



LGMSD 2022/23

Nakaseke District

(Vote Code: 569)

| Assessment | Scores |
|---|---------------|
| Crosscutting Minimum Conditions | 92% |
| Education Minimum Conditions | 100% |
| Health Minimum Conditions | 90% |
| Water & Environment Minimum Conditions | 90% |
| Micro-scale Irrigation Minimum Conditions | 100% |
| Crosscutting Performance Measures | 91% |
| Educational Performance Measures | 75% |
| Health Performance Measures | 80% |
| Water & Environment Performance Measures | 84% |
| Micro-scale Irrigation Performance Measures | 86% |

**Crosscutting
Performance
Measures**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|--|---|--|----------|
| Local Government Service Delivery Results | | | | |
| 1 | <p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p> | <ul style="list-style-type: none"> Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): If so: Score 4 or else 0 | <p>There was evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): The LG had only one DDEG project that was fully utilised as follows:</p> <p>Construction of administration block UGX 80,000,000 page 11 of AWP and 100% was spent page 9 of quarter 4 report.</p> | 4 |
| 2 | <p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p> | <p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> By more than 5%, score 3 1 to 5% increase, score 2 If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p> | <p>There was an increase of 9%</p> <p>FY 2021/2022 882/15 = 65%</p> <p>FY 2022/2023 1119/15 = 74%</p> <p>Therefore, increase from 65% to 74% = 9%</p> <p>2021/2022 and FY 2022/2023</p> <ol style="list-style-type: none"> Nakaseke S/C 76% to 69%; Nakaseke TC 49% to 65%; Kasangombe 60% to 66%; Kapeeka SC 63% to 76%; Semuto SC 69% to 75%; Semuto TC 38% to 74%; Kikamulo SC 64% to 51%; Kiwoko TC 75% to 72%; Kito SC 62% to 65%; Wakyato SC 67% to 69%; Butalangu TC 77% to 67%; Kinyogo ga SC 70% to 77%; Kinini SC 63% to 63%; Ngoma SC 80% to 66%; and Ngoma Tc 69% to 64%. | 3 |

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| 2 | <p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p> | <p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> • If 100% the projects were completed : Score 3 • If 80-99%: Score 2 • If below 80%: 0 | <p>There was evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract</p> <p>The LG had only one project of Construction of administration block UGX 80,000,000 page 11 of AWP and 100% was spent page 9 of quarter 4 report</p> | 3 |
| 3 | <p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p> | <p>a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:</p> <p>Score 2 or else score 0.</p> | <p>There was evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <p>The following were the DDEG projects:</p> <ol style="list-style-type: none"> 1. Procurement for Laptops UGX9,000,000; 2. Restoration of Nabika wetland UGX 25,000,000; 3. Training UGX10,154,000; 4. Procurement of office furniture UGX 5,000,000; and 5. Monitoring and other investment cost UGX 20,039,000. | 2 |
| 3 | <p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p> | <p>b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates,</p> <p>score 2 or else score 0</p> | <p>There was only one project under DDEG in the previous FY as follows:</p> <p>Project: Extension of Nakeseke District Administration Block Phase III</p> <p>Contract No: Naka569/Wrks/22-23/00029</p> <p>Contractor: Infrabuild Services Ltd</p> <p>Engineer's sum: UGX 450,261,283</p> <p>Contract sum: UGX 449,903,422</p> <p>Variation: 0.08%</p> <p>This lies within +/-20% of the LG Engineers estimates.</p> | 2 |

Performance Reporting and Performance Improvement

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| 4 | <p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p> | <p>a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate, score 2 or else score 0</p> | <p>There was evidence that information on the positions filled in LLGs as per minimum staffing standards, that is a minimum of 8 staff</p> | 2 |
| | | | <p>Ngoma TC:</p> <p>Staff list 11.10.2022</p> <p>Filled positions 24/56</p> | |
| | | | <p>Ngoma SC:</p> <p>Staff list date list date 10.01.2023</p> <p>Filled positions 13/13</p> | |
| | | | <p>Wakyato SC:</p> <p>Staff list date 10.01.2023</p> <p>Filled positions 12/13</p> | |
| 4 | <p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p> | <p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <ul style="list-style-type: none"> • If 100 % in place: Score 2, else score 0. <p>Note: if there are no reports produced to review: Score 0</p> | <p>There was evidence as per report dated 11/01/2023; program report extension of Nakaseke District Administration block phase III.</p> <p>Showing the level of completion, 100% DDEG fund used</p> | 2 |
| 5 | <p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p> | <p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p>NB: The Source is the OPAMS Data Generated by OPM.</p> | <p>The result of the LLG assessment were as extracted from records from OPAMS, as generated by OPM were as follows:</p> <p>Kikamulo SC 51%, IVA 37% = - 14%</p> <p>Ngoma Sub county 66%, IVA 87% = +21%</p> <p>Wakyato SC 69%, IVA 73% = +4%</p> <p>Ngoma TC 64%, IVA 86% = +22%</p> <p>Variation was above -+10%</p> | 0 |

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| 5 | N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure | b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results. Score: 2 or else score 0 | The District had developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results, Dated 20/10/2022 The LLGs to be supported included Semuto TC which scored 38%,and Nakaseke TC which scored 49%. | 2 |
| 5 | N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure | c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY: Score 2 or else score 0 | The District had implemented the PIP for the 30 % lowest performing LLGs in the previous FY as per report dated 28th may 2023 and, Report dated 26th July 2023, Supported LLGs were Semuto TC which scored 38% and Nakaseke TC with 49%. | 2 |

Human Resource Management and Development

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| 6 | Budgeting for and actual recruitment and deployment of staff Maximum 2 points on this Performance Measure | a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED. Score 2 or else score 0 | The LG had consolidated and submitted the staffing requirements for the coming FY to the MoPS On 27th September 2023 Detail as follows: Health department 437 positions Education department 77 positions | 2 |
| 7 | Performance management Maximum 5 points on this Performance Measure | a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI): Score 2 or else score 0 | There was evidence that the District had conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI): Submission of quarterly attendance analysis for quarter 1 FY 2022/2023 Dated 10th October 2022 Submission of quarterly attendance analysis for quarter 2 FY 2022/2023 Dated 8th January 2023 Submission of quarterly attendance analysis for quarter3 FY 2022/2023 Dated 8th April 2023 Submission of quarterly attendance analysis for quarter 4 FY 2022/2023 Dated 10th July 2023 | 2 |

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| 7 | <p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p> | <p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> <p>FY: Score 1 or else 0</p> | <p>There was evidence that the HODs had been appraised during the previous FY;</p> <p>Aliga Simon DHO appraised by Nakalungi Sarah on 30.06.2023</p> <p>Nabasumba Mary Goreth CFO appraised by Nakalungi on 15.06.2023</p> <p>Batalingaya Denis DCDO appraised by Nakalungi Sarah on 30.06.2023</p> <p>Sekayingo Stephen District engineer appraised by Nakalungi Nakalungi Sarah on 30.06.2023</p> <p>Batanudde Stephen DEO appraised by Nakalungi Sarah on 15.06.2023</p> <p>Kikonyogo Fransis Xavier DPMO appraised by Nakalungi Sarah on 30.06.2023</p> <p>Tumusiime Goefrey Senior land Management officer appraised by Nakalungi Sarah on 30.06.2023</p> | 1 |
| 7 | <p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p> | <p>ii. (in addition to “a” above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Score 1 or else 0</p> | <p>There was evidence that administrative sanctions and rewards had been implemented as provided for in the guidelines;</p> <p>Minutes of the District rewards and sanctions committee held on Thursday 29th June, 2023</p> <p>Minutes of the District rewards and sanctions committee held on Monday 20th March, 2023</p> <p>Minutes of the District rewards and sanctions committee held on Thursday 10th November, 2022</p> <p>Minutes of the District rewards and sanctions committee held on Thursday 29th September, 2022</p> | 1 |
| 7 | <p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p> | <p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p> | <p>The LG had not established a Consultative Committee (CC) for staff grievance redress which was functional</p> | 0 |

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| 8 | <p>Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p> | <p>a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:</p> <p>Score 1.</p> | <p>The staff recruited accessed the payroll not later than two months;</p> <p>Kulu Godfrey, appointment date 23.04.2023, accessed 30.05.2023</p> <p>Nyanasafari Suzan, appointment date 23.04.2023, accessed 30.05.2023</p> <p>Mirembe Betty, appointment date 23.04.2023, accessed 30.05.2023</p> <p>Nannyonjo Deborah, appointment date 23.04.2023 accessed 30.06.2023</p> <p>Nankumbi Doroth, appointment date 23.04.2023, accessed 30.05.2023</p> <p>Ategeka Vincent appointment date 23.04.2023, accessed 30.05.2023</p> <p>Nambi Mary appointment date 23.04.2023, accessed 30.05.2023</p> <p>Nassaazi Dorcus appointment date 23.04.2023, accessed 30.05.2023</p> <p>Nalubega Florence appointment date 23.04.2023, accessed 30.05.2023</p> <p>Nambowa Deborah appointment date 23.04.2023, accessed 30.05.2023</p> | 1 |
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| 9 | <p>Pension Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p> | <p>a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:</p> <p>Score 1.</p> | <p>The staff that retired accessed the pension payroll in two months</p> <p>Abuko Gladys, retired November, 11, 2022, and accessed the pension pay roll January 2023</p> <p>Mubiru Fred Ndugwa retired December 15, 2022, and accessed the pension payroll February 2023</p> <p>Sekasamba Simon, retired December 17, 2022, and accessed the pension payroll January 2023</p> <p>Kaweesa Martin retired January 1, 2023, and accessed the pension payroll February 2023.</p> <p>Sekitoleko John Sande retired march 3, 2023, and April 2023</p> <p>Charles Kayiira retired August 8,2023, accessed the pension payroll September 2023</p> | 1 |
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Management, Monitoring and Supervision of Services.

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| 10 | <p>N23 Effective Planning, Budgeting and Transfer of Funds for Service</p> | <p>a. If direct transfers (DDEG) to LLGs were executed in accordance with the</p> | <p>There was evidence that the LG transferred DDEG funds to the LLG in accordance to the requirements as</p> | 2 |
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Delivery

Maximum 6 points on this Performance Measure

requirements of the budget in previous FY: follows:

Score 2 or else score 0

The LG received UGX 105,875,959 and transfer as follows:

1. Quarter 2: UGX 84,733,091 transferred on 25/10/2022
1. Kapeka sub county UGX10,053,890
2. Ngoma sub county UGX3,963,667
3. Kasangombe Sub county UGX 8,135,667
4. Kikamulo sub county UGX 7,128,667
5. Kinoni Sub county, UGX 3,604,000
6. Kitto subcounty UGX 4,539,000
7. Kinyinga sub county UGX 5,114,667
8. Nakaseke sub county UGX 6,889,000
9. Ssemuto sub county UGX 8,639,333
10. Wakyato sub county UGX 5,522,333

Town Council

1. Kiwoko TC UGX 5,529,533
2. Nakaseke Butalango TC UGX 2,689,667
3. Nakaseke TC UGX 3,977,667
4. Ngoma TC UGX 3,581,333
5. Ssemuto TC UGX 5,364,667; and

Quarter 3 UGX 169,466,183 transferred on 24/01/2023

1. Kapeka sub county UGX 20,172,778
2. Ngoma sub county UGX 7,920,111
3. Kasangombe sub county UGX 16,264,111
4. Kikamulo sub county UGX 14,250,111
5. Kinoni sub county UGX 7,200,778
6. Kitto sub county UGX 9,070,778
7. Kinyonga sub county UGX 10,222,111
8. Nakaseke sub county UGX 13,770,778
9. Ssemuto sub county UGX 17,271,445
10. Wakyato sub county UGX 11,037,447

Total UGX 127,180,448

Town Council

Kiwoko TC UGX 11,049,333

Nakaseke Butalango UGX 5,349,333

Nakaseke TC UGX 7,955,333
 Ngoma TC UGX 7,162,667
 Ssemuto TC UGX 10,759,069
 Total UGX 42,285,735
 Total amount UGX169,466,183.

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| 10 | <p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p> | <p>b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).</p> <p>Score: 2 or else score 0</p> | <p>The Nakaseke LG did timely warrant of direct DDEG transfers to the LLG for the previous FY for the two quarters as follows:</p> <p>Quarter 2 Cash limit of UGX 84,733,091 was released on 7/10/2022 warranted 13/10/2022, within 5 days(8 and 9th being weekends); and</p> <p>Quarter 3. Cash of UGX 169,466,183 was released 5/01/2023, warrant 09/01/2023 with 3 days.</p> | 2 |
| 10 | <p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p> | <p>c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>Score 2 or else score 0</p> | <p>The LG did not invoice and communicate all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release.</p> <p>Quarter 2: Cash limit was on 7/10/2022, CAO communicated on 25/10/2022 invoicing 25/10/2022</p> <p>Quarter 3, Cash limit was on 5/01/2023, CAO communicated on 01/02/2023, invoicing 01/02/2023</p> | 0 |

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| 11 | <p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p> | <p>a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:</p> | <p>There was evidence that the District supervised and mentored 10 Sub-counties and 5 Town councils in the District as follows:</p> <p>Report 1 dated 16/09/2022, training on budgeting, using PBS, SAS, treasurers, Senior account assistant,</p> <p>26/07/2022, training on revenue collection;</p> <p>Report 2 dated 28 /05/2023: training was on development plan alignment to NDPIII, mainly CDOs; and</p> <p>Report 3 date 7 /12/2022, service delivery improvement, town agents, SASs, town Engineers.</p> <p>Quarter 4 Mentorship dated 10/07/2023 , training was on performance improvement plan that involved the technical planning committee, community development officers, SASs, town clerks</p> | 2 |
| 11 | <p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p> | <p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:</p> | <p>There was evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District to make recommendations for corrective actions and followed-up as follows:</p> <p>Quarter 1 and Quarter 2; TPC held meeting on 26/06/2023: Min057/04/DTPC/FY 2022/2023</p> <p>Extension staff and CDOs did not have personal files, the head of the departments to ensure that files are in place</p> <p>Delaying of the budget preparation= the DCAO to supervise the LLG, SASs to regularly supervise schools and health centers</p> <p>DHO and auditors to streamline the handover of offices of the health centers</p> <p>The education department led by the DEO to enforce school finance committee</p> | 2 |

Investment Management

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| 12 | <p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p> | <p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</p> | <p>There was evidence that the LG updated the Asset register on 01/11/2023</p> <p>The Summary Statement of stores and other Assets (Physical Assets as at end of 30th June 2023, pages 1 to 10 included the following assets:</p> <ol style="list-style-type: none"> 1. Buildings and structures UGX;14,412,957,398; 2. Land UGX113,557,905; 3. Transport Equipment UGX;337,508,320; 4. ICT Equipment UGX281,869,859; 5. Furniture and Fitting UGX187,872,072; 6. Other Machinery and Equipment UGX1, 938,747,003; and 7. Medical equipment UGX 94,647,300. | 2 |
| 12 | <p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p> | <p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p> | <p>Board of survey was reported on 31/08/2022</p> <p>The following were the recommendations:</p> <p>Expedite the process of disposal of out dated and out of use assets;</p> <p>Management must ensure all items recommended for disposal are handled expeditiously;</p> <p>The district to cascade the standard format of the new asset register to all government entities;</p> <p>Assets that are not utilized be disposed of as these excesses are idle resources for example the Excess generator at Ngoma Health Center IV;</p> <p>All government assets / property be engraved to safeguard against misuse;</p> <p>Rigorous update of asset registers at both department and entity level;</p> <p>The district budget for construction of a district store for proper storage of expenditure vouchers to prevent them from being destroyed by rodents;</p> <p>Vehicle maintenance policy to be put in place; and</p> <p>Construction of district yard.</p> | 1 |

12

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.

There was evidence that District had a functional physical planning committee in place and submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD.

The committee was established on 21/07/2021 composed of the following members:

1. CAO;
2. Physical Planner;
3. District Engineer;
4. Water Officer;
5. Staff surveyor;
6. Environmental Officer;
7. Natural Resources Officer;
8. 5 Town clerks;
9. Representative from the sub counties;
10. District Health Officer;
11. District Education Officer;
12. District Production Officer; and
13. District Community Development Officer.

The 4 sets of reports were submitted as follows:

Quarter 1 Submitted on 28/11/2022;

Quarter 2 Submitted on 01/02/2023;

Quarter 3 Submitted on 04/04/2023; and

Quarter 4 Submitted on 18/07/2023.

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

d.For DDEG financed projects; Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:

Score 2 or else score 0

There was evidence that the District conducted a desk appraisal for all projects in the budget and prioritized investments were: (i) derived from the third LG Development Plan; (ii) eligible for expenditure as per sector guidelines and funding source as follows:

Desk appraisal was done on 27/04/2022 for the following projects:

1. Drilling of 7 borehole (Kamaboga in Ssemuto SC, Nambega Kasangombe Sc, Luvunvu Nakaseke SC,Bukalagye in Kito SC,Kijimba in Ngoma SC, Kiswaga in Wakyato SC and Buwana in Kiyogoga SC,and 1 production well at Kijebejo SC;
2. Construction of Kyamutakasa min solar water system 25/04/2022;
3. Construction of Maternity ward at Semuto on 25/04/2022;
4. Fencing of Ngoma Health center on 27/04/2022;
5. Construction of staff house at Kalege 27/04/2022;
6. Construction the District administration block 29/04/2022;
7. Construction of Seed schools at Wakyato, Kasambya , Katale kamesi and Ngoma 28/04/2022; and
8. Construction of classroom block at Kiwoko, Kabale 28/04/2022.

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

For DDEG financed projects:

e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:

Score 2 or else score 0

There was evidence that the LG carried field appraisal for the previous FY as follows: The field appraisals were carried as follows:

1. Drilling of 7 borehole (Kamaboga in Ssemuto SC, Nambega Kasangombe Sc, Luvunvu Nakaseke SC,Bukalagye in Kito SC,Kijimba in Ngoma SC, Kiswaga in Wakyato SC and Buwana in Kiyogoga SC,and 1 production well at Kijebejo SC; 29/04/2022;
2. Construction of Kyamutakasa min solar water system 25/04/2022;
3. Construction of Maternity ward at Ssemuto on 25/04/2022;
4. Fencing of Ngoma Health center on 27/04/2022;
5. Construction of staff house at Kalege 27/04/2022;
6. Construction the District administration block 29/04/2022;
7. Construction of Seed schools= Wakyato, Kasambya , Katale kamesi and Ngoma 28/04/2022; and
8. Construction of classroom block at Kiwoko, Kabale 28/04/2022.

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:

Score 1 or else score 0.

There was evidence that project profiles with costing were developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:

The TPC held meeting on 08/12/2022
Min 031/12/DTPC/2022/23

And discussed the following project profiles with costing found from page 88- 153 of the Development Plan.

Education

1. Construction of 2 classroom block at Kabale primary school UGX75,000,000; page 45 AWP

2. Construction of 5 stance pit latrine at Kadunda Primary School UGX 25,000,000;

3. Construction of 5 stance pit latrines Bidukku P/s UGX 25,000,000; page 46

4. Construction of 5 stance pit latrine Katale Primary School UGX 24,921,000;

5. Construction of 2 classroom block at Kiwoko Primary School UGX 71,297,000 page 46

6. Construction Administration block Phase 4 UGX 382,174,000 page 11 ;

7. Construction of OPD at Mifunaya Health center III UGX 108,711,000 page 34;

8. Renovation of Ssemuto Health Center IV UGX 60,000,000;

9. Construction of a Male and Pediatrics of Ssemuto Health Center IV UGX 240,000,000 page 34

10. Construction of maternity ward at Ssemuto Health Center IV UGX 70,862,000 page 34

11. Financing of Ngoma Health Center IV UGX 27,000,000 page 34;

12. Drilling of 7 borehole at in 5 sub counties UGX 242,079,000 page 53

13. Phase II Kyamutakasa Min solar piped water supply system UGX 211,710,000 page 53

14. Construction of production well at Kyajebejjo UGX 36,901,000 page 54

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|----|---|--|---|----------|
| 12 | <p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p> | <p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p> | <p>There was evidence that Nakaseke district LG has screened for environmental and social risks/impact and put mitigation measures where required before projects funded by the DDEG are approved for construction for the current FY (2023-2024 as exemplified by the filled Environmental Impact Screening forms for the extension of Nakaseke district administration block in Butalangu Town Council, dated 8/6/2023 and endorsed by the SEO and the DCDO.</p> | 2 |
| 13 | <p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p> | <p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p> | <p>There was evidence that only one project under DDEG was incorporated in the in the approved procurement plan for the current FY . This was the Extension of Nakeseke District Administration Block Phase IV under Ref. Naka902/Wrks/23-24/00029.</p> | 1 |
| 13 | <p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p> | <p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p> | <p>The project under DDEG for the current FY was approved by the contracts committee on 06/10/2023 under Min No. 018/Naka/DCC/Oct/23-24 (III).</p> | 1 |
| 13 | <p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p> | <p>c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:</p> <p>Score 1 or else 0</p> | <p>There was evidence that the LG established the Project Implementation team on the 15/09/2022 and it was composed of the following;the District planner - Kaggwa Robert, District engineer - Sekayingo Stephen, Senior Labour officer - Mubeezi Richard, District environment officer - Nabaasa Benon ,Assistant engineering officer/clerk of works - Wesige Charles.</p> | 1 |
| 13 | <p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p> | <p>d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:</p> <p>Score 1 or else score 0</p> | <p>The project under DDEG funds followed the technical designs;</p> <p>Extension of District administration Block phase III involved construction of the reinforced concrete frame up to the first floor level and external masonry wall. The dimensions of the concrete structural members conformed to the designs as follows; A total of 72 columns among which 12 columns measured 600 x 230 mm and 60 columns measured 230 x 230 mm; all the beams measured 450 x 230 mm while the external masonry wall and the suspended slab all measured 200 mm.</p> | 1 |

| | | | | |
|----|--|---|--|---|
| 13 | Procurement, contract management/execution Maximum 8 points on this Performance Measure | e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0 | There was evidence that the LG has provided supervision by the relevant technical officers of the Extension of District administration Block phase III according to the meetings held on;24/01/2023,22/02/2023 and supervision reports dated;21/01/2023,27/02/2023 | 2 |
| 13 | Procurement, contract management/execution Maximum 8 points on this Performance Measure | f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement): Score 1 or else score 0 | <p>There was evidence that the LG verified works and initiated payments of contractors within specified time frame as follows:</p> <p>Project 1: Extension of Nakeseke District Administration Block Phase III</p> <p>Contract No: Naka569/wrks/22-23/00029</p> <p>Contract Signed: 13/12/2022</p> <p>Contractor: Infrabuild services ltd</p> <p>Requisition Amount: UGX 159,200,361</p> <p>Requisition Date: 10/01/2023</p> <p>Environment Officer Sign: 23/01/2023</p> <p>CDO sign: 23/01/2023</p> <p>DEng sign: 23/01/2023</p> <p>CFO sign: 23/01/2023</p> <p>CAO sign: 27/01/2023</p> <p>Amount Paid: UGX 120,046,396</p> <p>Payment Date: 03/02/2023</p> <p>Voucher No. 3650312</p> <p>EFT No. 3650312</p> <p>This lies within the required 2 months period for payment;</p> <p>Project 2: Drilling of 5 deep boreholes and one production well</p> <p>Contractor No: Naka902/Wrks/22-23/00020</p> <p>Contractor: Dharani boreholes Ltd</p> <p>Requisition Amount: UGX 223,995,167</p> <p>Requisition Date: 27/05/2023</p> <p>Environment Officer Sign: 25/05/2023</p> <p>CDO sign: 25/05/2023</p> <p>DEng sign: 25/05/2023</p> <p>CFO sign: 25/05/2023</p> <p>CAO sign: 25/05/2023</p> | 1 |

