



LGMSD 2022/23

Mityana District

(Vote Code: 568)

| Assessment | Scores |
|---|---------------|
| Crosscutting Minimum Conditions | 81% |
| Education Minimum Conditions | 100% |
| Health Minimum Conditions | 100% |
| Water & Environment Minimum Conditions | 70% |
| Micro-scale Irrigation Minimum Conditions | 100% |
| Crosscutting Performance Measures | 62% |
| Educational Performance Measures | 79% |
| Health Performance Measures | 69% |
| Water & Environment Performance Measures | 72% |
| Micro-scale Irrigation Performance Measures | 92% |

**Crosscutting
Performance
Measures**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|--|---|--|----------|
| Local Government Service Delivery Results | | | | |
| 1 | <p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p> | <ul style="list-style-type: none"> • Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): • If so: Score 4 or else 0 | <p>The only DDEG project that was 100% implemented was Physical planning for Zigoti Town Council UGX 50,000,000-page 9/154 Quarter 4, and AWP 8/70.</p> | 4 |
| 2 | <p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p> | <p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> • By more than 5%, score 3 • 1 to 5% increase, score 2 • If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p> | <p>FY 2021/2022 average score 360/14= 25%</p> <p>FY 2022/2023 average score 710/14 = 50%</p> <p>There was increase from 25% to 50% , representing 25% and the details were as follows:</p> <ol style="list-style-type: none"> 1. Banda SC40% to 70%; 2. Banda TC 0%, 0%; 3. Bulera SC 10%, 50%; 4. Busunju TC 50% 50%; 5. Butayija TC 70% 70%; 6. Kakindu SC 70% 100%; 7. Kalagalo SC 0% 80%; 8. Kikadwa SC0% 0%; 9. Mannyi SC 0% 50%; 10. Malagala SC 40% 80%; 11. Namungo SC 50% 100%; 12. Ssekanyonyi SC30% 60%; 13. Ssekanyonyi TC 0% 0%; and 14. Zigoti TC 0% 50% . | 3 |

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| 2 | <p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p> | <p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> • If 100% the projects were completed : Score 3 • If 80-99%: Score 2 • If below 80%: 0 | <p>There was only one DDEG project of Physical planning for Zigoti Town Council UGX 50,000,000-page 9/154 Quarter 4, and AWP 8/70. The money releases was spent 100%.</p> | 3 |
| 3 | <p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p> | <p>a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:</p> <p>Score 2 or else score 0.</p> | <p>The following were the DDEG projects:</p> <p>The LG received UGX 123,680,412 and spent as follows:</p> <ol style="list-style-type: none"> 1. Natural river bank and waste land restoration UGX 25,000,000 page 25/152 quarter 4; 2. Physical development plan at Zigot town council UGX 50,592,000 page 9/152 of Quarter 4; 3. Finalisation for physical development plan for Banda town council UGX 10,868,041 page 9/152; 4. Investment services and monitoring UGX 12,368,041, page 9/152 quarter 4; 5. Data collection UGX 6,184,021, page 9/152 of quarter 4; 6. Performance improvement UGX 10,868,041, 29/152 quarter 4; 7. Procurement of one tablet UGX 1,616,248 page 29/152 quarter 4 ; and 8. LLG assessment UGX 1,184,021 page 29/152 quarter 4. | 2 |

3

Investment
Performance

Maximum 4 points on
this performance
measure

b. If the variations in the
contract price for sample of
DDEG funded infrastructure
investments for the previous
FY are within +/-20% of the
LG Engineers estimates,

score 2 or else score 0

There was evidence that DDEG Funded
for the previous FY were within +/-20%
of the LG Engineers estimates;

Routine maintenance of kamuli-Kawanga
Kyesengeza 4.5km road in Malangala S/C

Contractor: Force account method

Engineer's sum: UGX 11,728,309

Contract sum: UGX 11,439,500

Variation: 2.46%

Routine maintenance of Nakinyuguzi
Mulambaalo 2.5km in Namungo S/C

Contractor: Force account method

Engineer's sum: UGX 14,337,000

Contract sum: UGX 14,337,000

Variation: 0%

Routine maintenance of Bbambula -
Kimanya Kyelima 5.6km in Kikandwa S/C

Contractor: Force account method

Engineer's sum: UGX 18,074,000

Contract sum: UGX 18,074,000

Variation: 0%

2

Performance Reporting and Performance Improvement

4

Accuracy of reported
information

Maximum 4 points on
this Performance
Measure

a. Evidence that information
on the positions filled in LLGs
as per minimum staffing
standards is accurate,

score 2 or else score 0

There was evidence that the LLGs
staffing was in place as per minimum
standards

Ssekanyonyi TC;

13 staff as per the staff list dated
30.06.2023

Maanyi SC

13 staff as per staff list dated
01.07.2022

Bulera SC

13 staff as per staff list dated
01.07.2022

2

| | | | | |
|---|--|---|---|---|
| 4 | <p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p> | <p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <ul style="list-style-type: none"> • If 100 % in place: Score 2, else score 0. <p>Note: if there are no reports produced to review: Score 0</p> | <p>There was no evidence that the LG made report on infrastructure projects on the DDEG</p> | 0 |
| 5 | <p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p> | <p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p>NB: The Source is the OPAMS Data Generated by OPM.</p> | <p>The result of the LLG assessment were as extracted from OPAMS as generated by OPM, as follows:</p> <p>Bulera SC 77%, IVA 62 % variation -15% not credible;</p> <p>Kakindwa SC 89%, IVA 87% variation of -2% credible;</p> <p>Maanyi SC 72%-IVA 59% variation of -13% not credible; and</p> <p>Sekanyonyi TC 52% IVA 73 % variation of +21% not credible.</p> <p>Variation was above 10%.</p> | 0 |
| 5 | <p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p> | <p>b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.</p> <p>Score: 2 or else score 0</p> | <p>The LG developed an improvement plan for the Lowest performing LLGs ie. Kakindu , Malagala, Namungo, Butayunja, Sekanyonyi, Bulera, Kalangaalo, Kikandwa , Maanyi and Bbanda. Dated 15th July 2023. And signed by Golooba Isaac</p> | 2 |
| 5 | <p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p> | <p>c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:</p> <p>Score 2 or else score 0</p> | <p>The LG had implemented the PIP for the 30 % lowest performing LLGs in the previous FY as per action report dated 10th August 2023 and signed by Golooba Isaac PAS</p> | 2 |

Human Resource Management and Development

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| 6 | <p>Budgeting for and actual recruitment and deployment of staff</p> <p>Maximum 2 points on this Performance Measure</p> | <p>a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.</p> <p>Score 2 or else score 0</p> | <p>The LG submitted a request for clearance to recruit dated 11th July 2023, and submitted to MOPS on 11.07.2023</p> <p>Detailed as follows</p> <p>Environment officer 1 position</p> <p>District commercial officer 1 position</p> <p>Assistant Water officer 1 position</p> | 2 |
| 7 | <p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p> | <p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> <p>Score 2 or else score 0</p> | <p>The LG did not conduct a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> | 0 |
| 7 | <p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p> | <p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous FY: Score 1 or else 0</p> | <p>The HODs were not appraised on time</p> <p>Seremba Daniel (DPO) appraised on 10.07.2023 by Edith Mutabazi</p> <p>Mr. Diika Livingstone (CFO) not appraised</p> <p>Lutwama Herbert (ag. Commercial officer) not appraised</p> <p>Katende Jack (DE) appraised on 04.07.2023</p> <p>Mr. Lumansi Patrick (Snr. Procurement officer) appraised by Edith Mutabazi on 20.07.2023</p> <p>Bbira Yasin (DNRO) appraised by Edith mutabazi on 10.07.2023</p> <p>Muzira David (DCDO) appraised on 12.07.2023 by Edith Mutabazi</p> <p>Kyagera Robert (planner) appraised by Edith Mutabazi (no date)</p> <p>Nannyanzi Florence Sseremba (PHRO DSC) Appraised by Edith Mutabazi (no date)</p> <p>Nagujja Lillian (Principal internal auditor) apparised by Mutabazi Edith on 14.07.2023</p> <p>Dr. Kawooya Vicent Musoke appraised by Edith Mutabazi (no date)</p> <p>Namigadde Lovincer (DEO) not appraised</p> | 0 |

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| 7 | <p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p> | <p>ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Score 1 or else 0</p> | <p>There was evidence that the LG had implemented administrative rewards and sanctions</p> <p>Rewards and sanctions committee meeting held on 15th February 2023</p> <p>Rewards and sanctions committee meeting held on 14th November 2022</p> <p>Rewards and sanctions committee meeting held on 16th June 2023</p> | 1 |
| 7 | <p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p> | <p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p> | <p>The Consultative committee was not functional</p> | 0 |
| 8 | <p>Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p> | <p>a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:</p> <p>Score 1.</p> | <p>Mayengo Godfrey assumption dated 25.04.2023 and accessed may 2023</p> <p>Lubega Denis assumption date 26.04.22 and accessed may 203</p> <p>Nanono Getrude assumption date 25.01.2023 and accessed February 2023</p> <p>Bulyaba Zainab assumption date 12.06.2023 and accessed July 2023</p> <p>Namuddu Olivia assumption date 12.06.2023 and accessed July 2023</p> <p>Nakakawa Evaline assumption date 12.06.2023 and accessed July 2023</p> <p>Nalubega Harriet assumption date 12.06.2023 and accessed July 2023</p> <p>Nagujja Josephine assumption date 13.06.2023 and accessed July 2023</p> <p>Nakungu Saidat assumption date 12.06.2023 and accessed July 2023</p> <p>Kabugho Loyce assumption date 19.06.2023 and accessed July 2023</p> | 1 |

Pension Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:

Score 1.

Bengo Namyalo Allen retired 26.04.2023 and accessed pension payroll may 2023

Nalweyiso SAFINA retired .1.08.2022 and accessed pension payroll September 2023

Kawuki Hussein retired 14.01.2023 and accessed pension payroll February 2023

Nakamatte Proscovia retired 10.04.2023 and accessed pension payroll may 2023

Namukasa Resty retired 14.04.2023 and accessed pension payroll may 2023

Nviiri John retired 17.12.2022 and accessed pension payroll January 2023

Waakuze Godfrey retired 01.09.2022 and accessed pension payroll October 2022

Mukasa Harriet retired 01.05.2023 and accessed pension payroll June 2023

Nsubuga. G William retired 30.05.2022 and accessed pension payroll June 2023

Mulindwa. M Paul retired 02.02.2023 and accessed pension payroll March 2023

Madaba SAMUEL retired 01.10.2022 and accessed pension payroll November 2022

Byamaka Charles retired 01.09.2022 and accessed pension payroll October 2022

Management, Monitoring and Supervision of Services.

10

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:

Score 2 or else score 0

There was evidence that the LG transferred DDEG funds to the LLG in accordance to the requirements as follows:

The LG received UGX70,662,923 and transfer as follows:

Quarter 2 transferred on 27/10/2022

Quarter 2

1. Banda SC UGX 2,982,937

2. Banda TC, UGX 341,159

3. Bulera SC, UGX 9,247,104

4. Busunju TC UGX 4,909,720

5. Butayija TC UGX 4,370,002

6. Kakindu SC UGX 6,293,996

7. Kalagalo SC UGX 9,403,708

8. Kindwa SC UGX 9,157,616

9. Mannyi SC UGX 7,007,901
10. Malagala SC UGX 4,884,559
11. Namungo SC UGX 5,980,788
12. Ssekanyonyi SC UGX 5,399,115
13. Ssekanyonyi TC UGX341,159
14. Zigoti TC UGX 341,159

Quarter 3;

Local government received UGX141,325,842 transferred on 9/11/2023

1. Banda SC UGX 5,965,874;
2. Banda TC, UGX 682,318;
3. Bulera SC, UGX 18,494,208;
4. Busunju TC, UGX 9,819,440;
5. Butayija TC, UGX 8,440,004;
6. Kakindu SC, UGX 12,587,992;
7. Kalagalo SC, UGX 18,807,416;
8. Kikadwa SC, UGX 18,315,232;
9. Mannyi SC, UGX 14,019,202;
10. Malagala SC, UGX 9,769,118;
11. Namungo SC, UGX 11,961,576;
12. Ssekanyonyi SC, UGX 10,798,230;
13. Ssekanyonyi TC, UGX 682,318; and
14. Zigoti TC, UGX 682,315.

10

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).

Score: 2 or else score 0

The LG did not timely warrant f direct DDEG transfers to the LLG for the previous FY for the two quarters as follows:

Quarter 2 Cash limit of UGX70,662,923 was released on 7/10/2022 warranted 26/10/2022, after 15days; and

Quarter 3. Cash of UGX 141,325,843 was released 5/01/2023, warrant 19/01/2023, after 10 days.

0

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| 10 | N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery | c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter: | The LG did not invoice and communicate all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release. | 0 |
| | Maximum 6 points on this Performance Measure | Score 2 or else score 0 | <p>Quarter 2: Cash limit was on 7/10/2022, CAO communicated on 27/10/2022 invoicing 27/10/2022, after 15 days; and</p> <p>Quarter 3, Cash limit was on 5/01/2023, CAO communicated on 07/01/2023, invoicing 27/02/2023, after 18 days.</p> | |
| 11 | Routine oversight and monitoring | a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines: | The information available at the time of the assessment was not sufficient to show that the District carried out supervision and mentorship to the LLG. Information on the number of LLG supervised and mentored were not available | 0 |
| | Maximum 4 points on this Performance Measure | Score 2 or else score 0 | <p>Quarter 1: Report dated 25/08/2022;</p> <p>Training of parish chiefs on GPS, positioning.</p> <p>Quarter 2: dated 11/10/2022</p> <p>Dissemination of assessment results and drawing of performance improvement plan;</p> <p>Quarter 3: 21/08/2022</p> <p>Mini assessment and mentorship on minute taking, Senior staff in the sub counties;</p> <p>Quarter 4: Dated 7/06/2023</p> <p>Training on balanced score card, sub county chiefs, town clerks,</p> | |

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|----|---|---|---|---|
| 11 | <p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p> | <p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p> | <p>The evidence provided had no linkage with what the LG claimed to have supervised and there were no recommendations for corrective actions in the report as per the reports below:</p> <p>Quarter 1 Meeting held on 25/08/2022: min4/8/TPC/PDM/2022.</p> <p>The performance of data collection as low was as low 40%,</p> <p>Quarter 2: Presentation and discussion on balanced score card Min6/12/DTPC/2022</p> <p>The use of balance score card in strategic planning, benchmarking the pilot districts of Mukono, Jinja and Entebbe Municipality;</p> <p>Quarter 3: Meeting was on 13/03/2023</p> <p>The reported that 95% of the LLG were wanting in filling and follow up on minute taking improvement and also report writing</p> <p>Quarter 4: Meeting was on 26/06/2023 min 10/DTPC/2023</p> <p>Alignment of SDP and LGDP to the score card was discussed</p> | 0 |
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Investment Management

| | | | | |
|----|---|---|--|---|
| 12 | <p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p> | <p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</p> | <p>The asset register was not available at the time of the assessment.</p> | 0 |
|----|---|---|--|---|

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| 12 | <p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p> | <p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p> | <p>There was no evidence that the District/Municipality used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>The Board of survey reported dated 31/07/2022, had list of assets for disposal that included the following:</p> <p>Motorcycles, pickups, patrol boats, laptops , Crown Generator , trucks, these items were to be disposed off, in pages 1 – page 3 of the board of survey report.</p> | 0 |
| 12 | <p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p> | <p>c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.</p> | <p>There was evidence that District had a functional physical planning committee in place and submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD.</p> <p>The committee was established on 28/10/2018 composed of the following members:</p> <ol style="list-style-type: none"> 1. CAO; 2. Physical Planner; 3. District Engineer; 4. Water Officer; 5. Staff surveyor; 6. Environmental Officer; 7. Natural Resources Officer; 8. 3 Town clerks; 9. District Health Officer; 10. District Education Officer; 11. District Production Officer; and 12. District Community Development Officer. <p>The 4 sets of reports were submitted as follows:</p> <p>Quarter 1 Submitted on 13/09/2022;</p> <p>Quarter 2 Submitted on 02/03/2023;</p> <p>Quarter 3 Submitted on 18/05/2023; and</p> <p>Quarter 4 Submitted on 22/06/2023.</p> | 2 |

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| 12 | <p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p> | <p>d. For DDEG financed projects; Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> | <p>There was evidence that the District conducted a desk appraisal for the only one DDEGI project in the budget and prioritized investments were: (i) derived from the third LG Development Plan; (ii) eligible for expenditure as per sector guidelines and funding source as follows:</p> <ol style="list-style-type: none"> 1. Demarcation of fragile Eco system Kizikivi swamp, UGX 19,000.000 page 18 of LGDP; desk appraisal 21/06/2022 | 2 |
| | | Score 2 or else score 0 | | |
| 12 | <p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p> | <p>For DDEG financed projects: e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> | <p>There was evidence that the LG carried field appraisal for the previous FY for the only one DDEG project of demarcation of fragile Eco system Kizikivi swamp, UGX 19,000.000 page 18 of LGDP; on 21/06/2022.</p> | 2 |
| | | Score 2 or else score 0 | | |
| 12 | <p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p> | <p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> | <p>There was evidence that project profiles with costing were developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>The TPC held meeting on 26/06/2023 Min06/6/DTPC/2023</p> <p>Projects:</p> <ol style="list-style-type: none"> 1. Beautification of office block UGX 50,000,000 page 18 LGDP; 2. Construction of staff house at Kajoji Health center III UGX 44,720,820, page 15 LGDP; 3. Renovation/Re roofing of Nawangiri - Bekina Health Center III UGX10,000,000, page 17 LGDP; and 4. Renovation of house C at Mityana General Hospital UGX 16,874,000, page 16 LGDP. | 1 |
| | | Score 1 or else score 0. | | |

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:

Score 2 or else score 0

There was evidence that Mityana district LG had screened for environmental and social risks/impact and put mitigation measures before projects funded by the DDEG were approved for construction for the current FY (2023-2024) as exemplified by the E&S and climate change screening forms for the following DDEG projects, signed by the DNRO and DCDO.

1. Construction of staff house at Kajoji HC III in Kikandwa sub-county, dated 17/7/2023; and

2. Renovation of district headquarters, Busimbi division, dated 1/6/2023.

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| 13 | <p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p> | <p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p> | <p>There was evidence that infrastructure projects under DDEG for the current FY were incorporated in the in the approved procurement plan as follows:</p> <p>Material in puts for routine maintenance of Hajji Katongole-Ttiiyo road 2km in Namungo S/C-item 7, page 3</p> <p>Renovation of staff house at Kajoji health center-item 19, page 4</p> <p>Renovation of District Administration Block-item 26, page5</p> <p>Material in puts for routine maintenance of Nakwaya Kasejere-Muduuma road 5km in Kikandwa S/C-item 69, page 9</p> <p>Material in puts for routine maintenance of Ddajje Namayovu-Butambala boarder raod 3.5km Malangala S/C-item 72, page 9</p> <p>Material in puts for routine maintenance of Bukoba Kasenene-Nakiragala Road 5km in Ssekanyonyi S/C - item75, page 10</p> <p>Material in puts for routine maintenance of Bukoba Kasenene-Nakiragala Road 5km in Ssekanyonyi S/C - item75, page 10</p> <p>Material in puts for routine maintenance of Kayunga-Kabbera Road 3.5Km in Banda S/C-item 78, page 10</p> <p>Material in puts for routine maintenance of Kyamusisi-Ntembo Road 4km in Kalangaalo S/C-item 79, page 10</p> <p>Material in puts for routine maintenance of Nayise - Busembe-Kisagaka road 3km in Kalangaalo S/C item 82, page 11</p> <p>Material in puts for routine maintenance of Vvumbe Kiwande road in kakindu S/C-item 89, page 12</p> | 1 |
| 13 | <p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p> | <p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p> | <p>The DDEG projects for the current FY had not yet been approved by the contracts committee and had not yet taken off.</p> | 1 |

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|----|--|---|---|----------|
| 13 | Procurement, contract management/execution Maximum 8 points on this Performance Measure | c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines: Score 1 or else 0 | There was evidence that the LG established a PIT on 20/09/2022 and it was composed of the following; District Engineer - Jack Katende, District Community Development Officer - Muzira David, District Natural Resource Officer - Bbira Yasin and Senior Engineer- Mwanuke Livingstone. | 1 |
| 13 | Procurement, contract management/execution Maximum 8 points on this Performance Measure | d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer: Score 1 or else score 0 | There was evidence that standard designs were followed in the routine maintenance of roads in the various subcounties i.e. Namungo (2.5km), Malangala (4.5km), Kikandwa (5.6km). These roads were graveled with 50mm of gravel and 4.5m width of carriage way. | 1 |
| 13 | Procurement, contract management/execution Maximum 8 points on this Performance Measure | e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0 | There was no evidence provided to the assessor at the time of assessment that the LG provided supervision for the routine maintenance of roads for the previous FY the in various sub-counties i.e Malangala, Namungo, Kikandwa. | 0 |

Procurement, contract management/execution
Maximum 8 points on this Performance Measure

f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):
Score 1 or else score 0

The LG did not verify works and initiate payments of contractors within 2 months;

Project: Upgrade mpongo HCII to HCIII

Contract No: mity568/wrks/2022-23/00019

Contract Signed: 20/01/2023

Contractor: Almond Intergral (U) Ltd

Requisition Amount: UGX 247,008,851

Requisition Date: 08/03/2023

Environment Officer Sign: no sign

CDO sign: no sign

DEng sign: 08/05/2023

CFO sign: no sign

CAO sign: 11/05/2023

Amount Paid: UGX 151,224,586

Payment Date: 17/05/2023

Voucher No. 5314460

EFT No. 5314460

Project: Construction of 2 stance pit latrine with urinal and bathroom at Namungo HCIII

Contract No: mity568/wrks/2022-23/00025

Contract Signed: 23/11/2022

Contractor: Kabalega Constructors Company Ltd

Requisition Amount: UGX 14,268,330

Requisition Date: 01/02/2023

Environment Officer Sign: no sign

CDO sign: no sign

DEng sign: 13/02/2023

CFO sign: no sign

CAO sign: 21/02/2023

Amount Paid: UGX 12,841,464

Payment Date: 05/04/2023

Voucher No. 4738532

EFT No. 4738532

| | | | | |
|----|---|--|--|---|
| 15 | <p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p> | <p>g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:</p> <p>Score 1 or else 0</p> | <p>There was evidence of a complete procurement file in place for all the awarded contracts sampled as follows:</p> <p>File Name : Construction of 3 stance lined latrine at Lubajja landing site in manyi S/C</p> <p>Contract No: mity894/wrks/2022-23/00045</p> <p>Contract signed: 10/02/2023</p> <p>Contractor: Kanaddi Trust Enterprises</p> <p>Evaluation report: 18/01/2023</p> <p>Contracts Committee: 27/01/2023</p> <p>Min No: 7.2/1/Jan/22-23</p> <p>File Name : Construction of 2 classroom block with an office and store with furniture at namukomago P/S in Kalangaalo S/C</p> <p>Contract No: mity568/wrks/2022-23/00003</p> <p>Contract signed: 25/10/2022</p> <p>Contractor: Tank and Tanks Engineering Ltd</p> <p>Evaluation report: 19/09/2022</p> <p>Contracts Committee: 11/10/2022</p> <p>Min No: 6.1/1/Oct/22-23</p> <p>File Name : Construction of 2 classroom block with furniture at Bbira P/S in Ssekanyonyi S/C</p> <p>Contract No: mity568/wrks/2022-23/00002</p> <p>Contract signed: 15/02/2023</p> <p>Contractor: Karki Builders and Engineers Ltd</p> <p>Evaluation report:25/01/2023</p> <p>Contracts Committee: 27/01/2023</p> <p>Min No: 7.1/1/Jan/22-23</p> <p>File Name : Construction of a staff house at Busunju HCIII</p> <p>Contract No: mity568/wrks/2022-23/00020</p> <p>Contract signed: 26/10/2022</p> <p>Contractor: Almond integral (U) Ltd</p> <p>Evaluation report: 19/09/2022</p> <p>Contracts Committee: 11/10/2022</p> <p>Min No: 6.3/1/Oct/22-23</p> | ↓ |
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Environment and Social Safeguards

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| 14 | Grievance redress mechanism operational. Maximum 5 points on this performance measure | a. Evidence that the District/Municipality has i) designated a person to coordinate response to feedback (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant. Score: 2 or else score 0 | There was evidence that Mityana had designated a person to coordinate response to feedback on grievances/complaints as exemplified by a letter by the CAO, dated 26/4/2022, designating the DCDO as the Focal Point Person to coordinate response to feedback (grievance /complaints). In the same letter the CAO designated other 4 officers as members of the GRC, including the secretary. | 2 |
| 14 | Grievance redress mechanism operational. Maximum 5 points on this performance measure | b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices. If so: Score 2 or else 0 | There was evidence that Mityana district LG had specified a system for recording, investigating and responding to grievances and had a defined complaints referral path and public display of information at LG offices as exemplified by the a Grievance Register opened on 6/8/2021. The following minutes of the GRC meetings were available. 1. Minutes of GRC meeting held on 9/6/2022, signed by Committee secretary and Chairperson; 2. Minutes of GRC meeting held on 16/12/2022, signed by Committee secretary and Chairperson; and 3. Minutes of GRC meeting held on 29/6/2023, signed by Committee secretary and Chairperson. | 2 |
| 14 | Grievance redress mechanism operational. Maximum 5 points on this performance measure | c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress. If so: Score 1 or else 0 | There was evidence that Mityana district LG had publicized the grievance redress mechanisms so that aggrieved parties would know where to report and get redress as exemplified by a notice to the public about displayed on the LG noticeboard, dated 15/4/2023 and the LG website: https://mityana.go.ug . | 1 |

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|----|--|---|---|---|
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0 | There was evidence that the LG integrated environment and Climate change into the 3rd LG development plans, annual work plans and budget 1. Beautification of office block UGX 50,000,000 page 18 LGDP Climate and environment UGX750,000 ; 2. Construction of staff house at Kajoji Health center III UGX 44,720,820, page 15 LGDP Climate and environment UGX500,000; 3. Renovation/Re roofing of Nawangiri - Bekiina Health Center III UGX10,000,000, page 17 Climate and environment UGX200,000; and 4. Renovation of house C at Mityana General Hospital UGX16,874,000, page 16 LGDP Climate and environment UGX800,000. | 1 |
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management score 1 or else 0 | There was evidence that the LG disseminated the DDEG guideline on 01/05/2023. Those available were heads of departments, sub accountants and the Senior Assistant Secretaries | 1 |
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | (For investments financed from the DDEG other than health, education, water, and irrigation): c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary: score 3 or else score 0 | There was evidence that Mityana district LG incorporated costed Environment and Social Management Plans (ESMPs), into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY (2022-2023) as exemplified by the ESMP report for the project of supply and installation of concrete pillars along the boundaries of Kissikibi wetland, dated 2/6/2022, and incorporated in the BoQs dated 21/10/2022, Item 2: Allow for Environmental and Social Mitigation Measures. | 3 |

| | | | | |
|----|--|---|--|---|
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | d. Examples of projects with costing of the additional impact from climate change. Score 3 or else score 0 | There was no evidence that Mityana district LG had infrastructure projects with costing of the additional impact from climate change for the FY 2022-2023 as the additional costs of addressing climate change adaptation in the BoQs for the supply and installation of concrete pillars along the boundaries of Kissikibi wetland project were not available. | 0 |
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 1 or else score 0 | There was no evidence that all DDEG projects in Mityana District LG were implemented on land where the LG had proof of ownership, access, and availability as the DDEG project of installation of concrete pillars along the boundaries of Kizzikibi wetland was implemented along a wetland where no land titles are required. | 1 |
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 1 or else score 0 | There was evidence that Mityana District LG conducted support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports for the previous FY 2022/2023 as exemplified by three monitoring reports for the project of installation of concrete pillars along the boundaries of Kizzikibi wetland dated 30/3/2023, 15/5/2023 and 30/6/2023, and endorsed by the DNRO and the DCDO. | 1 |
| 15 | Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure | g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects: Score 1 or else score 0 | There was evidence that the E & S compliance certification forms at Mityana District LG are completed and signed by the Environmental Officer and DCDO prior to payments of contractors' invoices/certificates at interim and final stages of projects as exemplified by the E&S compliance certification form for project of installation of concrete pillars along the boundaries of Kizzikibi wetland dated 15/5/2023, signed by the DNRO and the DCDO. | 1 |

Financial management

LG makes monthly
Bank reconciliations

Maximum 2 points on
this Performance
Measure

a. Evidence that the LG
makes monthly bank
reconciliations and are up to-
date at the point of time of
the assessment:

Score 2 or else score 0

The LG did not prepare monthly bank
reconciliations for the month of October
at the time of this assessment as
follows:

Account Name: Mityana District
Revolving Account YLP

Bank name: Equity

Account No: 1016200792175

Date of reconciliation

August, on 31/08/2023

Sept, on 30/09/2023

October; **not yet**

Account Name: Mityana District UWEP

Bank name: Centenary

Account No: 9012100071

Date of reconciliation

Aug, 31/08/2023

Sept, on 30/9/2023

October ; **not yet done** and

Account Name: Mityana DLG General
Fund

Bank name: Stanbic

Account No: 90300059744541

Date of reconciliation

August 13/09/2023

Sept, 13/10/2023

October **not yet done**

LG executes the Internal Audit function in accordance with the LGA Section 90

Maximum 4 points on this performance measure

a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.

