



## **LGMSD 2022/23**

Makindye-Ssabagabo Municipal Council

(Vote Code: 780)

<b>Assessment</b>	<b>Scores</b>
Crosscutting Minimum Conditions	86%
Education Minimum Conditions	100%
Health Minimum Conditions	50%
Water & Environment Minimum Conditions	0%
Micro-scale Irrigation Minimum Conditions	0%
Crosscutting Performance Measures	85%
Educational Performance Measures	87%
Health Performance Measures	86%
Water & Environment Performance Measures	0%
Micro-scale Irrigation Performance Measures	0%

**Crosscutting  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score																		
<b>Local Government Service Delivery Results</b>																						
1	Service Delivery Outcomes of DDEG investments  Maximum 4 points on this performance measure	<ul style="list-style-type: none"> <li>Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s):</li> <li>If so: Score 4 or else 0</li> </ul>	<p>There was evidence that the 3 sampled DDEG projects were being utilized as per the purposes of the projects:</p> <p>1-Tarmacing the Municipal Head Quarter compound at Ugx. 150,000,000 ( LG Annual Performance report page 89);</p> <p>2.Consultancy services for developing detailed designs for the incubation centre and a slaughter house Ugx100,000,000; and</p> <p>3.Renovation of the multi-purpose hall and fencing of Seguku Primary School Ugx105,000,000.</p>	<b>4</b>																		
2	N23_Service Delivery Performance  Maximum 6 points on this performance measure	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> <li>By more than 5%, score 3</li> <li>1 to 5% increase, score 2</li> <li>If no increase, score 0</li> </ul> <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment by 14%. The LLG average scores was 66% in the year 2022 and 80% in the year 2023.</p> <table border="1"> <thead> <tr> <th>Year</th> <th>2022</th> <th>2023</th> </tr> </thead> <tbody> <tr> <td>Masajja</td> <td>65</td> <td>85</td> </tr> <tr> <td>Ndejje</td> <td>67</td> <td>80</td> </tr> <tr> <td>Bunamwaya</td> <td>65</td> <td>74</td> </tr> <tr> <td><b>Total</b></td> <td><b>197</b></td> <td><b>239</b></td> </tr> <tr> <td><b>Average</b></td> <td><b>66</b></td> <td><b>80</b></td> </tr> </tbody> </table>	Year	2022	2023	Masajja	65	85	Ndejje	67	80	Bunamwaya	65	74	<b>Total</b>	<b>197</b>	<b>239</b>	<b>Average</b>	<b>66</b>	<b>80</b>	<b>3</b>
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Masajja	65	85																				
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2	N23_Service Delivery Performance  Maximum 6 points on this performance measure	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> <li>If 100% the projects were completed : Score 3</li> <li>If 80-99%: Score 2</li> <li>If below 80%: 0</li> </ul>	<p>There was evidence that the DDEG funded investment projects implemented in the year 2022/23 were 100 completed, these were: -</p> <p>1.Phased Upgrade of the Municipal Yard/Compound to bitumen standard Ugx150,000,000;</p> <p>2.Consultancy services for developing detailed designs for the incubation centre and a slaughter house Ugx100,000,000; and</p> <p>3.Renovation of the multi-purpose hall and fencing of Seguku Primary School Ugx105,000,000.</p>	<b>3</b>																		

3	<p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:</p> <p>Score 2 or else score 0.</p>	<p>There was evidence from the LG Annual work plan (Page 2 and 52) and page 89 of the Annual Performance Report that LG spent all the DDEG of the year 2022/23 Ugx 1,032,761,794 on eligible projects. The projects/activities included:</p> <ol style="list-style-type: none"> <li>1. Phased Upgrade of the Municipal Yard/Compound to bitumen standard Ugx150,000,000;</li> <li>2. Consultancy services for developing detailed designs for the incubation centre and a slaughter house Ugx100,000,000;</li> <li>3. Renovation of the multi-purpose hall and fencing of Seguku Primary School Ugx105,000,000;</li> <li>4. Land Tittle Seguku PS Ugx 62,000,000;</li> <li>5. Access roads on humps Ugx 50,000,000;</li> <li>6. Investment services and data collection Ugx 140,000,000;</li> <li>7. Performance Improvement Ugx 70,000,000</li> <li>8. LLG Ugx 438,736,794.</li> </ol>	2
3	<p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates,</p> <p>score 2 or else score 0</p>	<p>There was evidence that the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines. Below were the sampled projects.</p> <ol style="list-style-type: none"> <li>1. Sealing of of access road on Municipal roads. Procurement number:MSMC/719/works/22-23/00061            Engineer's estimate: Ugx.49,850,604            Contract sum: Ugx. 49,850,000            Percentage Variation: 0.001%</li> <li>2. Renovation of Sseguku multi-purpose hall and construction of chain link on school land. Procurement number:MSMC/719/works/22-23/00081            Engineer's estimate: Ugx.115,992,170            Contract sum: Ugx. 115,972,170            Percentage Variation: 0.00%</li> <li>3. Phased paving of Municipal Yard/parking. Procurement number:MSMC/719/works/22-23/00056            Engineer's estimate: Ugx.150,000,000            Contract sum: Ugx. 150,000,000            Percentage Variation: 0.00%</li> </ol>	2

## Performance Reporting and Performance Improvement

4

Accuracy of reported information

Maximum 4 points on this Performance Measure

a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate,

score 2 or else score 0

There was evidence that the information on the positions filled in LLGs as per minimum staffing standards was accurate as follows;

Masajja Division staff list obtained from MC HRM dated 5/7/2023 had 9 staff filled. The 9 staff included Senior Assistant Town Clerk, Community Development Officer, Senior Account Assistant, 3 Principal Town Agents, Office Attendant and 2 Law Enforcement Assistants .

Bunamwaya Division staff list obtained from MC HRM dated 30/6/2023 had 9 staff filled. The 9 staff included Senior Assistant Town Clerk, Community Development Officer, Senior Account Assistant, 3 Principal Town Agents, Office Attendant and 2 Law Enforcement Assistants .

Ndejje Division staff list obtained from MC HRM dated 30/6/2023 had 9 staff filled. The 9 staff included Senior Assistant Town Clerk, Community Development Officer, Senior Account Assistant, 3 Principal Town Agents, Office Attendant and 2 Law Enforcement Assistants ..

2

4

Accuracy of reported information

Maximum 4 points on this Performance Measure

b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:

• If 100 % in place:  
Score 2, else score 0.

**Note: if there are no reports produced to review: Score 0**

There was evidence that the 3 sampled DDEG projects were 100% complete as reported in the Infrastructure report dated 20/7/2023:

1.Phased Upgrade of the Municipal Yard/Compound to bitumen standard Ugx150,000,000;

2.Consultancy services for developing detailed designs for the incubation centre and a slaughter house Ugx100,000,000; and

3.Renovation of the multi-purpose hall and fencing of Seguku Primary School Ugx105,000,000.

2

5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p><b>NB: The Source is the OPAMS Data Generated by OPM.</b></p>	<p>The deviations between Makindye Sabagabo MC LLGs results and IVA were not all within +- 10.</p> <p>Ndejje Division, LG result was 80, IVA was 80, variance 0;</p> <p>Massajja Division, LG result was 85, IVA was 72, variance -13.</p>	0
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5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.</p> <p>Score: 2 or else score 0</p>	<p>The performance improvement plan was developed by MC to reflect the performance gaps of the lowest performing Division in previous National Assessment. The lowest performing Division in previous National Assessment was Masajja which had a performance gap of non collection, compilation and analyzes of data on community profiling disaggregated by village, gender, age, economic activities among others as stipulated in the PDM guidelines.</p> <p>The performance improvement plan provided for retooling of the division with computer necessary for compilation and analysis of data.</p>	2
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5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:</p> <p>Score 2 or else score 0</p>	<p>There was evidence at the time of assessment that the LG had implemented the PIP for the 30 % lowest performing LLGs (Masajja Division in the previous FY 2022/23 as reflected in the report dated 1/11/ 2023:</p>	2
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### Human Resource Management and Development

6	<p>Budgeting for and actual recruitment and deployment of staff</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.</p> <p>Score 2 or else score 0</p>	<p>There was evidence at the time of assessment MC had consolidated and submitted the recruitment plan for the financial year 2024/25 to the Ministry of Finance ,Planning and Economic Development, Ministry of Local Government , and, the Ministry of Public Service on the 29/09/2023. The total staff wage requirement was UGX403,455,006 and category were Administration (1), Works (2), Production (3), Education (1), Trade, Industry &amp; LED (1), Public Health (2) and Ndejje HC IV (2).</p>	2
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7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> <p>Score 2 or else score 0</p>	<p>There was evidence that MC conducted a tracking and analysis of staff attendance as guided by the Ministry of Public service SC for July 2022 to June 2023. The attendance book and the analysis period was conducted as reflected in the monthly analysis reports submitted to the PS MoPS.</p>	2
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> <p>FY: Score 1 or else 0</p>	<p>There was evidence at the time of assessment that the MC had conducted appraisal of nine (9) HODs as per guidelines issued by MoPS during the previous FY 2022/23 as follows:</p> <p>Seven (7) HODS were appraised by the Town Clerk (Mande Richard) on the 30/6/2023 and these were Principal Finance Officer (Nakalemba Safinah), Senior Planner (Mikiibi Edward), Principal Engineer (Ndiwalana Geoffrey Buts), Senior Veterinary Officer (Kiwango Andrew), Principal Community Development (Kivumbi Alex), Principal Commercial Officer (<b>Mukisa Isaac</b>), and Principal Education Officer (Wamala B Eliphaz).</p> <p>The remaining two (2) HODs Senior Environment was vacant.</p>	1
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>ii. (in addition to “a” above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Score 1 or else 0</p>	<p>There was evidence that administrative rewards and sanctions were implemented as provided for in the guidelines as evidenced in the minutes dated 16/11/2022. The sanctions of Law enforcement Officer (Kato Samuel) for insubordination and gross misconduct of a Law Enforcement Officer (Ouma Dennis Samuel) were reprimanded.</p>	1
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p>	<p>The MC had established a 5 member Consultative Committee (CC) that included; Ag Deputy Clerk (Ssemankula Henry) as Chairperson, Senior Human Resource Officer (Nantege Faridah) as Secretary, Senior Health Inspector (Namutebi Sarah Alibera), and Principal Community Development Officer (Biyinzika Agatha), Principal Education Officer (Wamala B Eliphaz) as members and it was functional as reflected from the minutes dated 16/11/2022 and 12/01/2023.</p> <p>They considered cases such as insubordination of Law enforcement Officer (Kato Samuel) and gross misconduct of a Law Enforcement Officer (Ouma Dennis Samuel).</p>	1

8	Payroll management  Maximum 1 point on this Performance Measure or else score 0	a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:  Score 1.	There was no evidence that all the staff recruited had accessed the payroll not later than two months after appointment:. Out of 16 staff recruited, three (3) did not access the payroll within the prescribed period and these were  Mayanja Fred was recruited on 19/12/2022 but accessed payroll on 30/3/2023, Musoke Richard Timothy was recruited on 4/10/2022 but accessed payroll on 30/3/2023 and Ssendawula Martin Deputy head Teacher was recruited on 10/10/2022 but accessed payroll on 30/5/2023	0
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9	Pension Payroll management  Maximum 1 point on this Performance Measure or else score 0	a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:  Score 1.	There was no evidence at the time of assessment that all the 14 staff who retired during the previous FY 2022/23 had accessed the pension payroll within two months after retirement. Four (4) out of 14 retired staff accessed the pension payroll beyond two months after retirement and these were:.  <ul style="list-style-type: none"> <li>• Serunjogi Joaniter Head Teacher (Primary) was retired on 30/1/2023 accessed the pension pay roll on 30/5/2023</li> <li>• Late Asiku Patrick Abura Education Officer was retired on 29/09/2019 accessed the pension pay roll on 30/4/2023</li> <li>• Yiga Muhammad Education Assistant was retired on 09/01/2022 accessed the pension pay roll on 30/9/2022</li> <li>• Nambalirwa Faridah Education Assistant was retired on 01/07/2022 accessed the pension pay roll on 30/01/2023</li> </ul>	0
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**Management, Monitoring and Supervision of Services.**

10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery  Maximum 6 points on this Performance Measure	a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:  Score 2 or else score 0	The LG transferred DDEG funds in full to LLGs. A total of UGX 456,708,437as budgeted for in the year 2022/23, was fully transferred to LLGs as below:  Quarter 1 & 2 Ugx146,245,598 was transferred on 6/10/2022; and  Quarter 3 Ugx 292,491,196 was transferred on19/1/2023.	2
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10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery  Maximum 6 points on this Performance Measure	b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).  Score: 2 or else score 0	The LG did not submit warrants in time for DDEG transfers to LLGs:  Quarter 1 & 2 warrant was on 3/10/2022, expenditure limits date was 30/9/2022; 13 days and  Quarter 3 warrant was on 11/1/2023 , expenditure limits date was 29/12/2022;13 days	0
10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery  Maximum 6 points on this Performance Measure	c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:  Score 2 or else score 0	The LG did not invoice in time for DDEG transfers to LLGs:  Quarter 1 &2 invoiced on 4/10/2022, expenditure limits date was 30/9/2022; 20 days and  Quarter 3 invoiced on 12/1/2023 , expenditure limits date was 29/12/2022;23 days	0
11	Routine oversight and monitoring  Maximum 4 points on this Performance Measure	a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:  Score 2 or else score 0	There was evidence that the LG supervised and mentored all LLGs at least once quarterly:  Q1 mentoring report dated 20/9/2022 done at the Municipal Head Quarter, focus was on Planning and Budgeting;  Q2 mentoring report dated 21/12/2022 done at the Municipal Head Quarter, focus was on Human Resources Policies;  Q3 mentoring was done on 30/3/2023 done at the Municipal Head Quarter, focus was on Gender main streaming; and  Q4 mentoring was done on 23/6/2023 done at the Municipal Head Quarter, focus was on Procurement and Contract management.	2
11	Routine oversight and monitoring  Maximum 4 points on this Performance Measure	b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:  Score 2 or else score 0	There was evidence that the supervision and monitoring reports were discussed in the TPC of 22/8/2022 MINTPC/008/08/2022 and 21/8/2023 MIN/TPC/010/08/2023	2

## Investment Management



12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p><b>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</b></p>	<p>The LG maintained an up-dated assets register covering details on buildings, vehicle, Land etc. as per format in the accounting manual and was last updated on June 30,2023.</p> <p>Assets breakdown as at 30 June 2023 were as below:</p> <ol style="list-style-type: none"> <li>1. Land Ugx ; 2,030,580,360</li> <li>2. Building and structures: <ol style="list-style-type: none"> <li>a) Non Residential buildings Ugx 4,239,184,045 ;</li> <li>b) Residential buildings Ugx 85,500,000</li> </ol> </li> <li>3. Roads and bridges Ugx 19,153,805,760;</li> <li>4. Others Ugx1,492,296,158 ;</li> <li>5. Office equipment Ugx 872,640,000;</li> <li>6. ICT equipment Ugx 29,954,418;</li> <li>7. Medical Ugx282,343,515</li> <li>8. Lab Ugx1,015,200</li> <li>9. Other Ugx28.207,742</li> <li>10. Furniture and Fittings Ugx 306,927,726;</li> <li>11. Cultivated assets Ugx</li> <li>12. Motor vehicles Ugx670,264,984</li> <li>13. Heavy eqt Ugx657,474,719</li> <li>14. Motorcycles Ugx9,280,000</li> <li>15 others 4,378,490</li> </ol> <p>Total Ugx28,992,085,754</p> <p>Source: Stores and Inventory account page 46 of the LG draft accounts 2022/23</p>
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12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>There was evidence that the LG used the Board of Survey Report dated 26/7/2022 to make Assets Management decisions a land tittle for Seguku PS was secured and Ndejje HC IV land was fenced as recommended.</p>
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12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.</p>	<p>The LG Physical Planning Committee was in place and functioning, at least 4 sets of minutes were prepared and submitted to MoLHUD as required:</p> <ol style="list-style-type: none"> <li>1. Minutes dated 14/7/2022 submitted on 30/6/2023;</li> <li>2. Minutes dated 11/10/2022 submitted on 30/6/2023</li> <li>3. Minutes dated 12/1/2023 submitted on 30/6/2023; and</li> <li>4. Minutes dated 24/5/2023 submitted on 30/6/2023.</li> </ol> <p>The committee was constituted with 7 members namely: Monday, Lukyamuzi, Ndiwalana, Namutebi, Sempala, Nalwanga, Kivumbi all appointed on 19/10/2022 by TC. Submission of new investments were considered within 30 days of submission. The LG had an approved Physical Development Plan for the period 2019-20240.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d. For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>The LG conducted desk appraisals, the investment derived from the LG Development Plan 2020/21-2024/25( Page 114-207) and were eligible for funding under sector guidelines as indicated in the minutes 20/9/2022 for the projects implemented in the year 2022/23. The projects appraised included:</p> <ol style="list-style-type: none"> <li>1. Phased Upgrade of the Municipal Yard/Compound to bitumen standard Ugx150,000,000;</li> <li>2. Consultancy services for developing detailed designs for the incubation centre and a slaughter house Ugx100,000,000; and</li> <li>3. Renovation of the multi-purpose hall and fencing of Seguku Primary School Ugx105,000,000.</li> </ol>	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>The LG conducted field appraisals, the investments were technically feasible, environmentally and socially acceptable and were customized for investment as indicated in reports dated 23/9/2022, for the projects implemented in the year 2022/23. The projects appraised included:</p> <ol style="list-style-type: none"> <li>1. Phased Upgrade of the Municipal Yard/Compound to bitumen standard Ugx150,000,000;</li> <li>2. Consultancy services for developing detailed designs for the incubation centre and a slaughter house Ugx100,000,000; and</li> <li>3. Renovation of the multi-purpose hall and fencing of Seguku Primary School Ugx105,000,000.</li> </ol>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>There was evidence that the project profiles with costing were developed and discussed by TPC for all investments in the AWP for the current FY 2023/24. These projects were discussed in the meeting of 20/3/2023 MIN TPC/011/03/2023. They included:</p> <ol style="list-style-type: none"> <li>1. 2 Units of teachers Houses at Busabala and Kigo Prison Primary schools Ugx108,076,000;</li> <li>2. 2 Public Water borne Toilets at Kanaaba and Zaana Ugx75,000,000; and</li> <li>3. Land Tittles for schools and Health Centres at Ugx150,000,000.</li> </ol>	1
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that Makindye Ssabagabo MLG carried out Environmental, Social and Climate Change screening prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG). Screening was done by Ssempala Araphat the Municipal Environment Officer and Alex Kivumbi the Principal Community Development Officer for:</p> <ol style="list-style-type: none"> <li>1) Paving of the Municipal Yard at Mirimu village, Ndejje Parish, done on 31/01/2023;</li> <li>2) Renovation of Main Hall at Seguku Primary School, Ndejje Division, done on 02/09/2022; and</li> <li>3) Maintenance of Municipal access roads in Ndejje Ward, Ndejje Division. This was done on 01/09/2022.</li> </ol>	2

