



LGMSD 2022/23

Mityana Municipal Council

(Vote Code: 783)

Assessment	Scores
Crosscutting Minimum Conditions	87%
Education Minimum Conditions	100%
Health Minimum Conditions	80%
Water & Environment Minimum Conditions	0%
Micro-scale Irrigation Minimum Conditions	0%
Crosscutting Performance Measures	91%
Educational Performance Measures	83%
Health Performance Measures	80%
Water & Environment Performance Measures	0%
Micro-scale Irrigation Performance Measures	1%

**Crosscutting
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): If so: Score 4 or else 0 	<p>There was evidence that infrastructure projects implemented using DDEG funding were functional and utilized as per the purpose of the projects as per the following:</p> <ol style="list-style-type: none"> Repair of street light along station and old Kampala road UGX 22,876,000-page 41 AWP, page 65 of quarter 4 report; Construction of administration Block UGX 30,800,000 page 42 of AWP, and page 64 quarter 2; and Rehabilitation of 2 classroom block at Mityana Public School UGX 30,000,000 page 42 of AWP, and page 68 of quarter 	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> By more than 5%, score 3 1 to 5% increase, score 2 If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>There was an increase of 6% as per the following details:</p> <p>In the FY 2021/2022 average score was $245/3 = 82\%$;</p> <p>In the FY 2022/2023 average score was $263/3 = 88\%$;</p> <p>Increase from 82% to 88% = 6%</p> <p>Central division 81%, to 88%;</p> <p>Busimbi Division 80% to 86%; and</p> <p>Ttamu Division 84% to 89%.</p>	3

2

N23_Service Delivery Performance

Maximum 6 points on this performance measure

b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.

- If 100% the projects were completed : Score 3
- If 80-99%: Score 2
- If below 80%: 0

There was evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY as follows:

1. Repair and maintenance of street light UGX 22,876,000-page41 AWP, and all spent page 65 quarter 4;
2. Construction of administration block UGX 30,000,000 page 42 AWP, and all spent page 65 quarter 4;
3. Rehabilitation of two classroom block at Mityana Public school UGX 30,000,00 page 42 AWP, and all spent page 65 quarter 4;
4. Tree planting UGX 10,000,000 page 33 AWP, and all spent page 65 quarter 4; and
5. Consultancy service for the preparation of Physical development plan and titling UGX 10,000,000 page 34 AWP, and all spent page 65 quarter 4.

3

3

Investment Performance

Maximum 4 points on this performance measure

a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:

Score 2 or else score 0.

Mityana Municipal LG received UGX102,786,000 as DDEG funds and spent as follows:

1. Repair and maintenance of street light UGX 22,876,000-page41 AWP; all spent page 65 quarter 4
2. Construction of administration block UGX 30,000,000 page 42 AWP; all spent page 65 quarter 4
3. Rehabilitation of two classroom block at Mityana Public school UGX 30,000,00 page 42 AWP ;all spent page 65 quarter 4
4. Tree planting UGX 10,000,000 page 33 AWP all spent page 65 quarter 4; and
5. Consultancy service for the preparation of Physical development plan and titling UGX 10,000,000 page 34 AWP,all spent page 65 quarter 4.

2

3	Investment Performance Maximum 4 points on this performance measure	b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates, score 2 or else score 0	There was evidence that the variations in the contract price for DDEG projects for the last FY was within +/-20% of the Engineers estimates as follows; Project: Construction of the administration Block – Phase II Contract No: Mity721/wrks/2022-2023/00013 Contractor: Danrite investments Ltd Contract sum: UGX 109,072,580 Engineers sum: UGX 109,000,000 Variation: -0.04% Project: Renovation of a classroom block at Mityana Public school Contract No: Mity721/wrks/2022-2023/00021 Contractor: Kabalega Constructors Co. Ltd Contract sum: UGX 28,914,000 Engineers sum: UGX 26,651,480 Variation: -8.49%	2
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Performance Reporting and Performance Improvement

4	Accuracy of reported information Maximum 4 points on this Performance Measure	a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate, score 2 or else score 0	There was evidence that the information on staffing at the divisions was as per minimum staffing standards Central Div. 9 staff as per the staff list dated 30.06.2023 Busimbi Div. 10 staff as per staff list dated 30.06.2023 Ttaamu Div. 11 staff as per the staff list dated 30.06.2023	2
4	Accuracy of reported information Maximum 4 points on this Performance Measure	b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG: • If 100 % in place: Score 2, else score 0. Note: if there are no reports produced to review: Score 0	As per report dated 28/05/2023, progress report 1. Repair of street light along station and old Kampala road UGX 22,876,000-page 41 AWP, and all spent page 65 quarter 4 report, report dated 26/06/2023 showing all details of completion; 2. Construction of administration Block UGX 30,800,000 ,28/05/2023; and 3. Rehabilitation of 2 classroom block at Mityana Public School UGX 30,000,000.	2

5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise; If there is no difference in the assessment results of the LG and national assessment in all LLGs score 4 or else 0 NB: The Source is the OPAMS Data Generated by OPM.	The result of the LLG assessment were as extracted from OPAMS and generated by OPM were as follows Busimbi Division 86%, IVA 72 % variation of -14% not credible; and Ttamu Division 89%, IVA 89% variation of -2% credible. Variation was above +-10%	0
5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results. Score: 2 or else score 0	The Divisions' performance was above 30% therefore did not require a performance improvement plan. Busimbi Div. 80% Ttamu Div. 84% Central Div. 82%	2
5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY: Score 2 or else score 0	The Divisions' performance was above 30% therefore did not require a performance improvement report Busimbi Div. 80% Ttamu Div. 84% Central Div. 82%	2

Human Resource Management and Development

6	Budgeting for and actual recruitment and deployment of staff Maximum 2 points on this Performance Measure	a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED. Score 2 or else score 0	LG had consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th, with copy to the respective MDAs and MoFPED. Submitted on 29th September 2023 Finance 2 positions Works and technical 1 position Health care 1 position Natural resources 1 position Administration 3 positions Education 30 positions	2
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Performance management

Maximum 5 points on this Performance Measure

a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):

Score 2 or else score 0

There was evidence that the Municipality has conducted a tracking and analysis of staff attendance

Attendance analysis for the month of June FY 2022/2023 dated 05.07.2023

Attendance analysis for the month of May 2023 FY 2022/2023 dated 06th June 2023

Attendance analysis for the month of April 2023 FY 2022/23 dated 04th may 2023

Attendance analysis for the month of March 2023 FY 2022/23 dated 12th April 2023

Attendance analysis for the month of February 2023 FY 2022/23 dated 2nd march 2023

Attendance analysis for the month of January 2023 FY 2022/2023 dated 02 February 2023

Attendance analysis for the month of December 2022 FY 2022/2023 dated 4th January 2023

Attendance analysis for the month of November 2022 FY 2022/23, Dated 6th December 2022

Attendance analysis for the month of October 2022 FY 2022/23 dated 3rd November 2022

Attendance analysis for the month of September 2022 FY 2022/23 dated 4th October 2022

Attendance analysis for the month of August 2022 FY 2022/23. Dated 6th September 2022

Attendance analysis for the month of July 2022 FY 2022/23 dated 4th August 2022

7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> <p>FY: Score 1 or else 0</p>	<p>There was evidence that the HODs had been appraised</p> <p>Kalembe Olivia (principal Treasurer) appraised by Nuwamanya Robert on 23.06.2023</p> <p>Ssemakula Joseph (Principal commercial officer) appraised by Nuwamanya Robert on 30.06.2023</p> <p>Nabbosa Doreen Osillo (Principal CDO) appraised by Nuwamanya Robert on 30/06/2023</p> <p>Sekajugo Stuart (senior engineer) appraised by Nuwamanya Robert on 30/06/2023</p> <p>Ssali Gerald (Principle education officer) appraised by Robert Nuwamanya on 30.06.2023</p> <p>Masini Joshua (senior planner) appraised by Nuwamanya Robert on 30.06.2023</p> <p>Dr. Ssekikubo Jackson (Principal medical officer) appraised by Mr. Nuwamanya Robert on 21.06.2023</p> <p>Ochwo Gabriel (senior internal Auditor) appraised by Nuwamanya Robert on 23.06.2023</p>	1
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>ii. (in addition to “a” above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Score 1 or else 0</p>	<p>There was evidence that the MC had implemented administrative rewards and sanctions</p> <p>Action paper from rewards and sanction committee meeting held on 03 January 2023 signed by Nakawuka Juliet and prepared by Luggya Victor</p> <p>Minutes of the rewards and sanctions committee held on 3rd January 2023</p> <p>Submission of rewards and sanctions committee action report dated 26th September 2023, signed by Luggya Victor (senior Human resource officer)</p>	1
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p>	<p>There was evidence that the MC had established a Consultative Committee (CC) for staff grievance redress which is functional, as per;</p> <p>TPC minutes for 21st July 2022, MITY/TPC/07/2022/05.</p> <p>Minutes of Mityana Municipal council consultative committee meeting held on 18th October 2022</p>	1

8	<p>Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:</p> <p>Score 1.</p>	<p>Kisakye Esther assumption date 08.03.2023 and accessed the payroll March 2023</p> <p>Miira Tom assumption date 05.06.2023 and accessed the payroll June 2023</p> <p>Nakafeero Sylvia assumption date 07.02.2023 and accessed the payroll February 2023</p> <p>Nakandi Joweria assumption date 23.01.2023 and accessed the payroll February 2023</p> <p>Mukasa Godfrey assumption date 24.01.2023 and accessed the payroll February 2023</p> <p>Nakabugo Divine assumption date 23.01.2023 and accessed the payroll February 2023</p> <p>Nabakooza Bridget assumption date 26.01.2023 and accessed the payroll February 2023</p> <p>Mbusa Gerald assumption date 24.01.2023 and accessed the payroll February 2023</p> <p>Nakate Ritah assumption date 24.01.2023 and accessed the payroll February 2023</p>	1
9	<p>Pension Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:</p> <p>Score 1.</p>	<p>Mwima Nathan retired 26.10.2022 and accessed the pension payroll November 2022</p> <p>Kamya Lawrence retired 29.09.2022 and accessed the pension payroll October 2022</p> <p>Nakiganda Rose retired 01.08.2022 and accessed the pension payroll September 2022</p> <p>Namusisi Annet retired 26.07.2022 and accessed the pension payroll August 2022</p> <p>Amaku Haruna retired 18.10.2022 and accessed the pension payroll November 2022</p> <p>Bukirwa Erosi retired 13.09.2022 and accessed the pension payroll October 2022</p> <p>Nazziwa Christine retired 25.10.2022 and accessed the pension payroll November 2022</p> <p>Nakaye Rosette retired 01.09.2022 and accessed the pension payroll October 2022</p> <p>Nakate Milly retired 24.06.2023 and accessed the pension payroll July 2023</p> <p>Kizuula Anthony Nsubuga retired 02.03.2023 and accessed the pension payroll April 2023</p>	1

Management, Monitoring and Supervision of Services.

10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:	There was evidence that the LG transferred DDEG funds to the LLG in accordance to the requirements as follows:	2
	Maximum 6 points on this Performance Measure	Score 2 or else score 0	The LG received UGX 103,343,854 and transfer on 14/10/2022 as follows:	
			Quarter 2: 51,641,327 transferd on 10/10/2022	
			1. Ttamu Division UGX 16,527,770;	
			2. Busimbi divisionUGX 21,783,063;	
			3. Central Division UGX 13,330,494;	
			Quarter 3 UGX103,343,854 transferred on 08/02/2023	
			1. Ttamu Division UGX 33,148,398;	
			2. Busimbi division UGX 43,512,170; and	
			3. Central Division UGX 26,683, 386.	
10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).	The LG did timely warrant of direct DDEG transfers to the LLG for the previous FY for the two quarters as follows:	2
	Maximum 6 points on this Performance Measure	Score: 2 or else score 0	Quarter 2 Cash limit of UGX 51,641,327 was released on 7/10/2022 warranted 12/10/2022, within 5 days; and	
			Quarter 3. Cash of UGX 103,282,654 was released 5/01/2023, warrant 12/01/2023 within 5 days.	
10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:	The LG did invoice and communicate all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release.	2
	Maximum 6 points on this Performance Measure	Score 2 or else score 0	Quarter 2: Cash limit was on 7/10/2022, TC communicated on 12/10/2022 invoicing 12/10/2022, within 4days; and	
			Quarter 3, Cash limit was on 5/01/2023, TC communicated on 11/01/2023, invoicing 11/01/2023, within 5 days.	