Score 2 or else score 0

There was evidence that the LG prepared all the 4 quarterly reports as follows:

Quarter 1 submitted on 26/10/2022

Issues raised

Audit of micro scale irrigation-delayed implementation

Payroll audit- 23 staff missed salary for 3 months

unaccountable fund UGX 20,280,000 and delayed data collection

Local revenue- non remittance of Local tot LLG and under performance

Quarter 2 submitted on 24/01/2023

Issues raised were

Land management in Mityana District; fund diversion for land where one entity diverted the funds for land, titling and land transfer

Non-maintenance land register

Unutilised land, and encumbrance on public land

Quarter 3 submitted on 25/04/2023

Issues raised

Service delivery in UPE school- 48% of the schools in the schools did not have adequate desk, 37% of the sample population of schools did not meet the standard of pupil to classroom ratio

32% of the schools did not meet the standard of pupil to stance ratio

There was un resolved land dispute at Buyaga primary school

Non-implementation of 5 years development plan at Namongo Sub county and Malagala Sub county

Quarter 4 submitted on 31/07/2023

Issues raised were:

There was absorption of funds, funds UGX 244,678,198 were not absorbed and taken back to the consolidated funds

Non-remittance of UGX 96,244,572 HLG to LLG

Management of natural resources in the district is not sufficient

| | | | | |
|----|--|---|---|---|
| 17 | <p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p> | <p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p> | <p>The LG provided information to the council and LG PAC on the status of the implementation of the internal audit finds for the Previous FY as follows:</p> <p>Quarter 1 submitted on 26/10/2022;</p> <p>Quarter 2 Submitted on 24/01/2023;</p> <p>Quarter 3 Submitted on 24/04/2023; and</p> <p>Quarter 4 Submitted on 31/07/2023.</p> | 1 |
| 17 | <p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p> | <p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p> | <p>The Meeting held on 7/03/2023: to consider internal audit report for quarter 1 and the auditor general report;</p> <p>Issues were looked, discussed and recommendations were made, staff or pensioners whose missed salary due report under review, noted that only 3 pensioners had receive arrears and Committee recommended that the accounting officer, ensures that all pensioners are paid as recommended by the auditor.</p> <p>Committee recommended that the Accounting Officer should streamline of filling life certificates and ensure that the life certificates are filled by 31/03/2023</p> <p>The next meeting was held on 27/06/2023/</p> <p>Here the committee discussed quarter 2: strategic planning for land acquisition, out of the budgeted of UGX 92,00,000 and only 86,000,000 was availed, giving short of 10,000,000. 76,000,000 was spent on land acquisition and 10million was diverted, the accounting officer wrote to the Sub county chief letter dated , 3/07/2023 , priority land acquisition</p> <p>Titling and transfers , the committee recommended that the committee should engage Banda TC and Kikandwa by 30/07/2023 in regard to tilting of their land.</p> <p>Meeting held on 11/07/2023.</p> <p>The committee met and considered quarter 3 , 2022/2023</p> <p>There was issue of desk to pupil ratio, management to budget for desks to support the affected school for the FY 2023/2024</p> <p>The 5 year development plan in the subcounties of Namogo and Malagala, tthey did not have 5 years development plan, the sub chief to ensure that the 5 development plan to be reviews by the</p> | 1 |

District Planning unit by the end of quarter 2

Recommended that account officer ensure that the District planning carries regular supervision of LLG for better planning.

Quarter 4:

Meeting held 22/09/2023 to discuss report of quarter 4;

There was issue of under absorption of funds, management to plan and utilize the funds on time, there was salary and pensions, gratuity was sent to the center

There was also URF

Non-releases of UGX96,244,572 of local revenue to LLG by the district, the accounting officer advised to ensure Local revenue share with LLG is given to them on time. The figure was include in the budget to have the money given to the LLG

Lack of local environmental committee in sub counties and town councils.

The recommendation was to constitute local environmental committees in all LLG to monitor environmental activities.

New to avail plans and allocate the necessary resources to facilitate the committee.

Local Revenues

| | | | |
|----|--|--|--|
| 18 | LG has collected local revenues as per budget (collection ratio) Maximum 2 points on this performance measure | a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0. | The LG Planned revenue 2022/2023 UGX745,345,912 page 40 Actual Revenue 2022/2023 UGX912,712,360 page 40 The revenue realization was of 22% |
|----|--|--|--|

0

| | | | | |
|----|--|---|--|---|
| 19 | <p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p> | <p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% - 10 %: score 1. • If the increase is less than 5 %: score 0. | <p>The LG in FY 2022/2023 Actual revenue realized UGX912,712,360 page 40 of the annual financial statement</p> <p>FY 2021/2022 Actual UGX 924,911,818 - page 40 Annual financial statement 2022/2023</p> <p>There was no increase of revenue , instead decrease by 1.3%.</p> | 0 |
| 20 | <p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p> | <p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p> | <p>The LG did not remit 65% the mandatory LLG share of Local revenues to the sub counties during the previous as follows:</p> <p>The shareable revenue was UGX 525,899,473</p> <ol style="list-style-type: none"> 1. Banda SC; UGX 3,842,440 2. Bulera SC; UGX 38,527,507 3. Kakindu SC; UGX 17,458,343 4. Butayija SC UGX 14,912,441 5. Kalagalo SC; UGX 50,325,033 6. Ki kadwa SC; UGX 36,486,854 7. Mannyi SC; UGX 22,192,269 8. Malagala SC; UGX 18,051,442 9. Namungo SC; UGX 16,962,300 10. Ssekanyonyi SC; UGX 16,224,575 <p>Total =UGX 234,983,204; this represented only 44%</p> <p>Town Council:</p> <ol style="list-style-type: none"> 1. Ssekanyonyi TC UGX 37,313,450; 2. Zigoti TC UGX 42,847,850; 3. Banda TC UGX 11,553,299; and 4. Busunju TC UGX 98,590,230, <p>Total = UGX 190,204,829</p> | 0 |

Transparency and Accountability

| | | | | |
|----|--|--|---|----------|
| 21 | <p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p> | <p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p> | <p>There was evidence that the LG published all the awarded contracts and amounts as sampled below:</p> <p>Construction of 2 classroom block with an office and store with furniture at namukomago P/S, Procurement Ref: mity568/wrks/2022-23/00003, Best evaluated bidder: Tank and Tanks Engineering Ltd, Contract price: UGX 113,867,050</p> <p>Published on 11/10/2022 and removed 24/10/2022</p> <p>Construction of a staff house at Busunju HCIII, Procurement Ref: mity568/wrks/2022-23/00020, Best evaluated bidder: Almond integral (U) Ltd, Contract price: UGX 165,754,600</p> <p>Published on 11/10/2022 and removed 24/10/2022</p> <p>Construction of 2 classroom block with office and store with furniture at Kalangaalo R/C P/S, Procurement Ref: mity568/wrks/2022-23/00004, Best evaluated Bidder: Shelt Engineers and Consultants (U) Ltd, Contract price: UGX 114,599,830</p> <p>Published on 11/10/2022 and removed 24/10/2022</p> | 2 |
| 21 | <p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p> | <p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p> | <p>There was no evidence that the LG published the LG performance assessment results and its implication .</p> | 0 |
| 21 | <p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p> | <p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p> | <p>There was no evidence that the LG conducted any barazas at the time of the assessment .</p> | 0 |

LG shares information with citizens

Maximum 6 points on this Performance Measure

d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0

There was evidence regarding the tax rates, collection and procedure for appeal displayed on the noticeboard on 08/06/2023.

Mityana District had charging Policy enhancement policy dated 26/06/2022 Min 058/DC/26/05/22 for the period

There was procedure for appeal in place composed of sub county chief, accountant, secretary for finance , production/agricultural officer , CDO , Parish chief.

Reporting to IGG
Maximum 1 point on
this Performance
Measure

a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0

The LG prepared report on the status of the implementation of the IGG recommendations as following:

Meeting held on 28/09/2023;
Min018/DC/28/09/23- State of affairs
report Fy 2022/2023

1. UGFIT program- construction of Namongo Seed secondary school- IGG indicated that defects works were to be corrected, detailed report was given to district dated 17/05/2023, received by District on 23/06/2023, Management wrote to the contractor - KALEETA construction letter dated 23/06/2023 instructing the company to rectify the defect and the contractor completed the work as per Engineers report dated 11/07 /2023;

2. There was issue of alleged non-accountability of funds and doubtful expenditure by the officials of Butayuja Sub county UGX 10,190,025, action taken the implicated officers including Benard Tunanukye SAS, Mutwe Banabas, Senior Assistant Accountant and Katende Ezra, assistant engineering officer made good of the loose as directed by the LG PAC;

3. Reporting of the auditor general on the financial statement of Bulera Subcounty, for the year ended 30/06/2023. UGX 35,947,409; the sub-county chief for Bulera tendered in supporting photographs, handover and inspection report, photos were lacking; and

4. Non payment of pension and gratuity to Mr Paul Habakuluma by the LG, a letter requesting for verification and certification of registration no 111/83/1364 was written to the permanent secretary ministry of education and sports on the 10/11/2022 and he was cleared in January 2023, after which the process of accessing him on the payroll was commenced and still on going.

**Educational
Performance
Measures**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|---|---|---|-------|
| Local Government Service Delivery Results | | | | |
| 1 | <p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p> | <p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 | <p>Results from UNEB indicate that Mityana LG PLE pass rate for 2020 and 2022 improved by 5% as shown below:</p> <p>2020: Div. one was 665; Div. two was 2,977, and Div. three was 1,048. The total number of passes, therefore, was 4,690 while the total number of registered candidates was 6,436 and the number of pupils that missed exams was 190 thus the total number of pupils that sat the exam was 6,246 Therefore, the calculated percentage for 2020 was; $4,690 / 6,246 \times 100 = 75\%$.</p> <p>2022: Div. one was 989, Div two was 2,987, and Div. three was 952. The total pass, therefore, was 4,928 while the total number of registered candidates was 6,381 and the number of pupils that missed exams was 220 thus the total number of pupils that sat the exams was 6,161.</p> <p>The calculated percentage for 2022 was, therefore, $4,928 / 6,161 \times 100 = 80\%$.</p> <p>Therefore, $80\% - 75\% = 5$ percentage improvement.</p> | 2 |

| | | | | |
|---|---|--|---|---|
| 1 | <p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p> | <p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 3 • Between 1 and 5% score 2 • No improvement score 0 | <p>Results from UNEB indicate that Mityana LG UCE pass rate for 2020 and 2022 improved by 5% as shown below:</p> <p>2020: Div. one was 694; Div. two was 1,318, and Div. three was 1,288. The total pass, therefore, was 3,300. However, 52 candidates missed the exam, while the total number of registered candidates was 5,743 thus the exact number of candidates that sat exams was 5,691</p> <p>Therefore, the calculated percentage for 2020 was; $3,300/5,691 \times 100 = 58\%$.</p> <p>2022: Div. one was 778, Div two was 1,309, and Div. three was 1,283. The total pass, therefore, was 3,370. However, 64 candidates missed the exams while the total number of candidates that registered for exams was 5,381 thus the total number of candidates that actually sat exams was 5,317.</p> <p>The calculated percentage for 2022 was, therefore, $3,370/5,317 \times 100 = 63\%$.</p> <p>Therefore, $63\% - 58\% = 5$ percentage improvement.</p> | 2 |
| 2 | <p>N23_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.</p> <p>Maximum 2 points</p> | <p>a) Average score in the education LLG performance has improved between the previous year but one and the previous year</p> <ul style="list-style-type: none"> • By more than 5%, score 2 • Between 1 and 5%, score 1 • No Improvement, score 0 <p>NB: If the previous average score was 95% and above, Score 2 for any increase.</p> | <p>FY 2021/2022 average score $360/14 = 25\%$</p> <p>FY 2022/2023 average score $710/14 = 50\%$</p> <p>There was an improvement from 25% to 50% , representing 25% and the details were as follows:</p> <ol style="list-style-type: none"> 1. Banda SC 40% to 70%; 2. Banda TC 0%, 0%; 3. Bulera SC 10%, 50%; 4. Busunju TC 50% 50%; 5. Butayija TC 70% 70%; 6. Kakindu SC 70% 100%; 7. Kalagalo SC 0% 80%; 8. Kikadwa SC 0% 0%; 9. Mannyi SC 0% 50%; 10. Malagala SC 40% 80%; 11. Namungo SC 50% 100%; 12. Ssekanyonyi SC 30% 60%; 13. Ssekanyonyi TC 0% 0%; and 14. Zigoti TC 0% 50% . | 2 |

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|---|--|--|---|---|
| 3 | <p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p> | <p>a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0</p> | <p>There was evidence from the budget performance report under vote 894 page 36, it was evident that the LG received a sum of 511,553,000 UGX sector development grant which was on eligible activities as defined in the sector guidelines as shown below:</p> <ol style="list-style-type: none"> 1. Construction of a 2-classroom block with an office, a store, and 36 three-seater desks at Luwunga P/S in Kikandwa sub-county valued at 114,000,000 UGX. 2. Construction of a 2-classroom block with an office, a store, and 36 three-seater desks at Namukoma P/S in Kalangalo sub-county valued at 104,000,000 UGX. 3. Construction of a 2-classroom block with an office, a store, and 36 three-seater desks at Kalangalo RC P/S in Kalangalo sub-county valued at 104,000,000 UGX. 4. Construction of a 2-classroom block with an office, a store, and 36 three-seater desks at Bbira P/S in Ssekanyonyi town council valued at 104,000,000 UGX. | 2 |
| 3 | <p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p> | <p>b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0</p> | <p>There was evidence that LG made payments for sector infrastructure and executed as per contract as follows:</p> <p>Name of project: Construction of 2 classroom block at Bira Primary School</p> <p>Project NO: Mity568/WRKS/2022-23/00002</p> <p>Contract Sum: UGX 102,000,000</p> <p>Requisition was on 13/06/2023</p> <p>Signed by the DEO on 21/06/2023</p> <p>District Engineer signed on 13/06/2023</p> <p>CAO signed on 21/06/2023</p> <p>Environment/CDO Officer signed 20/06/2023</p> <p>Payment was on 27/06/2023</p> <p>Amount paid was UGX39,072,660 EFT 6416930;</p> <p>Name of project: Construction of two classroom block with an office and store at Luwunga Cope center</p> <p>Project NO: Mity568/WRKS/2022-23/00005</p> <p>Contract Sum: UGX 112,600,910</p> <p>Requisition was on 12/05/2023</p> <p>Signed by the DEO on 23/05/2023</p> <p>District Engineer signed on 23/05/2023</p> | 2 |

CAO signed on 01/06/2023

Environment/CDO Officer signed 23/05/2023

Payment was on 27/06/2023

Amount paid was UGX31,685,946
EFT6418248; and

Name of project: Construction of 2 classroom
block with store at Namukomago

Project NO: Mity568/WRKS/2022-23/00003

Contract Sum: UGX 113,867,050

Requisition was on 05/05/2023

Signed by the DEO on 09/05/2023

District Engineer signed on 09/05/2023

CAO signed on 02/06/2023

Environment/CDO Officer signed 02/06/2023

Payment was on 27/06/2023

Amount paid was UGX107,183,296
EFT6418257.

3

Investment
Performance: The LG
has managed
education projects as
per guidelines

Maximum 8 points on
this performance
measure

c) If the variations in the
contract price are within
+/-20% of the MoWT
estimates score 2 or else
score 0

There was evidence that the variations in
priced projects under education for the
previous FY were within +/-20% of the
Engineers estimate as follows;

Project: Construction of 2 classroom block
with an office and store with furniture at
namukomago P/S in Kalangaalo S/C

Contract No: mity568/wrks/2022-23/00003

Contractor: Tank and Tanks Engineering Ltd

Contract sum: UGX 113,867,050

Engineers sum: UGX 100,000,000

Variation: -13.87%

Project: Construction of 2 classroom block
with furniture at Bbira P/S in Ssekanyonyi S/C

Contract No: mity568/wrks/2022-23/00002

Contractor: Karki Builders and Engineers Ltd

Contract sum: UGX 102,000,000

Engineers sum: UGX 104,000,000

Variation: 1.92%

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| 3 | Investment Performance: The LG has managed education projects as per guidelines | d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY | There was no seed secondary project for the previous FY | 2 |
| | Maximum 8 points on this performance measure | <ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 | | |
| 4 | Achievement of standards: The LG has met prescribed school staffing and infrastructure standards | a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines | There was evidence from the Human resource office, staffing structure, and teacher staff list for all 119 schools that the LG had recruited 894 primary school teachers out of 952 approved ceiling teachers as per the prescribed MoES staffing guidelines. Only 10 schools (8%) of 119 schools had with seven classes had less than seven and a head teacher, these schools included; Bbira P/S with 07 teachers, Gulwe UMEA with six teachers, Kajoji P/S with seven teachers and Kamuli P/S with 07 teachers among others. | 2 |
| | Maximum 6 points on this performance measure | <ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 | | |
| 4 | Achievement of standards: The LG has met prescribed school staffing and infrastructure standards | b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines, | From the list of registered UPE and USE schools; and the consolidated Schools asset Register for both UPE and USE schools from the previous two FYs, it was evident that 90 (69%) schools out of 119 UPE and 11 USE meet the prescribed minimum standards of: classrooms 1:53 UPE and 1:60 USE, toilets 1:40, desks 1:3, accommodation for 4 teachers and one changing room. Some of the schools that do not meet the DES minimum requirements include; Nabutaka P/S in Namungo S/C with only 2 classrooms, Kyamanyori P/S in Kalangalo S/C with only 2 classrooms, Ngungulo P/S with two latrine stances, St Joseph Busunju with an enrollment of 900 pupils but with 4 shareable latrine stances and Kangundu P/S in Kakindu S/C has no permanent classrooms. | 2 |
| | Maximum 6 points on this performance measure | <ul style="list-style-type: none"> • If above 70% and above score: 3 • If between 60 - 69%, score: 2 • If between 50 - 59%, score: 1 • Below 50 score: 0 | | |

Performance Reporting and Performance Improvement

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| 5 | <p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p> | <p>a) Evidence that the LG has accurately reported on teachers and where they are deployed.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 | <p>The LG had accurately reported on teachers and where they were deployed, the sampled schools had the same teachers as those on the deployment list for example St. Kizito Kyengeza P/S in Malangala S/C had 08 teachers, Namungo RC P/S in Namungo S/C had 08 teachers and Ssekanyonyi P/S in Ssekanyonyi T/C had 08 teachers as shown below:</p> <p>St Kizito Primary School:</p> <p>Kibirige Patrick- Headteacher,Nakyambadde Loy Rose,Mutesasira Fredrick,Bulya Noame,Namutebi Sarah,Nalubega Jane, Nalwoga Margret and Nanyunja Harriet.</p> <p>Ssekanyonyi Primary School.</p> <p>Namaganda Harriet-Headteacher ,Edonyu Emmanuel,Nakayiwa Margret,Male Samuel,Banzi Nestrol,Biira Janet,Nababi Roseline and Nabwami Rehema.</p> <p>Namungo RC Primary school</p> <p>Namayanja Sarah -Headteacher, Mussajjaalumbwa Beatrice, Nanteza Brenda, Nakanjako Immaculate, Bisikwa Suzan, Mutesasira Ronald, Kyamummi Joanita and Nabisere Prossy</p> | 2 |
| 5 | <p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p> | <p>b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 | <p>From the LG education office and from the sampled schools; it was evident that LG had a consolidated schools' asset register accurately reporting on the infrastructure in all registered primary schools as shown below: St Kizito Kyengeza had 02 teachers' houses; 138 desks; 11 toilet stances and 8 classrooms.</p> <p>Ssekanyonyi P/S did not have any teachers' house; 15 classrooms; 106 desks and 09 toilet stances while Namungo R/C P/S did not have any teachers' house;08 classrooms;104 desks; and 08 toilet stances.</p> | 2 |

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| 6 | <p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p> | <p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> • If 100% school submission to LG, score: 4 • Between 80 – 99% score: 2 • Below 80% score 0 | <p>There was no evidence from the DEO and from the three sampled schools which were; St Kizito Kyengeza P/S, Namungo R/C, and Ssekanyonyi P/S to show that the LG had ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they had submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should have included among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register</p> | 0 |
| 6 | <p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p> | <p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30– 49% score: 2 • Below 30% score 0 | <p>There was evidence from the DEO report dated 13/04/2023 to show that the LG with support from Wells of Life (a local NGO) supported all 119 (100%) schools to develop SIP consequently the sampled schools developed their school improvement plans as shown below: St Kizito Kyengeza on 25/01/2023; Ssekanyonyi P/S on 10/01/2023 and Namungo RC on 15/1/2023.</p> | 4 |
| 6 | <p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p> | <p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 – 99% score 2 • Below 90% score 0 | <p>The LG has collected and compiled OTIMS return forms for all registered schools from the previous FY year with an enrolment of 39,318 pupils in the 119 UPE schools and 5,684 USE .</p> | 4 |

Human Resource Management and Development

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| 7 | <p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> | <p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> | <p>The LG had budgeted 6,734,718,000 UGX to cater for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY (2023-2024). The total number of teachers budgeted for in the 119 UPE schools is 894.</p> | 4 |
| | <p>Maximum 8 points on this performance measure</p> | <p>Score 4 or else, score: 0</p> | | |
| 7 | <p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> | <p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY, Score 3 else score: 0</p> | <p>From the teacher deployment list, it was evident that the LG has deployed 894 teachers in 119 schools as per sector guidelines in the current FY. This was further confirmed by the sampled schools which were St. Kizito Kyengeza P/S in Malangala S/C had 08 teachers, Namungo RC P/S in Namungo S/C had 08 teachers and Ssekanyonyi P/S in Ssekanyonyi T/C had 08 teachers as shown below:</p> | 3 |
| | <p>Maximum 8 points on this performance measure</p> | | <p>St Kizito Primary School: Kibirige Patrick- Head teacher, Nakyambadde Loy Rose, Mutesasira Fredrick, Bulya Noame, Namutebi Sarah, Nalubega Jane, Nalwoga Margret and Nanyunja Harriet. Ssekanyonyi Primary School. Namaganda Harriet-Headteacher, Edonyu Emmanuel, Nakayiwa Margret, Male Samuel, Banzi Nestrol, Biira Janet, Nababi Roseline and Nabwami Rehema. Namungo RC Primary school Namayanja Sarah - Headteacher, Mussajjaalumbwa Beatrice, Nanteza Brenda, Nakanjako Immaculate, Bisikwa Suzan, Mutesasira Ronald, Kyamummi Joanita and Nabisere Prossy</p> | |
| 7 | <p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> | <p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board, score: 1 else, score: 0</p> | <p>From the LG departmental notice board dated 1/7/2023 and from notice boards of respective sampled schools, it was evident that teacher deployment data had been disseminated or publicized for St Kizito Kyengeza P/S in Malangala sub-county had 08 teachers; Namungo Primary School in Namungo S/C had 08 teachers and Ssekanyonyi P/S in Ssekanyonyi town council had 08 teachers.</p> | 1 |
| | <p>Maximum 8 points on this performance measure</p> | | | |

