



LGMSD 2022/23

Ibanda District

(Vote Code: 558)

Assessment	Scores
Crosscutting Minimum Conditions	85%
Education Minimum Conditions	100%
Health Minimum Conditions	100%
Water & Environment Minimum Conditions	75%
Micro-scale Irrigation Minimum Conditions	100%
Crosscutting Performance Measures	100%
Educational Performance Measures	99%
Health Performance Measures	89%
Water & Environment Performance Measures	99%
Micro-scale Irrigation Performance Measures	98%

**Crosscutting
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): If so: Score 4 or else 0 	<p>The LG provided evidence that infrastructure project implemented in FY 2022/2023 using DDEG funding was functional and utilized as per purpose of the project. The project was the completion of the Council hall in the premises of the District Headquarters. The structure is complete and being used as a council hall where council and other meetings are held. It has furniture and is where we held both the entry and exit meetings on the days of assessments on 18th and 19th December 2023.</p> <p>The projects was:</p> <p>1. Completion of council hall chambers at District Headquarters, UGX. 85,000,000 (AWPB, page, 94).</p>	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> By more than 5%, score 3 1 to 5% increase, score 2 If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <p>2021/2022- performance average score- 91.3%</p> <p>2022/2023- performance average score- 98.5%</p> <p>= (98.5% -91.3%) =7.2%, hence increase in performance.</p>	3

2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> • If 100% the projects were completed : Score 3 • If 80-99%: Score 2 • If below 80%: 0 	<p>Evidence provided showed the DDEG funded investment project implemented was 100% completed as per performance contract end of the FY 2022/2023.</p> <p>The project was:</p> <p>1 Completion of council hall chambers at District Headquarters 100% (ABPR, pages,10 29, AWP, page 10).</p>	3
3	<p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:</p> <p>Score 2 or else score 0.</p>	<p>LG budgeted for UGX.315, 200,000 (ABPR, page, 4) and spent all the UGX.315,200,000 on DDEG projects in FY 2022/2023 on eligible projects and activities as per the DDEG grant, budget, and implementation guidelines.</p> <p>a. HLG, UGX. 162,658,000</p> <p>b. LLGs, UGX. 152,542,000</p> <p>Total, UGX. 315,200,000</p> <p>Expenditure for HLG, UGX.162,658,000 was spent as below:</p> <p>1. Completion of council hall chambers at District Headquarters, UGX. 85,000,000 (ABPR, page 94,)</p> <p>2. Retention for council hall, UGX 28,861,000, (ABPR, page 94,)</p> <p>totaling all making 70% on infrastructure (ABPR, page 94).</p> <p>3. Performance Improvement, 15%, Monitoring and investment servicing cost 10% Data Collection-5%- UGX. 48.798.000 (ABPR, page 94).</p> <p>Total, UGX.162,658,000.</p> <p>The above expenditure was eligible according to DDEG Grant, Budget and Implementation guidelines, page 8.</p>	2

3	Investment Performance Maximum 4 points on this performance measure	b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates, score 2 or else score 0	As per the AWP, reports, the Ibanda LG had one project funded by DDEG with engineers estimates and contract amount as below; I. Completion of council Hall chambers and supply of council chairs and office furniture under planning Unit-IBAN558/WRKS/2022-23/00012 Engineers estimate: 86,232,040/= Contract price: 77,000,000/= Variation: 12.0% The variation was within +/-20% of the LG Engineers estimates.	2
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Performance Reporting and Performance Improvement

4	Accuracy of reported information Maximum 4 points on this Performance Measure	a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate, score 2 or else score 0	The assessor reviewed staff in place in the sampled LLGs and confirmed that information that was obtained from the HRM office was accurate. Rwenkoba Town Council had 18 staff members, Kijongo Sub-County had 25 staff including health workers and Nyamarebe sub-County had 15 staff members.	2
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4	Accuracy of reported information Maximum 4 points on this Performance Measure	b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG: • If 100 % in place: Score 2, else score 0. Note: if there are no reports produced to review: Score 0	Evidence availed showed that the infrastructure constructed using the DDEG FY 2022/2023, was completed as per completion report dated 20th June 2023. The projects was: Completion of council hall chambers at District Headquarters completed 100% (ABPR Page 29, AWP, page, 10) and is in place. The above DDEG Project was 100% complete and functional.	2
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5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p>	<p>There was evidence that the Ibanda DLG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise. The assessment team sampled four LLGs and found that the LG undertook credible assessment. All four sampled Lower Local Governments (LLGs) exhibited a deviation within the recommended range of +/-10%, as outlined below.</p>	4
		<p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p>	<p>1. Rukiri SC: The district internal assessment awarded a perfect score of 98%, while the national assessment team awarded a slightly higher score of 99%. This indicated a deviation of +1%.</p>	
		<p>score 4 or else 0</p>	<p>2. Ishongororo SC: The district internal assessment awarded a perfect score of 99%, while the national assessment team awarded a slightly higher score of 100%. This indicated a deviation of +1%.</p>	
		<p>NB: The Source is the OPAMS Data Generated by OPM.</p>	<p>3. Ishongororo TC: The district internal assessment awarded a perfect score of 99%, while the national assessment team awarded a score of 99%. This indicated no deviation.</p>	
			<p>4. Kikyekye SC: The district internal assessment awarded a perfect score of 97%, while the national assessment team awarded a slightly higher score of 98%. This indicated a deviation of +1%.</p>	
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.</p>	<p>There was evidence that Ibanda District had developed performance improvement plans for at least 30% of the lowest performing LLGs for the previous FY. The assessor was provided copies of performance improvement plans for Nyamarebe Sub-County, Nyabuhikye Sub-County, Rukiri Sub-County and Rwenkobwa Town Council</p>	2
		<p>Score: 2 or else score 0</p>		
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:</p>	<p>There was evidence that Ibanda District had implemented the PIP for the 30% lowest performing LLGs in the previous FY. A report on training of selected staff of LLGs dated 17th April 2023 was availed to the assessor. A review of the time table revealed that there were topics related to the PIPs.</p>	2
		<p>Score 2 or else score 0</p>		

Human Resource Management and Development

6	<p>Budgeting for and actual recruitment and deployment of staff</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.</p> <p>Score 2 or else score 0</p>	<p>There was evidence that Ibanda district had consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY. "Submission of Recruitment Plan for the FY 2024 - 2025" was received by MoPS on 24th August 2023 with copies also received by Ministry of Local Government and Ministry of Finance Planning and Economic Development on the same date.</p>	2
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> <p>Score 2 or else score 0</p>	<p>There was evidence that Ibanda district had conducted a tracking and analysis of staff attendance as per guidelines by MoPS Circular Standing Instructions (CSI). The attendance book and monthly & quarterly summaries of attendance by staff at the district, LLGs and service delivery units were in place.</p>	2
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> <p>FY: Score 1 or else 0</p>	<p>All HoDs in Ibanda district had been appraised during the previous FY as per guidelines issued by MoPS (by 30th of June)</p> <ol style="list-style-type: none"> 1. The District Education Officer (Mwesigye Peter) was appraised on 8th June 2023 2. The acting CFO Katabuza B Deus) was appraised on 29th May 2023 3. The District Planner (Mpirirwe Justus) was appraised on 30th May 2023 4. The District Engineer (Ayebazibwe Mishaki) was appraised on 15th June 2023. 5. The District Natural Resources Officer (Kirrya Erry Stephen) was appraised on 30th May 2023 6. The District Production Officer (Ayorekire Fredric Nkole) was appraised on 1st June 2023 7. The District Community Development Officer (Kirabo Asiimwe Alexander) was appraised on 30th May 2023 8. The District Commercial Officer (Kananura Moses) was appraised on 30th June 2023 9. The Principal Human Resource Officer (Kasinge Aloysius) was appraised on 30th June 2023 The District Health Officer (Dr Bamwine Julius) was appraised on 30th June 2023 10. The Principal Internal Auditor (Katongole James) was appraised on 30th June 2023 	1

7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>ii. (in addition to “a” above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Score 1 or else 0</p>	<p>Evidence was provided to the assessor to confirm that Ibanda implemented administrative rewards and sanctions as provided for in the guidelines. The Rewards and Sanctions Committee was in place and functional. The assessor reviewed minutes of meeting of the Rewards and Sanctions Committee which took place on 1st August 2023, 7th August 2023, 31st January 2023 and 4th October 2023. The minutes confirmed that the Committee was sanctioning staff for issues such as poor attendance to duty and cases of misconduct</p>	1
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p>	<p>Ibanda district had established a Consultative Committee (CC) for staff grievance redress which was functional. The minutes of meetings of “Ibanda District, Negotiation, Consultative & Dispute Resolution Settlement Machinery Committee” which took place on 9th Augusts 2023, 23rd June 2023, 23rd April 2023, 18th February 2023 and 12th August 2022 were reviewed by the assessor</p>	1
8	<p>Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:</p> <p>Score 1.</p>	<p>The assessed obtained a list of 44 staff who were all appointed on 4th November 2022, sampled 10 and confirmed that all of them accessed the salary payroll of December 2023</p> <ol style="list-style-type: none"> 1. Kiiza Emmanuel – Askari 2. Mujurizi Alex – Education Assistant 3. Arikiriza Edson – Education Assistant 4. Amutaire Oliva - Education Assistant 5. Nayebare Lydia – Education Assistant 6. Muhumuza Ambrose – Laboratory Assistant 7. Ainamani Adrine – Office Attendant 8. Tumusiime Nicholas – Office Attendant 9. Kamusiime Fortunate – Porter 10. Nankunda Moreen - Porter 	1

Pension Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:

Score 1.

The assessor sampled 8 staff who retired during the previous FY established that all of them had accessed the pension payroll within two months after retirement

1. Nuwagira Tom (District Natural Resource Officer) retired on 8th November 2022 and accessed the pension payroll of December 2022
2. Nambale Paddy (Education Assistant) retired on 22nd December 2022 and accessed the pension payroll of February 2023
3. Magyezi Timanywa Faustino (Head Teacher) retired on 23rd December 2023 and accessed the pension payroll of February 2023
4. Mayonjo Gertrude (Senior Education Assistant) retired on 1st July 2022 and accessed the pension payroll of August 2022
5. Turyakira Emmanuel (Education Assistant II) retired on 5th July 2022 and accessed the pension payroll of August 2022
6. Sande Edith (Education Assistant II) retired on 2nd June 2023 and accessed the pension payroll of July 2023
7. Kyogabirwe Jacenta (Education Assistant II) retired on 1st September 2022 and accessed the pension payroll of October 2022
8. Rubegaga Jawadu (Education Assistant II) retired on 1st September 2022 and accessed the pension payroll of October 2022

Management, Monitoring and Supervision of Services.

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:

Score 2 or else score 0

The evidence availed showed that direct transfers of DDEG were executed in accordance with the requirements of the budget as follows: The LG, budgeted for UGX. 315,200,000 (ABPR, page, 4) and transfers to LLGs were executed in accordance with the requirements of the budget for FY 2022/2023.

HLG was UGX. 162,659,216

Sub-counties UGX. 152,540,784

Total UGX 315,200,000

Sub-county	UGX
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1 Ishongororo	18,541,761
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2 Keihangara	15,572,331
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3 Kicuzi	20,191,446
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4 Kijongo	11,943,024
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5 Kikyenkye	15,819,783
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6 Nyabuhikye	20,933,802
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7 Nyamarebe	22,006,098
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8 Rukiri	27,532,539
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Total	152,540,784
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Town Councils: DDEG for Town Councils, UGX. 53,750,142 (ABPR, page, 4).

Town Council	UGX.
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1 Ishongororo	9,353,067
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2 Rushango	28,847,985
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3 Rwenkobwa	7,059,546
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4 Kanyarugiri	6,017,037
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5 Igorora	2,472,507
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Total	53,750,142
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10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	<p>b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).</p> <p>Score: 2 or else score 0</p>	<p>The LG warranted DDEG transfers to LLGs FY in 2022/2023 within 5 days in accordance with the requirements of the budget.</p> <p>The status was as follows as DDEG is from Q 1 - Q 3.</p> <p>Q 1- There was no disbursement for DDEG in Q 1</p> <p>Q 2- Warranted on 14/10/2022 and transferred on 20/10/2022, after 5 days which was within 5 working days.</p> <p>NB: 15th and 16th October 2022, was a weekend.</p> <p>Q 3- Warranted on 13/01/2023 and transferred on 19/01/2023, after 5 days which was beyond 5 working days.</p> <p>NB-14th and 15th January 2023, was a weekend</p> <p>In Q 2 and Q 3 funds were transferred within 5 working days after warranting.</p>	2
10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	<p>c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>Score 2 or else score 0</p>	<p>Evidence presented showed the LG invoiced and communicated all DDEG transfers, Q 2 and Q 3 to LLGs within 5 working days in FY 2022/2023.</p> <p>The DDEG runs for three quarters (Q 1- Q 3).</p> <p>Q 1 - DDEG funds were not released in this quarter.</p> <p>Q 2 - Cash release was on 13/10/2022, invoiced and communicated on 15/10/2022, 5 days after the release which was within the 5 days.</p> <p>Q 3 - Cash release was on 13/01/2023, invoiced and communicated on 16/01/2023, 3 days after the release, was within 5 working days.</p>	2

11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:</p> <p>Score 2 or else score 0</p>	<p>Evidence obtained specified the District supervised and mentored all LLGs in the District at least once per quarter in FY 2022/2023. This was consistent with guidelines as supported by reports dated below:</p> <p>Supervision and mentoring reports</p> <p>Q1 dated, 10/08/2022</p> <p>Q2 dated, 06/12/2022</p> <p>Q3 dated, 08/03/2023</p> <p>Q4 dated, 22/05/2023</p>	2
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p>	<p>Evidence availed by the District showed reports of supervision and monitoring visits discussed in the TPC meetings to make recommendations for corrective actions and follow up for FY 2022/2023.</p> <p>The Supervision and monitoring reports were discussed in the following TPC Meetings:</p> <p>Q1. Report dated 10/10/2022, discussed under TPC dated 13/10/2022 under MIN 23/TPC/10/2022.</p> <p>Q2. Report dated 22/11/2022, discussed under, TPC dated 24/11/2022 under MIN 31/TPC/11/2022.</p> <p>Q3. Report dated 30/03/2023, discussed under, TPC dated 25/04/2023 under MIN 60/TPC/04/2023.</p> <p>Q4. Report dated 23/06/2023, discussed under, TPC dated 26/06/2023 under MIN 73/TPC/06/2023.</p>	2

Investment Management

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:

Score 2 or else score 0

Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0

Evidence indicated the District maintained manual updated assets registers covering details on all assets as per format in the accounting manual. The LG provided the assets registers both manual and IFMS system generated by the time of assessment on 18th December 2023. The registers were provided by CFO.

The assets registers included;

1. Buildings (Non -specialized)
2. Land
3. Heavy vehicles
4. Light vehicles
5. Machinery
6. Motor-cycles
7. ICT Equipment
8. Office equipment
9. Furniture and fittings

The register captures: Asset number, description, Tag number/engraved Code, Location, Initial Cost, date of purchase, condition, User name, User title.

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:

Score 1 or else 0

Evidence showed the District used the Board of Survey Report for FY 2021/2022 to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets. The BOS dated 12th August 2022 signed by the committee chairperson, Wamanya Zanikire and four others, Tibayungwa Gervase, Muhumuza Molly, Nuwagaba Wilbroad and Ahimbisibwe Leticia. The BOS had a list of items recommended for disposal (BOS, 2021/2022, page, 7). The submission report on the status of the assets recommended for disposal and action by management was discussed in BOS report 2022/2023 (page,10). It was signed by the CAO Kweyamba Ruhemba on 30th August 2023.

Recommendations were as follows (BOS-2021/2022, page, 10).

All the items i -vii, were attended to and action taken.

i. Engrave all items in the store.

ii. Drugs and other medical supplies should be separated from other items in the store.th

iii. Most files are not properly kept hence posing risk of being damaged and lost.

iv. Non usable items should be disposed of to save room for more useful items.

v. Transport equipment grounded be disposed of.

vi. The store rooms at Ishongoro H/C IV and Finance Department are small and congested to hold all stocks.

vii. The obsolete and salvage stock needs to be disposed off.

12

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.

The evidence provided indicate the District had a functional physical planning committee of fully appointed 16 members.

The Physical planner Atuheire Moreen availed the following documents:

a. Plans submission register with the last transaction on Church of Uganda, building, Bwenda Village, Rukiri Sub-county on 10th May 2023.

b. Annual work-plan for FY 2022/2023.

c. Appointments letters dated 16 members dated 14th January 2023.

The four sets of minutes were submitted and received by MoLHUD with stamp dates as below;

Q.1. Date of report 19th December 2022, meeting held 19th September 2022, and discussed under, MIN: 5/IDPPCPC/19/2022. Submitted to MOLHUD on 19th December 2022.

Q -2- Date of report 19th December 2022, meeting held 12th December 2022, Min: 05/IDPPC/12/2022. Submitted to MOLHUD on 19th December 2022.

Q -3- Date of report 24th May 2023, meeting held 13th March 2023, and discussed under, Min: 04/IDPPC/10/2023. Submitted to MOLHUD on 24/05/2023.

Q-4, Date of report 24th May 2023, meeting held 10th May 2023, and discussed under, Min: 05/IDPPC/10/2023. Submitted to MOLHUD on 24/05/2023.

12

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

d.For DDEG financed projects;

Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:

Score 2 or else score 0

The LG provided evidence that the District conducted a desk appraisal for the project in the budget and the prioritized investment was derived from the LG Development Plan eligible for expenditure as per sector guidelines and funding source. The desk appraisal was carried out on, 9th May 2023, by the following; District Planner, Senior Environment Officer, DCDO

The desk appraisal was for:

1. Completion of council hall chambers at District Headquarters, (LG DP,111, page 165: AWP page, 10).

2

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

For DDEG financed projects:

e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:

Score 2 or else score 0

The LG provided evidence that showed it conducted field appraisal for DDEG project FY 2022/2023, as per report dated 11th May 2023, to check for technical feasibility, environmental and social acceptability and customized design for investment project. The project was appraised by, the, District Planner, Senior Environment Officer, DCDO, District Engineer.

The project was:

1. Completion of council hall chambers at District Headquarters, (LG DP, 111, page 165: AWP page, 10).

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:

Score 1 or else score 0.

Evidence that project profiles with costing were developed by HODs from different departments and discussed with presentation developed from LG DP III, Annual Work plans and Approved Budget Estimates for the FY 2023/24.

The projects, presentation, discussion and adoption profiles for the FY 2023/2024 to be implemented in FY 2022/2023 were derived from AWP and LG DP III. These were discussed on 28th February 2023 under MIN 53/TPC/02/2023.

The projects were:

Planning

1. Construction of modern toilet at the district headquarters UGX 86,188,000 (AWPB, Page 56).
2. Purchase of medical equipment in health facilities, UGX. 114,021,000.

Water (AWPB, page 49 - 50).

1. Supply of materials and construction of latrine, UGX. 55,000,000.
2. Supply of pipes and fittings for Irimya piped water system, UGX. 214,899,000.
3. Construction of Rwengwe- Nyakatete GFS Phase 1, UGX 187,806,000.
4. Rehabilitation of 3 boreholes, UGX. 24,558,000.

Health (AWPB, page 27-28).

1. Construction of a staff house at Kashozi HC 111. UGX, 70,000,000.
2. Construction of latrine at Kashozi HC 111 UGX, 18,000,000.
3. Laying of terazo at OPD at Kashozi HC 111, UGX. 45,257,000.

Education (AWPB, page 38-39).

1. Construction of Nyabuhikye seed secondary school UGX. 1,030,595,000.
2. Completion of a two-classroom block with an office at Katungu P/S, UGX. 81,895,000.
3. Completion of a two-classroom block with an office at Ryabiju P/S, UGX. 81,985,000.
4. Completion of a two-classroom block with an office at Bwaha P/S, UGX. 81,985,000.