11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the Mityana Municipality supervised and mentored the 4 division in the municipality as follows:</p> <p>Quarter 1; Mentorship was on 5/09/2022: Training on participatory planning, defining the roles of stakeholders, target groups were the division town clerks, town agents, treasurers of the division and CDOs: Challenge with project profiling and adhering to the project planning cycle</p> <p>Quarter 2; report was on 2/12/2022; it on project design and implementation, targeted groups were town agents, CDOs and senior assistant town clerks; Challenges; following up with screening forms for social , climate and environmental</p> <p>Quarter 3, Report was on 21/02/2023; it was on database budgeting and reporting tool, strengthen budgeting and report, tool deigned for uniformity, targets were the treasurers, and senior assistant town clerk. They were producing unbalance budget</p> <p>Quarter 4: it was held on 22/03/2023, it was on PDM baseline data collection, the village profiling not parish profiling, template shared that covered parish as well. To ensure massive data collection for PDM.</p>	2
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11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District to make recommendations for corrective actions and followed-up as follows:</p> <p>Quarter 1; Meeting was held on 22/02/2023, two reports were discussed MMC/TPC/22/02/2023/7; presentation on the status of DDEG projects and implementation of environmental, social management plan, there was less prioritization of the ESMPS, payment were not paid until ESMPS were attended too, delayed procurement for the street light,</p> <p>Quarter 2; Meeting was held on 15/06/2023 that discussed quarter 3 and quarter 4. The status of SFG for education and PHC projects, which were at 75%, to ensure that the remaining work was done before funds were pa</p>	2
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Investment Management

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</p>	<p>There was evidence that the LG updated the Asset register on 30/06/2023</p> <p>The following were the assets:</p> <ol style="list-style-type: none"> 1. Buildings UGX284,000,000; 2. Land UGX5,380,650,000; 3. Transport Equipment UGX1,053,544,795; 4. ICT Equipment UGX373,800,000; 5. Furniture and Fitting UGX379,682,467; 6. Medical equipment UGX35,880,000 ;and 7. Office Equipment UGX123,800,000. 	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>Board of survey was reported on 29/08/2022</p> <p>The following were the recommendations pages - 2 to page 5 of the board of survey report</p> <p>The MC must comply and implement the Board of survey recommendation</p> <p>Safety of all assets, some land titles were still in the division,Tamu and Tanda Health Center II titles</p> <p>Most land not tilted , to title the land</p> <p>No maintenance budget, need to have budget for maintenance of assets</p> <p>Asset registers were incomplete, update the asset register using the format by the accountant General</p> <p>Valuation assets= most assets of the Municipal could not be costed because they lacked the original cost recognition</p> <p>Motor vehicles grounded for over 3 years, for repairs and non-was repaired and the need to repair to avoid total degradation</p> <p>Inadequate facility at Magala Health Center III, procurement of beds</p> <p>All items that were recommended for disposal were , boarded off.</p> <p>Better way of storing of obsolete and unusable asset</p>	1

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.</p>	<p>There was evidence that Mityana Municipal had a functional physical planning committee in place and submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD.</p> <p>The committee was established on 04/04/2022 composed of the following members:</p> <ol style="list-style-type: none"> 1. Town Clerk, chairperson; 2. Senior Physical Planner secretary; 3. Municipal Engineer; 4. Environmental Officer; 5. Municipal Health Inspector 6. Principal assistant town clerk of the divisions 7. Private architect 8. Private Physical planner <p>The 4 sets of reports were submitted as follows:</p> <p>Quarter 1 Submitted on 13/09/2022;</p> <p>Quarter 2 Submitted on 19/01/20223</p> <p>Quarter 3 Submitted on 26/04/2023; and</p> <p>Quarter 4 Submitted on 30/06/2023.</p>
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12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d.For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>The following were the prioritised investments the previous FY were desk appraise on 23/03/2022 as follows:</p> <ol style="list-style-type: none"> 1. Construction of 2classroom block at Nkonyo Primary School UGX 73,000,000-page 31 AWP, MLGDP page 156; 2. Construction of pit latrine at Butega Primary school UGX 25,000,000-page 31 AWP, page 156 MLGDP; 3. Renovation of Nakaseta Health Center II UGX 32,264,000-page 27 AWP, page 186 MLGDP; and 4. Rehabilitation of classroom block at Mityana Public school UGX 30,800,000-page 42 AWP, and 157 of MLGDP.
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12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the MLG carried field appraisal for the previous FY were as follows:</p> <ol style="list-style-type: none"> 1. Construction of 5 stance pit latrine at Mityana Public school UGX 25,000,000, field appraised on 23/03/2022; 2. Construction of classroom block at Butega primary school at UGX 75,000,000, on 23/03/2022; 3. Renovation of Kawambo HCII UGX 30,000,000, field appraised on 25/03/2022; and 4. Renovation of Nakaseka HCII UGX 30,000,000, field appraised on 25/03/2022. 	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>There was evidence that project profiles with costing were developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>The meeting was held on 15/05/2023 TPC-15/05/2023/05 presentation and discussion of project profile for FY 2023/2024 and they discussed the following projects:</p> <ol style="list-style-type: none"> 1. Rehabilitation of football pitch at Kitogwa Primary School UGX 48,000,000 page 43 of Approved Budget Estimate; 2. Construction of one two classroom block at Butebi Primary school UGX 75,000,000 page 25; 3. Construction of 5 stance lined pit latrine at Nakaseta Islamic Primary school UGX 24,865,000 page 26. 	1
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that Mityana Municipal Council had screened for environmental and social risks/impact and put mitigation measures where required before projects funded by the DDEG are approved for construction for the current FY (2023-2024) as exemplified by the filled E & S screening forms for the rehabilitation of street lights on Station road dated 31/10/2023, endorsed by the EO and SCDO.</p>	2

13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan Score 1 or else score 0	There was evidence that infrastructure projects under DDEG were incorporated in the approved procurement plan for the current FY. This was maintenance of offices and other buildings – item 1, page 1	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0	The contracts committee had not yet approved DDEG projects for the current FY and the projects had not yet taken off.	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines: Score 1 or else 0	There was evidence that the LG established a PIT for the construction of the office block Phase II as follows; Environment Officer – Musisi Dan, Senior Community Development Officer – Naluggya Catherine were appointed on 20/07/2022 while the Contract manager - Bogere Francis and Contract Supervisor - Ssekajugo Stuart were appointed on 03/03/2023	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer: Score 1 or else score 0	There was evidence that LG followed technical designs as follows; The construction of the administration Block – Phase II involved casting 92 ground floor columns to height of 4.5m; the square columns measured 300mm x 300mm while the circular columns measured a diameter of 300mm. Each column had 8T20 bars. The renovation of the classroom block at Mityana Public school involved the following activities; fitting glass panels in casement windows and doors, internal painting of walls, replacing iron sheets and sealing leakages, replacing wooden windows with casement windows, rough casting for external walls and finishing the splash apron.	1

13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0	There was evidence that the LG has provided supervision by the relevant technical officers for the construction of the administration Block – Phase II according the supervision report dated 13/03/2023 and supervision meetings held on 20/04/2023 and 28/06/2023.	2
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement): Score 1 or else score 0	<p>There was evidence that the LG verified works and initiated payments of contractors within 2 months as follows:</p> <p>Project: Renovation of a class room block at Mityana Public school</p> <p>Contract No: Mity721/wrks/2022-2023/00021</p> <p>Contract Signed: 18/04/2023</p> <p>Contractor: Kabalega Constructors Ltd</p> <p>Requisition Amount: UGX 28,914,000</p> <p>Requisition Date: 03/05/2023</p> <p>Environment Officer Sign: 07/05/2023</p> <p>CDO sign: 07/05/2023</p> <p>DEng sign: 07/05/2023</p> <p>CFO sign: 07/05/2023</p> <p>Town Clerk sign: 07/05/2023</p> <p>Amount Paid: UGX 27,179,160</p> <p>Payment Date: 28/06/2023</p> <p>Voucher No. 6431753</p> <p>EFT No. 6431753</p> <p>This lies within the required 2 months period for payment;</p> <p>Project: Construction of a toilet at Mityana Public school</p> <p>Contract No: Mity721/wrks/2022-2023/00002</p> <p>Contract Signed: 24/02/2023</p> <p>Contractor: Spatial Concept Co Ltd</p> <p>Requisition Amount: UGX 23,025,647</p> <p>Requisition Date: 11/05/2023</p> <p>Environment Officer Sign: 25/05/2023</p> <p>CDO sign: 25/05/2023</p> <p>DEng sign: 25/05/2023</p> <p>CFO sign: 18/05/2023</p> <p>Town Clerk sign: 16/05/2023</p>	1

Amount Paid: UGX 18,800,000

Payment Date: 28/06/2023

Voucher No. 6439917

EFT No. 6439917

This lies within the required 2 months period for payment;

Project: Construction of a classroom block at Nkonya P/S

Contract No: Mity721/wrks/2022-2023/00012

Contract Signed: 28/02/2023

Contractor: Kanaddi Trust Enterprises Ltd

Requisition Amount: UGX 69,660,500

Requisition Date: 22/05/2023

Environment Officer Sign: 07/05/2023

CDO sign: 07/05/2023

DEng sign: 07/05/2023

CFO sign: 21/06/2023

Town Clerk sign: 07/06/2023

Amount Paid: UGX 31,634,856

Payment Date: 28/06/2023

Voucher No. 6431991

EFT No. 6431991

This lies within the required 2 months period for payment;

<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:</p> <p>Score 1 or else 0</p>	<p>There was evidence of a complete procurement file in place for all the awarded contracts sampled as follows:</p> <p>File Name : Construction of the administration Block – Phase II</p> <p>Contract No: Mity721/wrks/2022-2023/00013</p> <p>Contract signed: 28/02/2023</p> <p>Contractor: Danrite investments Ltd</p> <p>Evaluation report: 12/01/2023</p> <p>Contracts Committee:24/01/2023</p> <p>Min No: 27/MCC/24/01/22-23</p> <p>File Name : Renovation of a classroom block at Mityana Public school</p> <p>Contract No: Mity721/wrks/2022-2023/00021</p> <p>Contract signed: 18/04/2023</p> <p>Contractor: Kabalega Constructors Co. Ltd</p> <p>Evaluation report: 04/04/2023</p> <p>Contracts Committee: 12/04/2023</p> <p>Min No: 64/MCC/12/04/22-23</p> <p>File Name: Renovation at Nakaseeta HC II</p> <p>Contract No: Mity721/wrks/2022-2023/000004</p> <p>Contract signed: 24/02/2023</p> <p>Contractor: Rosco Contractors Ltd</p> <p>Evaluation report: 12/01/2023</p> <p>Contracts Committee Meeting: 24/01/2023</p> <p>Min No: 27/MCC/24/01/22-23</p>
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Environment and Social Safeguards

14	Grievance redress mechanism operational.	a. Evidence that the District/Municipality has i) designated a person to coordinate response to feedback (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.	There was evidence that Mityana Municipal LG had designated a person to coordinate response to feedback on grievances/complaints as exemplified by a letter by the Town Clerk, dated 15/7/2022, designating the Senior Community Development Officer as the Focal Point Person to coordinate response to feedback (grievance /complaints).	2
	Maximum 5 points on this performance measure	Score: 2 or else score 0	There was evidence that Mityana Municipal LG had established a centralized Grievance Redress Committee (GRC) as evidenced by individual letters of appointment to the the GRC, date 15/7/2022, prepared by the Town Clerk and addressed to 5 committee members.	
14	Grievance redress mechanism operational.	b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.	There was evidence that Mityana Municipal LG had specified a system for recording, investigating and responding to grievances and had a defined complaints referral path and public display of information at LG offices as exemplified by the a Grievance Register opened on 28/7/2022.	2
	Maximum 5 points on this performance measure	If so: Score 2 or else 0	Minutes of GRC meeting held on 18/8/2022, signed by Committee secretary and Chairperson. Minutes of GRC meeting held on 25/11/2022, signed by Committee secretary and Chairperson.	
14	Grievance redress mechanism operational.	c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.	There was evidence that Mityana Municipal LG had publicized the grievance redress mechanisms so that aggrieved parties would know where to report and get redress as exemplified by a notice to the public about the Grievance Redress process displayed on the LG noticeboard, dated 28/7/2022 and on the municipal website: https://www.mityana.go.ug .	1
	Maximum 5 points on this performance measure	If so: Score 1 or else 0		

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0</p>	<p>There was evidence that the LG integrated environment and Climate change into the 3rd LG development plans, annual work plans and budget</p> <p>1. Rehabilitation of football pitch at Kitogwa Primary School UGX 48,000,000 page 43 of Approved Budget Estimate</p> <p>Environmental, Social and Climate change UGX1,500,000;</p> <p>2. Construction of one two classroom block at Butebi Primary school UGX 75,000,000 page 25</p> <p>Environmental, Social and Climate change UGX1,000,000; and</p> <p>3. Construction of 5 stance lined pit latrine at Nakaseta Islamic Primary school UGX 24,865,000 page 26</p> <p>Environmental, Social and Climate change UGX1,000,000.</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management</p> <p>score 1 or else 0</p>	<p>There was evidence that the LG disseminated the DDEG guideline on 16/03/2023. Those available were senior assistant town clerks for the division, municipal engineers, municipal health officer, senior environmental officer, Senior physical planner</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>(For investments financed from the DDEG other than health, education, water, and irrigation):</p> <p>c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:</p> <p>score 3 or else score 0</p>	<p>There was evidence that Mityana Municipal Council incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY (2022-2023) as exemplified by the the ESMPs for the renovation of a 2-classroom block at Public school project, Police area, dated 15/7/2022 that were incorporated in the BoQs dated 31/3/2023, Item 1.01: Environmental issues.</p>	3

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change. Score 3 or else score 0	There was no evidence that Mityana Municipal Council had infrastructure projects with costing of the additional impact from climate change for the FY 2022-2023 as the costing of additional climate change impacts was absent in the Costed ESMPs and in the Bills of Quantities (BoQs) of Bidding and Contractual Documents of Successful Bidders for all infrastructure projects.	0
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 1 or else score 0	There was evidence that all DDEG projects in Mityana Municipal Council were implemented on land where the LG had proof of ownership, access, and availability without any encumbrances for the previous FY 2022/2023 as exemplified by the Consent Judgement and Decree by the High Court of Uganda dated 7/6/2021, held at Mubende. In the decree, the government of Uganda offered compensation of UGX 2,350,000,000/= to the family of Joyce Zirabagwa Kamywa for a land measuring 0.984 hectares, situated on Block 425, Plot 1-17, School Road, Mityana Municipality, Singo county, The consent was signed by the the court registrar on 25/8/2021.	1
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 1 or else score 0	There was evidence that Mityana Municipal Council conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports for the previous FY 2022/2023 as exemplified by the renovation of a 2 classroom block at Mityana public school project, 7/6/2023, signed by EO and SCDO.	1
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects: Score 1 or else score 0	There was evidence that the E & S compliance certification forms at Mityana Municipal Council are completed and signed by the Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects as exemplified by the the following environment certification forms, signed by the EO and SCDO. 1.Renovation of Kabuwambo HC II dated 18/8/2023; 2.Renovation of a 2 classroom block at Mityana public school, dated 15/3/2023; and 3.Renovation of Nakaseeta HC II, dated 20/7/2023.	1

Financial management

LG makes monthly
Bank reconciliations

Maximum 2 points on
this Performance
Measure

a. Evidence that the LG
makes monthly bank
reconciliations and are
up to-date at the point of
time of the assessment:

Score 2 or else score 0

There was evidence that the LG made
monthly bank reconciliations as follows:

Account Name: Mityana MC General Account

Bank name: Stanbic

Account No: 9030011315940

Date of reconciliation

August, 0n 05/09/2023

Sept on 06//10/2023;

Oct on 8/11/2023;

Account Name: Mityana Municipal property
account

Bank name: Stanbic

Account No: 9030016357445

Date of reconciliation

August, 0n 05/09/2023

Sept on 06//10/2023;

Oct on 8/11/2023; and

Account Name: Mityana MC YLP

Bank name: Centenary

Account No: 3100052934

Date of reconciliation

August, 0n 05/09/2023

Sept on 06//10/2023;

Oct on 8/11/2023.

