



LGMSD 2022/23

Kiruhura District

(Vote Code: 562)

Assessment	Scores
Crosscutting Minimum Conditions	89%
Education Minimum Conditions	100%
Health Minimum Conditions	100%
Water & Environment Minimum Conditions	100%
Micro-scale Irrigation Minimum Conditions	100%
Crosscutting Performance Measures	87%
Educational Performance Measures	85%
Health Performance Measures	83%
Water & Environment Performance Measures	95%
Micro-scale Irrigation Performance Measures	92%

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	Service Delivery Outcomes of DDEG investments Maximum 4 points on this performance measure	<ul style="list-style-type: none"> Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): If so: Score 4 or else 0 	<p>The LG completed an infrastructure project using DDEG funding that was functional and utilized as per purpose at the time of assessment.</p> <p>Evidence</p> <p>Fencing District Headquarters Phase II for UGX 10,000,000 i.e. was functional as per purpose.</p>	4
2	N23_Service Delivery Performance Maximum 6 points on this performance measure	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> By more than 5%, score 3 1 to 5% increase, score 2 If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>The LG average score in the overall LLG performance assessment for 2023 did not improve compared to LLG performance assessment for 2022.</p> <p>Evidence</p> <p>Average Overall LLGPA Scores for 2023= 94</p> <p>Average Overall LLGPA Scores for 2022= 94</p> <p>Calculation</p> <p>Variance Average Overall LLGPA (2023-2022)= 94-94 = 0%</p>	0
2	N23_Service Delivery Performance Maximum 6 points on this performance measure	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> If 100% the projects were completed : Score 3 If 80-99%: Score 2 If below 80%: 0 	<p>A review of the Annual Budget and Annual Budget Performance Report for FY2022/23 revealed that the LG 90% planned DDEG Project for FY2022/23 was completed by 30 June 2023.</p> <p>Evidence</p> <p>Planned DDEG Projects (Budget Estimates FY2022/23)</p> <ol style="list-style-type: none"> Council Hall Construction UGX 40,000,000 at 87% completion level Fencing District Phase II UGX 10,000,000 at 100% completion level <p>Calculation</p> <ol style="list-style-type: none"> Total Budget = UGX (40,000,000+10,000,000)= UGX 50,000,000 Weighted Budget taking into consideration completion level = UGX (40,000,000*87%)+(10,000,000*100%) = UGX 44,800,000 <p>Total Weighted/Annual Budget*100%</p> <p>44,800,000/50,000,000*100= 89.6%</p>	2

3

0

Investment Performance

Maximum 4 points on this performance measure

a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:

Score 2 or else score 0.

A review of LG's Budget Estimates FY2022/23 and Annual Budget Performance Reports FY2022/23 revealed that the LG did not spend all DDEG funds on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines.

Evidence

Annual Budget Performance Report FY2022/23

Total District Discretionary Equalization Development Grant UGX 231,611,000

- 1. DDEG Allocated to LLGs was UGX 134,012,167
- 2. DDEG Retained at HLG was UGX 97,598,833

Infrastructure Projects was 61.5% which is less than the 70% minimum allowed as per the DDEG guidelines FY2022/23

- 1. Land Titling was UGX 10,000,000
- 2. Building and Facility Maintenance was UGX 40,000,000
- 3. The Fencing District Headquarters Phase II was UGX 10,000,000

Performance Improvement was 8.5 which is within the 15% maximum allowed as per the DDEG guidelines FY2022/23

- 1. Laptop for District Planner was UGX 3,750,000
- 2. Speakers was UGX 800,000
- 3. Furniture was UGX 3,750,000

Data Collection was Nil (5% maximum allowed)

Investment Service Costs was 30% which is more than the 10 maximums per the DDEG guidelines FY2022/23

- 1. Travel Inland- Monitoring Projects was UGX 29,280,000

3

2

Investment Performance

Maximum 4 points on this performance measure

b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates,

score 2 or else score 0

The two (02) projects funded by DDEG were as follows:

>>> Renovation of district council hall; the contract agreement had a contract sum of UGX 39,552,188.00/=; Contractor: Ministry of Defence and Veteran Affairs through UPDF Engineer's Brigade (MODVA). The engineer's estimate according to the procurement plan dated 7/09/2022 and received by the PPDA on 16/09/2022 was UGX 40,000,000/=. This represented a variation of -1.120% of the of the LG Engineer's estimate.

>>> Fencing of district HQs; the contract agreement had a contract sum of UGX 9,995,000/=; Contractor: Ministry of Defence and Veteran Affairs through UPDF Engineer's Brigade (MODVA). The engineer's estimate according to the procurement plan dated 7/09/2022 and received by the PPDA on 16/09/2022 was UGX 10,000,000/=. This represented a variation of -0.050% of the of the LG Engineer's estimate.

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Although the procurement plan indicated DDEG-funding for the rehabilitation of education department; the contract agreement had a contract sum of UGX 26,394,314/=; Contractor: Ministry of Defence and Veteran Affairs through UPDF Engineer's Brigade (MODVA). The engineer's estimate according to the procurement plan dated 7/09/2022 and received by the PPDA on 16/09/2022 was UGX 26,291,728/=. This represented a variation of +0.390% of the of the LG Engineer's estimate. This project was not funded by DDEG.

Performance Reporting and Performance Improvement

<p>4</p> <p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate,</p> <p>score 2 or else score 0</p>	<p>A review of the MoPS(2017) approved and adopted staff structure providing for minimum staffing standards and the staff list 2023 obtained from the HRM Division, the information on positions filled in LLGs and notice board displays at LLGs revealed that the district had accurate information as seen in the sampled LLGs below thereby meeting the scoring threshold as illustrated here under.</p> <p>Sanga SC</p> <p>The staff list obtained from the HRM Division, provided for (i) Natukunda Justine - SAS, (ii) Nabaasa Naboth -Senior Assistant Accountant, (iii) Kamugisha Demus -CDO, (iv) Tushabe Naboth -Agricultural Officer, (v) Twesigye Selegio -Veterinary Officer, being posted at this station whilst the notice board had displayed the same staff names thereby being accurate.</p> <p>Kitura SC</p> <p>The staff list obtained from the HRM Division, provided for (i) Mbasa Alex - SAS, (ii) Niwamanya Agnes -CDO, (iii)Twesigye Selegio -Veterinary Officer, (iv) Ainembabazi Phiona - Agricultural Officer, (v) Tusiimire Stephen -Parish Chief, (vi) Nyamwiza Donanta- Senior Assistant Accountant, being posted at this station whilst the notice board had displayed the same staff names thereby being accurate.</p> <p>Kiruhura TC</p> <p>The staff list obtained from the HRM Division provided for (i) Tugume Edison - Assistant Town Clerk, (ii) Taremwa Michael- SCDO, (iii) Sewanyana Livingstone - Senior Internal Auditor, (iv) Ssenyonga Brian - Assistant Agricultural Officer, (v) Kyembabazi Monic - Assistant Veterinary Officer, (vi) Nayamba Edridah - Town Agent, (viii) Kibetebga Irene Babirye - Town Agent, as being posted at this station whilst the notice board had displayed the same staff names thereby being accurate.</p>	<p>2</p>
<p>4</p> <p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <p>• If 100 % in place: Score 2, else score 0.</p> <p>Note: if there are no reports produced to review: Score 0</p>	<p>The LG produced progress reports for all DDEG Infrastructure projects implemented in FY2022/23 that reflected the actual level of completion.</p> <p>Evidence</p> <ol style="list-style-type: none"> 1. Major Renovations of Offices at Kiruhura District Headquarters Progress Report (No.2) dated 30 June 2023. 2. Fencing of the District Headquarters Phase II Progress Report dated 30 May 2023. 	<p>2</p>
<p>5</p> <p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p>NB: The Source is the OPAMS Data Generated by OPM.</p>	<p>The LG conducted a credible assessment of LLGs for 2023 as verified by the IVA team during the National Local Government Performance Assessment Exercise.</p> <p>Evidence</p> <p>Sampled LLGS</p> <ol style="list-style-type: none"> 1. Kiruhura TC - DLG score was 92% and IVA score was 90%. The deviation was -2% i.e. Credible 2. Kitura SC - DLG score was 100% and IVA score was 100%. The deviation was 0% i.e. Credible 3. Sanga SC - DLG score was 94% and IVA score was 94%. The deviation was 0% i.e. Credible 4. Nyakashashara SC - DLG score was 90% and IVA score was 92%. The deviation was +2% i.e. Credible 	<p>4</p>

5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results. Score: 2 or else score 0	Kiruhura DLG developed a performance improvement plan for the lowest performing LLGs (Sanga TC, Kiruhura TC, Rweshande SC, Akayanja SC, Kenshunga SC, Kanyaryeru SC) based on assessment results for FY 2021/2022 as evidenced by the plan dated 20th December 2022 prepared by the Ag. District Planner. It provided for a range of improvement areas e.g. (i) own source revenue mobilization and administration (Sanga TC, Rweshande SC, Akayanja) preparation of Minutes for PDCs), (ii) Human resource management for improved service delivery (Kanyaryeru SC).	2
5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY: Score 2 or else score 0	Kiruhura DLG implemented the PIP for 30 % lowest performing LLGs in the previous FY as evidenced by a report on implementation of the performance improvement plan for the 30% lowest performing LLGs in 2022 dated 2nd March 2023, covering Sanga TC, Kiruhura TC, Rweshande SC, Akayanja SC, Kenshunga SC, Kanyaryeru SC prepared by the Ag. District Planner (Kyatukwire Nicholas). The PIP covered areas including (i) functionality of Parish Administrative structures; (ii) Planning and Budgeting, (iii) Own resource mobilization and administration, (iv) Financial management, (v) Human resources management for improved service delivery, (vi) implementation and execution, (vii) Environmental and Social Safeguards,(viii) Basic (pre & primary) education services management in public and private schools,(ix) Primary health Care Services Management, (x) Water and Environment Services Management, and (xi) Production Services Management. By way of illustration the report covered the human resources component detailing the capacity needs interventions which included training of two staff members Muhairwe Guardson and Nuwagira Fred as Artificial Inseminators at the National Animal Genetic Resources Centre and Data Bank (NAGRC &DB).	2

Human Resource Management and Development

6	Budgeting for and actual recruitment and deployment of staff Maximum 2 points on this Performance Measure	a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED. Score 2 or else score 0	Kiruhura DLG consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY. This was evidenced by the submission letter from the CAO to PS/MoPS dated 29th September 2023 and received by MOFPED 29th September 2023.	2
7	Performance management Maximum 5 points on this Performance Measure	a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI): Score 2 or else score 0	Kiruhura DLG conducted the tracking analysis of staff attendance as found in the reports prepared by Ahimbisibwe June Mercy- Human Resource Officer hereunder. 1. June 2023 dated 30th June 2023 2. May 2023 dated 31st May 2023 3. April 2023 dated 30th April 2023 4. March 2023 dated 31st March 2023 5. February 2023 dated 28th February 2023 6. January 2023 dated 31st January 2023 7. December 2022 dated 31st December 2022 8. November 2022 dated 30th November 2022. 9. October 2022 dated 30th October 2022 10. September 2022 dated 30th September 2022 10. August 2022 dated 31st August 2022 11. July 2022 dated 31st July 2022.	2

7 Performance management Maximum 5 points on this Performance Measure	i. Evidence that the LG has conducted an appraisal with the following features: HODs have been appraised as per guidelines issued by MoPS during the previous FY: Score 1 or else 0	Kiruhura DLG conducted the appraisal of all HoDs as shown hereunder. 1. Chief Finance Officer - Mwesigye Benon Kagirita. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023. 2. Ag. District Planner - Kyatukwire Nicholas. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023. 3. District Engineer - Mwebesa Joseph. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023. 4. District Natural Resources Officer - Namara Deborah. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023. 5. District Production Officer - Asekenye Catherine. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023. 6. District Community Development Officer - Kagyenyi Norah Tukahirwa. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023. 7. Ag. District Commercial Officer - Natukunda Scovia Burosho. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023. 8. District Water Officer - Owaruhanga Noah Gad. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023. 9. District Health Officer - Dr. Kamyia David. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023. 10. District Education Officer - Busingye Merabu. At the time of assessment, the Officer was found to have been duly appraised as evidenced by Annual Performance Report (APR) dated 30th June 2023.	1
7 Performance management Maximum 5 points on this Performance Measure	ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines: Score 1 or else 0	Kiruhura DLG implemented administrative rewards and sanctions as evidenced by the Committee being in place as seen through appointment letter of its new membership by the CAO dated 8th August 2023 after the previous committee's term expired. The committee was found to be functional as seen in the minutes of a meeting of the previous committee held on 16th March 2023 e.g. it handled the matter of staff discipline including theft of a mattress by Ayebazibwe Chrisptopher -Askari, Kitutura HCIII, the officer was pardoned and referred to the DHO for posting.	1
7 Performance management Maximum 5 points on this Performance Measure	iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional. Score 1 or else 0	Kiruhura DLG established a Consultative Committee (CC) for staff grievance redress which is functional as evidenced by appointments of its membership by CAO dated 1st April 2022. The committee was found to be functional as evidenced by minutes of the Consultative Committee meeting held on 15th June 2023. The meeting considered amongst other cases of (i) Waijagye Bosco-Teacher Rwobusisi PS (allegations of teaching wrong concepts, insubordination), (ii) Tusingwire Priscilla (allegation of decamping at school, inciting violence ,etc.). The meeting resolved to have the two staff to different stations and be monitored.	1

Payroll management
Maximum 1 point on
this Performance
Measure or else score 0

a. Evidence that
100% of the staff
recruited during the
previous FY have
accessed the salary
payroll not later than
two months after
appointment:

Score 1.

Kiruhura DLG recruited eighteen staff and accessed the payroll during the year under review as shown hereunder.

1. Kyatukwire Nicholas - Senior Planner, appointed 25th August 2022, accessed payroll in September 2022.
2. Mutungi Andrew - Procurement Officer, appointed 14th November 2022, accessed payroll in December 2022.
3. Ssewanyana Livingstone -Senior Internal Auditor, appointed 15th September 2022, accessed payroll in October 2022.
4. Byanyima Joseph -Clinical Officer, appointed 26th February 2023, accessed payroll in March 2023.
5. Nareeba Joyce -Laboratory Assistant, appointed 26th February 2023, accessed payroll in March 2023.
6. Kyomuhangi Agrace -Laboratory Assistant, appointed 12th December 2022, accessed payroll in January 2023.
7. Tumusiime Lameka -Laboratory Assistant, appointed 12th December 2022, accessed payroll in January 2023.
8. Kyomuhendo Evalyne-Enrolled Nurse, appointed 12th December 2022, accessed payroll in January 2023.
9. Ninsiima Judith - Enrolled Nurse, appointed 14th November 2022, accessed payroll in December 2022.
10. Matsiko Ronald - Askari, appointed 14th November 2022, accessed payroll in December 2022.
11. Nyiramahoro Uditah -Askari, appointed 14th November 2022, accessed payroll in December 2022.
12. Kamukama Frank - Askari, appointed 12th December 2022, accessed payroll in January 2023.
13. Kebirungi Lydia -Askari, appointed 12th December 2022, accessed payroll in January 2023.
14. Tayebwa Ronalds Keinamura -Askari, appointed 14th November 2022, accessed payroll in December 2022.
15. Ainamaani Darwin -Askari, appointed 14th November 2022, accessed payroll in December 2022.
16. Ariyo John Bosco - Askari, appointed 26th February 2023, accessed payroll in March 2023.
17. Ruhangarinda Polito - Enrolled Nurse, appointed 12th December 2022, accessed payroll in January 2023.
18. Kato Victor - Askari, appointed 14th November 2022, accessed payroll in December 2022.

Pension Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:

Score 1.

Kiruhura DLG had eleven staff members retiring during the year under review and accessed the payroll as shown hereunder.

1. Jeconiah David M. Zirabamuzaale - Medical Superintendent, retired 1st September 2022, accessed payroll in October 2022.
2. Ariho Mary Gorettee - Education Assistant II, retired 1st September 2022, accessed payroll in October 2022.
3. Paska Posiano Maga - Assistant Education Officer, retired 1st September 2022, accessed payroll in October 2022.
4. Namara Olive Ssessanga - Education Assistant II, retired 1st September 2022, accessed payroll in October 2022.
5. Bandahura Frank - Education Assistant II, retired 1st September 2022, accessed payroll in October 2022.
6. Mwebaze Richard-Education Assistant II, retired 1st September 2022, accessed payroll in October 2022.
7. Natukunda Hope -Senior Education Assistant, retired 1st September 2022, accessed payroll in October 2022.
8. Kakuru Fred -Principal Hunan Resource Officer, retired 30th November 2022, accessed payroll in December 2022.
9. Mwesigye Emanuel - Senior Internal Auditor, retired 29th March 2023, accessed payroll in May 2023.
10. Tumurebire Elly - Nursing Officer, retired 28th February 2023, accessed payroll in March 2023.
11. Basime Boaz - Education Assistant II, retired 28th February 2023, accessed payroll in March 2023.

Management, Monitoring and Supervision of Services.

10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:</p> <p>Score 2 or else score 0</p>	<p>A review of the FY2022/23 Annual Budget Estimates and LG Cost Centre List & LLG allocation release for FY2022/23 provided by MoFPED revealed that the LG was not transferred DDEG for FY2022/23 to all LLGs in full. The LG remitted UGX 30,487 less than what was released by MoFPED for onward transmission to the LLGs.</p> <p>Evidence.</p> <p>Akayanja Subcounty. Budgeted, released from MoFPED, and Remitted UGX 3,045,731 in full</p> <p>Kanyaryeru Subcounty. Budgeted, released from MoFPED, and Remitted UGX 6,790,482 in full</p> <p>Kashongi Subcounty. Budgeted, released from MoFPED, and Remitted UGX 27,686,195 in full</p> <p>Kenshunga Subcounty. Budgeted, released from MoFPED, and Remitted UGX 13,830,615 in full</p> <p>Kikaatsi Subcounty. Budgeted, released from MoFPED, and Remitted UGX 16,152,361 in full</p> <p>Kinoni Subcounty. Budgeted, released from MoFPED, and Remitted UGX 13,006,770 in full</p> <p>Kiruhura Town Council. Budgeted, released from MoFPED, and Remitted UGX 10,956,975 in full</p> <p>Kitura Subcounty. Budgeted, released from MoFPED, and Remitted UGX 18,399,211 in full</p> <p>Nyakashashara Subcounty. Budgeted, released from MoFPED, and Remitted UGX 19,073,267 in full</p> <p>Rushere Town Council. Budgeted, released from MoFPED, and Remitted UGX 2,268,047 in full</p> <p>Rwenshande Subcounty. Budgeted and Released from MoFPED UGX 3,045,731 but only UGX 3,030,488 was remitted to the LLG</p> <p>Rwetamu Subcounty. Budgeted and Released from MoFPED UGX 3,045,731 but only UGX 3,030,488 was remitted to the LLG</p> <p>Sanga Subcounty. Budgeted, Released from MoFPED, and Remitted UGX 9,936,073</p> <p>Sanga Town Council. Budgeted, Released from MoFPED, and Remitted UGX 16,358,201</p>	0
10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).</p> <p>Score: 2 or else score 0</p>	<p>Review of PBS timestamps from MoFPED of LG warrant submissions revealed that in the FY2022/23, the LG warranted LLG Direct DDEG transfers more than 5 working days after cash limits for the LG were communicated by the PS/ST.</p> <p>Evidence</p> <p>Q2 FY2022/23. Cash limit communication on 30 Sept 2022. LG warranted on 13 October 2022 i.e. 5+ working days</p> <p>Q3 FY2022/23. Cash limit communication on 29 Dec 2022. LG warranted on 13 January 2023 i.e. 5+ working days</p> <p>Note: Cash limit uploads in the PBS by MoFPED were not accessible.</p>	0
10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>Score 2 or else score 0</p>	<p>Kiruhura DLG provided evidence of invoicing and warranting for the Q2 and Q3 for the year under review as 30th September 2022 and 29th December 2022. LG communicated Q2 DDEG releases to the LLGs on 10th October 2022, > 5 working days and Q3 DDEG releases to the LLGs on 9th January 2023, > 5 working days.</p>	0

Routine oversight and monitoring
 Maximum 4 points on this Performance Measure

a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:

Score 2 or else score 0

The LG supervised or mentored all LLGs in the LG at least once per quarter in FY2022/23 consistent with guidelines.

Evidence

Q1 FY2022/23

First Quarter Mentoring and Technical Support to Lower Local Governments on Budget Preparation and Aligning the Budget Estimates to Work Plans and Budgets dated 15 July 2022.

Goal

- 1. To foster Local Development through planning management, monitoring, and evaluation of District programs and projects.

Q2 FY2022/23

Mentoring and Technical Support to Lower Local Governments on Performance Management, DDEG Workplanning, and Service Delivery Standards dated 03 November 2022.

Q3 FY2022/23

Mentoring and Technical Support to Lower Local Governments on Performance Management, DDEG Working Planning, and Service Delivery Standards. Dated 03 March 2023.

Q4 FY2022/23

Mentoring and Technical Support to LLGs on Lower Local Government Performance Assessment and Finalization of Approved Budget Estimates for FY2023/2024 in line with Program Budgeting System Requirements. Dated 19 April 2023.

Routine oversight and monitoring

Maximum 4 points on this Performance Measure

b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:

Score 2 or else score 0

The LG TPC discussed the results/reports of support supervision and monitoring visits for FY2022/23 and used these results/reports to make recommendations for corrective actions.

Evidence

Q1 FY2022/23

Kiruhura TPC Minutes of the meeting held on 18 July 2022. Min 06/18/07/2022/2023

1. Construction of a 2 Classroom block and office all with furniture at Akabaare, Akatenga PS, and Kyeera (Work not started). Resolution- Expedite procurement.
2. Need to operationalize the Veterinary Land and Plant Clinic. Resolution- DPMO to follow up.
3. UNRA roads were not worked on. Resolution- CAO to write to UNRA on the poor state of their roads.

Q2 FY2022/23

Kiruhura TPC Minutes of the Meeting held on 17 November 2022. Min 07/11/2022/2023

1. Construction of a 2 Classroom block and office all with furniture at Akabaare, Akatenga PS, and Kyeera (Foundation works being carried out). Resolution- Contractors to observe environmental and social safeguards.
2. Some Health Facilities have no Askari. Resolution- CAO to recruit more askaris.
3. Poor attendance to duty by staff in all LLGs. Resolution - SASs and TC to monitor the staff attendance books and report to CAO.

Q3 FY2022/23

Kiruhura TPC Minutes of the Meeting held on 20 March 2023. Min 08/20/03/2022/2023

1. Upgrade of Rwetamu and Rwabarata from HCII-HCIII (slow progress of works resulting from contractors' cash flow/delayed payment). Resolution - The contract was extended to December 2023 as the second extension.

Q4 FY2022/23

Kiruhura TPC Minutes of the Meeting held on 13 June 2023. Min 08/13/07/2022/2023

1. Major renovation of District Offices (Education Office, Council Hall, and Works Building). Resolution- District Engineer to work with UPDF Army Brigade to ensure that works on administration block and fencing start before the end of June 2023
2. There were performance gaps in some extension staff that called for capacity building. Resolution- DPMO should arrange staff training.

Investment Management

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:

Score 2 or else score 0

Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0

A review of the Fixed Assets Register revealed that the LG maintained an up-to-date Fixed Asset Register at the time of Assessment.

Evidence

Draft Financial Statements FY2022/23- Page 60. Fixed Asset Additions in the year.

1. Non- Residential Buildings - UGX 3,077,574,901
2. Other Structures - UGX 964,237,791
3. Motor Cycles - UGX 30,031,680
4. Office Equipment - UGX 8,300,000
5. Medical Equipment - UGX 315,978,325
6. Furniture and Fittings - UGX 32,999,160

Kiruhura District Local Government Asset Register 2022/2023 up to date i.e.

1. Land - under Production Headquarters, last entry on 15 June 2023
2. Motor Vehicles- Motor Cycles, last entry on 16 December 2022
3. Furniture & Fittings last entry, last entry on 21 March 2023.
4. Medical Equipment, last entry 30 June 2023
5. Office Equipment, last 18 April 2023

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:

Score 1 or else 0

The LG used the Board of Survey FY2021/22 as a source of guidance for making asset management decisions.

Evidence

Board of Survey Report Financial Year 2021/2022. Received by Accountant General on 8 September 2022

Page 96- General Remarks/Findings and Recommendations

1. Renovate the following blocks: Works and Council Hall, 2 Structures at Kiruhura HCIV
2. Assets be Engraved
3. Land Titling
4. Expired Drugs be immediately disposed
5. Secure Park Yard

Board of Survey Report Financial Year 2022/2023. Received by Accountant General on 31 August 2023

Page 84-Follow up on Previous Board of Survey Recommendations

1. 5 Titles already prepared- Process in going for 2
2. Renovations for Council Hall, Education Block, and Kiruhura HCIV done

Technical Planning Committee Meeting held on 12 September 2023. Min. 06/12/09/2023/2024: Implementation of Board of Survey Report- Discussions made to contact Green Label for proper disposal of expired drugs.

UGX 10,000,000 was budgeted and spent for Land Titling using DDEG funds (i.e. EFT 5883373- UGX 7,000,000 & EFT No. 2458907- UGX 3,000,000)

EFT No. 4341938- UGX 25,780,242 paid to M/s Construction of Barracks (MoD) i.e. Renovation of Education Office

EFT No. 4341938- UGX 40,000,000 paid to M/s Construction of Barracks (MoD) i.e. Renovation of Council Hall

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.</p>	<p>The LG had a functional Physical Planning Committee at the time of assessment and submitted at least a set of minutes of the Physical Planning Committee meetings held in each quarter of FY2022/23 to MoLHUD.</p> <p>Evidence</p> <p>Appointment of Members. VIDE: CR/156/2. Date 12 July 2022.</p> <ol style="list-style-type: none"> 1. Mr. Kakuru Danson - Principal Assistant Secretary 2. Mr. Akampurira Ezra - District Physical Planner 3. Nyabawe Evans Black - District Surveyor 4. Mr. Manyiraho James - District Engineer 5. Ms. Busingye Merabuh - District Education Officer 6. Ms. Namara Deborah - DNRO 7. Mr. Tayebwa Anthony - Senior Agricultural Officer 8. Ms. Tukahirwa Norah K. - DCDO 9. Mr. Owaruhanga N. Gad - District Water Engineer 10. Dr. Kamya David Ivan - DHO 11. Mr. Muhwezi Godfrey - Town Clerk, Kiruhura Town Council 12. Mr. Arinaitwe Innocent - Town Clerk, Sanga Town Council 13. Ms. Kyomukama Pheobe - SFO <p>Submission of Minutes to MoLHUD Mbarara</p> <p>Q1 FY2022/23. The meeting was held on 20 September 2022 in the Board Room and submission of the minutes to MoLHUD was made on 29 September 2022.</p> <p>Q2 FY2022/23. The meeting was held on 20 December 2022 in the Council Hall and submission of the minutes to MoLHUD was made on 22 December 2022.</p> <p>Q3 FY2022/23. The meeting was held on 29 March 2023 in the Board Room and submission of the minutes to MoLHUD was made on 31 March 2023.</p> <p>Q4 FY2022/23. The meeting was held on 21 June 2023 in the Natural Resources and submission of the minutes to MoLHUD was made on 24 June 2023.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d. For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>The LG conducted desk appraisals for all DDEG financed projects in the budget FY2022/23, prioritized projects were derived from the LG DPIII and are eligible for expenditure as per sector guidelines and funding source.</p> <p>Evidence</p> <ol style="list-style-type: none"> 1. Desk Appraisal for the renovation of Council Hall completed on 07 March 2022. The investment project was derived from DPIII Page 108 2. Desk Appraisal for the fencing of the District Offices was completed on 07 March 2022. The investment project was derived from DPIII Page 110 	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>The LG conducted field appraisals for DDEG financed projects implemented in FY2022/23 were conducted to check for technical feasibility, environmental and social acceptability, and customized designs.</p> <p>Evidence</p> <ol style="list-style-type: none"> 1. Field Appraisal for the renovation of Council Hall was completed on 10 March 2022. 2. Field Appraisal for the fencing of the District Offices was completed on 10 March 2022. 	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>The LG developed and discussed project profiles with costing for all investments in the AWP for FY2023/24 in the TPC as per the LG planning and DDEG guidelines.</p> <p>Evidence</p> <p>Kiruhura TPC Minutes of the Meeting held on 14 February 2023. Min 08/14/02/2022/2023: Presentation and Discussion of Project Profiles for FY2023/24 i.e.</p> <ol style="list-style-type: none"> 1. Construction of Staff House- Rurambira HCIII UGX 161,000,000 2. Construction of two classroom blocks at Rweminago Primary School UGX 130,000,000 3. Construction of a 5-stance lined pit latrine in Rwabarata, Sanga SC UGX 29,955,000 	1
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that Kiruhura DLG had screened DDEG-funded projects for the current FY for environmental and social impact and mitigation measures put in place ;</p> <p>Renovation of district headquarters phase 2 was screened on 13/10/2023 with mitigation measures prepared and costed at UGX: 6,350,000 dated 13/10/2023.</p> <p>Fencing of the district offices phase 2 was screened on 13/10/2023 with mitigation measures prepared and costed at UGX: 1,700,000 dated 13/10/2023.</p>	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>According to the procurement plan dated 31/08/2023 and received by PPDA on 01/09/2023, there was evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan, that is,</p> <p>>>> <i>Construction of a lined VIP latrine at Limburo HC III, budgeted for UGX 28,000,000/=</i></p> <p>>>> <i>Renovation of administration block, budgeted for UGX 20,059,000/=.</i></p> <p>>>> <i>Grading of Kabushwere - Akatogo - Kisha - Kitabo CAR, budgeted for UGX 8,485,113/=.</i></p> <p>>>> <i>Grading of Akasusano - Ekihogo - Akatoma CAR, budgeted for UGX 7,500,000/=.</i></p> <p>>>> <i>Construcion of a 2-stance VIP latrine at Rwanyangwe P/S, budgeted for UGX 6,500,000/=.</i></p>	1