Amount Paid: UGX 177,231,873

Payment Date: 03/07/2023

Voucher No. 6458858

EFT No. 6458858

This lies within the required 2 months period for payment;

13

Procurement, contract management/execution

Maximum 8 points on this Performance Measure

g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:

Score 1 or else 0

There was evidence of a complete procurement file in place for all the awarded contracts sampled as follows:

Project 1 - File Name: Extension of Nakeseke District Admin Block Phase III

Contract No: Naka569/wrks/22-23/00029

Contract Signed: 13/12/2022

Contractor: Infrabuild services ltd

Evaluation report: August 2022

Contracts Committee Meeting date: 07/10/2022

Min No: 021/Naka/DCC/Oct/22-23

Project 2 -Drilling of 5 deep boreholes and one production well

Contract No: Naka902/Wrks/22-23/00020

Contract signed: 4/01/2023

Contractor: Dharani boreholes Ltd

Evaluation report: 26/09/2022

Contracts Committee Meeting: 07/10/2022

Min No: 021/Naka/DCC/Oct/22-23

1

Environment and Social Safeguards

| | | | | |
|----|--|---|--|---|
| 14 | Grievance redress mechanism operational. | a. Evidence that the District/Municipality has i) designated a person to coordinate response to feedback (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant. | There was evidence that Nakaseke district LG had designated a person to coordinate response to feedback on grievances/complaints as exemplified by a letter by the CAO, dated 29/10/2020, designating the Senior Community Officer as the chairperson for the DRC to coordinate response to feed-back (grievance /complaints). | 2 |
| | Maximum 5 points on this performance measure | Score: 2 or else score 0 | There was evidence that Nakaseke district LG had established a centralized Grievance Redress Committee (GRC) as evidenced by letters of appointment by the CAO to 7 members of the GRC, date 29/10/2020. | |
| 14 | Grievance redress mechanism operational. | b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices. | There was evidence that Nakaseke district LG had specified a system for recording, investigating and responding to grievances and had a defined complaints referral path and public display of information at LG offices as the Grievance Redress Complaints Book dated 18/2/2020 was available. | 2 |
| | Maximum 5 points on this performance measure | If so: Score 2 or else 0 | | |
| 14 | Grievance redress mechanism operational. | c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress. | There was no evidence that Nakaseke district LG had publicized the grievance redress mechanisms so that aggrieved parties would know where to report and get redress. | 0 |
| | Maximum 5 points on this performance measure | If so: Score 1 or else 0 | | |

| | | | | |
|----|--|---|--|---|
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0 | There was evidence that the LG integrated environment and Climate change into the 3rd LG development plans, annual work plans and budget 1. Construction of OPD at Mufunya UGX 108,711,000 Climate and environment UGX12,505,000; 2. Construction of administration block UGX 382,174,000 page Climate and environment UGX 5,000,00; and 3. Drilling of 7 borehole and one production well UGX 277,980,00 Climate change UGX 5,000,759. | 1 |
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management score 1 or else 0 | There was evidence that the LG disseminated the DDEG guideline on 7/03/2023. Those available were heads of departments, town clerks and the Senior Assistant Secretaries. | 1 |
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | (For investments financed from the DDEG other than health, education, water, and irrigation): c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary: score 3 or else score 0 | There was evidence that Nakaseke district LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY (2022-2023) as exemplified by the costed ESMP for extension of Administration block Butalangu Town Councils, Phase III, dated 29/4/2022, endorsed by the SEO. The ESMPs were incorporated in the BOQs dated 13/12/22, page 1: Environmental protection. | 3 |

| | | | | |
|----|--|---|--|----------|
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | d. Examples of projects with costing of the additional impact from climate change. Score 3 or else score 0 | There was evidence that Nakaseke district LG had infrastructure projects with costing of the additional impact from climate change for the FY 2022-2023 as the costing of additional climate change impacts as exemplified by the costed ESMP for extension of Administration block Butalangu Town Councils, Phase III, dated 29/4/2022, the BOQs dated 13/12/22, page 1: Environmental protection, Item C: Lightning Protection. | 3 |
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 1 or else score 0 | There was evidence that all DDEG projects in Nakaseke district LG were implemented on land where the LG had proof of ownership, access, and availability as exemplified by the Certificate of Titles for Nakaseke district LG, Bulemezi district, Block 794, Plot 124, measuring 38.3700 hectares, endorsed by the Registrar of Titles on 11/5/202 | 1 |
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 1 or else score 0 | There was evidence that Nakaseke district LG conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports for the previous FY 2022/2023 as exemplified by the ESMPs for the following projects, endorsed by the SEO. 1. The construction of 4-stance VIP latrine in Kapeeka HC III, Semuto Town Council, dated 26/4/2022; 2.The construction of septic tank and PVC at Butalangu HC III in Butalangu Town Council, dated 26/4/2022.; and 3. The construction of of staff house at Kalege HC III, Semuto sub-county, dated 23/8/2022. | 1 |

15

Safeguards for service delivery of investments effectively handled.

Maximum 11 points on this performance measure

g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects:

Score 1 or else score 0

There was evidence that the E & S compliance certification forms at Nakaseke district LG are completed and signed by the SEO and DCDO prior to payments of contractors' invoices/certificates at interim and final stages of projects as exemplified by the signed E & S compliance certification forms for the following projects.

1. The construction of 4-stance VIP latrine in Kapeeka HC III, Semuto Town Council, dated 26/4/2022;

2.The construction of septic tank and PVC at Butalangu HC III in Butalangu Town Council, dated 26/4/2022.; and

3. The construction of of staff house at Kalege HC III, Semuto sub-county, dated 23/8/2022.

Financial management

16

LG makes monthly Bank reconciliations

Maximum 2 points on this Performance Measure

a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment:

Score 2 or else score 0

There was evidence that the LG made monthly bank reconciliations as follows:

Account Name: Nakaseke District General Fund

Bank name: Stanbic

Account No: 9030005823276

Date of reconciliation
July, on 7/08/2023
August, On 06/09/2023
Sept on 05//09/2023;

Account Name: Nakaseke DLG UWEP recovery account

Bank name: Stanbic

Account No: 9030014525601

Date of reconciliation
July, 7/08/2023
August, On 06/09/2023
Sept, on 05/10/2023; and

Account Name: Nakaseke YLP Recovery

Bank name: Stanbic

Account No: 9030011644979

Date of reconciliation
July, 7/08/2023
August, 0/09/2023
Sept , 5/10/2023

17

LG executes the Internal Audit function in accordance with the LGA Section 90

Maximum 4 points on this performance measure

a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.

Score 2 or else score 0

There was evidence that the LG prepared all the 4 quarterly reports as follows:

Quarter 1 submitted on 31/11/2022

Issues raised

Poor accountability of advance

Poor execution of delegated procurement

Delays in office handover papers

Poor workmanship of Kitto Sub county administration block

Incomplete power installation and substandard work at Kinoni sub county;

Quarter 2 submitted on 24/02/2023

Issues raised were

Lack of land register

No technical report on the district land board files

No technical report from the minutes under micro scale irrigation project

No comprehensive report on land ownership on government schools;

Quarter 3 submitted on 15/05/2023

Issues raised

Slow progress of capital projects- Nakaseke SDA primary school

Poor operating environment of IFMIS server

No filling of UPE returns by head teachers

Lack of comprehensive business register; and

Quarter 4 submitted on 9th August 2023

Issues raised were:

Most of the planned activities were achieved

There was laxity in installing mandatory sign posts and commissioning of the completed projects

Delay in accountability of funds and fuel

Need of special audit for mismanaged funds in Kikamulo Sub county

Road require urgent attention.

| | | | | |
|----|---|---|--|---|
| 17 | LG executes the Internal Audit function in accordance with the LGA Section 90 | b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports. | The LG provided information to the council and LG PAC on the status of the implementation of the internal audit finds for the Previous FY as follows: Quarter 1 submitted on 5/12/2022; Quarter 2 Submitted on 28/08/2023; Quarter 3 Submitted on 29/09/2023; and Quarter 4 Submitted on 09/08/2023. | 1 |
| 17 | LG executes the Internal Audit function in accordance with the LGA Section 90 | c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed | There was evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up as follows: | 1 |

Maximum 4 points on this performance measure

them and followed-up:
Score 1 or else score 0

Quarter 1 meeting was held on 19-20/10/2022; Issues discussed and recommendation:

Sub authorises of Ssemuto and Kitto should prioritise procurement of motor cycle to improve revenue collection

PAC sounded final warning to the Head teachers against non-displaying of USE funds in public places

Provision of USE implementation guidelines be adhered to;

Quarter 2. Meeting held on 20/12/2022

Accountabilities for UGX 1,770,000 be availed by the MS Nabunga Esther town Engineer for verification

Disciplinary action be taken against Ms Nabunga Esther for receiving UGX 1,770,000 without requisition

PAC instructed the sub county chief Kinon Sub county Mr Jingo Ali to refund UGX 1,040,000;

Quarter 3: Meeting held on 28/04/2023

Recommendations: All retention fee on both Kinoni Administration block and Kitovu administration be held until the respective contractors rectify the defects in the building

Senior Engineering officer in charge of building should compile a technical assessment report on the two structures

LGPAC instructed the former parish chief for Namusali parish Mr Kivumbi Sharaton to officially handover the officer to Mr Oket Robert as per the public service e standing order and

Quarter 4: Meeting held on 15-16/06/2023

District land register be put in place before closure of the second quarter of 2023/2023

Legal action be taken against Nile fishing Company because they did not supply 5 motor cycle to the production department

Abarihamwe Kyabalango Development group should sign an agreement with Kinyonganga sub county before collecting revenue.

Local Revenues

| | | | | |
|----|--|---|---|---|
| 18 | <p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p> | <p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p> | <p>The LG Planned revenue 2022/2023 UGX2,027,979,490</p> <p>Actual Revenue 2022/2023 UGX1,828,865,451</p> <p>The revenue realization was 90.18% within +/-10%</p> | 2 |
| 19 | <p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p> | <p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% - 10 %: score 1. • If the increase is less than 5 %: score 0. | <p>The LG in FY 2022/2023 Actual revenue realized UGX1,828,865,451page 58 of the annual financial statement</p> <p>FY 2021/2022 Actual UGX 1,673,933,399-page 64 Annual financial statement 2021/2022</p> <p>Percentage increase was 9.26%.</p> | 1 |

Local revenue administration, allocation, and transparency

Maximum 2 points on this performance measure.

a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0

There was evidence that the LG remitted the mandatory LLG share of Local revenues during the previous FY as follows:

LG received UGX 363,431,486 as Local revenue to be share with sub counties and it was shared as per their distribution schedule hereunder:

Sub counties (10)

1. Kapeka Sub county UGX 24,899,920;
2. Ngoma Sub county UGX 66,633,653;
3. Kinyogoga Sub county UGX 83,607,694;
4. Wakyatto Sub county UGX 33,046,330;
5. Nakaseke Sub county UGX 7,143,294;
6. Ssemuto Sub county UGX 10,047,660;
7. Kasangombe Sub county UGX 4,740,750;
8. Kito Sub county UGX 1,823,250;
9. Kikamulo Sub county UGX845,000;
10. Kinoni Sub county UGX 3,442,915;

Total UGX 2236,230,466

Town Council

1. Kiwoko TC UGX 22,175,000
2. Butalango TC UGX 21,500,000
3. Ssemuto TC UGX 95,316,000
4. Ngoma TC UGX 59,508,551
5. Nakaseke TC UGX 38,333,250

Total UGX 236,832,801

Transparency and Accountability

| | | | | |
|----|--|--|--|---|
| 21 | <p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p> | <p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p> | <p>There was evidence that the LG published all the awarded contracts and amounts as sampled below:</p> <p>Extension of Nakeseke District Admin Block Phase III, Procurement Ref: Naka569/wrks/22-23/00029, Best evaluated bidder: Infrabuild services Ltd, Contract price: UGX 449,903,422</p> <p>Published on 07/10/2022 and removed 20/10/2022</p> <p>Drilling of 5 deep boreholes and one production well, Procurement Ref: Naka902/Wrks/22-23/00020, Best evaluated bidder: Dharani boreholes Ltd, Contract price: UGX 223,995,167</p> <p>Published on 07/10/2022 and removed 20/10/2022</p> <p>Upgrade of Kalege HCII to HC III, Procurement Ref: Naka902/WRKS/22-23/00042, Best evaluated bidder: Kast Engineering Ltd, Contract price: UGX 523,507,338</p> <p>Published on 15/03/2023 and removed 28/03/2023</p> | 2 |
| 21 | <p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p> | <p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p> | <p>There was evidence that the LG performance assessment results and implications were published on the budget website and noticeboard for the previous financial year.</p> <p>The LG published the assessment result on the noticeboard on 28/08/2023 and also on their website</p> <p>Cross cutting 49</p> <p>Education 61</p> <p>Health 53</p> <p>Water 50%</p> <p>Microscale irrigation 81%</p> | 2 |

LG shares information with citizens

Maximum 6 points on this Performance Measure

c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0

There was evidence that the LG conducted barazas as follow:

1. 6/07/2023 meeting at Kapeka sub county offices, discussed drug stockout at Nakaseke Hospital, Kapeka Health Center III, lack capacity space, staff house inadequate, RDC, Chairman LC, DHO, all heads of department;

2. Decrease of male teachers, lack of school latrine, garbage collection a challenge due industrial park, PDM, difficult in accessing PDM funds by perishes;

Meeting held on 28/02/2023 in Wakyato sub county.

1. Delay in completion of Local economic growth project eg the roads

2. UNEB result of Wakyoto Seed secondary School under unclear circumstances

3. Rent cost for the Kalagala Health II in Nakaseke in Wakyato

4. Staff transferred without replacement hence leaving gap – Kabale

5. Lack of supervision by the SASs and town clerk – government secondary school

Meeting held on 13/10/2022 at Kinoni Sub county offices.

Issues

1. The of Food and mouth disease (FMD) affecting the cattle corridor

2. The works department condemned for the poor work for the roads

3. Political leaders reported poor attendance by LLG staff

4. Land wrangles and loss are reported by political leader

5. No staff house for the health workers at Kinoni health Center III

| | | | | |
|----|--|---|--|----------|
| 21 | <p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p> | <p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p> | <p>There was evidence regarding the tax rates, collection and procedure for appeal displayed on the noticeboard on 28/06/2023.</p> <p>There was revenue enhancement policy dated 13/12/2022 for the period 2022/2023 to 2025/2026</p> <p>There was procedure for appeal in place composed of, subcounty chief, SAs, community development officers and heads of department</p> | 1 |
| 22 | <p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p> | <p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p> | <p>There evidence that the LG prepared reports on the status of implementation of two cases of alleged fraud and corruption. The report dated 23/02/2023</p> <p>Included the following:</p> <p>Lifting an interdiction for the District Water officer- Mr Kigozi Godfrey, and DHO Dr Aliga Simon for alleged misappropriation of fund UGX 42,698,590 meant for borehole, and Dr Aliga for misappropriation of funds as well.</p> | 1 |

**Educational
Performance
Measures**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|---|---|--|-------|
| Local Government Service Delivery Results | | | | |
| 1 | <p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p> | <p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 | <p>From UNEB results. Nakaseke LG PLE pass rate for 2020 and 2022 improved by 3% as shown below:</p> <p>2020: Div. one was 490; Div. two was 3,040, and Div. three was 807. The total number of passes, therefore, was 4,337 while 128 missed exams the total number of registered candidates was 5180, and the number of candidates that sat exams was 5,052. Therefore, the calculated percentage for 2020 was; $4,337/5052 \times 100 = 86\%$.</p> <p>2022: Div. one was 696, Div two was 2,940, and Div. three was 802. The total pass, was 4,438 while 184 candidates missed exams out of 5,172 registered therefore the total number of candidates that sat exams was 4,988.</p> <p>The calculated percentage for 2022 was, therefore, $4,438/4,988 \times 100 = 89\%$.</p> <p>Therefore, $89\% - 86\% = 3\%$ percentage improvement.</p> | 2 |
| 1 | <p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p> | <p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 3 • Between 1 and 5% score 2 • No improvement score 0 | <p>Results from UNEB indicated that Nakaseke LG UCE pass rate for 2020 and 2022 improved by 10% as shown below:</p> <p>2020: Div. one was 120; Div. two was 357, and Div. three was 442. The total pass, therefore, was 919 while 13 candidates missed exams out of the total of 1,752 registered candidates, therefore the total number of candidates that sat exams was 1,739. Therefore, the calculated percentage for 2020 was; $919/1,739 \times 100 = 53\%$.</p> <p>2022: Div. one was 240, Div two was 480, and Div. three was 471 The total pass, therefore, was 1191 while 22 candidates missed exams out of the totals of 1902 registered candidates thus the total number of candidates that sat exams was 1,880</p> <p>The calculated percentage for 2022 was, therefore, $1191/1880 \times 100 = 63\%$.</p> <p>Therefore, $63\% - 53\% = 10\%$ percentage improvement.</p> | 3 |
| 2 | <p>N23_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.</p> | <p>a) Average score in the education LLG performance has improved between the previous year but one and the previous year</p> | <p>The education LLG performance improved between the previous year, by 5% as follows:</p> <p>2022 Nakaseke 100%</p> | 2 |

Maximum 2 points

- By more than 5%, score 2 Nakaseke TC 100%
Kasangombe 0%
- Between 1 and 5%, score 1 Kapeka 80%
- No Improvement, score 0 Semuto TC. 30%

NB: If the previous average score was 95% and above, Score 2 for any increase.

Semuto SC 0%
Kikamulo SC 60%
Kiwoko TC 70%
Kito SC 60%
Wakyato SC 20%
Butalangu TC 100%
Kinyogoga SC 80%
Kinoni SC 80%
Ngoma SC 100%
Ngoma TC 70
Total 915/15 = 61%

2023

Nakaseke 30%
Nakaseke TC 70%
Kasangombe 30%
Kapeka 70%
Semuto TC. 70%
Semuto SC 70%
Kikamulo SC 60%
Kiwoko TC 30%
Kito SC 60%
Wakyato SC 80%
Butalangu TC 70%
Kinyogoga SC 80%
Kinoni SC 80%
Ngoma SC 60%
Ngoma TC 50
Total 990/15 = 66%

There was increase that from 61% to 66%

Investment
Performance: The LG
has managed
education projects as
per guidelines

Maximum 8 points on
this performance
measure

a) If the education
development grant has
been used on eligible
activities as defined in the
sector guidelines: score 2;
Else score 0

The LG received a sum of **508,000,000**
UGX development grant which was on
eligible activities as defined in the sector
guidelines as shown below:

1. Construction of a 2-classroom block at Nakaseke SDA P/s in Kikamulo town council valued at 75,000,000UGX
2. Construction of a 2-classroom block at Lujjumbi P/S in Goma sub-county valued at 75,000,000UGX
3. Construction of a 2-classroom block at Andrew Bbagwa P/s in Ssemuto sub-county valued at 75,000,000 UGX.
4. Construction of a 2-classroom block at Kiruuli C/U P/s in Kikamulo S/C valued at 75,000,000 UGX
5. Construction of a 2-classroom block at Magoma RC in Kiwooko town council valued at 75,000,000UGX
6. Construction of lined latrines 5 stances at Bukuumbi P/S in Semuto sub-county valued at 25,000,000 UGX.
7. Construction of lined latrines 5 stances at Singo army P/S in Kapeeka sub-county 25,000,000 UGX.
8. Construction of lined latrines 5 stances at Sseganyi P/S in Semuto sub-county 25,000,000 UGX.
9. Construction of lined latrines 5 stances at Lukumbi P/S in Semuto sub-county 25,000,000 UGX.
10. Construction of lined latrines 5 stances at Kituntu P/S in Kasangombe sub-county 25,000,000 UGX.
11. Procurement of 20 three-seater desks for Kifampa P/S in Kapeeka sub-county valued at 5,000,000 UGX

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0

There was evidence that LG made payments for sector infrastructure and executed as per contract as follows:

Name of project: Construction of 5 stance line VIP latrine at St Kizito P/s

Project NO: NAKA902/WRKS/22-23/00013

Contract Sum: UGX 26,544,881

Requisition was on 18/04/2023

Signed by the DEO on 22/04/2023

District Engineer signed on 22/04/2023

CAO signed on 02/05/2023

Environment/CDO Officer signed 27/04/2023

Payment was on 12/05/2023

Amount paid was UGX24,471,906;

Name of project: Construction of 2 classroom block at Kiruli COU

Project NO: NAKA902/WRKS/22-23/00030

Contract Sum: UGX 74,984,776

Requisition was on: 12/04/2023

Signed by the DEO on 02/05/2023

District Engineer signed on 03/05/2023

CAO signed on 10/05/2023

Environment/CDO Officer signed 10/05/2023

Payment was on 12/06/2023

Amount paid was UGX 34,114,860; and

Name of project: Construction of a 2-classroom block at St Andrew Bagwa

Project NO: NAKA902/WRKS/22-23/00015

Contract Sum: UGX 74,377,390

Requisition was on 07/12/2022

Signed by the DEO on 13/12/2022

District Engineer signed on 13/13/2022

CAO signed on 14/12/2022

Environment/CDO Officer signed 13/12/2022

Payment was on 19/01/2023

Amount paid was UGX18,770,700

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| 3 | Investment Performance: The LG has managed education projects as per guidelines | c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0 | There was evidence that the variations in priced projects under MoWT for the previous FY were within +/-20% of the Engineers estimate. | 2 |
| | Maximum 8 points on this performance measure | | Project: Construction of Kikamulo Seed Secondary School Contract No: MoES/UGIFT/WRKS/21-22/0004 Contractor: Rohi Services Ltd Contract Sum: UGX 3,359,608,090 Estimated Sum: UGX 3,500,000,000 Variation: 4.01% | |
| 3 | Investment Performance: The LG has managed education projects as per guidelines | d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY | The seed secondary school was not completed as per work plan for the previous FY. The contract was signed on 08/02/2023 and the site was closed on 13/08/2023 due to non-compliance to contractual obligations by the contractor. | 0 |
| | Maximum 8 points on this performance measure | <ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 | | |
| 4 | Achievement of standards: The LG has met prescribed school staffing and infrastructure standards | a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines | There was evidence from the Human resource office, staffing structure HRM/68/01, and updated teacher staff list dated 13/02/2012 that the LG has 889 (95.4%) recruited primary school teachers out of 932 teachers as per the prescribed MoES staffing guidelines. | 2 |
| | Maximum 6 points on this performance measure | <ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 | | |

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| 4 | <p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p> | <p>b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,</p> <ul style="list-style-type: none"> • If above 70% and above score: 3 • If between 60 - 69%, score: 2 • If between 50 - 59%, score: 1 • Below 50 score: 0 | <p>From the list of registered UPE and USE schools; and the consolidated Schools asset Register for both UPE and USE schools from the previous two FYs, it was evident that 111 (72%) schools out of 126 UPE and 06 USE met the prescribed minimum standards of: classrooms 1:53 UPE and 1:60 USE, toilets 1:40, desks 1:3, accommodation for 4 teachers and one changing room.</p> | 3 |
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Performance Reporting and Performance Improvement