17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the MCLG prepared all the 4 quarterly reports as follows:</p> <p>Quarter 1 submitted on 15/12/2022</p> <p>Issues raised</p> <p>Lack of valuation codes for property rate</p> <p>Poor hygiene at the abattoirs</p> <p>Lack of land agreement and title to land at Wabiruku- Production sector;</p> <p>Quarter 2 submitted on 24/02/2023</p> <p>Issues raised were</p> <p>Late payment of gratuity and pension too the retired staff</p> <p>Payment of salaries to retired staff</p> <p>Un updated stores record; and</p> <p>Quarter 3 submitted on 12/03/2023</p> <p>Issues raised</p> <p>Lack of micro procurement reports</p> <p>Delayed initiation of procurement process</p> <p>Award of contract for construction of second phase of administration block was above the reserve price</p> <p>Quarter 4 submitted on 31/July 2023</p> <p>Issues raised were:</p> <p>In adequate management of motor vehicles</p> <p>Poor management of projects</p> <p>Poor management of road works projects.</p>
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17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>The LG provided information to the council and LG PAC on the status of the implementation of the internal audit finds for the Previous FY as follows:</p> <p>Quarter 1 submitted on 15/12/2022;</p> <p>Quarter 2 Submitted on 24/02/2023;</p> <p>Quarter 3 Submitted on 12/05/2023; and</p> <p>Quarter 4 Submitted on 31/07/2023.</p>
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LG executes the Internal Audit function in accordance with the LGA Section 90

Maximum 4 points on this performance measure

c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:

Score 1 or else score 0

There was evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up as follows:

Meeting was held on 09/03/2023

And discussed quarter 1:

Meeting held 20/09/2023

Where 2, 3 and four quarter were considered:

Delayed payment of payment of pensions and gratuity to retired staff, the committee recommended that retired staff access the pension and gratuity within the shortest time possible

Follow of the request for gratuity for science tutors, because they were not budgeted for.

Payment of salary to retired staff UGC 20,117,128; accounting officer advised to make recovery of stated amount from the beneficiary

Quarter 3

There was lack of micro procurement report, Committee recommended accounting officer all department to compile and submit micro procurement report for action.

Micro procurement plan for July and August are completed and submitted to procurement and disposal unity

Lack of appointments to and failure to sign the code of ethical conduct for public officers by the evaluation committed, the committee recommended that the documents are tendered in for audit verification, quotation of incorrect bidding methods and the audit query was dropped

Quarter 4:

In adequate management of motor vehicle, the committee recommended that the accounting officer to maintain the assets or dispose them off

There was project performance audit, the query was dropped because the works had been completed, the accounting officer was cautioned to ensure the project is completed at the given time

Construction of 5 stance pit latrine at mityana Public school , the committee recommended the need for value for money

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>The LG Planned revenue 2022/2023 UGX1,200,000,000 page 18</p> <p>Actual Revenue 2022/2023 UGX953,417,032</p> <p>The revenue realisation was 79%, realisation was -21%.</p>	0
19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% -10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>The LG in FY 2022/2023 Actual revenue realised UGX953,417,032 page 20 of the annual financial statement</p> <p>FY 2021/2022 Actual UGX848,899,720-page 13 Annual financial statement 2021/2022</p> <p>The increase of 12.3%</p>	2
20	<p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>There was evidence that the LG remitted the mandatory LLG share of Local revenues during the previous FY as follows:</p> <p>LG received UGX 651,567,344 as Local revenue to be share with sub counties and it was shared as per their distribution schedule hereunder:</p> <ol style="list-style-type: none"> 1. Ttamu Division UGX 68,930,901; 2. Busimbi division UGX173,866,241; and 3. Central Division UGX180,721,632. <p>Total UGX 423,518,774</p>	2

Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>There was evidence that the LG published all the awarded contracts and amounts as sampled below:</p> <p>Construction of the administration Block – Phase II, Procurement Ref: Mity721/wrks/2022-2023/00013, Best evaluated bidder: Danrite Investments Ltd, Contract price: UGX 109,072,580</p> <p>Published on 24/01/2023 and removed 06/02/2023</p> <p>Renovation of a classroom block at Mityana Public school, Procurement Ref: Mity721/wrks/2022-2023/00021, Best evaluated bidder: Kabalega Constructors Co. Ltd, Contract price: UGX 28,914,000</p> <p>Published on 12/04/2023 and removed 25/04/2023</p> <p>Construction of a 2-classroom block at Nkonya P/S and supply of 36 3-seater desks and 2 teachers table and 2 chairs, Procurement Ref: Mity721/wrks/2022-2023/00012, Best evaluated bidder: Kannadi trust enterprises Ltd, Contract price: UGX 69,660,500</p> <p>Published on 15/12/2023 and removed 28/12/2023</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>The LG published the assessment result on the noticeboard on 01/09/2023 and also on their website (https://www.mityanamc.go.ug/lgmsd-assessment-2022-and-approved-budget-fy-2022-23) as follows:</p> <p>Cross cutting minimum condition 71%;</p> <p>Education minimum condition 100%;</p> <p>Health minimum condition 60%;</p> <p>Cross cutting performance measure 60%;</p> <p>Education performance measure 73%; and</p> <p>Health Performance measure 74%.</p>	2

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>There was evidence that the LG conducted as follow:</p> <p>The MLG held Radio talk show using Mityana Mboona FM 107.6 on 18/11/2022; on the formulation of Municipal development strategy of 18 years plan, giving feedback to the community, the community were interested that road network connect to one another</p> <p>Meeting on 23/03/2023: status of the implementation of PDM on the Municipality; calling upon all citizens to participate in PDM activities and ensure they are profiled in the PDMIS in order to benefit from PDM, community talked of delayed release of funds to the group beneficiaries.</p>	1
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>There was evidence regarding the tax rates, collection and procedure for appeal displayed on the noticeboard on 05/07/2023.</p> <p>There was revenue charging policy Charging policy 2023/2023 dated for the period 2022/2023/2024</p> <p>There was procedure for appeal in place composed of, Assistant town clerk, HOF, CDO, Production Officer, Deputy town clerk</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>There was no issues with IGG in Mityana Municipality</p>	1

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>Results from UNEB indicated that Mityana Municipality PLE pass rate for 2020 and 2022 improved by 4% as shown below:</p> <p>2020: Div. one was 366; Div. two was 1,792 and Div. three was 572. The total number of passes, therefore, was 2,730 while the total number of registered candidates was 3,492 and the number of pupils that missed exams was 55 thus the total number of pupils that sat the exam was 3,437. Therefore, the calculated percentage for 2020 was; $2,730 / 3,437 \times 100 = 79\%$.</p> <p>2022: Div. one was 627, Div two was 1853, and Div. three was 481. The total pass, therefore, was 2,961 while the total number of registered candidates that sat exams was 3,676 and the number of pupils that missed exams was 91 while the total number of pupils that sat the exams was 3,585.</p> <p>The calculated percentage for 2022 was, therefore, $2,961 / 3,585 \times 100 = 83\%$.</p> <p>Therefore, $83\% - 79\% = 4$ percentage improvement.</p>	2

1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 3 • Between 1 and 5% score 2 • No improvement score 0 	<p>Results from UNEB indicated that Mityana Municipality UCE pass rate for 2020 and 2022 improved by 14% as shown below:</p> <p>2020: Div. one was 09; Div. two was 21, and Div. three was 41. The total pass, therefore, was 71, there was no candidate that missed the exam, while the total number of registered candidates that sat exams was 182.</p> <p>Therefore, the calculated percentage for 2020 was; $71/182 \times 100 = 39\%$.</p> <p>2022: Div. one was 09, Div two was 24, and Div. three was 39. The total pass, therefore, was 72. There was no candidate that missed the exams while the total number of candidates that registered for exams was 135.</p> <p>The calculated percentage for 2022 was, therefore, $72/135 \times 100 = 53\%$.</p> <p>Therefore, $53\% - 39\% = 14$ percentage improvement.</p>	3
2	<p>N23_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.</p> <p>Maximum 2 points</p>	<p>a) Average score in the education LLG performance has improved between the previous year but one and the previous year</p> <ul style="list-style-type: none"> • By more than 5%, score 2 • Between 1 and 5%, score 1 • No Improvement, score 0 <p>NB: If the previous average score was 95% and above, Score 2 for any increase.</p>	<p>The average performance of education was 100% as follows:</p> <p>In the FY 2021/2022 $300/3 = 100\%$;</p> <p>In the FY 2022/2023 $300/3 = 100\%$;</p> <p>Average score $100 + 100 = 200/2 = 100\%$;</p> <p>Ttamu Division 100%, to 100%;</p> <p>Busimbi Division 100% to 100%; and</p> <p>Central Division 100% to 100%.</p>	2

3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0</p>	<p>From the budget performance report under vote 721, page one, it was evident that the municipal education department LG received a sum of 149,319,000 UGX development grant which was on eligible activities as defined in the sector guidelines as shown below:</p> <ol style="list-style-type: none"> 1. Construction of a 2-classroom block at Nkonya P/S in the central division valued at 73,000,000 UGX 2. Construction of a five-lined pit latrine at Butega P/S in Ttamu division valued at 25,000,000 UGX 3. Construction of a five-lined pit latrine at Mityana Public P/S in Busimbi division valued at 25,000,000UGX. 	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0</p>	<p>There was evidence that LG made payments for sector infrastructure and executed as per contract as follows:</p> <p>Name of project: Construction of 5 stance pit latrine at Mityana Public School</p> <p>Project NO: MtyMC721/WRKs/2022/2023/00002</p> <p>Contract Sum: UGX 23,023,647</p> <p>Requisition was on 11/05/2023</p> <p>Signed by the MEO on 11/05/2023</p> <p>Municipal Engineer signed on 25/05/2023</p> <p>TC signed on 25/05/2023</p> <p>Environment Officer signed 25/05/2023</p> <p>CDO Officer signed 25/05/2023</p> <p>Payment was on 23/06/2023</p> <p>Amount paid was UGX18,800,000 EFT 6439917;</p> <p>Name of project: Construction of 2 classroom block at Nkonya Primary school and supply of 36 3-seater desk and 2 teachers tables and chair</p> <p>Project NO: Mtymc721/WRKS/2022-2023/00012</p> <p>Contract Sum: UGX 69,660,500</p> <p>Requisition was on 22/05/2023</p> <p>Signed by the MEO on 7/06/2023</p> <p>Municipal Engineer signed on 7/06/2023</p> <p>TC signed on 7/06/2023</p>	2

Environment Officer signed 7/06/2023

CDO Officer signed 7/06/2023

Payment was on 28/06/2023

Amount paid was UGX33,654,102
EFT6431991; and

Name of project: Construction of 5 stance pit
latrine at Butega CoU primary School

Project NO: Mtymc721/WRKS/2022-
2023/00024

Contract Sum: UGX24,155,780

Requisition was on 22/06/2023

Signed by the MEO on 22/06/2023

Municipal Engineer signed on 22/06/2023

TC signed on 7/06/2023

Environment Officer signed 22/06/2023

CDO Officer signed 22/06/2023

Payment was on 28/06/2023

Amount paid was UGX18,987,117
EFT64335666.

3

Investment
Performance: The LG
has managed
education projects as
per guidelines

Maximum 8 points on
this performance
measure

c) If the variations in the
contract price are within
+/-20% of the MoWT
estimates score 2 or else
score 0

There was evidence that the variations in
priced education projects for the last FY were
within +/-20% of the Engineers estimate as
follows;

Project: Construction of a 5 stance pit latrine
at Mityana Public school

Contract No: Mity721/wrks/2022-2023/00002

Contractor: Spatial Concept Ltd

Contract sum: UGX 23,025,647

Engineers sum: UGX 25,000,000

Variation: 7.9%

Project: Construction of a 5 stance pit latrine
at Butega P/S

Contract No: Mity721/wrks/2022-2023/00019

Contractor: Vintage International Company
Ltd

Contract sum: UGX 24,155,780

Engineers sum: UGX 25,016,220

Variation: 3.44%

2

3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY</p> <ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 	<p>There was no Seed Secondary School project for the last FY.</p>	1
4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines</p> <ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 	<p>There was evidence from the Human resource office, staffing structure, and teacher staff list for all 37 schools that the LG had 292 (90%) recruited primary school teachers out of 324 approved ceiling teachers as per the prescribed MoES staffing guidelines. However, 30 schools (81%) out of the 37 schools had a minimum of seven and a head teacher.</p> <p>Some of the schools that had less than seven teachers and a headteacher included: Bukanaga P/s, Businzigo P/S, Ttamu Islamic, Masswa P/S and Kalamba P/S.</p>	2
4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,</p> <ul style="list-style-type: none"> • If above 70% and above score: 3 • If between 60 - 69%, score: 2 • If between 50 - 59%, score: 1 • Below 50 score: 0 	<p>From the list of registered UPE and USE schools; and the consolidated Schools asset Register for both UPE and USE schools from the previous two FYs, it was evident that 29 (73%) schools out of 37 UPE and 03 USE meet the prescribed minimum standards of: classrooms 1:53 UPE and 1:60 USE, toilets 1:40, desks 1:3, accommodation for 4 teachers and one changing room.</p> <p>Some of the schools that do not meet the basic minimum requirements included:</p> <p>Businzigo P/S in Busimbi division with only five classrooms, Mponya P/S in the central division with only 4 classrooms, Mbaliga UMEA P/S in Ttamu division with only 5 sharable latrine stances, and ST Noah Kisubi in Busimbi division with only 5 sharable latrine stances.</p>	3

Performance Reporting and Performance Improvement

5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>a) Evidence that the LG has accurately reported on teachers and where they are deployed.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 	<p>The LG had accurately reported on teachers and where they are deployed, the sampled schools had the same teachers as those on the deployment list as shown below: Ttamu Islamic P/S in Ttamu division had 07 teachers; Nakibanga Primary School in the central division had 08 teachers while St Noah Kiyinda P/S had 08 teachers as shown below:</p> <p>St Noah Kiyinda Primary School:</p> <p>Nabakooza Joyce, Nakanwagi Juliet, Nakayita Lovencer, Nanyonjo Dorothy, Nassali Victo, Semyalo Fred (Headteacher), Nsibuka Alex and Lubega Richard.</p> <p>Ttamu Islamic Primary School:</p> <p>Nakasana Edith, Nakyomu Florence, Namutebi Stephania, Nalwanga Sumayiya, Nalukenge Sumin, Namatovu Hadijah (Headteacher) and Wonyama Muhammad.</p> <p>Nakibanga Primary school:</p> <p>Kyakwita Christine, Nabitaka Mary Gorret, Kyomuhendo Stella, Atukwase Dorren, Nakabago Divine, Sserugo Richard, Kaluganda Moses and Semwabula Benson (Headteacher)</p>	2
5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 	<p>From the LG education office and from the sampled schools which were; Ttamu Islamic P/S in Ttamu division, Nakibanga Primary School in the central division, and St Noah Kiyinda P/S in Busimbi division, it was evident that the Municipal Education Department had a consolidated schools' asset register accurately reporting on the infrastructure in all registered primary schools as shown below: St. Noah Kiyinda P/S had 09 teachers' houses; 200 desks; 16 toilet stances and 14 classrooms.</p> <p>Nakibanga P/S had 14 teachers' houses; 7 classrooms; 85 desks and 7 toilet stances while Ttamu Islamic P/S did not have a single teachers' house; 07 classrooms; 80 desks; and 10 toilet stances.</p>	2

