



LGMSD 2022/23

Kibuku District

(Vote Code: 605)

Assessment	Scores
Crosscutting Minimum Conditions	60%
Education Minimum Conditions	100%
Health Minimum Conditions	90%
Water & Environment Minimum Conditions	75%
Micro-scale Irrigation Minimum Conditions	30%
Crosscutting Performance Measures	79%
Educational Performance Measures	80%
Health Performance Measures	79%
Water & Environment Performance Measures	79%
Micro-scale Irrigation Performance Measures	66%

**Crosscutting
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): • If so: Score 4 or else 0 	<p>The renovated Education Resource Centre and Finance Department, using DDEG, were found to be functional and were being utilized as per the intended purpose.</p>	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> • By more than 5%, score 3 • 1 to 5% increase, score 2 • If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>The average score for LLG performance was 74.4% in 2022 and 81.1% in 2022. There was an increase of 6.7%.</p>	3
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> • If 100% the projects were completed : Score 3 • If 80-99%: Score 2 • If below 80%: 0 	<p>The DDEG investment projects for the FY 2022/2023 were renovation of the Education Resource Centre and renovation of the Finance Building. Both of these investments were completed by the end of the Financial Year representing 100%.</p>	3

3	Investment Performance	<p>a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:</p> <p>Score 2 or else score 0.</p>	2
	Maximum 4 points on this performance measure		
			<p>The UG budgeted and spent UGX 134,454,000 as DDEG grant. This was utilized as follows;</p> <p>Renovation of the Education resource centre at UGX 43,000,000</p> <p>Renovation of the Finance Block at UGX 35,000,000</p> <p>Capacity building at UGX 27,603,000</p> <p>Purchase of ICT equipment (computers and photocopying equipment) at UGX 11,851,000</p> <p>Monitoring at UGX 28,000,000</p> <p>And payment of retention at UGX 17,000,000</p> <p>70.6% of the DDEG grant was utilized on capital projects hence in line with the DDEG guidelines.</p>

3	Investment Performance	<p>b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates,</p> <p>score 2 or else score 0</p>	2
	Maximum 4 points on this performance measure		
			<p>The variations in the contract price and Engineer's estimates of the sampled DDEG projects were as follows:</p> <p>Variation = 100% ((Contract Price - Engineers Estimate)/Engineer's Estimate)</p> <p>KIBU 862/Wrks/22-23/00028 Rehabilitation of District Finance Block was budgeted at UGX 30,000,000/= actual contract price was UGX 29,774,409/= with a variation of UGX 225,591/= represented by 0.75%</p> <p>KIBU 862/Wrks/22-23/00029 Rehabilitation of District Education Resource Centre Block was budgeted at UGX 40,000,000/= actual contract price was UGX 38,985,135/= with a variation of UGX 1,014,865/= represented by 2.5%</p> <p>In conclusion,</p> <p>The variations were within the range of +/- 20% provided in the manual.</p>

Performance Reporting and Performance Improvement

4	Accuracy of reported information Maximum 4 points on this Performance Measure	a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate, score 2 or else score 0	The two DDEG infrastructure projects; the renovated Education Resource Centre and the renovated Finance Department, were both in place as had been reported in the Annual Budget Performance report.	2
4	Accuracy of reported information Maximum 4 points on this Performance Measure	b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG: • If 100 % in place: Score 2, else score 0. Note: if there are no reports produced to review: Score 0	The two DDEG infrastructure projects; the renovated Education Resource Centre and the renovated Finance Department, were both in place as had been reported in the Annual Budget Performance report.	2
5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise; If there is no difference in the assessment results of the LG and national assessment in all LLGs score 4 or else 0 NB: The Source is the OPAMS Data Generated by OPM.	The 4 sampled LLGs were Bulangira S/C, Kakutu S/C, Nankodo S/C and Tirinyi T/C. These had assessment results as follows; 1. Bulangira S/C scored 67% based on the assessment conducted by the DLG and 71% based on IVA. The deviation between the two was -4%. 2. Kakutu S/C scored 93% based on the assessment conducted by the DLG and 89% based on IVA. The deviation was 4%. 3. Nankodo S/C scored 80% based on the assessment conducted by the DLG and 79% based on IVA. The deviation was 1%. 4. And Tirinyi T/C scored 90% based on the assessment conducted by the DLG and 85% based on IVA. The deviation was 5%. All the sampled LLGs had deviations within the allowed +/-10%. Hence the assessment was not credible.	4
5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results. Score: 2 or else score 0	There was no evidence that the District had developed a performance improvement plan for at least 30% of the lowest performing LLGs for the Financial Year 2023/2024.	0

5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY: Score 2 or else score 0	There was no evidence that the District had developed the PIP for the 30% lowest performing LLGs in the Financial Year 2022/2023.	0
---	---	--	---	----------

Human Resource Management and Development

6	Budgeting for and actual recruitment and deployment of staff Maximum 2 points on this Performance Measure	a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED. Score 2 or else score 0	There was evidence of the LG consolidated and submitted the staffing requirements for the coming Financial Year on 29th September, 2023.	2
---	--	---	--	----------

7	Performance management Maximum 5 points on this Performance Measure	a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI): Score 2 or else score 0	The District conducted a tracking analysis of staff attendance on a monthly basis during the Financial Year 2022/2023. For instance a tracking analysis report for the months of April, May, June 2023.	2
---	--	--	---	----------

Performance management

Maximum 5 points on this Performance Measure

i. Evidence that the LG has conducted an appraisal with the following features:

HODs have been appraised as per guidelines issued by MoPS during the previous

FY: Score 1 or else 0

There was evidence that the District had conducted an appraisal with the HoDs as per guidelines issued by the MoPS during Financial Year 2022/2023.

1. Mr. Madawa John Mbula Chief Finance Officer was appraised on 30th June, 2023 by Mr. Samuel Ruhweza Kaija the CAO.

2. Mr. Kirya Paul Sajja a District Planner was appraised on 30th June 2023 by Mr. Samuel Ruhweza Kaija the CAO.

3. Mr. Dipuloma Frederick the Ag. District Engineer was appraised by the CAO Mr. Samuel Ruhweza Kaija on 28th June, 2023.

4. Mr. Kaugule Joseph Ag. District Natural Resource Officer was appraised by Mr. Samuel Ruhweza Kaija the CAO on 30th June, 2023.

5. Dr. Buyinza Godfrey Kagawa a District Health Officer was appraised by Mr. Samuel Ruhweza Kaija the CAO on 30th June, 2023.

6. Mr. Wamika Christopher the District Education Officer was appraised on 30th June, 2023 by the CAO Mr. Samuel Ruhweza Kaija.

7. Mr. Mwiraguzu Stephen Ag. District Commercial Officer was appraised on 30th June, 2023 by the CAO Mr. Samuel Ruhweza Kiaja.

8. Mr. Negesa Hirya Grace District Community Officer was not appraised because he was on interdiction during that period.

9. Mr. Mbayo Michael, a District Production Officer, was not appraised because he was out of office during that period.

7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Score 1 or else 0</p>	<p>The rewards and sanction committee was functional during the financial year under review had considered many cases for instance a meeting held on 1st March, 2023 under Minute No. 16/RS/01/2023 Ms. Agon Rebecca Enrolled Midwife of Nabuli HC III was sanctioned to be cautioned against negligence of duty and irregular attendance of duty.</p> <p>The Officer apologized and asked for forgiveness, the committee recommended that the officer be reprimanded for contradicting with section (F-r) of the Uganda Public standing orders.</p> <p>Under Minute 008/2023 the officer was reprimanded from the service of Kibuku DLG for proper conduct.</p>	1
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p>	<p>The District had established a Consultative Committee for staff grievance redress on 28th November, 2023.</p> <p>The committee members constituted of,</p> <ol style="list-style-type: none"> 1. Mr. Ban Kyaye Gerald PAS Chairperson. 2. Ms. Imucheri Rose SHRO Secretary 3. Ms. Katekit Hope CDO Member 4. Ms. Mulumba Sarah SAS Member. 5. Ms. Kagoye Sarah SEO Member. 6. Mr. Kyaide Samuel Headd teacher Member. 7. Ms. Namono Alice Education Assistant Member. 8. Ms. Mwagale Hamida Education Officer Member. 9. Mr. Bwokino Jacob SCO Member. 10. Mr. Olupot Anthony ADHO Member 11. Mr. Byekwaso Julius Orthopaedic Officer Member. <p>The committee had not handled any cases because it had just been established</p>	1

<p>Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:</p> <p>Score 1.</p>	<p>Not all staff recruited last Financial Year accessed their salary payroll within two months after assumption of duty.</p> <p>181 staff were recruited last Financial Year and 10 had been sampled as follows;</p> <ol style="list-style-type: none"> 1. Mukoowe Anthony Education Assistant assumed duty on 9th May, 2023 and accessed salary payroll in June 2023. 2. Waigolo Lawrence Education Assistant assumed duty on 9th May, 2023 and accessed salary payroll in June 2023. 3. Babirye Salima Education Assistant assumed duty on 9th May, 2023 and accessed salary payroll in June, 2023. 4. Kabasa Phiona Education Assistant assumed duty on 9th May, 2023 and accessed salary payroll in June 2023. 5. Chada Levi Senior Education Assistant assumed duty in May, 2023 and accessed salary payroll in June, 2023 6. Gavuma Tom Senior Education Assistant assumed duty in May, 2023 and accessed salary payroll in June 2023. 7. Munaba Justine, senior Education Officer, assumed duty in May 2023 and accessed salary payroll in June, 2023. 8. Mahingha Karim, Education Assistant, assumed duty on 2nd June, 2023 and accessed salary payroll in June, 2023. 9. Kangule Joseph Head teacher assumed duty in June, 2023 and accessed salary payroll in June 2023. 10. Makungu Robert, Inspector special needs did not access in time. He assumed duty in February 2023 and accessed in July, 2023 among others
--	--	--

Pension Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:

Score 1.

The District had 6 people who retired last Financial Year and not all accessed their pension within two months.

1. Mr. Kidibya Ernest head teacher retired on 01/10/2022 and accessed pension payroll in December, 2022.

2. Namayo Yokalamu Senior Assistant retired on 24th /08/2022 and accessed in December 2022.

3. Ms. Nachama Anne, Education Assistant retired on 14th March, 2023 and accessed pension payroll in June 2023.

4. Mr. Nkona Christopher Education Assistant retired on 7th December, 2022 and accessed pension payroll in April, 2023.

5. Tamwenya David Education Assistant II retired on 24th August, 2022 and accessed pension payroll in May 2023.

6. Nakeba Idah Education Assistant II retired on 5th March, 2023 and accessed pension payroll in June 2023.

Management, Monitoring and Supervision of Services.

10

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:

Score 2 or else score 0

According to the budget;

For quarter 2, the LG budgeted UGX 93,726,234 as LLG DDEG grants, and transferred UGX 93,726,234 to the LLGs.

For quarter 32, the LG budgeted UGX 187,452,463 as LLG DDEG grants, and transferred UGX 187,452,463 to the LLGs.

This was in line with the requirements of the budget.

10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).	For quarter 2, cash limit date was 12th October 2022, amount was UGX 93,726,234 and warranting date was 14th October 2023. This was within 2 working days.	2
	Maximum 6 points on this Performance Measure	Score: 2 or else score 0	For quarter 3, cash limit date was 16th January 2023, amount was UGX 187,452,463 and warranting date was 18th January 2023. This was within 2 working days.	
			Warranting of DDEG grants was effected within 5 working days from the cash limit dates.	
10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:	According to the sampled LLGs the LG did not invoice and communicate all the DDEG transfers within 5 working days.	0
	Maximum 6 points on this Performance Measure	Score 2 or else score 0	Quarter 2 the transfer date was 18/10/2022.	
			Quarter 3 the transfer date was 23/01/2023.	
			Buseta Sub County:	
			Quarter 2 was invoiced and communicated on 26th October, 2022.	
			Quarter 3 was invoiced and communicated on 17th February, 2023.	
			Kibuku Sub County:	
			Quarter 2 the invoicing date was 26th October, 2022.	
			Quarter 3 was invoiced on 17th February, 2023.	
			Kibuku Town Council:	
			Quarter 2 was invoiced on 26th October, 2022.	
			Quarter 3 was invoiced and communicated on 17th February, 2023.	

11	Routine oversight and monitoring Maximum 4 points on this Performance Measure	a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines: Score 2 or else score 0	There was some evidence that the LG had supervised and monitored/mentored LLGs in the Financial Year 2022/2023. On file was a report on mentoring of LLGs for the third quarter, dated 18th May 2023. Supervision and monitoring/mentoring reports for quarter 1, quarter 2 and quarter 4 were not available at the time of assessment.	0
----	--	---	--	----------

11	Routine oversight and monitoring Maximum 4 points on this Performance Measure	b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up: Score 2 or else score 0	No evidence was provided, to show that the TPC had discussed reports of supervision and monitoring of LLGs	0
----	--	--	--	----------

Investment Management

12	Planning and budgeting for investments is conducted effectively Maximum 12 points on this Performance Measure	a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: Score 2 or else score 0 Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0	There was evidence that the District maintained and updated Assets Register which covered Motor Vehicles Land Building as per the format enshrined in the Local Government's Financial and Accounting Manual 2007. Examples of Assets recorded included; Kabweri Seed Secondary school, Kasasira Seed School which both had been entered on 1st July 2023. Other assets recorded included Desktops, Laptops and Printers that had been acquired in the Financial Year 2022/2023	2
----	--	--	---	----------

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>According to the Board of Survey Report for the Financial Year 2021/2022, dated 30th August 2022, the following recommendations were made with respect to asset management.</p> <p>All obsolete stock of items and unserviceable assets be disposed off</p> <p>All assets be engraved with unique identification numbers.</p> <p>The District General Store be managed in a professional way including properly arranging the items in the store.</p> <p>And trace and recover all items allocated to staff, which included motor cycles and vehicles among others.</p> <p>No evidence was provided to show that the above recommendations had been implemented.</p>	0
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.</p>	<p>The Physical Planning Committee held the mandatory 4 meetings in 2022/2023 on the following dates; 17th August 2022, 27th October 2022, 16th May 2023 and 20th June 2023. All the four sets of minutes for the meetings were submitted to the MoLHUD (Tororo Office) on the same day, 10th October 2023.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d. For DDEG financed projects; Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>The renovation of the Education resource center and the finance department were both appraised and reports were in place, dated 10th February 2022. The two projects were both derived from page 35 of the LGDP III and were in line with the sector guidelines.</p>	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>The LG conducted field appraisals for the two DDEG projects, renovation of the Education Resource center and renovation of the Finance Department, on 3rd February 2022.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>This information was not availed for assessment</p>	0
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>There was evidence of the Environmental and Social screening reports and Costed ESMPs for the three DDEG financed projects for the current FY 2023/2024 signed by the SEO and DCDO.</p> <p>There were screening reports and costed ESMPs for;</p> <p>The construction of Staff house at Kibuku HCIV dated 6/09/2023 and costed ESMP at UGX. 350,000/= dated 4/10/2023.</p> <p>The Remodelling of Kenkebu HCIII to create room for Laboratory dated 6/09/2023 and costed ESMP at UGX. 350,000/= dated 4/10/2023.</p> <p>The construction of a 4 stance VIP latrine (at Staff Quarters) at Nabuli HCIII dated 6/09/2023 and costed ESMP at UGX. 350,000/= dated 6/09/2023.</p>	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>PDU of the DLG had evidence that all infrastructure projects for current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan signed on 16th Aug 2023 by the DCAO.</p>	1

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p>	<p>The LG had evidence of the Contracts Committee approving all DDEG projects for current FY contained in a meeting dated 03rd July 2023. The projects under MIN: 06/07/DCC 1//23-24 included;</p> <p>Construction of a Staff House at Kibuku HC IV.</p> <p>Construction of a 2 Classroom Block at Kituti P/S.</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:</p> <p>Score 1 or else 0</p>	<p>The LG had a project implementation team established as per CAO letter of appointment of team members dated 05th December 2022.</p> <p>The team members included;</p> <ul style="list-style-type: none"> ● Kirya Paul Sajja (District Planner) ● Dipuloma Fredrick (DE) ● Gabiri Farouk (COW) ● Galandi Ayub (EO) ● Hirya Grace Nagesa (DCDO) ● Mwiraguzu Moses (LO) 	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:</p> <p>Score 1 or else score 0</p>	<p>There was evidence to show that all rehabilitated infrastructure projects implemented using DDEG were well implemented;</p> <p>Works done on the Rehabilitation of District finance Block were, general painting, replacement of door frames, New Locks, Gutters, Water Harvesting System, Replacement of broken tiles and replacement of 1 door, all these works were done perfectly and were fit for use.</p> <p>Works done on the Rehabilitation of District Education Resource Center Block included, General Painting, Fixing of Broken window glasses, replacement of Locks, wiring works, Placement of gutters, Splash apron and Storm water drainage, all works were fully and well implanted, with no cracks and all snags at the blocks were cleared.</p>	1

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0</p>	<p>From the reviewed files, there was evidence of joint technical supervision for DDEG infrastructure projects evidenced on the certificates dated 13th June 2023 on Rehabilitation of District finance Block and Rehabilitation of District Education Resource Center Block where all the relevant officers i.e.; CDO, Environmental and DE signed.</p>	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):</p> <p>Score 1 or else score 0</p>	<p>The LG had evidence of Certified works and payments initiated within timeframes in sampled project examples:</p> <p>KIBU 862/Wrks/22-23/00028 Rehabilitation of District Finance Block. Double Quick Ltd was the contractor; payment request made by the contractor on 31st May 2023 verified and Certified by the DE on 13th June 2023 and subsequent payment initiated and timely paid on 28th June 2023 under Voucher No. 6430049.</p> <p>KIBU 862/Wrks/22-23/00029 Rehabilitation of District Education Resource Center Block TALUT Services and Suppliers Ltd was the contractor; payment request made by the contractor on 31st May 2023 verified and Certified by the DE on 13th June 2023 and subsequent payment initiated and timely paid on 28th June 2023 under Voucher No. 6441768</p>	1

13

Procurement, contract management/execution
Maximum 8 points on this Performance Measure

g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:
Score 1 or else 0

From a sample of 3 files, there was evidence to show that the LG had a complete procurement file with all records as per PPDA. Examples of project files reviewed alongside the contract register include;

KIBU 862/Wrks/22-23/00028
Rehabilitation of District Finance Block. Double Quick Ltd was the contractor, Approval of the Evaluation Report was done on 04th April 2023 Under minute number MIN: 76/04/DCC11/22/23 and Contract signing was done on 25th April 2023.

KIBU 862/Wrks/22-23/00029
Rehabilitation of District Education Resource Center Block TALUT Services and Suppliers Ltd was the contractor, Approval of the Evaluation Report was done on 04th April 2023 Under minute number MIN: 77/04/DCC11/22/23 and Contract signing was done on 25th April 2023.