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| 5 | <p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p> | <p>a) Evidence that the LG has accurately reported on teachers and where they are deployed.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 | <p>The LG had accurately reported on teachers and where they are deployed, the sampled schools had the same teachers as those on the deployment list as shown below: Magoma RC had 08 teachers; Lumpewe C/U P/S 09 teachers while Wansalangi P/S had 08 teachers as indicated below:</p> <p>Magoma RC P/S ;</p> <p>Nakayiza Jesca Lyasi, Nambajjiwe Jesca Prossy, Kasaana Wasswa Fred, Namukasa Edith, Zirabamuzaale Zakayo, Galandi Joel, Nabunya Betty and Kakooza Joseph-Headteacher.</p> <p>Lumpewe P/s</p> <p>Magezi Victor, Musuuba Henry, Nabayinda Sylvia, Nakanwagi Diana, Bawemu Aisha, Muliika Kenneth, Birungi Suzan'Nansamba Lydia and Niwagaba Jennifer-Headteacher.</p> <p>Wansalangi P/S</p> <p>Nakubulwa Justine-Headteacher, Talisuna Julius, Nakanjako Ruth, Nakityo Florence, Nalukwago Jesca, Khaintsa Rosette, Nakawooya Evelyn and Kangara Richard.</p> | 2 |
| 5 | <p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p> | <p>b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 | <p>From the LG education office and from the sampled schools; it was evident that LG had an updated school asset register dated 1st June 2023, accurately reporting on the infrastructure in all registered primary schools as shown below: Lumpewe C/U had 00 teachers' houses; 200 desks; 06 toilet stances and 12 classrooms. Magoma RC P/S had 00 teachers' houses; 06 classrooms; 137 desks and 04 toilet stances while Wansalangi had 08 teachers' houses; 10 classrooms; 108 desks; and 07 toilet stances.</p> | 2 |

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| 6 | <p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p> | <p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> • If 100% school submission to LG, score: 4 • Between 80 - 99% score: 2 • Below 80% score 0 | <p>There was no evidence from the DEO office and from all three sampled schools which were Magoma RC P/S in Kiwooko town council, Wansalangi in Wakyato Sub-county, and Lumpewe in P/S in Kikamulo Sub-county to show that they had complied with MoES annual budgeting and reporting guidelines, and had submitted reports (signed by the head teacher and chair of the SMC) containing; highlights of school performance, a reconciled cash flow statement, an annual budget and expenditure report, and an asset register to the DEO by January 30.</p> | 0 |
| 6 | <p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p> | <p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30- 49% score: 2 • Below 30% score 0 | <p>From the LG inspection report from the previous FY and sampled schools there was no evidence to show that the schools were supported to develop SIPs.</p> | 0 |
| 6 | <p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p> | <p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 - 99% score 2 • Below 90% score 0 | <p>The LG has collected and compiled OTIMS data for all 114 registered schools from the previous FY year with an enrolment of 52,911 pupils</p> | 4 |

Human Resource Management and Development

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| 7 | <p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> | <p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> | <p>The LG had budgeted 6,609,370,000 UGX to cater for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY. The total number of teachers budgeted for in the 114 UPE schools is 889 teachers.</p> | 4 |
| | <p>Maximum 8 points on this performance measure</p> | <p>Score 4 or else, score: 0</p> | | |
| 7 | <p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> | <p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,</p> | <p>There was evidence that the LG has deployed teachers as per sector guidelines in the current FY as shown below; Lumpewe C/U P/S had 09 teachers; Magoma RC P/S 08 teachers while Wansalangi had 08 teachers just in line with the sector guideline/staffing norms</p> | 3 |
| | <p>Maximum 8 points on this performance measure</p> | <p>Score 3 else score: 0</p> | | |
| 7 | <p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> | <p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,</p> | <p>From the LG departmental notice board and notice boards of respective sampled schools, it was evident that teacher deployment data has been disseminated or publicized for example Magoma RC P/S had 08 teachers, Lumpewe had 09 teachers and Wansalangi had 08 teachers as listed below:</p> | 1 |
| | <p>Maximum 8 points on this performance measure</p> | <p>score: 1 else, score: 0</p> | <p>Magoma RC P/S ;</p> <p>Nakayiza Jesca Lyasi, Nambajjwe Jesca Prossy, Kasaana Wasswa Fred, Namukasa Edith, Zirabamuzaale Zakayo, Galandi Joel, Nabunya Betty and Kakooza Joseph-Headteacher.</p> <p>Lumpewe P/s</p> <p>Magezi Victor, Musuuba Henry, Nabayinda Sylvia, Nakanwagi Diana, Bawemu Aisha, Muliika Kenneth, Birungi Suzan, Nansamba Lydia and Niwagaba Jennifer-Headteacher.</p> <p>Wansalangi P/S</p> <p>Nakubulwa Justine-Headteacher, Talisuna Julius, Nakanjako Ruth, Nakityo Florence, Nalukwago Jesca, Khaintsa Rosette, Nakawooya Evelyn and Kangara Richard.</p> | |

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO

Score: 2 or else, score: 0

There was evidence that all primary school head teachers had been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO

Semujuu Slyest, St Kizito PS appraised by Mukasa Richard on 30.12.2022

Nakanwagi Gorreti Nkuzongere PS appraised by Mukasa Richard on 30.12.2022

Nyombi Augustine St Joseph Kiziba appraised by Mukasa Richard on 30.12.2022

Olupot Kitaka Samuel Bwaminbuwome PS. By Mr. Muzira Moses on 30.12.2022

Nansubuga Zamu Katooke Umea PS appraised by Muzira MOSES on 30.12.2022

Lubwama Jonathan; Balitta Wakyato PS appraised by Turyahabwe Daniel on 30.12.2022

Babirye mary , Nakaseke Telecentre PS appraised by Mukiibi Ivan on 30.12.2022

Lugalambi Francis Kagango Mixed PS. Appraised by Muzira Moses 30.12.2022

Malobo Julius, Kakira orphanage ps appraised by Muzira Moses on 30.12.2022

Kyanzi Robert Lwetunga ps. Appraised by Kadiida James on 30.12.2022

Ssebirumbi John Bujuubya Ps. Appraised by Muzira Moses on 30.12.2022

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| 8 | <p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> | <p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p> | <p>There was evidence that all secondary school head teachers had been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p> | 2 |
| | <p>Maximum 8 points on this performance measure</p> | <p>Score: 2 or else, score: 0</p> | <p>Nabisere Jamillah, Katooke Moslem Sec School appraised by Kasozi Ramathan Kato on 30.12.22</p> | |
| | | | <p>Musisi Nkemba Swaibu, appraised by Kasozi Ramathan Kato</p> | |
| | | | <p>Zuria Kunihiro Karim, Wakyato Seed secondary School by Kasozi Ramathan Kato on 30.12.22</p> | |
| | | | <p>Jjethro Benedict Kazungu, Blessed seed secondary school Kasozi Ramathan Kato on 30.12.22</p> | |
| | | | <p>Kibirige Haroonah Amaoko, Katalekammese Modern ss, appraised by Batanudde Steven on 30.12.22</p> | |
| | | | <p>Mwaka Charles, Kasangombe SEC school appraised by Kasozi Ramathan on 30.12.22</p> | |
| 8 | <p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> | <p>c) If all staff in the LG Education department have been appraised against their performance plans</p> | <p>There was evidence that all staff in the LG Education department had been appraised against their performance plans</p> | 2 |
| | <p>Maximum 8 points on this performance measure</p> | <p>score: 2. Else, score: 0</p> | <p>Mr. Kalema Kayemba Yahaya, Senior Education Officer DSC/NSK/78/2021 (a) (1) (1)</p> | |
| | | | <p>Appraised by Batanudde Stephen on 30.06.23</p> | |
| 8 | <p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> | <p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> | <p>There was evidence from the DEO to show that the LG on 31/01/2023 prepared a training plan to address identified staff capacity gaps which included; Promotion of teamwork among stakeholders, Records management, Lesson presentation, scheming of lessons and instructional leadership.</p> | 2 |
| | <p>Maximum 8 points on this performance measure</p> | <p>score: 2 Else, score: 0</p> | | |

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| 9 | <p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p> | <p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p> | <p>It was evident that on 19/01/2023 the LG had confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by communicating corrections and revision of the school list and enrolment of 52,911 pupils in 114 schools which was after the 15th December annual deadline.</p> | 0 |
| 9 | <p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p> | <p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p> | <p>In line with The FY2021/22 education Management Services guidelines: Output 078401: Fixed rate 4.5 million plus 100,000 per school per year. School inspection: Output 078402: Fixed rate 4 million plus 112,000 per school per year the LG was expected to get 53,580,000 for inspection and 15,900,000/=The LG annual sector work plan for the financial year 2022/2023, indicated that the LG education department received a total of 62,116,000 UGX and 17,100,000 for inspection and monitoring functions respectively to monitoring the teaching-learning process, sensitization of schools about standard operating procedures and enhancing the functionality of school management committees.</p> | 2 |
| 9 | <p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p> | <p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p> | <p>There was evidence that the LG submitted the warrants for school capitation within 5 working days as below:</p> <p>Quarter 1: Release was on 28/07/2023 Current FY UGX 379,348,200 warranted on 01/09/2023;</p> <p>Quarter 3: Release was on 05/01/2023, warranted on 09/01/2023 UGX 801,473,636, within 3 days; and</p> <p>Quarter 4: Release was on 17/04/2023 of UGX 801,473,634 warranted on 24/04/2023, within 5 days.</p> | 2 |

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|----|---|--|--|---|
| 9 | <p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p> | <p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p> <p>If 100% compliance, score: 2 else, score: 0</p> | <p>There was evidence that the LG communicated capitation releases to schools within three working of releases as follows:</p> <p>Quarter 1 release was on 28/07/2022 of UGX364,314,417, communicated on 29/07/2022, within one days</p> <p>Quarter 2: Release was on 7/10/2022, warranted, CAO communicated on 13/10/2022; within 5 days</p> <p>Quarter 3: release was on 5/01/2023 of UGX 738,720,897, communicated on 09/01/2023, within 5 days</p> | 2 |
| 10 | <p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p> | <p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> • If 100% compliance, score: 2, else score: 0 | <p>There was evidence from the DIS that on 30/7/2022 the LG Education department prepared an inspection plan and preparatory meetings were conducted to plan for school inspections. The key activities in the inspection plan included; conducting routine inspections aimed at monitoring the teaching-learning process and checking on the functionality of school management committees.</p> | 2 |
| 10 | <p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p> | <p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 - 99% score 1 • Below 80%: score 0 | <p>On average 94% of all the 114 registered UPE schools had been inspected and monitored at least once per term and reports produced as follows: Term111(2022): 106 out of 114 (93%). Term 1(2023):111 out of 114 (97.3%) were inspected. Term 11(2023): 81 out of 114 (71%).</p> <p>Monitoring:(NB: The DEO is expected to inspect at least 10% of the total 114 which is 14 schools) Term111 (2022): 14 out of 14 (100%). Term 1(2023):14 out of 14 (100%) were inspected while in Term 11(2023): 14 out of 14 (100%)</p> | 1 |

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| 10 | <p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p> | <p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p> | <p>From the departmental meetings held on: 12/12/2022 under minute number MIN/20/NAK/1M/12/2022; 26/06/2023 under minute number MIN43/NAK/1M/06/2023 and on 3/04/2023 under minute number MIN 33/NAK/1M/04/2023, it was evident that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up. The issues identified included inadequate teaching staff at Ngoma P/s, Kijjumba P/s, Nyakalongo P/s, Kagango Mixed School and Singo Army..</p> | 2 |
| 10 | <p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p> | <p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0</p> | <p>From the letter of acknowledgment from DES dated 2/08/2022,02/06/2023 and 08/9/2023 it was evident that the district inspector of the school had submitted reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES).</p> | 2 |

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| 10 | <p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p> | <p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p> | <p>There was evidence that the committee responsible for education met and discussed as follows:</p> <p>Quarter 1. Meeting held 19/04/2023 Min25/HESC/2022/2023</p> <p>VIP latrines to be constructed for 4 schools eg- St Kizito Lukumbi, Bidduku Primary, Katale Primary and Kaddunda</p> <p>Poor sanitation at Kinyonga Seed Secondary School=, Health environmental officer to act</p> <p>Lack English teacher - to recruit;</p> <p>Quarter 2 Meeting held 23/01/2023 Min 20/HESC/2022/2023</p> <p>Review of departmental report, schools operating without licence, committee instructed the district inspector, LLG to encourage all school proprietors.</p> <p>Basic standard rules of operating schools;</p> <p>Quarter 3: Meeting held on 28/11/2022 Min15/HESC/2022/2023</p> <p>Two motor cycle to be procured for the school inspectors to monitor education</p> <p>The issue of cracking of the floor of the building in school, due to the kind of sand in the District. Use tarrazo was recommended; and</p> <p>Quarter 4 Meeting held on 28/09/2022 Min 10/HESC/2022/2023</p> <p>Attendance by teachers are being misused, revealed during visit</p> <p>Delayed coding of schools built by NGOs, ministry to code.</p> | 2 |
| 11 | <p>Mobilization of parents to attract learners</p> <p><i>Maximum 2 points on this performance measure</i></p> | <p>Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school, score: 2 or else score: 0</p> | <p>There was evidence that the LG Education department on 1/07/2022,7/02/2023 and on 8/06/2023 conducted stakeholder workshops that included community leaders, parents, and teachers with the aim of mobilizing, attracting, and retaining children at school.</p> | 2 |

Investment Management

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| 12 | <p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p> | <p>a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i></p> | <p>From the LG education office and from the sampled schools; it was evident that LG had an updated school asset register dated 1st June 2023, accurately reporting on the infrastructure in all registered primary schools, the information from the LG education department was found to be consistent with that obtained from the sampled schools as shown below: Lumpewe C/U in Kikamulo sub-county had 00 teachers' houses; 200 desks; 06 toilet stances and 12 classrooms. Magoma RC P/S in Kiwooko town council had 00 teachers' houses; 06 classrooms; 137 desks and 04 toilet stances while Wansalangi P/S in Wakyato sub-county had 08 teachers' houses; 10 classrooms; 108 desks; and 07 toilet stances.</p> | 2 |
| 12 | <p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p> | <p>b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i></p> | <p>The following were the prioritized investments for education in the previous FY (147-154 LGDP), desk appraisal was on 25/04/2022</p> <ol style="list-style-type: none"> 1. Construction of 5, 5 stance pit latrines in five primary schools (Wakyoto, Sengali, St Kizito Lukumbi, Kituntu, Singo Army Primary school) UGX 129,750,000 page 37 of the AWP; 2. Construction of 2 classroom block in 5 schools (Kiruwli , St Andrew Bagwa, Lujjembi Primary, Magoma Rc, Nakaseke SDA) UGX 375,000,000 page 37-38; and 3. Construction of Seed school, Kikamulo UGX 1,619,710,000 Page 38 of AWP. | 1 |
| 12 | <p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p> | <p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, <i>score 1 else score: 0</i></p> | <p>The field appraisals for these projects were all carried on 24/04/2022 as follows:</p> <ol style="list-style-type: none"> 1. Construction of 5, 5 stance pit latrines in five primary schools (Wakyoto, Sengali, St Kizito Lukumbi, Kituntu, Singo Army Primary school) UGX 129,750,000 page 37 of the AWP; 2. Construction of 2 classroom block in 5 schools (Kiruwli , St Andrew Bagwa, Lujjembi Primary, Magoma Rc, Nakaseke SDA) UGX 375,000,000 page 37-38; and 3. Construction of Seed school, Kikamulo UGX 1,619,710,000 Page 38 of AWP. | 1 |

| | | | | |
|----|--|--|--|---|
| 13 | <p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p> | <p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i></p> | <p>There was evidence that the seed secondary school for the previous FY had a procurement file as follows;</p> <p>File Name: Construction of Kikamulo seed secondary school</p> <p>Contract No: MoES/UGIFT/WRKS/21-22/0004</p> <p>Contract signed: 08/02/2023</p> <p>Evaluation report: 28/01/2022</p> <p>Contracts Committee Meeting date: 25/02/2022</p> <p>Min No: 026/LDLGCC/21-22</p> | 1 |
| 13 | <p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p> | <p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i></p> | <p>There was evidence that the construction of Kikamulo seed secondary school was approved as follows:</p> <p>Contracts Committee Meeting Date: 25/02/2022</p> <p>Min No. 026/LDLGCC/21-22</p> <p>Solicitor General Letter: 13/01/2022</p> | 1 |
| 13 | <p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p> | <p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p> | <p>The PIT was established according to the appointment letter dated 09/02/2023: This appointed all the members at once i.e the contract manager (DEO), project manager (DEng) - Sekayingo Stephen, clerk of works/Assistant engineering officer - Wesige Charles, Environmental Officer - Nabaasa Benon and the Senior Labour officer - Mubeezi Richard.</p> | 1 |
| 13 | <p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p> | <p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p> | <p>The standard technical designs provided by MoES were followed during the construction of Kikamulo Seed Secondary school. Sample checks were done for external dimensions for the following: 2-Unit Science Lab Block (21.30m x 9.23m); ICT Laboratory Block (34.23m x 8.53m); 2-Classroom Block (18.30m x 7.44m); Multipurpose Hall (27.34m x 7.40m). These all conformed to the standard technical designs provided by the MoES.</p> | 1 |

| | | | | |
|----|---|--|---|----------|
| 13 | Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i> | e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i> | No monthly site meeting because the site was closed on 13/08/2023 due to non-compliance to contractual obligations by the contractor. | 0 |
| 13 | Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i> | f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i> | No site supervision because the site was closed on 13/08/2023 due to non-compliance to contractual obligations by the contractor. | 0 |

Procurement, contract management/execution

Maximum 9 points on this performance measure

g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, *score: 1, else score: 0*

There was evidence that LG made payments for sector infrastructure and executed as per contract as follows:

Name of project: Construction of 5 stance line VIP latrine at St Kizito P/s

Project NO: NAKA902/WRKS/22-23/00013

Contract Sum: UGX 26,544,881

Requisition was on 18/04/2023

Signed by the DEO on 22/04/2023

District Engineer signed on 22/04/2023

CAO signed on 02/05/2023

Environment/CDO Officer signed 27/04/2023

Payment was on 12/05/2023

Amount paid was UGX24,471,906

Name of project: Construction of 2 classroom block at Kiruli COU

Project NO: NAKA902/WRKS/22-23/00030

Contract Sum: UGX 74,984,776

Requisition was on: 12/04/2023

Signed by the DEO on 02/05/2023

District Engineer signed on 03/05/2023

CAO signed on 10/05/2023

Environment/CDO Officer signed 10/05/2023

Payment was on 12/06/2023

Amount paid was UGX 34,114,860

Name of project: Construction of a 2-classroom block at St Andrew Bagwa

Project NO: NAKA902/WRKS/22-23/00015

Contract Sum: UGX 74,377,390

Requisition was on 07/12/2022

Signed by the DEO on 13/12/2022

District Engineer signed on 13/13/2022

CAO signed on 14/12/2022

Environment/CDO Officer signed 13/12/2022

Payment was on 19/01/2023

Amount paid was UGX18,770,700

| | | | | |
|----|---|---|---|----------|
| 13 | Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i> | h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i> | The Procurement Plan for the Education sector of the previous FY was submitted after 30th April i.e. 25/05/2022. | 0 |
| 13 | Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i> | i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i> | There was evidence that the seed secondary school for the previous FY had a procurement file as follows; File Name: Construction of Kikamulo seed secondary school Contract No: MoES/UGIFT/WRKS/21-22/00004 Contract signed: 08/02/2023 Evaluation report: 28/01/2022 Contracts Committee Meeting date: 25/02/2022 Min No: 026/LDLGCC/21-22 | 1 |

Environment and Social Safeguards

| | | | | |
|----|---|---|---|----------|
| 14 | Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework. <i>Maximum 3 points on this performance measure</i> | Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, <i>score: 3, else score: 0</i> | There was no evidence that the LG had recorded, investigated, responded to and redress reported education related grievances as the centralized complaints log was not available. | 0 |
| 15 | Safeguards for service delivery. <i>Maximum 3 points on this performance measure</i> | Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation <i>Score: 3, or else score: 0</i> | There was no evidence from the sampled schools to show that LG had disseminated the education guidelines to provide for access to land without encumbrance, proper siting of schools, 'green' schools, and energy and water conservation. | 0 |

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|----|--|--|---|---|
| 16 | Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i> | a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i> | There was evidence that Nakaseke district LG had Costed ESMP incorporated in BoQs and contractual documents to comply with safeguards requirements within the Education sector as exemplified by the following education projects. 1.Construction of 5-stance pit latrine at St. Kizito Lukumbi P/S. The EMSP dated 29/4/2022 was incorporated in BoQs, Element 1, Item G: Removal of excavated material from the site. | 2 |
| 16 | Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i> | b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i> | There was evidence to ascertain that school construction projects in Nakaseke district LG are implemented where there is proof of land ownership as exemplified by the following land titles/certificates of customary ownership. 1.A land agreement dated 30/10/2023: Elly Senoga and Ida Namuyaba Senoga donated land measuring 3 acres, located on Block 287, Plot 26, t0 Namusaale P/S in Kapeeka subcounty. 2.The family of Asaph Senoga agreed to donate 3 acres of land to Namusaale Girls P/S, Kapeeka subcounty. The Land agreement transaction dated 3/8/2023 and endorsed by the LC 1 Chairman of Namusaale village was witnessed by 12 others. 3. On 18/1/2023, Munwa donated 5 acres of land located at Block 1018, Plot 8, to Kinoni Community Secondary School in Kyeshande parish, Kinoni subcounty. | 1 |
| 16 | Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i> | c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i> | There was evidence that Nakaseke district LG conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports for the previous FY 2022/2023 as .as exemplified by the following contractor payment certifications. 1.Certificate of works for the construction of a 2 classroom block at Kivuli P/S, Semuto subcounty, dated 14/4/2023, endorsed by DEO and DCDO on 10/5/2023; 2.Certificate of works for the construction of a 5 stance lined VIP latrine at Singo Army P/S, dated 26/6/2023, endorsed by DEO and DCDO on 29/5/2023; and 3.Certificate of works for the construction of a 5-stance VIP latrine at St. Kizito Lukumbi P/S, dated 19/4/2023, endorsed by DEO and DCDO on 27/4/2023. | 2 |

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

Score: 1, else score:0

There was evidence that all education contractor payments certificates in Nakaseke district LG had been signed off by the Environmental Officer and DCDO prior to payments of contractors' invoices/certificates as exemplified by the following contractor certification forms.

1.Certificate of works for the construction of a 2 classroom block at Kivuli P/S, Semuto subcounty, dated 14/4/2023, endorsed by DEO and DCDO on 10/5/2023. Project contract sum was UGX 74,984,776/=;

2.Certificate of works for the construction of a 5 stance lined VIP latrine at Singo Army P/S, dated 26/6/2023, endorsed by DEO and DCDO on 29/5/2023. Project contract sum was UGX 26,597,000/=; and

3.Certificate of works for the construction of a 5-stance VIP latrine at St. Kizito Lukumbi P/S, dated 19/4/2023, endorsed by DEO and DCDO on 27/4/2023. Project contract sum was UGX 26,544,881/=.

