



## **LGMSD 2022/23**

Iganga Municipal Council

(Vote Code: 773)

<b>Assessment</b>	<b>Scores</b>
Crosscutting Minimum Conditions	75%
Education Minimum Conditions	100%
Health Minimum Conditions	30%
Water & Environment Minimum Conditions	0%
Micro-scale Irrigation Minimum Conditions	0%
Crosscutting Performance Measures	72%
Educational Performance Measures	85%
Health Performance Measures	83%
Water & Environment Performance Measures	0%
Micro-scale Irrigation Performance Measures	0%

**Crosscutting  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s):</li> <li>If so: Score 4 or else 0</li> </ul>	<p>The assessment Team visited the implemented DDEG project; for the completion of the administration store and security house at the Municipal Headquarters, they were in use.</p>	<b>4</b>
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> <li>By more than 5%, score 3</li> <li>1 to 5% increase, score 2</li> <li>If no increase, score 0</li> </ul> <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>There was a fall in the average score of LLGs performance assessment from 83% obtained in 2022 to 76% obtained in 2023 which translated into a decline of 7%</p>	<b>0</b>
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> <li>If 100% the projects were completed : Score 3</li> <li>If 80-99%: Score 2</li> <li>If below 80%: 0</li> </ul>	<p>There was evidence that the DDEG funded investment investment; the construction to completion of the administration store and security house at the Municipal Headquarters was implemented to completion as per the performance contract and AWP.</p> <p>The completion was therefore 100% according to the ABPR FY 2022/2023.</p>	<b>3</b>

3	Investment Performance  Maximum 4 points on this performance measure	a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:  Score 2 or else score 0.	There was evidence that the LG budgeted and spent DDEG on eligible projects during the past FY.  The only DDEG project where the LG spent was for the construction to completion of the administration store and security house at the Municipal Headquarters at the cost of Ugx 47,298,063	2
3	Investment Performance  Maximum 4 points on this performance measure	b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates,  score 2 or else score 0	There was evidence for the sampled projects under DDEG funds implemented at the Municipal council as listed below;  The construction to completion of the administration store and security house at the Municipal Headquarters with a contract sum of Ugx 47,298,063; Engineers estimate of Ugx 45,000,000;The % variations was = 5.12%	2

### Performance Reporting and Performance Improvement

4	Accuracy of reported information  Maximum 4 points on this Performance Measure	a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate,  score 2 or else score 0	The positions filled for LLGs (Divisions) were in adherence to the minimum staffing standards..  The assessment sampled and visited 1 Division (Central) and the findings were;  1.Kato Hussein Munulo was working as Senior Assistant Town Clerk.  2.Mirembe Harriet was working as Senior Accounts Assistant;  3.Namulondo Edith was working as Pool Stenographer;  4. Ouma Rober was working as Assistant Law enforcement Officer.  The above staff constituted the minimum staffing standards as per the approved staff structure.	2
4	Accuracy of reported information  Maximum 4 points on this Performance Measure	b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:  • If 100 % in place: Score 2, else score 0.  <b>Note: if there are no reports produced to review: Score 0</b>	There was evidence of existence DDEG. On review of the 4th quarter report FY 2022/2023 during the assessment, the investments; completion of the administration store and security house at the Municipal Headquarters was marked 100% completion and fully paid.	2

5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p><b>NB: The Source is the OPAMS Data Generated by OPM.</b></p>	<p>The two Divisions obtained the scores below in the LGs Performance Assessment and the LLG IVA which were within the +/- 10 performance range hence the assessment was credible</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th style="text-align: center;"><b><u>DLG</u></b></th> <th style="text-align: center;"><b><u>IVA</u></b></th> </tr> </thead> <tbody> <tr> <td>Southern</td> <td style="text-align: center;">82</td> <td style="text-align: center;">89</td> </tr> <tr> <td>Northern</td> <td style="text-align: center;">74</td> <td style="text-align: center;">79</td> </tr> </tbody> </table>		<b><u>DLG</u></b>	<b><u>IVA</u></b>	Southern	82	89	Northern	74	79	4
	<b><u>DLG</u></b>	<b><u>IVA</u></b>											
Southern	82	89											
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5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.</p> <p>Score: 2 or else score 0</p>	<p>Assessment scores for FY 2021/22 showed that Central Division registered 67% and Northern Division registered 56%. The PIP developed were in the areas of strengthening functionality of parish structures, planning and Budgeting, attaining own source of revenue mobilisation, administration and grievance handling mechanism. (Ref. CR/IMC/300/23, report dated 13th December, 2022).</p>	2
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5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:</p> <p>Score 2 or else score 0</p>	<p>There was no evidence availed during assessment on the implementation of PIPs developed</p>	0
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**Human Resource Management and Development**

6	<p>Budgeting for and actual recruitment and deployment of staff</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.</p> <p>Score 2 or else score 0</p>	<p>There was evidence of consolidated and submitted staffing requirements for the coming FY 2024/25. The submission was done on 28th September, 2023 (Recruitment work plan for FY 2024/25 Vote 707, Iganga MC.</p>	2
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7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> <p>Score 2 or else score 0</p>	<p>There was evidence that Iganga MLG conducted staff tracking and analysis of attendance on a quarterly basis. This was obtained from the staff attendance analysis for 3rd Quarter FY 2022/23 (January, February &amp; March). Accordingly, Mwesigwa Tonny (Senior Procurement Officer) worked for 14 days in January and scored 74% in the analysis. Likewise, Adong Sarah, (Personal Secretary) worked for 18 days in February and scored 95%. Kalama Abu, (Plumber) did not work for the three months because he was away on sick leave and Bwiire Wycliffe (Senior Law Enforcement) also did not work from January to March because he was on station hence he was invited to appear before the sanction committee.</p>	2
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> <p>FY: Score 1 or else 0</p>	<p>Evidence showed that the 8 HODs were all appraised by the Town Clerk however, some of them were appraised past the set timelines of 30th June by MoPS with more details stated here under:</p> <ol style="list-style-type: none"> <li>1. Musiho Muluga H. Haizafu (Principal Treasurer) was appraised by Town Clerk on 10/07/2023;</li> <li>2. Itaaga Lydia (Principal Education Officer) was appraised on 4/07/2023;</li> <li>3. Othieno Andrew Nyeko, (Senior Planner) was appraised on 6/7/2023;</li> <li>4. Eng. Nyangweso Marie Gorretti (Ag. Principal Engineer) was appraised on 7/7/2023.</li> <li>5. Balaba Edward Elber, (Senior Environment Officer) was appraised on 5/7/2023;</li> <li>6. Kisaame Herbert, (Principal Commercial Officer) was appraised on 30/6/2023.</li> <li>7. Basiba Yusuf, the Ag. Principal CDO was appraised on 10/7/2023;</li> <li>8. Mukasa Joseph, Ag. Medical Officer of Health Services was appraised on 21/6/2023.</li> </ol>	0

Performance management

Maximum 5 points on this Performance Measure

ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:

Score 1 or else 0

There was evidence that Iganga MLG implemented administrative rewards and sanctions. Reference was taken from the Minutes of Rewards and Sanctions Committee held on 14th June 2023 in the council hall at 9:00am, (ref; IMC/156/1/220).

Under Min 08/RSC/06/2023, the committee undertook the hearing of Cases from supervisors from different sectors including;

Mr. Sizoomu David. Headteacher Kasokoso P/S who presented his staff for instance Waiswa Michael who was frequently absent. The supervisor then recommended that the officer be given a second chance for a fair hearing.

Likewise, Mr. Kalembe Lucy a Headteacher Igamba P/S presented the case of Nanvunamwa Janat who was continuously sick and then the supervisor recommended that Nanvunamwa Janat be granted early retirement on medical grounds due to her continuous illness.

Performance management

Maximum 5 points on this Performance Measure

iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.

Score 1 or else 0

The Consultative Committee (CC) was established on 11/01/2022 and it was functional at the time of assessment. Members include;

1. Mr. Kasala Daniel-TC Chair
2. Mr. MukoseSanon Ag. SHRO (Secretary)
3. Mr. Mutebe John Bosco, Labour officer (Member)
4. Mr. Buinza Edward, ATC (Member)
5. Tamugwaniza Joy (ATC),(Member).
6. Mr. Napeera George (Senior Educ.Officer), Member UNATU
7. Ms. Mutesi Aisha (Educ Asst), Member UNATU.
8. NamulindaLamula (Educ officer, Member (UPSTU)
9. Kaaka Hussein (CDO), Member (ULGWU)
10. Abenakyo Miriam (CDO) Member (ULGWU).

Reference was made to the minutes of the meeting held on 28th July, 2023 regarding the induction of members held at the Municipal boardroom.

Under Min.No.CC/04/2023 where the presentation was made by the Assistant Commissioner in charge of Human Resource (MoPS) explained the difference between the CC and the Rewards and Sanctions Committee. Under the same minute, the committee was taken through the roles and responsibilities of the different actors and the process of nominating members

Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:

Score 1.

Iganga MLG recruited 22 staff according to a list presented dated 26/06/2023 (Ref; CR/IMC/159/23).

A review of the list showed that 11 (50%) of the staff had accessed the salary payroll within 2 months of their assumption of duty as detailed below:

Those that did not access within two months were:

1. Wunjeya Julius, Education Officer, (IPPS No. 1177618) assumed duty on 28/11/22 and accessed in May 2023.

2. Ojwiya Daniel Fred, Education Officer, (IPPS No. 117738) assumed duty on 28/11/2022 and accessed in May 2023.

3. Mutaale John, Assistant Education Officer, (IPPS No. 1177621) assumed duty on 28/11/2022 and accessed in May 2023.

4. Boona Esther, Assistant Education Officer, (IPPS No. 1177718) assumed duty on 15/11/2022 and accessed in May 2023.

5. Mukooba Joel, Education Officer, (IPPS No. 1177718) assumed duty on 15/11/2022 and accessed in May 2023.

6. Ngobi Moses, Assistant Education Officer, (IPPS No. 1179790) assumed duty on 28/11/2022 and accessed in June 2023.

7. Kyeyune Hope Patrick, Education Officer, (IPPS No. 1177618) assumed duty on 29/11/2022 and accessed in May 2023.

8. Waiswa Peter, Education Officer, (IPPS No. 1179775) assumed duty on 28/11/2022 and accessed in June 2023.

Among those that accessed within two months were:

1. Kirya Bob, Education Assistant, (IPPS No. 1179772) assumed duty on 14/5/2023 and accessed in June 2023.

2. Nabiryo Claire, Education Assistant, (IPPS No. 1181823) assumed duty on 14/5/2023 and accessed in June 2023.



9	<p>Pension Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:</p> <p>Score 1.</p>	<p>Iganga MLG retired 6 staff and all six had accessed pension payroll within two months from the date of retirement, as indicated below;</p> <ol style="list-style-type: none"> <li>1.Wandera John, (Senior Finance Officer), (IPPS No. 747451) retired 7/11/2022 and accessed payroll in December, 2022.</li> <li>2.Wafula Wilberforce (Assistant Education Officer), (IPPS No. 171191), retired on 09/10/2022 and accessed pension payroll in November, 2022.</li> <li>3.Kasima Jackson (Deputy Headteacher), (IPPS No. 603461), retired on 09/6/2022 and accessed pension payroll in June, 2022.</li> <li>4.Nabutono Ruth (Assistant Education Officer), (IPPS No. 246965), retired on 01/9/2022 and accessed pension payroll in October, 2022</li> <li>5.Nambula Justine (Enrolled Nurse), (IPPS No. 747459), retired on 01/8/2022 and accessed pension payroll in September, 2022</li> <li>6.TulyanaboJoyce (Education Assistant), (IPPS No. 603541), retired on 23/8/2022 and accessed pension payroll in September, 2022</li> </ol>	1
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**Management, Monitoring and Supervision of Services.**

10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:</p> <p>Score 2 or else score 0</p>	<p>The Council executed the DDEG transfers to the Divisions in two instalments and in two quarters.</p> <p>The first instalment was paid out for the 2nd Qrt on 25/th10/2022 was Ugx 32,493,660. The second instalment was paid for 3rd Qrt on 10/1/2023 and was Ugx 64,987,319</p>	2
10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).</p> <p>Score: 2 or else score 0</p>	<p>For FY 2022/2023, the Council did timely warranting (within 5 working days) of DDEG transfers as from the date of receipt of releases from MoFPED. For the first instalment the date of receipt release was 8/10/2022 while warranting date was 14/10/2022 (4 days). For the second instalment the date receipt release was 6/1/2023 while the warranting date was 13/1/2023 (5 working days).</p>	2

10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>Score 2 or else score 0</p>	<p>On invoicing DDEG transfers in FY 2022/2023, the Council did not do it within time (5 working days). The date of funds release in the 2nd quarter was 8/10/2022 while the invoice date was 21/10/2022 (10 days). For the 3rd quarter, the date of funds release was 6/1/2023 while the invoice date was 16/1/2023 (6 days).</p>	<b>0</b>
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:</p> <p>Score 2 or else score 0</p>	<p>During FY 2022/2023, Council carried out mentoring of LLGs on a quarterly basis, reports were produced and forwarded to the Town Clerk as follows:</p> <p>1st Qrt report was produced on 14/10/2022, 2nd Qrt report on 20/1/2023, 3rd Qrt on 15/2/2023 and 4th Qrt report produced on 19/5/2023.</p> <p>All the reports were endorsed by the Senior Economic Planner.</p> <p>Some of the key areas handled were:</p> <ul style="list-style-type: none"> <li>i. Roles of different stakeholders in planning and budgeting cycle,</li> <li>ii. Sensitising the community on disposal of garbage,</li> <li>iii. Divisions are well acquitted with planning and budgeting calendar</li> </ul>	<b>2</b>