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>There was evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan. Below were the incorporated projects;</p> <ol style="list-style-type: none"> <li>1. Phase 1 construction of Masajja Office block, budgeted at 189,403,464/=</li> <li>2.Phase 3 construction of Ndejje division offices, budgeted at 180,000,000/=</li> <li>3. Construction of a 2 classroom block, budgeted at 150,000,000/=</li> <li>4. Fencing of Bunamwaya C/U P/S, budgeted at 35,042,000/=</li> <li>5.Construction of waiting shed at Seguku Health Centre II, budgeted at 22,194,204/=</li> <li>6. Construction of Energy cooking stove at Mutungo Kitiko P/S, budgeted at 8,000,000/=</li> <li>7. Phased construction of a boundary wall at Bunamwaya C/U P/S, budgeted at 36,449,020/=</li> </ol> <p>These were all consolidated and approved dated 2nd/11/2023, signed by Mr. Richard K. Monday and compiled by Mr. Ssejjoba Japheth.</p>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p>	<p>There was evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction</p> <p>. Under CC meeting dated 6th/7/2023 cc minute number: min001/cc/msmc/1/2023-24. The submitted plan was approved in the meeting chaired by Mr. Wasswa Geoffrey,Mr.Agatha Biyinzika - member,Ms.Nalwanga Edith-member,Mr.Wamala David-Memeber,Mr.Ssejjoba Japheth-secretary-PDU.</p>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:</p> <p>Score 1 or else 0</p>	<p>There was evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines. Below were the established team;</p> <ol style="list-style-type: none"> <li>1.Mr.Wamala B.Eliphaz-PEO-Contract manager</li> <li>2.Eng.Ndiwalana Geoffrey - ME -Supervisor</li> <li>3.Mr. Senvuma Edward- SCE- supervisor</li> <li>4.Mr.Kivumbi Alex-PCDO</li> <li>5.Mr.Ssempela Alaphat-EO, signed 5th/5/2023 by Mr. Richard .K Monday,TC</li> </ol>	<b>1</b>

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:</p> <p>Score 1 or else score 0</p>	<p>There was evidence that all DDEG implemented projects followed the standard technical designs provided by the LG, Engineer. Below were the sampled projects. Renovation of Seguku multi-purpose hall. Procurement number. MSMC/719/works/22-23/00081. The roof was replaced with G28 pre-painted iron sheets, fixed on Timber trusses spaced 2m C/C, all the 18no windows were replaced with casement steel windows of 3no (0.9x1.2m), 13no(1.2x1.2m) and 2no(1.5x1.2m). The floor was finished with non skid approved clay tiles of 0.2x0.2m and old doors replaced with casement steel doors of 3no. (0.9x2.4m) and the splash apron was reconstructed and rough finished in no skid clay tiles. no defects were observed at the time of the assessment.</p> <p>Phased paving of the Municipal yard. Procurement number: MSMC/719/works/22-23/00056. The contract was scheduled for 2 months, several tests were taken and the following results were obtained during the works, lower parking yard had, 2.23 Kg/m<sup>3</sup> MDD, 7.8% OMC, 2.213Kg/m<sup>3</sup> DD, 6.6%-MC and an average degree of compaction of 99.2% at 150mm depth. Upper Parking had 2.23 Kg/m<sup>3</sup> MDD, 7.8% OMC, 2.183Kg/m<sup>3</sup> DD, 7.3%-MC and an average degree of compaction of 97.9% at 150mm depth. The pavement had 150mm fill layer, 150mm G30 murrum sub-base material, 200mm thick modified base and 30mm Asphalt concrete.</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0</p>	<p>There was evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Below were the sampled projects.</p> <p>Renovation of the Multi-purpose hall SSeguku P/S. procurement number. MSMC/719/works/22-23/00081. The contract duration was 2 months, 2 reports were obtained among which included a site meeting and a supervision report dated 16th/6/2023 and 3rd/07/2023. This was attended by the following, Mr.Kivumbi Alex-PCDO, Eng.Ndiwalana Geoffrey Butts-ME, Mr.Ssempela Alaphat-EO, Ms. Nakitende Faridah-Labour officer, Mr.Senvuma Edward-SCE, Mr.Ssejjoba Japhetn-PDU among other people.</p>	2

Procurement, contract management/execution  
Maximum 8 points on this Performance Measure

f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):

Score 1 or else score 0

There was no evidence that LG has verified works (certified) and initiated payments of contractors within specified time frames as per contract (within 2 months if no agreement). Below were the certificates sampled under the projects assessed;

1.Voucher number; 5293466 and 5479541 amounting to Ugx.250,284,712 and 15,975,620, respectively paid on 17th/5/23 and 23rd/5/23 was certified on 28th/3/2023 on interim number one, signed by Eng.Ndiwalana Geoffrey,Ms.Namutebi Sarah, Mr.Bisirikirwa Matia and Mr.Richard K.Monday -TC was requested for as an advance payment dated 5th/12/2022. This was more than two weeks as required by the PPDA law.

13

Procurement, contract management/execution  
Maximum 8 points on this Performance Measure

g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:

Score 1 or else 0

There was evidence that the LG has a complete procurement file in place for each contract with all records as required by the PPDA Law. Refer to the following sampled projects;

1. Phased paving of Municipal Yard/parking. Procurement number:MSMC/works/22-23/000056.

Selective type of bidding was used and only M/s. Al-Mubarack responded to the bid request with a bid amount of 150,000,000/=. This was approved in the evaluation meeting held on 24th/5/2023 chaired by Eng.Ndiwalana Godfrey Butts-ME, attended by Ms. Namade Dorah and Mr.SSejjoba Japheth-PDU under Min.94/CC/MSMC/13/22-23 the evaluation report was approved .and M/s.Al-Mubarak Contracting Ltd was awarded a contracted dated 30th/5/2023 signed between Makindye MC and M/s Al-Mubarak contracting Ltd. this was signed by Mr. Richard K Monday - TC, Ms. Nakalema Saphina -PT,Eng. Ndiwalana Geoffrey-ME,Mr. Ssejjoba Japheth-PDU and the CEO -Al-Mubarak, Mr.Kabasinguza.

2. Renovation of Multi-purpose hall Seguku P/S. Procurement number:MSMC/works/22-23/000081.

Selective type of bidding was used and only M/s Sky General Services Ltd responded to the bid request with a bid amount of 1115,572,170/=. This was approved in the evaluation meeting held on 3rd/5/2023 chaired by Eng.Ndiwalana Godfrey Butts-ME, attended by Ms. Namade Dorah and Mr.SSejjoba Japheth-PDU under Min.105/CC/MSMC/13/22-23 the evaluation report was approved .and M/s.Al-Mubarak Contracting Ltd was awarded a contracted dated 17th/5/2023 signed between Makindye MC and M/s Sky Light General services Ltd. this was signed by Mr. Richard K Monday - TC, Ms. Nakalema Saphina -PT,Mr. Senvuma -SCE,Mr. Ssejjoba Japheth-PDU and the CEO -Sky Light, Mr.Warema Leo.

## Environment and Social Safeguards

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</p> <p>Score: 2 or else score 0</p>	<p>There was evidence that the Municipality had i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant. Makindye Ssabagabo MLG had:</p> <p>i) A letter dated 05/07/2023 Ref: CRD:MSMC 1050/3 written by Richard K. Monday the Town Clerk appointed Nakitende Faridah as Focal Person of the Municipal Complaints and Grievance redress Committee;</p> <p>ii) Ten letters all referenced CRD: MSMC 1050/3 dated 05/07/2023 written by Richard K. Monday the Town Clerk appointed ten staff to the Grievance Redress Committee. Among those appointed included Nagadya Mary, Nakitende Faridah, Kamadi Katende, Lugerenga John Mary, and others.</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>The MLG had specified a system for recording, investigating and responding to grievances, which included a centralized complaints log with clear information and reference for onward action and public display of information at municipal offices.</p> <p>The first case recorded therein was dated 01/07/2022 and was of a one Tonda Abdallah, a teacher resident at Namasuba. He complained of non-payment of salary arrears at Modern School under Hajjati Jamila. The committee invited the complainant and the respondent through the Labour Officer to have a mediation under the stewardship of the Labour Officer who happened to be the secretary of the committee. The two parties agreed to pay the complainant UGX3,000,000/- in two instalments.</p> <p>The last entry was dated 15/06/2023 and was that of Dr. Kyeyune Martin, a resident of Lubowa who complained about the need to upgrade Ndejje HC II to Hospital status due to the high number of patients using the facility. The committee forwarded the matter to the Town Clerk.</p>	2



14	Grievance redress mechanism operational.	c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.	There was evidence that Makindye Ssabagabo MLG had publicized the grievance redress mechanisms so that aggrieved parties knew where to report and get redress.	1
	Maximum 5 points on this performance measure	If so: Score 1 or else 0	A Notice dated 15/07/2022 read: "Please kindly report any community grievances or complaints or concerns to the Secretary Municipal Complaints and Grievance Redress Committee; Labour Officer at the Municipal Headquarters at Ndejje - Zanta or use the Communications channels below;	
			Telephone 041 469 1125	
			Mobile 0701 096 065	
			E-mail makindyessabagabomc@gmail.com	
			Website wwwmsabagabo.go.ug	
			Post Office Box No. 1872 Kampala"	
15	Safeguards for service delivery of investments effectively handled.	a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0	There was no evidence that Environment, Social and Climate change interventions were integrated into LG Development Plans, annual work plans and budgets.	0
	Maximum 11 points on this performance measure			
15	Safeguards for service delivery of investments effectively handled.	b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management	There was evidence that DDEG guidelines were given to LLGs in the LG TPC meeting of 14/8/2022, at LG HQ for all the 3 LLGS namely Ndejje, Masajja and Bunamwaya Divisions.	1
	Maximum 11 points on this performance measure	score 1 or else 0		

15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	(For investments financed from the DDEG other than health, education, water, and irrigation):  c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:  score 3 or else score 0	There was evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY. Inclusion in BoQ for Paving of the Municipal Yard at Mirimu village, Ndejje Parish was dated 30/05/2023. The Contractor was called Al-Mubarak Contracting Ltd. The costed value was UGX1,700,000/-.	3
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change.  Score 3 or else score 0	There was no evidence that Makindye Ssabagabo MLG did any additional costing of projects with impact from climate change.	0
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:  Score 1 or else score 0	There was evidence that all DDEG projects were implemented on land where the MLG had proof of ownership and access to land. The projects were:  1) Paving of the Municipal Yard at Mirimu village, Ndejje Parish. The Yard was located on Plot 7917, Block 273, Ndejje Bongole, Wakiso District;  2) Renovation of Main Hall at Seguku Primary School, Ndejje Division. The School was on Plot 1980, Block 266, Wakiso District.  The owner of both these titles is Makindye Ssabagabo Municipal Council.	1

15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports:  Score 1 or else score 0	There was evidence that Makindye Ssabagabo MLG environmental officer and CDO conducted support supervision and monitoring to ascertain compliance with ESMP, and provided monthly reports.  A Monitoring report on mitigation measures of ongoing and completed projects for Renovation of Main Hall at Seguku Primary School, Ndejje Division, was dated 17/05/2023. It written done by Nakalinzi Olivia Williams the Environment Focal Person and Alex Kivumbi the Principal Community Development Officer.  Another Monitoring report on mitigation measures of ongoing and completed projects for Paving of the Municipal Yard at Mirimu village, Ndejje Parish was dated 17/05/2023 and was written by Ssempala Araphat the Municipal Environment Officer and Alex Kivumbi the Principal Community Development Officer.	<b>1</b>
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15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects:  Score 1 or else score 0	There was evidence that Contractor Payment Certification forms were completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects. Compliance Forms signed by the Municipal Environment Officer, Principal Community Development Officer, Municipal Engineer, and approved by the Town Clerk were presented for:  1) Paving of the Municipal Yard at Mirimu village, Ndejje Parish dated 30/05/2023;  2) Maintenance of Municipal access roads in Ndejje Ward, Ndejje Division dated 14/06/2023;  3) Renovation of Main Hall at Seguku Primary School, Ndejje Division dated 16/06/2023.	<b>1</b>
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**Financial management**

16	LG makes monthly Bank reconciliations  Maximum 2 points on this Performance Measure	a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment:  Score 2 or else score 0	All the 3 bank accounts sampled had their monthly reconciliations done up to October 31, 2023. These were:  1. UWEP Recovery in Centenary Bank ;  2. YLP Recovery in Centenary Bank; and  3. Imprest Bank account in Centenary Bank..	<b>2</b>
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17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG produced all quarterly internal audit (IA) reports for the year 2022/23.</p> <p>Quarter 1 report was prepared on 28/12/2022, main issue was delayed remittances of statutory deductions Ugx330m;</p> <p>Quarter 2 report was prepared on 15/3/2023, main issue was lack of lightening arrestors at Lubugumu PS;</p> <p>Quarter 3 report was prepared 20/6/2023, main issue was non use of E-Cash mode of payment and</p> <p>Quarter 4 report was prepared on 29/7/2023, main issue was poor budget performance.</p>	<b>2</b>
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>The LG had provided status of implementation of internal audit findings to the LG PAC for all the 4 quarters:</p> <p>Quarter 1 status of implementation of internal audit findings provided to Council/Chairperson and LG PAC on 30/12/2022;</p> <p>Quarter 2 status of implementation of internal audit findings provided to Council/Chairperson and LG PAC on 31/3/2023;</p> <p>Quarter 3 status of implementation of internal audit findings provided to Council/Chairperson and LG PAC on 26/6/2023; and</p> <p>Quarter 4 status of implementation of internal audit findings provided to Council/Chairperson and LG PAC on 1/8/2023.</p>	<b>1</b>
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>There was evidence that all the 4 quarterly audit reports were discussed. Submissions to the LG PAC and the attendance register for the meeting that took place on 17/11/2023 to discuss Q1-Q4 were verified.</p>	<b>1</b>

**Local Revenues**

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>The actual/budget local revenue collection ratio for the FY 2022/23 was 90% (UGX6,350,651,481 / 7,084,438,000). This was a budget variance of 10% which was within +/- 10 %.</p> <p>(Source: LG draft Final accounts for FY 2022/23 page 9 and the LG Approved Work Plan and Budget for 2022/23 page 1.)</p>	2
19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> <li>• If more than 10 %: score 2.</li> <li>• If the increase is from 5% -10 %: score 1.</li> <li>• If the increase is less than 5 %: score 0.</li> </ul>	<p>The LG OSR increased by 33 % from UGX 4,768,267,547 in the FY 2021/22 to UGX 6,350,651,481 in the FY 2022/23. (Source: LG audited accounts for Financial Year (FY) 2021/22 page 8 and draft accounts for the year 2022/23 page 9).</p>	2
20	<p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>The shareable revenue of Ugx 3,518,034,640 was transferred to the 3 LLGs as required.</p> <ol style="list-style-type: none"> <li>1.MASAJJA Ugx695,145,370;</li> <li>2. BUNAMWAYA Ugx521,862,424; and</li> <li>3.NDEJJE Ugx1,069,714,851.</li> </ol> <p>The HLG retained Ugx1,231,312,194.</p>	2

## Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>There was evidence that the procurement plan and awarded contracts and all amounts are published. Below were the sampled projects;</p> <p>1. Construction of ab 2 Classroom block at Kibiri catholic P/S. Procurement number: MSMC719/works/22-23/00001</p> <p>BEB: M/s SKY light general services Limited</p> <p>Contract sum : 193,905,580/=</p> <p>Displayed on:16th/11/2022</p> <p>Removed on:29th/11/2022</p> <p>2. Upgrade of Mutungo HC II to III. Procurement number:MSMC/719/works/22-23/00001-13</p> <p>BEB: M/s Hanan Contractors Ltd</p> <p>Contract sum : 887,536,105/=</p> <p>Displayed on:28th/09/2022</p> <p>Removed on:11th/10/2022</p> <p>3. Sealing of Access roads. Procurement number:MSMC/719/works/22-23/00061</p> <p>BEB: M/s Bamuja Investments Limited</p> <p>Contract sum : 49,850,000/=</p> <p>Displayed on:3rd/05/2023</p> <p>Removed on:16th/05/2023</p> <p>These were all signed by Mr. Richard K.Monday dated 3rd/5/2023,16th/11/2022,</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>LG performance assessment results for the year 2021/22 together with the implications dated 1/7/2023 were available on the LG notice board at the time of the assessment on November 30,2023.</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>There was evidence that the LG during the year 2022/23 conducted discussions with the public to provide feed-back on status of activity implementation:</p> <p>A Budget conference was held with stakeholders on 9/11/2022 at the Municipal hall and discussions were on 2021/22 achievements and 2022/23 priorities.</p>	1

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>There was evidence that the LG made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal dated 1/7/2023 on the notice board.</p>	<b>1</b>
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>The LG did not have any reported IGG case during the assessment year 2022/23.</p>	<b>1</b>

**Educational  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> <li>• If improvement by more than 5% score 4</li> <li>• Between 1 and 5% score 2</li> <li>• No improvement score 0</li> </ul>	<p>The PLE pass rate between 2020 and 2022 improved by 3% as detailed below: 2020: DIV. 1: 2282, DIV. 2:5057, DIV. 3: 936. Absentees 94; Total registered candidates -- 9188 TOT. who sat=9094. TOT. who passed= 8275. Percentage Pass= <math>8275/9084 \times 100 = 91\%</math>. 2022: DIV. 1:3296, DIV.2:4791, DIV.3:743, Absentees - 152, Number of registered candidates - 9571. TOT. who sat =9419, TOT. who passed =8830, Percentage Pass = <math>8830/9419 \times 100 = 94\%</math> Pass rate between 2020 and 2022 is therefore <math>94-91 = 3\%</math> This was verified from the results sheet availed by the DEO's office.</p>	2
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> <li>• If improvement by more than 5% score 3</li> <li>• Between 1 and 5% score 2</li> <li>• No improvement score 0</li> </ul>	<p>The LG UCE pass rate improved between the previous school year but one (2020) and the previous year. (2022) by 11% The details are shown below: 2020: DIV.1:9, DIV.2: 47, DIV.3: 69. There was no absentee. Total registered candidates were 241. Those who sat were 241, TOT who passed = 125. Percentage pass was <math>125/241 \times 100 = 52\%</math>. 2022: DIV.1:35, DIV.2:73, DIV.3:71. Number of registered candidates was 286.TOT. who sat = 286, TOT who passed = 179. Percentage pass was <math>179/286 \times 100 = 63\%</math> UCE pass rate between 2020 and 2022 was therefore <math>63-52 = 11\%</math> NB: The information was obtained from the original copies of results sheets released from UNEB availed by the office of the DEO.</p>	3



N23\_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.