**Health
Performance
Measures**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|---|---|--|----------|
| Local Government Service Delivery Results | | | | |
| 1 | <p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p> | <p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries).</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 | <p>From the 3 sampled health facilities, there deliveries were 76% above the required 20%.</p> <p>The sampled health facilities were:</p> <ol style="list-style-type: none"> 1. Semuto HCIV; 2. Kikamulo HCIII; and 3. Wakyato HCIII. <p>FY 2021/2022 deliveries were as follows:</p> <p>Semuto HCIV 530;</p> <p>Kikamulo HCIII 468; and</p> <p>Wakyato HCIII 127.</p> <p>Total; 1,125</p> <p>FY 2022/2023 deliveries were as follows:</p> <p>Semuto HCIV 961;</p> <p>Kikamulo 840; and</p> <p>Wakyato 188.</p> <p>Total; 1982</p> <p>% change is 76%</p> | 2 |

| | | | | |
|--|---|--|---|---|
| 2 | N23_Service Delivery Performance: Average score in the Health LLG performance assessment. | <p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 | <p>The LLG performance report average score of health for the LLG performance assessment was 80% as per the details:</p> <p>The average score was 1200/15 =80%.</p> <p>Nakaseke 100%; Nakaseke TC 100%; Kasangombe 70%; Kapeka 100%; Semuto TC. 30%; Semuto SC 100%; Kikamulo SC 70%; Kiwoko TC 100%; Kito SC 100%; Wakyato SC 60%; Butalangu TC 100%; Kinyogoga SC 30%; Kinoni SC 70%; Ngoma SC 100%; and Ngoma TC 70.</p> | 2 |
| 2 | N23_Service Delivery Performance: Average score in the Health LLG performance assessment. | <p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 | Not applicable | 0 |
| Maximum 4 points on this performance measure | Maximum 4 points on this performance measure | | | |

| | | | | |
|---|--|--|--|---|
| 3 | <p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p> | <p>a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.</p> | <p>The LG budget for Health Development grant was UGX 394,350,000 page 31 of AWP</p> <p>Spent as follows:</p> <ol style="list-style-type: none"> 1. Construction of staff house at Kalege UGX 170,000,000 page 95 Of quarter 4 2. Fencing of Ngoma Health Center IV UX 30,000,000 page 35 of AWP; 3. Construction of maternity ward at Ssemuto UGX 100,000,000-page 35 AWP; 4. Maintenance of air condition at Mutalango Health center III UGX 5,000,000; and 5. Supervision and monitoring UGX 19,717,000 page 34 of AWP. | 2 |
| 3 | <p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p> | <p>b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/suppliers score 2 or else score 0</p> | <p>There was evidence that the LG DHO, CDO and Environmental officer certified all works for the previous FY as follows:</p> <p>Name of project: Construction of septic tank with a stand and PVC tank at Butalango Heath Center III</p> <p>Project NO: NAKA902/WRKS/22-23/00010</p> <p>Contract Sum: UGX 20,199,417</p> <p>Requisition was on 9/02/2023</p> <p>Signed by the DHO on 27/02/2023</p> <p>District Engineer signed on 27/02/2023</p> <p>CAO signed on 09/09/2023</p> <p>Environment Officer signed on 9/03/2023</p> <p>CDO Officer signed 27/02/2023</p> <p>Payment was on 18/04/2023</p> <p>Amount paid was UGX 18,684,475;</p> <p>Name of project: Construction of staff house at Kalege Health Center III</p> <p>Project NO: NAKA902/WRKS/22-23/00008</p> <p>Contract Sum: UGX 68,782,135</p> <p>Requisition was on 15/02/2023</p> <p>Signed by the DHO on 7/03/2023</p> <p>District Engineer signed on 7/03/2023</p> <p>CAO signed on 15/03/2023</p> <p>Environment/CDO Officer signed 09/03/2023</p> | 2 |

Payment was on 18/04/2023
 Amount paid was UGX 62,022,196 and
 Name of project: Construction of 4 stance lined pit vip latrine with 2 bath shelters at Kinyogonga Health Center III
 Project NO: NAKA902/WRKS/2023/00005
 Contract Sum: UGX 19,998,304
 Requisition was on 12/04/2023
 Signed by the DHO on 26/04/2023
 District Engineer signed on 22/04/2023
 CAO signed on 02/05/2023
 Environment/CDO Officer signed 27/04/2023
 Payment was on 12/05/2023
 Amount paid was UGX19,998,304

| | | | |
|--|---|--|----------|
| <p>3 Investment performance: The LG has managed health projects as per guidelines. Maximum 8 points on this performance measure</p> | <p>c. If the variations in the contract price of sampled health infrastructure investments are within +/- 20% of the MoWT Engineers estimates, score 2 or else score 0</p> | <p>There was evidence that the variations in priced projects under MoH for the previous FY were within +/-20% of the Engineers estimate. Project: Upgrade of Kalega HCII to HCIII Contract No: NAKA902/WRKS/22-23/00042 Contractor: Kast Engineering Ltd Contract Sum: UGX 523,507,338 Estimated Sum: UGX 550,000,000 Variation: 4.82%</p> | <p>2</p> |
| <p>3 Investment performance: The LG has managed health projects as per guidelines. Maximum 8 points on this performance measure</p> | <p>d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY</p> <ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 | <p>There was only one health sector project implemented in the previous FY and this was the upgrade of Kalege HCII to HCIII. The upgrade of Kalege HCII to HCIII involved construction of a maternity ward from 09/05/2023 to 20/09/2023 according to the completion certificate dated 20/09/2023.</p> | <p>2</p> |

| | | | | |
|---|--|--|--|---|
| 4 | Achievement of Standards: The LG has met health staffing and infrastructure facility standards | a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure | <p>Nakaseke Hospital Approved 199 filled 181 vacant 31, 91%</p> <p>HC IV (2) Approved 85 filled 79 vacant 16, 93%</p> <p>HCIII (7) Approved 158 filled 118 vacant 42, 75%</p> <p>HCII (10) Approved 80 filled 64 vacant 18, 80%</p> <p>Average percentage of 85%</p> | 1 |
| | Maximum 4 points on this performance measure | <ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 | | |
| 4 | Achievement of Standards: The LG has met health staffing and infrastructure facility standards | b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs. | The maternity ward constructed in the upgrade of Kalege HCII to HC III meets the approved MoH maternity ward standard designs. Sample checks of external dimensions and doors were done. These all conformed to the approved MOH maternity ward designs. | 2 |
| | Maximum 4 points on this performance measure | <ul style="list-style-type: none"> • If 100 % score 2 or else score 0 | | |

Performance Reporting and Performance Improvement

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|---|---|---|---|---|
| 5 | Accuracy of Reported Information: The LG maintains and reports accurate information | a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0 | <p>There was evidence of information on positions of health workers filled and is accurate as indicated below:</p> <ol style="list-style-type: none"> 1. Kikamulo HCIII has a total of 19 staff; 2. Wakyato HCIII has a total of 19 staff; and 3. Semuto HCIV has a total of 43 staff. <p>The number of health workers are in place as indicated in the staff list.</p> | 2 |
| | Maximum 4 points on this performance measure | | | |
| 5 | Accuracy of Reported Information: The LG maintains and reports accurate information | b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0 | <p>There was no upgrading and construction of new health facilities last FY. However, there was evidence of other constructions carried out as follows:</p> <ol style="list-style-type: none"> 1. 4 stance Pit latrine at Kinyogoga HCIII and Kapeeka HCIII; 2. A staff house at Kalege HCIII; 3. Expansion of maternity at Semuto HCIV; and 4. Construction of septic tank at Butalangu HCIII. <p>The information was submitted in the PBS and the facilities were functional.</p> | 2 |
| | Maximum 4 points on this performance measure | | | |

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|---|--|---|---|---|
| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p> | <p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 | <p>There was evidence that the facility budgets and work plan for two of the three sampled facilities were prepared in accordance with the guidelines.</p> <p>The facilities were Semuto HCIV and Wakyato HCIII, the dates for submission to DHO were as follows:</p> <p>Semuto on 2nd July 2022; and Wakyato on 2nd July 2022.</p> <p>However, there was no evidence for submission of Kikamulo's budget and Work plan.</p> | 0 |
| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p> | <p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> • Score 2 or else 0 | <p>There was evidence that the budget performances reports for the three sampled facilities were prepared and submitted to DHO before 15th July of the current FY. They highlighted the budget performance, bank balances and were signed by the Facility in charge, and the chairman of the HUMC.</p> <p>The submission dates were as follows:</p> <p>Kikamulo HCIII on 10/7/2023; Semuto HCIV on 13/7/2023; and Wakyato HCIII on 13/7/2023.</p> | 2 |
| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p> | <p>a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports</p> <ul style="list-style-type: none"> • Score 2 or else 0 | <p>There was evidence that the facilities developed performance improvement plans for FY 2023/2024. The submission was on the following dates:</p> <p>Kakumilo on 10/7/2023; Semuto on 13/7/2023; and Wakyato on 13/7/2023.</p> <p>The PIP had the performance issues identified in DHMT monitoring reports and incorporated.</p> | 2 |
| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result</p> | <p>d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days</p> | <p>There was evidence that the selected health Facilities submitted update monthly and quarterly HMIS reports timely(7days following the end of each</p> | 2 |

Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

following the end of each month and quarter) If 100%,

- score 2 or else score 0

month and quarter) as indicated below:

Wakyato HCIII (HMIS 105) dates of submission:

July 7/8/2022;

Aug 7/9/2022;

Sept 6/10/2022;

Oct 7/11/2022;

Nov 7/12/2022;

Dec 6/1/2023;

Jan 6/2/2023;

Feb 3/3/2023;

March 4/4/2023;

April 5/5/2023;

May 6/6/2023; and

June 7/7/2023

Kikamulo HCIII (HMIS 105) dates of submission:

July 6/8/2022;

Aug 7/9/2022;

Sept 7/10/2022;

Oct 6/11/2022;

Nov 7/12/2022;

Dec 6/1/2023;

Jan 4/2//2023;

Feb 6/3/2023

March 4/4/2023;

April 5/5/2023;

May 6/6/2023; and

June 4/7/2023.

Semuto HCIV (HMIS 105) dates of submission:

July 6/8/2022;

Aug 6/9/2022;

Sept 7/10/2022;

Oct 6/11/2022;

Nov 6/12/2022;

Dec 7/1/2022;

Jan 6/2/2023;

Feb 4/3/2023;

March 7/4/2023;

April 7/5/2023;

May 6/6/2023; and

June 7/7/2023.

Wakyato HCIII (106a) dates of submission:

1st Quarter 4/10/2022;

2nd Quarter 6/1/2023;

3rd Quarter 3/4/2023; and

4th Quarter 6/7/2023.

Kikamulo HCIII (HMIS 106a) dates of submission:

1st Quarter 6/10/2022;

2nd Quarter 5/1/2023;

3rd Quarter 6/4/2023; and

4th Quarter 4/7/2023.

Semuto HCIV (HMIS 106a) dates of submission:

1st Quarter 1/10/2022;

2nd Quarter 7/1/2023;

3rd Quarter 7/4/2023; and

4th Quarter 7/7/2023.

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0

Note: Municipalities submit to districts

Not applicable because LGs are no longer submitting invoices for the release of RBF funds.

The RBF funds are released together with the PHC NWR

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| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> | <p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p> | <p>Not applicable because LGs are no longer submitting invoices for the release of RBF funds. The RBF funds are released together with the PHC NWR.</p> | 0 |
| <p>Maximum 14 points on this performance measure</p> | | | | |
| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> | <p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p> | <p>The LG timely compile and submit all the 4 quarterly budget performance reports as follows: Quarter 1 was submitted on 15/10/2022; Quarter 2 was submitted on 15/01/2023; Quarter 3 was submitted on 15/04/2023; and Quarter 4 was submitted on 15/07/2023.</p> | 1 |
| <p>Maximum 14 points on this performance measure</p> | | | | |
| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> | <p>h) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p> | <p>There was evidence that the LG developed an approved Performance improvement plan for FY 2022/2023 dated 15/7/2022 for the weakest performing health facilities. of Ngoma HCIV and Wansalangi HCIII.</p> | 1 |
| <p>Maximum 14 points on this performance measure</p> | | | | |

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| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p> | <p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p> | <p>There was Evidence that the PIP included low-performing Health - facilities of Ngoma HCIV, Wakyato HCIII, and Wansalangi HCII.</p> <p>The issues were as follows:</p> <ol style="list-style-type: none"> 1. Ngoma HCIV was not doing C/S because of the lack of an Anesthetic Officer, the action in the PIP was to recruit the anesthetic officer. Submission of the post to service commission for replacement was made dated 29/9/2023. 2. There was chronic absenteeism and poor performance by in-charges of Wakyato HCII and Wansalangi HCII. <p>The action was to transfer the In-charges as indicated in the letter dated 14/9/2023.</p> <ol style="list-style-type: none"> 3. Low deliveries at Kinyogoga HCIII due to lack of a delivery beds. <p>The action was to get a new delivery bed for the facility as indicated on the issue voucher dated 11/9/2023.</p> | 1 |
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Human Resource Management and Development

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| 7 | <p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p> | <p>a) Evidence that the LG has:</p> <ol style="list-style-type: none"> i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0 | <p>There was evidence that the LG budgeted for the health workers in accordance with the staffing norms.</p> <p>Total staff were 469 representing 89% of staff requirement.</p> <p>The budget for salary is UGX: 8,575.414,000 Page 2 of the District health budget.</p> | 2 |
| 7 | <p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p> | <p>a) Evidence that the LG has:</p> <ol style="list-style-type: none"> ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0 | <p>There was evidence that LG deployed health workers as per guidelines to all health facilities to have 89% of staff required.</p> | 2 |

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| 7 | <p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p> | <p>b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0</p> | <p>There was Evidence that health workers were working in facilities where they were deployed as per health staff list for FY 2023/2024 dated 30/10/2023.</p> <p>The staff lists had the following number of staff:</p> <p>Kikamulo HCIII had 19;</p> <p>Wakyato HCIII had 19; and</p> <p>Semuto HCIV had 43.</p> <p>From the Facility attendance books, there was evidence that the health workers were working according to their deployment.</p> <p>The in-charge of Semuto HCIV (Dr. Mubiru) was not on station because he was on study leave.</p> | 3 |
| 7 | <p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p> | <p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p> | <p>There was evidence that the LG publicized health workers' deployment by posting on the health facility notice board as shown by the dates below:</p> <ol style="list-style-type: none"> 1. Kikamulo on 1/11/2023, the number displayed was 19; 2. Wakyato HCIII on 2/10/2023, the number displayed is 19; and 3. Semuto HCIV on 5/7/2023, the number displayed is 46. | 2 |

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

There was evidence that the annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY

Dr. Mubiru Erinayo Semuto HCVI appraised by Nakalungi Sarah on 30.06.2023

Dr. Mukochi Michelle Ngoma HCVI appraised by Nakalungi Sarah on 30.06.2023

Mutimba Silasi Butalangu HCIII, appraised by Nakalungi Sarah on 30.06.2023.

Ssekigudde Enock, Wakyoto HCIII, appraised by Nakalungi Sarah on 30.06.2023

Mpaulo Don Williams Kinoni HCIII, appraised by Nakalungi Sarah on 30.06.2023

Okumu Vincent Kapeeka HCIII, appraised by Nakalungi Sarah on 30.06.2023

Lutalo William Mifunya HCIII, appraised by Nakalungi Sarah on 30.06.2023

Najjemba Rose Kikamulo HCIII, appraised by Nakalungi Sarah on 30.06.2023

Mugerwa Lawrence, Kinyogoga HCIII, appraised by Nakalungi Sarah on 30.06.2023

Wagaba Fred Sebutiko, Bidabuggya HCIII, appraised by Nakalungi Sarah.

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0

There was evidence that the Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY

Nabimanya Dalson, Nursing officer appraised by Koliba Celestina on 16.06.2023

Nangalo Eva, ENROLLED Mid wife, appraised by Ezeresi N. Maureen on 30.06.23

Asaba Teddy Rusoke, Ass. Nursing officer appraised by Ezeresi N. Mangeni on 30.06.2023

Koliba Celestina, Senior Nursing officer appraised by Ezeresi Mangeni on 30.06.23

Nabakyamuzi Harriet, Nursing officer appraised by Nanyunja Eze resi Mangeni 30.06.23

Akatuha Brenda Prossy, Medical Laboratory Technician, appraised by Okumu Vicent on 30.06.23

Kawala Gertrude, senior Nursing officer appraised by Ezeresi Mangeni on 30.06.23

Nakaweesi Violet, Enrolled Midwife appraised by Nambatya Gloria on 30.06.23

Birungi Sarah Nursing assistant appraised by Ssanyu evealyne on 30.06.23

Kiroko Sabano Phoebe, Nursing OFFICER, APPRAISED BY Okumu Vicent on 30.06.23

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

iii. Taken corrective actions based on the appraisal reports, score 2 or else 0

There were no corrective actions identified on appraisal thus no recommended corrective action for the local government to take corrective actions on.

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| 8 | <p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p> | <p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p> | <p>There was evidence of training of health workers but there was no training plan.</p> | 0 |
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| 8 | <p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p> | <p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p> | <p>There was evidence of documented training activities dated 30/6/2023.</p> | 1 |
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Management, Monitoring and Supervision of Services.

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| 9 | <p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p> | <p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p> | <p>There was evidence that the CAO confirmed the list of health facilities receiving PHC NWR grants and notified the MOH in writing as per letter dated 31/8/2023.</p> <p>The list is composed of 25 health facilities in the following categories:</p> <p>19 government health facilities; and 6 PNFP health facilities.</p> | 2 |
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| 9 | <p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p> | <p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p> | <p>There was evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant) as follows:</p> <p>The health budget for PHC non-wage UGX 617,618,195-page 31 AWP and budget</p> <p>Health monitoring UGX 92,642,729-page 53 annual performance report. This represented 15%</p> | 2 |
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| 9 | <p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p> | <p>There was evidence that LG warranted PHC NWR grant to facilities in a timely manner as follows:</p> | 0 |
| | <p>Maximum 9 points on this performance measure</p> | | <p>Quarter 1 Cash limit 28/07/2022, warranted was on 06/08/2023 UGX 93,934,551; after 7 days</p> | |
| | | | <p>Quarter 2: cash limit 7/10/2022 warrant 14/10/2022 UGX248,196,598 within 5days</p> | |
| | | | <p>Quarter 3 cash limit 5/01/2023, warranted 09/01/2023; UGX 165,464,399, within 3 days and</p> | |
| | | | <p>Quarter 4 cash limit 17/04/2023, warrant on 24/04/2023 UGX 165,464,402, within 5 days</p> | |
| 9 | <p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p> | <p>The LG did not communicate to the LLG within 5 working days</p> | 0 |
| | <p>Maximum 9 points on this performance measure</p> | | <p>Quarter 1 Cash limit 28/07/2022, CAO communicated on 05/08/2023 UGX 93,934,551; after 6days</p> | |
| | | | <p>Quarter 2: cash limit 7/10/2022 CAO communicated on 18/10/2022 UGX248,196,598 ; within 8days</p> | |
| | | | <p>Quarter 3 cash limit 5/01/2023, CAO communicate on 13/01/2023; UGX 165,464,399, within 6 days and</p> | |
| | | | <p>Quarter 4 cash limit 17/04/2023, communicated on 24/04/2023 UGX 165,464,402, within 5 days</p> | |
| 9 | <p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p> | <p>There was evidence that the LG did not publicized all the quarterly financial releases within 5 working days as follows:</p> | 0 |
| | <p>Maximum 9 points on this performance measure</p> | | <p>Quarter 1 Release was on 28/07/2022 of UGX 93,934,551 and publicized on 20/7/2022 within 5 working days;</p> | |
| | | | <p>Quarter 2 Release was on 7/10/2022 of UGX 248,196,598 and publicized on 10/10/2022, within working 5 days;</p> | |
| | | | <p>Quarter 3 Release was on 5/1//2023 of UGX 165,464,399 and. publicized on 19/1/2023 after 10 working days;</p> | |
| | | | <p>Quarter 4 Release was on 17/4//2023 of UGX 165,464,402 and. publicized on 18/4/2023 after 5 working day.</p> | |

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| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p> | <p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p> | <p>There was evidence that The LG held quarterly performance review meetings as follows:</p> <p>1st Quarter on 4/10/2022; 2nd Quarter on 6/1/2023; 3rd Quarter on 4/4/2023; and 4th Quarter on 2/7/2023.</p> <p>There was evidence of implementation of actions recommended by DHMT (minutes of 1st Quarter dated 4/10/2022, page 6 of 7) and minutes of 2nd quarter dated 6/1/2023, page 5 of 6)</p> | 2 |
| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p> | <p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p> | <p>There was evidence that the LG quarterly performance review meetings involve all facility in-charge implementing partners, DHMT members, and Key LG departments.</p> <p>The LG performance meetings attendance was as follows:</p> <p>18 Health In-charges; 11 DHMT members; 2 IPs; 2 heads of department; and 3 politicians as shown on the attendance list of the minutes of 4/4/202023 and 2/7/2022.</p> <p>The LG held quarterly performance review meetings as follow:</p> <p>1st Quarter on 4/10/2022; 2nd Quarter on 6/1/2023; 3rd Quarter on 4/4/2023; and 4th Quarter on 2/7/2023.</p> | 1 |

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| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p> | <p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p> | <p>There was evidence that LG supervised all the HCIV and General Hospitals(including PNFPs receiving PHC grant) at least once quarterly as indicated below:</p> <p>1st Quarter on 12/8/2022;</p> <p>2nd Quarter on 16/11/2022;</p> <p>3rd Quarter on 31/3/2023; and</p> <p>4th Quarter on 29/6/2023.</p> | 1 |
| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p> | <p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <ul style="list-style-type: none"> • If not applicable, provide the score | <p>There was evidence that the DHT ensured that HSDs carried out support supervision of lower level health facilities as shown by the dated below:</p> <p>Nakaseke south HSD(Semuto HCIV)</p> <p>1st Quarter on 30/9/2022:</p> <p>2nd Quarter on 5/12/2022;</p> <p>3rd Quarter on 20/3 2023; and</p> <p>4th Quarter on 10/5/2023.</p> <p>Nakaseke North HSD (Ngoma)</p> <p>1st Quarter on 3/8/2022:</p> <p>2nd Quarter on 18/11/2022;</p> <p>3rd Quarter on 23/2/2023; and</p> <p>4th Quarter on 26/5/2023.</p> | 1 |
| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p> | <p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p> | <p>There was evidence that LG used the reports from discussion of the support supervision and monitoring visits to make specific corrective actions as indicated below:</p> <p>From the support supervision report for 2nd Quarter dated 18/11/2022 for Ngoma HCIV, it was noted that EPI fridge at Kinyogoga HCIII was no functional and the vaccine had been transferred to Ngoma HCIV. It was recommended that the cold chain technician be informed to fix the fault immediately.</p> <p>The corrective measure was taken by DHO instructing the DCCT to take action as per Letter dated 21/11/2022.</p> | 1 |

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| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p> | <p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p> | <p>There was evidence that the LG provided support to all health facilities in the management of medicines and health supplies as shown in the following reports:</p> <p>1st Quarter (redistribution of essential medicines and other supplies) dated 21/9/2022:</p> <p>2nd Quarter (redistribution of ARV drugs) dated 27/12/2022;</p> <p>3rd Quarter (Collection of expired supplies and distribution of HIV test kits) dated 31/3/2023; and</p> <p>4th Quarter (RASS support supervision) dated 17/6/2023.</p> | 1 |
| 11 | <p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p> | <p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p> | <p>The was evidence that LG allocated at least 30% of District Health Office budget to health promotion and prevention activities s follows:</p> <p>Health promotion and prevention activities budget was UGX 31,788,986</p> <p>The Health budget DHO UGX 92,642,729</p> <p>The LG allocated 34.3% % on health promotion and prevention activities.</p> | 2 |
| 11 | <p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p> | <p>b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0</p> | <p>There was evidence that DHT led health promotion and social mobilization activities as indicated by the following activity reports:</p> <ol style="list-style-type: none"> 1. Community dialogue for Health promotion dated 19/12/2022; 2. Radio talk show for sanitation week dated 17/3/2023; 3. Awareness creation and mobilization dated 6/4/2023; 4. (DWSCG) District Water and Sanitation Conditional Grant Report dated 11/7/2023; and 5. Monitoring sanitation and hygiene status in the community report date 3/1/2023. | 1 |

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| 11 | Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities | c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0 | There was evidence of follow-up actions taken by the DHT on health promotion and disease prevention issues. | 1 |
| | Maximum 4 points on this performance measure | | During the health inspectorate staff meeting held on 15/12/2022 under minute; EHS15/12/2022, the issue was allocation of 30% from the PHC for sanitation, disease prevention and health promotion activities. | |
| | | | The follow up action was made by DHT that made CAO issue a Circular dated 19/12/2022 on utilization of 30% PHCNW for disease prevention, sanitation and health promotion activities. | |