Environment and Social Safeguards

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the District/Municipality has i) designated a person to coordinate response to feedback (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</p> <p>Score: 2 or else score 0</p>	<p>There was evidence of the appointment letter for the Grievance Focal Person Ms. Grace Hirya Negesa (DCDO) dated 7/04/2022 from Mr. Aliau Paul on behalf of the CAO.</p> <p>There was Evidence of appointment letters for the Grievance Redress Committee (GRC) members from the CAO. These included;</p> <ul style="list-style-type: none"> - Mr. Bankyaye Gerald, PAS (Chairperson). - Ms. Grace Hirya Negesa, DCDO (Secretary). - Mr. Diploma Fredrick, Ag. DE. - Mr. Mwiraguzu Moses, Ag. Senior Labour Officer. - Mr. Amieli Moses Kagwa, FOWEDE field Officer representative. - Mr. Kaugule Joseph, SEO/ Ag. DNRO - Mr. Idambi Micheal, PTA Chairperson Kakutu P/S. - Mr. Masajja James, SMC/ Tirinyi Primary School. - Mr. Masyale Sowedi, Chairperson Health Unit Management Committee. <p>There was evidence of GRC meeting Minutes dated 13/01/2023 from the meeting held at Kibuku District Headquarters.</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>There was evidence of the Centralised Grievance Log with a clearly defined grievance redress framework.</p> <p>There was also Evidence of the Grievance Redress Mechanism availed during Assessment.</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>If so: Score 1 or else 0</p>	<p>The copy of the Grievance Redress Mechanism availed was seen publicised on the LG Notice Board.</p>	1

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0	Environment, social and climate change interventions were incorporated in the LGDP III on pages 21 and 22. They were also incorporated in the Work Plan under Program 06 sub program 01. Finally there was a budget of UGX 168,892,000 for FY 2023/2024	1
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management score 1 or else 0	The LG disseminated the enhanced DDEG guidelines for the FY 2022/2023 during the TPC meeting held on 27th January 2023 in the Education Resource Centre. During that meeting, it was suggested that the Planner organised a workshop with the Senior Assistant Secretaries, Town clerks, Community Development Officers and LC III, so that these would be further trained on the requirements of the said guidelines. (Min. VI: 01/2023/DTPC)	1
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	(For investments financed from the DDEG other than health, education, water, and irrigation): c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary: score 3 or else score 0	There was evidence of Environmental and Social Screening report for the Rehabilitation of the Finance Block at the District Headquarters together with its costed ESMP at UGX. 500,000/=. The costed ESMP above was incorporated in its own BoQ.	3

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change. Score 3 or else score 0	The Climate change impacts and their mitigation were already included in the costed Environmental and Social Management plans for the DDEG funded projects (The renovation of Education Resource Centre and the Rehabilitation of the Finance Department). These Climate Change impacts are from winds (trees planted as wind breakers for this case), rainfall (rainwater harvesting systems and grass planted) and hot climatic conditions (ceilings and proper ventilation done). There was no additional impact from climate Change to be costed for the the Renovation of Education Resource Centre and the Rehabilitation of the Finance Department projects implemented in FY 2022/2023.	3
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 1 or else score 0	There was not any evidence of proof of land ownership for the District Headquarters land where the two DDEG projects were implemented. The Physical Planning Unit Informed the Assessor that the processing of titling had been halted as the land was still under conflict as community members on unclear boundaries.	0
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 1 or else score 0	There was no evidence of monthly monitoring reports for one of two DDEG financed projects for FY 2022/2023. There were monthly supervision and monitoring reports for the Rehabilitation of the Education Resource Centre dated 30/05/2023 and 5/07/2023 signed by the DCDO and SEO. However; There were no monthly supervision and Monitoring reports for the Rehabilitation of the Finance Block. Only one monitoring report was availed dated 25/05/2023.	0
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects: Score 1 or else score 0	There were no Environmental and Social Compliance Certificates for the DDEG financed projects implemented in the previous FY 2022/2023.	0

Financial management

16	LG makes monthly Bank reconciliations Maximum 2 points on this Performance Measure	a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment: Score 2 or else score 0	Kibuku District Local Government had four accounts namely; Kibuku DLG General Fund Account No 01273550355290 in DFCU Bank Mbale Branch. Kibuku DLG Revenue Collection Account No. 00605016800001 in Bank of Uganda. Kibuku DLG UWEP Recovery Account No. 01293554806581 in DFCU Bank Mbale Branch. And Kibuku DLG YLP Revolving Funds Recovery Account No. 9030011216225 in Stanbic Bank. All the above accounts had been reconciled up to 23rd November 2023	2
17	LG executes the Internal Audit function in accordance with the LGA Section 90 Maximum 4 points on this performance measure	a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY. Score 2 or else score 0	The LG prepared all the quarterly internal audit reports for the FY 2022/2023 and these were in place date; 28th October 2022 for quarter 1, 30th January 2023 for quarter 2, 28th April 2023 for quarter 3 and 28th July 2023 for quarter 4.	2
17	LG executes the Internal Audit function in accordance with the LGA Section 90 Maximum 4 points on this performance measure	b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports. Score 1 or else score 0	The Accounting Officer provided information to the District Chairperson and the LG PAC on the status of implementation of the District Internal Audit reports on 15th February 2023. The actions that had been taken were; instructing the Sub County Chief of Kituti S/C to have the S/C headquarters be reconnected to UMEME and the Sub County Chief was cautioned against using direct procurement contrary to the PPDA act and regulations, among others.	1

17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>The Internal audit report for quarter 1 was submitted to the CAO and LG PAC on 10th November 2022, 2nd quarter report on 30th January 2023, 3rd quarter report on 28th April 2023 and 4th quarter report on 31st July 2023.</p> <p>The LG PAC reviewed the Internal Audit Reports for 2022/2023 as follows; the quarter 1 internal audit report was reviewed on 15th September 2022, the quarter 2 report on 18th January 2023, and quarter 3 report on 19th April 2023. Details of when the LG PAC reviewed the quarter 4 internal audit report were not availed.</p> <p>It was also noted that the LG PAC reviewed the internal audit reports before they said reports had been submitted to them, which was not possible</p>	1
----	--	--	--	----------

Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>Budget for OSR for 2022/2023 was UGX 161,826,710. The Local Government collected UGX 168,511,850. Collection ration was</p> <p>$100 * (168,511,850 / 161,826,710) = 104\%$.</p> <p>The LG realized a budget surplus of 4% which was within +/-10%</p>	2
19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% - 10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>The OSR collected in the FY 2021/2022 was UGX 261,701,575 and in FY 2022/2023 was UGX 168,511,850. The OSR decreased by UGX 93,189,907 hence a decline of 36%.</p>	0

20	Local revenue administration, allocation, and transparency	a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0	The LG remitted UGX 40,180,000 to the LLG out of the local service tax of UGX 61,815,384 collected. This amounted to an allocation of 65%.	2
	Maximum 2 points on this performance measure.			

Transparency and Accountability

21	LG shares information with citizens	a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0	<p>The procurement Unit awarded contracts and amounts for FY 2021/2022 were available, endorsed by CAO and Senior Procurement Officer, published on the procurement Notice Board at the District Headquarters. Sampled contracts included;</p> <p>Rehabilitation of District Finance Block was awarded to Double Quick Ltd as the contractor at a contract price of 29,774,409/= and BEB date was on 04th April 2023.</p> <p>KIBU 862/Wrks/22-23/00029 Rehabilitation of District Education Resource Center Block was awarded to TALUT Services and Suppliers Ltd as the contractor at a contract price of 38,985,135/= and BEB date was on 04th April 2023.</p> <p>KIBU 862/Wrks/22-23/00006 Construction of a 2-classroom block at Bukamiza P/s was awarded to RAK Engineering Ltd at a contract price of 91,987,464/= and BEB date was on 01st Dec 2023.</p> <p>KIBU 862/Wrks/22-23/00007 Construction of a 2-classroom block at Mesula P/s was awarded to WACO Services Ltd at a contract price of 91,740,000/= and BEB date was on 01st Dec 2023.</p> <p>KIBU 862/Wrkss/22-23/00005 Construction of a 2-classroom block at Mesula P/s was awarded to Semi Link International Ltd at a contract price of 91,155,000/= and BEB date was on 01st Dec 2023.</p>	2
	Maximum 6 points on this Performance Measure			

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>The performance assessment results for 2022 were displayed on the District notice boards on 28th September 2023 by the Communication Officer. Also the implications of the assessment were displayed. The LG was the 8th overall and as a result, there was some increment in their DDEG grant.</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>No information was provided at the time of assessment.</p>	0
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>No information was provided at the time of assessment</p>	0
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>Arising out of intensive investigations by IGG, CAO was directed to submit Mr. Wakida Philip Nixon a Parish Chief to the DSC for dismissal Consequently, under Minute No. 039/2023 Of DSC Wakida Philip Nixon a Parish Chief was dismissed from civil service for using some one's academic documents.</p>	1

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>In 2020, 4,784 pupils sat for PLE of whom 2,843 passed in divisions 1, 2 and 3. The pass rate was 59%.</p> <p>In 2022, 6,004 pupils sat for UPE and of these, 3,924 passed in divisions 1, 2 and 3. The pass rate was 65%.</p> <p>There was an increase of 6% between the school years.</p>	4
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 3 • Between 1 and 5% score 2 • No improvement score 0 	<p>In 2020, 1,653 students sat for UCE of whom 904 passed in divisions 1 to 3. The pass rate was 55%.</p> <p>In 2022, 1,971 students sat for UCE of whom 1,209 passed in divisions 1 to 3. The pass rate was 61%.</p> <p>There was an increase of 6% between the two school years.</p>	3
2	<p>N23_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.</p> <p>Maximum 2 points</p>	<p>a) Average score in the education LLG performance has improved between the previous year but one and the previous year</p> <ul style="list-style-type: none"> • By more than 5%, score 2 • Between 1 and 5%, score 1 • No Improvement, score 0 <p>NB: If the previous average score was 95% and above, Score 2 for any increase.</p>	<p>The average score in education LLG performance was 73% in 2022 and 74% in 2023. There was an increase of 1%.</p>	1

Investment
Performance: The LG
has managed
education projects as
per guidelines

Maximum 8 points on
this performance
measure

a) If the education development
grant has been used on eligible
activities as defined in the sector
guidelines: score 2; Else score 0

The LG received UGX 771,963,867
as Schools Facilitation Grant. This
was utilized as follows;

1. Construction of 2 classroom
blocks at St. Luke Kiryolo P/S,
Mesula CoU P/S, St. Joseph
Kamolokini P/S, Tirinyi P/S, St.
Benard Kenkebu P/S and Bukamiza
P/S each at UG 81,000,000.

2. Construction of 5 stance VIP
latrines at Kavule P/S, Nabuli P/S,
Mesula CoU P/S, Tirinyi P/S, Kituti
P/S, Nalubembe P/S and Kalampete
P/S each at UGX 25,000,000

3. Supply of 300 desks at Mesula
C.o.U P/S, St. Luke Kiryolo P/S, St.
Joseph Kamolokini and St. Benard
Kenkebu P/S all at UGX 42,000,000.

4. Emptying of pit latrines at
Nalubembe P/S, Katiryo P/S, Moru
P/S, Midiri P/S, Bugiri
P/S, Nabulanganga P/S, Kalampete
P/S, Kituti P/S, Bugwere P/S,
Nambiri P/S, Nandere P/S and
Buseeta P/S all at UGX 25,000,000.

5. Investment services and
monitoring of the above projects at
UGX 43,963,867.

It also received UGX 900,094,788
as UGIFT grant. This was used in
the construction of Kirika Seed
Secondary School in Kirirka Sub
County.

All the development grants in the
Education sector was utilised on
eligible activities.

3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0</p>	<p>The DEO, DCDO and Environmental Officer certified Education Construction projects as follows;</p> <ol style="list-style-type: none"> 1. On payment certificate NO 1 for Construction of a classroom block at Messula p/s, the DEO, DCDO and Environmental Officer all certified works on 27th February 2023. 2. On payment certificate No 2 for construction of a classroom block at Tirinyi p/s, the DEO certified works on 19th June 2023 whereas the DCDO and Environmental Officer both certified on 16th June 2023. 3. And on the payment certificate No 1 for construction of a classroom block at Bukamiza p/s, the DEO, DCDO and Environmental Officer all certified works on 1st June 2023. <p>All the above officers certified works before payments were made to the Contractors.</p>	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0</p>	<p>The variations in the contract price and Engineer's estimates of the sampled projects were as follows:</p> <p>Variation = 100% ((Contract Price - Engineer's Estimate)/Engineer's Estimate))</p> <p>KIBU 862/Wrks/22-23/00006 Construction of a 2-classroom block at Bukamiza P/s was budgeted at UGX 92,000,000/=, actual contract price was UGX 91,987,464/= with a variation of UGX 12,536/= represented by 0.0136%.</p> <p>KIBU 862/Wrkss/22-23/00007 Construction of a 2-classroom block at Mesula P/s was budgeted at UGX 92,000,000/=, actual contract price was UGX 91,740,000/= with a variation of UGX 260,000/= represented by 0.28%.</p> <p>KIBU 862/Wrkss/22-23/00005 Construction of a 2-classroom block at St Bernard Kenkebu P/s was budgeted at UGX 92,000,000/=, actual contract price was UGX 91,155,000/= with a variation of UGX 845,000/= represented by 0.92%.</p> <p>In conclusion, The variations were within the range of +/- 20% provided in the manual.</p>	2

3	Investment Performance: The LG has managed education projects as per guidelines	d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY	From the Clerk of works Progress report as of June 2023, the Progress was 50%.	0
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 		
4	Achievement of standards: The LG has met prescribed school staffing and infrastructure standards	a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines	The District had 51 primary schools as per the staffing requirements of 7 teachers per school the staff list had 984 teachers and the filled was 967 $967/984 * 100 = 98.2\%$	2
	Maximum 6 points on this performance measure	<ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 		
4	Achievement of standards: The LG has met prescribed school staffing and infrastructure standards	b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,	The LG has 51 primary schools and 7 secondary schools totalling to 58. Those that meet basic requirement and minimum standards were 55 amounting to 95%.	3
	Maximum 6 points on this performance measure	<ul style="list-style-type: none"> • If above 70% and above score: 3 • If between 60 - 69%, score: 2 • If between 50 - 59%, score: 1 • Below 50 score: 0 		

Performance Reporting and Performance Improvement

5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>a) Evidence that the LG has accurately reported on teachers and where they are deployed.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 	<p>There was evidence that the LG accurately reported on teachers and they were deployed. From the sampled schools, the staff lists at the Education department reported as follows;</p> <ol style="list-style-type: none"> 1. Molococho p/s had 23 teachers of whom 13 were male and 10 were female. 2. Kabweri p/s had 20 teachers; 7 male and 13 female. 3. And Kadama p/s had 27 teachers; 10 male and 17 female. <p>All the staff reported at the Education were found where they had been deployed, evidenced by the staff lists that were displayed in the head teacher's offices and the staff registration books in the respective schools.</p>	2
5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 	<p>The Education department had an asset register which reported on all the infrastructure in all the registered primary schools. In the sampled school;</p> <ol style="list-style-type: none"> 1. For Molococho Primary School, the asset register had 12 classrooms, 10 latrine stances, 335 desks, 1 teacher's house, and 12 tables among others 2. For Kabweri Primary School, the asset register had 14 classrooms, 26 latrine stances, 154 desks, 1 teacher's house, 20 chair and 5 tables among others 3. And for Kadama Primary School, the asset register had 13 classrooms, 10 latrine stances, 351 desks, 6 tables, 10 chairs and 1 teacher's house. <p>All the recorded assets were found present in the above sampled schools.</p>	2

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> • If 100% school submission to LG, score: 4 • Between 80 – 99% score: 2 • Below 80% score 0 	<p>All registered primary schools submitted their annual reports and budgets to the Education Department, complete with signatures of the Head teachers and SMC chair persons. However, the dates of submission of these reports were not registered, by acknowledgement of receipt at the DEO’s office, and as such, it was not possible to assess whether these had been submitted on time.</p>	0
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30– 49% score: 2 • Below 30% score 0 	<p>In the Education training plan for 2022/2023, all Primary School Head teachers and SMCs were supposed to have been trained on preparation of School Improvement Plans by August 2022. No documentary evidence was provided to show that the above planned activity had been conducted, much as all the sampled schools were found to have prepared their respective School Improvement Plans at the time of assessment.</p>	0
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 – 99% score 2 • Below 90% score 0 	<p>Kibuku District had 51 UPE schools. In the EMIS data compiled and dated 12th October 2022, EMIS data for all the 51 UPE schools had been collected and compiled, representing 100%.</p>	4

Human Resource Management and Development

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>The LG had a wage budget of UGX 6,301,640,496 as per the Approved Budget Estimates for 2023/2024. This was to cater for 51 head teachers and 916 classroom teachers.</p>	4
	<p>Maximum 8 points on this performance measure</p>			
7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,</p> <p>Score 3 else score: 0</p>	<p>From the staffing list obtained from the Education Department, it was observed that all schools had a head teacher and a minimum of 7 teachers as per the staffing guidelines which required that each school had a head teacher and a minimum of 7 teachers for schools going up to P7.</p>	3
	<p>Maximum 8 points on this performance measure</p>		<p>From the sample schools;</p> <ol style="list-style-type: none"> 1. Molococho Primary School had a head teacher and 22 teachers. 2. Kabweri Primary School had a head teacher and 19 classroom teachers. 3. And Kadama Primary School had a head teacher and 26 classroom teachers. <p>All the above sampled schools were up to Primary Seven.</p>	
7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,</p> <p>score: 1 else, score: 0</p>	<p>Teacher deployment data was displayed at District notice boards at the time of assessment.</p> <p>Also in the sample primary schools, the staff lists were displayed in the head teacher's offices.</p>	1
	<p>Maximum 8 points on this performance measure</p>			

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO

Score: 2 or else, score: 0

The District had 51 primary schools and out of 51 head teacher performance reports 10 files were sampled as follows;

1. Mr. Mpaula Hanny head teacher Kakutu Primary School was appraised by Ndoboli Dan SAS Kakutu Sub County on 12th December, 2022.
2. Mr. Kodo Moses head teacher of Kasasira Primary Schools was appraised by Mr. Kikondo James, Town Clerk Kasasira Town Council on 31st December, 2022.
3. Mr. Kambo Katali Simon head teacher Kalempete primary school was appraised by Nelson Kambi Mulali SAS Trunyi Sub County on 30th December, 2022.
4. Ms. Namunghenge Irene head teacher Kadama primary school was appraised by Mr. Pande Samuel Town Clerk Kadama Town Council, on 30th December, 2022.
5. Mr. Kiyindi Stephen head teacher Kateka primary school was appraised by Mr. Mutema Emmanuel Dickey Town Clerk Tirinyi Town Councils on 20th December, 2022.
6. Nankoma Christine head teacher Bumiza primary school he was appraised by Kintu Kasimu SAS Kibuku Sub County on 6th December, 2022.
7. Mr. Bumba Joseph head teacher Kakunyumunyu primary school was appraised by Namaja Teopista Town Clerk Bulangira Town Council on 20th December, 2023.
8. Ms. Namajja Lovisa Kanyolo head teacher St Peter primary school was appraised by Kintu Kasimu Town Clerk Kibuku Town Council on 20th December, 2022.
9. Ms. Mudondo Deborah Nyulya head teacher Nalubembe primary school was appraised by Mr. Kintu Kasim Kibuku Town Council on 30th December, 2022.
10. Ikilai Rukia Papayo head teacher Moru primary school was appraised by Mr. Looki. K. Isaac SAS Kasasira Sub County on 15th December, 2022.

