



LGMSD 2022/23

Isingiro District

(Vote Code: 560)

Assessment	Scores
Crosscutting Minimum Conditions	97%
Education Minimum Conditions	100%
Health Minimum Conditions	100%
Water & Environment Minimum Conditions	100%
Micro-scale Irrigation Minimum Conditions	100%
Crosscutting Performance Measures	93%
Educational Performance Measures	91%
Health Performance Measures	89%
Water & Environment Performance Measures	99%
Micro-scale Irrigation Performance Measures	91%

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): If so: Score 4 or else 0 	<p>Isingiro DLG did have six (06) DDEG funded investments including two (02) infrastructural projects in its FY2022/2023 annual workplan and budget.</p> <ul style="list-style-type: none"> Construction of a staff house and latrine at Kyabinungu HCII UGX158,462,300 Construction of a staff house and latrine at Rwakakwenda HCII UGX157,179,800 <p>The two projects were site visited and the works carried out confirmed. Both projects – the Construction of a staff and latrine at Kyabinungu HCII and Construction of a staff house and latrine at Rwakakwenda HCII were found in a functional state.</p>	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> By more than 5%, score 3 1 to 5% increase, score 2 If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>Overall, the performance of ISDLG in its LLG assessment was 83% in FY2021/2022 and 95% in FY2022/2023, meaning an increase of 13%. This was an increase, in the range ‘more than 5%’</p>	3

N23_Service Delivery Performance

Maximum 6 points on this performance measure

b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.

- If 100% the projects were completed : Score 3
- If 80-99%: Score 2
- If below 80%: 0

Isingiro DLG implemented the following infrastructural and other DDEG investment projects in FY2022/2023.

🏠 Construction of a staff house and latrine at Kyabinungu HCII UGX158,462,300

🏠 Construction of a staff house and latrine at Rwakakwenda HCII UGX157,179,800

📊 Data collection UGX20,000,000

📊 LLG Assessment UGX20,000,000

📷 Purchase of camera UGX2,000,000

🎓 Performance management training UGX13,600,000

The LG's 4th Performance Report for FY 2022/2023 shows that DDEG was released 100% by the end of the year. The total amount budgeted was UGX406,000,670 and what was released as per the reports was UGX406,000,670 which made 100%.

Practical completion certificates for the two infrastructure projects Construction of a staff and latrine at Kyabinungu HCII and Construction of a staff house and latrine at Rwakakwenda HCII were provided and supply documents for the camera and the camera itself was seen. Similarly, evidence of completion of other DDEG investments of FY2022/223 including Performance Management training and the LLG assessment were provided/seen.

Evidence that all the DDEG FY2022/2023 investment projects in this list were completed was not provided/seen.

Isingiro DLG DDEG projects implemented in FY2022/2023 were completed.

3	Investment Performance Maximum 4 points on this performance measure	<p>a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:</p> <p>Score 2 or else score 0.</p>	<p>Isingiro DLG implemented the following DDEG funded projects in FY2022/2023.</p> <ul style="list-style-type: none"> 🏗️ Construction of a staff house and latrine at Kyabinungu HCII UGX158,462,300 🏗️ Construction of a staff house and latrine at Rwakakwenda HCII UGX157,179,800 🏗️ Data collection UGX20,000,000 🏗️ LLG Assessment UGX20,000,000 🏗️ Purchase of camera UGX2,000,000 🏗️ Performance management training UGX13,600,000 <p>The LG's 4th quarter Performance Report for FY 2022/2023 shows that DDEG was released 100% by the end of the year. The total amount budgeted was UGX406,000,670 and what was released as per the reports was UGX406,000,670 which made 100%.</p> <p>The projects were all eligible under DDEG guidelines (Table 7 – Positive List/Investment Menu, page 7 and 8).</p>	2
3	Investment Performance Maximum 4 points on this performance measure	<p>b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates,</p> <p>score 2 or else score 0</p>	<p>There is evidence that the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineer's estimates.</p> <p>The AWP and Budget for the FY 2022/23 indicated a number of projects funded under the DDEG and of those, the implemented infrastructure projects had contract amounts according to contract documents as follows:</p> <ol style="list-style-type: none"> 1. Construction of a Twin Staff House and 2 Stance Lined Latrine at Rwakakwenda HC II in Kabuyanda S/C- MoDVA/ENG's BDGE/MOH/ISINGIRO/WRKS/21-22/0001. The Engineer's Estimate (A) was UGX 157,179,800/=; the contract Sum/Price (B) was UGX 157,179,800/=. The Variation was at 0%. 2. Construction of a Twin Staff House and 2 Stance Lined Latrine at Kyabinunga HC II in Kagarama S/C- MoDVA/ENG's BDGE/MOH/ISINGIRO/WRKS/21-22/0001. The Engineer's Estimate (A) was UGX 158,462,300/=; the contract Sum/Price (B) was UGX 158,462,300/=. The Variation was at 0%. <p>NOTE:</p> <ol style="list-style-type: none"> 1. Only DDEG projects at the District level were considered thus only 2 projects were considered. 2. All DDEG projects implemented in FY 2022/23 were managed by UPDF Engineering Brigade. 	2

Accuracy of reported information

Maximum 4 points on this Performance Measure

a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate,

score 2 or else score 0

The staffing was not in place as per minimum standards and staff list – obtained from HRM Division (attendance registers, appraisal reports, TPC minutes)

In Isingiro District, there was inadequate staffing in place as per minimum standards and staff list at LLGs as per the three sampled LLGs of Birere Sub County, Ngarama Sub County, and Kaberebere Town Council.

At Birere Sub County with staff strength of 10 out of a staff establishment ceiling of 16, the staff included:

1. Kenneth K. Magomu, Senior Assistant Secretary
2. Ninsiima Evidence, Agricultural Officer
3. Abawemukama Theophilus, Community Development Officer
4. Kyasiimire Agatha, Senior Accounts Assistant
5. Atukwase Setrine, Parish Chief
6. Nashaba Peninah, Parish Chief
7. Amutuhair Innocent, Parish Chief
8. Turyasingura Yonah, Parish Chief
9. Abigaba Irene, Parish Chief
10. Asiimire Sophie, Parish Chief

Some of the staff that were substantively deployed at Ngarama Sub County, with a staff strength of 09 against a staff establishment ceiling of 16, were:

1. Kobusingye Prossy, Senior Assistant Secretary
2. Nyesiga Evaline, Community Development Officer
3. Ssemujju Abdawahab, Agricultural Officer
4. Boroba Aliphonse, Senior Accounts Assistant
5. Kiiza Emmanuel, Assistant Animal Husbandry Officer
6. Tumwebaze Caroline, Parish Chief
7. Nassazi Judith, Parish Chief
8. Mirembe Jacob, Parish Chief
9. Agaba John, Parish Chief

At Kaberebere Town Council, with a staff strength of 23 out of a staff establishment of 52, some of the staff substantively deployed were:

1. Tumhamye Reuben Karima, Town Clerk (Principal Township Officer)
2. Ayesigyemukama Tracy, Assistant Town Clerk
3. Gumisiriza Mutambi Kaapa Richard, Agricultural Officer
4. Nambatya Hadijjah, Internal Auditor
5. Muhwezi Balaam, Assistant Engineering Officer
6. Ahaturabize Dan, Assistant Physical Planner
7. Amumpaire Christine, Stenographer Secretary
8. Natukunda Doreen, Human Resource Officer
9. Ninsiima Jeal, Town Agent
10. Segiuva Banabas, Town Agent
11. Kenyonyoozi Justine, Office Attendant
12. Tukahirwa Mariam, Town Agent
13. Kamugisha Cleophas, Treasurer
14. Mundu Enock, Health Inspector
15. King Hillary, Town Agent
16. Boonabaana Samuel, Assistant Accountant

17. Ssentongo Ali, Porter
18. Akandwanaho Chiris, Planner
19. Bisigwaho Katabazi Bosco, Law Enforcement Officer
20. Natweta Saly, Assistant Tax Officer
21. Mugizi Godfrey, Senior Community Development Officer
22. Kiiza Emmanuel, Veterinary Officer
23. Okwikiriza Fortunate, Community Development Officer

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Accuracy of reported information

Maximum 4 points on this Performance Measure

b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:

• If 100 % in place: Score 2, else score 0.

Note: if there are no reports produced to review: Score 0

Isingiro DLG did have six (06) DDEG funded investments including two (02) infrastructural projects in its FY2022/2023 annual workplan and budget.

🏠 Construction of a staff house and latrine at Kyabinungu HCII UGX158,462,300

🏠 Construction of a staff house and latrine at Rwakakwenda HCII UGX157,179,800

According to the verification done on the site visits, the actual level of completion as verified during site visit to the two sites was found to be consistent with what was in the reports (Four Quarter Performance Report, FY2022/2023).

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N23_Reporting and Performance Improvement

Maximum 8 points on this Performance Measure

a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;

If there is no difference in the assessment results of the LG and national assessment in all LLGs

score 4 or else 0

NB: The Source is the OPAMS Data Generated by OPM.

There **was evidence that the Isingiro DLG conducted a credible** assessment of LLGs as verified during the National Local Government Performance Assessment Exercise. The assessment team sampled four LLGs and found that the LG undertook credible assessment. All four sampled Local Level Governments (LLGs) exhibited a deviation within the recommended range of +/- 10%, as outlined below.

1. **Bireere SC:** The district internal assessment awarded a perfect score of 100%, while the national assessment team awarded a slightly lower score of 100%. This indicates no deviation.
2. **Kaberebere SC:** The district internal assessment awarded a perfect score of 97%, while the national assessment team awarded a slightly lower score of 97%. This indicates no deviation.
3. **Kabingo SC:** The district internal assessment awarded a perfect score of 100%, while the national assessment team awarded a slightly lower score of 100%. This indicates no deviation.
4. **Ngarama SC:** The district internal assessment awarded a perfect score of 94%, while the national assessment team awarded a slightly lower score of 94%. This indicates no deviation.

4

5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.</p> <p>Score: 2 or else score 0</p>	<p>There was evidence that the District had developed performance improvement plans for at least 30% of the lowest performing LLGs for the previous FY. A document dated October 02, 2023 from the Principal Human Resource Officer to the Chief Administrative Officer, titled "Needs Assessment Report on the Performance Gaps Identified in the Assessment of the Lower Local Governments in Isingiro District in 2022/2023" indicated the gaps identified in the 9 lowest performing LLGs from the assessment of LLGs in FY 2022/2023, and presented an action plan to mitigate the gaps. A subsequent document dated October 06, 2023 titled "Isingiro District Local Government Performance Improvement Plan 2023/2024" signed by the Principal Human Resource Officer and the Chief Administrative Officer detailed the planned interventions to mitigate each of the identified performance gaps, indicating the participant category, time frame, budget, monitoring indicators etc.</p>	2
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the District had implemented the PIP for the 30% lowest performing LLGs in the previous FY. The Principal Human Resource Officer presented a report addressed to the Chief Administrative Officer, dated November 16, 2023 titled "Submission of Training Report on Performance Improvement for Lower Local Governments in Isingiro District" detailing activities carried out to mitigate performance gaps in LLGs including the following details:</p> <ol style="list-style-type: none"> 1. Objective of the training; 2. Specific objectives of the training; 3. Topics covered; 4. Participants; 5. Facilitators; 6. Methodology used during training; 7. Issues raised during training; 8. Achievements; and 9. Recommendations. 	2

Human Resource Management and Development

6	<p>Budgeting for and actual recruitment and deployment of staff</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG had consolidated and submitted staffing requirements for the coming FY to MoPS by September 30th of current FY with copy to MDAs and MoFPED.</p> <p>The submission was made in a letter dated August 28, 2023 ref.: CR/167/2 from the Chief Administrative Officer to the Permanent Secretary, Ministry of Public Service titled "Submission of Isingiro District Staffing Requirements for Financial Year 2024/2025" copied to the Ministry of Finance, Planning, and Economic Development and the Ministry of Local Government and received at the Ministry of Public Service on September 05, 2023 by Sharifah.</p>	2
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Performance
management

Maximum 5 points on
this Performance
Measure

a. Evidence that
the
District/Municipality
has conducted a
tracking and
analysis of staff
attendance (as
guided by Ministry
of Public Service
CSI):

Score 2 or else
score 0

There was evidence that the District had conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI)

Attendance was tracked using a Daily Attendance Register and analyzed in excel and reports submitted to the Chief Administrative Officer for action. E.g. A report dated August 14, 2022 for the month of July 2022 ref.: CR/101/1 titled "Submission of Headquarter, Sub County and Town Council Staff Attendance to Duty Report for the Month of July 2022" showed that Musinguzi Patrick, District Commercial Officer attended for 18 days out of 21 computing to 86%; Kyomugisha Eveline, ADHO (Maternal, Child Health and Nursing) attended for 15 days out of 21 computing to 71%.

Performance management

Maximum 5 points on this Performance Measure

i. Evidence that the LG has conducted an appraisal with the following features:

HODs have been appraised as per guidelines issued by MoPS during the previous

FY: Score 1 or else 0

There was evidence that HODs had been appraised as per guidelines issued by MoPS during the previous FY. Some files reviewed indicated the following:

1. The Chief Finance Officer, Byagageire Innocent was appraised by Asiimwe Alice, Chief Administrative Officer on June 28, 2023.
2. The District Engineer, Abenaitwe Turyamureeba Asaph was appraised by Asiimwe Alice, Chief Administrative Officer on June 27, 2023.
3. The District Natural Resources Officer, Bwengye Emmanuel was appraised by Asiimwe Alice, Chief Administrative Officer on June 30, 2023.
4. The District Production Officer, Karugaba Aloysius was appraised by Asiimwe Alice, Chief Administrative Officer on June 30, 2023.
5. The District Community Development Officer, Mugarura Edward was appraised by Asiimwe Alice, Chief Administrative Officer on June 30, 2023.
6. The District Commercial Officer, Musinguzi Patrick was appraised by Asiimwe Alice, Chief Administrative Officer on June 28, 2023.
7. The Senior Procurement Officer, Kamwiine Frank was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 28, 2023.
8. The Procurement Officer, Nareba Sylvia was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
9. The Principal Human Resource Officer (Administration), Musinguzi David was appraised by Asiimwe Alice, Chief Administrative Officer on June 30, 2023.
10. The Senior Environment Officer, Kamoga Abdul was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
11. The Senior Land Management Officer, Ndyamuba Wilber was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
12. The Senior Accountant, Aturyamirwe Anthony was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
13. The Principal Internal Auditor, Rutakirwa Edson was appraised by Asiimwe Alice, Chief Administrative Officer on June 23, 2023.
14. The Principal Human Resource Officer (Secretary DSC), Nabaasa Anne was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 29, 2023.

Performance management

Maximum 5 points on this Performance Measure

ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:

Score 1 or else 0

There was evidence that the LG had implemented administrative rewards and sanctions on time.

The Rewards and Sanctions Committee was constituted in a letter of appointment by the Chief Administrative Officer, Asimwe Alice, to Chairperson and Members dated August 25, 2022 ref.: CR/201/1 titled "Appointment to the Rewards and Sanctions Committee, Isingiro District"

The Committee was comprised of the following:

1. Ahimbisibwe Leonard, Deputy Chief Administrative Officer as Chairperson
2. Musinguzi Davis, Principal Human Resource Officer as Secretary
3. Kyogabirwe Oliver, Senior Assistant Secretary as Member
4. Nkuba Godfrey, District Education Officer as Member
5. Mugarura Edward, District Community Development Officer as Member
6. Tumusherure Edson, District Health Officer as Member

In the minutes of a meeting held on September 04, 2023 under Minute No. 6/RS/09/2022 "Case Presentation, Hearing and Resolutions", the Committee considered the case of Kalyango Moses, Assistant Education Officer accused of absenteeism for over four months. The officer provided evidence that he had a prolonged illness and the Committee on verification of the evidence resolved that he be warned and reinstated on the payroll without arrears because he did not request for sick leave.

Another case was of absenteeism by Nsiimire Bernard, Porter in which the Committee resolved that he also be warned and reinstated on the payroll without arrears since he also did not seek sick leave.

Performance management

Maximum 5 points on this Performance Measure

iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.

Score 1 or else 0

There was evidence that the LG had established a Consultative Committee to handle staff grievances.

The Committee was constituted through a letter from the Chief Administrative Officer appointing Chairperson and Members, dated May 18, 2022 ref.: CR/110/1 titled "Appointment as a Member of Consultative Committee" and was comprised of the following:

- 1) Mugarura Edward, District Community Development Officer as Chairperson
- 2) Mukundane Benon, Human Resource Officer as Secretary
- 3) Nkuba Godfrey, District Education Officer as Member
- 4) Musinguzi David, Principal Human Resource Officer as Member
- 5) Mujuni Prosper, Head teacher as Member and UNATU Representative
- 6) Manigaruhanga Pius, Senior Environmental Health Officer as Member and UAHP
- 7) Dr. Tumusherure Edson, district Health Officer as Member
- 8) Tusiime Fortunate, Senior Nursing Officer as member and Representative of UNMU
- 9) Dr. Mugerwa Enock, Senior Medical Officer as Member and Representative of UMWU
- 10) Gumisiriza Aloysius, Principal Assistant Secretary as Member
- 11) Kwokukizire Alex Kashegu, Principal Township Officer as member and Representative of ULGWU

Payroll management
Maximum 1 point on
this Performance
Measure or else score 0

a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:

Score 1.

There was evidence that 100% of staff recruited during the previous FY accessed the payroll not later than 2 months after appointment. A letter from the Principal Human Resources Officer to the Chief Administrative Officer dated June 29, 2023 titled "New Staff Who Accessed Payroll from July 2022 to June 2023" indicated that 25 new staff were recruited in that period. Some files reviewed show that they accessed the salary payroll as follows:

1. Uzamukunda Scovia of IPPS No, 1177380, Education Assistant II assumed duty on 3/1/2023 and accessed the salary payroll on 4/16/2023, 45 days later.
2. Byamukama Tobias of IPPS No, 1175646, Education Assistant II assumed duty on 2/1/2023 and accessed the salary payroll on 3/16/2023, 45 days later.
3. Mpeegih David of IPPS No, 1174105, Education Officer assumed duty on 1/18/2023 and accessed the salary payroll on 2/16/2023, 28 days later.
4. Katungye Dennis Stallone of IPPS No, 1174128, Education Officer assumed duty on 1/18/2023 and accessed the salary payroll on 2/16/2023, 28 days later.
5. Natuhwera Harriet of IPPS No, 1172704, Senior Assistant Accountant assumed duty on 12/1/2022 and accessed the salary payroll on 1/16/2023, 45 days later.
6. Akankwasa Posiano of IPPS No, 1172707, Assistant Accountant assumed duty on 12/1/2022 and accessed the salary payroll on 1/16/2023, 45 days later.
7. Atwijukire Amon of IPPS No, 1172710, Senior Assistant Accountant assumed duty on 12/1/2022 and accessed the salary payroll on 1/16/2023, 45 days later.
8. Tumwehe Goreti of IPPS No, 1172662, Assistant Accountant assumed duty on 12/1/2022 and accessed the salary payroll on 1/16/2023, 45 days later.
9. Kankunda Jahan of IPPS No, 1171604, Enrolled Nurse assumed duty on 11/1/2022 and accessed the salary payroll on 12/16/2022, 45 days later.
10. Mukunde Talent of IPPS No, 1171599, Enrolled Nurse assumed duty on 11/1/2022 and accessed the salary payroll on 12/16/2022, 45 days later.
11. Naturinda Lucia of IPPS No, 861669, Senior Health Educator assumed duty on 9/1/2022 and accessed the salary payroll on 10/16/2022, 45 days later.
12. Arinaitwe Syrous of IPPS No, 1169210, Laboratory Technician assumed duty on 9/1/2022 and accessed the salary payroll on 10/16/2022, 45 days later.

Pension Payroll
management

Maximum 1 point on
this Performance
Measure or else score 0

a. Evidence that
100% of staff that
retired during the
previous FY have
accessed the
pension payroll not
later than two
months after
retirement:

Score 1.

There was evidence that 100% of staff retired during the previous FY accessed the pension payroll not later than 2 months after retirement. A letter from the Principal Human Resources Officer to the Chief Administrative Officer dated June 29, 2023 titled "new Staff Who Accessed Payroll from July 2022 to June 2023" indicated that 25 new staff were recruited in that period. Some files reviewed show that they accessed the salary payroll as follows:

1. Ndayizeye Emmanuel of IPPS No. 519368 Accessed pension Payroll. was retired on 8/6/2022 and accessed the pension payroll on 9/16/2022, 40 days later.
2. Kangabo Elisha of IPPS No. 522603 Education Officer was retired on 11/10/2022 and accessed the pension payroll on 12/16/2022, 36 days later.
3. Besiga Stephen of IPPS No. 836455 District Planner was retired on 12/26/2022 and accessed the pension payroll on 1/16/2023, 20 days later.
4. Ahairwe Christopher of IPPS No. 836431 Senior Community Development Officer was retired on 12/19/2022 and accessed the pension payroll on 1/16/2023, 27 days later.
5. Kwarisiima Edith of IPPS No. 836472 Nursing Assistant was retired on 12/1/2022 and accessed the pension payroll on 1/16/2023, 45 days later.
6. Kamoga Swafiyu of IPPS No. 543122 Education Officer was retired on 12/24/2022 and accessed the pension payroll on 2/16/2023, 52 days later.
7. Amanyire Deogratias of IPPS No. 836601 Senior Inspector of Schools was retired on 1/2/2023 and accessed the pension payroll on 2/16/2023, 44 days later.
8. Tusasiirwe Gerald of IPPS No. 522396 Education Assistant II was retired on 3/3/2023 and accessed the pension payroll on 4/16/2023, 43 days later.
9. Tumwine Wilson of IPPS No. 522827 Senior education Assistant was retired on 3/3/2023 and accessed the pension payroll on 4/16/2023, 43 days later.
10. Tumwesigye Herbert of IPPS No. 519269 Head teacher was retired on 2/26/2023 and accessed the pension payroll on 3/16/2023, 20 days later.

Management, Monitoring and Supervision of Services.

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:

Score 2 or else score 0

Isingiro District FY2022/2023 DDEG annual budget for LLGs was UGX377,052,993. What was transferred to 21 sub counties and 9 town councils during the FY according to the financial report was UGX377,052,993, composed as follows:

Quarter one: UGX 0

Quarter two on: 24/10/2022 UGX125,684,331

Quarter three on: 20/02/2023 UGX251,368,662

Total UGX377,052,993

The ratio of what was transferred to budget was 100.3%.

This was 100% and means all the funds were transferred in accordance with the budget.

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).

Score: 2 or else score 0

For ISDLG, the DDEG funds were warranted and transferred during FY2022/2023 to LLGs as follows:

For Quarter 1, the MoFPED circular is dated 8th July 2022, the CAO warranted on 8th August 2022 and the funds were transferred on 8th August 2022 (30 days).

For Quarter 2, the MoFPED circular is dated 30th September 2022, the CAO warranted on 14th October and the funds were sent on 14th October 2022 (14 days).

For Quarter 3, cash limits were communicated through MoFPED circular dated 29th December 2022. The CAO warranted 16th January 2022 and the disbursements made on 16th January 2023 (18 days).

In all the three quarters, the warranting/verification of DDEG grants was effected beyond the 5 days' time limit. This was besides the first quarter disbursement not being sent in time.

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:

Score 2 or else score 0

There was evidence that the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter.

The DDEG was released in the second quarter and third quarter. The second quarter release was warranted on October 07, 2022 and disbursement communicated to Birere Sub County on October 10, 2022, 2 days later.

The third quarter release was warranted on January 10, 2023 and disbursement communicated to Birere Sub County on January 11, 2023, 2 days later.

Second quarter release warranted on October 07, 2022 and disbursement communicated to Ngarama Sub County on October 10, 2022, 2 days later.

Third quarter release was warranted on January 10, 2023 and disbursement communicated to Ngarama Sub County on January 11, 2023, 2 days later.

Second quarter release was warranted on October 07, 2022 and disbursement communicated to Kaberebere Town Council on October 10, 2022, 2 days later.

Third quarter release was warranted on January 10, 2023 and disbursement communicated to Kaberebere Town Council on January 11, 2023, 2 days later.

Routine oversight and monitoring

Maximum 4 points on this Performance Measure

a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:

Score 2 or else score 0

Four (04) reports were provided as evidence of ISDLG supervision and mentoring activities in LLGs during FY2022/2023.

A monitoring report dated 24/08/2022 - CONSOLIDATED REPORT ON MONITORING PROJECTS UNDER DDEG FOR LOWER LOCAL GOVERNMENTALS FY2021/2022. Quarter one monitoring was carried out by a joint team from the DLG on 19/08/2022. It was carried out in the sub counties of Kakamba, Kashumba, Ngarama, Nyamuyanja, Ruborogota, Kabingo, Isingiro TC, Endinzi, Mbaare, Rugaaga, Rushasha, Birere, Kikagate and Kabuyanda. The projects included classroom blocks, supply of furniture, construction of health centres etc. The monitoring also covered road construction projects, renovations of LLG headquarters and supply of equipment and motor cycles to LLGs. For the same quarter, a mentoring report dated 11/07/2022 on a training of LLG staff, DLG staff politiciand and PDCs.

A monitoring report dated 09/11/2022 - CONSOLIDATED REPORT ON MONITORING PROJECTS UNDER DDEG FOR LOWER LOCAL GOVERNMENTALS FY2021/2022. Quarter two monitoring was carried out by a joint team from the DLG on 4th and 7th November 2022. It was carried out in the sub counties of Kakamba, Kashumba, Ngarama, Nyamuyanja, Ruborogota,

Kabingo, Isingiro TC, Endinzi, Mbaare, Rugaaga, Rushasha, Birere, Kikagate and Kabuyanda. The projects included renovation of 3 classroom block at Kakuuto P/S, supply of furniture at Kashumba HCIII, renovation of Kigaragara HCII, renovation of Katanoga HCII, construction of 3 stance latrine at Kyamusoni P/S, supply and installation of solar lights in Isingiro T/C Business Area and supply and delivery of institutional water tanks at Ndinzi P/S, among others.

A monitoring report dated 21/02/2022 – REPORT ON MONITORING DDEG IN LLGs. Quarter three monitoring as carried out by a joint team from the DLG on 4th and 7th November 2022. It was carried out in the sub counties of Rugaaga, Rushasha, Masha, Birere, Kabuyanda and Endinzi T/C. The projects monitored included construction of 2 stance latrines at Birunduma P/S, Katuntu P/S and procurement and supply of motorcycle at the stations. For Rushasha S/C it was Renovation of Council hall, titling of government land and procurement of motor cycle LG 033 034. For Masha S/C it was mainly the progress of construction of the main admin block. For Endinzi T/C it was the supply and delivery of an institutional water tank and supply and delivery of 3 seater twin desks to Endiinzi P/S, Nyabyondo P/S and Kamaya P/S. For the same period, a report dated 05/12/2022 on mentoring and support supervision to LLGs in planning and integration of cross-cutting issues in their annual work plans and budgets.

A monitoring report dated 1/6/2023 authored by the DLG Senior Planner – MONITORING OF THE CONSTRUCTION OF JUNIOR STAFF HOUSE AT KYABINUNGA HCII AND RWAKAKWENDA HCII. The two projects are located in Kagarama S/c and the other in Kabuyanda S/C. The projects were construction of staff houses at the HCs by the UPDF Engineering Brigade. The projects had progressed to completion and are now complete as at the time of this assessment. For the same period, a mentoring report dated 19/06/2023 on training carried out for performance improvement for the least performing LLGs identified during LLG assessment.

Overall, ISDLG reports were found satisfactory to meet the requirement of mentoring/ monitoring/supervision for LLGs during FY2022/2023.

Routine oversight and monitoring

Maximum 4 points on this Performance Measure

b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:

Score 2 or else score 0

Four (04) sets of minutes were provided as evidence of presentation of monitoring /supervision reports for the four quarters to, and their discussion in TPC. In addition, attendance registers of these meetings were provided and reviewed.

TPC minutes for a meeting which sat on 31/8/2022 discussed quarter one monitoring and supervision report (Minute No. MIN08/08/2022 – PRESENTATION OF DDEG MONITORING REPORT). The District Planner presented the status of projects and programs in different LLGs and a concern was raised on the adequacy of supervision of the many projects of the DLG in the different LLGs. Some projects were highlighted for poor works including Construction of 4 stance latrine at Rwambaga P/S, Renovation of Ruyunga S/C headquarters and renovation of Kikagate S/C by Multiple Enterprises Ltd.

TPC minutes for a meeting which sat on 16/11/2022 discussed quarters two monitoring and supervision report (Minute No. MIN08/DPTC11/2022 – PRESENTATION OF DDEG MONITORING REPORT). The District Planner presented the status of projects and programs in different LLGs and also highlighted the previous findings for purposes of assessing the progress made. Several LLGs were not visited and it was recommended that these become the focus of the next round of monitoring. The contractor at Kabuyanda was not met on the site. School management committees to be requested to be actively involved in the maintenance of the completed projects.

TPC minutes for the meeting on 27/02/2023 discussed quarter three monitoring and supervision report (Minute No. 07/DTPC/02/2023 – PRESENTATION AND DISCUSSION OF MONITORING REPORTS). The sectors presented the status monitoring reports highlighting the status of their implementation including HLG Water projects, PHC Projects and DDEG projects – all in the different sub counties and town councils of the DLG

TPC minutes for the meeting on 30/06/2023 discussed quarter four monitoring and supervision report (Minute No. MIN08/06/2023 – PRESENTATION AND DISCUSSION OF DDEG, SFG, PHC, USIMID, Water/UGIFT, Micro-Irrigation Scheme Monitoring Reports by HoDs). Different sectors presented the status of their programs and projects including DDEG, DRDIP and ACDP and Water Projects. The results presented were from monitoring activities undertaken by the DLG

The LG did supervise and mentor the activities of LLGs and the results of the monitoring and mentoring were discussed in the TPC and appropriate actions taken.

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:

Score 2 or else score 0

Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0

The LG had an Excel based electronic assets register, formatted as required by the LG Accounting Manual. A physical copy was also availed for this assessment.

A number of assets were sampled during this assessment including land and buildings, computers, furniture, motor vehicles and road equipment to check for the completeness and up datedness of the register. Sixteen (16) assets were sampled they were all found in the register. The assets were recorded as required in the accounting manual.

The LG maintains an assets register and it is updated, formatted as required in the accounting manual.

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:

Score 1 or else 0

A Board of Survey report for FY2021/2022 dated 08/08/2022 was provided. The report had majorly 12 recommendations all to do with assets management and disposal:

1. Dispose of motor vehicle LG-001-62 due to mileage and age

2. Printer and desktop in the stores are old and should be disposed off

3. Motor vehicle UG2181M acquired in 2004 belonging to Nyamuyanja HCIV is old and should be disposed off

4. All motorcycles previously recommended for disposal should be disposed off e.g. the one of Masha S/C, Ruborogota HCIII, Rugaaga T/C and Nyakitunda S/C

5. The old generator of Nyamuyanja HCIV should be disposed off

6. Fence off Nyamuyanja HCIV to curtail trespassing and theft of HC assets

7. Build some staff accommodation at the Health Centres

8. The DLG should prioritise construction of a modern parking yard

9. Dispose off motorcycle UG 2586M parked at Lugaaga HCIV

10. Fence off all health centres

11. Follow up motor vehicle UG3079 at Cooper Motors for mechanical repairs to ensure its worked on and brought back to the district

12. The District Engineer should follow up motor vehicle No. LG 00004-62 Nissan Hard body which was illegally acquired by Mr Joseph Kiiza.

According to the Board of Survey report for FY2022/2023 report dated 24/08/2023, though some actions were taken on assets during the FY, the most important assets related actions especially disposal did not take place and hadn't up to the time of this assessment on 18/12/2023. Here below are the observations of FY2022/2023 Board of Survey:

☞ The District still lacks a Parking yard and most of the Assets especially old vehicles are lying in the compound, others are parked and different Lower Local Government entity Hqtrs and health Units.

☞ The generator at Nyamuyanja HCIV that had been recommended for disposal was not done because of Inspectors from the MOWT have not yet come.

☞ All motorcycles recommended for disposal in 2022/2023 FY were never disposed because valuers from MoWT have not yet come.

☞ Nyamuyanja HCIV theatre is now functional.

☞ Nyamuyanja Health facility lacks a fence which exposes it to theft and trespass.

☞ Nyamuyanja HCIV staff lacks accommodation.

☞ Kabuyanda HCIV's operation bed needs repair because it cannot be adjusted and the OPD block is old.

☞ Rugaaga HVIV, staff quarters were inadequate but four new units are under construction

☞ Most of the staff at Health Centre IVs reside in would be kitchens and old theatre building and some are renting in nearby Trading Centres.

☞ The nearby communities use Health Centre IVs latrines especially Rugaaga Health Centre IV. This needs fencing.

☞ There is a New Theatre under construction at Rugaaga Health Center IV.

☞ It is alleged that vehicle Reg. No. LG 00004-62 Nissan hard body was taken illegally by the former District Youth Counselor and Service Provider Mr. Kiiza Joseph

The LG has not complied with the requirement.

Score: 0

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.

Isingiro DLG has a 20 member Physical Planning Committee. According to the minutes seen, during the year ended 2022/2023 the Physical Planning Committee met on the following dates:

Quarter 1 meeting on 14/09/2022 and minutes submitted to MoLHUD on 30/10/2023.

Quarter 2 meeting on 19/12/2022 and minutes submitted to MoLHUD on 28/12/2023.

Quarter 3 meeting on 21/03/2023 and minutes submitted to MoLHUD on 04/04/2023.

Quarter 3 meeting on 20/06/2023 and minutes submitted to MoLHUD on 29/10/2023.

The DLG has a functional Physical Planning Committee and the requirement of quarterly physical planning committee meetings and submission of four (04) sets of minutes of the year to MoLHUD was satisfied.

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

d. For DDEG financed projects;

Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:

Score 2 or else score 0

Isingiro DLG did have six (06) DDEG funded investments including two (02) infrastructural projects in its FY2022/2023 annual workplan and budget.

■ Construction of a staff house and latrine at Kyabinunga HCII UGX158,462,300.

■ Construction of a staff house and latrine at Rwakakwenda HCII UGX157,179,800.

A Desk Appraisal aims to ensure that a project meets the following requirements.

-Derived from the LG Development Plan

-Consistent with sector guidelines & DDEG objectives

-Financially feasible

-Having costed project profiles.

Evidence of desk appraisal for the two (02) ISDLG FY2022/2023 ISDLG DDEG projects was availed/seen.

12	Planning and budgeting for investments is conducted effectively	For DDEG financed projects: e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:	Isingiro DLG did have six (06) DDEG funded investments including two (02) infrastructural projects in its FY2022/2023 annual workplan and budget. 📌 Construction of a staff house and latrine at Kyabinunga HCII UGX158,462,300. 📌 Construction of a staff house and latrine at Rwakakwenda HCII UGX157,179,800. A Field Appraisal aims to ensure that a project meets the following requirements. -Technical feasibility -Environmental and social acceptability requirements. Evidence of field appraisal for the two (02) ISDLG FY2022/2023 ISDLG DDEG projects was availed/seen.	2
	Maximum 12 points on this Performance Measure	Score 2 or else score 0		

12	Planning and budgeting for investments is conducted effectively	f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:	Isingiro DLG has a 5 year Development Plan 2020/2021-2024/2025 containing profiles for the projects of the DLG. The profiles cover different aspects of the DLG including Production, Health, Water, Works, Irrigation, Education and Administration for the 5 years. The DLG's project profiles are contained in a separate appendix to the Development Plan. ISDLG FY2023/2024 Project profiles (costed) were presented and discussed in the TPC meeting which sat on 27/02/2023, Minute No. MIN06/DTPC/2023 – PRESENTATION AND DISCUSSION OF ANNUAL DRAFT BUDGETS AND WORKPLANS AND COSTED PROJECT PROJECTS (PROJECT PROFILES) BY SENIOR PLANNER AND HoDs. The profiles were presented by the District Planner departmentally – Education, Health, Water, Administration etc. Both the DTPC minutes and the costed profiles were availed for the assessment and seen/reviewed and the accompanying attendance register for the meeting were also provided/seen. Project profiles with costing were developed and discussed by TPC for all investments in the AWP for FY2023/2024.	1
	Maximum 12 points on this Performance Measure	Score 1 or else score 0.		

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists</p> <ol style="list-style-type: none"> 1. Screening for environmental and social risks for the construction of 4 classrooms with office at Rubiira P/s was carried out on 25/4/23, signed and stamped by both SEO and DCDO, mitigation measures were were put in place i.e. mechanism to handle the generated debris, both desk and field-based appraisals were provided for review dated 15/5/23 2. Screening for environmental and social risks for the construction of 4 classrooms with office and a latrine at Kyabahetsi P/s was carried out on 28/4/23, signed and stamped by both SEO and DCDO, mitigation measures were were put in place i.e. mechanism to handle the generated debris, both desk and field-based appraisals were provided for review dated 19/5/23 3. Screening for environmental and social risks for the construction of 4 classrooms with office at Ishingisha P/s was carried out on 27/4/23, signed and stamped by both SEO and DCDO, mitigation measures were were put in place i.e. mechanism to handle the generated debris, both desk and field-based appraisals were provided for review dated 24/5/23, the following were the members of the appraisals committee. <ol style="list-style-type: none"> 1. Muhwezi Richard S/planner 2. Bwengye Emmanuel DNRO 3. Mugarura Edward DCDO 4. Kanyamuhanga Edson SOWE 	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>There was evidence that all infrastructure projects for the current FY (2023/24) to be implemented using the DDEG were incorporated in the LG approved procurement plan. These include:</p> <ol style="list-style-type: none"> 1. Renovation of District Service Commission- ISIN837/WRKS/23-24/00009; Estimated (Budget) at UGX 53,962,580/=. <p>•</p>	1

13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0	There is evidence that all infrastructure projects to be implemented in the current FY (2023/24) using DDEG were approved by the Contracts Committee before commencement of construction. The sampled project is listed below: 1. Under Min. No. 12/10/CC/23/24 of the Contracts Committee meeting held on 11/10/2023, the Renovation of District Service Commission was approved .	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines: Score 1 or else 0	There is evidence that Isingiro DLG has properly established the Project Implementation team as specified in the sector guidelines. Copies of joint appointments by the CAO of all the members of the PIT dated 30/11/2022 for each infrastructure project implemented in the FY (2022/23) were present; The appointed members of the PIT include: Project Manager, Contract Manager, Clerk of Works, DCDO, District Environment Officer and District Labour Officer. The following Projects were sampled: 1. Construction of 4 Classroom Block with Office and 3 Seater Twin Desks at Rwanjogyera P/S in Rwanjogyera S/C. 2. Design and Construction of Kakamba Water Supply and Sanitation System in Kabegamire Village, Kakamba Parish, Kakamba S/C. 3. Construction of a Senior Staff House and 2 Stance Lined Pit Latrine at Ngarama HC III in Ngarama S/C.	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer: Score 1 or else score 0	There is evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer. The projects followed the technical designs from the MoH. There was high structural integrity and no defects were identified. There were no cracks on the floor, walls and no leakages on the roof. The doors and windows were still in good condition. The projects were implemented by UPDF Engineering Brigade. The sampled projects are listed below: 1. Construction of a 2 Bedroom Twin Staff House and 2 No. 2 Stance Lined Latrine at Rwakakwenda HC II, Kabuyanda S/C. 2. Construction of a 2 Bedroom Twin Staff House and 2 No. 2 Stance Lined Latrine at Kyabinunga HC II, Kagarama S/C.	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure	There was evidence that Isingiro DLG provided supervision by the relevant technical officers for infrastructure projects prior to verification and certification of works in previous FY (2022/23). A Project Implementation Team was specifically set up for each project and it comprised of several	2

project prior to verification and certification of works in previous FY. Score 2 or else score 0

technical officers that jointly inspected the infrastructure prior to its verification and certification.

The following projects among others were sampled:

1. **Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Rwanjogyera P/S in Rwanjogyera S/C-** The **1st contractor's claim** dated 15/5/2023 was certified for payment by the CAO and DE. A joint site inspection was done by the Assistant Engineering Officer (AEO), Senior Engineer, Engineering Officer and District Natural Resources Officer (DNRO) on 23/5/2023 and a supervision report prepared. The 1st interim payment certificate was issued by the project supervisor on 23/5/2023 and signed by the DE, District Environment Officer, DCDO, DEO and CAO on 31/5/2023. The **2nd contractor's claim** dated 8/6/2023 was certified for payment by the CAO and DE. A joint inspection was done by the AEO, Senior Engineer and District Natural Resources Officer on 12/6/2023 and a substantial completion report prepared. A substantial payment certificate was issued by the project supervisor on 12/6/2023 and signed by the DE, District Environment Officer, DCDO, DEO and CAO on 12/6/2023. A project handover certificate was prepared and signed on 12/6/2023 by the DEO and District Engineer/Project Manager. An Environment and Social compliance certificate was also signed by the DistrictNRO and DCDO on 9/6/2023.
2. **Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Saani Pentecostal P/S in Nyakitunda S/C-** The **1st contractor's claim** dated 10/3/2023 was certified for payment by the CAO, DEO, DE and CFO. A joint site inspection was done by the Assistant Engineering Officer (AEO), Senior Engineer, Engineering Officer and District Natural Resources Officer (DNRO) on 7/3/2023 and a supervision report prepared. The 1st interim payment certificate was issued by the project supervisor on 13/3/2023 and signed by the DE, District Environment Officer, DCDO, DEO and CAO on 14/3/2023. The **2nd contractor's claim** dated 31/5/2023 was certified for payment by the CAO, DEO, CFO and DE. A joint inspection was done by the AEO, Senior Engineer and District Natural Resources Officer in May 2023 and a site supervision report prepared. A 2nd interim payment certificate was issued by the project supervisor on 1/6/2023 and signed by the DE, District Environment Officer, DCDO, DEO and CAO on 2/6/2023. The **3rd contractor's claim** dated 5/6/2023 was certified for payment by the CAO, DEO, CFO and DE. A site inspection was done by the AEO on 12/6/2023 and a site supervision report prepared. A substantial payment certificate was issued by the project supervisor and signed by the DE, District Environment Officer, DCDO, DEO and CAO on

12/6/2023. A project handover certificate was prepared and signed on 9/6/2023 by the DEO and District Engineer/Project Manager. An Environment and Social compliance certificate was also signed by the DNRO and DCDO on 20/5/2023.

3. **Design and Construction of Kakamba Water Supply and Sanitation System in Kabegaramire Village, Kakamba Parish, Kakamba S/C-** The **1st contractor's claim** dated 8/6/2023 was certified for payment by the CAO and DE. A joint site inspection was done by the AEO (water), DE, DWO, DCDO and Senior Environment Officer (SEO) on 8/6/2023 and a supervision report prepared. The substantial payment certificate was issued by the Water Officer on 6/6/2023 and signed by the DE, Senior Environment Officer, DCDO and CAO on 14/6/2023. A substantial completion certificate was prepared and signed by the DWO on 30/6/2023. A project handover certificate was prepared and signed on 12/6/2023 by the Contract Manager/DWO and CAO on 29/6/2023. An Environment and Social compliance certificate was also signed by the SEO and DCDO on 7/6/2023.

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Procurement, contract management/execution

Maximum 8 points on this Performance Measure

f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):

Score 1 or else score 0

There is evidence that Isingiro DLG has verified works (certified) and initiated payments of contractors within specified time frames as per contract (within 2 months if no agreement).