11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p>	<p>Monitoring visits were carried out, reports produced and presented to TPC for discussion.</p> <p>1st Qrt monitoring report was discussed by TPC on 15/9/2022 under Min. ICM/TPC/05/15/Sep/22.</p> <p>2nd Qrt report discussed on 22/11/2022 under Min. TPC/05/22/Nov/22.</p> <p>3rd Qrt report on 27/3/2023 under Min. TPC/IMC/08/27/MAR/23 and the</p> <p>4th Qrt report on 24/5/2023 under Min. TPC/IMC/05/24/MAY/223.</p> <p>Some of the monitoring issues were:</p> <ol style="list-style-type: none"> <li>1. Izid Abdu road the project was on going amidst challenges of delayed release of funds,</li> <li>2. In Iganga Municipal Council P/S, 2-toilets constructed were in good condition.</li> <li>3. Under DDEG project The Central store and askari's house.</li> </ol> <p>There was a need to budget for pallets and shelves to avoid damage of materials like cement.</p>
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## Investment Management

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p><b>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</b></p>	<p>The LG which was on IFMS maintained its assets register on the system for Land, Motor vehicles, Motorcycles and Office equipment. Each category had own details captured, e.g. Land had the following details: Item, Condition, Unit measure, Quantity, Unit value, Book value and Reference. New acquired assets like the block of 2-classrooms constructed at Iganga municipal council was entered on 8th August, 2023.</p>
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12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>A Board of Survey Report for FY 2021/2022 was produced on 7/9/2022. There were a number of assets management decisions made and were being implemented. e.g. processing land titles for Government institutions to avoid encroachment. For this matter the Council made efforts and obtained a land title for Plot 30 on Kabaka Muzaale Road for Nakavule Seed Senior Secondary School.</p>	1
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.</p>	<p>There was a seven-member physical planning committee appointed on 8th/7/2019 chaired by the CAO and secretary to the Committee was the Municipal Physical Planner. During FY 2022/2023 the committee held nine meetings and minutes for each meeting were produced. All the nine sets of minutes were submitted to the National Physical Planning Board in the MoLHUD through a letter Ref. CR/IMC/210/1/23 of 18/7/2023 and received on 25/7/2023 by "stamping".</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d. For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>The Municipal Council conducted a desk appraisal for all projects by Senior Economic Planner, Municipal Engineer and Senior Environmental Officer by filling project appraisal forms and generating a report on 6th January, 2023. The officers established and pronounced themselves that the projects were derived from the Development Plan and the expenditures were eligible as per DDEG Guidelines by ticking them right.</p>	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>The Council conducted a field appraisal for the only DDEG project namely Completion of a Central store and a gate. The exercise was conducted by Assistant Town Clerk, PCDO, and Senior Planner Senior Environmental Officer on 6th/1/2023.</p> <p>In the process of filling the field appraisal forms, the officers pronounced themselves on the technical feasibility and environmental and social acceptability by ticking them right. Finally, they recommended that the project be funded.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>Project profiles with costings for FY 2023/2024 were developed. The projects were: i. Construction of a 2-classroom block at the Municipal Council Primary School at shs.89, 000,000 ii. Installation of streetlights in the Municipality at shs.40, 000,000. The profiles were presented to TPC for discussion in their meeting of 20/7/2023 under Min. TPC/06/7/20/23.</p> <p>It was noted that they complied with the planning and DDEG guidelines.</p>	1
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>No documentary evidence was provided for the screening of the DDEG project of the FY2023/24</p>	0
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>From the approved procurement plan dated 5th August 2023 of the current financial year 2023/2024, there was no DDEG infrastructure project incorporated.</p>	0
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p>	<p>There were no DDEG infrastructure projects incorporated for approval by the committee.</p>	0

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:</p> <p>Score 1 or else 0</p>	<p>The MLG established a project implementation team for education projects which was not as per the guidelines as evidenced below;.</p> <ul style="list-style-type: none"> <li>· An appointment for the contract manager as the head teacher for Iganga Municipal Council primary school for the construction of a 2-classroom block at the premises.</li> <li>· An appointment for Mr. Gikange Grace as a clerk of works on 28th March 2023</li> <li>· An appointment for Eng.Nyangweso Marie Goreth a project supervisor on 12th January 2023</li> </ul> <p>The reviewed PIT appointment letters left out the CDO, labor officer and Environment officer who by guidelines must be key members of that team.</p>	0
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:</p> <p>Score 1 or else score 0</p>	<p>The works done at the administration office stores at the Municipal included finishes and these were well applied that was a roughcast paint finish externally, the roof drainage was properly aligned, at the assessment time and visit, no major defects were observed.</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0</p>	<p>There was evidence of supervision reports for;</p> <ul style="list-style-type: none"> <li>● A partial construction of an administration office of central division upper floor slab phase IV on 28th July 2023. The report indicated works done including form work to all sides ,fixing reinforcement bars to receive beams in all directions, laying of maxspans and BRC then concrete casting.</li> <li>● A supervision report for completion works at the administration stores and security house at the Municipal Headquarters prepared on 3rd January 2023. The works done included; Fixtures of sliding metallic doors, casement windows, hand wash basin, drainage pipes, tile fixing and the electrical installations.</li> </ul>	2

13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):  Score 1 or else score 0	From the sampled projects to verify for works and payments ,the following was noted;  ● Completion of works at the administration stores and security house at the district headquarters with a requisition for payment on 10th January 2023 by M/s. Swalilinto Engineering (U) Ltd of Ugx 47,298,063. The interim payment certificate signed on 20th January 2023 by Municipal Engineer, Ugx 40,195,840	<b>1</b>
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13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:  Score 1 or else 0	Evidence from the sampled projects indicated that the LG had complete procurement files with all records as per PPDA law. Example of projects included;  ● Construction to completion of the central store and security room; Procurement ref no.lgan773/wrks/22-23/002:Works; the evaluation report approved by the contracts committee on 18th November 2022, Minutes of contracts committee no.MIN49(5)iv/IMCC/11/2022 on 26th November 2022 and contract signed on 12th December 2022 with M/s Swalilinto Engineering (U) Ltd,	<b>1</b>
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**Environment and Social Safeguards**

14	Grievance redress mechanism operational.  Maximum 5 points on this performance measure	a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.  Score: 2 or else score 0	There was evidence of designating Ms. Nandase Esther - the Principal CDO as the grievance focal person Iganga municipal Council through a letter dated 13th/07/2018 signed by the Deputy town clerk. The the Deputy town clerk further appointed the GRC member on 18th/04/2019 and the members were;  1.Nandase Esther - PCDO and GRC chairperson  2.Itaada Lydia - PEO  3. Mukasa Joseph - MHO  4. Nyagweso Maria Gorreti - Engineer  5. Elber Edward Balaaba - senior environment officer  6. Mutebe John Bosco- Labour Officer	<b>2</b>
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14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p>	<p>The Municipal council had a specified system for recording, investigating and responding to grievances, which included a centralised complaints log which was opened on 15th/02/2023 for the FY 2022/23 under review.</p> <p>The Municipal Council had GRM titled "Grievance reporting mechanism dated 19th/08/2021"</p> <p>The municipal council had publicised the grievance redress mechanisms at the district notice board at the main blockboard and had grievance redress mechanisms titled "Grievance reporting mechanism dated 19th/08/2021" and had the contact of grievance focal person at the time of assessment.</p>	<b>2</b>
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p>	<p>The municipal council had publicised the grievance redress mechanisms at the district notice board at the main blockboard and had grievance redress mechanisms titled "Grievance reporting mechanism dated 19th/08/2021" and had the contact of grievance focal person at the time of assessment.</p>	<b>1</b>
		<p>If so: Score 2 or else 0</p>		
		<p>If so: Score 1 or else 0</p>		



15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0</p>	<p>There was evidence that environment, social and climate change had been integrated into the LGDP, Annual work plans and budget as shown below;</p> <p>Work plan for 2022/23 under Natural resources, environment, climate change, land and water the LG planned for;</p> <ol style="list-style-type: none"> <li>1. Forestry regulation and inspection</li> <li>2. Monitoring and Evaluation of Environmental compliance</li> </ol> <p>From the Approved Budget 2022/23 under programme:</p> <p>Natural Resource environment climate change land and water,</p> <ol style="list-style-type: none"> <li>1. Environment and natural monitoring and inspection UGX. 15,000,000</li> </ol> <p>From LGDP III page 126-128</p> <ol style="list-style-type: none"> <li>1. Monitoring for compliance and enforce natural resource management</li> <li>2. Restoration of degraded wetland and forests.</li> <li>3. Quarterly environmental inspection and monitoring</li> <li>4. climate change awareness workshops</li> <li>5. protection of wetlands and hilly areas</li> <li>6. increase forest coverage from 5%to 15%</li> </ol>	<b>1</b>
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management</p> <p>score 1 or else 0</p>	<p>From the despatch book,</p> <p>Mr. Kato Hussien the Senior Assistant town clerk Northern division</p> <p>Ms. Mitala Ruth the Senior Assistant town clerk Central division on 21st/10/2023 signed for the DDEG guidelines for 2022/23</p>	<b>1</b>

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>(For investments financed from the DDEG other than health, education, water, and irrigation):</p> <p>c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:</p> <p>score 3 or else score 0</p>	<p>There was No incorporation of costed ESMP into the BoQs and Contractual document for the completion works of the administration store and security house at the Municipal council headquarters</p>	0
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>d. Examples of projects with costing of the additional impact from climate change.</p> <p>Score 3 or else score 0</p>	<p>There was no project with additional costing in addressing impacts from climate change</p>	0
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 1 or else score 0</p>	<p>There was evidence that the DDEG projects were implemented on land where the Municipla Council had proof of ownership for example; Land title for Iganga Municipal council where there was construction site for the administration store and security house, on freehold volume JJA 573 FOLIO 24 on plot 2-8 Nakigo road at Nabidongha "C" measuring 0.7774 hectares issued on 17th/12/2020.</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports:</p> <p>Score 1 or else score 0</p>	<p>No monitoring and support supervision reports for the DDEG project implemented in FY2022/23 by the Environment and CDO. The reviewed construction of the administration store and security house the headquarters lacked evidence that it was supervised by the environment Officer and the CDO.</p>	0

15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects:  Score 1 or else score 0	There was no signed E&S compliance certificates for the project under DDEG projects implemented during the FY 2022/2023..	0
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### Financial management

16	LG makes monthly Bank reconciliations  Maximum 2 points on this Performance Measure	a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment:  Score 2 or else score 0	It was reported that the Council depended on Single Treasury Account in Bank of Uganda. For this matter IFMS in Council does not make monthly bank reconciliations.	0
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17	LG executes the Internal Audit function in accordance with the LGA Section 90  Maximum 4 points on this performance measure	a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.  Score 2 or else score 0	The Municipality produced all the four quarterly internal audit report and submitted them to the Town Clerk. 1stQrt report was produced on 31/10/2022, 2ndQrt report on 31/1/2023, 3rdQrt report on 28/4/2023 and the 4thQrt report produced on 31/7/2023.	2
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17	LG executes the Internal Audit function in accordance with the LGA Section 90  Maximum 4 points on this performance measure	b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.  Score 1 or else score 0	The Municipality did not provide information to the Mayor and the District PAC on the status of implementation of internal audit findings for FY 2022/2023.	0
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17	LG executes the Internal Audit function in accordance with the LGA Section 90  Maximum 4 points on this performance measure	c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:  Score 1 or else score 0	All the four quarterly internal audit reports were copied to the Town Clerk whose was the Accounting Officer and also to the Chairperson of the District PAC. There was evidence of their receipt by these offices since they were signed for and stamped "Received". However, by this assessment date, none of the reports had been reviewed by the District PAC as required.	0
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### Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>The MLG revenue budget for FY 2022/2023 Ushs.510,048,191 for the Headquarter as noted on page 34 of the approved budget,</p> <p>The actual collection for the period Ushs. 288,943,972 as noted on page 8 of the Draft Financial Statement for the period. The was a performance of 44.8% outside a range of +/- 10% scorable.</p>	0
19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> <li>• If more than 10 %: score 2.</li> <li>• If the increase is from 5% -10 %: score 1.</li> <li>• If the increase is less than 5 %: score 0.</li> </ul>	<p>The actual OSR for FY 2021/2022 was Ushs.143,170,750 as noted on page 5 of the audited financial statements for the period. While the actual collections for 2022/2023 was Ushs.228,943,972 an increase of Ushs.86,773,222 i.e. 59.9% well far above 10% provided for a score.</p> <p>In 2021/2022 collection was low due to COVID 19 effects.</p>	2
20	<p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>The accounted for local revenue in the Draft Final Accounts for 2022/2023 of Ushs 228,943,972 was as follows; Head quarter's 50% share of local revenue. The implication was that 50% (Ugx 144,471,988.5) went to the Divisions as per the Draft Final Accounts FY 2022/2023 page 9...</p>	2

### Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>The procurement plan, awarded contracts and the amounts were published on the Notice Board at the main reception. Same of the awarded contracts were 1. Partial construction of Iganga Municipal Central Store awarded to M/s Basham Associates Ltd at Ushs.14, 0000,000. 2. Rehabilitation and Renovation of a Lab at Prisons HC III awarded to M/s Gothic Engineers and Contractors Ltd at Ushs.23,312,744.</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>Extracts of the Council performance Assessment results for 2022 was published on the Notice Board at the main reception, Same of the scores included: Crosscutting Minimum Conditions 75%, Education Minimum Conditions 100%, Health 30% Water and Environment 0% (was not assessed since it was not their function)</p>	2

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>During FY 2022/2023 the Council held their Annual Baraza on 3/11/2022. Parti included the business community, opinion leaders, technical staff, political leaders, religious leaders, LC I and II Chairpersons.</p> <p>The objective was to give accountability to the community of what transpired and work done by different officers in the different departments.</p>	<b>1</b>
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>The Municipality published information on tax rate, collection procedures and procedures for appeal on the Notice Board at the entrance in the main building. The collection procedures were also in the Monitor Newspaper and this public notice under the signature of the Town Clerk was photocopied and posted on the notice board. On the notice board was a publication that tax appeals were handled by the District Valuation appeal court whose report was discussed by Municipal Council on 27/7/2022 under Min. IMC/FC/190/26/2022 and the approved report was published on 9/8/2022</p>	<b>1</b>
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>During FY 2022/2023 the Municipality had no case worth IGG's attention and therefore no report was prepared and submitted to the IGG.</p>	<b>1</b>

**Educational  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> <li>• If improvement by more than 5% score 4</li> <li>• Between 1 and 5% score 2</li> <li>• No improvement score 0</li> </ul>	<p>School Year 2020</p> <p>Total No. of Candidates registered = 1492</p> <p>Total absentees = 9</p> <p>Total that sat = 1483</p> <p>Total Grades (I, II &amp; III) = (160+880+245) =1285</p> <p>Pass rate = <math>1285 \times 100</math></p> <p style="padding-left: 40px;">1483</p> <p style="padding-left: 40px;">= 86.6%</p> <p>School Year 2022</p> <p>Total No. of Candidates registered = 1523</p> <p>Total absentees = 21</p> <p>Total that sat = 1502</p> <p>Total Grades (I, II &amp; III) = (320+880+170) = 1370</p> <p>Pass rate = <math>1370 \times 100</math></p> <p style="padding-left: 40px;">1502</p> <p style="padding-left: 40px;">= 91.2%</p> <p>The PLE pass rate increased by 4.6% (from 86.6% to 91.2%)</p>	<b>2</b>

1 Learning Outcomes: b) The LG UCE pass rate has improved between the previous school year but one and the previous year **School Year 2020**

The LG has improved PLE and USE pass rates.