Maximum 2 points

a) Average score in the education LLG performance has improved between the previous year but one and the previous year

- By more than 5%, score 2
- Between 1 and 5%, score 1
- No Improvement, score 0

NB: If the previous average score was 95% and above, Score 2 for any increase.

The average score in the education LLG performance improved by 67% from 33% in 2021/22 to 100% in 2022/23.

Year	2022	2023
Masajja	0	100
Ndejje	100	100
Bunamwaya	0	100
<b>Total</b>	<b>100</b>	<b>300</b>
<b>Average</b>	<b>33</b>	<b>100</b>

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0

The the approved work plan and budget dated 30/5/2022, page 32 showed that the Sector Development Grant was used on the following eligible expenditure:

- 1-Construction of 2 classroom block at Busabala PS. Valued at Ugx 100,000,000.
- 2-Construction of 2 classroom at St. Andrew Ndejje PS. Valued at Ugx 100,000,000.
- 3-Construction of 2 classroom block at Kibiri PS. Valued at Ugx 100,000,000.
- 4-Construction of 2 Classroom Block at Lubugumu Jamia S.S Valued at Ugx 100,000,000.

3	Investment Performance: The LG has managed education projects as per guidelines	b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0	<p>There was evidence that the MEO, Environment Officer and CDO certified works on Education construction projects implemented in the year 2022/23 before the LG made payments to the contractors:-</p> <ol style="list-style-type: none"> <li>1. A Contract for the construction of a classroom block by Native Ltd at Ndejje PS at Ugx 89,791,035 was certified by the MEO, Environment Officer and CDO on 22/3/2023 before payment on 18/4/2023;</li> <li>2. A Contract for the construction of a VIP Pit latrine by Sky Light Ltd at Ndejje PS at Ugx 33,175,883 was certified by the MEO, Environment Officer and CDO on 27/2/2023 before payment on 30/3/2023; and</li> <li>3. A Contract for the construction of a classroom block by Ragmahah Ltd at Ndejje PS at Ugx 89,621,708 was certified by the MEO, Environment Officer and CDO on 4/5/2023 before payment on 13/6/2023.</li> </ol>	2
Maximum 8 points on this performance measure				
3	Investment Performance: The LG has managed education projects as per guidelines	c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0	<p>There was evidence that the variations in the contract price were within +/-20% of the MoWT estimates. Refer to the sampled projects below.</p> <ol style="list-style-type: none"> <li>1. Renovation of Sseguku multi-purpose hall and construction of chain link on school land. Procurement number:MSMC/719/works/22-23/00081 Engineer's estimate: Ugx.115,992,170 Contract sum: Ugx. 115,972,170 Percentage Variation: 0.00%</li> <li>2, Construction of a 2 classroom block at Kibiri P/S. Procurement number: MSMC/719/works/22-23/00001. Engineer's estimate: 96,250,000/= Contract sum: 93,905,580/= Percentage variation: 2.4%</li> </ol>	2
Maximum 8 points on this performance measure				
3	Investment Performance: The LG has managed education projects as per guidelines	<p>d) Evidence that education projects (Seed Secondary Schools)were completed as per the work plan in the previous FY</p> <ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 – 99% score 1</li> <li>• Below 80% score 0</li> </ul>	The indicator is not applicable since there was no seed school implemented in the previous FY.	2
Maximum 8 points on this performance measure				

4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines</p> <ul style="list-style-type: none"> <li>• If 100%: score 3</li> <li>• If 80 - 99%: score 2</li> <li>• If 70 - 79% score: 1</li> <li>• Below 70% score 0</li> </ul>	<p>There was evidence that the LG had recruited 184 out of 244 primary school teachers, therefore staffing level was <math>(184/222)*100 = 75.4\%</math></p>	1
4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,</p> <ul style="list-style-type: none"> <li>• If above 70% and above score: 3</li> <li>• If between 60 - 69%, score: 2</li> <li>• If between 50 - 59%, score: 1</li> <li>• Below 50 score: 0</li> </ul>	<p>Basic Minimum Standards as per Guidelines are : 1; At least 3 Permanent Classrooms complete with storage Lockers and Pupil: Classroom Ratio of 1:53. 2; Desk to Pupil Ratio of 1:3 students. 3; Latrine stance - Pupil ratio of 1:40. 4; Accommodation of at least 4 Teachers. 5; Water Tank of at least 10,000 Liters and 6; At least one changing Room per school.</p> <p>From the list of registered UPE and USE schools and the consolidated Schools Asset Register (Format 1: Education Facility Register at LG Level), for both UPE and USE Schools from the previous two FYs i.e. 2021/2022 and 2022/23 updated on 30/9/2022, there were 16 UPE schools with total enrolment of 12,645 pupils, total number of classrooms - 140. Classroom - pupil ratio, 1:90; total number of latrine stances - 202. Latrine - pupil ratio - 1:63; total number of desks - 3455. Desk - pupil ratio - 1:4. Number of teachers' accommodation -44. School accommodation ratio - 1:3</p> <p>For USE, total enrolment of the 2 schools was 2247. Total number of classrooms - 26. Classroom - student ratio - 1:86, total number of latrine stances - 27 .Latrine - student ratio - 1:83, total number of desks - 438. Desk - student ratio - 1:5. Percentage scores were therefore calculated as follows; Standard requirement divided by the available multiplied by 100</p> <p>Desk pupil ratio was <math>3/4 \times 100 = 75\%</math>; Classroom pupil ratio - <math>53/90 \times 100 = 58.8\%</math>; latrine pupil ratio - <math>40/63 \times 100 = 63.4\%</math>. School accommodation ratio - 1 to <math>3/4 \times 100 = 75\%</math>. Average LG score was 68.(UPE ).</p> <p>For USE was; classrooms, <math>53/86 \times 100 = 61.6\%</math>, Desk, <math>3/4 \times 100 = 75\%</math>, Latrine, <math>40/83 \times 100 = 48.1\%</math>. Average score = <math>61.5\%</math>. District average was therefore <math>68(\text{UPE}) + 61.5(\text{USE}) / 2 = 64.7\%</math></p>	2

5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>a) Evidence that the LG has accurately reported on teachers and where they are deployed.</p> <ul style="list-style-type: none"> <li>• If the accuracy of information is 100% score 2</li> <li>• Else score: 0</li> </ul>	<p>The MLG accurately reported on teachers and where they were deployed. From the Sampled Schools the Teachers were in schools where they were deployed. The Staff list for Schools, deployment and Staff attendance registers were verified on 30/11/2023 and below were the findings:</p> <ol style="list-style-type: none"> <li>1. Bunamwaya C/U PS - 15 Teachers Atukwatse Caroline, Gabeya Florence Hellen, Kiirya Fred, Mayanja Fred, Nabia Paul Komex, Nabuule Dorothy, Nakalembe Rashidah Nakizito Getrude - head teacher, Nakyambade Christine, Nanadaula Edith NyagoNandudu Hellen, Nantege Florence, Ongelech Balaam,Tabo Rogers and Zawedde Namugenyi Asiyah</li> <li>2. Kibiri CS P/S - 10 Teachers Epilitai Mary, Kayondo Prossy, Mayengo Michael Gabriel, Nakalembe Deborah, Namale Mauricia - head teacher, Namiiru Annet, Namukasa Annet, Nanadaula Dorothy, Nantume Racheal and Nassamula Annet.</li> <li>3. Ndejje CS P/S - 15 teachers Birungi Oliver Norah, Ebogo Silver,Katusiime Demity, Nabunwa Edith Nkabala, Nabwami Ruth, Nakato Irene, Nalubuulwa Judith Mary, Namata Milly, Namaganda Catherine, Namirimu Grace, Nampera Mary - head teacher, Nampewo Annet Mukwaya, Namuyomba Teddy, Soigi Clear and Nakitto Agness.</li> </ol>	2
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5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.</p> <ul style="list-style-type: none"> <li>• If the accuracy of information is 100% score 2</li> <li>• Else score: 0</li> </ul>	<p>The LG had a Consolidated Schools Asset Register that was accurately reporting on the infrastructure in all registered primary schools. The asset register was updated on 30/9/2022 by PEO. From the Sampled Schools the findings on 30/11/2023 during verification, were as indicated below:</p> <ol style="list-style-type: none"> <li>1. Bunamwaya C/u primary school 9 classrooms, 15 latrine stances, 320 three seater desks, 5 staff accommodation as per the asset register of the school dated 25/5/2023 which was accurate with the LG consolidated asset register..</li> <li>2. St Kizito Kibiri primary school 8 classrooms, 17 latrine stances, 222 three seater desks, 0 staff accommodation as per the school asset register dated 1/9/2022 and was accurate to the LG consolidated asset register.</li> <li>3. Ndejje Cs primary school. 11 classrooms, 8 latrine stances, 260 three seater desks, 3 staff accommodation as per the school asset register dated 12/12/2022 and was accurate to the LG consolidated asset register.</li> </ol>	2
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School compliance and performance improvement:

Maximum 12 points on this performance measure

a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:

- If 100% school submission to LG, score: 4
- Between 80 - 99% score: 2
- Below 80% score 0

The LG had complied with the MOES Guidelines since all registered primary schools submitted copies of Annual school reports (Signed by the head teacher and chair of the SMC) and budgets from the previous FY to the Principal Education Officer. The Sampled Schools submitted the reports on the following dates:

1. Bunamwaya C/u Primary School submitted on 3/1/2022. Budget worth ugx. 16,735,000 approved and signed by head teacher and SMC . The cash flow statement worth ugx. 17,420,200 was dated 17/11/2022 was also submitted. The highlights of school performance of 2022. DIV 1:25 .DIV. 2: 49 DIV. 3:15 DIV. 4: 12,DIV.:U:2, X:3 TOT 106
2. St. Kizito Kibiri Primary School submitted on 10/1/2022. Budget worth ugx 21,084,000 approved and signed by head teacher and chairman SMC. The cash flow statement worth 12,550,000 was submitted. The highlights of school performance of 2022; DIV1.69, DIV. 2: 88 DIV. 3:1 DIV. 0:12 DIV. U:0 :X:0 T:161
- 3.Ndejje Cs primary school submitted on 24/8/2022. Budget worth ugx. 18,690,000 and cash flow statement was approved and signed by head teacher were all submitted .The highlights of school performance of 2022. DIV 1.21 DIV. 2:90 DIV. 3: 10 DIV. 4:3 DIV. U:0; X, 1 TOT 125

School compliance and performance improvement:

Maximum 12 points on this performance measure

b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:

- If 50% score: 4
- Between 30-49% score: 2
- Below 30% score 0

There was evidence that all the 16 UPE schools were supported to develop SIP as per the attendance list verified. This constituted to 100%. From the sampled schools all had submitted and confirmed having been supported. The department of education conducted a workshop for all head teachers and deputies on development of SIP on 4/5/2023 at Seguku Ps according to the training report dated 5/1/2023.

6

School compliance and performance improvement:

Maximum 12 points on this performance measure

c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:

- If 100% score: 4:
- Between 90 - 99% score 2
- Below 90% score 0

There was evidence that the LG had collected and compiled EMIS return forms for all registered schools from the previous FY year 2022/2023 and was submitted online to the ministry on 17/11/2022. A total of 16 UPE schools were submitted with total enrolment of 12,645 and two USE schools with an enrolment of 3455 students. This was in line with the list of schools in the LG performance contract.

4

## Human Resource Management and Development

7

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:

Score 4 or else, score: 0

The LG budgeted for a Head Teacher and a minimum of 7 Teachers per school as per the staffing norms. There were 16 Head teachers for the 16 UPE Schools which satisfied the minimum of a teacher per class. There was a total of 184 teachers for UPE schools and 84 teachers for USE schools and they were all budgeted for during FY2023/24 at UGX. 3,161,067,000 as per the approved capital development and recurrent budget estimate on Page 36 dated 29/5/2023, code: 211101.

4

7

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,

Score 3 else score: 0

The LG deployed teachers according to MoES sector guidelines/staffing norms; which prescribe that a P7 school should have a minimum of seven teachers and a head teacher. From the sampled schools the following records were established.

1. Bunamwaya C/U PS - 15 Teachers

Atukwatse Caroline, Gabeya Florence Hellen, Kiirya Fred, Mayanja Fred, Nabia Paul Komex, Nabuule Dorothy, Nakalembe Rashidah Nakizito Getrude - head teacher, Nakyambade Christine, Nanadaula Edith NyagoNandudu Hellen, Nantege Florence, Ongelech Balaam,Tabo Rogers and Zawedde Namugenyi Asiyah

2. Kibiri CS P/S - 10 Teachers

Epilitai Mary, Kayondo Prossy, Mayengo Michael Gabriel, Nakalembe Deborah, Namale Mauricia - head teacher, Namiiru Annet, Namukasa Annet, Nanadaula Dorothy, Nantume Racheal and Nassamula Annet.

3. Ndejje CS P/S - 15 teachers

Birungi Oliver Norah, Ebogo Silver,Katusiime Demity, Nabunwa Edith Nkabala, Nabwami Ruth, Nakato Irene, Nalubuulwa Judith Mary, Namata Milly, Namaganda Catherine, Namirimu Grace, Nampera Mary - head teacher, Nampewo Annet Mukwaya, Namuyomba Teddy, Soigi Clear and Nakitto Agness.

3

7

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,

score: 1 else, score: 0

The LG disseminated/ publicized the teachers deployment list as it was displayed on the LG noticeboard on 7/7/2023 signed by DEO. From the sampled schools, the deployment lists were displayed.

1

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO</p> <p>Score: 2 or else, score: 0</p>	<p>There was evidence at the time assessment that the LG had appraised all primary school head Teachers as reflected from the individual personal files. A sample of 10 primary school head Teachers were appraised by the 31/12/2022 by the Deputy Town Clerk (Semakula Henry) as follows:</p> <p>Six (6) Primary Head Teacher; Nabubiru Harriet Kalema St. Pius Masajja , Paul Komex Nabia Bunamwaya CU, Bugembe Fredrick, Busabala PS, Nampeera Mary St. Andrews Ndejje CS PS, Mugambwa Edith Seguku PS and Matovu Masimbi Magidu Masajja Umea PS were appraised on 30/12/2022</p> <p>Nakawoza Zaituni Nyanama Muslim PS was appraised on 6/12/2022; Namale Mauricia St. Kibiri Cs PS was appraised on 29/12/2022; Kayongo Beatrice Bunamwaya CS was appraised on 14/12/2022; and Kajwiga Hussein Lubugume Umea PS was appraised on 31/12/2022 by the Deputy Town Clerk (Semakula Henry)</p>	2
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p> <p>Score: 2 or else, score: 0</p>	<p>There was evidence that the two (2) secondary school head teachers were appraised by the Deputy Town Clerk (Ssemakula Henry) as follows:</p> <p>Head Teacher Lubugumu Jamia S.S (Ssemambo Muhammad)) was appraised on 31/12/2022; and</p> <p>Head Teacher of Aggrey Memorial S.S Bunamwaya (Nakagolo Robinah) was appraised on 30/12/2023.</p>	2
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans</p> <p>score: 2. Else, score: 0</p>	<p>There was evidence at the time of assessment that the three(3) Education department staff were appraised against their performance plans as follows:</p> <p>Senior Inspector of Schools (Nsangi Pauline), inspector of schools (Lwanga Robert) and Education Officer (Birabwa Gladys Immy) were appraised by the Deputy Town Clerk (Ssemakula Henry) on 30/6/2023</p>	2



8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level, score: 2 Else, score: 0</p>	<p>The LG has prepared a training/ capacity Building plan for 2022/23. Its dated 26/7/2022 , prepared by Municipal Education Officer. The Activities included the following:</p> <ul style="list-style-type: none"> <li>Induction of SMC</li> <li>Training head teachers on appraisal management</li> <li>Capacity building of head teachers on planning and budgeting</li> <li>Training head teachers on development of SIP.</li> </ul>	2
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**Management, Monitoring and Supervision of Services.**

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>The LG confirmed in writing the list of schools and their enrolment and their budget on PBS on 21/11/2022. The LG submitted the list on 17/11/2022 showing total enrolment of the 16 UPE schools at 12,645 and 3,455 for the 2 USE schools in the district. The non wage allocation for this function was UGX 533,547, 000 as per the approved budget of FY 2022/23 dated 29/5/2022.</p>	2
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Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 8 points on this performance measure

b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.