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| 8 | <p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p> | <p>a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO</p> <p>Score: 2 or else, score: 0</p> | <p>Four out of the ten sampled primary school head teachers were not appraised on time:</p> <p>Nanyonga Rebecca (Nsoga PS) appraised by Nyanzi Mary on 30.12.2022</p> <p>Kitanga Benjamin (Ssekanyonyi CU ps.) appraised by Rev. Kabanda on 16.01.2023</p> <p>Nankinga Sarah (Kasalaga CU ps.) appraised by Kigundu Patrick on 15.01.2023</p> <p>Ssejjuko Vincent (St matia Mulumba PS magonga) appraised by Nyanzi Mary on 30.12.2022</p> <p>Lutalo Edward (kitemu Ps) appraised by Kigundu Patrick on 03.01.2023</p> <p>Mutebi Isaac (Kyamusisi ps) appraised by Nakanya M Pauline on 16/12/2022</p> <p>Ssessanga Martin (Namutamba Demonstartion sch.) appraised by Kifampa Hamid on 03.01.2023</p> <p>Lukwago Ronald (Bbanda RC) appraised by Nyanzi Mary on 29.12.2022</p> <p>Lwanga Fredrine (Bbanda C/U) no appraisal seen</p> <p>Kibunguchi Ben (Namungo CU) appraised by Lugendo Saul on 30.12.2022</p> | 0 |
| 8 | <p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p> | <p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p> <p>Score: 2 or else, score: 0</p> | <p>The secondary school head teachers were not appraised on time</p> <p>Kabanda Paul (Nakwaya SS) appraised by Paul S Mbiwa (DCAO) on 13.01.2023</p> <p>Nabulime Noeline (St Joseph's Kakindu SS) appraised by Paul S. Mbiwa on 09.01.2023</p> <p>Turyatamba George (Kalangaalo SS) appraised by Mbiwa Paul Samuel (DCAO) on 08.06.2023</p> <p>Ddungu Baker (Kiwawu SSS) appraised by Namigadde Lovince on 12.01.2023</p> <p>Katongole Noah (Sekanyonyi Secondary school) appraised by Paul. S. Mbiwa on 13.01.2023</p> <p>Namale Betty (St. Kizito Bbandda) New head</p> <p>Atuhaire Teddy (Sr.) (St. John Sec) appraised by Paul.Samuel. Mbiwa on 18.01.2023</p> <p>Bbaale David (Namungo Seed Sch.) appraised by Jack Byaruhanga on 18.07.2023</p> | 0 |

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| 8 | <p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p> | <p>c) If all staff in the LG Education department have been appraised against their performance plans score: 2. Else, score: 0</p> | <p>There was evidence that the staff in the education department had been appraised on time</p> <p>Wamala Emmanuel (senior inspector of schools) appraised by Namigadde Lovincer on 23.06.2023</p> <p>Nanyanzi Mary (Educ. Officer S.N.E) appraised by Namigadde Lovincer on 30.06.2023</p> <p>Kabanda Kenneth Katusabe (Sen Educ. Officer) appraised by Namigadde Lovincer on 30.06.2023</p> <p>Kigundu Patrick (inspector of Schools) appraised by wamala Emmanuel on 18.06.2023</p> <p>Nakamyia Mary Pauline (inspector of schools) appraised by wamala Emanuel on 30.06.2023</p> <p>Kifampa Hamid (inspector of schools) appraised by wamala Emmanuel on 30.06.2023</p> | 2 |
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| 8 | <p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p> | <p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level, score: 2 Else, score: 0</p> | <p>It was evident that on 14/06/2023 the LG prepared a training plan to address identified staff capacity gaps at the school and LG level. The training areas included: Developing School Improvement Plans, community mobilization and training in MDD management.</p> | 2 |
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Management, Monitoring and Supervision of Services.

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| 9 | <p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p> | <p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p> | <p>It was evident that on 23/11/2022 before the 15th December annual deadline, the LG had confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by communicating corrections and revision of the school list and enrolment of 39,318 pupils in 119 UPE schools and 5,684 in USE schools.</p> | 2 |
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| 9 | <p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p> | <p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p> | <p>In line with The FY2021/22 education Management Services guidelines: Output 078401: Fixed rate 4.5 million plus 100,000 per school per year. School inspection: Output 078402: Fixed rate 4 million plus 112,000 per school per year the LG was expected to get 43,270,000 for inspection and 16,400,000/ for monitoring =The LG annual sector work plan for the financial year 2022/2023, indicated that the LG education department budgeted and received a total of 48,016,000 UGX and 17,805,500 UGX for inspection and monitoring functions respectively.</p> | 2 |
| 9 | <p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p> | <p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p> | <p>The LG did not submit the warrants for school capitation within 5 working days as below</p> <p>Quarter 1: Release was on 28/07/2023 Current FY UGX301,005,400, warranted on 28/7/2023;</p> <p>Quarter 3: Release was on 05/01/2023 UGX 241,745,983 warranted on 31/01/2023; and</p> <p>Quarter 4 Release was on 07/04/2023 UGX 333,278,667 warranted on 04/05/2023.</p> | 0 |
| 9 | <p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p> | <p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p> <p>If 100% compliance, score: 2 else, score: 0</p> | <p>The LG did not submit the warrants for school capitation within 5 working days as below:</p> <p>Quarter 1: Release was on 28/07/2023 Current FY UGX301,005,400, DEO communicated on 28/7/2023;</p> <p>Quarter 3: Release was on 05/01/2023 UGX 241,745,983 DEO communicated on 31/01/2023; and</p> <p>Quarter 4 Release was on 07/04/2023 UGX 333,278,667 ,DEO communicated on 04/05/2023.</p> | 0 |
| 10 | <p>Routine oversight and monitoring</p> <p>Maximum 10 points on this performance measure</p> | <p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> • If 100% compliance, score: 2, else score: 0 | <p>There was evidence from the DIS that on 7/07/2022 the LG Education department prepared an inspection plan and preparatory meetings were conducted to plan for school inspections. The key activities in the inspection plan included; conducting routine inspections aimed at improving the teaching-learning process and checking on the functionality of school management committees.</p> | 2 |

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| 10 | Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i> | b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report: <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 - 99% score 1 • Below 80%: score 0 | On average 78% of all the 119 registered UPE schools had been inspected at least once per term and reports produced as follows: Term111(2022): 59 out of 119 (50%). Term 1(2023):59 out of 119 (50%) were inspected while in Term 11(2023): 81 out of 119 (68%).DEO monitoring was at 100% in all three terms. | 0 |
| 10 | Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i> | c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up, Score: 2 or else, score: 0 | From the departmental meetings held on 05/12/2022;10/05/2023 and 11/9/2023 it was evidence that inspection reports had been discussed and used to recommend corrective actions and that those actions have subsequently been followed up from the sampled schools which were St. Kizito Kyengeza, Namungo P/S, and Ssekanyonyi P/S there was evidence to show that the DIS made a follow-up on the inspection recommendations, especially the need for schools to develop school improvement plans. | 2 |
| 10 | Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i> | d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0 | From the letter of acknowledgment from DES dated 1/12/2022; 20/04/23 and 08/9/2023 it was evident that the district inspector of the school had submitted reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES). There was also evidence from all three sampled schools which were St.Kizito Kyengeza,Ssekanyonyi P/S and Namungo P/S to show that the copies of the inspection reports from the previous three terms were left behind. | 2 |
| 10 | Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i> | e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0 | There was evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports during the previous FY as follows: Quarter 1: Meeting was held on 23/08/2022: min007/Edu/23/08/22; Consideration of school inspection report; there was issue of understaffing at St Joseph Busuju Primary school, teacher absentee , some classrooms were found in sorry state and yet not worked on moreover the school was about to open, education standard ordinance was considered | 2 |

under min 010/EDU/23/08/2022;

Quarter 2: Meeting was held on 25/10/2022,
min018/EDU/25/10/2022

Consideration of departmental report: the concern of the number of schools managed by caretakers while some head teachers were still receiving salary as class teacher.

One of the schools - Kyamamuli roof had been blown off due rainfall, formal communication was written to deserter community. Nomination of council representative to Secondary school board, min20/Edu/25/10/2022; Representative of Mityana schools were nominated and forwarded to council for approval.

Quarter 3: Meeting was held on 20/12/2022 min 029/EDU/20/12/2022; there was the issue of caretakers of schools, advertisements were put but few teachers who were caretakers qualify for the position; teachers appearing in payroll in schools where they are not teaching from.

Quarter 3: Meeting held on 28/2/2023 min 39/EDU/28/02/2023, this was for discussion of PLE results, performance of Bekiina primary school was not good, the HM was not serious.

Quarter 4: meeting held on 26/04/2023 min 48/EDU/26/04/2023; Departmental report, the concern was about the contractors of Luwanga Cope Center were not performing the job as per plan and design.

There was a latrine in St Luka Abana ba Kintu, the latrine was in a dangerous state risking the lives of the pupils.

The council met on 04/2022 min 08/DC/04/08/2022 and education committee report was considered

It also approved the conduct of special audit into school restoration program in all UPE schools

Meeting held on 22/09/2022: consideration of council committee 018/DC/2022/09/22

24/11/2022 min 029/DC/24/11/22;
Consideration of council committee reports and approved representative of council committee report

24/01/2023; consideration of standing committee report min 039/DC/24/01/23

Meeting on 29/03/2023: consideration of council standing committee,
min050/DC/29/03/23

Meeting was 17/05/2023, the budget was approved, 060/DC/17/05/23

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| 11 | Mobilization of parents to attract learners <i>Maximum 2 points on this performance measure</i> | Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school, <i>score: 2 or else score: 0</i> | There was evidence from the DEO reports that the LG Education department with the support of local NGOs (Building Tomorrow and Wells of Life) had between 1/3/2023 and 13/04/2023 at various centers conducted activities to mobilize, attract, and retain children at school. Such activities included sensitizing stakeholders on the need for midday meals and training on inclusive education with special emphasis on special needs education. | 2 |
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Investment Management

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| 12 | Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i> | a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i> | There was evidence that an up-to-date LG asset register dated 28/06/2023 sets out the school facilities and equipment relative to basic standards. The information on the consolidated LG assets register is consistent with that from sampled schools. This asset register was consistent with what was found in the three sampled schools as shown below: St Kizito Kyengeza had 02 teachers' houses; 138 desks; 11 toilet stances and 8 classrooms. Ssekanyonyi P/S did not have any teachers' houses; 15 classrooms; 106 desks and 09 toilet stances while Namungo R/C P/S did not have any teachers' houses; 08 classrooms; 104 desks; and 08 toilet stances. | 2 |
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| 12 | Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i> | b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i> | The following were the prioritised investments for education in the previous FY, desk appraisal was on 09/05/2022 as follows: 1. Renovation of Kimuli Hall UGX 16,606,000 page 35 of the LGDP; 2. Construction of new class block at Luwunga Cope Center UGX 114,373,000, page 141 LGDP; and 3. Construction of 2 classroom block at Biira UGX 104,000,000, page 142 LGDP. | 1 |
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| 12 | <p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p> | <p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, score 1 else score: 0</p> | <p>The investments for education in the previous FY, field appraisal was on 06/05/2022 as follows:</p> <ol style="list-style-type: none"> 1. Renovation of Kimuli Hall UGX 16,606,000 page 35 of LGDP; 2. Construction of new class block at Luwunga Cope Center UGX 114,373,000, page 141 of LGDP; and 3. Construction of 2 classroom block at Biira UGX 104,000,000, page 142 of LGDP. | 1 |
| 13 | <p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p> | <p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, score: 1, else score: 0</p> | <p>There was no seed secondary school incorporated into the approved procurement plan for the current FY.</p> | 0 |
| 13 | <p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p> | <p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, score: 1, else score: 0</p> | <p>There was evidence that the education infrastructure projects for the previous FY were approved by the contracts committee as follows;</p> <p>The construction of 2 classroom block with an office and store with furniture at Namukomago P/S was approved on 11/10/2022 under Min No.6.1/1/Oct/22-23 with a contract sum of UGX 113,867,050</p> <p>The construction of 2 classroom block with furniture at Bbira P/S was approved on 27/01/2023 under Min No.7.1/1/Jan/22-23 with a contract sum of UGX 102,000,000</p> | 1 |
| 13 | <p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p> | <p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. score: 1, else score: 0</p> | <p>There was evidence that the LG established a PIT for education projects on 20/09/2022 and it was composed of the following; District Engineer - Jack Katende, District Community Development Officer – Muzira David, District Natural Resource Officer – Bbira Yasin and Senior Engineer- Mwanuke Livingstone.</p> | 1 |
| 13 | <p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p> | <p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p>Score: 1, else, score: 0</p> | <p>There was no seed secondary school project for the previous FY</p> | 1 |

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| 13 | <p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p> | <p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i></p> | <p>There was no seed secondary school project for the previous FY</p> | 1 |
| 13 | <p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p> | <p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i></p> | <p>There was evidence of supervision for the construction of 2 classroom block with an office and store at namukomago P/S in Kalangaalo S/C according to the supervision reports dated 21/12/2022 and 15/05/2023 as well as the meting held on 19/12/2022.</p> <p>There was evidence of supervision for the Construction of 2 classroom block at Bbira P/S in Ssekanyonyi S/C according to the supervision reports dated 17/04/2023 and 24/05/2023.</p> | 1 |
| 13 | <p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p> | <p>g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i></p> | <p>There was evidence that LG made payments for sector infrastructure and executed as per contract as follows:</p> <p>Name of project: Construction of 2 classroom block at Bira Primary School</p> <p>Project NO: Mity568/WRKS/2022-23/00002</p> <p>Contract Sum: UGX 102,000,000</p> <p>Requisition was on 13/06/2023</p> <p>Signed by the DEO on 21/06/2023</p> <p>District Engineer signed on 13/06/2023</p> <p>CAO signed on 21/06/2023</p> <p>Environment/CDO Officer signed 20/06/2023</p> <p>Payment was on 27/06/2023</p> <p>Amount paid was UGX39,072,660 EFT 6416930;</p> <p>Name of project: Construction of two classroom block with an office and store at Luwunga Cope center</p> <p>Project NO: Mity568/WRKS/2022-23/00005</p> <p>Contract Sum: UGX 112,600,910</p> <p>Requisition was on 12/05/2023</p> <p>Signed by the DEO on 23/05/2023</p> <p>District Engineer signed on 23/05/2023</p> <p>CAO signed on 01/06/2023</p> <p>Environment/CDO Officer signed 23/05/2023</p> <p>Payment was on 27/06/2023</p> | 1 |

Amount paid was UGX31,685,946
EFT6418248; and

Name of project: Construction of 2 classroom
block with store at Namukomago

Project NO: Mity568/WRKS/2022-23/00003

Contract Sum: UGX 113,867,050

Requisition was on 05/05/2023

Signed by the DEO on 09/05/2023

District Engineer signed on 09/05/2023

CAO signed on 02/06/2023

Environment/CDO Officer signed 02/06/2023

Payment was on 27/06/2023

Amount paid was UGX107,183,296
EFT6418257.

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| 13 | Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i> | h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i> | The Procurement Plan for the Education sector of the previous FY was submitted before 30th April i.e. on 21/04/2022. | 1 |
| 13 | Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i> | i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i> | There was no seed secondary school project in the previous FY | 1 |

Environment and Social Safeguards

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| 14 | <p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p> | <p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p> | <p>There was evidence that the LG had recorded, investigated, responded to and redress reported education related grievances as the centralized complaints log as exemplified by</p> <p>1. Jimmy Katandwe a teacher in Hanah P/S in Banda sub-county complained about parents sending children for forced labour within the community, 6/8/2021. The matter was handled by the CAO and the DEO and they visited the school. They met the school management, the parents and they resolved the matter on 7/8/2021.</p> <p>2. Nanziri Grace, a headteacher at Buyambi P/S in Burera sub-county complained about the underpayment of the November 2022 salary. The matter was resolved and the salary arrears was paid in the months of December 2022.</p> | 3 |
| 15 | <p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p> | <p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p> | <p>There was evidence from three sampled primary schools; St Kizito Kyengeza, Namungo, and Ssekanyonyi to show that on 4/7/2023, LG had disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation.</p> | 3 |

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| 16 | Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i> | a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i> | <p>There was evidence that Mityana District LG had Costed ESMP incorporated in BoQs and contractual documents to comply with safeguards requirements within the education sector as exemplified by the costed ESMPs and BoQs of the following projects.</p> <p>1.The ESMPs for the construction of 2-classroom block with office and store at Luwunga P/S dated 13/7/2022, were incorporated in the BoQs, dated 28/7/2023, Bill no. 2, Item G: Allow for planting of fruit trees and Paspalum around the project area, estimated at UGX 800,000/=;</p> <p>2.The ESMPs for the construction of a 2-classroom block at Bbira P/S dated 15/7/2022 were incorporated in the BoQs date 19/1/2023, Element H, Item F: Allow for planting of fruit trees and Paspalum around the project area, estimated at UGX 172,900/=; and</p> <p>3.The ESMPs for the construction of a 2-lassroom block with store at Kalangaalo R/C P/S dated 5/7/2022 were incorporated in the BoQs dated 9/9/2022, Element J, Item G: Allow for planting of fruit trees and Paspalum around the project area, estimated at UGX 200,000/=</p> | 2 |
| 16 | Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i> | b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i> | <p>There was no evidence that Mityana District LG had proof of land ownership, access and availability to conduct planned school construction projects as no land titles, agreements, Memoranda of Understanding or consent letters from landowners were provided by the LG. Schools under the management of LG were constructed on land owned by the foundation bodies.</p> | 0 |
| 16 | Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i> | c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i> | <p>There was evidence that Mityana District LG conducted consistent monitoring over the previous FY (2022/2023) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and provided monthly monitoring reports as exemplified by the E & S monitoring reports for the following projects, signed by the DNRO and the DCDO.</p> <p>1.Construction of a 2-classroom block with an office at Namukomago, Kalangaalo sub-county, dated 30/12/2022 and 31/3/2023;</p> <p>2.Construction of 2-classroom block with an office and store at Kalangaalo R/C P/S, dated 30/12/2022 and 28/2/2023; and</p> <p>3. Construction of a 2-classroom block at Luwunga P/S, 30/12/2022 and 31/1/2023.</p> | 2 |

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

Score: 1, else score:0

There was evidence that at Mityana District LG all education contractor payments certificates had been signed off by the Environmental Officer and DCDO prior to payments of contractors' invoices/certificates at interim and final stages of projects as exemplified by the following payment certificates

1.Construction of a 2-classroom block with store at Namungo P/S, dated 30/5/2023;

2.Construction of a 2-classroom block with office and store at Luwunga P/S, 22/5/2023;

3.Construction of a 2-classroom at Bbira P/S, dated 20/6/2023; and

4.Construction of a 2-classroom block with store at Namukomago, dated 30/5/2023

**Health
Performance
Measures**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|---|---|---|----------|
| Local Government Service Delivery Results | | | | |
| 1 | <p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p> | <p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries).</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 | <p>From the 3 sampled health facilities, the deliveries decreased by 1.7%, quite below the required increase of 20%</p> <p>The sampled health facilities were:</p> <ol style="list-style-type: none"> 1. Ssekanyonyi HCIV; 2. Malangala HCIII; and 3. Kikandwa HCIII. <p>FY 2021/2022 Deliveries were as follows:</p> <p>Ssekanyonyi HCIV 804;</p> <p>Malangala HCIII 358; and</p> <p>Kikandwa HCIII 263.</p> <p>Total 1425</p> <p>FY 2022/2023 Deliveries were as follows:</p> <p>Ssekanyonyi HCIV 758;</p> <p>Malangala HCIII 349; and</p> <p>Kikandwa HCIII 294.</p> <p>Total 1401</p> <p>The percentage change in deliveries was a decrease of 1.7%.</p> | 0 |

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| 2 | <p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p> | <p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 | <p>The average score of the LLG was 59% as the following details:</p> <p>FY 2022/2023 830/14 = 59</p> <ol style="list-style-type: none"> 1. Banda SC ,100%; 2. Banda TC, 0%; 3. Bulera SC, 100%; 4. Busunju TC ,30%; 5. Butayija TC ,0%; 6. Kakindu SC , 100%; 7. Kalagalo SC, 0%; 8. Kikadwa SC , 0%; 9. Mannyi SC , 100%; 10. Malagala SC , 70%; 11. Namungo SC 100%; 12. Ssekanyonyi SC 60%; 13. Ssekanyonyi TC 100%; and 14. Zigoti TC , 70%. | 1 |
| 2 | <p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p> | <p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 | <p>Not applicable because LGs are no longer required to submit invoices following health facility RBF assessment for funding.</p> <p>RBF funds are sent together with PHC NWR funds.</p> | 0 |

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| 3 | Investment performance: The LG has managed health projects as per guidelines. | a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0. | <p>The LG budget for Health Development grant was UGX1,242,504,000 page 29/62 of AWP</p> <p>Spent as follows:</p> <ol style="list-style-type: none"> 1. Monitoring and supervision of capital works UGX 45,625,000; 2. Fencing of Mwera HC IV UGX 40,000,000; 3. Fencing of Lusalira HCIII UGX 20,000,000; 4. Upgrade of Mpogo Health Center II to III UGX 890,000,000; 5. Renovation of Vegina Health Center II UGX 10,000,000; 6. Retention UGX 13,726,000 page 30 and 31; 7. Renovation of Namigavu Health CII OPD UGX 11,154,000; 8. Construction of staff house at Busujju Health Center III at UGX 161,500,000; 9. Construction of 2 stance lined VIP latrine, shower block at Namugo Health Center III UGX 35,000,000-page 30/62 AWP; and 10. Renovation of Bulera HCIII OPD structure UGX 15,000,000. | 2 |
| 3 | Investment performance: The LG has managed health projects as per guidelines. | b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0 | <p>Th LG DHO, CDO and Environmental officer did not certified all works before payment was made in the previous FY as follows:</p> <p>Name of project: Upgrade of Mpongo Health Center II to III</p> <p>Project NO: MoHUgFit/WRKS/2022-23/00001- lot 16</p> <p>Contract Sum: UGX 898,547,101</p> <p>Requisition was on 14/06/2023</p> <p>Signed by the DHO on 14/06/2023</p> <p>District Engineer signed on 14/06/2023</p> <p>CAO signed on 15/06/2023</p> <p>Environment/CDO Officer signed 14/06/2023</p> <p>Payment was on 28/06/2023</p> <p>Amount paid was UGX199,727,177 EFT 6416992</p> | 0 |
| Maximum 8 points on this performance measure | Maximum 8 points on this performance measure | | | |

Name of project: Upgrade of Mpongo Health Center II to III

Project NO: MoHUgFit/WRKS/2022-23/00001- lot 16

Contract Sum: UGX 898,547,101

Requisition was on 08/03/2023

Signed by the DHO on 11/03/2023

District Engineer signed on 08/03/2023

CAO signed on 12/03/2023

Environment/CDO Officer signed 08/03/2023

Payment was on 15/03/2023

Amount paid was UGX151,224,586 EFT 5314460

Name of project: Construction of staff house at Bussunju Health Center III

Project NO: Mity568/WRKS/2022-23/00020

Contract Sum: UGX 165,754,600

Requisition was on 08/05/2023

Signed by the DHO on 11/05/2023

District Engineer signed on 08/05/2023

CAO signed on 11/05/2023

Environment/CDO Officer signed 9/05/2023

Payment was on 13/02/2023

Amount paid was UGX42,434,334 EFT 5314460

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| 3 | Investment performance: The LG has managed health projects as per guidelines. | c. If the variations in the contract price of sampled health infrastructure investments are within +/- 20% of the MoWT Engineers estimates, score 2 or else score 0 | There was evidence that the variations in priced projects under health for the previous FY were within +/-20% of the Engineers estimate as follows; | 2 |
| | Maximum 8 points on this performance measure | | <p>Project: Construction of a staff house at Busunju HCIII</p> <p>Contract No: mity568/wrks/2022-23/00020</p> <p>Contractor: Almond integral (U) Ltd</p> <p>Contract sum: UGX 165,754,600</p> <p>Engineers sum: UGX 161,500,000</p> <p>Variation: -2.63%</p> <p>Project: Upgrade of Mpongo HCII to HCIII</p> <p>Contract No: mity568/wrks/2022-23/00019</p> <p>Contractor: Almond Intergral (U) Ltd</p> <p>Contract sum: UGX 898,547,101</p> <p>Engineers sum: UGX 920,000,000</p> <p>Variation: 2.33%</p> | |
| 3 | Investment performance: The LG has managed health projects as per guidelines. | d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY | There was evidence that the upgrade of Mpongo HCII to HCIII was completed as per the work plan according to the certificate of practice completion dated 23/08/2023 | 2 |
| | Maximum 8 points on this performance measure | <ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 | | |
| 4 | Achievement of Standards: The LG has met health staffing and infrastructure facility standards | a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure | There was evidence that the LG has recruited staff for all HCIIIs and HCIVs at 51% | 0 |
| | Maximum 4 points on this performance measure | <ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 | <p>HCIV (3) Filled 97, at 64.6%</p> <p>HCIII (11) Filled 127, at 60.7%</p> <p>HCII (10) Filled 25, at 27.7%</p> <p>Average at 51%</p> | |