Investment Management

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| 12 | Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines. | a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0 | There was an assets register dated 15/7/2023 covering all the health facilities but does not conform to the guidelines. The register had lists of facility equipment, vehicles, and motorcycles but does include medical building like the drug store, OPD, Maternity, general wards, and staff houses and the status the buildings that need rehabilitation. | 0 |
| | Maximum 4 points on this performance measure | | | |
| 12 | Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines. | b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII); (ii) desk appraisal by the LG; and (iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG)); score 1 or else score 0 | There was evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII) as follows: Pages 143 to 147 of LGDP 1. Construction of staff house at Kalege UGX 170,000,000; 2. Fencing of Ngoma Health Center IV UX 30,000,000 3. Construction of maternity ward at Ssemuto UGX 100,000,000-p The desk appraisals were carried on 24/04/2022 | 1 |
| | Maximum 4 points on this performance measure | | | |

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| 12 | <p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p> | <p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p> | <p>The field appraisals were carried for the prioritized projects on 22/04/2022 as follows:</p> <ol style="list-style-type: none"> 1. Construction of staff house at Kalege UGX 170,000,000 page 95 Of quarter 4; 2. Fencing of Ngoma Health Center IV UGX 30,000,000; and 3. Construction of maternity ward at Ssemuto UGX 100,000,000. | 1 |
| 12 | <p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p> | <p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p> | <p>There was evidence that Nakaseke district LG had all health infrastructure projects for the previous FY (2022/2023) screened and EMPS prepared and costed as exemplified by the filled screening forms dated 8/6/2023, endorsed by the SEO and DCDO; and ESMPs dated 26/4/2022, endorsed by the SEO for the following health projects.</p> <ol style="list-style-type: none"> 1.Construction of 4-stance VIP latrine in Kapeeka HC III, Kapeeka sub-county; 2.Construction of Kalege HC III staff house in Semuto sub-county; and 3.Construction of septic tank and PVC at Butalangu HC III in Butalangu Town Council. | 1 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p> | <p>The Procurement Plan for the Health sector for the current FY was submitted on 30/April/2023</p> | 1 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p> | <p>The LG Health department submitted procurement request by 1st Quarter of the current FY on 30/April/2023</p> | 1 |

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| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p> | <p>There was evidence that the health infrastructure projects for the previous FY were approved by the contracts committee as follows:</p> <p>Contracts Committee Meeting: 15/03/2023</p> <p>Min No: 071/Naka/DCC/March/22-23 (II)</p> <p>Solicitor General Letter: 18/04/2023</p> | 1 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p> | <p>The PIT was established according to the appointment letter dated 09/05/2023: This appointed all the members at once i.e the contract manager (DHO), project manager (DEng), clerk of works, Environmental Officer, CDO and the Labour officer.</p> | 1 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p> | <p>The maternity ward constructed in the upgrade of Kalege HCII to HCIII followed MoH maternity ward standard designs. Sample checks were done; external dimensions measured 33.35m x 17.47m; external door measured 2.40m x 1.47m while the internal doors measured 2.32m x 0.88m. These all conformed to the approved MOH maternity ward designs. There were no visible defects i.e. no surface cracks, no peeling of paint, no floor cracks, the doors and hinges were in good condition.</p> | 1 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p> | <p>There was evidence of clerk of works keeps daily records which were consolidated into monthly reports dated 07/07/2023 and 21/08/2023</p> | 1 |

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| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p> | <p>Construction of the maternity ward in the upgrade of Kalege HCII to HCIII took place between 09/05/2023 and 20/09/2023.The LG held site meetings by project site committee on 16/07/2023 and 04/08/2023.</p> | 0 |
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| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p> | <p>There was evidence that the LG carried out technical supervision of works according to the meetings held on 16/07/2023 and 04/08/2023 as well as the supervision reports dated 07/07/2023 and 21/08/2023.</p> <p>Construction of the maternity ward in the upgrade of Kalege HCII to HCIII lasted for 4 months hence adequate supervision.</p> | 1 |
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Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0

There was evidence that the DHO verified works and initiated payments of contractors within specified timeframes as follows:

Name of project: Construction of septic tank with a stand and PVC tank at Butalango Heath Center III

Project NO: NAKA902/WRKS/22-23/00010

Contract Sum: UGX 20,199,417

Requisition was on 9/02/2023

Signed by the DHO on 27/02/2023

District Engineer signed on 27/02/2023

CAO signed on 09/09/2023

Payment was on 18/04/2023

Amount paid was UGX 18,684,475

Name of project: Construction of staff house at Kalege Health Center III

Project NO: NAKA902/WRKS/22-23/00008

Contract Sum: UGX 68,782,135

Requisition was on 15/02/2023

Signed by the DHO on 7/03/2023

District Engineer signed on 7/03/2023

CAO signed on 15/03/2023

Payment was on 18/04/2023

Amount paid was UGX 62,022,196 and

Name of project: Construction of 4 stance lined pit vip latrine with 2 bath shelters at Kinyogonga Health Center III

Project NO: NAKA902/WRKS/2023/00005

Contract Sum: UGX 19,998,304

Requisition was on 12/04/2023

Signed by the DHO on 26/04/2023

District Engineer signed on 22/04/2023

CAO signed on 02/05/2023

Payment was on 12/05/2023

Amount paid was UGX19,998,304

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| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p> | <p>There was evidence that LG has a complete procurement file for the upgrade of Kalege HCII to HC III as follows:</p> <p>File Name: Upgrade of Kalege HCII to HC III</p> <p>Contract No: Naka902/wrks/22-23/00042</p> <p>Contract signed: 09/05/2023</p> <p>Contractor: Kast Engineering Works Ltd</p> <p>Evaluation report: 14/02/2023</p> <p>Contracts Committee Meeting: 15/03/2023</p> <p>Min No: 071/Naka/DCC/March/22-23 (II)</p> | 1 |
|----|--|---|--|----------|

Environment and Social Safeguards

| | | | | |
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| 14 | <p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p> | <p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p> | <p>There was no evidence from the log of grievances that the LG had recorded, investigated, responded to and redress reported health related grievances in line with the LG grievance redress framework as there were no record of health related grievances available.</p> | 0 |
| 15 | <p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p> | <p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p> | <p>There was evidence that Nakaseke district LG had issued and disseminated guidelines on health care / medical waste management to health facilities. For example, the Guidelines for waste segregation that was prepared by Uganda Virus Research Institute, dated January 2020, was available at Kikamulo HC III.</p> | 2 |

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| 15 | Safeguards for service delivery: LG Health Department ensures safeguards for service delivery | b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0 | There was evidence that Nakaseke district LG has in place a functional /equipped system for health care waste management as exemplified by Kikamulo HC III and Butalang HC III. For example all health centres sampled had the following facilities. | 2 |
| | Maximum 5 points on this performance measure | | <p>1.A placenta pit, concentrator and Ash pit</p> <p>2.The system is comprised of medical waste generation, segregation, transfer of waste to waste pits. Waste bins with bin liners are available;</p> | |
| | | | <p>At Butalangu H/C III, a budget dated 11/7/2023 for the FY 2023-2024, prepared by the In-Charge, Sara Nabasiye, and approved by the Chairperson Humic was available The items to be covered by the budget included school inspection, facility compound maintenance, and purchase of clearing materials.</p> | |
| | | | <p>At Kakamulo HC III, a budget dated 5/7/2023, prepared by the In-charge, Rose Najjemba and approved by the the Chairperson Humic included digging up rubbish pits at UGX 2,000,000/=</p> | |
| 15 | Safeguards for service delivery: LG Health Department ensures safeguards for service delivery | c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0 | There was evidence that Nakaseke district LG had conducted training and created awareness in health care waste management on 29/6/2023 in the district council hall as exemplified by a report dated 25/7/2023 on Training of Porters on Medical Waste Management. The report was prepared by the Senior Environmental Health officer and addressed to the DHO. Twenty five porters participated in the training. | 1 |
| | Maximum 5 points on this performance measure | | | |

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| 16 | Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments | a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0 | There was evidence that Nakaseke district LG had Costed ESMPs incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY (2022/2023 FY) as exemplified by the following contract documents. | 2 |
| | Maximum 8 points on this performance measure | | <ol style="list-style-type: none"> 1.The Costed ESMPs for the construction of 4-stance VIP latrine in Kapeeka HC III, dated 26/4/2022 are reflected in the BOQs, dated 5/1/2022, Item A: Environmental mitigation measures. 2.The Costed ESMPs for the construction of septic tank and PVC at Butalangu HC III in Butalangu Town Council,26/4/2022 are reflected in the BOQs, dated 5/5/2023, Item 9: Environmental matters as directed by the SEO. 3.The Costed ESMPs for the construction of of staff house at Kalege dated 26/4/2022 are reflected in the BOQs dated 23/8/2022, page 1 of 11: Environmental matters as directed by the SEO. | |
| 16 | Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments | b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0 | There was evidence to ascertain that health construction projects in Nakaseke district LG were implemented on land where the LG had proof of ownership as exemplified by the following land agreement and land titles. | 2 |
| | Maximum 8 points on this performance measure | | <ol style="list-style-type: none"> 1.Certificate of Titles for Nakaseke district LG, Block 794, Plot 124 , Wakyato, Nakaseke district, measuring 38.37 hectares, endorsed by the Registrar of Titles on 11/05/2022; 2.Land agreement: The Full Gospel Church management of Butayunja Full Gospel Church, Mifunya Parish donate 0.5 acres of their land to Mifunya HC III. The agreement is dated 5/7/2022, endorsed by 14 and endorsed by the Chairperson, Butayunja LC1; and 3. Land agreement: Rev. Peter Byaruhanga and the management of Butayunja Full Gospel Church sell part of their land to Mifunya HC III at UGX 5,000,000/=. The agreement is dated 22/10/2021, endorsed by 12 witness and endorsed by Rev. Peter Byaruhanga. | |

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| 16 | <p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p> | <p>c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.</p> | <p>There was evidence that Nakaseke district LG carried out consistent monitoring and engagement through the contract period of as health projects of the previous FY (2022/2023) were consistently monitored as exemplified by the 2 reports on monitoring of the construction of a 4 stance pit latrine at Kapeeka HC III on 24/5/2023 and 25/5/2023, endorsed by the SEO and the DCDO.</p> | 2 |
| 16 | <p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p> | <p>d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0</p> | <p>There was no evidence that Nakaseke district LG contractor payment certificates were signed by the LG Environmental Officer and DCDO prior to payment of contractor invoices/certificates as health projects of the previous FY (2022/2023) were not implemented.</p> | 0 |

**Water &
Environment
Performance
Measures**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|--|--|---|--------------|
| Local Government Service Delivery Results | | | | |
| 1 | Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i> | a. % of rural water sources that are functional. If the district rural water source functionality as per the sector MIS is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 | According to MWE MIS as at end of FY22/23, Nakaseke registered 76% functionality of rural water sources. This is below 80%, hence, score = 0. | 0 |
| 1 | Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i> | b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 | According to MWE MIS for FY22/23, the functionality of WSCs was 95%. This is between 90 - 100%. Hence, score =2. NB: Data at MWE differs from LG data. | 2 |
| 2 | N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment <i>Maximum 8 points on this performance measure</i> | a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is; • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0 | LG average score was 51%. This is below 60%. Hence, score =0. The % score for the LLGs was as follows: Kasangombe SC – 50, Kapeeka SC – 50, Kikamulo SC – 50, Kinoni SC – 0, Kinyogoga SC – 50, Kito SC – 50, Nakaseke SC – 80, Ngoma SC – 50, Semuto SC – 80, Wakyato SC – 50. | 0 |

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.

o If 100 % of water projects are implemented in the targeted S/Cs: Score 2

o If 80-99%: Score 1

o If below 80 %: Score 0

Using FY22/23, 4th Quarter report dated 12/7/2023, it was established that District Coverage was 83% and the subcounties with coverage below district average were as follows:

Kinoni - 19%; Ngoma TC - 33%; Ngoma - 43%; Kinyogoga - 58%; Wakyato - 62%; Kapeeka - 64%; Nakaseke - 75%.

Construction projects in these subcounties in FY22/23 were:

- Construction of 07 no. deep boreholes in Semuto - 1no.; Nakaseke - 2no.; Ngoma - 1no.; Kinyogoga - 1no.; Kikamulo - 1no.; Kapeeka - 1no.; Wakyato - 1no. all at UGX185,569,295/-. Out of a total cost of drilling boreholes of UGX264,847,438/-.

- Rehabilitation of 11no. deep boreholes: Ngoma - 4no.; Wakyato - 2no.; Kapeeka - 2no.; Nakaseke - 3no.; at a cost of UGX45,159,657/-. Out of a total cost of UGX(46,145,080+3,120,000)= UGX49,265,080/-.

- Supply and installation of 4no. Rain water tanks: Ngoma - 1no.; Kinyogoga - 1no.; Wakyato - 1no.; Nakaseke - 1no. at UGX37,605,921/-. Out of a total cost of UGX56,408,882/-.

- Rehabilitation of Kyamuyinula spring in Nakaseke at UGX12,637,950/-.

- Construction of Kyamutakasa WSS in Nakaseke at UGX(96,368,248 + 23,257,729 + 15,609,209) = UGX135,235,186/-.

Thus total projects implemented in subcounties with coverage below district average = (45,159,657+37,605,921 +12,637,950 + 135,235,186) out of a total of UGX(49,265,080 +56,408,882+12,637,950+ 135,235,186).

Thus, UGX230,638,714 / UGX253,547,098 = 91% .

This is in range: 81 - 99%, hence score = 1.

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates

o If within +/-20% score 2

o If not score 0

The contracts for the WSS for FY22/23 are as follows;

i). Construction of 09 no. deep boreholes by Dharani Boreholes Ltd. And BIK Systems Ltd. at Engineer's estimate of UGX312,036,840/- and Contract Price of UGX(223,995,167 + 56,464,707 + 17,364,000) = UGX297,823,874/- . This had a variation of -5%

ii). Rehabilitation of 12no. boreholes by Kevin & Keith Inv. Ltd at Engineer's Estimate of UGX61,502,290 against a Contract price of UGX49,265,080. This had a variation of -19.9%.

iii). Supply and installation of 6no. rainwater tanks Dokaji (U) Ltd. at Engineer's Estimate of UGX61,601,898/- against a Contract price of UGX57,902,463/-. This had a variation of -6%.

iv) Construction of Kyamutakasa WSS (phase1) in Nakaseke at Engineer's estimate of UGX(139,567,465 + 24,156,430) = UGX163,723,895/- against Contract Price of UGX162,389,724/-. This had a variation of -1%

Thus, all these projects were within the range of -20% and +20%. Hence, score = 2.

| | | | | |
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| 2 | <p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p> | <p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> o If 100% projects completed: score 2 o If 80-99% projects completed: score 1 o If projects completed are below 80%: 0 | <p>All projects were fully completed by end of FY22/23.</p> <p>The projects were:</p> <ul style="list-style-type: none"> • Construction of 07no. deep boreholes by Dharani Boreholes Ltd.: started on 31/01/23 and ended on 14/5/23.; • Construction of 2no. boreholes by BIK Water Systems Ltd: started on 13/6/23 and ended on 19/6/23; • Construction of 06no. Rainwater harvesting Systems by Dokaji Ltd.: started on 10/5/23 and ended on 20/6/23. • Construction of Kyamutakasa WSS (phase1) in Nakaseke subcounty: started 12/4/23 and ended on 06/6/23. <p>Hence, score =2.</p> | 2 |
| 3 | <p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p> | <p>a. If there is an increase in the % of water supply facilities that are functioning</p> <ul style="list-style-type: none"> o If there is an increase: score 2 o If no increase: score 0. | <p>According to MWE MIS FY21/22, functionality of rural water sources was 75% while that for FY22/23 was 76%.</p> <p>Thus, functionality of rural water sources improved. Hence score = 2.</p> <p>NB: Data at MWE differs from LG data.</p> | 2 |
| 3 | <p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p> | <p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <ul style="list-style-type: none"> o If increase is more than 1% score 2 o If increase is between 0-1%, score 1 o If there is no increase : score 0. | <p>According to MWE MIS FY21/22, functionality of WSCs was 95.17% while that for FY22/23 was 94.57%.</p> <p>There was NO increase in percentage of water supply facilities with functional WSCs; hence score =0.</p> <p>NB: Data at MWE differs from LG data.</p> | 0 |

Performance Reporting and Performance Improvement

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|---|--|--|--|---|
| 4 | <p>Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance</p> | <p>The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3</p> | <p>There was evidence that DWO accurately reported on WSS facilities constructed in FY22/23 as per annual Report dated 12/07/2023.</p> | 3 |
| | <p><i>Maximum 3 points on this performance measure</i></p> | | <p>A field visit on 03/11/23 was made to the following three WSS facilities:</p> | |
| | | | <ul style="list-style-type: none"> • Mpanga deep borehole in Kikamulo subcounty; • Mpwedde deep borehole in Kasangombe; • Kibira-Ddongo deep borehole in Nakaseke subcounty. | |
| | | | <p>The three sampled facilities were completed as planned, are functioning properly, their water and sanitation committees are in place and functional.</p> | |
| | | | <p>Hence, score =3.</p> | |
| 5 | <p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> | <p>a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2</p> | <p>There was evidence that that the LG Water Office, using data capture forms, collects and compiles quarterly information on sub-county water supply and sanitation facilities, functionality of facilities and WSCs by way of Quarterly reports availed in hard copy for 1st, 2nd, 3rd and 4th quarter / annual report for FY22/23 dated 22/12/22, 12/4/23, 15/04/23 and 12/7/23 respectively.</p> | 2 |
| | <p><i>Maximum 7 points on this performance measure</i></p> | | <p>Hence, score =2.</p> | |
| 5 | <p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> | <p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p> | <p>There was evidence that quarterly Reports (1st, 2nd, 3rd and 4th quarter / annual report for FY22/23 dated 22/12/22, 12/4/23, 15/04/23 and 12/7/23 respectively) were availed and these show facilities constructed with population served, functionality of facilities and WSCs.</p> | 3 |
| | <p><i>Maximum 7 points on this performance measure</i></p> | | <p>Hence, score =3.</p> | |

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0

Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.

Using FY22/23, 4th Quarter report dated 12/7/2023, it was established that District Coverage was 83% and the subcounties with coverage below district average were as follows:

Kinoni - 19%; Ngoma TC - 33%; Ngoma - 43%; Kinyogoga - 58%; Wakyato - 62%; Kapeeka - 64%; Nakaseke - 75%.

Construction projects in these subcounties in FY22/23 were:

- Construction of 07 no. deep boreholes in Semuto, Nakaseke, Ngoma, Kinyogoga, Kikamulo, Kapeeka and Wakyato. All at UGX185,569,295/-. Out of a total cost of drilling boreholes of UGX264,847,438/-.
- Rehabilitation of 11no. deep boreholes: Ngoma, Wakyato, Kapeeka and Nakaseke. All at a cost of UGX45,159,657/-. Out of a total cost of UGX49,265,080/-.
- Supply and installation of 4no. Rain water tanks: Ngoma, Kinyogoga, Wakyato and Nakaseke. All at a cost of UGX37,605,921/- out of a total cost of UGX56,408,882/-.
- Rehabilitation of Kyamuyinula spring in Nakaseke at UGX12,637,950/-.
- Construction of Kyamutakasa WSS in Nakaseke at UGX135,235,186/-.

Thus total projects implemented in subcounties with coverage below district average, costed a total of UGX230,638,714 out of a total cost of UGX253,547,098.

Hence score = 2.

Human Resource Management and Development

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| 6 | <p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p> | <p>a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2</p> | <p>The DWO had budgeted for the following staff: 1 Civil Engineer (Water) – Kigozi Godfrey; 2 Assistant Water Officers (1 for mobilization – Mukiibi Jonathan and 1 for sanitation and hygiene – Ssebbunza Lamech). as per the Budget Estimates 2023/2024 page 49 of 66, at 454,727,000/=</p> | 2 |
| 6 | <p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p> | <p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p> | <p>There was evidence that the LG had budgeted for NRO, EO and FO, as per the approved budget 2023/2024. At 353,274,000/= Page 55 of 66.</p> | 2 |
| 7 | <p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p> | <p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p> | <p>There was evidence that the LG appraised District Water Office;</p> <ul style="list-style-type: none"> • Atugonza Jackson DSC/NSK/74/2002(b) (ii), was appraised by Sarah Nakalungi on 30.06.2023 Kiribawa Mathew DSC/NSK/74/2022 (b) (iii), was appraised by Sarah Nakalungi on 30.06.2023 Nkugwa George, DSC/NSK/117/2019., was appraised by Sarah Nalungi on 30.06.2023 Nabaasa Benon; Min no DSC/NSK/20/2023 (iii), was appraised by Sarah Nakalungi on 30.06.2023 Semujju Solomon DSC/NSK/106/2018 (6) (s) (1), was appraised by Sarah Nakalungi on 30.06.2023 | 3 |

Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.

Maximum 6 points on this performance measure

b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3

- There was evidence that the DWO carried out a capacity needs assessment for ALL staff during the FY20/21.

- It was identified that the staff need training as follows: a) ADWO (water) - training in Water systems design software; to be undertaken in FY2023/2024. b) BMT - training in advanced pump inspection and installation to refine his skills in pump maintenance; c) AWO (mobilization) - planning, budgeting and project management at UMI, Kampala. This was planned for implementation in FY23/24 and funded by Nakaseke DLG.

Hence, score = 3.

Management, Monitoring and Supervision of Services.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
 -
 - If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
 - If 80-99%: Score 2
 - If 60-79: Score 1
 - If below 60 %: Score 0

There was evidence that the DWO has prioritized budget allocations in FY23/24 to sub-counties that have safe water coverage below that of the district.

Using FY22/23 4th Quarter report dated 12/7/23, it was established that the District Coverage is 83% and the subcounties with coverage below district average were as follows: Kinoni – 19%; Ngoma TC – 33%; Ngoma - 43%; Kinyogoga – 58%; Wakyato – 62%; Kapeeka – 64%; Nakaseke – 75%.

The annual budget dated 17/7/23 for FY23/24 for construction WSS facilities was UGX555,269,630/=.

Planned major construction projects in FY23/24 (in subcounties that have safe water coverage below district average) were:

- Construction of 8no. boreholes in Kinyogoga (1no.), Wakyato (1no.), Ngoma (1no) and Nakaseke (2no.) at a cost of UGX154,772,390/-.
- Construction of Kyamutakasa WSS (ph2) in Nakaseke at a cost of UGX183,009,736/- including overall supervision.

Thus, investment in subcounties with coverage below district average = UGX337,782,126/-.

out of a district total investment in WSS sector = UGX555,269,630/=.

This represents 61%.

This is above 60%; hence a score =1.