13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0	<p><i>There was evidence that all infrastructure projects implemented in the previous FY using DDEG were approved by the Contracts Committee before commencement of construction:</i></p> <p>>>> Renovation of district council hall; the contract agreement had a contract sum of UGX 39,552,188.00/=; Contractor: Ministry of Defence and Veteran Affairs through UPDF Engineer's Brigade (MODVA).</p> <p>>>> Fencing of district HQs; the contract agreement had a contract sum of UGX 9,995,000/=; Contractor: Ministry of Defence and Veteran Affairs through UPDF Engineer's Brigade (MODVA).</p> <p>Note:</p> <p>1) <i>All the projects listed above were contracted by the Ministry of Defence and Veteran Affairs through UPDF Engineer's Brigade (MODVA) in one contract which was approved by the Contracts Committee.</i></p> <p>2) <i>The total contract sum for the contract was UGX 285,839,104/=. This contract involved DDEG-funded projects and other projects, that is, renovation of works office, construction of one staff house at Kiruhura HC IV, and fencing at Kiruhura HC IV.</i></p> <p>3) <i>The contracts committee sat on 17/08/2022 and approved the contract under minute number: Min 03/17/08/2022/2023(5) (Approval of the UPDF engineering brigade in the implementation of the renovation of the council hall, education department, works department, and fencing of the district HQs.)</i></p> <p><i>The contracts committee received a submission from the district engineer requesting for approval of the UPDF engineering brigade in the implementation of the renovation of the council hall, education department, works department and fencing of the district headquarters. This was studied and the committee made no objection.</i></p>	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines: Score 1 or else 0	<p><i>There was evidence that the LG properly established the Project Implementation team as specified in the sector guidelines.</i></p> <p>>>> In a letter dated 20/10/2022 and signed, the CAO appointed the following as PIT members for the renovation of the council hall, education department, works department, and fencing of the district: DEO, district engineer, superintendent of works, labour officer, environment officer, DCDO, and clerk of works.</p> <p>>>> In a letter dated 26/10/2022, signed and stamped, the CAO appointed the following as PIT members for construction of rainwater harvesting tanks: water officer, labour officer, environment officer, CDO - water, DCDO, and clerk of works.</p> <p>>>> In a letter dated 20/10/2022, signed and stamped, the CAO appointed the following as PIT members for construction of a classroom block with an attached office, store and furniture at Akabare P/S: DEO, district engineer, superintendent of works, labour officer, environment officer, DCDO, and clerk of works.</p> <p>>>> In a letter dated 15/02/2023, signed and stamped, the CAO appointed the following as PIT members for supply of pipes and fittings: water officer, labour officer, environment officer, CDO - water, DCDO, and clerk of works.</p> <p>>>> In a letter dated 20/10/2022, signed and stamped, the CAO appointed the following as PIT members for supply of 3No., irrigation kits: agricultural engineer, assistant inventory officer, labour officer, environment officer, and the DCDO.</p> <p>>>> In a letter dated 12/01/2023, signed and stamped, the CAO appointed the following as PIT members for construction of staff houses at Rwentamu HC III: DHO, Labour officer, environment officer, DCDO, superintendent of works, and clerk of works.</p> <p>>>> In a letter dated 20/10/2022, signed and stamped, the CAO appointed the following as PIT members for construction of a seed secondary school at Lake Mburo seed school: DEO, district engineer, superintendent of works, DCDO, environment officer, labour officer, chairperson board of directors, headteacher, sub-county chief, chairperson LC III, chairperson LC I, and clerk of works.</p>	1

13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:	There was evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer, that is: >>> Renovation of district council hall >>> Fencing of district HQs. Note: the projects had no defects.	1
		Score 1 or else score 0		
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0	<p><i>There was evidence that the LG provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY.</i></p> <p><i>Three (03) projects sampled were as follows:</i></p> <p>A) Construction of a twin staff house at Rwabarata HC; contract period (6 months); commencement was 22/11/2022,</p> <p>The technical officers (DE, environmental officer, CDO) supervised this project (held site meetings with the contractor) prior to verification and certification of works. The site meetings were held on 30/12/2022, 24/11/2022, 27/01/2023, and 24/02/2023 and etc. All site meeting minutes were availed that showed participation of the technical team members.</p> <p>B) Construction of a 2-classroom block with an office and furniture; contract period (6 months); commencement was 27/10/2022.</p> <p>The technical officers (DE, environmental officer, CDO) supervised this project (site meetings with contractors) prior to verification and certification of works. The site meetings were held on 31/10/2022, 24/11/2022, 27/01/2023, and 24/02/2023 and etc. All month's site meeting minutes were availed.</p> <p>B) Upgrade of Rwabarata HC II to HC III; contract period (8 months); commencement 31/03/2021</p>	2
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement): Score 1 or else score 0	<p><i>There was evidence that the LG verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):</i></p> <p><i>Three payment certificates, contractor claims, associated reports and vouchers were captured to support the scoring of this indicator.</i></p> <p>Payment certificate number 2; the contractor for the seed schools (L. Mburo and Kaaro) requested for payment on 13/06/2023, works were certified on 19/06/2023, and payment was affected on 27/06/2023 (voucher number: 6411604). This payment was accompanied by a supervision report dated 20/06/2023 which evidenced supervision of works prior (all technical team members were involved). This payment was affected on time.</p> <p>Payment certificate number 2; the contractor for upgrade of Rwetama and Rwabarata HC III requested payment on 16/05/2023, works were certified on 16/05/2023, and payment was effected on 28/05/2023 (voucher number: 5868502). This payment was accompanied by a supervision report dated 15/05/2023 which evidenced supervision of works prior (all technical team members were involved). This payment was affected on time.</p> <p>Payment certificate number 3; the contractor for construction of a twin staff house at Rwabarata HC III requested payment on 5/06/2023, works certified on 7/06/2023, and payment was affected on 16/06/2023 (voucher number: 6413820). This payment was accompanied by a supervision report dated 07/06/2023 which evidenced supervision of works prior (all technical team members were involved). This payment was affected on time.</p>	1

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:</p> <p>Score 1 or else 0</p>	<p>The sampled project files were as follows:</p> <p>>>> Construction of a 2-classroom block with attached office, store and furniture at Akabaare P/S; Contractor: Rhimos Development (U) Limited; Contract amount UGX 127,876,600/=.</p> <p><i>Evaluation report dated 13/09/2022 and approved by CC on 27/09/2022 (available on file).</i></p> <p><i>Minutes of Contracts Committee decisions dated 27/09/2022, contract approved under minute: 04/27/09/2022/2023(5)(i) (available on file).</i></p> <p><i>Contract agreement dated 21/10/2022 (available on file).</i></p> <p>>>> Supply of pipes and fittings; Contractor: Reliefline (U) Limited; Contract amount: UGX 428,848,596/=.</p> <p><i>Evaluation report dated 09/09/2022 and approved by CC on 20/10/2022, and contract approved by Solicitor General on 18/11/2022 (reference number DLAS/MBR/120/2022) (available on file).</i></p> <p><i>Minutes of Contracts Committee decisions dated 20/10/2022, contract approved under minute: 06/20/10/2022/2023(5) (available on file).</i></p> <p><i>Contract agreement dated 8/12/2022 (available on file).</i></p> <p>>>> Construction of staff houses at Rwabarata HC III; Jahe Building Contractors Limited; Contract amount: UGX 169,947,815/=.</p> <p><i>Evaluation report dated 12/09/2022 and approved by CC on 13/10/2022 (available on file).</i></p> <p><i>Minutes of Contracts Committee decisions dated 13/10/2022, contract approved under minute: 05/13/10/2022/2023(5)(a) (available on file).</i></p> <p><i>Contract agreement dated 15/11/2022 (available on file).</i></p>	1
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Environment and Social Safeguards

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</p> <p>Score: 2 or else score 0</p>	<p>Mr. Muganzi Benon was appointed as the grievance redress mechanism focal person per the appointment letter dated 02/07/2018 by the Chief Administrative Officer. In the same vein, the Grievance Redress Committee was established by the CAO per an appointment letter dated 04/07/2022. The members of the committee included;</p> <p>Kiberu Charles Nsubuga - CAO- Chairperson.</p> <p>Ahimbisibwe June Mercy- HRO.</p> <p>Tukaturwa Norah- DCDO.</p> <p>Namara Deborah - SCO</p> <p>Kakuru Danson- PAS.</p> <p>Dr. Kamyia Ivan - DHO</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>There was evidence that the LG had a specified system for recording, investigating, and responding to grievances;</p> <p>The LG presented a complaints log book for registering grievances referred to the district. The complaints log book had provisions for the date, name of the complainant, complainant's address, responsible person, and remarks.</p> <p>Presented to the assessment were minutes of the GRC detailing discussions of the complaints reported to the district. The minutes were dated 23/06/2023, 15/06/2023, and 22/11/2022 including the attachment of the attendance lists for the meetings.</p>	2

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>If so: Score 1 or else 0</p>	<p>The LG had publicized the grievance redress mechanism through a notice of the GRM pathway displayed on the district main notice board with the contact details of the focal person.</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0</p>	<p>The LG integrated environment, social, and climate change interventions were integrated into the LG DP111, AWP FY2023/24, and budget FY2023/24.</p> <p>Evidence</p> <p>LG DPIII- Pages 85</p> <ol style="list-style-type: none"> 1. Promote rural and urban plantation forests using local and indigenous species 2. Promote economic and social incentives for plantation forests 3. Practice sustainable forest management and scale up agro-forestry 4. Establish tree nursery beds at the district and community level 5. Ensure the protection of rangelands and mountain ecosystems <p>AWP FY2023/24- Page 15</p> <ol style="list-style-type: none"> 1. Tree Planting on selected Government Lands, Institutions 2. Restoration of Wet Lands through eviction and marking of boundaries 3. All District Development Projects screened and ESMPs developed. 4. Monitoring for compliance to mitigations done <p>Budget FY2023/24- Page 53- 57</p> <ol style="list-style-type: none"> 1. Agricultural Supplies and Services (Tree Seedlings) UGX 3,000,000 2. Environmental Impact Assessment -Capital Works UGX 22,438,000 3. Travel Inland for monitoring compliance UGX 34,482,000 	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management</p> <p>score 1 or else 0</p>	<p>The LG disseminated enhanced DDEG guidelines to LLGs and adaptation and social risk management.</p> <p>Evidence</p> <ol style="list-style-type: none"> 1. Dissemination of Discretionary Development Equalization Grant (DDEG) Grant, Budget and Implementation Guidelines Financial Year 2023/2024. Report. Date 11 May 2023 2. Acknowledgment of receipt of DDEG Guidelines for FY2023/2024 i.e. list with 14 recipients. 	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>(For investments financed from the DDEG other than health, education, water, and irrigation):</p> <p>c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:</p> <p>score 3 or else score 0</p>	<p>There was evidence that the LG incorporated costed Environment and Social Management Plans in the BoQs for investments financed from the DDEG other than health, education, water, and irrigation for the previous FY;</p> <p>Fencing of the district offices had a costed ESMP of UGX: 620,000 incorporated in the BoQs.</p> <p>Renovation of the district council hall had a costed ESMP of UGX: 240,000 incorporated in the BoQs.</p>	3

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change. Score 3 or else score 0	Kiruhura LG did not have any projects with costing of the additional impact from climate change.	3
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 1 or else score 0	The two DDEG-funded projects for the previous FY were implemented on the district headquarters land with details of the land title as below; District headquarters: Certificate of title - freehold register volume 607, folio 6. Plot 23 and 24, Nyabushozi block 66 at Kiruhura ward dated 27/11/2008.	1
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 1 or else score 0	Kiruhura LG conducted support supervision and monitoring of projects, however the monitoring for projects under education and health were not monitored monthly as per the assessment requirement; Construction of L. Mburu Seed Secondary School and Kaaro High School merged two monthly monitoring reports dated; 30/06/2023 and 31/05/2023. Upgrade of Rentamu and Rwabarata HC II to HCII had merged monthly monitoring reports dated 29/06/2023 and 31/05/2023. NB: Given the project duration of the above projects, the LG did not provide evidence that it had conducted monthly monitoring for all the months the projects had under gone construction.	0
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects: Score 1 or else score 0	There was evidence that the E&S compliance Certification forms were completed and signed by the Environmental Officer and CDO prior to payments of contractors' invoices; The E&S certification form for the construction of a two-classroom block with furniture at Akabare Primary School was prepared and signed on 26/01/2023 and the payment to the contractor was done on 02/02/2023. The E&S certification form construction of a twin staff house at Rwabarata HC III was prepared on 25/01/2023 and payment was made on 02/02/2023. The E&S certification form for the extension of piped water to the Kitura and Kashongi sub-counties was prepared on 10/06/2023 and payment was made on 27/06/2023.	1

Financial management

16	LG makes monthly Bank reconciliations Maximum 2 points on this Performance Measure	a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment: Score 2 or else score 0	The LG maintained up-to-date bank reconciliations up to the time of the assessment. Evidence 1. DFCU Bank Limited, A/c No. 01983501004944. Bank Reconciliation Statement for December 2022. Report Date 11 January 2023. i.e. reconciled within 30 days. 2. DFCU Bank Ltd, A/c No. 01613615758032. Bank Reconciliation Statement for June 2023. Report Date 17 July 2023. i.e. reconciled within 30 days. 3. DFCU Bank Ltd, A/c No. 01983501004944. Bank Reconciliation Statement for November 2023. Report Date 08 December 2023. i.e. reconciled within 30 days.	2
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17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>The LG produced 4 quarterly internal audit reports for FY2022/23.</p> <p>Evidence</p> <p>Q1 FY2022/23. VIDE: AUD/251/4: Submission of 1st Quarter Report Ending 30 September 2022. Produced on 31 October 2022. i.e. 2 issues in the current quarter. Submitted to the Chief Accounting Officer, District Public Accounts Committee, and District Chairperson on 31 Oct 2022.</p> <p>Q2 FY2022/23. VIDE: AUD/251/2: Submission of Second Quarter Report Ending 31 December 2022. Produced on 31 January 2023 i.e. Unaccounted funds - UGX 45,621,666 in the current quarter. Submitted to Chief Accounting Officer, District Public Accounts Committee, and District Chairperson on 31 Jan 2023.</p> <p>Q3 FY2022/23. VIDE: AUD/251/2. Submission of Third Quarter Report Ending 31 March 2023. Produced on 28 April 2023 i.e. Unaccounted funds UGX 10,626,383 in the current quarter. Submitted to Chief Accounting Officer, District Chairperson, and District Public Accounts Committee on 28 April 2023.</p> <p>Q4 FY2022/23. VIDE: AUD/251/2: Submission of Fourth Quarter Report Ending 30 June 2023. Produced on 28 July 2023 i.e. 3 issues in the current quarter. Submitted to Chief Accounting Officer, District Chairperson, and District Public Accounts Committee on 28 July 2023.</p>	2
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>The LG provided information on the status of implementation of internal audit findings for FY2022/23 was provided to the Council Chairperson and LG PAC.</p> <p>Evidence</p> <p>VIDE: AUD/251/52: Submission of Comprehensive Status Report on Audit Queries for Financial Year 2022/2023 produced on 28 July 2023. Received by the Chief Accounting Officer, District Public Accounts Committee, and District Chairperson on 28 July 2023.</p>	1
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>The LG Internal Auditor submitted quarterly internal audit reports for FY2022/23 to the LG Accounting Officer and LG PAC and the reports were reviewed and follow-ups made by LG PAC.</p> <p>Evidence</p> <ol style="list-style-type: none"> 1. Local Government Public Accounts Committee meeting held on 20-21 June 2023. MIN.KR/04/06/23: Hearing of Responses Raised from the District Internal Audit Report for Quarter One and Two Financial Year 2022/2023. 2. Local Government Public Accounts Committee meeting held on 9 August 2023. MIN.KR/LGPAC/04/08/23: Hearing of Responses Raised from the District Internal Audit Report for Quarter Three Financial Year 2022/2023. 3. Local Government Public Accounts Committee meeting held on 1 November 2023. MIN.KR/LGPAC/04/11/23: Hearing of Responses Raised from the District Internal Audit Report for Quarter Four Financial Year 2022/2023. 	1

Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>A review of LG Annual Budget Estimates FY2022/23 and LG Draft Final Accounts FY2022/23 revealed that the local revenue collected by the LG for FY2022/23 was same as revised budget. (i.e. within +/-10% threshold)</p> <p>Evidence</p> <p>Annual Budget Estimates FY2022/23. Page No. 1</p> <p>The original local revenue amount budgeted was UGX 1,251,833,000</p> <p>The original budgeted local revenue was revised downwards because it was overly ambitious to UGX 638,348,919 in the 9th Council Session held on 25 May 2023 at the District Headquarters i.e.</p> <p>MIN.KFC/9/05/09/23: Motion seeking Council receive, discuss and approve request to revise budget for Financial Year 2022/2023. Local Revenue UGX 1,251,834,000 was revised to UGX 638,348,919 i.e. actual revenue collected for FY2022/2023.</p> <p>Draft Final Accounts FY2022/23. Page No. 26</p> <p>The local revenue amount collected was UGX 266,100,942+216,354,459+155,893,518= UGX 638,348,919</p> <p>Calculation</p> <p>(Amount Collected-Amount Budgeted)/Amount Budgeted*100=</p> <p>(638,348,919 - 638,348,919)/638,348,919*100 = 0%</p>	2
19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% -10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>A review of the LG's Draft Financial statements for FY2022/23 disclosed that the LG's OSR collection improved by 11% between FY2021/22 and FY2022/23</p> <p>Evidence</p> <p>Draft Final Accounts FY2022/23 Page No. 26</p> <p>OSR Collection FY2022/23 was UGX 266,100,942+216,354,459+155,893,518= UGX 638,348,919</p> <p>OSR Collection FY2021/22 was UGX 187,641,649+306,724,719+78,515,500= UGX 572,881,868</p> <p>Calculations</p> <p>Change in OSR in %age</p> <p>(OSR FY2022/23-OSR FY2021/22)/OSR FY2021/22*100</p> <p>(638,348,919 - 572,881,868)/572,881,868*100= 11.4%</p>	2
20	<p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>A review of the LG's Draft Financial Statement FY2022/23 and remittances to LLGs for FY2022/23 disclosed that the LG remitted more than the 65% mandatory LLG share of local revenues FY2022/23, as mandated in Section 85 of the LG Act CAP 243.</p> <p>Evidence</p> <p>Amount of local revenue collections subject to share with LLGs</p> <p>Draft Final Accounts FY2022/23 Page No. 26</p> <p>Total Local Revenue from the LLGs UGX 382,320,753</p> <p>Local Revenue Transfers to LLGs FY2022/23 UGX 263,579,489</p> <p>Calculations</p> <p>Remittances/Total Local Revenue Mandatory for Sharing*100=</p> <p>263,579,489/ 382,320,753*100= 68.9%</p>	2

Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p><i>There was evidence that the procurement plan and awarded contracts and all amounts were published.</i></p> <p>Three contracts were recorded to support the scoring of this indicator:</p> <p>>>> Construction of a 2-classroom block with attached office, store and furniture at Akabaare P/S; Contractor: Rhimos Development (U) Limited; award amount was included: UGX 127,876,600/=; the best evaluated bidder (BEB) was displayed on the district noticeboard on 28/09/2022 and removed on 11/10/2022.</p> <p>>>> Supply of pipes and fittings; Contractor: Reliefline (U) Limited; award amount was included: UGX 428,848,596/=; the best evaluated bidder (BEB) was displayed on the district noticeboard on 20/10/2022 and removed on 03/11/2022.</p> <p>>>> Construction of staff houses at Rwabarata HC III; Jahe Building Contractors Limited; award amount was included: UGX 169,947,815/=; the best evaluated bidder (BEB) was displayed on the district noticeboard on 13/10/2022 and removed on 28/10/2022.</p> <p><i>Note: On 19/09/2022, the procurement plan was displayed on the district noticeboard.</i></p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>The LG publicized their performance assessment results for 2022 and their implications.</p> <p>Evidence</p> <p>Pinned on the Notice Board at the entrance to the main Building.</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>The LG conducted discussions with the public during FY2022/23 to provide feedback on the status of activity implementation.</p> <p>Evidence</p> <ol style="list-style-type: none"> 1. Report on Kihuruha FM Radio Talk Programme on Service Delivery Performance dated 10 November 2022. Talk show on 8 November 2022 2. Report on Kihuruha FM Radio Talk Programme on Service Delivery Performance dated 10 May 2023. 3. Report on Kihuruha Radio Talk Programme on Service Delivery Performance dated 28 July 2023. Talk show on 26 July 2023 	1
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>The LG made information on Tax Rates, Collection Procedures, and Procedures for Appeal public at the time of assessment.</p> <p>Evidence</p> <p>Pinned on the Notice Board at the entrance to the main Building.</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>The LG prepared and submitted reports on the status of implementation of the IGG recommendations and issues addressed in the correspondences in FY2022/23.</p> <p>Evidence</p> <ol style="list-style-type: none"> 1. VIDE: HQT/122/03/2023: Disappearance of Tractors from Kiruhura District Local Government dated 27 April 2023. The Chief Accounting Officer on 19 September 2023 made a report to the Office of the IGG and copied District Chairperson. VIDE: Disappearance of contractors from District Local Government. 2. VIDE: MBR/04/03/2021: Alleged Encroachment on Government Land in Kanyaryeru Sub County Kiruhura District. The Chief Accounting Officer on 14 October 2022 made a report of actions taken to the Office of the IGG with a copy to the District Chair, VIDE: CR/120/2: Alleged Encroachment on Government Land in Kanyaryeru Sub County. 	1

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>We obtained and reviewed PLE results released by UNEB in 2020 and 2022 for Kiruhura District and we noted the following:</p> <p>In 2020, Kiruhura District performed as follows; Div. I:382 ; Div. II:1744 ; and Div. III:429 ; totalling to 2555 pupils against 2831 candidates in (70, P.7 primary schools) that sat for PLE that year. This translates into 90.2 % pass rate (2555/2831).</p> <p>In 2022, Kiruhura performed as follows; Div.1:696 ; Div.11: 1876 and Div.111; 303 totalling to 2875 pupils against 3026 candidates in (70, P.7 primary schools) that sat for PLE that year. This translates into 95.0 % pass rate (2875/3026).</p> <p>There was an improvement in performance of 4.8 % (95.0% - 90.2%).</p> <p>Due to the COVID 19 pandemic, UNEB did not conduct PLE in 2021 hence the comparison between school years, 2020 and 2022 instead of 2021 and 2022 as guided by MoES.</p>	2
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 3 • Between 1 and 5% score 2 • No improvement score 0 	<p>We obtained and reviewed UCE results released by UNEB in 2020 and 2022 for USE schools in Kiruhura District and we noted the following:</p> <p>In 2020, Kiruhura District performed as follows; Div. I:64 ; Div. II;158 and Div.III:227 totalling to 449 pupils against 828 candidates, in seven (7) secondary schools that sat for UCE that year. This translates to 54.2 % pass rate (449/828).</p> <p>In 2022, Kiruhura performed as follows; Div.I;59 ; Div.II:179 ; and Div.III; 219 totalling to 457 pupils against 746 candidates (in seven (7) secondary schools) that sat for UCE that year. This translates to 61.2% pass rate (457/746).</p> <p>There was an improvement in performance of 7% (61.2% - 54,2%).</p> <p>Due to COVID 19 pandemic, UNEB did not conduct UCE Exams in 2021. Hence the comparison between school years 2020 and 2022, instead of 2020 and 2022 as guided by MoES.</p>	3
2	<p>N23_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.</p> <p>Maximum 2 points</p>	<p>a) Average score in the education LLG performance has improved between the previous year but one and the previous year</p> <ul style="list-style-type: none"> • By more than 5%, score 2 • Between 1 and 5%, score 1 • No Improvement, score 0 <p>NB: If the previous average score was 95% and above, Score 2 for any increase.</p>	<p>The LG average score in the Education LLG performance assessment for 2023 reduced by 1% from the previous year assessment.</p> <p>Evidence</p> <p>Education LLGPA Scores for 2023 was 99%</p> <p>Education LLGPA Scores for 2022 was 100%</p> <p>Calculation</p> <p>Education LLGPAS (2023-2022)= 99-100= -1%</p>	0

3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0</p>	<p>We obtained and reviewed the Education Sector Planning, Budgeting and Implementation Guidelines for Local Governments FY 2022/2023 and the budget performance report to determine eligible activities in Kiruhura District.</p> <p>We established evidence that, the development grant was used in accordance with sector guidelines i.e. supply of desks, construction of latrines, construction of classrooms, Construction of Seed Secondary Schools and construction of teacher's houses. The activities conducted were;</p> <ul style="list-style-type: none"> Construction of a Seed Secondary School at Kaaro Construction of a Seed Secondary School at Lake Mburo Construction of a two (2) classroom block and store at Akaabare P/S Construction of a two (2) classroom block with an office and a store at Akatenga P/S Construction of a two (2)-classroom block with an office and a store at Kyeera P/S 	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0</p>	<p>We obtained payment vouchers for all education construction projects contracts for the previous FY 2022/2023 in Kiruhura District, to establish whether the CDO and the Environment officer signed the completion certificates</p> <p>We established the following details;</p> <ol style="list-style-type: none"> 1. Payment of UGX 78,251,515 was made vide voucher No.4186650 dated 10th February 2023, for construction of a two (2) classroom block with and store at Akaabare P/S and was, certified by the; CDO and the Environment Officer, both signed on 02/02/2023 respectively. 2. Payment of UGX 116,701,648 was made vide voucher No.3786295 dated 12th January 2023 for Construction of a two (2) classroom block with an office and store at Akatenga P/S. The CDO and Environment officer, certified on 03/01/2023, respectively 3. Payment of UGX 44,589,446 was made vide voucher No.4766315 dated 22 February 2023 for Construction of 2 classroom block with an office and store at Kyeera P/S. The CDO and Environment officer signed on 09/02/2023 4. Payment of UGX 365,628,252 was made vide voucher No 4677700 dated 28 February 2023 for Construction of a Seed Secondary School at Kaaro. The CDO and Environment Officer signed on 20/02/2023 5. Payment of UGX 392,545,279 was made vide voucher No. 4677700 dated 28th February 2023 for construction of a Seed Secondary School at Lake Mburo. The CDO and Environment Officer, both certified on 20/02/2023 <p>The Environment Officer and the Community Development Officer signed the certificates of completion before payment was made.</p>	2

<p>3</p> <p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0</p>	<p>The following projects were sampled:</p> <p>>>> Construction of a 2-classroom block with attached office, store and furniture at Akabaare P/S; Contractor: Rhimos Development (U) Limited; Contract amount UGX 127,876,600/=. The engineer's estimate was UGX 130,000,000/= according to the procurement plan dated 7/09/2022 and received by PPDA on 16/09/2023. <i>This represented a variation of -1.633% of the MoWT estimate.</i></p> <p>>>> Construction of seed secondary schools at Lake Mburo SSS and Kaaro High School; Contractor: Palm Construction Co., Limited; Contract amount UGX 6,192,593,124/=. The engineer's estimate was UGX 6,000,000,000/=. <i>This represented a variation of +3.210% of the MoWT estimate.</i></p> <p>>>> Construction of a 2-classroom block at Kyera P/S; Contractor: Trek Legacy Co., Limited; Contract amount UGX 127,876,600/=. The engineer's estimate was UGX 130,000,000/= according to the procurement plan dated 7/09/2022 and received by PPDA on 16/09/2023. <i>This represented a variation of -1.633% of the MoWT estimate.</i></p> <p>>>> Construction of a 2-claasrrrom block at Akatenga P/S; Contractor: Mket Technical Services Limited; Contract amount UGX 129,424,760/=. The engineer's estimate was UGX 130,000,000/= according to the procurement plan dated 7/09/2022 and received by PPDA on 16/09/2023. <i>This represented a variation of -0.442% of the MoWT estimate.</i></p>	<p>2</p>
<p>3</p> <p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that education projects (Seed Secondary Schools)were completed as per the work plan in the previous FY</p> <ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 	<p>The contract for construction of seed schools at Lake Mburo secondary school and Kaaro secondary school was signed 4/10/2022, commencement order was given on 12/10/2022 and the contract period was 18 months.</p> <p>At the end of the FY, 8 months would have elapsed, and the project would be 44.44% complete.</p> <p><i>According to the 30th of June 2022 joint monitoring report prepared by the engineer, the Lake Mburo seed school project was at 30% physical completion and the Kaaro seed school was at 25% physical completion.</i></p>	<p>0</p>
<p>4</p> <p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines</p> <ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 	<p>We obtained and reviewed the staffing structure from HRM and noted that Kiruhura District had recruited 639(111%) teachers staff in position against a staff ceiling of 574 teachers (in 74 schools) as per the guidelines prescribed by MoES, i.e, a 1:53 (teacher: pupil ratio) and a teacher per class and a head teacher for a school with P7 and a teacher for each class and head teacher for schools below P7.</p>	<p>3</p>
<p>4</p> <p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,</p> <ul style="list-style-type: none"> • If above 70% and above score: 3 • If between 60 - 69%, score: 2 • If between 50 - 59%, score: 1 • Below 50 score: 0 	<p>We reviewed the list of UPE and USE registered schools and the consolidated asset register for UPE and USE schools for FYs 2021/22 and 2022/23 of Kiruhura District.</p> <p>Only one (1.3%) Rushere P/S of the 74 UPE and/or, 07(0%) of USE schools, met the basic requirements and minimum standards, set out in the DES guidelines for schools.</p> <p>All schools, required additional classrooms or repair/renovation, additional desks, additional latrines and teachers' houses respectively.</p>	<p>0</p>

Performance Reporting and Performance Improvement

5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>a) Evidence that the LG has accurately reported on teachers and where they are deployed.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 	<p>We reviewed the teacher deployment list from the LG education office and noted that Kiruhura District had accurately reported on 639 (100%) staff in position, including where they were deployed, in 74 schools..</p> <p>In the three sampled schools; Butembererwa P/S (semi- urban) there were nine (09) teachers, in Kyeitagi P/S (rural) there were, eight (8) teachers and in Rushere P/S (urban), there were 11 teachers.</p> <p>This information was collated with the teacher’s arrival books at the three schools, the staff lists for 2022/23 from the education office and the staff lists found at the sampled schools. The three sources of information were in synch.</p>	2
5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 	<p>We reviewed the school asset registers of the three sampled schools and verified the information therein, which revealed evidence that Kiruhura District had a consolidated school asset register accurately reporting on infrastructure in all the three (3) sampled schools (100% accuracy).</p> <p>In the three sampled schools, we noted the information below;</p> <p>— Butembererwa P/S (semi-urban) there were two (2) classroom blocks with six (6) classrooms, two (2) latrine blocks with seven (7) stances, 96 three-seater desks and no teachers house.</p> <p>— In Kyeitagi P/S (rural), there were, three (3) classroom blocks with seven (7) classrooms, three (3) latrine blocks with 10 stances, 90 three-seater desks and no teacher’s house.</p> <p>— In Rushere P/S (urban) there were five (5) classroom blocks with 13 classrooms, four (4) latrine blocks with 20 stances, 272 three-seater desks and five (5) teachers houses accommodating 11 teachers.</p> <p>This information was corroborated with the consolidated Asset register at the Education Department office and both were in tandem.</p>	2
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> • If 100% school submission to LG, score: 4 • Between 80 – 99% score: 2 • Below 80% score 0 	<p>We obtained and reviewed 74 copies of the Annual school reports for Kiruhura District from the DEO for FY 2022/2023</p> <p>We noted that all had submitted copies, in conformity with the above prescribed MoES Annual budgeting and reporting guidelines.</p> <p>In three sampled schools;</p> <p>— Butembererwa P/S (semi-urban) had one and it was submitted to DEO</p> <p>— Kyetaigi P/S (rural) had submitted one and it was submitted to DEO</p> <p>— Rushere P/S (urban) had submitted one and it was submitted to DEO</p> <p>Since all schools had submitted copies with adequate information and in the timeline prescribed, the district was 100% compliant.</p>	4
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30- 49% score: 2 • Below 30% score 0 	<p>We obtained and reviewed the inspection reports for FY 2022/2023 and identified that all the 74 UPE schools needed to be supported to develop SIPs. We established that all schools were duly supported to develop SIPs and that all, schools had submitted SIPs contained in the Annual School Report. Seventy four schools (100%) submitted SIPs.</p> <p>In three sampled schools; Butembererwa P/S (semi-urban), Rushere P/S (urban) and Kyetaigi P/S (rural), all had submitted copies to the DEO and had copies of the SIPs displayed in their offices.</p>	4

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 – 99% score 2 • Below 90% score 0 	<p>We obtained and reviewed the OTIMS data extract for Kiruhura District and noted that, they submitted data for (30.424) pupils (100%).</p> <p>We reviewed the Kiruhura District performance contract for FY 2022/23 and noted a list of 74 schools.</p> <p>Therefore, the LG collected and compiled data for all registered schools (UPE) in the District and submitted it accordingly.</p>	4
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Human Resource Management and Development

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>There was evidence that Kiruhura District budgeted for a head teacher and a minimum of seven teachers for schools with P7 and a teacher for each class and a head teacher for schools below P7, for (74 schools) to the tune of UGX 5, 104,859,000 for FY 2023/2024 as per the Approved Performance Contract signed on 06/11/2023, FY 2023/2024 and approved budget estimates 2023/2024 pg 44</p>	4
7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,</p> <p>Score 3 else score: 0</p>	<p>There was evidence that the education department of Kiruhura District had deployed 639 staff in position as per sector guidelines, i.e. a head teacher and a teacher per class for a P7 school and a head teacher and one teacher for each class for a school below P7, in 74 primary schools</p> <p>In three sampled schools, we noted the following;</p> <ul style="list-style-type: none"> — Butembererwa P/S (semi-urban) nine (09) teachers; — Rushere P/S(urban) 11 teachers; and — Kyeitagi P/S (rural eight (8) teachers <p>This information was corroborated with staff lists at school, teacher’s arrival books and staff lists from the education department office, hence synced.</p>	3
7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,</p> <p>score: 1 else, score: 0</p>	<p>We reviewed the teacher deployment list and inspected the notice boards at the DEO's office and in the three sampled schools.</p> <p>We established evidence that the teacher deployment had been disseminated and/or publicized at the DEO and school noticeboards. In the three sampled schools; Butembererwa P/S (semi -urban, Rushere P/S (urban) and Kyeitagi P/S (rural), the display was evident.</p>	1

8

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO

Score: 2 or else, score: 0

Kiruhura DLG has seventy-four primary schools. All files were reviewed and found to have been appraised by the Town Clerks and Sub-County Chiefs as illustrated hereunder.

