



LGMSD 2022/23

Nansana Municipal Council

(Vote Code: 779)

Assessment	Scores
Crosscutting Minimum Conditions	100%
Education Minimum Conditions	100%
Health Minimum Conditions	100%
Water & Environment Minimum Conditions	0%
Micro-scale Irrigation Minimum Conditions	0%
Crosscutting Performance Measures	93%
Educational Performance Measures	79%
Health Performance Measures	85%
Water & Environment Performance Measures	0%
Micro-scale Irrigation Performance Measures	0%

**Crosscutting
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): • If so: Score 4 or else 0 	<p>There was evidence that infrastructure projects implemented using DDEG funding were functional and utilized as per the purpose of the project as follows:</p> <ol style="list-style-type: none"> 1. Health upgrade of Gombe -road leading to the division headquarters UGX 286,000,000 started in may 2023 and completed in June 2023 Amount spent UGX 286,000,000, functional and operational; 2. Construction of institutional energy saving stove Budgeted UGX 31,000,000. Paid all the UGX31,000,000, functional and operational, and 3. Establishment of a wood lot at Migadde health center UGX 6,655,200, completed and functional. 	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> • By more than 5%, score 3 • 1 to 5% increase, score 2 • If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>The MLC average score improved by 7% as per the details below:</p> <p>FY 2021/2022 318/4 =80%</p> <p>FY 2022/2023 346/4 =87%</p> <p>Gombe Division 78% to 83%;</p> <p>Nabwerru Division 79% to 83%;</p> <p>Nansana Division 81% to 91%; and</p> <p>BusuMa division 80% to 89.</p>	3

2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> • If 100% the projects were completed : Score 3 • If 80-99%: Score 2 • If below 80%: 0 	<p>There was evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract as per report dated 30/07/2023. The projects were as follows:</p> <ol style="list-style-type: none"> 1. Health upgrade of Gombe -road leading to the division headquarters UGX 286,000,000 started in may 2023 and completed in June 2023 Amount spent UGX 286,000,000; 2. Construction of institutional energy saving stove Budgeted UGX 31,000,000. Paid all the UGX31,000,000; and 3. Establishment of a wood lot at Migadde health center UGX 6,655,200, completed and functional. 	3
3	<p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:</p> <p>Score 2 or else score 0.</p>	<p>The LG budgeted for UGX552,502,000 and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines as follows:</p> <ol style="list-style-type: none"> 1. Upgrade of Gombe division road, bitumen/tarmac standard phase I UGX 286,531,000; 2. Construction of institutional energy saving stove, Nansana SDA primary school, Kabonge Primary School, Nabinaka Primary school in Gombe Division UGX 31,000,000; 3. Payment of leases for municipal land in Nasoola health center and the municipal playground UGX 71,269,000; 4. Retention of staff quarters constructed at Nabuntuti Health III UGX 9,731,000; 5. Monitoring, supervision and appraisals of capital projects UGX 126,871,000; 6. Monitoring and evaluation and development of project BoQs UGX 10,000,000; and 7. Capacity building including induction of new recruited staff, enforcement staff and town agent UGX 45,000,000. 	2

3	Investment Performance Maximum 4 points on this performance measure	b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates, score 2 or else score 0	2
			<p>There was evidence that variations in the contract price for DDEG Funded projects for the previous year were with in +/-20% of the LG Engineers estimates as follows;</p> <p>Project: Upgrade of Gombe Road to Division headquarters.</p> <p>Contractor: Force account method</p> <p>Engineer's sum: UGX 286,000,000</p> <p>Contract sum: UGX 286,531,477</p> <p>Variation: -0.19%</p>

Performance Reporting and Performance Improvement

4	Accuracy of reported information Maximum 4 points on this Performance Measure	a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate, score 2 or else score 0	2
			<p>There was evidence that the information on the filed positions in the Divisions was accurate</p> <p>Gombe Div:</p> <p>29 staff as per the staff list dated 30.06 2023</p> <p>Nansana Div.;</p> <p>27 staff as per the staff list dated 30.06 2023</p> <p>Nabweru Div;</p> <p>23 staff as per staff list dated 30.06 2023</p>
4	Accuracy of reported information Maximum 4 points on this Performance Measure	b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG: • If 100 % in place: Score 2, else score 0. Note: if there are no reports produced to review: Score 0	2
			<p>There was evidence as per report dated 30/07/2023</p> <p>1. Health upgrade of Gombe -road leading to the division headquarters UGX 286,000,000 started in may 2023 and completed in June 2023 Amount spent UGX 286,000,000;</p> <p>2. Construction of institutional energy saving stove Budgeted UGX 31,000,000. Paid all the UGX31,000,000; and</p> <p>3. Establishment of a wood lot at Migadde health center UGX 6,655,200, completed and functional.</p>

5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p>	<p>As per the extract from OPAMS data generated by OPM, the LLG assessment were as follows:</p> <p>Gomba Division 78% , IVA 83% = +5% credible; and</p> <p>Nabwiru 83%, IVA 88% = +5% credible.</p> <p>Variation was below 10%</p>	4
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.</p> <p>Score: 2 or else score 0</p>	<p>The Municipality had developed performance improvement plans for all the divisions</p> <p>Dated June 2022.</p> <p>The municipality was to support all the Divisions</p> <p>Busuukuma Div 80%</p> <p>Gombe Div 78%</p> <p>Nabweru Div 83%</p> <p>Nansana Div 81%</p>	2
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:</p> <p>Score 2 or else score 0</p>	<p>The Municipality had implemented the PIP all the divisions</p> <p>Report dated 04.08.2022.</p> <p>Report dated 03.05.2023</p> <p>Report dated 12.01.2023</p> <p>Report dated 02.12.2022</p>	2

Human Resource Management and Development

6	<p>Budgeting for and actual recruitment and deployment of staff</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.</p> <p>Score 2 or else score 0</p>	<p>The MC had consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th, with copy to the respective MDAs and MoFPED.</p> <p>Dated September 27, 2023. Submitted on 29.09.2023.</p> <p>Administration 20 Positions</p> <p>Finance 3 Positions</p> <p>Engineering 1 Position and</p> <p>Production 2 Positions.</p>	2
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the Municipality had conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> <p>Submission for quarterly reports monthly staff attendance of months of January, February and march by Gerturde Nansukusa dated 30th march 2023.</p> <p>Submission of quarterly reports for monthly staff attendance for the months of April, May and June 2023, by Gertrude Nansukusa dated 30th June 2023</p> <p>Submission of quarterly reports for monthly staff attendance for the months of October, November, and December 2022 dated 29th DECEMBER 2022. BY Nansukusa Gertrude</p> <p>Submission of quarterly reports for monthly staff attendance for the months of July, august and September 2022. Dated 30th September 2022. Signed by Gertrude</p>	2

Performance management

Maximum 5 points on this Performance Measure

i. Evidence that the LG has conducted an appraisal with the following features:

HODs have been appraised as per guidelines issued by MoPS during the previous

FY: Score 1 or else 0

There was evidence that the MC had appraised all the HODs.

Nakabugo Agnes, Appraised by Josephine K. Nabaggala on 30.06.2023 (Principal Finance Officer)

Miiro Samuel, Appraised by Josephine Nabagala on 12.06.2023(Senior Planner)

Mr. Lugeye Henry Appraised by Tandeka Festo on 14.07.2023(Principal Engineer)

Nalumansi Stella Appraised by Josephine Nabagala on 12.06.2023 (Senior Environment Officer)

Dr. Ssemambo Edwin Appraised by Tadenka Festo on 30.06.2023

Ndagire Lillian Appraised by Josephine K. Nabaggala on 30.06.2023

Nabasumba Loy, Appraised by Tandeka Festo on 30.06.2023

Lukwago Charles, Appraised by Tandeka Festo on 30.06.2023

Gertrude Nansukusa Mpande. DSC min no 172/2018.

Appraised by Josephine K. Nabaggala on 30.06.2023

Kiguli Simon Appraised by Hadijah Sengendo Mukasa on 30.06.2023

Ssekalongo Joseph Appraised by Josephine Nabagala on 12.06.2023

Sengendo Julius Appraised by Tandeka Festo on 30.06.2023

7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>ii. (in addition to “a” above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Score 1 or else 0</p>	<p>There was evidence that MC had implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Monitoring rewards and sanctions on disciplinary cases for 4th quarter 2022/23 dated July 3, 2023</p> <p>Minutes of rewards and sanctions committee dated 24th may 2022</p> <p>Minutes of rewards and sanctions committee dated 25/2/22</p> <p>Minutes of rewards and sanctions committee dated 30th September 2022</p>	1
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p>	<p>There was evidence that the MC had established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>The MC had a Consultative Committee as per correspondence dated 24th June 2022,</p> <p>Minutes of the Municipal consultative committee meeting held on 24th November 2022 at municipal headquarters.</p> <p>Minutes of the Municipal consultative committee meeting held on 29th September 2022 at municipal headquarters.</p> <p>Minutes of the Municipal consultative committee meeting held on 28th February 2023 at municipal headquarters.</p> <p>Minutes of the Municipal consultative committee meeting held on 27th June 2023 at municipal headquarters.</p>	1

8	<p>Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:</p> <p>Score 1.</p>	<p>There was evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment;</p> <p>Nalubega Zaharah appointment date 05.05.2023</p> <p>Bukenya Ronald appointment date 05.05.2023</p> <p>Naluyange Anna Bridget appointment date 05.05.2023</p> <p>Nambagyo Joan appointment date 05.05.2023</p> <p>Nalwali Erinah appointment date 05.05.2023</p> <p>Ntuume George appointment date 05.05.2023</p> <p>Nanvuma Jovia appointment date 05.05.2023</p> <p>Waswa Peter appointment date 05.05.2023 and,</p> <p>Namutebi Cathy appointment date 05.05.2023,</p> <p>All accessed the payroll 12.06.2023</p>	1
9	<p>Pension Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:</p> <p>Score 1.</p>	<p>There was evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement;</p> <p>Ssebwalunnyo Richard retired 4/11/2022 and was accessed 30/11/2022</p> <p>Mulabiza Edith retired 5/9/2022 and was accessed on 30.09.2022</p> <p>Kayita Kikambi Roberts retired 30.03.2023 and was accessed on 01.04.2023</p> <p>Nabulya Hanipher retired on 01.09.2022 and was accessed on 04.09.2022</p> <p>Sekalegga Edward retired on 01.09.2022 and was accessed on 04.09.2022 and,</p> <p>Kavuma Willy retired on 24.12.2022 and was accessed on 01.01.2023</p>	1

Management, Monitoring and Supervision of Services.

10

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:

Score 2 or else score 0

There was evidence that the LG transferred DDEG funds to the LLG in accordance to the requirements as follows:

The LG received UGX 185,186,071 and transfer on 14/10/2022 as follows:

Quarter 2: UGX transferred on

1. Nabweru Division UGX 52,143,597

2. Nansana Division UGX 67,091,370 14/10/2022

3. Ngombe Division UGX 40,567,324

4. Busukuma UGX 25,383,780

Total UGX 185,186,071; and

Quarter 3 UGX 370,372,143 transferred on 20/01/2023

1. Nabweru Division UGX 104,287,193

2. Nansana Division UGX 134,182,741

3. Gombe Division UGX 81,134,648

4. Busukuma UGX 50,767,561

Total UGX 370,372,143.

2

10

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget: Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).

Score: 2 or else score 0

The LG did timely warrant of direct DDEG transfers to the LLG for the previous FY for the two quarters as follows:

Quarter 2 Cash limit of UGX 185,186,071 was released on 7/10/2022 warranted 13/10/2022, within 3 days; and

Quarter 3. Cash of UGX 370,372,143 was released 5/01/2023, warrant 18/01/2023 with 3 days.

2

10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>Score 2 or else score 0</p>	<p>The MLG invoiced and communicate all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release.</p> <p>Quarter 2: Cash limit was on 7/10/2022, TC communicated on 14/10/2022 invoicing 14/10/2022, within 5 days</p> <p>Quarter 3, Cash limit was on 5/01/2023, TC communicated on 07/01/2023, invoicing 07/01/2023, within 2 days</p>	2
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the Nansana Municipality supervised and mentored the 4 division in the municipality as follows:</p> <p>Quarter 1; Dated 04-08-2022:</p> <p>Training on program-based planning approach, support to LLG health unit on customer care and reporting, training on UDDEG reporting template and guidelines</p> <p>Senior assistant town clerks, division treasurers, health center in-charge for Nabweeru Health center III</p> <p>Challenges;</p> <p>Nabweru Health center III, outpatient and in-patient and ARV clinic, the new biostatistician was introduced, the facility was using the RBF well,</p> <p>Late supply of drugs by the NMS, limited space, limited space to store the drugs, inadequate staff houses;</p> <p>Quarter 2: dated 2/12/2022; Train town agents on PDM, communication skills, proper handling of garbage, target group were health inspectors, health assistant, senior assistant town clerk</p> <p>Challenges: there was still indiscriminate dumping of garbage, dogs and cat knocked along the roads not picked, a mechanism of removing them was developed by involving the town agents;</p> <p>Quarter 3: dated 12/01/2023: there was dissemination of UDDEG, visiting of health center -Nabuntiti Health centerIII, the municipal</p>	2

health officer guided them on how to store drugs and procedure for disposal of expired drugs. Target were Health in- charge of health center, health inspectors and health assistant of Sikumwa division.

The roads leading to the Health center in very poor state, the in-charge commended the municipality and ministry of health for construction new staff quarters; and

Quarter 4: dated 3/05/2023: This was in Gombe division, involving, assistant town clerks, division treasure, heads of departments, health center in charge

Support on customer care and reporting for LLG Health facility

Finding : slow construction of work at the OPD block at Buwambo Health Center IV being constructed by the UPDF army engineering , there was congestion in the available OPD leaving patients and staff exposed to disease , the facility lacked medical equipment for Health center IV

Inadequate staff quarters.

11

Routine oversight and monitoring

Maximum 4 points on this Performance Measure

b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:

Score 2 or else score 0

There was evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District to make recommendations for corrective actions and followed-up as follows:

Quarter 1 ; TPC held meeting on 30/08/2022 : Min 017/08/2022 presentation and discussion of quarter I monitoring report.

