



## **LGMSD 2022/23**

Iganga District

(Vote Code: 510)

<b>Assessment</b>	<b>Scores</b>
Crosscutting Minimum Conditions	67%
Education Minimum Conditions	100%
Health Minimum Conditions	80%
Water & Environment Minimum Conditions	100%
Micro-scale Irrigation Minimum Conditions	100%
Crosscutting Performance Measures	71%
Educational Performance Measures	87%
Health Performance Measures	89%
Water & Environment Performance Measures	76%
Micro-scale Irrigation Performance Measures	81%

**Crosscutting  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s):</li> <li>If so: Score 4 or else 0</li> </ul>	<p>The LG using DDEG implemented the following projects;</p> <ul style="list-style-type: none"> <li>Construction of a 5-stance lined pit latrine at Buwolomera primary school</li> <li>Construction of a 5-stance lined pit latrine at Bukaziba primary school .</li> </ul> <p>A visit to Buwolomera P/S by the assessment on 14/11/2023 found the latrine in use</p>	<b>4</b>
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> <li>By more than 5%, score 3</li> <li>1 to 5% increase, score 2</li> <li>If no increase, score 0</li> </ul> <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>The average performance in 2022 was 62%</p> <p>The average performance in 2023 was 69%</p> <p>Which presented an increase of 7%</p>	<b>3</b>
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> <li>If 100% the projects were completed : Score 3</li> <li>If 80-99%: Score 2</li> <li>If below 80%: 0</li> </ul>	<p>The investment projects implemented using DDEG last FY were 100% completed according to the ABPR for FY 2022/2023 and the Completion certificates issued by the Engineer and the projects included;</p> <ol style="list-style-type: none"> <li>Construction of a 5-stance lined pit latrine at Buwolomera primary school</li> <li>Construction of a 5-stance lined pit latrine at Bukaziba primary school.</li> <li>Construction of a waterborne toilet at the CAO's office</li> </ol>	<b>3</b>

3	Investment Performance  Maximum 4 points on this performance measure	a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:  Score 2 or else score 0.	The DDEG investment projects budgeted for and implemented using DDEG last FY were all eligible according to the DDEG guidelines page 12 and 13 of the guidelines. The investments included;  1. Construction of a 5-stance lined pit latrine at Buwolomera primary school  2. Construction of a 5-stance lined pit latrine at Bukaziba primary school.  3. the construction of a water borne toilet at CAO's office at the district headquarters	2
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3	Investment Performance  Maximum 4 points on this performance measure	b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates,  score 2 or else score 0	1. Construction of a 5 stance lined pit latrine at Bukaziba primary school .The cost estimates = Ugx 27,255,050;Engineers estimates = Ugx 28,000,000;Variations = Ugx-744,950 and a % variation =-2.77%  2. Construction of a 5 stance lined pit latrine at Buwolemara primary school.The cost estimates = Ugx 26,992,500;Engineers estimates = Ugx 28,000,000;Variations = Ugx-1,007,500 and the %variations =-3.59%  3. the construction of a water borne toilet at CAO's office at the District headquarters. The Engineer's estimates was Ugx 20,000,000 and the Contracts price was 18,000,000. The variation was Ugx 2,000,000 giving a percentage variation of 10%	2
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**Performance Reporting and Performance Improvement**

4	Accuracy of reported information  Maximum 4 points on this Performance Measure	a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate,  score 2 or else score 0	Evidence showed that information on the position filled in the LLGs was not accurate as per minimum staffing standards in the 3 sampled LLGs; for instance Namungalwe T.C workplace staff list had 21 personnel yet the District staff list had 16, and Bulamagi S/C workplace staff list had 11 officers the District staff list had 9 and Nakigo S/C workplace had 10 officers and the District staff list had 11.	0
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4	Accuracy of reported information  Maximum 4 points on this Performance Measure	b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:  • If 100 % in place: Score 2, else score 0.  <b>Note: if there are no reports produced to review: Score 0</b>	The investment projects implemented using DDEG last FY were as reported in the ABPR were in place and they included;  1. Construction of a 5-stance lined pit latrine at Buwolomera primary school  2. Construction of a 5-stance lined pit latrine at Bukaziba primary school.  3. the construction of a water borne toilet at CAO's office at the district headquarters	2
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5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p><b>NB: The Source is the OPAMS Data Generated by OPM.</b></p>	<p>The four sampled LLGs obtained the scores below in the LGs Performance Assessment and the LLG IVA which were within the +/- 10 performance range hence the assessment was credible</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th style="text-align: center;"><u>DLG</u></th> <th style="text-align: center;"><u>IVA</u></th> </tr> </thead> <tbody> <tr> <td>Namungalwe</td> <td style="text-align: center;">70</td> <td style="text-align: center;">73</td> </tr> <tr> <td>Bulamagi S/C</td> <td style="text-align: center;">77</td> <td style="text-align: center;">80</td> </tr> <tr> <td>Nakigo S/C</td> <td style="text-align: center;">93</td> <td style="text-align: center;">96</td> </tr> <tr> <td>NakalamaS/C</td> <td style="text-align: center;">75</td> <td style="text-align: center;">76</td> </tr> </tbody> </table>		<u>DLG</u>	<u>IVA</u>	Namungalwe	70	73	Bulamagi S/C	77	80	Nakigo S/C	93	96	NakalamaS/C	75	76	4
	<u>DLG</u>	<u>IVA</u>																	
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NakalamaS/C	75	76																	

5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.</p> <p>Score: 2 or else score 0</p>	<p>The district identified two sub counties of Kidaago and Nakigo to be the lowest performing LLGs based on the previous assessment results.</p> <ol style="list-style-type: none"> <li>1. Kidaago under vote code 273353 scored 69%</li> <li>2. Nakigo under vote code 236443 scored 65%</li> </ol> <p>The district planned to mentor these lowest performing LLGs on finance records management and practices, performance appraisals and other gaps of work routine that negatively affects the performance of the district and a total of 2,000,000 were budgeted to conduct this activity.</p>	2
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5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:</p> <p>Score 2 or else score 0</p>	<p>There was no evidence on implementation of PIP due to lack of funds to facilitate the activities.</p>	0
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**Human Resource Management and Development**

6	<p>Budgeting for and actual recruitment and deployment of staff</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.</p> <p>Score 2 or else score 0</p>	<p>The District consolidated &amp; submitted staffing requirements to MoPS on 29th September, 2023 and MoPS acknowledged receipt of it on 2nd October 2022 for the recruitment of Iganga District Local Government Recruitment Plan for FY 2024/2025. A copy date=stamped 2nd October, 2022 by MoLG and MoFPED was presented for assessment.</p>	2
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7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> <p>Score 2 or else score 0</p>	<p>There was evidence to confirm that the district had conducted a tracking and analysis of staff attendance and was submitting to Ministry of Public Service.</p> <p>Reference was made to the first quarter report dated 4th October, 2022 (CR/164/1) with a summary of results from monitoring of attendance to duty submitted to Ministry of Public Service where a total of six Education Assistants were submitted for absenteeism cases. Among them were Adongo Dorothy, Kaudha Agnes, Munyirwa Joel, Asuga James Wandera, Mugolo Joseph and Nangobi Fatuma.</p> <p>Also quoted was the analysis of staff attendance to duty for the month of April 2023 for instance, under Administration department, Mr. Moses Bukenya Seguya (CAO) attended for 20 days, Under works, Mr. Nakyenalire Peter attended only 3 days, with Community department, Mr. Mpiiya Stephen CDO attended for 20 days. With Natural resources, Mr. Samanya Abdul, DNRO recorded 0 days of attendance, for Production Department, Mr. Baligeya Moses, DPO was present for 4 days.</p>	2
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> <p>FY: Score 1 or else 0</p>	<p>Evidence showed that the HoDs were appraised by CAO however, only one was within the set timelines set by MoPS as follows:</p> <ol style="list-style-type: none"> <li>1.Kasadhakawo Baker, the DEO was appraised on 30th June, 2023.</li> <li>2.Mr. Mweruka Jothan, the Ag. District Commercial Officer was appraised on 9th August, 2023.</li> <li>3.Dr. Baligeya Moses, the DPO was appraised on 31st July 2023.</li> <li>4.Mr. Tenywa Joseph, the Chief Finance Officer was appraised on 9th August 2023.</li> <li>5.Mr. Samanya Abdul, the DNRO was appraised on 21st July 2023.</li> <li>6.Mr. Mbatya Wilberforce, Ag. District Engineer was appraised on 7th July 2023.</li> <li>7.Dr. Kitimbo Patrick, the Ag. DHO was appraised on 25th June, 2023.</li> <li>8.Mr. Batuuka Samuel, the DCDO was not appraised.</li> <li>9.Kiyemba Jonah Fred, the Ag. District. Planner appraised 28th July 2023.</li> </ol>	0

Performance management

Maximum 5 points on this Performance Measure

ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:

Score 1 or else 0

Evidence showed that the Rewards and Sanctions Committee was formed on 23/3/2020 and was renewed on 22/8/2023. It was functional with a constituted committee comprised of 7 members including;

1. Mr. Bateganya Iddi, Principal Assistant CAO, (Chairperson)

2. Ms. Kisakye Suzan, PHRO, (Secretary)

3. Ms. Baluku Rose, Assistant District Health Officer, (Member)

4. Ms. Wabwire Harriet, Education Officer, (Member)

5. Ms. Nakiranda Mercy, Senior Assistant Secretary (Member)

6. Mr. Waiswa Abubakar, Senior Labour Officer, (Member)

7. Mr. Tenywa Joseph, Chief Finance Officer, (Member)

Reference was made to minute extract of the Committee meeting held on 24th March, 2023. During the meeting a case of Mr. Badaza Patrick, a Headteacher of Kiringa P.S was handled for failure to report to duty. In the observations made, Badaza Patrick was guilty for having not worked however he responded that this was due to his engagement in an accident that made him unable to attend to his duties though he never requested for sick leave.

The committee recommended that Mr. Badaza Patrick be reprimanded and he forfeits all his salaries for a period he did not work.

In addition, the committee held a meeting on 16th December, 2022 and under Min.04/RS/12/2022, the secretary presented names of officers who were to be rewarded for good performance and among them were Nankya Budesta, Enrolled Midwife of Nambale HCIII, Wanda Henry, a Plant Operator, Mpiiya Stephen, CDO, Waiswa Adonia, Parish Chief among others.

7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p>	<p>The Consultative Committee was in place with 10 members and was functional. Reference was made to the minutes of the meeting held on 18th July, 2022.</p> <p>Under min.02/CC/06/2022, the chairperson congratulated members upon their appointments to serve on the consultative committee and trusted that they would manage the new roles accordingly. Under min. 03/CC/06/2022, the secretary took members through an overview of the consultative committee and went ahead to explain the different types of grievances the committee would be handling to include both individual and group grievances. Under min. 04/CC/06/2022, the members reacted to the presentation by the secretary and they realized that the consultative committee was different from the rewards and sanctions committee.</p> <p>A report dated 16th January, 2023 showed that the committee held another meeting and under Min.04/GCC/1/2023, the committee heard a case of Mr. Mugoya David, (Assistant Education Officer) Vs Headteacher, Kigulu College, where Mugoya reported to the CAO that he fell sick and was not able to attend to duty, the Headteacher had given out his workload and left him only one lesson which left him underemployed. In recommendation, it was mentioned that Mugoya was supposed to formally report to his supervisor that he was sick and unable to attend to his duties and he should be given back his workload and Headteacher should monitor his attendance to duty and forward to CAO monthly reports for 3 consecutive months.</p>	1
8	<p>Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:</p> <p>Score 1.</p>	<p>Iganga district for FY 2022/23 did not carry out any recruitment process due to lack of wage</p> <p>Reference was made to the letter dated 11th dated 11th August, 2022 to the Ministry of Public Service (Request for Additional Wage funding of SHS. 4,669,498,017 for Iganga DLG Vote 836).</p>	1

Pension Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:

Score 1.

For the FY 2022/23, 15 staff retired and a sample of 10 taken showed that they had accessed the pension payroll within a period of not more 2 months' period as per the sampled officers;

1. Kiyemba Charles, Records Assistant, IPPS No. 816607 retired on 2/8/2022 and accessed 1/9/2022;

2.Ssegawa David, Education Assistant, IPPS No. 417843 retired on 11/4/2023 and accessed on 1/5/2023;

3.Batuuka Samuel, CDO,, IPPS No. 747025 retired on 15/6/2023 and accessed 1/7/2023;

4.Osenga Abdul, Education Officer, IPPS No. 417046 retired on 27/7/2022 and accessed on 1/9/2022;

5.Kisiibo James, Education Officer, IPPS No. 458963 retired on 9/9/2022 and accessed on 1/10/2022;

6.Mwaka Samuel, Senior Veterinary Officer, IPPS No. 865152 retired on 20/1/2023 and accessed on 1/2/2023;

7.Nanyolo Rose, Education Assistant II, IPPS No. 417030 retired on 18/10/2022 and accessed on 1/11/2022.

8.Magala Moses Alex, Senior Education Assistant , IPPS No. 417297 retired on 25/12/2022 and accessed on 1/1/2023;

9.Byogero Rose, Headteacher, IPPS No. 417256 retired on 31/12/2022 and accessed on 1/1/2022

10.Isabirye George William, a Headteacher, IPPS No. 416954 retired on 29/9/2022 and accessed on 1/10/2022.

## Management, Monitoring and Supervision of Services.

10

N23\_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:

Score 2 or else score 0

The DDEG transfers were executed to the LLGs ( 8 sub-counties and 1 Town Council) in two instalments during the 3rd and 4th quarters of FY 2022/2023.

The 2nd quarter release of shs.100,585,397 was paid to the LLGs on 25/10/2022.

The 3rd quarter release of shs.201,190,789 was paid out on 1/2/2023



10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).</p> <p>Score: 2 or else score 0</p>	<p>The District did timely warranting (within 5 working days) of DDEG transfers to LLGs in FY 2022/2023. The date of receipt of 2nd Qrt release was 10/10/2022 while the warranting date was 25/10/2022 (5 days). The date of receipt of 3rd quarter release was 5/1/2023 while warranting date was 10/1/2023 (5 days)</p>	2
10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>Score 2 or else score 0</p>	<p>The LG did not fully invoice and communicate same DDEG transfers within the required 5 days specifically the release of the 3rd quarter, Date of funds release f of 2nd Qrt was on 25/10/2022 while the invoicing was done on 9/11/2022 (after 10 days), date of funds release of 3rd Qrt was on 30/1/2023 while the invoicing was done on 2/2/2023 (after 2 days).</p>	0
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:</p> <p>Score 2 or else score 0</p>	<p>The District carried out mentoring exercises of LLGs on quarterly basis by the officers. For each quarter a report was produced and submitted to CAO.</p> <p>1st Qrt report was submitted on 2/9/2022, 2nd Qrt report o 16/12/2022, 3r Qrt on 19/4/2023 and 4th quarter on 20/7/2023.</p> <p>Some of the objectives of the exercise were: i. Ensure that there was timely reporting by the LLGs ii. Disseminate new government policies and guidelines iii. Sub-counties are well acquitted with planning and budgeting calendar</p>	2
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p>	<p>The monitoring visits of LLGs were conducted and reports were produced. The reports were presented to the TPC for discussion and to make recommendations. The 1st and 2nd quarter reports were handled by TPC in their meeting held on 5/2/2023 under Min. 05/DTPC/5/2/2023. The planner informed TPC about a) social welfare programs focusing on PDM implementation, b) Projects to be implemented in FY 2022/2023 c) Funding mechanisms of projects, among others.</p> <p>The 3rd and 4th quarters monitoring reports were discussed by TPC in their meeting of 6/7/2023 under Min. 06/DTPC/6/Aug/2023</p>	2

## Investment Management

12	Planning and budgeting for investments is conducted effectively  Maximum 12 points on this Performance Measure	a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:  Score 2 or else score 0  <b>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</b>	The District which was on IFMS maintains its updated assets register on the IFMS e.g. for Lands, buildings like latrines, Transport Equipment, Furniture and Fittings, to mention but a few. Each category had its own details it captures. For example details of Land category are: Description, Cost, Control Centre, Section, Physical Location, Date of Acquisition, Plot Number and Title Deed	2
12	Planning and budgeting for investments is conducted effectively  Maximum 12 points on this Performance Measure	b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:  Score 1 or else 0	By the end of the two days of this assessment, the District failed to produce the Board of Survey Report for FY 2021/2022. There was also no evidence to prove that assets management decisions were made basing on the report	0
12	Planning and budgeting for investments is conducted effectively  Maximum 12 points on this Performance Measure	c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.	There was a thirteen-member functional physical planning committee in the District. During FY 2022/2023.  The committee held four meetings on 7/7/2022, 9/12/2022, 25/3/2023 and 5/5/2023. For each meeting, minutes were produced and submitted to MoLHUD, Jinja Ministry Zonal Offices as follows: 1st set was submitted on 13/7/2022 and received on same day, 2nd set submitted on 17/12/2022 and received on 18/12/2022, 3rd set submitted on 25/3/2023 and received on same day. The 4th set was submitted on 5/5/2023.	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d. For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>The District conducted a desk appraisal for all projects in the budget of FY 2023/2024 and a report dated 15/4/2023 signed by the planner was produced and forwarded to CAO. It was reported that the projects were derived from the development plan and were eligible expenditure in line with DDEG Guidelines. Examples included: 1. Renovation of a public toilet at Administration Office on page 183 of the development plan and page 12 of the guidelines. 2. Procurement of medical equipment on page 183 and page 13 of the guidelines. 3. Renovation of community learning centre on page 183 of the plan and page 112 of the guidelines.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>The District conducted a field appraisal of all the projects for FY 2022/2023 and produced a report Ref. CR/115/1 which was forwarded to CAO on 4/8/2022. The outcome confirmed that all the projects were linked to the 5-year development plan. In the forms filled during the exercise, the officers pronounced themselves by ticking right the technical feasibility and environmental and social acceptability. Finally, TPC recommended that projects could be funded.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>The FY 2023/2024 the project profiles with their costs were developed for example:</p> <p>i. Renovation of public administration block at Ushs.30,000,000</p> <p>ii. Renovation of community learning centre at Nambale Sub-county at Ushs.20, 000,000</p> <p>iii. Renovation of stores office and Mechanical Engineer's office at Ushs.10,000,000.</p> <p>The project profiles were presented to the TPC for discussion in their meeting of 24/5/2023 under Min. 05/24/May/2023 as required by the planning and DDEG Guidelines.</p> <p>The TPC agreed to their inclusion in the budget of FY 2023/2024</p>	1

12	Planning and budgeting for investments is conducted effectively  Maximum 12 points on this Performance Measure	g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:  Score 2 or else score 0	There were no screening records for the DDEG funded projects for the current FY2023/24	0
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan  Score 1 or else score 0	There was evidence for DDEG funded infrastructure projects were incorporated in the unpagged approved procurement plan dated 30th June 2023 .  ● Renovation of PDU Office and provision of book shelves of Ugx 15,000,000  ● Renovation of office of LC5 washrooms and redesign of ecosan toilet at district headquarters at Ugx 28,000,000  ● Renovation of works store and provision of door for Mechanical engineer at Ugx 15,000,000	1
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0	There were no DDEG infrastructure projects that had been approved in the current financial year.	0
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:  Score 1 or else 0	There was evidence for an appointment of ; 1. Mr.Kasadhakawo Baker (DEO) as the Project manager 2. Mr.Mbatya Wilberforce (District Engineer)as Contract Manager 3. Mr.Mukoti Saidi as the Community Development officer 4. Mr.Samanya Abul as District Natural Resource officer 5. Mr.Wambi Jonathan Emma was the Clerk of works  The project implementation team was incomplete without the Labour officer	0

13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:  Score 1 or else score 0	A site visit to a 5 stance lined pit latrine at Buwolomera primary school which was still under defective liability period was compliant to the standard technical designs for instance it was roofed with 26-gauge iron sheets and had steel casement 900 mm doors.	1
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0	There was evidence of a joint supervision report that was on 5th June 2023 for all construction projects implemented in the financial year 2022/2023 including the two DDEG funded projects.  The team including the;  District Education Officer ,Ag.District Engineer,Asst Engineering Officer,DCDO and Labour officer took out this initiative in order to assess the status and progress as well as identify gaps in need to be bridged.	2
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):  Score 1 or else score 0	There was evidence for verification of works prior to payments for the two sampled DDEG funded projects;  ● Construction of a 5 stance lined pit latrine at Buwolomera primary school with a certificate of works issued on 12th June 2023 of Ugx 24,339,000 signed by the Assistant Engineering Officer, District Engineer, District Education Officer and CAO;A district requisition form of Ugx 25,642,875 on the 16th June 2023.  ● Construction of a 5 stance lined pit latrine at Bukaziba primary school. An Interim certificate prepared on 12th June 2023 of Ugx 24,575,740 and a district requisition endorsed on 16th June 2023.	1

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:</p> <p>Score 1 or else 0</p>	<p>There was evidence of a complete procurement file for all sampled projects as per PPDA law;</p> <ul style="list-style-type: none"> <li>● Construction of a 5 stance lined pit latrine at Bukaziba primary school; Procurement ref no.Igan836/wrks/22-23/00096,Contract agreement signed with M/s Calypta Construction Co. Ltd on 27th February 2023,An evaluation report approved by the committee on 21st February 2023,Minutes of the contracts committee MIN/DCC/10/22nd/02/2023.</li> <li>● Construction of a 5 stance lined pit latrine at Buwolemera primary school; Procurement ref no.Igan836/wrks/22-23/00026;Contract agreement signed with M/s Kenge Technical Services Limited, An evaluation report approved by the committee on 21st February 2023,Minutes of the contracts committee MIN/DCC/12/22nd /02/2023.</li> </ul>
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### Environment and Social Safeguards

