



LGMSD 2022/23

Kiboga District

(Vote Code: 525)

Assessment	Scores
Crosscutting Minimum Conditions	63%
Education Minimum Conditions	100%
Health Minimum Conditions	80%
Water & Environment Minimum Conditions	80%
Micro-scale Irrigation Minimum Conditions	100%
Crosscutting Performance Measures	76%
Educational Performance Measures	71%
Health Performance Measures	74%
Water & Environment Performance Measures	83%
Micro-scale Irrigation Performance Measures	62%

**Crosscutting
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): If so: Score 4 or else 0 	<p>There was only one DDEG project of the construction of ramp for the District Administration block, first phase completed UGX 50,000,000 page 30 of quarter 4 report.</p>	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> By more than 5%, score 3 1 to 5% increase, score 2 If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>There was an increase in the LLG performance assessment as per the following details:</p> <p>In the FY 2021/2022 the average score was 787/14 = 56%.</p> <p>FY 2022/2023 the average score was 984/14 = 70%.</p> <p>There was increase from 56% to 70% = 14%.</p> <p>2021/2022; 2022/2023</p> <ol style="list-style-type: none"> Kiboga TC 58% to 83%; Bukomero SC 54%, 64%; Bukomero TC 54% , 71%; Ndwaniro SC 53% , 74%; Kapekee 58% , 74%; Kaya 51% , 53%; Kibigga SC58%, 72%; Kyekumbia SC 48%, 59%; Kyomia 51% , 65%; Lwamatta SC 51%, 79%; Lwamatta TC 61%,85%; Muwanga SC 48%, 74%; Nakasozzi SC 51%, 52%; and Nkundwa 40%, 79%. 	3

2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> • If 100% the projects were completed : Score 3 • If 80-99%: Score 2 • If below 80%: 0 	<p>There was only one DDEG project of the construction of ramp for the District Administration block, first phase completed UGX 50,000,000 Q4 30</p>	3
3	<p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:</p> <p>Score 2 or else score 0.</p>	<p>There was only one DDEG funding of phased construction of the ramp on the District administration block UGX 50,000,000-page 30 quarter 4</p>	2
3	<p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates,</p> <p>score 2 or else score 0</p>	<p>There was only one project under DDEG in the previous FY and contract price was within +/-20% of the LG Engineers estimates as follows;</p> <p>Project: : Construction of a ramp at Kiboga District headquarters – Phase I</p> <p>Contract No: Kibo525/wrks/22/23/00030</p> <p>Contractor: Mplamb Construction services and joinery company Ltd</p> <p>Engineer’s sum: UGX 47,068,288</p> <p>Contract sum: UGX 50,059,612</p> <p>Variation: 5.96%</p>	2

Performance Reporting and Performance Improvement

4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate,</p> <p>score 2 or else score 0</p>	<p>The staffing at some of the LLG is not as per the minimum of 8 staff</p> <p>Lwamata TC</p> <p>19 staff as per staff list dated 20/11/2023</p> <p>Lwamata SC</p> <p>7 staff as per the staff list dated 31st October 2023</p> <p>Kyomya SC</p> <p>6 staff as per staff list dated 21/11/2023</p>	0
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4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <ul style="list-style-type: none"> • If 100 % in place: Score 2, else score 0. <p>Note: if there are no reports produced to review: Score 0</p>	<p>The report of 12/06/2023: List of the capital project dated 12/06/2023; Cost of the project was UGX 50,000,000, status ongoing.</p>	2
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p>NB: The Source is the OPAMS Data Generated by OPM.</p>	<p>The result of the LLG assessment were as extracted from OPAMS generated by OPM, as follows</p> <p>Kyomya TC 65%, IVA 82 % variation +17%;</p> <p>Lwamata SC 79%, IVA 76% variation of -3%;</p> <p>Nkandwa SC 79%-IVA 67% variation of -12%; and</p> <p>Lwamata TC 85% IVA 88% variation of +3%.</p> <p>Variation was above +-10%</p>	0
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.</p> <p>Score: 2 or else score 0</p>	<p>There was no performance improvement plan</p>	0
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:</p> <p>Score 2 or else score 0</p>	<p>There was no performance improvement plan implemented</p>	0

Human Resource Management and Development

Budgeting for and actual recruitment and deployment of staff

Maximum 2 points on this Performance Measure

a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.

Score 2 or else score 0

LG had consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th, with copy to the respective MDAs and MoFPED.

Submitted on 26.06.2023

Health department 19

Administration 36

Education department 21

Community based services 6

Urban councils 9

Performance management

Maximum 5 points on this Performance Measure

a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):

Score 2 or else score 0

There was evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):

Staff attendance analysis for kiboga District staff for the month of June dated 3rd July, 2023

Staff attendance analysis for kiboga District staff for the month of May dated 7th June, 2023

Staff attendance analysis for kiboga District staff for the month of April dated 2nd may, 2023

Staff attendance analysis for kiboga District staff for the month of March dated 6th April, 2023

Staff attendance analysis for kiboga District staff for the month of February dated 6th march, 2023

Staff attendance analysis for kiboga District staff for the month of January dated 3rd February, 2023

Staff attendance analysis for kiboga District staff for the month of December 2022 dated 5th January, 2023

Staff attendance analysis for kiboga District staff for the month of November 2022 dated 6th December 2022

Staff attendance analysis for kiboga District staff for the month of October dated 4th November 2022

Staff attendance analysis for kiboga District staff for the month of September dated 3rd October 2022

Staff attendance analysis for kiboga District staff for the month of August dated 5th September 2022

Staff attendance analysis for kiboga District staff for the month of July dated 1st August 2022

7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> <p>FY: Score 1 or else 0</p>	<p>The HODs were not appraised by 30.06.2023</p> <p>Mr. Ssekiwunga Stephen (CFO)</p> <p>Appraised by Musingye Edward on 4/7/2023</p> <p>Mr. SSevagudde Andrew (Planner)</p> <p>Appraised on 04/07/2023 by Edward Musingye.</p> <p>Mr. Mukiibi Ismail</p> <p>Appraised by Musingye Edward on 1/8/2023</p> <p>Ms. Musasizi Patrick</p> <p>Appraised by Mr. Musingye Edward on 3/07/2023</p> <p>Mr. Ssebulime Godfrey</p> <p>Appraised by Musingye Edward on 03/07/2023</p> <p>Mr. Nsubuga Patrick</p> <p>Appraised by Musingye Edward on 3/7/2023</p> <p>Mr. Katusime Jackson</p> <p>Appraised by Musingye Edward on 7/7/2023</p> <p>Mr. Kyagulanyi Jimmy</p> <p>Appraised by Mr. Musingye Edward on 3/7/2023</p> <p>Mr. Bahizi N.S Archbald,</p> <p>Appraised by Musingye Edward on 04/07/2023</p>	0
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>ii. (in addition to “a” above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Score 1 or else 0</p>	<p>There was evidence that the LG had implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Minutes of the sanctions and rewards meeting held on 20th July 2023</p> <p>Minutes of the rewards and sanctions committee held on 19th January 2023</p> <p>Rewards and sanctions committee meetings held on 21st April 2022</p>	1
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p>	<p>The LG had a consultative committee formed in July 2023, as per the minutes of TPC. Min 07/TPC/2023</p>	1

8	Payroll management Maximum 1 point on this Performance Measure or else score 0	a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: Score 1.	The staff recruited accessed the payroll not later than 2 months; Mirembe Flavia assumed duty on 09.05.2023, accessed on 28th June 2023 Nalukwago Irene assumed duty on 02.06.2023, accessed on 28th June 2023 Kityo Jacob assumed duty on 10/05/2023, accessed on 28th June 2023 Golooba Godfrey assumed duty on 11.05.2023, accessed on 28th June 2023 Namutyaba Fazirah assumed duty on 12.05.2023, accessed on 28th June 2023 Atuhumuza Agnes assumed duty on 11.05.2023, accessed on 28th June 2023 Dungu Jonathan assumed duty on 11.05.2023 accessed on 28th June 2023 Kasirivu Christopher assumed duty on 11.05.2023, accessed on 28th June 2023 Anuna Alice assumed duty on 11.05.2023, accessed on 28th June 2023 Kalumba Peter assumed duty on 11.05.2023, accessed on 28th June 2023	1
9	Pension Payroll management Maximum 1 point on this Performance Measure or else score 0	a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: Score 1.	The pension staff did not access the pension payroll in 2 months Sumayyah Walegera Nakayenze retired 08/12/2022, paid 03.05.2023 Harriet Nakitende retired 01.09.2022 paid 22.05.2023 David Ssenyonga retired 01.09.2022 paid 21.03.2023 Muzamil Nassor Musisi retired 15.07.2022 paid 2 nov 2022 Boaz Mugisha retired 02.09.2022 paid 02.11.2022 Robinah Mwebaza retired 02.05.2022 paid 21.06.2022 Stephen Maisho retired 02.09.2022 paid 21.09.2022 Justine Harriet Lubuulwa retired 24.06.2022 paid 01.03.2023	0

Management, Monitoring and Supervision of Services.

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:

Score 2 or else score 0

There was evidence that the LG transferred DDEG funds to the LLG in accordance to the requirements as follows:

The LG received UGX59,089,396 and transfer as follows:

Quarter 2 transferred on 19/10/2022

1. Kiboga TC UGX 9,499,751
2. Bukomero SC UGX 4,429,398
3. Bukomero TC UGX 7,381,887
4. Ndwaniro SC UGX 5,630,441
5. Kapekee SC UGX 5,792,744
6. Kaya SC UGX 858,731
7. Kibigga SC UGX 7,837,763
8. Kyekumbia UGX 858,731
9. Kyomia UGX 858,731
10. Lwamatta SC UGX 5,143,532
11. Lwamatta TC UGX 4,423,602
12. Muwanga SC UGX 4,656,623
13. Nakasozi SC UGX 858,731
14. Nkundwa UGX 858,731

Quarter 3: UGX118,178,793 transferred on 27/01/2023

1. Kiboga TC UGX18,999,501
2. Bukomero SC UGX 8,858,797
3. Bukomero TC UGX 14,763,775
4. Ndwaniro SC UGX 11,260,882
5. Kapekee SC UGX 11,585,488
6. Kaya SC UGX 1,717,462
7. Kibigga SC UGX 15,675,526
8. Kyekumbia UGX 1,717,462
9. Kyomia UGX 1,717,462
10. Lwamatta SC UGX 10,287,064
11. Lwamatta TC UGX 8,847,205
12. Muwanga SC UGX 9,313,245
13. Nakasozi SC UGX 1,717,462
14. Nkundwa UGX 1,717,462

10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).</p> <p>Score: 2 or else score 0</p>	<p>The LG did not timely warrant of direct DDEG transfers to the LLG for the previous FY for the two quarters as follows:</p> <p>Quarter 2 Cash limit of UGX59,089,396 was released on 7/10/2022 warranted 17/10/2022, after 8 days; and</p> <p>Quarter 3. Cash of UGX118,178,793 was released 5/01/2023, warrant 24/01/2023 after 16 days.</p>	0
10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>Score 2 or else score 0</p>	<p>The LG did not invoice and communicate all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release.</p> <p>Quarter 2: Cash limit was on 7/10/2022, CAO communicated on 18/10/2022 invoicing 19/10/2022</p> <p>Quarter 3, Cash limit was on 5/01/2023, CAO communicated on 07/01/2023, invoicing 27/02/2023</p>	0
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the District supervised and mentored all LLGs in the District as follows: Kiboga District had only two reports</p> <p>Quarter 1: Dated 20/09/2022</p> <p>Status of implementation of the project, accountability and performance of the budget</p> <p>Quarter 2: dated 20/12/2022</p> <p>Looking the aligning of work plan to the development plan, performance of LLG by monitoring of attendance to duty, implementation of the project in the given LLG</p> <p>Quarter 3: 20/03/2023</p> <p>Areas covered, the status of implementation of the projects, guiding on the 5 year development plan, target, SASa,s CDOS and Accountants</p> <p>Quarter 4: 08/08/2023;</p> <p>Status of implementation of the project for the fy 2022/2023</p> <p>Finalization of the LLG development plans.</p> <p>training preparation of work plans and budgets, SASs and CDOS, accountants.</p>	2

11	Routine oversight and monitoring Maximum 4 points on this Performance Measure	b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up: Score 2 or else score 0	There was no clear evidence that monitoring reports were discussed in the TPC and evidence of corrective actions and follow up.. The report available had no minute number of TPC and the information available had no connection with the monitoring report and there was only one report as per the meeting held on 12/06/2023 min06/TPC/Jun/2023: The finalisation of LLG development plan, where completion of the project before the financial year 2023 ends was discussed and attendance to duty was emphases to LLG in order to improve services by the LLG.	0
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Investment Management

12	Planning and budgeting for investments is conducted effectively Maximum 12 points on this Performance Measure	a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: Score 2 or else score 0 Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0	There was evidence that the LG updated the Asset register on 30/06/2023 from Statement of stores and another assets page 44 ,the following were the assets: 1. Buildings and structures UGX17,127,402,633; 2. Land UGX84,032,628; 3. Transport Equipment UGX318,930,108; 4. ICT Equipment UGX;137,399,565 5. Furniture and Fitting UGX683,367,719 6. Machinery and Equipment UGX343,278,667; and 7. Medical equipment UGX 555,415,376	2
12	Planning and budgeting for investments is conducted effectively Maximum 12 points on this Performance Measure	b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets: Score 1 or else 0	Board of survey was reported on 31/08/2022 There was only one recommendation that management to expedite the process of disposal of the identified items such as the computers	1

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.

There was evidence that District had a functional physical planning committee in place and submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD.

The committee was established on 20/08/2019 composed of the following members:

1. CAO;
2. Physical Planner;
3. District Engineer;
4. Water Officer;
5. Staff surveyor;
6. Environmental Officer;
7. Natural Resources Officer;
8. 3 Town clerks;
9. District Health Officer;
10. District Education Officer;
11. District Production Officer; and
12. District Community Development Officer.

The 4 sets of reports were submitted as follows:

Quarter 1 Submitted on 16/08/2022;

Quarter 2 Submitted on 06/12/2022;

Quarter 3 Submitted on 22/03/2023; and

Quarter 4 Submitted on 15/06/2023.

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d.For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the District conducted a desk appraisal for all projects in the budget and prioritized investments were: (i) derived from the third LG Development Plan; (ii) eligible for expenditure as per sector guidelines and funding source as follows:</p> <ol style="list-style-type: none"> 1. Construction of 5 stance pit latrine at Kalungu ,Lutti, Kawawa, Bulanga UGX 112,000,000; pages 57-67 of LGDP 2. Construction of piped water system in Kibiga UGX 350,000,000; pages 57-67 LGDP and 3. Completion of staff quarters at Katwe HCIII UGX 60,000,000 pages 57-67 LGDP <p>Desk appraisal was 23/08/2023</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG carried field appraisal carried on 12/10/2023 for the previous FY as follows: The field appraisals were carried as follows:</p> <ol style="list-style-type: none"> 1. Construction of 5 stance pit latrine at Kalungu ,Lutti, Kawawa, Bulanga UGX 112,000,000; 2. Construction of piped water system in Kibiga UGX 350,000,000; and 3. Completion of staff quarters at Katwe HCIII UGX 60,000,000.12/10/2022 	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>There was evidence that project profiles with costing were developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>The TPC held meeting on 23/07/2023 Min06/TPC/Jul/2023</p> <p>Projects:</p> <ol style="list-style-type: none"> 1. Construction of 5 stance pit latrine at Kalungu ,Lutti, Kawawa, Bulanga UGX 112,000,000; 2. Construction of piped water system in Kibiga UGX 350,000,000; and 3. Completion of staff quarters at Katwe HCIII UGX 60,000,000. 	1

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>There was no evidence that Kiboga district LG had screened for environmental and social risks/impact and put mitigation measures where required before projects funded by the DDEG are approved for construction for the current FY as there were no DDEG projects available for the current FY (2023-2024) at the time of this assessment.</p>	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>There was evidence that only one project under DDEG was incorporated in the approved procurement plan for the current FY as follows:</p> <p>Ramp construction at Kiboga District Administration Block Phase II - item 2, page 10</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p>	<p>The DDEG project for the current FY had not yet been approved by the contracts committee and the project had not taken off.</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:</p> <p>Score 1 or else 0</p>	<p>The LG established the Project Implementation Team (PIT) for projects for the previous FY on 22/06/2022 and it included the following; District Engineer, Community Development Officer, Senior Labour Officer, Senior Environment Officer and the supritendent of works.</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:</p> <p>Score 1 or else score 0</p>	<p>There was evidence that construction of the ramp at Kiboga District Administration Block followed the standard technical designs provided by the LG i.e the columns measured 250 x 200 mm and the beams measured 450 x 200 mm. The columns were spaced at 2m, 5m, 6m, 6m, 5.5m while slab measured 250mm thick.</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0</p>	<p>There was evidence that the LG provided supervision of Construction of a ramp at Kiboga District headquarters - Phase I by the relevant technical officers according to the supervision reports dated 16/06/2023, 06/07/2023 as well as the site meetings held on 04/05/2023, 06/06/2023, 28/06/2023</p>	2
13				1

Procurement, contract management/execution
Maximum 8 points on this Performance Measure
f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):
Score 1 or else score 0

There was evidence that the LG verified works and initiated payments of contractors within 2 months as follows:

Project: Construction of a ramp at Kiboga District HQ – Phase I

Contract No: Kibo525/wrks/22/23/00030

Contract Signed: 19/04/2023

Contractor: Mplamb Construction services and joinery company Ltd

Requisition Amount: UGX 25,029,806 (I)

Requisition Date: 08/06/2023

Requisition Amount: UGX 25,029,806 (II)

Requisition Date: 16/06/2023

Environment Officer Sign: 27/06/2023

CDO sign: 27/06/2023

DEng sign: 19/06/2023

CFO sign: 22/06/2023

CAO sign: 22/06/2023

Amount Paid: UGX 39,823,744

Payment Date: 28/06/2023

Voucher No. 6433653

EFT No. 6433653

This lies within the required 2 months period for payment;

Project: Construction of staff quarters at Lukuli

Contract No: Kibo525/wrks/22/23/00005

Contract Signed: 25/01/2023

Contractor: Karki Builders and engineers Ltd

Requisition Amount: UGX 92,967,000

Requisition Date: 13/06/2023

Environment Officer Sign: 14/06/2023

CDO sign: 14/06/2023

DEng sign: 14/06/2023

CFO sign: 15/06/2023

CAO sign: 15/06/2023

Amount Paid: UGX 83,141,250

Payment Date: 28/06/2023

Voucher No. 6424584

EFT No. 6424584

This lies within the required 2 months period for payment;

Project: Borehole casting and installation – Lot 1

Contract No: Kibo525/wrks/22/23/00033

Contract Signed: 05/04/2023

Contractor: Semakula Contractors Ltd

Requisition Amount: UGX 31,799,820

Requisition Date: 01/05/2023

Environment Officer Sign: 04/05/2023

CDO sign: 04/05/2023

DWO sign: 04/05/2023

CFO sign: 05/05/2023

CAO sign: 04/05/2023

Amount Paid: UGX 28,673,736

Payment Date: 18/05/2023

Voucher No. 5331207

EFT No. 5331207

This lies within the required 2 months period for payment;

Procurement, contract management/execution
Maximum 8 points on this Performance Measure

g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:
Score 1 or else 0

There was evidence of a complete procurement file in place for all the awarded contracts sampled as follows:

File Name: Construction of a ramp at Kiboga District headquarters – Phase I

Contract No: Kibo525/wrks/22/23/00030

Contract signed: 19/04/2023

Contractor: Mplamb Construction services and joinery company Ltd

Evaluation report: 20/03/2023

Contracts Committee Meeting: 21/03/2023

Min No: DCC/05/03/2023(1-A)

File Name : Borehole casting and installation – Lot 1

Contract No: Kibo525/wrks/22/23/00033

Contract signed: 05/04/2023

Contractor: Semakula Contractors Ltd

Evaluation report: 13/03/2023

Contracts Committee: 15/03/2023

Min No: DCC/05/03/2022/23 (2)

File Name : Completion of Kindeke solar driven piped water system

Contract No: Kibo525/wrks/22/23/00002

Contract signed: 08/08/2022

Contractor: Ferest Investments Ltd

Evaluation report: 23/06/2022

Contracts Committee: 01/07/2022

Min No: DCC/05/07/2022/23-B

Environment and Social Safeguards

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</p> <p>Score: 2 or else score 0</p>	<p>There was evidence that Kiboga had designated a person to coordinate response to feedback on grievances/complaints as exemplified by a letter by the CAO, dated 10/7/2020, designating the Principal Assistant Secretary as the Focal Point Person to coordinate response to feed-back (grievance /complaints).</p> <p>There was evidence that Kiboga district LG had established a centralized Grievance Redress Committee (GRC) as evidenced by a letter of appointment as members of the GRC, date 10/7/2020, prepared by the CAO and addressed to 4 committee members, including the chairperson and the secretary.</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>There was evidence that Kiboga district LG had specified a system for recording, investigating and responding to grievances and had a defined complaints referral path and public display of information at LG offices as exemplified by the Grievance Redress book on 15/11/2021. A defined complaints referral path, dated 10/7/2020 was available and displayed on the LG noticeboards.</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>If so: Score 1 or else 0</p>	<p>There was evidence that Kiboga district LG had publicized the grievance redress mechanisms so that aggrieved parties would know where to report and get redress as evidenced by dissemination list of GRM and complaints log to various heads of departments, dated 10/7/2020. An email address and a tel. no. 0392766616 were indicated on the complaints referral path displayed on noticeboards for aggrieved parties to contact the focal person and get redress.</p>	1

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0</p>	<p>There was evidence that the LG integrated environment and Climate change into the 3rd LG development plans, annual work plans and budget</p> <p>1. Construction of 5 stance Pit latrine at Kijumakwa, Kalungu , Lutti, Balanga, Kawawa Primary school UGX 140,000,000 , page 119 of LGDP page</p> <p>Climate and environment UGX1.400.000 page 29 of 47 of AWP,</p> <p>2. Construction of OPD at Kayira Health III UGX 70,000,000 page 127 of LGDP</p> <p>Climate and environment UGX 1,200,000- page 19 AWP</p> <p>3. Construction of Pit latrine at Katwe Health Center III UGX 25,000,000 page 127 of LGDP</p> <p>Climate and environment UGX 1,381,611- page 21AWP</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management</p> <p>score 1 or else 0</p>	<p>There was evidence that the LG disseminated the DDEG guideline on 10/08/2023. Those available were heads of departments, town clerks and the Senior Assistant Secretaries</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>(For investments financed from the DDEG other than health, education, water, and irrigation):</p> <p>c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:</p> <p>score 3 or else score 0</p>	<p>There was evidence that Kiboga district LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY (2022-2023) as exemplified by the costed ESMPs for the construction of a pedestrian/PWDs ramp to the existing Kiboga District Administration Block project dated 24/3/2023, contract no. KIBO525/WRKS/22-23/00030. The ESMPs were incorporated in the BoQs, dated 27/6/2023, signed by district engineer and project manager, Items A to I: Environmental and Social Concerns.</p>	3

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change. Score 3 or else score 0	There was no evidence that Kiboga district LG had infrastructure projects with costing of the additional impact from climate change for the FY 2022-2023 as the costing of additional impact from climate change was not available.	0
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 1 or else score 0	There was no evidence that Kiboga District LG had proof of land ownership, access and availability to all DDEG projects as there were no land titles, agreements, Memoranda of Understanding or consent letters available. The district administration block was built on Buganda Kingdom land, and therefore the ongoing project of construction of a pedestrian/PWDs ramp project at the administration block had no proof of land ownership.	0
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 1 or else score 0	There was evidence that the Kiboga district LG Environmental officer and CDO conducts support supervision and monitoring conducted support supervision and monitoring to to ascertain compliance with ESMPs as exemplified by the E & S compliance certificated for the construction of a pedestrian ramp to the existing Kiboga administration block, dated 6/6/2023, signed by the SEO and DCDO.	1
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects: Score 1 or else score 0	There was evidence that the E & S compliance certification forms at Kiboga district LG are completed and signed by the SEO and DCDO prior to payments of contractors' invoices/certificates at interim and final stages of projects as exemplified by the signed contractor certificate for the construction of pedestrian / PWDs Rump project at the district administration block, dated 27/6/2023.	1

Financial management

LG makes monthly
Bank reconciliations

Maximum 2 points on
this Performance
Measure

a. Evidence that the LG
makes monthly bank
reconciliations and are up
to-date at the point of time
of the assessment:

Score 2 or else score 0

There was evidence that the LG made
monthly bank reconciliations as follows:

Account Name: Kiboga LG General Fund
Account

Bank name: Stanbic

Account No: 9030005086835

Date of reconciliation

August, on 13/09/2023

Sept, On 13/10/2023

Oct on 10//11/2023;

Account Name: Kiboga Hospital Account

Bank name: Stanbic

Account No: 9030005686287

Date of reconciliation

Aug, 13/09/2023

Sept, On 13/10/2023

Octo, on 10/11/2023; and

Account Name: Kiboga District YLP

Bank name: Stanbic

Account No: 90300011748316

Date of reconciliation

August 13/09/2023

Sept, 13/10/2023

Sept , 10/11/2023

LG executes the Internal Audit function in accordance with the LGA Section 90

Maximum 4 points on this performance measure

a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.