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> • If 100% school submission to LG, score: 4 • Between 80 – 99% score: 2 • Below 80% score 0 	<p>There was no evidence from the DEO office and from all the three sampled schools which were; Ttamu Islamic, Nakibanga, and St. Noah Kiyinda primary school to show that the municipal education office had ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they had submitted reports signed by the head teacher and chair of the SMC to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register.</p>	0
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30– 49% score: 2 • Below 30% score 0 	<p>There was evidence from the inspection report dated 16/09/2022 to show that all 37 (100%)UPE schools were supported to develop a school improvement plan and they subsequently developed inspection plans as shown below: St. Noah Kiyinda P/S on 8/02/2023, Nakibanga P/S on 14/02/2023 and Ttamu Islamic on 22/11/2022.</p>	4
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 – 99% score 2 • Below 90% score 0 	<p>The LG has collected and compiled OTIMS return forms for all registered schools from the previous FY year with an enrolment of 12,805 pupils in the 37 UPE schools and 1318 in the 03 USE schools.</p>	4

Human Resource Management and Development

7	Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision	a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:	The LG had budgeted 2,323,939,000 UGX to cater for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY (2023-2024). The total number of teachers budgeted for in the 37 UPE schools is 292.	4
	Maximum 8 points on this performance measure	Score 4 or else, score: 0		

7	Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision	b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,	From the teacher deployment list, it was evident that the LG has deployed 292 teachers in 37 schools as per sector guidelines in the current FY. This was further confirmed by the sampled schools which were: Ttamu Islamic P/S in Ttamu division had 07 teachers; Nakibanga Primary School in the central division had 08 teachers while St Noah Kiyinda P/S had 08 teachers as shown below:	3
	Maximum 8 points on this performance measure	Score 3 else score: 0	<p>St Noah Kiyinda Primary School:</p> <p>Nabakooza Joyce, Nakanwagi Juliet, Nakayita Lovencer, Nanyonjo Dorothy, Nassali Victo, Semyalo Fred (Headteacher), Nsibuka Alex and Lubega Richard.</p> <p>Ttamu Islamic Primary School</p> <p>Nakasana Edith, Nakyomu Florence, Namutebi Stephania, Nalwanga Sumayiya, Nalukenge Sumin, Namatovu Hadijah (Headteacher) and Wonyama Muhammad</p> <p>Nakibanga Primary school</p> <p>Kyakwita Christine, Nabitaka Mary Gorret, Kyomuhendo Stella, Atukwase Dorren, Nakabago Divine, Sserugo Richard, Kaluganda Moses and Semwabula Benson (Headteacher)</p>	

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

c) If teacher deployment data has been disseminated or publicized on LG and or school notice board, score: 1 else, score: 0

From the LG departmental notice board dated 1/10/2023 and notice boards of respective sampled schools, it was evident that teacher deployment data had been disseminated or publicized as shown below: Ttamu Islamic P/S in Ttamu division had 07 teachers; Nakibanga Primary School in the central division had 08 teachers while St Noah Kiyinda P/S in Busimbi division had 08 teachers as shown below:

St Noah Kiyinda Primary School:

Nabakooza Joyce, Nakanwagi Juliet, Nakayita Lovencer, Nanyonjo Dorothy, Nassali Victo, Semyalo Fred (Headteacher), Nsibuka Alex and Lubega Richard.

Ttamu Islamic Primary School

Nakasana Edith, Nakyomu Florence, Namutebi Stephania, Nalwanga Sumayiya, Nalukenge Sumin, Namatovu Hadijah (Headteacher) and Wonyama Muhammad

Nakibanga Primary school

Kyakwita Christine, Nabitaka Mary Gorret, Kyomuhendo Stella, Atukwase Dorren, Nakabago Divine, Sserugo Richard, Kaluganda Moses and Semwabula Benson (Headteacher)

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO

Score: 2 or else, score: 0

There was evidence that the primary school head teachers had been appraised

Nsigadde Damalie (Kyankowe Day &boarding PS) appraised by Nabankema Joanita (Ttamu Div) on 30.12.2022

Byaruhanga George William (Butega PS.) appraised Nabankema Joanita on 30.12.2022

Nsigadde Damalie (Kyankowe Day &boarding PS) appraised by Nabankema Joanita (Ttamu Div) on 30.12.2022

Byaruhanga George William (Butega PS.) appraised by Nabankema Joanita on 30.12.2022

Naluwagga Mary Gorret (St. Jude Kitinkokola ps.) Tammu Div appraised by Nabankema Joanita on 30.12.2022

Namubiru Christine (Namyeso Ps.) Tammu Div appraised by Nabankema Joanita on 30.12.2022

Babirye Victor (St, Thereza Primary sch. Busuubizi,) appraised by Nabankema Joanita on 30.12.2022

Kiwanuka Joseph (St. mary Kiganwa) appraised by Nabankema Joanita on 30.12.2022

Nakimera Winfred (Kabule CU) appraised by Nabankema Joanita on 30.12.2022

Nakiwala Esther (Nandegeya ps.) appraised by Nabankema Joanita on 30.12.2022

Nakintu Lydia (Ttanda PS) appraised by Nabankema Joanita on 30.12.2022

Nampiima Christine (Saala CU primary school) appraised by Nabankema Joanita on 30.12.2022

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p> <p>Score: 2 or else, score: 0</p>	<p>There was evidence that the secondary school head teachers had been appraised.</p> <p>Nsereko Sammy, mityana secondary school appraised by Nakawuka Juliet on 22/12/2022</p> <p>Mutyaba Abdulatif Twaib, Ttamu Muslim Secondary school appraised by Ms. Nakawuka Juliet on 29.12.2022</p> <p>Sseksasi Bernard, St. peter Busuubizi Secondary school appraised by Ms. Nakawuka Juliet on 21/12/2022</p> <p>Kayiwa Samuel Naama Secondary school appraised by Nakawuka Juliet on 22/12/2022</p>	2
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans</p> <p>score: 2. Else, score: 0</p>	<p>There was evidence that all staff in the LG Education department have been appraised against their performance plans</p> <p>Acam Grace appraised by Muwanga James Kironde on 26.06.2023</p> <p>Muwanga James Kironde appraised by Mr. Ssali Gerald on 26.06.2023</p>	2
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p>	<p>It was evident the Municipal Education Department prepared a training plan dated 10/12/2022 to address identified staff capacity gaps at the school and LG level. The training areas included: Skilling school administrators on TELA Biometric devices, Training in EMIS, Completion of performance reports, general management skills for head teachers.</p>	2

Management, Monitoring and Supervision of Services.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>It was evident that on 31/10/2022 before the 15th December annual deadline, the LG had confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by communicating corrections and revision of the school list and enrolment of 12,805 pupils in 37 UPE schools and 1318 in 03 USE schools.</p>	2
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p>	<p>In line with The FY2021/22 education Management Services guidelines: Output 078401: Fixed rate 4.5 million plus 100,000 per school per year. School inspection: Output 078402: Fixed rate 4 million plus 112,000 per school per year the LG was expected to get 18,112,000 for inspection and 8,700,000/= for monitoring. The LG annual sector work plan for the financial year 2022/2023, indicated that the LG education department budgeted and received a total of 18,112,000 UGX and 8,700,000UGX for inspection and monitoring functions respectively to monitor the teaching-learning process, sensitization of schools about standard operating procedures and enhancing the functionality of school management committees.</p>	2
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p>	<p>There was evidence that the LG submitted the warrants for school capitation within 5 working days as below</p> <p>Quarter 1: Release was on 07/07/2023 Current FY UGX418,444,233 warranted on 10/07/2023;</p> <p>Quarter 3: Release was on 05/01/2023 UGX 328,659,984 10/01/2023; and</p> <p>Quarter 4: Release was on 17/04/2023 of UGX328,659,984 on 20/04/2023, within 5 days.</p>	2

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p> <p>If 100% compliance, score: 2 else, score: 0</p>	<p>The LG communicated to the LLG within 5 working days</p> <p>Quarter 1: Cash limit 28/07/2022, TC communicated on 03/08/2023 UGX 34,273,583; after 5 days;</p> <p>Quarter 2: cash limit 7/10/2022 UGX 34,273,585 TC communicated on 12/10/2022 ; within 5days; and</p> <p>Quarter 3 cash limit 5/01/2023, TC communicated on 12/01/2023; UGX 34,273,585 within 5 days.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> • If 100% compliance, score: 2, else score: 0 	<p>There was evidence from the MIS that on 24/06/2022 the LG Education department prepared an inspection plan and preparatory meetings were conducted to plan for school inspections. The key activities in the inspection plan included; conducting routine inspections aimed at improving the teaching-learning process and ensuring compliance to basic minimum standards set by the Ministry of Education and sports.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 - 99% score 1 • Below 80%: score 0 	<p>On average 100% of all the 37 registered UPE schools had been inspected and monitored at least once per term and reports produced as follows: Term111(2022): 37 out of 37 100%). Term 1(2023):37 out of 37 (100) were inspected while in Term 11(2023): 37 out of 37 (100%).MEO monitoring was also 100% for all three terms indicated above.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>From the departmental meeting held on 16/09/2022;17/02/2023 and 12/6/2023, it was evident that inspection reports had been discussed, however, there was no evidence from the sampled schools which were Ttamu Islamic, Nakibanga, and St.Noah Kiyinda P/S to show that the MIS had followed up on inspection recommendations.</p>	0

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0</p>	<p>From the letter of acknowledgment from DES dated 05/08/2023, it was evident that the district inspector of the school had submitted reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES). However, there was no evidence from all three sampled schools to show that the copies of the inspection reports from the previous three terms were left behind.</p>	0
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p>	<p>There was evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports as follows:</p> <p>Quarter 1: meeting was held on 7/9/2022 min 07/06/09/2022</p> <p>Issues departmental reports</p> <p>Understaffing of primary schools, to recruit, monitoring activities – garbage site, health staff,</p> <p>Quarter 2: 18/01/2023</p> <p>Mino6/18/01/2023</p> <p>Presentation and discussion of quarter 2 reports, and work plan for quarter 3 2022.2023 . there was discussion on UPE , capitation grant, construction of the 2 classroom block at Butebi Islamic , construction of 5 stance line latrine at Nakaseta,</p> <p>Construction of Nkonyi 2 class room block , 5 sstance pit latrine at Busega, renovation of Kavule primary school 2 class room block, presentation of disbursement of new capital grant;</p> <p>Quarter 3:</p> <p>Meeting held on 31/03/2023; min06/31/03/2023</p> <p>Discussion of reports and recommendations were made; and</p> <p>Quarter 4;min6/09/05/20223</p> <p>Presentation and discussion of the draft budget for education , 2023/2024.</p>	2

11	Mobilization of parents to attract learners <i>Maximum 2 points on this performance measure</i>	Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school, <i>score: 2 or else score: 0</i>	There was evidence from the MEO report dated 12/02/2023 that the Municipal Education department in conjunction with a local NGO (a chance for children) located in Zigoti organized a stakeholder's workshops in Mityana public school aiming at mobilizing, attracting and retaining children at school. Subsequently 16 schools out of 37 have been provided with mid day meals, provided with scholastic materials like pens and books.	2
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Investment Management

12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i>	From the LG education office and from the sampled schools which were; Ttamu Islamic P/S in Ttamu division, Nakibanga Primary School in the central division, and St Noah Kiyinda P/S in Busimbi division, It was evident that there is an up-to-date LG asset register dated 30/06/2023 which sets out school facilities and equipment relative to basic standards, as shown below: St. Noah Kiyinda P/S had 09 teachers' houses; 200 desks; 16 toilet stances and 14 classrooms. Nakibanga P/S had 14 teachers' houses; 7 classrooms; 85 desks and 7 toilet stances while Ttamu Islamic P/S did not have single teachers' house; 07 classrooms; 80 desks; and 10 toilet stances.	2
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12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i>	The following were the prioritized investments for education in the previous FY were desk appraise on 23/03/2022 as follows: 1. Construction of 2 classroom block at Nkonyo Primary School UGX 73,000,000-page 31 AWP, MLGDP page 156; 2. Construction of pit latrine at Butega Primary school UGX 25,000,000-page 31 AWP, page 156 MLGDP; 3. Renovation of Nakaseta Health Center II UGX 32,264,000-page 27 AWP, page 186 MLGDP; and 4. Rehabilitation of classroom block at Mityana Public school UGX 30,800,000-page 42 AWP, and 157 of MLGDP.	1
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12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, score 1 else score: 0</p>	<p>The field appraisals for these projects were all done on 24/03/2022</p> <ol style="list-style-type: none"> 1. Construction of 2classroom block at Nkonyo Primary School UGX 73,000,000-page 31 AWP, MLGDP page 156 2. Construction of pit latrine at Butega Primary school UGX 25,000,000-page 31 AWP, page 156 MLGDP 3. Renovation of Nakaseta Health Center II UGX 32,264,000-page 27 AWP, page 186 MLGDP 4. Rehabilitation of classroom block at Mityana Public school UGX 30,800,000-page 42 AWP, and 157 of MLGDP 	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, score: 1, else score: 0</p>	<p>There was no Seed Secondary School project incorporated in the approved procurement plan for the current FY.</p>	0
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, score: 1, else score: 0</p>	<p>There was evidence that the construction of a 5 stance pit latrine at Mityana Public school and Construction of a 5 stance pit latrine at Butega P/S were approved by the contracts committee on 24/01/2023 under Min No. 27/MCC/24/01/22-23.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. score: 1, else score: 0</p>	<p>There was evidence that the LG established a PIT for education projects according to the appointment letter dated 20/07/2022 in which the following were appointed; Project Manager-Ssali Gerald, Assitant Engineering Officer – Wasswa Johnnie, Environment Officer – Musisi Dan, Senior Community Development Officer – Naluggya Catherine.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p>	<p>There was no Seed Secondary School project for the last FY.</p>	1