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG carried out Environmental, Social and Climate Change screening for DDEG Project(s). Projects for the current FY include;</p> <p>Construction of a modern toilet at district HQs Ref No IBAN558/wrks/23-24/0007. Screening forms were signed by the senior environment officer and DCDO on 18/7/2023</p> <p>The ESMP mitigation costed 200,000UGX for vegetation loss., 150,000UGX for soil erosion compaction and 150,000UGX for solid waste generation and disposal</p> <p>Mitigation measures included removal of debris from construction site and safety of the workforce</p>	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>As per the Approved Procurement plan, the LG budgeted for the following infrastructure projects (to be funded under DDEG) in the current FY2023/24.</p> <p>I. Construction of a modern toilet at the district Headquarters-IBAN835/WRKS/2023-24/00007.</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p>	<p>Infrastructure projects to be implemented in the current FY using DDEG were still at the Bid evaluation stage. Bid document, procurement, bid notice and evaluation team was approved on 26th June 2023 under Agenda N0.9 Minute No.088/CC/2022-23</p> <p>I. Construction of a modern toilet at the district Headquarters-IBAN835/WRKS/2023-24/00007.</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:</p> <p>Score 1 or else 0</p>	<p>There was Proper establishment of PITs (full team) for the sampled projects.</p> <p>Evidence;</p> <p>A letter dated 11th December 2022 from CAO appointing District Engineer-Ayebazibwe Mishaki as project manager, DEO-Nsimire Peter-DEO as contract Manager, Kakooza Opt-Engineering Assistant as clerk of works, Kamugisha Nobert -SCDO, Ahimbisibwe Leticia -Labour officer, Akankwasa Confidence-Senior environment officer and Tumwekatse Albus- Senior procurement officer.</p>	1

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:</p> <p>Score 1 or else score 0</p>	<p>As per the AWP reports and site inventory, infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer.</p> <p>Completion of council Hall chambers IBAN558/WRKS/2022-23/00012. The scope included floor finishes with 15mm terrazzo, 20X100mm skirting with rounded top edge, Painting of internal and external walls with vinyl silk paint. External works which included levelling walkway, paving, grass and tree planting.</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0</p>	<p>The LG provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works.</p> <p>Evidence;</p> <p>I. Inspection report dated 22 June 2023 and 17th Jan 2023.</p> <p>II. Inspection report dated 20th June 2023, 18th April 2023. the team comprised of Chief Administrative Officer, District Engineer, Senior Environment Officer, Senior Community Development Officer, District planner and senior procurement officer.</p> <p>III. Monitoring report dated 29th January 2023, 27th Feb 2023.</p> <p>IV. Social and environment report dated 16th December 2022 prepared by Senior Community Development Officer-Kamugisha Nobert-Completion of 3 classroom block at Bukaama Primary school in Ishongororo sub-county-</p>	2

Procurement, contract management/execution
Maximum 8 points on this Performance Measure

f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):

Score 1 or else score 0

Interim and Completion certificates were prepared after technical supervision and paid as follows;

For example;

I. Payment for Completion of 3 classroom block at Bukaama Primary school in Ishongororo sub-county.

The Invoice was raised on 8th December 2022. Certified and verified by Community Development officer, Senior environment officer, District Engineer, Accounting officer by 13th December 2022 and payment (EFT 3045520) made on 4th Jan 2023.

II. Payment for Construction works for the completion of Three classroom blocks at Kangoma P/S in Nyamarebe Subcounty Ibanda District. Invoice was raised on 17th April 2023 by Sultan Engineering & construction Ltd, Certified and verified by Senior Community Development officer, Senior environment officer, District Engineer, Accounting officer by 25th April 2023 and payment (EFT 5061739) made on 08th May 2023.

III. Payment for the upgrade of Birongo HC II-III, invoice was raised on 4th April 2023 by Cream, certified and verified by District Health Officer, Senior Community Development Officer, Senior Environment Officer, District Engineer and accounting officer by 6th April 2023 and payment (EFT NO. 4768205) made on 18th April 2023

iv. Payment for the extension of Kijongo piped water supply system Phase III. Certificate was raised by M/s. Scabs Technical services Ltd certified on 22nd December 2022 by DWO, Environment Officer, District CDO, DE and CAO and payment (EFT No. 3123108) made on 21st Feb 2023.

V. Request was made by Associated Design & Build Engineers Ltd. Certified and verified by 28th March 2023 and payment for the supply of irrigation systems-Vivian. Payment (EFT No. 4677707) made on 11th April 2023.

All the above payments were made within the specified time frames in the contract.

13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law: Score 1 or else 0	The Procurement Plan and Files were complete for the sampled projects. It comprised of invitation for bid notice, requisition forms, approved Evaluation reports, memos of Bid Acceptance, Award of Contracts, signed Contract documents, and Contracts Committee (C.C) approvals. The sampled projects included; I. Completion of 3 classroom block at Bukaama Primary school in Ishongororo sub-county-IBAN558/WRKS/2022-23/00006. II. Construction of 2-classroom block at with an office at Igorora Day P/S in Igorora Town Council-IBAN558/WRKS/2022-23/0003. III. Construction of 2-classroom block Kasjwamushana P/S-IBAN 558/WRKS/2022/23/00013.	1
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Environment and Social Safeguards

14	Grievance redress mechanism operational. Maximum 5 points on this performance measure	a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant. Score: 2 or else score 0	There was Evidence that the District had i) designated a person to coordinate response to feed-back (grievance/complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff. Example; Letter showing appointment as focal person of the District Grievance management (Alex Kirabo Asiiimwe (DCDO)duties include; receive, acknowledge and register grievances, keep an updated complaint acknowledged record etc.This was dated 30/6/2022 signed by CAO (Kweyamba Ruhemba) The committee members of Ibanda DLG GRM include DCDO, DEO, DHO, DPO, LO, DEng, Chairperson SMC, chairperson HUMC-Kashozi HC IV. Duties include; hold meetings when cases arise and acknowledge receipt of complaints signed by CAO dated 5/9/2022 The coopted members include DNRO, District Planner, water officer and PHRO dated 5/7/2022 and signed by CAO	2
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14	Grievance redress mechanism operational.	b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.	The LG had specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action. Example;	2
	Maximum 5 points on this performance measure	If so: Score 2 or else 0	There was evidence of a grievance log for FY 2022-2023 detailing Name of complaints, sex, contact, information, Date received, Details, Nature of Grievance, to whom grievance submitted, how was the response provided	
			A case was reported of Health Unit Management committee (HUMC) at Nyamarebe HC III-There were poor works reported, cracks on floor.CAO instructed the D/Eng to assess the Defects on 15/5/2023	
			There were also GRC committee meeting held on 30/6/2023 at Council Hall. The committee members presented cases of grievances and the need to come up with a tool they could use to resolve grievances. signed by DCDO/GRM Secretary and CAO.	
14	Grievance redress mechanism operational.	c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.	The District had publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress	1
	Maximum 5 points on this performance measure	If so: Score 1 or else 0	This information was publicized on all the 5 district notice boards of Ibanda DHQ and district website www.lbanda.go.ug showing a referral pathway including list of GRM committee members at all noticeboards	

Safeguards for service delivery of investments effectively handled.

Maximum 11 points on this performance measure

a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0

There was evidence that Environment, Social and Climate change interventions were integrated into LG Development Plans, annual work plans and budgets: Environment interventions, (AWP, page, 39-40: LG DP III, page 22, 86, 115-162). AWP-Environmental impact assessment is on all capital projects in the budget. Climate change seen in the LDPIII pages, 21, 22, 115, 128 from the, LG DP III, pages, 10, 79,85,161.

Sample projects were.

1. Environment, Social and Climate of all water projects at UGX.600,000 (AWP, page, 39-40, LG DP III, page, 222-274).

2. Environment Impact Assessment for Capital Works for all roads, UGX. 349,000 on (AWP, page 55,& 56 (LG DP III, page 208-221).

3. Environment Impact Assessment for education UGIFT projects for all. UGX. 300,000 (AWP, page 276-406).

4. Environment Impact Assessment for health projects, UGX. 400,000 (AWP, page, 33: LG DP III, page 167-206).

Interventions

1. Tree planting

2. Planting grass

3. Water bowering during road construction to reduce dust during works

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management</p> <p>score 1 or else 0</p>	<p>There was evidence that LGs disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management. The Guidelines were issued to all Sub county Chiefs and Town Clerks on 22nd February 2023 as evidenced by the signed acknowledgement sheet by SC-Chiefs, Town Clerks.</p> <p>Issues discussed were:</p> <ol style="list-style-type: none"> 1. Eligible areas covered under DDEG projects. 2. Planning reporting framework for FY 2022/2023 and FY 2023/2024. 3. Preparation of budgets and allocations. 4. Allocation of funds by prioritizing eligible projects. <p>DDEG guidelines were disseminated to LLGs as per distribution list which was seen by the assessor on 19th December 2023, during the assessment. The guidelines were signed for by the recipients who included S/C chiefs and Town Clerks.</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>(For investments financed from the DDEG other than health, education, water, and irrigation):</p> <p>c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:</p> <p>score 3 or else score 0</p>	<p>There was evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY other than Health, Education, Water and Irrigation. Example;</p> <p>Completion of council Hall chambers at the District HQ. (Ref No IBAN 558/wrks/2022-23/00012). In the BoQ there was provisional sum for environmental impact's and action plan at 3,000,000UGX Site water costed at 300,000UGX. ESMPs were prepared and mitigation costed at 4,000,000UGX addressing mitigation measures of the project and were signed by the senior Environment officer and DCDO on 24/11/2022</p>	3

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>d. Examples of projects with costing of the additional impact from climate change.</p> <p>Score 3 or else score 0</p>	<p>There was evidence in the LG to show projects with costing of the additional impact from climate change for the previous FY Example;</p> <p>Completion of council Hall chambers at the District HQ. (Ref No IBAN 558/wrks/2022-23/00012). In the BoQ under Item (F,) Climate change allow for provisional sum of 1,000,000UGX for climate change aspects, flooding, soil erosion and awareness.</p>	3
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 1 or else score 0</p>	<p>There was evidence that the LG had proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.) without any encumbrances for DDEG projects for the previous FY</p> <p>Certificate of Title-Area 1.4400hec, county; Ibanda. District: Ibanda. Block (Road) 27, Plot 373 at Ibanda Cell, Bufunda ward. Ownership Ibanda DLG.P.o. Box 388 Ibanda dated 15/6/2016 signed by registrar of Titles</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports:</p> <p>Score 1 or else score 0</p>	<p>There was evidence that Environmental officer and CDO conducted support supervision and monitoring for health, education and water projects. Monthly reports were done. Examples include;</p> <p>Monthly Report for construction of 2 classroom block at Karambi PS. Monitoring report dated, 13/2/2023, 20/2/2023 and 13/6/2023 signed by CDO and Environment officer.</p> <p>Report for compliance on construction of Kijongo water piped system. Monitoring report dated 23/4/2023, 12/4/2023 and 15/6/2023 signed by CDO and Environment officer.</p> <p>Report for upgrading of Birongo HC II to III (E&S Supervision and Monitoring report was dated on 24/3/2023, 26/5/2023 and 15/6/2023 signed by CDO and Environment officer</p> <p>Compliance issues included site clearance at same gradient, trees to be planted, excavation of wastes back filled,</p>	1

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects: Score 1 or else score 0	There was evidence that LG had E&S compliance Certification forms completed and signed by Environmental Officer and CDO. examples include; Completion of district Council Hall at Ibanda DLG HQs. Environmental and social certification (Certification of completion of good works) done on 22/6/2023 significant environmental and social impacts registered. Contractor to remain responsible for DLP of 12 months upgrading of Birongo HC II to III. Environmental and Social certification of local government's done by the senior environment officer and DCDO on 22/6/2023. certification was based on the implementation of the ESMP construction of Kijongo water piped system. Environmental and Social certification of local government's done by the senior environment officer and DCDO on 20/6/2023. certification was based on the implementation of the ESMP	1
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Financial management

16	LG makes monthly Bank reconciliations Maximum 2 points on this Performance Measure	a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment: Score 2 or else score 0	The LG monthly bank reconciliations were up to-date at time of the assessment on 18th December 2023. The bank reconciliations were as at 31st November 2023. The 3 sampled banks accounts were as follows; 1. Ibanda DLG, YLP a/c. DFCU Bank - a/c. no. 1044011020000086, UGX. 3,270,491. 2. Ibanda DLG, General Fund, DFCU Bank- a/c. 1044011020000028, UGX. 47,431,482. 3. Ibanda DLG, UWEP a/c. DFCU Bank, a/c- 01623505734870,UGX. 5,712,696.	2
17	LG executes the Internal Audit function in accordance with the LGA Section 90 Maximum 4 points on this performance measure	a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY. Score 2 or else score 0	The LG Internal Auditor Katongore James provided to the assessor all four quarterly internal audits (IA) reports for FY 2022/2023. The reports were submitted to the CAO on; observations, recommendations and action. Submissions dates were as follows: Q 1- 31/07/2022 Q 2 - 30/01/2023 Q 3 - 28/04/2023 Q 4 - 31/10/2023	2

17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>Evidence showed the LG provided information on all the four quarterly reports to the Council and the Chairperson LG PAC on the status of implementation of internal audit findings for the FY 2022/2023. The status of submission dates to Council, LC V and Chairperson LG PAC for the four quarterly internal audit reports were as below:</p> <p>Q 1- report of 31/07/2022, submitted and acknowledged by Council and LC V and the Chairperson LG PAC on 31/07/2022.</p> <p>Q 2- report of 30/01/2023, submitted and acknowledged by Council and LC V and the Chairperson LG PAC on 30/01/2023.</p> <p>Q 3- report of 28/04/2023, submitted and acknowledged by Council and LC V and the Chairperson LG PAC on 28/04/2023.</p> <p>Q 4- report of 31/10/2023, submitted and acknowledged Council and LC V and the Chairperson LG PAC by 31/10/2023.</p> <p>The LG provided all the four quarterly reports (Q 1 - Q 4) internal audit reports for implementation on internal audit findings and follow-up on audit queries.</p>	1
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>There was evidence that the internal audit reports for FY 2022/23 (Q 1 - Q 4) were submitted to LGPAC following stamp dates received.</p> <p>The status of the quarterly reports were as follows:</p> <p>Quarter 1, report dated 31/07/2022, submitted to LGPAC on 31/07/2022. The report was reviewed and follow-up made by LG PAC on 31st March 2023, under MIN 18/DPAC/03/2023, page 3.</p> <p>Quarter 2, report dated 30/01/2023, submitted to LGPAC on 30/01/2023. The report was reviewed and follow-up made by LG PAC on 31st March 2023, under, MIN 19/DPAC/03/2023.</p> <p>Quarter 3, report dated 28/04/2023, submitted to LGPAC on 28/04/2023. The report was reviewed and follow-up made by LG PAC on, 8th December 2023, under, MIN 06/DPAC/12/2023</p> <p>Quarter 4, report dated 31/10/2023, submitted to LGPAC on 31/10/2023. The report was reviewed and follow-up made by LG PAC on, 8th December 2023, under, MIN 04/DPAC/12/2023.</p> <p>All the four internal audit quarterly reports were reviewed and follow- up made by LG PAC</p>	1

Local Revenues

- 18 LG has collected local revenues as per budget (collection ratio)
Maximum 2 points on this performance measure
- a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.
- Actual Revenue collected in FY 2022/23 was UGX. 898,317,773 against the planned of UGX. 951,087,627. (ABPR, page, 39). The difference between actual and planned was UGX. 52,769,854. This was 5.6% which within the range of 10%.
- 2
- 19 The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)
Maximum 2 points on this Performance Measure.
- a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY
- If more than 10 %: score 2.
 - If the increase is from 5% -10 %: score 1.
 - If the increase is less than 5 %: score 0.
- The actual OSR for the FY 2022/23 was UGX. 898,317,773 and actual for 2021/2022 was UGX.807,590,297 (Final accounts 2022/2023, page, 29). This was an increase of UGX. 90,727,476, which was 11.2% more than 10% requirement.
- 2

Local revenue administration, allocation, and transparency

Maximum 2 points on this performance measure.

a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0

The evidence availed showed that direct transfers of revenue were executed in accordance with the requirements of the budget. The LG, collected revenue UGX 951,087,627 (ABPR, page, 2) less amount not shareable UGX. 419,343,216 (co funding micro scale irrigation) leaving a balance of UGX.531,744,411, shareable. Out of which, UGX. 362,864,760 to Town Councils, UGX.59,744,411 to the District and UGX.109,771,773 to sub-counties.

During the year, the District disbursed the entire UGX.109,771,773 (100 %+) to sub-counties as below:

Sub-county	UGX
1 Ishongororo	10,521,522
2 Keihangara	7,762,833
3 Kicuzi	20,269,667
4 Kijongo	11,143,986
5 Kikyenkye	11,856,770
6 Nyabuhikye	4,780,569
7 Nyamarebe	12,778,326
8 Rukiri	30,658,100
Total	109,771,773

Town Councils: UGX.

1. Ishongororo	132,313,175
2. Rushango	1 2,199,220
3. Rwenkobwa	28,207,035
4. Kanyarugiri	103,615,025
5. Igorora	86,530,305
Total	362,864,760

Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>The Procurement Plan and awarded Contracts were accordingly published on LG notice board for Public View.</p> <p>Sample projects:</p> <p>I. Completion of 3 classroom block at Bukaama Primary school in Ishongororo sub-county-IBAN558/WRKS/2022-23/00006</p> <p>Display date: 15th Aug 2022</p> <p>Date of removal: 26th Aug 2022</p> <p>II. Construction of 2-classroom block at with an office at Igorora Day P/S in Igorora Town Council-IBAN558/WRKS/2022-23/0003.</p> <p>III. Construction of 2-classroom block Kasjwamushana P/S-IBAN 558/WRKS/2022/23/00013.</p> <p>Display date: 15th Aug 2022</p> <p>Date of removal: 26th Aug 2022</p> <p>IV. Upgrade of Birongo HC II to III in Kijongo S/C-MoH-UGIFT/WRKS/22-23/00001</p> <p>Display date: 24th Oct 2022</p> <p>Date of removal: 4th Nov 2022.</p>	2
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21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>Evidence presented showed the LG performance assessment results and implications were displayed on the LG noticeboard and published on the budget website as seen by the assessor on 18th December 2023.</p> <p>The LG was number 3rd with a score of 79% FY 2021/2022.</p> <table border="0" style="margin-left: 40px;"> <thead> <tr> <th style="text-align: left;">Item</th> <th style="text-align: left;">Score%</th> </tr> </thead> <tbody> <tr> <td>Cross-cutting</td> <td>84</td> </tr> <tr> <td>Education</td> <td>87</td> </tr> <tr> <td>Health</td> <td>91</td> </tr> <tr> <td>Water</td> <td>47</td> </tr> <tr> <td>Micro-irrigation</td> <td>89</td> </tr> </tbody> </table> <p>Dissemination of performance assessment results done on 22nd August 2023, in DTPC under MIN51/TPC/MAR/2023:</p>	Item	Score%	Cross-cutting	84	Education	87	Health	91	Water	47	Micro-irrigation	89	2
Item	Score%															
Cross-cutting	84															
Education	87															
Health	91															
Water	47															
Micro-irrigation	89															

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>The LG conducted discussions with the public to provide feed-back on status of activity implementation. The programme was organized and conducted by; District Chairperson, CAO, Deputy CAO, RDC and HODs. The DLG conducted Barazas at Keihangara subcounty Headquarters on 8/6/2023 as per report dated 17/7/2023.he attendance list was in place as seen by the assessor on 18th December 2023. The feedback was also on Radio Eiraka on 22nd July 2023 and Rwenzori FM on 29th July 2023, 9 am - 10 am T</p> <p>Discussion centered on implementation of projects in the district.</p> <p>Areas of feedback were on:</p> <ol style="list-style-type: none"> 1. PDM implementation to beneficiaries. 2. UWEP and PCA 3. YLP beneficiaries 4. SAGE and SEGOP 5. Emyooga programme 6. projects under Health and Education departments for the well-being of wanainchi. 7. Security of the district 	1
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>The LG publicly avail information on, tax rates, collection procedures, and procedures for appeal as per evidence of circulars signed by the CAO Kweyamba Ruhemba on 8th August 2022. The information was on: Market charges/fees, building plans, supermarkets, welding plants, bar and restaurants, public health / drug shops, operational permits, medical practitioners, trading licenses, loading fees, building plans, bid documents (administrative fees), local service tax and property rates. The list was also seen on the noticeboard on the day of assessment 18th December 2023.</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>The LG reported cases of frauds and corruption against staff, Isaac Aijuka for stealing government drugs of Ibanda District and Mugishagwe John Bosco, the headmaster for failure to account for UGX.6,184,000. The fraud was committed on the bank account of St. Andrews Kamigamba Primary School. The case was reported to the IGG in the letter dated, 20th June 2023.The instructions from IGG was the recovery of funds from him and the LG took action for the recovery of funds from Isaac Aijuka.This was discussed in the TPC meeting dated, 2nd June 2023, under MIN.39/DPAC/12/2022.</p>	1

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>PLE 2020: Div. 1 - 409; Div. 2 - 1679; Div. 3 - 510 [Total: 2598]. Total Candidate: 3170 - 107 Absentees = 3063. Giving a pass rate of 84.8%.</p> <p>PLE 2022: Div. 1 - 588; Div. 2 - 1945; Div. 3 - 459 [Total: 2992]. Total Candidate: 3388 - 81 Absentees = 3307. Giving a pass rate of 90.5%.</p> <p>There was an increase in performance of 5.7% points.</p> <p>Source: UNEB PLE and district results of 2020 and 2022.</p>	4
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 3 • Between 1 and 5% score 2 • No improvement score 0 	<p>UCE 2020: Div. 1 - 22; Div. 2 - 89; Div. 3 - 209 [Total: 320]. Total Candidate: 657 - 27 Absentees = 624. Giving a pass rate of 51.3%.</p> <p>UCE 2022: Div. 1 - 42; Div. 2 - 142; Div. 3 - 209 [Total: 393]. Total Candidate: 772 - 29 Absentees = 743. Giving a pass rate of 52.9%.</p> <p>There was an increase in performance of 1.6% points.</p> <p>Source: UNEB UCE and district results of 2020 and 2022.</p>	2
2	<p>N23_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.</p> <p>Maximum 2 points</p>	<p>a) Average score in the education LLG performance has improved between the previous year but one and the previous year</p> <ul style="list-style-type: none"> • By more than 5%, score 2 • Between 1 and 5%, score 1 • No Improvement, score 0 <p>NB: If the previous average score was 95% and above, Score 2 for any increase.</p>	<p>The average education LLG performance score of 13LLG in 2022 was 8.9/10 [89%], while that of 2023 was 10/10 [100%]. This implied an increase in performance of 11% points.</p>	2

3	Investment Performance: The LG has managed education projects as per guidelines	a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0	<p>Basing on vouchers:</p> <ol style="list-style-type: none"> No. 3045520 dated 04/01/2023 of UGX. 74,756,804/= to Sultan Engineering and Constructions in respect of construction of a3-classroom block at Bukama P/S. No. 4208137 dated 24/03/2023 of UGX. 43,637,328/= to Make Co. Ltd. for construction of a 2-classroom block with office at Rwataibare P/S. No. 5264499 dated 06/07/2023 of UGX. 23,876,496/= to Investments Ltd. for construction of a 2-classroom with office at Kihani P/S. 	2
	Maximum 8 points on this performance measure		The Education Development Grant was spent on eligible activities in tandem with sector guidelines.	
3	Investment Performance: The LG has managed education projects as per guidelines	b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0	<p>The DEO, District Engineer, DCDO and Senior Environment Officer certified works on Education construction projects in FY 2022/2023 before the LG made payments to the contractors as evidence from vouchers verified by the assessor on 19th December 2023.</p>	2
	Maximum 8 points on this performance measure		<p>The projects were as follows:</p> <ol style="list-style-type: none"> Construction of two class room block at Bukama P/s, by Sultan Engineering And Construction Ltd. Procurement Number. IBAN558/wrks/2022-23/00006 Requisition for funds 8/12/2022. Certified works on 13/12/2022 and paid on 21/12/2022 by EFT. 3045520, UGX. 78,761,106. Construction of two class room block at Igorora Day P/s, by Cosbet Investment Ltd. Procurement Number. IBAN558/wrks/2022-23/00003. Requisition for funds 27/3/2023. Certified works on 29/3/2023 and paid on 05/4/2023 by EFT. 4743787, UGX. 24,191,794. Construction of two class room block at Kajwamushana Day P/S, by Epic Fine Services and Contractors.. Procurement Number. IBAN558/WRKS/2022-23/00013. Requisition for funds 12/12/2022 Certified works on 13/12/2022 and paid on 21/12/2022 by EFT. 2994637, UGX. 40,803,633. 	