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| 4 | <p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p> | <p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> • If 100 % score 2 or else score 0 | <p>The maternity ward constructed in the upgrade of Mpongo HCII to HCIII followed MoH maternity ward standard designs. Sample checks were done; external dimensions measured 33.35m x 17.47m; external door measured 2.40m x 1.47m while the internal doors measured 2.32m x 0.88m. These all conformed to the approved MOH maternity ward designs.</p> | 2 |
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Performance Reporting and Performance Improvement

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| 5 | <p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p> | <p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p> | <p>There was evidence that information on the positions of health workers filled was accurate as follows:</p> <p>Ssekanyonyi HCIV, had a total of 33 staff; Kikandwa HCIII, had 16 staff; and Malangala HCIII, had 15 staff.</p> <p>This was from the staff list and staff attendance book.</p> <p>Those that were found on annual leave were:</p> <p style="padding-left: 20px;">Namirembe Betty (Porter) from Kikandwa HCIII;</p> <p style="padding-left: 20px;">Baira John (E/Nurse) from Kikandwa HCIII; and</p> <p style="padding-left: 20px;">Nakalanzi Joanita (E/Nurse) from Ssekanyonyi HCIV.</p> <p>In Ssekanyonyi HCIV, those who were on the day's duty roster but had not arrived by the time of the visit (10:00am) were:</p> <p style="padding-left: 20px;">Membo Brian (Medical clinical Officer);</p> <p style="padding-left: 20px;">Nansereka Suzan (Ophthalmic Clinical Officer); and</p> <p style="padding-left: 20px;">Mujukira Joseph (Medical clinical Officer).</p> <p>The rest of the staff were available as per the deployment list.</p> | 2 |
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| 5 | <p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p> | <p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p> | <p>There was evidence that information on the upgrading of health facilities and other constructions was accurate as shown below:</p> <p>Upgrade of Mpongo HCIII;</p> <p>Construction of staff house at Busunju HCIII;</p> <p>Renovation of staff at Mityana hospital; and</p> <p>Fencing of Mwera HCIV and Lusalira HCII.</p> <p>The information was captured in the PBS report on page 18 of 152 and the structures are functional.</p> | 2 |
| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p> | <p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 | <p>There was evidence that the facility budgets and work plans of the three sampled facilities were prepared in accordance with the guidelines.</p> <p>The facilities were Ssekanyonyi HCIV, Malangala HCIII and Kikandwa HCIII, and the dates for submission to DHO were as follows:</p> <p>Ssekanyonyi HCIV on 25/6/2022;</p> <p>Malangala HCIII on 5/6/2022; and</p> <p>Kikandwa HCIII on 22/6/2022.</p> <p>All the facility budgets and work-plans were submitted late after 31st March 2022.</p> | 0 |
| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p> | <p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> • Score 2 or else 0 | <p>There was no evidence that all the sampled health facilities prepared and submitted budget performances reports to the DHO.</p> <p>It was only Kikandwa HCIII that submitted on 5/7/2023.</p> <p>There was no evidence that Ssekanyonyi HCIV and Malangala HCIII submitted annual budget performance reports.</p> | 0 |

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| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p> | <p>a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports</p> <ul style="list-style-type: none"> • Score 2 or else 0 | <p>There was evidence that Kikandwa HCIII and Ssekanyonyi HCIV developed Performance improvement plans for FY 2023/2024 and submitted as follows:</p> <p>Kikandwa HCIII on 1st July 2023; and Ssekanyonyi HCIV on 30th March 2023.</p> <p>However, there was no evidence that Malangala HCIII developed a performance improvement plan, and no report on implementation of Kikandwa and Ssekanyonyi PIPs.</p> | 0 |
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| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p> | <p>d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,</p> <ul style="list-style-type: none"> • score 2 or else score 0 | <p>There was evidence that the selected health facilities submitted up-to-date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) as indicated below:</p> <p>Ssekanyonyi HCIV (HMIS 105) dates of submission:</p> <p>July 6/8/2022; Aug 7/9/2022; Sept 7/10/2022; Oct 7/11/2022; Nov 7/12/2022; Dec 5/1/2023; Jan 7/2/2023; Feb 6/3/2023; March 6/4/2023; April 2/5/2023; May 7/6/2023; and June 7/7/2023.</p> <p>Malangala HCIII (HMIS 105) dates of submission:</p> <p>July 5/8/2022; Aug 7/9/2022; Sept 7/10/2022; Oct 7/11/2022; Nov 7/12/2022; Dec 7/1/2023; Jan 7/2//2023;</p> | 2 |
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Feb 7/3/2023

March 5/4/2023;

April 5/5/2023;

May 7/6/2023; and

June 7/7/2023.

Kikandwa HCIII (HMIS 105) dates of submission:

July 7/8/2022;

Aug 7/9/2022;

Sept 4/10/2022;

Oct 4/11/2022;

Nov 2/12/2022;

Dec 7/1/2022;

Jan 7/2/2023;

Feb 7/3/2023;

March 7/4/2023;

April 7/5/2023;

May 7/6/2023; and

June 7/7/2023.

Ssekanyonyi HCIV (106) dates of submission:

1st Quarter 7/10/2022;

2nd Quarter 5/1/2023;

3rd Quarter 7/4/2023; and

4th Quarter 7/7/2023.

Malangala HCIII (HMIS 106) dates of submission:

1st Quarter 7/10/2022;

2nd Quarter 7/1/2023;

3rd Quarter 7/4/2023; and

4th Quarter 7/7/2023.

Kikandwa HCIII (HMIS 106) dates of submission:

1st Quarter 4/10/2022;

2nd Quarter 6/1/2023;

3rd Quarter 6/4/2023; and

4th Quarter 7/7/2023.

All the monthly and quarterly reports were timely.

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| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p> | <p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p> <p>Note: Municipalities submit to districts</p> | <p>Not applicable because LGs are no longer required to submit invoices following health facility RBF assessment for funding.</p> <p>RBF funds are sent together with PHC NWR funds.</p> | 0 |
| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p> | <p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p> | <p>Not applicable because LGs are no longer required to submit invoices following health facility RBF assessment for funding.</p> <p>RBF funds are sent together with PHC NWR funds.</p> | 0 |
| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p> | <p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p> | <p>The LG did not timely compile and submit all the 4 quarterly budget performance reports as follows:</p> <p>Quarter 1 was submitted on 15/10/2022;</p> <p>Quarter 2 was submitted on 20/01/2023;</p> <p>Quarter 3 was submitted on 10/06/2023; and</p> <p>Quarter 4 was submitted on 20/08/2023.</p> | 0 |

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| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p> | <p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p> | <p>There was evidence that the LG had developed and approved performance improvement plan for the weakest performing health facilities as per document dated 16/8/2022.</p> <p>The weakest performing facilities were:</p> <p>Lwera HCIV, Kyantungo HCIV and Ssekanyonyi HCIV;</p> <p>These were the Lowest performing health facilities in Immunization out- reaches (only doing one per week), Low ANC attendance and absenteeism.</p> <p>These were included in the LG performance improvement plan for FY 2022/2023 on page 1 of 3 and page 2 of 3 respectively.</p> | 1 |
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| 6 | <p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p> | <p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p> | <p>There was evidence of implementation of performance improvement plan for weakest performing facilities as indicated in the support supervision report of 3rd quarter dated 3/4/2023 on page 1 of 3 showing improvement in ANC indicators.</p> <p>On the issue of absenteeism there was improvement to duty attendance as per 4th quarter support supervision report dated 30/6/2023 page 6 of 7.</p> | 1 |
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Human Resource Management and Development

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| 7 | <p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p> | <p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p> | <p>There was evidence that the LG budgeted for the health workers in accordance with the staffing norms.</p> <p>The total staff was 490.</p> <p>The budget for salary was UGX: 10,504,213,000.</p> <p>This was on page 25 of 70 of the District budget.</p> | 2 |
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| 7 | <p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> | <p>a) Evidence that the LG has: ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0</p> | <p>There was no evidence that LG deployed health workers as per guidelines and not all facilities have at least 75% of staff.</p> <p>The deployment staff list is dated 1/7/2023.</p> <p>Summary per category is indicated below: General Hospital had 98% Health center IVs had 67%; Health center IIIs had 62%; and Health center IIs had 27%.</p> <p>All the lower level health facilities are below 75% staffing.</p> | 0 |
| 7 | <p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> | <p>b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0</p> | <p>There was Evidence that health workers were working in facilities where they were deployed as per health staff list for FY 2023/2024 dated 1/7/2023.</p> <p>The staff lists had the following number of staff: Ssekanyonyi HCIV had 33; Malangala HCIII had 15; and Kikandwa HCIII had 16.</p> <p>From the health facility supervision reports, there was evidence that the health workers were working according to their deployment.</p> | 3 |
| 7 | <p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> | <p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p> | <p>There was evidence that the LG publicized the list of health workers deployed and displayed on the facility notice board as follows: Kikandwa HCIII, was displayed on 24/7/2023 with 16 staff; Malangala HCIII, was displayed on 1/7/2023 with 15 staff; and Ssekanyonyi HCIV was displayed on 27/7/2023 with 33 staff.</p> | 2 |
| <p>Maximum 9 points on this performance measure</p> | <p>Maximum 9 points on this performance measure</p> | <p>Maximum 9 points on this performance measure</p> | | |

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

Two of the ten sampled health In charges did not have appraisals

Lubogo Patrick (Ssekanyonyi HCIV) appraised by Dr. Kawooya no date

Dr. Yaweh John (Mwera HCIV) appraised by Dr. Kawooya M. Vicent on 15.06.2023

Kikonyogo Joseph (Kyantungo HCIV) (no appraisal for 2022/23 seen)

Kiranga Paul appraised by Babirye Margaret on 14.06.2023

Kakule Henry (No appraisal)

Mubabya Paul appraised by Dr. Lubogo on 21.07.2023

Ms. Namuddu Deborah appraised by Namazzi Fatuma on 16.06.2023

Mr. Magimbi Stephen appraised by Dr. Kikonyogo on 16.06.2023

Muwereza Peter appraised by Busingye Ronald on 15.06.2023

Ms. Nakafeero Joan appraised by DR. Kikonyogo on 14.06.2023

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| 8 | <p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p> | <p>ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0</p> | <p>Masawi Jackline, assistant Health educator appraised by DR. yaweh on 13.06.2023</p> <p>Nakafeero Khadijah, Public health dental officer appraised by Dr. KIKONYOGO on 06.06.2023</p> <p>Nabukeera Peninah Ssebyala enrolled mid wife appraised by Namirembe Jane on 14.06.2023</p> <p>Nassuna Harriet, appraised by Sseruwu Nicholas on 07.07.2023</p> <p>Mbabazi Anna, enrolled Mid wife, appraised by Nassimbwa Teddy on 16.06.2023</p> <p>Newumbe Veronica, enrolled Nurse, appraised by Nassimbwa Teddy on 16.06.2023</p> <p>Ms. Nanubuga Jmiah enrolled Nurse appraised by Dr. Lubogo on 16.06.2023</p> <p>Wanyana Dorothy, Nursing officer appraised by Dr. Lubogo on 16.06.2023</p> <p>Miss Nakayiza Sarah, Laboratory assistant appraised by Dr. Ssentamu T. on 19.06.203</p> <p>Sr. Maria Harriet Nalubega, Senior Clinical officer appraised by Dr. Nanziri Betty on 12.06.2023</p> | 1 |
| 8 | <p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p> | <p>iii. Taken corrective actions based on the appraisal reports, score 2 or else 0</p> | <p>There were no corrective actions recommended on appraisal for the LG to act on therefore no corrective actions were taken as non was recommended on appraisal</p> | 2 |
| 8 | <p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p> | <p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p> | <p>There was evidence of the district training plan dated 1/7/2022.</p> <p>The LG conducted continuous professional development as indicated by the following reports:</p> <p>Management of hypertensive disorders in pregnancy dated 30/8/2022;</p> <p>Ebola virus disease preparedness dated 5/10/2022; and</p> <p>Management of Anaemia dated 14/9/2022;</p> | 1 |

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| 8 | Performance management: The LG has appraised, taken corrective action and trained Health Workers. | ii. Documented training activities in the training/CPD database, score 1 or else score 0 | <p>There was evidence of documented training activities as indicated below;</p> <p>Training in SGVB for health workers dated 27/9/2022;</p> <p>Training of VHTs on ICCM dated 2/10/2022;</p> <p>Training in consolidated HIV 2022 guidelines dated 2/7/2023;</p> <p>There was no evidence of the training database.</p> | 1 |
| | Maximum 6 points on this performance measure | | | |

Management, Monitoring and Supervision of Services.

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| 9 | N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. | a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0 | <p>There was evidence that CAO confirmed the list of health facilities receiving PHC NWR grants and notified the MOH in writing as per the letter dated 28/8/2023.</p> <p>The list is composed of 34 health facilities in the following categories:</p> <p>Government Health facilities were 18; and PNFPs Health facilities were 5.</p> <p>These were:</p> <p>1 Hospital (Government);</p> <p>3 HCIVs (Government);</p> <p>11 HCIIIs (government); and 7 HCIII (PNFP), 12 HCII (11 government and 1 PNFP).</p> | 2 |
| | Maximum 9 points on this performance measure | | | |
| 9 | N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. | b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0. | <p>The LG did not make 15% allocations towards monitoring service delivery and management of District health services in line with the health sector grant guide.</p> <p>The health budget for PHC non-wage UGX866,084,000 page 17 Q4 and budget</p> <p>Health monitoring UGX16,580,000 -page 31 annual performance report.</p> <p>The allocation was only 1.9%</p> | 0 |
| | Maximum 9 points on this performance measure | | | |

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| 9 | <p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p> | <p>The LG did not warrant the PHC NWR grant in a timely manner as follows:</p> <p>Quarter 1 Cash limit 28/07/2022, warranted was on 16/08/2022 UGX40,572,089; after 15 days;</p> <p>Quarter 2: cash limit 7/10/2022 warrant 14/10/2022 UGX121,716,298; within 6days;</p> <p>Quarter 3 cash limit 5/01/2023, warranted 09/01/2023; UGX81,144,178, within 4 days and</p> <p>Quarter 4 cash limit 17/04/2023, UGX81,144,178, warrant date 4/05/2023, after 16 days.</p> | 0 | |
| <p>Maximum 9 points on this performance measure</p> | 9 | <p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p> | <p>There was evidence that the LG communicated the PHC NWR within 5 working days as follows:</p> <p>Quarter 1 Release was on 28/7/2022 of UGX 216,520,977 and the CAO communicated on 08/08/2022 after 9 working days;</p> <p>Quarter 2 Release was on 7/10/2022 of UGX 108,260,488 and CAO communicated on 10/10/2022 within 3 working day;</p> <p>Quarter 3 Release was on 5/1//2023 of UGX 324,781,464 and CAO communicated on 9/1/2023 within 4 working days;</p> <p>Quarter 4 Release was on 17/4//2023 of UGX 216,520,977 and CAO communicated on 12/5/2023 after 18 working days.</p> | 0 |
| <p>Maximum 9 points on this performance measure</p> | 9 | <p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p> | <p>There was evidence that the LG publicized all the quarterly financial releases within 5 working days as indicated below:</p> <p>Quarter 1 Release was on 28/7/2022 of UGX 216,520,977 and publicized on 26/7/2022 within 5 working days.</p> <p>Quarter 2 Release was on 7/10/2022 of UGX 108,260,488 and publicized on 10/10/2022 within 5 working day;</p> <p>Quarter 3 Release was on 5/1//2023 of UGX 324,781,464 and. publicized on 9/1/2023 within 5 working days;</p> <p>Quarter 4 Release was on 17/4//2023 of UGX 216,520,977 and. publicized on 12/4/2023 within 5 working days.</p> | 1 |
| <p>Maximum 9 points on this performance measure</p> | | | | | |

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| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p> | <p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p> | <p>The LG held quarterly performance review meetings as follow:</p> <p>1st Quarter on 21/9/2022;</p> <p>2nd Quarter on 9/2/2023;</p> <p>3rd Quarter on 26/4/2023; and</p> <p>4th Quarter on 10/8/2023.</p> <p>In the 1st quarter performance review report dated 21/9/2022 on page 10 of 13 in minute 7/21/9/2022 it was noted that there was poor and late HMIS reporting for health facilities. It was recommended to create DHISII passwords for all reporting health facilities and in-charges provide data bundles to the record teams. The action was implemented as indicated in the 2nd quarter performance review meeting dated 9/2/2023 on page 6 of 20.</p> <p>In the 2nd quarter performance review report dated 9/2/20/2023 on page 12 of 20, and the Biostatistician presentation on page 2 of 5, it was noted that there was high malaria incidence in Namungo and Banda sub-counties.</p> <p>It was recommended that health education on malaria prevention be conducted. The action was taken as shown in the health education and health promotion reports below:</p> <p>Sub- county level community engagement on malaria control dated 28/2/2023; and</p> <p>Radio talk show on water and sanitation and malaria dated 23/4/2023.</p> |
| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p> | <p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p> | <p>There was evidence that the LG quarterly performance review meetings involve facility in-charge implementing partners, DHMT, and Key LG departments.</p> <p>The details of attendance lists are shown in the following minutes:</p> <p>1st quarter had 34 in-charges, 10 DHMTs, 2 IPs, and 5 heads of department;</p> <p>2nd quarter had 34 in-charges, 12 DHMTs, 4 heads of department and 3 IP;</p> <p>3rd quarter had 34 in-charges, 12 DHMTs, heads of department, and 4 IPs; and</p> <p>4th quarter had 34 in-charges, 15 DHMTs, 5 heads of department, and 4 IPs.</p> |

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| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p> | <p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p> | <p>There was evidence that LG supervised all the HCIV and General Hospital (including PNFs receiving PHC grants at least once quarterly as indicated by the dates below:</p> <p>1st Quarter on 10/10/2022;</p> <p>2nd Quarter on 9/3/2023;</p> <p>3rd Quarter on 3/4/2023; and</p> <p>4th Quarter on 30/6/2023.</p> <p>In all the four support supervisions, the district hospital and the three HCIVs were included.</p> | 1 |
| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p> | <p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <p>• If not applicable, provide the score</p> | <p>There was evidence that the DHT ensured that HSDs carried out quarterly support supervision of the lower level health facilities as shown by the dated below:</p> <p>MITYANA SOUTH HSD (SSEKANYONYI HCIV)</p> <p>1st Quarter on 29/9/2022;</p> <p>2nd Quarter on 30/12/2022;</p> <p>3rd Quarter on 31/3/2023; and</p> <p>4th Quarter on 28/6/2023.</p> <p>MITYANA NORTH HSD (KYANTUNGO HCIV)</p> <p>1st Quarter on 8/8/2022;</p> <p>2nd Quarter on 10/11/2022;</p> <p>3rd Quarter on 14/2/2023; and</p> <p>4th Quarter on 7/6/2023.</p> <p>BUSUJJU HSD (MWERA HCIV)</p> <p>1st Quarter on 3/8/2022;</p> <p>2nd Quarter on 8/12/2022;</p> <p>3rd Quarter on 4/3/2023; and</p> <p>4th Quarter on 2/6/2023.</p> <p>All the HSDs carried out the quarterly support supervision of the lower level facilities.</p> | 1 |

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| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p> | <p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p> | <p>There was evidence that LG used the reports from discussion of the support supervision and monitoring visits to make specific corrective actions as indicated below:</p> <p>From the support supervision report for the DHT for 1st Quarter dated 10/10/2022 on page 3 of 6 at Kiteredde HCII and Busunju HCIII, it was reported that staff were absent because of lack of duty rosters and going for further studies without study leaves. In the 1st quarter DHMT meeting dated 11/10/2022 in minute 08/08/22-8 on page 10 of 11, it was recommended that the Chief Administrative Officer appoints a training committee to vet staff going for further studies. The action was taken as indicated by the appointment letter from CAO dated 11/10/2022.</p> <p>The issue of duty roster was discussed in the 4th quarter DHMT meeting dated 13/6/2023 page of 9 of 11 where all the other health facilities had displayed apart from Kajogi HCIII and Busunju HCIII.</p> | 1 |
| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p> | <p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p> | <p>There was evidence that the LG provided support to all health facilities in the management of medicines and health supplies as shown in the following reports:</p> <p>1st Quarter report on essential medicines support supervision dated 2/10/2022;</p> <p>2nd Quarter report on essential medicines supervision (SPARS) dated 3/12/2022;</p> <p>3rd Quarter report on essential medicines (SPARS) dated 30/3/2023; and</p> <p>4th Quarter report on essential medicines management supervision dated 30/6/2023.</p> | 1 |
| 11 | <p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p> | <p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p> | <p>The LG allocated only 29% of District Health Office budget to health promotion and prevention activities as follows:</p> <p>Health promotion and prevention activities budget was UGX19,800,000 page 30 of AWP</p> <p>The Health budget DHO UGX66,131,000</p> <p>The LG allocated 29%</p> | 0 |

Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities

Maximum 4 points on this performance measure

b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0

There was evidence that DHT led health promotion and social mobilization activities as indicated by the following quarterly reports:

1st Quarter reports were on the following:

Training of VHTs on ICCM dated 2/10/2022;

Support supervision of Disease surveillance dated 10/10/2022;

Surveillance in data quality assessment dated 23/8/2022; and

Status of rural sanitation dated 20/9/2022;

2nd Quarter reports were on the following:

Advocacy and community mobilization on house to house Polio campaign dated 18/11/2022;

Support supervision on contact tracing on EVD in health facilities dated 16/11/2022;

Community mobilization for Measles Rubella vaccination campaign dated 16/10/2022; and

Waste management during COVID-19 mop-up campaign dated 10/10/2022

3rd Quarter reports were on the following:

District stallholders engagement meeting on prevention and control of malaria dated 28/1/2023;

Sub- county level community engagement on malaria control dated 28/2/2023;

World sanitation and hygiene week commemoration dated 8/8/2023;

Radio talk show on water and sanitation and malaria dated 23/4/2023; and

Environmental health dated 13/4/2023

4th Quarter reports were on the following:

Community sensitization and engagement on malaria dated 28/4/2023;

Data quality assessment for disease surveillance dated 16/5/2023; and

Follow-up of mitigation measures and status of health projects for FY 20/21 to FY 2022/23 dated 24/7/2023.