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM

Score: 2 or else, score: 0

The District had 7 secondary schools and all secondary school head teachers had been appraised in the Financial Year 2022/2023.

1. Ereemye Robert Kyemba head teacher Mandere Senior Secondary School was appraised by Mr. Musana Vinandi Vice Chairman board of governors on 4th December, 2022.

2. Mr. Kiirya Moses head teacher Nabiswa Secondary School was appraised by Samuel Ruhweza Kaija the CAO on 16th December, 2022.

3. Mr. Wamukota Moses Head teacher Kabweri Seed Secondary School was appraised by Bernies Soiginima chairman board of governors on 3rd December, 2022.

4. Mr. Mududiri Moses head teacher Kibuku Secondary School was appraised by Mr. Waluya Faustino chairman board of governors on 4th December, 2022.

5. Mr. Sewankambo Muhamud head teacher Kagumu Secondary School was appraised by Mugulusi Sisye Moses Chairman board of governors on 12th December, 2022.

6. Mr. Mukholi Rapheal Bwayo head teacher Kasasira seed secondary school was appraised by Mr. Wangole Batholomen on 14th December 2022.

7. Mr. Waghata Ibinga head teacher Buseta Secondary School was appraised by Kaliba Akisoferi Kibuto on 12th December. 2022.

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans score: 2. Else, score: 0</p>	<p>The staff in Education in department were appraised in the Financial Year 2022/2023 against their performance plan as follows;</p> <ol style="list-style-type: none"> 1. Ms. Nabirye Leticia, a Senior Inspector of School was appraised by Mr. Wamika Christopher DEO on 30th June, 2023. 2. Musogo Fred, an Inspector of Schools, was appraised by Ms. Nabirye Leticia, a Senior Inspector of Schools. on 30th June, 2023. 3. Mr. Otem Stephen an Inspector of Schools was appraised by Ms. Nabirye Leticia a Senior Inspector of Schools on 30th June, 2023. 4. Ms. Kagoye Sarah a Senior Education Officer was appraised by Mr. Wamika Christopher the DEO on 29th June, 2023. 5. Mr. Mukungu Robert an Education Officer was appraised by Ms. Kagoye Sarah a Senior Education Officer on 20th June, 2023. 	2
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level, score: 2 Else, score: 0</p>	<p>The Education Department had a training plan for FY 2022/2023. In it, the Department planned to;</p> <ol style="list-style-type: none"> 1. Train teachers on continuous assessment and instruction materials making. 2. The head teachers on preparation of SIPs, performance agreements and curriculum interpretation. 3. The inspectors of schools and other associate assessor on time management and the roles and responsibilities of each. 	2

Management, Monitoring and Supervision of Services.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually. If 100% compliance, score:2 or else, score: 0</p>	<p>The LG wrote to the Permanent Secretary MoES, confirming the lists of schools and their enrolment data on 12th October 2022 and was received on 3rd November 2022. The lists of schools submitted was found to be consistent with the lists in the Programme Budgeting System.</p>	2
	<p>Maximum 8 points on this performance measure</p>			
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines. If 100% compliance, score:2 else, score: 0</p>	<p>According to the LG Approved budget estimates for the Financial Year 2022/2023, the Education department received UGX 34,500,000 as an inspection grant. Of this UGX 13,500,000 was allocated to the DEO's monitoring and UGX 21,000,000 to the inspectorate.</p>	2
	<p>Maximum 8 points on this performance measure</p>		<p>This was in line with the sector guidelines, which call for a minimum allocation of UGX 4 million per LG, plus UGX 336,000 (6 inspections at UGX 56,000) per school for the 3 terms.</p>	
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters If 100% compliance, score: 2 else score: 0</p>	<p>For quarter 1, cash limit date was 29th July 2022, amount was UGX 49,193,137 and warranting date was 2nd August 2022. This was within 3 working days.</p>	2
	<p>Maximum 8 points on this performance measure</p>		<p>For quarter 2, cash limit date was 12th October 2022, amount was UGX 147,579,415 and warranting date was 18th October 2022. This was within 4 working days.</p>	
			<p>For quarter 3, cash limit date was 16th January 2021, amount was UGX 98,086,277 and warranting date was 18th January 2023. This was within 2 working days.</p>	
			<p>For quarter 4, cash limit date was 24th Aprilth April 2023, amount was UGX 98,086,277 and warranting date was 26th April 2023. This was within 3 working days.</p>	
			<p>Warranting was done within 5 days from the dates of cash limits for all the four quarters.,</p>	

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p>	<p>The DEO communicated UPE releases to schools as follows;</p>	0
	<p>Maximum 8 points on this performance measure</p>	<p>If 100% compliance, score: 2 else, score: 0</p>	<p>1. Quarter 1 releases were made on 8th August 2022 and were communicated on 27th July 2022. Communication was made 8 working days before the invoicing date.</p> <p>2. Quarter 2 releases were made on 18th October 2022 and communication was made on 10th October 2022. Communication was made 6 working days before invoicing.</p> <p>3. Quarter 3 releases were made on 23rd January 2023 and communication was made on 2nd February 2023. Communication was 8 working days after invoicing.</p> <p>4. Quarter 4 releases were made on 2nd May 2023 and communication was made on 12th May 2023. Communication was made 7 working days after invoicing.</p> <p>The dates of communication of the quarterly UPE releases were not within 3 working days from the dates of invoicing.</p>	
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> • If 100% compliance, score: 2, else score: 0 	<p>In place were minutes of inspection planning meetings which were held on 8th September 2022 for term III of 2022, and 10th July 2023 for term I of 2023.</p> <p>Also in place were inspection plans for term III 2022, term I and term II of 2023.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 - 99% score 1 • Below 80%: score 0 	<p>Out of the 51 primary schools in the District, all the 51 were inspected and monitored in term III representing 100%, 44 in term I 2023, representing 86%, and 47 in term II 2023 representing 92%.</p> <p>The overall percentage of inspection and monitoring was 92%.</p>	1

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>There was evidence that inspection reports had been discussed and used to make corrective actions as was evidenced in the minutes of review meetings held on 22nd November 2022 for term III 2022, 8th June 2023 for term I 2023, and 16th August 2023 for term II 2023.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0</p>	<p>All the inspection reports were submitted to DES as follows; the inspection report for term III 2022 was submitted on 22nd November 2022, for term I 2023 on 13th June 2023 and for term II 2023 on 8th August 2023.</p> <p>Also from the sampled schools, copies of the inspection reports were left behind for schools to take corrective measures.</p>	2

Routine oversight and monitoring

Maximum 10 points on this performance measure

e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0

The Committee responsible for education sat and discussed service delivery issues as indicated below;

Q1Q2 meeting held on 12th February 2023 under minute 4/2/HE/FY2022-23 and discussed the following key issues inspection of schools, monitoring and supervision of Government aided schools, Inadequate desks in Schools resulting into ineffective Learning.

Q2 meeting held on 12th February 2023 under minute 4/2/HE/FY2022-23 and discussed the following key issues inspection of schools, monitoring and supervision of Government aided schools, Inadequate desks in Schools resulting into ineffective Learning.

Most Structures were in dire need of renovation.

There was a deficit in Staff houses resulting into ineffective Teaching.

Q3 meeting held on 12th March 2023 under minute 6/2/HE/FY22-23 and discussed the following key issues ; low staffing levels, inadequate infrastructure, poor performance in PLE, poor learning environment arising from dilapidated classrooms

Q4 meeting held on 21st May 2023 under minute 5/5/HE/FY22-23 and discussed the following key issues; fluctuating attendance of learners in schools, improve on monitoring of school, inadequate toilet facilities in schools

11	Mobilization of parents to attract learners <i>Maximum 2 points on this performance measure</i>	Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school, <i>score: 2 or else score: 0</i>	The LG Education department had a work plan for conducting activities to attract and retain learners in school via radio talk shows, dated 4th April 2022. According to the payment receipts issued to the Education department by Challenge FM (91.9) with dates 12th February 2023 and 18th May 2023, radio talk shows were held. However, reports of the said activities were not provided for assessment.	0
----	--	--	--	----------

Investment Management

12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i>	The Education department had an Assets Register which reported on all the infrastructure in all the registered primary schools. In the sampled school; 1. For Molococho Primary School, the asset register had 12 classrooms, 10 latrine stances, 335 desks, 1 teacher's house, and 12 tables among others. 2. For Kabweri Primary School, the asset register had 14 classrooms, 26 latrine stances, 154 desks, 1 teacher's house, 20 chair and 5 tables among others. 3. And for Kadama Primary School, the asset register had 13 classrooms, 10 latrine stances, 351 desks, 6 tables, 10 chairs and 1 teacher's house. All the recorded assets were found present in the above sampled schools.	2
----	---	--	---	----------

12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i></p>	<p>There was evidence that the LG had conducted a desk appraisal for Education investment projects to establish whether the said investments were in derived from the LGDP and were in line with the sector guidelines. Examples of projects appraised included;</p> <p>Construction of the classroom block at Bukamiza Primary School</p> <p>Construction of the classroom block at Kamolokini Primary School</p> <p>And construction of the classroom block at Mesula Primary School among others.</p> <p>The above works projects were all appraised on 3rd February 2022.</p>	1
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, <i>score 1 else score: 0</i></p>	<p>This information was not provided for assessment</p>	0
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i></p>	<p>The LG Education department budgeted for and incorporated into the approved procurement plan for FY 2023/24, which was signed by the DCAO on 16th Aug 2023. The project was Construction of Kirika Seed Secondary School.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i></p>	<p>There was evidence of the school infrastructure that was approved by the Contracts Committee and cleared by the Solicitor General;</p> <p>MoES – UGIFT/wrks/2021-2022/00005 Construction of Kirika Seed Secondary School. The solicitor General clearance was on 16th Sep 2022. Contracts committee approval Under Min:4.0 PALI CC 012/2021-22 of the Contracts Committee that sat in Pallisa on 03rd March 2022.</p>	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p>	<p>The LG had a project implementation team established as per CAO letter of appointment of team members dated 05th Dec 2022.</p> <p>The team members included;</p> <ul style="list-style-type: none"> • Wamika Christopher (DEO) • Dipuloma Fredrick (DE) • Gabiri Farouk (COW) • Galandi Ayub (SEO) • Hirya Grace Negesa (DCDO) • Mwiraguzu Moses (SLO) 	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p>	<p>There was evidence that the school infrastructure followed the standard technical designs provided by the Mo ES.</p> <p>For the few sampled areas;</p> <ul style="list-style-type: none"> • The roofing iron sheets were gauge 26 as required by the design • The classroom dimensions were 8810x6970mm as in the design. • Main Entrance doors were 1200x2400mm • Windows on the classroom block were 1200x1500mm as shown on the MoES designs. 	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i></p>	<p>There were no monthly site meeting minutes provided for assessment.</p>	0

13

Procurement, contract management/execution

Maximum 9 points on this performance measure

f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted *score: 1, else score: 0*

There was evidence of Reports on the planned sector infrastructure projects in the FY 2022/2023 by the joint technical teams involving engineers, environment officers, CDOs.

Report and site meeting Minutes at Kirika Seed Secondary School dated 03rd March 2023, 14th April 2023, and 26th May 2023 etc.

Reports and minutes of meetings dated 16th March 2023, 26th May 2023, and 20th June 2023 on the construction of a2 Classroom block at Bukamiza P/s.

Reports dated 16th Feb 2023, 10th April 2023, and 16th May 2023 on the construction of a2 Classroom block at Mesula P/s.

Reports dated 08th June 2023, 28th April 2023, 16th March 2023 on the construction of a2 Classroom block at St. Bernard Kenkebu P/s.

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i></p>	<p>There was evidence that payments to contractors were initiated and executed within the required timeframe of 2 months. For exampleexample;</p> <p>Voucher no. 4673024 of UGX 39,405,626 for construction of a 2 classroom block at Mesula P/S. The contractor requested for payment on 21st February 2023, the DEO certified works on 27th February 2023 and payment was made on 6th March 2023. This was within 2 months.</p> <p>Voucher no. 5905453 of UGX 59,094,354 for construction of a 2 classroom block at Bukamiza P/S. The contractor requested for payment on 11th May 2023, the DEO certified works on 1st June 2022 and payment was made on 2nd June 2023. This was within 2 months.</p> <p>Voucher no. 5868230 of UGX 53,964,792 for construction of a 2 classroom block at St. Bernard Kenkebu P/S. The contractor requested for payment on 26th April 2023, the DEO certified payments on 8th May 2023 and payment was made on 9th May 2023. This was within 2 months.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i></p>	<p>The LG Education department submitted its procurement plan on 27th April 2022 in accordance with the PPDA requirements to the Procurement Unit.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i></p>	<p>There was evidence that the LG has a complete procurement file for each school Infrastructure contract with all records as required by the PPDA.</p> <p>MoES – UGIFT/wrks/2021-2022/00005 Construction of Kirika Seed Secondary School. Approval of the evaluation report Under Min:4.0 PALI CC 012/2021-22 of the contracts committee that sat in Mbale on 3rd March 2022. The contract was awarded to Amuria Farmers and Transporters Ltd and contract signed on 21st Dec 2022.</p>	1

Environment and Social Safeguards

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p>	<p>There was evidence of Grievance log and Grievance Redress Mechanism in place.</p> <p>There was no grievance reported from implementation of the Education projects for FY 2022/2023.</p>	3
15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>There was evidence Education environment guidelines had been disseminated to primary schools. Copies of the said guidelines were found at the sample schools of Morococho P/S, Kabweri P/S and Kadama P/S. These all received their guidelines on 22nd February 2023.</p>	3
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i></p>	<p>All the costed ESMPs developed for the Education projects were incorporated into their respective BoQs.</p> <p>The elements incorporated included;</p> <ul style="list-style-type: none">-Occupational Safety and Health issues-HIV sensitisation-Planting of trees and management.-Labour and gender issues.- Rain Water Harvesting System.-Among others.	2

16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i></p>	<p>Not all the Education projects for FY 2022/2023 were implemented on land where there was proof of land ownership.</p> <p>There was proof of land ownership for;</p> <p>Bukamiza Primary School in the form of MoU between Bukamiza Church of Uganda and Kibuku DLG dated 15/9/2019.</p> <p>Mesula Primary School in the form of MoU between the Parents of Mesula Primary School and Registered Trustees of Bukedi Diocese Budaka Archdiocese (Mesula church of Uganda) dated 1/1/2017.</p> <p>However; there was no proof of land ownership for St. Bernard Kenkebu Primary School.</p>	0
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i></p>	<p>There was evidence that the Senior Environment Officer and CDO conducted monthly monitoring and supervision of Education projects in the form of Monthly monitoring reports</p> <p>There were monthly monitoring reports for the Construction of 2 classroom blocks at Bukamiza, St Bernard Kenkebu and Mesula Primary Schools dated 30/05/2023 and 05/07/2023.</p>	2
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments</p> <p><i>Score: 1, else score:0</i></p>	<p>There was evidence of Environmental and Social Compliance Certificates for the Education projects implemented in the previous FY 2022/2023 signed by the SEO and DCDO. The certificates included;</p> <p>The Environmental and Social Compliance Certificate for the construction of a 2 classroom block at St Bernard Kenkebu Primary School dated 10/05/2023.</p> <p>The Environmental and Social Compliance Certificate for the construction of a 2 classroom block at Mesula Primary School dated 19/06/2023</p>	1

**Health
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>The LG did not register a 20% higher population accessing health care services.</p> <p>The sampled health facilities had the following deliveries</p> <p>FY 2021-2022</p> <p>Kibuku HCIV - 1556</p> <p>Buseta HCIII 994</p> <p>Nalubembe HCIII 1082</p> <p>TOTAL 3632</p> <p>FY 2022-2023</p> <p>Kibuku HCIV - 1867</p> <p>Buseta HCIII 873</p> <p>Nalubembe HCIII 822</p> <p>TOTAL 3562</p> <p>%age change = (3562 - 3632)/3632 *100%</p> <p>= -1.9%</p>	0
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 	<p>The average score for the LLGs in health services management was 70%.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 	<p>There was a change in MOH framework to mainstream RBF into PHC so this indicator is not applicable for this year's assessment</p>	0

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.

The LG Health department had a health development grant of UGX 515,000,000. This was utilized in the following projects;

Construction of staff house at Lwatama HC II at UGX 161,500,000

Construction of staff house at Kibuku HC IV at UGX 85,500,000

Construction of staff house at Bulangira HC III at UGX 85,500,000

Remodelling of Nabuli HC III OPD block at UGX 44,000,000

Completion of Tirinyi HC III maternity ward at UGX 44,000,000

Construction of bathroom shade and 2 stance lined latrine at Kadama HC III at UGX 18,500,000

Completion of Kasasira HC III maternity ward at UGX 36,000,000

Additional works at Kibuku HC IV at UGX 24,000,000

And payment of Nalubembe HC III staff house at UGX 16,000,000

All the development grant was utilized on eligible expenditures

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0

On the payment certificate no. 2 for construction of the staff house at Lwatama HC III, the Environment officer and DCDO both certified works on 16th June 2023 and the DHO certified works on 21st June 2023, payment to the contractor was made on 21st June 2023.

On the payment certificate no. 1 for construction of the staff house at Lwatama HC III, the DHO, the Environment Office and DCDO all certified works on 9th May 2023 and payment to the contractor was made on 10th May 2023.

On the final payment certificate for construction of the semi-detached staff house at Nalubembe HC III (retention), the DHO, Environment Officer and DCDO all certified works on 13th June 2023, and payment to the contractor was made on 14th June 2023.

All the relevant officers certified works before payments were made to the contractors.

