



LGMSD 2022/23

Namayingo
District

(Vote Code: 594)

Assessment	Scores
Crosscutting Minimum Conditions	65%
Education Minimum Conditions	70%
Health Minimum Conditions	100%
Water & Environment Minimum Conditions	100%
Micro-scale Irrigation Minimum Conditions	100%
Crosscutting Performance Measures	86%
Educational Performance Measures	91%
Health Performance Measures	92%
Water & Environment Performance Measures	95%
Micro-scale Irrigation Performance Measures	90%

**Crosscutting
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): • If so: Score 4 or else 0 	<p>Annual budget performance report for FY 2022/2023 indicated that infrastructure projects implemented using DDEG funding were functional and being utilized. Three sampled projects are: Construction a cattle handling crush at Habala Buswale s/c and construction of hand washing facilities in health centers of Isinde HC II, Syanyonja HC II and Bukana HC III.</p> <p>All projects mentioned were found being used by the people like the hand washing facility where people were washing their hands after visiting the latrines.</p>	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> • By more than 5%, score 3 • 1 to 5% increase, score 2 • If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>The LG overall score was 80% and 87% in 2022 and 2023 respectively. This represents a 7% increment</p>	3
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> • If 100% the projects were completed : Score 3 • If 80-99%: Score 2 • If below 80%: 0 	<p>The District fully constructed only two DDEG funded projects during FY 2022/2023 as per the performance contract/ AWP for example:</p> <ol style="list-style-type: none"> 1. Construction a cattle handling crush at Habala Buswale S/C on page 8 of the Guidelines under District Engineering Services and page 72 of the AWP 2022/2023 2. Construction of hand washing facilities in health centers of Isinde HC II, Syanyonja HC II and Bukana HC III on page 8 of the Guidelines under District Engineering Services and page 51 of the AWP 2022/2023. <p>From the 4th ABPR FY 2022/2023, the two projects were completed 100%</p>	3

3	Investment Performance Maximum 4 points on this performance measure	a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines: Score 2 or else score 0.	The District budgeted and spent DDEG funds during FY 2022/2023 on only two eligible projects as per the relevant Guidelines. The two projects were; <ul style="list-style-type: none"> • Construction of hand washing facilities in 3 selected health centers; Procurement ref no.Nama 904/wrks/22-23/00021:. • Construction of a cattle crush handling at Buyombo; Procurement ref no.Nama904/wrks/22-23/00016, 	2
3	Investment Performance Maximum 4 points on this performance measure	b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates, score 2 or else score 0	The variation in the contract price and Engineer's estimates of the two DDEG projects were as follows; <ul style="list-style-type: none"> • Construction of 3 handwashing facilities at Isinde HCII,Syanjoya HCII and Bukana HCIII with a Contract Price of Ugx 13,480,000 against Budget of Ugx 14,000,000 implying that the variation was -3.71% • Construction of a cattle crush handling at Buyombo at Contract Price Ugx 14,580,000 Against Budget of Ugx 15,000,000 implying a percentage of -2.95% 	2

Performance Reporting and Performance Improvement

4	Accuracy of reported information Maximum 4 points on this Performance Measure	a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate, score 2 or else score 0	Three LLGs were sampled and these were; Buyinja S/C, Bukana S/C and Namayingo T.C. Evidence showed that information on the position filled in the LLGs was accurate as per minimum staffing standards in the 3 sampled LLGs; for instance; Buyinja S/C workplace staff list had 12 personnel and the District staff list also had 12, with Namayingo T.C workplace staff list had 35 officers the District staff list had 35 and Bukana S/C workplace had 12 officers whereas the District staff list for had 12.	2
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4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <ul style="list-style-type: none"> • If 100 % in place: Score 2, else score 0. <p>Note: if there are no reports produced to review: Score 0</p>	<p>The District budgeted and spent DDEG funds during FY 2022/2023 were in place as indicated in the ABPR pages 51, 59 and 72, 81 for the respective projects mentioned below;</p> <ul style="list-style-type: none"> • Construction of 3 handwashing facilities at Isinde HCII, Syanjoya HCII and Bukana HCIII • Construction of a cattle crush handling at Buyombo 	2															
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p>NB: The Source is the OPAMS Data Generated by OPM.</p>	<p>The scores obtained from the four LLGs in the District assessment and from the LLG IVA, two LLGs scored within the performance range of +/- 10 which implied that the assessment was credible. The comparative analyzed data was as presented below;</p> <table border="1" data-bbox="890 824 1193 1084"> <thead> <tr> <th colspan="3">DLG IVA</th> </tr> </thead> <tbody> <tr> <td>Bukana S/C</td> <td>90</td> <td>94</td> </tr> <tr> <td>Banda T/C</td> <td>76</td> <td>67</td> </tr> <tr> <td>Buhemba S/C</td> <td>97</td> <td>97</td> </tr> <tr> <td>Buyinja S/C</td> <td>88</td> <td>90</td> </tr> </tbody> </table>	DLG IVA			Bukana S/C	90	94	Banda T/C	76	67	Buhemba S/C	97	97	Buyinja S/C	88	90	4
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5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.</p> <p>Score: 2 or else score 0</p>	<p>Although the the LG had developed PIPs, a critical review by the Assessment team noted that the PIP was not extensively covering the 30% lowest performing LLGs but was for only Health facilities. Sectors of LLGs like Education, Production were missing in the presented PIP.</p>	0															
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:</p> <p>Score 2 or else score 0</p>	<p>There was no comprehensive PIPs for at least the 30% of the lowest performing LLGs that covered all sectors. The reviewed PIP was to address lowest performing Health facilities.</p>	0															

Human Resource Management and Development

6	<p>Budgeting for and actual recruitment and deployment of staff</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.</p>	<p>Evidence showed that the district consolidated & Submitted staffing requirements for FY 2024/25 to MoPS on 19th September, 2023 (Ref; ADMIN/NMGO/HR/156/01) and MoPS acknowledged receipt of it on 20th September 2023, which was within in the timeline of 30th September. (Submission of recruitment plan for FY 2024/25)</p>	2
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p>	<p>Although there was evidence to show that the LG had conducted a tracking and analysis of staff attendance, the findings were not submitted to Ministry of Public Service CSI on a quarterly basis as required by the Ministry of Public Service.</p>	0
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>i. Evidence that the LG has conducted an appraisal with the following features: HODs have been appraised as per guidelines issued by MoPS during the previous FY: Score 1 or else 0</p>	<p>There was evidence to confirm that the CAO had appraised the 9 HoDs as per the signed performance reports detailed below;</p> <ol style="list-style-type: none"> 1. Ogutu Paul, the Chief Finance Officer was appraised on 29/6/2023, 2. Mageni Martin, Ag. District Planner was appraised on 30/6/2023, 3. Busagwa Alex, the District Natural Resources Officer was appraised on 30/6/2023, 4. Dr. Batwala Stephen, the District Production Officer was appraised on 28/6/2023, 5. Nandudu Betty, the District Community Development Officer was appraised on (29/6/2023), 6. Makali Vincent, the Ag. District Education Officer was appraised on (30/6/2023), 7. Dr. Magoola Patrick, the District Health Officer was appraised on 30/6/2023. 8. Kirya Godfrey, the Ag. District Engineer was appraised on 30/6/2023. 9. Odako Zadok, the District Commercial Officer was appraised on 30/6/2023. 	1

Performance management

Maximum 5 points on this Performance Measure

ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:

Score 1 or else 0

Evidence showed that the Rewards and Sanctions Committee was in place and comprised of 7 members that included;

1. Ms. Nandudu Betty Mubita, DCDO (Chairperson),
2. Mr. Barasa Alexander, PHRO (Secretary),
3. Mr. Makali Vincent, Senior Education Officer (Member),
4. Dr Magoola Patrick, DHO (Member)
5. Mr. Onyango Sam, SAS (Member),
6. Mr. Odako Zadok, Ag. DCO (Member)
7. Mr. Lumala Steven, Senior Accountant (Member)

The Committee had minutes on file for instance, they held a meeting on 14/2/2023 in the finance board room under Min No.2 Rsm 3/23 where they discussed and rewarded the following best PLE performing schools in the last year of 2022;

Goodwill P.S, Talent P.S, Kind care P.S, Bumeru P.S, Namayingo P.S, Buhemba P.S, Buchimo P.S, Buchumba P.S, New Hope P.S and Mutumba P.S.

Under Min.2 RSM/12/22, the same committee requested the chairperson to submit cases of absconding, irregular attendance to duty and indiscipline.

Similarly, under Min.4 RSM/12/22, the secretary still presented the best performers including Mr. Malaba Gilbert, the sports officer, Nabwire Brenda, the Education Assistant, Ogol Benjamin, headteacher Buswale P.S and Wasonga James. In conclusion under Min.5 RSM/12/22, the meeting was closed and the chairperson directed that the lists of absconding staff be availed for members before the next meeting.

Evidence regarding its functionality was obtained from the Minutes of performance recognition Meeting held on 14th February 2023 in the Finance Boardroom.

Performance management

Maximum 5 points on this Performance Measure

iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.

Score 1 or else 0

There was evidence presented to show that the consultative committee was in place and functional with ten members including :

- Mr. Ouma John Patrick, the PAS and (Chairperson);
- Mr. Opeda Stephen Odong, the PHRO and (Secretary);
- Dr. Kiyimba Godfrey, (POA and Member);
- Mr. Manghen Mathias, (ADHO and Member);
- Ms. Kakai Harriet, (SPO and Member);
- Ms. Erumbi Beatrice, (NUWOGO and Member);
- Mr. Okello Harrison, (NIHF and Member);
- Mr. Taabu Kenneth, (KEN- F and Member);
- Ms. Oundo Grace, (PLHIV FORUM and Member);
- Ms. Esther Namuwaya, (CaRNac-Uganda and Member);

Evidence regarding its functionality was obtained from the Minutes meeting regarding appointment of members held on 12th July 2023 (Ref: ADMIN/NMGO/HR/156/01).

Payroll management
Maximum 1 point on
this Performance
Measure or else score 0

a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:

Evidence showed that only 2 out of 40 staff that were recruited during FY 2022/23, had not accessed the salary payroll within a period of not more 2 months as indicated below;

Score 1.

1. Nasirumbi Stella, porter of Banda Health Centre III (IPPS No.1173675) assumed duty on 6/6/2022 and accessed pay roll in February 2023;

2. Baitanunga John an Education Officer of Buhemba High School (IPPS No. 1173674) assumed duty on 5/9/2022 and accessed pay roll on February 2023;

Among those that accessed in a period not more than two months included:

1. Wandera Sailas Education Assistant II of Butanira P/S (IPPS No.1177797) assumed duty on 20/4/2023 and accessed payroll in May, 2023;

2. Agutu Christine Education Assistant of Rubachi Lake P.S (IPPS No.1178203) assumed duty on 20/10/2023 and accessed payroll in May 2023;

3. Wandera Moses Education Assistant II of Buchumba P/S (IPPS No. 1177793) assumed duty on 24/4/2023 and accessed payroll in May 2023;

4. Obara Braima William Education Assistant II of Rabachi P/S (IPPS No. 1182727) assumed duty on 12/6/2023 and accessed payroll in June 2023;

5. Mayende Samuel Education Assistant of Buhunya P/S (IPPS No. 1177905) assumed duty on 24/4/2023 and accessed payroll in May 2023;

6. Otaparachu Zakayo education Assistant of Namayuge P/S (IPPS No.1182468) assumed duty on 8/5/2023 and accessed payroll in June 2023;

7. Nabifo Jane Education Assistant of Madowa P/S (IPPS No.1177449) assumed duty on 24/4/2023 and accessed payroll in May 2023;

8. Nabukwasi Ketty, Education Assistant of Namugongo P/S (IPPS No. 1178382) assumed duty on 10/5/2023 and accessed payroll on July 2023;

Among the reasons for the delayed access were; mismatch in dates of birth on the National IDs that delayed the verification exercise.

Pension Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:

Score 1.

Evidence showed that only 7 out of 17 staff that retired during FY 2022/23, had accessed the pension payroll within a period of not more 2 months as indicated below;

1. Kawo Naay Kawere, the DEO (IPPS No. 825553) retired on 7/8/2022 and accessed in September, 2022;

2. Odwori Simon Peter, Parish Chief (IPPS No. 825544) retired on 1/8/2022 and accessed in September, 2022;

3. Bwire Luke, Education Assistant (IPPS No. 541454) retired on 1/1/2023 and accessed in February, 2023;

4. Makoha George, Education Assistant (IPPS No. 541793) retired on 1/1/2023 and accessed on February, 2023;

5. Musana Richard Tibenkana, Headteacher (IPPS No. 642433) retired on 1/1/2023 and accessed in January, 2023;

6. Maata Tibby Mohammed, Headteacher (IPPS No. 604270) retired on 1/4/2023 and accessed in May, 2023;

7. Barasa Alexander, PHRO (IPPS No. 834262) retired on 1/22/2023 and accessed in March, 2023;

Management, Monitoring and Supervision of Services.

10

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:

Score 2 or else score 0

In FY 2022/2023, DDEG transfers to LLGs were executed in two releases as made by the MoFPED during 2nd and 3rd quarters. The 2nd quarter release of Ushs.88,183,715 was transferred to the LLGs on 1/11/2022, while the 3rd quarter release of Ushs.181,290,503 was transferred on 24/01/2023.

2

10

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).

Score: 2 or else score 0

The District made timely (within 5 working days) of the DDEG transfers to the LLGs during FY 2022/2023.

The release received in 2nd quarter on 14/10/2022 was warranted on 19/10/2022 i.e. within 5 working days.

The release received in the 3rd quarter on 16/01/2023 was warranted on 20/01/2023 i.e. within 4 working days.

2

10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>Score 2 or else score 0</p>	<p>The District invoiced and communicated the DDEG transfers in FY 2022/2023 to LLGs within 5 working days as required. A release made in 2nd quarter was made on 14/10/2022 which was invoiced and communicated to the LLGs on on the same day. The second release made in quarter 3 was made on 16/01/2023 and was invoiced and commudnicated on the same day.</p>	2
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:</p> <p>Score 2 or else score 0</p>	<p>The District undertook mentoring exercises in the LLGs on a quarterly basis by the respective departmental staff.</p> <ul style="list-style-type: none"> • In Qtr 1: Training of senior women and men teachers on gender mainstreaming in schools was 10th August, 2022. • In 2nd Qtr: on 23rd December 2022 trained parish chiefs for data collection to update the statistical abstracts. • In 3rd Qtr: Training of LLGs staff in budgeting, monitoring and reporting on 4th February, 2023. • While in 4 Qtr.: LLGs staff were trained in gender mainstreaming, gender planning, budgeting and data collection on 10th April, 2023 . 	2
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p>	<p>District TPC discussed the monitoring visit reports and made recommendations for corrective measures for example:</p> <ul style="list-style-type: none"> i. On 22/11/2022 under Min. 7/DTPC/11/2023 discussed 1st Qtr report and made recommendations such as putting up project sign posts, handing over completed projects to communities officially, etc. ii. On 23/1/2023 under Min. 04/DTPC01/2023 they discussed 2nd quarter report and made recommendations e.g. incinerators should be used for health purposes and not throw used pads anyhow. iii. On 22/5/2023 under Min. 08/DTPC/05/2023 discussed the 3rd and 4th quarterly reports recommended among others that desks for Busiro Community S.S should be retrieved until school construction is complete. 	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</p>	<p>The District maintains three updated asset registers. The registers were updated, for example the last entry in the motor vehicle was on 18/8/2022.: i. Motor vehicles ii. Land iii. Others, including buildings. Each category with its own details, For example motor vehicles details included: Date of acquisition, repairs, suppliers/firm, cost and remarks.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>A board of survey report for FY 2021/2022 was prepared dated 15/8 /2022 endorsed by the Chairman, Secretary and three other members. In the report asset management decisions were made. For example, disposal of Yamaha motorcycle LG 0083-07, Laptop Accer SN 233022231076 Laptop Dell, Isuzu double cabin LG 0012-07Suzuki Maruti UAA148 N, etc.</p>	1
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.</p>	<p>Twelve members were appointed to the Physical Planning Committee on different date with CAO as the Chairperson and Physical Planner the Secretary. The committee was functional and during FY 2022/2023 the committee held four meetings as follows:</p> <ul style="list-style-type: none"> • 1st Qtr held on 8/9/2022, • 2nd Qtr held on 6/12/2022, • 3rd Qtr held on 7/3/2023 and • 4th Qtr meeting held on 6/6/2023. <p>During the meetings minutes were produced and copies submitted to the MoLHUD as follows: Minutes for 1st and 2nd quarters were submitted on 26th June, 2023 and received on the same day stamped. Minutes for the 3rd and 4th quarters were submitted on 4th September, 2023 and date-stamped received.</p>	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d. For DDEG financed projects; Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>Projects desk appraisal was conducted by Water Officer, Environment Officer, Probation and Social Welfare Officers, Health Inspector and District Planner.</p> <p>A report dated 15th November, 2022 was produced and forwarded to CAO,</p> <p>Examples of the objectives were: i. To find out whether projects were derived from the Development Plan, the AWP and the budget of the District. ii. Whether priorities were eligible for funding as provided in the guidelines.</p> <p>The appraisal team in conclusion found that the projects were in line with the guidelines pages 8 and 9 of the guidelines and they were derived from the DDP III on page 58 and health projects..</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects: e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>The District conducted a field appraisal of the DDEG financed projects for FY 2022/2023. A report was prepared and endorsed by the Environmental Officer on the behalf of the appraisal team. The following projects under DDEG funding were covered: i. Construction of a cattle crush at Habala</p> <p>ii. Installation of handwashing facilities at Mathia HC III, Busiro Church of God H/C III and Bukana H/C III.</p> <p>The objective of the appraisal were:</p> <p>a. Technical feasibility to find out whether the projects aimed at satisfying the needs envisaged at conception.</p> <p>b. Environmental and Social acceptability screened c, Customized designs for the investments were okay.</p> <p>The general findings of the team were total acceptability.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>Project profiles for FY 2023/2024 with costings were developed and presented to the TPC for Discussion. In a TPC meeting held on 20/3/2023 under Min. 08/DTPC/03/2023 it was found out that all investments were in the AWP and the profiles adhered to the formats in the LG Planning Guidelines and DDEG guidelines as required.</p>	1

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>The LG had screened DDEG funded projects for the current FY 2023/24 as listed below;</p> <p>Screening form for the construction of water borne toilet at Buyinja HC IV in Namayingo Town Council. Impacts and mitigation measures identified in the screening form for example construction debris on site, vegetation clearance removal of debris on site, limit vegetation clearance to the site prepared by the Environment Officer and DCDO on 7th September, 2023. Under the preliminaries Ugx 500,000 was allocated to revegetation after construction.</p> <p>This was got from the LGDP III page 89.</p> <p>Screening form for the construction of 2 gates at the district headquarters in Namayingo Town Council prepared by the Environment Officer and DCDO on 26th September, 2023. Under the preliminaries Ugx 300,000 was allocated to tree after construction</p> <p>The project was captured was got from the LGDP III page 81.</p> <p>Screening for the construction of 1 block of 5-stance drainable pit latrine at Bumoli Primary school in Buswale sub-county prepared by the Environment Officer and DCDO on 13th September, 2023. Under the preliminaries Ugx 300,000 was allocated to ground releveling after construction</p> <p>This was got from the LGDP III page 89.</p>
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>There was evidence to show that the DDEG infrastructure projects were incorporated in the current FY. The procurement plan was approved on 18th July 2023 by CAO Namayega Edith. The projects incorporated included;</p> <ol style="list-style-type: none"> 1. Construction of waterborne toilets at Buyinja HCIV at 76,000,000 page 1. 2. Renovation and minor repairs of the finance and planning boardroom and service commission office at 9,014,115 page 3. 3. Installation of 2 big gates and medium gate and security guard house at 37,000,000 page 3.