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

c) If the variations in the contract price are within +/- 20% of the MoWT estimates score 2 or else score 0

From the DE and DEOs offices, the following Works contracts were sampled; and the Engineers estimates (Budgets) Vs. the Contract Prices are as listed with the corresponding Variation percentages:

I. Construction of 2-classroom block at with an office at Igorora Day P/S in Igorora Town Council- IBAN558/WRKS/2022-23/0003

Engineers Estimate 101,960,260/=

Contract Price: 105,082,894/=

Variation: -3.0%

II. Construction of 2-classroom block Kasjwamushana P/S-IBAN 558/WRKS/2022/23/00013

Engineers Estimate 100,626,860/=

Contract amount: 103,337,674/=

Variation: -2.6%

III. Completion of 3 classroom block at Bukaama Primary school in Ishongororo sub-county- IBAN558/WRKS/2022-23/00006

Engineers Estimate 77,596,210/=

Contract amount: 87,984,340/=

Variation: -11.8%

All the variations in the contract price for the above sampled projects are within +/-20% of the MoWT estimates.

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY

- If 100% score 2
- Between 80 - 99% score 1
- Below 80% score 0

As per the contracts and Budget performance report for FY/22-23, the LG did not implement a seed school however, the Education/School infrastructure development implemented were 100% completed as per workplan.

4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines</p> <ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 	<p>The assessor obtained the staff ceiling for primary education and established that all the staff positions for primary school teachers were filled. The number of established positions for primary school teachers in Ibanda district was 706 and 707 teachers were in place which is 100% hence a score of 3</p>	3
4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,</p> <ul style="list-style-type: none"> • If above 70% and above score: 3 • If between 60 - 69%, score: 2 • If between 50 - 59%, score: 1 • Below 50 score: 0 	<p>According to the Assets Register 2022 dated 10/11/2022, the 82 [100%] UPE and 08 [100%] USE schools had the BRMS as per DES guidelines. For example, in primary schools [Nyamarebe, Mutukura, Kigando] I sampled and visited, had classrooms, toilets, textbooks, hoes, clocks, desks, tables, among others in place.</p>	3

Performance Reporting and Performance Improvement

5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>a) Evidence that the LG has accurately reported on teachers and where they are deployed.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 	<p>According to the district consolidated deployment list 2023 dated 15/12/2023 and the staff lists I found in primary schools [Nyamarebe, Mutukura, Kigando "II"] I sampled and visited, the two staff lists [district and schools'] had tallying number and names of teachers.</p> <p>For example, teachers Muhereza Julius, Nuwagaba Jackline, Mukaara Denis, and others [at Nyamarebe P/S (12)]; Tumwine James Robert Ben, Kansiime Beatrice Magadi, Mpumwire Naboth, and others [at Mutukura P/S (10)]; Basigwaho Adrian, Kasingye Winnie, Namanya Leonard, and others [at Kigando "II" P/S (09)] were physically present at the schools.</p>	2
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5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 	<p>Basing on the district consolidated assets register 2023 dated 10/11/2022 and the assets registers found in primary schools [Nyamarebe, Mutukura, Kigando "II"] I sampled and visited, the two registers [district and schools'] had tallying information and the infrastructure and equipment were in place.</p>	2
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> • If 100% school submission to LG, score: 4 • Between 80 - 99% score: 2 • Below 80% score 0 	<p>82/82 [100%] UPE schools had submitted annual reports in compliance to the sector budgeting and reporting guidelines. In the primary schools [Nyamarebe, Mutukura, Kigando "II"] I sampled and visited, I found similar copies as those I found at the DEO's office submitted.</p>	4
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30- 49% score: 2 • Below 30% score 0 	<p>According to training plan 2022/2023 dated 05/12/2022, schools were supported to develop SIPs. 82/82 [100%] UPE schools had submitted their SIPs and they were in place. Primary schools Ntungamo, Nyamarebe, and Kaaburo had submitted SIPs dated 07/11/2022, 17/01/2023, and 25/11/2022 respectively.</p>	4
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 - 99% score 2 • Below 90% score 0 	<p>Basing on the letter dated 27/10/2021 from CAO to PS/MoES and received on 12/11/21, the PBS data, and the Approved Budget Estimates FY 2022/2023, the LG submitted a list of 82 UPE and 08 USE schools and their enrolment figures.</p>	4

Human Resource Management and Development

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>According to the Approved Budget Estimates FY 2023/2024, the LG budgeted for 707 teachers at UGX. 6,885,769,000/= meeting the minimum requirement of 08 teachers per school including the headteacher.</p>	4
7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,</p> <p>Score 3 else score: 0</p>	<p>Basing on the district consolidated deployment list 2023 dated 15/12/2023 and the staff lists I found in the primary schools [Nyamarebe (12), Mutukura (10), Kigando "II" (09)] I sampled and visited, teachers names and numbers were tallying and physically exist.</p>	3
7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,</p> <p>score: 1 else, score: 0</p>	<p>Both the district consolidated deployment list 2023 and the staff lists found in the primary schools [Nyamarebe, Mutukura, Kigando "II"] I sampled and visited, had been displayed on notice boards in the respective places.</p>	1

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO

Score: 2 or else, score: 0

The Assessor accessed files of 10 primary school head teachers and found out that all of them had been appraised with evidence of appraisal reports submitted by SAS/Town Clerk to HRM

1. Turyasingura Vincent (Head Teacher Mwamba Junior School) was appraised by SAS on 2nd December 2022

2. Kamugisha Leonidus (Head Teacher Kihani Primary School) was appraised by SAS on 28th November 2022

3. Asiimwe Richard John (Head Teacher Rwenkoba Parents Primary School) was appraised by SAS on 15th December 2022

4. Byarugaba Deus (Head Teacher Busingiro Primary School) was appraised by SAS on 30th November 2022

5. Tukamusiima Patience (Head Teacher Rwomuhoro Primary School) was appraised by SAS on 2nd December 2022

6. Arinaitwe Alex (Head Teacher Sigirira Primary School) was appraised by SAS on 23rd November 2022

7. Tukahabwa Nelson (Head Teacher Igorora Day Primary School) was appraised by SAS on 15th November 2022

8. Bemanya Enos (Head Teacher Irimya Primary School) was appraised by SAS on 30th July 2022

9. Mujuni Azarius (Head Teacher Kamigamba Primary School) was appraised by SAS on 23rd November 2022

10. Tumwine James (Head Teacher Mutukura Primary School) was appraised by SAS on 29th November 2022

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM

Score: 2 or else, score: 0

The assessor accessed files of 8 secondary school head teachers and found out that all had been appraised by D/CAO with evidence of appraisal reports submitted to HRM for the previous school year.

1. Natukwasa Charles (Head Teacher Kehangara Seed School) was appraised by Deputy CAO on 23rd December 2022

2. Bainomugisha Posiano (Head Teacher Nyamarebe Seed Secondary School) was appraised by Deputy CAO on 29th December 2022

3. Barinawe Gad (Head Teacher Ishongororo High School) was appraised by Deputy CAO on 30th December 2022

4. Nakawunde Innocent (Head Teacher Rwenkobwa Secondary School) was appraised by Deputy CAO on 30th December 2023

5. Bwengye Paul (Head Teacher St. Anne's SS Kihane) was appraised by Deputy CAO on 30th December 2022

6. Komujuni Juliet (Head Teacher Kashoji Secondary School) was appraised by Deputy CAO on 30th December 2022

7. Ahimbisibwe Jackline (Head Teacher Ryabatenga Secondary School) was appraised by the Deputy CAO on 23rd December 2023

8. Abenawe Constantine (Head Teacher Mwamba Secondary School) was appraised by the Deputy CAO on 25th November 2022

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans score: 2. Else, score: 0</p>	<p>All Education department staff had been appraised against their performance plans in the previous FY:</p> <ol style="list-style-type: none"> 1. Senior Inspector of Schools (Bakaijagye Benon) was appraised on 23rd June 2023 2. Inspector of Schools (Mutungi Patrick) was appraised on 2nd June 2023 3. Inspector of Schools (Twesiime John Mary) was appraised on 2nd June 2023 4. Education Officer (Guidance and Counselling) – Asasira Athen was appraised on as Head Teacher of Muziza Primary School on 13th December 2022 5. Education Officer (Nyesigire Robert) was appraised as Head Teacher of Katungu Primary School on 16th December 2022 	2
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8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level, score: 2 Else, score: 0</p>	<p>A Training Plan 2022/2023 dated 05/12/2022 was in place with emphasis on training: headteachers in developing SIPs, games and sports teachers, headteachers in ICT, secondary school teachers on policies, psychosocial support to senior women and men, district staff on ICT, and MDD teachers among others.</p>	2
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Management, Monitoring and Supervision of Services.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually. If 100% compliance, score:2 or else, score: 0</p>	<p>On the basis of the letter dated 27/10/2021 from CAO to PS/MoES and received on 12/11/2021, PBS data, and Approved Budget Estimates FY 2022/2023, the LG submitted letter communicating corrections/revisions of 82 UPE and 08 USE schools and their enrolment figures.</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines. If 100% compliance, score:2 else, score: 0</p>	<p>According to the Approved Budget Estimates FY 2022/2023 and the Inspection Workplans terms 3/2022, 1/2023, and 2/2023, the inspection component was allocated UGX. 34,995,000/= and spent on inland travels, fuel, lubricants and oils, printing/photocopying, workshops, and vehicle maintenance among others.</p>	2
	<p>Maximum 8 points on this performance measure</p>			
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters If 100% compliance, score: 2 else score: 0</p>	<p>A review of PBS timestamps from MoFPED of LG warrant submissions for school capitation grants revealed that the LG in FY 2022/203, warranted within 5 working days after cash limits for the LG were uploaded in the PBS by MoFPED.</p>	2
	<p>Maximum 8 points on this performance measure</p>		<p>Evidence</p> <p>Q 3 - FY 2022/2023-Cash lint uploaded on 12th January 2023 and LG warranted on 13th January 2023, after 1 day, which was within the time-frame of 5 working days.</p> <p>Q 4 - FY 2022/2023-Cash lint uploaded on 20th April 2023 and LG warranted on 24th April 2023 2023, after 4 days, which was within the time-frame of 5 working days.</p> <p>Q 1 - FY 2023/2024-Cash lint uploaded on 19th July 2023 and LG warranted on 20th July 2023, after 1 day, which was within the time-frame of 5 working days.</p> <p>LG warranted within the timeframe of 5 days after cash limits were uploaded in the PBS.</p>	
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED. If 100% compliance, score: 2 else, score: 0</p>	<p>Release letters dated 14/10/2022, 13/01/2023, and 20/04/2023; and DEO's communications dated 17/10/2022, 16/01/2023, and 27/04/2023 for terms 3/2022, 1/2023, and 2/2023 respectively were in place. The capitation grant invoices to schools were available. Equally, when I visited schools [Nyamarebe, Mutukura, Kigando "II"] I sampled, I found similar communications from the DEO's office, and the capitation grant invoices were in place.</p>	2
	<p>Maximum 8 points on this performance measure</p>			

10	Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i>	a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections. • If 100% compliance, score: 2, else score: 0	The termly inspection plans dated 17/11/2022 [Term 1/2023], 07/05/2023 [Term 2/2023] and 22/08/2022 [Term 3/2022], were in place. Equally the inspection minutes for meetings held on 02/09/2022, 18/11/2022, 06/02/2023, 24/03/2023, and 25/05/2023, were available. The emphasis of inspection was on syllabus coverage, conditions of physical school structures, compound cleanliness, learner and teacher attendance, parental involvement, and follow-up of recommendations among others.	2
10	Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i>	b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report: • If 100% score: 2 • Between 80 - 99% score 1 • Below 80%: score 0	All the 82 [100%] UPE schools were inspected in each of the previous three terms [3/2022, 1/2023, and 2/2023] as indicated in the inspection reports of the three terms dated 01/11/2022, 24/05/2023, and 22/08/2023 respectively.	2
10	Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i>	c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up, Score: 2 or else, score: 0	According to departmental minutes of meetings held on 04/07/2022, 23/08/2022, 29/09/2022, 11/11/2022/20/01/2023, 21/04/2023, and 05/06/2023, the inspection reports were discussed, and issues of emphasis were posting teachers, schemes of work and lesson planning, updating class registers, conflicts in schools, recommendations followed up, among others.	2
10	Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i>	d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0	Inspection Reports dated 17/11/2022 [Term 1/2023], 07/05/2023 [Term 2/2023] and 22/08/2022 [Term 3/2022], were received by DES on 13/03/2023, 13/06/2023, and 19/09/2023 respectively. Similarly, I found feedback inspection reports in the primary schools [Nyamarebe, Mutukura, Kigando "II"] I sampled and visited, left behind.	2
10	Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i>	e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0	Evidence by the LG showed the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results for FY 2022/2023. This was from sector committee and council meetings.	2

Below are dates for meeting and Minute numbers:

1. 8th September 2022: Min. :

01/Sos/09/2022 (page, 1).

2. 5th December 2022:
Min:07/Sos/12/2022 (page 1).

3. 20th February 2023: Min:
12/Sos/02/2023.

4. 4th April 2023: Min: 17/Sos/04/2023

The following were discussed:

1. Staff gaps in some schools should be addressed.

2. Late reporting of learners when new school terms open.

3. Failure by most parents to provide school necessities in time of reporting for a new term.

4. The quotation for construction of Nyabuhikye Seed Secondary was above the budget. From, UGX.2,400,000,000 to UGX.2,614,038,500.

5. Loss of morale to most Arts teachers in secondary schools.

6. Les budget for local revenue.

7. Absenteeism of teachers in most secondary schools.

8. Big number of school drops by students and pupils.

9. Renovation of schools should be continuous.

10. Capacity building at pre-primary and primary levels be enhanced with capacity building of staff.

11. Construction of classrooms and latrines in schools should be evaluated and carried out continuously.

12. Construction of staff houses in schools should be looked at serious as it affects their performance and absenteeism which has been noted.

13. Monitor, inspection and supervision of schools be enhanced.

14. Monitor the performance of PLE, UCE and UCAE in the District and benchmark to improve performance. Especially poor performance in science subjects. There should be improvement of performance of PLE, Ordinary and Advanced level exams.

15. Little parents' involvement in school affairs to check on their performance.

16. Need for vigilant and vibrant School Management Committees who

have the capacity to manage schools ably.

17. Inadequate transport for Inspectors of schools.

18. Address the issue of inadequate teachers in schools.

19. Follow-up and support of private schools.

20. Inadequate office space for headquarters staff.

21. Quality and capacity of school management committees still wanting hence contributing to poor performance.

22. Despite the various sensitization on children's rights, violation children is still rampant in schools.

11	Mobilization of parents to attract learners <i>Maximum 2 points on this performance measure</i>	Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school, <i>score: 2 or else score: 0</i>	Basing on reports dated: 1. 07/05/2022 on PTA general meeting at Sigirira P/S. 2. 03/05/2023 on PTA general meetings at Keihangari Seed Secondary School and Ntungamo P/S. 3. 06/02/2023 and 06/06/2023 on Radio Talk shows at Rwenzori FM Eiraka Radio. The LG mobilized school communities to attract and retain learners in schools.	2
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Investment Management

12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i>	According to the consolidated assets register 2022 dated 10/11/2022 and the assets registers I found in primary schools [Nyamarebe, Mutukura, Kigando "II"] I sampled and visited, the two assets' registers [district and schools'] had tallying information and the facilities and equipment existed in the schools.	2
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12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i></p>	<p>The LG conducted desk appraisal for all sector projects in the budget and investments were obtained from the LGDP III-2019/2020 -2024/2025. The projects were appraised by; DEO, District Planner, DCDO and Senior Environment Officer on, 2nd May 2022.</p> <p>The desk appraisals were for the following projects;</p> <ol style="list-style-type: none"> 1. Completion of Kangoma P/S. 2. Construction of classroom blocks at the following Primary schools: <ol style="list-style-type: none"> a. Karambi P/S. b. Igorora day P/S. c. Kajwamushana P/S. d. Kihani P/S. e. Bukama P/S. 	1
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, <i>score 1 else score: 0</i></p>	<p>The LG provided a field appraisal for, technical feasibility, environmental and social acceptability and customized designs. The appraisal was on 4th May 2022. The appraisals were carried out by; DEO, Inspector of Schools, District Planner, DCDO and Senior Environment Officer.</p> <p>The field appraisals were carried out in the following projects;</p> <ol style="list-style-type: none"> 1. Completion of Kangoma P/S dated 19/11/2021 2. Construction of classroom blocks at the following Primary schools: <ol style="list-style-type: none"> a. Karambi P/S b. Igorora day P/S c. Kajwamushana P/S d. Kihani P/S e. Bukama P/S 	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i></p>	<p>As per the Approved Budget Estimates and the Education Sector Work Plan, the following projects were incorporated in the AWP and Procurement Plans for the current FY/2022-2023.</p> <p>Sample projects:</p> <p>I. Completion of 2 classroom block with an office at Ntungamo P/S in Rukiri S/C. Budgeted at 81,894,688/=</p> <p>II. Completion of 2 classroom block with an office at Ryabiju P/S in Rushango TC. Budgeted at 81,894,688/=</p> <p>III. Completion of 2 classroom block with an office at Katungu P/S in Ishongororo TC-Budgeted at 81,894,688/=</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i></p>	<p>The following school infrastructure Projects were approved by the contracts committee before commencement during a meeting held on 10th August 2022.</p> <p>I. Completion of 3 classroom block at Bukaama Primary school in Ishongororo sub-county- IBAN558/WRKS/2022-23/00006. Approved by contracts committee under minute No. 011/CC/2022/23</p> <p>II. Construction of 2-classroom block at with an office at Igorora Day P/S in Igorora Town Council- IBAN558/WRKS/2022-23/0003. Approved under minute No. 006/CC/2022/23</p> <p>III. Construction of 2-classroom block Kasjwamushana P/S-IBAN 558/WRKS/2022/23/00013. Approved under minute No. 010/CC/2022/23.</p>	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p>	<p>There was Proper establishment of PITs (full team) for the sampled projects.</p> <p>Evidence;</p> <p>A letter dated 11 December 2022 from CAO appointing District Engineer- Ayebazibwe Mishaki as project manager, DEO-Nsimire Peter-DEO as contract Manager, Kakooza Opt-Engineering Assistant as clerk of works, Kamugisha Nobert -SCDO, Ahimbisibwe Leticia -Labour officer, Akankwasa Confidence-Senior environment officer and Tumwekatse Albus- Senior procurement officer.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p>	<p>The sampled projects as per the physical checks during the site visits were implemented following MoES standard technical designs and District Engineers specifications.</p> <p>Sampled projects:</p> <p>I. Construction of 2-classroom block at with an office at Igorora Day P/S in Igorora Town Council- IBAN558/WRKS/2022-23/0003</p> <p>II. Construction of 2-classroom block Kasjwamushana P/S-IBAN 558/WRKS/2022/23/00013</p> <p>Evidence:</p> <p>Scope of the work</p> <p>As per the technical specifications from the District Engineer, the structure had 2 classroom Blocks (7800x6400mm) with doors (1200x2400mm steel casement), windows (1200x1490mm), 28 Gauge roofing sheets covering fixed on 100x50mm timber purlins, The access to the classrooms was ramped to allow easy accessibility.</p>	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i></p>	<p>There was evidence that site meetings were conducted for infrastructure projects implemented in the previous FY2022/2023.</p> <p>Evidence;</p> <p>I. Minutes of the site meeting dated 18th April 2023, 16th March 2023, 17th Feb 2023, 19th Jan 2023, 19th December 2022 at Igorora Primary School. In attendance were Resident District Commissioner, District Engineer, Contractor, Chief Administrative Officer, Engineering Assistant, Senior Environment Officer, Senior Community Development Officer, District Education Officer, Town clerk, senior procurement and Head teacher.</p> <p>II. Minutes dated 23rd December 2022, 23rd January 2023 28th February 2023 for construction works at Bukama Primary School.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i></p>	<p>There was evidence of joint supervision of the sector infrastructure projects</p> <p>Evidence;</p> <p>I. Monitoring report dated 26th April 2023, 31st March 2023, 28th Feb 2023 and Jan 24th 2023. In attendance were District Engineer, CAO, Senior Environment Officer, Senior Labour Officer, Senior Community Development Officer, and contractor- at Igorora Primary school.</p> <p>II. Monitoring report dated Nov 27th 2022, 28th December 2022.</p> <p>III. Progress inspection report dated 13th December 2022 on the construction of classroom blocks at Bukama P/S.</p>	1

Procurement, contract management/execution

Maximum 9 points on this performance measure

g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, *score: 1, else score: 0*

The sector infrastructure projects were properly executed and payments to contractors were made within specified timeframes within the contract FY 2022/2023.

