDC, and CAO. There were thirteen queries.</p>
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>The DLG provided information to the Council! Chairperson and the LG PAC on the status of implementation of internal audit findings for FY 2022/2023; information on follow-up on audit queries from all quarterly audit reports as per evidence provided below:</p> <p>CAO's letter to the district chair person dated 21st June, 2023 under reference CR/157/5 in respect of the recommendations and action required contained in the quarterly internal audit reports that was copied to chairperson LG PAC and RDC.</p> <p>CAO's letter to the District chair person dated 4th April, 2023 under reference CR/157/5.</p> <p>CAO's letter to the District chair person dated 15th January, 2023 under reference CR/157/5.</p>

17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>Internal audit reports for the previous FY 2022/2023 were submitted to LG Accounting Officer, LG PAC and that LGPAC reviewed them and followed-up as provided below: The DLG had no appointed LGPAC during quarter one of the FY 2022/2023. There was no meeting held by the LGPAC during quarter one. Effective from quarter two, LGPAC was constituted and the committee convened meetings on quarterly basis. In quarter two, three and four therefore, LGPAC met on the following dates: 15th December, 2022; 25th April, 2023 and 30th June, 2023 respectively. A LGPAC report was produced on 10th March, 2023; in quarter three, a report was produced on 29th April, 2023 and quarter four, a report was produced on 13th July, 2023. All the LGPAC reports were submitted to Council for action as Council convened a meeting on 20th March, 2023 and discussed the LGPAC reports under minute reference MIN 21/3FCM/03/2023</p>	1
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Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>The DLG planned for collection of local revenue amounting to shs 1,51,661,000 as provided on page 12 of the district draft accounts for FY 2022/2023. The DLG realised shs 680,252,072 on closure of FY 2022/2023 as indicated on page 12 of the draft final accounts of the district. This was equivalent to 64% performance.</p>	0
19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% -10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>The DLG realised shs 680,252,072 on closure of FY 2022/2023 as indicated as per page 12 of the draft final accounts of the district. In FY 2021/2022, the district realised shs 550,485,505 as per page 12 of the audited accounts of the district for FY 2021/2022. Performance was above 23%.</p>	2

20	Local revenue administration, allocation, and transparency	a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0	<p>The local revenue amount transferrable to LLGs in FY 2022/2023 was shs 619,140,000 as per page 14 of the draft final accounts for FY 2022/2023. Examples of local revenue that was transferred to LLGs:</p> <p>(i) Shs 6,370,606 was transferred to Labori sub county as per payment voucher number 2060559 dated 11th November, 2022 as the 65% share in quarter two.</p> <p>(ii) Shs 5,130,000 was transferred to Kyere TC as per payment voucher number 3687784 dated 9th February, 2023 as the 100% share in quarter three.</p> <p>(iii) Atiira sub county received shs 4,084,200 as per payment voucher number 5677383 dated 26th May, 2023 as the 65% share in quarter four.</p> <p>(iv) Kateta sub county received shs 6,827,587 as per payment voucher number 4866546 dated 25th April, 2023 as the 65% share in quarter four.</p>	2
Transparency and Accountability				

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>The procurement plan and awarded contracts and all amounts for the DDEG awarded contracts were publicized on 11th/4/2023 as per the notice of best evaluated bidder</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>The LG performance results for FY 2021/2022 were publicised as required on various notice boards at the district and lower local governments levels as per CAO's circular letter dated 6th October, 2022 under reference SERE/22/41. The district had established a website at the time of the assessment.</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>Barazas were held through radio talk shows guided by the RDC, chair person of the district and CAO. Reports were produced as evidenced below: Report dated 29th March, 2023 where Emyooga and PDM were discussed in Bugondo sub county, 20th September, 2022 where PDM was discussed, 31st August, 2023 in Kateta sub county, 31st July, 2023 in Kideto sub county and 26th October, 2023 in Labori sub county.</p>	1

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>The LG made publicly available information on i) tax rates as evidenced by CAO's circular letter dated 7th April, 2023 under reference CR/104/8 on local revenue procedures and as well as appeals. The circular was pinned on the district headquarters as well as LLGs based on Council Committee MIN08/Dec/06/2021 and minute MIN 07/06/DC/7/2022.</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>There was an IGG case reported to Council during FY 2022/2023. The case involved misappropriation of shs 18,963,987 under DDEG funding by the sub county chief and senior accounts Assistant of Kadungulu sub county. The matter was deliberated on by the LGPAC and subsequently reported to Council in a meeting held on 20th March, 2023 minute 21/3FCM/3/2023 and meeting held on 30th March, 2023 MIN 27/3DC/03/2023. In addition, CAO communicated to the IGG vide letter dated 27th April, 2023 reference SRR/100/1 on the misappropriated funds.</p>	1

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>The PLE pass rates decreased by - 3.2% between 2022 and 2020 school years.</p> <p>2020</p> <p>In 2020 the learners who passed in Div 1, Div 2 and Div 3 were 3609 out of 5943</p> <p>$3609/5943*100= 60.7\%$</p> <p>2022</p> <p>4106 passed in Div 1,2, and 3 out of 7132 pupils, which represented 57.5% pass rate.</p> <p>The percentage decrease in pass rate was $57.5\%- 60.7\% = - 3.2\%$</p>	0
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 3 • Between 1 and 5% score 2 • No improvement score 0 	<p>The percentage increase between 2022 and 2020 UCE results was 21.8%</p> <p>In 2022, 609 students passed Div 1, 2 and 3 out of 1120 students, accounting to 54.3%</p> <p>In 2020, 338 students passed in Div 1, 2 and 3 out of 1037 representing 32.5%</p> <p>Percentage increase $54.3\%-32.5\%=21.8\%$</p>	3
2	<p>N23_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.</p> <p>Maximum 2 points</p>	<p>a) Average score in the education LLG performance has improved between the previous year but one and the previous year</p> <ul style="list-style-type: none"> • By more than 5%, score 2 • Between 1 and 5%, score 1 • No Improvement, score 0 <p>NB: If the previous average score was 95% and above, Score 2 for any increase.</p>	<p>A waiting results verification by IVA</p>	0

Investment
Performance: The LG
has managed
education projects as
per guidelines

Maximum 8 points on
this performance
measure

a) If the education
development grant
has been used on
eligible activities as
defined in the sector
guidelines: score 2;
Else score 0

The Education development grant (Ugx
1,126,391,000)

was used on eligible activities that included;

-Construction of a Five stance pit latrines at
Aputon P/S

-Construction of a Two-Classroom block Kateng
P/S

-Construction of a Four stance drainable pit
latrine at Kagwara-Port P/S

-Construction of a Two Classroom block at
Akoboi P/S(SFG)

-Construction of Olio Seed Secondary School
(UGIFT)

-Construction of a Four stance drainable Pit
Latrine at Olio P/S.

-Construction of a Three stance drainable pit
latrine at Bugondo P/S.

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0

The DLG implemented seven projects during FY 2022/2023 out of which a sample of four projects was selected. (i) Payment to Kakise Holdings Ltd for shs 445,080,059 on payment voucher number 643188 dated 28th June, 2023 in respect of construction of Olio Seed School in Olio sub county.

The DEO initiated payment on 15th June, 2023, CDO, the Senior Environment Officer, CFO and CAO signed the documents to certify payment on the same date. DE signed the payment document on 14th June, 2023.

(ii) Payment to Kassam Services Center Ltd for shs 17,785,315 in respect of construction of a four stance drainable pit latrine at Olio Primary School in Olio sub county on payment voucher number 6439297 dated 28th June, 2023. Payment was initiated by the DEO on 15th June, 2023. The CDO and Senior Environment Officer signed the payment documents on the same day. The DE signed the payment documents on 14th June, 2023.

(iii) Payment to Asiom General Construction and Supplies SMC Ltd for construction of five stance drainable pit latrine for shs 23,500,000 on payment voucher number 4278821 dated 16th March, 2023 for construction of a five stance drainable pit latrine at Aputon Primary School in Kadungulu sub county. Payment was initiated by the DEO on 22nd November, 2022. The DE, CDO, Senior Environment Officer, CFO and CAO signed the documents to certify payment on the same date.

(iv) Payment to Kide Builders and Engineers Ltd for shs 10,204,299 in respect of construction of a four stance drainable pit latrine at Kagwara Port Primary School in Kagwara TC on payment voucher number 643235 dated 28th June, 2023. Payment was initiated by the DEO on 7th June, 2023. The CDO, DE and Senior Environment Officer signed the payment documents on the same day.

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0

The percentage contract variation for all the education project contracts were within +/-20% as indicated below for the respective three sampled project contracts.

Construction of a 2-classroom block at Kateng primary school under Procurement number. Serere927/Wrks/2022-2023/00003)

Contract price = 74,530,924

Estimated cost = 75,000,000

Percentage change = -0.625%

Construction of the 4-stance drainable pit latrine at Kagwara port under Procurement number. Serere927/Wrks/2022-2023/00008

Contract price = 18,687,800

Estimated cost = 20,000,000

Percentage change = -6.56%

Construction of the 4-stance drainable pit latrine at Olio primary school under Procurement number. Serere927/Wrks/2022-2023/00005

Contract price = 19,983,500

Estimated cost = 20,000,000

Percentage change = -0.082%

The percentage contract variation is computed as

$(\text{contract cost} - \text{Estimated cost}) / (\text{Estimated cost}) * 100$

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY

- If 100% score 2
- Between 80 - 99% score 1
- Below 80% score 0

The works contracts and education sector annual progress report indicated that Olio seed secondary school construction project was a multiyear project that was started in the FY 2021/2022 through FY 2022/2023 and was expected to be completed by 4th/8/2024 of the FY 2023/2024 The site work schedule/program obtained from the site during the site visit indicated that Olio seed secondary school construction was at a percentage completion of 81% at the time of assessment. The construction scope of work involved the construction of the multipurpose hall, Three 2 classroom blocks, Administration block, ICT library, a Science laboratory, Three twin staff house with kitchen and 2-stance latrine, Two 5 -stance pit latrine and one 2-stance pit latrine for administration.

The unpagged budget performance report indicated a percentage completion of 81% for the seed secondary school construction.

4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines</p> <ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 	<p>The LG did not recruit Primary School Teachers as the prescribed MoES staffing guidelines. The approved number of required teachers was 2030 but the LG managed to recruit only 1305 teachers which translated to 64%. This was a clear indicator of under staffing in primary schools.</p>	0
4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,</p> <ul style="list-style-type: none"> • If above 70% and above score: 3 • If between 60 - 69%, score: 2 • If between 50 - 59%, score: 1 • Below 50 score: 0 	<p>All the schools within the LG met the basic standards set out by DES, for example all the 97 PLE schools i.e. had 814, classrooms representing 7 classrooms per school with each school having at least a class for each learning group as required.</p> <p>The 97 schools, had 639 teacher accommodations representing a minimum of 6 staff accommodations for each school as required by DES.</p> <p>$97 / 97 * 100 = 100\%$</p>	3

Performance Reporting and Performance Improvement

5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>a) Evidence that the LG has accurately reported on teachers and where they are deployed.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 	<p>There was accurate deployment of teachers as indicated on the teacher's deployment list and the school staff lists displayed in all the 3 sampled schools i.e., Kamod P/S had 12 teachers, deployed and 12 teachers on its school staff list led by Mr Osaale Jimmy the Head teacher.</p> <p>With 8 teachers being male and 4 being female.</p> <p>Ogangai-Kidetok P/S had 15 teachers, deployed, out of which 5 were female and 10 were male led by Ms Alayo Scovia.</p> <p>Serere P/S had 15 teachers deployed, out of which 8 were male and 7 females, led by Mr Okiror John Micheal.</p>	2
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5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p>	<p>b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.</p>	<p>The infrastructure recorded in Serere district local government primary school asset register was found present in all the visited sampled schools.</p>	2
	<p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 	<p>-Kamod had 10 classrooms, 7 teachers' house, 9 stance latrines and 278 desks which were all found on ground.</p> <p>-Ogangai-Kidetok P/S had 12 classrooms, 7 staff houses, 12 latrine stances, and 197 desks.</p> <p>-Serere P/S had 120 desks, 10 classrooms and 9 latrine stances which were all found on ground.</p>	
6	<p>School compliance and performance improvement:</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p>	<p>100% of schools submitted their annual school reports as evidenced from the required 3 sampled schools.</p>	4
	<p>Maximum 12 points on this performance measure</p>	<ul style="list-style-type: none"> • If 100% school submission to LG, score: 4 • Between 80 - 99% score: 2 • Below 80% score 0 	<p>-Kamod P/S submits annual reports. The report includes a total school enrolment of 1252 learners, 12 staff and PLE performance. It also captures issues on ECD, Co-Curricular activities, Teaching and Learning, Discipline, School infrastructure, SMC, PTA, challenges, recommendations among others.</p> <p>-Ogangai-Kidetok P/S submits termly and annual reports. The reports include a total school enrolment of 1078 learners with a staffing of 15 teachers, school performance, assets, challenges and recommendations.</p> <p>-Serere P/S submits termly reports. The report included a total school enrolment of 1000 learners, with staffing of 15 teachers, SMC, PTA, school performance, discipline issues, achievements, challenges, and suggested solutions.</p> <p>Percentage submission; $3/3 \times 100 = 100\%$</p>	

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30- 49% score: 2 • Below 30% score 0 	<p>School Improvement plans were found in all the 3 sampled schools representing 100% i.e. Kamod, Ogangai-Kidetok and Serere primary schools.</p> <p>The school improvement plan of Kamod P/S prioritized improving performance, renovating ten staff houses, fencing the school, planting trees among others.</p> <p>Ogangai-Kidetok P/S prioritized Continuous assessment, provision of midday meals, construction of teachers houses, sanitation among others.</p> <p>Serere P/S prioritized parental involvement, monitoring and supervision, school safety, procurement of laptop among others,</p> <p>Percentage</p> <p>$3/3*100=100\%$</p>	4
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6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 - 99% score 2 • Below 90% score 0 	<p>The list of schools on PBS and OTIMS corresponded well with each having 97 UPE schools and 11 USE schools with was 100%.</p> <p>$108/108* 100=100\%$</p>	4
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Human Resource Management and Development