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0</p>	2
			<p>The variations in the contract price and Engineer's estimates of the sampled projects were as follows:</p> <p>Variation = 100% ((Contract Price - Engineer's Estimate)/Engineer's Estimate))</p> <p>KIBU 862/wrks/22-23/00023 Remodelling of OPD at Nabuli HCIII to Create a Laboratory and a Medical Store was budgeted at 44,000,000/= actual contract price was UGX 43,695,750/= with a variation of 304,250/= represented by 0.69%</p> <p>KIBU 862/wrks/22-23/00024 Completion of a Maternity ward at Tirinyi HCIII to Create a Laboratory and a Medical Store was budgeted at 44,000,000/= actual contract price was UGX 43,998,005/= with a variation of 1995/= represented by 0.0045%</p> <p>KIBU 862/wrks/22-23/00026 Completion of a Bathroom shade & a 2-Stance line pit latrine for Staff House at Kadama HCIII was budgeted at 18,500,000/= actual contract price was UGX 18,352,000/= with a variation of 148,000/= represented by 0.8%</p> <p>In conclusion,</p> <p>The variations were within the range of +/- 20% provided in the manual.</p>

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY</p> <ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 	2
			<p>There was no New HCIII or HCII that was Upgraded to HCIII.</p>

4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure</p> <ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 	<p>The LG had 11 HCIII and 1 HC IV as per the staffing structure of 19 staff per HCIII and 48 as per HCIV. The Ceiling of HCIII was 209, HCIV was 48 and filled was 161 HCIII and 55 HCIV.</p> <p>$209 + 48 = 257$, $161 + 55 = 216$</p> <p>$216 / 257 * 100 = 84.0\%$</p>	1
---	---	--	---	----------

4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> • If 100 % score 2 or else score 0 	<p>There was no New HCIII or HCII that was Upgraded to HCIII.</p>	2
---	---	--	---	----------

Performance Reporting and Performance Improvement

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>As per health staff lists obtained from DHOs office, the information was accurate for the sampled health facilities as detailed below.</p> <p>Kibuku HCIV had 52 staff on the DHO's deployment; this was similar to the facility list.</p> <p>Buseta HCIII had 18 staff on the deployment list and at the facility it also had the same number of staff displayed.</p> <p>Nalubembe HCIII had 15 staff on the deployment list and the same staff were found on the facility list which was pinned on the notice board.</p>	2
---	--	--	---	----------

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>There was no facility upgraded or constructed in the FY22/23.</p>	2
---	--	--	--	----------

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>The health facilities submitted Annual work plans of FY 2023/24 to the DHO timely as stated below</p> <p>Kibuku HCIV submitted on 30/3/2023</p> <p>Buseta HCIII submitted on 15/3/2023</p> <p>Nalubembe HCIII submitted on 23/3/2023</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>Health facilities submitted budget performance reports for FY 2022/23 timely as follows</p> <ul style="list-style-type: none"> • Kibuku HCIV submitted on 7/7/2023 signed by Dr. Habangi Ambrose • Buseta HCIII submitted on 6/7/2023 signed by Sisye Clement Chairman HUMC • Nalubembe HCIII submitted on 14/7/2023 signed by Tavuga Robert Chairman HUMC 	2

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>Health facilities developed facility improvement plans for FY23/24 as detailed below;</p> <ul style="list-style-type: none"> • Buseeta HC III developed an improvement plan for FY23/24 incorporated in the annual work plan section on bottle neck analysis. There was a performance issue of low TB case detection which was captured in PRM held 19/3/23. • Kibuku HC IV developed an improvement plan for FY23/24 incorporated in the annual work plan section. There was an issue of low ANC attendance raised in the Support supervision report dated 1/8/2022 and this was reported to be improving. • Nalubembe HCIII developed an improvement plan for FY23/24 incorporated in the annual work plan section. There was a performance issue raised in PRM regarding low immunisation coverage report dated 28/2/2022 and this was reported to be improving. 	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,</p> <ul style="list-style-type: none"> • score 2 or else score 0 	<p>Health facilities submitted monthly HMIS 105 and 106 quarterly reports as detailed below. Some reports were not submitted on time .</p> <p>July 2022</p> <p>Buseta HCIII - 3/8/2022</p> <p>Nalubembe HCIII - 5/8/2022</p> <p>Kibuku HCIV - 4/8/2022</p> <p>August 2022</p> <p>Buseta HCIII - 4/9/2022</p> <p>Nalubembe HCIII - 6/9/2022</p> <p>Kibuku HCIV - 7/9/2022</p> <p>September 2022</p> <p>Buseta HCIII - 5/10/2022</p> <p>Nalubembe HCIII - 6/10/2022</p> <p>Kibuku HCIV - 7/10/2022</p> <p>October 2022</p> <p>Buseta HCIII - 5/11/2022</p> <p>Nalubembe HCIII - 7/11/2022</p> <p>Kibuku HCIV - 6/11/2022</p> <p>November 2022</p> <p>Buseta HCIII - 5/12/2022</p>	0

Nalubembe HCIII - 5/12/2022

Kibuku HCIV - 7/12/2022

December 2022

Buseta HCIII - 6/1/2023

Nalubembe HCIII - 6/1/2023

Kibuku HCIV - 7/1/2023

January 2023

Buseta HCIII - 6/2/2023

Nalubembe HCIII - 6/2/2023

Kibuku HCIV - 6/2/2023

February 2023

Buseta HCIII - 5/3/2023

Nalubembe HCIII - 6/3/2023

Kibuku HCIV - 7/3/2023

March 2023

Buseta HCIII - 5/4/2023

Nalubembe HCIII - 6/4/2023

Kibuku HCIV - 7/4/2023

April 2023

Buseta HCIII - 7/5/2023

Nalubembe HCIII - 7/5/2023

Kibuku HCIV - 7/5/2023

May 2023

Buseta HCIII - 6/6/2023

Nalubembe HCIII - 6/6/2023

Kibuku HCIV - 7/6/2023

June 2023

Buseta HCIII - 6/7/2023

Nalubembe HCIII - 6/7/2023

Kibuku HCIV - 7/7/2023

Quarterly 106

July-Sept 2022

Buseta HCIII - 4/10/2022

Nalubembe HCIII - 6/10/2022

Kibuku HCIV - 3/10/2022

Oct-Dec 2022

Buseta HCIII - 6/1/2023

Nalubembe HCIII - 7/1/2023

Kibuku HCIV - 5/1/2023

Jan-March 2023

Buseta HCIII - 4/4/2023

Nalubembe HCIII - 5/4/2023

Kibuku HCIV - 6/4/2023

April-June 2023

Buseta HCIII - 6/7/2023

Nalubembe HCIII - 6/7/2023

Kibuku HCIV - 7/7/202

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0

Note: Municipalities submit to districts

There was a change in MOH framework to mainstream RBF into PHC so this indicator is not applicable for this year's assessment.

0

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0

There was a change in MOH framework to mainstream RBF into PHC so this indicator is not applicable for this year's assessment.

0

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>Reports for the quarterly progress were submitted as follows;</p> <p>The 1st quarter report was submitted on 14th October 2022</p> <p>2nd quarter report was submitted on 13th January 2023</p> <p>3rd quarter report on 13th April 2023</p> <p>And 4th quarter quarter report on 14th July 2023.</p> <p>All the reports were submitted within the timelines.</p>	1
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>The LG developed a PIP for the lowest performing facilities dated 1/8/2022 and this was approved by the CAO.</p>	1
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>The LG implemented the PIP detailed in a follow up progress report dated 28/2/23 showing improvement of low IPT coverage from 36% to 38%.</p>	1

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	a) Evidence that the LG has: i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0	The LG budgeted 4,258,145,000/= in FY 2023/24 for 236 staff as detailed in the annual budget on page 28 of the PBS annual budget for FY 2023/24	2
	Maximum 9 points on this performance measure			
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	a) Evidence that the LG has: ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0	According to the deployment staff lists, the staffing level was at 89.1%% 236 staff positions were filled out of the required 265.	2
	Maximum 9 points on this performance measure			
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0	<p>Health workers were working where they were deployed as detailed below for the 3 sampled health facilities</p> <p>Kibuku HCIV had 52 staff on the DHO's deployment list and 41 staff could be found on the facility attendance register. 4 staff were on study leave, 4 staff were on annual leave and 1 staff was on sick leave, 2 staff were on maternity leave at the time of assessment.</p> <p>Buseta HCIII had 18 staff on the DHO's deployment list and 15 staff could be found on the facility attendance register. 1 staff was on study leave, 2 staff were on annual leave at the time of assessment.</p> <p>Nalubembe HCIII had 15 staff on the DHO's deployment list and 8 staff could be found on the facility attendance register, 2 staff were on annual leave and 1 staff was on maternity leave at the time of assessment.</p>	3
	Maximum 9 points on this performance measure			

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0

The Local Government Publicised health workers on the facility notice boards. From the 3 sampled health facilities;

- Kibuku HCIV had 52 staff on the DHO's deployment list and this was publicised on the facility notice board.
- Buseta HC III had 18 staff on the deployment list and this was publicised on the facility notice board.
- Nalubembe HCIII had 15 staff on the deployment list and this was publicised on the facility notice board.

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

The District had 16 in charges and 14 In- changes had been appraised in the Financial Year 2022/2023 as follows,

1. Namuge Dinah of Lwantama HCIII was appraised by Dr. Buyinza Godfrey Kagawa DHO on 30th June, 2023.

2. Bwokino Jacols of Kadama HCIII was appraised by Dr. Buyinza Godfrey Kagawa DHO on 30th June, 2023.

3. Nairuba Esther of Buseta HCIII was appraised by Dr. Buyinza Godfrey Kagawa the DHO on 30th June 2023.

4. Mugamba Mary of Lyama HC III was appraised by the DHO on 30th July, 2023.

5. Baluka Juliet of Kenkubu HCII was appraised by Buyinza Godfrey Kagawa the DHO on 21st August, 2023.

6. Mujjasi Isaac of Dodoi HC II was appraised by Mr. Buyinza Godfrey Kagawa the DHO on 20th July, 2023.

7. Mugulusi Joseph of Kabweri HCIII was appraised by Mr. Buyinza Godfrey Kagawa DHO on 30th June, 2023.

8. Wamboka Joel of Bulangira HCIII was appraised by Mr. Buyinza Godfrey the DHO on 31st July, 2023.

9. Mulomi Amulamu of Kasasira HCIII was appraised by the DHO Mr. Buyinza Godfrey Kagawa on 3 July, 2023.

10. Jamaica Jamati of Kibuku HCIV was appraised by the DHO Mr. Buyinza Godfrey Kagawa on 10th July, 2023.

11. Kabaka Rashid of Tirinyi HCIII was appraised by the District Health Officer on 30th June, 2023.

12. kasudha Joshua of Nalumbambe HCIII was appraised by the DHO Mr. Buyinza Godfrey Kagawa on 30th June, 2023.

13. Were Nicholas of Nabwoli HC III was appraised by the DHO Mr. Buyinza Godfrey Kagawa on 30th June 2023.

14. Mpulumba William Sango of Kirika HCIII was appraised by the DHO Mr. Buyinza Godfrey Kagawa on 27/7/ 2023.

However some appraisals were conducted past the deadline of 30th June.

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0</p>	<p>Health Facility workers were appraised by the Health Facility In-charges as was observed in the appraisal reports.</p> <ol style="list-style-type: none"> 1. Naisunga Lydia Enrolled Nurse at Lyantama HC II was appraised by Namuge Dinah In-charge on 12/7/2023. 2. Katono Hamifa Enrolled Nurse at Kabweri HC III was appraised by Nugulusi Joseph In-charge on 3rd July, 2023. 3. Tino Mary Laboratory Assistant of Kasasire HCIII was appraised by Simboyi Robert Laboratory Technician on 27th/7/2023. 4. Akitengi Esther Enrolled Nurse was appraised by Namajja Loyce on 30th June, 2023. 5. Mbulaibala Aramathan Medical laboratory Assistant at kadama HC III was appraised by Kiboma Francis Lab Technician on 20th June, 2023. 6. Atim Florence Health Assistant of Kasasira HC III was appraised by Muloni Amulamu on 6th July, 2023. 7. Ganda Grace, Assistant Nursing Officer at Buseta HCIII was appraised by Nairubi Esther on 12/7/2023. 8. Namwera Juliet Assistant Nursing Officer on 23 June, by Bwokino Jacob. 9, Kawanguzi Ronald ANO was appraised by Mawando Peter of kibuko HC IV on 23/August/2023. 10. Baluka Barbra Kasigaire Enrolled Nurse at Bulangira HC III was appraised by Watuwa Joseph ON 30th June 2023. 	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>iii. Taken corrective actions based on the appraisal reports, score 2 or else 0</p>	<p>Based on the appraisal reports, corrective actions such as mentorship on TB screening, Art and paediatric care were proposed. However there was no proof that these had been acted upon.</p>	0

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>The LG conducted training as per the district training plan dated 7/7/2022 approved by the DHO.</p> <p>A training report on ICCM for 42 VHTs in Buseta Sub County dated 15/7/23 was available and was conducted in accordance with the training plan.</p>	1
---	--	--	--	---

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>There was a training database in place updated on 17/4/23 and it had a health worker Olupot Anthony trained in management of malaria in pregnancy between 16/3/20 and 20/3/20</p>	1
---	--	---	--	---

Management, Monitoring and Supervision of Services.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>The CAO communicated to the Ministry of Health PS through a letter dated 22/9/2023 detailing 14 health facilities receiving Non-wage PHC grant. The letter was received by MOH on 26/9/2023.</p>	2
---	--	---	---	---

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>Kibuku DLG allocated UGX 9,685,000 towards health promotion out of the PHC NWR budget of UGX 50,286,256. The allocation amounted to 19.2%.</p>	2
---	--	---	---	---

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>Warranting of PHC grants were made as follows;</p> <p>For quarter 1, cash limit date was 29th July 2022, amount was UGX 35,940,116 and warranting date was 2nd August 2022. This was within 3 working days</p> <p>For quarter 2, cash limit date was 12th October 2022, amount was UGX 107,820,340 and warranting date was 14th October 2022. This was within 2 working days</p> <p>For quarter 3, cash limit date was 16th January 2023, amount was UGX 71,880,224 and warranting date was 18th January 2023; within 2 working days.</p> <p>And for quarter 4, cash limit date was 24th April 2023, amount was UGX 71,880,224, and warranting date was 26th April 2023. This was within 2 working days.</p> <p>Warranting was done within 5 working days from the cash limit dates, for all the 4 quarters.</p>	2
<p>Maximum 9 points on this performance measure</p>				
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>There was evidence that the LG publicised quarterly releases of PHC on the notice boards as follows;</p> <p>Q1 FY22/23 had PHC cash limits set on 29/7/22 and the DHO received the release letter on 2/10/22 which was pinned on the noticeboard and this was within 5 days of setting the limits.</p> <p>Q2 FY22/23 had PHC cash limits set on 12/10/22 and the DHO received the release letter on 12/10/23 which was pinned on the noticeboard and this was within 5 days of setting the limits.</p> <p>Q3 FY22/23 had PHC cash limits set on 16/1/23 and the DHO received the release letter on 20/1/23 The notice board copy was available on file and was pinned on the noticeboard within 5 days of setting the limits.</p> <p>Q4 FY22/23 had PHC cash limits set on 24/4/23 and the DHO received the release letter on 27/4/23 The notice board copy was available on file and was pinned on the noticeboard within 5 days of setting the limits.</p>	2
<p>Maximum 9 points on this performance measure</p>				

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>There was evidence that the LG publicised quarterly releases of PHC on the notice boards as follows;</p> <ul style="list-style-type: none"> • Q1 FY22/23 had PHC cash limits set on 29/7/22 and the DHO received the release letter on 2/10/22 which was pinned on the noticeboard and this was within 5 days of setting the limits. • Q2 FY22/23 had PHC cash limits set on 12/10/22 and the DHO received the release letter on 12/10/23 which was pinned on the noticeboard and this was within 5 days of setting the limits. • Q3 FY22/23 had PHC cash limits set on 16/1/23 and the DHO received the release letter on 20/1/23 The notice board copy was available on file and was pinned on the noticeboard within 5 days of setting the limits. • Q4 FY22/23 had PHC cash limits set on 24/4/23 and the DHO received the release letter on 27/4/23 The notice board copy was available on file and was pinned on the noticeboard within 5 days of setting the limits. 	1
<p>Maximum 9 points on this performance measure</p>				
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>There was evidence that the LG health department implemented recommendations from DHMT as detailed below</p> <p>In a Q2 FY22/23 - DHMT meeting held on 19/12/22 had an issue of inadequate space in the store at Kirika and a progress report in Q3 meeting held on 31/3/23 under min 4/3/23 review of previous meeting showed that relocation of the store room had been done</p>	2
<p>Maximum 7 points on this performance measure</p>				

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>In charges, LG departments were in attendance of quarterly performance reviews and detailed below;</p> <ul style="list-style-type: none"> • FY 2022/23 Q1 - Performance review meeting held on 13/10/22 had in charges in attendance and IPs in attendance were Baylor. The PAS, DISO, RDC and sec Health were present for other departments. • FY 2022/23 Q2 - Performance review meeting held on 28/2/23 had in charges in attendance and IPs in attendance were Baylor. The Auditor was present for other departments. • FY 2022/23 Q3 - Performance review meeting held on 19/5/23 had in charges were in attendance and IPs in attendance were Baylor, CDFU, TASO. The Planner and Internal Auditor were present for other departments. • FY 2022/23 Q4 - Performance review meeting held on 12/4/23 had in charges in attendance and IPs in attendance were Baylor, CDFU. The Auditor and Sectoral committee members were present for other departments. 	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>Kibuku HCIV was supervised as detailed below as per the support supervision reports.</p> <p>FY 2022/23 Q1 on 28/7/22</p> <p>FY 2022/23 Q2 on 19/10/23</p> <p>FY 2022/23 Q3 on 23/3/23</p> <p>FY 2022/23 Q4 on 20/4/23</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <ul style="list-style-type: none"> • If not applicable, provide the score 	<p>The HSD carried out support supervision as follows;</p> <ul style="list-style-type: none"> • FY 2022/23 Q1 Kadama on 15/9/22, Buseta on 15/9/22, Nalubembe on 14/9/22 • FY 2022/23 Q2 Kadama on 14/12/22, Buseta on 14/12/22, Nalubembe on 14/12/22 • FY 2022/23 Q3 Kadama on 6/3/23, Buseta on 7/3/23, Nalubembe on 8/3/23 • FY 2022/23 Q4 Kadama on 4/4/23, Buseta on 5/4/23, Nalubembe on 6/4/23 <p>The DHT gave feedback to the HSD in a report dated 20/9/22 for Q1 supervision. They noted gaps like missing reagents and gave a recommendation of redistribution to facilities.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>The LG made sure that recommendation given in support supervision were implemented as detailed by feedback reports below;</p> <p>Q1 FY 22/23 Support supervision report by DHT dated 14/9/22 to Buchanagandi had an issue of no reagents for TB and malaria microscopy. The recommendation was to effect redistribution from other facilities and a feedback report of DHT to HSD dated 20/9/22 showed that redistribution had been done.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>The LG carried out medicines management supervision to facilities as detailed below;</p> <p>DMMS - PIP reports to the DHO dated 20/7/22 detailed Kibuku, Tirinyi, Kenkebu, Community, Kasasara, Lwatama, Nacoda, Nalubembe, Buseeta, Dodoi, Kirika, Nabuli , Bulangira as having been supervised in EM SPARS.</p>	1

