



**LGMSD 2022/23**

Mubende District

(Vote Code: 541)

<b>Assessment</b>	<b>Scores</b>
Crosscutting Minimum Conditions	84%
Education Minimum Conditions	100%
Health Minimum Conditions	80%
Water & Environment Minimum Conditions	55%
Micro-scale Irrigation Minimum Conditions	30%
Crosscutting Performance Measures	81%
Educational Performance Measures	83%
Health Performance Measures	74%
Water & Environment Performance Measures	79%
Micro-scale Irrigation Performance Measures	97%

**Crosscutting  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s):</li> <li>If so: Score 4 or else 0</li> </ul>	<p>There was evidence that infrastructure projects implemented using DDEG funding were functional and utilised as per the purpose of the project as follows:</p> <p>Renovation of human resource/ Registry building UGX 44,477,000 page 58 of quarter 4; and</p> <p>Culvert installation emergency hot spot roads UGX 15,343,864 page 58.</p>	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> <li>By more than 5%, score 3</li> <li>1 to 5% increase, score 2</li> <li>If no increase, score 0</li> </ul> <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>The average score from the previous year increased by 5% as follows:</p> <p>Average score 80/16 = 5%;</p> <ol style="list-style-type: none"> <li>Bageza SC; 91% to 86% = -5;</li> <li>Butoloogo SC 85% to 93% = +8;</li> <li>Kiruuma SC 72% to 96% = +24;</li> <li>Kasambya SC 71% to 78% = +7%;</li> <li>Kibalinda SC 91% to 98% = +7%;</li> <li>Kigando SC 93% to 90% = -3%;</li> <li>Kitenga SC 90% to 91% = +1%;</li> <li>Kalonga SC 63% to 73% = +10%;</li> <li>Kayebe SC 52% to 75% = +23%;</li> <li>Kiyuni SC 94% to 93% = -1%;</li> <li>Madodu SC 95% to 94% = -1%;</li> <li>Nabingoola SC 98% to 89% = -9%;</li> <li>Lubimbiri SC 95% to 78% = -17%;</li> <li>Kyenda TC 86% to 88% = +2%;</li> <li>Nabingola TC 73% to 88% = +13%;and</li> <li>Kasambya TC 95% to 96% = +1%.</li> </ol>	3

N23\_Service Delivery Performance

Maximum 6 points on this performance measure

b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.

- If 100% the projects were completed : Score 3
- If 80-99%: Score 2
- If below 80%: 0

As per report dated 30/06/2023 the investment projects were implemented in the previous FY were completed as per the performance contract; these DDEG projects were as follows:

The LG received UGX 214,588,864

1. Renovation of human resource/ Registry building UGX 44,477,000 page 58 of quarter 4;
2. Titling and physical planning development of Ikula trading center UGX 66.000.000-page 101 quarter 4;
3. Culvert installation emergency hot spot roads UGX 15,343,864 page 58;
4. Retention for renovation of CAO, and council structures of UGX 13,000,000 page 58;
5. Retention of construction of Kyakasimbi Primary School staff UGX 5,712,000 page 20 Quarter 4;
6. Retention for completion of Kitule Health Center II UGX 5,700,000 page 18 of Quarter;
7. Capacity building of UGX 10,731,000 page 10 of Quarter 4;
8. Retooling cost UGX 10,731,000 page 30 of quarter 4;
9. Monitoring and supervision UGX 10,731,000 page 30 of quarter 4;
10. Investment service costs UGX 10,731,000 page 30 of Quarter 4;
11. LLG assessment cost UGX 10,731,000 page 30 of quarter 4; and
12. Data collection UGX 10,731,000-page 30 quarter 4.

Investment  
Performance

Maximum 4 points on  
this performance  
measure

a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:

Score 2 or else score 0.

The LG received UGX 214,588,864 and all money was spent as follows:

1. Renovation of human resource/ Registry building UGX 44,477,000 page 58 of quarter 4;
2. Titling and physical planning development of Ikula trading center UGX 66.000.000-page 101 quarter 4;
3. Culvert installation emergency hot spot roads UGX 15,343,864 page 58;
4. Retention for renovation of CAO, and council structures of UGX 13,000,000 page 58;
5. Retention of construction of Kyakasimbi Primary School staff UGX 5,712,000-page 20 Quarter 4;
6. Retention for completion of Kituule Health Center II UGX 5,700,000 page 18 of Quarter;
7. Capacity building of UGX 10,731,000 page 10 of Quarter 4;
8. Retooling cost UGX 10,731,000 page 30 of quarter 4;
9. Monitoring and supervision UGX 10,731,000 page 30 of quarter 4;
10. Investment service costs UGX 10,731,000 page 30 of Quarter 4;
11. LLG assessment cost UGX 10,731,000 page 30 of quarter 4; and
12. Data collection UGX 10,731,000-page 30 quarter 4.

Investment  
Performance

Maximum 4 points on  
this performance  
measure

b. If the variations in the  
contract price for sample of  
DDEG funded infrastructure  
investments for the previous  
FY are within +/-20% of the  
LG Engineers estimates,  
  
score 2 or else score 0

There was evidence that the variations  
in the Contract price sample of DDEG  
Funded infrastructure projects for the  
last FY were within +/-20% of the LG  
Engineers estimates;

Project: Renovation of medical stores  
and expansion of the cold chain unit at  
the health department Mubende

Contract No: mube541/wrks/22-  
23/00040

Contractor: Kabosi Farmers and  
contractors Ltd

Contract sum: UGX 17,872,575

Engineers sum: UGX 18,000,000

Variation: 0.71%

Project: Construction of 4 stance VIP  
latrine at Kibalinga HCIII in Kibalinga S/C

Contract No: mube541/wrks/22-  
23/00011

Contractor: Sakal Investments Ltd

Contract sum: UGX 14,880,000

Engineers sum: UGX 14,967,000

Variation: 0.58%

Project: Renovation of the central  
registry block at Mubende District  
headquarters kaweeru

Contract No: mube541/wrks/22-  
23/00046

Contractor: Gatta Semu Construction  
Company Ltd

Contract sum: UGX 44,961,292

Engineers sum: UGX 44,477,563

Variation: -1.09%

## Performance Reporting and Performance Improvement

4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate, score 2 or else score 0</p>	<p>There was evidence that the information on the positions filled in LLGs was as per minimum staffing standards</p> <p>Kasambya TC: 22 staff as per the staff list dated 30.06.2023</p> <p>Kasambya SC: 11 staff as per the staff list dated 30.06.2023</p> <p>Kitenga SC: 8 staff as per staff list dated 30.06.2023</p>	2
4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <ul style="list-style-type: none"> <li>• If 100 % in place: Score 2, else score 0.</li> </ul> <p><b>Note: if there are no reports produced to review: Score 0</b></p>	<p>There was evidence as per report dated, 28/06/2023 about the completion of the renovation of human resources/registry building. The progress was at 100% as all the funding of UGX44,477,000 page 58 of quarter 4 report.</p>	2
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p><b>NB: The Source is the OPAMS Data Generated by OPM.</b></p>	<p>The result of the LLG assessment were as extracted from OPAMS , generated by OPM were as follows:</p> <p>Kasambya SC 71%, IVA 76 % variation +05 Credible;</p> <p>Kitenga SC 90%, IVA 66% variation of -25 Not Credible;</p> <p>Nabingoola SC 98%, IVA 81% variation of -08 Credible; and</p> <p>Kasambya TC 95%, IVA 86% variation of -09 Credible.</p> <p>The variation above 10%</p>	0
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.</p> <p>Score: 2 or else score 0</p>	<p>There was evidence that the LG had developed a PIP for LLGs</p> <p>Performance improvement plan dated 30th September 2022.</p> <p>And the team to implement was communicated in the letter dated 22 December 2022.</p>	2

5	N23_Reporting and Performance Improvement  Maximum 8 points on this Performance Measure	c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:  Score 2 or else score 0	There was evidence that had implemented the PIP for the 30 % lowest performing LLGs in the previous FY:  Performance improvement report dated 29th September 2023,	<b>2</b>
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**Human Resource Management and Development**

6	Budgeting for and actual recruitment and deployment of staff  Maximum 2 points on this Performance Measure	a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.  Score 2 or else score 0	The LG had consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th, with copy to the respective MDAs and MoFPED.  Dated 24th September 2023, received on 29th September 2023  Administration 3 positions  Human Resource unit 5 positions  Statutory bodies 1 position  Planning department 1 position  Works and technical services 4 positions  Natural resources 1 position  Finance department 3 positions  Production department 9 positions  Trade and commerce 1 position  Health department 12 positions  Education department 34 positions  Agriculture Extension sub county 38 positions  Town Councils 59 positions  PHC 1 position	<b>2</b>
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Performance management

Maximum 5 points on this Performance Measure

a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):

Score 2 or else score 0

There was evidence that the District/Municipality has conducted a tracking and analysis of staff attendance

Staff attendance analysis for May 2023, dated 7th June 2023

Staff attendance analysis for April 2023 dated 5th may 2023

Staff attendance analysis for march 2023, dated April 2023

Staff attendance analysis for February 2023, dated 3rd march 2023

Staff attendance analysis for January 2023, dated 6th February 2023

Staff attendance analysis for July, August and September dated October 8th 2022



7	Performance management	<p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> <p>FY: Score 1 or else 0</p>	<p>There was evidence that the HODs had been appraised:</p> <p>Mr. Ndabiraawo Patrick, Appraised by Mawa Geoffrey on 23.06.2023</p> <p>Ag Ms. Nakawuki Prisca appraised by Mr. Tumusiime Leonard on 26.06.2023</p> <p>Mr. Muzibira John Baptist appraised by Mawa Geoffrey on 30.06.2023</p> <p>Ag. Lotet Leonard appraised by Mulondo Robert on 30.06.2023</p> <p>Ag. Kisakye Fredrick appraised by Mawa Geoffrey on 30.06.2023</p> <p>Ms. Ndagire Mary Noeline Appraised by Mr. Tumusiime Leonard on 30.06.2023</p> <p>Mr. Ndahura Luke appraised by Mr. Tumusiime on 30.06.2023</p> <p>Namatovu Vivien, Appraised by Nduhura Luke on 30.06.2023</p> <p>AG Yikii Adraa Stanley appraised by Mr. Mawa Godfrey on 26.06.2023</p> <p>Mr. Lotet Ronald, Appraised by Tumusiime Leonard on 30.06.2023</p> <p>Mr. Nakibinge Jamil, Appraised by Tumusiime Leonard on 30.06.2023</p> <p>Ms. Nampala Harriet, Appraised by Tumusiime Leonard on 30.06.2023</p> <p>Mr. Kiwalabye Godfrey, appraised by Tumusiime Leonard on 26.06.2023</p> <p>Mr. Angutoko Jimmy, Appraised by Tumusiime Leonard on 30.06.2023</p> <p>Mr. Kaabunga Asaph, Appraised by Tumusiime Leonard on 30.06.2023</p>	1
7	Performance management	<p>ii. (in addition to “a” above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Score 1 or else 0</p>	<p>There was evidence that the administrative rewards and sanctions had been implemented;</p> <p>Minutes of the rewards and sanctions committee held on 23rd march 2023.</p> <p>Minutes of the rewards and sanctions committee held on 9th June 2023.</p> <p>Minutes of the rewards and sanctions committee held on 25th July 2022.</p> <p>Minutes of the rewards and sanctions committee held on 9th November 2022</p>	1

7	Performance management  Maximum 5 points on this Performance Measure	iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.  Score 1 or else 0	The LG had a consultative committee as per communication dated 10th may 2023. Appointing new member as many had retired and some transferred.  Minutes of the District Negotiation and consultative committee held on 29th may 2023	<b>1</b>
8	Payroll management  Maximum 1 point on this Performance Measure or else score 0	a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:  Score 1.	The LG did not recruit last FY.	<b>1</b>
9	Pension Payroll management  Maximum 1 point on this Performance Measure or else score 0	a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:  Score 1.	The staff that retired accessed the pension payroll not later than 2 months.  Baarungi Robert John retired 06.06.2023 and accessed July 2023  Twahirwa Francis retired 12.08.2023 and accessed September2023  Omadi Gertrude Wategana retired 12.10.2023 and accessed November 2023  Assimwe Grace Namakula retired 12.06.2022 and accessed July 2022  Byamugisha Tarcisius retired 01.09.2022 and accessed October 2022.  Mukasa Jethro retired 09.01.2023 and accessed February 2023  Sande Christopher retired 28.01.2023 and accessed February 2023  Madoyi Moses retired 23.12.2022 and accessed January 2023	<b>1</b>

### **Management, Monitoring and Supervision of Services.**

10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery  Maximum 6 points on this Performance Measure	a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:  Score 2 or else score 0	There was evidence that the LG transferred DDEG funds to the LLG in accordance to the requirements as follows:  Quarter 2 UGX 122,833,202 transferred on 20/10/2022;  1. Bageza SC UGX 6,726,971;  2. Butoloogo SC UGX 11,786,248;  3. Kiruuma SC UGX 2,046,464;	<b>2</b>
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4. Kasambya SC UGX12,219,127;
5. Kibalinda SC UGX16,547,919;
6. Kigando SC UGX14,599,963;
7. Kitenga SC UGX 5,698,883;
8. Kalonga SC UGX 2,046,464;
9. Kayebe SC UGX 2,046,464;
10. Kiyuni SC UGX8,810,203;
11. Madodu SC UGX 16,845,524;
12. Nabingoola SC UGX4,995,454;
13. Lubimbiri SC UGX 2,046,464;

Town Council

1. Kyenda TC UGX 1,258,641;
2. Nabingola TC UGX1, 258,641;
3. Kasambya TC UGX 13,899,777;

and

Quarter 3 UGX 245,666,420 transferred on 30/01/2023.

1. Bageza SC UGX 13,453,943;
2. Butoloogo SC UGX 23,572,495;
3. Kiruuma SC UGX 4,092,929;
4. Kasambya SC UGX24,438,254;
5. Kibalinda SC UGX33,095,839;
6. Kigando SC UGX29,199,926;
7. Kitenga SC UGX 11,397,766;
8. Kalonga SC UGX 4,092,929;
9. Kayebe SC UGX 4,092,929;
10. Kiyuni SC UGX17,620,405;
11. Madodu SC UGX33,691,048;
12. Nabingoola SC UGX 9,990,909;
13. Lubimbiri SC UGX 4,092,929;

Town Council

1. Kyenda TC UGX 2,517,283;
2. Nabingola TC UGX 2,517,283; and
3. Kasambya TC UGX 27,799,553.

10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).</p> <p>Score: 2 or else score 0</p>	<p>The LG did timely warranting of direct DDEG to the LLG in accordance to the requirements as follows:</p> <p>Quarter 2 Cash limit was released on 7/10/2022 warranted 12/10/2022, within 5days;</p> <p>Quarter 3. Cash was released 5/01/2023, warranted on 12/01/2023, within 5 days.</p>	2
10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release.</p> <p>Quarter 2: Release date was 7/10/2022 CAO communicated on 12/10/2022 and invoiced on 12/10/2022, communicated within 3 days; and</p> <p>Quarter 3: Release date was 5/01/2023 CAO communicated on 12/01/2023 and invoiced on 12/01/2023,</p>	2
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the District supervised and mentored all LLGs in the District as follows:</p> <p>Quarter 1 29/09/2022 and 30/09/2022: Participatory planning for 2023/2024</p> <p>Target group were CDOs, SASs, heads of departments;</p> <p>Quarter 2: 16/11/2022: Mentoring the CDOs in the PDM-MIS profiling.</p> <p>Target group were CDOs, Parish chiefs;</p> <p>Quarter 3: 23/02/2023: Training on DDEG guideline for 2023/2024.</p> <p>Target group, the SASs, heads of department, town clerks and CDOs; and</p> <p>Quarter 4: 24/04/2023; midterm review of the sub county and District Development plan III</p> <p>Target group; heads of department, SASs, sub county chiefs, Town Clerks and CDOs.</p>	2

11

Routine oversight and monitoring

Maximum 4 points on this Performance Measure

b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:

Score 2 or else score 0

There was evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District to make recommendations for corrective actions and followed-up as follows:

Quarter 1: meeting was held on 30/08/2022: The report on PDM data collection was presented and discussed, the requirement to access PDM funding minimum percentage performance was 80%, the Parish chiefs were advised not to concoct data as it would distort planning and budgeting

All sub counties should cover all the villages during the household profiling. The LLGs were advised to use DDEG fund to facilitate PDM data collection

Quarter 2: Meeting was held on 15/12/2022 min 08/12/2022; Presentation and discussion of Quarter 1 reports;

Completion of the General Ward of Kituule Health Center II, the Contractor requested UGX 15,000,000 to complete the remaining contracted works due to increase in the material prices

PLE, USE were successfully conducted, the need to recruit the retired staff was also discussed

Quarter 3: Meeting held on 16/01/2023

Min 06/16/1/ 2023: Presentation and discussion of departmental quarter 2 reports for 2022/2023

There was discussion on national assessment impact on funding, Mugungulu seed school and Lubimbiri Health Center II to be regularly monitored, the grievance committee to be functionalise, there was report on the 79 PDM annual general meeting held, all the 79 had opened bank accounts,

Health, there was also discussion on ebola , on 11/01/2023 the district was declared Ebola free but remained alert

There were projects completed under water that required commissioning and the projects to be done in 2023/2024

## Investment Management

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:

Score 2 or else score 0

**Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0**

There was evidence that the LG updated the on 30/06/2023

The following were the assets;

1. Transport equipment UGX9,841,560,000;
2. Machinery UGX1,103,400,000;
3. ICT Equipment UGX206,545,000 ;
4. Land UGX 902,642,742,811
5. Furniture and Fitting UGX3,137,835,999 ;
6. Office Equipment UGX50,550,000;
7. Medical equipment UGX 8,550,000,000;
8. Hearvy Vehicle UGX 15,740,000,000;
9. Building UGX 502,560,790,725.

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:

Score 1 or else 0

Board of survey was reported on 25/08/2022

The following were the recommendations.

Provision of replanting of the disposed of forest, and the tress were planted;

Procurement of two vehicles for internal audit, one vehicle was repaired from planning and given to audit;

Motor cycle was bought for auditor department;

Works and health department advised to acquire forklift for loading and offload in stores;

Engraving of assets and other facilities, on progress;

Provision for maintenance and repair of immovable assets for example building and structures;

Disposal of the bulldozes at Bugembe national workshop was not recommended because it was beyond repair;

Departmental heads to include the cost of engraving in their annual plans and budget, and its in motion;

Management to priorities vehicle acquisition for roads and water;

Clear policy for borrowing the government equipment /assets which is now in operation;

All government items procurement or donated must be record in the asset register;

Storage of documents should be provided space, there was room for storage; and

Planting trees at the works year as wind breakers.

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.

There was evidence that District had a functional physical planning committee in place and submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD.

The committee was established on 8/10/20212.

Membership composition

1. District Engineers;
2. District Environmental Officer;
3. Natural Resources Officer;
4. District Health Officer;
5. District Education Officer;
6. District Community Development Officer;
7. Physical Planner;
8. District Agriculture Officer;
9. CAO- Chairperson;
10. District Surveyor;

The 4 sets of reports were submitted as follows:

Quarter 1 Submitted on 03/06/2022;

Quarter 2 Submitted on 04/10/2022;

Quarter 3 Submitted on 08/02/2023; and

Quarter 4 Submitted on 10/05/2023.

Finally, all sets submitted on 13/11/2023.



12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d.For DDEG financed projects; Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the District conducted a desk appraisal for all projects in the budget and prioritized investments were: (i) derived from the third LG Development Plan; (ii) eligible for expenditure as per sector guidelines and funding source as follows:</p> <ol style="list-style-type: none"> <li>1. Renovation of the HR office/ registry building UGX44,477,000 page 51 LGDP III;</li> <li>2. Land titling UGX50,000,000, page 43of LGDP; and</li> <li>3. Physical development plan UGX 16,000,000 page 49 LGDP.</li> </ol> <p>Desk appraisal was on 18/10/2021</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects: e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG carried field appraisal for the previous FY as follows: The field appraisals were carried on 01/11/2021 as follows:</p> <ol style="list-style-type: none"> <li>1. Renovation of the HR office/ registry building UGX 44,477,000 page 51 LGDP III;</li> <li>2. Land titling UGX50,000,000, page 43 of LGDP; and</li> <li>3. Physical development plan UGX 16,000,000 page 49 LGDP.</li> </ol>	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>There was evidence that project profiles with costing were developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>DTPC meeting held on 15/12/2022 Min 11/12/2022 to discussion of project profiles 2023/2024</p> <p>And the projects were the following:</p> <ol style="list-style-type: none"> <li>1. Completion of Kituule Health Center II General Ward UGX 90,000,000 page 76 of LGDP;</li> <li>2. Construction of Children reception center at Central Police Mubende UGX 9, page 108 of LGDP;</li> <li>3. Construction of staff house at Mungugulu Health Center II UGX 71,646, 000-page 55 of LGDP; and</li> <li>4. Construction of General ward at Kitenga Health Center III UGX 200,000, 000 page 76 to 96 of LGDP.</li> </ol>	<b>1</b>
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>There was no evidence that Mubende district LG had screened for environmental and social risks/impact and put mitigation measures before projects funded by the DDEG were approved for construction for the current FY (2023-2024) as there were no filled screening forms available.</p>	<b>0</b>

13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan  Score 1 or else score 0	There was evidence that DDEG funded projects were incorporated in the approved procurement plan for the current FY as follows;  Additional works for Kituule HCII – item 5, page 3  Construction of a staff house at Mugungulu HCII - item 6, page 3  Construction of a 2 stance pit latrine at Kasambya DAS P/S – item 4, page 4  Construction of a 4 stance pit latrine at Bagezza S/C public market- item 1, page 8  Completion of a staff house phase II – item 3, page 8  Construction of a 4 stance pit latrine at Kabamba- item 2, page 9  Grading of Kalonga-Kinyiga-Kisojo-Kiyunga road in Kalonga S/C – item 7, page 10  Grading of Jjemba – Namkukunyi-Katale road in Kabyuma parish - item 8, page 10  Completion of the administration block at Kibalinga S/C head quarters in Kibalinga S/C - item 1, page 11  Construction of staff quarters at Kijjumba P/S in Kiyuuni S/C - item 1, page 11  Construction of a 4 stance pit latrine at Kirume P/S in Nabingoola S/C - item 1, page 11
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13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0	The DDEG projects for the current FY were approved by the contracts committee as follows;  The completion of the Administrative Block at Kibalinga subcounty headquarters was approved on 13/10/2023 under Min No: 11/10/23-24 with a contract sum of UGX 35,025,539  The construction of 2 stance VIP at Kasambya DAS Primary School in Kasambya subcounty was approved on 13/10/2023 under Min No: 11/10/23-24 with a contract sum of UGX 7,000,000
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13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:  Score 1 or else 0	There was evidence that the LG established a PIT on 22/12/2022 to supervise construction projects and it was composed as follows; District Education Officer – Kabunga Asaph, District Health Officer - Sendikadiwa Vitto Bosco, District Engineer – Kanya John Birungi, District Community Development Officer – Lotet Ronald, District Environment Officer – Ndagire Maria.	1
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:  Score 1 or else score 0	The infrastructure projects under DDEG followed the standard technical designs as follows;  The renovation of medical stores and expansion of the cold chain unit at the health department at Mubende district headquarters involved; construction of an extension room measuring internal dimensions of 3.7m x 2.5m, roofing it as well as internal and external painting. A steel door measuring 2.10mx1.05m was fixed and the splash apron as well as the skirting was done round the whole structure. There were no visible defects in the i.e. no surface cracks, no floor cracks and no peeling of paint.  The renovation of the central registry block (23mx10m) at Mubende district headquarters involved; replacing timber door frames with steel door frames (2.3mx0.85m), internal and external painting, replacing door locks and hinges, installing plastic gutters, replacing ceiling boards with plaster ceiling, finishing the splash apron. There were no visible defects in the i.e. no surface cracks, no floor cracks, no peeling of paint, the locks and hinges were in good condition.	1
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0	There was evidence that the LG provided technical supervision according to the supervision reports dated; 14/04/2023, 25/04/2023, 02/05/2023, 31/05/2023 for the renovation of medical stores and expansion of the cold chain unit at the health department at Mubende district headquarters and the renovation of the central registry block at Mubende district headquarters.	2
13	Procurement, contract management/execution	f. The LG has verified works (certified) and initiated payments of contractors	There was evidence that the LG verified works and initiated payments of contractors within 2 months as follows:	1

Maximum 8 points on this Performance Measure

within specified timeframes as per contract (within 2 months if no agreement):

Score 1 or else score 0

Project: Construction of 2 class room block at kiwumulo P/S in Kiyuni S/C

Contract No: mube541/wrks/22-23/00024

Contract Signed: 19/12/2022

Contractor: Benchmark Technical Services Ltd

Requisition Amount: UGX 18,922,480

Requisition Date: 06/06/2023

Environment Officer Sign: 14/06/2023

CDO sign: 14/06/2023

DEng sign: 14/06/2023

CFO sign: 14/06/2023

CAO: 15/06/2023

Amount Paid: UGX 17,787,131

Payment Date: 28/06/2023

Voucher No. 6429149

EFT No. 6429149

This lies within the required 2 months period for payment;

Project: Construction of a staff house at Gayaza HCIII in Bagezza S/C

Contract No: mube541/wrks/22-23/00044

Contract Signed: 28/02/2023

Contractor: Sakal Investiments Ltd

Requisition Amount: UGX 130,000,000

Requisition Date: 06/06/2023

Environment Officer Sign:13/06/2023

CDO sign: 13/06/2023

DEng sign: 13/06/2023

CFO sign: 14/06/2023

CAO: 14/06/2023

Amount Paid: UGX 115,862,685

Payment Date: 28/06/2023

Voucher No. 6437187

EFT No. 6437187

This lies within the required 2 months period for payment;

Project: Upgrade of Lubimbiri HCII to HCIII

Contract No: MoH -UgIFT/wrks/22-  
23/00001-Lot 16

Contract Signed: 24/11/2022

Contractor: Almond (U) Ltd

Requisition Amount: UGX 257,067,520

Requisition Date: 14/06/2023

Environment Officer Sign:16/06/2023

CDO sign: 16/06/2023

DEng sign: 15/06/2023

CFO sign: 16/06/2023

CAO: 16/06/2023

Amount Paid: UGX 156,329,320

Payment Date: 28/06/2023

Voucher No. 6438670

EFT No. 6438670

This lies within the required 2 months  
period for payment;

Procurement, contract management/execution  
 Maximum 8 points on this Performance Measure

g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:  
 Score 1 or else 0

There was evidence of a complete procurement file in place for all the awarded contracts sampled as follows:

File Name: Construction of 4 stance VIP latrine at Kibalinga HCIII in Kibalinga S/C

Contract No: mube541/wrks/22-23/00011

Contract signed: 30/12/2022

Contractor: Sakal Investments Ltd

Evaluation report: 09/12/2022

Contracts Committee: 12/12/2022

Min No: 44/12/22-23

File Name: Renovation of medical stores and expansion of the cold chain unit at the health department Mubende District Headquarters

Contract No: mube541/wrks/22-23/00040

Contract signed: 24/01/2023

Contractor: Kabosi Farmers and contractors Ltd

Evaluation report: 06/06/2023

Contracts Committee: 09/01/2023

Min No: 51/01/22-23

File Name : Construction of 2 class room block at kiwumulo P/S in Kiyuni S/C

Contract No: mube541/wrks/22-23/00024

Contract signed: 19/12/2022

Contractor: Benchmark Technical services Ltd

Evaluation report: 25/11/2022

Contracts Committee: 30/11/2022

Min No: 37/11/22-23

## Environment and Social Safeguards

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the District/Municipality has i) designated a person to coordinate response to feedback (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</p> <p>Score: 2 or else score 0</p>	<p>There was evidence that Mubende district LG had designated a person to coordinate response to feedback on grievances/complaints as exemplified by a letter by the CAO, dated 1/7/2021, designating the Assistant CAO as the Focal Point Person to coordinate response to feed-back (grievance /complaints). In the same letter, the CAO designated other members of GRC including the secretary, the DCDO.</p>	<b>2</b>
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>There was evidence that Mubende district LG had specified a system for recording, investigating and responding to grievances and had a defined complaints referral path and public display of information at LG offices as exemplified by the a Grievance Register opened on 13/7/2021.</p> <p>A notice of GRM process, dated 10/8/2021, was displayed at the notice board of district offices.</p>	<b>2</b>
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>If so: Score 1 or else 0</p>	<p>There was evidence that Mubende district LG had publicized the grievance redress mechanisms so that aggrieved parties would know where to report and get redress as exemplified by a notice to the public dated 10/8/2021, displayed on the LG noticeboard, list of signatures of heads of departments who received the copies of the GRM process and the website for the district: <a href="http://www.mubende.go.ug">www.mubende.go.ug</a>.</p>	<b>1</b>



15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0</p>	<p>There was evidence that the LG integrated environment and Climate change into the 3rd LG development plans, annual work plans and budget</p> <p>Page of the development plan</p> <p>1. Completion of Kituule Health Center II General Ward UGX 90,000,000 page 76 of LGDP, page 34 of the AWP</p> <p>Environment cost is UGX1,800,000;</p> <p>2. Construction of Children reception center at Central Police Mubende UGX 90,000,000 page 108 of LGDP, page 56 of AWP</p> <p>Environmental and climate cost UGX1,800,000; and</p> <p>3. Construction of staff house at Mungugulu Health Center II UGX 71,646,000-page 55of LGDP, page 34 of AWP</p> <p>Environment and climate cost UGX 1,432,920.</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management</p> <p>score 1 or else 0</p>	<p>There was evidence that the LG disseminated the DDEG guideline on 27/02/2023. Those available were heads of departmental/sections, sub county chiefs, town clerks and the Senior Assistant Secretaries.</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>(For investments financed from the DDEG other than health, education, water, and irrigation):</p> <p>c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:</p> <p>score 3 or else score 0</p>	<p>There was no evidence that Mubende district LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY (2022-2023) as there were no BoQ for the DDEG infrastructure projects.</p>	0

15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change.  Score 3 or else score 0	There was no evidence that Mubende district LG had infrastructure projects with costing of the additional impact from climate change for the FY 2022-2023 as there were no BoQs for the infrastructure projects with additional costs of addressing climate change adaptation.	0
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:  Score 1 or else score 0	There was no evidence that all DDEG projects in Mubende district LG were implemented on land where the LG had proof of ownership, access, and availability without any encumbrances for the previous FY 2022/2023 as the project of renovation of human resources building at the district headquarters, Kaweeri cell was implemented on land the belongs to the Buganda Kingdom.	0
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports:  Score 1 or else score 0	There was no evidence that Mubende District LG had conducted support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports for the previous FY 2022/2023 as there were no E&S monitoring reports for the DDEG projects.	0
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects:  Score 1 or else score 0	There was no evidence that the E & S compliance certification forms at Mubende District LG are completed and signed by the Environmental Officer and DCDO prior to payments of contractors' invoices/certificates at interim and final stages of projects as there were no E&S compliance certification forms for the DDEG projects for the FY 2022-2023.	0

## Financial management

16	<p>LG makes monthly Bank reconciliations</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG made monthly bank reconciliations as follows:</p> <p>Account Name: Mubende District Revolving account</p> <p>Bank name: Centenary</p> <p>Account NO 8912100173</p> <p>Date of reconciliation</p> <p>Augst 13/09/2023</p> <p>Sept 11/10/2023</p> <p>Oct, 14/11/2023;</p> <p>Account Name: Mubende District UWEP Recovery</p> <p>Bank name: Centenary</p> <p>Account NO 8912100189</p> <p>Date of reconciliation</p> <p>August 13/09/2023</p> <p>Sept 11/10/2023</p> <p>Oct 14/11/2023; and</p> <p>Account Name: Mubende District General Fund</p> <p>Bank name: Centenary</p> <p>Account NO 8912100171</p> <p>Date of reconciliation</p> <p>Aug 13/08/2023</p> <p>Sept, 11/10/2023</p> <p>Oct , 14/11/2023.</p>
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17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG produced all the quarterly internal audit reports for the previous FY as follows:</p> <p>Quarter 1. Report was prepared on 11/11/2022,</p> <p>issues raised were:</p> <p>un audited revenue collection receipt book</p> <p>Overdue repairs of the district grader</p> <p>Not delays on the side of the prequalified suppliers to deliver revenue collection receipt book on time</p> <p>Expiry of the contract time frame and non-extension of the contractual time frame;</p>
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Quarter 2: Prepared on 24/02/2023 and some of the issues raised were:

Un collected revenue arrears UGX 463,050, 754

Failure to pay 6% withholding tax to URA UGX 6,990,360

Failure to avail monthly / quarterly report on wage, pension and gratuity

Non insurance of tax credit certificate to suppliers;

Quarter 3: Report was prepared on 02/05/2023 and some of the issues raised were:

Delayed implementation of URF activities due to grader breakdown

Contract awards exceeding the reserve prices

Register of court cases unattended to

Failure to meet contractual obligation of UGX 131,221,520 as per the agreement for the sale of Kibyayi wood forest

Inconsistencies in budgeted figures against 5 year development plan.

Un collected revenue sources of UGX 2,400,000 from non-tax revenues

Under absorption of funds UGX 6,271,201,734; and

Quarter 4: Reported on 11/09/2023 and some of the issues raised were:

Expiry of performance security that is 10% for both of Muteko and Gayaza Health facility

Failure to pay a contract UGX50,317,206

Failure to update fixed asset register

Delayed deletion of staff from payroll

Appointment of staff without position in the approved structure.

17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>There was evidence that the LG provided information to the council and the LG PAC on the status of the implementation of internal audit findings for the previous FY as follows:</p> <p>Quarter 1. Reported on 11/11/2022;</p> <p>Quarter 2. Reported on 2402/2023;</p> <p>Quarter 3: Reported on 03/05/2023; and</p> <p>Quarter 4: Reported on 11/09/2023.</p>	1
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>There was evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up as follows:</p> <p>Quarter 1 meeting was held on 12/09/2023; Min 01/12/09/2023;</p> <p>The LGPAC review quarter 1 of the audit and some of the major issues; low absorption of funds, the CAO to respond to this concern and address area of weakness so that money does not go back to the center.</p> <p>Failure to pay the contract= the committee recommended that management should find all possible means to pay the contractor to avoid additional cost. On fixed asset register , LGPAC recommended that the senior accountant should produce the updated assets register in the next committee sitting;</p> <p>Quarter 3: Meeting was on 10/05/2023: min 01/10/05/2023; over budgeted salary, LGPAC recommended that the CAO should insist on realistic budgeting and continue to communicate with PS to allow him fill the vacant positions;</p> <p>Failure to avail monthly wage/pension and gratuity monthly analysis, LGPAC recommended that the HR be invited to explain the anomaly</p> <p>The issue of submission of quarterly budget performance report on PBS delays, the CAO and District planner to explain the anomaly;</p> <p>Quarter 4: Meeting on 22/09/2023 min 01/22/06/2022/23;</p> <p>Implementation of UGFIT program, LGPAC recommended that the District engineer should come up with letter of extension of contract time frame.</p> <p>There was an issue of un utilized</p>	1

development fund of UGX 8,370,535,978; LGPAC invited the CFO to explain the un utilized development fund and the consensus was reached

Un spent fund of UGX 941,281,160 meant for pension and gratuity, LGPAC recommended, the Principal HR was invited to explain the anomaly and the committee resolved that the officer was advised to expedite the process of paying gratuity and pension

Meeting held on 12/09/2023 Min 05//12/09/2023

Low absorption of funds; recommendation the LGPAC , the CAO to respond immediately

Failure to pay Muluwa Enterprises LTD, worth UGX 50,317,206, management to find all possible means to pay the contractor his money to avoid being sued

Failure to update fixed asset register, the senior account to produce the updated asset register and should always update it quarterly

Under funding of Uganda Road fund project, the CAO and the district Engineer should continue for the new entities to be considered for funds and also advocated in ensuring that all budgeted funds are released.

## Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>The LG planned for UGX858,301,350 as per annual financial statement for the previous FY page 42 statement of revenue and actual revenue was UGX 741,530,472. Revenue realization was 86%</p>	0
19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"><li>• If more than 10 %: score 2.</li><li>• If the increase is from 5% - 10 %: score 1.</li><li>• If the increase is less than 5 %: score 0.</li></ul>	<p>The LG government OSR increased by as follows:</p> <p>Actual realized was UGX741,530,472 page 15-Annual financial statement</p> <p>FY 2021/2022 Actual UGX 788,963,995- page 10 Annual financial statement 2021/2022</p> <p>.There was no increase , instead decrease by 6%</p>	0

Local revenue administration, allocation, and transparency

Maximum 2 points on this performance measure.

a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0

There was evidence that the LG remitted the mandatory LLG share of Local revenues during the previous FY. The sharable revenue UGX 659,331,875 as follows:

1. Bageza SC UGX 2,169,225;
2. Butoloogo SC UGX 10,011,300;
3. Kiruuma SC UGX3,477,500;
4. Kasambya SC UGX3,041,600;
5. Kibalinda SC UGX8,023,990;
6. Kigando SC UGX67,196,675;
7. Kitenga SC UGX 19,934,450;
8. Kalonga SC UGX 5,817,490;
9. Kayebe SC UGX 3,449,525;
10. Kiyuni SC UGX1,852,500;
11. Madodu SC UGX13,228,650;
12. Nabingoola SC UGX4,527,500;
13. Lubimbiri SC UGX 1,950,000;

Town Council

1. Kyenda TC UGX 20,735,000;
2. Nabingola TC UGX6,255,000; and
3. Kasambya TC UGX 65,100,000.

## Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>There was evidence that the LG published all the awarded contracts and amounts as sampled below:</p> <p>Construction of 2 class room block at kiwumulo P/S in Kiyuni S/C, Procurement Ref: mube541/wrks/22-23/00024, Best evaluated bidder: Benchmark Technical Services Ltd, Contract price: UGX 88,037,440</p> <p>Published on 30/11/2022 and removed 13/12/2022</p> <p>Construction of a seed secondary school in Mugungulu, Procurement Ref: MoES-UglFT/wrks/21-22/00004-Lot 27, Best evaluated bidder: Niem Establishments Ltd, Contract price: UGX 3,138,671,053</p> <p>Published on 09/03/2022 and removed 22/03/2022</p> <p>Construction of a staff house at Gayaza HCIII in Bagezza S/C, Procurement Ref: mube541/wrks/22-23/00044, Best evaluated bidder: Sakal Investiments Ltd, Contract price: 161,095,211</p> <p>Published on 13/02/2023 and removed 24/02/2023</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>The LG published the assessment result on the noticeboard on 29/03/2023 and also on their website</p> <p>Cross cutting performance measure 65%</p> <p>Education performance measure 76%</p> <p>Health performance measure 69%</p> <p>Water and Environment performance measure 73%</p> <p>Micro scale performance measure 85%</p> <p>Cross cutting minimum condition 65%</p> <p>Education Minimum condition 100%</p> <p>Health minimum condition 80%</p> <p>Water and environment minimum condition 55%</p> <p>Micro-scale minimum condition 30%</p> <p>Average 69.8%</p>	2



21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>There was evidence that the LG conducted LG barazas as following;</p> <p>30/06/2023, the chairperson gave the District state of affairs for the FY 2022/2023 and the main point of discussed were the various projects implemented. For example, upgrade of Lubimbiri Health center II to III, physical progress was 80%, construction of staff house at Kalunga Health Center III 95% complete, construction of facilities at Mugungu Seed school at roofing level</p> <p>Radio talk show held on 26/4/2023 Mubende FM 106.0 status of water sources planned and completed for the FY 2022/2023, the district water officer and Chairman LCIV</p> <p>On 4/5/2023, Point FM 105.1, the discussion was essential services at government health centers, malaria, treatment and prevention</p> <p>On 20/06/2023 point FM 105.1, census mapping carried by the District Planner and the UBOS</p> <p>Education:</p> <p>Social inclusion in schools' provision of essentials needs for learners 4/7/2022 by the DEO, Mubende FM 106.0</p> <p>PDM discussion on point FM on 7/7/2022, commercial officer, district planners,</p>	1
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>There was evidence that on the notice board dated 21/04/2022 on Local government tax collection procedures using IRAS and Appeal Mechanism for the FY 2022- 2023</p> <p>Appeal committee</p> <p>Tax appeal committee, sub-county chief, CDO- secretary , the parish chiefs , for the district CFO, CAO, DCDO.</p>	1

Reporting to IGG  
Maximum 1 point on  
this Performance  
Measure

a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0

The IGG raised the following issues;

1. Councillor of Kasambya complaining about the shadow work at Kabbo Health Center IV the contractor had done shadow work and this case was discussed in Council under minute Min 8/30/06/2022/2023, and the recommendation to black list the company.
2. The district town plot, there is plot in town contention, someone was using the land without the approval of the LG, the court case blocked the intruder into government land min 05/30/06/2022/2023

**Educational  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> <li>• If improvement by more than 5% score 4</li> <li>• Between 1 and 5% score 2</li> <li>• No improvement score 0</li> </ul>	<p>Results from UNEB indicate that Mubende LG PLE pass rate for 2020 and 2022 declined by 3% as shown below:</p> <p>2020: Div. one was 263; Div. two was 1982, and Div. three was 941. The total number of passes, therefore, was 3,186 while the total number of registered candidates was 4,496 and the number of pupils that missed exams was 130 thus the total number of pupils that sat the exam was 43,666 Therefore, the calculated percentage for 2020 was; <math>3,186 / 4,3666 \times 100 = 73\%</math>.</p> <p>2022: Div. one was 411, Div two was 2,086, and Div. three was 967. The total pass, therefore, was 3,464 while the total number of registered candidates was 5,150 and the number of pupils that missed exams was 203 thus the total number of pupils that sat the exams was 4,947.</p> <p>The calculated percentage for 2022 was, therefore, <math>3,464 / 4,947 \times 100 = 70\%</math>.</p> <p>Therefore, <math>73\% - 70\% = 3</math> percentage decline.</p>	<b>0</b>

Learning Outcomes:  
The LG has improved  
PLE and USE pass  
rates.

Maximum 7 points on  
this performance  
measure

b) The LG UCE pass rate has  
improved between the  
previous school year but  
one and the previous year

- If improvement by more  
than 5% score 3
- Between 1 and 5% score 2
- No improvement score 0

Results from UNEB indicate that Mubende  
LG UCE pass rate for 2020 and 2022  
improved by 2% as shown below:

2020: Div. one was 80; Div. two was 256,  
and Div. three was 337. The total pass,  
therefore, was 673; 16 candidates missed  
the exam, while the total number of  
registered candidates was 1,310 thus the  
exact number of candidates that sat  
exams was 1,294

Therefore, the calculated percentage for  
2020 was;  $673/1,294 \times 100 = 52\%$ .

2022: Div. one was 109, Div two was 243,  
and Div. three was 358. The total pass,  
therefore, was 710; 12 candidates missed  
the exams while the total number of  
candidates that registered for exams was  
1336 thus the total number of candidates  
that sat exams was 1,324

The calculated percentage for 2022 was,  
therefore,  $710/1,324 \times 100 = 54\%$ .

Therefore,  $54\% - 52\% = 2$  percentage  
improvement.

N23\_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.

Maximum 2 points

a) Average score in the education LLG performance has improved between the previous year but one and the previous year

- By more than 5%, score 2
- Between 1 and 5%, score 1
- No Improvement, score 0

NB: If the previous average score was 95% and above, Score 2 for any increase.

There was an improvement from 79% to 87% = 8% as per the following details:

FY 2021/2022 =  $1265/16 = 79\%$ ;

FY 2022/2023 =  $1396/16 = 87\%$ ;

1. Bageza SC; 100% to 60%;
2. Butoloogo SC 100% to 100%;
3. Kiruuma SC 50% to 100%;
4. Kasambya SC 100% to 100%;
5. Kibalinda SC 100% to 80%;
6. Kigando SC 80 to 30%;
7. Kitenga SC 30% to 50%;
8. Kalonga SC 50% to 70%;
9. Kayebe SC 10% to 100%;
10. Kiyuni SC 100 to 70%;
11. Madodu SC 100% to 100%;
12. Nabingoola SC 100% to 100%;
13. Lubimbiri SC 100% to 70%;
14. Kyenda TC 80% to 70%;
15. Nabingola TC 70% to 100%; and
16. Kasambya TC 95% to 96%.

3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0</p>	<p>From the budget performance report it was evident that the LG received a sum of 901,328,927 UGX development grant which was on eligible activities as defined in the sector guidelines as shown below:</p> <ol style="list-style-type: none"> <li>1) Construction of a 2-classroom block at Nkonkonjeru P/S in Nabingoola S/C valued at 87,835,669 UGX</li> <li>2) Construction of a 2-classroom block at Kibyimirizi Primary School in Kalongo s/c valued at 87,596,527 UGX</li> <li>3) Completion of a 2-classroom block at Kitenga primary school in Kayebe Sub-County valued at 87,146,898 UGX</li> <li>4) Construction of a 2-classroom block at Kiwumulo primary school in Kiyuni Sub-County Valued at 88,037,440 UGX</li> <li>5) Construction of a 2-classroom block at Kashenyi primary school in Kasambya Sub-County Valued at 94,803,993 UGX</li> <li>6) Construction of a 2-classroom block at Katega primary school in Kigando Sub-County Valued at 86,560,553 UGX</li> <li>7) Construction of a 2-classroom block at Kafundeezi primary school in Lubimbiri Sub-County Valued at 93,363,440 UGX</li> <li>8) Construction of a 2 single-roomed staff house block at Gwanika primary school in Nabigoola Sub-County valued at 37,586,000 UGX</li> <li>9) Construction of a 5 stance lined pit Latrine at Kitonzi P/S in Nabigoola SC valued at 32,736,622; Kyebumba P/S in Nabigoola valued at 31,928,440UGX; Maaya P/S in Lubimbiri S/C valued at 34,280,700UGX; Kabunyansi P/S in Kasambya T/C valued at 31,883,010 UGX; Kifumbira P/S in Butoloogo S/C valued at 33,096,050 UGX</li> </ol>	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0</p>	<p>There was evidence that the DEO,Environment officer and CDO certified works on education construction projects for the previous FY as follows:</p> <p>Name of project: Construction of two classroom block at Kafundes Primary</p> <p>Project NO: MUB541/WRKS/22-23/00037</p> <p>Contract Sum: UGX 93,363,854</p> <p>Requisition was on 30/05/2022</p> <p>Signed by the DEO on 12/06/2023</p>	2

District Engineer signed on 02/06/2023

CAO signed on 12/06/2023

Environment/CDO Officer signed  
02/06/2023

Payment was on 28/06/2023

Amount paid was UGX 83,373,921 EFT  
6437590;

Name of project Construction of 2  
classroom at Kibyamirizi Primary school

Project NO: MUB541/WRKS/22-23/00016

Contract Sum: UGX 87,596,527

Requisition was on 16/06/2023

Signed by the DEO on 21/06/2023

District Engineer signed on 20/06/2023

CAO signed on 21/06/2023

Environment/CDO Officer signed  
21/06/2023

Payment was on 28/06/2023

Amount paid was UGX 39,373,706 EFT  
6433168; and

Name of project: Construction of 5 stance  
lined pit latrine

Project NO: MUB541/WRKS/22-23/00020

Contract Sum: UGX 34,280,770

Requisition was on 16/05/2023

Signed by the DEO on 18/05/2023

District Engineer signed on 16/05/2023

CAO signed on 18/05/2023

Environment/CDO Officer signed  
16/05/2023

Payment was on 15/06/2023

Amount paid was UGX 29,200,716 EFT  
5881090.

3	Investment Performance: The LG has managed education projects as per guidelines	c) If the variations in the contract price are within +/- 20% of the MoWT estimates score 2 or else score 0	There was evidence that the variations in priced projects under MoES for the previous FY were within +/-20% of the Engineers estimate;	2
	Maximum 8 points on this performance measure		Project: Construction of a seed secondary school at Mugungulu	
			Contract No: MoES-UgIFT/wrks/21-22/00004-Lot 27	
			Contractor: Niem Establishments Ltd	
			Contract sum: UGX 3,138,671,053	
			Engineers sum: UGX 3,500,000,000	
			Variation: 10.32%	
			Project: Construction of 2 class room block at kiwumulo P/S in Kiyuni S/C	
			Contract No: mube541/wrks/22-23/00024	
			Contractor: Benchmark Technical services Ltd	
			Contract sum: UGX 88,037,440	
			Engineers sum: UGX 86,968,646	
			Variation: -1.23%	
3	Investment Performance: The LG has managed education projects as per guidelines	d) Evidence that education projects (Seed Secondary Schools)were completed as per the work plan in the previous FY	The construction of Seed Secondary School at Mugungulu was progressing as per the work plan. According to the work plan, the construction works were supposed to be at 50% at the time of assessment i.e every building should be at ring beam level but the works are at 70% i.e every building is roofed and plastered hence ahead of schedule. The works commenced on 09/12/2022 and were to be completed within two years i.e by 09/12/2024.	2
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 - 99% score 1</li> <li>• Below 80% score 0</li> </ul>		
4	Achievement of standards: The LG has met prescribed school staffing and infrastructure standards	a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines	Evidence from the Human resource office, staffing structure, and teacher staff list for all 92 schools showed that the LG had 918 (100%) recruited primary school teachers out of 918 approved ceiling teachers as per the prescribed MoES staffing guidelines. All the 92 UPE schools had a minimum of seven teachers and a headteacher.	3
	Maximum 6 points on this performance measure	<ul style="list-style-type: none"> <li>• If 100%: score 3</li> <li>• If 80 - 99%: score 2</li> <li>• If 70 - 79% score: 1</li> <li>• Below 70% score 0</li> </ul>		



4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,</p> <ul style="list-style-type: none"> <li>• If above 70% and above score: 3</li> <li>• If between 60 - 69%, score: 2</li> <li>• If between 50 - 59%, score: 1</li> <li>• Below 50 score: 0</li> </ul>	<p>From the list of registered UPE and USE schools; and the consolidated Schools asset Register for both UPE and USE schools from the previous two FYs, it was evident that 79 (77%) schools out of 92 UPE and 09 USE met the prescribed minimum standards of: classrooms 1:53 UPE and 1:60 USE, toilets 1:40, desks 1:3, accommodation for 4 teachers and one changing room.</p>	3
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### Performance Reporting and Performance Improvement

5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>a) Evidence that the LG has accurately reported on teachers and where they are deployed.</p> <ul style="list-style-type: none"> <li>• If the accuracy of information is 100% score 2</li> <li>• Else score: 0</li> </ul>	<p>From the teacher deployment list, it was evident that the LG had accurately reported on teachers and where they are deployed for example, Katente West P/S in Kiyuni S/C had 13 teachers, Kalonga P/S in Kalonga S/C had 15 teachers and Ssenkulu P/S in KyendaT/C had 11 teachers as shown below;</p> <p>Katente West</p> <p>Tebesigwa Haruna- Headteacher, Tebesigwa Godfrey, Lubega Deogratious, Kirungi Moses, Namagembe Jane, Nampewo Harriet, Namiyingo Florence, Nankya Monica, Kato Tadeo, Lugumba Shem, Masereka Joackim, Nyakato scovia and Asaba Gerald.</p> <p>Ssenkulu P/S</p> <p>Musaazi Vicent Richard- Headteacher, Ssemugga Julius, Nnakazzi Sylvia, Atuhair Benjamin, Katigho Hasson, Baluku James, Namuddu Brenda, Nnaalinya Florence, Tebikoma Teddy, Karungi Christine, Kikomoko Martin, Nakigudde Grace, Nantume Unia Jackline, Nyakato Janet, Kyohairwe Rossette, Biikala Teopista, Tumusiime Bosco and Kabugho Sylvia.</p> <p>Kalonga P/S</p> <p>Ndibalekera Annet-Headteacher, Ssendikwanawa Vicent, Kimboowa Siraje, Namukasa Justine, Namugenyi Mary, Mukaaje Christine, Muleatete Francina, Nakawooya Evelyne, Nakanwagi Sarah, Nakate Teopista, Nasuuna Enid, Tumusime Venancio, Nantiba Harriate and Nakiranda Ruth.</p>	2
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5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.</p> <ul style="list-style-type: none"> <li>• If the accuracy of information is 100% score 2</li> <li>• Else score: 0</li> </ul>	<p>From the LG education office and the sampled schools; it was evident that LG had a consolidated schools' asset register accurately reporting on the infrastructure in all registered primary schools as shown below: Kalonga had 03 teachers' houses; 165 desks; 08 toilet stances and 08 classrooms. Katente West P/S had 12 teachers' houses; 10 classrooms; 191 desks and 10 toilet stances; Ssenkulu P/S had 12 teachers' houses; 10 classrooms; 200 desks; and 10 toilet stances.</p>	2
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> <li>• If 100% school submission to LG, score: 4</li> <li>• Between 80 - 99% score: 2</li> <li>• Below 80% score 0</li> </ul>	<p>All the sampled schools which were Kalonga P/S, Katente West P/S, and Ssenkulu P/S had complied with MoES annual budgeting and reporting guidelines and had submitted reports (signed by the head teacher and chair of the SMC) to the DEO before the January 30 deadline. The reports included among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register. The reports were submitted as follows: Ssenkulu P/S was submitted on 25/11/2022, Kalonga P/S was submitted on 23/11/2022 and Katente West was submitted on 30/11/2022.</p>	4
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> <li>• If 50% score: 4</li> <li>• Between 30- 49% score: 2</li> <li>• Below 30% score 0</li> </ul>	<p>There was evidence from the DEO that with the support from RACOBAA a local NGO and UNICEF 50 (54%) out of the 92 schools were supported to develop SIP showing that the LG supported all 50 schools to develop SIP consequently the sampled schools developed their school improvement plans as shown below: Ssenkulu P/S 25/09/2022; Katente West P/S on 13/02/2023 and Kalonga on 4/2/2023</p>	4

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> <li>• If 100% score: 4:</li> <li>• Between 90 – 99% score 2</li> <li>• Below 90% score 0</li> </ul>	<p>The LG has collected and compiled OTIMS return forms for all registered schools from the previous FY year with an enrolment of 64,320 pupils in the 92 UPE schools and 4,879 in 11 USE.</p>	4
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**Human Resource Management and Development**

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>The LG had budgeted 6,442,573,000 UGX to cater for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY (2023-2024). The total number of teachers budgeted for in the 92 UPE schools is 918.</p>	4
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Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,

Score 3 else score: 0

The teacher deployment list showed that the LG has deployed 918 teachers in 92 schools per sector guidelines in the current FY. This was further confirmed by the sampled schools which were Katente West P/S in Kiyuni S/C had 13 teachers, Kalonga P/S in Kalonga S/C had 15 teachers and Ssenkulu P/S in KyendaT/C had 11 teachers as shown below;

#### Katente West

Tebesigwa Haruna-Headteacher, Tebesigwa Godfrey, Lubega Deogratious, Kirungi Moses, Namagembe Jane, Nampewo Harriet, Namiyingo Florence, Nankya Monica, Kato Tadeo, Lugumba Shem, Masereka Joackim, Nyakato scovia and Asaba Gerald.