The following projects among others were sampled:

1. **Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Rwanjogyera P/S in Rwanjogyera S/C-** The project commencement date was 1/12/2022 and the expected completion date was 1/5/2023. However, the project was not completed on time therefore a request for extension was made by the contractor and approved by the Contracts Committee under Min. No. 07/04/CC/2022/2023 in the meeting held on 11/4/2023. Communication was made to the contractor by the CAO through memo dated 17/4/2023 and the project duration was extended up to 30/6/2023. The **1st contractor's claim** dated 15/5/2023 was certified for payment by the CAO and DE. A joint site inspection was done by the Assistant Engineering Officer (AEO), Senior Engineer, Engineering Officer and District Natural Resources Officer (DNRO) on 23/5/2023 and a supervision report prepared. The 1st interim payment certificate was issued by the project supervisor on 23/5/2023 and signed by the DE, District Environment Officer, DCDO, DEO and CAO on 31/5/2023. The **2nd contractor's claim** dated 8/6/2023 was certified for payment by the CAO and DE. A joint inspection was done by the AEO, Senior Engineer and District Natural Resources Officer on 12/6/2023 and a substantial completion report prepared. A substantial

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payment certificate was issued by the project supervisor on 12/6/2023 and signed by the DE, District Environment Officer, DCDO, DEO and CAO on 12/6/2023. A project handover certificate was prepared and signed on 12/6/2023 by the DEO and District Engineer/Project Manager. An Environment and Social compliance certificate was also signed by the DistrictNRO and DCDO on 9/6/2023.

2. **Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Saani Pentecostal P/S in Nyakitunda S/C-** The project commencement date was 1/12/2022 and the expected completion date was 1/5/2023. However, the project was not completed on time therefore a request for extension was made by the contractor and approved by the Contracts Committee under Min. No. 08/04/CC/2022/2023 in the meeting held on 11/4/2023. Communication was made to the contractor by the CAO through memo dated 17/4/2023 and the project duration was extended up to 30/6/2023. The **1st contractor's claim** dated 10/3/2023 was certified for payment by the CAO, DEO, DE and CFO. A joint site inspection was done by the Assistant Engineering Officer (AEO), Senior Engineer, Engineering Officer and District Natural Resources Officer (DNRO) on 7/3/2023 and a supervision report prepared. The 1st interim payment certificate was issued by the project supervisor on 13/3/2023 and signed by the DE, District Environment Officer, DCDO, DEO and CAO on 14/3/2023. The **2nd contractor's claim** dated 31/5/2023 was certified for payment by the CAO, DEO, CFO and DE. A joint inspection was done by the AEO, Senior Engineer and District Natural Resources Officer in May 2023 and a site supervision report prepared. A 2nd interim payment certificate was issued by the project supervisor on 1/6/2023 and signed by the DE, District Environment Officer, DCDO, DEO and CAO on 2/6/2023. The **3rd contractor's claim** dated 5/6/2023 was certified for payment by the CAO, DEO, CFO and DE. A site inspection was done by the AEO on 12/6/2023 and a site supervision report prepared. A substantial payment certificate was issued by the project supervisor and signed by the DE, District Environment Officer, DCDO, DEO and CAO on 12/6/2023. A project handover certificate was prepared and signed on 9/6/2023 by the DEO and District Engineer/Project Manager. An Environment and Social compliance certificate was also signed by the DNRO and DCDO on 20/5/2023.
3. **Design and Construction of Kakamba Water Supply and Sanitation System in Kabegaramire Village, Kakamba Parish, Kakamba S/C-** The project commencement date was 12/12/2022 and the expected completion date was 12/5/2023. However, the project was not completed on time therefore a request for extension was made by the contractor and approved by the Contracts

Committee under Min. No. 09/04/CC/2022/2023 in the meeting held on 11/4/2023. Communication was made to the contractor by the CAO through memo dated 17/4/2023 and the project duration was extended up to 30/6/2023. The **1st contractor's claim dated 8/6/2023** was certified for payment by the CAO and DE. A joint site inspection was done by the AEO (water), DE,DWO, DCDO and Senior Environment Officer (SEO) on 8/6/2023 and a supervision report prepared. The substantial payment certificate was issued by the Water Officer on 6/6/2023 and signed by the DE, Senior Environment Officer, DCDO and CAO on 14/6/2023. A substantial completion certificate was prepared and signed by the DWO on 30/6/2023. A project handover certificate was prepared and signed on 12/6/2023 by the Contract Manager/DWO and CAO on 29/6/2023. An Environment and Social compliance certificate was also signed by the SEO and DCDO on 7/6/2023.

Procurement, contract management/execution Maximum 8 points on this Performance Measure	g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:	There was evidence of complete procurement files in place for the all projects/contracts; including the Contract documents, approved Evaluation reports, memos of Bid Acceptance and Award of Contract indicating the Contracts Committee (C.C) approvals and/or minutes. The sampled projects are listed below:
	Score 1 or else 0	<ol style="list-style-type: none"> 1. Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Rwanjogyera P/S in Rwanjogyera S/C- ISIN837/WRKS/2022-2023/00003; approved by the Contracts Committee under Min. No. 06/10/CC/2022/2023 in a meeting held on 7/10/2023 after evaluation. The evaluation report was approved by Contracts Committee. The contract document was signed on 25/11/2022. 2. Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Saani Pentecostal P/S in Nyakitunda S / C - ISIN837/WRKS/2022-2023/00004; approved by the Contracts Committee under Min. No. 07/10/CC/2022/2023 in a meeting held on 7/10/2023 after evaluation. The evaluation report was approved by Contracts Committee. The contract document was signed on 20/11/2022. 3. Design and Construction of Kakamba Water Supply and Sanitation System in Kabegaramire Village, Kakamba Parish, Kakamba S/C- ISIN837/WRKS/2022-2023/00005; approved by the Contracts Committee under Min. No. 08/10/CC/2022/2023 in a meeting held on 7/10/2023 after evaluation. The evaluation report was approved by Contracts Committee. The contract document was signed on 7/11/2022.

Environment and Social Safeguards

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</p> <p>Score: 2 or else score 0</p>	<p>There was evidence that the District/Municipality had i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</p> <p>In a letter dated 16/7/21, the CAO Mrs. Asimwe Alice Rushure appointed Mr. Mark June as the focal person of the district grievance signed and stamped CAO, copied to RDC, district chairperson, PHEO and all heads of departments. In other appointment letters dated 17/7/21 the CAO appointed the following members on the centralized Grievance Redress Committee (GRC);</p> <ol style="list-style-type: none"> 1. Mr. Turibamwe Silver SCDO member 2. Mr. Gumisiriza Aloysius ACAO member 3. Mr. Mark June Communications Officer Focal person 4. Mr. Musinguzi David PHRO member 5. Ms. Natukunda Agatha DEO member 6. Mr. Mugarura Edward DCDO member 7. Ms. Kiiza Betty internal auditor member 	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>There was evidence that the LG had specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices</p> <p>A log book was in place with columns detailing on how complaints were captured including the Ref No, date of receipt of complaint, receiving officer, mode of delivery of complaint, nature of complaint, name and contact of the complaint, description of complaint, action taken, date of action resolved yes or no, complaints were recorded in the log book and a public display information was displayed on the district notice board as well as on the CAO notice board.</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>If so: Score 1 or else 0</p>	<p>There was evidence that the district had publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>In a display dated 22/7/21 stamped and endorsed by the CAO, with a grievance and redress structure, Names and contacts of the committee members ie Mr. Mark June, contact 0785287844, the aggrieved parties knew where report.</p>	1

Safeguards for service delivery of investments effectively handled.

Maximum 11 points on this performance measure

a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0

Isingiro DLG Development Plan III and Annual Workplan and budget 2023/2024 encompass aspects of environment, social and climate change interventions as most are cross cutting and embedded throughout the plans. Specific examples of the sections where environment, social and climate change interventions are highlighted include:

In the ISDLG DDP, there are interventions incorporated on different pages.

Page 36-37 Section 2.3.3 – Climate Change, Natural Resources, Environment and Water Management.

Pages 50-52 Section 2.4.4 – Environment and Climate Change Analysis. Section 2.4.4.1 – Environment. Section 2.4.4.2 – Climate Change

Page 59 –Section 2.5.3.2 – Environment, Climate Change and Natural Resources Management

Page 64 Section 2.5.3.8 - Community mobilisation and mindset change – on community and social issues.

Approved budget FY2023/2024

Natural Resources and environment approved budget – sub budget (page 89-92)

Workplan - Natural resources, environment, climate change, land and water (Pages 38-41)

Community Based Services budget – for Social issues in the plans (Pages 93-96)

Community Based Services Workplan for social interventions (Pages 42-44)

Environmental, social and climate change interventions were integrated into ISDLG Development Plans, annual work plans and budgets.

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management</p> <p>score 1 or else 0</p>	<p>ISDLG Planning Unit disseminated enhanced DDEG guidelines FY2022/2023 by the CAO writing to all sub county chiefs, town clerks and heads of departments at the DLG concerning the enhanced DDEG Guidelines.</p> <p>Two sheets dated 12/02/2022 and 04/05/2023 where ISDLG LLG staff did sign acknowledging receipt of the Guidelines were presented as evidence. The one of 12th February was signed by 20 LLG staff while the one for FY2023/2024 dated 04/05/2023 was signed by 30 LLG staff (DISTRIBUTION SHEET FOR DDEG GUIDELINES FOR FY2023/2024).</p> <p>Both distribution sheets were availed for the assessment.</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>(For investments financed from the DDEG other than health, education, water, and irrigation):</p> <p>c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:</p> <p>score 3 or else score 0</p>	<p>There was evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY</p> <ol style="list-style-type: none"> 1. Environment and Social Management Plans (ESMPs) for the construction of a health 2 - bed twin staff house and 2 stance lined latrine at Kyabinunga HC II was prepared on 8/3/22, signed and stamped by both DCDO and SEO at cost of Ugx 8,700,000, this costed ESMP was incorporated in BoQ of Proc No ISIN837/WRKS/22-23/00018 under item R to S for Environmental and social safe guard at a cost of Ugx 500,000. 2. Environment and Social Management Plans (ESMPs) for the for the construction of a health 2 -bed twin staff house and 2 stance lined latrine at Rwakakwenda HC II was prepared on 9/3/22, signed and stamped by both DCDO and SEO at a cost of Ugx 8,700,000, this costed ESMP was incorporated in BoQ of Proc No ISIN837/WRKS/22-23/00018 under item R to S for Environmental and social safe guard at a cost of Ugx 500,000. 	3
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>d. Examples of projects with costing of the additional impact from climate change.</p> <p>Score 3 or else score 0</p>	<p>There was evidence for examples of projects with costing of the additional impact from climate change</p> <p>For the construction of a health 2 -bed twin staff house and 2 stance lined latrine at Kyabinunga HC II, in the BoQ of Proc No ISIN837/WRKS/22-23/00018 under item S a cost of Ugx 450,000 was put aside to plant trees and passiparum to reduce on climate change and its effects.</p>	3

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 1 or else score 0</p>	<p>There was evidence that all DDEG projects were implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances</p> <ol style="list-style-type: none"> 1. Allocation of land to Kyabinunga HC II for the construction of a two roomed twin staff house dated 24/6/21, signed and stamped by SAS Ms. Kyasimire Catherine, copied to district chairperson, RDC, DEO. 2. Allocation of land to Rwakakwenda HC II for the construction of a two roomed twin staff house dated 25/6/21, signed and stamped by SAS Mr. Agaba Godwin, copied to district chairperson, RDC, DEO. 	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports:</p> <p>Score 1 or else score 0</p>	<p>There was evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provided monthly reports</p> <ol style="list-style-type: none"> 1. Support supervision and monitoring for the construction of a health 2 -bed twin staff house and 2 stance lined latrine at Kyabinunga HC II was carried out on 30/12/22, signed and stamped by both SEO and DCDO, monthly reports were provided for review dated 30/12/22, 30/1/23, 28/2/23, 30/3/23, 28/4/23, 31/5/23 and 21/6/23, the project started on 29/12/22 and ended 29/6/23. 2. Support supervision and monitoring for the construction of a health 2 -bed twin staff house and 2 stance lined latrine at Rwakakwenda HC II was carried out on 30/12/22, signed and stamped by both SEO and DCDO, monthly reports were provided for review dated 30/12/22, 30/1/23, 28/2/23, 30/3/23, 28/4/23, 31/5/23 and 21/6/23, the project started on 29/12/22 and ended 29/6/23. 	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects:</p> <p>Score 1 or else score 0</p>	<p>There was evidence that E&S compliance Certification forms were completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects</p> <ol style="list-style-type: none"> 1. E&S compliance Certification forms for the construction of a health 2 -bed twin staff house and 2 stance lined latrine at Kyabinunga HC II were prepared on 12/6/23, payments were made on 14/6/23 2. E&S compliance Certification forms for the construction of a health 2 -bed twin staff house and 2 stance lined latrine at Rwakakwenda HC II were prepared on 15/6/23, payments were made on 14/6/23 	1

Financial management

16	<p>LG makes monthly Bank reconciliations</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment:</p> <p>Score 2 or else score 0</p>	<p>According to ISDLG FY2022/2023 financial report, the LG runs the following bank accounts:</p> <p>Treasury single account</p> <p>General Fund account</p> <p>Isingiro UNHCR account</p> <p>Isingiro DRDIP account</p> <p>Isingiro UWEP recovery account</p> <p>Isingiro YLP recovery account</p> <p>Isingiro UMSFNP project account</p> <p>Isingiro Youth livelihood recovery account</p> <p>The responsibility of reconciliation of the TSA is said to have been taken back to MoFPED.</p> <p>As on date of the assessment 19/12/2023, all the other bank accounts were reconciled to 30/11/2023.</p> <p>The DLG's bank accounts were reconciled up to date as required under the manual.</p>	2
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>The four quarterly reports of FY 2022/2023 were produced by the ISDLG Internal Audit department.</p> <p>Quarter 1 report was dated 28/10/2022, Quarter 2 dated 27/01/2023, Quarter 3 dated 27/04/2023 and Quarter 4 dated 28/07/2023.</p> <p>There was evidence that the reports were submitted to the Speaker, CAO, LGPAC and the LCV Chair through dated the DLG Registry and the Internal Auditor General through acknowledgement stamps/signatures on file copies.</p>	2

17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>ISDLG quarterly internal audit reports for FY2022/2023 did contain a section for follow-up on the status of implementation of prior audit findings/ recommendations.</p> <p>ISDLG internal audit reports were submitted to the Speaker, CAO, LGPAC, RDC, Internal Auditor General and the LCV Chair as follows: Quarter one submitted on 31/10/2022, Quarter two on 30/01/2023, Quarter three on 28/04/2023 and Quarter four on 31/07/2023.</p> <p>The Internal Audit departments produced another report on the follow-up of previous internal audit findings. The report, dated 10/07/2023, addressed to the Chairperson LGPAC, Ref.252/3, titled: REPORT ON FOLLOWUP ON THE STATUS OF IMPLEMENTATION OF INTERNAL AUDIT FINDINGS FY2022/2023 had follow-up on the implementation of three (03) previously reported issues. The report was presented in a PAC meeting which sat on 10th, 11th and 12th July 2023, per PAC minute Min.5/7/2023 – DISCUSSION OF Q1 and Q2 INTERNAL AUDIT REPORTS FY2022/2023 – Presentation of the status report on the follow-up of previous findings.</p> <p>We conclude that the LG did have a clear process for follow-up previous internal audit findings as required.</p>	1
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>ISDLG records show that the four quarterly internal audit reports were received by CAO, Council and DPAC through witness of the acknowledgement signatures of the recipients in the audit delivery book.</p> <p>According to the PAC Minutes for the meeting which sat on 10th, 11th and 12th July 2023, the DLG's Quarters one and two internal audits reports FY2022/2023 were discussed per Agenda item No. 2 – DISCUSSION OF Q1 AND Q2 INTERNAL AUDIT REPORTS FY2022/2023</p> <p>According to the PAC Minutes for the meeting which sat on 6th November 2023, the DLG's Quarters three and four internal audits reports FY2022/2023 were discussed per Agenda item No. 2 – DISCUSSION OF Q3 AND Q4 INTERNAL AUDIT REPORTS AND ATTENDING TO INVITED PEOPLE.</p> <p>FY2022/2023 internal audit reports of ISDLG were presented to the LGPAC and PAC sufficiently discussed and took actions on them.</p>	1

Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>Isingiro DLG OSR budget for FY 2022/2023 was UGX UGX1,290,420,001. What was realised according to the financial report was UGX1,989,465,873. This was 154.1% of what was budgeted and this fell outside the +/-10% range.</p>	0
19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% -10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>According to the financial reports, Isingiro DLG OSR performance for FY 2021/2022 was UGX1,793,974,864. Performance for FY 2022/2023 was UGX1,989,465,873.</p> <p>The increase in OSR was therefore UGX285,491,009 in revenue, which was i.e. 15.9%.</p> <p>The increase was in the range 'Above 10%'.</p>	2

Local revenue administration, allocation, and transparency

Maximum 2 points on this performance measure.

a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0

During the year ended 2022/2023, what was collected as by ISDLG OSR was UGX1,989,465,873. Of this figure, a total of UGX948,747,851 was for Town Councils and was remitted, leaving a balance of UGX1,040,718,022. Of this amount, 65% was returnable to sub counties, which came to UGX676,466,714.

What was remitted to the 21 sub counties and 9 town councils during the FY was UGX676,466,714, composed as follows:

On 31/08/2022 UGX53,524,160

On 20/12/2022 UGX89,729,297

On 14/06/2023 UGX84,228,825

On 22/05/2023 UGX142,312,721

On 06/03/2023 UGX170,941,661

On 19/06/2023 UGX135,730,050

TOTAL UGX676,466,714

This was 65%, which complied with the 65% threshold.

The DLG did comply with the 65% OSR remittance requirement to LLGs.

Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>There was evidence that the Procurement Plan and the Awarded Contracts were duly published/displayed on the Isingiro DLG Procurement Notice board for Public View.</p> <p>The sampled projects are listed below:</p> <ol style="list-style-type: none"> 1. Proc. Ref. No- ISIN560/WRKS/22-23/00003: Katuma Construction Limited; for the Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Rwanjogyera P/S in Rwanjogyera S/C with an amount not exceeding - UGX 329,430,040/=; Display date was 10/10/2022 and Removal date was 21/10/2022. The method of procurement was open domestic bidding. 2. Proc. Ref. No- ISIN560/WRKS/22-23/00004: Manzi Establishment Limited; for the Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Saani Pentecostal P/S in Nyakitunda S/C with an amount not exceeding - UGX 329,939,092/=; Display date was 10/10/2022 and Removal date was 21/10/2022. The method of procurement was open domestic bidding. 3. Proc. Ref. No- ISIN560/WRKS/22-23/00005: Block Technical Services Ltd; for the Design and Construction of Kakamba Water Supply and Sanitation System in Kabegaramire Village, Kakamba Parish-Kakamba S/C with an amount not exceeding - UGX 725,022,000/=; Display date was 10/10/2022 and Removal date was 21/10/2022. The method of procurement was open domestic bidding. 	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>The LG's performance assessment results for FY2021/2022 were disseminated by displaying them on the DLG noticeboard and the website.</p> <p>During this assessment, the results were found on the DLG noticeboard which could be easily accessed by the staff and the general public.</p> <p>The results were also disseminated on the LG website and this was confirmed during this assessment.</p> <p>The results were further disseminated through the CAO writing to all heads of department, sub county chiefs and town clerks on the subject 'DISSEMINATION OF DISTRICT RESULTS FOR NATIONAL PERFORMANCE ASSESSMENT FY2021/2022' in a communication dated 05/07/2023. This communication was acknowledged by 28 people by signing in acknowledgement of receipt.</p> <p>There was evidence that the DLG duly disseminated the assessment results of the previous year.</p>	2

LG shares information with citizens

Maximum 6 points on this Performance Measure

c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0

The LG during the previous FY2022/2023 Isingiro DLG held a Baraza on 07/06/2023. The Baraza was held at Kabingo Sub county headquarters one of the LLGs in the DLG. It was attended by participants from the sub counties of Rwetango, Masha, Birere, Nyamuyanja, Kagarama and also from Kaberebere and Isingiro Town Councils.

The attendance register shows that the Baraza was attended by 82 people, excluding the participants from the DLG. The presenters included the DLG heads of department, the RDC, Infra-tech Uganda Ltd, AK Estates Ltd, the Chairperson and the Minister in Charge of Bunyoro Affairs Jeniffer Namuyunga.

Among the things presented were the three year progress report by each department, achievements and challenges of each department.

The public responses included complaints on PDM by some groups saying they received less money than pledged by the President, lack of a District Hospital, the need to create Bukanga District, Inadequate attention given to PWDs under the PDM, delayed funding for UWEF groups, the long distance from Rubira to Kabingo sub county and therefore request for a bridge construction, delayed payment of ex-gratia etc.

On this same day, a radio talk show was held at Radio West by the RDC, the CAO, the Deputy CAO, the District Chairperson, the District Engineer, the Communication Officer discussing USMID and Uganda Road fund related matters and DRDIP projects. The public called in and had interactive discussions with the presenters.

The LG did hold discussions with the public, updated on progress and received feedback on activity implementation in accordance with the requirement.

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>Information on ISDLG i) tax rates, ii) collection procedures, and iii) procedures for appeal was publicised by displaying it on the notice board.</p> <p>On the date of this assessment on 18/12/2023, the notice board was checked and displayed on it were schedules on RMLG approved revenue rates 2022/2023 for the different categories of activities, the procedures for collection and the procedures for appeal in case any individual is dissatisfied with the process.</p> <p>The publication was also made by the deputy CAO sharing it with LLG staff including Town Clerks and Senior Assistant Secretaries through a communication dated 05/04/2023, which was availed/seen during the assessment. Signatures of 11 recipients were on the acknowledgement sheet.</p> <p>The LG met the requirement.</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>The DLG (CAO) did prepare a report on actions taken on IGG recommendations of the assessment year FY2022/2023. The report was dated 28/03/2023 and had actions taken on 7 IGG recommendations. The report was presented in the Council meeting which sat on 09/05/2023, per minute number 7/5/2022/2023/FC – PRESENTATION AND DISCUSSION OF THE IGG MATTERS AND STATUS OF IMPLEMENTATION. The Vice Chairperson of the DLG presented the report on IGG issues in his presentation in the Council meeting.</p> <p>The DLG did have an IGG file and it was availed for review during this assessment.</p> <p>The LG did meet the requirement of the performance measure.</p>	1

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>We obtained and reviewed the PLE results for 2020 and 2022 and calculated the percentage improvement in performance as indicated below:</p> <p>☞ 1,408 out of 1,447 (97.3%) pupils who sat PLE in 2020 passed between grade 1 and 3 (Div1:703, Div2:648 & Div3:57=1,408. This excludes absentees (1,451-4=1,447).</p> <p>☞ 1,593 out 1,613 (98.7%) pupils who sat PLE in 2022 passed between grade 1 and 3 (Div1:912, Div2:632 & Div3:49=1,593. This excludes absentees (1,624-11=1,613)</p> <p>Thus, a performance improvement between years of 1.3% (Improvement between 1 & 5%), the score is 2.</p>	2
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 3 • Between 1 and 5% score 2 • No improvement score 0 	<p>We obtained and reviewed the UCE results for 2020 and 2022 for USE schools and calculated the percentage improvement in performance as indicated below.</p> <p>☞ 861 out of 1,389 (61.9%) students who sat UCE in 2020 passed between grade 1 and 3 (Div1:103, Div2:360 & Div3:398=861. This excludes absentees (1,393-4=1,389)</p> <p>☞ 930 out of 1,375 (67.6%) students who sat UCE in 2022 passed between grade 1 and 3 (Div1:121, Div2:308 & Div3:501=930. This excludes absentees (1,388-13=1,375)</p> <p>Thus, a performance increase of 5.7%, between the years (Improvement by more than 5%), the score is 3.</p>	3

N23_Service Delivery
Performance: Increase
in the average score in
the education LLG
performance
assessment.

Maximum 2 points

a) Average score in
the education LLG
performance has
improved between
the previous year but
one and the previous
year

- By more than 5%,
score 2
- Between 1 and 5%,
score 1
- No Improvement,
score 0

NB: If the previous
average score was
95% and above,
Score 2 for any
increase.

The performance of ISDLG in its LLG Education
assessment was 90% in FY2021/2022 and 97% in
FY2022/2023, meaning an increase of 7%.

This was an increase, in the range 'more than
5%'.

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0

There was evidence that the education development grant was used on eligible capital investment activities as per the planning, budgeting and implementation guidelines for LGs for the education sector FY 2023-2024 - page (17).

The review of the 2022-2023 LG Approved budget estimates: Vote _837_Isingiro District, indicated that the total budget for development grant was Ugx.1,778,331,000. The total expenditure on capital investments was Ugx 1,316,028,512 against Ugx.1,387,182,000 (This excludes retention funds of Ugx.391,149,000) representing 95% of the annual development budget performance.

Specific details below;

- Project procurement Ref.No. ISIN837/WKS/2022-2023/0001-Construction of 4 classrooms with office and 3-seater twin desks at Nyabugando PS in

Ruborogata S/C at Ugx.328,313,760 (dated 7 November 2022)

- Project procurement Ref.No. ISIN837/WRKS/2022-2023/00002-Construction of 4 classrooms with office and 3-seater twin desks at Rwambaga PS in Endiinzi S/C at Ugx 328,345,620 (dated 8August 2022)

- Project procurement Ref.No. ISIN837/WRKS/2022-2023/00003-Construction of 4 classrooms with office and 3-seater twin desks at Rwanjogyera PS in Rwanjogy S/C at Ugx.329,430,040 (dated 25 November 2022)

- Project procurement Ref.No. ISIN837/WRKS/2022-2023/00004 -Construction of 4 classrooms with office and 3-seater twin desks at Saani, Pentecostal PS in Nyakitunda S/C at Ugx.329,939,092 (dated 20 November 2022).

The expenditure on capital investments of 95% of the annual development budget was compliant with sector guidelines. The score is 2.

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0

Nine (09) ISDLG Education infrastructural projects of FY2022/2023 were sampled to check certification before payment.

Payment to MITA Engineering and Logistics Ltd for Construction of 4 classroom block with office and supply of furniture at Nyabugando P/S in Ruborogota S/C (UGX97,223,268) – Requisition dated 13/06/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer, Internal Auditor and CAO on 12/06/2023 and payment on 15/06/2023.

Payment to MITA Engineering and Logistics Ltd for Construction of 4 classroom block with office and supply of furniture at Nyabugando P/S in

Ruborogota S/C (UGX97,223,268) – Requisition dated 02/06/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer, Internal Auditor and CAO on 02/06/2023 and payment on 12/06/2023.

Payment to MM Development Uganda Ltd for Construction of 4 classroom block with office and supply of furniture at Rwambaga P/S (UGX138,935,058) – Requisition dated 25/04/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer, Internal Auditor and CAO on 04/05/2023 and payment on 15/05/2023.

Payment to Manzi Establishments Ltd for Construction of 4 classroom block with office at Saani Pentecostal P/S (UGX130,891,093) – Requisition dated 02/06/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer and CAO on 02/06/2023 and payment on 06/06/2022.

Payment to Katuma Construction Ltd for construction of 4 classroom block with office and supply of furniture at Rwanjogyera P/S (UGX126,888,704) – Requisition dated 12/06/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer and CAO on 12/06/2023 and payment on 12/06/2023.

Payment to MM Development Uganda Ltd for Construction of 4 classroom block with office and supply of furniture at Rwambaga P/S (UGX172,993,251) – Requisition dated 12/06/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer, Internal Auditor and CAO on 12/06/2023 and payment on 15/06/2023.

Payment to Manzi Establishments Ltd for Construction of 4 classroom block with office at Saani Pentecostal P/S (UGX43,699,976) – Requisition dated 12/06/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer and CAO on 12/06/2023 and payment on 15/06/2022.

Payment to Katuma Construction Ltd for construction of 4 classroom block with head teacher's office and furniture at Kyamusoni P/S (UGX15,635,826) – Requisition dated 01/03/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer and CAO on 10/02/2023 and payment on 07/03/2023.

Payment to Katuma Construction Ltd for construction of 4 classroom block with head teacher's office and furniture at Kyamusoni P/S (UGX134,555,676) – Requisition dated 27/10/2022, certified by the District Engineer, District Education Officer, CDO, Environment Officer and CAO on 16/06/2022 and payment on 17/11/2022.

In all the nine (09) sampled projects, certification for Education infrastructural projects was done before payments were effected in accordance with the requirements.

3

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0

There is evidence that the variations in the contract price are within +/-20% of the MoWT estimates.

From the DE and DEO's offices, the following Works contracts were sampled; and the Engineer's estimates (Budgets) Vs. the Contract Prices are as listed with the corresponding Variation percentages; $[(A - B)/A] * 100\%$:

1. **Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Rwanjogyera P/S in Rwanjogyera S/C-** ISIN837/WRKS/2022-2023/00003. The Engineer's Estimate (A) was UGX 328,593,420/=; the Contract Sum/Price (B) was UGX 329,430,040/=. The Variation was at -0.255%.
2. **Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Nyabugando P/S in Ruborogota S/C-** ISIN837/WRKS/2022-2023/00001. The Engineer's Estimate (A) was UGX 328,593,420/=; the Contract Sum/Price (B) was UGX 328,313,760/=. The Variation was at 0.085%.
3. **Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Saani Pentecostal P/S in Nyakitunda S/C-** ISIN837/WRKS/2022-2023/00004. The Engineer's Estimate (A) was UGX 331,156,380/=; the Contract Sum/Price (B) was UGX 329,939,032/=. The Variation was at 0.368%.

2

3

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY

- If 100% score 2
- Between 80 – 99% score 1
- Below 80% score 0

Isingiro DLG did not have a project on the construction of the seed secondary school in the previous FY (2022/23) and therefore the requirement of the indicator (that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY) could not be assessed. Therefore, the LG earns the maximum score.

2

4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines</p> <ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 	<p>There was evidence that the LG had recruited primary school teachers as per the prescribed MoE&S staffing guidelines to fill 83.61% of the structure.</p> <p>Isingiro District LG had a staff establishment ceiling of 1922 for primary school teachers and had 1607 staff in post. Percentage of filled staff positions for primary school teachers got by dividing the (staff in post) by the (staff establishment ceiling)% gives 83.61%.</p>	2
4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,</p> <ul style="list-style-type: none"> • If above 70% and above score: 3 • If between 60 - 69%, score: 2 • If between 50 - 59%, score: 1 • Below 50 score: 0 	<p>The education department had consolidated schools' asset registers for FYs 2021/22 and 2022/2023 covering both UPE schools (196) and USE schools (21) respectively.</p> <p>The review of the consolidated asset registers for the 2 financial years indicated that 18/ 196 UPE schools representing (9%) met all the basic requirements and minimum standards set out in the DES guidelines; requirement for permanent accommodation for at least four (4) teachers, classroom: pupil ratio of 53, Latrine stance: pupil ratio of 1:40 and desk: pupil ratio of 1:3.</p> <p>On the other hand, 19 % (4 out of 21) USE schools met the minimum service delivery standards.</p> <p>Therefore, the average percentage of schools in LG that met basic requirements and minimum standards set out in the DES guidelines was below 50%, the score is 0.</p>	0

Performance Reporting and Performance Improvement

5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>a) Evidence that the LG has accurately reported on teachers and where they are deployed.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 	<p>The Isingiro Government primary schools deployment staff list 2023 obtained from DEO's office had a total of (1,607) teachers in post covering all the (196) UPE schools in Isingiro District.</p> <p>Verification was done in the three (3) sampled UPE school and the following was established as per the deployment list from the DEO's office.</p> <p>□ The number of teachers (8) on the DEO's deployment list was consistent with the number of teachers on the school staff list (8) in Gayaza Mixed primary school, Isingiro Town Council</p> <p>The names of teachers verified:</p> <ol style="list-style-type: none"> 1. Musinguzi Jackson 2. Atwesigye Amon 3. Maari Dennis 	2
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4. Katushabe Mary
5. Twesigye Anold
6. Koomuhangi Sharon
7. Ainembabazi Elias
8. Musimenta Anibella

□ The number of teachers (8) on the DEO's deployment list was consistent with the number of teachers on the school staff list (8) in Kamuli primary school, Kabingo S/C

The names of teachers verified:

1. Akatwijuka Daniel
2. Tugume Vicent
3. Ainemukama Chris
4. Tumuhairwe .A
5. Baryamanya .A
6. Atuhairwe Imelda
7. Kyogabirwe.S
8. Nabukeera.J

□ The number of teachers (9) on the DEO's deployment list was consistent with the number of teachers on the school staff list (9) in Kyeirumba Moslem Primary school, Kagarama S/C

The names of teachers verified:

1. Nassali Janat
2. Matovu Musa
3. Kyokusiima Jovulet
4. Safari Silverious
5. Sensalo Rashid
6. Kyomugisha Dinah
7. Tukundane Alice
8. Aitukire Caroline
9. Nandalike Sarah

It was verified that the total number of teachers as indicated on the DEO's teacher deployment list was consistent with the number of teachers on the school staff lists in all the (3) sampled UPE schools as indicated above. Therefore, the information on deployment list for teachers was 100% accurate. The score is 2.

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.

- If the accuracy of information is 100% score 2
- Else score: 0

There was evidence that the information on the LG education departmental consolidated schools 'asset register for FY 2022/23 and school asset registers of the sampled 03 UPE schools was in place as per the consolidated asset register. Specific details as indicted below:

□ Gayaza Mixed PS: The education department consolidated school asset register for FY 2022/23 indicated that the school had (10) classrooms, (15) latrine stances, (160) desks and teacher accommodation (04), while the school asset register had (10) classrooms, (15) latrine stances, (160) desks and teacher accommodation (04). Information was consistent.

□ Kamuli PS: The education department consolidated school asset register for FY 2022/23 indicated that the school had (12) classrooms, (10) latrine stances, (160) desks and teacher accommodation (05), while the school asset register had (12) classrooms, (10) latrine stances, (160) desks and teacher accommodation (05). Information was consistent.

□ Kyeirumba Moslem PS: The education department consolidated school asset register for FY 2022/23 indicated that the school had (10) classrooms, (7) latrine stances, (148) desks and teacher accommodation (10), while the school asset register had (10) classrooms, (7) latrine stances, (148) desks and teacher accommodation (10). Information was consistent.

Based on the above, information was 100% accurate in all the 3 sampled UPE schools. The score is 2.

School compliance and performance improvement:

Maximum 12 points on this performance measure

a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:

- If 100% school submission to LG, score: 4
- Between 80 – 99% score: 2
- Below 80% score 0

There was evidence of compliance to MoES annual budgeting and reporting guidelines.

All the 196 (100%) UPE schools submitted annual school reports and budgets to DEO by 30 January 2023. The review of submitted annual school reports on file revealed that all reports were compiled as per the reporting formats for annual school reports and budgets provided in the sector guidelines (Budgeting and implementation guidelines for primary and secondary schools, pages 21-25.

A sample of annual school reports on file showed that the annual school reports and budgets were duly signed by head teachers and chairpersons of school management committees (SMCs) and submitted by 30 January 2023;

Kahungye PS=10/1/23, Kagogo United PS-8/1/23, Kagango PS-5/12/22, Kabazana PS-15/1/23, Kabugu PS-13/1/23, Rwendezi Parents PS-19/1/23, Iryango PS-19/1/23, Kashojwa Common PS-12/12/22, Kayenje PS-5/12/22, St.Joseph's Kyabirukwa PS-11/1/23, Burumba PS-18/1/23, Rukoma PS-25/1/23 among others

Information obtained from the three (3) sampled UPE schools confirmed that;

□ Kamuli PS, submitted a duly signed annual school report and budget for calendar year 2022 on 3 January 2023

□ Gayaza Mixed PS : Submitted a duly signed annual school report and budget for calendar year 2022 on 4 August 2022

□ Kyeirumba Moslem PS: Submitted a duly signed annual school report and budget for calendar year 2022 on 5 January 2023

As indicated above, all the three sampled UPE schools had copies of duly signed annual school reports and budgets on file and compliant with the requirement of the indicator in the LGMSD manual (September 2020)

The score is 4.

School compliance and performance improvement:

Maximum 12 points on this performance measure

b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:

- If 50% score: 4
- Between 30– 49% score: 2
- Below 30% score 0

There was evidence that education department supported all the 196 (100%) UPE schools to prepare and implement the school improvement plans (SIPs) in line with inspection recommendations.

The review of school files in DEO's office revealed that all UPE schools submitted their SIPs as part of the annual school report and budget for calendar year 2022.

The report on training of school management committees, head teachers and deputy head teachers on school improvement plan (SIP) dated 15 January 2023 and attended by 340 participants, highlighted that schools did not have the correct format of SIP and some schools were not involving key stakeholders in the development of SIPs. During the training, participants were given practical skills on how to develop SIPs basing on the recommendations made by inspectors during school inspection and how to use the SIP format provided in the sector guidelines.

Verification done in all the three (3) sampled UPE schools revealed that copies of SIPs were displayed on the school notice boards as indicated below:

- Kamuli PS had a SIP 2023 displayed on school notice board. The plan highlighted improving academic performance through conducting remedial lessons and time management of teachers and pupils.
- Gayaza Mixed PS: had a SIP for 2023 displayed on school notice board. Identified issues to be addressed included inadequate staff houses, latrines for boys are in bad state and inadequate classrooms.
- Kyeirumba Moslem PS: There was evidence of a SIP 2023 displayed on school notice board. Planned activities to improve academic performance included preparation of schemes of work according to curriculum syllabus and in the right format, daily preparation of lesson plans according to scheme of work, and updating assessment records regularly

Therefore, the submission of annual school reports with enclosed copies of SIPs stood at 100% hence the score is 4.

School compliance and performance improvement:

Maximum 12 points on this performance measure

c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:

- If 100% score: 4:
- Between 90 – 99% score 2
- Below 90% score 0

We obtained and reviewed the list of schools from LG performance contract and the EMIS data of schools from MoES. We established that the list of government aided primary schools (196) captured in 2022-2023 Approved Performance contract_837_Isingiro district was consistent with the number of schools (196) in excel data sheet (EMIS) for FY 2022/23. The score is 4.

Human Resource Management and Development

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:

Score 4 or else, score: 0

The Education department budgeted for a head teacher and minimum of (7) teachers per school or a teacher per class in all the (196) Government aided primary schools as per wage provision. The 2023-2024 _Approved budget estimates Vote: 837 _Isingiro district had a total salary budget of UGX.10,575,122,000 for (1,607) primary teachers in all the (196) UPE schools as per LG quarterly work plan FY 2023/24 page 25.

We noted that Busheeka PS had the lowest number of teachers (7) with total enrolment of 563 pupils. While Juru PS had the highest number of teachers (19) with total enrolment of 2,630 pupils. The score is 4.

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,

Score 3 else score: 0

The primary schools staff deployment list 2023 obtained from the DEO's office and reviewed, indicated that a total of (1,607) teachers were deployed in (196) UPE schools as per sector guidelines e.g. all the (196) UPE schools had a minimum of (7) teachers per school or a minimum of one (1) teacher per class for schools with less than P.7.

Verification was done in 3 sampled UPE school and the following was established as per the teacher deployment list 2023 / school staff lists.

□ The number of teachers (8) on the DEO's deployment list was consistent with the number of teachers on the school staff list (8) in Gayaza Mixed primary school, Isingiro Town Council

□ The number of teachers (8) on the DEO's deployment list was consistent with the number of teachers on the school staff list (8) in Kamuli primary school , Kabingo S/C

□ The number of teachers (9) on the DEO's deployment list was consistent with the number of teachers on the school staff list (9) in Kyeirumba Moslem Primary school, Kagarama S/C

We established that the number of teachers on the DEO's deployment list was consistent with the number of teachers on school staff lists in all the (3) sampled UPE schools. This was further confirmed by checking the teachers' attendance books. The score is 3.

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,

score: 1 else, score: 0

There was evidence that teacher deployment data had been displayed on school notice boards in all the 03 sampled UPE schools as indicated below:

□ Kamuli PS (Kabingo S/C) the deployment staff list displayed on the notice board had (8) teachers i.e. Male (4) and Female (4)

□ Gayaza Mixed PS (Isingiro TC) the deployment staff list displayed on the notice board had (8) teachers i.e. Male (5) and Female (3)

□ Kyeirumba Moslem PS (Kagarama S/C) the deployment staff list displayed on the notice board had (9) teachers i.e. Male (3) and Female (6). The score is 1.

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO

Score: 2 or else, score: 0

There was evidence that all primary school head teachers had been appraised with evidence of appraisal reports submitted to HRM with copy to DEO. Some files reviewed indicated the following:

1. Byamukama Denis, the headteacher of Kemengo Primary School in Bugangu Town Council was appraised by Atwine Angela, Principal Township Officer on December 09, 2022.
2. Nalugave Evaline, the headteacher of Nakivale Primary School in Kashumba Sub County was appraised by Namirembe Sarah, Senior Assistant Secretary on December 30, 2022.
3. Byarugaba Catherine Maggie, the headteacher of Itegyero Primary School in Masha Sub County was appraised by Kyogabirwe Oliver, Senior Assistant Secretary on December 30, 2022.
4. Tumwebaze Resty, the headteacher of Kyezimbi Primary School in Kikagata Town Council was appraised by Kwokukizire Alex Kashebu, Principal Township Officer on December 29, 2022.
5. Amarwe Charles, the headteacher of Burungamo Church of Uganda Primary School in Ngarama Sub County was appraised by Katushabe Leticia, Senior Assistant Secretary on December 30, 2022.
6. Natukunda Sarah, the headteacher of Nyamitsindo Primary School in Masha Sub County was appraised by Kyogabirwe Oliver, Senior Assistant Secretary on December 30, 2022.
7. Nassali Janat, the headteacher of Kyeirumba Moslem Primary School in Isingiro Town Council was appraised by Nimusiima Willis, Principal Township Officer on December 29, 2022.
8. Atakwijuka Daniel, the headteacher of Kamuli Primary School in Isingiro Town Council was appraised by Nimusiima Willis, Principal Township Officer on December 29, 2022.
9. Mugabo Dickson, the headteacher of Iriango Primary School in Kabuyanda Town Council was appraised by Twinomugisha Fulgence, Principal Township Officer on December 30, 2022.
10. Mujuni Grace, the headteacher of Kakuuto Primary School in Kakamba Sub County was appraised by Himbisa Edwin, Senior Assistant Secretary on December 30, 2022.

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM

Score: 2 or else, score: 0

There was evidence that all secondary school head teachers had been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM. Some files reviewed revealed the following:

1. Mworozi Paddy, the headteacher of Bukanga SS in Mbaare Sub County was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on December 29, 2022.
2. Mulinda James, the headteacher of Kabura Muslem SS in Kashumba Sub County was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on December 30, 2022.
3. Asiimire B. Jameson, the headteacher of Ruborogota Seed SS in Ruborogota Sub County was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on December 29, 2022.
4. Bagarukayo Wilson Mukombe, the headteacher of Rwamurunga Community SS in Ruyanga Sub County was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on December 29, 2022.
5. Muramuzi Duncan, the headteacher of Isingiro SS in Isingiro Town Council was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on December 29, 2022.
6. Tukahiirwa Hadija, the headteacher of Aisha Girls High School in Burere Sub County was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on December 30, 2022.
7. Biryabarema Tukurekwa Emmy Oshea, the headteacher of Endiinsi High in Endiinsi Town Council was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on December 30, 2022.
8. Muhwezi K. Innocent, the headteacher of Ngarama SS in Ngarama Sub County was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on December 29, 2022.
9. Atwebembire Onesmus Rure, the headteacher of Kisyoro SS in Kabuyanda Town Council was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on December 30, 2022.
10. Kamuhangire Willy, the headteacher of St. John's Rutsya SS in Kaberebere Town Council was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on December 30, 2022.