The projects were as follows;

Payment terms as per contract 30 days after a request for payment / invoice by the contractor.

1. Construction of two class room block at Bukama P/s, by Sultan Engineering And Construction Ltd. Procurement Number. IBAN558/wrks/2022-23/00006 Requisition for funds 8/12/2022. Certified works on 13/12/2022 and paid on 21/12/2022 by EFT. 3045520, UGX. 78,761,106. **Payment after 13 days, which was within the timeframe of 30 days.**

2. Construction of two class room block at Igorora Day P/s, by Cosbet Investment Ltd. Procurement Number. IBAN558/wrks/2022-23/00003. Requisition for funds 27/3/2023. Certified works on 29/3/2023 and paid on 05/4/2023 by EFT. 4743787, UGX. 24,191,794. **Payment after 9 days, which was the timeframe of 30 days.**

3. Construction of two class room block at Kajwamushana Day P/S, by Epic Fine Services and Contractors.. Procurement Number. IBAN558/WRKS/2022-23/00013. Requisition for funds 12/12/2022 Certified works on 13/12/2022 and paid on 21/12/2022 by EFT. 2994637, UGX. 40,803,633. **Payment after 9 days, which was within the timeframe of 30 days.**

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, score: 1, else, score: 0</p>	<p>The Education department timely submitted a procurement plan before 30th April. All submission were made on 12th April 2023</p> <p>for the following projects;</p> <p>I. Completion of 2 classroom blocks and an office at Ntungamo P/S Budgeted at 81,894,688/=</p> <p>II. Completion of 2 classroom blocks and an office at Ryabiju P/S. Budgeted at 81,894,688/=</p> <p>III. Construction Nyabuhikye seed secondary school- Budgeted at 1,084,836,384/=</p>	1
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13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>The Procurement Plan and Files were complete for the sampled projects. It comprised of the, procurement invitation for bid notice, requisition forms, approved Evaluation reports, memos of Bid Acceptance, Award of Contracts, signed Contract documents, and Contracts Committee (C.C) approvals.</p> <p>Sampled projects:</p> <p>I. Completion of 3 classroom block at Bukaama Primary school in Ishongororo sub-county- IBAN558/WRKS/2022-23/00006.</p> <p>II. Construction of 2-classroom block at with an office at Igorora Day P/S in Igorora Town Council- IBAN558/WRKS/2022-23/0003.</p> <p>III. Construction of 2-classroom block Kasjwamushana P/S-IBAN 558/WRKS/2022/23/00013.</p>	1
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Environment and Social Safeguards

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p>	<p>The LG had grievances recorded, investigated, responded to and redress reported under Education.</p> <p>On 12/5/2023 a case was reported at Igorora day PS by one, Asimwe Dickon(Labourer) had not been paid his wages,CAO summoned the Labour officer to act and indeed he was paid on 28/6/2023 witnessed by Labour officer</p>	3
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15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>A copy of the guidelines entitled "Environmental, social and health aspects in schools in Ibanda" dated 07/02/2023 was in place. Similar copies were found disseminated to primary schools [Nyamarebe, Mutukura, Kigando "II"] I sampled and visited.</p>	3
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i></p>	<p>There was evidence in the LG to show costed ESMP safeguard requirements incorporated in the BoQs for the following education projects;</p> <p>Completion of 3 classroom block at Bukama PS in Ishongororo SC. Ref No IBAN/558/Wrks/00006. In the BoQ under item I-Allow for Environmental Action Plan and proposed mitigation measures costed at 300,000UGX. ESMP mitigation costed for OHS,50,000UGX, Soil erosion component 50,000UGX, GBV Issues 50,000UGX undertaken and were signed by the senior Environment officer and DCDO on 21/9/2022</p> <p>Construction of 2 Classroom block with an office at Karambi PS (Ref No IBAN/558/Wrks/00005) ESMP costed UGX. In the BoQ under preliminaries OHS costed 200,000UGX, environmental action plan and mitigation measures costed 300,000UGX. ESMP mitigation costed for OHS,50,000UGX, Soil erosion component 50,000UGX, GBV Issues 50,000UGX and were signed by the senior Environment officer and DCDO on 19/9/2022</p> <p>Construction of 2 Classroom block at Igorora day PS. (Ref No IBAN/WRKS/2022-23/00009)</p> <p>In the BoQ under preliminaries Bill No 1 site meetings costed 800,000UGX, water for workers costed 1,200,000UGX, OHS costed 600,000UGX and environmental action planning costed 800,000UGX. ESMP mitigation costed for OHS,50,000UGX, Soil erosion component 50,000UGX, GBV Issues 50,000UGX and were signed by the senior Environment officer and DCDO on 15/9/2022</p>	2

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

b) If there is proof of land ownership, access of school construction projects, *score: 1, else score:0*

There was evidence availed by LG to show proof of land ownership for Education/school construction projects implemented in the previous year examples include;

Construction of 3 classroom block at Bukama PS located in Ishongororo TC, Kitoro Cell Kakinga ward. Archdiocese of Mbarara in support of education allocates 2.5 Hec for school development, addressed to CAO Ibanda DLG. signed by Rev Fr Godfrey Bataringaya AJ (St Adolf Ishongororo Parish) dated on 2/3/2022

Consent letter of land for construction of 2 classroom block at Karambi PS, addressed to CAO Ibanda .as a foundation body it offers land to develop our area Signed by Rev Canon Jackson Katungi Diocesan secretary dated 15/2/2023 COU Diocese west Ankole

Consent letter on land for construction of 2 classroom block at Igorora Day PS addressed to CAO Ibanda DLG, signed by Habaasa Aron parish priest Nkundo Parish COU division of west Ankole dated 24/10/22

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, *score: 2, else score:0*

There was evidence that the LG had consistent monitoring and engagement of education projects throughout the contract period by CDO and Environment Officer. There were also monthly reports for supervision of the education projects example

Report for construction of 2 classroom block at Karambi PS. Monitoring report dated 20/2/2023,13/2/2023 and 13/6/2023, signed by CDO and Environment officer.

Report for construction of 2 classroom block at Igorora PS. Monitoring reports were done on 18/1/2023, 23/2/2023 and 3/5/2023 signed by CDO and Environment officer.

Report for construction of 3 classroom block at Bukama PS Monitoring reports dated 17/11/2022 and 17/2/2023 were signed by CDO and Environment officer.

Corrective measures were done according to the monitoring reports example; lightening arrestors fitted on school blocks, Rain water harvested, drainage managed to control soil erosion.

16

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

Score: 1, else score:0

There was evidence that LG had E&S Contractor payment certificates and compliance Certification forms completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates. examples include;

Report for construction of 2 classroom block at Karambi PS. Environmental compliance certification was signed on 13/6/2023 by Senior environment officer and CDO

Report for construction of 2 classroom block at Igorora PS. Environmental compliance certification was signed on 13/6/2023 by senior environment officer and CDO

Report for construction of 3 classroom block at Bukama PS Environmental compliance certification was signed on 13/12/2023 by senior environment officer and CDO.

Contractor is to remain responsible for Defects Liability period (DLP) of 12 months

**Health
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>The LG Health department registered an increase in population delivering at health facilities by 30.4% between FY 2021/2022 to 2022/2023. Delivery data was obtained for the FY 2021/2022 and 2022/2023 for (Bwahwa HC III, Rukiri HC III and Kanywambogo HCIII). Total deliveries for the FY 2021/2022(Old) was 616 and FY 2022/2023(New) was 803. Percentage change was calculated using $(\text{New}-\text{Old})/\text{Old} \times 100 = (803-616)/616 \times 100 = 30.4\%$.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 	<p>Average score in health for LLG Performance was</p> <p>FY2021/2022 - 94.6%</p> <p>FY2022/2023 - 100%</p> <p>Average score 97.3%</p>	2
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 	<p>This indicator is NA, All LGs to score 0</p>	0

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.

The LG budgeted and received UGX. 1,353,763,000 for health sector development grant spent (ABPR, page, 17).

Expenditure of UGX. 1,353,763,000.

1. Furniture and fitting for DHO'S office UGX, 50,000,000 (ABPR, page,77).
2. Construction of a 2 stance latrine at Rushango HC11 UGX.20,000,000 (ABPR, page,77).
3. Upgrade of Birongo HC2 to HCIII, UGX. 968,736,000 (ABPR, page,77).
4. Renovation of OPD at Rwengwe HC11 UGX 50,000,000. (ABPR, page,77).
5. Renovation of OPD at Nyamarebe HC111 UGX 51,000,000. (ABPR, page,77).
6. Construction of a 2 unit staff house at Kihani HC 11 UGX.170,000,000. (ABPR, page,77).
7. Construction of modified staff house at Kigunga HC UGX.27,027,000. (ABPR, page,77).

Total, UGX.1,1,353,763,000.

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0

The DHO , District Engineer, District Natural Resource Officer, DCDO certified works on health projects before the LG made payments to the

Contractors and suppliers.

The sample payments made were as follows;

1. Renovation of OPD at Rwengwe HC 111 by Ask Unique Enterprises Ltd. Procurement Number. IBAN558/WRKS/22-23/00010. Requisition for funds, 27/01/2023. Certified works on 27/01/2023 and paid on 03/02/2023 by EFT. 3648172, UGX. 42,110,712.
2. Construction of atwo unit staff house at Kihani Health Centre 111, by Ugawood Company Limited. Procurement Number. IBAN558/WRKS/22-23/00008. Requisition for funds, 18/5/2023. Certified works on 18/5/2023 and paid on 26/5/2023 by EFT. 5668167, UGX. 59,824,279.
3. Renovation of OPD block Nyamarebe HC 111 by Izharo Construction Co Ltd. Procurement Number. IBAN558/WRKS/22-23/00011. Requisition for funds, 19/06/2023. Certified works on 19/06/2023 and paid on 27/06/2023by EFT. 6418153 , UGX. 5,090,150.

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0</p>	2
		<p>The Engineers estimates (Budgets) Vs. the Contract Prices for the sampled projects is as follows;</p> <p>I. Upgrade of Birongo HC II to III in Kijongo S/C-MoH-UGIFT/WRKS/22-23/00001</p> <p>Engineer's Estimate: 920,000,000/=</p> <p>Contract award price: 919,415,311/=</p> <p>Variation: 0.1%</p> <p>II. Construction of 2 Unit staff House at Kihani HC III in Kikyenyke S/C-IBAN 558/WRKS/2022-23/00008</p> <p>Engineer's Estimate: 165,750,000/=</p> <p>Contract award price: 167,630,291/=</p> <p>Variation: -1.1%</p> <p>III. Renovation of OPD Block at Rwengwe HC II in Kikyekye S/C-IBAN 558/WRKS/2022-23/00011</p> <p>Engineer's Estimate: 50,592,910/=</p> <p>Contract award price: 56,992,520/=</p> <p>Variation: -11.2%</p> <p>The variation was within +/-20% of the MoWT/LG Engineers estimates.</p>	

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY</p> <ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 	2
		<p>According to the LG works contracts and Annual budget performance report for the previous financial year, The health sector implemented the upgrade of Birongo HC II - III to 100% completion.</p> <p>Evidence:</p> <p>I. Completion certificate dated 27th June 2023 issued to Cream General and Technical services LTD on the upgrade of Birongo HC II to HC III.</p>	

4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure</p> <ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 	<p>There was 1 HCIV and 8 HCIIIs in Ibanda district. Using the old structure each HCIV is supposed to have 56 staff and HCIII is supposed to have 20 staff. The total number of established positions for HCIV and HCIIIs in Ibanda is therefore 216. 168 positions are filled which is approximately 78% hence a score of 1.</p>	1
4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> • If 100 % score 2 or else score 0 	<p>The LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <p>Project:</p> <p>I. Upgrade of Birongo HC II to III in Kijongo S/C-MoH-UGIFT/WRKS/22-23/00001</p> <p>Works included construction of general/maternity ward, Renovation of outpatient department, construction of 4-stance lined VIP latrine, construction of placenta pit, construction of medical waste pit, walkways and general external works.</p>	2

Performance Reporting and Performance Improvement

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>There was evidence to show that health workers were in place as indicated in the staff list provided by the DHOs office for the FY 2023/2024. The assessment team compared the staff list obtained from the DHOs office for the FY 2023/2024 with what was available at the sampled facilities (Kikyenkya HC III, Rukiri HC III and Kanywambogo HCIII) and observed the following.</p>	2
			<p>Kikyenkya HC III: The deployment list provided by the DHOs office had 23 health staff. On verification at the facility, ALL the health workers were in place as indicated in the staff list provided by the DHO, with Komushago Annet and Kabajurizi Agnes on study leave and Namara Joventa on annual leave</p>	
			<p>Rukiri HC III: The deployment list provided by the DHOs office had 19 health staff. On verification at the facility, ALL the health workers were in place as indicated in the staff list provided by the DHO with Nabaasa Beatrice, Tumusiime Innocent and Nuwabaine Sharon on annual leave.</p>	
			<p>Kanywambogo HC III: The deployment list provided by the DHOs office had 18 health staff. On verification at the facility, ALL the health workers were in place as indicated in the staff list provided by the DHO with Nzanzu Edger on maternity leave.</p>	
5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>1 health facility was upgraded in the FY 2022/2023- Birongo HC II was upgraded to a HC III. There was evidence that the information on the construction and functionality was accurate. 100% (Ugx 323,000,000) of the funds were spent on construction of staff houses and 77.5% (552, 067,000) out of Ugx 712,500,000 was spent on the construction of maternity ward)-LG Q4 report FY 2022/2023</p>	2

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:

- Score 2 or else 0

There was evidence that the annual work plan and budgets for the sampled health facilities (Kikyenkye HC III, Rukiri HC III and Kanywambogo HCIII) conformed to the prescribed formats in the planning guidelines and were submitted by March 31st of the previous FY 2022/2023

Kanywambogo HC III: The workplan and budget was prepared by Atugabirwe Hellen (Health Facility In charge) on 10th March 2023 and submitted to the DHOs office 25th March 2023

Rukiri HC III: The workplan and budget was prepared Muzinya Lawrence (Health Facility In charge) on 24th March 2023 and submitted to the DHOs office on 25th March 2023

Kikyenkye HC III: The workplan and budget was prepared by Baguma Damazo (Health Facility In charge) on 15th March 2023 and submitted to the DHOs office on 25th March 2023

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :

- Score 2 or else 0

The sampled health facility (Kikyenkye HC III, Rukiri HC III and Kanywambogo HCIII) Annual Budget Performance Reports for the previous FY 2022/2023 conformed to the Budget and Grant Guidelines and were submitted timely i.e. 15th July of the current FY 2023/2024.

Kanywambogo HC III: The HF annual budget performance report was prepared by Atugabirwe Hellen (Health Facility In charge) on 10th July 2023 and submitted to the DHOs office 13th July 2023

Rukiri HC III: The HF annual budget performance report was prepared Muzinya Lawrence (Health Facility In charge) on 1st July 2023 and submitted to the DHOs office on 4th July 2023

Kikyenkye HC III: The HF annual budget performance report was prepared Baguma Damazo (Health Facility In charge) on 1st July 2023 and submitted to the DHOs office on 2nd July 2023

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports

- Score 2 or else 0

There was evidence that the sampled health facility (Kikyenyke HC III, Rukiri HC III and Kanywambogo HCIII) improvement plans for the current FY (2023/2024) incorporated performance issues identified in DHMT monitoring and assessment reports.

Kikyenyke HC III: The Integrated support supervision visit in Q2 noted that mothers were coming late for ANC 1. Equally in Q4 there was reduced numbers of mothers delivering at the facility. This issue was integrated into the health facility PIP. There was a plan to use the VHTs to register, sensitize and refer pregnant mother for timely ANC visits. The facility also planned to active screening of pregnant mothers at OPD (Integrated PIP, workplan and budget prepared by Baguma Damazo (Health Facility In charge) on 15th March 2023)

Rukiri HC III: The integrated support supervision visit conducted in Q2, Q3 and Q4 noted that, there was low community attitude towards maternal and child health services, poor immunization coverage and lack of VHT review meetings. These issues were integrated in the health facility PIP. There was planned dialogue meetings to increase awareness on maternal and child health services. Equally there were planned VHT quarterly meeting to increase VHT participation in health service delivery (Integrated PIP, workplan and budget prepared Muzinya Lawrence (Health Facility In charge) on 24th March 2023

Kanywambogo HC III: Q2 support supervision visit noted that, there was poor documentation by staff, inadequate knowledge on management of childhood illnesses and lack of hydroelectricity. In Q4 it was equally noted that the facility had no mechanism to follow up lost children for immunization and knowledge gap in management of childhood illness. These issues were integrated in the PIP. The facility planned to install electricity and also procure a solar system. There was also a plan to identify children who missed appointments and have the VHT visit them. (Integrated PIP, workplan and budge prepared by Atugabirwe Hellen (Health Facility In charge) on 10th March 2023)

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,

- score 2 or else score 0

There was evidence that the sampled HFs Kikyenkye HC III, Rukiri HC III and Kanywambogo HCIII) submitted 100% their monthly (12) and quarterly (4) reports for the FY 2022/2023 timely i.e. 7 days following the end of each month and quarter. The details are summarized.