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the District/Municipality has</p> <p>i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</p> <p>Score: 2 or else score 0</p>	<p>There was evidence of designating Mr. Mukoti Saidi -DCDO as the grievance focal person of the district as per the letter dated 10th/08/2022 signed by the CAO, the LG designated him as the grievance handling officer. The CAO further appointed the GRC member on 10th/08/2022 and the members were;</p> <ol style="list-style-type: none"> <li>1.Dr. Baligeya Moses -DPO</li> <li>2.Mukoti Saidi -DCDO- GRC secretary</li> <li>3.Mweruka Jotham - principal commercial officer</li> <li>4.Tiwaku Florence - Environment officer</li> <li>5.Kasadhakawo Baker - DEO</li> <li>6.Waiswa Abubakar - Labour officer</li> </ol> <p>The GRC was chaired by the CAO.</p>
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14	Grievance redress mechanism operational.	b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.	The LG had a specified system for recording, investigating and responding to grievances, which included a centralised complaints log which was opened on 03th/04/2023 for the FY 2022/23 under review.	2
	Maximum 5 points on this performance measure	If so: Score 2 or else 0	The LG had GRM/grievance referral path titled "Iganga DLG referral pathway for grievances" was approved through stamping by the DCDO.	
14	Grievance redress mechanism operational.	c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.	The LG had publicised the grievance redress mechanisms titled "Iganga DLG referral pathway for grievances "at the district notice boards at the education department, community based department, health department and main administration block at the time of assessment. And contained the grievance referral path.	1
	Maximum 5 points on this performance measure	If so: Score 1 or else 0		
15	Safeguards for service delivery of investments effectively handled.	a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0	There was evidence that environment, social and climate change had been integrated into the LGDP, Annual work plans and budgets as shown below;	1
	Maximum 11 points on this performance measure		Work plan for 2022/23 under programme: Natural resource environment climate change and land and water. pages 38	
			1.Sensitization of communities on wetlands and forests restoration and conservation	
			2.Procure, distribute and plant tree seedlings	
			3.conduct ESIA's and screening for all capital projects	
			LGDP III page 65	
			Intervention for mitigation and adaptation for climate change and its impact,	
			1.promote use of energy saving technologies	
			2.Mobilize communities to draw wetland action plans	
			3.awareness creation on sustainable use of environment	
			4.enforce environmental law/regulations and afforestation programme	
			Budget (2022/23) page 45	
			workshops, meetings and seminar budgeted at UGX. 11,663,000	

15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management  score 1 or else 0	DDEG guidelines were disseminated during the TPC meeting held on 4th/05/2023 under minute 05/DTPC/4/2023 presentation and dissemination of DDEG guidelines by the district planner and in attendance were the SAS/SACAO from different sub-counties.  1.Kooli Mikaya - SAS Nakalama sub-county 2.Abenakyo Zahara- SAS Nakigo sub-county 3.Wakabi Deo SAS Kidago S/C 4.Nakiranda Mercy -SAS Bulamanginyi S/C 5.Walukoba Herbert -SAS Nabitende S/C 6.Kintu Abdu - SAS Nawandala S/C  Nabuko Jonathan - SAS Nambale S/C	1
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	(For investments financed from the DDEG other than health, education, water, and irrigation):  c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:  score 3 or else score 0	The LG had projects financed by DDEG other than those under health, education, water and irrigation, like the construction of a water borne toilet at CAO's office at district headquarters under administration, however, there was no incorporation of the costed ESMP into the BoQs and Contract document	0
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change.  Score 3 or else score 0	There was no project undertaken using DDEG funds that had additional costing for addressing impacts from climate change at the LG	0
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:  Score 1 or else score 0	There was proof of land ownership in form of letters of consent and titles on land where the LG implemented projects for instance; Land title for the district headquarters where there was a construction site for the water-borne toilet at the CAO's office on freehold volume 678 FOLIO 24 on plots 14-26, 27, 30-44, 35-39, 43-49, 46-48 and 53-57 Nakigo road and plots 1-21 Bunya road Iganga town issued on 5th/10/2009.	1



15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports:  Score 1 or else score 0	There was evidence available for conducting monitoring and supervision by the Environment Officer and DCDO as per the report dated 6th/06/2023 with recommendations such as remove debris and hoard off the site.	1
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects:  Score 1 or else score 0	E&S Compliance certificate for the construction of a water borne toilet at the CAO's office was issued by the CDO and Environment officer on 13th/06/2023 and payment was made on 28th/06/2023.  contractor: Swalilinto engineering co. Ltd  Procurement Ref. No. IGAN836/WRKS/22-23/00047	1
<b>Financial management</b>				
16	LG makes monthly Bank reconciliations  Maximum 2 points on this Performance Measure	a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment:  Score 2 or else score 0	The District which was on IFMS made monthly bank reconciliations and was up-to-date as at 30/9/2023. Examples of three bank accounts are:  ● General Fund A/c was reconciled at Ugx 846,697 on 30/6/2023 and at Ugx 4,918,066 on 30/9/2023.  ● UWEP Recovery A/c at Ugx 20,096,900 on 30/6/2023 and at Ugx .22, 054,700 on 30/9/2023.  ● UMFSNE Recovery A/c at shs.41, 788 on 30/6/2023 and at Ugx .82,050 on 30/9/2023.	2
17	LG executes the Internal Audit function in accordance with the LGA Section 90  Maximum 4 points on this performance measure	a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.  Score 2 or else score 0	During the FY 2022/2023, the District produced all the four quarterly internal audit reports and submitted them to the District Speaker as follows:  1st Qrt report was produced on 29/10/2022, 2nd Qrt report on 30/1/2023, 3rd Qrt on 30/4/2023 and 4th Qrt report was produced on 26/7/2023.	2

17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>The information on the status of the implementation of internal audit findings was provided to the District Speaker through PAC report of 29/10/2022 for first quarter findings and on 30/1/2023 for 2nd Qrt findings. However, the findings for 3rd and 4th quarters had not been submitted to the speaker.</p>	<b>0</b>
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17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>The internal audit reports for FY 2022/2023 were copied and submitted to CAO and LG PAC on 26th July, 2023.</p> <p>The District PAC reviewed them as follows:</p> <p>1st Qrt report in their meeting of 17/11/2022 under Min. 03/17/11/2022.</p> <p>The 2nd and 3rd reports were reviewed on 19/6/2023 under Min. 03/19/06/2023/PAC</p> <p>The 4th Qrt report was reviewed on 3/8/2023 under Min. 03/03/08/2023/PAC.</p> <p>Some of the issues handled included though not limited to these were:</p> <p>i. Head teachers of Secondary Schools missing payment vouchers to appear before PAC,</p> <p>ii. Heads of departments with questions in the report to meet PAC over this, iii. Head teachers of Primary Schools named in reports whose UPE funds lacked accounting records to face PAC</p>	<b>1</b>
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**Local Revenues**

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>The budgeted collections for FY 2022/2023 Ugx 400,000,000 as noted on page 2 of the approved budget for the period.</p> <p>The actual collection for the same period was Ugx 249,426,552 as noted on page 40 of the Draft Financial Statements of the period. This performance was 60.4% outside the range of +/- 10%.</p> <p>Percentage collection = <math>\frac{(400,000,000 - 249,426,552)}{400,000,000} \times 100</math></p> <p style="text-align: right;">249,426,552</p> <p style="text-align: right;">= 60.4%</p>	<b>0</b>
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19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> <li>• If more than 10 %: score 2.</li> <li>• If the increase is from 5% -10 %: score 1.</li> <li>• If the increase is less than 5 %: score 0.</li> </ul>	<p>The actual collection for FY 2021/2022 was Ugx 241,162,568 as noted on page 24 of the audited financial statements for FY 2021/2022. During the following FY 2022/2023 actual collections was Ugx. 249,426,552.</p> <p>This was an increase of shs.8, 263,984 reflecting 3.4%.</p> <p>The performance was less than 5% to attract a score</p>	<b>0</b>
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20	<p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>The sharable local revenue was shs.214,639,856 from local service tax, business licences and administrative fees. Out of this the District remitted shs. 27,000,000 as per requisition form endorsed by CAO dated 18/1/2023, to the LLGs being the mandatory LLGs share of local revenue. This was 12.5% as opposed to the 65% set in the law. The argument for the lower percentage was that the LLGs did not also remit the 35% to the District as provided in the law.</p>	<b>0</b>
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**Transparency and Accountability**

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>There was no evidence was presented to show that procurement plan and awarded contracts and the amounts were published for the consumption of the community</p>	<b>0</b>
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>Extract from the Nation assessment results for year 2022 was published on the notice board of the Planning Department of the District. It indicated, among others, that the District scored 61% and was ranked 31st overall.</p>	<b>2</b>

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>On 14/5/2023, the District held a baraza at Hotel Continental Gardens and was attended by 94 participants.</p> <p>The objectives were to give opportunity to the District leadership and technical staff to account to the general public in relation to the District annual work plan. The second was to give the public the opportunity to raise issues concerning service delivery.</p> <p>There was also a radio talk show and a report dated 11/1/2023 was produced by the communication officer addressed to CAO under the theme "Gender Based Violence".</p>	<b>1</b>
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>Much as the LG tax rates, collection procedures and procedures for appeal were in the District charging policy seen by the team, there was no evidence of the publicity of the information for public consumption.</p>	<b>0</b>
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>During the FY 2022/2023, the District did not prepare the IGG report. The reason being that for the last four years there have been no cases of alleged fraud and corruption in the District</p>	<b>0</b>

**Educational  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> <li>• If improvement by more than 5% score 4</li> <li>• Between 1 and 5% score 2</li> <li>• No improvement score 0</li> </ul>	<p><b><u>School Year 2020</u></b></p> <ol style="list-style-type: none"> <li>1. Total No. of Candidates registered = 8015</li> <li>2. Total absentees = 97</li> <li>3. Total that sat = 7918</li> <li>4. Total Grades (I, II &amp; III) = (679+3000+1759) =5438</li> </ol> <p>·Pass rate = <math>\frac{5438}{8015} \times 100</math></p> <p style="text-align: center;">7918</p> <p style="text-align: center;">= 68.7%</p> <p><b><u>School Year 2022</u></b></p> <ol style="list-style-type: none"> <li>1. Total No. of Candidates registered = 8244</li> <li>2. Total absentees = 197</li> <li>3. Total that sat = 8047</li> <li>4. Total Grades (I, II &amp; III) = (984+3417+1524) = 5925</li> </ol> <p>·Pass rate = <math>\frac{5925}{8047} \times 100</math></p> <p style="text-align: center;">8047</p> <p style="text-align: center;">= 73.6%</p> <p>The PLE pass rate increased by 4.9% (from 68.7% to 73.6%)</p>	<b>2</b>

1 **Learning Outcomes:** b) The LG UCE pass rate has improved between the previous school year but one and the previous year **School Year 2020**

The LG has improved PLE and USE pass rates.

Maximum 7 points on this performance measure

- If improvement by more than 5% score 3

- Between 1 and 5% score 2

- No improvement score 0

1. Total No. of Candidates registered = 1392

2. Total absentees = 05

3. Total that sat = 1387

4. Total Grades (I, II & III) = (72+205+358) = 635

Pass rate =  $\frac{635}{1387} \times 100$

1387 = 45.8%

**School Year 2022**

1. Total No. of Candidates registered = 1162

2. Total absentees = 12

3. Total that sat = 1150

4. Total Grades (I, II & III) = (47+179+428) = 654

Pass rate =  $\frac{654}{1150} \times 100$

1150 = 56.9%

The PLE pass rate increased by 11.1% (from 45.8% to 56.9%)

2 **N23\_Service Delivery Performance:** a) Average score in the education LLG performance has improved between the previous year but one and the previous year

Increase in the average score in the education LLG performance assessment.

Maximum 2 points

- By more than 5%, score 2

- Between 1 and 5%, score 1

- No Improvement, score 0

NB: If the previous average score was 95% and above, Score 2 for any increase.

The LG registered an improvement in Education LLGs average performance assessment as shown below;

Year 2022 the score was 15%

Year 2023 the score was 67%

The improvement was 52% (67% -15%).

Investment  
Performance: The LG  
has managed  
education projects as  
per guidelines

Maximum 8 points on  
this performance  
measure

a) If the education  
development grant has  
been used on eligible  
activities as defined in  
the sector guidelines:  
score 2; Else score 0

Iganga DLG during the FY 2022/23 utilised  
the SFG to implement eligible activities which  
include the following;

- The construction of a 2-classroom block  
with a 10,000 litre plastic tank at schools;  
Kabira (Ugx 94,980,560), Mwendanfuko (Ugx  
94,939,850), Bukyaye (Ugx 94,947,520),  
Nabitovu (Ugx 94,357,982,

- Construction of a 2-classroom block  
without a tank at Mawagala P/S at Ugx  
82,441,703.

- Construction of a 5-stance VIP lined  
latrines at; Buwolomera P/S at Ugx  
26,992,500, Bukaziba P/S at Ugx 27,255,050  
and Ituba P/S at Ugx 24,987,750.

The two activities were eligible according to  
the investment menu on page 21 and 22 of  
the FY 2022/2023 Planning, Budgeting and  
Implementation guidelines for LG for the  
Education and Sports Sector for FY  
2021/2022.

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0

There was evidence of certification of works by the DEO, Environment Officer and the CDO prior to the payment contractors as per the examples below;

1. The construction of a 5-stance VIP latrine at Buwolomera by M/s KENGE TECHNICAL SERVICES LTD at Contract Price Ugx 26,992,500

- The contractor raised a payment claim of Ugx 26,992,500 on 12th June, 2023.

- The Assistant Engineering Officer (AEO) prepared the interim payment certificate of Ugx 24,339,000 and endorsed it on 12th June, 2023

- The certificate was verified and certified by the Environment Officer, the District Education Officer, the CDO and CAO on 12th June, 2023 and

- Payment of Ugx 23,339,000 was made on 14th June, 2023.

2. The construction of a 2-classroom block at Nabitovu by M/s Wazibas General Contractors and Designers Ltd at Contract Price Ugx 94,357,982.

- The contractor raised a payment claim of Ugx 60,882,400 on 14th December, 2022.

- The AEO prepared the interim payment certificate No. 1 of Ugx 60,822,400 and endorsed it on 13th December, 2022.

- The certificate was verified and certified by the Environment Officer, the District Education Officer, the CDO and CAO on 13th December, 2022 and

- Payment of Ugx 54,305,715 was made via EFT voucher No. 3756791 on 20th February, 2023

3. The construction of a 2-classroom block at Mwendanfuko P/S by M/s Calypta Construction Ltd at Contract price Ugx 94,939,850.

- The contractor raised a payment claim of Ugx 70,000,000 on 14th April, 2023

- The Engineer prepared the interim payment certificate No. 1 of Ugx 63,858,200 and endorsed it on 2nd May, 2023

The certificate was verified and certified by the Environment Officer, the District Education Officer, the CDO and CAO on 2nd May, 2023 and Payment of Ugx 61,073,600 was made via EFT voucher No. 5569556 on 5th May, 2023



3	Investment Performance: The LG has managed education projects as per guidelines	c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0	The variations between the Contract price and the Engineers' estimate for the three sampled education infrastructure projects were as indicated below;	2
	Maximum 8 points on this performance measure		<ul style="list-style-type: none"> <li>● Construction of a 2 classroom block at Bukyaye primary school; The contract sum of Ugx 94,947,520; Engineers estimate of Ugx 95,000,000; Variations=Ugx -52,480 and %variations =-0.1%</li> <li>● Construction of a 2 class room block at Mawagala primary school; The contract sum of Ugx 94,953,420; Engineers estimate of Ugx 95,000,000; Variations =Ugx -46,580 and %variations =-0.1%</li> <li>● Construction of a 2 classroom block at Mwendafuko primary school; The contract sum = Ugx 94,939,850; Engineers estimate =Ugx 95,000,000 ; Variations=Ugx -60,150 and %variations =-0.1%</li> </ul>	
3	Investment Performance: The LG has managed education projects as per guidelines	d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY	The LG did not have a Seed school infrastructure project implemented during the financial year under review.	2
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 - 99% score 1</li> <li>• Below 80% score 0</li> </ul>		
4	Achievement of standards: The LG has met prescribed school staffing and infrastructure standards	a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines	The LG Teacher's in post were 1470 against the ceiling of 1490.	2
	Maximum 6 points on this performance measure	<ul style="list-style-type: none"> <li>• If 100%: score 3</li> <li>• If 80 - 99%: score 2</li> <li>• If 70 - 79% score: 1</li> <li>• Below 70% score 0</li> </ul>	<p>Therefore, the percentage of teacher's recruitment was;</p> $\frac{1470}{1490} \times 100$ $= 98.7\%$ <p>This implied that the LG was 98.7% compliant with the MoES staffing guidelines of at least one teacher per class in the UPE schools.</p>	

Achievement of standards: The LG has met prescribed school staffing and infrastructure standards

Maximum 6 points on this performance measure

b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,

- If above 70% and above score: 3
- If between 60 - 69%, score: 2
- If between 50 - 59%, score: 1
- Below 50 score: 0

The LG Consolidated Assets registers for Iganga LG for FY 2021/2022 and FY 2022/2023 that captured assets for 99 UPE and 09 USE schools were in place signed by the DEO on 17th March, 2022 (for FY 2021/2021) and 20th July, 2023 (for FY 2022/2023).

A review of the Assets of the two Years indicated;

#### **In FY 2021/2022**

#### **The Aggregated Primary (UPE) and Secondary (USE) Assets were;**

1. Classrooms were 621
2. Latrine stances were 1024
3. Desks were 13939
4. Libraries were zero, and
5. Staff houses were 147

#### **In FY 2022/2023**

#### **The Primary (UPE) Assets were**

1. Classrooms were 755
2. Latrine stances were 1024
3. Desks were 13939, and
4. Staff houses were 147

#### **The Secondary (USE) Assets both FY 2021/22 and FY 2022/23 were;**

1. Classrooms were 104
2. Latrine stances were 200
3. Desks were 3388
4. Laboratories were 25, and
5. Staff houses were 90

The Percentage of Schools that met DES guidelines were;

Total schools that complied X 100

Total (UPE & USE)

108 X 100

108

= 100%

This implied that 100% Schools met the DES basic requirements and minimum standards of compiling the Assets Register in the recommended format

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

- If the accuracy of information is 100% score 2

- Else score: 0

The LG accurately reported on teachers and their respective schools of service according to the Staff deployment list dated 3rd/October, 2023 duly signed and date-stamped by the DEO indicated that the 99 primary schools had 1470 teachers.

From the three (3) visited Schools of; Nakalama (Urban), Anakabala-Bulanga (Semi urban) and Nabikoote (rural) it was verified from the displayed teachers' list, teacher's duty rosta and the teacher's daily attendance books rhymed to the actual presence of the teachers as per the deployment list at the DEO's office.

At Nakalama P/S, the staff list that was posted on the walls of the Headteachers' office indicated that the Government paid teachers were 30 which was in tandem with the DEO's deployment list.

At Anakabala-Bulanga P/S, the staff list posted on the walls of the Headteachers' office indicated that the GoU paid teachers were 19 which number tallied with that on the DEO's deployment list.

At Nabikoote P/S, the staff list posted on the wall of the Headteachers' office indicated that the GoU paid teachers were 15 which number was matching with that on the DEO's deployment list.

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.

- If the accuracy of information is 100% score 2
- Else score: 0

The LG Consolidated Assets register endorsed by the DEO on 20th July, 2023 containing the assets of the 99 primary schools was presented for assessment.

The register reported that the registered Primary Schools aggregate Assets at the time of assessment were;

- Classrooms were 755,
- Latrine stances were 1024,
- The desks were 13939,
- There was no Library, and
- The Staff houses were 147.

To verify the accuracy of the information presented by the DEO, the assessment sampled 3 Primary Schools of;

- Nakalama P/S (Urban) stocks were Classrooms 15, latrine stances 16, desks were 265 and 01 staff house which was in tandem with the stocks at DEO's office.
- Anakabala-Bulanga P/S (semi-urban) the assets were;; classrooms were 9, stances were were 9, desks were 165 and no staff house as was reported by the DEO's register.
- Nabikoote P/S asset stocks were; nine classrooms, five latrine stances, One hundred fifty eight desks and nil staff house. The asset stocks tallied with those at the DEO's office.

One can therefore deduce that data presented was 100% accurate.

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> <li>• If 100% school submission to LG, score: 4</li> <li>• Between 80 – 99% score: 2</li> <li>• Below 80% score 0</li> </ul>	<p>There was no evidence to prove that all the registered primary schools had complied with the MoES annual budgeting and reporting guidelines that require them to submit annual reports signed by the SMC Chairperson and Headteacher. For the two days of assessment, the District Local Government never provided any record in regard to the preparation and submission of annual performance reports.</p>	0
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> <li>• If 50% score: 4</li> <li>• Between 30– 49% score: 2</li> <li>• Below 30% score 0</li> </ul>	<p>There was evidence of supporting the School to prepare and implement the SIPs by the time of the assessment.</p> <p>The assessment was informed and later saw the inspection feedback reports that were discussed by the inspectors and the School Administration under which recommendations like scheming of work and lesson planning before teaching which were captured under the section of "areas of improvement" on the feedback report. The Schools used those recommendations to come up with the School Improvement Plan that were found posted on the walls in the HT's offices. The Headteachers were also trained on how to prepare and implement SIPs by the Inspectors like Magumba Gafalu during the beginning of Term's meetings like on 25th January, 2023.</p> <p>The assessment during the visit to the sampled schools of; Nakalama P/S, Anakabala-Bulanga P/S and Nabikoote P/S reviewed the teacher's scheme books and noted that they were up to date with Term III, 2023 work schemed and the Headteachers had signed them for instance Ms. Nangobi Sarah the HT of Akanabala-Bulanga in Namungalwe S/C had signed on all the schemes of work for Term III.</p>	4

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> <li>• If 100% score: 4:</li> <li>• Between 90 – 99% score 2</li> <li>• Below 90% score 0</li> </ul>	<p>The LG had collected and compiled OTIMS return forms for all the 99 primary and 9 secondary registered schools from the previous FY.</p> <p>The submission to the MoES was on 24th November, 2022.</p> <p>The percentage of schools was;</p> $108 \times 100$ $108$ $= 100\%$	4
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### Human Resource Management and Development

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>The Local Government Approved Budget Estimates for FY 2023/2024 on page 35 of 57 indicated General staff salary for 99 Headteachers and the 1391 Primary teachers was Ugx 9,980,895,000</p>	4
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7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,</p> <p>Score 3 else score: 0</p>	<p>From the three visited Schools of Nakalama (Urban), Akanabala-Bulanga (Semi-urban) and Nabikoote (rural), it was evident that LG deployed at least a teacher per class as required by the guidelines. The assessment noted that the names and number of teachers as displayed in the Headteachers' office were rhyming with what was on the teacher's deployment list at the DEO's office.</p> <p>The DEO's Deployment list dated 3rd October, 2023 indicated that; Nakalama P/S had 30 teachers, Akanabala-Bulanga had 19 teachers and Nabikoote had 15 teachers including the Headteachers.</p> <p>The School verification visit reviewed the teacher's daily attendance book and the posted staff lists plus the staff duty allocation schedules, it was revealed that the numbers and names of teachers were similar with those on the deployment list at the DEO's desk for the HT at Nabitooke P/S was Namudhiba Catherine.</p>	3
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Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,

score: 1 else, score: 0

The Local Government staff list which also doubled as the staff deployment list dated 3rd October, 2023 that contained 1470 was found posted on the LG Education notice board.