Buwambo Health center IV, observation poor customer care at the facility, the health inspector to investigate on the allegation

Kalunga Butiko Bridge; the construction was completed, guard drills to be installed to mitigate accidents

Kamanya Bridge= more gravel was needed so that it can be raised; need to widen the bridge

Quarter 2 : meeting was held on 01/11/2022 min033/11/2022; presentation and monitoring of

2

quarter 2:

Construction of 2 classroom block at kanyange primary school: the project was completed with steel winds and doors , a ramp was constructed to easy access by the PWD, it was recommended that school desks be supplied

Construction of 5 stance lined pit latrine on going,

Construction of 4-unit staff quarters at Kabonge COU primary school; the staff house was completed and ready for use and to be commissioned

Quarter 3: meeting was held on 12/02/2023 min054/02/2023

Construction of box culvert at Kavumbi road, the curverts were well installed the section of curverts were covered with gravel , road gangs to ceiled

Construction of sanitation and hygiene facility at Nabinene primary School, construction on going and the roofing of structures were done. The environmental officer tasked to develop municipal water harvesting concept

Quarter 4: meeting held on 13/06/2023 min065/06/2023

Construction of staff quarters at Nabingalo primary school, WIP, ensure the contract stays on the site to conclude the remaining work.

Mechanized maintenance of Kiwenda-Bulesa 2.6kms; the grading and shaping of the roads were well done and the roads were still in good shape, there was need to put drainages on the roads

Construction of staff quarters at Kijunde primary school, the construction was at the initial stage, contractor commenced work late, recommendation, the Municipal education officer and Municipal engineers to keep a close eye on the contractor to ensure work is completed on time.

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</p>	<p>There was evidence that the MLG updated the Asset register on 01/11/2023</p> <p>The following were the assets:</p> <ol style="list-style-type: none"> 1. Buildings UGX6,049,982,162; 2. Land UGX11,892,462,900; 3. Transport Equipment UGX 2,434,488,960; 4. ICT Equipment UGX356,329,546; 5. Furniture and Fitting UGX227,047,590; and 6. Medical equipment UGX120,572,500. 	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>Board of survey was reported on 29/08/2022</p> <p>The following were the recommendations pages 3 to 6 of the board of survey report</p> <p>Follow up of serviced assets that were recommended and disposed off</p> <p>The MC headquarter, and Kyadondo health sub district serviced their firefighting equipment</p> <p>All divisions assigned focal persons to oversee management at their respective units</p> <p>Municipal stores renovated</p> <p>Cash and bank funding= the head of department at division level should always ensure timely utilization of funds to avoid the many unrepresented cheques at the end of the financial year</p> <p>Obsolete assets that are occupying space in stores to increase on storage space</p> <p>Updating of asset registers, asset values</p> <p>Land titling should be ensured</p> <p>Fleet management policy</p>	1

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.

There was evidence that Nansana Municipal had a functional physical planning committee in place and submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD.

The committee was established on 07/01/2016 composed of the following members:

1. Town Clerk, chairperson;
2. Physical Planner secretary;
3. Municipal Engineer;
4. Environmental Officer;
5. Municipal Health Inspector;
6. Principal assistant town clerk of the divisions; and
7. Deputy town clerk.

The 4 sets of reports were submitted as follows:

Quarter 1 Submitted on 27/10/2022;

Quarter 2 Submitted on 22/11/2022;

Quarter 3 Submitted on 05/01/2023; and

Quarter 4 Submitted on 15/02/2023.

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d. For DDEG financed projects; Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the Nansana MC conducted a desk appraisal for all projects in the budget and prioritised investments were: (i) derived from the third LG Development Plan; (ii) eligible for expenditure as per sector guidelines and funding source as follows: The desk appraisal were carried out on 28/04/2022</p> <ol style="list-style-type: none"> 1. Phase one upgrade of Gombe division road to bitumen UGX 286,000,000; 2. Construction of institutional energy saving stoves in various aided schools= Nansana SDA, Kabonge COU and Nabinaka Primary schools UGX 31,000,000; 3. Tree planting on the road sides, schools and health facilities UGX 6,665,000; 4. Grading and gravelling of Bujambula Mbogo, Kikajjo road UGX 43,000,000; and 5. Supply and delivery of desk in in 4 selected schools that os Nakayessanja, Magojje UMEA, Sam Yiga Memorial, Jinja Karoli Primary school UGX 41,465,200. 	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects: e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the MLG carried field appraisal on 6/05/2022 for the previous FY as follows:</p> <ol style="list-style-type: none"> 1. Phase one upgrade of Gombe division road to bitumen UGX 286,000,000; 2. Construction of insttutional energy saving stoves in various aided schools= Nansana SDA, Kabonge COU and Nabinaka Primary schools UGX 31,000,000; 3. Tree planting on the road sides, schools and health facilities UGX 6,665,000; 4. Grading and gravelling of Bujambula Mbogo, Kikajjo road UGX 43,000,000; and 5. Supply and delivery of desk in in 4 selected schools that os Nakayessanja, Magojje UMEA, Sam Yiga Memorial, Jinja Karoli Primary school UGX 41,465,200. 	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>There was evidence that project profiles with costing were developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>The TPC held meeting on 11/07/2023 min 009/07/2023; Presentation of project profile of FY 2023/2024</p> <p>And discussed the following project profiles with costing found from page of the Development Plan.</p> <p>Health</p> <ol style="list-style-type: none"> 1. Upgrading of Health center II to HCIII UGX 4,050,000,000 page 274 of LGMDP AWP page 32 2. Improvement and renovation of health infrastructures UGX 2,758,000,000 page 275 of LGMDP , page 32 of AWP 3. Restoration of fragile ecosystem UGX 700,000,000 page 259 LGMDP, page 54 AWP 4. Data collection on own source revenue UGX 450,000,000 page 204 LGMDP, page 16 of AWP 	1
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that Nansana Municipal Council had screened for environmental and social risks/impact and put mitigation measures where required before projects funded by the DDEG are approved for construction for the current FY (2023-2024 as exemplified by the E & S screening reports endorsed by SEO and PCDO.</p> <ol style="list-style-type: none"> 1. Construction of 2 box culverts at Ttaba swamp in Nabweru division, dated 30/10/2023; and 2. Upgrade of Gombe headquarters road to Bitumen standard (Phase II) in Gombe division. Dated 17/10/2023. 	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>There were no DDEG infrastructure projects incorporated in the approved procurement plan for the current FY.</p>	0

13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0	There were no DDEG projects incorporated in the procurement plan for the current FY to be approved by the contracts committee.	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines: Score 1 or else 0	The LG did not establish PIT for the upgrade of Gombe Road as specified in the sector guidelines. The Municipal engineer was as the project manager.	0
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer: Score 1 or else score 0	The upgrade of Gombe Road to Division headquarters followed standard technical designs provided by the LG Engineer; the road was 190m long, 10m wide and finished with 30mm of asphalt.	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0	There was evidence that the LG provided supervision by the Municipal Engineer (Lugeye Henry) for the upgrade of Gombe Road according to the supervision report dated 12/07/2023.	2
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement): Score 1 or else score 0	There was evidence that the LG verified works and initiated payments of contractors within specified timeframe as follows: Project : Upgrade of Matugga HCII to HCIII Contractor: Hanan Contractors Limited Requisition Amount: UGX 266,260,832 (Advance) Requisition Date: 29/11/2022 DEng sign: 09/01/2023 CFO sign: 10/01/2023 Town Clerk sign: 10/01/2023 Amount Paid: UGX 252,722,146 Payment Date: 25/01/2023 Voucher No. 3319733 EFT No. 3319733	1

This lies within the required 2 months period for payment;

Requisition II

Contractor: Hanan Contractors Limited

Requisition Amount: UGX 546,053,000

Requisition Date: 13/04/2023

Environment Officer Sign: 18/04/2023

CDO sign: 18/04/2023

DEng sign: 18/04/2023

CFO sign: 24/04/2023

Town Clerk sign: 19/04/2023

Amount Paid: UGX 311,789,729

Payment Date: 03/05/2023

Voucher No. 5118321

EFT No. 5118321

This lies within the required 2 months period for payment;

Requisition III

Contractor: Hanan Contractors Limited

Requisition Amount: UGX 352,590,124

Requisition Date: 09/06/2023

Environment Officer Sign: 14/06/2023

CDO sign: 14/06/2023

DEng sign: 14/06/2023

CFO sign: 16/06/2023

Town Clerk sign: 14/06/2023

Amount Paid: UGX 289,584,073

Payment Date: 23/06/2023

Voucher No. 6287488

EFT No. 6287488

This lies within the required 2 months period for payment;

Procurement, contract management/execution g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:
 Maximum 8 points on this Performance Measure
 Score 1 or else 0

There was evidence of a complete procurement file in place for all the awarded contracts sampled as follows:

File Name: Upgrade of Matugga HCII to HCIII

Contract No: MOH-UgIFT/WRKS/2022-23/00001-LOT 13

Contract signed: 28/10/2023

Evaluation report: 26/09/2023

Contracts Committee Meeting date: 28/09/2022

Min No: 04/DCC/2022-23

File Name: Construction of staff quarter with sanitation facilities and supply of one (8000ltr) capacity of HDPE water tank at Nabitalo primary

Contract No: Nans725/wrks/2022-2300004

Contract signed: 16/12/2022

Contractor: Skylight General Services Ltd

Evaluation report: 21/10/2022

Contracts Committee Meeting: 31/11/2022

Min No: 034/CC/002/2022-2023

File Name: Construction of a two-classroom block with 36 school desks at Busso Moslem

Contract No: Nans725/wrks/2022-2300006

Contract signed: 22/12/2022

Contractor: Famo Engineering services Ltd

Evaluation report: 21/10/2022

Contracts Committee Meeting: 31/11/2022

Min No: 036/CC/002/2022-2023

14	Grievance redress mechanism operational.	a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.	There was evidence that Nansana Municipal LG had designated a person to coordinate response to feedback on grievances/complaints and had established a centralized GRC as exemplified by a letter of appointment by the Town Clerk, dated 29/4/2021 and addressed to all nine GRC members, including the Chairperson and the Secretary.	2
	Maximum 5 points on this performance measure	Score: 2 or else score 0		
14	Grievance redress mechanism operational.	b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.	There was evidence that Nansana Municipal LG had specified a system for recording, investigating and responding to grievances and had a defined complaints referral path and public display of information at LG offices as exemplified by the a Grievance Register dated 4/6/2021.	2
	Maximum 5 points on this performance measure	If so: Score 2 or else 0		
14	Grievance redress mechanism operational.	c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.	There was evidence that Nansana Municipal LG had publicized the grievance redress mechanisms so that aggrieved parties would know where to report and get redress as exemplified by a complaint handling process that was displayed on the LG noticeboard, dated 11/8/2022 and signed by the Deputy Town Clerk.	1
	Maximum 5 points on this performance measure	If so: Score 1 or else 0		

Safeguards for service delivery of investments effectively handled.

Maximum 11 points on this performance measure

a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0

There was evidence that the LG integrated environment and Climate change into the 3rd LG development plans, annual work plans and budget as follows:

1. Upgrade of Gombe Head quarter road to bitumen standard UGX206,000,000 page 48

Environment, social and climate change cost UGX8,000,000-page 54 AWP;

2. Construction of energy saving stoves in selected schools UGX 20,750,000-page 54 AWP

Environmental, social and climate change cost UGX 1,000,000 page 63 AWP;

3. Phased III upgrade of Nansana - Wama- Katoke- Jinja Karoli road UGX 1,000,000,000, page 48 AWP

Environmental, social and climate change cost UGX 47,000,000 page 48;

4. Construction of staff quarter at St Kizito Ngaramba UGX 150,000,000-page 37 AWP

Environmental, social and climate change cost UGX 4,857,000 page 37; and

5. Renovation of classroom block at Nabinaaka Primary school UGX 24,000,000

Environmental, social and climate change cost UGX 1,200,000 page 37.

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management</p> <p>score 1 or else 0</p>	<p>There was evidence that Nansana Municipal Council incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY (2022-2023) as exemplified by the following project.</p> <p>1.The ESMPs for the proposed upgrade of Gombe headquarters road to bitumen standard project, Gombe division, dated 4/8/2022, endorsed by the SEO and PCDO were incorporated in the BOQ dated 2/5/2023, Page 1: Environmental protection.</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>(For investments financed from the DDEG other than health, education, water, and irrigation):</p> <p>c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:</p> <p>score 3 or else score 0</p>	<p>There was evidence that Nansana Municipal Council incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY (2022-2023) as exemplified by the following project.</p> <p>1.The ESMPs for the proposed upgrade of Gombe headquarters road to bitumen standard project, Gombe division, dated 4/8/2022, endorsed by the SEO and PCDO were incorporated in the BOQ dated 2/5/2023, Page 1: Environmental protection.</p>	3
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>d. Examples of projects with costing of the additional impact from climate change.</p> <p>Score 3 or else score 0</p>	<p>There was no evidence that Nansana Municipal Council had infrastructure projects with costing of the additional impact from climate change for the FY 2022-2023 as the costing of additional climate change impacts was absent in the Costed ESMPs and in the Bills of Quantities (BoQs) of Bidding and Contractual Documents of Successful Bidders for all infrastructure projects.</p>	0

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 1 or else score 0	There was evidence that all DDEG projects in Nansana Municipal Council were implemented on land where the LG had proof of ownership, access, and availability without any encumbrances for the previous FY 2022/2023 as exemplified by the upgrade of Gombe headquarters road to bitumen standard, Gombe division, dated 4/8/2022, endorsed by the SEO and PCDO.	1
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 1 or else score 0	There was evidence that Nansana Municipal Council conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports for the previous FY 2022/2023 as exemplified by Environment and Social monitoring reports for the following projects. The reports were endorsed by the SEO and the PCDO. 1. Construction of a staff quarters at Kijjudde P/S in Busukuma division, dated 6/2/2023; 2. Construction of staff houses at Nabitalo P/S, dated 24/2/2023; and 3. Construction of a five stance lined VIP latrine at Nabinene P/S, dated 14/6/2023.	1
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects: Score 1 or else score 0	There was evidence that the E & S compliance certification forms at Nansana Municipal Council are completed and signed by the Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects as exemplified by the following payment certificates. 1. Construction of a staff quarters at Kijjudde P/S in Busukuma division, dated 6/2/2023; 2. Construction of staff houses at Nabitalo P/S, dated 24/2/2023; and 3. Construction of a five stance lined VIP latrine at Nabinene P/S, dated 14/6/2023.	1

Financial management

16	<p>LG makes monthly Bank reconciliations</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the MLG made monthly bank reconciliations for the only one bank account as follows:</p> <p>Account Name: Nansana General Fund Account</p> <p>Bank name: Centenary</p> <p>Account No: 3410500189</p> <p>Date of reconciliation</p> <p>August, On 07/09/2023</p> <p>Sept on 05//10/2023;</p> <p>Oct on 6/11/2023.</p>	2
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the MCLG prepared all the 4 quarterly reports as follows:</p> <p>Quarter 1 submitted on 28/10/2022</p> <p>Issues raised</p> <p>In adequate control over traffic on constructed Magajjo Karol Road</p> <p>Idle skilling center- Busukuma Division</p> <p>Inadequate technical review of Kavule Maize machine processing</p> <p>Selective construction of drainage channel on Magajjo Jinja Karol road</p> <p>Idle ICT equipment at municipal council</p> <p>Quarter 2 submitted on 0202/2023</p> <p>Issues raised were</p> <p>Inadequate fleet management at the municipal</p> <p>Inadequate control measures of stray animals</p> <p>Inadequate protection and maintenance of water sources in Gombe division</p> <p>Routine road Maintenance, using road gangs</p> <p>Expiry of the valuation roll, property rate</p> <p>Quarter 3 submitted on 26/04/2023</p> <p>Issues raised</p> <p>Poor condition of sanitation facility</p>	2

in schools

Overdue confirmation of staff, accumulated unpaid payment, poor state of staff accommodation in schools, staff transfers without replacement in schools,

Quarter 4 submitted on 20th July 2023

Issues raised were:

Non-recognized payables

Selective revenue collection from daily market

Under performance of supervised deliveries,

Inadequate recovery plan over receivable of property rates

17

LG executes the Internal Audit function in accordance with the LGA Section 90

Maximum 4 points on this performance measure

b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.