If 100% compliance, score: 2 else, score: 0

The Education Sector April 2022 Guidelines FY2022/23, Pages 20-21, stipulates that: "Education Management Service and Monitoring" (Output 078401): Must include DEOs/MEOs expenses for monitoring All schools and institutions in the LG at least once per year, as well as activities to mobilize and attract children to school and improve learning outcomes (e.g. By supplementing procurement of MoES recommended scholastic materials to undeserved schools from a prequalified list of suppliers). At a minimum this function must be allocated a fixed rate of UGX. 4,500,000 per LG, plus UGX.110, 000 per government school and 36,600 per private school." "School Inspection" (Output 078402): Must cover all expenses for inspection of all schools and Institutions in the LG at least once per Term: At minimum, inspection must be allocated a fixed rate of UGX. 4,000,000 per LG, plus UGX.117, 600 (3 Inspections at Ugx. 39,200) per School for 3 Terms." No. of government schools --- 18: Private schools---123 : Budget for inspection and monitoring therefore should have been; Inspection: Fixed amount -4,000,000 Per government school - 117,600 x 18= 2,116,800 Per private school - 61,600 x = 7,576,800 Total - 9,692,800 + 4,000,000= 13,692,800 DEOs monitoring Fixed amount:- 4,500,000 Per government school: 110,000 x 18 = 1,980,000; Per private school --- 36,600 x 123 =4,501,800, Total - 10,981,800 Expected total budget for the function ; 13,692,800 + 10,981,800 = 24,674,600 Therefore, as per the approved budget FY 2022/23 dated 30/5/2022, page 34, a total sum of 14,710,000 allocated to this function was below the

expected amount. The LG was therefore not compliant.

The MLG was not compliant

Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 8 points on this performance measure

c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters

If 100% compliance, score: 2 else score: 0

The LG did not submit all warrants for school's capitation within 5 days for the last 3 quarters as below:

Quarter 2 warrant was on 13/10/2022, release date was 30/9/2022; 11 days

Quarter 3 warrant was on 11/1/2023, release date was 29/12/2022; 6 days and

Quarter 4 warrant was on 26/4/2023, release date was 6/4/2023;14 days.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p> <p>If 100% compliance, score: 2 else, score: 0</p>	<p>There was no evidence that the LG invoiced all capitation releases to schools within 3 working days:</p> <p>Quarter 2 invoicing was on 20/10/2022 and release date was 30/9/2022, 11 days;</p> <p>Quarter 3 invoicing was on 6/2/2023 and release date was 29/12/2022, 6 days; and</p> <p>Quarter 4 invoicing was on 17/5/2023 and release date was 6/4/2023, 26 days</p>	0
10	<p>Routine oversight and monitoring</p> <p>Maximum 10 points on this performance measure</p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <p>• If 100% compliance, score: 2, else score: 0</p>	<p>The inspection plan was in place prepared by Senior inspector of schools 12/1/2023 and approved by MEO . The minutes for preparation meeting was on 14/9/2022 under Min/ MSMC/EDUC/4/9/2022. The key highlights on the plan were: Monitoring teachers and pupils attendance, supervision of teaching and learning, compliancy to licensing and registration requirements by private schools and follow-up activities.</p>	2
10	<p>Routine oversight and monitoring</p> <p>Maximum 10 points on this performance measure</p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <p>• If 100% score: 2</p> <p>• Between 80 – 99% score 1</p> <p>• Below 80%: score 0</p>	<p>100% of UPE schools were inspected and monitored in the three terms ; The total number of UPE schools in Makindye Ssabagabo municipality were 16. according to the list in PBS and MEO's office.</p> <p>Term 3 2022 16 schools were inspected and monitored according to the report of 10/1/2023 submitted to DES.</p> <p>Term 1, 2023 16 schools were inspected and monitored as per the report of 22/5/2023.</p> <p>Term 2, 2023 16 schools were inspected and monitored.</p>	2

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>There was clear evidence that the school inspection reports were discussed. In the following meetings of the department the inspection reports were discussed. 14/9/2022, MIN/MSMC/EDUC/4/9/2022, 13/1/2023, MIN/MSMC/EDUC/4/1/2023 and 29/11/2022 MIN/MSMC/EDUC/4/11/2022.</p> <p>From the sampled schools inspection and follow up was done on ;</p> <ol style="list-style-type: none"> <li>1. Kibiri Cs PS: 1/5/2023; 14/11/2023.</li> <li>2. Bunamwaya C/u PS: 26/4/2022, 11/7/2023,18/11/2023.</li> <li>3. Ndejje C/s PS:9/3/2023, 11/7/2023, 10/10/2023.</li> </ol>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES):</p> <p>Score 2 or else score: 0</p>	<p>There was evidence that the inspection reports were presented to the respective schools inspected.</p> <p>From the sampled schools inspection and follow up reports with the dates listed below were evident ;</p> <ol style="list-style-type: none"> <li>1. Kibiri Cs PS: 1/5/2023; 14/11/2023.</li> <li>2. Bunamwaya C/u PS: 26/4/2022, 11/7/2023,18/11/2023.</li> <li>3. Ndejje C/s PS:9/3/2023, 11/7/2023, 10/10/2023.</li> </ol> <p>There were also clear evidences to show that inspection reports were submitted to the Directorate of Education Standards ,Kyambogo. For term 3 2022, it was submitted on 10/12023, Term 1 2023 it was submitted on 22/5/2023 . The information was obtained from the acknowledgement letter from DES.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY:</p> <p>score 2 or else score: 0</p>	<p>There was evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings:</p> <ol style="list-style-type: none"> <li>1. Minutes of the sector committee meeting dated 24/8/2022 ;</li> <li>2. Minutes of the sector committee meeting dated 20/10/2022.</li> <li>3.. Minutes of the sector committee meeting dated 6/12/2022 ; and</li> <li>4. Minutes of the sector committee meeting dated 22/2/2023.</li> </ol> <p>These minutes were discussed in LG Council on 28/2/2023 MIN/ MSMC/COU/06/02/2 and 31/8/2023 MIN/MSMC/COU/6/31/8/23.</p>	2

11	Mobilization of parents to attract learners  <i>Maximum 2 points on this performance measure</i>	Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school,  <i>score: 2 or else score: 0</i>	There was evidence that the LG conducted activities to mobilize, attract and retain children at school. On 1/3/2023, min6/2023 the inspector mobilized parents in a meeting at Bunamwaya C/u PS where he encouraged parents to embrace school feeding program. On 14/10/2022, min 4/10/2022, at Kigo prison Ps the inspector further mobilized parents to send their children to school.	<b>2</b>
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**Investment Management**

12	Planning and budgeting for investments  <i>Maximum 4 points on this performance measure</i>	a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i>	The LG had a Consolidated Schools Asset Register that was accurately reporting on the infrastructure in all registered primary schools. The asset register was updated on 30/9/2022 by PEO. From the Sampled Schools the findings on 30/11/2023 during verification, were as indicated below:  1. Bunamwaya C/u primary school 9 classrooms, 15 latrine stances, 320 three seater desks, 5 staff accommodation as per the asset register of the school dated 25/5/2023 which was accurate with the LG consolidated asset register..  2. St Kizito Kibiri primary school 8 classrooms, 17 latrine stances, 222 three seater desks, 0 staff accommodation as per the school asset register dated 1/9/2022 and was accurate to the LG consolidated asset register.  3. Ndejje Cs primary school. 11 classrooms, 8 latrine stances, 260 three seater desks, 3 staff accommodation as per the school asset register dated 12/12/2022 and was accurate to the LG consolidated asset register.	<b>2</b>
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12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i></p>	<p>The LG conducted desk appraisals, the investment derived from the LG Development Plan 2020/21-2024/25( Page 114-207) and were eligible for funding under sector guidelines as indicated in the minutes 20/9/2022 for the projects implemented in the year 2022/23. The projects appraised included:</p> <ol style="list-style-type: none"> <li>1. Construction of a 2 classroom block at Busabala P/S and fencing of school land UGX. 158,973,258;</li> <li>2. Construction of a 2 classroom block at Lubugumu Jamia SS UGX. 94,338,640; and</li> <li>3. Construction of a 2 classroom block at St. Andrew Ndejje P/S UGX. 94,516,879.</li> </ol>	<b>1</b>
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, <i>score 1 else score: 0</i></p>	<p>The LG conducted field appraisals, the investments were technically feasible, environmentally and socially acceptable and were customized for investment as indicated in reports dated 23/9/2022, for the projects implemented in the year 2022/23. The projects appraised included:</p> <ol style="list-style-type: none"> <li>1. Construction of a 2 classroom block at Busabala P/S and fencing of school land UGX. 158,973,258;</li> <li>2. Construction of a 2 classroom block at Lubugumu Jamia SS UGX. 94,338,640; and</li> <li>3. Construction of a 2 classroom block at St. Andrew Ndejje P/S UGX. 94,516,879.</li> </ol>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i></p>	<p>There was no evidence of a seed secondary school incorporated into the current FY approved procurement plan.</p>	<b>0</b>

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i></p>	<p>There was evidence that the school infrastructure was approved by the Contracts Committee but not cleared by the Solicitor General since the contract sum was below 200m Threshold before the commencement of construction.Under CC meeting dated 6th/7/2023 cc minute number: min001/cc/msmc/1/2023-24. The submitted plan was approved in the meeting chaired by Mr. Wasswa Geoffrey,Mr.Agatha Biyinzika - member,Ms.Nalwanga Edith-member,Mr.Wamala David-Memeber,Mr.Ssejjoba Japheth-secretary-PDU.</p>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p>	<p>There was evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines. Below were the established team;</p> <ol style="list-style-type: none"> <li>1.Mr.Wamala B.Eliphaz-PEO-Contract manager</li> <li>2.Eng.Ndiwalana Geoffrey - ME -Supervisor</li> <li>3.Mr. Senvuma Edward- SCE- supervisor</li> <li>4.Mr.Kivumbi Alex-PCDO</li> <li>5.Mr.Ssempela Alaphat-EO, signed 5th/5/2023 by Mr. Richard .K Monday,TC</li> </ol>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES  <i>Score: 1, else, score: 0</i></p>	<p>The indicator is not applicable since there was no seed secondary implemented in the previous FY.</p>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i></p>	<p>The indicator is not applicable since there was no seed secondary implemented in the previous FY.</p>	<b>1</b>

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted score: 1, else score: 0</p>	<p>There was evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Below were the sampled projects.</p> <p>Renovation of the Multi-purpose hall SSeguku P/S. procurement number. MSMC/719/works/22-23/00081. The contract duration was 2 months, 2 reports were obtained among which included a site meeting and a supervision report dated 16th/6/2023 and 3rd/07/2023. This was attended by the following, Mr.Kivumbi Alex-PCDO, Eng.Ndiwalana Geoffrey Butts-ME,Mr.Ssempela Alaphat-EO,Ms. Nakitende Faridah-Labour officer,Mr.Senvuma Edward-SCE, Mr.Ssejjoba Japhetn-PDU among other people.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, score: 1, else score: 0</p>	<p>There was no evidence that Education infrastructure projects were properly executed and payments to contractors made within specified timeframes within the contract as below:</p> <ol style="list-style-type: none"> <li>1. A Contract for the construction of a classroom block by Native Ltd at Ndejje PS at Ugx 89,791,035, invoice submitted on 6/3/2023, was certified by the MEO, Environment Officer and CDO on 22/3/2023 and paid on 18/4/2023 (43 days) beyond the contract 30days contract terms;</li> <li>2. A Contract for the construction of a VIP Pit latrine by Sky Light Ltd at Ndejje PS at Ugx 33,175,883, invoice submitted on 24/2/2023 was certified by the MEO, Environment Officer and CDO on 27/2/2023 and paid on 30/3/2023 (40 days) beyond the contract 30days contract terms; and</li> <li>3. A Contract for the construction of a classroom block by Ragmahah Ltd at Ndejje PS at Ugx 89,621,708, invoice submitted on 3/4/2023 was certified by the MEO, Environment Officer and CDO on 4/5/2023 and paid on 13/6/2023(60days) beyond the contract 30days contract terms.</li> </ol>	0



13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, score: 1, else, score: 0</p>	<p>There was evidence that the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30. The submission dated 29th/4/2022 prepared by Mr. Wamala B. Eliphaz-PEO and received by Mr. SSejjoba Japheth included the following;</p> <p>1. Construction of a 2 classroom blocks at Busabala P/S, Ndejje C/, Lubugumu Umea Kibiri C/S, 84,671,956/= each.</p> <p>2. Electrical &amp; plumbing works at Namasuba Umea P/S, 70,000,000/=</p> <p>Rehabilitation of a 5 stance housing unit at St. Gyaviira Lweza P/S, 80,000,000/=.</p>	<b>1</b>
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13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>The indicator is not applicable since there was no seed secondary implemented in the previous FY.</p>	<b>1</b>
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### Environment and Social Safeguards

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p>	<p>There was evidence that grievances had been recorded, investigated, responded to and recorded in line with the grievance redress framework in Education department.</p> <p>Tonda Abdallah, a teacher resident at Namasuba. He complained of non-payment of salary arrears at Modern School under Hajjati Jamila. The committee invited the complainant and the respondent through the Labour Officer to have a mediation under the stewardship of the Labour Officer who happened to be the secretary of the committee. The two parties agreed to pay the complainant UGX3,000,000/- in two instalments.</p> <p>Also, GRM was displayed on the Education department noticeboard.</p>	<b>3</b>
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15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p>	<p>There was evidence that education department disseminated education guidelines to schools. The MEO's letter dated 8/12/2022 was seen in all the sampled schools. The letter talked of greening schools, installation of lightening arresters on school buildings and proper disposals of plastic waste. On 25/8/2023, the MEO went on CBS with the Mayor and environment officer addressed the public on proper waste disposal.</p>	<b>3</b>
		<p><i>Score: 3, or else score: 0</i></p>		
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i></p>	<p>There was evidence that the MLG LG had in place costed ESMPs and these were incorporated within the BoQs and contractual documents. Those presented were:</p> <p>1) Renovation of staff quarters at St. Gyaviira primary school. The BoQ indicated a value of UGX200,000/-(adequate provision of green and open space planted with grass and tree cover). The Contractor was Crossland Construction Company Ltd dated 17/05/2023;</p> <p>2) Construction of classroom block at Jamia High School, Lubugumu. The BoQ indicated a value of UGX300,000/-(10 trees of fruits, shade and grass). The Contractor was Ragmah (U) Ltd dated 10/01/2023.</p>	<b>2</b>
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i></p>	<p>There was proof of land ownership and access of school construction projects. There were Leaseholds for 49 years:</p> <p>1) Busabala primary school. It was located on Plot 24112, Block 273, Kyaddondo; and</p> <p>2) Kigo primary school was on Plot 25198, Block 273 Kyaddondo.</p> <p>The Leasehold above were issued by Buganda Land Board, signed by CEO, Kaboggoza Simon, dated 08/08/2023.</p> <p>3) For Seguku Primary School, Ndejje Division, the School was on Plot 1980, Block 266, Wakiso District.</p>	<b>1</b>

16	Safeguards in the delivery of investments  <i>Maximum 6 points on this performance measure</i>	c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i>	There was evidence that the Environment Officer and CDO conducted support supervision and monitoring to ascertain compliance with ESMPs including follow up on recommended corrective actions, and prepared monthly monitoring reports. Reports were written by Ssempala Araphat the Municipal Environment Officer and Alex Kivumbi the Principal Community Development Officer as follows:  1) A report on Construction of classroom block at Jamia High School, Lubugumu, was dated 17/05/2023;  2) Construction of classroom block at St. Andrew primary school was dated 17/05/2023; and  3) Construction of 2-classroom block at Busabala primary school was dated 17/05/2023.	<b>2</b>
16	Safeguards in the delivery of investments  <i>Maximum 6 points on this performance measure</i>	d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments  <i>Score: 1, else score:0</i>	There was evidence that Contractor Payment Certification forms were completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects. Compliance Forms signed by the Municipal Environment Officer, Principal Community Development Officer, Municipal Engineer, Municipal Education Officer and approved by the Town Clerk were presented for:  1) Construction of classroom block at Jamia High School, Lubugumu, was dated 04/05/2023;  2) Construction of 2-classroom block at St. Andrew primary school was dated 22/03/2023;  3) Construction of 2-classroom block at Busabala primary school and fencing of school land with a chain link was dated 09/03/2023.	<b>1</b>

**Health  
Performance  
Measures**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>												
<b>Local Government Service Delivery Results</b>																
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> <li>• By 20% or more, score 2</li> <li>• Less than 20%, score 0</li> </ul>	<p>The LG registered increased utilization of health care services of 1.6% (from 2,853 deliveries in FY 2021/2022 to 2,899 in FY 2022/2023), which is above the required 20 percent. Changes in deliveries at the health facilities are as follows:</p> <p>Deliveries at Ndejje HCIV increased from 2,591 to 2,655 as shown in Health Unit Annual Reports (HMIS 107) for FY 2021/2022 and FY 2022/2023 respectively;</p> <p>Deliveries at Sseguku HCII increased from 34 to 57 as shown in Health Unit Annual Reports (HMIS 107) for FY 2021/2022 and FY 2022/2023 respectively; and</p> <p>Deliveries at Mutungo HCII decreased from 228 to 187 as shown in Health Unit Annual Reports (HMIS 107) for FY 2021/2022 and FY 2022/2023 respectively.</p>	<b>0</b>												
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> <li>• 70% and above, score 2</li> <li>• 50% - 69%, score 1</li> <li>• Below 50%, score 0</li> </ul>	<p>The average score in Health for LLG performance assessment was 100%.</p> <table border="1"> <thead> <tr> <th><b>Year</b></th> <th><b>2023</b></th> </tr> </thead> <tbody> <tr> <td>Masajja</td> <td>100</td> </tr> <tr> <td>Ndejje</td> <td>100</td> </tr> <tr> <td>Bunamwaya</td> <td>100</td> </tr> <tr> <td><b>Total</b></td> <td><b>300</b></td> </tr> <tr> <td><b>Average</b></td> <td><b>100</b></td> </tr> </tbody> </table>	<b>Year</b>	<b>2023</b>	Masajja	100	Ndejje	100	Bunamwaya	100	<b>Total</b>	<b>300</b>	<b>Average</b>	<b>100</b>	<b>2</b>
<b>Year</b>	<b>2023</b>															
Masajja	100															
Ndejje	100															
Bunamwaya	100															
<b>Total</b>	<b>300</b>															
<b>Average</b>	<b>100</b>															
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> <li>• 75% and above; score 2</li> <li>• 65 - 74%; score 1</li> <li>• Below 65; score 0</li> </ul>	<p>This indicator is not applicable</p>	<b>2</b>												