The Headteachers at the visited schools had posted their respective staff lists for School/Calendar year 2023 on the walls of the Headteacher's offices.

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO

Score: 2 or else, score: 0

The findings of the 10 randomly sampled and reviewed Headteacher's files in respect of appraisal for works done during the School year 2022 were presented below;

1. Mr. Kitinyo Mosesthe Headteacher of Nawanyigi P/S in Nawanyigi Sub-County was appraised by the SAS Jonathan Nabuko on 10th February, 2023.

2. Ms. Nabulo Agnes the HT Bunyiro CU P/S in Nawanyigi S/C was appraised by the SAS Jonathan Nabuko on 3rd February, 2023.

3. Mr. Wandera Joh Bex the HT of Kabira P/S in Nabitende S/C was appraised by SAS Nakiranda Mercy on 12th February, 2023.

4. Mr. Edaru Samuel the HT Nabitende in Nabitende Sub-county was appraised by the SAS, Nakiranda Mercy on 23rd February, 2023.

5. Ms. Magoba Daisy the HT of Kawete P/S in Namungalwe Town Council was appraised by Kiiza Sarah on 10th February, 2023.

6. Nangobi Sarah the HT of Akanabala-Bulaga in Namungalwe S/C was appraised by SAS on 10th February, 2023

7. Mr. Musenze Robert the of HT Bukwanga P/S in Kigaago S/C was appraised by SAS Kintu Abdul on 15th March, 2023

8. Mr. Betukuza Patrick James the HT of Irenzi P/S in Nambale S/C was by SAS Abenakyo Zahara on 18th April, 2023

9. Ms Namutebi Aminah the HT of Nambala P/S in Nambale S/C was by SAS Abenakyo Zahara on 18th April, 2023

10. Mr. Mbatya Miriam the HT of Magogo P/S in Nawanyingi S/C was by SAS Nabuko Jonathan on 3rd February, 2023

The assessment therefore concluded that the appraisals were done outside the set timelines and LG was therefore non compliant to the guidelines.



Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM

Score: 2 or else, score: 0

The appraisal of the Secondary School Headteachers was outside the set timelines as shown by the examples below;

1. Mr. Bagalana Charles the of HT of Nawandala SS was Principal CAO Mr. Bateganya Iddi on 23/01/2023.

2. Mr. Bazibu Esinwel the of HT of Nawanyingi Seed School was Principal CAO Mr. Bateganya Iddi on 2/11/2023

3. Mr. Aliyenka Juma the of HT of Bukoyo SS was Principal CAO Mr. Bateganya Iddi on 23/01/2023

4. Mr. Kiira Jonathan the of HT of St. Paul SS was Principal CAO Mr. Bateganya Iddi on 3rd /12/2022

5. Ms. Kasubo Rehema the of HT of Kigulu College was Principal CAO Mr. Bateganya Iddi on 23/01/2023.

The appraisal by the D/CAO was outside the set timelines and therefore the LG was non-compliant

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

c) If all staff in the LG Education department have been appraised against their performance plans

score: 2. Else, score: 0

There was evidence of timely appraisal of the Education department for the work done the past FY as indicated below;

● Ms Kwagala Sarah the DIS was appraised by the DEO Kasadhakawo Baker on 30th June, 2023

● Waibi Joshua the Inspector of Schools was appraised by the DIS on 30th June, 2023

● Bakaki Ronald the Inspector of Schools was appraised by the DIS on 30th June, 2023

● Kinakwita James the Inspector of Schools was appraised by the DIS on 30th June, 2023

● Njuba Annet the Inspector of Schools was appraised by the DIS on 30th June, 2023

● Bogere Joshua the Inspector of Schools was appraised by the DIS on 30th June, 2023

● Wabwire Harriet the Education Officer (Guidance and Counselling) was appraised by the DIS on 30th June, 2023

● Namaiika Lydia the Education Officer (SNE) was appraised by the DIS on 30th June, 2023

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p>	<p>The Education department had prepared a training plan which was duly endorsed by the DEO and DIS on 10th July, 2023.</p> <p>The plan captured several activities which among others included the; the training of SMCs and PTA members on the roles and responsibilities.</p>	2
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**Management, Monitoring and Supervision of Services.**

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>It was noted from DEO, that the Local Government was compliant and had no errors for correction regarding the submitted school list and enrolment data. Therefore, there was no need of communicating corrections/revisions of school lists and enrolment data.</p>	2
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p>	<p>The Local Government Education Department made allocations of Ugx 57,438,305 to monitoring and inspection functions captured on page 50 of LG Approved Budget Estimates FY 2022/2023. This was in line with sector guidelines (page 18 and 21 of the guidelines) which call for a minimum allocation of UGX 4,000,000 per LG</p>	2

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters If 100% compliance, score: 2 else score: 0</p>	<p>The District did timely warranting (within 5 working days) of School Capitation transfers to Schools in FY 2022/2023.</p> <p>The date of receipt of 1st release was 11/08/2022 while the warranting date was 15/08/2022 (within 5 days)</p> <p>The date of receipt of 2nd Qrt release was 10/10/2022 while the warranting date was 15/10/2022 (within 5 days).</p> <p>The date of receipt of 3rd quarter release was 5/1/2023 while warranting date was 10/1/2023 (within 5 days)</p> <p>The date of receipt of 4th Qrt release was 27/04/2023 while the warranting date was 28/04/2023 (within 5 days)</p>	2
<p>Maximum 8 points on this performance measure</p>	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED. If 100% compliance, score: 2 else, score: 0</p>	<p>The LG untimely invoiced and communicated/publicised the Capitation releases. The assessment was informed that the DEO communicates to the Headteachers via Whatsapp forum</p> <p>The date of invoicing was 10/01/2023 and DEO communicated on 11th January, 2023.</p> <p>The date of invoicing was 28/04/2023 and the DEO communicated to Schools on the same day.</p> <p>The date of Invoicing was 25/10/2023 and the DEO communicated on the same day.</p>	2
9	<p>Maximum 8 points on this performance measure</p>			

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> <li>• If 100% compliance, score: 2, else score: 0</li> </ul>	<p>The Local Government Education department prepared the FY 2022/2023 inspection Plan. It was duly endorsed by the DEO on 15th July, 2022 and was submitted to DES on 22nd August, 2022.</p> <p>The plan had a total budget of Ugx 18,885,333 and highlighted that Ugx 14,667,333 was for support supervision.</p> <p>The LG held inspection planning meetings to discuss among other issues deployments of inspectors, inspection logistics. Examples of meetings held included;</p> <p>On 1st August, 2022 through Min./SM/03/22, the meeting reviewed the inspection findings for Term II, 2022 to pick lessons in preparation for Term III, 2022.</p> <p>Other noted inspection planning meetings were held on 8th/9/2022 for Term III, 2022, 4th February, 2023 for Term I, 2023 and 15th May, 2023 for Term Term II, 2023 and 16th October, 2023 were vide Min. 02/01/ISD/2023, the inspectorate planned for Term III, 2023 inspection where the inspection tool was the major focus of the meeting.</p>	<b>2</b>
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> <li>• If 100% score: 2</li> <li>• Between 80 - 99% score 1</li> <li>• Below 80%: score 0</li> </ul>	<p>A review of the inspection reports for the past three Terms revealed that for every round of the termly inspection, all the 99 UPE schools were inspected in addition to the privately owned education institution.</p> <p><math>\frac{99}{99} \times 100</math></p> <p>99</p> <p>= 100%</p>	<b>2</b>

Routine oversight and monitoring

*Maximum 10 points on this performance measure*

c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,

Score: 2 or else, score: 0

It was observed by the assessment team that inspection reports were discussed at both the school and the Local Government levels as per the examples below;

On 4th July, 2022, the Departmental meeting through Min. 4/SM/7/2022, the DIS briefed the members that the inspection was to be conducted in the 3rd week of the term and the teaming/deployment of the inspectors was done.

Other meetings which discussed inspection findings were held on;

1st February, 2023, and vide Min. /ISM/02/23 discussed the inspection findings

On 10th July, 2023, vide Min. SM/03/2023 discussed the inspection findings. The DIS noted that the digital inspection for Term II was going on well but had minor challenges like network connectivity.

On 16th October, 2023, vide Min. 01/01/ISD/2023 discussed the inspection findings

From the sampled schools it was also evident from the inspection feedback reports that the inspectors and the school administration there was discussion of inspection finding and coming up with resolutions for example;

On 19th June, 2023, inspector Bakali Ronald while at Anakabala-Bulaga discussed with the teachers issues like introducing continuous assessment in Lower Primary through the Continuous Assessment Model forms (CAM) forms. The Teachers and the inspectors agreed on recommendations like displaying learning materials and securing a hand washing facility. The Headteacher Nangobi Sarah and the Inspector Bakali Ronald signed on the Inspection feedback report as a sign of consent of the findings.

The assessment observed on 14/11/2023 that display of learning materials had been done in the Primary 2 classroom and the hand-washing facility was present at School.

10

Routine oversight and monitoring

*Maximum 10 points on this performance measure*

d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0

The inspection feedback reports duly signed by the Inspectors of Schools and the School Headteachers were found at the three sampled Schools there was evidence of discussion and agreement on the inspection findings between the Headteacher and the inspectors for example;

On 19th June, 2023, inspector Bakali Ronald while at Anakabala-Bulaga discussed with the teachers issues like introducing continuous assessment in Lower Primary through the Continuous Assessment Model forms (CAM) forms. The Teachers and the inspectors agreed on recommendations like displaying learning materials and securing a hand washing facility. The Headteacher Nangobi Sarah and the Inspector Bakali Ronald signed on the Inspection feedback report as a sign of consent of the findings.

The assessment observed on 14th/11/2023 that display of learning materials had been done in the Primary 2 classroom and the hand-washing facility was present at School.

The District Inspector of Schools prepared and submitted all the inspection reports together with the monitoring reports, activity work plans and budgets to DES as per the examples below;

- Term III, 2022 report was submitted to DES on 25th January, 2023
- Term I, 2023 report was via online avenue on 12th July, 2023
- Term II, 2023 report was submitted on 21st October, 2023.

10

Routine oversight and monitoring

*Maximum 10 points on this performance measure*

e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0

The Social Services Committee discussed matters of education service delivery as per the examples below;

- The committee held a meeting on 10th August, 2022 and via Min. 04/10/08/2022/SS, the DEO called the HTs of the 20 lowest PLE performing schools and the meeting resolved that there be intensified inspection on the 20 schools especially the teaching-learning areas
- On 23rd February, 2023 vide Min. 03/23/02/2023/SS, the committee among others was informed that there was a lack of music teachers in the schools, launching of civil works at Ibanda P/S.

2

11	<p>Mobilization of parents to attract learners</p> <p><i>Maximum 2 points on this performance measure</i></p>	<p>Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school,</p> <p><i>score: 2 or else score: 0</i></p>	<p>There was evidence of mobilising and attracting plus retaining of learners into Schools through the community engagements held by the LG and various stakeholders for example;</p> <p>On 8th June, 2023 while on Busoga One radio talk show, Waibare Harriet the Guidance and Counselling Education Officer on the topic "Go back to School Campaign" called upon all stakeholders especially the SMCs to talk to parents to send the children to schools. She informed the listeners that the country was declared COVID-19 free and schools had fully open up for learning.</p> <p>The Education managers of Iganga also noted in their report dated 14th September, 2023 that music, dance and drama was a key liked area which would attract and retain learners in schools and requested for recruitment of Music teachers in Primary Schools.</p>
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## Investment Management

Planning and budgeting for investments

*Maximum 4 points on this performance measure*

a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, *score: 2, else score: 0*

The LG Consolidated Assets register endorsed by the DEO on 20th July, 2023 containing the assets of the 99 primary schools was presented for assessment.

The updated assets register for the registered Primary Schools that included assets secure in FY 2022/2023 had the aggregate Assets at the time of assessment as;

- Classrooms were 755.
- Latrine stances were 1024.
- The desks were 13939.
- There was no Library, and
- The Staff houses were 147.

The assessment took a step to physically verify the records at the District. Three schools were sampled and visited and the field findings are presented below;

- Nakalama P/S (Urban) stocks were Classrooms 15, latrine stances 16, desks were 265 and 01 staff house which was in tandem with the stocks at DEO's office.
- Anakabala-Bulanga P/S (semi-urban) the assets were;; classrooms were 9, stances were 9, desks were 165 and no staff house as was reported by the DEO's register.
- Nabikoote P/S asset stocks were; nine classrooms, five latrine stances, One hundred fifty eight desks and nil staff house. The asset stocks tallied with those at the DEO's office.



12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i></p>	<p>The District conducted a desk appraisal for all projects in the budget of FY 2022/2023 and a report dated 15th April, 2022 signed by the planner was produced and forwarded to CAO. It was reported that the projects were derived from the development plan and were eligible expenditure in line with Education sector Planning and Budgeting Guidelines, 2022. Examples included:</p> <ul style="list-style-type: none"> <li>● Construction of a 5-stance VIP latrine at Buwolomera P/S.</li> <li>● Construction of a 2-classroom block at Nabitovu P/S.</li> <li>● Construction of a 2-classroom block at Mwendanfuko P/S.</li> </ul> <p>The projects were eligible according to page 21 and 22 of the Education sector Planning and Budgeting guidelines and were derived from the DDP III on page 183.</p>	<b>1</b>
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, <i>score 1 else score: 0</i></p>	<p>The District conducted a field appraisal of all the projects for FY 2022/2023 and produced a report Ref. CR/115/1 which was forwarded to CAO on 4th August, 2022. The outcome confirmed that all the projects were linked to the 5-year development plan. In the forms filled during the exercise, the officers pronounced themselves by ticking right the technical feasibility and environmental and social acceptability. Finally TPC recommended that projects could be funded. Examples of projects included:</p> <ul style="list-style-type: none"> <li>● Construction of a 5-stance VIP latrine at Buwolomera P/S.</li> <li>● Construction of a 2-classroom block at Nabitovu P/S.</li> <li>● Construction of a 2-classroom block at Mwendanfuko P/S.</li> </ul>	<b>1</b>

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i></p>	<p>The evidence for the current financial year unpagged procurement plan 23/24 incorporating Education infrastructure projects that was approved on 30th June 2023;</p> <ul style="list-style-type: none"> <li>● Construction of a 2-classroom block at Ibandha primary school at Ugx 80,436,000</li> <li>● Construction of a 2-classroom block at Kamira SDA primary school at Ugx 80,436,000</li> <li>● Rehabilitation of 4 classes at Buwasi primary school at Ugx 60,000,000</li> <li>● Construction of a 5-stance line pit latrine at Bukoyo primary school at Ugx 27,000,000</li> </ul> <p>The LG did not have any seed school infrastructure project incorporated in the plan</p>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i></p>	<p>There was evidence for approval of the education infrastructure projects approved by the committee before commencement.</p> <ul style="list-style-type: none"> <li>● The 2-classroom block at Mwendafuko primary school was approved on 5th September 2022 under MIN/DCC/4/5th/09/2022</li> <li>● The 2-classroom block at Mawagala primary school was approved by the committee on 5th September 2022 under MIN/DCC/5/5th /09/2022</li> <li>● The 2-classroom block at Bukyaye primary school was approved by the committee on 5th September 2022 under MIN/DCC/6/5th/09/2022</li> </ul> <p>A sector procurement plan was submitted to PDU on 29th April 2022 by the DEO (Mr.Kasadha Baker) indicating request for the above approved projects.</p>	<b>1</b>

13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i>	There was evidence for an appointment of the team to implement infrastructure projects under education as listed below; <ul style="list-style-type: none"> <li>● Mr.Kasadha Baker (DEO) as the Project manager</li> <li>● Mr.Mbatya Wilberforce (District Engineer) as the Contract manager</li> <li>● Mr.Mukoti Saidi as DCDO</li> <li>● Mr.Samanya Abul as DNRO</li> <li>● Mr.Wambi Jonathan Emma (Asst Engineering officer) as the Clerk of works</li> </ul> There was no appointment for the Labour officer.	<b>0</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES  <i>Score: 1, else, score: 0</i>	The LG did not have any Seed school being referred to in the financial year of assessment.	<b>1</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i>	The LG did not have any seed school infrastructure project in the year of assessment	<b>1</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i>	The Engineer provided evidence of a meeting that was held on 1st June 2023 at the works department with all contractors and the District technical team.  Evidence of a joint monitoring report prepared on 5th June 2023 for all respective sector infrastructure projects implemented in the financial year 2022/2023, this indicated status and progress of the respective projects including those sampled under education .	<b>1</b>

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i></p>	<p>Evidence for execution of works and payment made within the time frames was indicated below;</p> <ul style="list-style-type: none"> <li>● Construction of 2 classroom block at Bukyaye primary school;The request for payment by M/s Baino Group Investments Limited was on 12th June 2023 of Ugx 94,947,520;An interim certificate was prepared on 15th June 2023 of Ugx 78,752,598 endorsed by the District engineer, District Education officer, Asst Engineering officer and CAO ,the voucher no.6428961 of Ugx 78,752,599 was effected.</li> <li>● Construction of 2 classroom block at Mawagala primary school; Request for payment by M/s. Grinz General Contractors Ltd was made on 14th June 2023 of Ugx 94,953,420;An interim certificate of Ugx 78,249,752 on the 22nd June 2023 was signed by District Engineer, District Education Officer, Asst Engineering Officer and CAO;A Payment voucher no6430977 was effected.</li> </ul>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i></p>	<p>There was evidence for timely submission of departmental requests to PDU on the 29th April 2022.</p> <p>The requisition included ;</p> <ul style="list-style-type: none"> <li>● Construction of 20-Classroom blocks at Bukyaye,Nabitovu,Mwendafuko,Mawagala and Kabira primary schools @ Ugx 95,000,000.</li> </ul>	<b>1</b>

13

Procurement, contract management/execution

*Maximum 9 points on this performance measure*

i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law score 1 or else score 0

There was evidence of complete procurement files as required by PPDA law for all sampled education projects.

● Construction of a 2 classroom block at Bukyaye primary school; Procurement ref no.lgan836/wrks/22-23/00004.The contract agreement was signed on 11th October 2022 with M/s Baino Group Investments Ltd, An evaluation report approved by the committee on 5th September 2022 and Minutes of the contracts committee MIN/DCC/6/5th/9/2022 on 5th September 2022.

● Construction of a 2 classroom block at Mawagala primary school, Procurement ref no.lgan836/wrks/22-23/00005.The contract agreement was signed on 11th October 2022 with M/s. Grinz General Contractor Ltd; An evaluation report approved on 5th September 2022 and minutes of the contracts committee MIN/DCC/5/5th/09/2022 on 5th September 2022.

● Construction of a 2 classroom block at Mwendafuko primary school, A procurement ref no. lgan836/wrks/22-23/00002.The contract signed on 31st January 2023 with M/s. Calypta Construction Ltd;An evaluation report was approved on 5th September 2022 and minutes of the contracts committee MIN/DCC/4/5th/09/2022 on 5th September 2022.

1

### Environment and Social Safeguards

14

Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.

*Maximum 3 points on this performance measure*

Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0

The LG had a log for recording grievance which was in place and during the assessment the log was reviewed, it was noted that for the FY2022/23 under review, there were no grievances recorded under the education sector project implementation by the time of assessment as the log of grievance was opened on 3rd/04/2023.

3

15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>There was evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation.</p> <p>The LG during the first term beginning of term Headteacher held on 25th January, 2023, Mr. Mukoti Saidi the DCDO and Samanya Abul the Head of Natural Resources called upon Headteachers to green their compounds and put clear walkways off the grass, plant fruit trees and insure safe clean water was provided at schools. They emphasised that these were directives from MoES and were clearly put in Planning and Budgeting guidelines. Copies of the guidelines were given out as per the issuance list dated 25th January, 2023.</p>	3
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i></p>	<p>There evidence for the incorporation of costed ESMP into the BoQs and Contract document for all the education projects implemented in the FY2022/23 that was under review.</p> <p>A review of the BoQs for the project construction of 2-classroom block at Nabitovu P/S in Nambale S/C, there was costing of the lightning arrestor as a social safeguard at Ugx 1,470,000. The Social and Safety guards were costed at Ugx 1,000,000 for items like ramps and Ugx 7,161,000 was reserved for ESMPs.</p>	2
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i></p>	<p>There was no land ownership documentary evidence availed for where the education projects were implemented the previous FY2022/23</p>	0

Safeguards in the delivery of investments

*Maximum 6 points on this performance measure*

c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, *score: 2, else score:0*

Monitoring reports for the construction of 1 block of 2 classrooms Bukyaye primary school and recommendations made such planting of fruit trees and grass in the school compound removal of construction wastes from site and landscaping prepared by the NRO and DCDO on 6th/04/2023 and 20th/05/2023

Monitoring reports for the construction of 1 block of 2 classrooms Mwendanfuuko primary school and recommendations made such planting of fruit trees and grass in the school compound removal of construction wastes from site and landscaping prepared by the NRO and DCDO on 6th/04/2023 and 20th/05/2023

Monitoring reports for the construction of 1 block of 2 classrooms Nabitovu primary school and recommendations made such planting of fruit trees and grass in the school compound removal of construction wastes from site and landscaping prepared by the NRO and DCDO on 6th/04/2023 and 20th/05/2023

Monitoring reports for the construction of 1 block of 2 classrooms Kabira primary school and recommendations made such planting of fruit trees and grass in the school compound removal of construction wastes from site and landscaping prepared by the NRO and DCDO on 6th/04/2023 and 20th/05/2023

Safeguards in the delivery of investments

*Maximum 6 points on this performance measure*

d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

*Score: 1, else score:0*

There were E&S certification forms for all the projects in the education sector as listed below

E&S certificate issued for the construction of 1 block of 2 classrooms at Bukyaye primary school where the DCDO and NRO certified works on 19th/06/2023 and payment was made on 28th/06/2023

Contractor: Baino Group Investments Ltd contract Ref.No. IGAN836/WRKS/22-23/00004.

E&S certificate issued for the construction of 1 block of 2 classrooms at Kabira primary school where the DCDO and NRO certified works on 13th/06/2023 and payment was made on 28th/06/2023

Contractor: M/S Damax construction & suppliers Ltd.

contract Ref.No. IGAN836/WRKS/22-23/00003.

E&S certificate was issued for the construction of 1 block of 2 classrooms at Nabitovu primary school where the DCDO and NRO certified works on 19th/06/2023 and payment was made on 12th/06/2023.

Contractor: Wazibas general contractors and designers contract Ref.No. IGAN836/WRKS/22-23/00001.