Score 2 or else score 0

There was evidence that the LG prepared all the 4 quarterly reports as follows:

Quarter 1 submitted on 14/11/2022

Issues raised

Overpayment of IPPS,

Under attendance of staff to duty in secondary schools

Lack of staff list at the district

Lack of backup for the data across all sectors;

Quarter 2 submitted on 31/01/2023

Issues raised were

Administrative advance of UGX11,520,467 un accounted for

Un accounted for funds UGX 750,000 in Health

Followed up issues of first quarter;

Quarter 3 submitted on 21/06/2023

Issues raised

Local recording was not properly done

Occupational safety at the work place a the district, the electrical socket in finance and clerk to council risky

Administrative advance of UGX 18,312,292 not retired

Follow up of previous audit; and

Quarter 4 submitted on 28 August 2023

Issues raised were:

UGX 44,917,411, administrative advances not retired

Doubtful payment of UGX 94,467,761, across health and education

UGX 5,111,130 was paid in excess of recommended 50% as advance in construction of pedestrian ramp.

17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>The LG provided information to the council and LG PAC on the status of the implementation of the internal audit finds for the Previous FY as follows:</p> <p>Quarter 1 submitted on 31/10/2022;</p> <p>Quarter 2 Submitted on 31/01/2023;</p> <p>Quarter 3 Submitted on 26/06/2023; and</p> <p>Quarter 4 Submitted on 05/09/2023.</p>	1
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>There was evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC reviewed them and followed-up as follows:</p> <p>Quarter 1; Meeting was held on 30/09/2022, min4/KBG/LGPAC/03/23</p> <p>Performance of the youth livelihood programs.</p> <p>The sub-county management to sign a memorandum of understanding with beneficiaries and sub-county management to ensure that beneficiaries after the animals delivering should pass heifer to other beneficiaries</p> <p>The subject matter specialist at all times be involved before procurement and after to ensure safety of the animals;</p> <p>Quarter 2: Meeting held on 16/12/2022 Min4/KBG/LGPAC/12/22.</p> <p>Unaccounted for stationary, some disbursement to Bukomero Technical institute of UGX 22,150,679 ,delay in utilisation and delay of accountability, they were cautioned</p> <p>Quarter 3: held on 27/03/2023: min04/KBG/LGPAC/03/23</p> <p>Unclear carbon papers for trading licence for Bukomero SC, some counterfoil lacked information in Nkandwa SC,</p> <p>Recommendation; management of Bukomero SC to put things right to avoid future queries, management to cause the necessary follow up to ensure that all counter-folios have the necessary information; and</p> <p>Quarter 4: meeting held on 30/06/2023 Min4/KBG/LGPAC/03/23</p> <p>The issues covered were of unaccounted for funds;</p> <p>By head teacher Mutesa Memorial UGX</p>	1

2,204,500= recommendation officer was cautioned about late accountability

Purchase of staff welfare by Namusoke Tamalie UGX 400,000. It was dropped after presenting the accountability and report

Meeting of council held on 23/03/2023 min5/KBG/DLC/03/23(e)

It about recovery of Youth livelihood funds for the different groups, recommendation council to determine appropriate mode of recovery,

.

Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>The LG Planned revenue 2022/2023 UGX899,009,000</p> <p>Actual Revenue 2022/2023 UGX708,977,466 page 37</p> <p>The revenue realisation was 79%-100% = - 21%</p>	<p>0</p>
19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none">• If more than 10 %: score 2.• If the increase is from 5% -10 %: score 1.• If the increase is less than 5 %: score 0.	<p>The LG in FY 2022/2023 Actual revenue realized UGX708,977,466 page 58 of the annual financial statement</p> <p>FY 2021/2022 Actual UGX 637,280,783 - page 37 Annual financial statement 2021/2022</p> <p>This represented 11% increase.</p>	<p>2</p>

Local revenue administration, allocation, and transparency

Maximum 2 points on this performance measure.

a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0

The LG shareable revenue was UGX102,708,979 and the LG remitted the mandatory LLG share of Local revenues during the previous FY as follows:

1. Bukomero SC UGX 12,151,100;
2. Ndwaniro SC UGX21,780,000;
3. Kapeke SC UGX 12,800,950;
4. Kaya SC UGX 5,415,000;
5. Kibigga SC UGX 4,021,075;
6. Kyekumbia UGX 2,230,000;
7. Kyomia UGX 2,461,725;
8. Lwamatta SC UGX2,881,300;
9. Muwanga SC UGX 6,351,425;
10. Nakasozi SC UGX 2,778,925; and
11. Nkundwa UGX 3,209,225.

Total = 76,080,725

Town Council:

1. Kiboga TC UGX 248,790,901
2. Bukomero TC UGX54,584,800
3. Lwamatta TC UGX 24,727,000

Total = 328,102,701

Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>There was evidence that the LG published all the awarded contracts and amounts as sampled below:</p> <p>Construction of a ramp at Kiboga District headquarters – Phase I, Procurement Ref: Kibo525/wrks/22-23/00030, Best evaluated bidder: Mplamb construction services and joinery company Ltd, Contract price: UGX 50,059,612</p> <p>Published on 21/03/2023 and removed 03/04/2023</p> <p>Construction of staff quarters at Lukuli, Procurement Ref: Kibo525/wrks/22/23/00005, Best evaluated bidder: Ever Investments Ltd, Contract price: UGX 139,224,129</p> <p>Published on 06/01/2023 and removed 19/01/2023</p> <p>Construction of 5 stance lined pit latrine at Kyayimba Epi-centre,</p> <p>Procurement Ref: Kibo525/wrks/22/23/00017, Best evaluated bidder: Applied Investments Ltd, Contract price: UGX 27,669,820</p> <p>Published on 29/12/2022 and removed 11/01/2023</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>The LG published the assessment result on the noticeboard on 26/09/2023 and also on their website</p> <p>Cross cutting performance measure 39%;</p> <p>Health performance measure 71%;</p> <p>Education Performance measure 51%;</p> <p>Water performance measure 66%;</p> <p>Micro scale irrigation performance measure 0;</p> <p>Cross cutting Minimum condition 66%;</p> <p>Education minimum condition 70%;</p> <p>Health minimum condition 100%;</p> <p>Water Minimum condition 65%; and</p> <p>Micro-scale irrigation minimum condition 70%.</p>	2

LG shares information with citizens

Maximum 6 points on this Performance Measure

c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0

There was evidence that the LG conducted barazas as follow:

A report entitled Accountability day held on 31/07/2023 at Lukuli primary school Lwamata Sub county where the following were discussed with the community

Sharing of budget performance of the previous year and sharing of work plan for the next year

Meeting with service consumers and service providers

Gather critical views ,idea and recommendation from service consumers

Funds released for each sub county and Town councils were highlighted , communication about the use of IRAS enrolment was communicated

Under Health,

Achievements under health were discussed for example the construction of 4 pit latrines in Kyayimba HCIII, Kyoomya HCII ,Bukomero HCIV were discussed

Renovation of Bukomero theatre and renovation of Katwe OPD , completion of Bulaga HCIII were also discussed with the community

Under Education, discussion of projects under education that included ;construction of staff quarters at Lukuli primary school, Construction of 5 stance pit latrine at Bukasa Primary school, Kyanamuyonjo, were also discussed

Under works department; discussion of the road maintenance of Kapeke- Kayera road 22.8km , Kmbugu -Kyeyagalire -Kasejjera road8.7km, Kibulala-Kyerima-Nakasozi road- Nakasengere of 9.3km and many other roads were discussed

Under education; there was discussion on the construction of staff quarters at Bulaga Primary school

Community requested for establishment of police post at Lwamata Sub county.

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>There was evidence regarding the tax rates, collection and procedure for appeal displayed on the noticeboard on 08/06/2023.</p> <p>There was revenue Kiboga District charging Policy enhancement policy dated 08/06/2023 for the period of 2021/2022-2023/2024</p> <p>There was procedure for appeal in place composed of, sub-county chief, town clerk, SASs, community development officers and heads of department, one opinion leader (church leader) , and lady chosen by council of the LLG</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>The LG prepared report on the status of the implementation of the IIG recommendations as following:</p> <p>Meeting held on 23/03/2023 min 05/KBG/DLG/03/23/D</p> <ol style="list-style-type: none"> 1. Alleged forgery of academic document by 5 officers, IGG investigated, and the recommendation by the council was to have officers submitted to DSC and two of them were dismissed and 3 underwent disciplinary action; 2. Alleged solicitation of bride, one case the recommendation that the officer be cautioned, the action CAO cautioned the officer in accordance to IGG recommendation; and 3. Alleged irregular advertisement of vacancies by secretary DSC, IGG recommended that the officer be reminded, the council upheld the decision of IGG the officer be reminded and the Cao reminded the officer. 	1

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>Results from UNEB indicate that Kiboga LG PLE pass rate for 2020 and 2022 improved by 3% as shown below:</p> <p>2020: Div. one was 151; Div. two was 1532, and Div. three was 791. The total number of passes, therefore, was 2,474 while the total number of registered candidates was 3,655 and the number of pupils that missed exams was 96 thus the total number of pupils that sat the exam was 3,559 Therefore, the calculated percentage for 2020 was; $2,474 / 3,559 \times 100 = 70\%$.</p> <p>2022: Div. one was 228, Div two was 1,481, and Div. three was 637. The total pass, therefore, was 2,346 while the total number of registered candidates that sat exams was 3,351 and the number of pupils that missed exams was 135 while the total number of pupils that sat the exams was 3,216.</p> <p>The calculated percentage for 2022 was, therefore, $2,346 / 3,216 \times 100 = 73\%$.</p> <p>Therefore, $73\% - 70\% = 3$ percentage improvement.</p>	2
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 3 • Between 1 and 5% score 2 • No improvement score 0 	<p>Results from UNEB indicate that Kiboga LG UCE pass rate for 2020 and 2022 improved by 03% as shown below:</p> <p>2020: Div. one was 100; Div. two was 221, and Div. three was 280. The total pass, therefore, was 601; 08 candidates missed the exam, while the total number of registered candidates was 1,053 thus the exact number of candidates that sat exams was 1,045</p> <p>Therefore, the calculated percentage for 2020 was; $601 / 1,045 \times 100 = 58\%$.</p> <p>2022: Div. one was 108, Div two was 215, and Div. three was 293. The total pass, therefore, was 616; 15 candidates missed the exams while the total number of candidates that registered for exams was 1,020 thus the total number of candidates that actually sat exams was 1,005</p> <p>The calculated percentage for 2022 was, therefore, $616 / 1,005 \times 100 = 61\%$.</p> <p>Therefore, $61\% - 58\% = 3$ percentage improvement.</p>	2

2	<p>N23_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.</p>	<p>a) Average score in the education LLG performance has improved between the previous year but one and the previous year</p>	<p>There was an increase in the average score of 3% as per the following details:</p>	1
	<p>Maximum 2 points</p>	<ul style="list-style-type: none"> • By more than 5%, score 2 • Between 1 and 5%, score 1 • No Improvement, score 0 <p>NB: If the previous average score was 95% and above, Score 2 for any increase.</p>	<p>In the FY 2021/2022 average score was 850/14=61%; IN the FY 2022/2023 average score was 900/14= 64;</p>	
			<p>There was increase from 61% to 64% = 3%;</p>	
			<ol style="list-style-type: none"> 1. Kiboga TC 70% improved to 70%; 2. Bukomero SC 50%, 60%; 3. Bukomero TC 70% , 70%; 4. Ndwaniro SC 40% , 60%; 5. Kapekee 50% , 70%; 6. Kaya 40% , 50%; 7. Kibigga SC70%, 60%; 8. Kyekumbia SC 70%, 50%; 9. Kyomia 70% , 60%; 10. Lwamatta SC 70%, 70%; 11. Lwamatta TC 70%,80%; 12. Muwanga SC 70%, 70%; 13. Nakasozi SC 70%, 50%; and 14. Nkundwa 40%, 80%. 	
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p>	<p>a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0</p>	<p>From the budget performance report page 87 of 123 under vote 861, it was evident that the LG received a sum of 285,744,000 UGX sector development grant which was on eligible activities as defined in the sector guidelines as shown below:</p>	2
	<p>Maximum 8 points on this performance measure</p>		<ol style="list-style-type: none"> 1. Construction of a five-lined pit latrine at Lunya P/S in Lwamata town council valued at 27,000,000 UGX 2. Construction of five-lined pit latrine at Kirinda consultant P/S in Kapeeke sub-county valued at 28,009,660UGX 3. Construction of a five-lined pit latrine at Bukasa P/S in Kibiga sub-county valued at 28,856,000 UGX 4. Construction of a five-lined pit latrine at Kyanamuyonjo Madarasati Noor P/S in Kyomya sub-county valued at 23,000,000 UGX 5. Construction of a 2-unit staff house at Lukuli P/S in Lwamata Sub-county. 	

Investment
Performance: The LG
has managed
education projects as
per guidelines

Maximum 8 points on
this performance
measure

b) If the DEO,
Environment Officer
and CDO certified
works on Education
construction projects
implemented in the
previous FY before the
LG made payments to
the contractors score 2
or else score 0

There was evidence that LG made payments for
sector infrastructure and executed as per
contract as follows:

Name of project: Construction of 5 lined pit
latrine at Bukasa Primary School

Project NO: Kibo525/WRKS/22/23/00007

Contract Sum: UGX 27,929,386

Requisition was on 01/06/2023

Signed by the DEO on 12/06/2023

District Engineer signed on 05/06/2023

CAO signed on 14/06/2023

Environment/CDO Officer signed 12/06/2023

Payment was on 28/06/2023

Amount paid was UGX28,856,900 EFT 6436847

Name of project: Construction of 5 stance line
pit latrine at St Joseph Lumwa

Project NO: Kibo525/WRKS/22/23/00006

Contract Sum: UGX 27,727,050

Requisition was on: 8/06/2023

Signed by the DEO on 15/06/2023

District Engineer signed on 15/06/2023

CAO signed on 15/06/2023

Environment/CDO Officer signed 14/06/2023

Payment was on 28/06/2023

Amount paid was UGX 27,727,050 EFT 6438550

Name of project: Construction of 5 stance line
pit latrine at Kirinda Consultant Primary School

Project NO: Kibo525/WRKS/22/23/00008

Contract Sum: UGX28,009,660

Requisition was on: 17/03/2023

Signed by the DEO on 05/04/2023

District Engineer signed on 03/04/2023

CAO signed on 17/04/2023

Environment/CDO Officer signed 05/04/2023

Payment was on 17/05/2023

Amount paid was UGX 26,516,538 EFT 5300215

3

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0

There was evidence that the variations in priced projects under MoES for the previous FY were within +/-20% of the Engineers estimate as follows;

Project: Construction of a 5 stance Pit latrine at Kirinda consutant P/S

Contract No: Kibo525/wrks/22/23/00008

Contractor: Applied Investmnets Ltd

Contract sum: UGX 28,009,660

Engineers sum: UGX 28,000,000

Variation: -0.03%

Project: Construction of staff quarters at Lukuli

Contract No: Kibo525/wrks/22/23/00005

Contractor: Ever Investments Ltd

Contract sum: UGX 139,224,129

Engineers sum: UGX 142,686,122

Variation: 2.43%

Project : Construction of a 5 stance Pit latrine at Lunnya P/S

Contract No: Kibo525/wrks/22/23/00006

Contractor: Karki Builders and engineers Ltd

Engineers sum: UGX 28,000,000

Contract sum: UGX 27,727,050

Variation: 0.97%

2

3

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

d) Evidence that education projects (Seed Secondary Schools)were completed as per the work plan in the previous FY

- If 100% score 2
- Between 80 - 99% score 1
- Below 80% score 0

There was no seed secondary school constructed in the previous FY.

2

4	Achievement of standards: The LG has met prescribed school staffing and infrastructure standards	a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines	There was evidence from the Human resource office, staffing establishment Ref.KBG/ED/EDUC/1061 dated 30/06/2023 and teacher staff list for all 87 schools that the LG had 808 (95%) recruited primary school teachers out of 847 approved ceiling teachers as per the prescribed MoES staffing guidelines. However, 80 schools (92%) out of 87 had a minimum of seven teachers and a head teacher as prescribed in the MoES guidelines while 7 schools (8%) had less than seven teachers. Some of the schools with seven classes that had fewer teachers included: St Kizito Nkandwa, Nsala P/S, Katalama P/S, Kibanda P/S, Kyanamuyonjo C/U, and Kibanda P/S among others.	2
	Maximum 6 points on this performance measure	<ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 		
4	Achievement of standards: The LG has met prescribed school staffing and infrastructure standards	b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,	From the list of registered UPE and USE schools; and the consolidated Schools asset Register for both UPE and USE schools from the previous two FYs, it was evident that 48 (51%) schools out of 87 UPE and 07 USE meet the prescribed minimum standards of: classrooms 1:53 UPE and 1:60 USE, toilets 1:40, desks 1:3, accommodation for 4 teachers and one changing room.	1
	Maximum 6 points on this performance measure	<ul style="list-style-type: none"> • If above 70% and above score: 3 • If between 60 - 69%, score: 2 • If between 50 - 59%, score: 1 • Below 50 score: 0 	Some of the schools that do not meet the basic minimum requirements included: St Kizito Nkandwa, Nsala P/S, Katalama P/S, Kibanda P/S, Kyanamuyonjo C/U, Kibanda P/S among others.	

Performance Reporting and Performance Improvement

5

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

• If the accuracy of information is 100% score 2

• Else score: 0

The LG had accurately reported on teachers and where they are deployed, the sampled schools had the same teachers as those on the deployment list as shown below: Kisweeka C/U P/S in Kyekumbya sub-county had 11 teachers; Bukomero Junior P/S in Bukomero T/C had 11 teachers while Kibiga C/U in Kibiga Sub-county had 13 teachers as shown below:

Kisweeka C/U:

Lukyano Mwesige, Aminu Yusto, Biryomunsi Lobson, Namatovu Joyce, Kalimajabo Karim Stephen (Headteacher), Nangobi Eva, Katugume Damalie, Nakabuye Catherine, Ntugiro Martin, Nassiwa Sarah, and Nassiwa Betty Buteba.

Bukomero Junior Primary School:

Mbahereza Ferester (Headteacher) Namwanje Lydia Lubowa, Oganga Jackson, Nanyonjo Sylvia, Nankya Teopista, Bireke Sylvia, Ariot Stella Rose, Okitoi Stephenson, Nakasenge Harriet, Mukwaya Rhoda, and Nakanwagi Margret.

Kibuga P/S

Nansamba Cissy, Ndikirya Regina (Headteacher), Bintubizibu David Yiga, Bwambale Joushua, Lubega Lawrance, Namatovu Shabbinah, Ssendagire Robert, Musabe Edison, Birungi Cotoleen, Mugoya Caroline, Maiben Julius, Dusenge Donah and Tumwine Joanitah.

2

5

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.