1. Tumwesigye Abel, HT Kyeitagi PS, appraised 30th December 2022
2. Kyakuwadde Jacklean, HT Kyabagyenyi PS, appraised 30th December 2022
3. Mugizi Gregory, HT Rweminago PS, appraised 30th December 2022
4. Kyokutamba Annet, HT Mbuga PS, appraised 27th December 2022
5. Kagogora Geoggrey kashunju, HT Akajumbura PS, appraised 30th December 2022
6. Berutsya Yekonia, HT Mooya PS, appraised 30th December 2022
7. Babu Wilberforce, HT Akayanja PS, appraised 23rd December 2022
8. Habiyaremye Emmanuel, HT Kashwa PS, appraised 28th December 2022
9. Nuwamanya Ronald, HT Rushere Model PS, appraised 28th December 2022
10. Nuwamanya T. Paddy, HT Birunduma PS, appraised 30th December 2022

2

8

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM

Score: 2 or else, score: 0

Kiruhura DLG has seven secondary schools. All files were reviewed and found to have been appraised by the D/CAO as illustrated hereunder.

1. Kashaia K. Patrick, HT Kaaro High School, appraised 29th December 2022.
2. Kyarimpa Beatrice, HT Nyakashashara Seed Secondary School, appraised 28th December 2022.
3. Kajungu Obadia, HT Sanga Secondary School, appraised 28th December 2022.
4. Byensi David, HT lake Mburo Secondary School, appraised 30th December 2022.
5. Mweisgye Francis, HT Kashongi High School, appraised 28th December 2022.
6. Rev.Fr. Byaruhanga Paul, Ht St.Peters S.S Kitura, appraised 29th December 2022.
7. Turyamureba Joshua, HT Kikatsi SS, appraised 29th December 2022.

2

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans score: 2. Else, score: 0</p>	<p>As per Kiruhura DLG approved and costed staff establishment for the Education department, the following positions are provided for: (i) District Education Officer, (ii) Principal Inspector of Schools, (iii) Senior Education Officer, (iii) Senior Inspector of Schools, (iv) Inspector of Schools, (v) Education Officer (Guidance & Counselling), (vi) Education Officer /Special Needs(vii) Sports officer. However, at the time of assessment six staff were found in-post and were all appraised as hereunder.</p> <ol style="list-style-type: none"> 1. District Education Officer- Busingye Merabu. At the time of assessment, the Officer was found to have been duly appraised as evidenced by Annual Performance Report (APR) dated 30th June 2023. 2. Principal Inspector of Schools - Mwine Lamech Mirembe. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023. 3. Senior Education Officer - Mugura Samuel. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023. 4. Senior Inspector of Schools- Tumukunde B Joseph Duncan. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023. 5. Inspectors of Schools - Kyomuhendo Lydia. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023. 6. Inspectors of Schools - Busingye Lydia. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023. 	2
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8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p>	<p>We obtained and reviewed a training plan to address capacity gaps at the school for, Kiruhura District for FY 2022/2023, dated 01/07/2022. Some of the activities therein were; i) Training of P 5-7 teachers on the new curriculum ii) training head teachers on preparation and implementation of SIPs iii) training games teachers and iv) induction of new SMC and PTA members</p>	2
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Management, Monitoring and Supervision of Services.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>Kiruhura DLG did not have to confirm in writing the list of schools, their enrollment and budget allocation in PBS because all data had been captured appropriately.</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines. If 100% compliance, score:2 else, score: 0</p>	<p>We reviewed the MoES guidelines, the budget estimates pg 37 contained in the Approved performance contract for FY 2022/23 and annual performance report for FY 2022/23.</p> <p>Review of the approved budget estimates in the performance contract revealed, evidence that Kiruhura District allocated UGX 39,914,000 towards inspection and monitoring.</p> <p>The annual performance report revealed an expenditure of UGX 39,914,000(100 %) on inspection and monitoring activities, that included the following;</p> <ul style="list-style-type: none"> — Conducting inspections, thrice for each school — Conducting follow up inspections to establish whether recommendations were implemented and — Discussion of findings and dissemination to head teachers <p>We established that the inspection and monitoring activities conducted, complied to sector guidelines.</p>	2
<p>Maximum 8 points on this performance measure</p>				
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters If 100% compliance, score: 2 else score: 0</p>	<p>A review of PBS timestamps from MoFPED of LG warrant submissions for school capitation grants revealed that the LG in FY2022/23, warranted more than 5 working days after cash limits for the LG were uploaded in the PBS by MoFPED.</p> <p>Evidence</p> <p>Q3 FY2022/23. Cash limit communication on 29 Dec 2022. LG warranted on 13 January 2023 i.e. 5+ working days.</p> <p>Q4 FY2022/23. Cash limit communication on 06 April 2023. LG warranted on 19 April 2023 i.e. 5+ working days.</p> <p>Q1 FY2023/24. Cash limit communication on 06 July 2023. Information on warranting for this quarter was not provided.</p> <p>Note: Information on cash limit uploaded in the PBS by MoFPED could not be accessed.</p>	0
<p>Maximum 8 points on this performance measure</p>				
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED. If 100% compliance, score: 2 else, score: 0</p>	<p>Review of copies of MoFPED release circulars for the last three quarters indicated the following dates;</p> <ul style="list-style-type: none"> — 2022/23 Q3: 10 January 2023 — 2022/23 Q4: 24 April 2023 and — 2023/24 Q1: 17 July 2023 <p>The education department did not provide evidence that Kiruhura District made release circulars and invoices of capitation to schools for the last three (3) quarters, before three working days of the release from MoFPED.</p> <p>In the three sampled schools of Butembererwa P/S (semi-urban), Rushere P/S (urban) and Kyeitagi P/S (rural), there was no evidence that the education department formally communicated this information through circulars within the timeline.</p> <p>The head teachers indicated that they were informed through, WhatsApp messages or SMS.</p>	0
<p>Maximum 8 points on this performance measure</p>				

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> • If 100% compliance, score: 2, else score: 0 	<p>We obtained copies of the minutes of the preparatory meetings for inspection and monitoring for the previous three terms in Kiruhura District as follows;</p> <p>Term 3, 2022 dated 1st September 2022, under Min.07/EDUC.DEPT/2022, Preparation for inspection Term 11 2022</p> <p>Term 1, 2023 dated 01st February 2023, under Min.07/EDUC.DEPT/2023, Preparation for inspection term 1, 2023 and</p> <p>Term 11, 2023 dated 26th May 2023, under Min. 42/EDUC DEPT/2023 Plan for inspection Term 11 2023</p> <p>The District, was therefore compliant 100%</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 - 99% score 1 • Below 80%: score 0 	<p>We reviewed inspection reports for Kiruhura District and noted that all the 74 UPE schools had been inspected thrice, once in each of the three (3) previous terms. The inspection reports were dated as follows;</p> <ul style="list-style-type: none"> — 08th May 2023 for term one (1) of 2023; — 30th June 2023 for Term two (2) of 2023 and — 06th December 2022 for term three (3) of 2022. <p>The number of schools inspected as per the inspection reports corresponded with what was on PBS, thus 100%.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>We obtained minutes of the departmental meetings for Kiruhura District where highlights of the previous inspections were given during the planning meetings of inspection and monitoring for FY 2022/23.</p> <p>In the three sampled schools, the following were the findings;</p> <p>Rushere P/S (urban), inspection reports dated; 03/09/2022, by Kyomuhendo Lydia IS, 12/02/2023 by Kyomuhendo Lydia IS and 12/06/2023 by Lydia Kyomuhendo IS, were on file. The recommendations made among others, were; i) head teacher should present all documents for accountability in one file. By the time of the assessment, this had been done. ii) head teacher should mobilise funds to have the dining hall, completed. This had been done and all that was remaining, was the white washing of the block outside.</p> <p>Kyeitagi P/S (rural), inspection reports dated 17/10/2022 by Mwine Lameck DIS, 22/07/2023, by Kyomuhendo Lydia IS and 05/04/2023, by Kyomuhendo Lydia IS were on file. Among the recommendations made were; i) The headteacher should start using the standard observation tool. By the time of the assessment, the head teacher, had started using it. ii) The infrastructure of the school requires a face lift. The head teacher was in final stages of holding a fundraising function to raise funds for renovating classrooms and iii) The head teacher should ensure that teachers, plan daily. By the time of assessment, teachers were planning regularly, having been assisted by the DEO's office, through a model of the, district planned massive session planning crusade.</p> <p>Butembererwa P/S (semi-urban), inspection reports dated; 17/10/2022 by Kyomuhendo Lydia IS, 23/02/2023 and 27/06/2023 by Busingye Lydia IS, were on file. The recommendations included among others; i) Head teacher should make sure that, the school is connected to TELA (Teacher Effectiveness and Learner Achievements) system. The phone had issues then, but it had been rectified by the time of assessment. ii) Head teacher should ensure that all teachers make, lesson plans and schemes of work. This was being done before the term begins and they were being checked by the head teacher, at the time of assessment.</p>	2

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0</p>	<p>We obtained minutes of the departmental meetings for Kiruhura District, where highlights of the previous inspections were given during the planning meetings of inspection and monitoring for FY 2022/23.</p> <p>In the three sampled schools, the following were the findings;</p> <p>In Rushere P/S (urban) reports dated;03/09/2022, 12/02/2023 and 12/06/2023 were on file</p> <p>In Kyeitagi P/S(rural) reports dated; 27/10/2022, 05/04/2023 and 22/07/2023 were on file</p> <p>In Rwebembera P/S (semi-urban), reports dated 17/10/2022, 23/02/2023 and 27/06/2023 were on file</p> <p>The Inspection reports were acknowledged received by DES as follows; Term 111 2022 , 30/11/2022; Term 1 2023; 29/08/2023 09:57 and Term 11 2023, 05/10/2023 14:07:20.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p>	<p>The District Social Services Committee met and discussed Service Delivery Issues in FY2022/23.</p> <p>Evidence</p> <p>Kiruhura District Local Government. Social Services Committee meeting held on 18 May 2023</p> <p>MIN.5/5/2023: Presentations.</p> <p>Findings of the Inspection and Monitoring Report i.e. Akajumbura P/S, Kyeitagi P/S, Rweminago P/S, Rwobuhura P/S, Ryakyenda. The meeting resolved that Akajumbura and Rweminago P/S be maintained as projects to be constructed in FY2023/2024.</p> <p>Kiruhura District Local Government. Social Services Committee meeting held on 22 March 2023</p> <p>MIN.4/12/2022: Reports</p> <p>Inspection findings</p> <ol style="list-style-type: none"> 1. Lack of staff Quarters 2. Some schools were blown off by rainstorms i.e. Kitura CoU P/S and Mooya CoU P/S. Resolved that schools blown off by rain storms be submitted to OPM, CAO, and DEC for follow-up 3. Most schools need renovation- Resolved that funds for renovation should be provided for <p>Kiruhura District Local Government. Social Services Committee Meeting held on 14 December 2022</p> <p>MIN.4/3/2023: Reports</p> <ol style="list-style-type: none"> 1. Understaffing in the department. The meeting resolved to recruit an Education Officer for special needs, a Sports Officer, 49 Head Teachers, and 135 Education Assistants. 2. Inadequate budget for co-curriculum activities. The meeting resolved that schools start contributing for these activities from UPE funds to subsidize the co-curriculum budget 3. Poor state of Education Department Offices. Meeting resolved offices be renovated urgently 	2

11	Mobilization of parents to attract learners <i>Maximum 2 points on this performance measure</i>	Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school, <i>score: 2 or else score: 0</i>	We obtained and reviewed a report dated 28th March 2023 for activities conducted by the education department of Kiruhura District to mobilize, attract and retain children at school that took place on 13th and 14th March 2023 respectively in, 14 sub counties and Town Councils as follows; 1. Akayanja and Nyakasharara with an attendance of 45 participants 2. Rushere Town Council and Keshunga, 29 participants 3. Kanyaryeru, Sanga and Sanga Town Council, 23 participants 4. Rweshande and Kikasi 33, participants 5. Kashongi and Kitura 61, participants 6. Kiruhura Town Council 20, participants 7. Kinoni, 25 participants and 8. Rutwamu 20 participants	2
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Investment Management

12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i>	We obtained a copy of the asset register for FY 2022/2023 to establish whether there was an up-to - date asset register, that set out school facilities and equipment relative to basic standards. We verified the information therein, which revealed evidence that Kiruhura District had (100% accuracy). In the three sampled schools, we noted the information below; — Butembererwa P/S (semi-urban) there were two (2) classroom blocks with six (6) classrooms, two (2) latrine blocks with seven (7) stances, 96 three-seater desks and no teachers house. — In Kyeitagi P/S (rural), there were, three (3) classroom blocks with seven (7) classrooms, three (3) latrine blocks with 10 stances, 90 three-seater desks and no teacher’s house. — In Rushere P/S (urban) there were five (5) classroom blocks with 13 classrooms, four (4) latrine blocks with 20 stances, 272 three-seater desks and five (5) teachers houses accommodating 11 teachers. This information was corroborated with the consolidated Asset register at the Education Department office and both were in tandem.	2
12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i>	The LG TPC conducted desk appraisals of all sector projects in the budget FY2022/23, prioritized projects were derived from the LG DP III and eligible for expenditure as per sector guidelines and funding source. Evidence 1. Desk Appraisal for the construction of a 2 Classroom Block at Akabare Primary School was completed on 07 March 2022. Investment Project was derived for the DP III Page 109 2. Desk Appraisal for the construction of 2 Classroom Block at Kyeera Primary School was completed on 07 March 2023. Investment Project was derived DP II Page 109 3. Desk Appraisal for the construction of 2 Classroom Block at Akatenga Primary School was completed on 07 March 2023. Investment Project was derived from DP III Page 109	1

12 Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, score 1 else score: 0	The LG conducted field appraisals of sector projects in FY2022/23 to establish their technical feasibility, environmental and social acceptability, and customized designs to suit site conditions. Evidence 1. Field Appraisal for the construction of a 2 Classroom Block at Akabare Primary School was completed on 11 March 2022 2. Field Appraisal for the construction of 2 Classroom Block at Kyeera Primary School was completed on 11 March 2023 3. Field Appraisal for the construction of 2 Classroom block at Akatenga Primary School was completed on 11 March 2023	1
13 Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, score: 1, else score: 0	There was evidence that the LG Education department budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the current FY procurement plan, dated 31/08/2023 and received by PPDA on 01/09/2023. <i>>>> Construction of seed schools at Kaaro and Lake Mburo secondary schools, budgeted for UGX 1,700,189,596/=.</i>	1
13 Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, score: 1, else score: 0	<i>There was evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction,</i> >>> Construction of seed secondary schools at Lake Mburo SSS and Kaaro High School; Contractor: Palm Construction Co., Limited; Contract amount UGX 6,192,593,124/=. Minutes of Contracts Committee decisions dated 22/04/2022, contract approved under minute: CC/April/21-22/09 (available on file). The Solicitor General cleared the contract on 27/09/2022, letter reference number: ADM. 7/176/01. <i>All other education infrastructure projects were approved, for example,</i> >>> Construction of a 2-classroom block with attached office, store and furniture at Akabaare P/S; Contractor: Rhimos Development (U) Limited; Contract amount UGX 127,876,600/=. Minutes of Contracts Committee decisions dated 27/09/2022, contract approved under minute: 04/27/09/2022/2023(5)(i) >>> Construction of a 2-classroom block with attached office and furniture at Akatenga P/S; Contractor: Mket Technical Services Limited; Contract amount UGX 129,424,760/=. Minutes of Contracts Committee decisions dated 27/09/2022, contract approved under minute: 04/27/09/2022/2023(5)(j)	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p>	<p><i>There was evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines.</i></p> <p><i>Specifically,</i></p> <p>>>> In a letter dated 20/10/2022, signed and stamped, the CAO appointed the following as PIT members for construction of a classroom block with an attached office, store and furniture at Akabare P/S: DEO, district engineer, superintendent of works, labour officer, environment officer, DCDO, and clerk of works.</p> <p>>>> In a letter dated 20/10/2022, signed and stamped, the CAO appointed the following as PIT members for construction of a seed secondary school at Lake Mburo seed school: DEO, district engineer, superintendent of works, DCDO, environment officer, labour officer, chairperson board of directors, headteacher, sub-county chief, chairperson LC III, chairperson LC I, and clerk of works.</p> <p>>>> In a letter dated 20/10/2022 and signed, the CAO appointed the following as PIT members for the renovation of the council hall, education department, works department, and fencing of the district: DEO, district engineer, superintendent of works, labour officer, environment officer, DCDO, and clerk of works.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p>	<p>There was evidence that the school infrastructure followed the standard technical designs provided by the MoES.</p> <p>A visit conducted to the seed schools under construction, that is, Kaaro seed school and Lake Mburo revealed that standard technical designs provided by the MoES were followed.</p> <p>All facilities complied with standard designs. For example, measurements were taken and what was built (room sizes) conformed to the plan dimensions.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i></p>	<p>There was evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY.</p> <p>Four dates were captured to support the scoring of this indicator. Specifically, for the seed schools, meetings were held on the following dates,</p> <p>>>> 22/11/2022, at Kaaro seed school and 22/11/2022, at Lake Mburo</p> <p>>>> 29/12/2022, at Kaaro seed school and 29/12/2022, at Lake Mburo.</p> <p>>>> 25/01/2023, at Kaaro seed school and 25/01/2023, at Lake Mburo.</p> <p>>>> 27/02/2023, at Kaaro seed school and 28/02/2023, at Lake Mburo.</p>	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i></p>	<p>There was evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc., has been conducted.</p> <p>Three reports were captured to support the scoring of this indicator:</p> <p>On 25/11/2022, the technical team (CDO, engineer, and environment officer) and other project implementation team (PIT) members jointly supervised the projects, that is L. Mburo seed school and Kaaro seed school, at the foundation stage which is a critical stage of construction - excavating trenches, plinth walling. The technical report prepared by the superintendent of works on 25/11/2022, signed by all members of the PIT who were involved in the supervision.</p> <p>On 23/12/2022, the technical team (CDO, engineer, and environment officer) and other project implementation team (PIT) members jointly supervised the projects, that is L. Mburo seed school and Kaaro seed school. The activities that were ongoing included preparing reinforcements and excavations.</p> <p>On 28/02/2023, the technical team (CDO, engineer, and environment officer) and other project implementation team (PIT) members jointly supervised the projects, that is L. Mburo seed school and Kaaro seed school, casting the ground floor slab for the administration block at Kaaro, at ICT/Library block walling was ongoing.</p> <p>All reports were signed by the technical team and PIT members and corresponded with the monthly site meetings.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i></p>	<p>A review of AWP and a sample of LG's payment vouchers for payments to 3 contractors for education Infrastructure projects implemented in FY2022/23 revealed that the LG initiated and made timely payments to contractors as per contract and implementation results.</p> <p>Evidence</p> <p>Payments to contractors is recommended to be made within 30 days after certification of works</p> <ol style="list-style-type: none"> Request for Payment was made by M/s Rhimos Development (U) Limited on 31 January 2023 for the construction of a two-classroom block with office and store at Kabaare Primary School for UGX 89,525,000. The District Education Officer recommended payment on 03 February 2023. Payment Certificate was prepared on 2 February 2023 and signed by the District Education Officer, District Community Development Officer, and the Environment Officer. Payment was made on EFT No. 4186650 on 10 February 2023 i.e. This payment was made 7 days after certification of works. Request for Payment was made by M/s Mket Technical Services Ltd on 31 December 2022 for the completion of construction of a 2-classroom block with attached office, store, and furniture at Akatenga Primary School for UGX 129,424,760. The District Education Officer recommended payment on 04 January 2023. Payment Certificate was prepared on 3 January 2023 and signed by the District Education Officer, District Community Development Officer, and the Environment Officer. Payment was made on EFT No. 3786295 on 12 January 2023 i.e. This payment was made 9 days after certification of works. 1. Request for Payment was made by M/s Trek Legacy Company Limited on 13 February 2023 for the construction of a two-classroom block with office, store, and supply of furniture at Kyeera Primary School for UGX 55,000,000. The District Education Officer recommended payment on 14 February 2023. Payment Certificate was prepared on 9 February 2023 and signed by District Education Officer, District Community Development Officer, and the Environment Officer. Payment was made on EFT No. 4766315 on 22 February 2023 i.e. This payment was made 13 days after certification of works. 	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, score: 1, else, score: 0</p>	<p>There was evidence that the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, that is, 28/04/2023, signed and stamped by the DEO.</p> <p>Some of the items in the procurement plan are listed below:</p> <p>>>> Construction of a 2-classroom block - Kyeera P/S, budgeted for UGX 130,000,000/=.</p> <p>>>> Construction of a 2-classroom block - Akatenga P/S, budgeted for UGX 130,000,000/=.</p> <p>>>> Construction of a 2-classroom block - Akabaare P/S, budgeted for UGX 130,000,000/=.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>There was evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law:</p> <p>Specifically for the seed schools,</p> <p>>>> Construction of seed secondary schools at Lake Mburo SSS and Kaaro High School; Contractor: Palm Construction Co., Limited; Contract amount UGX 6,192,593,124/=.</p> <p>Evaluation report dated 10/02/2022 and approved by CC on 22/04/2022 (available on file).</p> <p>Minutes of Contracts Committee decisions dated 22/04/2022, contract approved under minute: CC/April/21-22/09 (available on file).</p> <p>Contract agreement dated 4/10/2022 (available on file).</p> <p>All other education infrastructure projects were approved, for example,</p> <p>>>> Construction of a 2-classroom block with attached office, store and furniture at Akabaare P/S; Contractor: Rhimos Development (U) Limited; Contract amount UGX 127,876,600/=.</p> <p>Evaluation report dated 13/09/2022 and approved by CC on 27/09/2022 (available on file).</p> <p>Minutes of Contracts Committee decisions dated 27/09/2022, contract approved under minute: 04/27/09/2022/2023(5)(i) (available on file).</p> <p>Contract agreement dated 21/10/2022 (available on file).</p>	1

Environment and Social Safeguards

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p>	<p>There was evidence that grievances had been recorded, investigated, responded to, and recorded in line with the grievance redress framework under Education;</p> <p>On 12/06/2023 a complaint of contractor's failure to pay casual workers at Kaaro High School was reported. The contractor was compelled to pay after discussion in the Grievance Redress Committee.</p>	3
15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p>Score: 3, or else score: 0</p>	<p>We obtained and reviewed evidence that dissemination of the education guidelines to provide for access to land (without encumbrance) ,proper siting of schools, gree schools, and energy and water conservation was done17/11/2023 to head teachers with an attendance of 74 head teachers.</p>	3

<p>16 Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, score: 2, else score: 0</p>	<p>There was evidence that a costed ESMP was incorporated in the BoQs of protects under education;</p> <p>BoQs of construction of Kaaro High School and L. Mbuo Seed Secondary School had a costed ESMP of UGX: 2,649,000 incorporated therein.</p> <p>BoQs of construction of a classroom block at Akatenga primary school had a costed ESMP of UGX: 2,000,000 incorporated.</p> <p>BoQs of construction of a 2 classroom block with an office and furniture at Akabare primary school had a costed ESMP of UGX: 1,000,000 incorporated.</p>	<p>2</p>
<p>16 Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) If there is proof of land ownership, access of school construction projects, score: 1, else score:0</p>	<p>There was proof of land ownership for education projects;</p> <p>Kaaro High School: Certificate of title-freehold register volume MBR1238, Folio 25, plot 124, block 59 at Nshwere signed by the registrar of titles on 27/11/2008.</p> <p>Lake Mbuo Seed Secondary School: Leasehold register-LWKIR/380, volume 4460-folio 99, plot 4 and 21 dated 01/01/2012.</p> <p>Akatenga primary school: Memorandum of Understanding between Kiruhura LG and Akatenga primary signed by the headteacher and chairman SMC representing the foundation body dated 09/09/2022.</p>	<p>1</p>
<p>16 Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, score: 2, else score:0</p>	<p>While Kiruhura DLG provided two monthly monitoring reports, this was short of the number of months the projects were under construction during the previous FY;</p> <p>Construction of Lake Mbuo Seed Secondary School and Kaaro High School had two monthly reports dated; 30/06/2023 and 31/05/2023.</p> <p>Construction of a 2 classroom block with furniture at Akabare Primary School and Kyeera Primary School had 2 monitoring reports dated; 31/03/2023 and 28/04/2023</p>	<p>0</p>
<p>16 Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments</p> <p>Score: 1, else score:0</p>	<p>There was evidence that E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments;</p> <p>The E&S certification form for the construction of a 2-classroom block with furniture at Akabare Primary School was prepared on 26/01/2023 and payment was made on 02/02/2023.</p> <p>The E&S certification form for the construction of a 2-classroom block with furniture at Kyeera Primary School was prepared on 01/02/2023 and payment was made on 09/02/2023.</p> <p>The E&S certification form for the construction of a 2-classroom block at Akatenga Primary School was prepared on 19/12/2022 and payment was made on 03/01/2023.</p>	<p>1</p>

**Health
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>The LG noticed an increase of more than 20% in the utilisation of health care services in deliveries. The sample of all health facilities carrying out deliveries from the health unit annual reports (HMIS 107) for the fiscal years 2021/2022 and 2022/2023 revealed a 31% increase</p> <p>In the financial year 2021/2022, total deliveries amounted to 6534 while 2022/2023 total deliveries amounted to 8565. Therefore, $(8565 - 6534) \div 6534 = 0.31$ multiplied by 100, which equaled to 31%.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 	<p>The LG average score in the Health LLG performance assessment for 2023 was 100%.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 	<p>The indicator was not applicable. It was agreed by the LGMSDPA task force that all indicators under the RBF scheme, the assessors should score zero.</p>	0
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.</p>	<p>A review of the LG's Annual Budget Performance Report and Annual Budget Estimates for FY2022/23 revealed that the LG Health Development Grant was budgeted and spent on eligible activities as per the Health Grant and Budget Guidelines.</p> <p>Evidence</p> <p>Total Development UGX UGX 560,000,000</p> <ol style="list-style-type: none"> 1. Monitoring UGX 16,924,000 2. Kiruhura HCIV retention UGX 11,078,000 3. Construction of Rwabarata HCIII Staff House UGX 161,538,000 4. Construction of Kiruhura HCIV Staff House UGX 161,538,000 5. Construction of Rwetamu HCIII Staff House UGX 161,538,000 6. Fencing Kiruhura HCIV UGX 47,431,000 	2