3	Investment performance: The LG has managed health projects as per guidelines.	a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.	There was evidence that the LG budgeted and spent all the health development grant Ugx 1.3b for the year 2022/23 on eligible activities as per the health grant and budget guidelines. The projects/activities were	2
	Maximum 8 points on this performance measure		<ol style="list-style-type: none"> <li>1. Upgrade of Mutungo HC II to III at Ugx920m;</li> <li>2. Medical Equipment at Ugx113m;</li> <li>3. Solar Installation at Ndejje HC IV at Ugx169m;</li> <li>4. Site planning at Ndejje HC IV at Ugx40m;</li> <li>5. Machine maintenance at Ugx 64m;</li> </ol>	
			<b>Source; LG 2022/23 Approved Budget page 25.</b>	
3	Investment performance: The LG has managed health projects as per guidelines.	b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0	There was evidence that the LG MHO, Engineer, Environment Officer and CDO certified work on health projects before the LG made payments to the contractors:	2
	Maximum 8 points on this performance measure		<ol style="list-style-type: none"> <li>1. A payment for the Installation of Solar at Ndejje HC IV by SamagaLtd at Ugx 159,829,975 was certified by the MHO, LG Engineer, Environment Officer and CDO on 16/6/2023 before payment on 28/6/2023;</li> <li>2. A payment for the upgrade of Mutungo HC II to III by Hanan Ltd at Ugx 556,945,981 was certified by the MHO, LG Engineer, Environment Officer and CDO on 8/6/2023 before payment on 28/6/2023; and</li> <li>3. A payment for the construction of a gate house at Mutungo HC III by Cross td at Ugx 38,055,590 was certified by the MHO, LG Engineer, Environment Officer and CDO on 17/4/2023 before payment on 28/6/2023.</li> </ol>	
3	Investment performance: The LG has managed health projects as per guidelines.	c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0	There was evidence that the contract price of sampled health infrastructure investments was within +/-20% of the MoWT Engineers estimate. Refere to the sampled project below;	2
	Maximum 8 points on this performance measure		<ol style="list-style-type: none"> <li>1. Phased Upgrade of Mutungo HC II to III. Procurement number: MoH-UGIFT/works/22-23/00001-13.</li> </ol> <p>Engineer's estimate: 920,000,000/=</p> <p>Contract sum: 887,536,105/=</p> <p>Percentage variation: 3.53%.</p>	

3	Investment performance: The LG has managed health projects as per guidelines.	d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY	There was evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY. Refer to the sampled project below;	1
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> <li>• If 100 % Score 2</li> <li>• Between 80 and 99% score 1</li> <li>• less than 80 %: Score 0</li> </ul>	<p>1. The Upgrade of Mutungo HC II to III, the first phase was comprised of the following scope of works.</p> <p>Site clearance, excavation works, pad foundation, plinth walls, ground slab , first floor slab,first floor walling and the construction of the ramp. All the list scope of works were implemented with exception of the ramp. There was a provision for the ramp construction that will be effected after the existing HC II building will be demolished to acquire enough space for the construction of the ramp due to lack of working space. The existing structure comprises of a foundation plinth wall of 1.2m high, 250x250mm columns, 200mm thick ground slab, 200mm thick solid slab, and windows measuring 1.5x1.5m. The construction had no defects at the time of assessment, however the site was still under construction.</p>	
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure	There was evidence that the LG had recruited below 75% of staff for Ndjje HCIV as per the approved staffing structure. The staffing level was only 72% of the approved staff (36 filled out of the 50 approved). There was only one HCIV and no HCIII in the Municipality.	0
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> <li>• If above 90% score 2</li> <li>• If 75% - 90%: score 1</li> <li>• Below 75 %: score 0</li> </ul>		

4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> <li>• If 100 % score 2 or else score 0</li> </ul>	<p>There was evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs . Refer to the sampled project below;</p> <p>1. The Upgrade of Mutungo HC II to III, the first phase was comprised of the following scope of works.Site clearance, excavation works, pad foundation, plinth walls, ground slab , first floor slab,first floor walling and the construction of the ramp. All the list of scope of works were implemented.There was a provision for the ramp construction that will be effected when the existing HC II building is demolished to acquire enough space for the construction of the ramp due to lack of working space. The existing structure comprises of a foundation plinth wall of 1.2m high, 250x250mm columns, 200mm thick ground slab, 200mm thick solid slab, and windows measuring 1.5x1.5m. The construction had no defects at the time of assessment, however the site was still under construction. These conform to the drawing provided by the ME engineer, drawing number MOH/HCIII/01.</p>	2
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**Performance Reporting and Performance Improvement**

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>The health workers were in the health facilities where they were deployed. The information on positions of health workers filled was accurate. There were no discrepancies between positions on staff deployment lists from the MHO and those in the staff registers at all the 3 sampled health facilities as reflected below:</p> <p>1. At Ndejje HCIV, all the 35 staff in the attendance register for FY 2023/2024 were reflected on the deployment list for FY 2023/2024 from the MHO;</p> <p>2. At Sseguku HCII, all the 4 staff in the attendance register for FY 2023/2024 were reflected on the deployment list for FY 2023/2024 from the MHO; and</p> <p>3. At Bunamwaya HCII, all the 4 staff in the attendance register for FY 2023/2024 were reflected on the deployment list for FY 2023/2024 from the MHO.</p> <p>The staff names and positions are as follows:</p> <p>Ndejje HCIV</p> <ol style="list-style-type: none"> <li>1.Kisuze Geofrey, Senior Medical Officer</li> <li>2.Mukiibi John, Medical Officer</li> <li>3.Nassanga Maimounah, Clinical Officer</li> <li>4.Sadat Moses, Laboratory Technician</li> <li>5.Lubega Godfrey, Public Health Dental Officer</li> <li>6.Najjuma Hawah Mutyaba, Enrolled Midwife</li> <li>7.Nakiirya Violet, Nursing Assistant</li> </ol>	2
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- 8.Nawanga Susan, Enrolled Midwife
  - 9.Kato Alfred, Enrolled Nurse
  - 10.Wasswa Paul, Enrolled Psychiatric Nurse
  - 11.Mubiru Brian, Laboratory Assistant
  - 12.Namuuddu Rehema Kulabako, Theatre Assistant
  - 13.Nattabi Joyce, Theatre Assistant
  - 14.Nakaweesi Proscovia, Stores Assistant
  - 15.Nakayenga Susan, Nursing Assistant
  - 16.Ekelu Michael Odago, Askari
  - 17.Nasejje Faridah, Porter
  - 18.Kiyaya Ernest, Driver
  - 19.Nassolo Nowe, Health Inspector
  - 20.Nakate Dorothy Galabuzi, Accounts Assistant
  - 21.Tumwebaze Jullieth, Anaesthetic Officer
  - 22.Namuleme Annie Maria, Nursing Officer
  - 23.Omoding Julius, Assistant Health Educator
  - 24.Muwuliza Mable, Ophthalmic Clinical Officer
  - 25.Kaggwa Ronald, Cold Chain Assistant
  - 26.Kizza Ronald, Assistant Entomological Officer
  - 27.Tigalana Fidah Nakisige, Senior Nursing Officer
  - 28.Naisonga Alice, Dispenser
  - 29.Namukasa Margaret, Nursing Officer
  - 30.Tebesigwa Sarah, Enrolled Midwife
  - 31.Nantambi Saidat, Health Inspector
  - 32.Nabakiibi Jane, Enrolled Nurse
  - 33.Ssuubi Rogers, Enrolled Nurse
  - 34.Nantajja Harriet, Health Information
  - 35.Asekenye Teddy, Askari
- Sseguku HCII
- 1.Assimwe Margaret, Enrolled Nurse
  - 2.Jumba Ahmed, Health Assistant
  - 3.Nabanoba Jane, Nursing Assistant
  - 4.Nabukenya Sylvia Kagaali, Enrolled Midwife
- Bunamwaya HCII
- 1.Bamweyana John, Health Assistant



- 2.Ssuubi Deborah, Nursing Assistant
- 3.Namayanja Dorcus, Enrolled Midwife
- 4.Naluwunge Viola Juliet, Enrolled Nurse

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>The information on health facilities upgraded or constructed and functional is accurate. There was no constructed or upgraded and functional health facility in the previous FY.</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans &amp; budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> <li>• Score 2 or else 0</li> </ul>	<p>The health facilities prepared and submitted Annual Work plans &amp; budgets to the DHO by March 31st of the previous FY 2022/2023 as per the LG Planning Guidelines for Health Sector as follows:</p> <ol style="list-style-type: none"> <li>1. Ndejje HCIV submitted on 30th March 2022;</li> <li>2. Mutungo HCII submitted on 30th March 2022; and</li> <li>3. Sseguku HCII submitted on 30th March 2022.</li> </ol> <p>The budgets of these sampled health facilities conformed to the prescribed formats in the planning guidelines since they had highlights of performance, annual expenditure and had been endorsed by the In-charges.</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> <li>• Score 2 or else 0</li> </ul>	<p>The health facilities prepared and submitted to the DHO Annual Budget Performance Reports for the previous FY 2022/2023 by July 15th of the current FY 2023/2024 as per the Budget and Grant Guidelines. The submission dates for each of the 3 sampled health facilities are shown below:</p> <ol style="list-style-type: none"> <li>1. Ndejje HCIV submitted on 30th March 2023;</li> <li>2. Mutungo HCII submitted on 30th March 2023; and</li> <li>3. Sseguku HCII submitted on 30th March 2023.</li> </ol>	2

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports

- Score 2 or else 0

The health facilities developed and reported on implementation of facility Performance Improvement Plans (PIPs) that incorporated performance issues identified in monitoring and assessment reports. All the 3 facility PIPs for the sampled health facilities had issues identified in the MHMT support supervision reports as shown below:

1. Bunamwaya HCII PIP dated 30th June 2023 on page 1 catered for display of vital documents including PHC quarterly releases. A challenge of failure of Incharges to display vital documents including PHC releases had been identified during MHMT support supervision for Bunamwaya HCII held on 13th September 2022 as shown in quarter 1 supervision report titled "Report Following Quarterly Support Supervision in Kyadondo South Health Subdistrict, Makindye Ssabagabo Municipality during the First Quarter FY 2022/2023" dated 29th September 2022;

2. Mutundwe HCII PIP dated 30th June 2023 on page 1 catered for construction of staff toilets. The issue of the toilets being in a bad state at Mutundwe HCII had been identified during quarter 4 MHMT support supervision for Mutundwe held on 30th June 2023 as evidenced in a report titled "Report for an Integrated Support Supervision in Government Facilities Attached to Kyadondo South Health Sub District Makindye Ssabagabo Municipality during the Fourth Quarter FY 2022/2023" dated 30th June 2023; and

3. Ndejje HCIV PIP dated 30th June 2023 catered for repair of an autoclave. A recommendation of repair of a leaking autoclave had been noted during MHMT support supervision held on 24th March 2023 as shown in a quarter 3 supervision report titled "Report for Support Supervision in Ndejje HCIV and Selected Private Health Facilities attached to Kyadondo South Health Sub District, Makindye Ssabagabo Municipality during the Third Quarter FY 2022/2023" dated 14th November 2022.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,

- score 2 or else score 0

The health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter). The 3 sampled health facilities submitted the reports as follows:

1. Ndejje HCIV's latest monthly reports were submitted on the 6th day following the end of month and the latest quarterly reports were submitted on the 6th day following the end of month. The monthly submission dates are as follows: 4th August 2022, 4th September 2022, 5th October 2023, 2nd November 2022, 4th December 2022, 4th January 2023, 6th February 2023, 4th March 2023, 5th April 2023, 6th May 2023, 5th June 2023 and 5th July 2023. The quarterly submission dates are as follows: 5th October 2022, 5th January 2023, 4th April 2023 and 6th July 2023;

2. Sseguku HCII's latest monthly reports were submitted on the 6th day following the end of month and the latest quarterly report was submitted on the 5th day following the end of month. The monthly submission dates are as follows: 5th August 2022, 6th September 2022, 5th October 2023, 2nd November 2022, 5th December 2022, 5th January 2023, 5th February 2023, 3rd March 2023, 6th April 2023, 4th May 2023, 3rd June 2023 and 3rd July 2023. The quarterly submission dates are as follows: 5th October 2022, 5th January 2023, 3rd April 2023 and 3rd July 2023; and

3. Bunamwaya HCII's latest monthly reports were submitted on the 7th day following the end of month and the latest quarterly reports were submitted on the 6th day following the end of the quarter. The monthly submission dates are as follows: 3rd August 2022, 5th September 2022, 4th October 2023, 3rd November 2022, 5th December 2022, 2nd January 2023, 6th February 2023, 6th March 2023, 3rd April 2023, 6th May 2023, 2nd June 2023 and 5th July 2023. The quarterly submission dates are as follows: 5th October 2022, 5th January 2023, 3rd April 2023 and 5th July 2023.

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p> <p>Note: Municipalities submit to districts</p>	This indicator is not applicable	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	This indicator is not applicable	1
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>There was evidence that the LG health department submitted quarterly reports in time to the planner for consolidation as below:</p> <p><b>Quarter 1 was submitted on 10/10/2022;</b></p> <p><b>Quarter 2 was submitted on 6/1/2023;</b></p> <p><b>Quarter 3 was submitted on 19/4/2023; and</b></p> <p><b>Quarter 4 was submitted on 14/7/2023.</b></p>	1

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>The LG had an approved Performance Improvement Plan (PIP) dated 5th July 2022 that catered for the weakest performing health. The weakest performing health facilities were: Mutungo HCII, Sseguku HCII and Ndejje HCIV.</p> <p>For example, the following weak facilities were catered for as follows:</p> <ol style="list-style-type: none"> <li>1. Mutundwe HCII was catered for under capacity building in HIV management, where the area of improvement was to increase capacity of staff in management of HIV through training health workers on HIV management;</li> <li>2. Sseguku HCII catered for under Infection Prevention and Control, where the area of improvement was to train health workers of Infection Prevention and Control; and</li> <li>3. Ndejje HCIV was catered for under essential maternal and new born care, where the area of improvement was to improve management of mothers and new born babies.</li> </ol>	1
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>The LG implemented performance improvement plan for the weakest performing facilities as highlighted below:</p> <p>The PIP dated 5th July 2022 catered capacity building in HIV management. This was implemented as evidenced in a report titled “Report on Consolidated Guidelines for Prevention and Treatment” dated 14th July 2023;</p> <p>The PIP dated 5th July 2022 catered for improvement of Infection Prevention and Control. This was implemented as evidenced in a report titled “Report following a training in Infection Prevention and Control” dated 4th August 2022; and</p> <p>The PIP dated 5th July 2022 catered for improvement essential maternal and new born care. This was implemented as evidenced in a report titled “Update on Measles, Rubella at Ndejje HCIV” dated 13th April 2023.</p>	1

**Human Resource Management and Development**

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	The LG had budgeted for health workers as per the guidelines/in accordance with the staffing norms. The performance contract for the current FY 2023/2024, had UGX 1,094,834,000 budgeted for the health workers' salaries as indicated in the approved performance contract named "VOTE: 719 Makindye Ssabagabo Municipal Council". Both the staff list and registers reflected a total of 65 staff (out of 84 required) and that is what was budgeted for and this staffing level is equivalent to 77%, which was above the required staffing norms of 75%.	2
Maximum 9 points on this performance measure				
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	<p>a) Evidence that the LG has:</p> <p>ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0</p>	The LG had deployed health workers as per guidelines. The staffing level was 77% (65 out of 84 staff in the approved structure). This is evidenced on the staff list titled "Makindye Ssabagabo Municipal Council Vote Code 719", dated 7th July 2023 and the staff registers. Both the staff list and registers reflected a total of 65 staff and that is what was budgeted for.	2
Maximum 9 points on this performance measure				
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0	<p>The health workers were in the health facilities where they were deployed. The information on positions of health workers filled was accurate. There were no discrepancies between positions on staff deployment lists from the MHO and those in the staff registers at all the 3 sampled health facilities as reflected below:</p> <ol style="list-style-type: none"> <li>1. At Ndejje HCIV, all the 35 staff in the attendance register for FY 2023/2024 were reflected on the deployment list for FY 2023/2024 from the MHO;</li> <li>2. At Sseguku HCII, all the 4 staff in the attendance register for FY 2023/2024 were reflected on the deployment list for FY 2023/2024 from the MHO; and</li> <li>3. At Bunamwaya HCII, all the 4 staff in the attendance register for FY 2023/2024 were reflected on the deployment list for FY 2023/2024 from the MHO.</li> </ol> <p>The staff names and positions are as follows:</p> <p>Ndejje HCIV</p> <ol style="list-style-type: none"> <li>1.Kisuze Geofrey, Senior Medical Officer</li> <li>2.Mukiibi John, Medical Officer</li> <li>3.Nassanga Maimounah, Clinical Officer</li> <li>4.Sadat Moses, Laboratory Technician</li> <li>5.Lubega Godfrey, Public Health Dental Officer</li> </ol>	3
Maximum 9 points on this performance measure				

- 6.Najjuma Hawah Mutyaba, Enrolled Midwife
  - 7.Nakiirya Violet, Nursing Assistant
  - 8.Nawanga Susan, Enrolled Midwife
  - 9.Kato Alfred, Enrolled Nurse
  - 10.Wasswa Paul, Enrolled Psychiatric Nurse
  - 11.Mubiru Brian, Laboratory Assistant
  - 12.Namuddu Rehema Kulabako, Theatre Assistant
  - 13.Nattabi Joyce, Theatre Assistant
  - 14.Nakaweesi Proscovia, Stores Assistant
  - 15.Nakayenga Susan, Nursing Assistant
  - 16.Ekelu Michael Odago, Askari
  - 17.Nasejje Faridah, Porter
  - 18.Kiyaya Ernest, Driver
  - 19.Nassolo Nowe, Health Inspector
  - 20.Nakate Dorothy Galabuzi, Accounts Assistant
  - 21.Tumwebaze Jullieth, Anaesthetic Officer
  - 22.Namuleme Annie Maria, Nursing Officer
  - 23.Omoding Julius, Assistant Health Educator
  - 24.Muwuliza Mable, Ophthalmic Clinical Officer
  - 25.Kaggwa Ronald, Cold Chain Assistant
  - 26.Kizza Ronald, Assistant Entomological Officer
  - 27.Tigalana Fidah Nakisige, Senior Nursing Officer
  - 28.Naisonga Alice, Dispenser
  - 29.Namukasa Margaret, Nursing Officer
  - 30.Tebesigwa Sarah, Enrolled Midwife
  - 31.Nantambi Saidat, Health Inspector
  - 32.Nabakiibi Jane, Enrolled Nurse
  - 33.Ssuubi Rogers, Enrolled Nurse
  - 34.Nantajja Harriet, Health Information
  - 35.Asekenye Teddy, Askari
- Sseguku HCII
- 1.Assimwe Margaret, Enrolled Nurse
  - 2.Jumba Ahmed, Health Assistant
  - 3.Nabanoba Jane, Nursing Assistant
  - 4.Nabukenya Sylvia Kagaali, Enrolled Midwife

Bunamwaya HCII

1. Bamweyana John, Health Assistant
2. Ssuubi Deborah, Nursing Assistant
3. Namayanja Dorcus, Enrolled Midwife
4. Naluwunge Viola Juliet, Enrolled Nurse

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Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0

The LG publicized health workers' deployment by posting deployment lists for FY 2023/2024 on facility notice boards. All the 3 sampled health facilities had deployment lists displayed on notice boards as shown below:

1. At Ndejje HCIV a deployment list of 35 staff dated 7th July 2023 for FY 2023/2024 was displayed on the patient waiting area notice board;

2. At Sseguku HCII a deployment list of 4 staff for FY 2023/2024 dated 7th July 2023 was displayed on the patient waiting area notice board; and

3. At Bunamwaya HCII a deployment list of 4 staff for FY 2023/2024 dated 7th July 2023, was displayed on the patient waiting area notice board.