Month Kikyenkye HC III Rukiri HC III
Kanywambogo HC III

June 2023 5/7/2023 6/7/2023 7/7/2023

May 2023 2/6/2023 4/6/2023 5/6/2023

Api 2023 4/5/2023 7/5/2023 6/5/2023

March 2023 5/4/2023 5/4/2023 5/4/2023

Feb 2023 5/3/2023 7/3/2023 5/3/2023

Jan 2023 6/2/2023 6/2/2023 5/2/2023

Dec 2022 6/1/2023 7/1/2023 5/1/2023

Nov 2022 6/12/2022 5/12/2022 5/12/2022

Oct 2022 3/11/2022 3/11/2022 4/11/2022

Sep 2022 4/10/2022 3/10/2022 5/10/2022

Aug 2022 7/9/2022 5/9/2022 7/9/2022

Jul 2022 3/8/2022 3/8/2022 5/8/2022

Quarter Kikyenkye HC III Rukiri HC III
Kanywambogo HC III

Q1 7/10/2022 6/10/2022 6/10/2022

Q2 6/01/2023 7/01/2023 4/1/2023

Q3 4/4/2023 7/4/2023 4/4/2023

Q4 5/7/2023 6/7/2024 6/7/2023

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0

Note: Municipalities submit to districts

This indicator is NA, All LGs to score 0

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>This indicator is NA, All LGs to score 0</p>	0
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6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>The LG DHOs office timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports and status, FY 2022/2023 to Planner for consolidation.</p> <p>The due dates for submission and submission by DHO's office for consolidation were as below:</p> <p>Q-1- Due date for submission was 31/10/2022, submitted on 05/10/2022. The submission was within the time-frame.</p> <p>Q 2- Due date for submission was 31/01/2023, submitted on 05/01/2023. The submission was within the time-frame.</p> <p>Q 3- Due date for submission was 30/04/2023, submitted on 04/04/2023. The submission was within the time-frame.</p> <p>Q 4 -Due date for submission was 31/08/2023, submitted on 06/07/2023. The submission was within the time-frame.</p>	1
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6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>There was evidence that the LG developed Performance Improvement Plan for the lowest performing health facilities. The plan was prepared by Katusiime Hope-ADHO/MCH on 28th July 2022 and approved by AO, not dated. A total of 5 health facilities (Nyamarebe HC III, Kihani HC III, Kasozi HC III, Rushango HC III and Mpasha HC II) were identified as not performing well in the FY 2022/2023</p>	1
	<p>Maximum 14 points on this performance measure</p>			

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>There was evidence that the LG implemented Performance Improvement Plan for the lowest performing health facilities. A copy of the implementation report was availed to the assessment team.</p>	1
	<p>Maximum 14 points on this performance measure</p>		<p>A meeting was held with Nyamarebe HC III staff on 13th May 2023, with support of the Biostatistician to address the inadequate use of data for decision making. Equally a midwife was transferred to address the staffing gaps at the facility. Onsite mentorship on family planning was done at Kashozi HC III to address the inadequate skills on family planning (Report prepared by Katusiime Hope-ADHO/MCH, dated 11th August 2023</p>	

Human Resource Management and Development

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>The LG-Health department did not budget for health workers as per guidelines. We reviewed the LG approved performance contract and wage analysis and noted that the department budgeted for 210(68.2%) of the health workforce with a wage of Ugx 3,810,583,000 (LG Approved Budget Estimates 2023/2024). The health facility list obtained from the District Health office indicated that, the LG health department has a total of 21 health facilities (1 HCIV,8 HC IIIs and 12 HC IIs), with an approved staff structure of 308 health workers.</p>	0
	<p>Maximum 9 points on this performance measure</p>			

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	a) Evidence that the LG has: ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0	There was evidence that the LG health department did not deploy health workers as per guidelines/staffing levels and norms in the FY 2023/2024(i.e. at least all the HFs to have 75% of the staff required. Some of the facilities had less 75% of the required staffing. For example; Bwahwa HC III had 12 staff out of 19(63.2%), Rugaaga HC II had 6 out of 9(66.7%) and Kijongo HC II had 6 out of 9(66.7%),	0
Maximum 9 points on this performance measure				
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0	There was evidence that health staff are working where they are deployed in all the sampled facilities ((Kikyenkya HC III, Rukiri HC III and Kanywambogo HCIII). The assessment team reviewed the deployment list provided by the DHOs office and HF list obtained at the sampled facilities and noted the following;	3
Maximum 9 points on this performance measure			Kikyenkya HC III: The deployment list provided by the DHOs office had 23 health staff. On verification at the facility, ALL the health workers were working where they were deployed with Komushago Annet and Kabajurizi Agnes on study leave and Namara Joventa on annual leave	
			Rukiri HC III: The deployment list provided by the DHOs office had 19 health staff. On verification at the facility, ALL the health workers were working where they were deployed with Nabaasa Beatrice, Tumusiime Innocent and Nuwabaine Sharon on annual leave.	
			Kanywambogo HC III: The deployment list provided by the DHOs office had 18 health staff. On verification at the facility, ALL the health workers were working where they were deployed with Nzanu Edger on maternity leave.	
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0	There was evidence that the list of health workers deployed in the sampled facilities facility (Kikyenkya HC III, Rukiri HC III and Kanywambogo HCIII) were displayed on the health facilities notice boards	2
Maximum 9 points on this performance measure			Kikyenkya HC III had a list of 23 health staff displayed as of July 2023	
			Rukiri HC HC III had a list of 19 health staff displayed as of Dec 2023	
			Kanywambogo HCIII had a list of 18 health staff displayed (List not dated)	

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

The assessor reviewed personal files of 11 health in-charges and found out that they were all appraised during the previous FY in accordance with guidelines from MoPS.

1. Tumuramye Didas (Enrolled Nurse) was appraised on 15th May 2023
2. Baguma Damazo Ikyenga (Medical Clinical Officer) was appraised on 30th May 2023
3. Ahumuza Florence (Enrolled Nurse) was appraised on 9th May 2023
4. Ninsiima Mary Irene (Enrolled Comprehensive Nurse) (Enrolled Nurse) was appraised on 10th May 2023
5. Kyokunzire Annet (Enrolled Midwife) was appraised on 30th June 2023
6. Muzinya Lawrence (Senior Clinical Officer) was appraised on 30th June 2023
7. Muhaiwoha Donnatah (Enrolled Nurse) was appraised on 30th June 2023
8. Ayebazibwe Felix (Enrolled Nurse) was appraised on 29th June 2023
9. Nsaasiirwe Immaculate (Enrolled Nurse) was appraised on 11th May 2023
10. Kajungu Mwendu Tom (Senior Medical Clinical Officer) was appraised on 25th May 2023
11. Tumwebaze Philemon (senior Clinical Officer) was appraised on 25th May 2023

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0</p>	<p>The assessor reviewed personal files for a sample of 9 health workers and established that they were appraised by their Health Facility In-charges during the previous FY in accordance with guidelines from MoPS</p> <ol style="list-style-type: none"> 1. Ahumuza Lilian (Enrolled Nurse) was appraised on 30th June 2023 2. Manige Edidah (Enrolled Nurse) was appraised on 30th June 2023 3. Evening Bridget (Enrolled Nurse) was appraised on 12th May 2023 4. Katushabe Claire (Enrolled Midwife) was appraised on 10th May 2023 5. Nuwagaba Mackline (Enrolled Midwife) was appraised on 20th May 2023 6. Nkwasiibwe Balon (Enrolled Psychiatric Nurse) was appraised on 30th May 2023 7. Natukunda Anna (Health Assistant) was appraised on 15th May 2023 8. Biika Jenet (Health Information Assistant) was appraised on 30th June 2023 9. Nsabimaana Alexander (Medical Laboratory Technician) was appraised on 8th May 2023 	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>iii. Taken corrective actions based on the appraisal reports, score 2 or else 0</p>	<p>Evidence was provided to the assessor to confirm that DHO took some corrective actions based on the appraisal reports. A report for a training on disease surveillance for Health Workers which took place on 12th - 16th June 2023 at Ibanda Resort Hotel) was reviewed by the assessor. Gaps in disease surveillance had been identified in the appraisal reports for some staff</p>	2

8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	b) Evidence that the LG: i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0	<p>There was evidence that training activities for the FY 2022/2023 were conducted.</p> <p>Training of trainers for district-based mentors on community-based family planning was conducted from 1st – 3rd August 2022. The purpose of the training was to update district family planning mentors on revised family planning curriculum and new updates. A total of 22 participants attended the training (Report prepared by Ruth M Tindimwebwe and reviewed by Katusiime Hope-ADHO/MCH, dated 23rd August 2022)</p> <p>Dissemination of essential material and newborn guidelines among health workers was done from 6th – 8th March 2023.</p> <p>The objective of the training was to promote the adaptation and implementation of best practices in maternal and newborn care based on the revised guidelines. A total of 21 midwives were trained. (Report prepared by Ruth M Tindimwebwe and reviewed by Katusiime Hope-ADHO/MCH, dated 9th March 2023)</p> <p>Disease surveillance training for health workers was conducted 60 health workers in Ibanda District. The objective of the training was to guide health workers on how to identify common notifiable diseases and events of public health concern. (Report prepared by Namande Caroline- Biostatistician, dated 25th June 2023)</p>	1
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	ii. Documented training activities in the training/CPD database, score 1 or else score 0	There was evidence that the LG health department documented training activities in the training/CPD database. The data base was developed by Katusiime Hope- ADHO /MCH	1
	Maximum 6 points on this performance measure			

Management, Monitoring and Supervision of Services.

9	N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.	a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0	There was evidence that the CAO confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing in a letter to the PS MoH (Letter dated 18th September 2023 -Ref CR/1BD-353-1). The letter was written within the required timeline i.e. 28th Sep 2023	2
Maximum 9 points on this performance measure				
9	N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.	b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.	The LG PHC budget for FY 2022/2023 was UGX. 689,405,000 (ABPR, page, 17) and allocated, UGX. 103,410,750 (ABPR, page, 79) for monitoring and service delivery and District health services. This was 15%, which was the maximum.	2
Maximum 9 points on this performance measure				
9	N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.	c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0	The LG warranted and transferred direct transferred to health facilities in accordance to the requirements within 5 working days in FY 2022/2023 in all quarters (Q 1- Q 4).	2
Maximum 9 points on this performance measure				
			Q 1- FY 2022/2023, warranted on 02/08/2022 and transferred 4/08/2022, after 2 days, which was within 5 working days.	
			Q 2- FY 2022/2023, warranted on 14/10/2022 and transferred 17/10/2022, after 3 days, which was within 5 working days.	
			Q 3 - FY 2022/2023, warranted on 13/01/2023 and transferred 16/01/2023, after 3 days, which was within 5 working days.	
			Q 4 - FY 2022/2023, warranted on 24/04/2023 and transferred 26/04/2023, after 2 days, which was within 5 working days.	

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The LG invoiced and communicated PHC NWR Grant transfers for FY 2022/2023 to health facilities within 5 working days from the day of funds release in each quarter.</p>	2
	<p>Maximum 9 points on this performance measure</p>		<p>Q 1- FY 2022/2023, released funds on 02/08/2022, invoiced and communicated on 4/08/2022, after 2 days, which was within 5 working days.</p>	
			<p>Q 2- FY 2022/2023, released funds on 13/10/2022, invoiced and communicated on 17/10/2022, after 4 which was within 5 working days.</p>	
			<p>Q 3 - FY 2022/2023, released funds on 12/01/2023, invoiced and communicated on 16/01/2023, after 4 working days, which was within 5 working days.</p>	
			<p>Q 4 - FY 2022/2023, released funds on 20/04/2023, invoiced and communicated on 24/04/2023, after 4 working days, which was within 5 working days.</p>	
			<p>The LG invoiced and communicated all PHC NWR Grant transfers after release of funds for the FY 2022/2023 to health within 5 working days.</p>	
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>Evidence indicated the LG did not publicize (Q 1 - Q 4) all the quarterly financial releases through noticeboard on the release to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED FY 2022/2023.</p>	0
	<p>Maximum 9 points on this performance measure</p>		<p>Q 1-FY 2022/2023, expenditure limits was on 8/07/2022, publication was on 03/08/2022, after 26 days, which was beyond 5 working days.</p>	
			<p>Q 2- FY 2022/2023, expenditure limits was on 30/09/2022, publication was on 14/10/2022, after 14 days, which was beyond 5 working days.</p>	
			<p>Q 3 - FY 2022/2023, expenditure limits was on 29/12/2023, publication was on 13/01/2023, after 15 days, which was beyond 5 working days.</p>	
			<p>Q 4 - FY 2022/2023, expenditure limits was on 06/04/2023, publication was on 20/04/2023, after 14 days, which was beyond 5 working days.</p>	

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0

There was evidence that the health department implemented actions recommended by the DHMT/MMHT quarterly performance review meetings of the previous FY 2022/2023. Meeting minutes for the quarterly review meeting and implementation reports were reviewed;

Q1: The meeting was held on 16th August 2022, attended by 30 participants. There was a recommendation to put in place daily attendance book at all health facilities under the supervision of the In charge. This was implemented and reported in the Q2 meeting held on 11th Dec 2022. All health facilities were supported with daily attendance books.

Q2: The meeting was held on 11th Dec 2022, attended by 30 participants. There was a recommendation for the DHT to meet staff at all health facilities to address the issue of mishandling patients. Immunization outreaches were to be strengthened to improve immunization coverage. This was implemented and report in Q3 meeting held on 1st April 2023. A meeting was held with health facility staff, with support from the DHOs office. A new immunization outreach site was opened at Muziza parish under Kashozi HC III.

Q3: The meeting was held on 1st April 2023, attended by 28 participants. There was a recommendation for the District Health Educator to develop talking points about malaria. This was implemented at reported in Q4 meeting held on 9th August 2023 - Malaria talking points were developed and distributed to all health facilities.

Q4: The meeting was held on 9th August 2023 attended by 41 participants. A recommendation was made to increase screening for pregnancy at all entry points at the facility and involve VHTs and community leaders in all health-related activities. This was implemented and reported in Joint review mission meeting held on 7th Sep 2023. Screening was introduced at all entry point at the facility and there was an increase in pregnancy indicators. Equally community dialogue meetings were held as a mechanism of involving communities in health activities.

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>There was evidence that the LG quarterly performance review meetings involved all health facilities in charges, implementing partners, DHMTs and key LG departments. The assessment team reviewed attendance for the quarterly review meeting and noted the following;</p> <p>Q1: The meeting was held on 16th August 2022, attended by 30 participants including DHMT, Health facility In charges, UPMB, UHA, TASO and Key departments - Community Based Services, Water and Education</p> <p>Q2: The meeting was held on 11th Dec 2022. It was attended by 30 participants including DHMT, Health facility In charges, UHA, TASO and Key departments - Community Based Services and Education.</p> <p>Q3: The meeting was held on 1st April 2023. It was attended by 28 participants including DHMT, Health facility In charges, TASO and Key departments - Community Based Services, Water and Education</p> <p>Q4: The meeting was held on 9th August 2023. I was attended by 41 participants including DHMT, Health facility In charges, UHA, TASO, TPO and Key departments - Community Based Services and Education</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>The LG has 1 HC IV (Ishongororo HC IV) and No General Hospital. There was evidence that the LG supervised the HC IV at least once in every quarter. The assessment team reviewed the quarterly integrated support supervision reports and noted the following;</p> <p>Q1: A total of 14 health facilities were supervised this quarter, including Ishongororo HC IV (Report prepared by Okello Denis – ADHO -EH, 28th Sep 2022)</p> <p>Q2: A total of 11 health facilities were supervised this quarter, including Ishongororo HC IV (Report prepared by Katusiime Hope – ADHO -MCH, 20th Dec 2022)</p> <p>Q3: A total of 17 health facilities were supervised this quarter, including Ishongororo HC IV (Report prepared by Okello Denis – ADHO -EH, 16th April 2023)</p> <p>Q4: A total of 14 health facilities were supervised this quarter, including Ishongororo HC IV (Report prepared by Katusiime Hope – ADHO -MCH, 15th June 2023)</p>	1

10

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0

- If not applicable, provide the score

The LG have 1 HSD Ibanda North HSD supervised by Isongororo HC IV. There was evidence that the Health Sub District (HSD) carried out support supervision of lower level health facilities within the previous FY 2022/2023

Q1: A total of 8 health facilities were supervised this quarter (Report prepared by Namara Dinavence- Nursing Officer, dated 14th Sep 2022)

Q2: A total of 8 health facilities were supervised this quarter (Report prepared by Turyatunga Yoweri - Assistant Nursing Officer, dated 21st December 2022)

Q3: A total of 9 health facilities were supervised this quarter (Dr Katiti Chrispus - Medical Officer, dated 27th March 2023)

Q4: A total of 8 health facilities were supervised this quarter (Report prepared by Bende Hope - Senior Nursing Officer, dated 21st June 2023)

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0

There was evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and implementation of those were followed during the FY 2022/2023.

Kikyenkye HC III, the support supervision visit conducted on 13th Oct 2022, recommended that the health facility should organize minutes to include action points and follow up previous agreed actions during their meetings. Equally, there was a recommendation during the same visit for the health facility to step up CME activities. These recommendations were implemented. Copies of the reports for CMEs conducted were provided as evidence

- CME on TB contact tracing held on 31st Dec 2022

- CME on PMTCT and Peadiatrics Initiative organsied on 3rd Apirl 2023

- CME on Geneder Based Vioelnce organized on 24th May 2023

Meeting minutes for staff meetings conducted were also provided for meeting held on 16th Nov 2022, 10th Jan 2023 and 20 Feb 2023. Action from previous meeting were discussed in all these meetings

Rukiri HC III, the support supervision visit conducted on 2nd June 2023 recommended that the health facility should develop quality improvement journals to monitor their performance. This was implemented. A journal to improve percentage of pregnant women in ANC who are completely assessed for all risk factors was provided as evidence. The journal was developed on 1st July 2023 and will run up to 31st Dec 2023

Kanywambogo HCIII: The support supervision visit conducted on 24th May 2023 recommended that, the Midwife on duty should orient and mentor other midwives on focused ANC approach. This recommendation was implemented. Monday Maclean and Anainmugisha Sandra were trained in July 2023 on New Antenatal and maternal and child health guidelines. This training was documented in the health facility training data base

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>There was evidence that the LG provided support to health facilities in the management of medicines and health supplies. The assessment team reviewed the medicine management supervision reports for individual facilities that was completed on the Supervision, Performance Assessment, and Recognition Strategy (SPARS) data collection tool and noted the following;</p> <p>Kikyenye HC III was supervised on 12th Oct 2022. Ordering schedule was available and all orders were placed on time. Source documentation was also properly done. However, tracking allocation and distribution was not properly being done (Namara Dianavence-MMS, dated 12th Oct 2022)</p> <p>Kikyenkye HC III was also supervised on 14th Nov 2022. Reference material and ART tools were available at the facility and there was complete documentation in most registers. However, stock book had some errors which were rectified during the supervision. (Namara Dianavence-MMS, dated 14th November 2022)</p> <p>Nyamarebe HC III was supervised on 15th Dec 2022. Prescribing quality was being adhered to and stock cards were observed to be in place and next the drug. Drug store was well maintained and the ventilation was good. However, there was inconsistent update of stock cars and drug store was quite small (Namara Dianavence-MMS, dated 15th Dec 2022)</p>	1
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>The LG DHOs health office budget was UGX.103,410,750 (ABPR, page, 79) The total amount allocated to health promotion and prevention activities was UGX. 31,834,000 (ABPR-page, 79). This was 30.8%, which was within the range of 30%.</p>	2

Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities

Maximum 4 points on this performance measure

b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0

There was evidence that the DHT implemented health promotion, disease prevention and social mobilization activities in the FY 2022/2023. The assessment team reviewed the health promotion and diseases prevention reports and noted the following

District verification of villages under community led total sanitation in Kanywambogo parish was conducted from 13th -14th June 2023. The main objective of the activity was to assess the suitability of the self-claimed Open Defecation Free(ODF) villages for recommendation for declaration of ODF villages (Report prepared by Okello Denis-Assistant District Health Officer-EH, dated 22nd June 2023

Radio talk shows were conducted on;

- Polio campaign 2nd round
- Typhoid fever to help people differentiate between malaria and typhoid fever according to signs and symptoms
- Integrated child health days and Ebola

IEC materials and condom were distributed. A total of 3,200 pieces were distributed in health facilities.