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| 8 | <p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p><i>Maximum 6 points on this performance measure</i></p> | <p>b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3</p> | <p>There was evidence that DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY as follows:</p> <ul style="list-style-type: none"> • DWO presented and District Council approved AWP for FY23/24 on 30/05/23 under Minute 41/NDC/2022/2023FY. • DWO also put a notice on the District notice boards dated 06/10/2023. <p>Hence score =3.</p> | 3 |
| 9 | <p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p> | <p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p> <ul style="list-style-type: none"> • If 95% and above of the WSS facilities monitored quarterly: score 4 • If 80-94% of the WSS facilities monitored quarterly: score 2 • If less than 80% of the WSS facilities monitored quarterly: Score 0 | <p>There was evidence that DWO monitored newly constructed and old WSS facilities during FY22/23.</p> <p>It is evident from monitoring reports that 96no. water sources out of 4231no. water supply and sanitation facilities were visited by district staff on 29/12/22, 23/3/23, 24/4/23, 17/5/23, 30/6/23.</p> <p>Hence, $96/4231 = 2.3\%$.</p> <p>This is below 80%, hence, score = 0.</p> | 0 |
| 9 | <p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p> | <p>b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2</p> | <p>There was evidence that DWSCC meetings were conducted on 07/11/22; 11/01/23 and 28/6/23; and remedial action for identified issues was also planned for and implemented starting in FY 23/24.</p> <p>For example in DWSCC Meeting of 07/11/22 Minute 02 on pg2:</p> <p>It was resolved to continue support of the new Operation and Maintenance Framework for boreholes in partnership with a CSO - Whave Solutions. This approach has improved maintenance of borehole pumps by reducing breakdown of pumps.</p> <p>In addition, the community of Kibira-Dongo deep borehole in Nakaseke subcounty, visited on 02/11/23, expressed great desire to subscribe to this service offered by Whave Solutions.</p> <p>Hence score = 2.</p> | 2 |

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| 9 | <p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p> | <p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p> | <p>There is evidence that DWO publicized budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties as per the following:</p> <ul style="list-style-type: none"> • DWO held advocacy meetings for Subcounty and District Officers about Annual Report FY22/23 and AWP for FY23/24 on 06/3/23, 19/3/23 and 26/9/23. • DWO also put a notice on the District notice boards dated 06/10/23. • DWO presented and District Council approved AWP for FY23/24 on 30/5/23. <p>Hence, score =2.</p> | 2 |
| 10 | <p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p> | <p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 | <p>Annual Report for FY22/23 dated 04/8/20 showed allocation for social mobilization of UGX41,380,398/- in a NWR budget of UGX80,909,398/- which was 51%.</p> <p>This is above 40%, hence a score = 3.</p> | 3 |
| 10 | <p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p> | <p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.</p> | <p>There were training reports dated 28/4/23 and 30/6/23 that showed that DWO in liaison with the AWO Mobilisation trained 31no. WSCs on their roles on O&M of WSS facilities.</p> <p>A field visit on 02/11/23 was made to the following three sampled WSS facilities:</p> <ul style="list-style-type: none"> • Mpanga deep borehole in Kikamulo subcounty; • Mpwedde deep borehole in Kasangombe; • Kibira-Ddongo deep borehole in Nakaseke subcounty. <p>It was evident that that facilities were completed as planned; were functioning properly; the WSCs were in place and were fully functional and could recall the training content very well.</p> <p>Hence, score =3.</p> | 3 |

11

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:

Score 4 or else 0

- An asset register, as an attachment to the annual report dated 12/7/23, was made showing water supply and sanitation facilities in a subcounty and assets at the District water office.

- There was evidence that this database is updated quarterly at reporting time

for WSS facilities: 1st quarter dated 22/12/22; 2nd quarter dated 12/4/23; 3rd quarter dated 15/4/23 and 4th quarter dated 12/7/23.

- This register showed total number of WSS facilities in FY22/23 (3298no. latrines, 337no. shallow wells, 6no. springs, 146no. rainwater tanks, 438no. deep boreholes and 6no. valley tanks) disaggregated per subcounty.

- This register also showed assets present at the Water office (Office block, 3no. Motorcycles, 1no. desk-top computer, BM tool kit, assorted furniture)

Hence, score =4.

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:

Score 4 or else score 0.

The LG conducted desk appraisals and the investment was derived from the LG Development Plan for FY23/24 dated 17/7/23.

There was evidence that the prioritized WSS investments were derived from the third 5-year district development plan targeting investments in sub-counties with safe water coverage below the district average covering the FYs 20/21 – 24/25 originally approved by District Council on 21/5/20 under Minute33/ NDC/19-20FY.

This clearly showed that the prioritized WSS investments were derived from the approved district development plans and are eligible for expenditure under sector guidelines.

The projects appraised on 30/8/22 were:

1- Drilling of 5no. boreholes in Nakaseke (2no,) and 3no. in Wakyato, Ngoma and Kinyogoga subcounties at a cost of UGX154,772,400/-;

2- Construction of Kikyusa WSS in Semuto subcounty and Kyamutakasa WSS in Nakaseke subcounty at a cost of UGX183,009,800/-.

All out of a total budget of UGX555,269,630/-.

Hence, score =4.

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| 11 | <p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p> | <p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p> | <p>There was evidence that community applications were received for the construction projects.</p> <ul style="list-style-type: none"> • Mpanga deep borehole in Kikamulo subcounty. Application was signed by Kasanvu Gerald, Mukungu Peter and others dated 01/01/21. • Mpwedde deep borehole in Kasangombe. Application form signed by Wamboya Safiyi, Miwanda Ben and Kizito Rex 30/8/22. Land was offered by Bisobye David on 13/12/22. • Kibira-Ddongo deep borehole in Nakaseke subcounty. Application was signed by Simewo Nganda, Nakyeba Kanani Mathias on 18/11/22. <p>Hence, score =2.</p> | 2 |
| 11 | <p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p> | <p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p> | <p>The LG conducted field appraisals and the investment was derived from the LG Development Plan dated 17/7/23 for the projects being implemented in the year 2023/24.</p> <p>There was also evidence that the LG conducted appraisal to check for technical feasibility, environmental, social acceptability; and finally used standard designs for the sampled projects.</p> <p>Technical drawings for construction were:</p> <ul style="list-style-type: none"> • For the Rain Water Harvesting systems - Drawing no. WT-FP/001 dated May2021; • For deep boreholes: a) MWE standard Hole Designs A & B; b) MWE standard Designs for Borehole Headworks. <p>The projects appraised on 30/8/22 were:</p> <p>1- Drilling of 9no. boreholes in various sub counties budgeted at UGX278,590,000/-; and</p> <p>2- Construction of Kyamutakasa piped water system (ph2) budgeted at UGX183,010,000/-.</p> <p>Hence, score=2.</p> | 2 |

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| 11 | <p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p> | <p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p> | <p>There were costed ESMPs which were incorporated into the LG Plan for monitoring and supervision of infrastructure development projects. The DNRO, Environment Officer, AWO (Mobilisation and CDO carried out this activity.</p> <p>The projects appraised on 30/8/22 and the ESMP was incorporated into the LG AWP for FY23/24 as follows:</p> <p>1- Drilling of 9no. boreholes in various sub counties; and</p> <p>2- Construction of Kyamutakasa piped water system (phase2).</p> <p>Hence, score=2.</p> | 2 |
| 12 | <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> | <p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p> | <p>There was evidence that the water infrastructure investments were incorporated in the LG approved procurement plan dated 02/8/22 which reflected the following projects:</p> <p>Sampled projects were:</p> <ul style="list-style-type: none"> • Construction of 9no. deep boreholes.; • Rehabilitation of 12no. deep boreholes; • Supply and installation of 6no. rainwater harvesting tanks in Kasangombe; • Construction of Kyamutakasa, Semuto and Kyabakazi WSSs. <p>All these projects were approved by the Contracts Committee on 02/8/22 under Minute 010/NAKA/DCC/Aug/22-23.</p> <p>Hence, score =2.</p> | 2 |

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:

There was evidence provided that water supply and public sanitation infrastructure projects for the FY 22/23 were approved by the Contracts Committee before commencement of construction. Sampled projects were:

1. Construction of 08no. deep boreholes: Invitation to Bid dated 04/8/22; Evaluation approved on 07/10/22; Contract awarded to Dharani Boreholes Ltd.; Contract No. NAKA902/WRKS/22-23/00020;

Contract sum: UGX223,995,167/-;

Construction started on 04/01/23 and ended on 04/4/23;

2. Construction of 02no. deep boreholes (turn-key): Invitation to Bid dated 04/8/22; Evaluation approved on 12/6/23; Contract awarded to BIK Water Systems Ltd.; Contract No. NAKA902/WRKS/22-23/00020(b);

Contract sum: UGX56,464,707/-; Construction started on 12/6/23 and ended on 29/6/23.

3. Supply and Installation of 06no. Rainwater Water Tanks: Invitation to Bid dated 04/8/22; Evaluation approved on 20/4/23; Contract awarded to Dokaji (U) Ltd. ; Contract No. NAKA902/WRKS/22-23/00049;

Contract sum: UGX57,902,463/-; Construction started on 20/4/23 and ended on 29/5/23.

Hence, score =2.

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| 12 | <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p> | <p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p> | <p>There was evidence that a Project Implementation Team for projects to be implemented in the FY22/23 was established by Office of the CAO in a letter dated 12/10/22 appointing DWO as Project Manager for the borehole drilling project.</p> <p>Correspondingly, in a letter dated 19/11/20, the CAO also appointed DCDO, AWO(Mobilisation) AWO (Water) and Environment Officer to serve on a Project Implementation Team.</p> <p>This team was tasked to oversee Projects of Siting and Drilling 09 boreholes; Rehabilitation of 12 boreholes; Construction of Kyamutakasa WSS; and Supply and installation of of 6no. Rain water tanks.</p> <p>Hence, score =2.</p> | 2 |
| 12 | <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p> | <p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p> | <p>There was evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO.</p> <p>Drawings used for construction were:</p> <ul style="list-style-type: none"> • Drawing no. WT-FP/001 for Rainwater Harvesting systems; • For deep boreholes: a) MWE standard Hole Designs A & B; b) MWE standard Designs for Borehole Headworks. <p>The following constructed WSS facilities were sampled during a field visit on 02/11/23:</p> <ul style="list-style-type: none"> • Mpanga deep borehole in Kikamulo subcounty; • Mpwedde deep borehole in Kasangombe; • Kibira-Ddongo deep borehole in Nakaseke subcounty. <p>It was found that the WSS facilities were well constructed in accordance with standard MWE guidelines.</p> <p>Hence, score=2.</p> | 2 |

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| 12 | <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p> | <p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p> | <p>There was evidence that the relevant technical officers [DWO, ADWO (Sanitation) and AWO(Mobilisation)] participated in supervising WSS projects on 29/12/22, 23/3/23, 24/4/23, 17/5/23, 30/6/23.</p> <p>This was verified for projects sampled on 02/11/23:</p> <ul style="list-style-type: none"> • Mpanga deep borehole in Kikamulo subcounty; • Mpwedde deep borehole in Kasangombe; • Kibira-Ddongo deep borehole in Nakaseke subcounty. <p>Hence, score =2.</p> | 2 |
| 12 | <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p> | <p>f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts</p> <p>o If 100 % contracts paid on time: Score 2</p> <p>o If not score 0</p> | <p>There was evidence that the DWO verified works and initiated payments of contractors within specified timeframes in the contracts as below:</p> <ol style="list-style-type: none"> 1. Construction of 08no. deep boreholes by Dharani Boreholes Ltd: Construction started on 04/01/23 and ended on 04/4/23; Invoice submitted on 22/5/2023; Payment made on 08/6/23 (14days). 2. Construction of 02no. deep boreholes by BIK Systems Ltd: Construction started on 12/6/23 and ended on 19/6/23; Invoice submitted on 19/6/2023; Payment made on 23/6/23 (4days). 3. Supply and Installation of 06no. Rainwater Water Tanks by Dokaji (U) Ltd.; Construction started on 20/4/23 and ended on 29/5/23; Invoice submitted on 30/5/2023; Payment made on 08/6/23 (9days). <p>Hence, score = 2.</p> | 2 |

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:

Score 2, If not score 0

There was evidence that the DWO verified works and initiated payments of contractors within specified timeframes in the contracts for the sampled projects as follows:

1. Construction of 08no. deep boreholes by Dharani Boreholes Ltd: Invitation to Bid dated 04/8/22; Evaluation approved on 07/10/22; Contract awarded to Dharani Boreholes Ltd.; Contract No. NAKA902/WRKS/22-23/00020; Contract sum: UGX223,995,167/-;

Construction started on 04/01/23 and ended on 04/4/23; Invoice submitted on 22/5/2023; Payment made on 08/6/23.

2. Construction of 02no. deep boreholes (turn-key) by BIK Systems Ltd: Invitation to Bid dated 04/8/22; Evaluation approved on 12/6/23; Contract awarded to BIK Water Systems Ltd.; Contract No. NAKA902/WRKS/22-23/00020(b); Contract sum: UGX56,464,707/-;

Construction started on 12/6/23 and ended on 19/6/23; Invoice submitted on 19/6/2023; Payment made on 23/6/23.

3. Supply and Installation of 06no. Rainwater Water Tanks by Dokaji (U) Ltd.; Invitation to Bid dated 04/8/22; Evaluation approved on 20/4/23; Contract awarded to Dokaji (U) Ltd.; Contract No. NAKA902/WRKS/22-23/00049; Contract sum: UGX57,902,463/-; Construction started on 20/4/23 and ended on 29/5/23; Invoice submitted on 30/5/2023; Payment made on 08/6/23.

Hence, score = 2.

Environment and Social Requirements

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| 13 | <p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p> | <p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p> <p>Score 3, If not score 0</p> | <p>On 27/3/2023 a grievance was recorded in the between Grace Bikande of Kikya village, Semuto sub-county against the water office at Nakaseke district LG. The grievance was about the change of site for construction of a water source. The community members were mobilised by the complainant and funds raised by the community, and the community managed to buy a new site where a water source was drilled..</p> | 3 |
| 14 | <p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p> | <p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p> | <p>There was no evidence that Nakaseke district LG disseminated water source protection and natural resource management guidelines to CDOs as there were no guidelines for water source and catchment protection and natural resource management available.</p> | 0 |
| 15 | <p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p> | <p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p> | <p>There was evidence that WSS projects are implemented on land where the LG has proof of consent as follows:</p> <ul style="list-style-type: none"> • Mpanga deep borehole in Kikamulo subcounty. Application was signed by Kasanvu Gerald, Mukungu Peter and others dated 01/01/21. Land was offered by Lwanyaga Livingstone on 13/12/22. • Mpwedde deep borehole in Kasangombe subcounty. Application form signed by Wamboya Safiyi, Miwanda Ben and Kizito Rex on 30/8/22. Land was offered by Bisobye David on 13/12/22. • Kibira-Ddongo deep borehole in Nakaseke subcounty. Application was signed by Simewo Nganda, Nakyeba Kanani Mathias on 18/11/22. Land was offered by Guleni Apollo on 13/12/22 <p>Hence, score =3.</p> | 3 |

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|----|--|---|---|----------|
| 15 | <p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p> | <p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p> | <p>There was evidence that WSS projects are implemented on land where the LG has proof of consent as follows:</p> <p>There was evidence that WSS projects are implemented on land where the LG has proof of consent as follows:</p> <ul style="list-style-type: none"> • Mpanga deep borehole in Kikamulo subcounty. Application was signed by Kasanvu Gerald, Mukungu Peter and others dated 01/01/21. Land was offered by Lwanyaga Livingstone. • Mpwedde deep borehole in Kasangombe subcounty. Application form signed by Wamboya Safiyi, Miwanda Ben and Kizito Rex on 30/8/22. Land was offered by Bisobye David on 13/12/22. • Kibira-Ddongo deep borehole in Nakaseke subcounty. Application was signed by Simewo Nganda, Nakyeba Kanani Mathias on 18/11/22. Land was offered by Guleni Apollo. <p>Hence, score =3.</p> | 3 |
| 15 | <p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p> | <p>c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p> | <p>There was evidence that the E&S are implemented and signed by environmental office and CDO before Water and environment projects are done prior to payments of contractor invoices/certificates advice as exemplified by the following project.</p> <ol style="list-style-type: none"> 1. Rehabilitation of Kyamuyinula Spring Well in Kassaga parish-Nakaseke sub-county, contracted by Kakalubo Ltd, dated 20/6/2023; 2. Construction of Kyamutakasa Ministry of Water supply solar powered system, contracted by Kajoteb Services Ltd, dated 25/5/2023; and 3. Drilling of 5 deep boreholes, 1 production well and a Turn key for 3 deep wells at Nakaseke Sub-county headquarters, contracted by Dharani Boreholes Ltd, dated 1/31/2023. | 2 |

Safeguards in the
Delivery of Investments

*Maximum 10 points on
this performance
measure*

d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:

Score 2, If not score 0

There was evidence that the DCDO and DEO undertook monitoring of the Water and Environment projects to ascertain compliance with ESMPs and check that mitigation measures were implemented as exemplified by the contractor payment certification records for the following projects, endorsed by both the SEO and DCDO.

1. Rehabilitation of Kyamuyinula Spring Well in Kassaga parish-Nakaseke sub-county, dated 20/6/2023;

2. Construction of Kyamutakasa Ministry of Water supply solar powered system, dated 25/5/2023; and

3. Drilling of 5 deep boreholes, 1 production well and a Turn key for 3 deep wells at Nakaseke Sub-county headquarters, dated 1/31/2023.

**Micro-scale
Irrigation
Performance
Measures**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|--|--|---|-------|
| Local Government Service Delivery Results | | | | |
| 1 | <p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p> | <p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p> | <p>There was evidence that LG has up-date data on irrigated land for the last two FYs. There was available data on irrigated land dis-aggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries from the district senior agricultural officer for 2021/2022 FY; 53.5 acres for beneficiaries and 749.5 acres for non- beneficiaries totaling 803 acres and for 2022/2023 FY 102 acres for beneficiaries and 815.5 acres for non-beneficiaries totaling 917.5 acres. The information was from the senior agriculture officer. The data include:</p> <p>i. 'Data on Irrigated land for 2021/2022 FY' dated 05/07/2022</p> <p>ii. 'Data on Irrigated land for 2022/2023 FY' dated 06/07/2023</p> | 2 |
| 1 | <p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p> | <p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 | <p>There was evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one.</p> <p>Percentage increase in acreage of newly irrigated land in the previous FY as compared to previous but one FY as can be seen from (1a) = $((917.5-803)/803)*100 = 14.3\%$</p> | 2 |

| | | | | |
|---|---|--|--|---|
| 2 | <p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p> | <p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 | <p>The average score in the micro-scale irrigation for LLG performance assessment was 86% as per the following details:</p> <p>Nakaseke S/C 80; Nakaseke T.C 100; Kasangombe 100; Kapeeka S.C 100; Semuto S.C 80; Semuto T.C 100; Kikamulo S.C 100; Kiwoko T.C 100; Kito S.C 80; Wakyato S.C 60; Butalangu T.C 40; Kinyogoga S.C 80; Kinoni S.C 100; Ngoma S.C 100; Ngoma T.C 80; and 1300/15 = 86%.</p> | 4 |
| 3 | <p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6</p> | <p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p> | <p>There was evidence that the development component of micro-scale irrigation grant has been used on eligible activities. The budget performance report for the micro-scale irrigation grant was available from DPO's office in 'Local Government quarterly performance Report FY 2021/2023', quarter 4. The key budget outputs included: 18 micro scale sites , 2 micro scale irrigation demonstration sites, 276 on farm monitoring visits, 1703 farmer sensitized and 3 farmer field schools established. The amount of money spend on complimentary services was 274,127,000/= and capital development was 514,726,000/=.</p> | 2 |

Investment
Performance: The LG
has managed the
supply and installation
of micro-scale
irrigations equipment as
per guidelines

Maximum score 6

b) Evidence that the
approved farmer signed
an Acceptance Form
confirming that
equipment is working
well, before the LG made
payments to the
suppliers: Score 1 or else
score 0

There was evidence that the approved
farmers signed an acceptance form
confirming that the equipment is working
well before the LG made payments to
suppliers as follows:

Name of project: Supply and installation of
micro irrigation equipment for Kasiime
Jackson

Project NO: NAKA902/WRKS/22-23/00002

Contract Sum: 23,547,900

Requisition was on 07/06/2023

DPMO signed on 7/06/2023

CAO signed on 20/06/2023

Payment was on 30/06/2023

Farmer Kasiime Jackson

signed; 20/06/2023

Name of project: Installation of Micro scale
irrigation system for MS Twahirwa Caroline

Project NO: NAKA902/WRKS/22-23/00002

Contract Sum: UGX 27,323,800

Requisition was on 31/05/2023

DPMO signed on 09/06/2023

CAO signed on 20/06/2023

Payment was on 30/06/2023

Farmer Twahirwa Caroline

signed 23/06/2023

and

Name of project: Design, Supply and
installation of micro scale irrigation system
for Mr Kakoza Sylvester

Project NO: NAKA902/WRKS/22-23/00002

Contract Sum: UGX20,481,600

Requisition was on 31/05/2023

DPMO signed on 13/06/2023

CAO signed on 13/06/2023

Payment was on 30/06/2023

Farmer: Kakoza Sylvester

signed on. 21/06/2023

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0

There was evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates. There was data from the senior irrigation engineer's office on engineer's estimates and supplier contracts. The data can also be seen online using MIS. The following are some few examples for the price variation percentages:

i. For farmer Kakkayi Patrick (Irritract farmer ID: Nakaseke/2023-04-16/Male/50171), Agricultural engineer's estimate was 26,900,000/= and the contract price was 30,319,200/=. The variation in price = $(30.3192 - 26.9) / 26.9 * 100 = 12.7\%$

ii. For farmer Wamala Suudi (Irritract ID: Nakaseke/2023-03-17/Male/45437), Agricultural Engineer's estimate was 21,800,000/= and the contract price was 23,560,200/=. The variation in price = $(23.5602 - 21.8) / 21.8 * 100 = 8.07\%$

iii. For farmer Saison Faith Nakabugo (Irritract ID: Nakaseke/2022-12-04/Male/28982), Agricultural Engineer's estimate was 28,600,000/= and the contract price was 32,645,200/=. The variation in price = $(32.6452 - 28.6) / 28.6 * 100 = 14.13\%$

| | | | | |
|---|---|--|---|---|
| 3 | Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines | d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY | There was evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed /completed within the previous FY. From senior agricultural engineer's office 18 farmers and 2 demonstration sites had contracts (for contractors Rima EA Ltd (6), Baata Engineering Ltd (12) and Grow More seeds and Chemical Ltd (2)). The completion certificates were also available. The information was contained in 'Local Government quarterly performance Report FY 2021/2023', quarter 4 and MIS online report. The supplier contracts and completions certificates were also available in DPO's office. | 2 |
| | Maximum score 6 | <ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 | <p>Examples of completion certificates include:</p> <p>i. Farmer Kakayi Tuusiime Patrick. The completion date was 30/05/2023 and completion certificate was issued on 05/06/2023. The contract price was 30.3192 million UGX. The contractor was Baata Engineering Company ltd</p> <p>ii. Farmer Kansiime Jackson. The completion date was 30/05/2023 and completion certificate was issued on 05/06/2023. The contract price was 23.547 million UGX. The contractor was Rima (EA) ltd</p> <p>iii. Farmer Tumwesigye Ezra. The completion date was 30/05/2023 and completion certificate was issued on 05/06/2023. The contract price was 23.5025 million UGX. The contractor was Baata Engineering Company ltd</p> | |
| 4 | Achievement of standards: The LG has met staffing and micro-scale irrigation standards | a) Evidence that the LG has recruited LLG extension workers as per staffing structure | <p>Veterinary officer 10 Approved establishment, 4 filled positions 6 vacant</p> <p>Agricultural officer 10Approved establishment 7 filled positions 3 vacant</p> <p>Fisheries officer 10 Approved establishment, no filled position 10 vacant</p> <p>Assistant animal Husbandry 10 approved establishment 6 filled positions 4 vacant</p> <p>Assistant Agricultural officers 10 approved positions 3 filled positions 7 filled positions</p> <p>Assistant fisheries development officer 10 approved establishment, no positions filled</p> | 0 |
| | Maximum score 6 | <ul style="list-style-type: none"> • If 100% score 2 • If 75 - 99% score 1 • If below 75% score 0 | Which is 33% | |

Achievement of standards: The LG has met staffing and micro-scale irrigation standards

Maximum score 6

b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF

• If 100% score 2 or else score 0

There was evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF. The senior agriculture Officer had the inventory of all the installed sites for FY 2022/2023 dated 11/07/2023.

Sampling of 3 micro-scale irrigation facilities were carried on 03/11/2023.