Maximum 7 points on this performance measure

b) The LG UCE pass rate has improved between the previous school year but one and the previous year

- If improvement by more than 5% score 3
- Between 1 and 5% score 2
- No improvement score 0

Total No. of Candidates registered = 2277

Total absentees = 17

Total that sat = 2260

Total Grades (I, II & III) = (279+423+595) = 1297

Pass rate =  $1297 \times 100$

2260

= 57.4%

### School Year 2022

Total No. of Candidates registered = 1669

Total absentees = 04

Total that sat = 1665

Total Grades (I, II & III) = (330+480+530) = 1340

Pass rate =  $1340 \times 100$

1665

= 80.5%

The UCE pass rate increased by 23.1% (from 57.4% to 80.5%)

2 N23\_Service Delivery Performance: Increase in the average score in the education LLG assessment.

Maximum 2 points

a) Average score in the education LLG performance has improved between the previous year but one and the previous year

- By more than 5%, score 2
- Between 1 and 5%, score 1
- No Improvement, score 0

NB: If the previous average score was 95% and above, Score 2 for any increase.

The LG registered an aggregate of 83% in LLGs performance in 2022 and 76% in 2023 which presented a 7% fall in performance.

3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0</p>	<p>During the FY 2022/2023, the LG received Ugx 183,431,000 as sector Development Grant. was utilised on eligible activities like;</p> <ul style="list-style-type: none"> <li>● Construction of a 2-classroom block at Buligo P/S at Ugx 69,006,167</li> <li>● Construction of a 2-classroom block at Iganga Municipal Council P/S at Ugx 93,331,019</li> <li>● Supply of 4-seater 111 desks, 4 teachers teacher’s chairs by M/s Basham Associates (U) Limited at Ugx 93,331,019</li> </ul>	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0</p>	<p>There was evidence of certification of works by the MEO, Environment Officer and the CDO before the LG made payments to contractors as per the examples below;</p> <p>The construction of a 2-classroom block at Buligo P/S by M/s Gothic Engineers and Constructors (U) Ltd at Contract Price Ugx 69,006,167</p> <ul style="list-style-type: none"> <li>● The contractor raised a payment claim of Ugx 69,006,167 on 2nd March, 2023.</li> <li>● The Assistant Engineering Officer (AEO) prepared the interim payment certificate of Ugx 57,293,318 on 15th March, 2023</li> <li>● The certificate was verified and certified by the Environment Officer, the District Education Officer, the CDO and CAO on 27th March, 2023 and</li> <li>● Payment of Ugx 56,769,435 was made on 27th March, 2023.</li> </ul> <p>The construction of a 2-classroom block at Iganga Municipal Council P/S. and supply of 111 three-seater desks, four teacher’s tables and chairs by M/s Basham Associates (U) Limited Contract Price Ugx 93,331,019.</p> <ul style="list-style-type: none"> <li>● The contractor raised a payment claim of Ugx 25,370,000 on 6th April,2023</li> <li>● The AEO prepared the first interim payment certificate No. 1 of Ugx 25,370,000 and was endorsed on 9th February, 2023.</li> <li>● The certificate was verified and certified by the Environment Officer, the District Education Officer, the CDO and CAO on 9th February, 2023 and</li> <li>● Payment of Ugx 25,137,820 was made via EFT voucher No. 3798463 on 21st February, 2023.</li> </ul>	2



3	Investment Performance: The LG has managed education projects as per guidelines	c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0	<p>The Variations in the contract price and Engineer's estimates of the sampled education projects were as follows;</p> <ul style="list-style-type: none"> <li>● Construction of a 2-classroom block at Iganga Municipal Council primary school: Contract sum Ugx 93,331,019,Engineers estimate UGX 92,860,000, Variation-UGX-1,045,019</li> </ul> <p>%Variation=1.12%</p> <ul style="list-style-type: none"> <li>● Construction of a 2-classroom block at Buligo primary school Contract price UGX 69,006,167, Engineer's estimate Ugx 70,000,000,Variation Ugx -993,833</li> </ul> <p>%Variation=1.42%</p>	2	
Maximum 8 points on this performance measure	3	Investment Performance: The LG has managed education projects as per guidelines	<p>d) Evidence that education projects (Seed Secondary Schools)were completed as per the work plan in the previous FY</p> <ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 - 99% score 1</li> <li>• Below 80% score 0</li> </ul>	<p>Iganga Municipal Council did not have any civil works in respect of a Seed School infrastructure project implemented in the Financial year under review.</p>	2
Maximum 8 points on this performance measure	4	Achievement of standards: The LG has met prescribed school staffing and infrastructure standards	<p>a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines</p> <ul style="list-style-type: none"> <li>• If 100%: score 3</li> <li>• If 80 - 99%: score 2</li> <li>• If 70 - 79% score: 1</li> <li>• Below 70% score 0</li> </ul>	<p>LG Teacher's in service as at the assessment were 182 against the ceiling of 200.</p> <p>Therefore, the percentage of teacher's recruitment was;</p> $182 \times 100 / 200 = 91\%$ <p>This implied that the LG was 91% compliant with the MoES staffing guidelines of one teacher per class.</p>	2
Maximum 6 points on this performance measure	4	Achievement of standards: The LG has met prescribed school staffing and infrastructure standards	<p>b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,</p> <ul style="list-style-type: none"> <li>• If above 70% and above score: 3</li> <li>• If between 60 - 69%,</li> </ul>	<p>The Iganga Municipal Consolidated Assets registers for 2021/2022 and FY 2022/2023 that captured assets for 7 UPE and 01 USE schools were in place signed by the MEO on 17th March, 2022 (for FY 2021/2021) and 20th July, 2023 (for FY 2022/2023).</p> <p>A review of the Assets of the two Years indicated;</p> <p><b>In FY 2021/2022</b></p>	3
Maximum 6 points on this performance measure					

score: 2

- If between 50 - 59%,  
score: 1

- Below 50 score: 0

**The UPE Assets were;**

1. Classrooms were 91
2. Latrine stances were 103
3. Desks were 1677
4. Libraries were 00, and
5. Staff houses were 09

**The Secondary (USE)Assets were;**

1. Classrooms were 38
2. Latrine stances were 32
3. Desks were 1427
4. Libraries were 01 and
5. Staff houses were 00

**In FY 2022/2023**

**Primary (UPE) Assets were**

1. Classrooms were 95
2. Latrine stances were 103
3. Desks were 1677, and
4. Staff houses were 9

**Secondary (USE) Assets were;**

1. Classrooms were 38
2. Latrine stances were 32
3. Desks were 1427
4. Laboratories were 00, and
5. Staff houses were 9

The Percentage of Schools that met DES guidelines were;

Total schools that complied X 100

Total (UPE & USE)

8 X 100

8

= 100%

This implies that 100% met the DES basic requirements and minimum standards of compiling the assets

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

- If the accuracy of information is 100% score 2

- Else score: 0

The LG accurately reported on teachers and their respective schools of service according to the Staff deployment list dated 3rd/October, 2023 duly signed and date-stamped by the PEO indicated that the 99 primary schools had 1470 teachers.

From the three (3) visited Schools of; Iganga Municipal P/S (Urban), Nakavule P/S (Semi urban) and Buligo (rural) it was verified from the displayed teachers' list, teacher's duty rosta and the teacher's daily attendance books conformed to the actual presence of the teachers as per the deployment list at the PEO's office.

At Iganga Municipal P/S, the staff list that was posted on the walls of the Headteachers' office indicated that the Government paid teachers were 35 which was in tandem with the PEO's deployment list.

At Nakavule P/S, the staff list posted on the walls of the Headteachers' office indicated that the GoU paid teachers were 29 which number tallied with that on the EO's deployment list.

While at Buligo P/S the reviewed staff list and attendance book indicated that 19 teachers as reported by the PEO were deployed at School and were indeed working there.

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.

- If the accuracy of information is 100% score 2
- Else score: 0

The LG was in possession of an Assets registers for Iganga MLG LG for FY 2022/2023 that captured assets for seven UPE signed by the Principal Education Officer on 20th July, 2023 .

The register reported that the registered Primary Schools of Iganga MLG aggregate Assets as at the time of assessment were;

- 
- 1. Classrooms were 95
- 2. Latrine stances were 103
- 3. Desks were 1677, and
- 4. Staff houses were 9

From the three (3) visited Schools of; Iganga Municipal P/S (Urban), Nakavule P/S (Semi urban) and Buligo (rural), the assets verification revealed the following findings;

1. Iganga Municipal School stocks were Classroom 16, latrine stances 13, desks were 434 and staff houses were 02 units which was in tandem with the stocks at PEO's office.
2. A visit to Nakavule P/S noted that; classrooms were 15, stances were 15, desks were 315 and 02 units of staff houses same as reported by the PEO's register.
3. Buligo P/S asset stocks were nine classrooms, 12 latrine stances, 196 desks and 02 units of staff houses. The asset stocks tallied with those at the PEO's office.

Therefore, one can infer that there was 100% accuracy of the assets stock information from the 7 registered Primary Schools.

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> <li>• If 100% school submission to LG, score: 4</li> <li>• Between 80 – 99% score: 2</li> <li>• Below 80% score 0</li> </ul>	<p>The seven primary schools in the Municipal Council complied with the MoES Planning and Budgeting guidelines that require the Headteachers to compile and submit to the MEO duly signed annual performance reports. The submissions of the reports were done on the following dates;</p> <ul style="list-style-type: none"> <li>● Noor Islamic submitted on 30th December, 2022</li> <li>● Buligo P/S submitted on 25th November, 2022</li> <li>● Igamba P/S submitted on 25th November, 2022</li> <li>● Bugumba Noor Islamic P/S submitted on 29th November, 2022</li> <li>● Kasokoso P/S submitted on 29th November, 2022</li> <li>● Nakavule P/S submitted on 25th November, 2022 and</li> <li>● Iganga Municipal P/S submitted on 30th December, 2022</li> </ul>	4
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> <li>• If 50% score: 4</li> <li>• Between 30– 49% score: 2</li> <li>• Below 30% score 0</li> </ul>	<p>There was evidence of supporting the School to prepare and implement the SIPs by the time of the assessment.</p> <p>The assessment was informed and later saw the inspection feedback reports that were discussed by the inspectors and the School Administration under which recommendations on issues under the areas of improvement were drawn. The Schools used those recommendations to come up with the School Improvement Plan that were found posted on the walls in the HT's offices. Ms Babulya Edith the Headteacher of Buligo P/S in addition to showing the posted SIP 2023 on the walls of her office, she informed the assessment on 17th November, 2023 that Mirembe Susan the inspector of schools on 22nd June, 2023 discussed with her the inspection finding and taught her how to use the inspection recommendations and come up with School Improvement Plan which was indeed made and was on display on the walls of the HT office.</p>	4

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> <li>• If 100% score: 4:</li> <li>• Between 90 – 99% score 2</li> <li>• Below 90% score 0</li> </ul>	<p>The LG had collected and compiled OTIMS data for all the 07 primary and 01 secondary registered schools from the previous FY was consistent with the list of Schools submitted in performance contract.</p> <p>The submission to the MoES was on 19th September, 2022.</p> <p>The %age of schools was;</p> $\frac{8}{8} \times 100 = 100\%$	4
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### Human Resource Management and Development