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| 11 | Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities | c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0 | There was evidence of follow-up actions taken by the DHT on health promotion and disease prevention issues as indicated below: | 1 |
| | Maximum 4 points on this performance measure | | The issue was poor community participation in the fight against malaria as identified in the district engagement meeting on malaria prevention in 3rd quarter dated 28/1/2023 on page 3 of 3. | |
| | | | The follow-up action was to organize community engagement and sensitization on malaria at sub-county and village level. This was carried in 3rd and 4th quarters of the financial year. | |

Investment Management

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| 12 | Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines. | a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0 | The available assets register does not conform to the required standard. The register covered 26 health facilities on medical equipment, vehicles, motorcycles and some medical buildings. | 0 |
| | Maximum 4 points on this performance measure | | However, not all buildings were included and status of the status of the buildings. | |
| 12 | Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines. | b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII); (ii) desk appraisal by the LG; and (iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG)); | There was evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII) as follows: | 1 |
| | Maximum 4 points on this performance measure | | <ol style="list-style-type: none"> 1. Fencing of Mwera Health Center IV UGX 40,000,000 page 16 of LGDP; 2. Fencing Lusalira Health Center III phase one UGX 20,000,000, page 17 of the LGDP; and 3. Upgrading of Mpogo Health Center II to HCIII UGX 890,000,000 page 30/62. | |
| | | score 1 or else score 0 | Desk appraisal was on 5/05/2022 | |

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| 12 | <p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p> | <p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p> | <p>The field appraisals were carried for the prioritized projects on 07/06/2022 as follows:</p> <ol style="list-style-type: none"> 1. Fencing of Mwera Health Center IV UGX 40,000,000 page 16 of LGDP; 2. Fencing Lusalira Health Center III phase one UGX 20,000,000, page 17 of the LGDP; and 3. Upgrading of Mpogo Health Center II to HCIII UGX 890,000,000 page 30/62. | 1 |
| 12 | <p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p> | <p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p> | <p>There was evidence that Mityana district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all health projects as exemplified by the filled Environmental Impact Screening forms for the following projects, signed by the DNRO and DCDO.</p> <ol style="list-style-type: none"> 1.ESMPs for the construction of a 5-stance pit latrine with a bath area at Namungo HC III staff quarters, Namungo parish, Namungo sub-county, dated 21/7/2022, estimated at UGX 420,000/=; 2. ESMPs for the construction of staff house at Mpongo HC III, Bbanda sub-county dated 1/7/2022, estimated at UGX 6,450,000/=; and 3.ESMPs for the construction of staff house at Busunju HC III, Busunju Town Council, dated 6/6/2022, estimated at UGX 6,450,000/=. | 1 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p> | <p>The Procurement Plan for the Health sector for the current FY was submitted on 17/04/2023.</p> | 1 |

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| 13 | Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines Maximum 10 points on this performance measure | b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0 | The LG Health department submitted the procurement request form by 1st Quarter of the current FY on 17/04/2023. | 1 |
| 13 | Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines Maximum 10 points on this performance measure | c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0 | There was evidence that the health projects were approved by the contracts committee as follows; The construction of a staff house at Busunju HCIII was approved on 11/10/2022 under Min No. 6.3/1/Oct/22-23 with a contract sum of UGX 165,754,600 The upgrade of Mpongo HCII to HCIII was approved on 28/09/2022 under Min No. 04/DCC/2022-23 with a contract sum of UGX 898,547,101 and solicitor general clearance on 19/01/2023 | 1 |
| 13 | Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines Maximum 10 points on this performance measure | d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0 If there is no project, provide the score | There was evidence that the LG established a PIT on 20/09/2022 for the Upgrade of Mpongo HCII to HCIII and it was composed as follows; District Engineer - Jack Katende, District Community Development Officer – Muzira David, District Natural Resource Officer – Bbira Yasin and clerk of works – Brian Mwanje. | 1 |
| 13 | Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines Maximum 10 points on this performance measure | e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0 If there is no project, provide the score | The maternity ward constructed in the upgrade of Mpongo HCII to HCIII followed MoH maternity ward standard designs. Sample checks were done; external dimensions measured 33.35m x 17.47m; external door measured 2.40m x 1.47m while the internal doors measured 2.32m x 0.88m. These all conformed to the approved MOH maternity ward designs. There were no visible defects i.e. no surface cracks, no peeling of paint, no floor cracks, the doors and hinges were in good condition. | 1 |

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| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p> | <p>There was evidence that the clerk of works kept daily records for the upgrade of Mpongo HCII to HCIII which were consolidated into monthly reports for February, May and June for the year 2023</p> | 1 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p> | <p>There was evidence of minutes for site meetings for the upgrade of Mpongo HCII to HCIII held on; 17/12/2022, 21/02/2023, 05/04/2023, 09/05/2023, 08/06/2023.</p> | 1 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p> | <p>There was evidence of minutes for site meetings for the upgrade of Mpongo HCII to HCIII held on; 17/12/2022, 21/02/2023, 05/04/2023, 09/05/2023, 08/06/2023.</p> | 1 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p> | <p>i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0</p> | <p>There was evidence that the LG DHO, CDO and Environmental officer certified all works for the previous FY as follows:</p> <p>Name of project: Upgrade of Mpongo Health Center II to III</p> <p>Project NO: MoHUGFit/WRKS/2022-23/00001- lot 16</p> <p>Contract Sum: UGX 898,547,101</p> <p>Requisition was on 14/06/2023</p> <p>Signed by the DHO on 14/06/2023</p> | 1 |

District Engineer signed on 14/06/2023

CAO signed on 15/06/2023

Environment/CDO Officer signed
14/06/2023

Payment was on 27/06/2023

Amount paid was UGX199,727,177 EFT
6416992

Name of project: Upgrade of Mpongo
Health Center II to III

Project NO: MoHUgFit/WRKS/2022-
23/00001- lot 16

Contract Sum: UGX 898,547,101

Requisition was on 08/03/2023

Signed by the DHO on 11/03/2023

District Engineer signed on 08/03/2023

CAO signed on 12/03/2023

Environment/CDO Officer signed
08/03/2023

Payment was on 17/05/2023

Amount paid was UGX151,224,586 EFT
5314460

Name of project: Construction of staff
house at Bussunju Health Center III

Project NO: Mity568/WRKS/2022-23/00020

Contract Sum: UGX 165,754,600

Requisition was on 08/05/2023

Signed by the DHO on 11/05/2023

District Engineer signed on 08/05/2023

CAO signed on 11/05/2023

Environment/CDO Officer signed
9/05/2023

Payment was on 15/05/2023

Amount paid was UGX42,434,334 EFT
5314460

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0

There was evidence that LG has a complete procurement file for health projects as follows:

File Name: Construction of a staff house at Busunju HCIII

Contract No: mity568/wrks/2022-23/00020

Contract signed: 26/10/2022

Contractor: Almond integral (U) Ltd

Evaluation report: 19/09/2022

Contracts Committee: 11/10/2022

Min No: 6.3/1/Oct/22-23

File Name: Upgrade of Mpongo HCII to HCIII

Contract No: mity568/wrks/2022-23/00019

Contract signed: 20/01/2023

Contractor: Almond Intergral (U) Ltd

Evaluation report: 30/09/2022

Contracts Committee: 28/09/2022

Min No: 04/DCC/2022-23

Solicitor General Letter: 19/01/2023

File Name : Construction of 2 stance pit latrine with urinal and bathroom at Namungo HCIII

Contract No: mity568/wrks/2022-23/00025

Contract signed: 23/11/2022

Contractor: Kabalega Constructors Company Ltd

Evaluation report: 27/10/2022

Contracts Committee: 04/11/2022

Min No: 6.4/1/Nov/22-23

Environment and Social Safeguards

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| 14 | <p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> | <p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p> | <p>There was evidence that the LG had recorded, investigated, responded to and redress reported health related grievances as the centralized complaints log as exemplified by</p> <p>Drake Musoke, a resident of Kalangaalo village, on 13/6/2022 lodged a complaint that Mityana district LG had encroached and developed a health facility, Kyamusisi HC IV, on his land, and that the LG had not compensated him. The matter was handled and the CAO wrote to the Solicitor General seeking for advise on how to settle the matter. The matter is still pending.</p> | 2 |
| | <p>Maximum 2 points on this performance measure</p> | | | |
| 15 | <p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> | <p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p> | <p>There was evidence that Mityana District LG had issued and disseminated guidelines on health care / medical waste management to health facilities and that there was follow up on the implementation of health care management guidelines as exemplified by the National Health Care Waste Management Plan 2009/10-2011/12 prepared by the Healthcare Waste Management Technical Working Group, under the MoH. Seven health care workers acknowledged the receipt of the guidelines between 27/12/2019 and 20/10/2020.</p> | 2 |
| | <p>Maximum 5 points on this performance measure</p> | | | |
| 15 | <p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> | <p>b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0</p> | <p>There was evidence that Mityana District LG had a functional system/central infrastructures with equipment for medical waste management and had a dedicated/operational budget for health care waste management as exemplified by Namungo HC III and Bulera HC III.</p> <p>There were no registered waste management service providers at both health centres. The health centres had their own functional system for medical waste management as follows.</p> <p>1.The system is comprised of medical waste generation, segregation, transfer of waste to waste pit. Waste bins with bin liners are available;</p> <p>2.Placenta and Waste/Ash pits.</p> <p>Work plan and budget for Namungo HC III for the FY 2023-2024, signed by the In-charge and approved by the Chairperson HUM, Objective 4, Item 4.7: Waste management and final disposal, estimated at UGX 358,000/=.</p> | 2 |
| | <p>Maximum 5 points on this performance measure</p> | | | |

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| 15 | <p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p> | <p>c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0</p> | <p>There was evidence that Mityana District LG had conducted training and created awareness in health care waste management as training records on health care waste management as exemplified by the report on training of medical handlers at Mityana General Hospital, dated 29/6/2023, addressed to the Medical superintendent. Twenty-eight people benefited from the training, including support staff and the health workers.</p> | 1 |
| 16 | <p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p> | <p>a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0</p> | <p>There was evidence that Mityana District LG had Costed ESMPs and Environment Social Health and Safety safeguards incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY (2022/2023) as exemplified by the ESMPs and BoQs for the following projects.</p> <ol style="list-style-type: none"> 1.The ESMPs of upgrade of Mpongo HC II to HC III dated 1/7/2022 were incorporated in the BoQs, dated 20/1/2023, Item 3: Rain water harvesting, estimated at UGX 5,500,000/=; 2.The ESMPs for the construction of Namungo HC III staff quarters dated 21/7/2022 were incorporated in the BoQs dated 21/10/2022, Element H, Item A: Environmental Mitigations, estimated at UGX 150,000/=; and 3.ESMPs for the construction of staff house at Busunju HC III, Busunju Town Council, dated 6/6/2022 were incorporated in the BoQs dated 8/9/2022, Element 7, Item 7.1: Lightening protection, estimated at UGX 1,000,000/=. | 2 |

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| 16 | <p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p> | <p>b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0</p> | <p>There was evidence to ascertain that health construction projects in Mityana District LG were implemented on land where the LG had proof of ownership as exemplified by the following land title and letter of consent.</p> <p>1.A memorandum of understanding between Mityana diocese church of Uganda and Mityana district LG. HC III, Busunju sub-county, located on land Busiro County. The diocese donated land measuring 2 acres to the district on 16/6/2020. The letter of consent was signed by the Bishop of Mityana diocese and 5 other witnesses on 16/6/2020 ;</p> <p>2.A memorandum of understanding between Kiyinda-Mityana diocese and Mityana district LG, dated 23/11/2022 about the upgrade of Mpongo HC III and the staff house located on plot 40, block 157, Singo county, measuring 0.658 hectares. The MoU was signed by the Bishop of Kiyinda-Mityana diocese, 4 other witnesses and the CAO.</p> <p>3.The construction of latrine for Namungo HC III was implemented on land located on block 15, plot 850, Singo county, measuring 0.389 hectares. The land title dated 17/5/2021 was in the names of Mityana District Local Government (Namungo HC III).</p> | 2 |
| 16 | <p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p> | <p>c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.</p> | <p>There was evidence that Mityana District LG carried out consistent monitoring and engagement throughout the contract period by the CDO and the Environment officer as exemplified by monitoring reports for the following projects, signed by the DNRO and DCDO..</p> <p>1.Upgrade of Mpongo HC II to HC III, dated 28/2/2023 and 24/4/2023;</p> <p>2.Construction of staff house at Busunju HC III, dated 19/6/2023 and 30/6/2023;</p> <p>3.Construction of a 2-stance latrine with urinal and bath room at Namungo HC staff quarters, dated 31/1/2023 and 30/6/2023; and</p> <p>4.Renovation of Namigavu HC II, Kikandwa sub-county, dated 31/5/2023 and 30/6/2023.</p> | 2 |

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0

There was evidence that Mityana District LG contractor payment certificates as health projects of the previous FY (2022/2023) were signed off by the Environment Officer and CDO, prior to payments of contractor invoices/certificates advice as exemplified by the contractor payment certificates for the following projects.

1. Construction of a 2-stance lined latrine at Namungo staff quarters, dated 13/3/2023;

2. Construction of a staff house at Busunju HC III, dated 9/5/2023; and

3. Upgrade of Mpongo HC II, dated 14/6/2023.

**Water &
Environment
Performance
Measures**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|---|--|--|----------|
| Local Government Service Delivery Results | | | | |
| 1 | <p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p> | <p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 | <p>According to MWE MIS as at end of FY22/23, Mityana registered 78% functionality of rural water sources. This is below 80%, hence, score = 0.</p> <p>NB. The data at the LG differs from that at MWE.</p> | 0 |
| 1 | <p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p> | <p>b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 | <p>According to MWE MIS for FY22/23, the functionality of WSCs was 69%. This is below 80% hence score =0.</p> | 0 |
| 2 | <p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p><i>Maximum 8 points on this performance measure</i></p> | <p>a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;</p> <ul style="list-style-type: none"> • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0 | <p>LG average score was 52%.</p> <p>This is below 60%. Hence, score =0.</p> <p>LLGs scored as follows: Busunju TC - 0, Banda TC - 0, Zigoti TC - 0, Sekanyonyi TC - 0, Butayunja SC - 30, Kakindu SC - 60, Namungo SC - 70, Bulera SC -70, Malangala SC - 80, Maanyi SC - 80, Kikandwa SC - 80, Kalangalo SC - 80, Banda SC - 80, Sekanyonyi SC - 100.</p> | 0 |

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.

o If 100 % of water projects are implemented in the targeted S/Cs: Score 2

o If 80-99%: Score 1

o If below 80 %: Score 0

Using FY22/23, 4th Quarter report dated 04/7/2023, it was established that District Coverage was 84.6% and LLGs were as follows:

Kalangalo - 63%, Namungo - 72%, Bulera - 77%, Sekanyonyi - 77%, Butayunja - 78%, Bbanda - 85%, Malangala - 86%, Manyi - 87%, Kikandwa - 91%, Sekanyonyi TC - 92%, Zigoti TC - 93%, Banda TC - 94%, Mitana MC - 94%, Kakindu SC - 95%.

Construction projects in FY22/23 were:

- Construction of 03no. hand-pump boreholes: in Manyi (87%) - 1no. ; Sekanyonyi SCX (77%) - 2no.; all at UGX92,370,400/-. Hence, 2 out of 3.
- Construction of Namungo-Mpirigwa WSS in Namungo (72%) at a cost of UGX210,482,500/-. Hence, 100%.
- Construction of Kitongo WSS in Butayunja (78%) at a cost of UGX213,989,578/-. Hence, 100%.
- Construction of #-stance Lined Public Latrine, Maanyi SC (87%) at a cost of UGX13,681,700/-. Thus, 0%.

Thus total projects implemented in subcounties with coverage below district average = $UGX(92,370,400 \times \frac{2}{3} + 210,482,500 + 213,989,578 + 0)$ out of $UGX((92,370,400 + 210,482,500 + 213,989,578 + 13,681,700) = 486,052,345 / 530,524,178 = 92\%$.

This is in range 80 - 95%, hence score = 1.

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| 2 | <p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p> | <p>c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates</p> <ul style="list-style-type: none"> o If within +/-20% score 2 o If not score 0 | <p>From contract files of water supply schemes, awards were made and contracts implemented in FY22/23 as follows (contract price / engineer's estimate):</p> <ul style="list-style-type: none"> • Construction of 03no. hand-pump boreholes all at UGX92,370,400/- against an Engineer's estimate of UGX85,500,000/-. Hence, 108%; • Construction of Namungo-Mpirigwa at a cost of UGX210,482,500/- against an Engineer's estimate of UGX209,570,258/-. Hence, 100.4%; • Construction of Kitongo WSS at a cost of UGX213,989,578/- against an Engineer's estimate of UGX192,906,306/-. Hence, 111%. <p>Thus, all these projects were within the 80% - 120% range; hence, score = 2.</p> | 2 |
| 2 | <p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p> | <p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> o If 100% projects completed: score 2 o If 80-99% projects completed: score 1 o If projects completed are below 80%: 0 | <p>All projects were fully completed by end of FY22/23, hence score =2.</p> <p>The projects were:</p> <ul style="list-style-type: none"> • Construction of 03no. hand-pump boreholes - started on 05/9/22 and ended on 02/12/22; • Construction of Namungo-Mpirigwa - started on 05/9/22 and ended on 02/02/23; • Construction of Kitongo WSS - started on 06/9/22 and ended on 03/02/23; • Construction of Lubajja lined Pit Latrine in Maanyi SC: started on 24/02/23 and ended on 12/5/23. <p>All these projects were completed as per workplan by end of FY22/23.</p> | 2 |
| 3 | <p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p> | <p>a. If there is an increase in the % of water supply facilities that are functioning</p> <ul style="list-style-type: none"> o If there is an increase: score 2 o If no increase: score 0. | <p>According to MWE MIS FY21/22, functionality was 75% while that for FY22/23 was 59%.</p> <p>Thus, functionality DECREASED by 16%. Hence score = 0.</p> <p>NB. The LG data differs from that at MWE.</p> | 0 |

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| 3 | <p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p> | <p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <p>o If increase is more than 1% score 2</p> <p>o If increase is between 0-1%, score 1</p> <p>o If there is no increase : score 0.</p> | <p>According to MWE MIS FY21/22, functionality of WSCs was 75% while that for FY22/23 was 69%.</p> <p>There was a DECREASE in percentage of water supply facilities with functional WSCs; hence, score =0.</p> <p>NB. The LG data differs from that at MWE.</p> | 0 |
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Performance Reporting and Performance Improvement

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| 4 | <p>Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance</p> <p><i>Maximum 3 points on this performance measure</i></p> | <p>The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3</p> | <p>There was evidence that DWO accurately reported on WSS facilities constructed in FY22/23 as per annual Report dated 04/7/2023.</p> <p>A field visit on 22/11/21 was made to the following three WSS facilities:</p> <ul style="list-style-type: none"> • Kajoji deep borehole in Maanyi subcounty; • Vunamba deep borehole in Sekanyonyi subcounty; • Njagala-Mwenge deep borehole in Sekanyonyi subcounty. <p>The three sampled facilities were completed as planned, are functioning properly, their water and sanitation committees are in place and functional.</p> <p>Hence, score =3.</p> <p>However, at Vunamba, the fence structure was dilapidated and some wooden members had been cannibalized for use as firewood. The soakaway pit was clogged and was flooding; the surrounding area had over-grown grass but the committee was existent but overwhelmed by farm work due to incessant rains !!!</p> | 3 |
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| 5 | <p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p> | <p>a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2</p> | <p>There was evidence that the LG Water Office, using data capture forms, collects and compiles quarterly information on sub-county water supply and sanitation facilities, functionality of facilities and WSCs by way of Quarterly reports availed in hard copy for 1st, 2nd, 3rd and 4th quarter / annual report for FY22/23 dated 01/10/22, 08/01/23, 21/4/23 and 04/07/23.</p> <p>Hence, score =2.</p> | 2 |
| 5 | <p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p> | <p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p> | <p>There was evidence that quarterly Reports and data capture forms for new facilities (for 4th quarter; and annual report for FY22/23 dated 04/7/23 were availed and these show new facilities constructed with population served, functionality of facilities and WSCs.</p> <p>Hence, score =3.</p> | 3 |

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0

Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.

In the LLG Assessment, the LG average was 52% and the LLGs scored as follows: Busunju TC - 0, Banda TC - 0, Zigoti TC - 0, Sekanyonyi TC - 0, Butayunja SC - 30, Kakindu SC - 60, Namungo SC - 70, Bulera SC -70, Malangala SC - 80, Maanyi SC - 80, Kikandwa SC - 80, Kalangalo SC - 80, Banda SC - 80, Sekanyonyi SC - 100.

The DWO developed plans to support the lowest performing LLGs but based on safe water coverage. Thus, the AWP for FY23/24 in subcounties that have safe water coverage below district average, targeted the following LLGs: Kalangalo - 63%, Namungo - 72%, Bulera - 77%, Sekanyonyi - 77%, Butayunja - 78%. The activities planned for this were:

1.Kitongo WSS (phase2), in Butayunja SC, at UGX218,294,000/-;

2.Kitongo Public Latrine, in Butayunja SC, at UGX16,800,000/-;

3.Namungo WSS (phase3), Namungo SC, at UGX215,300,000/-;

4. Kalangalo- Mutetema and Kyamusisi WSSs, in Kalangalo SC, at UGX2,530,000,000/-;

5.Namutamba WSS in Bulera SC, at UGX893,600,000/-.

Thus, a total of UGX3,874,000,000/- out UGX3,961,218,500/-. Thus, 98%.

Hence, score = 2.

Human Resource Management and Development

Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff

Maximum 4 points on this performance measure

a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2

• There was evidence that the DWO had budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician, at Ugx 26,735,000/= page 50 as per the budget estimates 2023/2024

| | | | | |
|---|---|--|---|---|
| 6 | Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff | b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2 | There was evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer at Ugx 328,200,000/= as per Budget estimates 2023/24 page 52 | 2 |
| | <i>Maximum 4 points on this performance measure</i> | | | |
| 7 | Performance Management: The LG appraised staff and conducted trainings in line with the district training plans. | a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3 | One of the Staff in the DWO was not appraised in time Ssonko James (DWO) appraised by Eng KATENDE on 28.07.2023 Sekate John (Bore hole maintenance officer) appraised by Ssonko James on 22.06.2023 Forestry officer submitted to DSC for confirmation | 0 |
| | <i>Maximum 6 points on this performance measure</i> | | | |
| 7 | Performance Management: The LG appraised staff and conducted trainings in line with the district training plans. | b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3 | <ul style="list-style-type: none"> There was NO evidence that the DWO carried out a capacity needs assessment for ALL staff during the FY22/23. <p>Hence, score = 0.</p> | 0 |
| | <i>Maximum 6 points on this performance measure</i> | | | |

Management, Monitoring and Supervision of Services.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
-
- If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
- If 80-99%: Score 2
- If 60-79: Score 1
- If below 60 %: Score 0

There was evidence that the DWO has prioritized budget allocations in FY20/21 to sub-counties that have safe water coverage below that of the district.

Using FY22/23 4th Quarter report dated 04/7/23, it was established that the District Coverage is 84.6% and the annual budget dated 04/7/23 for FY23/24 for construction facilities was UGX3,961,218,500/=.

Planned major construction projects in FY23/24 (in subcounties that have safe water coverage below district average) were:

1. Kitongo WSS (phase2), in Butayunja SC, at UGX218,294,000/-;

2. Kitongo Public Latrine, in Butayunja SC, at UGX16,800,000/-;

3. Namungo WSS (phase3), Namungo SC, at UGX215,300,000/-;

4. Kalangalo- Mutetema and Kyamusisi WSSs, in Kalangalo SC, at UGX2,530,000,000/-;

5. Namutamba WSS in Bulera SC, at UGX893,600,000/- out UGX3,874,000,000/- out UGX3,961,218,500/- Thus, 98%.

This is between 80% and 99%; hence, score =2.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3

There was evidence that DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY as follows:

- DWO presented and District Council approved AWP for FY23/24 on 17/5/23 under Minute 059/DC/17/5/2023.

- DWO also put a notice on the District and LLG notice boards dated 20/7/23;

- An advocacy meeting was held on 02/8/23 and was attended by all LLGs represented by LC3 Chairperson, LLG Chief, CDO, and Secretary for Works..

Hence score =3.

| | | | | |
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| 9 | <p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p> | <p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p> <ul style="list-style-type: none"> • If 95% and above of the WSS facilities monitored quarterly: score 4 • If 80-94% of the WSS facilities monitored quarterly: score 2 • If less than 80% of the WSS facilities monitored quarterly: Score 0 | <p>There was evidence that DWO monitored newly constructed and old WSS facilities during FY20/21.</p> <p>It is evident from monitoring and supervision reports; dated 11/10/22, 18/12/22, 10/01/23 and 04/4/23; that (900+70,107) out of (1586+88,520) visits were made to water supply and sanitation facilities were visited by district staff on 07, 21/8/20; 16, 19, 22, 29/12/20; 29/01/21; 17, 20/3/21.</p> <p>Hence, $71,007/90,106 = 78.8\%$.</p> <p>This is below 80%, hence, score = 0.</p> | 0 |
| 9 | <p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p> | <p>b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2</p> | <p>There was evidence that DWSCC meetings were held on 08/9/22, 25/01/23, 01/6/23 and 26/6/23; remedial action for identified issues was also planned for and implemented in FY23/24.</p> <p>For example:</p> <p>a) in DWSCC Meeting of 08/9/22, it was observed that due to high population growth, the point sources were overloaded leading to frequent breakdowns and over-crowding at source. It was thus resolved to prioritise construction of piped WSSs using high yielding sources.</p> <p>b) In the meeting of 25/01/23, clarification was sought and given about the amounts of user-fees and their handling. Thus, it was emphasised that LG Council 5 fixed household user fee at UGX2,000/- per month. This fee was to be paid by all to the contracted service provider. Additionally paying a one-off cash penalty of UGX20,000 for repeat offenders and thereafter regular fees.</p> <p>Hence score = 2.</p> | 2 |

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| 9 | <p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p> | <p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p> | <p>There is evidence that DWO publicized budget allocations for FY23/24 to LLGs with safe water coverage below the LG average to all sub-counties as per the following:</p> <ul style="list-style-type: none"> • DWO presented and District Council approved AWP for FY23/24 on 17/5/23 under Minute 059/DC/17/5/2023. • DWO also put a notice on the District and LLG notice boards dated 20/7/23; • An advocacy meeting was held on 02/8/23 and was attended by all LLGs represented by LC3 Chairperson, LLG Chief, CDO, and Secretary for Works. <p>Hence score =2.</p> | 2 |
| 10 | <p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p> | <p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 | <p>AWP for FY20/21 dated 12/7/20 showed allocation for social mobilization of UGX17,187,807/- in a NWR budget of UGX71,432,430/- which was 40.2%.</p> <p>This is above 40%, hence a score = 3.</p> | 3 |
| 10 | <p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p> | <p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.</p> | <p>There was a training report dated 10/01/23 and 04/4/23 that showed that DWO in liaison with the AWO Mobilisation trained 10no. WSCs, for the 19no. new WSS facilities, on their roles on O&M of WSS facilities.</p> <p>A field visit on 27/11/23 was made to the following three sampled WSS facilities:</p> <ul style="list-style-type: none"> • Kajoji deep borehole in Maanyi subcounty; • Vunamba deep borehole in Sekanyonyi subcounty; • Njagala-Mwenge deep borehole in Sekanyonyi subcounty. <p>It was evident that facilities were completed as planned; were functioning properly; the WSCs were in place; were fully functional and could recall the training content very well.</p> <p>Hence, score =3.</p> | 3 |

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| 11 | <p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p> | <p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:</p> <p>Score 4 or else 0</p> | <ul style="list-style-type: none"> • An asset register, as an attachment to the annual report dated 04/7/23, was made showing water supply and sanitation facilities in a subcounty and assets at the District water office. • There was evidence that this database is updated quarterly at reporting time <p>for WSS facilities: 4th Quarter FY22/23 dated 04/7/23.</p> <ul style="list-style-type: none"> • This register shows total number of WSS facilities (latrines, shallow wells, springs, rainwater tanks, deep boreholes, valley tanks and deep wells) in a subcounty and assets present at the Water office. <p>Hence, score =4.</p> | 4 |
| 11 | <p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p> | <p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDP/III) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p> | <p>There was evidence that the prioritized WSS investments were derived from the third 5-year district development plan targeting investments in sub-counties with safe water coverage below the district average, on pages 85-86, covering the FYs 21/22 – 25/26 originally approved by District Council on 21/11/19 under 029/DC/21/11/2019.</p> <p>This clearly showed that the prioritized WSS investments were derived from the approved district development plans and are eligible for expenditure under sector guidelines.</p> <p>The projects for FY2022/23 that were appraised were:</p> <ul style="list-style-type: none"> • Kajoji deep borehole in Maanyi subcounty; • Vunamba deep borehole in Sekanyonyi subcounty; • Njagala-Mwenge deep borehole in Sekanyonyi subcounty; • Lubajja Public Latrine in Maanyi SC.. <p>Hence, score =4.</p> | 4 |

11

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2

There was evidence that community applications were received for the construction projects.