11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities Maximum 4 points on this performance measure	a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0	Kibuku DLG allocated UGX 4,646,000 towards health promotion out of the PHC NWR budget of UGX 50,286,256. The allocation amounted to 9.2%.	0
11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities Maximum 4 points on this performance measure	b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0	The DHT led health promotion and prevention activities and detailed below; A SHE report to the DHO dated 1/8/22 detailed a community sensitisation meeting held at Kasasira sub county on 7/7/22 where 37 VHTs were in attendance. Also a Q1 report dated 7/10/22 detailed home visiting for baseline improvement campaigns on 29/7/22.	1
11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities Maximum 4 points on this performance measure	c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0	There was evidence of action taken on health promotion issues. A Q1 environmental health report dated 7/10/22 submitted by the AIMO to the DHO. The recommendation made was to support all health facilities to provide health education. In a Q2 environmental health report dated 15/1/23 detailed follow up on the action recommended and that all health facilities were now conducting health education.	1

Investment Management

12	Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines. Maximum 4 points on this performance measure	a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0	The LG had an updated Asset register at the DHO's office. Facilities sampled had the equipment needed as per the basic standards. <ul style="list-style-type: none"> • Kibuku HCIV Asset register dated 30/6/23 had a microscope, BP machine, C section set. • Buseta HCIII- Asset register dated 30/6/23 had a BP machine microscope and weighing scale. • Nalubembe HCIII - Asset register dated 30/6/23 had a microscope, examination bed, and weighing scale. 	1
----	---	---	---	---

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were:</p> <p>(i) derived from the third LG Development Plan (LGDPIII);</p> <p>(ii) desk appraisal by the LG; and</p> <p>(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p> <p>score 1 or else score 0</p>	<p>The health investment projects for the FY 2022/2023 were all derived from the LG Development Plan (Page 58). These included; Construction of staff house at Kibuku HC IV, Construction of staff house at Bulangira HC III and Construction of staff house at Lwatama HC III. These projects were also in line with the health sector development guidelines.</p>	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>There were reports of field appraisal for the health infrastructure projects which was conducted on 27th February 2023. The projects included the staff houses constructed at Bulangira HC III, Kibuku HC IV and Lwatama HC III</p>	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>There was evidence of the Environmental and Social screening reports and Costed ESMPs for the Health projects for the current FY 2023/2024 signed by the SEO and DCDO.</p> <p>There were screening reports and costed ESMPs for;</p> <p>The construction of Staff house at Kibuku HCIV dated 6/09/2023 and costed ESMP at UGX. 350,000/= dated 4/10/2023.</p> <p>The Remodelling of Kenkebu HCIII to create room for Laboratory dated 6/09/2023 and costed ESMP at UGX. 350,000/= dated 4/10/2023.</p> <p>The construction of a 4 stance VIP latrine (at Staff Quarters) at Nabuli HCIII dated 6/09/2023 and costed ESMP at UGX. 350,000/= dated 6/09/2023.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>There was evidence that the LG Health department timely submitted all its infrastructure requests to PDU for incorporation into the approved LG annual work plan,</p> <p>As per a copy of the health sector procurement plan for current FY prepared by the DHO, date of submission to PDU 28th April 2023 which was before 30th April as required by PPDA laws.</p> <ul style="list-style-type: none"> • Construction of a Staff House at Buseta HCIII • Construction of a Staff House at Kirika HCIII • Construction of Bathroom Shade and 2 stance pit Latrine for staff house at Kirika HC III • Fencing of Nalubembe HC III Phase 1 • Construction of a Staff House at Kibuku HCIV • Remodelling of Kenkebu HCII to create room for Lab • Construction of 4 stance VIP Latrine at Nabuli HCIII. 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>The health department submitted their PP1 Forms to PDU by the 1st Quarter of the Current year that was on 18th July 2023.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>There was no Health infrastructure Project that required Solicitor general's Clearance because all were below 200m.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The LG had a project implementation team established as per CAO letter of appointment of team members dated 05th Dec 2022.</p> <p>The team members included;</p> <ul style="list-style-type: none"> • Dr. Buyinza Godfrey Kagawa (DHO) • Dipuloma Fredrick (DE) • Gabiri Farouk (COW) • Galandi Ayub (SEO) • Hirya Grace Negesa (DCDO) • Mwiraguzu Moses (SLO) 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no New HCIII or HCII that was Upgraded to HCIII.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There were no reports from the Clerk of works.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no New HCIII or HCII that was Upgraded to HCIII.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence which showed that the local government carried out technical supervision of works at the health infrastructure project by the relevant officers including the Engineers, Environment officers, CDO.</p> <p>Joint Monitoring and supervision reports on the Remodelling of Nabuli OPD block to create a Laboratory and a Medical Store dated 28th March 2023, 20th April 2023, and 19th June 2023.</p> <p>Joint Monitoring and supervision reports on the Completion of Tirinyi HC III Maternity Block dated 01st March 2023, 20th April 2023 and 12th June 2023.</p> <p>Joint Monitoring and supervision reports on the Completion of a Bathroom shade & a 2-Stance line pit latrine for Staff House at Kadama HC III dated 17th March 2023, 28th April 2023, and 12th June 2023.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0</p>	<p>There was evidence that the DHO verified works and initiated payments of Contractors as per Sampled payment Vouchers indicated below:</p> <p>Voucher no. 6429918 of UGX 39,235,860 for construction of a staff house at Lwantama HC III. The contractor requested for payment on 8th June and the DHO certified works on 21st June. This was within 2 weeks.</p> <p>Voucher no. 5745369 of UGX 73,139,377 for construction of staff house at Lwantama HC III. The contractor requested for payment on 26th April 2023, and the DHO certified works on 4th May 2023. This was within 2 weeks.</p> <p>And voucher no 6421222 of UGX 16,338,116 for construction of the semi detached staff house at Nalubembe HC III (retention). The contractor requested for payment on 7th June 2023 and the DHO certified payments on 13th June 2023. This too was within 2 weeks.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>There was evidence that the LG had a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law. Examples include;</p> <p>KIBU 862/wrks/22-23/00023 Remodelling of OPD at Nabuli HCIII to Create a Laboratory and a Medical Store was awarded to Tebex Superior Services Ltd as the contractor. Approval of the Evaluation Report was done on 09th January 2023 Under minute number MIN: 46(xi)/01/DCC 7/22/23 and Contract signing was done on 06th Feb 2023.</p> <p>KIBU 862/wrks/22-23/00024 Completion of a Maternity ward at Tirinyi HCIII was awarded to Wazibaz General Contractors Ltd as the contractor. Approval of the Evaluation Report was done on 09th January 2023 Under minute number MIN: 46(xii)/01/DCC 7/22/23 and Contract signing was done on 23rd Feb 2023.</p> <p>KIBU 862/wrks/22-23/00026 Completion of a Bathroom shade & a 2-Stance line pit latrine for Staff House at Kadama HCIII was awarded to Issa Investments Co. Ltd as the contractor. Approval of the Evaluation Report was done on 09th January 2023 Under minute number MIN: 46(xiv)/01/DCC 7/22/23 and Contract signing was done on 28th Feb 2023.</p>
----	--	---	---

Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>There was evidence of the Grievance Log and the Grievance Redress Mechanism availed during Assessment.</p> <p>There was no grievance or complaint reported from implementation of Health projects for FY 2022/2023.</p>
----	---	---	--

15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0	There was evidence of Guidelines on Medical Waste Management (WASH Guidelines) and evidence of their dissemination to 14 Health Facilities in the form of dissemination list availed. The follow up on the implementation of the guidelines was seen in the Fourth Quarter support Supervision report for June 2023.	2
	Maximum 5 points on this performance measure			
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0	Medical/ Health care waste management was being budgeted under Primary Health Care funds (Non-wage of UGX. 50,593,436) under DHO's Office extracted from the Recurrent and Development Budget for FY 2023/2024 page 46. There was evidence of an MoU between the DLG and Green Label Services Limited to manage Health care waste. However; Green Label was collecting from only Kibuku HCIV. Other health facilities were burning waste in open pits as evidenced on site visits however the DHO claimed that the waste from other facilities is transported to Kibuku HCIV (transport means unknown) for Green Label to Manage. However, for any waste to be transported from one facility (generation point) to the other (either storage or disposal), it should be by a registered and certified waste handler which was not the case.	0
	Maximum 5 points on this performance measure			
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0	There was no training report on medical waste management availed during assessment.	0
	Maximum 5 points on this performance measure			

16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0	All the costed ESMPs developed for the Health projects were incorporated into their respective BoQs. The elements incorporated included; -Occupational Safety and Health issues -HIV sensitisation -Planting of trees and management. -Labour and gender issues. - Rain water Harvesting System. -Among others.	2
	Maximum 8 points on this performance measure			
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0	There was evidence of proof of land ownership for sites/ land where the health projects for FY 2022/2023 were implemented. For; • Kadama HCIII- Land title for 6.227 hectares of land in Kibuku County (currently Kabweri county) on Plot 534, Block 2 at Kadama dated 24/02/2011. • Tirinyi HCIII- Land title for 2.2890 hectares of land in Budaka County (currently Kibuku County) on Plot 1961, Block 2 at Bukatikoko Village dated 19/04/2023. • Nabuli HCIII- Land consent letter between the community and District LG on confirmation of availability of land measuring 1.5 acres dated 24/01/2022.	2
	Maximum 8 points on this performance measure			

16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.	There was no monthly supervision and monitoring reports for the Health projects implemented in the previous FY 2022/2023.	0
	Maximum 8 points on this performance measure		There was only one monitoring report for each project which within the projects' implementation period for the FY 2022/2023. The other two monitoring reports were after project implementation and contractor payments.	
			There were monitoring reports signed by the Senior Environment Officer and DCDO for;	
			The construction of a bathroom shade and a 2 stance lined pit latrine at Kadama HCIII, Completion of Maternity ward at Tirinyi HCIII and the Remodelling of OPD to create a laboratory and Medicine Store at Nabuli HCIII dated 15/05/2023 for monitoring within projects' implementation period and; monitoring reports dated 24/07/2023 and 29/08/2023 which were just prepared after project implementation in FY 2023/2024.	
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0	There was evidence of Environmental and Social Compliance Certificates for the Health projects implemented in the previous FY 2022/2023 signed by the DCDO and the Senior Environment Officer.	2
	Maximum 8 points on this performance measure		There were Environmental and Social Compliance Certificates for;	
			The construction of Bathroom shade and a 2 stance pit latrine at Kadama HCIII dated 14/06/2023.	
			The remodelling of OPD at Nabuli HCIII dated 19/06/2023.	
			The Completion of Maternity Ward at Tirinyi HCIII dated 14/06/2023.	

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>The functionality of rural water sources for Kibuku District was 93%.</p>	2
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>The functionality of water user committees for Kibuku District was 95%.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;</p> <ul style="list-style-type: none"> • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0 	<p>The average score in water and environment in LLG for FY 2022/2023 was 69%</p>	1

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.

o If 100 % of water projects are implemented in the targeted S/Cs: Score 2

o If 80-99%: Score 1

o If below 80 %: Score 0

The safe water access for Kibuku District was 69% at the time of preparation of the annual work plan for 2022/2023.

The sub counties which had safe water coverage below this were; Buseta at 65%, Goligoli at 61%, Kabweri at 61%, Kagumu at 61%, Kasasira at 59%, Kirika at 63%, Kituti at 60%, Nabiswa at 58% and Nankodo at 48%.

The following were the water projects which were implemented in 2022/2023;

1. Kamodo community borehole in Nabiswa Sub County
2. Dembe community borehole in Nabiswa Sub County
3. Natapala community borehole in Lwatama Sub County
4. Bubulanga community borehole in Kituti Sub County
5. Natoto A community borehole in Buseta Sub County
6. Nankodo community borehole in Nankodo Sub County
7. Kamunyu community borehole in Kabweri Sub County
8. Bukatikoko community borehole in Kibuku Sub County
9. Bugema community borehole in Kagumu Sub County
10. Yoyo community borehole in Goligoli Sub County
11. Mesula community borehole in Kagumu Sub County
12. Bukatikoko community borehole in Kabweri Sub County
13. And Kabweri piped water system in Kabweri Sub County

11 out of the 13 implemented projects were in the sub counties with safe water coverage below that of the District, amounting to an allocation of 84.6%.

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates</p> <ul style="list-style-type: none"> o If within +/-20% score 2 o If not score 0 	<p>The three sampled contracts had variations with the engineer's estimates as follows;</p> <ol style="list-style-type: none"> 1. Siting, drilling and casting of the 12 boreholes was estimated at UGX 312,000,000 and contracted at UGX 311,820,000. The variation was 0.06%. 2. Rehabilitation of 10 boreholes was estimated at UGX 40,000,000 and contracted at UGX 40,868,238. The variation was -2.2%. 3. And construction of a 5 stance VIP latrine at Lyama trading centre was estimated at UGX 25,000,000 and was contracted at UGX 24,999,735. The variation was 0.0%. <p>All the variations were within +/- 20%</p>	2
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> o If 100% projects completed: score 2 o If 80-99% projects completed: score 1 o If projects completed are below 80%: 0 	<p>The LG planned to drill 12 new boreholes, rehabilitate 20 existing boreholes, extend one piped water system and construct a public latrine.</p> <p>All the 34 planned projects were implemented before the end of the Financial Year, representing 100% completion.</p>	2
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <ul style="list-style-type: none"> o If there is an increase: score 2 o If no increase: score 0. 	<p>The functionality of rural water sources was 92% in 2021/2022 and 93% in 2022/2023. There was an increment of 1% between the two financial years.</p>	2
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <ul style="list-style-type: none"> o If increase is more than 1% score 2 o If increase is between 0-1%, score 1 o If there is no increase : score 0. 	<p>The functionality of water user committees was 95% in 2021/2022 and stayed the same in 2022/2023. There was no increment in the functionality between the two financial years.</p>	0

Performance Reporting and Performance Improvement

4	<p>Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3</p>	<p>The following facilities were visited in the field; Dembe community borehole in Nabiswa Sub County, Bugema community borehole in Kagumu Sub County, and the 5 stance VIP latrine at Lyama Trading Centre. All the visited facilities were found in place as had been reported in the fourth quarter report for the department.</p>	3
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2</p>	<p>The LG water office collected and compiled quarterly information on sub-county water supply and sanitation. On file were quarterly reports dated 25th October 2022 for quarter 1, 25th January 2023 for quarter 2, 25th April 2023 for quarter 3 and 5th July 2023 for quarter 4.</p>	2

5

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0

Attached to the quarterly WSS monitoring reports were copies of the District MIS which were updated on a quarterly basis. According to the MIS summary reports;

1. In quarters 1, the LG had 677 water sources of which 536 boreholes, 75 protected spring, 62 shallow wells and 4 piped water systems. Of these 3 protected wells and 5 shallow wells were non-functional. Also 650 Water User Committees were functional and 592 facilities were fenced.

2. In quarters 2, the LG had 677 water sources of which 536 boreholes, 75 protected spring, 62 shallow wells and 4 piped water systems. Of these 15 boreholes, 3 protected wells and 5 shallow wells were non-functional. Also 650 Water User Committees were functional and 592 facilities were fenced.

3. In quarters 3, the LG had 677 water sources of which 536 boreholes, 75 protected spring, 62 shallow wells and 4 piped water systems. 7 boreholes, 3 protected wells and 5 shallow wells were non-functional. Also 650 Water User Committees were functional and 592 facilities were fenced.

4. And in quarter 4, the LG had 548 boreholes, 75 protected spring, 62 shallow wells and 4 piped water systems. Of these 1 borehole, 3 protected wells and 5 shallow wells were non-functional. The LG also had 640 WUCs that were functional and 604 water facilities that were fenced.

3

5

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LIG assessment to develop and implement performance improvement plans: Score 2 or else 0

Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.

This information was not provided at the time of assessment.

0

Human Resource Management and Development

6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2</p>	<p>The District Water Officer budget UGX 67.675.000 as per the approved budget estimate Financial Year 2023/2024 Vote 862 page 53 of 70. This was to cater for Civil Engineer (Water), Assistant Water Officer (1 for mobilization and 1 for sanitation and hygiene), Engineering Assistant (Water) and 1 Borehole Maintenance Technician.</p>	2
6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>The Environment and Natural Resources Officer budgeted UGX. 240.359.000 as per the approved budget estimate for Financial Year 2023/2024 vote 862 page 59 of 70.</p> <p>This was to cater for Natural Resources Officer, Environment Officer and Forestry Officer.</p>	2
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>The District Water Officer had only one staff to appraise i.e.</p> <p>Nkabi Julius a Civil Engineer (Water) was appraised by Diploma Fredrick Senior Civil Engineer on 30th June, 2023.</p>	3
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3</p>	<p>Following appraisal of the District Water Officer, it was identified that the said officer needed training in design of Piped Water and Sanitation Systems (PWSS) which was to be conducted by the Ministry of Water and Environment. The said training had however been conducted between 28th and 30th March at Wash and Wills in Mbale, long before performance appraisal was conducted in June 2023</p>	0

Management, Monitoring and Supervision of Services.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
-
- • If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
- • If 80-99%: Score 2
- • If 60-79: Score 1
- • If below 60 %: Score 0

The safe water access at the time of preparation of the AWP for 2023/2024 was 70%. The sub counties that had their safe water access below this were; Buseta at 63%, Goli Goli at 59%, Kabweri at 59%, Kagumu at 59%, Kasasira at 57%, Kirika at 61%, Kituti at 58%, Lwatama at 67%, Nabiswa at 56% and Nankodo at 47%. The LG planned to implement the following WSS facilities.

1. Drill 8 boreholes each in the sub counties of Kirika (1), Kagumu (1), Kasasira (1), Kibuku (1), Lwatama (1), Nankodo (2), and Nabiswa (1) each at UGX 23,418,887.

2. Construct a public latrine in Buseta sub county at UGX 24,200,000

3. Construct a piped water system in Nandere S/C (formerly in Kadama S/C) at UGX 243,124,685

4. Construct a piped water system in Kasasira S/C at UGX 114,678,386

5. And design a piped water system in Kadama S/C at UGX 45,000,000

The LG allocated UGX 303,810,595 to the sub counties with safe water access below that of the District out of the development budget of UGX 678,435,961, amounting to 44.6%.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3

The DWO communicated to all LLGs their allocations per water source via letters that were dated 12th July 2022. A copy of the said letters were found at Nankodo Sub County and it had been allocated 3 new boreholes each at UGX 26,000,000.