Score 1 or else score 0

The LG provided information to the council and LG PAC on the status of the implementation of the internal audit finds for the Previous FY as follows:

Quarter 1 submitted on 28/10/2022;

Quarter 2 Submitted on 02/02/2023;

Quarter 3 Submitted on 26/04/2023; and

Quarter 4 Submitted on 28/07/2023.

1

17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>There was evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up</p> <p>Report dated 18/07/2023</p> <p>Quarter 3 report for Nansana</p> <p>Issue of environmental degradation, the land developers cut trees without replacement.</p> <p>Land Lords be informed that the trees are theirs</p> <p>Idle asset, water born toilet at Luwada = municipal merited ..not put to use , = PAC advise management to commission the after completion</p> <p>Non existence staff on payroll</p> <p>Reported dated 22/06/2023</p> <p>Examination of quarter 1 report 2021/2022</p> <p>Inadequate linkage of planned with national priority, the planned NDPIII was provided Delayed execution of primary maintenance project= building renovated</p> <p>Report dated 04/07/2023, quarter 2 and Quarter 4 2022/2023</p> <p>Poor garbage management, draft garbage policy to be approved</p> <p>Delayed distribution of local revenue by Gombe division= evidence to remittance were availed and issue retired</p> <p>Non-decentralized operating structure for the PDM= office to be funded by the PDM not Local fund</p>	1
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Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>The LG Planned revenue 2022/2023 UGX8,249,734,367 page 20</p> <p>Actual Revenue 2022/2023 UGX6,802,759,649</p> <p>The revenue realization was 82%, that is -18%</p>	0
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19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% -10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>The LG in FY 2022/2023 Actual revenue realized UGX6,802,759,649 page 20 of the annual financial statement</p> <p>FY 2021/2022 Actual UGX 5,412,194,554 -page 4 Annual financial statement 2021/2022</p> <p>Percentage increase was 25%</p>	2
20	<p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>There was evidence that the LG remitted the mandatory LLG share of Local revenues during the previous FY as follows:</p> <p>LG received UGX 4,030,417,262 as Local revenue to be share with sub counties and it was shared as per their distribution schedule hereunder:</p> <p>Nabweru UGX 674,134,226;</p> <p>Nansana UGX 783,069,301;</p> <p>Gombe UGX 711,277,217; and</p> <p>Busukuma UGX 451,290,477.</p> <p>Total UGX 2,619,771,221</p>	2

Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>There was evidence that the LG published all the awarded contracts and amounts as sampled below:</p> <p>Upgrading of Matugga HC II to HC III, Procurement Ref: MOH-UgIFT/WRKS/2022-23/00001-LOT13, Best evaluated bidder: Hanan Contractors (U) Ltd, Contract price: UGX 887,536,105</p> <p>Published on 28/09/2022 and removed 11/10/2022</p> <p>Construction of staff quarter with sanitation facilities and supply of one (8000ltr) capacity of HDPE water tank at Nabitalo P/S, Procurement Ref: Nans725/wrks/2022-2300004, Best evaluated bidder: Skylight General Services Ltd, Contract price: UGX 146,600,250</p> <p>Published on 31/10/2022 and removed 13/11/2022</p> <p>Construction of a two-classroom block with 36school desks at Busso Moslem, Procurement Ref: Nans725/wrks/2022-2300006, Best evaluated bidder: Famo Engineering Services Ltd, Contract price: UGX 88,065,760</p> <p>Published on 31/10/2022 and removed 13/11/2022</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>The LG published the assessment result on the noticeboard on 01/09/2023 and also on their website</p> <p>Crosscutting minimum condition 90%;</p> <p>Education Minimu condition 100%;</p> <p>Health Minimum condition 100%;</p> <p>Cross cutting PM 73%;</p> <p>Education 59%; and</p> <p>Health 66%.</p>	2

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feedback on status of activity implementation: Score 1 or else score 0</p>	<p>There was evidence that the LG conducted discussions through barazas as follow:</p> <p>1. Community feedback meeting held on 3/11/2022</p> <p>Key issues</p> <p>Procurement of grader, the information that every quarter the grader would be available to work on the road, the plan is to have a complete road unit equipment by 2025</p> <p>The community required for the Establishment of Municipal supports community to handle the nurturing of talents in school,</p> <p>Health: the residents were advised to adopt preventive health rather than curative to reduce the pressure on the health centers,</p> <p>Education: after the COVID pandemic there was an exponential increase of enrollment in schools, that put more pressure on school infrastructure and equipment</p>	1
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>There was evidence regarding the tax rates, collection and procedure for appeal displayed on the noticeboard on 05/07/2023.</p> <p>There was revenue charging policy (Nansana Municipal Charging policy 2023/2023 dated for the period 2022/2023/2024</p> <p>There was procedure for appeal in place composed of, Principal assistant town clerk, HOF, CDO, Production Officer, town clerk of the division and town agent</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>There was no IGG issue for the MLG to report on.</p>	1

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>Results from UNEB indicate that Nansana Municipality LG PLE pass rate for 2020 and 2022 declined by 4% as shown below:</p> <p>2020: Div. one was 2,591; Div. two was 7,082, and Div. three was 2,275. The total number of passes, therefore, was 11,930 while the total number of registered candidates was 12,897 and the number of pupils that missed exams was 114 thus the total number of pupils that sat the exam was 12,753. Therefore, the calculated percentage for 2020 was; $11,948 / 12753 \times 100 = 94\%$.</p> <p>2022: Div. one was 3,385, Div two was 6991, and Div. three was 1579. The total pass, therefore, was 11,955 while the total number of registered candidates that sat exams was 13,513 and the number of pupils that missed exams was 166 while the total number of pupils that sat the exams was 13,347.</p> <p>The calculated percentage for 2022 was, therefore, $11,955 / 13,347 \times 100 = 90\%$.</p> <p>Therefore, $94\% - 90\% = 4$ percentage decline.</p>	0

1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 3 • Between 1 and 5% score 2 • No improvement score 0 	<p>Results from UNEB indicate that Nansana LG UCE pass rate for 2020 and 2022 improved by 4% as shown below:</p> <p>2020: Div. one was 72; Div. two was 188 and Div. three was 204. The total pass, therefore, was 464, there was no candidate (00) that missed the exam, while the total number of registered candidates that sat exams was 752.</p> <p>Therefore, the calculated percentage for 2020 was; $464/752 \times 100 = 62\%$.</p> <p>2022: Div. one was 130, Div two was 190, and Div. three was 231. The total pass, therefore, was 551, while 07 candidates missed the exams and the total number of registered candidates was 840. the total number of candidates that sat exams was 833.</p> <p>The calculated percentage for 2022 was, therefore, $551/833 \times 100 = 66\%$.</p> <p>Therefore, $66\% - 62\% = 4$ percentage improvement.</p>	2
2	<p>N23_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.</p> <p>Maximum 2 points</p>	<p>a) Average score in the education LLG performance has improved between the previous year but one and the previous year</p> <ul style="list-style-type: none"> • By more than 5%, score 2 • Between 1 and 5%, score 1 • No Improvement, score 0 <p>NB: If the previous average score was 95% and above, Score 2 for any increase.</p>	<p>There was evidence that the average score in education LLG performance improved by more than 5% as follows:</p> <p>Buskuma Division 30% to 70% , increased by 40%;</p> <p>Gombe Division 70% to 100%, increased by 30%;</p> <p>Nabweru Division 60% to 100%, increased by 40%; and</p> <p>Nansana Division 100% to 100%, no increase 100%.</p>	2

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0

- From the budget performance report page 7 under vote 060, it was evident that the LG received a sum of 348,127,073 UGX development grant which was on eligible activities as defined in the sector guidelines as shown below:
-
- 1) Construction of a 2-classroom block at Buso Moslem P/s in Busukuma division valued at 88,065,760UGX.
- 2) Construction of lined latrines 5 stances at Nabinene P/S valued at 24,965,260 UGX.
- 3) Contraction of a staff house at Sacred Heart Jinja Karoli P/S in Nabweru division valued at 148,860,250 UGX.
- 4) Contraction of a staff house at NabitaloP/S in Busukuma division valued at 148,600,250 UGX.
- Contraction of a staff house at Kajjudde P/S in Busukuma division valued at 148,792,926 UGX.

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0

There was evidence that LG made payments for sector infrastructure and executed as per contract as follows:

Name of project: Construction of staff quarters with sanitation of two stance and supply of one 5000L capacity of HDPE water tank at Jinja Karoli Primary school

Project NO: Nans725/WRKS/2022-2023/00011

Contract Sum: UGX 126,153,000

Requisition was on 9/06/2023

Signed by the MEO on 14/06/2023

Municipal Engineer signed on 14/06/20223

TC signed on 15/06/2023

Environment Officer signed 14/06/2023

CDO Officer signed 14/06/2023

Payment was on 23/06/2023 EFT 6291276

Amount paid was UGX79,902,882;

Name of project: Construction of staff quarters with sanitation of two stance and supply of one 5000L capacity of HDPE water tank at Nabitaro Primary school

Project NO: Nans725/WRKS/2022-2023/00004

Contract Sum: UGX 124,237,500

Requisition was on: 20/02/2023

MEO signed on 28/02/2023

Municipal Engineer signed on 28/02/2023

TC signed on 03/03/2023

CDO signed on 28/02/2023

Environmental Officer 28/02/2023

Payment was on 7/03/2023

Amount paid UGX 89,367,480 EFT
4228616;

Name of project: Construction of staff
quarters with sanitation of two stance and
supply of one 5000L capacity of HDPE
water tank at Kijunde Primary school

Project NO: Nans725/WRKS/2022-
2023/00010

Contract Sum: UGX 126,095,700

Requisition was on: 08/05/2023

MEO signed on 08/05/2023

Municipal Engineer signed on 08/05/2023

TC signed on 15/05/2023

CDO signed on 08/05/2023

Environmental Officer 08/05/2023

Payment was on 08/06/2023

Amount paid UGX 61,776,853 EFT 5803028

3	Investment Performance: The LG has managed education projects as per guidelines	c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0	There was evidence that the variations in priced projects under education for the previous FY were within +/-20% of the Engineers estimate as follows;	2
	Maximum 8 points on this performance measure		Project: Construction of staff quarter with sanitation facilities and supply of one (8000ltr) capacity of HDPE water tank at Nabitalo P/S	
			Contract No: Nans725/wrks/2022-2300004	
			Contractor: Skylight General Services Ltd	
			Contract sum: UGX 124,237,500	
			Engineers sum: UGX 110,000,000	
			Variation: -12.94%	
			Project: Construction of a two-classroom block with 36 school desks at Busso Moslem	
			Contract No: Nans725/wrks/2022-2300006	
			Contractor: Famo Engineering services Ltd	
			Contract sum: UGX 88,065,760	
			Engineers sum: UGX 85,000,000	
			Variation: -3.61%	
3	Investment Performance: The LG has managed education projects as per guidelines	d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY	There was no seed secondary school project in the previous FY	2
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 		
4	Achievement of standards: The LG has met prescribed school staffing and infrastructure standards	a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines	There was evidence from the Human resource office, staffing structure, and teacher staff list for all 49 schools that the LG had 485 (99%) recruited primary school teachers out of 490 approved ceiling teachers as per the prescribed MoES staffing guidelines. Each of the 49 schools with seven classes has a minimum of seven teachers and a head teacher.	2
	Maximum 6 points on this performance measure	<ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 		

Achievement of standards: The LG has met prescribed school staffing and infrastructure standards

Maximum 6 points on this performance measure

b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,

- If above 70% and above score: 3
- If between 60 - 69%, score: 2
- If between 50 - 59%, score: 1
- Below 50 score: 0

From the list of registered UPE and USE schools; and the consolidated Schools asset Register for both UPE and USE schools from the previous two FYs, it was evident that 49 (96%) schools out of 49 UPE and 5 USE meet the prescribed minimum standards of: classrooms 1:53 UPE and 1:60 USE, toilets 1:40, desks 1:3, accommodation for 4 teachers and one changing room.

However, some of the schools that do not meet the basic minimum requirements included:

Sam Iga secondary school with an enrollment of 2300 students lacks enough classrooms.

Namulonge C/U secondary school with 800 students lacks enough class rooms which has made some leaners to study under tree shades.

Buwambo seed school with over 1000 students does not have enough classrooms as per the DES guidelines.

Performance Reporting and Performance Improvement

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

- If the accuracy of information is 100% score 2
- Else score: 0

The LG had accurately reported on teachers and where they are deployed, the sampled schools had the same teachers as those on the deployment list as shown below: Nansana C/U P/S had 11 teachers; Sacred Heart Jinja Karoli P/S 15 teachers while Kazo C/U had 12 teachers as shown below:

KAZO C/U Primary School

Nabulya Peruth, Emokol Ester Jane, Nakku Judith, Kuteesa Dorcus, Majanga Jackson, Namirimu Flavia, Najjumba Molly, Mawejje Wilson (Headteacher), Nambuusi Noeline, Asiiimwe Donnam, Nakkide Judith and Nassolo Josephine.