**Health  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries).</p> <ul style="list-style-type: none"> <li>• By 20% or more, score 2</li> <li>• Less than 20%, score 0</li> </ul>	<p>Upon calculating the annual Delivery attendance for health facilities using the Monthly reports (HMIS107).</p> <p>The summaries for the 3 sampled health facilities were as follows:(Percentage utilisation =Registered attendance for previous FY minus registered attendance for current FY, divided by registered attendance for previous FY and multiply by100)</p> <p>1). Busowobi HC III FY 2021/2022 Deliveries; 93 cases, FY 2022/2023 Deliveries: 193 cases increase in utilisation = 100 % increase <math>260/427 \times 100 = 107.5\%</math></p> <p>2). Nawandala HCIII FY 2021/2022 Deliveries; 79 cases, FY 2022/2023 deliveries: 164 cases increase in utilisation = 85 % increase <math>85/79 \times 100 = 107,6\%</math></p> <p>3) Bugono HC IV FY 2021/2022 Deliveries; 183 cases, FY 2022/2023 Deliveries: 265 cases increase in utilisation = 82 % increase <math>82/183 \times 100 = 44\%</math></p> <p>From the above information there was evidence of increased utilisation of health care services by more than 20%</p>	2

2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> <li>• 70% and above, score 2</li> <li>• 50% - 69%, score 1</li> <li>• Below 50%, score 0</li> </ul>	<p>The LG obtained 83% on the LLGs performance assessment in FY 2021/2022 and 59 in FY 2022/2023, the average score in the LLGs performance declined by 24%.</p>	1
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> <li>• 75% and above; score 2</li> <li>• 65 - 74%; score 1</li> <li>• Below 65; score 0</li> </ul>	<p>A letter from the ministry of health dated 7th December 2022 addressed to all CAOs highlighting the termination of RBF Funding was availed</p>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.</p>	<p>The LG set out to eligible projects/activities during the previous FY and they included;</p> <ul style="list-style-type: none"> <li>● Construction of council Hall with a contract price of Ugx 398,023,760</li> <li>● Construction of a 5 stance lined pit latrine at Makembo primary school with a contract price of Ugx 30,388,636</li> <li>● Construction of an administration block at Busakira sub county with a contract price of Ugx 99,991,040</li> <li>● Construction of an administration block at Magamaga sub county with its contract price of Ugx 100,000,268</li> </ul> <p>All the projects were eligible according to the DDEG Investment menu captured on page 7 of the DDEG guidelines</p>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/suppliers score 2 or else score 0</p>	<p>A Request for payment was raised by M/s.Grinz General Contractors Ltd, Procurement ref no.Igan836/wrks/22-23/00012 with works at Namungalwe HC III on 13th June 2023 of Ugx 96,997,800 An interim certificate was prepared and signed on 21st June 2023 of Ugx 88,402,060 by the DHO,CFO and CAO,and the payment was effected on 22nd June 2023.</p>	2

3	Investment performance: The LG has managed health projects as per guidelines.	c. If the variations in the contract price of sampled health infrastructure investments are within +/- 20% of the MoWT Engineers estimates, score 2 or else score 0	The variation in the contract price and engineers estimate of the sampled DDEG projects were as follows;	2
	Maximum 8 points on this performance measure		<ul style="list-style-type: none"> <li>● Construction of council Hall with a contract price of Ugx 398,023,760 against a budget of Ugx 400,000,000 implying a variation of -0.49%</li> <li>● Construction of a 5 stance lined pit latrine at Makembo primary school with a contract price of Ugx 30,388,636 and Engineers estimates of Ugx 30,389,500 with a variation of 0%</li> <li>● Construction of an administration block at Busakira sub county with a contract price of Ugx 99,991,040 and Engineers estimate of Ugx 100,000,000 and the variation was 0%</li> <li>● Construction of an administration block at Magamaga sub county with its contract price of Ugx 100,000,268 and engineers estimate Ugx 100,000,000. The variation was 0%</li> <li>● Fencing of Namungalwe HC III with a contract price of Ugx 96,997,800 against the Engineer's estimates of Ugx 97,000,000. The Variations was Ugx - 2,200 and % variation =0%</li> </ul>	
3	Investment performance: The LG has managed health projects as per guidelines.	d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY	The LG did not have any HCII to HCIII upgrading in the financial year 2022/2023	2
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> <li>• If 100 % Score 2</li> <li>• Between 80 and 99% score 1</li> <li>• less than 80 %: Score 0</li> </ul>		

4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure	There was evidence to confirm that Iganga DLG recruited staff for all HC IIIs and HC IV as per the staffing structure dated 11th September 2023.	0
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> <li>• If above 90% score 2</li> <li>• If 75% - 90%: score 1</li> <li>• Below 75 %: score 0</li> </ul>	The staff structure obtained from DHO indicated that the district had both HC IIIs and HC IVs whereby HC IIIs were required to have 19 health workers and 48 for HC IVs.	
			The LG health sector staff establishment list had 200 approved health workers of which 176 were in the post which represented 88% recruitment.	
			This implied that 88% of positions of health workers for the available HC IIIs and HC IV were filled.	
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.	There was no health centre II to III upgrading in the financial year 2022/2023.	2
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> <li>• If 100 % score 2 or else score 0</li> </ul>		

### Performance Reporting and Performance Improvement

5	Accuracy of Reported Information: The LG maintains and reports accurate information	a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0	According to the staff list at DHO's office and health facilities visited, the information on the position of health workers was accurate; visited facilities included Bugono HCIV, Namungalwe HCIII, Nakalama HCIII among others	2
	Maximum 4 points on this performance measure			
5	Accuracy of Reported Information: The LG maintains and reports accurate information	b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0	The LG did not have facilities upgraded during the financial year under review	2
	Maximum 4 points on this performance measure			

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans &amp; budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> <li>• Score 2 or else 0</li> </ul>	<p>There was evidence that the HCs' budgets were prepared by 31st March, 2023. As per sampled the facilities below;</p> <ol style="list-style-type: none"> <li>1). Bulamagi HC III, prepared Annual workplan and budget for FY 2023/2024 by the Facility In-charge and submitted on 28th March 2023,</li> <li>2) Nambale HCIII, prepared the Annual workplan and budget by the facility in-charge on 28th March 2023</li> <li>3). Nakalama HC III prepared the Annual workplan and budget by the facility in-charge on 28th February 2023</li> </ol>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> <li>• Score 2 or else 0</li> </ul>	<p>From the sampled facilities, the ABPR were prepared and submitted before the deadline of 15th July.</p> <ol style="list-style-type: none"> <li>1). Nambale HCIII, was prepared and submitted on 12th July 2023 by the Facility In Charge</li> <li>2) Namungalo HC III , was prepared and submitted on 13th July 2023 by the facility In-charge</li> <li>3) Buwunyiro HC III, Was prepared and submitted on 10th July, 2023 by the facility In-charge</li> </ol>	2

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports

- Score 2 or else 0

From the Annual facility performance reports, the following sampled facilities developed and reported on implementation of improvement plans

1) Namungalwe HC III developed and reported on the implementation of facility Improvement plans that incorporate performance issues identified included; drug stock outs, unfenced facility, Inexperienced HUMC, inactive compiled by senior clinical officer on 20th June 2022

2) Busowobi HCIII developed and reported on the implementation of facility Improvement plans on 22nd June 2023 by in-charge, issues included, inadequate staff accommodation, develop partnerships with drug shop owners for referral of clients to Health facilities, procurement of Health supplies and equipment, no fencing for the facility leading to security risks

3) Nakalama HC III developed and reported on the implementation of facility Improvement plans that incorporate performance issues identified in monitoring and assessment reports. E.g. prepared PIP on 15th June 2023 by in-charge, issues included; inadequate drugs and supplies, conduct redistribution of family planning supplies, lack of refer means of transport

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,</p> <ul style="list-style-type: none"> <li>• score 2 or else score 0</li> </ul>	<p>There was evidence that the health facilities submitted monthly and quarterly HMIS reports timely</p> <p>Bulamagi HCIII submitted reports for</p> <p>Q1 on 5th October, 2022,</p> <p>Q2 on 7th January 2023,</p> <p>Q3 on 6th April 2023</p> <p>Q4 on 4th July 2023.</p> <p>Nambale HCIII submitted reports for</p> <p>Q1 on 4th October, 2022,</p> <p>Q2 on 7th January 2023,</p> <p>Q3 on 6th April 2023</p> <p>Q4 on 7th July 2023</p> <p>Namungalwe HCIII submitted reports for</p> <p>Q1 on 6th October 2022,</p> <p>Q2 on 7th January 2023,</p> <p>Q3 on 7th April 2023 and</p> <p>Q4 on 6th July 2023.</p> <p>Therefore, from the information Health facilities submitted up to date monthly and quarterly HMIS reports timely 7 days following the end of each month and quarter</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p> <p>Note: Municipalities submit to districts</p>	<p>A letter from the ministry of health dated 7th December 2022 addressed to all CAOs highlighting the termination of RBF Funding was availed</p>	2

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>A letter from the ministry of health dated 7th December 2022 addressed to all CAOs highlighting the termination of RBF Funding was availed</p>	1
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>The sector compiled and submitted all the quarterly BPR for the FY under review as indicated;</p> <p>In Qtr 1, 10th October 2022, In Qtr 2, 5th January 2023 In Qtr 3, 12th April 2023 In Qtr 4, 18th July 2023</p> <p>From the information above it was evident that local governments timely by the end of the first month of the following quarter compiled and submitted all quarterly Budget performance reports</p>	1
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>h) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>There was evidence to show that LG developed a PIP for weakest performing Health facilities i.e. Buzaaya HCII, Bunyiro HCIII, Nakalama API centre and some of the gaps identified included absenteeism from duty, understaffing, land ownership crisis,, inadequate supplies, inadequate accommodation for staff Some of the proposals included;</p> <p>Recruitment of new staff, Dialogue with landlords to settle land crisis</p>	1
	<p>Maximum 14 points on this performance measure</p>			



6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p> <p>There was no evidence to prove that the LG implemented the Performance Improvement Plan</p>	<b>0</b>
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**Human Resource Management and Development**

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p> <p>There was proof that Iganga LG budgeted for 242 health workers in FY 2023/2024 as evidenced by the Iganga LG Annual budget Vote 836 FY 2023/2024.</p> <p>The department of Health was allocated Uganda Shillings 8,152,567,268</p>	<b>2</b>
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7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0</p> <p>From Iganga DLG staff approved staff structure had 299 staff, the number recruited was 242, giving a percentage of 81%%</p>	<b>2</b>
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7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0

There was evidence that the health workers were working at their deployed HCs. The assessment sampled and visited the HCs below to verify whether what was on (number and names) the DHO's deployment list tallied with the lists at the respective HCs. Those visited included;

- Bugona HC IV, duty roster dated 1 October 2023, 34 staff were deployed out of 49.
- Namungalwe HCIII, duty roster dated 1st October 2023, 28 staff were deployed out of 19
- Busowobi HCIII duty roster dated 1st October 2023, 20staff were deployed out of 19

As per the duty roasters there was evidence that the staff were working at their places of deployment

3

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0

There was evidence that the DLG publicized health workers deployment on notice boards on 2nd July 2023, the facilities visited included, Busowobi HCIII, Namungalwe HCIII and Bugono HCIV

2

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

Evidence revealed that health facility in-charges were appraised during FY 2022/23 based on the review of 10 sampled as indicated below:

1. Namulinda Persis, a Psychiatric Assistant Nursing Officer, at Magogo HC II, was appraised by Nabirye Joanita, Senior Medical Officer on 23/6/2023.
2. Nakanaabi Maureen, Enrolled Midwife at Ituba HC II was appraised by Mulindho John, a Senior Medical Officer on 20/6/2023.
3. Basalilwa Livingstone, Enrolled Nurse, at Bulubandi HC II, was appraised by Mukibi Hussein, SACAO on 24/6/2023;
4. Kigenyi Kalim, Enrolled Nurse at Buzaya HC II was appraised by Kooli Mikaya (SACAO) on 14/6/2023;
5. Kyosi Billy, Medical Clinical Officer, at Busobi HC III was appraised by Mutesi Hannah SAS on 12/6/2023;
6. Kiige Apolinali Assistant Nursing Officer, at Kasambika HC III Dr. Murido John, Senior Medical Officer on 13/6/2023;
7. Magoola Sadala Salim, Enrolled Nurse at Itanda HC II was appraised by Nakiranda Mercy (SAS) on 15/6/2023.
8. Waibi Hajira, Enrolled Nurse, at Namunsala HC II was appraised by Bukenya Misaki (Senior Medical Clinical Officer) on 21/6/2023.
9. Nakito Evelyn, Enrolled Nurse, at Nawanzu HC II was appraised by Mukibi Hussein, SACAO on 24/6/2023;
10. Mwebya Charles, Assistant Nursing Officer, at Nawansinge HC II was appraised by Walukoba Herbert (SACAO) on 16/6/2023.

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0

- Information obtained from the review of 10 sampled health workers revealed that Health Facility In-charges appraised Health facility workers against the agreed performance plans.
- 1. Nabwire Cecilia, Enrolled Midwife at Bugono HC IV was appraised by Dr. Mulidho John, Senior Medical Officer on 26/6/2023;
- 2. Namale Charles, Enrolled Nurse at Buzaya HC II was appraised by Kigenyi Kalim, Enrolled Nurse on 19/6/2023;
- 3. Takula Racheal, Enrolled Midwife at Nawandala HC III was appraised by Lyagobo Nathan, Senior Medical Officer on 6/6/2023;
- 4. Gada Alex, Enrolled Nurse at Nakalama HC III was appraised by Namumbya Phiona, Assistant Nursing Officer on 19/6/2023;
- 5. Galikwoleka Jafali, Enrolled Nurse at Busowobi HC III was appraised by Kyosi Billy, Medical Clinical Officer on 12/6/2023;
- 6. Nalumiisa Evelyn, Enrolled Midwife at Iganga Hospital was appraised by Kyakuwa Justine, Nursing Officer on 17/5/2023;
- 7. Kaahwa Silver, Enrolled Nurse at Iganga Hospital was appraised by Nalwoga Beatrice, Assistant Nursing Officer on 24/5/2023;
- 8. Isiagi Zephaniah, Enrolled Nurse at Namukensu HC II was appraised by Kamoyi Wilson, Enrolled Nurse on 23/6/2023;
- 9. Naiwumbwe Margret, Enrolled Nurse at Nawandala HC III was appraised by Lyagoba Nathan, Senior Medical Clinical Officer on 9/6/2023.
- 10. Mwesigwa Barbara, Enrolled Nurse at Bulamagi HC III was appraised by Mwesigwa Loy, Assistant Nursing Officer on 29/6/2023.

8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	iii. Taken corrective actions based on the appraisal reports, score 2 or else 0	Evidence obtained from a letter addressed to the CAO on 19th December, 2022 by the Principal Human Resource Officer showed that the Health Department forwarded the following staff for recognition for exemplary performance for the calendar year 2022.	2
	Maximum 6 points on this performance measure		<ol style="list-style-type: none"> <li>1. Nankya Budesta, (Enrolled Midwife) at Nambale HC III who was able to cover the health facility alone as a midwife.</li> <li>2. Kaizenaki Martha, (Enrolled Nurse) at Bukwaya HC II who maintained the Health facility clean</li> <li>3. Namutamba Loy,(Medical Records Assistant) at Bogono HC IV who timely submitted data for Kigulu North HSD.</li> </ol>	
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	b) Evidence that the LG: i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0	<p>There was evidence that the LG conducted continuous professional training of Health workers.</p> <p>Training report on adolescents and youth friendly services dated 10th April 2023</p> <p>Training report on comprehensive emergency obstetric and new born care dated 19th May 2023</p> <p>A training report on kangaroo mother baby care dated 22nd May 2023</p>	1
	Maximum 6 points on this performance measure			
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	ii. Documented training activities in the training/CPD database, score 1 or else score 0	A training database for FY 2022/2023 was availed by the LG and activity included, training on adolescents and youth friendly services, Comprehensive emergency obstetric and newborn care, Kangaroo mother baby care	1
	Maximum 6 points on this performance measure			

**Management, Monitoring and Supervision of Services.**

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was a letter written by the CAO of Iganga DLG to the PS Ministry of Health dated 2nd August 2022 mentioning Health facilities benefitting from PHC Non-wage recurrent grants</p>	2
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>According to the Annual work plan of Mayuge LG Vote 890 for FY 2022/2023, the total Budget for health department was Ugx 105,417,352,</p> <p>The monitoring of health services was allocated Ugx 33,556,293</p> <p>Thus, the percentage allocation was <math>33,556,293/105,417,352 * 100 = 31.8\%</math> which was above the 15 percent minimum</p>	2
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>There was evidence that the LG did timely warranting/ verification of direct Health transfers to Health facilities for the last FY, in accordance with the requirements of the budget as per copy of the warrant availed to the PAT;</p> <p>Quarter 1 warrant was done on 11th August 2022 while approval was on 8th August 2022</p> <p>Quarter 2 warrant was done on 17th October 2022 while approval was on 14th October 2022.</p> <p>Quarter 3 warrant was done on 20th January 2023 while approval was on 17th January 2023.</p> <p>Quarter 4 warrant was done on 2nd May 2023 while approval was on 29th April 2023.</p> <p>The LG was compliant and did the warrants in 5 working days after receipt of the cash limits from the MoFPED.</p>	2

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The invoicing and communication of all PHC NWR grant was done timely;</p> <ul style="list-style-type: none"> <li>• quarter one funds were released on 26th August 2022, invoicing and communication was done on 26th August 2022</li> <li>• Quarter 2, funds were released on 20th October 2022, invoicing and communication was done on 20th October 2022</li> <li>• Quarter 3, funds were released on 22nd February 2023, invoicing and communication was done on 22nd February 2023</li> <li>• Quarter 4, funds were released on 17th May 2023, invoicing and communication was done on 17th May 2023</li> </ul>	2
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>There was evidence that the LG publicised all the quarterly financial releases to all the health facilities as below,</p> <ul style="list-style-type: none"> <li>● Quarter 1 date of receipt of the expenditure limits was 26th August 2022 and date of publishing was 26th August 2022 ,</li> <li>● Quarter 2 date of receipt of the expenditure limits was 20th October 2022 and date of publishing 20th October 2022,</li> <li>● Quarter3 date of receipt of the expenditure limits was 22nd February 2023 and date of publishing 22nd February 2023</li> <li>● Quarter 4 date of receipt of the expenditure limits was 17th May 2023 and date of publishing on 17th May 2023</li> </ul>	1
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Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0

There was proof that the DLG implemented DHMT recommendations of the sitting held as indicated;

Q1; 15th September 2022; trained staff on data capture at all health facilities as per training report dated 15th September 2022 recommended

2

Q2, held on 6th December 2022 and recommended reducing salaries of some staff. A letter dated 12th December by DHO to CAO communicating the recommendation from the committee to reduce salaries for staff who included Dikusoka Hamza, senior clinical officer, Acen faith enrolled nurse, Eligar Adrawa enrolled nurse

Q3, held on 26th March 2023 and recommended staff warnings and below were effected;

A warning letter dated 6th May 2023 to Kisambira Elisa, potter, Namukasa Candida enrolled nurse ,zikusoka Batanda clinical Officer

Q4, held 7th June 2023 and recommended promotion of some staff some staff and effected as follows;

Nankya Busester enrolled midwife promoted to senior enrolled nurse

Kaizenaki Martha enrolled nurse recommended to go for further studies

Namutamba Roy records assistance recommended to go for further studies



10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>There were minutes of the performance review meetings where Health facility In-charges attended.</p> <p>Quarter 1 report dated 26th October 2022, all health facility in-charges participated, CDO, Veterinary officer, ART Counsellor, Education Officer,RPM,</p> <p>Quarter 2 report dated 21st February 2023, all health facility in-charges participated, CDO, District V/Chair, Planner, DPO, LPHSEC,SBCC,</p> <p>Quarter 3 report dated 4th April 2023, all health facility in-charges participated, CDO, Education officer, ART Counsellor, PMI/MRA</p> <p>Quarter 4 report dated 31st July 2023, all health facility in-charges participated, CDO, DPO, DIS,, ART Counsellor, RPM</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There were reports on the joint supervision visits conducted in the Health facilities and here examples included;</p> <p>Q1 support supervision report dated 20th September 2022</p> <p>Q2 support supervision report dated 30th November 2022</p> <p>Quarter 3 support supervision report dated 27th February 2023</p> <p>Quarter 4 support supervision report dated 20th June 2023</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <ul style="list-style-type: none"> <li>• If not applicable, provide the score</li> </ul>	<p>There was evidence that DHT ensured that HSDs carried out support supervision of lower-level health facilities.</p> <p>It was evidenced by a support supervision report in quarter 1 dated 30th September 2022 and the Lower Health facility supervised included Busowobi HCIII, Nawandala HCIII, Nakalama HCIII among others</p> <p>In quarter 2, dated 10th January 2023 and the Lower Health facility supervised included Itanda HCIII, Namusala HCIII, among other</p> <p>In quarter 3, dated 5th May 2023 and the Lower Health facility supervised included Buzaya HCII, Naibili HCII, Kawete HCII among other</p> <p>In quarter 4, dated 15th July 2023 and the Lower Health facility supervised included Bulnyiro HCIII, Bulubandi HCII, Ituba HCII, among other</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>There was evidence that the recommendations made for specific corrective actions were implemented as indicated below;</p> <ul style="list-style-type: none"> <li>• On spot check visits were conducted to specific health facilities</li> <li>● Staff promotions were done</li> </ul>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>Quarterly support supervision reports were available and were presented by the District Medicine Management supervisor i.e.,</p> <ul style="list-style-type: none"> <li>• Q1 report dated 10th October 2022</li> <li>• Quarter II report was dated 5th January 2023,</li> <li>• Quarter III was dated 4th April 2023 and</li> <li>• Quarter IV dated 3rd July 2023, and these reports were referred to as essential, medicines supervision performance and recognition strategy (EMSPs)</li> </ul>	1

11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0	According to the Approved budget and workplan Vote 890, Mayuge DLG FY 2022/2023, DHO's office was allocated UShs 105,417,352.	2
	Maximum 4 points on this performance measure		Then out of the total allocation, 31,625,206 was allocated to health promotion activities  $31,625,206/105,417,352*100= 31.6\%$ .  as the minimum required.	
11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0	There was evidence that the DHT held health promotion activities as evidenced by the reports below;  <ul style="list-style-type: none"> <li>• Training report on mentorship of Health workers on Adolescent friendly services dated 10th March 2023</li> <li>• Report on radio talk show on Malaria prevention and control by RDC and senior Health Educator dated 11th May 2023</li> <li>• Report on sensitisation of District leaders on child immunisation dated 12th June 2023</li> </ul>	1
	Maximum 4 points on this performance measure			
11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0	There was evidence of the follow up action taken by the DHT on the Health promotion and prevention Issues according to the PHC work plan for FY 2023/2024 talking of revitalisation of infection prevention committees at high volume facilities compiled on 2nd August 2023  Community mobilisation and education at all Health facilities held quarterly  Health education on infectious diseases like Covid 19, TB etc held on 10th March 2023	1
	Maximum 4 points on this performance measure			

