



LGMSD 2022/23

Kisoro District

(Vote Code: 526)

Assessment	Scores
Crosscutting Minimum Conditions	68%
Education Minimum Conditions	100%
Health Minimum Conditions	90%
Water & Environment Minimum Conditions	70%
Micro-scale Irrigation Minimum Conditions	100%
Crosscutting Performance Measures	63%
Educational Performance Measures	73%
Health Performance Measures	72%
Water & Environment Performance Measures	67%
Micro-scale Irrigation Performance Measures	73%

**Crosscutting
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): If so: Score 4 or else 0 	<p>Kisoro DLG implemented three (03) DDEG funded projects including two (02) infrastructural in FY2022/2023.</p> <ol style="list-style-type: none"> Phased completion of DLG admin block UGX105,000,000. Construction of toilet at Kaguhu market UGX18,000,000. <p>The LG's 4th quarter Performance Report for FY 2022/2023 shows that DDEG total amount budgeted including investment projects was UGX 394,392,000 and what was spent was UGX 394,392,000 which made 100%.</p> <p>The two (02) projects were site visited and the works carried out were confirmed. The Admin block though still ongoing was functional and being used.</p> <p>However, the toilet at Kaguhu market was found non-functional partly due to structural defects. The pit of the latrine was put towards the side rather than centre and it looks like people have found it hard to use it.</p>	0
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> By more than 5%, score 3 1 to 5% increase, score 2 If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>Overall, the performance of KDLG in its LLG assessment was 38% in FY2021/2022 and 58% in FY2022/2023, meaning an increase of 20%. This increase was greater than 5%.</p>	3

N23_Service Delivery Performance

Maximum 6 points on this performance measure

b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.

- If 100% the projects were completed : Score 3
- If 80-99%: Score 2
- If below 80%: 0

Kisoro DLG implemented three (03) DDEG funded projects including two (02) infrastructural in FY2022/2023.

1. Phased completion of DLG admin block UGX105,000,000.

2. Construction of toilet at Kaguhu market UGX18,000,000.

The LG's 4th quarter Performance Report for FY 2022/2023 shows that DDEG total amount budgeted including investment projects was UGX 394,392,000 and what was spent was UGX 394,392,000 which made 100%.

The two (02) projects were site visited and the works carried out were confirmed. The Admin block though still ongoing was functional and being used.

However, the toilet at Kaguhu market was found non-functional partly due to structural defects. The pit of the latrine was put towards the side rather than centre and it looks like people find it hard to use it.

Score: 0

Phased completion of DLG admin block UGX105,000,000.

Construction of toilet at Kaguhu market UGX18,000,000.

Titling of DLG land UGX20,000,000

The LG's 4th quarter Performance Report for FY 2022/2023 shows that DDEG total amount budgeted including investment projects was UGX 394,392,000 and what was spent was UGX 394,392,000 which made 100%.

The completion certificates for the construction phases under consideration in the DLG Admin block and the toilet at Kaguhu market were seen and reviewed.

3	Investment Performance Maximum 4 points on this performance measure	a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines: Score 2 or else score 0.	Kisoro DLG implemented three (03) DDEG funded projects in FY2022/2023. 1. Phased completion of DLG admin block UGX105,000,000. 2. Construction of toilet at Kaguhu market UGX18,000,000. 3. Titling of DLG land UGX20,000,000 The LG's 4th Performance Report for FY 2022/2023 shows that DDEG was spent 100% by the end of the year. The total amount budgeted was UGX 394,392,000 and what was spent was UGX 394,392,000 which made 100%. This figure includes funds sent to LLGs. The projects were all eligible under DDEG guidelines (Table 7 - Positive List/Investment Menu, page 7 and 8).	2
3	Investment Performance Maximum 4 points on this performance measure	b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates, score 2 or else score 0	There was evidence that the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY (2022/2023) are within +/-20% of the LG Engineers estimates, The AWP and Budget for the FY 2022/223 indicated a number of projects funded under the DDEG and of those, the implemented infrastructure projects had contract amounts according to contract documents as follows: 1) Phased completion of Kisoro District Administration Block Headquarters - Procurement No. KISO866/WRKS/2022-23/00041. The Engineers Estimates (A) was UGX 99,000,000/=; the contract Price (B) was UGX 98,742,105/=. The Variation was at 0.26% $\{(A - B)/A\} * 100\%$ 2) Construction of a 2-stance VIP Latrine at Kaguhu Market, Busanza Sub-County - Procurement No. KISO866/WRKS/2022-23/00044. The Engineers Estimates (A) was UGX 18,000,000/=; the contract Price (B) was UGX 18,000,000/=. The Variation was at 0% $\{(A - B)/A\} * 100\%$	2

Performance Reporting and Performance Improvement

Accuracy of reported information

Maximum 4 points on this Performance Measure

a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate, score 2 or else score 0

In Kisoro District LG, there was **inadequate** staffing in place as per minimum standards and staff list at LLGs as per the three sampled Sub Counties of Nyakinama Sub County, Muramba Sub County, and Bunagana Town Council

At Nyakinama Sub County out of a staff establishment ceiling of 13, the only staff available included:

1. Senior Assistant Secretary: Ntawe Domis
2. Community Development Officer: Uwamahoro Mollen
3. Agricultural Officer: Ayingambire Beatrice
4. Assitant Agricultural Officer: Hakizimana March Fred
5. Assitant Veteriary Officer: Kampire Jolly
6. Parish Chief: Nshinyumukiza Daniel
7. Parish Chief: Nteziryayo John Bosco
8. Parish Chief: Byomuhangi Felix
9. Senior Accounts Assistant: Semafara Pascal
10. Office Attendant: Kabizi Fabiano

The staff deployed at Muramba Sub County, against a staff establishment ceiling of 13, were:

1. Senior Assistant Secretary: Friday Godwin
2. Community Development Officer: Barinawe Christine
3. Vetrinary Officer: Sunday Amon
4. Agricultural Officer: Nyiramunezero Alice
5. Parish Chief: Habyarimana John
6. Parish Chief: Murekatete Annah
7. Parish Chief: Nyirarukundo Aphia
8. Senior Accounts Assistant: Nkurunziza Frank
9. Office Attendant: Nyiransaba Jane

At Bunagana Town Council, out of a staff establishment of 56, the staff deployed were:

1. Town Clerk: Niyonzima Richard
2. Human Resource Officer: Tumuramye Neclata
3. Town Agent: Hategekimana James
4. Town Agent: Chimpaye Rose
5. Town Agent: Uwizeye Doreen
6. Town Agent: Nyiransenga Divinah
7. Senior Accountant: Semucyo Richard
8. Assistant Accountant: Muhire Julius
9. Senior Community Development Officer: Nyiramugisha Peace
10. Senior Internal Auditor: Uwimbaraga Adidas

4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <ul style="list-style-type: none"> • If 100 % in place: Score 2, else score 0. <p>Note: if there are no reports produced to review: Score 0</p>	<p>Kisoro DLG implemented three (03) DDEG funded projects including two (02) infrastructural in FY2022/2023.</p> <ul style="list-style-type: none"> 📌 Phased completion of DLG admin block UGX105,000,000. 📌 Construction of toilet at Kaguhu market UGX18,000,000. <p>According to the verification done on the site visit, the actual level of completion as verified during site visit was found to be consistent with what was in the reports (KDLG Quarter Four (Final) Performance Report FY2022/2023).</p>	2
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p>NB: The Source is the OPAMS Data Generated by OPM.</p>	<p>There was evidence that the Kisoro DLG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise. The assessment team sampled four LLGs and found that the LG undertook credible assessment. All four sampled Local Level Governments (LLGs) exhibited a deviation within the recommended range of +/-10%, as outlined below.</p> <ol style="list-style-type: none"> 1. Kanaba SC: The district internal assessment awarded a perfect score of 81%, while the national assessment team awarded a slightly lower score of 84%. This indicates a deviation of +3%. 2. Nyundo SC: The district internal assessment awarded a perfect score of 0%, while the national assessment team awarded a slightly lower score of 29%. This indicates a deviation of -1%. 3. Nyakinama SC: The district internal assessment awarded a perfect score of 60%, while the national assessment team awarded a slightly lower score of 61%. This indicates a deviation of -1%. 4. Bunagana TC: The district internal assessment awarded a perfect score of 71%, while the national assessment team awarded a slightly lower score of 72%. This indicates a deviation of +1%. 	4
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.</p> <p>Score: 2 or else score 0</p>	<p>There was no evidence presented during assessment to show that the District had developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.</p>	0

5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY: Score 2 or else score 0	There was no evidence presented during assessment to show that the District had implemented the PIP for the 30 % lowest performing LLGs in the previous FY.	0
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Human Resource Management and Development

6	Budgeting for and actual recruitment and deployment of staff Maximum 2 points on this Performance Measure	a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED. Score 2 or else score 0	There was no evidence that Kisoro District LG had consolidated and submitted the staffing requirements for the coming financial year to the Ministry of Public Service by September 30, 2023 as required. The document presented at assessment ref: "Wage Estimates 2023/2024" was dated December 16, 2022 and stamped received at Ministry of Finance, Planning and Economic Development on January 09, 2023.	0
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7	Performance management Maximum 5 points on this Performance Measure	a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI): Score 2 or else score 0	There was evidence that the HRM department conducted tracking of daily attendance using a daily attendance register where staff sign in the morning as they report to work. The attendance was analyzed on a daily basis and a report submitted to the Chief Administrative Officer for action on a monthly basis. For example in the report submitted to the Chief Administrative Officer by the HRM department showed that in the month of September the following attended as follows: Ngirabakunzi Alex (Office Attendant) attended for 23 days; Hatega John (Senior Assistant Engineer) attended for 23 days; Dusabe Annet (Assistant District Health Officer) attended for 18 days; Munyambabazi Benjamin (Driver) attended for 19; and Komwaka Ruth (Secretary) attended for 21 days.	2
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Performance management

Maximum 5 points on this Performance Measure

i. Evidence that the LG has conducted an appraisal with the following features:

HODs have been appraised as per guidelines issued by MoPS during the previous

FY: Score 1 or else 0

Heads of Department in Kisoro District LG **were not appraised as per guidelines** issued by Ministry of Public Service for the FY 2022/2023 as **some were not appraised** and others **were appraised outside the stipulated timeline by June 30th**). Some of the files reviewed included:

1. The Chief Finance Officer, Rutungana Benon was appraised by Mayanja Badru, Chief Administrative Officer on 6/30/2023.
2. The District Engineer, Karamira James was appraised by Mayanja Badru, Chief Administrative Officer on 6/26/2023.
3. The District Natural Resources Officer, Mwesigye Mudanga Vincent was appraised by Mayanja Badru, Chief Administrative Officer on 6/30/2023
4. The District Production Officer, Hawomugisha Richard was appraised by Mayanja Badru, Chief Administrative Officer **on 7/30/2023**.
5. The District Community Development Officer, Niyonzima Sam was appraised by Mayanja Badru, Chief Administrative Officer on 6/30/2023.
6. The District Commercial Officer, Kazungu Geoffrey was appraised by Mayanja Badru, Chief Administrative Officer on 6/4/2023.
7. The Senior Procurement Officer, Nyiratunga Margaret was appraised by Kwizera George, Principal Assistant Secretary on 6/30/2023.
8. The Procurement Officer, Nyanzi Ashraf was appraised by Nyiratunga Margaret, Sr. Procurement Officer on 6/29/2023.
9. The Principal Human Resource Officer (Administration), Komushana Beatrice was appraised by Kwizera George, Principal Assistant Secretary on 6/30/2023.
10. The Senior Environment Officer, Muja Judith was appraised by Mudanga Vincent, District Natural Resources Officer **on 7/5/2023**.
11. The Senior Land Management Officer, Sekabanza Thomas was appraised by Rukundo Manasseh, Assistant Chief Administrative Officer on 6/30/2023.
12. The Senior Accountant, Iradukunda Samuel's **Scorecard Report was not seen at the time of assessment**.
13. The Principal Internal Auditor, Nkuriye Gabriel was appraised by Mayanja Badru, Chief Administrative Officer on 6/26/2023.
14. The Principal Human Resource Officer (Secretary DSC), Mugisha Francesca was appraised by Mayanja Badru, Chief Administrative Officer on 6/25/2023.

Performance management

Maximum 5 points on this Performance Measure

ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:

Score 1 or else 0

There **was evidence** that Kisoro District LG implemented administrative rewards and sanctions as provided for in the guidelines.

Review of the minutes of the Rewards and Sanctions Committee meeting on June 21, 2023 indicated that it considered the case of Mr. Ntiringanya Edward (Principal Education Officer) accused of alleged unbecoming behavior.

Under Minute 03/RSC/KDLG, it was pointed out that Ntiringanya Edward exhibited the following behavior.

- a) Disobedience of lawful instructions from CAO in relation to specifications in response to CAO's invitation for expressions of interest
- b) Refusal to attend departmental meetings
- c) Verbal assault on the L C V Chairperson
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- Under Minute 04/RSC/KDLG/2023 the Committee made recommendations as follows:
 - a) On alleged disobedience of lawful instruction, it was observed that in the request for the specifications, the officer portrayed lack of knowledge in areas which he was expected to be conversant with. The officer was advised to always update himself with existing laws, policies, and regulations.
 - b) Refusal to attend departmental meetings
 - It was found prudent that through the DEO and the CAO there was need to avail the minutes and attendance lists of meetings for the education department at least for the last two years as a basis for scrutiny, and cross examination.
 - c) On issue of verbal assault on LC V Chairperson, the matter was resolved amicably in the CAO's office and the committee advised that the officer should desist from such vices that put his integrity and that of the institution he serves into question.

The Rewards and Sanctions Committee was comprised of was comprised of the following appointed by the Chief Administrative Officer, Mayanja Badru Majwala:

1. Kwizera George (Principal Assistant Chief Administrative Officer) as Chairperson
2. Komushana Beatrice (Principal Human Resource Officer) as Secretary and
3. Muneza Nick (Assistant District Health Officer) as Member

7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p>	<p>Kisoro District Local Government had established a Consultative Committee for staff grievance redress comprised of the following members appointed by the Chief Administrative officer, Mayanja Badru Majwala in a letter dated July 28, 2022.</p> <ol style="list-style-type: none"> 1. Rukundo Manasseh (Assistant Chief Administrative Officer) as Chairperson; 2. Komushana Beatrace (Principal Human Resource Officer) as Secretary; 3. Nyiranganizi Kedress (Education Officer-Guidance and Counseling); 4. Gakuru Gidion (District Labour Officer); 5. Mugisha Sison (Senior Clinical Officer); 6. Tumuheirwe Milliam (Town Clerk); 7. Matata Alex (Chairperson Uganda National Teachers Union); 8. Nyiragwiza Victoria (Treasurer UNATU); 9. Habanabakize Martin (Chairperson Uganda Nurses and Midwives Union); and 10. Doctor Kyeroba Martin (Senior Medical Officer-Uganda Medical Association Representative) as members. 	1
8	<p>Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:</p> <p>Score 1.</p>	<p>The list of staff that were recruited during the previous financial year was not availed for review at the time of assessment.</p>	0
9	<p>Pension Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:</p> <p>Score 1.</p>	<p>The list that was presented during assessment showing staff that retired during the previous financial year was not titled, not dated, neither signed nor stamped and its veracity and completeness could not be verified.</p>	0

Management, Monitoring and Supervision of Services.

10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:	Annual FY2022/2023 Kisoro District DDEG budget for LLGs was UGX258,185,000. What was transferred to 13 sub counties and 8 town councils during the FY according to the financial report was UGX258,185,366, composed as follows:	2
	Maximum 6 points on this Performance Measure	Score 2 or else score 0	<p>Quarter one 0</p> <p>Quarter two UGX86,061,789</p> <p>Quarter three UGX172,123,577</p> <p>Total UGX258,185,366</p>	
			This was 100% and means all the funds were transferred in accordance with the budget.	
10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).	For KDLG, the DDEG funds were warranted and transferred during FY2022/2023 to LLGs as follows:	0
	Maximum 6 points on this Performance Measure	Score: 2 or else score 0	<p>For Quarter 1, the MoFPED circular is dated 8th July 2022 and the CAO warranted on 16th August 2022. However, no DDEG funds were transferred to LLGs during quarter one. They were all sent in quarter two and three (38 days).</p>	
			<p>For Quarter 2, the MoFPED circular is dated 30th September 2022, the CAO warranted on 13th October and the funds were sent on 2nd November 2022 (13 days).</p>	
			<p>For Quarter 3, cash limits were communicated through MoFPED circular dated 29th December 2022. The CAO warranted 18th January 2023 and the disbursements made on 3rd February 2023 (20 days).</p>	
			<p>In all the three quarters, the warranting/verification of DDEG grants was effected beyond the 5 days' time limit. This was besides the first quarter disbursement not being sent in time.</p>	

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:

Score 2 or else score 0

There was **no evidence** that Kisoro District LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter.

The DDEG was released in the second quarter and third quarter. The second quarter release was communicated on 11/2/2022 and reached Nyakinama Sub County accounts on 11/16/2022 11 days later.

The third quarter release was communicated on 2/3/2023 and reached Nyakinama Sub County accounts on 2/21/2023 13 days later.

Second quarter release communicated on 11/2/2022 reached Muramba Sub County accounts on 11/10/2022 7 days later.

Third quarter release communicated on 2/3/2023 reached Muramba Sub County accounts on 2/21/2023 13 days later.

Second quarter release communicated on 11/2/2022 reached Bunagana Town Council accounts on 11/24/2022 17 days later.

Third quarter release communicated on 2/3/2023 reached Bunagana Town Council accounts on 2/28/2023 18 days later.

Routine oversight and monitoring

Maximum 4 points on this Performance Measure

a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:

Score 2 or else score 0

Four reports were provided as evidence of KDLG supervision and mentoring activities in LLGs during FY2022/2023.

For Quarter one: A report dated 27/09/2022 on subject "REPORT ON MENTORING LLGS ON DEVELOPMENT PLANNING AND PROFILING". The monitoring activity report did not show when the activity took place, though it showed the activities to have been focused on development planning and project profiling for all the S/Cs and T/Cs in the DLG.

For Quarter two: The report provided was found unsatisfactory. It didn't show who did the mentoring, when it was done, where i.e. what places it was done and who were the target audience (participants)

For Quarter three: The report provided was found unsatisfactory. It didn't show who did the mentoring, when it was done, where i.e. what places it was done and who were the target audience (participants)

For Quarter four: A report dated 04/07/2023 on subject "MULTISECTORAL MONITORING FOR END OF YEAR 2022/2023". The activity which happened from 23rd to 24th June 2023 focused on monitoring selected schools, health centres and some sub county headquarters. It was conducted by the CAO, The Planner, District Education Officer and the Accountant. Some of the facilities monitored included Bukimbiri S/C, Nyamatsinda Primary School, Kirembe P/S, Nyamatsinda HCII, Iremera HCIII, Kigunga HCIII and Mwumba P/S.

Overall, KDLG reports were found insufficient to satisfy the requirement of mentoring/ monitoring/supervision for LLGs during FY2022/2023.

11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p>	<p>Three sets of minutes were provided as evidence of presentation of monitoring /supervision reports for the four quarters , and their discussion in TPC. In addition, attendance registers of these meetings were provided and reviewed.</p> <p>TPC minutes for a meeting which sat on 19/10/2022 discussed quarter one monitoring and supervision report (Minute No. 14/DTPC/2023/2023 – DISCUSSION OF MONITORING REPORTS). Some of the issues out of monitoring reports which were discussed included local revenue reduction, dissemination of government policies, community involvement, procurement planning, environmental impact assessment reports etc.</p> <p>TPC minutes for a meeting on 25/11/2022 discussed quarter two mentoring and supervision report (Minute No. MIN 20/DTPC/2022/2023 – DEPARTMENT SUPPORT SUPERVISION REPORTS). Issues handled included revenues declared by LLGs, drug stock outs, Batwa children not going to schools etc.</p> <p>TPC minutes for a meeting on 25/06/2023 discussed quarter four mentoring and supervision report (Minute No. 39/DTPC/2022/2023 – DISCUSSION FROM THE MONITORING REPORT). Some of the issues highlighted environment screening, procurement planning, staff appraisal, staff recruitment etc.</p> <p>There was evidence that the TPC meetings sat and handled mentoring and supervision reports of the DLG during FY2022/2023.</p>
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Investment Management

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</p>	<p>The LG had an IFMIS based electronic assets register, formatted as required by the LG Accounting Manual. A printed copy was also availed for this assessment.</p> <p>A number of assets sampled during this assessment including land and buildings, computers, furniture and motor vehicles were found in the register.</p> <p>The LG has an asset register which is updated and its details and content satisfy this requirement.</p>
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12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>A Board of Survey report for the year 2021/2022 dated 24th August 2022 with 5 recommendations was availed. The recommendations included the following:</p> <ul style="list-style-type: none"> ❑ Dispose off all old/unserviceable/obsolete items ❑ All government lands within the district be titled ❑ Trees to be disposed off be replaced by planting others for environmental conservation ❑ The 72 pieces of timber at Nyabwishenya S/C be disposed off. ❑ The Accountant General be requested to provide support in form of training to the DLG to enable operationalization of board of survey guidelines <p>As on the date of this assessment on 30/10/2023, only some of the mature trees at Nyarukumba land had been disposed off and 16 land titles were gotten for DLG lands. The other recommendations remained not implemented yet.</p>	0
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.</p>	<p>Kisoro DLG has a 15 member Physical Planning Committee. According to the minutes seen, during the year ended 2022/2023 the Physical Planning Committee met on the following dates:</p> <p>Quarter 1 meeting on 08/06/2022 and minutes submitted to MoLHUD on 19/07/2022.</p> <p>Quarter 2 meeting on 30/09/2022 and minutes submitted to MoLHUD on 14/11/2022.</p> <p>Quarter 3 meeting on 18/01/2023 and minutes submitted to MoLHUD on 19/06/2023.</p> <p>Quarter 4 meeting on 10/07/2023 and minutes submitted to MoLHUD on 31/07/2023.</p> <p>The requirement of quarterly physical planning committee meetings and submission of four (04) sets of minutes of the year to MoLHUD was satisfied.</p>	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d. For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p>	<p>Kisoro DLG implemented three (03) DDEG funded projects including two (02) infrastructural in FY2022/2023.</p> <ul style="list-style-type: none"> • Phased completion of DLG admin block UGX105,000,000. • Construction of toilet at Kaguhu market UGX18,000,000. <p>A Desk Appraisal aims to ensure that a project meets the following requirements.</p> <ul style="list-style-type: none"> -Derived from the LG Development Plan -Consistent with sector guidelines & DDEG objectives -Financially feasible -Having costed project profiles. <p>Evidence of desk appraisals for the two (02) KDLG DDEG infrastructural projects for FY2022/2023 was availed/ seen.</p>	2	
<p>Score 2 or else score 0</p>	12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p>	<p>Kisoro DLG implemented three (03) DDEG funded projects including two (02) infrastructural in FY2022/2023.</p> <p>Phased completion of DLG admin block UGX105,000,000.</p> <p>Construction of toilet at Kaguhu market UGX18,000,000.</p> <p>A Field Appraisal aims to ensure that a project meets the following requirements.</p> <ul style="list-style-type: none"> -Technical feasibility -Environmental and social acceptability requirements. <p>Evidence was provided concerning field appraisals for the two DDEG infrastructural projects of FY2022/2023 was availed/seen.</p>	2
<p>Score 2 or else score 0</p>					

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>Kisoro DLG 5 year Development Plan 2020/2021-2024/2025 contained project profiles for the projects the DLG (Annex 2 – PROJECT PROFILES – Page 163). The profiles cover different aspects of the DLG including Production, Health, Water, Works, Irrigation, Education and Administration for the 5 years.</p> <p>KDLG FY2022/2023 Project profiles (costed) were presented and discussed in the TPC meeting which sat on 22/02/2023, Minute number MIN.33/DTPC/2022/2023-PRESENTATIONOF PROJECT PROFILES.</p> <p>Both the DTPC minutes and the costed profiles were availed for the assessment and seen/reviewed.</p> <p>Project profiles with costing were developed and discussed by TPC for all investments in the AWP for FY2023/2024.</p>	1
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG had screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction</p> <ol style="list-style-type: none"> 1. Screening for environmental and social risks/impact for the completion of community building at Gitovu HC III was carried out on 22/8/2023, signed and stamped by both EO and DCDO, mitigation measures put in place like harvesting tank and ramp for the disabled. 	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>There was evidence that all infrastructure projects for the current FY (2023/24) to be implemented using the DDEG were incorporated in the LG approved procurement plan dated 20/10/2023 signed by the CAO on 20/10/2023. These include:</p> <ol style="list-style-type: none"> 1. Completion of a Ward at Busengo HC II, Estimated (Budget) at UGX 50,000,000/= 2. Completion of a Maternity Ward at Chahafi HC IV- KISO866/WRKS/2023-24/0014. Contract Price at UGX 79,713,130/= 	1

13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0	<p>There is NO evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction:</p> <p>Under Mincc/14/2023-24 (3) of the meeting dated 13/10/2023, the Contracts Committee approved the DDEG project - Completion of a Maternity Ward at Chahafi HC IV and the respective bidding documents were approved before commencement of the works. The project Ref. No. is KISO866/WRKS/2023-24/0014 and the Contract Price is UGX 79,713,130/=</p> <p>However, the Contracts Committee has not yet sat to consider the DDEG project - Completion of a Ward at Busengo HC II, Estimated (Budget) at UGX 50,000,000/=</p>	0
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines: Score 1 or else 0	<p>There was NO evidence that LG had properly established the Project Implementation team(s) as per guidelines since there was no appointments from the CAO to the Clerk of Works.</p> <p>There were joint appointments for the Project Implementation Team Members (i.e. Project Manager, Senior Environment Officer, DCDO, Senior Labour Officer, Contract Manger, Assistant District Health Officer Environmental Health) signed by the CAO through memos dated 2/9/2022.</p> <p>However there was no official appointment of the Clerk of Works by the CAO.</p> <p>The following projects were sampled:</p> <ol style="list-style-type: none"> 1. Construction of two 2-stance VIP Latrines at Busanza HC IV. 2. Construction of 2-stance VIP Latrine at Kaguhu Market, Busanza Sub County. 3. Phased Completion of Kisoro District Administration Block Headquarters. 	0
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer: Score 1 or else score 0	<p>There is NO evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer Infrastructure projects under DDEG Funding were found to be complaint with the standard designs and specifications as provided by the LG Engineer. However, 1 out of the 3 sampled projects followed the standard technical designs as explained below:</p> <p>For example;</p> <ol style="list-style-type: none"> 1. Phased completion of Kisoro District Administration Block Headquarters- with floor works repairs, window repairs, wall 	0

finishes (i.e. plastering and painting), ceiling construction, fixing wooden internal doors. All Works were satisfactory, and Structure was in good condition at the time of assessment.

2. Construction of 2-stance VIP Latrine at Kaguhu Market, Busanza S/C- Which comprised of, pit excavation works, substructure works, superstructure works, roofing works, floor and wall finishes and external works. All Works were satisfactory, and Structure was in good condition at the time of Assessment except for the pit that was not well centered in one stance. The District Engineer was advised to instruct the contractor to center the pit during the defects liability period. Furthermore, with the help of the DCDO, the community should be sensitized on the usage of the facility because it was poor.
3. Construction Mwumba Progressive Seed Secondary School. It comprised of the following components: 3 2-CR blocks, 2 2-unit staff houses, 1 administration block and 2 units science laboratory block, 2 units teachers kitchen, 2-5 stance VIP latrines, 1 2stance VIP latrine, 1 ICT library and 1 main purpose hall, 1 5000L water tank.
4. a) The 3 2-Classroom Blocks were implemented following Standard technical designs with each classroom measuring 8800x6970mm on the interior constructed in concrete block work of 230mm thickness. All structures were plastered with cement/sand mortar; steel windows and doors installed; and roofing works done with Corrugated Maroon-colored Iron Sheets and aluminium foil (for insulation) on steel trusses and Z-purlins purlins with steel fascia boards. The floor slabs were already cast awaiting the screed. The enclosures (steel casements), i.e. Doors (2No. for each classroom; sizes 900x2400mm and 1200x2400mm) and steel Windows (6No. for each classroom; size 1200mmx1490mm).

b) The 2 unit science laboratory block was implemented following standard technical designs. It comprised of 2 science rooms and 2 preparation rooms. Each science room internal measurement was 8810x8770mm; Each preparation room internal measurement was 3270x3000mm constructed in concrete block work of 230mm thickness. The structure was plastered with cement/sand mortar; steel windows and doors installed; and roofing works done with corrugated maroon-colored iron sheets and aluminium foil (for insulation) on steel trusses and Z-purlins purlins with steel fascia boards. The floor slabs were already cast awaiting the screed. The enclosures (steel casements), i.e. Doors (2No. for each science room; sizes 900x2400mm and 1200x2400mm) and steel Windows (6No. for each science room; size 1200mmx1490mm).

c) The administration block overall size; 33630x11230mm; constructed in concrete block

work of 230mm thickness. The structure is at ring beam level;

d) The 2 2-unit staff houses overall size; 13800x7000mm; constructed in concrete block work of 230mm thickness. The structure is at ring beam level;

e) The 2 2-unit staff kitchen overall size; 5660x3550mm; constructed in concrete block work of 230mm thickness. The structure is at ring beam level;

f) The 1 5-stance VIP latrine (boys); overall size; 6650x3020mm; constructed in concrete block work of 230mm thickness. The structure is at ring beam level;

g) The 1 5-stance VIP latrine (girls) is still at excavation of pit level.

During the time of assessment, it was noted that the doors installed on one classroom block were quite short. Therefore the contractor was advised to increase the door heights.

<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0</p>	<p>There was evidence that the LG provided supervision by the relevant technical officers for infrastructure projects prior to verification and certification of works in previous FY (2022/2023).</p> <p>The procurement files were present; there was inclusion of the projects in the Annual Work Plan;</p> <p>The following projects among others were sampled</p> <ol style="list-style-type: none"> 1. Phased completion of Kisoro Administration Block Headquarters- The contractor's claim dated 17/5/2023 was certified for payment by the CAO and DE. A joint inspection was done by Superintendent of works, District Environment Officer and DCDO on 26/5/2023 and a supervision report prepared. A practical completion certificate with a net final payment of UGX93,805,000/= was prepared and signed by the site supervisor and District Engineer on 26/5/2023. An Environment and Social compliance certificate was also signed by the District Environment Officer and DCDO on 26/5/2023. . 2. Second Phase Construction of Maregamo HC III Staff House- The contractor's claim dated 12/6/2023 was certified for payment by the DHO and DE. A joint inspection was done by Superintendent of works, District Environment Officer and DCDO on 13/6/2023 and a supervision report prepared. A practical completion certificate with a net final payment of UGX19,452,713/= was prepared and signed by the site supervisor and District Engineer on 13/6/2023. An Environment and Social compliance certificate was also signed by the District Environment Officer and DCDO on 13/6/2023. 3. Completion of Muyove GFS to Kaburinga Trading Centre and Neighbouring Communities in Nyabwishenya Sub County- A joint inspection was done by Superintendent of works, District Environment Officer and DCDO on 6/3/2023 and a supervision report prepared. A practical completion certificate with a net final payment of UGX184,057,028/= was prepared and signed by the site supervisor and District Water Officer on 6/3/2023 and by the District Engineer on 7/3/2023. An Environment and Social screening form was also signed by the District Environment Officer and DCDO on 6/3/2023.
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<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):</p> <p>Score 1 or else score 0</p>	<p>There was evidence that Kisoro DLG verified works (certified) and initiated payments of contractors timely for example;</p> <ol style="list-style-type: none"> 1. Payments for Works- Phased construction of Kisoro District Administration Block Headquarters- KISO866/WRKS2022-23/00041. The project had a procurement file and was included in the 3rd Quarterly work plan for the FY 2022/23. The CAO and DE approved the contractor's claim dated 17/05/2023 after verification of the works and the superintendent of works prepared a final report dated 26/5/2023 after inspection of the completed works. A practical completion certificate of payment was then initiated on 26/5/2023 by the superintendent of works and verified by the Head of the Works Department. An environment and social certificate was also attached to the payment certificate and signed by the District Environment Officer and CDO on 26/05/2023. 2. Payments for Works- Second Phase Construction of Maregamo HC III Staff House - KISO866/WRKS2022-23/00062. The project had a procurement file and was included in the 4th Quarterly work plan for the FY 2022/23. The DHO and DE approved the contractor's claim dated 17/05/2023 after verification of the works and the superintendent of works prepared a final report dated 26/5/2023 after inspection of the completed works. A practical completion certificate of payment was then initiated on 13/6/2023 by the superintendent of works and verified by the Head of the Works Department. An environment and social certificate was also attached to the payment certificate and signed by the District Environment Officer and CDO on 13/06/2023. 3. Payments for Works- Construction of 25CM Rain Water Ferro Cement Tank with Roof Catchment Structure in Rwankoni Village - KISO866/WRKS2022-23/00003. The project had a procurement file and was included in the 3rd Annual work plan for the FY 2022/23. The DWO, Contract Manager, CAO and DE verified the works and signed the certificate of completion dated 8/2/2023. The Assistant Engineering Officer prepared the final completion report dated 8/2/2023 after inspection of the completed works. A practical completion certificate of payment was then initiated on 8/2/2023 by the Assistant EO and verified by the Head of the Works Department. An environment and social certificate was also attached to the payment certificate and signed by the District Environment Officer and CDO on 14/02/2023.
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13

Procurement, contract management/execution

Maximum 8 points on this Performance Measure

g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:

Score 1 or else 0

There was evidence of Complete procurement files in place for the all projects/contracts; including the Contract documents, approved Evaluation reports, memos of Bid Acceptance and Award of Contract indicating the Contracts Committee (C.C) approvals and/or minutes. These included:

1. Construction of 2-stance VIP latrine at Kaguhu Market, Busanza S/C - KISO866/WRKS/2022-23/00044; approved by the Contracts Committee under Min37/2022/2023 (e) in a meeting held on 24/1/2023 after evaluation. The evaluation report was approved by Contracts Committee. The contract document was signed on 9/2/2023.
2. Phased completion of Kisoro District Administration Block Headquarters - KISO866/WRKS/2022-23/00041 approved by the Contracts Committee under Min27/2022/2023 (dd) in a meeting held on 8/12/2022, in a meeting. The evaluation report was approved by Contracts Committee. The contract document was signed on 10/2/2023.
3. Construction of 2 Classroom Block at Kasoni P/S, Nyundo S/C - KISO866/WRKS/2022-23/00035; approved by the Contracts Committee under Min37/2022/2023 (b). The evaluation report was approved by Contracts Committee. The contract document was signed on 10/2/2023.

Environment and Social Safeguards

Grievance redress mechanism operational.

Maximum 5 points on this performance measure

a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.

Score: 2 or else score 0

There was evidence that the District had i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.

In the appointment letter dated 28/7/2002 REF CR/257/3, the CAO Mr Mayanja Majwala Budru appointed Mr Rukundo Manasseh as the chairperson to coordinate grievance in the district, signed and stamped by the CAO on 28/7/2022. In other appointment letters dated 28/7/2022, REF CR/257/3 a centralized Grievance Redress Committee (GRC) was established headed by ACAO (Mr Rukundo Manasseh), signed and stamped by the CAO Mr Mr Mayanja Majwala Budru.