Nansana C/U

Ssekasamba Julius, Nakamya Mary, Masereka John, Namugerwa Sarah, Nakayenga Florence, Nakuya Prossy, Nalubwama Grace Ruth, Nalinnya Sarah, Ssematimba George william and Basirika Resty

Sacred Heart Jinja Karoli P/S

Nabachwa Florence, Nassanga Juliet, Waguti Aggrey, Ssemada Kizito, Atimu Josephine, Kwarikunda Mercy, Mawata Robert, Nabbagala Joyce Kiggundu, Koote Deziranta Maria, Nakigudde Grace, Nanyanzi Georgian, Muwanga Ronald, Namagembe Phiona, Mazzi Africa, Nakimuli Christine

5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 	<p>From the LG education office and from the sampled schools; it was evident that Nansana municipality had a consolidated schools' asset register accurately reporting on the infrastructure in all registered primary schools as shown below: Nansana C/U had 04 teachers' houses; 160 desks; 12 toilet stances and 09 classrooms; Kazo C/U P/S had 03 teachers' houses; 13 classrooms; 222 desks and 18 latrine stances while Sacred Heart Jinja Karoli P/S had 04 teachers' houses;10 classrooms;280 desks and 10 toilet stances.</p>	2
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> • If 100% school submission to LG, score: 4 • Between 80 - 99% score: 2 • Below 80% score 0 	<p>There was no evidence from both the education office and sampled schools to show that the municipal education department had ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports containing highlights of school performance, a reconciled cash flow statement, an annual budget and expenditure report, and an asset register:signed by the head teacher and chair of the SMC to the DEO by January 30.</p>	0
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30- 49% score: 2 • Below 30% score 0 	<p>There was evidence to show that UPE schools particularly the all the three sampled schools (100%) were supported to develop SIP and subsequently developed them as shown below;</p> <p>Kazo P/S on 24/01/2023; Nansana P/S 29/01/2023 and Sacred Heat Jinja Karoli on 15/01/2022.</p>	4

6

School compliance and performance improvement:

Maximum 12 points on this performance measure

c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:

- If 100% score: 4:
- Between 90 – 99% score 2
- Below 90% score 0

The LG has collected and compiled OTIMS return forms for all registered schools from the previous FY year with an enrolment of 20,200 pupils in the 49 UPE schools.

4

Human Resource Management and Development

7

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:

Score 4 or else, score: 0

There was evidence from the LG budget book under vote 725 on page 34 of 63 that Nansana Municipality budgeted 3,731,994,212 GX to cater for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY (2023-2024) the total number of teachers budgeted for in the 49 UPE schools is 485.

4

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,

Score 3 else score: 0

From the teacher deployment list, it was evident that the Municipality had deployed 485 teachers in 49 UPE schools as per sector guidelines in the current FY. This was further confirmed from the sampled schools as shown below:

Nansana C/U

Ssekasamba Julius, Nakamya Mary, Masereka John, Namugerwa Sarah, Nakayenga Florence, Nakuya Prossy, Nalubwama Grace Ruth, Nalinnya Sarah, Ssematimba George William and Basirika Resty

Sacred Heart Jinja Karoli P/S

Nabachwa Florence, Nassanga Juliet, Waguti Aggrey, Ssemada Kizito, Atimu Josephine, Kwarikunda Mercy, Mawata Robert, Nabbagala Joyce Kiggundu, Koote Deziranta Maria, Nakigudde Grace, Nanyanzi Georgian, Muwanga Ronald, Namagembe Phiona, Mazzi Africa, Nakimuli Christine

KAZO C/U Primary School

Nabulya Peruth, Emokol Ester Jane, Nakku Judith, Kuteesa Dorcus, Majanga Jackson, Namirimu Flavia, Najjumba Molly, Mawejje Wilson (Headteacher), Nambuusi Noeline, Asiimwe Donnam, Nakkide Judith and Nassolo Josephine.

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board, score: 1 else, score: 0</p>	<p>From the Municipal departmental notice board and notice boards of respective sampled schools, it was evident that teacher deployment data has been disseminated or publicized for example Nansana C/U had 11 teachers; Kazo C/U had 12 teachers and Sacred Heart Jinja Karoli P/S had 15 teachers.</p>	1
<p>Maximum 8 points on this performance measure</p>				
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO Score: 2 or else, score: 0</p>	<p>There was evidence that all primary school head teachers had been appraised with evidence of appraisal reports submitted to HRM with copy to MEO</p> <p>Bulyaba Justine (Busukuma PS.) appraised by Mr. Ssenoga Ahmed, on 30.12.2022</p> <p>Maweje Wilson Ssebikocce appraised by Namiiro Rosette on 30.12.2022 (Kazo C.O.U)</p> <p>Balikanda David appraised by Mr. Ssenoga Ahmed on 30.12.2022 (Kitanda CU)</p> <p>Ndagire Eunice appraised by Namiiro Rosette on 30.12.2022 (Nansana C.O.U)</p> <p>Nakazibwe Sarah appraised by Mr. Ssenoga Ahmed on 30.12.2022 (Sanga PS)</p> <p>Masaba Rogers appraised by Mr. Musoke Suleiman Kassim on 30.12.2022 (Damali Nabagereka PS)</p> <p>Namubiru Sarah appraised by Mr. Ssenoga Ahmed on 30.12.2022 (Gombe PS)</p> <p>Namatovu Glorious appraised by Ssenoga Ahemed on 30.12.2022 (St. Jude Kiryagonja)</p> <p>Dongo Dissan appraised by Ssenoga Ahamed on 30.12.2022 (Migadde CU)</p> <p>Sekimpi James appraised by Sennoga Ahamed on 30.12.2022 (Prince Ssuna Gombe PS)</p>	2
<p>Maximum 8 points on this performance measure</p>				

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p> <p>Score: 2 or else, score: 0</p>	<p>There was no evidence that the secondary school head teachers had been appraised</p>	0
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans</p> <p>score: 2. Else, score: 0</p>	<p>Nakigudde Sarah (assistant sports officer) appraised by Mr. Sempijja on 30.06.2023</p> <p>Nanyanzi Prim Rita (senior inspector of schools) appraised by Mr. Sempijja on 30.06.2023</p> <p>Ssemwogerere Godfrey (inspector of schools) appraised by Mr. Sempijja on 30.06.2023</p> <p>Katongole Katono Fredrick (inspector of schools) appraised by Mr. Sempijja on 30.06.2023</p>	2
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p>	<p>It was evident that on 28/08/2022 the LG prepared a training plan to address identified staff capacity gaps at the school and LG level. The training areas included MDD, performance management, enhancing the functionality and of school management committees.</p>	2

Management, Monitoring and Supervision of Services.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>It was evident that on 25/08/2022 the LG had confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by communicating corrections and revision of the school list and enrolment of 20,200 pupils in 49 UPE schools before the 15th December annual deadline.</p>	2
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p>	<p>In line with The FY2021/22 education Management Services guidelines: Output 078401: Fixed rate 4.5 million plus 100,000 per school per year. School inspection: Output 078402: Fixed rate 4 million plus 112,000 per school per year the LG was expected to get 29,820,000 for inspection and 29,000,000/=The LG annual sector work plan for the financial year 2022/2023, indicating that the LG education department received a total of 72,480,000 UGX for inspection and monitoring functions respectively to monitoring the teaching- learning process, sensitization of schools about standard operating procedures and enhancing the functionality of school management committees.</p>	2
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p>	<p>There was evidence that the LG submitted the warrants for school capitation within 5 working days as below</p> <p>Quarter 1: Release was on 28/07/2023 Current FY UGX64,972,975(UPE) UGX 129,086,667(USE) warranted on 27/07/2023</p> <p>Quarter 2: Release was on 07/10/2022 UGX 64,972,976 warranted on 13/10/2022</p> <p>Quarter 3: Release was on 17/04/2023 of UGX 129,945,950 warranted on 24/04/2023, within 5 days</p>	2

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p> <p>If 100% compliance, score: 2 else, score: 0</p>	<p>There was evidence that the MLG invoiced and the MEO communicated/ publicised capitation releases to schools within three working days of release from MoFPED</p> <p>There was evidence that the LG submitted the warrants for school capitation within 3 working days as below</p> <p>Quarter 1: Release was on 28/07/2023 Current FY UGX64,972,975(UPE) UGX 129,086,667(USE) communicated on 27/07/2023</p> <p>Quarter 2: Release was on 07/10/2022 UGX 64,972,976 communicated on 13/10/2022 and</p> <p>Quarter 3: Release was on 17/04/2023 of UGX 129,945,950 communicated on 24/04/2023, within 3 days</p>	2
10	<p>Routine oversight and monitoring</p> <p>Maximum 10 points on this performance measure</p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> • If 100% compliance, score: 2, else score: 0 	<p>There was evidence from the DIS that on 28/06/2022 the municipal education department prepared an inspection plan and preparatory meetings were conducted to plan for school inspections. The key activities in the inspection plan included; conducting routine inspections aimed at improving the teaching-learning process and checking on the functionality of school management committees.</p>	2
10	<p>Routine oversight and monitoring</p> <p>Maximum 10 points on this performance measure</p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 - 99% score 1 • Below 80%: score 0 	<p>On average 48.3% of all the 49 registered UPE schools had been inspected and monitored at least once per term and reports produced as follows: Term111(2022): 12 out of 49 (30%). Term 1(2023):15 out of 49 (37%) were inspected while in Term 11(2023): 31 out of 49 (78%).</p> <p>However, there was no evidence of monitoring reports.</p>	0
10	<p>Routine oversight and monitoring</p> <p>Maximum 10 points on this performance measure</p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>From the departmental meeting held on 07/11/2022;08/02/2023 and 29/05/2023 it was evidence that inspection reports had been discussed and used to recommend corrective actions and that those actions have subsequently been followed up from the sampled schools there was evidence to show that the DIS made a follow-up on the inspection recommendations, especially the need for schools to develop school improvement plans.</p>	2

Routine oversight and monitoring

Maximum 10 points on this performance measure

d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0

There was only one acknowledgment letter from DES dated 22/09/2022 that covered the term three (2022) inspection report, However, there was no evidence from all three sampled schools to show that the copies of the inspection reports from the previous three terms were left behind.

Routine oversight and monitoring

Maximum 10 points on this performance measure

e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0

There was evidence that the committee responsible for education met and discuss:

Quarter 1 meeting held on 23/02/2022
Min4/EC/2022/2023:

Recommendations of the monitored schools: clearance be sought from Ministry of education to construct storage building due to limit space,

Fencing of all government facilities to avoid land grabbing , encouraging drinking water facilities in all government schools

Putting water harvesting facilities in all staff quarters

Quarter 2 : meeting held on 18/11/2022

Min11/EC/2022/2023

Monitoring and inspection responses; heading counting of both teachers and children be done always to establish the actual number

Purchasing clock in system, most of the schools' lack land title so they committee recommended that land title should be secured

Quarter 3: meeting was held on 06/03/2023,
min23/EC/2022/2023

Monitoring to target both government and non-government, one school was in bad shape, big number, Magajjo UMEA to be provided with school desks and additional structures

Quarter 4; Meeting held on 12/05/2023

Min29/EC/2022/2023.

Recommendation of school management committee and approval of sector budget for financial year 2023/2024

The council held meeting on 22/12/2022
Min14/CM/22/23: project design for Nansana municipal playground should be presented to stake holders input, subcommittee was established to help in inspection to status of land ownership

Parental involment in all educational institutions to create awareness of the importance of provision of meals

Meeting held on 21/03/2022

Min29/CM/22/23

Birth certificate should be provided for free, playground that were closed to be opened,

11	Mobilization of parents to attract learners <i>Maximum 2 points on this performance measure</i>	Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school, <i>score: 2 or else score: 0</i>	There was evidence from the MEO reports that on 24/08/2022 the LG Education department in collaboration with NGOs like Arocha, Sorak, Cheshire Uganda, VAD, and Nature Africa conducted activities to mobilize, attract, and retain children at school.	2
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Investment Management

12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i>	From the LG education office and from the sampled schools; it was evident that Nansana municipality had an up-to-date consolidated schools' asset register dated 19/07/2023, accurately reporting on the infrastructure in all registered primary schools as shown below: Nansana C/U had 04 teachers' houses; 160 desks; 12 toilet stances and 09 classrooms; Kazo C/U P/S had 03 teachers' houses; 13 classrooms; 222 desks and 18 latrine stances while Sacred Heart Jinja Karoli P/S had 04 teachers' houses; 10 classrooms; 280 desks and 10 toilet stances.	2
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12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i>	The following were the prioritized investments for education in the previous FY were desk appraise on 28/04/2022 1. Construction of staff quarters ,2 vip pit latrine and supply of water tanks at 3 schools (Nabitabu , Kijjude , Jinja Karoli Primary schools) UGX 444,253,716 page 35 of AWP, page 267 MLGDP; 2. Construction of 2 classroom block with 36 desks at Busso Moslem Primary School UGX 86,065,760-page 35 AWP and page 267 of the MLGDP; and 3. Construction of 5 stance pit latrine at Nabinene Primary School UGX 83,088,520 page 35 of AWP and page 267 of the MLGDP.	1
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12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, score 1 else score: 0</p>	<p>The field appraisals for these projects were all done on 06/05/2022</p> <ol style="list-style-type: none"> 1. Construction of staff quarters ,2 vip pit latrine and supply of water tanks at 3 schools (Nabitabu , Kijjude , Jinja Karoli Primary schools) UGX 444,253,716 page 35 of AWP, page 267 MLGDP 2. Construction of 2 classroom block with 36 desks at Busso Moslem Primary School UGX 86,065,760-page 35 AWP and page 267 of the MLGDP 3. Construction of 5 stance pit latrine at Nabinene Primary School UGX 83,088,520 page 35 of AWP and page 267 of the MLGDP 	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, score: 1, else score: 0</p>	<p>There was no seed secondary school budgeted for and incorporated into the procurement plan for the current FY.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, score: 1, else score: 0</p>	<p>There was evidence that education projects were approved by the contracts committee as follows;</p> <p>The construction of staff quarter with sanitation facilities and supply of one (8000ltr) capacity of HDPE water tank at Nabitalo P/S was approved on 31/10/2022 under Min No. 034/CC/002/2022-2023</p> <p>The construction of a two-classroom block with 36 school desks at Busso Moslem was approved on 31/10/2022 under Min No. 036/CC/002/2022-2023</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. score: 1, else score: 0</p>	<p>There was evidence that PIT was established on 23/08/2022 for education projects and it was composed as follows; Municipal Engineer - Lugeye Henry, Senior Environment Officer - Nalumansi Stella, Principal Community Development Officer - Ndagire Lilian and Municipal Education Officer - Lwanga Henry Ssempijja.</p>	1