#### Ssenkulu P/S

Musaazi Vicent Richard- Headteacher, Ssemugga Julius, Nnakazzi Sylvia, Atuhair Benjamin, Katigho Hasson, Baluku James, Namuddu Brenda, Nnaalinya Florence, Tebikoma Teddy, Karungi Christine, Kikomoko Martin, Nakigudde Grace, Nantume Unia Jackline, Nyakato Janet, Kyohairwe Rossette, Biikala Teopista, Tumusiime Bosco and Kabugho Sylvia.

#### Kalonga P/S

Ndibalekera Annet-Headteacher, Ssendikwanawa Vicent, Kimboowa Siraje, Namukasa Justine, Namugenyi Mary, Mukaaje Christine, Muleatete Francina, Nakawooya Evelyne, Nakanwagi Sarah, Nakate Teopista, Nasuuna Enid, Tumusiime Venancio, Nantiba Harriate and Nakiranda Ruth.

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

c) If teacher deployment data has been disseminated or publicized on LG and or school notice board, score: 1 else, score: 0

From the LG departmental notice board and notice boards of respective sampled schools, it was evident that teacher deployment data was disseminated or publicized on the LG notice board on 16/02/2023. The same display was also found on notice boards of respective schools with the same teachers as those displayed at the LG as shown below:

Katente West

Tebesigwa Haruna-  
Headteacher, Tebesigwa Godfrey, Lubega Deogratious, Kirungi Moses, Namagembe Jane, Nampewo Harriet, Namiyingo Florence, Nankya Monica, Kato Tadeo, Lugumba Shem, Masereka Joackim, Nyakato scovia and Asaba Gerald.

Ssenkulu P/S

Musaazi Vicent Richard-  
Headteacher, Ssemugga Julius, Nnakazzi Sylvia, Atuhair Benjamin, Katigho Hasson, Baluku James, Namuddu Brenda, Nnaalinya Florence, Tebikoma Teddy, Karungi Christine, Kikomeko Martin, Nakigudde Grace, Nantume Unia Jackline, Nyakato Janet, Kyohairwe Rossette, Biikala Teopista, Tumusiime Bosco and Kabugho Sylvia.

Kalonga P/S

Ndibalekera Annet-Headteacher,  
Ssendikwanawa Vicent, Kimboowa Siraje, Namukasa Justine, Namugenyi Mary, Mukaaje Christine, Muleatete Francina, Nakawooya Evelyne, Nakanwagi Sarah, Nakate Teopista, Nasuuna Enid, Tumusime Venancio, Nantiba Harriate and Nakiranda Ruth.

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO

Score: 2 or else, score: 0

The Primary school head teachers had been appraised ;

Balisigala Nestori, Kaseesa Ps. Appraised by Kyaligonza Pearl Christine on 30th December 2022

Twesigye Umar Ayub, Mugungulu Ps. Appraised by Nakamya Florence on 30.12.2022

Kamukama Robinah, Mirembe Agape ps. Appraised by Ssentongo Adam on 27.11.2022

Ndibalekera Annet Kabyma PS. Appraised by Ssentongo B. Adam on 11.12.2022

Nyesigye William, Kalonga Ps. Appraised by Ssentongo Adam on 09.12.2022

Musaazi Vicent Richard, Kibyimirizi PS. Appraised by sentongo Adam on 30.12.2022

Wabwire Mathias, Kirumbi Ps. Appraised by Ssentongo Adam on 18.12.2022

Kawuki Summy Namyalo appraised by Nansubuga Juliet on 18.12.2022

Isabirye Juma SAIDI appraised by Shabamukama Johnson on 24.12.2022

Kasagga Juuko Denis appraised by Shabamukama Johnson on 24.12.2022

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p> <p>Score: 2 or else, score: 0</p>	<p>There was evidence that the secondary school head teachers had been appraised.</p> <p>Luswata Godfrey Kitenga SS Appraised by Mawa Geofrey on 20.12.2022</p> <p>Zesiro Eric Butoloogo Seed SS Appraised by Mawa Geofrey on 20.12.2022</p> <p>Nannyonjo Robinah , Kasmbya Parents SSS Appraised by Mawa Geofrey on 30.12.2022</p> <p>Mutunzi Tom Samuel Bagezza Seed SSS Appraised by Mawa Geofrey on 30.12.2022</p> <p>Kigongo Clare, Mugungulu Seed SSS Appraised by Mawa Geofrey on 20.12.2022</p> <p>Kabbito Hadija, Lubimbiri Public SSS Appraised by Mawa Geofrey on 30.12.2022</p> <p>Natabi Aida, Nabingoola Public SSS Appraised by Mawa Geofrey on 30.12.2022</p> <p>Walabyeki Yusuf Matovu Kabbo Seed SSS Appraised by Mawa Geofrey on 30.12.2022</p> <p>Nsubuga Henry, St Andrew Kaggwa Madudu SSS Appraised by Mawa Geofrey on 30.12.2022</p>	2
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8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans</p> <p>score: 2. Else, score: 0</p>	<p>There was evidence that the staff in the education department had been appraised.</p> <p>Balinda Khassim B. senior education officer appraised by Kaabunga Asaph on 20.06.2023</p> <p>Mabirizi Mohammed Inspector of schools appraised by Mr. Ssekyambalo on 26.06.2023</p> <p>Ssaka Roberts inspector of schools appraised by Mr. Ssekyambalo on 26.06.2023</p> <p>Namiyingo Rosemary Education officer (G&amp;C) appraised by Balinda Khassim B. appraised on 19.06.2023</p>	2
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8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p>	<p>It was evident that on 09/8/2022 the LG prepared a training plan to address identified staff capacity gaps at the school and LG level. The training areas included: Training school administrators on EMIS registration, skills training in games and sports and general school management.</p>	2
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**Management, Monitoring and Supervision of Services.**

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>It was evident that on 28/10/2022 before the 15th December annual deadline, the LG had confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by communicating corrections and revision of the school list and enrolment of 64,320 pupils in 92 UPE schools and 4,879 in 11 USE schools.</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p>	<p>In line with The FY2021/22 education Management Services guidelines: Output 078401: Fixed rate 4.5 million plus 100,000 per school per year. School inspection: Output 078402: Fixed rate 4 million plus 112,000 per school per year the LG was expected to get 42,000,000 UGX for inspection and 15,830,000/ for monitoring =The LG annual sector work plan for the financial year 2022/2023, indicated that the LG education department budgeted and received a total of 42,000,000 UGX and 15,830,000 UGX for inspection and monitoring functions respectively.</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p>	<p>The LG did submit warrants for school's capitation within 5 working days as follows:</p> <p>Quarter 1; current FY UGX815,690,939 release was on 28/07/2023, warranted on 2/08/2023, within 4days</p> <p>Quarter 3: Release was on 05/01/2023 UGX UGX 671,389,307, warranted on 11/01/2023, within 5days</p> <p>Quarter 4: Release was on 17/04/2023 UGX 671,389,307, warranted on 20/04/2023, within 4 days</p>	2
<p>Maximum 8 points on this performance measure</p>				
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p> <p>If 100% compliance, score: 2 else, score: 0</p>	<p>The evidence that the LG invoiced and the DEO communicated capitation releases to schools within 3 days as follows:</p> <p>Quarter 2: Release was on 5/10/2022 of UGX 335,694,654 communicate on 7/10/2022;</p> <p>Quarter 3: Release was on 5/1/2023 of UGX 671,389,307, communicated on 9/01/2023, within 3days; and</p> <p>Quarter 4: Release was on 17/04/2023 UGX 671,389,307, communicated on 20/04/2023, within 3days.</p>	2
<p>Maximum 8 points on this performance measure</p>				
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> <li>If 100% compliance, score: 2, else score: 0</li> </ul>	<p>There was evidence from the DIS that on 11/08/2022 the LG Education department prepared an inspection plan and preparatory meetings were conducted to plan for school inspections. The key activities in the inspection plan included; conducting routine inspections aimed at improving the teaching-learning process and checking on the functionality of school management committees.</p>	2

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> <li>• If 100% score: 2</li> <li>• Between 80 – 99% score 1</li> <li>• Below 80%: score 0</li> </ul>	<p>On average 100% of all the 92 registered UPE schools had been inspected at least once per term and reports produced as follows: Term111(2022): 92 out of 92 (100%). Term 1(2023):92 out of 92 (100%) were inspected while in Term 11(2023): 92 out of 92 (100%).DEO monitoring was at 100% in all three terms.</p>	<b>2</b>
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>There was no evidence from both the LG education office and the sampled schools which were; Katente West, Ssenkulu, and Kalonga P/S to show that inspection reports had been discussed and used to recommend corrective actions and that those actions have subsequently been followed up.</p>	<b>0</b>
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0</p>	<p>From the letter of acknowledgment from DES dated 09/09/2022, 05/01/23 and 16/06/2023 it was evident that the district inspector of the school had submitted reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES). However, there was no evidence from all three sampled schools (Katente West P/S, Ssenkulu , and Kalonga P/S) to show that the copies of the inspection reports from the previous three terms were left behind.</p>	<b>0</b>

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p>	<p>There was evidence that the committee responsible for education met and discussed as follows:</p> <p>Quarter 1: Meeting was held on 20/09/2022 Min 7/20/09/2022/2023;</p> <p>The inspection reports, parents to contribute for meals for the children, mock results were received and discussed, salary enhancement, head teachers association to be renewed, some teachers not accessing payroll on time;</p> <p>Quarter 2: meeting was held on 18/01/2023 Min 07/18/01/2022/2023</p> <p>The issues discussed were the effects on Ebola on school, inspectors to strengthen supervision and monitoring as most teachers had run away due to the Ebola;</p> <p>Quarter 3: meeting was held on 15/03/2023. Min 07/15/03/2022/2023</p> <p>Some schools wanted some desks as the enrolment had increased, approved the work plan for education sector; and</p> <p>Quarter 4: Meeting was held on 16/05/2023: min08/16/05/2022/2023</p> <p>There was concern on the district MIS for institution was challenging due to network problem. Approval of sector budget.</p>	<b>2</b>
11	<p>Mobilization of parents to attract learners</p> <p><i>Maximum 2 points on this performance measure</i></p>	<p>Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school,</p> <p><i>score: 2 or else score: 0</i></p>	<p>There was evidence from the DEO progress reports that the LG Education department had on 28/03/2023 organized a stakeholder meeting comprising head teachers and community leaders for the 92 primary schools on their role in attracting and retaining children at school.</p>	<b>2</b>

**Investment Management**

12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i></p>	<p>Evidence shows that an up-to-date LG asset register dated 30/06/2023 sets out the school facilities and equipment relative to basic standards. The consolidated LG assets register information is consistent with that from sampled schools. This asset register was consistent with what was found in the three sampled schools as shown below: Kalonga had 03 teachers' houses; 165 desks; 08 toilet stances and 08 classrooms. Katente West P/S had 12 teachers' houses; 10 classrooms; 191 desks and 10 toilet stances; Ssenkulu P/S had 12 teachers' houses; 10 classrooms; 200 desks; and 10 toilet stances.</p>	2
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i></p>	<p>The following were the prioritized investments for education in the previous FY</p> <p>Desk appraisal was on 18/10/2021</p> <p>Meeting was held on 3/11/2021 min 06/11/2021; Presentation and discussion of desk appraisals for the priorities for FY 2022/2023;</p> <ol style="list-style-type: none"> <li>1. Construction of two classroom block at Kakonjeru Primary school UGX 87,835,669, page 35 AWP, page 58 of LGDP ;</li> <li>2. Construction of two classroom block at Kashenyi Primary School UGX 83,446,000, page 35 of AWP, page 75 LGDP; and</li> <li>3. Construction of two classroom block at Kiumula Primary School UGX 87,373,000 page 35 of AWP, page 75 of LGDP</li> </ol>	1
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, <i>score 1 else score: 0</i></p>	<p>The field appraisals were carried 01/11/2021 as follows:</p> <ol style="list-style-type: none"> <li>1. Construction of two classroom block at Kakonjeru Primary school UGX 87,835,669, page 35 AWP, page 58-page LGDP;</li> <li>2. Construction of two classroom block at Kashenyi Primary School UGX 83,446,000, page 35 of AWP, page 75 LGDP; and</li> <li>3. Construction of two classroom block at Kiumula Primary School UGX 87,373,000 page 35 of AWP, page 75 of LGD.</li> </ol>	1

13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i>	There was no seed secondary school included in the procurement plan for the current FY.	<b>0</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i>	There was evidence that the education projects for the previous FY were approved by the contracts committee as follows;  The construction of a seed secondary school at Mugungulu was approved on 09/03/2022 under Min No. 58/03/21-22 with a contract sum of UGX 3,138,671,053 and Solicitor General clearance on 11/10/2022  The construction of 2 class room block at Kiwumulo Primary School in Kiyuni subcounty was approved on 30/11/2022 under Min No. 37/11/22-23 with a contract sum of UGX 88,037,440	<b>1</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i>	There was evidence that the LG established a PIT on 22/12/2022 to supervise education projects and it was composed as follows; District Education Officer – Kabunga Asaph, District Engineer – Kanya John Birungi, District Community Development Officer – Lotet Ronald, District Environment Officer – Ndagire Maria. The clerk of works - Robert Ssebuuma was appointed on 13/12/2022.	<b>1</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES  <i>Score: 1, else, score: 0</i>	The standard technical designs provided by MoES were followed for the construction of the seed secondary school at Mugungulu. Sample checks were done for external dimensions for the following: Administration Block (18.33m x 7.40m); 2-Unit Science Lab Block (21.30m x 9.23m); ICT Laboratory Block (34.23m x 8.53m); 2-Classroom Block (18.30m x 7.44m); Multipurpose Hall (27.34m x 7.40m); 2-Unit Teacher’s House (14.0m x 7.0m). These all conformed to the MoES designs.	<b>1</b>

13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i>	There was no evidence of monthly site meetings for the construction of the seed secondary school at Mugungulu. Only two site meetings were held on 05/12/2022 and 01/03/2023, though the project had been implemented for 12 months.	<b>0</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i>	There was evidence of technical supervision for the construction of the seed secondary school at Mugungulu according to the supervision reports dated; 23/11/2023 and 09/02/2023 as well as the supervision meetings held on 05/12/2022 and 01/03/2023.	<b>1</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i>	<p>There was evidence that LG made payments for sector infrastructure and executed as per contract as follows:</p> <p>Name of project: Construction of two classroom block at Kafundes Primary</p> <p>Project NO: MUB541/WRKS/22-23/00037</p> <p>Contract Sum: UGX 93,363,854</p> <p>Requisition was on 30/05/2022</p> <p>Signed by the DEO on 12/06/2023</p> <p>District Engineer signed on 02/06/2023</p> <p>CAO signed on 12/06/2023</p> <p>Environment/CDO Officer signed 02/206/2023</p> <p>Payment was on 28/06/2023</p> <p>Amount paid was UGX 83,373,921 EFT 6437590;</p> <p>Name of project Construction of 2 classroom at Kibyimirizi Primary school</p> <p>Project NO: MUB541/WRKS/22-23/00016</p> <p>Contract Sum: UGX 87,596,527</p> <p>Requisition was on 16/06/2023</p> <p>Signed by the DEO on 21/06/2023</p> <p>District Engineer signed on 20/06/2023</p> <p>CAO signed on 21/06/2023</p> <p>Environment/CDO Officer signed 21/06/2023</p> <p>Payment was on 28/06/2023</p> <p>Amount paid was UGX 39,373,706 EFT</p>	<b>1</b>

6433168; and

Name of project: Construction of 5 stance lined pit latrine

Project NO: MUB541/WRKS/22-23/00020

Contract Sum: UGX 34,280,770

Requisition was on 16/05/2023

Signed by the DEO on 18/05/2023

District Engineer signed on 16/05/2023

CAO signed on 18/05/2023

Environment/CDO Officer signed 16/05/2023

Payment was on 15/06/2023

Amount paid was UGX 29,200,716 EFT 5881090

13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i>	The procurement plan for the Education sector of the previous FY was submitted before 30th April on 18/02/2022	<b>1</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i>	There was evidence the LG had a complete procurement file for the seed secondary school as follows;  File Name: Construction of Seed Secondary School at Mugungulu in Mubende District  Contract No: MoES/UGIFT/WRKS/21-22/00004 – Lot 27  Contract signed: 12/10/2022  Contractor: Niem Establishments Ltd  Evaluation report: 28/01/2022  Contracts Committee: 09/03/2022  Min No: 58/03/21-22  Solicitor General Letter: 11/10/2022	<b>1</b>

## Environment and Social Safeguards

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p>	<p>There was no evidence that the LG had recorded, investigated, responded to and redress reported education related grievances as there were no records for the education related grievances available in the centralized complaints log.</p>	0
15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>There was no evidence from the sampled primary schools which were; Ssenkulu, Kalonga, and Katente West to show that LG had disseminated the Education guidelines to provide for access to land without encumbrance, proper siting of schools, 'green' schools, and energy and water conservation.</p>	0
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, score: 2, else score: 0</p>	<p>There was evidence that Mubende District LG had Costed ESMP incorporated in BoQs and contractual documents to comply with safeguards requirements within the education sector as exemplified by the costed ESMPs and BoQs of the following projects.</p> <p>1.ESMPs for the construction of a 2-classroom at Kibyimirizi P/S, dated 31/8/2022 were incorporated in the BoQs, dated 19/12/2022, Element 13: Cross-cutting; sensitisation of workers on HIV/AIDS and environmental issues; and</p> <p>2.ESMPs for the construction of a 2-classroom at Kafundeezi P/S, dated 31/8/2022 were incorporated in the BoQs, dated 19/12/2022, Element 13: Cross-cutting; sensitisation of workers on HIV/AIDS and environmental issues.</p>	2
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) If there is proof of land ownership, access of school construction projects, score: 1, else score:0</p>	<p>There was evidence that Mubende District LG had proof of land ownership, access and availability to conduct planned school construction projects as exemplified a land title for Mugungulu Seed Secondary School land. The land measuring 3.945 hectares, located on block 242, plot 47, Buwekula county was registered in the name of Mubende district local government -Mugungulu Seed Secondary School, P. O. Box 121 Mubende on 5/7/2022.</p>	1



16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i></p>	<p>There was evidence that Mubende District LG conducted consistent monitoring over the previous FY (2022/2023) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and provided monthly monitoring reports as exemplified by the monitoring for compliance reports for the following projects, signed by the SEO and DCDO.</p> <ol style="list-style-type: none"> <li>1. Construction of a 2-classroom at Kibyimirizi P/S, dated 12/1/2023 and 29/5/2023; and</li> <li>2. Construction of of facilities at Mugungulu Seed secondary school, dated 8/2/2023, 19/5/2023, 30/5/2023 and 20/6/2023.</li> </ol>	<b>2</b>
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>d) If the E&amp;S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments</p> <p><i>Score: 1, else score:0</i></p>	<p>There was evidence that at Mubende District LG all education contractor payments certificates had been signed off by the Environmental Officer and DCDO prior to payments of contractors' invoices/certificates at interim and final stages of projects as exemplified by contractor payment certificates for the following projects.</p> <ol style="list-style-type: none"> <li>1. Construction of a 2-classroom at Kibyimirizi P/S, Kabyuma parish, Kalonga sub-county, dated 20/6/2023;</li> <li>2. Construction of a 2-classroom block at Katega P/S, Lusiba paris, Kigando sub-county, dated 30/5/2023; and</li> <li>3. construction of a 2-classroom block at Kashenyi P/S, Kashenyi parish, Kasambya sub-county, dated 15/5/2023.</li> </ol>	<b>1</b>

**Health  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries).</p> <ul style="list-style-type: none"> <li>• By 20% or more, score 2</li> <li>• Less than 20%, score 0</li> </ul>	<p>From the 3 sampled health facilities, the deliveries increased by 6.5%, which was quite below the required increase of 20%</p> <p>The sampled health facilities were:</p> <ol style="list-style-type: none"> <li>1. Kitenga HCIII;</li> <li>2. Kiyuuni HCIII; and</li> <li>3. Madudu HCIII.</li> </ol> <p>FY 2021/2022 Deliveries were as follows:</p> <p>Kitenga HCIII 773;</p> <p>Kiyuuni HCIII 645; and</p> <p>Madudu HCIII 937.</p> <p>Total 2355</p> <p>FY 2022/2023 Deliveries were as follows:</p> <p>Kitenga HCIII 763;</p> <p>Kiyuuni HCIII 699; and</p> <p>Madudu HCIII 1046.</p> <p>Total 2508</p> <p>The percentage change in deliveries was an increase of 6.5%.</p>	<b>0</b>

2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> <li>• 70% and above, score 2</li> <li>• 50% - 69%, score 1</li> <li>• Below 50%, score 0</li> </ul>	<p>The LLG average score for the Health sector was 87.5% as per the details below:</p> <p>Total was 1400/16 = 87.5%;</p> <ol style="list-style-type: none"> <li>1. Bageza SC; 100%;</li> <li>2. Butoloogo SC 100%;</li> <li>3. Kiruuma SC 100%;</li> <li>4. Kasambya SC 70%;</li> <li>5. Kibalinda SC 100%;</li> <li>6. Kigando SC 100%;</li> <li>7. Kitenga SC 60%;</li> <li>8. Kalonga 70%;</li> <li>9. Kayebe SC 70%;</li> <li>10. Kiyuni SC 70%;</li> <li>11. Madodu SC 100%;</li> <li>12. Nabingoola SC 100%;</li> <li>13. Lubimbiri SC 80%;</li> <li>14. Kyenda TC 100%;</li> <li>15. Nabingola TC 80%; and</li> <li>16. Kasambya TC 100%.</li> </ol>	<b>2</b>
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC III's and IV's previous FY is:</p> <ul style="list-style-type: none"> <li>• 75% and above; score 2</li> <li>• 65 - 74%; score 1</li> <li>• Below 65; score 0</li> </ul>	<p>Not applicable because LGs are no longer required to submit invoices following health facility RBF assessment for funding.</p> <p>RBF funds are sent together with PHC NWR funds.</p>	<b>0</b>

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.</p>	<p>The LG budget for Health Development grant was UGX1,910,581,060 page 18 of the annual performance</p> <p>Spent as follows:</p> <ol style="list-style-type: none"> <li>1. Upgrade of Lubimbiri Health Center II to HCIII UGX874,000,000;</li> <li>2. Construction of staff house of Gayaza Health center III UGX 161,500,000;</li> <li>3. Equipping Kabbo Health center III UGX 304,000,000;</li> <li>4. Construction of a four-stance pit latrine at Madudu General Ward and Staff house UGX 120,000,000;</li> <li>5. Construction of staff house at Kitanga Health center III UGX 114,000,000;</li> <li>6. Completion of staff house at Lubimbiri Health Center III UGX 38,000,000;</li> <li>7. Completion of Kasambya Staff house UGX 16, 360,000;</li> <li>8. Equipping Butologo and Butawata Health Center 3 UGX 30,000,000;</li> <li>9. Remoulding of cold chain store and renovation of medicine store UGX 18,000,000;</li> <li>10. Medical supplies and services UGX 334,000,000;</li> <li>11. Environmental and social services UGX 15,000,000;</li> <li>12. Appraisals UGX 12,260,000;</li> <li>13. Monitoring and Evaluation UGX64,340,000;</li> <li>14. Development structures UGX 1,485,085,000 page 48 of quarter 4 and pages 30-32 of AWP.</li> </ol>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/suppliers score 2 or else score 0</p>	<p>There was evidence that the LG DHO, CDO and Environmental officer certified all works for the previous FY as follows:</p> <p>Name of project: Construction of staff house at Gayaza health center III</p> <p>Project NO: MUB541/WRKS/22-23/00057</p> <p>Contract Sum: UGX 143,353,041</p> <p>Requisition was on 19/06/2023</p> <p>Signed by the DHO on 21/06/2023</p> <p>District Engineer signed on 20/06/2023</p> <p>CAO signed on 21/06/2023</p>	2

Environment/CDO Officer signed  
19/06/2023

Payment was on 28/06/2023

Amount paid was UGX 49,648,229 EFT  
6433168;

Name of project: Renovation of the  
medical stores and expansion of cold  
chain

Project NO: MUB541/WRKS/22-23/00040

Contract Sum: UGX 17,872,575

Requisition was on 13/04/2023

Signed by the DHO on 18/04/2023

District Engineer signed on 18/04/2023

CAO signed on 18/04/2023

Environment/CDO Officer signed  
18/04/2023

Payment was on 15/06/2023

Amount paid was UGX 15,960,209 EFT  
5881090; and

Name of project: Construction of staff  
house at Butolongo Heath center III

Project NO: MUB541/WRKS/22-23/00058

Contract Sum: UGX 152,647,725

Requisition was on 22/05/2023

Signed by the DHO on 30/05/2023

District Engineer signed on 22/06/2023

CAO signed on 31/05/2023

Environment/CDO Officer signed  
05/06/2023

Payment was on 28/06/2023

Amount paid was UGX58,858,996  
EFT6437187.