The staff names and positions are as follows:

Ndejje HCIV

1. Kisuze Geoffrey, Senior Medical Officer
2. Mukiibi John, Medical Officer
3. Nassanga Maimounah, Clinical Officer
4. Sadat Moses, Laboratory Technician
5. Lubega Godfrey, Public Health Dental Officer
6. Najjuma Hawah Mutyaba, Enrolled Midwife
7. Nakiirya Violet, Nursing Assistant
8. Nawanga Susan, Enrolled Midwife
9. Kato Alfred, Enrolled Nurse
10. Wasswa Paul, Enrolled Psychiatric Nurse
11. Mubiru Brian, Laboratory Assistant
12. Namuddu Rehema Kulabako, Theatre Assistant
13. Nattabi Joyce, Theatre Assistant
14. Nakaweesi Proscovia, Stores Assistant
15. Nakayenga Susan, Nursing Assistant
16. Ekelu Michael Odago, Askari
17. Nasejje Faridah, Porter

2



- 18.Kiyaya Ernest, Driver
- 19.Nassolo Nowe, Health Inspector
- 20.Nakate Dorothy Galabuzi, Accounts Assistant
- 21.Tumwebaze Jullieth, Anaesthetic Officer
- 22.Namuleme Annie Maria, Nursing Officer
- 23.Omoding Julius, Assistant Health Educator
- 24.Muwuliza Mable, Ophthalmic Clinical Officer
- 25.Kaggwa Ronald, Cold Chain Assistant
- 26.Kizza Ronald, Assistant Entomological Officer
- 27.Tigalana Fidah Nakisige, Senior Nursing Officer
- 28.Naisonga Alice, Dispenser
- 29.Namukasa Margaret, Nursing Officer
- 30.Tebesigwa Sarah, Enrolled Midwife
- 31.Nantambi Saidat, Health Inspector
- 32.Nabakiibi Jane, Enrolled Nurse
- 33.Ssuubi Rogers, Enrolled Nurse
- 34.Nantajja Harriet, Health Information
- 35.Asekenye Teddy, Askari

Sseguku HCII

- 1.Assimwe Margaret, Enrolled Nurse
- 2.Jumba Ahmed, Health Assistant
- 3.Nabanoba Jane, Nursing Assistant
- 4.Nabukenya Sylvia Kagaali, Enrolled Midwife

Bunamwaya HCII

- 1.Bamweyana John, Health Assistant
- 2.Ssuubi Deborah, Nursing Assistant
- 3.Namayanja Dorcus, Enrolled Midwife
- 4.Naluwunge Viola Juliet, Enrolled Nurse

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

There was evidence that the LG conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY on 30/06/2023.

The In-Charges appraised included:

1. Nalugwa Prossy, In-Charge of Mutundwe HCII;
2. Nazziwa Rebecca, In-Charge of Mutugongo HCII;
3. Asiimwe Margret, In-Charge of Seguku HCII;
4. Kisuze Geoffrey, In-Charge of Ndejje HCIV; and
5. Naluwunge Viola, In-Charge of Bunamwaya HCII.

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0

There was evidence that the Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copies through MMOH to HRO during the previous FY. Details of appraisals of the 10 sampled health workers are shown below:

1. Bamweyana John, a Health Assistant of Bunamwaya HCII was appraised on 26/06/2023 by Naluwunge Viola, the In-Charge;
2. Nanungi Phiona, an Enrolled Nurse of Mutundwe HCII was appraised on 27/06/2023 by Nalugwa Prossy, the In-Charge;
3. Nakyazi Teddy, a Nursing Assistant of Mutugongo HCII was appraised on 30/06/2023 by Nazziwa Rebecca, the In-Charge;
4. Mutone Violet Namusisi, a Health Assistant of Mutundwe HCII was appraised on 30/06/2023 by Nalugwa Prossy, the In-Charge;
5. Akingeneye Malietta, an Enrolled Nurse of Mutugongo HCII was appraised on 27/06/2023 by Nazziwa Rebecca, the In-Charge;
6. Namayanja Docus, an Enrolled Nurse of Bunamwaya HCII was appraised on 27/06/2023 by Naluwunge Viola, the In-Charge;
7. Asekenye Teddy, an Askari of Ndejje HCIV was appraised on 30/06/2023 by Kisuze Geoffrey, the In-Charge;
8. Mutyaba Hawa Najjama, an Enrolled Midwife of Ndejje HCIV was appraised on 30/06/2023 by Kisuze Geoffrey, the In-Charge;
9. Asekenye Teddy, an Askari of Ndejje HCIV was appraised on 30/06/2023 by Kisuze Geoffrey, the In-Charge; and
10. Jjumba Ahmed Masagazi , a Health Assistant of Seguku HCII was appraised on 30/06/2023 by Asiimwe Margret, the In-Charge.

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

iii. Taken corrective actions based on the appraisal reports, score 2 or else 0

There was no evidence that the MMOH had undertaken corrective actions based on the appraisal reports.

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>The LG had a Continuous Professional Development (CPD) work plan for FY 2022/2023 on file. It is titled, "Continuous Professional Development Plan for Health Department for the Financial Year 2022/2023" dated 14th July 2022 and trainings were conducted in accordance to this training work plan. For instance:</p> <ol style="list-style-type: none"> <li>1. Training of Health Workers on Consolidated Guidelines for Prevention and Treatment of HIV in Uganda conducted on 20th September 2022 which was attended by 26 participants;</li> <li>2. Training of health workers on Family Planning held on 12th to 16th September 2022 which was attended by 18 participants;</li> <li>3. Training of health workers on Gender Based Violence and HIV held on 20th June 2022 which was attended by 22 participants; and</li> <li>4. Training of health workers on Infection Prevention and Control held on 4th August 2022 which was attended by 31 participants.</li> </ol>	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>There were documented training activities in the training/CPD database named "Continuous Professional Development Data Base for Health Department for the Financial Year 2022/2023" dated 5th July 2023 which showed: the trainings which were conducted, the attendees, the trainers, the date when the trainings were conducted and the duration for the trainings. For example:</p> <ol style="list-style-type: none"> <li>1. Training of Health Workers on Consolidated Guidelines for Prevention and Treatment of HIV in Uganda conducted on 20th September 2022 which was attended by 26 participants;</li> <li>2. Training of health workers on Family Planning held on 12th to 16th September 2022 which was attended by 18 participants;</li> <li>3. Training of health workers on Gender Based Violence and HIV held on 20th June 2022 which was attended by 22 participants; and</li> <li>4. Training of health workers on Infection Prevention and Control held on 4th August 2022 which was attended by 31 participants.</li> </ol>	1

**Management, Monitoring and Supervision of Services.**

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was evidence that the Town Clerk confirmed the list of Health facilities (GoU and PNFP) that received PHC NWR grants and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY 2021/2022. A letter to this effect had been written on 7th August 2023 and submitted to MoH on 18th August 2023.</p>	2
<p>Maximum 9 points on this performance measure</p>				
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>The LG made allocations of Ugx39,131,396 (10%) out of the Ugx 380,321,000 PHC NWR Grant for LLHF (Page 25 of the LG approved budget) towards monitoring service delivery and management of District health services which was lower than the required 15%.</p>	0
<p>Maximum 9 points on this performance measure</p>				
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>The LG did not warrant to all PHC NWR Grant transfers for the FY 2022/23 to health facilities within the required 5 working days from the day of funds release:</p> <p>Quarter 1 warrant was on 2/8/2022, receipt of expenditure limits date was 8/7/2022; 26 days</p> <p>Quarter 2 warrant was on 13/10/2022, receipt of expenditure limits date was 30/9/2022; 12 days</p> <p>Quarter 3 warrant was on 11/1/ 2023, receipt of expenditure limits date was 29/12/2022; 18 days and</p> <p>Quarter 4 warrant was on 26/4/2023, receipt of expenditure limits date was 6/4/2023;15 days.</p>	0
<p>Maximum 9 points on this performance measure</p>				

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The LG did not invoice to all PHC NWR Grant transfers for the FY 2022/23 to health facilities within the required 5 working days from the day of funds release:</p> <p>Quarter 1 invoicing was on 23/8/2022, release date was 8/7/2022; 38 days</p> <p>Quarter 2 invoicing was on 20/10/2022, release date was 30/9/2022; 29 days</p> <p>Quarter 3 invoicing was on 6/2/ 2023, release date was 29/12/2022; 21 days and</p> <p>Quarter 4 invoicing was on 17/5/2023, release date was 6/4/2023;38 days.</p>	<b>0</b>
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>The LG publicized all the quarterly functional releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED as indicated below:</p> <p>In quarter 1 expenditure limits were released on 12th August 2022 and facilities were informed on 12th August 2022 (within 5 working days);</p> <p>In quarter 2 expenditure limits were released on 16th October 2022 and facilities were informed on 16th October 2022 (within 5 working days);</p> <p>In quarter 3 expenditure limits were released on 20th January 2023 and facilities were informed on 20th January 2023 (within 5 working days); and</p> <p>In quarter 4 expenditure limits were released on 14th April 2023 and facilities were informed on 14th April 2023 (within 5 working days).</p>	<b>1</b>
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Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0

The LG health department implemented action(s) recommended by the MHMT Quarterly performance review meeting (s) held during the previous FY as follows:

During quarter 1 MHMT performance review meeting held on 13th December 2022, one of the action points was to sensitize local leaders about GBV. Follow up on this recommendation is evidenced in an activity report titled "Training Update in Gender Based Violence and HIV at Makindye Ssabagabo Municipal Hall" dated 20th June 2023;

In a quarter 2 MHMT meeting held on 13th December 2022, one of the action points was to conduct support supervision of private health in third quarter 2023. Follow up on this recommendation is a third quarter support supervision report titled "Report for support supervision in Ndejje HCIV and selected private health facilities attached to Kyadondo south health sub district, Makindye Ssabagabo municipality during the third quarter FY2022/2023" dated 28th March 2023;

During quarter 3 MHMT performance review meeting held on 11th April 2023, one of the action points was to conduct sensitization of health workers on TB case definition. Follow up on this action point is evidenced in an activity report titled "TB Training for Health Workers" dated 10th May 2023; and

During quarter 4 MHMT performance review meeting held on 26th June 2023, one of the action points was to construct a shade for the ambulance. Follow up on this action is evidenced in a procurement file for the shade with reference number MSMC719/WRKS/2022/23/00080.

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>The LG quarterly performance review meetings involved all the health facility In-Charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department. For example:</p> <ol style="list-style-type: none"> <li>1. Quarter 1 performance review meeting held on 19th September 2022 was attended by all the 5 health facility In-charges as evidenced by the attendance list attached to a report titled "MHT quarterly performance review meeting first quarter 2022/2023" dated 19th September 2022 which shows that all the In-charges attended the meeting;</li> <li>2. Quarter 2 performance review meeting held on 13th December 2022 was attended by all the 5 health facility In-charges as evidenced by the attendance list attached to a report titled "MHT quarterly performance review meeting second quarter 2022/2023" dated 13th December 2022 which shows that all the In-charges attended the meeting;</li> <li>3. Quarter 3 performance review meeting held on 11th April 2023 was attended by all the 5 health facility In-charges as evidenced by the attendance list attached to a report titled "MHT quarterly performance review meeting third quarter 2022/2023" dated 11th April 2023 which shows that all the In-charges attended the meeting;</li> <li>4. Quarter 4 performance review meeting held on 26th June 2023 was attended by all the 5 health facility In-charges as evidenced by the attendance list attached to a report titled "MHT quarterly performance review meeting fourth quarter 2022/2023" dated 26th June 2023 which shows that all the In-charges attended the meeting.</li> </ol>	<b>1</b>
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>The LG supervised 100% of HCIVs and general hospitals which received PHC grant at least once every quarter in the previous FY 2022/2023. The LG had one HCIV and no General Hospital. It was supervised every quarter on the dates as follows:</p> <p>1st Quarter, 13th September 2022;  2nd Quarter, 4th November 2022;  3rd Quarter, 24th March 2022; and  4th Quarter, 26th June 2023.</p>	<b>1</b>



Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0

- If not applicable, provide the score

The MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY. The supervision was conducted as follows:

1. Mutungo HCII was supervised by Kyadondo South HSD in all quarters as per reports titled "Report for Integrated Support Supervision in Facilities attached to Kyadondo South Health Sub District, Makindye Ssabagabo Municipality for FY 2022/2023" dated 2nd October 2022 for quarter 1, 2nd December 2022 for quarter 2, 21st March 2023 for quarter 3 and 17th June 2023 for quarter 4;
2. Sseguku HCII was supervised by Kyadondo South HSD in all quarters as per reports titled "Report for Integrated Support Supervision in Facilities attached to Kyadondo South Health Sub District, Makindye Ssabagabo Municipality for FY 2022/2023" dated 2nd October 2022 for quarter 1, 2nd December 2022 for quarter 2, 21st March 2023 for quarter 3 and 17th June 2023 for quarter 4; and
3. Bunamwaya HCII was supervised by Kyadondo South HSD in all quarters as per reports titled "Report for Integrated Support Supervision in Facilities attached to Kyadondo South Health Sub District, Makindye Ssabagabo Municipality for FY 2022/2023" dated 2nd October 2022 for quarter 1, 2nd December 2022 for quarter 2, 21st March 2023 for quarter 3 and 17th June 2023 for quarter 4

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0

The LG used results / reports from discussion of the support supervision and monitoring visits to make recommendations for specific corrective actions. For instance,

1. In Ndejje HCIV supervision report for quarter 3 dated 11th April 2022, it was noted that there was no shade to accommodate ambulance and other facility fleet, therefore, it was recommended to construct a shade for the ambulance and other fleet. Follow up on this action is evidenced in a procurement file for the shade with reference number MSMC719/WRKS/2022/23/00080;

2. In Sseguku HCII supervision report for quarter 1 dated 19th September 2022, it was recommended to build capacity of staff at Sseguku HCII in HMIS on HIV/PMTCT. This was implemented as evidenced in a report titled "HIV/PMTCT training conducted by IDI at Sseguku HCII" dated 10th November 2022; and

3. In Mutundwe HCII supervision report for quarter 3 dated 11th April 2023, it was noted that there was poor waste management at the facility and it was recommended that the staff should be trained on waste management. This was implemented as evidenced in a report titled "Training of Health Workers at Mutundwe HC II on Health Care Waste Management" dated 14th June 2023.

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>The LG provided support to all health facilities in the management of medicines and health supplies in the FY 2022/2023 as highlighted below:</p> <p>In quarter 1, all the 5 health facilities, namely: Ndejje HCIV, Mutungo HCII, Bunamwaya HCII, Sseguku HCII and Mutundwe HCII were supervised in the management of medicines and health supplies as evidenced in the medicines support supervision report titled “Essential Medicine Support Supervision Report” dated 4th September 2022;</p> <p>In quarter 2, all the 5 health facilities, namely: Ndejje HCIV, Mutungo HCII, Bunamwaya HCII, Sseguku HCII and Mutundwe HCII were supervised in the management of medicines and health supplies as evidenced in the medicines support supervision report titled “Essential Medicine Support Supervision Report” dated 8th November 2022;</p> <p>In quarter 3, all the 5 health facilities, namely: Ndejje HCIV, Mutungo HCII, Bunamwaya HCII, Sseguku HCII and Mutundwe HCII were supervised in the management of medicines and health supplies as evidenced in the medicines support supervision report titled “Essential Medicine Support Supervision Report” dated 31st January 2023; and</p> <p>In quarter 4, all the 5 health facilities, namely: Ndejje HCIV, Mutungo HCII, Bunamwaya HCII, Sseguku HCII and Mutundwe HCII were supervised in the management of medicines and health supplies as evidenced in the medicines support supervision report titled “Essential Medicine Support Supervision Report” dated 13th June 2023.</p>	1
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>The LG allocated Ugx 22 million (56%) out of the Ugx 39 million LG Health Office budget to health promotion and prevention activities, which was more than the required minimum of 30%.</p>	2

11

Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities

Maximum 4 points on this performance measure

b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0

The DHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the FY 2022/2023. For example:

1. In quarter 1, the MHT conducted a sensitization meeting on waste management for Butchers and Slaughter slabs' Owners. This is evidenced in a report titled "Butchers and Slaughter slabs owners' sensitization meeting" dated 7th July 2022;

2. In quarter 2, the MHT conducted health education and sensitization of local leaders on Ebola prevention. This is evidenced in a report titled "Health Education and Sensitization of Local Leaders on Ebola" dated 28th October 2022;

3. In quarter 3, the MHT conducted sensitization of Village Ebola Task Force Members on Proper Use of Personal Protective Clothing and Equipment. This is evidenced in a report titled "sensitization of Village Ebola Task Force Members on Proper Use of Personal Protective Clothing and Equipment" dated 24th March 2023; and

4. In quarter 4, the MHT conducted facility and community event-based surveillance training. This is evidenced in a report titled "Facility and Community Event Based Surveillance Training" dated 17th May 2023.