The committee composition is as follows

- | | |
|---|----------------|
| 1. Mr Rukundo Manasseh
Chairperson | ACAO |
| 2. Mr Basaza Solomon
Member | PAO |
| 3. Tumuheirwe Milliam
Member | SLO |
| 4. Dr Cheroba Martin
Member | SMO |
| 5. Habanabakize Martin
Member | Enrolled Nurse |
| 6. Nyiragwiza Victoria
(UNTU) Member | Treasurer |
| 7. Mr Matata Alex
(UNTU) Member | Chairperson |
| 8. Mr Mugisha Sison
Member | SCO |
| 9. Nyiranganizi Kedress
Member | EO |
| 10. Mr Gakuru Gideon
Secretary | SLO |

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>There was no evidence that LG had specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p>	0
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>If so: Score 1 or else 0</p>	<p>There was no evidence that district had publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p>	0

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0</p>	<p>Kisoro DLG Development Plan III and Annual Workplan and budget 2022/2023 encompass aspects of environment, social and climate change interventions as most are cross cutting and embedded throughout the plans. Specific examples of the sections where environment, social and climate change interventions are highlighted include:</p> <p>In the KDLG DDP, there are interventions incorporated on Pages 103-105: Community Mobilization and Mindset Change</p> <p>Page 114 - Climate Change, Environment and Natural Resources Management</p> <p>Project 1 - Developing comprehensive and integrated water catchment plans</p> <p>Project 1 - Waste management sites development</p> <p>Project 2 - Urban and rural growth centre greening</p> <p>Project 3 - Promoting afforestation</p> <p>Approved budget FY2023/2024</p> <p>Program 06 - Natural resources, environment, climate change, land and water</p> <p>Sub Programme 01 - Environment and natural resources management.</p> <p>Environment and social safeguards.</p> <p>Environmental, social and climate change interventions were integrated into KDLG Development Plans, annual work plans and budgets.</p>
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management</p> <p>score 1 or else 0</p>	<p>KDLG Planning Unit disseminated enhanced DDEG guidelines FY2022/2023 by distributing them to LLG staff in an Extended TPC meeting which sat on 14/01/2023 (Min. MIN 27/EXDTPC/2022/23 - DISSEMINATION OF DDEG AND BUDGET GUIDELINES).</p> <p>A sheet dated 14/01/2023 was presented where all TPC including LLG staff did signed for them, as evidence. On the sheet, 13 sub county and 8 town council staff signed as evidence of collecting the guidelines.</p>

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	(For investments financed from the DDEG other than health, education, water, and irrigation): c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:	There was evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY 1. The phased completion of Kisoro district administration block project of Proc ref No KISO866/WRKS/2022-2023/00041 , a costed Environment and Social Management Plan (ESMP) was incorporated in the BoQs under item H at a total cost of Ugx 2,770,000 2. The construction of 2 stance VIP latrine, project of Proc ref No KISO866/WRKS/2022-2023/00044 , a costed Environment and Social Management Plan (ESMP) was incorporated in the BoQs under item H for Safety, health and welfare of people at a total cost of Ugx 440,000	3
		score 3 or else score 0		
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change.	There was no evidence of projects for costing of the additional impact from climate change	0
		Score 3 or else score 0		
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:	There was evidence that all DDEG projects were implemented on land where the LG had proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: 1. The land title Plot 320, block 29 at Kisoro hill where the phased completion of Kisoro administration block was carried out was signed on 14/7/2022 by registrar of titles called Nionzima Vincent 2. The land title Plot 32, block 24 at Bucuzi where the 2 stance VIP latrine at Kaguhu market was constructed, was signed on 20/7/2022 by registrar of titles called Nionzima Vincent	1
		Score 1 or else score 0		

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 1 or else score 0	There was evidence that environmental officer and CDO conducted support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports 1. Support supervision and monitoring for the phased completion of Kisoro administration block dated 23/3/2023, monthly reports were reviewed dated 23/3/2023, 28/4/2023 and 2/5/2023, the project started on 13/2/2023 and end 16/5/2023 2. Support supervision and monitoring for the construction of 2 stance VIP Latrine at Kaguhu dated 24/4/2023, a monthly report was reviewed dated 24/4/2023, the project started on 9/2/2023 and end 27/4/2023	1
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15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects: Score 1 or else score 0	There was evidence that E&S compliance Certification forms were completed and signed by Environmental Officer and DCDO prior to payments of contractors' invoices/certificates at interim and final stages of projects 1. The E&S compliance Certification forms for Phased completion of Kisoro administration block were completed on 26/5/2023, signed and stamped by both EO and DCDO, payments were made amounting to Ugx 89,035,254 to M/S FAMDEC Technical services LTD. 2. The E&S compliance Certification forms for construction of 2 stance VIP latrine at Kaguhu market were completed on 12/5/2023, signed and stamped by both EO and DCDO, payments were made on 21/6/2023 amounting to Ugx 15,995,648 to KIF trading company LTD	1
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Financial management

16	LG makes monthly Bank reconciliations Maximum 2 points on this Performance Measure	a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment: Score 2 or else score 0	According to KDGL FY2022/2023 financial report, the LG runs the following bank accounts: Treasury single account General Fund account YLP recovery account UWEP recovery account UNHCR Fund Resilient account The responsibility of reconciliation of the TSA is said to have been taken back to MoFPED. As on date of the assessment 31/10/2022, the rest of Kisoro DLG's bank accounts were reconciled to 30/09/2023. The DLG's bank accounts were reconciled as required under this manual.	2
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17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>The four quarterly reports of FY 2022/2023 were produced by the KDLG Internal Audit department.</p> <p>Quarter 1 report is dated 28/10/2022, Quarter 2 dated 28/01/2023, Quarter 3 dated 25/04/2023 and Quarter 4 dated 28/07/2023.</p> <p>There was evidence that the reports were submitted to the Speaker, CAO, LGPAC, Auditor General and the LCV Chair through dated acknowledgement signatures of the recipients on the audit submission memos.</p>	2
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>The four KDLG quarterly internal audit reports for FY2022/2023 did not contain a section for follow-up on the status of implementation of prior audit findings/ recommendations. Neither was there any separate report on follow-up of implementation of previous audit findings.</p> <p>We conclude that the LG did not have a documented mechanism for follow-up of previous internal audit findings.</p>	0

17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>KDLG records show that the four quarterly internal audit reports were received by CAO, Council and DPAC through witness of the acknowledgement signatures of the recipients on the audit submission memos.</p> <p>Three LGPAC reports were provided as evidence that Internal Audit reports for FY2022/2023 were discussed and followed up by Kisoro District LG PAC.</p> <p>Quarter 1 internal audit report was discussed in LGPAC meeting which sat on 27th April 2023 (Min.26/Kisoro/LGPAC/2022/2023 - Review of 1st Quarter Internal Audit Report).</p> <p>Quarter2 internal audit report - To be discussed in the forthcoming meeting.</p> <p>Quarters 3 and 4 internal audit reports were discussed in LGPAC meeting which sat on 28th and 29th September 2023 (MIN.5/Kisoro/LGPAC/2023/2024 - Presentation of 3rd and 4th Quarter Internal Audit Reports).</p> <p>The District Council discussed the PAC reports in its meeting on 2nd October 2023.</p> <p>Internal audit reports of KDLG were presented to the LGPAC and PAC sufficiently discussed and took actions on them.</p>
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Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>Kisoro DLG OSR budget for FY 2022/2023 was UGX693,118,000. What was realised according to the financial report was UGX446,723,605. This was 64.4% of what was budgeted and falls outside the +/-10% range.</p>
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19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% -10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>According to the financial reports, Kisoro DLG OSR performance for FY 2021/2022 was UGX415,540,074. Performance for FY 2022/2023 was UGX446,723,605. This was an increase in revenue, which was UGX31,183,531 i.e. 7.5%.</p> <p>The increase was between 5 and 10%.</p>	1
20	<p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>During the year ended 2022/2023, what was collected as by KDLG OSR was UGX446,723,605. Of this amount, UGX133,075,805 was what was collected by LLGs and the rest was directly collected by the DLG and not returnable.</p> <p>What was remitted to the 13 sub counties during the FY was UGX89,178,209, which made 67%.</p> <p>October 2022 UGX15,650,770</p> <p>December 2022 UGX15,670,644</p> <p>February 2023 UGX17,376,800</p> <p>April 2023 UGX10,439,810</p> <p>May 2023 UGX8,281,836</p> <p>June 2023 UGX21,848,349</p> <p>TOTAL UGX89,178,209</p> <p>This was 67%, which was above the 65% threshold.</p> <p>The DLG complied with the 65% OSR remittance requirement to LLGs.</p>	2

Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>There was evidence that the Procurement Plan and the awarded contracts were duly published/displayed on the Kisoro DLG Procurement Notice board for public view.</p> <p>Examples of Projects – List of Best Evaluated Bidders under Selective National Bidding;</p> <ol style="list-style-type: none"> 1. Proc. Ref. No-KISO866/WRKS/2023-24/00020: Kalambi United Builders and Engineers Ltd; for the Construction of a 5-stance VIP Latrine at Rusekye P/S with an amount of - UGX 27,897,560/=; Display date was 16/10/2023 and Removal date was 27/10/2023. 2. Proc. Ref. No-KISO866/WRKS/2023-24/00011 LOT 1: Ts Smart Co. Ltd; for the Construction of a 5-stance VIP Latrine at Suma P/S with an amount of - UGX 28,029,720/=; Display date was 16/10/2023 and Removal date was 27/10/2023. 3. Proc. Ref. No-KISO866/WRKS/2023-24/00015: Bankutec Construction Co. Ltd; for the Construction of a 12m³ Ferro Cement rain water Tank in Ruko P/S and Muganza P/S with an amount of - UGX 19,635,436/=; Display date was 16/10/2023 and Removal date was 27/10/2023. 	2
			<p>All the displayed notices were signed by the CAO.</p>	
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>The LG's performance assessment results for FY2021/2022 were disseminated by displaying them on the DLG noticeboard.</p> <p>During this assessment, the results were found on the DLG noticeboard which could be easily accessed by the staff and the general public.</p> <p>The results were also disseminated through an Extended TPC meeting which sat on 26/08/2022 (MIN 3/DTPC/2022/23 – PERFORMANCE ASSESSMENT/DISSEMINATION OF RESULTS). In this meeting the District Planner presented the performance of the DLG which had come as 136th position out of 156, having got an average score of 36%. Members were challenged on the need to pull up their socks and do better.</p>	2

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>No evidence was provided/seen concerning the fact that KDLG during FY 2022/2023 conducted discussions, barazas, radio programs etc.) with the public to provide feed-back on status of activity implementation.</p>	0
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>A training program was held on 14th April 2023 in the Integrated Revenue Administration System (IRAS). The training included district officials, sub county heads, parish chiefs, town clerks and town agents, a total of 90 participants.</p> <p>The content of the training included the rates and types of taxes collected within the DLG such as hotel tax, property tax, advertising, LST, market rent, operational permits, ground rent tenders etc., methods of collection and the possibilities of automation.</p> <p>An activity report and attendance registers for the meeting were provided as evidence.</p> <p>The LG has published information on taxation procedures as required.</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>The DLG (CAO) did not prepare a report on actions taken on IGG recommendations of the assessment year FY2022/2023 and there was no evidence of any such report being presented to Council as required.</p> <p>The DLG did not avail the IGG file for review of IGG correspondences and issues. Kisoro being an old DLG ought to have had such a file, or information on the area.</p> <p>The LG did not meet the requirement of this performance measure.</p>	0

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>We obtained and reviewed the PLE results for 2020 and 2022 and calculated the percentage change in performance as indicated below:</p> <p>☞ 3,446 out of 4,652 (74%) pupils who sat PLE in 2020 passed between grade 1 and 3 (Div1:312, Div2:1,920 & Div3:1,214=3,446). This excludes absentees (4,750-98=4,652).</p> <p>☞ 3,741 out 5,353 (69.8%) pupils who sat PLE in 2022 passed between grade 1 and 3 (Div1:427, Div2:1,989 & Div3:1,325=3,741). This excludes absentees (5,599-246=5,353)</p> <p>Thus, a percentage decline between years of -4.2% (No Improvement), the score is 0.</p>	0
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 3 • Between 1 and 5% score 2 • No improvement score 0 	<p>We obtained and reviewed the UCE results for 2020 and 2022 for USE school and calculated the percentage improvement in performance as indicated below.</p> <p>☞ 463 out of 846 (54.7%) students who sat UCE in 2020 passed between grade 1 and 3 (Div1:38, Div2:212 & Div3:213=463). This excludes absentees (856-10=846)</p> <p>☞ 776 out 1,105 (70.2%) students who sat UCE in 2022 passed between grade 1 and 3 (Div1:64, Div2:319 & Div3:393=776). This excludes absentees (1,114-09=1,105)</p> <p>Thus, a performance improvement of 15.5%, between the years. Therefore, the score is 3.</p>	3

N23_Service Delivery
Performance: Increase
in the average score in
the education LLG
performance
assessment.

Maximum 2 points

a) Average score in the
education LLG
performance has
improved between the
previous year but one
and the previous year

- By more than 5%,
score 2
- Between 1 and 5%,
score 1
- No Improvement,
score 0

NB: If the previous
average score was 95%
and above, Score 2 for
any increase.

The performance of KDLG in its LLG Education
assessment was 37% in FY2021/2022 and
64% in FY2022/2023, meaning an increase of
27%. This increase was greater than 5%.

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0

The planning, budgeting and implementation guidelines for LGs for the education sector FY 2023-2024, page (17), state that at least 95% of sector development budget will be used for capital investments.

In view of the above, there was evidence that the education sector development grant was used on eligible activities as per sector guidelines.

The review of the 2022-2023_ Quarterly performance report (Q4) _866_Kisoro district, indicated that the approved budget was Ugx.1,414,779,000 of which Ugx. 1,403,352,443 was spent on capital investments.

Specific details outlined below:

- Construction of 2 classroom block at Kaihummure PS in Bukimbiri S/C at Ugx 117,218,666
- Construction of 2 classroom block at Kasoni PS in Nyabwishenya S/C at Ugx 117,218,666
- Classroom construction at Mwumba Progressive SS at Ugx 905,709,665
- Construction of a 5-stance VIP latrine at Kabindi PS, Nyarusiza S/C at Ugx 28,982,400
- Construction of a 5-stance VIP latrine at Kinyabala PS, Nyarubuye S/C at Ugx 28,982,400
- Construction of a 5-stance VIP latrine at Gtete PS, at Ugx 28,982,400
- Construction of a 5-stance VIP latrine at Kirundo PS, at Ugx 28,982,400
- Completion of 3 class room block at Rwaramba PS at Ugx 49,275,850
- Completion of 2 class room block at Mabungo PS at Ugx 49,000,000
- Completion of 2 classroom block at Igabiro PS at Ugx 49,000,000

As shown above, Ugx.1,403,352,443 of 1,414,779,000 (99%) was spent on capital investments which was in line with the sector guidelines. Therefore, the score is 2.

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0

Five (05) KDLG Education infrastructure projects of FY2022/2023 were sampled to check certification before payment.

Payment to Forward Investments (U) Ltd for construction of classroom block at Kaihumure P/S in Bukimbiri S/C (UGX111,440,900) - Requisition dated 09/05/2023, certified by the District Engineer, District Education Officer, Internal Auditor and CAO on 08/05/2023 and payment on 23/05/2023.

Payment to Super General Technical Works Ltd for construction of two classroom block at Kasoni P/S (UGX110,581,727) - Requisition dated 22/05/2023, certified by the District Engineer, District Education Officer, Internal Auditor and CAO on 16/05/2023 and payment on 15/06/2023.

Payment to T S Smart Company (U) Ltd for construction of 5 stance VIP latrine at Kirundo P/S in Kirundo S/C (UGX27,400,231) - Requisition dated 12/05/2023, certified by the District Engineer, District Education Officer, Internal Auditor and CAO on 13/05/2023 and payment on 23/05/2023.

Payment to Twez Enterprises Ltd for construction of 5 stance VIP latrine at Kinyababa P/S in Nyarubuye S/C (UGX27,291,579) - Requisition dated 24/04/2023, certified by the District Engineer, District Education Officer, Internal Auditor and CAO on 05/05/2023 and payment on 17/05/2023.

Payment to Bankutec Construction Company (U) Ltd for construction of 5 stance VIP latrine at Kabindi P/S (UGX27,379,174) - Requisition dated 08/05/2023, certified by the District Engineer, District Education Officer, Internal Auditor and CAO on 27/04/2023 and payment on 23/05/2023.

In all the five (05) sampled projects, certification for Education infrastructural projects certification was done before payments were effected but it did not include the Environment Officer and the CDO.

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0

There is evidence that the variations in the contract price are within +/-20% of the MoWT estimates.

From the DE and DEO's offices, the following Works contracts were sampled; and the Engineers estimates (Budgets) Vs. the Contract Prices are as listed with the corresponding Variation percentages; $[(A - B)/A] * 100\%$:

1. Construction of a 2-Classroom Block at Kayihumure P/S - KISO866/WRKS/2022-23/00036. The Engineer's Estimate (A) was UGX 117,218,664/=; the Contract Sum/Price (B) was UGX 117,203,400/=. The Variation was at 0.013%

2. Construction of a 2 CR Block at Igabiro Primary School, Rubuguri Town Council - KISO866/WRKS/2022-23/00046. The Engineer's Estimates (A) was UGX 49,186,062/=; the contract Sum/Price (B) was UGX 48,887,300 /=. The Variation was at 0.61%

3. Construction of a 2 CR Block at Kasoni Primary School, Nyu/ndo Sub County - KISO866/WRKS/2022-23/00035. The Engineer's Estimates (A) was UGX 117,218,664; the contract Sum/Price (B) was UGX 116,299,800 /=. The Variation was at 0.78%

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY

- If 100% score 2
- Between 80 - 99% score 1
- Below 80% score 0

There is NO evidence that the education project (seed secondary school) was completed as per the work plan in the previous FY 2022/23

According to the work plan of the previous FY 2022/23, for the construction of Mwumba Progressive Seed Secondary School, construction works were to be completed up to the superstructure level for all the structures (i.e. 3 2-CR blocks, 3 2-unit teachers houses, 1 administration block and 1 unit science laboratory block, 3 2-unit teachers kitchen, 2 5-stance VIP latrines, 3 2-stance VIP latrines, 1 ICT library, 1 main purpose hall).

During site inspection, it was noted that the superstructure was complete for only some blocks as listed below with the percentage progress:

1. **3 2-CR blocks-** were at 100% and had exceeded the superstructure and roofing levels and plaster works were in progress.
2. **3 2-unit teachers houses-** were at 100%
3. **1 administration block-** was at 100%
4. **1 unit science laboratory block-** was at 100% and had exceeded the superstructure and roofing levels and plaster works were in progress
5. **3 2-units teachers kitchen-** were at 100%
6. **3 2-stance VIP latrines-** were at 33% (i.e. 1 out of 3 was complete)
7. **2 5-stance VIP latrines-** were at 50% (i.e. 1 out of 2 was complete)
8. **1 ICT library-** was at 100%.
9. **1 main purpose hall-** was at 0% and had not yet commenced.

Therefore, the overall percentage progress was at 75.9% which is below 80% thus Kisoro DLG scores zero.

Achievement of standards: The LG has met prescribed school staffing and infrastructure standards

Maximum 6 points on this performance measure

a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines

- If 100%: score 3
- If 80 - 99%: score 2
- If 70 - 79% score: 1
- Below 70% score 0

The staffing structure indicated a ceiling of 1620 positions in the 136 primary schools, and staff recruited in post obtained from the teachers staff list were 1307 computing to a percentage of 80.7%.

Achievement of standards: The LG has met prescribed school staffing and infrastructure standards

Maximum 6 points on this performance measure

b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,

- If above 70% and above score: 3
- If between 60 - 69%, score: 2
- If between 50 - 59%, score: 1
- Below 50 score: 0

The education department had consolidated schools' asset registers for FY 2021/2022 and 2022/2023.

The two (2) registers had only UPE schools (136). USE schools were not captured on the registers.

The review of the consolidated asset registers for FY 2021/2022 and 2022/2023 revealed that:

- 10 out of 136 met the DES requirement for permanent accommodation for at least four (4) teachers
- 7 out of 10 that met the DES requirement for teacher accommodation, met the DES requirement for desk-pupil ratio of 1:3
- However, none of the schools that met the DES requirements for teacher accommodation and desk-pupil ratio, met the latrine stance: pupil ratio of 1:40

We noted that both asset registers for 2021/22 and 2022/23 had the same content for all the schools.

Thus, no UPE school met the basic requirements and minimum standards set out in the DES guidelines during FY 2021/2022 and 2022/23.

The score is 0.

Performance Reporting and Performance Improvement

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

- If the accuracy of information is 100% score 2
- Else score: 0

The Teacher deployment list for primary school teachers as of 30 October 2023 obtained from DEO's office (signed & stamped) had a total of (1,307) teachers in post covering all the (136) UPE schools in Kisoro district.

Verification was done in the three (3) sampled UPE school and the following was established as per the deployment list from the DEO's office.

□ The number of teachers (15) on the DEO's deployment list was consistent with the number of teachers on the school staff list (15) in Gasave primary school, Nyakinama S/C (rural). The names of teachers verified were:

1. Kweziara Emmanuel (HT)-File No.10503
2. Tereraho Allan-File no.10696
3. Rudatsikira Martin-File no.12530
4. Ndinayo Ezra-File no.12162
5. Mushime Ventinah-File no.12641
6. Sunday Vian-File no.12247

7. Kajibwami George- File no.10821
8. Dushimimana Agnes-File no.12024
9. Munezero Patrick File no.10257
10. Nyirampano Idah-File no.12316
11. Nyiraziboneye Ancilla-File no.10467
12. Kamariza Scovia-File no.11124
13. Nyiraneza Agnes-File no.12718
14. Sabiti Enock-File no.12048
15. Niyonchuti H.Victoria-File no.12581

□ The number of teachers (18) on the DEO's deployment list was consistent with the number of teachers on the school staff list (18) in Matinza PS, Nyakabande S/C (semi-rural). The names of teachers verified were:

1. Rwarinda Francis (HT)-File no. 0864
2. Bidabari Agatha-File no. 10936
3. Ntibibuka Godfrey-File no.11037
4. Nsenga David- File no.10621
5. Nyakwezi Sarah-File no.10945
6. Muramira Florence-File no.10322
7. Bigwira Francis-File no.10051
8. Ndagije Moses-file no.11999
9. Muhawenimana Stella-File no.12156
10. Kobusingye Judith-File no.12353
11. Tushemererwe Stella-File no.12557
12. Tumwiringire Edson-File no.12445
13. Manishimwe Stephen-File no.12340
14. Kwizera Henry-File no.10840
15. Haguma Innocent-File no.12382
16. Ntakirutimana Annet-File no.11827
17. Mbabazi Judith-File no.
18. Maniraguha Anjerica-File no.12958

□ The number of teachers (13) on the DEO's deployment list was consistent with the number of teachers on the school staff list (13) in Katarara PS, Chanika Town Council. The names of teachers verified were:

1. Tumushime DEO (HT)-File no.10410
2. Iyamulemye James-File no.10194
3. Ndungutse DEO-File no.12037
4. Nkurunziza Stephen-File no.11894

5. Ahimbisibwe Glorious-File no.12729
6. Irankunda Theopista-File no.12798
7. Basenge Vianey-File no.12612
8. Busigye Peninah-File no.12219
9. Mbonigaba Epafra-File no.10459
10. Niyonsaba Doreen-File no.12922
11. Mbonigaba Charles-File no.12286
12. Tumushime Richard-File no.11049
13. Kwebiha Alex-File no.11823

It was verified that the total number of teachers as indicated on the DEO's deployment list was matching with the number of teachers on the school staff lists in all the three (3) sampled UPE schools as indicated above. Therefore, the information on deployment list for teachers is 100% accurate. The score is 2 .

5

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.

- If the accuracy of information is 100% score 2
- Else score: 0

There was evidence that the information on the LG education department consolidated schools 'asset register for FY 2022/23 and school asset registers of the sampled 03 UPE schools was accurate. Specific details as indicted below:

□ Gasave PS: The education department consolidated school asset register for FY 2022/23 indicated that the school had (14) classrooms, (20) latrine stances, (180) desks and teacher accommodation (0), while the school asset register had (14) classrooms, (20) latrine stances, (180) desks and teacher accommodation (0). Information was accurate

Matinza PS: The education department consolidated school asset register for FY 2022/23 indicated that the school had (12) classrooms, (20) latrine stances, (220) desks and teacher accommodation (0), while the school asset register had (12) classrooms, (20) latrine stances, (220) desks and teacher accommodation (0). Information was consistent

□ Katarara PS: The education department consolidated school asset register for FY 2022/23 indicated that the school had (11) classrooms, (15) latrine stances, (235) desks and teacher accommodation (04), while the school asset register had (11) classrooms, (15) latrine stances, (235) desks and teacher accommodation (04). Information was consistent.

Based on above, information was 100% accurate; Therefore, the score is 2.

2

School compliance and performance improvement:

Maximum 12 points on this performance measure

a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:

- If 100% school submission to LG, score: 4
- Between 80 - 99% score: 2
- Below 80% score 0

There was evidence of compliance to MoES annual budgeting and reporting guidelines.

All the 136 (100%) UPE schools submitted annual school reports and budgets to DEO by 30 January 2023. The review of submitted school reports revealed that all reports were compiled as per the reporting formants for annual school report and budget provided in the sector guidelines (Budgeting and implementation guidelines for primary and secondary schools, pages 21-25.

Information obtained from the three (3) sampled UPE schools confirmed that:

☐ Gasave PS, submitted a duly signed annual school report and budget for calendar year 2022 on 17/01/2023

☐ Katarara PS: Submitted a duly signed annual school report and budget for calendar year 2022 on 30/01/2023

☐ Matinza PS: Submitted a duly signed annual school report and budget for calendar year 2022 on 19/01/2023

As indicated above, all the sampled school reports reviewed were compliant with the requirement of the indicator in the LGMSD manual (September 2020)

The score is 4.

School compliance and performance improvement:

Maximum 12 points on this performance measure

b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:

- If 50% score: 4
- Between 30- 49% score: 2
- Below 30% score 0

There was evidence that education department supported all the 136 (100%) UPE schools to prepare and implement the school improvement plans (SIPs) in line with inspection recommendations.

The review of school files in DEO's office revealed that all UPE schools submitted their SIPs as part of the annual school report and budget for calendar year 2022.

In addition, the review of the minutes departmental meeting (inspectorate) held on 4/9/ 2022, recommended among others that all head teachers be trained on development of school improved plans (SIPs) and that inspection reports should be left at school to guide on the SIP development; under Min 7/OCT/2022-discussion of the inspection report for term 2 of 2022.

It was further verified that all the three (3) sampled UPE schools had in place copies of SIP displayed on the school notice boards as indicated below:

- Gasave PS had a SIP 2023 displayed on school notice board and captured; identified issues (academic performance); previous planned activities (scheming of work and lesson plans); actual performance (Fairly improved but affected by COVID-19); comments (need to combine efforts by all stakeholders to improve on performance) and current plans (encouraging learners to speak English, continuous assessment of learners, improving on teaching readiness, monitoring and support supervision to be intensified and sensitizing parents among others).
- Matinza PS: had a SIP for 2023 displayed on school notice board and captured academic performance, planned activities (preparation of schemes of work and lesson plans, remedial teaching), actual performance (performance improved and failures reduced), and planned activities, etc.
- Gasave PS: There was evidence of a SIP 2023 displayed on school notice board. The SIP was in the recommended format i.e. captured identified issues, previous planned activities, actual performance, comments and new planned activities.

Therefore, the submission of annual school reports with enclosed copies of SIPs was 100% hence the score is 4.

6

School compliance and performance improvement:

Maximum 12 points on this performance measure

c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:

- If 100% score: 4:
- Between 90 - 99% score 2
- Below 90% score 0

We obtained and reviewed the list of schools from LG performance contract and the EMIS data of schools from MoES. We established that the list of government aided primary schools (136) captured in 2022-2023 Approved Performance contract_866_KISORO District was consistent with the number of schools (136) in excel data sheet (EMIS) for FY 2022/23.

4

Human Resource Management and Development

7

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:

Score 4 or else, score: 0

Kisoro district budgeted for a head teacher and minimum of (7) teachers per school or a teacher per class in all the (135) Government aided primary schools. The 2023-2024_Aproved budget estimates_866_Kisoro district had a total of 1,307 primary teachers for all the (136) UPE schools with a total salary budget of UGX12,165,399,000.

For example, Nyundo Cope school had the lowest number of teachers (2) while Muramba PS had the highest number of teachers (21) with total enrolment of 1,269 pupils.

4

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY, Score 3 else score: 0</p>	<p>The teacher deployment list 2023 was obtained from the DEO's office and reviewed. We noted that a total of (1,307) teachers were deployed in (136) UPE schools as per sector guidelines e.g. all the (136) UPE schools had a minimum of (7) teachers per school or a minimum of one (1) teacher per class for schools with less than P.7.</p>	3
	<p>Maximum 8 points on this performance measure</p>		<p>Verification was done in 3 sampled UPE school and the following was established as per the teacher deployment list 2023 / school staff lists.</p>	
			<p>☐ The number of teachers (15) on the DEO's deployment list was consistent with the number of teachers on the school staff list (15) in Gasave primary school, Nyakinama S/C (rural)</p>	
			<p>☐ The number of teachers (18) on the DEO's deployment list was consistent with the number of teachers on the school staff list (18) in Matinza PS, Nyakabande S/C (semi-rural)</p>	
			<p>☐ The number of teachers (13) on the DEO's deployment list was consistent with the number of teachers on the school staff list (13) in Katarara PS, Chanika Town Council</p>	
			<p>We established that the number of teachers on the DEO's deployment list was consistent with the number of teachers on school staff lists in all the (3) sampled UPE schools.</p>	
			<p>Therefore, the score is 3.</p>	
7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board, score: 1 else, score: 0</p>	<p>There was evidence that teacher deployment data had been displayed on school notice boards in all the 03 sampled UPE schools as indicated below:</p>	1
	<p>Maximum 8 points on this performance measure</p>		<p>☐ Gasave PS (Nyakinama S/C-rural) deployment staff list displayed on the notice board had (15) teachers i.e. Male (8) and Female (7)</p>	
			<p>☐ Matinza PS (Nyakabande S/C-semi-urban) deployment staff list displayed on the notice board had (18) teachers i.e. Male (9) and Female (9)</p>	
			<p>☐ Katarara PS (Chanika TC) deployment staff list displayed on the notice board had (13) teachers i.e. Male (9) and Female (4). The score is 1.</p>	
8	<p>Performance management: Appraisals have been conducted for all</p>	<p>a) If all primary school head teachers have been appraised with evidence of appraisal</p>	<p>Appraisals for primary school headteachers were not conducted as required in the stipulated time frame before December 30th. some of the files reviewed included:</p>	0

education management reports submitted to staff, head teachers in HRM with copt to the registered primary and secondary schools, and training conducted to address identified capacity gaps. DEO/MEO
Score: 2 or else, score: 0

Maximum 8 points on this performance measure

1. Kamahoro Guderia, the headteacher of Gatabo Primary School in Muramba Sub County was appraised by Ntirenganya Edward, Principal Education Officer on **1/17/2023**.
2. Tumushime Deo, the headteacher of Katarara Primary School in Chanika Town Council was appraised by Ntirenganya Edward, Principal Education Officer on **2/17/2023**.
3. Nshimyimana John Bosco, the headteacher of Kagera Primary School in Nyakabande Sub County was appraised by Ntirenganya Edward, Principal Education Officer on **2/15/2023**.
4. Ndizihiwe Augustine, the headteacher of Gisorora Primary School in Nyakabande Sub County was appraised by Ntirenganya Edward, Principal Education Officer on **2/15/2023**.
5. Mfitumukiza Stephen, the headteacher of Kagezi Primary School in Kanaba Sub County was appraised by Ntirenganya Edward, Principal Education Officer on 12/20/2022.
6. Tumwizere Sylvester, the headteacher of Mulehe Primary School was appraised by Ntirenganya Edward, Principal Education Officer on 12/22/2022.
7. Uwizeye Jovia, the headteacher of Kaboko Primary School was appraised by Ntirenganya Edward, Principal Education Officer on **2/24/2023**.
8. Nyiransaba Evanice, the headteacher of Gasovu Primary School in Nyurusiza Sub County was appraised by Ntirenganya Edward, Principal Education Officer on **2/14/2023**.
9. Mukandutiye Robinah, the headteacher of Bikoro Primary School in Nyarusiza was appraised by Ntirenganya Edward, Principal Education Officer on **2/17/2023**.
10. Dusabe George, the headteacher of Mabungo Primary School in Nyarusiza Sub County was appraised by Ntirenganya Edward, Principal Education Officer on **1/13/2023**.
11. Muwanga Ben, the headteacher of Gihuranda Primary School in Nyarubuye Sub County was appraised by Ntirenganya Edward, Principal Education Officer **9/17/2023**.
12. Rwalinda Francis, the headteacher of Matinza Primary School in Nyakabande Sub County was appraised by Ntirenganya Edward, Principal Education Officer **1/31/2023**.
13. Kwizera Jeninah, the headteacher of Kaboko Primary School in Nyaki was appraised by Ntirenganya Edward, Principal Education Officer **1/6/2013**.
14. Safari Jackson Bari, the headteacher of Kashaka Primary School in Nyakinama Sub County was appraised by Ntirenganya Edward, Principal Education Officer **1/24/2023**.
15. Dusabimana Charles, the headteacher of

Mbuga Primary School in Nyakinama Sub County was appraised by Ntirenganya Edward, Principal Education Officer 12/20/2022.

16. Sibomana Joseph, the headteacher of Buhozi Primary School in Busanza Sub County was appraised by Ntirenganya Edward, Principal Education Officer **1/27/2023.**
17. Tumanye Denis Kaban, the headteacher of Kisekye Primary School in Bukimbiri Sub County was appraised by Ntirenganya Edward, Principal Education Officer **1/27/2023.**
18. Ngabirano Leonald, the headteacher of Busamba Primary School was appraised by Ntirenganya Edward, Principal Education Officer **1/1/2023.**

8

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM

Score: 2 or else, score: 0

There were **no appraisal files** of secondary school headteachers presented for review during assessment. The HRM staff said the secondary school headteachers claimed they reported to the Ministry of Education.

0

Maximum 8 points on this performance measure

8

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

c) If all staff in the LG Education department have been appraised against their performance plans

score: 2. Else, score: 0

There was evidence that the District Education officer and all Inspectors of Schools were appraised in the previous FY as follows:

1. District Education Officer, Mwumvaneza Emmanuel was appraised by Mayanja Badru, Chief Administrative Officer on 6/30/2023.
2. Inspector of Schools, Niyera Christian was appraised by Kwizera George, Principal Assistant Secretary on 4/18/2023.
3. Inspector of Schools, Nsengiyumva John Bosco was appraised by Kwizera George, Principal Assistant Secretary on 4/18/2023.
4. Inspector of Schools, Chimpaye Peruth was appraised by Kwizera George, Principal Assistant Secretary on 4/18/2023.

Maximum 8 points on this performance measure

2

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,

score: 2 Else, score: 0

There was evidence of a training plan for the education department for FY 2022/23 dated 10 July 2022 and stamped and signed by Ag.DEO.

☞ Key training areas included:

- Feeding program-sensitize parents on provision of mid-day meals
- STR (Schools and Teachers innovating for results)-equip secondary school teachers with skills of improving performance through CPD
- Sports-equip sports teachers with skills of sports management
- EMIS-equip head teachers with skills of education management information system
- Thematic Curriculum-equip teachers with skills of handling lower classes through Continuous professional development (CPD)

Management, Monitoring and Supervision of Services.

Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 8 points on this performance measure

a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.

If 100% compliance, score:2 or else, score: 0

We noted from the DEO, that the education department was compliant and had no errors for correction regarding the submitted school lists and enrolment data in PBS for 2022_2023_Aproved Performance Contrat_866_Kisoro District which was submitted to MoFPED. It was further established that the list of government aided primary schools (136) captured in 2022-2023 Approved Performance contract_866_Kisoro district was consistent with the number of schools (136) in excel data sheet (EMIS) for FY 2022/23

Therefore, there was no need of communicating corrections/ revisions of school lists and enrolment data submitted in PBS as well as adjusting the IPFs for Kisoro District.