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p>	<p>There was evidence of the contracts committee approving the projects of FY 2023/2024 as follow;</p> <ul style="list-style-type: none"> • Construction of a water borne toilets at Buyinja HCIV was approved by the contracts committee under MIN05/NDCC/11-06/2023(A) on 15th June 2023 • Renovation and minor repairs of the finance and planning boardroom and service commission was approved by the contracts committee under MIN05/NDCC/11-06/2023(B) on 15th June 2023. • Installation of 2 big gates and one medium gate and security guard house was approved by the contracts committee under MIN05/NDCC/11-06/2023 (C) on 15th June 2023. 	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:</p> <p>Score 1 or else 0</p>	<p>There was evidence of a project implementation team for education projects appointed on 20th July 2022 by CAO.</p> <ol style="list-style-type: none"> 1. Kirya Godfrey (District Engineer) as Contract manager 2. Oundo Samuel (Internal Auditor) 3. Busagwa Alex (Environment Officer) 4. Bwire David (Labor Officer) 5. Nandutu Betty (District Community Development Officer) 6. Makaali Vincent (District Education Officer) 7. Clerk of works as Moses Tambiti appointed on 6th December 2022 for Buhemba Seed School. 	1

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:</p> <p>Score 1 or else score 0</p>	<p>Evidence that DDEG infrastructure projected indicated adhered to standards.</p> <ul style="list-style-type: none"> • The cattle crush handling was set and executed as per initial siting and measurements undertaken, a concrete slab path way was casted unto which hollow section pipes were placed vertically also filled with concrete for firm support. . <p>The soak pit and assorted drainage fittings were in place</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0</p>	<p>There was evidence of a completion certificates for the two DDEG projects;</p> <ul style="list-style-type: none"> • A completion certificate for cattle handling crush at Habala Buswale s/c that was handed over on 9th May 2023 by the District Engineer. • A completion certificate for construction of hand washing facilities in health centers of Isinde HC11, Syanjonja HCII and Bukana HCIII issued on 6th June 2023. <p>A supervision report prepared on 29th June 2023 to the CAO through the District engineer for the construction of a cattle crush handling at Habala,the works progress were at 90% .</p>	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):</p> <p>Score 1 or else score 0</p>	<p>There was evidence of Works verification and initiation of payments within the specified timeframes as per the examples below;</p> <ul style="list-style-type: none"> • Construction of 3 handwashing facilities at Isinde HC II, Syanjoya HC II and Bukana HC III. <p>The contractor M/s Ozo General Enterprises raised a payment claim of Ugx 14,558,000 on 14th June 2023.</p> <p>An interim certificate signed on 19th June 2023 by District Engineer, District Planner of UGX 14,558,000 and the</p> <p>The payment was effected on 30th June, 2023 of UGX 13,684,520</p>	1

13

Procurement, contract management/execution
 Maximum 8 points on this Performance Measure

g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:
 Score 1 or else 0

From the sampled projects, there was evidence that LG had complete procurement files with all records as per PPDA law. Example of projects included;

- The Construction of hand washing facilities in 3 selected health centers; Procurement ref no. Nama 904/wrks/22-23/00021:

The works contract signed on 13th June 2023 with M/s Ozo General Investments Ltd,

The evaluation report approved by the contracts committee on 15th May 2023,

Minutes of contracts committee no. MIN 04/09-06/NDCC/2022-2023(b) on 17th May 2023.

- The Construction of a cattle crush handling at Buyombo; Procurement ref no. Nama904/wrks/22-23/00016,

The works contract signed on 17th May 2023 by M/s Ozo General Investments Ltd,

The evaluation report approved by the contracts committee on 6th May 2022,

The minutes of contracts committee no. MIN03/08-04/NDCC/2022-23(a) on 8th May 2022.

Environment and Social Safeguards

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the District/Municipality has i) designated a person to coordinate response to feedback (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</p> <p>Score: 2 or else score 0</p>	<p>There was evidence of designating Mr. Gonza Bulamu the Senior Probation and Social Welfare Officer as the grievance/complaints focal point person.</p> <p>Through a letter dated 22nd/04/2021 signed by the CAO, the LG designated him as the grievance handling officer.</p> <p>The D/CAO appointed the GRC on 5th/05/2021 and the members were;</p> <ol style="list-style-type: none"> 1.Gonza Bulamu, the SPSWO as the chairperson GRC 2.Nandudu Betty Mubiita the DCDO as secretary GRC 3.Nammunah Irene the HR as a Member. 4.Anyango Lilian - Vulnerable group representative member. 5.Erumbi Beatrice - CSO Representative. 6.Bwire Eriab Okumu -HUMC Representative 7.Mugeni Godfrey Obokki - PTA Representative 8. Asiimwe John Stephen - SMC Representative 	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>The LG had a specified system for recording, investigating and responding to grievances, which included a centralized complaints log which was opened on 6th /12/2022 for the FY 2022/23 under review with clear information and reference for on-ward action at the time of assessment some grievances were recorded from different sectors.</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>If so: Score 1 or else 0</p>	<p>The LG had publicized the grievance redress mechanisms at the district notice board at the Administrative block, at the production department notice board and at the education notice board had grievance redress mechanisms titled “Namayingo district grievance handling process/framework” and also the LG had posted the grievance handling process/framework on their website www.namayingo.go.ug under publications page 2 number 6 grievance handling process.</p>	1

Safeguards for service delivery of investments effectively handled.

Maximum 11 points on this performance measure

a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0

There was evidence that environment, social and climate change had been integrated into the LGDP, Annual work plans and budgets. For example;

Work plan for 2022/23 on pages 98-100 the LG planned for;

Training in forestry management

Forestry regulation and inspection

Monitoring and Evaluation of Environmental compliance

Stakeholder environment training and sensitization

From the Approved Budget 2022/23 pages 52-53

Natural Resource environment climate change land and water, environment and natural resource management UGX. 53,276,000

From LGDP III page 94-95

Monitoring for compliance and enforce natural resource management

Community sensitization of 10,000 community members on sustainable use of natural resources.

Restoration of degraded wetland and forests.

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management score 1 or else 0	There was a TPC meeting held on 27th/02/2023 where the DDEG guidelines were discussed by the planner under minute 6/TPC/2/2023: dissemination of DDEG guidelines for the FY2023/24. In attendance were some of the staff from LLGs as shown below. 1.Hasoho Jolly - SAS-Namayingo town council 2.Batambuze Ismail -SAS- Buswale sub-county 3.Ojiambo Fred -SAS Buyinja sub-county 4.Omali Edgar - SAS Buhemba sub-county 5.Mukyala Constance - SAS Banda Sub-county The planner on 22nd/03/2023 sent an email to the SAS through the email address magenimartin@gmail.com to the following email addresses; 1.Hasoho Jolly hasohojolly@gmail.com 2.Batambuze Ismail batzelsh@gmail.com 3.Ojiambo Fred jiambofred7@gmail.com 4.Omali Edgar edgaromali@gmail.com Wasige Ayub wasigeayub16@gmail.com	1
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	(For investments financed from the DDEG other than health, education, water, and irrigation): c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary: score 3 or else score 0	The LG had a project financed by DDEG other than health, education, water and irrigation. Such as; The construction of the cattle handling crush at Habala in Buswale Sub-county under procurement Ref. No. NAMA904/WRKS/22-23/00016 Contractor: M/S OZO General investments Ltd had incorporated into the BoQ UGX. 100,000 under bill Preliminaries: Allow for planting of trees around the facility	3

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change. Score 3 or else score 0	There were no projects with costing of the additional impact from climate change at the LG	0
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 1 or else score 0	Land title for Buswale sub-county where there was construction site for the cattle handling crush on freehold volume JJA 655 FOLIO 23 measuring 0.9704 hectares on block 7 plot 197 at Habala issued on 12th /11/2021.	1
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 1 or else score 0	There was evidence that the Environment officer and DCDO conducted support supervision and monitoring of all the project under DDEG funding; Monitoring reports for the construction site for the cattle handling crush at Habala village in Buswale Sub-county and recommendations were made such mitigation measures should all be implemented and final payment should be after certification of works prepared by the Environment Officer and DCDO on 8th /04/2023. Monitoring reports were not on a monthly basis for example Twin staff project at Lolwe HCII was monitored on 8th February 2023 and 12th April 2023 and no report for March 2023 was presented for assessment.	0
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects: Score 1 or else score 0	There were signed E&S compliance certificates and payment records for the project under DDEG, example included; Payment certificate issued for the construction of a cattle handling crush at Habala in Buswale sub-county, the Environment Officer and DCDO on 14th/06/2023 endorsed the works and payment was made on 16th/06/2023. Contractor: M/s Ozo General Investments Ltd under procurement Ref. No. NAMA904/WRKS/22-23/00016	1

Financial management

16	<p>LG makes monthly Bank reconciliations</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment:</p> <p>Score 2 or else score 0</p>	<p>The District made monthly bank reconciliations and are up to date. For this assessment three bank accounts were reviewed as follows:</p> <ol style="list-style-type: none"> 1. General Fund A/c reconciled on 30/6/2023 at Ushs,13,931,153 and on 30/9/2023 at Ushs.58,849,966 2. UWEP Recovery A/c reconciled on 30/6/2023 at Ushs,9,614,641 and on 30/9/2023 at Ushs.15,581,741 3. YLP Recovery A/c reconciled on 30/6/2023 at Ushs.1,232,837 and on 30/9/2023 at Ushs.1,598,862 	2
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>For FY 2022/2023, the District produced all the four quarterly internal audit report as follows: 1st Qtr report produced on 14/10/2022, 2nd Qtr report on 13/01/2023, 3rd Qtr report on 14/4/2023 and 4th Qtr report produced on 14/7/2023. All the four reports were addressed to the District Speaker.</p>	2
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>The 4th Qtr internal audit report contained a report of information to Council Chairperson and LG PAC on the status of implementation of internal audit findings for FY 2022/2023. The report was dated 31/7/2023 and endorsed by the District Internal Auditor.</p>	1
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>All the four internal audit reports produced in FY 2022/2023 were reviewed by LG PAC which also produced reports as follows: 1st and 2nd IA reports were reviewed by PAC on 6/6/2023, 3rd Qtr report on 15/8/2023 and 4th Qtr report was reviewed on 15/9/2023.</p>	1

Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>The budgeted collections of local revenue for FY2022/2023 was Ushs.296,567,000 as noted on page 7 of the approved budget for the period. The actual collections at the end of the year was Ushs.205,554,081 as noted on page 7 of the Draft Financial Statements for the period. This was a deficit of Ushs.91,012,919 meaning a 29.9% under collection which was outside the acceptable range of +/- 10%.</p>	0
19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% -10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>During FY 2021/2022 local revenue collections amounted to Ushs.165,179,170 as noted on page 3 the audited financial statements for the period.</p> <p>In the following year 2022/2023 the collections of local revenue went up to UShs.205,554,081, an increase of Ushs.40,374,911 which was 24% increase, a rage over 10% to attract a maximum score of 2.</p>	2
20	<p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>The mandatory LLGs share of local revenue during FY 2022/2023 was shs.55,857,306 as per the three requisition forms prepared by Finance and approved by CAO. The three payment vouchers seen by the team transferring sharable revenue to the LLGs a sum of shs.36,289,700 was paid back to the LLGs during the year. This was 64.9% (equated to 65%) as required by the law.</p>	2

Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>Copies of the procurement plan and awarded contracts that had been publicized and removed after the mandatory 14 days were available on files in the PDU at the time of the assessment.</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>The District assessment results for 2022 year were found published on the Notice Board outside the Planning and Finance Building. The team noted, among others that the District was scored 12th in the overall performance in the country.</p>	2

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>During FY 2022/2023, the District conducted discussions on the local radio as noted from reports seen by the team. For example, on 1st/3/2023, officers from the DHO's office held a discussion on "Sensitization of District leaders on child immunization".</p>	1
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>The District publicly availed information on i. tax rate, ii. Collection procedures iii. Appeal by publishing the information on the notice boards. Although at the time of the assessment, documents had been removed from the notice boards, the old ones pulled down were found on the correspondence file.</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>The four quarterly reports of the District PAC containing all the information for IGG's consumption were delivered to the office as follows:</p> <ol style="list-style-type: none"> 1. Quarters 1 and 2 were received in IGG's office and stamped 17/8/2023. 2. Qtr 3 and 4 received on 27/10/2023. <p>The same reports were delivered for discussion to Council in District Speaker's office.</p>	1

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>School Year 2020</p> <ul style="list-style-type: none"> • The Total No. of Candidates registered was 3757 • Total absentees was 26 • Total Grades (I, II&III) = (131+1159+1016) = 2306 • Pass rate = 2306×100 3731 • = 61.8% <p>School Year 2022</p> <ul style="list-style-type: none"> • Total No. of Candidates registered was 4256 • Total absentees was 61 • Total Grades (I, II&III) = (254+1567+894) = 2715 • Pass rate = 2715×100 4195 • = 64.7% <p>The PLE pass rate increased by 2.9% (from 61.8% to 64.7%)</p>	2

1

Learning Outcomes:
The LG has improved
PLE and USE pass
rates.

Maximum 7 points on
this performance
measure

b) The LG UCE pass rate
has improved between the
previous school year but
one and the previous year

- If improvement by more than 5% score 3
- Between 1 and 5% score 2
- No improvement score 0

The percentage pass rate increase is 6.8% not 2.4% as reported. The Assessor seems to have accessed inaccurate data.

Percentage increase in pass rate UCE in Namayingo DLG was as follows:

2020 UCE Div. 1 – 8 UCE 2022 Div. 1 – 10

Div. 2 – 50 Div. 2 – 84

Div. 3 – 98 Div. 3 – 193

Total 156 / 535 287 / 798

$156 / 535 \times 100 = 29.1\%$ $287 / 798 \times 100 = 35.9\%$

$35.9\% - 29.1\% = 6.8\%$.

The performance increased by 6.8%.

3

2

N23_Service Delivery
Performance: Increase
in the average score in
the education LLG
performance
assessment.

Maximum 2 points

a) Average score in the
education LLG
performance has improved
between the previous year
but one and the previous
year

- By more than 5%, score 2
- Between 1 and 5%, score 1
- No Improvement, score 0

NB: If the previous average
score was 95% and above,
Score 2 for any increase.

According to the LLG Performance
Assessment Variance 2022 - 2023
(Comparing LLGs scores for 2022 & 2023)
provided by the National task force, the
results of the Education LLG performance
was 55% and 88% 2022 and 2023
respectively. This presented a increment of
33%.

2

3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0</p>	<p>The LG set out and executed investments which were in adherence to the Grant and sector guidelines which included;</p> <ul style="list-style-type: none"> ☞ Construction of Buhemba Seed School ☞ Construction of a new 2- class classroom blocks at various schools; <ol style="list-style-type: none"> i. Mwango P/S at UGX 68,599,713 ii. Kyabalugmu P/S at UGX 64,961,314 iii. Isinde P/S at UGX 69,045,914 iv. Hohola P/S at UGX 65,919,756 <ul style="list-style-type: none"> • Construction of 5-tance latrines; <ol style="list-style-type: none"> i. Lwanga P/S ii. Kyabalubi P/S 	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0</p>	<p>There was evidence that the DEO, Environment Officer and CDO certified works on Education Sector Construction projects implemented during the FY 2022/2023. For instance;</p> <ol style="list-style-type: none"> 1. The construction of 2- classroom block at Hohoma P/S was by M/s Yoki General Enterprises Ltd payment certificate No 1 of Ugx 23,569,205 were certified by the District Education Officer, the DCDO, the Environment officer and the District Engineer, on 7th March, 2023 and the actual payment was made on 17th May, 2023. 2. The construction of a 2- classroom block at Bulagayi P/S by M/s Hoyo Twins Limited Ltd the interim certificate by District Engineer, DCDO, Environment officer, District Education Officer was on 30th January, 2023 and actual payment of Ugx 90,972, 009 was effected via EFT payment voucher 3799018 on 21st February, 2023. 3. The construction of a Gender and Disability sensitive and climate Resilient Emptiable 5-stance VIP latrine at Syabulubi P/S by M/s Balweta General Services Limited Ltd the interim certificate by District Engineer, DCDO, Environment officer, District Education Officer was on 13th June, 2023 and actual payment of Ugx 27,009,164 was effected on 27th June, 2023. 	2

3	Investment Performance: The LG has managed education projects as per guidelines	c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0	Evidence from the 3 sampled education project investments indicates the following variations;	2
	Maximum 8 points on this performance measure		<ul style="list-style-type: none"> • The construction of a 2-classroom block at Bulagayi primary school: the Contract sum was Ugx101,872,350 against the Engineer's estimate of UGX 110,000,000. 	
			The Variation was UGX -8,127,650 and % Variation=-7.39%	
			<ul style="list-style-type: none"> • The construction of a 2-classroom block at Hohoma primary school; the Contract price was UGX 91,902,270 against the Engineer's estimates of UGX 92,000,000 hence a variation of UGX -97,730. Therefore the % Variation =-0.11% 	
			<ul style="list-style-type: none"> • The construction of a 5-stance lined pit latrine at Lwangosa primary school. The contract price was Ugx 29,694,641 against the Engineer's estimates of Ugx 30,000,000 giving a variation of Ugx -305,359 the % variation = -1.02% 	
3	Investment Performance: The LG has managed education projects as per guidelines	d) Evidence that education projects (Seed Secondary Schools)were completed as per the work plan in the previous FY	The construction of Buhemba Seed School Procurement Ref. MoES/UGIFT/Wrks/20-21/0005 delayed and started in November, 2022 by contractor Ms Kranima Eco Solution Ltd procured by MoES and approved by the Contracts Committee on 23rd February, 2022 vide minute MIN/DCC/05/2022. The contract was signed on 19th October, 2022.	2
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 	There was evidence that the construction targets of the Seed school was completed as per the work plan FY 2022/2023. The set-out target of the 18 months duration targeted the sub-structure foundation which achieved 100% execution target and the District Engineer issued a certificate.	
			The overall scope of works for Buhemba Seed school were at 85% completion level according to the physical checks at the time of the assessment	

4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines</p> <ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 	<p>The LG Teacher's staff ceiling was 1158 and the teachers in post were 827 in 84 registered Primary schools.</p> <p>827×100</p> <p>1158</p> <p>= 74.1%</p> <p>This implied that the LG had recruited 74.1% as per the MoES staffing guidelines of one teacher per class.</p>	1
4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,</p> <ul style="list-style-type: none"> • If above 70% and above score: 3 • If between 60 - 69%, score: 2 • If between 50 - 59%, score: 1 • Below 50 score: 0 	<p>The LG Consolidated Assets register for 2022/2023 that captured assets for 84 registered Primary and 07 Secondary schools was in place signed by the Ag. DEO Mukaali Vincent on 5th July, 2023.</p> <p>This implies that 100% met the DES basic requirements and minimum standards of compiling the assets register in the recommended format.</p> <p>The assessment further verified this from the 3 sampled Primary Schools of; Bulule, Kifuyo and Buhemba where assets registers were in tandem with those at the DEO's office.</p> <p>Percentage of Schools that met DES guidelines were;</p> <p>Total schools that complied X 100</p> <p>Total (UPE & USE)</p> <p>91 X 100</p> <p>91</p> <p>= 100%</p>	3

Performance Reporting and Performance Improvement

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

- If the accuracy of information is 100% score 2

- Else score: 0

The review of the Staff deployment list at the LG and the staff lists, attendance books and duty rotas at the three sampled schools; Kifuyo P/S, Bulule P/S and Buhemba P/S, there was evidence that LG accurately reported on teachers deployment as showed below;

- At Kifuyo P/S, the staff list, staff duty allocation list that was posted on the walls of the Headteachers' office and the teacher's attendance book at the Deputy teacher's desk indicated that the Government teachers were 15 which was in tandem with the DEO's deployment list.

- While at Buhemba P/S, the September 2023 staff list and staff duty allocation list posted on the walls of the Headteachers' office plus the daily attendance book indicated that the GoU teachers were 13 which number tallied with that on the DEO's deployment list.

- At Bulule P/S, the staff list posted on the wall of the Headteachers' office indicated that the GoU teachers were 14 and a similar was on the DEO's deployment list.

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.

- If the accuracy of information is 100% score 2
- Else score: 0

The Consolidated School Asset register at the DEO's office indicated accurate reporting on the primary school assets. The assessment sampled three schools; Kifuyo (Urban), Buhemba (semi-urban) and Bulele (rural) to verify the records in the consolidated asset register and the findings are presented below;

- In the Consolidated Assets register, it was reported that Kituyo P/S had; 14 classrooms, 51 latrine stances, 369 desks and 9 staff house units. The Performance Assessment field verification noted the same asset stocks as was reported by the Consolidated Assets register at the DEO's office.

- In the Consolidated Assets register, it was reported that Buhemba P/S had; 10 classrooms, 10 latrine stances, 245 3-seater desks and one-unit staff house locally constructed. A comparison with the field findings observed the same stocks of assets.

- In the Consolidated Assets register, it was reported that Bulule P/S had; 08 classrooms, 20 latrine stances, 212 three-seater desks and no library and staff houses. When the assessment team visited the school, similar assets logs were presented by the Headteacher.

School compliance and performance improvement:

Maximum 12 points on this performance measure

a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:

- If 100% school submission to LG, score: 4
- Between 80 - 99% score: 2
- Below 80% score 0

The Head teachers compiled and submitted copies of annual Budget performance reports. The assessment reviewed the submitted copies and were found to adhere to set standards like being signed by Chairperson SMC, having an asset register, cash flow statement and annual budget and expenditure report. The assessment reviewed the reports submitted by the 84 primary schools and found the properly prepared and duly signed Annual Budget performing report on file.

During the School visits at Bulule, Buhemba and Kifuyo, the Headteachers presented annual budget performance reports for verification.