• If the accuracy of information is 100% score 2

• Else score: 0

From the LG education office and from the sampled schools; it was evident that LG had a consolidated schools' asset register reporting on the infrastructure in all registered primary schools. However, this information was not consistent with that found in sampled schools as shown below: Kibiga P/S in Kibiga S/C was reported as having 6 classrooms yet it had 7, reported having 76 desks but it actually had 83, reported as having 10 latrine stances yet it actually had 20 latrine stances. Kisweeka P/S was reported as having 82 desks yet it actually had 91 desks. Similarly, Bukomero P/S reported having 161 desks, yet it actually has 145.

0

6

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> • If 100% school submission to LG, score: 4 • Between 80 – 99% score: 2 • Below 80% score 0 	<p>There was no evidence that the LG had ensured that all registered primary schools had complied with MoES annual budgeting and reporting guidelines , from the sampled schools,only two (66%) of the three sampled schools which were; Kibiga P/S, Kisweeka P/S, had complied with MoES annual budgeting and reporting guidelines and had submitted reports (signed by the head teacher and chair of the SMC) to the DEO before January 30 deadline Bukomero Junior P/S had not complied. The reports included among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register. The reports were submitted as follows: Kisweeka P/S submitted on 23/1/2023; Kibiga P/S submitted on 30/01/2023 which was before the 30th Jan deadline however, Bukomero Junior P/S submitted on 10/02/2023 after the stipulated deadline .</p>	0
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30– 49% score: 2 • Below 30% score 0 	<p>There was evidence from the inspection report of dated 30/06/2023 to show that 55 (63%) out of 87 schools were recommended to develop a school improvement plan.All the sampled schools had developed SIP as shown below: Bukomero Junior developed it on 10/02/2023,Kibiga on 30/01/2023 while Kisweeka developed it on 23/01/2023.</p>	4
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 – 99% score 2 • Below 90% score 0 	<p>The LG had collected and compiled OTIMS return forms for all registered schools from the previous FY year with an enrolment of 33,793 pupils in the 87 UPE schools and 3670 in 07 secondary schools.</p>	4

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>The LG had budgeted 5,909,285,000 UGX to cater for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY (2023-2024). The total number of teachers budgeted for in the 87UPE schools is 808.</p>	4
7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,</p> <p>Score 3 else score: 0</p>	<p>From the teacher deployment list, it was evident that the LG has deployed 808 teachers in 87 schools as per sector guidelines in the current FY. This was further confirmed by the sampled schools which were: Kisweeka C/U P/S in Kyekumbya sub-county had 11 teachers; Bukomero Junior P/S in Bukomero T/C had 11 teachers while Kibiga C/U in Kibiga Sub-county had 13 teachers as shown below:</p> <p>Kisweeka C/U</p> <p>Lukyano Mwesige, Aminu Yusto, Biryomunsi Lobson, Namatovu Joyce, Kalimajabo Karim Stephen (Headteacher), Nangobi Eva, Katugume Damalie, Nakabuye Catherine, Ntugiro Martin, Nassiwa Sarah, and Nassiwa Betty Buteba.</p> <p>Bukomero Junior Primary school</p> <p>Mbahereza Ferester (Headteacher) Namwanje Lydia Lubowa, Oganga Jackson, Nanyonjo Sylvia, Nankya Teopista, Bireke Sylvia, Ariot Stella Rose, Okitoi Stephenson, Nakasenge Harriet, Mukwaya Rhoda, and Nakanwagi Margret</p> <p>Kibuga P/S</p> <p>Nansamba Cissy, Ndikirya Regina (Headteacher), Bintubizibu David Yiga, Bwambale Joushua, Lubega Lawrance, Namatovu Shabbinah, Ssendagire Robert, Musabe Edison, Birungi Cotoleen, Mugoya Caroline, Maiben Julius, Dusenge Donah and Tumwine Joanitah</p>	3

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board, score: 1 else, score: 0</p>	<p>From the LG departmental notice board dated 30/06/2023 and notice boards of respective sampled schools, it was evident that teacher deployment data has been disseminated or publicized for : Kisweeka C/U P/S in Kyekumbya sub-county had 11 teachers; Bukomero Junior P/S in Bukomero T/C had 11 teachers while Kibiga C/U in Kibiga Sub-county had 13 teachers.</p>	1
<p>Maximum 8 points on this performance measure</p>				
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copt to DEO/MEO Score: 2 or else, score: 0</p>	<p>There was evidence that all primary school head teachers had been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO</p> <p>Kyoteka Zubeda (Bbiko PS) appraised on 29.11.2022 by Kyagulanyi Jimmy</p> <p>Ssebulyaba John (Budimbo Ps) appraised on 25.11.2022 by Kyagulanyi Jimmy</p> <p>Kadondi Kaala Rhona (Kyamukweya ps) appraised on 02.12.2022 by Kyagulanyi Jimmy</p> <p>Namukwaya Mary (Ssogolero PS.) appraised on 28.11.2022 by Kyagulanyi Jimmy</p> <p>Maweje Micheal (kamirampango Ps.) appraised on 01.12.2023 by Kyagulanyi Jimmy</p> <p>Nanjobe Rose (Kyato ps.) appraised on 30.11.2023 by Kyagulanyi Jimmy</p> <p>Namirembe Agnes Sarah (Kabamba ps) appraised on 28.11.2022</p> <p>Ssagala Bruhane (Mataagi Islamic ps.) appraised on 16.11.2022</p> <p>Logose Harriet (Kalagala C.O.U PS) appraised on 02.12.2022</p> <p>Ndikirirya Regina (Kibigi PS) appraised on 30.11.2022 by Kagulanyi Jimmy</p>	2
<p>Maximum 8 points on this performance measure</p>				

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p>	<p>There was no evidence that the secondary school head teachers had been appraised</p>	0
	<p>Maximum 8 points on this performance measure</p>	<p>Score: 2 or else, score: 0</p>		
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans</p>	<p>There was evidence that the staff in the education office had been appraised</p>	2
	<p>Maximum 8 points on this performance measure</p>	<p>score: 2. Else, score: 0</p>	<p>Mbusa Pares Kannex (education officer) assumed duty on 11th may 2023</p>	
			<p>Tusiime Emmy (sports officer) appraised on 25th Nov 2022</p>	
			<p>Mr. Wasswa (inspector of schools)</p>	
			<p>Appraised by Buliuro Augustine on 30.06.2023</p>	
			<p>Mr. Mulima Stephen (inspector of schools)</p>	
			<p>Appraised by Buliuro Augustine on 30.06.2023</p>	
			<p>Mr. Buliuro Augustine (senior inspector)</p>	
			<p>Appraised by Kyaggulanyi Jimmy on 27.06.2023</p>	
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p>	<p>It was evident that on 16/12/2022 the LG prepared a training plan to address identified staff capacity gaps at the school and LG level. The training areas included :Budgeting and implementation guidelines, Financial management, and training in school improvement plan.</p>	2
	<p>Maximum 8 points on this performance measure</p>	<p>score: 2 Else, score: 0</p>		

Management, Monitoring and Supervision of Services.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p>	<p>It was evident that on 26/07/2022 before the 15th December annual deadline, the LG had confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by communicating corrections and revision of the school list and enrollment in 87 UPE schools and 7 government schools.</p>	2
	<p>Maximum 8 points on this performance measure</p>	<p>If 100% compliance, score:2 or else, score: 0</p>		
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p>	<p>In line with The FY2021/22 education Management Services guidelines: Output 078401: Fixed rate 4.5 million plus 100,000 per school per year. School inspection: Output 078402: Fixed rate 4 million plus 112,000 per school per year the LG was expected to get 39,600,000UGX for inspection and 13,570,000 UGX for monitoring/=The LG annual sector work plan for the financial year 2022/2023, indicated that the LG education department budgeted and received a total of 39,600,000 UGX and 13,570,000 UGX for inspection and monitoring functions respectively to monitoring the teaching-learning process, sensitization of schools about standard operating procedures and enhancing the functionality of school management committees.</p>	2
	<p>Maximum 8 points on this performance measure</p>	<p>If 100% compliance, score:2 else, score: 0</p>		
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p>	<p>The did not LG submit the warrants for school capitation within 5 working days as below: Quarter 1: Release was on 28/07/2023 Current FY UGX 538,122,587 warranted on 31/08/2023; Quarter 3: Release was on 05/01/2023 UGX 462,657,581, warranted on 23/01/2023; and Quarter 4: Release was on 17/04/2023 of UGX462,657,584, warranted on 10/05/2023.</p>	0
	<p>Maximum 8 points on this performance measure</p>	<p>If 100% compliance, score: 2 else score: 0</p>		

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p>	<p>The did not LG communicate for school capitation within 5 working days as below:</p>	0
	<p>Maximum 8 points on this performance measure</p>	<p>If 100% compliance, score: 2 else, score: 0</p>	<p>Quarter 1: Release was on 28/07/2023 Current FY UGX 538,122,587 communicated on 31/08/2023;</p> <p>Quarter 3: Release was on 05/01/2023 UGX 462,657,581, communicated on 23/01/2023; and</p> <p>Quarter 4: Release was on 17/04/2023 of UGX462,657,584, communicated on 10/05/2023.</p>	
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> • If 100% compliance, score: 2, else score: 0 	<p>There was evidence from the DIS that on 25/08/2023 the LG Education department prepared an inspection plan and preparatory meetings were conducted to plan for school inspections. The key activities in the inspection plan included the assessment of teacher and learners' school attendance, assessing learners' competency in numeracy and literacy and general learning environment.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 - 99% score 1 • Below 80%: score 0 	<p>On average 100% of all the 87 registered UPE schools had been inspected and monitored at least once per term and reports produced as follows: Term 3 (2022): 87 out of 87 (100%). Term 1(2023):87 out of 87 (100%) were inspected while in Term 2 (2023): 87 out of 87 (100%).</p> <p>Monitoring: Term 3 (2022): 9 out of 9 (100%). Term 1(2023):9 out of 9 (100%) were inspected while in Term 11(2023): 9 out of 9(100%).</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>From the departmental meeting held on 17/11/2022 under minute number 04/30/06/23, and 11/04/2023 under Min.No 04/04/2023 it was evidence that inspection reports had been discussed and used to recommend corrective actions, however, there was no evidence from the sampled schools which were Bukomero Junior primary school, Kibiga P/S and Kisweeka P/S to show that those actions have subsequently been followed up.</p>	0

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0</p>	<p>From the letter of acknowledgment from DES dated 4/04/2023 and 25/08/2023, it was evident that the district inspector of the school had submitted reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES). However, there was no evidence from all three sampled schools which were; Kisweeka P/S, Kibiga P/S, and Bukomero Junior to show that the copies of the inspection reports from the previous three terms were left behind.</p>	0
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p>	<p>There was evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports as follows:</p> <p>Quarter 1: meeting was held on 30/09/2022, min06/KBD/DLC/09/22(b)</p> <p>Recommendation no 7 the head of education department must appear and report to the committee to scrutinise the departmental performance for 3 and 4th quarter before next committee schedule;</p> <p>Quarter 2: Meeting held on 22/12/2022 min 4/KDG/DLC/12/22(g)</p> <p>The discussion for council nominee for Kambugu Secondary school, Zaliwango Nalugembe Aisha;</p> <p>Quarter 3: Meeting was held on 02/2/2023 Min5/KBG/DLC/02/23(c)</p> <p>Recommendation for the district to organise workshop to all school management committees about duties and responsibilities in schools; and</p> <p>Quarter 4:</p> <p>Meeting held on 23/03/2023</p> <p>Min6/KBG/DLC/03/23(B): District to put in place an ordinance to guide education service delivery, workshops for head teachers should be prioritise, include al teachers and school management committee</p> <p>Benchmarking and exchange visit should be prioritised by the DEO/</p> <p>The designs for schools' structures should support PWDs.</p>	2

11	Mobilization of parents to attract learners <i>Maximum 2 points on this performance measure</i>	Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school, <i>score: 2 or else score: 0</i>	There was evidence from the DEO report dated 13/04/2023 that the LG Education department had conducted activities to mobilize, attract, and retain children at school. Such activities included: On 15/03/2023 and 21/03/2023 the DEO with support from World Vision, Building Tomorrow, and ICYD (Integrated Children and Youth Development) organized a stakeholder workshop at Bukomero, Kyekumbya, Dwaniro, and Kibiga subcounty aimed at sensitizing stakeholders to attract and retain children in schools.	2
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Investment Management

12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i>	There was no evidence that LG had an up-to-date asset register that sets out school facilities and equipment relative to basic standards the information was not consistent with that found in sampled schools as shown below: Kibiga P/S in Kibiga S/C was reported as having 6 classrooms yet it had 7, reported having 76 desks but it actually had 83, reported as having 10 latrine stances yet it actually had 20 latrine stances. Kisweeka P/S was reported as having 82 desks yet it actually had 91 desks. Similarly, Bukomero P/S was reported as having 161 desks yet it actually has 145 desks.	0
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12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i>	The following were the prioritized investments for education in the previous FY (118-123LGDP), desk appraisal was on 20/10/2022, Min o5/TPC/Oct/20222 1. Construction of 5 stance pit latrine at Lutt primary school UGX 28,000,000-page 21AWP; 2. Construction of 5 stance pit latrine at Kyamuyonjo UGX 28,000,000; and 3. Construction of staff quarters at Lukuli UGX87,000,000 Page 21 AWP.	1
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12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, <i>score 1 else score: 0</i>	The investments for education in the previous FY (118-123LGDP), field appraisal was on 20/10/2022 1. Construction of 5 stance pit latrine at Lutt primary school UGX 28,000,000-page 21AWP; 2. Construction of 5 stance pit latrine at Kyamuyonjo UGX 28,000,000; and 3. Construction of staff quarters at Lukuli UGX87,000,000 Page 21 AWP.	1
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13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i>	There was no seed secondary school incorporated in the LG procurement plan for the current FY.	0
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i>	There was evidence that Education projects for the previous FY were approved as follows; Project: Construction of staff quarters at Lukuli Contracts Committee Meeting: 06/01/2023 Min No: DCC/05/01/2022/23-1 Project : Construction of a 5 stance Pit latrine at Kirinda consutant P/S Contracts Committee Meeting: 29/12/2022 Min No:DCC/05/02/2022/23-4 Project: Construction of a 5 stance Pit latrine at St.Joseph Lunnya P/S Contracts Committee Meeting: 29/12/2022 Min No: DCC/05/02/2022/23-3	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i>	The project implementation team was appointed as on 22/06/2022 follows; Contract Manager (DEO), Community Development Officer, Senior Environment Officer, Senior Labour Officer, District Engineer, contract supervisor.	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES <i>Score: 1, else, score: 0</i>	There was no seed Secondary School constructed in the last FY.	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i></p>	<p>There was no seed Secondary School constructed in the last FY.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i></p>	<p>There was evidence of participation of the relevant officers for the following education projects as sampled below;</p> <p>For Construction of staff quarters at Lukuli P/S; the supervision reports were dated; 06/07/2023, 05/05/2023, 04/04/2023 while meetings were held on 16/03/2023 and 16/06/2023.</p> <p>For construction of a 5 stance Pit latrine at Kirinda consultant P/S; supervision reports were dated; 03/05/2023 and 07/03/2023 while while meetings were held on 03/03/2023 and 26/04/2023.</p>	1

Procurement, contract management/execution
Maximum 9 points on this performance measure

g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, *score: 1, else score: 0*

There was evidence that LG made payments for sector infrastructure and executed as per contract as follows:

Name of project: Construction of 5 lined pit latrine at Bukasa Primary School
Project NO: Kibo525/WRKS/22/23/00007
Contract Sum: UGX 27,929,386
Requisition was on 01/06/2023
Signed by the DEO on 12/06/2023
District Engineer signed on 05/06/2023
CAO signed on 14/06/2023
Environment/CDO Officer signed 12/06/2023
Payment was on 28/06/2023
Amount paid was UGX28,856,900 EFT 6436847;

Name of project: Construction of 5 stance line pit latrine at St Joseph Lumwa
Project NO: Kibo525/WRKS/22/23/00006
Contract Sum: UGX 27,727,050
Requisition was on: 8/06/2023
Signed by the DEO on 15/06/2023
District Engineer signed on 15/06/2023
CAO signed on 15/06/2023
Environment/CDO Officer signed 14/06/2023
Payment was on 28/06/2023
Amount paid was UGX 27,727,050 EFT 6438550; and

Name of project: Construction of 5 stance line pit latrine at Kirinda Consultant Primary School
Project NO: Kibo525/WRKS/22/23/00008
Contract Sum: UGX28,009,660
Requisition was on: 17/03/2023
Signed by the DEO on 05/04/2023
District Engineer signed on 03/04/2023
CAO signed on 17/04/2023
Environment/CDO Officer signed 05/04/2023
Payment was on 17/05/2023
Amount paid was UGX 26,516,538 EFT 5300215,

13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i>	The Procurement Plan for the Education sector of the previous FY was submitted before 30th April on 28/04/2022.	1
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13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i>	There was no seed Secondary School constructed in the last FY.	1
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Environment and Social Safeguards

14	Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework. <i>Maximum 3 points on this performance measure</i>	Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, <i>score: 3, else score: 0</i>	Mr. Patrick Kyasanku of Kiboga SDA P/S reported a complaint against the DEO closing his school on 15/11/2022. The focal person referred the matter to the DEO to explain his action and later feedback was given to the complainant and the case was dissolved.	3
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15	Safeguards for service delivery. <i>Maximum 3 points on this performance measure</i>	Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation <i>Score: 3, or else score: 0</i>	There was no evidence from the sampled schools to show that LG had disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation.	0
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16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i>	There was evidence that Kiboga district LG had Costed ESMPs incorporated in BoQs and contractual documents to comply with safeguards requirements within the education sector as exemplified by the costed ESMPs and BoQs for the following education projects. 1.ESMPs for the construction of a 5 stance VIP latrine were incorporated in the BoQs dated 22/12/2023, contract no. KIBO525/wrks/22-23/00007; Element 7: Environmental Concerns and mitigation measures; and 2.ESMPs for the construction of Lukuli staff quarters were incorporated in the BoQs dated 3/1/2023, contract no. KIBO525/wrks/22-23/00005; Element 8: Waste management, storm water management and social concerns.	2
16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i>	There was evidence to ascertain that school construction projects in Kiboga district LG are implemented where there is proof of land ownership as exemplified by the following agreements and land title. 1.The family of Ephraim Matovu and Muwonge Ibrahim donated land measuring 4 acres to Bukasa P/S. The agreement was dated 24/1/2013 and endorsed by Ephraim Matovu and Lukonge Ephraim; 2.Wilson George donated land measuring 20 acres to Lukuli P/S on 27/8/1978. The agreement was endorsed by the parish priest Bukuya parish and the LC 1 Kyamuka village, and witnessed by 7 people; and 3.A Land title for Plot no. 90, Block 588, Singo, measuring approximately 18.22 hectares, Certificate of Titles registered and issued on 23/3/2000.	1
16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i>	There was evidence that Kiboga district LG carried out consistent monitoring of education projects and engagement throughout the contract period by the DCDO and District Natural Resources Officer including follow up on recommended corrective actions as exemplified by the E & S safeguards monitoring reports for the following projects dated 25/6/2023 and signed by SEO and SCDO. 1.Construction works of staff quarters at Kilinda Consultant P/S; 2.Construction of a 5 stance VIP latrine at Bukasa P/S; and 3.Construction of a 5 stance VIP latrine at St. Peters Lunya P/S.	2

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

Score: 1, else score:0

There was evidence that all education contractor payments certificates in Kiboga district LG had been signed off by the DEO and DCDO prior to payments of contractors' invoices/certificates as exemplified by the contractor payment certification forms for the following projects.

1.Payment certificate no. 1 for the construction works of staff quarters at Kilinda Consultant P/S, dated 27/3/2023;

2.Payment certificate no. 1 for construction of a safe quarter and 5 stance VIP latrines at Lukuli P/S dated 17/3/2023; and

3.Payment certificate no. 2 for the construction of a safe quarter and 5 stance VIP latrines at Lukuli P/S dated 14/6/2023.