The 3 sampled installations meet standards as per the inventory and MAAIF Guidelines. The guideline requires the following components to be available when ever needed in the design:

i. Pumping system. This can be:

a. Solar pump system(panels, frame, controller, electric cables),

b. Electric pump

c. petrol/diesel pump

ii. Suction and delivery pipe system

iii. Water tank

iv. Water application system. This can be

a. Flexible hosepipe with spray nozzle

b. Sprinklers

c. Dripper/drip lines

The following equipment may also be necessary for O&M:

i. Soil moisture monitor

ii. Soil nutrient monitor

iii. User/maintenance manual

iv. Spare parts and maintenance equipment and tools

The three sampled sites include:

i. Tumwesigye Ezra, Butalangu TC. The system installed (09/06/2023, by Baata Engineering Ltd) is for 2.5 acres for growing banana and pasture. The farmer got technical training from the contract and senior irrigation engineer. The farmer had a site book. From the book, Senior Agricultural Engineer visited the site on 06/09/2023 and 04/10/02023. The water source is borehole. The equipment installed include:

o solar pump solar panels (3),

o 1 flexible horse pipe with nozzle,

o 6 hydrants and

o Pipe line system.

o 10,000 l tank .All the equipment meets the standards of MAAIF.

ii. Farmer Nanyonga Fiona, Kikamulo Sub County. The system installed on 28/06/2023 by Baata Engineering Ltd, is for 2.5 acres for growing coffee and pasture. The farmer had a site book. The farmer got technical training from the contract and senior irrigation engineer. The water source is a borehole. The equipment installed include;

- o solar pump,
- o solar panels (3),
- o 2 flexible horse pipes with nozzle,
- o 5 hydrants and
- o pipe lines system.
- o 2 tanks 10,000l each (20,000l)

iii. Asentogo Moses. The system (installed on 23/06/2023 by Baata Engineering Ltd) is for 2.5 acre for growing bananas. The water source is a pond. The equipment installed include:

- o solar pump,
- o solar panels (2),
- o 2 tanks 10,000 l each (20,000 l) and
- o 1 flexible horse pipes with nozzle
- o 11 Hydrants
- o pipe line system.

4

Achievement of standards: The LG has met staffing and micro-scale irrigation standards

Maximum score 6

b) Evidence that the installed micro-scale irrigation systems during last FY are functional

- If 100% are functional score 2 or else score 0

There was evidence that the installed micro-scale irrigation systems during last FY are functional.

The list of micro-scale irrigation installed was available in the inventory dated 11/07/2023.

Three sites were sampled as shown in 4(b). On inspection on 03/11/2023 all 3 sites installed were all found to be functional. Score = $(3/3 \times 100) = 100\%$

2

Performance Reporting and Performance Improvement

| | | | | |
|---|---|---|--|---|
| 5 | <p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p> | <p>a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0</p> | <p>There was evidence that the information on position of extension workers filled was accurate:</p> <p>Ngoma TC:</p> <p>VO Komulembe Harriet</p> <p>VO Dr. Kisitu George William</p> <p>AO Mr. Matovu</p> <p>Staff list 11.10.2022</p> <p>Ngoma SC:</p> <p>VO Dr. Ssagala Billy Bulasio</p> <p>AO Mr. Kabonge Henry</p> <p>Staff list date list date 10.01.2023</p> <p>Wakyato SC:</p> <p>AO Bukenya Peter</p> <p>AVO Mugyenyi John</p> <p>Staff list date 10.01.2023</p> | 2 |
| 5 | <p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p> | <p>b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0</p> | <p>There was evidence that information on Micro scale irrigation system installed and functioning is accurate.</p> <p>The list of micro-scale irrigation installed can be seen in the inventory dated 11/07/2023.</p> <p>The sampled sites show information is accurate as per inventory, equipment on the ground (4b) and functionality on inspection on 03/11/2023</p> | 2 |
| 6 | <p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p> | <p>a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0</p> | <p>There was evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest. There were Micro-scale irrigation sub-grant quarterly monitoring and supervision reports by district senior agricultural engineer dated 07/07/2023 (quarter 4), 05/04/2023(quarter 3), 06/01/2023(quarter 2) and 01/10/2022 (quarter 1). These reports had information on training, preparation of farm visits, awareness raising events, beneficiary farmer sites, expression of interests(EOIs), procurement supply and installation of irrigation equipment, farmer field schools and pictures</p> | 2 |

| | | | | |
|---|--|--|---|---|
| 6 | Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6 | b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0 | There was evidence that the LG has entered up to-date LLG information into MIS. There was printed MIS report for FY 2022/2023 dated 01/11/2023 in the district senior agricultural officer's office. In the report there was information on the number of attendees of awareness raising events(1,867), EOI submitted (1,171), preparation of farm visits(533), farm visits (358), contracts signed(38), distribution of tender/projects per SC, actual government co-funding and farmer co-payment per SC. | 1 |
| 6 | Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6 | c.Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0 | There was evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS. From the District Senior Agricultural officer's office there were quarterly reports available for 2022/2023 FY . These reports were also available in the MIS online. An example is 'Micro-scale irrigation Sub-grant quarterly report', first quarter. In the report there was information form SC on awareness raising, EOIs, farm visits, irrigation demonstration sites | 1 |
| 6 | Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6 | d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0 | There was evidence that the LG has developed an approved Performance Implementation Plan. From the DPO' s office there was an approved performance Improvement plan' dated 13/07/2022. Some of the activities in the plan include: identification of training needs and training and skill development, mentorship of new officers, monitoring to track progress | 1 |
| 6 | Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6 | ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0 | There was no evidence the LG has implemented Performance Improvement Plan for lowest performing LLGs. From the DPO's office there was 'Status report on performance improvement plan 2022/2023'. Some of the outputs include: timely installation of irrigation system (90% of sites completed) and all sites are functional. However, there was no report on LG Implementation of Performance Improvement Plan for lowest performing LLGs | 0 |

Human Resource Management and Development

| | | | | |
|---|---|---|--|---|
| 7 | Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines | a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0 | There was evidence that the LG budgeted for extension workers. From the DPO's office there was budget for extension workers for the FY 2023/24 totaling 1,262,721,000/= | 1 |
| 7 | Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines | ii Deployed extension workers as per guidelines score 1 or else 0 | There was evidence that the LG deployed extension workers as per guidelines. From the DPO's office there was data on staff structure for production department Nakaseke District for FY 2023/2024 dated 04/07/2023. However, there were a number of positions in the production department that were vacant. These include PAO, PFO (fisheries), SFO (fisheries), Principle Entomology officer (PEO) and lab technician. | 0 |
| 7 | Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines | b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0 | <p>The extension workers are working in LLGs where they were deployed as per sampled LLGs reports shown below:</p> <p>Ngoma TC:</p> <p>Report dated 28 march 2023 awareness on foot and mouth disease conducted in Gomero, Kamusenene, and mbiririzi</p> <p>Report dated 22.02.2023 Veterinary training and farm visits conducted in Gomero, Kasambya and Ngoma Central.</p> <p>Report dated 30.06.2023 for training farmers on silage making in Gomero and Kalyabulo villages</p> <p>Ngoma SC:</p> <p>Report on training maize farmers, agronomy and its cost benefit analysis dated 18.03.2023</p> <p>Report dated 15.04.23 on vaccination of foot and mouth disease in Ngoma SC</p> <p>Report dated 30.06.23 on training farmers on house hold visioning SWOT analysis and business planning</p> <p>Watyato SC</p> <p>Report dated 28 march 2023 awareness on foot and mouth disease conducted in wakyato SC.</p> <p>Report dated 15.04.23 on vaccination of foot and mouth disease in Wakyato SC</p> | 2 |

| | | | | |
|-----------------|--|--|--|---|
| 7 | <p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> | <p>c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0</p> | <p>There was evidence that extension workers' deployment had been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board.</p> <p>Ngoma TC:</p> <p>VO Komulembe Harriet</p> <p>VO Dr. Kisitu George William</p> <p>AO Mr. Matovu</p> <p>Staff list 11.10.2022</p> <p>Ngoma SC:</p> <p>VO Dr. Ssagala Billy Bulasio</p> <p>AO Mr. Kabonge Henry</p> <p>Staff list date list date 10.01.2023</p> <p>Wakyato SC:</p> <p>AO Bukenya Peter</p> <p>AVO Mugyenyi John</p> <p>Staff list date 10.01.2023</p> | 2 |
| Maximum score 6 | | | | |
| 8 | <p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> | <p>a) Evidence that the District Production Coordinator has:</p> <p>i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0</p> | <p>There was evidence that the District Production Coordinator had Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY</p> <p>Nambi Jesca Agricultural officer, appraised on 30.06.23</p> <p>Gwokyallya Olivia Assistant veterinary officer appraised on 30.06.23</p> <p>Nsereko John Agric officer appraised by Okumu Charles on 30.06.23</p> <p>Namara Robert Agric officer appraised by Kaikara Sophe on 30.06.23</p> <p>Bukenya Peter Agric officer appraised by Muzira moses on 30.06.23</p> <p>Namagala Phiona Agric officer appraised by Nakito Ruth 30.06.23</p> <p>Kabuye Tonny Asst. agric officer appraised by Lwera Titus 30.06.23</p> <p>Mugenyi john Asst vet officer appraied by Muzira Moses 30.06.23</p> <p>Senfuka Gerald, Asst vet officer, appraised by Kisuule Laurence on 30.06.23</p> <p>Masembe Dan Asst Veterinary officer, appraised by muzira Moses on 30.06.23</p> | 1 |
| Maximum score 4 | | | | |

| | | | | |
|-----------------|---|---|---|---|
| 8 | Performance management: The LG has appraised, taken corrective action and trained Extension Workers | a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0 | There were no corrective actions recommended for action | 1 |
| Maximum score 4 | | | | |
| 8 | Performance management: The LG has appraised, taken corrective action and trained Extension Workers | b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0 | There was evidence that training activities were conducted in accordance to the training plans at District level. From the DPO's office there was 'Production Department Integrated Annual Budget and Work Plan for FY 2022/2023'. The plan included training activities such as technical backstopping of SC staff, trips to MAAIF and research organizations, awareness raising of farmers and local leaders, training farmers on micro scale irrigation technologies, monitoring and supervision of irrigation projects. Budget for the UGIFT-AF small scale Irrigation Component for FY 2022/2023 was 1,093,482,598/=. There was a training data base where training activities have been documented dated 04/07/2022. The training activities include; conducting farmer field schools, awareness raising of farmers and local leaders, training of farmers on use and maintenance of micro-scale irrigation equipment | 1 |
| Maximum score 4 | | | | |
| 8 | Performance management: The LG has appraised, taken corrective action and trained Extension Workers | ii Evidence that training activities were documented in the training database: Score 1 or else 0 | There was evidence that training activities were documented in the training database. From Senior Agriculture Officer there was 'Report on UGIFT Micro-Scale Irrigation Program Awareness Raising Meeting for LG leaders and other Stakeholders' dated 16/06/2023. From Senior Agriculture Officer there was 'Activity Report for a Workshop on Creating Farmer Linkages with Financial Institutions under UGIFT Micro-Scale Irrigation Program' dated 20/04/2023 | 1 |
| Maximum score 4 | | | | |

Management, Monitoring and Supervision of Services.

Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum score 10

a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 - 75% capital development; and 25% complementary services): Score 2 or else 0

The LG Budgeted was UGX 1,348,713,400 and appropriated it as follows:

Capital UGX 1,012,285,050

Complementary

Travel inland UGX 235,248,478

Workshop and seminar UGX 46,379,872

Stationary UGX 10,000,000

Irrigation contract staff UGX 40,800,000

GPS UGX 5,000,000

District Executive committee held meeting 29/09/2023, Min.2/DEC/9/23-24 FY

Meeting held on 30/10/2023 MIN 11/NDC/23-24FY consideration of motion and statement.

Revision of budget statement for 2023/2024

Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum score 10

b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0

There was evidence that budget allocations were made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools as follows:

Travel inland UGX 235,248,478;

Workshop and seminar UGX 46,379,872;

Stationary UGX 10,000,000;

Irrigation contract staff UGX 40,800,000; and

GPS UGX 5,000,000.

| | | | | |
|--|---|--|---|---|
| 9 | <p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p> | <p>The figure for co-funding was UGX192,000,000 page 27 of the LG Budget and allocated as per the guideline for the current FY in supplementary budget.</p> | 2 |
| <p>Maximum score 10</p> | | | | |
| 9 | <p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p> | <p>There was evidence that the LG use the co-funding of UGX192,000,000 following the same rules applicable to the micro scale irrigation grant.</p> | 2 |
| <p>Maximum score 10</p> | | | | |
| 9 | <p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p> | <p>There was evidence that the LG has disseminated information on use of the farmer co-funding. From the DPO's office there was 'Minutes for Nakaseke DTPC Meeting held on 29/09/2022 in District Council Hall'. Minute number (min.018/09/DTPC/FY 2022-2023) had information on co funding</p> | 2 |
| <p>Maximum score 10</p> | | | | |
| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> | <p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> | <p>There was evidence that the DPO has monitored on monthly basis installed micro-scale irrigation equipment. There were monthly monitoring reports from senior agricultural officer and DPO from September 2022 up to June 2023 addressing functionality, O&M, environment and social safeguards, adequacy of water source. However, during the two months July and August 2022 there was no monitoring. All 18 beneficiaries and two demo-sites have been monitored. Therefore ((18/18)*100=100%) of irrigation sites have been monitored</p> | 2 |
| <p>Maximum score 8</p> | | | | |
| <p>• If more than 90% of the micro-irrigation equipment monitored: Score 2</p> | | | | |
| <p>• 70-89% monitored score 1</p> | | | | |
| <p>Less than 70% score 0</p> | | | | |

| | | | | |
|----|--|--|--|---|
| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p> | <p>b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p> | <p>There was evidence that the LG has overseen technical training and support to the approved farmers to achieve servicing and maintenance. There were monitoring and farmer training reports by Senior Agricultural Engineer for the beneficiaries of micro-scale irrigation project. The training reports were found in monitoring reports dated 24/04/2023, 20/09/2022, and 19/012/2022. The reports indicated training of farmers on operation and maintenance of the irrigation equipment. The farmer training on O&M have pictures taken to reinforce the evidence</p> | 2 |
| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p> | <p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p> | <p>There was no evidence that the LG has provided hands on support to the LLG extension workers within the previous year. There was no report seen on hands on-training for LLG extension workers.</p> <p>However, in an interview Mr. Bukenya Peter (AO Wakyato SC, 0772980506) said he got hands on training from contractor Baata Engineering Ltd and SAE</p> | 0 |
| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p> | <p>d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0</p> | <p>There was evidence that the LG has established and run farmer field schools as per guidelines. From Senior Agriculture Officer there was</p> <p>i. 'Activity report for Establishment of farmer field schools Under UGIFT Program within the SC for the period Feb 2023 to date' Semuto SC dated 12/04/2023</p> <p>ii. 'Activity Report for Establishment of Farmer Field School under UGIFT Program within the Sub County (for the period Feb 2023 to date' Nakaseke SC dated 12/04/2023</p> | 2 |
| 11 | <p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p> | <p>a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0</p> | <p>There was evidence that the LG has conducted activities to mobilize farmers.</p> <p>i. There was an activity report by Senior Agriculture Officer 'Micro-scale Irrigation Sub grant quarterly report' dated 5/04/2023. In the report, the attendance by gender for awareness raising of farmers was 898 male and 721 female</p> | 2 |

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| 11 | Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture. | b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0 | There was evidence that the District has trained staff and political leaders at District and LLG levels. i. From Senior Agriculture officer there was 'Report on UGIT Micro scale irrigation program awareness raising meeting for local leaders and other stake holders' dated 16/06/2023. In the meeting LLG leaders and other stake holders were sensitised on their role in the program and the implementation and support mechanisms. | 2 |
| | Maximum score 4 | | | |

Investment Management

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| 12 | Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines | a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0 | There was evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY .There was an inventory of micro-scale irrigation equipment by Senior Agriculture Officer for the last FY dated 11/07/2023. The inventory has list of the micro scale irrigation equipment so far supplied to farmers up to 11/07/2023. The inventory has 18 micro-scale irrigation sites | 2 |
| | Maximum score 8 | | | |

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| 12 | Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines | b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0 | There was evidence that the LG keeps and up-to-date database of applications at the time of the assessment .There was data base in the MIS for applications and copies of application in senior agriculture officer's office. The MIS shows a total 1172 applicants as per 03/11/2023. Sampled applications include: i. Caroline Twahirwa (Nakaseke/2022-04-11/Female/25629) ii. Gloria Nyarwa(Nakaseke/2023-03-05/Female/30382) iii. Edward Kamyia (Nakaseke/2023-01-24/Male/33012) | 2 |
| | Maximum score 8 | | | |

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| 12 | <p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p> | <p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p> | <p>There was evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI). There was a farm visit report by Senior Agriculture officer dated 27/02/2023. There was also MIS report available dated 01/11/2023. From the MIS report 358 farm visits were made out of which 315 were successful and 5 were not successful. There were agreements to precede forms available. A few examples include:</p> <p>i. ASsentongo Moses (NKSK/2022-12-04/M/28982)</p> <p>ii. Kayongo Paul (NKSK /2022-03-08/M/24569)</p> <p>iii. Masembe Daniel (NKSK /2022-06-108/M/26516)</p> | 2 |
| 12 | <p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p> | <p>d) For DDEG financed projects:</p> <p>Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p> | <p>The LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they had been approved by posting on the District and LLG noticeboards dated 03.07.2023</p> | 2 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p> | <p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p> | <p>There was evidence that the Micro-scale irrigation systems were incorporated in the approved procurement plan for the current FY under Ref. Naka902/wrks/23-24/00016.</p> | 1 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p> | <p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p> | <p>The LG requested quotations from pre-qualified irrigation equipment suppliers through procurement Notice 2 under selective bidding dated 05/01/2023.</p> <p>The following were the pre-qualified bidders; Rima (EA) Ltd, Akvo International Ltd, Balton Uganda, Baata Engineering Company, Grow More Seeds and Chemicals Ltd</p> | 2 |

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| 13 | Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines | c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0 | There was evidence that the Contracts Committee concluded the selection of the irrigation equipment supplier as per the meeting held on 21/02/2023 under Min No: 066/NAKA/DCC/FEB/2022-23 | 2 |
| | Maximum score 18 | | | |
| 13 | Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines | d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0 | There was evidence that the Contracts Committee approved the selection of the irrigation equipment supplier as per the meeting held on 21/02/2023 under Min No: 66/NAKA/DCC/FEB/2022-23 | 1 |
| | Maximum score 18 | | | |
| 13 | Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines | e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0 | There was display of successful and unsuccessful bidders dated 21/01/2023. | 2 |
| | Maximum score 18 | | | |

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| 13 | <p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p> | <p>f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0</p> | <p>There was evidence that the micro-scale irrigation equipment installed is in line with the design output sheet. The design is in line with the Technical Guidelines provided by MAAIF. The guideline requires the following components to be available when ever needed in the design:</p> <ul style="list-style-type: none"> i. Pumping system. This can be: <ul style="list-style-type: none"> a. Solar pump system(panels, frame, controller, electric cables), b. Electric pump c. petrol/diesel pump ii. Suction and delivery pipe system iii. Water tank iv. Water application system. This can be <ul style="list-style-type: none"> a. Flexible hosepipe with spray nozzle b. Sprinklers c. Dripper/drip lines <p>Three sites where visited as shown in (4b). On inspection , the three sites were found to have been installed as per design</p> | 2 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p> | <p>g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0</p> | <p>There was evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers. From Senior Agricultural Engineer there was a ‘Submission of third quarter technical inspection report for new farmers under UGIFT programs’ dated 20/03/202. From Senior Agricultural Engineer there was also ‘Submission of second quarter technical monitoring report for established UGIFT Sites’ dated 19/12/2022</p> | 2 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p> | <p>h) Evidence that the LG has overseen the irrigation equipment supplier during:</p> <p>i. Testing the functionality of the installed equipment: Score 1 or else 0</p> | <p>There was evidence that the LG has overseen the irrigation equipment supplier during testing the functionality of the installed equipment. There was a report from senior irrigation engineer on ‘Submission of technical Inspection Report for Irrigation Systems Installed by Baata Engineering Ltd’ dated 11/10/2023. The report also had pictures of the testing</p> | 1 |

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| 13 | <p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p> | <p>ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0</p> | <p>There was no evidence that the LG has overseen the irrigation equipment supplier during hand-over of the equipment to the Approved Farmer. There was no report seen From the Senior Agricultural Engineer. The site books also showed no records handover activities</p> | 0 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p> | <p>i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0</p> | <p>There was evidence that the LG made payment of the suppliers within specified timeframes as follows:</p> <p>Name of project: Supply and installation of micro irrigation equipment for Kasiime Jackson</p> <p>Project NO: NAKA902/WRKS/22-23/00002</p> <p>Contract Sum: 23,547,900</p> <p>Requisition was on 07/06/2023</p> <p>DPMO signed on 7/06/2023</p> <p>CAO signed on 20/06/2023</p> <p>Payment was on 30/06/2023;</p> <p>Name of project: Installation of Micro scale irrigation system for MS Twahirwa Caroline</p> <p>Project NO: NAKA902/WRKS/22-23/00002</p> <p>Contract Sum: UGX 27,323,800</p> <p>Requisition was on 31/05/2023</p> <p>DPMO signed on 09/06/2023</p> <p>CAO signed on 20/06/2023</p> <p>Payment was on 30/06/2023;</p> <p>and</p> <p>Name of project: Design, Supply and installation of micro scale irrigation system for Mr Kakoza Sylvester</p> <p>Project NO: NAKA902/WRKS/22-23/00002</p> <p>Contract Sum: UGX20,481,600</p> <p>Requisition was on 31/05/2023</p> <p>DPMO signed on 13/06/2023</p> <p>CAO signed on 13/06/2023</p> <p>Payment was on 30/06/2023.</p> | 2 |

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0

There was evidence that the LG had a complete procurement file micro-scale irrigation projects with 3 suppliers as follows:

Supplier: Baata Engineering Company

Contract signed: 20/04/2023

Evaluation report: 17/02/2023

Contracts Committee Meeting date: 21/02/2023

Min No: 66/NAKA/DCC/FEB/2022-23

Supplier: Rima (EA) Ltd

Contract signed: 01/05/2023

Evaluation report: 17/02/2023

Contracts Committee Meeting date: 21/02/2023

Min No: 66/NAKA/DCC/FEB/2022-23

Supplier: Grow More Seeds and Chemicals Ltd

Contract signed: 24/03/2023

Evaluation report: 17/02/2023

Contracts Committee Meeting date: 21/02/2023

Min No: 66/NAKA/DCC/FEB/2022-23

Environment and Social Safeguards

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| 14 | <p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p> | <p>a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0</p> | <p>There was no evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently. The Production department notice board has not displayed Grievance Redress Mechanism(GRM) and avenues but has Grievance register/records</p> <p>Examples of grievance records:</p> <p>i. Byndamba Israel (02772657674). Issue; the pump was not functional. Resolution: Assessment done SAE and repaired by contractor (RIMA(EA) Ltd.</p> <p>ii. Katongole Deo (0772500755). Issue; Tank base not strong enough to hold the tank. Assessment was carried by SAE and it was resolved that the tank stand should be reconstructed. The reconstruction is currently being carried out</p> | 2 |
| 14 | <p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p> | <p>b) Micro-scale irrigation grievances have been:</p> <p>i). Recorded score 1 or else 0</p> <p>ii). Investigated score 1 or else 0</p> <p>iii). Responded to score 1 or else 0</p> <p>iv). Reported on in line with LG grievance redress framework score 1 or else 0</p> | <p>There was no evidence that Nakaseke district LG had recorded micro-scale irrigation related grievances as there were no grievances redress framework.</p> | 0 |
| 14 | <p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p> | <p>b) Micro-scale irrigation grievances have been:</p> <p>ii. Investigated score 1 or else 0</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p> | <p>There was no evidence that Nakaseke district LG had investigated micro-scale irrigation related grievances as there were no grievances redress framework.</p> | 0 |