The assessment can therefore infer that 100% school Headteachers complied with the MoES guidelines on Budgeting and Planning

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30- 49% score: 2 • Below 30% score 0 	<p>The LG oriented the Headteachers on the preparation of the SIPs during the Term III Headteacher’s meeting held on 2nd September, 2022. Furthermore, from the visited schools, there were inspection feedback reports that pointed out recommendations of inspections signed by the Inspector and Headteachers were the Headteachers were agreeing to implement the recommendations.</p> <p>From the sampled and visited Schools; Bulule, Kifuyo and Buhemba, the Headteachers possessed SIPs and implementation was evident for example the hand washing facilities and the Teacher’s attendance books.</p> <p>The assessment can therefore conclude that the preparation and implementation of SIPs was 100%.</p>	4
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6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 - 99% score 2 • Below 90% score 0 	<p>The LG had collected and compiled OTIMS return forms for all the 84 primary and 7 secondary schools from the previous FY.</p> <p>The submission via email was on 30th November, 2022 at 5:40pm via email to Derrick, MoES from Mageni Ronald the Statistician.</p> <p>The %age of schools was;</p> 91×100 91 $= 100\%$	4
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Human Resource Management and Development

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>The LG Approved Budget Estimates for FY 2023/2024 service areas and output 0781: Pre-Primary and Primary Education staff salary for 827 Primary teachers in 84 registered primary schools was UGX 7,670,763,477</p>	4
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7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,</p> <p>Score 3 else score: 0</p>	<p>From the three visited Schools of Kifuyo (urban), Buhema (semi-urban) and Bulule (rural), the names and number of teachers as displayed in the Headteachers' office matched with what was on the teacher's deployment list at the DEO's office.</p> <p>For example, as per the Deployment list; Kifuyo had 15, Buhemba had 13 and Bulule had 14 teachers including the Headteachers.</p> <p>A school verification trip reviewed the teacher's daily attendance book, posted staff list and duty allocation list observed that the number of teachers and names were similar with those on the deployment list at the DEO's desk.</p>	3
7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,</p> <p>score: 1 else, score: 0</p>	<p>The LG staff list for 2023 that contained 1168 was found posted on the LG Education notice board.</p> <p>The Headteachers at the visited schools had too posted their respective staff lists for calendar year 2023 on the walls of the Headteacher's offices.</p>	1

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO

Score: 2 or else, score: 0

Evidence was adduced as proof of appraisal for the Primary School Headteachers during the previous school year by their respective Senior Assistant Secretaries as indicated below;

- Mr. Shongolah Godfrey the Headteacher of Namayingo P/S in Namayingo Town Council was appraised by the Assistant Town Clerk Hasoho Jolly on 30th December, 2022.
- Mr. Nalwenge Fred the HT Bukewa P/S in Buhemba S/C was appraised by Mr. Onyango Edgar the SAS on 25th December, 2022.
- Mr. Barasa Albert the HT for Genguluho P/S in Buhemba S/C was appraised by Onyango Edgar the SAS on 28th December, 2022.
- Mr. Wandera Samuel the Headteacher of Busiro Church of Uganda P/S was appraised by Onyango Sam the SAS Banda S/C on 2ND December, 2022.
- Mr. Ochini Newton the HT Butanira P/S in Lolwe S/C was appraised by Mr. Oundo Charles the SAS on 15th June, 2022
- Mr. Asiimwe Jon Steven the HT Banda P/S in Banda Town Council was appraised by Mr. Oundo Charles the ATC on 16th December, 2022
- Mr. Ouma Geoffrey the HT of Kifuyo P/S in Buyinja S/C was appraised by the SAS Mr. Ojiambo Fred on 12TH December, 2022.
- Mr. Kuwereho Patrick the Headteacher of Bulule P/S in in Mutumba Town Council was appraised by the ATC Mukyala Constance on 14th December, 2022.
- Sister Ahimbisibwe Margret the Headteacher of Bulamba P/S in Namayingo Town Council was appraised by the ATC Mr. Ouma Leudy on 16th December, 2022.
- Ms. Namalwa Aisha the HT Jaami P/S in Buyinja S/C was appraised by SAS Mr. Ojiambo Fred on 1st December, 2022.

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM Score: 2 or else, score: 0</p>	<p>There were appraisal attempts by the Secondary Headteachers but only 4 out of the expected 7 were appraised by the D/CAO/TC (or Chairpersons BoG). The reviewed performance reports for Secondary School Headteachers indicated that;</p>	0
	<p>Maximum 8 points on this performance measure</p>		<ol style="list-style-type: none"> 1. Amos Kazumire Gumisiriza the HT Sigulu Sec. School was appraised by the Chairperson BoG; Otieno Emmanuel on 6TH December, 2022 2. Olumbe Isaac Musikhe the HT for Kifuyo Sec. School was appraised by the Chairperson BoG on 9th January, 2023 which date is outside the stipulated timelines. 3. Ogol Benjamin Baanga the HT Buswale Sec School was appraised by the Chairperson BoG on 3rd January, 2022. This was late appraisal 4. Kagoda Aphan Katalo the HT Banda Secondary School was appraised by the CAO, Ms Edith Namayega on 15th December, 2022. 	
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans score: 2. Else, score: 0</p>	<p>There was evidence of appraising the Education department staff for their performance for FY 2022/2023 as showed below;</p>	2
	<p>Maximum 8 points on this performance measure</p>		<ol style="list-style-type: none"> 1• Mr. Makali Vincent acting District Education Officer was appraised by the CAO on 30/6/2023. 2• Mr. Ouma Godfrey Hasibate, the Senior Inspector of Schools was appraised by Makali Vincent the Ag. DEO on 24/6/2023 3• Mr. Maloba Thomas, the Inspector of Schools was appraised by Ouma Godfrey Hasibate, the Senior Inspector on 24/6/2023. 4• Mr. Maloba Gilbert, the sports officer was appraised by Ouma Godfrey Hasibate, the Senior Inspector on 24/6/2023. 5• Mr. Mayende Erisania, the Education Officer Special Needs was appraised by Makaali Vincent AG. DEO on 30/6/2023. 	

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p>	<p>The LG training plan for FY 2022/2023 was in place signed by the Ag. DEO and submitted to the registry on 28th January, 2022.</p> <p>It captured training activities like training staff on disability inclusion at School level and training SMC, BoGs and PTA of the different education institution</p>	2
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Management, Monitoring and Supervision of Services.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>The assessment noted from DEO, that the LG was compliant and had no errors for correction regarding the submitted school lists and enrolment data. Therefore, there was no need of communicating corrections/revisions of school lists and enrolment data.</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p>	<p>From the LG approved Budget FY 2022/2023 page 92, the Education Department made allocations of UGX 11,116,000 to monitoring (Ugx 5,100,000) and inspection (Ugx 6,016,000). This was in line with sector guidelines (page 18 and 21 of the guidelines) which call for a minimum allocation of UGX 4,000,000 per LG</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p>	<p>The District made timely warranting/verification (within 5 working days) of UPE Capitation for FY 2022/2023 as follows:</p> <ul style="list-style-type: none"> • 1st Qtr release was received was on 9th August, 2022 and warranting was on 10th August, 2022 • 2nd Qtr release was received on 18th October, 2022 and warranted on 18th October, 2022 • 3rd Qtr release was on 19th January, 2023 and warranted on 19th January, 2023 • 4th Quarter release was on 25th April, 2023 and warranted on 25th April, 2023. 	2
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p> <p>If 100% compliance, score: 2 else, score: 0</p>	<p>The District did timely invoicing/communication (within 5 working days) from the date of releases from MoFPED as determined below:</p> <ul style="list-style-type: none"> • 1st Qtr release received was on 10th July, 2022 and was communicated on the same day. • 2nd Qtr release on 18th October, 2022 and was communicated on the same day, and • 3rd Qtr release on 19th January, 2023 and was communicated on the same day. • 4th Qtr release on 25th April, 2023 and was communicated on the same day 	2

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> • If 100% compliance, score: 2, else score: 0 	<p>The LG presented evidences for the preparation of the Inspection plans and holding pre-inspection meetings during the past three school terms.</p> <ol style="list-style-type: none"> 1. The costed inspection plan for term III 2022 dated 15th September, 2022 endorsed by the DIS and DEO was in place. The plan had been costed at Ugx 11,673,000 and targeted 84 GoU schools and 80 private schools to be inspected. The inspection preparation meeting was held on 12th July, 2022 and under minute ISM/Min.03/07/2022 the meeting discussed the inspection budget. 2. The term I 2023 inspection plan dated 24th January, 2023 with a budget of Ugx 11,673,000 endorsed by DEO and DIS was presented for assessment. The plan captured activities like assessing Headteacher's effectiveness at a budget of Ugx 1,460,000 and the inspection schedules were dated 18th March 2023. 3. The term II 2023 inspection plan dated 15th May, 2023 with a budget of Ugx 11,673,000 endorsed by DEO and DIS was presented for assessment. The preparation meeting was held on 2nd June, 2023 and under minute ISM/Min. 03rd June, 2023, the inspection team was constituted the inspection team; Ouma Godfrey the DIS as Chairperson, Maloba Thomas the IS as secretary, Kirigoola Patrick (Associate Assessor-AA), Baguma Hillary (Centre Coordination Tutor-CCT), Onyango Lawrence (AA), Mangeni Pascal W (AA), Okumu Axiophery (CCT), Wafula Michael (CCT) and Okedi Edison (CCT). The termly inspection schedules were dated 2nd June, 2023 and the budget was Ugx 11,673,000. 	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 - 99% score 1 • Below 80%: score 0 	<p>The reviewed inspection and monitoring reports for the previous three school terms revealed that;</p> <ul style="list-style-type: none"> • In Term III 2022, 82 out of 84 schools were inspected which translated into 98% • In Term I 2023, 84 out of 84 schools were inspected which translated into 100% • In Term II 2023, 66 out of 84 schools were inspected which translated into 79% <p>The average inspection percentage for the past three school terms was $(98+100+79/3) = 92.3\%$</p>	1

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>The assessment team noted that inspection reports were discussed at both the school and the LG levels as indicated below;</p> <p>On 27th April, 2023, the department through minute No. EDM/Min.04/04/2023 discussed the Term I, 2023 report where it was noted that there was high rate of teacher's absenteeism in the Island schools. The meeting resolved that in order to curb the absenteeism, the department reactivates the Department Disciplinary Committee. The meeting also resolved that all schools continue to have hand washing facilities even after the country was declared COVID-19 free.</p> <p>The assessment team visited the Schools; Kifuyo, Buhemba and Bulule, the schools had in place the hand washing facilities and attendance books as a measure to reduce teacher's absenteeism.</p> <p>At the visited Schools, there was proof of discussion of inspection findings for instance; at Buhemba P/S the inspection feedback report dated 16th March, 2023 stated that inspector Ouma Godfrey Hasibate after inspecting the school he discussed the findings and recommended that the Headteacher needed ensure that the teachers sign the attendance book.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0</p>	<p>The inspection feedback reports duly signed by the Inspectors of Schools and the School Headteachers that were found at the three sampled and visited Schools was evidence of presentation and discussion and agreement on the inspection findings between the School administration and the inspectors for example at Buhemba P/S on 16th March, 2023 by Inspector Ouma Godfrey Hasibate, on 13th October, 2022 at Bulule P/S by inspector Labu Andrew.</p> <p>The DIS prepared and submitted all the inspection reports together with the Activity work plans and budgets to DES on the dates listed below;</p> <ul style="list-style-type: none"> • Term III, 2022 report was submitted on 10th January, 2023 • Term I, 2023 report was submitted on 5th May, 2023 and, <p>Term II, 2023 report was submitted to DES on 30th August, 2023</p>	2

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p>	<p>The Social Services committee discussed matters of education service delivery as per the example below;</p> <p>Through minute No. 04/NAM-SSC/02/2023, page 8 of 10 of the meeting held on 27th February, 2023, the sitting discussed the PLE performance for School year 2022.</p> <p>The full council in its meeting held on 30th March, 2023 vide minute 06/03/NDC/2023, there was discussion of National performance for PLE, UCE and UACE for School year 2022</p>	2
11	<p>Mobilization of parents to attract learners</p> <p><i>Maximum 2 points on this performance measure</i></p>	<p>Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school,</p> <p><i>score: 2 or else score: 0</i></p>	<p>There was evidence of mobilizing, attracting and retaining of learners into Schools through the community engagements held by the LG and various stakeholders for example;</p> <p>On 24th March, 2023 while at Namugongo P/S attending the parent's meeting, through minute Min VI, the DEO called upon teachers to love their work and teach with passion so as to attract learners to their lessons and school in general.</p>	2

Investment Management

12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i></p>	<p>The LG had had an updated Consolidated School Asset register at the DEO's office dated 5th July, 2023 that indicated accurate reporting on the 84 primary and 7 Secondary Schools assets that included newly acquired assets like the constructed 2-classroom block at Bulagayi primary school.</p> <p>The assessment further verified this from the 3 sampled Primary Schools of; Bulule, Kifuyo and Buhemba where assets registers were in tandem with those at the DEO's office</p> <ul style="list-style-type: none"> • In the Consolidated Assets register, it was reported that Kituyo P/S had; 14 classrooms, 51 latrine stances, 369 desks and 9 staff house units. The Performance Assessment field verification noted the same asset stocks as was reported by the Consolidated Assets register at the DEO's office. • In the Consolidated Assets register, it was reported that Buhemba P/S had; 10 classrooms, 10 latrine stances, 245 3-seater desks and one-unit staff house locally constructed. A comparison with the field findings observed the same stocks of assets. • In the Consolidated Assets register, it was reported that Bulule P/S had; 08 classrooms, 20 latrine stances, 212 three-seater desks and no library and staff houses. When the assessment team visited the school, similar assets logs were presented by the Headteacher. 	2
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i></p>	<p>There was evidence of Desk appraisal for the Education sector implemented projects FY 2022/2023.</p> <p>The desk appraisal form for the civil works executed in the Education sector the previous FY underwent desk appraisal for example the construction of 2-classroom block at Hohoma, Bulagayi, MwanIsindi and the 5-stance latrines at Lwangosha and Kyabalubi Primary Schools.</p> <p>A team comprising of the District Water Officer, the DCDO, DHO, Planner and Education Officer (Guidance and Counselling) appraised the projects on 15th November, 2022. The projects appeared on page 58 of the DDP III and pages 90 through to 91 the AWP.</p>	1

12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, score 1 else score: 0</p>	<p>There was evidence of field appraisal for the Education sector implemented projects FY 2022/2023.</p> <p>The field appraisal was conducted by the Environment Officer, DCDO and Planner on 24th November, 2021 and it concluded that the projects were; technically feasible, environmental and social acceptability and were to use the customized designs.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, score: 1, else score: 0</p>	<p>The LG did not set out to implement a SEED school project in the current FY and therefore not incorporated in the procurement plan.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, score: 1, else score: 0</p>	<p>There was evidence of approval of the school infrastructure projects by the Contracts committee and clearance by the Solicitor General as per the examples below;</p> <ul style="list-style-type: none"> • A clearance from Solicitor general for Buhemba Seed school on 8th August 2022 and approved by contracts committee under MIN/DCC/05/2022 on 23rd February 2022. • Construction of a 2-classroom block at Bulagayi primary school was approved under MIN. 04/02-09/NDCC/2022(1) on 8th September 2022. • Construction of a 2-classroom block at Hohoma Primary school was approved under MIN. 04/NDCC/05-12/2022-2023(h) on 1st December 2022. 	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p>	<p>There was evidence of establishment of the project implementation team appointed by CAO on 20th July 2022 for education projects as listed below;</p> <ul style="list-style-type: none"> • Kirya Godfrey (DE) as the contract manager • Oundo Samuel (Internal Auditor) • Busagwa Alex as Environment officer • Bwire David as Labor officer • Nandutu Betty as DCDO • Makaali Vincent (DEO) as Project Manager • The clerk of works was Moses Tambiti was appointed on 6th December 2022 	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p>	<p>According to the designs and physical checks made at Buhemba seed school, there was evidence of adherence to standard technical designs as per the example below;</p> <p>The construction of multipurpose hall, ICT block, administration classroom blocks, however the status of implementation was that works stalled at superstructure (walling unto ring beam) the walls were well bonded and flashed the concrete blocks, the substructure was well treated since the location was nearing a wetland to prevent dampness.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY</p> <p><i>score: 1, else score: 0</i></p>	<p>Evidence of reports/site meeting minutes of the project site meetings for Buhemba Seed school as listed below;</p> <ul style="list-style-type: none"> • A site meeting held on 9th May 2023 at the school • A site meeting held on 7th July 2023 in attendance of District Engineer, DEO, DNRO and Clerk of works, Environment officer, Contractor. <p>A site supervision report prepared 13th July 2023 which indicated progress of works showing preliminaries done, substructure done and walling up to ring beam</p>	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i></p>	<p>There was evidence technical supervision during critical stages of construction for example a site meeting held on 9th March, 2023 with attendance of all the key technical personnel that is Mr. Kirya Godfrey(District Engineer),Mr. Busagwa Alex (Environment officer),Ms. Nandutu Betty (Community Development officer) were the Clerk of works made a communication under MIN.09/07/2023 about the quality assurance policies implemented, the challenges and possible suggested solutions.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i></p>	<p>There was evidence of proper execution of projects and payments to contractors of the education infrastructure projects for example;</p> <ul style="list-style-type: none"> • The construction a 2-classroom block at Isinde primary school with a requisition for payment made on 12th June 2022 by M/s Mumago Constructors and Technical Engineers Ltd of Ugx 60,337,825. The Engineer's interim certificate was prepared on 15th June 2023. There was certification of works by the District Engineer, District Education Officer, Environment Officer and DCDO on 15th June 2023 for works worth Ugx 60,337,555 and the of Ugx 56,717,555 was executed through payment voucher No. 6409657. • The construction of a 2-classroom block at Hohoma primary school. The contractor M/s Yoki General Enterprises Ltd made a payment requisition of Ugx 25,000,000 on 4th March 2023. The Engineer certified the work through an interim certificate on 9th March 2023 signed by District Engineer, District Education Officer, Community Development officer and Environment officer. The certificate was worth Ugx 23,569,205. Ugx 23,569,205 was paid through voucher no 5314040 on 17th May 2023. 	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i></p>	<p>There was evidence that the sector procurement plan was submitted to PDU on 7th July, 2023 prepared Ag. District Education Officer (Makaali Vincent) with projects listed as below;</p> <ul style="list-style-type: none"> • Construction of a 2-classroom block at Hohoma Primary school at Ugx 92,000,000 • Construction of a 2-Classroom block at Ugx 92,000,000 • Construction of a classroom block at Mwango Primary school at Ugx 110,000,000. <p>The submission on 7th July, 2023 was outside the set timelines.</p>	0
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i></p>	<p>There was evidence of complete procurement files for education infrastructure projects executed during the previous FY as listed below;</p> <ul style="list-style-type: none"> • Completion of a 2-classroom block at Bulagayi primary school, Procurement ref no. Nama904/wrks/22-23/0004, file contained the; the Contracts committee approval minute; MIN. 04/02-09/NDCC/2022(1) dated 8th September 2022, a contract signed with M/s Hoyo Twins Ltd on 1st December 2022, and an evaluation report. • Construction of a 2-classroom block at Hohoma primary school, procurement ref no. Nama904/wrks/2022-2023/00002 file contained; the approval record of the contracts committee on 1st December 2022 under MIN04/NDCC/05-12/2022-2023(h), A contract signed by M/s Yoki General Enterprises Ltd on 23rd January 2023 and an evaluation report. • The construction of Buhemba Seed School, Procurement ref no. MoES/UGIFT/WRKS/20-21/0005 file had; the Contracts committee record; approval by the contracts committee under MIN/DCC/05/2022 on 23rd February 2022, an evaluation report approved on 10th February 2022 by the committee, a contract signed on 19th October 2022 with M/s Kranima Eco Solutions Ltd 	1

Environment and Social Safeguards

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p>	<p>The LG had a grievance redress framework titled “Namayingo DLG grievance handling process/framework.” The LG had a log for recording grievance which was in place and during the assessment the log was reviewed, it was noted that for the FY 2022/2023 under review, there was a grievance recorded under the education sector as shown below;</p>	3
			<p>The SMC members reported on a complaint on 11th /08/2022 under complaints number NMYGO/007/22 about the misuse of UPE funds by the headteacher Mr. Wandera Andrew of Buwongo primary school in Muhemba sub-county. There was a meeting held on 16th /08/2022 and the resolution was reached at and the headteacher was under mentorship and transferred to Sigulu primary school.</p>	
15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, ‘green’ schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>There was evidence of Education guidelines incorporating Environmental aspects into schools at the LG and there was dissemination of education guidelines to provide access to proper siting of schools, green schools and energy and water conservation. This was done by the Environment officer during the Headteacher’s meeting held on 2nd September, 2022</p>	3
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, score: 2, else score: 0</p>	<p>There was evidence of incorporating costed ESMPs in the BoQs and contractual documents as per the examples below;</p> <p>A costed ESMP of UGX 1,216,000 was incorporated into the BoQs under item 12: Environmental issues for the construction of 2 classroom block at Hohoma primary school.</p> <p>A costed ESMP of UGX 1,990,000 was incorporated into the BoQs under item 12: Environmental issues for the construction of a 2-classroom block at Isinde primary school</p>	2

16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i></p>	<p>Only one out of five proof of land ownership document was availed at the time of assessment for the education sector projects which was;</p> <p>land agreement where the church of Uganda Isinde on 31st /05/2010 donated land measuring approximately 13 acres of land where there was construction of 1 block of 2 classrooms at Isinde primary school in Buhemba sub-county witnessed by Wande Patrick - Head of Laity</p> <p>Wabude Patricia - Lay leader</p>	0
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i></p>	<p>There were monthly monitoring reports of support supervision of all education projects. The examples included;</p> <p>Monitoring reports for the construction of 1 block 2 classroom at Isinde primary school in Buhemba sub-county and recommendations made such re-grassing of the compound, planting of trees proper and landscaping prepared by the Environment Officer and DCDO on 15th /03/2023 and 20th /05/ 2023</p> <p>Monitoring reports for the construction of 1 block 2 classroom at Mwango primary school in Lolwe sub-county and recommendations made such re-grassing of the compound, planting of trees proper and landscaping prepared by the Environment Officer and DCDO on 15th /03/2023 and 20th /05 2023</p> <p>Monitoring reports for the construction of 1 block 2 classroom at Bulagayi primary school in Bukana sub-county and recommendations made such re-grassing of the compound, planting of trees proper and landscaping prepared by the Environment Officer and DCDO on 15th /03/2023 and 20th /05/ 2023</p>	2

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

Score: 1, else score:0

There were Contractor certification forms for all the projects in education sector.