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>The district budgeted Ugx 13,187,472,000 for teachers for 97 head teachers and 1305 teachers for the 97 primary schools of Serere DLG for the of FY 2022/23.</p>	4
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7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,</p> <p>Score 3 else score: 0</p>	<p>Teachers had been deployed as required by the sector guidelines with a head teacher and a minimum of 7 teachers per school for schools with classes reaching P.7</p> <p>Kamod P/S had a head teacher Mr. Osaale Jimmy and a total of other 12 teachers.</p> <p>Ogangai-Kidetok P/S had a head teacher Ms. Alayo Scovia and a total staffing of 15 other teachers.</p> <p>Serere P/S had a head teacher Mr. Okiror John Micheal and a total of 15 teachers.</p>	3
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7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,</p> <p>score: 1 else, score: 0</p>	<p>All the primary schools sampled namely, Kamod , Serere and Ogangai-Kidetok had staff lists displayed on their office walls dated 2023</p>	1
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8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO</p> <p>Score: 2 or else, score: 0</p>	<p>The LG had 97 Primary School Head Teachers and there was evidence that all were appraised. 10 files were sampled for review and below were the findings;</p> <ol style="list-style-type: none"> 1. Okiror John Micheal (Serere) was appraised on 19/12/2022 2. Odeke Richard (Akaja) was appraised on 2/12/2022 3. Opiro Emmy (Orupe) was appraised on 25/11/2022 4. Alachu Jacob Justine (Aswii) was appraised on 16/12/2022 5. Otaala Gervase (Adipala) was appraised on 2/12/2022 6. Agero Deborah (Alengo) was appraised on 15/12/2022 7. Ogali Emmanule Egadi (Odemai Community) was appraised on 7/1/2023 8. Asio Roseline (Okulonyo) was appraised on 14/12/2022 9. Okaso Andrew (Anyalai) was appraised on 15/12/2022 10. Ipesa Catherine (Labori) was appraised on 16/12/2022 	2
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8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p> <p>Score: 2 or else, score: 0</p>	<p>There was no evidence that all Secondary School HT were appraised. Due to poor records management, only 4 files were presented for review and below were the findings;</p> <ol style="list-style-type: none"> 1. Eperu Richard (Atiira Seed) was not appraised 2. Odamal Francis (Pingire SS) not appraised 3. Ojame Christopher (Serere SS) not appraised 4. Imalingat Florence (St.Elizabeth Girls) not appraised 	0
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8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans score: 2. Else, score: 0</p>	<p>There was evidence that all Education Department staff were appraised against their performance plans.</p> <ol style="list-style-type: none"> 1. Okaso Odedi (Inspector) was appraised on 30/6/2023 2. Ocen Peter (Inspector) was appraised on 30/6/2023 3. Akello Samuel (Inspector) was appraised on 30/6/2023 4. Omoding Francis (Inspector) was appraised on 30/6/2023 5. Ojoo Joseph (Sports Officer) was appraised on 30/6/2023 	2
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8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level, score: 2 Else, score: 0</p>	<p>There was a training plan for the FY 2022/23 for the identified staff capacity building gaps within the Education department of Serere DLG dated 1st July 2022. Some of the key trainings involved;</p> <ul style="list-style-type: none"> -Induction of newly recruited teachers -Training of teachers on special needs -Training in Financial management -Training of Senior Women/Men on how to handle various categories of learners (inclusive education) -Training teachers in Blooms Taxonomy <p>Trained SMC on their roles</p> <p>Support supervision for teachers.</p>	2
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Management, Monitoring and Supervision of Services.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>The Serere DLG as confirmed in writing the list of schools as evidenced on the referenced letter CR/218/17 dated 28/11/2022</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p>	<p>The district had an inspection and monitoring budget of Ugx 40,288,000 for the 97 primary schools which is in line with the sector guidelines.</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p>	<p>The PS/ST communicated cash limits for the Education Sector in quarter one on 28th July, 2022 under reference BPD/102/155/01. Warranting was done on 9th August, 2022, Invoicing was done on 23RD August, 2022; Transfers to schools was done on 5th September, 2022 and communication to LLGs was done on 23rd August,2022.</p> <p>In quarter two, the communication from PS/ST was done on 10th October, 2022 under reference BPD/102/155/01, Warranting on 13th October, 2022; Invoicing on 14th October, 2022. Transfers to schools was done on 31st October, 2022 and communication to LLGs was done on 26th October, 2022.</p> <p>The PS/ST communicated cash limits for the Education Sector in quarter three on 4th January, 2023 under reference BPD/102/155/01. Warranting was done on 13th January, 2023, Invoicing was done on 2nd February, 2023; Transfers to schools was done on 7th February, 2023 and communication to LLGs was done on 3rd February, 2023.</p> <p>The PS/ST communicated cash limits for the Education Sector in quarter four on 24th April, 2023 under reference BPD/102/155/01. Warranting was done on 26th May 2023, Invoicing was done on 24th May, 2023; Transfers to schools was done on 30th May, 2023 and communication to LLGs was done on 25th May, 2023.</p> <p>There were delays experienced by the DLG beyond five days contrary to the standing orders.</p>	0
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p>	<p>There was evidence that the DLG invoiced and the DEO s communicated and publicized capitation releases to schools within three working days of release from MoFPED as witnessed by sampled schools by the Education expert in Kasiro and Bugondo sub counties. Date of release form MOFPED was 23rd October, 2022 and funds of shs 45,009,000 were received on 27th October, 2022.</p>	0
	<p>Maximum 8 points on this performance measure</p>	<p>If 100% compliance, score: 2 else, score: 0</p>	<p>DEO's circular letters dated 12th January, 2023; 14th May, 2023 and 13th August, 2022 communicated and publicised capitation releases to schools within three working days of releases from MOFPED.</p>	
			<p>Date of release form MOFPED was 23rd February, 2023 and funds of shs 89,779,000 were received on 29th February, 2023 which was non compliant to the three working days.</p>	
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p>	<p>There was evidence that the Serere district Education department prepared an inspection plan and meetings conducted to plan for school inspections as evidenced from the inspection workplan of 22/23 dated 05/07/2022.</p>	2
		<p>• If 100% compliance, score: 2, else score: 0</p>		
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p>	<p>The LG had an inspection plan for Term 3 2022, Term 1 2023, and Term 2 of 2023. Each covering 97 primary schools.</p>	2
		<p>• If 100% score: 2</p> <p>• Between 80 – 99% score 1</p> <p>• Below 80%: score 0</p>	<p>Meetings to plan for school inspections were also held.</p>	
			<p>All the 97 schools had been inspected in the 3 school terms accounting to 100%.</p>	

10	Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i>	c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up, Score: 2 or else, score: 0	There was evidence of dissemination of findings arising from the inspection reports. Recommendations were shared with SMC for implementation.	2
10	Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i>	d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0	Inspection findings had been presented to all the 3 sampled primary schools i.e. Kamod P/S, Ogengai-Kidetok P/S, and Serere P/S. The inspection and monitoring reports had been forwarded to DES as evidenced from DES acknowledgement sheets dated 20/07/2022; 11/08/2023 .	2
10	Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i>	e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0	The Council Committee responsible for education was in place that was also referred to as the Social Services Standing Committee which met every quarter. In quarter one, the committee met on 16th September, 2022 and discussed departmental reports. In quarter two, the committee met on 7th December, 2022 and discussed departmental reports of the DLG. In quarter three, the meeting was held on 22nd March, 2023 and discussed planning and budgeting. In quarter four the committee met on 18th May, 2023 and discussed departmental reports and budgets.	2
11	Mobilization of parents to attract learners <i>Maximum 2 points on this performance measure</i>	Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school, <i>score: 2 or else score: 0</i>	There were minutes of meetings held to mobilize parents in order to attract learners, as evidenced from the mobilization records with pictorials of Radio talk shows done by the DEO held on Voice of Serere- 89.9 FM, encouraging parents to take learners to complete school cycle. Other mobilizations are done during AGMs, during meetings with SMCs, PTAs, Barazas and at churches.	2

Investment Management

12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i></p>	<p>There was an up to- date asset register dated 3rd January 2023, listing all assets within the 97 primary schools of Serere DLG .</p>	2
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i></p>	<p>The Education Department implemented four projects during FY 2022/2023 out of which a sample of three projects was selected. (i) Construction of a four stance drainable pit latrine at Kagwara Primary School in Kagwara TC budgeted for shs 20,000,000 as per page 37 of the district approved budget for FY 2022/2023 Total expenditure was shs 17,753,410 as per page 12 of the 4th quarter budget performance report. The project was captured in DDP III on page 176, page 10 of the AWP. The field and desk reports were dated 9th February, 2023.</p> <p>(ii) Construction of a four stance drainable pit latrine at Olio Primary School budgeted for shs 20,000,000 as per page 37 of the district approved budget for FY 2022/2023. Toal expenditure was shs 18,984,325 page 12 of the 4th quarter budget performance report. The project was captured in DDP III on page 176, page 10 of the AWP. The field and desk reports were dated 9th February, 2023.</p> <p>(iii) Construction of a two class room block at Kateng Primary School in Kadungulu sub county budgeted for shs 74,530,924 as per page 37 of the district approved budget for FY 2022/2023. Toal expenditure was shs 68,214,741 page 12 of the 4th quarter budget performance report. The project was captured in DDP III on page 176, page 10 of the AWP. The field and desk reports were dated 9th February, 2023.</p>	1
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, <i>score 1 else score: 0</i></p>	<p>Serere DLG conducted field Appraisal for: technical feasibility; environmental and social acceptability; and customized designs.</p> <p>The field and desk reports were dated 9th February, 2023</p>	1

13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i>	The education planned sector infrastructure project for the FY 2023/2024 (Olio seed secondary school) was incorporated on page 1 of the 2023/2024 approved procurement plan approved on 30th/05/2023	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i>	The school infrastructure project that was to be implemented in the Fy 2023/2024 was approved by the contracts committee as indicated in the minutes of the contract committee dated 19th/10/2023 under minute 116(a)/CC/10/2023-2024 for the approval of the construction of the 4 classroom block at Jelel primary school.	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i>	Serere DLG properly established the project implementation team as per sector guidelines. The CAO as per the appointment letters dated 3rd/11/2022 appointed Mr.Emesu Simon Peter as the project manager, Mr Amodoi Francis as CDO, Akiteng Hellen as labour officer, Mr. Opio Sam as the Environment officer, Icumar Annet (DEO) as the contract manager and Malaka Robert Ivan appointed on 1st/11/2022 as the clerk of works.	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES <i>Score: 1, else, score: 0</i>	The field technical inspection of the Olio seed secondary school construction site in Olio sub county indicated that the structures, including the multipurpose hall, three 2-classroom blocks, three twin staff house blocks each with a 2-stance pit latrine and a kitchen, an ICT library, a science laboratory block, an administration block, and two 5-stance lined pit latrines, were all implemented following the specifications in the approved architectural and structural designs provided by the ministry of education construction unit. The window and door types and numbers installed were in line with the specifications for all the structures, there were no observed structural cracks on the walling and floors; a physical scratch check on the plaster indicated a good class mortar used, the roof covering type used (Gauge 26) was that in the specifications and the block work was done well and all the buildings component dimensions were fulfilled.	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY: <i>score: 1, else score: 0</i></p>	<p>The monthly site meetings were conducted for the seed secondary school construction project as indicated in the minutes of the site meetings dated 29th/09/2023, 6th/07/2023, and 31st/10/2023 for the construction of Olio seed secondary school with all indicating the participation of the Environment officers, District Engineer and the DCDO.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i></p>	<p>There was evidence that during the critical stages of construction of education sector infrastructure projects, joint technical supervision involving engineers, environment officers, CDOs were conducted as indicated in the following monitoring and minutes of site meetings for different projects;</p> <p>Joint monitoring and status report for the construction of Olio seed secondary school dated 8th/6/2023 and 25th/4/2023 and in the minutes of site meetings dated 29th/09/2023, 6th/07/2023, and 31st/10/2023 for the construction of Olio seed secondary school. The team technical supervision was also reflected in the Status report for the construction of Kateng classroom block dated 12th/4/2023 and in the environmental and social monitoring compliance reports dated 15th/01/2023, 20th/03/2023 and 4th/08/2023 prepared by the environment officer and DCDO.</p> <p>All these reports and minutes captured all the technical, the Environment and social recommendations made by the respective technical officers.</p>	1

Procurement, contract management/execution

Maximum 9 points on this performance measure

g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, *score: 1, else score: 0*

Sector infrastructure projects were properly executed and payments to

contractors made within specified time frames within the contract as per examples provided below.

The DLG implemented seven projects during FY 2022/2023 out of which a sample of four projects was selected. (i) Payment to Kakise Holdings Ltd for shs 445,080,059 on payment voucher number 643188 dated 28th June, 2023 in respect of construction of Olio Seed School in Olio sub county.

The DEO initiated payment on 15th June, 2023, CDO, the Senior Environment Officer, CFO and CAO signed the documents to certify payment on the same date. DE signed the payment document on 14th June, 2023.

(ii) Payment to Kassam Services Center Ltd for shs 17,785,315 in respect of construction of a four stance drainable pit latrine at Olio Primary School in Olio sub county on payment voucher number 6439297 dated 28th June, 2023. Payment was initiated by the DEO on 15th June, 2023. The CDO and Senior Environment Officer signed the payment documents on the same day. The DE signed the payment documents on 14th June, 2023.

(iii) Payment to Asiom General Construction and Supplies SMC Ltd for construction of five stance drainable pit latrine for shs 23,500,000 on payment voucher number 4278821 dated 16th March, 2023 for construction of a five stance drainable pit latrine at Aputon Primary School in Kadungulu sub county. Payment was initiated by the DEO on 22nd November, 2022. The DE, CDO, Senior Environment Officer, CFO and CAO signed the documents to certify payment on the same date.

(iv) Payment to Kide Builders and Engineers Ltd for shs 10,204,299 in respect of construction of a four stance drainable pit latrine at Kagwara Port Primary School in Kagwara TC on payment voucher number 643235 dated 28th June, 2023. Payment was initiated by the DEO on 7th June, 2023. The CDO, DE and Senior Environment Officer signed the payment documents on the same day.

Procurement, contract management/execution

Maximum 9 points on this performance measure

h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, *score: 1, else, score: 0*

The Education department timely submitted the procurement plan to procurement unit on 18th/04/2022 before the deadline date of 30th/April as per the PPDA requirement. The procurement plan requests included the construction of the two classroom block at Kateng p/s, construction of a 4-stance drainable latrine at Kagwara port and construction of a 4-stance drainable latrine at Olio p/s

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i></p>	<p>The LG had the complete procurement file for the Olio seed secondary school project implemented in the FY 2021/2022 and 2022/2023 as indicated below;</p> <p>Construction of Olio seed secondary school in Olio sub county (Procurement ref: MOES/UGIFT/SERE927/WRKS/2021-2022/00003)</p> <ul style="list-style-type: none"> • Evaluation report dated 2nd/02/2022 with Kakise Holdings Ltd as the best evaluated bidders at a cost of 2,950,302,30 . • Minutes of contracts committee decision dated 4th/04/2022 • The works contract signed on 13th/10/2022. 	1
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Environment and Social Safeguards

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p>	<p>LG had some grievances recorded under education sector for FY 2022/2023 by the time of assessment for example, Mr Opolot Emma (Casual worker) verbally reported about the poor food served to workers on 06/07/2022 by Kakise Holdings Ltd, the GRC resolved by directing the said contractor to give good food to the workers under bullet one of the way forward in the minutes</p>	3
15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>The Environmental guidelines had been issued to all the 3 sampled primary schools (Kamod P/S , Serere P/S and Ogangai-Kiidetok on 15 July ,2022.</p> <p>They included, planting of trees and flowers , harvesting of water, proper disposal of garbage, establishment of environmental clubs among other issues.</p>	3
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, score: 2, else score: 0</p>	<p>LG had a costed ESMP incorporated within the BoQs as evidenced by Item C (Environmental mitigation measures-planting 10 trees at the start of work) at 150,000/=, page 188 of the BoQs in the bid document for the construction of 2 classroom block at Katenga P/S dated 20/09/2022 by Arki Timers Ltd.26/09/2022 with Procurement Reference Number: Kala845/Wrks/2022/2023/00003 by Ominya Enterprises Ltd</p>	2

16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) If there is proof of land ownership, access of school construction projects, score: 1, else score:0</p>	<p>LG had no proof of land ownership, access of school construction projects by the time of assessment because land titles were under process</p>	0
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, score: 2, else score:0</p>	<p>LG conducted monthly support supervision and monitoring of education projects in FY 2022/2023 as evidenced below;</p> <ul style="list-style-type: none"> • E&S Monitoring Report for the construction of 02 classroom block at Kateng P/S by the EO and DCDO on 15/06/2023 • E&S Monitoring Report for the construction of 4 stance drainable pit latrine at Kagwara P/S by the EO and DCDO on 08/06/2023 • E&S Monitoring Report for the construction of a 4 stance drainable pit latrine at Olio P/S by the EO and DCDO on 15/06/2023 	2
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments</p> <p><i>Score: 1, else score:0</i></p>	<p>LG prepared the E&S certification forms for education projects prior to payment of contractors as evidenced below;</p> <ul style="list-style-type: none"> • E&S Certification form for the proposed construction of 02 classroom block at Kateng P/S by the EO and DCDO on 23/06/2023 • E&S Certification form for the proposed construction of 4 stance drainable pit latrine at Kagwara P/S by the EO and DCDO on 26/06/2023 • E&S Screening form for the proposed construction of a 4 stance drainable pit latrine at Olio P/S by the EO and DCDO on 26/06/2023 	1

**Health
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score																
Local Government Service Delivery Results																				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>The sampled health facilities had deliveries as follows:</p> <p>FY 2021/2022</p> <table border="1"> <tr> <td>Apapai HC IV</td> <td>684</td> </tr> <tr> <td>Atiira HC III</td> <td>719</td> </tr> <tr> <td>Kyere HC III</td> <td>940</td> </tr> <tr> <td>Total</td> <td>2343</td> </tr> </table> <p>FY 2022/2023</p> <table border="1"> <tr> <td>Apapai HC IV</td> <td>892</td> </tr> <tr> <td>Atiira HC III</td> <td>596</td> </tr> <tr> <td>Kyere HC III</td> <td>865</td> </tr> <tr> <td>Total</td> <td>2353</td> </tr> </table> <p>The percentage change $(2353-2343)/2343*100=0.43\%$</p>	Apapai HC IV	684	Atiira HC III	719	Kyere HC III	940	Total	2343	Apapai HC IV	892	Atiira HC III	596	Kyere HC III	865	Total	2353	0
Apapai HC IV	684																			
Atiira HC III	719																			
Kyere HC III	940																			
Total	2343																			
Apapai HC IV	892																			
Atiira HC III	596																			
Kyere HC III	865																			
Total	2353																			
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 	Not applicable.	0																
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 	Not applicable.	0																

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.

The DLG budgeted shs 719,292,434 as development grant for FY 2022/2023 as per QBPR for quarter four on page 12. Shs 715,378,141 was equally spent by closure of FY 2022/2023 as reflected on page 71 of the Annual Performance Report for FY 2022/2023 Performance was 100%. Examples of projects that were implemented by the health department included among others the following:

- (i) Phased construction of maternity ward at Apapai HC IV in Kasiro sub county as per contract number Sere 596/WRKS/2022-2023/0006.
- (ii) Construction of surgical ward at Serere HC IV in Serere TC per contract number Sere 596/WRKS/21-22/00007.
- (iii) Construction of Kamod HC III in Kasiro TC.
- (iv) Construction of two in one staff house in Kamod HC III which was budgeted for shs 268,000,000.
- (v) Construction of two stances pit latrine at Kateta sub county MORU HC III budgeted for shs 12,000,000.

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0

The DLG implemented projects in the department during FY 2022/2023. (i) Payment to CAB Uganda Ltd for shs 80,965,848 per payment voucher number 6429586 dated 28th June, 2023 in respect of phased construction of maternity ward at Apapai HC IV in Kasiro sub county as per contract number Sere 596/WRKS/2022-2023/0006.

The DHO initiated payment on 15th June, 2023 and on the same date, the CFO, CAO, CDO, DE, Environment Officer signed the payment.