The score is 2

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p>	<p>There was evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p>	2
	<p>Maximum 8 points on this performance measure</p>	<p>If 100% compliance, score:2 else, score: 0</p>	<p>We obtained and reviewed the LG Approved budget estimates and established that the total approved budget for inspection and monitoring functions is UGX 91,664,000 (page 39), which is in line with MoES guidelines - page 17.</p>	
			<p>Funds were spent on monitoring and inspection of education institutions in Kisoro district during FY 2022/23. We noted that (187) primary schools, (20) secondary schools and (2) tertiary institutions were covered.</p>	
			<p>The score is 2.</p>	
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p>	<p>Kisoro DLG timeliness of warranting schools' capitation grants for the school (calendar) year in FY2022/2023 and FY2023/2024 was tested in the three terms as follows:</p>	0
	<p>Maximum 8 points on this performance measure</p>	<p>If 100% compliance, score: 2 else score: 0</p>	<p>Term1 (which was quarter 3 FY2022/2023) cash limits were communicated through MoFPED circular dated 29th December 2022. The CAO warranted 18th January 2022 and the disbursements made on 18th January 2023 (20 days).</p>	
			<p>For Term 2 (which was quarter 4 FY2022/2023), MoFPED circular is dated 6th April 2023 and the CAO warranted on 26th April 2023 and the funds were transferred on 4th May 2023 (20 days).</p>	
			<p>For Term 3 (which was quarter 1 FY2023/2024), the MoFPED circular is dated 6th July 2023, the CAO warranted on 20th July 2023 and the funds were transferred on 2nd August 2023 (14 days).</p>	
			<p>In all the three cases, the 5 days' time limit for warranting was not met.</p>	
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p>	<p>There was no evidence that DEO had communicated/ publicized capitation releases to schools within three working days of release from MoFPED as indicated below:</p>	0
	<p>Maximum 8 points on this performance measure</p>	<p>If 100% compliance, score: 2 else, score: 0</p>	<p>(i) QTR3 Expenditure limits FY 2022/23 were communicated through MoFPED release circular dated 29 December 2022 and warranted by CAO on 18 January 2023. The DEO invoiced for capitation grants amounting to UGX 778,288,636 on 17 January 2023 and disbursements to schools made on 18 January 2023.</p>	

QTR4 Expenditure limits FY 2022/23 were communicated through MoFPED release circular dated 6 April 2023 and warranted by CAO on 26 April 2023. The DEO invoiced for capitation grants amounting to Ugx 778,288,634 on 17 May 2023 and disbursements to schools made on 17 May 2023.

The DEO invoiced for capitation grants amounting to Ugx 885,769,369 for Qtr1 FY 2023/2024 on 24 July 2023 and disbursements to schools made on 27th July 2023 by CFO.

We noted that copies of capitation grants releases were displayed on departmental notice board but lacked the dates. In addition there were no official communication to head teachers about capitation releases.

In view of the above, we could not ascertain whether the DEO had communicated/publicized capitation releases to schools within the three working days of release circular from MoFPED.

Verification from the sampled (3) UPE schools revealed that DEO did not communicate/publicize capitation in three working days of the release. However, there was evidence of display of capitation grants releases on school notice boards in all the 3 sampled UPE schools indicated below:

- Gasave PS: The display contained capitation grants releases as follows;

- Term I- 2023 Q3 of 2022/3-Ugx 4,249,000 dated 3 February 2023

- Term II of 2023 (Q4)-Ugx.4,249,000 dated 15 June 2023

- Term III of 2023 Q1FY 2023-4, Ugx.5,303,200 dated 20 September 2023

- Matinza PS: The display contained UPE capitation grant releases as follows;

- Term 1 of 2023 (Q3)-Ugx 4,626,000 dated 27 January 2023

- Term II of 2023 (Q4) Ugx.4,626,000 dated 14/7/2023

- Katarara PS: The display indicated UPE funds received as follows:

- Term 3 of 2022-Ugx. 2,066,500 dated 24 November 2022

- Term1 of 2023-Ugx.4,133,000 dated 27 January 2023

- Term II of 2023-Ugx.4,133,000 dated 16 June 2023

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> • If 100% compliance, score: 2, else score: 0 	<p>There was evidence that the education department prepared inspection work plan for FY 2022/23. The inspection plan was submitted to DES and received by the secretary on 15/7/2022</p> <p>There was a report on allocation of school inspectors per sub county and Town councils dated 10/10/2022 addressed to DEO by the Ag.DIS.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 – 99% score 1 • Below 80%: score 0 	<p>There was evidence of three (3) school inspection reports as indicated below:</p> <p>(i)School Inspection Report Term III of 2022 dated 18 December 2022. The inspection was conducted from 5 September 2022 to 25 November 2022 and done by (6) inspectors/Associate Assessors. All the (136) UPE schools were inspected representing (100%).</p> <p>(ii)School Inspection report for Term I of 2023 dated 7 July 2023. The inspection was conducted from 6 February to 5 May 2023.</p> <p>The inspection was done in the (136) UPE schools representing (100%).</p> <p>(iii) The school inspection report for Term II of 2023 dated 31 August 2023. The inspection was conducted from 29 May to 25 August 2023. It covered all the (136) UPE schools representing 100%.</p> <p>The score is 2.</p>	2

Routine oversight and monitoring

Maximum 10 points on this performance measure

c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,

Score: 2 or else, score: 0

There was evidence that inspection reports were discussed and used to recommend corrective actions and that those actions have subsequently been followed-up.

The review of the minutes for the departmental staff meeting held on 19 May 2023 in the DEO's Office, DIS submitted the summary of indiscipline cases that inspectors had captured during school inspection for Term I of 2023 (Min 5/May 2023).

It was reported that (16) teachers had absconded ad the meeting recommended that the DEO gives them warning letters for habitual absenteeism. On 31 May 2023 some teachers in the following schools were given warning letters; Rev.Iradukunda Josepph-Kidakoma PS, Habarurema Cosma-Kagera PS, Kwebiha Alex-Katarara PS, etc.

Discussion of findings of school inspection during the general meeting of head teachers held on 13 April 2023 at Nyakinama Seed SS. The meeting highlighted the following weak areas in schools; poor monitoring sanitary facilities, teacher attendance books not monitored by head teachers, high absenteeism of teachers, lack of mid-day meals, etc.

Verification was done through the review of inspection files in the (3) sampled UPE schools and findings as indicated below:

(i)Gasave PS in Nyakinama S/C; had evidence of (3) feedback inspection reports on file. Term 2 of 2022 report dated 13 September 2022, Term 1 of 2023 report dated 5 March 2023 and the report for Term 2 of 2023 was dated 22 June 2023. Inspectors included Nsengiyunga JohnBosco, Cyimpaye Peluth and Niringiye Nzitus

(ii) Matinza PS in Nyakabande S/C; had evidence of (3) feedback inspection reports on file. Term 2 of 2022 report dated 21 September 2022, Term 1 of 2023 report dated 4 April 2023 and the report for Term 2 of 2023 was dated 25 July 2023. Inspection was carried out by Nsengiyunga JohnBosco.

(ii) Katarara PS in Chanika TC; had evidence of (3) feedback inspection reports on file. Term 2 of 2022 report dated 10 October 2022, Term 1 of 2023 report dated 28 March 2023 and the report for Term 2 of 2023 was dated 12 June 2023. Inspection was carried out by Cyimpaye Peluth.

As above, there is evidence of discussion of inspection reports and using the recommendations for corrective actions. The score is 2.

Routine oversight and monitoring

Maximum 10 points on this performance measure

d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0

LG education departments are required to submit school inspection reports to the Directorate of Education Standards (DES).

There was evidence of submission of three (3) inspection report to DES as indicated below:

- School inspection report for Term 3 of 2022 was submitted and received by DES secretary (Komugabe Edith) on 18 December 2022
- School inspection report for Term 1 of 2023 was submitted and received by DES secretary (Komugabe Edith) on 7 July 2023
- School inspection report for Term 2 of 2023 was submitted and received by DES secretary (Komugabe Edith) on 31 August 2023

Verification was done through the review of inspection files in the (3) sampled UPE schools and established that copies of the inspection reports from the previous three terms were left behind as expected in all the (3) sampled schools as indicated below;

(i) Gasave PS in Nyakinama S/C; had evidence of (3) feedback inspection reports on file. Term 2 of 2022 report dated 13 September 2022, Term 1 of 2023 report dated 5 March 2023 and the report for Term 2 of 2023 was dated 22 June 2023. Inspectors included Nsengiyunga John Bosco, Cyimpaye Peluth and Niringiye Nzitus

(ii) Matinza PS in Nyakabande S/C; had evidence of (3) feedback inspection reports on file. Term 2 of 2022 report dated 21 September 2022, Term 1 of 2023 report dated 4 April 2023 and the report for Term 2 of 2023 was dated 25 July 2023. Inspection was carried out by Nsengiyunga John Bosco.

(ii) Katarara PS in Chanika TC; had evidence of (3) feedback inspection reports on file. Term 2 of 2022 report dated 10 October 2022, Term 1 of 2023 report dated 28 March 2023 and the report for Term 2 of 2023 was dated 12 June 2023. Inspection was carried out by Cyimpaye Peluth.

As above, all the (3) inspection reports were submitted to DES and copies left behind in all the (3) sampled UPE schools, the score is 2.

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p>	<p>Education and Community Development issues at KDLG are handled by the Education and Community Committee of Council. Here below are some examples of committee meetings where Education specific issues were presented and discussed in FY2022/2023.</p> <p>Minutes of the Education and Community Committee which sat on 25/04/2022 discussed Education and Community issues as per minute MIN.18/ECM/2022 – PRESENTATION OF QUARTETLY REPORTS AND WORKPLANS. Discussions focussed on multiple Education and Community issues within the quarter including capitation grants, teacher recruitment and education projects.</p> <p>Minutes of the Education and Community Committee which sat on 21/02/2023 per minute number (MIN.21/CEM/2023 – PRESENTAION AND DISCUSSION OF 2ND QUARTER REPORTS AND THIRD QUARTER WORKPLANS 2023). Among the issues discussed included monitoring and inspection of schools (95%) of the schools in the DLG. They also discussed PLE 2022 performance and also UGFIT schools project issues.</p> <p>Minutes of the Education and Community Committee which sat on 16/05/2023 per minute number (MIN.25/ECM/2023 – PRESENTATION AND DISCUSSION OF 3RD QUARTER REPORTS, 4TH QUARTER WORKPLANS AND BUDGET ESTIMATES). Issues discussed included among others:</p> <p>UGFIT Projects constructions</p> <p>Kale Institute of Science and Technology</p> <p>Recruitment of teachers.</p> <p>KDLG Education issues are being adequately handled by the Council through its Education and Community Standing Committee.</p>	2
11	<p>Mobilization of parents to attract learners</p> <p><i>Maximum 2 points on this performance measure</i></p>	<p>Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school, score: 2 or else score: 0</p>	<p>There was evidence that the LG Education department conducted activities to mobilize, attract and retain children at school as indicated below:</p> <ul style="list-style-type: none"> • Radio talk show programme for school feeding campaign on Voice of Kisoro FM conducted under the RDC's office on 11 October 2022. The show was attended by Inspector of schools, DEO and Head teacher Seseme Girls' SS. It was intended to ensure improved performance and retention of learners in schools. 	2

12

Planning and budgeting for investments

Maximum 4 points on this performance measure

a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, score: 2, else score: 0

The information on the LG education department consolidated asset register for FY 2022/23 and school asset registers of the sampled 3 UPE schools was verified. There was evidence that the education department prepared and submitted an asset register in the prescribed format (Planning, Budgeting and Implementation Guidelines for the Education and Sports Sub-Program FY 2023-2024- page 57).

The education department had an up-to date consolidated schools 'asset register at the time of assessment. Specific details as indicted below:

□ Gasave PS: The education department consolidated school asset register for FY 2022/23 indicated that the school had (14) classrooms, (20) latrine stances, (180) desks and teacher accommodation (0), while the school asset register had (14) classrooms, (20) latrine stances, (180) desks and teacher accommodation (0). Information was consistent

Matinza PS: The education department consolidated school asset register for FY 2022/23 indicated that the school had (12) classrooms, (20) latrine stances, (220) desks and teacher accommodation (0), while the school asset register had (12) classrooms, (20) latrine stances, (220) desks and teacher accommodation (0). Information was consistent

□ Katarara PS: The education department consolidated school asset register for FY 2022/23 indicated that the school had (11) classrooms, (15) latrine stances, (235) desks and teacher accommodation (04), while the school asset register had (11) classrooms, (15) latrine stances, (235) desks and teacher accommodation (04). Information was consistent.

Based on the above, the asset register was up to date.

Planning and budgeting for investments

Maximum 4 points on this performance measure

b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, *score: 1 or else, score: 0*

For FY 2022/2023, the KDLG Education department had the following infrastructural projects:

Construction of 2 classroom block at Kasoni P/S UGX116,299,000

Construction of 2 classroom block Kaihumure P/S UGX117,203,400

Construction of 5 stance latrine at Gatete P/S UGX28,936,951

Construction of 5 stance latrine at Kinyababa P/S UGX28,842,348

Construction of 5 stance latrine at Kirundo P/S UGX28,864,735

Construction of 5 stance latrine at Kabindi P/S UGX28,864,735

A Desk Appraisal aims to ensure that a project meets the following requirements.

-Derived from the LG Development Plan

-Consistent with sector guidelines & DDEG objectives

-Financially feasible

-Having costed project profiles.

Evidence of desk appraisals for the six (06) KDLG Education Department projects for FY2022/2023 was availed/ seen.

12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, score 1 else score: 0</p>	<p>For FY 2022/2023, the Education department had the following infrastructural projects:</p> <ul style="list-style-type: none"> Construction of 2 classroom block at Kasoni P/S UGX116,299,000 Construction of 2 classroom block Kaihumure P/S in Kicuzi S/C UGX117,203,400 Construction of 5 stance latrine at Gatete P/S UGX28,936,951 Construction of 5 stance latrine at Kinyababa P/S UGX28,842,348 Construction of 5 stance latrine at Kirundo P/S UGX28,864,735 Construction of 5 stance latrine at Kabindi P/S UGX28,864,735 <p>A Field Appraisal aims to ensure that a project meets the following requirements.</p> <ul style="list-style-type: none"> -Technical feasibility -Environmental and social acceptability requirements. <p>Evidence of field appraisals for the six (06) KDLG Education Department projects for FY2020/21 was availed/ seen.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, score: 1, else score: 0</p>	<p>There is evidence that the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan As per the amended Approved Work Plan for FY 2023/24 dated 20/10/2023, the following projects were incorporated in the Annual Work Plan and Procurement Plan for the current FY (2023/24)</p> <ol style="list-style-type: none"> 1. Item No. 27 of the Procurement Plan- Classroom Construction at Mwumba Seed Secondary School; Budgeted at UGX 589,770,623/=. 2. Item No. 25- Construction of a 2- Classroom Block at Akengeyo P/S, Nyabwishenya S/C; Estimated at UGX 126,848,912/=. 3. Item No. 26- Construction of a 2 Classroom Block at Rutare P/S in Chahi S/C; Estimated at UGX 122,275,232 /.=. 	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i></p>	<p>There is evidence that School infrastructure Projects were approved by the Contracts Committee (C.C) and one project was cleared by the Solicitor General since its threshold was above 200M before commencement of Works as listed below:</p> <ol style="list-style-type: none"> 1. Under Min77/2021/2022 (a) of the CC meeting held on 22/4/2022, the Construction of Mwumba Progressive Seed Secondary School, Nyabwishenya S/C was approved. The project was also cleared by the Solicitor General through letter dated 1/9/2022, since its contract price of UGX 3,337,802,752/= is more than UGX 200,000,000/=. 2. Under Min37/2022/2023 (b) of the CC meeting held on 24/01/2023, the Construction of a 2-Classroom Block at Kasoni P/S Nyundo S/C was approved . 3. Under Min37/2022/2023 (bb) of the CC meeting held on 24/01/2023, the Construction of a 4- Classroom Block at Rwaramba P/S, Nyakinama S/C was approved 	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p>	<p>There was NO evidence of proper establishment of the PIT for the school construction projects constructed within the last FY (2022/23) as per guidelines.</p> <p>A copy of a joint appointment by the Chief Accounting Officer of: the Project Manager, Senior Environment Officer, District Community Development Officer, Senior Labor Officer, Contract Manager as members of the PIT for school construction works under Education Department dated 2/9/2022 was present; Another appointment letter dated 25/9/2022 of the Clerk of Works (COW) by the Chief Accounting Officer to specifically supervise Mwumba Progressive Secondary School was present. However, no COW was assigned to other school construction projects.</p> <p>The following Projects were considered:</p> <ol style="list-style-type: none"> a) Construction of Mwumba Progressive Seed Secondary School. b) Construction of a 2-Classroom Block at Igabiro P/S. c) Construction of a 2-classroom Block at Kasoni P/S. 	0
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p>	<p>There is evidence that the Seed School Infrastructure followed the standard technical designs provided by the MoES.</p> <p>The sampled project was: Construction Mwumba Progressive Seed Secondary School.</p>	1

Score: 1, else, score: 0

It comprised of the following components: 3 2-CR blocks, 2 2-unit staff houses, 1 administration block, 2 units science laboratory block, 2 units teachers kitchen, 2-5 stance VIP latrines, 1 2stance VIP latrine, 1 ICT library and 1 main purpose hall, 1 5000L water tank.

1. The 3 2-Classroom Blocks were implemented following Standard technical designs with each classroom measuring 8800x6970mm on the interior constructed in concrete block work of 230mm thickness. All structures were plastered with cement/sand mortar; steel windows and doors installed; roofing works done with corrugated Maroon-colored iron sheets and roofing aluminium foil bubble (for insulation) internally on steel trusses and Z-purlins with steel fascia boards. The floor slabs were already cast awaiting the screed. The enclosures (steel casements) i.e. Doors (2No. for each classroom; sizes 900x2400mm and 1200x2400mm) and steel Windows (6No. for each classroom; size 1200mmx1490mm).
2. The 2 unit science laboratory block comprised of 2 science rooms and 2 preparation rooms. Each science room internal measurement was 8810x8770mm; Each preparation room internal measurement was 3270x3000mm constructed in concrete block work of 230mm thickness. The structure was plastered with cement/sand mortar; steel windows and doors installed; roofing works done with corrugated maroon-colored iron sheets and roofing aluminium foil bubble (for insulation) internally on steel trusses and Z-purlins purlins with steel fascia boards. The floor slabs were already cast awaiting the screed. The enclosures (steel casements), i.e. doors (2No. for each science room; sizes 900x2400mm and 1200x2400mm) and steel windows (6No. for each science room; size 1200mmx1490mm).
3. The administration block overall size; 33630x11230mm; constructed in concrete block work of 230mm thickness. The structure is at ring beam level;
4. The 2 2-unit staff houses overall size; 13800x7000mm; constructed in concrete block work of 230mm thickness. The structure is at ring beam level;
5. The 2 2-unit staff kitchen overall size; 5660x3550mm; constructed in concrete block work of 230mm thickness. The structure is at ring beam level;
6. The 1 5-stance VIP latrine (boys); overall size; 6650x3020mm; constructed in concrete block work of 230mm thickness. The structure is at ring beam level;
7. The 1 5-stance VIP latrine (girls) is still at excavation of pit level.

During the time of assessment, it was noted

that the doors installed on one classroom block were quite short. Therefore the contractor was advised to increase the door heights.

13

Procurement, contract management/execution

Maximum 9 points on this performance measure

e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY score: 1, else score: 0

There was NO evidence that monthly site meetings were conducted for School infrastructure projects during the previous FY (2022/2023).

The Seed Secondary School considered is Mwumba Seed Secondary School in Nyabwishenya Sub County-MoES/UGIFT/WRKS/2020-21/0002 LOT 13

The following monthly reports were present: Monthly reports of: June dated 31/6/2023, July dated 30/7/2023, August dated 30/8/2023, September dated 30/9/2023 and October dated 20/10/2023.

The following Minutes of meetings were present: January held on 28/1/2023, April held on 14/4/2023, July held on 7/7/2023, August held on 8/8/2023, September held on 19/9/2023.

All minutes were signed by the chairperson/District Engineer.

Mwumba Progressive Seed Secondary School was included in the List of sector specific infrastructure in the Annual Work Plan for the FY 2022/23.

However, some monthly reports were missing i.e. from October 2022 to May 2023. And some Minutes of meeting were also missing i.e. minutes for October -December 2022, February and March 2023, May and June 2023.

0

Procurement, contract management/execution

Maximum 9 points on this performance measure

f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted *score: 1, else score: 0*

There is NO evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted.

Monthly Joint Technical supervisions of the construction of planned sector infrastructure projects were regular (with respect to critical stages) but did not include some key staff e.g environment officer and CDO.

Only one project (Construction of Mwumba Progressive Seed Secondary School) involved the participation of the environment officer and DCDO among other officers as seen in the minutes of meetings dated; 28/1/2023, 14/4/2023, 7/7/2023, 8/8/2023, 19/9/2023.

The following projects were sampled;

1. Construction of Mwumba Progressive Seed Secondary School
2. Construction of a 2-Classroom Block at Kasoni P/S
3. Completion of a 2-Classroom block at Igabiro P/S

Procurement, contract management/execution

Maximum 9 points on this performance measure

g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, *score: 1, else score: 0*

Five (05) KDLG Education projects of FY2022/2023 were sampled to check certification and timeliness of effecting payments for infrastructure projects.

Payment to Forward Investments (U) Ltd for construction of classroom block at Kaihumure P/S in Bukimbiri S/C (UGX111,440,900) – Requisition dated 09/05/2023, certified by the District Engineer, District Education Officer, Internal Auditor and CAO on 08/05/2023 and payment on 23/05/2023 (14 days).

Payment to Super General Technical Works Ltd for construction of two classroom block at Kasoni P/S (UGX110,581,727) – Requisition dated 22/05/2023, certified by the District Engineer, District Education Officer, Internal Auditor and CAO on 16/05/2023 and payment on 15/06/2023 (24 days).

Payment to T S Smart Company (U) Ltd for construction of 5 stance VIP latrine at Kirundo P/S in Kirundo S/C (UGX27,400,231) – Requisition dated 12/05/2023, certified by the District Engineer, District Education Officer, Internal Auditor and CAO on 13/05/2023 and payment on 23/05/2023 (11 days).

Payment to Twez Enterprises Ltd for construction of 5 stance VIP latrine at Kinyababa P/S in Nyarubuye S/C (UGX27,291,579) – Requisition dated 24/04/2023, certified by the District Engineer, District Education Officer, Internal Auditor and CAO on 05/05/2023 and payment on 17/05/2023 (23 days).

Payment to Bankutec Construction Company (U) Ltd for construction of 5 stance VIP latrine at Kabindi P/S (UGX27,379,174) – Requisition dated 08/05/2023, certified by the District Engineer, District Education Officer, Internal Auditor and CAO on 27/04/2023 and payment on 23/05/2023 (16 days).

In three (03) of the five (05) sampled projects, payments were effected beyond the 14 days' time limit.

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i></p>	<p>There is evidence that the LG Education Department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit on 12/04/2022.</p> <p>The following projects were included among other Works/Supplies;</p> <ol style="list-style-type: none"> 1. Construction of a 2-Classroom Block at Igabiro P/S, Rubuguri Town Council. 2. Construction of Mwumba Progressive Seed Secondary School, Nyabwishenya S/C. 3. Construction of a 2 Classroom block at Kasoni P/S, Nyundo S/C. 	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i></p>	<p>There is evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA.</p> <p>The files included: the Contract documents, approved Evaluation reports, memos of Bid Acceptance and Award of Contract indicating the Contracts Committee (C.C) approvals. The project files sampled included one seed school;</p> <ol style="list-style-type: none"> 1. Construction of a Mwumba Progressive Seed Secondary School– MoES/UGIFT/WRKS/2020-21/00456. Approved by the CC under Min77/2021-22(a) in a meeting held on 22/4/2022. Minutes of evaluation exercise were noted on 9/2/2022. The Contract Document was signed on 7/9/2022. 2. Completion of a 2-Classroom Block at Igabiro P/S, Rubuguri T/C- KISO866/WRKS/2022-23/00046. Approved by the CC under Min37/2022/2023 (cc) in a meeting held on 24/01/2023. The Contract was awarded on 9/2/2023. <p>The above files were complete with, evaluation reports and approvals/minutes of the Contracts Committee meeting.</p>	1

Environment and Social Safeguards

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, <i>score: 3, else score: 0</i></p>	<p>There was no evidence provided that grievances were recorded, investigated, responded to and recorded in line with the grievance redress framework</p>	0
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15	Safeguards for service delivery. <i>Maximum 3 points on this performance measure</i>	Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation <i>Score: 3, or else score: 0</i>	<p>There was evidence of dissemination of school environment education guidelines as per the report submitted to CAO dated June 22, 2023.</p> <p>The district environment officer together with the education department organised school environment education sensitisation meetings for head teachers. The purpose was to raise awareness on school environment education for integration in school curriculum.</p> <p>The sensitisation was conducted at 3 coordinating centres and the main facilitators were the senior environment officer, environment officer and the inspector of schools.</p> <p>The sensitisation meetings were held at the following coordinating centres :</p> <p>a) Gisorora on 6/6/2023-attended by 4 head teachers</p> <p>Key action points</p> <ul style="list-style-type: none"> ☞ Formation of environment and health, wildlife, and agriculture clubs in schools ☞ Planting of trees and flowers in school compounds ☞ Burning of waste, and biodegradable put in the composite pit and later used as manure ☞ Advised that plastic should not be burnt because they pollute and contaminate the air <p>Etc.</p> <p>b) Kabindi on 15/6/2023- attended by 36 head teachers</p> <p style="text-align: center;">Key action points</p> <ul style="list-style-type: none"> o Need radio talk shows for environment education o Trees planted at schools are always destroyed by grazing animals o Schools should have wildlife clubs o Introduction hand work/crafts in schools o Fruit trees should be planted at schools o Etc. <p>c) Iryaruvumba on 16/6/2023-attended by 25 teachers</p> <p style="text-align: center;">Key action points</p> <ul style="list-style-type: none"> o Need seeds for establishment of tree and vegetable nursery beds in schools o Train and make energy saving cookstoves. The following schools were chosen for demonstration; Iryaruvumba, Rubuguri, Nturi, Snuriro, RRutaka, Rugarambiroand Kashinge o Training and making biogas 	3
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o Proper waste management in schools

o Promotion of environment education school drama and competitions

Sampled schools including Gasave Primary School in Nyakinanma S/C, Matinza primary School in Nyakabande, and Katarara Primary School in Chanika TC confirmed that they had attended sensitisation meetings and were waiting for copies of education guidelines.

16

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, *score: 2, else score: 0*

There **was evidence** that LG had in place a costed ESMP and this was incorporated within the BoQs and contractual documents

1. A costed ESMP was incorporated Construction of a 2-classroom block at Kasoni P/s of **Proc no KISO866/WRKS/2022-23/00035** at a tune of Ugx 930,000, under unit G for general matters
2. A costed ESMP was incorporated Construction of a 5 stance VIP latrine at Kimyababa P/s of **PROC No KISO866/wrks/2022-2023/00043** at a tune of Ugx 80,000 under unit G for general matters
3. A costed ESMP was incorporated Construction of a 5 stance VIP latrine at Kabindi P/s of **PROC No KISO866/wrks/2022-2023/00039** at a tune of Ugx 160,000 under unit G for general matter

2

16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i></p>	<p>There was evidence for proof of land ownership, access of school construction projects that were implemented by the district</p> <ol style="list-style-type: none"> 1. Memorandum of understanding on the un conditional grant for land for Kasoni P/s, between the registered tutees of Muhabura diocese P.O BOX 22 Kosoro and Kisoro district local government, dated 5/10/202, signed and stamped by REV Stephen Ruzaza, witnessed by Tumuhimbise Edson HR. 2. Memorandum of understanding on the un conditional grant for land for Kabindi P/s, between the registered tutees of Muhabura diocese P.O BOX 22 Kosoro and Kisoro district local government, dated 5/10/202, signed and stamped by REV Stephen Ruzaza, witnessed by Mayombo Zake HR. 3. Memorandum of understanding on the un conditional grant for land for Mabungo P/s, between the registered tutees of Muhabura diocese P.O BOX 22 Kosoro and Kisoro district local government, dated 5/10/202, signed and stamped by REV Stephen Ruzaza, witnessed by Dusabe Gerge Head teacher 	1
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i></p>	<p>There was evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports,</p> <ol style="list-style-type: none"> 1. Support supervision and monitoring for the completion of 2 classroom block at kasoni P/s was carried out on 19/3/2023, monitoring reports were reviewed dated 19/3/2023, 10/5/2023 signed and stamped by EO and DCDO, project started on 10/2/2023 and ended 16/5/2023 2. Support supervision and monitoring for the construction of 5 stance VIP latrine at Gatete P/s was carried out on 15/4/2023, monitoring reports were reviewed dated 15/4/2023 19/5/2023 signed and stamped by EO and DCDO project started on 13/2/2023 and ended 12/6/2023 3. Support supervision and monitoring for the construction of 2 classroom block at Kaihumure P/s was carried out on 19/5/2023, monitoring reports were reviewed dated 19/4/2023 19/5/2023 signed and stamped by EO and DCDO project started on 13/2/2023 and ended 12/6/2023 	2

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

Score: 1, else score:0

There was evidence E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

1. E&S certifications were approved and completed for the construction of 5 stance VIP latrine at Kabindi P/s, on 26/4/2023 signed and stamped by EO and DCDO

2. E&S certifications were approved and completed for the construction of 2 class block at Kasoni P/s , on 17/5/2023 signed and stamped by EO and DCDO

3. E&S certifications were approved and completed the completion of 4 class block at Rwaramba P/s, on 8/5/2023 signed and stamped by EO and DCDO

**Health
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>There was no evidence to confirm whether Kisoro DLG registered an increased utilization of healthcare services, with a specific focus on total deliveries. The computation of healthcare services utilization was guided by the instructions provided during the orientation of Health Specialists, which indicated that the computation should be based on all the HCIIIs and HCIVs.</p> <p>Kisoro DLG has 20 HC IIIs and 3 HC IVs conducting deliveries. The assessment team reviewed the annual reports (HMIS 107) for all HC IIIs and HC IVs for FY 2021/2022 and compared them with FY 2022/2023. The findings are as follows:</p> <p>The total number of deliveries for FY 2021/2022 was 6,686, and for FY 2022/2023, it was 6,601, representing an overall decline of 1.3%.</p> <p>As a result, Kisoro DLG did not achieve the recommended 20% increase in the utilization of healthcare services, as required by the performance measure.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 	<p>The performance of KDLG in its LLG FY2022/2023 Health assessment was 56%, making it fall within the 50%-69% range.</p>	1
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 	<p>This indicator is not applicable in this round of assessment.</p>	0

3	Investment performance: The LG has managed health projects as per guidelines.	a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.	Kisoro DLG Annual Performance Report for FY 2022/2023 shows that UGX367,861,000 was budgeted for the health development grant. The total amount spent was UGX367,861,000 (KDLG Annual Performance Report, Page 94).	2
	Maximum 8 points on this performance measure		Completion of general ward at Bunagana HCII UGX167,861,000.	
			Construction of 2 stance VIP pit latrine at Busanza HCIV UGX20,000,000.	
			These activities were eligible under the Health Development Grant guidelines. They didn't involve purchase of land, procurement of vehicles etc.	
3	Investment performance: The LG has managed health projects as per guidelines.	b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0	For Kisoro DLG Health four (04) project payments in FY2022/2023 were sampled to test for certification before payments.	0
	Maximum 8 points on this performance measure		Payment to Geses Uganda Ltd for construction of a staff house at Maregamo HCIII (UGX81,728,237) – Requisition dated 20/12/2022, certified by District Engineer on 20/12/2022 and payment on 01/03/2023.	
			Payment to Kemic Technical Services Ltd for 2nd phase construction of staff house at Maregamo HCIII (UGX19,452,713) – Requisition dated 12/06/2023, certified by District Engineer on 13/06/2023 and payment on 28/06/2023.	
			Payment to Imanzi Construction and Supplies Ltd for construction of two 2 stance latrines at Busanza HCIV in Busanza S/C (UGX40,187,143) – Requisition dated 14/06/2023, certified by District Engineer on 13/06/2023 and payment on 28/06/2023.	
			Payment to Combine Technical Services and Supplies Ltd for fixing floor tiles at Muregamo HCIII (UGX38,880,988) – Requisition dated 13/06/2023, certified by the District Engineer on 13/06/2023 and payment on 28/06/2023.	
			In all the four (04) sampled projects, certification for Education infrastructural projects certification was only done by the District Engineer and did not include the DEO, the Environmental Officer, the CDO or the CAO.	

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0

There is evidence that the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates.

From the DE and DHO, the following Works contracts were sampled; and the Engineer's estimates (Budgets) Vs. the Contract Prices are as listed with the corresponding Variation percentages; $[(A - B)/A]*100\%$:

1. Construction of 2 2-Stance VIP Latrines at Busanza HC IV LOT 1 - KISO866/WRKS/2022-23/00043. The Engineer's Estimate (A) was UGX 46,000,000/=; the contract Sum/Price (B) was UGX 45,002,400/=. The Variation was at 2.17%
2. Second Phase Construction of Maregamo HC III Staff House - KISO866/WRKS/2022-23/00062. The Engineer's Estimate (A) was UGX 20,478,900/=; the contract Sum/Price (B) was UGX 20,476,540/=. The Variation was at 0.012%
3. Construction of a 2-stance VIP latrine at Kaguhu Market Busanza Sub County - KISO866/WRKS/2022-23/00044. The Engineer's Estimate (A) was UGX 18,000,000/=; the contract Sum/Price (B) was UGX 18,000,000/=. The Variation was at 0.00%

The variations, $[(A - B)/A] *100\%$ were thus within +/-20% of the MoWT/LG Engineer's estimates

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY

- If 100 % Score 2
- Between 80 and 99% score 1
- less than 80 %: Score 0

There was no HC II to HC III upgrade for Kisoro DLG in the previous FY (2022/23)

Other infrastructures the were implemented in the previous FY (2022/23) include:

1. Construction of two 2-Stance VIP Latrine with at Busanza HC IV-KISO866/WKS/2022-23/00043: The contract was signed on 9/2/2023, commenced on 9/2/2023 and completed on 13/6/2023 (as per the work plan). According to the practical completion certificate dated 13/6/2023, 5% of the contract amount was retained to be paid in a period of 6 months after the practical completion of the project. Therefore, the project progress is at 95%.

2. Second Phase of Construction of Maregamo HC III staff House-KISO866/WRKS/2022-23/00062: The contract was signed on 6/6/2023, commenced on 6/6/2023 and completed on 13/6/2023 (as per the work plan). According to the practical completion certificate dated 13/6/2023, 5% of the contract amount was retained to be paid in a period of 6 months after the practical completion of the project. Therefore, the project progress is at 95%.

3. Construction of 2 Stance VIP Latrine at Kaguhu Market Busanza Sub County KISO866/WRKS/2022-23/00044: The contract was signed on 10/2/2023, commenced on 10/2/2023 and completed on 12/5/2023 (as per the work plan). According to the practical completion certificate dated 12/5/2023, 5% of the contract amount was retained to be paid in a period of 6 months after the practical completion of the project. Therefore, the project progress is at 95%.

Achievement of Standards: The LG has met health staffing and infrastructure facility standards

Maximum 4 points on this performance measure

a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure

- If above 90% score 2
- If 75% - 90%: score 1
- Below 75 %: score 0

There **was evidence** confirming that Kisoro DLG successfully recruited staff for all 15 HC IIIs and three HC IVs, in accordance with the staffing structure. The staffing structure provided by the District Health Office (DHO) indicated that HC IVs were required to have 48 staff, while HC IIIs were required to have 19 health workers.

According to the approved budget for FY 2023/2024, the allocated conditional sector conditional grant for wages was UGX 10,917,189,000 . This allocation covered the wages of 355 health cadres in post out of the required 499, as per the staffing norms for the available HC IVs and HC IIIs. This indicates that only 82.8% of the health worker positions for the available HC IVs and HC IIIs were filled. The breakdown of the percentage of health worker positions filled for these facilities is provided below;

1. **Chahafi HC IV:** 36 staff were deployed out 48 required staffing norms. This represents 75% of filled positions.

2. **Busanza HC IV:** 28 staff were deployed out 48 required staffing norms. This represents 58% of filled positions.
3. **Rubuguri HC IV:** 38 staff were deployed out 48 required staffing norms. This represents 79% of filled positions.
4. **Gateriteri HC III:**16 staff were deployed out 19 required staffing norms. This represents 84% of filled positions.
5. **Rwingwe HC III:** 11 staff were deployed out 19 required staffing norms. This represents 58% of filled positions.
6. **Iremera HC III:** 16 staff were deployed out 19 required staffing norms. This represents 84% of filled positions.
7. **Kagano HC III:** 17 staff were deployed out 19 required staffing norms. This represents 89% of filled positions.
8. **Kagezi HC III:** 17 staff were deployed out 19 required staffing norms. This represents 89% of filled positions.
9. **Maregemo HC III:**13 staff were deployed out 19 required staffing norms. This represents 68% of filled positions.
10. **Muramba HC III:** 25 staff were deployed out 19 required staffing norms. This represents 132% of filled positions.
11. **Nteko HC III:** 16 staff were deployed out 19 required staffing norms. This represents 84% of filled positions.
12. **Nyabihuniko HC III:** 19 staff were deployed out 19 required staffing norms. This represents 100% of filled positions.
13. **Buhozi HC III:** 16 staff were deployed out 19 required staffing norms. This represents 84% of filled positions.
14. **Nyakinama HC III:** 15 staff were deployed out 19 required staffing norms. This represents 79% of filled positions.
15. **Bukumbiri HC III:** 17 staff were deployed out 19 required staffing norms. This represents 89% of filled positions.
16. **Nyarubuye HC III:** 18 staff were deployed out 19 required staffing norms. This represents 95% of filled positions.
17. **Gasovu HCIII:** 17 staff were deployed out 19 required staffing norms. This represents 95% of filled positions.
18. **Nyarusiza HC III:** 20 staff were deployed out 19 required staffing norms. This represents 105% of filled positions.