13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES <i>Score: 1, else, score: 0</i>	There was no seed secondary school project in the last FY	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i>	There was no seed secondary school project in the last FY.	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i>	There was no evidence provided to the assessor at the time of assessment that there was participation of the relevant officers.	0
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i>	<p>There was evidence that MLG made payments for sector infrastructure and executed as per contract as follows:</p> <p>Name of project: Construction of staff quarters with sanitation of two stance and supply of one 5000L capacity of HDPE water tank at Jinja Karoli Primary school</p> <p>Project NO: Nans725/WRKS/2022-2023/00011</p> <p>Contract Sum: UGX 126,153,000</p> <p>Requisition was on 9/06/2023</p> <p>Signed by the MEO on 14/06/2023</p> <p>Municipal Engineer signed on 14/06/20223</p> <p>TC signed on 15/06/2023</p> <p>Environment Officer signed 14/06/2023</p> <p>CDO Officer signed 14/06/2023</p> <p>Payment was on 23/06/2023 EFT 6291276</p> <p>Amount paid was UGX79,902,882;</p> <p>Name of project: Construction of staff quarters with sanitation of two stance and supply of one 5000L capacity of HDPE water tank at Nabitaro Primary school</p> <p>Project NO: Nans725/WRKS/2022-2023/00004</p>	1

Contract Sum: UGX 124,237,500
 Requisition was on: 20/02/2023
 MEO signed on 28/02/2023
 Municipal Engineer signed on 28/02/2023
 TC signed on 03/03/2023
 CDO signed on 28/02/2023
 Environmental Officer 28/02/2023
 Payment was on 7/03/2023
 Amount paid UGX 89,367,480 EFT 4228616;
 Name of project: Construction of staff quarters with sanitation of two stance and supply of one 5000L capacity of HDPE water tank at Kijunde Primary school
 Project NO: Nans725/WRKS/2022-2023/00010

Contract Sum: UGX 126,095,700
 Requisition was on: 08/05/2023
 MEO signed on 08/05/2023
 Municipal Engineer signed on 08/05/2023
 TC signed on 15/05/2023
 CDO signed on 08/05/2023
 Environmental Officer 08/05/2023
 Payment was on 08/06/2023
 Amount paid UGX 61,776,853 EFT 5803028

13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i>	The Procurement Plan for the Education sector of the previous FY was submitted after 30th April i.e on 14/07/2023	0
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i>	There was no seed secondary school project for the previous FY	1

Environment and Social Safeguards

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p>	<p>There was evidence that Nansana Municipal Council recorded, investigated, responded to complaints in the Education Sector in line with grievance redress framework as exemplified by the following the list of complaints recorded in the Grievance Records Book.</p>	3
			<ol style="list-style-type: none"> 1. Complaint dated 19/10/2022 by Mr. Ssekimpi James, the headteacher of Gombe PS to the Town Clerk about understaffing due to retirement of 2 teachers of maths and sciences. The T/C assigned the Municipal Education officer to study the complaint and advise. 2. Zam Zam Islamic headteacher reported to the Town Clerk that the school was at high risk of poison due to people accessing the school through the neighbour's perimeter wall. The T/C assigned the Municipal Education officer to study the complaint and advise. 	
15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>On 1/06/2023 the MEO issued guidelines to all schools issued guidelines regarding tree planting aimed at ensuring a green environment in schools. Subsequently, in partnership with NGOs like Arocha trees were planted in selected schools like KAZO C/U primary schools.</p>	3
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, score: 2, else score: 0</p>	<p>There was evidence that Nansana Municipal Council had Costed ESMP incorporated in BoQs and contractual documents to comply with safeguards requirements within the Education sector as exemplified by the following education projects.</p> <ol style="list-style-type: none"> 1. Construction of staff houses at Nabitalo P/S. The EMSP dated 6/2/2023 was incorporated in BoQs, Item A and B: Environmental and social safeguards; and 2. Construction of staff quarters at Jinja Karoli P/S in Nabweru division. The ESMPs dated 30/3/2023 were incorporated in the BoQs, Element 11: Environmental and social safeguards. 	2

16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i>	There was no evidence that Nansana Municipal Council had proof of land ownership, access and availability to conduct planned school construction projects as no land titles, agreements, Memoranda of Understanding or consent letters from landowners were provided by the LG. School under the management of Nansana Municipal Council are constructed on land owned by the foundation bodies.	0
16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i>	There was no evidence that Nansana Municipal Council conducted support supervision and monitoring over the previous FY (2022/2023) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and provided monthly monitoring reports as site visit reports as there were no consistent monitoring reports reports available.	0
16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments <i>Score: 1, else score:0</i>	There was evidence that at Nansana Municipal Council all education contractor payments certificates had been signed off by the Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects as exemplified by the following contractor payment certification forms. 1. Interim certificate for the construction of staff quarters at Jinja Karoli P/S in Nabweru division, endorsed on 14/6/2023; and 2. Substantial payment certificate for the construction of staff houses at Nabitale P/S, Busukuma division, dated 14/6/2023.	1

**Health
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries).</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>From the 3 sampled health facilities, there deliveries were 23% above required 20%</p> <p>The sampled health facilities were:</p> <ol style="list-style-type: none"> 1. Buwambo HCIV; 2. Nassolo HCIII; and 3. Namulonge HCIII. <p>FY 2021/2022 Deliveries were as follows:</p> <p>Buwambo HCIV HCIV 1374;</p> <p>Nassolo HCIII 148; and</p> <p>Namulonge HCIII 492.</p> <p>Total 2014</p> <p>FY 2022/2023 Deliveries were as follows:</p> <p>Buwambo HCIV 1481;</p> <p>Nassolo Wamala HCIII 452;and</p> <p>Namulonge HCIII 544.</p> <p>Total 2,477</p> <p>The percentage change in deliveries was 23%.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 	<p>The LLG score was 83% as per the following details:</p> <p>FY 2022/2023 330/4 = 83</p> <p>Busukuma Division , 100%;</p> <p>Gombe Division; 30%;</p> <p>Nabweru Division; 100%; and</p> <p>Nansana Division, 100%.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 	<p>Not applicable because LGs are no longer required to submit invoices following health facility RBF assessment for funding.</p> <p>RBF funds are sent together with PHC NWR funds.</p>	0

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.</p>	<p>The LG budget for Health Development grant was UGX 1,421,686,000 page 28 of AWP</p> <p>Spent as follows:</p> <ol style="list-style-type: none"> 1. Upgrade of Matungo Health center II to Health III UGX883,536,105-page 104 Quarter 4 2. Construction of OPD at Buwambo Health Center IV UGX 560,886,800-page 105 quarter 4 3. Construction of staff house at Nabuntit Health Center III UGX 109,651,700-page 105 Quarter 4 4. Monitoring and supervision and other investment services UGX 56,507,460 page 105 	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0</p>	<p>There was evidence that the LG MMHO, CDO and Environmental officer certified all works for the previous FY as follows:</p> <p>Name of project: Upgrade of Matunga health Center 11 to Health center III</p> <p>Project NO: MOH-UgFIT/WRKS/22-23/00001-Lot 13</p> <p>Contract Sum: UGX 887,536,105</p> <p>Requisition was on 13/04/2023</p> <p>Signed by the MHO on 18/04/2023</p> <p>Municipal Engineer signed on 18/04/2023</p> <p>TC signed on 19/04/2023</p> <p>HOF signed on signed 19/04/2023</p> <p>Environment Officer signed on 18/04/2023</p> <p>CDO Officer signed 18/04/2023</p> <p>Payment was on 03/05/2023</p> <p>Amount paid was UGX 331,691,201 EFT 5118321</p>	2

3	Investment performance: The LG has managed health projects as per guidelines.	c. If the variations in the contract price of sampled health infrastructure investments are within +/- 20% of the MoWT Engineers estimates, score 2 or else score 0	There was evidence that the variations in priced projects under MoWT for the previous FY were within +/-20% of the Engineers estimate.	2
	Maximum 8 points on this performance measure		Project: Upgrade of Matugga HCII to HCIII Contract No: MOH-UgIFT/WRKS/2022-23/00001-LOT13 Contractor: Hanan Contractors Ltd Contract Sum: UGX 887,536,105 Estimated Sum: UGX 920,000,000 Variation: 3.53%	
3	Investment performance: The LG has managed health projects as per guidelines.	d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY	The upgrade of Matugga HC II to HCIII implemented in the previous FY was completed as per the work plan i.e. phase I. The upgrade of Matugga HCII to HCIII Phase I involved construction of the reinforced concrete frame up to the first floor level and masonry infill in the frame as well as construction of first floor columns.	2
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 		
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure	HCIV (1) Filled 40 vacant 10 i.e. 80% HCIII (8) Filled 110 vacant 42 i.e. 72% HC11(5) 43 Filled VACANT 2 i.e. 96% Average percentage 83%	1
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 		
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.	The building constructed in the upgrade of Matugga HCII to HCIII conform to the approved designs. Sample checks were done for external dimensions (21.8m x 14.0m) as well as doors (2.4m x 1.0m; 2.4m x 2.0m) and windows (1.5m x1.5m; 1.6m x 2.2m) for the ground floor. They all conformed to the MoH approved designs.	2
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> • If 100 % score 2 or else score 0 		

Performance Reporting and Performance Improvement

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>There was evidence that information on postilion of health workers filled was accurate as follows:</p> <p>Buwambo HCIV, had a total of 40staff;</p> <p>Namulonge HCIII, had 15 staff; and</p> <p>Nassolo Wamala HCIII, had 15 staff.</p> <p>This was from the staff list and staff attendee book.</p> <p>At Buwombo HCIV, the staff attendance was 14 but the day's duty roster was made to have 15 staff on duty. The explanation was that the missing person was called Kalule Joseph (OCO) who had gone to Nansana Municipal council (HR department) to sort out his salary problem</p> <p>At Namulonge HCIII, the staff attendance was 8 but were supposed to be 9 according to the duty roster. The explanation was that the missing person was Ms. Mugume Faith who had taken the ICHD report to the office of the Municipal Health Office.</p> <p>At Nassolo Wamala HCIII, the staff attendance was 9 but were supposed to be 10 according to the duty roster. The explanation was that the missing person was Ms. Nakanwagi Berna who had lost a relative.</p> <p>The number of health workers are in place as indicated in the staff list.</p>	2
5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>There was evidence that information on health facility upgrade from Matuga HCII to HCIII by construction of Maternity and general ward</p> <p>There were also other constructions carried out as indicated below:</p> <p>Construction of OPD at Buwambo HCIV; and</p> <p>Construction of staff house at Nabutiti HCIII.</p> <p>The information was submitted in the PBS page 18 of 113 of the annual PBS report.</p>	2

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p>	<p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p>	<p>There was evidence that the facility budgets and work plans of the three sampled facilities were prepared in accordance with the guidelines.</p>	2
		<ul style="list-style-type: none"> • Score 2 or else 0 	<p>The facilities were Buwambo HCIV, Nassolo Wamala HCIII and Namulonge HCIII, the dates for submission to DHO were as follows:</p>	
	<p>Maximum 14 points on this performance measure</p>		<p>Buwambo HCIV on 30/3/2022; Nassolo Walama HCIII on 30/3/2022; and Namulonge HCIII on 30/3/2022.</p>	
			<p>All the sampled health facility work plans and budgets were signed by the chairpersons of the HUMC.</p>	
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p>	<p>There was evidence of budget performance reports for the three sampled facilities, they highlighted the budget performance, and bank balances and were signed by the Facility in charge, and the chairman of the HUMC.</p>	0
		<ul style="list-style-type: none"> • Score 2 or else 0 	<p>The submission dates were as follows:</p>	
	<p>Maximum 14 points on this performance measure</p>		<p>Nassolo Wamala HCIII was submitted on 31/10/2023;</p>	
			<p>Buwambo HCIV was submitted on 14/7/2023; and</p>	
			<p>Namulonge HCIII was submitted on 14/7/2023.</p>	
			<p>Buwambo HCIV and Namulonge submitted before 15th July 2023 but Nassolo Wamala HCIII submitted after 15th July 2023.</p>	

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports

- Score 2 or else 0

There was evidence of Performance improvement plans for FY 2023/2024 for Buwambo HCIV, Nassolo Wamala HCIII and Namulonge HCIII and were submitted as follows:

Namulonge HCIII on 31st March 2023;

Nassolo Wamala on 31st March 2023; and

Buwambo HCIV on 29th March 2023.

Buwambo HCIV included the issue of routine equipment maintenance and repair of all cracked building and damaged splash aprons in their PIP as identified by the DHMT monitoring visit of 2nd quarter dated 9th November 2022.

Namulonge HCIII included CMEs in their PIP as identified by the DHT during the essential medicine supervision dated 3/10/2022.

2

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,

- score 2 or else score 0

There was evidence that the selected health Facilities submitted update monthly and quarterly HMIS reports timely (7days following the end of each month and quarter) as indicated below:

Buwambo HCIV (HMIS 105) dates of submission:

July 5/8/2022;

Aug 5/9/2022;

Sept 5/10/2022;

Oct 5/11/2022;

Nov 4/12/2022;

Dec 7/1/2023;

Jan 4/2/2023;

Feb 5/3/2023;

March 6/4/2023;

April 6/5/2023;

May 6/6/2023; and

June 5/7/2023.

Nassolo Wamala HCIII (HMIS 105) dates of submission:

July 5/8/2022;

Aug 7/9/2022;

Sept 6/10/2022;

Oct 7/11/2022;

2

Nov 7/12/2022;
Dec 6/1/2023;
Jan 6/2//2023;
Feb 6/3/2023
March 6/4/2023;
April 5/5/2023;
May 7/6/2023; and
June 7/7/2023.

Namulonge HCIII (HMIS 105) dates of submission:

July 5/8/2022;
Aug 5/9/2022;
Sept 5/10/2022;
Oct 7/11/2022;
Nov 6/12/2022;
Dec 4/1/2022;
Jan 6/2/2023;
Feb 6/3/2023;
March 5/4/2023;
April 5/5/2023;
May 6/6/2023; and
June 4/7/2023.

Buwambo HCIV (106a) dates of submission:

1st Quarter 6/10/2022;
2nd Quarter 6/1/2023;
3rd Quarter 5/4/2023; and
4th Quarter 6/7/2023.

Nassolo Wamala HCIII (HMIS 106a) dates of submission:

1st Quarter 6/10/2022;
2nd Quarter 6/1/2023;
3rd Quarter 6/4/2023; and
4th Quarter 7/7/2023.

Namulonge (HMIS 106a) dates of submission:

1st Quarter 6/10/2022;
2nd Quarter 4/1/2023;
3rd Quarter 7/4/2023; and

4th Quarter 7/7/2023.

All the monthly and quarterly reports were timely.

0

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0

Note: Municipalities submit to districts

Not applicable because LGs are no longer required to submit invoices following health facility RBF assessment for funding. RBF funds are sent together with PHC NWR funds.

Maximum 14 points on this performance measure

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0

Not applicable because LGs are no longer required to submit invoices following health facility RBF assessment for funding. RBF funds are sent together with PHC NWR funds.

Maximum 14 points on this performance measure

0

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0

The LG timely compile and submit all the 4 quarterly budget performance reports as follows:

Quarter 1 was submitted on 15/10/2022;

Quarter 2 was submitted on 18/01/2023;

Quarter 3 was submitted on 11/04/2023; and

Quarter 4 was submitted on 10/07/2023.