(ii) Payment to Kakise Holdings Ltd for shs 63,798,066 per payment voucher number 3137926 dated 6th January, 2023 in respect of construction of surgical ward at Serere HC IV in Serere TC per contract number Sere 596/WRKS/21-22/00007

The DHO initiated payment on 12th December, 2022; DE signed the payment documents on 6th November, 2022; CAO, CFO, DCDO and Environment Officer on 15th December, 2022.

(iii) Payment to Sajo General Stores Ltd

for shs 73,567,500 per payment voucher number 6437185 dated 28th June, 2023 in respect of construction of

Kamod HC III in Kasiro TC.

The DHO initiated payment on 15th June, 2023; DE,DCDO, Environment Officer signed the payment documents on 15th June, 2023; CAO and CFO signed the payment documents on 16th June, 2023.

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0</p>	<p>The health infrastructure investments for FY 2022-2023 had a percentage contract variation that was within +/-20% as indicated below in the respective health infrastructure constructs.</p> <p>1. Construction of a staff house at Kamod HC III (Procurement Reference no. SERE927/WKRS/2022-2023/00005)</p> <ul style="list-style-type: none"> • Contract price = 167,012,205 • Estimated cost = 170,000,000 • Percentage contract variation = -0.023% <p>2. Construction of a staff house at Kamod HC III (Procurement Reference no. SERE927/WKRS/2022-2023/00005)</p> <ul style="list-style-type: none"> • Contract price = 166,263,918 • Estimated cost = 150,000,000 • Percentage contract variation = 10.8% 	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY</p> <ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 	<p>There was no HC II upgrade to HC III in the FY 2022/2023.</p>	2

4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure</p> <ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 	<p>The LG recruited staff for all HC IV's and HC III's as follows:</p> <p>Apapai HC IV 37 out of 48</p> <p>Serere HC IV 51 out of 48</p> <p>Aarapoo HC III 11 out of 19</p> <p>Kadungulu HC III 14 out of 19</p> <p>Kamod HC III 12 out of 19</p> <p>Kateta HC III 13 out of 19</p> <p>Atiira HC III 13 out of 19</p> <p>Kyere HC III 17 out of 19</p> <p>Oburin HC III 14 out of 19</p> <p>Pingire HC III 18 out of 19</p> <p>Bugondo HC III 10 out of 19</p> <p>Kagwara HC III 14 out of 19</p> <p>Total 224 out of 286</p> <p>Percentage $224/286*100=78\%$</p>	1
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4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> • If 100 % score 2 or else score 0 	<p>There was no HC II upgrade to HC III in the FY 2022/2023.</p>	2
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Performance Reporting and Performance Improvement

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>The information on positions of health workers filled was accurate. Apapai HC IV had 37 H/Ws on the list dated 2/11/23 so was the District list dated 20/07/2023. Kyere HC III had 17 H/Ws on the list dated 2022/2023. Atiira HC III had 13 H/Ws on the list dated 24/11/2023 so was the District list dated 20/07/2023.</p>	2
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5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>There was no facility upgraded in the FY 2022/2023.</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>The sampled health facilities submitted Annual Workplans and budgets FY 2023/2023 as follows:</p> <p>Apapai HC IV 13/03/2023</p> <p>Atiira HC III 30/03/2023</p> <p>Kyere HC III 31/03/2023.</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>The sampled health facilities submitted Annual Budget Performance reports as follows:</p> <p>Kyere HC III 12/10/2023</p> <p>Apapai HC IV 7/07/2023</p> <p>Atiira HC III 20/06/2023</p> <p>Kyere HC III submitted after the deadline of 15th July 2023.</p>	0

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>The sampled health facilities Apai HC IV, Atiira HC III and Kyere HC III did not submit the Performance Improvement Plans to the DHO.</p>	0
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6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,</p> <ul style="list-style-type: none"> • score 2 or else score 0 	<p>The sampled health facilities submitted up to date monthly and quarterly HMIS reports as follows:</p> <p>July 2022</p> <p>Apapai HC IV 5/08/2022</p> <p>Kyere HC III 5/08/2022</p> <p>Atiira HC III 5/08/2022</p> <p>August 2022</p> <p>Apapai HC IV 2/09/2022</p> <p>Kyere HC III 3/09/2022</p> <p>Atiira HC III 6/09/2022</p> <p>September 2022</p> <p>Apapai HC IV 5/10/2022</p> <p>Kyere HC III 6/10/2022</p> <p>Atiira HC III 4/10/2022</p> <p>October 2022</p> <p>Apapai HC IV 5/11/2022</p> <p>Kyere HC III 4/11/2022</p> <p>Atiira HC III 4/11/2022</p> <p>November 2022</p> <p>Apapai HC IV 5/12/2022</p> <p>Kyere HC III 4/12/2022</p> <p>Atiira HC III 4/12/2022</p> <p>December 2022</p> <p>Apapai HC IV 6/01/2023</p> <p>Kyere HC III 5/01/2023</p>	0
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Atiira HC III 5/01/2023
January 2023
Apapai HC IV 4/02/2023
Kyere HC III 3/02/2023
Atiira HC III 3/02/2023
February 2023
Apapai HC IV 3/03/2023
Kyere HC III 2/03/2023
Atiira HC III 6/08/2023
March 2023
Apapai HC IV 5/04/2023
Kyere HC III 5/04/2023
Atiira HC III 5/04/2023
April 2023
Apapai HC IV 4/05/2023
Kyere HC III 8/08/2023
Atiira HC III 5/08/2023
May 2023
Apapai HC IV 5/06/2023
Kyere HC III 6/06/2023
Atiira HC III 7/06/2023
June 2023
Apapai HC IV 5/07/2023
Kyere HC III 7/07/2023
Atiira HC III 7/07/2023

Quarterly 2022/2023
1st Quarter 2022/2023
Apapai HC IV 5/10/2022
Kyere HC III 6/10/2022
Atiira HC III 4/10/2022
2nd Quarter 2022/2023
Apapai HC IV 6/01/2023
Kyere HC III 5/01/2023
Atiira HC III 5/01/2023
3rd Quarter 2022/2023
Apapai HC IV 5/04/2023

Kyere HC III 5/04/2023

Atiira HC III 5/04/2023

4th Quarter 2022/2023

Apapai HC IV 5/07/2023

Kyere HC III 7/07/2023

Atiira HC III 7/07/2023

Kyere HC III submitted the April 2023 report on the 8th May 2023 which was after the deadline.

6 Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.
Maximum 14 points on this performance measure

e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0
Note: Municipalities submit to districts

Not applicable.

0

6 Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.
Maximum 14 points on this performance measure

f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0

Not applicable.

0

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>Quarter 1 report was submitted on 10th October, 2022; Quarter 2 report was submitted on 9th January, 2023; Quarter 3 reports was submitted on 10th April, 2023; Quarter 4 report was submitted on 12th July, 2023.</p>	1
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>h) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>The LG developed a Performance Improvement Plan for the weakest facilities on 11/07/2023. The facilities included Jordan Medicare, Doctor's clinic, Oburia HC III and Kagwara HC III.</p>	1
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>Implementation of the plan started in the 1st Quarter 2023/2024 and the review will be on 7th December 2023.</p>	1
	<p>Maximum 14 points on this performance measure</p>			

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	a) Evidence that the LG has: i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0	The LG budgeted 4,692,010,000= for 263 HWs out of the required 313. Percentage $250/313 \times 100 = 80.8\%$ which was above the required 75% as per guidelines.	2
	Maximum 9 points on this performance measure			
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	a) Evidence that the LG has: ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0	The LG had only 4 out 16 health facilities that had at least 75% of staff required. These were Apapai HC IV 37/48 (77%) Serere HC IV 51/48 (106%), Kyere HC III 17/19 (89.5%) and Pingire HC III 18/19 (94.7%).	0
	Maximum 9 points on this performance measure			
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0	The health workers were working where they were deployed. Apapai HC IV had 37 H/Ws on the list 2/11/2023 and were found in the attendance book. Kyere HC III had 17 H/Ws on the list dated 2023/2024 and were found in the attendance book. Atiira HC III had 13 H/Ws dated 24/11/2023 and were found in the attendance book.	3
	Maximum 9 points on this performance measure		The example of staff found were: Apapai HC IV Alabo Merab Enrolled Midwife Sandui Raymond Public Health Nurse Kyere HC III Anyodi Catherine Senior Clinical Officer Atiira HC III Ikiring Mary Magdalene Nursing Officer (Nursing)	

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p>	<p>The LG publicized health workers on the noticeboards. Apapai HC IV publicized 37 H/Ws dated 2/11/2023. Kyere HC III publicized 17 H/Ws dated 2023/2024. Atiira HC III publicized 13 H/Ws dated 24/11/2023.</p>	2
<p>Maximum 9 points on this performance measure</p>				
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>a) Evidence that the DHO/MMOHs has: i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0</p>	<p>The LG had 16 Health Facility In-charges and there was no evidence that all were appraised.</p> <ol style="list-style-type: none"> 1. Okello Simon Peter (MCO) Kadungulu HCIII was appraised on 30/6/2023 2. Okooli Joseph (CO) Oburin HCIII was appraised on 6/8/2023 3. Dyogo Jude Tadeo (CO) Kagwara HCIII was appraised on 29/8/2023 4. Anyodi Catherine (SCO) Kyere HCIII was appraised on 30/6/2023 5. Sandui Raymond (MO) Apapai HCIV was not appraised 6. Opio Jorem (E/N) Serere HCIV was not appraised 7. Edinyu Tom (CO) Bugondo HCIII was appraised on 3/7/2023 8. Otim Joseph James (MO) Serere HCIV was not appraised 9. Omule Ben (CO) Aarapo HCIII was appraised on 30/6/2023 10. Etolu William (SCO) Kadungulu HCIII was not appraised 	0
<p>Maximum 6 points on this performance measure</p>				

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0</p>	<p>The LG had 269 facility workers, all of whom were appraised. However, some health facility workers were appraised after June 30, 2023, as indicated below;</p> <ol style="list-style-type: none"> 1. Imoit Florence (E/Psychiatric) Serere HCIV was appraised on 28/7/2023 2. Gessa James (SHI) Kateta Mora HCIII was appraised on 30/6/2023 3. Akol Janepher (SHO) Serere HCIV was appraised on 7/7/2023 4. Igoe Bernadette (Anaesthetic Officer) Apapai HCIV was appraised on 25/7/2023 5. Opolot Joseph Francis (Lab Technician) Pingire HCIII was appraised on 29/6/2023 6. Apiny Stella Margaret (HIA) Bugondo HCIII was appraised on 2/7/2023 7. Apolot Caroline (E/Midwife) Arapo HCIII was appraised on 26/7/2023 8. Aanyu Hellen (E/N) kateta HCIII was appraised on 14/7/2023 9. Asio Mary Gorretty (Porter) Apapai HCIV was appraised on 20/7/2023 10. Ecau Paul (Askari) Pingire HCIII was appraised on 27/6/2023 	0
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>iii. Taken corrective actions based on the appraisal reports, score 2 or else 0</p>	<p>There was no evidence and no reason given</p>	0
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <ol style="list-style-type: none"> i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0 	<p>The Ag. ADHO/EH trained 27 H/Ws on Health Care Waste Management at the Council Hall on 10/02/2023. The trainees were In-Charges and Environmental health staff from Atiira HC III, Serere HC IV, Apapai HC IV among others in accordance to the training plan FY 2022/2023.</p>	1

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>The training of H/Ws staff in health care waste management activities were entered in the training database.</p>	1
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Management, Monitoring and Supervision of Services.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>The CAO in the letter Ref: CR/213/2 written to the PS MOH on 9/12/2022 and received on 15/12/2022 confirmed 20 health facilities that receive PHCNWR grant. This rhymed with the list submitted in the Budget FY 2023/2024.</p>	2
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>Fund allocation to the Health Department during FY 2022/2023 amounted to shs 60,361,990 as reflected on page 2 of the District quarter four quarterly budget performance report for FY 2022/2023. The monitoring and service delivery was allocated shs 9,500,000 as per page 2 of the of the District quarter four quarterly budget performance report for FY 2022/2023. This was equivalent to 15%.</p>	2
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N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0

The DLG received communication from PS/ST on quarter one cash limits on 28th July, 2022 under reference BPD/102/155/01. Warranting was done on 9th August, 2022 beyond the 5 working days, invoicing was done on 17th August, 2022, Transfers to Health Centers on 19th August, 2022 and communication to Health Centers by CAO on 16th August, 2022.

In quarter two, communication on cash limits from the PS/ST was received on 13th October, 2022 under reference BPD/102/155/01. Warranting was done on 19th October, 2022 beyond the 5 working days; Invoicing was done on 19th October, 2022; Transfers to Health Centers was done on 19th October, 2022 and communication to Health Centers was done on 17th October, 2022.

In quarter three, communication from the PS/ST was received by the DLG on 4th January, 2023 under reference BPD/102/155/01, Warranting was done on 13th January, 2023 beyond the 5 working days; Invoicing was done on 27th January, 2023; transfers to Health Centers was done 1st February, 2023 and communication to Health Centers by the CAO was done on 17th January, 2023.

In quarter four, communication from the PS/ST was received by the DLG on 23rd April, 2023 under reference BPD/102/155/01, Warranting was done on 26th April, 2023 within the 5 working days; invoicing was done on May, 2023; transfers to Health Centers was done 17th May, 2023 and communication to Health Centers by the CAO was done on 8th May, 2023.

The LG was not compliant with the standing instructions as timely warranting was not adhered to as required.

N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0

There was no evidence that Serere district invoiced and communicated all PHC NWR Grant transfers in FY 2022/2023 to health facilities within 5 working days from the day of funds release in each quarter as required.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>There was evidence that the district publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoPPED for example circular letter under reference SDLG/DLG/HQ/02 dated 14th October, 2022 verified at Serere HC IV in Serere TC notice board. CAO's circular letter dated 23rd March, 2023 under reference CR/SCC/56/ERC and pinned at the district head quarters.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>The DHT developed an Action Plan for the recommendations made after the 1st and 2nd Performance review meetings on the 25th January 2023. The recommendations that were made and implemented were:</p> <ol style="list-style-type: none"> 1. The DHO to warn the I/C Oburin HC III for dodging Performance Review meetings which was done on 27th January 2023. 2. Delayed Quarter 1 and 2 accountabilities to be submitted to the Sector Accountant and this was done on 1st February 2023. 3. Increased Maternal Deaths, DHO was requested to conduct an online CME which was done on 8th February 2023. 	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>The performance review meetings involved Health facility In-Charges and other stakeholders. The meeting that sat on 5/08/2022 in the District Board room was attended by the CAO, Officials from NIRA, RDC and Chairperson LC V. The one that sat on 2/12/2022 in the District Council Hall had Chairperson LC V, Secretary Health and Officials from TASO. On 31/05/2023 at the District Council officials from CDFU, ICCM Focal Person and Chairperson LC V attended. The 4th Quarter meeting on 8/06/2023 that sat in Education Board room had the Accountant Health, Secretary for Health and CDFU attending.</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>The LG did not have a hospital but HC IV's of Apapai and Serere were supervised as follows: 8/07/22, 10/11/22, 25/11/2022 and 14/04/2023.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <p>• If not applicable, provide the score</p>	<p>Serere HSD headed by Serere HC IV supervised Kyere HC III (1/10/2022) and Atiira HC III (22/07/2022). Kasilo HSD headed by Apapai HC IV supervised Pingire HC III & Aarapoo HC III (13/04/2023) and Bugondo HC III, Kamod HC III (30/06/2023).</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>There was no evidence given to the Assessor to show that recommendations were made and followed up following supervision.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>The report by the DMMS written on 30/09/2022, Akoboi HC II, Atiira HC III, Amakio HC III and Apapai HC IV were supported in storing, subscribing and ordering of medicines and health supplies.</p>	1

11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities Maximum 4 points on this performance measure	a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0	Fund allocation to the Health Department during FY 2022/2023 amounted to shs 60,361,990 as reflected on page 2 of the District 4th quarter budget performance report for FY 2022/2023. The allocation for health prevention and promotion activities was allocated shs 18,100,000 as per page 2 of the 4th quarter budget performance report for FY 2022/2023. This was equivalent to 30%.	2
11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities Maximum 4 points on this performance measure	b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0	In 4th Quarter 2022/2023 the DHT held Community Dialogue meetings on Malaria in the 7 high burdened villages of Kyere, Kateta and Bugondo S/Cs. The DHE conducted Polio campaign activities in the 20 villages of Atiira S/c on 8-10/11/2022.	1
11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities Maximum 4 points on this performance measure	c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0	The ADHO/EH carried out Hygiene and Sanitation Improvement campaign in Kateta and Atiira S/cs in April 2023. During the FY 2022/2023, Water Quality Surveillance was carried out on 83 waters sources in Kadungulu, Labor and Pingire S/Cs.	1