11

Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities

Maximum 4 points on this performance measure

c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0

The DHT followed up actions on health promotion and disease prevention issues. For instance,

In a quarter 1 MHMT meeting held 1st July 2022, one of the recommendations was to sensitize Butchers and Slaughter slabs Owners on waste management. Follow up on this recommendation is evidenced in an activity report titled "Butchers and Slaughter slabs owners' sensitization meeting" dated 7th July 2022;

In a quarter 2 MHMT meeting held on 4th October 2022, one of the action points was to conduct health education and sensitization of local leaders on Ebola prevention. Follow up on this recommendation is evidenced in an activity report titled "Health Education and Sensitization of Local Leaders on Ebola" dated 28th October 2022;

In a quarter 3 MHMT meeting held on 2nd Mrch 2023, one of the action points was to conduct sensitization of Village Ebola Task Force Members on Proper Use of Personal Protective Clothing and Equipment. Follow up on this action point is evidenced in an activity report titled "sensitization of Village Ebola Task Force Members on Proper Use of Personal Protective Clothing and Equipment" dated 24th March 2023; and

In a quarter 4 MHMT meeting held on 8th May 2023, one of the action points was to conduct facility and community event-based surveillance training. This was implemented as evidenced in a report titled "Facility and Community Event Based Surveillance Training" dated 17th May 2023.

## Investment Management

12

Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.

Maximum 4 points on this performance measure

a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0

The LG had updated Asset registers which set out health facilities and equipment relative to basic standards. The registers were updated in July 2022 and contained asset category, cost, health facility, serial number, condition, among others. The assets for each health facility were as follows:

Ndejje HCIV had OPD, Maternity ward, theatre, mortuary, ART clinic, placenta pit, medical waste pit, drug store, 14 stance waterborne toilets, 9 Staff quarters.

Mutundwe, Mutungo, Bunamwaya and Sseguku HCIs had OPD, drug store, medical waste pit, and 2 staff houses.

1

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII); (ii) desk appraisal by the LG; and (iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p>	<p>The LG conducted desk appraisals, the investment derived from the LG Development Plan 2020/21-2024/25( Page 114-207) and were eligible for funding under sector guidelines as indicated in the minutes 20/9/2022 for the projects implemented in the year 2022/23. The projects appraised included:</p> <ol style="list-style-type: none"> <li>1.Upgrading of Mutungo Health centre II to Health Centre III Ugx920,000,000;</li> <li>2.Procure specialized medical Equipments Ugx113,000,000; and</li> <li>3.PV Hybrid Solar System Ugx168,500,000.</li> </ol>	1
	<p>Maximum 4 points on this performance measure</p>	<p>score 1 or else score 0</p>		
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The LG conducted field appraisals, the investments were technically feasible, environmentally and socially acceptable and were customized for investment as indicated in reports dated 23/9/2022, for the projects implemented in the year 2022/23. The projects appraised included:</p> <ol style="list-style-type: none"> <li>1.Upgrading of Mutungo Health centre II to Health Centre III Ugx920,000,000;</li> <li>2.Procure specialized medical Equipments Ugx113,000,000; and</li> <li>3.PV Hybrid Solar System Ugx168,500,000.</li> </ol>	1
	<p>Maximum 4 points on this performance measure</p>			
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>There was evidence that Makindye Ssabagabo MLG carried out Environmental, Social and Climate Change screening for all Health projects implemented the previous FY. Screening was done by Nakalinzi Olivia Williams the Environment Focal Person and Alex Kivumbi the Principal Community Development Officer for:</p> <ol style="list-style-type: none"> <li>1) Upgrade of Mutungo HC II to HC III (Lot 13) under UglFT programme. This was done on 18/10/2022. A Project Brief was recommended and it was prepared in August 2023 by JSEH Consults Trainers and Inspectors Ltd.</li> </ol>	1
	<p>Maximum 4 points on this performance measure</p>			

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY ) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>There was evidence that the LG health department timely (by April 30 for the current FY ) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans. The submission letter dated 8th/4/2023 signed by Dr. Kiiza Robert-PHO and approved by Ms.Namutebui Sarah it was received by Mr.Japheth Ssejjoba-PDU with the following items;</p> <ol style="list-style-type: none"> <li>1. Construction of 2 VIP toilets, budgeted at 79,132,000/=</li> <li>2.Specialized medical equipment and laboratory chemistry analyser, budgeted at 100,000,000/=</li> <li>3.Medical equipment at Mutungo HC III budgeted at 80,000,000/=, etc</li> </ol>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>There was no evidence availed to the assessor that he LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>There was that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction. the letter dated 12th/10/2022 under reference number CR/219/1 written to the CAO, cleared the construction of the upgrade of Mutungi HC II to III at a contract amount of Ugx. 887,536,105 signed by Ms. Elizabeth Namagembe, SG.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines. Below were the established team;</p> <ol style="list-style-type: none"> <li>1.Dr.Namutebi Sarah-PHO -Project Manager.</li> <li>2.Eng.Ndiwalana Geoffrey - ME -Supervisor</li> <li>3.Mr. Senvuma Edward- SCE- supervisor</li> <li>4.Mr.Kivumbi Alex-PCDO</li> <li>5.Mr.Ssompela Alaphat-EO, signed 20th/5/2023 by Mr. Richard .K Monday,TC</li> </ol>	1

13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0	There was evidence that the LG health infrastructure followed the standard technical designs provided by the MoH: Refer to the sampled project below;	1
	Maximum 10 points on this performance measure	If there is no project, provide the score	1. The Upgrade of Mutungo HC II to III, the first phase was comprised of the following scope of works.Site clearance, excavation works, pad foundation, plinth walls, ground slab , first floor slab,first floor walling and the construction of the ramp. All the list of scope of works were implemented.There was a provision for the ramp construction that will be effected when the existing HC II building is demolished to acquire enough space for the construction of the ramp due to lack of working space. The existing structure comprises of a foundation plinth wall of 1.2m high, 250x250mm columns, 200mm thick ground slab, 200mm thick solid slab, 200mm thick walls, doctors room was3.1x3m, nurse's (4.8x3m), a corridor of 2m, medicine store of 2.2x3m and windows measuring 1.5x1.5m. The construction had no defects at the time of assessment, however the site was still under construction. These conform to the drawing provided by the ME engineer, drawing number MOH/HCIII/01.	
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0	There was evidence that the the Clerk of Works maintained daily records that were consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project. Refer to the sampled upgrade of Mutungo HC II to III.	1
	Maximum 10 points on this performance measure	If there is no project, provide the score	The contract duration was 8 months, and the following meeing reports dated 17th/8/2023,16th/9/2023, 16th/10/2023 attended by Mr.Richard K.Monday-TC, Eng.Ndiwalana Geoffrey-ME,Mr.Kizito Robert-SHI,Mr.Nsubuga Robert-Asst.Eng,Mr.Ssempala Alphart-EO,Ms.Nakitende Faridah-Labour Officer,Mr.Mugumbya -SIA and Mr.Balikudembe Joseph-Clerk of works indicated that the contractor was in position to deliver the construction project within 3 months as listed above.	



13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers. The upgrade of Muntongo HC II to III was 8months but the evidence listed in the four months dated 6th/7/2023, 17th/8/2023, under minute number MSMC/02/08/23, 16th/9/2023 and 16th/10/2023, these meetings were chaired by Eng.Ndiwalana Godfrey and compiled by Mr. Kiyaga Paul Porter. This was attended by the following people; Mr.Ricahrd K Monday, TC, Eng.Ndiwalana Godfrey-ME, Mr. Kizito Robert-SHO, Mr. S Sempala Alphart-EO, Ms.Nakitende Faridah-Labour officer, Mr.Kiyaga Paul-Porter, Mr.Muygumbya -SIA and Mr. Balikudembe-Clerk of works.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction. Refer to the sampled upgrade of Mutungo HC II to III;</p> <p>The upgrade of Muntongo HC II to III was 8months but the evidence listed in the four months dated 6th/7/2023, 17th/8/2023, under minute number MSMC/02/08/23, 16th/9/2023 and 16th/10/2023, these meetings were chaired by Eng.Ndiwalana Godfrey and compiled by Mr. Kiyaga Paul Porter. This was attended by the following people; Mr.Ricahrd K Monday, TC, Eng.Ndiwalana Godfrey-ME, Mr. Kizito Robert-SHO, Mr. S Sempala Alphart-EO, Ms.Nakitende Faridah-Labour officer, Mr.Kiyaga Paul-Porter, Mr.Muygumbya -SIA and Mr. Balikudembe-Clerk of works.</p> <p>The site visitors books availed to the assessor revealed that the following officers visited the sites of under construction on the following days, Ms.Namutebi Sarah-DHO, on 01st/8/2023, Mr.Ssemwajji Godfrey -Mayor, on 9th/8/23, Eng.Ndiwalana Geoffrey-ME on 9th/9/2023, Mr.Balikudembe -clerk of works and the following instructions were taken dated 11th/8/2023 and 6th/10/2023, signed by Mr.Senvuma Edward -SCE</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0</p>	<p>There was evidence that the MHO verified works and initiated payments of contractors within specified timeframe all within 2 weeks. The 3 sampled projects were:</p> <ol style="list-style-type: none"> <li>1. A payment for the Installation of Solar at Ndejje HC IV by SamagaLtd at Ugx 159,829,975, invoice submitted on 16/6/2023 was certified by the MHO, LG Engineer, Environment Officer and CDO on 16/6/2023 (1 day) and paid on 28/6/2023;</li> <li>2. A payment for the upgrade of Mutungo HC II to III by Hanan Ltd at Ugx 556,945,981, invoice submitted on 8/6/2023 was certified by the MHO, LG Engineer, Environment Officer and CDO on 8/6/2023 (1 day) and paid on 28/6/2023; and</li> <li>3. A payment for the supply of medical equipment to Ndejje HC IV by Circular td at Ugx 89,400,000 invoice submitted on 8/5/2023 was certified by the MHO on 12/5/2023 (4 days) and paid on 28/6/2023.</li> </ol>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>There was evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law.</p> <p>Project title: Upgrade of Mutungo HC II to III. Procurement number: MoH-UGIFT/works/22-23/00001-13.</p> <p>Evaluation was done at the central government in Wakiso district in a pre bid meeting dated 19th/8/2022 to 20th/9/2022. The meeting Chaired by Ms. Namusoke Head of PDU, M/s Hanan Contractors U ltd was evaluated as the BEB with a bid sum of 887,536,105/=.</p> <p>In the letter dated 17th/8/2022 to the CAO, Wakiso District, ddelegating powers by the accounting officer in the circular no.3 of 2019, Wakiso CC team was used to evaluate the BEB and announce the BEB after the process. This was written by Mr. Richard K Monday, TC.</p> <p>Award of contract dated 20th/2/2023 signed between Makindye MC and M/s Hanan Contractors U Ltd was done in the presence of Mr. Richard k Monday-Tc, and the CEO-Hanan Contractors U Ltd Mr. Kiggundu Ronald, Ms. Namutebi Sarah -MHO and Eng. Ndiwalana Godfrey for a contract sum of 887,536,105/=.</p>	1

**Environment and Social Safeguards**

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>There was evidence that grievances had been recorded, investigated, responded to and recorded in line with the grievance redress framework in the Health department.</p> <p>Dr. Kyeyune Martin, a resident of Lubowa who complained about the need to upgrade Ndejje HC II to Hospital status due to the high number of patients using the facility. The committee forwarded the matter to the Town Clerk.</p> <p>Also, GRM was displayed on the Health department noticeboard.</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>There was evidence that the MLG disseminated guidelines on health care / medical waste management to health facilities. Receiving Facilities signed on the face of the distribution list. They included:</p> <ol style="list-style-type: none"> <li>1) Mutungo HC II;</li> <li>2) Ndejje HC IV;</li> <li>3) Mutundwe HC II;</li> <li>4) Seguku HC II;</li> <li>5) Bunamwaya HC II.</li> </ol> <p>All facilities received the Guidelines on 20/07/2022.</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider); score 2 or else score 0</p>	<p>There was evidence that the MLG had in place central infrastructures for managing medical waste in form of a Registered waste management service provider.</p> <p>Health care Waste Management (HCWM) Waste Transfer Forms of the Green Label Company were available for Ndejje HC IV dated:</p> <ol style="list-style-type: none"> <li>1) 02 Oct 2023;</li> <li>2) 16 Oct 2023;</li> <li>3) 30 Oct 2023; and</li> <li>4) 13 Nov 2023.</li> </ol> <p>The Forms were signed by Nakitto Alice Rachael a staff of Ndejje HC IV and Ndawula Dickson of Green label Services.</p> <p>There was also a schedule of waste collection by Green Label starting October 2023 to September 2024.</p>	2

15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0</p>	<p>The LG had conducted training and created awareness on health waste management as reflected below:</p> <ol style="list-style-type: none"> <li>1. Training of Health Workers from the Maternity Department at Ndejje HC IV on Proper Health Care Waste Management as evidenced in a report titled "Training of Health Workers from the Maternity Department at Ndejje HC IV on Proper Health Care Waste Management" dated 17th August 2022;</li> <li>2. Community engagement on solid waste management on awareness and mobilization for communal clean-up activity as evidenced in a report titled "Community Engagement on Solid Waste Management Awareness and Mobilization for Communal clean-up Activity" dated 1st December 2022; and</li> <li>3. Community Awareness campaign and Mobilization on Solid waste Management in Ndejje Division as evidenced in a report titled "Community Awareness Campaign and Mobilization on Solid waste Management in Ndejje Division" dated 20th February 2023.</li> </ol>	1
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0</p>	<p>There was evidence that costed ESMPs were incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY. Those presented included:</p> <ol style="list-style-type: none"> <li>1) Upgrade of Mutungo HC II to HC III (Lot 13) under UgIFT programme. The BoQ indicated UGX5,000,000/-. The Contractor was Hanan Contractors Ltd.</li> </ol>	2
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0</p>	<p>There was evidence that Makindye Ssabagabo MLG had documentation on land acquisition status for the Health project implemented the previous FY. Mutungo HC III was on Plot 23319, Block 273, Kyaddondo.</p> <p>The Leasehold above were issued by Buganda Land Board, signed by CEO, Kaboggoza Simon, dated 06/02/2023.</p>	2

16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.</p>	<p>There was evidence that Makindye Ssabagabo MLG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs and provided monthly reports. Reports were written by Ssempala Araphat the Municipal Environment Officer and Alex Kivumbi the Principal Community Development Officer. Reports submitted were as follows:</p> <p>1) Monitoring and supervision report on the level of compliance by the Contractor on the mitigation measures for the proposed upgrade of Mutungo HC II to HC III dated 30/06/2023;</p> <p>2) Monitoring and supervision report on the level of compliance by the Contractor on the mitigation measures for the proposed upgrade of Mutungo HC II to HC III dated 30/05/2023.</p>	2
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16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0</p>	<p>There was evidence that Contractor Payment Certification forms were completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects. Compliance Forms signed by the Municipal Environment Officer, Principal Community Development Officer, Municipal Engineer, Municipal Health Officer and approved by the Town Clerk were presented for upgrade of Mutungo HC II to HC III dated:</p> <p>1) 28/03/2023; and</p> <p>2) 08/06/2023.</p>	2
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**Water &  
Environment  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Water &amp; Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> <li>o 90 - 100%: score 2</li> <li>o 80-89%: score 1</li> <li>o Below 80%: 0</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
1	<p>Water &amp; Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water &amp; sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> <li>o 90 - 100%: score 2</li> <li>o 80-89%: score 1</li> <li>o Below 80%: 0</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;</p> <ul style="list-style-type: none"> <li>• Above 80%, score 2</li> <li>• 60% - 80%, score 1</li> <li>• Below 60%, score 0</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.</p> <ul style="list-style-type: none"> <li>o If 100 % of water projects are implemented in the targeted S/Cs: Score 2</li> <li>o If 80-99%: Score 1</li> <li>o If below 80 %: Score 0</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates</p> <ul style="list-style-type: none"> <li>o If within +/-20% score 2</li> <li>o If not score 0</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> <li>o If 100% projects completed: score 2</li> <li>o If 80-99% projects completed: score 1</li> <li>o If projects completed are below 80%: 0</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <ul style="list-style-type: none"> <li>o If there is an increase: score 2</li> <li>o If no increase: score 0.</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water &amp; sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <ul style="list-style-type: none"> <li>o If increase is more than 1% score 2</li> <li>o If increase is between 0-1%, score 1</li> <li>o If there is no increase : score 0.</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0

**Performance Reporting and Performance Improvement**

4	<p>Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0

**Human Resource Management and Development**



6	<p>Budgeting for Water &amp; Sanitation and Environment &amp; Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water &amp; Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation &amp; hygiene); 1 Engineering Assistant (Water) &amp; 1 Borehole Maintenance Technician: Score 2</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
6	<p>Budgeting for Water &amp; Sanitation and Environment &amp; Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment &amp; Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0

**Management, Monitoring and Supervision of Services.**

8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:</p> <ul style="list-style-type: none"> <li>•</li> <li>• If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3</li> <li>• If 80-99%: Score 2</li> <li>• If 60-79: Score 1</li> <li>• If below 60 %: Score 0</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0			
8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0			
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p>	<p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p> <ul style="list-style-type: none"> <li>• If 95% and above of the WSS facilities monitored quarterly: score 4</li> <li>• If 80-94% of the WSS facilities monitored quarterly: score 2</li> <li>• If less than 80% of the WSS facilities monitored quarterly: Score 0</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0			
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p>	<p>b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0			
<p><i>Maximum 6 points on this performance measure</i></p>		<p><i>Maximum 6 points on this performance measure</i></p>		<p><i>Maximum 8 points on this performance measure</i></p>		<p><i>Maximum 8 points on this performance measure</i></p>	

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> <li>• If funds were allocated score 3</li> <li>• If not score 0</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&amp;M of WSS facilities: Score 3.</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
<b>Investment Management</b>				
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG: Score 4 or else 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
	<p><i>Maximum 14 points on this performance measure</i></p>			
	.			
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
	<p><i>Maximum 14 points on this performance measure</i></p>			
	.			
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
	<p><i>Maximum 14 points on this performance measure</i></p>			
	.			
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
	<p><i>Maximum 14 points on this performance measure</i></p>			
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12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts</p> <p>o If 100 % contracts paid on time: Score 2</p> <p>o If not score 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law: Score 2, If not score 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0

**Environment and Social Requirements**

13	<p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework: Score 3, If not score 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
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14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source &amp; catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans &amp; natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&amp;S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0

15

Safeguards in the  
Delivery of Investments

*Maximum 10 points on  
this performance  
measure*

d. Evidence that the CDO and environment Officers  
undertakes monitoring to ascertain compliance with  
ESMPs; and provide monthly reports:

Score 2, If not score 0

The Municipal  
Council is  
being served  
by National  
Water and  
Sewerage  
Corporation  
and therefore  
is not  
assessed for  
Rural Water  
Projects.