3	Investment performance: The LG has managed health projects as per guidelines. Maximum 8 points on this performance measure	b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0	The LG provided evidence that the LG Health Officer, Engineer, Community Development Officer, and Environment Officer certified works implemented by the LG's Health Department in FY2022/23 before payments were made to contractors. Evidence 1. Request for Payment was made by M/s Mupa Technical Services Limited on 16 May 2023 for the upgrade of Rwabarata and Rwetamu Health Centre IIs to Health Centre IIIs for UGX 492,891,193. The payment was recommended by the District Health Officer on 16 May 2023. Payment Certificate was prepared on 16 May 2023 and signed by the District Engineer, District Community Development Officer, District Natural Resources Officer, and District Health Officer. The payment was made on 28 May 2023 EFT NO. 5868502. 2. Request for Payment was made by M/s Jahe Building Contractors Limited on 21 February 2023 for the construction of a staff house at Rwabarata HCIII for UGX 70,000,000. The payment was recommended by the District Health Officer on 21 February 2023. Payment Certificate was prepared on 2 February 2023 and signed by the District Engineer, District Community Development Officer, District Health Officer, and Environment Officer. The payment was made on 02 March 2023 EFT NO. 4200418. 3. Request for Payment was made by M/s Jahe Building Contractors Limited on 05 June 2023 for UGX 100,000,000. The payment was recommended by the District Health Officer on 08 June 2023. Payment Certificate was prepared on 7 June 2023 and signed by the District Engineer, District Community Development Officer, District Health Officer, and Environment Officer. The payment was made on 18 June 2023 EFT NO. 6413820.	2
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3	Investment performance: The LG has managed health projects as per guidelines. Maximum 8 points on this performance measure	c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0	The following health infrastructure projects were procured in the previous FY: >>> Construction of a 2-unit staff house at Rwabarata HC III; Contract amount as PER agreement was UGX 169,947,815/=. The engineer's estimate was UGX 170,000,000/=. <i>This represented a variation of -0.031% of the MoWT engineer's estimate.</i> >>> Construction of a 2-unit staff house at Rwentamu HC III; Contract amount as per agreement was UGX 169,917,994/=. The engineer's estimate was UGX 170,000,000/=. <i>This represented a variation of -0.048% of the MoWT engineer's estimate.</i>	2
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Conclusion

Pass

3	Investment performance: The LG has managed health projects as per guidelines. Maximum 8 points on this performance measure	d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0	The LG did not procure a project for HC II's being upgraded to HC III's in the previous FY. Note: 1) The ongoing health center upgrades of Rwabarata HC II to HC III and Rwetamu HC II to HC III were procured in 2020/2021FY. These projects were assessed in the previous FYs, that is, 2021/2022 and 2020/2021. 2) According to the budget performance report, schedules, and progress reports, the targets for the previous FY for the health center upgrades of Rwabarata HC II to HC III and Rwetamu HC II to HC III were achieved 100%.	2
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4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure</p> <ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 	<p>The approved structure for HCIV and HC III facilities provides for staffing levels as follows: (i) HC IIIs – 19 and (ii) HC IVs – 49. A review of the data provided revealed that Kiruhura DLG has one HC IV and thirteen HC IIIs. The total number of staff found in-post at the time of assessment was two hundred twenty-two (222) against the expected staffing of two hundred ninety-six(296) for the thirteen facilities. Therefore, the total staffing level at HCIII at the time of assessment was found to be 75%.</p> <p>The following staffing levels were found:</p> <p>HC IV</p> <ol style="list-style-type: none"> 1. Kiruhura HC IV - 40/49 (82%) <p>HC III</p> <ol style="list-style-type: none"> 1. Kashongi HC III - 15/19 (78%) 2. Kikatsi HC III - 13/19 (68%) 3. Kinoni HC III - 15/19 (78%) 4. Kitura HC III - 15/19 (78%) 5. L.Mburo HC III - 15/19 (78%) 6. Nshwere HC III - 12/19 (63%) 7. Nyakashashara HC III- 14/19 (74%) 8. Rwabarata HC III- 14/19 (74%) 9. Rwabigyemano HC III- 14/19 (74%) 10. Rweshande HC III - 15/19 (78%) 11. Rwetamu HC III- 17/19 (74%) 12. Sanga HC III- 14/19 (89%) 13. Rwambiira HC III- 9/19 (47%) 	1
4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> • If 100 % score 2 or else score 0 	<p>The LG did not procure a project for HC II being upgraded to HC III in the previous FY.</p> <p><i>The ongoing health center upgrades of Rwabarata HC II to HC III and Rwetamu HC II to HC III procured in the 2020/2021FY were confirmed to conform to approved MoH Facility Infrastructure Designs.</i></p> <p><i>Also, from the inventory list, the existing facilities conformed to the approved technical designs issued by MoH.</i></p>	2

Performance Reporting and Performance Improvement

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>There was evidence that the information on positions of health workers filled was accurate. This was evidenced on the deployment staff lists from the DHO of 5th December 2023 and that on the staff lists and attendance registers at the 3 sampled health facilities of Kinoni, Rwenshande and Kikatsi as indicated below;</p> <ol style="list-style-type: none"> 1. At Kinoni Health center III, 15 out of 19 staff were indicated on the deployment list at the DHO's office corresponded to the 15 staff list of 13th September 2023. 2. At Rwenshande Health center III, 15 out of 19 staff were indicated on the deployment list at the DHO's office which corresponded to the 15 staff list of 1st July 2023 3. At Kikatsi Health center III, 13 out of 19 staff was indicated on the deployment list at the DHO's office corresponding to the 13 staff list dated 13th September 2023 on the notice board 	2
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5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>There was no health facility upgraded in the previous financial year. It was agreed upon by the LGMSD task force that whether there was an upgrade or not, the LG scores maximum. The role of the health assessor was to confirm whether there was a health facility upgrade or not in the previous financial year but not the status of completion. The construction and functionality status was in the docket of the project execution assessor.</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>There was evidence that the Health facilities prepared and submitted Annual Work plans and budgets to the DHO for the previous financial year. The sampled health facilities of Kikatsi HC III, Kinoni HC III and Rwenshande HC III submitted as follows;</p> <ol style="list-style-type: none"> 1. Kikatsi HC III submitted on 18th March 2022 as signed by the in-charge and the DHO 2. Kinoni HC III submitted on 30th March 2022 as signed by the in-charge, HUMC chair and the DHO and; 3. Rwenshande HC III submitted on 23rd March 2023 as signed by the in-charge and the DHO <p>All the submissions were by 31st March which was within the timeline and also conformed to the prescribed formats.</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>There was evidence that the sampled Health facilities prepared and submitted to the DHO Annual Budget Performance Reports for the previous FY.</p> <ol style="list-style-type: none"> 1. Kinoni HC III submitted on 5th July 2023 as signed by the in-charge and the DHO 2. Kikatsi HC III submitted on 10th July 2023 as signed by the in-charge and DHO 3. Rwenshande HC III submitted on 8th July 2023 as signed by the in-charge and DHO <p>The submissions complied to The timeline submission by July 15th of the current FY as per the Budget and Grant Guidelines</p>	2

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports</p> <p>• Score 2 or else 0</p>	<p>There was evidence that the health facility improvement plans incorporated performance issues for the current financial year. This was evidenced from the previous financial year monitoring and assessment reports which included the following performance issues from the DHMT reports. The identified implemented performance issues included;;</p> <ol style="list-style-type: none"> 1. Low turn up ANC mothers for antenatal care. The recommendation was creating community awareness and sensitization through the VHT network. 2. Poor utilization of immunization services and low uptake of DPT1-DPT3. The recommendation was creation of more community outreaches and adapting static daily immunisation. 3. No clear triaging system for TB at OPD. The recommendation was to ensure streamlining of the services. <p>The samples and visited health facilities submitted their annual comprehensive work plans (HMIS001) which replaced the improvement plans which the MOH roll out nationally. The submissions were as follows;</p> <ol style="list-style-type: none"> 1. Kinoni HC III submitted on 16th March 2023 as signed by the DHO and approved by the CAO on 20th March 2023 2. Kikatsi HC III submitted on 9th March 2023 as signed by the DHO and approved by the CAO on 20th March 2023 3. Rwenshande HC III submitted on 16th March 2023 as signed by the DHO and approved by the CAO on 20th March 2023. 	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,</p> <p>• score 2 or else score 0</p>	<p>There was evidence that the health facilities submitted HMIS 105 monthly reports which were 100% up to date and timely (7 days following the end of each month and quarter). Monthly and quarterly reports for the 3 sampled health facilities of Kikatsi, Rwenshande and Kinoni were indicated as follows;</p> <p>Kikatsi HC III submitted as follows; 4th August, 5th September, 4th October, 4th November, 7th December, 6th January, 3rd February, 6th March, 4th April, 3rd May, 5th June and 4th July.</p> <p>Kinoni HC III submitted as follows; 4th August, 6th September, 5th October, 4th November, 7th December, 5th January, 6th February, 5th March, 5th April, 4th May, 7th June and 5th July</p> <p>Rwenshande HC III submitted as follows; 2nd August, 6th September, 5th October, 4th November, 7th December, 5th January, 6th February, 5th March, 5th April, 4th May, 7th June and 5th July.</p> <p>All that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p> <p>Note: Municipalities submit to districts</p>	<p>The indicator was not applicable. It was agreed by the LGMSDPA task force that all indicators under the RBF scheme, the assessors should score zero.</p>	0

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>The indicator was not applicable. It was agreed by the LGMSDPA task force that all indicators under the RBF scheme, the assessors should score zero.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>The LG Health Department compiled and submitted timely Quarterly Budget Performance Reports for FY2022/23 to the Planner for consolidation.</p> <p>Evidence</p> <p>Q1 FY2022/23 submitted on 13 October 2023</p> <p>Q2 FY2022/23 submitted on 13 January 2023</p> <p>Q2 FY2022/23 submitted on 14 April 2023</p> <p>Q4 FY2022/23 submitted on 13 July 2023</p>	1
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>There was evidence that the LG developed a Performance Improvement Plan (PIP). This was evidenced from the LG PIP submitted on 24th March 2023. The improvement plans and the PIP implementation reports indicated facilities as the weak performing health facilities; Nshwere HC III, Rushere Community Hospital, Rwenshande HC III, Rwentamu HC III and St. Mary's Kyebuza HC III</p> <p>These facilities were identified as weak performing health facilities in the indicators of antenatal care 4th visit, deliveries, pregnant women tested for HIV, DPT3 and de-worming on 2nd dose</p>	1
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>There was evidence that the LG implemented Performance Improvement Plan for the lowest performing health facilities. The improvement plans and the PIP implementation reports indicated Nshwere HC III, Rushere Community Hospital, Rwenshande HC III, Rwentamu HC III and St. Mary's Kyebuza HC III as the weak performing health facilities</p>	1

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

a) Evidence that the LG has:

i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0

The LG did not budget for health workers following guidelines / staffing norms. Under the LG approved estimates, department of health, the LG budgeted for 253 instead of 343 health workers.

The total number of staff on the approved was 343 on the approved structure and the filled posts were 253 staff. This indicated that (343-253) =90 staff who were not budgeted for.

The staffing norms included;

1. DHOs office staff deployed=11/11
2. 1 HC IV staff deployed=40/49
3. 13 HC IIIs staff deployed =182/247
4. 4 HC IIs staff deployed=20/36

Total deployed =253out of 343 staff.

0

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

a) Evidence that the LG has:

ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0

Not all health facilities had the required 75% of the health staff required in accordance with the staffing norms. The staff lists of the assessed facilities against the staffing norms were;

1. Kiruhura HC IV had 40/49=81%
2. Kashongi HC III had 15/19=79%
3. Kikatsi HC III had 13/19=68%
4. Kinoni HC III had 15/19=79%
5. Kitura HC III had 15/19=79%
6. Mburo HC III had 15/19=79%
7. Nshwere HC III had 12/19=63%
8. Nyakashshara HC III had 14/19=73%
9. Rwabarata HC III had 14/19=73%
10. Rwabigyemano HC III had 14/19=73%
11. Rwanshande HC III had 15/19=79%
12. Rwetamu HC III had 14/19=73%
13. Sanga HC III had 17/19=89%
14. Rwambiira HC III had 9/19=47%
15. Mooya HC II had 4/9=44%
16. Nyakahita HC II had 6/9=66%
17. Nyakasharara HC II had 5/9=55%
18. Rwanyangwe HC II had 5/9=55%

Kikatsi, Nshwere, Nyakashshara, Rwabarata, Rwebigyemano, Rwetamu, Rwambiira, Mooya, Nyakahita, Nyakasharara and Rwanyangwe health facility staffing did not conform to the 75% guidelines.

0

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0

There was evidence that the health workers were working in health facilities where they were deployed. The reviewed Health workers' staff lists, facility attendance book/register (DHMT supervision/ monitoring reports; Automated Attendance Analysis (AAA) indicated that the health workers were working where they were deployed as reflected from the 3 sampled facilities below;

This was evidenced on the deployment staff lists from the DHO of 5th December 2023 and that on the staff lists and attendance registers at the 3 sampled health facilities of Kikatsi Health centre III, Rwenshande Health centre III and Kinoni Health centre III as indicated below;

1. At Kikatsi Health center III, 13 out of 19 staff were indicated on the deployment list at the DHO's office corresponded to the 13 staff list of 13th September 2023 that was pinned on the notice board at the facility
2. At Rwenshande Health center III, 15 out of 19 staff were indicated on the deployment list at the DHO's office which corresponded to the 15 staff list of 1st July 2023 that was pinned at the Health facility notice board.
3. At Kinoni Health center III, 15 out of 19 staff were indicated on the deployment list at the DHO's office corresponding to the 15 to the staff list dated 13th September that was pinned at the Health facility notice board

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0

There was evidence that the LG had publicized health worker's deployment and disseminated as evidenced by the display of the list of deployed health workers on health facilities notice boards. The displayed lists of the health facilities visited indicated the name of the facility, name of the staff, cadre, and gender among others as they appeared on the health facility notice boards

1. At Kinoni Health center III, the 15 staff list of 13th September 2023 was pinned on the notice board at the facility
2. At Rwenshande Health center III, the 15 staff list of 1st July 2023 was pinned at the Health facility notice board.
3. At Kikatsi Health center III, the 13 staff list dated 13th September 2023 that was pinned at the Health facility notice board

Performance management: The LG has appraised, taken corrective action and trained Health Workers. Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

Kiruhura DLG has a total of eighteen health facilities and Health facility In-Charges were appraised as shown hereunder.

1. Nyerenge Simon, Senior Medical Officer, In-Charge Kiruhura HC IV, appraised 30th June 2023 as seen in the APR.
2. Tumwesigye Joseph, Clinical Officer, In-Charge Rwetamu HC III, appraised 30th June 2023 as seen in the APR.
3. Kyarikunda Gertrude, Enrolled Nurse, In-Charge Rwanyangwe HC II, appraised 28th June 2023 as seen in the APR.
4. Kyohairwe Hedwig, Senior Clinical Officer, In-Charge Rwabarata HC II, appraised 30th June 2023 as seen in the APR.
5. Ndyahabwe Denis, Assistant Medical Superintendent, In-Charge Nshwewere HC III, appraised 20th June 2023 as seen in the APR.
6. Kigonya Mathias, Clinical Officer, In-Charge Kitura HC III, appraised 30th June 2023 as seen in the APR.
7. Ayebare Rueben, Senior Clinical Officer, In-Charge Kashongi HC III, appraised 30th June 2023 as seen in the APR.
8. Karamuzi Stephen, Senior Clinical Officer, In-Charge Kikatsi HC III, appraised 30th June 2023 as seen in the APR.
9. Namulima Sarah, Senior Clinical Officer, In-Charge Rwabigyemano HC III, appraised 30th June 2023 as seen in the APR.
10. Byaruhanga Godwin, Enrolled Nurse, In-Charge Rutambira HC III, appraised 30th June 2023 as seen in the APR.
11. Kiirya Moses, Senior Clinical Officer, In-Charge Nyakashashara HC III, appraised 30th June 2023 as seen in the APR.
12. Karuru John Bosco, Enrolled Nurse, In-Charge Nyakashashara HC II, appraised 30th June 2023 as seen in the APR.
13. Namatovu Goreth, Assistant Nursing Officer, In-Charge L.Mburo HC III, appraised 30th June 2023 as seen in the APR.
14. Okisai martin Norman, Senior Clinical Officer, In-Charge Sanga HC III, appraised 30th June 2023 as seen in the APR.
15. Agaba Johnson, Medical Clinical Officer, In-Charge Rweshande HC III, appraised 30th June 2023 as seen in the APR.
16. Mujuni Innocent, Enrolled Nurse, In-Charge Nyakahita HC II, appraised 30th June 2023 as seen in the APR.
17. Balunaba Peter, Clinical Officer, In-Charge Kinoni HC III, appraised 30th June 2023 as seen in the APR.
18. Muramye Florence, Enrolled Nurse, In-Charge Mooya HC II, appraised 30th June 2023 as seen in the APR.

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0</p>	<p>Kiruhura DLG Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO for the year under review as illustrated hereunder.</p> <ol style="list-style-type: none"> 1. Asiimwe Naome, Enrolled Nurse, L.Mburo HC III, appraised 30th June 2023 as seen in the APR. 2. Kyomugisha Miriam, Enrolled Nurse, Rwetamu HC III, appraised 30th June 2023 as seen in the APR. 3. Twinomuhangi Leticia ,Enrolled Nurse, Kikatsi HC III, appraised 30th June 2023 as seen in the APR. 4. Kakuru Denis, Health Assistant, Kashongi HC III, appraised 30th June 2023 as seen in the APR. 5. Ahereza Norman, Lab Assistant, Kinoni HC III, appraised 30th June 2023 as seen in the APR. 6. Beijuka Colline, Clinical Officer, Kirujura HC IV, appraised 30th June 2023 as seen in the APR. 7. Lule Sam, Lab Technician, L. Mburo HC III, appraised 30th June 2023 as seen in the APR. 8. Najjita Sarah, Nursing Officer, Rwabarata HC II, appraised 30th June 2023 as seen in the APR. 9. Nyamwiza Oliver, Assistant Nursing Officer, Rwetamu HC III, appraised 30th June 2023 as seen in the APR. 10. Atusimuirwe Joanita, Enrolled Midwife, Nyakashashara HC III, appraised 30th June 2023 as seen in the APR. 	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>iii. Taken corrective actions based on the appraisal reports, score 2 or else 0</p>	<p>Kiruhura DLG took corrective action based on appraisals. The LG through the DHO conducted weekly supervision checks on Health Facilities through the In-Charges as an early warning system approach. e.g. The DHO was able to establish absenteeism and closure of facilities which had affected Antenatal Care service delivery through the weekly data results by two midwives at L.Mburo HCIII namely Aturinda Beatrice- and Kushaba Sarah. These were sanctioned to show cause why disciplinary action may not be taken against them as seen in communications from the DHO dated 23rd March 2023. The two staff apologised for negligence of duty. The two staff, after mentoring engagements with the DHO committed in writing to never close the health Facilities as seen in communications dated 20th April 2023 and 23rd March 2023 by Aturinda Beatrice and Kushaba Sarah respectively.</p>	2
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>The LG conducted trainings of health workers (Continuous Professional Development) in accordance to the training plans. This was established from the training plan of 1st July 2022 and data base of 30th June 2023. The conducted trainings included;</p> <ol style="list-style-type: none"> 1. Training of health workers on TB diagnosis and management conducted on 5th October 2022 where 28 health workers participated. 2. Training of private practitioners on malaria management and reporting conducted 23rd March 2023 3. Training of VHTs on ICCM dated 23rd June 2023 4. Training of health workers on medical waste management/IPC dated 15th September 2022 where 14 health workers participated. 	1

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>There was evidence whether the LG documented the implemented the CPD trainings in the training data base. This was evidenced from the training data base of 30th June 2023.</p>	1
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Management, Monitoring and Supervision of Services.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was evidence that the CAO confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th as all the 20 Health facilities were written correctly and received PHC</p> <p>This was evidenced from the letter dated 30th September 2023 reference: CR/358/2 from CAO to the Permanent Secretary Ministry of Health confirming the correctness of the 20 Health facilities. This confirmation was received and acknowledged at MOH on 30th September 2023.</p>	2
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>A review of Budget Estimates FY2022/23 revealed that the LG allocated within the 15% of PHC NWR Grant for Lower Level Facilities FY2022/23 towards monitoring service delivery and management of LG Health services.</p> <p>Evidence</p> <p>DHO Allocation for monitoring service delivery & management of LG Health Services UGX 28,002,000</p> <p>PHC NWR UGX 208,913,317+5,307,197= UGX 214,220,568</p> <p>Calculation</p> <p>DHO Allocation/PHC NWR*100</p> <p>28,002,000/214,220,568*100= 13% (i.e. this is less than the 15% maximum allowed in Sector Grant Guidelines)</p>	2
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>A review of PBS timestamps from MoFPED of LG warrant submissions of PHC NWR to Health Facilities revealed that the LG in FY2022/23, warranted more than 5 days after cash limits for the LG were communicated by the PS/ST.</p> <p>Evidence</p> <p>Q1 FY2022/23. Cash limit communication on 08 July 2022. LG warranted on 01 August 2022 i.e. 5+ working days</p> <p>Q2 FY2022/23. Cash limit communication on 30 Sept 2022. LG warranted on 13 October 2022 i.e. 5+ working days</p> <p>Q3 FY2022/23. Cash limit communication on 29 Dec 2022. LG warranted on 13 January 2023 i.e. 5+ working days</p> <p>Q4 FY2022/23. Cash limit communication on 06 April 2023. LG warranted on 19 April 2023 i.e. 5+ working days</p> <p>Note: Information on cash limit uploads by MoFPED could not accessed.</p>	0
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N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0

A review of transfers to 3 health facilities sampled from the LG Cost Centre List & LLG allocation release provided by MoFPED revealed that the LG communicated PHC NWR grant releases for FY2022/23 to health facilities before releasing the grants.

Evidence

Nshwere HC II

Q1 FY2022/23. EFT No. 344019 was dated 16 August 2022. Communication made on 2 August 2022 i.e. Communication made before the release of grants to HC.

Q2 FY2022/23. EFT No. 1517259 was dated 20 October 2022. Communication made on 14 October 2022 i.e. Communication made before the release of grants to HC.

Q3 FY2022/23. EFT No. 3162686 was dated 19 January 2023. Communication made on 16 January 2023 i.e. Communication made before the release of grants to HC.

Q4 FY2022/23. EFT No. 5158158 was dated 03 May 2023. Communication made on 13 April 2023 i.e. Communication made before the release of grants to HC.

Rwenshande HC III

Q1 FY2022/23. EFT No. 348020 was dated 16 August 2022. Communication made on 2 August 2022 i.e. Communication made before the release of grants to HC.

Q2 FY2022/23. EFT No. 1517632 was dated 20 October 2022. Communication made on 14 October 2022 i.e. Communication made before the release of grants to HC.

Q3 FY2022/23. EFT No. 3163667 was dated 19 January 2023. Communication made on 16 January 2023 i.e. Communication made before the release of grants to HC.

Q4 FY2022/23. EFT No. 5162625 was dated 03 May 2023. Communication made on 13 April 2023 i.e. Communication made before the release of grants to HC.

Kinoni HC III

Q1 FY2022/23. EFT No. 322424 was dated 16 August 2022. Communication made on 2 August 2022 i.e. Communication made before the release of grants to HC.

Q2 FY2022/23. EFT No.1513687 was dated 20 October 2022. Communication made on 14 October 2022 i.e. Communication made before the release of grants to HC.

Q3 FY2022/23. EFT No. 3152365 was dated 19 January 2023. Communication made on 16 January 2023 i.e. Communication made before the release of grants to HC.

Q4 FY2022/23. EFT No. 5115987 was dated 03 May 2023. Communication made on 13 April 2023 i.e. Communication made before the release of grants to HC.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>There was evidence that the LG publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED. These were posted on DHOs and the visited health facility notice boards as noted below;</p> <ol style="list-style-type: none"> 1. Q1 posted on 26th July 2022, 20 health facilities publicized a release of 56,469,860/= and publicized on 01 August 2022 i.e. 5 working days) {There was a weekend in between the dates} 2. Q2 posted on 10th October 2022, 20 health facilities publicized a release of 182,525,843/= and publicised on 13 October 2022 i.e. 5 working days) 3. Q3 posted on 9th January 2023, 20 health facilities publicized a release of 121,683,896/= and publicised on 13 January 2023 i.e. 5 working days) 4. Q4 posted on 18th April 2023, 20 health facilities publicized a release of 121,683,896/=and publicised on 19 April 2023 i.e. 5 working days) <p>All the communications were within the timelines.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>There was evidence that the LG health department implemented the actions recommended by the DHMT quarterly performance review meetings held during the previous FY. The following recommendations were implemented as observed from the implementation on action paper of the DHMT meeting of 25th January 2023</p> <ol style="list-style-type: none"> 1. The laboratory technician at Rwebigyemano HC III transferred services and needed a replacement. The implemented action was that a letter was written to CAO to take action. 2. Low testing of HIV exposed infants in most of the health facilities. There was a plan to implement catch up outreaches with support from IPs. The implemented action was to request TASO-LPHS as an IP who agreed to support EID outreaches. 3. High drop-out rates for MR-DPT1 in Kashongi, Kanyaryeru, Sanga, Kinoni and Rushere town councils. The recommended action was that a circular was written by the DHO that instructed the in-charges to come up with quality improvement projects for the affected health facilities. <p>These recommendations were implemented as evidenced from the quarterly review meeting minutes and implementation reports dated;</p> <ol style="list-style-type: none"> 1. Q1 dated 25th October 2022 2. Q2 dated 25th January 2023 3. Q3 dated 3rd May 2023 and 4. Q4 dated 25th July 2023 	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>There was evidence that the LG performance review meetings involved all health facilities in charges, implementing partners, DHMTs and key LG departments. This was evidenced from the attached attendances of the minutes of the meetings held on;</p> <ol style="list-style-type: none"> 1. Q1 dated 25th October 2022 attendance list had 45 participants. 2. Q2 dated 25th January 2023 attendants list had 61 participants. 3. Q3 dated 3rd May 2023 attendance list had 65 participants and 4. Q4 dated 27th July 2023 attendance list had 92 participants. <p>The participants included all Health Facility In-charges, focal persons, Implementing partners and the District Health Team</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There was evidence that the LG supervised 100% of HC IVs and General hospitals (including PNFs receiving PHC grant) at least once every quarter in the previous FY. This was evidenced from the quarterly support supervision reports as indicted below;</p> <ol style="list-style-type: none"> 1. Quarter one supervision report dated 29th August 2022 2. Quarter two supervision report dated 30th October 2022 3. Quarter three report dated 30th March 2023 and; 4. Quarter four report dated 10th May 2023 <p>Some of the recommendations as evidenced from quarter one and two included;</p> <ol style="list-style-type: none"> 1. The DHT ensured that all performance indicators had updated plotted charts as noted from Rushere community hospital 2. The facility teams ensured that all Maternal and perinatal death reports submitted to the district at once as noted from Rushere community hospital. 3. Staff meetings were held, HUMC meetings held and community issues were discussed and feedback given as noted at Kiruhura HC IV 4. The in-charge ensured clear triaging system at OPD and financial releases/expenditures were all displayed as noted at Kiruhura HC IV. <p>These gaps were discussed and actions implemented as noted.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <p>• If not applicable, provide the score</p>	<p>There was evidence that DHT ensured that the Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY. This was evidenced from the HSD Support Supervision and Monitoring visit reports of the health sub districts as indicated below;</p> <ol style="list-style-type: none"> 1. Q1 report dated 24th September 2022 2. Q2 report dated 20th December 2022 3. Q3 report dated 28th March 2023 and, 4. Q4 report dated 30th June 2023 	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>There was evidence that the LG used results/ reports from discussion of the support supervision and monitoring visits and made recommendations for specific corrective actions. The implementation of these were followed up as indicated below;</p> <ol style="list-style-type: none"> 1. At Rwabigyemano HC III, ensured use of dispensing log, proper accountability of drugs, conducting a nutritional assessment and purchase of a water harvesting tank were followed up as evidenced from the supervision book and supervision reports. 2. At Rwenshande HC III, health education talks were to be conducted routinely, submission of HMIS reports on time, conducted IPC meetings with clear guidelines and organize the limited space at the laboratory. This was noted from the supervision book on 14th February 2023 and 2nd May 2023. 3. At Kinoni HC III, IPC procedures were to be followed and institute a functional committee, proper filling of the OPD register and proper assessment of nutrition. This was noted from the supervision book on 18th July 2022, 4th November 2022 and 27th February 2023. 	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>There was evidence that the LG provided support to all health facilities in the management of medicines and health supplies in FY 2022/2023. These reports indicated that guidance was given to health facility in-charges on secure, safe storage and disposal of medicines and health supplies</p> <p>The feedback and guidance given to the in-charges as extracted form quarter 2 report dated 30th October 2022 included;</p> <p>At Sanga HC III, mentorship was done to fill the stock cards to completeness as they lacked the average monthly consumption, medicine strength and formulation were addressed as feedback.</p> <p>At Rwabarata HC III, re-organisng of the small medicine store, updating of the stock cards and acknowledgement on the use of drug requisition vouchers were addressed as feedback</p> <p>At Kinoni, Kitura, Rwanyangwe and Rurambira Health facilities, feedback was given on proper use of the stock books, use of requisition/issue voucher, proper organization of the stores and proper use of the dispensing log.</p> <p>More of the feedback was evidenced from the quarterly medicine management, supervision and monitoring reports of;</p> <ol style="list-style-type: none"> 1. Q1 dated 27th July 2022 2. Q2 dated 30th October 2022 3. Q3 dated 31st March 2023 4. Q4 dated 30th June 2023 	1
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>A review of LG's Annual Budget Estimates for FY2022/23 revealed that the LG allocated less than at least 30% of the Health Office budget to health promotion, education, and prevention (Community Health) activities.</p> <p>Evidence</p> <p>DHO Budget UGX 48,259,301</p> <p>DHO Budget FY2022/23 allocated to health promotion and prevention activities</p> <p>EFT No. 3600345 for Conducting Hygiene and Sanitation Amount UGX 1,452,000</p> <p>EFT No. 1948509 for Coordination of Environment Health Promotion Amount UGX 150,000</p> <p>EFT No. 999203 for Supervision of Hygiene and Sanitation Amount UGX 508,000</p> <p>EFT No. 6411833 for Fuel for Inspections and Support on Sanitation and Infection control Amount UGX 433,305</p> <p>EFT No. 2081753 for Disease Prevention Amount UGX 2,088,000</p> <p>EFT No. 2438221 for Transferring Cold Chain Fridge in Nshwere HCIII Amount UGX 550,000</p> <p>EFT No. 3585001 Cold Chain Preventive Maintenance UGX 580,000</p> <p>EFT No. 1842392 Transferring Cold Chain and Repairs Amount UGX 300,000</p> <p>Total Allocated to Health Promotions and Prevention UGX 6,061,305</p> <p>Calculations</p> <p>Allocations/DHO Budget*100= 12.6% (Less than at least 30% allowed per Guidelines)</p>	0