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>The LG Approved Budget Estimates for FY 2023/2024 on page 34 of 57 indicated General staff salary for the 182 Primary teachers was Ugx 1,340,912,000.</p>	4
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7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,</p> <p>Score 3 else score: 0</p>	<p>The assessment sampled and visited 3 Schools (Iganga Municipal Council P/S (herein as the urban), Nakavule (semi-urban) and Buligo (rural) to verify if the deployment of teachers adhered to the sector guidelines of at least a teacher per class and the findings are presented below;</p> <p>The PEO's Deployment dated 24th October, 2023 indicated that; Iganga Municipal P/S had 35 teachers, Nakavule had 29 teachers and Buligo P/S had 19 teachers including the Headteachers.</p> <p>The assessment noted that the names and number of teachers as displayed in the Headteachers' office were matching with what was on the teacher's deployment list at the PEO's office for example on the assessment day, Ms Kighala Faith was the HT at Nakavule P/S.</p>	3
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7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board, score: 1 else, score: 0</p>	<p>The LG teachers' deployment list dated 24th October, 2023 that captured the 182 teachers in post was found posted on the LG Education notice board.</p> <p>The Headteachers at the visited schools; Iganga MC P/C, Nakavule and Buligo too had posted their respective staff lists for calendar year 2023 on the walls of the Headteacher's offices.</p>	1
<p>Maximum 8 points on this performance measure</p>				
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO Score: 2 or else, score: 0</p>	<p>The was evidence of appraising the primary school Headteachers for the work done during the School year 2022 as per the examples below;</p> <p>1) Ms. Kighala Faith the HT of Nakavule in Central Division was appraised by the Assistant Senior Town Clerk Mitara Ruth Okello on 25th November, 2022,</p> <p>2) Ms. Babulya Edith the HT of Buligo P/S in Central Division was appraised by the Assistant Senior Town Clerk Mitara Ruth Okello on 31st December, 2022</p> <p>3) Mr. Sizoomu Davis Henry the HT of Kasokoso P/S in Central Division was appraised by the Assistant Senior Town Clerk Mitara Ruth Okello on 2nd December, 2022</p> <p>4) Ms. Hisinya Fatuma the HT of Noor Islamic P/S in Central Division was appraised by the Assistant Senior Town Clerk Mitara Ruth Okello on 31st December, 2022</p> <p>5) Mr. Aligyawa Simon Peter the HT of Iganga Municipal P/S in the Northern Division was appraised by the Assistant Senior Town Clerk Kato Hussein on 15th December, 2022</p> <p>6) Mr. Kintu Ali Kakaire the HT of Bugumba Noor Islamic in the Northern Division was appraised by the Assistant Senior Town Clerk Kato Hussein on 13th December, 2022</p> <p>7) Ms. Kalemba Lucy the HT of Iganga P/S in the Northern Division was appraised by the Assistant Senior Town Clerk Kato Hussein on 20th December, 2022</p>	2
<p>Maximum 8 points on this performance measure</p>				

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p>	<p>Mr. Waiswa Godfrey the HT of Iganga High School was appraised by the Town Clerk Mr. Daniel Kasala on 23rd February, 2023. This was late appraisal and therefore non-compliance to Government guidelines.</p>	0
	<p>Maximum 8 points on this performance measure</p>	<p>Score: 2 or else, score: 0</p>		
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans</p>	<p>Evidence showed that education Department staff were appraised as follows:</p>	2
	<p>Maximum 8 points on this performance measure</p>	<p>score: 2. Else, score: 0</p>	<ol style="list-style-type: none"> <li>1. Kongola Mohamed, Assistant Education Officer in charge of Sports was appraised by Itaaga Lydia, (PEO) on 30/06/2023.</li> <li>2. Tibiweera Caroline, (Education officer) was appraised by Itaaga Lydia, (PEO) on 30/06/2023.</li> <li>3. Kabambwe Benard, Inspector of schools was appraised by Itaaya Lydia, (PEO) on 27/06/2023.</li> <li>4. Mawandha Edwin, Senior Education officer was appraised by Itaaya Lydia, (PEO) on 30/06/2023.</li> <li>5. Mirembe Suzan, Education Officer Special Needs was appraised by Itaaga Lydia, (PEO) on 30/06/2023.</li> <li>6. Mugabi Andrew, Inspector of Schools was appraised by Itaaga Lydia, (PEO) on 30/06/2023.</li> </ol>	
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p>	<p>The Education department had prepared a training plan for FY 2023/2024 which was duly endorsed by the Principal Education Officer (PEO) on 9th August, 2023. The PEO via letter Ref. CR/IMC/300 signed by Ms. Itaaga Lydia submitted a copy of the Training Plan to the Central Registry.</p>	2
	<p>Maximum 8 points on this performance measure</p>	<p>score: 2 Else, score: 0</p>	<p>The plan captured several activities which among others included; training of 200 people on disaster preparedness in November 2023 at a budget of UGx 2M, training on Special Needs Education by the Education Officer (SNE) at a budget of Ugx 2.5M for 145 participants.</p>	

**Management, Monitoring and Supervision of Services.**



9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p>	<p>The PEO submitted accurate data on enrolment, and budget allocation in the PBS on 9th September, 2023 and he informed the Assessment that there was no error in the list of schools, their enrolment and budget in the PBS and therefore no letter of correction was written.</p>	2
	<p>Maximum 8 points on this performance measure</p>	<p>If 100% compliance, score:2 or else, score: 0</p>		
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p>	<p>The LG Education Department made allocations of Ugx 14,000,000 to monitoring and inspection captured as Budget output 000023 of LG Approved Budget Estimates FY 2022/2023. This was in line with sector guidelines (page 18 and 21 of the guidelines) which call for a minimum allocation of UGX 4,000,000 per LG</p>	2
	<p>Maximum 8 points on this performance measure</p>	<p>If 100% compliance, score:2 else, score: 0</p>		
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p>	<p>The Municipality did warranting of School Capitation transfers to Schools in FY 2022/2023 on the following dates;</p> <p>The date of receipt of 1st Qtr release was 2nd/08/2022 while the warranting date was 12/08/2022 (10 days).</p> <p>The date of receipt of 2ndQtr release was 8th/10/2022 while the warranting date was 14th/10/2022 (6 days).</p> <p>The date of receipt of 3rdQtr release was 6th/1/2023 while warranting date was 13th/1/2023 (7 days)</p> <p>The date of receipt of 4th Qtr release was 7th/04/2023 while the warranting date was 18th/04/2023 (11 days)</p>	0
	<p>Maximum 8 points on this performance measure</p>	<p>If 100% compliance, score: 2 else score: 0</p>		

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p>	<p>The LG timely invoiced and communicated/publicised the Capitation releases. The assessment was informed that the PEO communicates to the Headteachers via Whatsapp forum</p>	2
	<p>Maximum 8 points on this performance measure</p>	<p>If 100% compliance, score: 2 else, score: 0</p>	<p>The date of invoicing for 1st Qtr was 17th/08/2022 and the communication to HTs was on the same day</p>	
			<p>The date of 2nd Qtr Invoicing was 1st/11/2022 and the PEO communicated on the same day.</p>	
			<p>The date for 3rd Qtr invoicing was 17th/01/2023 and PEO communicated on 19th January, 2023</p>	
			<p>The date for 4th Qtr invoicing was 5th May, 2023 and the PEO communicated to Schools on 9th May, 2023</p>	
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p>	<p>The Municipal inspectorate work plan FY 2022/2023 was presented for assessment. The plan was duly endorsed by the PEO and MIS on 10th July, 2022. After transitioning to digital inspection in Term III, 2022, the LG prepared an inspection plan for Term I, 2023 signed by Kabambwe Bernard on 5th January, 2023.</p>	2
		<p>• If 100% compliance, score: 2, else score: 0</p>	<p>The LG held inspection planning meetings to discuss among other inspection schedules, teaming and inspection logistics. Examples of meetings held included;</p>	
			<p>On 3rd February, 2023 and through Min.05/02/2023 the meeting was informed that Iganga College needed much attention because it was in poor state and needed regular inspections</p>	
			<p>On 30th January, 2023, the meeting sampled seven schools to be monitored using the new monitoring tool.</p>	
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p>	<p>From the reviewed; Term III, 2022 report was submitted to DES on 16th/8/2023, Term I, 2023 report was via online avenue on 116th/8/2023 and Term II, 2023 report was submitted on 16th/8/2023, there was 100% inspection of all the 7 Government aided primary schools and one Government Secondary School.</p>	2
		<p>• If 100% score: 2</p>		
		<p>• Between 80 - 99% score 1</p>	<p>8 X 100</p>	
		<p>• Below 80%: score 0</p>	<p>8</p>	
			<p>= 100%</p>	

Routine oversight and monitoring

*Maximum 10 points on this performance measure*

c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,

Score: 2 or else, score: 0

The LG presented proof of discussion of the inspection reports and using the resolutions of the meeting for corrective actions and the following of the actions taken as presented below;

In the meeting held on 15th December, 2022 through Min.04/12/2022 was informed by the MIS that Savannah Highland College had failed to finance its operations. The meeting resolved that the School be closed and when the assessment visited the premises that used to house the School, there were no students.

While on the verification tour, the assessment noted that the inspectors discussed inspection findings with the Teachers and made recommendations for corrective actions. Inspector Kabambwe Bernard on 21st March, 2023 inspected Nakavule P/S and from the feedback report, the Headteacher and Inspector noted issues of concern like improving on the Classroom environment using low cost materials.

The assessment visited and inspected the classrooms P.1 and P.2 on 17th November, 2023 and the teachers had secured manila papers and wrote learning materials like the Alphabet and pinned them up.

The assessment further noted that on 26th May, 2023, the Education department held a meeting and key on the agenda was the discussion of the Term I, 2023 inspection report.

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0</p>	<p>The inspection feedback reports duly signed by the Inspectors of Schools and the School Headteachers were found at the three sampled Schools there was evidence of discussion and agreement on the inspection findings between the Headteacher and the inspectors for example;</p> <p>On 20th September, 2022, inspector Mawanda Edwin while at Iganga Municipal P/S discussed with the teachers issues like fencing of the School to stop trespassing through the compound The School administration and the inspectors agreed on the recommendation of fencing the school and on 17th November, 2023 when the assessment visited the School the work of perimeter fencing was ongoing.</p> <p>The MIS prepared and submitted all the inspection reports together with the monitoring reports to DES on the same date of 16th/8/2023 as per the examples below;</p> <ul style="list-style-type: none"> <li>● Term III, 2022 report was submitted to DES on 16th/8/2023</li> <li>● Term I, 2023 report was via online avenue on 116th/8/2023</li> <li>● Term II, 2023 report was submitted on 16th/8/2023</li> </ul>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p>	<p>The Production Committee of the Council discussed matters of education service delivery during the FY under review as per the examples below;</p> <ul style="list-style-type: none"> <li>● The committee held a meeting on 6th /12/2022 and through Min. /IMC/PC/05/06/DEC/2022, MIS informed the meeting that 40 schools including the 7 UPE schools had exhibited effectiveness of teaching and learning.</li> <li>● on 7th February, 2023 through Min./IMC/PC/05/FEB/23, the committee discussed PLE of School year 2022</li> </ul>	2

11	<p>Mobilization of parents to attract learners</p> <p><i>Maximum 2 points on this performance measure</i></p>	<p>Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school,</p> <p><i>score: 2 or else score: 0</i></p>	<p>There was evidence of mobilising and attracting plus retaining of learners into Schools through the community engagements held by the LG. Examples of community engagements included;</p> <p>A radio talk show report dated 10th February, 2023 was presented for assessment. On review, the assessment noted that the teachers were encouraged to take the parental roles like showing them love and care while learners are at School. It was also resolved that continuous sensitization of parents on the parental obligations to their children like taking them to schools</p>	2
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## Investment Management

12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards,</p> <p><i>score: 2, else score: 0</i></p>	<p>There was an up to date Assets registers for FY 2022/2023 that captured assets for the 7 UPE. The register was duly signed by the PEO on 20th July, 2023.</p> <p>A review of the Assets of the indicated that the four classrooms constructed at Buligo and Iganga Municipal Primary Schools in the past FY had been entered into the register. The summary of the assets in the updated register was;</p> <ol style="list-style-type: none"> <li>1. Classrooms were 95</li> <li>2. Latrine stances were 103</li> <li>3. Desks were 1677, and</li> <li>4. Staff houses were 9</li> </ol> <p>To validate the data at the PEO's office, the assessment sampled three (3) Schools of; Iganga Municipal P/S (Urban), Nakavule P/S (Semi urban) and Buligo (rural), the assets verification revealed the following findings;</p> <ol style="list-style-type: none"> <li>1. Iganga Municipal School stocks were Classroom 16, latrine stances 13, desks were 434 and staff houses were 02 units which was in tandem with the stocks at PEO's office.</li> <li>2. A visit to Nakavule P/S noted that; classrooms were 15, stances were 15, desks were 315 and 02 units of staff houses same as reported by the PEO's register.</li> <li>3. Buligo P/S asset stocks were nine classrooms, 12 latrine stances, 196 desks and 02 units of staff houses. The asset stocks tallied with those at the PEO's office.</li> </ol>	2
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12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i></p>	<p>The Municipality conducted a desk appraisal for all projects in the budget of FY 2022/2023 including those of Education. It was noted that the projects were derived from the development plan page 121 and were eligible expenditure in line with Education sector Planning and Budgeting Guidelines, 2022. Examples included:</p> <ul style="list-style-type: none"> <li>● Construction of a 2-classroom block at Iganga Municipal P/S was appraised on 3rd/01/2023</li> <li>● Construction of a 2-classroom block at Buligo P/S was desk appraised on 4th/01/2023</li> </ul> <p>The projects were eligible according to page 21 and 22 of the Education sector Planning and Budgeting guidelines and were derived from the DDP III on page 121</p>	<b>1</b>
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, <i>score 1 else score: 0</i></p>	<p>The LG conducted a field appraisal of all the Education projects for FY 2022/2023.</p> <ul style="list-style-type: none"> <li>● The construction of a 2-classroom block at Iganga Municipal P/S was field-appraised on 5th/01/2023</li> <li>● The Construction of a 2-classroom block at Buligo P/S was field-appraised on 6th/01/2023</li> </ul> <p>The outcome confirmed that all the projects were linked to the 5-year development plan. In the forms filled during the exercise, the officers pronounced themselves by ticking right the technical feasibility and environmental and social acceptability. Finally, TPC recommended that projects could be funded.</p>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i></p>	<p>There was evidence that education infrastructure projects were incorporated in the current FY procurement plan approved on 5th August 2023 by the Town Clerk indicated below;</p> <p>Construction of classroom block at Iganga Municipal Council primary school at Ugx 97,000,000 on page 1 of the Procurement plan.</p> <p>There was no seed school incorporated in the procurement plan.</p>	<b>1</b>