Maximum 14 points on this performance measure

1

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>There was evidence of that the LG had developed and approved performance improvement plan for the weakest performing health facilities as per document dated 10/3/2023.</p> <p>The performance improvement plan includes the following weak performing health facilities:</p> <p>Kawanda HCIII; Nassolo Wamala HCIII; and Buwambo HCIV.</p>	1
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6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>There was evidence of implementation of performance improvement plan for weakest facilities indicated below:</p> <p>Construction of staff house at Nassolo Wamala HCIII and Kawanda HCIII to address the issue of lack of staff accommodation; and</p> <p>Construction of OPD building at Buwambo HCIV to handle the issue of dilapidated structures.</p> <p>These constructions were included in the current FY 2023/2024.</p>	1
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Human Resource Management and Development

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>There was evidence that the LG budgeted for the health workers in accordance with the staffing norms.</p> <p>Total staff were 201 representing 83% of staff requirement.</p> <p>The budget for salary was UGX: 4,019,341,185 Page 29 of 69 of the Municipal budget.</p>	2
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Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

a) Evidence that the LG has:
ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0

There was evidence that LG deployed health workers as per guidelines.

All the health facilities had at least 75% staffing.

The overall Municipal health facility staffing was at 83%.

Details of the health facility staffing was as follows:

1. Buwambo HCIV had 40 staff (83%);
2. Gombe HCII had 7 staff (77%);
3. Kasozi HCIII had 17 staff (78%);
4. Kawanda HCIII had 17 staff (89%);
5. Maganjo HCII had 7 staff (77%);
6. Matugga HCII had 8 staff (88%);
7. Migadde HCII had 9 staff (100%);
8. Nabutiti HCIII had 15 staff (78%);
9. Nabweru HCIII had 17 staff (89%);
10. Namulonge HCIII had 15 staff (78%);
11. Nansana HCII had 9 staff (100%);
12. Nassolo Wamala had 15 staff (78%); and
13. Ttikalu HCIII had 15 staff (78%).

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0

There was Evidence that health workers were working in facilities where they were deployed as per health staff list for FY 2023/2024 dated 2/8/2023.

The staff lists had the following number of staff:

Namulonge HCIII had 15;
Nassolo Wamala HCIII had 15; and
Buwambo HCIV had 40.

From the Facility attendance books and the health facility supervision reports, there was evidence that the health workers were working according to their deployment.

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p>	<p>There was evidence that the of list of health workers deployed was displayed on the facility notice board as follows:</p> <p>Buwambo HCIV, displayed on 11/11/2023 with 40 staff;</p> <p>Namulonge HCIII, displayed on 11/7/2023 with 15 staff; and</p> <p>Nassolo Wamala HCIII, displayed on 6/9/2023 with 15 staff.</p>	2
<p>Maximum 9 points on this performance measure</p>				
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>a) Evidence that the DHO/MMOHs has:</p> <p>i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0</p>	<p>There was evidence that MMOHs had Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY</p> <p>Gordon Kibirige (Nasolo Wamala HCIII) appraised by DR Kisuze Geoffrey on 30.06.2023</p> <p>Namugosa Annet Caara (Ttakalu HCIII) Appraised by Dr. Bugembe on 30.06.2023 (Ttikalu HCIII</p> <p>Nabawanuka Jalia, (Kawanda HCIII) appraised by Dr bugembe on 30.06.2023</p> <p>Kizza Dominic Kateregga (Buwambo HCIV) appraised by Dr. Bugembe on 30.06.2023</p> <p>Sserawnga Mathias Musisi (Namulonge HCIII) appraised by Dr. Bugembe on 30.06.2023</p> <p>Nalumu Dorothy (Matuga HCII) appraised by Dr. Bugembe on 30.06.2023</p> <p>Nandawula Slyvia (Gombe HCII) appraised by Dr. Bugembe on 30.06.2023</p> <p>Nzirambi Betty (Nabutiti HCIII) appraised by DR. Bugembe on 30.06.2023</p> <p>Balyejjusa Allen (Maganjo HCIII) appraised by Dr. Bugembe on 30.06.2023</p> <p>Namutebi Christine (Migadde HCII) appraised by Dr. Bugembe Isaac on 30.06.2023</p> <p>Kasoga Loy (Nansana HCII) appraised by DR. Bugembe on 30.06.2023</p> <p>Namata Betty (Kasozi HCIII) appraised by Dr. Bugembe on 30.06.2023</p>	1
<p>Maximum 6 points on this performance measure</p>				

8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0	<p>There was evidence that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans during the previous FY;</p> <p>Nassanga Juliet enrolled nurse, appraised by Nziramba on 30.06.2023.</p> <p>Betty Mwanje Peter Senior clinical officer, appraised by Dr. Bugembe on 30.06.2023.</p> <p>Ddungu Annet Nakiruuta enrolled midwife appraised by Mwanja peter on 30.06.2023.</p> <p>Nassali Monica, Nursing officer appraised by Namugosa Annet Caara on 30.06.2023.</p> <p>Nalubega Viola Nursing officer appraised by Mwanja Peter on 30.06.2023</p> <p>Nakiyemba Rashida, Lab Technician appraised by Mwanja peter on 30.06.2023</p> <p>Mbasaliki Juliet, enrolled Midwife appraised by Ssrwanga Mathias musisi on 30.06.2023</p> <p>Taliba Annet Malijjo Enrolled Midwife appraised by Sserwanga Matias Musisi on 30.06.2023.</p> <p>Nakayuza Alizik laboratory Assistant appraised by Sserwanga Mathias Musisi on 30.06.2023.</p> <p>Nagujja Julian kay, enrolled Nurse appraised by Nabawanuka Cissy on 30.06.2023</p>	1
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	iii. Taken corrective actions based on the appraisal reports, score 2 or else 0	There were no corrective actions recommended for action	2
	Maximum 6 points on this performance measure			

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>There was evidence of the district training plan dated 1st July 2022 for FY 2022/2023.</p> <p>The LG conducted continuous medical education to staff as per training plan. The CMEs were conducted on the following dates:</p> <p>VHT refresher on integrated child health days dated 10/10/2022; and</p> <p>Health workers refresher training on improving health service delivery dated 20/1/2023 and 19/6/2023.</p>	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>There was evidence of documented training activities as indicated below;</p> <p>Waste management training dated 20/9/2022;</p> <p>Orientation on HIV/AIDS status on key populations dates 8/9/2022;</p> <p>VHTs refresher training on integrated child days dated 10/10/2022.</p>	1

Management, Monitoring and Supervision of Services.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was evidence that the town clerk confirmed the list of health facilities receiving PHC NWR grant and notified the MOH in writing as per letter dated 7/8/2023.</p> <p>The list is composed of 14 health facilities in the following categories:</p> <p>Government Health facilities were 13; and PNFP health facilities were 1.</p> <p>There was 1 HCIVs (Government);</p> <p>7 HCIIIs (all government); and 5 HCIIIs (4 government and 1PNFP).</p>	2
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>The health budget for PHC non-wage UGX 52,299,000-page 27 AWP and budget Health monitoring UGX 10,000,000-page 53 annual performance report. This represented 19%</p>	2
	<p>Maximum 9 points on this performance measure</p>			
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>Quarter 1: Cash limit 28/07/2022, TC communicated on 04/08/2023 UGX 54,308,041; after 5 days Quarter 2: cash limit 7/10/2022 UGX 162,924,122 TC communicated on 14/10/2022 within 5days Quarter 3 cash limit 5/01/2023, TC communicated on 12/01/2023; UGX 108,616,080 within 5 days and Quarter 4 cash limit 17/04/2023, communicated on 19/04/2023 UGX 108,616,080 within 5 days</p>	2
	<p>Maximum 9 points on this performance measure</p>			
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The MLG communicated to the LLG beyond 5 working days: Quarter 1: Cash limit 28/07/2022, TC communicated on 06/08/2023 UGX 54,308,041; after 9days Quarter 2: cash limit 7/10/2022 UGX 162,924,122 TC communicated on 18/10/2022 UGX2; within 11days Quarter 3 cash limit 5/01/2023, TC communicated on 13/01/2023; UGX 108,616,080 within 8days and Quarter 4 cash limit 17/04/2023, communicated on 24/04/2023 UGX 108,616,080 within 7days</p>	0
	<p>Maximum 9 points on this performance measure</p>			

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>There was evidence that the LG publicized all the quarterly financial releases within 5 working days as follows:</p> <p>Quarter 1 Release was on 28/7/2022 of UGX 54,308,041 and publicized on 4/8//2022 within 5 working days.</p> <p>Quarter 2 Release was on 7/10/2022 of UGX 162,924,122 and publicized on 14/10/2022 within 5 working day;</p> <p>Quarter 3 Release was on 5/1//2023 of UGX 108,616,180 and. publicized on 12/1/2023 within 5 working days;</p> <p>Quarter 4 Release was on 17/4//2023 of UGX 108,616,080 and. publicized on 19/4/2023 within 5 working days.</p>	1
	<p>Maximum 9 points on this performance measure</p>			
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>There was evidence that The LG held quarterly performance review meetings as follows:</p> <p>1st Quarter on 12/8/2022;</p> <p>2nd Quarter on 28/11/2022;</p> <p>3rd Quarter on 20/1/2023; and</p> <p>4th Quarter on 26/5/2023.</p> <p>There was evidence of implementation of actions recommended by DHMT, the issue was of an updated copy of the staff list in the 1st Quarter dated 12/8/2022, page 2 of 8.</p> <p>The action was taken as indicated in Min.3/28/11/22 for the 2nd quarter performance review meeting dated 28/11/2022.</p>	2
	<p>Maximum 7 points on this performance measure</p>			

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>There was evidence that the LG quarterly performance review meetings involve all facility in-charges implementing partners, DHMT and Key LG departments.</p> <p>The attendance lists as shown in the following minutes:</p> <p>1st quarter had 13 in-charges, 5 DHMTs, and 1 head of department;</p> <p>2nd quarter had 13 in-charges, 5 DHMTs, and 5 heads of department;</p> <p>3rd quarter had 13 in-charges, 6 DHMTs; and</p> <p>4th quarter had 12 in-charges, 3 DHMTs, and 1 IPs.</p> <p>All health facility in--charges were involved in 1st, 2nd, and 3rd quarter performance review meetings.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There was evidence that LG supervised all the HCIV and General Hospitals (including PNFPs receiving PHC grants at least once quarterly as indicated below:</p> <p>1st Quarter on 30/9/2022;</p> <p>2nd Quarter on 9/11/2022;</p> <p>3rd Quarter on 8/3/2023; and</p> <p>4th Quarter on 22/6/2023.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <p>• If not applicable, provide the score</p>	<p>There was evidence that the DHT ensured that HSDs carried out support supervision of lower level health facilities as shown by the dated below:</p> <p>Kyadondo North HSD (Buwambo HCIV)</p> <p>1st Quarter on 17/10/2022:</p> <p>2nd Quarter on 12/1/2023;</p> <p>3rd Quarter on 6/4/2023; and</p> <p>4th Quarter on 11/7/2023.</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>There was evidence that LG used the reports from discussion of the support supervision and monitoring visits to make specific corrective actions as indicated below:</p> <p>From the support supervision report for the Municipal Health office for 1st Quarter dated 30/9/2022, it was recommended that IEC materials be displayed at Buwumbo HCIV.</p> <p>Action was taken by in-charge of Buwambo HCIV and displayed the IEC materials in the report dated 18/7/2023 on page 1.</p> <p>From the support supervision report for the Municipal Health office for 3rd Quarter dated 8/3/2023, it was recommended that the quarterly PHC releases be displayed on the notice board at Buwumbo HCIV.</p> <p>Action was taken by in-charge of Buwambo HCIV and displayed and displayed all the quarterly PHC releases as indicated in the report dated 18/7/2023 on page 1.(photograph 2)</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>There was evidence that the LG provided support to all health facilities in the management of medicines and health supplies as shown in the following reports:</p> <p>1st Quarter dated 3/10/2022 for essential medicines supervision;</p> <p>2nd Quarter dated 5/1/2023 for essential medicines supervision;</p> <p>3rd Quarter dated 4/4/2023 for essential medicines support supervision; and</p> <p>4th Quarter dated 5/7/2023 for essential medicines support supervision.</p>	1
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>Health promotion and prevention activities budget was UGX 79,859,000- page 100 quarter 4</p> <p>The Health budget MHO UGX 318,753,000, page 105 quarter and</p> <p>The LG allocated 47% % on health promotion and prevention activities.</p>	2

Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities

Maximum 4 points on this performance measure

b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0

There was evidence that DHT led health promotion and social mobilization activities as indicated by the following quarterly reports:

There was evidence that DHT led health promotion and social mobilization activities as indicated by the following quarterly reports:

1st Quarter dated 30/9/2022 with the following activities:

Inspection of premises on sanitation;

School health program;

Community engagement in sanitation improvement; and

Mobilization for medical examination.

2nd Quarter dated 15/12/2022 with the following activities:

Supervision of garbage service providers and roadside sweepers;

Monthly clean up and garbage back lodge clearance; and

Integrated child health days.

3rd Quarter dated 30/3/2023 with the following activities:

Sensitization of health facility staff on infection prevention and control; and

Mobilization of mothers on EPI and Child Health Day's activities.

4th Quarter dated 30/6/2023 with the following activities:

Water source inspection to assess functionality and safety;

School health program; and

Supervision of monthly garbage clean-up exercise.

11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0	There was evidence that follow up actions were taken by the DHT as indicated below:	1
	Maximum 4 points on this performance measure		In the health inspectorate meeting held on 30/9/2022 under Min 5 Way Forward, the issue was for the health inspectors to compile registers of all food handlers eligible for medical examination.	
			The action was taken by inspectors as indicated in the report for medical examination dated on 21/10 2022.	
			Under Min 2 of the 2nd quarter inspectorate meeting dater 6/1/2023, the issue was for the health inspectors to submit lists of clients served with nuisance notices for appropriated actions.	
			The action was in the report dated 10/1/2023 that shows the list of people served with nuisance notices from Nabweru division and action taken.	