Advocacy meeting with cultural, religious and traditional leaders on polio campaign 2nd round was also conducted

(Report prepared by Kyomuhendo Juliet-Senior Health Educator, dated 16th January 2023)

11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0</p>	<p>There was evidence that follow up action was taken by the LG on health promotion and disease prevention issues during the last FY 2022/23. We reviewed the DHMT meeting minutes and progress reports and noted the following;</p> <p>The DHMT meeting held on 29th June 2023 recommended that the Assistant District Health Officer-Environmental Health (ADHO-EH) should prepare open defecation free village sustainability plan and share with the team. This recommendation was implemented a copy of the plan was presented as evidence of implementation. Key activities in the plan included organizing radio talk shows and dram plays, formation of village sanitation committee and exchange visit within the villages (Plan prepared by Okello Denis-Assistant District Health Officer-Environmental Health , not dated)</p> <p>The DHT meeting held on 6th April 2023, under action points recommended that the District Health Educator should conduct health education in health facilities to address the malaria prevalence. This recommendation was implemented and reported in the DHT meeting held on 20th June 2023 under Min 6: DHT June 2023. Health promotion, disease prevention, sanitation and hygiene activities were conducted and reported in the Q4 health promotion and disease prevention report</p> <p>The DHT meeting held on 24th March 2023, under Min 6 recommended that the District Health Educator should conduct community sensitization and mobilization to reduce the impact of preventable diseases on children. This recommendation was implemented at reported in the DHT meeting held on 6th of April 2023. 2 community dialogue meeting were held in Rukiri and Ishongororo sub counties.</p>
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Investment Management

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0</p>	<p>There was evidence that the LG had an Assets register that details health facilities and equipment in the LG, relative to the medical equipment list and service standards. The register presented details of assets and equipment which were available at each health facility as of 24th March 2023.</p>
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12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII);</p> <p>(ii) desk appraisal by the LG; and</p> <p>(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p> <p>score 1 or else score 0</p>	<p>The evidence indicated the prioritized investments in the health sector were desk appraised and eligible for expenditure under sector guidelines and funding source, development grant, Discretionary Development Equalization Grant DDEG. They were discussed in the TPC meeting held on 16th May 2022. These were profiled from LG DP III. Projects were appraised by; DHO, District Planner, DCDO, Senior Environment Officer and District Engineer.</p> <p>Projects desk appraised were.</p> <ol style="list-style-type: none"> 1. Construction of modified staff house at Kigunga HC II. 2. Supply of DHO's furniture. 3. Construction of a 2-unit staff house at Kihani HC II. 4. Renovation of OPD block at Rwengwe HC II. 5. Upgrade of Birongo HC 11 to HC III. 6. Renovation of OPD at Nyamarebe HC III. 	1
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12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The LG provided evidence that conducted field appraisal to check for technical feasibility, environment and social acceptability, and customized designs to site. These were profiled from the LG DP III, FY 2022/2023.</p> <p>The projects were appraised by; DHO, District Planner, DCDO, Senior Environment Officer on dates, 18th May 2022.</p> <p>Field appraised projects were;</p> <ol style="list-style-type: none"> 1. Construction of modified staff house at Kigunga HC II. 2. Supply of DHO's furniture. 3. Construction of a 2 unit staff house at Kihani HC II. 4. Renovation of OPD block at Rwengwe HC II. 5. Upgrade of Birongo HC 11 to HC III. 6. Renovation of OPD at Nyamarebe HC III. 	1
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12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>The LG screened and prepared ESMPs and complied to risk mitigation plans for the following health projects;</p> <p>Upgrade of Birongo HC II to III in Ibanda district. Ref No MoH-UgIFT/WRKS/2022-23/00001) Screening was done by the senior environment officer and DCDO on 17/11/2022. ESMP mitigation costed 200,000UGX for OHS. Solid waste management 250,000UGX and soil erosion compaction at 300,000UGX undertaken and were signed by the Senior Environment officer and DCDO on 22/11/2022</p> <p>Renovation of OPD Block at Rwenge HC II, Nyamaraba SC Ref No Iban/558/wrks/22-23/00010. Screening was done by the senior environment officer and DCDO on 28/10/2022. ESMP mitigation costed 50,000UGX for OHS, HIV/AIDS and covid prevention 50,000UGX and GBV 50,000UGX undertaken and were signed by the Senior Environment officer and DCDO on 31/10/2022</p> <p>Construction of 2-unit staffhouse at Kihani HC III in Kikyeny SC. Ref No Iban/558/wrks/22-23/00008. Screening was done by the senior environment officer and DCDO on 22/10/22. ESMP mitigation costed 50,000UGX for OHS, HIV/AIDS and covid prevention 50,000UGX and GBV 50,000UGX undertaken and were signed by the Senior Environment officer and DCDO on 2/11/2022</p> <p>Compliance to the risk mitigation plan include, clearance of debris on site and safety of workers.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>LG health department made timely submission of all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan. Submissions were made on 25th April 2023 for the following projects;</p> <p>I. Construction of a modified staff house at Kashozi Health centre III in Ishongororo S/C. Budgeted at 75,000,000/=</p> <p>II. Terrazo works and construction of 2-stance Lined Latrine. Budgeted at 85,000,000/=</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>The LG Health Department submitted Procurement Requisition Forms – LG PP Forms to the PDU by the first Quarter of the current FY.</p> <p>Submissions were made on 26th June 2023 for the following sample projects:</p> <p>I. Construction of a modified staff house at Kashozi Health centre III in Ishongororo S/C.</p> <p>II. Construction of 2-stance Lined Latrine and Terrazo works at Kashozi Health centre III in Ishongororo S/C.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>There was evidence health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General where appropriate.</p> <p>Sample projects.</p> <p>I. Upgrade of Birongo HC II to III in Kijongo S/C-MoH-UGIFT/WRKS/22-23/00001. Cleared by the solicitor general on 30th November 2022 and approved during Contracts committee sitting on 24th October 2022 under minute no. Min.CC0031/October/2022.</p> <p>II. Construction of 2 Unit staff House at Kihani HC III in Kikyenkye S/C-IBAN 558/WRKS/2022-23/00008. Approved during Contracts committee sitting on 10th August 2022 under minute No. 013/CC/2022/23.</p> <p>III. Renovation of OPD Block at Rwengwe HC II in Kikyekye S/C-IBAN 558/WRKS/2022-23/00011. Approved during Contracts committee sitting on 10th August 2022 under minute No. 015/CC/2022/23.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was Proper establishment of PITs (full team) for the sampled projects.</p> <p>Evidence;</p> <p>A letter dated 7th March 2023 appointing District Engineer-as project manager, District Health Officer -as contract manager, Senior environment officer, senior District Community Development Officer, clerk of works, Labour officer and Road overseer.</p>	1

13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0	The health infrastructure followed the standard technical designs provided by the MoH.	1
	Maximum 10 points on this performance measure	If there is no project, provide the score	According to MoH Health facility infrastructure designs, the HC III should have female ward (33.0 sqm), male ward (17.5 sqm), pediatric room (17.5 sqm), kangaroo room (17.5 sqm), delivery room (27.0 sqm), passage (18.0 sqm), steel casement exterior doors (1500x2100mm), solid mahogany interior doors (900x2100mm). All these were satisfied at upgrade of Birongo HC II to III in Kijongo S/C.	
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0	There was evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO.	1
	Maximum 10 points on this performance measure	If there is no project, provide the score	Evidence: Progress report dated Jan 2023, Feb 2023, March 2023, 30th June 2023.	
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0	There was evidence that the LG held monthly site meetings by project site committee Minutes of site meeting dated 27th July 2023, 24th June 2023, 21st March 2023, 22nd Feb 2023 and 6th March 2023.	1
	Maximum 10 points on this performance measure	If there is no project, provide the score	In attendance were District Engineer, Senior Community Development Officer, Senior Labour Officer, Senior Environment Officer, Contracts manager	

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0

If there is no project, provide the score

There was evidence that LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers.

Evidence:

I. Site inspection report dated 21st March 2023, in attendance were District Engineer, CAO, Senior Environment Officer, Senior Labour Officer, Senior Community Development Officer, District Health Officer, in-charge, Chairperson Health Unit Management committee and contractor.

II. Inspection report dated 12th June 2023.

III. Post construction report dated 6th Nov 2023.

IV. Monitoring report dated 12th May 2023, 2nd Feb 2023, in attendance were District Engineer, Senior Community Development Officer, Senior Environment Officer,, Senior Labour Officer, Engineering Assistant and contractor.

V. Environment report dated 17th Nov 2022.

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0</p>	<p>The LG provided evidence, the, DHO, District Engineer, DCDO, Senior Environment Officer verified works and initiated payments of contractors. The contractors were paid within the timeframe of 14 days.</p> <p>The sample payments made were as follows;</p> <ol style="list-style-type: none"> 1. Renovation of OPD at Rwengwe HC 111 by Ask Unique Enterprises Ltd. Procurement Number. IBAN558/WRKS/22-23/00010. Requisition for funds, 27/01/2023. Certified works on 27/01/2023 and paid on 03/02/2023 by EFT. 3648172, UGX. 42,110,712. Payment after 7 days, within the timeframe of 14 days 2. Construction of a two unit staff house at Kihani Health Centre 111, by Ugawood Company Limited. Procurement Number. IBAN558/WRKS/22-23/00008. Requisition for funds, 18/5/2023. Certified works on 18/5/2023 and paid on 26/5/2023 by EFT. 5668167, UGX. 59,824,279. Payment after 9 days, within the timeframe of 14 days 3. Renovation of OPD block Nyamarebe HC 111by Izharo Construction Co Ltd. Procurement Number. IBAN558/WRKS/22-23/00011. Requisition for funds, 19/06/2023. Certified works on 19/06/2023 and paid on 27/06/2023 by EFT. 6418153, UGX. 5,090,150. Payment after 8 days, within the timeframe of 14 days <p>Sample above showed, contractors were paid within the time-frame of 14 working days.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>Procurement files for the health infrastructure investments were complete and in place with Evaluation reports, bid invitation notice, award letters, Minutes of the Contract Committee, and contract documents.</p> <p>Sample project:</p> <ol style="list-style-type: none"> I. Upgrade of Birongo HC II to III in Kijongo S/C-MoH-UGIFT/WRKS/22-23/00001 II. Construction of 2 Unit staff House at Kihani HC III in Kikyenykye S/C-IBAN 558/WRKS/2022-23/00008 III. Renovation of OPD Block at Rwengwe HC II in Kikyekye S/C-IBAN 558/WRKS/2022-23/00011. 	1

Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>The LG had grievances recorded, investigated, responded to and redress reported under Health example;</p> <p>A case was reported of Health Unit Management committee (HUMC) at Nyamarebe HC III-There were poor works reported, cracks on floor.CAO instructed the D/Eng to assess the Defects on 15/5/2023</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>There was evidence that the guidelines on medical waste management were issued,</p> <p>Dissemination of waste care management guidelines dated 12/9/2022 addressed to all health facilities signed by Okello Denis-ADHO-Environment Health (National guidelines for WASH in health care facilities in Uganda,2022 dated 12/9/2022 61 members including health facilities representatives attended the meeting on 12/9/2022</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0</p>	<p>There was registered service provider engaged for collection, storage, transportation, disposal/treatment of health care waste in the names of Green Label, a licensed waste handler for Medical wastes registered with NEMA. There was a waste transfer form serial No 5806 for 27 November- 16th December 2023 showing types of wastes collected by Ishongororo HC IV</p> <p>Birongo HC III has a functional medical waste Pit as seen during site visit. But needs improvement</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0</p>	<p>There was evidence of training and awareness raising on waste management seen Example;</p> <p>Report on trainings of healthcare waste management conducted during October 2023.objectives were create awareness on healthcare waste generated in facilities and educate healthcare waste handlers the dangers of indiscriminate disposal of refuse in communities, signed by District Focal person-HCWM dated on 28/10/2022</p>	1

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0

There was evidence that the LG had costed ESMPs incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY example;

Upgrade of Birongo HC II to III in Ibanda district. Ref No MoH-UgIFT/WRKS/2022-23/00001) In the BOQ under preliminaries there was temporary hoardings, fencing, Occupational Health and safety (OHS), Compliance with NEMA regulations and EIA report costed at 8,000,000UGX. ESMP mitigation costed 200,000UGX for OHS. Solid waste management 250,000UGX and soil erosion compaction at 300,000UGX undertaken and were signed by the Senior Environment officer and DCDO on 22/11/2022

Renovation of OPD Block at Rwenge HC II, Nyamaraba SC Ref No Iban/558/wrks/22-23/00010. In the BoQs Item D -allow for provisional sum of 100,000UGX for environmental action Plan and mitigation measures. ESMP mitigation costed 50,000UGX for OHS, HIV/AIDS and covid prevention 50,000UGX and GBV 50,000UGX undertaken and were signed by the Senior Environment officer and DCDO on 31/10/2022

Construction of 2-unit staffhouse at Kihani HC III in Kikyenyene SC. Ref No Iban/558/wrks/22-23/00008.in the BoQ element No 1 item K load from soil heaps spread and level compacting in layers not exceeding 150mm thick costed at 69.000UGX ESMP mitigation costed 50,000UGX for OHS, HIV/AIDS and covid prevention 50,000UGX and GBV 50,000UGX undertaken and were signed by the Senior Environment officer and DCDO on 2/11/2022

16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0</p>	<p>There was evidence showing the LG had proof of land ownership for health construction projects implemented Example ;</p> <p>For Birongo HC III -Certificate of Title-measuring 1.6700 Hec, County- Plot 54 block 8 at Birongo.Owneship-Kijongo SC local government dated 13/10/2022. signed by Registrar of Titles</p> <p>For Kihani HC III- Certificate of Title-Area measuring 2.552Hec, District; Ibanda Ownership Kwikyenyke Subcounty Local Government dated 21/12/2021 signed by Registrar of Titles</p>	2
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.</p>	<p>There was evidence of consistent monitoring and engagement throughout the contract period by CDO and Environment Officer and monthly reports for health projects example;</p> <p>Report for upgrading of Birongo HC II to III (E&S Supervision and Monitoring report was dated on 24/3/2023, 26/5/2023 and 15/6/2023 signed by CDO and Environment officer</p> <p>Inspection Monitoring report on the environmental and social compliance Renovation of OPD at Rwengwe dated 22/11/2022 signed by CDO and senior Environment officer.</p> <p>Inspection Monitoring report on the environmental and social compliance modified staffhouse at Kigunga HC II dated 19/1/2023 and 8/6/2023 signed by CDO and senior Environment officer.</p> <p>Recommended corrective measures include; site was clean, no reports of sexual harassment, no reports of workers violation, empty bags of cement were disposed off well.</p>	2

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0

There was evidence accessed in LG for Environment and Social Certification forms, payment certificates signed off by the Environment Officer and CDO for health projects at the time of assessment.

upgrading of Birongo HC II to III. Environmental and Social certification of local government's done by the senior environment officer and DCDO on 22/6/2023. certification was based on the implementation of the ESMP

Renovation of OPD at Rwengwe Environmental and Social certification of local government's done by the senior environment officer and DCDO on 17/1/2023

Construction of two staff house at Kihani HC III. Environmental and Social certification of local government's done by the senior environment officer and DCDO on 1/5/2022

Certification was done after satisfactorily implementing the ESMP and payments are effected

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>As per the MWE-MIS for the FY 2022/23, the rural water functionality for Ibanda District was 96% which falls within the range of 90% to 100%, thereby justifying a maximum score of 2 to be entered.</p>	2
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>From the MWE -MIS for the FY 2022/23, the % of WSS facilities with functional WSCs in Ibanda DLG, as seen under the Management Column, was 92%. This is in the range from 90% to 100%, thereby justifying a maximum score of 2 to be entered.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;</p> <ul style="list-style-type: none"> • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0 	<p>The water and environment LLGs performance assessment for the current FY 2023/24 indicated an overall average score for Ibanda DLG of 98% which is far above 80%. Therefore, a maximum score of 2 was entered.</p>	2

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.

o If 100 % of water projects are implemented in the targeted S/Cs: Score 2

o If 80-99%: Score 1

o If below 80 %: Score 0

Safe Water Coverage (SWC) for Ibanda District for the previous FY (2022/2023), as obtained from the DWO for Rural water, was 55.1%. The Sub-Counties (S/Cs) with their SWC were Ishongororo S/C (63.8%); Keihangara S/C (44.5%); Kicuzi S/C (50.9%); Kijongo S/C (50.6%); Kikyenye S/C (64.4%); Nyabuhikye S/C (5.2%); Nyamarebe S/C (76.7%); and Rukiri S/C (84.5%)

Therefore, the Sub-counties/TCs with their SWC below the district average that were to be targeted were Keihangara S/C; Kicuzi S/C; Kijongo S/C and Nyabuhikye S/C.

From the AWP and Annual Budget performance report for FY 2022/23 submitted by CAO on 11th/07/2022 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 13th/07/2022 indicated the following budgeted water projects that were implemented in the targeted S/Cs:

(i) Construction of Public lined VIP Latrine in Keihangara S/C: Equivalent to a target of 1 out of 1 is to the target S/C.

(ii) Construction of piped water supply system (Borehole pumped): Extension Kijongo piped water supply system, Kijongo S/C: Equivalent to a target of 1 out of 1.

(iii) Borehole rehabilitation: Borehole rehabilitation at Rwenkobwa P/S and Rwamagundu in Kijongo S/C: Equivalent to a target of 2 out of 2.

(iv) Supply of pipes and fittings for rehabilitation of Kanywambogo GFS in Kicuzi S/C: Equivalent to 1 out of 1 were in the targeted S/C.

(v) Design of piped water system (GFS, Borehole, Surface): Feasibility studies and tender documentations in Nyabuhikye S/C and Kicuzi S/C: Equivalent to 2 out of 2 were to the target S/C.

Therefore, the total number of projects implemented in target S/Cs was 7 out of 7 budgeted projects in the Previous FY 2022/23, equivalent to 100%, which is in the case of 100 % of water projects are implemented in the targeted S/Cs, thereby justifying a score of 2 to be entered.

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/-20% of engineer's estimates

o If within +/-20% score 2

o If not score 0

A review of the Annual Work Plan and Budget for the previous FY 2022/2023 and the sample of 3 WSS contracts revealed the following percentage variation of the engineering estimates:

(a) Project with procurement reference IBAN558/WRKS/2022-23/00001: Extension of Kijongo piped water supply in Kijongo S/C, for FY 2022/23, awarded to SCABs Technical Services Ltd., at a cost of UGX401,299,250, compared with the Engineer's estimate of UGX445,644,792. This represents a negative variation of UGX44,345,542; equivalent to a percentage variation of -9.95%.

(b) Project with reference IBAN558/WRKS/2022-23/00012: Construction of 5-stance pit latrine with a hand washing facility in Keihangara S/C, Ibanda DLG for FY 2022/23, awarded to Ask Unique Enterprises Ltd., at contracted cost of UGX37,749,512, compared with the Engineer's estimate of UGX37,500,000. This represents a positive variation of UGX249,3512; equivalent to a percentage variation of +0.67%.

(c) Project with reference IBAN558/SUPLS/2022-23/00011: Supply and delivery of pipes and fittings for rehabilitation of Kanywambogo GFS in Kicuzi S/C in Ibanda DLG for FY 2022/23, awarded to Block Technical Services Ltd., at contracted cost of UGX73,210,349, compared with the Engineer's estimate of UGX79,360,000. This represents a negative variation of UGX 6,149,651; equivalent to a percentage variation of -7.75%.

Therefore, given that the contracted prices of the sampled 3 WSS infrastructure investment contracts for the previous FY 2022/23 were all within +/-20% of the engineer's estimates, a score of 2 was entered.

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

d. % of WSS infrastructure projects completed as per annual work plan by end of FY.

o If 100% projects completed: score 2

o If 80-99% projects completed: score 1

o If projects completed are below 80%: 0

The Annual Work Plan (AWP) for the DWSCG for FY 2022/23, and the Annual Budget performance report (4th Quarter for FY 2022/23) indicated that all the planned projects were completed by the end of the FY 2022/23. The following were the planned WSS infrastructure projects and level of achievement by the end of FY 2022/23:

(i) Construction of Public lined VIP Latrine in Keihangara S/C: Achieved 100% at a cost of UGX37,749,512.

(ii) Construction of piped water supply system (Borehole pumped), Extension of Kijongo piped water supply system: Achieved 100% at a cost of UGX401,299,250.

(iii) Borehole rehabilitation: Borehole rehabilitation at Rwenkobwa P/S and Rwamagundu in Kijongo S/C Achieved 100% at a cost of UGX17,00,000.

(iv) Supply of pipes and fittings for rehabilitation of Kanywambogo GFS in Kicuzi S/C: Achieved 100% at a cost of UGX73,210,349.

(v) Design of piped water system (GFS, Borehole, Surface): Feasibility studies and tender documentations in Nyabuhikye S/C and Kicuzi S/C: Achieved 100% at a cost of UGX110,000,000.

Since 100% of the WSS Infrastructure projects implemented for FY 2022/23 were completed by the end of the FY, then a score of 2 was entered.

New_Achievement of Standards:

The LG has met WSS infrastructure facility standards

Maximum 4 points on this performance measure

a. If there is an increase in the % of water supply facilities that are functioning

o If there is an increase: score 2

o If no increase: score 0.

From MWE-MIS for the assessment of Previous FY 2022/23, the rural water functionality for Ibanda DLG as of 30th/06/2023 was 96%.

From MWE-MIS for the assessment of Previous FY but one 2021/22, the rural water functionality for Ibanda DLG as of 30th/06/2022 was 76%.

The variation in Functionality from 76% in FY 2021/22 to 96% in FY 2022/23, represents an increase of 20%, which is an increase in the water supply facilities that were functional. Therefore, a maximum score of 2 was entered.

3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <ul style="list-style-type: none"> o If increase is more than 1% score 2 o If increase is between 0-1%, score 1 o If there is no increase : score 0. 	2
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Performance Reporting and Performance Improvement

4	<p>Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3</p>	3
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There was evidence that the DWO accurately reported on WSS facilities constructed in the previous FY 2022/23.