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p> <ul style="list-style-type: none"> • If 95% and above of the WSS facilities monitored quarterly: score 4 • If 80-94% of the WSS facilities monitored quarterly: score 2 • If less than 80% of the WSS facilities monitored quarterly: Score 0 	<p>In the quarterly monitoring reports for WSS facilities (done using form 4 monitoring reports from the MoWE) dated 25th October 2022 for quarter 1, 25th January 2023 for quarter 2, 25th April 2023 for quarter 3 and 5th July 2023 for quarter 4, all the point water sources had been monitored on a quarterly basis, representing 100%.</p>	4
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2</p>	<p>The DWO conducted DWSCC meetings on 12th September 2022 for quarter 1, 16th January 2023 for quarter 2, 28th March 2023 for quarter 3 and 12th July 2023 for quarter 4. In the minutes of the said meetings, there was no evidence that the DWO had presented key issues identified during the quarterly monitoring of WSS facilities.</p>	0
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>Displayed on the walls outside the District Water Office were details of allocations of water sources per sub county which were dated 12th July 2023.</p>	2
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 	<p>The DWO allocated UGX 23,361,721 towards software activities, out of the total NWR budget of UGX 67,675,196. This amounted to an allocation of 34.5%.</p>	0

10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.</p>	<p>Selection and training of the water board for Kabweri piped water system was done on 21st February 2023. During this training, the members were trained to sustain the water and sanitation facilities, collect water user fees and to also carry out regular repair and maintenance along the pipelines.</p> <p>Training and selection of water user committees for the boreholes was done in between the months of January, February and March as was reported in the report on the same on 15th March 2023. Also the water user committee members were taken through their roles and responsibilities which included conducting operation and maintenance of the boreholes including collecting user fees, fencing the facilities and conducting regular meetings among others.</p> <p>Following field visits to Dembe borehole in Nabiswa S/C and Bugema borehole in Kagumu S/C it was established that the said training activities had indeed been conducted following interview with the committee members found at the facilities.</p>	3
----	---	--	---	----------

Investment Management

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:</p> <p>Score 4 or else 0</p>	<p>The LG had an assets register for all the water sources in the District with a total of 685-point water sources. It was also updated with all the water facilities implemented in the Financial Year 2022/2023.</p>	4
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDP/III) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p>	<p>In place were desk appraisal reports for all water projects planned for the FY 2023/2024 dated 26th July 2022. Examples of these included Kabusule borehole in Nabiswa Sub County, Bulemeri borehole in Nankodo Sub County, Kamonkoli borehole in Kagumu Sub County, Kameme public latrine in Buseta Sub County, and Nandere piped water system (extension) in Nandere Sub County.</p>	4

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	<p>In place were community application forms for the water projects planned for the Financial Year 2023/2024. For example;</p> <ol style="list-style-type: none"> 1. The community of Bukatikoko village in Nankodo Sub County applied for a borehole on 13th November 2019. 2. The community of Kamonkoli village in Kagumu Sub County applied for a borehole on 30th June 2022. 3. The community of Nansyono B village in Kirika Sub County applied for a borehole 6th March 2021. 4. The community of Bulyante village in Kibuku Sub county applied for a borehole on 26th December 2019. 5. And the community of Bulemeri village in Nankodo Sub County applied for a borehole on 18th May 2021 among others. <p>All the above applications had been considered for implementation in the Financial Year 2023/2024</p>	2
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>The LG had field appraisal reports for all water projects planned for the FY 2023/2024 all dated 20th July 2022. Examples of projects appraised included; Kabusule borehole in Nabiswa Sub County, Bulemeri borehole in Nankodo Sub County, Kamonkoli borehole in Kagumu Sub County, Kameme public latrine in Buseta Sub County, and Nandere piped water system (extension) in Nandere Sub County.</p>	2

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>2</p> <p>There was evidence of Environmental and Social Screening reports and costed ESMPs for the current FY 2023/3034 WSS projects signed by the SEO and DCDO by assessment time.</p> <p>There were screening reports and ESMPs for;</p> <ul style="list-style-type: none"> • The drilling and installation of Kisenyi Bore hole dated 11/09/2023 and costed ESMP at UGX. 100,000/=. • The drilling and installation of Bulameri Borehole in Nankodo Sub-county dated 15/09/2023 and costed ESMP at UGX. 100,000/=. • The drilling and installation of Bukalijoko Borehole in Nankodo Sub-county dated 19/09/2023 and costed ESMP at UGX. 100,000/=.
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>2</p> <p>There was evidence that the WSS infrastructure investments for previous FY were incorporated in the LG procurement plan endorsed by CAO on 25th Aug 2022; Sampled projects included;</p> <ul style="list-style-type: none"> • Siting, Drilling, Casting and Installation of 12 Boreholes. • Rehabilitation of 10 boreholes Lot A. • Construction of a 5-Stance lined pit Latrine at Lyama RGC.

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction</p> <p>Score 2:</p>	<p>There was evidence that the WSS infrastructure projects for the FY2022/2023 were approved by the contracts committee before commencement as indicated below;</p> <ul style="list-style-type: none"> • Siting, Drilling, Casting and Installation of 12 Boreholes Ref: KIBU 862/Wrks/2022-23/00001. Approval of the evaluation report by the contracts committee was done on 01st Dec 2022 Under Min:37(i)/12/DCC 6/22/23. • Rehabilitation of 10 boreholes Lot A. Ref: KIBU 862/Wrks/2022-23/00020. Approval of the evaluation report by the contracts committee was done on 01st Dec 2022 Under Min:46(ix)/01/DCC 7/22/23. • Construction of a 5-Stance lined pit Latrine at Lyama RGC. Ref: KIBU 862/Wrks/2022-23/00001. Approval of the evaluation report by the contracts committee was done on 01st Dec 2022 Under Min:46(viii)/01/DCC 7/22/23. 	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines</p> <p>Score 2:</p>	<p>The LG had a project implementation team established as per CAO letter of appointment of team members dated 05th Dec 2022.</p> <p>The team members included;</p> <ul style="list-style-type: none"> • Nkabi Julius (DWO) • Dipuloma Fredrick (DE) • Musakweta Ronald (COW) • Galandi Ayub (SEO) • Hirya Grace Negesa (DCDO) • Mwiraguzu Moses (SLO). 	2

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>The 5 stance VIP latrine that was constructed at Lyama Trading Centre differed from the design provided to the Contractor both in layout and dimension. For example, on the design, the stance for PWDs was on the right whereas on ground it was on the right. Also the drawing had an overall length of 5.56m and width of 2.65 whereas on ground, the length was 8.0m by 3.0m. It was clear that the designs were not followed during implementation and no evidence, in form of site instructions, were provided to show that the changes that were made had been agreed upon between the engineer and the contractor.</p>	0
	<p><i>Maximum 14 points on this performance measure</i></p>			
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p>	<p>There was evidence that the relevant technical officers carry out technical supervision of WSS infrastructure projects. Below are the reports found on file showing supervision of WSS projects.</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>		<p>Supervision Reports on Siting, Drilling, Casting and Installation of 12 Boreholes dated 02nd May 2023, 27th May 2023, 05th June 2023.</p>	
			<p>Supervision Reports on Rehabilitation of 10 boreholes Lot A. dated 24th March 2023, and site meeting Minutes dated 15th March 2023</p>	
			<p>Supervision Reports on Construction of a 5-Stance lined pit Latrine at Lyama dated 5th May 2023, 5th June 2023 and site meeting minutes dated 02nd May 2023 and 30th May 2023 were found on file.</p>	

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts

o If 100 % contracts paid on time: Score 2

o If not score 0

There was evidence that the DWO had verified work and initiated payments as per Sampled payment vouchers indicated below

1. Voucher 6437647 of UGX 42,685,288 for Design of piped water system. The contractor requested for payment on 23rd April 2023, the DWO certified on 29th May 2023 and payment was made on 8th June 2023. This was within 2 months.

2. Voucher 6432969 of UGX 90,608,095 for extension of piped water from Kabweri to Komodo village. The contractor requested for payment on 2nd June 2023, the DWO verified works on 12th June 2023 and payment was made on 14th June 2023. This was within the timeline of 2 months

3. Voucher 6424795 of UGX 255,751,640 for drilling and installation of boreholes. The contractor requested for payment on 8th June 2023, the DWO verified works on 13th June 2023 and payment was made on 13th June 2023. Also within the timeline of 2 months.

12

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:

Score 2, If not score 0

The DLG had evidence of complete procurement file for water infrastructure investments as required by PPDA law;

- Siting, Drilling, Casting and Installation of 12 Boreholes Ref: KIBU 862/Wrks/2022-23/00001. Approval of the evaluation report by the contracts committee was done on 01st Dec 2022 Under Min:37(i)/12/DCC 6/22/23. The contract was given to ICON Projects Ltd and the contract was signed on 24th March 2023.

- Rehabilitation of 10 boreholes Lot A. Ref: KIBU 862/Wrks/2022-23/00020. Approval of the evaluation report by the contracts committee was done on 01st Dec 2022 Under Min:46(ix)/01/DCC 7/22/23. The contract was given to ZULFAX General Construction Ltd and the contract was signed on 15th Feb 2023.

- Construction of a 5-Stance lined pit Latrine at Lyama RGC. Ref: KIBU 862/Wrks/2022-23/00022. Approval of the evaluation report by the contracts committee was done on 01st Dec 2022 Under Min:46(viii)/01/DCC 7/22/23. The contract was given to FK Agro-Consultancy (FRACO) Ltd and the contract was signed on 10th Feb 2023.

Environment and Social Requirements

13

Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework

Maximum 3 points this performance measure

Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:

Score 3, If not score 0

There was evidence of the grievance log and the Grievance Redress Mechanism availed during the assessment.

There were three complaints/ grievances reported to the DWO then recorded by the Grievance Focal Person and resolved from implementation of water projects for FY 2022/2023. These included;

- Hitting of a dry well at Kamunyu Village and community meeting was held to re-site the borehole

- Denial to access land for borehole drilling solved through site visiting.

- Conflict over borehole location reported by Mr. Talya Sam.

3

14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>There was evidence of Guidelines on water source protection availed by the DWO and evidence of their dissemination to the CDOs in the form of Minutes (Social Mobilisers meeting) dated 21/12/2022 held at the District Headquarters was availed.</p> <p>The SEO under Min. 6/12 KBK 2022, carried out dissemination of the guidelines and sensitised the CDOs on water source protection and natural resource management.</p>	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>There was evidence of Environmental and Social screening reports and Environmental and social Management Plans (ESMPs) for the previous FY 2022/2023 Water projects.</p> <p>The drilling and installation of Nalubembe HCIII borehole dated 29/08/2022 and costed ESMP atUGX. 100,000/=.</p> <p>The drilling and installation of Natapala community borehole in Lwatama Sub-county dated 29/08/2022 and costed ESMP atUGX. 100,000/=.</p> <p>The drilling and installation of Natoto 'A' Village borehole in Buseta Sub-county dated 29/08/2022 and costed ESMP at UGX. 100,000/=.</p>	3

15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>There was evidence that the LG had implemented water facilities on land with proof of consent from the land owners. For example;</p> <ol style="list-style-type: none"> 1. Mr. Nabigwo Stephen of Natoto A village gave part of his land for drilling and installation of a community borehole on 18th October 2022. 2. Mr. Kamwada Joshua of Dembe village in Nabiswa Sub County gave part of his land for drilling and installation of a community borehole on 12th October 2022. 3. Mr. Tagala Vincent of Natapal village in Lwantama Sub County gave part of his land for drilling and installation of a community borehole on 9th September 2022. 4. Mr. Mubiru Dismas of Nankodo village in Nankodo Sub County gave part of his land for a borehole in 24th September 2022 5. And Ms. Namusobya Mariam of Bubulanga village gave part of his land for a borehole on 18th October 2022. 	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p>	<ol style="list-style-type: none"> 1. The Environment Officer and DCDO both certified the payment certificate for the design on the piped water system (extension) from Kabweri to Kamodo village on 29th May 2023, and the contractor was paid on 8th June 2023 2. The Environment Officer and DCDO both certified the payment certificate for the extension of piped water from Kabweri to Komodo village on 12th June 2023, and the contractor was paid on 14th June 2023 3. And the Environment Officer and DCDO certified the payment certificate drilling and installation of boreholes on 13th June 2023 and the contractor was paid on 13th June 2023 <p>The two officers certified works before the contractors were paid</p>	2

Safeguards in the
Delivery of Investments

*Maximum 10 points on
this performance
measure*

d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:

Score 2, If not score 0

There was no monthly supervision and monitoring reports for the Water projects implemented in the previous FY 2022/2023.

There was one monitoring report for each project which lied within the projects implementation period in the FY 2022/2023. The other two monitoring reports were after project implementation and contractor payments.

There were monitoring reports signed by the Senior Environment Officer and DCDO for;

The drilling of Nalubembe HCIII Borehole, the drilling of Natapala Borehole and the drilling of Natoto 'A' Village borehole dated 30/05/2023 for each project for monitoring within projects implementation period and; monitoring reports dated 18/7/2023 for each project which were just prepared after project implementation in FY 2023/2024.

**Micro-scale
Irrigation
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else</p>	<p>Kibuku district had up to date data on irrigated land for the last two FYs disaggregated between microscale beneficiaries and non-beneficiaries as below;</p> <p>FY 2021/20222</p> <p>0 microscale beneficiaries 0 acres and non-beneficiaries were at 20 acres of land as per report dated 31/08/2022.</p> <p>FY 2022/2023</p> <p>Microscale beneficiaries had 12.5 acres for 5 installed demo sites and non-beneficiaries were at 10 acres(No increase) as per report 29/06/2023.</p>	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>Kibuku district had increased acreage of newly irrigated land in the previous FY 2022/2023 as compared to previous FY but one FY 2021/2022 by 12.5 acres.</p> <p>percentage increase=38.4%</p>	2
2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 	<p>The average score in MSI for LLGs for previous FY 2022/2023 was 95%</p>	4

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0	Not applicable, Kibuku district was a phase 2 DLG where the grant was 100% complementary at the time of assessment.	2
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0	No evidence was provided at the time of assessment	0
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0	From the 3 sampled host farmers, variation in the contract price was within +/-20% of the engineer's estimates as evidenced from the BoQs for supply and installation of 5 demo sites. Engineer's quote was 100,240,000/= Contract Quote was 111,140,000/= percentage variation = -10.87%	1
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY <ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 	From the 3 sampled host farmers, The micro scale irrigation equipment where contracts were signed during the previous FY, none was installed and completed within the previous FY . For example for all the 3 sites drag and horse technology was still pending by the time of assessment.	0

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	a) Evidence that the LG has recruited LLG extension workers as per staffing structure • If 100% score 2 • If 75 – 99% score 1 • If below 75% score 0	The LG had recruited LLG extension workers as per staffing structure. The LLG extension staff ceiling was 112 and filled was 21 that is, $21/112*100 = 18.7\%$	0
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF • If 100% score 2 or else score 0	There was no complete installation at the time of assessment, at Kadama S/C the host farmer had even cut the pipings and re-allocated the demo site.	0
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	b) Evidence that the installed micro-scale irrigation systems during last FY are functional • If 100% are functional score 2 or else score 0	There was partial installation at the time of assessment.	0

Performance Reporting and Performance Improvement

5	Accuracy of reported information: The LG has reported accurate information Maximum score 4	a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0	The information on positions of extension workers filled was accurate for example; • Buseta Sub County, the HRM staff list as per 30th July, 2023, had Mr. Bola Stephen as the Assistant Animal Husbandry Officer and Mr. Wakumbaine Franco as Assistant Agriculture Officer. • The LLG staff list and attendance book revealed the same information. • Kibuku Sub County had Bola Stephen as an Assistant Animal Husbandry Officer and Nsyedde Juliet Agum caretaker as an Agricultural Officer. • Kibuku Town Council had two extension workers, Kebba Clement Veterinary Officer and Nsyedde Juliet Agum Agriculture Officer. The HRM staff list as per 30th July, 2023 and the LLG staff list revealed the same information.	2
---	---	---	--	---

5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0</p>	<p>There was partial installation of micro scale equipment at the time of assessment, for example in Kadama S/C the host farmer had even cut the pipings and re-allocated the site, and this was incomplete to test functionality and accuracy.</p>	0
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0</p>	<p>There Information was collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of Complementary services and farmer Expression of Interest for example;</p> <p>During Quarter 1 the district had not received funds thus no activities were conducted.</p> <p>During Quarter 2,</p> <p>The irrigated land was 0 acres because no installation was done.</p> <p>The budget for complementary services was 27,380,500/= Activities conducted included;</p> <p>Awareness raising of local leaders at the district where 100 people participated, and awareness raising of staff and local leaders at the district and at LLG where 610 people participated.</p> <p>There was no EOI registered during this quarter.</p> <p>During Quarter 3,</p> <p>The irrigated land was 0 acres because no installation was done. The complementary services included farmer mobilisation activities where 1867 farmers participated.</p> <p>During Quarter 4, there was a partial installation of micro scale equipment and other complementary services included farm visits where 31 were conducted successfully, 7 were on going and 1 was unsuccessful.</p>	2

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0	The LG had entered up to-date LLG information into MIS.	1
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	The LG had prepared quarterly report using information compiled from LLGs in the MIS as below; From Q2 report, EOI was =0 Farm visits was =0 From quarter 4 report, 39 Farm visits were conducted	1
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	No information was provided at the time of assessment.	0
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	No information was provided at the time of assessment.	0

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines Maximum score 6	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	The LG budgeted UGX 121,242,206/= for all extension workers.	1
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines Maximum score 6	ii Deployed extension workers as per guidelines score 1 or else 0	According to the sampled LLGs the LG did not deploy extension workers as per guidelines. The approved establishment of extension workers at a Sub County as per August 2022 was 6 and only 2 extension workers were deployed at Busetta S/C. The approved staff establishment of extension workers at a Town Council as per August 2022 was 3 staff and only two extension workers were deployed at Kibuku Town Council.	0
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines Maximum score 6	b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0	According to the sampled LLGs of Busetta Sub County, Kibuku Sub County and Kibuku Town Council it was evident that extension workers were working in the LLGs they were deployed. The HRM staff list had Bola Stephen as an Assistant Animal Husbandry Officer deployed at Busetta S/C and care taking Kibuku S/C, Wakumbaine Franco an Assistant Agriculture Officer deployed at Busetta S/C, Nsyedde Juliet Agum an Agriculture Officer was deployed at Kibuku T/C and caretaking Kibuku S/C, Kebba Clement Veterinary Officer deployed at Kibuku T/C.	2
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines Maximum score 6	c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0	There was evidence in all the sampled LLGs that extension worker deployment had been published to LLGs by displaying a staff list on the LLG notice board.	2

8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>a) Evidence that the District Production Coordinator has:</p> <p>i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0</p>	<p>There was evidence that the District Production Officer had conducted a performance appraisal of all Extension workers against the agreed performance plans during Financial Year 2022/2023 for example;</p> <ol style="list-style-type: none"> 1. Mr. Pande Ben an Assistant Agricultural Officer was appraised by Mr. Looki Isaac Kikature SAS on 30th June, 2023. 2. Lyomoki Kolyab Takule an Assistant Animal Husbandry Officer was appraised by Mperese Azed SAS on 2nd August, 2023. 3. Ms. Namukenge Gertrude an Assistant Agricultural officer was appraised by Idi Sadick SAS on 30th June, 2023. 4. Mr. Wekubisha Reagan an Assistant Fisheries Officer was appraised by Mr. Pande Samuel the Ag. Town Clerk. 5. Mr. Bonyoro Christopher Assistant Fisheries Officer was appraised by Mr. Kayaka Godfrey SAS on 30th June, 2023. 6. Ms. Nsyedde Juliet Agum Agriculture Officer was appraised by Mr. Kintu Kasim SAS on 30th June, 2023. 7. Mr. Mubekkiste Fred Magero an Animal Husbandry Officer was appraised by Mr. Mbayo Michael a DPO on 20th July, 2023. 8. Mr. Wakumbaine Franco an Agricultural Officer was appraised by Mr. Sajja Wilberforce SAS on 30th June, 2023. 9. Mr. Wadira Joseph Emmal a Senior Fisheries Officer was appraised by Mr. Mbayo Michael DPO on 30th June, 2023. 10. Mr. Banyoko Fred a Senior Entomologist was appraised by Mr. Mbayo Michael a DPO on 30th June, 2023. 	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>a) Evidence that the District Production Coordinator has;</p> <p>Taken corrective actions: Score 1 or else 0</p>	<p>Corrective actions according to appraisal reports were taken for instance, acquiring knowledge in project planning and management, training in artificial insemination</p>	1

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	Training activities were conducted in accordance to the training plans at District level as evidenced by a training report of district leaders on implementation of MSI programme dated 30/12/2022 at the district and 96 people participated according to 10 attendance sheets.	1
---	--	---	--	----------

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	ii Evidence that training activities were documented in the training database: Score 1 or else 0	There was evidence that training activities were documented in the database.	1
---	--	--	--	----------

Management, Monitoring and Supervision of Services.