Investment Management

12	Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines. Maximum 4 points on this performance measure	a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0	The LG did not submit an updated Assets register to the Assessor.	0
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12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII); (ii) desk appraisal by the LG; and (iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p>	<p>The DLG implemented two projects in the health department during FY 2022/2023.</p> <p>(i) Construction of a of in one staff house in Kamod HC III budgeted for shs 268,000,000 as per page 28 of the approved district budget for FY 2022/2023. The project was captured on page 170 of the DDP III, page 11 of the AWP. Total expenditure on the project amounted to shs 268,000,000, 100% performance as reflected on page11 of the 4th quarter budget performance report for FY 2022/2023. Desk and File reports were both dated 5th November, 2022.</p> <p>(ii) Construction of a two stance pit latrine at Kateta sub county MORU HC III budgeted for shs 12,000,000 as per page 28 of the district approved budget for FY 2022/2023. The project was captured on page 170 of the DDP III and page 11 of the AWP. Total expenditure was shs 12,000,000 as detailed on page 11 of the 4th quarter budget performance report for FY 2022/2023.</p> <p>The field and desk reports were both dated 5th November, 2022.</p>	1
<p>Maximum 4 points on this performance measure</p>	<p>score 1 or else score 0</p>			
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The DLG conducted field Appraisal to check for:</p> <p>(i) technical feasibility;</p> <p>(ii) environment and social acceptability; and</p> <p>(iii) customized designs to site conditions: The field and desk reports were both dated 5th November, 2022.</p>	1
<p>Maximum 4 points on this performance measure</p>				
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>The only LG health facility investment was screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist as evidenced by the following screening forms by EO & DCDO below;</p> <ul style="list-style-type: none"> • E&S Screening form for the proposed construction of 02 classroom block at Kateng P/S by the EO and DCDO on 06/07/2022 • E&S Screening form for the proposed construction of 4 stance drainable pit latrine at Kagwara P/S by the EO and DCDO on 06/07/2022 • E&S Screening form for the proposed construction of a 4 stance drainable pit latrine at Olio P/S by the EO and DCDO on 06/07/2022 	1
<p>Maximum 4 points on this performance measure</p>				

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>The Health sector timely submitted all its infrastructure and other request to procurement unit by 20th/04/2023 before the deadline date of 30th/April/2023 as per the PPDA requirement and was incorporated in the FY 2023/2024 approved procurement plan on page 2 of the plan. The following projects had been planned to be implemented in the FY2023/2024;</p> <ul style="list-style-type: none"> • Completion of the staff house at Kadunguru HC III at 30,000,000 • Phased construction of a surgical ward at Serere HC IV at a cost of 98,061,000 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>The LG Health department submitted the procurement request form (FormPP1) to the PDU on 20th/04/2023 before the 1st Quarter of the FY 2023/2024.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>The Contracts Committee approved the completion project of Apapai maternity ward at Apapai HC IV health infrastructure investments in the minutes of the contracts committee dated 10th /01/2023 under minute number Min24/CC/11/2022-2023 and the construction of a staff house at Kamod HC III in the minutes of the contracts committee dated 16th /11/2022 under minute number Min15/CC/11/2022-2023.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>Serere DLG health department properly established the project implementation team as per sector guidelines. The CAO as per the appointment letters dated 4th/4/2022 appointed Mr.Emesu Simon Peter as the project manager (DE), Mr Amodoi Francis as CDO, Akiteng Hellen as labour officer, Mr. Opio Sam as the Environment officer, Dr.Odeke Joe Francis (DHO) as the contract manager and Malaka Robert Ivan appointed as the clerk of works.</p>	1

13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0	There was no HC II being upgraded to HC III in the FY 2022/2023. However, the the maternity ward at Apapai HC IV was constructed as per the ministry of Health designs and specifications. A technical field check on the structural components of the maternity ward indicated that the project was implemented following the standard architectural and structural designs and specifications and no structural defects was identified on all components of the structures at the time of assessment. The number and specifications of the windows and doors, roof coverings, truss details and materials and the type of the floor and wall finishes was as specified	1
	Maximum 10 points on this performance measure	If there is no project, provide the score		
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0	There was no HC II being upgraded to HC III in the FY 2022/2023. However, the Clark of works Mr. Egongu John Robert for the construction of the maternity ward at Apapai HC IV maintained the daily records that were consolidated weekly and monthly to District Engineer in copy to DHO as evidenced in the Clark of works report dated 13th/03/2023 for the construction of Apapai HC IV and in the Clark of works report dated 28th/03/2023 for the construction of the staff house at Kamod HC III	1
	Maximum 10 points on this performance measure	If there is no project, provide the score		
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0	There was no HC II being upgraded to HC III in the FY 2022/2023 that would require the monthly site meetings by project site committee as per the manual specification	1
	Maximum 10 points on this performance measure	If there is no project, provide the score		

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no sufficient evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers, including the engineer, environment officer, and CDOs at critical stages of construction. The LG works department presented two status reports dated 28th/03/2023 and June 15, 2023, for the construction of the Kamod HC III staff house and Apapai HC IV maternity ward respectively but the reports indicated only the district engineer with no involvement of the CDO and Environment officer.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0</p>	<p>There was evidence that the DHO verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days after receiving payment requests) as provided below:</p> <p>The DLG implemented projects in the department during FY 2022/2023. (i) Payment to CAB Uganda Ltd for shs 80,965,848 per payment voucher number 6429586 dated 28th June, 2023 in respect of phased construction of maternity ward at Apapai HC IV in Kasiro sub county as per contract number Sere 596/WRKS/2022-2023/0006.</p> <p>The DHO initiated payment on 15th June, 2023 and on the same date, the CFO, CAO, CDO, DE, Environment Officer signed the payment.</p> <p>(ii) Payment to Kakise Holdings Ltd for shs 63,798,066 per payment voucher number 3137926 dated 6th January, 2023 in respect of construction of surgical ward at Serere HC IV in Serere TC per contract number Sere 596/WRKS/21-22/00007</p> <p>The DHO initiated payment on 12th December, 2022; DE signed the payment documents on 6th November, 2022; CAO, CFO, DCDO and Environment Officer on 15th December, 2022.</p> <p>(iii) Payment to Sajo General Stores Ltd</p> <p>for shs 73,567,500 per payment voucher number 6437185 dated 28th June, 2023 in respect of construction of</p> <p>Kamod HC III in Kasiro TC.</p> <p>The DHO initiated payment on 15th June, 2023; DE,DCDO, Environment Officer signed the payment documents on 15th June, 2023; CAO and CFO signed the payment documents on 16th June, 2023.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>The LG had complete procurement files for each of the health Infrastructure contract with all records as required by the PPDA Law as indicated below for the respective projects;</p> <ol style="list-style-type: none"> 1. Construction of the staff house at Kamod HC III ((Procurement Reference no. SERE927/WRKS/2022-2023/00005) <ul style="list-style-type: none"> • Evaluation report dated 11th/11/2022 with Sajo General stores Ltd as the best evaluated bidders at 167,012,205. • Minutes of contracts committee decision dated 16th/11/2022 and works contract signed on 19th/12/2022 2. Construction of Apapai HC IV maternity ward ((Procurement Reference no. SERE927/WRKS/2022-2023/00006) <ol style="list-style-type: none"> 1. Evaluation report dated 11th/11/2022 with CAB Uganda Ltd as the best evaluated bidders at 166,263,918 2. Minutes of contracts committee decision dated 10th/01/2023 and works contract signed on 23rd/01/2023. 	1
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Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>LG had recorded some grievances under health in the FY 2022/2023 by the time of assessment for example, the Health unit Management Committee verbally reported the existence of dangerous potholes and logs at the site in Apapai HC IV according to the Grievance Log Book, the GRC resolved that the contractor should remove them from the site according to the GRC meeting on 05/10/2023, bullet 3 of the way forward of the minutes</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>The LG disseminated WASH IN HEALTH FACILITIES guidelines to the H/Ws on 26/08/2022. Health care waste segregation charts were found in Apapai HC IV, Kyere HC III and Atiira HC III.</p>	2

15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0	The LG had in place a functional system for health care waste management; Green Label services was collecting medical waste from the LG monthly. Serere HC IV had an incinerator. The health facilities like Apapai HC IV, Kyere HC III and Atiira HC III had Bin liners, safety boxes and Placenta pits.	2
Maximum 5 points on this performance measure				
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0	The LG trained 27 H/Ws on health care waste management in Council Hall on 10/02/2023.	1
Maximum 5 points on this performance measure				
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0	LG had not incorporated costed ESMPs into designs as required	0
Maximum 8 points on this performance measure				
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0	LG had no proof that all health sector projects were implemented on land where the it had ownership, access because the title is being processed	0
Maximum 8 points on this performance measure				

16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.	The EO and DCDO conducted only two monthly support supervision and monitoring of the only health project as evidenced by the E&S Compliance Monitoring Reports for health projects as follows; <ul style="list-style-type: none"> • E&S Monitoring Reports for the construction of Staff House at Kamod HC III by the SEO and DCDO as follows; • 20/04/2023 • 08/06/2023 	0
	Maximum 8 points on this performance measure			

16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects	score 2 or else score 0	Environment and Social Certification form was completed and signed prior to payments of contractor invoices/certificates of the only health infrastructure project as evidenced by the E&S Certification form for the proposed construction of Staff House at Kamod HC III by the SEO and DCDO on 23/06/2023	2
	Maximum 8 points on this performance measure				

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>The District rural water source functionality as per the MWE MIS was 93%.</p>	2
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>The District facilities with functional water & sanitation committees as per the MWE MIS was 62%.</p>	0

2

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;

- Above 80%, score 2
- 60% - 80%, score 1
- Below 60%, score 0

Reviewed the LLGs performance assessment report for the FY 2023/2024 and the scores for sub counties converted to percentage for the water and environment indicators were as follows;

- Atiira s/c 70 %
- Bugondo s/c 65%
- Kadungulu s/c 25%
- Kadungulu TC 62%
- Kagwara TC 25%
- Kasilo TC 15%
- Kateta s/c 45%
- Kateta TC 100%
- Kidotok TC 60%
- Kyere s/c 35%
- Kyere TC 30%
- Labori s/c 56%
- Ocaapa TC 70%
- Olio s/c 70%
- Pingire s/c 100 %
- Serere TC 80%

The average score for the LG was 58%

0

2

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.

- o If 100 % of water projects are implemented in the targeted S/Cs: Score 2
- o If 80-99%: Score 1
- o If below 80 %: Score 0

According to the annual water and sanitation sector performance report for FY 2021/2022 dated 25th July 2022, received by the MWE on 22nd September 2022, the district safe water coverage was 70% and sub-county (s/c) water coverage were as follows:

- Atiira s/c 75 %
- Bugondo s/c 66%
- Kadungulu s/c 60%
- Kateta s/c 78%
- Kyere s/c 69%
- Labori s/c 56%
- Olio s/c 75%
- Pingire s/c 73 %

Therefore, sub-counties with safe

0

water coverage below the district average were Bugondo, Kadungulu, Kyere and Labori.

Reviewed the Water and Sanitation Development Plan for FY 2022/2023 dated 25th July 2022, approved by MWE on the 22nd September 2022. The WSS infrastructure development projects implemented in the district were as follows:

1. 6 hand pump boreholes were drilled each at a cost of 25,475,500 UGX;

i. Olele borehole in Labori s/c

ii. Oukot borehole in Kyere s/c

iii. Alobotar borehole in Olio s/c

iv. Idupa borehole in Olio s/c

v. Kamusala borehole in Kateta s/c

vi. Amina borehole in Kadungulu s/c

2. Piped water systems Phase I was constructed in Pingire s/c at 179,144,147UGX.

3. A borehole was rehabilitated in Kitedot TC at a cost of 24,023,595 UGX.

4. A motorized borehole was rehabilitated in Kadungulu TC at a cost of 11,740,000 UGX.

5. A washroom was constructed at Apapai P/S in Bugondo s/c at a cost of 33,000.000 UGX.

6. An Ecocan toilet was constructed in Apapai RGC, Bugondo s/c at a cost of 8,000,000 UGX.

The total fund used by the district for WSS infrastructure development was 408,760,742 UGX

The total budget allocated to WSS infrastructure development in the sub counties with safe water coverage below district average:

- Bugondo s/c, 42,000,000 UGX
- Kadungulu s/c, 37,215,500 UGX
- Kyere s/c, 25,750,500 UGX
- Labori s/c, 25,750,500 UGX

Giving a total of 130,169,500UGX.

The 4th quarter report for FY 2022/2023 indicated that development partners also constructed new water facilities in the district. However, the exact

number of allocations, locations and costs were not indicated.

Therefore, % of water projects implemented by the district in the s/c with safe water coverage below the district average was 31.8%.

2

2

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates

o If within +/-20% score 2

o If not score 0

The following contracts were sampled from the annual water and sanitation sector performance report for FY 2022/2023 dated 25th July 2023, received by MWE on the 11th September 2023;

1. Drilling of 6 hand pump boreholes, contract number SERE 927/WRKS/22-23/00004 was budgeted/estimated at 136,000,000UGX. The contract document (Bill of quantity) showed that EAST AFRICA BOREHOLE LTD quoted at 119,448.450 UGX. The contract variation was -12.2%.

2. Construction of solar powered piped water system Phase I in Pingire s/c, contract number SERE 927/WRKS/22-23/00003 was budgeted/estimated at 179,144,147 UGX. The contract document (Bill of quantity) showed that ARCH TECHNO CRAFTS LTD quoted at 147,851,723 UGX. The contract variation was -17.5%.

3. Construction of a washroom in Apapai P/S, Bugondo s/c, contract number SERE 927/WRKS/22-23/00011 was budgeted/estimated at 33,000,000 UGX. The contract document (Bill of quantity) showed that M/S OBALANGA CONTRACTORS LTD quoted at 30,457,385 UGX. The contract variation was -7.7%.

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> o If 100% projects completed: score 2 o If 80-99% projects completed: score 1 o If projects completed are below 80%: 0 	<p>From the Annual Water and Sanitation Sector performance report for FY 2022/2023 dated 25th July 2023, received by the MWE on the 11th September 2023, all (100%) WSS infrastructure development projects implemented in the district were completed as per the AWP.</p> <ol style="list-style-type: none"> 1. Sitting and drilling 6 hand pump boreholes each at a cost of 25,475,500 UGX; Olele borehole in Labori s/c, Oukot borehole in Kyere s/c, Alobotar borehole in Olio s/c, Idupa borehole in Olio s/c, Kamusala borehole in Kateta s/c and Amina borehole in Kadungulu s/c 2. Construction of piped water systems Phase I in Pingire s/c at 179,144,147UGX. 3. Rehabilitation of a borehole in Kitedot TC at a cost of 24,023,595 UGX. 4. Rehabilitation of a motorized borehole in Kadungulu TC at a cost of 11,740,000 UGX. 5. Construction of a washroom in Apapai P/S, Bugondo s/c at a cost of 33,000.000 UGX. 6. Construction of an Ecocan toilet in Apapai RGC, Bugondo s/c at a cost of 8,000,000 UGX. 	2
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <ul style="list-style-type: none"> o If there is an increase: score 2 o If no increase: score 0. 	<p>From the Ministry MIS, the functionality of rural water supply facilities in the district for the FY 2021/2022 was 93% and for the FY 2022/2023 was 93% giving increase of 0%.</p>	0

3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <ul style="list-style-type: none"> o If increase is more than 1% score 2 o If increase is between 0-1%, score 1 o If there is no increase : score 0. 	0
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Performance Reporting and Performance Improvement

4	<p>Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3</p>	3
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From the Annual Water and Sanitation Sector performance report for FY 2022/2023 dated 25th July 2023, received by the MWE on the 11th September 2023, the following constructed WSS facilities were sampled and visited to establish if they were completed, functional and in use;

1. Alobotar hand pump borehole in Olio s/c. The borehole was constructed by EAST AFRICA BOREHOLE LTD, installed on 22nd June 2023, DWD 71116. The water source was completed, functional and in use by the community.
2. Apapai P/S washroom in Bugondo s/c constructed by MS OBALANGA CONTRACTORS LTD. The washroom was completed, functional and in use.
3. Idupa borehole in Olio s/c. The borehole was constructed by EAST AFRICA BOREHOLE LTD, installed on 19th June 2023, DWD 71115. The water source was completed, functional and in use by the community.

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p>	<p>a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2</p>	<p>The DWO presented Form 4 which was used to collect and compile quarterly information on the sub-county water facilities (functionality, WSCs and population).</p> <ul style="list-style-type: none"> • 1st quarter Form 4 was dated 30th September 2022 • 2nd quarter Form 4 was dated 27th December 2022 • 3rd quarter Form 4 was not presented • 4th quarter Form 4 was dated 25th July 2023 	2
	<p><i>Maximum 7 points on this performance measure</i></p>			
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p>	<p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p>	<p>There were evidences that the DWO submitted Form 4 and Form 1 to the MWE for updating information on the water and sanitation in the District in the MIS;</p> <ul style="list-style-type: none"> • 1st quarter Form 4 was received by the MWE on the 10th November 2022. • 2nd quarter Form 4 was received by the MWE on the 9th February 2023. • 3rd quarter Form 4 was not presented • 4th quarter Form 4 was received by the MWE on the 11th September 2023. • Form 1 used to collect information on 6 newly constructed boreholes and 42 PSPs were submitted together with the 4th quarter Form 4. <p>The Ministry MIS indicated that information about newly constructed water sources in the districted were updated</p>	3
	<p><i>Maximum 7 points on this performance measure</i></p>			

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>The PIPs developed for the LLGs was not presented</p>	0
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Human Resource Management and Development

6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2</p>	<p>There was evidence that the DWO budgeted for critical positions in the department. According to the LG approved Budget Estimates VOTE 845, the wage budget was 55,200,000/= and this budget was for the 2 staff under water as shown below;</p> <ol style="list-style-type: none"> 1. Okolimong Daniel Joseph (DWO) 2. Arugo Rebecca (Assistant Engineering Officer) 	2
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6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>There was evidence that the Environment and Natural Resource Officer budgeted for staff in the department totalling to 151,318,000/= for the following;</p> <ol style="list-style-type: none"> 1. Omal Nelson (DNRO) 2. Opio Sam (Snr. Environment Officer) 3. Odongo Joseph (Snr. Land Officer) 4. Ocar Stephen (Forestry Officer) 5. Eyoku Stephen (Environment Officer) 6. Aujat Emma (Staff Surveyor) 7. Ewiru Moses (Forest Guard) 	2
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7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>There was no evidence that DWO appraised the District Water Office staff against the agreed performance plans during 2022/2023 and this can be confirmed by the below findings;</p> <ol style="list-style-type: none"> 1. Arugo Rebecca (Assistant Engineering Officer) was appraised on 30/7/2023 after 30th/June/2023 2. Okolimong Daniel Joseph (District Water Officer) was not appraised 	0
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3</p>	<p>The DWO presented a staff file which indicated that he conducted the performance appraisal of Itilo Grace who is the Office Typist. He recommended for her capacity building in administrative law and information technology. There was a training report for Itilo Grace dated 3rd May 2023 and a certificate for training which took place from 28th to 29th April 2023. However, the district training database was not presented.</p>	3

Management, Monitoring and Supervision of Services.