Investment Management

12	Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.	a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0	The available assets register does not conform to the required standard. There were individual health facility asset registers not integrated as one document for the health department. It does not have buildings and status of the equipment.	0
	Maximum 4 points on this performance measure			
12	Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.	b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII); (ii) desk appraisal by the LG; and (iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));	There was evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII) as follows: The desk appraisals were done on 28/04/2022 1. Upgrade of Matungo Health center II to Health III UGX883,536, page 275 MLGDP 2. Construction of OPD at Buwambo Health Center IV UGX 560,886,800-page 276MLGDP 3. Construction of staff house at Nabuntit Health Center III UGX 109,651,700-page 276 MLGDP	1
	Maximum 4 points on this performance measure	score 1 or else score 0		

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The field appraisals were carried for the prioritized projects on 06/05/2022 as follows:</p> <p>The desk appraisals were done on 28/04/2022</p> <ol style="list-style-type: none"> 1. Upgrade of Matungo Health center II to Health III UGX883,536, page 275 MLGDP 2. Construction of OPD at Buwambo Health Center IV UGX 560,886,800-page 276MLGDP 3. Construction of staff house at Nabuntit Health Center III UGX 109,651,700-page 276 MLGDP 	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>There was evidence that all health infrastructure projects for the previous FY (2022/2023) prepared and costed ESMPs and complied with risk mitigation plans as exemplified by the costed ESMPs for the construction of maternity ward and staff houses at Matugga HC II in Gombe division, dated 12/102022, endorsed by the SEO and PCDO site visit reports and monthly compliance monitoring reports were not available.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>The Procurement Plan for the Health sector for the current FY was submitted after 30th April i.e on 14/07/2023.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>The LG Health department submitted the procurement request form by 1st Quarter of the current FY it was submitted i.e on 14/07/2023.</p>	1
	<p>Maximum 4 points on this performance measure</p>			
	<p>Maximum 10 points on this performance measure</p>			
	<p>Maximum 10 points on this performance measure</p>			

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>The upgrade of Matugga HC II to HCIII was approved by the Contracts Committee on 28/09/2022 under Min 04/DCC/2022-23 and cleared by the Solicitor General on 15/11/2022.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The PIT was established as follows; Munipal Engineer – Lugeye Henry, Senior Environmental Officer - Nalumansi Stella, Principal Community Development Officer – Ndagire Lillian, Municipal Health Officer – Dr. Bugembe Isaac; these were appointed on 23/08/2022. The Clerk of works – Kateregga Martin was appointed on 30/09/2022.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The upgrade of Matugga HCII to HCIII involved construction of the reinforced concrete frame up to the first floor level and masonry infill in the frame. The reinforced concrete structural members measured as follows; beams measured 450 x 200mm; columns measured 250 x 250mm and the slab measured 200mm thick.</p> <p>Sample checks of external dimensions (21.8m x 14.0m) as well as doors (2.4m x 1.0m; 2.4m x 2.0m) and windows (1.5m x1.5m; 1.6m x 2.2m) were done for the ground floor. These all conformed to the MoH approved designs.</p> <p>According to the approved designs, the buildings were supposed to have 3 levels i.e. ground floor, first floor, second floor and the roof but the construction stalled on the first floor level with its columns and mansonry infil</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the clerk of works maintains daily records that were consolidated into monthly reports for the upgrade of Matugga HCII to HCIII dated as follows; 07/12/2022; 08/01/2023; 02/02/2023; 05/03/2023; 04/04/2023; 03/05/2023 and 14/06/2023.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the LG carried out monthly site meetings for the upgrade of Matugga HCII to HCIII as follows; 20/01/2023, 01/03/2023, 03/04/2023, 17/05/2023, 12/06/2023.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the LG carried out technical supervision of works with the relevant officers for the upgrade of Matugga HCII to HCIII according to the site meetings held on; 20/01/2023, 01/03/2023, 03/04/2023, 17/05/2023, 12/06/2023.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0</p>	<p>There was evidence that the LG MMHO, CDO and Environmental officer certified all works for the previous FY as follows:</p> <p>There was evidence that the LG MMHO, CDO and Environmental officer certified all works for the previous FY as follows:</p> <p>Name of project: Upgrade of Matunga health Center 11 to Health center III</p> <p>Project NO: MOH-UgFIT/WRKS/22-23/00001-Lot 13</p> <p>Contract Sum: UGX 887,536,105</p> <p>Requisition was on 13/04/2023</p> <p>Signed by the MHO on 18/04/2023</p> <p>Municipal Engineer signed on 18/04/2023</p> <p>TC signed on 19/04/2023</p> <p>HOF signed on signed 19/04/2023</p> <p>Environment Officer signed on 18/04/2023</p> <p>CDO Officer signed 18/04/2023</p> <p>Payment was on 03/05/2023</p> <p>Amount paid was UGX 331,691,201 EFT 5118321</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>The upgrade of Matugga HC II to HCIII had a procurement file as follows';</p> <p>File Name: Upgrade of Matugga HCII to HCIII</p> <p>Contract No: MOH-UgIFT/WRKS/2022-23/00001-LOT 13</p> <p>Contract signed: 28/10/2023</p> <p>Evaluation report: 26/09/2023</p> <p>Contracts Committee Meeting date: 28/09/2022</p> <p>Min No: 04/DCC/2022-23</p>	1

Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework Maximum 2 points on this performance measure	a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0	There was no evidence of records of complaints in the Health Sector (indicating nature of cases, dates of registration, and any follow up actions taken) in line with the grievance redress framework as no health related complaints were recorded in the Grievance Redress Complaints book.	0
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery Maximum 5 points on this performance measure	a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0	There was evidence that the Nansana Municipal LG had issued and disseminated guidelines on health care / medical waste management to health facilities and that there was follow up on the implementation of health care management guidelines as exemplified by a letter to all Health In-charges on the dissemination of PHC and health care waste management guidelines. The communication, dated 3/7/2023 was made by the Municipal Health Officer.	2
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery Maximum 5 points on this performance measure	b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0	There was evidence that Nansana municipal council had in place a functional /equipped system for health care waste management as exemplified by Matugga HC III and the Principal Health Inspector. For example: 1.At Matugga HC II a placenta pit, safety box, burn pit were available. 2.The system is comprised of medical waste generation, segregation, transfer of waste to waste pit / incinerator. Waste bins with bin liners are available; Matugga HC II, Work Plan and Budget for FY 2023-2024, compiled secretary HUMC and approved by the Chairman, HUMC on 31/3/2023. A total of UGX 600,000/= was allocated to IPC materials.	2
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery Maximum 5 points on this performance measure	c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0	There was evidence that Nansana Municipal Council had conducted training and created awareness in health care waste management as exemplified by the following reports. 1.A report on reconnaissance and meeting at Menvu waste management land, a proposed dumping site. The report, dated 18/10/2022 is addressed to the Chairman, Waste Coordination Committee and endorsed by the SEO; and 2.Minutes for PET Plastic management committee meeting, dated 30/9/2022, endorsed by the SEO.	1

16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0	There was evidence that Nansana Municipal Council had Costed ESMPs and Environment Social Health and Safety safeguards incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY (2022/2023 FY) as exemplified by the costed ESMPs for the construction of maternity ward and staff houses at Matugga HC II in Gombe division. The ESMPs were incorporated in the BoQs, dated July 2022: Compliance with NEMA regulations and Environmental Impact Assessment Report Recommendations.	2
	Maximum 8 points on this performance measure			
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0	There was evidence to ascertain that health construction projects in Nansana Municipal Council were implemented on land where the LG had proof of ownership as exemplified by the tenancy agreement, dated 30/3/2023, between Buganda Land Board Nansana Municipal Council. The agreement, Serial no. 8407, was endorsed by the LC 1 Chairperson of Lwadda 'B' cell, Matugga parish, Gombe division in Kyaddondo county, in presence of 4 witnesses.	2
	Maximum 8 points on this performance measure			
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.	There was evidence that Nansana Municipal Council carried out consistent monitoring and engagement through the contract period of as as exemplified by the consistency in monitoring the construction of staff quarters at Nabutiti HC III in quarter 2 on 17/10/2022, and quarter IV on 8/6/2022. The reports were endorsed Economic Planner, Nansana Municipal Council.	2
	Maximum 8 points on this performance measure			
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0	There was evidence that Nansana Municipal Council contractor payment certificates were signed by the LG Environmental Officer and PCDO prior to payment of contractor invoices/certificates as exemplified by the contractor payment certificate for the upgrade of Matugga HC II to III, Gombe division dated 16/6/2023.	2
	Maximum 8 points on this performance measure			

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>Not applicable. Hence, score =0.</p>	0
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>Not applicable. Hence, score =0.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;</p> <ul style="list-style-type: none"> • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0 	<p>Not applicable. Hence, score =0.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.</p> <ul style="list-style-type: none"> o If 100 % of water projects are implemented in the targeted S/Cs: Score 2 o If 80-99%: Score 1 o If below 80 %: Score 0 	<p>Not applicable. Hence, score =0.</p>	0

2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment Maximum 8 points on this performance measure	c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates o If within +/-20% score 2 o If not score 0	Not applicable. Hence, score =0.	0
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment Maximum 8 points on this performance measure	d. % of WSS infrastructure projects completed as per annual work plan by end of FY. o If 100% projects completed: score 2 o If 80-99% projects completed: score 1 o If projects completed are below 80%: 0	Not applicable. Hence, score =0.	0
3	New_Achievement of Standards: The LG has met WSS infrastructure facility standards <i>Maximum 4 points on this performance measure</i>	a. If there is an increase in the % of water supply facilities that are functioning o If there is an increase: score 2 o If no increase: score 0.	Not applicable. Hence, score =0.	0
3	New_Achievement of Standards: The LG has met WSS infrastructure facility standards <i>Maximum 4 points on this performance measure</i>	b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs). o If increase is more than 1% score 2 o If increase is between 0-1%, score 1 o If there is no increase : score 0.	Not applicable. Hence, score =0.	0

Performance Reporting and Performance Improvement

4	Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance <i>Maximum 3 points on this performance measure</i>	The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3	Not applicable. Hence, score =0.	0
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5	Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance <i>Maximum 7 points on this performance measure</i>	a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2	Not applicable. Hence, score =0.	0
5	Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance <i>Maximum 7 points on this performance measure</i>	b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0	Not applicable. Hence, score =0.	0
5	Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance <i>Maximum 7 points on this performance measure</i>	c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0 <i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i>	Not applicable. Hence, score =0.	0

Human Resource Management and Development

6	Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff <i>Maximum 4 points on this performance measure</i>	a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2	Not applicable. Hence, score =0.	0
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6	Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff	b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2	Not applicable. Hence, score =0.	0
	<i>Maximum 4 points on this performance measure</i>			
7	Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.	a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3	Not applicable. Hence, score =0.	0
	<i>Maximum 6 points on this performance measure</i>			
7	Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.	b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3	Not applicable. Hence, score =0.	0
	<i>Maximum 6 points on this performance measure</i>			

Management, Monitoring and Supervision of Services.

8	Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.	<ul style="list-style-type: none"> • a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district: • • If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3 • If 80-99%: Score 2 • If 60-79: Score 1 • If below 60 %: Score 0 	Not applicable. Hence, score =0.	0
	<i>Maximum 6 points on this performance measure</i>			

8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3</p>	<p>Not applicable. Hence, score =0.</p>	0
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p> <ul style="list-style-type: none"> • If 95% and above of the WSS facilities monitored quarterly: score 4 • If 80-94% of the WSS facilities monitored quarterly: score 2 • If less than 80% of the WSS facilities monitored quarterly: Score 0 	<p>Not applicable. Hence, score =0.</p>	0
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2</p>	<p>Not applicable. Hence, score =0.</p>	0
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>Not applicable. Hence, score =0.</p>	0
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 	<p>Not applicable. Hence, score =0.</p>	0

10	Mobilization for WSS is conducted <i>Maximum 6 points on this performance measure</i>	b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.	Not applicable. Hence, score =0.	0
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Investment Management

11	Planning and Budgeting for Investments is conducted effectively <i>Maximum 14 points on this performance measure</i>	a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG: Score 4 or else 0	Not applicable. Hence, score =0.	0
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11	Planning and Budgeting for Investments is conducted effectively <i>Maximum 14 points on this performance measure</i>	Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible: Score 4 or else score 0.	Not applicable. Hence, score =0.	0
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11	Planning and Budgeting for Investments is conducted effectively <i>Maximum 14 points on this performance measure</i>	c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2	Not applicable. Hence, score =0.	0
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11	Planning and Budgeting for Investments is conducted effectively <i>Maximum 14 points on this performance measure</i>	d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2	Not applicable. Hence, score =0.	0
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11	Planning and Budgeting for Investments is conducted effectively <i>Maximum 14 points on this performance measure</i>	e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2	Not applicable. Hence, score =0.	0
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12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>Not applicable. Hence, score =0.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>Not applicable. Hence, score =0.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>Not applicable. Hence, score =0.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>Not applicable. Hence, score =0.</p>	0

12	Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements <i>Maximum 14 points on this performance measure</i>	e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2	Not applicable. Hence, score =0.	0
12	Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements <i>Maximum 14 points on this performance measure</i>	f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts o If 100 % contracts paid on time: Score 2 o If not score 0	Not applicable. Hence, score =0.	0
12	Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements <i>Maximum 14 points on this performance measure</i>	g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law: Score 2, If not score 0	Not applicable. Hence, score =0.	0

Environment and Social Requirements

13	Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework <i>Maximum 3 points this performance measure</i>	Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework: Score 3, If not score 0	Not Applicable for Nansana Municipal Council	0
14	Safeguards for service delivery <i>Maximum 3 points on this performance measure</i>	Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs: Score 3, If not score 0	Not Applicable for Nansana Municipal Council	0

15	Safeguards in the Delivery of Investments <i>Maximum 10 points on this performance measure</i>	a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0	Not Applicable for Nansana Municipal Council	0
15	Safeguards in the Delivery of Investments <i>Maximum 10 points on this performance measure</i>	b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 3, If not score 0	Not Applicable for Nansana Municipal Council	0
15	Safeguards in the Delivery of Investments <i>Maximum 10 points on this performance measure</i>	c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects: Score 2, If not score 0	Not Applicable for Nansana Municipal Council	0
15	Safeguards in the Delivery of Investments <i>Maximum 10 points on this performance measure</i>	d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 2, If not score 0	Not Applicable for Nansana Municipal Council	0

**Micro-scale
Irrigation
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>Not Applicable for Nansana Municipal Council</p>	0
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>Not Applicable for Nansana Municipal Council</p>	0
2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 	<p>Not applicable</p>	0
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	<p>Not Applicable for Nansana Municipal Council</p>	0

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0	Not Applicable for Nansana Municipal Council	0
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0	Not Applicable for Nansana Municipal Council	0
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY • If 100% score 2 • Between 80 – 99% score 1 • Below 80% score 0	Not Applicable for Nansana Municipal Council	0
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	a) Evidence that the LG has recruited LLG extension workers as per staffing structure • If 100% score 2 • If 75 – 99% score 1 • If below 75% score 0	Not Applicable for Nansana Municipal Council	0
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF • If 100% score 2 or else score 0	Not Applicable for Nansana Municipal Council	0

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	b) Evidence that the installed micro-scale irrigation systems during last FY are functional • If 100% are functional score 2 or else score 0	Not Applicable for Nansana Municipal Council	0
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Performance Reporting and Performance Improvement

5	Accuracy of reported information: The LG has reported accurate information Maximum score 4	a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0	Not Applicable for Nansana Municipal Council	0
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5	Accuracy of reported information: The LG has reported accurate information Maximum score 4	b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0	Not Applicable for Nansana Municipal Council	0
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0	Not Applicable for Nansana Municipal Council	0
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0	Not Applicable for Nansana Municipal Council	0
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	Not Applicable for Nansana Municipal Council	0
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	Not Applicable for Nansana Municipal Council	0
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	Not Applicable for Nansana Municipal Council	0

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines Maximum score 6	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	Not Applicable for Nansana Municipal Council	0
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7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines Maximum score 6	ii Deployed extension workers as per guidelines score 1 or else 0	Not Applicable for Nansana Municipal Council	0
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines Maximum score 6	b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0	Not applicable for Nansana Municipality.	0
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines Maximum score 6	c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0	Not Applicable for Nansana Municipal Council	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	a) Evidence that the District Production Coordinator has: i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0	Not Applicable for Nansana Municipal Council	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0	Not Applicable for Nansana Municipal Council	0

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	Not Applicable for Nansana Municipal Council	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	ii Evidence that training activities were documented in the training database: Score 1 or else 0	Not Applicable for Nansana Municipal Council	0

Management, Monitoring and Supervision of Services.