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

c) If all staff in the LG Education department have been appraised against their performance plans score: 2. Else, score: 0

There was evidence that all staff in the LG Education department had been appraised against their performance plans. Some files reviewed indicated the following:

1. T h e District Education Officer, Nkuba Godfrey was appraised by Asiimwe Alice, Chief Administrative Officer on June 30, 2023.
2. T h e Senior Inspector of Schools, Arinda Sarah was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
3. The Inspector of Schools, Gumisiriza Ethan was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 29, 2023.
4. The Inspector of Schools, Yesigyemukama Charles was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
5. T h e Inspector of Schools, Byaruhanga Evarist was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
6. The Inspector of Schools, Asiimwe Cleophas was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
7. T h e Inspector of Schools, Tukwasibwe William was appraised by Natukunda Agatha, Senior Education Officer on December 30, 2022 as a Headteacher.
8. T h e Education Officer (Special Needs), Karuhanga Juliet was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
9. T h e Senior Education Officer, Natukunda Agatha was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level, score: 2 Else, score: 0

There was evidence of a Continuous Professional development/ Training Plan FY 2022/23 dated 2 January 2023. The plan was submitted to the Chief Administrative Officer (CAO) by DEO (Nkuba Godfrey)

The plan highlighted the following training activities

☐ Training Senior Women and Men on roles and responsibilities to address lack of awareness on roles and responsibilities

☐ Training PLE supervisors and Invigilators to address inadequate skills in PLE supervision and invigilation

☐ Training head teachers and P.7 subject teachers to address poor PLE performance

☐ Training Adolescents on life skills to address inadequate life skills

☐ Training of inspectors on how to use tablets on E-inspection to address inadequate ICT skills

Management, Monitoring and Supervision of Services.

Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 8 points on this performance measure

a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.

If 100% compliance, score:2 or else, score: 0

We noted from the DEO, that the education department was compliant and had no errors for correction regarding the submitted school lists and enrolment data in PBS for 2022_2023 Approved Performance Contrat_837_Isingiro district which was submitted to MoFPED.

Therefore, there was no need of communicating corrections/ revisions of school lists and enrolment data submitted in PBS as well as adjusting the IPFs for Isingiro District

The score is 2

Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 8 points on this performance measure

b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.

If 100% compliance, score:2 else, score: 0

There was evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.

We obtained and reviewed the LG Approved budget estimates FY 2022/23- Vote: 837- Isingiro District and established that under budget output: 000023 Inspection and monitoring; Ugx.103,112,000 was budgeted and spent on inspection and monitoring functions in line with MoES guidelines –page 17.

Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 8 points on this performance measure

c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters

If 100% compliance, score: 2 else score: 0

Isingiro DLG timeliness of warranting schools' capitation grants for the school year 2023 i.e. FY2022/2023 and FY2023/2024 was tested in the three terms as follows:

Term1 (which was quarter 3 FY2022/2023) cash limits were communicated through MoFPED circular dated 29th December 2022. The CAO warranted 16th January 2023 and the disbursements made on 16th January 2023 (18 days).

For Term 2 (which was quarter 4 FY2022/2023), MoFPED circular is dated 6th April 2023 and the CAO warranted on 24th April 2023 and the funds were transferred on 24th April 2023 (18 days).

For Term 3 (which was quarter 1 FY2023/2024), the MoFPED circular is dated 6th July 2023, the CAO warranted on 20th July 2023 and the funds were transferred on 25th July 2023 (14 days).

In all the three cases, the 5 days' time limit for warranting was not met.

Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 8 points on this performance measure

d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.

If 100% compliance, score: 2 else, score: 0

There was evidence that DEO had communicated/ publicized capitation releases to schools within three working days of release from MoFPED as indicated below:

□ QTR3 Expenditure limits FY 2022/23 were communicated through MoFPED release circular dated 29 December 2022. The DEO communicated to all head teachers of government primary and secondary schools on 30 December 2022 (1 day). This was compliant to the three working days of release from MoFPED.

□ QTR4 Expenditure limits FY 2022/23 were communicated through MoFPED release circular dated 6 April 2023. The DEO communicated to all head teachers of government primary and secondary schools on 7 April 2023 (1 day). This was compliant to the three working days of release from MoFPED.

□ QTR 1 Expenditure limits FY 2023/24 were communicated through MoFPED release circular dated 6 July 2023. The DEO communicated to all head teachers of government primary and secondary schools on 7 July 2023 (1 day). This was compliant to the three working days of release from MoFPED.

Verification done in the sampled (3) UPE schools revealed that there was evidence of display of capitation releases on school notice boards in all the 3 sampled UPE schools as indicated below:

Kamuli PS: The display contained capitation releases for;

□ Q3 of FY 2022/23 (term1 2023), Ugx.3,011,667 dated 30 January 2023

□ Q4 of FY 2022/3 (term II 2023), Ugx.3,011,667 dated 15 May 2023

□ Q1 of FY 2023/24 (term III 2023), Ugx.3,740,833 dated 28 July 2023

Gayaza Mixed PS: The display indicated UPE funds releases for;

□ Q3 FY2022/3 (term I 2023), Ugx.2,900,500 dated 30 January 2023

□ Q4 FY 2022/3 (term II 2023), Ugx.2,900,500 dated 15 May 2023

□ Q1 FY 2023/4 (term III 2023), Ugx.3,848,733 dated 28 August 2023

KYeirumba Moslem PS: The display indicated UPE funds releases for;

□ Q3 FY2022/3 (term I 2023), Ugx.2,441,817 dated 30 January 2023

□ Q4 FY 2022/3 (term II 2023), Ugx.2,441,817 dated 15 May 2023

□ Q1 FY 2023/4 (term III 2023), Ugx.3,621,667 dated 28 July 2023

The DEO 's communication/publicization of capitation releases was done within the three working days of release from MoFPED for all the three quarters as indicated above. The score is 2.

10

Routine oversight and monitoring

Maximum 10 points on this performance measure

a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.

• If 100% compliance, score: 2, else score: 0

There was evidence that the education department prepared the schools' annual work plan FY 2022/23. We also noted inspection plans for term III of 2022 dated 5 September 2022, inspection plan for term I of 2023 dated 25 January 2023 and Inspection plan for term II of 2023 dated 24 May 2023. All the termly inspection plans were submitted to the Chief Administrative Officer (CAO) respectively.

Minutes of the planning meetings for term III of 2022, term I of 2023 and term II of 2023 were on file dated 6 September 2022, 17 January 2023 and 16 May 2023 respectively. During the inspection planning meetings, allocation of schools to inspectors was discussed under Min.7/9/2022, Min.5/1/2023 and Min.05/02/May/ISDLG/2023. The score is 2.

2

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 – 99% score 1 • Below 80%: score 0 	<p>There was evidence of three (3) school inspection reports as indicated below:</p> <p>□ Inspection Report for Term III-2022 dated 16 January 2023. The inspection covered all the 196 UPE schools representing 100%. A total of 276 educational institutions were inspected during this quarter.</p> <p>□ Inspection Report for Term I of 2023 (Q3-FY 2022/23), dated 10 May 2023. Conducted by the (7) inspectors of schools from 6 February to 5 May 2023, and covered all the (196) UPE schools representing 100%.</p> <p>□ Inspection Report for Term II of 2023-Q4 FY 2022/23 dated 11 August 2023. The inspection exercise started on 29 May 2023 and ended on 25 August 2023. It was conducted by (7) inspectors of schools (District inspector of schools (DIS) Inspectors of schools (5) and education officer -SNE (Special Needs) and covered all the 196 UPE schools representing 100% . A total of 350 educational institutions were inspected during this quarter.</p> <p>Based on the above, the percentage of UPE schools inspected stood at 100%, the score is 2.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>There was evidence that all the three inspection reports were presented and discussed during departmental staff meetings.</p> <p>Specific details below:</p> <p>□ Minutes of education departmental meeting held on 20 March 2023. The meeting discussed inspection findings for Term III 2022 under Min.DEPT/MARCH/2023/05. Indicative key findings discussed included inadequate staffing in some schools (Kashojwa PS, Nyakamuli I PS, Kamubeizi PS and Nyarugugu Ps), lack of schemes of work and lesson plans in some schools (Kamutiganzi PS, Kamatarisi PS, Rumuri PS, Kabbare PS, Rustya PS), Inadequate supervision of teachers by head teachers (Rwakahunde SDA PS & Kibwera PS), Absenteeism of learners in some schools (Karyamenvu PS, Kendobo PS & schools in refugee settlements have high number of absenteeism cases. Recommendations included schools should develop functional work plans focusing on their visions and missions, implementation of inspection recommendations, development and implementation of school improvement plans (SIPs), appraisal of staff by head teachers, and supervision of teachers by head teachers among others.</p> <p>□ Minutes of education departmental meeting held on 27 June 2023. The meeting discussed inspection findings for term I of 2023 under Min.04/EDU/2023</p> <p>Issues highlighted included learners changing</p>	2

schools; teachers sharing latrines with learners (Kyarumigana PS & Ibinja PS); inadequate qualified teachers in some schools (Bibungo PS & Kagabagaba PS); defilement of learners by teachers (Karokarungi PS); poor /collapsing classroom structures in some schools like Iryango PS, Rukoma PS, Ibumba PS, Ruhimbo PS, Kagaaga II PS, Kishaye PS & Karama II PS; lack of wash rooms and changing rooms for girls in most schools like Kagogo United PS, Kabuyanda central PS, Nyarugugu parents PS and Buhunguru PS; inadequate teacher houses; absenteeism of learners and teachers in some schools; and co-curricular activities given little attention in private schools.

□ Minutes of education departmental' meeting held on 23 August 2023. The meeting discussed inspection findings for term II of 2023 under Min.04/EDU/2023. Both monitoring and inspection findings were presented and discussed during the meeting. Indicative issues discussed included poor infrastructure in most of the schools attributed to inadequate school facility grant (SFG), challenge of inadequate teachers in schools, little attention paid to environment issues, lack of safe water in schools, inadequate latrine stances and lack of separate latrine stances for boys and girls, and special needs learners in some schools.

We noted the following reports on file.

□ Monitoring report on follow up of inspection of schools for term III 2022 dated 30 December 2022

□ Report on dissemination of inspection findings for end of year 2022 at St.Josephs Kyabirukwa PS dated 3 February 2022.

□ Monitoring report on follow up of school activities term I 2023 dated 21 April 2023

□ Follow up of inspection findings report for term II 2023 dated 11 August 2023

Verification was done at school level through the review of inspection files in the (3) sampled UPE schools, and established that:

□ Kamuli PS in Kabingo S/C; had evidence of (4) feedback inspection reports dated 20/11/23 (EO-SNE), 19/7/23 (CCT), 7/8/23 (IS), and 8/2/22 (IS)

□ Gayaza Mixed PS in Isingiro TC; had evidence of (5) feedback inspection reports on file dated 11/0/23, 15/8/23, 29/6/23, 28/4/23, and 1/3/23 respectively. Conducted by Area inspector of schools (IS).

□ Kyeirumba Moslem PS in Kagarama S/C; had evidence of (4) inspection feedback reports on file dated 23/11/23, 15/8/23, 15/3/23 and 2/8/22 by Area inspector of schools.

As above, there was evidence that all the 3 inspection reports for Term III 2022, Term 1 2023 and Term II 2023 were presented and discussed at departmental level. The score is 2.

Routine oversight and monitoring

Maximum 10 points on this performance measure

d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0

There was evidence of submission of three (3) inspection reports to DES as indicated below:

☐ Inspection Report for Term III-2023: Submitted and received by DES secretary (Tooko Victoria) on 16 January 2023.

☐ Inspection Report for Term I of 2023 (Q3-FY 2022/23) dated 10 May 2023. Submitted and received by DES secretary (Tooko Victoria) on 2 August 2023.

☐ Inspection Report for Term II of 2023-Q4 FY 2022/23 dated 11 August 2023. Submitted and received by DES secretary (Tooko Victoria) on 12 September 2023.

Verification was done through the review of inspection files in the (3) sampled UPE schools and established that copies of the inspection reports from the previous three terms were left behind as required in all the (3) sampled schools as indicated below;

☐ Kamuli PS in Kabingo S/C; had evidence of (4) feedback inspection reports dated 20/11/23 (EO-SNE), 19/7/23 (CCT), 7/8/23 (IS), and 8/2/22 (IS)

☐ Gayaza Mixed PS in Isingiro TC; had evidence of (5) feedback inspection reports on file dated 11/0/23 15/8/23, 29/6/23, 28/4/23, and 1/3/23 respectively. Conducted by Area inspector of schools (IS).

☐ Kyeirumba Moslem PS in Kagarama S/C; had evidence of (4) inspection feedback reports on file dated 23/11/23, 15/8/2023, 15/3/23 and 2/8/22 by Area inspector of schools.

As above, all the (3) inspection reports were submitted to DES and the inspection reports from the previous three terms were left behind, the score is 2.

Routine oversight and monitoring

Maximum 10 points on this performance measure

e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0

Education, Health and CBS issues at ISDLG are handled by the Education, Health and Community Based Services Committee of Council. Here below are some examples of committee meetings where Education specific issues were presented and discussed in FY2022/2023.

Minutes of the Education, Health and Community Based Services Committee which sat on 08/08/2022 discussed Education issues as per its minute number: MIN/5/08/2022 – SECTORAL REPORTS AND REACTIONS – EDUCATION Where the DEO presented his report for Quarter 1. Among others the DEO was asked to intensify inspection on school programs and that teachers' attendance on duty be strengthened.

Minutes of the Education, Health and Community Based Services Committee which sat on 19/12/2022 discussed Education issues as per its two minute numbers:
MIN/EDUC/04/DECEMBER/2022 – READING OF THE PREVIOUS MINUTES and
MIN/EDUC/05/DECEMBER/2022 – PRESENTATION AND DISCUSSION OF 2ND QUARTER PERFORMANCE FROM DEPARTMENTS

Minutes of the Council meeting which sat on 24/02/2023 per minute number (MIN06/08/22/23/FC – PRESENTATION AND DISCUSSION OF SECTORAL REPORTS). The issues of Education discussed in this meeting included nomination of LCIV representatives on Board of Governors of Rweziringiro Technical and Buhungiro PTC, school inspection gaps due to inadequate transport means, teacher absenteeism challenge, delays in completion of some school projects under DRDIP and delayed handover and use of classroom blocks of some schools.

Minutes of the Council meeting which sat on 29/05/2023 per minute number (MIN06/08/22/23/FC – PRESENTATION AND DISCUSSION OF SECTORAL REPORTS - Education). The issues of Education discussed in this meeting included Recruitment of 673 teachers in primary schools, underfunding of the Education sector, inadequate transport means, the need to fence all schools and the importance of community involvement in school administration, among others.

For FY2022/2023 ISDLG Education issues were handled by the Council through its Social Services Standing Committee.

Mobilization of parents to attract learners

Maximum 2 points on this performance measure

Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school,

*score: 2 or else
score: 0*

There was evidence that the LG Education department conducted activities to mobilize, attract and retain children at school as indicated below:

- Report on “Go Back to School Campaign” to encourage communities support children return to schools in collaboration with C4D and CAP teams dated 12 February 2023.
- PTA general meeting held on 3 March 2023 at Burungamo Catholic PS and attended by 95 people. Under Min.7, the district inspector of schools (DIS) informed parents that they are the owners of schools hence a need to support their children at school through provision of school uniforms, meals and scholastic materials. She requested parents to reduce overload on their children in order to reduce absenteeism of learners and school dropout, and subsequently retaining children in schools.
- PTA general meeting held on 10 March 2023 at Butenga Parents’ PS and attended by 33 people. Under Min.III/2023 (d), the DIS urged parents to play their role of providing enough learning materials to use at school, packed food for their children and consider education as a key factor for the success of their children in the future.
- PTA general meeting held on 15 August 2023 at Burungamo C.O.U PS and attended by 55 people. Under Min.14/2023 (e), the DIS asked parents to fulfil their duties by providing learners with school uniforms, packed food, scholastic materials and ensuring that their children always attends school.

The score is 2.

Investment Management

Planning and budgeting for investments

Maximum 4 points on this performance measure

a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, *score: 2, else score: 0*

The information on the LG education department consolidated asset register for FY 2022/23 and school asset registers of the sampled 3 UPE schools was verified.

We noted that the education department prepared and submitted an asset register in the prescribed format (Planning, Budgeting and Implementation Guidelines for the Education and Sports Sub-Program FY 2023-2024- page 57).

The verification process carried out in the three sampled UPE schools showed that the LG had accurate up-to date asset register as indicated below:

□ Gayaza Mixed PS: The education department consolidated school asset register for FY 2022/23 indicated that the school had (10) classrooms, (15) latrine stances, (160) desks and teacher accommodation (04), while the school asset register had (10) classrooms, (15) latrine stances, (160) desks and teacher accommodation (04). Information was consistent.

□ Kamuli PS: The education department consolidated school asset register for FY 2022/23 indicated that the school had (12) classrooms, (10) latrine stances, (160) desks and teacher accommodation (05), while the school asset register had (12) classrooms, (10) latrine stances, (160) desks and teacher accommodation (05). Information was consistent.

□ Kyeirumba Moslem PS: The education department consolidated school asset register for FY 2022/23 indicated that the school had (10) classrooms, (7) latrine stances, (148) desks and teacher accommodation (10), while the school asset register had (10) classrooms, (7) latrine stances, (148) desks and teacher accommodation (10). Information was consistent.

Based on the above, the asset register was up to date in all the 3 sampled UPE schools. The score is 2.

Planning and budgeting for investments

Maximum 4 points on this performance measure

b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, *score: 1 or else, score: 0*

For FY 2022/2023, ISDLG Education department had the following infrastructural projects:

❑ Construction of 4 classroom block with office and supply of desks and a 10,000 litre water tank to Nyabugando P/S UGX329,455,750

❑ Completion of 4 classroom block with office and supply of desks and a 10,000 litre water tank to Rwanjogyera P/S UGX329,455,750

❑ Completion of 4 classroom block with office and supply of desks and a 10,000 litre water tank to Rwambaga P/S UGX329,455,750

❑ Completion of 4 classroom block with office and supply of desks and a 10,000 litre water tank to Saani Pentecostal P/S UGX329,455,750

A Desk Appraisal aims to ensure that a project meets the following requirements.

-Derived from the LG Development Plan

-Consistent with sector guidelines & DDEG objectives

-Financially feasible

-Having costed project profiles.

Evidence of desk appraisals for all the four (04) ISDLG Education Department projects for FY2022/2023 was availed/seen.

12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, score 1 else score: 0</p>	<p>For FY 2022/2023, the Education department had the following infrastructural projects:</p> <ul style="list-style-type: none"> 🏗️ Completion of 4 classroom block with office and supply of desks and a 10,000 litre water tank to Nyabugando P/S UGX329,455,750 🏗️ Completion of 4 classroom block with office and supply of desks and a 10,000 litre water tank to Rwanjogyera P/S UGX329,455,750 🏗️ Completion of 4 classroom block with office and supply of desks and a 10,000 litre water tank to Nyabyondo P/S UGX329,455,750 🏗️ Completion of 4 classroom block with office and supply of desks and a 10,000 litre water tank to Saani Pentecostal P/S UGX329,455,750 <p>A Field Appraisal aims to ensure that a project meets the following requirements.</p> <ul style="list-style-type: none"> -Technical feasibility -Environmental and social acceptability requirements. <p>Evidence of field appraisals for all the four (04) ISDLG Education Department projects for FY2022/2023 was availed/ seen.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, score: 1, else score: 0</p>	<p>There is evidence that Isingiro DLG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan. However, there is no seed secondary school incorporated in the plan. As per the amended Approved Work Plan for FY 2023/24 dated 14/7/2023, the following education infrastructure projects were incorporated in the AWP and Procurement Plans for the current FY.</p> <ol style="list-style-type: none"> 1. Construction of 4 Classrooms with Headteachers Office and Supply of Furniture and 10,000ltr Water Tank at Ishingisha P/S in Ntungwa S/C; Estimated at UGX 331,156,380/=. 2. Construction of 4 Classrooms with Headteachers Office and Supply of Furniture and 10,000ltr Water Tank at Rubiira Cope P/S in Kabingo S/C; Estimated at UGX 357,188,360/=. 3. Construction of 2 Classrooms with Headteachers Office and Supply of Furniture and 10,000ltr Water Tank at Kyabahesi P/S in Mbaare S/C; Estimated at UGX 174,368,600/=. 	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i></p>	<p>There is evidence that school infrastructure projects were approved by the Contracts Committee (C.C) before commencement of Works. The sampled projects are listed below:</p> <ol style="list-style-type: none"> 1. Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Nyabugando P/S in Ruborogota S/C- Cleared by the Solicitor General through memo dated 7/11/2022. Approved by the Contracts Committee under Min. No. 04/10/CC/2022/2023 of the meeting held on 7/10/2022. 2. Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Rwanjogyera P/S in Rwanjogyera S/C- Cleared by the Solicitor General through memo dated 2/11/2022. Approved by the Contracts Committee under Min. No. 06/10/CC/2022/2023 of the meeting held on 7/10/2022. 3. Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Saani Pentecostal P/S in Nyakitunda S/C- Cleared by the Solicitor General through memo dated 2/11/2022. Approved by the Contracts Committee under Min. No. 07/10/CC/2022/2023 of the meeting held on 7/10/2022. 	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p>	<p>There is evidence that Isingiro DLG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY (2022/23) as per the guidelines.</p> <p>Copies of joint appointments by the CAO of all the members of the PIT dated 30/11/2022 for each education infrastructure project implemented in the FY (2022/23) were present; The appointed members of the PIT include: Project Manager, Contract Manager, Clerk of Works, DCDO, District Environment Officer and District Labour Officer.</p> <p>The sampled projects are listed below:</p> <ol style="list-style-type: none"> 1. Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Rwanjogyera P/S in Rwanjogyera S/C. 2. Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Nyabugando P/S in Ruborogota S/C. 3. Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Saani Pentecostal P/S in Nyakitunda S/C. 	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p>	<p>Isingiro DLG did not have a project on the construction of the seed secondary school and therefore the requirement of the indicator (that the school infrastructure followed the standard technical designs provided by the MoES) could not be assessed. Therefore, the LG earns the maximum score.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY</p> <p><i>score: 1, else score: 0</i></p>	<p>Isingiro DLG did not have a project on the construction of the seed secondary school and therefore the requirement of the indicator (that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY) could not be assessed. Therefore, the LG earns the maximum score.</p>	1

Procurement, contract management/execution

Maximum 9 points on this performance measure

f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted *score: 1, else score: 0*

There is evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY (2022/23), at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted.

Monthly joint technical supervisions of the construction of planned sector infrastructure projects were regular (w.r.t Critical stages) and included the technical staff. The sampled projects are listed below:

1. **Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Rwanjogyera P/S in Rwanjogyera S/C-** Joint inspections were done by the technical staff and inspection reports prepared. These comprised of the following reports dated: 1/2/2023, 7/3/2023, March 2023, April 2023 and May 2023 (with joint inspection done by Assistant Engineering Officer, District Natural Resources Officer and SCDO); 1/2/2023 and 5/1/2023 (with joint inspection done by Assistant Engineering Officer and Project Supervisor). There were also minutes of meetings (that comprised of all the above-mentioned technical staff) dated: 29/12/2022, 14/2/2023, 10/3/2023, 4/4/2023 and 9/5/2023.
2. **Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Nyabugando P/S in Ruborogota S/C-** Joint inspections were done by the technical staff and inspection reports prepared. These comprised of the following monthly reports dated: March 2023, April 2023 and May 2023 (with joint inspection done by Assistant Engineering Officer, District Natural Resources Officer and SCDO). There were also minutes of meetings (that comprised of all the above-mentioned technical staff) dated: 30/12/2022, 17/2/2023, 5/3/2023 and 30/5/2023.
3. **Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Saani Pentecostal P/S in Nyakitunda S/C-** Joint inspections were done by the technical staff and inspection reports prepared. These comprised of the following reports dated: 1/2/2023, 7/3/2023, March 2023, April 2023 and May 2023 (with joint inspection done by Assistant Engineering Officer, District Natural Resources Officer and SCDO); 23/1/2023 (with joint inspection done by Assistant Engineering Officer, DEO and DE); 22/2/2023 (with joint inspection done by District Natural Resources Officer and SCDO). There were also minutes of meetings (that comprised of all the above-mentioned technical staff) dated: 30/12/2022, 17/2/2023, 5/3/2023, 3/4/2023 and 30/5/2023.

Procurement, contract management/execution

Maximum 9 points on this performance measure

g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, *score: 1, else score: 0*

Nine (09) ISDLG Education projects of FY2022/2023 were sampled to check certification and timeliness of effecting payments for infrastructure projects.

Payment to MITA Engineering and Logistics Ltd for Construction of 4 classroom block with office and supply of furniture at Nyabugando P/S in Ruborogota S/C (UGX97,223,268) – Requisition dated 13/06/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer, Internal Auditor and CAO on 12/06/2023 and payment on 15/06/2023 (2 days).

Payment to MITA Engineering and Logistics Ltd for Construction of 4 classroom block with office and supply of furniture at Nyabugando P/S in Ruborogota S/C (UGX97,223,268) – Requisition dated 02/06/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer, Internal Auditor and CAO on 02/06/2023 and payment on 12/06/2023 (10 days).

Payment to MM Development Uganda Ltd for Construction of 4 classroom block with office and supply of furniture at Rwambaga P/S (UGX138,935,058) – Requisition dated 25/04/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer, Internal Auditor and CAO on 04/05/2023 and payment on 15/05/2023 (20 days).

Payment to Manzi Establishments Ltd for Construction of 4 classroom block with office at Saani Pentecostal P/S (UGX130,891,093) – Requisition dated 02/06/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer and CAO on 02/06/2023 and payment on 06/06/2022 (4 days).

Payment to Katuma Construction Ltd for construction of 4 classroom block with office and supply of furniture at Rwanjogyera P/S (UGX126,888,704) – Requisition dated 12/06/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer and CAO on 12/06/2023 and payment on 12/06/2023 (0 days).

Payment to MM Development Uganda Ltd for Construction of 4 classroom block with office and supply of furniture at Rwambaga P/S (UGX172,993,251) – Requisition dated 12/06/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer, Internal Auditor and CAO on 12/06/2023 and payment on 15/06/2023 (3 days).

Payment to Manzi Establishments Ltd for Construction of 4 classroom block with office at Saani Pentecostal P/S (UGX43,699,976) – Requisition dated 12/06/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer and CAO on 12/06/2023 and payment on 15/06/2022 (3 days).

Payment to Katuma Construction Ltd for construction of 4 classroom block with head teacher's office and furniture at Kyamusoni P/S

(UGX15,635,826) – Requisition dated 01/03/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer and CAO on 10/02/2023 and payment on 07/03/2023 (6 days).

Payment to Katuma Construction Ltd for construction of 4 classroom block with head teacher's office and furniture at Kyamusoni P/S (UGX134,555,676) – Requisition dated 27/10/2022, certified by the District Engineer, District Education Officer, CDO, Environment Officer and CAO on 16/06/2022 and payment on 17/11/2022 (21 days).

In two (02) of the nine (09) sampled projects, payments were effected beyond the 14 days' time limit.

13

Procurement, contract management/execution

Maximum 9 points on this performance measure

h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, score: 1, else, score: 0

There is evidence that Isingiro DLG Education Department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit on **4/4/2022**.

. The following projects were included among other Works/Supplies;

1. Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Nyabugando P/S in Ruborogota S/C.
2. Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Rwanjogyera P/S in Rwanjogyera S/C.
3. Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Saani Pentecostal P/S in Nyakitunda S/C.

1

Procurement, contract management/execution

Maximum 9 points on this performance measure

i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law
score 1 or else score 0

There is evidence that Isingiro DLG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA.

The files included: the Contract documents, approved Evaluation reports, memos of Bid Acceptance and Award of Contract indicating the Contracts Committee (C.C) approvals.

1. **Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Nyabugando P/S in Ruborogota S/C-** ISIN837/WRKS/2022-2023/00001. Approved by the Contracts Committee under Min. No. 04/10/CC/2022/2023 of the meeting held on 7/10/2022. The Contract was awarded on 7/11/2022.
2. **Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Rwanjogyera P/S in Rwanjogyera S/C-** ISIN837/WRKS/2022-2023/00003. Approved by the Contracts Committee under Min. No. 06/10/CC/2022/2023 of the meeting held on 7/10/2022. The Contract was awarded on 25/11/2022.
3. **Construction of 4 Classrooms with Office and 3 Seater Twin Desks at Saani Pentecostal P/S in Nyakitunda S/C-** ISIN837/WRKS/2022-2023/00004. Approved by the Contracts Committee under Min. No. 07/10/CC/2022/2023 of the meeting held on 7/10/2022. The Contract was awarded on 20/11/2022.

Environment and Social Safeguards

Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.

Maximum 3 points on this performance measure

Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0

There **was evidence** that grievances were recorded, investigated, responded to and recorded in line with the grievance redress framework

On 30/11/22 of ref No SN.018, the focal person Mr. Mark June recorded grievance from Mr. Amos Rwanzingo of Rweziringiro village in Masha S/c about no compensation of land used for laying water pipes for Rweziringiro P/s.

In the minutes the complaint was investigated and confirmed the complaint, the committee resolved for a meeting with community including complainant, and Mr. Amos Rwanzingo accepted that the school continue using the land but with an extension of water to his home.

Safeguards for service delivery.

Maximum 3 points on this performance measure

Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation

Score: 3, or else score: 0

There was evidence of dissemination of guidelines for environmental and social safeguards implementation of capital investments in schools to head teachers of primary schools in Isingiro district dated 18 August 2023.

The guidelines were prepared and disseminated by the District Natural Resources officer and District Community Officer, Isingiro DLG.

The environment guidelines for schools were aimed at ensuring:

- ☐ Minimum vegetation clearing during construction and revegetating cleared areas as quickly as practicable
- ☐ Project site drainage
- ☐ Proper solid waste management
- ☐ Social safeguards including but not limited to fencing off construction sites to avoid risk of accident of falling debris to children, carryout HIV awareness, sensitization of workers on gender based violence and violence against children, provision of safe and clean drinking water
- ☐ Social grievance redress (GRM)

We noted copies of the school environment guidelines on file in all the 3 sampled UPE schools (Kamuli PS, Gayaza Mixed PS and Kyeirumba Moslem PS). The score is 3.

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, *score: 2, else score: 0*

There **was evidence** that the LG had in place a costed ESMP and this is incorporated within the BoQs and contractual documents

1. A costed ESMP for the construction of 4 classroom block with office and 3 seater twine desks at Saani Pentecostal P/s was prepared on 25/3/22 at cost of Ugx 25,1000,000 signed and stamped by both SEO and DCDO, this costed ESMP was incorporated into BoQs and contractual documents of project with **Proc No ISIN837/WRKS/22-23/00004** in item R for environmental social safe guard and compliance at tune of Ugx 750,000
2. A costed ESMP for the construction of 4 classroom with furniture and teacher's office at Nyabugando P/s was prepared on 20/4/22 at cost of Ugx 10,900,000 signed and stamped by both SEO and DCDO, this costed ESMP was incorporated into BoQs and contractual documents of project with **Proc No ISIN837/WRKS/22-23/00003** in item R for environmental social safe guard and compliance at tune of Ugx 750,000
3. A costed ESMP for the construction of 4 classroom block with office and 3 seater twine desks at Rwanjogyera P/s was prepared on 23/3/22 at cost of Ugx 23,300,000 signed and stamped by both SEO and DCDO, this costed ESMP was incorporated into BoQs and contractual documents of project with **Proc No ISIN837/WRKS/22-23/00001** in item R for environmental social safe guard and compliance at tune of Ugx 750,000

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

b) If there is proof of land ownership, access of school construction projects, *score: 1, else score:0*

There **was evidence** for proof of land ownership, access of school construction projects

1. Consent for land ownership, dated 20/6/22 signed between the CAO Isingiro district and the Ankole diocese for Rwanjogyera P/s, was stamped and signed by Rt. Rev. Fred Sheldon Mwesigwa on behalf of the Diocese, copied to Diocesan secretary, Diocesan education secretary and headteacher Rwanjogyera P/s
2. Consent for land ownership, dated 18/5/22 signed between the CAO Isingiro district and the Sayuni united Pentecostal church for Saani Pentecostal P/s, was stamped and signed by Mr. Ahimbisibwe Medadi on behalf of the Sayuni united Pentecostal church, copied to Bishop united Pentecostal churches and headteaccher Saani Pentecostal P/s.
3. Consent for land ownership, dated 20/6/22 signed between the CAO Isingiro district and Rwambaga C.OU for Rwambaga P/s, was stamped and signed by Mr. Agaba Coleb on behalf of the Rwambaga C.OU , copied to Head of laity Rwambaga CO.U and headteacher Rwambaga P/s.

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, *score: 2, else score:0*

There **was evidence** that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports

1. Support supervision and monitoring for the construction of 4 classroom block with office and 3 seater twine desks at Rwanjogyera P/s was carried out on 1/2/23, signed and stamped by both the SEO and DCDO, monthly reports were provided for review dated 1/2/23, 7/3/23, 4/4/23, 2/5/23 and 12/6/23, the project started on 1/12/22 and 12/5/23.
2. Support supervision and monitoring for the construction of 4 classroom block with office and 3 seater twine desks at Saani Pentecostal P/s was carried out on 2/2/23, signed and stamped by both the SEO and DCDO, monthly reports were provided for review dated 2/2/23, 9/3/23 and 23/4/23 the project started on 1/12/22 and 12/5/23.
3. Support supervision and monitoring for the construction of 4 classroom with furniture and teacher's office at Nyabugando P/s was carried out on 2/2/23, signed and stamped by both the SEO and DCDO, monthly reports were provided for review dated 2/2/23, 3/4/23 and 3/5/23 the project started on 1/12/22 and 12/5/23.

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

Score: 1, else score:0

There **was evidence** E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

1. E&S certifications for the construction of 4 classroom block with office and 3 seater twine desks at Saani Pentecostal P/s was prepared on 29/5/23 signed and stamped by both SEO and DCDO, payments were made on 16/5/23.
2. E&S certifications for the construction of 4 classroom with furniture and teacher's office at Nyabugando P/s was prepared on 8/6/23 signed and stamped by both SEO and DCDO, payments were made on 12/6/23.
3. E&S certifications for the construction of 4 classroom block with office and 3 seater twine desks at Rwanjogyera P/s was prepared on 9/6/23 signed and stamped by both SEO and DCDO, payments were made on 15/6/23.

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>There was evidence to confirm that Isingiro DLG registered an increased utilization of healthcare services, with a specific focus on total deliveries. The computation of healthcare services utilization was guided by the instructions provided during the orientation of Health Specialists, which indicated that the computation should be based on all the HCIIIs and HCIVs.</p> <p>Isingiro DLG had 23 health facilities conducting deliveries (Including PNFPs). The assessment team reviewed the annual reports (HMIS 107) for all HC IIIs and HC IVs for FY 2021/2022 and compared them with FY 2022/2023. The findings are as follows:</p> <p>The total number of deliveries for FY 2021/2022 was 18,332 and for FY 2022/2023, it was 22,019, representing an overall decrease of 20.1%.</p> <p>As a result, Isingiro DLG achieved the recommended 20% increase in the utilization of healthcare services, as required by the performance measure.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 	<p>The performance of ISDLG in its LLG FY2022/2023 Health assessment was 98%, making the score fall in the range '70% and above'</p>	2
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 	<p>This indicator is not applicable in this round of assessment due to changes in the management of the RBF program by the MoH.</p>	0

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.

Isingiro DLG Annual Performance Report for FY 2022/2023 shows that UGX900,027,000 was budgeted for the health development grant. The total amount released was UGX900,027,000 (ISDLG Annual 4th Quarter Performance Report, Page 17).

🏠 Construction of Double staff house at Mbaare HCIII (UGX179,873,083),

🏠 Construction of Double staff house at Ngarama HCIII (UGX179,585,083),

🏠 Construction of Double staff house at Rushasha HCIII (UGX188,989,583)

🏠 Construction of IPD and 2 stance latrine with bathroom at Kasana HCIII (UGX226,240,289)

These activities were all eligible under the Health Development Grant guidelines. They didn't involve purchase of land, procurement of vehicles etc. (MoH, Sector Grant and Budget Guidelines to Local Governments, 2020/2021)

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0

For Isingiro DLG Health had one project payment for four (04) projects implemented in FY2022/2023. The transaction was tested for certification before payments.

Payment to the UPDF Engineering Brigade for construction of 4 Health Facilities in ISDLG i.e. Double staff house at Mbaare HCIII (UGX179,873,083), Double staff house at Ngarama HCIII (UGX179,585,083), Double staff house at Rushasha HCIII (UGX188,989,583) and Double staff house at Kasana HCIII (UGX226,240,289) total UGX773,688,038. Requisition dated 07/06/2023, certification – payment not certified and payment on 14/06/2023.

The payment for the four projects was not certified contrary to the requirements in GoU project payments.

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0</p>	<p>There is evidence that the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineer's estimates.</p> <p>From the DE and DHO, the following Works contracts were sampled; and the Engineer's estimates (Budgets) Vs. the Contract Prices are as listed with the corresponding Variation percentages; [(A - B)/A]*100%:</p> <ol style="list-style-type: none"> 1. Construction of a Senior Staff House and 2 Stance Lined Pit Latrine at Ngarama HC III in Ngarama S/C- ISIN837/WRKS/22-23/00021; The Engineer's Estimates (A) was UGX 178,585,083/=; the contract Sum/Price (B) was UGX 178,585,083/=. The Variation was at 0%. 2. Construction of a Senior Staff House at Mbaare HC III in Mbaare S/C- ISIN837/WRKS/22-23/00019; The Engineer's Estimates (A) was UGX 179,873,083/=; the contract Sum/Price (B) was UGX 179,873,083/=. The Variation was at 0%. 3. Construction of a Senior Staff House and 2 Stance Lined Pit Latrine at Rushasha HC III in Rushasha S/C- ISIN837/WRKS/22-23/00020; The Engineer's Estimates (A) was UGX 773,688,038/=; the contract Sum/Price (B) was UGX 773,688,038/=/=. The Variation was at 0%. <p>All projects were implemented by the UPDF Engineer's Brigade therefore there was only one estimate i.e. Engineer's estimate.</p>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY</p> <ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 	<p>Isingiro DLG did not have a project on HC II to HC III upgrades and therefore the requirement of the indicator (that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY) could not be assessed. Therefore, the LG earns the maximum score.</p>	2
4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance</p>	<p>a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure</p> <ul style="list-style-type: none"> • If above 90% score 2 	<p>There was evidence to confirm that Isingiro DLG recruited staff for 18 HC IIIs and four (4) HC IVs, in accordance with the staffing structure. The staffing structure provided by the District Health Office (DHO) indicated that HC IVs were required to have 49 staff, while HC IIIs were required to have 19 health workers.</p>	2

measure

- If 75% - 90%: score 1
 - Below 75 %: score 0
- According to the approved budget for FY 2023/2024, the allocated conditional sector conditional grant for wages was UGX 8,985,375,000. This allocation covered the wages of 510 staff members out of the required 538, as per the staffing norms for the available HC IVs and HC IIIs. This indicates that only 94.8% of the health worker positions for the available HC IVs and HC IIIs were filled. The breakdown of the percentage of health worker positions filled for these facilities is provided below.

1. **Busheka HC III:** 18 staff were deployed out of 19 required staffing norms. This represents 94.7% of filled positions.
2. **Endiinzi HC III:** 18 staff were deployed out of 19 required staffing norms. This represents 94.7% of filled positions.
3. **Kabuyanda HC IV:** 47 staff were deployed out of 49 required staffing norms. This represents 95.9% of filled positions.
4. **Kanywamaizi HC III:** 18 staff were deployed out of 19 required staffing norms. This represents 94.7% of filled positions.
5. **Kasaama HC III:** 18 staff were deployed out of 19 required staffing norms. This represents 94.7% of filled positions.
6. **Mbaare HC III:** 18 staff were deployed out of 19 required staffing norms. This represents 94.7% of filled positions.
7. **Nakivale HC III:** 18 staff were deployed out of 19 required staffing norms. This represents 94.7% of filled positions.
8. **Ngarama HC III:** 18 staff were deployed out of 19 required staffing norms. This represents 94.7% of filled positions.
9. **Nyamuyanja HC IV:** 44 staff were deployed out of 49 required staffing norms. This represents 89.8% of filled positions.
10. **Nyarubungo HC III:** 19 staff were deployed out of 19 required staffing norms. This represents 100% of filled positions.
11. **Ruborogota HC III:** 18 staff were deployed out of 19 required staffing norms. This represents 94.7% of filled positions.
12. **Rugaaga HC IV:** 45 staff were deployed out of 49 required staffing norms. This represents 91.8% of filled positions.
13. **Ruhiira HC III:** 18 staff were deployed out of 19 required staffing norms. This represents 94.7% of filled positions.
14. **Rushasha HC III:** 18 staff were deployed out of 19 required staffing norms. This represents 94.7% of filled positions.
15. **Kashuumba HC III:** 18 staff were deployed out of 19 required staffing norms. This represents 94.7% of filled positions.
16. **Kikagate HC III:** 18 staff were deployed out of 19 required staffing norms. This represents 94.7% of filled positions.
17. **Kikorwa HC III:** 18 staff were deployed out of 19 required staffing norms. This

4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> • If 100 % score 2 or else score 0 	<p>Isingiro DLG did not have a project on HC II to HC III upgrades and therefore the requirement of the indicator (that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs) could not be assessed. Therefore, the LG earns the maximum score.</p>	2
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Performance Reporting and Performance Improvement

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>There was evidence to confirm that information given by Isingiro DLG on the position of health workers filled was accurate as evidenced by the findings from three (3) sampled facilities. The assessment team reviewed the staff list for FY 2023/2024 and compared it with the staff lists found at the sampled facilities. The details of the findings were as follows.</p> <ol style="list-style-type: none"> 1. Mabona HC III: 19 health workers deployed as per staff list obtained from the DHO. There was no observed deviation between the staff list obtained from the DHO and the list found at the facility. 2. Kihokwa HC III: 18 health workers deployed as per staff list obtained from the DHO. There was no observed deviation between the staff list obtained from the DHO and the list found at the facility. 3. Nyarubongo HC III: 19 health workers deployed as per staff list obtained from the DHO. There was no observed deviation between the staff list obtained from the DHO and the list found at the facility. 	2
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5	2	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>There was evidence to confirm that information on health facilities constructed and functional was accurate. The list obtained from the DHO included the following items.</p> <ul style="list-style-type: none"> • a) Construction of the staff house at Mbaare HC III • b) Construction of the staff house at Rushasha HC III • c) Constructed a staff at Ngarama HC III. • d) Construction of the IPD block at Kasaana HC III. • e) Construction of Junior staff house and VIP latrine at Kyabinunga HC II; and construction of senior staff house at Rwakakwenda HC II. <p>The assessment team reviewed LGs's quarterly PBS report (Quarter 4), which was submitted by Asimwe Alice Rushure on 27-07-2023. It was established that the information regarding their status and functionality was accurate.</p>
6	2	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>There was evidence to confirm that health facilities in Isingiro DLG prepared and submitted Annual Workplans & budgets to the DHO by March 31st of the FY 2022/2023 as per the LG Planning Guidelines for Health Sector.</p> <p>The assessment team sampled three health facilities which included Ruhira HC III, Rugaaga HC IV, Maboona HC III.</p> <ol style="list-style-type: none"> 1. Rugaaga HC IV: Submitted its annual workplan and budget to the DHO 15th March 2022 by Dr Naboth Mugarura. The annual workplan and budget was also endorsed by the HUMC on (Kiiza Kabooko) on the same day. Review indicated that the facility budget was UGX 124,859,784. 2. Ruhira HC III: The facility, under the leadership of Facility Incharge Nyamate Julia and HUMC Chairperson Ahimbisibwe Henleous, submitted its annual workplan and budget to the DHO on March 25, 2022. 3. Mabona HC III: The facility, led by Facility Incharge Ahebwa Prossy and HUMC Chairperson Kambugu Hamis, submitted its annual workplan and budget to the DHO on March 10, 2022. The review indicated that the facility budget was UGX 91,392,700. <p>The assessment team noted that all the submitted Annual Workplans & budgets for the three sampled health facilities were submitted late beyond 31st of the FY 2022/2023 as recommended by the LG Planning Guidelines for Health Sector.</p>

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :

- Score 2 or else 0

There **was evidence to confirm that health facilities of Isingiro DLG** prepared and submitted to the DHO Annual Budget Performance Reports for the FY 2022/2023 by July 15th of the as per the Budget and Grant Guidelines. The assessment team randomly sampled three health (Ruhira HC III, Rugaaga HC IV, Maboona HC III) and established that these did submit their Annual Budget Performance Reports for FY 2022/2023 to the DHO as detailed below.