11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0</p>	<p>There was evidence that the DHT implemented health promotion, disease prevention and social mobilization activities. The implemented activities were evidenced from the Health promotion reports of the previous financial year below; School health inspection and awareness, inspection of eating houses, radio talk shows and community dialogues</p> <p>Some of the findings included; gabage management generated from the markets was a challenge as there was no final disposal of the gabage, the sanitation committee was not fully recognized at Nshwere trading centre, two schools inspected were found highly populated and congested with inadequate pit latrines and dormitory ventilation.</p> <p>Note; the above activities were noted from quarter 1 report dated 31st August 2022.</p> <p>The quarterly health promotion and education reports were availed to the assessment team as noted below;</p> <ol style="list-style-type: none"> 1. Quarter one report dated 31st August 2022 2. Quarter two report dated 12th January 2023 3. Quarter three report dated 31st March 2023 and 4. Quarter four report dated 23rd June 2023. 	1
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11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0</p>	<p>There was evidence that the District health team followed up the actions on health promotion and disease prevention from the progress reports and minutes of the conducted health promotion activities.</p> <p>The follow up actions included;</p> <ol style="list-style-type: none"> 1. The Rushere town council to identify and gazette a suitable public place for disposal of waste. 2. The sanitation committee was reinstated by the area local leadership 3. The school management committee to construct more pit latrines, dormitories as plans to decongest the leaners as soon as possible to avoid increased spread of communicable diseases. 	1
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Investment Management

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0</p>	<p>There was evidence that the LG had an updated asset register that set out the health facilities and equipment relative to basic standards as per the format.</p> <p>The asset register for the financial year 2022/2023 assets dated 11th December 2023. This asset register detailed health facility and equipment in the LG, relative to the medical equipment list and service standards.</p> <p>The standard list of medical equipment for Health Facilities and service standards were availed</p>	1
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12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII); (ii) desk appraisal by the LG; and (iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p>	<p>The LG conducted desk appraisals for all Health sector projects implemented in FY2022/23, the prioritized projects were derived from the LG DPIII and eligible for expenditure as per sector guidelines and funding source.</p> <p>Evidence</p> <ol style="list-style-type: none"> 1. Desk Appraisal for the upgrade of Rwabarata HCII to HCIII was completed on 07 March 2022. Investment Project derived from DPIII Page 110 2. Desk Appraisal for the construction of Staff Houses at Kiruhura HCIV was completed on 07 March 2023. Investment Project derived from DPIII Page 110 3. Desk Appraisal for the construction of Staff Houses at Rwabarata HC was completed on 07 March 2023. Investment Project was derived from DPIII Page 110 	1
<p>Maximum 4 points on this performance measure</p>	<p>score 1 or else score 0</p>			
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The LG conducted field appraisals for the Health sector projects implemented in FY2022/23 were conducted to establish their technical feasibility, environmental and social acceptability, and customized designs.</p> <p>Evidence</p> <ol style="list-style-type: none"> 1. Field Appraisal for the upgrade of Rwabarata HCII to HCIII was completed on 10 March 2022 2. Field Appraisal for the construction of Staff Houses at Kiruhura HCIV was completed on 10 March 2023 3. Field Appraisal for the construction of Staff Houses at Rwabarata HC was completed on 10 March 2023 	1
<p>Maximum 4 points on this performance measure</p>				
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>There was evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist;</p> <p>The Construction of the staff house at Rwentamu HC III was screened on 08/08/2022 with mitigation measures costed at UGX: 500,000.</p> <p>The construction of a twin staff house at Rwabarata HC III was screened on 08/08/2022 with mitigation measures costed at UGX: 1,000,000.</p> <p>The construction of a staff house at Kiruhura HC IV was screened on 08/08/2022 with mitigation measures costed at UGX: 370,000.</p>	1
<p>Maximum 4 points on this performance measure</p>				
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>There was evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans, on 28/04/2023. The plan was submitted by the DHO, signed and stamped.</p> <p>Some items in the procurement plan were as follows:</p> <p>>>> <i>Installation of solar at Rwabarata HC III, Rwentamu HC III, and DHO's residence, budgeted for UGX 30,000,000/=.</i></p> <p>>>> <i>Construction of a placenta pit at Kitula HC III, budgeted for UGX 16,000,000/=</i></p> <p>>>> <i>Construction of a staff house at Rurambira HC III, budgeted for UGX 161,500,000/=.</i></p>	1
<p>Maximum 10 points on this performance measure</p>				

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>There was evidence that the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY, dated 7/07/2023.</p> <p>Items:</p> <p>A) Construction of a placenta pit, UGX 16,000,000/=.</p> <p>B) Supply of assorted medical equipment, UGX 30,000,000/=.</p> <p>C) Supply and installation of solar at Rwabarata HC III, Rwetamu HC III, and DHO's residence, UGX 30,000,000/=.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>There was evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee (CC) and cleared by the Solicitor General (where above the threshold), before commencement of construction. There was no project above UGX 200,000,000/= procured in the previous FY.</p> <p>>>> Construction of a 2-unit staff house at Rwabarata HC III; Contract amount as per agreement was UGX 169,947,815/=. This project was approved by the CC on 13/10/2022, under minute number: 05/13/10/2022/2023(5)(a).</p> <p>>>> Construction of a 2-unit staff house at Rwentamu HC III; Contract amount as per agreement was UGX 169,917,994/=. This project was approved by the CC on 1/12/2022, under minute number: 08/01/12/2022/2023(5)(c).</p> <p>Note:</p> <p>A) The health center upgrades of Rwabarata HC II to HC III and Rwetamu HC II to HC III were procured in 2020/2021FY. These projects are still ongoing and were contracted by one contractor, amount as per agreement: UGX 1,299,877,542/=. These projects were assessed in the previous FYs.</p> <p>B) Health centre upgrades from IIs to III's contract was approved by the CC on 18/01/2021, under minute number: 125/CC/2020-2021. The contract was signed on 2nd March 2021. Solicitor General cleared the contract on 8/02/2021, reference number: DLAS/MBR/014/2021. Contractor: Mupa Technical Services Limited. These projects were assessed in the previous FYs.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the LG properly established a Project Implementation team for all health projects. These were as follows:</p> <p>>>> In a letter dated 12/01/2023, signed and stamped, the CAO appointed the following as PIT members for construction of staff house at Rwetamu HC III: DHO, Labour officer, environment officer, DCDO, superintendent of works, and clerk of works.</p> <p>>>> In a letter dated 20/10/2022, signed and stamped, the CAO appointed the following as PIT members for construction of staff house at Rwabarata HC III: DHO, Labour officer, environment officer, DCDO, superintendent of works, and clerk of works.</p> <p>>>> In a letter dated 2/03/2021, signed and stamped, the CAO appointed the following as PIT members for upgrade of Rwabarata and Rwentamu HC IIs to HC IIIs: DHO, environment officer, DCDO, project engineer, project supervisor, local monitoring team, sub-count chief. Note: This project was not procured in the previous FY; it was procured in 2020/2021FY.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The LG did not have a project procured in the previous FY (HC II upgrade to HC III).</p> <p>Note: The health center upgrades of Rwabarata HC II to HC III and Rwetamu HC II to HC III were procured in 2020/2021FY. These projects are still ongoing and were contracted by one contractor, amount as per agreement: UGX 1,299,877,542/=. These projects were assessed in the previous FYs.</p> <p>A visit to the health facilities indicated that the health infrastructure facilities followed the standard technical designs provided by the MoH, and the foundation, walling, room sizes, roof structure etc., were as per designs.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The LG did not have a project procured in the previous FY.</p> <p><i>The health center upgrades of Rwabarata HC II to HC III and Rwetamu HC II to HC III were procured in 2020/2021FY. These projects were assessed in the previous FYs, that is, 2021/2022 and 2020/2021.</i></p> <p>There was evidence that the Clerk of Works prepared weekly reports to the District Engineer but not in copy to the DHO, for each health infrastructure project (upgrades of Rwabarata HC II to HC III and Rwetamu HC II to HC III).</p> <p><i>Report dates reviewed: Week ending 31/03/2023, Week ending 14/04/2023, and Week ending 24/03/2023.</i></p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility, the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p><i>The LG did not have a project procured in the previous FY.</i></p> <p>Note: <i>The health center upgrades of Rwabarata HC II to HC III and Rwetamu HC II to HC III were procured in 2020/2021FY. These projects were assessed in the previous FYs, that is, 2021/2022 and 2020/2021.</i></p> <p><i>There was evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility, the Community Development and Environmental officers:</i></p> <p>Rwabarata upgrade; three meetings were captured to support the scoring of this indicator: that is, 30/12/2022, 24/11/2022, and 27/01/2023.</p> <p>Rwetamu upgrade; three meetings were captured to support the scoring of this indicator: that is, 26/05/2023, 25/11/2022, and 27/10/2022.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>The LG did not have a project procured in the previous FY (HC II upgrade to HC III).</p> <p><i>There was evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction. See 13(g) above.</i></p> <p><i>The health center upgrades of Rwabarata HC II to HC III and Rwetamu HC II to HC III were procured in 2020/2021FY. These projects were assessed in the previous FYs, that is, 2021/2022 and 2020/2021.</i></p>	1

13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines Maximum 10 points on this performance measure	i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0	<p>The LG provided evidence that the LG Health Officer certified and recommended payments to contractors implementing Health Projects in FY2022/23 within 10 working days after the payment request was made by contractors.</p> <p>Evidence</p> <ol style="list-style-type: none"> 1. Request for Payment was made by M/s Mupa Technical Services Limited on 16 May 2023 for the upgrade of Rwabarata and Rwetamu Health Centre IIs to Health Centre IIIs for UGX 492,891,193. The payment was recommended by the District Health Officer on 16 May 2023. Payment Certificate was prepared on 16 May 2023 and signed by the District Engineer, District Community Development Officer, District Natural Resources Officer, and the District Health Officer on the same day as the payment request was made. The payment was made on 28 May 2023 EFT NO. 5868502. 2. Request for Payment was made by M/s Jahe Building Contractors Limited on 21 February 2023 for the construction of a staff house at Rwabarata HCIII for UGX 70,000,000. The payment was recommended by the District Health Officer on 21 February 2023. Payment Certificate was prepared on 21 February 2023 and signed by the District Engineer, District Community Development Officer, Environment Officer, and the District Health Officer, on the same day as the payment request was made. The payment was made on 02 March 2023 EFT NO. 4200418. 3. Request for Payment was made by M/s Jahe Building Contractors Limited on 05 June 2023 for UGX 100,000,000. The payment was recommended by the District Health Officer on 08 June 2023. Payment Certificate was prepared on 7 June 2023 and signed by the District Engineer, District Community Development Officer, Environment Officer, and the District Health Officer, within 2 days after payment request was made. The payment was made on 18 June 2023 EFT NO. 6413820. 	1
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines Maximum 10 points on this performance measure	j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0	<p><i>There was evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law.</i></p> <p>>>> Construction of a 2-unit staff house at Rwabarata HC III; Contract amount as per agreement was UGX 169,947,815/=.</p> <p><i>Evaluation report dated 12/09/2022 and approved by CC on 13/10/2022 (available on file).</i></p> <p><i>Minutes of Contracts Committee decisions dated 13/10/2022, contract approved under minute number: 05/13/10/2022/2023(5)(a) (available on file).</i></p> <p><i>Contract agreement dated 15/11/2022 (available on file); Contractor: Jahe Building Contractors Limited.</i></p> <p>>>> Construction of a 2-unit staff house at Rwetamu HC III; Contract amount as per agreement was UGX 169,917,994/=.</p> <p>This project was approved by the CC on 1/12/2022, under minute number: 08/01/12/2022/2023(5)(c).</p> <p><i>Evaluation report dated 29/11/2022 and approved by CC on 1/12/2022 (available on file).</i></p> <p><i>Minutes of Contracts Committee decisions dated 1/12/2022, contract approved under minute number: 08/01/12/2022/2023(5)(c) (available on file).</i></p> <p><i>Contract agreement dated 12/01/2023 (available on file); Contractor: Jahe Building Contractors Limited.</i></p> <p>=====</p> <p>Note:</p> <p>The health center upgrades of Rwabarata HC II to HC III and Rwetamu HC II to HC III were procured in 2020/2021FY. These projects are still ongoing and were contracted by one contractor, amount as per agreement: UGX 1,299,877,542/= . Health center upgrades from IIs to III's contract was approved by the CC on 18/01/2021, under minute number: 125/CC/2020-2021 (available on file). Evaluation report available on file dated 24/12/2020. The contract was signed on 2nd March 2021 (contract agreement available on file). Solicitor General cleared the contract on 8/02/2021, reference number: DLAS/MBR/014/2021. Contractor: Mupa Technical Services Limited.</p>	1

14	Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework Maximum 2 points on this performance measure	a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0	There was evidence that Kiruhura LG recorded, investigated, responded and reported in line with the LG grievance redress framework under Health projects; On 12/06/2023, a complaint of poor man workmanship at the newly constructed staff house at Rwentamu HC III (floor was developing cracks) was reported and recorded by the grievance focal person. The contractor was compelled by the committee to to rectify the work done poorly	2
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery Maximum 5 points on this performance measure	a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0	There was evidence that the LG issued guidelines on medical waste management and followed up on the implementation of the health care waste management guidelines by HCs. This was evidenced from the WASH-Medical waste management guidelines of 2022 disseminated on 25th January 2023	2
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery Maximum 5 points on this performance measure	b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0	The LG had in place a functional system for Medical waste management and a local infrastructure for managing medical waste. Green label services ltd was the service provider contracted to manage medical waste. This was evidenced from the Memorandum of Understanding dated 1st October 2022.	2
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery Maximum 5 points on this performance measure	c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0	There was evidence of Health care waste management trainings were conducted. This was evidenced from the training report of medical waste management and Infection Prevention and Control (IPC) dated 15th September 2022.	1
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments Maximum 8 points on this performance measure	a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0	Evidence was availed to prove the incorporation of costed ESMPs in the BoQs of projects under Health; BoQs of construction of the staff house at Rwentamu HC III had a costed ESMP of UGX: 10,000,000 incorporated therein. BoQs of construction of staff houses at Rwabarata HC III had a costed ESMP of UGX: 10,000,000 incorporated therein.	2

16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0</p>	<p>There was evidence that health sector projects were implemented on land where the LG has proof of ownership, access, and availability ;</p> <p>Kiruhura HCIV: Certificate of title, volume 607, folio 6, plots 23 and 24, Nyabushozi block 66 at Kiruhura ward signed on 27/11/2008 by the registrar of titles.</p> <p>Rwabarata HC III: Certificate of title, volume MBR 1113, Folio 22, pot 2823, block 124 at Rwabarata dated 13/04/2022 and signed by the registrar of titles.</p>	2
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.</p>	<p>There was evidence that the Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provided monthly reports;</p> <p>Monthly monitoring for the construction of the staff house at Rwentamu HC III was done per monitoring reports dated 31/05/2023 and 29/06/2023.</p> <p>Monthly monitoring for the construction of the staff house at Kiruhura HC IV was done per monitoring reports dated 31/05/2023 and 29/06/2023.</p> <p>Monthly monitoring for the construction of the staff house at Rwabarata HC III was done per monitoring reports dated 31/05/2023 and 29/06/2023.</p>	2
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0</p>	<p>Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices as observed below;</p> <p>The E&S certification form for the construction of the staff house at Rwentamu HC III was prepared on 31/05/2023 and payment was made on 07/06/2023.</p> <p>The E&S certification form for the construction of the staff house at Kiruhura HC IV was prepared on 07/06/2023 and payment was made on 27/06/2023.</p> <p>The E&S certification form for the construction of the staff house at Rwabarata HC III was prepared on 25/01/2023 and payment was made on 02/02/2023.</p>	2

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>Review of the Ministry of Water and Environment (MoWE) Management Information Systems (MIS) report FY 2023/2024 the LG had 92% functionality of water facilities.</p>	2
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>From the MIS report FY 2023/2024, it was established that the LG had 99% of the facilities with functional water and sanitation committees characterized by documented water user fee collection records and utilization with approval of WSCs.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;</p> <ul style="list-style-type: none"> • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0 	<p>From the obtained and reviewed verified sub-counties water and environment performance assessment results generated by the OPM the LG had an average score of 98% in LLG water and environment thematic area.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.</p> <ul style="list-style-type: none"> o If 100 % of water projects are implemented in the targeted S/Cs: Score 2 o If 80-99%: Score 1 o If below 80 %: Score 0 	<p>According to the MIS report the LG had a safe water coverage of 46%. The sub-counties of Kikaatsi with 31% and Nyakashashara with 40% had safe water below district average. From the obtained and reviewed annual budget FY 2022/2023 the LG had a development budget of UGX 686,746,979/= and implemented the following activities.</p> <p>a) Construction of 4-rainwater harvesting tanks in Kinoni (01) Rwetamu (01), Kikaatsi (02) at UGX 92,841,893/=</p> <p>b) Extension of piped water supply system to Kitura and Kashongi sub-counties at UGX 428,848,968/=</p> <p>c)Construction of a 5-stance Ecosan public latrine at Akacucu RGC in Kitura sub-county at UGX 25,675,272/=</p> <p>It was established that the huge volume of the development grant was allocated to Kitura and Kashongi whose safe water coverage was above district average. The justification was that the source was in Buhweju and the two sub-counties were boarding the district taking lines through them to other LLGs cases of vandalism from protesting residents would be registered. The failure to adhere to grant guidelines was discussed in the department, communicated during exit and captured in the department exit form.</p>	0

<p>2</p> <p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates</p> <p>o If within +/-20% score 2</p> <p>o If not score 0</p>	<p>There was evidence that the sampled contracts for WSS infrastructure investments of FY 2022/2023 had price variations within the range of +/-20%. The sampled infrastructure investments contracts included;</p> <p>a) Construction of 2 rainwater harvesting tank that had engineer's estimates of UGX 72,000,000/=. Review of contract agreement signed between Kiruhura District LG and West Brodre Engineering Ltd Ref.KIR864/Wrks/2022-2023 dated 26th/10/2022 the contract sum was UGX71,939,242/=. The price variation was 0.08%</p> <p>b) Extension of piped water to Kitura and Kashongi sub-counties that Engineer's Estimates of UGX 431,808,596/= The contract price according to agreement signed between Kiruhura DLG and Reliefline Uganda Ltd Ref.KIRU 863/SUPLS/2022/2023/00006 dated 8th/12/2022 the contract price was UGX 428,848,596/=. The contract had a price variation of 0.7%</p> <p>c) Construction of 5-stance public Ecosan public latrine at Akacucu RGC in Kitura sub-county that had Engineer's Estimates of UGX 25,675,272/=. It was established from the reviewed contracted agreement signed on 21st/10/2022 between Kiruhura DLG and M/S Katake Contactors Ltd (Ref.KIR864/Wrks/2022-2023/00008). The contract price was UGX 27,089,969/=. The contract had price variation of UGX - 0.05%</p>
<p>2</p> <p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <p>o If 100% projects completed: score 2</p> <p>o If 80-99% projects completed: score 1</p> <p>o If projects completed are below 80%: 0</p>	<p>There was evidence WSS infrastructure projects were completed as per annual work plan by end of FY 2022/2023. Review of the annual budget performance report dated 11th/07/2023 Ref.CR/213/201-status of development projects; the construction of 4- rainwater harvesting tanks at Rwobusisi, Bugweiraro and Ruhengyere (02) in Kikatsi, Rwentamu and Kinoni sub-counties respectively was reported at 100%.</p> <p>The extension of piped water to Kitura and Kashongi sub-counties with 5-tap stands including a tap stand in Kitura, Rwebikona, Kitura sub-county, Kitura HCIII and Rutagyengyera. According to the APR the project was reported 100% complete.</p> <p>Construction of 5-stance pit latrine at Mooya RGC in Kitura sub-county was reported 100% complete.</p> <p>All planned and budgeted WSS Projects were completed within the FY 2022/2023.</p>
<p>3</p> <p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <p>o If there is an increase: score 2</p> <p>o If no increase: score 0.</p>	<p>There was evidence of percentage increase in functionality of facilities. According to the MIS reports, in FY 2021/2022 the LG had 88% of facilities functional while in FY 2022/2023 the functionality increased to 92%.</p>
<p>3</p> <p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <p>o If increase is more than 1% score 2</p> <p>o If increase is between 0-1%, score 1</p> <p>o If there is no increase : score 0.</p>	<p>There was proof of increase in percentage of facilities with functional water and sanitation committees. According to MIS reports, the LG had management at 87% in FY 2021/2022 which increased to 98% in 2022/2023.</p>

<p>4</p> <p>Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3</p>	<p>There was evidence of accuracy in reporting. Review of the Annual Performance Report FY 2022/2023, all WSS projects were accurately reported about in the narrative under project status report section, pictorial evidence of implemented projects captured in report. The excel sheet equally had all the implemented projects well captured. Field visits to Kitura and Kinoni confirmed existence and functionality of piped water supply system with 5-public tap stands and institutional rainwater harvesting tank respectively.</p> <p style="text-align: right;">3</p>
<p>5</p> <p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2</p>	<p>The LG collected and compiled quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs. Issues of sanitation and hygiene using the sanitation grant were captured and critical requirements that target community involvement. Sub-county water facilities, percentage access per sub-county, functional and non-functional sources, active and dormant committees that required revitalization and population served.</p> <p>The Community LED total Sanitation Program (CLTS) under the district sanitation and hygiene conditional grant where Rwanyhange Parish in Kasongi sub-county was the beneficiary. The number of households, population, number of latrines and latrines with handwashing facilities was compiled.</p> <p>First quarterly report compiled on 10th/10/2022</p> <p>Quarter two report on 11th/01/2023</p> <p>Quarter three report on 10th/04/2023</p> <p>quarter four report on 14th/07/2023</p> <p style="text-align: right;">2</p>
<p>5</p> <p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p>	<p>There was evidence Kiruhura District LG Water Office updated the MIS (WSS data) quarterly with water and sanitation information and used for planning process.</p> <p>Quarter one submission was received at the MoWE on 27th/09/2022</p> <p>Quarter two submission received on 13th/01/2023</p> <p>Quarter three submission on 13th/04/2023</p> <p>Quarter four submission on 14th/07/2023.</p> <p>There was proof of receipt of these submission by the MoWE Central Registry</p> <p style="text-align: right;">3</p>
<p>5</p> <p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>From the data obtained from the verified results by OPM, the average score of LLGs under water and environment was 98%. All the sub-counties scored 10/10 under the thematic area apart from Kanyaryemu sub-county that scored 8/10. Presented for review was submission of performance improvement plan (PIP) for improvement of community-based management services for Kanyaryemu sub-county dated 2nd/01/2023. The area of capacity strengthening was functionality of Water User Committees under CBMS.</p> <p style="text-align: right;">2</p>

Human Resource Management and Development

<p>6</p> <p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2</p>	<p>A review of the Kiruhura District Local Government Budget Estimates for FY 2023/24(Vote 864), the Water Officer budgeted for the critical staff as found at page 52 sub-programme water.</p> <p style="text-align: right;">2</p>
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<p>6</p> <p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>A review of the Kiruhura District Local Government Budget Estimates for FY 2023/24(Vote 864), the District Natural Resources Officer budgeted for the critical staff namely the Natural Resources Officer; Environment Officer; and Forestry Officer: as found at page 56 sub-programme Natural Resources.</p> <p style="text-align: right;">2</p>
<p>7</p> <p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>Kiruhura DLG District Water Officer appraised all the District Water Office staff within the stipulated time for the period under review as shown below.</p> <p>1. Assistant Water Officer (Mobilisation) - Tumuhairwe Rosemary. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 26th June 2023.</p> <p>2. Borehole Maintenance Technician - Ahesibwe Edgar Migano. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.</p> <p style="text-align: right;">3</p>
<p>7</p> <p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3</p>	<p>There was proof of submission of Capacity Needs Assessment (CNA) plan for water staff for FY 2022/2023. The plan was addressed to the CAO through the Human Resource Officer. Identified training gaps and recommended training schedules. Capacity gaps included;</p> <p>a) Civil Engineer-Water, training on water quality analysis and use of new water quality testing kits</p> <p>b) BMT, Borehole assessment and reporting</p> <p>c) ADWO-Mobilization, community mobilization</p> <p>Presented was training report on water supply and borehole repair held on 30th/05/2023-Report dated 11th/06/2023 with covered topics including borehole systems, safety precautions, tools and equipment, borehole inspection and assessment, repair techniques.</p> <p>Capacity needs training report dated 7th/07/2023 that had participants including DWO, Environment Officer, Engineering Assistant, ADWO-Mobilization</p> <p>Training report on community mobilization under the Community Based Management Services approach. Facilitation was by the Senior Mobilizer MoWE.</p> <p style="text-align: right;">3</p>

Management, Monitoring and Supervision of Services.