**Health
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>From the 3 sampled health facilities, their deliveries decreased by 3.4%, quite below the required increase of 20%</p> <p>The sampled health facilities were:</p> <ol style="list-style-type: none"> 1. Bukomero HCIV; 2. Lwamata HCIII; and 3. Buninga HCIII. <p>FY 2021/2022 Deliveries were as follows:</p> <p>Bukomero HCIV 1658;</p> <p>Lwamata HCIII 953; and</p> <p>Buninga HCIII 0. (Not functional by then)</p> <p>Total 2611</p> <p>FY 2022/2023 Deliveries were as follows:</p> <p>Bukomero HCIV 1595;</p> <p>Lwamata HCIII 913; and</p> <p>Buninga HCIII 13.</p> <p>Total 2521</p> <p>The percentage change in deliveries was a decrease of 3.4%.</p>	0

2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 	<p>The average score of the LLG performance assessment was 62% as per the details that follows:</p> <ol style="list-style-type: none"> 1. Kiboga TC 70%; 2. Bukomero SC 60%; 3. Bukomero TC 60%; 4. Ndwaniro SC 70%; 5. Kapekee , 60%; 6. Kaya , 70%; 7. Kibigga SC, 60%; 8. Kyekumbia SC , 40%; 9. Kyomia , 60%; 10. Lwamatta SC 60%; 11. Lwamatta TC ,70%; 12. Muwanga SC , 70%; 13. Nakasozi SC 50%; and 14. Nkandwa , 70%. 	1
2	<p>Maximum 4 points on this performance measure</p>			
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 	<p>Not applicable because LGs are no longer required to submit invoices following health facility RBF assessment for funding.</p> <p>RBF funds are sent together with PHC NWR funds.</p>	0
	<p>Maximum 4 points on this performance measure</p>			

3	Investment performance: The LG has managed health projects as per guidelines.	a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.	<p>The LG budget for Health Development grant was UGX977.390,000 page 29 of AWP and Spent as follows:</p> <ol style="list-style-type: none"> 1. Maintenance of building structures 731,450,000 page 48 of Q4; 2. Environmental impact assessment of capital works UGX 3,750,000 Quarter 4 page 48; 3. Appraisal and feasibility studies of capital works UGX 5,625,000 page 48; 4. Monitoring and supervision of capital works UGX 9,375,000; 5. Renovation of OPD of Katwe Health C III UGX 60,000,000; 6. Environment and Social screening UGX 1,477,860; 7. Monitoring and supervision of construction work UGX 3,694,649; 8. Construction of 6 stance pit latrine at Bukomero Health Center IV UGX 30,000,000; 9. Retention and payment of previous balance UGX 30,000,000 page 49 quarter 4; 10. Renovation of the main operation threather at Bukomero HCIV UGX40,000,00; and 11. Processing of land title of specific Health center (Kyanamuyonjo, Buninga, Kyekumbi HCIII) UGX 10,000,000 page 49 quarter 4. 	2
3	Investment performance: The LG has managed health projects as per guidelines.	Maximum 8 points on this performance measure		
3	Investment performance: The LG has managed health projects as per guidelines.	b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0	<p>There was evidence that the LG DHO, CDO and Environmental officer certified all works for the previous FY as follows:</p> <p>Name of project: Renovation of Katwe Health Center III OPD</p> <p>Project NO: Kibo525/WRKS/22/23/00031</p> <p>Contract Sum: UGX 61,777,720</p> <p>Requisition was on 13/06/2023</p> <p>Signed by the DHO on 14/06/2023</p> <p>District Engineer signed on 14/06/2023</p> <p>CAO signed on 15/06/2023</p>	2
3	Investment performance: The LG has managed health projects as per guidelines.	Maximum 8 points on this performance measure		

Environment/CDO Officer
signed 14/06/2023

Payment was on 28/06/2023

Amount paid was UGX 58,688,834 EFT
6428421;

Name of project: Construction of 5
stance pit latrine at Kyomia Health
center II

Project NO:
Kibo525/WRKS/22/23/00016

Contract Sum: UGX 27,077,938

Requisition was on: 04/05/2023

Signed by the DHO on 02/06/2023

District Engineer signed on
25/05/2023

CAO signed on 05/06/2023

Environment/CDO Officer signed
02/06/2023

Payment was on 28/06/2023

Amount paid was UGX 25,370,584;
and

Name of project: Construction of 6
stance pit latrine at Bukomero HCIV

Project NO:
Kibo525/WRKS/22/23/00015

Contract Sum: UGX 34,012,863

Requisition was on: 01/06/2023

Signed by the DHO on 14/06/2023

District Engineer signed on
05/06/2023

CAO signed on 14/06/2023

Environment/CDO Officer signed
06/06/2023

Payment was on 28/06/2023

Amount paid was UGX 32,278,590.

3

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0

There was evidence that the variations in priced projects for the previous FY were within +/-20% of the Engineers estimate as follows;

Project: Construction of 6 stance lined pit latrine at Bukomero HCIV

Contract No:
Kibo525/wrks/22/23/00015

Engineers sum: UGX 30,000,000

Contract sum: UGX 34,012,863

Variation: 13.37%

Project: Contract No: Construction of 5 stance lined pit latrine at Kyayimba Epi-centre

Contract No:
Kibo525/wrks/22/23/00017

Engineers sum: UGX 30,940,159

Contract sum: UGX 27,669,820

Variation: 10.6%

Project: Renovation Katwe HCIII

Contract No:
Kibo525/wrks/22/23/333031

Engineers sum: UGX 60,000,000

Contract sum: UGX 61,777,720

Variation: 2.96%

2

3

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY

- If 100 % Score 2
- Between 80 and 99% score 1
- less than 80 %: Score 0

There was no upgrade of HCII to HCIII and no new HCIII for the previous FY.

2

4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure</p> <ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 	<p>The LG had recruited staff for all HCIIIs and HCIVs at 72%</p> <p>HC II (12) 53 49%</p> <p>HC III (7) 107 80%</p> <p>HC IV (1) 43 86%</p> <p>Average 72%</p>	0
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4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> • If 100 % score 2 or else score 0 	<p>There was no upgrade of HCII to HCIII and no new HCIII for the previous FY.</p>	2
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Performance Reporting and Performance Improvement

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>There was evidence that information on the postilion of health workers filled was accurate as follows:</p> <p>Bukomero HCIV had a total of 53 staff;</p> <p>Lwamata HCIII had 21 staff; and</p> <p>Buninga HCIII had 10 staff.</p> <p>This was from the staff list and staff attendance book.</p> <p>In Bukomero HCIV, Dr Tebandeke Francis (Senior Medical officer) and Nalubiri Zam (E/N) were on study leave and maternity leave respectively.</p> <p>In Lwamata HCIII, Bukirwa Madrine (E/Nurse) and Natukunda Janiffer (E/Nurse) were on annual leave and sick leave respectively.</p> <p>The rest of the staff were available as per the deployment list.</p>	2
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5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>There was evidence that information on construction of health facilities and other constructions as shown below:</p> <p>Construction of maternity and staff house at Lwamata HCIII;</p> <p>Construction of pit latrines at EPI center, Kyomya HCII and Bukomero HCIV; and</p> <p>Renovation of theatre and installation of air conditioner at Bukomero HCIV;</p> <p>However, there was no evidence that the information was captured in the annual PBS report.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>There was evidence that the facility budgets and work plans of the three sampled facilities were prepared in accordance with the guidelines.</p> <p>The facilities were Bukomero HCIV, Lwamata HCIII and Buninga HCIII, and the dates for submission to DHO were as follows:</p> <p>Bukomero HCIV on 24/7/2022;</p> <p>Lwamata HCIII on 10/3/2023; and</p> <p>Buninga HCIII on 21/7/2022.</p> <p>All the sampled health facilities submitted the annual work-plans and budgets late after 31st March 2022</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>There was evidence of budget performances reports for the three sampled facilities, they highlighted the budget performance, bank balances and are signed by the Facility in charge, and the chairman of the HUMC.</p> <p>The submission dates were as follows:</p> <p>Buninga HCIII submitted on 5/7/2023;</p> <p>Bukomero HCIV submitted on 3/7/2023; and</p> <p>Lwamata HCIII submitted on 30/6/2023.</p> <p>All the budget performance reports were submitted before 15th July of the current FY.</p>	2

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports

- Score 2 or else 0

There was evidence of Performance improvement plans for FY 2023/2024 for Bukomero HCIV, Lwamata HCIII, and Buninga HCIII which were submitted as follows:

Lwamata HCIII on 14th March 2023;

Buninga HCIII on 24th March 2023; and

Bukomero HCIV on 31st March 2023.

In the 3rd quarter report of the LG support supervision dated 31/3/2023 on page 13 of 14, it was noted that Bukomero HCIV had incomplete HMIS 105 and lacked OPD reports. This issue was incorporated in PIP for Bukomero HCIV for FY 2023/2024 dated 31/3/2023.

In the 2nd quarter report of the LG support supervision dated 30/12/2022 on page 6 of 13, it was noted that Lwamata HCIII had stock out of essential medicines. They planned for selection and quantification of desired commodities and this was incorporated in the PIP for Lwamata HCIII for FY 2023/2024 on page 19 of 31.

In the 1st quarter report of the LG support supervision dated 30/9/2022 on page 14 of 20, it was noted that Buninga HCIII had low turn up for ANC services. They planned to increase ANC attendance through integrated out-reaches and this was incorporated in the PIP for Buninga HCIII for FY 2023/2024 on page 7 of 12.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,

- score 2 or else score 0

There was evidence that the selected health Facilities submitted update monthly and quarterly HMIS reports timely (7days following the end of each month and quarter) as indicated below:

Bukomero HCIV (HMIS 105) dates of submission:

July 5/8/2022;

Aug 5/9/2022;

Sept 5/10/2022;

Oct 5/11/2022;

Nov 6/12/2022;

Dec 7/1/2023;

Jan 6/2/2023;
Feb 5/3/2023;
March 6/4/2023;
April 5/5/2023;
May 5/6/2023; and
June 7/7/2023.

Lwamata HCIII (HMIS 105) dates of submission:

July 7/8/2022;
Aug 7/9/2022;
Sept 5/10/2022;
Oct 7/11/2022;
Nov 7/12/2022;
Dec 6/1/2023;

Jan 5/2//2023;
Feb 4/3/2023
March 4/4/2023;
April 5/5/2023;
May 6/6/2023; and
June 4/7/2023.

Buninga HCIII (HMIS 105) dates of submission:

July 5/8/2022;
Aug 6/9/2022;
Sept 7/10/2022;
Oct 7/11/2022;
Nov 7/12/2022;
Dec 7/1/2022;

Jan 6/2/2023;
Feb 5/3/2023;
March 6/4/2023;
April 7/5/2023;
May 6/6/2023; and
June 7/7/2023.

Bukomero HCIV (106) dates of submission:

1st Quarter 5/10/2022;
2nd Quarter 6/1/2023;
3rd Quarter 5/4/2023; and

4th Quarter 6/7/2023.

Lwamata HCIII (HMIS 106) dates of submission:

1st Quarter 5/10/2022;

2nd Quarter 7/1/2023;

3rd Quarter 6/4/2023; and

4th Quarter 5/7/2023.

Buninga HCIII (HMIS 106) dates of submission:

1st Quarter 7/10/2022;

2nd Quarter 7/1/2023;

3rd Quarter 7/4/2023; and

4th Quarter 7/7/2023.

All the monthly and quarterly reports were timely.

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0

Note: Municipalities submit to districts

Not applicable because LGs are no longer required to submit invoices following health facility RBF assessment for funding.

RBF funds are sent together with PHC NWR funds.

0

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0

Not applicable because LGs are no longer required to submit invoices following health facility RBF assessment for funding.

RBF funds are sent together with PHC NWR funds.

0

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>The LG timely compile and submit all the 4 quarterly budget performance reports as follows:</p> <p>Quarter 1 was submitted on 05/10/2022;</p> <p>Quarter 2 was submitted on 12/01/2023;</p> <p>Quarter 3 was submitted on 11/04/2023; and</p> <p>Quarter 4 was submitted on 14/07/2023</p>	1
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>There was evidence of that the LG had developed and approved performance improvement plan for the weakest performing health facilities as per document dated 29/3/2022.</p> <p>The weakest performing facilities were:</p> <p>Nyamiringa HCIII;</p> <p>Kyanamuyonjo HCIII; and Muwanga HCIII.</p> <p>These were the Lowest performing health facilities in 1st ANC1, ANC IV and 1st trimester.</p> <p>These were included in the LG performance improvement plan for FY 2023/2024 on page 8 of 27.</p>	1
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>There was evidence of implementation of performance improvement plan for weakest performing facilities as indicated in the report dated 28/9/2023 on mentorship of health workers from Muwanga, Kyanamuyonjo and Nyamiringa HCIII in maternal and child indicators.</p>	1

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>a) Evidence that the LG has: i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>There was evidence that the LG budgeted for the health workers in accordance with the staffing norms. The total staff were 365 representing 73% of staff requirement. The budget for salary was UGX: 7,388,856,000. This was on page 19 of 47 of the District budget.</p>	2
	<p>Maximum 9 points on this performance measure</p>			
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>a) Evidence that the LG has: ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0</p>	<p>There was no evidence that LG deployed health workers as per guidelines and not all facilities have at least 75% of staff. The deployment staff list is dated 30/6/2023. The overall District health facility staffing was at 73%. Summary per category is indicated below: Health center IVs had 110%; Health center IIIs had 77%; and Health center IIs had 43%. The health center IIs are below 75% staffing.</p>	0
	<p>Maximum 9 points on this performance measure</p>			
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0</p>	<p>There was Evidence that health workers were working in facilities where they were deployed as per health staff list for FY 2023/2024 dated 30/6/2023. The staff lists had the following number of staff: Bukomero HCIV had 53; Lwamata HCIII had 21; and Buninga HCIII had 10. From the health facility supervision reports, there was evidence that the health workers were working according to their deployment.</p>	3
	<p>Maximum 9 points on this performance measure</p>			

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p>	<p>There was evidence that the LG publicized the list of health workers deployed and displayed on the facility notice board as follows:</p> <p>Buninga HCIII displayed on 3/7/2023 with 10 staff;</p> <p>Lwamata HCIII displayed on 30/6/2023 with 21 staff; and</p> <p>Bukomero HCIV displayed on 30/6/2023 with 53 staff.</p>	2
<p>Maximum 9 points on this performance measure</p>				
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>a) Evidence that the DHO/MMOHs has:</p> <p>i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0</p>	<p>There was evidence that the DHO had Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY</p> <p>Kyomuhangi Patience (Kambugu HC) appraised on 30.06.2023 by Bahizi Archbald</p> <p>Sserwano Denis (Buninga HC) appraised on 30.06.2023 by Bahizi Archbald</p> <p>Namusiige Teddy Lwanga (Muwanga HC) appraised on 30.06.2023</p> <p>Katongole Charles (Kyayimba HC) appraised on 22.06.2023</p> <p>Tumwesigye Willy (Bukomero HC) appraised on 30.06.2023</p> <p>Wobusinge Dennis (Katalama HC) appraised on 22.06.2023</p> <p>Luwalagga Noah Sunday (Lwamata HC) appraised on 30.06.2023</p> <p>Kalema Christopher (KatweHC) appraised on 30.06.2023</p> <p>Chandia Steven (Kikwatambogo HC) appraised on 20.06.2023</p> <p>Wacha Paul (Nyamiringa HC) appraised on 30.06.2023</p>	1
<p>Maximum 6 points on this performance measure</p>				

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0

There was evidence that the Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO

Namakula Madrine , enrolled nurse appraised on 19.06.2023 by Dr. Twesigye Suubi

Nakintu Damali enrolled Midwife appraised on 19.06.2023, by Dr. Twesigye

Nabunje Judith enrolled Nurse appraised on 28.06.2023 by Dr. Twesigye

Nuwahereza enrolled Nurse appraised on 19.06.2023 by Dr. Twesigye

Byamukama Aloysius appraised on 30.06.2023 by Dr. Bahizi Archbald

Namuli Juliet appraised on enrolled nurse appraised by Katongole Charles on 27.06.2023

Asimwe Vivian appraised on 22.06.2023 by Dr. Isagara Peter

Namuyanja Slyvia enrolled Nurse appraised on 22.06.2023 by Dr. Tumwesigye

Babirye Annet enrolled Nurse appraised on 20.06.2023 by Munduru Florence

Muhindo Janet enrolled Nurse appraised on 22.06.2023 by Nakalema Dorothy

8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	iii. Taken corrective actions based on the appraisal reports, score 2 or else 0	There was evidence that the corrective actions recommended were implemented	2
	Maximum 6 points on this performance measure		Training plan for health workers in kiboga DLG for 5 years (2021/2022 – 2025/2026)	
			Kyomuhangi to benefit from management enhancement mentorship	
			Namusiige teddy to organize management and facility	
			Tumwesigye willy recommended for promotion	
			Wobusinge Dennis to benefit from training in leadership and management skills training in nursing or clinical medicine	
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	b) Evidence that the LG: i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0	There was evidence of the district training plan dated 1/7/2022.	1
	Maximum 6 points on this performance measure		The LG conducted continuous professional development as indicated by the following reports:	
			Mentorship of health workers on viral load monitoring and retention date 12/4/2023; and	
			Quality improvement in PMCT/EID date 6/3/2023.	
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	ii. Documented training activities in the training/CPD database, score 1 or else score 0	There was evidence of documented training activities as indicated below;	1
	Maximum 6 points on this performance measure		Training in infection prevention and control dated 8/12/2022;	
			Training in healthcare waste management dated 20/3/2023;	
			Training in basic VHT concept dated 3/12/2023.	
			There was evidence of the training data base dated 1/7/2022.	

Management, Monitoring and Supervision of Services.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was evidence that CAO confirmed the list of health facilities receiving PHC NWR grants and notified the MOH in writing as per the letter dated 9/8/2023.</p>	2
	<p>Maximum 9 points on this performance measure</p>		<p>The list is composed of 23 health facilities in the following categories:</p>	
			<p>Government Health facilities were 18; and</p>	
			<p>PNFPs Health facilities were 5.</p>	
			<p>These were:</p>	
			<p>1 Hospital (Government);</p>	
			<p>1 HCIVs (Government);</p>	
			<p>8 HCIIIs (government); and 1 HCIII (PNFP), 12 HCIIIs (11 government and 1 PNFP).</p>	
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>The health budget for PHC non-wage UGX 189,268,000 page 17 Q4 and budget</p>	2
	<p>Maximum 9 points on this performance measure</p>		<p>Health monitoring UGX62,413,000 - page 31 annual performance report.</p>	
			<p>This represented 33%</p>	
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>The LG did not warrant the PHC NWR grant in a timely manner as follows:</p>	0
	<p>Maximum 9 points on this performance measure</p>		<p>Quarter 1 Cash limit 28/07/2022, warranted was on 06/08/2023 UGX 244,775,483; after 5 days;</p>	
			<p>Quarter 2: cash limit 7/10/2022 warrant 14/10/2022 UGX244,775,483; within 5days;</p>	
			<p>Quarter 3 cash limit 5/01/2023, warranted 09/01/2023; UGX 165,464,399, within 3 days and</p>	
			<p>Quarter 4 cash limit 17/04/2023, warrant on 24/04/2023 UGX 165,464,402, within 6days.</p>	

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The LG did not communicate to the LLG within 5 working days as follows:</p> <p>Quarter 1 Cash limit 28/07/2022, CAO communicated on 11/08/2023 UGX30,055,827; after 6 days</p> <p>Quarter 2: cash limit 7/10/2022 CAO communicated on 10/10/2022 UGX90,167,480; within 5days</p> <p>Quarter 3 cash limit 5/01/2023, CAO communicate on 07/02/2023; UGX60,111,655, within 5 days and</p> <p>Quarter 4 cash limit 17/04/2023, communicated on 27/04/2023 UGX60,111,762, after 7 days</p>	0
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>There was evidence that the LG publicized all the quarterly financial releases within 5 working days as indicated below:</p> <p>Quarter 1 Release was on 28/7/2022 of UGX 86,993,500 and publicized on 3/8/2022 within 5 working days.</p> <p>Quarter 2 Release was on 7/10/2022 of UGX 86,993,500 and publicized on 10/10/2022 within 5 working day;</p> <p>Quarter 3 Release was on 5/1//2023 of UGX 86,993,500 and. publicized on 10/1/2023 within 5 working days;</p> <p>Quarter 4 Release was on 17/4//2023 of UGX 86,993,500 and. publicized on 22/4/2023 within 5 working days.</p>	1
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10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>The LG held quarterly performance review meetings as follow:</p> <p>1st Quarter on 31/8/2022;</p> <p>2nd Quarter on 28/11/2022;</p> <p>3rd Quarter on 30/3/2023; and</p> <p>4th Quarter on 20/6/2023.</p>	2
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In the 1st quarter support supervision report dated 30/9/2022 on page 5 of 20, it was recommended that the HMIS focal person avails soft copies of HMIS form 106b, 101,102, and 107 to the health facility in-charges. The action was implemented as indicated in the 2nd quarter performance review meeting dated 28/11/2022 on page 5 of 9.

In the 2nd quarter support supervision report dated 30/12/2022 on page 5 of 13, Buninga HCIII was Missing ANC and TB registers. The in-charge of Buninga HCIII picked the registers from the district stores and also availed the PHC planning guidelines as indicated in the 3rd quarter performance review meeting dated 30/3/2023 on page 6 of 23.