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. Maximum score 10	a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 - 75% capital development; and 25% complementary services): Score 2 or else 0	The Local Government appropriately allocated the micro sale irrigation grant as follows; Total Budget stood at UGX. 519,171,602 FY 2023/2024 Capital development (Microscale irrigation equipment) was UGX.389,378,701.5/= (75% of the total budget) Operational budget (complementary services) was UGX. 129,792,900.5/= (25% of the total budget)	2
---	--	--	--	----------

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p>	<p>Complimentary services comprised enhancing of farmer capacity 75% and enhancing LG capacity to support irrigated agriculture 25%.</p> <p>Budget for enhancing farmer capacity was UGX. 97,344,675.375/=</p> <p>Budget for enhancing LG capacity to support irrigated agriculture was UGX. 32,448,225.125/=</p> <p>(of which maximum 15%=19,468,935.075 awareness raising of local leaders and maximum 10%=12,979,290.05 procurement. Monitoring and Supervision): and (ii) minimum 75%= 97,344,675.375/=for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers. Farm visit, Demonstrations, Farmer Field Schools):</p>	2
Maximum score 10				
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>No information was provided at the time of assessment</p>	0
Maximum score 10				
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>Kibuku District only implemented demonstration farms in the FY 2022/2023 being a phase II District. As such, it had not reached a level to start utilizing the component for co-funding.</p>	2
Maximum score 10				
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>The information on use of farmer co funding was disseminated during an awareness meeting as per the report dated 30/03/2023. where the modules shared included the following;</p> <p>When to irrigate and why?</p> <p>Government maximum co-payment, etc.</p>	2
Maximum score 10				

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 Less than 70% score 0 	<p>There was no evidence that the DPO had monitored the installed irrigation sites on a monthly basis.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>Not applicable, there were no approved farmers at the time of assessment Kibuku was a phase 2 DLG.</p> <p>Kibuku District only implemented demonstration farms in the FY 2022/2023 being a phase II District. As such, it did not yet reached a level to start bring approved farmers on board.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	<p>The LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as evidenced from report on training on iritrack app under MSI which targeted all extension workers in the district and 34 participated according to 4 attendance sheets dated 30/03/2023</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0</p>	<p>Not applicable.</p>	0

11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.	a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0	There was an awareness raising report for farmers dated 30/03/2023 where activity was conducted on 14/03/2023 to 21/03/2023 and involved 4 sub counties combined and trained on a specific day,1867 farmers participated.	2
	Maximum score 4			

11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.	b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0	There was a training of staff and political leaders at the district and LLGs report dated 30/03/2023, where awareness was conducted in 6 days from 16/12/2022 to 23/12/2022 and a total of 610 people participated(4 sub counties per training).	2
	Maximum score 4			

Investment Management

12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines	a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0	No information was provided at the time of assessment	0
	Maximum score 8			

12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines	b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0	The LG kept an up-to—date database of applications for both previous FY and current FY, for example; Bumba Tomasi from Nabiswa S/C registered on 28/03/2023 Woodo Wasukulu Jimmex from Bulangira Sub Counties registered on 02/09/2023.	2
	Maximum score 8			

12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines	c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0	The District had carried out farm visits to farmers that submitted complete Expressions of Interest and farmers signed an agreement to proceed for quotation forms for example Kiya Paul Nyango from Kenkebu S/C signed on 23/08/2023	2
	Maximum score 8			

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects:</p> <p>Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>In all the sampled LLGs, that is Buseta S/C, Kibuku S/C and Kibuku T/C there was no evidence that the District Agricultural Engineer had publicised the eligible farmers that had been approved by posting on the District and LLGs notice boards.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>There were no microscale irrigation projects incorporated in the approved procurement plan.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>The LG did not request for quotation from the suppliers prequalified by MAAIF but rather did open bidding..</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>There was evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria. I.e.; in the evaluation report, technical compliance selection Methodology was used i.e., screening through the:</p> <ul style="list-style-type: none"> · Preliminary stage · Detailed Evaluation · Financial comparison <p>Two firms, Adritex Complete water Solutions and Masorika General consults placed in their bid documents and they were evaluated using the above methodology, and Masorika General consults became the Best Evaluated Bidder.</p>	2

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0	There was evidence that the micro-scale irrigation systems were approved by the Contracts Committee. Below were the approved projects.	1
	Maximum score 18		Proc Ref: KIBU 862/Supls/2022-2023/00002 Lot 1 Supply of 5No. Microscale irrigation demonstration Kits. Approval of evaluation Report was on 01st December 2023 Under MIN:37(xi)/12/DCC 6/22/23.	
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0	Two firms, Adritex Complete water Solutions and Masorika General consults placed in their bid documents and they were evaluated through the Preliminary stages where they all were compliant, they also were both compliant in Detailed evaluation. When it came to Financial comparison, Adritex Complete water Solutions quoted 147,274,030/= and Masorika General Consults Limited quoted 100,240,000/= . Masorika General Consults Limited emerged the Best Evaluated Bidder and was found to be the Lowest priced Technically responsive bidder. (This was phase 2 where the LG sets up demonstration farms. during this phase, the farmers do not co-fund and therefore, there is no need for a farmer to be a witness)	2
	Maximum score 18			
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	f)Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0	There was no complete installation at the time of assessment, at Kadama S/C the host farmer had even cut the pipings and re-allocated the demo site	0
	Maximum score 18			
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	There was a technical supervision of the demo sites by the technical staff that is; DAO, SAE, DPMO, CO, AO, DCDO and Environmental officer report dated 28/06/2023. It was noted that there were delays in construction of works due to late award of the contract to the contractor.	2
	Maximum score 18			

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	h) Evidence that the LG has overseen the irrigation equipment supplier during: i. Testing the functionality of the installed equipment: Score 1 or else 0	No evidence was provided.	0
----	--	--	---------------------------	----------

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	No evidence was provided.	0
----	--	--	---------------------------	----------

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	No information was provided at the time of assessment.	0
----	--	---	--	----------

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	There was evidence that the LG has a complete procurement file for each contract and with oil records required by the PPDA Law Proc Ref: KIBU 862/Supls/2022-2023/00002 Lot 1 Supply of 5No. Microscale irrigation demonstration Kits. Approval of evaluation Report was on 01st December 2023 Under MIN:37(xi)/12/DCC 6/22/23. The contract was awarded to Masorica General Consults Limited and agreement signed on 28th March 2023.	2
----	--	--	---	----------

Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	The grievance redress mechanism (GRM) was not displayed on the production department notice board.	0
----	--	--	--	----------

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>i). Recorded score 1 or else 0</p> <p>ii). Investigated score 1 or else 0</p> <p>iii). Responded to score 1 or else 0</p> <p>iv). Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was evidence of the Grievance log and the Grievance Redress Mechanism in place.</p> <p>There were three grievances reported to the District Production Officer (DPO) then recorded by the Grievance Focal Person and resolved in line with the grievance framework. These included;</p> <p>-Poor siting of water tank reported by Masiga Muzamilu (Beneficiary farmer) recorded on 16/01/2023 and resolved on 16/01/2023.</p> <p>-Poor siting of water tank recorded by Kirya Muzamiru (Beneficiary farmer) reported on 16/01/2023 and resolved on 16/01/2023.</p> <p>-Tank stand collapsed on Mwanika Richard's Microscale irrigation site recorded on 16/01/2023 and resolved on 16/01/2023.</p>	1
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>ii. Investigated score 1 or else 0</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was evidence of the Grievance log and the Grievance Redress Mechanism in place.</p> <p>There were three grievances reported to the District Production Officer (DPO) then recorded by the Grievance Focal Person and resolved in line with the grievance framework. These included;</p> <p>-Poor siting of water tank reported by Masiga Muzamilu (Beneficiary farmer) recorded on 16/01/2023 and resolved on 16/01/2023.</p> <p>-Poor siting of water tank recorded by Kirya Muzamiru (Beneficiary farmer) reported on 16/01/2023 and resolved on 16/01/2023.</p> <p>-Tank stand collapsed on Mwanika Richard's Microscale irrigation site recorded on 16/01/2023 and resolved on 16/01/2023.</p>	1

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was evidence of the Grievance log and the Grievance Redress Mechanism in place.</p> <p>There were three grievances reported to the District Production Officer (DPO) then recorded by the Grievance Focal Person and resolved in line with the grievance framework. These included;</p> <p>-Poor siting of water tank reported by Masiga Muzamilu (Beneficiary farmer) recorded on 16/01/2023 and resolved on 16/01/2023.</p> <p>-Poor siting of water tank recorded by Kirya Muzamiru (Beneficiary farmer) reported on 16/01/2023 and resolved on 16/01/2023.</p> <p>-Tank stand collapsed on Mwanika Richard's Microscale irrigation site recorded on 16/01/2023 and resolved on 16/01/2023.</p>	1
----	---	--	---	----------

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>The three grievances/ complaints from implementation Micro Scale Irrigation projects for FY 2022/2023 were reported in line with the LG grievance redress framework.</p>	1
----	---	---	---	----------

Environment and Social Requirements

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p>	<p>The LG had disseminated Micro-irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers which was achieved during awareness raising as report dated 30/03/2023.</p>	2
----	---	--	--	----------

15	Safeguards in the delivery of investments Maximum score 6	<p>b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.</p> <p>i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0</p>	<p>There was evidence of Environmental and Social screening reports and costed ESMPs for the Micro scale irrigation projects implemented in the previous FY 2022/2023.</p> <p>The prepared costed ESMPs were incorporated in the contract document BoQ for the three Micro Scale Irrigation projects.</p>	1
15	Safeguards in the delivery of investments Maximum score 6	<p>ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0</p>	<p>There was no evidence of monthly supervision and monitoring reports for the Micro scale irrigation projects implemented in the previous FY 2022/2023.</p> <p>There was one combined single monitoring report dated 30/06/2023 for all the three Micro scale irrigation projects signed by the DCDO and SEO.</p>	0
15	Safeguards in the delivery of investments Maximum score 6	<p>iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0</p>	<p>There was evidence of Environmental and Social compliance certificates for the Micro scale irrigation projects for FY 2022/2023 signed by the DCDO and SEO.</p> <p>There were compliance certificates for;</p> <ul style="list-style-type: none"> • Mr. Masiga Muzamilu Micro scale irrigation site in Kadama Town-council dated 20/6/2023. • Mr. Mwanika Richard Micro scale irrigation site in Kakutu Sub-county dated 20/06/2023. • Mr. Muzamiru Kirya Micro scale irrigation site in Bulangira Town-Council dated 20/06/2023. 	1

15	Safeguards in the delivery of investments	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	There was evidence of Environmental and Social compliance certificates for the Micro scale irrigation projects for FY 2022/2023 signed by the DCDO and SEO. There were compliance certificates for; • Mr. Masiga Muzamilu Micro scale irrigation site in Kadama Town-council dated 20/6/2023. • Mr. Mwanika Richard Micro scale irrigation site in Kakutu Sub-county dated 20/06/2023. • Mr. Muzamiru Kirya Micro scale irrigation site in Bulangira Town-Council dated 20/06/2023.
	Maximum score 6		

**Crosscutting Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	Mr. Madawu John Mbula was substantively appointed as a Chief Finance Officer on 31st July, 2013 as directed by the DSC Minute No. 121/2013 (ii), signed by Mr. Ngobi Fredie Aggrey the CAO.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	Mr. Kirya Paul Sajja was substantively appointed as a District Planner on 25th May, 2022 as directed by the DSC Minute No. 34/2022 as signed by the CAO Mr. Samuel Ruhweza Kaija .	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	Mr. Dipuloma Fredrick, a Senior Civil Engineer, was assigned duties of a District Engineer on 3rd July, 2023 through letter reference CR/156/1, signed by the CAO Mr. Paul Aliau.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The District did not have a substantively appointed District Natural Resource Officer, but Mr. Kaugule Joseph, the substantive Senior Environment Officer was assigned duties of a District Natural Resource Officer on 16th August, 2021 through letter reference CR/156/1 signed by Mabiya Joseph the CAO.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	Mr. Mbayo Michael was appointed on contract as a District Production Officer on 18th May, 2023 as directed by the DSC Minute No. 028/2023, signed by the CAO Mr. Samuel Ruhweza Kaijja.	3

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	Mr. Negesa Hirya Grace was substantively appointed as a District Community Development Officer on 12th September, 2017 as directed by the DSC Minute No. 83/2017 as signed by the CAO Mr. Opolot Philip Gonzaga.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	There was no substantively appointed District Commercial officer. Although Mr. Mwiraguzu Stephen substantively a Senior Commercial Officer was assigned Duties of a District Commercial Officer on 3rd July, 2023 through letter reference CR/ 156/1, signed by the CAO Mr. Mwiraguzu Stephen.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	Mr. Kareba Kofa was substantively appointed as a Senior Procurement Officer on 31st May, 2017 as directed by the DSC Minute No. 46/2017, signed by Mr. Opolot Philip Gozanga for CAO.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	Mr. Busolo Nicodemus was substantively appointed as a Procurement Officer on 26th June, 2020 as directed by the DSC Minute No. 18/2020, signed by Mr. Mugolo Richard the CAO.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	Ms. Kagoye Zaina Kisubi was substantively appointed as a Principal Human Resource Officer on 20th May, 2022 as directed by the DSC Minute No. 23/2022, signed by the CAO Mr. Samuel Ruhweza Kaija the CAO.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	Mr. Kaugule Joseph was substantively appointed as a Senior Environment Officer on 16th August, 2021 on 16th August, 2021 as directed by the DSC Minute No. 56/2021, signed by Mabiya Joshua the CAO.	2

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	Ms. Katooko Beatrice was substantively appointed as a Senior Land Management Officer on 16th August, 2021 as directed by the DSC Minute No. 55/2021, signed by Mabiya Joshua the CAO.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	The District had substantively appointed Ms. Kataike Leah Nabulere as a Senior Accountant on 1st July, 2010 as directed by the DSC Minute No. 74/2010 (b), signed by Mr. Bukenya Seguya the CAO.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0	Mr. Kayenda John was substantively appointed as a Principal Internal Auditor on 16th August, 2021 as directed by the DSC Minute No. 57/2021, signed by the CAO Mr. Mabiya Joshua.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0	Ms. Imucheri Rose a Human Resource Officer was assigned Duties as a Principal Human Resource (Secretary DSC) on 20th July, 2023 through letter reference CR/156/1, signed by the CAO Samuel Ruhweza Kaija the CAO.	0
2	New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG Maximum score is 15	a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).	The District had 22 LLGs constituting 17 Sub Counties and 5 Town Councils. The District however appointed only 7 Substantive Senior Assistant Secretaries, for example; 1. Sajja Wilberforce of Buseta S/C was substantively appointed as a Senior Assistant Secretary on 20th May, 2022 as directed by the DSC Minute No. 24/2022, signed by the CAO Mr. Samuel Ruhweza Kaija. 2. Kintu Kasimu was substantively appointed as a Senior Assistant Secretary on 12th September, 2017 as directed by the DSC Minute No. 79.2 / 2017 as signed by Opolot Philip Gozanga the CAO 3. Mr. Nyenda Deogratias was substantively appointed as a Senior Secretary on 18th May, 2023 as directed by the DSC Minute No. 032/2023, signed by Mr. Samuel Ruhwezi Kaija the CAO.	0

4. Namajja Teopista was substantively appointed as a Senior Secretary on 22 October, 2008 as directed by the DSC Minute No. 19/2008 (ii) of 17/09/2008, signed by Mr. Abdallah Musobya Kiganda the CAO.

5. Mr. Pande Samuel was substantively appointed as a Senior Secretary on 23 April, 2012 as directed by the DSC Minute No. 25/2012 (xxviii) , signed by Mr. Ngobi Freddie Aggrey the CAO.

6. Ms. Mulumba Sarah was substantively appointed as a Senior Secretary on 23rd April, 2012 as directed by the DSC Minute No. 25/2012 (xxvi) , signed by Mr. Ngobi Freddie Aggrey the CAO.

7. Mr. Mperese Azed was substantively appointed as a Senior Secretary on 23rd April, 2012 as directed by the DSC Minute No. 25/2012 (xxv) , signed by Mr. Ngobi Freddie Aggrey the CAO.

Those who were not substantive included,

1. Ms. Nakirya Ketty, a Parish Chief was assigned duties of a Senior Assistant Secretary on 30th August, 2019 through letter reference CR/156/1, signed by the CAO Mr. Mugolo Richard.

2. Mr. Ndoboli Dan a Parish Chief was assigned duties of a Senior Assistant Secretary on July 15th, 2022 through letter reference CR/156/1, signed by the CAO Mr Samuel Ruhwezi Kaija.

3. Mr. Kintu kasim a SAS was assigned duties of a Town Clerk on 9th August, 2023 through letter reference CR/156/1, signed by the CAO Mr. Samuel Ruhweza Kaija among others.

2

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

The District had appointed 15 substantive Community Development Officers out of the 22 Lower Local Governments. Those that were substantive included;

1. Sajja John was substantively appointed as a Community Development Officer on 13th March, 2018 as directed by the DSC Minute No. 432/2018, signed by the CAO Mugole Richard.