Final payment certificate issued for the construction of 2 classrooms block at Isinde primary school in Buhemba sub-county, works were endorsed by the Environment Officer and CDO on 13th /06/2023 and payment was made on 13th /06/2023.

Contractor: M/s Mumago contractors and technical engineers Ltd under procurement Ref. No. NAMA904/WRKS/22-23/0003

Interim payment certificate issued for the construction of 2 classrooms block at Mwango primary school in Lolwe sub-county, works were endorsed by the Environment Officer and CDO on 31st /01/2023 and payment was made on 7th /02/2023.

Contractor: M/s Jopal Investment and Logistics Ltd under procurement Ref. No. NAMA904/WRKS/22-23/0004

Interim payment certificate issued for the construction of 2-classrooms block at Bulagayi primary school in Bukana sub-county, works were endorsed by the Environment Officer and CDO on 30th /01/2023 and payment was made on 2nd /02/2023.

Contractor: M/S Hoyo Twins Ltd under procurement Ref. No. NAMA904/WRKS/22-23/00003

**Health
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>The total deliveries in the LG with focus on HC IIIs and HC IVs during the past two FYs indicated an increase as elaborated below;</p> <p>Upon calculating the annual Delivery attendance for health facilities using the Monthly reports (HMIS107).</p> <p>The summaries for the 3 sampled health facilities were as follows:</p> <p>1). Buyinja HC IV</p> <p>FY 2021/2022 Deliveries; 1511 cases, FY 2022/2023 Deliveries: 1892 cases increase in utilization = 381 % increase $381/1511 \times 100 = 25\%$</p> <p>2). Syanyonja HCIII</p> <p>FY 2021/2022 Deliveries; 82 cases, FY 2022/2023 OPD: 222 cases increase in utilization = 194 % increase $194/82 \times 100 = 236\%$</p> <p>3) Mutumba HC III</p> <p>FY 2021/2022 Deliveries; 910 cases, FY 2022/2023 Deliveries: 1123 cases increase in utilization = 313 % increase $313/910 \times 100 = 34\%$</p> <p>From the above information there was evidence that there was increased utilisation in health care services by more than 20%</p>	2
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 	<p>The average score in Health for LLG performance assessment was 94%</p>	2

2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 	<p>A letter from the ministry of health dated 7th December 2022 addressed to all CAOs highlighting the termination of RBF Funding was availed.</p>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.</p>	<p>The LG budgeted and spend all health development grants on eligible activities as indicated below;</p> <p><input type="checkbox"/> Remodeling of Sigulu HCIII at Ugx 170,000,000.</p> <p><input type="checkbox"/> Construction of staff houses at Bukana and Syanjonja at Ugx 90,000,000</p>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0</p>	<p>The LG availed evidence to show that the Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors as seen below;</p> <p><input type="checkbox"/> Remodeling of Sigulu HC III with a requisition for payment on 1st June 2023 by M/s Hoyo Twins Ltd of UGX 170,000,000, an interim certificate signed on 13th June 2023 by District Engineer, District Health Officer, Environment Officer, DCDO of UGX 151,093,795 with voucher No. 6417261 and receipt on 29th June 2023 of UGX 142,028,167</p> <p>Construction of staff houses at Bukana and Syanjonja with a requisition for payment on 4th May 2023 by M/s Jopal Investments and Logistics Ltd of UGX 90,000,000, an interim payment certificate signed by the District Engineer, Environment officer DCDO of UGX 64,873,372 on 10th may 2022 and a voucher no 5870893 and a receipt of UGX 60,980,970 on 16th June 2023.</p>	2

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If the variations in the contract price of sampled health infrastructure investments are within +/- 20% of the MoWT Engineers estimates, score 2 or else score 0</p>	<p>The variation in the contract price and Engineer's estimates of the two executed health projects were as follows;</p> <ul style="list-style-type: none"> • Remodeling of Sigulu HCIII: Contract sum Ugx 256,000,000 versus, Engineers estimates of Ugx 258,000,000 resulting into a variation of Ugx -2,000,000 <p>The % Variation= -0.775%</p> <ul style="list-style-type: none"> • The construction of 2 staff houses at Bukana and Syanjonja HC III. The Contract price was Ugx 556,945,408 against the Engineer's estimate of Ugx 570,000,000 that gave a variation of Ugx -13,054,592 hence a % Variation =-2.29% . 	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY</p> <ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 	<p>During FY 2022/2023 there was no health centre upgraded.</p>	2
4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure</p> <ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 	<p>There was evidence to confirm that Namayingo DLG recruited staff for all HC IIIs and HC IV as per the staffing structure dated 16th October 2023.</p> <p>The staff structure obtained from DHO indicated that the District had both HC IIIs and HC IVs whereby HC IIIs were required to have 19 health workers and 49 for HC IVs.</p> <p>The LG health sector staff establishment list had 191 approved health workers however 209 were recruited and deployed representing 109.4% recruitment.</p> <p>This implied that 109.4% of positions of health workers for the available HC IIIs and HC IV were filled.</p>	2

4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> • If 100 % score 2 or else score 0 	<p>There was no upgrading of Health facilities.</p>	2
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Performance Reporting and Performance Improvement

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>On review of the staff list 2023 at the LG and the staff lists and duty rotas from the three sampled facilities, there was evidence that the positions of the Health workers filled was accurate as indicated below;</p> <p>□Buyinja HC IV, had 57 staff out of the expected 49.</p> <p>□Syanyonja HCIII, had 19 staff out of the expected 19 which translated into 100.</p> <p>□Butumba HC III had 19 staff out of the expected 19 hence 100%</p> <p>The LG provided a list of names per facility as seen in the PBS and staff list at the DHO.</p> <p>The assessment team moved to sampled health units (Buyinja HC IV, Syanyonia HC III & Butumba HC III) and compared the names at the staff on notice boards with the one in the PBS and they were exactly the same. The other tools looked at are the duty rosters and attendance register and discrepancies were seen.</p>	2
5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>There were no HCII or HCIII upgraded in the year of assessment.</p>	2

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>There was evidence that the budgets were prepared by 31st March. As per sampled facilities below;</p> <ol style="list-style-type: none"> 1). Buyinja HC IV, prepared Annual workplan and budget for FY 2023/2024 by Dr. Kizito Sewagude the Facility In-charge and submitted on 30th March 2023, 2). Mutumba HCIII, prepared the Annual workplan and budget by Wandera Simon a senior clinical Officer the facility in-charge on 30th March 2023 3). Syanjonja HC III prepared the Annual workplan and budget by Mr Moses Musumba the Senior clinical officer the facility in-charge on 26th March 2023 	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>From the sampled facilities, it was evident that the BPR were prepared and submitted before the deadline of 15th July.</p> <ol style="list-style-type: none"> 1). Buyinja HC IV, was prepared and submitted on 12th June 2023 by the Facility In-Charge Dr. Sewagude Kizito 2) Syanjonja HC III, was prepared and submitted on 7th July 2023 by the facility In-charge Mr Musumba Moses the Senior Clinical Officer 3) Mutumba HC III, was prepared and submitted on 8th July, 2023 by the facility In-charge Mr. Simon the Senior Clinical Officer <p>The Health facilities therefore prepared and submitted to the DHO the annual Budget Performance reports for the Previous FY by July 15th of the current FY as per the Grant guidelines.</p>	2

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports

- Score 2 or else 0

From the Annual facility performance reports, the following sampled facilities developed and reported on implementation of improvement plans;

1) Buyinja HC IV developed and reported on the implementation of facility Improvement plans that incorporate performance issues identified in monitoring and assessment reports e.g. PIP on 5th March 2023, by Dr Kizito Sewagude the in-charge, issues included; promotion of community participation and advocacy for health, training and sensitizing VHTs to refer clients, procurement of drugs.

2) Syanyonja HCIII developed and reported on the implementation of facility Improvement plans that incorporate performance issues identified in monitoring and assessment reports e.g PIP

On 7th May 2023 by in-charge Mr Moses Musumba, issues included, increase accessibility, demand and utilization of health services, implement minimum environmental services package with special emphasis on safe water chain.

3) Mutumba HC III developed and reported on the implementation of facility Improvement plans that incorporate performance issues identified in monitoring and assessment reports. Foreexample;

Prepared PIP on 5th July 2023 by in-charge Mr. Wandera Simon, issues included; encourage male partners to be involved in ANC visits, ensure no mother delivers in TBA, Nutritional assessment through MUAC all clients at OPD to be accessed, all staff encouraged to wear Uniforms whenever on duty.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,

- score 2 or else score 0

There was evidence that the health facilities submitted monthly and quarterly HMIS reports timely;

Buyinja HCIV submitted reports for Q1 on 5th October 2022, Q2 on 4th January 2023, Q3 on 6th April 2023 and Q4 On 7th July 2023.

Syanyonja HC III submitted reports for Q1 on 5th October 2023, Q2 on 4th January @023, Q3 on 6th April 2023 and Q4 On 6th July 2023

Butumba HCIII submitted reports for Q1 on 5th October 2022, Q2 on 7th January 2023, Q3 on 7th April 2023 and Q4 on 5th July 2023.

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p> <p>Note: Municipalities submit to districts</p>	<p>A letter from the ministry of health dated 7th December 2022 addressed to all CAOs highlighting the termination of RBF Funding was availed.</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>A letter from the ministry of health dated 7th December 2022 addressed to all CAOs highlighting the termination of RBF Funding was availed hence there were no RBF activities during the FY 2022/2023.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>In Qtr 1, 8th October 2022, In Qtr 2, 13th January 2023 In Qtr 3, 10th April 2023 In Qtr 4, 14th July 2023</p> <p>From the information above it is evident that local governments timely by the end of the first month of the following quarter compiled and submitted all quarterly Budget performance reports.</p>	1

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>There was evidence to show that LG developed PIP for weakest performing Health facilities i.e Namavundu HC III, Kifuyo HCII, Bugumba HC II and some of the gaps identified included late appearance on Duty. Some of the proposals included;</p> <ul style="list-style-type: none"> <input type="checkbox"/>procurement of drugs <input type="checkbox"/>Conduct weekly outreaches in hard-to-reach areas <p>Increase number of adolescents visiting health centres</p>	1
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6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>There was a report on the implementation of PIP for weakest performing facilities (Namavundu HC III, Kifuyo HCII and Bugumba HC II) prepared by the DHMT on 16th October 2023 and approved by CAO on the same date</p>	1
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Human Resource Management and Development

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>There was proof that Namayingo LG budgeted for the health workers in FY 2022/2023 as evidenced by the Namayingo LG Annual budget Vote 904 FY 2022/2023. The department of Health was allocated Ugx 4,190,957,000 on Page 30 for 37 Health workers.</p>	2
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7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>a) Evidence that the LG has: ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0</p>	<p>From Namayingo DLG staff audit for health department, the approved structure has 345 health staff, the filled positions were 272, therefore the percentage deployment; $272/345 \times 100$ Giving 79% which was above the minimum requirement of 75%</p>	2
<p>Maximum 9 points on this performance measure</p>				
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0</p>	<p>There was evidence that the health workers were deployed in their respective HCs. Those visited included; □Buyinja HC IV, duty roaster dated 1 October 2023, 57 staff were deployed out of 49. □Syanyonja HCIII, duty roaster dated 1stOctober 2023, 19 staff were deployed out of 19 □Butumba HC III duty roaster dated 1st October 2023, 20 staff were deployed out of 19 As per the duty roasters there was evidence that the staff were working at their places of deployment.</p>	3
<p>Maximum 9 points on this performance measure</p>				
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p>	<p>There was evidence to prove the publicization of the health worker's deployment list right from the department of health and all health facilitations visited. These included Buyinja HC IV, Butumba HC III and Syanyonja HC III.</p>	2
<p>Maximum 9 points on this performance measure</p>				

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

Evidence from the reviewed 10 files of Health facility in-charges sampled for assessment revealed that all were appraised as follows;

1. Wandera O. Simon, Senior Clinical Officer at Mutumba HC III was appraised by SACAO Mukyal Constance on 30/6/2023.

2. Opio Humprey, Medical Clinical Officer at Bukana HCIII was appraised by SAS Bwire John Odunga on 15/6/2023.

3. Nsaiga Daniel, Senior Clinical Officer at Buyinja HC IV was appraised by Senior Medical Clinical Officer Dr. Kizito Ssewagude on 24/6/2023.

4. Musumba Moses, Senior Clinical Officer at Synyonja HC III was appraised by SACAO Fred Ojiambo on 18/6/2023.

5. Oburo Dann Shadrack Senior Clinical Officer at Banda HC III was appraised by SACAO Onyango Samon 28/6/2023.

6. Kitundi Aaron, Senior Clinical Officer at Bumooli HCIII was appraised by SAS Batambuze Ismail on 30/6/2023.

7. Kaluuba Charles, Senior Ophthalmic Clinical Officer at Buyinja HC IV was appraised by Senior Medical Clinical Officer Dr. Kizito ssewagudde on 28/6/2023.

8. Namulondo Sandrah, enrolled Midwife at Bujwanga HC II was appraised by SAS Onyango Sam on 30/6/2023.

9. Opedun Geoffrey, enrolled Midwife at Rabachi HC II was appraised by SACAO Wasige Ayubu on 30/6/2023.

10. Namumbya Faith, Assistant Nursing Officer at Kifuyo HC III was appraised by SACAO Fred Ojiambo on 26/6/2023.

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0

Evidence revealed that all the sampled 10 health facility workers were appraised by Health Facility in-charges as per the details here under;

1. Makoha Grace, enrolled Midwife at Mutumba HC III was appraised by Wandera O. Simon, Senior Clinical Officer on 7/6/2023.
2. Ouma Gerald, Laboratory technician at Mutumba HC III was appraised by Wandera O. Simon, Senior Clinical Officer on 28/6/2023.
3. Birungi Joan Annet, enrolled Nurse at Mutumba HC III was appraised by Wandera O. Simon, Senior Clinical Officer on 14/6/2023.
4. Manageni Namrose an Askari, at Buyinja HC IIV was appraised by Dr. Kizito Ssewagudde, a Senior Medical Clinical Officer on 20/6/2023.
5. Nafula Rose, enrolled Nurse at Bumooli HC III was appraised by Obura Dawn Shadrack, Clinical Officer on 23/6/2023.
6. Mangeni Richard Sunday, a Laboratory technician at Buyinja HC IV was appraised by Dr. Kizito Ssewagudde, a Senior Medical Clinical Officer on 10/6/2023.
7. Omunyakol Enock, a Porter at Banda HC III was appraised by Obura Dawn Shadrack, Clinical Officer on 23/6/2023.
8. Mukama Gloria, enrolled Nurse at Mutumba HC III was appraised by Wandera O. Simon, Senior Clinical Officer on 02/6/2023.
9. Oriebo Willy, enrolled Nurse at Lollie HC III was appraised by Ochan Daniel, a Clinical Officer on 30/6/2023.
10. Namaganda Asha, enrolled midwife at Mutumba HC III was appraised by Wandera O. Simon, Senior Clinical Officer on 02/6/2023.

8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	iii. Taken corrective actions based on the appraisal reports, score 2 or else 0	Evidence showed that the health department had taken corrective actions based on appraisal findings for instance, a training on occupational health and safety (OSH) was conducted on 14th to 16th February, 2023 and health workers were equipped with skills in identifying hazards at places of work so that they are able to address them.	2
	Maximum 6 points on this performance measure		In this training, about 25 participants attended including; 7 enrolled nurses, 5 Clinical Medical Officers, 1 nursing officer among others.	
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	b) Evidence that the LG: i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0	There was evidence that the LG conducted continuous professional training of Health workers.	1
	Maximum 6 points on this performance measure		According to HDCPD schedule dated 12th July 2022.	
			For instance, the Infection prevention and control was done in February 2023	
			Integrated Disease surveillances response was done in April 2023 and in the same month there was a training of ART guidelines, Integrated management of malaria was done in June 2023, the report was compiled by Kizito Ali the Biostatistician on 12th July, 2023.	
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	ii. Documented training activities in the training/CPD database, score 1 or else score 0	There was evidence that the LG conducted continuous professional training of Health workers. I.e Infection prevention and control was done in February 2023	1
	Maximum 6 points on this performance measure		Integrated Disease surveillances response was done in April 2023	
			According to HDCPD schedule dated 12th July 2022	

Management, Monitoring and Supervision of Services.

9	N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.	a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0	There was a letter written by the CAO of Namayingo DLG Ms. Namayiga Edith to the PS Ministry of Health dated 12th August, 2022 mentioning Health facilities benefitting from PHC Non-wage recurrent grants.	2
	Maximum 9 points on this performance measure			

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>According to the Annual work plan of Namayingo LG Vote 904 for FY 2022/2023, the total Budget for health department was Ugx 5,894,731,000,</p> <p>The monitoring of health services was allocated Ugx 104,800,000</p> <p>Thus, the percentage allocation was $104,800,000/5,894,731,000 * 100 = 17.7\%$ which was above the 15 percent minimum</p>	2
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>The District made timely (within 5 working days) warrants of Health Grants transfers to the Health for FY 2022/2023.</p> <p>The release received in 2nd quarter on 14/10/2022 was warranted on 19/10/2022 i.e. within 5 working days.</p> <p>The release received in the 3rd quarter on 16/01/2023 was warranted on 20/01/2023 i.e. within 5 working days.</p>	2
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The LG invoiced and communicated all PHC grant transfers for previous financial year to facilities on quarterly basis.</p> <p>Q1 FY 2022/23 was received on 10th October, 2022 and communicated on the same day</p> <p>Q2 FY 2022/23 was received on 18th October, 2022 and communicated the same day</p> <p>Q3 FY 2022/23 was received on 19th January, 2023 and communicated on the same day</p> <p>Q4 FY 2022/23 received on 24th April, 2023 and communicated the same day</p> <p>All the above notices were found on notice boards at facilities</p> <p>There was no evidence however that it was transferred within 5 working days</p>	2

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>There was evidence that the LG publicised all the quarterly financial releases to all the health facilities as below;</p> <p>☐Quarter 1 was done on 9th August 2022 and was publicized on the same day.</p> <p>☐Quarter 2 was done on 2nd October 2022 against 18th/10.2022/ which was more than 5 working days</p> <p>☐Quarter 3 was done on 13th January 2023 against 19th Januray, 2023 which was beyond five working days</p> <p>☐Quarter 4 on14th April 2023 according to the SAA of the health department of Namayingo against 25th/04/2023 which was more than 5 working days.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>There was proof that the DLG implemented DHMT recommendations, evidenced by the support supervision reports;</p> <p>The first report was written on 16th September 2023 by Mr. Oundo Humfrey Makoha the Principal health Inspector highlighting that 7 out of the 11 had acquired uniforms.</p> <p>The budget and work plan for the 2023 was compiled this time round. The outreach programs had resumed.</p>	2

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>There were minutes of the performance review meetings where Health Facility In-charges attended.</p> <p>On 10th August 2022, the health facilities that attended included Mulombi HCII, was represented by Mpata Charles the clinical Officer In-charge</p> <p>Isimbe HC III was represented by Nanyunja Easter a Clinical Officer In-charge</p> <p>Bumooli HC III was represented by Kitumba Arone the Senior Clinical Officer</p> <p>On 10th October 2022, the health facilities who attended included Isimbe HCIII, Nanyunja Easter the Clinical Officer attended, Butumba HC III, the In-charge Wandera Simon attended Bumalenge HCII, the In-charge Kakuba Hamis the enrolled nurse attended</p> <p>On 30th March 2023, a meeting was held and the following Health In-charges attended;</p> <p>1)Ugana HCIII Opio Humfrey Clinical Officer In-charge</p> <p>2)Siguru HCIII Bwire James Senior clinical Officer In-charge</p> <p>3)Lwolwe HCIII Wafula Job Senior Clinical Officer In charge</p> <p>On 5th April 2023, the health facilities that attended included, Silo HCII, Matanda Paul the enrolled nurse attended, Buyinja HCIV, Kaluuba Charles the senior clinical officer attended</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There were reports on the joint supervision visits conducted in the Health facilities and here examples included;</p> <p>Q1 the report was dated 13th September 2022</p> <p>Q2 support supervision report dated 16th November 2022</p> <p>Quarter 3 support supervision report dated 4th February 2023</p> <p>Quarter 4 support supervision report dated 19th June 2023</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <ul style="list-style-type: none"> • If not applicable, provide the score 	<p>There was evidence that DHT ensured that HSDs carried out support supervision of lower-level health facilities.</p> <p>It was evidenced by a support supervision report in quarter 1 dated 15th October 2022 and the Lower Health facility supervised included Butumba HCIII, Banda HCIII, St. Matia Mulumba HCIII, Syanyonja HCIII.</p> <p>In quarter 2, a report dated 21st December 2022, the health Facilities supervised included Bumoli HCIII, Bugana HCIII, Dolwe HCII.</p> <p>In quarter 3, a report was compiled on 8th march 2023 and HCs supervised included Mugana HCIII, Lolwe HCIII, Bukindi HCII among others.</p> <p>In quarter IV, a report was compiled on 10th June 2023, and the HCs supervised included Bumoli HCIII, Sugulu HCIII, St Matia Mulumba, Busilu Church of God</p> <p>All the above reports were compiled by Dr. Klzito Sewagude the In charge of the HSD of Namayingo DLG.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>There was evidence that they made recommendations for specific corrective actions which included the following</p> <ul style="list-style-type: none"> ☐Salaries for 2 health workers was withheld because of perennial absenteeism and drunkardness and these were mugote Martin the enrolled Nurse and Mukoka James ☐HMIS mentorship training was conducted to selected Health facilities. ☐On spot check visits were conducted to specific health facilities. 	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>Quarterly support supervision reports were available i.e.,</p> <p>A report dated 13th September 2022 in quarter I</p> <p>Quarter II report was dated 11th December 2022, quarter III was dated 21st April 2023 and quarter IV dated 23rd June 2023, and these reports are referred to as essential, medicines supervision performance and recognition strategy (EMSPAs) compiled by Elim Moses the District Medicine management supervisor</p>	1