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. Maximum score 10	a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0	Not Applicable for Nansana Municipal Council	0
9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. Maximum score 10	b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0	Not Applicable for Nansana Municipal Council	0
9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. Maximum score 10	c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0	Not Applicable for Nansana Municipal Council	0

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>Not Applicable for Nansana Municipal Council</p>	0
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>Not Applicable for Nansana Municipal Council</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 Less than 70% score 0 	<p>Not Applicable for Nansana Municipal Council</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>Not Applicable for Nansana Municipal Council</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	<p>Not Applicable for Nansana Municipal Council</p>	0

10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines	d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0	Not Applicable for Nansana Municipal Council	0
	Maximum score 8			

11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.	a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0	Not Applicable for Nansana Municipal Council	0
	Maximum score 4			

11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.	b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0	Not Applicable for Nansana Municipal Council	0
	Maximum score 4			

Investment Management

12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines	a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0	Not Applicable for Nansana Municipal Council	0
	Maximum score 8			

12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines	b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0	Not Applicable for Nansana Municipal Council	0
	Maximum score 8			

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>Not Applicable for Nansana Municipal Council</p>	0
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>Not Applicable for Nansana Municipal Council</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>Not Applicable for Nansana Municipal Council</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>Not Applicable for Nansana Municipal Council</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>Not Applicable for Nansana Municipal Council</p>	0

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0	Not Applicable for Nansana Municipal Council	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0	Not Applicable for Nansana Municipal Council	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	f)Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0	Not Applicable for Nansana Municipal Council	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	Not Applicable for Nansana Municipal Council	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	h) Evidence that the LG has overseen the irrigation equipment supplier during: i. Testing the functionality of the installed equipment: Score 1 or else 0	Not Applicable for Nansana Municipal Council	0

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	Not Applicable for Nansana Municipal Council	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	Not Applicable for Nansana Municipal Council	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	Not Applicable for Nansana Municipal Council	0

Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	Not Applicable.	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0	Not Applicable.	0

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	Not Applicable.	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	Not Applicable.	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: iv. Reported on in line with LG grievance redress framework score 1 or else 0	Not Applicable.	0

Environment and Social Requirements

15	Safeguards in the delivery of investments Maximum score 6	a) Evidence that LGs have disseminated Micro-irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc. score 2 or else 0	Not Applicable for Nansana Municipal Council	0
15	Safeguards in the delivery of investments Maximum score 6	b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment. i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0	Not Applicable.	0

15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	Not Applicable.	0
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	Not Applicable.	0
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	Not Applicable.	0

**Crosscutting Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	The MC had a Principal Finance Officer, Ms. Nakabugo Agnes, Appointment date 21.10.2019, DSC MINUTE no 219 of 08/2019.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The MC had a Senior Planner Miiro Samuel, DSC min no 162 of 8/2020	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The MC had a Principal Engineer Mr. Lugeye Henry, DSC min no 68 of 6/2021	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The MC had a Senior Environment Officer, Nalumansi Stella DSC min no 92 of 7/2021.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	The MC had a Senior Veterinary Officer Dr. Ssemambo Edwin DSC min. no 224/2018	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	The MC had a Principal CDO, Ndagire Lillian DSC min no 213/2018,	3

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The MC had a Principal Commercial Officer Nabasumba Loy, DSC min no 49 of 4/2022.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	The MC had a Municipal: Procurement Officer Lukwago Charles DSC MIN no. 203/2018	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	The MC had a Municipal Assistant Procurement Officer Namirembe Martha DSC min no 91 of 5/2023 Appointment dated 06.06.2023	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	The MC had a Principal Human Resource Officer, Gertrude Nansukusa Mpande. DSC min no 172/2018.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	The MC had a Senior Environment Officer ,Nalumansi Stella, DSC min no 234 of 17/2021	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	The MC had a Physical Planner, Kiguli Simon DSC min no 212/2018.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	The MC had a Senior Accountant, Ssekalongo Joseph DSC min no 152 of 10/2022	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0</p>	<p>The MC had a Senior Internal Auditor, Sengendo Julius DSC min no 196/2018.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0</p>	<p>The MC had a Principal Human Resource Officer (Secretary DSC), Ms. Kasozi Annet appointment date 21st September 2018, DSC min no 330/2018 (1) under WAKISO DLG</p>	2
2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG Maximum score is 15</p>	<p>a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).</p>	<p>The MC had Senior Assistant Town Clerk in all the 4 divisions Namiiro Rosette DSC min no 176/2018(Nansana Div.) Namala Saudah DSC min no 80/2009. (Nabweru Div.) Musoke Suleiman Kassim DSC min 176/2018 (Gombe Div.) Sennoga Ahmed DSC min no 176/2018 (Busuukuma Div.)</p>	5
2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG Maximum score is 15</p>	<p>b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.</p>	<p>The MC had CDOs in all the 4 divisions Walusimbi Ismael DSC min no 216/2018 (Busukuuma Div) Nakyandiba Jenifer DSC min no 215/2018(Nanasana DIV) Namuswe Racheal DSC min no 215/2018 (Nabweru Div) Zalwango Dorah DSC min no 217/2018 (Gombe Div) Appraised by Sennoga Ahmed on 30.06.2023</p>	5

2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG</p> <p>Maximum score is 15</p>	<p>c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.</p>	<p>The MC had a treasurer in all the 4 divisions</p> <p>Ssemuwemba Herbert DSC min no 193/2018 (Busuukuma Div)</p> <p>Balungi Diana Rose DSC min no193/2018. (Nansana div)</p> <p>Katamba Philly DSC min no 193/2018 (Gombe Div)</p> <p>Namuyiga Sumayiya DSC min no 233 of 17/2021 (Nabweru Div.)</p>	5
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Environment and Social Requirements

3	<p>Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.</p> <p>Maximum score is 4</p>	<p>If the LG has released 100% of funds allocated in the previous FY to:</p> <p>a. Natural Resources department,</p> <p>score 2 or else 0</p>	<p>As per the LG Final Accounts 2022/2023, release budget was UGX 313,513,436 and the LG released UGX 313,513,436 page 27 of the Final Account</p> <p>This represented 100%</p>	2
3	<p>Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.</p> <p>Maximum score is 4</p>	<p>If the LG has released 100% of funds allocated in the previous FY to:</p> <p>b. Community Based Services department.</p> <p>score 2 or else 0.</p>	<p>As per the LG Final account 2022/2023 Release budget was UGX160,769,423 and the LG released UGX160,769,423 page 27 of the Final account.</p> <p>This represented 100%</p>	2
4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>a. If the LG has carried out Environmental, Social and Climate Change screening,</p> <p>score 4 or else 0</p>	<p>There was evidence that Nansana Municipal Council carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all projects as exemplified by Environmental Impact Screening Reports for the proposed upgrade of Gombe headquarters road to bitumen standard project, Gombe division, dated 4/8/2022, endorsed by the SEO and PCDO.</p>	4

4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),</p> <p>score 4 or 0</p>	<p>There was no evidence that Nansana Municipal Council carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the DDEG for the previous FY(2022/2023) as the potential environmental and social implications identified during screening stage did not require ESIA.</p>	4
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4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;</p> <p>score 4 or 0</p>	<p>There was evidence that Nansana Municipal Council had Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG) prior to commencement of all civil works as exemplified by the costed ESMP for the proposed upgrade of Gombe headquarters road to bitumen standard, Gombe division, dated 4/8/2022, endorsed by the SEO and PCDO.</p>	4
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Financial management and reporting

5	<p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p>	<p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p>	<p>Nansana Municipality had a clean/unqualified audit report 2022/2023</p>	10
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6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p>	<p>There was evidence that MLLG provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February</p>	10
<p>maximum score is 10</p>	<p>score 10 or else 0.</p>	<p>Nansana Municipality provided Responses dated 21/11/2022;</p>	<p>Some of the issues raised were as follows:</p>	
			<p>Absence of evidence of funds remitted back to cells and Wards from the division</p>	
			<p>Over conjected treasurer office with poorly stored official documents, and limited furniture causing storage and safety challenges</p>	
			<p>Absence of evidence of activities implemented out of DDEG first quarter funds totaling UGX63,293,659</p>	
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p>	<p>There was evidence that the MLG submitted annual performance contract on 01/08/2023</p>	4
<p>Maximum Score 4</p>	<p>score 4 or else 0.</p>			
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p>	<p>There was evidence that the MLG submitted annual performance report on 14/08/2023</p>	4
<p>maximum score 4 or else 0</p>	<p>score 4 or else 0.</p>			

Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year

Maximum score is 4

If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,

score 4 or else 0.

There was evidence that the MLG submitted quarterly budget performance reports as follows:

Quarter 1 submitted on 15/09/2022;

Quarter 2 submitted on 20/02/2023;

Quarter 3 submitted on 17/05/2023; and

Quarter 4 submitted on 14/08/2023.

Education Minimum Conditions

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The MC had a Principal Education Officer Mr. Lwanga Henry Ssempijja DSC min no 185/2018	30
<i>The Maximum Score of 70</i>				
1	New Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	b) All District/Municipal Inspector of Schools, score 40 or else 0.	The MC had all the Municipal Inspector of Schools; Nanyanzi Prim Rita (senior inspector of schools) secondment dated June 6th 2023. Ssemwogerere Godfrey (inspector of schools) DSC min no 147 of 9/ 2023 Katongole Katono Fredrick (inspector of schools) DSC MIN no 190/2018	40
<i>The Maximum Score of 70</i>				
Environment and Social Requirements				
2	Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)	If the LG carried out: a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.	There was evidence that Nansana Municipal Council carried out Environmental, Social and Climate Change Screening prior to commencement of all education projects as exemplified by Environmental Impact Screening Reports for the following projects. 1. Proposed construction of staff quarters at Jinja Karoli P/S in Nabweru division, dated 6/2/2023 and signed by the SEO and PCDO; 2. Proposed development of staff houses and a 2-stance sanitary facility at Nabitale P/S at Kiwenda, Busukuma division, dated 6/2/2023 and signed by the SEO and the PCDO; 3. Proposed development of a classroom block at Bibbo CoU P/S, Bibbo, Gombe division, dated 6/2/2023 and signed by the SEO and the PCDO.	15
<i>The Maximum score is 30</i>				

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

There was no evidence that Nansana Municipal Council carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all education sector projects implemented using the DDEG for the previous FY(2022/2023) as the potential environmental and social implications identified during screening stage did not require ESIA.

The Maximum score is 30

**Health Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	c. Assistant District Health Officer Environmental Health, score 10 or else 0.		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.		

1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	e. Senior Health Educator, score 10 or else 0.	
	<i>Applicable to Districts only.</i>		
	<i>Maximum score is 70</i>		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	f. Biostatistician, score 10 or 0.	
	<i>Applicable to Districts only.</i>		
	<i>Maximum score is 70</i>		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	g. District Cold Chain Technician, score 10 or else 0.	
	<i>Applicable to Districts only.</i>		
	<i>Maximum score is 70</i>		
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.	h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.	The MC had a Principal Medical Officer, Mr. Bugembe Isaac DSC min no 67 of 6/2021.
	<i>Applicable to MCs only.</i>		30
	<i>Maximum score is 70</i>		
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.	i. Principal Health Inspector, score 20 or else 0.	The MC had a Principal Health Inspector, Zimula Hassan DSC min no 27 of 3/2022
	<i>Applicable to MCs only.</i>		20
	<i>Maximum score is 70</i>		

1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>j. Health Educator, score 20 or else 0</p>	<p>The MC had a Health Educator, Nabankema Hafswa DSC min no 29 of 3/2022,</p>	20
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Environment and Social Requirements

2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p>	<p>There was evidence that Nansana Municipal Council carried out Environmental, Social and Climate Change Screening prior to commencement of all health projects as exemplified by the filled Environmental Impact Screening forms for the construction of maternity ward and staff houses at Matugga HC II in Gombe division, dated 12/10/2022 and signed by the SEO and the PCDO.</p>	15
2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>b. Social Impact Assessments (ESIAs) , score 15 or else 0.</p>	<p>There was evidence that Nansana Municipal Council carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all health sector projects implemented using the DDEG for the previous FY(2022/2023) as the exemplified by the draft ESIA report for the proposed project of upgrading and construction of Matugga Health Center II to III located Lwadda B Cell, Matugga Ward, Gombe division, prepared by Nansana Municipal Council, dated 29/6/2023.</p>	15

**Micro-scale Irrigation Minimum
Conditions**

No. Summary of requirements

**Definition of
compliance**

**Compliance
justification** **Score**

Human Resource Management and Development

1 New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation

If the LG has recruited;
a. the Senior Agriculture Engineer

Not applicable

0

Maximum score is 70

score 70 or else 0.

Environment and Social Requirements

2 New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.

If the LG:
Carried out Environmental, Social and Climate Change screening score 30 or else 0.

Not Applicable.

0

Maximum score is 30

**Water & Environment Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	Not applicable. Hence, score =0.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	Not applicable. Hence, score =0.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	Not applicable. Hence, score =0.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	Not applicable. Hence, score =0.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	Not applicable. Hence, score =0.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	Not applicable. Hence, score =0.	0
Environment and Social Requirements				
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	If the LG: a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.	Not applicable. Hence, score =0.	0
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.	Not applicable. Hence, score =0.	0

2

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.

Not applicable. Hence, score =0.

0