4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> • If 100 % score 2 or else score 0 	<p>There is no HC II to HC III upgrade for Kisoro DLG.</p> <p>Other infrastructures were included in the Works Department inventory for FY 2022/23 and implemented, but call to this indicator as per the LGMSD manual reviews call for Ref. HC II to HC III Upgrade. These include:</p> <ol style="list-style-type: none"> 1. Construction of two 2-stance VIP Latrines at Busanza HC IV. 2. Construction of 2-stance VIP Latrine at Kaguhu mMarket, Busanza Sub County. 3. Fixing of Floor Tiles at Maregamo HC III General Ward, Murora Sub County. 	2
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Performance Reporting and Performance Improvement

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>There was evidence to confirm that information given by Kisoro DLG on position of health workers filled accurate as evidenced by the findings from three (3) sampled facilities. The assessment team reviewed the staff list for FY 2023/2024 and compared it with the staff lists found at the sampled facilities. The details of the findings were as follows;</p> <ol style="list-style-type: none"> 1. Busanza HC IV: 28 health workers deployed as per staff list obtained from the DHO. There was no observed deviation between the staff list obtained from the DHO and the list found at the facility. 2. Nyakinama HC III: 15 health workers deployed as per staff list obtained from the DHO. There was no observed deviation between the staff list obtained from the DHO and the list found at the facility. 3. Muramba HC III: 25 health workers deployed as per staff list obtained from the DHO. There was no observed deviation between the staff list obtained from the DHO and the list found at the facility. 	2
5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>There was evidence to confirm that information on health facilities constructed and functional was accurate. The list obtained from the DHO included the following items;</p> <p>Construction of a general ward at Bunagana HC II and construction of two VIP Latrines at Busanza HC III.</p> <p>The assessment team reviewed the annual PBS report (Quarter 4) submitted by Ag. CAO (Badru Majwala Mayanja) on 31st July 2023 and established that information on their status and functionality was accurate.</p>	2

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:

- Score 2 or else 0

There **was evidence** to confirm that health facilities in Kisoro DLG prepared and submitted Annual Workplans & budgets to the DHO by March 31st of the FY 2022/2023 as per as per the LG Planning Guidelines for Health Sector.

The assessment team sampled Annual Workplans & budgets for three health facilities and established their submissions where as follows;

1. **Muramba HC III:** Prepared and submitted Annual Workplans & budgets to the DHO on 21st March 2022. The budget and workplan was also endorsed by Mbaga Evarly on (In charge).
2. **Busanza HC IV:** Prepared and submitted Annual Workplans & budgets to the DHO on 25th March 2022.
3. **Kagano HC III:** Prepared and submitted Annual Workplans & budgets to the DHO on 4th March 2022.

The review of the submitted Annual Workplans and budgets for FY 2022/2023 indicated that they are in conformity with the LG Planning Guidelines for the Health Sector.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :

- Score 2 or else 0

There **was evidence to confirm** that health facilities of Kisoro DLG prepared and submitted to the DHO Annual Budget Performance Reports for the FY 2022/2023 by July 15th of the as per the Budget and Grant Guidelines. The assessment team randomly sampled three health (Muramba HC III, Kagano HC III and Busanza HC IV) and established that submission was made as follows:

1. **Kagano HC III:** Submitted its Annual Budget Performance Report on 7th July 2023. The report was endorsed by the in-charge and HUMC Chairperson (Charles Rukakemwa) on the same day.
2. **Muramba HC III:** Submitted its Annual Budget Performance Report on 10th July 2023. The report was endorsed by Munigira Charity, Chairperson HUMC on the same day.
3. **Busanza HC IV:** Submitted its Annual Budget Performance Report on 10th July 2023. The report was endorsed by the in-charge and HUMC Chairperson (Dusabe Annet) on the same day.

The assessment team noted that all the submitted Budget Performance Reports for the FY 2022/2023 conformed Budget and Grant Guidelines.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports

- Score 2 or else 0

- There **was evidence to confirm** that health facilities in Kisoro district had developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports. The assessment team randomly sampled three (3) health facilities (Muramba HC III, Kagano HC III and Busanza HC IV) and confirmed that they reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports as described below.
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 - **Busanza HC IV:** The monitoring and assessment reports dated March 20, 2023, noted that the facility had a gap in conducting quarterly performance review meetings. However, the facility Improvement Plan (PIP) submitted to the District Health Office on June 9, 2023 (Page 9), indicates that among its priorities, the facility has committed to holding monthly performance review meetings.
 -
 - **Kagano HC III:** The monitoring and assessment report for January to March, which was submitted to the District Health Office on March 20, 2023, identified a knowledge gap in HMIS report compilation. However, the Facility Improvement Plan (PIP) submitted to the District Health Office on June 20, 2023 (Page 9), indicates that the facility plans to address this issue by improving the quality of health unit data through activities such as conducting monthly data review meetings and providing motivation to staff who achieve the best performance in data management.
 -
 - **Muramba III:** The monitoring and assessment reports submitted to the District Health Office on June 18, 2023, noted that the facility lacked essential medical equipment. However, the Performance Improvement Plan (PIP) submitted to the District Health Office on July 22, 2023, indicates that, as part of their efforts to improve care for pregnant mothers, the facility plans to procure medicines, supplies, and the necessary equipment.

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,</p> <ul style="list-style-type: none"> • score 2 or else score 0 	<p>Evidence availed to the assessment team confirmed that the health facilities in Kisoro DLG consistently submitted monthly and quarterly HMIS reports in a timely manner, meeting the requirement of submission within 7 days following the end of each month and quarter. All three sampled health facilities, including Muramba HC III, Kagano HC III, and Busanza HC IV, submitted both monthly and quarterly HMIS reports within the stipulated 7-day timeframe.</p>	2
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p> <p>Note: Municipalities submit to districts</p>	<p>This indicator is not applicable for this year's assessment. This decision is based on the changes in the management of Results-Based Financing (RBF) by the Ministry of Health (MOH)</p>	0
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>This indicator is not applicable for this year's assessment. This decision is based on the changes in the management of Results-Based Financing (RBF) by the Ministry of Health (MOH)</p>	0
	<p>Maximum 14 points on this performance measure</p>			

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>KDLG Planning Unit did have a system for capturing dates of submission of Health department reports for integration into the overall quarterly DLG report. The submission dates were as below:</p> <p>Quarter one report submitted on 11/10/2022</p> <p>Quarter two report submitted on 10/01/2023</p> <p>Quarter three report submitted on 13/04/2022</p> <p>Quarter four report submitted on 13/07/2022</p> <p>All the quarterly submissions were made before the deadline of one month after end of the quarter.</p>	1
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>The assessment team established that the Kisoro DLG DHMT had developed a Performance Improvement Plan (PIP) for the weakest performing health facilities on July 22, 2022. This PIP was endorsed by both the Chief Administrative Officer (CAO), Mr. Badru Majwala Mayanja, and the District Health Officer (DHO), Mr. Nsabiyunva Stephen, on the same day.</p>	1
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>Evidence availed to the assessment confirmed that Kisoro DLG implemented a Performance Improvement Plan (PIP) for the weakest performing facilities, which includes the following components: holding quarterly performance review meetings, quarterly DHMT meetings, and conducting facility support supervision.</p> <p>The assessment team observed that quarterly performance review meetings were conducted on the following dates: June 18, 2023, March 20, 2023, December 16, 2022, and August 15, 2022. Additionally, the district's quarterly performance review meetings took place on September 25, 2022, October 22, 2022, March 21, 2023, and June 28, 2023.</p> <p>Furthermore, the District Health Team (DHT) conducted facility support supervision on the following dates: July 27, 2023, January 26, 2023, October 18, 2022, and May 24, 2023.</p>	1

Human Resource Management and Development

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

a) Evidence that the LG has:
i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0

There **was evidence to confirm** that Kisoro DLG Health Department budgeted for healthcare workers in accordance with staffing norms and guidelines. The approved staff structure, obtained from the DHO's office, indicates an approved structure of 771 healthcare workers.

A review of the approved Budget Estimates for FY 2022/2023 revealed that the allocated conditional Sector Conditional Grant (Wage) for Kisoro was 10,917,189,000 UGX, intended to cover the salaries of 651 healthcare workers in post out of the required 771 according to the staffing norm (84.4%). The assessment team also found that the second budget call circular (2nd BCC) regarding the finalization of the budget Estimates for the financial year 2023/2024, as indicated in item 43 (Page 11 of 23), stated: "Therefore, no vote will be authorized to recruit new staff except on a replacement basis, with evidence that the position(s) to be recruited have provisions in the budget for FY 2023/2024

2

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

a) Evidence that the LG has:
ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0

There **was no evidence** to confirm that the Kisoro DLG Health Department deployed healthcare workers in accordance with staffing guidelines, which require that all health facilities have at least 75% of the staff required according to the staffing norms.

The assessment team reviewed the deployment lists for FY 2023/2024 and observed that some health facilities did not meet the requirement of having at least 75% of the required staff deployed in accordance with staffing norms. For example:

1. **Busengo HC II:** Only 6 staff were deployed out of the 9 required according to the staffing norms, representing 66% of filled positions.
2. **Rwingwe HC III:** 11 staff were deployed out of the 19 required according to staffing norms, representing 57.9% of filled positions.

0

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0</p>	<p>There was evidence to confirm that health workers in Kisoro DLG were working in health facilities where they are deployed. The assessment team reviewed the deployment list for FY 2023/2024 and compared them with the logs in the attendance book at the randomly sampled health facilities and established that the two were in agreement. The assessment team sampled three health facilities (Busanzi HC IV, Muramba HC III and Nyakinama HC III) and established that there was no variance between the deployment list obtained from DHO's and logs in the staff attendance books found at the health facilities as summarized below;</p>	3
	<p>Maximum 9 points on this performance measure</p>		<ol style="list-style-type: none"> 1. Busanza HC IV: 28 health workers deployed as per the deployment obtained from the DHO. Staff list found the health facility was Staff list was in agreement with the list obtained from the DHO. 2. Muramba HC III: 25 health workers deployed as per the deployment obtained from the DHO. Staff list found the health facility was Staff list was in agreement with the list obtained from the DHO. 3. Nyakinama HC III: 15 health workers deployed as per the deployment obtained from the DHO. Staff list found the health facility was Staff list was in agreement with the list obtained from the DHO. 	
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p>	<p>There was evidence that Kisoro DLG publicized the deployment of health workers through various means, including posting on facility notice boards. The assessment team visited three sampled health facilities and observed that staff lists for FY 2023/2024 were available on the notice boards at Busanza HC IV, Muramba HC III, and Nyakinama HC III.</p>	2
	<p>Maximum 9 points on this performance measure</p>			
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>a) Evidence that the DHO/MMOHs has:</p> <p>i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0</p>	<p>Annual performance appraisal of health facility in-charges against their agreed performance plans was not conducted within the stipulated time frame of by June 30 as required.</p> <p>Dr. Kyeroba Martin, In-Charge Rubuguri H/C IV in Rubuguri Town Council was appraised by Dr. Nsabayumva Stephen, District Health Officer on 6/30/2023.</p> <p>Dr. Isaac Kibunga Staron, In-Charge Busanza H/C IV in Busanza Sub County was appraised by Rukundo Manasseh, Assistant Chief Administrative Officer on 6/2/2023.</p> <p>Dr. Bahane Emmanuel, In-Charge Kisoro Hospital in Kisoro Municipal Council was appraised by Kwizera George, Principal</p>	0
	<p>Maximum 6 points on this performance measure</p>			

Assistant Secretary on 6/30/2023.

Dushimimana Doreen, In-Charge Nyakinama HC III in Nyakinama Sub County was appraised by Rukundo Manasseh, Assistant Chief Administrative Officer **on 7/31/2023.**

Niyonzima Silas, In-Charge Nyabihuniko H C III in Chahi Sub County was appraised by Rukundo Manasseh, Assistant Chief Administrative Officer on 6/2/2023.

Bareke Felix, In-Charge Muramba H C III in Muramba Sub County was appraised by Rukundo Manasseh, Assistant Chief Administrative Officer on 6/30/2023.

Asiimwe Susan, In-Charge Chahafi H C IV in Chahafi Town Council was appraised by Rukundo Manasseh, Assistant Chief Administrative Officer on 6/30/2023.

Muhire Hilary, In-Charge Mburabuturo H C III in Nyakabande Sub County was appraised by Rukundo Manasseh, Assistant Chief Administrative Officer on 6/20/2023.

Bainomugisha Centrina, In-Charge Nyakinama HC III in Nyakinama Sub County was appraised by Rukundo Manasseh, Assistant Chief Administrative Officer on 6/30/2023.

Rukunda Kalekezi Benon, In-Charge Kisoro Hospital in Kisoro Municipal Council was appraised by Kwizera George, Principal Assistant Secretary **on 7/31/2023.**

Barusha Evarist, In-Charge Gasovu H C III in Nyarusiza Sub County was appraised by Rukundo Manasseh Assistant Chief Administrative Officer 6/1/2023.

Tulina Nyende Milcah, In-Charge Kagano H C III in Kanaba Sub County was appraised by Rukundo Manasseh Assistant Chief Administrative Officer 6/30/2023.

Kampire Hategeka Juliet, In-Charge Busanza H/C IV in Busanza Sub County was appraised by Rukundo Manasseh Assistant Chief Administrative Officer 6/27/2023.

Sanyu Collins, In-Charge Gateriteri H C III in Bukimbiri Sub County was appraised by Rukundo Manasseh Assistant Chief Administrative Officer 6/9/2023.

Munyangabe Alexander, In-Charge Busengo H C II in Nyarubuiye Sub County was appraised by Rukundo Manasseh Assistant Chief Administrative Officer 6/1/2023.

Niyonzima Alex, In-Charge Chihe H c II in Nyakinama Sub County was appraised by Rukundo Manasseh Assistant Chief Administrative Officer 6/2/2023.

Nyirabyiringiro Peace, In-Charge Gapfurizo H C II in Nyarubuye Sub County was appraised by Rukundo Manasseh Assistant Chief Administrative Officer 6/20/2023.

8	Performance management: The LG has appraised, taken corrective action and trained Health Workers. Maximum 6 points on this performance measure	ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0	There was no evidence to show that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO to HRO during the previous FY as the files were not presented for review.	0
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers. Maximum 6 points on this performance measure	iii. Taken corrective actions based on the appraisal reports, score 2 or else 0	There was no evidence presented during assessment to show that corrective actions were taken based on the appraisal reports as the files were not reviewed.	0
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers. Maximum 6 points on this performance measure	b) Evidence that the LG: i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0	The evidence accessed by the assessment team confirmed that Kisoro DLG conducted training for health workers as part of Continuous Professional Development (CPD), following the training plan prepared by the DHO on July 3, 2022. The department implemented various training sessions, including: <ol style="list-style-type: none">1. On March 3, 2023, a training session on the management of healthcare waste was held at Kisoro District Council Hall, with approximately 30 health workers in attendance.2. A report received by the DHO on September 7, 2022, indicated that the department conducted training on integrated malaria management for health workers from 21 health facilities.3. Health workers received training on immunization practices between September 19 and 23, 2022.4. From January 23 to 25, 2023, the Kisoro Health Department provided onsite support for health facilities regarding the AP3 performance review and surge indicators. Some of the health facilities targeted included Kisoro, Rubuguri HC IV, Nyarubuye HC III, Buhozi HC III, among others.	1

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>There was evidence to confirm that Kisoro DLG had documented training activities in the training/CPD database. The health department had documented training activities in the training /CPD database reflected in a file for training titled” CPD Training database Health department”. The database contained key information such as; type of training, training reports and period.</p>	1
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Management, Monitoring and Supervision of Services.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was evidence to confirm that the Chief Administrative Officer (CAO) confirmed the list of health facilities (Government of Uganda and Private-Not-For-Profit) receiving Primary Health Care Non-Wage Recurrent (PHC NWR) grants and notified the Ministry of Health (MOH) in writing by September 30th if any health facility had been listed incorrectly or was omitted from the FY 2023/2024 list.</p> <p>The assessment team noted a letter that confirmed a list of thirty-nine (39) health facilities, which was prepared by the District Health Officer (DHO) and endorsed by CAO on August 24, 2023. This letter, addressed to the Permanent Secretary (PS) at the Ministry of Health, was received by the MOH registry on September 11, 2023.</p>	2
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>Kisoro DLG FY2022/2023 budget - PHC NWR grant for Lower Level Health Facilities was UGX545,504,000.</p> <p>Total allocation in the DHO’s budget for management and monitoring activities in the same year was UGX96,943,000 which 17.7% of the total. This was above the 15% minimum.</p>	2
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N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0

The disbursements of all funds to government funded institutions and facilities follow the four quarterly routine. For KDLG, PHC NWR grants were transferred to facilities as follows:

For Quarter 1, the MoFPED circular is dated 8th July 2022, the CAO warranted on 16th August 2022 and the funds were transferred on 31st August 2022. The communication concerning the disbursement of PHC NWR grants for quarter 1 was dated 31/08/2022.

For Quarter 2, the MoFPED circular is dated 30th September 2022, the CAO warranted on 13th October and the funds were sent on 18th October 2022. The communication concerning the disbursement of PHC NWR grants for quarter 2 was dated 26/10/2022.

For Quarter 3, cash limits were communicated through MoFPED circular dated 29th December 2022. The CAO warranted 18th January 2023 and the disbursements made on 23rd January 2023. The communication concerning the disbursement of PHC NWR grants for quarter 3 was dated 23/01/2023.

For Quarter 4, MoFPED circular is dated 6th April 2022 and the CAO warranted on 26th April 2023 and the funds were transferred on 4th May 2023. The communication concerning the disbursement of PHC NWR grants for quarter 4 was dated 04/05/2023.

In all the four quarters, the warranting/verification of PHC NWR grants was effected beyond the 5 days deadline.

N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0

The disbursements of all funds to government funded institutions and facilities follow the four quarterly routine.

For Quarter 1, the MoFPED circular is dated 8th July 2022, the CAO warranted on 16th August 2022 and the funds were transferred on 31st August 2022. The communication concerning the disbursement of PHC NWR grants for quarter 1 was dated 31/08/2022.

For Quarter 2, the MoFPED circular is dated 30th September 2022, the CAO warranted on 13th October and the funds were sent on 18th October 2022. The communication concerning the disbursement of PHC NWR grants for quarter 2 was dated 26/10/2022.

For Quarter 3, cash limits were communicated through MoFPED circular dated 29th December 2022. The CAO warranted 18th January 2023 and the disbursements made on 23rd January 2023. The communication concerning the disbursement of PHC NWR grants for quarter 3 was dated 23/01/2023.

For Quarter 4, MoFPED circular is dated 6th April 2022 and the CAO warranted on 26th April 2023 and the funds were transferred on 4th May 2023. The communication concerning the disbursement of PHC NWR grants for quarter 4 was dated 04/05/2023.

In all the four quarters, the invoicing and communication of funds on the funds releases was done beyond the 5 working days' time limit.

N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0

There **was evidence to confirm** that the CAO of Kisoro DLG had published all the 39 health facilities receiving non-wage recurrent grants on the department notice board at the department notice board. The displayed quarterly financial releases were as follows;

1. **Quarter 1:** Display was made on 23rd August 2022
2. **Quarter 2:** Display was made on 24th October 2022
3. **Quarter 3:** Display was made 23rd January 2023
4. **Quarter 4:** Display was made on 10th May 2023

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>There was evidence to confirm that the Kisoro DLG Health Department implemented actions recommended by the DHMT Quarterly Performance Review Meetings held during FY 2022/23.</p> <p>The DHMT Quarterly Performance Review meeting held on September 28, 2022, it was noted that there was a need for the District Health Officer (DHO) to advocate for additional shelves and pallets from implementing partners to enhance the quality of medicine and health worker storage. A delivery note dated September 16, 2023, shows that 11 shelves were received from EGPAF, and the delivery was acknowledged by Muneza Nick, the Assistant District Health Officer for Environmental Health.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>There was no evidence to confirm that the Kisoro DLG Health Department's quarterly performance review meetings included all the necessary participants, such as health facility in-charges, implementing partners, DHMTs, and key LG departments. For instance, during the meeting held on July 27, 2023 (for Quarter 4), only 27 participants attended the meeting, whereas the assessment team noted that there should have been 39 in-charges present. Similarly, the quarterly performance review meetings held on January 26, 2023, October 18, 2022, and May 25, 2023, also did not include all the health facility in-charges and implementing partners.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There was evidence confirm that Kisoro DLG conducted supervision visits to 100% of the following healthcare facilities: Busanza HC IV, Chahafi HC IV, Kisoro Hospital, St. Francis Hospital Mutolere, and Rubuguri HC IV. These visits took place on the following dates: March 20, 2023, December 16, 2022, August 15, 2022, and June 18, 2023.</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <ul style="list-style-type: none"> • If not applicable, provide the score 	<p>There was evidence to confirm that the Kisoro DLG District Health Team (DHT) ensured that Health Kisoro Health Sub-District (HSD) conducted support supervision of lower-level health facilities during FY 2022/2023.</p> <p>The assessment team randomly selected three health facilities and established that they had been supervised, as indicated by the reports (Undated) submitted to the District Health Officer (DHO). The randomly selected health facilities were <i>Muramba HC III, Nyaruziza HC III, and Gisozi HC II.</i></p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>Evidence adduced to the assessment team confirms that Kisoro DLG utilized results and reports from support supervision and monitoring visits to make recommendations for specific corrective actions, and the implementation of these recommendations was followed up during FY 2022/2023. This is demonstrated by the following instances:</p> <ol style="list-style-type: none"> 1. At Busanza HC IV, a review of the supervision book revealed that during the DHT support supervision and monitoring visit on July 27, 2022, the in-charge DHT advised the facility to chart and display data on monitoring charts. These charts were found displayed in the maternity ward at the facility. In another DHT support supervision visit on June 10, 2023, it was noted that there was no column for recording fever in the OPD register. The DHT advised that this should be rectified. During the assessment, this issue had been corrected, and the column was being filled appropriately. 2. At Nyakinama HC III: The DHT support supervision and monitoring visit on December 14, 2022, recommended improving vital observations and including temperature recording in the 'fever' column as 'YES' and 'No'. This recommendation was implemented. In a subsequent DHT support supervision and monitoring visit on February 15, 2023, the DHT recommended that the in-charge contact nearby health facilities for the redistribution of essential medicines. The delivery note for this action was found on file dated was dated March 14, 2023. 3. At Muramba HC III, a review of the supervision book indicated that during the DHT support supervision and monitoring visit on September 6, 2022, the in-charge was recommended to hold regular Continuing Medical Education (CME) meetings. The assessment team reviewed the CME book and noted that the facility consistently held weekly CME meetings. 	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>There was evidence to confirm that Kisoro DLG provided support to all health facilities in the management of medicines and health supplies during FY 2022/2023. This support is evident in the quarterly medicines management supervision reports submitted to the District Health Officer (DHO) on the following dates: <i>30th August 2022, 24th November 2022, 27th March 2023 and 26th June 2023.</i></p>	1
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>Kisoro DLG DHO health office budget for FY 2022/2023 was UGX96,943,000. Out of this a total of UGX40,603,000 was allocated to health promotion and prevention activities.</p> <p>This was a proportion of 41.8%, which was above the 30% minimum.</p>	2
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0</p>	<p>There was evidence to confirm that the Kisoro DLG District Health Team (DHT) took the lead in health promotion, disease prevention, and social mobilization activities, as exemplified by the following activities:</p> <ol style="list-style-type: none"> 1. The Kisoro DLG Health Department responded to an increase in cases of bloody diarrhea (suspected dysentery outbreak) in Nyanamo Town Council. A report detailing this activity was submitted to the District Health Officer (DHO) on April 20, 2023. 2. The Health Department also conducted a malaria support supervision in 24 sub-counties, town councils, including the municipality, and various health facilities. A report on this supervision was submitted to the DHO on June 5, 2023. 	1

11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0	Evidence of follow-up actions taken by the Kisoro DLG District Health Team (DHT) regarding health promotion and disease prevention issues is documented in their minutes and reports. For instance, among other actions:	1
	Maximum 4 points on this performance measure		<ol style="list-style-type: none"> 1. In the DHT minutes dated June 3, 2023, under the 'Progress Report' section, it was noted that the department had organized radio talk shows to raise awareness in the community on various health-related topics. 2. The same minutes also indicated that the department distributed Information, Education, and Communication (IEC) materials on malaria to all sub counties and town councils in Kisoro district 	

Investment Management

12	Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.	a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0	There was evidence to confirm that Kisoro DLG health department had an updated Asset register that set out health facilities and equipment relative to basic standards. The assest register indicated the year when the assest was aquired, Physical location, quantity, serial Number and Working condition. The asset register was last updated on 30th August 2023.	1
	Maximum 4 points on this performance measure			
12	Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.	b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII); (ii) desk appraisal by the LG; and (iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG)):	<p>For previous year FY 2022/2023, the prioritised investments under KDLG Health department were only two projects:</p> <p>Completion of general ward at Bunagana HCII UGX167,861,000</p> <p>Construction of 2 stance VIP pit latrine at Busanza HCIV UGX20,000,000.</p> <p>A Desk Appraisal aims to ensure that a project meets the following requirements.</p> <ul style="list-style-type: none"> -Derived from the LG Development Plan -Consistent with sector guidelines & DDEG objectives -Financially feasible -Having costed project profiles <p>Evidence of a desk appraisal for KDLG FY2022/2023 Health department projects was provided and reviewed during the assessment.</p>	1
	Maximum 4 points on this performance measure	score 1 or else score 0		

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>For previous year FY 2022/2023, the prioritised investments under KDLG Health department were only two projects:</p> <p>Completion of general ward at Bunagana HCII UGX167,861,000</p> <p>Construction of 2 stance VIP pit latrine at Busanza HCIV UGX20,000,000</p> <p>A Field Appraisal aims to ensure that a project meets the following requirements.</p> <ul style="list-style-type: none"> -Technical feasibility -Environmental and social acceptability requirements <p>Evidence of a field appraisals for the two KDLG Health FY2022/2023 projects was provided and seen during the assessment.</p>	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>There was evidence that the health facility investments were screened for environmental and social risks and mitigation measures were put in place before being approved for construction using the checklist:</p> <p>Screening for environmental and social risks for the completion of community building at Gitovu HCIII, was carried out on 22/8/2023, signed and stamped by EO and DCDO, mitigation measures were stated i.e. planting of trees</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>There is evidence that the LG health department timely submitted all its infrastructure and other procurement requests to PDU (as signed by the DHO and received by the Contracts Committee on 13/4/2023) for incorporation into the approved LG annual work plan, budget and procurement plans; The following Projects were visible;</p> <ol style="list-style-type: none"> 1. Construction of a General Ward at Gitovu HC II (1st Phase). Estimated cost is UGX 104,000,000/= with Bid Invitation date on 1/10/2023. 2. Completion of Ward at Busengo HC II. Estimated cost is UGX 50,000,000/= with Bid Invitation date on 1/10/2023. 3. Completion of Maternity Ward at Chahafi HC IV. Estimated cost is UGX 80,000,000/= with Bid Invitation date on 1/7/2023. 	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>There is evidence that the LG Health department submitted Procurement Requisition Forms - LG PP Forms to the PDU by 1st Quarter of the current FY (2023/24).</p> <p>LG PP form 1 for the following project was submitted, forwarded (Confirmation of Need) by the DHO and confirmation of funding by CAO on 24/7/2023.</p> <ol style="list-style-type: none"> 1. LG PP form 1 for the Construction of General OPD Block at HC II in Mupaka TC- Estimated at UGX 104,00,000/=. 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>There is evidence that the Health infrastructure Projects for the previous FY (2021/2022) were approved by the Contracts Committee before commencement of Works. For example:</p> <ol style="list-style-type: none"> 1. Under Min37/2022/2023 (e), the Construction of 2 Stance Latrine at Kaguhu Market, Busanza S/C- KISO866/WRKS/2022-23/00044; approved by the Contracts Committee in a meeting held on 24/01/2023. 2. Under Min72/2022-23 (b), Fixing of floor tiles at Maregamo General Ward in Murora S/C- KISO866/WRKS/2022-23/00061; approved by the Contracts Committee in a meeting held on 22/5/2023. 3. Under Min72/2022-23 (a), Second hase of Construction of Maregamo HC III staff house- KISO866/WRKS/2022-23/00061; approved by the Contracts Committee in a meeting held on 22/5/2023. 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was NO evidence of proper establishment of the PITS for the Health construction projects within the last FY (2022/23) as per guidelines.</p> <p>Through the memo dated 2/9/2022, The CAO appointed a PIT that comprised of: a District Engineer/Project Manager, Senior Environmental Officer, DCDO, Senior Labor Officer, Contract Manager and Assistant DHO Environmental Health. However, there was no Clerk of Works appointed. The three projects sampled include:</p> <ol style="list-style-type: none"> 1. Construction of Two 2-stance VIP Latrine at Busanza HC IV. 2. Construction of 2-stance VIP Latrine at Kaguhu Market, Busanza Sub County. 3. Fixing of Floor Tiles at Maregamo HC III General Ward, Murora Sub County. 	0

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p>	<p>Kisoro DLG didn't not have HC II upgrades, however;</p> <p>The sampled project included the following, and were not compliant as per approved MoH Facility Infrastructure Designs</p>	1
	<p>Maximum 10 points on this performance measure</p>	<p>If there is no project, provide the score</p>	<p>1) Construction of a 2-stance VIP Latrine at Kaguhu Market Busanza S/C - was not up to standard as technically guided by the Drawing and BoQs. According to the technical specifications of the drainable latrine, the block has 2 latrine stances and one bathroom (shelter) - each stance being 900x1500mm on the interior, and 1300x1500mm for the bath-shelter. The pit was constructed and completed. The foundation, walling, roof structure, doors, plaster and paint were all found to be in good condition by the time of inspection. However, one of the pits was not well centered in the room and therefore did not conform to the design standard. The District Engineer was advised to instruct the contractor to rectify the pit positioning during the defects liability period. Furthermore, the latrine was not well used by the community. Therefore, there is need for sensitization of the community through the DCDO on the usage of the facility.</p>	
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p>	<p>There was NO HC Upgrades from HC II to HC III, thus no copies of daily/weekly reports maintained by the Clerk of Works.</p>	1
	<p>Maximum 10 points on this performance measure</p>	<p>If there is no project, provide the score</p>		

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no Monthly site meeting to hold for the health infrastructure projects implemented in the last FY (2022/23) with respect to upgrade of HCIIIs to HCIIIIs.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>There is NO Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction</p> <p>Joint Technical supervisions of the construction of health infrastructure projects (by the Engineer's team - including the Environment Officer and DCDO among other officers) were conducted only once during the entire course of the projects (with regards to critical stages). There was no evidence that site instruction books were used during the course of the projects at any of the Health facilities.</p> <p>The following projects were reported;</p> <ol style="list-style-type: none"> 1. Construction of two 2-Stance VIP Latrine with shower at Busanza HC IV, Busanza S/C with joint inspection report dated 13/6/2023. 2. Second Phase Construction of Maregamo HC III Staff House with joint inspection report dated 13/6/2023. 3. Construction of 2-Stance VIP Latrine at Kaguhu Market, Busanza S/C with joint inspection report dated 19/5/2023. 	0

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0

Kisoro DLG Health had four (04) certified project payments in FY2022/2023 and they were tested for certification and timeliness of payment for works executed.

Payment to Geses Uganda Ltd for construction of a staff house at Maregamo HCIII (UGX81,728,237) – Requisition dated 20/12/2022, certified by District Engineer on 20/12/2022 and payment on 01/03/2023 (12 days).

Payment to Kemic Technical Services Ltd for 2nd phase construction of staff house at Maregamo HCIII (UGX19,452,713) – Requisition dated 12/06/2023, certified by District Engineer on 13/06/2023 and payment on 28/06/2023 (14 days).

Payment to Imanzi Construction and Supplies Ltd for construction of two 2 stance latrines at Busanza HCIV in Busanza S/C (UGX40,187,143) – Requisition dated 14/06/2023, certified by District Engineer on 13/06/2023 and payment on 28/06/2023 (14 days).

Payment to Combine Technical Services and Supplies Ltd for fixing floor tiles at Muregamo HCIII (UGX38,880,988) – Requisition dated 13/06/2023, certified by the District Engineer on 13/06/2023 and payment on 28/06/2023 (14 days).

In all the four (04) sampled projects, payments were effected within the 14 days' time limit.

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>There is Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Complete Procurement files for the health infrastructure contracts with Evaluation Reports and Minutes of the Contract Committee.</p> <p>Files for the following projects were sampled accordingly;</p> <ol style="list-style-type: none"> 1. Fixing of floor tiles at Maregamo General Ward, Murora S/C – KISO866/WRKS/2022-23/00061; approved by the Contracts Committee under Min72/2022-23 (b) in the meeting held on 22/5/2023. The evaluation report was approved by the contracts committee on 22/5/2023. The contract was awarded on 6/6/2023. 2. Construction of two 2-stance VIP latrines at Busanza HC IV, Busanza S/C - KISO866/WRKS/2022-23/00043 LOT 1; approved by the Contracts Committee under Min2022-23 in the meeting held on 24/1/2023. The evaluation report was approved by the contracts committee on 24/1/2023. The contract was awarded on 9/2/2023 3. Second Phase of Construction of Maregamo HC III Staff House - KISO866/WRKS/2022-23/00062; approved by the Contracts Committee under Min72/2022-23 (a) in a meeting held on 22/5/2023. The evaluation report was approved by the contracts committee on 22/5/2023. The contract was awarded on 6/6/2023. 	1
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Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>There was no evidence that the Local Government had recorded, investigated, responded and reported in line with the LG grievance redress framework</p>	0
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>There was evidence to confirm that Kisoro DLG Health Department had disseminated guidelines on health care/medical waste management to health facilities. The assessment noted charts on medical waste segregation displayed in the maternity ward and laboratory at the three sampled health facilities of Busanza HC IV, Nyakinama Hc III and Muramba HC III.</p>	2

15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0	There was evidence to confirm that Kisoro DLG had a functional system/central infrastructure with equipment for medical waste management and had a dedicated/operational budget. The assessment team established that Green Label Company Ltd supported the Local government in the management of medical waste. There was also a functional incinerator available at Busanza HC IV and Kisoro Hospital.	2	
Maximum 5 points on this performance measure	15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0	A report submitted to the DHO on 3rd March 2023 indicated the health department with support from USAID, undertook a training of healthcare workers in medical waste management. Health workers from health facilities the level of HC III, HC IVs and Kisoro hospital benefited from this training. The training was held at Kisoro district council hall.	1
Maximum 5 points on this performance measure	16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0	<p>1. Proc Ref KISO866/wrks/2022-2023/00061 for fixing in floor tiles in Maregamo HCiii general ward, costed ESMP was incorporated in item G, H ,I and J at a total cost Ugx 570,000</p> <p>2. Proc Ref KISO866/wrks/2022-2023/00062 for second phase for the construction staff house at Maregamo HC III , costed ESMP was incorporated in item 1.1 at a total cost Ugx 1,850,000</p> <p>3. Proc Ref KISO866/wrks/2022-2023/00043 LOT 1 for construction of two 2 stance VIP latrine at Busanza HC IV, costed ESMP was incorporated in item 1.1 at a total cost Ugx 410,000</p>	2
Maximum 8 points on this performance measure	16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0	<p>There was evidence hat all health sector projects were implemented on land where the LG had proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances</p> <p>1. Land title for Kisoro hospital plot 43-63, Bunagana road at Gatovu, dated 12/7/2022 and signed by register of tiles on 14/7/2022</p> <p>2. Land title for nyanchuye HC IIIII plot 2 block 216 at Rukeri and Rukongi, , dated 18/3/2021 and signed by register of tiles on 23/3/2021</p> <p>3. Land title forMurambaHC IV plot 8 at Murinzi village, dated 22/5/2022 and signed by register of tiles on 22/5/2022</p>	2
Maximum 8 points on this performance measure					

16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.</p>	<p>There was no evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports</p>	0
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0</p>	<p>There was evidence Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects</p> <p>1. Environment and Social Certification forms were completed, signed and stamped for the fixing of floor tiles in Maregamo HC III general ward, by both EO and DCDO on 16/6/2023,</p>	2

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i>	a. % of rural water sources that are functional. If the district rural water source functionality as per the sector MIS is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	As per the MWE-MIS for the FY 2022/2023, the rural water functionality for Kisoro DLG was 96% which falls between 90% and 100% thereby justifying a score two (2)	2
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i>	b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	From the MWE -MIS for the FY 2022/2023, the percentage of WSS facilities with functional WSCs in Kisoro DLG, as seen under the Management Column was 97% that falls between 90% to 100%, thereby justifying a score two (2).	2
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment <i>Maximum 8 points on this performance measure</i>	a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is; • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0	The performance of KDLG in its FY2022/2023 LLG Water assessment was 45%, making it fall below 60%. From the LLGs performance assessment for the FY 2023/2024, the Kisoro DLG average score in the water and environment sector as seen under the Water & Environment Services Management Column (J) was 45% that falls below 60%, thereby justifying a score zero (0).	0
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment <i>Maximum 8 points on this performance measure</i>	b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY. o If 100 % of water projects are implemented in the targeted S/Cs: Score 2	• According to the 4th Quarter report titled "Kisoro District Local Government Water and Sanitation Development Grant Quarter Four/ Annual Report for 2022/2023 (REF: CR/752/1)" submitted by CAO on 14th/07/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 31st/07/2023; the Safe Water Coverage (SWC) for Kisoro DLG was 42%. The Sub-Counties (S/Cs) with SWC	0

- o If 80-99%: Score 1
- o If below 80 %: Score 0

below the district average: Bukimbiri S/C with SWC of 15%, Chahi S/C with SWC of 13%, Muramba S/C with SWC of 7%, Nyakinama S/C with SWC of 28%, Nyakabande S/C with SWC of 10% and Nyarusiza S/C with SWC of 11%.