13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i>	There was no Seed Secondary School project for the last FY.	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i>	There was evidence of involvement of the relevant officers in the supervision the education projects according to the supervision reports dated 14/04/2023 and 04/10/2023 for the construction of a 5 stance pit latrine at Mityana Public school and Construction of a 5 stance pit latrine at Butega P/S respectively. There were also site supervision meetings held on 27/02/2023 for the Construction of a 5 stance pit latrine at Mityana Public school and 12/05/2023 for the Construction of a 5 stance pit latrine at Butega P/S respectively.	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i>	There was evidence that LG made payments for sector infrastructure and executed as per contract as follows: Name of project: Construction of 5 stance pit latrine at Mityana Public School Project NO: MtyMC721/WRKs/2022/2023/00002 Contract Sum: UGX 23,023,647 Requisition was on 11/05/2023 Signed by the MEO on 11/05/2023 Municipal Engineer signed on 25/05/2023 TC signed on 25/05/2023 Environment Officer signed 25/05/2023 CDO Officer signed 25/05/2023 Payment was on 23/06/2023 Amount paid was UGX18,800,000 EFT 6439917; Name of project: Construction of 2 classroom block at Nkonya Primary school and supply of 36 3-seater desk and 2 teachers tables and chair Project NO: Mtymc721/WRKS/2022-2023/00012 Contract Sum: UGX 69,660,500 Requisition was on 22/05/2023 Signed by the MEO on 7/06/2023	1

Municipal Engineer signed on 7/06/2023

TC signed on 7/06/2023

Environment Officer signed 7/06/2023

CDO Officer signed 7/06/2023

Payment was on 28/06/2023

Amount paid was UGX33,654,102
EFT6431991; and

Name of project: Construction of 5 stance pit
latrine at Butega CoU primary School

Project NO: Mtymc721/WRKS/2022-
2023/00024

Contract Sum: UGX24,155,780

Requisition was on 22/06/2023

Signed by the MEO on 22/06/2023

Municipal Engineer signed on 22/06/2023

TC signed on 7/06/2023

Environment Officer signed 22/06/2023

CDO Officer signed 22/06/2023

Payment was on 28/06/2023

Amount paid was UGX18,987,117
EFT64335666.

13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, score: 1, else, score: 0	The Procurement Plan for the Education sector of the previous FY was submitted after 30th April on 13/07/2022.	0
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law score 1 or else score 0	There was no Seed Secondary School project for the last FY.	1

Environment and Social Safeguards

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p>	<p>There was evidence that Mityana Municipal LG had recorded, investigated, responded to and redress reported grievances as exemplified by the following cases that were recorded in the grievances log book.</p>	3
			<ol style="list-style-type: none"> 1. The headteacher of Ttamu PS complained of abscondment of Madam Nassonko Harriet on 28/7/2022. The GRC held a meeting and resolved that the senior inspector of schools makes a report to be provided to the Rewards and Sanctions committee for further management; and 2. The headteacher of Naama UMEA Primary School complained of absence of Nambi Edith from duty station on 14/10/2022. The GRC invited the reported teacher for a meeting in order to listen to her. She was to go back and resume her normal duties before disciplinary action can be taken on her. 	
15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>There was no evidence from the sampled schools which were Ttamu Islamic, Nakibanga P/S, and St Noah Kiyinda P/S to show that the Municipal education department had disseminated the education guidelines to provide for access to land without encumbrance, proper siting of schools, 'green' schools, and energy and water conservation.</p>	0
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, score: 2, else score: 0</p>	<p>There was evidence that Mityana Municipal Council had Costed ESMP incorporated in BoQs and contractual documents to comply with safeguards requirements within the Education sector as exemplified by the following education projects.</p> <ol style="list-style-type: none"> 1. Renovation of a 2 classroom block at Mityana Public school. The EMSP dated 17/7/2023 was incorporated in BoQs, dated 31/3/2023. Item 1.01: Preliminary / Environmental issues. 2. Construction of a lined pit latrine at Mityana Public school. The EMSP dated 15/7/2022 was incorporated in BoQs, dated 4/1/2023. Item 1.04: Environmental mitigation measures. 3. Construction of 2-classroom block at Nkonya P/S. The EMSP dated 15/7/2022 was incorporated in BoQs, dated 28/8/2022. Item 1.04: Environmental mitigation measures. 	2

16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i></p>	<p>There was evidence that Mityana Municipal Council had proof of land ownership, access and availability to conduct planned school construction projects as exemplified by the following consent letters.</p> <p>1.Kiyinda-Mityana diocese donated land measuring 3 acres, part of Vol. 37 Folio 5 Plot 7, to Kabule R/C P/S. A letter of consent, dated 6/11/2020 was signed by Treasurer General, Kiyinda-Mityana diocese.</p> <p>2.Consent letter by Kiyinda-Mityana diocese donating land measuring 4 acres to each of the 2 primary schools, namely, Butega and Nkonya Primary Schools, dated 19/11/2020, signed by Diocesan secretary and copied to Bishop, Kiyinda-Mityana Diocese.</p>	1
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i></p>	<p>There was evidence that Mityana Municipal Council conducted support supervision and monitoring over the previous FY (2022/2023) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and provided monthly monitoring reports as exemplified by the the monitoring reports on eight capital projects, dated 18/5/2023 and 7/6/2023, signed by the EO and SCDO.</p>	2
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments</p> <p><i>Score: 1, else score:0</i></p>	<p>There was evidence that at Mityana Municipal Council all education contractor payments certificates had been signed off by the Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects as exemplified by the following contractor payment certification forms.</p> <p>1.Renovation of a 2 classroom block at Mityana Public school, dated 25/5/2023;</p> <p>2.Construction of a lined pit latrine at Mityana Public school., dated 25/5/2023; and</p> <p>3.Construction of 2-classroom block at Nkonya P/S, dated 7/5/2023.</p>	1

**Health
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>From the 3 sampled health facilities, the percentage change in deliveries were only 2.5% which is far below the required 20%</p> <p>The sampled health facilities were:</p> <ol style="list-style-type: none"> 1. Kabule HCIII; 2. Naama HCIII; and 3. Magala HCIII. <p>FY 2021/2022 Deliveries were as follows:</p> <p>Kabule 215;</p> <p>Naama HCIII 145; and</p> <p>Magala HCIII 114.</p> <p>Total 474</p> <p>FY 2022/2023 Deliveries were as follows:</p> <p>Kabule 146;</p> <p>Naama HCIII 206;and</p> <p>Magala HCIII 134.</p> <p>Total 486</p> <p>The percentage change in deliveries were 2.5%.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 	<p>The LLG performance average score was 100% as per the following details:</p> <p>In the FY 2022/2023 average score was $300/3 = 100\%$;</p> <p>Ttamu Division 100%;</p> <p>Busimbi Division 100%; and</p> <p>Central Division 100%.</p>	2

2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 	<p>Not applicable because LGs are no longer required to submit invoices following health facility RBF assessment for funding.</p> <p>RBF funds are sent together with PHC NWR funds.</p>	0
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.</p>	<p>The LG budget for Health Development grant was UGX 67,424,0000 page 25 of AWP</p> <p>Spent as follows:</p> <ol style="list-style-type: none"> 1. Screening and project appraisal for the rehabilitation of Nakaseta Health Center II UGX 200,000; 2. Screening and project appraisal for the rehabilitation of Kabuwama Health Center II UGX 200,000; 3. Grievances redress for the rehabilitation of Kabuwama HCIII UGX 300,000; 4. Grievances redress for the rehabilitation of Nakaseta HCIII 300,000; 5. Monitoring and supervision of Kabuwama and Nakaseta HCII UGX 1,860,000; 6. Preparation of BOQs for the rehabilitation of Nabuwama and Nakaseta HCII UGX 686,000; 7. Rehabilitation of Kabuwangwa Health Center II UGX 31,789,000; and 8. Rehabilitation of Nakaseta HCII UGX 32,264,000. 	2

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0

There was evidence that the LG MMHO, CDO and Environmental officer certified all works for the previous FY as follows:

Name of project: Renovation of Kaluwambo Health center III phase 1

Project NO: Mtymc721/WRKS/2022-23/00022

Contract Sum: UGX 28,937,500

Requisition was on 22/06/2023

Signed by the MHO on 22/06/2023

Municipal Engineer signed on 22/06/2023

TC signed on 22/06/2023

HOF signed on signed 22/06/2023

Environment Officer signed on 22/06/2023

CDO Officer signed 22/06/2023

Payment was on 28/06/2023

Amount paid UGX 27,490,625 EFT 6433565; and

Name of project: Renovation of Nakaseta Health II

Project NO: Mty721/WRKS/2022-2023/00004

Contract Sum: UGX 29,826,506

Requisition was on 22/06/2023

Signed by the MHO on 22/06/2023

Municipal Engineer signed on 22/06/2023

TC signed on 22/06/2023

HOF signed on signed 22/06/2023

Environment Officer signed on 22/06/2023

CDO Officer signed 22/06/2023

Payment was on 28/06/2023

Amount paid was UGX 29,826,506 EFT 6433566.

3	Investment performance: The LG has managed health projects as per guidelines.	c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0	There was evidence that the variations in priced health projects for the last FY were within +/-20% of the Engineers estimate as follows;	2
	Maximum 8 points on this performance measure		<p>Project: Renovation at Nakaseeta HC II</p> <p>Contract No: Mity721/wrks/2022-2023/000004</p> <p>Contractor: Rosco Contractors Ltd</p> <p>Contract sum: UGX 29,747,800</p> <p>Engineers sum: UGX 32,264,000</p> <p>Variation: 7.8%</p> <p>Project: Renovation at Kabuwambo HC II</p> <p>Contract No: Mity721/wrks/2022-2023/00022</p> <p>Contractor: Kabalega Constructors Co. Ltd</p> <p>Contract sum: UGX 28,937,500</p> <p>Engineers sum: UGX 29,089,714</p> <p>Variation: 0.52%</p>	
3	Investment performance: The LG has managed health projects as per guidelines.	d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY	There was no new upgrade of HCII to HCIII and no new HCIII for the last FY.	2
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 		
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure	<p>The recruitment was at 56%</p> <p>HC III (3 facilities) 38 filled 67%</p> <p>HC II (4 facilities) 16 filled 44%</p> <p>Average 56%</p>	0
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 		

4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> • If 100 % score 2 or else score 0 	<p>There was no new upgrade of HCII to HCIII and no new HCIII for the last FY.</p>	2
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Performance Reporting and Performance Improvement

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>There was evidence that information on postilion of health workers filled was accurate as follows:</p> <p>Naama HCIII, had a total of 12 staff;</p> <p>Magaga HCIII, had 14 staff; and</p> <p>Kabule HCIII, had 11 staff.</p> <p>This was from the staff list and staff attendance book.</p> <p>Ms. Nassiwa Mary (Health assistant) from Magala HCIII had retired on medical grounds and Serugga Fred (E/N) from Kabule HCIII was on annual leave.</p> <p>The rest of the health workers were in place as indicated on the staff list.</p>	2
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5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>There was no construction of new facilities or upgraded facilities</p> <p>However, there were other constructions carried out as indicated below:</p> <p>Renovation of OPD at Kabuwambo HCII; and</p> <p>Renovation of OPD at Nakaseeta HCII.</p> <p>The information was submitted in the PBS on page 150 of 153, and 146 of 153 of the annual PBS report.</p>	2
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6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:

- Score 2 or else 0

There was evidence that the facility budgets and work plans of the three sampled facilities were prepared in accordance with the guidelines.

The facilities were Kabule HCIII, Magala HCIII and Naama HCIII, and the dates for submission to DHO were as follows:

Kabule HCIII on 28/3/2022;

Magala HCIII on 23/3/2022; and

Naama HCIII on 6/4/2022.

All the sampled health facility work plans and budgets were signed by the chairpersons of the HUMC.

Kabule and Magala HCIII were received before 31st March 2022 but Naama HCIII submitted late.

0

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :

- Score 2 or else 0

There was evidence of budget performances reports for the three sampled facilities, they highlighted the budget performance, bank balances and are signed by the Facility in charge.

The submission dates were as follows:

Magala HCIII submitted on 7/7/2023;

Naama HCIII submitted on 6/7/2023; and

Kabule HCIII submitted on 11/7/2023.

They were all submitted before 15th July 2023.

2

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>There was evidence that for Magala HCIII and Naama HCIII developed Performance improvement plans for FY 2023/2024 and submitted as follows: Magala HCIII on 8/7/2023; and Naama HCIII on 20/7/2023.</p> <p>However, there was no evidence that Kabule HCIII developed a PIP.</p> <p>There was no evidence of incorporation of performance issues identified in monitoring and reports in PIPs for Magala HCIII and Naama HCIII.</p>	0
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6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,</p> <ul style="list-style-type: none"> • score 2 or else score 0 	<p>There was evidence that the selected health Facilities submitted updated monthly and quarterly HMIS reports timely (7days following the end of each month and quarter) as indicated below:</p> <p>Magala HCIII (HMIS 105) dates of submission:</p> <p>July 7/8/2022; Aug 7/9/2022; Sept 7/10/2022; Oct 7/11/2022; Nov 7/12/2022; Dec 6/1/2023; Jan 6/2/2023; Feb 7/3/2023; March 6/4/2023; April 5/5/2023; May 7/6/2023; and June 7/7/2023.</p> <p>Naama HCIII (HMIS 105) dates of submission:</p> <p>July 7/8/2022; Aug 6/9/2022; Sept 7/10/2022; Oct 7/11/2022; Nov 6/12/2022; Dec 6/1/2023; Jan 7/2//2023;</p>	2
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Feb 7/3/2023

March 6/4/2023;

April 5/5/2023;

May 7/6/2023; and

June 7/7/2023.

Kabule HCIII (HMIS 105) dates of submission:

July 5/8/2022;

Aug 7/9/2022;

Sept 7/10/2022;

Oct 7/11/2022;

Nov 7/12/2022;

Dec 7/1/2022;

Jan 7/2/2023;

Feb 6/3/2023;

March 6/4/2023;

April 6/5/2023;

May 7/6/2023; and

June 7/7/2023.

Magala HCIII (106) dates of submission:

1st Quarter 7/10/2022;

2nd Quarter 6/1/2023;

3rd Quarter 6/4/2023; and

4th Quarter 7/7/2023.

Kabule HCIII (HMIS 106) dates of submission:

1st Quarter 6/10/2022;

2nd Quarter 6/1/2023;

3rd Quarter 6/4/2023; and

4th Quarter 7/7/2023.