1. **Ruhira HC III:** The evidence accessed by the assessment team indicated that the facility Annual Budget Performance Report was submitted on 6th July 2023. This was endorsed by the facility in charge (Nyamate Julia) on the same day. The Budget performance report was also endorsed by Ahimbisibwe Henleaous (The Chairperson HUMC).
2. **Mabona HC III:** The evidence accessed by the assessment team indicated that the facility Annual Budget Performance Report was submitted on 4th July 2023. This was endorsed by the facility in charge (Ahebwa Prossy) and Kambugu Hamis- Chairperson HUMC on the same day.
3. **Rugaaga HC IV:** The evidence accessed by the assessment team indicated that the facility Annual Budget Performance Report was submitted on 12 th July 2023. This was endorsed by the facility in charge (Dr Ahebwa Prossy and the Chairperson HUMC on the same day.

The assessment further established that the reviewed Annual Budget Performance Reports contained highlights of performance, reconciled cash flow statements, annual expenditure and budget report and asset register as per the budget and grant guidelines.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports

- Score 2 or else 0

There **was evidence to confirm that health facilities in Isingiro DLG** had developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports. The assessment team randomly sampled three (3) health facilities (**Ruhiira HC III, Rugaaga HC IV, Mabona HC III**) and established that Isingiro DLG reported on implement the facility improvement plans that incorporate performance issues identified in monitoring and assessment report as explained below.

1. **Rugaaga HC IV:** The monitoring and assessment report submitted to the DHO on December 28, 2022, highlighted that in April and May, 96 and 91 first ANC mothers were reported, respectively. Of these, only 26% and 29% were in the first trimester. The facility's Performance Improvement Plan (PIP), dated July 4, 2022, emphasized the need to enhance the number of mothers visiting the facility for their first ANC visit in the first trimester. The PIP outlines strategies, including community dialogues and incentives for mothers attending the first ANC visit, to achieve this goal.
2. **Mabona HC III:** The Performance Improvement Plan (PIP) submitted to the DHO on July 4, 2023, prioritized purchasing infection control materials. This decision was prompted by a gap identified in the monitoring and assessment report dated December 16, 2022, which revealed the absence of liquid soap, Jik, and water for disinfection purposes.
3. **Ruhiira HC III:** The monitoring and assessment report submitted to the DHO on June 30, 2023, highlighted the necessity of conducting data quality assessments before report submissions. The Performance Improvement Plan (PIP) submitted to the DHO on July 3, 2023, prioritized the conducting of quarterly data review meetings, with an annual budget of UGX 200,000 allocated from Results-Based Financing (RBF) funds.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,

- score 2 or else score 0

There **was evidence to confirm that health facilities in Insingiro DLG** submitted up to date monthly and quarterly HMIS reports in a timely manner, meeting the requirement of submission within 7 days following the end of each month and quarter. All three sampled health facilities ie. Ruhiira HC III, Rugaaga HC IV & Maboona HC III)), submitted monthly HMIS reports within the stipulated 7-day timeframe. The assessment team noted that the quarterly HMIS reports for the above health facilities were submitted timely as follows:

1. **Mabona HC III:** Submitted it's quarterly HMIS reports as follows: 5th October 2022, 7th January 2023, 4th April 2023 and on 7th July 2023
2. **Rugaaga HC IV:** Submitted it's quarterly HMIS reports as follows: 6th October 2022, 5th January 2023, 6th April 2023 and on 6th July 2023
3. **Ruhiira HC III:** Submitted it's quarterly HMIS reports as follows: 5th October 2022, 6th January 2023, 5th April 2023 and on 7th July 2023

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0

Note: Municipalities submit to districts

This indicator is not applicable in this round of assessment due to changes in the management of the RBF program by the MoH.

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>This indicator is not applicable in this round of assessment due to changes in the management of the RBF program by the MoH.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>ISDLG Planning Unit did have a system for capturing dates of submission of Health department reports for integration into the overall DLG quarterly report. The submission dates were as below:</p> <p>Quarter one report submitted on 11/10/2022</p> <p>Quarter two report submitted on 10/01/2023</p> <p>Quarter three report submitted on 11/04/2023</p> <p>Quarter four report submitted on 24/07/2023</p> <p>All the four quarterly report submissions were made before the deadline of one month after end of the quarter.</p>	1
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>The assessment team established that the Isingiro DLG DHMT had developed a Performance Improvement Plan (PIP) for the weakest performing health facilities prepared on 3rd July 2022. This PIP received endorsement from the DHO, Dr. Edson Tumushere. The review of the PIP revealed, among other objectives, the department's aim to incorporate stationery in facility budgets. The targeted high-performing health facilities for the initiative included Kabuyanda HC IV, Kikagate HC III, Endiizi HC III, Kikokokwa HC III, and Kyeirumba HC III, among others.</p>	1

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0

There **was evidence to confirm that the health department of Isingiro DLG** Implemented Performance Improvement Plan for weakest performing facilities. The assessment team reviewed the PIP implementation reports that indicated there weakest performing health facilities; Namely Kabuyanda HC IV, Kikagate HC III, Endiizi HC III, Kikokokwa HC III, and Kyeirumba HC III and established that certain actions had been implemented to ensure improved performance. The implementation of the Improvement Plan for the weakest performing facilities was evidenced by the following:

The assessment team reviewed the annual workplan and budget for Kikagate HC III, noting that the facility had allocated funds for photocopying and procurement of stationery using Results-Based Financing (RBF). Additionally, the annual workplan and budget for Kabuyanda HC IV included UGX 6,500,000 specifically for stationery.

Human Resource Management and Development

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

a) Evidence that the LG has:
i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0

There **was evidence to confirm that Isingiro DLG** Health Department budgeted for healthcare workers in accordance with staffing norms and guidelines. The approved staff structure, obtained from the DHO's office, indicates an approved structure of 937 healthcare workers.

A review of the approved Budget Estimates for FY 2023/2024 (Page 36) revealed that the allocated conditional Sector Conditional Grant (Wage) for Isingiro DLG was UGX 8,985,375,000 intended to cover the wage of 584 healthcare workers in post out of the required 937 according to the staffing norm (62%). The assessment team also found that the second budget call circular (2nd BCC) regarding the finalization of the budget Estimates for the financial year 2023/2024, as indicated in item 43 (Page 11 of 23), stated: "Therefore, no vote will be authorized to recruit new staff except on a replacement basis, with evidence that the position(s) to be recruited have provisions in the budget for FY 2023/2024.

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

- a) Evidence that the LG has:
- ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0

There **was evidence to confirm that the Isingiro DLG Health Department** deployed healthcare workers in accordance with staffing guidelines, which require that all health facilities have at least 75% of the staff required according to the staffing norms. The assessment team reviewed the deployment lists for FY 2023/2024 and observed that all health facilities meet the requirement of having at least 75% of the required staff deployed in accordance with staffing norms. For instance, the assessment team observed that all staff in HC IIIs and HC IVs had more than 80% of the required staffing. Rwentango HC II (77.8%), Kamubeizi HC II (77.8%), Ntungu HC II (77.8%), among others, had at least 75% of the required staff according to staffing norms

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

- b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0

The **was evidence to confirm that health workers in Isingiro DLG** were working in health facilities where they are deployed. The assessment team reviewed the deployment list for FY 2023/2024 and compared them with the logs in the attendance book at the randomly sampled health facilities and established that the two were in agreement. The assessment team sampled three health facilities (Mabona HC III, Kihokwa HC III and Nyarubongo HC III) and established that was no variance between the deployment list obtained from DHO's and logs in the staff attendance books found at the health facilities as summarized below.

1. **Mabona HC III:** 19 health workers deployed as per the deployment obtained from the DHO. The staff list found the health facility was Staff list was in agreement with the list obtained from the DHO.
2. **Kihokwa HC III:** 18 health workers deployed as per the deployment obtained from the DHO. The staff list found the health facility was Staff list was in agreement with the list obtained from the DHO.
3. **Nyarubongo HC III:** 19 health workers deployed as per the deployment obtained from the DHO. The staff list found the health facility was Staff list was in agreement with the list obtained from the DHO.

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0

There **was evidence to confirm that Isingiro DLG** publicized the deployment of health workers through various means, including posting on facility notice boards. The assessment team visited three sampled health facilities and observed that staff lists for FY 2023/2024 were found on the notice boards at **Mabona HC III, Kihokwa HC III and Nyarubongo HC III**. The review of the details on the notice board, indicated the following;

1. At Mabona HC III, the staff list displayed on the notice board indicated that 19 staff were deployed at the facility.
2. At Kihokwa HC III, the staff list displayed on the notice board indicated that 18 staff were deployed at the facility.
3. At Nyarubongo HC III, the staff list displayed on the notice board indicated that 19 staff were deployed at the facility.

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

There was evidence that the DHO had conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY. Some files reviewed indicated the following:

1. Mugerwa Enoc, Medical Officer In-Charge Rwekubo HC IV in Isingiro was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 26, 2023.
2. Nankunda Faith, Medical Officer In-Charge Nyamuyanja HC IV in Nyamuyanja was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
3. Aturinda Collins, Medical Officer In-Charge Kabuyanda HC IV in Kabuyanda was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
4. Namara Gordon, Nursing Officer In-Charge Mbaare HCIII in Mbaare was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
5. Nduhura Felix, Clinical Officer In-Charge Kanywamaizi HC III in Kabuyanda was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
6. Nyinawomuntu Christine, Senior Clinical Officer In-Charge Ruborogota HC III in Ruborogota was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
7. Asimwe Brenda Tom, Assistant Nursing Officer In-Charge KibengoHCIII in Ngarama was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
8. Mujinya Gordon Nkoley, Senior Clinical Officer In-Charge EndiinziHCIII in Endiinzi was appraised by Gumisiriza Aloysius,

Principal Assistant Secretary on June 30, 2023.

9. Kakaba Nashirih, Senior Clinical Officer In-Charge Kashumba HC III in Kashumba was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 29, 2023.
10. Ahebwa Pross, Senior Clinical Officer In-Charge Mabona HC III in Isingiro was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
11. Tusiime Rose , Senior Clinical Officer In-Charge Kikokwa HC III in Kaberebere was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
12. Agaba Naswif, Assistant Nursing Officer In-Charge Rushasha HC III in Rushasha was appraised by AbaineJohns, Assistant Chief Administrative Officer on June 30, 2023.
13. Mugarura Naboth, Medical Officer In-Charge Rugaaga HC IV in Rugaaga was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0

There was evidence that Health facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO to HRO during the previous FY. Some of the files reviewed indicated the following:

1. Nimusiime Melon, Enrolled Midwife posted to Nakivale HC III in Kashumba Sub County was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
2. Atuheire Hilda, Enrolled Midwife posted to Kikokwa HC III in Kaberebere Town Council was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
3. Kyarikunda Jovas, Enrolled Midwife posted to Endiinzi HC III in Endiinzi Town Council was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
4. Kembabazi Agnes, Assistant Nursing Officer posted to Kashumba HCIII in Kashumba Sub County was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
5. Aturinda Dorcas, Enrolled Midwife posted to Mabona HC III in Isingiro Town Council was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
6. Namanya Jonah, Enrolled Nurse posted to Mabona HCIII in Isingiro Town Council was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
7. Akankwatsa Rita, Enrolled Nurse posted to Nyamuyanjanja HC IV in Nyamuyanjanja Sub County was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
8. Tumwebaze Evarist, Enrolled Nurse posted to Kanywamaizi HCIII in Kabuyanda Sub County was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
9. Kokunda Grace, Laboratory Technician posted to Kabuyanda HC IV in Kabuyanda Town Council was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
10. Kasadha Louise, Health Inspector posted to Nyamuyanjanja HCIV in Nyamuyanjanja sub County was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>iii. Taken corrective actions based on the appraisal reports, score 2 or else 0</p>	<p>There was evidence that the DHO had taken corrective action based on appraisals.</p> <p>A document from the District Health Officer to the Chief Administrative Officer dated July 03, 2023 titled "Proposed Corrective Action Raising from the Appraisals" summed up gaps raised by the appraises and agreed actions aimed at addressing them for improve service delivery. Some of the gaps raised included 'Management of Epidemics' and proposed intervention was "Training"; another was 'Management of Healthcare Waste' and intervention was "Onsite Mentorship and Training".</p>	2
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>There was evidence to confirm that health workers received training through Continuous Professional Development in accordance with the training plans. The assessment team observed that the department has maintained a training plan for FY 2022/2023 endorsed by DHO on 7th July 2023.</p> <p>The team observed that the health department implemented various training initiatives in alignment with the plan. Notably, there was a Training of health workers in Rift Valley Fever (RVF) for Isingiro district, and the training report, submitted to the DHO on June 6, 2023, indicated that about 86 health care workers attended (36 males: 50 females). This report received endorsement from Lucy Naturinda SHE.</p> <p>On November 3, 2023, the DLG conducted training for subcounty supervisors on house-to-house Round 2 polio campaign. Kyomugisha Everlyn (ADHO-MCH) submitted a report indicating that 22 participants were in attendance.</p> <p>The district also organized training for health workers in active case handling (ACF) toolkit on December 14-16, 2022. The report, submitted to the DHO on December 16, 2022, was presented by Seth Ampurira (DTLS Isingiro), with 34 health workers in attendance.</p> <p>Moreover, the district conducted onsite training of health workers on Kangaroo Mother Care for preterm and low birth weight babies' survival in Isingiro district in July 2022.</p>	1

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>There was evidence to confirm that Isingiro DLG the health department documented training activities in the training/CPD database. The assessment team noted that CPD database was last updated on 14th June 2023. The assessment team noted that health workers trained in several disciplines were captured in this CPD database</p>	1
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Management, Monitoring and Supervision of Services.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was evidence to confirm that the Chief Administrative Officer (CAO) of Isingiro DLG- Asimwe Alice Rushure confirmed the list of 63 health facilities (Government of Uganda and Private-Not-For-Profit) receiving Primary Health Care Non-Wage Recurrent (PHC NWR) grants and notified the Ministry of Health (MOH) in writing by September 30th if any health facility had been listed incorrectly or was omitted from the FY 2023/2024 list.</p> <p>The assessment team established that the letter addressed to the PS MOH (Ref CR/354/1) was received by the MoH registry on September 21, 2022. The letter indicated that Kakamba HC II was upgraded to HC III under URMCHIP, Karugaju HC II was upgraded to HC III under DRDIP, and Busheka HC II was upgraded to HC III.</p>	2
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>Isingiro DLG FY2022/2023 budget - PHC NWR grant for Lower Level Health Facilities was UGX867,034,000.</p> <p>Total allocation in the DHO's budget for management and monitoring activities in the same year was UGX153,006,000 which 17.6% of the total. This was above the 15% minimum.</p>	2

N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0

The disbursements of all funds to government funded institutions and facilities follow the four quarterly routine. For ISDLG FY2022/2023, PHC NWR grants were warranted/verified as follows:

For Quarter 1, the MoFPED circular is dated 8th July 2022, the CAO warranted on 8th August 2022 and the funds were transferred on 8th August 2022 (30 days).

For Quarter 2, the MoFPED circular is dated 30th September 2022, the CAO warranted on 14th October and the funds were sent on 14th October 2022 (14 days).

For Quarter 3, cash limits were communicated through MoFPED circular dated 29th December 2022. The CAO warranted 16th January 2023 and the disbursements made on 16th January 2023 (18 days).

For Quarter 4, MoFPED circular is dated 6th April 2022 and the CAO warranted on 24th April 2023 and the funds were transferred on 24th April 2023 (18 days).

In all the four quarters, the warranting/verification of PHC NWR grants was effected beyond the 5 days deadline.

N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0

The disbursements of all funds to government funded institutions and facilities follow the four quarterly routine. For ISDLG FY2022/2023 the invoicing and communication of transfers to health facilities followed the following routine:

For Quarter 1, the MoFPED circular is dated 8th July 2022, the CAO warranted on 8th August 2022 and the funds were transferred on 8th August 2022. The communication concerning the disbursement of PHC NWR grants for quarter 1 was dated 04/08/2022 (26 days).

For Quarter 2, the MoFPED circular is dated 30th September 2022, the CAO warranted on 14th October and the funds were sent on 14th October 2022. The communication concerning the disbursement of PHC NWR grants for quarter 2 was dated 07/10/2022 (7 days).

For Quarter 3, cash limits were communicated through MoFPED circular dated 29th December 2022. The CAO warranted 16th January 2022 and the disbursements made on 16th January 2023. The communication concerning the disbursement of PHC NWR grants for quarter 3 was dated 11/01/2023 (13 days).

For Quarter 4, MoFPED circular is dated 6th April 2022 and the CAO warranted on 24th April 2023 and the funds were transferred on 24th April 2023. The communication concerning the disbursement of PHC NWR grants for quarter 4 was dated 05/04/2023 (0 days).

In two (02) of the four (04) quarters, the invoicing and communication of funds on the funds releases was done beyond the 5 working days' time limit.

N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0

There **was evidence to confirm that Isingiro DLG** had publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g., through posting on public notice boards. This is evidenced by the details below.

1. **Quarter 1:** Display on the notice board was made on 12th July 2022; Th expenditure limits received from MoFPED 8th July 2022. This implies that publication of quarterly financial releases to all health facilities was made within 5 days from the date of receipt of the expenditure limits from MoFPED.
2. **Quarter 2:** Display on the notice board was made on 3rd October 2022; Th expenditure limits received from MoFPED on 30th September 2022. This implies that publication of quarterly financial releases to all health facilities was made within 4 days from the date of receipt of the expenditure limits from MoFPED.
3. **Quarter 3:** Display on the notice board was made on 30th December 2023; Th expenditure limits received from MoFPED on 29th December 2022. This implies that publication of quarterly financial releases to all health facilities was made within one day from the date of receipt of the expenditure limits from MoFPED.
4. **Quarter 4:** Display on the notice board was made on 11th April 2023; The expenditure limits received from MoFPED on 6th April 2023. This implies that publication of quarterly financial releases to all health facilities was made within five days from the date of receipt of the expenditure limits from MoFPED.

Based on the evidence provided, it is apparent that the publicization for all quarters occurred within the recommended 5 working days from the date of receiving the expenditure limits from the Ministry of Finance, Planning, and Economic Development (MoFPED).

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>There was evidence to confirm that the Isingiro DLG Health Department implemented actions recommended by the DHMT Quarterly Performance Review Meetings held during FY 2022/23 on the following days: October 1, 2022; January 10, 2023; April 6, 2023; and July 20, 2023. In terms of actions taken during the DHMT Quarterly Performance Review Meetings for Quarter held on January 10, 2023 (PRM 8/01/23), it was noted that there was a need to purchase hemoglobin meters on PHC/RBF. The assessment team reviewed receipts, which showed that Ruhira HC III had purchased a hemoglobin machine for UGX 900,000 from JMS on March 17, 2023. Additionally, Rugaaga HC IV procured HB and curettes on April 11, 2023, and Rwekubo HC IV on January 11, 2023.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>There was evidence to confirm that the Isingiro DLG Health Department's quarterly performance review meetings included all health facility in-charges and implementing partners, DHMTs, and key LG departments.</p> <p>The assessment team reviewed the attendance lists for the DHMT performance review meetings held on various dates: <i>October 1, 2022; January 10, 2023; April 6, 2023; and July 20, 2023</i>. The assessment team observed that these meetings had representation from all health facility in-charges, implementing partners, DHMTs, key LG departments, and partners. Notably, key attendees included Mugegwa Edward (DCDO), Naturinda Agatha (SEO), Alowo Marion (ADHO-E), Manigaruhanga Pius (SEHO and TB focal point person), Nakasi Zainabu (USAID-LPHS Ankole), and Natwijuka Paul (Uganda Health Activity). The assessment team further noted that all these individuals were in attendance in the four quarterly performance review meetings.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There was evidence to confirm that Isingiro DLG conducted supervision visits to 100% of the following healthcare facilities: <i>Rugaaga HC IV, Rwekubo HC IV, Nyamuyanja HC IV and Kabuyanda HC IV</i>. The assessment team reviewed the support supervision reports submitted to the DHO on 20th September 2022, 28th December 2022, 31st March 2023, 29th June 2023. The content of the reports indicate that all the above stated health facilities were supervised by the DHT in all the within the four quarters of FY 2022/2023. The assessment team noted that the reports were endorsed by the ADHO-EH Alowo Marion</p>	1

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0

- If not applicable, provide the score

There **was evidence to confirm that Isingiro DLG** District Health Team (DHT) ensured that Health Isingiro DLG Health Sub-District (HSD) conducted support supervision of lower-level health facilities during FY 2022/2023. The assessment team noted that Isingiro DLG had four HSD points housed at Rugaaga HC IV, Rwekubo HC IV, Nyamuyanja HC IV and Kabuyanda HC IV. The assessment team sampled three health facilities (Ruhiira HC III, Mabona HC III and Nyarubunga HC III) and established that they were supervised by the HSD on the following days;

1. **Ruhiira HC III:** 19th September 2022, 12th December 2022, 20th March 2023 and 30th June 2023.
2. **Maboona HC III:** 28th September 2022, 16th December 2022, 13th February 2023 and 19th June 2023.
3. **Nyarubungo HC III:** 19th September 2022, 20th December 2022, 21st March 2023 and 22nd June 2023.

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0

There **was evidence that Isingiro DLG** used results or reports from the discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the FY 2022/2023. The assessment team sampled three health facilities and established the following.

At **Nyarubungo HC III**, the support supervision dated February 8, 2023, recommended fencing the waste pit at the facility. On the day of assessment, it was observed that this action was implemented, and the waste pit was fenced. Furthermore, during the supervision dated June 1, 2023, the District Health Team (DHT) recommended that the facility should begin holding quarterly performance review meetings. The assessment team subsequently reviewed the minutes of the quarterly performance review meeting, which were dated June 29, 2023.

At **Kikokwa HC III**, the support supervision dated September 27, 2022, recommended displaying all the Primary Health Care (PHC) releases on the public notice board. The assessment team observed that all the quarterly PHC release communications were displayed on the facility's public notice board.

At **Mabona HC III**, the support supervision dated September 27, 2022, recommended the destruction of ant hills within the facility compound. The facility in charge implemented this recommendation using an anti-killer. On the day of assessment, there were no visible ant hills in the compound.

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>There was evidence to confirm that Isingiro District Local Government (DLG) provided support to all health facilities in the management of medicines and health supplies during the FY 2022/2023.</p> <p>The assessment team accessed and reviewed sets of medicines and health supplies supervision reports submitted to the District Health Officer (DHO). The team reviewed four sets of medicines support supervision reports dated June 30, 2023, July 6, 2023, September 30, 2022, and December 31, 2022. The reports indicated that all health facilities in Isingiro DLG, including both government and private not-for-profit (PNFP) facilities, received support in the management of medicines and health supplies. The supervision focused on various areas, including dispensing, prescribing, stock management, storage management, and ordering and reporting.</p>	1
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>Isingiro DHO office budget for FY 2022/2023 was UGX153,006,000. Out of this a total of UGX68,402,000 was allocated to health promotion and prevention activities.</p> <p>This was a proportion of 44.7%, which met the 30% minimum requirement.</p>	2

11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0</p>	<p>There was evidence to confirm that the Isingiro District Local Government (DLG) DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the FY 2022/2023.</p> <p>The assessment team observed that in the district undertook the following the health promotion and diseases prevention activities. For instance,</p> <p>The report submitted to the District Health Officer (DHO) on June 27, 2023, indicated that the health department conducted supervision of health facilities for healthcare waste management. Additionally, the department organized radio talk shows on Grace radio to discuss among others, mosquito net distribution and the utilization campaign, as well as the use of Fansida to reduce the prevalence of malaria disease.</p> <p>Another report submitted to the DHO on March 22, 2023, revealed that the health department undertook a Water, Sanitation, and Hygiene (WASH) mapping of hotspots in the sub-counties near Nakivallle refugee settlement. Between March 13-30, 2023, the district also engaged in an activity to dispel community perceptions and myths regarding Ebola and epidemics.</p>	1
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0</p>	<p>Evidence of follow-up actions taken by the Isingiro District Local Government (DLG) District Health Team (DHT) regarding health promotion and disease prevention issues is documented in their minutes and reports. The assessment team reviewed four sets of quarterly progress reports submitted to the DHO on the following days: 28th March 2023, 27th April 2023, 30th May 2023, and 27th June 2023.</p> <p>The review of the District Health Team (DHT) minutes (DHT MIN.03/4/2023) indicated a presentation by the DHT on a report on community sensitization about Ebola and Marburg epidemics in Nakivalle settlement. The minutes showed that the report was submitted on June 30, 2023. Furthermore, the minutes revealed that the department undertook surveillance in health facilities bordering Tanzania to prevent Ebola and Marburg epidemics in the area.</p> <p>Additionally, the DHT meeting held on April 4, 2023 (Minute DHT/4/4/2023), indicated that the department conducted training on Rift Valley Fever (RVF) and Quality Improvement (QI) mentorship in Antiretroviral Therapy (ART) sites in Isingiro District Local Government.</p>	1

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0</p>	<p>There was evidence to confirm that Isingiro DLG health department had an updated Asset register which sets out health facilities and equipment relative to basic standards. A compressive assets register was found on file in the DHO's office. The assets register was last updated on 31/07 2023. The assets register detailed among others, Asset number, Initial cost, Description of the assets, Date of purchase, location, and current condition.</p>	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were:</p> <p>(i) derived from the third LG Development Plan (LGDPIII);</p> <p>(ii) desk appraisal by the LG; and</p> <p>(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG)):</p> <p>score 1 or else score 0</p>	<p>For previous year FY 2022/2023, the prioritised investments under ISDLG Health department were the following projects:</p> <ul style="list-style-type: none"> ❑ Construction of Double staff house at Mbaare HCIII (UGX179,873,083), ❑ Construction of Double staff house at Ngarama HCIII (UGX179,585,083), ❑ Construction of Double staff house at Rushasha HCIII (UGX188,989,583) ❑ Construction of IPD and 2 stance latrine with bathroom at Kasana HCIII (UGX226,240,289) <p>A Desk Appraisal aims to ensure that a project meets the following requirements.</p> <ul style="list-style-type: none"> -Derived from the LG Development Plan -Consistent with sector guidelines & DDEG objectives -Financially feasible -Having costed project profiles <p>Evidence of desk appraisals for all the four (04) ISDLG FY2022/2023 Health department projects was provided/seen during the assessment.</p>	1

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>For previous year FY 2022/2023, the prioritised investments under ISDLG Health department were the following projects:</p> <ul style="list-style-type: none"> 📌 Construction of Double staff house at Mbaare HCIII (UGX179,873,083), 📌 Construction of Double staff house at Ngarama HCIII (UGX179,585,083), 📌 Construction of Double staff house at Rushasha HCIII (UGX188,989,583) 📌 Construction of IPD and 2 stance latrine with bathroom at Kasana HCIII (UGX226,240,289) <p>A Field Appraisal aims to ensure that a project meets the following requirements.</p> <p>-Technical feasibility</p> <p>-Environmental and social acceptability requirements</p> <p>Evidence of field appraisals for the four (04) ISDLG Health FY2022/2023 projects was provided/seen during the assessment.</p>	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>There was evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction</p> <ol style="list-style-type: none"> 1. Screening for environmental and social risks for the construction of a junior staff house at Rushasha HC III was carried out on 21/4/22, signed and stamped by both SEO and DCDO, after screening the project didn't qualify for detailed ESMP therefore a costed ESMP was prepared on 22/4/22 at tune of Ugx 1,400,000 2. Screening for environmental and social risks for the construction of a junior staff house at Mbaare HC III was carried out on 29/4/22, signed and stamped by both SEO and DCDO, after screening the project didn't qualify for detailed ESMP therefore a costed ESMP was prepared on 29/4/22 at tune of Ugx 1,400,000 3. Screening for environmental and social risks for the construction of a junior staff house at Ngarama HC III was carried out on 26/4/22, signed and stamped by both SEO and DCDO, after screening the project didn't qualify for detailed ESMP therefore a costed ESMP was prepared on 27/4/22 at tune of Ugx 1,400,000 	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>There is evidence that Isingiro DLG health department timely submitted all its infrastructure and other procurement requests to PDU (as signed by the DHO on 11/4/2023) for incorporation into the approved LG annual work plan, budget and procurement plans; The following Projects were visible;</p> <ol style="list-style-type: none"> 1. Construction of IPD Block and 2 Stance Latrine at Mabona HC III. Estimated cost is UGX 262,172,400/= 2. Construction of IPD Block and 2 Stance Latrine at Ngarama HC III. Estimated cost is UGX 262,172,400/= 3. Construction of IPD Block and 2 Stance Latrine at Kikagate HC III. Estimated cost is UGX 262,172,400/= 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>There is evidence that the LG Health department submitted Procurement Requisition Forms - LG PP Forms to the PDU by 1st Quarter of the current FY (2023/24).</p> <p>LG PP form 1 for the following projects was submitted, forwarded (Confirmation of Need) by the DHO and confirmation of funding by CAO on 17/8/2023</p> <ol style="list-style-type: none"> 1. LG PP form 1 for the Construction of IPD Block and 2 Stance Latrine at Mabona HC III- Estimated at UGX 262,172,400/=. 2. LG PP form 1 for the Construction of IPD Block and 2 Stance Lined Latrine at Kikagate HC III- Estimated at UGX 262,172,400/=. 3. LG PP form 1 for the Construction of IPD Block and 2 Stance Latrine at Ngarama HC III- Estimated at UGX 262,172,400/=. 	1

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0

There is evidence that the Health infrastructure Projects for the previous FY (2022/2023) were approved by the Contracts Committee before commencement of Works. The sampled projects are listed below:

1. **Under Min. No. 33/08/CC/2022/2023**, the Construction of Senior Staff House and 2 Stance Lined Pit Latrine at Ngarama HC III in Ngarama S/C- ISIN837/WRKS/22-23/00021; approved by the Contracts Committee in a meeting held on 8/8/2022.
2. **Under Min. No. 31/08/CC/2022/2023**, the Construction of Senior Staff House at Mbaare HC III in Mbaare S/C- ISIN837/WRKS/22-23/00019; approved by the Contracts Committee in a meeting held on 8/8/2022.
3. **Under Min. No. 32/08/CC/2022/2023**, the Construction of Senior Staff House and 2 Stance Lined Pit Latrine at Rushasha HC III in Rushasha S/C- ISIN837/WRKS/22-23/00020; approved by the Contracts Committee in a meeting held on 8/8/2022.

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0
If there is no project, provide the score

There is evidence that Isingiro DLG established a Project Implementation Team (PIT) for all health projects constructed within the last FY (2022/23) as per the guidelines.

Copies of joint appointments by the CAO of all the members of the PIT dated 30/11/2022 for each health infrastructure project implemented in the FY (2022/23) were present; The appointed members of the PIT include: Project Manager, Contract Manager, Clerk of Works, DCDO, District Environment Officer and District Labour Officer.

The sampled projects are listed below:

1. Construction of Senior Staff House and 2 Stance Lined Pit Latrine at Ngarama HC III in Ngarama S/C.
2. Construction of Senior Staff House at Mbaare HC III in Mbaare S/C.
3. Construction of Senior Staff House and 2 Stance Lined Pit Latrine at Rushasha HC III in Rushasha S/C.

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>Isingiro DLG did not have a project on HC II to HC III upgrades and therefore the requirement of the indicator (that the health infrastructure followed the standard technical designs provided by the MoH) could not be assessed. Therefore, the LG earns the maximum score.</p> <p>Other health infrastructure projects followed the technical designs from the MoH. There was high structural integrity and no defects were identified during site inspection. There were no cracks on the floor, walls and no leakages on the roof. The doors and windows were still in good condition. The projects were implemented by UPDF Engineering Brigade.</p> <p>The sampled project is listed below:</p> <ol style="list-style-type: none"> 1. Construction of a 2 Bedroom Twin Staff House and 2 No. 2 Stance Lined Latrine at Rwakakwenda HC II, Kabuyanda S/C. 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>Isingiro DLG did not have a project on HC II to HC III upgrades and therefore the requirement of the indicator (that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project) could not be assessed. Therefore, the LG earns the maximum score.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>Isingiro DLG did not have a project on HC II to HC III upgrades and therefore the requirement of the indicator (that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers) could not be assessed. Therefore, the LG earns the maximum score.</p>	1

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0

If there is no project, provide the score

There is evidence that Isingiro DLG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction.

Joint technical supervisions of the construction of health infrastructure projects (by the Engineer's team including the Environment Officer and DCDO among other officers) were conducted regularly (w.r.t Critical stages).

The following projects were sampled;

1. **Construction of Senior Staff House and 2 Stance Lined Pit Latrine at Ngarama HC III in Ngarama S/C-** Joint technical site inspection was done by the superintendent of works, District Natural Resources Officer and DCDO and inspection reports prepared with the following dates: 28/7/2023, 31/8/2023, 29/9/2023, 30/10/2023, 30/11/2023.
2. **Construction of Senior Staff House at Mbaare HC III in Mbaare S/C-** Joint technical site inspection was done by the superintendent of works, District Natural Resources Officer and DCDO and inspection reports prepared with the following dates: 28/7/2023, 31/8/2023, 29/9/2023, 30/10/2023, 30/11/2023.
3. **Construction of Senior Staff House and 2 Stance Lined Pit Latrine at Rushasha HC III in Rushasha S/C-** Joint technical site inspection was done by the superintendent of works, District Natural Resources Officer and DCDO and inspection reports prepared with the following dates: 28/7/2023, 31/8/2023, 29/9/2023, 30/10/2023, 30/11/2023.

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0

For Isingiro DLG Health one (01) payment made of four infrastructural projects in FY2022/2023 was tested for certification and the timeliness of payments.

Payment to the UPDF Engineering Brigade for construction of 4 Health Facilities in ISDLG i.e. Double staff house at Mbaare HCIII (UGX179,873,083), Double staff house at Ngarama HCIII (UGX179,585,083), Double staff house at Rushasha HCIII (UGX188,989,583) and Double staff house at Kasana HCIII (UGX226,240,289) total UGX773,688,038. Requisition dated 07/06/2023, certification – payment not certified and payment on 14/06/2023 (7 days).

The one ISDLG Health infrastructural project payment was effected within the 14 days' time limit and met the time requirement.

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0

There is Evidence that Isingiro DLG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Complete Procurement files for the health infrastructure contracts with Evaluation Reports and Minutes of the Contract Committee, and the implementation agreements.

Files for the following projects were sampled accordingly;

1. **Construction of Senior Staff House and 2 Stance Lined Pit Latrine at Ngarama HC III in Ngarama S/C-** ISIN837/WRKS/22-23/00021; approved by the Contracts Committee under Min. No. 33/08/CC/2022/2023 in the meeting held on 8/8/2022. The evaluation report was approved by the contracts committee. The implementation agreement was signed on 9/1/2023.
2. **Construction of Senior Staff House at Mbaare HC III in Mbaare S/C-** ISIN837/WRKS/22-23/00019; approved by the Contracts Committee under Min. No. 31/08/CC/2022/2023 in the meeting held on 8/8/2022. The evaluation report was approved by the contracts committee. The implementation agreement was signed on 9/1/2023.
3. **Construction of Senior Staff House and 2 Stance Lined Pit Latrine at Rushasha HC III in Rushasha S/C-** ISIN837/WRKS/22-23/00020; approved by the Contracts Committee under Min. No. 32/08/CC/2022/2023 in the meeting held on 8/8/2022. The evaluation report was approved by the contracts committee. The implementation agreement was signed on 9/1/2023.

Environment and Social Safeguards

Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework

Maximum 2 points on this performance measure

a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0

There **was evidence** that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework

On 15/6/23 of Ref No SN017, Mr. Mark June the focal person recorded complaint from three casual labors about non payment of wages for 2 months for the construction of Rwakakwenda HC II, a meeting was held and the contractor paid the three workers and reinstated on them on their job.

15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>There was evidence to confirm that Isingiro DLG Health Department had disseminated guidelines on health care/medical waste management to health facilities.</p> <p>The assessment team established that the health department wrote a memo found on file dated August 9, 2023, regarding healthcare waste management guidelines. The memo outlined the following key points:</p> <ul style="list-style-type: none"> • 1. Use color-coded lined medical waste bins. • 2. Observe five moments of hand hygiene. • 3. Use personal protective equipment. • 4. Ensure medical waste segregation. • 5. Transport sharps to Health Center IVs for collection by Green Label. • 6. Incinerate wastes that are recommended for incineration. • 7. Avoid putting biohazard bags in placenta pits. 	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider); score 2 or else score 0</p>	<p>There was evidence to confirm that Isingiro DLG had a functional system/central infrastructure with equipment for medical waste management and had a dedicated/operational budget. The assessment team determined that Green Label Company Ltd provided support to the local government for the collection, transportation, and safe disposal of waste arising from voluntary male medical circumcision (VMMC), maternal newborn and child health (MNCH), and care treatment. Additionally, there is an incinerator available at Nakivalle HC III and Nshungyezi HC III for waste disposal.</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0</p>	<p>There was evidence to confirm that Isingiro DLG has conducted training and created awareness in healthcare waste management. The assessment team reviewed a training report submitted to the District Health Officer (DHO) on 15th March 2023. The report highlighted that health workers had undergone training in proper medical waste management and the dissemination of guidelines on medical waste management. The assessment team also indicates that health department undertook supervision of health facilities for compliance with health care waste management.</p>	1

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0

There **was evidence** that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY

1. A costed ESMP for the construction of a junior staff house at Rushasha HC III was prepared on 22/4/22, at tune of Ugx 1,200,000 signed and stamped by both SEO and DCDO, the costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for the project **Proc No MoDVA/ENG'S BGDE/ISINGIRO/WRKS/22-23/00004** in element 10 for environmental restoration under item 10.1 to 10.4 at tune of Ugx 5,640,000
2. A costed ESMP for the construction of a junior staff house at Mbaare HC III was prepared on 29/4/22, at tune of Ugx 1,200,000 signed and stamped by both SEO and DCDO, the costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for the project **Proc No MoDVA/ENG'S BGDE/ISINGIRO/WRKS/22-23/00004** in element 10 for environmental restoration under item 10.1 to 10.4 at tune of Ugx 5,640,000
3. A costed ESMP for the construction of a junior staff house at Ngarama HC III was prepared on 22/4/22, at tune of Ugx 1,200,000 signed and stamped by both SEO and DCDO, the costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for the project **Proc No MoDVA/ENG'S BGDE/ISINGIRO/WRKS/22-23/00004** in element 10 for environmental restoration under item 10.1 to 10.4 at tune of Ugx 5,640,000

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0

There **was evidence** that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances

1. Confirmation of availability and ownership pf land for Mbaare HC III dated 14/7/22, signed by SAS for Mbaare S/c Mr. Bahungirehe Valence
2. Confirmation of availability and ownership pf land for Ngarama HC III dated 131/8/22, signed by SAS for Mbaare S/c Miss. Katushabe Leticia
3. Confirmation of availability and ownership pf land for Rushasha HC III dated 15/7/22, signed by SAS for Mbaare S/c Mr. Innocent Babweteera

16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.</p>	<p>There was evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports</p> <ol style="list-style-type: none"> 1. Support supervision and monitoring for the construction of a junior staff house at Rushasha HC III was carried out 28/7/23, signed and stamped by both SEO and DCDO, monthly reports were provided for reviewed dated 28/7/23, 29/9/23, 30/10/23 and 30/11/23, the project started on 28/6/23 and ended on 28/12/23 2. Support supervision and monitoring for the construction of a junior staff house at Ngarama HC III was carried out 28/7/23, signed and stamped by both SEO and DCDO, monthly reports were provided for reviewed dated 28/7/23, 29/9/23, 30/10/23 and 30/11/23, the project started on 28/6/23 and ended on 28/12/23 3. Support supervision and monitoring for the construction of a junior staff house at Mbaare HC III was carried out 28/7/23, signed and stamped by both SEO and DCDO, monthly reports were provided for reviewed dated 28/7/23, 29/9/23, 30/10/23 and 30/11/23, the project started on 28/6/23 and ended on 28/12/23 	2
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0</p>	<p>There was evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects</p> <ol style="list-style-type: none"> 1. Environment and Social Certification forms construction of a junior staff house at Rushasha HC III were completed and approved on 30/5/23, signed and stamped by SEO and DCDO, payments were made on 14/6/23. 2. Environment and Social Certification forms construction of a junior staff house at Ngarama HC III were completed and approved on 29/5/23, signed and stamped by SEO and DCDO, payments were made on 14/6/23. 3. Environment and Social Certification forms construction of a junior staff house at Mbaare HC III were completed and approved on 29/5/23, signed and stamped by SEO and DCDO, payments were made on 14/6/23. 	2

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i>	a. % of rural water sources that are functional. If the district rural water source functionality as per the sector MIS is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	As per the MWE-MIS for the FY 2022/2023, the rural water functionality for Isingiro DLG was 97% which falls between 90% and 100% and thereby justifying a score two (2)	2
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i>	b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	From the MWE-MIS for the FY 2022/2023, the percentage of WSS facilities with functional WSCs in Isingiro DLG, as seen under the Management Column was 97% that falls between 90% to 100%, thereby justifying a score two (2).	2
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment <i>Maximum 8 points on this performance measure</i>	a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is; • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0	The performance of ISDLG in its FY2022/2023 LLG Water and Environment assessment was 100%, making it fall in the range '80% and above'.	2
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment	b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.	• According to the 4th Quarter/ Annual report titled "Isingiro District Local Government Water and Sanitation Development Grant Annual Report for 2022/2023 (no REF)" submitted by CAO on 10th/07/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 10th/07/2023; the Safe Water	1

Maximum 8 points on this performance measure

- o If 100 % of water projects are implemented in the targeted S/Cs: Score 2
- o If 80-99%: Score 1
- o If below 80 %: Score 0

Coverage (SWC) for Isingiro DLG was 47.03%. The Sub-Counties with SWC below the district average were: **Endiizi** S/C with SWC of 30%; **Endiizi** T/C with SWC of 35.58%; **Isingiro** T/C with SWC of 39.57%; **Rwanjogyera** S/C with SWC of 39.06%; **Kashumba** S/C with SWC of 30.90%; **Mbaare** S/C with SWC of 45.62%; **Ngarama** S/C with SWC of 42.01%; **Kakamba** S/C with SWC of 32.20%; **Rugaaga** S/C with SWC of 17.60%; ; **Rushasha** S/C with SWC of 15.24%; **Kabingo** S/C with SWC of 38.0%; **Kagarama** S/C with SWC of 28.3%; **Nyamuyanja** S/C with SWC of 44.0%; Kikagati S/C with SWC of 33.90%; **Ruyanga** S/C with SWC of 35%; **Kamubeizi** S/C with SWC of 17.20%; **Masha** S/C with SWC of 28.6%; **Rwentango** S/C with SWC of 12.12%; **Nyakitunda** S/C with SWC of 33.47%; **Kikagati** T/C with SWC of 40%; **Kamubeizi** T/C with SWC of 35.90%; and **Ntungu** S/C with SWC of 35.0%.