For example:

- Kajoji deep borehole in Maanyi subcounty signed by LC1 Chairman Nalwoga Beatrice (0754211373) dated 08/7/21 with contribution of plot of land sized 20ft x 10ft (as easement besides a public road) by Semuyaba Godfrey dated 08/7/21;
- Vunamba deep borehole in Sekanyonyi subcounty signed by LC1 Chairman Mbabali dated 04/5/22 with contribution of plot of land sized 20ft x 30ft (as easement besides a public path) by Nnali Joram dated 28/7/22;
- Njagala-Mwenge deep borehole in Sekanyonyi subcounty signed by LC1 Chairman Kibirige Gerald witnessed by Nakafeero Juliet and Kimbowa Sam (0775806755) with contribution of plot of land sized 20ft x 30ft by Kaaya Peter dated 09/8/22.

Hence, score =2.

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2

The LG conducted field appraisals, the investments were technically feasible, environmentally and socially acceptable and were customized for investment as indicated in the annual report dated 04/7/2023, for the projects implemented in the year 2022/23. The projects appraised included:

- Kajoji deep borehole in Maanyi subcounty;
- Vunamba deep borehole in Sekanyonyi subcounty; and
- Njagala-Mwenge deep borehole in Sekanyonyi subcounty;
- Lubajja Public Latrine at Lubajja Landing site in Maanyi SC.

The LG also used standard / customized designs for the sampled projects.

Technical drawings for construction were provided for:

- i) a 3-stance lined pit latrine with Urinal - Drawing no. DWSCG/LPL/3ST+U;
- ii) Deep Boreholes as follows:
 - a) MWE standard Hole Designs A & B;
 - b) MWE standard Designs for Borehole Headworks.

Hence, score =2.

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| 11 | <p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p> | <p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p> | <p>There was evidence to ascertain that Mityana District LG conducted screening for all WSS projects, prepared ESIA/costed ESMPs, and put in place proposed mitigation measures for water and environment sector projects implementation for the previous FY 2022/2023 as exemplified by the ESMPs for the following Water and Environment projects reports, signed by the DNRO and DCDO .</p> <ol style="list-style-type: none"> 1. Drilling 3 hand pumps at Kajogi, Njagalamwenge and Vunamba, dated 22/7/2022, estimated at UGX 960,000/=; 2. Construction of Kitongo mini-piped solar water system, Kitongo parish, dated 7/7/2022, estimated at UGX 1,564,000/=; and 3. Extension of Namungo-Mpirigwa piped water scheme, dated 4/7/2022, estimated at UGX 600,000/=. | 2 |
| 12 | <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> | <p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p> | <p>There was evidence that the water infrastructure investments were incorporated in the LG approved procurement plan which reflected the following projects:</p> <p>Sampled projects were:</p> <ul style="list-style-type: none"> • Kajoji deep borehole in Maanyi subcounty; • Vunamba deep borehole in Sekanyonyi subcounty; and • Njagala-Mwenge deep borehole in Sekanyonyi subcounty. <p>All these projects were approved by the Contracts Committee on 03/8/22 under Minutes 6.4 and 7.2/1/JUL/22-23.</p> <p>Hence, score =2.</p> | 2 |

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction
Score 2:

There was evidence provided that water supply and public sanitation infrastructure projects for the FY 22/23 were approved by the Contracts Committee before commencement of construction. Sampled projects were:

1. Construction of 03no. hand-pump boreholes - Invitation to Bid was dated 30/5/22; Evaluation approved on 03/8/22; Contracts Committee Minute: 6.4/1/July/22-23; Contractor: Galaxy Agro Tech. Ltd; Contract No. Mity568/WRKS/21-22/00101; Contract sum: UGX92,370,400/-; Construction started on 05/9/22 and ended on 02/12/22;

2. Construction of Namungo-Mpirigwa WSS - Invitation to Bid was dated 30/5/22; Evaluation approved on 16/8/22; Contracts Committee Minute: 6.1/1/July/22-23; Contractor: Bana Entreprises Ltd; Contract No. Mity568/WRKS/21-22/00102; Contract sum: UGX210,482,500/-; Construction started on 05/9/22 and ended on 02/02/23;

3. Construction of Kitongo WSS - Invitation to Bid was dated 30/5/22; Evaluation approved on 17/8/22; Contracts Committee Minute 6.2/1/July/22-23; Contractor: W&S Consult Eng. Ltd; Contract No. Mity568/WRKS/21-22/00103; Contract sum: UGX213,989,578/-; Construction started on 06/9/22 and ended on 03/02/23;

4. Construction of Lubajja lined Pit Latrine - Invitation to Bid dated 30/5/23; Evaluation approved on 16/5/22; Contracts Committee Minute: 7.2/1/Jan/22-23; Contractor: Kannadi Trust Entreprises Ltd; Contract No. Mity894/WRKS/22-23/00045; Contract sum: UGX13,681,700/-; Construction started on 24/02/23 and ended on 12/5/23.

Hence, score =2.

| | | | | |
|----|--|--|--|---|
| 12 | <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p> | <p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p> | <p>There was evidence that a Project Implementation Team for projects to be implemented in the FY20/21 was established by Office of the CAO in a letters dated 25/8/22 appointed DWO as Project Manager; and District Engineer, DHO, DCDO, DNRO DLO AND District Environment Officer as members for the following projects:</p> <ol style="list-style-type: none"> a. Construction of Lubajja Public Latrine; b. borehole drilling project incl. of all the components; c. Construction of Kitongo WSS (ph1); and Namungo-Mpirigwa WSS (ph1). <p>This team was tasked to oversee the above-mentioned projects.</p> <p>Hence, score =2.</p> | 2 |
| 12 | <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p> | <p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p> | <p>There was evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO.</p> <p>Drawings used for construction were:</p> <ul style="list-style-type: none"> • MWE standard Hole Designs A & B; • MWE standard Designs for Borehole Headworks for deep boreholes; and • DWSCG/LPL/3ST+U for 3-stance lined pit latrine. <p>The following constructed WSS facilities were sampled 27/11/23 was made to the following three WSS facilities:</p> <ul style="list-style-type: none"> • Kajoji deep borehole in Maanyi subcounty; • Vunamba deep borehole in Sekanyonyi subcounty; and • Njagala-Mwenge deep borehole in Sekanyonyi subcounty. <p>It was found that the WSS facilities were well constructed in accordance with standard MWE guidelines.</p> <p>Hence, score=2.</p> | 2 |

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| 12 | <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> | <p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p> | <p>There was evidence that the relevant technical officers [DWO, ADWO (Sanitation) and AWO (Mobilisation)] participated in supervising the construction projects and presented reports dated 11/10/22, 18/12/22, 10/01/23 and 04/4/23.</p> | 2 |
| | <p><i>Maximum 14 points on this performance measure</i></p> | | <p>The water sources sampled on 27/11/23 were:</p> | |
| | | | <ul style="list-style-type: none"> • Kajoji deep borehole in Maanyi subcounty; • Vunamba deep borehole in Sekanyonyi subcounty; and • Njagala-Mwenge deep borehole in Sekanyonyi subcounty. | |
| | | | <p>The team noted and instructed the Contractors as follows:</p> | |
| | | | <ul style="list-style-type: none"> • Avail protective clothing (incl. nose-mouth masks) to working crew; • Install warning signs and tape to minimise likely injury. | |
| | | | <p>Hence, score =2.</p> | |
| 12 | <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> | <p>f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts</p> | <p>There was evidence that the DWO verified works and initiated payments of contractors within specified timeframes in the contracts for the sampled projects as follows:</p> | 2 |
| | <p><i>Maximum 14 points on this performance measure</i></p> | <ul style="list-style-type: none"> o If 100 % contracts paid on time: Score 2 o If not score 0 | <p>1. Construction of 03no. hand-pump boreholes - Contractor: Galaxy Agro Tech. Ltd; Contract No. Mity568/WRKS/21-22/00101; Contract sum: UGX92,370,400/-; Construction started on 05/9/22 and ended on 02/12/22; Contractor requested for payment of UGX91.884,712/- on 02/02/23; DWO certified UGX92,370,400/- on 22/02/23; CAO approved and paid UGX92,370,400/- on 06/3/23.</p> | |
| | | | <p>2. Construction of Namungo-Mpirigwa WSS - Contractor: Bana Entreprises Ltd; Contract No. Mity568/WRKS/21-22/00102; Contract sum: UGX210,482,500/-; Construction started on 05/9/22 and ended on 02/02/23; Contractor requested for payment of UGX210,482,500 on 30/5/23; DWO certified UGX210,482,500/- on 07/6/23; CAO approved and paid UGX210,482,500/- on 12/6/23.</p> | |
| | | | <p>3. Construction of Kitongo WSS -</p> | |

Contractor: W&S Consult Eng. Ltd;
Contract No. Mity568/WRKS/21-
22/00103; Contract sum:
UGX213,989,578/-; Construction
started on 06/9/22 and ended on
03/02/23; Contractor requested for
payment of UGX203,290,099/- on
05/6/23; DWO certified
UGX198,887,135/- (after
measurement and mandatory
deductions) on 15/6/23; CAO
approved and paid
UGX198,887,135/- on 22/6/23.;

4. Construction of Lubajja lined Pit
Latrine - Invitation to Bid dated
30/5/23; Evaluation approved on
16/5/22; Contracts Committee
Minute: 7.2/1/Jan/22-23;
Contractor: Kannadi Trust
Entreprises Ltd; Contract No.
Mity894/WRKS/22-23/00045;
Contract sum: UGX13,681,700/-;
Construction started on 24/02/23
and ended on 12/5/23; Contractor
requested for payment of
UGX13,681,700/- on 05/6/23;
DWO certified UGX12,860,798/-
(after measurement and
appropriate deductions)- on
12/6/23; CAO approved and paid
UGX12,860,798/- on 14/6/23.

Hence, score = 2.

12

Procurement and
Contract
Management/execution:
The LG has effectively
managed the WSS
procurements

*Maximum 14 points on
this performance
measure*

g. Evidence that a complete
procurement file for water
infrastructure investments is in
place for each contract with all
records as required by the PPDA
Law:

Score 2, If not score 0

2

At the District Water and
Procurement Offices, there was
evidence that there was a
procurement file for each of the
WSS infrastructure projects which
were also incorporated in the LG
approved procurement plan dated
26/5/22 which reflected the
following data for the sampled
projects below:

1. Construction of 03no. hand-pump
boreholes - Invitation to Bid was
dated 30/5/22; Evaluation
approved on 03/8/22; Contracts
Committee Minute: 6.4/1/July/22-
23; Contractor: Galaxy Agro Tech.
Ltd; Contract No.
Mity568/WRKS/21-22/00101;
Contract sum: UGX92,370,400/-;
Construction started on 05/9/22
and ended on 02/12/22; Contractor
requested for payment of
UGX91.884,712/- on 02/02/23;
DWO certified UGX92,370,400/- on
22/02/23; CAO approved and paid
UGX92,370,400/- on 06/3/23.

2. Construction of Namungo-
Mpirigwa WSS - Invitation to Bid
was dated 30/5/22; Evaluation
approved on 16/8/22; Contracts

Committee Minute: 6.1/1/July/22-23; Contractor: Bana Entreprises Ltd; Contract No. Mity568/WRKS/21-22/00102; Contract sum: UGX210,482,500/-; Construction started on 05/9/22 and ended on 02/02/23; Contractor requested for payment of UGX210,482,500 on 30/5/23; DWO certified UGX210,482,500/- on 07/6/23; CAO approved and paid UGX210,482,500/- on 12/6/23.

3. Construction of Kitongo WSS - Invitation to Bid was dated 30/5/22; Evaluation approved on 17/8/22; Contracts Committee Minute 6.2/1/July/22-23; Contractor: W&S Consult Eng. Ltd; Contract No. Mity568/WRKS/21-22/00103; Contract sum: UGX213,989,578/-; Construction started on 06/9/22 and ended on 03/02/23; Contractor requested for payment of UGX203,290,099/- on 05/6/23; DWO certified UGX198,887,135/- (after measurement and mandatory deductions) on 15/6/23; CAO approved and paid UGX198,887,135/- on 22/6/23.;

4. Construction of Lubajja lined Pit Latrine - Invitation to Bid dated 30/5/23; Evaluation approved on 16/5/22; Contracts Committee Minute: 7.2/1/Jan/22-23; Contractor: Kannadi Trust Entreprises Ltd; Contract No. Mity894/WRKS/22-23/00045; Contract sum: UGX13,681,700/-; Construction started on 24/02/23 and ended on 12/5/23; Contractor requested for payment of UGX13,681,700/- on 05/6/23; DWO certified UGX12,860,798/- (after measurement and appropriate deductions)- on 12/6/23; CAO approved and paid UGX12,860,798/- on 14/6/23.

Hence, score = 2.

Environment and Social Requirements

13

Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework

Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:

Maximum 3 points this performance measure Score 3, If not score 0

There was no evidence that the LG had recorded, investigated, responded to and redress reported water and environment related grievances as there were no water related grievances recorded in the centralized complaints log in the FY 2022-2023.

0

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|----|--|--|---|----------|
| 14 | <p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p> | <p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p> | <p>There was no evidence that Mityana District LG disseminated water source and catchment protection and natural resource management guidelines to CDOs as no guidelines for water source and catchment protection and natural resource management were available.</p> | 0 |
| 15 | <p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p> | <p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p> | <p>There was evidence that Mityana District LG prepared and implemented water source protection plans and natural resource management plans for WSS infrastructure projects constructed during the previous FY (2022-2023) as exemplified by the water source protection and natural resource management plans for the following projects.</p> <ol style="list-style-type: none"> 1. Drilling of 3 hand pumps at Kajoji in Maanyi Sub-county, Njagalamwenge and Vunamba-Bulyankuyege in Ssekanyonyi sub-county, dated 4/7/2022. 2. Construction of Kitongo Mini-piped solar water system, dated 4/7/2022; and 3. Extension of Namungo Mpirigwa piped water scheme, dated 4/7/2022. | 3 |

Safeguards in the Delivery of Investments

Maximum 10 points on this performance measure

b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:

Score 3, If not score 0

There was evidence that WSS projects are implemented on land where there is proof of land ownership as exemplified by the following agreement and consent letters for water and environment projects.

1. An MoU, dated 1/11/2021 between Mityana district LG and NWSC for the Namungo-Mpirigwa piped water scheme. The NWSC offered land to the district for the scheme. The MoU was signed by CAO, Area manager and Procurement Officer; and

2. A Letter of consent dated 25/8/2020. Beatrice Nakiwala Lukaali consented to donating land measuring 20ft x 20ft to Mityana district LG for the construction of Kitongo piped water scheme. The consent letter was signed by the Beatrice Nakiwala and the The Chairman LC 1, Kitongo village.

In addition, the LG has proof of consent as follows:

- Kajoji deep borehole in Maanyi subcounty signed by LC1 Chairman Nalwoga Beatrice (0754211373) dated 08/7/21 with contribution of plot of land sized 20ft x 10ft (as easement besides a public road) by Semuyaba Godfrey dated 08/7/21;
- Vunamba deep borehole in Sekanyonyi subcounty signed by LC1 Chairman Mbabali dated 04/5/22 with contribution of plot of land sized 20ft x 30ft (as easement besides a public path) by Nnali Joram dated 28/7/22;
- Njagala-Mwenge deep borehole in Sekanyonyi subcounty signed by LC1 Chairman Kibirige Gerald witnessed by Nakafeero Juliet and Kimbowa Sam (0775806755) with contribution of plot of land sized 20ft x 30ft by Kaaya Peter dated 09/8/22.

Hence, score =3.

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| 15 | <p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p> | <p>c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p> | <p>There was evidence that the E&S are implemented and signed by environmental office and CDO before Water and environment projects are done prior to payments of contractor invoices/certificates advice as exemplified by the signed payment certificates for the following project.</p> <ol style="list-style-type: none"> 1. Construction of Kitongo solar mini-piped water scheme, dated 15/6/2023, signed on 21/6/2023; 2. Drilling 3 boreholes / hand pumps at Njagalamwenge, Kajogi and Vunamba, dated 21/2/2023; and 3. Construction Namungo-Mpirigwa piped water system phase II, 17/6/2023. | 2 |
| 15 | <p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p> | <p>d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:</p> <p>Score 2, If not score 0</p> | <p>There was evidence that the DCDO and DEO undertook monitoring of the Water and Environment projects to ascertain compliance with ESMPs and checked that mitigation measures were implemented as exemplified by the E & S monitoring reports for the following projects, signed by the DNRO and DCDO.</p> <ol style="list-style-type: none"> 1. Drilling 3 hand pumps at Kajoji, Vunamba, and Njagalamwenge dated 18/4/2023; 2. Extension of Namungo piped water scheme phase II, dated 30/12/2022; and 3. Construction of Kitongo solar mini-piped water system, dated 30/6/2023. | 2 |

**Micro-scale
Irrigation
Performance
Measures**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|--|--|---|-------|
| Local Government Service Delivery Results | | | | |
| 1 | <p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p> | <p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p> | <p>There was evidence that Mityana district LG had up-to-date data on irrigated land for the last two FYs. There was available data on irrigated land disaggregated between micro-scale irrigation grant beneficiaries and non- beneficiaries from the District Senior Agricultural Engineer for FY 2021/2022 (100.15 acres for beneficiaries and 5 acres for non- beneficiaries totaling 105.15 acres) and for FY 2022/2023 (128.4 acres for beneficiaries and 10 acres for non-beneficiaries totaling 138.4 acres) with 475.55 cumulated irrigated acreage. The data was obtained from the 'Status Report on Statistics of Irrigated land in Mityana DLG" dated 30th June 2023 prepared by the Senior Agricultural Engineer (Water for Production) and received by the DPO on 19th July 2023.</p> | 2 |
| 1 | <p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p> | <p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 | <p>There was evidence that Mityana district LG had increased acreage of newly irrigated land in the previous FY as compared to previous FY but one. The percentage increase in acreage of newly irrigated land in 2022/2023 FY as compared to 2021/2022 FY was = $((475.55-337.15)/ (337.15)) *100 = 41.05\%$ as per the data sheet prepared by the Senior Agricultural engineer (Water for production) and received and signed by the DPO on 19/07/2023.</p> | 2 |

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| 2 | <p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p> | <p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 | <p>The average score of the LLG assessment was 1,030/14 =74% as per the details:</p> <ol style="list-style-type: none"> 1. Banda SC 0%, 2. Banda TC, 100%; 3. Bulera SC, 100%; 4. Busunju TC100%; 5. Butayija TC 60%; 6. Kakindu SC 100%; 7. Kalagalo SC 70%; 8. Kindwa SC 0%; 9. Mannyi SC 100%; 10. Malagala SC 70%; 11. Namungo SC 100%; 12. Ssekanyonyi SC 60%; 13. Ssekanyonyi TC 100%; and 14. Zigoti TC 70%. | 4 |
| 3 | <p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6</p> | <p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p> | <p>There was evidence that the development component of micro-scale irrigation grant was used on eligible activities. The budget performance report of 2022/2023 FY for the micro-scale irrigation grant was available from Senior Agricultural Engineer's office indicating 43 "Micro-scale Irrigation systems costing UGX 1,116,556,975 for 43 approved farmers. Also, Sub-grant quarterly report of Quarter four" dated 08/07/2023 endorsed by the CAO, and quarterly report of Quarter three" dated 07/04/2023 received and endorsed by the CAO were available. There were other reports of "Micro-scale Irrigation sub-grant; quarterly report for the Second quarter" dated 04/01/2023 received and endorsed by the CAO on 16/05/2023, and quarterly report of quarter one" dated 04/10/2022 endorsed by the CAO on 16/05/2023. The budget activities on micro-scale irrigation included; farm visits, staff training, awareness raising of farmers, awareness raising for local leaders, radio adverts, monitoring and supervision. The approved farmers include Ssali John of Central Division S/C, Kalule William of Kakindu S/C, Kayizzi Joseph Barnes of Busimbi Division S/C, Wendida Sylvia of Busunju T/C, Lukwago James of Ssekanyonyi S/C and Mulumba Samuel of Kikandwa S/C among others.</p> | 2 |

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0

There was evidence that the approved farmers signed an acceptance form confirming that the equipment is working well before the LG made payments to suppliers as follows:

Name of project: Supply and installation of micro scale irrigation equipment to Datsun Enock Arinaitwe

Project NO: Mity894/SULPS/2022-23/00134

Contract Sum: 18,524,400

Requisition was on 16/06/2023

DPMO signed on 19/06/2023

CAO signed on 20/06/2023

Payment was on 27/06/2023

Amount paid UGX 17,412,936 EFT 6412168

Farmer: Dastsun Enock Arinaitwe

Signed on: 12/07/2023

Name of project: Supply and installation of micro scale irrigation equipment to Namayanja Diana

Project NO: Mity568/SULPS/2022-23/00083

Contract Sum: 18,983,900

Requisition was on 08/06/2023

DPMO signed on 12/06/2023

CAO signed on 15/06/2023

Payment was on 27/06/2023

Amount paid UGX 17,844,866 EFT 6412168

Farmer: Namanja Diana

Signed on:05/06/2023

Name of project: Supply and installation of micro scale irrigation equipment to Mugalu Gerald

Project NO: Mity568/SULPS/2022-23/00096

Contract Sum: 23,025,900

Requisition was on 16/06/2023

DPMO signed on 19/06/2023

CAO signed on 20/06/2023

Payment was on 27/06/2023

Amount paid UGX 21,644,346 EFT 6412168

Farmer: Mugalu Gerald

Signed on:22/06/2023

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| 3 | Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines | Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0 | There was evidence that the variations in the contract price for establishment of irrigation demonstration sites were within +/-20% of the Senior Agriculture Engineers' estimates. For example, according to the supplier contracts for Namungo Seed Secondary School irrigation demonstration site, the contract price was Ugx 25,000,050 (Water Fixengineering (U) Ltd as the contractor) and SAE's estimate was Ugx 24,933,000. This implied $((24,933,000 - 25,000,050) / 25,000,050) * 100\% = 0.27\%$ variation. | 1 |
| | Maximum score 6 | | Also, according to the supplier contracts for Mityana Agro-vet Institute irrigation demonstration site, the contract price was Ugx 25,000,050 by Water Fixengineering (U) Ltd and SAE's estimate was Ugx 24,891,000. Which implied $((24,891,000 - 25,000,050) / 25,000,050) * 100\% = -0.44\%$ variation. | |
| 3 | Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines | d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY | There was evidence that micro-scale irrigation equipment where contracts were signed during the previous FY 2022/2023 were installed /completed within the previous FY 2022/2023. From the Senior Agricultural Engineer's office, 43 contracts (for Rima (EA) Ltd) were signed and completed in 2022/2023 FY according to the 'Budget performance report for the 2022/2023 FY prepared by the Senior Agricultural Engineer (Water for Production) and received by District Production Officer on 20/07/2023. | 2 |
| | Maximum score 6 | <ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 | <p>Examples of completed contracts included:</p> <p>i. Farmer Kayizzi Joseph Barnes of Busimbi Division S/C with Contract No. Mity894/supls/2022-23/000120, the contract was completed on 18/5/2023 as per the completion certificate signed by Ag. Senior Agricultural Engineer (Water for Production) on 16/06/2023.S/C,</p> <p>ii. Farmer Ssenyomo Paul of Ssekanyonyi S/C with Contract No. Mity894/Suply/2022-23/00190 dated 07/06/2023, was completed on 12/06/2023 as per the completion certificate signed by Ag. Senior Agricultural Engineer (Water for Production) on 16/06/2023.S/C, and</p> <p>iii. Farmer Mulumba Samuel of Kikandwa S/C with Contract No. Mity894/supls/2022-23/000, the contract was completed and handed over on 16/06/2023 as per the completion certificate signed by Ag. Senior Agricultural Engineer (Water for Production) on 16/06/2023.S/C.</p> <p>All the 43 contracts were completed and therefore $43/43 * 100\% = 100\%$ compliance.</p> | |

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| 4 | Achievement of standards: The LG has met staffing and micro-scale irrigation standards | a) Evidence that the LG has recruited LLG extension workers as per staffing structure | There was evidence that the LG had recruited LLG extension workers as per the establishment at 29% | 0 |
| | Maximum score 6 | <ul style="list-style-type: none"> • If 100% score 2 • If 75 – 99% score 1 • If below 75% score 0 | Establishment 72 filled 21, 29% | |
| 4 | Achievement of standards: The LG has met staffing and micro-scale irrigation standards | b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF | There was evidence that the micro-scale irrigation demonstration sites met standards as defined by MAAIF. The Senior Agricultural Engineer had the inventory of all the installed demonstration sites for FY 2022/2023. | 2 |
| | Maximum score 6 | <ul style="list-style-type: none"> • If 100% score 2 or else score 0 | <p>Sampling of 3 micro-scale irrigation facilities was done on 27/11/2023. The 3 sampled installations met standards as per the inventory and MAAIF Guidelines. The guidelines required the following components to be available when ever needed in the design:</p> <ol style="list-style-type: none"> i. Pumping system. This could be: <ol style="list-style-type: none"> a. Solar pump system (panels, frame, controller, electric cables), b. Electric pump, or c. petrol/diesel pump ii. Suction and delivery pipe system iii. Water tank iv. Water application system. This could be: <ol style="list-style-type: none"> a. Flexible hosepipe with spray nozzle, b. Sprinklers, or c. Dripper/drip lines <p>Other equipment that could also be necessary for O&M are soil moisture monitor, soil nutrient monitor, user/ maintenance manual, or spare parts and maintenance equipment and tools.</p> <p>The three sampled sites were: Farmer Kayizzi John Barnes of Busimbi Division. The system installed (by Rima EA Ltd) was for 2 acres of land for growing coffee and maize. There was no site book showing visits record. The equipment installed included solar pump (surface), Solar panels, flexible horse pipes with nozzle, 10,000l tank, and hydrants. On this site all the equipment met the standards of MAAIF.</p> <p>The next farmer was Mulumba Samuel of Kikandwa S/C. The system was installed by RIMA (EA) Ltd and project acceptance form endorsed on 16/06/2023 according to the certificate of completion. The area under irrigation was 2 acres for growing coffee, banana and maize. The farm had a site book with visitors' records. The equipment installed included solar pump</p> | |

(submersible), solar panel, 10,000L tanks, and water application systems included: drag horse pipe with sprayer and hydrants.