11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0	According to the budget Vote 904, Namayingo DLG FY 2022/2023, DHO's office was allocated Ugx 84,000,000 million. Then out of the total allocation, 52,870,000 was allocated to health promotion activities. $52,870,000/84,000,000*100= 62\%$.	2
	Maximum 4 points on this performance measure		Thus, more than 30% was allocated which was more than the minimum required.	
11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0	There was evidence that the DHT held health promotion activities as evidenced by the reports below; ☐IPC wash training/ coaching report dated 16th may 2023 ☐Health educator annual performance report dated 20th February 2023 compiled by Oundo the principle Health inspector Another report on sensitisation of District leaders on child immunisation dated 1st march 2023 compiled by Namukose Jalia the Senior health educator	1
	Maximum 4 points on this performance measure			
11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0	There was evidence of the follow up actions taken by the DHT on the Health promotion and prevention Issues according to the PHC work plan for 2023/2024 talking of revitalisation of infection prevention committees at high volume facilities compiled on 8th June 2023 by Oundo Humphrey the Health Inspector	1
	Maximum 4 points on this performance measure			

Investment Management

12	Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.	a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0	According to the asset class Vote 008, The Asset register for the Health department Namayingo DLG provided the following; Office equipment, Medical equipment, machinery, buildings, Fittings, Immovable assets and many others last up dated on 29th October 2023	1
	Maximum 4 points on this performance measure			

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII);</p> <p>(ii) desk appraisal by the LG; and</p> <p>(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG)):</p>	<p>Projects desk appraisal was conducted by Water Officer, Environment Officer, Probation and Social Welfare Officers, Health Inspector and District Planner. A report dated 15th/11/2022 was produced and forwarded to CAO, Examples of the objectives were: i. To find out whether projects were derived from the Development Plan, the AWP and the budget of the District. ii. Whether priorities were eligible for funding as provided in the guidelines.</p>	1
	<p>Maximum 4 points on this performance measure</p>	<p>score 1 or else score 0</p>		
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The District conducted a field appraisal of the DDEG financed projects for FY 2022/2023. A report was prepared and endorsed by the Environmental Officer on the behalf of the appraisal team. The following projects under DDEG funding were covered: i. Construction of a cattle crush at Habala ii. Installation of handwashing facilities at Mathia HC III, Busiro Church of God H/C III and Bukana H/C III. The objective of the appraisal were: a, Technical feasibility to find out whether the projects aimed at satisfying the needs envisaged at conception. b,</p> <p>Environmental and Social acceptability screened c, Customized designs for the investments were okay. The general findings of the team were total acceptability.</p> <p>However, follow-up inspections over implementation of mitigation measures were not conducted.</p>	0
	<p>Maximum 4 points on this performance measure</p>			

12

Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.

Maximum 4 points on this performance measure

d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0

The Screening for the construction of a twin staff house block at Lolwe HC III in Lolwe sub-county was undertaken as per the report dated 13th/02/2023. The impacts identified were; soil erosion, debris generation at the site, vegetation loss and waste generation, and mitigation measures designed such as backfilling, proper waste management, limit vegetation clearance to the site and landscaping on site and this was prepared by the Environment Officer and the DCDO. In the preliminaries, the LG allocated Ugx 500,000 for revegetation after construction.

The Screening for the construction of the a twin staff house block at Bukana HC III in Bukana sub-county it was carried out as per the report dated 9th/02/2023. The impacts identified were; soil erosion, debris generation at the site, vegetation loss and waste generation, and mitigation measures designed such as backfilling, proper waste management, limit vegetation clearance to the site and landscaping on site and this was prepared by the Environment Officer and the DCDO. In the preliminaries, the LG allocated Ugx 450,000 for ground levelling after construction.

The Screening for the Construction of a theatre at Sigulu HC III in Sigulu sub-county, was carried out as per the report dated 8th /02/2023. The impacts were identified like vegetation loss, soil erosion and surface runoff, construction debris, loose overburden on site and mitigation measures such as limit vegetation clearance, site re-grassing and trees planting and backfilling prepared by the Environment Officer and the DCDO. In the preliminaries, the LG allocated Ugx 500,000 for plating of trees after construction.

1

13

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0

There was evidence of timely submission of the sector procurement plan for 2023/24. It was submitted on 11th April 2023 and it incorporated projects like;

a. Remodeling of Dolwe and Mulombi HCII structures in Buhemba and Mutumba sub counties at Ugx 132,867,500.

b. Roof change at Bumalenge and Singila HCII at UGX 57,000,000.

13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0	<p>There was evidence of timely submission to PDU by 1st quarter of the current financial year of Form PP1. The form was submitted on 1st April, 2023 and contained;</p> <ul style="list-style-type: none"> • Roof change of Bumalenge HCII at UGX 285,000,000 and, • Roof change of Singila HCII at UGX 285,000,000. 	1
	Maximum 10 points on this performance measure			
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0	<p>Evidence for projects approval by the contracts committee and clearance by solicitor general were above threshold</p> <ul style="list-style-type: none"> • The Remodeling of Sigulu HCIII was approved under MIN04/NDCC/05-12/2022-2023(c) on 1st December 2022 with clearance from solicitor general on 21st December 2022 • The Construction of Staff houses at Bukana and Syanjonja approved under MIN04/NDCC/05-12/2022-2023(e) on 1st December 2022 with a clearance from solicitor general on 1st February 2023. 	1
	Maximum 10 points on this performance measure			
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0	<p>Evidence of a project Implementation team for health infrastructure projects as indicated below was appointed on 20th July 2022 by the Chief Administrative Officer;</p> <ul style="list-style-type: none"> • Mr. Kirya Godfrey (District Engineer) as the contract manager • Mr. Oundo Samuel as Chief Internal Auditor • Mr. Busagwa Alex as Environment Officer. • Mr. Bwire David as Labor Officer • Ms. Nandutu Betty as DCDO • Mr. Mangeni Mathias (Asst. DHO) as Project Manager • The clerk of works was Moses Tambiti 	1
	Maximum 10 points on this performance measure	If there is no project, provide the score		

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The construction of twin staff houses for Lolwe and Bukana HCIII's were as per the standard specifications such as roofing was done with a 28-guage pre-painted iron sheets, the painting was well applied.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence of copies of site reports for daily records for health infrastructure projects for instance;</p> <ul style="list-style-type: none"> • A joint supervision report for the remodeling of Sigulu HC III at the theatre and the staff houses on 20th July 2023 where the team addressed and recommendations for adjustments <p>Since there was no healthy facility upgraded from HC II to HC III, it was not necessary to have daily site reports.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The indicator requires projects being upgraded to HCIII and there were none for the financial year of asseseemnt</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence of technical supervision. A report for the staff houses construction at Bukana HC III and Lolwe HC III on the 20th April 2023 was presented for assessment where the staff house at Bukana was at ring beam casting and one of Lolwe on application of final finishes.</p> <p>The meeting was attended by the District engineer, contractor, Assistant engineering officer ,and environment officer.</p> <p>A site visit book where the Engineer and Environment signed on the 12th April 2023.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0</p>	<p>There was evidence of verification of works before payments for health projects within specified timeframes;</p> <ul style="list-style-type: none"> • The Remodeling of Sigulu HC III. Contractor M/s Hoyo Twins Ltd requested for a Ugx 170M payment on 1st June 2023. The Engineer's interim certificate dated 13th June 2023 was prepared and endorsed by District Engineer, District Health Officer, Environment Officer and DCDO worth Ugx 151,093,795. The payment of Ugx 142,028,167 was made on 29th June, 2023 via EFT voucher no. 6417261 and receipted on 29th June 2023 • The construction of staff houses at Bukana and Syanjonja by M/s Jopal Investments and Logistics Ltd. The contractor made a payment requisition of Ugx 90M on 4th May 2023. The Engineer's interim payment certificate worth Ugx 64,873,372 was signed by the District Engineer, Environment officer and DCDO on 10th May, 2022 before Ugx 60,980,970 was paid via voucher no 5870893 on 16th June 2023. 	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>The LG presented evidence of complete health sector project procurement files as required by PPDA law in the examples below;</p> <ul style="list-style-type: none"> • The file for the Remodeling of Sigulu HC III procurement ref no. Nama04/wrks/2022-2023/00007 contained the approval record by the contracts committee on 1st December 2022 under MIN04/NDCC/05-12/2022 (c), An evaluation report dated 16th November 2022 and a copy of signed contract between M/s Hoyo Twins dated 10th January 2023. • The file for construction of Staff houses at Bukana and Syanjonja procurement ref no. Nama904/wrks/2022-2023/00006 carried records on approval by the contracts committee on 1st December 2022 under MIN04/NDCC/05-12/2022-2023 (e), the evaluation report and a signed copy of the contracts between M/s Jopal Investments (U) Ltd and Namayingo DLG. 	1
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Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>There was a centralized grievances log opened on 6th /12/2022 at the LG for the FY 2022/23 under review where grievances are recorded, investigated and responded to.</p> <p>Mr. Wanyamba Gilbert LC III of Sigulu sub-county report on 12/12/2022 under record number NMYGO/005/2022 about the absence of the signed contract by the contractor on-site for the construction of a theatre block at Sigulu HCIII by M/s Hoyo Twins Ltd, there was a meeting held at the Sigulu sub-county on 14th /01/2023 and a resolution was reached at allow the contractor to proceed with works</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>The LG had guidelines on health care / medical waste management titled “Uganda National infection prevention and control guidelines” and there was evidence of guidelines and medical waste segregation charts in sampled HCs such as;</p> <p>Buyinja HC IV, Mutumba HC III and Syanyonja HC III</p>	2

15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0	The health facilities had functional health care waste bins and placenta pits, waste pits M/s Green Label Services Ltd was contracted by MoH with funding from USAID to manage health care waste at Health Centres IV and III that generate higher volumes of waste and there was evidence of waste collection forms dated 13th/02/2023, 18th/05/2023 and 26th/06/2023. Other health units burn the waste on-site	2
	Maximum 5 points on this performance measure		All facilities had rubbish pits for organic waste, placenta pits, clear guiding labels to enhance waste segregation at generation points together with the use of coded bins and coded bin liners.	
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0	There was evidence availed of training records on medical waste management by the time of the assessment for health workers however there was no evidence of the attendance of health workers for the training	0
	Maximum 5 points on this performance measure			
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0	There was no evidence of costed ESMPs being incorporated into designs, BoOs, bidding and contractual documents for health sector projects	0
	Maximum 8 points on this performance measure			

16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0</p>	<p>There was evidence of land ownership for the Health projects that were implemented during the FY 2022/23 as shown below;</p> <p>Land title the for construction of a twin staff house at Bukana HC III in Bukana sub-county.</p> <p>Freehold volume JJA 641 FOLIO 13 measuring 0.6680 hectares on bock 7 plot 197 at Bubwibo village issued on 5th/10/2021.</p> <p>2. Construction of a twin house block at Lolwe HCIII, Lolwe S/C. Letter dated 24th October 2018 addressed to CAO through the DHO with subject matter “release of 3.5acres of land (kandege landing site camp) from Fred Oji”ambo Wanyama S/C chief.</p> <p>3. Construction/ remodeling of structure into a theatre at Sigulu HCIII, Sigulu S/C. There was no land document provided as evidence.</p>	0
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.</p>	<p>Monitoring report for the construction of a staff house at Bukana HC III in Bukana Sub-county, with recommendations made in the report such as site levelling, plant grass and tress was prepared by the CDO and the Environment officer on 8th /03/2023 and 12th /04/2023</p> <p>Monitoring reports for the construction of a theatre at Sigulu HC III in Sigulu sub-county, with recommendations made in the report such as, removal of the debris from site, site hoarding and proper hygiene and sanitation prepared by the CDO and the Environment officer on 8th /03/2023 and 12th /04/2023</p> <p>Monitoring report for the construction of a staff house at Lolwe HC III in Lolwe Sub-county, with recommendations made in the report such as site levelling, plant grass and tress was prepared by the CDO and the Environment officer on 8th /03/2023 and 12th /04/2023</p>	2

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0

Payment certificate for the construction of a theatre at Sigulu HC III in Sigulu sub-county,

Contractor: M/s Hoyo Twins Ltd

under procurement Ref. No. NAMA904/WRKS/22-23/00007 the works were endorsed by the CDO and the Environment Officer on 12th /06/2023 and payment was made on 13th /06/2023

Payment certificate for the construction of a staff house at Bukana HC III in Bukana Sub-county,

Contractor: M/s Jopal investment and logistics (U) Ltd

under procurement Ref. No. NAMA904/WRKS/22-23/00022 the works were endorsed by the CDO and the Environment Officer on 15th /06/2023 and payment was made on 19th /06/2023

For; construction of a twin house block at Lolwe HCIII had a certificate no. 2 dated 15th June 2023 was EO and DCDO signed on 15th June 2023

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>The percentage of functional rural water sources was 87%.</p>	1
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>The Percentage of rural water facilities with functional water and sanitation committees was 96%</p>	2
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;</p> <ul style="list-style-type: none"> • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0 	<p>From the results presented by the planner, 8 Sub counties were assessed among which included;</p> <p>Buswale S/C got 80%, Banda S/C got 70%, Buhemba S/C got 100%, Bukana S/C got 100%, Lolwe S/C got 50%, Mutumba S/C got 100%, Sigulu S/C got 100%, and Buyinja S/C got 100%. Thus the average score for the District was 87.5%.</p>	2

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.

o If 100 % of water projects are implemented in the targeted S/Cs: Score 2

o If 80-99%: Score 1

o If below 80 %: Score 0

As per the DWO MIS report for FY2021/22, the district's average safe water coverage was 57.5%. This report served as the foundation for budgetary allocation. The sub-counties listed below had a safe water coverage percentage that falls below the district's average figure;

- Lolwe S/C at 32%, Bukana S/C at 20%, Banda S/C at 44%, and Mutumba S/C at 56%.

According to the FY2022/23 Budget and the approved AWP for FY2022/23 approved by the MoWE on 15th July 2022, the following projects were planned and implemented;

- Lolwe S/C received 1BH, Bukana S/C received 2BHs, Banda S/C received a piped water system, Mutumba S/C received 1BH water Source, Sigulu S/C received a Feasibility and a design of a water piped system.

- The construction of two 02 No 5 stance toilets in Sigulu and Lolwe respectively.

The district planned to have rehabilitated 25 BHs but there was no record of their allocations. Hence it was not considered for this calculation.

Henceforth, of the 8 water Projects implemented in the FY 2022/2023; 6 were in S/C below the District average = 75%

Hence the score of 0.

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates</p> <ul style="list-style-type: none"> o If within +/-20% score 2 o If not score 0 	<p>Some projects did not meet the engineer's estimates by the recommended range of $\pm 20\%$.</p> <p>Below is the analysis of the variations between signed contracts prices and the approved budget figures for FY 2022/23 for the selected projects here below;</p> <ul style="list-style-type: none"> • Sitting, drilling and installation of 04No Deep boreholes in Mutumba, Bukana, and Lolwe S/C budgeted at ugx 122,949003 but contracted at ugx 95,399,4603 (ref. no. 904/WRKS/2022-23/00008). Variation of +22%. • Construction of piped water system Phase ii in Buyombo in Banda Sub county, contract number 904/WRKS/2022-2023/00001 was budgeted/estimated at 234,240,477. The contract was signed at 233,000,000 UGX. Variation of +0.5%. • Another contract for constructing a similar facility in Lolwe S/C Contract No. Nama 904/wrks/2022-23/00011 was budgeted at Ugx 35,000,000 but contracted at Shillings 34,507,448. Variation of +1.4% 	0
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> o If 100% projects completed: score 2 o If 80-99% projects completed: score 1 o If projects completed are below 80%: 0 	<p>Projects planned to be constructed in the previous FY 2022/2023 according to the AWP Page. 3 of 3 included;</p> <ol style="list-style-type: none"> 1) Drilling and installation of the 4BHs in the various Sub county, and 2) I Design of a piped water system in Sigulu S/C. <p>All were implemented according to Page 3 of the Budget Performance report of FY 2022/2023</p> <p>Thus, the Percentage of projects completed = $6/6 \times 100 = 100\%$</p>	2
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <ul style="list-style-type: none"> o If there is an increase: score 2 o If no increase: score 0. 	<p>There was an increase in the percentage of functional water facilities between the FY 2021/2022 and 2022/2023.</p> <p>Percentage of functional water facilities in the FY 2021/2022 was 83%</p> <p>Percentage of functional water facilities in the FY 2022/2023 was 87%</p> <p>Percentage change was 4%</p>	2

3

New_Achievement of Standards:

The LG has met WSS infrastructure facility standards

Maximum 4 points on this performance measure

b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).

o If increase is more than 1% score 2

o If increase is between 0-1%, score 1

o If there is no increase : score 0.

There was positive increase in the Percentage of rural water and sanitation facilities with functional committees as noted below;

1. Rural water facilities with functional water and sanitation committee in the FY 2021/2022 was 89%

2. Rural water facilities with functional water and sanitation committee in the FY 2022/2023 was 96%

Percentage change was 7%.

2

Performance Reporting and Performance Improvement

4

Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance

Maximum 3 points on this performance measure

The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3

A borehole DWD 86494 in Buchimo C village of Mutumba Sub county funded by the DWSCG completed on 14th/02/2023.

A Borehole DWD 86496 in Somoho Village in Bukana Sub County funded by DWSCG completed on 24/02/2023.

A Borehole DWD 86495 in Geguluho Village in Buhemba Sub County funded by DWSCG completed on 24/02/2023

All the facilities were in place and of good water yield, they were well fenced and with a well finished cement screed Water Platform.

Thus, the three (3) projects were in place as reported on Page 3 of the Annual progress report.

3

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2</p>	<p>The DWO presented Quarter 1 report that was submitted on 12/10/2022, Information on Functionality was found in the various reports attached and it was found that 24 public facilities were monitored, 616 water sources had been monitored out of the 623 sources and it was noted that there were more cases of negligence of water point sources.</p> <p>Similarly, Q-2 report was submitted on 14/01/2023, information on functionality was found with in the software report attached, this entailed challenges of the WSCs, out of the 606, sources monitored, 475 were Functional, 109 sources were Non-Functional out of which 80% were minor repairs and 20% major.</p> <p>Quarter 3 & Quarter 4 reports were submitted on 13/04/2023 and 14/07/2023 respectively contained information in regards to training WSCs, Sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement.</p>	2
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p>	<p>There was evidence that the DWO updated the MIS data.</p> <p>The assessment team was presented with Namayingo District MIS data base that contained the Form 1, Form 2 and Form 4 data collection templates of water sources by location & functionality.</p> <p>Which had been submitted on 17th/08/2023 to the ministry for update.</p>	3
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>There was evidence that the DWO had developed PIPs for the 25% lowest performing LLGs which were Lwolve at 50% and Banda still at 25%. He presented a PIPs for both LLGs.</p> <p>Some of the details included; The DWO to make follow up on social mobilisers, (HA/CDO) and empower them to form and train water and sanitation committees, enhance monitoring of water sources in areas of Banda and Lwolve</p>	2

Human Resource Management and Development

6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2</p>	<p>There was evidence that the DWO had budgeted for UGX 52,000,000 for Civil Engineer (Water) and Borehole Maintenance Technician and Engineering Assistant (Water) as indicated in the performance contract for FY 2023/2024.</p> <p>The other staff under Water for instance Assistant Water Officer for mobilization was seconded from Community Based Services and Assistant Water Officer for sanitation and hygiene was also seconded from the Health.</p>	2
6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>There was evidence that the Environment and Natural Resources Officer had budgeted for UGX 400,000,000 for Forestry Officer Environment Officer and District Natural Resource Officer as indicated in the performance contract for FY 2023/2024</p> <p>The Natural Resource Officer was not budgeted for because the position was not reflected on the customized approved structure dated 4th August, 2017.</p>	2
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>Evidence showed that the DWO had appraised District Water Office staff against the agreed performance plans during the previous FY as follows;</p> <ol style="list-style-type: none"> 1. Wabusa Joshua, Civil Engineer (Water) was appraised by Ms. Namayega Edith the Chief Accounting Officer on 30/6/2023. 2. Namutamba Hellen the Borehole maintance Technician was appraised by Wabusa Joshua Civil Engineer (Water) on 30/6/2023. 3. Adundo Mildred, Assistant Water Officer for mobilization was appraised by Mukyala Constance the Assistant Chief Administrative Officer on 27/6/2023. 	3

7

Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.