**0**



**Micro-scale  
Irrigation  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	Not applicable	<b>0</b>
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> <li>• By more than 5% score 2</li> <li>• Between 1% and 4% score 1</li> <li>• If no increase score 0</li> </ul>	Not applicable	<b>0</b>
2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> <li>• Above 70%, score 4</li> <li>• 60% - 70%, score 2</li> <li>• Below 60%, score 0</li> </ul>	Not applicable	<b>0</b>
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	Not applicable	<b>0</b>

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines  Maximum score 6	b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0	Not applicable	0
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines  Maximum score 6	Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0	Not applicable	0
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines  Maximum score 6	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY  <ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 – 99% score 1</li> <li>• Below 80% score 0</li> </ul>	Not applicable	0
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards  Maximum score 6	a) Evidence that the LG has recruited LLG extension workers as per staffing structure  <ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• If 75 – 99% score 1</li> <li>• If below 75% score 0</li> </ul>	Not applicable	0
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards  Maximum score 6	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF  <ul style="list-style-type: none"> <li>• If 100% score 2 or else score 0</li> </ul>	Not applicable	0

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards  Maximum score 6	b) Evidence that the installed micro-scale irrigation systems during last FY are functional  • If 100% are functional score 2 or else score 0	Not applicable	0
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**Performance Reporting and Performance Improvement**

5	Accuracy of reported information: The LG has reported accurate information  Maximum score 4	a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0	Not applicable	0
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5	Accuracy of reported information: The LG has reported accurate information  Maximum score 4	b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0	Not applicable	0
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0	Not applicable	0
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0	Not applicable	0
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	Not applicable	0
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	d) Evidence that the LG has:  i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	Not applicable	0
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	Not applicable	0

### **Human Resource Management and Development**

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines  Maximum score 6	a) Evidence that the LG has:  i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	Not applicable	0
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7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines  Maximum score 6	ii Deployed extension workers as per guidelines score 1 or else 0	Not applicable	0
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines  Maximum score 6	b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0	Not applicable	0
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines  Maximum score 6	c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0	Not applicable	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	a) Evidence that the District Production Coordinator has:  i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0	Not applicable	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	a) Evidence that the District Production Coordinator has;  Taken corrective actions: Score 1 or else 0	Not applicable	0

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	b) Evidence that:  i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	Not applicable	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	ii Evidence that training activities were documented in the training database: Score 1 or else 0	Not applicable	0

**Management, Monitoring and Supervision of Services.**

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.  Maximum score 10	a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0	Not applicable	0
9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.  Maximum score 10	b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0	Not applicable	0
9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.  Maximum score 10	c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0	Not applicable	0

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	Not applicable	0
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	Not applicable	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> <li>• If more than 90% of the micro-irrigation equipment monitored: Score 2</li> <li>• 70-89% monitored score 1</li> </ul> <p>Less than 70% score 0</p>	Not applicable	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training &amp; support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	Not applicable	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	Not applicable	0

10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines  Maximum score 8	d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0	Not applicable	0
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.  Maximum score 4	a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0	Not applicable	0
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.  Maximum score 4	b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0	Not applicable	0
<b>Investment Management</b>				
12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines  Maximum score 8	a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0	Not applicable	0
12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines  Maximum score 8	b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0	Not applicable	0



12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	Not applicable	<b>0</b>
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	Not applicable	<b>0</b>
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	Not applicable	<b>0</b>
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	Not applicable	<b>0</b>
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	Not applicable	<b>0</b>

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0	Not applicable	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0	Not applicable	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0	Not applicable	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	Not applicable	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	h) Evidence that the LG has overseen the irrigation equipment supplier during:  i. Testing the functionality of the installed equipment: Score 1 or else 0	Not applicable	0

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	Not applicable	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	Not applicable	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	Not Applicable	0

### Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	Not applicable	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been:  i). Recorded score 1 or else 0  ii). Investigated score 1 or else 0  iii). Responded to score 1 or else 0  iv). Reported on in line with LG grievance redress framework score 1 or else 0	Not applicable	0

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been:  ii. Investigated score 1 or else 0  iii. Responded to score 1 or else 0  iv. Reported on in line with LG grievance redress framework score 1 or else 0	Not applicable	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been:  iii. Responded to score 1 or else 0  iv. Reported on in line with LG grievance redress framework score 1 or else 0	Not applicable	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been:  iv. Reported on in line with LG grievance redress framework score 1 or else 0	Not applicable	0

### Environment and Social Requirements

15	Safeguards in the delivery of investments  Maximum score 6	a) Evidence that LGs have disseminated Micro-irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.  score 2 or else 0	Not applicable	0
15	Safeguards in the delivery of investments  Maximum score 6	b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.  i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0	Not applicable	0

15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	Not applicable	<b>0</b>
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	Not applicable	<b>0</b>
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	Not applicable	<b>0</b>

**Crosscutting Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	There was evidence at the time of assessment that Makindye Municipality had recruited a principal finance officer. Nakalembe Saphina was appointed on 13/7/2018 under minute 153/2018, file number CRM 0004.	<b>3</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	There was no evidence at the time of assessment that the post of senior planner was substantively filled and no staff secondment from MoLG, though there was secondment letter dated 25/7/2019 for Senior Planner (Mukiibi Edward) from Wakiso DLG..	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	There was evidence at the time of assessment that the LG had substantively recruited a principal engineer. Mr. Ndiwalana Geoffrey Buts was appointed on 2/11/2018 under minute NO.343/2018, file number CRM10005.	<b>3</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	There was no evidence at the time of assessment that the LG had substantively recruited a senior environment officer.	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	There was no evidence at the time of assessment that the post of senior veterinary officer was substantively filled and no staff secondment from MoLG, though there was secondment letter dated 22/11/2023 for senior veterinary officer (Kiwango Andrew ) from CAO (Alfred Malinga) Wakiso DLG..	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	There was evidence at the time of assessment that the LG had substantively recruited Mr.Kivumbi Alex as a principal CDO. He was appointed on 13/7/2018 under minute NO.219/2018.	<b>3</b>

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	There was no evidence at the time of assessment that the post of a Principal Commercial Officer was substantively filled and no staff secondment from MoLG, though there was secondment letter dated 16/10/2023 for Principal Commercial Officer.(Mukisa Isaac) from Wakiso DLG..	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	There was evidence at the time of assessment that the LG had substantively recruited Namusoke Asia Ssebide as procurement officer. She was appointed on 23/4/2019 under minute NO.83/2019, file number CRM10105.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	There was evidence at the time of assessment that the LG had substantively recruited Sejjoba Japheth as an Assistant Procurement Officer. He was appointed on 13/7/2018 under minute No.148/2018, as extracted from file No. CRM10033.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	There was evidence at the time of assessment that the LG had substantively recruited Nantege Faridah as senior human resource officer. She was appointed on 13/7/2018 under minute NO.150/2018, file number CRM10003..	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	There was no evidence at the time of assessment that the LG had substantively recruited senior environment officer and no staff secondment.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	There was evidence at the time of assessment that the LG had substantively recruited Bisirikirwa Matia Lusamuzi a physical planner. He was appointed on 13 /7/2018 under minute NO.218/2018, file number CRM10014.	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>l. A Senior Accountant, score 2 or else 0</p>	<p>There was evidence at the time of assessment that the LG had substantively recruited Namande Dorothy a senior accountant. She was appointed on 13/7/2018 under minute NO.159/2018, file number CRM10012.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0</p>	<p>There was evidence at the time of assessment that the LG had substantively recruited Mugumbia Harbert Kiribe a senior internal auditor. He was appointed on 13/7/2018 under minute NO.159/2018, file number CRM10012..</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0</p>	<p>There was evidence at the time of assessment that the LG had substantively recruited Kasozi Annet a principal Human Resource Officer/ secretary DSC from Wakiso DLG. She was appointed on 21/9/2018 under DSC Minute No. 330/2018 as extracted from file No.12374</p>	2
2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG  Maximum score is 15</p>	<p>a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).</p>	<p>There was evidence at the time of assessment that the LG had substantively recruited all the three division senior assistant town clerks as detailed below;</p> <ol style="list-style-type: none"> <li>1. Ndeje division, Nakitto Babra appointed on 14/7/2018 under minute number 149(2)/2019 as extracted from file number 223515.</li> <li>2. Bunamwaya division, Nsereko Alex Duncan was appointed on 28/4/2022 on secondment from Wakiso DLG.</li> <li>3. Masaja division, Waswa Godfrey was appointed on 26/7/2021 under minute number 149(1)/2019 as extracted from file number 183813..</li> </ol>	5



2	New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG	b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.	<p>There was evidence at the time of assessment that the following CDOs had been recruited substantively.</p> <ol style="list-style-type: none"> <li>1.Masajja division, Kato Michael was appointed on 13/7/2018 under minute number 221/2018 as extracted from file number 314615</li> <li>2. Bunamwaya division, Nabukenya Irene appointed on 13/7/2018 under minute number 149(2)/2019 as extracted from file number 121756</li> <li>3.Ndejje division, Nakigudde Olivia appointed on 11/1/2019 under minute number 40/2020 as extracted from file number 702512..</li> </ol>	5
2	New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG	c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.	<p>There was evidence at the time of assessment that the LG had recruited all senior accounts assistants as detailed below;</p> <ol style="list-style-type: none"> <li>1. Ndejje division,Nkiwala Josephine appointed on 13/7/2018 under minute number 152/2018 as extracted from file number 321331</li> <li>2. Masajja division, Sanja Moses was appointed on 24/4/2018 under minute number 82/2018 as extracted from file number 223666.</li> <li>3. Bunamwaya division, Bako Lubia was appointed on 17/7/2018 under minute number 154/2018 as extracted from file number 121888.</li> </ol>	5

**Environment and Social Requirements**

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	<p>If the LG has released 100% of funds allocated in the previous FY to:</p> <p>a. Natural Resources department, score 2 or else 0</p>	<p>The LG released 100% of funds received from government in the year 2022/23 to Natural Resources Department. The LG received Ugx 306,403,623 and released Ugx 306,403,623 to Natural Resources Department (LG draft Financial statements for the year 2022/23 page 15).</p>	2
3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	<p>If the LG has released 100% of funds allocated in the previous FY to:</p> <p>b. Community Based Services department. score 2 or else 0.</p>	<p>The LG released 100% of funds allocated in the year 2022/23 to Community Based Services Department. The received Ugx 215,882,328and released Ugx215,882,328 to the Community Based Services Department (LG draft Financial statements for the year 2022/23 page 15).</p>	2

4

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

a. If the LG has carried out Environmental, Social and Climate Change screening,

score 4 or else 0

There was evidence that Makindye Ssabagabo MLG carried out Environmental, Social and Climate Change screening prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG). Screening was done by Ssempala Araphat the Municipal Environment Officer and Alex Kivumbi the Principal Community Development Officer for:

1) Paving of the Municipal Yard at Mirimu village, Ndejje Parish, done on 31/01/2023;

2) Renovation of Main Hall at Seguku Primary School, Ndejje Division, done on 02/09/2022; and

3) Maintenance of Municipal access roads in Ndejje Ward, Ndejje Division. This was done on 01/09/2022.

4

4

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),

score 4 or 0

Screening results indicated that ESIAs were not necessary.

4

4

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;

score 4 or 0

There was evidence that Makindye Ssabagabo MLG carried out costing of Environmental and Social Management Plans. Costing was done by Ssempala Araphat the Municipal Environment Officer and Alex Kivumbi the Principal Community Development Officer for:

1) Paving of the Municipal Yard at Mirimu village, Ndejje Parish, done on 31/01/2023;

2) Renovation of main hall at Seguku Primary School, Ndejje Division, done on 02/09/2022; and

3) Maintenance of Municipal access roads in Ndejje Ward, Ndejje Division. This was done on 01/09/2022.

4

### Financial management and reporting

5

Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.

Maximum score is 10

If a LG has a clean audit opinion, score 10;

If a LG has a qualified audit opinion, score 5

If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0

Makindye-Ssabagabo LG had a clean audit opinion from the Auditor General for the Financial Year 2022/23.

10

6

Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).

maximum score is 10

If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),

score 10 or else 0.

The LG submitted the status of implementation of Internal Auditor General and Auditor General audit issues for the year 2021/22 on 3/11/2023 and 28/2/2023 to PS/ST, before the February 2023 deadline.

10

7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p> <p>Maximum Score 4</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p> <p>score 4 or else 0.</p>	<p>The LG submitted an annual performance contract of 2023/24 on 3 July 2023 before the deadline of August 31st, 2023.</p>	4
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p> <p>maximum score 4 or else 0</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>The LG submitted the Annual Performance Report for the year 2022/23 on 30/7/2023 before the deadline of August 31, 2023.</p>	4
9	<p>Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year</p> <p>Maximum score is 4</p>	<p>If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>The LG did submit all the quarterly budget Performance Reports for the year 2022/23 by the deadline of August 31,2023:</p> <p>Q1 was submitted on 5/1/2023;</p> <p>Q2 was submitted on 5/3/2023;</p> <p>Q3 was submitted on 30/6/2023 ; and</p> <p>Q4 was submitted on 30/7/2023.</p>	4

**Education Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.  <i>The Maximum Score of 70</i>	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	There was evidence at the time of assessment that the LG had substantively recruited Wamala B. Eliphaz as principal education officer . He was appointed on 28/9/2022 under minute number 244/2022 as extracted from file number 121850.	<b>30</b>
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.  <i>The Maximum Score of 70</i>	b) All District/Municipal Inspector of Schools, score 40 or else 0.	There was evidence at the time of assessment that the LG had recruited Nsangi Poline as senior inspector of schools . She was appointed on 1/3/2022 under minute number 30/2022 as extracted from file number 223541.	<b>40</b>
<b>Environment and Social Requirements</b>				
2	Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)  The Maximum score is 30	If the LG carried out:  a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.	There was evidence that Makindye Ssabagabo MLG carried out Environmental, Social and Climate Change screening. Screening was done by Ssempala Araphat the Municipal Environment Officer and Alex Kivumbi the Principal Community Development Officer for:  1) Construction of classroom block at St. Andrew primary school dated 09/09/2022;  2) Construction of classroom block at Jamia High School, Lubugumu, dated 09/09/2022; and  3) Construction of 2-classroom block at Busabala primary school and installation of water purifier and chain link, dated 12/09/2022.	<b>15</b>
2	Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)  The Maximum score is 30	If the LG carried out:  b. Social Impact Assessments (ESIAs) , score 15 or else 0.	Screening results indicated that ESIAs were not necessary.	<b>15</b>

**Health Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	c. Assistant District Health Officer Environmental Health, score 10 or else 0.		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	e. Senior Health Educator, score 10 or else 0.		

1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	f. Biostatistician, score 10 or 0.		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	g. District Cold Chain Technician, score 10 or else 0.		
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to MCs only.</i>  <i>Maximum score is 70</i>	h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.	There was no evidence that the LG had substantively recruited nor got a secondment for a Medical Officer of Health Services / Principal Medical Officer from Central Government, though there a written a letter to the CAO Wakiso dated 18/8/2023 requesting for secondment.	<b>0</b>
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to MCs only.</i>  <i>Maximum score is 70</i>	i. Principal Health Inspector, score 20 or else 0.	There was evidence at the time of assessment that the LG had substantively recruited Namutebi Sarah Aleebera as principal health inspector . She was appointed on 7/12/2021 under minute number 249/2021 as extracted from file number 10018.	<b>20</b>
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to MCs only.</i>  <i>Maximum score is 70</i>	j. Health Educator, score 20 or else 0	There was no evidence that the LG had substantively recruited nor got a secondment for a Health Educator from Central Government, though there was a written letter to the CAO Wakiso dated 18/8/2023 requesting for secondment.	<b>0</b>

**Environment and Social Requirements**

2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p>	<p>There was evidence that Makindye Ssabagabo MLG carried out Environmental, Social and Climate Change screening for all Health projects implemented the previous FY. Screening was done by Nakalinzi Olivia Williams the Environment Focal Person and Alex Kivumbi the Principal Community Development Officer for:</p> <p>1) Upgrade of Mutungo HC II to HC III (Lot 13) under UglIFT programme. This was done on 18/10/2022. A Project Brief was recommended and it was prepared in August 2023 by JSEH Consults Trainers and Inspectors Ltd.</p>	<b>15</b>
2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>b. Social Impact Assessments (ESIAs) , score 15 or else 0.</p>	<p>Screening results indicated that ESIAs were not necessary but Environmental Project Brief was required. The A Project Brief was prepared in August 2023 by JSEH Consults Trainers and Inspectors Ltd.</p>	<b>15</b>



**Micro-scale Irrigation Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation  <i>Maximum score is 70</i>	If the LG has recruited;  a. the Senior Agriculture Engineer  <i>score 70 or else 0.</i>	Not applicable	<b>0</b>
<b>Environment and Social Requirements</b>				
2	New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.  <i>Maximum score is 30</i>	If the LG:  Carried out Environmental, Social and Climate Change screening score 30 or else 0.	Not applicable	<b>0</b>

**Water & Environment Minimum  
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.	<b>0</b>

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.	0

### Environment and Social Requirements

2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	If the LG: a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.	The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.	0
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.	The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.	0
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.	The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.	0