- As per the document titled “Kisoro District Water and Sanitation Development Grant Work Plan for FY 2022/2023 (REF:CR/752/1) submitted by CAO on 30th /06/2022 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 4th/07/2022 and in reference to my analysis of the annual progress reports for FY 2022/2023, Kisoro district water department implemented the following budgeted water projects in the targeted sub counties.

U Project 1: Kiso0866/Wrks/2022-23/00020: Completion of Muyove GFS to Nyabwishenya S/C at a cost of UGX 204,507,809; which is a target of 0 out of 1, equivalent to 0%

U Project 2: Kiso0866/Wrks/2022-23/00019 : Rehabilitation and extension of Gatare GFS in Nyarubuye S/C at a cost of UGX 57,829,144; which is a target of 0 out of 1, equivalent to 0%

U Project 3: Kiso0866/Wrks/2022-23/00006 : Kanyabukungu tank in Nyakabande Sub County at a cost of UGX 28,345,016; which is a target of 1 out of 1, equivalent to 100%

U Project 4: Kiso0866/Wrks/2022-23/00005: Gatwe Village tank in Bunagana/Muramba S/C at a cost of UGX 28,402,600 which is a target of 1 out of 1, equivalent to 100%

U Project 5: Kiso0866/Wrks/2022-23/00010 : Ndago Village tank in Nyarusiza Sub County at a cost of UGX 28,449,682; which is a target of 1 out of 1, equivalent to 100%

U Project 6: Kiso0866/Wrks/2022-23/00004 : Kibande Village tank in Muramba S/C at a cost of UGX 28,193,740; which is a target of 1 out of 1, equivalent to 100%

U Project 7: Kiso0866/Wrks/2022-23/00007 : Murambi Village tank in Nyakinama S/C at a cost of UGX 28,349,854; which is a target of 1 out of 1, equivalent to 100%

U Project 8: Kiso0866/Wrks/2022-23/00009: Buzeyi Village tank in Nyarusiza S/C at a cost of UGX 28,446,825; which is a target of 1 out of 1, equivalent to 0%

U Project 9: Kiso0866/Wrks/2022-23/00001 : Gisasa Village tank in Kanaba S/C at a cost of UGX 28,472,220; which is

a target of 0 out of 1, equivalent to 0%

U Project 10: Kiso0866/Wrks/2022-23/00002: Rusekye Village tank in Bukimbiri S/C at a cost of UGX 28,469,506; which is a target of 1 out of 1, equivalent to 100%

U Project 11: Kiso0866/Wrks/2022-23/00003: Rwankoni Village tank in Chahi S/C at a cost of UGX 28,349,854; which is a target of 1 out of 1, equivalent to 100%

U Project 12: Kiso0866/Wrks/2022-23/00011: Mukungu Village tank in Nyundo S/C at a cost UGX 28,359,070; which is a target of 0 out of 1, equivalent to 0%

U Project 13: Kiso0866/Wrks/2022-23/00015: Kabingo Primary School in Murora S/C at a cost of UGX 10,072,834; which is a target of 0 out of 1, equivalent to 0%

U Project 14: Kiso0866/Wrks/2022-23/00014 Kagera Primary School in Nyakabande S/C at a cost of UGX 9,974,248; which is a target of 1 out of 1, equivalent to 100%

U Project 15: Kiso0866/Wrks/2022-23/00017: Rugandu Primary School in Rubuguri T/C at a cost of UGX 10,188,242; which is a target of 0 out of 1, equivalent to 0%

U Project 16: Kiso0866/Wrks/2022-23/00016: Busamba Primary School in Chahi S/C at a cost of UGX 10,058,792; which is a target of 1 out of 1, equivalent to 100%

U Project 17: Kiso0866/Wrks/2022-23/00012: Kaburasazi Primary School in Busanza S/C at a cost of UGX 10,064,456; which is a target of 0 out of 1, equivalent to 0%

U Project 18: Kiso0866/Wrks/2022-23/00013: Kateriteri Primary School in Bukimbiri S/C at a cost of UGX 10,115,196; which is a target of 1 out of 1, equivalent to 100%

U Project 19: Kiso0866/Wrks/2022-23/00008; 4 Stance VIP Latrine at Kabami Play Ground in Murora S/C at a cost of UGX 22,999,380; which is a target of 0 out of 1, equivalent to 0%

U Project 20: Kiso0866/Wrks/2022-23/00018: Kazabwayera Spring protection in Kirundo S/C at a cost of UGX 4,439,160; which is a target of 0 out of 1, equivalent to 0%

• Therefore, the number of projects implemented in target S/Cs is 11 out of 20 budgeted projects in the Previous FY

2022/2023, equivalent to 55%, which is below 80% and thereby justifying a score of zero (0).

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates

- o If within +/-20% score 2
- o If not score 0

As per the document titled "Kisoro District Water and Sanitation Development Grant Work Plan for FY 2022/2023 (REF:CR/752/1) submitted by CAO on 30th /06/2022 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 4th/07/2022 and in reference to my analysis of the annual progress reports for FY 2022/2023, and basing on sample of three (3) WSS contracts that were implemented in Kisoro DLG, the following percentage variation of the engineering estimates were revealed:

i. Project 1: Kiso0866/Wrks/2022-23/00019 : Rehabilitation and extension of Gatare GFS in Nyarubuye S/C:

- Contractor: Forward Investment and Co. Limited ;

- Engineer's estimated cost of UGX 53,966,693 (A);

- Contracted Sum of UGX 57,829,144 (B);

- Percentage variation= $[(A-B)/A]*100 = [(53,966,693-57,829,144)/53,966,693]*100 = -7.2\%$

ii. Project 2: Kiso0866/Wrks/2022-23/00006 : Kanyabukungu tank in Nyakabande S/C:

- Contractor: Contractor: Forward Investment and Co. Limited ;

- Engineer's estimated cost of UGX 28,475,180(A);

- Contracted Sum of UGX 28,345,016 (B);

- Percentage variation= $[(A-B)/A]*100 = [(28,475,180-28,345,016)/28,475,180]*100 = 0.4\%$

iii. Project 3: Kiso0866/Wrks/2022-23/00008: 4 Stance VIP Latrine at Kabami Play Ground in Murora S/C:

- Contractor: Combine Technical Services ;

- Engineer's estimated cost of UGX 23,157,790 (A);

- Contracted Sum of UGX 22,999,380 (B);

- Percentage variation= $[(A-B)/A]*100 = [(23,157,790 -22,999,380)/23,157,790]*100 = 0.7\%$

- Hence the variations in the contract price and engineer's estimates of the three (3) sampled WSS infrastructure investment contracts for FY 2022/2023 are all within +/-20%, thereby justifying a score of two (2).

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

d. % of WSS infrastructure projects completed as per annual work plan by end of FY.

o If 100% projects completed: score 2

o If 80-99% projects completed: score 1

o If projects completed are below 80%: 0

• As per the document titled “Kisoro District Water and Sanitation Development Grant Work Plan for FY 2022/2023 (REF:CR/752/1) submitted by CAO on 30th /06/2022 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 4th/07/2022 and according to the according to the 4th Quarter report titled “Kisoro District Local Government Water and Sanitation Development Grant Quarter Four/ Annual Report for 2022/2023 (REF: CR/752/1)” submitted by CAO on 14th/07/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 31st/07/2023; all the planned projects were completed by the end of the FY 2022/2023. The following were the planned WSS infrastructure projects and level of achievement by the end of the FY 2022/2023:

i. Project 1: Kiso0866/Wrks/2022-23/00020: Completion of Muyove GFS to Nyabwishenya S/C at a cost of UGX 204,507,809; Achieved 100%

ii. Project 2: Kiso0866/Wrks/2022-23/00019 : Rehabilitation and extension of Gatwe GFS in Nyarubuye S/C at a cost of UGX 57,829,144; Achieved 100%

iii. Project 3: Kiso0866/Wrks/2022-23/00006 : Kanyabukungu tank in Nyakabande Sub County at a cost of UGX 28,345,016; Achieved 100%

iv. Project 4: Kiso0866/Wrks/2022-23/00005: Gatwe Village tank in Bunagana/Muramba S/C at a cost of UGX 28,402,600; Achieved 100%

v. Project 5: Kiso0866/Wrks/2022-23/00010 : Ndago Village tank in Nyarusiza Sub County at a cost of UGX 28,449,682; Achieved 100%

vi. Project 6: Kiso0866/Wrks/2022-23/00004 : Kibande Village tank in Muramba S/C at a cost of UGX 28,193,740; Achieved 100%

vii. Project 7: Kiso0866/Wrks/2022-23/00007 : Murambi Village tank in Nyakinama S/C at a cost of UGX 28,349,854; Achieved 100%

viii. Project 8: Kiso0866/Wrks/2022-23/00009: Buzeyi Village tank in Nyarusiza S/C at a cost of UGX 28,446,825; Achieved 100%

ix. Project 9: Kiso0866/Wrks/2022-23/00001 : Gisasa Village tank in Kanaba S/C at a cost of UGX 28,472,220; Achieved 100%

x. Project 10: Kiso0866/Wrks/2022-23/00002: Rusekye Village tank in Bukimbiri S/C at a cost of UGX 28,469,506;

Achieved 100%

xi. Project 11: Kiso0866/Wrks/2022-23/00003: Rwankoni Village tank in Chahi S/C at a cost of UGX 28,349,854; Achieved 100%

xii. Project 12: Kiso0866/Wrks/2022-23/00011: Mukungu Village tank in Nyundo S/C at a cost UGX 28,359,070; Achieved 100%

xiii. Project 13: Kiso0866/Wrks/2022-23/00015: Kabingo Primary School in Murora S/C at a cost of UGX 10,072,834; Achieved 100%

xiv. Project 14: Kiso0866/Wrks/2022-23/00014 Kagera Primary School in Nyakabande S/C at a cost of UGX 9,974,248; Achieved 100%

xv. Project 15: Kiso0866/Wrks/2022-23/00017: Rugandu Primary School in Rubuguri T/C at a cost of UGX 10,188,242; Achieved 100%

xvi. Project 16: Kiso0866/Wrks/2022-23/00016: Busamba Primary School in Chahi S/C at a cost of UGX 10,058,792; Achieved 100%

xvii. Project 17: Kiso0866/Wrks/2022-23/00012: Kaburasazi Primary School in Busanza S/C at a cost of UGX 10,064,456; Achieved 100%

xviii. Project 18: Kiso0866/Wrks/2022-23/00013: Kateriteri Primary School in Bukimbiri S/C at a cost of UGX 10,115,196; Achieved 100%

xix. Project 19: Kiso0866/Wrks/2022-23/00008; 4 Stance VIP Latrine at Kabami Play Ground in Murora S/C at a cost of UGX 22,999,380; Achieved 100%

xx. Project 20: Kiso0866/Wrks/2022-23/00018: Kazabwayera Spring protection in Kirundo S/C at a cost of UGX 4,439,160; Achieved 100%

• Therefore, 100% WSS infrastructure projects were completed thereby justifying a score of two (2)

3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <p>o If there is an increase: score 2</p> <p>o If no increase: score 0.</p>	<p>2</p> <ul style="list-style-type: none"> • From Ministry of Water and Environment Management Information System (MWE-MIS) assessment report for the FY 2022/2023, Kisoro DLG had 1441 functional and 27 non-functional rural water sources, that was equivalent to a functionality of $[1441/(1441+27)]*100 = 98.2\%$ approximated to 98%. • Also, from MWE-MIS assessment report for the FY 2021/2022, Kisoro DLG had 1352 functional and 67 non-functional rural water sources, that was equivalent to a functionality of $[1352/(1352+67)]*100 = 95.3\%$ approximated to 95%. • The variation in Kisoro DLG rural water functionality from 95% to 98% represents an increase of 3% in the water supply facilities that are functional. • There is an increase and therefore, justifying a score of two (2).
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3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <p>o If increase is more than 1% score 2</p> <p>o If increase is between 0-1%, score 1</p> <p>o If there is no increase : score 0.</p>	<p>0</p> <ul style="list-style-type: none"> • From Ministry of Water and Environment Management Information System (MWE-MIS) District Software Report (rural water Management) for FY/2022/2023, Kisoro DLG had • 1374 functional WSCs out of the 1455 established WSCs equivalent to Management of $[1374/1455]*100 = 94.4\%$. • Also, MWE-MIS District Software Report (rural water Management) for FY 2021/2022, Kisoro DLG had • 1342 functional WSCs out of the 1410 established WSCs equivalent to Management of $[1342/1410]*100 = 95.2\%$. • The variation in Kisoro DLG rural water functionality from 95.2% to 94.4% represents a decrease of 0.8% in the water supply facilities with functional water and sanitation committees. • There is a decrease, justifying a score of zero (0).
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Performance Reporting and Performance Improvement

4	<p>Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance</p> <p><i>Maximum 3 points on this performance</i></p>	<p>The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3</p>	<p>3</p> <ul style="list-style-type: none"> • According to the 4th Quarter report titled “Kisoro District Local Government Water and Sanitation Development Grant Quarter Four/ Annual Report for 2022/2023 (REF: CR/752/1)” submitted by CAO on 14th/07/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 31st/07/2023; Kisoro DLG water department implemented (constructed/ rehabilitated) 34 WSS
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measure

facilities in FY 2022/2023. I sampled and visited seven (7) WSS facilities in four (4) S/Counties and I observed/noted the following:

i. Rehabilitation and extension of Gatara GFS in Nyarubuye: completed in August 2022;

- The supply line has a total of four (4) Public Stand Posts (PSPs) each having one (1) spout and they were all functioning well.

- I visited all the four (4) public stand posts and measured the flow rate for all.

a. PSP 1 in Kirwa village

- Upon testing the minimum PSP yield, on average a 10-litre jerrycan was filled in $(38+37)/2=37.5$ seconds approximated to $[(10/37.5)*3600] = 960$ litres per hour greater than 600 liters per hour reported in the standard design, technical specifications and terms of reference and thus good yield.

- The surrounding environment was clean with an existing soak pit.

- The water facilitated was well fenced.

- There was an active water user committee. Every household collects UGX 1000/ month from which UGX 5,000 is paid to the GFS management.

- 40 household (each 5 members) collect water

- At the time of field visit, I found the scheme attendant (Haguma Andrew).

- Training of user committee was done in August and October 2023.

- The drainage channel was (170x200x170)mm.

- The water collection platform was 1080mm x 1080mm

- The height of the water delivery pipe from the ground was 570mm.

- The PSP had no engraving plate

b. PSP 2 in Kanyabihaza village

- Upon testing the minimum PSP yield, on average a 10-litre jerrycan was filled in $(32+31)/2=31.5$ seconds approximated to $[(10/31.5)*3600] = 1140$ litres per hour greater than 600 liters per hour reported in the standard design, technical specifications and terms of reference and thus good yield.

- The surrounding environment was clean with an existing soak pit.

- There was an active water user committee. Every household collects UGX 1000/ month from which UGX 5,000 is paid to the GFS management.
- 12 household (each 8 members) collect water
- At the time of field visit, I found the scheme attendant (C/Person water user committee- Agaba Alex Gadi).
- Training of user committee was done in August and October 2023.
- The drainage channel was (180x170x180)mm.
- The water collection platform was 960mm x 1080mm
- The height of the water delivery pipe from the ground was 580mm.
- The PSP had no engraving plate
- Challenge: During rainy season, storm water mixes with spring water thus compromising water quality . During dry season, there is less flow, water rationing is used and thus water source is unreliable.

c. PSP 3 in Ngunguje village

- Upon testing the minimum PSP yield, on average a 10-litre jerrycan was filled in $(66+66)/2=66$ seconds approximated to $[(10/66)*3600] = 545$ litres per hour less than 600 liters per hour reported in the standard design, technical specifications and terms of reference and thus poor yield.
- The surrounding environment was dirty with an existing but blocked soak pit.
- There was an active water user committee. Every household collects UGX 2000/ month from which UGX 5,000 is paid to the GFS management.
- 17 household (each 8 members) are served by water facility
- At the time of field visit, I found the 1out of 5 WUC members (C/Person WUC- Mfitumikiza Amos).
- Training of WUC was done in August and October 2023.
- The drainage channel was (180x170x180)mm.
- The water collection platform was 1035mm x 1035mm
- The height of the water delivery pipe from the ground was 570mm.

- The PSP had no engraving plate
- Challenge: The WUC committee was planning to build a kiosk so as to cut off 'illegal' users of water from neighboring villages

d. PSP 4 in Ngunguje village

- Upon testing the minimum PSP yield, on average a 10-litre jerrycan was filled in $(41+43)/2=42$ seconds approximated to $[(10/42)*3600] = 857$ litres per hour greater than 600 liters per hour reported in the standard design, technical specifications and terms of reference and thus good yield.
- The surrounding environment was clean with an existing soak pit.
- There was an active water user committee. Every household collects UGX 1000/ month from which UGX 5,000 is paid to the GFS management.
- 30 household (each 5 members) are served by water facility
- At the time of field visit, I found the 2 out of 5 WUC members (C/Person WUC- Ategeka Anthony).
- Training of WUC was done in once at Mbere in October 2023.
- The drainage channel was (180x170x180)mm.
- The water collection platform was 960mm x 960mm
- The height of the water delivery pipe from the ground was 540mm.
- The PSP had no engraving plate

Challenge: During rainy season, storm water mixes with spring water thus compromising water quality . During dry season, there is less flow, water rationing is used and thus water source is unreliable.

ii. Gatwe Village tank in Bunagana/Muramba S/C

- There was an existing 25,000 litres rooftop rain water harvesting tank
- The ferro cement tank had an engraving plate
- The overflow pipe was combined with the wash-out pipe
- There was no first flush diverter system and water filters.
- There was two clean gutters, tank cover and breathers

- The access hatch for the tank was well secured.
- The tank was well locked but not fenced.
- Water collection platform was 1070mm long instead of 1200mm
- The height of the water delivery pipe from the ground was 590mm and the tank veranda was 230mm.
- The distance of the water harvesting shed from the tank was 3900mm and the tank height was 1900mm
- The distance between watershed poles was 2200-2300mm across width and 2600-2700mm across length
- The surrounding environment was clean with an existing but blocked soak pit.
- One of the two gutters had a missing end cup with some minor leakage due to the hailstorm that had occurred a few weeks before the field visit.
- There was an active water user committee. Every household pay UGX 100/ jerrycan.
- 41 household (each 5 members) are served by water facility
- At the time of field visit, the tank was full of clean water
- I found 3 out of 6 WUC members (C/Person WUC- Kwitonda Emma).
- Training of WUC was not done
- Balance in treasury at time of visit was UGX 9,700

Challenge: The community needed more water harvesting tanks as I observed people fetching water from open ditches reserving the tank water for use during dry season.

- Overall, the rooftop rain water harvesting tank/ system was functioning well as reported by Kisoro DWO

iii. Rwankoni Village tank in Chahi S/C

- There was an existing 25,000 litres rooftop rain water harvesting tank
- The ferro cement tank had an engraving plate
- The overflow pipe was combined with the wash-out pipe
- There was no first flush diverter system and water filters.
- There was two clean gutters, tank cover and breathers

- The access hatch for the tank was well secured.
- The tank was well locked but not fenced.
- The height of the water delivery pipe from the ground was 590mm and the tank veranda was 230mm.
- The water collection point/tap needed to be extended by 1 feet towards the outside to ease accessibility/ for safety
- The distance of the water harvesting shed from the tank was 1500mm and the tank height was 2150mm
- The distance between watershed poles was 2200-2300mm across width and 2600-2700mm across length
- The surrounding environment was clean with an existing soak pit.
- There was an active water user committee. Every household pay UGX 100/ jerrycan.
- 200 households (each 5 members) are served by water facility
- At the time of field visit, the tank was full of clean water
- I found 2 out of 7 WUC members (C/Person WUC- Uwimana Wilson) and 3 community members including village c/person
- Training of WUC was not done
- Balance in treasury at time of visit was not revealed

Challenge: The community needed more water harvesting tanks (high demand)

- Overall, the rooftop rain water harvesting tank/ system was functioning well as reported by Kisoro DWO

iv. Kabingo Primary School in Murora S/C

- There was an existing 12,000 litres rooftop rain water harvesting tank
- The ferro cement tank had an engraving plate
- The overflow pipe was combined with the wash-out pipe
- There was no first flush diverter system and water filters.
- There was only one clean gutter (not covering the entire roof side of the bloc), tank cover and breathers
- The access hatch for the tank was well secured.

- The tank was well locked but not fenced.
- The height of the water delivery pipe from the ground was could not be measured and verified as the caretaker was absent with the keys.
- The distance of the water harvesting shed from the tank was 1400mm and the tank height was 1800mm
- The surrounding environment was dirty with an existing but blocked soak pit.
- At the time of field visit, the tank was almost empty and needed cleaning
- I found 2 teachers and the caretaker (Headteacher) was absent

Challenge: The school was not operating and maintaining the water tank. This was evidenced by existence of two abandoned tanks. Also, the school had acquired a fourth tank under DDEG project and this was full of water but was abandoned due to a faulty tap.

- Overall, the rooftop rain water harvesting tank/ system was functioning well as reported by Kisoro DWO.

v. 4 Stance VIP Latrine at Kabami Play Ground in Murora S/C

- The latrine was generally constructed according to the technical design drawings. However, the facility had no ramp on one side (1700mm wide) for people living with disabilities (PWDs).
- The ramp had a high slope (too elevated) and thus required rails on sides for safety.
- The doors and corridor ways ranged between 800-900mm
- It had a screen wall (only 1500mm high) constructed for privacy protection of users and the urinal drains with a soak pit.
- The surrounding environment was not well slashed
- There was no WSC member found since the facility is mainly used during sports events.
- There was no water tank for collecting water for washing hands
- There was no clear labels for the Male and female sides.
- The latrine was closed at the time of visit and thus I could not verify some internal dimensions
- Overall, the facility was completed and was functional as reported by the Kisoro DWO.

• Therefore, on average all the seven (7) WSS facilities I visited/ observed were constructed/ rehabilitated were generally functioning well, and the DWO fairly reported on them in the Annual Performance and Progress Reports of 4th Quarter in the FY 2022/2023 and therefore, justifying a score of three (3)

2

5

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2

• As per quarterly WSS reports, Kisoro district LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement.

• There was evidence that Kisoro district LG Water Office collects and compiles information on sub-county water supply and sanitation reported in the minutes of the coordination committee meetings held each quarter incorporated in the following Quarterly reports:

i. 1st Quarter Report for FY 2022/2023 (REF: CR/752/1) submitted by Kisoro DLG CAO on 14/10/2022 to MWE Permanent Secretary (PS), received by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 19th/10/2022

ii. 2nd Quarter Report for FY 2022/2023 (REF: CR/752/1) submitted by Kisoro DLG CAO on 15th/01/2023 to MWE Permanent Secretary (PS), received by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 19th/01/2023

iii. 3rd Quarter Report for FY 2022/2023 (REF: CR/752/1) submitted by Kisoro DLG CAO on 13th/04/2023 to MWE Permanent Secretary (PS), received by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 19th/04/2023

iv. 4th Quarter Report for FY 2022/2023 (REF: CR/752/1)" submitted by CAO on 14th/07/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 31st/07/2023

v. Kisoro District Local Government Form 1s for Point Water Sources for FY 2022/2023 submitted by Kisoro DLG CAO on 11th/05/2023 to MWE Permanent Secretary (PS), received by the MWE Central Registry on 15th/05/2023

• The other information details on functionality of facilities and WSCs, safe water coverage, and community involvement especially in management through WSCs were also reported in the summary list attached to especially the

4th Quarter report and Form 1 for data collection for new point water sources/facilities .

• Examples of information in 4th Quarter included the following newly constructed water points in FY 2022/2023 as presented in Water Source database update forms:

i. Kaburiga tap in Kaburiga village in Nteko Parish, Nyabwishenya Sub County, constructed in Dec 2022 serving 47 households each comprising 5 people.

ii. Ngaruye tap in Kirwa village, Kalambi Parish, Nyarubuye Sub County, constructed in Feb 2023 serving 27 households each 5 people.

iii. Ndutiye tap in Kirwa village, Kalambi Parish, Nyarubuye Sub County, constructed in Feb 2023 serving 20 households each 5 people.

iv. Kibande tank in Kibande village, Gisozi Parish, Muramba Sub County, constructed in Jan 2023 serving 22 households each 5 people.

v. Mukungu tank in Mukungu village, Nyundo Parish, Nyundo Sub County, constructed in Feb 2023 serving 36 households each 5 people.

vi. Gisasi tank in Gisasi village, Muhinduri Parish, Kanaba Sub County, constructed in Jan 2023 serving 28 households each 5 people.

vii. Murambi tank in Murambi village, Rwaramba Parish, Nyakinama Sub County, constructed in Jan 2023 serving 31 households each 5 people.

viii. Rwankoni tank in Rwankoni village, Nyakabingo Parish, Chahi Sub County, constructed in feb 2023 serving (not indicated) households each 5 people.

ix. Kanyabukungu tank in Kanyabukungu village, Gisorora Parish, Nyakabande Sub County, constructed in Jan 2023 serving 31 households each 5 people.

x. Gatwe tank in Gatwe village, Gisozi Parish, Muramba Sub County, constructed in Jan 2023 serving 35 households each 5 people.

xi. Buzeyi tank in Buzeyi village, Rukongi Parish, Nyarusiza Sub County, constructed in Feb 2023 serving 36 households each 5 people.

xii. Ndago tank in Ndago village, Gasovu Parish, Nyarusiza Sub County, constructed in Jan 2023 serving 32 households each 5 people.

xiii. Kibande tank in Kibande village, Gisozi Parish, Muramba Sub County, constructed

in Jan 2023 serving 27 households each 5 people.

xiv. Kazabyayera spring in Kigombe village, Rutaka Parish, Nyundo Sub County, constructed in Dec 2022 serving 12 households each 5 people.

xv. Kaburasazi P/S tank in Kaburasazi village, Buhozi Parish, Busanza Sub County, constructed in Mar 2023 serving 724 students.

xvi. Busamba P/S tank in Busamba village, Muganza Parish, Chahi Sub County, constructed in Jan 2023 serving 681 students.

xvii. Kabingo P/S tank in Kabingo village, Chahasi Parish, Murora Sub County, constructed in Jan 2023 serving 620 students.

xviii. Kagera P/S tank in Kagera village, Gasiza Parish, Nyakabande Sub County, constructed in Jan 2023 serving 520 students.

xix. Rugandu P/S tank in Rugandu village, Rugandu ward, Rubuguri T/C, constructed on 13th/April/2023 serving 571 students.

- and therefore, justifying a score of two (2).

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0

- There was some evidence that Kisoro DLG Water Office updates the MIS (WSS data) as evidenced in two (2) out of four (4) Quarterly Reports, the newly constructed facilities are reported and their details are filled in Form 1 as a data collection form for point water sources for new facilities, detailing location of the new facilities, population served, functionality of WSCs and WSS facilities, etc... These are compiled together sent to MWE for updating and the DWO downloads this information as Form 4 compilations of the updated MWE database forming the DWO MIS.

- There were also the following data update reports for District Water and Sanitation Development Grant for FY 2022/2023, submitted to MWE as listed below:

- Submission of the 2nd Quarter data update report for DWSCDG for FY 2022/2023 by Kisoro DLG CAO on 10th/02/2023 to MWE PS, by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 13th/02/2023

- Submission of the 3rd Quarter data update report for DWSCDG for FY 2022/2023 by Kisoro DLG CAO on 11th /05/2023 to MWE PS, by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 15th/05/2023

- There was a compilation for form 1s and form 4s at the LG Water Office and these were used by the DWO for planning purposes (plan for villages/ S/Counties based on their access/ functionality of water sources).

- However, Kisoro DLG Water Office updated the MIS (WSS data) with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) for only two (2) out of four (4) quarters for the FY 2022/2023

- and therefore, justifying a score of zero (0)

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<ul style="list-style-type: none"> • According to the Kisoro Lower Local Government Assessment Results for 2022/2023 FY; the 25% lowest performing LLGs and PIPs were therefore to be developed and implemented for them included: Nyundo S/C with 30%; Chahafi S/C with 35%; Kirundo S/C with 43%; Chahi S/C with 44% and Rukundo S/C with 46% • However, there was no performance improvement plans developed and implemented for such S/Counties. • Therefore, there was no evidence that the DWO supported the 25% lowest performing LLGs in the Previous FY 2022/2023, and thereby justifying a score of zero (0). 	0
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Human Resource Management and Development

6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2</p>	<p>There was no evidence provided from HRM to validate that the DWO has budgeted for the critical staff in the District Water Office.</p>	0
6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>There was no evidence provided from HRM to validate that the Environment & Natural Resources Officer has budgeted for critical staff in the Natural Resources department.</p>	0

7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>There was evidence that the three officers in the District Water Office were appraised during the previous FY. The files reviewed showed that:</p> <ol style="list-style-type: none"> 1. The Civil Engineer (Water), Mberwa Cranmer was appraised by Rukundo Manasseh, Assistant Chief Administrative Officer on 6/30/2023. 2. The Assistant Water Officer for Mobilization, Kazungu Gideon was appraised by Mberwa Cranmer, Civil Engineer (Water) on 6/30/2023. 3. The Forestry Officer, Mukundufite Crescent was appraised by Mudanga Vincent, District Natural Resources Officer on 6/30/2023. 	3
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7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3</p>	<ul style="list-style-type: none"> • According to the document titled “Submission of 2022/2023 FY Capacity Needs Assessment Training Plan in the Water Sector” submitted by DWO on 1st/07/2022 to PHRO, received by PHRO on 1st/07/2022; the District Water Office had identified capacity needs of staff from the performance appraisal process and ensured that training activities were conducted. • According to the document titled “Submission of 2022/2023 FY Capacity Needs Assessment Training Report in the Water Sector” submitted by DWO on 30th/06/2023 to PHRO, received by PHRO on 3rd/07/2023; both DWO and ADWO were trained on detailed engineering design of piped water supply systems; dissemination of the Management information System (National Web-based Real-Time Monitoring System; Improved Operation and management Skills of Water and Sanitation facilities by MWE • Therefore, the DWO submitted staff capacity needs to the PHRO for consolidation into the District Training database and two (2) staff were trained. • and therefore, justifying a score of three (3) 	3
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Management, Monitoring and Supervision of Services.

8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p><i>Maximum 6 points on</i></p>	<ul style="list-style-type: none"> • a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district: • • If 100 % of the budget allocation for 	<ul style="list-style-type: none"> • According to the 4th Quarter report titled “Kisoro District Local Government Water and Sanitation Development Grant Quarter Four/ Annual Report for 2022/2023 (REF: CR/752/1)” submitted by CAO on 14th/07/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 31st/07/2023; the Safe Water Coverage (SWC) for Kisoro DLG was 41%. 	1
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this performance measure

the current FY is allocated to S/Cs below the district average coverage:
Score 3

- If 80-99%: Score 2
- If 60-79: Score 1
- If below 60 %: Score 0

• The Sub-Counties (S/Cs) with SWC below the district average and were therefore to be targeted included: Bukimbiri S/C with SWC of 14%, Chahi S/C with SWC of 13%, Muramba S/C with SWC of 7%, Nyakabande S/C with SWC of 10%, Nyakinama S/C with SWC of 27% and Nyarusiza S/C with SWC of 11%.

• These were to be the target S/Cs for budget allocations in the FY 2023/24.

• As per the document titled “Kisoro District Water and Sanitation Development Conditional Grant Annual work plan for FY 2023/2024 (REF:CR/752/1) submitted by CAO on 22nd/06/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 30th/06/2023, the following were the budget allocations:

(i) Construction of ten communal rain water tanks of 25,000 litres each in Nyarusiza, Kanaba, Muramba, Nyundo, Chahi, Nyakinama, Bukimbiri and Kirundo S/Couties at a cost of UGX 282,981,800; which is 6 out of 10 projects planned to be implemented in target S/Counties equivalent to 60%.

(ii) Construction of four institutional tanks each 12,000 litres in Nyarubuye, Chahi, Nyakabambe and Bukimbiri S/Couties at a cost of UGX 40,757,600; which is 3 out of 4 projects planned to be implemented in target S/Counties equivalent to 75%.

(iii) Extension of W4V piped water supply system from Park trading centre in Nyarusiza to Kamfizi and Sooko Church of Uganda in Muramba and Nyarusiza S/Counties at a cost of UGX 220,651,237; which is 1 out of 1 project planned to be implemented in target S/Counties equivalent to 100%.

(iv) Rehabilitation of Rugeshi Gravity Flow Scheme in Murora S/County at a cost of UGX 56,353,391; which is 0 out of 1 project planned to be implemented in target S/Counties equivalent to 0%.

(v) Spring protection in Nyakabande, Busanza, Nyarubuye and Nyabwishenya S/Couties at a cost of UGX 27,370,350; which is 1 out of 6 projects planned to be implemented in target S/Counties equivalent to 16.7%.

(vi) Design of Kaarukara Solar pumped water supply in Kirundo S/Couties at a cost of UGX 32,364,768; which is 0 out of 1 project planned to be implemented in target S/Counties equivalent to 0%.

• The Budget for FY 2023/24, therefore reflects a total of UGX 660,479,146 (A) allocated to WSS developmental projects out of which UGX 425,570,242 (B) is

allocated to target S/Cs.

- Therefore % of the budget allocation for FY 2023/2024 that was allocated to S/Cs below the district average coverage was $(B/A)*100 = \text{UGX } 425,570,242 / 660,479,146 * 100 = 64.4\%$ approximated to 64%.

- This was between 60 % and 79% and therefore, justifying a score of one (1)

8

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3

- According to the 4th Quarter report titled "Kisoro District Local Government Water and Sanitation Development Grant Quarter Four/ Annual Report for 2022/2023 (REF: CR/752/1)" submitted by CAO on 14th/07/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 31st/07/2023; there was a document titled "Report on the District Water and Sanitation Advocacy meeting held on 29th June 2023 in the District Hall" attended by 66 members where the DWO presented the FY 2023/2024 planned WSS projects allocation per S/County.