## Investment Management

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0</p>	<p>The Asset register for the Health department Iganga DLG provided and included the following items that were added in previous FY 2022/2023;</p> <p>18 computers, 3 examination beds last updated on 5th April 2023</p>	1
	<p>Maximum 4 points on this performance measure</p>			
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII); (ii) desk appraisal by the LG; and (iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p> <p>score 1 or else score 0</p>	<p>District officials led by the planner conducted a desk appraisal of all the 20 projects in the budget of FY 2022/2023. A report was compiled by the planner and forwarded to CAO dated 12th July, 2022. In the report officers pronounced themselves that the projects were derived from the Development Plan and were eligible for expenditure as per Education Guidelines. Examples of the projects were:</p> <ul style="list-style-type: none"> <li>● The construction of a twin staff house block at Bwalula HC III and Nkombe HC III in Imanyiro.</li> <li>● The completion construction of a maternity ward at Kityerera HC IV in Bugadde town council</li> <li>● The construction of 3-stances lined pit latrine at Masolya HC III in Jagusi sub-county on page169 of the plan and page 7 of the Guidelines.</li> </ul>	1
	<p>Maximum 4 points on this performance measure</p>			
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The appraisal was conducted by District officials led by planner on 17th February, 2022 by filling forms which were endorsed by all. The projects included:</p> <ul style="list-style-type: none"> <li>● The construction of a twin staff house block at Bwalula HC III and Nkombe HC III in Imanyiro.</li> <li>● The completion construction of a maternity ward at Kityerera HC IV in Bugadde town council</li> <li>● The completion construction of 3-stances lined pit latrine at Masolya HC III in Jagusi sub-county</li> </ul> <p>In the forms technical feasibility, environment and social acceptability and customised designs were ticked right and finally recommended for funding.</p>	1
	<p>Maximum 4 points on this performance measure</p>			

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>Screening form for the fencing of Namungalwe HC III in Namungalwe town council, was carried out as per the report dated 28th/11/2022. The costed ESMP of UGX. 1,050,000 where impacts were identified; solid waste generation, accidents, vegetation clearance and mitigation measures designed such as backfilling excavated soil, remove excess construction debris, provide PPE, proper waste management on site was prepared by the NRO and the DCDO on 12th/01/2023</p>	<b>1</b>
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY ) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>There was evidence for timely submission of the health departmental plan to PDU on the 26th April 2023 approved by the DHO (Dr.Kitimbo Patrick)</p> <p>● The request was for a procurement of medical supplies at Ugx 124,000,000</p>	<b>1</b>
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>The department did not make submission to PDU</p>	<b>0</b>
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>The only sampled and implemented health infrastructure project for fencing of Namungalwe HCIII was approved by the committee on 5th August 2022 under MIN/DCC/18/5th/08/2022</p>	<b>1</b>

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence of an appointment for a project implementation team on 9th January 2023.</p> <p>The team comprised of;</p> <ul style="list-style-type: none"> <li>● Mr. Mbatya Wilberforce (Ag .District engineer)</li> <li>● Mr.Samanya Abdul (DNRO)</li> <li>● Dr.Kitimbo Patrick (DHO),but the clerk of works, labour officer, environment officer were not included to make a complete requirement.</li> </ul>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The requirement considers upgrading facilities which were not implemented in the financial year 2022/2023 and therefore no investment was visited to ascertain compliance to standards like roofing with 26-gauge iron sheets.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no evidence of consolidated reports for the implemented health infrastructure project.</p> <p>The availed report was a monitoring report prepared on 5th June 2023 that was done for all sector infrastructure projects.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The LG did not have upgrading facilities in the financial year 2022/2023.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no evidence for any site instruction nor site visit book for the projects implemented in the financial year of assessment to ascertain technical supervision of works by relevant officers.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0</p>	<p>There was evidence for certification of works for the health infrastructure project implemented as below;</p> <p>A Request for payment was raised by M/s.Grinz General Contractors Ltd on 13th June 2023 of Ugx 96,997,800An interim certificate was prepared and signed on 21st June 2023 of Ugx 88,402,060 by the DHO,CFO and CAO, and the payment was effected on 22nd June 2023.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>There was evidence of a complete procurement file for the only implemented health infrastructure project ;</p> <p>Procurement ref no.lgan836/wrks/22-23/00012 with a works contract signed on 9th January 2023 with M/sGrinz General Contractors Ltd,An evaluation report approved on 8th August 2023 and minutes of the contracts committee MIN/DCC/18/5th/08/2022 on 5th August 2022</p>	1

## Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>There was a centralized grievances log opened on 3rd/ 04/2023 at the LG where grievances are recorded for further investigation and responded to in the health sector and at the time of assessment there was no grievance recorded under the sector related to project implementation for the FY2022/23.</p>	2
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15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>The LG had guidelines on health care / medical waste management titled “National guidelines for WASH in health care facilities 2022” and there was evidence guidelines and medical waste segregation charts in sampled health Centres such as;</p> <ol style="list-style-type: none"> <li>1. Bugono HC IV</li> <li>2. Namungalwe HCIII</li> <li>3. Busowobi HCIII</li> </ol>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0</p>	<p>The health facilities had functional health care waste bins and placenta pits, waste pits, safety pits where ash was disposed after burning from the shallow pits.</p> <p>M/s Green Label Services Ltd was contracted by MoH with funding from USAID to manage health care waste at Health Centre IV and III that generate higher volumes of waste and there was evidence of waste collection forms dated 22nd/06/2023, 18th/05/2023, 18th /04/2023, 14th/12/2022 and 17th /09/2022</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0</p>	<p>There was no documentary evidence provided on training records of health workers on medical waste management at the time of the assessment</p>	0
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0</p>	<p>There was an ESMP for the health project in the FY 2022/2023 and was incorporated into contract documents and BoQs seen for the health investments;</p> <p>A costed ESMP of UGX. 4,015,500 incorporated into the contract documents and BoQ under Element 1: preliminaries items 3,6,8,9&amp;10 for the erection of a chain link fence at Namungalwe HC III, procurement Ref No. IGAN836/WRKS/22-23/00012. Contractor: M/S Grinz General Contractors Ltd.</p>	2



16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0</p>	<p>No land ownership documentary evidence for the site where there was fencing of Namungalwe HCIII.</p>	0
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.</p>	<p>Monitoring reports for the fencing of Namungalwe HCIII, with recommendations made in the report such as remove construction debris from the site and level the site by backing filling using excavated soils and plant 30 trees as indicated in the BoQ prepared by the DCDO and NRO on 16th/03/2023, 6th/04/2023 and 16th/06/2023.</p>	2
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0</p>	<p>E&amp;S certificate for the fencing of Namungalwe HC III where the DCDO and the NRO certified works for compliance on 19th/06/2023 and payment was made on 28th/06/2023</p> <p>under contract Ref. No. IGAN836/WRKS/22-23/00012. Contractor: M/s Grinz General Contractors Ltd.</p>	2

**Water &  
Environment  
Performance  
Measures**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Local Government Service Delivery Results</b>				
1	<p>Water &amp; Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> <li>o 90 - 100%: score 2</li> <li>o 80-89%: score 1</li> <li>o Below 80%: 0</li> </ul>	<p>There was evidence obtained from the Ministry of Water and Environment MIS showing that water sources functionality in Iganga DLG for 2022/2023</p> <p>was at 96%</p>	<b>2</b>
1	<p>Water &amp; Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water &amp; sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> <li>o 90 - 100%: score 2</li> <li>o 80-89%: score 1</li> <li>o Below 80%: 0</li> </ul>	<p>There was evidence obtained from the Ministry of Water and Environment MIS showing that the functional WSCs in Iganga DLG for 2022/23 was at</p> <p>90%.</p>	<b>2</b>
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;</p> <ul style="list-style-type: none"> <li>• Above 80%, score 2</li> <li>• 60% - 80%, score 1</li> <li>• Below 60%, score 0</li> </ul>	<p>From the results presented by the planner, 8 sub counties were assessed among which included; Namungalwe with 100%, Nawandala with 20%, Nambale with 20%, Nakigo with 100%, Nakalama with 80%, KIdaago with 20%, Bulamagi with 20%, Nabitende with 20%, The average score was 47.5% which was below 60%.</p>	<b>0</b>

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.</p> <ul style="list-style-type: none"> <li>o If 100 % of water projects are implemented in the targeted S/Cs: Score 2</li> <li>o If 80-99%: Score 1</li> <li>o If below 80 %: Score 0</li> </ul>	<p>Iganga DLG safe water coverage was 67% and thus the percentage allocation to LLGs below average were; Nawandala S/C at 56.3% received a piped water scheme, Nakalama at 48.5% received 2BHs Kidago S/C at 65.9% received 4BHs, Therefore, out of the 12 water Projects implemented in the FY 2022/2023; 7 were Implemented in S/C below the District average.</p> <p>Average</p> <p>= <math>7/12 * 100 = 58\%</math></p>	0
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2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates</p> <ul style="list-style-type: none"> <li>o If within +/-20% score 2</li> <li>o If not score 0</li> </ul>	<ul style="list-style-type: none"> <li>• From the three (3) sampled project contracts, the percentage contract price variations for all the three project contracts sampled were all within -</li> <li>• +20% as follows;</li> <li>• 1. Sitting , drilling, installation and platform casting of the 11 boreholes,</li> <li>• .Proc Ref No. IGAN 836/Wrks/22-23/00042</li> <li>• · Engineer's estimate = 156,000,000</li> <li>• · Contract sum = 155,809,324</li> <li>• Percentage contract price Variation = 0.12%</li> <li>•</li> <li>• 2. Sitting and drilling supervision of the 11 Bore holes</li> <li>•</li> <li>• Proc. Ref. No. IGAN 836/SRVCS/22-23/00041</li> <li>• · Engineer's estimate = 27,564,500</li> <li>• · Contract sum = 27,500,000</li> <li>• Percentage contract price Variation = 0.2%</li> <li>•</li> <li>• 3. Partial Construction of a piped water scheme</li> <li>•</li> <li>• Proc. Ref No. IGAN 836/WRKS/22-23/00044</li> <li>• · Engineer's estimate = 1623,838,305</li> <li>• · Contract sum = 160,781,565</li> <li>• Percentage contract price Variation = 1.26%</li> </ul>	2
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2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> <li>o If 100% projects completed: score 2</li> <li>o If 80-99% projects completed: score 1</li> <li>o If projects completed are below 80%: 0</li> </ul>	<p>From page 3 of 3 excel sheet attachment (Summary of the planned activities) of the AWP for the FY 2022/2023 approved on 18 July 2022.</p> <p>The LG planned to drill 11 new boreholes and a piped water supply scheme phase II, all the 11 new boreholes and the piped water supply scheme were implemented and completed in the FY 2022/23.</p> <p>Total number of planned projects = 11</p> <p>Total projects implemented = 11</p> <p>Percentage of projects completed as per the AWP</p> <p>= <math>11/11 \times 100 = 100\%</math></p>	2
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <ul style="list-style-type: none"> <li>o If there is an increase: score 2</li> <li>o If no increase: score 0.</li> </ul>	<p>From the Ministry MIS, there was no increase in the percentage of functional water facilities between the FY 2021/22 and 2022/23.</p> <p>Percentage of functional water facilities in the FY 2022/23 = 96%</p> <p>Percentage of functional water facilities in the FY 2021/22 = 98%</p> <p>percentage change = -2%</p>	0
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water &amp; sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <ul style="list-style-type: none"> <li>o If increase is more than 1% score 2</li> <li>o If increase is between 0-1%, score 1</li> <li>o If there is no increase : score 0.</li> </ul>	<p>From the Ministry MIS, there was no increase in the percentage of rural water and sanitation facilities with functional committees.</p> <p>Percentage of rural water facilities with functional water and sanitation committee in the FY 2022/23 = 90%</p> <p>Percentage of rural water facilities with functional water and sanitation committee in the FY 2021/22 = 97%</p> <p>Percentage change = -7%</p>	0

## Performance Reporting and Performance Improvement

Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance

*Maximum 3 points on this performance measure*

The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3

The DWO accurately reported on WSS facilities constructed in the previous FY and performance of the facilities was as reported.

From page 3 of 3 of the excel attachment to the annual progress report approved on 14/07/2023, the DWO drilled and installed 11 deep boreholes in the FY 2022/2023.

Findings from the field visit of the three sampled projects showed that all projects were in place and functional, boreholes were well protected with no deep latrines in the radius of 30m, trees were planted around, water yield and water quality was visually good and all had functional WUCs.

The 3 sampled projects included,

- Bulubandi A Village borehole (DWD No.87623) completed on 30/12/2022) and found in Nakigo S/c.
- Nabitende A Village borehole (DWD No. 87619) completed on 12/12/2022 and found in Kidago S/c.
- A 4 Stance lined Pit Latrine constructed Latrine constructed in Kigulu Trading Center Centre in Nakalama S/c.

The project had not yet been commissioned and still under defects liability period. It was observed that the floor finishes were of poor screed finish and the assessment the assessment team advised the engineer to ask the contractor to repeat the floor during the defects liability period.

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p>	<p>a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2</p>	<p>There was evidence that the LG water office collects and compiles quarterly information on sub-county water supply and sanitation as evidenced below.</p>	2
	<p><i>Maximum 7 points on this performance measure</i></p>		<p>Quarter 1 report was submitted on 17th/10/2022 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found through pages 3 to 6 of the report.</p>	
			<p>Similarly, quarter 2 report was submitted on 11th/01/2023 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found through pages 2 to 12 of the report.</p>	
			<p>Quarter 3 was submitted on 17th/04/2023 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found through page1 to 9.</p>	
			<p>Quarter 4 was submitted to the ministry on 10th/07/2023 with form ones for all the 11 new deep boreholes drilled in the previous FY 2022/2023 and information on functionality was found within the software report through pages 3 to 20.</p>	
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p>	<p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p>	<p>The LG Water Office updated the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities.</p>	3
	<p><i>Maximum 7 points on this performance measure</i></p>		<p>The form 1s for the 11 newly drilled and installed boreholes and form 4 monitoring report tools used for the monthly update were attached to the DWO MIS and original copies submitted to the ministry for approval and MIS update on 20th/04/2023</p>	

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>The DWO reported that the assessment had just been concluded in the previous FY 2022/2023 and therefore there was no performance improvement plans for the lowest performing LLGs yet developed given the fact that they had already planned and couldn't adjust the budget to incorporate them.</p>	0
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**Human Resource Management and Development**

6	<p>Budgeting for Water &amp; Sanitation and Environment &amp; Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water &amp; Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation &amp; hygiene); 1 Engineering Assistant (Water) &amp; 1 Borehole Maintenance Technician: Score 2</p>	<p>There was evidence that the DWO had budgeted for UGX 83,974,395 for Civil Engineer (Water) and Borehole Maintenance Technician and Engineering Assistant (Water) as indicated on page 14 of the performance contract for FY 2023/2024 vote No. 836.</p>	2
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6	<p>Budgeting for Water &amp; Sanitation and Environment &amp; Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment &amp; Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>There was evidence that the Environment and Natural Resources Officer had budgeted for UGX 280,201,746 for Forestry Officer Environment Officer and District Natural Resource Officer as indicated in the performance contract for FY 2023/2024 indicated on page 15 of the performance contract vote No. 836.</p>	2
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7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>The water office staff were three and they were appraised as follows:</p> <ol style="list-style-type: none"> <li>1. Mr. Tenywa Robert, Borehole maintenance technician appraised by Samanya Abdul (DNRO) on 5th July, 2023.</li> <li>2. Mbatya Wilberforce, (DWO) appraised by CAO on 7th July, 2023.</li> <li>3. Naigaga Shakira, Assistant Water officer for mobilization was appraised by Walukuba Herbert, (SACAO) on 30th June, 2023.</li> </ol>	0
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7

Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.

*Maximum 6 points on this performance measure*

b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3

The DWO did not submit the staff Capacity needs to the PHRO and thus no training conducted.

0

### Management, Monitoring and Supervision of Services.

8

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

*Maximum 6 points on this performance measure*

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
  - • If 100 % of the budget allocation for the current FY is allocated to S/CS below the district average coverage: Score 3
  - • If 80-99%: Score 2
  - • If 60-79: Score 1
  - • If below 60 %: Score 0

From page 2 of 3 of the excel sheet attachment (Budget line) to the AWP for the current FY approved on 18th/07/2023, the DWO allocated 81.5% of the budget to the five sub counties below the district average.

Sub counties that were below the district average(66.8%) in the FY 2023/2024 included;

- Kidaga S/c at 65.9%
- Nakala S/c at 48.5%
- Nawandala S/c at 56.3%
- Namungalo S/c at 57%
- Nawanyingi S/c at 62.8%

The DWO allocated two (2) new boreholes worth UGX 53,734,000 and a Design and construction of a piped water scheme to Kidaga S/c amounting to 230,832,150, three (3) new boreholes to Nakalama S/c amounting to Ugx 80,601,000, two (2) new boreholes amounting to Ugx 53,734,000, to Nawandala, Namungalo and Nawanyingi S/c each.

Total project budget for sub counties with safe water coverage below the district average = 590,369,150

Total project Budget for all the sub counties = UGX 724,704,150.

Percentage budget allocation to sub counties below the district average =  $(590,369,150)/(724,704,150) * 100 = 81.5\%$

2



Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

*Maximum 6 points on this performance measure*

b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3

The DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY and the communication was publicised on the district and sub county notice boards on 01/17/2023. The allocations were as below;

The DWO allocated two (2) new boreholes worth UGX 53,734,000 and a Design and construction of a piped water scheme to Kidaga S/c amounting to 230,832,150, three (3) new boreholes to Nakalama S/c amounting to Ugx 80,601,000, two (2) new boreholes to each of the the sub counties below amounting to Ugx 53,734,000, to Nawandala, Namungalo and Nawanyingi S/c

The DWO also remarked that the advocacy meetings for the FY 2023/2024 were not yet conducted given that the government had just released money in the second quarter and they were just yet to be conducted.

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

*Maximum 8 points on this performance measure*

a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)

- If 95% and above of the WSS facilities monitored quarterly: score 4
- If 80-94% of the WSS facilities monitored quarterly: score 2
- If less than 80% of the WSS facilities monitored quarterly: Score 0

There was evidence that the DWO monitored each of WSS facilities at least quarterly.

The DWO presented the quarterly monitoring reports for the various water sources on the dates summarized below;

A number of monitoring reports say on 21/08/2022 and 22/09/2022 for quarter one were compiled and information on functionality of new sources, created water user committees and follow up was compiled and filed

In the second quarter, successive monitoring on broken down water resources, the WATSAN water sources implemented by development partners was carried out in various Sub counties like Kidago, Nakalama, Nabitende, Bulamagi and a number of monitoring reports written on various dates i.e a report on 12/10/2022, 18/11/2022 and 20/12/20200 and information on functionality of new sources compiled.

In the third and fourth Quarter, Reports were compiled on 19th March and 15th May 2023 and some of the findings were that there were more cases of negligence of water point sources, no fences were in place anymore, no user fees being collected among others and they were advised to put more strength in collection of water dues to enhance maintenance.

A list of all water sources in the district was presented and it was concluded that more than 90% of the sources were being monitored as per the planned schedule

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2</p>	<p>There was evidence that the DWO conducted quarterly DWSCC meetings and discussed the key issues presented in the monitoring reports.</p> <p>The following quarterly minutes for DWSCC quarterly meetings were in place with rehabilitation and water user committee training needs discussed;</p> <ol style="list-style-type: none"> <li>1. Quarter 1 DWSCC minutes dated 22th/09/2022 with key issues discussed under Min.07/09/2022</li> <li>2. Quarter 2 DWSCC minutes dated 27-28th/10/2023 with key issues discussed under Min.6/DWSCC/2022</li> <li>3. Quarter 3 DWSCC minutes dated 4/01/2023 with key issues discussed Min.05/DWSCC/2023.</li> <li>4. Quarter 4 DWSCC minutes dated 4/07/2023 with key issues discussed under Min.5/DWSCC/2023</li> </ol> <p>The remedial actions of borehole rehabilitations were incorporated in the approved current FY AWP with new boreholes to be drilled together with training of the water user committees, Also procurement process was to be jointly done to avoid delay in Implementation of activities.</p>	2
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>The DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY and the communication was publicised on the district and sub county notice boards on 01/17/2023. The allocations were as below;</p> <p>The DWO allocated two (2) new boreholes worth UGX 53,734,000 and a Design and construction of a piped water scheme to Kidaga S/c amounting to UGX 230,832,150, three (3) new boreholes to Nakalama S/c amounting to Ugx 80,601,000, two (2) new boreholes to each of the sub counties below amounting to Ugx 53,734,000,each Nawandala, Namungalo and Nawanyingi S/c.</p>	2

10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> <li>• If funds were allocated score 3</li> <li>• If not score 0</li> </ul>	<p>The DWO allocated 23.5% of the NWR rural water and sanitation budget lesser than the required minimum 40%.</p> <p>From the annual software report for the previous FY 2022/2023 a long side page 2 of 3 of the budget line attachment to annual progress report for the FY 2022/2023, the DWO allocated 18,716,000/= equivalent to 23.5% of the NWR rural water and sanitation budget of (Ugx 79,607,990/=) towards community mobilisation activities.</p>	<b>0</b>
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10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&amp;M of WSS facilities: Score 3.</p>	<p>There was evidence that the DWO in liaison with the Community Development Officer established and trained WSCs on their roles on O&amp;M of WSS facilities as in the following training activity reports.</p> <p>The annual software report for the previous FY 2022/2023 embedded within the annual progressive report dated 10th/07/2022, 18 Water User committees were formed and trained and about 40 non- functional committees were re-activated</p> <p>From the sampled WSS in Bulubandi A Village borehole of Nakigo S/c, Nabitende A Village borehole of Nabukalu S/c and Buseyi A village borehole of Nakalama S/c, the sampled members of the WSCs were able to remember the training that was given to them about the O &amp; M including daily cleaning of the water source, fencing the water sources and collection of the water user fees of 1000 per household.</p>	<b>3</b>
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**Investment Management**

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:</p> <p>Score 4 or else 0</p>	<p>There was an updated LG asset register which set out water supply and sanitation facilities by location and LLG.</p> <p>The DWO presented an updated asset register that was last updated on 20th/04/2023 with new water sources constructed in the previous FY 2022/2023.</p> <p>The latest Borehole updates as per June 2023 by the ministry were, DWD 87624 located in Busalawo village of Kidago Sub county, DWD 87617 located in Buseyi A of Nakalama Sub county, DWD 87622 located in Kagulami B of Nabitende Sub county.</p>	<b>4</b>
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11

Planning and Budgeting for Investments is conducted effectively

*Maximum 14 points on this performance measure*

Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:

Score 4 or else score 0.