• As per the document titled “Isingiro District Water and Sanitation Development Grant Work Plan for FY 2022/2023 (no REF:)” submitted by CAO on 5th/08/2022 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 18th/08/2022 and in reference to my analysis of the annual progress reports for FY 2022/2023, Isingiro district water department implemented the following budgeted water projects in the targeted sub counties.

i. Project 1: ISIN837/WRKS/2022-2023/00005: Design and Construction of Kakamba Water Supply and Sanitation Scheme in Kabegaramire village in Kakamba S/C at a cost of UGX 746,536,098; **which is a target of 1 out of 1, equivalent to 100%;**

ii. Project 2: ISIN837/WRKS/2022-2023/00006: Construction and extension of kashumba Water Supply and Sanitation Scheme Phase II in Kashumba S/C and Rehabilitation of Rwacece GFS in Kamubeizi S/C at a cost of UGX 633,250,969; **which is a target of 2 out of 2, equivalent to 100%;**

iii. Project 3: ISIN837/WRKS/2022-2023/00007: Drilling of 2 (no) production wells in Kabingo S/C and Rwanjogyera S/C at a cost of UGX 83,785,900; **which is a target of 2 out of 2, equivalent to 100%;**

iv. Project 4: ISIN837/SUPLS/2022-2023/00005: Supply of Boreholes/ Shallow wells spare parts for rehabilitation of 15 boreholes in Masha S/C (3), Rwanjogyera S/C (2), Kashumba S/C (2), Kabingo S/C (1), Kabuyanda T/C (1), Ngarama S/C (2), Isingiro T/C (2), Bugango T/C (1), Nyamuyanja S/C (1) and supply and Installation of 06 (no) RWHTs to schools (Kyarugaju PS in Kabingo S/C , Burigi Catholic PS in Mbaare S/C, Isingiro SS in Isingiro T/C, Nyampikye PS in Kabuyara T/C, Nyabubale PS in Rugaaga S/C and Kihiki PS in Nyakitunda S/C) at a cost of UGX 82,185,000; which is a target of **18 (UGX 99,708,354) out of 21 (UGX 114,606,000)**

equivalent to 87%;

v. Project 5: ISIN837/SRVCS/2022-2023/00001: Design of Kyabahesi WSS in Mbaare S/C and Nyakakoni-Masha Water Supply and Sanitation Scheme in Masha S/C at a cost of UGX 73,750,000; **which is a target of 2 out of 2, equivalent to 100%;**

vi. Project 6: ISIN837/WRKS/2022-2023/00012: Construction of a five (5) stance lined VIP latrine at Nakivale market in Rugaaga S/C at a cost of UGX 33,823,579; **which is a target of 1 out of 1, equivalent to 100%;**

• Therefore, the number of projects implemented in target S/Cs is **26 (UGX 1,754,640,800) out of 29 (UGX 1,769,538,446)** budgeted projects in the Previous FY 2022/2023, equivalent to **99.2% approximated to 99%**, which is between **80% and 99% and thereby justifying a score of one (1).**

2

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates

o If within +/-20% score 2

o If not score 0

As per the document titled "Isingiro District Water and Sanitation Development Grant Work Plan for FY 2022/2023 (no REF:)" submitted by CAO on 5th/08/2022 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 18th/08/2022 and in reference to my analysis of the annual progress reports for FY 2022/2023, and basing on sample of three (3) WSS contracts that were implemented in Isingiro DLG, the following percentage variation of the engineering estimates were revealed:

i. Project 1: ISIN837/WRKS/2022-2023/00005: Design and Construction of Kakamba Water Supply and Sanitation Scheme in Kabegaramire village in Kakamba S/C at a cost of UGX 746,536,098;

• Contractor: Block Technical Services;

• Engineer's estimated cost of UGX 717,847,543 (A);

• Contracted Sum of UGX 746,536,098 (B);

• Percentage variation= $[(A-B)/A]*100 = [(717,847,543 - 746,536,098)/717,847,543]*100 = -4.0\%$

ii. Project 2: ISIN837/WRKS/2022-2023/00006: Construction and extension of Kashumba Water Supply and Sanitation Scheme Phase II and Rehabilitation of Rwacece GFS in Kamubeizi S/C at a cost of UGX 633,250,969;

• Contractor: Block Technical Services;

• Engineer's estimated cost of UGX 613,985,962 (A);

• Contracted Sum of UGX 633,250,969 (B);

• Percentage variation= $[(A-B)/A]*100 = [(613,985,962 - 633,250,969)/613,985,962]*100$

2

= **-3.1%**

iii. Project 3: ISIN837/WRKS/2022-2023/00007: Drilling of 2 (no) production wells in Kabingo S/C and Rwanjogyera S/C at a cost of UGX 83,785,900;

- Contractor: Mama Borewells Africa Ltd;

- Engineer's estimated cost of UGX 84,606,000 (A);

- Contracted Sum of UGX 83,785,900 (B);

- Percentage variation = $[(A-B)/A]*100 = [(84,606,000 - 83,785,900)/84,606,000]*100 = 1.0\%$

- Hence the variations in the contract price and engineer's estimates of the **three (3) sampled WSS infrastructure investment contracts for FY 2022/2023 are all within +/-20%, thereby justifying a score of two (2)**

2

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

d. % of WSS infrastructure projects completed as per annual work plan by end of FY.

- o If 100% projects completed: score 2

- o If 80-99% projects completed: score 1

- o If projects completed are below 80%: 0

- As per the document titled "Isingiro District Water and Sanitation Development Grant Work Plan for FY 2022/2023 (no REF:)" submitted by CAO on 5th/08/2022 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 18th/08/2022 and the 4th Quarter/ Annual report titled "Isingiro District Local Government Water and Sanitation Development Grant Annual Report for 2022/2023 (no REF)" submitted by CAO on 10th/07/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 10th/07/2023; **all the planned projects were completed by the end of the FY 2022/2023.** The following were the planned WSS infrastructure projects and level of achievement by the end of the FY 2022/2023:

i. Project 1: ISIN837/WRKS/2022-2023/00005: Design and Construction of Kakamba Water Supply and Sanitation Scheme in Kabegaramire village in Kakamba S/C at a cost of UGX 746,536,098; **Construction of WSS achieved 100%;**

ii. Project 2: ISIN837/WRKS/2022-2023/00006: Construction and extension of kashumba Water Supply and Sanitation Scheme Phase II in Kashumba S/C and Rehabilitation of Rwacece GFS in Kamubeizi S/C at a cost of UGX 633,250,969; **Extension and Rehabilitation of WSS achieved 100%;**

iii. Project 3: ISIN837/WRKS/2022-2023/00007: Drilling of 2 (no) production wells in Kabingo S/C and Rwanjogyera S/C at a cost of UGX 83,785,900; **Drilling of production wells achieved 100%;**

iv. Project 4: ISIN837/SUPLS/2022-2023/00005: Supply of Boreholes/ Shallow wells spare parts for rehabilitation of 15 boreholes in Masha S/C (3), Rwanjogyera S/C (2), Kashumba S/C (2),

2

Kabingo S/C (1), Kabuyanda T/C (1), Ngarama S/C (2), Isingiro T/C (2), Bugango T/C (1), Nyamuyanja S/C (1) and supply and Installation of 06 (no) RWHTs to schools (Kyarugaju PS in Kabingo S/C , Burigi Catholic PS in Mbaare S/C, Isingiro SS in Isingiro T/C, Nyampikye PS in Kabuyara T/C, Nyabubale PS in Rugaaga S/C and Kihiki PS in Nyakitunda S/C) at a cost of UGX 82,185,000; **Rehabilitation of boreholes/ shallow wells and installation of RWHTs achieved 100%;**

v. Project 5: ISIN837/SRVCS/2022-2023/00001: Design of Kyabahezi WSS in Mbaare S/C and Nyakakoni-Masha Water Supply and Sanitation Scheme in Masha S/C at a cost of UGX 73,750,000; which is a target of 2 out of 2, equivalent to 100%; **Design of WSS achieved 100%;**

vi. Project 6: ISIN837/WRKS/2022-2023/00012: Construction of a five (5) stance lined VIP latrine at Nakivale market in Rugaaga S/C at a cost of UGX 33,823,579; which is a target of 1 out of 1, equivalent to 100%; **Construction of VIP achieved 100%;**

• Therefore, 100% WSS infrastructure projects were completed thereby justifying a score of two (2).

3

New_Achievement of Standards:

The LG has met WSS infrastructure facility standards

Maximum 4 points on this performance measure

a. If there is an increase in the % of water supply facilities that are functioning

o If there is an increase: score 2

o If no increase: score 0.

• From Ministry of Water and Environment Management Information System (MWE-MIS) assessment report for the FY 2022/2023, Isingiro DLG had 4912 functional and 147 non-functional rural water sources, that was equivalent to a functionality of **$[4912/(4912+66)]*100 = 98.6\%$ approximated to 99%.**

• Also, from MWE-MIS assessment report for the FY 2021/2022, Isingiro DLG had 5870 functional and 527 non-functional rural water sources, that was equivalent to a functionality of **$[5870/(5870+160)]*100 = 97.3\%$ approximated to 97%.**

• The variation in Isingiro DLG rural water functionality **from 97.3% to 98.6% represents an increase of 1.3% in the water supply facilities that are functional.**

• There was an increase and therefore, justifying a score of two (2).

2

New_Achievement of Standards:

The LG has met WSS infrastructure facility standards

Maximum 4 points on this performance measure

b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).

o If increase is more than 1% score 2

o If increase is between 0-1%, score 1

o If there is no increase : score 0.

• From Ministry of Water and Environment Management Information System (MWE-MIS) District Software Report (rural water Management) for FY/2022/2023, Isingiro DLG had

• 215 functional WSCs out of the 221 established WSCs equivalent to Management of **[215/221]*100 = 97.3%.**

• Also, MWE-MIS District Software Report (rural water Management) for FY 2021/2022, Isingiro DLG had

• 220 functional WSCs out of the 256 established WSCs equivalent to Management of **[220/256]*100 = 85.9%.**

• The variation in Isingiro DLG rural water functionality **from 85.9% to 97.3% represents an increase of 11.4% in the water supply facilities with functional water and sanitation committees.**

• **There was more than 1% increase, and thus justifying a score of two (2).**

Performance Reporting and Performance Improvement

Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance

Maximum 3 points on this performance measure

The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3

• According to the 4th Quarter/ Annual report titled "Isingiro District Local Government Water and Sanitation Development Grant Annual Report for 2022/2023 (no REF)" submitted by CAO on 10th/07/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 10th/07/2023; Isingiro DLG water department implemented (constructed/ rehabilitated) 29 WSS projects in FY 2022/2023. I sampled and visited **five(5) WSS facilities in three (3) S/Counties** and I observed/noted the following:

(i) Design and Construction of Kakamba Gravity Flow Scheme in Kabegaramire village, Kakamba Parish in Kakamba S/C.

• There was an existing 100,000 litres raised tank and I found it well installed and functioning well

• The reservoir tank area was well fenced, with chain link and barbed wire fence with a gate that was securely locked.

• The gate was constructed with mild steel hollow sections of 40x40 and of 30x30.

• The platform supporting the raised tank was 3620mm x 3660mm comprising 225mm x 225mm GI poles and 63x63x6 angle bars.

• The gate was 1530mm wide X 2,000 mm high

• The pole-to-pole distance was 2500mm.

• The raised tank had an engraving plate

• The ladder was 400mm wide with step-step

distance of 280mm

- The supply line had a total of sixteen (16) Public Stand Posts (PSPs) each having one (1) spout and they were all functioning well.
- The meter reading at the water source was 5742 m³.
- The water source, guard house and ecosan toilet were well fenced poles, with chain link and barbed wire fence with a gate that was securely locked.
- The gate (was 1530mm wide X 2,000 mm high) was constructed with mild steel hollow sections of 40x40 and of 30x30.
- The pump house was 4310mm X 3320mm with veranda 385mm.
- The ecosan toilet had two partitions and a urine collector. the toilet doors were 900mm X 2,000mm
- Ecosan toilet access steps had a rise of 210mm and a tread of 310 mm and length of 1750 mm that was in the range of technical specifications (a rise of 200mm and a tread of 300mm).
- There was a 3220mm X 20,000mm platform for solar panels
- During the field visit, I found seven (7) GFS Management members (four (4) women) including C/Person (Mr. Kiviiri George) and Vice C/Person (Assiimwe Annet) and caretaker (James Byaruhanga)
- The GFS Management was established in June 2023 and trained in August 2023 from Kabigaramire Trading Center.
- Members were trained on their roles and responsibilities, managing the GFS, Care taker was trained on operation and maintenance and in case of a breakdown to inform GFS C/Person who later informs the DWO
- According to the GFS Management, there was payment for water each household paying UGX 2,000/ month to secretaries of each PSP and there was UGX 308,000 in the treasury.
- The scheme served 200 households each comprising 5 members.
- The Caretaker's allowances was UGX 100,000/ month but he had not been paid for the last three (3) month.
- **Challenge:** The PSPs had four PSPs with faulty taps attributed to too high water pressure that led to bursting of some pipes. All PSPs lacked water meters

• **The I visited two (2) public stand posts and measured the flow rate for both.**

a) PSP 1- Rwegaramire village, Kakamba

Parish, Kakamba S/C

- Upon measuring the minimum PSP yield, on average a 20-litre jerrycan was filled in $(35+36)/2=35.5$ seconds approximated to $[(20/35.5)*3600] = 2,028$ litres per hour greater than 600 liters per hour reported in the standard design, technical specifications and terms of reference and thus good yield.
- The PSP was not engraved.
- The PSP was not well secured and not metered.
- The surrounding environment was clean with a soak pit.
- The water collection platform was 670mmx690mmx155mm
- The drainage channel was 165mmx190mmx155mm
- The height of the water delivery pipe from the ground was 490mm.
- During the field visit, I found one (1) WSC member- Tushemererwe Mable (C/Taker) and 3 community members
- The facility served about 10 households each comprising 5 members on average.
- According to the caretaker, the functional WSC was formed in February 2023 and trained once in June 2023 on cleanliness, collection of water user fees, cleaning water collection containers, fencing, non-wastage of water (using water sparingly and cleaning drainage channel and the facility was clean.
- According to the Caretaker, each PSP is supposed to pay UGX 12,000/ 6 months to secretaries of each PSP and PSP had only paid UGX 2,000.

b) PSP 2- Rwegaramire Trading Center, Kakamba Parish, Kakamba S/C

- Upon measuring the minimum PSP yield, on average a 20-litre jerrycan was filled in $(26+23)/2=24.5$ seconds approximated to $[(20/24.5)*3600] = 2,939$ litres per hour greater than 600 liters per hour reported in the standard design, technical specifications and terms of reference and thus good yield.
- The PSP was not engraved.
- The PSP was not well secured and not metered.
- The surrounding environment was clean with a soak pit.
- The water collection platform was 670mmx680mmx165mm
- The drainage channel was 170mmx190mmx165mm

- The height of the water delivery pipe from the ground was 500mm.

- During the field visit, I found one (1) WSC member- Owakubariho Benon (C/Taker) and one (1) community member.

- The facility served about 33 households each comprising 5 members on average.

- According to the caretaker, the functional WSC was formed in February 2023 and trained once in June 2023 on cleanliness, collection of water user fees, cleaning water collection containers, fencing, non-wastage of water (using water sparingly and cleaning drainage channel and the facility was clean.

- According to the Caretaker, there was collection of UGX 2,000/ Household/ Month and there was evidence of payments from August-October 2023. At the time of field visit, community members were not paying from November due to reliance on rain water

- **Overall, the GFS was completed and was functional as reported by the Isingiro DWO.**

(ii) Rehabilitation of Rwacece GFS in Kamubeizi S/C.

- There was existing two ferro cement tank each 50,000 litres.

- The GFS was rehabilitated and fittings were installed

- The reservoir tank area was well fenced, with chain link and barbed wire fence with a gate that was securely locked.

- The gate was constructed with mild steel hollow sections of 40x40 and of 30x30.

- The gate was 785mm wide X 1750 mm high

- The pole-to-pole distance was 3030mm.

- The tanks had no engraving plate

- The supply line had a total of 58 Public Stand Posts (PSPs) including 24 new ones each having one (1) spout and they were all functioning well.

- During the field visit, I found six (6) GFS Management members (three (3) women) including C/Person (Mr. Henry Rwemanzi) and Treasurer (Bangirana Deus) and caretaker (Ndamire Deus)

- The GFS Management was established in June 2023 and trained in August 2023.

- Members were trained on their roles and responsibilities, managing the GFS, Care taker was trained on operation and maintenance and in case of a breakdown to inform GFS C/Person who later informs the DWO

- According to the GFS Management, there was payment for water each PSP paying UGX 10,000/ year to Treasurer GFS Management and there was UGX 500,000 in the treasury.
- The scheme served 200 households each comprising 5 members.
- The Caretaker's allowances was UGX 1000/ month/ PSP.
- Challenge: There was high level of non-payment for water user fees by most community members and thus need of by-laws. The caretaker lacked a uniform and reliable transport by to cover 18 kms while PSPs. There was too much runoff that led to invasion of the water source
- All PSPs lacked water meters

• The I visited two (2) public stand posts and measured the flow rate for both.

a) PSP 1- Kafukundane stage, Katukundane village, Kabeshekyere Parish, Kamubeizi S/C

- Upon measuring the minimum PSP yield, on average a 20-litre jerrycan was filled in $(36+36)/2=36$ seconds approximated to $[(20/36)*3600] = 2,000$ litres per hour greater than 600 liters per hour reported in the standard design, technical specifications and terms of reference and thus good yield.
- The PSP was not engraved.
- The PSP was not well secured and not metered.
- The surrounding environment was too dirty with a blocked soak pit.
- The water collection platform was 720mmx680mmx165mm
- The drainage channel was 165mmx180mmx170mm
- The height of the water delivery pipe from the ground was 490mm.
- During the field visit, I found one (1) WSC member- Kekibanga James (C/Taker) and 17 community members
- The facility served about 20 households each comprising 6 members on average.
- According to the caretaker, the functional WSC was formed in February 2023 and trained once in June 2023 on cleanliness, collection of water user fees, cleaning water collection containers, fencing, non-wastage of water (using water sparingly and cleaning drainage channel. However, the facility was found too dirty.
- According to the Caretaker, each household is supposed to pay UGX 1,000/ month to

secretaries of each PSP

b) PSP 2- Revival Church, Katukundane village, Kabeshekyere Parish, Kamubeizi S/C

- Upon measuring the minimum PSP yield, on average a 20-litre jerrycan was filled in $(46+50)/2=48$ seconds approximated to $[(20/48)*3600] = 1,500$ litres per hour greater than 600 liters per hour reported in the standard design, technical specifications and terms of reference and thus good yield.
- The PSP was not engraved.
- The PSP was not well secured and not metered.
- The surrounding environment was clean without a soak pit.
- The water collection platform was 700mmx790mmx155mm
- The drainage channel was 155mmx220mmx155mm
- The height of the water delivery pipe from the ground was 535mm.
- During the field visit, I found one (1) WSC member- Henry Rwemanzi (C/Taker) and 7 community members
- The facility served about 25 households each comprising 6 members on average.
- According to the caretaker, the functional WSC was formed in February 2023 and trained once in June 2023 on cleanliness, collection of water user fees, cleaning water collection containers, fencing, non-wastage of water (using water sparingly and cleaning drainage channel. However, the facility was found too dirty.
- According to the Caretaker, each household is supposed to pay UGX 1,000/ month to secretaries of each PSP
- Overall, the GFS was rehabilitated and was functional as reported by the Isingiro DWO.

(iii) Construction of a 5-Stance VIP Latrine at Nakivale market, Nakivale village, Kashojwa parish in Rugaaga S/C;

- The latrine was generally constructed according to the technical design drawings with five (5) stances and a urinal.
- The VIP latrine was 4050mm X 6150mm
- The facility had a ramp on only one side for people living with disabilities (PWDs), 1540 mm wide and 2150mm long
- The door width was 1050 and corridor was 1560mm wide

- Screen/ brick wall 255 mm thick
- VIP had a screen wall (2100mm high) constructed for privacy protection of users and the urinal drains with a soak pit.
- Veranda was 800mm and 410mm wide
- The VIP was not fenced and the environment was clean
- The latrine was open at the time of visit and thus I verified the stance internal dimensions- stance for PWD was 1400mm X1930mm and other stances were @ 930mmx1560mm.
- There facility was engraved with female/ male labels
- Also, there was a hand-washing facility-tank 250 litre tank.
- There was a caretaker (Sebisaho Prosper) and 12 community members found at the time of visiting who confirmed that they were trained in October 2022 on general sanitation and maintaining cleanliness.
- The VIP serves 250 people on market day paying UGX 200/ person only on Fridays (market day)
- **Challenge:** People who work form the market everyday don't want to pay. People sell food stuff around the VIP and thus need to relocate to avoid spread of diseases (by flies)
- Overall, the 5 stance VIP was completed and was functional as reported by the Isingiro DWO.
- **Therefore, on average all the five (5) WSS facilities I visited/ observed in three (3) S/Counties were constructed/ rehabilitated were generally functioning well, and the DWO fairly reported on them in the Annual Performance and Progress Reports of 4th Quarter in the FY 2022/2023 and therefore, justifying a score of three (3)**

5

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2

2

- As per quarterly WSS reports, Isingiro district LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement.
- There was evidence that Isingiro district LG Water Office collects and compiles information on sub-county water supply and sanitation reported in the minutes of the coordination committee meetings held each quarter incorporated in the following Quarterly reports:

i. **1st Quarter Report** for FY 2022/2023 (no REF:) submitted by Isingiro DLG CAO on 30th/09/2022 to MWE Permanent Secretary (PS), received by the MWE Central Registry and

ii. **2nd Quarter Report** for FY 2022/2023 (no REF:) submitted by Isingiro DLG CAO on 29th/12/2022 to MWE Permanent Secretary (PS), received by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 29th/12/2022.

iii. **3rd Quarter Report** for FY 2022/2023 (no REF:) submitted by Isingiro DLG CAO on 10th/04/2023 to MWE Permanent Secretary (PS), received by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 10th/04/2023.

iv. **4th Quarter Report** for FY 2022/2023 (no REF:) submitted by Isingiro DLG CAO on 10th/07/2023 to MWE Permanent Secretary (PS), received by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 10th/07/2023.

- The other information details on functionality of facilities and WSCs, safe water coverage, and community involvement especially in management through WSCs were also reported in the summary list attached to especially the 4th Quarter report and Form 1 for data collection for new point water sources/facilities.

- Examples of information in 4th Quarter included the following newly constructed water points in FY 2022/2023 as presented in Water Source database update forms:

i. **Ruyanga P/S Staff Quarters PSP** in Ruyanga village, Ruyanga Parish, Ruyanga S/C constructed in 2023 serving 15 households each comprising 6 people.

ii. **Kyarugaju P/S PSP** in Kakyombeka village, Kyarugaju Parish, Kabingo S/C constructed in 2023 serving 600 students.

iii. **Kyarugaju P/S PSP** in Nyampikye II village, Kisyoro Ward, Kabuyanda S/C constructed in 2023 serving 700 students.

iv. **Kashushano Trading Center PSP** in Kashushano village, Kakamba Parish, Kakamba S/C constructed in 2023 serving 60 households each comprising 6 people.

v. **Katarire Kedr PSP** in Rukandu village, Kakamba Parish, Kakamba S/C constructed in 2023 serving 15 households each comprising 6 people.

vi. **Kakamba Catholic Church PSP** in Rukandu village, Kakamba Parish, Kakamba S/C constructed in 2023 serving 40 households each comprising 6 people.

vii. **Kakuto P/S PSP** in Kabegaramire village, Kakamba Parish, Kakamba S/C constructed in 2023 serving 450 students.

viii. **Kakuto P/S PSP** in Kabegaramire village,

Kakamba Parish, Kakamba S/C constructed in 2023 serving 600 students.

ix. **Kabegaramire Trading Center PSP** in Kabegaramire village, Kakamba Parish, Kakamba S/C constructed in 2023 serving 60 households each comprising 6 people.

x. **Kakamba Model P/S PSP** in Kabegaramire village, Kakamba Parish, Kakamba S/C constructed in 2023 serving 450 students.

xi. **Isingiro SS Rain Water Harvesting Tank** in Kabingo Central Cell, Kakaro Ward, Isingiro T/C constructed in 2023 serving 600 students.

xii. **Kihihi P/S Rain Water Harvesting Tank** in Kihiki Central Cell, Kihiki Ward, Nyakitunda T/C constructed in 2023 serving 450 students.

- and therefore, justifying a score of two (2).

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0

- There was some evidence that Rukungiri DLG Water Office updates the MIS (WSS data) as evidenced in all the four (4) Quarterly reports, the newly constructed facilities are reported and their details are filled in Form 1 as a data collection form for point water sources for new facilities, detailing location of the new facilities, population served, functionality of WSCs and WSS facilities, etc... These are compiled together sent to MWE for updating and the DWO downloads this information as Form 4 compilations of the updated MWE database forming the DWO MIS.

- There was four (4) data update reports for District Water and Sanitation Development Grant for FY 2022/2023, submitted to MWE:

i. Submission of the 1st Quarter data (Form-4) report for FY 2022/2023 by Isingiro DLG CAO on 30th/09/2022 to MWE PS, by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 30th/09/2022;

ii. Submission of the 2nd Quarter data (Form-4) report for FY 2022/2023 by Isingiro DLG CAO on 29th/12/2022 to MWE PS, by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 29th/12/2022

iii. Submission of the 3rd Quarter data (Form-4) report for FY 2022/2023 by Isingiro DLG CAO on 10th/04/2023 to MWE PS, by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 10th/04/2023;

iv. Submission of the 4th Quarter data (Form-4) report for FY 2022/2023 by Isingiro DLG CAO on 10th/07/2023 to MWE PS, by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 10th/07/2023

- There was a **compilation for form 1s and form 4s** at the LG Water Office for all the four (4) Quarters and these were used by the DWO for planning purposes (plan for villages/ S/Counties based on their access/ functionality of water sources).

- Therefore, Isingiro DLG Water Office updated the MIS (WSS data) with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) **for all the four (4) quarters for the FY 2022/2023**

- **and therefore, justifying a score of three (3)**

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LRG assessment to develop and implement performance improvement plans: Score 2 or else 0

Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.

• According to the Isingiro Lower Local Government Assessment Results for 2021/2022 FY; the 25% lowest performing LLGs and PIPs were therefore to be developed and implemented for them included: **Endiizi** S/C at 0%, **Mbaare** S/C at 30%, **Rushasha** S/C at 80%, **Kamubeizi** S/C at 50%, **Rwanjogyera** S/C at 80%, and **Kakamba** S/C at 60%.

• There was a document titled "**Performance improvement plan for FY 2022/2023 for Water and Environment Service Management**" (REF: CR/401/4) written by District Water Officer Isingiro DLG on 19th/10/2022.

• Also, there was document titled "**Report on Performance Improvement report for LLGs that performed poorly in 022 Assessment in Water and Environment Service Management to Lower Local Governments**" written by ADWO-Mobilisation to CAO Isingiro DLG through District Water Officer on 6th/01/2023.

• The following were the key action plans for the six (6) Lower Local Governments that performed poorly: **Mentorship and training of the extension staff on Operation and Maintenance tools on how to manage WASH facilities and equip them with knowledge to train the water user committees; engage the extension staff in monitoring and supervision of the WASH infrastructures** among others.

• Therefore, there was evidence that the **DWO supported the 25% lowest performing LLGs in the Previous FY 2022/2023, and thereby justifying a score of two (2).**

Human Resource Management and Development

Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff

Maximum 4 points on this performance measure

a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2

There was evidence that the District Water Officer (DWO) budgeted for critical staff in the District Water Office.

From the performance Contract it was established that the DWO made a provision for wages under the District Water and Sanitation Grant of UGX 338,400,000/= and under the Urban Water and Sanitation Grant of UGX 240,000,000/=.

6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>There was evidence that the District Natural Resources Officer budgeted for critical staff in the Environment and Natural Resources department.</p> <p>From the performance Contract it was established that the District Natural Resources Officer made a provision for wages of UGX 82,000,000/=.</p>	2
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>There was evidence that the District Water Officer had appraised District Water Office staff against the agreed performance plans during the previous FY. Some files reviewed indicated the following:</p> <ol style="list-style-type: none"> 1. The Civil Engineer (Water), Twerebere Jack was appraised by Asiimwe Alice, Chief Administrative Officer on June 29, 2023. 2. The Assistant Water Officer for Mobilization, Nasasira Abia was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 29, 2023. 3. The Borehole Maintenance Technician/Assistant Engineering Officer, Mwesigye Brian was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023. 4. The Natural Resources Officer, Bwengye Emmanuel was appraised by Asiimwe Alice, Chief Administrative Officer on June 30, 2023. 5. The Environment Officer, Oreeba Onesmas was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 29, 2023. 6. The Forestry Officer, Natumanya Monica was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023. 	3
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3</p>	<ul style="list-style-type: none"> • According to the 4th Quarter/ Annual report titled "Isingiro District Local Government Water and Sanitation Development Grant Annual Report for 2022/2023 (no REF)" submitted by CAO on 10th/07/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 10th/07/2023; the Safe Water Coverage (SWC) for Isingiro DLG was 48%. • The Sub-Counties with SWC below the district average were: The Sub-Counties with SWC below the district average were: Endiizi S/C with SWC of 30%; Rwanjogyera S/C with SWC of 28.0%; Kashumba S/C with SWC of 45%; Mbaare S/C with SWC of 45%; Ngarama S/C with SWC of 32%; Kakamba S/C with SWC of 32.0%; Rugaaga S/C with SWC of 30.0%; ; Rushasha S/C with SWC of 25.0%; Kabingo S/C with SWC of 40.0%; Kagarama S/C with SWC of 28.0%; Nyamuyanja S/C with SWC of 	3

46.0%; **Ruyanga** S/C with SWC of 35%; **Kamumbeizi** S/C with SWC of 25%; **Masha** S/C with SWC of 28.0%; **Rwentango** S/C with SWC of 20%; **Nyakitunda** S/C with SWC of 28.0%; **Birere** S/C with SWC of 45.0%; **Kabuyanda** S/C with SWC of 35.0%; and **Ntungu** S/C with SWC of 28.0%.

- These were all to be the target S/Cs for budget allocations in the FY 2023/24.

- As per the document titled “Revised Isingiro District Water and Sanitation Development Conditional Grant Annual work plan for FY 2023/2024 (no REF:) submitted by CAO on 13th /10/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 1st/11/2023, the following were the budget allocations:

i. Construction of Kyabahesi Water Supply and Sanitation System in Kyabahesi cell, Mbaare SC at a cost of UGX. 678,119,443, **which is a target of 1 out of 1, equivalent to 100%;**

ii. Construction Extension of Kakamba Water Supply and Sanitation scheme Phase II to Nyakago cell, Kakamba Parish, Kakamba SC at a cost UGX 249,729,538; **which is a target of 1 out of 1, equivalent to 100%;**

iii. Rehabilitation and Extension of Rwemango GFS in Kabuyanda SC at a cost of UGX 350,773,688; **which is a target of 1 out of 1, equivalent to 100%;**

iv. Drilling 01(one) Production well in Matara cell, Busheeka Parish Endiinzi Sub County at a cost UGX. 44,315,000; **which is a target of 1 out of 1, equivalent to 100%;**

v. Drilling 01(one) Production well in Rwembirizi cell, Rwentango Sub County at a cost UGX. 44,315,000; **which is a target of 1 out of 1, equivalent to 100%;**

vi. Drilling 01(one) Production well in Rwantaha cell, Rushasha Sub County at a cost UGX. 44,315,000; **which is a target of 1 out of 1, equivalent to 100%;**

vii. Drilling 01(one) Production well in Ntenga cell, Kakamba Sub County at a cost UGX. 44,315,000; **which is a target of 1 out of 1, equivalent to 100%;**

viii. Drilling 01(one) Production well in Bubarebwera cell, Mbaare Sub County at a cost UGX. 44,315,000; **which is a target of 1 out of 1, equivalent to 100%;**

ix. Design of Rwanjogyera Water Supply and Sanitation scheme in Rwanjogyera Village, Rwanjogyera SC at a cost UGX. 37,493,000; **which is a target of 1 out of 1, equivalent to 100%;**

x. Design of Kikoba –Endiinzi Water supply and Sanitation Scheme in Kamwema village, Endiinzi S/county at a cost UGX. 37,493,000;

which is a target of 1 out of 1, equivalent to 100%;

xi. Design of Rushasha Water Supply and Sanitation scheme in Rwantaha Village, Rushasha SC at a cost UGX. 37,493,000; **which is a target of 1 out of 1, equivalent to 100%;**

xii. Design of Ntenga-Kakamba Water supply and Sanitation Scheme in Ntenga Village, Kakamba SC at a cost UGX. 37,493,000; **which is a target of 1 out of 1, equivalent to 100%;**

xiii. Construction of a 5-stance Lined Pit Latrine Block at Rwentango Market at a cost of UGX. 34,851,359/= in Rwentango SC; **which is a target of 1 out of 1, equivalent to 100%;**

xiv. 02(no) Protected Springs in Nyamuyanja Sub County at a cost UGX. 11,341,062; **which is a target of 2 out of 2, equivalent to 100%;**

xv. 02(no) Protected Springs in Nyakitunda Sub County at a cost UGX. 11,341,062; **which is a target of 2 out of 2, equivalent to 100%;**

xvi. 02(no) Protected Springs in Ntungu Sub County at a cost UGX. 11,341,062; **which is a target of 2 out of 2, equivalent to 100%;**

xvii. 02(no) Protected Springs in Kabuyanda Sub County at a cost UGX. 11,341,062; **which is a target of 2 out of 2, equivalent to 100%;**

xviii. 01(no) Protected Springs in Birere SC at a cost Ugx. 5,670,531; **which is a target of 1 out of 1, equivalent to 100%;**

- The Budget for FY 2023/24, therefore reflects a total of **UGX 1,736,055,807 (A)** allocated to WSS developmental projects out of which **UGX 1,736,055,807 (B)** is allocated to target S/Cs.

- Therefore % of the budget allocation for FY 2023/2024 that was allocated to S/Cs below the district average coverage was $(B/A) \times 100 = \text{UGX } 1,736,055,807 / 1,736,055,807 \times 100 = 100\%$.

- **This was 100% and therefore, justifying a score of three (3).**

Management, Monitoring and Supervision of Services.

8

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:

- According to the 4th Quarter/ Annual report titled **"Isingiro District Local Government Water and Sanitation Development Grant Annual Report for 2022/2023 (no REF)"** submitted by CAO on 10th/07/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 10th/07/2023; **the Safe Water Coverage (SWC) for Isingiro DLG was 48%.**

- The Sub-Counties with SWC below the district

3

- If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
 - If 80-99%: Score 2
 - If 60-79: Score 1
 - If below 60 %: Score 0
- average were: The Sub-Counties with SWC below the district average were: **Endiizi** S/C with SWC of 30%; **Rwanjogyera** S/C with SWC of 28.0%; **Kashumba** S/C with SWC of 45%; **Mbaare** S/C with SWC of 45%; **Ngarama** S/C with SWC of 32%; **Kakamba** S/C with SWC of 32.0%; **Rugaaga** S/C with SWC of 30.0%; **Rushasha** S/C with SWC of 25.0%; **Kabingo** S/C with SWC of 40.0%; **Kagarama** S/C with SWC of 28.0%; **Nyamuyanja** S/C with SWC of 46.0%; **Ruyanga** S/C with SWC of 35%; **Kamumbeizi** S/C with SWC of 25%; **Masha** S/C with SWC of 28.0%; **Rwentango** S/C with SWC of 20%; **Nyakitunda** S/C with SWC of 28.0%; **Birere** S/C with SWC of 45.0%; **Kabuyanda** S/C with SWC of 35.0%; and **Ntungu** S/C with SWC of 28.0%.

• These were all to be the target S/Cs for budget allocations in the FY 2023/24.

• As per the document titled “Revised Isingiro District Water and Sanitation Development Conditional Grant Annual work plan for FY 2023/2024 (no REF:) submitted by CAO on 13th /10/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 1st/11/2023, the following were the budget allocations:

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- The Budget for FY 2023/24, therefore reflects a total of UGX **1,736,055,807 (A)** allocated to WSS developmental projects out of which **UGX 1,736,055,807 (B)** is allocated to target S/Cs.

- Therefore % of the budget allocation for FY 2023/2024 that was allocated to S/Cs below the district average coverage was **$(B/A)*100 = \text{UGX } 1,736,055,807 / 1,736,055,807 * 100 = 100\%$** .

- **This was 100% and therefore, justifying a score of three (3).**

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3

- There was evidence that Isingiro DWO communicated to the LLGs their respective allocations per source to be constructed in the FY 2023/2024 as seen from the following:

- According to the 4th Quarter/ Annual report titled **“Isingiro District Local Government Water and Sanitation Development Grant Annual Report for 2022/2023 (no REF)”** submitted by CAO on 10th/07/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 10th/07/2023;

- There was a document titled **“Report on on Advocacy Meeting for Kakamba, rwentango, Mbaare, Endiizi, Rwanjogyera and Rushasha S/Counties”** (no REF:) from 11th-15th, September, 2023 from Sub-County Headquarters (Kakamba, rwentango, Mbaare, Endiizi, Rwanjogyera and Rushasha S/Counties) written by ADWO- Mobilization to CAO Isingiro DLG through DWO Isingiro DLG on 22nd/09/2023. The meetings were attended by 286 participants in total.

- Also there was a document titled **“Minutes for the District Advocacy Meeting held on 20th, September, 2023 from Isingiro DLG Council Hall written by ADWO- Mobilization Isingiro DLG.** The meeting was attended by **63 participants.**

- There were letters to the S/County Chiefs on the subject of: **“Communication on projects to be funded FY 2023-2024” (REF: CR/207/1)** written by DWO Isingiro DLG on 3rd/07/2023,

- and besides a list of WSS projects titled **“Communication on projects to be funded FY 2023-2024”** was displayed on **Isingiro DLG notice board and on 3 out of 3 noticeboards of the sampled S/Counties for field visits.**

- and therefore, justifying a score of three (3)

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)

- If 95% and above of the WSS facilities monitored quarterly: score 4

- There was evidence that Isingiro District Water Office monitored some WSS facilities at least quarterly.

- There was a document titled **“Submission of Water Department Monitoring Plan for All Water and Sanitation Facilities for FY 2022/2023”** for WSS facilities written by DWO Isingiro DLG on 1st/07/2022 provided by DWO Isingiro DLG **(a total of 4953 WSS facilities were planned for monitoring).**

- There was the following monitoring reports for FY 2022/2023 provided by Isingiro DWO.

i. **Inspection and Monitoring Report on Functionality of All water Facilities in the District for the 1st Quarter** of the FY

- If 80-94% of the WSS facilities monitored quarterly: score 2

2022/2023 written by Engineering Assistant to the CAO Isingiro DLG through the DWO on 26th/09/2022 (a total of 4953 WSS facilities were monitored).

- If less than 80% of the WSS facilities monitored quarterly: Score 0

ii. **Report on Monitoring and Supervision of All water Facilities in the District to assess the Functionality Status for the 2nd Quarter** of the FY 2022/2023 written by Engineering Assistant to the CAO Isingiro DLG through the DWO on 19th/12/2022 (a total of 4953 WSS facilities were monitored).

iii. **Inspection and Monitoring Report on Functionality of All water Facilities in the District for the 3rd Quarter** of the FY 2022/2023 written by Engineering Assistant to the CAO Isingiro DLG through the DWO on 27th/03/2023 (a total of 4953 WSS facilities were monitored).

iv. **Supervision and Monitoring Report of All water Facilities in the District for the 4th Quarter** of the FY 2022/2023 written by Engineering Assistant to the CAO Isingiro DLG through the DWO on 23rd/06/2023 (a total of 4953 WSS facilities were monitored).