Also, farmer Wendida Sylvia of Busunju T/C. The system installed was for 2 acres for growing banana and coffee. The equipment installed included: Solar pump (submersible), solar panel, hydrants, flexible hosepipe with spray nozzle.

All three sites sampled met standards (100%) as defined by MAAIF.

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| 4 | Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6 | b) Evidence that the installed micro-scale irrigation systems during last FY are functional • If 100% are functional score 2 or else score 0 | There was evidence that the installed micro-scale irrigation systems during last FY 2022/2023 were functional. The list of micro-scale irrigation equipment installed was available in the inventory for FY 2022/2023. The three sampled sites were Kayizzi John Barnes of Busimbi Division, Mulumba Samuel of Kikandwa S/C and Wendida Sylvia of Busunju T/C. From the inspection carried out on 27/11/2023 at all sites, the systems were found to be (100%) functional at the time of assessment. | 2 |
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Performance Reporting and Performance Improvement

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| 5 | Accuracy of reported information: The LG has reported accurate information Maximum score 4 | a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0 | There was evidence that the information on position of extension workers filled was accurate: Ssekanyonyi TC; as per the staff list dated 30.06.2023 Mr. Semakula Ibrahim Agriculture officer Mr. Basasira Mathias veterinary officer Maanyi SC as per staff list dated 01.07.2022 Nakitende Harriet Agriculture officer Muwonge Yasin, Assistant Veterinary officer Bulera SC as per staff list dated 01.07.2022 Namayanja Annet, Agriculture officer Dr. Mwanami David senior Veterinary officer | 2 |
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| 5 | <p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p> | <p>b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0</p> | <p>There was evidence that the information on established micro-scale irrigation demonstration sites in Mityana DLG in reference to the sampled sites that is Kayizi Joseph Barns of Busimbi Division S/C, Wendida Sylvia of Busunju T/C and Mulumba Samuel of Kikandwa S/C were installed and functioning accurately. And also, the information submitted on installation of micro-scale irrigation systems and functionality was accurate as per inventory as of 27/11/2023 date of the inspection and testing in the field.</p> | 2 |
| 6 | <p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p> | <p>a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0</p> | <p>There was evidence that information was collected quarterly on newly irrigated land, functionality of irrigation equipment installed (for example Kayizzi Joseph Barnes of Busimbi Division S/C, Wendida Sylvia of Busunju T/C and Mulumba Samuel of Kikandwa S/C), provision of complementary services like farmer field days, awareness raising for leaders, and farmer expression of interest was collected on a quarterly basis as per the Quarter 1, Quarter 2, Quarter 3 and Quarter 4 reports prepared by the Senior Agricultural Engineer (Water for Production) and received and stamped by the Chief Administrative Officer on 16/05/2023 with reporting dates; 4/10/2022 for quarter 1, 7/04/2023 for quarter 2, 4/01/2023 for quarter 3 and 08/7/2023 for quarter 4. These reports had information on training, farm visits, awareness raising events, expression of interests (EOIs), system functionality and completion of works.</p> | 2 |
| 6 | <p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p> | <p>b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0</p> | <p>There was evidence that Mityana district LG had entered up to-date LLG information into MIS. In the report there was information of 604 farm visits, 820 successfully submitted expression of interest and target was achieved with 603 excess farmers. In the Irritrak online system, the latest entry was on 13/11/2023 for Ssenfuka David of Zigoti Town Council and Unegbu Helbert of Zigoti Town Council among others.</p> | 1 |

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|---|---|--|---|---|
| 6 | Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans | c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0 | There was evidence that Mityana district LG had prepared quarterly reports using information compiled from LLGs in the MIS. From the District Senior Agricultural Engineer's office there were "submission of quarterly reports for the Micro-Scale Irrigation Program for the FY 2022/2023" prepared by Senior Agricultural Engineer addressed to the CAO for; Quarter 1 dated 04/10/2022, Quarter 2 dated 07/04/2023, Quarter 3 dated 04/01/2023 and Quarter 4 dated 08/7/2023. The LLGs that compiled performance information for submission in MIS were Kalangaalo S/C, Bbanda T/C, Kakindu S/C, Kikandwa S/C, Bulera Division, Namungo S/C, Malangala S/C, Ssekanyonyi S/C, Busunju T/C, Butayunja S/C, Busimbi Division, Ttamu Division, Maanyi S/C and Zigoti T/C. For example, quarter 4 of FY 2022/2023, there were 604 farm visits and 820 farmers submitted EOI. The latest data on MIS was on, 13/11/2023 for Ssenfuka David of Zigoti Town Council and Unegbu Helbert of Zigoti Town Council among others. These reports are also available in the MIS online. | 1 |
| | Maximum score 6 | | | |
| 6 | Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans | d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0 | There was evidence that Mityana district LG developed and approved Performance Implementation Plan for the lowest performing LLG. There was performance improvement plan from the Senior Agricultural Engineers' office about "Action Plan to Improve Performance of Micro-scale Irrigation Program in LLG" dated 14/07/2023 endorsed by the District Production Officer. | 1 |
| | Maximum score 6 | | | |
| 6 | Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans | ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0 | There was evidence that Mityana district LG implemented Performance Improvement Plan for lowest performing LLGs. Mityana DLG implemented the Performance Improvement Plan for the Bulera, Busunju T/C, Central Division, Banda T/C, Zigoti T/C and Malangala sub-counties as per the PIP implementation report prepared by the Senior Agricultural Engineer (Water for Production) and received by the District Production Officer on 14/07/2023. | 1 |
| | Maximum score 6 | | | |

Human Resource Management and Development

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| 7 | Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines | <p>a) Evidence that the LG has:</p> <p>i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0</p> | There was no evidence that Mityana DLG budgeted for extension workers. From the DPO's office there was no Performance Contract of current FY 2023/2024. | 0 |
| 7 | Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines | <p>ii Deployed extension workers as per guidelines score 1 or else 0</p> | There was evidence that the LG did deploy extension workers as per guidelines. From the District Production Officer, there was a Submission of Production staff register endorsed by the DPO on 10/05/2023. The approved staff structure indicated 29 extension workers of which 2 are centered at Mityana municipality production department. Examples extracted include Nakitende Harriet - an Agricultural Officer based at Maanyi S/C, Lukenge Matia - Assistant Veterinary Officer based in Busunju Town Council, Namayanja Annet - Agricultural Officer based in Bulera S/C, Miti Lawrence - Agricultural Officer based in Malangala S/C and Nakuya Grace - Agricultural Officer based at Municipality headquarters among others. | 1 |
| 7 | Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines | <p>b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0</p> | <p>The extension workers are working in LLGs where they were deployed as per sampled LLGs reports shown below:</p> <p>Manyi SC:</p> <p>Quarter 1 report 1 July to September 2022, crop production signed by Nakitende Harriet</p> <p>Report for month of September 2023 dated 30th September 2023, signed by Nakitende Harriet.</p> <p>Activity report for 4th quarter dated 30th June 2023, signed by Nakitende Harriet</p> <p>Bulera SC</p> <p>December report 2022, dated 31 December 2022, dated 31 December 2022,</p> <p>Department of production and marketing crop sector report dated 30th November 2022</p> <p>Ssekanyonyi:</p> <p>Report for month of October 2022, dated 07th November 2022</p> <p>Report for the month of July 2022, dated 2.08.2022. signed by Semakula Ibrahim</p> | 2 |

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|---|---|--|--|---|
| 7 | Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines | c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0 | <p>There was evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board as per the CAOs communication dated 01.07.2022</p> <p>Ssekanyonyi TC;</p> <p>Mr. Semakula Ibrahim Agriculture officer</p> <p>Mr. Basasira Mathias veterinary officer</p> <p>Maanyi SC</p> <p>Nakitende Harriet Agriculture officer</p> <p>Muwonge Yasin, Assistant Veterinary officer</p> <p>Bulera SC</p> <p>Namayanja Annet, Agriculture officer</p> <p>Dr. Mwanami David senior Veterinary officer</p> | 2 |
| 8 | Performance management: The LG has appraised, taken corrective action and trained Extension Workers | <p>a) Evidence that the District Production Coordinator has:</p> <p>i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0</p> | <p>Four of the Ten sampled were not appraised on time</p> <p>Miti Lawrence Agric. Officer appraised by Namata fatuma on 29.06.2023</p> <p>Nabulya Allen, animal husbandry officer appraised by Dr. Ssemalago on 27.06.2023</p> <p>Dr. Mwanani David Senior Vet. Officer appraised by Busingye Leonard on 27.06.2023</p> <p>Nakitende Harriet (AO) appraised by Namuwaya Esuka, on 02.07.2023</p> <p>Ssemakula Ibrahim AO, appraised by Seremba Daniel on 12.07.2023</p> <p>Basasira Mathias Assitant Vet Officer appraised by Tumanyikye Benard on 30.06.2023</p> <p>Lubega Abubaker Matovu, Assistant Vet officer appraised by Namazzi Fatuma on 29.06.2023</p> <p>Bahangondi Mbuusa Ramesh AO, appraised by Magala Mukiibi Stanley on 29.06.2023</p> <p>Mutalambirwa Jackson AO, appraised by Ssenkaayi Rogers on 30.06.2023</p> <p>Mukalazi Josaiah AO, appraised by Babirye Margaret on 03.07.2023</p> <p>Dr. Ssemalago Geoffrey Principal vet officer appraised by Mr. Sseremba Daniel on 07.07.2023</p> <p>All signed by PAS Golooba on 19.07.2023</p> | 0 |

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| 8 | Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4 | a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0 | There were no recommendations for action | 1 |
| 8 | Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4 | b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0 | There was evidence that training activities were conducted in accordance to the training plans at district level. For example, the training of LLG leaders and staff on proper operation and maintenance of irrigation equipment conducted on 20/04/2023 and report signed on 03/05/2023 by the DPO. Twelve people attended like Muwonge Yasin of Maanyi, Richard Kikomeko of Kalangalo and Ssemakula Ibrahim of Ssekanyonyi. | 1 |
| 8 | Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4 | ii Evidence that training activities were documented in the training database: Score 1 or else 0 | There was evidence that training activities were documented in the training database as per the production department training file with corresponding signed attendance lists. From the DPO's office, there was a Report on training of LLG leaders and staff on proper operation and maintenance of irrigation equipment conducted on 20/04/2023 and report signed on 03/05/2023 by the DPO. | 1 |

Management, Monitoring and Supervision of Services.

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| 9 | <p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 - 75% capital development; and 25% complementary services): Score 2 or else 0</p> | <p>There was evidence that the LG appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services as follows:</p> | 2 |
| Maximum score 10 | | | <p>The budget was UGX 926,836,139</p> <p>Supplementary UGX 189,720,836</p> <p>Total 1,116,556,975</p> <p>Capital development was UGX 837,417,731</p> <p>Complementary UGX 279,139,244 broken down as follows:</p> <ol style="list-style-type: none"> 1. Awareness raising for local leaders UGX 41,870,887; 2. Procurement monitoring and supervision UGX 27,913,924; 3. Awareness raising for local farmers UGX 55,827,849; 4. Farm visits UGX 55,827,849; 5. Demonstration establishment UGX 27,913,924; and 6. Farmer field schools UGX 69,784,811. | |
| 9 | <p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p> | <p>There was evidence that the LG budget allocation towards supplementary services with according to the sector guidelines as follows:</p> <ol style="list-style-type: none"> 1. Awareness raising for local leaders UGX 41,870,887 (15%); 2. Procurement monitoring and supervision UGX 27,913,924 (10%); 3. Awareness raising for local farmers UGX 55,827,849 (20%); 4. Farm visits UGX 55,827,849 (20%); 5. Demonstration establishment UGX 27,913,924 (10%); and 6. Farmer field schools UGX 69,784,81 (25%). | 2 |
| Maximum score 10 | | | | |

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| 9 | <p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p> | <p>There was evidence of UGX 210,087,565 co-funding figure in the budget of department of production and marketing department.</p> | 2 |
| Maximum score 10 | | | | |
| 9 | <p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p> | <p>The LG used the farmers co-funding following the rules whereby the farmer contributed 25% of the Total budget of UGX 1,116,556,975.</p> | 2 |
| Maximum score 10 | | | | |
| 9 | <p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> | <p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p> | <p>There was evidence that Mityana DLG had disseminated information on use of the farmer co-funding through distribution of brochures to farmers and physical meetings. From Mityana district Production and Marketing department, various sector head meetings were held, and minutes filed for example on 18/04/2023, 5 members attended as compiled by the SAE and signed by the DPO on 16/05/2023, and on 21/07/2022, 9 members attended as compiled by district entomologist and DPO received it on 18/08/2022.</p> | 2 |
| Maximum score 10 | | | | |

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| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p> | <p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 <p>Less than 70% score 0</p> | <p>There was evidence that the DPO had monitored on monthly basis installation of micro-scale irrigation equipment for the irrigation demonstration sites in the key areas of functionality of equipment, environment and social safeguards including adequacy of water source as per June 2023 report signed by CAO on 13/07/2023, September 2022 report signed by CAO and received by the central registry on 05/10/2022, October 2022 report signed by CAO and received by the central registry on 11/11/2022, July 2022 report signed by CAO and received by the central registry on 10/08/2022 among others.</p> <p>There was also inventory of forty-three micro-irrigation equipment for the FY 2022/2023 completed with full supervision reports endorsed by the DPO for example i Kayizzi Joseph Barnes of Busimbi Division S/C of procurement number Mity894/supls/2022-23/000120 with DPO's supervisory report dated 19/06/2023, Wendida Sylvia of Busunju T/C of procurement number Mity894/supls/2022-23/00016 with DPO's supervisory report dated 19/06/2023 among others. This implies $(43/43) * 100\% = 100\%$.</p> | 2 |
| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p> | <p>b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p> | <p>There was evidence that Mityana district LG had overseen technical training and support to the approved farmers to achieve servicing and maintenance during the warranty period as per series of DPO's monthly reports for example support supervision, monitoring, farmer mobilization under micro-scale irrigation schemes establishment, use and field days for the month of June 2023 dated 13/07/2023, signed by CAO and received by the central registry on 13/07/2023.</p> | 2 |
| 10 | <p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p> | <p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p> | <p>There was evidence that Mityana DLG had provided hands on support to the LLG extension workers within the previous FY during the implementation of complementary services as per the guidelines according to the training report written by Senior Agricultural Engineer and received by the District Production Officer on the training of LLG leaders and staff on proper operation and maintenance of irrigation equipment conducted on 20/04/2023 and report signed on 03/05/2023 by the DPO. Twelve people attended like Muwonge Yasin of Maanyi, Richard Kikomeko of Kalangalo and Ssemakula Ibrahim of Ssekanyonyi and minutes were recorded.</p> | 2 |

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| 10 | Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines Maximum score 8 | d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0 | There was evidence that Mityana DLG had established and run farmer field schools as per guidelines. From Senior Agriculture Engineer there were 5 farmer field schools established whereby 2 were located in municipality Central Division, 1 in Kalangalo S/C, 1 in Kikandwa S/C and 1 in Kakindu S/C according to the third quarter report dated 7/04/2023 and signed by the district CAO on 16/05/2023. | 2 |
| 11 | Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture. Maximum score 4 | a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0 | There was evidence that Mityana DLG had conducted activities to mobilize and sensitize farmers as per the guidelines according to attendance sheet for sensitizing farmers about micro-scale irrigation project in Bulera sub-county on 28/03/2023 where 34 farmers attended and another attendance sheet was for sensitizing farmers about microscale irrigation in Kakindu on 10/03/2023 where 15 farmers attended and the field-based photos in farmer field report | 2 |
| 11 | Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture. Maximum score 4 | b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0 | There was evidence that Mityana district had trained staff and political leaders at District and LLG levels: From the Senior Agricultural Engineer, there was a training report written by Senior Agricultural Engineer and receive by the District Production Officer on the training of LLG leaders and staff on proper operation and maintenance of irrigation equipment conducted on 20/04/2023 and report signed on 03/05/2023 by the DPO. | 2 |
| Investment Management | | | | |
| 12 | Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines Maximum score 8 | a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0 | There was evidence that Mityana district LG had an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY 2022/2023. There was inventory of micro-scale irrigation equipment corresponding to 43 micro-scale irrigation sites as per the approved beneficiary farmers for example Kayizzi Joseph Barnes of Busimbi Division S/C (Mity894/supls/2022-23/000120), Wendida Sylvia of Busunju T/C (Mity894/supls/2022-23/00016) among other. The equipment in the inventory included solar pump systems, solar panels, hose pipe with sprayers, tanks, pine line systems, water hydrants and valve control system. | 2 |

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| 12 | <p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p> | <p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p> | <p>There was evidence that Mityana district LG kept an up-to-date database of applications at the time of the assessment. There were copies of applications filed from LLG availed at the time of assessment for example Kayizzi Joseph Barnes of Busimbi Division S/C, Wendida Sylvia of Busunju T/C and Mulumba Samuel of Kikandwa S/C. There was also data base in the MIS for applications according to the farmer application database for example Kayizzi John Barnes with unique farmer ID ITYANA/2022-08- 27/Male/27747, Buule Bazilio Ronald with unique farmer ID MITYANA/2023-05- 03/Male/52523 and Mulumba Samuel with unique farmer ID MITYANA/2021-08-31/Male/19877 among others.</p> | 2 |
| 12 | <p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p> | <p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p> | <p>There was evidence that Mityana district had carried out farm visits to farmers that submitted complete Expression of Interests as per the Agreements to proceed to quotations provided for example Ssenyomo Paul of Ssekanyonyi S/C (Mity894/Supls/2022-23/00190) dated 07/06/2023 and Kyambadde Moses of Central Division (Mity894/Supls/2022-23/00118) dated 07/06/2023 among others.</p> | 2 |
| 12 | <p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p> | <p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p> | <p>There was evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards List dated 7.06.2023</p> | 2 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p> | <p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p> | <p>There was evidence that the Micro-scale irrigation systems were incorporated in the approved procurement plan for the current FY on item 33, page 5</p> | 1 |

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| 13 | Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18 | b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0 | The LG did requested for quotations from prequalified bidders on 19/12/2022.The prequalified bidders were; Anjana projects Ltd, Akvo International Ltd, Rima EA Ltd, Solar now Services Ltd, Baata Engineering Services Ltd. | 2 |
| 13 | Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18 | c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0 | There was evidence that the contracts committee concluded the selection of the irrigation equipment suppliers as per the meeting held on 27/01/2023 under Min No.7/1/Jan/22-23. | 2 |
| 13 | Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18 | d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0 | There was evidence that the contracts committee approved the selection of the irrigation equipment suppliers as per the meeting held on 27/01/2023 under Min No.7/1/Jan/22-23. | 1 |
| 13 | Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18 | e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0 | There was display of successful and unsuccessful bidders dated 02/02/2023. Two suppliers responded i.e.Rima (EA) Ltd and Solar now (U) Ltd and were awarded the contracts to supply irrigation equipment to the farmers. | 2 |
| 13 | Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18 | f)Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0 | There was evidence that the micro-scale irrigation demonstration sites met standards as defined by MAAIF. The Senior Agricultural Engineer had the inventory of all the installed demonstration sites for FY 2022/2023. Sampling of 3 micro-scale irrigation facilities was done on 27/11/2023. The 3 sampled installations met standards as per the inventory and MAAIF Guidelines. The guidelines required the following components to be available when ever needed in the design: i. Pumping system. This could be: a. Solar pump system (panels, frame, controller, | 2 |

electric cables),

b. Electric pump, or

c. petrol/diesel pump

ii. Suction and delivery pipe system

iii. Water tank

iv. Water application system. This could be:

a. Flexible hosepipe with spray nozzle,

b. Sprinklers, or

c. Dripper/drip lines

The following equipment could also be necessary for O&M:

i. Soil moisture monitor,

ii. Soil nutrient monitor,

iii. User/maintenance manual, or

iv. Spare parts and maintenance equipment and tools.

The three sampled sites were: Farmer Kayizzi Joseph Barnes of Busimbi Division. The system installed (by Rima EA Ltd) was for 2 acres of land for growing coffee and maize. There was no site book showing visits record. The equipment installed included solar pump (surface), Solar panels, flexible hose pipes with nozzle, 10,000l tank, and hydrants. All the equipment met the standards of MAAIF.

Farmer Mulumba Samuel of Kikandwa S/C. The system was installed by RIMA (EA) Ltd and project acceptance form endorsed on 16/06/2023 according to the certificate of completion. The area under irrigation was 2 acres growing coffee, banana and maize. The farm had a site book with visitors' records. The equipment installed included solar pump (submersible), solar panel, 10,000L tanks, and water application systems included: drag horse pipe with sprayer and hydrants.

Farmer Wendida Sylvia of Busunju T/C. The system installed was for 2 acres for growing banana and coffee. The equipment installed included Solar pump (submersible), solar panel, hydrants, flexible hosepipe with spray nozzle.

All three sites sampled met standards (100%) as defined by MAAIF.

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| 13 | <p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p> | <p>g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0</p> | <p>Mityana district LG had conducted regular technical supervision of micro-scale irrigation demonstration projects by the relevant technical officers as per supervision reports for example supervision and monitoring report of UgIFT micro-scale irrigation systems installations for farmer beneficiaries in Kalangaalo, Maanyi (6), Banda, Busunju, Kakindu, Butayunja, Malangala, Bulera and Busimbi Division sub-counties written by Senior Agricultural Engineer (Water for Production) and received by the Central registry on 19/04/2023.</p> | 2 |
| 13 | <p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p> | <p>h) Evidence that the LG has overseen the irrigation equipment supplier during:</p> <p>i. Testing the functionality of the installed equipment: Score 1 or else 0</p> | <p>There was evidence that the installed micro-scale irrigation systems during last FY 2022/2023 were functional. The list of micro-scale irrigation equipment installed was available in the inventory for FY 2022/2023. The three sampled sites were:</p> <p>Farmer Kayizzi Joseph Barnes of Busimbi Division. The system installed (by Rima (EA) Ltd) was for 2 acres of land filled with maize crops and young growing coffee plants. There was no site book showing visits record. The equipment installed included solar pump (surface), Solar panels, flexible hose pipes with nozzle, 10,000 litre tank and hydrants.</p> <p>Farmer Mulumba Samuel of Kikandwa S/C. The system was installed by RIMA (EA) Ltd and project acceptance form endorsed on 16/06/2023 according to the certificate of completion. The area under irrigation was 2 acres for growing coffee, banana and maize. The farm had a site book with visitors' record. The equipment installed included solar pump (submersible), solar panel, 10,000L tanks, and water application systems included: drag horse pipe with sprayer and hydrants.</p> <p>Farmer Wendida Sylvia of Busunju T/C. The system installed was for 2 acres for growing banana and coffee. The equipment installed included: Solar pump (submersible), solar panel, hydrants, flexible hosepipe with spray nozzle.</p> <p>From inspection carried out on 27/11/2023 all sites (100%) were found to be functional at the time of assessment.</p> | 1 |

13

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer):
Score 1 or 0

There was evidence that Mityana district LG had overseen the irrigation equipment supplier during hand-over of the equipment to the Approved Farmer. From the senior agricultural engineer's office, there was 'Report on Monitoring and Supervision of the Irrigation Demonstration Sites' dated 19/6/2023 received by DPO. In the report, there was information on completion of the installation of the Micro scale irrigation sites and hand over dates for.

i. Farmer Kayizzi Joseph Barnes of Busimbi Division - 18/06/2023,

ii. Farmer Wendida Sylvia of Busunju T/C - 18/06/2023, and

iii. Farmer Mulumba Samuel of Kikandwa S/C - 16/06/2013.

There were site books at the farms and had been handed over to the approved farmers according to the supervision visit reports by the DPO all dated 19/06/2023.

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0

There was evidence that the LG made payment of the suppliers within specified timeframes as follows:

Name of project: Supply and installation of micro scale irrigation equipment to Dustsun arinaitwe

Project NO: Mity894/SULPS/2022-23/00134

Contract Sum: 18,524,400

Requisition was on 16/06/2023

DPMO signed on 19/06/2023

CAO signed on 20/06/2023

Payment was on 27/06/2023

Amount paid UGX 17,412,936 EFT 6412168;

Name of project: Supply and installation of micro scale irrigation equipment to Namayanja Diana

Project NO: Mity568/SULPS/2022-23/00083

Contract Sum: 18,983,900

Requisition was on 08/06/2023

DPMO signed on 12/06/2023

CAO signed on 15/06/2023

Payment was on 27/06/2023

Amount paid UGX 17,844,866 EFT 6412168; and

Name of project: Supply and installation of micro scale irrigation equipment to Mugulu Gerald

Project NO: Mity568/SULPS/2022-23/00096

Contract Sum: 23,025,900

Requisition was on 16/06/2023

DPMO signed on 19/06/2023

CAO signed on 20/06/2023

Payment was on 27/06/2023

Amount paid UGX 21,644,346 EFT 6412168.