Naama HCIII (HMIS 106) dates of submission:

1st Quarter 7/10/2022;

2nd Quarter 6/1/2023;

3rd Quarter 6/4/2023; and

4th Quarter 7/7/2023.

All the monthly and quarterly reports were timely.

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p> <p>Note: Municipalities submit to districts</p>	<p>Not applicable because LGs are no longer required to submit invoices following health facility RBF assessment for funding.</p> <p>RBF funds are sent together with PHC NWR funds.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>Not applicable because LGs are no longer required to submit invoices following health facility RBF assessment for funding.</p> <p>RBF funds are sent together with PHC NWR funds.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>The LG timely compile and submit all the 4 quarterly budget performance reports as follows:</p> <p>Quarter 1 was submitted on 28/10/2022;</p> <p>Quarter 2 was submitted on 27/01/2023;</p> <p>Quarter 3 was submitted on 28/04/2023; and</p> <p>Quarter 4 was submitted on 31/07/2023.</p>	1

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>There was evidence that the LG had developed and approved performance improvement plan for the weakest performing health facilities as per document dated 7/7/2022.</p> <p>The performance improvement plan include the following weak performing health facilities:</p> <p>Katiko HCII; Ttanda HCII, and Nakaseeta HCII.</p>	1
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6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>There was evidence of implementation of performance improvement plan for weakest facilities indicated below:</p> <p>Transfer of staff from the current stations and assigning of duties to new staff as per report dated 15/12/2022;</p> <p>Ttanda had a problem of cold chain, through the LG PIP, the health facility was connected on the national Grid to access power to the cold chain as indicated in the report dated 15/12/2022.</p>	1
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Human Resource Management and Development

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>There was evidence that the LG budgeted for the health workers in accordance with the staffing norms.</p> <p>Total staff were 57 representing 61% of staff requirement.</p> <p>The budget for salary was UGX: 1,449,708,684 on Page 27 of 29 of the Municipal budget.</p>	2
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7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>a) Evidence that the LG has: ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0</p>	<p>There was evidence that LG deployed health workers as per guidelines.</p> <p>The overall Municipal health facility staffing was at 61%.</p> <p>Details of the health facility staffing was as follows:</p> <ol style="list-style-type: none"> 1. Magala HCIII had 14 staff (74%); 2. Kabule HCIII had 10 staff (58%); 3. Naama HCIII had 14 staff (74%); 4. Nakaseeta HCII had 3 staff (33%); 5. Katiko HCII had 4 staff (44%); 6. Ttanda HCII had 3 staff (33%); 7. Kabuwambo HCII had 4 staff (44%); <p>All the health facilities were below 75% staffing.</p>	0
<p>Maximum 9 points on this performance measure</p>				
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0</p>	<p>There was Evidence that health workers were working in facilities where they were deployed as per the deployment health staff list for FY 2023/2024 dated 1/7/2023.</p> <p>The staff lists had the following number of staff:</p> <p>Kabule HCIII had 11;</p> <p>Magala HCIII had 14; and</p> <p>Naama HCIII had 12.</p> <p>From the Facility attendance books and the health facility supervision reports, there was evidence that the health workers were working according to their deployment.</p>	3
<p>Maximum 9 points on this performance measure</p>				
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p>	<p>There was evidence that the of list of health workers deployed was displayed on the facility notice board as follows:</p> <p>Naama HCIII was displayed on 1/7/2023 with 12 staff;</p> <p>Magala HCIII was displayed on 19/7/2023 with 14 staff; and</p> <p>Kabule HCIII was displayed on 7/7/2023 with 11 staff.</p>	2
<p>Maximum 9 points on this performance measure</p>				

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

There was evidence that the health facility in charges had been appraised.

Namuli Joyce (Kabule HCIII) appraised by Nabankema Joanita on 30.06.2023

Nyangale James (Naama HCIII) appraised by Dr. Sekikubo Jackson on 30.06.2023

Ntambi Nathan (Magala HCIII) appraised by Nabankema Joanita on 30.06.2023

Matovu Hawa (Nakaseta HCII) appraised by Nalumaga Agnes on 30.06.2023

Ssenyondo Emmanuel (Ttandda HCII) appraised by Nabankema Joanita on 30.06.2023

Ntabaazi Martin (Kabuwanbo HCII) appraised by Nabankema Joanita on 30.06.2023

Baasena Kato John Paul (Katiko HCII) appraised by Nalumaga Agnes on 04.10.2023 probation appraisal

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0

The Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO

Nakiito Gloria, Lab technician appraised by Ntangale James on 30.06.2023

Kizza Juliet Enrolled Midwife appraised by Namuli Joyce on 30.06.2023

Assimwe Justine, enrolled Nurse appraised by Ntambi Nathan on 30.06.2023

Nassimbwa Rosette Ssanyu assistant Nursing officer appraised by Nyagale James on 30.06.2023

Nayiga Harriet enrolled Midwife appraised by Matovu Haawa on 30.06.2023

Makumbi John Health information assistant appraised by Ntambi Nathan on 30.06.2023

Ssekanyo Hassan Health assistant appraised by Bogere Francis on 30.06.2023

Ithungu Agnes Laboratory Assitant appraised by Nyagale James on 30.06.2023

Najuuko Juliet Kateregga appraised by Ntambi Nathan on 30.06.2023

Namayanja Jackline enrolled Midwife appraised by Namuli Joyce on 30.06.2023

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

iii. Taken corrective actions based on the appraisal reports, score 2 or else 0

There were no corrective actions based on appraisal recommended for action

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>There was evidence of the district training plan dated 20th July 2022 for FY 2022/2023.</p> <p>The LG conducted continuous medical education to staff as per training plan. The CME was conducted for health workers on medical waste management dated 5/3/2023.</p>	1
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8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>There was evidence of documented training activities as indicated below;</p> <p>Training of health in quality improvement dated 26/5/2023;</p> <p>Training health workers in PMCT curriculum 2022 dated 28/2023;</p> <p>Facility based training for health workers in consolidated 2022 HIV guidelines dated 1/6/2023; and</p> <p>Supply chain mentorship dated 30/4/2023.</p>	1
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Management, Monitoring and Supervision of Services.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was evidence that town clerk confirmed the list of health facilities receiving PHC NWR grant and notified the MOH in writing as per letter dated 13/9/2023.</p> <p>The list is composed of 12 health facilities in the following categories:</p> <p>Government Health facilities were 7; and</p> <p>PNFPs Health facilities were 5.</p> <p>There were 3HCIIIs (government), and 3 HCIIIs (PNFPs) and 6 HCIIIs (4 government and 2PNFP).</p>	2
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>The health budget for PHC non-wage UGX 27,445,138 -page 82 AWP and budget</p> <p>Health monitoring UGX 10,049,750- page 82 annual performance report. This represented 36.6%%</p>	2
<p>Maximum 9 points on this performance measure</p>				
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>There was evidence that the Municipal Council warranted in a timely manner as follows:</p> <p>Quarter 1: Cash limit 28/07/2022, TC communicated on 04/08/2023 UGX34,273,583; within 4 days;</p> <p>Quarter 2: cash limit 7/10/2022 UGX34,273,583 TC communicated on 11/10/2022 within 5days;</p> <p>Quarter 3 cash limit 5/01/2023, communicate on 11/01/2023; UGX within 5 days; and</p> <p>Quarter 4 cash limit 17/04/2023, communicated on 19/04/2023 UGX34,273,583 within 2days.</p>	2
<p>Maximum 9 points on this performance measure</p>				
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The MLG communicated to the LLG within 5 working days</p> <p>Quarter 1: Cash limit 28/07/2022, TC communicated on 03/08/2022 UGX 34,273,583; within 5 days;</p> <p>Quarter 2: cash limit 7/10/2022 UGX 34,273,585 TC communicated on 12/10/2022 UGX2; within 5days;</p> <p>Quarter 3 cash limit 5/01/2023, TC communicated on 12/01/2023; UGX 34,273,585 within 5 days and</p> <p>Quarter 4 cash limit 17/04/2023, communicated on 22/04/2023 UGX 34,273,585 within 5 days.</p>	2
<p>Maximum 9 points on this performance measure</p>				

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>There was evidence that the LG publicized all the quarterly financial releases within 5 working days as follows:</p> <p>Quarter 1 Release was on 28/7/2022 of UGX 34,273,585 and publicized on 3/8//2022 within 5 working days.</p> <p>Quarter 2 Release was on 7/10/2022 of UGX 34,273,585 and publicized on 12/10/2022 within 5 working day;</p> <p>Quarter 3 Release was on 5/1//2023 of UGX 34,273,585 and. publicized on 12/1/2023 within 5 working days;</p> <p>Quarter 4 Release was on 17/4//2023 of UGX 34,273,585 and. publicized on 22/4/2023 within 5 working days.</p>	1
<p>Maximum 9 points on this performance measure</p>				
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>There was evidence that The LG held quarterly performance review meetings as follows:</p> <p>1st Quarter on 30/9/2022;</p> <p>2nd Quarter on 20/12/2022;</p> <p>3rd Quarter on 29/3/2023; and</p> <p>4th Quarter on 21/6/2023.</p> <p>There was evidence of implementation of actions recommended by DHMT, one of the issues was about the land title for Magala HCIII in the 3rd Quarter support supervision report dated 30/4/2023, page 6 of 18.</p> <p>The action was taken by the PMO in the minutes of the DHMT 3rd quarter performance review dated 29/3/2023 meeting under Min.08/29/03/2023 page 5 of 8 that they were waiting for an assessment from Buganda land board.</p> <p>In the support supervision of the 3rd quarter support supervision report dated 30/4/2023 page 15 of 18, the issue was that Katiko health unit was infested with bats. It was recommended that the in-charge and Municipal Health Officer look for funds and to roof with transparent sheets to control the bats</p> <p>The action was taken as indicated in minutes of the 4th quarter performance review meeting dated 21/6/2023 under Min 05/21/06/2023 page 4 of 6.</p>	2
<p>Maximum 7 points on this performance measure</p>				

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>There was evidence that the LG quarterly performance review meetings involve all facility in-charges, DHMT and Key LG departments.</p> <p>The attendance lists as shown in the following minutes:</p> <p>1st quarter had 12 in-charges, 7 DHMTs, and 1 head of department;</p> <p>2nd quarter had 12 in-charges, 5 DHMTs, and 5 heads of department;</p> <p>3rd quarter had 12 in-charges, 6 DHMTs; and</p> <p>4th quarter had 12 in-charges, 7 DHMTs.</p> <p>All health facility in--charges were involved in quarter performance review meetings. The LG had no implementing partner.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There was evidence that LG supervised all the HCIV and General Hospitals (including PNFPs receiving PHC grants at least once quarterly as indicated below:</p> <p>1st Quarter on 20/8/2022;</p> <p>2nd Quarter on 20/12/2022;</p> <p>3rd Quarter on 30/4/2023; and</p> <p>4th Quarter on 20/5/2023.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <p>• If not applicable, provide the score</p>	<p>Not applicable because the municipality does not have a health center IV and Mityana general hospital is under Mityana district.</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>There was evidence that LG used the reports from the discussion of the support supervision and monitoring visits to take specific corrective actions as indicated below:</p> <p>From the support supervision report for the Municipal Health office for the 2nd Quarter dated 20/12/2022 on page 4 of 16, it was recommended that the in charge of Kabule HCIII should follow up and strengthen the stock of PPE.</p> <p>The action was taken by the in-charge as indicated in the supervision report of the 3rd quarter dated 30/4/2023 on page 4 of 18.</p> <p>From the support supervision report for the Municipal Health office for the 3rd Quarter dated 30/4/2023 on page 7 of 18, it was recommended that the PMO expedites the repair of Kabuwambo HCII.</p> <p>The action was taken by the LG and renovation of Kabuwambo HCII by re-roofing, and installation of a new ceiling as indicated in the 4th Quarter report dated 20/5/2023 on page 6 of 15.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>There was evidence that the LG provided support to all health facilities in the management of medicines and health supplies as shown in the following reports:</p> <p>1st Quarter dated 12/9/2022 for essential medicines management support supervision;</p> <p>2nd Quarter dated 15/12/2022 for essential medicines management support supervision;</p> <p>3rd Quarter dated 10/3/2023 for essential medicines management support supervision; and</p> <p>4th Quarter dated 29/6/2023 for essential medicines management support supervision.</p>	1

11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>There was evidence that MLG allocated 48% of Municipal Health Office budget to health promotion and prevention activities as per the budget and report as below:</p> <p>Health promotion and prevention activities budget was UGX13,400,000-page 29 quarter 4</p> <p>The Health budget MHO UGX27,445,138-page 25 AWP and</p> <p>The LG allocated on health promotion and prevention activities. This represented 48%.</p>	2
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0</p>	<p>There was evidence that DHT led health promotion and social mobilization activities as indicated by the following quarterly reports:</p> <p>1st Quarter dated 5/10/2022 on sanitation and hygiene activities including:</p> <p>Household sanitation follow-ups;</p> <p>Garbage management;</p> <p>Supervision of burial of unclaimed dead bodies; and</p> <p>Routine surveillance.</p> <p>2nd Quarter dated 1/12/2022 on general sanitation including mentorship of VHTs on community surveillance.</p> <p>3rd Quarter dated 5/3/2023 with the following activities:</p> <p>Facility- based mentorship on EPI and surveillance;</p> <p>Report dated 20/3/2023 on training of VHTs on family planning;</p> <p>Report on sanitation week activities and international water day.</p> <p>4th Quarter dated 16/5/2023 with the following activities:</p> <p>Radio talk show on malaria; and</p> <p>Training of VHTs in ICCM dated 23/5/2023.</p>	1

11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0</p>	<p>There was evidence that follow-up actions were taken by the DHT as indicated below:</p> <p>In the 2nd quarter report dated 5/10/2022 on page 2 of 4, it was recommended to strengthen VHT health facility linkage to improve on the timely reporting.</p> <p>The follow-up action was taken and all VHTs in the municipality were mentored in ICCM and were given the reporting tools as per the report dated 23/5.2023.</p>	1
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Investment Management