- The List of sources for Rural Water Supply and sanitation facilities for Isingiro district constructed/ rehabilitated in FY 2022/2023 included the following:

i. Project 1: ISIN837/WRKS/2022-2023/00005: Design and Construction of Kakamba Water Supply and Sanitation Scheme in Kabegaramire village in Kakamba S/C at a cost of UGX 746,536,098; **Construction of WSS monitored 100%;**

ii. Project 2: ISIN837/WRKS/2022-2023/00006: Construction and extension of kashumba Water Supply and Sanitation Scheme Phase II in Kashumba S/C and Rehabilitation of Rwacece GFS in Kamubeizi S/C at a cost of UGX 633,250,969; **Extension and Rehabilitation of WSS monitored 100%;**

iii. Project 3: ISIN837/WRKS/2022-2023/00007: Drilling of 2 (no) production wells in Kabingo S/C and Rwanjogyera S/C at a cost of UGX 83,785,900; **Drilling of production wells monitored 100%;**

iv. Project 4: ISIN837/SUPLS/2022-2023/00005: Supply of Boreholes/ Shallow wells spare parts for rehabilitation of 15 boreholes in Masha S/C (3), Rwanjogyera S/C (2), Kashumba S/C (2), Kabingo S/C (1), Kabuyanda T/C (1), Ngarama S/C (2), Isingiro T/C (2), Bugango T/C (1), Nyamuyanjanja S/C (1) and supply and Installation of 06 (no) RWHTs to schools (Kyarugaju PS in Kabingo S/C , Burigi Catholic PS in Mbaare S/C, Isingiro SS in Isingiro T/C, Nyampikye PS in Kabuyara T/C, Nyabubale PS in Rugaaga S/C and Kihiki PS in Nyakitunda S/C) at a cost of UGX 82,185,000; **Rehabilitation of boreholes/ shallow wells and installation of RWHTs monitored 100%;**

v. Project 5: ISIN837/SRVCS/2022-2023/00001: Design of Kyabahezi WSS in Mbaare S/C and Nyakakoni-Masha Water Supply and Sanitation Scheme in Masha S/C at a cost of UGX 73,750,000; which is a target of 2 out of 2, equivalent to 100%; **Design of WSS monitored 100%**;

vi. Project 6: ISIN837/WRKS/2022-2023/00012: Construction of a five (5) stance lined VIP latrine at Nakivale market in Rugaaga S/C at a cost of UGX 33,823,579; which is a target of 1 out of 1, equivalent to 100%; **Construction of VIP monitored 100%**;

• Overall, from my analysis of all the provided reports of WSS facilities for FY 2022/2023, I conclude that **4953 (B) out of the total 4978 (A) total WSS facilities in Isingiro DLG were actually monitored by the DWO,**

• And thus the estimated percentage of water facilities planned for monitor at least quarterly was $(B/A)*100=(4953/4978)*100 = 99.5\%$ **equivalent to 99% that was more than 95% of the WSS facilities monitored quarterly**

• **thereby, justifying a score four (4).**

9

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2

2

There was evidence that Isingiro DWO planned and conducted **all the four (4) quarterly DWSCC meetings** and key issues identified from quarterly monitoring of WSS facilities were discussed:

(i) Minutes of the Isingiro DLG 1st Quarter District Water and Sanitation Coordination Committee Meeting held on 14th/09/2022 held from the District Council Hall, attended by 28 participants: Especially under agenda item 5-“Presentation of Monitoring Report by the DWO and Presentation of Partners”, 6-“Discussion and Way forward”

(ii) Minutes of the Isingiro DLG 2nd Quarter District Water and Sanitation Coordination Committee Meeting held on 8th/12/2022 from the District Council Hall, attended by 28 participants: Especially under agenda item 5-“Presentation of Monitoring Report by the DWO and Presentation of Partners”, 6-“Discussion and Way forward”

(iii) Minutes of the Isingiro DLG 3rd Quarter District Water and Sanitation Coordination Committee Meeting held on 17th/03/2023 held at the District Council Hall, attended by 30 participants: Especially under agenda item 5-“Presentation of Monitoring Report by the DWO and Presentation of Partners”, 6-“Discussion and Way forward”

(iv) Minutes of the Isingiro DLG 4th Quarter District Water and Sanitation Coordination Committee Meeting held on 20th/06/2023 held at the District Council Hall, attended by 23 participants: Especially under

agenda item 5-“Presentation of Monitoring Report by the DWO and Presentation of Partners”, 6-“ Discussion and Way forward”

• **Key Issue identified and discussed included but not limited to the following:**

(i) ...poor road networks especially during the rainy season hinder the smooth running of the projects thus leading to delay of works.... **(Min 6/9/2022).**

(ii) ...people not willing to give out their land for water projects and most of the land owners end up blocking the projects.... **(Min 6/9/2022).**

(iii) ...members suggested that by-laws should be made and be followed by the community members to whoever vandalizes the water systems.... **(Min 6/9/2022).**

(iv) ...poor operation and maintenance of existing water points and water supply systems; low/poor yield of some water facilities.... **(Min 4/12/2022).**

(v) ...on poor management of water facilities, members suggested that the water department should do a follow up on the non-functional water facilities in order for them to be rehabilitated for the next financial year and sensitization meetings should be carried out.... **(Min 5/6/2023).**

• There was evidence that Isingiro district water office publicizes budget allocations for the current FY 2023/24. The list of planned projects for FY 2023/2024 titled “Communication on projects to be funded FY 2023-2024” was displayed on Isingiro DLG notice board by the DWO and on 3 out 3 notice boards of sampled benefiting S/Counties

• and therefore, justifying a score of two (2)

9

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2

2

• There was evidence that Isingiro district water office publicizes budget allocations for the current FY 2023/24. The list of planned projects for FY 2023/2024 titled **“Communication on projects to be funded FY 2023-2024” was displayed on Isingiro DLG notice board by the DWO and on 3 out 3 notice boards of sampled benefiting S/Counties**

• and therefore, justifying a score of two (2)

10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 	<p>☞ The Total Non-Wage Recurrent budget for the previous FY 2022/2023 was UGX 140,488,539 (A) while the amount spend on Mobilization (Software) was UGX 59,261,092 (B).</p> <p>☞ Percentage of NWR rural water and sanitation budget allocated to mobilization = $(B/A)*100 = (59,261,092 / 140,488,539)*100 = 42.2\%$</p> <p>☞ This percentage is greater than the minimum of 40% as per sector guidelines and therefore, justifying a score of three (3).</p>	3
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.</p>	<p>☞ According to the four (4) quarterly Isingiro District software reports, the DWO in liaison with the CDO established and trained all WSCs for the new facilities constructed in FY 2022/2023 on their roles and responsibilities on O&M for the facilities, and on hygiene indicated in the Quarterly Software Reports.</p> <p>☞ According to the document titled “Activity Report of Formation of Water User Committees for the New Facilities for FY 2022/2023” (REF: CR/201/1) written by ADWO-Mobilisation to DWO Isingiro DLG on 29th/06/2023, there was evidence that fourteen (14) water User Committees (WSCs) for newly constructed/ rehabilitated water supply facilities/projects each comprising of seven (7) members were trained by the staff of DWO Isingiro DLG.</p> <p>☞ There were photos of Training water user committees in any of the S/Counties attached.</p> <p>☞ For the five (5) WSS facilities sampled in three (3) S/Counties, I observed/noted the following:</p> <p>(i) Design and Construction of Kakamba Gravity Flow Scheme in Kabegaramire village, Kakamba Parish in Kakamba S/C.</p> <ul style="list-style-type: none"> • During the field visit, I found seven (7) GFS Management members (four (4) women) including C/Person (Mr. Kiviiri George) and Vice C/Person (Assiimwe Annet) and caretaker (James Byaruhanga) • The GFS Management was established in June 2023 and trained in August 2023 from Kabigaramire Trading Center. • Members were trained on their roles and responsibilities, managing the GFS, Care taker was trained on operation and maintenance and in case of a breakdown to inform GFS C/Person who later informs the DWO • According to the GFS Management, there was payment for water each household paying UGX 2,000/ month to secretaries of each PSP and 	3

there was UGX 308,000 in the treasury.

- The scheme served 200 households each comprising 5 members.

a) PSP 1- Rwegaramire village, Kakamba Parish, Kakamba S/C

- During the field visit, I found one (1) WSC member- Tushemererwe Mable (C/Taker) and 3 community members
- The facility served about 10 households each comprising 5 members on average.
- According to the caretaker, the functional WSC was formed in February 2023 and trained once in June 2023 on cleanliness, collection of water user fees, cleaning water collection containers, fencing, non-wastage of water (using water sparingly and cleaning drainage channel and the facility was clean.
- According to the Caretaker, each PSP is supposed to pay UGX 12,000/ 6 months to secretaries of each PSP and PSP had only paid UGX 2,000.

b) PSP 2- Rwegaramire Trading Center, Kakamba Parish, Kakamba S/C

- During the field visit, I found one (1) WSC member- Owakubariho Benon (C/Taker) and one (1) community member.
- The facility served about 33 households each comprising 5 members on average.
- According to the caretaker, the functional WSC was formed in February 2023 and trained once in June 2023 on cleanliness, collection of water user fees, cleaning water collection containers, fencing, non-wastage of water (using water sparingly and cleaning drainage channel and the facility was clean.
- According to the Caretaker, there was collection of UGX 2,000/ Household/ Month and there was evidence of payments from August-October 2023. At the time of field visit, community members were not paying from Novemembr due to reliance on rain water

(ii) Rehabilitation of Rwacece GFS in Kamubeizi S/C.

- During the field visit, I found six (6) GFS Management members (three (3) women) including C/Person (Mr. Henry Rwemanzi) and Treasurer (Bangirana Deus) and caretaker (Ndamire Deus)
- The GFS Management was established in June 2023 and trained in August 2023.
- Members were trained on their roles and responsibilities, managing the GFS, Care taker was trained on operation and maintenance and in case of a breakdown to inform GFS C/Person who later informs the DWO

- According to the GFS Management, there was payment for water each PSP paying UGX 10,000/ year to Treasurer GFS Management and there was UGX 500,000 in the treasury.
- The scheme served 200 households each comprising 5 members.
- The I visited two (2) public stand posts and measured the flow rate for both.

a) PSP 1- Kafukundane stage, Katukundane village, Kabeshekyere Parish, Kamubeizi S/C

- During the field visit, I found one (1) WSC member- Kekibanga James (C/Taker) and 17 community members
- The facility served about 20 households each comprising 6 members on average.
- According to the caretaker, the functional WSC was formed in February 2023 and trained once in June 2023 on cleanliness, collection of water user fees, cleaning water collection containers, fencing, non-wastage of water (using water sparingly and cleaning drainage channel. However, the facility was found too dirty.
- According to the Caretaker, each household is supposed to pay UGX 1,000/ month to secretaries of each PSP

b) PSP 2- Revival Church, Katukundane village, Kabeshekyere Parish, Kamubeizi S/C

- During the field visit, I found one (1) WSC member- Henry Rwemanzi (C/Taker) and 7 community members
- The facility served about 25 households each comprising 6 members on average.
- According to the caretaker, the functional WSC was formed in February 2023 and trained once in June 2023 on cleanliness, collection of water user fees, cleaning water collection containers, fencing, non-wastage of water (using water sparingly and cleaning drainage channel. However, the facility was found too dirty.
- According to the Caretaker, each household is supposed to pay UGX 1,000/ month to secretaries of each PSP.

(iii) Construction of a 5-Stance VIP Latrine at Nakivale market, Nakivale village, Kashojwa parish in Rugaaga S/C;

- There was a caretaker (Sebisaho Prosper) and 12 community members found at the time of visiting who confirmed that they were trained in October 2022 on general sanitation and maintaining cleanliness.
- The VIP serves 250 people on market day paying UGX 200/ person only on Fridays

(market day)

- Therefore, on average **all the five (5) WSS facilities I visited in three (3) S/Counties had functional WSCs and thus confirmed the training content, and therefore, justifying a score of three (3)**

Investment Management

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:

Score 4 or else 0

- There was an assets register titled **“Isingiro District Local government Asset Register- Water Department F/Y 2022-2023”** for WSS facilities for Isingiro DLG Water Department signed and stamped by the Isingiro DLG District Water Officer on 30th/6/2023.

- This was listed by Year Data was collected, District, County, Subcounty, Parish, Village, Water Source, Total No. of families in the Community, Type of Water Source, Year of Construction, Management, Functionality, Cost of the System, etc.

- **This was updated with the most recently entered facility constructed in 2023.**

- Examples of functional and communally managed WSS facilities constructed in FY 2022/2023 and were updated in the WSS asset register included:

i. **Ruyanga P/S Staff Quarters PSP** in Ruyanga village, Ruyanga Parish, Ruyanga S/C

ii. **Kyarugaju P/S PSP** in Kakyombeka village, Kyarugaju Parish, Kabingo S/C

iii. **Kyarugaju P/S PSP** in Nyampikye II village, Kisyoro Ward, Kabuyanda S/C

iv. **Kashushano Trading Center PSP** in Kashushano village, Kakamba Parish, Kakamba S/C

v. **Katarire Kedr PSP** in Rukandu village, Kakamba Parish, Kakamba S/C

vi. **Kakamba Catholic Church PSP** in Rukandu village, Kakamba Parish, Kakamba S/C

vii. **Kakuto P/S PSP** in Kabegaramire village, Kakamba Parish, Kakamba S/C

viii. **Kakuto P/S PSP** in Kabegaramire village, Kakamba Parish, Kakamba S/C

ix. **Kabegaramire Trading Center PSP** in Kabegaramire village, Kakamba Parish, Kakamba S/C.

x. **Kakamba Model P/S PSP** in Kabegaramire village, Kakamba Parish, Kakamba S/C

- Therefore, basing on the summarized (sampled) WSS facilities and their functionality, I established that most of the WSS facilities implemented (constructed/ rehabilitated/ designed) in FY 2022/2023 were updated.

- **There was an up-to-date WSS asset register available at Isingiro DLG Water Department and therefore, justifying a score of four (4).**

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDP/II) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:

Score 4 or else score 0.

For FY 2023/2024, ISDLG Water and Environment Unit has the following projects:

- ❑ Construction of Kyabahesi water supply and sanitation scheme Phase II UGX678,119,443
- ❑ Construction and extension of Kakamba water supply and sanitation scheme phase II UGX249,729,538
- ❑ Rehabilitation and extension of Rwemango GFS UGX350,773,688
- ❑ Drilling of 1 production well in Rwetango S/C, Rushasha in Kakamba S/C, Mbaare S/c and Endiinzi S/C UGX221,272,000
- ❑ Construction of 5 stance pit latrine at Ruborogota Market UGX34,851,359
- ❑ Protection of 2 springs in Nyamuyanja, Nyakitunda, Ntungu, Kabuyanda and Birere UGX51,034,779.

A Desk Appraisal aims to ensure that a project meets the following requirements.

- Derived from the LG Development Plan
- Consistent with sector guidelines & DDEG objectives
- Financially feasible
- Having costed project profiles.

Evidence of desk appraisals for the six (06) ISDLG FY2023/2024 Water and Environment projects was provided/seen during this assessment.

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2

• As per the document "Revised Isingiro District Water and Sanitation Development Conditional Grant Annual work plan for FY 2023/2024 (no REF:) submitted by CAO on 13th /10/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 1st/11/2023, the following were the budget allocations:

- i. Construction of Kyabahesi Water Supply and Sanitation System in Kyabahesi cell, Mbaare SC at a cost of UGX. 678,119,443;
- ii. Construction Extension of Kakamba Water Supply and Sanitation scheme Phase II to Nyakago cell, Kakamba Parish, Kakamba SC at a cost UGX 249,729,538;
- iii. Rehabilitation and Extension of Rwemango GFS in Kabuyanda SC at a cost of UGX 350,773,688;
- iv. Drilling 01(one) Production well in Matara cell, Busheeka Parish Endiinzi Sub County at a

cost UGX. 44,315,000;

v. Drilling 01(one) Production well in Rwembirizi cell, Rwentango Sub County at a cost UGX. 44,315,000;

vi. Drilling 01(one) Production well in Rwantaha cell, Rushasha Sub County at a cost UGX. 44,315,000;

vii. Drilling 01(one) Production well in Ntenga cell, Kakamba Sub County at a cost UGX. 44,315,000;

viii. Drilling 01(one) Production well in Bubarebwera cell, Mbaare Sub County at a cost UGX. 44,315,000;

ix. Design of Rwanjogyera Water Supply and Sanitation scheme in Rwanjogyera Village, Rwanjogyera SC at a cost UGX. 37,493,000;

x. Design of Kikoba -Endiinzi Water supply and Sanitation Scheme in Kamwema village, Endiinzi S/county at a cost UGX. 37,493,000;

xi. Design of Rushasha Water Supply and Sanitation scheme in Rwantaha Village, Rushasha SC at a cost UGX. 37,493,000;

xii. Design of Ntenga-Kakamba Water supply and Sanitation Scheme in Ntenga Village, Kakamba SC at a cost UGX. 37,493,000;

xiii. Construction of a 5-stance Lined Pit Latrine Block at Rwentango Market at a cost of UGX. 34,851,359/= in Rwentango SC;

xiv. 02(no) Protected Springs in Nyamuyanja Sub County at a cost UGX. 11,341,062;

xv. 02(no) Protected Springs in Nyakitunda Sub County at a cost UGX. 11,341,062;

xvi. 02(no) Protected Springs in Ntungu Sub County at a cost UGX. 11,341,062;

xvii. 02(no) Protected Springs in Kabuyanda Sub County at a cost UGX. 11,341,062;

xviii. 01(no) Protected Springs in Birere SC at a cost UGX. 5,670,531;

• There was evidence that the beneficiary communities applied for WSS investments for the current FY 2023/2024.

(i) **Application** for bore hole from DWO by LC1 chairperson Rwembirizi cell, Rwembirizi parish ,Rwentango sub county signed by 23 members ,Stamped and dated by LC1 chairperson Rwembirizi cell, Rwembirizi parish ,Rwentango sub county on 5th /01/ 2022

(ii) **Application** for Kyabahesi borehole from DWO by LC-I Kyabahesi village kyabahesi parish in Mbaare sub county signed by 31 members, Stamped and dated by LC-I chairperson Kyabahesi village, Mbaare sub county, on 1st/04/2022 signed by 31 members .

(iii) **Application** for rehabilitation of Rwemango GFS in Rwemango village from DWO by LC-I Rwemango ,Kabungu parish in Kabuyanda sub county signed by members, stamped and dated by 17 members on 17th November 2022

(iv) **Application** for Butenga spring in Butenga II Village from the DWO, by LC1 Kishuro parish ,Birere Sub county signed by 11 members' stamped and dated by LC-I Butenga II Village, Kishuro Parish, Birere S/County stamped on 15th/2/2022.

(v) **Application** for Rwekishojwa spring in Nyakitunda Sub County from the DWO by LC-I Rwekishojwa-II Village, Kihiki Parish in Nyakitunda S/County signed by 10 members and dated 5th/03/2022.

(vi) **Application** for Rwanyinamagangure spring in Nyakitunda Sub County from the DWO by LC-I Rwanyinamagangure II members, Bugongi parish in Nyakitunda Sub County signed by 12 members and dated 18th/04/2022.

(vii) **Application** for Keina spring in Ntungu Sub County from the DWO by LC-I Village of keina 1, Ishingisha parish in NtunguSub County signed by 7 members and dated 5th/02/2022.

(viii) **Application** form for Kakamba borehole, Kakamba parish, Nyakango village in Kakamba Sub County from DWO signed by 22 members stamped and dated 22nd/11/2020 by LC-I Nyakango Village, Kakamba parish in kakamba Sub County.

(ix) **Application** form for Rukuraijo , Kyamusooni parish, Rukuraijo village, in Ruborogota Sub County from DWO signed by 16 members stamped and dated 19th/10/2020 by LC-I Rukuraijo, Kyamusooni parish in Ruborogota Sub County.

(x) **Application** form for Ntenga borehole, Kakamba parish, Ntenga village in Kakamba Sub County from DWO signed by 22 members stamped and dated 22nd /04/2022 by LC-I Ntenga Village, Kakamba parish in kakamba Sub County.

(xi) **Application** for Kigabagaba spring in Kabuyanda Sub County from the DWO by LC-I Kigabagaba , Kabugu parish in Kabuyanda Sub County signed by 9 members and dated 6th/01/2022.

(xii) **Application** for Kayonza spring in Nyamuyanja Sub County from the DWO by LC-I Villageof kayonza , Ibumba parish in Nyamuyanja Sub County signed by 10 members and dated 2nd/03/2022

(xiii) **Application** for ibumba spring in Nyamuyanja Sub County from the DWO by LC-I Villageof ibumba, Ibumba parish in Nyamuyanja Sub County signed by 13 members and dated 2nd/03/2022.

(xiv) **Application** form for Rukungiri borehole, Rukungiri parish, Ntenga village in Rwanjogyera Sub County From DWO signed by 15 members stamped and dated 22nd/08/2022 by LC-I Rukungiri Village, Rukungiri parish in Rwanjogyera Sub County.

(xv) **Application** form for kikoba borehole, kokoba cell, kikoba ward in Endiizi TC from DWO signed by 18 members stamped and dated 22nd/02/2022 by LC-I Kikoba Village, Kikoba ward in Endiizi TC.

(xvi) **Application** for Rwataha borehole from DWO by LC-I Rwataha village Rwataha parish in Rushaha sub county signed by 17 members, stamped and dated by LC-I chairperson Rwataha village, Rushasha sub county, on 5th /01/2022.

(xvii) **Application** for Bubarebwera borehole from DWO by LC-I Bubarebwera village Rwataha parish in Mbaare sub county signed by 17 members, Stamped and dated by LC-I chairperson Bubarebwera village, Mbaare sub county, on 20th/05/2022 signed by 7 members.

(xviii) **Application** for Matara borehole, Matara cell, Busheeka in Endiizi Sub county from DWO signed by 21 members stamped and dated 22th/4/2022 by LC-I Matara Village, Busheeka ward in Endiizi Sub county.

• Therefore, **all eighteen (18) sampled beneficiary communities applied for the budgeted WSS investments for current FY 2023/2024 and therefore, justifying a score of two (2).**

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

d. Evidence that the LG has conducted field appraisal to check for:
(i) technical feasibility;
(ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY.
Score 2

For the current FY2023/2024, ISDLG Water and Environment department has the following projects:

🔧 Construction of Kyabahesi water supply and sanitation scheme Phase II UGX678,119,443

🔧 Construction and extension of Kakamba water supply and sanitation scheme phase II UGX249,729,538

🔧 Rehabilitation and extension of Rwemango GFS UGX350,773,688

🔧 Drilling of 1 production well in Rwetango S/C, Rushasha in Kakamba S/C, Mbaare S/c and Endiinzi S/C UGX221,272,000

🔧 Construction of 5 stance pit latrine at Ruborogota Market UGX34,851,359

🔧 Protection of 2 springs in Nyamuyanja, Nyakitunda, Ntungu, Kabuyanda and Birere UGX51,034,779.

A Field Appraisal aims to ensure that a project meets the following requirements.

-Technical feasibility

-Environmental and social acceptability requirements

Evidence with regard to field appraisals for the six (06) ISDLG FY2023/2024 Water and Environment projects was provided/seen during assessment.

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2

There **was evidence** that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents

1. Screening for environmental and social risks for the rehabilitation and extension of Rwacece phase II was carried out on 7/4/22, signed and stamped by both SEO and DCDO, after screening the project didn't qualify for detailed study, therefore a costed ESMP was prepared on 7/4/23 at a cost of Ugx 9,000,000 signed and stamped by both SEO and DCDO.
2. Screening for environmental and social risks for the construction of a 5 stance drainable latrine at Nakivale market was carried out on 13/4/22, signed and stamped by both SEO and DCDO, after screening the project didn't qualify for detailed study, therefore a costed ESMP was prepared on 14/4/23 at a cost of Ugx 2,000,000 signed and stamped by both SEO and DCDO.
3. Screening for environmental and social risks for the construction and extension of Kakamba water supply and sanitation phase II was carried out on 11/4/22, signed and stamped by both SEO and DCDO, after screening the project didn't qualify for detailed study, therefore a costed ESMP was prepared on 5/6/23 at a cost of Ugx 7,000,000 signed and stamped by both SEO and DCDO.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0

There is Evidence that the water infrastructure investments were incorporated in the LG approved Procurement Plan for the previous FY (2022/23) dated 14/7/2022. The following water infrastructure investment projects among others were incorporated in the Procurement Plan:

1. **Design and Construction of Kakamba Water Supply and Sanitation Scheme in Kakamba S/C-** ISIN837/WRKS/22-23/00005; Contract Price is UGX 725,022,000/=.
2. **Rehabilitation and Extension of Rwacece Gravity Flow Scheme in Kamubeizi S/C-** ISIN837/WRKS/22-23/00006; Contract Price is UGX 366,030,691/=.
3. **Drilling 2 No. New Production Wells in Kabingo and Rwanjogyera S/C-** ISIN837/WRKS/22-23/00007; Contract Price is UGX 83,785,900/=.

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>There is evidence that the water supply and public sanitation infrastructure for the previous FY (2022/23) was approved by the Contracts Committee before commencement.</p> <p>The sampled projects are listed below;</p> <ol style="list-style-type: none"> Design and Construction of Kakamba Water Supply and Sanitation Scheme in Kakamba S/C- ISIN837/WRKS/22-23/00005; approved by the Contracts Committee under Min. No. 08/10/CC/2022/2023 in a meeting held on 7/10/2022. Rehabilitation and Extension of Rwacece Gravity Flow Scheme in Kamubeizi S/C- ISIN837/WRKS/22-23/00006; approved by the Contracts Committee under Min. No. 09/10/CC/2022/2023 in a meeting held on 7/10/2022. Drilling 2 No. New Production Wells in Kabingo and Rwanjogyera S/C- ISIN837/WRKS/22-23/00007; approved by the Contracts Committee under Min. No. 10/10/CC/2022/2023 in a meeting held on 7/10/2022. 	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>There is evidence that Isingiro DLG established a Project Implementation Team (PIT) as specified in the Water sector guidelines.</p> <p>Copies of joint appointments by the CAO of all the members of the PIT dated 30/11/2022 for each water infrastructure project implemented in the FY (2022/23) were present; The appointed members of the PIT include: Project Manager, Contract Manager, Clerk of Works, DCDO, District Environment Officer and District Labour Officer.</p> <p>The sampled projects are listed below:</p> <ol style="list-style-type: none"> Design and Construction of Kakamba Water Supply and Sanitation Scheme in Kakamba S/C Rehabilitation and Extension of Rwacece Gravity Flow Scheme in Kamubeizi S/C Drilling 2 No. New Production Wells in Kabingo and Rwanjogyera S/C 	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>There was evidence that the five (5) water facilities I sampled and visited in three (3) S/Counties and presented below were constructed as per the standard Technical Designs provided by the DWO in the BOQs and Technical drawings:</p> <p>(i) Design and Construction of Kakamba Gravity Flow Scheme in Kabegaramire village, Kakamba Parish in Kakamba S/C.</p> <ul style="list-style-type: none"> The reservoir tank area was well fenced, with chain link and barbed wire fence with a gate 	2

that was securely locked.

- The gate was constructed with mild steel hollow sections of 40x40 and of 30x30.
- The platform supporting the raised tank was 3620mmx 3660mm comprising 225mm x 225mm GI poles and 63x63x6 angle bars.
- The gate was 1530mm wide X 2,000 mm high
- The pole-to-pole distance was 2500mm.
- The raised tank had an engraving plate
- The ladder was 400mm wide with step-step distance of 280mm
- The gate (was 1530mm wide X 2,000 mm high) was constructed with mild steel hollow sections of 40x40 and of 30x30.
- The pump house was 4310mm X 3320mm with veranda 385mm.
- The ecosan toilet had two partitions and a urine collector. the toilet doors were 900mm X 2,000mm
- Ecosan toilet access steps had a rise of 210mm and a tread of 310 mm and length of 1750 mm that was in the range of technical specifications (a rise of 200mm and a tread of 300mm).
- There was a 3220mm X 20,000mm platform for solar panels
- The I visited two (2) public stand posts and measured the flow rate for both.

a) PSP 1- Rwegaramire village, Kakamba Parish, Kakamba S/C

- The water collection platform was 670mmx690mmx155mm
- The drainage channel was 165mmx190mmx155mm
- The height of the water delivery pipe from the ground was 490mm.

b) PSP 2- Rwegaramire Trading Center, Kakamba Parish, Kakamba S/C

- The water collection platform was 670mmx680mmx165mm
- The drainage channel was 170mmx190mmx165mm
- The height of the water delivery pipe from the ground was 500mm.

(ii) Rehabilitation of Rwacece GFS in Kamubeizi S/C.

- The gate was constructed with mild steel hollow sections of 40x40 and of 30x30.
- The gate was 785mm wide X 1750 mm high

- The pole-to-pole distance was 3030mm.
- The tanks had no engraving plate
- The I visited two (2) public stand posts and measured the flow rate for both.

a) PSP 1- Kafukundane stage, Katukundane village, Kabeshekyere Parish, Kamubeizi S/C

- The water collection platform was 720mmx680mmx165mm
- The drainage channel was 165mmx180mmx170mm
- The height of the water delivery pipe from the ground was 490mm.

b) PSP 2- Revival Church, Katukundane village, Kabeshekyere Parish, Kamubeizi S/C

- The water collection platform was 700mmx790mmx155mm
- The drainage channel was 155mmx220mmx155mm
- The height of the water delivery pipe from the ground was 535mm.

(iii) Construction of a 5-Stance VIP Latrine at Nakivale market, Nakivale village, Kashojwa parish in Rugaaga S/C;

- The VIP latrine was 4050mm X 6150mm
- The facility had a ramp on only one side for people living with disabilities (PWDs), 1540 mm wide and 2150mm long
- The door width was 1050 and corridor was 1560mm wide
- Screen/ brick wall 255 mm thick
- VIP had a screen wall (2100mm high) constructed for privacy protection of users and the urinal drains with a soak pit.
- Veranda was 800mm and 410mm wide
- The VIP was not fenced and the environment was clean
- The latrine was open at the time of visit and thus I verified the stance internal dimensions- stance for PWD was 1400mm X1930mm and other stances were @ 930mmx1560mm.
- There facility was engraved with female/ male labels
- Also, there was a hand-washing facility-tank 250 litre tank.

• Overall, all the five (5) water and sanitation facilities sampled from three (3) S/Counties were constructed/ rehabilitated as per the standard

technical designs provided by the DWO, and therefore, justifying a score of two (2).

12

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2

- There is evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects. Monthly technical supervision of WSS infrastructure projects was carried out by the relevant technical officers (i.e. DWO, Project Manager, District Environment Officer and Community Development Officer) as seen from the joint inspection reports and Minutes of Meetings.

2

The projects sampled are listed;

1. **Design and Construction of Kakamba Water Supply and Sanitation Scheme in Kakamba S/C-** Joint inspections were done by the: DWO, Senior, Assistant Engineering Officer(Water), DE, Environment Officer, Labour Officer and DCDO and site inspection reports prepared dated: 31/1/2023, 22/2/23, 30/3/2023, 24/4/2023, 6/6/2023,. Site meetings were also held including the above-mentioned technical staff and the minutes prepared. The following dates of meetings were noted: 19/1/2023, 8/2/2023, 24/3/2023, 12/4/2023, 27/5/2023.
2. **Drilling 2 No. New Production Wells in Kabingo and Rwanjogyera S/C-** Joint inspections were done by the: DWO, DE, Assistant Water Officer, Assistant Engineering Officer (water), Engineering Assistant, Senior Environment Officer, Labour Officer and DCDO and site inspection reports prepared dated: 22/3/23, 19/4/2023 and 10/5/2023. Site meetings were also held including the above-mentioned technical staff and the minutes prepared. The following dates of meetings were noted: 14/2/2023, 20/3/2023 and 23/5/2023 at Kamabaare site; 13/2/2023, 17/3/2023, 12/5/2023 and 24/5/2023 at Kyarugaaju site.
3. **Rehabilitation and Extension of Rwacece Gravity Flow Scheme in Kamubeizi S/C-** Joint inspections were done by the: DWO, Assistant Engineering Officer (water), DE, Senior Environment Officer, Labour Officer, SCDO and DCDO and site inspection reports prepared dated: 27/3/2023, 30/3/2023, 27/4/2023, 25/4/2023, 15/5/2023 and 17/5/2023. Site meetings were also held including the above-mentioned technical staff and the minutes prepared. The following dates of meetings were noted: 2/9/2023, 17/4/2023, 17/1/2023, 17/3/2023 and 22/5/2023 at Rwacece site; 13/1/2023, 21/3/2023 and 25/5/2023 at Rwakiriro site; 13/1/2023 at Kashumba site.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts

o If 100 % contracts paid on time: Score 2

o If not score 0

Six (06) payments of ISDLG FY2022/2023 Water and Environment infrastructure projects were sampled to test for certification and the timeliness of payment for works executed.

Payment to Block Technical Services Ltd (UGX444,111,690) for Rehabilitation and extension of Rwacece GFS and construction of extension to Kashumba T/C water and sanitation system – Requisition dated 06/06/2023, certified by Water Officer, CDO, Internal Auditor, Environment Officer and CAO on 07/06/2023 and payment effected on 07/06/2023 (1 day).

Payment to Mama Borewells Africa Ltd for Drilling of 2 poduciton wells in Kagogo cell Kabingo S/C and Mpikye village in Rwanjogyera S/C (UGX79,576,605) – Requisition dated 06/06/2023, certified by Water Officer, CDO, Internal Auditor, Environment Officer and CAO on 08/06/2023 and payment effected on 14/06/2023 (8 days).

Payment to Block Technical Services Ltd for Construction of Kakamba water supply and sanitation system in Kabegaramire village in Kakamba S/C (UGX156,116,441) – Requisition dated 08/06/2023, certified by Water Officer, CDO, Internal Auditor, Environment Officer and CAO on 08/06/2023 and payment effected on 15/06/2023 (7 days).

Payment to Epic Fine Services Ltd (UGX24,514,146) for construction of 5 stance latrine with urinal at Nakivale market – Requisition dated 11/05/2023, certified by Water Officer, CDO, Internal Auditor, Environment Officer and CAO on 11/05/2023 and payment effected on 15/05/2023 (6 days).

Payment to Block Technical Services Ltd for construction of Kakamba water supply and sanitation scheme phase 1 in Kakamba S/C (UGX605,255,297) – Requisition dated 08/06/2023, certified by Water Officer, CDO, Internal Auditor, Environment Officer and CAO on 14/06/2023 and payment effected on 15/06/2023 (7 days)

Payment to Relief line Ltd for supply of assorted materials for water supply, borehole/shallow well construction and rainwater harvesting (UGX82,185,000) – Requisition dated 22/02/2023, certified by Water Officer, CDO, Internal Auditor, Environment Officer and CAO on 22/02/2023 and payment effected on 27/02/2023 (5 days)

In all the six payments sampled, certification was done before payment was made and payments were effected within the 14 days' time limit.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:

Score 2, If not score 0

There was evidence that Isingiro DLG has a complete procurement file for all water infrastructure investments with all records; including: the evaluation report approved by the Contracts Committee; Works Contract; and Minutes of Contracts Committee decisions. The Projects files among others included;

1. **Design and Construction of Kakamba Water Supply and Sanitation Scheme in Kakamba S/C-** ISIN837/WRKS/22-23/00005; approved by the Contracts Committee under Min. No. 08/10/CC/2022/2023 in a meeting held on 7/10/2022. The contract was awarded on 9/11/2022. The Contracts Committee approved the evaluation report.
2. **Rehabilitation and Extension of Rwacece Gravity Flow Scheme in Kamubeizi S/C-** ISIN837/WRKS/22-23/00006; approved by the Contracts Committee under Min. No. 09/10/CC/2022/2023 in a meeting held on 7/10/2022. The contract was awarded on 7/11/2022. The Contracts Committee approved the evaluation report.
3. **Drilling 2 No. New Production Wells in Kabingo and Rwanjogyera S/C-** ISIN837/WRKS/22-23/00007; approved by the Contracts Committee under Min. No. 10/10/CC/2022/2023 in a meeting held on 7/10/2022. The contract was awarded on 22/11/2022. The Contracts Committee approved the evaluation report.

Environment and Social Requirements

13

Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework

Maximum 3 points this performance measure

Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:

Score 3, If not score 0

There **was evidence** that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework

On 12/2/23, Ref No SN 014 the district water officer Mr. Jack Twerebere recorded complaint from Mr. Mugisha Ephraimu who complained about non compensation of his land where the water distribution pipes pass through for Rwacece GFS. Min No 4/02/2023, the issue was investigated and confirmed that according to survey his land was very suitable for laying the pipes, in the community meeting held on 22/2/23 the complainant asked for the construction cattle water trough and it was done.

14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>There was evidence that the DWO and the Environment Officer were disseminated guidelines on water source & catchment protection and natural resource management to CDOs</p> <p>In the minutes dated 23/2/23, the water source & catchment protection and natural resource management guidelines were disseminated CDOS of 29 sub counties and Town Clerks of Isingiro district, signed by Mr Abeine Jones and Mrs. Nasasira Abia CDO for water and social mobilize water department.</p>	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>There was evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented</p> <p>The water source protection plans & natural resource management plans for 2022/2023 was prepared on 5/8/2022 for the 6 projects implemented under water, signed and stamped by both SEO and DCDO and approved by CAO.</p>	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>There was evidence that WSS projects were implemented on land where the LG has proof of consent as seen from the following listed requests and the accompanying land consent statements:</p> <p>(i) Consent agreement for construction of Kakamba pumped water system between the land owner (Rwanzingo Amos) and community of Kabegaramire village in Kakamba sub county in presence of 9 witnesses signed and stamped by LC1 chairperson kabegaramire village on 21st/12/2022.</p> <p>(ii) Consent agreement for construction of kashumba pumped water system between the land owner (Misarchi Kakawandi) and community of Rubombo village in kashumba S/C in the presence of 19 witnesses signed and stamped by LC1 C/P Kashumba village on 20th /4/2022.</p> <p>(iii) Memorandum of Understanding for construction of a 5 stance lined pit latrine between the office of the settlement commandant and Isingiro District, in the presence of 6 witnesses signed and stamped by the commandant on 9th/12/2022 (Office of the Prime Minister)</p> <p>(iv) Consent agreement for the design of Kyabahesi borehole between the land owner (Yorakamu Nturwabusha) and community members of Kyabahesi A village, Kyabahesi Parish, Mbaare Sub County. In the presence of 7witnesses signed and stamped by LC_I C/Person on 16th/2/2022.</p>	3

(v) Consent agreement for the **Reservoir tank for Kakamba pumped water system** between the land owner (Kaweesa Patrick) and community members of Kabegaramire village, Kakamba Parish, Kakamba Sub County. In the presence of 7 witnesses signed and stamped by LC1 C/Person on 22nd/2/202

(vi) Consent agreement for the design of **Masha water supply and sanitation system** between the land owner (Hajji Lubega Daudi) and community members of Nyakakoni A village, Nyakokoni I Parish, Masha Sub County. In the presence of 6 witnesses signed and stamped by LC-III C/Person on 13th/5/2022

(vii) Consent agreement for the **rehabilitation and extension of Rwacece GFS** between the land owner (Kabanza James) and community members of Rwacece village, Kabashekyere Parish, Kamubeizi Sub County. In the presence of 8 witnesses signed and stamped by LC-I C/P on 5th/1/2022

(viii) Memorandum of understanding for **drilling a production well in Rwanjogyera Sub County** between and Isingiro District and community members of. In the presence of 11 witnesses signed and stamped by Sub county Chief on 4th/2/2022

(ix) Consent agreement for **drilling a deep borehole** of Kamarebe village between the land owner (Bisira Godfrey) and community members of Kamarebe village, Kagogo Parish, Kabingo Sub County. In the presence of 7 witnesses signed and stamped by LC-I C/Person on 16th/06/2021

(x) Consent agreement for a **spring of Rwanyinamagugure** village between the land owner (Karimunda Amos) and community members of Rwanyinamagugure village, Bugongi Parish, Nyakitunda Sub County in the presence of 6 witnesses signed and stamped by LC-I C/Person on 7th/02/2023.

(xi) Consent agreement for a **spring of keina village** between the land owner (Ntiziibwe Eric) and community members of keina village, Ishingisha Parish, Ntungu Sub County. In the presence of 8 witnesses signed and stamped by LC-I C/Person on 1st/03/2023

(xii) Consent agreement for a **spring of Rwekishojwa village** between the land owner (Niwigira Nelson) and community members of Rwekishojwa village, Kihihi Parish, Nyakitunda Sub County. In the presence of 7 witnesses signed and stamped by LC-I C/Person on 9th /02/2023

• There was evidence that **all WSS facilities budgeted for FY 2022/2023 were implemented on land where Isingiro DLG had proof of consent , and therefore, justifying a score of three (3).**

Safeguards in the
Delivery of Investments

*Maximum 10 points on
this performance
measure*

c. Evidence that E&S
Certification forms are
completed and signed
by Environmental
Officer and CDO prior
to payments of
contractor
invoices/certificates at
interim and final
stages of projects:

Score 2, If not score 0

A sample of eight (08) ISDLG FY2022/2023
investment projects was tested to check for
E&S certification of projects before payment:

Construction of 4 classroom block with head
teacher's office at Rwanjogyera P/S – E&S
certificate dated 09/06/2023.

Construction of 4 classroom block with
headteacher's office at Saani Pentecostal P/S –
E&S certificate dated 20/05/2023.

Construction of double staff house and 2 stance
latrine at Ngarama HCIII – E&S certificate dated
29/05/2023.

Construction of double staff house and 2 stance
latrine at Rushasha HCIII – E&S certificate
dated 30/05/2023.

Construction of double staff house and 2 stance
latrine at Kyabinungu HCII – E&S certificate
dated 12/6/2023.

Construction of IPD lock and 2 stance lined
latrine at Kasaana – E&S certificate dated
29/05/2023.

Establishment of solar powered drip sprinkler
drag horse irrigation system at Arimpa John
Kigyaji farm – E&S certificate dated 28/05/2023

Establishment of solar powered drip sprinkler
drag horse irrigation system at Ruborogota
Seed Secondary School – E&S certificate dated
08/06/2023

For all the samples tested, E&S certification
was effected in accordance with the
requirements.

Safeguards in the
Delivery of Investments

*Maximum 10 points on
this performance
measure*

d. Evidence that the
CDO and environment
Officers undertakes
monitoring to
ascertain compliance
with ESMPs; and
provide monthly
reports:

Score 2, If not score 0

There **was evidence** that the CDO and
environment Officers undertakes monitoring to
ascertain compliance with ESMPs; and provide
monthly reports

1. Monitoring for the design and construction of Kakamba water supply and sanitation system in Kabegaramire village was carried out on 4/1/23, signed and stamped by both SEO and DCDO, monthly monitoring reports were provided for review dated 4/1/23, 28/2/23, 29/3/23, 28/4/23 and 23/5/23, the project started on 12/12/22 and ended on 12/6/23.
2. Monitoring for the rehabilitation and extension of Rwecece CFS and construction of extension of Kashumba water supply and sanitation systems in Rwakiro was carried out on 25/1/23, signed and stamped by both SEO and DCDO, monthly monitoring reports were provided for review dated 25/1/23, 27/2/23, 24/3/23, 26/4/12 and 22/5/23 the project started on 12/12/22 and ended on 12/6/23.3
3. Monitoring for the drilling of 2 No production wells in Kagogo cell was carried out on 25/1/23, signed and stamped by both SEO and DCDO, monthly monitoring reports were provided for review dated 25/2/23, 21/2/23, 28/3/23 and 29/5/23 the project started on 12/12/22 and ended on 12/5/23.

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>The Senior Agricultural Engineer (SAE), Mr. Ambrose Ngabirano availed a43ed report on annual irrigation statistics for Isingiro district for FY 2022/2023, dated 5th July, 2023. According the report, Isingiro district had 230.55 acres under irrigation by the end of FY 2022/2023. Of this,5.5 acres were under microscale Irrigation program i.e. demos (e.g. Ruborogoto seed secondary school having 1acre), while the rest are for non-beneficiaries for example kahene Jovelyn (5acres equipped with sprinkler for irrigating banana) in Nyabushozi village, Nyamitsindo parish in Masha S/C.</p> <p>According to the same report, Isingiro had 10.55acres under irrigation by the end of 2021/2022.</p> <p>Therefore, the LG has up to-date data on irrigated land for the last two FYs; disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries.</p>	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>The Senior Agricultural Engineer (SAE), Mr. Ambrose Ngabirano availed a report on annual irrigation statistics for Isingiro district for FY 2022/2023, dated 5th July, 2023. According the report, Isingiro district had 230.55 acres under irrigation by the end of FY 2022/2023 and 100.55acres under irrigation by the end of 2021/2022. This gives a percentage increase of [(230.55-100.55)/100.55]*100=129.3%.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 	<p>The performance of ISDLG in its FY2022/2023 LLG Micro scale irrigation (Production Services) assessment was 99% making it fall in the range '80% and above'.</p>	4

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0	The SAE availed the Budget Performance Report (BPR) for microscale irrigation program for Isingiro DLG for FY2022/2023 dated 28th July 2023, and submitted to the PS MAAIF. The report shows that Isingiro DLG received UGX412,755,196 under the microscale irrigation grant. All of this allocation was entirely for complementary activities including setting up of demos (no capital development component) as per the guideline.	0
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0	For ISDLG FY2022/2023, the Micro-scale irrigation program was still in initial stages (for Phase II LGs). Funds had just been released and approved farmers were not yet selected, nor were any equipment supplied to farmers yet. The performance measure did not yet apply	0
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0	The SAE availed a contract for supply and delivery of materials to establish 5 microscale irrigation demonstration demonstrations under UglIFT (ISIN837/SUPLS/2022-2023/00001) dated 3rd November, 2023 signed between Isingiro DLG and M/S Karf Aqua, at UGX111,817,980, completion certificate for the same contract dated 30th June, 2023 and Engineer's estimate of UGX113,932, 000 (BOQs). This gives a variation of $[(111,817,980 - 113,932,000)/113,932,000] * 100 = -1.86\%$	1
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY • If 100% score 2 • Between 80 – 99% score 1 • Below 80% score 0	The DPO availed for review a contract document for supply and delivery of materials to establish 5 microscale irrigation demonstration installations under UglIFT (ISIN837/SUPLS/2022-2023/00001) dated 3rd November, 2023 signed between Isingiro DLG and M/S Karf Aqua Ltd and a corresponding completion certificate dated 30th June, 2023. These indicate that all the contracts that were signed in the previous FY were completed in the same FY.	2
4	Achievement of standards: The LG has met staffing and micro-scale irrigation	a) Evidence that the LG has recruited LLG extension workers as per staffing structure	There was no evidence that the LG has recruited LLG extension workers as per staffing structure.	0

standards

Maximum score 6

- If 100% score 2
- If 75 – 99% score 1
- If below 75% score 0

Isingiro District Local Government had **21** Sub Counties and **09** Town Councils.