8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<ul style="list-style-type: none"> • a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district: • • If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3 • If 80-99%: Score 2 • If 60-79: Score 1 • If below 60 %: Score 0 	<p>From the MIS report FY 2023/2024, Kiruhura District had a safe water coverage of 46% the sub-counties of Kikaatsi with 31% and Nyakashashara with 40% were reported to be below the district coverage. Review of the Annual Work Plan and Budget dated 11th/07/2023, Ref. CR/213/5 the LG had a total development budget of UGX 830,214,228/= (including supplementary). The LG planned and budgeted for the following WSS projects;</p>	0
	<p><i>Maximum 6 points on this performance measure</i></p>		<p>a) Construction of 5-stance VIP latrine at Rwabarata RGC in Sanga Sub-County at UGX 29,995,118/=</p> <p>b) Extension of piped water supply system in Kitura and Kashongi sub-counties phase II at UGX 428,714,624/=</p> <p>c) Construction of Rainwater harvesting tanks; 03 in Kikatsi sub-county, 02 in Rweshande sub-county at UGX 120,373,000/=</p> <p>d) Hydrological investigations for development of piped water systems at UGX 50,000,000/=</p>	
			<p>From analysis the LG allocated only 9% of the development grant to LLG (Kikatsi) that was below district average. The large volume of the grant was allocated to Kitura and Kashongi that were above the district average.</p>	
8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3</p>	<p>There was evidence the LG communicated budget allocations of respective LLGs per source to be constructed for FY 2022/2023. Presented for review was a circular (public notice about water budget allocations to sub-counties for FY 2023/2024) The circular was dated 15th/05/2023 addressed to SAS, copied to District Councilors, LCIII Chairpersons.</p>	3
	<p><i>Maximum 6 points on this performance measure</i></p>		<p>Review of the sub-county advocacy meetings presented, under MIN:11/ADVOC/2023-24: Presentation from the District Water Officer, the DWO communicated the planned WSS projects to be implemented in the different sub-counties.</p>	
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p>	<p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p> <ul style="list-style-type: none"> • If 95% and above of the WSS facilities monitored quarterly: score 4 • If 80-94% of the WSS facilities monitored quarterly: score 2 • If less than 80% of the WSS facilities monitored quarterly: Score 0 	<p>There was evidence the LG monitored all WSS facilities in the district on a quarterly basis. According to the Kiruhura Water and Sanitation situation report, the LG had a total of 723 water and sanitation facilities including boreholes, Rainwater harvesting tanks, piped water systems and shallow wells.</p> <p>Presented for review was a monitoring plan for all water and sanitation facilities dated 7th/07/2022. The plan detailed sub-counties, parishes, number of facilities to be monitored in the four quarters. In the plan, monitoring was to be conducted by the DWO, AWO-Mobilization, Assistant Engineering Officer, Sub-County water focal persons and extension workers. Presented during assessment were four quarterly monitoring reports including quarter one report dated 15th/10/2022, quarter two monitoring report dated 05th/01/2023, quarter three monitoring report dated 6th/04/2023 and quarter four dated 18th/06/2023. The reports covered issues of facility functionality per sub-county, WSC functionality and Environment and Social Safeguards.</p>	4
	<p><i>Maximum 8 points on this performance measure</i></p>			

<p>9</p> <p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2</p>	<p>2</p> <p>There was evidence the LG Water Office conducted quarterly DWSCC meetings and key among agenda items was discussion of issues identified during quarterly monitoring. Review of software reports, DWSCC meeting for quarter one was held on 4th/10/2022 and under MIN:6/10/DWSCC/2022-2023, Presentation of reports from LG Water Office, the technical breakdown, poor management and vandalism of facilities especially by scrape dealers was communicated to stakeholders.</p> <p>In quarter two, the DWSCC meeting held on 30th/12/2022 under MIN:15/12/DWSCC/2022: Presentation of reports, the LG Water Officer shared with stakeholders the poor community attitude regarding payment of user fees. There was lack of ownership of water and sanitation facilities.</p> <p>In quarter three the DWSCC held on 31st/03/2023 under MIN: 25/03/DWSCC/2023; Presentation of Reports, the DWO reported poor Operations and Maintenance of water facilities as a result of community attitude.</p> <p>In quarter four, the DWSCC meeting held on 30th/06/2023 under MIN 30/06/DWSCC/2023, the LG Water Officer reported failure in collection of user fees, lack of community ownership and poor O&M strategy for constructed facilities.</p>
<p>9</p> <p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>2</p> <p>There was proof the Water Officer publicized budget allocations for FY 2023/2024 TO LLGs. The circular communicating budget allocations was observed displayed on the district notice board. Field visits to the sub-county headquarters of Kinoni and Kitura displayed budget allocations were seen on the notice boards.</p>
<p>10</p> <p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 	<p>3</p> <p>There was evidence the LG allocated 40% of the Non-Wage Recurrent budget towards software/mobilization activities as stipulated by the grant guidelines. The LG had a total NWR budget of UGX 71,445,742/= and the budget line for mobilization activities was UGX 28,608,000/=. This represented 40% hence the awarded score.</p>
<p>10</p> <p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.</p>	<p>3</p> <p>There was proof the LG Water Officer in liaison with the CDO established and trained Water and Sanitation Committees. Presented as evidence was report on the establishment and training of 13 Water User Committees (WUCs) in 13 villages of Kitura, Kinoni and Rwetamu sub-counties. Report was dated 05th/01/2023. Facilitation was by DWO, Ass. Water Officer-Mobilization, Engineering Officer-in charge water supply. Among the topics covered was roles of the committees, local resource mobilization for O&M, critical requirements and community mobilization.</p>
<p>Investment Management</p>		
<p>11</p> <p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG: Score 4 or else 0</p>	<p>4</p> <p>The LG Water Office had an up-to-date LG Water asset register that captured all water facilities in the different sub-counties per location. The document captured the years of construction, status of functionality, ownership and technological options. Facilities constructed in FY 2022/2023 were equally captured. Other assets at the District Water Office were documented in the register. The documented was last updated on 31st/10/2023.</p>

<p>11</p> <p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p>	<p>The LG conducted desk appraisals for all WSS projects to be implemented in FY2023/24 were conducted, the prioritized projects were derived from the LG DPIII and eligible for expenditure as per sector guidelines and funding source.</p> <p>Evidence</p> <ol style="list-style-type: none"> 1. Desk Appraisal for Phase 2 water supply to Kashongi and Kitura SC was completed on 15 March 2023. Derived from DPIII Page 109 2. Desk Appraisal for the construction of a 5-stance lined pit latrine at Rwabarata in Sanga SC was completed on 15 March 2023. Derived from DPIII Page 109 3. Desk Appraisal for the repair of Boreholes was completed on 15 March 2023. Derived from DPIII Page 109 <p style="text-align: right;">4</p>
<p>11</p> <p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	<p>There was evidence that all infrastructure investments of FY 2023/2024 were demand-driven as a critical requirement to ensure ownership of facilities by beneficiary communities hence sustainability. Presented were application letters and request forms for safe water from different communities. For instance the community of Akatyaza village in Kikaatsi sub-county through a letter dated 16th/10/2023 applied for an institutional rainwater harvesting tank. In the AWP&B the community was among the areas that had allocations.</p> <p>The community of Akayanja Primary School in Akayanja sub-county applied for a rainwater harvesting tank in a filled application dated 13th/04/2022. The application was signed by the headteacher. In the AWP & B a tank was budgeted for at the school.</p> <p>Rweshande Secondary School in Rwesande village applied for an institutional water harvesting tank in a letter dated 28th/02/2023. The school was among the targeted locations in the AWP&B FY 2023/2024</p> <p>The community of Rwabarata RGC in Sanga sub-county applied for a public sanitation facility through a letter dated 10th/03/2023. In the AWP&B the construction of 5-stance public pit latrine was prioritized.</p> <p>The community of Rwobuhura, Bweza and Rwemamba applied for public stand tap post on Kitura-Kashongi piped water scheme. An application letter was dated 05th/12/2022.</p> <p style="text-align: right;">2</p>
<p>11</p> <p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>The LG conducted field appraisals for WSS Projects to be implemented in FY2023/24 were conducted to establish their technical feasibility, environmental and social acceptability, and customized designs.</p> <p>Evidence</p> <ol style="list-style-type: none"> 1. Field Appraisal for Phase 2 water supply to Kashongi and Kitura SC was completed on 20 March 2023 2. Field Appraisal for the construction of a 5 stance lined pit latrine at Rwabarata in Sanga SC was completed on 21 March 2023 3. Field Appraisal for the repair of Boreholes was completed on 27 March 2023

<p>11</p> <p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>2</p> <p>There was evidence that screening was conducted for WSS projects for the previous FY, and costed ESMPs prepared;</p> <p>Extension of piped water to Kitura and Kashongi sub counties was screened on 04/07/2022 with a costed ESMP of UGX: 4,210,000 dated 08/07/2022.</p> <p>Construction of a 5-stance VIP latrine at Mooya was screened on 07/07/2022 with a costed ESMP of UGX: 936,666 dated 15/07/2022.</p> <p>Construction of a rain harvesting tank at Bugweiraro was screened on 06/07/2022 with a costed ESMP of UGX: 1,446,000 dated 05/08/2022.</p>
<p>12</p> <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>2</p> <p>There was evidence that the water infrastructure investments were incorporated in the LG approved procurement plan dated 7/09/2022 and received by PPDA on 16/12/2022. These were as follows:</p> <p>>>> Construction of a 5-stance VIP latrine, budgeted for UGX 27,000,000/=.</p> <p>>>> Supply of pipes, budgeted for UGX 449,032,463/=</p> <p>>>> Supply of borehole spare parts, budgeted for UGX 20,000,000/=</p> <p>>>> Construction of communal RWH-Tanks, budgeted for UGX 72,625,229/=.</p>
<p>12</p> <p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>2</p> <p>There was evidence that the water supply and public sanitation infrastructure for the previous FY were approved by the Contracts Committee (CC) before commencement of construction.</p> <p>>>> Construction of a 5-stance VIP latrine at Kitula; Contract sum UGX 27,031,440/=; CC approved on 27/09/2022, under minute number: 04/27/09/2022/2023(5)(k); Contractor: Katake Contractors Limited.</p> <p>>>> Supply of pipes and fittings; Contract sum UGX 428,848,596/=; CC approved on 20/10/2022, under minute number: 06/20/10/2022/2023(5); Contractor: Reliefline (U) Limited.</p> <p>>>> Supply of borehole spare parts; Contract sum UGX 18,113,000/=; CC approved on 01/12/2022, under minute number: 08/01/12/2022/2023(5); Contractor: Releifline (U) Limited.</p> <p>>>> Construction of communal RWH-Tanks; Contract sum UGX 71,939,242/=; CC approved on 27/09/2022, under minute number: 04/27/09/2022/2023(5)(d); Contractor: Westbrodre Engineering Limited.</p>

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p><i>There was evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines.</i></p> <p>>>> In a letter dated 26/10/2022, signed and stamped, the CAO appointed the following as PIT members for construction of rainwater harvesting tanks: water officer, labour officer, environment officer, CDO - water, DCDO, and clerk of works.</p> <p>>>> In a letter dated 20/10/2022, signed and stamped, the CAO appointed the following as PIT members for Construction of a 5-stance VIP latrine at Kitula: water officer, labour officer, environment officer, CDO - water, DCDO, and clerk of works.</p> <p>>>> In a letter dated 15/02/2023, signed and stamped, the CAO appointed the following as PIT members for Supply of pipes and fittings: water officer, assistant inventory officer, labour officer, environment officer, CDO - water, and DCDO.</p> <p>>>> In a letter dated 15/02/2023, signed and stamped, the CAO appointed the following as PIT members for supply of borehole spare parts: water officer, labour officer, environment officer, and DCDO.</p>	2
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12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>The three sampled WSS facilities included;</p> <p>a) The constructed 50CM rainwater harvesting tank in Kinoni sub-county. According to the technical specifications, the tank was to have 230mm thick clay brick wall in header bond in waterproof mortar, 100mm reinforced concrete wall, reinforcement at 200c/c, 115mm thick clay brick wall in stretched bond embedded in waterproof mortar. Manhole lockable cover 450mmx450mm and GI Ventilation pipes. Field visit to the facility, it was concluded that the contractor adhered to the designs and technical specifications as given by the Engineer.</p> <p>b) Extension of piped water supply system to Kitura and Kashongi sub-counties with 6-Public tap stand posts. The public tap stands were all found in existence, well plastered and functional. The project covered a distance of 3ksms as specified in the BoQs.</p> <p>c) Construction of a 5-stance Ecosan latrine at Mooya RGC in Kitura Sub-county. All the 5 stipulated stances were found in existence including one for PWDs, 2 earmarked for females and 2 stances for male. The facility had an access ramp, roofed with GI sheets gauge "28, 100mm thick RC Slab, 100mm PVC vent pipe with vent cup and rain stoppe. Roofed by 100mmX50mm timber purlins and 225x25mm fascia board. All the sampled WSS projects were constructed as per the technical design specifications.</p> <p>All the sampled WSS facilities were constructed in adherence to designs and technical specifications.</p>	2
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Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2

There was evidence that the relevant technical officers carried out monthly technical supervision of WSS infrastructure projects.

The water projects were as follows:

>>> *Construction of a 5-stance VIP latrine at Kitula; contract period (3 months)*

>>> *Supply of pipes and fittings; Contract sum UGX 428,848,596/=; Contract period (3 months)*

>>> *Supply of borehole spare parts; Contract sum UGX 18,113,000/=; Contract period (3 months)*

>>> *Construction of communal RWH-Tanks; Contract sum UGX 71,939,242/=; Contract period (3 months)*

October reports were availed dated 30/10/2022 for the above projects, District Engineer, DWO, Environment and Community Development Officer participated in supervising WSS projects listed above. The contractors were mobilizing for the works.

November reports availed dated 28/11/2022 for the above projects; the District Engineer, DWO, Environment and Community Development Officer participated in supervising WSS projects listed above. Some corrective actions arising out of the site meeting dated 16/11/2022 between the DWO and the contractor were implemented and these included contractors digging the pit for burning rubbish as seen in the report dated 29/12/2022 (specifically on the 5-stance ecosan latrine at Kitula).

The team cautioned the contractor against the size of aggregates used for casting the cavity concrete. The contractor was advised to use well-graded aggregates according to the supervision report of February 2023, dated 1/03/2023, and the contractor is seen to have improved the aggregates in the March report dated 28/03/2023. This was on the site for construction of rainwater harvesting tanks.

According to report of March 2023, dated 31/03/2023, the contractor had not provided chambers for the ecosan and gutters to dispose of rainwater and this was raised in the site meeting minutes of 23/03/2023 (site meeting 18/03/2023). In the report of April, dated 28/04/2023, the contractor had corrected this issue. Specifically, the project site was at the 5-stance ecosan latrine at Kitula.

All monthly supervision reports were availed and the District Engineer, DWO, Environment and Community Development Officer participated in supervising WSS projects. Also, corrective actions taken by the contractors were provided in the reports.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts

o If 100 % contracts paid on time: Score 2

o If not score 0

The LG provided evidence confirming that the LG Water Officer verified, certified, and initiated payments to contractors implementing water projects in FY2022/23 within specified timeframes in contracts.

Evidence

Payments to contractors is recommended to be made within 30 days after certification of works

1. Request for Payment was made by M/s Katake Contractors Limited on 03 June 2023 for the construction of a 5-stance ecosan latrine with a urinal at Mooya Trading Centre for UGX 27,031,440. District Water Officer forwarded payment on 03 June 2023. Payment Certificate was prepared on 04 June 2023 and signed by the District Water Officer. The payment was made on 15 June 2023 EFT NO. 5904573. The payment was made within 11 days after the certification of works.

2. Request for Payment was made by M/s WestBrodre Engineering Ltd on 26 March 2023 for the construction of 2 rainwater harvesting tanks at Rwobusisi and Bugweiraro for UGX 71,939,242. Payment Certificate was prepared on 26 March 2023 and signed by the District Water Officer. The payment was made on 05 April 2023 EFT NO. 4772974. The payment was made within 10 days after the certification of works.

3. Request for Payment was made by M/s Mket Technical Services Ltd on 2 May 2023 for the construction of 3 50cm rainwater harvesting tanks for UGX 13,236,671. The payment was forwarded on 02 May 2023. Payment Certificate was prepared on 02 May 2023 and signed by the District Water Officer. The payment was made on 12 May 2023 EFT NO. 5635893. Payment was made within 10 days after certification of works.

<p>12 Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:</p> <p>Score 2, If not score 0</p>	<p><i>Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law. Three projects were recorded to support the scoring of this indicator.</i></p> <p>>>> Construction of a 5-stance VIP latrine at Kitula; Contract sum UGX 27,031,440/=; CC approved on 27/09/2022, under minute number: 04/27/09/2022/2023(5)(k); Contractor: Katake Contractors Limited.</p> <p><i>Evaluation report dated 09/09/2022 and approved by CC on 27/09/2022 (available on file).</i></p> <p><i>Minutes of Contracts Committee decisions dated 27/09/2022, contract approved under minute number: 04/27/09/2022/2023(5)(k) (available on file).</i></p> <p><i>Contract agreement dated 21/10/2022 (available on file); Contractor: Katake Contractors Limited.</i></p> <p>>>> Supply of pipes and fittings; Contract sum UGX 428,848,596/=; CC approved on 20/10/2022, under minute number: 06/20/10/2022/2023(5); Contractor: Reliefline (U) Limited.</p> <p><i>Evaluation report dated 09/09/2022 and approved by CC on 20/10/2022 (available on file).</i></p> <p><i>Minutes of Contracts Committee decisions dated 20/10/2022, contract approved under minute number: 06/20/10/2022/2023(5) (available on file).</i></p> <p><i>Contract agreement dated 8/12/2022 (available on file); Contractor: Reliefline (U) Limited.</i></p> <p>>>> Construction of communal RWH-Tanks; Contract sum UGX 71,939,242/=; CC approved on 27/09/2022, under minute number: 04/27/09/2022/2023(5)(d); Contractor: Westbrodre Engineering Limited.</p> <p><i>Evaluation report dated 09/09/2022 and approved by CC on 27/09/2022 (available on file).</i></p> <p><i>Minutes of Contracts Committee decisions dated 27/09/2022, contract approved under minute number: 04/27/09/2022/2023(5)(d) (available on file).</i></p> <p><i>Contract agreement dated 26/10/2022 (available on file); Contractor: Westbrodre Engineering Limited.</i></p>
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Environment and Social Requirements

<p>13 Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p> <p>Score 3, If not score 0</p>	<p>3</p> <p>There was evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework;</p> <p>On 06/03/2023, Nuwagaba Agnes of Kitura subcounty reported a grievance of inadequate water supply for irrigation at Orutooma dam. In this regard, budgeting allocation was provided.</p>
<p>14 Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>3</p> <p>There was evidence that the DWO and the Environment Officer disseminated guidelines on water source & catchment protection and natural resource management to CDOs per the workshop report on the dissemination of guidelines dated 26/06/2022. Attached to the report was the attendance list</p>
<p>15 Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>3</p> <p>There was evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented per plan approved by the CAO dated 29/05/2022. In the same vein, the LG presented a report showing the status of the implementation of water source protection plans approved by the CAO on 28/06/2023.</p>

<p>15 Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>3</p> <p>There was proof that all WSS infrastructure investments were constructed on land where the LG had evidence of ownership. Presented for review was land consent agreements signed between representatives of Kiruhura DLG and Landlords. For example, land consent agreement signed between Ekikodokodo Full Gospel Church in Akasusano village in Rwetamu sub-county and Kiruhura LG. Agreement made on 30th/11/2022 for land measuring 30ftx40ft. The land was for construction of rainwater harvesting tank in Bugwiraro parish. Agreement was witnessed by LC I chairperson.</p> <p>Land agreement signed between Rwobusis Church of Uganda and the LG for land measuring 30ft x40ft in Rwobusis village in Kinoni sub-county dated 8th/11/2022.</p> <p>Agreement made between Ruhengyere Primary School in Kayonza village Kikaatsi sub-county and the District LG for land measuring 40ftx30ft dated 20th/06/2023 for construction of rainwater harvesting tank.</p> <p>Using Annex 4N(I) land agreements were signed between the LG and land owners where the 6 public tap stand posts were constructed. Land was measuring 30ftx40ft. Agreements were signed on 27th/09/2022 witnessed by LC 1 Chairpersons.</p>
<p>15 Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p>	<p>2</p> <p>The LG provided evidence that the LG Environment Officer and Community Development Officer completed and signed E&S Certification forms before payments were made to Contractors for Water Projects implemented in FY2022/23.</p> <p>Evidence</p> <ol style="list-style-type: none"> 1. Request for Payment was made by M/s Katake Contractors Limited on 03 June 2023 for the construction of a 5-stance ecosan latrine with a urinal at Mooya Trading Centre for UGX 27,031,440. The District Water Officer forwarded payment on 03 June 2023. Payment Certificate was prepared on 04 June 2023. The payment was made on 15 June 2023 EFT NO. 5904573. E & S Certification Forms signed on 28 April 2023. 2. Request for Payment was made by M/s WestBrodre Engineering Ltd on 26 March 2023 for the construction of 2 rainwater harvesting tanks at Rwobusisi and Bugweiraro for UGX 71,939,242. Payment Certificate was prepared on 26 March 2023. The payment was made on 05 April 2023 EFT NO. 4772974. E & S Certification Forms signed on 04 April 2023. 3. Request for Payment was made by M/s Mket Technical Services Ltd on 2 May 2023 for the construction of 3 50cm rainwater harvesting tanks for UGX 13,236,671. The payment was forwarded on 02 May 2023. Payment Certificate was prepared on 02 May 2023. The payment was made on 12 May 2023 EFT NO. 5635893. E & S Certification Forms signed on 01 May 2023.
<p>15 Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:</p> <p>Score 2, If not score 0</p>	<p>2</p> <p>There was evidence that the CDO and environment Officers undertook monitoring to ascertain compliance with ESMPs; and provided monthly reports;</p> <p>Monthly monitoring for the extension of piped water to Kitura and Kashongi sub-counties was conducted per monitoring reports dated; 31/11/2022, 28/11/2022, and 29/12/2022.</p> <p>Monthly monitoring for the construction of a 5-stance VIP latrine at Mooya was conducted per monitoring reports dated; 28/2022 and 29/12/2022.</p> <p>Monthly monitoring for the construction of a rainwater harvesting tank at Bugweiraro was conducted per monitoring reports dated; 26/04/2023,30/12/2022, and 30/11/2022.</p>

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>Yes, there was evidence that the LG had up to-date data on irrigated land for the last two FYs.</p> <p>As per a report titled “Data on Irrigated land in the District”, for FY 2022/2023 total land under irrigation was 103.75 acres, 3.75 acres was under micro-scale irrigation grant beneficiaries and 100 acres under non beneficiaries.</p> <p>According to the same report for FY 2021/2022 there was 90.25 acres of land entirely under micro-scale irrigation non beneficiaries.</p>	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>Yes, there was evidence that the LG had increased acreage of newly irrigated land in the previous fiscal year.</p> <p>In the fiscal year 2022/2023, the total land under micro-scale irrigation was 103.75 acres whereas in the fiscal year 2021/2022, there was 90.25 acres of land under micro-scale irrigation.</p> <p>Therefore increased acreage of newly irrigated land was 13.5 acres (15%), hence more than 5% increase.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 	<p>The LGs average score in the micro-scale irrigation for LLG performance assessment for 2023 was 96%</p>	4
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	<p>As per the grant guidelines of previous FY, the LG was allocated a total of 216,205,103/-, of which 64,861,351/- (30%) was meant for establishment of three micro-scale irrigation demonstration sites.</p> <p>And as per the budget performance report for the previous FY, 64,861,522/- (30%) was used for establishment of three micro-scale irrigation demonstration sites.</p> <p>Therefore, the LG used the development component of micro-scale irrigation grant in accordance with the grant guidelines</p>	2

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0	The LG provided evidence confirming that an approved farmer's signed acceptance form confirming that equipment was working well before payments were made to suppliers in FY2022/23.	1
	Maximum score 6		Evidence	
			1. Request for Payment was made by M/s W & S Consult International on 30 May 2023 for the supply of 3 irrigation Kits in Kiruhura District for UGX 64,173,922. Production Officer Recommended payment on 6 June 2023. Payment Certificate approved on 6 June 2023 Payment was made on EFT No. 5859355 on 15 June 2023.	
			Demo Host Farmers signed Acceptance Forms on 29 May 2023 i.e.	
			1. Mr. Nduho Norman 2. Mr. Mwesigye Perez Rwamafa 3. Ms. Lilian Buryo Kushaba	
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0	W & S Consult International Ltd, the irrigation equipment supplier signed a contract on 20th October 2022 and installed three micro-scale irrigation demonstration sites at a cost of:	1
	Maximum score 6		Kanyaryeru site; 22,162,571/-	
			Kensunga site; 20,751,763/-	
			Nyakashashara site; 20,972,966/-	
			The agricultural engineer's cost estimates were:	
			Kanyaryeru site; 22,486,056/-	
			Kensunga site; 21,070,056/-	
			Nyakashashara site; 21,304,876/-	
			The percentage variations in the contract price were:	
			Kanyaryeru site; = +1.44%.	
			Kensunga site; = +1.51%.	
			Nyakashashara site; = +1.56%.	
			Hence the percentage variations in the contract price were within +/-20%.	
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY	W & S Consult International Ltd, the irrigation equipment supplier signed a contract on 20th October 2022 and installed three micro-scale irrigation demonstration sites. Work was completed on 6th June 2023 as shown on the final completion certificate and payments were made to the supplier on 19th June 2023.	2
	Maximum score 6	<ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 	Therefore, the three planned micro-scale irrigation demonstration sites where a contract was signed during the previous FY were installed/completed within the previous FY	

Achievement of standards: The LG has met staffing and micro-scale irrigation standards

Maximum score 6

a) Evidence that the LG has recruited LLG extension workers as per staffing structure

- If 100% score 2
- If 75 - 99% score 1
- If below 75% score 0

Kiruhura DLG as per its staff establishment structure approved by MoPS(2019) provided for the extension staff at the LLGs as follows:

SC(5No.): (i) Veterinary Officer, (ii) Agricultural Officer, (iii) Fisheries Officer, (iv) Assistant animal husbandry officer and (v) Assistant agricultural officer.

TC(3No.): (i) Veterinary Officer, (ii) Assistant Agricultural Officer, (iii) Assistant Veterinary Officer.

A review of the staff lists obtained from the HRM Division, and the records found at the LLG at the time of assessment revealed that the average staffing levels for the three sampled LLGs was 56% thereby not meeting the scoring threshold as detailed below.

Kiruhura TC

Out of the three extension staff positions provided for in post were two staff namely Ssenyonga Brian - Assistant Agricultural Officer and Kyembabazi Monic - Assistant Veterinary Officer as found in the records at the TC representing 67% staffing.

Kitura SC

Out of the five extension staff positions provided for, in post were two staff namely Twesigye Selegio - Veterinary Officer, Ainembabazi Phiona - Agricultural Officer as found in the records at the SC representing 40% staffing.

Nyakashashara SC

Out of the five extension staff positions provided for, in post were three staff namely Atukunda Caroline - Agriculture Officer, Kwijuka Ivan - Fisheries Officer, Baguma Lawrence - Assistant Veterinary Officer as found in the records at the SC representing 60% staffing.

Sanga SC

Out of the five extension staff positions provided for, in post were two staff namely Tushabe Naboth - Agriculture Officer, Muhanguzi Daniel - Fisheries Officer as found in the records at the SC representing 40% staffing.

4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF</p> <ul style="list-style-type: none"> • If 100% score 2 or else score 0 	<p>Key features observed at the three installed irrigation demonstration sites were:</p> <p>Kanyaryeru Site: High pressure engine pump (75m head, Q =20m³/hr; HDPE plastic tank 3,000lts (1); Tank stand 2m high (steel); Suction pipe 2" (7); PVC foot valve 2" (1); HDPE transmission pipe PN6 50mm; HDPE union 50mm (1); PE elbow 50mm (2); PE TEE 50mm (1);); PE female elbow 50mm (2); HDPE pipe 50mm PN6; HDPE end cap 50mm (1); PV TEE 50 X 40mm (1); PE female elbow 40x 1.25" (2); PVC compact valve 40mm (1); HDPE pipe 40mm PN6; Drip line blank tubing 16mm; Delivery hose (30m flexible); ¾" brass sprinklers (16); PVC riser pipes ¾" 1 meter (16).</p> <p>Kensunga site: High pressure engine pump (75m head, Q =15m³/hr; HDPE plastic tank 3,000lts (1); Tank stand 2m high (steel); Suction pipe 2" (7); PVC foot valve 2" (1); HDPE transmission pipe PN6 50mm; HDPE union 50mm (1); PE elbow 50mm (2); PE TEE 50mm (1);); PE female elbow 50mm (2); HDPE pipe 50mm PN6; HDPE and cap 50mm (1); PV TEE 50 X 40mm (1); PE female elbow 40x 1.25" (2); PVC compact valve 40mm (1); HDPE pipe 40mm PN6; Drip line blank tubing 16mm; Delivery hose (30m flexible); ¾" brass sprinklers (16)' PVC riser pipes ¾" 1 meter (16); PVC couplers ¾" (16.)</p> <p>Nyakashashara site: Site: High pressure engine pump (75m head, Q =25m³/hr; HDPE plastic tank 3,000lts (1); Tank stand 2m high (steel); Suction pipe 2" (7); PVC foot valve 2" (1); PE male adapter 1.5" (3); Brass non return valve 1.5" (1); HDPE transmission pipe PN6 50mm; HDPE union 50mm (1); PE elbow 50mm (2); PE TEE 50mm (1);); PE female elbow 50mm (2); HDPE pipe 50mm PN6; HDPE end cap 50mm (1); PV TEE 50 X 40mm (1); PE female elbow 40x 1.25" (2); PVC compact valve 40mm (1); HDPE pipe 40mm PN6; Drip line blank tubing 16mm; Delivery hose (30m flexible); ¾" brass sprinklers (16); PVC riser pipes ¾" 1 meter (16).</p> <p>These features were in conformity with the technical designs and the inventory.</p>	2
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4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>b) Evidence that the installed micro-scale irrigation systems during last FY are functional</p> <ul style="list-style-type: none"> • If 100% are functional score 2 or else score 0 	<p>The three installed irrigation demonstration sites (Kanyaryeru, Kensunga and Nyakashashara) were visited and had the three irrigation technologies (engine powered drip, sprinkler and drag hose pipe) installed. Every irrigation technology was switched on and was functioning, field photos were captured at the time of assessment.</p> <p>Therefore, there was evidence that the three installed micro-scale irrigation demonstration sites during last FY were functional at the time of assessment.</p>	2
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Performance Reporting and Performance Improvement

5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0</p>	<p>The information on the position of extension workers filled was found to be accurate as verified with the staff establishment list obtained from the HRM Division and records found in the LLGs as shown hereunder.</p> <p>Kitura SC</p> <p>Out of the five extension staff positions provided for, in post were two staff namely Twesigye Selegio - Veterinary Officer, Ainembabazi Phiona - Agricultural Officer as found in the records at the SC.</p> <p>Kiruhura TC</p> <p>Out of the three extension staff positions provided for in post were two staff namely Ssenyonga Brian - Assistant Agricultural Officer and Kyembabazi Monic - Assistant Veterinary Officer as found in the records at the TC.</p>	2
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Accuracy of reported information: The LG has reported accurate information

Maximum score 4

b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0

The key information obtained from the three installed irrigation demonstration sites were:

Kanyaryeru Site: High pressure engine pump (75m head, Q =20m³/hr; HDPE plastic tank 3,000lts (1); Tank stand 2m high (steel); Suction pipe 2" (7); PVC foot valve 2" (1); HDPE transmission pipe PN6 50mm; HDPE union 50mm (1); PE elbow 50mm (2); PE TEE 50mm (1);); PE female elbow 50mm (2); HDPE pipe 50mm PN6; HDPE end cap 50mm (1); PV TEE 50 X 40mm (1); PE female elbow 40x 1.25" (2); PVC compact valve 40mm (1); HDPE pipe 40mm PN6; Drip line blank tubing 16mm; Delivery hose (30m flexible); ¾" brass sprinklers (16); PVC riser pipes ¾" 1 meter (16).

Kensunga site: High pressure engine pump (75m head, Q =15m³/hr; HDPE plastic tank 3,000lts (1); Tank stand 2m high (steel); Suction pipe 2" (7); PVC foot valve 2" (1); HDPE transmission pipe PN6 50mm; HDPE union 50mm (1); PE elbow 50mm (2); PE TEE 50mm (1);); PE female elbow 50mm (2); HDPE pipe 50mm PN6; HDPE and cap 50mm (1); PV TEE 50 X 40mm (1); PE female elbow 40x 1.25" (2); PVC compact valve 40mm (1); HDPE pipe 40mm PN6; Drip line blank tubing 16mm; Delivery hose (30m flexible); ¾" brass sprinklers (16) PVC riser pipes ¾" 1 meter (16); PVC couplers ¾" (16).

Nyakashashara site: Site: High pressure engine pump (75m head, Q =25m³/hr; HDPE plastic tank 3,000lts (1); Tank stand 2m high (steel); Suction pipe 2" (7); PVC foot valve 2" (1); PE male adapter 1.5" (3); Brass non return valve 1.5" (1); HDPE transmission pipe PN6 50mm; HDPE union 50mm (1); PE elbow 50mm (2); PE TEE 50mm (1);); PE female elbow 50mm (2); HDPE pipe 50mm PN6; HDPE end cap 50mm (1); PV TEE 50 X 40mm (1); PE female elbow 40x 1.25" (2); PVC compact valve 40mm (1); HDPE pipe 40mm PN6; Drip line blank tubing 16mm; Delivery hose (30m flexible); ¾" brass sprinklers (16); PVC riser pipes ¾" 1 meter (16).

These observed features at the three sites were complete, functioning and conforms to the technical designs and inventory

6

Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans

Maximum score 6

a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0

As per the micro-scale irrigation sub-grant quarter one report dated 10th October 2022, the LG did not conduct complementary services due to lack of funds. However, three farmers were selected to host micro-scale irrigation demonstration sites.

According to quarter two activity report dated 11th January 2023, LG trained 15 extensions staffs on the key features of Irritrack App. 220 EOIs were captured and 7 farm visits made. There were awareness raising events on micro-scale irrigation carried out at two different levels;

1) District level; District technical staffs and political leaders (RDC, DISO, Chairman LCV, and District councilors) received the awareness message on micro-scale irrigation, it captured 32 attendees.