- There was evidence that Kisoro DWO communicated to the LLGs their respective allocations per source to be constructed in the FY 2023/2024 as seen from the following:

- Besides, a list titled "Publication of Projects allocations to Lower Local Governments: Detailed location of the Planned Hardware Water and Sanitation Facilities for FY 2023/2024" was displayed on Kisoro DLG notice board by the DWO and on 4 out of 4 sampled notice boards of benefiting S/Counties

- and therefore, justifying a score of three (3)

3

9

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)

- If 95% and above of the WSS facilities monitored quarterly: score 4

- If 80-94% of the WSS facilities monitored quarterly: score 2

- There was evidence that Kisoro District Water Office monitored some WSS facilities at least quarterly.

- Basing on my analysis of the document 'Quarterly Monitoring plans for FY 2022/2023 written by Kisoro DWO and received by Kisoro District Engineer on 5th/7/2022; Joint Monitoring Plan for FY 2022/2023 by District Technical Team written by Kisoro DWO on 1st/12/2022; and Joint Monitoring Plan for FY 2022/2023 by District Technical Team written by Kisoro DWO on 18th/18/2023, at least 1520 and at most 1630 WSS facilities were planned for monitoring in all the four quarters.

2

- If less than 80% of the WSS facilities monitored quarterly: Score 0
- Also, there were the following quarterly monitoring reports for FY 2022/2023 that were provided by Kisoro DWO.
 - Quarterly Monitoring and Supervision Report for the 1st Quarter FY 2022/2023 written by Kisoro DWO and received by Kisoro District Engineer on 30th/9/2022
 - Quarterly Monitoring and Supervision Report for the 2nd Quarter FY 2022/2023 written by Kisoro DWO and received by Kisoro District Engineer on 30th/12/2022
 - Quarterly Monitoring and Supervision Report for the 3rd Quarter FY 2022/2023 written by Kisoro DWO and received by Kisoro District Engineer on 31st/3/2023
 - Quarterly Monitoring and Supervision Report for the 4th Quarter FY 2022/2023 written by Kisoro DWO and received by Kisoro District Engineer on 24th/6/2023.
- The List of sources for Rural Water Supply and sanitation facilities for Kisoro district constructed in FY 2022/2023 included the following:
 - (i) Project 1: Kiso0866/Wrks/2022-23/00020: Completion of Muyove GFS to Nyabwishenya S/C; GFS was monitored, 100%.
 - (ii) Project 2: Kiso0866/Wrks/2022-23/00019 : Rehabilitation and extension of Gatare GFS in Nyarubuye S/C; GFS was monitored, 100%.
 - (iii) Project 3: Kiso0866/Wrks/2022-23/00006 : Kanyabukungu tank in Nyakabande Sub County; Rain water harvesting tank was monitored, 100%.
 - (i) Project 4: Kiso0866/Wrks/2022-23/00005: Gatwe Village tank in Bunagana/Muramba S/C; Rain water harvesting tank was monitored, 100%.
 - (ii) Project 5: Kiso0866/Wrks/2022-23/00010 : Ndago Village tank in Nyarusiza Sub County; Rain water harvesting tank was monitored, 100%.
 - (iii) Project 6: Kiso0866/Wrks/2022-23/00004 : Kibande Village tank in Muramba S/C; Rain water harvesting tank was monitored, 100%.
 - (iv) Project 7: Kiso0866/Wrks/2022-23/00007 : Murambi Village tank in Nyakinama S/C; Rain water harvesting tank was monitored, 100%.
 - (v) Project 8: Kiso0866/Wrks/2022-23/00009: Buzeyi Village tank in Nyarusiza S/C; Rain water harvesting tank was monitored, 100%.
 - (vi) Project 9: Kiso0866/Wrks/2022-23/00001 : Gisasa Village tank in Kanaba

S/C; Rain water harvesting tank was monitored, 100%.

(vii) Project 10: Kiso0866/Wrks/2022-23/00002: Rusekye Village tank in Bukimbiri S/C; Rain water harvesting tank was monitored, 100%.

(viii) Project 11: Kiso0866/Wrks/2022-23/00003: Rwankoni Village tank in Chahi S/C; Rain water harvesting tank was monitored, 100%.

(ix) Project 12: Kiso0866/Wrks/2022-23/00011: Mukungu Village tank in Nyundo S/C; Rain water harvesting tank was monitored, 100%.

(x) Project 13: Kiso0866/Wrks/2022-23/00015: Kabingo Primary School in Murora S/C; Rain water harvesting tank was monitored, 100%.

(xi) Project 14: Kiso0866/Wrks/2022-23/00014 Kagera Primary School in Nyakabande S/C; Rain water harvesting tank was monitored, 100%.

(xii) Project 15: Kiso0866/Wrks/2022-23/00017: Rugandu Primary School in Rubuguri T/C; Rain water harvesting tank was monitored, 100

(xiii) Project 16: Kiso0866/Wrks/2022-23/00016: Busamba Primary School in Chahi S/C; Rain water harvesting tank was monitored, 100%.

(xiv) Project 17: Kiso0866/Wrks/2022-23/00012: Kaburasazi Primary School in Busanza S/C; Rain water harvesting tank was monitored, 100%.

(xv) Project 18: Kiso0866/Wrks/2022-23/00013: Kateriteri Primary School in Bukimbiri S/C; Rain water harvesting tank was monitored, 100%.

(xvi) Project 19: Kiso0866/Wrks/2022-23/00008; 4 Stance VIP Latrine at Kabami Play Ground in Murora S/C; which is a target of 0 out of 1, equivalent to 0% 4 Stance VIP Latrine was monitored, 100%

(xvii) Project 20: Kiso0866/Wrks/2022-23/00018: Kazabwayera Spring protection in Kirundo S/C; Spring protection was monitored, 100%.

- A total of 1630 WSS facilities were thus planned for monitoring in all the four (4) quarters.

- This implies out of the 1630 water facilities (A) in Kisoro DLG by June 2023, Kisoro District Water monitored 1520 water facilities (B) at least quarterly.

- Overall, from my analysis of all the project implementation monitoring reports for FY 2022/2023, I conclude that the

estimated percentage of water facilities monitored at least quarterly was $(B/A)*100=(1520/1630)*100 = 93.3\%$ equivalent to 93% that lies between 80% and 95%

- thereby, justifying a score two (2).

9

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2

There was evidence that Kisoro DWO planned and conducted all the four (4) quarterly DWSCC meetings and key issues identified from quarterly monitoring of WSS facilities were discussed:

(i) Minutes of the Kisoro DLG District Water and Sanitation Coordination Committee Meeting held on 28th/09/2022 held at the District Council Hall, attended by 31 participants: Especially under agenda item 5-“Presentations of the 1st Quarter 2022/2023 FY Progress report and 2nd Quarter Workplan for FY 2022/20223” and 6-“Discussion and Way forward”.

(ii) Minutes of the Kisoro DLG District Water and Sanitation Coordination Committee Meeting held on 10th/01/2023 (place not indicated): Especially under agenda item 4-“ Presentations of the 2nd Quarter 2022/2023 FY Progress report and 3rd Quarter Workplan for FY 2022/20223” and 5-“Discussion and Way forward”.

(iii) Minutes of the Kisoro DLG District Water and Sanitation Coordination Committee Meeting held on 12th/04/2023 held at District Council Hall, attended by 23 participants: Especially under agenda item 4-“Presentations of the 3rd Quarter 2022/2023 FY Progress report and 4th Quarter Workplan” and 5-“Discussion and Way forward”.

(iv) Minutes of the Kisoro DLG District Water and Sanitation Coordination Committee Meeting held on 27th/06/2023 held at Mubano Hotel, attended by 20 participants: Especially under agenda item 4-“Presentations of the 3rd Quarter 2022/2023 FY Progress report and 4th Quarter Workplan” and 5-“Discussion and Way forward”.

- Key Issue identified and discussed included but not limited to the following:

(i) ...DWO informed committee that WSCs for all the planned 38 projects for FY 2022/2023 were to be implemented (MIN5/2022/2023)

(ii)NWSC Kisoro reported 33.8 km of water supply extensions were completed in FY 2021/2022. (MIN5/2022/2023)

(v) participants: Especially under agenda item 4-“Presentations of the 3rd Quarter

2

2022/2023 FY Progress report and 4th Quarter Workplan” and 5-“Discussion and Way forward”.

- Key Issue identified and discussed included but not limited to the following:

(iii) ...DWO informed committee that WSCs for all the planned 38 projects for FY 2022/2023 were to be implemented (MIN5/2022/2023)

(iv)when NWSC Kisoro was asked about the plans for water for production in the district, the response was NWSC is mandated to produce water for domestic use and that water for production falls under Ministry of Water and Environment (MIN5/2022/2023)

(v) CAO had monitored ferro cement tanks being constructed and was impressed with works. However, some schools were mismanaging the tanks which needed simple renovation(MIN 8/2022/2023)

(vi) need to have a public latrine at kanaba check point. The DWO replied that public facilities lack management and instead become a menace to society (MIN 18/2022/2023)

- therefore, justifying a score of two (2)

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<ul style="list-style-type: none"> • There was evidence that Kisoro district water office publicizes budget allocations for the current FY 2023/24. The list of planned projects for FY 2023/2024 was displayed on Kisoro DLG notice board by the DWO and on 4 out 4 notice boards of sampled benefiting S/Counties • and therefore, justifying a score of two (2) 	2
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10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 	<p>☞ The Total Non-Wage Recurrent budget for the previous FY 2022/2023 was UGX 81,137,587 (A) while the amount spend on Mobilization was UGX 50,981,587 (32,539,587 +18,442,000) (B).</p> <p>☞ Percentage of NWR rural water and sanitation budget allocated to mobilization = (B/A)*100 = (50,981,587/81,137,587)*100= 62.8%</p> <p>☞ This percentage is greater than the minimum of 40% as per sector guidelines and therefore, justifying a score of three (3).</p>	3
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10 Mobilization for WSS is conducted

Maximum 6 points on this performance measure

b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.

☞ According to the Kisoro four (4) quarterly Kisoro District software reports, the DWO in liaison with the CDO established and trained all 38 WSCs for the new facilities constructed in FY 2022/2023 on their roles and responsibilities on O&M for the facilities, and on hygiene indicated in the Quarterly Software Reports.

☞ According to the document titled "Submission of Annual District Software Report on Establishment and Training of Water User Committees for FY 2022/2023" prepared by CDO-Kisoro DLG on 14th/07/2023, there was evidence that 30 water User Committees were trained in 13 sub-counties.

☞ There was a list of the 30 WSCs established and trained, with seven (7) names of elected members, listed by Community/Subcounty, Name of Committee Members, Position, Sex, Contact, and name of the source.

☞ There was some photos of Training water user committees in in different S/Counties.

☞ For the seven (7) WSS facilities sampled in four (4) S/Counties namely:

i. Rehabilitation and extension of Gatara GFS in Nyarubuye: completed in August 2022;

- The supply line has a total of four (4) Public Stand Posts (PSPs) each having one (1) spout and they were all functioning well.

- I visited all the four (4) public stand posts and measured the flow rate for all.

a. PSP 1 in Kirwa village

- There was an active water user committee. Every household collects UGX 1000/ month from which UGX 5,000 is paid to the GFS management.

- At the time of field visit, I found the scheme attendant (Haguma Andrew).

- Training of user committee was done in August and October 2023.

b. PSP 2 in Kanyabihaza village

- There was an active water user committee. Every household collects UGX 1000/ month from which UGX 5,000 is paid to the GFS management.

- At the time of field visit, I found the scheme attendant (C/Person water user committee- Agaba Alex Gadi).

- Training of user committee was done in August and October 2023.

c. PSP 3 in Ngunguje village

- There was an active water user committee. Every household collects UGX 2000/ month from which UGX 5,000 is paid to the GFS management.
- At the time of field visit, I found the 1 out of 5 WUC members (C/Person WUC- Mfitumikiza Amos).
- Training of WUC was done in August and October 2023.

d. PSP 4 in Ngunguje village

- There was an active water user committee. Every household collects UGX 1000/ month from which UGX 5,000 is paid to the GFS management.
- 30 household (each 5 members) are served by water facility
- At the time of field visit, I found the 2 out of 5 WUC members (C/Person WUC- Ategeka Anthony).
- Training of WUC was done in once at Mbere in October 2023.

ii. Gatwe Village tank in Bunagana/Muramba S/C

- There was an active water user committee. Every household pay UGX 100/ jerrycan.
- I found 3 out of 6 WUC members (C/Person WUC- Kwitonda Emma).
- Training of WUC was not done
- Balance in treasury at time of visit was UGX 9,700

iii. Rwankoni Village tank in Chahi S/C

- There was an active water user committee. Every household pay UGX 100/ jerrycan.
- I found 2 out of 7 WUC members (C/Person WUC- Uwimana Wilson) and 3 community members including village c/person
- Training of WUC was not done
- Balance in treasury at time of visit was not revealed

iv. Kabingo Primary School in Murora S/C

- I found 2 teachers and the caretaker (Headteacher) was absent

Challenge: The school was not operating and maintaining the water tank. This was evidenced by existence of two abandoned tanks. Also, the school had acquired a fourth tank under DDEG project and this

was full of water but was abandoned due to a faulty tap.

v. 4 Stance VIP Latrine at Kabami Play Ground in Murora S/C

- There was no WSC member found since the facility is mainly used during sports events and thus I could not confirm whether and what the WSC was trained about.

- I therefore concluded that there was some evidence that the Kisoro District Water Officer in liaison with the Community Development Officer established and trained some WSCs on their roles on O&M of WSS facilities, constructed in FY 2022/2023 as evidenced in only 4 out of 7 WSS facilities sampled for fieldwork as reported in the annual performance report.

- Only 4 out 7 WSCs confirmed that they were trained equivalent to $(4/7*100)=57.1$ approximated to 57%

- and therefore, justifying a score of zero (0).

Investment Management

11

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:

Score 4 or else 0

☞ There was an assets register titled “Updated Register for Water and Sanitation Facilities for FY 2022/2023” for WSS facilities for Kisoro district Water Department signed and stamped by the Kisoro DLG District Engineer on 4th October 2023.

☞ This was listed by S/N, Subcounty, Parish, Village, Name of Source, Type, Year of Construction, Management and Functionality.

☞ This was updated with the most recently entered facility constructed in 2023.

☞ Examples of functional and communally managed WSS facilities constructed in FY 2022/2023 and were updated in the WSS asset register included:

i. Kanyabukungu tank in Nyakabande Sub County

ii. Gatwe Village tank in Bunagana/Muramba S/C

iii. Ndago Village tank in Nyarusiza Sub County

iv. Kibande Village tank in Muramba S/C

v. Murambi Village tank in Nyakinama S/C

vi. Buzeyi Village tank in Nyarusiza S/C

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- vii. Gisasa Village tank in Kanaba S/C
- viii. Rusekye Village tank in Bukimbiri S/C
- ix. Rwankoni Village tank in Chahi S/C
- x. Mukungu Village tank in Nyundo S/C
- xi. Kabingo Primary School in Murora S/C
- xii. Kagera Primary School in Nyakabande S/C
- xiii. Rugandu Primary School in Rubuguri T/C
- xiv. Busamba Primary School in Chahi S/C
- xv. Kaburasazi Primary School in Busanza S/C
- xvi. Kateriteri Primary School in Bukimbiri S/C
- xvii. 4 Stance VIP Latrine at Kabami Play Ground in Murora S/C
- xviii. Kazabwayera Spring protection in Kirundo S/C

☞ Therefore, basing on the summarized (sampled) WSS facilities and their functionality, I established that most of the WSS facilities implemented (constructed/ rehabilitated/ designed) in FY 2022/2023 were updated.

☞ There was an up-to-date WSS asset register available at Kisoro DLG Water Department and therefore, justifying a score of four (4).

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDP/III) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p>	<p>For FY 2023/2024, KDLG Water and Environment Unit has the following projects:</p> <p>Construction of 25m cubic ferro rain water tanks in Kanaba, Bukimbiri, Kyahi, Muramba, Nyakabande, Nyakinama, Nyarusiiza and Nyondo total UGX198,916,321.</p> <p>Construction of 12m cubic ferro rain water tanks in Busanza, Bukimbiri, Nyakabande, Murora, Kyahi and Kirundo total UGX50,415,106.</p> <p>Rehabilitation and extension of GFS in Nyarubuye UGX57,829,144.</p> <p>Extension of Muyove GFS in Nyabwishenya UGX204,507,809</p> <p>Protection of spring at Kirundo UGX4,439,160.</p> <p>A Desk Appraisal aims to ensure that a project meets the following requirements.</p> <ul style="list-style-type: none"> -Derived from the LG Development Plan -Consistent with sector guidelines & DDEG objectives -Financially feasible -Having costed project profiles. <p>Evidence of desk appraisals for the five (05) KDLG FY2023/2024 Water and Environment projects was provided and reviewed during this assessment.</p>
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11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	<p>• As per the document titled “Kisoro District Water and Sanitation Development Conditional Grant Annual work plan for FY 2023/2024 (REF:CR/752/1) submitted by CAO on 22nd/06/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 30th/06/2023, the following were the budget allocations:</p> <p>(i) Construction of ten communal rain water tanks of 25,000 litres each in Nyarusiza, Kanaba, Muramba, Nyundo, Chahi, Nyakinama, Bukimbiri and Kirundo S/Couties at a cost of UGX 282,981,800;</p> <p>(ii) Construction of four institutional tanks each 12,000 litres in Nyarubuye, Chahi, Nyakabambe and Bukimbiri S/Couties at a cost of UGX 40,757,600;</p> <p>(iii) Extension of W4V piped water supply system from Park trading centre in</p>	2
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Nyarusiza to Kamfizi and Sooko Church of Uganda in Muramba and Nyarusiza S/Counties at a cost of UGX 220,651,237;

(iv) Rehabilitation of Rugeshi Gravity Flow Scheme in Murora S/County at a cost of UGX 56,353,391;

(v) Spring protection in Nyakabande, Busanza, Nyarubuye and Nyabwishenya S/Counties at a cost of UGX 27,370,350;

(vi) Design of Kaarukara Solar pumped water supply in Kirundo S/Counties at a cost of UGX 32,364,768;

• There was evidence that the beneficiary communities applied for WSS investments for the current FY 2023/2024.

i. Application for School Water Harvesting Tank from the district water office by the Headteacher Muganza P/S in Chahi sub county, signed by Headteacher and S/County Chief, stamped and dated on 14th/12/2020.

ii. Request for a water Tank from the district water office by the Headteacher Kashenyi P/S in Bukimbiri sub county, signed by Headteacher and S/County Chief, stamped and dated on 16th/11/2020.

iii. Application for three (3) water tanks from the district water office by the Headteacher Mutolere P/S in Nyakabande sub county, signed by Headteacher and S/County Chief, stamped and dated on 8th/18/2022.

iv. Application for Water Harvesting Tank from the district water office by the LC-I C/Person Rushekye cell, Nyamiyaga ward in Nyanamo town council, through Health Inspector Bukimbiri S/C, signed by C/Person, stamped and dated on 12th/04/2023.

v. Application for a community Water Tank from the district water office by the LC-I C/Person Bamba village, Kagunga parish in Bukimbiri S/C, through S/C chief, signed by 30 members, stamped and dated on 21st/05/2022.

vi. Request for a community Water Tank from the district water office by the LC-I C/Person Kanyamegeri village, Chihe parish in Nyakinama S/C, through S/C chief, signed, stamped and dated on 27th/02/2023.

vii. Application for a community Rain Water Tank from the district water office by the LC-I C/Person Gakoro village, Sooko parish in Muramba S/C, through S/C chief, signed by 30 members, stamped and dated on 12th/06/2023.

viii. Application for a Rain Water Harvesting Tank from the district water office by the LC-I C/Person Gishenyi village, Muhindura parish in Kanaba S/C, through LC-III C/Person, signed, stamped and dated on 25th/12/2021.

ix. Application for a Rain Water Harvesting Tank from the district water office by the LC-I C/Person Rushekye village, Remera parish in Bukimbiri S/C, through S/County Chief, signed, stamped and dated on 3rd/11/2020.

• Therefore, atleast nine (9) sampled beneficiary communities applied for the budgeted WSS investments for current FY 2023/2024 and therefore, justifying a score of two (2).

11

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2

For the current FY2023/2024, KDLG Water and Environment department had the following projects:

Construction of 25m cubic ferro rain water tanks in Kanaba, Bukimbiri, Kyahi, Muramba, Nyakabande, Nyakinama, Nyarusiiza and Nyondo total UGX198,916,321.

Construction of 12m cubic ferro rain water tanks in Busanza, Bukimbiri, Nyakabande, Murora, Kyahi and Kirundu total UGX50,415,106.

Rehabilitation and extension of GFS in Nyarubuye UGX57,829,144.

Extension of Muyove GFS in Nyabwishenya UGX204,507,809

Protection of spring at Kirundo UGX4,439,160.

A Field Appraisal aims to ensure that a project meets the following requirements.

-Technical feasibility

-Environmental and social acceptability requirements

Evidence with regard to field appraisals for the five (05) KDLG FY2023/2024 Water and Environment projects was provided for the assessment and reviewed.

2

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>There was evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents</p> <ol style="list-style-type: none"> 1. Screening for environmental and social risks Construction of 12m cubic ferro rain water tanks in Busanza, Bukimbiri, Nyakabande, Murora, Kyahi and Kirundu was carried out on 24/7/2023, stamped and signed by both EO and DCDO. Bidding documents were still being prepared during the time of this assessment therefore BoQs were not prepared. 2. Screening for environmental and social risks rehabilitation and extension of GFS in Nyarubuye was carried out on 24/7/2023, stamped and signed by both EO and DCDO. Bidding documents were still being prepared during the time of this assessment therefore BoQs were not prepared. 3. Screening for environmental and social risks construction of 25m cubic ferro rain water tanks in Kanaba, Bukimbiri, Kyahi, Muramba, Nyakabande, Nyakinama, Nyarusiiza and Nyondo was carried on 25/7/2023, stamped and signed by both EO and DCDO. Bidding documents were still being prepared during the time of this assessment therefore BoQs were not prepared. 	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>There is Evidence that the water infrastructure investments were incorporated in the LG approved Procurement Plan for the previous FY (2022-23) dated 12/7/2023. The following water infrastructure investment projects among others were incorporated in the Procurement Plan:</p> <ol style="list-style-type: none"> 1. Item No. 2- Rehabilitation of Gatara GFS and Extension of the Pipeline to Kayabihaza in Nyarubye S/C- KISO866/WRKS/20222023/00019; Contract Price is UGX 57,829,144/=. 2. Item No. 3- Construction of a 25m³ Ferro Cement Rain Water Tank in Rusekye Village, Bukimbiri S/C- KISO866/WRKS/20222023/00003; Contract Price is UGX 28,461,246/=. 3. Item No. 1- Completion of Muyove GFS to Kaburinga Trading Centre and Neighbouring Communities in Nyabwishenya S/C- KISO866/WRKS/20222023/00020; Contract Price is UGX 204,507,809/=. 	2

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>There is Evidence that the water supply and public sanitation infrastructure for the previous FY (2022/23) was approved by the Contracts Committee before commencement</p> <p>These Included among others;</p> <ol style="list-style-type: none"> 1. Rehabilitation and Extension of Gatare GFS in Nyarubuye S/C- KISO866/WRKS/2022-23/00019; approved by the Contracts Committee under Min18/2022/2023 (c) in a meeting held on 1/11/2022. 2. Completion of Muyove GFS to Kaburinga Trading Centre and Neighboring Communities in Nyabwishenya S/C- KISO866/WRKS/2022-23/00020; approved by the Contracts Committee under Min18/2022/2023 (e), in a meeting held on 1/11/2022. 3. Construction of a 25m³ Ferro Cement Rain Water Tank in Rwankoni Village, Chahi S/C - KISO866/WRKS/2022-23/00003; approved by the Contracts Committee under Min18/2022/2023 (t), in a meeting held on 1/11/2022 	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>There was evidence of proper establishment of the PITs for the Water Sector projects within the last FY (2022/2023) as per guidelines.</p> <p>Copies of joint appointments dated 17/11/2022 have the Project Manager, Contract Manager, DCDO, District Environment Officer and District Labour Officer appointed by the CAO. Another joint appointment dated 21/11/2022 has the Project Manager and Contract Supervisor appointed as members of the PIT by the CAO for Water and Sanitation projects of FY 2022/2023. The sampled water projects are listed below:</p> <ol style="list-style-type: none"> 1. Rehabilitation of Gatare GFS and Extension of the Pipeline to Kayabihaza in Nyarubuye S/C. 2. Construction of a 25m³ Ferro Cement Rain Water Tank in Rusekye Village, Bukimbiri S/C. 3. Completion of Muyove GFS to Kaburinga Trading Centre and Neighbouring Communities in Nyabwishenya S/C. 	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the</p>	<p>There was evidence that the seven (7) water facilities I sampled and visited in four (4) S/Counties and presented below were constructed as per the standard Technical Designs provided by the DWO in the BOQs and Technical drawings:</p>	2

Maximum 14 points on this performance measure DWO: Score 2

i. Rehabilitation and extension of Gatare GFS in Nyarubuye: completed in August 2022;

- The supply line has a total of four (4) Public Stand Posts (PSPs) each having one (1) spout and they were all functioning well.

- I visited all the four (4) public stand posts and measured the flow rate for all.

a. PSP 1 in Kirwa village

- Upon testing the minimum PSP yield, on average a 10-litre jerrycan was filled in $(38+37)/2=37.5$ seconds approximated to $[(10/37.5)*3600] = 960$ litres per hour greater than 600 liters per hour reported in the standard design, technical specifications and terms of reference and thus good yield.

- The water facilitated was well fenced.

- The drainage channel was (170x200x170)mm.

- The water collection platform was 1080mm x 1080mm

- The height of the water delivery pipe from the ground was 570mm.

- The PSP had no engraving plate.

- Overall, the PSP was constructed as per the standard technical designs provided by the DWO

b. PSP 2 in Kanyabihaza village

- Upon testing the minimum PSP yield, on average a 10-litre jerrycan was filled in $(32+31)/2=31.5$ seconds approximated to $[(10/31.5)*3600] = 1140$ litres per hour greater than 600 liters per hour reported in the standard design, technical specifications and terms of reference and thus good yield.

- The surrounding environment was clean with an existing soak pit.

- The drainage channel was (180x170x180)mm.

- The water collection platform was 960mm x 1080mm

- The height of the water delivery pipe from the ground was 580mm.

- The PSP had no engraving plate

- Overall, the PSP was constructed as per the standard technical designs provided by the DWO

c. PSP 3 in Ngunguje village

- Upon testing the minimum PSP yield, on

average a 10-litre jerrycan was filled in $(66+66)/2=66$ seconds approximated to $[(10/66)*3600] = 545$ litres per hour less than 600 liters per hour reported in the standard design, technical specifications and terms of reference and thus poor yield.

- The surrounding environment was dirty with an existing but blocked soak pit.
- The drainage channel was (180x170x180)mm.
- The water collection platform was 1035mm x 1035mm
- The height of the water delivery pipe from the ground was 570mm.
- The PSP had no engraving plate
- Overall, the PSP was constructed as per the standard technical designs provided by the DWO

d. PSP 4 in Ngunguje village

- Upon testing the minimum PSP yield, on average a 10-litre jerrycan was filled in $(41+43)/2=42$ seconds approximated to $[(10/42)*3600] = 857$ litres per hour greater than 600 liters per hour reported in the standard design, technical specifications and terms of reference and thus good yield.
- The surrounding environment was clean with an existing soak pit.
- The drainage channel was (180x170x180)mm.
- The water collection platform was 960mm x 960mm
- The height of the water delivery pipe from the ground was 540mm.
- The PSP had no engraving plate
- Overall, the PSP was constructed as per the standard technical designs provided by the DWO

ii. Gatwe Village tank in Bunagana/Muramba S/C

- There was an existing 25,000 litres rooftop rain water harvesting tank
- The ferro cement tank had an engraving plate
- The overflow pipe was combined with the wash-out pipe
- There was no first flush diverter system and water filters.
- There was two clean gutters, tank cover and breathers

- The access hatch for the tank was well secured.
- The tank was well locked but not fenced.
- Water collection platform was 1070mm long instead of 1200mm
- The height of the water delivery pipe from the ground was 590mm and the tank veranda was 230mm.
- The distance of the water harvesting shed from the tank was 3900mm and the tank height was 1900mm
- The distance between watershed poles was 2200-2300mm across width and 2600-2700mm across length
- The surrounding environment was clean with an existing but blocked soak pit.
- Overall, the rooftop rain water harvesting tank/ system was constructed as per the standard technical designs provided by the DWO.

iii. Rwankoni Village tank in Chahi S/C

- The was an existing 25,000 litres rooftop rain water harvesting tank
- The ferro cement tank had an engraving plate
- The overflow pipe was combined with the wash-out pipe
- There was no first flush diverter system and water filters.
- There was two clean gutters, tank cover and breathers
- The access hatch for the tank was well secured.
- The tank was well locked but not fenced.
- The height of the water delivery pipe from the ground was 590mm and the tank veranda was 230mm.
- The water collection point/tap needed to be extended by 1 feet towards the outside to ease accessibility/ for safety
- The distance of the water harvesting shed from the tank was 1500mm and the tank height was 2150mm
- The distance between watershed poles was 2200-2300mm across width and 2600-2700mm across length
- The surrounding environment was clean with an existing soak pit.
- Overall, the rooftop rain water harvesting tank/ system was constructed as per the standard technical designs provided by the

DWO.

iv. Kabingo Primary School in Murora S/C

- The was an existing 12,000 litres rooftop rain water harvesting tank
- The ferro cement tank had an engraving plate
- The overflow pipe was combined with the wash-out pipe
- There was no first flush diverter system and water filters.
- There was only one clean gutter (not covering the entire roof side of the bloc), tank cover and breathers
- The access hatch for the tank was well secured.
- The tank was well locked but not fenced.
- The height of the water delivery pipe from the ground was could not be measured and verified as the caretaker was absent with the keys.
- The distance of the water harvesting shed from the tank was 1400mm and the tank height was 1800mm
- The surrounding environment was dirty with an existing but blocked soak pit.
- Overall, the rooftop rain water harvesting tank/ system was constructed as per the standard technical designs provided by the DWO.

v. 4 Stance VIP Latrine at Kabami Play Ground in Murora S/C

- The latrine was generally constructed according to the technical design drawings. However, the facility had no ramp on one side (1700mm wide) for people living with disabilities (PWDs).
- The ramp had a high slope (too elevated) and thus required rails on sides for safety.
- The doors and corridor ways ranged between 800-900mm
- It had a screen wall (only 1500mm high) constructed for privacy protection of users and the urinal drains with a soak pit.
- The surrounding environment was not well slashed
- There was no WSC member found since the facility is mainly used during sports events.
- There was no water tank for collecting water for washing hands
- There was no clear labels for the Male

and female sides.

- The latrine was closed at the time of visit and thus I could not verify some internal dimensions
- Overall, the 4 stance VIP latrine was constructed as per the standard technical designs provided by the DWO.
- On average all the seven (7) water and sanitation facilities sampled were constructed as per the standard technical designs provided by the DWO, and therefore, justifying a score of two (2).

12 Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements <i>Maximum 14 points on this performance measure</i>	e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2	There is Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects. Monthly technical supervision of WSS infrastructure projects was carried out by the relevant technical officers (i.e. Contract Manager, Project Manager, Contract Supervisor, Environment Officer and Community Development Officer) as seen from the dated Minutes of Meeting and joint inspection reports. The projects sampled included; <ol style="list-style-type: none">1. Rehabilitation of Gatare GFS and Extension of the Pipeline to Kayabihaza in Nyarubye S/C: with Minutes of meetings dated: 19/01/2023, 07/02/2023 and joint inspection reports dated: 16/01/2023, 11/02/2023, 21/03/2023.2. Construction of a 25m³ Ferro Cement Rain Water Tank in Rusekye Village, Bukimbiri S/C with Minutes of meetings dated: 14/12/2022, 05/01/2023 and joint inspection reports dated: 21/12/2022, 23/01/2022.3. Completion of Muyove GFS to Kaburinga Trading Centre and Neighbouring Communities in Nyabwishenya S/C with Minutes of meetings dated: 17/12/2022, 19/02/2023, 11/01/2023 and joint inspection reports dated: 16/01/2023, 11/02/2023, 21/03/2023.	2
12 Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements <i>Maximum 14 points on this performance measure</i>	f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts o If 100 % contracts paid on time: Score 2 o If not score 0	Eight (08) infrastructural payments out of the many KDLG Water and Environment FY2022/2023 infrastructure projects were sampled to test certification and the timeliness of payment for works executed. Payment to Combine Technical Services and Supplies Ltd for completion of Muyove GFS in Kaburiga TC (UGX184,057,028) – Requisition dated 06/03/2023, certified by District Engineer and Water Officer on	0

07/03/2023 and payment effected on 16/03/2023 (10 days).

Payment to Imanzi Construction and Supplies Ltd for construction of 25m³ ferro cement rain water tank at Rwankoni village Chahi S/C (UGX25,615,121) - Requisition dated 15/02/2023, certified by District Engineer and Water Officer on 16/02/2023 and payment effected on 01/03/2023 (14 days).

Payment to SDN Technical Services Ltd for construction of 25m³ ferro cement rain water tank at Buzeye village Nyarusiza (UGX25,602,804) - Requisition dated 13/03/2023, certified by District Engineer and Water Officer on 16/02/2023 and payment effected on 30/03/2023 (17 days)

Payment to KMS Sprout Contractors Ltd for construction of 25m³ ferro cement rain water tank at Gatwe village (UGX25,562,340) - Requisition dated 14/03/2023, certified by District Engineer and Water Officer on 14/03/2023 and payment effected on 30/03/2023 (16 days)

Payment to Gisa Contractors Ltd for construction of 4 stance VIP latrine at Kabami playground in Chihafi T/C (UGX20,699,442) - Requisition dated 22/03/2023, certified by District Engineer and Water Officer on 22/03/2023 and payment effected on 18/04/2023 (26 days)

Payment to Forward Investments (U) Ltd for Rehabilitation and extension of Gatare GFS in Nyarubuye S/C (UGX52,046,230) - Requisition dated 13/04/2023, certified by District Engineer and Water Officer on 14/04/2023 and payment effected on 19/04/2023 (6 days)

Payment to Super General Technical Works Ltd for construction of 25m³ ferro cement rain water tank at Ndago village Nyarusiza S/C (UGX25,604,714) - Requisition dated 13/02/2023, certified by District Engineer and Water Officer on 14/02/2023 and payment effected on 01/03/2023 (16 days)

Payment to Upright Contractors Co. Ltd for construction of 25m³ ferro cement rain water tank at Rusekye village (UGX25,622,555) - Requisition dated 09/03/2023, certified by District Engineer and Water Officer on 09/03/2023 and payment effected on 22/03/2023 (4 days)

Besides all the payments not being certified by the CDO and Environment Officer, in four (04) out of the eight (08) sampled projects payments were effected beyond the 14 days' time limit.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:

Score 2, If not score 0

There was evidence that the LG has a complete procurement file for all water infrastructure investments with all records; including: the evaluation report approved by the Contracts Committee; Works Contract; and Minutes of Contracts Committee decisions. The Projects files among others included;

1. Rehabilitation and Extension of Gatare GFS in Nyarubuye S/C- KISO866/WRKS/2022-23/00019; approved by the Contracts Committee under Min18/2022/2023 (c) in a meeting held on 1/11/2022. The contract was awarded on 16/11/2022. The Contracts Committee approved the evaluation report on 1/11/2022.
2. Completion of Muyove GFS to Kaburinga Trading Centre and Neighboring Communities in Nyabwishenya S/C- KISO866/WRKS/2022-23/00020; approved by the Contracts Committee under Min18/2022/2023 (e), in a meeting held on 1/11/2022. The contract was awarded on 25/11/2022. The Contracts Committee approved the evaluation report on 1/11/2022.
3. Construction of a 25m³ Ferro Cement Rain Water Tank in Rwankoni Village, Chahi S/C - KISO866/WRKS/2022-23/00003; approved by the Contracts Committee under Min18/2022/2023 (t), in a meeting held on 1/11/2022. The contract was awarded on 16/11/2022. The Contracts Committee approved the evaluation report on 1/11/2022.