The approved structure provided for six extension workers in each sub county (Veterinary Officer, Agricultural Officer, Fisheries Officer, Assistant Animal Husbandry Officer, Assistant Agricultural Officer, and Assistant Fisheries Development Officer), and three in each town council (Veterinary Officer, Assistant Agricultural Officer, and Assistant Veterinary Officer). The staff list for extension workers showed that the District had recruited only **43** staff out of the expected **153** computing to a percentage of **28.10%**.

Some of the staff substantively appointed included:

1. Tusiime Innocent, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated April 05, 2022 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 05/03/2022:(a)1 and posted to Isingiro Town Council. Tusiime Innocent was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
2. Rukundo Simon, Veterinary Officer appointed by the Chief Administrative Officer in a letter dated December 09, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 31/12/2021(f)2 and posted to Endiinsi Sub County. Rukundo Simon was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
3. Besiga Felix, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated June 06, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 20/06/2022:(e)2 and posted to Kashumba Sub County. Besiga Felix was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
4. Atuhairu Amon, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated June 06, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 20/06/2022:(e)1 and posted to Kabuyanda Sub County. Atuhairu Amon was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
5. Ssemujju Abduwahab, Agricultural Officer appointed by the Chief

Administrative Officer in a letter dated December 14, 2015 ref.: CR/D/10808 as directed by the District Service Commission under Minute No. 809/07/15/2 and posted to Ngarama Sub County. Ssemujju Abduwahab was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.

6. Kumanya Christian, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated July 24, 2015 ref.: CR/D/10808 as directed by the District Service Commission under Minute No. 09/07/15/1 and posted to Endiinsi Town Council. Kumanya Christian was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
7. Mbaine Sayuni, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated July 24, 2015 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 810/07/15 (4) and posted to Rwanjogyera Sub County. Mbaine Sayuni was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
8. Mwine Josua, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated September 06, 2021 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 20/08/2021:(b)1 and posted to Kakamba Sub County. Mwine Josua was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
9. Ninsiima Evidence, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated May 09, 2018 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 3007/3/208:(g)1 and posted to Birere Sub County. Ninsiima Evidence was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
10. Arineitwe Peter, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated June 28, 2016 ref.: CR/D/10808 as directed by the District Service Commission under Minute No. 896/06/2016:(a)1 and posted to Nyamiyanja Sub County. Arineitwe Peter was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 27, 2023.
11. Tuhumwire David, Agricultural

Officer appointed by the Chief Administrative Officer in a letter dated January 18, 2017 ref.: CR/D/11103 as directed by the District Service Commission under Minute No. 0117/12/2016:(f)1 and posted to Masha Sub County. Tuhumwire David was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.

12. Kaweesa Tanansi, Veterinary Officer appointed by the Chief Administrative Officer in a letter dated December 09, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 32/12/2021(f)1 and posted to Mbaare Sub County. Kaweesa Tanansi was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
13. Gumisiriza Mutambi Kappa Richard, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated July 24, 2015 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 808/07/15:(2) and posted to Kaberebere Town Council. Gumisiriza Mutambi Kappa Richard was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
14. Mwesigwa Amos, Assistant Animal Husbandry Officer appointed by the Chief Administrative Officer in a letter dated May 09, 2018 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 3007/3/208:(j)2 and posted to Kikagate Sub County. Mwesigwa Amos was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
15. Aryatwijuka Lauben, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated September 06, 2021 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 20/08/2021:(b)3 and posted to Rugaaga Sub County. Aryatwijuka Lauben was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
16. Nabasa Tomson, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated June 06, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 21/06/2022:(a)1 and posted to Kagarama Sub County. Nabasa Tomson was appraised by Abaine Johns, Assistant Chief

4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF</p> <ul style="list-style-type: none"> • If 100% score 2 or else score 0 	<p>In the previous FY, Isingiro DLG installed five demo sites as per the records availed by the SAE. Of these three were sampled and visited i.e. Ruborogota Seed Secondary school, river side farm in kikagate T/C and Kare farm in Masha S/C.</p> <p>In the Nov. 2020 version of the guidelines , the essential components of a micro scale irrigation system are listed as, Pump, pipeline from pump to fields, water storage tank and on-farm water distribution system. Upon checking, all the domos were found to contain all these essential components, hence conforming to the standards as defined by MAAIF.</p>	2
4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>b) Evidence that the installed micro-scale irrigation systems during last FY are functional</p> <ul style="list-style-type: none"> • If 100% are functional score 2 or else score 0 	<p>In the previous FY, Isingiro DLG installed five demo sites. Of these three were sampled and visited i.e. Ruborogota Seed Secondary school, river side farm in kikagate T/C and Kare farm in Masha S/C. These were tested and found to be up and running with no defects. Therefore it was concluded that all the equipment installed in the previous FY were functional at the time of assessment.</p>	2

Performance Reporting and Performance Improvement

Accuracy of reported information: The LG has reported accurate information

Maximum score 4

a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0

There was evidence that information on position of extension workers filled was accurate.

In Isingiro District, Birere Sub County, Ngarama Sub County, and Kaberebere Town Council were sampled for assessment.

In Birere Sub County the information on the position of extension workers filled was accurate.

The following extension workers were on the staff list of Birere Sub County, consistent with information from HRM:

1. Ninsiima Evidence, Agricultural Officer

In Ngarama Sub County the information on the position of extension workers filled was accurate.

The following extension workers were on the staff list of Ngarama Sub County:

1. Ssemujju Abduwahab, Agricultural Officer
2. Kiiza Emmanuel, Assistant Animal Husbandry Officer

In Kaberebere Town Council the information on the position of extension workers filled was accurate.

The following extension workers were on the staff list of Kaberebere Town Council:

1. Gumisiriza Mutambi Kaapa Richard, Agricultural Officer

Accuracy of reported information: The LG has reported accurate information

Maximum score 4

b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0

In the previous FY, Isingiro DLG installed five demo sites as per the records availed by the SAE. Of these three were sampled and visited i.e. Ruborogota Seed Secondary school, river side farm in kikagate T/C and Kare farm in Masha S/C. All these were tested and found to be functional with no defects. Therefore, the information on micro-scale irrigation system installed and functioning is actually accurate.

Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans

Maximum score 6

a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0

The SAE availed the following monthly reports for review;

1. Quarter four report on microscale irrigation program progress in Isingiro District dated 12th July, 2023 indicating 3,242 farmers had expressed interest (1,941 successful), 1,672 farm visits prepared, 1043 farm visits conducted, 5 demo sites established
2. Quarter three report on microscale irrigation program progress in Isingiro District indicating 26 awareness events at LLG levels (attended by 403, 114M and 258F), 3048 EOIs, 272 farm visits prepared, 47 farm visits conducted
3. Quarter two report on microscale irrigation program progress in Isingiro District dated 13th January, 2023 indicating 2 awareness events for executive and DTPC, 8 awareness events for at LLG level, 394 EOIs, 5 preparation of farm visits and 4 farm visits conducted, radio talk show.

Therefore there was evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest.

Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans

Maximum score 6

b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0

The SAE accessed MIS for review. At the time of assessment the number of EOIs registered was 3,338, last entry was on 17th November 2023 i. e. Beinomugisha Evaline (ISINGIRO/202302-27/female/41469), of Kashumba S/C. This means that Isingiro DLG had entered up to-date LLG information into MIS.

6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>c.Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0</p>	<p>The SAE availed the following monthly reports for review;</p> <ol style="list-style-type: none"> 1. Quarter four report on microscale irrigation program progress in Isingiro District dated 12th July, 2023 indicating 3,242 farmers had expressed interest (1,941 successful), 1,672 farm visits prepared, 1043 farm visits conducted, 5 demo sites established 2. Quarter three report on microscale irrigation program progress in Isingiro District indicating 26 awareness events at LLG levels (attended by 403, 114M and 258F), 3048 EOIs, 272 farm visits prepared, 47 farm visits conducted 3. Quarter two report on microscale irrigation program progress in Isingiro District dated 13th January, 2023 indicating 2 awareness events for executive and DTPC, 8 awareness events for at LLG level, 394 EOIs, 5 preparation of farm visits and 4 farm visits conducted, radio talk show. <p>All the contents of these reports were actually originated from the LLG information in MIS.</p>	1
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>d) Evidence that the LG has:</p> <ol style="list-style-type: none"> i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0 	<p>The SAE availed a document titled "Performance Improvement Plan for Isingiro under microscale irrigation program" dated 4th July, 2023, prepared by the SAE and approved by the DPO. According to the document, the Lowest performing LLGs were Endinzi S/C (13.5% farm visit), Kakamba S/C (32.4% farm visits), Rugaga S/C (35.2% farm visits) and Rugaga T/C (35.2% farm visits). The actions for improvement included increased facilitation for the extension staff to conduct more farm visits and continued farmer mobilization.</p> <p>Therefore, there was evidence that Isingiro DLG developed an approved Performance Improvement Plan for the lowest performing LLGs</p>	1

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	According to a document dated 4/10/2023 and titled "summary report on capacity building of crop extension workers on climate-smart agriculture", 17 Agricultural officers from all the LLGs were trained on 2nd October 2023. However, the training was not specific to the lowest performing LLGs, therefore rendering it not sufficient as evidence of PIP implementation.	0
	Maximum score 6			

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	According to the approved budget for Isingiro DLG for FY 2023/2024 (page 34), the DLG budgeted UGX1,505,531,000 towards the wages of 50 extension staff including those at district level. However, the approved staffing structure provides for 153 extension staff at LLG level alone. This implies that the DLG did not budget for extension staff according to the approved staffing norm.	0
	Maximum score 6			
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	ii Deployed extension workers as per guidelines score 1 or else 0	According to the staff list, there are 50 extension staff for whom the DLG budgeted UGX1,505,531,000 towards the wages. However, the approved staffing structure provides for 153 extension staff at LLG level alone. this implies that the DLG did not budget for extension staff according to the approved staffing norm, moreover, the deployment was also not as per the guidelines.	0
	Maximum score 6			

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines

Maximum score 6

b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0

There was evidence that extension workers were working in LLGs where they were deployed

Review of the staff list, attendance registers and monitoring reports at Birere showed that the following LLG extension workers were actually physically working at Birere:

1. Ninsiima Evidence, Agricultural Officer

These were physically working at Ngarama:

1. Ssemujju Abduwahab, Agricultural Officer
2. Kiiza Emmanuel, Assistant Animal Husbandry Officer

These were physically at Kaberebere:

1. Gumisiriza Mutambi Kaapa Richard, Agricultural Officer

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines

Maximum score 6

c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0

There was evidence that extension workers deployment had been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board.

The staff lists including extension workers, where there were any posted, and their telephone contacts were prominently displayed at the Notice Boards of all the three sampled LLGs of Birere Sub County, Ngarama Sub County, and Kaberebere Town Council.

Names of some of the LLG extension workers displayed included:

1. Ninsiima Evidence, Agricultural Officer

was found at Birere Sub County;

1. Ssemujju Abduwahab, Agricultural Officer
2. Kiiza Emmanuel, Assistant Animal Husbandry Officer

were at Ngarama Sub County; and

1. Gumisiriza Mutambi Kaapa Richard, Agricultural Officer

was at Kaberebere Town Council.

Performance management: The LG has appraised, taken corrective action and trained Extension

a) Evidence that the District Production Coordinator has:

i. Conducted annual performance appraisal of all

There was evidence that the District Production Coordinator had conducted annual performance appraisal of all extension workers against the agreed performance plans and had submitted a

Workers

Maximum score 4

Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0

copy to HRO during the previous FY. Some files reviewed indicated the following:

1. Tusiime Innocent, Agricultural Officer posted to Isingiro Town Council was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
2. Rukundo Simon, Veterinary Officer posted to Endiinzi Sub County was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
3. Besiga Felix, Agricultural Officer posted to Kashumba Sub County was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
4. Atuhairu Amon, Agricultural Officer posted to Kabuyanda Sub County was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
5. Ssemujju Abduwahab, Agricultural Officer posted to Ngarama Sub County was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
6. Kumanya Christian, Agricultural Officer posted to Endiinzi Town Council was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
7. Mbaine Sayuni, Agricultural Officer posted to Rwanjogyera Sub County was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
8. Mwine Josua, Agricultural Officer posted to Kakamba Sub County was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
9. Ninsiima Evidence, Agricultural Officer posted to Birere Sub County was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
10. Arineitwe Peter, Agricultural Officer posted to Nyamiyanja Sub County was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 27, 2023.
11. Tuhumwire David, Agricultural Officer posted to Masha Sub County was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
12. Kaweesa Tanansi, Veterinary Officer posted to Mbaare Sub County was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
13. Gumisiriza Mutambi Kappa Richard, Agricultural Officer posted to Kaberebere Town Council was

appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.

14. Mwesigwa Amos, Assistant Animal Husbandry Officer posted to Kikagate Sub County was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
15. Aryatwijuka Lauben, Agricultural Officer posted to Rugaaga Sub County was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.

8

Performance management: The LG has appraised, taken corrective action and trained Extension Workers

Maximum score 4

a) Evidence that the District Production Coordinator has;

Taken corrective actions:
Score 1 or else 0

There was evidence that the District Production Coordinator had taken corrective action based on the appraisals.

A document from the District Production Officer to the Chief Administrative Officer dated July 15, 2023, ref.: CR/210/38 titled "Gaps Identified During the Appraisal process of Agriculture Extension Staff for Financial Year 2022/2023" detailed performance gaps including the following:

1. Inadequate skills in performance reporting and performance improvement
2. Inadequate skills in human resource management and development
3. Inadequate knowledge in management monitoring and supervision of services
4. Inadequate knowledge in Climate Smart Agriculture
5. Inadequate skills in Governance, Oversight, Transparency and Accountability.

Some interventions proposed included, among others:

1. Training in performance reporting and performance improvement
2. Training in Climate Smart Agriculture

A report on a training intervention that had been conducted on October 02, 2023 by the District Production Coordinator to the Chief Administrative Officer was also presented dated October 04, 2023 titled "Summary Report on Capacity Building of Crop Extension Workers on Climate Smart Agriculture in Practice".

1

8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>b) Evidence that:</p> <p>i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0</p>	<p>The SAE availed a document titled "gaps Identified during the appraisal process of agriculture extension staff for FY 2022/2023", dated 5th July 2023 with action plan attached. some of action points were training of agricultural extension workers on performance reporting and improvement, training in climate smart agriculture among others. Additionally, the DPO availed a document with title "Summary report on capacity building of crop extension workers climate-smart agriculture in practice", dated 4th October 2023 indicating that 17 extension staff were trained on 2nd October 2023 at the district headquarters.</p> <p>basing on these, it was concluded that training activities were conducted in accordance to the training plans at District level.</p>	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>ii Evidence that training activities were documented in the training database: Score 1 or else 0</p>	<p>No databse was availed</p>	0

Management, Monitoring and Supervision of Services.

Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum score 10

a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0

ISDLG Micro-scale irrigation program has been running for since last year FY2022/2023 and for the current FY2023/2024, allocations were supposed to be made for complimentary services (awareness rising of leaders and farmers, demonstration establishment and farm visits – making 25%) and capital development (75%)), making 100%.

In the budget of FY2023/2024, the following allocations have been made:

Capital Development is UGX805,332,280 (75%)

Complementary services
UGX268,444,093 (25%)

(total budget UGX1,073,776,373 excluding co-funding portion UGX360,000,000, which brings the total UGX1,443,776,373)

The allocations were made in accordance with Micro-scale irrigation grant allocation guidelines.

Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum score 10

b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0

ISDLG Micro-scale irrigation program has been running since previous FY2022/2023 and for the current year FY2023/2024, allocations have been made for complimentary services in line with MAIF Guidelines.

Complementary services should include a maximum 25% on enhancing LG capacity to support irrigated agriculture (Awareness leaders and procurement) and 75% on enhancing farmer capacity (Awareness farmers, Farm visits, Irrigation demos and Farmer field schools). For ISDLG, the financial breakdown was as follows:

Awareness – LG Leaders UGX40,266,614 (15%)

Procurement 26,844,409 (10%)

Awareness - Farmers UGX59,057,701 (22%)

Farm Visits 26,844,409 (10%)

Irrigation Demos UGX80,533,228 (30%)

Farmer Field Schools UGX34,897,732 (13%)

TOTAL Complementary Services UGX268,444,093.

For FY2023/2024, allocations have been made for Complementary Services in accordance with the guidelines.

Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum score 10

c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0

Co-funding is included in the FY2023/2024 as part of the above budget. For FY2023/2024 the total ISDLG Micro-scale Irrigation budget UGX1,443,776,373 is made of the GoU funded portion of UGX1,073,776,373 and a co-funding portion UGX360,000,000. The PBS Production budget is already reflecting the co-funding element.

A sample of fourteen (10) ISDLG farmers who have paid co-funding advances/commitments on their micro scale equipment was tested as follows:

Evans Tumusiime paid UGX1,000,000 on 19/07/223

Mutabazi Godfrey paid UGX1,000,000 on 12/06/223

Twaha Kanyoma paid UGX1,000,000 on 15/08/223

Deusdedet Twesigomwe paid UGX1,000,000 on 15/08/2023

Balikudembe Mukasa paid UGX1,000,000 on 15/08/2023

Sylvia Atukwase paid UGX1,000,000 on 15/08/2023

Namanya Alice paid UGX1,000,000 on 15/08/2023

Byarugaba Beatrice paid UGX1,000,000 on 15/08/2023

Amwine Bridgestone UGX1,000,000 on 19/7/2023

Kemizaano Alifaيدا paid UGX1,000,000 on 19/7/2023

There was evidence that the co-funding is reflected in the LG FY2023/2024 Budget and allocations made as per laid down Micro-scale irrigation guidelines.

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>ISDLG records show that for FY2022/2023, as of the date of this assessment 155 farmers paid co-funding advances of UGX1,000,000 each, though they haven't yet signed agreements.</p> <p>For FY2023/2024, ISDLG Micro-scale total budget is UGX1,443,776,373 including a co-funding portion UGX360,000,000.</p>	2
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>The SAE availed a report on awareness raising of Isingiro DTPC on microscale irrigation program UgIFT, dated 29th November, 2023 in which cofunding modality was presented to the DTPC by the DPO.</p> <p>Therefore, there was evidence that Isingiro DLG has disseminated information on use of the farmer co-funding.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 Less than 70% score 0 	<p>The SAE availed monitoring report for June 2023 dated 30th June 2023, showing 5 of 5 (100%) irrigation demonstration sites were monitored, with findings that all the installations were functional.</p> <p>Therefore, there was evidence that the DPO monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p>	2

Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines

Maximum score 8

b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0

There was evidence as per the following reports availed by the SAE;

1. Technical supervision of establishment of irrigation demonstration site at riverside farm in kikgate T/C, dated 18/6/2023 indicating that the SAE oversaw user training to host farmers by the contractor on 1st June, 2023 (photos attached).
2. Technical supervision of establishment of irrigation demonstration site at Mwesigwa Benon's farm in Mbaare S/C, dated 29/6/2023 indicating that the SAE oversaw user training to host farmers by the contractor on 26th June, 2023 (photos attached).
3. Technical supervision of establishment of irrigation demonstration site at Kare farm in Masha S/C, dated 20/4/2023 indicating that the SAE oversaw hand over and user training to host farmer by the contractor on 16th April, 2023 (photos attached).
4. Technical supervision of establishment of irrigation demonstration site at Kyeera Agricultural training College in kikgate T/C, dated 29/6/2023 indicating that the SAE oversaw user training to host farmers by the contractor on 28 June, 2023 (photos attached).
5. Technical supervision of establishment of irrigation demonstration site at Ruborogota seed secondary school in Ruborogota S/C, dated 18/6/2023 indicating that the SAE oversaw user training to host farmers by the contractor on 2nd June, 2023 (photos attached).

Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines

Maximum score 8

c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0

There was evidence that Isingiro DLG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY, as per the following reports availed by the DPO;

1. Technical backstopping of Agricultural extension officers in LLLFs of Endinzi, TC, Endinzi S/C, Mbaare S/C, Rushasha S/C, rugaga TC and Rugaga T/C to conduct farm visits of successfully registered farmers, dated 11th may 2023 by the SAE. The report indicates that on 29th April to 7th may, the district team supported the mentioned staff to conduct farm visits.
2. Report on technical backstopping of low performing extension workers on irrigation data collection and use of irritrack during farm visit dated 28/09/2023, indicating LLG extension staff were supported on measurement of distance from the water source, use of GPS handset for capturing elevation data among in Rugaga, Endinzi, Kakamba and Rugaaga LLGs.
3. Technical backstopping of Agricultural extension officers in LLGs of Rwanjegera, Bugago, Mbaare, Nyakitunda and Kagarama S/C Ruhiira T/c and Ntungu to conduct farm visits dated 25th may 2023 by the SAE. The report indicates that from 15th 23rd May, the district team supported the mentioned staff to conduct farm visits.

Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines

Maximum score 8

d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0

There was evidence that Isingiro DLG had established and run farmer field schools as per guidelines basing on the following reports;

1. Report on the meeting of farmers to form farmer field school (FFS), dated 26th June,2023 prepared by the SAE, with meeting minutes attached. Minute number Min 04/06/2023, farmers agreed to form FFS with numbers 20-25 from the nonboring villages of Masha S/C.
2. Report on training of farmers on Irrigation methods and application at Mr. Mutakolia's irrigation demonstration site in Masha S/C, dated 6/11/2023 by the AO Masha, Tuhumwire David indicating 21 farmers trained.

Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.

Maximum score 4

a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0

There was evidence that the LG has conducted activities to mobilize farmers as per the following reports;

1. Report on conducted awareness and mobilization of UgiFT Microscale Irrigation program in Kabuyanda S/C, dated 27/02/2023, indicating that the activity was conducted on 11/1/2023, 20/01/2023, 02/02/2023, and 26/01/2023 in the four parishes of the S/C with attendance sheets attached.
2. Report on conducted mobilization and training of gamers on UgiFT Microscale Irrigation program in Kamubeizi S/C, dated 10/03/2023, indicating that the activity was conducted on 9/1/2023, 10/01/2023, 13/02/2023 and 18/01/2023 in (Kabeshekyere parish), 23/10/2023, 24/1/2023, 27/1/2023, 3/2/2023, 6/2/2023 and 23/02/2023 (Kamubeizi parish), 25/1/2023, 30/1/2023, 0/02/2023, 20/02/2023, 13/02/2023 and 14/02/2023 (Kyarugoza parish) with attendance sheets attached.
3. Report on radio talk show on farmer awareness raising on microscale irrigation program, dated 12th January, 2023, indicating that the talkshow was conducted on 11th January, 2023 by SAE, DAO and the production secretary
4. Report on UgiFT microscale irrigation program field day held at Kabarebere church of Uganda in kabarebere T/C on 30th June 2023, attended by 200 farmers, Attendance sheets attached
5. Report on mobilization, awareness creation and training farmers on UgiFT microscale activities in Birere S/C dated 20th January, 2023 indicating attended by 233 farmers from the five parishes (kahenda, Kishuro, Kikokwa, kasaana and Kyera) attendance list attached

Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.

Maximum score 4

b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0

The following reports were availed as evidence that the District has trained staff and political leaders at District and LLG levels;

1. Report on Awareness raising of Isingiro district councillors on Microscale irrigation program UglIFT. Dated 19th January 2023, indicating that a workshop was conducted on 19th January 2023 at the district council hall attended by among others the Chairperson LCV, Hon. Turrahi Aron (0777115759), Tayebwa Javelin, the secretary for production (0701416032), Nimusiima Mayreen (0758601588) council speaker.
2. Awareness raising for DTPC dated 29th November 2023, attended by among other, the CAO, Ms. Asimwe AR (0772552559), Mark June, the communications officer (0703368080)
3. Awareness raising of political leaders, technical officers and key stakeholders of bugango T/C on Microscale irrigation program, dated 17th march 2023 attended a buy among others the C/P LCIII, hon. Baguma Wilson (0770515789), GISO Kakayira Patrick (0777669029) and CDO Mr. Abenawe Jonath (0773845219)
4. Awareness raising workshop for political leaders, technical officers and key stakeholders of Rugaga T/C and S/C on Microscale irrigation program at rugaga T/C hall, dated 14th march 2023 attended a by among others the C/P LCIII, hon. Tushaeomwe Mathias, mayor (0774869044), Kanyangwara Wilson, SAS Rugaga S/C(0779139232) and Hon. Nalwoga Rosemary councillor rugaga T/C(0759922580)
5. Awareness raising of political leaders, technical officers and key stakeholders of Ruborogota S/C on Microscale irrigation program, dated 8th February, 2023 attended a buy among others Natukunda Annet, the Vice chairperson LCIII (074350870), Kyomukama Monica, Councillor for Rwangunga parish (0755037728)A print out of

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0</p>	<p>The DPO availed a file containing all the details of the installed microscale irrigation equipment in the district. At the time of assessment there were only five irrigation demos installed in the district and all their details were available in the file. Therefore, there was Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous.</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>A printout containing all the details of the farmers who had expressed interest, numbering 3338, was availed.</p> <p>Application by Twaza Robert of Endininzi A cell, in Endininzi A ward, Endininzi T/C was sampled and found to be part of the database with reference number ISINGIRO/2023-01-17/MALE/31619.</p> <p>Therefore, there was evidence that the LG keeps an up-to-date database of applications at the time of the assessment.</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>The following reports were availed as evidence that the District had carried out farm visits to farmers that submitted complete Expressions of Interest (EOI)</p> <ol style="list-style-type: none"> 1. Activity report for conducting farm visit for 144 farmers under microscale irrigation in Rugaga S/C dated 30th June, 2023 by Besiga Felix, the AO. Indicates 144 farmers were visited between 25th may and 30th June, 2023. 2. Report on farm visits conducted for successful registered farmers under UgIFT microscale irrigation program, dated 5/9/2023, by Mwine Joshua, agricultural officer Kakamba S/C indicating that 68 farmers were visited 3. Report on conducting farm visit under Microscale Irrigation program (UgIFT) in Bugango S/C, dated 28/06/2023 by Mwesigwa Richard, Agricultural Officer Bugango S/C, indicating farm visists conducted to 120 successful farmers. 4. Report on conduct of farm visit of successful farmers under Microscale Irrigation program (UgIFT) in endiinzi t/C, dated 26/06/2023 by Kumanya Christian, Agricultural Officer Endiizi T/C, indicating farm visits conducted to 120 successful farmers. 	2

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects:</p> <p>Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>There was evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they had been approved by posting on the District and LLG noticeboards.</p> <p>From a document titled "List of Approved Farmers by District Technical Planning Committee and their Paid Commitment Fees for Irrigation Equipment Under Micro-Scale Irrigation Program in Isingiro District" dated December 01, 2023 signed by the District Senior Agricultural Engineer, Ngabirano Ambrose, 155 farmers were listed as beneficiaries including the following:</p> <ol style="list-style-type: none"> 1. Evans Tusiime 2. Mulungi Victor 3. Kafeero Yusufu 4. Karongo Richard 5. Kateshumba Llyode 6. Mutabazi Godfrey 7. Twaha Kanyoma 8. Deusdedet Twesigyeomwe 9. Severinus Ndugwa 10. Moses Mujuni 	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>This indicator is Not Applicable since the Indicative Planning Figures (IPFs) for Production and Marketing in the current FY (2023/24) were approved in May 2023 as per memo dated 25/5/2023, reference no. BPD 86/150/01. Furthermore, through the same memo, Isingiro DLG (listed as Vote code No. 837 on Annex 1 of Final Local Government Indicative Planning Figures for FY 2023/24) was requested to submit its Final Budget Estimates (for production and marketing) for the FY 2023/24 by 15/6/2023. This indicates that the actual budget for production and marketing was received after the consolidation of the Procurement Plan for the current FY (2023/24) i.e after 30/4/2023.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<ul style="list-style-type: none"> • This indicator is Not Applicable since Isingiro DLG did not receive a list of pre-qualified suppliers from MAAIF. As per memo dated 20/10/2022 (from the Permanent Secretary (MAAIF) to Isingiro DLG and other districts), the DLG was requested to consider the competent contractors/suppliers in the district for the procurement of the supply and installation of the irrigation demonstration sites. • • Furthermore, there was no request for quotation for irrigation equipment suppliers to determine whether they were pre-qualified by MAAIF. However, as per Best Evaluated Bidder Notice displayed on the PDU Notice Board on 10/10/2022, the method of procurement used was Open Domestic Bidding. Therefore, after placement of the advert in the print media on 9/8/2022, the interested bidders submitted their bids to PDU. Therefore the following bidders purchased the bidding documents and the solicitation document was issued to them thereafter; Mpiha Technical and Engineering Ltd, Associated Design and Build, Karf Aqua Engineering Solutions, Hydro Concepts (U) Ltd. • 	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>There is evidence that Isingiro DLG concluded the selection of the irrigation equipment supplier based on the set criteria.</p> <ol style="list-style-type: none"> 1. Under Min. No. 21/08/DCC/2022/2023 of the Contracts Committee meeting held on 8/8/2022, the selection of the irrigation equipment supplier based on the set criteria was concluded. 	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0</p>	<p>There is evidence that the micro-scale irrigation systems for the previous FY (2022/23) was approved by the Contracts Committee.</p> <ol style="list-style-type: none"> 1. Under Min. No. 18/10/CC/2022/2023 of the Contracts Committee meeting held on 22/11/2022, the micro-scale irrigation systems were approved. 	1

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0

There is evidence that Isingiro DLG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation as listed below:

As per bid evaluation report signed on 4/10/2022 for the Supply and Delivery of Materials to Establish 5 Micro-Irrigation Demonstrations Under UGIFT, 4 firms were interested in the bid, purchased it and were given solicitation documents by the PDU as listed below:

1. Mpiha Technical and Engineering Ltd
2. Associated Design and Build
3. Karf Aqua Engineering Solutions
4. Hydro Concepts (U) Ltd.

2 out of 4 firms submitted their quotations and were evaluated. The quotations as per LG PP Form 10 (for the Record of Bid Opening) are listed below:

1. Associated Design and Build with a quotation of UGX 119,671,580/=
2. Karf Aqua Engineering Solutions with a quotation of UGX 111,817,980/=

After the preliminary examination and assessment of eligibility, the evaluation committee recommended **Karf Aqua Engineering Solutions** (technically responsive bid) be awarded the contract for the **Supply and Delivery of Materials to Establish 5 Micro-Irrigation Demonstrations Under UGIFT**.

Associated Design and Build bidder did not go beyond the preliminary stage of evaluation therefore, no financial comparison was done to determine the lowest bid.

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App):
Score 2 or else 0

Of the five demo sites installed in the previous FY, the following were sampled and checked for conformity to designs with the findings as indicated;

1. Ruborogota seed SS, 1.5 acres equipped with solar powered pump and water source is a pond and a 5000litre water storage tank and on farm water application through sprinkler, drip and drag hose as per the design.
2. River side farm in Kikagati T/C, equipped with solar surface pump, 5000liter water storage tank, the water source is a perennial stream, irrigating 1.5 acres of pasture using sprinkler and drip s per the design.
3. Kare farm in Masha S/C, 1.5 acres equipped solar powered pump, water source is a stream with 5000Liter water storage tank irrigation 2 acres of banana using sprinkler, drip and drag hose as per the design.

Therefore, all the sampled irrigation demo sites were installed in line with the designs.

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0

The following reports were availed as evidence that Kisoro DLG had conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers

1. Technical supervision of establishment of irrigation demonstration site at Ruborogota seed SS, dated 18/6/2023 indicating that the SAE supervised the site on 15th May 2023, 26th May 2023 during trenching, 27th May 2023 during installation of tank stand, sprinklers, drag hose hydrants and driplines, 28th May 2023 during system testing.
2. Technical supervision of establishment of irrigation demonstration site at Kare farm in Masha S/C, dated 20/4/2023 indicating that the SAE supervised the site on 10th February, 2023; 13th February 2023 during trenching, 15th February 2023 during installation of drips and sprinklers, 3rd March 2023 to test for functionality and 16th April 2023 for installation of signpost.
3. Technical supervision of establishment of irrigation demonstration site at Riverside farm in Kikagate T/C, dated 18/6/2023 indicating that the SAE supervised the installation on 18th, 23rd, 24th, 28th May and on 1st and 18th June, 2023 during different stages of the installation.

According to the site books on 15/5/2023, 26/5/2023 and 14/6/2023 the SAE was at Ruborogota seed SS, on 2/5/2023 20/5/2023 and 14/6/2023 he was at riverside farm and on 18/5/2023, 23/5/2023, 24/5/2023 and 1/6/2023 he was at Kare farm.

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

h) Evidence that the LG has overseen the irrigation equipment supplier during:

i. Testing the functionality of the installed equipment:
Score 1 or else 0

The following reports were availed for review;

1. Technical supervision of establishment of irrigation demonstration site at Ruborogota seed SS, dated 18/6/2023 indicating that the SAE supervised the site on 15th May 2023, 26th May 2023 during trenching, 27th may 2023 during installation of tank stand, sprinklers, drag hose hydrants and driplines, 28th may 2023 during system testing.
2. Technical supervision of establishment of irrigation demonstration site at Kare farm in Masha S/C, dated 20/4/2023 indicating that the SAE supervised the site on 10th February, 2023; 13th February 2023 during trenching, 15th February 2023 during installation of drips and sprinklers, 3rd March 2023 to test for functionality.

The site books were also in agreement with the dates indicated in the reports. therefore, there was evidence that evidence that the LG has overseen the irrigation equipment supplier during testing the functionality of the installed equipment.

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0</p>	<p>The following reports were availed for review;</p> <ol style="list-style-type: none"> 1. Technical supervision of establishment of irrigation demonstration site at Ruborogota seed SS, dated 18/6/2023 indicating that the SAE supervised the site on 15th May 2023, 26th May 2023 during trenching, 27th may 2023 during installation of tank stand, sprinklers, drag hose hydrants and driplines, 28th may 2023 during system testing and hand over. 2. Technical supervision of establishment of irrigation demonstration site at Kare farm in Masha S/C, dated 20/4/2023 indicating that the SAE supervised the site on 10th February, 2023; 13th February 2023 during trenching, 15th February 2023 during installation of drips and sprinklers, 3rd March 2023 to test for functionality and hand over. <p>The site books were also in agreement with the dates indicated in the reports. Therefore, there was evidence that evidence that the LG has overseen the irrigation equipment supplier during testing the functionality of the installed equipment.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0</p>	<p>For FY2022/2023, ISDLG Micro Scale Irrigation program being in its infancy stage had one vendor who supplied equipment for 5 farmer demonstration sites. Payment to this vendor was made as follows:</p> <p>Payment to KARF Aqua Engineering Solutions Ltd for design, supply and installation of micro scale equipment for 5 micro scale irrigation demonstration sites (UGX100,636,182) – Requisition dated 08/06/2023, certified by the Senior Agricultural Engineer, District Production Officer and CAO on 14/06/2023, and payment effected on 18/06/2023 (10 days)</p> <p>The payment was made within the mandatory 14 days time limit.</p>	2

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0</p>	<p>There was evidence of complete procurement files in place for the all projects/contracts; including the Contract documents, approved Evaluation reports, memos of Bid Acceptance and Award of Contract indicating the Contracts Committee (C.C) approvals and/or minutes. The sampled project is listed below:</p>	2
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1. **Supply and Delivery of Materials to Establish 5 Micro-Irrigation Demonstrations Under UGIFT-**
RUKU924/SUPLS/2022-2023/00001;
approved by the Contracts Committee under Min. No. 18/10/CC/2022/2023 in a meeting held on 7/10/2022 after evaluation. The evaluation report was approved by Contracts Committee. The contract document was signed on 3/11/2022.

Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0</p>	<p>There was evidence that the Local Government had displayed details of the nature and avenues to address grievance prominently in multiple public areas</p> <p>In public display dated 9/11/22, stamped by SEA, the local government displayed the avenues for reporting incase of a grievance.</p>	2
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>i). Recorded score 1 or else 0</p> <p>ii). Investigated score 1 or else 0</p> <p>iii). Responded to score 1 or else 0</p> <p>iv). Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was evidence that the LG recorded Micro-scale irrigation grievances in line with LG grievance redress framework</p> <p>On 6/6/23, the SAE recorded complaint from Mr. Stephen Byamugisha from Ngarama S/c about payment of Ugx 1M to the extension work called Mr. Beine Sayuni to pay on his behalf.</p>	1

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>ii. Investigated score 1 or else 0</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was evidence that the LG investigated Micro-scale irrigation grievances in line with LG grievance redress framework</p> <p>The complaint was investigated and Mr. Beine Sayuni confirmed getting the money from the farmer and promised to pay it back.</p>	1
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was evidence that the LG responded to Micro-scale irrigation grievances in line with LG grievance redress framework</p> <p>The complaint was responded too and Mr. Beine Sayuni received his money and confirmed to committee.</p>	1
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was evidence that the LG reported Micro-scale irrigation grievances in line with LG grievance redress framework</p> <p>In the minute No 3, the SAE reported the complaint to committee and extention work confirm reciept of the money</p>	1

Environment and Social Requirements

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>a) Evidence that LGs have disseminated Micro-irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p>	<p>There was evidence that Isingiro DLG had disseminated Micro-irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers. The DPO availed MoUs between Isingiro DLG and the following farmers host farmers;</p> <ol style="list-style-type: none"> 1. Mwesigye Benon (0777235166) of Mbaare S/C, dated 30th May, 2023 2. Honourable Kigyagi John Arimpa(0772482528) of Kikagati T/C, dated 30th May, 2023 3. Kyera Agricultural training college (0774705853), dated 30th May, 2023 4. Elichum Mutakooaha (0772593545) of Masha S/C, dated 30th May, 2023 5. Ruborogota Seed SS (0774163595), dated 31st May, 2023 	2
15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.</p> <p>i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0</p>	<p>T h e r e was evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment</p> <ol style="list-style-type: none"> 1. Environmental, Social and Climate Change screening for the establishment of irrigation demonstration site at Ruborogota seed secondary school under Ugift microscale irrigation program was carried out on 2/5/22, signed and stamped by both SEO and DCDO, the project didn't qualify for detailed therefore costed ESMP was prepared on 14/5/22 at cost of Ugx 550,000 signed and stamped by both the SEO and DCDO, the ESMP was incorporated into designs, BoQs, bidding and contractual documents of Proc No ISIN837/Sulps/22-23/00001, under item 8 for environmental and social safe guards at tune of 500,000 2. Environmental, Social and Climate Change screening for the establishment of irrigation demonstration site at Mwesigye's at Mbaare village matooke farm under Ugift microscale irrigation program was carried out on 2/5/22, signed and stamped by both SEO and DCDO. , the project didn't qualify for detailed therefore costed ESMP was prepared on 2/5/22 at cost of Ugx 500,000 signed and stamped by both the SEO and DCDO, the ESMP was incorporated into designs, BoQs, bidding and contractual 	1

documents of **Proc No ISIN837/Sulps/22-23/00001**
 under item 8 for environmental and social safe guards at tune of 500,000

3. Environmental, Social and Climate Change screening for the establishment of irrigation demonstration site at Mr. Arimpa Kijyaji Riverside farm under Ugift microscale irrigation program was carried out on 9/5/22, signed and stamped by both SEO and DCDO, the project didn't qualify for detailed therefore costed ESMP was prepared on 9/5/22 at cost of Ugx 500,000 signed and stamped by both the SEO and DCDO, the ESMP was incorporated into designs, BoQs, bidding and contractual documents of **Proc No ISIN837/Sulps/22-23/00001**
 under item 8 for environmental and social safe guards at tune of 500,000

15

Safeguards in the delivery of investments

Maximum score 6

ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0

There **was evidence** that monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers

1

1. Monitoring for the establishment of irrigation demonstration site at Mwesigye's at Mbaare village matooke farm under Ugift microscale irrigation program was carried out on 30/5/23 signed and stamped by SEO and DCDO, monthly reports were provided for review dated 30/5/23 and 12/5/23, the project started on 11/12/23 and ended on 30/6/23
2. Monitoring for the establishment of irrigation demonstration site at Kare farm site in Masha under Ugift microscale irrigation program was carried out on 31/5/23 signed and stamped by SEO and DCDO, monthly reports were provided for review dated 31/5/23 and 12/5/23, the project started on 11/12/23 and ended on 30/6/23
3. Monitoring for the establishment of irrigation demonstration site at Ruborogota sees secondary school under Ugift microscale irrigation program under Ugift microscale irrigation program was carried out on 9/6/23 signed and stamped by SEO and DCDO, monthly reports were provided for review dated 9/6/23, the project started on 11/12/23 and ended on 30/6/23

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0</p>	<p>There was evidence that the E&S Certification forms were completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects</p> <ol style="list-style-type: none"> 1. E&S Certification forms for the establishment of irrigation demonstration site at Mwesigye's at Mbaare village matooke farm was prepared on 26/5/25, signed and stamped by both SEO and DCDO, payments were made on 18/6/23. 2. E&S Certification forms for the establishment of irrigation demonstration site at Kyera agriculture training college farm site in Kyera villlage was prepared on 7/6/23, signed and stamped by both SEO and DCDO, payments were made on 18/6/23. 3. E&S Certification forms for the establishment establishment of irrigation demonstration site at Ruborogota sees secondary school under Ugift microscale irrigation program was prepared on 8/6/23, signed and stamped by both SEO and DCDO, payments were made on 18/6/23. 	1
15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0</p>	<p>There was evidence that the E&S Certification forms were completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects</p> <ol style="list-style-type: none"> 1. E&S Certification forms for the establishment of irrigation demonstration site at Mwesigye's at Mbaare village matooke farm was prepared on 26/5/25, signed and stamped by both SEO and DCDO, payments were made on 18/6/23 2. E&S Certification forms for the establishment of irrigation demonstration site at Kyera agriculture training college farm site in Kyera villlage was prepared on 7/6/23, signed and stamped by both SEO and DCDO, payments were made on 18/6/23 3. E&S Certification forms for the establishment establishment of irrigation demonstration site at Ruborogota sees secondary school under Ugift microscale irrigation program was prepared on 8/6/23, signed and stamped by both SEO and DCDO, payments were made on 18/6/23 	1

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	There was evidence that the position of Chief Finance Officer was substantively filled by Byagageire Innocent appointed by the Chief Administrative Officer in a letter dated June 28, 2016 ref.: CR/153/1 as directed by the District Service Commission under Minute No. 896/06/2016. Byagageire Innocent was appraised by Asimwe Alice, Chief Administrative Officer on June 28, 2023.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	There was no evidence that the position of District Planner was substantively filled and there was no secondment from the line ministry.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	There was evidence that the position of District Engineer was substantively filled by Abenaitwe Turyamureeba Asaph appointed by the Chief Administrative Officer in a letter dated August 25, 2016 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 934/08/2016 (a)1. Abenaitwe Turyamureeba Asaph was appraised by Asimwe Alice, Chief Administrative Officer on June 27, 2023.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	There was evidence that the position of District Natural Resources Officer was substantively filled by Bwengye Emmanuel appointed by the Chief Administrative Officer in a letter dated December 09, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 371/12/2021 (a)1. Bwengye Emmanuel was appraised by Asimwe Alice, Chief Administrative Officer on June 30, 2023.	3

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>e. District Production Officer/Senior Veterinary Officer, score 3 or else 0</p>	<p>There was evidence that the position of District Production Officer was substantively filled by Karugaba Aloysius appointed by the Chief Administrative Officer in a letter dated February 20, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 2067/2/2018 (a)1. Karugaba Aloysius was appraised by Asiimwe Alice, Chief Administrative Officer on June 30, 2023.</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>f. District Community Development Officer/Principal CDO, score 3 or else 0</p>	<p>There was evidence that the position of District Community Development Officer was substantively filled by Mugarura Edward appointed by the Chief Administrative Officer in a letter dated July 24, 2015 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 808/07/15 (d)1. Mugarura Edward was appraised by Asiimwe Alice, Chief Administrative Officer on June 30, 2023.</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0</p>	<p>There was evidence that the position of District Commercial Officer was substantively filled by Musinguzi Patrick appointed by the Chief Administrative Officer in a letter dated March 22, 2021 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 04/03/2021 (i)1. Musinguzi Patrick was appraised by Asiimwe Alice, Chief Administrative Officer on June 28, 2023.</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.</p>	<p>There was evidence that the position of Senior Procurement Officer was substantively filled by Kamwiine Frank appointed by the Chief Administrative Officer in a letter dated May 23, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 3019/5/2018. Kamwiine Frank was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 28, 2023.</p>	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0</p>	<p>There was evidence that the position of Procurement Officer was substantively filled by Nareba Sylvia appointed by the Chief Administrative Officer in a letter dated December 04, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 3068/11/2018 (b)1. Nareba Sylvia was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>i. Principal Human Resource Officer, score 2 or else 0</p>	<p>There was evidence that the position of Principal Human Resource Officer (Administration) was substantively filled by Musinguzi David appointed by the Chief Administrative Officer in a letter dated November 23, 2021 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 26/11/2021 (a)1. Musinguzi David was appraised by Asiimwe Alice, Chief Administrative Officer on June 30, 2023.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>j. A Senior Environment Officer, score 2 or else 0</p>	<p>There was evidence that the position of Senior Environment Officer was substantively filled by Kamoga Abdul appointed by the Chief Administrative Officer in a letter dated June 06, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 20/06/2022 (a)1. Kamoga Abdul was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>k. Senior Land Management Officer /Physical Planner, score 2 or else 0</p>	<p>There was evidence that the position of Senior Land Management Officer was substantively filled by Ndyamuba Wilber appointed by the Chief Administrative Officer in a letter dated December 09, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 32/12/2021 (j). Ndyamuba Wilber was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.</p>	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>l. A Senior Accountant, score 2 or else 0</p>	<p>There was evidence that the position of Senior Accountant was substantively filled by Aturyamirwe Anthony appointed by the Chief Administrative Officer in a letter dated May 05, 2023 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 01/05/2023 (b)1. Aturyamirwe Anthony was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0</p>	<p>There was evidence that the position of Principal Internal Auditor was substantively filled by Rutakirwa Edson appointed by the Chief Administrative Officer in a letter dated May 14, 2021 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 06/05/2021 (a)1. Rutakirwa Edson was appraised by Asimwe Alice, Chief Administrative Officer on June 23, 2023.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0</p>	<p>There was evidence that the position of Principal Human Resource Officer (Secretary DSC) was substantively filled by Nabaasa Anne appointed by the Chief Administrative Officer in a letter dated December 09, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 37/12/2021 (b)1. Nabaasa Anne was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 29, 2023.</p>	2
2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG</p> <p>Maximum score is 15</p>	<p>a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).</p>	<p>There was evidence that the LG had recruited a Senior Assistant Secretary (Sub-Counties) and Town Clerk (Town Councils) in all LLGs.</p> <p>Isingiro District LG had 21 sub counties, and 9 town councils. The substantively appointed staffs were deployed as follows:</p> <ol style="list-style-type: none"> 1. Magomu Kenneth, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated May 08, 2014 ref.: CR/D/10960 as directed by the District Service Commission under Minute No. 743/5/2014 (c)1 and posted to Birele Sub County. Magomu Kenneth was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 28, 2023. 2. Arinaitwe Silver, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated June 07, 2022 ref.: CR/156/6 	5

as directed by the District Service Commission under Minute No. 15/05/2022 (5) and posted to Kabingo Sub County. Arinaitwe Silver was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 27, 2023.