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>There was evidence that the LG quarterly performance review meetings involve facility in-charges implementing partners, DHMT and Key LG departments.</p> <p>The details of attendance lists are shown in the following minutes:</p> <p>1st quarter had 22 in-charges, 9 DHMTs;</p> <p>2nd quarter had 23 in-charges, 5 DHMTs, and 2 IP;</p> <p>3rd quarter had 23 in-charges, 12 DHMTs, and 11 IP; and</p> <p>4th quarter had 23 in-charges, 14 DHMTs, and 8 IP.</p>	1
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10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There was evidence that LG supervised all the HCIV and General Hospitals (including PNFs receiving PHC grants at least once quarterly as indicated below:</p> <p>1st Quarter on 30/9/2022;</p> <p>2nd Quarter on 30/12/2022;</p> <p>3rd Quarter on 31/3/2023; and</p> <p>4th Quarter on 30/6/2023.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <p>• If not applicable, provide the score</p>	<p>There was evidence that the DHT ensured that HSDs carried out support supervision of lower level health facilities as shown by the dated below:</p> <p>BUKOMERO HSD (BUKOMERO HCIV)</p> <p>1st Quarter on 24/9/2022;</p> <p>2nd Quarter on 24/12/2022;</p> <p>3rd Quarter on 29/3/2023; and</p> <p>4th Quarter on 28/6/2023.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>There was evidence that LG used the reports from discussion of the support supervision and monitoring visits to make specific corrective actions as indicated below:</p> <p>From the support supervision report for the DHT for 1st Quarter dated 30/12/2022 on page 12 of 20 at Nabwendo HCIII, it was reported that the EPI refrigerator had fluctuating temperatures. The DCCT made corrective measures as indicated in the 2nd quarter report dated 30/12 2022</p> <p>During the 2nd Quarter support supervision dated 30/12/2022 on page 4 of 13 at Katwe HCIII, it was noted that HMIS 106b, 097, and 107 were not complied. The action was taken as indicated in the support supervision of the 3rd quarter date 31/3/2023 page 4 of 14.</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>There was evidence that the LG provided support to all health facilities in the management of medicines and health supplies as shown in the following reports:</p> <p>1st Quarter report on essential medicines supervision dated 29/9/2022;</p> <p>2nd Quarter report on essential medicines supervision dated 27/12/2022;</p> <p>3rd Quarter report on essential medicines dated 31/3/2023; and</p> <p>4th Quarter report on essential and ART medicines management supervision dated 15/6/2023.</p>	1
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>Health promotion and prevention activities budget was UGX9,450,000 page 30 of AWP</p> <p>The Health budget DHO UGX52,929,000</p> <p>The LG allocated on health promotion and prevention activities represented only 17%</p>	0

11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0</p>	<p>There was evidence that DHT led health promotion and social mobilization activities as indicated by the following quarterly reports:</p> <p>1st Quarter report on the following:</p> <p>Meeting on performance review on community health activities dated 30/9/2022;</p> <p>Radio talk shows on SGBV stigma and discrimination in relation to HIV/AIDS service delivery dated 27/7/2022;</p> <p>2nd Quarter report on infection prevention and control training dated 8/12/2022;</p> <p>3rd Quarter report on ODF(Open defecation free) verification dated 28/4/2023, VHT training on PHC dated 3/1/2023 and technical guidance on KIMU- wash in education project dated 24/3/2023;</p> <p>4th Quarter report on support supervision and mentorship on garbage management, water and food safety standards dated 25/6/2023 and mentorship of health workers on communication with clients for control and prevention of malaria dated 27/6/2023.</p>	1
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11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0</p>	<p>There was no evidence of follow-up actions taken by the DHT on health promotion and disease prevention issues.</p>	0
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Investment Management

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0</p>	<p>The available assets register does not conform to the required standard. The register covered 23 health facilities on medical equipment, vehicles and motorcycles It does not have buildings and status of the status of the buildings.</p>	0
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12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII); (ii) desk appraisal by the LG; and (iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p> <p>score 1 or else score 0</p>	<p>There was evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII) as follows:</p> <p>These projects were in the pages ranging from 127-133 LGDP. Meeting was held under Min 05/TPC/Oct/2022 and the following projects were desk appraised :</p> <ol style="list-style-type: none"> 1. Construction of 5 stance pit latrine at Bukomero Health Center IV UGX 25,000,000; 2. Renovation of Katwe Health III OPD UGX 60,000,000; 3. Construction of 5 stance pit latrine at Kyomia and Kyamimba Health IIs UGX 50,000,000; <p>All in page 30 of AWP</p> <p>Desk appraisal was on 12/10/2022</p>	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The field appraisals were carried out for the prioritised projects on 10/02/2023 as follows:</p> <ol style="list-style-type: none"> 1. Construction of 5 stance pit latrine at Bukomero Health Center IV UGX 25,000,000; 2. Renovation of Katwe Health III OPD UGX 60,000,000; and 3. Construction of 5 stance pit latrine at Kyomia and Kyamimba Health IIs UGX 50,000,000. <p>All in page 30 of AWP.</p>	1

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>There was evidence to ascertain that all health infrastructure projects for the previous FY (2022/2023) were screened and EMPS prepared and costed as exemplified by the filled screening forms and costed ESMPs for the following health projects, signed by the SEO and DCDO .</p> <p>1.Proposed maternity ward and staff quarter construction works at Lwamata HC IV, Lwamata Town Council, dated 26/5/2023;</p> <p>2.Proposed renovation of Katwe HC IV, Katwe village Ddwaniro sub-county, dated 16/3/2023; and</p> <p>3.Construction of a 5-stance latrine at Bukomero HC IV, Bukomero Town Council, dated 20/5/2023.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>The Procurement Plan for the Health sector for the current FY was submitted on 30/04/2023.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>The LG Health department submitted the procurement request form by 1st Quarter of the current year on 30/04/2023.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>There was evidence that the health infrastructure investments for the previous FY were approved as follows;</p> <p>Project: Construction of 6 stance lined pit latrine at Bukomero HCIV Contracts Committee: 29/12/2022 Min No: DCC/05/12/2022/2023-2</p> <p>Project: Construction of 5 stance lined pit latrine at Kyayimba Epi-centre Contracts Committee: 29/12/2022 Min No: DCC/05/12/2022/2023-1</p> <p>Project: Renovation Katwe HCIII Contracts Committee: 15/03/2023 Min No: DCC/05/03/2023(4)</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the LG established a PIT for health projects according to the appointment letter dated 22/06/2022. The PIT was composed as follows; contract Manager - Dr. Bihizi Newton A, Senior Environment Officer - Ms Nakandi Zainab, Senior Labour Officer - Mr. Bonyoko Ibrahim, the Superintendent of works - Mr. Tom Damulira Tomusange, Contract Supervisor - Mr. Joseph Mulungwa,</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no upgrade of HCII to HCIII and no new HCIII for the previous FY.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the clerk of works maintained daily records which were consolidated into reports dated 01/05/2023 and 04/07/2023 for the construction of 6 stance lined pit latrine at Bukomero HCIV as well as 07/03/2023 and 03/05/2023 for the construction of 5 stance lined pit latrine at Kyayimba Epi-centre.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no upgrade of HCII to HCIII and no new HCIII for the previous FY.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no upgrade of HCII to HCIII and no new HCIII for the previous FY.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0</p>	<p>There was evidence that the LG DHO, CDO and Environmental officer certified all works for the previous FY as follows:</p> <p>Name of project: Renovation of Katwe Health Center III OPD</p> <p>Project NO: Kibo525/WRKS/22/23/00031</p> <p>Contract Sum: UGX 61,777,720</p> <p>Requisition was on 13/06/2023</p> <p>Signed by the DHO on 14/06/2023</p> <p>District Engineer signed on 14/06/2023</p>	1

CAO signed on 15/06/2023

Environment/CDO Officer
signed 14/06/2023

Payment was on 28/06/2023

Amount paid was UGX58,688,834 EFT
6428421;

Name of project: Construction of 5
stance pit latrine at Kyomia Health
center II

Project NO:
Kibo525/WRKS/22/23/00016

Contract Sum: UGX 27,077,938

Requisition was on: 04/05/2023

Signed by the DHO on 02/06/2023

District Engineer signed on
25/05/2023

CAO signed on 05/06/2023

Environment/CDO Officer signed
02/06/2023

Payment was on 28/06/2023

Amount paid was UGX 25,370,584
EFT 6441179; and

Name of project: Construction of 6
stance pit latrine at Bukomero HCIV

Project NO:
Kibo525/WRKS/22/23/00015

Contract Sum: UGX 34,012,863

Requisition was on: 01/06/2023

Signed by the DHO on 14/06/2023

District Engineer signed on
05/06/2023

CAO signed on 14/06/2023

Environment/CDO Officer signed
06/06/2023

Payment was on 28/06/2023

Amount paid was UGX 32,278,590
EFT 6436847.

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0

There was evidence that LG has a complete procurement file for health projects as follows:

File Name : Construction of 6 stance lined pit latrine at Bukomero HCIV

Contract No:
Kibo525/wrks/22/23/00015

Contract signed: 25/01/2023

Contractor: Plantwhiting contractors Ltd

Evaluation report: 29/12/2022

Contracts Committee:29/12/2022

Min No: DCC/05/12/2022/2023-2

File Name : Construction of 5 stance lined pit latrine at Kyayimba Epi-centre

Contract No:
Kibo525/wrks/22/23/00017

Contract signed: 17/01/2023

Contractor: Applied Investiments Ltd

Evaluation report: 29/12/2022

Contracts Committee:29/12/2022

Min No: DCC/05/12/2022/2023-1

File Name : Renovation Katwe HCIII

Contract No:
Kibo525/wrks/22/23/333031

Contract signed: 30/03/2023

Contractor: Applied Investiments Ltd

Evaluation report: 06/03/2023

Contracts Committee: 15/03/2023

Min No: DCC/05/03/2023(4)

Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>There was no evidence that Kiboga district LG had not recorded, investigated, responded to and reported grievances in the health sector in line with the grievance redress framework.</p>	0
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>There was evidence that Kiboga district LG has issued and disseminated guidelines on health care / medical waste management to health facilities as exemplified by the Guidelines for on approached to health care waste management, 2009. The dissemination list of guidelines was dated 20/3/2023, received and signed by 14 district officers.</p>	2

Safeguards for service delivery: LG Health Department ensures safeguards for service delivery

Maximum 5 points on this performance measure

b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0

There was evidence that Kiboga district LG has in place a functional /equipped system for health care waste management as exemplified by Bukomero HC IV and Lwamata H/C III as follows.

Bukomero HC IV

1.A placenta pit, incinerator and ash pit were available

2.The system was comprised of medical waste generation, segregation, transfer of waste. Waste bins with bin liners were available;

3.A registered waste management service provider - Green label Ltd, HCWM waste transfer form, serial no. 15301, dated 17/7/2023 and signed a porter. The company transports and deposits the hazardous waste for further management.

4.Annual comprehensive work plan for FY 2023-2024 dated 30/6/2023, signed by the In-Charge and Chairperson HUMC. Health promotion, Prevention and Environmental Health was budgeted at 3,410,000.

Lwamata HC II

1.A placenta pit, incinerator and latrine were available

2.The system was comprised of medical waste generation, segregation, transfer of waste. Waste bins with bin liners were available;

3.There were no service provider to transport medical west for special management.

4.Annual comprehensive work plan dated 14/7/2023, signed by the In-Charge and Chairperson HUMC, code 2298001: Maintenance of buildings and structures; waste bins, polythene sacks, protective gears etc.

Safeguards for service delivery: LG Health Department ensures safeguards for service delivery

Maximum 5 points on this performance measure

c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0

There was evidence that Kiboga district LG had conducted training and created awareness in health care waste management as no training records on waste management as exemplified by a training report on health care waste management in the LG dated 20/3/2023, signed by the Assistant District Health Officer.

16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0	There was evidence that Kiboga district LG had Costed ESMPs incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY (2022/2023 FY) as exemplified by the costed ESMPs and the BoQs of the following projects.	2
	Maximum 8 points on this performance measure		<p>1.The ESMPs for the construction of a 5-stance latrine at Bukomero HC IV, dated 20/5/2023 were incorporated in the BoQs dated 20/3/2023, Bill no. 1, Item 8: Environmental Concerns, and signed by the project engineer and the District Engineer;</p> <p>2.The ESMPs for the proposed renovation of Katwe HC IV, Katwe village Ddwaniro sub-county, dated 16/3/2023 was incorporated in the BoQs dated 30/3/2023, Item 8 (G): Social and environmental concerns, and signed by the district engineer, project manager and contractor; and</p> <p>3.The ESMPs for the proposed maternity ward and staff quarter construction works at Lwamata HC IV, Lwamata Town Council dated 26/5/2023 was incorporated in the BoQs dated 1/12/2023, Bill 1 (pages 2-11): Preliminaries, signed by the CAO, district engineer and the contractor.</p>	
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0	<p>There was evidence to ascertain that health construction projects in Kiboga district LG were implemented on land where the LG had proof of ownership as exemplified by the following land agreement and land titles.</p> <p>1.Katwe CoU in Kyanamuyonjo parish, Bukomero Archdeaconry donated land to Katwe HC 1 measuring 1 acre, dated 20/5/2001 and signed by the Head of Laity, Kyanamuyonjo parish; and</p> <p>2.Lwamata HC IV: Land title transfer of Plot no. 313, Block 588, Singo, measuring approximately 1.3250 hectares is in process. Certificate, registration MIT-00016468 dated 17/05/2023 to be issued.</p>	2
	Maximum 8 points on this performance measure			

16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.	There was evidence that Kiboga district LG carried out consistent monitoring and engagement through the contract period of as exemplified by a reports on E & S monitoring for the renovation of Katwe HC IV, Katwe village Ddwaniro sub-county, dated 20/4/2023 and 23/6/2023, signed by signed by the DEO and DCDO.	2
	Maximum 8 points on this performance measure			
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0	There was evidence that Kiboga district LG contractor payment certificates were signed by the LG Senior Environmental Officer and DCDO prior to payment of contractor invoices/certificates as health projects of the previous FY (2022/2023) were implemented as exemplified by the payment certificates for the following projects.	2
	Maximum 8 points on this performance measure		<p>1.Certificate no. 1: Proposed renovation of Katwe HC IV, Katwe village Ddwaniro sub-county, dated 14/6/2023;</p> <p>2.Certificate of payment: Construction of a 5-stance latrine at Bukomero HC IV, 6/6/2023; and</p> <p>3.Payment certificate no. Construction of a 5-stance latrine at Kyayimba epicentre dated 27/3/2023.</p>	

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i>	a. % of rural water sources that are functional. If the district rural water source functionality as per the sector MIS is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	According to MWE MIS as at end of FY22/23, Kiboga registered 68% functionality of rural water sources. This is below 80%, hence, score = 0.	0
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i>	b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	According to MWE MIS for FY22/23, the functionality of WSCs was 84%. This is between 80 - 89% hence score =1.	1
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment <i>Maximum 8 points on this performance measure</i>	a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is; • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0	LG average score was 63%. This is in the range 60 - 80%. Hence, score =1. The respective % score for LLGs was as follows: Kyekumbya – 50, Nakasozi – 50, Kyomya - 50, Kibiga – 50, Bukomero – 60, Kapeke – 60, Lwamata – 60, Kayera – 70, Nkandwa – 70, Kiboga TC – 70, Lwamata TC – 70, Muwanga – 70, Bukomero TC – 70, Dwaniro – 80.	1
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment <i>Maximum 8 points on this performance measure</i>	b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY. o If 100 % of water projects are implemented in the targeted S/Cs: Score 2 o If 80-99%: Score 1	Using FY22/23 Annual report dated 22/9/23, it was established that District Coverage was 75% and in the subcounties is as follows: Kayera - 65%, Bukomero - 68%, Kyekumbya - 68%, Kiboga TC – 69%, Nkandwa - 69%, Nakasozi - 70%, Kyomya - 72%, Kapeke – 74%, Dwaniro – 75%, Lwamata - 76%, Lwamata TC – 80%, Muwanga - 84%, Bukomero TC – 95%, Kibiga	2

o If below 80 %: Score 0

- 96%.

Construction projects in FY22/23 were:

- Construction of 06 no. deep boreholes at UGX207,271,920/-. Of these, 5no. boreholes were in Kapeke, Kayera, Kyomya and Dwaniro. Thus, 83.3%
- Construction of 7no. springs at UGX33,902,453/-. Of these, 3no. springs were in Nkandwa and Kyomya. Thus, 42.9%.
- Construction of Piped water supply scheme in Kindeke, Kayera subcounty at UGX138,376,240 /-. Thus 100%.
- Rehabilitation of 4no. deep boreholes at UGX35,047,060/-. Of these, 3no. boreholes were in Nkandwa, Kyomya and Dwaniro. Thus, 75%.
- Design of Maggi piped WSS in Kapeke at a total cost of UGX50,000,000/-. Thus 100%.
- Design of Kagogo piped WSS in Kyomya at a total cost of UGX50,000,000/-. Thus 100%.
- Construction of Bukasa piped WSS in Kibiga at a total cost of UGX280,000,000/-. Thus 100%.
- Extension of Lunya piped WSS in Kyekumbya at a total cost of UGX5,650,000,000/-. Thus 100%.
- Design of Dwaniro and Muyenje piped WSSs in Dwaniro at a total cost of UGX80,000,000/-. Thus 100%.
- Design of Kasejjere piped WSS in Kyekumbya at a total cost of UGX120,000,000/-. Thus 100%.

Thus total projects implemented in subcounties with coverage below district average = $UGX(83.3\% \times 207,271,920 + 42.9\% \times 33,902,453 + 138,376,240 + 75\% \times 35,047,060 + 50,000,000 + 50,000,000 + 280,000,000 + 5,650,000,000 + 80,000,000 + 120,000,000)$ out of $UGX(207,271,920 + 33,902,453 + 138,376,240 + 35,047,060 + 50,000,000 + 50,000,000 + 280,000,000 + 5,650,000,000 + 80,000,000 + 120,000,000) = 6,581,863,197 / 6,644,597,673 = 99.1\%$.

This is above 99%, hence score =2.

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates</p> <ul style="list-style-type: none"> o If within +/-20% score 2 o If not score 0 	<p>From contract files of water supply schemes, awards were made and contracts implemented in FY20/21 as follows (contract price / engineer's estimate):</p> <ul style="list-style-type: none"> • Drilling of 06 no. deep boreholes at UGX129,950,222/- against an Engineer's estimate of UGX120,000,000/-. Thus, 108.3% • Rehabilitation of 7no. springs at UGX35,581,531/- against an Engineer's estimate of UGX35,000,000/-. Thus, 101.7%. • Construction of Kindeke WSS at UGX147,639,240/- against an Engineer's estimate of UGX150,000,000/-. Thus, 98.4%. • Rehabilitation of 4no. deep boreholes at UGX33,591,060 /- against an Engineer's estimate of UGX34,000,000/-. Thus, 98.8%. <p>Thus, all these projects were within the 80% - 120% range; hence, score = 2.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> o If 100% projects completed: score 2 o If 80-99% projects completed: score 1 o If projects completed are below 80%: 0 	<p>All projects were fully completed by end of FY22/23, hence score =2.</p> <p>The projects were:</p> <ul style="list-style-type: none"> • Survey, siting and supervision of 10no. deep boreholes by Scanwater C. C Ltd: started on 05/5/21 and ended on 22/6/21; • Drilling of 6no. boreholes by Icon Projects Ltd. : started on 19/02/23 and ended on 10/3/23; • Construction of 7no. springs by Semakula Contractors Ltd. : started on 03/5/23 and ended on 04/6/23; • Rehabilitation of 4no. boreholes by MUWAD Investments Ltd: : started on 13/6/23 and ended on 15/6/23; • Completion of Kindeke Piped Water Scheme by FEREST Investments Ltd. : started on 01/9/22 and ended on 12/12/22. <p>All these projects were completed as per workplan by end of FY22/23.</p> <p>Hence, score =2.</p>	2

3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <p>o If there is an increase: score 2</p> <p>o If no increase: score 0.</p>	<p>According to MWE MIS FY21/22, functionality was 75% while that for FY22/23 was 68%.</p> <p>Thus, functionality decreased Hence score = 0.</p>	0
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <p>o If increase is more than 1% score 2</p> <p>o If increase is between 0-1%, score 1</p> <p>o If there is no increase : score 0.</p>	<p>According to MWE MIS FY21/22, functionality of WSCs was 84.4% while that for FY22/23 was 83.7%.</p> <p>There was a DECREASE of water supply facilities with functional WSCs;</p> <p>hence score =0.</p>	0

Performance Reporting and Performance Improvement

Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance

Maximum 3 points on this performance measure

The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported:
Score: 3

There was evidence that DWO accurately reported on WSS facilities constructed in FY22/23 as per annual Report dated 22/9/23.

A field visit on 20/11/23 was made to the following three WSS facilities:

- Kibooba deep borehole in Kibiga subcounty;
- Katanjovu deep borehole in Kapeke;
- Kabaati deep borehole in Kayera subcounty.

The three sampled facilities were completed as planned, are functioning properly, their water and sanitation committees are in place and functional.

However, at Kibooba borehole, the fence was partially damaged; water collection containers were dirty; the platform and drainage channel were littered with silt and remnants of fruits eaten by water collectors; and the water and sanitation committee had not collected any community contribution towards maintenance and repair of the water source!! On the other hand, the community was well aware of their roles and responsibilities!! It was resolved to urgently convene a water users' meeting and solve the weaknesses identified.

Hence, score =3.

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2</p>	<p>There was evidence that that the LG Water Office, using data capture forms, collects and compiles quarterly information on sub-county water supply and sanitation facilities, functionality of facilities and WSCs by way of Quarterly reports availed in hard copy for 1st, 2nd, 3rd and 4th quarter / annual report for FY22/23 dated 14/10/22, 24/01/23, 11/5/23 and 22/9/23 respectively.</p> <p>Functionality of facilities and WSCs was reported in the quarterly “monitoring of the functionality and management of water sources” reports written by the Borehole technician, Namutebi Samalie and AWO (mobilization) - Nsereko Hussein.</p> <p>Hence, score =2.</p>	2
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p>	<p>There was evidence that quarterly Reports (for 1st, 2nd, 3rd and 4th quarter; and annual report for FY22/23 dated 14/10/22, 24/01/23, 11/5/23 and 22/9/23 respectively.</p> <p>Functionality of facilities and WSCs was reported in the quarterly “monitoring of the functionality and management of water sources” reports written by the Borehole technician, Namutebi Samalie and AWO (mobilization) - Nsereko Hussein.</p> <p>Hence, score =3.</p>	3
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs’ performance. In case there is no previous assessment score 0.</i></p>	<p>LLG assessment showed that LG average score was 63% and the LLGs scored as follows:</p> <p>Kyekumbya – 50, Nakasozi – 50, Kyomya - 50, Kibiga – 50, Bukomero – 60, Kapeke – 60, Lwamata – 60, Kayera – 70, Nkandwa – 70, Kiboga TC – 70, Lwamata TC – 70, Muwanga – 70, Bukomero TC – 70, Dwaniro – 80.</p> <p>The DWO developed plans to support the lowest performing LLGs but based on safe water coverage. Thus, the AWP for FY23/24 in subcounties that have safe water coverage below district average, targeted the following LLGs: Kayera - 65%, Bukomero - 68%, Kyekumbya - 68%, Kiboga TC – 69%, Nkandwa - 69%, Nakasozi - 70%, Kyomya - 72%, Kapeke – 74%, Dwaniro – 75%.</p>	2

The main construction activities were:

- Construction of 04 no. deep boreholes in Nkandwa, Lwamata, Bukomero and Dwaniro all at UGX150,000,000/-. Thus, 100%.
- Construction of 7no. springs at a cost of UGX35,000,000/- in Nkandwa, Bukomero, Lwamata.
- Construction of Piped water supply scheme in Bulaga, Lwamata subcounty at a cost of UGX325,000,000/-.
- Rehabilitation of 5no. deep boreholes in Kapeke and Dwaniro at a cost of UGX37,000,000/-.
- Construction of Maggi piped WSS in Kapeke at a cost of UGX134,000,000/-.
- Construction of Kagogo piped WSS in Kyomya at a cost of UGX150,000,000/-.
- Construction of Dwaniro and Muyenje piped WSSs in Dwaniro at a cost of UGX530,000,000/-.
- Construction of Kasejjere piped WSS in Kyekumbya at a total cost of UGX4,300,000,000/-.

Thus, a total of UGX5,661,000,000/- in the subcounties with coverage below district average out of a total AWP of UGX5,711,000,000/-. Thus, 99.1%.

Hence, score =2.

Human Resource Management and Development

6

Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff

Maximum 4 points on this performance measure

a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2

There was evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: as per the Budget estimates 2023/24 wage at 48,000,000/= page 35 of 47.