Environment and Social Requirements

Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework

Maximum 3 points this performance measure

Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:

Score 3, If not score 0

There was no evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework

14	Safeguards for service delivery <i>Maximum 3 points on this performance measure</i>	Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs: Score 3, If not score 0	There was no evidence that the DWO and the Environment Officer had disseminated guidelines on water source & catchment protection and natural resource management to CDOs	0
15	Safeguards in the Delivery of Investments <i>Maximum 10 points on this performance measure</i>	a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0	There was no evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented	0
15	Safeguards in the Delivery of Investments <i>Maximum 10 points on this performance measure</i>	b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 3, If not score 0	<ul style="list-style-type: none"> • There was evidence that most WSS projects were implemented on land where the LG has proof of consent as seen from the following listed requests and the accompanying land consent statements: <ul style="list-style-type: none"> i. MoU between the Kisoro DLG and community of Kanyabukungu village of Gisorora Parish in Nyakabande sub county for construction of water point with LC 1 chairperson (Maniragaba Robert) witnessed by Chairperson of the Water User Committee (Peninah Muhawe) and DWO (Mberwa Cranmer) witnessed by ADWO (Mugisha Chris), signed and stamped, dated on 9th/8/2022. ii. MoU between the Kisoro DLG and community of Rwankoni village of Nyakabingo Parish in Chahi sub county for construction of water point with LC 1 chairperson (Nabiyaremye Godfrey) witnessed by Chairperson of the Water User Committee (Uwimana Wilisoni) and DWO (Mberwa Cranmer) witnessed by ADWO (Mugisha Chris), signed and stamped, dated on 8th/8/2022. iii. MoU between the Kisoro DLG and community of Kigombe village of Kigombe Parish in Rutaka sub county for construction of water point with LC 1 chairperson (Kazimiri Samuel) witnessed by Chairperson of the Water User Committee (Kwiseste Vanisi) and DWO (Mberwa Cranmer) witnessed by ADWO (Mugisha Chris), signed and stamped, dated on 10th/8/2022. iv. MoU between the Kisoro DLG and community of Gisasi village of Kagere Parish in Kanaba sub county for construction of water point with LC 1 chairperson (Serugendo Christopher) witnessed by Chairperson of the Water User Committee (Benon Nsega) and DWO 	3

(Mberwa Cranmer) witnessed by ADWO (Mugisha Chris), signed and stamped, dated on 9th/8/2022.

v. MoU between the Kisoro DLG and community of Gatwe cell of Gitowa Ward in Bunagana Town Council for construction of water point with LC-I chairperson (Nzarugara Lawrence) witnessed by Chairperson of the Water User Committee (Munezero Philemon) and DWO (Mberwa Cranmer) witnessed by ADWO (Mugisha Chris), signed and stamped, dated on 16th/8/2022.

vi. MoU between the Kisoro DLG and community of Ndago village of Gasovu Parish in Nyarusiza sub county for construction of water point with LC 1 chairperson (Ntachobirimo Paul) witnessed by Chairperson of the Water User Committee (Muwaneze David) and DWO (Mberwa Cranmer) witnessed by ADWO (Mugisha Chris), signed and stamped, dated on 14th/8/2022.

vii. Consent Agreement between the landowner and community of Ndago village, Nyarusiza S/C for sale of land at UGX 1,000,000 for construction of water point with Rukundo Noah as the Land owner and Ndago LC-I Chairperson in presence of 16 witnesses signed on 15th/12/2018

- There was evidence that most WSS facilities budgeted for FY 2022/2023 were implemented on land where Kisoro DLG had proof of consent , and therefore, justifying a score of three (3).

Safeguards in the Delivery of Investments

Maximum 10 points on this performance measure

c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:

Score 2, If not score 0

A sample of nine (09) FY2022/2023 investment projects in KDLG was tested to check for E&S certification of all projects before payment. The following transactions were tested:

Construction of classroom block at Kaihumure P/S – E&S certificate dated 09/05/2023.

Construction of 2 classroom block at Kasoni P/S – E&S certificate dated 17/05/2023.

Construction of 5 stance VIP latrine at Kabindi P/S – E&S certificate dated 26/04/2023.

Completion of Muyove GFS – E&S certificate dated 06/03/2023.

Construction of 25m ferro cement rain water tank at Rwankoni village – E&S certificate dated 14/02/2023.

Construction of 25m ferro cement rain water tank at Murambi village – E&S certificate dated 14/02/2023.

Construction of 2 stance VIP latrine at Busanza HCIV – E&S certificate dated 13/06/2023.

Construction of staff house at Maregamo HCIII – E&S certificate dated 25/04/2023

Fixing floor tiles at Maregamo HCIII – E&S certificate dated 12/06/2023.

For all the samples tested, E&S certification was effected in accordance with the requirements.

Safeguards in the
Delivery of Investments

*Maximum 10 points on
this performance
measure*

d. Evidence that the CDO
and environment Officers
undertakes monitoring to
ascertain compliance with
ESMPs; and provide
monthly reports:

Score 2, If not score 0

There was evidence that the CDO and
environment Officers undertook
monitoring to ascertain compliance with
ESMPs and they provided the monthly
reports

1. Monitoring report for the construction of
25 cubic metres rain water ferro cement
tank with roof catchment structures in
Kanyabukungu village was carried out on
7/12/2022, the project commenced on
16/11/2022 and ended on 20/1/2023
2. Monitoring report for the inspection on
construction 25 cubic metres rain water
ferro cement tank with roof catchment in
Ndego village was carried out on
15/12/2022, the project commenced on
16/11/2022 and ended on 7/2/2023
3. Monitoring report for the inspection on
construction 25 cubic metres rain water
ferro cement tank with roof catchment in
Murambi village was carried out on
12/1/2022, the project commenced on
15/11/2022 and ended on 7/2/2023

**Micro-scale
Irrigation
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>Up to-date data on irrigated land for the last two FYs was availed by the Senior Agricultural Engineer (SAE), Mr. Ziragaba Hatega John as follows;</p> <ol style="list-style-type: none"> 1. A document a document titled “data on Irrigated land in Kisoro district Local government FY 2022-2023”, endorsed by CAO on 4/7/2023. According to this document, 121.77 acres of land is under irrigation, out of which 5 acres are under micro-scale (demos hosted by Byiringiro Denis Amos, Busanza S.S.S. and Bizimana Matata John Bosco). Non beneficiaries include Kaboko Guhuza farmers group in Nyakinama S/C (10acres Installed by MWE), Murora Ehuya/conservation group with 82.75 acres in Murora S/C among others. 2. A document titled "data on irrigated land in Kisoro DLG FY 2021-2022", submitted to MAAIF on 11-Nov-2022, indicating 99.08 acres belonging to only non-beneficiaries of MSI program e.g., Turimurugendo Hans (2acres in Nyarusiza S/C), among others. 	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>A document a document titled “data on Irrigated land in Kisoro district Local government FY 2022-2023”, endorsed by CAO on 4/7/2023 Kisoro DLG indicated 121.77 acres of land under irrigation by the end of FY 2022/2023, while data on irrigated land in Kisoro DLG FY 2021-2022, submitted to MAAIF on 11-Nov-2022, showed 99.08 acres of land under irrigation by end of FY 2021/2022. This gives a percentage increase of $[(121.77-99.08)/99.08] * 100 = 22.9\%$.</p>	2

2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 	<p>KDLG Microscale irrigation LLG score for FY2022/2023 was 92%, putting it in the range 'Above 70%'</p>	4
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	<p>Not applicable because Kisoro DLG received UGX255,515,121 under MSI program (vide BPR 2022/2023) , but this was entirely for complementary services, implying no development component as per the Micro-scale Irrigation Program technical guidelines version 2020.</p>	0
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0</p>	<p>The Micro-scale irrigation program was still in initial stages (for Phase II LGs), funds had just been released and approved farmers were not yet selected.</p>	1

3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0</p>	<p>The following documents were availed by the DPO for review;</p> <ol style="list-style-type: none"> 1. Bills of quantities for the proposed Microscale Irrigation Demonstration project at Kiriba-Nyundo S/C, by Rivian Engineering Uganda limited with a quotation of UGX25,285,000 against the agric. Engineer's of UGX24,545,000, giving a variation of $[(24,545,000-25,285,000)/25,285,000]*100=-5.32\%$ 2. Bills of quantities for the proposed Microscale Irrigation Demonstration project at Kanyabukungu-Nyakabande S/C, by Rivian Engineering Uganda limited with a quotation of 13,100,000 against the agric. Engineer's of 13,100,000 giving a variation of $[(13,100,000-13100,000)/13,100,000]*100=0\%$ 3. Bills of quantities for the proposed Microscale Irrigation Demonstration project at Kiriba, Nyundo S/C, by Rivian Engineering Uganda limited with a quotation of UGX25,285,000 against the agric. engineers estimate=UGX24,535,000 , giving a variation of $[(25,285,000-24,535,000)/25,285,000]*100=3\%$ <p>Therefore, the variations in contract prices for establishment of irrigation demonstration sites are within +/-20%.</p>	1
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3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY</p> <ul style="list-style-type: none"> • If 100% score 2 • Between 80 – 99% score 1 • Below 80% score 0 	<p>Evidences availed by District Production Office for review were;</p> <ol style="list-style-type: none"> 1. Contract agreement dated 30th March, 2023 between Kisoro DLG and Rivian Engineering Uganda Ltd, for construction of Irrigation Demos in Muyove village, Busanza SS, Kanyabukungu village Nyakabande S/C and Kiriba village Nyundo S/C. 2. Completion certificate for Construction of Irrigation demos in Muyove Village Busanza SSS, Kanyabukungu village Nyakabande S/C and Kiriba Village Nyundo S/C, dated 25th May 2023, issued to Rivian Engineering Uganda Ltd. <p>Therefore, 3/3(100%) of the demonstration sites where contracts were signed in the previous FY were completed in the same FY.</p>	2
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Achievement of standards: The LG has met staffing and micro-scale irrigation standards

Maximum score 6

a) Evidence that the LG has recruited LLG extension workers as per staffing structure

- If 100% score 2
- If 75 – 99% score 1
- If below 75% score 0

Kisoro District LG had recruited 24 LLG extension workers out of the required 76 as per their approved staffing structure computing to 31.57%.

With 13 Sub Counties and 8 Town Councils, and a structure of four extension workers per Sub County (Veterinary Officer; Agricultural Officer; Assistant Animal Husbandry Officer; and Assistant Agricultural Officer) and three extension workers per Town Council (Agricultural Officer/Veterinary Officer; Assistant Agricultural Officer; and Assistant Veterinary Officer) the LG had the following LLG extension workers substantively recruited:

1. Sibomana John Bosco, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated 5/28/2015 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 103/2015 and posted to Nyarusiza Sub County.
2. Baryaruha Augustine, Assistant Fisheries Officer appointed by the Chief Administrative Officer in a letter dated 8/26/2003 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 14 (g)/2003 and posted to Murora Sub County.
3. Mbonye Kenneth, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated 9/28/2001 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 55/DSC/2001 and posted to Kanaba Sub County.
4. Nyirabuntu Lillian, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated 3/5/2015 ref.: CR/212/4 as directed by the District Service Commission under Minute No. 08/2015 and posted to Chahi Sub County.
5. Muhereza John Baptist, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated 2/1/2021 ref.: CR/212/4 as directed by the District Service Commission under Minute No. 19/2021 and posted to Bukimbiri Sub County.
6. Mahirwe Guy, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated 5/28/2015 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 103/2015 and posted to Kanaba Sub County.
7. Balikudembe Stephen, Agricultural Officer appointed by the Chief Administrative Officer in

- a letter dated 1/9/2023 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 85 (ii)/2022 and posted to Kirundo Sub County.
8. Asiimwe Richard, Assitant Veterinary Officer appointed by the Chief Administrative Officer in a letter dated 5/9/2016 ref.: CR/156/7 as directed by the District Service Commission under Minute No. 83/2016 and posted to Bukimbiri Sub County.
 9. Munezero Alice, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated 1/11/2016 ref.: CR/156/3 as directed by the District Service Commission under Minute No. 01/2016 and posted to Muramba Sub County.
 10. Nkurunziza Robert, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated 3/4/2005 ref.: CR/D/10441 as directed by the District Service Commission under Minute No. 05/2005 and posted to Murora Sub County.
 11. Muziranenge Moses, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated 1/11/2016 ref.: CR/156/3 as directed by the District Service Commission under Minute No. 02/2016 and posted to Nyarubuye Sub County.
 12. Tumwizere Edward, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated 6/30/2017 ref.: CR/212/4 as directed by the District Service Commission under Minute No. 90/2016 and posted to Nyabwishenya Sub County.
 13. Byiringiro Thomas, Assistant Veterinary Officer appointed by the Chief Administrative Officer in a letter dated 5/9/2016 ref.: CR/156/7 as directed by the District Service Commission under Minute No. 83/2016 (2) and posted to Nyarusiza Sub County.
 14. Nkunuzimana Adonia, Assistant Veterinary Officer appointed by the Chief Administrative Officer in a letter dated 5/9/2016 ref.: CR/156/7 as directed by the District Service Commission under Minute No. 83/2016 (4) and posted to Murora Sub County.
 15. Seburiguri Slivern, Assistant Agricultural Officer appointed by the Chief Administrative Officer in a letter dated 5/18/2018 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 62/2018 and posted to

- Rubuguri Town Council.
16. Sebahire Aron, Assistant Veterinary Officer appointed by the Chief Administrative Officer in a letter dated 5/9/2016 ref.: CR/156/7 as directed by the District Service Commission under Minute No. 83/2016 and posted to Kanaba Sub County.
 17. Mbeine Jonas, Assistant Veterinary Officer appointed by the Chief Administrative Officer in a letter dated 5/9/2016 ref.: CR/156/7 as directed by the District Service Commission under Minute No. 83/2016 (12) and posted to Nyarusiza Sub County.
 18. Ndashimye Barnabas, Assistant Veterinary Officer appointed by the Chief Administrative Officer in a letter dated 5/9/2016 ref.: CR/156/7 as directed by the District Service Commission under Minute No. 83/2016 (10) and posted to Nyundo Sub County.
 19. Tukwasibwe Cranmer, Assistant Veterinary Officer appointed by the Chief Administrative Officer in a letter dated 5/9/2016 ref.: CR/156/7 as directed by the District Service Commission under Minute No. 83/2016 and posted to Rubuguri Town Council.
 20. Arinaitwe Dinnah, Assistant Veterinary Officer appointed by the Chief Administrative Officer in a letter dated 5/9/2016 ref.: CR/156/7 as directed by the District Service Commission under Minute No. 83/2016 and posted to Chahi Sub County.
 21. Nsabimana Gerald, Assistant Veterinary Officer appointed by the Chief Administrative Officer in a letter dated 5/9/2016 ref.: CR/156/7 as directed by the District Service Commission under Minute No. 83/2016 (3) and posted to Busanza Sub County.
 22. Kampire Jolly, Assistant Veterinary Officer appointed by the Chief Administrative Officer in a letter dated 5/9/2016 ref.: CR/156/7 as directed by the District Service Commission under Minute No. 83/2016 (9) and posted to Nyakinama Sub County.
 23. Masiko Silver, Veterinary Officer appointed by the Chief Administrative Officer in a letter dated 5/22/2023 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 59/2023 and posted to Kirundo Sub County.
 24. Sande Amon, Veterinary Officer appointed by the Chief Administrative Officer in a letter

dated 5/22/2023 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 59/2023 and posted to Muramba Sub County.

4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF</p> <ul style="list-style-type: none"> • If 100% score 2 or else score 0 	<p>MAAIF did not issue out any standards, however the technical guideline version 2020 (page 88 of 199) outlines the essential components of a microscale irrigation system. Three demonstration sites (Amos Denis, Bizimana Matata and Busanza SSS) were visited, checked and found to be complete with all the components in place. Therefore, the demonstration sites in the different LLGs meet standards.</p>	2
4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>b) Evidence that the installed micro-scale irrigation systems during last FY are functional</p> <ul style="list-style-type: none"> • If 100% are functional score 2 or else score 0 	<p>The SAE availed list of demo sites; "inventory of microscale irrigation project in Kisoro DLG by 30th June, 2023" having the following 3 projects;</p> <ol style="list-style-type: none"> 1. Bizimana Matata John Bosco Irrigation demonstration site, located at Kiriba Village, nyundo S/c 2. Byiringiro Denis Amos irrigation demonstration project located in Kanyabukungu village, Nyakabande S/C 3. Busanza SSS located in Muyove village, Mupaka T/C. <p>All these facilities were sampled, visited and tested and found to be well maintained and functional. However, it should be noted that at the time of assessment, it was rainy season and these facilities were not in use.</p>	2

Performance Reporting and Performance Improvement

5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0</p>	<p>There was evidence from a comparison of the staff lists for extension workers obtained from HRM and the current staff lists found at the three sampled LLG of Nyakinama Sub County, Muramba Sub County and Bunagana Town Council that extension workers are in place as indicated in the staff list.</p> <p>The officer indicated as posted to Nyakinama Sub County Kampire Jolly, Assistant Veterinary Officer was found on the staff list and attendance records in Nyakinama Sub County.</p> <p>The officers Munezero Alice, Agricultural Officer and Sande Amon, Veterinary Officer indicated from HRM as posted to Muramba Sub County were found in attendance records and current staff list at Muramba Sub County.</p> <p>In Bunagana Town Council there was no extension staff, information consistent with deployment information obtained from HRM.</p>	2
5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0</p>	<p>A list of Demo sites was availed titled, "inventory of microscale irrigation project in Kisoro DLG by 30th June, 2023" having the following 3 projects;</p> <ol style="list-style-type: none"> 1. Bizimana Matata John Bosco Irrigation demonstration site, located at Kiriba Village, nyundo S/c 2. Byiringiro Denis Amos irrigation demonstration project located in Kanyabukungu village, Nyakabande S/C 3. Busanza SSS located in Muyove village, Mupaka T/C. <p>All these facilities were visited, tested and found to be well maintained and functional.</p> <p>Therefore, the information on established demonstration sites installed and functional is accurate.</p>	2

6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0</p>	<p>The District Production Office availed the following reports compiled by the Senior Agricultural Engineer, Mr. Ziiragaba Hatega John;</p> <ol style="list-style-type: none"> 1. Monitoring proposed microscale Irrigation projects for Q1 July-September FY 2022/2023, according to which monitoring was conducted in nyundo S/C, Busanza S/C, Gisorora site and Kaboko Small scale Irrigation among others. 2. Quarter two report for proposed micro scale Irrigation program according to which site surveying was conducted for 3 demo sites 3. Third quarter report according to which Kaboko was monitored on 17/Jan/2023 and 30/Jan/2023 4. Fourth quarter monitoring and supervision according to which Irrigation Demo at kanyabukungu on 1/5/2023, Busanza on 2/5/2023, kanyabugungu on 5/5/2023, busanza SSS on 3/6/2023 and 26/6/2023. <p>Additionally, irritrack/MIS-generated quarterly reports were availed as detailed in 6c.</p> <p>The contents of these reports were concerned with functionality of the irrigation facilities and provision of complementary services within the district.</p>	2
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0</p>	<p>The Senior Agricultural Engineer, Mr. Ziiragaba Hatega John (SAE) accessed his MIS account for review and it was noted that all the 242 Expressions of Interest (EOIs) from all the LLGs had been entered and the last entry was on 2nd May, 2023. Therefore, the DLG had up to date LLG performance information.</p>	1

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	<p>The Senior Agricultural Engineer availed the following MIS/Irritrack generated reports for review</p> <ol style="list-style-type: none"> 1. 1st Quarter MIP report dated 6th September 2022 2. 2nd Quarter report for MIP dated 3rd January 2023, indicating that mobilization and sensitization and identification of beneficiary farmers 3. Quarter 3 dated 4th April, 2023 in which awareness raising for district level leaders was conducted on 5/Jan/2023 and for LLGs 4. 4th Quarter report dated 30-June-2023, in which 242 EOIs were submitted, 11 farm visits were prepared and 4 farm visits were conducted, awareness raising for local leaders was conducted. <p>The assessor was able to filter the quarterly information by LLG from MIS for comparison and it was found that all the information contained in these reports were compiled from the LLGs.</p>	1
	Maximum score 6			
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	Kisoro DLG did not avail a Performance Improvement Plan for the lowest performing LLG.	0
	Maximum score 6			
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	Kisoro DLG did not avail PIP implementation report for the lowest performing LLGs.	0
	Maximum score 6			

Human Resource Management and Development

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0</p>	<p>The following were availed for review;</p> <ol style="list-style-type: none"> 1. Production/extension staff list as of July 2023 availed by DPO revealed 35 staff in the production department. 2. A letter from the Ministry of public service with refence "Approved structure and staff establishment for Kisoro DLG", ref. ARC135/306/01 dated 18th April, 2017 had 68 staff for the production department. 3. A letter from the ministry of public service to the CAO Kisoro DLG, dated 18th May, 2020 with reference ARC135/306/01 approving the request by the DLG to change the production staff structure, having 182 production staff. 4. The approved budget of 2023/204 (page 27 of 77) where the DLG budgeted UGX 1,200,892,000 towards the wage for 35 staff. <p>Therefore, the DLG did not budget for extension staff as per the staffing norm.</p>	0
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7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> <p>Maximum score 6</p>	<p>ii Deployed extension workers as per guidelines score 1 or else 0</p>	<p>The following were availed for review;</p> <ol style="list-style-type: none"> 1. Production/extension staff list as of July 2023 availed by DPO revealed 35 staff in the production department. 2. A letter from the Ministry of public service with refence "Approved structure and staff establishment for Kisoro DLG", ref. ARC135/306/01 dated 18th April, 2017 had 68 staff for the production department. 3. A letter from the ministry of public service to the CAO Kisoro DLG, dated 18th May, 2020 with reference ARC135/306/01 approving the request by the DLG to change the production staff structure, having 182 production staff. 4. The approved budget of 2023/204 (page 27 of 77) where the DLG budgeted UGX 1,200,892,000 towards the wage for 35 staff. <p>Therefore, the DLG did not budget for and deploy extension staff as per the staffing norm.</p>	0
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7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p>	<p>b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0</p>	<p>There was evidence from staff lists for extension workers obtained from HRM and the current staff lists found at the three sampled LLG of Nyakinama Sub County, Muramba Sub County and Bunagana Town Council that extension workers are working in the stations where they had been deployed.</p>	2
	<p>Maximum score 6</p>		<p>In Nyakinama Sub County Kampire Jolly, Assistant Veterinary Officer was found on the staff list and attendance records and is working at Nyakinama Sub County.</p>	
			<p>The officers Munezero Alice, Agricultural Officer and Sande Amon, Veterinary Officer indicated from HRM as posted to Muramba Sub County were found in attendance records and current staff list at Muramba Sub County where they are working.</p>	
			<p>In Bunagana Town Council there was no extension staff found, information consistent with deployment information obtained from HRM.</p>	
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p>	<p>c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0</p>	<p>There was evidence that extension workers' deployment had been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board.</p>	2
	<p>Maximum score 6</p>		<p>The details of these officers were seen on staff lists posted on noticeboards in the LLG where they are working.</p>	
			<p>In Nyakinama Sub County Kampire Jolly, Assistant Veterinary Officer was found on the staff list posted on the noticeboard at Nyakinama Sub County.</p>	
			<p>Munezero Alice, Agricultural Officer and Sande Amon, Veterinary Officer were found the current staff list posted on the noticeboard at Muramba Sub County.</p>	
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p>	<p>a) Evidence that the District Production Coordinator has:</p> <p>i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0</p>	<p>There was no evidence from the personal files and appraisal reports for extension workers reviewed, that the District Production Coordinator conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY. Some of the files reviewed are indicated below and some show that the appraisal was done outside the stipulated timelines.</p>	0
	<p>Maximum score 4</p>		<p>1. Sibomana John Bosco, Agricultural Officer posted to Nyarusiza Sub County was appraised by Rukundo</p>	

- Manasseh, Assistant Chief
Administrative Officer on
6/30/2023
2. Baryaruha Augustine, Assistant
Fisheries Officer posted to Murora
Sub County was appraised by
Rukundo Manasseh, Assistant
Chief Administrative Officer on
6/30/2023
 3. Mbonye Kenneth, Agricultural
Officer posted to Kanaba Sub
County was appraised by Rukundo
Manasseh, Assistant Chief
Administrative Officer on
6/30/2023
 4. Muhereza John Baptist,
Agricultural Officer posted to
Bukimbiri Sub County was
appraised by Rukundo Manasseh,
Assistant Chief Administrative
Officer on 6/30/2023
 5. Balikudembe Stephen,
Agricultural Officer posted to
Kirundo Sub County was
appraised by Rukundo Manasseh,
Assistant Chief Administrative
Officer on **9/6/2023**
 6. Munezero Alice, Agricultural
Officer posted to Muramba Sub
County was appraised by Rukundo
Manasseh, Assistant Chief
Administrative Officer on
6/30/2023
 7. Tumwizere Edward, Agricultural
Officer posted to Nyabwishenya
Sub County was appraised by
Rukundo Manasseh, Assistant
Chief Administrative Officer on
6/30/2023
 8. Mbeine Jonas, Assistant Veterinary
Officer posted to Nyarusiza Sub
County was appraised by Rukundo
Manasseh, Assistant Chief
Administrative Officer on
6/30/2023
 9. Ndashimye Barnabas, Assistant
Veterinary Officer posted to
Nyundo Sub County was
appraised by Rukundo Manasseh,
Assistant Chief Administrative
Officer on 6/30/2023
 10. Tukwasibwe Cranmer, Assistant
Veterinary Officer posted to
Rubuguri Town Council was
appraised by Dr. Ngabo Hubert,
Principal Veterinary Officer on
6/30/2023
 11. Arinaitwe Dinnah, Assistant
Veterinary Officer posted to Chahi
Sub County was appraised by
Rukundo Manasseh, Assistant
Chief Administrative Officer on
7/1/2023
 12. Nsabimana Gerald, Assistant
Veterinary Officer posted to
Busanza Sub County was
appraised by Rukundo Manasseh,
Assistant Chief Administrative

Officer on 6/30/2023
 13. Kampire Jolly, Assitant Veterinary Officer posted to Nyakinama Sub County was appraised by Rukundo Manasseh, Assistant Chief Administrative Officer on **8/8/2023**

8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>a) Evidence that the District Production Coordinator has;</p> <p>Taken corrective actions: Score 1 or else 0</p>	<p>There was no evidence adduced during assessment to show that the District Production Coordinator took corrective action following the appraisals.</p>	0
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>b) Evidence that:</p> <p>i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0</p>	<p>Kisoro DLG did not avail a training plan and training reports at the time of assessment</p>	0
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>ii Evidence that training activities were documented in the training database: Score 1 or else 0</p>	<p>Kisoro DLG did not avail a training database at the time of assessment.</p>	0

Management, Monitoring and Supervision of Services.

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0</p>	<p>KDLG Micro-scale irrigation program was in Phase 1 LGs for FY2022/2023 and was supposed to use the entire grant on Complementary services and not Capital Development. Therefore the entire total was put on Complementary services.</p> <p>TOTAL Complementary Services UGX255,515,121.</p> <p>This requirement therefore did not yet apply.</p>	2
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9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p>	<p>KDLG Micro-scale irrigation program has been running for one year and in FY2022/2023, allocation was made for complimentary services 100%, according to MAIF Guidelines dated 28/04/2022 (for Phase II LGs). Complementary services included awareness rising of leaders and farmers (15%), farmer awareness (40%), establishment of demonstration farms (30%) and farm visits (15%). The financial breakdown was as follows:</p> <p>Awareness - LG Leaders UGX38,327,268 (15%)</p> <p>Awareness - Farmer UGX102,206,049 (25%)</p> <p>Irrigation Demos UGX76,654,536 (30%)</p> <p>Farm Visits UGX38,327,268 (15%)</p> <p>TOTAL Complementary Services UGX255,515,121.</p>	2
Maximum score 10				
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>KDLG Micro scale irrigation budget for FY2022/2023 of UGX255,515,121 was entirely funded by government. There wasn't yet a co-funding element.</p>	0
Maximum score 10				
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>Farmer co-funding was not yet part of the budget and therefore the co-funding rules did not yet apply.</p>	2
Maximum score 10				

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>The DPO availed a report on DEC meeting held on 30th June, 2023 in which the SAE requested DEC to mobilize farmers for timely cofunding.</p>	2
	<p>Maximum score 10</p>		<p>Additionally, the SAE availed distribution lists for brochures dated 8/8/2023 and copies of the brochures shared brochures with cofunding included.</p>	
			<p>Attendance list for the DTPC meeting for microscale irrigation, dated 26/06/2023 was also availed.</p>	
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p>	<p>The SAE, Mr. Ziragaba Hatega John availed a document with title "Inventory of microscale irrigation project in Kisoro district local government as of 30th June 2023", indicating the following projects; Bizimana Matata John Bosco, Byiringiro Denis Amos and Busanza S.S.S. irrigation demonstration sites.</p>	2
	<p>Maximum score 8</p>	<ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 	<p>The SAE availed monthly monitoring report for May 2023 dated 8th May, 2023 indicating 3/3 (100%) demonstration sites were monitored in May.</p>	
		<ul style="list-style-type: none"> • 70-89% monitored score 1 	<p>Monitoring report for June 2023, dated 30th June 2023 prepared by Ziragaba Hatega John, the SAE indicating that 3/3 (100%0 of the demonstration sites were monitored in June</p>	
		<p>Less than 70% score 0</p>	<p>Therefore, the DPO monitored 100% of the irrigation demonstration sites on monthly basis.</p>	
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p>	<p>b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>The DPO availed Monitoring reports on Microscale Irrigation projects, dated 31/07/2023 in which the DPO monitored Nyundo and Busanza Demonstration site on 24/07/2022 and SAE recommended the contractor to repair the drip system.</p>	2
	<p>Maximum score 8</p>		<p>According to a document titled "Monitoring report of Irrigation sites by the district executive committee on 5/5/2023", prepared by SAE on 8/5/2023, the DPO monitored all the 3 demonstration sites on 5/5/2023.</p>	
			<p>The host farmers were interviewed and confirmed that the DLG oversaw their trainings.</p>	

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	<p>The DPO availed Monitoring reports on Microscale Irrigation projects, dated 31/07/2023 in which the DPO monitored Nyundo and Busanza Demonstration site on 24/07/2022 and SAE recommended the contractor to repair the drip system.</p> <p>According to a document titled "Monitoring report of Irrigation sites by the district executive committee on 5/5/2023", prepared by SAE on 8/5/2023, the DPO monitored all the 3 demonstration sites on 5/5/2023.</p> <p>The host farmers were interviewed and confirmed that the DLG oversaw their trainings.</p> <p>Additionally, the following Agricultural officers were interviewed;</p> <ol style="list-style-type: none"> 1. Mr. Mbonye Kenneth-Nyakabande S/C (00772558870) 2. Mr. sabiiti Alex- Nyundo S/C(0787570304) 3. Mubangizi Emmanuel, Busanza S/C(077444261616) <p>They all testified that they have received trainings on how to prepare and conduct farm visits.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0</p>	<p>The DPO availed a report on establishment of demo sites dated 26th May, 2023, with photographs attached by the Senior Agricultural Engineer according to which the DLG conducted training for host farmers of the irrigation demonstration sites</p>	2

Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.

Maximum score 4

a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0

The DPO availed the following evidences;

1. Report on creation of awareness to farmers on microscale irrigation program-Nyundo S/c by the SO Sabiti Alex dated 23/6/2023 according which meetings were conducted on May 19th, 2023, 23rd May 2023 and 7th June, 2023 (attendance lists attached).
2. Report on awareness meeting on Microscale Irrigation program in Bukimbiri S/C dated 30/6/2023, by Mahirwe Guy, Agricultural Officer Bukimbiri S/C with attendance lists attached,
3. Report on awareness and sensitization meeting on Microscale Irrigation activities in Nyakabande S/C, Gisoro Parish, Bubaga parish by Mbonye Keneth, AO, dated 20/04/2023, with photographs attached
4. Report of awareness creation activities on MSI in Busanza S/C, dated 24/6/2023 by Mubangizi Emmanuel, AO with attendance list attached,
5. Monthly report on awareness, training and Education by SAE dated 31-7-2023, Radio talk show was conducted on 25/7/2023 on metropolitan FM 90.3, feb 7 2023 the SAE was on Voice of Muhabura with the SAO Kisoro for sensitization (photograph seen and recordings played)

therefore, the DLG has conducted activities to mobilize farmers as per guidelines.

11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0</p>	<p>The DPO availed the following;</p> <ol style="list-style-type: none"> 1. A report on Awareness meeting on micro-scale Irrigation program with the DEC which was held on 10/03/2023 in the LCV chairperson's office, prepared by the SAE, dated 5th May,2023. 2. Report on awareness meeting in Nyakabande, Kanaba, Murora and Chahafi Town Council LLGs, dated 30/03/2023. 3. Report on district level microscale irrigation inception awareness meeting held on 5th January, 2023 dated 6th January 2023 prepared by attended by both political and technical leaders. <p>Therefore, the DLG has conducted a training for Staff and political leaders at District and LLG:</p>	2
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Investment Management

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0</p>	<p>A list of Demo sites 'inventory of microscale irrigation project in Kisoro DLG by 30th June, 2023" having 3 projects with the following details;</p> <ol style="list-style-type: none"> 1. Bizimana Matata John Bosco Irrigation demonstration site, located at Kiriba Village, nyundo S/c worth UGX24,645,000 2. Byiringiro Denis Amos irrigation demonstration project located in Kanyabukungu village, Nyakabande S/C worth UGX13,100,000 3. Busanza SSS located in Muyove village, Mupaka T/C Worth UGX25,285,000 <p>Therefore, Kisoro LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY.</p>	2
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12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>At the time of assessment, the SAE granted access to MIS and it was noted that it was last update was made on 2nd May 2023, which is not up to date.</p>	2
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12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>According to the report on the preparations of farm visits and farm visits dated 15th July 2023, the DPO conducted 22 farm visits, and signed commitment forms were also availed. For example Ndinimana Loy, CF73999105CX70.</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>There was no evidence from the noticeboards of the 3 sampled LLGs of Nyakinama Sub County, Muramba Sub County and Bunagana Town Council to show that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they had been approved by posting on the LLG noticeboards.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>There is Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY (2023/24) i.e. Item No. 32 which states: Installation of irrigation demos with a Budgeted cost of UGX 550,000,000/=</p>	1
	<p>Maximum score 8</p>			
	<p>Maximum score 8</p>			
	<p>Maximum score 18</p>			

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0

The LG's request for quotations from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF) is Not Applicable since the procurement process is currently ongoing.