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| 14 | <p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p> | <p>b) Micro-scale irrigation grievances have been:</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p> | <p>There was no evidence that Nakaseke district LG had responded to micro-scale irrigation related grievances as there were no grievances redress framework.</p> | 0 |
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| 14 | <p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p> | <p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p> | <p>There was no evidence that Nakaseke district LG had reported on micro-scale irrigation related grievances as there were no grievances redress framework.</p> | 0 |
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Environment and Social Requirements

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| 15 | <p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p> | <p>a) Evidence that LGs have disseminated Micro-irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p> | <p>There was evidence that LGs have disseminated Micro-irrigation guidelines to provide for proper siting, land access. However, proper use of agro-chemicals and safe disposal of chemical waste containers was not in the MoU. Examples of MoUs;</p> <p>i. MoU between Nakaseke LG and Kasule samuel (Nakaseke/2021-08-28/Male/19838) dated 16/03/2023</p> <p>ii. MoU between Nakaseke LG and Fulere Paul (NKS/2020-10-09/M/9243) dated 20/04/2023</p> <p>iii. MoU between Nakaseke LG and Katagire Charles (Nakaseke/2023-04-22/Male/51224) dated 19/05/2023</p> | 0 |
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| 15 | Safeguards in the delivery of investments Maximum score 6 | <p>b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.</p> <p>i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0</p> | <p>There was evidence that Nakaseke district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all micro-scale irrigation projects as exemplified by Environmental Impact Screening Reports for the following projects.</p> <p>1.Irrigation project at Sentongo Moses’ farm of about 3 acres in Nsanvu village, Kikamulo parish in Kikamulo sub-county, dated 30/4/2022, endorsed by the SEO and the DCDO;</p> <p>2.Irrigation project at Kabugo Luke’s farm of about 4 acres in Nsanvu village, Kikamulo parish in Kikamulo sub-county, dated 20/3/2022, endorsed by the SEO and the DCDO; and</p> <p>3. Irrigation project at Namanda Janat’s farm of about 4 acres in Lukenku village, Kikamulo parish in Kikamulo sub-county, dated 30/5/2022, endorsed by the SEO and the DCDO.</p> | 1 |
| 15 | Safeguards in the delivery of investments Maximum score 6 | <p>ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0</p> | <p>There was evidence that Nakaseke district LG carried out monitoring of irrigation impacts as exemplified by a report, addressed to the District Production and Marketing Officer, on joint monitoring and supervision of micro-scale irrigation program dated 12/10/2022, endorsed by the SEO. The monitoring visit, of conducted in sub-counties of Semuto, Wakyato, Nakaseke, Kapeeka and Kito aimed to gather essential data including measurements of distance from the water source and elevation of the gardens to determine the feasibility of implementing micro-scale irrigation systems.</p> | 1 |
| 15 | Safeguards in the delivery of investments Maximum score 6 | <p>iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0</p> | <p>There was no evidence that E & S certification forms were completed and signed by the SEO and the DCDO prior to payment of contractor invoices/certificates at interim and final stages of projects as no signed E & S compliance certificates were available.</p> | 0 |
| 15 | Safeguards in the delivery of investments Maximum score 6 | <p>iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0</p> | <p>There was evidence that E & S certification forms were completed and signed by the SEO prior to payment of contractor invoices/certificates at interim and final stages of projects as no signed E & S compliance certificates were available.</p> | 1 |

**Crosscutting Minimum
Conditions**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
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| Human Resource Management and Development | | | | |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0 | The LG had a CFO Nabasumba Mary Goreth DSC MIN NO DSC/NSK/68/2021E (i)(1) Appraised by Sarah Nakalungi on 15th June 2023 | 3 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | b. District Planner/Senior Planner, score 3 or else 0 | The LG had a Planner Kaggwa Robert DSC MIN NO DSC/NSK/68/2021(B) (i), Appraised by Nakalungi Sarah on 5/7/2023 | 3 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | c. District Engineer/Principal Engineer, score 3 or else 0 | The LG had a District Engineer; Mr Sekayingo Stephen DSC min no DSC Min no DSC/NSK/74/2022 (b) | 3 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0 | The LG had a District Natural Resources Officer; Nkugwa George, DSC/NSK/117/2019. | 3 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | e. District Production Officer/Senior Veterinary Officer, score 3 or else 0 | The LG had a District Production Officer; kikonyogo Francis Xavier. DSC/NSK/28/2019 (1) (1) | 3 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | f. District Community Development Officer/Principal CDO, score 3 or else 0 | The LG had a District Community Development Officer; Batalingaya Denis, DSC/NSK/99/2019 (5) (a) (1) | 3 |

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| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0 | The LG did not have a substantive District Commercial Officer | 0 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0. | The LG had a Senior Procurement Officer; Mayombwe Phillip DSC MIN no 94/2008 (d) (1) | 2 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0 | The LG had a procurement officer; Nakidde Jackie DSC/NSK/68/2021 (G) (i) (1) | 2 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | i. Principal Human Resource Officer, score 2 or else 0 | The LG had a Principal Human Resource Officer; Osembo Martin DSC/NSK/68/2021 (G) (iv) (1) | 2 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | j. A Senior Environment Officer, score 2 or else 0 | The LG had a Senior Environment Officer Nabaasa Benon; Min no DSC/NSK/20/2023 (iii) | 2 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | k. Senior Land Management Officer /Physical Planner, score 2 or else 0 | The LG had a Senior Land Management Officer; Tumusiime Godfrey, DSC/NSK/28/2019(1)(1) | 2 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | l. A Senior Accountant, score 2 or else 0 | The LG had a senior accountant, Kiyemba Mustafa DSC/NSK/65/2020(1)(1) | 2 |

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| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0 | The LG had a Principal Internal Auditor; Muntu Raymond, DSC/NSK/117/2021 (G) (iv) (1) | 2 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0 | The LG had a Principal Human Resource Officer (Secretary DSC) Muyambi Simon DSC.MIN. 51/2009 (i) (8) | 2 |
| 2 | New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG Maximum score is 15 | a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure). | <p>The LG had senior Assistant Secretaries in all 10 sub counties and 4 Town councils in the district</p> <p>Kaikara Sophie Kinyogoga sub county DSC/NSK/102/4/2015 (11)</p> <p>Nanyonga Rose Nakaseke Sub county, DSC/NSK/102/2018 (7) (b) (14)</p> <p>Kadiida James Kapeeka Sub county, DSC/NSK/106/2018/(6)(b) (2)</p> <p>Muzira Moses, Wakyato Sub county. DSC. MIN. 287/2/2013</p> <p>Kamazinga Robinah Kinoni sub county, DSC/NSK/102/4/2015(iii)</p> <p>Jjingo Ali, Semuto Sub county DSC/NSK/106/2018 (5) (d) (1)</p> <p>Senyomo Henry, Kasangobe sub county, DSC /NSK/106/108(5) (d) (8)</p> <p>Bainomugisha Nathan, Ngoma Sub county DSC/NSK/106/2018 (5) (d) (8)</p> <p>Muwonge Gordon; Kikamulo sub county. DSC/ NSK/ 106/2005 (5) (d) (9)</p> <p>Nakitto Ruth KITO SC DSC/NSK/102/9/2015 (ii)</p> <p>Baguma Stephen Ngoma TC DSC/NSK/80/2021 (1)</p> <p>Mukasa Richard Semuto TC DSC/NSK/106/2014 (1)</p> <p>Namugenyi Florence Kiwoko TC DSC/NSK/287/1/2013S</p> | 5 |

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

The LG had a CDO in each of the 10 sub counties and 4 Town Councils

Katabalwa Fred Kinyogoga SC
DSC/NSK/102/9/2015 (i)

Jumba Fazil Nakaseke SC
DCS/NSK/106/2018 (7) (b) (11)

Mutyaba Samuel Kapeeka SC
DSC/NSK/106/2018(7)(b)(14)

Musiza Rogers, Wakyato SC
DSC/NSK/106/2018 (b)(13)

Batanda Dan, Kinoni SC
DSC/NSK/102/9/2015 (ii)

Mukiibi Jonathan Semuto SC
DSC/NSK/106/2018/(7)(B)(12)

Nalumansi Joyce Kasangombe SC
DSK/NSK/102/9/2015

Nawemujurizi Robert Ngoma SC
DSK/NSK/10/2015 (15)

Kugumikiriza Jonathan Kikamulo SC
DSC/NSK/106/2018 (7)(b)(11)

Sekyegobero Ronald Butalangu TC
DSC/NSK/106/2018 (2)(d)

Nabakka Irene Ngoma TC
DSC/NSK/80/2021(1)

Semwogerere Paul Semuto TC
DSC/NSK/106/2014(1)

Dravu Annet Kiwoko TC
DSC/NSK/104/1/2014

| | | | | |
|---|---|--|--|---|
| 2 | <p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG</p> <p>Maximum score is 15</p> | <p>c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.</p> | <p>The LG did not have a Treasurer in Ngoma TC and Kito sub county</p> <p>Kyambadde Moses Kiyogoga SC DSC min no 147/2005(d) (180)</p> <p>Nakalembe Justine Nakaseke SC DSC min no 194/2011</p> <p>Kityo Geoffrey Kapeeka SC DSC/NSK/106/2018(6)(i)(16)</p> <p>Byenya Norman Kinoni SC DSC/NSK/106/2018 (6)(i)(1)</p> <p>Nabatanzi Grace Semuto SC DSC/NSK/112/2021 (i)(d)(1)</p> <p>Namigga Milly Kasangombe SC DSC/NSK/104/5/2014</p> <p>Nyamirongo Francis, Ngoma SC DSC/NSK/104/23/2018</p> <p>Sebusolo Joachim Kikamulo SC DSC/NSK/106/2018(6)(i)(2)</p> <p>Atuhaire Alex Butalangu TC DSC/NSK/68/2021 (E)(ii)</p> <p>Nankya Ruth Semuto TC DSC/NSK/74/2022 (C)(1)</p> <p>Mugaya Moses Kiwoko TC DSC/NSK/104/1/2014</p> | 0 |
|---|---|--|--|---|

Environment and Social Requirements

| | | | | |
|---|--|---|---|---|
| 3 | <p>Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.</p> <p>Maximum score is 4</p> | <p>If the LG has released 100% of funds allocated in the previous FY to:</p> <p>a. Natural Resources department,</p> <p>score 2 or else 0</p> | <p>As per the LG Final Accounts 2022/2023, release budget was UGX 1,147,774,374 and the LG released UGX 1,147,766,091 page 39 of the Final Account</p> <p>This represented 100%</p> | 2 |
| 3 | <p>Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.</p> <p>Maximum score is 4</p> | <p>If the LG has released 100% of funds allocated in the previous FY to:</p> <p>b. Community Based Services department.</p> <p>score 2 or else 0.</p> | <p>As per the LG Final account 2022/2023 Release budget was UGX63,409,688 and the LG released UGX 63,409,688 page 39 of the Final account.</p> <p>This represented 100%</p> | 2 |

4

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

a. If the LG has carried out Environmental, Social and Climate Change screening,

score 4 or else 0

There was evidence that Nakaseke district LG carried out Environmental, Social and Climate Change Screening prior to commencement for all projects implemented using the Discretionary Development Equalization Grant (DDEG) as exemplified by Environmental Impact Screening Reports for the following projects, dated 29/4/2022 and endorsed by the SEO and the DCDO.

1. Extension of Nakaseke district administration block in Butalangu Town Council;
2. The construction of Town Council offices in Kiwoko Town Council; and
3. Construction of Nakaseke sub county offices (Phase I)..

4

4

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),

score 4 or 0

There was no evidence that Nakaseke district LG carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the DDEG for the previous FY(2022/2023) as the potential environmental and social implications identified during the **screening stage did not require ESIA.**

4

| | | | | |
|---|---|---|---|---|
| 4 | <p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p> | <p>c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;</p> <p>score 4 or 0</p> | <p>There was evidence that Nakaseke district LG had Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG) prior to commencement of all civil works as exemplified by the Environmental, Social and Climate Change Management Plans for the following construction projects prepared by the SEO.</p> <p>1.Extension of Nakaseke district administration block (Phase III) in Butalangu Town Council, dated 29/4/2022;</p> <p>2.The construction of Town Council offices in Kiwoko Town Council, dated 29/4/2022; and</p> <p>3. Construction of Nakaseke sub county offices (Phase I), dated 29/4/2022.</p> | 4 |
|---|---|---|---|---|

Financial management and reporting

| | | | | |
|---|--|--|---|----|
| 5 | <p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p> | <p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p> | <p>Nakaseke had clean/unqualified audit report of 2022/2023</p> | 10 |
|---|--|--|---|----|

| | | | | |
|---|--|--|---|----|
| 6 | Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015). | If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g), | There was evidence that the LG provided information to the PS on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February | 10 |
| | maximum score is 10 | score 10 or else 0. | The reports were submitted on 17/02/2023, and responses were on 28/02/2023. | |
| | | | Some of the issues raised were as follows: | |
| | | | Delays in accessing payroll; | |
| | | | Under remittance of the statutory deductions; | |
| | | | Delayed access of pension payroll; | |
| | | | Delayed deletion of staff who had transferred services retired etc from the salary payroll; and | |
| | | | Unaccounted for funds. | |
| 7 | Evidence that the LG has submitted an annual performance contract by August 31st of the current FY | If the LG has submitted an annual performance contract by August 31st of the current FY, | There was evidence that the LG submitted annual performance contract on 12/07/2023 | 4 |
| | Maximum Score 4 | score 4 or else 0. | | |
| 8 | Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year | If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year, | There was evidence that the LG submitted annual performance report on 07/08/2023. | 4 |
| | maximum score 4 or else 0 | score 4 or else 0. | | |
| 9 | Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year | If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year, | There was evidence that the LG submitted quarterly budget performance reports as follows: | 4 |
| | Maximum score is 4 | score 4 or else 0. | Quarter 1 submitted on 22/12/2022; | |
| | | | Quarter 2 submitted on 06/02/2023; | |
| | | | Quarter 3 submitted on 09/05/2023; and | |
| | | | Quarter 4 submitted on 07/08/2023. | |

Education Minimum Conditions

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|---|--|---|-----------|
| Human Resource Management and Development | | | | |
| 1 | New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. | a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0 | The LG had a District Education Officer, Mr. Batanudde Stephen, DSC/NSK/146/2005(14 Appraised by Nakalungi Sarah on 30.06.2023 | 30 |
| <i>The Maximum Score of 70</i> | | | | |
| 1 | New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. | b) All District/Municipal Inspector of Schools, score 40 or else 0. | The LG all the inspectors of schools: Nakitanda Rita Diana Senior inspector of schools DSC min no DSC/NSK/68/2021(A) (i) (1) Kinyenya Robert Robinson, inspector of schools MIN NO. DSC/NSK/78/2021 (b) (1) (1) Damulira William, inspector of schools DSC/NSK/68/2021(A)(ii) (1) | 40 |
| <i>The Maximum Score of 70</i> | | | | |
| Environment and Social Requirements | | | | |
| 2 | Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs) | If the LG carried out: a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0. | There was evidence that Nakaseke District LG carried out Environmental, Social and Climate Change Screening prior to commencement of all education projects as exemplified by Social and Environmental Screening and Monitoring Reports for the following projects. 1.Construction of Ngoma seed secondary school in Kigweri village, Ngoma parish, Ngoma sub-county, dated 1/6/2023, endorsed by by the SEO and the DCDO; 2. Construction of a classroom block at Lujjumbi P/S, Ngoma sub-county, dated 7/6/2023, endorsed by by the SEO and the DCDO; and 3. Construction of a 5-stance pit latrine at Balitta P/S, date 8/6/2023 endorsed by by the SEO and the DCDO. | 15 |
| <i>The Maximum score is 30</i> | | | | |

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

There was no evidence that Nakaseke district LG carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all education sector projects implemented in the FY(2022/2023) as the potential environmental and social implications identified during the **screening stage did not require ESIA.**

The Maximum score is 30

**Health Minimum
Conditions**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|---|---|--|--------------|
| Human Resource Management and Development | | | | |
| 1 | <p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p> | <p>a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.</p> | <p>The LG had a District Health officer, Aliga Simon, DSC/NSK/74/2022 (a) (i) Appraised by Sarah Nakalungi on 30.06.2023</p> | 10 |
| 1 | <p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p> | <p>b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0</p> | <p>The LG had an Assistant District Health Officer Maternal, Child Health and Nursing officer</p> <p>Musiime Khellen EVELYN DSC/NSK/101/2017 (2) (1)</p> | 10 |
| 1 | <p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p> | <p>c. Assistant District Health Officer Environmental Health, score 10 or else 0.</p> | <p>The LG had an Assistant District Health Officer Environmental Health officer, Ms. Ogentho Judith DSC/NSK/106/2018 (6) (C) (2)</p> | 10 |
| 1 | <p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p> | <p>d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.</p> | <p>The LG a had a Principal Health Inspector (Senior Environment Officer)</p> <p>Sebunza Lamech. DSC/NSK/28/2019/(3) (1)</p> | 10 |
| 1 | <p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p> | <p>e. Senior Health Educator, score 10 or else 0.</p> | <p>The LG had a Senior Health Educator</p> <p>Mugisha Frank, DSC/NSK/118/2019(1) (1)</p> | 10 |

- 1 New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.
- f. Biostatistician, score 10 or 0. The LG had a Biostatistician, Yawe Moses MIN NO 24/2007

Applicable to Districts only.

Maximum score is 70

- 1 New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.
- g. District Cold Chain Technician, score 10 or else 0. The LG did not have a District Cold Chain Technician

0

Applicable to Districts only.

Maximum score is 70

- 1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.
- h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.

Applicable to MCs only.

Maximum score is 70

- 1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.
- i. Principal Health Inspector, score 20 or else 0.

Applicable to MCs only.

Maximum score is 70

- 1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.
- j. Health Educator, score 20 or else 0

Applicable to MCs only.

Maximum score is 70

Environment and Social Requirements

| | | | | |
|---|---|---|---|----|
| 2 | <p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p> | <p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p> | <p>There was evidence that Nakaseke district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all health projects as exemplified by Environmental Impact Screening Reports for the following projects.</p> <p>1.Construction of a 4-stance VIP latrine at Kapeeka sub-county, dated 8/6/2023, endorsed by by the SEO and the DCDO;</p> <p>2.Construction of staff house at Kalege HC III, Kalege parish, Semuto sub-county, dated 8/6/2023, dated 6/6/2023, endorsed by by the SEO and the DCDO; and</p> <p>3.Construction of septic tank and PVC at Butalangu HC III, Central ward, Butalangi Town Council, dated 8/6/2023, endorsed by by the SEO and the DCDO.</p> | 15 |
| 2 | <p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p> | <p>b. Social Impact Assessments (ESIAs) , score 15 or else 0.</p> | <p>There was no evidence that Nakaseke district LG carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all health sector projects implemented during the previous FY(2020/2021) as the potential environmental and social implications identified during screening stage did not require ESIA.</p> | 15 |

**Micro-scale Irrigation
Minimum Conditions**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|---|---|--|-----------|
| Human Resource Management and Development | | | | |
| 1 | <p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p> | <p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p> | <p>There was evidence that the LG had a Senior Agricultural Engineer,</p> <p>Basika Erisa DSC/NSK/125/2018(vi) (1)</p> | 70 |
| Environment and Social Requirements | | | | |
| 2 | <p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p> | <p>If the LG:</p> <p>Carried out Environmental, Social and Climate Change screening score 30 or else 0.</p> | <p>There was evidence that Nakaseke district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all micro-scale irrigation projects as exemplified by Environmental Impact Screening Reports for the following projects.</p> <p>1.Irrigation project at Sentongo Moses’ farm of about 3 acres in Nsanvu village, Kikamula parish in Kikamula sub-county, dated 30/4/2022, endorsed by the SEO and the DCDO;</p> <p>2.Irrigation project at Kabugo Luke’s farm of about 4 acres in Nsanvu village, Kikamula parish in Kikamula sub-county, dated 20/3/2022, endorsed by the SEO and the DCDO; and</p> <p>3.Irrigation project at Namanda Janat’s farm of about 4 acres in Lukenku village, Kikamula parish in Kikamula sub-county, dated 30/5/2022, endorsed by the SEO and the DCDO.</p> | 30 |

**Water & Environment
Minimum Conditions**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|--|---|--|--------------|
| Human Resource Management and Development | | | | |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i> | a. 1 Civil Engineer (Water), score 15 or else 0. | The LG had a DWO Kigozi Godfrey, was appointed on 11/03/2021; Ref.CR/D/10176 under Minute DSC/NSK/68/2021(F)(i)(1) | 15 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i> | b. 1 Assistant Water Officer for mobilization, score 10 or else 0. | The LG had a AWO- mobilisation Mukiibi Jonathan was seconded on 25/08/2021; Ref ADM/215/01 from Community Development department. | 10 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i> | c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0. | The LG had a, AEO / AWO (Water) – Atugonza Jackson was appointed to this position on 24/02/22; Ref.CR/D/101209 under Minute DSC/NSK/74/2022 (b)(ii). In addition, BMT – Kiribawa Matthew was appointed to this position on 24/02/22; Ref.CR/D/101210 under Minute DSC/NSK/74/2022 (b)(iii). | 10 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i> | d. 1 Natural Resources Officer, score 15 or else 0. | The LG had a Nkugwa George Abel the Natural Resources Officer was appointed on 10/01/2020 Ref. CR/D/101129 under Minute Natural Resources Officer DSC/NSK/117/2019(1)(a)(1). | 15 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i> | e. 1 Environment Officer, score 10 or else 0. | The LG had an Environment Officer – Nabaasa Benon was appointed to this position on 15/8/2019; Ref.CR/D/101121 under Minute DSC/NSK/99/2019 (2)(b)(1). | 10 |

| | | | |
|---|---|---|-----------|
| 1 | <p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.</p> <p><i>Maximum score is 70</i></p> | <p>f. Forestry Officer, score 10 or else 0.</p> <p>The LG had a Forestry Officer Semujju Solomon was appointed on 25/7/2018 Ref.CR/D/10356 under Minute DSC/NSK/106/2018 (6)(f)(1).</p> | 10 |
|---|---|---|-----------|

Environment and Social Requirements

| | | | |
|---|--|--|-----------|
| 2 | <p>Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects</p> | <p>If the LG:</p> <p>a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.</p> <p>There was evidence that Nakaseke district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all water and environment projects as exemplified by Environmental Impact Screening Reports for the following projects.</p> <ol style="list-style-type: none"> 1. Drilling of a borehole at Butuuka village, Bulwadda parish in Nakaseke sub-county, dated 20/2/2023, endorsed by the SEO; 2. Drilling of a borehole at Kalungu in Wakyato sub-county, dated 21/2/2023, endorsed by the SEO; 3. Drilling of a borehole at Kibirandongo, Kapeeka sub-county, dated 20/2/2023, endorsed by the SEO; and 4. Drilling of a borehole at Kasiga B in Kapeeka sub-county, Kapeeka sub-county, dated 20/2/2023, endorsed by the SEO. | 10 |
| 2 | <p>Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects</p> | <p>b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.</p> <p>There was no evidence that Nakaseke district LG carried out Environmental and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all water sector infrastructure projects for the previous FY (2022/2023) as the potential environmental and social implications identified during screening stage did not require ESIA.</p> | 10 |

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.

There was evidence that the LG applied for abstraction permits from DWRM for Kyabakazi and Kyamutakasa WSSs. However, the LG had not received Abstraction Permits. In addition, the LG did not have abstraction permits for the following Urban Water Supply systems operated by NWSC in Kiwoko TC, Butalangu TC, Nakaseke TC; Semuto TC, Kapeeka TB and Industrial Park.

Hence, score =0.