From the list of constructed WSS facilities in the previous FY 2022/23 as seen in Ibanda DLG Annual Performance Report (4th Quarter Report) for the DWSCG for FY 2022/23, the following 3 WSS facilities were sampled and visited, and the following were observed:

(i) Facility source or project name: Construction of Kijongo Pped Water Supply System (Phase III) in Kayanja I Village, Kijongo Parish, Kijongo S/C, funded by DWSCG:

- It was constructed in FY2022/23 to serve approximately 150 people for every Public Stand Post (PSP).
- Phase (I) was Drilling of the Production Well and construction of the Pump House and EcoSan Toilet.
- Phase (II) involved Electro-mechanical System, Solar System, Reservoir tank of 70m³ and 16 Public Stand Posts (PSPs).
- Phase (III) that was implemented in the previous FY 2022/23 involved the extension of the system to more 24 PSPs, Construction of a Sedimentation Tank, Harvesting Ground water from Spring Eyes, Pump Installation, construction of another Pump House and EcoSan Toilet, electro-mechanical system and pipe connections to a bigger reservoir that was constructed in Phase (II),
- User connection fee of UGX20,000 is

collected per PSP for every month, from which the Security Guard and Plumber are paid.

- The facility is under the management of Kijongo piped water system Water Board with a man as the Chairperson, Women as Treasurer and Secretary.

- It had Kijongo Piped Water Board established and trained, and each PSP has a WSC established and trained.

- ***The facility was completed as reported and is already in use as reported.***

**(ii) Facility source name:
Rehabilitated Kanyambogo GFS at
Kisabo II Village, Kanyambogo
Parish, Kicuzi S/C:**

- funded by ACTS Uganda NGO and partly DWSCG to the tune of UGX79,000,000 for supplies for the rehabilitation works of the scheme.

- It was constructed in FY 2022/23 by Block Technical Services Ltd to serve approximately 300 Households.

- The facility is under management by the Water Board comprising of a Chairperson, Vice-Chairperson, Secretary, treasurer and 2 committee members.

- Each PSP had WSC established and trained, comprised of 6 members (Chairperson, Vice-Chairperson, Secretary, Treasurer and 2 Caretakers.

- The WSC collects UGX1000 for every Household per month and remits UGX24,000 per PSP per month to the Water Board management.

- The WSCs is active and meet monthly.

- ***The facility was completed and in use as reported.***

**(iii) Facility source name:
Constructed 5-Stance lined Pit
Latrine with a Urinal in Kibogo
Central Village, Kibogo Parish,
Keihangara S/C, funded by
DWSCG:**

- It was constructed in FY 2022/23 by Ask Unique Enterprises Ltd., to serve approximately 400 people.

- It had WSC established and trained.

- ***The facility was completed and in use as reported.***

5

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2

Therefore, the WSS facilities were constructed and are functioning well, as observed during the field visits and the DWO accurately reported on them in the Annual Performance Report of 4th Quarter in the FY 2022/23. **A score of 3 was therefore, accordingly entered.**

2

There was evidence that the LG Water Office collects and compiles information on sub-county water supply and sanitation reported in each quarter.

- Submission of Fourth Quarter report on data update for Ibanda District Water and Sanitation Development Grant for FY 2022/23 by the CAO on 12th/07/2023 to MWE-PS, received by the MWE Central Registry and MWE - RWSSD on 14th/07/2023.

- Submission of Third Quarter report on data update for Ibanda District Water and Sanitation Development Grant for FY 2022/23 by the CAO on 13th/04/2023 to MWE-PS, received by the MWE Central Registry and MWE - RWSSD on 17th/04/2023.

- Submission of Second Quarter report on data update for Ibanda District Water and Sanitation Development Grant for FY 2022/23 by the CAO on 9th/01/2023 to MWE-PS, received by the MWE Central Registry and MWE - RWSSD on 10th/01/2023.

- Submission of First Quarter report on data update for Ibanda District Water and Sanitation Development Grant for FY 2022/23 by the CAO on 10th/10/2022 to MWE-PS, received by the MWE Central Registry and MWE - RWSSD on 14th/10/2022.

- Data was seen that was captured per sub-county to including Functionality, Management and Gender, Parish and Village according to UBOS, Year of Construction (YOC), Indication of repeated sources or Non-existent, For missing sources to fill in Form 1s (S8) and indicate missing, Request for decommissioning where needed, and could provide additional information. Examples of data collected are for Kicuzi S/C, Ishongororo S/C, Keihangara S/C, Kijongo S/C, Kikyenyeye S/C, Nyabuhikye S/C, Nyamarebe S/C and Rukiri S/C.

Captured new sources on Form 1s, implemented in FY2021/22 and the previous FY 2022/23 included the following sources:

- Source Name: Rushoro Trading

Centre Yard Tap for Public use was constructed in June 2023, owned by community under communal management, has location coordinates of UTM zone 36M 211898mE, 9995256mN at an elevation of 1340m amsl. found in Kayanja II village, Kijongo parish in Kijongo S/C and was funded by the UglIFT. It is functional (in use) and serves 62 households with each having 4 people. Its WSC of 4 members who are all active and with women as Secretary and Treasurer, was established in January 2023 and they were trained. This information is compiled in Form 1 and was verified on 26th/06/2023.

- Source Name: Namara Yard Tap for Public use was constructed in June 2023, owned by community under communal management, has location coordinates of UTM zone 36M 211347mE, 9997100mN at an elevation of 1324m amsl. found in Rwanyabiihuka I village, Kijongo parish in Kijongo S/C and was funded by the UglIFT. It is functional (in use) and serves 48 households with each having 4 people. Its WSC of 4 members who are all active and with a woman as Secretary, was established in January 2023 and they were trained. This information is compiled in Form 1 and was verified on 26th/06/2023.

- Source Name: Rwanyabiihuka COU Yard Tap for Public use was constructed in June 2023, owned by community under communal management, has location coordinates of UTM zone 36M 210670mE, 9998056mN at an elevation of 1341m amsl., found in Rwanyabiihuka I village, Kijongo parish in Kijongo S/C and was funded by the UglIFT. It is functional (in use) and serves 80 households with each having 6 people. Its WSC of 4 members who are all active and with a woman as chairperson, was established in January 2023 and they were trained. This information is compiled in Form 1 and was verified on 26th/06/2023.

- Other sources are in Form 4s that are updated on quarterly basis.

- Therefore, a score of 2 was accordingly entered.

supports LLGs to improve their performance

Maximum 7 points on this performance measure

population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0

Quarterly reports as attachments:

(i) Quarter One Report was submitted by CAO on 10th/10/2022 to MWE PS, received by MWE Rural Water & Sanitation Department and Central Registry on 14th/10/2022.

(ii) Quarter Two Report was submitted by CAO on 9th/01/2023 to MWE PS, received by MWE Rural Water & Sanitation Department and Central Registry on 10th/01/2023.

(iii) Quarter Three Report was submitted by CAO on 13th/04/2023 to MWE PS, received by MWE Central Registry and Rural Water & Sanitation Department on 17th/04/2023.

(iv) Quarter Four Report was submitted by CAO on 12th/07/2023 to MWE PS, received by MWE Rural Water & Sanitation Department and Central Registry on 14th/07/2023.

There are submissions of Ibanda DLG WSS MIS Data for FY 2022/23 by the CAO:

(i) on 31st/01/2023 to the MWE-PS with Attention to the Director, DWD, received by MWE Central Registry and MWE RWSSD on 2nd/02/2023;

(ii) on 11th/07/2022 to the MWE-PS with Attention to the Director, DWD, received by MWE Central Registry and MWE RWSSD on 14th/07/2022;

(iii) on 11th/07/2023 to the MWE-PS with Attention to the Director, DWD, received by MWE Central Registry and MWE RWSSD on 19th/04/2023; and

(iv) on 13th/10/2023 to the MWE-PS with Attention to the Director, DWD, received by MWE Central Registry and MWE RWSSD on 18th/10/2023.

In which Form 1 data is for new water sources, (ii) Form 4 data for update of existing water facilities, and (iii) Form 2 data for new piped water schemes.

The other information details on functionality of facilities and WSCs, safe water coverage, and community involvement especially in management through WSCs are also reported in the summary list attached to especially the 4th Quarter report and Form 1s for data collection for new point water sources/facilities. Therefore, a score of 3 was accordingly entered.

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0

Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.

There was evidence that DWO supported the 25% lowest performing LLGs in the previous FY 2022/23 in developing PIPs.

There was previous assessment of the LLG performance in 2022 with an overall average score of 83.8% for Ibanda DLG. The scores per LLG was as follows: Igorora TC (N/A); Kijongo S/C (80%); Ishongororo TC (N/A); Kanyarugiri TC (N/A); Rwenkobwa TC (N/A); Rukiri S/C (60%); Nyabuhikye S/C (100%); Kicuzi S/C (100%); Rushango TC (N/A); Ishongororo S/C (100%); Kikyenkye S/C (80%); Nyamarebe S/C (70%); and Keihangara S/C (80%). Based on this assessment results three LLGs Nyamarebe S/C, Rukiri S/C and Kikyenkye S/C were thye 25% lower performing LLGs. Pips for these LLGs were therefore developed for implementation in the FY 2022/23 and are listed as:

- Rukiri S/C PIP, dated 24th/11/2022 and signed by DWO and S/C Chief/Water focal person.
- Nyamarebe S/C PIP, dated 24th/11/2022 and signed by DWO and S/C Chief/Water focal person.
- Kikyenkye S/C PIP, dated 24th/11/2022 and signed by DWO and S/C Chief/Water focal person.

Implementation of the PIPs in FY 2022/23 resulted into the following performance improvements:

- Rukiri S/C Annual performance improvement report for water and sanitation activities, written by the Health Inspector to the CAO through the DWO on 31st/05/2023, indicated an improvement from 60% to 100%.
- Nyamarebe S/C Annual performance improvement report for water and sanitation activities, written by the Health Inspector to the CAO through the DWO on 31st/05/2023, indicated an improvement from 70% to 100%.
- Kikyenkye S/C Annual performance improvement report for water and sanitation activities, written by the Health Inspector to the CAO through the DWO on 31st/05/2023, indicated an improvement from 80% to 100%.

Therefore, a maximum score of 2 was justified to be entered.

6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2</p>	<p>There was evidence from performance contract and staff list to show that the Water Officer budgeted for the critical staff in the District Water Office including:</p> <ol style="list-style-type: none"> 1. Civil Engineer (Water) 2. Assistant Engineering Officer (Water – Sanitation and hygiene) 3. Borehole Maintenance Technician 4. Assistant Water Officer for Mobilization 	2
6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>The District Natural Resources Officer had budgeted for critical staff in the Natural Resources department:</p> <ol style="list-style-type: none"> 1. The District Natural Resource Officer 2. Environment Officer 3. Forestry Officer 	2
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>The assessor accessed files of staff of Ibanda District Water Office and found out that they were all appraised during the previous FY.</p> <ol style="list-style-type: none"> 1. The Civil Engineer (Water) – Turyamuhura Abel was appraised on 15th May 2023 2. The Borehole Maintenance Technician (Kakooza Opt Mutabazi) was appraised on 30th June 2023 3. Assistant Water Officer Software (Muhimbise Alex) was appraised on 30th May 2023 	3

Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.

Maximum 6 points on this performance measure

b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3

There was evidence that the District Water Office identified capacity needs of staff from the performance appraisal process.

- There was Ibanda DLG Capacity Needs Assessment Report for FY 2021/22 that was prepared by the DWO and submitted to CAO through the Principal Human Resource Officer, dated 7th/07/2022.

- There was Ibanda DLG Capacity Needs Assessment Report for FY 2022/23 that was prepared by the DWO and submitted to CAO through the Principal Human Resource Officer, dated 6th/07/2023.

- There was also training plan for water staff, compiled by District Training Committee Secretary and confirmed by the Chairperson of the committee, dated 7th/08/2022.

- Additionally, the following training reports were availed at the LG Sub-department:

(i) Orientation report for the Borehole Maintenance Technician, dated 18th/01/2023 by the Senior Assistant Engineering Officer to CAO through the PHRO.

(ii) Certificate in Competence based training – Water Quality Analysis by The Water Officer.

Therefore, based on the above, a score of 3 was entered.

Management, Monitoring and Supervision of Services.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
 - If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
 - If 80-99%: Score 2
 - If 60-79: Score 1
 - If below 60 %: Score 0

Safe Water Coverage (SWC) for Ibanda District for the previous FY (2022/2023), as obtained from the DWO for Rural water, was 62.4%. The Sub-Counties (S/Cs) with their SWC were Ishongororo S/C (51%); Keihangara S/C (41%); Kicuzi S/C (84%); Kijongo S/C (95%); Kikyenye S/C (33%); Nyabuhikye S/C (5%); Nyamarebe S/C (95%); and Rukiri S/C (95%)

Therefore, the Sub-counties/TCs with their SWC below the district average that were to be targeted were Ishongororo S/C; Keihangara S/C; Kikyenye S/C and Nyabuhikye S/C.

From the Annual Work Plan (AWP) and Budget for the current FY 2023/24, submitted by Ibanda CAO on 11th/10/2023 to MWE PS, received by MWE Central Registry and approved

by RWSSD on 23rd/10/2023 showed the following budget allocations under the District Rural Water Supply-Development Fund part of the DWSCG and UgIFT:

(i) Construction of Public Latrine in RGCs: 5-stance lined latrine at Kyentama RGC in Nyabuhikye S/C, at a cost of UGX36,000,000, of which all went to Target S/Cs.

(ii) Construction of piped water supply system (GFS): Construction of Rwengwe – Nyakatete GFS in Nyabuhikye S/C at a cost of UGX195,915,836, of which all went to Target S/Cs.

(iii) Overwhole Rehabilitation and Extension of Irimya piped water system in Nabihukye at a cost of UGX199,000,000, of which all went to Target S/Cs.

(iv) Borehole rehabilitation (3): Ishongororo S/C (2), and Nyamarebe S/C, at a cost of UGX24,558,000, of which UGX16,372,000 went to Target S/Cs.

(v) Design of piped Water system (GFS, Borehole, Surface), Feasibility studies and tender documentation in Kyentama in Nyabuhikye S/C at a cost of UGX40,539,976 of which all is to the Target S/Cs.

The Budget for FY 2023/24, therefore reflected a total of UGX487,827,814 allocated to target S/Cs out of UGX496,013,814 allocated to Water developmental infrastructure projects. This equated to 98.3% of the budget for water developmental infrastructure projects, falling within the range of 80% to 99%, and therefore, a score of 2 was entered.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3

There was evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY 2023/24.

- There was communication letter with heading of “Notification on budget allocation per S/C, FY 2023/24” to All S/C Chiefs and All S/C Water Focal point staff, dated 6th/07/2023 by the the CAO that indicated New Construction Projects and Rehabilitation Projects with their budgets and target S/Cs.

- Even the sampled facilities in Keihangara S/C, Kijongo S/C, and Kicuzi S/C, there was information on the current FY 2023/24 allocations to the target S/C that was displayed on their S/C notice boards.

Therefore, a maximum score of 3 was entered.

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)

- If 95% and above of the WSS facilities monitored quarterly: score 4

- If 80-94% of the WSS facilities monitored quarterly: score 2

- If less than 80% of the WSS facilities monitored quarterly: Score 0

There was significant evidence that the district Water Office monitored each of the previous FY 2022/23 WSS facilities at least quarterly.

The list of sources for Rural Water Supply and Sanitation facilities for Ibanda district constructed in FY 2022/23 included the following:

(i) Construction of Public lined VIP Latrine in Keihangara S/C.

(ii) Construction of piped water supply system (Borehole pumped), Extension of Kijongo piped water supply system.

(iii) Borehole rehabilitation: Borehole rehabilitation at Rwenkobwa P/S and Rwamagundu in Kijongo S/C.

(iv) Supply of pipes and fittings for rehabilitation of Kanywambogo GFS in Kicuzi S/C.

Construction of Public lined VIP Latrine in Keihangara S/C:

- Monthly supervision report for the construction of a 5-stance lined latrine with a hand washing facility in Keihangara S/C by the Assistant Engineering Officer to the CAO, dated 27th/10/2022.

- Monthly supervision report for the construction of a 5-stance lined latrine with a hand washing facility in Keihangara S/C by the Assistant Engineering Officer to the CAO, dated 22nd/11/2022.

- Supervision report for the construction of a 5-stance lined latrine with a hand washing facility in Keihangara S/C by the Assistant Engineering Officer to the CAO, dated 23rd/01/2023.

- Inspection report by the DWO to CAO on construction of 5 stance lined latrine with a hand washing facility at Keihangara S/C in Ibanda District, dated 22nd/02/2023.

Construction of piped water supply system (Borehole pumped), Extension of Kijongo piped water supply system:

- Supervision report by the DWO to CAO on extension of Kijongo piped water system, dated 11th/04/2023.

- Supervision report by the DWO to CAO on extension of Kijongo piped water system for FY 2022/23, dated 19th/03/2023.

- November supervision report by the DWO to CAO on extension of Kijongo piped water system for FY 2022/23, dated 30th/11/2022.

- Supervision report by the DWO to CAO on extension of Kijongo piped water system for FY 2022/23, dated 30th/12/2022.

- Inspection report by the DWO to CAO on extension of Kijongo piped water system Phase III for FY 2022/23, dated 22nd/12/2022.

- Inspection report by the DWO to CAO on extension of Kijongo piped water system Phase III for FY 2022/23, dated 29th/03/2023.

- January Progress report by the DWO to CAO on supervision for extension of Kijongo piped water system in Kijongo S/C in Ibanda District, dated 29th/01/2023.

Supply of pipes and fittings for rehabilitation of Kanywambogo GFS in Kicuzi S/C:

- Supervision report by the DWO to CAO on works carried out on Kanywambogo GFS, dated 14th/12/2022.

- Project implementation team monitoring report on supply of pipes and fittings for rehabilitation of Kanywambogo GFS in Kicuzi S/C, dated 20th/12/2022.

- Monitoring report by the DWO to CAO on Project implementation team on rehabilitation of Kanywambogo

GFS, dated 18th/01/2023.

- Commissioning and handover report by the DWO to CAO for rehabilitation of Kanywambogo GFS in Kicuzi S/C, dated 22nd/02/2023.

Borehole rehabilitation: Borehole rehabilitation at Rwenkobwa P/S and Rwamagundu in Kijongo S/C:

- Monitoring report by the DWO to CAO on Project implementation team on rehabilitation of boreholes, dated 7th/06/2023.

- Monthly report for May 2023 by the DWO to CAO for supervision on rehabilitation of boreholes in Rwenkobwa P/S and Rwamagundu in Kijongo S/C, dated 26th/05/2023.

- Supervision report by the DWO to CAO on rehabilitation of 2 boreholes Rwenkobwa P/S and Rwamagundu in Kijongo S/C for FY 2022/23, dated 12th/06/2023.

- Supervision report by the DWO to CAO on rehabilitation of 2 boreholes Rwenkobwa P/S and Rwamagundu in Kijongo S/C for FY 2022/23, dated 16th/05/2023.

- It can therefore, be estimated that on average, 5 WSS facilities out of 5 facilities were monitored, at least quarterly, equivalent to 100% of the WSS facilities that were monitored.

- This falls in the case of more than 95% of the WSS facilities monitored quarterly, and therefore a score of 4 was entered.

There was evidence that the DWO conducted quarterly DWSCC meetings and key issues identified from quarterly monitoring of WSS facilities discussed as identified in the following:

- Minutes for the Fourth Quarter Ibanda DLG District Water and Sanitation Coordination Committee Meeting held on 20th/06/2023 in the District Council Hall, attended by 26 participants: Especially under agenda item 5 on "Presentation of 4th quarter report and Annual Workplan for FY 2023/24 for water and sanitation implementing partners, and agenda item 5 on "General reactions, way forward and action planning".
- Minutes for the Third Quarter Ibanda DLG District Water and Sanitation Coordination Committee Meeting held on 28th/03/2023 in the District Council Hall, attended by 26

9

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2

2

participants: Especially under agenda item 4 on “Presentation of 3rd quarter reports for water and sanitation (implementing partners, SWSSCB, DWO) and agenda item 6 on “General reactions, way forward and action planning”.

- Minutes for the Second Quarter Ibanda DLG District Water and Sanitation Coordination Committee Meeting held on 25th/11/2022 in the District Council Hall, attended by 21 participants: Especially under agenda item 4 on “Presentation of 2nd quarter reports for water and sanitation (implementing partners, SWSSCB, DWO) and agenda item 5 on “General reactions, way forward and action plan”.

- Minutes for the First Quarter Ibanda DLG District Water and Sanitation Coordination Committee Meeting held on 29th/09/2022 in the District Council Hall, attended by 28 participants: Especially under agenda item 5 on “Presentation of 1st quarter reports for water and sanitation (implementing partners, SWSSCB, DWO) and agenda item 7 on “General reactions, way forward and action plan”.