Maximum 6 points on this performance measure

b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3

The DWO presented a Capacity Needs Assessment report dated 13/07/2023 addressed to the CAO stating that the gaps that were identified by Ms. Namutamba Helen CDO in-charge of mobilisation among the staff under FY 2022/2023.

Training was conducted from 2nd to 4th August 2023 by Omalinga Simon from the directorate of water and environment addressing the gap in gender main streaming, gender planning and budgeting and data collection on 25th July 2023.

3

Management, Monitoring and Supervision of Services.

8

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
- • If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
- • If 80-99%: Score 2
- • If 60-79: Score 1
- • If below 60 %: Score 0

The DWO allocated 100% of the budget to sub counties below the district average which was 63% in the Financial year 2022/2023.

Sub counties below LG included; Bukana at 30% received 2 boreholes worth Ugx 64,322,000., Lwolwe at 31% received 2 boreholes worth Ugx 64,322,000 and a feasibility design of a piped water scheme worth Ugx 77,998,585. Mutumba at 58% received 1 borehole worth Ugx 32,161,000 and a spring well worth Ugx 12,000,000 and Sigulu at 59% received 1 borehole worth Ugx 32,161,000 and the construction of a piped water system worth Ugx. 250,183,000.

Therefore, out of the Total budget of UGX 533,147,585 for the new water sources, all the budget allocations went to sub counties below the District average.

3

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3

There was evidence that the DWO communicated to the LLGS their respective allocations for the current FY according to the advocacy meeting that sat in the council hall on 11th October 2023 and a report compiled.

The communication was also displayed on the District Public Notice board where allocations for the current year 2023/2024 for various sub counties were broken down on 12th October 2023 on the district notice board on 18/08/2022.

For example, Bukana received 2 boreholes, Lolwe received 2 boreholes and a feasibility design of a piped water scheme, Mutumba received 1 borehole and a spring well and Sigulu received 1 borehole and the construction of a piped water system.

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)

- If 95% and above of the WSS facilities monitored quarterly: score 4
- If 80-94% of the WSS facilities monitored quarterly: score 2
- If less than 80% of the WSS facilities monitored quarterly: Score 0

There was evidence that the DWO monitored each of WSS facilities at least quarterly.

The DWO presented the quarterly monitoring reports for the various water sources on the dates summarized below;

A monitoring report for quarter one was compiled on 12th October 2022 and information on functionality of new sources, created water user committees and follow up was compiled and filed.

In the second quarter, successive monitoring on broken down water resources was carried out in various Sub counties like Lwolve, Bukana, Banda, Sigulu and a monitoring report on 14th of January 2023 was compiled.

In the third and fourth Quarter, Reports were compiled on 27th March and 26th June 2023 and some of the findings were that there were more cases of negligence of water point sources, no fences were in place anymore, no user fees being collected among others

and they were advised to put more strength in collection of water dues to enhance maintenance, ,

A list of all water sources in the district was presented and it was concluded that more than 95% of the sources were being monitored as per the planned schedule

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p>	<p>b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2</p>	<p>There was evidence presented that the DWO conducted the four quarterly DWSCC meetings in which issues from monitoring were discussed.</p>	2
	<p><i>Maximum 8 points on this performance measure</i></p>		<p>For example; quarter 1 on 12 October 2022; quarter 2 on 9th January 2023, quarter 3 on 18th April 2023 and quarter 4 on 10th July 2023.</p>	
			<p>Aspects to do with Sanitation Improvement were discussed and sanitation Improvement sensitisation plans developed as a way forward. Social and Cultural mind-set change was also resolved as a means of cubing down the poor mentality that the sources belong to government among other aspects.</p>	
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>There was evidence that the DWO communicated to the LLGS their respective allocations for the current FY according to the public notice board allocation for the current FY 2023/2024 publicized up on the District notice board on 12th October 2023.</p>	2
	<p><i>Maximum 8 points on this performance measure</i></p>		<p>A sample of the allocations were as follows; Bukana received 2 boreholes, Lwolve received 2 boreholes and a feasibility design of a piped water scheme, Mutumba received 1 borehole and a spring well and Sigulu received 1 borehole and the construction of a piped water system.</p>	
10	<p>Mobilization for WSS is conducted</p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p>	<p>The DWO allocated UGX 28,756,673 equivalent to 40.14% of the NWR rural water and sanitation budget to mobilization activities out of the total budget of UGX 71,648,000 towards community mobilization activities according to Page. 2 of 3 of the Approved AWP</p>	3
	<p><i>Maximum 6 points on this performance measure</i></p>	<ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 		

10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.</p>	<p>There was evidence that the DWO in liaison with the CDO trained WSCs on their roles as seen in the following WSCS training reports.</p> <p>A training report of water and Sanitation committees in Sub counties of Mutumba, and Buchimo held on 6th July 2023 Signed by the water officer and the CDO</p> <p>Another training report for training in Bukana Somoho Village of Bukana Sub county compiled on 12th July 2023</p> <p>Other training reports covered areas of Lyanjala village in Bumalenga Parish of Sigulu Sub county on 7th July 2023</p> <p>The Community was trained on Women participation engagement, conducting water source committee meetings, Promotion of Sanitation, selection and removal of WSCs, Organizing regular meetings among others.</p>	3
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Investment Management

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG: Score 4 or else 0</p>	<p>The DWO presented an up to date Asset register as per 30/06/2023 where all water sources were stipulated by their Location, Nature of the water source, date of completion and commissioning, source point, functionality and other relevant Information.</p> <p>The latest Bore hole updates as per June 2023 by the ministry were, DWD 86496 located in Somoho village of Bukana Sub county, DWD 86497 located in Lyanjala of Sigulu Sub county, DWD 86494 located in Buchimo C of Mutumba Sub county.</p>	4
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11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p>	<p>There was evidence that the WSS underwent desk review and were derived from both the DDP III and AWP FY 2023/24.</p> <p>On page 94 & 93 of the DDP III, the LG planned to drill 20 boreholes, Piped water schemes and 2 sanitary facilities in various RGCs at least every year in five years span.</p> <p>The approved Annual work plan on 30th march 2023 for FY 2023/2024 on pages 23, 24 up to 26 indicated construction of 3 public 5 stance lined Pit latrines at Ugx 110 million, Sitting, drilling and installation of 6 BHs at Ugx. 125 million and a piped water scheme on Page 26 at Ugx 230,612,000 thus all the projects were derived from the LGDP III.</p> <p>The district also on 15th November 2022 conducted a budget conference for both LLG and HLG where investment priorities for the FY 2023/2024 were identified and appraised, the exercise was executed by a team including the DWO, Environmental officer, Social welfares and health Inspectors together with the District planner Mr. Martin Mangeni who compiled the report.</p>	4
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	<p>The DWO presented a community application file for the current FY with current application forms/letters.</p> <p>Some of the application files found in the file included;</p> <ul style="list-style-type: none"> • Request of a BH source in Bukangawa village, of Lwolve East parish in Lwolve S/C on 18th may 2023 signed by the LC I chairman Omondi Sam • Request of a BH in Mwangoda zone village, of Lwolve East parish in Lwolve S/C on 22 may 2023 signed by Magerenge Thomas the LC1 Chair <p>Request of a borecole source in Buhone Village, Buduma Parish of Bukana Sub county on 10th April 2020 by Nangosia Benedicto the LC1 chairman.</p>	2

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>The field appraisal exercise was conducted from 13th to 16th December 2022 by a team and a report compiled by Musa Discharah the Environmental Officer. Projects like Drilling, casting and installation of hand pump in Bugoma, Bukana, Sisiro, and Banda sub counties whose average were below the District average were appraised.</p>	2
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>The Screening for the drilling and installation of 4 deep well borehole at Genguluho village in Buhemba sub-county, Buchimo village in Mutumba sub-county, Somoho village in Bukana sub-county and Lyanjala village in Sigulu sub-county were executed as per the reports dated 26th /10/2022, 21st/09/2022,27th/09/2022 and 19th /09/2022 respectively. The impacts and mitigation measures were addressed for example generation of waste water, vegetation clearance, land dispute, digging a larger soak pit to trap waste water and a costed ESMP of 1,300,000 for the 4 boreholes dated 15/03/2023 was prepared by Environment officer and the DCDO.</p> <p>Screening for the construction of a 5- stance lined drainable latrine at Radanga rural growth centre in Sigulu sub-county as per the screening form dated 11th/04/2023 prepared the CDO and Environment officer</p> <p>Screening for the construction of a 5- stance lined drainable latrine at Mwango rural growth centre in Lolwe sub-county as per the screening form dated 11th/04/2023 prepared the CDO and Environment officer and costed ESMP of 300,000 was incorporated into the BoQ under Bill no. 1 item 1.4: provide for Environmental mitigation site (planting of grass and trees in the compound)</p>	2

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>There was evidence that water infrastructure investments were incorporated in the LG approved procurement plan. The procurement plan approved and signed by CAO (Ms. Namayega Edith) on the 14th July 2022 with water projects that included;</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>		<p>a. Construction of a mini piped water supply system at Buyombo at Ugx 220,000,000 on page 4</p> <p>b. Drilling of 4 deep hand boreholes at selected sites in Namayingo District at Ugx 110,000,000 on page 4</p> <p>c. Construction of 5 stance lined pit latrine at Sigulu s/c Rwadanga village at Ugx 35,000,000 page 4</p>	
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>There was evidence that the water supply and public sanitations infrastructure for the previous FY were approved by the contracts committee before commencement as indicated below;</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>		<ul style="list-style-type: none"> • Construction of a mini piped water supply system at Buyombo was approved under MIN 04/02-09/NDCC/2022(3) on 8th September 2022. • Drilling of 4 deep hand boreholes at selected sites in Namayingo district was approved under MIN 04/NDCC/05-12/2022-2023(f) on 1st December 2022 • Construction of a 5-stance lined pit latrine at Lwadanga RGC in Lolwe S/C was approved under MIN 04/NDCC/05-12/2022-2023 on 1st December 2022. 	

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>There was an appointment for PIT members on 20th July 2022 by CAO (Namayega Edith) for water projects as listed below;</p> <ul style="list-style-type: none"> • Kirya Godfrey as the Project manager (District Engineer) • Oundo Samuel (Internal Auditor) • Busagwa Alex as Environment officer • Bwire David as Labor Officer • Nandutu Betty as Community Development Officer • Wabusa Joshua as Contract manager (District Water Officer). • Moses Tambiti as the clerk of works 	2
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12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>The boreholes visited at Sohomo and Genguluho had good water yield, borehole recharge catchment area was well fenced, well operating hand pump and properly constructed apron 150mm by 150mm as prescribed by the design with a neat cement screed at the base</p>	2
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Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects:
Score 2

A supervision report for construction of a 5-stance lined pit latrine at Rwadanga RGC dated 12th June, 2023 was reviewed and indicated;

Excavation of pit latrine, excavating foundation for the main walls up to fixing of the PWD facility.

- A supervision report for construction of a mini piped system on 8th June 2023 indicating status of works as complete as per phase II scope.

- A supervision report for the drilling of 4 boreholes in the sited villages of Genguluho, Buchimo C, Sohomo and Lyanjala prepared by Namutamba Hellen, Borehole maintenance supervisor on 11th May 2023

- A site meeting held on 28th March 2023 for the piped water system at Buyombo attended by all the relevant key personnel.

A site meeting was held on 23rd March 2023 for the drilling and casting of boreholes at Lyanjala, Sigulu S/C with an attendance list of 15 personnel.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts

- o If 100 % contracts paid on time: Score 2
- o If not score 0

There was evidence of works verification by the DWO before payment as showed in the indicators below;

- The drilling of 4 deep boreholes at Genguluho, Buchimo C, Sohomo and Lyanjala with a requisition for payment on 9th May 2023 by M/s Mama Borewells Africa Limited of UGX 85,650,937 for 90% of works that were done. The interim certificate signed by the Chief Internal Auditor, District Water Officer, CDO and Environment officer on 14th May 2023 of UGX 70,198,837 with a payment voucher and receipt attached by the contractor on 29th June 2023.
- The construction of the mini piped water supply system at Buyombo with a requisition for payment on 14th June 2023 by M/s Abayaku General Services Ltd of UGX 138,163,400. The interim certificate was signed by the District Water Officer, Chief Internal Auditor, CDO and Environment officer on 14th June 2023 of UGX 100,634,253. The payment voucher no.6412289 and receipt of UGX 94,596,198 VAT exclusive.
- The Construction of a 5-stance stance lined pit latrine at Rwadanga RGC with a payment requisition on 9th June 2023 by M/s RivaFlo Investment Ltd of UGX 33,012,452. The interim certificate signed by DWO, Chief Internal Auditor, Environment officer and CDO. The payment of Ugx 31,031,705 was made on 27th June, 2023 via voucher no.6414585.

12

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:

Score 2, If not score 0

The LG had evidence of complete procurement for water infrastructure investments as required by the PPDA law;

- The Construction of a Mini piped water supply system at Buyombo; Procurement ref no. Nama904/wrks/2022-2023/00001. The approval by the contracts committee was on 8th Sept 2022 under MIN04/02-09/NDCC/2022(3). The Contract was awarded and signed on 25th October 2022 with M/s. Abayaku General Services Ltd. An evaluation report approved by the committee on 18th September 2022.
- The Drilling and siting pf 10 deep boreholes with Procurement ref no.Nama904/wrks/2022-2023/00013. The approval by the contracts committee under MIN 04/NDCC/05-12/2022(3) on 1st December 2022. An evaluation report signed was attached and A contract signed and awarded to M/s Mama Borewells Africa Ltd.
- The construction of a 5-stance lined pit latrine at Rwadanga RGC. The procurement ref no.Nama904/wrks/2022-2023/00013. The approval by the contracts committee under MIN08/NDCC/06-12/2022-2023(c) on 29th December 2022. The evaluation report signed on 13th March 2022. The Contract signed by Ms. Rivaflo Investment Ltd on 21st February 2023

Environment and Social Requirements

13	<p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p>	<p>The LG had a grievance redress committee and grievance log where grievances were recorded for further investigation and response. And the grievance redress framework titled “ Namayingo DLG grievance handling process/ framework”</p>	3
		<p>Score 3, If not score 0</p>	<p>There was a grievance recorded under water; Nabwire Janet of Lufudu landing site in Mutumba sub-county report a complaint on 6/12/2022 under complaint No.NMYGO/004/2022 about about the construction of te water bone toilet on their land without any land agreement with family members. On 9/12/2022 there was a meeting held with family to discuss the matter and further held a meeting on 16/12/2022 wih the family and community members and reached a resolution of making an agreement and making them the care takers of the facility.</p>	
14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p>	<p>There was evidence availed for the dissemination of guidelines by the DWO and the environment officer to the CDOs by the time of assessment the LG had a guideline Titled “District rural water supply and sanitation conditional grant budget and implementation of local governments final edition” with NDPIII program areas such as natural resources, environment, climate change land and water management.</p>	3
		<p>Score 3, If not score 0</p>	<p>From the meeting held on 27/09/2022 under minute presentation of the DWO on WASH</p> <p>CDOs in attendance;</p> <p>Wakateta Robert - CDO Lolwe</p> <p>Balyeidhusa Thomas - CDO Banda</p> <p>Adundo Mildred - CDO Mutumba</p> <p>Bwire Mathew-CDO Namayingo TC</p> <p>Oguttu Willam- CDO Bukana</p>	

15

Safeguards in the
Delivery of Investments

*Maximum 10 points on
this performance
measure*

a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0

Water projects were all screened. The four boreholes in various villages namely Genguluho, Buchimo, Somoho and Lwanjala were screened on 26th October, 21st, 27th and 19th September 2022 respectively.

For construction of 5 stance lined drainable latrine at Radanga and Mwango rural growth centre were both screened on 11th April 2023.

All the above projects had one costed ESMP developed each estimated to UGX 1,300,000/= dated 15th March 2023 signed by both EO and CDO.

There were follow up reports after monitoring is conducted to establish that mitigations have been implemented for each project.

Evidence for the preparation of water source protection plans and natural resource management plans for WSS infrastructure projects constructed was availed.

The source protection plans for the four boreholes were signed by CDO but not dated.

Natural source management plans for the four boreholes were provided - signed by both CDO and DNRO on 20th October 2022.

The assessment received information about water source protection plans and natural resource management plans developed.

15

Safeguards in the
Delivery of Investments

*Maximum 10 points on
this performance
measure*

b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:

Score 3, If not score 0

There was a land agreement between Kamulumulu Henry of Buchimo village in Mutumbay and Namayingo DLG dated 12th /04/2023 where he accepted to offer land measuring approximately 6mX6m for the drilling and installation of a borehole at Buchimo village and was witnessed by the area LC-1 chairperson Hasahya Peter and Nabirye Joan a spouse to the land owner on 12th /04/2023

Mr. Oundo James Ongoma agreed on 6th /01/2023 to offer land measuring 48ft by 18ft for the construction of a pit latrine at Radanga rural growth centre Sigulu sub-county

15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p>	<p>There were evidences of signed E&S compliance certification forms. Examples include;</p> <p>The payment certification for the drilling and installation of 4 deep well boreholes, under procurement Ref No. NAMA904/WRKS/22-23/00008</p> <p>Contractor: M/S Mama Bore wells Africa Ltd works endorsed by Environment officer and the CDO on 13th/06/2023 and payment was made on 15th /06/2023.</p> <p>The payment certification for the construction of 5-stance pit latrine at Radanga rural growth centre, under procurement Ref No. NAMA904/WRKS/22-23/00013</p> <p>Contractor: M/s Rivaflo Investment Ltd works endorsed by Environment officer and the CDO on 13th/06/2023 and payment was made on 14th /06/2023</p>	2
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:</p> <p>Score 2, If not score 0</p>	<p>Monitoring reports for for the drilling and installation of 4 deep well boreholes in the sub-counties of Sigulu, Bukana, Mutumba and Buhemba with recommendations made such the fencing of the water source, formation of the WUC and planting of shade trees was prepared by the CDO and the Environment Officer on 24th /05/20223and 28/05/2023.</p> <p>Monitoring reports for the construction of 5-stance pit latrine at Radanga rural growth centre and Mwango rural growth centre with recommendations made such as removal of the loose over burden and levelling of the site was prepared by the CDO and the Environment Officer on 24th /05/20223.</p>	2

**Micro-scale
Irrigation
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>There was evidence to show that LG had up to- date data on irrigated land as per the data sheets for the last two FYs signed by CAO as indicated below;</p> <p>1. Data sheet on irrigated land for FY 2021/2022 signed by CAO on 15th July 2022</p> <p>MSI non-grant beneficiaries was 86.75 Acres</p> <p>MSI grant beneficiaries was 0 Acres</p> <p>2.Data sheet on irrigated land for FY 2022/2023 signed by CAO on 18th July 2023</p> <p>MSI non-grant beneficiaries was 86.75 Acres</p> <p>MSI grant beneficiaries was 2.4 Acres</p>	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>There was evidence to show that the LG had increased acreage of newly irrigated land in the previous FY as compared to previous FY but one as indicated below;</p> <p>Total irrigated land FY 2021/2022 was 86.75 acres</p> <p>Total irrigated land FY 2022/2023 was 89.15 acres</p> <p>Therefore, increment was 2.4 acres giving percentage increment of $(2.4/86.75 \times 100)$, 2.88%</p>	1
2	<p>N23 Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 	<p>The assessment team reviewed the LLG performance score for Namayingo DLG for 2023 and average score for MSI was 88%</p>	4

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0	The LG falls under phase II category ,therefore the development component (30%) of the grant for the previous FY 2022/2023 was used for setting up 2 demonstration sites at Mutumba seed school ,Namayombe village.as illustrated below	2
	Maximum score 6		The total grant was UGX 120,658,420	
			Total cost for installation of demo sites was UGX 36,197,526 , representing 30% of the grant	
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0	Host farmer Mr. Bwire John Nabaho with NIN CM7042104PKQA signed an Acceptance form on 14th June 2023 as evidence confirming equipment was working well	1
	Maximum score 6			
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0	The variations in the contract price and Engineer’s estimates for setting up demonstration sites were as follows:	1
	Maximum score 6		<ul style="list-style-type: none"> • Supply and installation of demonstration site at Mutumba Seed School budgeted at UGX 16,898,933 actual was UGX 18,626,914 with a variation of UGX 1,727,981 represented by 10.22% • Supply and installation of demonstration site at Namayombe Village budgeted at UGX 19,298,593 actual was UGX 17,533,714 with a variation of UGX 1,764,879 represented by 9.1% 	
			The variations were within the acceptable range of +/- 20% provided in the manual.	