8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<ul style="list-style-type: none"> • a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district: • • • If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3 • • If 80-99%: Score 2 • • If 60-79: Score 1 • • If below 60 %: Score 0 	<p>According to the Ministry MIS, the district average safe water coverage was 74% and per sub-county (s/c) were as follows:</p> <p>Atiira s/c 86 %</p> <p>Bugondo s/c 80%</p> <p>Kadungulu s/c 61%</p> <p>Kateta s/c 73%</p> <p>Kyere s/c 64%</p> <p>Labori s/c 70%</p> <p>Olio s/c 89%</p> <p>Pingire s/c 80 %</p> <p>Therefore, sub-counties with safe water coverage below the district average were Kadungulu, Kateta, Kyere and Labori.</p> <p>Reviewed the Water and Sanitation Sector Development plan for FY 2023/2024 dated 25th July 2023, approved by the MWE on 11th September 2023. The WSS infrastructure development projects budgeted for implementation in the district were as follows:</p> <ol style="list-style-type: none"> 1. Drilling 5 hand pump boreholes at a total cost of 120,990,000 UGX in 	0
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Kateta s/c (1), Labori s/c (1), Bugondo s/c (1), Kyere s/c (1) and Katungulu s/c (1)

2. Rehabilitation of 3 boreholes at a total cost of 67,500,000 UGX in Bugondo s/c (1), Pingire s/c (1) and Olio s/c (1).

3. Construction of a washroom in Atiira primary school in Atiira s/c at a cost of 30,000,000 UGX.

4. Phase II construction of solar powered piped water system in Pingri s/c at a cost of 156,098,000 UGX.

The total budget allocation to WSS infrastructure development was 374,588,000 UGX.

The total budget allocated to WSS infrastructure development in the sub counties with safe water coverage below district average;

- Kadungulu s/c, 24,198,000 UGX
- Kateta s/c 24,198,000 UGX
- Kyere s/c 24,198,000 UGX
- Labori s/c 24,198,000 UGX

Giving a total of 96,792,000 UGX.

No MoU with development partners and their number of water sources allocations and costs were presented.

Therefore, % of water projects implemented by the district in the s/c with safe water coverage below the district average was 25.8%.

8

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3

3

There was a letter written to SACAOs dated 1st July 2023 which indicated the number of allocations of water projects to sub-counties with their respective costs. A copy of the budget allocations of water sources was displayed in the district notice board.

The district water and sanitation advocacy meetings were not conducted. It was not budgeted for in the FY 2023/2024.

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)

- If 95% and above of the WSS facilities monitored quarterly: score 4
- If 80-94% of the WSS facilities monitored quarterly: score 2
- If less than 80% of the WSS facilities monitored quarterly: Score 0

The DWO presented Form 4 which was used to collect and compile quarterly information on the sub county water facilities (functionality, WSCs and population). The total number of rural water sources were 1068 (Deep borehole 749, Shallow wells 284 and Protected springs 35).

- 1st quarter Form 4, dated 30th September 2022, monitored 1045 water sources which represented 97.8%.
- 2nd quarter Form 4, dated 27th December 2022, monitored 1052 water sources which represented 98.5%
- 3rd quarter Form 4 was not presented during the assessment
- 4th quarter Form 4, dated 25th July 2023, monitored 1066 water sources which presented 99%

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2

The following minutes indicated that the DWSCC meetings were conducted;

- 1st quarter DWSCC meeting was held late on the 25th September 2022. Key issues identified from water sources monitoring were discussed under Min 9 /DWSCC/2022.
- 2nd quarter DWSCC meeting was held late on the 15th December 2022. Key issues identified from water sources monitoring were discussed under Min 4/DWSCCM/2022.
- 3rd quarter DWSCC meeting was held late on the 8th April 2023. Key issues identified from water sources monitoring were discussed under Min 12/DWSCCM/3/2023
- 4th quarter DWSCC meeting was held late on the 6th July 2023. Key issues identified from water sources monitoring were discussed under Min 5/DWSCCM/6/2023.

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>Budget allocations to sub counties dated 6th July 2023 were displayed in the notice board of the district and visited sub counties. The allocations were as follows;</p> <ol style="list-style-type: none"> 1. Drilling 5 hand pump boreholes at a total cost of 120,990,000 UGX in Kateta s/c (1), Labori s/c (1), Bugondo s/c (1), Kyere s/c (1) and Katungulu s/c (1) 2. Rehabilitation of 3 boreholes at a total cost of 67,500,000 UGX in Bugondo s/c (1), Pingire s/c (1) and Olio s/c (1). 3. Construction of a washroom in Atiira primary school in Atiira s/c at a cost of 30,000,000 UGX. 4. Phase II construction of solar powered piped water system in Pingri s/c at a cost of 156,098,000 UGX. 	2
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 	<p>Reviewed Water and Sanitation Development Plan for FY 2022/2023 dated 25th July 2022, approved by MWE on the 22nd September 2022. The total allocation of NWR budget to rural water and sanitation was 83,844,908 UGX out from which allocation to facilitate community mobilisation activities was 35,896,900 UGX, presenting 42.8% which was above the required percentage of 40% by WSS grant guidelines.</p>	3

10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.</p>	<p>The was a training report WSCs dated 2nd December 2022 presented by the District Water Officer which indicated that they were trained on the O&M in the FY 2022/2023;</p> <ul style="list-style-type: none"> • Training of WSCs for Olele borehole in Labori s/c was held on the 18th November 2022. • Training of WSCs for Ongia borehole in Katungulu s/c was held on the 21st November 2022. • Training of WSCs for Alobotar borehole in Olio s/c was held on the 24th November 2022. • Training of WSCs for Idupe borehole in Olio s/c was held on the 28th November 2022. • Training of WSCs for Kamusala borehole in Katete s/c was held on the 29th November 2022. • Training of WSCs for Oukot borehole in Kyere s/c was held on the 30th November 2022 <p>The following water projects were visited to confirm if the training of the WSCs were conducted.</p> <ol style="list-style-type: none"> 1. Alobotar borehole in Olio s/c. Found Engemu Simon (Chairperson), Oryokot Lucy (Treasurer), Okodi Charles (Secretary), Apolot Sarah (Mobiliser) and Apolot Mary (Caretaker) who confirmed that the WSC was established and trained. Water user fee collection was 500 UGX per month per household. 2. Idupa primary school borehole in Olio s/c. Magal James (member and headteacher), who confirmed that the WSC was established and trained. Water user fee collection was 1000 UGX per month per household.
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Investment Management

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG: Score 4 or else 0</p>	<p>The DWO presented an asset register book which contained list of WSS facilities from 1st July 2010. The book was updated with information on the newly constructed WSS facilities in the FY 2022/2023.</p>
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Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:

Score 4 or else score 0.

The district implemented four projects in the water department during FY 2022/2023 out of which a sample of two projects was selected. (i) Construction of borehole at Alobotar in Olio sub county which was budgeted at shs 23,000,000 as per DLG approved budget page 48 for FY 2022/2023. The project was captured in the DDP III page 186 as well as the AWP page 14 for FY 2022/2023. Total expenditure was shs 23,000,000 as per page 14 of the 4th quarter budget performance report for FY 2022/2023. The Desk and Field Appraisal Reports were both dated 9th February, 2022.

(ii) Construction of borehole at Aukot village in Kyere sub county budgeted for shs 23,678,000 as per page 48 of the district approved budget for FY 2022/2023. Total expenditure was shs 23,678,000 as per page 14 of the 4th quarter budget performance report for FY 2022/2023. The project was captured on page 186 of the DDP III and page 14 of the AWP.

The Desk and Field Appraisal Reports were both dated 9th February, 2022.

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	<p>The DWO presented the following community application forms for new water projects in the FY 2023/2024.</p> <ol style="list-style-type: none"> 1. Application for a water source in Okulukulun village in Kadungulu s/c signed by the area LC1 on the 27th October 2022. 2. Application for a water source in Atoi village, Kyere s/c signed by the area LC1 on the 4th October 2022. 3. Application for a water source in Opunoi-Ocawai village, Labori s/c signed by the area LC1 on the 20th October 2022 4. Application for a water source in Agira village, Bugondo s/c signed by the area LC1 on the 16th September 2022.. 5. Application for a water source in Nananga primary school, Kateta s/c signed by the area LC1 on the 29th September 2022. 	2
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>The Desk and Field Appraisal Reports were both dated 9th February, 2022.</p> <p>Environment and social acceptability were all executed as required.</p>	2

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>2</p> <ul style="list-style-type: none"> • E&S Screening form for the proposed pump testing, apron casting and installation of a borehole at Atoi village by the SEO and DCDO on 05/07/23 • E&S Screening form for the proposed pump testing, apron casting and installation of a borehole at Agora village by the SEO and DCDO on 05/07/23 • E&S Screening form for the proposed pump testing, apron casting and installation of a borehole at Ocawoi village by the SEO and DCDO on 06/07/2023 • E&S Screening form for the proposed pump testing, apron casting and installation of a borehole at Ajesa-Okulukulun village by the SEO and DCDO on 06/07/23
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>2</p> <p>The water infrastructure investments were incorporated on page 2 of the LG approved procurement plan approved on 31st/05/2022 and the projects included;</p> <ul style="list-style-type: none"> • Drilling, pump testing, apron casting and installation of 6 deep boreholes at 136,800,000 • Rehabilitation of 2 boreholes at 35,600,000. • Phase 1 construction of the mini solar water supply and sanitation scheme at Pingire RGC at a cost of 148,000,000. • Sitting, Well design and supervision of 6 deep boreholes at 16,920,000 and • Construction of a washroom at Apapai primary school at a cost of 30,000,000

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction</p> <p>Score 2:</p>	<p>The water supply and public sanitation infrastructure projects for the FY2022/2023 were approved by the Contracts Committee as indicated in the following respective projects;</p> <ul style="list-style-type: none"> • Minute of the contracts committee dated 16th/11/2022 under minute Min15/CC/2022-2023 for the approval of the drilling, pump testing, apron casting and installation of 6 deep boreholes • Minute of the contracts committee dated 5th/04/2023 under minute Min54/CC/04/2022-2023 for the rehabilitation of 2 boreholes • Minute of the contracts committee dated 1st/06/2023 under minute Min 79/CC/06/2022-2023 for the approval of the phase 1 construction of the mini solar water supply and sanitation scheme at Pingire RGC • Minute of the contracts committee dated 5th/04/2023 under minute Min 54/CC/04/2022-2023 for the approval of the Sitting, Well design and supervision of 6 deep boreholes and • Minute of the contracts committee dated 1st/06/2023 under minute Min 79/CC/06/2022-2023 for the approval of the construction of a washroom at Apapai primary school 	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines</p> <p>Score 2:</p>	<p>Serere DLG water and environment department properly established the project implementation team as per sector guidelines. The CAO as per the appointment letter dated 19th/08/2023 appointed Mr Amodoi Francis as CDO, Akiteng Helen as labour officer, Mr Opio Sam as the Environment officer, and Okolimong Daniel Joseph (DWO) as the contract manager. Akurut Fiona was appointed as the clerk of works on 22nd/05/2023 and Mr.Emesu Simon Peter was appointed on 2nd/05/2023 as the project manager (DE)</p>	2

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2

The following borehole were visited to confirm if they were constructed as per the standard technical designs provided;

1. Alobotar borehole in Olio s/c.
2. Idupa borehole in Olio s/c.

The following measurements were checked and found to be within acceptable range in the standard technical design;

- i. Slap (apron) external diameter
- ii. Length of drainage channel
- iii. Sprout (pipe outlet) height

A washroom constructed in Apapai P/S, Bugondo s/by MS OBALANGA CONSTRUCTORS LTD was also visited. The room dimensions were checked and found to be within the range in the standard technical design provided.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2

The relevant technical officers carried out monthly technical supervision of WSS infrastructure projects as in the following supervision/monitoring reports.

- Environmental compliance monitoring and inspection report for the drilling, pump testing, apron casting and installation of 6 deep boreholes dated 13th/6/2023 by CDO and Environment officer
- Environmental compliance monitoring and inspection report for the phase 1 construction of the mini solar water supply and sanitation scheme at Pingire RGC dated 4th/05/2023 by CDO and Environment officer
- Environmental compliance monitoring and inspection report for the phase 1 construction of the mini solar water supply and sanitation scheme at Pingire RGC dated 15th/06/2023 by CDO and Environment officer
- Post construction supervision report dated 12th/6/2023 for drilling, pump testing, apron casting and installation of 6 deep boreholes by CDO, Environment officer, Water officer and District Engineer.
- Technical monitoring report for the phase 1 construction of the mini solar water supply and sanitation scheme at Pingire RGC dated 5th/07/2023 by all the relevant officers and
- Post construction supervision report dated 21st/02/2023 for the construction of a washroom at Apapai primary school.

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts</p>	<p>The DLG implemented four projects in the department during FY 2022/2023 out of which three projects were sampled. (i) Payment to Arch Technical Grafts Ltd for shs 138,737,288 payment voucher number 6442153 for construction of a mini solar piped water supply at Pingire RGC Phase 1 under contract reference Sere 927/WRKS/2022-2023/00003. DWO initiated payment on 15th June, 2023. The DE, DCDO, Environment Officer signed the payment documents on 15th June, 2023. The CAO signed the payment document on 16th June, 2023.</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>	<p>o If 100 % contracts paid on time: Score 2 o If not score 0</p>	<p>(ii) Payment to Obalanga Contactors Ltd for shs 27,618,135 for construction of wash rooms at Apapai Primary School, Kasiro sub county as per payment voucher number 6439666 dated 28th June,2023. Contract number SERE 927/WRKS/2022 -2023/00011</p>	
			<p>Initiation was done by the DWO on 15th June, 2023 and on the same date the CFO, CAO, DE, CDO and Environment Officer signed the payment documents as required</p>	
			<p>(iii) Payment to East Africa Boreholes Ltd for shs 103,252,050 as per payment voucher number 6423674 dated 28th June,2023 in respect of drilling, pump testing, casting of aprons and installation of five deep boreholes on payment voucher number 6423674 dated 28th June, 2023. Contract number SERE 596/WRKS/2022 -2023/00004.</p>	
			<p>Initiation was done by the DWO on 15th June, 2023 and on the same date the CFO, CAO, DE, CDO and Environment Officer signed the payment documents as required.</p>	
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:</p>	<p>The LG had a complete procurement file for each water Infrastructure contract with all records as required by the PPDA Law as indicated below for the respective projects;</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>	<p>Score 2, If not score 0</p>	<p>1. Drilling, pump testing, apron casting and installation of 6 deep boreholes (Procurement Reference no. SERE927/WRKS/2022-2023/00004</p> <ul style="list-style-type: none"> • Evaluation report dated 	

11th/11/2022 with East African Boreholes Ltd as the best evaluated bidder at 119,418,450

- Minutes of contracts committee decision dated 6th/11/2022 and works contract signed on 19th/12/2022

2. Phase 1 construction of the mini solar water supply and sanitation scheme at Pingire RGC (Procurement Reference no. SERE927/WRKS/2022-2023/00003)

- Evaluation report dated 19th/5/2023 with Arch Techno Crafts Ltd as the best evaluated bidder at 147,859,723

- Minutes of contract committee decision dated 1st/06/2023 and works contract signed on 8th/06/2023.

3. Rehabilitation of 2 deep boreholes in (Procurement Reference no. SERE927/WRKS/2022-2023/00001)

- Evaluation report dated 28th/03/2023 with Sovia Engineering Services Ltd as the best evaluated bidders at 27,744,750.

- Minutes of contract committee decision dated 5th/4/2023 and works contract signed on 25th/04/2023.

4. Construction of a washroom at Apapai primary school at a cost of 30,000,000 (Procurement Reference no. SERE927/WRKS/2022-2023/00003)

- Evaluation report dated 19th/05/2023 with Obalanga Contractors Ltd as the best evaluated bidders at 30,454,383.

- Minutes of contract committee decision dated 1st/6/2023 and works contract signed on 8th/06/2023.