13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i>	Evidence for projects executed in Previous Financial Year being approved by contracts committee below; <ul style="list-style-type: none"> <li>• Construction of a 2-classroom block at Iganga Municipal Council primary school and supply of desks was approved under MIN 49(5) (i)/IMCC/11/2022 on 26th November 2022</li> <li>• Construction of a 2-classroom block at Buligo primary school was approved under MIN49(5) (ii)/IMCC/11/2022 on 26th November 2022.</li> </ul>	<b>1</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i>	There was evidence of a project implementation team appointed by Town Clerk for education projects as listed below; <ul style="list-style-type: none"> <li>a) An appointment on 13th January 2023 for the contract manager being the headteacher of the beneficiary school</li> <li>b) An appointment for a clerk of works on 28th March 2023 as Mr. Gikange Grace</li> <li>c) An appointment of the Municipal engineer as the project supervisor.</li> </ul> <p>The project implementation team was incomplete because it was lacking the Environment and Community Development Officers.</p>	<b>0</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES  <i>Score: 1, else, score: 0</i>	The Municipal council did not have any Seed School project being referred to for technical design assurance	<b>1</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i>	The Municipal Council did not have any Seed School infrastructure	<b>1</b>

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i></p>	<p>A report prepared on 9th February 2023 for construction of a 2-classroom block at Iganga MC primary school was proof that during the crical stages of construction of sector projects there was technical supervision.</p>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i></p>	<p>There was evidence that proper execution of payments of contractors as per timeframes within the contracts as seen in the examples below;</p> <ul style="list-style-type: none"> <li>· Construction a 2-classroom block at Iganga Municipal Council primary school with a requisition for payment on 6th February 2023 by M/s Basham Ltd, The Interim Payment Certificate (IPC) worth Ugx 25,370,000 was drawn and signed on 7th February 2023 by Municipal Engineer.. The Principal Education Officer cleared the certificate on 7th/02/2023 which was made on 7th/02/2023.</li> <li>· Construction of a classroom block at Buligo primary school with a requisition for payment on 3rd March 2023 by M/s Gothic Engineers and Contractors Ltd of Ugx 69,006,167. The interim certificate drwn by the Assistant Engineering Officer on 15th March 2023 signed by Municipal Engineer, DEO before payment of Ugx 57,293,819 on 15th March, 2023.</li> </ul> <p>Construction of Iganga Municipal Council primary school, The requisition for a payment was raised on 20th March 2023 of Ugx 44,042,600. The IPC worth Ugx 35,640,827 was drawn and certified by the DE, the DEO before executing the payment on 29th March 2023..</p>	<b>1</b>



13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i></p>	<p>Evidence of a sector procurement plan submitted to PDU on 29th April 2022 prepared Principal Education Officer ( Itaaga Lydia) with projects listed as below;</p> <ul style="list-style-type: none"> <li>· Construction of 2 classroom block at Iganga Municipal Council primary school at 70,000,000</li> <li>· Construction of 2 Classroom block at Buligo primary school at Ugx 70,000,000</li> <li>· Supply of desks, chairs and tables at Iganga MC primary school, Kasokoso primary school, Noor Islamic primary school, Nakavule primary school at Ugx 22,860,000.</li> </ul>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i></p>	<p>Evidence of complete procurement files for education infrastructure projects as listed below;</p> <ul style="list-style-type: none"> <li>·Construction of a 2-classroom block at Iganga Municipal Council primary school, Procurement ref no.lgan773/wrks/22-23/001,approved by contracts committee under MIN 49(5) (i)/IMCC/11/2022 on 26th November 2022 , a contract signed with M/s. Basham Associates (U) Ltd on 15thDecember 2022,an evaluation report approved by the contracts committee on 18th November 2022</li> <li>· Construction of a 2 classroom block at Buligo primary school, procurement ref no.lgan773/wrks/SFG/22-23/002,approved by the contracts committee on 26th November 2022 under MIN 49(5)(ii)/IMCC/11/2022 A contract signed by M/s. Gothic Engineers and Contractors Ltd on 20th December 2022,an evaluation report signed on17th November 2022</li> </ul>	<b>1</b>

## Environment and Social Safeguards

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p>	<p>The MC had a log for recording grievance which was in place and during the assessment the log was reviewed, it was noted that for the FY 2022/2023 under review, there was a grievance recorded under the education sector as shown below;</p>	3
	<p><i>Maximum 3 points on this performance measure</i></p>		<p>Mr. Isabirye Joseph the social worker from Buligo cell, central division reported on 15th/02/2023 about a child involved in construction at Buligo primary where there was construction of 2 classrooms block.</p>	
			<p>A meeting was held on 24th/02/2023 with the contractor and resolved to blacklist the Contractor M/sGothic Engineering and contractors (U) Ltd for bridging labour laws</p>	
15	<p>Safeguards for service delivery.</p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p>	<p>For the two days the assessment was conducted in Iganga Municipal, there was no information relating to the dissemination of the Education Sector guidelines in respect of access to land (without encumbrance), proper siting of schools, green schools and energy and water conservation</p>	0
	<p><i>Maximum 3 points on this performance measure</i></p>	<p><i>Score: 3, or else score: 0</i></p>		
16	<p>Safeguards in the delivery of investments</p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, score: 2, else score: 0</p>	<p>No documentary evidence for incorporation of costed ESMP into the BoQs and Contract document for education projects in FY2022/2023</p>	0
	<p><i>Maximum 6 points on this performance measure</i></p>			
16	<p>Safeguards in the delivery of investments</p>	<p>b) If there is proof of land ownership, access of school construction projects, score: 1, else score:0</p>	<p>There was proof of land ownership. The project for the education sector projects which was; land title for the place of construction of a 2-classrooms at Iganga MC primary school was a Leasehold volume 505 FOLIO 10 on plot 56-76 measuring 11.47 acres issued on 6th/11/2006.</p>	1
	<p><i>Maximum 6 points on this performance measure</i></p>			

16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i></p>	<p>There were monitoring reports of support supervision of all education projects which included;</p> <p>Monitoring reports for the construction of 1 block of 2 classroom Buligo primary school in central division and recommendations made such planted vegetation needs to be protected from roaming animals, reinforcement of the water harvesting tank prepared by the Senior Environment Officer and principal CDO on 19 January 2023 and 2nd/03/2023 and 3rd/02/2023</p> <p>Monitoring reports for the construction of 1 block of 2 classroom Iganga Municipal Council Primary School in Central Division and recommendations made such planted vegetation needs to be protected from roaming animals, reinforcement of the water harvesting tank prepared by the Senior Environment Officer and principal CDO on 2nd/03/2023 and 3rd/02/2023.</p>	<b>2</b>
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>d) If the E&amp;S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments  <i>Score: 1, else score:0</i></p>	<p>There were Contractor certification forms for all the projects in education sector.</p> <p>E&amp;S certificate issued for the construction of 2 classrooms block at Buligo primary school.</p> <p>Contractor: Gothic engineering and contractors limited under contract Ref.No. IGAN773/WRKS/22-23/002 endorsed by the Senior Environment Officer and PCDO on 14th/03/2023 and payment was made on 27th/03/2023</p> <p>E&amp;S certificate issued for the construction of 2 classrooms block at Iganga MC primary school.</p> <p>Contractor: Basham associates limited under contract Ref.No. IGAN773/WRKS/22-23/001 endorsed by the Senior Environment Officer and PCDO on 10th/02/2023 and payment was made on 21st/02/2023</p>	<b>1</b>

**Health  
Performance  
Measures**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Local Government Service Delivery Results</b>				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> <li>• By 20% or more, score 2</li> <li>• Less than 20%, score 0</li> </ul>	<p>The calculating of the annual Delivery attendance for health facilities using the Monthly reports (HMIS107).</p> <p>The summaries for the only health facility under the jurisdiction of the Municipal Council were as follows:</p> <p>for previous FY and multiply by100)</p> <p>1). Iganga MC HC III</p> <p>FY 2021/2022 Deliveries; 462 cases, FY 2022/2023 Deliveries: 630 cases</p> <p>increase in utilisation = 168</p> <p>(the Percentage utilisation was equal to Registered attendance for current FY minus registered attendance for previous FY, divided by registered attendance for previous FY and multiply by100)% increase <math>168/462 \times 100 = 36\%</math></p> <p>From the above information there was evidence of increased utilisation of health care services by more than 20%</p>	2
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> <li>• 70% and above, score 2</li> <li>• 50% - 69%, score 1</li> <li>• Below 50%, score 0</li> </ul>	<p>The average score in the Health LLGs performance assessment was 80% in 2023,</p> <p>From the Planning unit, the assessment team reviewed report for LLGs performance assessment for FY 2021/2022 Iganga DLG and the scores for Health were as follows:</p> <p>Central Division 60%</p> <p>Northern Division 100%</p> <p>Therefore total score was 160% giving an average <math>(160/2)\%</math> , 80%</p>	2

2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> <li>• 75% and above; score 2</li> <li>• 65 - 74%; score 1</li> <li>• Below 65; score 0</li> </ul>	<p>A letter from the ministry of health dated 7th December 2022 addressed to all CAOs highlighting the termination of RBF Funding was availed. Therefore there was no RBF activities during the FY under review.</p>	0
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.</p>	<p>During the implementation of Health sector investments last FY, there was adherence to the sector investment menu and all the investment were eligible for example the Completion of Maternity ward at Prisons HCII at Contract sum Ugx 64,215,051.</p>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0</p>	<p>The reviewed payments records confirmed that there was certification of works by the LG Engineer, MHO, CDO and Environment Officer before payment for instance;</p> <p>Completion of maternity ward at Prisons HCII with a requisition for payment on 2nd February, 2023 . The contractor M/s Basham Associates (U) Ltd raised a payment claim of UGX 64,231,381. The interim certificate worth Ugx 58,052,028 was prepared and signed on 7th February 2023 by Municipal Engineer. The DE, Environment officer and CDO cleared the payment and it was made on 7th February, 2023</p>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0</p>	<p>There was evidence for the sampled project that was implemented using Health Sector Development Grant as evidenced below;</p> <p>Completion of maternity ward at Prisons HC II with the contract price of Ugx 64,231,381 versus the Engineer's estimate of Ugx 65,500,000.</p> <p>The variation was Ugx 1,268,619 which translated into 19.8%.</p>	2

3	Investment performance: The LG has managed health projects as per guidelines.	d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY	The LG provided proof that the Health sector Investments projects were completed as per the work plan	2
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> <li>• If 100 % Score 2</li> <li>• Between 80 and 99% score 1</li> <li>• less than 80 %: Score 0</li> </ul>	Completion of maternity ward at Prisons HCII with a requisition for payment on 2nd February 2023 by M/s Basham Associates (U) Ltd of Ugx 64,231,381. The interim certificate was signed on 7th February 2023 by Municipal Engineer, of Ugx 58,052,028 and according to the ABPR for FY 2022/2-23, the project was completed and fully paid less of retentention.	
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure	There was evidence to confirm that Iganga MC recruited staff for all HC III as per the staffing structure dated 1st July 2023.	0
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> <li>• If above 90% score 2</li> <li>• If 75% - 90%: score 1</li> <li>• Below 75 %: score 0</li> </ul>	The staff structure obtained from the Ag. Medical Officer of Health Services indicated that the MC had only 2 HC III where by HC IIIs were required to have 19 health workers.	
			The LG health sector staff establishment list had 38 approved health workers of which 27 were in the post which represented 71.1% recruitment.	
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.	There were no HCII to HC III upgrades in the year of assessment.	2
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> <li>• If 100 % score 2 or else score 0</li> </ul>		

### Performance Reporting and Performance Improvement

5	Accuracy of Reported Information: The LG maintains and reports accurate information	a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0	From the staff recruitment list and deployment list verified at the three facilities below, there was evidence of accurate information on positions of health workers filled in Iganga MLG.	2
	Maximum 4 points on this performance measure		1. .Iganga MC HC III, had 19 out of the 19 deployed present which reflected 100%	
			II) Iganga Islamic Medical Centre, 39 staff were deployed out of 39 and all were presented as per the staff attendance book.	

5	Accuracy of Reported Information: The LG maintains and reports accurate information	b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0	The LG did not have facilities upgraded during the financial year under review.	2
	Maximum 4 points on this performance measure			
6	Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.	a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:  • Score 2 or else 0	There was evidence that the HCs' budgets were prepared by 31st March, 2022. As per sampled the facilities below;  1).Iganga MC HC III, prepared Annual workplan and budget for previous FY 2022/2023 by the Facility In-charge and submitted on 27th March 2022,  II) Iganga Islamic Medical Centre, prepared Annual workplan and budget for FY 2022/2023 by the Facility In-charge and submitted on 15th February 2022	2
	Maximum 14 points on this performance measure			
6	Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.	b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :  • Score 2 or else 0	From the sampled facilities, the in-charges prepared the ABPR and submitted them to MHO before the deadline of 15th July.  1). Iganga MLG HCIII, prepared and submitted on 28th June 2023 by the Facility in-charge  2) Iganga Islamic medical centre, prepared and submitted on 30th June 2023 by the facility In-charge.	2
	Maximum 14 points on this performance measure			

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports</p>	<p>From the Annual facility performance reports, the following facilities developed and reported on implementation of improvement plans.</p>	2
	<p>Maximum 14 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Score 2 or else 0</li> </ul>	<p>1) Iganga MC HC III developed and reported on the implementation of facility Improvement plans that incorporate performance issues identified included; scaling up immunisation outreaches, improving on Health education talks, promotion of hygiene and sanitation compiled by senior clinical officer on 3rd June 2022</p>	
			<p>2) Iganga Islamic Medical Centre developed and reported on the implementation of facility Improvement plans on 25th June 2023 by in-charge, offer free services to mothers who attend ANC to encourage utility of the services, sensitise communities regarding the importance of delivering at the health facilities, scaling up outreach programmes to promote immunisation</p>	
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,</p>	<p>There was evidence to confirm that the health facilities in Iganga MLG submitted monthly and quarterly HMIS reports in a timely manner, meeting the requirement of submission within 7 days following the end of each month and quarter.</p>	2
	<p>Maximum 14 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• score 2 or else score 0</li> </ul>	<p>There was evidence that the health facilities submitted monthly and quarterly HMIS reports timely from the two samples picked by the assessment;</p>	
			<p>Iganga MC HCIII submitted reports for  Q1 on 4th October, 2022,  Q2 on 4th January 2023,  Q3 on 7th April 2023  Q4 on 4th July 2023.</p>	
			<p>Iganga Islamic medical centre submitted reports for  Q1 on 7th October, 2022,  Q2 on 6th January 2023,  Q3 on 5th April 2023  Q4 on 7th July 2023</p>	



6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0

Note: Municipalities submit to districts

A letter from the ministry of health dated 7th December 2022 addressed to all Accounting Officers highlighting the termination of RBF Funding was availed.terminated RBF during the FY under review.