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY	There was evidence to show that the Micro scale irrigation equipment were installed/completed within the previous FY 2022/2023 as indicated below;	2
	Maximum score 6	<ul style="list-style-type: none"> • If 100% score 2 • Between 80 – 99% score 1 • Below 80% score 0 	<ol style="list-style-type: none"> 1. A certificate of completion for the irrigation sites was issued by the Senior Agricultural Engineer on 14th June 2023 2. Payment voucher NO. 6416891 dated 27th June 2023 to M/s Yoki General Enterprise for installation of demonstration sites 	
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	a) Evidence that the LG has recruited LLG extension workers as per staffing structure	According to staff list dated December 15, 2022, the LG had recruited 35 extension workers out of 84 required in the district based on approved staff structure by Ministry of Public service dated 30/8/2017.	0
	Maximum score 6	<ul style="list-style-type: none"> • If 100% score 2 • If 75 – 99% score 1 • If below 75% score 0 		
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF	As per MAAIF Technical guidelines issued on 24th November 2020, On page 12, MSI equipment installation should be;	2
	Maximum score 6	<ul style="list-style-type: none"> • If 100% score 2 or else score 0 	<ol style="list-style-type: none"> 1. Upto 2.5 acres of irrigated land coverage 2. Simple technology used including solar pump, small petrol pump, horse pipe, sprinkler and drip 3. An already existing water source should be available and within 700m from the irrigated land 	
			<p>From the sites visit made to Mutumba Seed School and Namayombe village micro scale irrigation demonstration sites, the installed systems were found to meet the standard designs for instance the water source for both sites was within 700m from the irrigated land as per the requirement, solar pumps were in use, irrigated land at each site was approximately 2acres</p>	

4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>b) Evidence that the installed micro-scale irrigation systems during last FY are functional</p> <ul style="list-style-type: none"> • If 100% are functional score 2 or else score 0 	<p>From the sites visit made to Mutumba Seed School and Namayombe village micro scale irrigation demonstration sites, the installed systems were found functional</p>	2
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Performance Reporting and Performance Improvement

5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0</p>	<p>There was evidence from the three LLGs of Namayingo TC Buyinja and Bukana Sub-counties visited on 31/11/2023 indicating that the filling of the positions of the extension workers was accurate as indicated below;</p> <p>i.Nangira Brenda (AO) and Bemba Nathaneal (AHO) were extension workers of Bukana S/c.</p> <p>ii. Ojiambo Lucas (AAO) and Nasirumbi Lindah (AVO) were the extension workers of Namayingo T/C.</p> <p>iii. Atieno Jane Obera ((AVO), Okoth Fred (Veterinary Officer) and Mangeni D. Brian (AO) were the extension workers of Buyinja S/c.</p>	2
5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0</p>	<p>A site visit to Mutumba seed school and Namayombe MSI demonstration sites confirmed that the equipment installed and functional as per information submitted by SAE in the sites handover report dated 14th June 2023</p>	2

6

Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans

Maximum score 6

a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0

Quarterly supervision and monitoring reports detailing information on newly irrigated land, functionality of irrigation equipment installed, complimentary services and farmer expression of interest were availed as indicated below

Q1 report was compiled by SAE and endorsed by CAO 15th October 2022

Q2 report was compiled by SAE and endorsed by CAO on 5th January 2023

Q3 report was compiled by SAE and endorsed by CAO on 26th April 2023

Q4 report was compiled by SAE and endorsed by CAO on 9th August 2023

2

6

Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans

Maximum score 6

b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0

There was evidence to show that LG has entered up to-date LLG information into MIS as indicated below;

MIS data for FY 2022/2023

Target	Actual
Number of demos	2
Number of EOI	182
Number of awareness(leaders)	5
Number of awareness (farmers)	6
Number of farmer visits	91

1

6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0</p>	<p>Quarterly supervision and monitoring reports detailing information on newly irrigated land, functionality of irrigation equipment installed, complimentary services and farmer expression of interest were availed as indicated below</p>	1
	<p>Maximum score 6</p>		<p>Q1 report was compiled by SAE and endorsed by CAO on 15th October 2022</p>	
			<p>Q2 report was compiled by SAE and endorsed by CAO on 5th January 2023</p>	
			<p>Q3 report was compiled by SAE and endorsed by CAO on 26th April 2023</p>	
			<p>Q4 report was compiled by SAE and endorsed by CAO on 9th August 2023</p>	
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0</p>	<p>The LG did not provide documentary evidence to show that PIPs for lowest performing LLGs were developed at the time of the assessment</p>	0
	<p>Maximum score 6</p>			
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0</p>	<p>PIPs were not developed by the LG therefore implementation could not have been executed</p>	0
	<p>Maximum score 6</p>			

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	From the annual budget and work plan for current FY 2023/2024 approved on 25th May 2023 under minute o4/05/NDC/2023 on page 26, the LG budgeted UGX 1,671,229 for extension workers	1
Maximum score 6				
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	ii Deployed extension workers as per guidelines score 1 or else 0	The LG deployed extension staff as per the staff register for Agriculture extension staff to LLGs for current FY 2023/2024 dated 3rd July 2023	1
Maximum score 6				
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0	The assessment team sampled and visited three LLGs of Namayingo TC, Bukana and Buyinja sub-counties on 31/11/2023.	2
Maximum score 6		The assessment team reviewed attendance books and staff lists (dated 3/11/2022, and 30/9/2023 page 1-2) and established the extension workers were working in these LLGs deployed for instance;		
		<ul style="list-style-type: none"> • Nangira Brenda (AO) and Bemba Nathaneal (AHO) were working in Bukana S/C. 		
		<ul style="list-style-type: none"> • Ojiambo Lucas (AAO) and Nasirumbi Lindah (AVO) were working in Namayingo T/C. 		
		<ul style="list-style-type: none"> • Atieno Jane Obera ((AVO), Okoth Fred (VET.OFFICER) and Mangeni D. Brian (AO) were working in Buyinja S/C. 		
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0	The assessment team sampled and visited three LLGs of Namayingo TC, Bukana and Buyinja sub-counties on 1/11/2023.	2
Maximum score 6		It established that the staff lists was displayed on the noticeboards of respectively LLGs.		

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	<p>a) Evidence that the District Production Coordinator has:</p> <p>i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0</p>	<p>The assessment team reviewed the personal and appraisal files of extension workers on 30/11/2023 and obtained that.</p> <p>i. Bwire James Oboja (AVO) was appraised by by SAS (Wasige Ayub) of Sigulu Sub-county on 30/6/2023.</p> <p>ii. Mageni David Brian (AO) was appraised by SAS (Fred Ojiambo) of Buyinja Sub-county on 30/6/2023.</p> <p>iii. Atieno Jane Obera (AVO) was appraised by SAS (Fred Ojiambo) of Buyinja Sub-county on 30/6/2023.</p> <p>iv. Malingu Washington (Fisheries Officer) was appraised by SAS (Onyango Charles) of Banda Sub-county on 30/6/2023.</p> <p>v. Mugume Moses (AVO) was appraised by SAS (Oundo Charles) of Lolwe Sub-county on 30/6/2023.</p> <p>vi. Nangira Brenda (AO) was appraised by Assistant Secretary (Bwire John Odunga) of Bukana Sub-county on 30/6/2023.</p> <p>vii. Mbuya Henry Kalega (AVO) was appraised by SAS (Mukyala Constance) of Mutumba Sub-county on 30/6/2023.</p> <p>viii. Bemba Nathanael (AHO) was appraised by Assistant Secretary (Bwire John Odunga) of Bukana Sub-county on 30/6/2023.</p> <p>ix. Okuku Edimondi (AAO) was appraised by SAS (Wasige Ayub) of Sigulu Sub-county on 30/6/2023.</p> <p>x. Masiga Stephen (AO) was appraised by SAS (Onyango Saun) of Banda Sub-county on 30/6/2023.</p>	1
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	<p>a) Evidence that the District Production Coordinator has;</p> <p>Taken corrective actions: Score 1 or else 0</p>	<p>There was no evidence of corrective action taken on agreed performance plans.</p>	0
Maximum score 4	Maximum score 4			

8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>b) Evidence that:</p> <p>i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0</p>	<p>The LG provided evidence to show that training activities were conducted as per the reports indicated below;</p> <p>Training report for LLGs extension staff on profit margin analysis for PDM selected farmer groups dated 27th January 2023 compiled by the District Commercial Officer</p> <p>Training report for DLGs implementing MSI on Technical, grant, budget and implementation guidelines dated 3rd May 2023 compiled by the Senior Agricultural Engineer</p> <p>Training report for extension workers one health and one event mobile application on disease surveillance dated 4th January 2023 compiled by District veterinary Officer</p>	1
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8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>ii Evidence that training activities were documented in the training database: Score 1 or else 0</p>	<p>The LG uses the MIS/ Irritrack to document training activities as evidenced on 14th December 2023 when DAO, Mr Dembe Daniel logged in to the system and the number of trained staff was 621 and the Irritrack users were 11.</p> <p>This was also supported with training reports dated 31st March 2023, and 20th April 2023 signed by the DPO and the Quarterly reports generated from the Irritrack using the training information documented</p> <p>Q4 report dated 9th August 2023 gives a summary of trainings activities documented</p>	1
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Management, Monitoring and Supervision of Services.

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 - 75% capital development; and 25% complementary services): Score 2 or else 0</p>	<p>From the approved supplementary budget for current FY 2023/2024, total allocation for MSI was UGX 484,796,251 and appropriated as follows</p> <p>Capital development was UGX 363,597,188 representing 75% (363,597,188/484,796,251x100)</p> <p>Complimentary services were UGX 121,199,063 representing 25% (121,199,063/484,796,251x100)</p>	2
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9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p>	<p>From the approved supplementary budget for current FY 2023/2024, total allocation for MSI complementary services was UGX 121,199,063 and appropriated as follows</p> <p>Enhancing LG capacity to support irrigated agriculture (20%) UGX 24,239,813</p> <p>a. Awareness raising of local leaders (10%) UGX 12,119,906</p> <p>b. Procurement, monitoring & supervision (10%) Ugx 12,119,906</p> <p>Enhancing farmer capacity for uptake of microscale irrigation (80%) UGX 96,959,250</p> <p>(Awareness raising of formers, farm visits, demonstrations, farmer field schools)</p>	2
Maximum score 10				
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>The LG provided evidence as extracted from the Namayingo DLG Annual budget and workplan for current FY 2023/2024 page 87, LG budgeted UGX 160,000,000 for co-funding</p>	2
Maximum score 10				
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>Not applicable for phase II Districts that started receiving MSI grant in FY 2022/2023</p>	0
Maximum score 10				

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>The LG provided evidence according to minutes of DTTPC meeting held on 22nd May 2023 at the District Council Hall under minute 07/DTTPC/05/2023</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 Less than 70% score 0 	<p>The MSI equipment at the two demonstration sites were installed/commissioned on 14th June 2023 therefore there was no monitoring report generated during the previous FY 2022/2023 but a commissioning report dated 24th June, 2023 was availed to the assessors</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>In the supervision report dated 15th June 2023 and a monitoring report dated 29th June 2029, the DPO and the SAE, ensured the quality of the equipment supplied and the training the demo site host received during the installation and ability to operate the systems. On several site visits, as observed in the site book dated 21st June 2023 the DAO and a team of technical staffs including the SAE visited the sites to ascertain the operation status of the demonstration sites.</p>	2

10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines	c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0	Not applicable for phase II LGs for which Namayingo DLG falls A copy of training and supervision report compiled by Senior Agricultural Engineer and signed by CAO on 24th April 2023 was reviewed by the assessment team showing evidence that the LG provided hands on support to LLG extension workers	2
	Maximum score 8		Interviews were conducted with sampled LLG extension workers to further confirm that the LG provided hands on support , the sampled extension workers included; Nangira Brenda (AO), Bukana S/C Batenganya Ibrahim (AO), Lolwe S/C Masiga Stephen (AO), Banda S/C	
10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines	d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0	Not applicable for phase II LGs for which Namayingo DLG falls	0
	Maximum score 8			
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.	a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0	The LG availed evidence to the assessment team to show that activities to mobilise farmers were conducted in form of; Attendance list for awareness raising workshop for PWDs and Youth on MSI dated 28th March 2023 Report on connecting farmers and key stakeholders with financial Institutions on possibility of MSI financing dated 29th March 2023	2
	Maximum score 4			

11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0</p>	<p>The LG provided evidence that District Staff and political leaders were trained on MSI in form of training reports, examples of reviewed reports by the assessment team included;</p> <p>Report on awareness raising of local leaders for LLGs on MSI dated 4th January 2023 and the participants included, SASs, CDOs, LC III chairpersons and their executives etc</p> <p>Training report of the District Technical and Political leaders on MSI dated 10th January 2023 and the participants included Heads of Departments, District Executive Committee, DISO, RDC, CAO</p>	2
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Investment Management

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0</p>	<p>The LG has an updated register of micro-scale irrigation equipment as evidenced in the register dated 30th June 2023 by the Ag. PAO, Daniel.</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>The assessment team reviewed data on Irrtrack/MIS and the current status of farmers EOIs was 370 successful out of total submission 468 and this was last updated on 25th October 2023</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>There was evidence to show that the LG carried out farm visits as indicated in the following reports</p> <p>Farm visit report for farmers with EOIs compiled by District Agricultural Officer dated 15th May 2023 showing 79 farmers were visited</p> <p>Farm visit report for farmers with EOIs compiled by Senior Agricultural Engineer dated 21th July 2023 indicating 50 farmers were visited</p>	2

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects:</p> <p>Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>A visit/check on the District notice board, Namayingo TC, Buswale S/C and Buhemba S/C noticed boards confirmed that LG publicized the eligible farmers on 16th May 2023</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>The LG had incorporated the micro scale systems in the LG approved procurement plan for current FY for instance the MSI equipment at UGX 160,000,000 on page 2 of 8 dated 13th July 2023.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>The LG had an official list of prequalified suppliers from MAAIF and comprised of suppliers like ;</p> <p>M/s NEC AGRO SMC LIMITED</p> <p>M/s Karfaqua Engineering Solutions Ltd</p> <p>M/s Davis and Shirtliff</p> <p>M/s W&S Consult International</p> <p>M/s Grow More Seeds and Chemicals Limited</p> <p>However the LG failed to attract for a signed agreement and hence a local contractor as M/s Yoki General Enterprise Limited</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>There was evidence of selection of suppliers for the irrigation equipment as per Payment voucher NO. 6416891 dated 27th June 2023 to M/s Yoki General Enterprise Limited for installation of demonstration sites</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0</p>	<p>There was evidence of approval for the micro-irrigation systems by the Contracts Committee through MIN. 04/02-09/NDCC/2022(1) on 8th September 2022</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0</p>	<p>There was evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier;</p> <p>Only one firm, to M/S Yoki General Enterprises Ltd bid for the supply and installation of microscale irrigation systems for 2 demonstration sites in Namayingo district.</p> <p>The bid was found responsive and contract was awarded to M/s Yoki General Enterprises Ltd. Contract agreement for the project was signed 7th June 2023.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>f)Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0</p>	<p>The LG had the goods delivered note before the payment voucher NO. 6416891 dated 27th June 2023 to M/s Yoki General Enterprise Limited for installation of demonstration sites which was proof that the equipment delivered was in conformity with the designs generated by IriTrack App. The technical supervision to Mutumba Seed School and Namayombe village dated 15th June 2023 was also to confirm that the equipment was as per the design.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0</p>	<p>The LG provided evidence to show that regular technical supervision of MSI demonstration sites by relevant staff were conducted and this was captured in the supervision report for installation of MSI demonstration sites at Mutumba Seed School and Namayombe village dated 15th June 2023, the team included DPO, Senior Agricultural Engineer and Senior Agricultural Officer</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>h) Evidence that the LG has overseen the irrigation equipment supplier during:</p> <p>i. Testing the functionality of the installed equipment: Score 1 or else 0</p>	<p>A review of the site books by the assessment team confirms that the DPO, Senior Agricultural Engineer and Senior Agricultural officer were present at the site during the testing and handover of the demonstration sites by the contractor on 14th June 2023</p>	1

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	The assessment team reviewed a copy of commissioning report for the MSI demonstration sites dated 26th July 2023 and key participants included LCV chairman, CAO, DEC, DPO, DISO, RDC , SAE, SAO etc	1
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	There was evidence for payments for the 2 sites where the supplier was to install the irrigation scheme demonstrations; A Certificate of practical completion was issued by the SAE on 16th June 2023 for Mutumba seed school and Namayembe Village sites payment to the contractor amounting to Ugx 32,160,628 was made on 27th June 2023	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	There was evidence of a complete procurement file for Mutumba seed school and Namayembe Village demonstration sites that were approved through MIN. 04/02-09/NDCC/2022(1) on 8th September 2022.	2

Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	There was display of grievance redress mechanism addressing micro- scale irrigation grievances titled "Namayingo district grievance handling process/framework" in line with the LG grievance redress framework at the production department Notice board at the time assessment	2
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14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0	The LG had log for grievances at the time of assessment there were no grievances recorded under the irrigation projects since the LG had only implemented demonstration sites	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	There was no grievance to investigate since there were no grievances reported under the sector.	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	There was no grievance to responded to but the LG had the GRM in place	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: iv. Reported on in line with LG grievance redress framework score 1 or else 0	The LG had log for grievances and grievance redress framework at the time of assessment there were no grievances reported and recorded	1

Environment and Social Requirements

15	Safeguards in the delivery of investments Maximum score 6	a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc. score 2 or else 0	MoU signed between John Bwire Nabaho (host farmer) and CAO Namayingo DLG on 2nd June 2022	2
15	Safeguards in the delivery of investments Maximum score 6	b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment. i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0	There was evidence of incorporation of costed ESMPs into the BoQs, bidding and contractual documents for Namayingo DLGs as seen below; At the time of assessment, BoQs for MSI were provided for the two projects i.e., Installation of microscale irrigation equipment at John Bwire Nabaho's and Mutumba Seed School demonstration farm. A costing of UGX 100,000/= tagged to environmental protection for each project (item A 6.2 and item B 6.2 respectively) was seen in the BoQ.	1
15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	Different farms were monitored for instance; Mutumba seed school's demonstration farm in Mulobi B village, Mutumba sub-county and John Bwire Nabaho's farm in Buhemba sub-county were monitored by the EO and DCDO on 29/06/2023 and recommendations were made; proper disposal of agrochemical wastes, training the farmers on the proper use of chemicals and fertilizers	1
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	E&S certificate for the installation of micro-scale irrigation equipment by M/s Yoki general enterprise Ltd NAMA904/SUPLS/22-23/00023 endorsed by the Environment Officer on 27/06/2023 and payment was made on 27/06/2023 under voucher No. 6416891	1

15

Safeguards in the delivery of investments

Maximum score 6

iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0

E&S certificate for the installation of micro-scale irrigation equipment by M/s Yoki General Enterprise Ltd NAMA904/SUPLS/22-23/00023 endorsed by the CDO on 27/06/2023 and payment was made on 27/06/2023 under voucher No. 6416891.

1

**Crosscutting Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	The position of Chief Finance Officer was substantively filled by Mr. Oguttu Paul who was appointed on 28th June, 2017 as was directed by DSC under Min. No. NDSC40.1/2017.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The position of the District Planner was not substantively filled at the time of Assessment and there was no evidence of a seconded staff from the Central Government for that position. However, Mr. Mageni Martin who was substantively appointed as Planner on 28th June, 2017 under Min. No. NDSC/40.14/2017 was the Ag. District Planner. He was assigned duties of Ag. District Planner by the CAO on 29th June, 2022 under DSC Min No. NDSC/6/43/2022/5.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The position of the District Engineer was not substantively filled at the time of Assessment and there was no evidence of a seconded staff from the Central Government for that position. However, Mr. Kirya Godfrey who was substantively appointed as Senior Engineer on 28th June, 2017 under Min. No. NDSC403/2017 was the Ag. District Engineer. He was assigned extra duties of Ag. District Engineer on 17th November, 2021 under DSC Min.No. NDSC 004/11/2012(6).	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The position of District Natural Resources Officer was substantively filled by Mr. Busagwa Alex who was appointed on 29th June, 2022 as was directed by DSC Min. No. NDSC/5/43/2022/2.	3

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	The position of District Production Officer was substantively filled by Dr. Batwala Steven who was appointed on 9th April, 2019 as was directed by DSC Min. No. NDSC/98/2019 (4).	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	The post of District Community Development Officer was substantively filled by Ms. Nandudu Betty Mubiita who was appointed on 1st April, 2015 as was directed by DSC Min. No. NDSC 246/2015(1).	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The post of District Commercial Officer was substantively filled by Mr. Odako Zadok who was appointed on 29th June, 2022 as was directed by DSC Min. No. NDSC/5/43/2022/1.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	The post of Senior Procurement Officer was substantively filled by Ms. Kakai Harriet who was appointed on 3rd August, 2015 under DSC Min. No. NDSC305/2015 (iii).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	The position of Procurement Officer was substantively filled by Ojiambo Foustine who was appointed on 3rd August, 2020 as was directed by DSC Min. No. NDSC 04/2020/001.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	The position of Principal Human Resource Officer was substantively filled by Mr. Wasswa Umar Kyebagulo who was appointed on 5th April, 2023 as was directed by District Service Commission Min.No. 0304/NDSC/2023/3a (1).	2

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	The position of Senior Environment Officer was vacant at the time of assessment and there was no evidence of a seconded staff from the Central Government for that position	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	The post of Senior Land Management Officer was substantively filled by Ms. Mutesi Minsa who was appointed on 27th June, 2018 as was directed by DSC Min. No. NDSC/73/2018 (i).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	The position of Senior Accountant was substantively filled by Mr. Lumala Steven who was appointed on 13th March, 2019 under DSC Min. No. NDSC/842/2019(i).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0	The Position of Principal Internal Auditor was not substantively filled at the time of Assessment and there was no evidence of a seconded staff from the Central Government for that position. However, Mr Oundo Samuel Maganga who was substantively appointed as Internal Auditor on 30th June, 2011 under District Service Commission Min.No. BDSC 137/2011 was the Ag. Principal Internal Auditor. He was assigned duties of Ag. Principal Internal Auditor as per the CAO's letter dated 28th March, 2023.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0	The position of Principal Human Resource Officer (Secretary DSC) was substantively filled by Mr. Opeda Odong Godfrey appointed on 29th June, 2022 as was directed by DSC Min.No. NDSC/5.43/2022/3.	2

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).