5. Sitting, Well design and supervision of 6 deep boreholes at 16,920,000

- Evaluation report dated 30th/03/2023 with Water Resources and Environmental Consultancy Ltd as the best evaluated bidders at 18,808,020.

- Minutes of contract committee decision dated 5th/4/2023 and works contract signed on 24th/04/2023.

Environment and Social Requirements

13	<p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p> <p>Score 3, If not score 0</p>	<p>LG had recorded some grievances under water for the FY 2022/2023 for example; Mr Olado verbally reported about the non-payment of rent for the material store by JEBEL Contractors Ltd on 02/12/2022 in the log book and the GRC resolved it on 13/01/2023 by instructing Architecnocrats Ltd who had sub contracted the initially said to pay the workers.</p>	3
14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>The DWO and the Environment Officer disseminated guidelines on water source & catchment protection and natural resource management to CDOs as indicated under minute number Min 6/DFG WSP/7/2022 of the minutes for the dissemination framework and guidelines for water source protection dated 15/07/2022</p>	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>LG had not prepared the water source protection plans and natural resource management plans for WSS facilities constructed in the FY 2022/2023 as required</p>	0

Safeguards in the
Delivery of Investments

*Maximum 10 points on
this performance
measure*

b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:

Score 3, If not score 0

The following land agreements and MoUs for water sources constructed in the FY 2022/2023 were presented:

1. Land agreement for Kamusala borehole in Kateta s/c signed by the land owner Etabu James Peter and LCI Oluka Semu on 27th February 2023.
2. Land agreement for Olele borehole in Labori s/c signed by the land owner Ejonu Clement and LCI Okello Geroge on 27th February 2023
3. Land agreement for Idupa borehole in Olio s/c signed by the land owner Erima John and LCI Okiria Joseph on 27th February 2023.
4. Land agreement for Oukot borehole in Kyere s/c signed by the land owner Esimu John and LCI Ekidioko James on 28th February 2023.
5. Land agreement for Alobotar borehole in Olio s/c signed by the land owner Omola Richard and LCI Omugoi Christopher on 27th February 2023.
6. Land agreement for Amiria borehole in Katungula s/c signed by the land owner Obokot Geroge and LCI Eguru James on 6th June 2023.

15	Safeguards in the Delivery of Investments <i>Maximum 10 points on this performance measure</i>	c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects: Score 2, If not score 0	<ul style="list-style-type: none"> • E&S Certification form for the pump testing, apron casting and installation of a hand pump at Olele-Obangin village by the SEO and DCDO on 13/06/2023 • E&S Certification form for the pump testing, apron casting and installation of a hand pump at Kamusala A village by the SEO and DCDO on 23/06/2023 • E&S Certification form for the pump testing, apron casting and installation of a hand pump at Idupa village(Olio Seed School) by the SEO and DCDO on 23/06/2023 • E&S Certification form for the pump testing, apron casting and installation of a hand pump at Aukot village by the SEO and DCDO on 26/06/2023 	2
15	Safeguards in the Delivery of Investments <i>Maximum 10 points on this performance measure</i>	d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 2, If not score 0	<ul style="list-style-type: none"> • E&S Monitoring Report for the pump testing, apron casting and installation of a hand pump at Olele-Obangin village by the SEO and DCDO on 13/06/2023 • E&S Monitoring Report for the pump testing, apron casting and installation of a hand pump at Kamusala A village by the SEO and DCDO on 13/06/2023 • E&S Monitoring Report for the proposed pump testing, apron casting and installation of a hand pump at Aukot village by the SEO and DCDO on 17/06/2023 	2

**Micro-scale
Irrigation
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>The LG had up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries as evidenced by the report dated 30/Jun/2023 prepared by Elwelu Richard Ag. Senior Agricultural Officer</p> <p>For the FY 2022/23, Serere district Local government was enrolled for the Micro scale irrigation program phase II. There was 181 acres of irrigated land for both beneficiaries and non-beneficiaries. The non-beneficiaries constituted to 179 acreage and the beneficiaries they constituted to 2 acreages as indicated in the data collection report dated 30/06/2023. Two demonstration sites were set out under micro scale irrigation grant beneficiary that is Olio Community Polytechnic at Serere T/C Kakus Ward Kakus Village sized at 1 acre and Olupot George in Pingire S/C Akumoi Parish Akumoi 1 Village sized at 1 acre.</p>	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>According to the reports on irrigated land by Elwelu Richard Ag. Senior Agricultural Officer (written on 13/05/2022 and 30/06/2023), the District in the FY 2021/22 had 149 acres of irrigated land which increased to 181 acres in the FY 2022/23. Therefore, the increase in the irrigated land was</p> <p>$((181 - 149)/181) \times 100 = 17.68\%$</p>	2
2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 	<p>Awaiting for result verification from the LLG assessment.</p>	0

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0	The LG received a grant of 157,240,075 that was budgeted and used according to the set-out guidelines for districts under Phase II. Awareness raising for local leaders 20,510,000/= (15%), Awareness raising for farmers 74,669,075/= (40%), Farm visits 22,061,000/= (15%), Demonstration sites 40,000,000/= (30%) as evidenced from the Budget performance reports dated 16/08/2023.	2
	Maximum score 6			
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0	There was no evidence of the approved farmer signing an acceptance form confirming that the equipment was working well, before the LG made payments to the supplier since installation was still on going at the time of assessment.	0
	Maximum score 6			
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	Evidence that the variations in the contract price are within +/- 20% of the Agriculture Engineers estimates: Score 1 or else score 0	The Agricultural Engineer quoted 48,167,058/= and the contractor Esanu & Family Engineering Services (U) Ltd quoted 40,000,000/= which was recommend for award Minute No 91/CC/06/2022-2023 under Procurement Ref No: SERE596/SUPP/2022-23/00008 on the 13/06/2023. Thus, the contract was within +/-20% of the Agriculture Engineers estimates	1
	Maximum score 6			
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY	There was no evidence provided to show the completion date of installation micro irrigation equipment since no evidence was availed at the time of assessment.	0
	Maximum score 6	<ul style="list-style-type: none"> • If 100% score 2 • Between 80 – 99% score 1 • Below 80% score 0 		
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	a) Evidence that the LG has recruited LLG extension workers as per staffing structure	There was no evidence that the LG recruited LLG extension workers as per the staffing structure. According to the approved structure, the LG required 92 and only recruited 68 extension workers translating to 73%	0
	Maximum score 6	<ul style="list-style-type: none"> • If 100% score 2 • If 75 – 99% score 1 • If below 75% score 0 		

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	<p>b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF</p> <ul style="list-style-type: none"> • If 100% score 2 or else score 0 	<p>There was evidence that the micro-scale irrigation equipment met standards as defined by MAAIF as evidenced on the inventory register of micro-scale irrigation equipment dated 30/06/2023.</p> <ol style="list-style-type: none"> 1. 1pc of Solar water pump of 0.5kw solar surface pump 1 1/4 inlet and outlet, TDH 45M at Olio polytechnic Serere T/C, Kakus ward, Kakus cell. 2. 1pc of Flexible hard suction horse of 1 1/4"re-inforced hard pipe 7m long at Olio polytechnic Serere T/C, Kakus ward, Kakus cell. 3. 6pcs of Solar Pannel assembly of Solar modules 250hp including voltage controller and necessary accessories at Olio polytechnic Serere T/C, Kakus ward, Kakus cell and at Olupot Geoge Pingire S/C, Akumoi parish, Akumoi1 village. 4. 2 number 5000ltr HOPE storage tank at Olio polytechnic Serere T/C, Kakus ward, Kakus cell and at Olupot Geoge Pingire S/C, Akumoi parish, Akumoi1 village. 5. 2 units of Plumbing fittings of valves, sockets, nozzles, tape, FTA, clips, unions, reducers bend at Olio polytechnic Serere T/C, Kakus ward, Kakus cell and at Olupot Geoge Pingire S/C, Akumoi parish, Akumoi1 village 6. 2pcs of Steel water tank tower, 3m hight, accommodate 5000ltr tank capacity at Olio polytechnic Serere T/C, Kakus ward, Kakus cell and at Olupot Geoge Pingire S/C, Akumoi parish, Akumoi1 village. 7. Assorted 63mm HOPE pipes, G1 pipes DN40mm, 50mmHOPE pipe,40mmHOPE pipes at Olio polytechnic Serere T/C, Kakus ward, Kakus cell and at Olupot Geoge Pingire S/C, Akumoi parish, Akumoi1 village. 8. 2 number of 35mDrag horse of 75mm horse pipe with connection and outlets at Olio polytechnic Serere T/C, Kakus ward, Kakus cell and at Olupot Geoge Pingire S/C, Akumoi parish, Akumoi1 village. 9. 40mm hope pipe, 3/4"PVC high pressure riser pipe,1/2" sprinklers at Olio polytechnic Serere T/C, Kakus ward, Kakus cell and at Olupot Geoge Pingire S/C, Akumoi parish, Akumoi1 village. 	2
	Maximum score 6			

10. 1pc of Solar Submissible water pump at Olupot Geoge Pingire S/C, Akumoi parish, Akumoi1 village.

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	b) Evidence that the installed micro-scale irrigation systems during last FY are functional • If 100% are functional score 2 or else score 0	From the 2 sampled irrigation facilities installed in the FY 2022/2023, it was evident that they were functional as both farmers were found irrigating. The entire system was functional. and the host farmers Olio polytechnic in Serere T/C, Kakus ward, Kakus cell and Olupot Geoge in Pingire S/C, Akumoi parish, Akumoi1 village were found irrigating.	2
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Performance Reporting and Performance Improvement

5	Accuracy of reported information: The LG has reported accurate information Maximum score 4	a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0	There was evidence that information on positions of extension workers filled was accurate. Three (3) LLGs were sampled and visited and below were the findings; 1. In Serere Town Council, as per the staff list, the position of Agriculture Officer was filled by Obote Dicken and this was provided for in the approved structure for Town Councils dated 6/7/2017 2. In Bugondo Sub County, the approved structure provided for Assistant Fisheries Officer and as per the staff list, the position was filled by Odongo Geoffrey. 3. In Atiira Sub County, the approved staff structure provided for Veterinary Officer and this position was filled by Ebwongu John as per the staff list.	2
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5	Accuracy of reported information: The LG has reported accurate information Maximum score 4	b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0	From the visit to the site by the assessment team on 24/11/2023 revealed that the information on demonstration site status was accurate for all demonstration sites. The host farmers Olio polytechnic in Serere T/C, Kakus ward, Kakus cell and Olupot Geoge in Pingire S/C, Akumoi parish, Akumoi1 village were found irrigating. However, the drip system type of irrigation was not evidenced on both the demonstration sites.	2
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0	Four sets of Quarterly supervision and monitoring report by Elwelu Richard Ag. Senior Agricultural Officer The Q1 report was written on 3/10/2022, Q2 on 04/01/2023, Q3 on 10/04/2023 and Q4 on 14/08/2023. The supervisions reports captured the status of the irrigated land, equipment functionality, the provision of complementary services and farmers expression of interest.	2
Maximum score 6				
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0	The LG had entered up to- date LLG information into MIS as evidenced by 354 expressions of interests were 290 were successful and 64 unsuccessful. The farm visits were 107 and the last entry of EOI as Agwaro Jesca farmer ID SERERE/2023-08-31/female/67244 dated 31/08/2023.	1
Maximum score 6				
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	c.Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	The LG prepared quarterly report using information compiled for LLGs in the MIS as evidenced by Q1 dated 3/10/2022, Q2 dated 04/01/2023, Q3 dated 10/04/2023 & Q4 report dated 14/08/2023. For example, the Q4 report indicated that the 278 EOI were successful & 58 unsuccessful. 9.8% were female and 90.2% were male. Awareness raising for farmers was 82(23.4%) females and 340(76.6%) males.	1
Maximum score 6				
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	There was no evidence that the LG developed an approved Performance Improvement Plan for the lowest performing LLGs. There was no evidence that the LG prepared an implemented Performance Improvement Plan.	0
Maximum score 6				

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	There was no evidence that the LG developed an approved Performance Improvement Plan for the lowest performing LLGs.	0
	Maximum score 6		There was no evidence that the LG prepared an implemented Performance Improvement Plan.	

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	The LG had budgeted for extension workers as evidenced on page 24 of 73 of the approved budget dated 17/10/2023. On the staff register dated 23/11/2023 indicated 58 extension workers.	1
	Maximum score 6			

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	ii Deployed extension workers as per guidelines score 1 or else 0	The LG had deployed extension workers as per guidelines as evidenced from the staff register dated November 23, 2023. The register indicated that there were 58 extension workers deployed. 4 extension workers were deployed at the district and 54 to SCs and TCs.	1
	Maximum score 6			

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0	There was evidence that extension workers were working in the LLGs where they were deployed. For example;	2
	Maximum score 6		<ol style="list-style-type: none"> 1. In Atiira SC, Ebwongu John deployed as (AAHO) reported for duty at 8:10am on 8th September 2023 2. In Bugondo SC, Aogon Samuel deployed as (AO) reported for work at 8:28am on 21/11/2023 3. In Serere TC, Opinia Phinah Paula deployed as (AAHO) reported for duty at 10:59am on 6/2/2023 	

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p>	<p>c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0</p>	<p>There was evidence that extension workers deployment had been published and disseminated to the LLGs based on evidence obtained from Serere TC, Bugondo SC and Atiira SC Notice boards.</p>	2
Maximum score 6				
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p>	<p>a) Evidence that the District Production Coordinator has: i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0</p>	<p>There was evidence that the DPO conducted appraisal for all extension workers against the agreed performance plans and submitted a copy to HRO. For stance,</p> <ol style="list-style-type: none"> 1. Ojangole Charles Odongo (AFO) Atiira SC was appraised on 30/6/2023 2. Opio Moses (FO) Kadungulu SC was appraised on 10/8/2023 3. Okia Richard (AHO) Kidetok TC was appraised on 30/6/2023 4. Aogon Samuel (AO) Bugondo SC was appraised on 30/6/2023 5. Ojilong Valentine (AFO) Labori SC was appraised on 5/7/2023 6. Amoding Mauma (AAHO) Kyere TC was appraised on 18/7/2023 7. Ojobi Thomas (AAO) Labori was appraised on 30/6/2023 8. Emukeu Samuel (AAHO) Bugondo was appraised on 30/6/2023 9. Ekwanyu James (AAHO) Kagwara TC was appraised on 27/6/2023 10. Otabuli Jonathan (AAHO) Ocaapa TC was appraised on 30/6/2023 	1
Maximum score 4				
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p>	<p>a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0</p>	<p>There was no evidence and no reason given</p>	0
Maximum score 4				

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	Training activities were conducted in accordance to the training plans at District level as evidenced in training reports dated 04/04/2023 and training data base dated 30/06/2023. Awareness raising micro-scale irrigation held on 04/04/2023 at council hall were 45 members of which 31 were males and 14 females inclusive of RDC, DISO, CAO, district chairperson, all district councillors, opinion leaders, religious leaders and heads of departments attended.	1
	Maximum score 4			
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	ii Evidence that training activities were documented in the training database: Score 1 or else 0	Training activities were documented in the training database as evidenced in training data base dated 30/06/2023.	1
	Maximum score 4			

Management, Monitoring and Supervision of Services.

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.	a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 - 75% capital development; and 25% complementary services): Score 2 or else 0	From the Annual work plan and budget dated 23/01/2023 for FY 2022/2023, the district appropriately allocated the micro scale irrigation grant of 157,240,000/= as per guidelines, Awareness raising for local leaders 23,586,000/= (15%), Awareness raising for farmers 62,896,000/= (40%), Farm visits 23,586,000/= (15%), Demonstration sites 47,172,000/= (30%)	2
	Maximum score 10			
9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.	b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0	From the approved Annual work plan and budget for FY 2023/2024 dated 17/10/2023, the budget allocations of 720,247,000/= were made towards 180,062,000/= (25%) complementary services in line with the sector guidelines and 540,186,000/= (75%) for enhancing farmer capacity for uptake of micro scale irrigation.	2
	Maximum score 10			

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>No evidence was availed to indicate that the co-funding was reflected in the LG budget</p>	0
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>No evidence was availed to indicate that the local government used farmer co-funding funds.</p>	0
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>There was no evidence of minutes from meetings between DPO and DTPC and LLGs and copies of information shared for the dissemination of information on the use of farmer co-funding.</p> <p>However, a report on farmer sensitization dated 30/06/2023 by the DAO Asekenye Caroline Ikodet was prepared showing the dissemination of information on the use of farmer co-funding as indicated on page 3 of 7.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 Less than 70% score 0 	<p>For FY 2022/2023 it was not applicable to monitor on a monthly basis installed micro-scale irrigation equipment. since installation of these equipment ended at the end of FY 2022/2023.</p> <p>However, from the monitoring report dated 29/06/2023, indicated that the DPO monitored and inspected the equipment on the demonstration sites.</p>	2

10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines Maximum score 8	b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0	The LG over saw technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period as evidenced in field monitoring reports dated 20/01/2023,31/05/2023 and 30/06/2023	2
10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines Maximum score 8	c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0	There was evidence that the LG had provided hands- on support to the LLG extension workers during the implementation of complementary services within the FY 2022/2023 as per guidelines according to the farm visit reports dated 20/01/2023. 14 Extension workers were trained on how to use the IRR- TRACK APP, filling and documentation, collection of EIO from farmers as indicated from the minutes of field meetings Min 4/01/2023 item 4 on the agenda held on the 19th/01/2023 at Olio S/C Headquarters.	2
10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines Maximum score 8	d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0	There was no evidence that the LG established and ran farmer field schools as per guidelines.	0
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture. Maximum score 4	a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0	The LG has conducted activities to mobilize farmers as per guidelines as evidenced from reports on sensitization of farmers dated 31/05/2023 30/06/2023 by the DAO, Attendance sheets dated 24/05/2023 and 16/06/2023 and field photos. 202 male and 66 female farmers were mobilized. Furthermore, radio talk shows were held to create awareness on micro scale irrigation program held on ETop radio 99.4 and Voice of Serere on 31/05/2023 and 20/06/2023 as evidenced from the report on radio talk show dated 30/06/2023.	2

11

Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.