2

6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer as per the Budget estimates 2023/24 wage at 633,939,000/= page 38 of 47</p>	2
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>There was evidence that the staff in the DWO had appraised District Water Office staff against the agreed performance plans during the previous FY</p> <p>Mr. walakira Moses</p> <p>Appraised by Mukiibi Ismail on 30.06.2023</p> <p>Ms. Musasizi Patrick</p> <p>Appraised by Mr. Musingye Edward on 30/06/2023</p> <p>Ms. NAMUGENYI Jesca</p> <p>Appraised by Nakandi Zainabu on 30.06.2023</p> <p>Nanyonga Margaret,</p> <p>Appraised by Musasizi Patrick on 30.06.2023</p>	3
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3</p>	<ul style="list-style-type: none"> • There was NO evidence that the DWO carried out a capacity needs assessment for ALL staff during the FY22/23. <p>Hence, score = 0.</p>	0

Management, Monitoring and Supervision of Services.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
-
- If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
- If 80-99%: Score 2
- If 60-79: Score 1
- If below 60 %: Score 0

There was evidence that the DWO has prioritized budget allocations in FY23/24 to sub-counties that have safe water coverage below that of the district.

Using FY22/23 4th Quarter report dated 22/9/23, it was established that the District Coverage is 75% and the annual budget dated 22/9/23 for FY23/24 for construction facilities was UGX5,711,000,000/=.

Planned major construction projects in FY23/24 (in subcounties that have safe water coverage below district average) were:

- Construction of 03 no. deep boreholes in all at UGX112,500,000/- in Nkandwa, Bukomero and Dwaniro.
- Rehabilitation of 5no. boreholes at a cost of UGX37,000,000/- in Kapeke and Dwaniro.
- Construction of 4no. Springs in Nkandwa and Bukomero at a total cost of UGX20,000,000/-;
- Construction of Maggi piped WSS in Kapeke at a total cost of UGX134,000,000/-;
- Design of Kyerima WSS in Nakasozi at a cost of UGX50,000,000/-;
- Construction of Kagogo piped WSS in Kyomya at a total cost of UGX150,000,000/-;
- Construction of Dwaniro and Muyenje piped WSSs in Dwaniro at a total cost of UGX530,000,000/-;
- Construction of Kasejjere piped WSS in Kyekumbya at a total cost of UGX4,300,000,000/-.

Thus, a total of UGX5,335,500,000/- out of an annual budget of UGX5,711,000,000/-. Thus 93.4%. Hence, score =2.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3

There was evidence that DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY as follows:

- DWO presented and District Council approved AWP for FY23/24 on 02/02/23 under Min04/KDG/DLC/02/23 (a);
- DWO also put a notice on the District notice boards dated 19/7/23.

Hence score =3.

The allocations to the different LLGs was as follows:

1. Kayera SC: UGX0/-
2. Kyekumbya SC: UGX4,300,000,000/-;
3. Bukomero SC: UGX42,500,000/-;
4. Nkandwa SC: UGX52,500,000/-;
5. Kiboga TC: UGX0/-;
6. Nakasozi SC: UGX50,000,000/-;
7. Kyomya SC: UGX150,000,000/-;
8. Kapeke SC: UGX156,200,000/-;
9. Dwaniro SC: UGX582,300,000/-;
10. Lwamata SC: UGX377,500,000/-;
11. Kibiga SC: UGX0/-.
12. Bukomero TC - UGX0/-;
13. Muwanga SC - UGX0/-;
14. Lwamata TC - UGX0/-;
15. LG Total: UGX5,711,000,000/-.

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p> <ul style="list-style-type: none"> • If 95% and above of the WSS facilities monitored quarterly: score 4 • If 80-94% of the WSS facilities monitored quarterly: score 2 • If less than 80% of the WSS facilities monitored quarterly: Score 0 	<p>There was evidence that DWO monitored newly constructed and old WSS facilities during FY22/23.</p> <p>It is evident from monitoring reports (data update form 4) that (417+228+81+10+47800) out of (736+59749) water supply and sanitation facilities were visited by district staff as reported on 14/10/22, 24/01/23, 11/5/23 and 22/9/23.</p> <p>Hence, $48,536/60,485 = 80.3\%$.</p> <p>This is between 80 - 95%, hence, score = 2.</p>	2
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2</p>	<p>There was evidence that DWSCC meetings were conducted; and remedial action for identified issues was also planned for and implemented starting in FY22/23 with spill-over into. FY 23/24.</p> <p>Meetings were held on 18/7/22, 21/12/22, 04/4/23 and 28/6/23.</p> <p>For example:</p> <ul style="list-style-type: none"> a) it was observed that design of Bulaga, Maggi, Kagogo, Dwaniro and Muyenje piped WSSs had progressed well. b) It was thus resolved that LG plans for their implementation in FY23/24. <p>Hence score = 2.</p>	2

9

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2

There is evidence that DWO publicized budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties as per the following:

- DWO presented and District Council approved AWP for FY23/24 on 02/02/23 under Min04/KDG/DLC/02/23 (a);
- DWO also put a notice on the District notice boards dated 19/7/23.

Hence, score =2.

The LLGs were given the following allocations:

1. Kayera SC: UGX0/-
2. Kyekumbya SC: UGX4,300,000,000/-;
3. Bukomero SC: UGX42,500,000/-;
4. Nkandwa SC: UGX52,500,000/-;
5. Kiboga TC: UGX0/-;
6. Nakasozi SC: UGX50,000,000/-;
7. Kyomya SC: UGX150,000,000/-;
8. Kapeke SC: UGX156,200,000/-;
9. Dwaniro SC: UGX582,300,000/-;
10. Lwamata SC: UGX377,500,000/-;
11. Kibiga SC: UGX0/-.
12. Bukomero TC - UGX0/-;
13. Muwanga SC - UGX0/-;
14. Lwamata TC - UGX0/-;
15. LG Total: UGX5,711,000,000/-

2

10

Mobilization for WSS is conducted

Maximum 6 points on this performance measure

a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:

- If funds were allocated score 3
- If not score 0

Annual Report for FY22/23 dated 22/9/23 showed allocation for social mobilization of UGX35,133,000/- in a NWR budget of UGX61,041,848/- which was 58%.

This is above 40%, hence a score = 3.

3

- 10 Mobilization for WSS is conducted
Maximum 6 points on this performance measure
- b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.
- There was a training report dated 11/5/23, that showed that DWO in liaison with the AWO Mobilisation trained 07no. WSCs, for the 07no. new boreholes, on their roles on O&M of WSS facilities.
- A field visit 20/11/23 was made to the following three WSS facilities:
- Kiboba deep borehole in Kibiga subcounty;
 - Katanjovu deep borehole in Kapeke;
 - Kabaati deep borehole in Kayera subcounty.
- It was evident that facilities were completed as planned; were functioning properly; the WSCs were in place; were fully functional and could recall the training content very well.
- Hence, score =3.

Investment Management

- 11 Planning and Budgeting for Investments is conducted effectively
Maximum 14 points on this performance measure
- a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:
Score 4 or else 0
- An asset register, as an attachment to the annual report dated 22/9/23, was made showing water supply and sanitation facilities in a subcounty and assets at the District water office.
 - There was evidence that this database is updated quarterly at reporting time
- for WSS facilities: 4th quarter; and annual report for FY22/23 dated 22/9/23.
- This register shows total number of WSS facilities (latrines, shallow wells, springs, rainwater tanks, deep boreholes, valley tanks and deep wells) in a subcounty and assets present at the Water office.
- Hence, score =4.

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p>	<p>There was evidence that the DWO conducted a desk appraisal on 27/07/2023 min 05/TPC/Jul/2023 for the following projects:</p> <p>Page 139 LGDP</p> <ol style="list-style-type: none"> 1. Construction of piped water system at Balanga UGX 325,000,000 2. Construction of 2 deep boreholes at Kapeke and Kibiga UGX 66,000,000 3. Construction of 2 production boreholes at Bukomero Sub county UGX 78,000,000 <p>Page 34 of AWP</p>	4
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	<p>There was evidence that community applications were received for the construction projects.</p> <p>For example:</p> <ul style="list-style-type: none"> • Kibooba P. School borehole in Kibiga subcounty. Application was signed by Fr. Muwanga of St Felicitas Catholic Parish, Kiboga and witnessed by Chairman Kibuule Vincent (0784994021). Land, measuring 20m x 20m, was offered by the Catholic Church on 10/02/23; • Katanjovu borehole in Kapeke SC. Application was signed by Chairman Kayonga Godfrey (07874513420). Land, measuring 5m x 25m, was offered by Senkima Muhamad witnessed by Abaho James on 16/02/23; • Kabaati borehole in Kayera SC. Application was signed by Chairman Nankunda Joyce (0780319847). Land, measuring 30m x 30m, was offered by Kulubya Andrea witnessed by Biritwente Mega on 16/02/23. <p>Hence, score =2.</p>	2

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>There was evidence that the DWO conducted a field appraisal on 10/09/2023 on the following projects:</p> <p>Page 139 LGDP</p> <ol style="list-style-type: none"> 1. Construction of piped water system at Balanga UGX 325,000,000; 2. Construction of 2 deep boreholes at Kapeke and Kibiga UGX 66,000,000; and 3. Construction of 2 production boreholes at Bukomero Sub county UGX 78,000,000. <p>Page 34 of AWP</p>	2
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>There was evidence that Kiboga district LG carried out Environmental, Social and Climate Change Screening prior to commencement and costed ESMPs were prepared and mitigation put in place for water and environment projects as exemplified by the costed ESMPs for the following projects dated 24/3/2023 and signed by the SEO and SCDO</p> <ol style="list-style-type: none"> 1. Borehole drilling in Kiboba, Kiboba P/S, Kibiga sub-county; 2. Borehole drilling in Lutti village, Kayera sub-county; 3. Borehole drilling in Kabatti village, Kabuye, Kayera sub-county, and 4. Borehole drilling in Kyengera village, Kakinze parish, Ddwaniro sub-county. 	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>There was evidence that the WSS infrastructure projects were incorporated in the approved procurement plan for the previous FY as follows:</p> <p>Drilling of 6 boreholes – item 1, page 1</p> <p>Casting and installation – item 3, page 1</p> <p>Completion of Kapeke piped water system – item 4, page 1</p>	2

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>There was evidence that the WSS infrastructure for the previous FY was approved by the Contracts Committee as follows:</p> <p>Project: Drilling of 6 deep bore holes</p> <p>Contracts Committee Meeting: 01/07/2022</p> <p>Min No: DCC/05/07/2022/23(1-A)</p> <p>Project: Completion of Kindeke solar driven piped water system</p> <p>Contracts Committee Meeting: 01/07/2022</p> <p>Min No: DCC/05/07/2022/23-B</p> <p>Project: Borehole casting and installation - Lot 1</p> <p>Contracts Committee Meeting: 15/03/2023</p> <p>Min No: DCC/05/03/2022/23 (2)</p>	2
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12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>There was evidence that the District Water Officer established the Project Implementation team on 22/06/2023 and it included the following; contract manager (DWO), senior environment officer, the community development officer, senior labour officer, the superintendent of works and contract supervisor.</p>	2
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Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2

There was evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO.

Drawings used for construction of deep boreholes were:

- MWE standard Hole Designs A & B;
- MWE standard Designs for Borehole Headworks;
- Scheme specific drawings for Kindeke WSS.

The following constructed WSS facilities were sampled 20/11/23 was made to the following three WSS facilities:

- Kiboba deep borehole in Kibiga subcounty;
- Katanjovu deep borehole in Kapeke;
- Kabaati deep borehole in Kayera subcounty.

It was found that the WSS facilities were well constructed in accordance with standard MWE guidelines.

Hence, score=2.

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p>	<p>There was evidence that the relevant technical officers [DWO, ADWO (Sanitation) and AWO(Mobilisation)] participated in supervising the borehole drilling project as reported in the quarterly reports dated 14/10/22, 24/01/23, 11/5/23 and 22/9/23.</p> <p>The water sources sampled on 20/11/23 were:</p> <ul style="list-style-type: none"> • Kibooba deep borehole in Kibiga subcounty; • Katanjovu deep borehole in Kapeke; • Kabaati deep borehole in Kayera subcounty. <p>These water sources were functioning well and their committees were fully functional which was adequate evidence that the DWO carry out technical supervision.</p> <p>Hence, score =2.</p>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts</p> <ul style="list-style-type: none"> o If 100 % contracts paid on time: Score 2 o If not score 0 	<p>There was evidence that the DWO verified works and initiated payments of contractors within specified timeframes in the contracts as follows:</p> <p>Name of project: Completion of Solar driven piped water scheme at Kindeke trading center</p> <p>Project NO: Kibo525/WKS/21/22/00024</p> <p>Contract Sum: UGX 147,639,240</p> <p>Requisition was on 25/04/2023</p> <p>Signed by the DWO on</p> <p>District Engineer signed on 14/12/2023</p> <p>CAO signed on 18/05/2023</p> <p>Environment/CDO Officer signed</p> <p>Payment was on 08/06/2023</p> <p>Amount paid was UGX 24,617,160 EFT 5825360;</p> <p>Name of project: Drilling of 6 deep boreholes in Kiboga District</p> <p>Project NO: Kibo525/WRKS/22/23/00001</p> <p>Contract Sum: UGX 120,950,222</p>	2

Requisition was on: 13/03/2023

Signed by the DWO on 16/03/2023

District Engineer signed on
16/03/2023

CAO signed on 22/03/2023

Environment/CDO Officer signed
24/03/2023

Payment was on 17/05/2023

Amount paid was UGX 120,950,000
EFT 5297708;

Name of project: Siting and
construction supervision of 6
boreholes District wide

Project NO:
Kibo525/SRVCS/22/23/0001

Contract Sum: UGX 17,945,440

Requisition was on: 13/03/2023

Signed by the DWO on 16/03/2023

District Engineer signed on
16/03/2023

CAO signed on 21/03/2023

Environment/CDO Officer signed
12/06/2023

Payment was on 03/05/2023

Amount paid was UGX 17,945,440
EFT 5133348.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:

Score 2, If not score 0

There was evidence that each contract for WSS infrastructure investment had a complete procurement file as sampled below:

File Name : Drilling of 6 deep bore holes

Contract No:
Kibo525/wrks/22/23/00001

Contract signed: 01/08/2022

Contractor: Icon Projects Ltd

Evaluation report: 29/06/2022

Contracts Committee: 01/07/2022

Min No: MIN.DCC/05/07/2022/23(1-A)

File Name : Completion of Kindeke solar driven piped water system

Contract No:
Kibo525/wrks/22/23/00002

Contract signed: 08/08/2022

Contractor: Ferest Investments Ltd

Evaluation report: 23/06/2022

Contracts Committee: 01/07/2022

Min No: MIN.DCC/05/07/2022/23-B

File Name : Borehole casting and installation – Lot 1

Contract No:
Kibo525/wrks/22/23/00033

Contract signed: 05/04/2023

Contractor: Semakula Contractors Ltd

Evaluation report: 13/03/2023

Contracts Committee: 15/03/2023

Min No: MIN.DCC/05/03/2022/23 (2)

Environment and Social Requirements

13	<p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p> <p>Score 3, If not score 0</p>	<p>Community members of Kyerima in Nakasozi sub-county complained about their borehole breaking down within 2 weeks after completion on 23/8/2022. The focal person refereed the matter to the district water officer who assessed the borehole and directed the contractor to work on the borehole. The borehole was worked on.</p>	3
14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>There was evidence that Kiboga District LG disseminated water source and catchment protection and natural resource management guidelines to SCDOs as exemplified by an e-copy of 'Framework and Guidelines for Water Source Protection' dated 2013 and prepared by the Ministry of Water and Environment. The guidelines were disseminated to 10 CDOs on 13/4/2023.</p>	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>There was no evidence that Kiboga District LG prepared and implemented water source protection plans and natural resource management plans for WSS infrastructure projects constructed during the previous FY (2022-2023) as no water source protection plans not natural resource management plans were available.</p>	0

15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>There was evidence that WSS projects are implemented on land where there is proof of land ownership as exemplified by the following agreements for water and environment projects.</p> <ol style="list-style-type: none"> 1.Fred Musisi donated a piece of land measuring 10ft x 10ft to the community for borehole construction, dated 17/2/2023 signed by the Kyetinda LC 1, Kyomya sub-county; 2.Mukulira Edward donated a piece of land measuring 10ft x 10ft to the community for borehole construction, dated 20/2/2023 signed by the Chairperson Kyengera village, Kakinzi parish, Ddwaniro sub-county. 3.Kafora A. donated a piece of land measuring 10ft x 10ft to the Lutti village community for borehole construction, dated 2/3/2023 signed by the Chairperson Lutti village, Kakinzi parish, Ddwaniro sub-county. 	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p>	<p>There was evidence that the E&S are implemented and signed by environmental office and CDO before Water and environment projects are done prior to payments of contractor invoices/certificates advice as exemplified by the following project, dated 6/6/2023 and signed by the SEO and SCDO.</p> <ol style="list-style-type: none"> 1. Borehole drilling at Lutti village, Ddwaniro sub-county; 2.Borehole drilling at Kibooba village, Kibiga sub-county; 3.Borehole drilling at Kabati village, Kyomya sub-county; and 4.Borehole drilling at Kyengera village, Ddwaniro sub-county. 	2
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:</p> <p>Score 2, If not score 0</p>	<p>There was evidence that the DCDO and DEO undertook monitoring of the Water and Environment projects to ascertain compliance with ESMPs and check that mitigation measures were implemented as exemplified by the following E & S compliance monitoring report dated 16/5/2023, endorsed by both the SEO and SCDO.</p>	2

**Micro-scale
Irrigation
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>There was no evidence that LG had up-to-date data on irrigated land for the last two FYs. There was no available data on irrigated land disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries from the District Senior Agricultural Engineer for FY 2021/2022 and FY 2022/2023</p>	0
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>There was no evidence that the LG had increased acreage of newly irrigated land in the previous FY as compared to previous FY but one. There was no available data on irrigated land disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries from the District Senior Agricultural Engineer</p>	0

N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4

a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:

- Above 70%, score 4
- 60% - 70%, score 2
- Below 60%, score 0

The average score of the micro - scale irrigation for the LLG performance assessment was 79% as per the following details:

In the FY 2022/2023 average score for the LLGG was $1,100/14 = 79\%$;

1. Kiboga TC ; 80%;
2. Bukomero SC , 80%;
3. Bukomero TC , 100%;
4. Ndwaniro SC , 100%;
5. Kapeke , 80%;
6. Kaya , 80%;
7. Kibigga SC, 80%;
8. Kyekumbia SC , 60%;
9. Kyomia , 60%;
10. Lwamatta SC 80%;
11. Lwamatta TC ,100%;
12. Muwanga SC 60%;
13. Nakasozi SC , 60% and
14. Nkandwa , 80%.

3

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0

There was evidence that the development component of micro-scale irrigation grant was used on eligible activities. The budget performance report for the micro-scale irrigation grant was available from the District Production Officer's office for Quarter 2,3 and 4 for FY 2022/2023. The reports included;

i. "Micro scale irrigation sub-grant quarterly report, for Quarter two" dated 20/1/2023 endorsed by the DPO and CAO

ii. "Micro scale irrigation sub-grant quarterly report for Quarter three" dated 30/4/2023 through the DPO and endorsed by CAO

iii. "Micro scale irrigation sub-grant quarterly report for quarter four" dated 30/7/2023 through the DPO and endorsed by CAO

iv. Production Department expenditure under PMG-UgIFT Micro-scale Irrigation FY 2022/2023 date 28/07/2023

The grant was Ugx 216,205,103 and was used on eligible activities:

1) Farm visits Ugx 27,717,352;

2) Awareness raising of farmers Ugx 86,482,041;

3) Awareness raising of political and technical leaders Ugx 32,430,765

4) Procurement monitoring and supervision of irrigation equipment installation Ugx 4,713,233 and

5) Demonstrations development Ugx 64,861,531.

2

3

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0

There was no grant to procure irrigation equipments for farms as Kiboga District was at initial stage of irrigation, the funding was only for demonstration farmers and therefore not relevant to the requirement of this indicator.

0

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

Evidence that the variations in the contract price are within +/- 20% of the Agriculture Engineers estimates: Score 1 or else score 0

There was evidence that the variations in the contract price were within +/-20% of the Agriculture Engineers' estimates. There was data from the Senior Agricultural Engineer's office on engineer's estimates and supplier contracts. The following were some few examples for the price variation percentages:

i. For farmer Mutume Kwagala-Muwanga S/C, agricultural engineer's estimate was 20,500,435/= and the contract price was 20,290,100 /=. The variation in price = $(20.500435 - 20.2901) / 20.500435 * 100 = 1.02\%$

ii. For farmer Kasozi Ivan-Kapeke SC, the agricultural engineer's estimate was 14,932,310/= and the contract price was 15,020,220 /=. The variation in price = $(14.93231 - 15.02022) / 14.93231 * 100 = -0.59\%$

iii. For farmer Ndawula Constantine-Kibiga SC. Agricultural engineer's estimate was 24,949,448/= and the contract price was 25,498,148 /=. The variation in price = $(24.949448 - 25.498148) / 24.949448 * 100 = -2.2\%$

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY	There was evidence that micro-scale irrigation equipment (Demonstration farms) where contracts were signed during the previous FY were installed /completed within the previous FY. From the District Productions Office, 2 contracts (for Smart Agricultural Technologies, Supplies and Consultancy (U) Ltd) and one contract (for MUWAD Investments (U) LTD) were signed and completed in FY 2022/2023 according to the reports below.	2
	Maximum score 6	<ul style="list-style-type: none"> • If 100% score 2 • Between 80 – 99% score 1 • Below 80% score 0 	<p>i. 'Irrigation demonstration systems completion report for Muwanga and Kapeke Sub counties, Kiboga DLG FY 2022/2023" dated 20/3/2023</p> <p>ii. "Irrigation systems installation completion report for Kibiga Sub-County, Kiboga DLG" dated 20/3/2023</p> <p>Examples of other completions included:</p> <p>i. Farmer Kasozi Ivan- Kapeke S/C. The contract was signed on 16/1/2023 and completed on 17/3/2023</p> <p>ii. Farmer Mutume Kwagala- Muwanga S/C. The contract was signed on 16/1/2023 and completed on 17/3/2023</p> <p>iii. Farmer Ndawula Constantine- Kibiga S/C. The contract was signed on 16/1/2023 and completed on 14/3/23</p> <p>3 contracts were completed and therefore $3/3 * 100\% = 100\%$ compliance.</p>	
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	a) Evidence that the LG has recruited LLG extension workers as per staffing structure	There was evidence that the LG had recruited LLG extension workers not as per staffing structure. The establish was 53 and filled positions were 19 which translate to 36%. This was below 75%	0
	Maximum score 6	<ul style="list-style-type: none"> • If 100% score 2 • If 75 – 99% score 1 • If below 75% score 0 		
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF	There was evidence that the micro-scale irrigation equipment met standards as defined by MAAIF. The Senior Agricultural Engineer had inventory of all the installed demonstration sites for FY 2022/2023 dated 30/08/2023. The	2
	Maximum score 6	<ul style="list-style-type: none"> • If 100% score 2 or else score 0 		

Inventory was for 3 demonstration site farmers and 1 mobile irrigation system at DPO's office. Sampling of 3 micro-scale irrigation facilities was done on 21/11/2023. The guidelines required the following components to be available when ever needed in the design:

- i. Pumping system. This can be:
 - a. Solar pump system (panels, frame, controller, electric cables),
 - b. Electric pump
 - c. petrol/diesel pump
- ii. Suction and delivery pipe system
- iii. Water tank
- iv. Water application system. This can be
 - a. Flexible hosepipe with spray nozzle
 - b. Sprinklers
 - c. Dripper/drip lines

The following equipment may also be necessary for O&M:

- i. Soil moisture monitor
- ii. Soil nutrient monitor
- iii. User/maintenance manual
- iv. Spare parts and maintenance equipment and tools

The three sampled sites were:

- i. Farmer Ssebowa Mutume (0782937280)-Muwanga S/C. The system installed (by Smart Agricultural Technologies, Supplies and Consultancy (U) Ltd) was for 2 acres of land for growing coffee. There was a site book showing visits by the Senior Agricultural Engineer as follows.