2) Awareness raising at LLG including farmers, it captured a total of 1,907 attendees.

In quarter three report dated 11th April 2023, the LG trained 14 extension staffs on how to capture farm visits in MIS using Irritrack App. Awareness raising events on micro-scale irrigation had captured up to 1,967 attendees at LLG levels including farmers. A total of 407 EOIs and 165 farm visits were conducted and captured in the MIS. Micro-scale irrigation demonstration equipment were delivered at the three sites (Kanyaryeru. Kensunga and Nyakashashara).

In quarter four report dated 10th July 2023, the LG trained 14 extension staffs on how to use Irritrack App to capture procurement of irrigation equipment in MIS. A total of 496 farmer EOIs and 281 farm visits conducted and captured in the MIS by the end of previous FY. Three micro-scale irrigation demonstration sites were successfully installed, functioning and were commissioned or handed over to the host farmers.

Therefore, there was evidence that the LG collected information quarterly on; newly irrigated land, functionality of irrigation equipment installed, provision of complementary services and farmer EOIs.

2

6

Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans

Maximum score 6

b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0

At the time of assessment, MIS/Irritrack information contained 750 farmer EOIs and 328 farm visits conducted as compared to the targeted 251 EOIs and 126 farm visits set by the MAAIF.

Screenshot of MIS/Irritrack was captured.

Therefore, the LG had entered up to-date LLG information into MIS/Irritrack.

1

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	<p>As per the micro-scale irrigation sub-grant quarter one report dated 10th October 2022, the LG did not conduct complementary services due to lack of funds.</p> <p>According to quarter two activity report dated 11th January 2023, LG trained 15 extensions staffs on the key features of Irritrack App. 220 EOIs were captured and 7 farm visits made. There were awareness raising events on micro-scale irrigation carried out at two different levels;</p> <p>1) District level; District technical staffs and political leaders (RDC, DISO, Chairman LCV, and District councilors) received the message on micro-scale irrigation, it captured 32 attendees.</p> <p>2) Awareness raising at LLG including farmers, it captured a total of 1,907 attendees.</p> <p>In quarter three report dated 11th April 2023, the LG trained 14 extension staffs on how to capture farm visits in MIS using Irritrack App. Awareness raising events on micro-scale irrigation had captured up to 1,967 attendees at LLG levels including farmers.</p> <p>A total of 407 EOIs and 165 farm visits were conducted and captured in the MIS. Micro-scale irrigation demonstration equipment were delivered at the three (Kanyaryeru, Kensunga and Nyakashashara) sites.</p> <p>In quarter four report dated 10th July 2023, the LG trained 14 extension staffs on how to use Irritrack App to capture procurement of irrigation equipment in MIS. A total of 496 farmer EOIs and 281 farm visits conducted and captured in the MIS by the end of previous FY. Three micro-scale irrigation demonstration sites were successfully installed, functioning and were commissioned or handed over to the host farmers.</p> <p>Therefore, the LG had prepared quarterly reports using information compiled from LLGs in the MIS/Irritrack.</p>	1
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	<p>The LG developed and approved Performance Improvement Plan dated 24th August 2023 for the lowest performing LLGs (Sanga, Kitura, Rwetamu and Akayanja)</p> <p>The plan mainly focused on field based technical backstopping for extension staffs during awareness raining events, farm visits, farmer EOIs etc.</p>	1
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	<p>As per the report dated 30th November 2023 titled "Performance Improvement Plan Implementation for Lowest performing LLGs", there was evidence that LG implemented Performance Improvement Plans for the Lowest performing LLGs.</p> <p>Key content captured in the report included; acquisition of electronic gadgets (smartphones and tablets) for the extension workers, installation and use of Irritrack App to capture awareness raising events, farm visits, farmer EOIs, etc in the MIS.</p>	1

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	As per the approved Budget for production Department FY 2023/2024, there was Ugx 888,600,000/- allocated for general staff salaries, which incorporates 29 extension staffs deployed at 14 LLGs. It also includes seven other staffs who sit at the District Head quarter.	0
	Maximum score 6		This means that about two extension workers deployed per LLG, yet the guideline requires three extension workers deployed per LLG.	
			Therefore, the LG budget for extension workers was not in accordance with staffing norm.	
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	ii Deployed extension workers as per guidelines score 1 or else 0	As per the production Department deployment register, deployment of extension workers was as follows;	0
	Maximum score 6		11 Agricultural Officers, 4 Veterinary Officers, 2 Fisheries Officers, 9 Assistant Veterinary Officers and 3 Assistant Agricultural Officers.	
			Therefore 29 extension workers were deployed and currently engaged in implementation activities across 14 LLGs.	
			This means that about two extension workers were deployed per LLG, yet the staffing guideline requires three extension workers deployed per LLG, hence the deployment was not in accordance with the guidelines	
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0	The extension workers were found working in the LLGs where they are deployed as found in the Staff lists posted at the notice boards at the sampled LLGs as shown hereunder.	2
	Maximum score 6		Kitura SC	
			Twesigye Selegio -Veterinary Officer, Ainembabazi Phiona - Agricultural Officer as found in the records at the SC.	
			Kiruhura TC	
			Ssenyonga Brian - Assistant Agricultural Officer and Kyembabazi Monic - Assistant Veterinary Officer as found in the records at the TC.	
			Nyakashashara SC	
			Atukunda Caroline - Agriculture Officer, Kwijuka Ivan - Fisheries Officer, Baguma Lawrence - Assistant Veterinary Officer as found in the records at the SC.	
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0	The extension workers deployment was found to be publicized by the LG and disseminated to the LLGs as found displayed on the noticeboards of (i) Kitura SC, (ii) Kiruhura TC.	2
	Maximum score 6			

Performance management: The LG has appraised, taken corrective action and trained Extension Workers

Maximum score 4

a) Evidence that the District Production Coordinator has:

i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0

The District Production Officer was found to have appraised all the extension workers during the year under review as seen in the staff files hereunder.

1. Asiimwe Nicholas - Agricultural Officer, Kashongi SC, appraised 30th June 2023.
2. Kushaba Geoffrey - Agricultural Officer, Rweshande SC, appraised 30th June 2023.
3. Rugumayo Daniel -Agricultural Officer, Kenshunga SC, appraised 30th June 2023.
4. Kwijuka Ivan -Fisheries Officer, Nyakashashara SC, appraised 30th June 2023.
5. Kanyesigye Amon-Agricultural Officer, Rwetamu SC, appraised 30th June 2023.
6. Akankunda Caroline - Agricultural Officer, Nyakashashara SC, appraised 30th June 2023.
7. Tushabe Naboth - Veterinary Officer, Kashongi SC, appraised 30th June 2023.
8. Mugisha Innocent -Agricultural Officer, Kinoni a SC, appraised 30th June 2023.
9. Kansiiime Justine -Agricultural Officer, Kikatsi SC, appraised 21st June 2023.
10. Tinyefuza Aspah -Veterinary Officer, Kikatsi SC, appraised 30th June 2023.
11. Kyakunda Alex -Agricultural Officer, Akayanja SC, appraised 30th June 2023.
12. Mugwanya Julius -Assistant Veterinary Officer, Rweshande SC, appraised 30th June 2023.
13. Nuwagira Fred - Assistant Veterinary Officer, Kinoni SC, appraised 30th June 2023.
14. Twesigye Selegio - Assistant Veterinary Officer, Kitura SC, appraised 30th June 2023.
15. Taremwa Simon - Assistant Veterinary Officer, Rwetamu SC, appraised 30th June 2023.
16. Nshimye Franklin- Veterinary Officer, Akayanja SC, appraised 30th June 2023.
17. Sande Moses -Veterinary Officer, Kinoni SC, appraised 30th June 2023.
18. Ainemuka Silver - Assistant Veterinary Officer, Sanga TC, appraised 30th June 2023.
19. Muhanguzi Daniel - Fisheries Officer, Sanga SC, appraised 30th June 2023.
20. Baguma Lawrence - Assistant Veterinary Officer, Nyakashashara SC, appraised 30th June 2023.
21. Muhairwe Guardson -Assistant Veterinary Officer, Kashongi SC, appraised 30th June 2023.
22. Ainembabazi Phiona - Agricultural Officer, Kitura SC, appraised 30th June 2023.
23. Kyembabzi Moneck - Assistant Veterinary Officer, Kiruhura TC, appraised 30th June 2023.
24. Asiimwe Julius - Assistant Agricultural Officer, Rushere TC, appraised 30th June 2023.
25. Mujuni Hannington -Assistant Agricultural Officer, Sanga TC, appraised 30th June 2023.
26. Senyonga Brian -Assistant Agricultural Officer, Kiruhura TC, appraised 30th June 2023.
27. Tweshengyereze Apollo - Assistant Veterinary Officer, Kikatsi SC, appraised 30th June 2023.

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0	Kiruhura DLG District Production Coordinator took corrective action as evidenced by a staff appraisal report dated 24th August 2023 which detailed Performance Improvement Plan for the identified weak LLG staff. It identified the training of two staff in Artificial Insemination to improve animal breeding. This was evidenced by the Certificate of Registration of Nuwagira Fred and Muhairwe Guardson as Artificial Inseminators	1
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	As per the production Department work plan for 2022/2023, the LG mainly planned for the following trainings: training of farmers on coffee management and to control coffee twig borer pest; training farmers on control of Banana Bacterial Wilt Disease, etc. As per a report dated 24th January 2023, titled "Training of farmers on measures of Banana Bacterial Wilt due to resurgence", 87 banana farmers were trained. The training content included; background of banana bacterial wilt; how the disease spreads; ways of controlling and preventing the disease. Also as per a report dated 25th January 2023, titled "Surveillance and mobilization for control of black coffee twig borer", several coffee farmers were trained on the ways of controlling the pest including regular pruning, burning of beetle-infested plant materials and provision of good shade for coffee plants. Therefore, the LG conducted training activities as per the plans at the District level.	1
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	ii Evidence that training activities were documented in the training database: Score 1 or else 0	The LG provided shallow and non-credible training database which was not worth a training data base. Some of the key training activity or training content captured in the database were; fuel for coordination, submission of operational wealth creation reports, air time and announcements. These activities did not confirm exactly what was learnt during the training! Therefore, the LG had no training database.	0

Management, Monitoring and Supervision of Services.

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. Maximum score 10	a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 - 75% capital development; and 25% complementary services): Score 2 or else 0	The LG was a phase 2 LG that received Micro-Scale Irrigation Grant for the first time in FY2022/23 and allocated 100% of the fund appropriately to complimentary services. Evidence <ul style="list-style-type: none"> • Raise Awareness Local Leaders UGX 32,430,765 • Raising Awareness Farmers UGX 86,482,041 • Farm Visits UGX 32,430,765 • Irrigation Demo UGX 64,861,531 • Total Complimentary Services UGX 216,205,102 	2
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9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p>	<p>The LG budget allocations towards complimentary services were in line with sector guidelines for implementation in FY2022/23.</p>	2
	<p>Maximum score 10</p>		<p>Evidence</p> <p>Raise Awareness Local Leaders UGX 32,430,765 i.e. 15% as per guidelines</p> <p>Raising Awareness Farmers UGX 86,482,041 i.e. 40% as per guidelines</p> <p>Farm Visits UGX 32,430,765 i.e. 15% as per guidelines</p> <p>Irrigation Demo UGX 64,861,531 i.e. 30% as per guidelines</p> <p>Total Complimentary Services UGX 216,205,102</p>	
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>The LG is a phase 2 LG that received micro scale irrigation grant for the first time in FY2022/23. The LG allocated UGX 414,000,000 as farmers' co-funding in FY2023/24.</p>	2
	<p>Maximum score 10</p>		<p>Evidence</p> <p>Budget Estimates FY2023/24 Page 25 under Development Revenue- Locally Raised Revenues UGX 414,000,000</p>	
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>The LG is a phase 2 LG that received micro-scale irrigation grant for the first time in FY2022/23. It was not a requirement for the LG to provide for farmer's co-funding in their budget for FY2022/23.</p>	2
	<p>Maximum score 10</p>			
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>As per a report on awareness creation on micro-scale irrigation for farmers dated 14th January 2023, the LG disseminated information on the use of farmer co-funding (cost sharing of the irrigation equipment where by a farmer contributes 25% of the total cost), brochures were given out to the leaders and farmers.</p>	2
	<p>Maximum score 10</p>			

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 Less than 70% score 0 	<p>As per the reports on monitoring of irrigation demonstration sites (Kanyaryeru, Kensunga and Nyakashashara) dated 25th November 2022, 30th December 2022, 30th January 2023, 28th February 2023 and 30th March 2023, DPO and SAE did monitoring and supervision of micro-scale irrigation demonstration sites and key findings included; bush clearing, field or site marking, trenching the areas for laying pipes, etc.</p> <p>Also a monitoring report dated 28th April 2023 indicated that the micro-scale irrigation equipment were delivered and received by the LG at the three sites.</p> <p>Environmental concerns captured in the reports included; planting of grass around the water sources to avoid silting, underground water reservoirs should be well covered to avoid water contamination, etc.</p> <p>According to the monitoring report dated 29th May 2023, installation of the micro-scale irrigation demonstration sites progressed well and the three sites were completely installed and were functional. Each site was installed with three technologies (drip, sprinkler and drag hose pipe).</p> <p>Therefore, DPO did monthly monitoring of irrigation demonstration sites.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>As per the report on training of host farmers on micro-scale irrigation demonstration sites dated 16th August 2023, the host farmers were trained by the equipment supplier on the operation, servicing and maintenance of the irrigation technologies.</p> <p>Therefore, the LG did oversee approved farmer training and support to the micro-scale irrigation demonstration site host farmers.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	<p>16 extension workers were trained on the installation and use of Irritrack App to have access to MIS for capturing farmers' expression of interest for micro-scale irrigation, farm visits, awareness raising events, etc. This was according to the minutes of a meeting dated 25th November 2022.</p> <p>Some of the respondents who received the training were;</p> <p>Rugumayo Daniel, AO from Kensunga sub-county.</p> <p>Kyakunda Alex, AO from Akayanja sub-county.</p> <p>Mujuni Hannington, AAO from Sanga town.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0</p>	<p>As per the reports on farmer field school at the micro-scale irrigation demonstration sites dated 7th August 2023 and 24th August 2023, LG established and run farmer field schools.</p> <p>Some of the key content captured in the report included; sharing experience of irrigated agriculture with the host farmers and empowering them with knowledge and skills on irrigation, benefits of practicing irrigation, various types of irrigation technologies (drip, sprinkler and drag hose pipe), etc.</p>	2

11 Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture. a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0

Maximum score 4

2

As per the farmer awareness raising event on micro-scale irrigation as captured in a report dated 17th April 2023, and also an awareness raising for LLGs documented in a report dated 26th September 2023, LG sensitized farmers on micro-scale irrigation programme. Key information shared included; definition for micro-scale irrigation and its benefits, how one would register for the program, responsibility of farmers in micro-scale irrigation program, etc. A total of 555 attendees received the information.

Therefore, there was evidence that LG had conducted activities to mobilize and sensitize farmers on micro-scale irrigation.

Attendance lists were attached to the report.

11 Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture. b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0

Maximum score 4

2

As per the minutes of a sensitization workshop on micro-scale irrigation program at the District dated 30th November 2022, the LG sensitized District technical staff, District councilors, RDC, DISO, Chairman LCV, and LLGs including farmers on micro-scale irrigation program. 59 participants were mobilized to participate in irrigated agriculture. Key message from DPO and SAE included; importance of micro-scale irrigation program which enables crop growth during dry spells, components of micro-scale irrigation, types and components of irrigation technologies, etc.

Investment Management

12 Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0

Maximum score 8

2

The register of micro-scale irrigation demonstration equipment supplied to the host farmer were as follows;

Kanyaryeru site: High pressure engine pump (75m head, Q =20m³/hr; HDPE plastic tank 3,000lts (1); Tank stand 2m high (steel); Suction pipe 2" (7); PVC foot valve 2" (1); HDPE transmission pipe PN6 50mm; HDPE union 50mm (1); PE elbow 50mm (2); PE TEE 50mm (1);); PE female elbow 50mm (2); HDPE pipe 50mm PN6; HDPE end cap 50mm (1); PV TEE 50 X 40mm (1); PE female elbow 40x 1.25" (2); PVC compact valve 40mm (1); HDPE pipe 40mm PN6; Drip line blank tubing 16mm; Delivery hose (30m flexible); 3/4" brass sprinklers (16); PVC riser pipes 3/4" 1 meter (16).

Kensunga site: High pressure engine pump (75m head, Q =15m³/hr; HDPE plastic tank 3,000lts (1); Tank stand 2m high (steel); Suction pipe 2" (7); PVC foot valve 2" (1); HDPE transmission pipe PN6 50mm; HDPE union 50mm (1); PE elbow 50mm (2); PE TEE 50mm (1);); PE female elbow 50mm (2); HDPE pipe 50mm PN6; HDPE and cap 50mm (1); PV TEE 50 X 40mm (1); PE female elbow 40x 1.25" (2); PVC compact valve 40mm (1); HDPE pipe 40mm PN6; Drip line blank tubing 16mm; Delivery hose (30m flexible); 3/4" brass sprinklers (16); PVC riser pipes 3/4" 1 meter (16); PVC couplers 3/4" (16.)

Nyakashashara site: Site: High pressure engine pump (75m head, Q =25m³/hr; HDPE plastic tank 3,000lts (1); Tank stand 2m high (steel); Suction pipe 2" (7); PVC foot valve 2" (1); PE male adapter 1.5" (3); Brass non return valve 1.5" (1); HDPE transmission pipe PN6 50mm; HDPE union 50mm (1); PE elbow 50mm (2); PE TEE 50mm (1);); PE female elbow 50mm (2); HDPE pipe 50mm PN6; HDPE end cap 50mm (1); PV TEE 50 X 40mm (1); PE female elbow 40x 1.25" (2); PVC compact valve 40mm (1); HDPE pipe 40mm PN6; Drip line blank tubing 16mm; Delivery hose (30m flexible); 3/4" brass sprinklers (16); PVC riser pipes 3/4" 1 meter (16).

Therefore, LG had an updated register of the three micro-scale irrigation sites supplied to the host farmers in the previous FY.

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>At the end of previous FY, out of 496 farmer EOIs, 281 farm visits were captured in the database whereas during current FY, 254 EOIs and 47 farm visits were captured.</p> <p>So at the time of assessment the LG had a total of 750 farmer EOIs and 328 farm visits captured in database.</p> <p>Therefore, the LG had up-to-date database of applications (EOIs) in the MIS/Irritrack for the current and previous FYs at the time of the assessment.</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>As per the micro-scale irrigation sub-grant quarter four activity report dated 10th July 2023, a total of 281 farm visits were made out of 496 farmer EOIs captured in the database.</p> <p>Therefore, LG did not visit all farmers who submitted complete EOIs.</p>	0
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>Kiruhura DLG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that have been approved by posting on the District and LLG noticeboards. This was evidenced by the list of eighty eligible farmers dated 12th October 2023 found on display at the noticeboard.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>There was evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY, dated 7/09/2022, and received by PPDA on 16/09/2022,</p> <p>>>> <i>Supply of 3No., irrigation kits, budgeted for UGX 64,861,531/=.</i></p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p><i>There was evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF).</i></p> <p>According to the bid opening record dated 30/08/2022, the following bidders submitted their bids for supply of irrigation kits:</p> <p>>>> <i>W&S Consult International Limited r</i></p> <p>>>> <i>Yeewa Enterprises Limited and</i></p> <p>>>> <i>Grow More Seeds and Chemicals Limited</i></p> <p>These bidders were all pre-qualified by MAAIF.</p>	2

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>There was evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria. The set criteria were as follows:</p> <p><i>The criteria involved three (03) stages:</i></p> <p>Eligibility/administrative, included providing the following: tax clearance certificate, PPDA certificate, certificate of incorporation, power of attorney, code of ethical conduct in business, bid validity, declaration in the submission sheet that the bidder meets the eligibility criteria, etc.</p> <p>Technical stage included providing acceptable delivery schedule, acceptance of the proposed conditions of contract, manufacturers authorizations, recommendation letters.</p> <p>Financial comparison.</p> <p>W&S Consult International Limited reached the financial comparison stage. Other bidders, that is, Yeewa Enterprises Limited and Grow More Seeds and Chemicals Limited failed. Yeewa failed at eligibility stage and Grow More failed at technical stage.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0</p>	<p>There was evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee on 29/09/2022 under minute number: 04/27/09/2022/2023(5)(n).</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0</p>	<p><i>There was evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation.</i></p> <p>The lowest technically responsive bidder was M/S W&S Consults International Limited, with an offer of UGX 64,173,922/=</p> <p>Farmers witnessed the installation on the following dates:</p> <p>1) <i>Nduho Norman witnessed the installation on 29/05/2023.</i></p> <p>2) <i>Lilian Buryokushaba witnessed the installation on 29/05/2023.</i></p> <p>3) <i>Perez Mwesigye witnessed the installation on 29/05/2023.</i></p> <p><i>All witnessed through the acceptance/non-acceptance letters dated 29/05/2023.</i></p>	2

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0	The three irrigation demonstration sites installed were visited. Key features observed included:	2
	Maximum score 18		<p>Kanyaryeru site: High pressure engine pump (75m head, Q =20m³/hr; HDPE plastic tank 3,000lts (1); Tank stand 2m high (steel); Suction pipe 2" (7); PVC foot valve 2" (1); HDPE transmission pipe PN6 50mm; HDPE union 50mm (1); PE elbow 50mm (2); PE TEE 50mm (1);); PE female elbow 50mm (2); HDPE pipe 50mm PN6; HDPE end cap 50mm (1); PV TEE 50 X 40mm (1); PE female elbow 40x 1.25" (2); PVC compact valve 40mm (1); HDPE pipe 40mm PN6; Drip line blank tubing 16mm; Delivery hose (30m flexible); ¾" brass sprinklers (16); PVC riser pipes ¾" 1 meter (16).</p> <p>Kensunga site: High pressure engine pump (75m head, Q =15m³/hr; HDPE plastic tank 3,000lts (1); Tank stand 2m high (steel); Suction pipe 2" (7); PVC foot valve 2" (1); HDPE transmission pipe PN6 50mm; HDPE union 50mm (1); PE elbow 50mm (2); PE TEE 50mm (1);); PE female elbow 50mm (2); HDPE pipe 50mm PN6; HDPE and cap 50mm (1); PV TEE 50 X 40mm (1); PE female elbow 40x 1.25" (2); PVC compact valve 40mm (1); HDPE pipe 40mm PN6; Drip line blank tubing 16mm; Delivery hose (30m flexible); ¾" brass sprinklers (16); PVC riser pipes ¾" 1 meter (16); PVC couplers ¾" (16.)</p> <p>Nyakashashara site: Site: High pressure engine pump (75m head, Q =25m³/hr; HDPE plastic tank 3,000lts (1); Tank stand 2m high (steel); Suction pipe 2" (7); PVC foot valve 2" (1); PE male adapter 1.5" (3); Brass non return valve 1.5" (1); HDPE transmission pipe PN6 50mm; HDPE union 50mm (1); PE elbow 50mm (2); PE TEE 50mm (1);); PE female elbow 50mm (2); HDPE pipe 50mm PN6; HDPE end cap 50mm (1); PV TEE 50 X 40mm (1); PE female elbow 40x 1.25" (2); PVC compact valve 40mm (1); HDPE pipe 40mm PN6; Drip line blank tubing 16mm; Delivery hose (30m flexible); ¾" brass sprinklers (16); PVC riser pipes ¾" 1 meter (16).</p>	
			These features were in conformity with the technical designs and the inventory.	
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	As per the reports on monitoring of irrigation demonstration sites (Kanyaryeru, Kensunga and Nyakashashara) dated 25th November 2022, 30th December 2022, 30th January 2023, 28th February 2023 and 30th March 2023, DPO and SAE did monitoring and supervision of micro-scale irrigation demonstration sites and key findings included; bush clearing, field or site marking, trenching the areas for laying pipes, etc	2
	Maximum score 18		Also a monitoring report dated 28th April 2023 indicated that the micro-scale irrigation equipment were delivered and received by the LG at the three sites.	
			Environmental concerns captured in the reports included; planting of grass around the water sources to avoid silting, underground water reservoirs should be well covered to avoid water contamination, etc.	
			According to the monitoring report dated 29th May 2023, installation of the micro-scale irrigation demonstration sites progressed well and the three sites were completely installed and were functional. Each site was installed with three technologies (drip, sprinkler and drag hose pipe).	
			Therefore, the SAE conducted regular technical supervision of the micro-scale irrigation demonstration sites,	

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	h) Evidence that the LG has overseen the irrigation equipment supplier during: i. Testing the functionality of the installed equipment: Score 1 or else 0	There was evidence that the LG had overseen the irrigation equipment supply, installation and testing for functionality. As per a technical supervision report on irrigation demonstration equipment dated 28th April 2023, the LG oversaw the equipment supply at the three demonstration sites. Furthermore, a report on monitoring of the irrigation demonstration sites dated 29th May 2023, showed that the three demonstration sites were installed, functional and in good working condition before handing over to the host farmers.	1
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	There was evidence that LG had overseen handover of irrigation demonstration sites to the host farmers as indicated in the farmer field day report dated 3rd July 2023. The equipment at the three sites were delivered to host farmers in good working conditions.	1
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	The LG made payments to suppliers in FY2022/23 within specified timeframes in contracts in the presence of an approved farmer's signed acceptance form. Evidence Payments to contractors is recommended to be made within 30 days after certification of works 1. Request for Payment was made by M/s W & S Consult International on 30 May 2023 for the supply of 3 irrigation Kits in Kiruhura District for UGX 64,173,922. Production Officer Recommended payment on 6 June 2023. Payment Certificate was approved on 6 June 2023 Payment was made on EFT No. 5859355 on 15 June 2023. The payment was made within 6 days after the certification of the works.	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	There was evidence that the LG had a complete procurement file for each contract and with all records required by the PPDA Law. The LG had one contract, that is, >>> Supply of 3No., irrigation kits; Contract amount UGX 64,173,922/=; Contractor: W&S Consults International Limited. <i>Evaluation report dated 14/09/2022, approved by CC on 29/09/2022 (available on file)</i> <i>Minutes of contracts committee decisions dated 29/09/2022, under minute number: 04/27/09/2022/2023(5)(m) (available on file)</i> <i>Contract agreement signed on 20/10/2022 (available on file)</i>	2

Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	LG did display on the District notice board and LLGs notice boards the details of the nature and avenues to address grievance at the time of assessment. The notice boards of the three LLGs (Kensunga sub-county, Akayanja sub-county and Sanga town council) were visited.	2
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0	Kiruhura DLG had a functional grievance redress mechanism, however no grievance had been reported under micro scale irrigation. The LG had appointed the grievance redress focal person and committee, publicised the mechanism to the public , complaints register and minutes of the GRC.	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	Kiruhura DLG had a functional grievance redress mechanism, however no grievance had been reported under micro scale irrigation. The LG had appointed the grievance redress focal person and committee, publicized the mechanism to the public , complaints register and minutes of the GRC.	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	Kiruhura DLG had a functional grievance redress mechanism, however no grievance had been reported under micro scale irrigation. The LG had appointed the grievance redress focal person and committee, publicized the mechanism to the public , complaints register and minutes of the GRC.	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: iv. Reported on in line with LG grievance redress framework score 1 or else 0	Kiruhura DLG had a functional grievance redress mechanism, however no grievance had been reported under micro scale irrigation. The LG had appointed the grievance redress focal person and committee, publicized the mechanism to the public , complaints register and minutes of the GRC.	1
Environment and Social Requirements				
15	Safeguards in the delivery of investments Maximum score 6	a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc. score 2 or else 0	DLG did disseminate micro-scale irrigation guidelines to provide for proper siting, land access, proper use of agro-chemicals and safe disposal of chemical waste containers as indicated in a report dated 30th June 2022. The title of the report was "Proper use of agro-chemicals and safe disposal of chemical waste containers".	2

15	Safeguards in the delivery of investments Maximum score 6	<p>b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.</p> <p>i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0</p>	<p>There was evidence that Environmental, Social, and Climate Change screening have been carried out and ESMPs developed, before the installation of irrigation equipment;</p> <p>The establishment of a microscale irrigation demonstration site at Nduho Norman's farm of Rwamuranda village was screened on 29/08/2022 with a costed ESMP of UGX: 3,950,000 dated 29/08/2022.</p> <p>The establishment of a microscale irrigation demonstration site at Mwesigye Perez's farm of Mitooma village was screened on 29/08/2022 with a costed ESMP of UGX: 3,950,000 dated 29/08/2022.</p> <p>The establishment of a microscale irrigation demonstration site at Lillian Balyakushaba's of Kyakahunga village was screened on 29/08/2022 with a costed ESMP of UGX: 3,950,000 dated 29/08/2022.</p>	1
15	Safeguards in the delivery of investments Maximum score 6	<p>ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0</p>	<p>There was no evidence availed to show that Monitoring of irrigation impacts was carried out for projects implemented under micro-scale irrigation.</p>	0
15	Safeguards in the delivery of investments Maximum score 6	<p>iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0</p>	<p>There was evidence that E&S Certification forms are completed and signed by the Environmental Officer prior to payments of contractor invoices;</p> <p>E&S Certification form for the establishment of a microscale irrigation demonstration site at Nduho Norman's farm of Rwamuranda village was prepared on 29/05/2023 and payment was made on 15/06/2023</p> <p>E&S certification form for the establishment of a microscale irrigation demonstration site at Mwesigye Perez's farm of Mitooma village was prepared on 29/05/2023 and payment was made on 15/06/2023</p> <p>E&S certification form for the establishment of a microscale irrigation demonstration site at Lillian Balyakushaba's of Kyakahunga village was prepared on 29/05/2023 and payment was made on 15/06/2023</p>	1
15	Safeguards in the delivery of investments Maximum score 6	<p>iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0</p>	<p>There was evidence that E&S Certification forms are completed and signed by the CDO prior to payments of contractor invoices;</p> <p>E&S Certification form for the establishment of a microscale irrigation demonstration site at Nduho Norman's farm in Rwamuranda village was prepared on 29/05/2023 and payment was made on 15/06/2023</p> <p>E&S certification form for the establishment of a microscale irrigation demonstration site at Mwesigye Perez's farm in Mitooma village was prepared on 29/05/2023 and payment was made on 15/06/2023</p> <p>E&S certification form for the establishment of a microscale irrigation demonstration site at Lillian Balyakushaba's of Kyakahunga village was prepared on 29/05/2023 and payment was made on 15/06/2023</p>	1

**Crosscutting Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	Kiruhura DLG has a substantive Chief Finance Officer - Mwesigye Benon Kagirita as evidenced by letter of appointment on promotion dated 28th October 2021 referenced under Min No. 90/10/2021. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	Kiruhura DLG does not have a substantive District Planner. Kyatukwire Nicholas holds the position in the acting capacity as seen in the assignment of duties letter dated 12th October 2022. Substantively is the Senior Planner as evidenced by letter of appointment dated 25th August 2022 referenced under Min No. 127/08/2022(f). At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	Kiruhura DLG has a substantive District Engineer - Mwebesa Joseph as evidenced by letter of appointment on promotion dated 27th April 2022 referenced under Min No. 120/04/2022. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	Kiruhura DLG has a substantive District Natural Resources Officer- Namara Deborah as evidenced by letter of appointment on promotion dated 25th August 2022 referenced under Min No. 127/08/2022. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	Kiruhura DLG has a substantive District Production Officer- Asekenye Catherine as evidenced by letter of appointment on promotion dated 27th April 2022 referenced under Min No. 120/04/2022. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	Kiruhura DLG has a substantive District Community Development Officer- Kagyenyi Norah Tukahirwa as evidenced by letter of appointment on promotion dated 21st September 2021 referenced under Min No. 71/09/2021(ii). At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	Kiruhura DLG does not have a substantive District Commercial Officer. Natukunda Scovia Burosho the Senior Commercial Officer holds the position in acting capacity as seen in the assignment of duties letter dated 1st July 2019. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	0

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	Kiruhura DLG has a substantive Senior Procurement Officer- Kukkiriza Milly as evidenced by letter of appointment on promotion dated 17th September 2020 referenced under Min No. 28/09/2020 (i). At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	Kiruhura DLG has a substantive Procurement Officer- Mutungi Andrew as evidenced by letter of appointment on promotion dated 14th November 2022 referenced under Min No. 141/11/2022. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	Kiruhura DLG has a substantive Principal Human Resource Officer- Ankunda Elisah Mukuru as evidenced by letter of appointment on promotion dated 9th August 2023 referenced under Min No. 201/08/2023. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	Kiruhura DLG has a substantive Senior Environment Officer- Muhabuzi Onesmus as evidenced by letter of appointment on promotion dated 13th July 2023 referenced under Min No. 192/07/2023. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	Kiruhura DLG has a substantive Senior Land Management Officer- Mwijutsya Yafesi as evidenced by letter of appointment on promotion dated 29th December 2015 referenced under Min No. 35/12/2015. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	Kiruhura DLG has a substantive Senior Accountant - Nuwamanya Robert as evidenced by letter of appointment on promotion dated 28th June 2016 referenced under Min No. 81/06/2016(ii). At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0	Kiruhura DLG has a substantive Principal Internal Auditor- Tumwine Milton Pedi as evidenced by letter of appointment on promotion dated 17th November 2021 referenced under Min No. 81/10/2021. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0	Kiruhura DLG has a substantive Principal Human Resource Officer (Secretary DSC) - Kambagira Jotham as evidenced by letter of appointment on promotion dated 1st December 2017 referenced under Min No. 148/11/2017(vi)(b). At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	2
2	New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG	a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) /	<ul style="list-style-type: none"> Kiruhura DLG has fourteen LLGs. Senior Assistant Town Clerk/ Senior Assistant Secretary staff were recruited and deployed as shown hereunder. However not all LLGs had 	0

Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).

substantive appointees e.g. Rushere TC, Kanyaryeru SC and Rweshande SC

Town Councils:

1. *Rushere TC*

Arinanye Joseph, appointed as Senior Assistant Secretary evidenced by the letter of appointment on promotion 1st December 2017 referenced under Min. No. 148/11/2017(x)(b), posting instruction dated 12th July 2023. Assigned duties of Senior Assistant Town Clerk. At the time of assessment, the Officer was found duly appraised as evidenced by APR dated 30th June 2023.