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0</p>	<p>The available assets register does not conform to the required standard. There were individual health facility asset registers not integrated as one document for the health department. The register had lists of facility equipment, vehicles, and motorcycles but does include medical building like the drug store, OPD, Maternity, general wards, and staff houses and the status the buildings that need rehabilitation.</p>	0
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12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII); (ii) desk appraisal by the LG; and (iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p> <p>score 1 or else score 0</p>	<p>There was evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII) as follows:</p> <p>The desk appraisals were done on 23/03/2022</p> <ol style="list-style-type: none"> 1. Renovation of Nakaseta HCII UGX 32,264,000 page 57 of the LGDP and 2. Rehabilitation of Kabuwambo Health Center III UGX 31,789,000 page 57 of LGDP. 	1
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12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The field appraisals were carried for the prioritised projects on 06/05/2022 as follows:</p> <p>The field appraisals were carried out on 25/03/2022</p> <ol style="list-style-type: none"> 1. Renovation of Nakaseta HCII UGX 32,264,000; and 2. Rehabilitation of Kabuwambo UGX 31,789,000. 	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>There was evidence that all health infrastructure projects for the previous FY (2022/2023) prepared and costed ESMPs and complied with risk mitigation plans as exemplified by the costed ESMPs for the following projects, endorsed by the EO and SCDO site</p> <ol style="list-style-type: none"> 1.The renovation of Nakaseeta HC II, dated 15/7/2022; and 2.The renovation and re-roofing of Kabuwambo HC II, 15/7/2022. 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>The Procurement Plan for the Health sector for the current FY was submitted after April 30 on 31/07/2023.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>The LG Health department submitted the procurement request form by 1st Quarter of the current year on 31/07/2023.</p>	1
	<p>Maximum 4 points on this performance measure</p>			
	<p>Maximum 4 points on this performance measure</p>			
	<p>Maximum 10 points on this performance measure</p>			
	<p>Maximum 10 points on this performance measure</p>			

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>There was evidence that health projects were approved by the contracts committee as follows:</p> <p>Project: Renovation at Nakaseeta HC II</p> <p>Contracts Committee Meeting: 24/01/2023</p> <p>Min No: 27/MCC/24/01/22-23</p> <p>Project: Renovation at Kabuwambo HC II</p> <p>Contracts Committee Meeting: 07/12/2022</p> <p>Min No: 16/MCC/07/12/22-23</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the LG established a PIT for health projects according to the appointment letter dated 20/07/2022 in which the following were appointed; Project Manager (Municipal Medical Officer) - Dr. Jackson Sekikubo, Assitant Engineering Officer - Wasswa Johnnie, Environment Officer - Musisi Dan, Senior Community Development Officer - Naluggya Catherine, Senior Engineer - Ssekajugo Stuart</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no new upgrade of HCII to HCIII and no new HCIII for the last FY.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the clerk of works maintains daily records for renovation of Nakaseeta HC II that are consolidated reports dated;07/07/2023, 17/07/2023 and 25/07/2023.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no new upgrade of HCII to HCIII and no new HCIII for the last FY.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no evidence that the LG carried out technical supervision of works of the health projects by the relevant officers for both the renovation of Kabuwambo HC II and the renovation of Nakaseeta HC II</p>	0

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0

There was evidence that the LG MMHO, CDO and Environmental officer certified all works for the previous FY as follows:

Name of project: Renovation of Kaluwambo Health center III phase 1

Project NO: Mtymc721/WRKS/2022-23/00022

Contract Sum: UGX 28,937,500

Requisition was on 22/06/2023

Signed by the MHO on 22/06/2023

Municipal Engineer signed on 22/06/2023

TC signed on 22/06/2023

HOF signed on signed 22/06/2023

Environment Officer signed on 22/06/2023

CDO Officer signed 22/06/2023

Payment was on 28/06/2023

Amount paid UGX 27,490,625 EFT 6433565; and

Name of project: Renovation of Nakaseta Health II

Project NO: Mty721/WRKS/2022-2023/00004

Contract Sum: UGX 29,826,506

Requisition was on 22/06/2023

Signed by the MHO on 22/06/2023

Municipal Engineer signed on 22/06/2023

TC signed on 22/06/2023

HOF signed on signed 22/06/2023

Environment Officer signed on 22/06/2023

CDO Officer signed 22/06/2023

Payment was on 28/06/2023

Amount paid was UGX 29,826,506 EFT 6433566.

13

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0

There was evidence that LG has a complete procurement file for health projects as follows:

File Name: Renovation at Nakaseeta HC II

Contract No: Mity721/wrks/2022-2023/000004

Contract signed: 24/02/2023

Contractor: Rosco Contractors Ltd

Evaluation report: 12/01/2023

Contracts Committee Meeting: 24/01/2023

Min No: 27/MCC/24/01/22-23

File Name: Renovation at Kabuwambo HC II

Contract No: Mity721/wrks/2022-2023/00022

Contract signed: 28/04/2023

Contractor: Kabalega Constructors Co. Ltd

Evaluation report: 04/04/2023

Contracts Committee Meeting: 07/12/2022

Min No: 16/MCC/07/12/22-23

1

Environment and Social Safeguards

14

Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework

Maximum 2 points on this performance measure

a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0

There was no evidence that the LG had recorded, investigated, responded to and redress reported health related grievances as there were no health related grievances recorded in the centralized complaints log.

0

15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>There was evidence that Mityana Municipal LG had issued and disseminated guidelines on health care / medical waste management to health facilities and that there was follow up on the implementation of health care management guidelines as exemplified by following</p> <p>The National Care Waste Management Plan 2009/10-2011/12 prepared by Healthcare Waste Management Technical Working Group under MoH. The guidelines were disseminated from 8/5-10/5/2021 and received by the representatives from 10 health facilities.</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0</p>	<p>There was evidence that Mityana municipal council had in place a functional /equipped system for health care waste management as exemplified by Nakaseeta HC II and Kabuwambo HC II.</p> <p>The functional system for medical waste management comprised of medical waste generation, segregation, transfer of waste to burn pit and the to waste pit. Waste bins were available.</p> <p>Mityana Municipal Council, Approved Budget for FY 2023-2024, Minute no. MMC/008/26/05/2023 endorsed by the Mayor, Mityana TC on 3/7/2023. A total of UGX 50,00,000/= was allocated for waste management.</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0</p>	<p>There was evidence that Mityana Municipal Council had conducted training and created awareness in health care waste management as exemplified by the letter titled, 'Training on Proper Waste Management' aimed at reducing the pressure of increasing waste generation, promoting green jobs for women and youth, by the Municipal Health Officer, dated 24/5/2022. The training was held at Mityana Municipal Council on 24/5.2022.</p>	1

16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0	There was evidence that Mityana Municipal Council had Costed ESMPs and Environment Social Health and Safety safeguards incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY (2022/2023 FY) as exemplified by the costed ESMPs for the following projects.	2
	Maximum 8 points on this performance measure		<p>1.The renovation of Nakaseeta HC II. The ESMPs dated 15/7/2022 were incorporated in the BoQs, dated 3/1/2023; Bill no. 1, Item 1.01: Environmental issues; and</p> <p>2.The renovation and re-roofing of Kabuwambo HC II. The ESMPs date 15/7/2022 were incorporated in the BoQs dated 30/3/2023, Item 1.01: Environmental issues.</p>	
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0	There was evidence to ascertain that health construction projects in Mityana Municipal Council were implemented on land where the LG had proof of ownership as exemplified by the land titles for the following health facilities..	2
	Maximum 8 points on this performance measure		<p>1. Kabuwambo HC II is located on plot 97, block 132, Singo county, measuring 0.4050 hectares The land title, dated 24/1/2023, was in the names of Mityana Municipal Council of c/o P. O. Box 140 Mityana; and</p> <p>2. Nakaseeta HC II is located on plot 70, block 143, Singo county measuring 0.403 hectares. The land title, dated 30/9/2009 was in the names of Nakaseeta HC II, P. O. Box 140 Mityana.</p>	
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.	There was evidence that Mityana Municipal Council carried out consistent monitoring and engagement throughout the contract period of as as exemplified by the the monitoring reports for the renovation of Kabuwambo HC II Phase II dated 23/7/2023 and 10/8/2023. The reports were signed by the EO and SCDO.	2
	Maximum 8 points on this performance measure			

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0

There was evidence that Mityana Municipal Council contractor payment certificates were signed by the LG Environmental Officer and SCDO prior to payment of contractor invoices/certificates as exemplified by the contractor payment certificates for the following projects.

1.The renovation of Nakaseeta HC II, dated 14/6/2023; and

2.Renovation of Kabuwambo HC II Phase I, dated 23/8/2023.

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	Not applicable for Mityana Municipality.	0
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	Not applicable for Mityana Municipality.	0
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;</p> <ul style="list-style-type: none"> • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0 	Not applicable for Mityana Municipality.	0
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.</p> <ul style="list-style-type: none"> o If 100 % of water projects are implemented in the targeted S/Cs: Score 2 o If 80-99%: Score 1 o If below 80 %: Score 0 	Not applicable for Mityana Municipality.	0

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates</p> <ul style="list-style-type: none"> o If within +/-20% score 2 o If not score 0 	<p>Not applicable for Mityana Municipality.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> o If 100% projects completed: score 2 o If 80-99% projects completed: score 1 o If projects completed are below 80%: 0 	<p>Not applicable for Mityana Municipality.</p>	0
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <ul style="list-style-type: none"> o If there is an increase: score 2 o If no increase: score 0. 	<p>Not applicable for Mityana Municipality.</p>	0
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <ul style="list-style-type: none"> o If increase is more than 1% score 2 o If increase is between 0-1%, score 1 o If there is no increase : score 0. 	<p>Not applicable for Mityana Municipality.</p>	0
Performance Reporting and Performance Improvement				
4	<p>Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3</p>	<p>Not applicable for Mityana Municipality.</p>	0

5	Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance <i>Maximum 7 points on this performance measure</i>	a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2	Not applicable for Mityana Municipality.	0
5	Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance <i>Maximum 7 points on this performance measure</i>	b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0	Not applicable for Mityana Municipality.	0
5	Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance <i>Maximum 7 points on this performance measure</i>	c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0 <i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i>	Not applicable for Mityana Municipality.	0

Human Resource Management and Development

6	Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff <i>Maximum 4 points on this performance measure</i>	a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2	Not applicable for Mityana Municipality.	0
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6	Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff <i>Maximum 4 points on this performance measure</i>	b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2	Not applicable for Mityana Municipality.	0
7	Performance Management: The LG appraised staff and conducted trainings in line with the district training plans. <i>Maximum 6 points on this performance measure</i>	a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3	Not applicable for Mityana Municipality.	0
7	Performance Management: The LG appraised staff and conducted trainings in line with the district training plans. <i>Maximum 6 points on this performance measure</i>	b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3	Not applicable for Mityana Municipality.	0

Management, Monitoring and Supervision of Services.

8	Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines. <i>Maximum 6 points on this performance measure</i>	<ul style="list-style-type: none"> • a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district: • • If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3 • If 80-99%: Score 2 • If 60-79: Score 1 • If below 60 %: Score 0 	Not applicable for Mityana Municipality.	0
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8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3</p>	<p>Not applicable for Mityana Municipality.</p>	0
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p> <ul style="list-style-type: none"> • If 95% and above of the WSS facilities monitored quarterly: score 4 • If 80-94% of the WSS facilities monitored quarterly: score 2 • If less than 80% of the WSS facilities monitored quarterly: Score 0 	<p>Not applicable for Mityana Municipality.</p>	0
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2</p>	<p>Not applicable for Mityana Municipality.</p>	0
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>Not applicable for Mityana Municipality.</p>	0
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 	<p>Not applicable for Mityana Municipality.</p>	0

10	Mobilization for WSS is conducted <i>Maximum 6 points on this performance measure</i>	b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.	Not applicable for Mityana Municipality.	0
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Investment Management

11	Planning and Budgeting for Investments is conducted effectively <i>Maximum 14 points on this performance measure</i>	a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG: Score 4 or else 0	Not applicable for Mityana Municipality.	0
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11	Planning and Budgeting for Investments is conducted effectively <i>Maximum 14 points on this performance measure</i>	Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible: Score 4 or else score 0.	Not applicable for Mityana Municipality.	0
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11	Planning and Budgeting for Investments is conducted effectively <i>Maximum 14 points on this performance measure</i>	c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2	Not applicable for Mityana Municipality.	0
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11	Planning and Budgeting for Investments is conducted effectively <i>Maximum 14 points on this performance measure</i>	d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2	Not applicable for Mityana Municipality.	0
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11	Planning and Budgeting for Investments is conducted effectively <i>Maximum 14 points on this performance measure</i>	e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2	Not applicable for Mityana Municipality.	0
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12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>Not applicable for Mityana Municipality.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>Not applicable for Mityana Municipality.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>Not applicable for Mityana Municipality.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>Not applicable for Mityana Municipality.</p>	0

12	Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements <i>Maximum 14 points on this performance measure</i>	e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2	Not applicable for Mityana Municipality.	0
12	Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements <i>Maximum 14 points on this performance measure</i>	f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts o If 100 % contracts paid on time: Score 2 o If not score 0	Not applicable for Mityana Municipality.	0
12	Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements <i>Maximum 14 points on this performance measure</i>	g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law: Score 2, If not score 0	Not applicable for Mityana Municipality.	0

Environment and Social Requirements

13	Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework <i>Maximum 3 points this performance measure</i>	Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework: Score 3, If not score 0	Not Applicable.	0
14	Safeguards for service delivery <i>Maximum 3 points on this performance measure</i>	Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs: Score 3, If not score 0	Not applicable for Mityana Municipality.	0

15	Safeguards in the Delivery of Investments <i>Maximum 10 points on this performance measure</i>	a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0	Not Applicable.	0
15	Safeguards in the Delivery of Investments <i>Maximum 10 points on this performance measure</i>	b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 3, If not score 0	Not Applicable.	0
15	Safeguards in the Delivery of Investments <i>Maximum 10 points on this performance measure</i>	c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects: Score 2, If not score 0	Not Applicable.	0
15	Safeguards in the Delivery of Investments <i>Maximum 10 points on this performance measure</i>	d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 2, If not score 0	Not Applicable.	0

**Micro-scale
Irrigation
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>Not applicable for Mityana Municipality</p>	0
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>Not applicable for Mityana Municipality.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 	<p>Not applicable for Mityana Municipality.</p>	0
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	<p>Not applicable for Mityana Municipality.</p>	0

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0	Not applicable for Mityana Municipality.	0
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0	Not applicable for Mityana Municipality.	0
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY • If 100% score 2 • Between 80 – 99% score 1 • Below 80% score 0	Not applicable for Mityana Municipality.	0
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	a) Evidence that the LG has recruited LLG extension workers as per staffing structure • If 100% score 2 • If 75 – 99% score 1 • If below 75% score 0	Not applicable for Mityana Municipality.	0
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF • If 100% score 2 or else score 0	Not applicable for Mityana Municipality.	0

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	b) Evidence that the installed micro-scale irrigation systems during last FY are functional • If 100% are functional score 2 or else score 0	Not applicable for Mityana Municipality.	0
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Performance Reporting and Performance Improvement

5	Accuracy of reported information: The LG has reported accurate information Maximum score 4	a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0	Not applicable for Mityana Municipality.	0
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5	Accuracy of reported information: The LG has reported accurate information Maximum score 4	b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0	Not applicable for Mityana Municipality.	0
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0	Not applicable for Mityana Municipality.	0
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0	Not applicable for Mityana Municipality.	0
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	Not applicable for Mityana Municipality.	0
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	Not applicable for Mityana Municipality.	0
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	Not applicable for Mityana Municipality.	0

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines Maximum score 6	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	Not applicable for Mityana Municipality.	0
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7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines Maximum score 6	ii Deployed extension workers as per guidelines score 1 or else 0	Not applicable for Mityana Municipality.	0
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines Maximum score 6	b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0	Not applicable for Mityana Municipality.	0
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines Maximum score 6	c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0	Not applicable for Mityana Municipality.	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	a) Evidence that the District Production Coordinator has: i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0	Not applicable for Mityana Municipality.	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0	Not applicable for Mityana Municipality.	0

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	Not applicable for Mityana Municipality.	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	ii Evidence that training activities were documented in the training database: Score 1 or else 0	Not applicable for Mityana Municipality.	0

Management, Monitoring and Supervision of Services.