2. Kamolu Samuel Wasugirya was substantively appointed as a Community Development Officer

0

on 10th May, 2012 as directed by the DSC Minute No. 47/2012 (iii), signed by Mr. Ngobi Freddie Aggrey the CAO.

3. Ms. Akoth Beatrice was substantively appointed as a Community Development Officer on 29th October, 2009 as directed by the DSC Minute No. 81/2009(iv) of 13th October 2009 signed by Mr. Bukenya Seguya the CAO.

4. Kaidu Ketty was substantively appointed as a Community Development Officer on 13th March 2018 as directed by the DSC Minute No. 4,36/2018 signed by Mr. Mugolo Richard the CAO.

5. Sabano Zerida was substantively appointed as a Community Development Officer on 26th June, 2020 as directed by the DSC Minute No. 22.2/2020 signed by the CAO Mugilo Richard.

6. Kaano Emmanuel was substantively appointed as a Community Development Officer on 16th April, 2018 as directed by the DSC Minute No. 80.2/2018 signed by Mr. Mugolo Richard the CAO.

7. Mr. Tibbo Julius was substantively appointed as a Community Development Officer on 16th April, 2018 as directed by the DSC Minute No. 80.4/2018, signed by Mr. Mugolo Richard the CAO.

8. Ms. Baluka Caroline was substantively appointed as a Community Development Officer on 16th April, 2018 as directed by the DSC Minute No. 80.5/2018 signed by Mr. Mugolo Richard the CAO.

9. Baziu Sunday was substantively appointed as a Community Development Officer on 16th April, 2018 as directed by the DSC Minute No. 80.3/2018, signed by Mr. Mugolo the CAO.

10. Ms. Naigaga Sharon was substantively appointed as a Community Development Officer on 26th June, 2020 as directed by the DSC Minute No. 22.1/2020, signed by the CAO Mr. Mugolu Richard.

11. Ms. Nakamya Catherine was substantively appointed as a Community Development Officer on 16th April, 2018 as directed by

the DSC Minute No. 80.1/2018, signed by Mr. Mugola Richard the CAO.

12. Mujoga Irene was substantively appointed as a Community Development Officer on 15th June, 2012 as directed by the DSC Minute 88/2012(iv), signed by Mr. Ngobi Freddie Aggrey the CAO.

13. Ms Nanzala Emilly Dinah was substantively appointed as a Community Development Officer on 13th March, 2018 as directed by the DSC Minute No. 4.43/2018 signed by Mr. Mugola Richard the CAO.

14. Katekit hope was substantively appointed as a Community Development Officer on 13th March, 2018 as directed by the DSC Minute No. 4.34/2018, signed by Mr. Mugole Richard the CAO.

15. Mr. Kaano Peter was substantively appointed as a Town Clerk on 13th March 2018 as directed by the DSC Minute No.4.37/2018, signed by Mr. Mugole Richard the CAO.

2

New Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

The LLG had appointed 18 substantive Accounts Assistant out of the 22 Lower Local governments. Those that were substantive were;

1. Damba Wilson was substantively appointed as a Senior Accounts Assistant of Kagumu S/C on 13th March, 2018 as directed by the DSC Minute No. 4. 38/2018, signed by the CAO Mr. Mugolo Richard.

2. Mr. Katooko Elizabeth was substantively appointed as an Accounts Assistant of Nabisura S/C on 8th May, 2012 as directed by the DSC Minute No. 37/2012(iv), signed by Ngobi Freddie Aggrey the CAO.

3. Mr. Mubbale Oswald was appointed substantively as an Accounts Assistant on 21st May, 2019 as directed by the DSC Minute No. 20.1/2019, signed by the CAO Mr. Balaba Swaibu.

4. Mr. Tazuba Abubakari Tagwaiko was substantively appointed as an Accounts Assistant on 21st May, 2019 as directed by the DSC Minute No. 20.6/2019 signed by Mr. Balaba Swaibu for CAO.

0

5. Mr. Waira Kenedi Martin was appointed an Accounts Assistant on 8th May 2012 as directed by the DSC Minute No. 20.1/2019 signed by Mr. Balaba Swaibu.

6. Mr. Mutebe Tom Moses was appointed a Senior Accounts Assistant on 7th May, 2013 as directed by the DSC Minute No. 113/2013(xiii), signed by Mr. Ngobi Freddie Aggrey the CAO.

7. Kuku Samson was substantively appointed as Senior Accounts Assistant on 12th July, 2013 as directed by the DSC Minute No. 116/2012(ix), signed by Mr. Ngobi Freddie Aggrey the CAO.

8. Mr. Kalibanseny Tomath was substantively appointed as an Accounts Assistant on 10th March, 2021 as directed by the DSC Minute 212/ 2021 as signed by the CAO Mr. Walega Bangibasa John Jacob.

9. Ntono Masha was substantively appointed as an Accounts Assistant on 10th March, 2021 as directed by the DSC Minute No. 21.1/2021, signed by the CAO Mr. Walega Bangiba John Jacob.

10. Mr. Totyabala Nicholas was appointed as an Accounts Assistant on 21st May, 2019 as directed by the DSC Minute No. 20.14/2019, signed by Mr. Balaba Swaibu for CAO.

11. Kirangi Scovia was substantively appointed as an Accounts Assistant on 21st May, 2019 as directed by the DSC Minute No. 20.15/2019 signed by Balaba Swaibu for CAO.

12. Mr. Namwoyo Sam was substantively appointed as an Accounts Assistant on 21st May, 2019 as directed by the DSC Minute No. 20.13/2019 signed by Balaba Swaibu for CAO.

13. Ms. Kabasa Perusi was substantively appointed as an Accounts Assistant on 21st May, 2019 as directed by the DSC Minute No. 20.3/2019 signed by Balaba Swaibu for CAO.

14. Ms. Namaja Jane was substantively appointed as an Accounts Assistant on 21st May, 2019 as directed by the DSC Minute No. 20.12/2019 signed by Balaba Swaibu for CAO.

15. Mr. Chede Charles was substantively appointed as an Accounts Assistant on 21st May, 2019 as directed by the DSC Minute No. 20.9/2019 signed by Balaba Swaibu for CAO.

16. Mr. Mwanika Beatrice was substantively appointed as an Accounts Assistant on 8th May, 2012 as directed by the DSC Minute No. 37/2012 (x) signed by Mr. Ngobi Freddie Aggrey the CAO.

17. Mr. Ikoole Sakibu was substantively appointed as an Accounts Assistant on 21st May, 2019 as directed by the DSC Minute No. 20.11/2019 signed by Balaba Swaibu for CAO.

18. Mr. Wanyuma Godfrey was substantively appointed as an Accounts Assistant on 21st May, 2019 as directed by the DSC Minute No. 20.18/2019 signed by Balaba Swaibu for CAO.

Environment and Social Requirements

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. Maximum score is 4	If the LG has released 100% of funds allocated in the previous FY to: a. Natural Resources department, score 2 or else 0	For the Natural Resources Department, budgeted was UGX 1,003,243,575, warranted was UGX 1,003,243,575 and released was UGX 1,003,049,46. 99.98% of the funds allocated to the department was released.	0
3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. Maximum score is 4	If the LG has released 100% of funds allocated in the previous FY to: b. Community Based Services department. score 2 or else 0.	For the Community Based Services, budgeted was UGX 114,129,474, warranted was UGX 114,129,474 and released/spend was UGX 113,973,550. 99.86% of the funds allocated to the department was released.	0

4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>a. If the LG has carried out Environmental, Social and Climate Change screening, score 4 or else 0</p>	<p>There was evidence of the Environmental and Social Screening reports for the DDEG financed projects for the FY 2022/2023 signed by the DCDO and SEO/ Ag. DNRO.</p> <p>There were screening reports for;</p> <ul style="list-style-type: none"> • The Rehabilitation of the finance block at the District Headquarters dated 22/08/2022. • The Rehabilitation of the Education Resource Centre at the District Headquarters dated 22/09/2022. 	4
4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG), score 4 or 0</p>	<p>There was no need for preparation of a full ESIA report for the rehabilitation of the Finance Block and Education Resource Centre at the District Headquarters since they lie under projects listed in Part 2 of Schedule 4 of the National Environment Act no. 5 Of 2019 thereby requiring preparation of respective ESMPs to mitigate the anticipated impacts identified during projects' screening.</p> <p>There was evidence of the Environmental and Social Management Plans (ESMPs) for the DDEG financed projects for FY 2022/2023 signed by the DCDO and SEO/ Ag. DNRO.</p>	4
4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);; score 4 or 0</p>	<p>There were ESMPs for;</p> <p>The rehabilitation of the Finance Block at the District Headquarters dated 24/8/2022 and costed at UGX. 500,000/=.</p> <p>The Rehabilitation of the Education Resource Centre dated 28/4/2023 and costed at UGX. 450,000/=.</p>	4

Financial management and reporting

5	<p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p>	<p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p>	<p>Kibuku DLG had an un-qualified audit opinion for the FY 2022/2023</p>	10
6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p> <p>maximum score is 10</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p> <p>score 10 or else 0.</p>	<p>The LG submitted responses on the report of the Auditor General for 2021/2022 to the PS/ST on 18th April 2023, which was outside the timeline of End of February</p> <p>Also the Evidence of submission of responses to the Internal Auditor General's report for 2021/2022 were not provided for assessment.</p>	0
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p> <p>Maximum Score 4</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p> <p>score 4 or else 0.</p>	<p>The Annual Performance Contract for the FY 2023/2024 was submitted to the MoFPED on 17th July 2023.</p>	4
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p> <p>maximum score 4 or else 0</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>The Annual Performance Report for the FY 2022/2023 was submitted to the MoFPED on 4th August 2023.</p>	4

Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year

Maximum score is 4

If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,

score 4 or else 0.

The LG submitted its quarterly Budget Performance Reports as follows;

Quarter 1 report was submitted on 29th December 2022

Quarter 2 report on 20th March 2023

Quarter 3 report on 3rd Mayrd May 2023

And quarter 4 report on 4th August 2023

All were submitted within the timeline of 31st August 2023.

**Education Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The District had substantively appointed Mr. Wamika Christopher as a District Education Officer on 16th August, 2017 as directed by the DSC Minute No. 72/2017, signed by the CAO Mr. Opolot Philip Gozanga.	30
<i>The Maximum Score of 70</i>				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	b) All District/Municipal Inspector of Schools, score 40 or else 0.	<p>The District had substantively appointed 3 inspectors of schools that is;</p> <p>1. Ms. Nabirye Leticia was substantively appointed as an Inspector of Schools on 31st May, 2017 as directed by the DSC Minute No. 46/2017, signed by Mr. Opolot Philip Gonzanga for CAO.</p> <p>2. Mr. Musogo Fred was substantively appointed as an Inspector of Schools on 10th March, 2021 as directed by the DSC Minute No. 15/2021, signed by Adong Elizabeth for CAO.</p> <p>3. Mr. Otem Stephen Deputy head teacher was substantively appointed as an Inspector of Schools on 10th March, 2021 as directed by the DSC Minute No. 14/2021, signed by Ms. Adong Elizabeth for CAO.</p>	40
<i>The Maximum Score of 70</i>				
Environment and Social Requirements				
2	Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)	<p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p>	<p>There was evidence of Environmental and Social screening reports for the Education projects implemented in the previous FY 2022/2023 signed by the Senior Environment Officer and DCDO.</p> <p>There were screening reports for;</p> <ul style="list-style-type: none"> • The Construction of a two classroom block at Bukamiza Primary School dated 9/08/2022. • The construction of a two classroom block at St. Benard Kekebu Primary School dated 9/08/2022. • The construction of a two classroom block at Mesula Primary School dated 9/08/2022. 	15
<i>The Maximum score is 30</i>				

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

The Education projects implemented in the previous FY 2022/2023 never required preparation of the full ESIA reports since they lie under Part 2 of Schedule 4 of the National Environment Act No. 5 of 2019 thereby requiring preparation of respective ESMPs to manage/ mitigate the anticipated impacts during screening.

The Maximum score is 30

There was evidence of costed ESMPs signed by the DCDO and SEO for;

- The Construction of a two classroom block at Bukamiza Primary School dated 28/04/2023 costed at UGX. 450,000/=.
- The construction of a two classroom block at St. Benard Kenkebu Primary School dated 28/04/2023 costed at UGX. 450,000/=.
- The construction of a two classroom block at Mesula Primary School dated 28/04/2023 costed at UGX. 450,000/=.

**Health Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.</p>	<p>The District had substantively appointed Dr. Buyinza Godfrey Kagawa as a District Health Officer on 14th June, 2018 as directed by the DSC Minute No. 112.1/2018, signed by the CAO Mr. Richard Mugolo.</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0</p>	<p>Mr. Olupot Anthony was substantively appointed as an Assistant District Health Officer Maternal, Child Health and Nursing on 14th May, 2018 as directed by the DSC Minute No. 90.1/2018, signed by the CAO Mr. Mugolo Richard.</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>c. Assistant District Health Officer Environmental Health, score 10 or else 0.</p>	<p>There was no substantively appointed Assistant District Health Officer. Mr. Mwesige Denis, the substantive Senior Environment Officer was assigned duties of Assistant District Health Officer Environmental Health on 5th July, 2023 through letter reference CR/1561, signed by Mr. Paul Aliau for CAO.</p>	0
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.</p>	<p>This position was not provided for in the approved structure of Kibuku District Local Government as per August, 2022.</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>e. Senior Health Educator, score 10 or else 0.</p>	<p>Mr. Sango William Mpulumba was substantively appointed as a Senior Health Educator on 9th July, 2019 as directed by the DSC Minute No. 90/1/2018, signed by Mr. Kaleeba Peter for CAO.</p>	10

1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>f. Biostatistician, score 10 or 0.</p>	<p>Ms. Suubi Suzan was substantively appointed as a Biostatistician on 13th March, 2018 as directed by the DSC Minute No. 4.39/2018, signed by Mr. Mugolo Richard the CAO.</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>g. District Cold Chain Technician, score 10 or else 0.</p>	<p>The District had substantively appointed Mr. Muneko Joseph Paul as a District Cold Chain Technician on 20th May, 2022 as directed by the DSC Minute No. 4.39/2018, signed by Mugolo Richard the CAO.</p>	10
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.</p>		
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>i. Principal Health Inspector, score 20 or else 0.</p>		
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>j. Health Educator, score 20 or else 0</p>		

Environment and Social Requirements

2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p>	<p>There was evidence of Environmental and Social screening reports for the Health projects implemented in the previous FY 2022/2023 signed by the Senior Environment Officer and DCDO.</p> <p>There were screening reports for;</p> <ul style="list-style-type: none"> • The construction of Bathroom shade and 2 stance pit latrine (at the Staff quarters) at Kadama HCIII dated 22/09/2022. • The Completion of Maternity ward at Tirinyi HCIII dated 28/08/2022. • The Remodelling of Nabuli HCIII to create a laboratory and Medical Store dated 26/08/2022. 	15
2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>b. Social Impact Assessments (ESIAs) , score 15 or else 0.</p>	<p>There was evidence of Environmental and Social Management Plans (ESMPs) for the Health projects implemented in the previous FY 2022/2023.</p> <p>There were ESMPs for;</p> <ul style="list-style-type: none"> • The construction of Bathroom shade and 2 stance pit latrine (at the Staff quarters) at Kadama HCIII dated 20/05/2023 and costed at UGX. 450,000/=. • The Completion of Maternity ward at Tirinyi HCIII dated 20/05/2023 costed at UGX. 450,000/=. • The Remodeling of Nabuli HCIII to create a laboratory and Medical Store dated 20/05/2023 costed at UGX. 450,000/=. 	15

**Micro-scale Irrigation
Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p>	<p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p>	<p>The District did not have a substantively appointed Senior Agriculture Engineer but Mr. Nkabi Julius a Civil Engineer (Water) was assigned duties of a Senior Agriculture Engineer on 4th July, 2022 through letter reference CR/156/1, signed by Paul Aliau for CAO.</p>	0
Environment and Social Requirements				
2	<p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p>	<p>If the LG:</p> <p>Carried out Environmental, Social and Climate Change screening</p> <p>score 30 or else 0.</p>	<p>There was evidence of Environmental and Social screening reports and costed Environmental and Social Management Plans (ESMPs) for the Micro scale irrigation projects implemented in the previous FY 2022/2023 signed by the SEO and DCOD.</p> <p>There were screening reports for;</p> <p>Mr. Masiga Muzamilu Micro scale irrigation site in Kadama Town-council dated 14/9/2022 and costed ESMP at UGX. 364,000/=.</p> <p>Mr. Mwanika Richard Micro scale irrigation site in Kakutu Sub-county dated 14/09/2022 and costed ESMP at UGX. 364,000/=.</p> <p>Mr. Muzamiru Kirya Micro scale irrigation site in Bulangira Town-Council dated 14/09/2022 and costed ESMP at UGX. 364,000/=.</p>	30

Water & Environment Minimum Conditions

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	Mr. Nkabi Julius was substantively appointed as a Civil Engineer (Water) as directed by the DSC Minute No. 70.1/2018, signed by the CAO Mr. Mugolo Richard	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	Mr. Mwiraguzu Moses a Community Development Officer was seconded as a Water Officer for mobilization on 23rd November, 2012 through letter reference CR/155/1, signed by Mr. Ngobi Freddie Aggrey the CAO.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	This position was not filled at the time of assessment.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	This position was not filled at the time of assessment	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	The District had substantively appointed Mr. Galandi Ayub as an Environmental officer on 23rd November, 2021 as directed by the DSC Minute No. 96/ 2021, signed by Mr. Mabiya Joshua	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	Mr. Mukula Emmanuel Joel was substantively appointed as a Forestry Officer on 20th June, 2012 as directed by the DSC 98/2012 (ii), signed by Mr. Ngobi Freddie Aggrey the CAO.	10

Environment and Social Requirements

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

If the LG:

a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.

There was evidence of Environmental and Social screening reports for the Water projects implemented in the previous FY 2022/2023 signed by the SEO and DCDO.

There were screening reports for;

- The drilling and installation of Nalubembe HCIII borehole dated 29/08/2022
- The drilling and installation of Natapala community borehole in Lwatama Sub-county dated 29/08/2022.
- The drilling and installation of Natoto 'A' Village borehole in Buseta Sub-county dated 29/08/2022.

2

Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.

The water projects implemented in the previous FY 2022/2023 never required preparation of full ESIA reports since they lie under Part 2 of Schedule 4 of the National Environment Act No. 5 of 2019 thereby requiring preparation of ESMPs to mitigate any anticipated impacts.

There were ESMPs signed by the SEO and the DCDO for;

- The drilling and installation of Nalubembe HCIII borehole dated 29/08/2022 and costed at UGX. 100,000/=.

- The drilling and installation of Natapala community borehole in Lwatama Sub-county dated 29/08/2022 and costed at UGX. 100,000/=.

- The drilling and installation of Natoto 'A' Village borehole in Buseta Sub-county dated 29/08/2022 and costed at UGX. 100,000/=.

2

Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.

Kibuku District did not have any piped water system under its management.

10