0

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>A letter from the ministry of health dated 7th December 2022 addressed to all Accounting Officers highlighting the termination of RBF Funding was availed. Therefore there was no RBF activities during the FY under review.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>The sector compiled and submitted all the quarterly BPR for the FY under review as indicated;</p> <p>In Qtr 1, 11th October 2022, In Qtr 2, 10th January 2023 In Qtr 3, 13th April 2023 In Qtr 4, 3rd July 2023</p> <p>From the information above it was evident that local governments timely by the end of the first month of the following quarter compiled and submitted all quarterly Budget performance reports</p>	1
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>There was evidence to show that LG developed a PIP for weakest performing Health facilities. The PIP dated 13th June, 2023 captured gaps like; late arrival for duty, poor accountability for medicines and supplies, no API outreaches conducted, poor sanitation and hygiene,</p>	1

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>The LG implemented PIPs as follows;</p> <ul style="list-style-type: none"> <li>● On job mentorship of staff regarding medical records</li> <li>● Scaling up outreach programmes to the nucleus community</li> <li>● Transfer of 1 enrolled nurse, NajuwaNairyo enrolled nurse was transferred to Walugogo HCII as in-charge to improve service delivery</li> </ul>	<b>1</b>
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**Human Resource Management and Development**

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>There was proof that Iganga MC budgeted for the department of health workers in FY 2023/2024 as evidenced by the Iganga MLG Annual budget Vote 787 FY 2023/2024. The department of Health was allocated Uganda Shillings 877,607,829 as wages for 58 Health workers in two Health facilities under the Municipality jurisdiction.</p>	<b>2</b>
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7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0</p>	<p>From Iganga Municipal Council staff approved staff structure had 58 staff, the number recruited was 58, giving a percentage recruitment of 100% which was above minimum requirement of 75%.</p>	<b>2</b>
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7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0</p>	<p>There was evidence that the health workers were working at their deployed HCs. The assessment visited the HCs below to verify whether what was on (number and names) the DHO's deployment list tallied with the lists at the respective HCs.</p>	3
	<p>Maximum 9 points on this performance measure</p>		<p>Those visited included;</p> <ul style="list-style-type: none"> <li>• Iganga MC HCIII, duty roaster dated 1 October 2023, 19 staff were deployed out of 19 for example, Nakanjako Eva a Clinical Officer and Nalukenge Grace an Enrolled Nurse.</li> <li>• Iganga Islamic medical centre, duty roaster dated 1st October 2023, 39 staff were deployed out of 39</li> </ul>	
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p>	<p>There was evidence that the MLG publicized health workers deployment on notice boards on 1st November 2023, the facilities visited included, Iganga Islamic medical centre and Iganga Municipal HCIII</p>	2
	<p>Maximum 9 points on this performance measure</p>			
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>a) Evidence that the DHO/MMOHs has:</p> <p>i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0</p>	<p>Iganga MC had 2 Health Facility In-Charges and of these, only one was appraised within the timeline set by MoPS.</p> <ol style="list-style-type: none"> <li>1. Naigaga Rachael, Enrolled Midwife at Nabidhogha HC III was appraised by Mukasa Joseph (Senior Clinical Officer) on 30/6/2023.</li> <li>2. Nakanjako Eva (Clinical Officer) at Iganga Municipal HC III was appraised by Mukasa Joseph (Senior Clinical Officer) on 20/7/2023.</li> </ol>	0
	<p>Maximum 6 points on this performance measure</p>			

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0</p>	<p>Evidence availed was only for 5 staff and it was established that only three health workers were appraised and the remaining two were not appraised as provided below;</p> <ol style="list-style-type: none"> <li>1.Nantale Eva (Nursing Assistant) Nabidonga HC III was appraised by Nakanjako Eva (Medical Clinical Officer) on 26/6/2023</li> <li>2. Mwesigwa Samuel (Health Inspector) was appraised by Mukasa Joseph (SMCO) on 30/06/2023.</li> <li>3.Nalukenge Grace (Enrolled Nurse) in Iganga Municipal HC III was appraised by Nakanjako Eva (Medical Clinical Officer) on 20/7/2023.</li> </ol> <p>The following were not appraised</p> <ol style="list-style-type: none"> <li>1. Muyobo Julius Leely, an Askari for Northern Division</li> <li>2. Ssimbwa Ramrah, a Health Information Assistant for Northern Division</li> </ol>	0
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>iii. Taken corrective actions based on the appraisal reports, score 2 or else 0</p>	<p>Kiwanuka Paul, Medical Clinical Officer granted study leave to undertake a bachelor's degree in medicine and surgery at Kampala International University effective 27th January, 2023.</p> <p>The permission letter was issued on 15th June, 2023 under Min. No. 135 (i).</p>	2
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <ol style="list-style-type: none"> <li>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</li> </ol>	<p>There was evidence that the MLG conducted continuous professional training of Health workers.</p> <p>Training report on sensitization of Health workers on covid 19 compliance dated 6th July 2022</p> <p>Training report on sensitization of Health workers on sanitation and hygiene dated 17th November 2022</p> <p>A training report on sensitization of Health workers on Ebola SOPs compliance dated 7th February 2023</p>	1

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>A training database for FY 2022/2023 was availed by the LG and activity included; sensitization of Health workers on covid 19 compliance, sensitization of Health workers on Hygiene, sensitization of Health workers on Ebola SOPs</p>	1
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**Management, Monitoring and Supervision of Services.**

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was a letter written by the Town Clerk of Iganga MC to the PS Ministry of Health dated 4th September 2022 mentioning Health facilities benefitting from PHC Non-wage recurrent grants</p>	2
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>According to the Annual work plan of Iganga MC Vote 787 for FY 2022/2023, the total Budget for health department was Uganda Shillings 16,160,000</p> <p>The monitoring of health services was allocated Shillings 2,496,000</p> <p>Thus, the percentage allocation was <math>2,496,000/16,160,000 * 100 = 15\%</math>, therefore LG was compliant</p>	2
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>The LG did timely warranting/ verification of direct Health transfers to Health facilities for the last FY, in accordance with the requirements of the budget as per copy of the warrant availed to the assessment team;</p>	2
	<p>Maximum 9 points on this performance measure</p>		<p>Quarter 1 warrant was done on 12th August 2022 while approval was on 12th August 2022;</p>	
			<p>Quarter 2 warrant was done on 14th October 2022 while approval was on 14th October 2022.</p>	
			<p>Quarter 3 warrant was done on 13th January 2023 while approval was on 13th January 2023.</p>	
			<p>Quarter 4 warrant was done on 18th April 2023 while approval was on 18th April 2023.</p>	

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The invoicing and communication of all PHC NWR grant was done although for quarters 2 and 4 the dates were outside the 5 working days as seen below;</p>	0
	<p>Maximum 9 points on this performance measure</p>		<ul style="list-style-type: none"> <li>• quarter one funds were released on 12th August 2022 and invoicing and communication was done on 12th August 2022;</li> </ul>	
			<ul style="list-style-type: none"> <li>• Quarter 2, funds released 14th October 2022 and invoicing and communication was done on 24th October 2022;</li> </ul>	
			<ul style="list-style-type: none"> <li>• Quarter 3, funds were released on 13th January 2023, invoicing and communication was on 13th January 2023;</li> </ul>	
			<ul style="list-style-type: none"> <li>• Quarter 4, funds were released on 18th April 2023, invoicing and communication was on 18th May 2023;</li> </ul>	

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>There was evidence that the LG publicised all the quarterly financial releases to all the health facilities as below,</p> <p>Quarter I date of receipt of the expenditure limits was 20th August 2022 and date of publishing was 20th August 2022 ,</p> <p>Quarter 2 date of receipt of the expenditure limits was 20th October 2022 and date of publishing 20th October 2022,</p> <p>Quarter3 date of receipt of the expenditure limits was 18th January 2023 and date of publishing was 18th January 2023</p> <p>Quarter 4 date of receipt of the expenditure limits was 18th April 2023 and date of publishing was 18th April 2023</p>	<b>1</b>
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>There was proof that the MC implemented DHMT recommendations of the sitting held as indicated;</p> <p>Q1; held on 10th September 2022; and recommended for transfer of Nabiryo Najuwa enrolled nurse to Walugogo HCII as incharge, letter dated 12th August by MHO to TC requesting him to recruit more staff for Health centre two's which were understaffed</p> <p>Q2, no evidence provided</p> <p>Q3, no evidence provided</p> <p>Q4, no evidence provided</p>	<b>0</b>



10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>There were minutes of the performance review meetings where Health facility In-charges attended.</p> <p>Quarter 1 report dated 15th October 2022, all health facility in-charges participated, Mayor and executive, Town clerk,</p> <p>Quarter 2 report dated 3rd January 2023, all health facility in-charges participated, Mayor and executive, Town clerk,</p> <p>Quarter 3 report dated 10th may 2023,all health facility in-charges participated, Mayor and executive, Town clerk, Malaria Consortium among others</p> <p>Quarter 4 report dated 10th July 2023, all health facility in-charges participated, Mayor and executive, Town clerk, among others</p>	<b>1</b>
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There were reports on the joint supervision visits conducted in the Health facilities and here examples included;</p> <p>Quarter1 support supervision report dated 5th August 2022</p> <p>Quarter 2 support supervision report dated 13th December 2022</p> <p>Quarter 3 support supervision report dated 6th March 2023</p> <p>Quarter 4 support supervision report dated 5th June 2023</p>	<b>1</b>

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <ul style="list-style-type: none"> <li>• If not applicable, provide the score</li> </ul>	<p>There was evidence that MHT ensured that HSDs carried out support supervision of lower-level health facilities.</p> <p>It was evidenced by a support supervision report in quarter 1 dated 15th July 2022 and the Lower Health facility supervised included Iganga Municipal medical center, and all HCIIIs</p> <p>In quarter 2, dated 10th January 2023 and the Lower Health facility supervised included Iganga Municipal medical center, and all HCIIIs</p> <p>In quarter 3, dated 6th April 2023 and the Lower Health facility supervised included Iganga Municipal medical centre, and all HCIIIs</p> <p>In quarter 4, dated 5th July 2023 and the Lower Health facility supervised included Iganga Municipal medical centre, and all HCIIIs</p>	<b>1</b>
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>There was evidence that the recommendations made for specific corrective actions were implemented as indicated below;</p> <p>a) staff transfers and additional responsibilities; Okurut Nelson clinical Officer transferred from Iganga MC HC III to Iganga Islamic medical center, Kiwanuka Paul clinical officer transferred from Iganga Islamic Medical center to Iganga MC HC III, Ms. Nakanyago Eva clinical Officer assigned to be in charge for Iganga MC HC III</p>	<b>1</b>

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>Quarterly support supervision reports were available and were presented by the Municipal Medicine Management supervisor i.e.,</p> <ul style="list-style-type: none"> <li>• Q1 report dated 15th October 2022</li> <li>• Quarter II report was dated 10th January 2023,</li> <li>• Quarter III was dated 10th April 2023 and</li> <li>• Quarter IV dated 15th July 2023, and these reports were referred to as essential, medicines supervision performance and recognition strategy (EMSPs)</li> </ul>	<b>1</b>
	<p>Maximum 7 points on this performance measure</p>			
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>According to the Approved budget and workplan Vote 787, Iganga MC FY 2022/2023, MHO's office was allocated UShs 16,160,000.</p> <p>Then out of the total allocation, 4,120,000 was allocated to health promotion activities</p> <p>Therefore percentage allocation was <math>(4,120,000/16,160,000*100) = 30.4\%</math>. which was above the minimum required.</p>	<b>2</b>
	<p>Maximum 4 points on this performance measure</p>			
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p>	<p>b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0</p>	<p>There was evidence that the MHT held health promotion activities as evidenced by the reports below;</p> <ol style="list-style-type: none"> <li>1. Training report on sensitization of health workers on covid 19 sops compliance dated 5th July 2022</li> <li>2. Report on sensitisation of health workers on sanitation and hygiene dated 14th November 2022</li> <li>3. Report on child health days/measles campaign background dated 17th February 2023</li> </ol>	<b>1</b>
	<p>Maximum 4 points on this performance measure</p>			

11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0</p>	<p>There was evidence of the follow up action taken by the MHT on the Health promotion and prevention Issues according to the PHC work plan for FY 2022/2023</p> <p>Activity report on follow-up of health workers on medical waste management dated 26th April 2023</p> <p>Activity report on follow-up of health workers on Ebola SOPs compliance dated 15th January 2023</p>	1
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### Investment Management

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0</p>	<p>The Asset register for the Health department Iganga MC provided and included the following items that were added in previous FY 2022/2023;1 7 examination beds, 7 mattress, 3 office tables and 4 chairs last updated on 20th September 2023.</p>	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were:</p> <p>(i) derived from the third LG Development Plan (LGDPIII);</p> <p>(ii) desk appraisal by the LG; and</p> <p>(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p> <p>score 1 or else score 0</p>	<p>The Municipal Council conducted a desk appraisal for all projects by Senior Economic Planner, Municipal Engineer, MHO and Senior Environmental Officer by filling project appraisal forms on 4th/01/2023. The officers established and pronounced themselves that the projects were derived from the Development Plan and the expenditures were eligible as per Health sector Guidelines by ticking them right.</p>	1