However, as per memo dated 19/10/2023 from MAAIF to the CAO, there is an attached list of 30 pre-qualified suppliers in total (i.e. 15 in cluster 7 and 15 in cluster 8) as listed below:

Cluster 7

1. Anjana Projects Limited
2. Sprinktech
3. Veracity Energies Uganda Limited
4. Bekunda Investments Limited
5. Kinombe Nyaruzinga Construction Co. Ltd
6. Water Energy Solutions (U) Limited.
7. Ferest Investments Ltd
8. Sesom (U) Ltd
9. Buwaro Investments Ltd
10. Associated Design and Build Engineers Ltd (ADBE)
11. Anen Consulting Engineers Ltd
12. Mpiiha Technical and Engineering (U) Ltd
13. Heden Engineering Solutions Limited
14. Water & Pumps International
15. Mzax Systems SMC Limited

Cluster 8

1. Mubanique Co. Ltd
2. Smart Agricultural Technologies Supplies and Consultancy Limited (U)
3. Victoria Enviro Consults Limited
4. Together As One Investments Ltd
5. Waterfix Engineering (U) Ltd
6. Assen Ventures Ltd
7. Ferest Investments Ltd
8. Rnj Powers Centre Ltd
9. International Energy Technik (U) Ltd
10. Techford Contractors & Suppliers Ltd
11. Tur Holdings International Ltd
12. Karf Aqua Engineering Solutions Ltd
13. Rise and Shine Technologies Ltd
14. Baata Engineering Company Ltd
15. Science Corner Engineering Ltd

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0	This indicator is Not Applicable because the procurement process for the selection of the irrigation equipment supplier has just commenced.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0	This indicator is Not Applicable because there was no procurement process initiated for the micro-scale irrigation systems.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0	This indicator is Not Applicable because there was no procurement process initiated for the micro-scale irrigation systems.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0	All the three demonstration sites visited were in conformity with the design provided by the contractor; for Bizimana Matata John Bosco the solar pump was 40m head with a 5000L tank and water delivery accessories with 250W solar panel as per the design; for Busanza SSS, 5000L water tank, 250W solar panel with all the three water delivery technologies. For Byiringiro Denis Amos irrigation demonstration project, it was only the water application system, as per the design.	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	According to the site the books seen for the demonstration sites, the SAE conducted supervision and technical trainings to the host farmers as follows; 03/06/2023, 28/07/2023, 28/08/2023 he was in Busanza SSS and Kanyabukungu, 12/07/2023 he was in Kiriba village.	2

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	h) Evidence that the LG has overseen the irrigation equipment supplier during: i. Testing the functionality of the installed equipment: Score 1 or else 0	According to the site books of the three demonstration sites, the DPO and Senior Agricultural Engineer oversaw the supply, installation and testing for functionality. For example, on 24th May ,2023 the SAE was in Matata's demo site for testing of the system before handover, he was in Busanza SSS on 3rd June, 2023 for testing before hand over. Therefore, the LG has overseen the irrigation supply, installation and testing for functionality.	1
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	On 24th May 2023, the SAE, Mr. Ziragaba Hatega John oversaw the witnessed the handover of the irrigation equipment to the host farmers for all the 3 demos as per the farmer-acceptance forms signed by each of the host farmers. This is in agreement with the site books reviewed.	1
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	For FY2022/2023, KDLG Micro Scale Irrigation program being in its infancy stage had one vendor who supplied equipment for farmer demos. Payment to this vendor was made as follows: Payment to Rivan Engineering Uganda Ltd for supply and installation of equipment for farmer demos (UGX56,727,000) – Requisition dated 22/05/2023, certified by District Engineer and Water Officer on 25/05/2023 and payment effected on 28/06/2023 (37 days) The payment was made beyond the mandatory 14 days deadline.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	There was NO evidence of a procurement file for any micro scale irrigation system project for the previous FY(2022/23) hence no records as required by the PPDA Law.	0

Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	There was evidence that the Local Government had displayed details of the nature and avenues to address grievance prominently in multiple public areas In a letter No FAD93/379/01 dated on 16/10/2022, displayed on the production note board addressed to permanent secretary, details all the avenues for addressing the grievances under micro scale irrigation.	2
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0	There was evidence that Micro-scale irrigation grievances were recorded In a letter dated 25/7/2023, a grievance for problems of microscale irrigation project (drip system not functional, pump sunction pipe had a leakage) and was recorded by Mr Ziragaba Hatega John addressed to Mr Richard Kamugisha of Rivan Engineering services,	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	There was evidence that Micro-scale irrigation grievances were investigated In a letter dated 25/7/2023, a grievance for problems of microscale irrigation project (drip system not functional, pump sunction pipe had a leakage) and was investigated by Mr Ziragaba Hatega John and confirmed the findings which were later addressed to contractor Rivan Engineering services.	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	There was no evidence provided that Micro-scale irrigation grievances were responded to in line with LG grievance redress framework.	0

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was evidence that Micro-scale irrigation grievances were reported on in line with LG grievance redress framework</p> <p>In a letter dated 25/7/2023, a grievance for problems of microscale irrigation project (drip system not functional, pump suction pipe had a leakage) and was reported by Mr Ziragaba Hatega John-SAE-KDLG to the contractor Rivan Engineering services.</p>	1
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Environment and Social Requirements

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p>	<p>The DPO availed MOUs between Kisoro DLG and the following host farmers dated 29/12/2022 endorsed by CAO on 23/01/2023; Amos Denis (0772970475), Bizimana Matata (077582028) and Busanza SSS.</p>	2
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15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.</p> <p>i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0</p>	<p>There evidence hat Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment</p> <p>1. Construction of irrigation demonstration in Busanza ss, Kanyabukugu, Muyove villages Proc ref No Kiso886/wrks/2022-2023/00051 LOT 2 date of submission 24/2/2023, a costed ESMP was incorporated under item B6.1 at a cost of Ugx 200,000</p>	1
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15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0</p>	<p>There was no evidence provided for monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers</p>	0
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15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	<p>There was evidence that E&S Certification forms were completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects</p> <ol style="list-style-type: none"> 1. E&S Certification forms for microscale irrigation demo of Muyove village were completed stamped and signed by both EO and DCDO on 25/4/2012 2. E&S Certification forms for microscale irrigation demo of Kanyabukungu village were completed stamped and signed by both EO and DCDO on 24/5/2012 3. E&S Certification forms for microscale irrigation demo of Kiriba village were completed stamped and signed by both EO and DCDO on 24/5/2012 	1
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	<p>There was evidence that E&S Certification forms were completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects</p> <ol style="list-style-type: none"> 1. E&S Certification forms for microscale irrigation demo of Muyove village were completed stamped and signed by both EO and DCDO on 25/4/2012 2. E&S Certification forms for microscale irrigation demo of Kanyabukungu village were completed stamped and signed by both EO and DCDO on 24/5/2012 3. E&S Certification forms for microscale irrigation demo of Kiriba village were completed stamped and signed by both EO and DCDO on 24/5/2012 	1

**Crosscutting Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0</p>	<p>There was evidence that the position of Chief Finance Officer was substantively filled by Rutungana Benon appointed by the Chief Administrative Officer in a letter dated 9/14/2021 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 98/2021.</p> <p>The Chief Finance Officer, Rutungana Benon was appraised by Mayanja Badru , Chief Administrative Officer on 6/30/2023.</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>b. District Planner/Senior Planner, score 3 or else 0</p>	<p>There was no evidence that the position of District Planner was substantively filled and there was no secondment from the line ministry. .</p>	0
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>c. District Engineer/Principal Engineer, score 3 or else 0</p>	<p>There was evidence that the position of District Engineer was substantively filled by Karamira James appointed by the Chief Administrative Officer in a letter dated 1/11/2016 ref.: CR/156/3 as directed by the District Service Commission under Minute No. 03/2016.</p> <p>The District Engineer, Karamira James was appraised by Mayanja Badru , Chief Administrative Officer on 6/26/2023.</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0</p>	<p>There was evidence that the position of District Natural Resources Officer was substantively filled by Mwesigye Mudanga Vincent appointed by the Chief Administrative Officer in a letter dated 8/3/2007 ref.: CR/D/10395 as directed by the District Service Commission under Minute No. 25/2007.</p> <p>The District Natural Resources Officer, Mwesigye Mudanga Vincent was appraised by Mayanja Badru, Chief Administrative Officer on 6/30/2023.</p>	3

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>e. District Production Officer/Senior Veterinary Officer, score 3 or else 0</p>	<p>There was evidence that the position of District Production Officer was substantively filled by Hawomugisha Richard appointed by the Chief Administrative Officer in a letter dated 5/22/2023 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 60/2023. The District Production Officer, Hawomugisha Richard was appraised by Mayanja Badru, Chief Administrative Officer on 7/30/2023.</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>f. District Community Development Officer/Principal CDO, score 3 or else 0</p>	<p>There was evidence that the position of District Community Development Officer was substantively filled by Niyonzima Sam appointed by the Chief Administrative Officer in a letter dated 7/12/2019 ref.: CR/214/2 as directed by the District Service Commission under Minute No. 121/2019. The District Community Development Officer, Niyonzima Sam was appraised by Mayanja Badru, Chief Administrative Officer on 6/30/2023.</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0</p>	<p>There was evidence that the position of District Commercial Officer was substantively filled by Kazungu Geoffrey appointed by the Chief Administrative Officer in a letter dated 5/17/2018 ref.: CR 214/2 as directed by the District Service Commission under Minute No. 48/2018. The District Commercial Officer, Kazungu Geoffrey was appraised by Mayanja Badru, Chief Administrative Officer on 6/4/2023.</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.</p>	<p>There was evidence that the position of Senior Procurement Officer was substantively filled by Nyiratunga Margaret appointed by the Chief Administrative Officer in a letter dated 6/6/2018 ref.: CR/214/2 as directed by the District Service Commission under Minute No. 76/2018. The Senior Procurement Officer, Nyiratunga Margaret was appraised by Kwizera George, Principal Assistant Secretary on 6/30/2023.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0</p>	<p>There was evidence that the position of Procurement Officer was substantively filled by Nyanzi Ashraf appointed by the Chief Administrative Officer in a letter dated 6/6/2018 ref.: CR/214/2 as directed by the District Service Commission under Minute No. 77/2018. The Procurement Officer, Nyanzi Ashraf was appraised by Nyiratunga Margaret, Sr. Procurement Officer on 6/29/2023.</p>	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>i. Principal Human Resource Officer, score 2 or else 0</p>	<p>There was evidence that the position of Principal Human Resource Officer (Administration) was substantively filled by Komushana Beatrice appointed by the Chief Administrative Officer in a letter dated 7/12/2019 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 112/2019. The Principal Human Resource Officer (Administration), Komushana Beatrice was appraised by Kwizera George, Principal Assistant Secretary on 6/30/2023.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>j. A Senior Environment Officer, score 2 or else 0</p>	<p>There was evidence that the position of Senior Environment Officer was substantively filled by Muja Judith appointed by the Chief Administrative Officer in a letter dated 10/10/2005 ref.: CR/D/10439 as directed by the District Service Commission under Minute No. 80/2005. The Senior Environment Officer, Muja Judith was appraised by Mudanga Vincent, District Natural Resources Officer on 7/5/2023.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>k. Senior Land Management Officer /Physical Planner, score 2 or else 0</p>	<p>There was evidence that the position of Senior Land Management Officer was substantively filled by Sekabanza Thomas appointed by the Chief Administrative Officer in a letter dated 3/19/2018 ref.: CR/214/2 as directed by the District Service Commission under Minute No. 06/2018. The Senior Land Management Officer, Sekabanza Thomas was appraised by Rukundo Manasseh, Assistant Chief Administrative Officer on 6/30/2023.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>l. A Senior Accountant, score 2 or else 0</p>	<p>There was evidence that the position of Senior Accountant was substantively filled by Iradukunda Samuel appointed by the Chief Administrative Officer in a letter dated 11/17/2022 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 72/2022. The Senior Accountant, Iradukunda Samuel was not appraised.</p>	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0</p>	<p>There was evidence that the position of Principal Internal Auditor was substantively filled by Nkuriye Gabriel appointed by the Chief Administrative Officer in a letter dated 8/10/2005 ref.: CR/D/10431 as directed by the District Service Commission under Minute No. 167/2005. The Principal Internal Auditor, Nkuriye Gabriel was appraised by Mayanja Badru, Chief Administrative Officer on 6/26/2023.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0</p>	<p>There was evidence that the position of Principal Human Resource Officer (Secretary DSC) was substantively filled by Mugisha Francesca appointed by the Chief Administrative Officer in a letter dated 3/4/2005 ref.: CR/D/10109 as directed by the District Service Commission under Minute No. 08/2005. The Principal Human Resource Officer (Secretary DSC), Mugisha Francesca was appraised by Mayanja Badru, Chief Administrative Officer on 6/25/2023.</p>	2
2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG Maximum score is 15</p>	<p>a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).</p>	<p>There was no evidence that the Local Government had recruited a Senior Assistant Secretary in all the Sub Counties and a Town Clerk in all the Town Councils as only ten Sub County Chiefs were substantively appointed against the Sub Counties of Chahi, Nyabwishenya, Nyakabande, Nyakinama, Nyarubuye, Bukimbiri, Busanza, Kanaba, Kirundo, Muramba, Nyakinima, Nyarusiza, Nyundo, and only three Town Clerks against the eight Town Councils of Bunagana, Chahafi, Kyanika, Mupaka, Nyanamo, Rubuguri, Nkuringo, and Rukundo in Kisoro District. There were no secondments from the line ministry.</p> <p>The substantively appointed Sub County Chief were:</p> <ol style="list-style-type: none"> 1. Mbarimo Grace, Sub County Chief appointed by the Chief Administrative Officer in a letter dated 12/18/2006 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 90/2006 and posted to Bukimbiri Sub County. 2. Tumwiringire John Calvin, Sub County Chief appointed by the Chief Administrative Officer in a letter dated 10/29/1999 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 38 (c)/1999 and posted to Busanza Sub County. 3. Tumuheirwa Milliam, Sub County Chief appointed by the Chief Administrative Officer in a letter dated 3/5/2015 ref.: CR/212/4 as directed by the District Service Commission under Minute No. 09/2015 and posted to Chahi Sub County. 	0

4. Nsabimana Silver, Sub County Chief appointed by the Chief Administrative Officer in a letter dated 12/18/2006 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 91/2006 and posted to Kanaba Sub County.
5. Ntawe Domis Ndizeye, Sub County Chief appointed by the Chief Administrative Officer in a letter dated 12/31/2001 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 32(e)/DSC/2001 and posted to Kirundo Sub County.
6. Friday Godwin, Sub County Chief appointed by the Chief Administrative Officer in a letter dated 11/17/2022 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 74/2022 and posted to Muramba Sub County.
7. Thembo Stephenson, Sub County Chief appointed by the Chief Administrative Officer in a letter dated 9/20/2013 ref.: CR/212/4 as directed by the District Service Commission under Minute No. 118/2013 and posted to Nyakabande Sub County.
8. Munyambabazi Dan, Sub County Chief appointed by the Chief Administrative Officer in a letter dated 10/10/2005 ref.: CR/D/11807 as directed by the District Service Commission under Minute No. 78/2005 and posted to Nyakinama Sub County.
9. Ntakirutimana Christine, Sub County Chief appointed by the Chief Administrative Officer in a letter dated 8/26/2003 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 14(d)/2003 and posted to Nyundo Sub County.
10. Sebagabo David, Sub County Chief appointed by the Chief Administrative Officer in a letter dated 4/7/2009 ref.: CR/D/10129 as directed by the District Service Commission under Minute No. 41/2009 and posted to Nyarusiza Sub County.

The substantively appointed Town Clerks were:

1. Niyonzima Richard, Principal Township Officer appointed by the Chief Administrative Officer in a letter dated 9/19/2019 ref.: CR/D/12348 as directed by the District Service Commission under Minute No. 01/2019 and posted to Bunagana Town Council.
2. Nuwamany Ketra, Principal Township Officer appointed by the Chief Administrative Officer in a letter dated 5/12/2023 as directed by the District Service Commission under Minute No. 36/2023 and posted to Rubuguri Town Council.
3. Byiringiro John, Town Clerk appointed by the Chief Administrative Officer in a

letter dated 5/12/2023 as directed by the District Service Commission under Minute No. 36/2023 and posted to Nkuringo Town Council.

2

New Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

There was no evidence that the Local Government had recruited a Community Development Officer in all the Sub Counties and a Senior Community Development Officer in all the Town Councils as only eleven Community Development Officers were substantively appointed against the thirteen Sub Counties, and only six Senior Community Development Officers against the eight Town Councils in Kisoro District. There were no secondments from the line ministry.

The substantively appointed Community Development Officers were:

1. Uwamahoro Mollen, Community Development Officer appointed by the Chief Administrative Officer in a letter dated 10/31/2013 ref.: CR/212/4 as directed by the District Service Commission under Minute No. 133/2013 and posted to Bukimbiri Sub County.
2. Mugisha Christopher, Community Development Officer appointed by the Chief Administrative Officer in a letter dated 10/5/2009 ref.: CR/D/11755 as directed by the District Service Commission under Minute No. 91/2009 and posted to Busanza Sub County.
3. Tumwebaze Annet, Community Development Officer appointed by the Chief Administrative Officer in a letter dated 10/31/2013 ref.: CR/212/4 as directed by the District Service Commission under Minute No. 133/2013 and posted to Chahi Sub County.
4. Niyigaba Diana , Community Development Officer appointed by the Chief Administrative Officer in a letter dated 5/22/2023 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 51 (i) /2023 and posted to Kanaba Sub County.
5. Turuhukire Precious, Community Development Officer appointed by the Chief Administrative Officer in a letter dated 5/22/2023 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 51 (ii)/2023 and posted to Kirundo Sub County.
6. Barinawe Christine, Community Development Officer appointed by the Chief Administrative Officer in a letter dated 5/22/2023 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 51(i)/2023 and posted to Muramba Sub County.
7. Nyiramahoro Peace, Community

0

- Development Officer appointed by the Chief Administrative Officer in a letter dated 1/9/2023 ref.: CR/212/4 as directed by the District Service Commission under Minute No. 85 (i)/2022 and posted to Nyakabande Sub County.
8. Erimaso Alexander, Community Development Officer appointed by the Chief Administrative Officer in a letter dated 5/22/2023 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 51 (i) /2023 and posted to Nyakinima Sub County.
 9. Mbonye Eric, Community Development Officer appointed by the Chief Administrative Officer in a letter dated 5/22/2023 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 51 (i) /2023 and posted to Nyarubuye Sub County.
 10. Tuisenge Charity, Community Development Officer appointed by the Chief Administrative Officer in a letter dated 5/22/2023 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 51 (i) /2023 and posted to Nyarusiza Sub County.
 11. Mugisha Joseph, Community Development Officer appointed by the Chief Administrative Officer in a letter dated 10/31/2013 ref.: CR/212/4 as directed by the District Service Commission under Minute No. 133/2013 and posted to Nyundo Sub County.

The substantively appointed Senior Community Development Officers were:

1. Nyiramugisha Peace, Senior Community Development Officer appointed by the Chief Administrative Officer in a letter dated 5/12/2023 as directed by the District Service Commission under Minute No. 37/2023 and posted to Bunagana Town Council.
2. Mbabazi Diana , Senior Community Development Officer appointed by the Chief Administrative Officer in a letter dated 5/12/2023 as directed by the District Service Commission under Minute No. 37/2023 and posted to Chahafi Town Council.
3. Mahirwe Kellen, Senior Community Development Officer appointed by the Chief Administrative Officer in a letter dated 5/12/2023 as directed by the District Service Commission under Minute No. 37/2023 and posted to Kyanika Town Council.
4. Mukarugero Jovia, Senior Community Development Officer appointed by the Chief Administrative Officer in a letter dated 5/12/2023 as directed by the District Service Commission under Minute No. 37/2023 and posted to Mupaka Town Council.

2

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

5. Kampire Beatrice, Senior Community Development Officer appointed by the Chief Administrative Officer in a letter dated 5/12/2023 as directed by the District Service Commission under Minute No. 37/2023 and posted to Nyanamo Town Council.
6. Ndikuyeze Sauya, Senior Community Development Officer appointed by the Chief Administrative Officer in a letter dated 5/12/2023 as directed by the District Service Commission under Minute No. 37/2023 and posted to Rubuguri Town Council.

0

There was no evidence that the Local Government had recruited a Senior Accounts Assistant, Assistant Accountant, or Accounts Assistant in all the Sub Counties and Town Councils as only ten accounts staff were substantively appointed in all the lower local governments in Kisoro District. There were no secondments from the line ministry.

The substantively appointed accounts staff were deployed as follows:

1. Muhire Julius, Accounts Assistant appointed by the Chief Administrative Officer in a letter dated 6/30/2022 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 54/2022 and posted to Bunagana Town Council.
2. Uzamukunda Gloria, Assistant Accountant appointed by the Chief Administrative Officer in a letter dated 11/17/2022 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 76/2022 and posted to Chahi Sub County.
3. Kabasinguzi Peruth, Assistant Accountant appointed by the Chief Administrative Officer in a letter dated 11/17/2022 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 79/2022 and posted to Kyanika Town Council.
4. Nsenga Gerald, Accounts Assistant appointed by the Chief Administrative Officer in a letter dated 2/10/2023 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 98/2022 and posted to Nyabwishenya Sub County.
5. Maiso Francis, Senior Accounts Assistant appointed by the Chief Administrative Officer in a letter dated 3/15/2023 ref.: CR/ as directed by the District Service Commission under Minute No. 10/2023 and posted to Nyakabande Sub County.
6. Ahimbise Patience, Assistant Accountant appointed by the Chief Administrative Officer in a letter dated 2/10/2023 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 98/2022 and posted to

- Nyakinama Sub County.
7. Kaitare Didas, Senior Accounts Assistant appointed by the Chief Administrative Officer in a letter dated 9/6/2011 ref.: CR/D/10470 as directed by the District Service Commission under Minute No. 96/2011 and posted to Nyarubuye Sub County.
 8. Iradukunda Samuel, Senior Accountant appointed by the Chief Administrative Officer in a letter dated 11/17/2022 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 72/2022 and posted to Rubuguri Town Council.
 9. Okongo Moses, Assistant Accountant appointed by the Chief Administrative Officer in a letter dated 2/14/2023 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 99/2022 and posted to Rubuguri Town Council.
 10. Uwimana Mollen, Accounts Assistant appointed by the Chief Administrative Officer in a letter dated 11/17/2022 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 79/2022 and posted to Rukundo Town Council.

Environment and Social Requirements

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. Maximum score is 4	If the LG has released 100% of funds allocated in the previous FY to: a. Natural Resources department, score 2 or else 0	For KDLG Natural Resources what was budgeted for FY2022/2023 was UGX2,227,076,809. What was spent according to the report of the year ended 30 June 2023 was UGX2,119,512,430. The ratio of the expenditure to the budgeted funds was 95.17%, which was less than 100%.	0
3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. Maximum score is 4	If the LG has released 100% of funds allocated in the previous FY to: b. Community Based Services department. score 2 or else 0.	For KDLG Community Based Services what was budgeted for FY2022/2023 was UGX797,283,356. What was spent according to the report of the year ended 30 June 2023 was UGX323,931,649. The ratio of the expenditure to the budgeted funds was 40.6%, which was way less than 100%.	0

4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	a. If the LG has carried out Environmental, Social and Climate Change screening, score 4 or else 0	There was evidence that LG had carried out Environmental, Social and Climate Change screening for all projects implemented using the DDEG for the previous FY 1. Environmental, Social and Climate Change screening for the phased completion of administration block, sector administration was carried out on 7/7/2022, signed and stamped by both EO (Muja Judith) and DCDO (Niyonzima Sam) 2. Environmental, Social and Climate Change screening for the construction of 2 stance VIP latrine at Kaguhu makert, sector commercial was carried out on 27/11/2022, signed and stamped by both EO (Muja Judith) and DCDO (Niyonzima Sam)	4
	Maximum score is 12			
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG), score 4 or 0	The projects implemented (i.e. screening for the phased completion of administration block, sector administration was carried out on 7/7/2022, screening for the construction of 2 stance VIP latrine at Kaguhu makert, sector commercial was carried out on 27/11/2022) by the district in the previous FY, were screened by EO and DCDO, however after screening all projects didn't qualify for detailed study (ESIA) according to NEA 2019 under schedule 4 and 5, therefore costed ESMP was prepared.	4
	Maximum score is 12			
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);; score 4 or 0	There was evidence that the LG had a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG) 1. A costed ESMP for the construction of 2 stance VIP latrine at Kaguhu market was prepared on 27/11/2022, at cost of Ugx 500,000 signed and stamped by both EO and DCDO 2. A costed ESMP for the block phased construction of Kisoro administraton was prepared on 27/11/2022, at cost of Ugx 500,000 signed and stamped by both EO and DCDO	4
	Maximum score is 12			

Financial management and reporting

5	<p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p>	<p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p>	<p>Kisoro DLG had an unqualified audit opinion for its FY2022/2023 final accounts.</p>	10
6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p> <p>maximum score is 10</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p> <p>score 10 or else 0.</p>	<p>As per the submissions at the IAG office and the records at Kisoro DLG, a report on the implementation status of IAG recommendations for FY2021/2022 was submitted to the office of the Internal Auditor General on 22/03/2023. The report contained actions taken on 18 AG recommendations.</p> <p>The submission to the IAG was made beyond the previous FY February end deadline.</p>	0
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p> <p>Maximum Score 4</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p> <p>score 4 or else 0.</p>	<p>According to the MoFPED inventory of submissions and records at the DLG, Kisoro DLG Performance Contract for FY 2023/2024, signed by the Accounting Officer (CAO) was submitted on 13/07/2023. This was before the mandatory August 31st deadline.</p>	4
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p> <p>maximum score 4 or else 0</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>According to the MoFPED inventory of submissions and records at the DLG, Kisoro DLG Annual Performance Report for FY 2022/2023, signed by the Accounting Officer (CAO) was submitted on 09/08/2023.</p> <p>This was before the mandatory August 31 deadline.</p>	4

Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year

Maximum score is 4

If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,

score 4 or else 0.

According to the MoFPED inventory of submissions and records at the DLG, Kisoro DLG Quarterly Performance Reports for FY 2022/2023, signed by the Accounting Officer (CAO) were submitted as follows:

Quarter 1 report on 21/12/2022

Quarter 2 report on 27/04/2023

Quarter 3 report on 24/05/2023

Quarter 4 report on 09/08/2023

All the quarterly performance reports for FY2022/2023 were submitted before the mandatory August 31 deadline.

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	There was evidence that the position of District Education Officer was substantively filled by Mwumvaneza Emmanuel appointed by the Chief Administrative Officer in a letter dated 5/23/2023 ref.: CR/156/5 as directed by the DSC under Minute No. 69/2023. The District Education Officer, Mwumvaneza Emmanuel was appraised by Mayanja Badru, Chief Administrative Officer on 6/30/2023.	30
	<i>The Maximum Score of 70</i>			
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	b) All District/Municipal Inspector of Schools, score 40 or else 0.	The approved structure provided for a position of Principal Inspector of Schools and an Inspector of Schools. 1. There was evidence that the position of Inspector of Schools was substantively filled by Niyera Christian appointed by the Chief Administrative Officer in a letter dated 6/30/2022 ref.: CR/156/5 as directed by the DSC under Minute No. 52/2022. The Inspector of Schools, Niyera Christian was appraised by Kwizera George , Principal Assistant Secretary on 4/18/2023. 2. There was evidence that the position of Inspector of Schools was substantively filled by Nsengiyumva John Bosco appointed by the Chief Administrative Officer in a letter dated 6/30/2022 ref.: CR/156/5 as directed by the DSC under Minute No. 52/2022. The Inspector of Schools, Nsengiyumva John Bosco was appraised by Kwizera George , Principal Assistant Secretary on 4/18/2023.	40
	<i>The Maximum Score of 70</i>			

Environment and Social Requirements

2	<p>Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>The Maximum score is 30</p>	<p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p>	<p>There was evidence that Environmental and Climate Change screening/Environment, was carried out for all Education projects for the previous FY.</p> <ol style="list-style-type: none"> 1. Environmental and Climate Change screening for the construction of 5 stance VIP latrine at Kinyababa P/s was carried out on 1/2/2023, stamped and signed both EO (Miss Muja Judith) and DCDO (Mr Niyonzima Sam). 2. Environmental and Climate Change screening for the construction of 2 classroom block at Kaihumure P/s was carried out on 2/10/2022, stamped and signed both EO (Miss Muja Judith) and DCDO (Mr Niyonzima Sam). 3. Environmental and Climate Change screening for the construction of 2 classroom block at Kasoni P/s was carried out on 8/11/2022, stamped and signed both EO (Miss Muja Judith) and DCDO (Mr Niyonzima Sam). 	15
2	<p>Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>The Maximum score is 30</p>	<p>If the LG carried out:</p> <p>b. Social Impact Assessments (ESIAs) , score 15 or else 0.</p>	<p>Education projects ie (screening for the construction of 5 stance VIP latrine at Kinyababa P/s was carried out on 1/2/2023, screening for the construction of 2 classroom block at Kaihumure P/s was carried out on 2/10/2022, screening for the construction of 2 classroom block at Kasoni P/s was carried out on 8/11/2022), that were implemented by the district in the previous FY, were screened by EO and DCDO, however after screening all projects didn't qualify for detailed study (ESIA) according to NEA 2019 under schedule 4 and 5, therefore costed ESMP was prepared.</p>	15

**Health Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.</p>	<p>There was evidence that the position of District Health Officer was substantively filled by Nsabiyumva Stephen appointed by the Chief Administrative Officer in a letter dated 10/10/2011 ref.: CR/D/10446 as directed by the District Service Commission under Minute No. 102/2011. The District Health Officer, Nsabiyumva Stephen was appraised by Mayanja Badru, Chief Administrative Officer on 7/15/2023.</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0</p>	<p>There was evidence that the position of Assistant District Health Officer Maternal, Child Health and Nursing was substantively filled by Dusabe Annet appointed by the Chief Administrative Officer in a letter dated 2/28/2017 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 19/2017. The ADHO Maternal, Child Health and Nursing, Dusabe Annet was appraised by Nsabiyumva Stephen, District Health Officer on 6/30/2023.</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>c. Assistant District Health Officer Environmental Health, score 10 or else 0.</p>	<p>There was evidence that the position of Assistant District Health Officer Environmental Health was substantively filled by Muneza Nick appointed by the Chief Administrative Officer in a letter dated 3/4/2019 ref.: CR/214/2 as directed by the District Service Commission under Minute No. 06/2019. The ADHO Environmental Health, Muneza Nick was appraised by Rukundo Manasseh, Assistant Chief Administrative Officer on 7/20/2023.</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.</p>	<p>There was evidence that the position of Senior Environmental Officer was substantively filled by Nsenga Alex appointed by the Chief Administrative Officer in a letter dated 3/15/2023 ref.: as directed by the District Service Commission under Minute No. 06/2019. The Senior Environmental Officer, Nsenga Alex was appraised by Rukundo Manasseh, Assistant Chief Administrative Officer on 7/31/2023.</p>	10

1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>e. Senior Health Educator, score 10 or else 0.</p>	<p>There was no evidence that the position of Senior Health Educator was substantively filled. There was no secondment from the line ministry.</p>	0
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>f. Biostatistician, score 10 or 0.</p>	<p>There was evidence that the position of Biostatistician was substantively filled by Irankunda Nathan appointed by the Chief Administrative Officer in a letter dated 10/27/2016 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 148/2016. The Biostatistician, Irankunda Nathan was appraised by Dusabe Annet, Assistant District Health Officer on 6/30/2023.</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>g. District Cold Chain Technician, score 10 or else 0.</p>	<p>There was evidence that the position of District Cold Chain Technician was substantively filled by Chance Wycliffe appointed by the Chief Administrative Officer in a letter dated 8/10/2006 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 72/2006. The District Cold Chain Technician, Chance Wycliffe was appraised by Rukundo Manasseh, Assistant Chief Administrative Officer on 8/3/2023.</p>	10
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.</p>		
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>i. Principal Health Inspector, score 20 or else 0.</p>		

- 1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

j. Health Educator, score 20 or else 0

Applicable to MCs only.

Maximum score is 70

Environment and Social Requirements

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|---|---|--|--|-----------|
| 2 | Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs) | If the LG carried out:
a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0. | There was evidence that LG carried out Environmental, Social and Climate Change screening for all Health projects for the current FY

1. Environmental, Social and Climate Change screening for the completion of community building at Gitovu HCIII, was carried out on 22/8/2023, signed and stamped by EO and DCDO. | 15 |
| | Maximum score is 30 | | | |
| 2 | Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs) | b. Social Impact Assessments (ESIAs) , score 15 or else 0. | Health projects that were implemented by the district in the current FY, were screened by EO and DCDO on 22/8/2023, however after screening all projects didn't qualify for detailed study (ESIA) according to NEA 2019 under schedule 4 and 5, therefore costed ESMP was prepared. | 15 |
| | Maximum score is 30 | | | |

**Micro-scale
Irrigation Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation <i>Maximum score is 70</i>	If the LG has recruited; a. the Senior Agriculture Engineer <i>score 70 or else 0.</i>	There was evidence that the position of Senior Agriculture Engineer was substantively filled by Ziragaba Hatega John appointed by the Chief Administrative Officer in a letter dated 7/12/2019 ref.: CR/214/2 as directed by the District Service Commission under Minute No. 119/2019. The Senior Agriculture Engineer, Ziragaba Hatega John was appraised by Hawomugisha Richard, District Production Officer on 6/30/2023.	70

Environment and Social Requirements

2	New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed. <i>Maximum score is 30</i>	If the LG: Carried out Environmental, Social and Climate Change screening score 30 or else 0.	There was evidence that the LG carried out Environmental, Social and Climate Change screening for all micro-scale irrigation projects 1. Environmental, Social and Climate Change screening of the microscale irrigation demo of Mr Bizimana Baptista of Kiriba cell, was carried out on 24/5/2023, signed and stamped by both EO and DCDO. 2. Environmental, Social and Climate Change screening of the microscale irrigation demo of Buzanza secondary school in Muyove village, was carried out on 2/4/2023, signed and stamped by both EO and DCDO. 3. Environmental, Social and Climate Change screening of the microscale irrigation demo of Mr Agaba of Kayabukungu village, was carried out on 24/5/2023, signed and stamped by both EO and DCDO.	30
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No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	There was evidence that the position of Civil Engineer (Water) was substantively filled by Mberwa Cranmer appointed by the Chief Administrative Officer in a letter dated 5/17/2018 ref.: CR/214/2 as directed by the DSC under Minute No. 48/2018. The Civil Engineer (Water), Mberwa Cranmer was appraised by Rukundo Manasseh, Assistant Chief Administrative Officer on 6/30/2023.	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	There was evidence that the position of Assistant Water Officer for Mobilization was substantively filled by Kazungu Gideon assigned by the Chief Administrative Officer in a letter dated 9/14/2021 ref.: CR/156/5 as directed by the DSC under Minute No. 106/2021. The Assistant Water Officer for Mobilization, Kazungu Gideon was appraised by Mberwa Cranmer, Civil Engineer (Water) on 6/30/2023.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	There was no evidence that the position of Borehole Maintenance Technician/Assistant Engineering Officer had been substantively filled and there was no secondment.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The roles of this position are covered by the District Natural Resources Officer, a position substantively filled by Mwesigye Mudanga Vincent appointed by the Chief Administrative Officer in a letter dated 8/3/2007 ref.: CR/D/10395 as directed by the District Service Commission under Minute No. 25/2007.	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	There was no evidence that the position of Environment Officer had been substantively filled and there was no secondment.	0

1

New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.

Maximum score is 70

f. Forestry Officer, score 10 or else 0.

There was evidence that the position of Forestry Officer was substantively filled by Mukundufite Crescent appointed by the Chief Administrative Officer in a letter dated 9/20/2013 ref.: CR/212/4 as directed by the DSC under Minute No. 124/2013. The Forestry Officer, Mukundufite Crescent was appraised by Mudanga Vincent, District Natural Resources Officer on 6/30/2023.

10

Environment and Social Requirements

2

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

If the LG:

a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.

There was evidence that the LG Carried out Environmental, Social and Climate Change screening for all water infrastructure projects for the previous FY

1. Environmental, Social and Climate Change screening for the construction of 25m3 RWHT at Buzeyi with roof catchment was carried out on 12/9/2022, signed and stamped by both EO and DCDO

2. Environmental, Social and Climate Change screening for the extension of Muyove GFS phase 4 with 11 taps stands was carried out on 4/10/2022, signed and stamped by both EO and DCDO

3. Environmental, Social and Climate Change screening for the rehabilitation of Gatare GFS reservoir tank and extension of 4 taps stands was carried out on 17/10/2022, signed and stamped by both EO and DCDO

10

2

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.

The water projects (i.e. screening for the construction of 25m3 RWHT at Buzeyi with roof catchment was carried out on 12/9/2022, screening for the extension of Muyove GFS phase 4 with 11 taps stands was carried out on 4/10/2022, screening for the rehabilitation of Gatare GFS reservoir tank and extension of 4 taps stands was carried out on 17/10/2022) implemented by the district in the previous FY, were screened by EO and DCDO. However after screening all projects didn't qualify for detailed study (ESIA) according to NEA 2019 under schedule 4 and 5, therefore costed ESMP was prepared.

10

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.

According to Kisoro DWO, at the end of FY 2022/2023, there was 17 operational gravity flow schemes (GFS) and six (6) pumped piped water supply systems piped water systems including: Muyove GFS with water yield of 9 m³/hr, with a total of 32 taps serving Rutooma village in Rubuguri town council, Igabiro village in Kirundo S/C, Kyibiyone village in Nyabwishenya S/C, Gasovu S/C H/Q offices, Mwumba progressive SS and Kaburiga trading centre; and Gatare GFS with water yield of 2.88m³/hr. in Nyarubuye S/C.

- However, Kisoro DLG Water department had not acquired water abstraction permits for all piped water supply systems.

- Therefore, Kisoro DLG specifically the Water Department did not get water abstraction permit issued by DWRM thereby justifying a score zero (0)