There was evidence that the LG conducted a desk appraisal for all WSS projects in the budget and that the WSS were derived from the DDP III into the AWP FY 2023/24 according to the desk appraisal report compiled on 15th April 2023 by Mr. Edwin Masheta the District Planner arising from the appraisal of the projects.

The exercise was executed by a team including the DWO, Environmental officer, Social welfare and health Inspectors together with the District planner who compiled it.

On page 187 of the DDP III, the LG planned to drill 100 boreholes, 3 Piped water schemes and sanitary facilities in various RGCs at least every year in a five year span.

The approved Annual work plan on 30th June 2023 for FY 2023/2024 on pages 13 and 14, indicated the Sitting, drilling and installation of 16 BHs, A piped water scheme in Kidago sub county and a VIP latrine construction thus all the projects were derived from the LGDP III and were eligible for expenditure under sector guidelines of DWSG.

4

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	<p>The DWO presented a community application file for the current FY with current application forms/letters.</p> <p>Some of the applications found in the file included;</p> <p>Request of a BH source in Kamirabikomo village, of Mwira Parish in Nambale S/C on 27th October 2020 signed by the LCI chairman Amuza Waiswa</p> <p>Request of a BH in Busowobi Nyenga village, of Busowobi parish in Nakigo S/C on 13th January 2023 signed by Abubaker Waiswa the LC1 Chair</p> <p>Request of a borehole source in Bukabooli Village, Nakalama Parish of Nakalama Sub county on 8th September 2022 by Omondi Michael the LC1 chairman.</p>	<b>2</b>
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>There was evidence that the LG conducted field appraisals for all the current FY 2022/23 water projects on 15/04/2023 and a report submitted to the CAO by Edwin the District Planner.</p> <p>Projects like Drilling and installation of hand pump in Nambale, Nabitende, Bulamagi, Nakalama, and Nakigo sub counties whose average were below the District average were appraised</p> <p>All the boreholes to be drilled in the current FY 2022/23 were screened for technical, environmental and social acceptability and all were feasible to be implemented on their respective sites.</p>	<b>2</b>

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents.</p> <p>Score 2</p>	<p>There were filled environment, social and climate change screening forms for the drilling, casting and installation of 11 boreholes at the LG in the previous FY2022/23.</p> <p>There were costed ESMPs for all of 11 boreholes which included</p> <p>The Screening for the drilling, casting and installation of 11 deep well boreholes in the sub-counties of Kidaago, Nabitende, Nakigo and Nakalama in lot 1 and 2 under procurement Ref No. IGAN836/WRKS/22-23/00042 and IGAN836/WRKS/22-23/00043</p> <p>Contractor: M/S Icon Projects Ltd prepared by Environment officer and the DCDO and costed ESMP of 600,000 for 6 boreholes in lot 1 was incorporated into the BoQ under Bill 1: preliminaries and general, item 1.6 Environmental, social health and safeguard planting of trees (16trees), PPEs, first aid, waste management on page 1 BoQ. And costed ESMP of UGX.500,000 for 5 boreholes in lot 2 was incorporated into the BoQ under Bill 1: preliminaries and general, item 1.6 Environmental, social health and safeguard planting of trees (16trees), PPEs, first aid, waste management on page 1 BoQ.</p>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>There was evidence of water infrastructure projects incorporated in the LG approved procurement plan of 5th July 2022 as listed below;</p> <ul style="list-style-type: none"> <li>●Drilling,siting and installation of 6 deep boreholes lot 1 at Ugx 156,000,000 page no.5</li> <li>●Drilling ,siting and installation of 5 deep wells lot 2 at Ugx 130,350,000</li> <li>● Construction of a phased piped water scheme at Nawandala at Ugx 165,906,000 page 5</li> </ul>	2

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>There was evidence of water infrastructure projects being approved by the contracts committee before commencement as indicated below;</p> <ul style="list-style-type: none"> <li>● Drilling, casting and installation of 6 deep boreholes was approved by the contracts committee under MIN/DCC/11/5th/09/2022</li> <li>● Drilling, casting and installation of 5 deep boreholes lot 2 was approved by the contracts committee under MIN/DCC/10/5th/09/2022</li> <li>● Construction of a piped water scheme at Nawandala was approved under MIN/DCC/12/5th/08/2022</li> </ul>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>There was evidence of an appointment for a project implementation team member on 11th October 2022 for water projects as listed below;</p> <ul style="list-style-type: none"> <li>● Eng Mbatya Wilberforce (District Water Officer) as Project Manager</li> <li>● Ms.Tiwaaku Florence as Environment officer</li> <li>● Mr.Waiswa Abubaker as Labour Officer</li> <li>● Mr.Mukoti Sayd as Community Development Officer for labour officer</li> </ul> <p>There was no appointment for a clerk of work for the water projects</p>	0



12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>There was evidence that water sampled projects were constructed as per the standard technical designs.</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>		<p>The 3 sampled projects included;</p> <p>Bulubandi A Village borehole (DWD No.87623) completed on 30/12/2022) and found in Nakigo S/c.</p> <ul style="list-style-type: none"> <li>· Nabitende A Village borehole (DWD No. 87619) completed on 12/12/2022 and found in Kidago S/c.</li> </ul> <p>The Borehole water projects were in place and functional, boreholes were well protected with no deep latrines in the radius of 30m, trees were planted around, water quality and yield was generally good and it had functional WUCs.</p> <ul style="list-style-type: none"> <li>· A 4 Stance lined Pit Latrine constructed in Kigulu Trading Center in Nakalama S/c. The project had not yet been commissioned and still under defects liability period. It was observed that the floor finishes were of poor screed finish and the assessment team advised the engineer to ask the contractor to repeat the floor during the defects liability period.</li> </ul>	
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p>	<p>There was evidence for supervision of works for water investment projects ;</p> <ul style="list-style-type: none"> <li>● Supervision Report on 20th February 2023 for drilling casting and installation of 6 boreholes ,All the 6 were installed in the sited areas that is Bulubandi,Nakigo 2,Buseyi A,Namundudi C,Nambale 2 Bulondo and Kazigo A.</li> <li>● Minutes of a site meeting held on 13th October 2022 for a site inception between the project implementation and contractors ,the District Water officer, Environment officer, Senior Labour officer and the contractors attended the meeting</li> <li>● Monitoring report on the 30th December 2022 for the drilled boreholes and they were all well installed, all water points functional</li> </ul>	2
	<p><i>Maximum 14 points on this performance measure</i></p>			

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

*Maximum 14 points on this performance measure*

f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts

o If 100 % contracts paid on time: Score 2

o If not score 0

Evidence that the DWO verified water infrastructure projects prior to verification of works as listed below;

● Drilling, siting and installation of 6 boreholes lot 1 with a requisition for payment on 6th February 2022 by M/s. Icon Projects Ltd of Ugx 148,018,558. The interim certificate signed on 20th February 2023 by District Water officer, of Ugx 148,018,746 and a payment voucher no.4438688 of Ugx 148,018,746 .

● Drilling of 5 deep borewells lot 2 with a requisition for payment on 10th December 2023 by M/s Icon Projects Ltd, An interim certificate signed on 16th December 2022 by the District water officer, of Ugx 102,033,566 ; Payment voucher no 3739706 of Ugx 102,033,566.

● Construction of a piped water scheme at Nawandala. The requisition for payment was made on 5th June 2023 of Ugx 160,781,565 by M/s. LHM Ground Water exploration and Geo Mapping Services Ltd; An interim certificate payment signed by the District water officer and District engineer was of Ugx 144,775,505 on 1st June 2023 and a payment voucher no.6425559 of Ugx 144,775,505.

12

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

*Maximum 14 points on this performance measure*

g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:

Score 2, If not score 0

There was evidence of complete procurement files for water infrastructure projects;

- Drilling of 6 deep boreholes lot 1 procurement ref no.lgan836/wrks/22-23/00042. The Works contract signed on 11th October 2022 with M/s. Icon Projects Ltd. The evaluation report was signed and approved by the contracts committee on 23rd August 2022. The minutes of the contracts committee no.MIN/DCC/11/5th/09/2022

- Drilling of 5 borewells lot 2 procurement ref no.lgan836/wrks/22-23/00043. The Works contract was signed on 11th December 2022 with M/s.Icon Projects Ltd. The evaluation report approved by the contracts committee on 23rd November 2022. The minutes of the contracts committee no.MIN/DCC/10/5th/09/2022

- Construction of a piped water scheme at Nawandala;Procurement ref no.lgan836/wrks/22-23/00044 .The contract was signed on 15th March 2023 with M/s LHM Ground Water exploration and Geomapping Services Ltd,An evaluation report was approved by the committee on 23rd August 2022 ,Minutes of the contracts committee MIN/DCC/12/5th/08/2022.

## Environment and Social Requirements

13

Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework

*Maximum 3 points this performance measure*

Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:

Score 3, If not score 0

The LG had a grievance redress framework and grievance log where grievances were recorded for further investigation and response. The LG had no recorded grievances from the water sector project implementation for the FY2022/23 under review which was opened on 3rd/04/2023

3

14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source &amp; catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>There was evidence of dissemination of guidelines on</p> <p>Water source &amp; catchment protection and Natural resource management titled “Framework and guidelines for water source protection volume 3: guidelines for protecting water sources for point water systems 2013” evidenced by the meeting held on 20th/12/2022 under minute 04/EXT/2022 water source protection guidelines for deep boreholes, shallow wells &amp; springs and natural resources management guidelines and in attendance were CDOs from sub-counties of;</p> <ol style="list-style-type: none"> <li>1. Nabwire Mary -CDO Kidaggo</li> <li>2.Tusubira James -CDO Nabitende</li> <li>3. Nabirye Esther - CDO Namungalwe</li> <li>4.Nkolawano Kuzaama - CDO Nambale</li> <li>5.Mugagga Sylvia - CDO Nakalama</li> <li>6.Babirye Hajjira - CDO Nawanyingi</li> </ol>	<b>3</b>
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans &amp; natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>There were filled environment, social and climate change screening forms for the drilling, casting and installation of 11 boreholes at the LG in the previous FY 2022/23.</p> <p>There were costed ESMPs for all of 11 boreholes which included</p> <p>The Screening for the drilling, casting and installation of 11 deep well boreholes in the sub-counties of Kidaago, Nabitende, Nakigo and Nakalama in lot 1 and 2 under procurement Ref No. IGAN836/WRKS/22-23/00042 and IGAN836/WRKS/22-23/00043</p> <p>Contractor: M/S Icon Projects Ltd prepared by Environment officer and the DCDO and costed ESMP of 600,000 for 6 boreholes in lot 1 was incorporated into the BoQ under Bill 1: preliminaries and general, item 1.6 Environmental, social health and safeguard planting of trees (16trees), PPEs, first aid, waste management on page 1 BoQ. And costed ESMP of 500,000 for 6 boreholes in lot 2 was incorporated into the BoQ under Bill 1: preliminaries and general, item 1.6 Environmental, social health and safeguard planting of trees (16trees), PPEs, first aid, waste management on page 1 BoQ.</p>	<b>3</b>

15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>The LG had evidence of all the MoUs where the water sources projects were implemented as per the examples below;</p> <p>Land agreement between Bakulima Johena of Kalungami B village, Nabitende Parish of Nabitende sub-county and Iganga DLG dated 9/11/2022 where Mr. Bakulima agreed to offer land for the drilling and installation of a borehole witnessed by Mr. Igumba Abel the LC-1 chairperson</p> <p>Land agreement between Balyegisawa Tiifu of Kalungami village, Bukoona Parish of Nankoma sub-county and Iganga DLG dated 10/11/2022 where Mr. Balyegisawa agreed to offer land for the drilling and installation of a borehole witnessed by Mr. Kafuko Badru the LC-1 chairperson.</p> <p>Land agreement between Kabugo Badiru of Buseyi village, Buseyi Parish of Nakalama S/C and Iganga DLG dated 10/11/2022 where Mr. Kabugo agreed to offer land for the drilling and installation of a borehole to the village witnessed by the LC1 chairman Mr. waiswa Ismail</p>	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&amp;S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p>	<p>There was evidence of signed E&amp;S compliance certification forms for the drilling and installation of 11 deep well boreholes in the sub-counties of Kidaago, Nabitende, Nakigo and Nakalama in lot 1 and 2 under procurement Ref No. IGAN836/WRKS/22-23/00042 and IGAN836/WRKS/22-23/00043</p> <p>Contractor: M/S Icon Projects Ltd certified by Environment officer and the DCDO on 23rd/03/2023.</p>	2
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:</p> <p>Score 2, If not score 0</p>	<p>Monitoring reports for the drilling and installation of 11 deep well boreholes in the sub-counties of Kidaago, Nabitende, Nakigo and Nakalama with recommendations made such the contractor should continue to implement the ESMPs, formation of the WSC, plant trees around the water catchment area, dig up a large soak pit for waste water was prepared by the DCDO and the Environment Officer on 10/02/2023,15th/03/2023 and 2nd/02/2023</p>	2

**Micro-scale  
Irrigation  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>There was evidence to show that LG had up to- date data on irrigated land as per the data sheets for the last two FYs signed by CAO as indicated below;</p> <p>Data sheet on irrigated land for FY 2021/2022 signed by CAO on 6th July 2022</p> <p>MSI non grant beneficiaries was 91.5 Acres</p> <p>MSI grant beneficiaries was 10.5 Acres</p> <p>Data sheet on irrigated land for FY 2022/2023 signed by CAO on 15th September 2023</p> <p>MSI non grant beneficiaries was 124 Acres</p> <p>MSI grant beneficiaries was 15 Acres</p>	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> <li>• By more than 5% score 2</li> <li>• Between 1% and 4% score 1</li> <li>• If no increase score 0</li> </ul>	<p>There was evidence to show that the LG had increased acreage of newly irrigated land in the previous FY as compared to previous FY but one as indicated below;</p> <p>Total irrigated land FY 2021/2022 was 102 acres</p> <p>Total irrigated land FY 2022/2023 was 139 acres</p> <p>Therefore increment was 37 acres giving percentage increment of <math>(37/102 \times 100)</math> , 36.3%</p>	2
2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> <li>• Above 70%, score 4</li> <li>• 60% - 70%, score 2</li> <li>• Below 60%, score 0</li> </ul>	<p>According to the LLG Performance Assessment Variance 2022 - 2023 uploaded into OPAMS, the average MSI LLG performance results was 69%</p>	2

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0	<p>As per the Budget performance report approved by CAO on 20th July 2023, the LG used the development component on eligible activities as indicated below;</p> <p>Payment of previous MSI equipment supplied for 15 farmers was UGX 233,418,732</p> <p>Procurement and installation of 1 MSI demonstration sites was UGX 25,000,000</p> <p>Procurement of field equipment and protective gear was UGX 9,746,560</p> <p>Procurement of sign posts for MSI demos was UGX 13,500,000</p> <p>Funds returned to treasury was UGX 536,788,775</p> <p>Giving a total for the development component of UGX 818,454,067</p>	2
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0	<p>The following Acceptance forms were reviewed by the assessment team as evidence confirming equipment was working well</p> <p>Acceptance form signed by beneficiary farmer Kyozi Ronald ID IGA/2020-09-0 at Nakalama S/C dated 8th July 2022</p> <p>Acceptance form signed by beneficiary farmer Sanya Paul ID IGA/2020-10-0 at Nakalama S/C dated 15th September 2022</p> <p>Acceptance form signed by beneficiary farmer Namuganza Rose ID IGA/2020-10-0 at Nawanyingi S/C dated 5th December 2022</p> <p>Acceptance form signed by beneficiary farmer Nabirye Zurah ID IGA/2020-09-0 at Kidaago S/C dated 22nd May 2022</p> <p>Acceptance form signed by beneficiary farmer Mubezi Isaac ID IGA/2021-05-2 at Nawadala S/C dated 20th May 2022</p> <p>Acceptance form signed by beneficiary farmer Nabirye Rehema ID IGA/2020-10-1 at Namungalwe S/C dated 15th November 2022</p> <p>Acceptance form signed by beneficiary farmer Waiswa Paul ID IGA/2020-09-0 at Kidaago S/C dated 22nd May 2022</p> <p>Acceptance form signed by beneficiary farmer Mubezi Isaac ID IGA/2021-09-2 at Nakalama S/C dated</p>	1
Maximum score 6	Maximum score 6			

24th August 2022

Acceptance form signed by beneficiary farmer Kifuse Peter ID IGA/2020-10-0 at Namungalwe S/C dated 24th August 2022

Acceptance form signed by beneficiary farmer Wabazira Micheal ID IGA/2020-09-1 at Nakigo S/C dated 28th October 2022

Acceptance form signed by beneficiary farmer Sonko Micheal ID IGA/2020-10-0 at Namungalwe S/C dated 7th June 2022

Acceptance form signed by beneficiary farmer Namatala Musa ID IGA/2020-12-0 at Nambale S/C dated 17th November 2022

Acceptance form signed by beneficiary farmer Kaduyu Samuel ID IGA/2020-10-2 at Nawanyingi S/C dated 15th September 2022

Acceptance form signed by beneficiary farmer Mpango Damian ID IGA/2021-03-0 at Namungalwe S/C dated 7th December 2022

Acceptance form signed by beneficiary farmer Mugweri Frank ID IGA/2020-12-0 at Bulamagi S/C dated 12th December 2022

3

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0

The variations in the contract price and Engineer's estimates for setting up MSI sites were as follows:

- Supply and installation of 15 MSI equipment budgeted at UGX 233,418,732 actual was UGX 233,418,732 with a variation of UGX 0 represented by 0%
- Supply and installation of demonstration site at Nawanyingi Seed Secondary School, budgeted at UGX 25,000,000 actual was UGX 25,000,000 with a variation of UGX 0 represented by 0%

The variations were within the range of +/- 20% provided in the manual.

1



3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY	There was evidence to show that the Micro scale irrigation equipment were installed/completed within the previous FY 2022/2023 as indicated below;	2
	Maximum score 6	<ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 – 99% score 1</li> <li>• Below 80% score 0</li> </ul>	A certificate of completion for the installation of 15 irrigation equipment was issued by the Senior Agricultural Engineer on 11th November 2022	
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	a) Evidence that the LG has recruited LLG extension workers as per staffing structure	Based on the staff structure dated 11th /11/2021 and staff list dated 14th November, 2023 P1-2 showed 17 (33.3%) staff were recruited in the district out of 51 LLGs extension workers needed.	0
	Maximum score 6	<ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• If 75 – 99% score 1</li> <li>• If below 75% score 0</li> </ul>		
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF	As per MAAIF Technical guidelines issued on 24th November 2020, On page 12, MSI equipment installation should be;	2
	Maximum score 6	<ul style="list-style-type: none"> <li>• If 100% score 2 or else score 0</li> </ul>	<ul style="list-style-type: none"> <li>● Upto 2.5 acres of irrigated land coverage</li> <li>● Simple technology used including solar pump, small petrol pump, horse pipe, sprinkler and drip</li> <li>● An already existing water source should be available and with 700m from the irrigated land</li> </ul> <p>All the 3 visited sites for beneficiary farmers namely Waiswa Paul (Nakalama S/C), Sanya Paul (Nakalama S/C) and Basira Micheal (Nakigo S/C) were found to be compliant with the requirement</p>	
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	b) Evidence that the installed micro-scale irrigation systems during last FY are functional	The assessment team sampled and visited three sites for beneficiary farmers namely Waiswa Paul (Nakalama S/C), Sanya Paul (Nakalama S/C) and Basira Micheal (Nakigo S/C), and found the equipment functional	2
	Maximum score 6	<ul style="list-style-type: none"> <li>• If 100% are functional score 2 or else score 0</li> </ul>		

## Performance Reporting and Performance Improvement

5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0</p>	<p>Three LLGs including two sub counties of Nakigo, Bulamagi and Namungalwe TC were sampled and visited on 14/11/2023. Evidence revealed that the information on the staff list was accurate. Based on daily attendance signed by extension workers, it was confirmed that:</p> <p>i. Kalibala Umuru (AO), Zinunula Joel (FO) and Kimbugu Ibrahim (Vet. Officer) were working in Namungalwe Town Council.</p> <p>ii. Mukisa Samuel (Vet. Officer) was deployed in Bulamagi Sub County.</p> <p>iii. Muwaya Isaac (Senior Agric. Officer), and Babi Moses (Senior Vet. Officer) were deployed to Nakigo Sub county.</p>	2
5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0</p>	<p>A site visit to three sampled beneficiary farmers namely Waiswa Paul (Nakalama S/C), Sanya Paul (Nakalama S/C) and Basira Micheal (Nakigo S/C) confirmed that solar powered equipment were installed and functioning accurately as per information submitted</p>	2
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0</p>	<p>Quarterly supervision and monitoring reports detailing information on newly irrigated land, functionality of irrigation equipment installed, complimentary services and farmer expression of interest were availed as indicated below</p> <p>Q1 report was compiled by SAE and endorsed by CAO 10th October 2022</p> <p>Q2 report was compiled by SAE and endorsed by CAO on 18th January 2023</p> <p>Q3 report was compiled by SAE and endorsed by CAO on 14th April 2023</p> <p>Q4 report was compiled by SAE and endorsed by CAO on 20th July 2023</p>	2

6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0</p>	<p>A review of the MIS data and field reports from LLGs revealed that the LG did not enter up to -date data from LLG into MIS</p> <p>MIS data for FY 2022/2023</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">actual</th> <th style="text-align: right;">Target</th> </tr> </thead> <tbody> <tr> <td>Farmer Field Sch 5</td> <td style="text-align: right;">5</td> </tr> <tr> <td>Number of farm visits 199</td> <td style="text-align: right;">116</td> </tr> <tr> <td>Number of awareness(leaders) 11</td> <td style="text-align: right;">8</td> </tr> <tr> <td>Number of awareness (farmers) 8</td> <td style="text-align: right;">4</td> </tr> <tr> <td>Number of irrigation demos 2</td> <td style="text-align: right;">1</td> </tr> </tbody> </table> <p>From the quarterly supervision and monitoring reports the actual number of awareness for farmers were 8 but MIS data indicated 0 as at 5th November 2023</p>	actual	Target	Farmer Field Sch 5	5	Number of farm visits 199	116	Number of awareness(leaders) 11	8	Number of awareness (farmers) 8	4	Number of irrigation demos 2	1	0
actual	Target															
Farmer Field Sch 5	5															
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Number of irrigation demos 2	1															