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If the variations in the contract price of sampled health infrastructure investments are within +/- 20% of the MoWT Engineers estimates, score 2 or else score 0</p>	<p>There was evidence that the variations in priced projects under health for the previous FY were within +/-20% of the Engineers estimate as follows;</p> <p>Project: Construction of a staff house at Gayaza HCIII in Bagezza S/C</p> <p>Contract No: mube541/wrks/22-23/00044</p> <p>Contractor: Sakal Investimnets Ltd</p> <p>Contract sum: UGX 161,095,211</p> <p>Engineers sum: UGX 161,500,000</p> <p>Variation: 0.25%</p> <p>Project: Upgrade of Lubimbiri HCII to HCIII</p> <p>Contract No: MoH -UgIFT/wrks/22-23/00001-Lot 16</p> <p>Contractor: Amond Intergral (U) ltd</p> <p>Contract sum: UGX 898,547,101</p> <p>Engineers sum: UGX 920,000,000</p> <p>Variation: 2.33%</p>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY</p> <ul style="list-style-type: none"> <li>• If 100 % Score 2</li> <li>• Between 80 and 99% score 1</li> <li>• less than 80 %: Score 0</li> </ul>	<p>For the upgrade of Lubimbiri HCII to HCIII, the works were supposed to last between 16/12/2022 and 16/12/2023 according to the workplan. The works were completed by the end of October 2023 according to the certificate of completion dated 14/10/2023 i.e. the works were finished ahead of the schedule.</p>	2
4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure</p> <ul style="list-style-type: none"> <li>• If above 90% score 2</li> <li>• If 75% - 90%: score 1</li> <li>• Below 75 %: score 0</li> </ul>	<p>There was evidence that the LG had staff in all the HCIII and HCII at 81.7%</p> <p>HC III (9) establishment 171, filled 163 95.3%</p> <p>HC II (18) establishment 162 filled 111 68%</p> <p>Average 81.7%</p>	1

4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> <li>• If 100 % score 2 or else score 0</li> </ul>	<p>The building constructed in the upgrade of Lubimbiri HCII to HCIII followed MoH maternity ward standard designs. Sample checks were done; external dimensions measured 33.35m x 17.47m; external door measured 2.40m x 1.47m while the internal doors measured 2.32m x 0.88m. These all conformed to the approved MOH maternity ward designs.</p>	2
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**Performance Reporting and Performance Improvement**

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>There was evidence that information on the positions of health workers filled was accurate as follows:</p> <p>Madudu HCIII, had a total of 17 staff;</p> <p>Kiyuuni HCIII, had 17 staff; and</p> <p>Kitenga HCIII, had 20 staff.</p> <p>This was from the staff list and staff attendance book.</p> <p>In Mududu HCIII, the following staff were on study leave:</p> <p>Kayita Leonard (HIA); and Nansimbi Sarah Nabunje (E/MW).</p> <p>The following staff were on annual leave:</p> <p>Nanyanga Benna; and</p> <p>Kabasingu Hadijah.</p> <p>In Kiyuuni HCIII, the following staff were on annual leave:</p> <p>Aliko Mildred (E/MW);</p> <p>Ndagire Josephine (Laboratory Assistant);</p> <p>Nalubega Suzan (Health Information Assistant);</p> <p>Nakyambadde Fiona (Ascari); and</p> <p>Nabayinda Judith (Porter). Masika Mercyline was on internship in Mubende R.R.H.</p> <p>In Kitenga HCIII, the following were on study leave:</p> <p>Lukwago Mathias ( Clinical Officer); and</p> <p>Otubo Bosco (Ascari).</p> <p>The rest of the staff were available as per the deployment list.</p>	2
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5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>There was evidence that information on upgrade and construction of health facilities and other constructions as shown below:</p> <p>Upgrade of Lubimbiri HCII to HCIII;</p> <p>Construction of staff houses at Gayaza HCIII, Kitenga HCIII, Kalonga HCIII, and Lubimbiri HCII; and</p> <p>Expansion of maternity ward at Kibalinga HCIII.</p> <p>The information was in the fourth quarter PBS report on page 19 of 172 and 85 of 172.</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans &amp; budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> <li>• Score 2 or else 0</li> </ul>	<p>There was evidence that the facility budgets and work plans of the three sampled facilities were prepared in accordance with the guidelines.</p> <p>The facilities were Kitenga HCIII, Kiyuuni HCIII, and Madudu HCIII, and the dates for submission to DHO were as follows:</p> <p>Kitenga HCIII submitted on 24/3/2022;</p> <p>Kiyuuni HCIII on 11/3/2022; and</p> <p>Madudu HCIII submitted on 21/3/2022.</p> <p>All the sampled health facilities submitted before 31st March 2022.</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> <li>• Score 2 or else 0</li> </ul>	<p>There was no evidence that the sampled health facilities prepared and submitted annual budget performances reports to the DHO.</p>	0



6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports</p> <ul style="list-style-type: none"> <li>• Score 2 or else 0</li> </ul>	<p>There was no evidence that the sampled health facilities developed Performance improvement plans for FY 2023/2024.</p>	<b>0</b>
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6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,</p> <ul style="list-style-type: none"> <li>• score 2 or else score 0</li> </ul>	<p>There was evidence that the selected health Facilities submitted updated monthly and quarterly HMIS reports timely (7days following the end of each month and quarter) as indicated below:</p> <p>Kiyuuni HCIII (HMIS 105) dates of submission:</p> <p>July 5/8/2022;  Aug 7/9/2022;  Sept 7/10/2022;  Oct 7/11/2022;  Nov 7/12/2022;  Dec 5/1/2023;  Jan 7/2/2023;  Feb 7/3/2023;  March 6/4/2023;  April 6/5/2023;  May 6/6/2023; and  June 5/7/2023.</p> <p>Kitenga HCIII (HMIS 105) dates of submission:</p> <p>July 2/8/2022;  Aug 7/9/2022;  Sept 6/10/2022;  Oct 5/11/2022;  Nov 7/12/2022;  Dec 7/1/2023;  Jan 7/2//2023;</p>	<b>2</b>
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Feb 6/3/2023

March 6/4/2023;

April 5/5/2023;

May 6/6/2023; and

June 7/7/2023.

Madudu HCIII (HMIS 105) dates of submission:

July 7/8/2022;

Aug 5/9/2022;

Sept 5/10/2022;

Oct 5/11/2022;

Nov 5/12/2022;

Dec 6/1/2022;

Jan 5/2/2023;

Feb 7/3/2023;

March 6/4/2023;

April 6/5/2023;

May 7/6/2023; and

June 6/7/2023.

Kitenga HCIII ( 106) dates of submission:

1st Quarter 5/10/2022;

2nd Quarter 5/1/2023;

3rd Quarter 7/4/2023; and

4th Quarter 7/7/2023.

Klyuuni HCIII ( HMIS 106) dates of submission:

1st Quarter 7/10/2022;

2nd Quarter 4/1/2023;

3rd Quarter 6/4/2023; and

4th Quarter 3/7/2023.

Madudu HCIII ( HMIS 106) dates of submission:

1st Quarter 5/10/2022;

2nd Quarter 6/1/2023;

3rd Quarter 7/4/2023; and

4th Quarter 7/7/2023.

The sampled health facilities submitted the monthly and quarterly reports timely.

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p>	<p>Not applicable because LGs are no longer required to submit invoices following health facility RBF assessment for funding.</p> <p>RBF funds are sent together with PHC NWR funds.</p>	0
	<p>Maximum 14 points on this performance measure</p>	<p>Note: Municipalities submit to districts</p>		
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>Not applicable because LGs are no longer required to submit invoices following health facility RBF assessment for funding.</p> <p>RBF funds are sent together with PHC NWR funds.</p>	0
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>The LG timely compile and submit all the 4 quarterly budget performance reports as follows:</p> <p>Quarter 1 was submitted on 20/10/2022;</p> <p>Quarter 2 was submitted on 23/01/2023;</p> <p>Quarter 3 was submitted on 20/04/2023; and</p> <p>Quarter 4 was submitted on 27/07/2023.</p>	1
	<p>Maximum 14 points on this performance measure</p>			

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>There was no evidence that the LG had developed and approved performance improvement plan for the weakest-performing health facilities.</p>	<b>0</b>
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6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>There was no evidence of implementation of performance improvement plan for weakest-performing facilities.</p>	<b>0</b>
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**Human Resource Management and Development**

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>There was evidence that the LG budgeted for the health workers in accordance with the staffing norms.</p> <p>The total staff were 288.</p> <p>The budget for salary was UGX: 4,611,890,000</p> <p>This was on page 30 of 77 of the LG district budget.</p>	<b>2</b>
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7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	a) Evidence that the LG has: ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0	There was no evidence that LG deployed health workers as per guidelines and not all facilities have at least 75% of staff.  The deployment staff list is dated 1/10/2023.  Summary per category is indicated below:  Health center IIIs had 90 %; and  Health center IIs had 69%.  The health center IIs are below 75% staffing.	0
	Maximum 9 points on this performance measure			
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0	There was evidence that health workers were working in facilities where they were deployed as per health staff list for FY 2023/2024 dated 1/10/2023.  The staff lists had the following number of staff:  Kitenga HCIII had 20;  Kiyuuni HCIII had 17; and  Madudu HCIII had 17.  From the health facility supervision reports, there was evidence that the health workers were working according to their deployment.	3
	Maximum 9 points on this performance measure			
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0	There was evidence that the LG publicized the list of health workers deployed and displayed on the facility notice board as follows:  Madudu HCIII, displayed on 21/8/2023 with 17 staff;  Kiyuuni HCIII, displayed on 12/6/2023 with 17 staff; and  Kitenga HCIII, displayed on 1/7/2023 with 20 staff.	2
	Maximum 9 points on this performance measure			

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

There was evidence that the Health facility In charges had been appraised

Musaazi Fred appraised by Nambusi Annet on 30.06.2023

Karungi Florence appraised by Nansubuga Juliet on 30.06.2023

Ssaka Stanley appraised by Babirye Teddy on 26.06.2023

Asiimwe Kelo appraised by Shabamukama on 29.06.2023

Namuleme Annet appraised by Nakitanda Josephine on 28.06.2023

Bamuturaki Moses, Mubende Medical Mawujjo HCII, appraised by Ssali Edson on 30.06.2023

Mwondha James, Kalonga HCIII, appraised by Adam sentongo on 27.06.2023

Nassimbwa Agnes appraised by Nanfuka Lillian on 30.06.2023

Kayodi Kawuma Annet Kitenga HCIII, appraised by Muhangwe Hudson Mugume on 21.06.2023

Ssenabulya Francis Bugonzi HCIII, appraised by Kayodi Annet on 21.06.2023

Nabuuma Mary Gorreth Gayaza HCIII, appraised by Nakamya Florence on 23.06.2023

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0

There was evidence that the Health facility works had been appraised.

Ssemanda Edward, Nursing assistant appraised by Bamaturaki Moses on 28.06.2023

Ampaire Kurusumu Med. Lab. Technician appraised by Kato Kaamil on 28.06.2023

Nanyanzi Joan enrolled mid wife appraised by Kayodi Annet on 23.06.023

Nanyonga Ester Kigongo enrolled Mid wife appraised by Iripo Eiru Elizabeth on 20.06.2023

Nakyeyune Christine Enrolled Midwife appraised by Nakimbugwe Harriet on 30.06.2023

Nalubega Agnes enrolled Mid wife appraised by Bakaki James on 03.06.2023

Atuhairwe Elizabeth enrolled Nurse appraised by Kimbugwe Nelson Keneth on 28.06.2023

Namuleme Josephine enrolled Mid wife appraised by Nawita Mashani Miriam on 28.06.2023

Nanyoga Angella Nursin Assistant appraised by Nwita Mashani Miriam on 28.6.2023

Nakimuli Jackline Nursing officer appraised by Mwandha James on 26.06.2023

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

iii. Taken corrective actions based on the appraisal reports, score 2 or else 0

There were no corrective actions recommended on appraisal for the LG to take corrective action.

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>There was evidence of the district training plan dated 1/8/2022.</p> <p>The LG conducted continuous professional development as indicated by the following reports:</p> <p>Infection Prevention and control during Ebola Virus Disease(EVD) dated 3/10/2022; and</p> <p>Sensitization of health care worker on the management of medical waste dated 13/12/2022.</p>	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>There was evidence of documented training activities as indicated below;</p> <p>Training of health workers in Measles-Rubella vaccination campaign dated 20/3/2023; and</p> <p>Training on health workers in infection prevention and control (IPC) dated 14/12/2022.</p>	1

**Management, Monitoring and Supervision of Services.**

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was evidence that CAO confirmed the list of health facilities receiving PHC NWR grants and notified the MOH in writing as per the letter dated 25/8/2023.</p> <p>The list is composed of 28 health facilities in the following categories:</p> <p>Government health facilities were 27; and</p> <p>1 PNFPs health facility.</p> <p>These were in the following categories:</p> <p>10 HCIIIs (government); and 1 HCIII (PNFP), 17 HCIIIs (all government).</p>	2
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>The health budget for PHC non-wage UGX 594,755,421 page 18 of quarter 4 and budget</p> <p>Health monitoring UGX 95,160,867-page 49 annual performance report. This represented 16%</p>	2
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>LG did warrant in a timely manner as follows:</p> <p>Quarter 1 Cash limit 28/07/2022, warranted was on 02/08/2022 UGX 64,402,931, within 3 days</p> <p>Quarter 2: cash limit 7/10/2022 warrant 12/10/2022 UGX 193,208,793; 5 days</p> <p>Quarter 3 cash limit 5/01/2023, warrant was on 9/01/2023 UGX128,805,862, within 3days and</p> <p>Quarter 4 cash limit 17/04/2023, warrant on 20/04/2023, UGX128,805,862 within 3 days.</p>	2
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The LG communicated to the LLG within 5 working days the 4 quarters of the previous FY as follows:</p> <p>Quarter 1: Release of UGX 64,402,931 was on 28/07/2022, communicated on 02/08/2022 within 4 days</p> <p>Quarter 2: Release of UGX193,208,793 was on 7/10/2022 and communicated on 10/10/2023, within 1 day</p> <p>Quarter 3: Release of UGX128,805,862 was on 05/01/2023 and communicated 2/01/2023, within 4 days</p> <p>Quarter 4: Release of UGX 128,805,862 was on 17/04/2023 and communicated on 20/04/2023, within 3 day.</p>	2

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>There was evidence that the LG publicized all the quarterly financial releases within 5 working days as indicated below:</p> <p>Quarter 1 Release was on 28/7/2022 of UGX 74,344,428 and publicized on 26/7/2022 within 5 working days.</p> <p>Quarter 2 Release was on 7/10/2022 of UGX 148,688,855 and publicized on 5/10/2022 within 5 working day;</p> <p>Quarter 3 Release was on 5/1//2023 of UGX 223,033,283 and. publicized on 3/1/2023 within 5 working days;</p> <p>Quarter 4 Release was on 17/4//2023 of UGX 148,688,855 and. publicized on 6/4/2023 within 5 working days.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>The LG held quarterly performance review meetings as follow:</p> <p>3rd Quarter on 4/4/2023; and</p> <p>4th Quarter on 27/6/2023.</p> <p>There was no evidence that the LG had performance review meetings for 1st, 2nd quarters, and implementation of actions recommended by the DHMT.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>There was no evidence that the LG quarterly performance review meetings involved all health facility in-charges, implementing partners, DHMT, and Key LG departments.</p> <p>The details of attendance lists are shown in the following minutes:</p> <p>3rd quarter had 20 in-charges, 4 DHMTs, 2 political leaders, heads of department and 2 IP; and</p> <p>4th quarter had 19 in-charges, 7 DHMTs, 5 heads of department, 2 political leaders and 3 IP.</p> <p>There was no evidence of performance review meetings for 1st and 2nd quarters.</p>	0

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There was evidence that LG supervised all the HCIV and General Hospital (including PNFPs receiving PHC grants at least once quarterly as indicated by the dates below:</p> <p>1st Quarter on 15/9/2022;  2nd Quarter on 20/12/2023;  3rd Quarter on 30/4/2023; and  4th Quarter on 20/6/2023.</p>	<b>1</b>
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <ul style="list-style-type: none"> <li>• If not applicable, provide the score</li> </ul>	<p>Not applicable because the LG has no HCIV.</p>	<b>1</b>
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>There was no evidence that LG used the reports from discussion of the support supervision and monitoring visits to make specific corrective actions and follow-up implementation.</p>	<b>0</b>

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>There was evidence that the LG provided support to all health facilities in the management of medicines and health supplies as shown in the following reports:</p> <p>1st Quarter reports on the following:</p> <p>Monitoring of HCIIIs drug stores, stock, inventory management, and medicines redistribution dated 26/7/2022;</p> <p>Cycle 5 medicines order review meeting dated 18/9/2022; and</p> <p>Distribution of COVID-19 vaccines and other logistics in the 3rd round dated 1/7/2022;</p> <p>2nd Quarter report on order review meeting for Mubende ordering facilities dated 12/12/2022;</p> <p>3rd Quarter reports on technical assistance in Customer Self Service Portal (CSSP) dated 28/4/2023, and Stock management and expired drug management dated 17/2/2023;</p> <p>4th Quarter report on bimonthly order review meeting for TB, Lab, RH, and ART/PMCT reports dated 22/6/2023.</p>	1
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>The LG allocated 30% health office budget to Health promotion and prevention activities budget.</p> <p>The health promotion and prevention activities was UGX 28,548,260-page 32 AWP</p> <p>DHO office budget UGX 95,160,867</p> <p>This represented 30%</p>	2

11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0	There was evidence that DHT led health promotion and social mobilization activities as indicated by the following quarterly reports:	1
	Maximum 4 points on this performance measure		1st Quarter reports were on the following:	
			Sanitation week activities and sanitation day celebrations in Kasongodde A in Lubimbiri sub-county dated 28/8/2022;	
			Sub-county engagements on Ebola outbreak dated 30/9/2022;	
			Social mobilization on Ebola using Mobile vans dated 25/10/2022;	
			Monitoring and supervision of risk communication and community engagement on Ebola dated 19/10/2022;	
			Sanitation week activities dated 6/7/22;	
			2nd Quarter report was on sexual reproductive health and rights dated 6/12/2022;	
			3rd Quarter reports were on social mobilization and quarterly VHT coordination meeting dated 11/1/2023;	
			Engagement of service clubs for mass Polio campaign round 2 dated 20/1/2023;	
			Quarterly report on hygiene and sanitation activities dated 30/3/2023; and	
			4th Quarter reports were on Facilitating VHT coordination meetings;	
			Review of IDEC project progress;	
			and support supervision dated 25/4/2023; and	
			Environmental health dated 29/6/2023.	
11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0	There was no evidence of follow-up actions taken by the DHT on health promotion and disease prevention issues.	0
	Maximum 4 points on this performance measure			

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0</p>	<p>The assets register does not conform to the required standard. The register had assets for DHO's office and a few health facilities and covered assets like equipment, vehicles, motorcycles, and ICT equipment. It lacks assets for all health facilities and buildings.</p>	0
	<p>Maximum 4 points on this performance measure</p>			
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII);</p>	<p>There was evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII) as follows:</p>	1
	<p>Maximum 4 points on this performance measure</p>	<p>(ii) desk appraisal by the LG; and</p> <p>(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p> <p>score 1 or else score 0</p>	<p>Meeting was held on 03/11/2021 min 06/11/2021 desk appraisal was on 18/10/2021</p> <p>In the LGDP pages 72 to page 74</p> <ol style="list-style-type: none"> <li>1. Upgrade of Lubimbiri Health Center II to HCIII UGX874,000,000;</li> <li>2. Construction of staff house of Gayaza Health center III UGX 161,500,000;</li> <li>3. Equipping Kabbo Health center III UGX 304,000,000; and</li> <li>4. Construction of a four-stance pit latrine at Madudu General Ward and Staff house UGX 120,000,000.</li> </ol>	
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The field appraisals were carried out on 01/11/2021 for the prioritized projects as follows:</p>	1
	<p>Maximum 4 points on this performance measure</p>		<ol style="list-style-type: none"> <li>1. Upgrade of Lubimbiri Health Center II to HCIII UGX874,000,000;</li> <li>2. Construction of staff house of Gayaza Health center III UGX 161,500,000;</li> <li>3. Equipping Kabbo Health center III UGX 304,000,000; and</li> <li>4. Construction of a four-stance pit latrine at Madudu General Ward and Staff house UGX 120,000,000.</li> </ol>	

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>There was evidence that Mubende district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all health projects as exemplified by the ESMPs for the following projects, dated 31/8/2022. All projects were estimated at UGX 6,000,000/=, signed by the SEO and DCDO.</p> <ol style="list-style-type: none"> <li>1. Construction of staff house at Kitenga HC III in Kyenda Town Council;</li> <li>2. Construction of staff house at Kalonga HC III in Kalonga sub-county;</li> <li>3. Construction of staff house at Gayaza HC III in Bagezza sub county; and</li> <li>4. Construction of a 4-stance pit latrine at Kiyuni HC III in Kiyuni sub-county.</li> </ol>	<b>1</b>
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY ) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>The procurement request for the Health sector for the current FY was submitted before April 30 on 22/03/2023</p>	<b>1</b>
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>The LG Health department submitted the procurement request form by 1st Quarter of the current year on 22/03/2023.</p>	<b>1</b>

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>There was evidence that the health infrastructure projects for the previous FY were approved by the contracts committee as follows;</p> <p>The upgrade of Lubimbiri HCII to HCIII was approved on 28/09/2022 under Min No. 04/DCC/2022-23 with a contract sum of UGX 898,547,101 and Solicitor General clearance on 15/11/2022.</p> <p>The construction of a staff house at Gayaza HCIII in Bagezza subcounty was approved on 13/02/2023 under Min No. 57/02/22-23 with a contract sum of UGX 161,095,211</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the LG established a PIT on 22/12/2022 to supervise health projects and it was composed as follows; District Health Officer - Sendikadiwa Vitto Bosco, District Engineer – Mbabali Patrick, District Community Development Officer – Lotet Ronald, District Environment Officer – Ndagire Maria. The clerk of works - Robert Ssebuuma was appointed on 13/12/2022.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The maternity ward constructed in the upgrade of Lubimbiri HCII to HCIII followed MoH maternity ward standard designs. Sample checks were done; external dimensions measured 33.35m x 17.47m; external door measured 2.40m x 1.47m while the internal doors measured 2.32m x 0.88m. These all conformed to the approved MOH maternity ward designs. There were no visible defects i.e. no surface cracks and no floor cracks.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the clerk of works maintained daily records for the upgrade of Lubimbiri HCII to HCIII that were consolidated in reports dated 16/02/2023 and 23/11/2023.</p>	1



13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0	There was no evidence of monthly site meetings for the upgrade of Lubimbiri HCII to HCIII. Only one site meeting was held on 01/03/2023, though the project had been implemented to full completion.	0
	Maximum 10 points on this performance measure	If there is no project, provide the score		
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0	There was no evidence of monthly site meetings for the upgrade of Lubimbiri HCII to HCIII. One site meeting was held on 01/03/2023, though the project had been implemented to full completion.	0
	Maximum 10 points on this performance measure	If there is no project, provide the score		
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0	There was evidence that the LG DHO, CDO and Environmental officer certified all works for the previous FY as follows:	1
	Maximum 10 points on this performance measure		<p>Name of project: Construction of staff house at Gayaza health center III</p> <p>Project NO: MUB541/WRKS/22-23/00057</p> <p>Contract Sum: UGX 143,353,041</p> <p>Requisition was on 19/06/2023</p> <p>Signed by the DHO on 21/06/2023</p> <p>District Engineer signed on 20/06/2023</p> <p>CAO signed on 21/06/2023</p> <p>Environment/CDO Officer signed 19/06/2023</p> <p>Payment was on 28/06/2023</p> <p>Amount paid was UGX 49,648,229 EFT 6433168;</p> <p>Name of project: Renovation of the medical stores and expansion of cold chain</p>	

Project NO: MUB541/WRKS/22-23/00040

Contract Sum: UGX 17,872,575

Requisition was on 13/04/2023

Signed by the DHO on 18/04/2023

District Engineer signed on 18/04/2023

CAO signed on 18/04/2023

Environment/CDO Officer signed  
18/04/2023

Payment was on 15/06/2023

Amount paid was UGX 15,960,209 EFT  
5881090; and

Name of project: Construction of staff  
house at Butolongo Heath center III

Project NO: MUB541/WRKS/22-23/00058

Contract Sum: UGX 152,647,725

Requisition was on 22/05/2023

Signed by the DHO on 30/05/2023

District Engineer signed on 22/06/2023

CAO signed on 31/05/2023

Environment/CDO Officer signed  
05/06/2023

Payment was on 28/06/2023

Amount paid was UGX58,858,996  
EFT6437187.

Name of project: Construction of solar  
powered piped water system

Project NO: MUB541/WRKS/22-23/00002

Contract Sum:UGX 197,247,974

Requisition was on 31/05/2023

Signed by the DWO on 31/05/2023

CAO signed 06/06/2023

Environment and CDO signed 6/06/2023

Payment was on 28/06/2023

Amount paid UGX 175,527,455 EFT  
6421493;

Name of project: Design of Ngabano and  
Naluwadwa motorized piped water  
system

Project NO: MUB541/WRKS/22-23/00001

Contract Sum: UGX 118,354,000

Requisition was on 10/05/2023

Signed by the DWO 11/05/2023

Environment /CDO 11/05/2023

CAO signed 31/05/2023

Payment was on 28/06/2023

Amount paid UGX 104,797,122 EFT  
6438991; and

Name of project: Construction of 5  
stance lined drainable pit latrine ,  
aKatongole trading center

Project NO: MUB541/WRKS/22-23/00007

Contract Sum: UGX 35,903,742

Requisition was on 24/04/2023

Environment and CDO signed  
25/04/2023

DWO signed on 25/04/2023

CAO signed 05/05/2023

Payment was on 15/06/2023

Amount paid UGX 30,018,332 EFT  
5884361.