3. Mugarura Mathias, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated August 09, 2022 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 27/08/2022 (i)1 and posted to Ruborogota Sub County. Mugarura Mathias was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 28, 2023.
4. Kyasiimire Catherine, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated November 06, 2023 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 13/10/2023:1 and posted to Kagarama Sub County. Kyasiimire Catherine was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
5. Kusasira Serinah Tinka, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated August 09, 2022 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 27/08/2022 (j)2 and posted to Nyamuyanja Sub County. Kusasira Serinah Tinka was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 28, 2023.
6. Bahungirehe Vanence, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated November 14, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 60/11/2022:(a)1 and posted to Mbaare Sub County. Bahungirehe Vanence was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
7. Aruho Tomson, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated November 07, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 53/11/2022:1 and posted to Kakamba Sub County. Aruho Tomson was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 28, 2023.

8. Babweteera Innocent, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated November 23, 2021 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 26/11/2021:(b)1 and posted to Rushasha Sub County. Babweteera Innocent was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
9. Mujuni James, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated August 09, 2022 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 28/08/2022:(a)3 and posted to Endiinzi Sub County. Mujuni James was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 27, 2023.
10. Katushabe Leiticia, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated May 09, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 3015/04/2018 and posted to Ruyanga Sub County. Katushabe Leiticia was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 29, 2023.
11. Musinguzi Jordan, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated August 09, 2022 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 27/8/2022:(j)3 and posted to Rwanjogyera Sub County. Musinguzi Jordan was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
12. Kyomugasho Juliet, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated May 09, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 3015/04/2018:(d)1 and posted to Kabuyanda Sub County. Kyomugasho Juliet was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
13. Kamugisha Eriasaph Bebaga, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated November 07, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 53/11/2022:3 and posted to Rwetango Sub County. Kamugisha

Eriasaph Bebaga was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 28, 2023.

14. Arinaitwe Shadia, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated December 01, 2015 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 848/11/15 and posted to Kikagate Sub County. Arinaitwe Shadia was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 27, 2023.
15. Namirember Sarah, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated May 09, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 3015/04/2018 and posted to Kashumba Sub County. Namirember Sarah was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
16. Kobusingye Prossy, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated November 14, 2022 ref.: CR/156/5 as directed by the District Service Commission under Minute No. 58/11/2022:(1) and posted to Ngarama Sub County. Kobusingye Prossy was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 29, 2023.
17. Kyogabirwe Oliver, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated February 06, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 2060/1/2018:(a)1 and posted to Masha Sub County. Kyogabirwe Oliver was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 29, 2023.
18. Beinomugisha Patrick Maisho, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated December 11, 2023 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 20/09/2023:(a)1 and posted to Kamubeizi Sub County. Beinomugisha Patrick Maisho was on probation and not due for appraisal.
19. Mumpe Chris, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated December 11, 2023 ref.: CR/156/2 as directed by the District Service Commission under Minute

No. 20/11/2023:(a)2 and posted to Ntungu Sub County. Mumpe Chris was on probation and not due for appraisal.

20. Katushabe Phiona, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated December 11, 2023 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 19/11/2023:(a)1 and posted to Nyakitunda Sub County. Katushabe Phiona was on probation and not due for appraisal.
21. Abaine Johns, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated October 01, 2007 ref.: CR/D/10098 as directed by the District Service Commission under Minute No. 42/9/2007 (i) and posted to Rugaaga Sub County. Abaine Johns was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 28, 2023.
22. Tubehamwe Sebastian, Principal Township Officer appointed by the Chief Administrative Officer in a letter dated December 04, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 3068/11/2018 (1)3 and posted to Rugaaga Town Council. Tubehamwe Sebastian was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 29, 2023.
23. Nimusiima Willis, Principal Township Officer appointed by the Chief Administrative Officer in a letter dated December 04, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 3068/11/2018 (a)1 and posted to Isingiro Town Council. Nimusiima Willis was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 29, 2023.
24. Twinomugisha Samuel, Principal Township Officer appointed by the Chief Administrative Officer in a letter dated November 07, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 51/11/2022:(a)1 and posted to Endiinsi Town Council. Twinomugisha Samuel was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 29, 2023.
25. Kwekunda Hopeline, Principal Township Officer appointed by the Chief Administrative Officer in a letter dated May 05, 2023 ref.: CR/160/1 as directed by the District Service Commission under Minute

No. 01/05/2023:(e)1 and posted to Kikagate Town Council. Kwekunda Hopeline was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.

26. Atwine Angella, Principal Township Officer appointed by the Chief Administrative Officer in a letter dated May 13, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 12/05/2022:(b)2 and posted to Bugango Town Council. Atwine Angella was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 28, 2023.
27. Twinomugisha Fulgence, Principal Township Officer appointed by the Chief Administrative Officer in a letter dated November 07, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 51/11/2022:(a)2 and posted to Kabuyanda Town Council. Twinomugisha Fulgence was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
28. Kwokukizire Alex Kashegu, Principal Township Officer appointed by the Chief Administrative Officer in a letter dated November 07, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 51/11/2022: (a)5 and posted to Kamubeizi Town Council. Kwokukizire Alex Kashegu was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
29. Tumuhanye Reuben Karima, Principal Township Officer appointed by the Chief Administrative Officer in a letter dated November 07, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 51/11/2022: (a)3 and posted to Kaberebere Town Council. Tumuhanye Reuben Karima was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
30. Byaruhanga James, Principal Township Officer appointed by the Chief Administrative Officer in a letter dated November 07, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 51/11/2022:(a)4 and posted to Ruhira Town Council. Byaruhanga James was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.

recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

Development Officer / Senior CDO in case of Town Councils, in all LLGs, score 5 or else 0.

recruited a Community Development Officer in the Sub County and a Senior Community Development Officer in case of Town Councils, in all LLGs.

The substantively appointed staff were deployed as follows:

1. Nyesiga Evaline, Community Development Officer appointed by the Chief Administrative Officer in a letter dated September 06, 2021 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 23/08/2021:2 and posted to Ngarama Sub County. Nyesiga Evaline was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
2. Twebaze Kemerwa Johnson, Community Development Officer appointed by the Chief Administrative Officer in a letter dated July 26, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 23/08/2021:1 and posted to Masha Sub County. Twebaze Kemerwa Johnson was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
3. Kobusingye Barbara, Senior Community Development Officer appointed by the Chief Administrative Officer in a letter dated July 02, 2018 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 3042/6/2018:(f)1 and posted to Isingiro Town Council. Kobusingye Barbara was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
4. Abenawe Jonath, Senior Community Development Officer appointed by the Chief Administrative Officer in a letter dated November 14, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 59/11/2022:(2) and posted to Bugango Town Council. Abenawe Jonath was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
5. Tayebwa Hassan, Senior Community Development Officer appointed by the Chief Administrative Officer in a letter dated July 02, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 3033/6/2018:(a)1 and posted to Kabuyanda Town Council. Tayebwa Hassan was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
6. Mujuni Voncent, Community Development Officer appointed by

the Chief Administrative Officer in a letter dated December 15, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 40/12/2021 (a)2 and posted to Rwetango Sub County. Mujuni Voncent was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.

7. Matsiko Mark, Community Development Officer appointed by the Chief Administrative Officer in a letter dated September 15, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 34/09/2022:(a)3 and posted to Rwanjogyera Sub County. Matsiko Mark was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
8. Byanyima George William, Community Development Officer appointed by the Chief Administrative Officer in a letter dated September 15, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 34/09/2022:(a)2 and posted to Rushasha Sub County. Byanyima George William was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
9. Kiconco K. Monica, Community Development Officer appointed by the Chief Administrative Officer in a letter dated November 14, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 57/11/2022:2 and posted to Kabuyanda Sub County. Kiconco K. Monica was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
10. Mubangizi Pauson, Community Development Officer appointed by the Chief Administrative Officer in a letter dated December 15, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 40/12/2021(a)1 and posted to Ruhira Town Council. Mubangizi Pauson was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
11. Nyebesa Seezi, Community Development Officer appointed by the Chief Administrative Officer in a letter dated May 14, 2021 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 05/05/2021:(d)1 and posted to Kikagate Town Council. Nyebesa Seezi was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
12. Abaine Asaph, Community

Development Officer appointed by the Chief Administrative Officer in a letter dated December 15, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 40/12/2021(a)5 and posted to Kagarama Sub County. Abaine Asaph was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.

13. Echodu Simon Peter, Community Development Officer appointed by the Chief Administrative Officer in a letter dated June 16, 2021 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 13/06/2021:(b)3 and posted to Rugaaga Sub County. Echodu Simon Peter was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
14. Namutebi Zainabu Nisha, Community Development Officer appointed by the Chief Administrative Officer in a letter dated June 16, 2021 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 13/06/2021:(b)1 and posted to Kashumba Sub County. Namutebi Zainabu Nisha was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
15. Katushabe Ednah, Community Development Officer appointed by the Chief Administrative Officer in a letter dated September 15, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 34/09/2022:(a)4 and posted to Nyamuyanja Sub County. Katushabe Ednah was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
16. Mugizi Godfrey, Senior Community Development Officer appointed by the Chief Administrative Officer in a letter dated November 06, 2023 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 12/10/2023:1 and posted to Kaberebere Town Council. Mugizi Godfrey was appraised by Tushabe Fred Rugara, Assistant Chief Administrative Officer on June 28, 2023.
17. Tushabe Patience, Community Development Officer appointed by the Chief Administrative Officer in a letter dated March 22, 2021 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 04/03/2021:(b)2 and posted to Kabingo Sub County. Tushabe Patience was appraised by Gumisiriza Aloysius, Principal

Assistant Secretary on June 30, 2023.

18. Mugizi Lawrence, Community Development Officer appointed by the Chief Administrative Officer in a letter dated April 05, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 07/03/2022 (c)1 and posted to Ntungu Sub County. Mugizi Lawrence was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.
19. Twineomuchunguzi Moses, Senior Community Development Officer appointed by the Chief Administrative Officer in a letter dated May 14, 2021 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 05/05/2021:(f)2 and posted to Endiinsi Town Council. Twineomuchunguzi Moses was appraised by Gumisiriza Aloysius, Deputy Chief Administrative Officer on June 30, 2023.
20. Natukunda Enoth, Community Development Officer appointed by the Chief Administrative Officer in a letter dated September 15, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 34/09/2022:(a)1 and posted to Isingiro Town Council. Natukunda Enoth was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
21. Twesigye Ruth, Senior Community Development Officer appointed by the Chief Administrative Officer in a letter dated December 11, 2023 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 19/11/2023:(a)2 and posted to Kikagate Town Council. Twesigye Ruth was appraised by Wamanya Zankire, Principal Assistant Secretary on June 30, 2023.
22. Agaba Godwin, Community Development Officer appointed by the Chief Administrative Officer in a letter dated December 15, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 40/12/2021 (a)4 and posted to Kamubeizi Sub County. Agaba Godwin was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
23. Kamusiime Diana, Community Development Officer appointed by the Chief Administrative Officer in a letter dated June 16, 2021 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 13/06/2021:(b)2 and posted to Ruborogota Sub County. Kamusiime

Diana was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.

24. Ntabaruka Christine, Community Development Officer appointed by the Chief Administrative Officer in a letter dated November 28, 2023 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 18/11/2023: 9 c)1 and posted to Endiinzi Sub County. Ntabaruka Christine was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
25. Abawemukama Theophilus, Community Development Officer appointed by the Chief Administrative Officer in a letter dated November 28, 2023 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 18/11/2023:(c)3 and posted to Birere Sub County. Abawemukama Theophilus was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
26. Atuhaire Shivan, Community Development Officer appointed by the Chief Administrative Officer in a letter dated September 06, 2021 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 21/08/2021:(a)1 and posted to Nyakitunda Sub County. Atuhaire Shivan was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
27. Katusiime Praise, Community Development Officer appointed by the Chief Administrative Officer in a letter dated September 06, 2021 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 21/08/2021:(a)2 and posted to Ruyanga Sub County. Katusiime Praise was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
28. Nyangoma Janepher, Community Development Officer appointed by the Chief Administrative Officer in a letter dated November 14, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 57/11/2022:1 and posted to Kakamba Sub County. Nyangoma Janepher was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
29. Kyoratungye Christine, Senior Community Development Officer appointed by the Chief Administrative Officer in a letter

dated September 15, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 3309/2022:2 and posted to Rugaaga Town Council. Kyoratungye Christine was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.

30. Muyambi Daniel, Community Development Officer appointed by the Chief Administrative Officer in a letter dated November 28, 2023 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 18/11/2023: (c)5 and posted to Rugaaga Town Council. Muyambi Daniel was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
31. Turibamwe Silver, Senior Community Development Officer appointed by the Chief Administrative Officer in a letter dated November 18, 2020 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 3262/11/2020:1 and posted to Ruhira Town Council. Turibamwe Silver was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 29, 2023.
32. Agaba Arthur Twonge, Senior Community Development Officer appointed by the Chief Administrative Officer in a letter dated November 14, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 59/11/2022:(1) and posted to Kamubeizi Town Council. Agaba Arthur Twonge was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
33. Asimire B. Cyprian, Community Development Officer appointed by the Chief Administrative Officer in a letter dated December 15, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 40/12/2021(a)6 and posted to Mbaare Sub County. Asimire B. Cyprian was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
34. Tusingwire Robert, Community Development Officer appointed by the Chief Administrative Officer in a letter dated June 16, 2021 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 15/06/2021:1 and posted to Kikagate Sub County. Tusingwire Robert was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

There was evidence that the LG had recruited a Senior Accounts Assistant or an Accounts Assistant in all LLGs.

The substantively appointed staff were deployed as follows:

1. Kyarisiima Jovenile, Treasurer appointed by the Chief Administrative Officer in a letter dated June 02, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 18/05/2022:1 and posted to Bugango Town Council. Kyarisiima Jovenile was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
2. Mwesigye Robert, Treasurer appointed by the Chief Administrative Officer in a letter dated December 09, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 34/12/2021(a)2 and posted to Isingiro Town Council. Mwesigye Robert was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
3. Kamugisha Cleophas, Treasurer appointed by the Chief Administrative Officer in a letter dated November 28, 2023 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 18/11/2023:(a)1 and posted to Kaberebere Town Council. Kamugisha Cleophas was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 29, 2023.
4. Kakutsyano Roberts, Senior Treasurer appointed by the Chief Administrative Officer in a letter dated November 13, 2017 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 2014/10/2017:1 and posted to Ruhira Town Council. Kakutsyano Roberts was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
5. Atwine Winnie, Treasurer appointed by the Chief Administrative Officer in a letter dated February 25, 2020 ref.: CR/156/6 as directed by the District Service Commission under Minute No. 3202/01/2020 (1) and posted to Kikagate Town Council. Atwine Winnie was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
6. Mabanga John Chrisostom, Treasurer appointed by the Chief Administrative Officer in a letter

dated December 09, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 28/11/2021(1) and posted to Endiinsi Town Council. Mabanga John Chrisostom was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.

7. Tumuramye Justine, Treasurer appointed by the Chief Administrative Officer in a letter dated December 09, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 34/12/2021(a)3 and posted to Kabuyanda Town Council. Tumuramye Justine was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
8. Masiko Quilno, Treasurer appointed by the Chief Administrative Officer in a letter dated December 09, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 34/12/2021(a)1 and posted to Rugaaga Town Council. Masiko Quilno was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
9. Natukwasa Emmy, Treasurer appointed by the Chief Administrative Officer in a letter dated April 01, 2018 ref.: CR/156 as directed by the District Service Commission under Minute No. 2080/2/2018:(c)1 and posted to Kamubeizi Town Council. Natukwasa Emmy was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
10. Musiimire Phionah, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated March 22, 2021 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 04/03/2021:(f)1 and posted to Kabingo Sub County. Musiimire Phionah was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
11. Nabasa Lonard, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated November 28, 2023 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 18/11/2023:(d)1 and posted to Nyamuyanja Sub County. Nabasa Lonard was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.
12. Asiimwe Maureen, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter

dated January 09, 2019 ref.: CR/156/6 as directed by the District Service Commission under Minute No. 3078/12/2018:1 and posted to Ruyanga Sub County. Asiimwe Maureen was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.

13. Lukyamuzi Sulaiman, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated June 19, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 3021/6/2018:(b)1 and posted to Rugaaga Sub County. Lukyamuzi Sulaiman was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
14. Boroba Alphonse, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated June 16, 2021 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 13/05/2021:(d)1 and posted to Ngarama Sub County. Boroba Alphonse was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
15. Mugisha Hannington Ndiira, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated November 06, 2023 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 12/10/2023:1 and posted to Kashumba Sub County. Mugisha Hannington Ndiira was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
16. Natukunda Catherine, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated August 09, 2022 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 27/08/2022:(c)4 and posted to Ntungu Sub County. Natukunda Catherine was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
17. Kyasiimire Agatha, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated August 09, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 29/08/2022:(a)2 and posted to Birere Sub County. Kyasiimire Agatha was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
18. Tugabirwe Doreen, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter

dated August 09, 2022 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 27/08/2022:(c)1 and posted to Kamubeizi Sub County. Tugabirwe Doreen was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.

19. Ssewanyana Hussein, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated May 08, 2014 ref.: CR/D/10434 as directed by the District Service Commission under Minute No. 743/5/2014:(h)(1) and posted to Kikagate Sub County. Ssewanyana Hussein was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
20. Tugume Edgar, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated August 09, 2022 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 27/08/2022:(c)2 and posted to Rwanjogyera Sub County. Tugume Edgar was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 28, 2020.
21. Natwweta Saly, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated November 28, 2023 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 18/11/2023:(d)2 and posted to Rushasha Sub County. Natwweta Saly was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
22. Katusiime Annah, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated August 09, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 29/08/2022:(a)1 and posted to Mbaare Sub County. Katusiime Annah was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
23. Musimenta Olivia, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated November 14, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 61/11/2022:1 and posted to Kabuyanda Sub County. Musimenta Olivia was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
24. Tukamuhabwa Bashir, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated June 25, 2010 ref.:

CR/D/10727 as directed by the District Service Commission under Minute No. 407/05/10(1) and posted to Masha Sub County. Tukamuhabwa Bashir was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.

25. Atwijukire Amon, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated November 14, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 56/11/2022:(c)1 and posted to Kagarama Sub County. Atwijukire Amon was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 14, 2023.
26. Mutesi Rose, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated August 09, 2022 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 27/08/2022:(c)6 and posted to Kakamba Sub County. Mutesi Rose was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on May 10, 2023.
27. Dembe Edward, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated August 09, 2022 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 27/08/2022(c)5 and posted to Ruborogota Sub County. Dembe Edward was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 29, 2023.
28. Namara Lovance, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated November 14, 2022 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 56/11/2022:(c)2 and posted to Rwetango Sub County. Namara Lovance was appraised by Abaine Johns, Assistant Chief Administrative Officer on May 14, 2023.
29. Tumuhimbise Wilberforce, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated November 14, 2022 ref.: CR as directed by the District Service Commission under Minute No. 56/11/2022:(c)4 and posted to Endiinzi Sub County. Tumuhimbise Wilberforce was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on February 14, 2023 on probation .
30. Ayebare Victor, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated August 09, 2022 ref.: CR/156/2 as directed by the District

Service Commission under Minute No. 27/08/2022:(c)3 and posted to Nyakitunda Sub County. Ayebare Victor was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.

Environment and Social Requirements

3	<p>Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.</p> <p>Maximum score is 4</p>	<p>If the LG has released 100% of funds allocated in the previous FY to:</p> <p>a. Natural Resources department,</p> <p>score 2 or else 0</p>	<p>For ISDLG Natural Resources what was budgeted for FY2022/2023 was UGX3,528,282,617. What was spent according to the report of the year ended 30 June 2023 was UGX3,528,282,617. The ratio of the expenditure to the budgeted funds was 100%.</p> <p>Natural resources was allocated exactly what was budgeted (i.e. 100%).</p>	2
3	<p>Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.</p> <p>Maximum score is 4</p>	<p>If the LG has released 100% of funds allocated in the previous FY to:</p> <p>b. Community Based Services department.</p> <p>score 2 or else 0.</p>	<p>For ISDLG Community Based Services what was budgeted for FY2022/2023 was UGX1,206,831,596. What was spent according to the report of the year ended 30 June 2023 was UGX1,206,831,596. The ratio of the expenditure to the budgeted funds was 100%,</p> <p>Community based services was allocated exactly what was budgeted (i.e. 100%).</p>	2
4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>a. If the LG has carried out Environmental, Social and Climate Change screening,</p> <p>score 4 or else 0</p>	<p>There was evidence that the LG had carried out Environmental, Social and Climate Change screening for all projects implemented using the DDEG for the previous FY.</p> <ol style="list-style-type: none"> 1. Environmental, Social and Climate Change screening for the construction of a health 2 -bed twin staff house and 2 stance lined latrine at Kyabinunga HC II was carried out on 8/3/22, signed and stamped by both EO and DCDO. 2. Environmental, Social and Climate Change screening for the construction of a health 2 -bed twin staff house and 2 stance lined latrine at Rwakakwenda HC II was carried out on 9/3/22, signed and stamped by both EO and DCDO. 	4

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),

score 4 or 0

DDEG projects i.e. (screening for the construction of a health 2 -bed twin staff house and 2 stance lined latrine at Kyabinunga HC II, screening for the construction of a health 2 -bed twin staff house and 2 stance lined latrine at Rwakakwenda HC II), that were implemented by the district in the previous FY, were screened by SEO and DCDO, however after screening the projects didn't qualify for detailed study (ESIA) according to NEA 2019 under schedule 4 and 5, therefore costed ESMP was prepared.

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;

score 4 or 0

There **was evidence** that the LG had a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG).

1. Environmental, Social and Climate Change screening for the construction of a health 2 -bed twin staff house and 2 stance lined latrine at Kyabinunga HC II was carried out on 8/3/22, signed and stamped by both EO and DCDO, after screening the project didn't qualify for detailed study, therefore a costed ESMP was prepared on 8/3/22 at tune of Ugx 7,750,000 signed and stamped by both EO and DCDO.
2. Environmental, Social and Climate Change screening for the construction of a health 2 -bed twin staff house and 2 stance lined latrine at Rwakakwenda HC II was carried out on 9/3/22, signed and stamped by both EO and DCDO, after screening the project didn't qualify for detailed study, therefore a costed ESMP was prepared on 9/3/22 at tune of Ugx 6,800,000 signed and stamped by both EO and DCDO.

Financial management and reporting

5	<p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p>	<p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p>	<p>Isingiro DLG had an unqualified audit opinion for its FY2022/2023 final accounts.</p>	10
6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p> <p>maximum score is 10</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p> <p>score 10 or else 0.</p>	<p>As per the submissions at the IAG office and the records at Isingiro DLG, two reports on the implementation status of IAG and OAG recommendations for FY2021/2022 were submitted to the office of the Internal Auditor General on 24/12/2022 and 24/02/2023, respectively. The report on IAG issues had actions taken on 6 and the one on OAG also had actions on 17 recommendations.</p> <p>The submissions to the IAG were made before the previous FY February end deadline.</p>	10
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p> <p>Maximum Score 4</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p> <p>score 4 or else 0.</p>	<p>According to the MoFPED inventory of submissions and records at the DLG, Isingiro DLG Performance Contract for FY 2023/2024, signed by the Accounting Officer (CAO) was submitted on 13/06/2023.</p> <p>The submission was made before the mandatory August 31st deadline.</p>	4
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p> <p>maximum score 4 or else 0</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>According to the MoFPED inventory of submissions and records at the DLG, Isingiro DLG Annual Performance Report for FY 2022/2023, signed by the Accounting Officer (CAO) was submitted on 27/07/2023.</p> <p>The submission was made before the mandatory August 31 deadline.</p>	4

Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year

Maximum score is 4

If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,

score 4 or else 0.

According to the MoFPED inventory of submissions and records at the DLG, Isingiro DLG Quarterly Performance Reports for FY 2022/2023, signed by the Accounting Officer (CAO) were submitted as follows:

Quarter 1 report on 12/10/2022

Quarter 2 report on 13/01/2023

Quarter 3 report on 11/04/2023

Quarter 4 report on 27/07/2023

All the quarterly performance reports for FY2022/2023 were submitted before the mandatory August 31 deadline.

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. <i>The Maximum Score of 70</i>	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	There was evidence that the position of District Education Officer was substantively filled by Nkuba Godfrey appointed by the Chief Administrative Officer in a letter dated April 05, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 09/03/2022:1. Nkuba Godfrey was appraised by Asiimwe Alice, Chief Administrative Officer on June 30, 2023.	30
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. <i>The Maximum Score of 70</i>	b) All District/Municipal Inspector of Schools, score 40 or else 0.	The approved structure in Isingiro District LG, communicated in a letter dated June 13, 2022 ref.: MSD. 135/306/01 Vol.48 from the Permanent Secretary Ministry of Public Service to the Chief Administrative Officer, approved 6 positions of Inspector of Schools for Isingiro DLG, providing for one Senior Inspector of Schools and five Inspector of Schools positions. They were substantively filled as follows: <ol style="list-style-type: none"> 1. There was evidence that the position of Senior Inspector of Schools was substantively filled by Arinda Sarah appointed by the Chief Administrative Officer in a letter dated November 06, 2023 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 11/10/2023:1. Arinda Sarah was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023. 2. There was evidence that the position of Inspector of Schools was substantively filled by Gumisiriza Ethan appointed by the Chief Administrative Officer in a letter dated November 07, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 54/11/2022:1. Gumisiriza Ethan was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 29, 2023. 3. There was evidence that the position of Inspector of Schools was substantively filled by Yesigyemukama Charles appointed by the Chief Administrative Officer in a letter dated February 25, 2015 ref.: CR/D/12264 as directed by the District Service Commission under Minute No. 774/02/15:e. Yesigyemukama Charles was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023. 4. There was evidence that the position of Inspector of Schools was substantively filled by Byaruhanga Evarist appointed by the Chief Administrative Officer in a letter dated November 07, 2022 ref.: CR/160/1 	40

as directed by the District Service Commission under Minute No. 54/1/2022:2. Byaruhanga Evarist was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.

5. There was evidence that the position of Inspector of Schools was substantively filled by Asiimwe Cleophas appointed by the Chief Administrative Officer in a letter dated November 07, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 51/11/2022: (b)1. Asiimwe Cleophas was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.
6. There was evidence that the position of Inspector of Schools was substantively filled by Tukwasibwe William appointed by the Chief Administrative Officer in a letter dated December 11, 2023 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 21/11/2023: (a)1. Tukwasibwe William was appraised by Natukunda Agatha, Senior Education Officer on December 30, 2022 as a Headteacher before promotion to Inspector of Schools.

Environment and Social Requirements

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

There **was evidence** that the LG carried out Environmental, Social and Climate Change screening for all Education projects for the previous FY

1. Environmental, Social and Climate Change screening for the construction of 4 classroom block with office and 3 seater twine desks at Saani Pentecostal P/s was carried on 25/3/22, signed and stamped by DNRO and DCDO.
2. Environmental, Social and Climate Change screening for the construction of 4 classroom with furniture and teacher's office at Nyabugando P/s was carried on 22/3/22, signed and stamped by DNRO and DCDO.
3. Environmental, Social and Climate Change screening for the construction of 4 classroom block with office and 3 seater twine desks at Rwanjogyera P/s was carried on 23/3/22, signed and stamped by DNRO and DCDO.

The Maximum score is
30

15

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out:
Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

The Maximum score is 30

If the LG carried out:

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

Education projects i.e. (screening for the construction of 4 classroom block with office and 3 seater twine desks at Saani Pentecostal P/s was carried on 25/3/22, screening for the construction of 4 classroom with furniture and teacher's office at Nyabugando P/s was carried on 22/3/22, screening for the construction of 4 classroom block with office and 3 seater twine desks at Nyabugando P/s was carried on 23/3/22), that were implemented by the district in the previous FY, were screened by SEO and DCDO, however after screening all projects didn't qualify for detailed study (ESIA) according to NEA 2019 under schedule 4 and 5, therefore a costed ESMP was prepared.

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.	There was evidence that the position of District Health Officer was substantively filled by Dr. Tumusherure Edson appointed by the Chief Administrative Officer in a letter dated September 12, 2012 ref.: CR/D/10336 as directed by the District Service Commission under Minute No. 619/09/12:1. Dr. Tumusherure Edson was appraised by Asiimwe Alice, Chief Administrative Officer on June 25, 2023.	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0	There was evidence that the position of Assistant District Health Officer Maternal, Child Health and Nursing was substantively filled by Kyomugisha Evelyne appointed by the Chief Administrative Officer in a letter dated December 09, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 33/12/2021 (a)1. Kyomugisha Evelyne was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	c. Assistant District Health Officer Environmental Health, score 10 or else 0.	There was evidence that the position of Assistant District Health Officer Environmental Health was substantively filled by Alowo Marion appointed by the Chief Administrative Officer in a letter dated December 09, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 33/12/2021 (b)1. Alowo Marion was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 30, 2023.	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.	There was evidence that the position of Senior Environmental Health Officer was substantively filled by Manigaruhanga Pius appointed by the Chief Administrative Officer in a letter dated December 09, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 33/12/2021 €. Manigaruhanga Pius was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.	10

1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>e. Senior Health Educator, score 10 or else 0.</p> <p>There was evidence that the position of Senior Health Educator was substantively filled by Naturinda Lucia appointed by the Chief Administrative Officer in a letter dated August 09, 2022 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 27/08/2022 (a)1. Naturinda Lucia was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>f. Biostatistician, score 10 or 0.</p> <p>There was evidence that the position of Biostatistician was substantively filled by Nayebare Solome appointed by the Chief Administrative Officer in a letter dated July 02, 2018 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 3042/6/2018 (a)1. Nayebare Solome was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 28, 2023.</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>g. District Cold Chain Technician, score 10 or else 0.</p> <p>There was evidence that the position of District Cold Chain Technician was substantively filled by Asiimwe Deus appointed by the Chief Administrative Officer in a letter dated December 09, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 32/12/2021 (h). Asiimwe Deus was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 29, 2022.</p>	10
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.</p>	
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>i. Principal Health Inspector, score 20 or else 0.</p>	

- 1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.
- j. Health Educator, score 20 or else 0
- Applicable to MCs only.*
- Maximum score is 70*

Environment and Social Requirements

- 2 Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)
- If the LG carried out:
- a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.
- There **was evidence** that the LG carried out Environmental, Social and Climate Change screening for all Health projects for the current FY.
1. Environmental, Social and Climate Change screening for the construction of an IPD block and 2 stance lined latrine at Endiinzi HC III was carried out on 5/4/23, signed and stamped by both EO and DCDO.
 2. Environmental, Social and Climate Change screening for the construction of an IPD block and 2 stance lined latrine at Mabona HC III was carried out on 4/4/23, signed and stamped by both EO and DCDO.
- Maximum score is 30
- 15**
- 2 Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)
- b. Social Impact Assessments (ESIAs) , score 15 or else 0.
- Health projects i.e.** (screening construction of an IPD block and 2 stance lined latrine at Endiinzi HC III was carried out on 5/4/23, screening construction of an IPD block and 2 stance lined latrine at Mabona HC III was carried out on 4/4/23), that were implemented by the district in the current FY, were screened by EO and DCDO, however after screening the projects didn't qualify for detailed study (ESIA) according to NEA 2019 under schedule 4 and 5, therefore costed ESMP was prepared
- Maximum score is 30
- 15**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
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Human Resource Management and Development

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p>	<p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p>	<p>There was evidence that the position of Senior Agriculture Engineer was substantively filled by Ngabirano Ambrose appointed by the Chief Administrative Officer in a letter dated December 09, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 32/12/2021 (k). Ngabirano Ambrose was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.</p>	70
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Environment and Social Requirements

2	<p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p>	<p>If the LG:</p> <p>Carried out Environmental, Social and Climate Change screening</p> <p><i>score 30 or else 0.</i></p>	<p>There was evidence that the LG carried out Environmental, Social and Climate Change screening for all micro-scale irrigation projects.</p> <ol style="list-style-type: none"> 1. Environmental, Social and Climate Change screening for the establishment of irrigation demonstration site at Ruborogota seed secondary school under Ugift microscale irrigation program was carried out on 2/5/22, signed and stamped by both SEO and DCDO. 2. Environmental, Social and Climate Change screening for the establishment of irrigation demonstration site at Mwesigye's at Mbaare village matooke farm under Ugift microscale irrigation program was carried out on 2/5/22, signed and stamped by both SEO and DCDO. 3. Environmental, Social and Climate Change screening for the establishment of irrigation demonstration site at Mr. Arimpa Kijyaji Riverside farm under Ugift microscale irrigation program was carried out on 9/5/22, signed and stamped by both SEO and DCDO. 	30
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No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	There was evidence that the position of Civil Engineer (Water) was substantively filled by Twerebere Jack appointed by the Chief Administrative Officer in a letter dated July 02, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 3025/6/2018 (1). Twerebere Jack was appraised by Asiimwe Alice, Chief Administrative Officer on June 29, 2023.	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	There was evidence that the position of Assistant Water Officer for Mobilization was substantively filled by Nasasira Abia appointed by the Chief Administrative Officer in a letter dated December 15, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 38/12/2021. Nasasira Abia was appraised by Ahimbisibwe Leonard, Deputy Chief Administrative Officer on June 29, 2023.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	There was evidence that the position of Borehole Maintenance Technician/Assistant Engineering Officer was substantively filled by Mwesigye Brian appointed by the Chief Administrative Officer in a letter dated August 09, 2022 ref.: CR/156/2 as directed by the District Service Commission under Minute No. 27/08/2022 (i)1. Mwesigye Brian was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 30, 2023.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	There was evidence that the roles of the position of Natural Resources Officer were performed by Bwengye Emmanuel appointed by the Chief Administrative Officer in a letter dated December 09, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 371/12/2021 (a)1. Bwengye Emmanuel was appraised by Asiimwe Alice, Chief Administrative Officer on June 30, 2023.	15

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	There was evidence that the position of Environment Officer was substantively filled by Oreeba Onesmas appointed by the Chief Administrative Officer in a letter dated May 05, 2023 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 01/05/2023 (c)1. Oreeba Onesmas was appraised by Gumisiriza Aloysius, Principal Assistant Secretary on June 29, 2023.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	There was evidence that the position of Forestry Officer was substantively filled by Natumanya Monica appointed by the Chief Administrative Officer in a letter dated December 09, 2021 ref.: CR/214/1 as directed by the District Service Commission under Minute No. 32/12/2021 (d). Natumanya Monica was appraised by Abaine Johns, Assistant Chief Administrative Officer on June 30, 2023.	10

Environment and Social Requirements

2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	If the LG: a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.	There was evidence that the LG carried out Environmental, Social and Climate Change screening for all water infrastructure projects for the previous FY 1. Environmental, Social and Climate Change screening for the design and construction of Kakamba water supply and sanitation system in Kabegaramire village was carried out on 11/4/22, signed and stamped by both DCDO and EO. 2. Environmental, Social and Climate Change screening for the rehabilitation and extension of Rwecece CFS and construction of extension of Kashumba water supply and sanitation systems in Rwakiro was carried out on 7/4/22, signed and stamped by both DCDO and EO. 3. Environmental, Social and Climate Change screening for the drilling of 2 No production wells in Kagogo cell was carried out on 12/4/22, signed and stamped by both DCDO and EO.	10
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2	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects</p>	<p>b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.</p>	<p>The water projects i.e. (screening for the design and construction of Kakamba water supply and sanitation system in Kabegaramire village was carried out on 11/4/22, screening for the rehabilitation and extension of Rwecece CFS and construction of extension of Kashumba water supply and sanitation systems in Rwakiro was carried out on 7/4/22, screening for the drilling of 2 No production wells in Kagogo cell was carried out on 12/4/22) implemented by the district in the previous FY, was screened by SEO and DCDO. however after screening the projects didn't qualify for detailed study (ESIA) according to NEA 2019 under schedule 4 and 5, therefore costed ESMP was prepared.</p>	10
2	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects</p>	<p>c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.</p>	<ul style="list-style-type: none"> • The Contractor (Mama Borewells Africa Ltd) that drilled the two (02) production wells secured a drilling permit (Permit Number KAM100/DP-01960/2023/RR) granted for a period of 1 year from Saturday, Jul, 01, 2023 until Sunday, June 30,2024 by the Director of Water Development, Ministry of Water and Environment. • According to Isingiro DWO, at the end of FY 2022/2023, there was fourteen (14) operational piped water supply systems including: <ul style="list-style-type: none"> i. Mirema pumped water Scheme in Kashumba S/C with average yield of 0.61 L/s constructed with 780 PSPs; ii. Kyabishaho GFS in Isingiro Town Council with average yield of 0.53 L/s constructed with 26 PSPs; iii. Rwacece GFS in Nyakitunda S/C with average yield of 0.57 L/s constructed with 57 PSPs; iv. Rutare GFS in Kikagate S/C with average yield of 0.49 L/s constructed with 19 PSPs; v. Rwemango GFS in Kabuyanda S/C with average yield of 0.56 L/s constructed with 67 PSPs; vi. Ruborogota GFS in Ruborogota S/C with average yield of 0.59 L/s constructed with 34 PSPs; vii. Kisyoro GFS in Kabuyanda Town Council with average yield of 0.54 L/s constructed with 13 PSPs; viii. Ruhiira Pumped piped water supply system in Nyakitunda S/C with average yield of 0.77 L/s constructed with 497 PSPs; 	10

ix. Nyamuyanja GFS in Nyamuyanja S/C with average yield of 0.71 L/s constructed with 793 PSPs

x. Nyakigera GFS in Kabingo S/C with average yield of 0.87 L/s constructed with 68 PSPs

xi. Mikono Igana GFS in Kabuyanda Town Council with average yield of 0.43 L/s constructed with 7 PSPs

xii. Kinyara GFS in Nyamuyanja S/C with average yield of 0.69 L/s constructed with 38 PSPs

xiii. Kahenda GFS in Birere S/C with average yield of 0.74 L/s constructed with 57 PSPs

xiv. Kakamba pumped Water Supply and Sanitation Scheme in Kakamba S/C with average yield of 0.80 L/s constructed with 16 PSPs

• However, **Isingiro DLG Water department had acquired ground water abstraction permits for the following piped water supply systems.**

i. Kabegaramire DWD 86216 (Permit Number **ISI01/GP-22702/2023/NN**) granted for a period of **5 years from Monday, 23rd October 2023 until Sunday, 22nd October 2028 by the Director of Water Development, Ministry of Water and Environment**

ii. Kagango DWD 8401(Permit Number **ISI01/GP-22706/2023/NN**) granted for a period of **5 years from Monday, 23rd October 2023 until Sunday, 22nd October 2028 by the Director of Water Development, Ministry of Water and Environment**

• Therefore, Isingiro DLG specifically the Water Department **got at least two (2) water abstraction permits issued by DWRM thereby justifying a score ten (10)**