6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>c.Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0</p>	<p>Quarterly supervision and monitoring reports detailing information on newly irrigated land, functionality of irrigation equipment installed, complimentary services and farmer expression of interest were availed as indicated below</p> <p>Q1 report was compiled by SAE and endorsed by CAO 10th October 2022</p> <p>Q2 report was compiled by SAE and endorsed by CAO on 18th January 2023</p> <p>Q3 report was compiled by SAE and endorsed by CAO on 14th April 2023</p> <p>Q4 report was compiled by SAE and endorsed by CAO on 20th July 2023</p>	1
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	The LG developed PIPs for the lowest performing LLGs endorsed by CAO on 15th September 2023 and areas for performance improvement highlighted included;  Need to train/mentor LLG Agriculture officers on data collection using the Irritrack Test app  Continuous technical support and follow-up by the District team to guide the LLG extension staff on programme implementation	1
	Maximum score 6			
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	The LG did not provide documentary evidence to the assessment team to show that PIPs were implemented	0
	Maximum score 6			

### Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	From the supplementary budget and work plan for current FY 2023/2024 approved on 10th October 2023 under minute 04/IDLG/OCT/10/2023 on page 26, the LG budgeted UGX 838,349,532 for 62 extension workers  The LG deployed extension staff as per the staff register for Agriculture extension staff to LLGs for current FY 2023/2024 dated 30th June 2023. For Example Mr Bazalaki Sully Nantatya , DAO was deployed at the District headquarter, Waiswa Grace, SAE was deployed at the District Headquarter, Muwaya Isaac , Agricultural Officer was deployed at Nakigo and Nakalama sub-counties , Kalibbala Umaru, Agricultural Officer was deployed at Namungalwe T/C among others	1
	Maximum score 6			

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	ii Deployed extension workers as per guidelines score 1 or else 0	Three LLGs including two sub counties of Nakigo, Bulamagi and Namungalwe TC were sampled and visited on 14/11/2023. Evidence revealed that the information on the staff list was accurate. Based on daily attendance signed by extension workers, it was confirmed that:	1
	Maximum score 6		<ul style="list-style-type: none"> <li>•</li> <li>i.Kalibala Umuru (AO), Zinunula Joel (FO) and Kimbugu Ibrahim (Vet.Officer) were working in Namungalwe Town Council.</li> <li>ii.Mukisa Samuel (Vet.Officer) was deployed in Bulamagi Sub County.</li> <li>iii. Muwaya Isaac (Senior Agric.Officer), and Babi Moses (Senior Vet.Officer) were deployed to Nakigo Sub county</li> </ul>	
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0	Three LLGs including two sub counties of Nakigo, Bulamagi and Namungalwe TC were sampled and visited on 14/11/2023. Evidence revealed that the information on the staff list was accurate. Based on daily attendance signed by extension workers, it was confirmed that:	2
	Maximum score 6		<ul style="list-style-type: none"> <li>i.Kalibala Umuru (AO), Zinunula Joel (FO) and Kimbugu Ibrahim (Vet.Officer) were working in Namungalwe Town Council.</li> <li>ii.Mukisa Samuel (Vet.Officer) was deployed in Bulamagi Sub County.</li> <li>iii. Muwaya Isaac (Senior Agric.Officer), and Babi Moses (Senior Vet.Officer) were deployed to Nakigo Sub county.</li> </ul>	
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0	According to field visits conducted on 14/11/2023, it was established that the lists of extension staff dated 18th/10/2023 was publicized on district and 3 LLGs notice boards.	2
	Maximum score 6			

Performance management: The LG has appraised, taken corrective action and trained Extension Workers

Maximum score 4

a) Evidence that the District Production Coordinator has:

i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0

A review of the 10 sampled extension workers revealed that the Production Coordinator conducted annual performance appraisal of all Extension Workers against the agreed performance plans and had submitted a copy to HRO however five of them were appraised in the month of July which was in beyond the set timelines of 30th June.

1.Ogaza Gozan, Senior Agricultural Officer of Bulamagi SC was appraised by Dr. Baligeya Moses, DPO on 1/7/2023 (late appraisal);

2.Wanume Amos, Agriculture Officer, of Nawanyingi S/C was appraised by Nabuko Jonathan, SACAO on 29/6/2023;

3.Muwaya Isaac, Agriculture Officer, of Nakigo S/C was appraised by Mukibi Hussein, SACAO on 1/7/2023;

4.Isabirye Abubarak, Assistant Veterinary Officer of Nabitende S/C was appraised by Nakiranda Mercy, SACAO on 1/7/2023 (late appraisal);

5.Nantandwe Sauda, Veterinary Officer of Nakalama S/C was appraised by Kooli Mikaya, SACAO on 2/11/2023 (late appraisal);

6.Batambuze Fred Herbert, Assistant Veterinary Officer of Nakalama S/C was appraised by Kooli Mikaya, SACAO on 30/6/2023;

7.Kalibbala Umaru, Assistant Veterinary Officer of NamungalweT/C was appraised by Kiiza Sarah, Ag. Town Clerk on 30/6/2023;

8.Bogere Tom Rogers, Assistant Veterinary Officer of Nambale S/C was appraised by Abenakyo Zahara, SACAO on 23/6/2023;

9.Gwahamba Richard, Assistant Agricultural Officer of Nambale S/C was appraised by Abenakyo Zahara, SACAO on 23/6/2023;

10.Babi Moses, Veterinary Officer of Nakigo S/C was appraised by Mukiibi Hussein, SACAO on 1/7/2023 (late appraisal).

8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>a) Evidence that the District Production Coordinator has;</p> <p>Taken corrective actions: Score 1 or else 0</p>	<p>Evidence on corrective action being taken was availed at the assessor at the time of assessment. For instance, Mukosa Mubalaka was appraised as Veterinary Officer on 2nd July 2022 by Wakabi Deo (SAS) of Nakalama S/C. In his appraisal, he was recommended for a promotion as Senior Veterinary Officer.</p> <p>Following the recommendation, he was promoted to Senior Veterinary Officer on 3rd May 2023 under Min. No. 135/2023 (i).</p> <p>In addition, the promotion of Mukisa Mubalaka to Senior Veterinary Officer, created a gap for the Veterinary Officer, and Dr. Nantandwe Sauda was appointed on 22nd June 2023, under Min. No. 136/2023 to fill this gap.</p>	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>b) Evidence that:</p> <p>i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0</p>	<p>The LG provided evidence to show that training activities were conducted as per the reports indicated below;</p> <p>Training report for LLGs extension staff on the irrigation system and MIS application dated 19th April 2023 compiled by the SAE</p> <p>Training report for DLGs implementing MSI on Technical, grant, budget and implementation guidelines dated 3rd May 2023 compiled by the Senior Agricultural Engineer</p>	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>ii Evidence that training activities were documented in the training database: Score 1 or else 0</p>	<p>The LG did not provide documentary evidence to show that training activities were documented in training data base at the time of assessment</p>	0

**Management, Monitoring and Supervision of Services.**

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0</p>	<p>From the approved supplementary budget for current FY 2023/2024, total allocation for MSI was UGX 1,091,272,090 and appropriated as follows</p> <p>Capital development was UGX 818,454,067 representing 75% (818,454,067/1,091,272,090x100)</p> <p>Complimentary services was UGX 272,818,022 representing 25% (272,818,022/1,091,272,090x100)</p>	2
	<p>Maximum score 10</p>			
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p>	<p>From the approved supplementary budget for current FY 2023/2024, total allocation for MSI complementary services was UGX 272,818,022 and appropriated as follows</p> <p>Enhancing LG capacity to support irrigated agriculture (25%) UGX 54,568,604</p> <p>a. Awareness raising of local leaders (15%) UGX 37,281,802</p> <p>b. Procurement, monitoring &amp; supervision (10%) UGX 17,281,802</p> <p>Enhancing farmer capacity for uptake of micro scale irrigation (75%) UGX 169,470,242</p> <p>{Awareness raising of formers (54,563,605), farm visits (29,165,407), demonstrations (27,281,802), farmer field schools (44,563,605) }</p>	2
	<p>Maximum score 10</p>			
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>The LG provided evidence as extracted from the Iganga DLG Annual budget and workplan for current FY 2023/2024 page 29, LG budgeted UGX 495,000,000 for co-funding</p>	2
	<p>Maximum score 10</p>			



9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>From the Budget performance report for previous FY 2022/2023, Iganga DLG, the LG installed 15 sites at a total cost of UGX 247,034,200.</p> <p>Farmers' co-funding was UGX 37,055,130 representing (61,758,550/247,034,200x100), 25% as per the guidelines</p>	2
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>The LG provided evidence according to minutes of DTPC meeting held on 6th April 2022 at the District Finance boardroom under minute 5/DPTC/6/4/2022, the DPO shared on the available co-funding options depending on the farmer desired system i.e Solar powered system farmer would pay 25% and petrol powered system farmer would pay 75%</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> <li>• If more than 90% of the micro-irrigation equipment monitored: Score 2</li> <li>• 70-89% monitored score 1</li> <li>Less than 70% score 0</li> </ul>	<p>The LG did not carryout monthly monitoring of the installed MSI equipment as required, instead monitoring was done quarterly as per the quarterly reports below which were reviewed by the assessment team;</p> <p>Q1 report dated 6th October 2022</p> <p>Q2 report dated 5th January 2023</p> <p>Q3 report dated 11th April 2023</p> <p>Q4 report dated 7th April 2023</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training &amp; support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>The assessment team interviewed beneficiary farmers Bazira Mike (Nakigo S/C), Sanya Paul (Nakalama S/C) and Waiswa Paul (Nakalama S/C) which revealed they were knowledgeable on equipment operation and maintenance</p>	2

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	<p>A copy of supervision report compiled by Senior Agricultural Engineer and signed by CAO on 19th April 2023 was reviewed by the assessment team showing evidence that the LG provided hands on support to LLG extension workers</p> <p>Also interviews with sampled extension workers were conducted and revealed that LG provided hands on support to Lower extension workers. The sampled extension workers included;</p> <ol style="list-style-type: none"> <li>1. Muwaya Isaac , Agriculture Officer at Nakigo and Nakalama Sub Counties</li> <li>2. Wanume Amos, Agriculture Officer at Nawanyingi and Bulamogi Sub Counties</li> <li>3. Gwahaba Richard , Agriculture officer at Nambale and Kidaago Sub Counties</li> </ol>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0</p>	<p>The LG established and ran 5 farmer field Schools as per the reports indicated below;</p> <p>Report on FFS at Prime Vocation Institute ,Bugabwe S/C dated 13th January 2023</p> <p>Report on FFS at Country side Seed school, Namungalwe T/C dated 21st Febraury 2023</p> <p>Report on FFS at host demo sites at Nakalama,Kidaago,Nabitende dated 4th April 2023</p>	2
11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0</p>	<p>The LG availed evidence to the assessment team to show that activities to mobilise farmers were conducted in form of;</p> <p>Attendance list for learning visit for the farmers at Jinja District farm dated 4th April 2023, where 60 farmers participated</p> <p>Report on farmer field day on Demonstration sites dated 1st March 2023</p> <p>Report on farmer linkage with irrigation equipment suppliers dated 14th June 2023</p>	2

11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0</p>	<p>The LG provided evidence that District Staff and political leaders were trained on MSI in form of training reports, examples of reviewed reports by the assessment team included;</p> <p>Report on awareness raising of local leaders for LLGs in Kiguli North and Kiguli south on MSI dated 1st February 2023 and the participants included, SASs, CDOs, LC III chairpersons and their executives, Giso, parish chiefs etc</p> <p>Training report of the District Technical and Political leaders on MSI awareness raising dated 12th January 2023 and the participants included Heads of Departments, District Executive Committee, Diso, RDC, CAO, water officer</p> <p>Report on awareness raising of local leaders for LLGs in Kiguli North and Kiguli south on MSI dated 31st January 2023 and the participants included, SASs, CDOs, LC III chairpersons and their executives, Giso, parish chiefs etc</p>	2
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### Investment Management

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0</p>	<p>The assessment reviewed the assets register for production department which was last updated on 30th June 2023 and the following MSI equipment at the three demonstration sites were included</p> <p>Solar powered irrigation equipment</p> <p>10,000L plastic tanks (15)</p> <p>HDPE pipes and connections</p> <p>18 drag horses</p> <p>300w solar panels (15)</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>The assessment team reviewed data on Irrtrack/MIS and the current status of farmers EOIs was 412 successful out of total submission 447 and this was last updated on 1st February 2023</p>	2

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>There was evidence to show that the LG carried out 171 farm visits as indicated in the following reports</p> <p>Farm visit report for farmers with EOIs compiled by Senior Agricultural Engineer dated 6th March 2023 showing 60 farmers were visited</p> <p>Farm visit report for farmers with EOIs compiled by Senior Agricultural Engineer dated 24th March 2023 indicating 60 farmers were visited</p> <p>Farm visit report for farmers with EOIs compiled by Senior Agricultural Engineer dated 5th May 2023 indicating 15 farmers were visited</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>A visit/check on the District notice board, Namungalwe T/C, Nakalama and Nakigo sub counties notice boards confirmed that LG publicized the eligible farmers on 26th June 2023.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>There was evidence for micro scale irrigation systems being incorporated in the unpagged procurement pan for the current FY approved on 30th October 2023 as listed below;</p> <p>Procurement of irrigation equipment and machinery at Ugx 1,968,612,298.75</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>There was evidence of a list of prequalified suppliers from MAAIF as listed below;</p> <ul style="list-style-type: none"> <li>● Akvo International Limited</li> <li>● Davis and Shirtliff</li> <li>● Karf Aqua Engineering</li> <li>● Innovation Africa Ltd</li> <li>● W &amp; S Consult International</li> </ul> <p>There was evidence that the LG requested for quotation from the prequalified suppliers on 24th March 2023</p>	2

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0	<p>The LG attracted Akvo International Limited from the request for invitation to bid, From the evaluation made by the contracts committee the supplier was approved to meet the requirements under ;</p> <ul style="list-style-type: none"> <li>● MIN/DCC/3/11th /04/2023 for the Design, supply and installation of Micro scale Lot 1</li> <li>● MIN/DCC/4/11th/04/2023 for the Design, supply and installation of Micro scale Lot 2</li> <li>● MIN/DCC/5/11th/04/2023 Lot 3</li> </ul>	<b>2</b>
	Maximum score 18			
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0	<p>The micro scale irrigation systems were approved by the committee on 11th April 2023 under</p> <ul style="list-style-type: none"> <li>● MIN/DCC/3/11th /04/2023 Lot 1</li> <li>● MIN/DCC/5/11th/04/2023 Lot 3</li> <li>● MIN/DCC/4/11th/04/2023 Lot 2</li> </ul>	<b>1</b>
	Maximum score 18			
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0	The LG approved and awarded the contract to M/s Akvo International Limited but did not sign any contract agreement.	<b>0</b>
	Maximum score 18			

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0	The LG approved and awarded the contract to M/s Akvo International Limited but did not sign any contract agreement.	0
	Maximum score 18		The assessment team sampled and visited three sites for beneficiary farmers namely Waiswa Paul (Nakalama S/C), Sanya Paul (Nakalama S/C) and Basira Micheal (Nakigo S/C) .It was noted that equipment installed at Mbazira Micheal’s farm showed some deviation from the design, a submersible pump was installed instead of surface pump as per the design, distance from the water source was approximately 500m and the design data sheet indicated 50m. Similarly at Waiswa Paul’s farm , a 10,000 L PVC tank was installed instead of 20,000L pvc tank as per the design.	
			Therefore the LG did not follow the design output sheet data for some installations	
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	The LG provided evidence to show that regular technical supervision of MSI sites by relevant staff were conducted and this was captured in the site books kept with the farmers	2
	Maximum score 18		A review of the site books at farmers Bazira Michael, Sanya Paul and Waiswa Paul sites confirmed that the senior Agriculture Engineer visited site on 29th November 2022, 9th February 2023, 20th February 2023, 1st March 2023	
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	h) Evidence that the LG has overseen the irrigation equipment supplier during: i. Testing the functionality of the installed equipment: Score 1 or else 0	A review of the site books by the assessment team confirms that the DPO and Senior Agricultural Engineer present at the site during the testing and handover of the MSI sites at waiswa paul (Nakigo subcounty) and Sanya paul, Bazira Micheal (Nakalama sub county) by the contractor on 26th September 2022	1
	Maximum score 18			

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	A review of the site books by the assessment team confirms that the LG team were present at the site during the commissioning of the MSI sites at Nakigo and Nakalama subcounties on 9th November 2022 and key participants included RDC, CAO, DEC, DPO, Diso, RDC , SAE, CFO etc	1
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	A review of payment voucher N0 to NEC AGRO SMC Ltd amounting to UGX 233,418,732, the contractor submitted his request for payment on 11th October 2022 and payment was effected on 19th December 2022 , after 58 working days which was within the timeframe.	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	<p>There was evidence of a complete procurement file for MSI as required by PPDA law.</p> <ul style="list-style-type: none"> <li>● Procurement and delivery of filed equipment and protection wear for conducting farm visits for MSCl; Procurement ref no. Igan836/SPLS/22-23/00027; The contract was signed on 17th March 2023 with M/s Ride Along International Limited; An evaluation report approved by the contracts committee on 21st February 2023 and minutes of the contracts committee MIN/DCC/5/22nd /02/2023</li> <li>● Supply and installation of irrigation equipment and machinery for demonstration farms for the crop sector; Procurement ref no. Igan836/SPLS/22-23/00024 with a contracts agreement signed on 17th March 2023 with M/s. Baino Group Investments Ltd; An evaluation report signed by the committee on 21st February 2023 and minutes of the contracts committee MIN/DCC/15/22nd /02/2022.</li> </ul>	2

**Environment and Social Safeguards**

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	There was display of grievance redress mechanism addressing micro- scale irrigation grievances titled "Iganga district grievance mechanism/framework" in line with the LG grievance redress framework at the production department Notice board at the time assessment and at the LLGs Nakigo S/C , Nakalama S/C and Namayembe T/C noticed boards	<b>2</b>
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been: i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0	The LG had log for where grievances are recorded, at the time of assessment there were no grievances recorded under the irrigation projects since the farmers had implemented projects on their land	<b>1</b>
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been: ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	There was no grievance to investigate since there were no grievances reported under the sector in FY2022/23	<b>1</b>
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been: iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	There was no grievance to respond to since there was none reported but the LG had the GRM in place	<b>1</b>



14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>The LG had log for grievances and grievance redress framework at the time of assessment there were no grievances reported and recorded in the farmers had implemented projects on their land</p>	<b>1</b>
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**Environment and Social Requirements**

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p>	<p>The DLG never produced evidence on the dissemination of Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers.</p>	<b>0</b>
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15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.</p> <p>i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0</p>	<p>There was no documentary evidence for incorporation of costed ESMPs into the BoQs and contractual documents for all the 15 micro-scale irrigation installed equipment at different farms in the FY2022/23 that was under review.</p>	<b>0</b>
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15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	Monitoring reports for the installation of micro-scale irrigation equipment at:  1. Mr. Kyozi Ronald's farm measuring 2.5 acres in Kakongoka village, Nakalama sub-county  2. Mr. Katuntu Tenywa's farm measuring 2.5 acres in Nandekhula "B" village, Nakigo sub-county  3. Mr. Mudoola Stephen's farm measuring 2 acres in Bukayigo village, Nabitende sub-county  4. Ms. Nabirye Zurah's farm measuring 1.5 acres in Nabitende "A" village, Kidaago sub-county  5. Ms. Sempa Polly's farm measuring 2.5 acres in Bukaye village, Nakalama sub-county  6. Mr. Naigende Robert's farm measuring 2.5 acres in Nasuti village, Nambale sub-county  7. Ms. Nabirye Rehema's farm measuring 2.5 acres in Namungalwe rural, Namungalwe sub-county with recommendations made such as; proper waste management and disposal, establish farmers sensitization for better management of their sites as per the reports dated 12th/12/2022 and 19th/04/2023 prepared by the Environment officer and DCDO.	1
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	There was no documentary evidence for certification of works for compliance by the environment officer for all the projects that were undertaken in the FY2022/23	0
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	There was no documentary evidence for certification of works for compliance by the CDO for all the projects that were undertaken in the FY2022/23	0

**Crosscutting Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	The position of Chief Finance Officer was substantively filled by Mr. Tenywa Joseph appointed on 7th June 2019 under DSC minute number 275.1/2019.	<b>3</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The position of District Planner was not substantively filled and there was no seconded staff from central government for that position.  However, Mr. Fred Kayemba Jonah who was substantively appointed as Senior Planner on 6th November, 2019 under DSC Min. No. 419.b./2019 was the Ag. District Planner.  He was assigned additional duties of Ag. District Planner on 3rd March, 2022 under Min. 167.2.2022.	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The position of District Engineer was not substantively filled and there was no secondment from the Central Government for that position.  However, Mr. Mbatya Wilberforce a substantive Senior Engineer appointed on 4th July, 2014 under DSC Min. No. 129/2014 was assigned additional duties of the District Engineer on 3rd March, 2022 under DSC Min. 167.1/2022.	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The position of District Natural Resources Officer was substantively filled by Mr. Samanya Abdul, appointed on 17th May, 2018 as was directed by DSC Min. No. 206.1/2018.	<b>3</b>

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	The position of District Production Officer was substantively filled by Dr. Baligeya Moses, appointed on 8th July, 2020 under DSC Min. No.141/2020.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	The position of District Community Development Officer was substantively filled by Mr. Batuuka Samuel, appointed on 5th May, 2015 under DSC Min. No. 323/2015.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The position of District Commercial Officer was not substantively filled and there was no secondment from the Central Government for that position.  However, Mr. Mweruka Jotham, a substantively appointed Principal Commercial Officer on 12/11/2021 under Min.296/2021 was the Ag. District Commercial Officer.  The assignment of duties were as per the CAOs letter dated 7th February, 2022.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	The position of Senior Procurement Officer was substantively filled by Mr. Kafute Lyalya Silas, appointed on 23rd January, 2008 as was directed by DSC Min. 4/2008 (a).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	The position of Procurement Officer was substantively filled by Ms. Namaganda Zauja, appointed on 17th June, 2019 under DSC Min. No. 304.h.1/2019.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	The position of Principal Human Resource Officer was substantively filled by Ms. Kisakye Suzan appointed on 9th May, 2013 under Min. DSC /325/2013/dd/3/5/2013(d).	2

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	This position of Senior Environment Officer was vacant at the time of assessment.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	The position of Senior Land Management Officer was not substantively filled and there was no secondment from the Central Government for that position.  However, Mr. Nkahlanguke Tom, a substantive appointed Land Surveyor on 5th July, 2019 under Min. 360.a.1/2019 was Ag. Senior Management Officer.  The assignment of duties were as per the CAO's letter dated 27th August, 2019.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	The position of Senior Accountant was substantively filled by Ms. Zireete Lydia appointed on 19th May, 2021 under DSC Min. 93/2021.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0	The Position of Principal Internal Auditor was substantively filled by Mr. Muwanguzi Isaac appointed on 3rd March, 2022 under DSC Min.158/2022.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0	The Position of Principal Human Resource Officer (Secretary DSC) was substantively filled by Mr. Munyu Nyende appointed on 24th February, 2017 under DSC Min. 272.2/2017(V).	2
2	New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG  Maximum score is 15	a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized	Evidence showed that Iganga district had a total of 9 approved LLGs including 8 Sub counties and 1 Town Council.  Also revealed was that the positions of all the 8 Senior Assistant Secretaries were substantively filled however Namungalwe Town Council had no substantive Town Clerk as detailed below;	0

structure).