The LG had 11 LLGs in number, they included 8 Sub- Counties and 3 Town Councils.

Evidence showed that Namayingo DLG had both substantive and acting positions of Senior Assistant Secretaries and Town Clerks as per the following details:

Those in Acting positions included;

1. Odunga John, a substantive Assistant Secretary appointed on 16/6/2021 under DSC Min.No. NDSC/004/2021/006(1) was assigned duties of acting Senior Assistant Secretary for Bukana S/C on 30/7/2021.

2. Mukyala Constance, a substantive SAS appointed on 26/11/2012 under Min No. NDSC 24/ 2012 (1) was assigned duties of Town Clerk for Mutumba Town Council on 1/7/2021.

3. Onyango Sam, a substantive SAS appointed on 1/7/2021 under DSCMin.No. NDSC/004/42/2022 (22) was the acting Town Clerk for Banda Town Council assigned on 1/7/2021.

Among the substantively recruited were;

1. Onyango Edgar Omali, the SAS of Buhemba Sub County who was appointed on 1/4/2015 as was directed by Min. No. NDSC 256/2015(1).

2. Ojiambo Fred, the SAS of Buyinja Sub County who was appointed on 23/6/2006 as was directed by DSC Min.No. BDSC 37/2006.

3. Wasige Ayub the SAS of Sigulu Sub County who was appointed on 1/4/2015 as was directed by DSC Min. No. NDSC 228/2015(1).

4. Batambuze Ismail, the SAS of Buswale Sub County who was appointed on 27/6/2018 as was directed by DSC Min. No. NDSC/67/2018 (i).

5. Oundo Charles, the SAS of Lolwe Sub County who was appointed on 28/6/2017 as was directed by DSC Min.No. NDSC 40.17/2017.

6. Hasolo Jolly, the Town Clerk of Namayingo T/C who was appointed on 28/6/2017 as was directed by Min. No. NDSC 40.40.2/2017.

New Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

The LG had 11 LLGs in number, they included 8 Sub- Counties and 3 Town Councils.

Evidence showed that Namayingo DLG had both substantive and acting positions of CDOs, the positions of Senior CDOs were not yet recruited as per the following details:

Those in Acting positions included

1. Nasirumbi Anna Risper, a substantive Assistant CDO appointed on 17/5/2022 under DSC Min. No. NDSC/75/2018(ii). Was assigned duties of Ag.CDO for Bukana S/C as per the CAO's letter dated 1/9/2023.

2. Balyedusa Thomas, a substantive CDO appointed on 1/4/2021 under DSC Min.No.222/2015 was assigned duties of Ag. SCDO for Banda T/C.

3. Birungi Annet, a substantive Assistant CDO appointed on 14/8/2020 under DSC Min. No. NDSC/04/2020/001 was assigned duties of Ag.SCDO for Banda T/C as per the CAO's letter dated 10/5/2023.

4. Samaya Eva, a substantive Assistant CDO appointed on 17/5/2022 under DSC Min. No. NDSC/04/05/2022(3) was assigned duties of Ag.SCDO for Mutumba T/C as per the CAO's letter dated 10/5/2023.

Among the substantively recruited were;

1. Auma Sylvia, the CDO of Buhemba sub county was appointed on 9/4/2019 as was directed by DSC Min No. NDSC/102/2019(iii).

2. Nabwire Josephine, the CDO of Buyinja sub county was appointed on 9/4/2019 as was directed by DSC Min.No. NDSC/102/2019(i).

3. Kwooma Edwine, the CDO of Sigulu sub county was appointed on 17/5/2022 as was directed by DSC Min. No. NDSC/04/05/2022(1).

4. Mukwaga Okuba Geofrey, the CDO of Buswale Sub-County was appointed on 9/4/2019 as was directed by DSC Min.No. NDSC/102/2019(ii).

5. Wakateta Robert, the CDO of Lolwe sub county was appointed on 1/4/2015 as was directed by Min.No. 257/2015(1).

6. Bwire Mathew, the CDO of Namayingo T.C was appointed on

28/6/2018 as was directed by DSC Min.No.75/2018 (ii).

7. Adundo Mildred, the CDO of Mutumba S/C was appointed on 1/4/2015 as was directed by DSC Min.No. Min.No. NDSC 257/2015(4)

2

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

The LG had 11 LLGs in number, they included 8 Sub- Counties and 3 Town Councils.

Evidence showed that Namayingo DLG had both Senior Accounts Assistants and Accounts Assistants substantive and in acting positions as per the following details:

The staff that were not substantive included;

1. Ojiambo Leonald, a substantive Assistant Accountant for Banda S/C appointed on 19/3/2019 under DSC Min.No. NDSC /50/2017(3) was assigned as a caretaker of Banda T.C on 10/5/2022.

2. Isma Badaga Mpindi, a substantive Accounts Assistant appointed on 9/4/2019 under DSC Min.No. NDSC / 103/2019 was assigned to undertake duties of a Treasurer at Mutumba T.C.

Among the Substantive were;

1. Wasike Charles, the Accounts Assistant of Buhemba sub county was appointed on 8/4/1999 as directed by DSC under Min.70/99.

2. Wekesa David Omari, an Accounts Assistant of Bukana sub county was appointed on 19/3/2018 as directed by DSC Min. No. NDSC/50/2017 (2).

3. Womulungwa Muhammed, the Senior Accounts Assistant of Buyinja sub county was appointed on 10/12/2012 under DSC Min. No. NDSC 23/2012.

4. Mwoga Patrick, the Senior Accounts Assistant of Sigulu Sub-County was appointed on 30/6/2021 as directed by DSC under Min. No. BDSC 147 /2011.

5. Auma Everlyne, the Senior Accounts Assistant of Buswale Sub-County was appointed on 30/6/2011 as directed by DSC under Min. No. BDSC 135 /2011

6. Kidibule Yosamu, an Accounts Assistant of Lolwe Sub-County was appointed on 19/3/2018 as directed by DSC under Min. No. NDSC/50/

0

2017 (2).

7. Nabwire Shimesa, the Senior Accounts Assistant of Nyamayingo Town Council was appointed on 29/6/2018 as directed by DSC under Min. No. NDSC/75 /2018(v).

Environment and Social Requirements

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. Maximum score is 4	If the LG has released 100% of funds allocated in the previous FY to: a. Natural Resources department, score 2 or else 0	There was evidence that the LG released 100% of the funds allocated to the Natural Resources Department in the previous FY 2022/2023, the amount warranted was Ugx. 30,232,412 and the released funds were Ugx 30,232,412 which meant that the department received 100% of the warranted amount.	2
3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. Maximum score is 4	If the LG has released 100% of funds allocated in the previous FY to: b. Community Based Services department. score 2 or else 0.	There was evidence that the LG released 100% of the funds allocated to the Community Based Services Department in the previous FY 2022/2023, the amount warranted was Ugx. 422,085,282 and the LG released Ugx 422,085,282 to the department received 100% of the warranted amount as indicated on page 16 of the financial statement for FY 2022/23 ended 30th June, 2023.	2
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works. Maximum score is 12	a. If the LG has carried out Environmental, Social and Climate Change screening, score 4 or else 0	There was evidence that LG carried out Environmental, social and climate change screening prior to the commencement of all civil works for the project Implemented using the DDEG fund which includes, the LG had only one project that was implemented using the DDEG fund for the FY 2022/23. Screening form for the construction of the metallic cattle handling crush at Habala village in Buswale sub-county, the impacts identified and mitigation measures addressed with such as loose soils leading to erosion, waste on-site proper waste management at the site, backfilling and removal of debris on site, prepared and approved by the DCDO and Environment officer on 16th January 2023.	4

4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),</p> <p>score 4 or 0</p>	<p>The DDEG financed projects did not require ESIAs in reference to the National Environment Act 2019 under schedule 4 part 2 which consist of projects with simple environment and social measures and the minimal level of impacts requiring ESMPs.</p> <p>Impacts could be mitigated or avoided through appropriated and timely implementation of recommended mitigation measures and by strictly following the requirements and guidance in the ESMPs.</p>	4
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4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;</p> <p>score 4 or 0</p>	<p>There was evidence of costed ESMPs for the project implemented using the DDEG funds in the previous FY 2022/23, the LG had only one project that was implemented using the DDEG fund for the FY 2022/23 as shown below;</p> <p>Costed ESMP of UGX. 5,300,000 for the construction of the metallic cattle handling crush at Habala village in Buswale sub-county, the impacts identified and mitigation measures addressed such as loose soils leading to erosion, waste on site proper waste management at the site, backfilling and removal of debris on site, prepared and approved by the DCDO and Environment officer on 18th January 2023</p>	4
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Financial management and reporting

5	<p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p>	<p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p>	<p>The District obtained an Unqualified audit opinion from the OAG for its operations during the FY 2022/2023.</p>	10
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6	Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).	If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),	The District provided information to PS/ST in response to his letter dated 6th Feb., 2023 and received on 21st Feb., 2023, on the status of implementations of Auditor General's findings for 2021/2022 dated 15th March, 2023 and received by MoFPED on 20th March, 2023. Since the date of receipt in MoFPED was after end of February, the District was not compliant with PFMA s. 112g as required.	0
	maximum score is 10	score 10 or else 0.		
7	Evidence that the LG has submitted an annual performance contract by August 31st of the current FY	If the LG has submitted an annual performance contract by August 31st of the current FY,	The LG submitted the Annual Performance Contract to MoFPED through PBS on 29th June, 2023 before the statutory date of August, 31st. For this matter, the District was compliant.	4
	Maximum Score 4	score 4 or else 0.		
8	Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year	If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,	The Annual Performance Report of the District for FY 2022/2023 was submitted to MoFPED through PBS on 12th August, 2023 before the statutory date of August 31st thus total compliance.	4
	maximum score 4 or else 0	score 4 or else 0.		
9	Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year	If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,	All the four quarterly budget performance reports for FY 2022/23 were submitted via the PBS to the MoFPED as follows: <ul style="list-style-type: none"> • 1st Qtr report was submitted on 8/12/2022, • 2nd Qtr report on 10/2/2023, • 3rd Qtr report on 7/5/2023 and the • 4th Qtr report was submitted on 12/8/2023. Since all the reports were in by August 31st, the District was compliant with the requirement.	4
	Maximum score is 4	score 4 or else 0.		

**Education
Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	<p>The LG had no substantively appointed DEO and there was no evidence from the Human Resource Division of a seconded staff in that position.</p> <p>However, Mr. Mukaali Egombe Barasa Vincent the Senior Education Officer appointed on 26th November 2012 as was directed by DSC minute NDSC.25/2012 by Letter Ref. CR/156/1 was the acting DEO.</p> <p>He was assigned the duties of the acting DEO on 11th October, 2022 as was directed by minute 229/NDSC/2022/5 (e).</p>	0
	<i>The Maximum Score of 70</i>			
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	b) All District/Municipal Inspector of Schools, score 40 or else 0.	<p>The LG had substantively staffed its education inspectorate sector as indicated below;</p> <p>1. Mr. Ouma Godfrey Hasibate the DIS was appointed on 28th June, 2017 as was directed by NDSC 40.9/2027 minute</p> <p>2. Mr. Maloba Thomas the Inspector of schools was appointed on 28th June, 2017 as was directed by NDSC 40.10/2017 minute.</p>	40
	<i>The Maximum Score of 70</i>			

Environment and Social Requirements

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

The Maximum score is 30

If the LG carried out:

a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

The LG Filled Environmental, Social and climate change Screening Forms for all Education projects for the previous FY 2022/2023 as per the examples below;

The screening form for the construction of 1 block of 2 classrooms at Mwango Primary school in Lolwe sub-county was carried out as per the report dated 14th /12/ 2022 prepared by the CDO and the environment officer. The impacts were identified such as vegetation clearance leading to habitat disruption, loose overburden soils leading to erosion, generation of construction waste on site and mitigation measures identified such as proper waste management at the site, backfilling, planting of grass and trees and site levelling and attached a costed ESMP of UGX 2,650,000 which was prepared by CDO and the Senior Environment officer on 15th /03/ 2023

The screening form for the construction of 1 block of 2 classrooms at Isinde Primary school in Buhemba sub-county was carried out as per the report dated 2nd /02/ 2023 prepared by the CDO and the environment officer. The impacts were identified such as vegetation clearance leading to habitat disruption, loose overburden soils leading to erosion, generation of construction waste on site and mitigation measures identified such as proper waste management at the site, backfilling, planting of grass and trees and site levelling and attached a costed ESMP of UGX 2,650,000 which was prepared by CDO and the Senior Environment officer on 15th /03/ 2023

The screening form for the construction of 1 block of 2 classrooms at Bulagayi Primary school in Bukana sub-county was carried out as per the report dated 5th/02/ 2023 prepared by the CDO and the environment officer. The impacts were identified such as vegetation clearance leading to habitat disruption, loose overburden soils leading to erosion, generation of construction waste on site and mitigation measures identified such as proper waste management at the site, backfilling, planting of grass and trees and site levelling and attached a costed ESMP of UGX 2,650,000 which was prepared by CDO and the Senior Environment officer on 15th /03/ 2023.

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

All the Education projects in the LG did not require ESIAs, this is in reference to the National Environment Act 2019 schedule 4, part 2 section (4) sub-section (d) which are small projects which require ESMPs after screening and have minimal impacts.

The anticipated impacts and Mitigation measures for the education projects were identified during the screening process and ESMPs were formulated.

The Maximum score is
30

**Health Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.	The position of District Health Officer was substantively filled by Dr. Magoola Patrick who was appointed on 21st March, 2018 as was directed by Min.No. NDSC/62/2018.	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0	The position of Assistant District Health Officer Maternal Child Health and Nursing was substantively filled by M/s Kasoga Idah Mary who was appointed on 8th October, 2019 as was directed by Min.No. NDSC/120/2019/4(IV)(3).	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	c. Assistant District Health Officer Environmental Health, score 10 or else 0.	The position of Assistant District Health Officer Environmental Health was substantively filled by Mr. Mageni Mathias Namuhaywa who was appointed on 1st April, 2015 under Min. No. NDSC 242/2015(1).	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.	The position of Principal Health Inspector was substantively filled by Mr. Oundo Humphrey Makoha who was appointed on 20th December,2019 as was directed by DSC Min. No. NDSC/132/2019/4(II) (16).	10

1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	e. Senior Health Educator, score 10 or else 0.	The position of Senior Health Educator was substantively filled by Ms. Namukose Jaliat who was appointed on 20th October, 2022 as was directed by Min.No. NDSC2710/NDSC/2022/08 (1).	10
	<i>Applicable to Districts only.</i>			
	<i>Maximum score is 70</i>			
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	f. Biostatistician, score 10 or 0.	The position of Biostatistician was substantively filled by Mr. Kizito Ali who was appointed on 27th December, 2016 as was directed by Min. No. NDSC 04/2016 (b) 4.	10
	<i>Applicable to Districts only.</i>			
	<i>Maximum score is 70</i>			
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	g. District Cold Chain Technician, score 10 or else 0.	The position of District Cold Chain Technician was substantively filled by Mr. Ouma Slifano who was appointed on 30th June, 2017 as was directed by Min. No. NDSC 40.16/ 2017.	10
	<i>Applicable to Districts only.</i>			
	<i>Maximum score is 70</i>			
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.	h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.		
	<i>Applicable to MCs only.</i>			
	<i>Maximum score is 70</i>			
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.	i. Principal Health Inspector, score 20 or else 0.		
	<i>Applicable to MCs only.</i>			
	<i>Maximum score is 70</i>			

- 1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

j. Health Educator, score 20 or else 0

Applicable to MCs only.

Maximum score is 70

Environment and Social Requirements

- 2 Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)
- Maximum score is 30
- If the LG carried out:
- a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.
- There was evidence that showed LG carried out Environmental, Social and Climate Change screening for all health projects implemented during the previous FY 2022/23.
- The Screening for the construction of a twin staff house block at Lolwe HC III in Lolwe sub-county it was carried out as per the report dated 13th/02/2023. The impacts identified were; soil erosion, debris generation at the site, vegetation loss and waste generation, and mitigation measures designed such as backfilling, proper waste management, limit vegetation clearance to the site and landscaping on site and this was prepared by the Environment Officer and the DCDO.
- The Screening for the construction of a twin staff house block at Bukana HC III in Bukana sub-county it was carried out as per the report dated 9th/02/2023. The impacts identified were; soil erosion, debris generation at the site, vegetation loss and waste generation, and mitigation measures designed such as backfilling, proper waste management, limit vegetation clearance to the site and landscaping on site and this was prepared by the Environment Officer and the DCDO.
- The Screening for the Construction of a theatre at Sigulu HC III in Sigulu sub-county, was carried out as per the report dated 8th /02/2023. The impacts were identified like vegetation loss, soil erosion and surface runoff, construction debris, loose overburden on site and mitigation measures such as limit vegetation clearance, site re-grassing and trees planting and backfilling prepared by the Environment Officer and the DCDO

15

2

Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

There was no requirement for Environment and Social Impact Assessments (ESIAs) for the health projects, this was in reference to the National Environment Act 2019 schedule 4, part 2 section (4) sub-section(e) of which categorized them as small projects that required ESMPs after screening and had minimal impacts.

The environmental and social measures were identified and mitigated in the ESMPs.

Maximum score is 30

**Micro-scale Irrigation
Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p>	<p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p>	<p>The position of the Senior Agriculture Engineer was substantively filled by Mr. Osinya Fredrick appointed on 08th October, 2019 as was directed by Min. No. NDSC/122/2019/6 (1).</p>	70
Environment and Social Requirements				
2	<p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p>	<p>If the LG:</p> <p>Carried out Environmental, Social and Climate Change screening score 30 or else 0.</p>	<p>The LG carried out Environmental, Social and Climate Change screening for all the Micro-scale irrigation projects implemented in the FY2022/2023.</p> <p>1. Installation of microscale Irrigation equipment at John Bwire Nabaho's demonstration farm, Namayombe village, Buhemba S/C. Screened on 20th June 2023.</p> <p>2. Installation of microscale Irrigation equipment at Mutumba seed school demonstration farm, Mulobi B village, Mutumba S/C. Screened on 7th June 2023.</p>	30

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	The post of Civil Engineer (Water) was substantively filled by Mr. Wabusa Joshua who was appointed on 7th October, 2021 as was directed by DSC Min. No. NDSC/005/2021/1001(7).	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	The position of Assistant Water officer for mobilization was filled on secondment. Mrs. Adundo Mildred Nyanja was assigned duties of Assistant Water officer for mobilization on 22rd August, 2016 by the CAO Ms. Nakalungi Sarah. Mrs. Adundo Mildred Nyanja was substantively appointed as a Community Development Officer on 13th March, 2015, under DSC Min.No. NDSC 257/2015(4).	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	The position of Borehole Maintenance Technician was substantively filled by Ms. Namutamba Hellen who was appointed on 1st April, 2015 as was directed by Min.No. NDSC 233/2015(1).	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	Namayingo District Local Government approved structure provides for a position of District Natural Resources Officer. Mr. Busagwa Alex was substantively appointed on 29th June, 2022 as was directed by DSC Min.No. NDSC/5/43/2022/2.	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	The position of Environment Officer was substantively filled by Mr. Discharch Musa who was appointed on 13th March, 2019 as was directed by DSC Min.No. NDSC 88/2019.	10

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	The position of Forestry Officer was substantively filled by Mr. Muganza Emmanuel who was appointed on 30th June, 2011 as was directed by DSC Min.No. BDSC 138/2011.	10
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Environment and Social Requirements

2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	<p>If the LG:</p> <p>a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.</p>	<p>The LG carried out Environmental, Social and Climate Change screening for water projects for previous FY, Examples include;</p> <p>The Screening for the drilling and installation of 4 deep well borehole at Genguluho village in Buhemba sub-county, Buchimo village in Mutumba sub-county, Somoho village in Bukana sub-county and Lyanjala village in Sigulu sub-county were executed as per the reports dated 26th /10/2022, 21st/09/2022,27th/09/2022 and 19th /09/2022 respectively. The impacts and mitigation measures were addressed for example generation of waste water, vegetation clearance, land dispute, digging a larger soak pit to trap waste water. The screening form was prepared by Environment officer and the DCDO.</p> <p>Screening for the construction of a 5- stance lined drainable latrine at Radanga rural growth centre in Sigulu sub-county as per the screening form dated 11th/04/2023 prepared the CDO and Environment officer</p> <p>Screening for the construction of a 5- stance lined drainable latrine at Mwango rural growth centre in Lolwe sub-county as per the screening form dated 11th/04/2023 prepared the CDO and Environment officer</p>	10
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.	The water projects in the LG did not require Environment and Social Impact Assessments (ESIAs) in reference to the National environment Act 2019 schedule 4, part 2 section (3a-d) which were categorized as small projects that required screening and had minimal impacts. The Implementation of mitigation measures was proposed in the ESMPs.	10

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.

There was evidence of a drilling permit since the projects required the contractor to have it as per the example below;

A drilling permit of number KAM 46/DP-01960/2022/RR issued to M/S Mama Borewells Africa Ltd on 24th May, 2022 by the Director of Water development Eng. Joseph Oriono Eyatu.