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0

There was evidence that the LG had a complete procurement file micro-scale irrigation projects supplied to the farmers by Rima (EA) Ltd and Solar now (U) Ltd as sampled below:

File Name: Supply and installation of irrigation equipment for Kanakulya Samuel in Sekanyonyi T/C

Contract No: mity894/supls/2022-23/00049

Contract signed: 20/05/2023

Contractor: Rima (EA) Ltd

Evaluation report: 25/01/2023

Contracts Committee: 27/01/2023

Min No: 6.1.4/1/April/22-23

File Name: Supply and installation of irrigation equipment for Katende Edward in Sekanyonyi S/C

Contract No: mity894/supls/2022-23/00048

Contract signed: 20/05/2023

Contractor: Rima (EA) Ltd

Evaluation report: 25/01/2023

Contracts Committee: 27/01/2023

Min No: 7.1.9/1/Jan/22-23

File Name: Supply and installation of irrigation equipment for Lwebuga Fred in Butayenja S/C

Contract No: mity894/supls/2022-23/00143

Contract signed: 15/03/2023

Contractor: Solar now (U) Ltd

Evaluation report: 25/01/2023

Contracts Committee: 27/01/2023

Min No: 7.1.1/1/Jan/22-23

File Name: Supply and installation of irrigation equipment for Serugga Shem of Ttamu division

Contract No: mity894/supls/2022-23/00090

Contract signed: 14/05/2023

Contractor: Solar now (U) Ltd

Evaluation report: 25/01/2023

Contracts Committee: 27/01/2023

Min No: 7.2.0/1/Jan/22-23

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|----|--|---|--|---|
| 14 | <p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> | <p>a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0</p> | <p>There was evidence that the local government had displayed details of the Nature and avenues to address grievances in Production department noticeboard dated 01/07/2022 and grievance report forms were filed by the information officer like for Mr. Mulamba Samuel of Kikandwa S/C dated 30/07/2023 about poorly dug trenches and unwelded solar panel frame. There was grievance of Ms. Namayanja Diana of Namungo S/C who applied for micro-scale irrigation scheme and paid co-fund, but installation was delayed and raised a complaint on 15/03/2023, then the installation case was completed on 05/06/2023. The other grievance was for Ms. Namayanja Jesca of Maanyi S/C where the contractor successfully supplied the irrigation equipment and fully installed and tested the system but a there was water tank outlet leakage, reported on 30/05/2023 and it was fixed on 01/06/2023.</p> | 2 |
| | <p>Maximum score 6</p> | | | |
| 14 | <p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> | <p>b) Micro-scale irrigation grievances have been: i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0</p> | <p>There was no evidence that the LG had recorded, investigated, responded to and redress reported micro-scale irrigation related grievances as there were no micro-scale irrigation related grievances recorded in the centralized complaints log in the FY 2022-2023.</p> | 0 |
| | <p>Maximum score 6</p> | | | |
| 14 | <p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> | <p>b) Micro-scale irrigation grievances have been: ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0</p> | <p>There was no evidence that the LG had investigated, responded to and redress reported micro-scale irrigation related grievances as the were no micro-scale irrigation grievances investigated in the centralized complaints log in the FY 2022-2023.</p> | 0 |
| | <p>Maximum score 6</p> | | | |

| | | | | |
|----|---|--|--|----------|
| 14 | <p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p> | <p>b) Micro-scale irrigation grievances have been:</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p> | <p>There was no evidence that the LG had investigated, responded to and redress reported micro-scale irrigation related grievances as there were no micro-scale irrigation grievances investigated and responded to in the centralized complaints log in the FY 2022-2023.</p> | 0 |
| 14 | <p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p> | <p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p> | <p>There was no evidence that the LG had the micro-scale irrigation related grievances redress reported on in line with LG grievance redress network as there were no micro-scale irrigation recorded, investigated and responded to in the centralized complaints log.</p> | 0 |

Environment and Social Requirements

| | | | | |
|----|---|--|--|----------|
| 15 | <p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p> | <p>a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p> | <p>Mityana district LGs disseminated micro-scale irrigation guidelines to provide for proper siting, land access (without encumbrances), proper use of agro-chemicals and safe disposal of chemical waste containers according to farm visit reports for Wandida Silvia of Busunju town council done on 06/06/2023 by Senior Agricultural Engineer (Water for Production) and received by central registry on 19/06/2023, Mulumba Samuel of Kikandwa S/C supervisory visit report carried out on 06/06/2023 by the Agricultural Engineer (Water for Production) received in the central registry on 19/06/2023. Mityana DLG also had sector guidelines on micro-scale irrigation, version November 2020 and had signed MOUs with the beneficiary farmers. For example, an MOU between Mityana DLG with Ssenyomo Paul of Ssekanyonyi S/C (Mity894/Supls/2022-23/00190) was dated 07/06/2023 and Kyambadde Moses of Cental Division (Mity894/Supls/2022-23/00118) was dated 07/06/2023 among others.</p> | 2 |
|----|---|--|--|----------|

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|----|--|--|---|---|
| 15 | Safeguards in the delivery of investments Maximum score 6 | <p>b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.</p> <p>i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0</p> | <p>There was evidence that Mityana district LG had the Costed ESMP for Micro-scale projects incorporated into designs, BoQs, bidding and contractual documents (where required) as exemplified by the costed E & S Management Plans for the following projects.</p> <p>1.The ESMPs for Small micro-scale irrigation project by Ronald Sserumpanise were incorporated in the BoQs dated 6/1/2023, Item D: Pipe trenching and proper backfilling), estimated at UGX 3,000,000/= ;</p> <p>2.The ESMPs for Small micro-scale irrigation project by Lawrence Mugisha were incorporated in the BoQs dated 16/1/2022, Item D: Pipe trenching and proper backfilling), estimated at UGX 2,870,000/= ; and</p> <p>3.The ESMPs for Small micro-scale irrigation project by Jota Stephen were incorporated in the BoQs dated 6/1/2023, Item D: Pipe trenching and proper backfilling), estimated at UGX 2,870,000/=.</p> | 1 |
| 15 | Safeguards in the delivery of investments Maximum score 6 | <p>ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0</p> | <p>There was evidence that Mityana district LG carried out monitoring of irrigation impacts as exemplified by the monthly supervision and monitoring reports for the implementation of the micro-scale irrigation programme for the following months. The reports were prepared by the District Production Officer and addressed to the CAO.</p> <p>1.April, 2023, endorsed on 27/4/2023;</p> <p>2.July 2022, endorsed on 10/8/2022;</p> <p>3.August 2022, endorsed on 7/8/2022; and</p> <p>4.October 2022, endorsed on 5/10/2022</p> | 1 |
| 15 | Safeguards in the delivery of investments Maximum score 6 | <p>iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0</p> | <p>There was evidence that E&S certification forms were completed and signed by the Senior Environment Officer and CDO prior to payment of contractor invoices/certificates at interim and final stages of projects as exemplified by the signed E&S certification reports for the following projects.</p> <p>1.Sserumpanise Gerald - Small micro-irrigation project dated 12/6/2023;</p> <p>2.Mugisha Lawrence - Small micro-irrigation project dated 30/7/2023;</p> <p>3.Stephen Jota - Small micro-irrigation project dated 30/7/2023; and</p> <p>4.Samuel Mulumba - Small micro-irrigation project dated 30/7/2023.</p> | 1 |

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| 15 | Safeguards in the delivery of investments Maximum score 6 | iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0 | There was evidence that E & S certification forms were completed and signed by the CDO prior to payment of contractor invoices/certificates at interim and final stages of projects as exemplified by the signed E and S certification reports for the following projects. 1.Sserumpanise Gerald - Small micro-irrigation project dated 12/6/2023; 2.Mugisha Lawrence - Small micro-irrigation project dated 30/7/2023; 3.Stephen Jota - Small micro-irrigation project dated 30/7/2023; and 4.Samuel Mulumba - Small micro-irrigation project dated 30/7/2023. |
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Crosscutting Minimum Conditions

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|---|---|---|--------------|
| Human Resource Management and Development | | | | |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0 | The LG had a substantive CFO, Mr. Diika Livingstone appointment dated 25th March 2009, DSC MIN NO. DSC/027/09. | 3 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | b. District Planner/Senior Planner, score 3 or else 0 | The LG had a substantive District Planner, Kyagera Robert Albert appointment dated 7th August 2022, DSC min no DSC/78/2022(21) | 3 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | c. District Engineer/Principal Engineer, score 3 or else 0 | The LG had a substantive District Engineer, Katende Jack appointment dated 16th march 2018, DSC min no MTY/DSC/59/2018. | 3 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0 | The LG had a substantive District Natural Resources Officer, Bbira Yasin appointment dated 16th march 2018, DSC min no MTY/DSC/60/2018. | 3 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | e. District Production Officer/Senior Veterinary Officer, score 3 or else 0 | The LG had a substantive District Production Officer, Seremba Daniel appointment dated 7th April 2014, DSC min no DSC/020/2014. | 3 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | f. District Community Development Officer/Principal CDO, score 3 or else 0 | The LG had a substantive District Community Development Officer, Muzira David appointment dated 9th January 2013, DSC/561/2012. | 3 |

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|---|---|---|---|---|
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0 | The LG did not have a substantive District Commercial Officer | 0 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0. | The LG had a substantive Senior Procurement Officer, Lumansi Patrick appointment dated 28th October 2011, DSC Min no. DSC/293/2011. | 2 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0 | The LG had a substantive Procurement Officer, Nalukonge Assumpta appointment dated 6th June 2022, DSC min no MTY/DSC/131/2022 | 2 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | i. Principal Human Resource Officer, score 2 or else 0 | The LG had a substantive Principal Human Resource Officer, Mr. Mukiibi Hussein appointment dated 14th may 2008, DSC min no, min DSC/011/08(b) | 2 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | j. A Senior Environment Officer, score 2 or else 0 | The LG did not have a substantive Senior Environment Officer | 0 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | k. Senior Land Management Officer /Physical Planner, score 2 or else 0 | The LG had a substantive Senior Land Management Officer, Mutahi Enoc appointment date 8th October 2015, DSC min no DSC/151/2015. | 2 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | l. A Senior Accountant, score 2 or else 0 | The LG did not have a substantive Senior Accountant. | 0 |

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|---|---|---|---|---|
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0 | The LG had a substantive Principal Internal Auditor, Nagujja Lillian appointment dated 10th September 2020, DSC min no MTY/DSC/137/2020 | 2 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37. | n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0 | The LG had a Principal Human Resource Officer (Secretary DSC), Nannyanzi Florence appointment dated 26th October 2015, DSC min no DSC/268/2015. | 2 |

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).

The LG had a Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) in each of the 10 sub counties and 4 town councils

Babirye Margaret (Kakindu SC) Appointment dated 8th October 2015, DSC min no DSC/163/2015

Namazzi Fatuma (Malangala SC) appointment dated 8th October 2015, DSC min no DSC/162/2015

Nabakooza Prossy (namungo sc) appointment dated 6th January 2022, DSC min no MTY/DSC/274/2021

Magala Mukiibi Stanley (Kikandwa SC) appointment date DSC min no 14/2007

Nabaggala Milly (Butayunja SC) appointment dated 14th December 2009, DSC MIN no DSC/122/09.

Ssenkaayi Rogers (Kalaangalo SC) Appointment dated 10th May 2022, DSC min no MTY/DSC/178/2022

Mulumba Sulaiman (Bbanda SC) appointment dated 6th June 2022, DSC min no. MTY/DSC/132/2022

Busingye Leonard (Kikandwa Sc) appointment dated 14th July 2022, DSC min no MTY/DSC/279/2022

Kabenge Paul (Maanyi SC) appointment dated 5th October 2023, DSC min no MTY/DSC/139/2023

Kiwanuka John (Busunju TC) appointment dated 13th December 2017) DSC min no MTY/DSC/218/2017

Kinobe Eric (Banda TC) appointment dated 11th may 2012, DSC min no. DSC/440/2012

Ssemwogerere William (Zigoti TC) appointment dated 16th November 2021, DSC Min no MTY/DSC/205/2021

Sseruwu Robert(Ssekanyonyi TC) appointment dated 7th February 2007, DSC Min no 14/2007

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

The LG did not have CDOs in some of the LLGs

Ssediwala Peter appointment dated 11 may 2012, DSC min no DSC/402/2012 (Busunju TC)

Namembe Olivia appointment dated 6th June 2023, DSC min no MTY/DSC/110/2023(3) (Butayunja SC)

Kibalama Keith appointment dated 30th october 2015, DSCmin no DSC/284/2015.(Bbanda SC)

Namugera Neria appointment dated 28th April 2017, DSC min no DSC/080/2017(1)

Namagembe Sandra appointment dated 11th may 2012, DSC min no DSC/437/2012. (Namungo SC)

Nakyejwe Takia appointment dated 11th may 2012, DSC min no DSC/433/2012. (malangala sc)

Nalumenya Ronald Mukasa appointment dated 11th may 2012, DSC min no DSC/434/2012 (Ssekanyonyo SC)

Kajubi ABDUL appointment dated 15th december 2022, DSC min no MTY/DSC/263/2022(2) (Kalangaalo SC)

Nambooze Jane appointment date 6th June 2023, DSC min no MTY/DSC/110/2023(2) (Maanyi SC)

Sentamu Benedicto, appointment dated 15th December 2022, DSC min no MTY/DSC/263/2022(1) (Bbanda sc)

2

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

The LG did not have Senior Accounts Assistant /an Accounts Assistant in some of LLGS

Namata Specioza (malangala SC) appointment dated 17th june 2004, DSC min no 114/2004(i) of June 2004

Serugo Henry Kasumba (Kalangalo) appointment dated 22 december 2008, DSC min no DSC/065/08

Katasi Asha (Bulela SC) appointment dated 28th June 2010, DSC min no DSC/2933/2010.

Mr. Basse Godfrey appointment dated 17th June 2004 DSC min no 114/2004(1)(Bbanda SC)

Nkalubo Richard (Maanyi SC) appointment dated 22 december 2008 DSC min no DSC/065/08

Nsubuga Robert (Kikandwa SC) appointment dated 17th June 2004 dsc min no 114/2004(i)

Kyambadde Moses (Kakindu SC) appointment dated 28th october 2011, DSC MIN NO dsc/292/2011

Kyateesa David Sseremba appointment date 22 December 2008, DSC min no DSC/065/08(Busnju TC)

Nagayi Suzan appointment dated 22nd December 2008, DSC min no DSC/065/08(Namungo SC)

0

Environment and Social Requirements

3

Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.

Maximum score is 4

If the LG has released 100% of funds allocated in the previous FY to:

a. Natural Resources department, score 2 or else 0

As per the LG Final Accounts 2022/2023, release budget was UGX 253,578,573 and the LG released UGX 244,352,573 page 20 of the Final Account

This represented 96%

0

| | | | | |
|---|---|---|---|---|
| 3 | Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. | If the LG has released 100% of funds allocated in the previous FY to: | As per the LG Final account 2022/2023 Release budget was UGX209,794,110 and the LG released UGX209,793,000 page 20 of the Final account. | 2 |
| | Maximum score is 4 | b. Community Based Services department. | This represented 100% | |
| | | score 2 or else 0. | | |
| 4 | Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works. | a. If the LG has carried out Environmental, Social and Climate Change screening, | There was evidence that Mityana district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all projects as exemplified by Environmental and Social Screening Forms for the supply and installation of concrete pillars along the boundaries of Kizzikibi wetland project, dated 2/6/2022, signed by the DNRO and DCDO. | 4 |
| | Maximum score is 12 | score 4 or else 0 | | |
| 4 | Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works. | b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG), | There was no evidence that Mityana district LG carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the DDEG for the previous FY(2022/2023) as the potential environmental and social implications identified during screening stage did not require ESIA. | 4 |
| | Maximum score is 12 | score 4 or 0 | | |
| 4 | Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works. | c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);; | There was evidence that Mityana District LG had Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG) prior to commencement of all civil works as exemplified by the costed ESMPs for the supply and installation of concrete pillars along the boundaries of Kizzikibi wetland project, dated 2/6/2022, signed by the DNRO and DCDO. | 4 |
| | Maximum score is 12 | score 4 or 0 | | |

Financial management and reporting

| | | | | |
|---|--|--|--|-----------|
| 5 | <p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p> | <p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p> | <p>Mityana LG had a clean/unqualified audit report 2022/2023</p> | 10 |
| 6 | <p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p> <p>maximum score is 10</p> | <p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p> <p>score 10 or else 0.</p> | <p>The submission was on 17/02/2023</p> <p>All the reports were reviewed and some of the issues were:</p> <ul style="list-style-type: none"> Abandonment of duty by driver; Mischarges, Un accounted for funds for COVID 19 under health sector; Updated asset register of Mityana Hospital; Lack of board of survey report in Mityana Hospital; and Poor mechanised road maintenance of Nawajje Health center II road. | 10 |
| 7 | <p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p> <p>Maximum Score 4</p> | <p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p> <p>score 4 or else 0.</p> | <p>There was evidence that the LG submitted annual performance contract on 27/06/2023</p> | 4 |
| 8 | <p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p> <p>maximum score 4 or else 0</p> | <p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p> | <p>There was evidence that the LG submitted annual performance report on 24/08/2023</p> | 4 |

Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year

Maximum score is 4

If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,

score 4 or else 0.

There was evidence that the LG submitted quarterly budget performance reports as follows:

Quarter 1 submitted on 31/10/2022;

Quarter 2 submitted on 31/01/2023;

Quarter 3 submitted on 14/05/2023;
and

Quarter 4 submitted on 24/08/2024.

Education Minimum Conditions

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|---|---|---|-----------|
| Human Resource Management and Development | | | | |
| 1 | New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. | a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0 | The LG had a substantive DEO, Ms. Namigadde Lovincer appointment dated 28th June 2007, DSC min no 34/07. | 30 |
| <i>The Maximum Score of 70</i> | | | | |
| 1 | New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. | b) All District/Municipal Inspector of Schools, score 40 or else 0. | <p>The LG had all the district inspectors of schools</p> <p>Kiggundu Patrick appointment dated 20th April 2022, DSC min no MTY/DSC/73/2022.</p> <p>Kifampa Hamid appointment dated 29th December 2016, DSC min no DSC/190/2016(1)</p> <p>Wamala Emmanuel appointment dated 7th April 2014 DSC min no DSC/024/2014. (Senior inspector of schools)</p> <p>Nakamya M. Pauline appointment dated 6th June 2023, DSC min no. MTY/DSC/111/2023.</p> | 40 |
| <i>The Maximum Score of 70</i> | | | | |
| Environment and Social Requirements | | | | |
| 2 | Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs) | <p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p> | <p>There was evidence that Mityana district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all education projects as exemplified by the filled Environmental Impact Screening forms for the following projects, signed by the DNRO and DCDO.</p> <p>1.Construction of a 2-classroom block with an office at Namukomago P/S, Kalangaalo sub-county, dated 12/7/2022;</p> <p>2.Construction of -stance lined latrine at Ssekanyonyi R/C P/S, Sekanyonyi sub-county dated 20/7/2022; and</p> <p>3. Constriction of 2 classroom block at with an office at Bbira P/S, Bbira parish, Ssekanyonyi sub-county 15/7/2022.</p> | 15 |
| <i>The Maximum score is 30</i> | | | | |

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
b. Social Impact Assessments (ESIAs) ,
score 15 or else 0.

There was no evidence that Mityana district LG carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all education sector projects implemented using the DDEG for the previous FY(2022/2023) as the potential environmental and social implications identified during **screening stage did not require ESIA.**

The Maximum score is 30

**Health Minimum
Conditions**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|--|--|---|--------------|
| Human Resource Management and Development | | | | |
| 1 | New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i> | a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0. | The LG had a substantive DHO, Dr. Kawooya Vicent Musoke, appointment dated 20th April 2022, DSC min no. MTY/DSC/78/2022 | 10 |
| 1 | New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i> | b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0 | The LG had a substantive Assistant District Health Officer Maternal, Child Health and Nursing officer, Euzuru Betty appointment dated 25th February 2021, DSC MIN NO MTY/DSC/44/2021, | 10 |
| 1 | New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i> | c. Assistant District Health Officer Environmental Health, score 10 or else 0. | The LG had a substantive Assistant District Health Officer Environmental Health officer, Muwanga Joseph appointment dated 15th March 2012, DSC min no DSC/481/2012 | 10 |
| 1 | New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i> | d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0. | The LG had a Principal Health Inspector Namulema Aisha Katongole appointment dated 5th March 2012, DSC min no DSC/482/2012 | 10 |
| 1 | New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i> | e. Senior Health Educator, score 10 or else 0. | The LG had a Senior Health Educator, Mono Sworo appointment dated 9th June 2022, DSC min no MTY/DSC/211/2022 | 10 |

| | | | | |
|---|--|---|---|-----------|
| 1 | New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i> | f. Biostatistician, score 10 or 0. | The LG had a Biostatistician, Nampijja Justine, appointment dated 11th March 2010, DSC/123/2010. | 10 |
| 1 | New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i> | g. District Cold Chain Technician, score 10 or else 0. | The LG had a District Cold Chain Technician, Ssemuleme Akiloe appointment dated 9th June 2013. DSC/c/2013 | 10 |
| 1 | New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i> | h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0. | | |
| 1 | New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i> | i. Principal Health Inspector, score 20 or else 0. | | |
| 1 | New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i> | j. Health Educator, score 20 or else 0 | | |

Environment and Social Requirements

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|---|---|---|--|-----------|
| 2 | <p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p> | <p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p> | <p>There was evidence that Mityana district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all health projects as exemplified by the filled Environmental Impact Screening forms for the following projects, signed by the DNRO and DCDO.</p> <ol style="list-style-type: none"> 1. Construction of a 5-stance pit latrine with a bath area at Namungo HC III staff quarters, Namungo parish, Namungo sub-county, dated 21/7/2022; 2. Construction of staff house at Mpongo HC III, dated 1/7/22; and 3. Construction of staff house at Busunju HC III, Busunju Town Council, dated 6/6/2022. | 15 |
| 2 | <p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p> | <p>b. Social Impact Assessments (ESIAs) , score 15 or else 0.</p> | <p>There was no evidence that Mityana district LG carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all health sector projects implemented using the DDEG for the previous FY(2022/2023) as the potential environmental and social implications identified during screening stage did not require ESIA.</p> | 15 |

**Micro-scale Irrigation
Minimum Conditions**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|---|---|--|-----------|
| Human Resource Management and Development | | | | |
| 1 | <p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p> | <p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p> | <p>The LG had a Senior Agriculture Engineer, Nabawanuka Proscovia appointment dated 28th July 2020. DSC min no MTY/DSC/60/2020(3)</p> | 70 |
| Environment and Social Requirements | | | | |
| 2 | <p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p> | <p>If the LG:</p> <p>Carried out Environmental, Social and Climate Change screening</p> <p><i>score 30 or else 0.</i></p> | <p>There was evidence that Mityana district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all micro-scale irrigation projects for the previous FY (2022/2023) as exemplified by the completed Environmental and Social Screening Forms for the following projects, signed by the DNRO and DCDO.</p> <p>1.Stephen Jota: Micro-scale irrigation project, Wabiyinja I village, Kikandwa sub-county, dated 15/9/2022;</p> <p>2.Lawrence Mugisha: Micro-scale irrigation project, Wabiyinja II village, Kikandwa sub-county, dated 15/9/2022;</p> <p>3.Ronald Sserumpanise: Micro-scale irrigation project, Nakaseeta ward, Busimbi sub-county, dated 13/2/2023; and</p> <p>4.Christopher Nyenje: Micro-scale irrigation project, Buleeya, Bulera sub-county, dated 29/5/2023.</p> | 30 |

**Water & Environment
Minimum Conditions**

| No. | Summary of requirements | Definition of compliance | Compliance justification | Score |
|--|--|---|--|--------------|
| Human Resource Management and Development | | | | |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i> | a. 1 Civil Engineer (Water), score 15 or else 0. | The LG had a Civil Engineer (Water), Mr. Ssonko James appointment dated 16th march 2018, DSC min no MTY/DSC/50/2018. | 15 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i> | b. 1 Assistant Water Officer for mobilization, score 10 or else 0. | The LG did not have an Assistant Water Officer for mobilization | 0 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i> | c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0. | The LG had a Borehole Maintenance Technician, Ssekate John appointment dated 14th November 2022, DSC min no MTY/DSC/220/2022 | 10 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i> | d. 1 Natural Resources Officer, score 15 or else 0. | The LG had a Natural Resources Officer, Bbira Yasin appointment dated 16th march 2018, DSC min no MTY/DSC/60/2018. | 15 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i> | e. 1 Environment Officer, score 10 or else 0. | The LG did not have an environment officer | 0 |
| 1 | New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i> | f. Forestry Officer, score 10 or else 0. | The LG had an environment officer, Lubowa Denis appointment dated 20th April 2022, DSC min no MTY/DSC/75/2022. | 10 |

Environment and Social Requirements

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|---|---|--|---|----|
| 2 | Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects | If the LG: a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0. | There was evidence that Mityana district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all water sector infrastructure projects for the previous FY (2022/2023) as exemplified by the filled Environmental Impact Screening Forms for the following projects, signed by the DNRO and DCDO. 1.Construction of Kitongo solar mini-piped water system, Nakamwano / Kiggwa village, Kitongo parish, Butayunja sub-county, dated 7/7/2022; 2.Extension of a 7.3 km Namungo-Mpirigwa piped water scheme phase II, Zzira parish, Namungo sub-county, 4/7/2022; and 3.Drilling of a hand pump at Vunamba, Bulyankuyege parish, Ssekanyonyi Town Council, 22/7/2022. | 10 |
| 2 | Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects | b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0. | There was no evidence that Mityana district LG carried out Environmental and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all water sector infrastructure projects for the previous financial year (2022/2023) as the potential environmental and social implications, identified during screening stage, did not require ESIA. | 10 |
| 2 | Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects | c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0. | There are firms abstracting ground water but had not applied for and did not hold water abstraction permits. These are NWSC in Mityana MC and WSDf - Central Umbrella in Busunju TC, Sekanyonyi TC, Zigoti TC, Banda TC and Kiryokya RGC for the respective Town Water Supply systems; Water User Associations for communally managed schemes of Kyamusisi WSS in Kalangalo SC and Kikandwa WSS in Kikandwa SC Hence, score = 0. | 0 |