Evidence showed Iganga district had a total of 9 approved LLGs including 8 Sub counties and 1 Town Council.

Also revealed was that the positions of all the 8 Senior Assistant Secretaries were substantively filled however Namungalwe Town Council had no substantive Town Clerk as detailed below;

1.Nakiranda Mercy, the SAS of Bulamagi Sub County was appointed on 23/5/2011 as was directed by DSC Min.130/2011.

2.Nabuko Jonathan, the SAS of Nambale Sub County was appointed on 27/1/2017 as was directed by DSC Min. No. 208.2/2017.

3.Walukoba Herbert, the SAS of Nabitende Sub County was appointed on 27/1/2017 under DSC Min. 28.1/2017.

4.Wakabi Deo the SAS of Kidaago Sub County was appointed on 27/5/2021 under DSC Min. 130.1/2021.

5.Kooli Mikaya, the SAS of Nakalama Sub County was appointed on 12/5/2017 as was directed by DSC Min. 374.5/20117.

6.Kintu Abdu, the SAS deployed in Nawandala Sub County was appointed on 31/8/2020 as was directed by DSC Min. 234/ (b)/2020.

7.Mutesi Hannah, the SAS of Nawanyingi Sub County was appointed on 23/5/2011 as was directed by Min.No.130/2011.

8.Nakalende Eve, the SAS deployed in Nakigo Sub County was appointed on 16/10/2006 as was directed by DSC Min. 194)/2006.

9.Ms. Kizza Sarah, a substantive Parish Chief, appointed on 7/5/2018 under Min. 199.3/2018 was assigned duties Ag. Town Clerk as per CAO's letter dated 9th July, 2021.

New\_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

Evidence showed that Iganga district had a total of 9 approved LLGs including 8 Sub counties and 1 Town Council.

Also revealed was that the positions of all the 8 CDOs were substantively filled however Namungalwe Town Council had no substantive SCDO it had recruited a CDO instead as detailed below;

1. Mr. Tusubira James, deployed in Nabitende Sub County, was appointed on 5/7/2019, under Min. 360.c.7/2019.

2. Ms. Nammuddo Jannat, a CDO of Nakigo S/C, was appointed on 5/7/2019 as was directed by Min. 360.c.3/2019

3. Ms. Babirye Hajira, a CDO of Namungalwe T/C was appointed on 22/7/2019, as was directed by Min. 360.c.5/2019.

4. Ms. Nabirye Esther, a CDO deployed in Nawanyingi S/C was appointed on 5/7/2019, under Min. 360.c.2/2019.

5. Mr. Nkolawano Kusama, a CDO deployed in Nambale S/C was appointed on 5/7/2019 under Min. 360.c.4/2019.

6. Ms. Naigaga Shakira, a CDO posted in Bulamagi S/C was appointed on 5/7/2019, under Min. 360.c.6/2019.

7. Ms. Mugaga Sylvia, a CDO posted in Nakalama S/C was appointed on 23/3/2022, as was directed by Min. 159(ii)/2022.

8. Ms. Nabwire Mary, a CDO posted in Kidaago S/C was appointed on 23/3/2022, under Min. 159(i)/2022.

9. Mr. Mpiiya Stephen, a substantive CDO appointed on 25/1/ 2013, under min. 36/2013. (4).

New\_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

Evidence showed that all the 9 LLGs had positions of either Senior Accounts Assistant or an Accounts Assistant substantively filled as shown below:

1.Mr. Tewa Jude, a Senior Assistant Accountant posted in Namungalwe T/C was appointed on 23/2/ 2018 under DSC Min. 53.2/2018.

2.Ms. Tamwanza Fatia, an Accounts Assistant appointed on 10th March, 2022, under DSC Min. 143(c)(ii)/2022 was posted to Namungalwe T/C.

3.Namugabo Damina, a SAA appointed on 10/3/2022, under DSC Min. 143(c)(i)/2022 was posted to Namungalwe T/C.

4.Bogere Ismail, a SAA, appointed on 23/8/2018 under DSC Min. 53.7/2018, was working in Kidaago S/C.

5.Mr. Isabirye Robert, a SAA, appointed on 17/6/2021 under DSC Min. 53.4/2018 was working in Nakalama S/C.

6.Mr. Ibanda Amos, a substantive SAA, appointed on 23/2/2018 under DSC min. 53.10/2018 and working in Nabitende S/C.

7.Bunawala Munawala, a SAA, appointed on 8/6/2018 under DSC Min. 278/2018 was working in Nawanyingi S/C.

8.Ms. Maleke Bridget, a SAA, appointed on 25/1/2013 under DSC Min. No. 32/2013(b) was posted to Nambale S/C.

9.Mr. Kisikula Nelson, a SAA, appointed on 17/6/2021 under DSC Min. 191.8/2021 was posted to Bulamagi S/C.

10. Nandele Ayasi, a SAA, appointed on 23/2/2018 under DSC Min.53.11/2018 was posted to Nakigo S/C.

11. Jesse Robert, a AA, appointed on 17/6/2021 under DSC Min.191.8/2011 was working in Nawandala S/C.



3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	There was evidence of 100% release of the funds allocated to the Natural Resources Department in the previous FY2022/23, the amount warranted was UGX. 171,063,235 and the department received 100% of the warranted amount UGX. 171,063,235 as indicated on page 18 of the draft financial statement ended 30th/06/2023 FY 2022/23 approved by the CAO on 20th/09/2023.	2
	Maximum score is 4	a. Natural Resources department,  score 2 or else 0		
3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	There was evidence of 100% release of the funds allocated to the Community Based Services department in the previous FY2022/23, the amount warranted was UGX. 382,041,965 and the department received 100% of the warranted amount UGX. 382,041,965 as indicated on page 18 of the draft financial statement ended 30th/06/2023 FY 2022/23 approved by the CAO on 20th/09/2023.	2
	Maximum score is 4	b. Community Based Services department.  score 2 or else 0.		
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	a. If the LG has carried out Environmental, Social and Climate Change screening,	The LG carried out Environmental, Social and Climate Change screening for the one (1) DDEG project that was implemented in the FY2022/23 as shown below;	4
	Maximum score is 12	score 4 or else 0	Screening form for the construction of a water borne toilet at CAO's office at the district headquarters as per the report dated 28th/02/2023 prepared by the environment officer and the DCDO.	
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),	The DDEG financed project did not require ESIAs, this was in reference to the National Environment Act 2019 under schedule 4 part 2 which consist of projects with simple environment and social measures and the minimal level of impacts and require ESMPs and strictly following the requirements and guidance in the ESMPs	4
	Maximum score is 12	score 4 or 0		

4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.  Maximum score is 12	c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);  score 4 or 0	A costed ESMP of UGX 1,820,000 for the construction of a water-borne toilet at CAO's office at the district headquarters, impacts identified included construction waste/debris, accidents, bad smell and mitigation measures remove debris from the site and dispose to designated places, install a vent pipe and hoard off the site prepared and by the CDO and Environment officer on 28th/02/2023.	<b>4</b>
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**Financial management and reporting**

5	Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.  Maximum score is 10	If a LG has a clean audit opinion, score 10;  If a LG has a qualified audit opinion, score 5  If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0	The LG obtained Unqualified audit opinion in its operations for FY 2022/2023.	<b>10</b>
6	Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).  maximum score is 10	If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),  score 10 or else 0.	The District provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General's findings for FY 2021/2022 on 2/3/2023, a date after end of February contrary to PFMA 112g. For this matter the LG was not compliant	<b>0</b>
7	Evidence that the LG has submitted an annual performance contract by August 31st of the current FY  Maximum Score 4	If the LG has submitted an annual performance contract by August 31st of the current FY,  score 4 or else 0.	The District submitted the Annual Performance Contract for FY 2023/24 via PBS to the MoFPED on 30/6/2023. This date was before August 31 thus the District was compliant.	<b>4</b>

8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p> <p>maximum score 4 or else 0</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>The LG submitted through PBS, the Annual performance Contract Report for FY 2022/2023 to the MoFPED on 31/7/2023, a date before 31st August of the year 2023. For this matter, the District was compliant with this requirement.</p>	4
9	<p>Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year</p> <p>Maximum score is 4</p>	<p>If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>The Budget Performance Reports for quarters 1, 2, and 3 were submitted via PBS to the MoFPED within the time but in an attempt to print out hard copies on 6/11/2023, it was alleged that all were dated accordingly. However, the 4th Qrt report was submitted on 31st July 2023 to make the District score the mark</p>	4

**Education Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.  <i>The Maximum Score of 70</i>	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The DEO Mr. Kasadhakawo Baker was substantively appointed on 11th July, 2011 as was directed by DSC Min. 235/2011(a) through letter Ref: No. CR/156/1	<b>30</b>
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.  <i>The Maximum Score of 70</i>	b) All District/Municipal Inspector of Schools, score 40 or else 0.	The LG had 1 Senior Inspector of Schools and 6 Inspectors of Schools who were substantively appointed as indicated below;  ● Ms. Kwagala Sarah the Senior Inspector of Schools (District Inspector of Schools/DIS) was substantively appointed on 18th July, 2018 as was directed by DSC Min. 316/2028  ● Inspector of Schools (IS) Waibi Joshua was substantively appointed on 17th June, 2019 as was directed by DSC Min. 304a/2019  ● Inspector of Schools (IS) Bakaki Ronald was substantively appointed on 29th March, 2022 as was directed by DSC Min. 166 (ii)/2022  ● Inspector of Schools (IS) Kinakwita James was substantively appointed on 29th March, 2022 as was directed by DSC Min. 166 (i)/2022  ● Inspector of Schools (IS) Njuba Annet was substantively appointed on 16th March, 2023 as was directed by DSC Min. 166 (iv)/2022  ● Inspector of Schools (IS) Bogere Joshua was substantively appointed on 3rd March, 2022 as was directed by DSC Min. 166. iv/2022  ● Inspector of Schools (IS) Magumba Gafalu was substantively appointed on 3rd March, 2022 as was directed by DSC Min. 166. iii/2022	<b>40</b>

**Environment and Social Requirements**

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

The Maximum score is 30

If the LG carried out:

a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

The LG Filled Environmental, Social and climate change Screening Forms for all Education projects for the previous FY2022/23 such as;

Screening form for the construction of 1 block of 2 classrooms at Mawagala Primary school in Nawanginyi sub-county prepared by the NRO and DCDO on 10th/01/2023 and a costed ESMP of UGX.1,550,000 where the impacts identified such as solid waste, accident, noise and dust, vegetation clearance and mitigation measures identified such as proper waste management at the site, construct access ramp, planting of grass, flowers and trees and removal of debris on site, prepared by the DCDO and NRO on 30th/03/ 2023

Screening form for the construction of 1 block of 2 classrooms at Bukyaye Primary school in Nakalama sub-county prepared by the NRO and DCDO on 10th/01/2023 and a costed ESMP of UGX.1,550,000 where the impacts identified such as solid waste, accident, noise and dust, vegetation clearance and mitigation measures identified such as proper waste management at the site, construct access ramp, planting of grass, flowers and trees and removal of debris on site, prepared by the DCDO and NRO on 30th/03/ 2023

Screening form for the construction of 1 block of 2 classrooms at Kabira Primary school in Nabitende sub-county prepared by the NRO and DCDO on 10th/01/2023 and a costed ESMP of UGX.1,550,000 where the impacts identified such as solid waste, accident, noise and dust, vegetation clearance and mitigation measures identified such as proper waste management at the site, construct access ramp, planting of grass, flowers and trees and removal of debris on site, prepared by the DCDO and NRO on 30th/03/ 2023

Screening form for the construction of 1 block of 2 classrooms at Nabitovu Primary school in Nambale sub-county prepared by the NRO and DCDO on 10th/01/2023 and a costed ESMP of UGX.1,550,000 where the impacts identified such as solid waste, accident, noise and dust, vegetation clearance and mitigation measures identified such as proper waste management at the site, construct access ramp, planting of grass, flowers and trees and removal of debris on site, prepared by the DCDO and NRO on 30th/03/ 2023

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out:  
Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:  
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

All the Education projects in the LG did not require ESIAs, this was in reference to the National environment Act 2019 schedule 4, part 2 section (4) sub-section (d) for small projects that required ESMPs after screening and have minimal impacts.

The anticipated impacts and Mitigation measures for the education projects were identified in the screening process and proposed in the ESMPs.

The Maximum score is 30

**Health Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.</p>	<p>The position of DHO was not substantively filled and there was no secondment from the Central Government for that position.</p> <p>However, Dr. Kitimbo Patrick appointed as Principle Medical officer on 20th April 2022 under DSC Min. Number 187/2022 was the Ag. DHO.</p> <p>He was assigned additional duties of DHO as per the CAO's letter dated 7/12/2021.</p>	<b>0</b>
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0</p>	<p>The position of Assistant District Health Officer Maternal Child Health and Nursing was substantively filled by Ms. Baluka Anne Rose appointed on 20th February 2019 under DSC Min. NO. 42/2019.</p>	<b>10</b>
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>c. Assistant District Health Officer Environmental Health, score 10 or else 0.</p>	<p>The position of Assistant District Health Officer Environmental Health was substantively filled by Muluya Kharim Mwebaza appointed on 7th May, 2015 under DSC Min No. 345/2015 (1).</p>	<b>10</b>
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.</p>	<p>The position of Principle Health Inspector was not substantively filled and there was no secondment from the Central Government for that position.</p> <p>However, Mr. Titrutya Joseph was a substantively appointed Health Inspector on 6th March, 2017 under Min. No.165/2013 (b) however he was also acting in the post of Principal Health Inspector.</p> <p>He was assigned extra duties of Principle Health Inspector on 22nd June 2020.</p>	<b>0</b>

1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>e. Senior Health Educator, score 10 or else 0.</p>	<p>The position of Senior Health Educator was substantively filled by Ms. Munafu Rebecca was appointed on 2nd May, 2017 under Min. No. 381.6/2017.</p>	<b>10</b>
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>f. Biostatistician, score 10 or 0.</p>	<p>The position of Biostatistician was substantively filled by Mr. Waibi Musa appointed on 17th June, 2021 under Min. No. 172.6/2021.</p>	<b>10</b>
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>g. District Cold Chain Technician, score 10 or else 0.</p>	<p>The position of District Cold Chain Technician was substantively filled by Ms. Naiga Phiona, appointed on 20/2/2019 under DSC Min. No. 72.a/2019</p>	<b>10</b>
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.</p>		
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>i. Principal Health Inspector, score 20 or else 0.</p>		



- 1 New\_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

j. Health Educator, score 20 or else 0

*Applicable to MCs only.*

*Maximum score is 70*

## Environment and Social Requirements

- |   |   |  |   |           |
|---|---|--|---|-----------|
| 2 | Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs) | If the LG carried out:<br>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0. | There was documentary evidence that the LG carried out Environmental, Social and Climate Change screening for the one health project implemented during the previous FY 2022/23 as shown below;<br><br>Screening form for the fencing of Namungalwe HC III in Namungalwe town council, was carried out as per the report dated 28th/11/2022. The costed ESMP of UGX. 1,050,000 where impacts were identified; solid waste generation, accidents, vegetation clearance and mitigation measures designed such as backfilling excavated soil, remove excess construction debris, provide PPE, proper waste management on site was prepared by the NRO and the DCDO on 12th/01/2023 | <b>15</b> |
| 2 | Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs) | b. Social Impact Assessments (ESIAs) , score 15 or else 0.   | here was no requirement for Environment and Social Impact Assessments (ESIAs) for the health projects, this was in reference to the National Environment Act 2019 schedule 4, part 2 section (4) sub-section (e) which categorises projects that require ESMPs and had minimal impacts.<br><br>The environmental and social impacts and mitigation measures were identified and mitigations suggested in the ESMP after screening.  | <b>15</b> |

Maximum score is 30

Maximum score is 30

**Micro-scale  
Irrigation Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
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**Human Resource Management and Development**

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation  <i>Maximum score is 70</i>	If the LG has recruited;  a. the Senior Agriculture Engineer  <i>score 70 or else 0.</i>	The position of Senior Agriculture Engineer Was substantively filled by Mr. Waiswa Grace appointed on 31st August, 2021 under DSC Min. No. 180.1/2021.	<b>70</b>
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**Environment and Social Requirements**

New\_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.

*Maximum score is 30*

If the LG:  
Carried out Environmental, Social and Climate Change screening score 30 or else 0.

The LG carried out Environmental, Social and Climate Change screening for all the Micro-scale irrigation projects implemented in the FY2022/23 which included;

Screening forms for the installation of micro-scale irrigation equipment at;

1. Mr. Kyozi Ronald's farm measuring 2.5 acres in Kakongoka village, Nakalama sub-county
2. Mr. Katuntu Tenywa's farm measuring 2.5 acres in Nandekhula "B" village, Nakigo sub-county
3. Mr. Mudoola Stephen's farm measuring 2 acres in Bukayigo village, Nabitende sub-county
4. Ms. Nabirye Zurah's farm measuring 1.5 acres in Nabitende "A" village, Kidaago sub-county
5. Ms. Sempa Polly's farm measuring 2.5 acres in Bukaye village, Nakalama sub-county
6. Mr. Naigende Robert's farm measuring 2.5 acres in Nasuti village, Nambale sub-county
7. Ms. Nabirye Rehema's farm measuring 2.5 acres in Namungalwe rural, Namungalwe town council.

And there were carried out by the Environment officer and the DCDO as per the reports dated; 4th/08/2022, 2nd/08/2022, 17th/08/2022, 12th/08/2022, 10th/08/2022 and 30th/08/2022.

Costed ESMP of 1,550,000 for the 15 farmers' sites in the sub-counties of Nakalama, Nabitende, Nakigo, Kidaago and Nambale which identified impacts such as water contamination with chemicals due to poor use, waste generation and suggested mitigation measures such as training farmers on agrochemical usage and proper disposal of chemical waste containers, was prepared by the Environment officer and the DCDO on 10th /09/2022

There was no requirement for Environment and Social Impact Assessments (ESIAs) for the micro-scale irrigation projects this was in reference to the National Environment Act 2019 schedule 4, part 2 section (4) sub-section(5c) which were small projects that require ESMPs after screening and had minimal impacts ESMPs were prepared for all the MSI projects

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	The position of Civil Engineer (Water) was substantively filled by Mr. Mbatya Wilberforce appointed as Senior Engineer on 4th July, 2014 under Min. No. DSC 129/2014.  The approved staff structure provided for a position of Senior Engineer	<b>15</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	The post of Assistant Water Officer for mobilization was filled on secondment.  Ms. Naigaga Shakira was assigned duties of Assistant Water Officer for mobilization as per the CAO's letter dated 23rd March 2021.  However, Ms. Naigaga Shakira was a substantive CDO appointed on 5th July 2019 as was directed by DSC Min. No. 360.c.6/2019.	<b>10</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	The position of Borehole Maintenance Technician was substantively filled by Mr. Tenywa Robert appointed on 17th June, 2015 under DSC Min. No. 366/2015 (4).	<b>10</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The approved staff structure for Iganga DLG did not customize the position of Natural Resources Officer and instead it had the District Natural Resources Officer.  Mr. Samanya Abdul (DNRO) was substantively appointed on 17/5/2018 under DSC Min. No. 206.1/2018.	<b>15</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	The position of Environment Officer was substantively filled by Ms. Tiwaaku Florence appointed on 17th June, 2019 under DSC Min. No. 304.i.1/2019.	<b>10</b>

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.</p> <p><i>Maximum score is 70</i></p>	<p>f. Forestry Officer, score 10 or else 0.</p>	<p>Mr. Kagaha David was the substantive forestry officer appointed on 17th June 2021 under Min. No. DSC 191.12/2021.</p>	<b>10</b>
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**Environment and Social Requirements**

2	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects</p>	<p>If the LG:</p> <p>a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.</p>	<p>The LG carried out Environmental, Social and Climate Change screening for the drilling, casting and installation of 11 boreholes in the FY2022/23 as shown below;</p> <p>Drilling, casting and installation of boreholes at 1. Kazigo village in Kidaago sub-county,</p> <p>2. Busaabi village in Kidaago sub-county</p> <p>3. Nakikondo village Nabitende S/C</p> <p>4. Bulubandi village in Nakigo S/C</p> <p>5. Namundulndi village in Nakalama S/C</p> <p>6. Kalungami "B" village in Nabitende S/C</p> <p>7. Nakigo II village in Nakigo S/C</p> <p>8. Busei "A" village in Nakalama S/C</p> <p>9. Kidaago "B" village in Kidaago S/C</p> <p>10. Nabitende "B" village in Kidaago S/C</p> <p>prepared on 18th/10/2022, 20th/10/2022 and 24th/10/2022 by DCDO and environment officer</p> <p>A costed ESMP of UGX.2,800,000 for the drilling, casting and installation of 11 boreholes in the sub-counties (Kidaago, Nabitende Nakigo and Nakalama) where identified impacts included; vegetation loss, loose muddy soils leading to erosion, crop destruction when accessing sites and mitigation measures; sign MoUs with the land owners, limit vegetation clearance to site, replace destroyed trees reuse the soil in levelling the ground prepared on 31st/11/2022.</p>	<b>10</b>
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2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.	The water projects at the LG did not require Environment and Social Impact Assessments (ESIAs) in reference to the National environment Act 2019 schedule 4, part 2 sections (3a) which were categorized as small projects that required ESMPs after screening.  The Impacts were identified and mitigation measures were suggested in the ESMPs.	<b>10</b>
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.	There was evidence of a drilling permit since the projects required the contractor to have drilling permit as shown below;  A drilling permit of number KAM 47/DP-00983/2022/RR issued to M/S Icon Projects Ltd on 24th May, 2022 by the Director of Water development Eng. Joseph Oriono Eyatu.  Icon Projects Ltd was contracted to drill, cast and install 11 deep well boreholes at the LG in the FY2022/23	<b>10</b>