Maximum score 4

b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0

The district has trained staff and political leaders at District and LLG levels as evidenced in training report of district local leaders dated 4/04/2023. 45 members of which 31 were males and 14 females inclusive of RDC, DISO, CAO, district chairperson, all district councillors, opinion leaders, religious leaders and heads of departments

A report dated 04/04/2023 on the training of local council 1&2 leaders on the micro scale irrigation program were 86 females and 234 male local council 1&2 chairpersons from 12 S/C and TC of Kyere(48members), Kateta(47 members), Bugondo(40members), Pingire(16 members), Ocapa T/C(14 members), Kasilo T/C(14 members), Kagwara T/C(15members), Kadungulu T/C(26 members), Kadungulu(15 members), Atiira(35members), Olio(30members) and Labori(20members) were sensitized.

Furthermore, another report dated 4/04/2023 on training of S/C local leaders on the micro scale irrigation program were 68 female and 119 male LC3, some councillors, executives, S/C chiefs, CDOs, extension workers, opinion and religious leaders of Kyere(19members), Kateta(18 members), Bugondo(16members), Pingire(16 members), Ocapa T/C(18 members), Kasilo T/C(14 members), Kagwara T/C(15members), Kadungulu T/C(21 members), Kadungulu(14 members), Atiira(15members), Olio(17members) and Labori(15members) were trained.

Investment Management

12

Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines

Maximum score 8

a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0

The LG had an up dated register of micro-scale irrigation equipment supplied to farmers in the FY 2022/2023 as per the format as evidenced from the inventory of irrigation equipment dated 30/06/2023.

1. 1pc of Solar water pump of 0.5kw solar surface pump 1 1/4 inlet and outlet, TDH 45M at Olio polytechnic Serere T/C, Kakus ward, Kakus cell.

2. 1pc of Flexible hard suction horse of 1 1/4"re-inforced hard pipe 7m long at Olio polytechnic Serere T/C, Kakus ward, Kakus cell.

3. 6pcs of Solar Pannel assembly of

2

Solar modules 250hp including voltage controller and necessary accessories at Olio polytechnic Serere T/C, Kakus ward, Kakus cell and at Olupot Geoge Pingire S/C, Akumoi parish, Akumoi1 village.

4. 2 number 5000ltr HOPE storage tank at Olio polytechnic Serere T/C, Kakus ward, Kakus cell and at Olupot Geoge Pingire S/C, Akumoi parish, Akumoi1 village.

5. 2 units of Plumbing fittings of valves, sockets, nozzles, tape, FTA, clips, unions, reducers bend at Olio polytechnic Serere T/C, Kakus ward, Kakus cell and at Olupot Geoge Pingire S/C, Akumoi parish, Akumoi1 village

6. 2pcs of Steel water tank tower, 3m high, accommodate 5000ltr tank capacity at Olio polytechnic Serere T/C, Kakus ward, Kakus cell and at Olupot Geoge Pingire S/C, Akumoi parish, Akumoi1 village.

7. Assorted 63mm HOPE pipes, G1 pipes DN40mm, 50mmHOPE pipe,40mmHOPE pipes at Olio polytechnic Serere T/C, Kakus ward, Kakus cell and at Olupot Geoge Pingire S/C, Akumoi parish, Akumoi1 village.

8. 2 number of 35mDrag horse of 75mm horse pipe with connection and outlets at Olio polytechnic Serere T/C, Kakus ward, Kakus cell and at Olupot Geoge Pingire S/C, Akumoi parish, Akumoi1 village.

9. 40mm hope pipe, 3/4"PVC high pressure riser pipe,1/2" sprinklers at Olio polytechnic Serere T/C, Kakus ward, Kakus cell and at Olupot Geoge Pingire S/C, Akumoi parish, Akumoi1 village.

10. 1pc of Solar Submissible water pump at Olupot Geoge Pingire S/C, Akumoi parish, Akumoi1 village.

12

Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines

Maximum score 8

b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0

The LG kept an up-to—date database of applications at the time of the assessment as evidenced in the data base of farmers applications for micro scale irrigation dated 23/11/2023 were 354 farmers applied and the last entry of EOI as Agwaro Jesca farmer ID SERERE/2023-08-31/female/67244 dated 31/08/202.

2

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>Farm visits were carried out as evidenced by the farm visit reports dated 29/06/2023 where 58 farm visits were conducted from 07/06/2023 10:42 AM to 21/06/2023 1:56 PM. The first farm visit was Egau John Nin CM600971000W4J in Atiira S/C Atiira Parish Apokor Village and the last farm visit was to Opol Samuel Nin CM67097103ANXC on 21/06/2023 at 1:56PM in Olio S/C Osuguro Parish Ongobai Village.</p>	2
	<p>Maximum score 8</p>		<p>Another report on farm visits dated 22/07/2023 was prepared where 49 farm visits were conducted from 06/07/2023 0:24PM to 21/07/2023 0:23PM. The first farm visit was Ebyau James Nin CM68097101NHLE on 06/07/2023 in Atiira S/C Asilang Parish Asilang Village and the last farm visit was to Abeja Maria Nin CF73108101LVDC on 21/07/2023 in Olio S/C Osuguro Parish Adoku Village.</p>	
			<p>From the farm visits a number of parameters were assessed including area to be irrigated, nature of water source, distance from the water source to the furthest point of the garden, agronomic practices and equipment of preference.</p>	
			<p>However, there was no evidence of farmers signing an Agreement to proceed for quotation form.</p>	
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>There was no evidence that the LG District Agricultural Engineer publicized the eligible farmers that they have been approved for posting on the District and LLG notice boards</p>	0
	<p>Maximum score 8</p>			
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>The micro-scale irrigation systems had not been incorporated in the LG approved procurement plan for the FY 2023/2024 as the LG had not yet received the Indicative planning Figure (IPF) for incorporation into the procurement plan</p>	0
	<p>Maximum score 18</p>			

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>The LG, through direct procurement, contracted Esanu and Family Engineering Services Ltd. for the supply and installation of the microscale irrigation equipment for the demo sites at Olio Polytechnic at a cost of shs 40,000,000, but it was not among the list of pre-qualified suppliers as per the 2022–2023 list of pre-qualified suppliers.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>The LG concluded the selection of the irrigation equipment supplier as indicated in the minutes of the contract committee decision and approval of the supplier quotation dated 10th/06/2023 under Min 91/CC/06/2022-2023.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0</p>	<p>The micro-scale irrigation systems installed were approved by the Contracts Committee as per minutes of the contracts committee dated 10th/06/2023 under minute Min91/CC/6/2022-2023 for procurement and installation of two sets of demonstration irrigation systems.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0</p>	<p>The LG used the direct procurement and had only one supplier with a quotation of 40,000,000 against an estimated cost of 43,172,000 and therefore the selected supplier (Esanu and Family Engineering services Ltd) standing alone as the lowest priced technically responsive irrigation equipment supplier</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>f)Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0</p>	<p>The micro-scale irrigation equipment installed was in line with the design output sheet (generated by irri Track App). The irrigation points were 7-10m apart and the drag horse 50m efficient for irrigation acreage coverage.</p>	2

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	Site books indicated that SAO, SEO& DPO concurrently visited the sites on different dates 28/8/2023,7/04/2023, 7/8/2023,25/06/2023and 15/05/2023.supervision report dated 29/06/2023 filed by Elwelu Richard-Ag SAO, thus it was evidenced that the LG conducted regular technical supervision of the Micro-scale irrigation projects.	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	h) Evidence that the LG has overseen the irrigation equipment supplier during: i. Testing the functionality of the installed equipment: Score 1 or else 0	From supervision report dated 29/06/2023 filed by Elwelu Richard-Ag SAO, it was evidenced that the LG has oversaw the irrigation equipment supplier during testing the functionality of the installed equipment. Furthermore, from Site books indicated that SAO, DAO, SEO& DPO concurrently visited the sites on different dates dated 28/8/2023,7/04/2023, 7/8/2023,25/06/2023and 15/05/2023.	1
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	From supervision report dated 29/06/2023 filed by Elwelu Richard-Ag SAO, it was evidenced that the LG has oversaw the irrigation equipment supplier hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer Furthermore, from Site books indicated that SAO, DAO& DPO concurrently visited the sites on different dates dated 28/8/2023,7/04/2023, 7/8/2023,25/06/2023and 15/05/2023.	1
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	There was no evidence that the Local Government made payment of the supplier within specified timeframes subject to the presence of the Approved farmer since no evidence was availed at the time of assessment.	0
	Maximum score 18			

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	The LG did not have a complete procurement file for the supply and installation of the micro scale irrigation system as the LG used the direct procurement. There was no evaluation committee and hence no evaluation report was produced	0
	Maximum score 18			

Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	The LG displayed details of the nature and avenues to address grievance prominently in multiple public areas as evidenced on all LG and LLG noticeboards dated 15/May/2023	2
	Maximum score 6			

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework	b) Micro-scale irrigation grievances have been: <ul style="list-style-type: none"> i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0 	Record of grievances indicated two cases were recorded. One was about the struggle to host the irrigation demonstration between Agributech and Olio Polytechnic reported on 25/05/2023. Field dialogue meeting with the two parties were conducted and case resolved on 18/06/2023. The other case was the demand by one of the farmers to host the irrigation demonstration site yet the water source was not fit reported on 30/05/2023. Filed visit dialogue meeting were conducted and the complainant advised to put right his water source and case resolved on 26/06/2023. However, these cases were not reported online with LG grievance redress frameworks.	1
	Maximum score 6			

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p>	<p>b) Micro-scale irrigation grievances have been:</p> <ul style="list-style-type: none"> ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0 	<p>Record of grievances indicated two cases were recorded. One was about the struggle to host the irrigation demonstration between Agributech and Olio Polytechnic reported on 25/05/2023. Field dialogue meeting with the two parties were conducted and case resolved on 18/06/2023.</p>	1
	<p>Maximum score 6</p>		<p>The other case was the demand by one of the farmers to host the irrigation demonstration site yet the water source was not fit reported on 30/05/2023. Filed visit dialogue meeting were conducted and the complainant advised to put right his water source and case resolved on 26/06/2023.</p>	
			<p>However, these cases were not reported online with LG grievance redress frameworks.</p>	
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p>	<p>b) Micro-scale irrigation grievances have been:</p> <ul style="list-style-type: none"> iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0 	<p>Record of grievances indicated two cases were recorded. One was about the struggle to host the irrigation demonstration between Agributech and Olio Polytechnic reported on 25/05/2023. Field dialogue meeting with the two parties were conducted and case resolved on 18/06/2023.</p>	1
	<p>Maximum score 6</p>		<p>The other case was the demand by one of the farmers to host the irrigation demonstration site yet the water source was not fit reported on 30/05/2023. Filed visit dialogue meeting were conducted and the complainant advised to put right his water source and case resolved on 26/06/2023.</p>	
			<p>However, these cases were not reported online with LG grievance redress frameworks.</p>	

14

Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework

Maximum score 6

b) Micro-scale irrigation grievances have been:

iv. Reported on in line with LG grievance redress framework score 1 or else 0

Record of grievances indicated two cases were recorded. One was about the struggle to host the irrigation demonstration between Agributech and Olio Polytechnic reported on 25/05/2023. Field dialogue meeting with the two parties were conducted and case resolved on 18/06/2023.

The other case was the demand by one of the farmers to host the irrigation demonstration site yet the water source was not fit reported on 30/05/2023. Filed visit dialogue meeting were conducted and the complainant advised to put right his water source and case resolved on 26/06/2023.

These cases were all reported in line with LG grievance redress frameworks.

Environment and Social Requirements

15

Safeguards in the delivery of investments

Maximum score 6

a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.

score 2 or else 0

The guidelines were in place and MOUs were signed between the LG and the host farmers. The LG disseminated these guidelines through the E&S input distribution list for E&S requirements guidelines, farmers brochure part 1,2,3&4 dated April 2023 where 46 members 27 males and 19 females were inducted on the different farm visits as indicated in the report on training of farmers on safe use of Agro chemical and Agronomic practices in 5 Subcounty and 1 Town council dated 8/06/2023.

MOU was signed between Olio Community Polytechnic the host farmer in Serere T/C Kakus Ward Kakus Village and Elwelu Richard the SAO on behalf of Serere DLG on 17/7/2023.

MOU was signed between Olupot NIN CM68097104J8FC the host farmer in Pingire S/C Akumoi Parish Akumoi 1 Village and Elwelu Richard the SAO on behalf of Serere DLG on 9/8/2023.

Clauses to adhere with requirements for proper storage, use, transportation, and disposal of Agro-chemicals and follow E&S recommendations were evidenced on page 1of 2 of the signed MOUs.

However, there was no evidence of land access without Encumbrance since no land tittle nor land agreement was availed at the time of assessment from the Olupot George one of the host farmers.

1

15

Safeguards in the delivery of investments

Maximum score 6

b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.

i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0

LG had prepared costed ESMPs for micro scale irrigation investments in FY 2022/2023 as evidenced below;

- Costed ESMP of 1,050,000/= for the supply and installation of irrigation demonstration equipment in Olio Polytechnic Institute in Serere Town Council on 16/11/2022 by the SEO and DCDO

- Costed ESMP of 1,050,000/= for the Supply and installation of irrigation demonstration equipment in Pingire-Akumoi Village on 16/11/2022 by the SEO and DCDO

15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	<p>LG had conducted monthly monitoring of micro scale irrigation investments in FY 2022/2023 as follows;</p> <ul style="list-style-type: none"> • E&S Monitoring Report for the Supply and installation of irrigation demonstration equipment at Olio Polytechnic Institute in Serere Town Council on 16/05/2023 by the SEO and DCDO • E&S Monitoring Report for the Supply and installation of irrigation demonstration equipment in Pingire-Akumoi Village on 13/06/2023 by the SEO and DCDO • E&S Monitoring Report for the Supply and installation of irrigation demonstration equipment at Olio Polytechnic Institute in Serere Town Council on 10/05/2023 by the SEO and DCDO 	1
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	<p>LG had Certification forms completed and signed by SEO for micro scale irrigation investments in FY 2022/2023 as follows;</p> <ul style="list-style-type: none"> • E&S Certification form for the Supply and installation of irrigation demonstration equipment at Olio Polytechnic Institute in Serere Town Council on 06/06/2023 • E&S Certification form for the Supply and installation of irrigation demonstration equipment in Pingire-Akumoi Village on 06/06/2023 	1
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	<p>LG had Certification forms completed and signed by DCDO for micro scale irrigation investments in FY 2022/2023 as follows;</p> <ul style="list-style-type: none"> • E&S Certification form for the Supply and installation of irrigation demonstration equipment at Olio Polytechnic Institute in Serere Town Council on 06/06/2023 • E&S Certification form for the Supply and installation of irrigation demonstration equipment in Pingire-Akumoi Village on 06/06/2023 	1

**Crosscutting Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	Mr. Mayende Andrew was substantively appointed as CFO as per the appointment letter dated 27/01/2022 under Min No. DSC 5/2021	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The position of DP was not substantively filled at the time of assessment. However, Mr. Otwal Francis, the Biostatistician was assigned duties of DP by CAO on 4/4/2022	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The position of DE was not substantively filled at the time of assessment. However, Mr. Emesu Simon Peter, the Senior Assistant Engineering Officer/Supretendant of Works was assigned duties of DE by CAO on 27/6/2019	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The position was not substantively filled at the time of assessment. However, Mr. Omal Nelson, the Physical Planner was assigned duties of DNRO by CAO on 14/4/2021	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	Mr.Ogiro Vincent was substantively appointed as District Production and Marketing Officer as per the appointment letter dated 20/11/2017 under Min No. 29/2017 (h)	3

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	Mr. Okalebo Echodu Samuel was substantively appointed as DCDO as per the appointment letter dated 5/5/2015 under Min No. 5/2015 (b)	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The position was not substantively filled at the time of assessment. However, Mr. Ebwaku James, the Commercial Officer was assigned duties of DCO by CAO on 7/3/2023	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	Ms. Akello Lovy was substantively appointed as SPO as per the appointment letter dated 15/12/2020 under Min No. 2/2020 (a)	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	Ms. Acen Martha was substantively appointed as PO as per the appointment letter dated 2/6/2021 under Min No. 2/2021	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	Mr. Ofamba Peter Odonyo was substantively appointed as PHRO as per the letter of appointment dated 10/3/2017 under Min No. 8/2017 (a)	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>j. A Senior Environment Officer, score 2 or else 0</p>	<p>Mr. Opio Sam was substantively appointed as SEO as per the letter of appointment dated 16/7/2018 under Min No. 9/2018 (I)</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>k. Senior Land Management Officer /Physical Planner, score 2 or else 0</p>	<p>Mr. Odongo Joseph was substantively appointed as SLMO as per the letter of appointment dated 20/11/2017 under Min No. 29/2017 (k)</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>l. A Senior Accountant, score 2 or else 0</p>	<p>Ms. Nambi Judith Christine was substantively appointed as SA as per the appointment letter dated 10/3/2017 under Min No. 8/2017/ (c)</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0</p>	<p>The position was not substantively filled at the time of assessment. However, Mr. Baan Joseph, the Senior Internal Auditor was assigned duties of District Internal Auditor by CAO on 15/12/2020</p>	0
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0</p>	<p>Mr. Oguti Charles was substantively appointed as PHRO-DSC as per the appointment letter dated 2/6/2021 under Min No. 1/2021</p>	2

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).