-29/6/2023-farmer field day

-24/2/2023-Site handover

-29/4/2023-assessment of the micro scale irrigation system

The water source was a pond. The equipment installed included:

- o 1 flexible horse pipes with nozzle,
- o One 5000l tank
- o 2 hydrants and

- o Pipe line system
- o Drip system
- o Fuel pump (mobile)
- o All the equipment met the standards of MAAIF.

ii. Ndawula Constantine (0772871045). The system was installed by MUWAD Investments (U)Ltd on 14/3/2023. The area under irrigation was 1.5 acres for growing vegetables. The farm had a site book which had records of the number of visits by the Senior Agricultural Engineer to the farm as follows;

-3/11/2023-External Audit visit

-3/2/2023- site hand over

-28/4/2022- field assessment

The farmer got technical training on O&M from the contractors and Senior Agricultural Engineer. The water source was a pond. The equipment installed included;

- o Mobile fuel pump, mobile solar pump and treadle pump

- o solar panel (1) 470 W

- o water application systems include:

- drag horse pipes (3) with sprayer nozzle and 1 hydrant

- Sprinkler with 9 nozzle heads of radius 15m

iii. Farmer Kasozi Ivan-Kapeke s/c (0784565393). The system was installed by Smart Agricultural Technologies, Supplies and Consultancy (U) Ltd for 2 acres of animal pasture. The water source was a shallow well. The farm had a site book. The book had records of the number of visits by the Senior Agricultural Engineer to the farm as follows;

-2/6/2023-Field monitoring

-6/9/2023-field monitoring

-22/9/2023- field assessment. The farmer got technical training on O&M from the contractors and Senior Agricultural Engineer. The equipment installed included:

- o Movable pump

- o 2 hydrants

- o Flexible hosepipe with spray

4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>b) Evidence that the installed micro-scale irrigation systems during last FY are functional</p> <ul style="list-style-type: none"> • If 100% are functional score 2 or else score 0 	<p>nozzle</p> <ul style="list-style-type: none"> o Sprinkler with 5 heads o Rain gun o Pipe line system. 	2
			<p>There was evidence that the installed micro-scale irrigation systems during last FY were functional.</p> <p>There was inventory found in the Senior Agricultural Engineers Office for 2022/2023 FY dated 30/08/2023.</p> <p>The three sampled sites were:</p> <p>ii. Farmer Ssebowa Mutume (0782937280)-Muwanga S/C. The system was installed by Smart Agricultural Technologies, Supplies and Consultancy (U) Ltd on 17/3/2023</p> <p>iii. Ndawula Constantine (0772871045). The system was installed by MUWAD Investments (U)Ltd on 14/3/2023.</p> <p>iv. Farmer Kasozi Ivan-Kapeke s/c (0784565393). The system was installed by Smart Agricultural Technologies, Supplies and Consultancy (U) Ltd on 17/3/2023</p> <p>From inspection carried out on 21/11/2023 all sites (100%) were found to be functional.</p>	

Performance Reporting and Performance Improvement

5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0</p>	<p>There was evidence that information on position of extension workers filled was accurate</p> <p>Lwamata Sub county:</p> <p>Kabuye Dauda Agriculture officer</p> <p>Mawejje Robert Assistant Animal Husbandry Officer</p> <p>Lwamata TC :</p> <p>Immaculate Nisiima Agriculture officer</p> <p>Gloria Nyamate Animal production officer</p> <p>Kyomya sub county did not have substantive extension staff</p>	2
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Accuracy of reported information: The LG has reported accurate information

Maximum score 4

b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0

There was evidence that information on Micro scale irrigation system installed and functioning was accurate.

There was inventory for FY 2022/2023 dated 30/08/2023.

The three sampled sites were:

i. Farmer Ssebowa Mutume (0782937280)-Muwanga S/C. The system installed (by Smart Agricultural Technologies, Supplies and Consultancy (U) Ltd) was for 2 acres of land for growing coffee. There was a site book showing visits by the Senior Agricultural Engineer as follows:

- a) 29/6/2023, farmer field day
- b) 24/2/2023, site handover
- c) 29/4/2023, assessment of the micro scale irrigation system

The water source was a pond. The equipment installed include:

- o 1 flexible horse pipes with nozzle,
- o One 5000l tank
- o 2 hydrants and
- o Pipe line system
- o Drip system
- o Fuel pump (mobile)
- o All the equipment met the standards of MAAIF.

ii. Ndwula Constantine (0772871045). The system was installed by MUWAD Investments (U)Ltd on 14/3/2023. The area under irrigation was 1.5 acres for growing vegetables. The farm had a site book which had records of the number of visits by the Senior Agricultural Engineer to the farm as follows;

- a) 3/11/2023, external Audit visit
- b) 3/2/2023, site hand over
- c) 28/4/2022, field assessment

The farmer got technical training on O&M from the contractors and Senior Agricultural Engineer. The water source was a pond. The equipment installed included;

- o Mobile fuel pump, mobile solar pump and treadle pump
- o solar panel (1) 470 W

o water application systems include; drag horse pipes (3) with sprayer nozzle and 9 sprinklers

iii. Farmer Kasozi Ivan-Kapeke s/c (0784565393). The system was installed by Smart Agricultural Technologies, Supplies and Consultancy (U) Ltd for 2 acres of animal pasture. The water source was a shallow well and underground water. The farm had a site book which had records of visits by the Senior Agricultural Engineer to the farm as follows:

- a) 2/6/2023, field monitoring
- b) 6/9/2023, field monitoring
- c) 22/9/2023, field assessment. The farmer got technical training on O&M from the contractors and Senior Agricultural Engineer. The equipment installed included:
 - o Movable pump
 - o 2 hydrants
 - o Flexible hosepipe with spray nozzle
 - o Sprinkler with 5 heads
 - o Rain gun
 - o Pipe line system.

The three sites were sampled on 21/11/2023 were tested in the field and found to be functional.

6

Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans

Maximum score 6

a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0

There was evidence that information was collected quarterly on newly irrigated land. There were Micro-scale Irrigation sub-grant quarterly reports for quarter 2,3 and 4 FY 2022/2023 by District Senior Agricultural Engineer to CAO through the DPO dated

20/1/2023(quarter 2),
30/4/2023(quarter 3)

30/7/2023 (quarter 4). These reports had information on training, farm visits, awareness raising events, expression of interests (EOIs). Report from SAE to CAO dated 30/08/2023 showed that 303 famers submitted EOIs and 111 farmers had farm visits

2

6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0</p>	<p>There was evidence that the LG had entered up to-date LLG information into MIS. From the online MIS, the latest entry was on 19/11/2023 for Lubowa EDWARD (Kiboga/2023-11-19/Male/70325) for EOI. However, there were no printed MIS reports for FY 2023/2024</p>	1
<p>Maximum score 6</p>				
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0</p>	<p>There was evidence that the LG had entered up to-date LLG information into MIS. The latest entry was on 19/11/2023 for Lubowa EDWARD (Kiboga/2023-11-19/Male/70325) for EOI. From the printed MIS report for FY 2022/2023, the successful EOI by gender was 19.2 % female and 80.8% male from 14 LLGs:</p>	1
<p>Maximum score 6</p>			<ul style="list-style-type: none"> i. Lwamata Sc ii. Kibiga SC iii. Kyekumbya SC iv. Kapeke SC v. Ddwaniro SC vi. Lwamata TC vii. Bukomero SC viii. Kayera SC ix. Kiboga TC x. Nkandwa SC xi. Muwanga SC xii. Bukomero TC xiii. Kyomya SC xiv. Nakasozi SC 	
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>d) Evidence that the LG has:</p> <ul style="list-style-type: none"> i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0 	<p>There was no evidence the LG has developed an approved Performance Implementation Plan. There was no PIP.</p>	0
<p>Maximum score 6</p>				

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	There was no evidence the LG has implemented Performance Improvement Plan for lowest performing LLGs. There was no report of implementation of PIP for the lowest performing LLGs.	0
	Maximum score 6			

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	There was evidence that the LG budgeted for extension workers. From the DPO's office there was an annual performance report dated 3/7/2023. There was also a breakdown of the total production and marketing budget for 2023/2024, with budget for extension workers totaling 1,405,554,508/= and for the Micro scale irrigation budget was 353,027,073 /=	1
	Maximum score 6			
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	ii Deployed extension workers as per guidelines score 1 or else 0	There was no evidence that the LG did deployed extension workers as per guidelines. From the DPO's office there was data on staff registers and staff structure for FY 2023/2024 dated 30/6/2023. There were 27 filled positions and 19 vacant positions and therefore the LG did not deploy per guidelines.	0
	Maximum score 6			

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines

Maximum score 6

b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0

The extension workers are working in LLGs where they were deployed as per sampled LLGs reports shown below:

Lwamata TC

Training of farmers in agronomy held on 02/06/2023 in Lunnya;

Training of farmers on business planning held in Lwamata Central Ward on 03/04/2023; and

Training of farmers in post-harvest handling and control of crop pests and diseases held in Lwamata on 18/04/2023

Kyomya Sub County

Quarterly report dated 30/12/2022 on Agricultural Extension services and activities carried out in FY 22/23 including farmer trainings conducted in 5 parishes in coffee, banana, beans, maize, post harvest handling and control of crop pests;

Quarterly report dated 30/09/2022 on Agricultural Extension services and activities carried out in FY 22/23 including farmer training for 5 Parishes; and

Quarter 1 report dated 30/09/2022 on crop sector activities including farmer training in 5 parishes on Mango, Cashew nuts in Kyomya SC.

Lwamata SC

Quarter 1 report dated 30/09/2022 on crop sector activities including farmer training in 5 parishes on Mango, Cashew nuts in Lwamata SC

Quarter 3 report dated 30/03/2023 on crop sector activities including farmer training in 5 parishes on Mango, Cashew nuts in Lwamata SC..

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0	The extension workers had been publicized and disseminated as per the staff lists dated 20/11/2023, 31st October 2023 and 21/11/2023	2
	Maximum score 6		<p>Lwamata Sub county:</p> <p>Kabuye Dauda Agriculture officer</p> <p>Mawejje Robert Assistant Animal Husbandry Officer</p>	
			<p>Lwamata TC :</p> <p>Immaculate Nisiima Agriculture officer</p> <p>Gloria Nyamate Animal production officer</p> <p>Kyomya sub county did not have substantive extension staff</p>	
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	a) Evidence that the District Production Coordinator has: i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0	<p>Three of the ten extension staff were not appraised on time</p> <p>Nyamate Francis Gloria animal husbandry officer appraised by Segawa Benard on 30.06.2023</p> <p>Sserumpanise Ronald Assistant Animal husbandry officer appraised by Kivumbi peter on 05.20.2023</p> <p>Kawooya Paul, veterinary officer appraised by Matovu Francis on 14.07.2023</p> <p>Dr. Kimbowa Joyce Veterinary officer appraised by kirabira Noah on 30.06.2023</p> <p>Kabuye Dauda Agric. Officer appraised by Ssebulime Godfry on 30.06.2023</p> <p>Kirunda Moses Animal Production appraised by Mpiima Samuel on 30.06.2023</p> <p>Walakira James Agriculture officer appraised by Mpiima Samuel on 04.07.2023</p> <p>Katende Tebuseeke Erison, Asst Agric. Officer appraised by Matovu Fransis on 14.07.2023</p> <p>Kemigisha Agnes Agric. Officer appraised by Bugembe Ssegujja Musa on 30.06.2023</p> <p>Ssekito Samuel Agric officer appraised by Kiddu Edward on 30.06.2023</p>	0
	Maximum score 4			

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0	There was evidence that the District Production Coordinator had taken corrective actions as per the Production department performance needs assessment/ performance improvement plan for 2022/2023 and report.	1
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	There was evidence that training activities were conducted in accordance to the training plans at district level. From the District Production office there was information about 'Report on awareness raising/creation about UglFT micro scale program to leaders at Sub count level in Kiboga District Quarter two FY 2022/2023" dated 17/1/2023. The training was about raising awareness to the leaders.	1
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	ii Evidence that training activities were documented in the training database: Score 1 or else 0	There was evidence that training activities were documented in the training database. From the District Productions Office, there were training reports about; i. "UglFT micro scale irrigation program awareness raising to district political, technical and opinion leaders" presented by Eng. Ssentongo David dated 22/12/2022 ii. "Irrigation demonstration systems completion report for Muwanga and Kapeke Sub counties, Kiboga DLG FY 2022/2023" dated 20/3/2023 iii. "Report on awareness raising/creation about UglFT micro scale program to leaders at Sub County level in Kiboga District Quarter two FY 2022/2023" dated 17/1/2023	1

Management, Monitoring and Supervision of Services.

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0</p>	<p>There was no grant to procure irrigation equipments for farms as Kiboga District was at initial stage of irrigation, the funding was only for demonstration farmers and therefore not relevant to the requirement of this indicator</p>	0
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p>	<p>There was no grant allocated for complementary services Kiboga District was at initial stage of irrigation, the funding was only for demonstration farmers and therefore not relevant to the requirement of this indicator</p>	0
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>Co-funding was not reflected in Kiboga District Budget since the LG was at initial stage of irrigation, the funding was only for demonstration farmers and therefore not relevant to the requirement of this indicator</p>	0
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>There was no grant co-funding by farms as Kiboga District was at initial stage of irrigation, the funding was only for demonstration farmers and therefore not relevant to the requirement of this indicator</p>	0
	<p>Maximum score 10</p>			

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>There was evidence that the LG had disseminated information on use of the farmer co-funding. From the District Production Office, there was a power point presentation report;</p>	2
	<p>Maximum score 10</p>		<p>i. “UgIFT micro scale irrigation program awareness raising to district political, technical and opinion leaders” presented by Eng. Ssentongo David dated 22/12/2022.</p> <p>In the reports, information on co-funding was disseminated to political leaders, technical leaders and farmers.</p>	
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p>	<p>There was no evidence that the DPO had monitored on monthly basis installed micro-scale irrigation equipment.</p>	0
	<p>Maximum score 8</p>	<p>There were no monthly monitoring reports available</p> <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 Less than 70% score 0 		
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p>	<p>b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>There was no evidence that the LG had overseen technical training and support to the approved farmers to achieve servicing and maintenance. There were no monitoring reports available</p>	0
	<p>Maximum score 8</p>			

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	<p>There was evidence that the LG had provided hands on support to the LLG extension workers within the previous FY. From Senior Agricultural Engineer, there was a report;</p> <p>“Report on awareness raising/creation about UglIFT micro scale program to leaders at Sub County level in Kiboga District Quarter two FY 2022/2023” dated 17/1/2023</p> <p>Three extension workers from 3 different sub counties were visited and interviewed for proof of hands-on support from LG. These extension workers were;</p> <p>a) Kibero Katongore Francis (0785882148), Muwanga S/C</p> <p>b) Kemigisha Agnes (0774397002), Kibiga S/C</p> <p>c) Nnanyana Josephine, Kapeke S/C</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0</p>	<p>There was no evidence that the LG had established and run farmer field schools as per guidelines. From Senior Agriculture Engineer there were no reports on farmer field school establishment.</p>	0

11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0</p> <p>There was evidence that the LG had conducted activities to mobilize farmers:</p> <p>i. There was a report 'Awareness raising/creation about UgIFT micro scale program to farmers at parish level for the 14 sub counties.' There were also attendance sheets for the different sub-counties. A sample of 3 sub-counties and the dates of visit included;</p> <p>a) Kibiga S/C, 10/11/22. There were 338 participants (223 male and 115 female) for awareness raising</p> <p>b) Ddwaniro S/C, 6/3/2023. There were 125 participants (69male and 56female) for awareness raising</p> <p>c) Kyekumbya S/C, 16/3/2023. There were 142 participants (81male and 61female) for awareness raising</p>	2
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11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0</p> <p>There was evidence that the district had trained staff and political leaders at District and LLG levels. From the Senior Agricultural Engineer, there was</p> <p>i. "Report on awareness raising/creation about UgIFT micro-scale program to leaders at Subcounty level in Kiboga district quarter two FY 2022/2023" dated 17/1/2023 addressed to the CAO. The attendants included SAE, SAO, District Environment Officer, AEOs, CDO, SAS, Town clerk, chairpersons, councillors, speakers, GISO, CBFs, parish chiefs, farmers leaders, and religious leaders</p>	2
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Investment Management

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0</p> <p>There was evidence that the LG had an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY. The Senior Agricultural Engineer had inventory of all the installed demonstration sites for FY 2022/2023 dated 30/08/2023. The Inventory was for 3 demonstration site farmers and 1 mobile irrigation system at DPO's office.</p>	2
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12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>There was evidence that the LG kept an up-to-date database of applications at the time of the assessment. There were copies of applications filed. There was data base in the MIS for applications. the latest entry was on 19/11/2023 for Lubowa Edward (Kiboga/2023-11-19/Male/70325) for EOI. Sampled applications for FY 2023/2024 included;</p>	2
	<p>Maximum score 8</p>		<p>i. Kateregga Mustapher (Kiboga/2023-06-21/M/59844)</p>	
			<p>ii. Agaba Medson (Kiboga/2023-07-13/M/62778)</p>	
			<p>iii. Mukuye Joshua (Kiboga/2022-12-01/M/28944)</p>	
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>There was evidence that the district had carried out farm visits to farmers that submitted complete Expressions of Interest (EOI). Report from SAE to CAO dated 30/08/2023 showed that 303 famers submitted EOIs and 111 farmers had farm visits. There were agreements to proceed and forms were available. A few examples included:</p>	2
	<p>Maximum score 8</p>		<p>i. Kato Frednando (Kiboga/2023-04-17/M/50191)</p>	
			<p>ii. Byarugaba Jova (Kiboga/2023-03-14/F/44863)</p>	
			<p>iii. Katende James (Kiboga/2023-03-10/M/44190)</p>	
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>The LG is in its intial stage with only demonstration farms</p>	2
	<p>Maximum score 8</p>			

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.	There was no evidence that the Micro-scale irrigation systems were incorporated in the approved procurement plan for the current FY.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0	The LG requested for quotations through open national bidding; a bid notice was published in the New Vision on 01/12/2022.	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0	There was evidence that the Contracts Committee concluded the selection of the irrigation equipment supplier as per the meeting held on 29/12/2022 under Min No. DCC/05/12/2022/23-11 and Min No. DCC/05/12/2022/23-10. The shortlisted bidders were Muwad Investments Ltd and Smart Agricultural Technologies Supplies and consultancies (U) Ltd	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0	There was evidence that the Contracts Committee approved the selection of the irrigation equipment supplier as per the meeting held on 29/12/2022 under Min No. DCC/05/12/2022/23-11 and Min No. DCC/05/12/2022/23-10. The lowest bidder was Muwad Investments Ltd with the lowest bidding price of UGX 25,498,148	1
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0	There was evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier according to the display of successful and unsuccessful bidders dated 29/12/2022. The lowest bidder was Muwad Investments Ltd with the lowest bidding price of UGX 25,498,148.	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0	There was evidence that the micro-scale irrigation equipment installed was in line with the design output sheet. There was evidence to show that the design was in line with the design output sheet generated from	2

Maximum score 18

Irritrack online and also per Technical Guidelines provided by MAAIF. The guideline required the following components to be available when ever needed in the design:

i. Pumping system. This can be:

a. Solar pump system (panels, frame, controller, electric cables),

b. Electric pump

c. petrol/diesel pump

ii. Suction and delivery pipe system

iii. Water tank

iv. Water application system. This can be

a. Flexible hosepipe with spray nozzle

b. Sprinklers

c. Dripper/drip lines

The following equipment may also be necessary for O&M:

i. Soil moisture monitor

ii. Soil nutrient monitor

iii. User/maintenance manual

iv. Spare parts and maintenance equipment and tools

Three sites were visited on 21/11/2023;

The three sampled sites were:

i. Farmer Ssebowa Mutume (0782937280)-Muwanga S/C. The system installed (by Smart Agricultural Technologies, Supplies and Consultancy (U) Ltd) was for 2 acres of land for growing coffee. There was a site book showing visits by the Senior Agricultural Engineer as follows.

-29/6/2023-farmer field day

-24/2/2023-Site handover

-29/4/2023-assessment of the micro scale irrigation system

The water source was a pond. The equipment installed include:

o 1 flexible hose pipes with nozzle,

o One 5000l tank

o 2 hydrants and

- o Pipe line system

- o Drip system

- o Fuel pump (mobile)

- o All the equipment met the standards of MAAIF.

ii. Ndawula Constantine-Kibiga S/C (0772871045). The system was installed by MUWAD Investments (U)Ltd on 14/3/2023. The area under irrigation was 1.5 acres for growing vegetables. The farm had a site book which had records of the number of visits by the Senior Agricultural Engineer to the farm.