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>There was evidence that LG had a complete procurement file for health projects as follows:</p> <p>File Name: Construction of a staff house at Gayaza HCIII in Bagezza S/C</p> <p>Contract No: mube541/wrks/22-23/00044</p> <p>Contract signed: 28/02/2023</p> <p>Contractor: Sakal Investments Ltd</p> <p>Evaluation report: 09/02/2023</p> <p>Contracts Committee: 13/02/2023</p> <p>Min No: 57/02/22-23</p> <p>File Name: Upgrade of Lubimbiri HCII to HCIII</p> <p>Contract No: MoH -UgIFT/wrks/22-23/00001-Lot 16</p> <p>Contract signed: 24/11/2022</p> <p>Contractor: Amond Intergral (U) Ltd</p> <p>Evaluation report: 27/09/2022</p> <p>Contracts Committee: 28/09/2022</p> <p>Min No: 04/DCC/2022-23</p> <p>Solicitor General Letter: 15/11/2022</p>	1
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**Environment and Social Safeguards**

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>There was no evidence that the LG had recorded, investigated, responded to and redress reported health related grievances as there were no records of grievances related to health available in the centralized complaints log.</p>	0
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>There was evidence that Mubende District LG had issued and disseminated guidelines on health care / medical waste management to Kitenga HC III as exemplified by the Guidelines for occupational safety and health, including HIV in the Health Services Sector, dated February 2008, prepared by USAID, signed by the Director General for Health Services.</p>	2

15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0	There was evidence that Mubende District LG had a functional system/central infrastructures with equipment for medical waste management and had a dedicated/operational budget for health care waste management as exemplified by Madudu HC III, Kiyuni HC III and Kitenga HC III.	2
	Maximum 5 points on this performance measure		There were no registered waste management service providers at all the 3 health centres sampled. Madudu and Kiyuni health centres had their own functional system for medical waste management as follows.	
			1. Medical waste generation, segregation, waste bins with bin liners and transfer of waste to waste pit.	
			2. Placenta and Waste/Ash pits.	
			3. Madudu III and Kitenga HC III had an incinerator	
			The Primary Health Care Work plan 2023-2024 for Kitenga HC II included activities to effect facility Sanitation facilities, estimated at UGX 5,400,000/=.	
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0	There was evidence that Mubende District LG had conducted training and created awareness in waste management as exemplified by a report on waste management training, dated 15/8/2023, addressed to the CAO and prepared by the SEO.	1
	Maximum 5 points on this performance measure			

16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0	There was evidence that Mubende District LG had Costed ESMPs and Environment Social Health and Safety safeguards incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY (2022/2023 ) as exemplified by the ESMPs and BoQs for the following projects.	2
	Maximum 8 points on this performance measure		<p>1.ESMPs for the construction of staff house at Gayaza HC III in Bagezza sub county, dated 31/8/2022, were incorporated in the BoQs, dated 28/2/2023, Element 7: Landscaping;</p> <p>2.ESMPs for the construction of a 4- stance latrine at Kiyuni HC III, general ward, 31/8/2022, were incorporated in the BoQs dated 24/2/2023, Element 7: Sensitization of workers on HIV/AIDS and Environmental issues; and</p> <p>3.ESMPs for the construction of a 4- stance pit latrine at Madudu, dated 31/8/2022 were incorporated in the BoQs, dated 24/1/2023, Element no. 7: Sensitization of workers on HIV/AIDS and installation of water harvesting tank of 500 litres capacity.</p>	
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0	There was evidence to ascertain that health construction projects in Mubende District LG were implemented on land where the LG had proof of ownership as exemplified by status report on titling of institutional land for Mubende district LG under district funding since 2021, signed by the district staff surveyor. The land title for a piece of land, dated 21/6/2021, measuring 2.6850 hectares, located on plot 95, block 357 in Gogonya LC 1, Kyenda Town Council was occupied by Kyenda HC III.	2
	Maximum 8 points on this performance measure			

16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.	<p>There was evidence that Mubende District LG carried out consistent monitoring and engagement through the contract period of as health projects of the previous FY (2022/2023) as exemplified by E &amp; S compliance monitoring reports for the following projects, signed by the SEO and DCDO.</p> <ol style="list-style-type: none"> <li>1.Construction of staff house at Kitenga HC III, Kyenda Town Council dated 12/4/2023, 17/5/2023 and 7/6/2023;</li> <li>2.Construction of staff house at Kalonga HC III, Kalonga sub-county, dated 24/2/2023, 23/3/2023 and 10/5/2023; and</li> <li>3.Construction of a 4-stance pit latrine at Kiyuni general ward, Kiyuni sub-county, 1/5/2023 and 8/6/2023.</li> </ol>	2
	Maximum 8 points on this performance measure			
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0	<p>There was evidence that Mubende District LG contractor payment certificates as health projects of the previous FY (2022/2023) were signed off by the Environment Officer and CDO, prior to payments of contractor invoices/certificates advice as exemplified by the contractor payment certificates for the following projects.</p> <ol style="list-style-type: none"> <li>1.Upgrade of Lubimbiri HC II to HC III, Lubimbiri sub-county, 30/4/2023;</li> <li>2.Construction of staff house at Kalonga HC III in Kalonga sub-county, 16/5/2023;</li> <li>3. Construction of a 4-stance pit latrine at Madudu HC III, Madudu sub-county, 14/4/2023;</li> <li>4.Construction of staff house at Gayaza HC III in Bagezza sub county, 19/6/2023; and</li> <li>5.Construction of a 4-stance pit latrine at Kiyuni HC III in Kiyuni sub-county.</li> </ol>	2
	Maximum 8 points on this performance measure			

**Water &  
Environment  
Performance  
Measures**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Local Government Service Delivery Results</b>				
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees  <i>Maximum 4 points on this performance measure</i>	a. % of rural water sources that are functional.  If the district rural water source functionality as per the sector MIS is:  o 90 - 100%: score 2  o 80-89%: score 1  o Below 80%: 0	According to MWE MIS as at end of FY22/23, Mubende registered 100% functionality of rural water sources. This is in the range 90% - 100%, hence, score = 2.	<b>2</b>
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees  <i>Maximum 4 points on this performance measure</i>	b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:  o 90 - 100%: score 2  o 80-89%: score 1  o Below 80%: 0	According to MWE MIS for FY22/23, the functionality of WSCs was 85%.  This is between 80 - 89%, hence score =1.	<b>1</b>
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment  <i>Maximum 8 points on this performance measure</i>	a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;  • Above 80%, score 2  • 60% - 80%, score 1  • Below 60%, score 0	LG average score was 87%.  This is above 80%. Hence, score =2.  The respective % score for LLGs was as follows:  Nabingoola - 100, Lubimbiri - 100, Nabingoola TC - na, Butoloogo - 70, Kiruuma - 100, Kigando - 100, Kitenga - 100, Kalonga - 70, Kayebe - 50, Kyenda TC - na, Kasambya - 40, Kasambya TC - na, Madudu - 100, Kibalinga - 100, Bagezza - 100, Mubende MC - na, Kiyuni - 100.  NB. LLG Assessment was NOT carried out in TCs and MCs.	<b>2</b>
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment	b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.  o If 100 % of water projects are	Using MIS data, it was established that District Coverage was 38% and the subcounties with coverage below district average were as follows:	<b>0</b>



Maximum 8 points on this performance measure

implemented in the targeted S/Cs: Score 2

o If 80-99%: Score 1

o If below 80 %: Score 0

Nabingoola – 18%; Lubumbiri – 18%; Butologo – 28%; Kiruuma – 28%; Kigando – 28%; Kitenga – 32%, Kalonga – 32%; Kayebe – 32%; Kasambya – 38%; Madudu – 53%; Kibalinga – 55%; Bagezza – 68%; Kiyuni – 95%.

Construction projects in FY20/21 were:

- Construction of 06no. hand-pump boreholes: in Nabingoola (18%) – 1no.; Lubimbiri (18%) – 1no.; Kitenga (32%) – 1no.; Kalonga (32%) – 1no.; Kayebe (32%) – 1no.; Kasambya (38%) – 1no. all at UGX192,000,000/-. Thus 100%.

Of these, 4no. boreholes were in Kasambya and Kitenga subcounties at a cost of UGX83,055,800/-. Thus 100%.

- Construction of 2no. production boreholes: Kiruuma – 1no.; and Kayebe – 1no.; all at UGX63,908,800/-. Thus 100%.

- Hydro-geological Survey and siting of 6no. hand-pump boreholes and 2no. production wells, as constructed above, at UGX31,800,000/-;

- Construction of Kyeza Piped WSS in Butologo SC at UGX182,877,000/-. Hence, 100%.

- Construction of Kyabayanja Piped WSS in Kiyuni (95%) at UGX197,248,000/-. Hence, 0%.

- Construction of Kigando Piped WSS in Kigando SC at UGX192,029,000/-. Hence, 100%.

- Rehabilitation of 04no. hand-pump boreholes in subcounties with coverage below LG average at a cost of UGX21,321,200/- out of a total project cost of UGX53,303,000/-. Thus, 40%.

- Construction of 2no. Lined Pit Latrines in Kigando and Kitenga, at a total cost of UGX71,659,000/-. Hence, 100%.

- Design of 2no. Water supply schemes in: Naluwondwa and Madudu in Madudu SC (53%) at a total cost of UGX120,000,000/- . Thus, 0%;

Out of these, 6no. boreholes were in subcounties with

coverage below district average at a cost of UGX25,572,420/- . Thus, 48.8%;

Thus total projects implemented in subcounties with coverage below district average = UGX(192,000,000 + 63,908,800 + 0 + 192,029,000 + 21,321,200 + 71,659,000 + 0) out of UGX(192,000,000 + 63,908,800 + 197,248,000 + 192,029,000 + 53,303,000 + 71,659,000 + 120,000,000) = 540,918,000 / 890,147,800 = 60.8%.

This is below 80%, hence score = 0.

2

N23\_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates

o If within +/-20% score 2

o If not score 0

From contract files of water supply schemes, awards were made and contracts implemented in FY20/21 as follows (contract price / engineer's estimate:

- Construction of 06no. hand-pump boreholes: UGX179,442,600 / UGX180,000,000 = 99.7%.

- Construction of 2no. production boreholes: UGX83,555,800 / UGX84,000,000 = 99.5%.

- Survey and siting of 6no. hp bhs and 2no. production boreholes at UGX31,800,000 / UGX32,000,000 = 99.4%.

- Construction of Kyeza Piped WSS in Butoloogo SC at UGX182,876,636 / UGX189,736,792 = 96.4%.

- Construction of Kyabayanja Piped WSS in Kiyuni SC at UGX197,247,974 / UGX196,473,583. Hence, 100.4%.

- Construction of Kigando Piped WSS in Kigando SC at UGX192,029,000 / UGX198,488,167. Hence, 96.7%.

- Rehabilitation of 10no. hand-pump boreholes in various subcounties,,: UGX53,303,000 / UGX60,000,000 = 88.8%.

Thus, all these projects were within the 80% - 120% range; hence, score = 2.

2

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <p>o If 100% projects completed: score 2</p> <p>o If 80-99% projects completed: score 1</p> <p>o If projects completed are below 80%: 0</p>	<p>All projects were fully completed by end of FY22/23, hence score =2.</p> <p>The projects were:</p> <ul style="list-style-type: none"> <li>• Construction of 06no. hand-pump boreholes started on 19/10/22 and ended on 24/2/23.</li> <li>• Construction of 2no. production boreholes boreholes started on 19/10/22 and ended on 24/2/23.</li> <li>• Survey and siting of 6no. hp bhs and 2no. production boreholes boreholes started on 19/5/23 and ended on 27/02/23.</li> <li>• Construction of Kyeza Piped WSS in Butoloogo boreholes started on 01/9/22 and ended on 21/ 3/ 23.</li> <li>• Construction of Kigando Piped WSS in Kigando SC a boreholes started on 19/10/22 and ended on 12/ 3/23.</li> </ul> <p>All these projects were completed as per workplan by end of FY22/23.</p>	2
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <p>o If there is an increase: score 2</p> <p>o If no increase: score 0.</p>	<p>According to MWE MIS, in FY22/23, functionality was 93% while that for FY23/24 was 100%.</p> <p>Thus, functionality increased by 7%. Hence score = 2.</p>	2
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water &amp; sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <p>o If increase is more than 1% score 2</p> <p>o If increase is between 0-1%, score 1</p> <p>o If there is no increase : score 0.</p>	<p>According to MWE MIS FY22/23, functionality of WSCs was 78.6% while that for FY23/24 was 85.1%.</p> <p>There was a 6.5% increase of water supply facilities with functional WSCs; hence score =2.</p> <p>NB. The LG data differs from that at MWE.</p>	2

4

Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance

*Maximum 3 points on this performance measure*

The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3

There was evidence that DWO accurately reported on WSS facilities constructed in FY22/23 as per annual Report dated 14/07/2023.

A field visit on 04/12/23 was made to the following three WSS facilities:

- Kasongodde B borehole in Lubumbiri (Nabingoola) subcounty;
- Kigando WSS in Kigando subcounty;
- Katongole Lined Pit Latrine in Kigando subcounty.

The three sampled facilities were completed as planned, are functioning properly, their water and sanitation committees are in place and functional.

However, some of the water sources the water and sanitation committees had not collected the requisite community user contribution towards maintenance and repair of the facility!! The communities had only made the initial contribution towards construction. This was due to unwarranted political interference by area members of parliament. It was resolved to urgently re-mobilise the user communities and solve the weaknesses identified.

Hence, score =3.

3

5

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

*Maximum 7 points on this performance measure*

a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2

There was evidence that that the LG Water Office, using data capture forms, collects and compiles quarterly information on sub-county water supply and sanitation facilities, functionality of facilities and WSCs by way of Quarterly reports availed in hard copy for 1st, 2nd, 3rd and 4th quarter / annual report for FY22/23 dated 11/10/23, 18/01/23, 28/4/23 and 14/7/23.

Hence, score =2.

2

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p>	<p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p>	<p>There was evidence that quarterly Reports and data capture forms for new facilities (for 4th quarter/ annual report for FY22/23 dated 14/7/23) were availed and these show new facilities constructed with population served, functionality of facilities and WSCs.</p> <p>Hence, score =3.</p>	3
	<p><i>Maximum 7 points on this performance measure</i></p>			
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p>	<p>LG average score was 87% and the respective % score for LLGs was as follows:</p>	2
	<p><i>Maximum 7 points on this performance measure</i></p>	<p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>Nabingoola - 100, Lubimbiri - 100, Nabingoola TC - na, Butologo - 70, Kiruuma - 100, Kigando - 100, Kitenga - 100, Kalonga - 70, Kayebe - 50, Kyenda TC - na, Kasambya - 40, Kasambya TC - na, Madudu - 100, Kibalinga - 100, Bagezza - 100, Mubende MC - na, Kiyuni - 100.</p>	
			<p>The DWO developed plans to support the lowest performing LLGs but based on LG average safe water coverage of 38%. Thus, the AWP for FY23/24 in subcounties that have safe water coverage below district average, targeted the following LLGs:</p>	
			<p>Nabingoola - 18%; Lubumbiri - 18%; Butologo - 28%; Kiruuma - 28%; Kigando - 28%; Kitenga - 32%, Kalonga - 32%; Kayebe - 32%; Kasambya - 38%; Madudu - 53%; Kibalinga - 55%; Bagezza - 68%; Kiyuni - 95%.</p>	
			<ul style="list-style-type: none"> <li>• Construction of 03no. hand-pump boreholes: in Nabingoola (18%) - 1no.; Kayebe (32%) - 1no.; Kasambya (38%) - 1no. all at UGX96,000,000/-. Thus 100%.</li> </ul>	
			<ul style="list-style-type: none"> <li>• Construction of 2no. production boreholes: Lubimbiri - 1no.; and Butologo - 1no.; all at UGX70,000,000/-. Thus 100%.</li> </ul>	
			<ul style="list-style-type: none"> <li>• Hydro-geological Survey and siting of 3no. hand-pump boreholes and 2no. production wells, as constructed above, at UGX32,000,000/-;</li> </ul>	
			<ul style="list-style-type: none"> <li>• Construction of Naluwondwa Piped WSS in Madudu SC (53%)</li> </ul>	

at UGX182,740,000/-. Hence, 0%.

- Construction of Kyabayanja Piped WSS in Kiyuni (95%) at UGX187,077,000/-. Hence, 0%.

- Construction of Kalonga Piped WSS in Kalonga SC (32%) at UGX190,190,000/-. Hence, 100%.

- Design of Kilwanyi Piped WSS in Kiruuma SC (28%) at UGX60,000,000/-. Hence, 100%.

- Rehabilitation of 08no. hand-pump boreholes in subcounties with coverage below LG average at a cost of UGX48,000,000/- out of a total project cost of UGX60,000,000/-. Thus, 80%.

- Construction of 1no. Lined Pit Latrines in Kayebe SC (32%), at a total cost of UGX35,000,000/-. Hence, 100%.

Thus, investment in LLGs with coverage below LG average was UGX(96,000,000 + 70,000,000 + 32,000,000 + 0 + 0 + 190,190,000 + 60,000,000 + 48,000,000 + 35,000,000) out of a total budget of UGX(96,000,000 + 70,000,000 + 32,000,000 + 182,740,000 + 187,077,000 + 190,190,000 + 60,000,000 + 60,000,000 + 35,000,000) Thus, UGX531,190,000 / UGX913,007,000/-. Thus, 58%. Hence, score =2.

## Human Resource Management and Development

6

Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff

*Maximum 4 points on this performance measure*

a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2

There was evidence that the DWO had budgeted for the following Water & Sanitation staff: 1 Civil Engineer (Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance as per the Budget estimates 2023/24 at 63,000,000/= page 57 of 77

2

6	Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff	b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2	There was evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer at 400,966,000/= page 62 of 77	2
	<i>Maximum 4 points on this performance measure</i>			
7	Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.	a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3	Mr. Kateregga Dickson, Appraised by Eng. Muziibira J.B on 30.06.2023.  Bisangabasaija Sufyan, Appraised by Lotet Ronald on 21.06.2023  Tumwesigye M. Alex Appraised by Nankabirwa Mary on 30.06.2023	3
	<i>Maximum 6 points on this performance measure</i>			
7	Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.	b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3	There was evidence that the DWO carried out a capacity needs assessment for ALL staff during the FY22/23 as follows:  • DWO needed to be trained in computer-aided Design of piped water supply schemes.  However, due to financial constraints at the LG, this training had not been carried out.  Hence, score = 3.	3
	<i>Maximum 6 points on this performance measure</i>			

### Management, Monitoring and Supervision of Services.

8	Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.	<ul style="list-style-type: none"> <li>• a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district: <ul style="list-style-type: none"> <li>• If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3</li> <li>• If 80-99%: Score 2</li> <li>• If 60-79: Score 1</li> <li>• If below 60 %: Score 0</li> </ul> </li> </ul>	There was evidence that the DWO has prioritized budget allocations in FY22/23 to sub-counties that have safe water coverage below that of the district.  Using FY22/23 4th Quarter report dated 14/7/23, it was established that the District Coverage is 38% and the annual budget dated 14/7/23 for FY23/24 for construction facilities was UGX913,007,000/=.  Planned major construction projects in FY23/24 were: <ul style="list-style-type: none"> <li>• Construction of 03no. hand-</li> </ul>	0
	<i>Maximum 6 points on this performance measure</i>			

pump boreholes: in Nabingoola (18%) - 1no.; Kayebe (32%) - 1no.; Kasambya (38%) - 1no. all at UGX96,000,000/-. Thus 100%.

- Construction of 2no. production boreholes: Lubimbiri - 1no.; and Butoloogo - 1no.; all at UGX70,000,000/-. Thus 100%.

- Hydro-geological Survey and siting of 3no. hand-pump boreholes and 2no. production wells, as constructed above, at UGX32,000,000/-;

- Construction of Naluwondwa Piped WSS in Madudu SC (53%) at UGX182,740,000/-. Hence, 0%.

- Construction of Kyabayanja Piped WSS in Kiyuni (95%) at UGX187,077,000/-. Hence, 0%.

- Construction of Kalonga Piped WSS in Kalonga SC (32%) at UGX190,190,000/-. Hence, 100%.

- Design of Kilwanyi Piped WSS in Kiruuma SC (28%) at UGX60,000,000/-. Hence, 100%.

- Rehabilitation of 08no. hand-pump boreholes in subcounties with coverage below LG average at a cost of UGX48,000,000/- out of a total project cost of UGX60,000,000/-. Thus, 80%.

- Construction of 1no. Lined Pit Latrines in Kayebe SC (32%), at a total cost of UGX35,000,000/-. Hence, 100%.

Thus, investment in LLGs with coverage below LG average was UGX(96,000,000 + 70,000,000 + 32,000,000 + 0 + 0 + 190,190,000 + 60,000,000 + 48,000,000 + 35,000,000) out of a total budget of UGX(96,000,000 + 70,000,000 + 32,000,000 + 182,740,000 + 187,077,000 + 190,190,000 + 60,000,000 + 60,000,000 + 35,000,000) Thus, UGX531,190,000 / UGX913,007,000/-. Thus, 58%.

This is below 60%; hence a score =0.



8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3</p>	<p>There was evidence that DWO communicated to the LLGs their respective allocations per source to be constructed in the FY23/24 as follows:</p> <ul style="list-style-type: none"> <li>• DWO presented and District Council approved AWP for FY23/24 on 16/3/23 under Minute Min.07/16/03/2022/2023.</li> <li>• DWO also put a notice on the District notice boards dated 11/7/23.</li> </ul> <p>Hence score =3.</p>	3
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p> <ul style="list-style-type: none"> <li>• If 95% and above of the WSS facilities monitored quarterly: score 4</li> <li>• If 80-94% of the WSS facilities monitored quarterly: score 2</li> <li>• If less than 80% of the WSS facilities monitored quarterly: Score 0</li> </ul>	<p>There was evidence that DWO monitored newly constructed and old WSS facilities during FY22/23.</p> <p>It is evident from monitoring reports that (700+106,599) out of (867+177,885) visits were made to water supply and sanitation facilities were visited by district staff as reported on in quarterly reports of 11/10/23, 18/01/23, 28/4/23 and 14/7/23.</p> <p>Hence: <math>107,299/178,752 = 60\%</math>.</p> <p>This is below 80%, hence, score = 0.</p>	0
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2</p>	<p>There was NO evidence that DWSCC meetings were held in FY22/23.</p>	0
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>There is evidence that DWO publicized budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties as per the following:</p> <ul style="list-style-type: none"> <li>• DWO presented and District Council approved AWP for FY23/24 on 16/3/23 under Minute Min.07/16/03/2022/2023.</li> <li>• DWO also put a notice on the District notice boards dated 11/7/23.</li> </ul> <p>Hence, score =2.</p>	2

10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> <li>• If funds were allocated score 3</li> <li>• If not score 0</li> </ul>	<p>AWP for FY20/21 dated 01/7/20 showed allocation for social mobilization of UGX45,861,000/- in a NWR budget of UGX108,873,000/- which was 42%.</p> <p>This is above 40%, hence a score = 3.</p>	<b>3</b>
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&amp;M of WSS facilities: Score 3.</p>	<p>There were training reports that showed that DWO in liaison with the AWO Mobilisation trained 08no. WSCs for the new WSS facilities, on their roles on O&amp;M of WSS facilities.</p> <p>A field visit on on 04/12/23 was made to the following three WSS facilities:</p> <ul style="list-style-type: none"> <li>• Kasongodde B borehole in Lubumbiri (Nabingoola) subcounty;</li> <li>• Kigando WSS in Kigando subcounty;</li> <li>• Katongole Lined Pit Latrine in Kigando subcounty.</li> </ul> <p>It was evident that facilities were completed as planned; were functioning properly; the WSCs were in place; were fully functional and could recall the training content very well.</p> <p>Hence, score =3.</p>	<b>3</b>

**Investment Management**

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:</p> <p>Score 4 or else 0</p>	<ul style="list-style-type: none"> <li>• An asset register, as an attachment to the annual report dated 27/7/21, was made showing water supply and sanitation facilities in a subcounty and assets at the District water office.</li>   <li>• There was evidence that this database is updated quarterly at reporting time</li> </ul> <p>for WSS facilities: 4th Quarter FY22/23 report dated 14/7/23.</p> <ul style="list-style-type: none"> <li>• This register shows total number of WSS facilities (latrines, shallow wells, springs, rainwater tanks, deep boreholes, valley tanks and deep wells) in a subcounty and assets present at the Water office.</li> </ul> <p>Hence, score =4.</p>	4
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p>	<p>There was evidence that eh DWO conducted a desk appraisal on 25/10/2022 for the following projects:</p> <ol style="list-style-type: none"> <li>1. Construction of Kyabaynaja Solar piped water supply system phase II UGX 187,076,000 page 76 to 86 of LGDP;</li> <li>2. Construction of Naluwondwa solar piped water system UGX 149,432,000 page 76 to 96 of the LGDP; and</li> <li>3. Construction of one lined pit latrine in Butayunja trading Center UGX32,000,000 page76 to 96 of LGDP.</li> </ol>	4

Planning and Budgeting for Investments is conducted effectively

*Maximum 14 points on this performance measure*

c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2

There was evidence that community applications were received for the construction projects.

For example:

- Kasongodde B borehole in Lubimbiri (Nabingoola) subcounty. Application was signed by LC1 Chairman Kaganda Godfrey (078.9299946) and witnessed by LC2 Chairman Kafundezi. A. Land, measuring 10ft x 20ft, was offered by Naluwooza Jovanisi (070.1285516) on 15/4/22.
- Kigando WSS in Kigando subcounty. Application was signed by LC1 Chairman Kasigazi Onesmus (078.3548146) and witnessed by Turihamwe Ronald (0784726517). Land: (a) measuring 0.5acres, was offered by Kigando Church of Uganda for the borehole and pump house; (b) measuring 50ft x 50ft, was offered fby Karyamukora Tadeo (078.0140003) for the Main Reservoir; on 19/8/22.;
- Katongole Lined Pit Latrine in Kigando subcounty. Application was signed by Chairman Tukasaba Ambrose (078.5710396) and witnessed by LC Matsiko Ronald (078.4984264). Land, measuring 30ft x 30ft, was offered by Taremwa Fred (078.3400469).

Hence, score =2.