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. Maximum score 10	a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0	Not applicable for Mityana Municipality.	0
9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. Maximum score 10	b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0	Not applicable for Mityana Municipality.	0
9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. Maximum score 10	c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0	Not applicable for Mityana Municipality.	0

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>Not applicable for Mityana Municipality.</p>	0
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>Not applicable for Mityana Municipality.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 <p>Less than 70% score 0</p>	<p>Not applicable for Mityana Municipality.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>Not applicable for Mityana Municipality.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	<p>Not applicable for Mityana Municipality.</p>	0

10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines Maximum score 8	d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0	Not applicable for Mityana Municipality.	0
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture. Maximum score 4	a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0	Not applicable for Mityana Municipality.	0
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture. Maximum score 4	b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0	Not applicable for Mityana Municipality.	0
Investment Management				
12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines Maximum score 8	a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0	Not applicable for Mityana Municipality.	0
12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines Maximum score 8	b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0	Not applicable for Mityana Municipality.	0

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>Not applicable for Mityana Municipality.</p>	0
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>Not applicable for Mityana Municipality.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>Not applicable for Mityana Municipality.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>Not applicable for Mityana Municipality.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>Not applicable for Mityana Municipality.</p>	0

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0	Not applicable for Mityana Municipality.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0	Not applicable for Mityana Municipality.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	f)Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0	Not applicable for Mityana Municipality.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	Not applicable for Mityana Municipality.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	h) Evidence that the LG has overseen the irrigation equipment supplier during: i. Testing the functionality of the installed equipment: Score 1 or else 0	Not applicable for Mityana Municipality.	0

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	Not applicable for Mityana Municipality.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	Not applicable for Mityana Municipality.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	Not applicable for Mityana Municipality.	0

Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	Not Applicable.	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0	Not Applicable.	0

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	Not Applicable.	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	Not Applicable.	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: iv. Reported on in line with LG grievance redress framework score 1 or else 0	Not Applicable.	1

Environment and Social Requirements

15	Safeguards in the delivery of investments Maximum score 6	a) Evidence that LGs have disseminated Micro-irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc. score 2 or else 0	Not Applicable.	0
15	Safeguards in the delivery of investments Maximum score 6	b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment. i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0	Not Applicable.	0

15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	Not Applicable.	0
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	Not Applicable.	0
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	Not Applicable.	0

**Crosscutting Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	The MC had a substantive Principal Finance Officer, Ms. Kalembe olivia, appointment date 29th November 2022, DSC min no MTY/DSC/231/2022.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The MC had a Senior planner, Mr. Masini Joshua appointment dated January 13th 2021, DSC min no MTY/DSC/14/2021	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The MC did not have a substantive Principal Engineer	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The MC did not have a substantive Senior Environment Officer,	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	The MC did not have a substantive Senior Veterinary Officer,	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	The MC had a substantive Principal CDO, Nabbosa Doreen Osillo appointment date 18th August 2020, DSC min no MTY/DSC/61/2020	3

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The MC had a Principal Commercial Officer, Ssemakula Joseph appointment date 9th September 2020, DSC min no MTY/DSC/136/2020	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	The LG had a Municipal: Procurement Officer, Nakanwagi Rosette Muwonge, Appointment date 9th September 2020, DSC min no MTY/DSC129/2020	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	The LG did not have a Municipal Assistant Procurement Officer,	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	The MC had a Principal Human Resource Officer, Mr. Luggya Victor appointment dated 29th November 2022, DSC min no MTY/DSC/226/2022	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	The MC did not have a Senior Environment Officer,	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	The MC had a substantive Physical Planner, Mr. Mukalazi Tadeo Lusaalu appointment dated 16th July 2018, DSC min no MTY/DSC/133/2018	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	The MC had a senior Accountant, Ms. Lutaaya Josephine Mirembe, Appointment dated January 13th 2021, DSC min no MTY/DSC/17/2021	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0</p>	<p>The MC had a Senior Internal Auditor, Ochwo Gabriel appointment dated 2nd December 2020, DSC min no MTY/DSC/191/2020.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0</p>	<p>The MC had a Principal Human Resource Officer (Secretary DSC), Nannyanzi Florence appointment dated 26th October 2015, DSC min no DSC/268/2015.</p>	2
2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG Maximum score is 15</p>	<p>a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).</p>	<p>The MC had a Senior Assistant Town Clerk in all the 3 divisions; Mr. Bogere Francis, appointment dated April 22nd 2021, DSC min no MTY/DSC/96/2021 (Central DIV) Ms. Nabankema Joanita Pauline appointment dated January 13th 2021, DSC min no MTY/DSC/15/2021 (Ttamu Div) Ms. Nalumaga Agnes appointment dated June 6th 2022, DSC min no MTY/DSC/100/2022. (Busimbi Div)</p>	5
2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG Maximum score is 15</p>	<p>b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.</p>	<p>The MC had a CDO in all the 3 divisions: Mr. Ssetongo Nelson appointment dated April 22nd 2021, DSC min no MTY/DSC/94/2021 (2) (Busimbi Div) Ms. Nandudu Barbara appointment dated April 22nd 2021, DSC min no MTY/DSC/94/2021 (taamu Div) Mr. Muwereza Emmanuel George appointment dated 25th may 2023, DSC min no. MTY/DSC/58/2023 (Central div)</p>	5

2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG</p> <p>Maximum score is 15</p>	<p>c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.</p>	<p>The MC had an Accounts Assistant in all the 3 divisions;</p> <p>Gyagenda Brian appointment dated 17th December 2018, DSC min no MTY/DSC/257/2018, (Busimbi Div)</p> <p>Ms. Namuddu Rehema appointment dated April 22nd 2021, DSC min no MTY/DSC/95/2021 (Central div)</p> <p>Mukasa Joseph appointment dated 9th sept 2020. DSC min no MTY/DSC/127/2020 (Taamu Div.)</p>	5
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Environment and Social Requirements

3	<p>Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.</p> <p>Maximum score is 4</p>	<p>If the LG has released 100% of funds allocated in the previous FY to:</p> <p>a. Natural Resources department,</p> <p>score 2 or else 0</p>	<p>As per the LG Final Accounts 2022/2023, release budget was UGX 216,041,820 and the LG released UGX 216,041,820 page 18 of the Final Account- statement of appropriation</p> <p>This represented 100%</p>	2
3	<p>Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.</p> <p>Maximum score is 4</p>	<p>If the LG has released 100% of funds allocated in the previous FY to:</p> <p>b. Community Based Services department.</p> <p>score 2 or else 0.</p>	<p>As per the LG Final account 2022/2023 Release budget was UGX255, 286,648 and the LG released UGX255,286,648 page 18 of the Final account, statement of appropriation</p> <p>This represented 100%</p>	2
4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>a. If the LG has carried out Environmental, Social and Climate Change screening,</p> <p>score 4 or else 0</p>	<p>There was evidence that Mityana Municipal Council carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all projects as exemplified by the renovation of a 2-classroom block at Public school project in Police area, North ward, dated 15/7/2022, endorsed by the EO and SCDO.</p>	4

4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),</p> <p>score 4 or 0</p>	<p>There was no evidence that Mityana Municipal Council carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the DDEG for the previous FY(2022/2023) as the potential environmental and social implications identified during screening stage did not require ESIA.</p>	4
4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;</p> <p>score 4 or 0</p>	<p>There was evidence that Mityana Municipal Council had Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG) prior to commencement of all civil works as exemplified by the costed ESMPs for the renovation of a 2-classroom block at Public school, North ward, dated 15/7/2022, endorsed by the EO and the SCDO.</p>	4

Financial management and reporting

5	<p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p>	<p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p>	<p>Mityana Municipality had a clean/unqualified audit report 2022/2023</p>	10
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6	Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).	If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),	The MLG submitted the report on 16/01/2023	10
	maximum score is 10	score 10 or else 0.	<p>Some of the issues raised were;</p> <p>Delayed collection of receivables, according to management, much of the receivables were inherited from the Miityana Town Council accounts before upgrade to Municipality</p> <p>Documents for garbage dumping site</p> <p>Inappropriate location of garbage dumping site, lack of file out cards</p> <p>In adequate registry space/storage</p> <p>Poor location of the central registry, low bidder response to bid invitation</p> <p>Failure to recover UGX85,216,370</p>	
7	Evidence that the LG has submitted an annual performance contract by August 31st of the current FY	If the LG has submitted an annual performance contract by August 31st of the current FY,	There was evidence that the LG submitted annual performance contract on 31/07/2023	4
	Maximum Score 4	score 4 or else 0.		
8	Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year	If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,	There was evidence that the LG submitted annual performance report on 31/07/2023	4
	maximum score 4 or else 0	score 4 or else 0.		
9	Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year	If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,	There was evidence that the LG submitted quarterly budget performance reports as follows:	4
	Maximum score is 4	score 4 or else 0.	<p>Quarter 1 submitted on 28/10/2022;</p> <p>Quarter 2 submitted on 27/01/2023;</p> <p>Quarter 3 submitted on 28/04/2023; and</p> <p>Quarter 4 submitted on 31/07/2023</p>	

**Education Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The MC had a Principal Education Officer, Mr. SSALI Gerald appointment dated march 22nd 2022, DSC min no MTY/DSC/27/2022	30
<i>The Maximum Score of 70</i>				
1	New Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	b) All District/Municipal Inspector of Schools, score 40 or else 0.	The MC had a Municipal Inspector of Schools, Mr. Muwanga Kironde James, Appointment dated 29th November 2022, DSC min no MTY/DSC/229/2022. (senior) Ms. Acam Grace appointment dated 25th May 2023, DSC MIN no MTY/DSC/65/2023 (inspector of schools)	40
<i>The Maximum Score of 70</i>				
Environment and Social Requirements				
2	Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)	If the LG carried out: a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.	There was evidence that Mityana Municipal Council carried out Environmental, Social and Climate Change Screening prior to commencement of all education projects as exemplified by Environmental Impact Screening Reports for the following projects. 1. Renovation of Kabule P/S , Kabule cell, Kabule ward, signed by the EO on 22/2/2023 and SCDO on 15/3/2023; 2. Construction of a 5-stance lined pit latrine, Butega cell, Busubizi parish, Ttamu Division, dated 22/2/2023, signed by the EO and SCDO; and 3. Construction of 2-classroom block at Nkonya P/S, Katakala parish, Central division, dated 22/2/2023, signed by the EO and SCDO.	15
<i>The Maximum score is 30</i>				

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

The Maximum score is 30

If the LG carried out:
b. Social Impact Assessments (ESIAs) ,
score 15 or else 0.

There was no evidence that Mityana Municipal Council carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all education sector projects implemented using the DDEG for the previous FY (2022/2023) as the potential environmental and social implications identified during **screening stage did not require ESIA.**

**Health Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	c. Assistant District Health Officer Environmental Health, score 10 or else 0.		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	e. Senior Health Educator, score 10 or else 0.		

1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	f. Biostatistician, score 10 or 0.		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	g. District Cold Chain Technician, score 10 or else 0.		
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.	The LG had a Principal Medical Officer, Ssekikubo Jackson (DR.) appointment dated 14th December 2017, DSC min. no MTY/DSC/223/2017,	30
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	i. Principal Health Inspector, score 20 or else 0.	The LG did not have a Principal Health Inspector,	0
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	j. Health Educator, score 20 or else 0	The MC, had a Health Educator, Ms. Nakibuule Lydia appointment dated 29th November 2022, DSC min no MTY/DSC/227/2022	20

Environment and Social Requirements

2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p>	<p>There was evidence that Mityana Municipal Council carried out Environmental, Social and Climate Change Screening prior to commencement of all health projects as exemplified by Environmental Impact Screening Reports for the following projects.</p> <p>1. Renovation and re-roofing of Kabuwambo HC II, signed by the EO on 22/3/2023 and the SCDO on 17/4/2023; and</p> <p>2. Renovation of Nakaseeta HC II at Nakaseeta, Busimbi parish, dated 21/6/2023, signed by the EO and SCDO.</p>	15
2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>b. Social Impact Assessments (ESIAs) , score 15 or else 0.</p>	<p>There was evidence that Mityana Municipal Council carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all health sector projects implemented using the DDEG for the previous FY(2022/2023) as the potential environmental and social implications identified during screening stage did not require ESIA.</p>	15

**Micro-scale Irrigation Minimum
Conditions**

No. Summary of requirements

**Definition of
compliance**

**Compliance
justification** **Score**

Human Resource Management and Development

1 New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation

If the LG has recruited;
a. the Senior Agriculture Engineer

Not applicable

0

Maximum score is 70

score 70 or else 0.

Environment and Social Requirements

2 New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.

If the LG:
Carried out Environmental, Social and Climate Change screening score 30 or else 0.

Not Applicable.

0

Maximum score is 30

**Water & Environment Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	Not applicable.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	Not applicable.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	Not applicable.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	Not applicable.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	Not applicable.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	Not applicable.	0
Environment and Social Requirements				
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	If the LG: a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.	Not Applicable.	0
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.	Not Applicable.	0

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0. Not Applicable.