2. *Kiruhura TC*

Muwezi Godfrey, appointed as Senior Assistant Town Clerk evidenced by the letter of appointment 14th December 2021 referenced under Min. No. 104/12/2021(iii), posting instruction dated 16th December 2021. At the time of assessment, the Officer was found duly appraised as evidenced by APR dated 30th June 2023.

3. *Sanga TC*

Arinaitwe Innocent, appointed as Senior Assistant Town Clerk evidenced by the letter of appointment (from SAS) on promotion 14th December 2021 referenced under Min. No. 104/12/2021(iv), posting instruction dated 16th December 2021. At the time of assessment, the Officer was found duly appraised as evidenced by APR dated 30th June 2023.

Sub counties:

1. *Nyakashashara SC*

Nuwamanya Murangira Bright, appointed as Senior Assistant Secretary evidenced by the letter of appointment 21st September 2021 referenced under Min. No. 71/09/2021 posting instruction dated 25th September 2021. At the time of assessment, the Officer was found duly appraised as evidenced by APR dated 30th June 2023.

2. *Kashongi SC*

Nayebare Stephen, appointed as Senior Assistant Secretary evidenced by the letter of appointment 19th January 2018 referenced under Min. No. 157/01/2018(iv)(b) posting instruction dated 19th January 2018. At the time of assessment, the Officer was found duly appraised as evidenced by APR dated 30th June 2023.

3. *Sanga SC*

Natukunda Justiuone, appointed as Senior Assistant Secretary evidenced by the letter of appointment 1st December 2017 referenced under Min. No. 148/11/2017(xi)(b) posting instruction dated 12th July 2023. At the time of assessment, the Officer was found duly appraised as evidenced by APR dated 30th June 2023.

4. *Keshunga SC*

Tumwebaze Adriano, appointed as Senior Assistant Secretary evidenced by the letter of appointment 21st September 2021 referenced under Min. No. 71/09/2021(xxi) posting instruction dated 12th July 2023. At the time of assessment, the Officer was found duly appraised as evidenced by APR dated 30th June 2023.

5. *Kikatsi SC*

Gumisiriza Drake, appointed as Senior Assistant Secretary evidenced by the letter of appointment dated 21st September 2021 referenced under Min. No. 71/09/2021(xxiii) posting instruction dated 12th July 2023. At the time of assessment, the Officer was found duly appraised as evidenced by APR dated 30th June 2023.

6. *Rwetamu SC*

Rwentaro Yoweri, appointed as Senior Assistant Secretary evidenced by the letter of appointment dated 21st September 2021 referenced under Min. No. 71/09/2021(xxv) posting instruction dated 12th July 2023. At the time of assessment, the Officer was found duly appraised as evidenced by APR dated 30th June 2023.

7. *Kinoni SC*

Asiimwe Norman, appointed as Senior Assistant Secretary evidenced by the letter of appointment dated 21st September 2021 referenced under Min. No. 71/09/2021(xx) posting instruction dated 12th July 2023. At the time of assessment, the Officer was found duly appraised as evidenced by APR dated 30th June 2023.

8. *Kitura SC*

Mbasa Alex, appointed as Senior Assistant Secretary evidenced by the letter of appointment dated 21st September 2021 referenced under Min. No. 71/09/2021(xxiv) posting instruction dated 12th July 2023. At the time of assessment, the Officer was found duly appraised as evidenced by APR dated 30th June 2023.

9. *Kanyaryeru SC*

Nuwabine Edson, appointed as Parish Chief evidenced by the letter of appointment dated 19th March 2018 referenced under Min. No. 171/03/218 k(viii) posting instruction dated 12th July 2023. Assigned duties of SAS 31st March 2022. At the time of assessment, the Officer was found duly appraised as evidenced by APR dated 30th June 2023.

10. *Rweshande SC*

Twinamatsiko Sheilah, appointed as Parish Chief evidenced by the letter of appointment dated 19th March 2018 referenced under Min. No. 171/03/218 k(iii) posting instruction dated 19th July 2021. At the time of assessment, the Officer was found duly appraised as evidenced by APR dated 30th June 2023.

11. *Akayanja SC*

Kyomugasho Monica, appointed as Senior Assistant Secretary evidenced by the letter of appointment dated 1st December 2017 referenced under Min. No. 148/11/2017(xiv) posting instruction dated 12th July 2023. At the time of assessment, the Officer was found duly appraised as evidenced by APR dated 30th June 2023.

2

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

Kiruhura DLG has fourteen LLGs. Community Development Officer / Senior CDO staff were recruited and deployed as shown hereunder.

5

Town Councils:

1. *Rushere TC*

Kyoburunga Cossy, appointed as Senior CDO evidenced by the letter of appointment 15th January 2023 referenced under Min. No. 141/11/2023 posting instructions dated 18th January 2023. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

2. *Kiruhura TC*

Taremwa Michael, appointed as Senior CDO evidenced by the letter of appointment 7th July 2020 referenced under Min. No. 21/06/2020 posting instructions dated 1st December 2020. At the time of assessment, the Officer was found to have been duly

appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

3. **Sanga TC**

Tibaingana Moses, appointed as Senior CDO evidenced by the letter of appointment 29th March 2012 referenced under Min. No. 32/3/2012/(20) posting instructions dated 29th March 2012. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

Sub counties:

1. **Nyakashashara SC**

Tumuhikye Martin, appointed as CDO evidenced by the letter of appointment 15th February 2019 referenced under Min. No. 227/02/2019 e (iv) posting instructions dated 2nd May 2022. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

2. **Kashongi SC**

Tokamanya Branett, appointed as CDO evidenced by the letter of appointment 9th December 2022 referenced under Min. No. 149/12/2022 b posting instructions dated 23rd December 2022. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

3. **Sanga SC**

Kamugisha Demus, appointed as CDO evidenced by the letter of appointment 17th November 2023 referenced under Min. No. 221/11/2023 c (i) posting instructions dated 22nd November 2023. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

4. **Kenshunga SC**

Tumuhairwe Rosemary, appointed as CDO evidenced by the letter of appointment 1st June 2017 referenced under Min. No. 115/05/2017(i) posting instructions dated 12th April 2018. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

5. **Kikatsi SC**

Akampa Frank, appointed as CDO evidenced by the letter of appointment 1st November 2020 referenced under Min. No. 37/10/2020(xvi) posting instructions dated 11th November 2020. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

6. **Rwetamu SC**

Ndagara Isaac, appointed as CDO evidenced by the letter of appointment 27th April 2022 referenced under Min. No. 120/04/2022 k (iii), posting instructions dated 28th April 2022. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

7. **Kinoni SC**

Orikiriza James, appointed as CDO evidenced by the letter of appointment 25th August 2022 referenced under Min. No. 127/08/2022 posting instructions dated 20th September 2022. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

8. **Kitura SC**

Niwamanya Agnes, appointed as CDO evidenced by

the letter of appointment 19th March 2018 referenced under Min. No. 171/03/218 q(iii) posting instructions dated 12th April 2018. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

9. **Kanyaryeru SC**

Itima Saul, appointed as CDO evidenced by the letter of appointment 27th April 2022 referenced under Min. No. 120/04/2022 k(ii) posting instructions dated 28th April 2022. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

10. **Rweshande SC**

Mushabe Pidson, appointed as CDO evidenced by letter of appointment 27th April 2022 referenced under Min. No. 120/04/2022 posting instructions dated 2nd May 2022. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

11. **Akayanja SC**

Kansiime Mackline, appointed as CDO evidenced by the letter of appointment 15th February 2019 referenced under Min. No. 227/02/2019 e (ii) posting instructions dated 2nd May 2022. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

Kiruhura DLG has fourteen LLGs. Senior Accounts Assistant /an Accounts Assistant staff were recruited and deployed as shown hereunder.

Town Councils:

1. **Rushere TC**

Muhwezi Albert, appointed Senior Accounts Assistant evidenced by letter of appointment dated 25th June 2009, referenced under Min. No. 40/2009 (i), posting instructions dated 15th October 2009. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

2. **Kiruhura TC**

Komuhangi Justine, appointed Senior Accounts Assistant evidenced by letter of appointment dated 29th March 2012, referenced under Min. No. 32/3/2012(21), posting instructions dated 13th July 2023. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

3. **Sanga TC**

Akamourira Christine, appointed Senior Assistant Accountant evidenced by letter of appointment dated 15th February 2019, referenced under Min. No. 227/02/2019, posting instructions dated 13th July 2023. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

Sub counties:

1. **Nyakashashara SC**

Twinamatsiko Gerald, appointed Senior Assistant Accountant evidenced by letter of appointment dated 22nd September 2021, referenced under Min. No. 71/09/2021 (xvi), posting instructions dated 13th July 2023. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

2

New Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGs, score 5 or else 0.

5

2. *Kashongi SC*

Arinaitwe Rogers, appointed Senior Assistant Accountant evidenced by letter of appointment dated 22nd September 2021, referenced under Min. No. 71/09/2021 (xvi), posting instructions dated 28th October 2021. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

3. *Sanga SC*

Nabaasa Naboth, appointed Senior Accounts Assistant evidenced by letter of appointment dated 25th March 2011, referenced under Min. No. 125/2011/ (a) (1), posting instructions dated 13th July 2023. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

4. *Kenshunga SC*

Muhairwe Anthony, appointed Senior Assistant Accountant evidenced by letter of appointment dated 22nd September 2021, referenced under Min. No. 71/09/2021 (xv), posting instructions dated 25th September 2021. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

5. *Kikatsi SC*

Mbeiza Sarah, appointed Senior Assistant Accountant evidenced by letter of appointment dated 25th June 2019, referenced under Min. No. 40/2009 (ii), posting instructions dated 13th July 2023. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

6. *Rwetamu SC*

Biryomumaisho Francis, appointed Senior Assistant Accountant evidenced by letter of appointment dated 22nd September 2021, referenced under Min. No. 71/09/2021 (xviii), posting instructions dated 13th July 2023. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

7. *Kinoni SC*

Tumuhairwe Osbert, appointed Senior Assistant Accountant evidenced by letter of appointment dated 13th October 2021, referenced under Min. No. 81/10/20221 a (v), posting instructions dated 13th July 2023. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

8. *Kitura SC*

Nyamije Donanta, appointed Senior Assistant Accountant evidenced by letter of appointment dated 22nd September 2021, referenced under Min. No. 71/09/2021 (xvii), posting instructions dated 13th July 2023. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

9. *Kanyaryeru SC*

Kamwine Winfred, appointed Senior Assistant Accountant evidenced by letter of appointment dated 22nd September 2021, referenced under Min. No. 71/09/2021 (xvi), posting instructions dated 13th July 2023. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

10. Rweshande SC

Kamugisha Edward, appointed Senior Accounts Assistant evidenced by letter of appointment dated 1st June 1995, referenced under Min. No. 132/95, posting instructions dated 13th July 2023. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

11. Akayanja SC

Tumuhimbise Elias, appointed Senior Assistant Accountant evidenced by letter of appointment dated 27th June 2017, referenced under Min. No. 130/06/2017 (vi), posting instructions dated 13th July 2023. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.

Environment and Social Requirements

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. Maximum score is 4	If the LG has released 100% of funds allocated in the previous FY to: a. Natural Resources department, score 2 or else 0	A review of LG Draft Final Accounts for FY2022/23 revealed that the LG released 100% of funds allocated to the Department of Natural Resources for FY2022/23 Evidence Submission of Draft Financial Statement for the Year 2022/2023. Received by MoFPED Registry on 29 August 2023 Page 32 Amount Warranted for FY2022/23 was UGX 414,650,196 Revised Budget Amount for FY2022/23 was UGX 414,650,196 Calculation Amount Warranted/Revised Budget*100= 414,650,196/414,650,196*100= 100%	2
3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. Maximum score is 4	If the LG has released 100% of funds allocated in the previous FY to: b. Community Based Services department. score 2 or else 0.	A review of LG Draft Final Accounts for FY2022/23 revealed that the LG released 100% of funds allocated to the Department of Community-Based Services for FY2022/23. Evidence Amount Warranted for FY2022/23 was UGX 464,802,274 Revised Budget Amount for FY2022/23 was UGX 464,802,274 Calculation Amount Warranted/Revised Budget*100= 464,802,274/464,802,274*100= 100%	2

4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	a. If the LG has carried out Environmental, Social and Climate Change screening, score 4 or else 0	There was evidence that Environmental, Social, and Climate Change screening was conducted for all projects implemented using the DDEG for the previous FY; Fencing of the district offices was screened for the environment and social safeguards on 08/08/2022 with a costed ESMP of UGX: 300,000 dated 02/09/2022. Renovation of the district council hall was screened for the environment and social safeguards on 08/08/2022 with a costed ESMP of UGX: 600,000 dated 02/09/2022.	4
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG), score 4 or 0	The projects implemented under DDEG for the previous FY did not qualify undergoing an ESIA upon being screened; Fencing of the district offices was screened for the environment and social safeguards on 08/08/2022 with a costed ESMP of UGX: 300,000 dated 02/09/2022. Renovation of the district council hall was screened for the environment and social safeguards on 08/08/2022 with a costed ESMP of UGX: 600,000 dated 02/09/2022.	4
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);; score 4 or 0	There was evidence that costed ESMPs were prepared for projects implemented using the DDEG; Fencing of the district offices was screened for the environment and social safeguards on 08/08/2022 with a costed ESMP of UGX: 300,000 dated 02/09/2022. Renovation of the district council hall was screened for the environment and social safeguards on 08/08/2022 with a costed ESMP of UGX: 600,000 dated 02/09/2022.	4

Financial management and reporting

5	Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY. Maximum score is 10	If a LG has a clean audit opinion, score 10; If a LG has a qualified audit opinion, score 5 If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0	The list of LG audit opinions for FY 2022/23 released by OAG confirms that LG's financial statements for FY 2022/23 was unqualified.	10
6	Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015). maximum score is 10	If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g), score 10 or else 0.	The LG provided information to the PS/ST on the status of implementation of recommendations in the Internal Auditor General and Auditor General's Report for FY2021/22 before 28 February 2023. Evidence 1. VIDE: CR/21/22: Verification Report on the Status of Audit Recommendations from Internal Auditor General's Reports for the Period Ending 30 June 2022. Received by Office of the Internal Auditor General on 07 December 2022. 2. Updated Action taken on the Auditor General's Report for the Financial Year Ended 30 June 2022. Received by MoFPED Registry on 14 February 2023.	10

7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p> <p>Maximum Score 4</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p> <p>score 4 or else 0.</p>	<p>The LG submitted the Annual Performance Contract for FY2023/24 before 31 August 2023. The copy presented at the time of assessment was endorsed by the PS/ST.</p> <p>Evidence</p> <p>Submission of Approved Performance Contract (Form B) for Kiruhura District Local Government (Vote 864) for the FY2023/24. Received by MoFPED Registry 12 July 2023. Endorsed by PS/ST on 06 November 2023.</p>	4
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p> <p>maximum score 4 or else 0</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>The LG submitted the Annual Performance Report for FY2022/23 to MoFPED before 31 August 2023</p> <p>Evidence</p> <p>Submission of Quarterly Performance Reports (Q4) for FY 2022/2023 for Vote 864. Received by MoFPED on 10 August 2023.</p>	4
9	<p>Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year</p> <p>Maximum score is 4</p>	<p>If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>The LG submitted all Quarterly Budget Performance Reports (QBPR) for FY2022/23 to MoFPED before 31 August 2023.</p> <p>Evidence</p> <ol style="list-style-type: none"> 1. Submission of Quarterly Performance Reports (Q1) for FY 2022/2023 for Vote 864. Received by MoFPED on 13 February 2023 2. Submission of Quarterly Performance Reports (Q2) for FY 2022/2023 for Vote 864. Received by MoFPED on 01 March 2023 2023 3. Submission of Quarterly Performance Reports (Q3) for FY 2022/2023 for Vote 864. Received by MoFPED on 21 June 2023 4. Submission of Quarterly Performance Reports (Q4) for FY 2022/2023 for Vote 864. Recieved by MoFPED on 10 August 2023 	4

**Education Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.</p> <p><i>The Maximum Score of 70</i></p>	<p>a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0</p>	<p>Kiruhura DLG has a substantive District Education Officer- Busingye Merabu evidenced by the letter of appointment as District Education Officer dated 28th October 2021 referenced under Min. No. 90/10/2021 a (ii). At the time of assessment, the Officer was found to have been duly appraised as evidenced by Annual Performance Report (APR) dated 30th June 2023.</p>	30
1	<p>New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.</p> <p><i>The Maximum Score of 70</i></p>	<p>b) All District/Municipal Inspector of Schools, score 40 or else 0.</p>	<p>Kiruhura DLG has four Inspectors of Schools positions (Principal Inspector 1 No., Senior Inspector of Schools 1No. & Inspector of Schools 2No.) as per the MoPS (2019) approved and costed staff establishment structure and met the score requirement as detailed below.</p> <p>Principal Inspector of Schools</p> <p>1. Mwine Lamech Mirembe, as evidenced by letter of appointment dated 21st September 2021 referenced under Min. No. 71/09/2021. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.</p> <p>Senior Inspector of Schools</p> <p>1. Tumukunde B Joseph Duncan, as evidenced by letter of appointment on transfer in service dated 28th October 2021 referenced under Min. No. 90/10/2021 a (iii). At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.</p> <p>Inspectors of Schools:</p> <p>1. Kyomuhendo Lydia, as evidenced by letter of appointment dated 7th July 2020 referenced under Min. No. 21/06/2020 (iv). At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.</p> <p>2. Busingye Lydia, as evidenced by letter of appointment dated 24th November 2021 referenced under Min. No. 98/11/2021 a (vi). At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.</p>	40
Environment and Social Requirements				
2	<p>Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>The Maximum score is 30</p>	<p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p>	<p>There was evidence that Environmental, Social, and Climate Change screening was conducted for education projects;</p> <p>Construction of lake Mburo Seed Secondary School was screened on 09/08/2022 with a costed ESMP of UGX; 8,500,000 dated 11/08/2022.</p> <p>Construction of Kaaro High School was screened on 09/08/2022 with a costed ESMP of UGX; 8,500,000 dated 11/08/2022.</p> <p>Construction of a 2 classroom block with furniture at Akabare primary school was screened on 10/08/2022 with a coted ESMP of UGX: 150,000 dated 25/08/2022.</p>	15

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

The projects under Education did not qualify to undergo an ESIA upon being screened. The two seed schools underwent a project brief dated 11/08/2022 with a costed ESMP of UGX: 8,500,000 each.

Construction of lake Mburo Seed Secondary School was screened on 09/08/2022 with a costed ESMP of UGX; 8,500,000 dated 11/08/2022.

Construction of Kaaro High School was screened on 09/08/2022 with a costed ESMP of UGX; 8,500,000 dated 11/08/2022.

Construction of a 2 classroom block with furniture at Akabare primary school was screened on 10/08/2022 with a coted ESMP of UGX: 150,000 dated 25/08/2022.

The Maximum score is 30

**Health Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.	Kiruhura DLG has a substantive District Health Officer - Dr. Kanya David Ivan as evidenced by letter of appointment dated 29th March 2010 referenced under Min. No. 44/2010. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0	Kiruhura DLG has a substantive Assistant District Health Officer (Maternal and Child Health) - Bareberaho John Bosco as evidenced by letter of appointment dated 1st November 2020 referenced under Min. No. 37/10/2020. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	c. Assistant District Health Officer Environmental Health, score 10 or else 0.	Kiruhura DLG has a substantive Assistant District Health Officer (Environmental Health) - Munyaneza Godfrey as evidenced by letter of appointment dated 21st July 2021 referenced under Min. No. 62/07/2021(ixv). At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.	Kiruhura DLG has a substantive Senior Environmental Health Officer as evidenced by letter of appointment dated 27th April 2022 referenced under Min. No. 120/04/2022 h. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	e. Senior Health Educator, score 10 or else 0.	Kiruhura DLG has a substantive Senior Health Educator - Tukamuhamba Julius as evidenced by letter of appointment dated 13th July 2023 referenced under Min. No. 192/07/2023 b. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	f. Biostatistician, score 10 or 0.	Kiruhura DLG has a substantive Biostatistician - Atwiine Johnson as evidenced by letter of appointment dated 30th March 2020 referenced under Min. No. 05/03/2020 d. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	g. District Cold Chain Technician, score 10 or else 0.	Kiruhura DLG has a substantive Cold Chain Technician - Ecebu Joel as evidenced by letter of appointment dated 24th March 2021 referenced under Min. No. 54/03/2021 (Liii). At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	10

1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.

Applicable to MCs only.

Maximum score is 70

1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

i. Principal Health Inspector, score 20 or else 0.

Applicable to MCs only.

Maximum score is 70

1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

j. Health Educator, score 20 or else 0

Applicable to MCs only.

Maximum score is 70

Environment and Social Requirements

2 Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:

a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

There was evidence that Environmental, Social, and Climate Change screening was conducted for Health projects implemented in the previous FY;

Construction of the staff house at Rwentamu HC III was screened on 08/08/2022 with a costed ESMP of UGX: 500,000 dated 08/08/2022.

Construction of a twin staff house at Rwabarata HCIII was screened on 08/08/2022 with a costed ESMP of UGX: 1,000,000 dated 15/08/2022.

Construction of the staff house at Kiruhura HC IV was screened on 08/08/2022 with a costed ESMP of UGX:370,000 dated 02/09/2022.

Maximum score is 30

15

2 Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

Projects implemented under Health did not qualify to undergo an ESIA upon being screened for environmental and social safeguards;

Construction of the staff house at Rwentamu HC III was screened on 08/08/2022 with a costed ESMP of UGX: 500,000 dated 08/08/2022.

Construction of a twin staff house at Rwabarata HCIII was screened on 08/08/2022 with a costed ESMP of UGX: 1,000,000 dated 15/08/2022.

Construction of the staff house at Kiruhura HC IV was screened on 08/08/2022 with a costed ESMP of UGX:370,000 dated 02/09/2022.

Maximum score is 30

15

**Micro-scale Irrigation
Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation <i>Maximum score is 70</i>	If the LG has recruited; a. the Senior Agriculture Engineer <i>score 70 or else 0.</i>	Kiruhura DLG has a substantive Senior Agricultural Engineer - Tumushabe Cylus as evidenced by letter of appointment on promotion dated 29th April 2022 referenced under Min No. 120/04/2022 y. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	70
Environment and Social Requirements				
2	New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed. <i>Maximum score is 30</i>	If the LG: Carried out Environmental, Social and Climate Change screening score 30 or else 0.	There was evidence that Environmental, Social, and Climate Change screening was conducted for projects under micro-scale irrigation; The establishment of a microscale irrigation demonstration site at Nduho Norman's farm of Rwamuranda village was screened on 29/08/2022 with a costed ESMP of UGX: 3,950,000 dated 29/08/2022. The establishment of a microscale irrigation demonstration site at Mwesigye Perez's farm of Mitooma village was screened on 29/08/2022 with a costed ESMP of UGX: 3,950,000 dated 29/08/2022. The establishment of a microscale irrigation demonstration site at Lillian Balyakushaba's farm of Kyakahunga village was screened on 29/08/2022 with a costed ESMP of UGX: 3,950,000 dated 29/08/2022.	30

Water & Environment Minimum Conditions

No. Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development			
1 New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	Kiruhura DLG has a substantive Civil Engineer (Water) - Owaruhanga as evidenced by letter of appointment dated 1st Novemebr 2020 referenced under Min. No. 37/10/2020 (ii). At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	15
1 New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	Kiruhura DLG has a substantive Assistant Water Officer - Tumuhairwe Rosemary as evidenced by letter of appointment as Community Development Officer dated 1st June 2017 referenced under Min. No. 115/05/2017 (i). At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 26th June 2023.	10
1 New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	Kiruhura DLG has a substantive Borehole Maintenance Technician - Ahesibwe Edgar Migano as evidenced by letter of appointment dated 27th April 2022 referenced under Min. No. 120/04/2022 p. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	10
1 New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	Kiruhura DLG has a substantive District Natural Resources Officer- Namara Deborah as evidenced by letter of appointment on promotion dated 25th August 2022 referenced under Min No. 127/08/2022. At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report (APR) dated 30th June 2023.	15
1 New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	Kiruhura DLG has a substantive Environment Officer- Muhumza Samuel as evidenced by the letter of appointment dated 14th December 2021 referenced under Min No. 104/12/2021(ii). At the time of assessment, the Officer was found to have been duly appraised as evidenced by the Annual Performance Report dated 30th June 2023.	10
1 New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	Kiruhura DLG has a substantive Forestry Officer- Mwijukye Saul as evidenced by the letter of appointment dated 14th December 2021 referenced under Min No. 104/12/2021. At the time of assessment,the Officer was found to have been duly appraised as evidenced by the Annual Performance Report dated 30th June 2023.	10

Environment and Social Requirements

2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	If the LG: a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.	There was evidence that Environmental, Social and Climate Change screening was conducted for water infrastructure projects for the previous FY; Extension of piped water to Kitura and Kashongi sub counties was conducted on 04/07/2022 with a costed ESMP of UGX: 4,210,000 dated 08/07/2022. Construction of a 5 stance VIP latrine at Mooya was screened on 07/07/2022 with a costed ESMP of UGX: 936,666 dated 15/07/2022. Construction of a rain water harvesting tank at Bugweiraro was screened on 06/07/2022 with a costed ESMP of UGX: 1,446,000 dated 05/08/2022.	10
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.	The projects under the water sector did not qualify to undergo an ESIA upon been screened for environment and social safeguards; Extension of piped water to Kitura and Kashongi sub counties was conducted on 04/07/2022 with a costed ESMP of UGX: 4,210,000 dated 08/07/2022. Construction of a 5 stance VIP latrine at Mooya was screened on 07/07/2022 with a costed ESMP of UGX: 936,666 dated 15/07/2022. Construction of a rain water harvesting tank at Bugweiraro was screened on 06/07/2022 with a costed ESMP of UGX: 1,446,000 dated 05/08/2022.	10
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.	There was evidence the LG had obtained an abstraction permit from the Ministry of Water and Environment (MoWE) Directorate of Water Resource Management. (DWRM). The permit number was KIRO5/GP-108/2022/NN -Kiruhura District Local Government. Issued on 23rd November 2022 until 22nd November 2027 signed by Director of Water Development	10