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>There was evidence that the DWO conducted a field appraisal on 15/11/2022 for the following projects:</p> <ol style="list-style-type: none"> <li>1. Construction of Kyabaynaja Solar piped water supply system phase II UGX 187,076,000 page 76 to 86 of LGDP</li> <li>2. Construction of Naluwondwa solar piped water system UGX 149,432,000 page 76 to 96 of the LGDP</li> <li>3. Construction of one lined pit latrine in Butayunja trading Center UGX32,000,000 page76 to 96 of LGDP</li> </ol>	2
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>There was evidence to ascertain that Mubende District LG conducted screening for all WSS projects, prepared ESIA/costed ESMPs, and put in place proposed mitigation measures for water and environment sector projects implementation for the previous FY 2022/2023 as exemplified by the ESMPs for the following Water and Environment projects reports, signed by the SEO and DCDO.</p> <ol style="list-style-type: none"> <li>1. Construction of a motorised water system in Kigando, Kiganda parish, Kigando sub-county, dated 31/8/2022, estimated at UGX 6,500,000/=;</li> <li>2. Construction of a 5-stance lined pit latrine at Katongole Trading Centre in Kiyonga parish, Kigando sub-county, dated 31/8/2022, estimated at UGX 3,500,000/=;</li> <li>3. Construction of solar piped water system in Kyezza Trading Centre, Kyezza parish, Butoloogo sub-county, dated 31/8/2022, estimated at UGX 6,500,000/=; and</li> <li>4. Construction of 5-stance lined pit latrine in Kigando-Ikula, Kigando sub-county, dated 31/8/2022, estimated at UGX 3,500,000/=</li> </ol>	2

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>There was evidence that the water infrastructure investments were incorporated in the LG approved procurement plan which reflected the following projects:</p> <p>Sampled projects were:</p> <ul style="list-style-type: none"> <li>• Kasongodde B borehole in Lubumbiri (Nabingoola) subcounty;</li> <li>• Kigando WSS in Kigando subcounty;</li> <li>• Katongole Lined Pit Latrine in Kigando subcounty.</li> </ul> <p>All these projects were approved by the Contracts Committee on 28/9/22 under Minute 24/09/22-23.</p> <p>Hence, score =2.</p>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>There was evidence provided that water supply and public sanitation infrastructure projects for the FY22/23 were approved by the Contracts Committee on 28/9/22 under minute MIN24/09/22-23 before commencement of construction. Sampled projects were as follows:</p> <p>1. Construction of 03no. hand-pump boreholes:</p> <p>Invitation to Bid dated 05/9/22; Evaluation approved on 28/9/22; Contract awarded to Galaxy Agro-tech(U) Ltd; Contract No. MUBE541/WRKS/22-23/00001a; Contract sum: UGX179,442,600/-; Works started on 19/10/22 and ended on 24/02/23; Contractor requested payment of UGX178,042,600/- on 13/3/23; DWO certified UGX178,042,600/- (after measurement and mandatory deductions) on 25/3/23; CAO approved and paid UGX178,042,600/- on 08/4/22.</p> <p>2. Construction of 2no. production boreholes:</p> <p>Invitation to Bid dated 05/9/22; Evaluation approved on 28/9/22; Contract awarded to Galaxy Agro-tech(U) Ltd; Contract No. MUBE541/WRKS/22-23/0000b; Contract sum: UGX83,555,800/-; Works started on 19/10/22 and</p>	2

ended on 24/02/23; Contractor requested payment of UGX83,555,800/- on 24/02/23; DWO certified UGX83,055,800/- (after measurement and mandatory deductions) on 25/3/23; CAO approved and paid UGX83,055,800/- on 15/6/23;

3. Hydro-geological Survey and siting of 3no. hand-pump boreholes and 2no. production wells.

Invitation to Bid dated 05/9/22; Evaluation approved on 28/9/22; Contract awarded to Scan Water C & C Ltd; Contract No. MUBE541/WRKS/22-23/00002; Contract sum: UGX32,000,000/-; Works started on 19/10/22 and ended on 27/02/23; Contractor requested payment of UGX32,800,000/- on 27/02/23; DWO certified UGX31,800,000/- (after measurement and mandatory deductions) on 28/2/23; CAO approved and paid UGX31,800,000/- on 15/6/23.

4. Construction of Kyeza Piped WSS in Butoloogo SC

Invitation to Bid dated 05/9/22; Evaluation approved on 28/9/22; Contract awarded to Jjemuva Entreprises Ltd; Contract No. MUBE541/WRKS/22-23/00004; Contract sum: UGX182,876,636/-; Works started on 19/10/22 and ended on 21/3/23; Contractor requested payment of UGX182,876,636/- on 21/03/23; DWO certified UGX181,776,636/- (after measurement and mandatory deductions) on 21/3/23; CAO approved and paid UGX181,776,636/- on 30/3/23.

5. Construction of Kigando Piped WSS in Kigando SC

Invitation to Bid dated 05/9/22; Evaluation approved on 28/9/22; Contract awarded to Benchmark Inv. Ltd.; Contract No. MUBE541/WRKS/22-23/00003; Contract sum: UGX192,029,000/-; Works started on 19/10/22 and ended on 12/ 3/23; Contractor requested payment of UGX193,528,850/- on 12/03/23; DWO certified UGX192,028,850/- (after measurement and mandatory deductions) on 19/3/23; CAO approved and paid UGX192,028,850/- on 30/3/23.

Hence, score =2.

12

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

*Maximum 14 points on this performance measure*

c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:

There was evidence that a Project Implementation Team for projects to be implemented in the FY22/23 was established in the Office of the CAO in a letter dated 17/10/22 Ref. CR/MUB/207/1 appointed DWO as Project Manager for the following projects:

- Construction of 02no. lined pit latrines
- Construction of 06no. hand-pump boreholes;
- Construction of 02no. Production boreholes,
- Construction of 3no. piped water supply systems;
- Rehabilitation of 10no. hand-pump boreholes

That same letter also appointed the District Engineer, Environment Officer, Planner, AWO (Mobilisation and Sanitation) to serve as members on the Project Implementation Team.

This team was tasked to oversee the above mentioned projects.

Hence, score =2.

2



Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

*Maximum 14 points on this performance measure*

d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2

There was evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO.

Technical drawings for construction were provided for:

A) a 5-stance lined pit latrine Drawing no. DWSCG/LPL/5ST;

B) Deep Boreholes as follows:

i) MWE standard Hole Designs A & B;

ii) MWE standard Designs for Borehole Headworks.

C) Scheme specific drawings. For example 82no. drawings for Kigando water supply scheme.

The following constructed WSS facilities were sampled 04/12/23 was made to the following three WSS facilities:

- Kasongodde B borehole in Lubimbiri (Nabingoola) subcounty;
- Kigando WSS in Kigando subcounty;
- Katongole Lined Pit Latrine in Kigando subcounty.

It was found that the WSS facilities were well constructed in accordance with standard MWE guidelines.

Hence, score=2.

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p>	<p>There was evidence that the relevant technical officers [DWO, AWO (water), AWO (Sanitation) and AWO (Mobilisation)] participated in supervising the construction projects as reported in the DWO's quarterly reports dated 11/10/23, 18/01/23, 28/4/23 and 14/7/23.</p>	2
			<p>The WSS facilities sampled on 04/12/23 were:</p>	
			<ul style="list-style-type: none"> <li>• Kasongodde B borehole in Lubimbiri (Nabingoola) subcounty;</li> <li>• Kigando WSS in Kigando subcounty;</li> <li>• Katongole Lined Pit Latrine in Kigando subcounty.</li> </ul>	
			<p>There was evidence at these facilities that the DWO had supervised the construction and operation of the WSS facilities and reports were written.</p>	
			<p>For example:</p>	
			<p>1.Construction of Kigando WSS in Kiganda parish, Kigando sub-county, on 23/3/23;</p>	
			<p>2.Construction of a 5-stance lined pit latrine at Katongole in Kiyonga parish, Kigando sub-county, on 5/6/23;</p>	
			<p>3.Construction of Kyeza WSS in Kyeza parish, Butoloogo, on 23/3/23; and</p>	
			<p>4.Drilling of 2 production wells in Kiruuma and Kayebe sub-counties, on 23/3/23.</p>	
			<p>Hence, score =2.</p>	
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts</p> <ul style="list-style-type: none"> <li>o If 100 % contracts paid on time: Score 2</li> <li>o If not score 0</li> </ul>	<p>There was evidence that the LG verified works, initiated and effected payments of contractors within specified timeframes in the contracts for the sampled projects as follows:</p> <p>1. Construction of 03no. hand-pump boreholes:</p> <p>Contractor: Galaxy Agro-tech(U) Ltd; Contract No. MUBE541/WRKS/22-23/00001a; Contract sum: UGX179,442,600/-; Works started on 19/10/22 and ended on 24/02/23; Contractor</p>	2

requested payment of UGX178,042,600/- on 13/3/23; DWO certified UGX178,042,600/- (after measurement and mandatory deductions) on 25/3/23; CAO approved and paid UGX178,042,600/- on 08/4/22.

2. Construction of 2no. production boreholes:

Contractor: Galaxy Agro-tech(U) Ltd; Contract No. MUBE541/WRKS/22-23/0000b; Contract sum: UGX83,555,800/-; Works started on 19/10/22 and ended on 24/02/23; Contractor requested payment of UGX83,555,800/- on 24/02/23; DWO certified UGX83,055,800/- (after measurement and mandatory deductions) on 25/3/23; CAO approved and paid UGX83,055,800/- on 15/6/23;

3. Hydro-geological Survey and siting of 3no. hand-pump boreholes and 2no. production wells.

Contractor: Scan Water C & C Ltd; Contract No. MUBE541/WRKS/22-23/00002; Contract sum: UGX32,000,000/-; Works started on 19/10/22 and ended on 27/02/23; Contractor requested payment of UGX32,800,000/- on 27/02/23; DWO certified UGX31,800,000/- (after measurement and mandatory deductions) on 28/2/23; CAO approved and paid UGX31,800,000/- on 15/6/23.

4. Construction of Kyeza Piped WSS in Butoloogo SC

Contractor: Jjemuva Entreprises Ltd; Contract No. MUBE541/WRKS/22-23/00004; Contract sum: UGX182,876,636/-; Works started on 01/9/22 and ended on 21/3/23; Contractor requested payment of UGX182,876,636/- on 21/03/23; DWO certified UGX181,776,636/- (after measurement and mandatory deductions) on 21/3/23; CAO approved and paid UGX181,776,636/- on 30/3/23.

5. Construction of Kigando Piped WSS in Kigando SC

Contractor: Benchmark Inv. Ltd.; Contract No. MUBE541/WRKS/22-23/00003; Contract sum: UGX192,029,000/-; Works

12

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

*Maximum 14 points on this performance measure*

g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:

Score 2, If not score 0

started on 19/10/22 and ended on 12/ 3/23; Contractor requested payment of UGX193,528,850/- on 12/03/23; DWO certified UGX192,028,850/- (after measurement and mandatory deductions) on 19/3/23; CAO approved and paid UGX192,028,850/- on 30/3/23.

Thus, all contracts were paid on time. Hence, score =2.

2

At the District Water and Procurement Offices, there was evidence that there was a procurement file for each of the WSS infrastructure projects which were also incorporated in the LG approved procurement plan which reflected the following data for the sampled projects below:

1. Construction of 03no. hand-pump boreholes:

Invitation to Bid dated 05/9/22; Evaluation approved on 28/9/22; Contract awarded to Galaxy Agro-tech(U) Ltd; Contract No. MUBE541/WRKS/22-23/00001a; Contract sum: UGX179,442,600/-; Works started on 19/10/22 and ended on 24/02/23; Contractor requested payment of UGX178,042,600/- on 13/3/23; DWO certified UGX178,042,600/- (after measurement and mandatory deductions) on 25/3/23; CAO approved and paid UGX178,042,600/- on 08/4/22.

2. Construction of 2no. production boreholes:

Invitation to Bid dated 05/9/22; Evaluation approved on 28/9/22; Contract awarded to Galaxy Agro-tech(U) Ltd; Contract No. MUBE541/WRKS/22-23/0000b; Contract sum: UGX83,555,800/-; Works started on 19/10/22 and ended on 24/02/23; Contractor requested payment of UGX83,555,800/- on 24/02/23; DWO certified UGX83,055,800/- (after measurement and mandatory deductions) on 25/3/23; CAO approved and paid UGX83,055,800/- on 15/6/23;

3. Hydro-geological Survey and siting of 3no. hand-pump boreholes and 2no. production wells.

Invitation to Bid dated 05/9/22;

Evaluation approved on 28/9/22;  
Contract awarded to Scan  
Water C & C Ltd; Contract No.  
MUBE541/WRKS/22-23/00002;  
Contract sum: UGX32,000,000/-;  
Works started on 19/10/22 and  
ended on 27/02/23; Contractor  
requested payment of  
UGX32,800,000/- on 27/02/23;  
DWO certified UGX31,800,000/-  
(after measurement and  
mandatory deductions) on  
28/2/23; CAO approved and paid  
UGX31,800,000/- on 15/6/23.

#### 4. Construction of Kyeza Piped WSS in Butoloogo SC

Invitation to Bid dated 05/9/22;  
Evaluation approved on 28/9/22;  
Contract awarded to Jjemuva  
Entreprises Ltd; Contract No.  
MUBE541/WRKS/22-23/00004;  
Contract sum:  
UGX182,876,636/-; Works  
started on 01/9/22 and ended on  
21/3/23; Contractor requested  
payment of UGX182,876,636/-  
on 21/03/23; DWO certified  
UGX181,776,636/- (after  
measurement and mandatory  
deductions) on 21/3/23; CAO  
approved and paid  
UGX181,776,636/- on 30/3/23.

#### 5. Construction of Kigando Piped WSS in Kigando SC

Invitation to Bid dated 05/9/22;  
Evaluation approved on 28/9/22;  
Contract awarded to Benchmark  
Inv. Ltd.; Contract No.  
MUBE541/WRKS/22-23/00003;  
Contract sum:  
UGX192,029,000/-; Works  
started on 19/10/22 and ended  
on 12/ 3/23; Contractor  
requested payment of  
UGX193,528,850/- on 12/03/23;  
DWO certified UGX192,028,850/-  
(after measurement and  
mandatory deductions) on  
19/3/23; CAO approved and paid  
UGX192,028,850/- on 30/3/23.

Hence, score = 2.

## **Environment and Social Requirements**

13	<p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p> <p>Score 3, If not score 0</p>	<p>There was no evidence that the LG had recorded, investigated, responded to and redress reported water and environment related grievances as there were no water related grievances recorded in the centralized complaints log.</p>	0
14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source &amp; catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>There was no evidence that Mubende District LG disseminated water source and catchment protection and natural resource management guidelines to CDOs as there were no guidelines for water source and catchment protection and natural resource management available.</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans &amp; natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>There was no evidence that Mubende District LG prepared and implemented water source protection plans and natural resource management plans for WSS infrastructure projects constructed during the previous FY (2022-2023) as there were no water source protection plans and natural resource management plans available.</p>	0

Safeguards in the Delivery of Investments

*Maximum 10 points on this performance measure*

b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:

Score 3, If not score 0

There was evidence that WSS projects are implemented on land where there is proof of land ownership as exemplified by the following agreement and consent letter for water and environment projects.

1. Naluwoza Jovanes offered free land to Mubende LG to install a borehole. The consent letter was dated 15/4/2022, signed by Jovanes and Chairman LC Kasongodde B village, Rubimbili parish, Rubumbili sub-county.

2. John Butati of Nkinga village offered his piece of land to the community for installation of a borehole. The consent letter was dated 20/3/2022, signed the Chairperson LC 1, Nkinga village, Kasambya sub-county; and

3. Senketo Joseph of Kakigondo west village, offered land for borehole drilling measuring 31ft x 31ft to the community. The consent letter was dated 14/3/2022, signed by Joseph and LC 1 chairperson, Kakigondo, Kijumba parish, Kiyuni sub-county.

In addition:

- Kigando WSS in Kigando subcounty. Community application was signed by LC1 Chairman Kasigazi Onesmus (078.3548146) and witnessed by Turihamwe Ronald (0784726517). Land: (a) measuring 0.5 acres, was offered by Kigando Church of Uganda for the borehole and pump house; (b) measuring 50ft x 50ft, was offered by Karyamukora Tadeo (078.0140003) for the Main Reservoir; on 19/8/22.;
- Katongole Lined Pit Latrine in Kigando subcounty. Community application was signed by Chairman Tukasaba Ambrose (078.5710396) and witnessed by LC Matsiko Ronald (078.4984264). Land, measuring 30ft x 30ft, was offered by Taremwa Fred (078.3400469). Hence, score = 3.

Safeguards in the  
Delivery of Investments

*Maximum 10 points on  
this performance  
measure*

c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:

Score 2, If not score 0

There was evidence that the E&S certification forms were completed and signed by environmental office and CDO before Water and environment projects are done prior to payments of contractor invoices/certificates advice as exemplified by the filled E & S certification forms for the following project, dated 20/6/2023, and signed by the SEO and the DCDO.

1.Construction of a motorised water system in Kigando, Kiganda parish, Kigando sub-county, dated 23/3/2023;

2.Construction of a 5-stance lined pit latrine at Katongole Trading Centre in Kiyonga parish, Kigando sub-county, dated 5/6/2023;

3.Construction of solar piped water system in Kyezza Trading Centre, Kyezza parish, Butoloogo, dated 23/3/2023; and

4.Drilling of 2 production wells in Kiruuma and Kayebe sub-counties, dated 23/3/2023.



Safeguards in the  
Delivery of Investments

*Maximum 10 points on  
this performance  
measure*

d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:

Score 2, If not score 0

There was evidence that the DCDO and SEO undertook monitoring of the Water and Environment projects to ascertain compliance with ESMPs and checked that mitigation measures were implemented as exemplified by the E & S compliance monitoring report for the following water projects, signed by the SEO.

1. Construction of a motorised water system in Kigando, Kiganda parish, Kigando sub-county, dated 21/3/2023 and 28/4/2023;

2. Construction of a 5-stance lined pit latrine at Katongole Trading Centre, Kiyonga parish, Kigando sub-county, dated 18/1/2023 and 21/4/2023;

3. Construction of solar piped water system in Kyezza Trading Centre, Kyezza parish, Butoloogo, dated 20/1/2023 and 7/3/2023; and

4. Drilling of 2 production wells in Kiruuma and Kayebe sub-counties, dated 10/1/2023 and 22/2/2023

**Micro-scale  
Irrigation  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries - score 2 or else 0</p>	<p>There was evidence that Mubende district LG had up-to-date data on irrigated land for the last two FYs. There was available data on irrigated land, however not disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries from the District Agricultural Officer for FY 2021/2022 totaling to 77.7 acres only for micro-scale irrigation grant beneficiaries and for FY 2022/2023 totaling to 160.2 acres only for micro-scale irrigation grant beneficiaries. The data was obtained from the archived irrigated land data in Mubende DLG prepared by the Agricultural Engineer (Water for Production) and signed on 30th July 2023 (for 2022/2023 FY) and on 24th July 2022 (for 2021/2022 FY).</p>	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> <li>• By more than 5% score 2</li> <li>• Between 1% and 4% score 1</li> <li>• If no increase score 0</li> </ul>	<p>There was evidence that Mubende district LG had increased acreage of newly irrigated land in the previous FY as compared to previous FY but one.</p> <p>The percentage increase in acreage of newly irrigated land in 2022/2023 FY as compared to 2021/2022 FY was = <math>((160.2-77.7) / (82.5)) * 100 = 106.45\%</math> as per the archived irrigated land data in Mubende DLG prepared by the District Agricultural engineer (Water for production) and signed on 30th July 2023 (for 2022/2023 FY) and on 24th July 2022 (for 2021/2022 FY).</p>	2

2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> <li>• Above 70%, score 4</li> <li>• 60% - 70%, score 2</li> <li>• Below 60%, score 0</li> </ul>	<p>The LLG average score of the micro- scale irrigate was 97.5% as per the details below:</p> <p>Average score was <math>1560/16 = 97.5\%</math>;</p> <ol style="list-style-type: none"> <li>1. Bageza SC; 100%;</li> <li>2. Butoloogo SC 100%;</li> <li>3. Kiruuma SC100%;</li> <li>4. Kasambya 100%;</li> <li>5. Kibalinda SC 100%;</li> <li>6. Kigando SC 100%;</li> <li>7. Kitenga SC 100%;</li> <li>8. Kalonga SC 100%;</li> <li>9. Kayebe SC 80%;</li> <li>10. Kiyuni SC 100%;</li> <li>11. Madodu SC 100%;</li> <li>12. Nabingoola SC 100%;</li> <li>13. Lubimbiri SC 100%;</li> <li>14. Kyenda TC 100%;</li> <li>15. Nabingola TC 100%; and</li> <li>16. Kasambya TC 80%.</li> </ol>	4
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	<p>There was evidence that the development component of micro-scale irrigation grant was used on eligible activities. The budget performance report of 2022/2023 FY and grant guidelines version of November 2020 for the micro-scale irrigation grant was available from District Agricultural Engineer's office indicating 30 Micro-scale irrigation systems completely installed for 30 approved farmers with total expenditure of UGX 1,867,613,291 signed on 04/07/2023 by the DAO. The budget activities on micro-scale irrigation included farm visits, staff training, awareness raising of farmers, awareness raising for local leaders, radio adverts, monitoring and supervision. The approved farmers included Nyonzima Alisen of Lubimbiri S/C, Nakamate Lilian of Kibalinga S/C, and Balongo Moses of West Division among others.</p>	2
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0</p>	<p>There was evidence that the approved farmers signed an acceptance form confirming that the equipment is working well before the LG made payments to suppliers as follows:</p> <p>Name of project: Supply and installation of irrigation equipment to the farmer</p> <p>Project NO: MUB541/SUPLS/ 21-22/00186</p> <p>Contract Sum: UGX20,890,000</p>	1

Requisition was on 18/04/2023

DPMO signed on 03/05/2023

Environment /CDO signed on 03/05/2023

CAO signed on 03/05/2023

Payment was on 15/06/2023

Amount paid UGX 18,654,770 EFT 5881245

Farmer: Nathan Zomujuni

signed; 22/04/2023;

Name of project: Supply and installation of irrigation equipment to the farmer

Project NO: MUB541/SUPLS/ 21-22/00067

Contract Sum: UGX14,400,000

Requisition was on 18/04/2023

DPMO signed on 03/05/2023

Environment /CDO signed on 03/05/2023

CAO signed on 03/05/2023

Payment was on 15/06/2023

Amount paid UGX 12,859,200 EFT 5881245

Farmer: Butere William

signed; 28/04/2023; and

Name of project: Supply and installation of irrigation equipment to the farmer

Project NO: MUB541/SUPLS/ 21-22/00143

Contract Sum: UGX16,815,000

Requisition was on 18/04/2023

DPMO signed on 03/05/2023

Environment /CDO signed on 03/05/2023

CAO signed on 03/05/2023

Payment was on 15/06/2023

Amount paid UGX 14,846,595 EFT 5881245

Farmer: Najunama Feresian

signed; 22/04/2023.

3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0</p>	<p>There was evidence that the variations in the contract price were within +/-20% of the Agriculture Engineers' estimates. There was data from the Agricultural Engineer's office on engineer's estimates and supplier contracts for FY 2022/2023 endorsed by the District Agricultural Engineer on 30/06/2023. The following are some few examples extracted for the price variation percentages:</p> <p>i. For farmer Kiiza Andrea of Butoloogo S/C with farmer ID "MUBENDE/2022-07-28/Male/27840", agricultural engineer's estimate was 25,600,000/= and the contract price was 24,682,000/=. The variation in price = <math>(25,600,000 - 24,682,000) / 25,600,000 * 100 = 3.59\%</math>.</p> <p>ii. For farmer Stella Kobusinge of South Division with farmer ID "MUBENDE/2023-04-17/Female/50211", the agricultural engineer's estimate was 14,160,000/= and the contract price was 12,000,000/=. The variation in price = <math>(14,160,000 - 12,000,000) / 14,160,000 * 100 = 15.25\%</math>.</p> <p>iii. For farmer Mushaija Loius of Kigando S/C with farmer ID "MBD/2021-03-10/Male/17390", agricultural engineer's estimate was 18,970,000/= and the contract price was 20,810,000/=. The variation in price = <math>(18,970,000 - 20,810,000) / 18,970,000 * 100 = 9.70\%</math>.</p>	1
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY</p> <ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 - 99% score 1</li> <li>• Below 80% score 0</li> </ul>	<p>There was evidence that micro-scale irrigation equipment where contracts were signed during the previous FY 2022/2023 were installed /completed within the previous FY 2022/2023. From the District Agricultural Engineer's office, 30 contracts (for Ferest Investments Ltd, Kaftech Investments Ltd and Sprinktech) were signed and completed in 2022/2023 FY according to the 'Budget performance report for the 2022/2023 FY prepared by the Agricultural Engineer (Water for Production) and received by District Production Officer on 04/07/2023. Also, according to the district completion certificates and supplier contracts for completed contracts as included below:</p> <p>i. Farmer Balongo Moses of West Division with Contract No. Mube541/Supls/22-23/00057 dated 3/05/2023, the contract was started on 12/05/2023 and completed on 10/06/2023.</p> <p>ii. Farmer Nyonzima Alisen of Lubirizi S/C with Contract No. Mube541/Supls/22-23/00064 dated 09/05/2023, the contract was started on 17/05/2023 and completed on 10/06/2023.</p> <p>All the 30 contracts were completed and therefore <math>30/30 * 100\% = 100\%</math> compliance.</p>	2

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	a) Evidence that the LG has recruited LLG extension workers as per staffing structure	There was evidence that the LG had recruited at , Establishment 74. Filled 34 which was 46%	0
	Maximum score 6	<ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• If 75 – 99% score 1</li> <li>• If below 75% score 0</li> </ul>		
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF	There was evidence that the micro-scale irrigation demonstration sites met standards as defined by MAAIF. The Agricultural Engineer had the inventory of all the installed demonstration sites for FY 2022/2023.	2
	Maximum score 6	<ul style="list-style-type: none"> <li>• If 100% score 2 or else score 0</li> </ul>	<p>Sampling of 3 micro-scale irrigation facilities was done on 04/12/2023. The 3 sampled installations met standards as per the inventory and MAAIF Guidelines. The guidelines required the following components to be available when ever needed in the design:</p> <ul style="list-style-type: none"> <li>i. Pumping system. This could be: <ul style="list-style-type: none"> <li>a. Solar pump system (panels, frame, controller, electric cables),</li> <li>b. Electric pump, or</li> <li>c. petrol/diesel pump</li> </ul> </li> <li>ii. Suction and delivery pipe system</li> <li>iii. Water tank</li> <li>iv. Water application system. This could be flexible hosepipe with spray nozzle, sprinklers, or dripper/drip lines.</li> </ul> <p>The following equipment could also be necessary for O&amp;M:</p> <ul style="list-style-type: none"> <li>i. Soil moisture monitor,</li> <li>ii. Soil nutrient monitor,</li> <li>iii. User/maintenance manual, or</li> <li>iv. Spare parts and maintenance equipment and tools.</li> </ul> <p>The three sampled sites were for farmer Nyonzima Alisen of Lubirizi S/C. The system installed (by Ferest Investments Ltd) was commenced on 17/05/2023 and completed on 10/06/2023 as per the completion certificate. The area covered by the installed system was 2.5 acres of land for growing coffee and banana. There was a site book with no visitors' record. The equipment installed included solar pump (surface), 3 Solar panels, flexible horse pipes with nozzle, 10,000l tank, and 8 hydrants.</p> <p>Farmer Nakamatte Lillian of Kibalinga S/C. The</p>	

system was installed by Sprinktech Ltd, and project commenced on 23/05/2023 and it was completed on 07/06/2023 according to the completion certificate. The area under irrigation was 1.5 acres for growing coffee. The farm had a site book with visitors' records. The equipment installed included solar pump (submersible), solar panel, 10,000L tanks, and water application systems included: drag horse pipe with sprayer and hydrants.