The LG had 15 LLGs including 15 TCs and 8 SC but there was no evidence that all were substantive in their positions. See the details below;

1. Esabu Peter (SAS) Atiira SC was substantively appointed on 14/4/2021 under Min No. 5/2021 (f)
2. Anguria Micheal (SAS) Kadungulu SC was substantively appointed on 2/6/2015 under Min No. 18/2015 (b)
3. Otai Francis was assigned duties of Town Clerk for Kasilo TC on 23/6/2021. He was a substantive SAS at Bugondo SC
4. Edenyu Micheal (SAS) Kateta SC was substantively appointed on 1/7/2007 under Min No. 32/2007
5. Okiria Francis (Town Clerk) Kagwara TC was substantively appointed on 14/4/2021 under Min No. 4/2021 (f)
6. Onyait Robert was assigned duties of SAS Pingire SC on 6/7/2021 by CAO
7. Okiror John Samson was assigned duties of Town Clerk for Kadungulu TC by CAO. However, his letter of assignment was found missing on the staff file.
8. Atuko Stella was assigned duties of SAS for Kyere Sc by CAO on 27/4/2021. She was a substantive CDO
9. Nansambu Christine was assigned duties of SAS at Head Office by CAO on 7/4/2022
10. Acamun Peter was substantively appointed as Town Clerk for Kyere TC on 14/4/2021 under Min No. 2/2021 (f)
11. Areu Simon Peter was substantively appointed as Town Clerk for Serere TC on 14/4/2021 under Min No. 3/2021 (f)
12. Okwang Moses (SAS) Head Office was substantively appointed on 3/10/2017 under Min No. 25/2017 (f)
13. Inyaru Sarah (SAS) Bugondo SC was substantively appointed on 1/11/2018 under Min No. 14/2018 (a)
14. Asio Sarah was substantively appointed as Town Clerk for Kidetok TC on 14/4/2021 under Min No. 1/2021 (f)
15. Otekat Charles was substantively appointed as SAS for Oloio SC on 16/7/2018 under Min No. 9/2018 (j)

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

The LG had 9 CDOs and all were substantively appointed as shown below;

1. Kayai Deborah was substantively appointed as CDO for Atiira SC on 27/6/2019 under Min No. 5/2019 (h)
2. Omiat Betty Galiwa was substantively appointed as CDO for Kidetok TC on 27/6/2019 under Min No. 4/2019 (h)
3. Amongin Elizabeth was substantively appointed as CDO for Kateta SC on 14/4/2021 under Min No. 1/2021 (i)
4. Wangila Onyait Denis was substantively appointed as CDO for Labori SC on 2/6/2021 under Min No. 4/2021
5. Apio Christine was substantively appointed as CDO for Kagwara TC on 27/6/2019 under Min No. 1/2019 (h)
6. Okwatum Sam was substantively appointed as CDO for Kagwara TC on 27/6/2019 under Min No. 8/2019 (h)
7. Akello Angella Rose was substantively appointed as CDO for Kasilo TC on 27/6/2019 under Min No. 9/2019 (h)
8. Amechu Sam was substantively appointed as Senior CDO Kadungulu TC on 27/3/2018 under Min No. 3/2018 (c)
9. Obore Sarah was substantively appointed as CDO for Olio SC on 2/6/2021 under Min No. 3/2021

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

The LG had 21 Accounts Assistants and findings indicated that all were substantively appointed as shown below;

1. Okwi Nelson was substantively appointed as SAA for Kyere SC on 27/3/2018 under Min No. 3/2018 (a)
2. Edyegu Charles was substantively appointed as SAA for Head Office on 3/10/2017 under Min No. 25/2017 (g)
3. Apolot Ziporah was substantively appointed as SAA for Serere TC on 20/11/2017 under Min No. 29/2017 (r)
4. Ateru Robert was substantively appointed as AA for Serere TC on 27/6/2019 under Min No. 9/2019 (d)
5. Adima Joseph was substantively appointed as SAA for Kagwara TC on 16/5/2016 under Min No. 9 (a) 2 of 2016

6. Akello Harriet Grace was substantively appointed as AA for Serere TC on 27/6/2019 under Min No. 5/2019 (d)
7. Ikiring Judith was substantively appointed as SAA for Kyere TC on 20/11/2017 under Min No. 29/2017 (n)
8. Ajoket Kizito was substantively appointed as SAA for Head Office on 27/3/2018 under Min No. 3/2018 (a)
9. Apolai Amos was substantively appointed as AA for Kidetok SC on 27/6/2019 under Min No. 8/2019 (d)
10. Ajaru Peter was substantively appointed as SAA for Kadungulu SC on 3/10/2017 under Min No. 29/2017 (s)
11. Acedu Simon was substantively appointed as SAA for Kisilo TC on 27/3/2018 under Min No.3/2018 (a)
12. Egedu Emmanuel was substantively appointed as AA for Kasilo TC on 27/6/2019 under Min No. 6/2019 (d)
13. Ongodia Paul was substantively appointed as SAA for Head Office on 27/3/2018 under Min No. 3/2018 (b)
14. Ariong Joseph was substantively appointed as AA for Kateta SC on 12/3/2014 under Min No. DSC/11/2014 (B)
15. Okille Timothy was substantively appointed as SAA for Bugondo SC on 23/4/2010 under Min No. 43/2010
16. Achola Suzan Deborah was substantively appointed as AA for Ocaapa TC on 27/6/2019 under Min No. 1/2019 (d)
17. Aito Gorreti was substantively appointed as AA for Head Office on 28/4/2011 under Min No. DSC/15/2011
18. Aguti Roselyn Eladu was substantively appointed as AA for Olio SC on 27/3/2018 under Min No. 3/2018 (a)
19. Ediu Samuel was substantively appointed as AA for Kyere TC on 16/7/2018 under Min No. 9/2018 (i)
20. Okolong Joshua was substantively appointed as Kagwara TC on 27/6/2019 under Min No. 7/2019 (d)
21. Ajaro Lydia Ruth was substantively appointed as AA Labori SC on 27/6/2019 under Min No. 3/2019 (d)

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	As for the Natural Resources Department, Shs 207,630,119 was warranted as reflected on page 18 of the draft final accounts for FY 2022/2023.	2
	Maximum score is 4	a. Natural Resources department, score 2 or else 0	Shs 207,630,119 was released as detailed on page 18 of the draft final accounts for FY 2022/2023. Performance was therefore 100% as required.	
3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	Shs 171,516,441 was warranted for the Community Based Department as reflected on page 18 of the draft final accounts for FY 2022/2023.	2
	Maximum score is 4	b. Community Based Services department. score 2 or else 0.	Shs171,516,441 was released as detailed on page1 18 of the draft final accounts for FY 2022/2023. Performance was 100% as required.	
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	a. If the LG has carried out Environmental, Social and Climate Change screening, score 4 or else 0	<p>LG had carried out Environment and Social Screening of the DDEG project in FY 2022/2023 as evidenced below;</p> <ul style="list-style-type: none"> • E&S Screening form for the proposed construction of Administration Block by the SEO and DCDO on 02/11/2021 • E&S Screening form for the proposed construction of a 3 stance drainable pit latrine at Bugondo-Bugondo P/S by the SEO and DCDO on 02/11/2021 • E&S Screening form for the proposed construction of a pit latrine at Katetamoru HC II P/S by the SEO and DCDO on 02/11/2021 	4
	Maximum score is 12			
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),	The DDEG projects that were implemented in the FY 2022/2023 did not require ESIAs given their small scope according to Schedule 5 of the National Environment Act No. 05 of 2019	4
	Maximum score is 12	score 4 or 0		

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;

score 4 or 0

LG had prepared Costed ESMPs for the DDEG project that was implemented in FY 2022/2023 using the Discretionary Development Equalization Grant (DDEG) as evidenced below;

- Costed ESMP of 2,500,000/= for the proposed construction of Administration Block by the SEO and DCDO on 02/11/2021

- Costed ESMP of 750,000/= for the proposed construction of a 3 stance drainable pit latrine at Bugondo-Bugondo P/S by the SEO and DCDO on 02/11/2021

- Costed ESMP of 600,000/= for the proposed construction of a pit latrine at Katetamoru HC II P/S by the SEO and DCDO on 02/11/2021

Financial management and reporting

5

Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.

Maximum score is 10

If a LG has a clean audit opinion, score 10;

If a LG has a qualified audit opinion, score 5

If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0

Serere DLG had Un-qualified/Clean Auditor General's opinion in the FY 2022/2023.

10

6

Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).

maximum score is 10

If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),

score 10 or else 0.

The DLG provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for FY 2021/2022 through CAO's letter dated 17th February, 2023 under reference CR/250/253 and copied to PS MOLG, Accountant General, IAG and OAG. The IAG, Accountant General and OAG acknowledged receipt of the letter on 21st March, 2023. There were essentially three queries which were fully addressed at the time of the assessment.

The response by the DLG was executed within the prescribed time frame i.e by end of February, 2023.

10

7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p> <p>Maximum Score 4</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p> <p>score 4 or else 0.</p>	<p>The Annual Performance Contract was submitted through CAO's letter dated 6th July, 2023 under reference CR/218/5. The letter was copied to PS OPM, LGPAC, OAG, Bank of Uganda and the PS MOLG. The letter was acknowledged by MOFPED on 14th July, 2023.</p>	4
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p> <p>maximum score 4 or else 0</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>The Annual Performance Report for FY 2022/2023 was submitted by the DLG through the PBS system on 20th July, 2023 within the prescribed time frame as required. The Annual Performance Report was approved by MOFPED on 8th August, 2023.</p>	4
9	<p>Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year</p> <p>Maximum score is 4</p>	<p>If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>The DLG submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of FY2022/2023 by August 31st of the current FY 22023/2024. Submission of the quarterly reports was done through the PBS system as detailed below:</p> <p>Quarter One on 19th January, 2023;</p> <p>Quarter Two on 9th February, 2023;</p> <p>Quarter Three on 10th May, 2023;</p> <p>Quarter Four on 20th July, 2023.</p>	4

**Education Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. <i>The Maximum Score of 70</i>	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The file for DEO was not presented for review because it was among staff files taken by IGG of Soroti on 22/8/2023. So i couldn't confirm whether he/she was substantively appointed.	0
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. <i>The Maximum Score of 70</i>	b) All District/Municipal Inspector of Schools, score 40 or else 0.	The LG had 4 inspectors of Schools and were substantively appointed. They included; 1. Okaso Okedi Cyprian (Inspector) of schools substantively appointed on 14/4/2021 under Min No. 1/2021 (0) 2. Ocen Peter (Inspector) of schools substantively appointed on 30/5/2022 under Min No. 23.1/2022 3. Akello Salume (Inspector) of Schools substantively appointed on 30/5/2022 under Min No. 26/2022 4. Omoding Francis (Inspector) of schools substantively appointed on 10/3/2017 under Min No. 8/2017 (h)	40

Environment and Social Requirements

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

LG had carried out Environmental, Social and Climate Change Screening of all education projects prior to commencement of all civil works for FY 2022/2023 as evidenced below;

The Maximum score is 30

- E&S Screening form for the proposed construction of 02 classroom block at Kateng P/S by the EO and DCDO on 06/07/2022

- E&S Screening form for the proposed construction of 4 stance drainable pit latrine at Kagwara P/S by the EO and DCDO on 06/07/2022

- E&S Screening form for the proposed construction of a 4 stance drainable pit latrine at Olio P/S by the EO and DCDO on 06/07/2022

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

All education projects that were implemented in FY 2022/2023 did not require ESIs given their small scope, according to the National Environment Act NO. 05 of 2019

The Maximum score is 30

**Health Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.</p>	<p>The position was not substantively filled at the time of assessment. However, Dr. Ogwal Daniel, the Senior Medical Officer was assigned duties of DHO by CAO on 5/5/2022</p>	0
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0</p>	<p>Ms. Akora Suzan was substantively appointed as ADHO Maternal as per the appointment letter dated 16/5/2016 under Min No. 9 (e) 1 of 2016</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>c. Assistant District Health Officer Environmental Health, score 10 or else 0.</p>	<p>The position was not substantively filled at the time of assessment. However, Ms. Akwi Christine, the Senior Environmental Health Officer was assigned duties of ADHO by CAO on 16/7/2018</p>	0
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.</p>	<p>Mr. Gessa James was substantively appointed on 1/11/2018 under Min No. 14/2018 (e)</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>e. Senior Health Educator, score 10 or else 0.</p>	<p>The position was found vacant due to lack of wage</p>	0

1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	f. Biostatistician, score 10 or 0.	Mr. Otwal Francis was substantively appointed on 18/6/2015 under Min No. DSC/30/2015 (d)	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	g. District Cold Chain Technician, score 10 or else 0.	Mr. Odeng Simon was substantively appointed on 23/5/2011 under Min No. DSC/19/2011	10
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.		
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	i. Principal Health Inspector, score 20 or else 0.		
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	j. Health Educator, score 20 or else 0		

Environment and Social Requirements

2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p>	<p>LG had carried out Environmental, Social and Climate Change of the o n l y Health project for FY 2022/2023 as evidenced by the E&S Screening form for the proposed construction of Staff House at Kamod HC III by the SEO and DCDO on 04/07/2023</p>	15
2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>b. Social Impact Assessments (ESIAs) , score 15 or else 0.</p>	<p>The only health project for FY 2022/2023 did not require ESIAs given their small scope according to the NEA No. 05 of 2019</p>	15

**Micro-scale Irrigation
Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p>	<p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p>	<p>The file for Senior Agriculture Engineer was not presented for review because it was one of the staff files taken by IGG of Soroti on 4/3/2023. So, i couldn't ascertain whether he/she was substantively appointed</p>	0
Environment and Social Requirements				
2	<p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p>	<p>If the LG:</p> <p>Carried out Environmental, Social and Climate Change screening score 30 or else 0.</p>	<p>LG had carried out Environmental, Social and Climate Change screening of the only two micro scale irrigation investments for FY 2022/2023 as evidenced below;</p> <ul style="list-style-type: none">• E&S Screening form for the Supply and installation of irrigation demonstration equipment at Olio Polytechnic Institute in Serere Town Council on 16/11/2022 by the SEO and DCDO• E&S Screening form for the Supply and installation of irrigation demonstration equipment in Pingire-Akumoi Village on 16/11/2022 by the SEO and DCDO	30

Water & Environment Minimum Conditions

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	Eng. Okolimong Daniel Joseph was substantively was substantively appointed as District Water Officer on 10/3/2017 under Min No. 9/2017 (h)	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	The position was not on the approved structure. However, Ogarima Richard was assigned by CAO as Assistant Water Officer for Mobilization on 27/7/2010	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	Ms. Arugo Rebecca was substantively appointed as Assistant Engineering Officer on 27/6/2019 under Min No. 2/2019 (e)	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The position was not on the approved staff structure dated 14/09/2017	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	Mr. Eyoku Dennis was substantively appointed as Environment Officer on 16/7/2018 under Min No. 9/2018 (l)	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	Mr. Ocar Stephen was substantively appointed as FO as per the letter of appointment dated 10/3/2017 under Min No. 8/2017 (h)	10

Environment and Social Requirements

2

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

If the LG:

a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.

LG had carried out Environmental, Social and Climate Change screening as follows;

- E&S Screening form for the proposed pump testing, apron casting and installation of a hand pump at Olele-Obangin village by the SEO and DCDO on 01/09/2022

- E&S Screening form for the proposed pump testing, apron casting and installation of a hand pump at Kamusala A village by the SEO and DCDO on 02/09/2022

- E&S Screening form for the proposed pump testing, apron casting and installation of a hand pump at Idupa village(Olio Seed School) by the SEO and DCDO on 01/09/2022

- E&S Screening form for the proposed pump testing, apron casting and installation of a hand pump at Aukot village by the SEO and DCDO on 01/09/2022

2

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.

All water projects that were executed in FY 2022/2023 did not require ESIAs given their small scope according to the NEA No. 5 of 2019

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.

DRILLING PERMIT

Drilling permit number KAM59/DP-01209/2022/RR issued to EAST AFRICA BOREHOLES LTD was used for drilling boreholes in the FY 2022/2023. The permit was valid for a period of 1-year Fri 1st July 2022 to Fri 30 June 2023.

ABSTRACTION PERMIT

Abstraction permit was not yet issued for the piped water system constructed in the FY 2022/2023 to the district. The project was not yet completed and operational.