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The Council conducted a field appraisal for the only DDEG project namely Completion of a Central store and a gate. The exercise was conducted by Assistant Town Clerk, MHO PCDO, Senior Planner Senior Environmental Officer on 6/1/2023.</p> <p>In the process of filling the field appraisal forms, the officers pronounced themselves on the technical feasibility and environmental and social acceptability by ticking them right. Finally, they recommended that the project be funded.</p>	<b>1</b>
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>Screening form for the partial construction of the in-patient ward at Nabidongha HC III in the central division, was carried out as per the report dated 30th/09/2022 by the Senior Environment Officer and the PCDO.</p> <p>The impacts identified were; waste generation, construction debris, accidents and mitigation measures designed such as backfilling and proper waste management on site made in the costed ESMP of UGX. 800,000 was prepared by the Senior Environment Officer and the PCDO on 30th/09/2022.</p>	<b>1</b>
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY ) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>There was evidence of a sector procurement plan for FY2023/2024 being timely submitted on 20th April 2023. The plan incorporated projects like;</p> <ol style="list-style-type: none"> <li>1. Partial construction of inpatient at Nabidonga HCII at UGX 15,260,000</li> <li>2. Construction of septic tank at Nabidonga HCII at UGX 10,706,000 .</li> <li>3. Installation of water tank at UGX 3000,000</li> </ol>	<b>1</b>

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>The Health department timely submitted the request form (Form PP1) to PDU by 1st quarter of the current financial year. The request was submitted on 12th July, 2023 and was for the · Partial construction of Inpatient at Nabidonga HCII at UGX 15,260,000.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>There was evidence of Contracts Committee approval of the health infrastructure investments for the previous FY as per the example below;</p> <ul style="list-style-type: none"> <li>● Completion of Maternity ward at Prisons HCII was approved by the contracts committee on 25th November 2022 under MIN 49(6)/IMCC/11/2022</li> </ul>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The evidence presented in respect of proper establishment of the project Implementation team for health infrastructure projects was; .</p> <ol style="list-style-type: none"> <li>1. The Municipal Health officer was appointed on 15th December 2022 as the Contract manager for the works implemented at Prisons HCII</li> <li>2. The appointment for a project supervisor, the Municipal Engineer was on the 15th December 2022.</li> </ol> <p>The PIT was therefore incomplete as it did not have key officers like; the CDO, the Environment Officer and the clerk of works.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The LG did not have a HCII to HC III upgrades implemented during the Financial Year under review.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The LG did not have a HCII to HC III upgrades implemented during the Financial Year under review.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>LG did not have any upgrade of HCII to HCIII during the previous FY.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no evidence of any site instructions and the site visit books were not availed to the assessment to ascertain whether there was technical supervision of health infrastructure projects by Engineers, Environment officers, CDOs, at critical stages of construction: .</p>	0

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0</p>	<p>There was evidence of verification of works and initiation of payments of contractors within specified timeframes as per the examples below;</p> <p>For the project of the completion of maternity ward at Prisons HCII, the contractor M/s Basham Associates (U) Limited made a payment requisition of Ugx 64,231,381 on 2nd February 2023. The Interim Payment Certificate Ugx 58,052,028 was drawn on 7th February 2023 and was certified by the Municipal Engineer, PHO, Environment officer and CDO before payment was made on 7th February, 2023.</p>	<b>1</b>
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13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>There was evidence of complete health project procurement files as required by PPDA law for projects implemented during FY 2022/2023;</p> <p>·Completion of maternity ward at Prisons HCII procurement ref no.lgan773/wrks/22-23/007, approved by the contracts committee on 25th November 2022 under MIN 49(6)/IMCC/11/2022. The evaluation report was not on file and the signed contract with M/s. Basham Associates (U) Ltd on 12th December 2022 was seen on the file..</p>	<b>1</b>
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**Environment and Social Safeguards**

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>There was a centralized grievances log opened on 15th/ 02/2023 at the LG where grievances were recorded for further investigation and responded to in the health sector and at the time of assessment there was no grievance recorded under the sector related to project implementation in FY2022/23</p>	<b>2</b>
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15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0	The LG had guidelines on health care / medical waste management titled "Approaches to health care waste management health worker i.e. 2009" and there was evidence of guidelines and medical waste segregation charts in sampled health Centres such as;  1. Iganga Islamic medical centre  2. Iganga MC HCIII  3. Nabidongha HCIII	2
Maximum 5 points on this performance measure				
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0	The health facilities had functional health care waste management system evidenced by bins and placenta pits, safety pits where ash was disposed after burning from the shallow pits  M/s Green Label Services Ltd was contracted by MoH with funding from USAID to manage health care waste at Health Centre IV and III that generate higher volumes of waste and there was evidence of waste collection forms dated: 17th/11/2022, 14th/09/2022, 20th/10/2022, 23rd/08/2022.	2
Maximum 5 points on this performance measure				
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0	There were training records of health workers on medical waste management as per the reports below;  Report dated 19th/04/2023 for training of health workers of Nabidongha HCIII and the list of the trainees is as shown;  1. Nampala Lukalya Ziada - Enrolled Nurse  2. Mutesi Regina - Nursing Asst  3. Naigaga Rachael - Nursing Officer  4. Babirye Assur - Nursing Asst  5. Bawaya Sarah - porter  Health workers from Walugogo HCII  1. Nabukwasi Hadijah - Nursing Asst  2. Agwaya Samuel - Lab. Technician  3. Nakjadiba Zaina Mutesi - Medical Clinical officer	1
Maximum 5 points on this performance measure				

16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments  Maximum 8 points on this performance measure	a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0	No documentary evidence in regards to incorporation of costed ESMPs into the BoQs and Contract documents for the project under health sector for the construction of the in-patient ward at Nabidongha HCIII in the previous FY 2022/2023	0
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments  Maximum 8 points on this performance measure	b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0	There was evidence on land acquisition for site where Health project for the FY 2022/23 was implemented which included;  Land title for Nabidongha HCIII where there was construction of the in-patient ward, Freehold volume JJA 869 FOLIO 10 measuring 0.2070 hectares on plot 8, old stadium road at Nabidongha issued on 14/07/2023.	2
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments  Maximum 8 points on this performance measure	c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.	Monitoring reports for the partial construction of an in-patient ward at Nabidongha HCIII , with recommendations made in the report such as plant trees and grass around the site and provide PPE to workers prepared by the PCDO and Environment officer on 24th/10/2022.	2
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments  Maximum 8 points on this performance measure	d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0	E&S certificate for the partial construction of an in-patient ward at Nabidongha HCIII the PCDO and the Environment Officer certified works on 24th/03/2023.	2

**Water &  
Environment  
Performance  
Measures**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Local Government Service Delivery Results</b>				
1	<p>Water &amp; Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> <li>o 90 - 100%: score 2</li> <li>o 80-89%: score 1</li> <li>o Below 80%: 0</li> </ul>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	<b>0</b>
1	<p>Water &amp; Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water &amp; sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> <li>o 90 - 100%: score 2</li> <li>o 80-89%: score 1</li> <li>o Below 80%: 0</li> </ul>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	<b>0</b>
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;</p> <ul style="list-style-type: none"> <li>• Above 80%, score 2</li> <li>• 60% - 80%, score 1</li> <li>• Below 60%, score 0</li> </ul>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	<b>0</b>
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.</p> <ul style="list-style-type: none"> <li>o If 100 % of water projects are implemented in the targeted S/Cs: Score 2</li> <li>o If 80-99%: Score 1</li> <li>o If below 80 %: Score 0</li> </ul>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	<b>0</b>

2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment  Maximum 8 points on this performance measure	c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates  o If within +/-20% score 2 o If not score 0	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment  Maximum 8 points on this performance measure	d. % of WSS infrastructure projects completed as per annual work plan by end of FY.  o If 100% projects completed: score 2 o If 80-99% projects completed: score 1 o If projects completed are below 80%: 0	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
3	New_Achievement of Standards:  The LG has met WSS infrastructure facility standards  <i>Maximum 4 points on this performance measure</i>	a. If there is an increase in the % of water supply facilities that are functioning  o If there is an increase: score 2 o If no increase: score 0.	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
3	New_Achievement of Standards:  The LG has met WSS infrastructure facility standards  <i>Maximum 4 points on this performance measure</i>	b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).  o If increase is more than 1% score 2 o If increase is between 0-1%, score 1 o If there is no increase : score 0.	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0

### **Performance Reporting and Performance Improvement**

4	Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance  <i>Maximum 3 points on this performance measure</i>	The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
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5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2</p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0

**Human Resource Management and Development**

6	<p>Budgeting for Water &amp; Sanitation and Environment &amp; Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water &amp; Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation &amp; hygiene); 1 Engineering Assistant (Water) &amp; 1 Borehole Maintenance Technician: Score 2</p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0
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6	<p>Budgeting for Water &amp; Sanitation and Environment &amp; Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment &amp; Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3</p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0

**Management, Monitoring and Supervision of Services.**

8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<ul style="list-style-type: none"> <li>• a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:</li> <li>•</li> <li>• If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3</li> <li>• If 80-99%: Score 2</li> <li>• If 60-79: Score 1</li> <li>• If below 60 %: Score 0</li> </ul>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0
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8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3</p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p> <ul style="list-style-type: none"> <li>• If 95% and above of the WSS facilities monitored quarterly: score 4</li> <li>• If 80-94% of the WSS facilities monitored quarterly: score 2</li> <li>• If less than 80% of the WSS facilities monitored quarterly: Score 0</li> </ul>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2</p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0

10	Mobilization for WSS is conducted  <i>Maximum 6 points on this performance measure</i>	a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:  <ul style="list-style-type: none"> <li>• If funds were allocated score 3</li> <li>• If not score 0</li> </ul>	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
10	Mobilization for WSS is conducted  <i>Maximum 6 points on this performance measure</i>	b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
<b>Investment Management</b>				
11	Planning and Budgeting for Investments is conducted effectively  <i>Maximum 14 points on this performance measure</i>	a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:  Score 4 or else 0	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
11	Planning and Budgeting for Investments is conducted effectively  <i>Maximum 14 points on this performance measure</i>	Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDP III) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:  Score 4 or else score 0.	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
11	Planning and Budgeting for Investments is conducted effectively  <i>Maximum 14 points on this performance measure</i>	c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0



11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts</p> <p>o If 100 % contracts paid on time: Score 2</p> <p>o If not score 0</p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law: Score 2, If not score 0</p>	<p>Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA</p>	0

**Environment and Social Requirements**

13	Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework  <i>Maximum 3 points this performance measure</i>	Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:  Score 3, If not score 0	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
14	Safeguards for service delivery  <i>Maximum 3 points on this performance measure</i>	Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:  Score 3, If not score 0	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
15	Safeguards in the Delivery of Investments  <i>Maximum 10 points on this performance measure</i>	a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
15	Safeguards in the Delivery of Investments  <i>Maximum 10 points on this performance measure</i>	b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:  Score 3, If not score 0	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
15	Safeguards in the Delivery of Investments  <i>Maximum 10 points on this performance measure</i>	c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:  Score 2, If not score 0	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0

15

Safeguards in the  
Delivery of Investments

*Maximum 10 points on  
this performance  
measure*

d. Evidence that the CDO and environment Officers  
undertakes monitoring to ascertain compliance with  
ESMPs; and provide monthly reports:

Score 2, If not score 0

Iganda MLG  
Water  
department  
is managed  
by National  
Water and  
Sewerage  
Corporation  
and ineligible  
for LGPA

**0**

**Micro-scale  
Irrigation  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA</p>	0
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> <li>• By more than 5% score 2</li> <li>• Between 1% and 4% score 1</li> <li>• If no increase score 0</li> </ul>	<p>Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA</p>	0
2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> <li>• Above 70%, score 4</li> <li>• 60% - 70%, score 2</li> <li>• Below 60%, score 0</li> </ul>	<p>Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA</p>	0
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	<p>Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA</p>	0

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines  Maximum score 6	b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines  Maximum score 6	Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines  Maximum score 6	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY  • If 100% score 2 • Between 80 – 99% score 1 • Below 80% score 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards  Maximum score 6	a) Evidence that the LG has recruited LLG extension workers as per staffing structure  • If 100% score 2 • If 75 – 99% score 1 • If below 75% score 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards  Maximum score 6	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF  • If 100% score 2 or else score 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards  Maximum score 6	b) Evidence that the installed micro-scale irrigation systems during last FY are functional  • If 100% are functional score 2 or else score 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
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**Performance Reporting and Performance Improvement**

5	Accuracy of reported information: The LG has reported accurate information  Maximum score 4	a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
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5	Accuracy of reported information: The LG has reported accurate information  Maximum score 4	b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excluded from the LGPA	0
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	d) Evidence that the LG has:  i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excluded from the LGPA	0
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excluded from the LGPA	0
<b>Human Resource Management and Development</b>				
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines  Maximum score 6	a) Evidence that the LG has:  i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excluded from the LGPA	0



7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines  Maximum score 6	ii Deployed extension workers as per guidelines score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines  Maximum score 6	b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines  Maximum score 6	c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	a) Evidence that the District Production Coordinator has:  i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	a) Evidence that the District Production Coordinator has;  Taken corrective actions: Score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	b) Evidence that:  i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	ii Evidence that training activities were documented in the training database: Score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0

**Management, Monitoring and Supervision of Services.**

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.  Maximum score 10	a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.  Maximum score 10	b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.  Maximum score 10	c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA</p>	0
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> <li>• If more than 90% of the micro-irrigation equipment monitored: Score 2</li> <li>• 70-89% monitored score 1</li> </ul> <p>Less than 70% score 0</p>	<p>Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training &amp; support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA</p>	0

10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines  Maximum score 8	c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines  Maximum score 8	d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.  Maximum score 4	a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.  Maximum score 4	b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
<b>Investment Management</b>				
12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines  Maximum score 8	a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA</p>	0
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA.</p>	0
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA</p>	0

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	f)Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA.	0

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	h) Evidence that the LG has overseen the irrigation equipment supplier during:  i. Testing the functionality of the installed equipment: Score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA,	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA.	0

### Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA.	0
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14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been: i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA.	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been: ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA.	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been: iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA.	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been: iv. Reported on in line with LG grievance redress framework score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA.	0

## Environment and Social Requirements



15	Safeguards in the delivery of investments Maximum score 6	a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.  score 2 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA.	0
15	Safeguards in the delivery of investments Maximum score 6	b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.  i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA.	0
15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA.	0
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA.	0
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA	0

**Crosscutting Minimum Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	The position of Principal Finance Officer was substantively filled by Mr. Musiho Muluga H.Haizafu appointed on 9/03/2018 under DSC Min No. 156/2018 (68).	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The position of Senior Planner was substantively filled by Mr. Othieno Andrew Nyeko appointed on 16/04/2019 under DSC Min. No. 223/2019 (1).	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The position of Principal Engineer was not substantively filled and there was no secondment from the Central Government for that position.  However, Ms. Nyangweso Marie Gorretti a substantive Superintendent of Civil Works appointed on 24/12/2018 under DSC Min. No. 407/2018 (i) was assigned additional duties of Principal Executive Engineer on 8/7/2022 under DSC Min. No. 133/2022.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The position of Principal Environment Officer was substantively filled by Mr. Balaba Edward Elber who was appointed on 22/05/2018 under DSC Min. No. 214 (2)/ 2018.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	The position of Senior Veterinary Officer was vacant at the time of assessment, and there was no secondment from the Central Government for that position.	0

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	The position of Principal CDO was not substantively filled and there was no secondment from the Central Government for that position.  Mr. Basiba Yusuf a substantive Probation and Social Welfare Officer appointed on 28/03/2019 under Min. No. 193/2019(d) was assigned extra duties for that position as per the Town Clerk's letter dated 4/10/2023.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The position of Principal Commercial Officer was substantively filled by Mr. Kisaame Herbert Bosco who was appointed on 30/06/2021 under DSC Min. No. 201/2021.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	The MLG's approved staff structure as of 3/10/2022 provided for the position of Senior Procurement Officer.  The position was substantively filled by Mwesigwa Tonny was appointed on 13/01/2020 under DSC Min. No. 151.7/2018.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	The position of Assistant Procurement Officer was substantively filled by Ms. Kagoya Halima who was appointed on 7th August, 2019 under DSC Min.No. 384/2019.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	<ul style="list-style-type: none"> <li>• The position of Senior Human Resource was not substantively filled and there was no secondment from the Central Government for that position.</li> <li>•</li> <li>• Mr. Mukose Sanon a substantive Human Resource Officer appointed on 14/06/2021 under DSC Min. No. 172/2021 was the Ag. Senior Human Resource Officer assigned extra duties as per the Town Clerk's letter dated 15/6/2023.</li> </ul>	0

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	The position of Senior Environment Officer was substantively filled by Mr. Mukwaya Sam appointed by Town Clerk as on 19th November, 2019 under DSC Min. No. 485/2019.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	The position of Physical Planner was substantively filled by Mr. Wandira Constantine appointed by the Town Clerk on 28/03/2019 under DSC Min. No. 193/2019 (e)	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	The position of Senior Accountant was substantively filled by Mr. Kaziba John appointed by Town Clerk on 16/04/2019 under DSC Min. No. 223/2019 (2).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0	The position of Senior Internal Auditor wasn't substantively filled and there was no secondment from the Central Government for that position.  However, Mr. Sebidde Hussein a substantive Internal Auditor appointed on 4/2/2013 under DSC Min. No. 70/2013 (b) was assigned as Ag. Senior Internal Auditor with effect from 10/07/2018.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0	Served by the same Principal Human Resource Officer (Secretary DSC) serving at Iganga DLG by names of Mr. Munyu Nyende appointed on 24th February, 2017 under DSC Min. 272.2/2017(V).	2

2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG</p> <p>Maximum score is 15</p>	<p>a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).</p>	<p>The following Senior Assistant Town Clerks (SATC) were substantively recruited as follows;</p> <ol style="list-style-type: none"> <li>1.Kato Hussein deployed in the Northern Division was appointed by the Town Clerk on 05/12/2008 under DSC Min. No. 202/2008.</li> <li>2.Mitala Ruth Okello deployed in the Central Division was appointed by the Town Clerk on 22/05/2018 under DSC Min. No. 214 (1)/2018.</li> </ol>	<b>5</b>
2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG</p> <p>Maximum score is 15</p>	<p>b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.</p>	<p>The MLG had substantively recruited two (2) CDOs as provided for in their customized approved staff structure as indicated below;</p> <ol style="list-style-type: none"> <li>1.Mr. Kaaka Hussein, working in the Central Division was appointed by the Town Clerk on 22/05/2018 under DSC Min. No. 214 (4)/2018</li> <li>2. Ms. Abenakyo Miriam, working in Northern Division was appointed by the Town Clerk on 22/05/2018 under Min. No. 214 (3)/2018.</li> </ol>	<b>5</b>

New\_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

The following Senior Accounts Assistant (SAA) were substantively recruited and they include;

1. Kiiza Florence, a SAA deployed in the Northern division was appointed by the Town Clerk on 28/06/2012 under DSC Min. No. 194/2012 (h).

2. Mirembe Harriet, a SAA deployed in the Northern division, was appointed by the Town Clerk on 1/9/2011 under DSC Min. No. 299(a).

3. Nanambi Moses, a SAA deployed in the Central Division was appointed by the Town Clerk on 28/06/2012 under DSC Min. No.194/2012 (h).

4.Naigono Rose, an AA deployed in the Central Division, was appointed by Town Clerk on 28/06/2012 under DSC Min. No. 194/2012 (h).

5.Lukeita Ayubu, Treasurer deployed in Northern was appointed by Town Clerk on 28/06/2012 under DSC Min. No. 194/2012(d)

6.Yotaliwa Eunice, a treasurer deployed in central division was appointed by the Town Clerk on 28/06/2012 Min. DSC No. 194/2012 (d)

### Environment and Social Requirements

Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.

Maximum score is 4

If the LG has released 100% of funds allocated in the previous FY to:

a. Natural Resources department,

score 2 or else 0

There was evidence that the MLG released 100% of the funds allocated to the Natural Resources Department in the previous FY2022/23, the amount warranted was UGX. 109,886,500 and the department received 100% of the warranted amount UGX. 109,886,500 as indicated on page 15 of the draft financial statement ended 30th/06/ 2023 FY 2022/23 signed by the Town Clerk on 29th/08/2023.

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	There was evidence that the MLG released 100% of the funds allocated to the Community Based Department in the previous FY2022/23, the amount warranted was UGX. 74,701,875 and the department received 100% of the warranted amount Ugx. 74,701,875 as indicated on page 15 of the draft financial statement ended 30th/06/2023 FY 2022/23 signed by the Town Clerk on 29th/08/2023.	2
	Maximum score is 4	b. Community Based Services department.  score 2 or else 0.		
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	a. If the LG has carried out Environmental, Social and Climate Change screening,  score 4 or else 0	There was no documentary evidence for the E&S screening of the DDEG project construction to completion of the administration store and security house at the Municipal Council Headquarters for the FY 2022/2023	0
	Maximum score is 12			
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),	The DDEG financed project did not require ESIAs, this was in reference to the National Environment Act 2019 under schedule 4 part 2 which consist of projects with minimal level of impacts of environment and social and require ESMPs and strictly following the requirements and guidance in the ESMPs.  However, the MLG did not carry out the screening and formulating of the ESMP for the DDEG project in the FY2022/2023	0
	Maximum score is 12	score 4 or 0		
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;	There was no evidence of costed ESMP for construction to completion of the administration store and security house at the Municipal Council Headquarters for the FY 2022/23,	0
	Maximum score is 12	score 4 or 0		

**Financial management and reporting**

5	<p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p>	<p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p>	<p>The LG obtained Unqualified audit opinion from OAG on its operations during the FY 2022/2023.</p>	10
6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p> <p>maximum score is 10</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p> <p>score 10 or else 0.</p>	<p>The Municipal Council provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General's findings through a letter Ref. IMC/101/1/2/23 of 20/2/2023. This date was before end of February as required by the PFMA s 112g.</p>	10
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p> <p>Maximum Score 4</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p> <p>score 4 or else 0.</p>	<p>The Municipality submitted through PBS the Annual Performance Contract for FY 2023/2024 to the MoFPED on 19th/6/2023, a date before August, 31st set. For this matter the Council was compliant.</p>	4
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p> <p>maximum score 4 or else 0</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>The Council submitted via PBS the Annual Performance Report for FY 2022/2023 to the MoFPED on 11/8/2023 a date within the time frame set, hence compliance</p>	4
9	<p>Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year</p> <p>Maximum score is 4</p>	<p>If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>All the four quarterly budget performance reports for FY 2022/2023 were submitted via PBS to the MoFPED and as follows: 1st Qr report submitted on 5th/01/2023, 2nd Qrt report on 10th/02/2023, 3rd Qrt submitted on 17th/04/2023 and 4th Qrt report submitted on 11th/08/2023. Since all the reports were in before August 31st the Council was compliant.</p>	4



**Education  
Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	Ms. Itaaga Lydia was the substantively appointed Principal Education Officer on 8th /06/2018 as was directed by DSC Min. No.278/2018 (a)	<b>30</b>
	<i>The Maximum Score of 70</i>			
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	b) All District/Municipal Inspector of Schools, score 40 or else 0.	Iganga MLG had appointed two inspector of schools as indicated below;  1.Mr. Mugabi Andrew was substantively appointed on 4th/01/2022 by the Town Clerk as was directed by Min. No. 338/2021.  2.. Mr. Kabambwe Benard was substantively appointed on 28th/06/2012 by the Town Clerk as directed by DSC min. No. 194/2012.	<b>40</b>
	<i>The Maximum Score of 70</i>			

**Environment and Social Requirements**

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:  
a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

The Municipal Council had 2 projects under education which were screened as per the reports below;

The screening form for the construction of 1 block of 2 classrooms at Iganga municipal council Primary school in Northern division was carried out as per the report dated 21st/10/2022 prepared by the Principal CDO and the senior environment officer. Costed ESMP of UGX 990,000 where the impacts were identified such as vegetation clearance leading to habitat disruption, loose overburden soils leading to erosion, generation of construction waste on site and mitigation measures identified such as proper waste management at the site, backfilling, planting of grass and trees and site levelling was prepared by Principal CDO and the Senior Environment officer on 24th/10/2022.

The screening form for the construction of 1 block of 2 classrooms at Buligo Primary school in Central division was carried out as per the report dated 21st/10/2022 prepared by the Principal CDO and the senior environment officer. Costed ESMP of UGX 990,000 where the impacts were identified such as vegetation clearance leading to habitat disruption, loose overburden soils leading to erosion, generation of construction waste on site and mitigation measures identified such as proper waste management at the site, backfilling, planting of grass and trees and site levelling was prepared by Principal CDO and the Senior Environment officer on 24th/10/2022.

The Maximum score is 30

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:  
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

All the Education projects in the LG did not require ESIAs, this was in reference to the National environment Act 2019 schedule 4, part 2 section (4) sub-section (d) which were small projects that required ESMPs after screening and had minimal impacts.

The anticipated impacts and Mitigation measures for the education projects were identified in the screening process and formulated the ESMPs.

The Maximum score is 30

15

**Health Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	c. Assistant District Health Officer Environmental Health, score 10 or else 0.		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	e. Senior Health Educator, score 10 or else 0.		

1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	f. Biostatistician, score 10 or 0.		
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	g. District Cold Chain Technician, score 10 or else 0.		
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to MCs only.</i>  <i>Maximum score is 70</i>	h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.	The position of Medical Officer of Health Services wasn't substantively filled and there was no evidence of secondment from central government for that position.  However, Mukasa Joseph was assigned by TC as Ag. Principal Medical officer effective 28/08/2013 and he was a substantive Senior Clinical Officer appointed on 5/12/2018 under DSC Min.217/2008(a).	<b>0</b>
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to MCs only.</i>  <i>Maximum score is 70</i>	i. Principal Health Inspector, score 20 or else 0.	The position of Principal Health Inspector was vacant and there was no one assigned.	<b>0</b>
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to MCs only.</i>  <i>Maximum score is 70</i>	j. Health Educator, score 20 or else 0	The position of Health Educator was vacant and there was no one assigned.	<b>0</b>

**Environment and Social Requirements**

2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p>	<p>The Municipal Council had implemented one project during the FY2022/23,</p> <p>Screening form for the partial construction of the in-patient ward at Nabidongha HC III in the central division was carried out as per the report dated 30th/09/2022 by the Senior Environment Officer and the PCDO.</p> <p>The impacts identified were; waste generation, construction debris, accidents and mitigation measures designed such as backfilling, proper waste management on site made in the costed ESMP of UGX. 800,000 was prepared by the Senior Environment Officer and the PCDO on 30th/09/2022</p>	<b>15</b>
2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>b. Social Impact Assessments (ESIAs) , score 15 or else 0.</p>	<p>There was no requirement for Environment and Social Impact Assessments (ESIAs) for the health projects, this was in reference to the National environment Act 2019 schedule 4, part 2 section (4) sub-section (e) which categorizes projects that require ESMPs after screening and had minimal impacts.</p> <p>The environmental and social impacts and mitigation measures were identified and mitigations suggested in the ESMP after screening.</p>	<b>15</b>

**Micro-scale Irrigation Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p>	<p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p>	<p>Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA</p>	<b>0</b>
<b>Environment and Social Requirements</b>				
2	<p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p>	<p>If the LG:</p> <p>Carried out Environmental, Social and Climate Change screening score 30 or else 0.</p>	<p>Iganda MLG does not implement MSI investments and therefore excludedd from the LGPA</p>	<b>0</b>

**Water & Environment Minimum  
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
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**Environment and Social Requirements**

2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	If the LG:  a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
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2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
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2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.	Iganda MLG Water department is managed by National Water and Sewerage Corporation and ineligible for LGPA	0
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