Farmer Balongo Moses of West Division. The system installed (by Ferest Investments Ltd) was commenced on 12/05/2023 and completed on 10/06/2023. The area coverage was 2 acres for growing banana and coffee. The equipment installed included: Solar pump (submersible), 3 solar panel, 4 hydrants, flexible hosepipe with spray nozzle.

All three sites sampled met standards (100%) as defined by MAAIF.

Achievement of standards: The LG has met staffing and micro-scale irrigation standards

Maximum score 6

b) Evidence that the installed micro-scale irrigation systems during last FY are functional

- If 100% are functional score 2 or else score 0

There was evidence that the installed micro-scale irrigation systems during last FY 2022/2023 were functional. The list of micro-scale irrigation equipment installed was available in the inventory for FY 2022/2023 and the three sampled sites included: Farmer Nyonzima Alisen of Lubirizi S/C. The system installed (by Ferest Investments Ltd) was commenced on 17/05/2023 and completed on 10/06/2023 as per the completion certificate. The area covered by the installed system was 2.5 acres of land for growing coffee and banana. There was a site book with no visitors' record. The equipment installed included solar pump (surface), 3 Solar panels, flexible horse pipes with nozzle, 10,000l tank, and 8 hydrants.

The second site was for farmer Nakamatte Lillian of Kibalinga S/C. The system was installed by Sprinktech Ltd and project commenced on 23/05/2023 and it was completed on 07/06/2023 according to the completion certificate. The area under irrigation was 1.5 acres for growing coffee. The farm had a site book with visitors' records. The equipment installed included solar pump (submersible), solar panel, 10,000L tanks, and water application systems included: drag horse pipe with sprayer and hydrants.

Another site was for farmer Balongo Moses of West Division. The system installed (by Ferest Investments Ltd) was commenced on 12/05/2023 and completed on 10/06/2023. The area coverage was 2 acres for growing banana and coffee. The equipment installed included: Solar pump (submersible), 3 solar panel, 4 hydrants, flexible hosepipe with spray nozzle.

From inspection carried out on 04/12/2023 all sites (100%) were found to be functional at the time of assessment.

## Performance Reporting and Performance Improvement



5

Accuracy of reported information: The LG has reported accurate information

Maximum score 4

a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0

There was evidence that the information on position of extension workers filled was accurate

2

Kasambya TC:

staff list dated 30.06.2023

Nambi Stella Veterinary officer

Samula Patrick Assistant veterinary officer

Ssekabira Robert Assistant Agriculture officer

Kasambya SC:

staff list dated 30.06.2023

Nanyanzi Saidah agriculture officer

Ssemugabi Nelson Assistant Veterinary officer

Nabingola sc:

staff list dated 30.06.2023

Kisakye Ritah Assistant Agriculture officer

Kitenga SC:

staff list dated 30.06.2023

Komuhimbo Teopista Agriculture officer

Mwasa Ronald Ronald Veterinary officer

Accuracy of reported information: The LG has reported accurate information

Maximum score 4

b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0

There was evidence that information on Micro scale irrigation systems installed, and functioning was accurate. The list of micro-scale irrigation installed was seen in the inventory for FY 2022/2023.

The three sampled sites were:

Farmer Nyonzima Alisen of Lubirizi S/C. The system installed (by Ferest Investments Ltd) was commenced on 17/05/2023 and completed on 10/06/2023 as per the completion certificate. The area covered by the installed system was 2.5 acres of land for growing coffee and banana. There was a site book with no visitors' record. The equipment installed included solar pump (surface), 3 Solar panels, flexible horse pipes with nozzle, 10,000l tank, and 8 hydrants.

Farmer Nakamatte Lillian of Kibalinga S/C. The system was installed by Sprinktech Ltd, and project commenced on 23/05/2023 and it was completed on 07/06/2023 according to the completion certificate. The area under irrigation was 1.5 acres for growing coffee. The farm had a site book with visitors' records. The equipment installed included solar pump (submersible), solar panel, 10,000L tanks, and water application systems included: drag horse pipe with sprayer and hydrants.

Farmer Balongo Moses of West Division. The system installed (by Ferest Investments Ltd) was commenced on 12/05/2023 and completed on 10/06/2023. The area coverage was 2 acres for growing banana and coffee. The equipment installed included: Solar pump (submersible), 3 solar panel, 4 hydrants, flexible hosepipe with spray nozzle.

The three sampled sites showed that information and functionality was accurate as per inventory as of 04/12/2023, the inspection and testing in the field.

6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0</p>	<p>There was evidence that information was collected quarterly on newly irrigated land, functionality of irrigation equipment installed (for example Nyonzima Alisen of Lubimbiri S/C, Nakamate Lilian of Kibalinga S/C, and Balongo Moses of West Division), provision of complementary services like farmer field days, awareness raising for leaders, and farmer expression of interest was collected on a quarterly basis as per the quarterly report of Quarter four" dated 30/06/2023 endorsed by the CAO with submission receiving date of 23/08/2023 by the office of the commissioner Agricultural Infrastructure Mechanization and Water for Agriculture Production, and quarterly report of Quarter three" dated 31/03/2023 and endorsed by the CAO with submission receiving letter of 06/06/2023 by the commissioner Agricultural Infrastructure Mechanization and Water for Agriculture Production were available. There were also other reports of "Micro-scale Irrigation sub-grant; quarterly report for the Second quarter" dated 31/12/2022 endorsed by the CAO and received on 03/02/2023 by the commissioner Agricultural Infrastructure Mechanization and Water for Agriculture Production and quarterly report of quarter one" dated 30/09/2022 endorsed by the CAO and received on 12/12/2022. These reports had information on training, farm visits, awareness raising events, expression of interests (EOIs), system functionality and completion of works.</p>	2
Maximum score 6				
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0</p>	<p>There was evidence that Mubende district LG had entered up to-date LLG information into MIS. In the report there was information of 61 successful farm visits for FY 2022/2023 were completed against 95 farm visits planned, 128 farmers were registered having expressed interest. In the Irritrak online system, examples of entries made were on 21/02/2023 for Abaine Enock of West Division, Bakunda Gregory Sande of Kalonga S/C and Sabato Medad of Kalonga S/C among others.</p>	1
Maximum score 6				

6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0</p>	<p>There was evidence that Mubende district LG had prepared quarterly reports using information compiled from LLGs in the MIS. From the District Production Agricultural officer there were "submission of quarterly reports for the Micro-Scale Irrigation Program for the FY 2022/2023" prepared by Ag. District Agricultural Officer endorsed by the CAO for; Quarter four" dated 30/06/2023 with submission letter date of 23/08/2023 by the office of the commissioner Agricultural Infrastructure Mechanization and Water for Agriculture Production, and quarterly report of Quarter three" dated 31/03/2023 with submission receiving letter of 06/06/2023 were available. There were other reports of "the Second quarter" dated 31/12/2022 received on 03/02/2023, and quarterly report of quarter one" dated 30/09/2022 and received on 12/12/2022 by the office of the commissioner Agricultural Infrastructure Mechanization and Water for Agriculture Production.</p>	1
	<p>Maximum score 6</p>		<p>The LLGs that compiled performance information for submission in MIS were Kigando S/C, Kalonga S/C, Lubimbiri S/C, Bagezza S/C, Kitenga S/C, Butoloogo S/C, Kibalinga S/C, Kayebe S/C, West Division, South Division and East Division for example, quarter 4 of FY 2022/2023, there were 61 farm visits were completed and 128 farmers submitted EOI. Examples of entries made in the MIS/Irritrac were on 21/02/2023 for Abaine Enock of West Division, Bakunda Gregory Sande of Kalonga S/C and Sabato Medad of Kalonga S/C among others. These reports are also available in the MIS online.</p>	
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0</p>	<p>There was evidence that Mubende district LG developed and approved Performance Implementation Plan for the lowest performing LLG. There was performance improvement plan from the Ag. District Agricultural officer about Action Plan to Improve Performance of Micro-scale Irrigation Program in LLG" certified on 20/06/2023 by the District Production Officer.</p>	1
	<p>Maximum score 6</p>			
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0</p>	<p>There was evidence that Mubende district LG implemented Performance Improvement Plan for lowest performing LLGs. Mubende DLG implemented the Performance Improvement Plan for the Kigando S/C, Kalonga S/C, Lubimbiri S/C, Bagezza S/C, Kitenga S/C, Butoloogo S/C, Kibalinga S/C, Kayebe S/C, West Division, South Division and East Division as per the PIP implementation report prepared by the Ag. District Agricultural Officer (Micro-scale Focal Point Person) and received by the District Production Officer on 20/06/2023.</p>	1
	<p>Maximum score 6</p>			

## Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines  Maximum score 6	a) Evidence that the LG has:  i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	Mubende DLG did not have Performance Contract of current FY 2023/2024 indicating budget for extension workers as per guidelines or in accordance with the staffing norms although they had the staff register to carry on the extension services. The LG received IPFs on 2nd October 2023 from Ministry of Finance, Planning & Economic Development and had not budgeted for the extension workers at the time of assessment.	0
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines  Maximum score 6	ii Deployed extension workers as per guidelines score 1 or else 0	There was evidence that Mubende DLG did deploy extension workers as per guidelines. From the District Production Officer, there was also an approved staff structure of 47 extension workers.	1

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines

Maximum score 6

b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0

The extension workers are working in LLGs where they were deployed as per sampled LLGs reports shown below:

Report dated 30/09/2022 for small scale irrigation project including activities on farmers sensitization held on 24/08/2022, 14/09/2022 and awareness creation held on 11/10/2022;

Report dated 20/12/2022 on progress activities for small-scale irrigation project including activities on farmers' mobilization and sensitization held on 02/11/2022.

Kasambya TC:

Report dated 28/10/2022 for veterinary activities such as mass vaccination and monitoring farmers in Muyinayina, and Kyakasa Parishes;

Kasambya SC:

Report dated 16/10/2022 on mass vaccination in Kasambya SC for 1,000 goats against PPR / Goat plague); and

Quarterly report dated 31/01/2023 FY 22/23 for veterinary and fisheries sectors.

Quarterly report dated 30/03/2023 FY 22/23 for Farmers Exhibition titled: Greater Mubende Farmers Exhibition conducted from 17 - 19/02/2023;

Quarterly report dated 30/09/2022 including activities such as training farmers at Kamusongole Parish, Demonstrations and Training of farmers in Coffee Management held on 10/08/2022. The report was prepared by Ssemugabi Nelson - the Assistant Veterinary Officer Kasambya SC;

Kitenga SC:

PDM mobilisation, visualisation and resource mobilisation for Butuuti Parish held on 17/03/2023, Lwegula Parish held on 20/03/2023, Nkinga Parish held on 03/03/2023; and

PDM demonstrations and training farmers in Kamusongole Parish for Coffee Farmers held on 21/02/2023, and 29/03/2023.

Quarterly report dated 30/09/2022 including activities such as On farm visits and training of farmers at Kamusongole Parish, Farm visits at Butuuti Parish, distribution of inputs, and training on Coffee Management held on 10/08/2022;

Quarterly report dated 30/03/2023 FY 22/23 including activities such as demonstrations and training on Coffee Management in Muyinayina, Kabbo, and Kamusongole Parishes. The report was prepared by Nakyanzi Saidah - the Agricultural Officer

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines

Maximum score 6

c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0

There was evidence that the extension workers deployment had been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board, dated 28th September 2021

Kasambya TC:

Nambi Stella Veterinary officer

Samula Patrick Assistant veterinary officer

Ssekabira Robert Assistant Agriculture officer

Kasambya SC:

Nanyanzi Saidah agriculture officer

Ssemugabi Nelson Assistant Veterinary officer

Kitenga SC:

Komuhimbo Teopista Agriculture officer

Mwasa Ronald Ronald Veterinary officer

Performance management: The LG has appraised, taken corrective action and trained Extension Workers

Maximum score 4

a) Evidence that the District Production Coordinator has:  
i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0

There was evidence that the extension workers had been appraised.

Nambi Evelyn Stella, Veterinary officer appraised by Mugomba Geoffrey on 30.06.2023

Nakyanzi Saidah Agriculture officer appraised by Kamulegeya David on 27.06.2023

Samula Patrick Assistant Vet officer appraised by Nansubuga Juliet on 16.06.2023

Sebugwawo George Agric officer appraised by Nakamya Florence on 05.06.2023

Mwasa Ronald Veterinary officer appraised by Nkalubo Judas on 25.06.2023

Sembatya Joseph, AVO, appraised by Muhangwe Hudson Mugume on 20.06.2023

Dr. Ssettala Benard Senior Veterinary officer appraised by Kisaakye Fredrick William on 30.06.2023

Dr. Luzzi George, Veterinary officer appraised by Nanfuka Lillian on 26.06.2023

Komuhimbo Teopista Agric officer, appraised by Nkalubo Judith on 25.06.2023

Walusimbi Ronald Agriculture officer appraised by Kiyini Ronald on 30.06.2023

8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0</p>	<p>There was evidence that the district production coordinator had taken corrective actions</p> <p>Need for a motorcycle, which was included in the budget for 2023/24.</p> <p>Need for waste management training course short course which was done for 3 weeks</p> <p>Samula was attached to a veterinary surgeon for practice on artificial insemination</p>	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>b) Evidence that:</p> <p>i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0</p>	<p>There was evidence that training activities were conducted in accordance to the training plans at district level. From the Ag. District Agricultural officer, there was information on "Action Plan to Improve the Performance of Micro-Scale Irrigation Program in LLG" prepared by the Ag. District Agricultural Officer (Micro-scale Focal Point Person) and received by the District Production Officer on 20/06/2023. The plan proposed actions included; In-service training on new technologies, hands on training of staff through exposure visits and field days, participatory planning and regular staff planning, execution and review meetings among others.</p>	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>ii Evidence that training activities were documented in the training database: Score 1 or else 0</p>	<p>There was evidence that training activities were documented in the training database. From the Ag. District Agricultural Officer (Micro-scale Focal Point Person), there was a "Report on small scale irrigation sensitization and awareness creation to the farmers" dated 04/04/2023. This training was intended to sensitize farmers on how irrigation program improves crop performance, continuous farm production and supply of produce to the market among others.</p>	1

**Management, Monitoring and Supervision of Services.**



9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 - 75% capital development; and 25% complementary services): Score 2 or else 0</p>	<p>There was evidence that the LG appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services as follows:</p> <p>Total granted received was UGX 1,824,256,669;</p> <p>Spent as follows:</p> <p>Capital development was UGX1,373,506,669;</p> <ol style="list-style-type: none"> <li>1. Payment of equipment for 30 farmers UGX 704,156,252;</li> </ol> <p>Complimentary services UGX 457,835,556;</p> <ol style="list-style-type: none"> <li>1. Awareness raising of local leaders UGX 68,675,333;</li> <li>2. Procurement monitoring UGX 45,783,556;</li> <li>3. Awareness raising of farmers UGX 91,567,111;</li> <li>4. Conducting farm visit UGX 91,567,111;</li> <li>5. Demonstration farm UGX 45,783,556; ad</li> <li>6. Farmer field schools UGX 114,458,889.</li> </ol> <p>Total spent was UGX1,161,991,808</p>	2
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p>	<p>The LG made allocations towards complementary services in line with the sector guideline as follows:</p> <p>Complimentary services UGX 457,835,556</p> <ol style="list-style-type: none"> <li>1. Awareness raising of local leaders UGX 68,675,333;</li> <li>2. Procurement monitoring UGX 45,783,556;</li> <li>3. Awareness raising of farmers UGX 91,567,111;</li> <li>4. Conducting farm visit UGX 91,567,111;</li> <li>5. Demonstration farm UGX 45,783,556; and</li> <li>6. Farmer field schools UGX 114,458,889.</li> </ol> <p>Total spent was UGX1,161,991,808</p>	2

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>The co funding of UGX 450,750,000 was reflected on page 24 of AWP.</p>	<b>2</b>
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>The farmer co fund was not used due to low absorption of the funds available, funds were returned back to the center at the end of the FY 2022/2023</p>	<b>2</b>
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>There was evidence that the LG had disseminated information on use of the farmer co-funding. From the District Agriculture Engineer there were reports; Minutes extract for DTTC meeting held on 27/02/2023 at the district council chambers about the presentation and discussion of farmers to benefit from UGIFT Micro-Scale Irrigation for FY 2022/2023 compiled by Ag. District Planner and certified by the CAO. There was also report on Micro-Scale irrigation programme engagement meeting held on 25/01/2023 in council chambers Mubende district prepared by Senior Agricultural Engineer and endorsed by the Ag. District Agricultural Officer (Micro-scale Focal Point Person) on 25/01/2023.</p>	<b>2</b>

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> <li>• If more than 90% of the micro-irrigation equipment monitored: Score 2</li> <li>• 70-89% monitored score 1</li> <li>Less than 70% score 0</li> </ul>	<p>There was evidence that the DPO had monitored on monthly basis the installed micro-scale irrigation equipment.</p> <p>There were quarterly monitoring and supervision reports available for example Quarter 4 indicating 30/30 = 100% irrigation sites monitored and supervised in the FY 2022/2023 dated 29/06/2023 signed by the DPO on 29/06/2023.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training &amp; support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>There was evidence that Mubende DLG had overseen technical training and support to the approved farmers to achieve servicing and maintenance. From Agricultural Engineer, there was a report on “monitoring and supervision of the irrigation Demonstration Sites” dated 29/06/2023.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	<p>There was evidence that the LG had provided hands on support to the LLG extension workers within the previous FY. From Senior Agricultural Engineer, there were reports;</p> <p>i. “Report on Production staff meeting and training on Micro-Scale Irrigation held of 20/06/2023 at the district head quarter production board room” compiled by the SAE and approved by the DAO on 04/07/2023 The trainees included DAO, DPMO, AE, OWC coordinator and LLG Agricultural Officers.</p> <p>ii. “Report on Micro-Scale Irrigation Programme Engagement meeting” held on 25/01/2023 at council chambers Mubende district. The report included remarks from DPO, DAO, Senior Agricultural Engineer from MAAIF, PO and service providers among others.</p>	2

10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines	d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0	There was evidence that Mubende District LG had established and run farmer field schools as per guidelines. From Senior Agriculture Engineer there were farmer field schools established for FY 2022/2023 with respective hosts approved by the Ag. DAO on 30/06/2023.	2
	Maximum score 8			

11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.	a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0	There was evidence that the LG had conducted activities to mobilize farmers for example the "Report on Micro-Scale Irrigation Programme Engagement meeting" held on 25/01/2023 at council chambers Mubende district. In the report, there was farmer mobilization at South Division, East Division, Kibalinga S/C, Madudu S/C, Kitanga S/C, Kayabe S/C and Kasabya T/C. There were demonstrations on the use of rain gun, sprinklers and solar powered surface pump. Also, by farm visit reports dated 27/09/2022 from the DAO's office as one of the objective stated was to make micro-scale irrigation popular and effective interventions in farming.	2
	Maximum score 4			

11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.	b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0	There was evidence that the district had trained staff and political leaders at District and LLG levels: From the Agricultural Engineer, there was "Report on awareness raising meetings and mobilization for leaders at District and LLG on micro scale irrigation program. The attendants included Counsellors, Chairpersons, SAS, AOs, EOs, AVO, Parish chiefs, GISO, Deputy Mayor, Secretary Finance, speaker, town agents, CDO.	2
	Maximum score 4			

**Investment Management**

12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines	a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0	There was evidence that Mubende DLG had an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY2022/2023. There was an inventory of micro-scale irrigation equipment corresponding to 30 30 farmers dated 04/07/2023. The equipment in the inventory included solar pump systems, solar panels, hose pipe with sprayers, sprinklers, drip lines, tanks and pine line systems.	2
	Maximum score 8			

12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines	b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0	There was evidence that Mubende DLG kept an up-to-date database of applications at the time of the assessment for example. There were copies of applications filed. There was data base in the MIS for applications. Some of the sampled applications for FY 2023/2024 included Abaine Enock of West Division, Bakunda Gregory Sande of Kalonga S/C and Sabato Medad of Kalonga S/C, Balongo Moses of West Division.	2
	Maximum score 8			

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>There was evidence that the district had carried out farm visits to farmers that submitted complete Expressions of Interest (EOI). From the Ag. District Agricultural Officer (Micro-scale Focal Point Person) and Agricultural Engineer, there was a "Report on Farm Visits Conducted to Assess Eligibility of the Farmers for the Program and Signing of MOU" dated and stamped on 27/09/2022. Some agreements to proceed to quotation forms were for Balongo Moses (MUBENDE/2022-08-08/Male/27457), Nakamatte Lillian (MUBENDE/2022-01-04/Female/22961) and Nyonzima Alisen (MUBENDE/2022-19-04/Male/15007) among others.</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>There was evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards publication dated 04.07.2023</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>There was evidence that the Micro-scale irrigation systems were incorporated in the approved procurement plan for the current FY under item 13 on page 12.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>The LG requested for quotations to prequalified bidders on 24/03/2023. The prequalified bidders were; Sprinktech Ltd, Ferest investments Ltd, Associated Design and Build engineers Ltd, W&amp;S international Consult Ltd, Kaftech investments Ltd.</p>	2

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>There was evidence that the contracts committee concluded the selection of the irrigation equipment supplier as per the meeting held on 17/04/2023 under Min No: 78/04/22-23</p>	<b>2</b>
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0</p>	<p>There was evidence that the contracts committee approved the selection of the irrigation equipment supplier as per the meeting held on 17/04/2023 under Min No: 78/04/22-23</p>	<b>1</b>
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0</p>	<p>There was display of successful and unsuccessful bidders dated 17/04/2023. Among the prequalified bidders; Ferest Investments Ltd, Kaftech Investments Ltd, Associated Design and Build engineers Ltd and Sprinktech Ltd were awarded contracts to supply irrigation equipment to the farmers.</p>	<b>2</b>

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0</p>	<p>There was evidence that the micro-scale irrigation equipment installed by Mubende district LG in the FY 2022/2023 were in line with the design output sheet. The design was in line with the design output sheet generated from IrriTrack online and also as per Technical Guidelines provided by MAAIF. The guideline required the following components to be available when ever needed in the design included:</p> <ul style="list-style-type: none"> <li>i. Pumping system. This could be: <ul style="list-style-type: none"> <li>a. Solar pump system (panels, frame, controller, electric cables),</li> <li>b. Electric pump</li> <li>c. petrol/diesel pump</li> </ul> </li> <li>ii. Suction and delivery pipe system</li> <li>iii. Water tank</li> <li>iv. Water application system. This could be <ul style="list-style-type: none"> <li>a. Flexible hosepipe with spray nozzle</li> <li>b. Sprinklers</li> <li>c. Dripper/drip lines</li> </ul> </li> </ul> <p>The following equipment were also necessary for O&amp;M:</p> <ul style="list-style-type: none"> <li>i. Soil moisture monitor</li> <li>ii. Soil nutrient monitor</li> <li>iii. User/maintenance manual</li> <li>iv. Spare parts and maintenance equipment and tools.</li> </ul> <p>Three sites were visited on 27/11/2023 comprising Nyonzima Alisen of Lubirizi S/C, Nakamate Lillian of Kibalinga S/C and Balongo Moses of West Division all of whom their designs were in line with the design output sheet generated from IrriTrack online and also as per Technical Guidelines provided by MAAIF.</p>
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0</p>	<p>There was evidence that the LG had conducted regular technical supervision of micro-scale irrigation demonstration projects by the relevant technical officers. From Senior Agricultural engineer's office there were supervision reports for example "Farm Visit Reports on the Micro-Scale Irrigation in Mubende district for July-September" dated 27/09/2022. In the report, the farmers visited included Ssekabembe Joseph of Madudu S/C, Namutale Rphael of Kabalinga S/C and Ssenyama Godfrey of Bagezza S/C among others.</p>

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	h) Evidence that the LG has overseen the irrigation equipment supplier during:	There was evidence that the LG had overseen the irrigation equipment supplier during testing the functionality of the installed equipment. There was a report from DAO of "Farm Visit Reports on the Micro-Scale Irrigation in Mubende district for July-September" dated 27/09/2022.	1
	Maximum score 18	i. Testing the functionality of the installed equipment: Score 1 or else 0	There were also site book records for example at farmer Nakamatte Lillian of Kibalinga S/C. Here the site book indicated visits by Mubende district production staff as follows; The district Agricultural Engineer inspected her site on 10/10/2023, 20/07/2022 and 07/07/2022. DPO carried out monitoring on her site on 13/07/2022.	
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	There was evidence that Mubende district LG had overseen the irrigation equipment supplier during hand-over of the equipment to the Approved Farmer.	1
	Maximum score 18		From the district agricultural engineer, there was 'Report on Monitoring and Supervision of the Irrigation Demonstration Sites' dated 27/09/2022 received by DPO	
			In the report, there was information on completion of the installation of the Micro scale irrigation sites and hand over dates for;	
			i. Farmer Nyonzima Alisen of Lubirizi S/C. The system installed (by Ferest Investments Ltd) was commenced on 17/05/2023 and completed on 10/06/2023 as per the completion certificate and thereafter inspection form was checked and signed off by the SAE, contractor and the farmer on 25/06/223.	
			ii. Farmer Nakamatte Lillian of Kibalinga S/C. The system was installed by Sprinktech Ltd, and project commenced on 23/05/2023 and it was completed on 07/06/2023 according to the completion certificate and thereafter inspection form was checked and signed off by the SAE, contractor and the farmer on 17/06/223.	
			iii. Farmer Balongo Moses of West Division. The system installed (by Ferest Investments Ltd) was commenced on 12/05/2023 and completed on 10/06/2023 and thereafter inspection form was checked and signed by the SAE, contractor and the farmer on 23/06/223.	
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	There was evidence that the LG made payment of the suppliers within specified timeframes as follows:	2
	Maximum score 18		Name of project: Supply and installation of irrigation equipment to the farmer	
			Project NO: MUB541/SUPLS/ 21-22/00186	
			Contract Sum: UGX20,890,000	
			Requisition was on 18/04/2023	
			DPMO signed on 03/05/2023	



Environment /CDO signed on 03/05/2023

CAO signed on 03/05/2023

Payment was on 15/06/2023

Amount paid UGX 18,654,770 EFT 5881245

Farmer: Nathan Zomujuni

signed; 22/04/2023;

Name of project: Supply and installation of irrigation equipment to the farmer

Project NO: MUB541/SUPLS/ 21-22/00067

Contract Sum: UGX14,400,000

Requisition was on 18/04/2023

DPMO signed on 03/05/2023

Environment /CDO signed on 03/05/2023

CAO signed on 03/05/2023

Payment was on 15/06/2023

Amount paid UGX 12,859,200 EFT 5881245

Farmer: Butere William

signed; 28/04/2023; and

Name of project: Supply and installation of irrigation equipment to the farmer

Project NO: MUB541/SUPLS/ 21-22/00143

Contract Sum: UGX16,815,000

Requisition was on 18/04/2023

DPMO signed on 03/05/2023

Environment /CDO signed on 03/05/2023

CAO signed on 03/05/2023

Payment was on 15/06/2023

Amount paid UGX 14,846,595 EFT 5881245

Farmer: Najunama Feresian

signed; 22/04/2023.