-3/11/2023-External Audit visit

-3/2/2023- site hand over

-28/4/2022- field assessment

The farmer got technical training on O&M from the contractors and Senior Agricultural Engineer. The water source was a pond. The equipment installed included;

- o Mobile fuel pump, mobile solar pump and treadle pump

- o solar panel (1) 470 W

- o water application systems include:

- drag horse pipes (3) with sprayer nozzle and 1 hydrant

- Sprinkler with 9 nozzle heads of radius 15m

iii. Farmer Kasozi Ivan-Kapeke s/c (0784565393). The system was installed by Smart Agricultural Technologies, Supplies and Consultancy (U) Ltd for 2 acres of animal pasture. The water source was a shallow well and underground water. The farm had a site book which had records of the number of visits by the Senior Agricultural Engineer to the farm.

-2/6/2023-Field monitoring

-6/9/2023-field monitoring

-22/9/2023- field assessment. The farmer got technical training on O&M from the contractors and Senior Agricultural Engineer. The equipment installed included:

- o Movable pump

- o 2 hydrants

- o Flexible hosepipe with spray nozzle

o Sprinkler with 5 heads

o Rain gun

o Pipe line system.

On inspection , the three sites were found to have been installed as per design

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	There was no evidence that the LG had conducted regular technical supervision of micro-scale irrigation demonstration projects by the relevant technical officers. There were no supervision reports	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	h) Evidence that the LG has overseen the irrigation equipment supplier during: i. Testing the functionality of the installed equipment: Score 1 or else 0	There was evidence that the LG has overseen the irrigation equipment supplier during testing the functionality of the installed equipment at the demonstration sites. There were reports from senior Agricultural engineer: i. 'Irrigation demonstration systems completion report for Muwanga and Kapeke Sub counties, Kiboga DLG FY 2022/2023" dated 20/3/2023 ii. "Irrigation systems installation completion report for Kibiga Sub-County, Kiboga DLG" dated 20/3/2023 There were also site books at the farms indicating visits by the SAE as follows; a) Farmer Ssebowwa Mutume (0782937280), Muwanga S/C. <ul style="list-style-type: none">• 29/6/2023, farmer field day• 24/2/2023,site handover• 29/4/2023, assessment b) Ndawula Constantine (0772871045), Kibiga s/c <ul style="list-style-type: none">• 3/11/2023, external Audit visit• 3/2/2023, site hand over• 28/4/2022, field assessment	1

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	There was no evidence that the LG had overseen the irrigation equipment supplier during hand-over of the equipment to the Approved Farmer. There were no approved farmers for the Micro scale irrigation yet	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	Irrigation is in the initial stage in Kiboga	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	There was evidence that the LG had a complete procurement file micro-scale irrigation projects with as follows: Project: Supply and installation of Micro irrigation system at Kibiga Contract No: Kibo525/supls/22/23/000020 Contract signed: 16/01/2023 Contractor: Muwad Investiments Ug Ltd Evaluation report: 29/12/2022 Contracts Committee: 29/12/2022 Min No: DCC/05/12/2022/23-11 Project: Supply and installation of Micro irrigation system at Kapeke and Muwanga Contract No: Kibo525/supls/22/23/000021 Contract signed: 16/01/2023 Contractor: Muwad Investiments Ug Ltd Evaluation report: 29/12/2022 Contracts Committee: 29/12/2022 Min No: DCC/05/12/2022/23-10	2

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	There was no evidence that the Local Government had displayed details of the nature and avenues to address grievance prominently. The Production department notice board had not displayed Grievance Redress Mechanism (GRM). The department had one Grievance record which was addressed by Kiboga DLG under the tittle “Minutes of the Kiboga grievance redress committee meeting to address a complaint about the host farmer of the pastures irrigation demo in Kapeke Sub- County on 28th April 2023 at the Council Hall.”	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0	Kizito Siraje Nkugwa raised a complaint of not having been considered to benefit under irrigation scheme under UglIFT on 31/7/2022, yet he had been inspected. The matter was refereed to the district production officer. It was found out that Siraje’s level of preparedness to benefit from the project was low compared to other applicants. The complainant was advised to prepare for the next financial year.	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	Kizito Siraje Nkugwa raised a complaint of not having been considered to benefit under irrigation scheme under UglIFT on 31/7/2022, yet he had been inspected. The matter was refereed to the district production officer. It was found out that Siraje’s level of preparedness to benefit from the project was low compared to other applicants. The complainant was advised to prepare for the next financial year.	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	Kizito Siraje Nkugwa raised a complaint of not having been considered to benefit under irrigation scheme under UglIFT on 31/7/2022, yet he had been inspected. The matter was refereed to the district production officer. It was found out that Siraje’s level of preparedness to benefit from the project was low compared to other applicants. The complainant was advised to prepare for the next financial year.	1

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>Kizito Siraje Nkugwa raised a complaint of not having been considered to benefit under irrigation scheme under UgIFT on 31/7/2022, yet he had been inspected. The matter was referred to the district production officer. It was found out that Siraje's level of preparedness to benefit from the project was low compared to other applicants. The complainant was advised to prepare for the next financial year.</p>	1
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Environment and Social Requirements

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p>	<p>There was evidence that LG had disseminated Micro- scale irrigation guidelines and prepared MoU with farmers. Examples of MoUs:</p> <p>i. MoU between Kiboga DLG and Ndawula Constantine- Kibiga S/C dated 3/2/2023</p> <p>ii. MoU between Kiboga DLG and Kasozi Ivan- Kapeke S/S dated 9/9/2022</p> <p>iii. MoU between Kiboga DLG and Kwagala Mutume-Muwanga S/C dated 20/6/2022</p> <p>However, the MOU had no component of proper use of agrochemicals and safe disposal of waste</p>	0
15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.</p> <p>i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0</p>	<p>There was evidence that Kiboga district LG had the Costed ESMP for Micro-scale projects incorporated into designs, BoQs, bidding and contractual documents (where required) as exemplified by the ESMPs for 9 micro scale irrigation sites for quarter 4, FY (2022-2023), dated 9/3/2023, signed by the SEO and SCDO. However there was no bidding process given that the projects were co funded by both the farmer and the government hence there were no BoQs available.</p>	1
15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0</p>	<p>There was no evidence that Kiboga district LG carried out monitoring of irrigation impacts (quality and quantity) as no monitoring reports were available at the time of assessment.</p>	0

15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	There was no evidence that E & S certification forms were completed and signed by the DEO and DCDO prior to payment of contractor invoices/certificates at interim and final stages of projects as there were no payment certificates available.	0
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	There was no evidence that E & S certification forms were completed and signed by the DCDO prior to payment of contractor invoices/certificates at interim and final stages of projects as there were no payment certificates available.	0

Crosscutting Minimum Conditions

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	The LG did not have a substantive Chief Finance Officer	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The LG did not have a substantive District planner	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The LG had a substantive District Engineer, Mr. Mukiibi Ismail appointment dated 2/02/2018. DSCmin no. 1(d)/2018(2)	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The LG had a substantive District Natural Resources Officer, Ms. Musasizi Patrick confirmation in service dated 12th may 2017, DSC min no DSC/MIN/2(e) 2017,	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	The LG had a substantive District Production Officer Mr. Ssebulime Godfrey Appointment dated 4/12/2020, DSC minute no 06/(d)/ 2020(1)	3

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	The LG had a substantive District Community Development Officer, Mr. Nsubuga Patrick appointment dated 10th April, 2015, DSC min no DSC 39(a) 2015.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The LG had a substantive District Commercial Officer, Mr. Katusime Jackson appointment date 6th August 2019, DSC Minute no 10(d) 2019(1)	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	The LG had a substantive Senior Procurement Officer, Ms. Nalugwa Dorothy Bagala appointment date 13/03/2014, DSC MIN no DSC/13/2014	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	The LG had a Procurement Officer, Mr. Bukenya Kiiza Goefrey confirmation in service dated 26th may 2016, DSC/MIN/3(h)2016.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	The LG had a Principal Human Resource Office, Mr. Bwire David appointment dated 6/08/2019, DSC min no 10(d)2019(2)	2

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	The LG had a Senior Environment Officer, Ms. Nakandi Zainabu, confirmation in service dated 10th march 2021, DSC min no DSC/MIN/01 (e) 2021 (9)	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	The LG had a Senior Land Management Officer Ms. Kitone Mariat , appointment dated 8/2/2022, DSC min no 08(d)/2021(12)	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	The LG had a Senior Accountant, Mr. Kateregga Mustapher appointment dated 2 may 2006, DSC min no 60c/2006	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0	The LG had a Principal Internal Auditor, Mr. Mudabali Godfrey, appointment dated 29th may 2023, DSC min no KDSC/07(e) 2023 (1)	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0	The LG did not have a substantive Principal Human Resource Officer (Secretary DSC)	0

2	New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG	a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).	The LG is comprised of 11 sub counties and 3TCs of which some do not have a Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils)	0
	Maximum score is 15		Ms. Kansiiime Jackline (Lwamata sc) DSC min no KDSC/06(d)/2023 (4)	
			Ms. Aliganyira Joan appointment dated 18/10/2018, DSC min no 9(j)/2018(1) (kibiga SC)	
			Mr. Matovu Francis appointment dated 9th march 2023, DSC min no KDSC/01/(d)/2023 (Ddwaniro SC)	
			Kiraira Noah DSC min no 7(d)/2018(4) Bukomero SC	
			Ms. Namaganda Mary Kiyengo DSC min no KDSC/01 (d)/2023 (50) Kapeke SC	
			Segawa Benard DSC min no KDSC/06(2023(6) Lwamata TC	
			Mpiima Samuel DSC min no 2a/2012 Kiboga TC	
			Mr. Kiddu Edward DSC min no KDSC/06(d)/2023 (5)	
2	New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG	b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.	The LG is comprised of 11 sub counties and 3TCs of which some do not have Community Development Officer / Senior CDO in case of Town Councils,	0
	Maximum score is 15		Mr. Mufurukye Stephen appointment date 2nd February 2018, DSC MIN NO 1(d)/2018 (7) Muwanga SC	
			Nakabugo Sarah appointment date 30th November 2017, DSC min no DSC/MIN/11(d)2017	
			Mr. Kwizera Kakooza Moses appointment dated 30th November 2017, DSC /MIN/11/(d)/ 2017	
			Ms Nakityo Allen appointment dated 2nd February 2018, DSC min no 1 (d)/ 2018 (8)	
			Mr. Nsereko Hussein appointment dated 23 august 2006, DSC min no 79(e) 2006	
			Kayabula Joseph appointment dated 28th June 2018, DSC MIN no 7(d)/2018(13)	
			Ssemanda Misach appointment dated 19th may 2017, DSCmin no 5(d)/2017	
			Mr. Kivumbi Peter appointment dated 23rd April 2013, DSC min no DSC/02(a) 4/2013	

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

The LG is comprised of 11 sub counties and 3TCs of which some do not have a Senior Accounts Assistant

Ssenyonga Christopher appointment dated 27th April 2009, DSC min no 15/2009(2)

Kityo Ronald Edward confirmation in service dated 27th may 2021, DSC min no DSC 02/(g)/2021

Namusoke Tamale appointment dated 9th march 2023, DSC min no KDSC/01 (d)/ 2023

Nakiwala Agnes appointment dated 27th June 2016, DSC Min no 4(e)/2016

Mr. Mulajje Eric appointment dated 9th March 2023, DSC min no KDSC/01 (d)/ 2023

Ms. Kaitesi Doreen appointment dated 9th march 2023, DSC min no KDSC/01 (d) /2023

Akumu EVERLINE, appointment date 9th march 2023, DSCmin no KDSC/01 (d) 2023 (1)

Nabachwa Mary Assumpta appointment dated 9th march 2023, DSCmin no KDSC/01/(d)/ 2023

Lutamaguzi Ismail appointment dated 9th march 2023, dsc min no KDSC/01 (d)/ 2023 (8)

Ms. Tumusiime Mildred Suzan appointment dated 28th June 2019, DSC min no 8(e) 2019 (9)

Nabachwa Winne appointment dated 16th April 2013, DSC MIN no DSC/02 (a) 3/2013

Nakiyingi Jackline appointment dated 29th may 2023, DSCmin no KDSC/07 (f) 2023 (2)

Kayondo Bernard, appointment dated 9th march 2023, DSC min no KDSC/01(d) 2023 (4)

Environment and Social Requirements

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	As per the LG Final Accounts 2022/2023, release budget was UGX 617,778,092 and the LG released UGX 600,630,432 page 16 of the Final Account	0
	Maximum score is 4	a. Natural Resources department, score 2 or else 0	This represented 97%	
3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	As per the LG Final account 2022/2023 Release budget was UGX202,522,564 and the LG released UGX194,608,456 page 16 of the Final account.	0
	Maximum score is 4	b. Community Based Services department. score 2 or else 0.	This represented 96%	
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	a. If the LG has carried out Environmental, Social and Climate Change screening, score 4 or else 0	There was evidence that Kiboga district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG) as exemplified by Environmental and Social Screening reports for the proposed modifications and extension of Ramp and Walkway project at Kiboga district quarters dated 24/3/2023, signed by the SEO and the SCDO.	4
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG), score 4 or 0	There was no evidence that Kiboga district LG carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the DDEG for the previous FY(2022/2023) as the potential environmental and social implications identified during screening stage did not require ESIA.	4
	Maximum score is 12			

4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;</p> <p>score 4 or 0</p>	<p>There was evidence that Kiboga district LG had Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG) prior to commencement of all civil works as exemplified by the Environmental and Social Management Plans and the BoQs for the construction of a pedestrian ramp at the Kiboga District Administration Block project, contract no. KIBO525/WRKS/22-23/00030, dated 24/3/2023. The ESMPs dated 27/6/2023 were incorporated in the BoQs, Items A to I: Environmental and Social Concerns.</p>	4
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Financial management and reporting

5	<p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p>	<p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p>	<p>Kiboga LG had clean/unqualified audit report 2022/2023</p>	10
6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p> <p>maximum score is 10</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p> <p>score 10 or else 0.</p>	<p>The LG provided information to the PS/ST on the status of implementation of internal Auditor General and Auditor Generals findings for the previous financial year , The submissions were on 14/11/2023</p>	0
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p> <p>Maximum Score 4</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p> <p>score 4 or else 0.</p>	<p>There was evidence that the LG submitted annual performance contract on 4/07/2023</p>	4

8	Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year maximum score 4 or else 0	If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year, score 4 or else 0.	There was evidence that the LG submitted annual performance report on 16/08/2023	4
9	Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year Maximum score is 4	If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year, score 4 or else 0.	There was evidence that the LG submitted quarterly budget performance reports as follows: Quarter 1 submitted on 21/01/2023; Quarter 2 submitted on 07/02/2023; Quarter 3 submitted on 31/05/2023; and Quarter 4 submitted on 16/08/2023.	4

**Education Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The LG had a substantive District Education Officer, Mr. Kyagulanyi Jimmy appointment dated 24th may 2023, DSC min no KDSC/05 (d)/ 2023(1)	30
<i>The Maximum Score of 70</i>				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	b) All District/Municipal Inspector of Schools, score 40 or else 0.	<p>The LG had all the district Inspector of Schools,</p> <p>Mr. Wasswa Godfrey appointment date 28th June 2019, DSC min no DSC minute no 8(e)/ 2019(10)</p> <p>Appraised by Buliiko Augustine on 30.06.2023</p> <p>Mr. Mulima Stephen appointment dated 21st October 2019, DSC min no 12(i)/2019(1)</p> <p>Appraised by Buliiko Augustine on 30.06.2023</p> <p>Mr. Buliiko Augustine appointment date 13th may 2016, DSC min no 2(a)/2016 (senior inspector)</p> <p>Appraised by Kyagulanyi Jimmy on 27.06.2023</p>	40
<i>The Maximum Score of 70</i>				
Environment and Social Requirements				
2	Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)	<p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p>	<p>There was evidence that Kiboga District LG carried out Environmental, Social and Climate Change Screening prior to commencement of all education projects as exemplified by Environmental and Social Screening reports for the following projects, signed by the DEO and DCDO.</p> <p>1. Proposed site of Lwamata Seed Secondary School dated 14/4/2023;</p> <p>2. Construction of a safe quarter and 5 stance VIP latrines at Lukuli P/S dated 24/4/2023;</p> <p>3. Construction of a 5 stance VIP latrine at Bukasa P/S dated 24/4/2023; and</p> <p>4. Construction of a 5 stance VIP latrine at St. Peters Lunya P/S dated 24/4/2023.</p>	15
<i>The Maximum score is 30</i>				

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

There was no evidence that Kiboga district LG carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all education sector projects implemented using the DDEG for the previous FY(2022/2023) as the potential environmental and social implications identified during screening stage did not require ESIA.

The Maximum score is 30

**Health Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.	The LG had a substantive District Health Officer, Mr. Bahizi N.S Archbald, appointment dated 27/05/2022 DSC Min no DSC/03(d) 2022(1)	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0	The LG had an Assistant District Health Officer Maternal, Child Health and Nursing officer, Nansikombi Sarah appointment dated 2nd February 2018, DSC min no 1 (d)/ 2018 (3)	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	c. Assistant District Health Officer Environmental Health, score 10 or else 0.	The LG had an Assistant District Health Officer Environmental Health officer, Mr. Byaruhanga Fred appointment dated 6th August 2019, DSC min no 10(e) 2019(4)	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.	The LG did not have a substantive Principal Health Inspector	0
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	e. Senior Health Educator, score 10 or else 0.	The LG had a Senior Health Educator, Mr. Kiwanuka Denis Appointment dated 21st October 2019, DSC min no 12(c)/2019(2)	10

1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	f. Biostatistician, score 10 or 0.	The LG had a Biostatistician, Kamuli Isa appointment dated 26th July 2006, DSC min no 77(e) 2006.	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	g. District Cold Chain Technician, score 10 or else 0.	The LG did not have a District Cold Chain Technician	0
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.		
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	i. Principal Health Inspector, score 20 or else 0.		
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	j. Health Educator, score 20 or else 0		

Environment and Social Requirements

2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p>	<p>There was evidence that Kiboga district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all health projects as exemplified by filled Environmental and Social Screening reports for the following projects, and signed by the DEO and DCDO.</p> <p>1. Proposed maternity ward and staff quarter construction works at Lwamata HC IV, Lwamata Town Council, dated 26/5/2023;</p> <p>2. Proposed renovation of Katwe HC IV, Katwe village, Ddwaniro sub-county, dated 16/3/2023; and</p> <p>3. Construction of a 5-stance latrine at Bukomero HC IV, Bukomero Town Council, dated 20/5/2023.</p>	15
2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>b. Social Impact Assessments (ESIAs) , score 15 or else 0.</p>	<p>There was no evidence that Kiboga district LG carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all health sector projects implemented using the DDEG for the previous FY(2022/2023) as the potential environmental and social implications identified during screening stage did not require ESIA.</p>	15

**Micro-scale Irrigation
Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p>	<p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p>	<p>The LG had the Senior Agriculture Engineer, Mr. Sentongo David, appointment dated 28th June 2018, DSC min no 7 (d) 2018 (39)</p>	70
		<p><i>score 70 or else 0.</i></p>		
Environment and Social Requirements				
2	<p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p>	<p>If the LG:</p> <p>Carried out Environmental, Social and Climate Change screening</p> <p>score 30 or else 0.</p>	<p>There was evidence that Kiboga district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all micro-scale irrigation projects as exemplified by Environmental and Social Screening reports for the following projects dated 9/3/2023 and signed by the DEO and DCDO</p> <ol style="list-style-type: none"> 1.Construction of UgIFT small scale irrigation in Kyetume village, Kiboga sub-county, by Lubega Eria; 2.Construction of UgIFT small scale irrigation in Kyayimba village, Kiboga sub-county, by Mukabulabo Florence; 3.Construction of UgIFT small scale irrigation in Kajjere village, Kiboga sub-county, by Ssenkindu Tadeo; and 4.Construction of UgIFT small scale irrigation in Kabuye village, Kiboga sub-county, by Kwehangana Abel. 	30

**Water & Environment
Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	The LG had a Civil Engineer (Water), Mr. walakira Moses DSC min no 60e/2006.	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	Nsereko Hussein was appointed CDO on 23/8/2006 Ref CR/156/2 under Minute 79 (e) 2006. He was seconded to work in the Water department on 13/2/2012 as AWO – mobilization Ref. CR/D/153/1.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	Namutebi Samalie was appointed BMT on 02/02/2018 Ref. KBG/HRM/156/2 under Minute 1 (d) 2018/ (18).	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The LG had a Natural Resources Officer, Ms. Musasizi Patrick confirmation in service dated 12th may 2017, DSC min no DSC/MIN/2(e) 2017,	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	The LG had an Environment Officer, Ms. NAMUGENYI Jesca Appointment dated 1/11/2023, DSC min no DSC/min/03 (j)/2021 (25)	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	The LG had a Forestry Officer Nanyonga Margaret, DSC min no 7(d)2018(42, appointment dated 28th June 2018	10

Environment and Social Requirements

2	Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	If the LG: a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.	There was evidence that Kiboga district LG carried out Environmental, Social and Climate Change Screening prior to commencement of all water and environment projects as exemplified by Environmental and Social Screening reports for the following projects dated 24/3/2023, and signed by the SEO and DCDO. 1. Borehole drilling in Kiboba, Kiboba P/S, Kibiga sub-county; 2. Borehole drilling in Lutti village, Kayera sub-county; 3. Borehole drilling in Kabati village, Kabuye, Kayera sub-county; and 4. Borehole drilling in Kyengera village, Kakinze parish, Ddwaniro sub-county.	10
2	Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.	There was no evidence that Kiboga district LG carried out Environmental and Social Impact Assessments (ESIAs) prior to commencement of all water and environment sector infrastructure projects for the previous FY (2022/2023) as the ESIAs Reports for water and environment sector projects for the previous financial year were not available.	0
2	Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.	There are firms abstracting ground water but had not applied for and did not hold water abstraction permits. These are NWSC in Bukomero TC and WSDF - Central Umbrella in Kiboga TC and Lwamata TC for the respective Town Water Supply systems. Hence, score = 0.	0