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0

There was evidence that the LG had a complete procurement file micro-scale irrigation projects with as follows:

File name: Design, Supply and installation of irrigation equipment for Mr. Nahabwe Stephen's Farm in Kyamukoona cell west division in Mubende Municipality.

Contract No: mube541/supls/22-23/00072

Contract signed: 03/05/2023

Contractor: Ferest Investments Ltd

Evaluation report: 14/04/2023

Contracts Committee: 17/04/2023

Min No: 78/04/22-23

File name: Design, Supply and installation of irrigation equipment for Mr. Magyezi William's Farm in kabunyonyi LCI in Kitenga S/C.

Contract No: mube541/supls/22-23/00067

Contract signed: 16/05/2023

Contractor: Kaftech Investments Ltd

Evaluation report: 14/04/2023

Contracts Committee: 17/04/2023

Min No: 78/04/22-23

File name: Design, Supply and installation of irrigation equipment for Mr. Abaho Patrick's Farm Bubanda LCI in Kiganda S/C.

Contract No: mube541/supls/22-23/00059

Contract signed: 03/05/2023

Contractor: Sprinktech Ltd

Evaluation report: 14/04/2023

Contracts Committee: 17/04/2023

Min No: 78/04/22-23

File name: Design, Supply and installation of irrigation equipment for Mr. Asaba Komuruguba Rusoke Pascal's Farm Kisekende LCI - South Division in Mubende Municipality.

Contract No: mube541/supls/22-23/00096

Contract signed: 03/05/2023

Contractor: Associated Design and Build engineers Ltd

Evaluation report: 14/04/2023

Contracts Committee: 17/04/2023

Min No: 78/04/22-23

## Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	There was evidence that the Local Government had displayed details of the nature and avenues to address grievance prominently. The Production department notice board had displayed Grievance Redress Mechanism (GRM) dated 21/07/2022.	2
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been:  i). Recorded score 1 or else 0  ii). Investigated score 1 or else 0  iii). Responded to score 1 or else 0  iv). Reported on in line with LG grievance redress framework score 1 or else 0	There was evidence that the LG had recorded, investigated, responded to and redress reported on micro-scale irrigation related grievances as exemplified by the following grievances.  1.On 6/6/2023, Mukasa Abdulla, a farmer from Kasambya sub-county reported that the pump that was delivered to him wasn't the one according to the specifications given to supplier. The supplier was asked to deliver the specified pump according to the quotation and the agricultural engineer was tasked to make a follow up.  2.On 14/3/2023, Nuwagira Enos a farmer in Bagezza sub-county lodged in a complaint about the delayed completion of installation process on his site. The agricultural engineer was tasked to follow up with the supplier so that the installation process is completed by end of the month.	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been:  ii. Investigated score 1 or else 0  iii. Responded to score 1 or else 0  iv. Reported on in line with LG grievance redress framework score 1 or else 0	There was evidence that the LG had investigated micro-scale irrigation related grievances as exemplified by the following complaints.  1.On 6/6/2023, Mukasa Abdulla, a farmer from Kasambya sub-county reported that the pump that was delivered to him wasn't the one according to the specifications given to supplier. The supplier was asked to deliver the specified pump according to the quotation and the agricultural engineer was tasked to make a follow up.  2.On 14/3/2023, Nuwagira Enos a farmer in Bagezza sub-county lodged in a complaint about the delayed completion of installation process on his site. The agricultural engineer was tasked to follow up with the supplier so that the installation process is completed by end of the month.	1

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was evidence that the LG had responded to micro-scale irrigation related grievances in line with LG grievance redress framework as exemplified the following grievances.</p> <p>On 6/6/2023, Mukasa Abdulla, a farmer from Kasambya sub-county reported that the pump that was delivered to him wasn't the one according to the specifications given to supplier. The supplier was asked to deliver the specified pump according to the quotation and the agricultural engineer was tasked to make a follow up.</p> <p>On 14/3/2023, Nuwagira Enos a farmer in Bagezza sub-county lodged in a complaint about the delayed completion of installation process on his site. The agricultural engineer was tasked to follow up with the supplier so that the installation process is completed by end of the month.</p>	1
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14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was evidence that the LG had reported on the micro-scale irrigation related grievances in line with LG grievances framework as exemplified by the following grievances.</p> <p>1. On 6/6/2023, Mukasa Abdulla, a farmer from Kasambya sub-county reported that the pump that was delivered to him wasn't the one according to the specifications given to supplier. The supplier was asked to deliver the specified pump according to the quotation and the agricultural engineer was tasked to make a follow up.</p> <p>2. On 14/3/2023, Nuwagira Enos a farmer in Bagezza sub-county lodged in a complaint about the delayed completion of installation process on his site. The agricultural engineer was tasked to follow up with the supplier so that the installation process is completed by end of the month.</p>	1
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**Environment and Social Requirements**

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p>	<p>There was evidence that LG had disseminated Micro-Scale irrigation guidelines to provide for proper siting, land access (without encumbrances), proper use of agro-chemicals and safe disposal of chemical waste containers etc. according to farm visit reports dated 27/09/2022.</p> <p>MoU between LGs and farmers made included LG and Balongo Moses of West Division (MUBENDE/2022-08-08/Male/27457), Nakamatte Lillian of Kibalinga S/C (MUBENDE/2022-01-04/Female/22961) and Nyonzima Alisen of Lubimbiri S/C (MUBENDE/2022-19-04/Male/15007).</p>	2
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15	Safeguards in the delivery of investments Maximum score 6	<p>b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.</p> <p>i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0</p>	<p>There was evidence that Mubende district LG had the Costed ESMP for Micro-scale projects incorporated into designs, BoQs, bidding and contractual documents (where required) as exemplified by the costed E &amp;S Management Plans for the following projects, endorsed by the SEO the DCDO.</p> <p>1.ESMPs for Micro-scale irrigation at Kasambya LC 1, Kayebe sub-county dated 31/8/2022 were incorporated in the BoQs dated 2/6/2022, Element 2: Replacement of diesel pump engines with solar panels;</p> <p>2.ESMPs for Micro-scale irrigation at Lubimbiri LC 1, Lubimbiri sub-county dated 31/8/2022 were incorporated in the BoQs dated 11/4/2022, Element 2: Replacement of diesel pump engines with solar panels;</p> <p>3.ESMPs for Micro-scale irrigation at Kyakasa LC 1, Kasambya sub-county dated 10/5/2022 were incorporated in the BoQs dated 2/6/2022, Element 2: Replacement of diesel pump engines with solar panels; and</p> <p>4.ESMPs for Micro-scale irrigation at Kawuula LC 1, East division, Mubende municipality, dated 31/8/2022 were incorporated in the BoQs dated 11/4/2022, Element 2: Replacement of diesel pump engines with solar panels.</p>	<b>1</b>
15	Safeguards in the delivery of investments Maximum score 6	<p>ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality &amp; quantity), efficiency of system in terms of water conservation, use of agro-chemicals &amp; management of resultant chemical waste containers score 1 or else 0</p>	<p>There was evidence that Mubende district LG carried out monitoring of irrigation impacts as exemplified by the monthly supervision and monitoring reports on E&amp;S compliance monitoring for the implementation of the micro-scale irrigation scheme for all the micro scale irrigation projects to environmental standards, dated 23/9/2022 and signed by the SEO.</p>	<b>1</b>

15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	<p>There was evidence that E&amp;S certification forms were completed and signed by the SEO and DCDO prior to payment of contractor invoices/certificates at interim and final stages of projects as exemplified by the completed and contractor certificates for the following projects, signed by the SEO.</p> <ol style="list-style-type: none"> <li>1. Micro-scale irrigation at Kasambya LC 1, Kayebe sub-county, 18/4/2023;</li> <li>2. Micro-scale irrigation at Lubimbiri LC 1, Lubimbiri sub-county, 14/4/2023;</li> <li>3. Micro-scale irrigation at Kyakasa A LC 1, Kasambya sub-county, 17/4/2023; and</li> <li>4. Installation of micro-scale irrigation at Buswabwera LC 1, Kitenga subcounty, 17/4/2023.</li> </ol>	<b>1</b>
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	<p>There was evidence that E&amp;S certification forms were completed and signed by the DCDO prior to payment of contractor invoices/certificates at interim and final stages of projects as exemplified by the completed and contractor certificates for the following projects, signed by the DCDO.</p> <ol style="list-style-type: none"> <li>1. Micro-scale irrigation at Kasambya LC 1, Kayebe sub-county, 18/4/2023;</li> <li>2. Micro-scale irrigation at Lubimbiri LC 1, Lubimbiri sub-county, 14/4/2023;</li> <li>3. Micro-scale irrigation at Kyakasa A LC 1, Kasambya sub-county, 17/4/2023; and</li> <li>4. Installation of micro-scale irrigation at Buswabwera LC 1, Kitenga subcounty, 17/4/2023.</li> </ol>	<b>1</b>

**Crosscutting Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	The LG had a substantive CFO, Mr. Ndabiraawo Patrick appointment dated 28th June 2017, DSC min no. 60/2017 (60/1) (i) of June 2017	<b>3</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The LG did not have a substantive District planner	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The LG had a substantive District Engineer, Mr. Muzibira John Baptist Lusiba Appointment dated 6th February 2016. DSC min no 22/2016 22.10 (i)	<b>3</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The LG did not have a substantive DNRO.	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	The LG did not have a substantive District Production Officer	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	The LG had a substantive District Community Development Officer, Ms. Ndagire Mary Noeline appointment dated 21 December 2010. DSC min no 112/2010(a)(1) of November 2010.	<b>3</b>

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The LG did not have a substantive District Commercial Officer	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	The LG had a substantive senior Procurement officer, Mr. Ndahura Luke appointment date 15th October 2020, DSC min no 114/2020(1)	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	The LG had a substantive Procurement officer, Namatovu Vivien appointment dated 15th October 2020, DSC min no 114/2020(2).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	The LG did not have a substantive PHRO.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	The LG had a senior Environment officer, Mr. Lotet Ronald appointment date 21st June 2017, DSC min no 53/2017 (53.1) (53.1)	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	The LG had a Senior Land Management Officer, Mr. Nakibinge Jamil appointment dated 18th January 2018, DSC min no 74/2017, 74.1 (i)	2



1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>l. A Senior Accountant, score 2 or else 0</p>	<p>The LG had a Senior Accountant, Ms. Nampala Harriet appointment dated 11th June 2021, DSC min no 04/2021 (1)</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0</p>	<p>The LG had a Principal Internal Auditor, Mr. Kiwalabye Godfrey appointment dated 6th October 2020. DSC min no 96/2020 (96.4)</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0</p>	<p>The LG had a Principal Human Resource Officer (Secretary DSC), Mr. Angutoko Jimmy appointment dated 10th March 2015, DSC min no 29/2015.</p>	2

New\_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).

The LG had a Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils):

Sentongo B. Adam appointment dated 15th November 2010, DSC min no 100/2010(1) of October 2010

Nanfuka Lillian appointment dated 25th May 2020, DSC min no 50/2020 (3) of May 2020

Nansubuga Juliet appointment dated 25th May 2020, DSC min no 50/2020(1) of May 2020,

Kiyini Ronald appointment dated 25th May 2020, DSC min no. 50/2020 (4) of May 2020

Nakamya Florence appointment date January 2008, DSC min no 09/2007(i) of 2007.

Babirye Teddy appointment date 20th February 2015, DSC min no 5/2015 (a) of January 2015

Nambuusi Annet appointment dated 25th May 2020, DSC min no 50/2020 (2) of May 2020

Mr. Kamulegeya David appointment dated 25th May 2020. DSC min no 50/2020(5) of May 2020

Bakaki James appointment dated 25th May 2020, DSC min no 50/2020 (6) of May 2020.

Nkalubo Judas appointment dated 28th June 2017, DSC min no 60/2017 (60.2) (ii) of June 2017.

Namata Rose appointment dated 6th April 2017, DSC. Min no 18/2017, 18.5 (1)

Tinka Henry appointment dated 16th November 2005, DSC min no. 217/2005(a)

Tusiime Dorothy appointment dated 25th May 2020, DSC min no 50/2020 (7)

Mr. Mugomba Geoffrey appointment dated 31st May 2018, DSC min no 49/2018, 49.1 (1)

New\_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

The LG had a CDO in all the LLGs

Ssebakijje Joel Araali appointment dated 29th May 2020, DSC min no 60/2020 (2)

Kyambadde Samdan appointment dated 29th May 2020, DSC min no 60/2020(4)

Tumusiime Evelyne appointment date 29th May 2020, DSC min no 60/2020(3)

Bantebya Gorreth appointment date 31st May 2018, DSC min no 56/2018, 56.2/2018(3)

Yawe willy, appointment dated 5th May 2020, DSC min no 50/2020 (14)

Bingi Simon appointment date 31st May 2018, DSC min no 56/2018,56.2/2018(2)

Aine Irene appointment date 29th May 2020, DSC min no 60/2020(1)

Buyinza Henry appointment date 13th December 2013. DSC min no 58/2013 (iv)

Ms. Nakatimbo Angella appointment dated 25th May 2020, DSC min no 50/2020 (13)

Ssekhaliga Stephen appointment date 31st May 2018, DSC min no 49/2018, 49(1)

New\_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

The LG had a Senior Accounts Assistant /an Accounts Assistant in all LLGS,

Kiwanuka Anicent appointment dated 5th June 2020, DSC min no 67/2020(3)

Nsaba Matia appointment dated 5th June 2023, DSC min no 60/2023(1)

Luwaga Godfrey appointment dated 21st June 2017, DSC min no 53/2017(ii)

Nakimuli Dezy appointment dated 4th January 2007, DSC min no 203/2006

Nampala Margaret appointment dated 25th may 2020. DSC min no. 50/2020(15)

Kalungi Joyce appointment dated 14th march 2016, DSC min no 13/2016 (i)

Babirye Specioza appointment dated 9th August 2005, DSC min no 131/2005.

Kiiyegga Samuel appointment dated 3rd August 2005, DSC min no 136/2006.

Sseminyigo Kenneth appointment dated 21st April 2022, DSC min no 47/2022 (47.2,2)

Kabali Kalanzi Martin appointment dated 21st April 2022, DSC min no 47/2022(47.2,1)

Ssemuusi Hannington appointment dated 14th March 2016, DSC min no 12/2016(i)

Nandawula Milly Appointment dated 7th February 2014, DSC min no 12/2014(1) of February 2014

Katumba Frank appointment dated 21st December 2010, DSC min no 112/2010 (i) (2) of November 2010

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	As per the LG Final Accounts 2022/2023, page 17 of the LG Final Account.	2
	Maximum score is 4	a. Natural Resources department, score 2 or else 0	The release budget was UGX475,756,449, and the LG released UGX475,748,385. This represented 100%	
3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	As per the LG Final account 2022/2023 page 18, Community Based services release budget was UGX667,165,439 and the LG	0
	Maximum score is 4	b. Community Based Services department. score 2 or else 0.	released UGX 441,522,820 Percentage performance was 66%	
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	a. If the LG has carried out Environmental, Social and Climate Change screening, score 4 or else 0	There was evidence that Mubende district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all projects as exemplified by Environmental and Social Screening Forms for the following projects, signed by the SEO and DCDO.  1.Installation of culverts on hotspots within the districts, date 24/8/2022; and  2.Renovation of human resources building at the district headquarters, Kaweeru cell, Kaweeru ward, Mubende Municipality, 24/8/2022.	4
	Maximum score is 12			
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG), score 4 or 0	There was no evidence that Mubende district LG carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the DDEG for the previous FY(2022/2023) as the potential environmental and social implications identified during <b>screening stage did not require ESIA.</b>	4
	Maximum score is 12			

4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;</p> <p>score 4 or 0</p>	<p>There was evidence that Mubende District LG had Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG) prior to commencement of all civil works as exemplified by the the costed ESMPs for the following DDEG projects, signed by the SEO and DCDO.</p> <p>1. Installation of culverts on hotspots within the districts, date 25/8/2022; and</p> <p>2. Renovation of human resources building at the district headquarters, Kaweeri cell, Kaweeri ward, Mubende Municipality, dated 25/8/2022.</p>	4
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**Financial management and reporting**

5	<p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p>	<p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p>	<p>Mubende LG had a clean/unqualified audit report 2022/2023</p>	10
6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p> <p>maximum score is 10</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p> <p>score 10 or else 0.</p>	<p>The LG provided information to the PS on the status of implementation of Internal Auditor General and Auditor General findings as follows:</p> <p>LG submitted on 23/11/2022</p> <p>Key issues raised were:</p> <p>Un utilised development fund UGX 8,370,535,978;</p> <p>Unspent funds monthly pension and gratuity UGX 941,281,160;</p> <p>Variance between the computed pension figures and the IPPS interface file figures UGX 544,506,238; and</p> <p>Abandonment of Intergovernmental fiscal transfer program UGFIT of upgrade of Gayaza Health Center II to 3.</p>	10

7	Evidence that the LG has submitted an annual performance contract by August 31st of the current FY  Maximum Score 4	If the LG has submitted an annual performance contract by August 31st of the current FY,  score 4 or else 0.	There was evidence that the LG submitted annual performance contract on 15/06/2023.	4
8	Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year  maximum score 4 or else 0	If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,  score 4 or else 0.	There was evidence that the LG submitted annual performance report on 31/07/2023	4
9	Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year  Maximum score is 4	If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,  score 4 or else 0.	There was evidence that the LG submitted quarterly budget performance reports as follows:  Quarter 1 submitted on 12/12/2022;  Quarter submitted on 31/01/2023;  Quarter 3 submitted on 27/04/2023; and  Quarter 4 submitted on 31/07/2023.	4

**Education Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The LG had a substantive District Education Officer, Mr. Kaabunga Asaph appointment dated 21st July 2020, DSC min no 86/2020(1)	<b>30</b>
<i>The Maximum Score of 70</i>				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	b) All District/Municipal Inspector of Schools, score 40 or else 0.	<p>The LG had all the Inspectors of schools:</p> <p>Mr. Mutebi Everest appointment dated 5th June 2023. DSC min no 73/2023 (1).</p> <p>Mr. Mibirizi Mohammed appointment dated 16th October 2017, DSC min no 67.6/2017 (i)</p> <p>Mr. Ssekyambalo Joseph appointment dated 4th January 2023, DSC min no. 05/2023(5.1,1)</p> <p>Mr. Ssaka Roberts appointment dated 1st July 2019, DSC min no 82/2019 (1)</p>	<b>40</b>
<i>The Maximum Score of 70</i>				
<b>Environment and Social Requirements</b>				
2	Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)	<p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p>	<p>There was evidence that Mubende district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all education projects as exemplified by the filled Environmental Impact Screening forms for the following projects, signed by the SEO and DCDO.</p> <p>1.Construction of a 2-classroom block at Bulyaana P/S, Kagoma parish, Kitenga sub-county, dated 19/7/2022;</p> <p>2.Construction of a 2-classroom block at Kafundeezi P/S, Kafundeezi parish, Lubimbiri sub-county, dated 14/7/2022; and</p> <p>3. Construction of a 2-stance pit latrine and a kitchen at Gwanika P/S, Gwanika parish, Nabingoola sub-county, dated 14/7/2022; and</p> <p>4. Construction of Mugungulu Seed secondary school, Mugungulu parish, Bagezza sub-county, dated 25/6/2020.</p>	<b>15</b>
<i>The Maximum score is 30</i>				



Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

There was no evidence that Mubende district LG carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all education sector projects implemented using the DDEG for the previous FY(2022/2023) as the potential environmental and social implications identified during **screening stage did not require ESIA.**

The Maximum score is 30

**Health Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.</p>	<p>The LG did not have a substantive DHO.</p>	<b>0</b>
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0</p>	<p>The LG had an Assistant District Health Officer Maternal, Child Health and Nursing officer, Mr. Ssendikadiwa Vito Bosco appointment dated 21st December 2010, DSC min no 112/2010(d) (1) of November 2010.</p>	<b>10</b>
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>c. Assistant District Health Officer Environmental Health, score 10 or else 0.</p>	<p>The LG did not have an Assistant District Health Officer Environmental Health officer,</p>	<b>0</b>
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.</p>	<p>The LG had a Principal Health Inspector, Mr. Ntulu Rogers appointment date 21st April 2022, DSC min no 40/2022 (40.1,1)</p>	<b>10</b>

1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>e. Senior Health Educator, score 10 or else 0.</p>	<p>The LG had a Senior Health Educator, Mr. Kawuma Charles appointment dated 13th May 2013, DSC min no 21/2013 (r) (1)</p>	<b>10</b>
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>f. Biostatistician, score 10 or 0.</p>	<p>The LG a Biostatistician, Mr. Ssenyonjo Robert Williams appointment dated 31st may 2012. DSC min no 7/2012 (iii) (3) of May 2012</p>	<b>10</b>
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>g. District Cold Chain Technician, score 10 or else 0.</p>	<p>The LG had a District Cold Chain Technician, Nabitaka Sarah appointment dated 21st April 2022, DSC min no. 41/2022 (41.1, 2)</p>	<b>10</b>
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.</p>		
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>i. Principal Health Inspector, score 20 or else 0.</p>		

- 1 New\_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

j. Health Educator, score 20 or else 0

*Applicable to MCs only.*

*Maximum score is 70*

## Environment and Social Requirements

- |                     |   |  |  |           |
|---------------------|---|--|--|-----------|
| 2                   | Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs) | If the LG carried out:<br>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0. | There was evidence that Mubende district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all health projects as exemplified by the filled Environmental Impact Screening forms for the following projects, signed by the SEO and DCDO.<br><br>1.Construction of staff house at Kitenga HC III, Kyenda village, Kagoma ward, Kyenda Town Council, dated 7/7/2022;<br><br>2.Construction of staff house at Kalonga HC III, Kalonga B village, Kalonga parish, Kalonga sub-county, dated 7/6/2022;<br><br>3.Construction of staff house at Gayaza HC III, Kalagala parish, Bagezza sub county, dated 12/7/2022; and<br><br>4.Ugrade of Lubimbiri HC II to HC III, Lubimbiri parish, Lubimbiri sub county, dated 12/7/2022. | <b>15</b> |
| Maximum score is 30 |   |  |  |           |
| 2                   | Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs) | b. Social Impact Assessments (ESIAs) , score 15 or else 0.   | There was evidence that Mubende district LG carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all health sector projects implemented using the DDEG for the previous FY(2022/2023) as exemplified by the draft ESIA report titled, 'environmental and social project brief for the upgrade of Lubimbiri HC II to HC III in Lubimbiri parish, Lubimbiri sub-county', dated May 2023 and prepared by the EO and SEO.  | <b>15</b> |
| Maximum score is 30 |   |  |  |           |

**Micro-scale Irrigation  
Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
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**Human Resource Management and Development**

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p>	<p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p>	<p>The LG did not have a Senior Agriculture Engineer</p>	<b>0</b>
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**Environment and Social Requirements**

2	<p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p>	<p>If the LG:</p> <p>Carried out Environmental, Social and Climate Change screening score 30 or else 0.</p>	<p>There was evidence that Mubende district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all micro-scale irrigation projects for the previous FY (2022/2023) as exemplified by the completed Environmental and Social Screening Forms (ESSFs) for the following projects, signed by the SEO and DCDO.</p> <p>1. Micro-scale irrigation scheme at Kyankungu village, Bubanda parish, Kigando sub-county, dated 1/8/2022;</p> <p>2. Micro-scale irrigation scheme at Butawata B village, Mugolodde parish, Kigando sub-county, dated 1/8/2022;</p> <p>3. Micro-scale irrigation scheme at Kyamukoona village, west division, Mubende municipality dated 2/8/2022; and</p> <p>4. Micro-scale irrigation scheme at Kalembe village, Budibaga parish, Kalonga, dated 4/8/2022.</p>	<b>30</b>
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**Water & Environment  
Minimum Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	The LG had a Civil Engineer (Water), Mr. Kateregga Dickson appointment dated 6th October 2020, DSC min no 96/2020 (96.13,1)	<b>15</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	The LG did not have an Assistant Water Officer for mobilization	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	The LG did not have a Borehole Maintenance Technician	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The LG did not have a Natural resources officer	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	The LG had an environment officer, Bisangabasaija Sufyan, appointment date 18th December 2019, DSC min no 139/2019 (2).	<b>10</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	The LG had a Forestry Officer, Tumwesigye M. Alex appointment dated 18th December 2019, DSC min no 139/2019 (3)	<b>10</b>

**Environment and Social Requirements**

2	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects</p>	<p>If the LG: a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.</p>	<p>There was evidence that Mubende district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all water sector infrastructure projects for the previous FY (2022/2023) as exemplified by the filled Environmental Impact Screening Forms for the following project, signed by the SEO and DCDO.</p> <ol style="list-style-type: none"> <li>1. Construction of a motorised water system in Kigando, Kiganda parish, Kigando sub-county, dated 13/7/2022;</li> <li>2. Construction of a 5-stance lined pit latrine at Katongole Trading Centre in Kiyonga parish, Kigando sub-county, dated 13/7/2022;</li> <li>3. Construction of solar piped water system in Kyezza Trading Centre, Kyezza parish, Butoloogo, dated 14/7/2022; and</li> <li>4. Drilling of 2 production wells in Kiruuma and Kayebe sub-counties, dated 14/7/2022.</li> </ol>	10
2	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects</p>	<p>b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.</p>	<p>There was no evidence that Mubende district LG carried out Environmental and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all water sector infrastructure projects for the previous financial year (2022/2023) as the potential environmental and social implications, identified during <b>screening stage, did not require ESIA</b></p>	10

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.

There are firms abstracting ground water but had not applied for and did not hold water abstraction permits. These are NWSC in Mubende MC and Central Umbrella in Kasambya TC and Kanyogoga RGC; Communities in RGCs of Mugungulu, Kibyamirizi, Kigando, Kalonga, Kyabayanja, Kyeza WSSs; Bugomba GFS for the respective RGCs.

Hence, score = 0.