Issues discussed and remedial actions incorporated in the current FY AWP included:

(i) On the review of the coverage per S/C as reported by the DWO, Nyabuhikye S/C was reported with the least water access coverage in the entire district; the water sector was asked to prioritize the provision of safe water to communities in Nyabuhikye S/C to enable increase in coverage as well as the sanitation aspect for the FY 2023/24. In the AWP and Budget for the current FY 2023/24, Nyabuhikye S/C has been intentionally targeted for improvement of SWC.

(ii) In consideration of the need for capacity building as reported from the monitoring exercise, the DWO was requested to consider the operationalization of the new water and sanitation framework to enable recruitment of area service providers for sustainability of the systems. The Hand Pump Mechanics Association was brought on board to carry out rehabilitations of existing Water point sources.

Since the DWO conducted quarterly DWSCC meetings and key issues identified from quarterly monitoring of

WSS facilities discussed, and remedial actions incorporated in the AWP of the current FY 2023/24, then a maximum score of 2 was entered.

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>There was evidence that allocations for the Current FY 2023/24 to LLGs with SWC below the LG average were displayed at the District Water Notice Board and although the district website displays allocation for FY 2019/20 as a result of not being updated for some time.</p> <ul style="list-style-type: none">• At the District Notice board, there was display of information on budget allocations for the current FY 2023/24. The display allocations to the target S/C covered all the hardware project investments planned to be implemented in FY 2023/24, specifying the name and type of the facility, S/C or TC, Parish, Village, Amount allocated and source of funding. <p>Therefore, a score of 2 was entered.</p>	2
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none">• If funds were allocated score 3• If not score 0	<p>The Total Non-Wage Recurrent (NWR) budget for the previous FY 2022/23 was UGX56,125,354 while the amount spend on Mobilization was UGX25,835,212, which is 46.03% of the NWR. This percentage is equal to the Minimum of 40% as per sector guidelines. Therefore, a score of 3 was entered.</p>	3
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.</p>	<p>There was evidence that the DWO in liaison with the CDO trained WSCs on their roles on O&M of WSS facilities.</p> <p>There was a training report of water source committees by the ADWO-Mobilization to the CAO through the DWO, dated 6th/12/2022.</p> <p>For the sample of 3 WSS facilities, the following was observed and noted regarding training of WSCs on O&M roles:</p> <p>(i) Facility source or project name: Construction of Kijongo Pped Water Supply System (Phase III) in Kayanja I Village, Kijongo Parish, Kijongo S/C, funded by DWSCG:</p> <ul style="list-style-type: none">• It was constructed in FY2022/23 to serve approximately 150 people for every Public Stand Post (PSP).• User fee of UGX20,000 is collected per PSP for every month, from which the Security Guard and Plumber are	3

paid.

- The facility is under the management of Kijongo piped water system Water Board with a man as the Chairperson, Women as Treasurer and Secretary.

- It had Kijongo Piped Water Board established and trained, and each PSP has a WSC established and trained.

(ii) Facility source name: Rehabilitated Kanyambogo GFS at Kisabo II Village, Kanyambogo Parish, Kicuzi S/C:

- funded by ACTS Uganda NGO and partly DWSCG to the tune of UGX79,000,000 for supplies for the rehabilitation works of the scheme.

- The facility is under management by the Water Board comprising of a Chairperson, Vice-Chairperson, Secretary, treasurer and 2 committee members.

- Each PSP had WSC established and trained, comprised of 6 members (Chairperson, Vice-Chairperson, Secretary, Treasurer and 2 Caretakers.

- The WSC collects UGX1000 for every Household per month and remits UGX24,000 per PSP per month to the Water Board management.

- The WSCs are active and meet monthly, and were trained on the O&M roles.

(iii) Facility source name: Constructed 5-Stance lined Pit Latrine with a Urinal in Kibogo Central Village, Kibogo Parish, Keihangara S/C, funded by DWSCG:

- It was constructed in FY 2022/23 by Ask Unique Enterprises Ltd., to serve approximately 400 people.

- Each PSP had WSC established and trained on the O&M roles.

Therefore, the District Water Officer in liaison with the Community Development Officer established and trained WSCs/WUCs on their roles on O&M of WSS facilities, thereby justifying a score of 3 to be entered.

Investment Management

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:

Score 4 or else 0

There was an up-to-date LG Asset Register which sets out water supply and sanitation facilities by location and LLG.

The LG assets register, which sets out WSS facilities by location and LLG was provided by the DWO as "Ibanda District Local Government Water and Sanitation Assets Register for FY 2023/24" in a form of a table with column entries of (i) Name of Sub County/Div/TC; (ii) Name of Parish/Ward; (iii) Name of Village/Cell; (iv) Type; (v) Year of Construction (YOC); (vi) Source name; (vii) Source Funder; (viii) Functionality status; and (ix) Comment.

The Assets register is up-to-date as it captures the following WSS facilities that were constructed during the last FY 2022/23:

- David Bakandema PSP, located in Kayanja II village, Kijongo parish in Kijongo S/C, was constructed in 2022 and is functional.
- Rwanyabihuka COU PSP, located in Rwanyabihuka I village, Kijongo parish in Kijongo S/C, was constructed in 2022 and is functional.
- Katete David PSP, located in Kakiika village, Kijongo parish in Kijongo S/C, was constructed in 2022 and is functional.

The register must include the net worthies of the Assets and could include WSCs/WUCs established and/or trained, WUCs/WSCs composition by Gender as is indicated in the viewed Form 1s and Form 4s.

Since there was an assets register, that had WSS facilities by location and LLG that were updated with the previously constructed facilities in FY 2022/23, a maximum score of 4 was entered.

11

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:

Score 4 or else score 0.

Evidence was provided which showed the, LG DWO, District Engineer, Senior Environment Officer conducted desk appraisals for all WSS projects for FY 2023 / 2024 . The prioritized investments were profiled in the LG DP III and in the approved AWP. The plans are eligible for expenditure under sector guidelines. The projects were appraised by, DWO, District Engineer, Senior Environment Officer and DCDO on 3rd May 2022.

The desk appraisals for projects were:

1. Supply of pipes and fittings for Irimya water system
- 2 . Construction of 5 stance lined latrine in Nyabuhikye S/C
3. Rehabilitation of 3 boreholes in Bihanga, Kyengando and Muziza
4. Construction of Rwengwe - Nyakatete GFS

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	<p>There was evidence that the beneficiary communities applied for WSS investments for the current FY 2023/24.</p> <p>Beneficiary communities applied for the budgeted investments in the current FY 2023/24 as indicated by the listed requests:</p> <ul style="list-style-type: none"> • The Request Letter on 20th/01/2023 by Health Assistant/water Focal person of Nyabuhikye S/C to the DWO for rehabilitation of Kyentama protected spring. • Village application for a water source for Rwengwe village, Bwaahwa Parish in Nyabuhikye S/C, dated 15th/03/2021. • Submission of the community request for a sanitation facility by the SAS of Nyabuhikye S/C to the DWO, dated 2nd/12/2022. • Village application for a water source for Nyakatete Upper village, Rugoba Parish in Nyabuhikye S/C, dated 17th/01/2022. <p>Therefore, based on the above requests/applications, all the budgeted investments for current FY 2023/24 had completed applications from beneficiary communities, and a maximum score of 2 was entered.</p>
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>Evidence was provided that the LG DWO, Senior Environment Officer, DCDO, District Engineer conducted field appraisal to check technical feasibility, environmental social acceptability and customized designs for Water Supply and Sanitation Services projects. The field appraisal was carried out as per reports dated, 5th May 2023.</p> <p>The field appraisals were for the following projects:</p> <ol style="list-style-type: none"> 1. Supply of pipes and fittings for Irimya water system 2. Construction of 5 stance lined latrine in Nyabuhikye S/C 3. Rehabilitation of 3 boreholes in Bihanga, Kyengando and Muziza 4. Construction of Rwengwe - Nyakatete GFS

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>There were Environmental and Social Screening Forms for water projects for current FY and mitigation measures put in place examples include;</p> <p>Construction of Rwenge-Nyakatete GFS Phase 1 in Nyabuhikye SC Ref No Iban558/wrks/23-24/00008.Contract Amount 188,776,890UGX, Contractor; M/S Scabs Technical services Ltd.</p> <p>Screening was conducted by the Senior Environment officer and DCDO on 18/7/2023.The ESMP mitigation costs were 500,000UGX on awareness raising on PAPs,100,000UGX for solid waste management.</p> <p>Construction of 5 stance lined latrine in Bwehwa-Nyabuhikye SC Ref No Iban558/wrks/23-24/00009.Contract Amount 35,963,214UGX, Contractor; M/S Mkoori Co Ltd</p> <p>Screening was conducted by the Senior Environment officer and DCDO on 17/7/2023 . The ESMP mitigation costs were 100,000UGX for solid waste management and tree planting</p> <p>Proposed mitigation methods put in place include; Construction of soak away pit, land consent to avoid land encumbrances</p>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>The following water infrastructure investment projects among others are incorporated in the AWP and Procurement Plans for the current FY</p> <p>I. Construction of Rwengwe Nyakatete GFS in Nyabuhikye S/C- IBAN835/WRKS/2023-24/00008. Awarded to M/S Scabs Technical services LTD at 188,776,890/=</p> <p>II. Rehabilitation of Non-functional water points. Budgeted to cost 31,767,000/=</p> <p>III. Construction of 5-stance lined latrine with a hand washing facility in Bwahwa. Budgeted to cost 36,000,000/=</p>	2

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction</p> <p>Score 2:</p>	<p>The water supply and public sanitation infrastructure Projects for the Previous FY were approved before commencement of Works. The following projects were approved by contract committee as follows.</p> <p>Sample projects.</p> <p>I. Rehabilitation of 2 boreholes at Rwebwa P/S in Kijongo S/C and Rwamagundu cell in Nyamarebe S/C- IBAN 558/WRKS/2022-23/00027- Approved during a contracts committee sitting on 27th March 2023 under minute number 063/CC/2022-23.</p> <p>II. Extension of Kijongo piped water system in Kijongo S/C- IBAN558/WRKS/2022-23/00001. Approved on 10th August 2022 under minute No. 005/CC/2022/23.</p> <p>III. Construction of 5-stance lined VIP latrine with hand washing facility in Keihangara S/C- IBAN558/WRKS/2022-23/00012. Approved on 10th August 2022 under minute No.022/CC/2022/23.</p>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines</p> <p>Score 2:</p>	<p>There was Proper establishment of PITs (full team) for the sampled projects.</p> <p>Evidence;</p> <p>A letter dated 13th October 2022 from CAO appointing District Engineer- Ayebazibwe Mishaki as project manager, DWO-Saaba Denis-as contract Manager, Muhimbise Alex - SCDO, Ahimbisibwe Leticia -Labour officer and Tumwekatse Albus-Senior Procurement Officer.</p>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO:</p> <p>Score 2</p>	<p>There was evidence that Water and Public Sanitation Infrastructure sampled and indicated below were constructed as per the standard Technical Designs provided by the DWO in the BOQs and Technical drawings.</p> <p>The following WSS facilities that were constructed in the previous FY 2022/23 were sampled and visited with their compliance observed and noted below:</p> <p>(i) Facility source or project name: Construction of Kijongo Pped Water</p>	2

Supply System (Phase III) in Kayanja I Village, Kijongo Parish, Kijongo S/C, funded by DWSCG:

- It was constructed in FY2022/23 to serve approximately 150 people for every Public Stand Post (PSP).
- Phase (I) was Drilling of the Production Well and construction of the Pump House and EcoSan Toilet.
- Phase (II) involved Electro-mechanical System, Solar System, Reservoir tank of 70m³ and 16 Public Stand Posts (PSPs).
- Phase (III) that was implemented in the previous FY 2022/23 involved the extension of the system to more 24 PSPs, Construction of a Sedimentation Tank, Harvesting Ground water from Spring Eyes, Pump Installation, construction of another Pump House and EcoSan Toilet, electro-mechanical system and pipe connections to a bigger reservoir that was constructed in Phase (II),
- User connection fee of UGX20,000 is collected per PSP for every month, from which the Security Guard and Plumber are paid.
- The facility is under the management of Kijongo piped water system Water Board with a man as the Chairperson, Women as Treasurer and Secretary.
- It had Kijongo Piped Water Board established and trained, and each PSP has a WSC established and trained.
- The sedimentation tank was constructed with inlet pipe from the protected spring eyes, Outlet pipe to the pumping chambre, a washout pipe and an over flow pipe. It has two chambers with the first one being of size 1.51m by 2.83m by 2m and a second bigger Chamber of 2.83m by 4.15m by 2m that contains a submersible pump.
- The Transmission main pipeline is HDPE OD63, PN16 and of length 2.52km from the Protected Spring eyes to the Reservoir Tank uphill, with an elevation difference of 520m.
- The sedimentation tank construction, Spring eyes' protection, Pump house construction, PSPs' construction and their connections amongst themselves and connection to the Reservoir tank uphill were all made according to the design specifications and BOQs provided by the DWO.

- The new pump house is equipped with security cameras and a security guard.

- The facility was therefore constructed as per the design specifications and BOQs provided by the DWO and despite all the challenges, the facility is completed and in use.

(ii) Facility source name: Rehabilitated Kanyambogo GFS at Kisabo II Village, Kanyambogo Parish, Kicuzi S/C:

- funded by ACTS Uganda NGO and partly DWSCG to the tune of UGX79,000,000 for supplies for the rehabilitation works of the scheme.

- It was constructed in FY 2022/23 by Block Technical Services Ltd to serve approximately 300 Households.

- The constructed ferrovment tank at Kicuzi S/C Headquarters is of capacity 10m³ and is in good condition and works well.

- The complete pipe networks (Transmission and Distribution lines) were repaired and work well with the constructed PSPs having good pressure and adequate discharges.

- The facility is under management by the Water Board comprising of a Chairperson, Vice-Chairperson, Secretary, treasurer and 2 committee members.

- Each PSP had WSC established and trained, comprised of 6 members (Chairperson, Vice-Chairperson, Secretary, Treasurer and 2 Caretakers.

- The WSC collects UGX1000 for every Household per month and remits UGX24,000 per PSP per month to the Water Board management.

- The WSCs is active and meet monthly.

- The GFS facility was rehabilitated as per the design specifications and BOQs provided by the DWO. Despite all the challenges, the facility is completed and in use.

(iii) Facility source name: Constructed 5-Stance lined Pit Latrine with a Urinal in Kibogo Central Village, Kibogo Parish, Keihangara S/C, funded by DWSCG:

- It was constructed in FY 2022/23 by Ask Unique Enterprises Ltd., to serve approximately 400 people.

- The facility access road is ok and is near the community playground.
- The facility has 5 Stances, 2 for Males, 2 for Females and one Stance for PWDs. In addition, there is a Urinal for Males and it is ok with its drainage channel through a pipe to a soak pit.
- The four stances for Males and Females have a good perforated curtain wall for proper aeration of the facility and privacy of users in addition to the stance entrance doors. The facility has the Male Stances separated from the Female stances by a wall and each side is provided with a sink with tap water from the front standing reservoir that is connected to the NWSC water supply system. In addition there is a tap stand just outside the facility.
- The facility is provided with 5 vent pipes that are well installed.
- There is a ramp for the stance for PWDs and rails are provided.
- The entrances
- There is need to put in place the roof gutter to divert roof runoff from dropping near the facility foundation wall. This runoff could be collected into the hand washing tank.
- The facility surrounding need to be cleared of grown grass to avoid invasion by snakes.
- The facility was completed and in use.
- The facility was constructed as per the design specifications and BOQs provided by the DWO.

Therefore, the water and public sanitation infrastructure sampled were constructed as per the standard technical designs and BOQs provided by the DWO and a score of 2 is entered.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects:
Score 2

There was evidence that the technical officers conducted supervision of WSSS infrastructure projects.

Evidence;

I. Supervision report dated 29th Dec 2022, 20th Nov 2022 and 21st Dec 2022

II. Minutes of site meeting dated 10th December 2022 and 21st Nov 2022 at Kijongo Piped system

III. Site meeting minutes dated 12th January 2023 and 12th March 2023.

IV. Supervision report dated 12th June 2023 and 16th May 2023 on Rehabilitation of boreholes.

V. Monthly supervision report dated 23rd Jan 2023, 27th October 2022, 22nd Nov 2022 for the construction of a 5stance lined latrine with a hand washing facility in Keihangara S/C-

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts

- o If 100 % contracts paid on time: Score 2
- o If not score 0

The DWO, District Engineer, CDCO, and Senior Environment officer verified works and initiated payments of contractors, and were paid within the timeframe.

The sample of payments were;

Payment terms as per contract 30 days after a request for payment / invoice by the contractor

1. Consultancy services for design and documentation of Rwengwe-Nyakateete gravity flow scheme by Irrisol Engineering Limited. Procurement Number. IBAN558/SRVCS/2022-23/00003. Requisition for funds 19/04/2023. Certified works on 28/04/2023 and paid on 03/05/2023 by EFT. 5144226 , UGX. 40,588,000. **Payment after 14 days, which was within the timeframe of 30 days.**

2. Construction of Kijongo piped water phase 111 by Scabs Technical Services Ltd. Procurement Number. IBAN558/WKS/2022-23/00001. Requisition for funds 22/12/2023. Certified works on 22/12/2023 and paid on 28/12/2023 by EFT. 3123108, UGX. 95,575,044. **Payment after 7 days, which was within the timeframe of 30 days.**

3. Supply Of Pipes And Fittings by Block Technical Services Ltd. Procurement Number. IBAN558/WKS/2022-23/00011. Requisition for funds 6/12/2022. Certified works on 09/12/2022 and paid on 19/12/2022 by EFT. 2869049, UGX. 73,203,518.. **Payment after 13 days, which was within the timeframe of 30 days.**

From the sample, contractors were paid within 30 working days.

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:</p> <p>Score 2, If not score 0</p>	<p>Complete Procurement files for the water infrastructure investments are in place with Evaluation reports, bid invitation notice, award letters, Minutes of the Contract Committee, and contract documents.</p> <p>Sample project:</p> <p>I. Rehabilitation of 2 boreholes at Rwebwa P/S in Kijongo S/C and Rwamagundu cell in Nyamarebe S/C- IBAN 558/WRKS/2022-23/00027.</p> <p>II. Extension of Kijongo piped water system in Kijongo S/C- IBAN558/WRKS/2022-23/00001.</p> <p>III. Construction of 5-stance lined VIP latrine with hand washing facility in Keihangara S/C- IBAN558/WRKS/2022-23/00012.</p>	2
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Environment and Social Requirements

13	<p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p> <p>Score 3, If not score 0</p>	<p>The LG had grievances recorded, investigated, responded to and redress reported under water and environment .example</p> <p>At Kijongo piped water system there was illegal connection of water by Dr Mutabbaraki Fredrick and Mr. Tahunga.site meeting was held on 29/6/2023, The accused were disconnected and summoned to apply for piped water</p>	3
14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>There was evidence that the LG had Water source and catchment protection and natural resource management guidelines disseminated to CDOs Example;</p> <p>Minutes of the district water supply and sanitation conduction committee. Min 5 DWSSCC/Dec/2022 dissemination of water and sanitation guidelines for protection of water sources. 35 members attended including CDOs signed by Mutabazi Alex - Secretary.This report was dated 13/12/2022</p>	3

15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>There was evidence that the LG had Water source and catchment protection and natural resource management guidelines were implemented for example;</p> <p>Water source protection management plan for Kijonjo water pipe system. Plan includes vegetation loss, land degradation, OHS, report on implementation of water source protection plan for Kijonjo water supply system including water quality concerns, child abuse dated 23/4/2023 signed by Environment officer and DCDO also inspection report n implementation</p>	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>There was evidence that all WSS projects were implemented on land where the LG has proof of consent.</p> <p>The following Land agreement letters/consent forms were written/filled as proof consent:</p> <ul style="list-style-type: none"> • Land consent agreement by Mbarara Archdiocese Trustees Board to the community of Kyatooko Cell, Kyentaama parish in Nyabuhikye S/C for construction of a public sanitation facility at Kyentaama Catholic Centre, measuring 20ft by 30ft dated 27th/06/2022. • Land agreement to give land measuring 30m by 30m at Kayanja I village, Kijongo parish in Kijongo S/C by Twimukye Gabudioz, agreement dated 10th/10/2023. • Land agreement between the family of the Late Nturanabo Dominic and the community of Kabarungi village, Kijongo parish in Kijongo S/C for land measuring 30m by 30m for installation of tank for Kijongo piped water system, agreement dated 12th /10/2020. <p>For the sampled WSS projects that were visited:</p> <p>(i) Facility source or project name: Construction of Kijongo Pped Water Supply System (Phase III) in Kayanja I Village, Kijongo Parish, Kijongo S/C, funded by DWSCG:</p> <ul style="list-style-type: none"> • It was constructed in FY2022/23 to serve approximately 150 people for every Public Stand Post (PSP). • The DLG had proof of consent as land agreements and MOUs for the land where the facilities were 	3

constructed

(ii) Facility source name: Rehabilitated Kanyambogo GFS at Kisabo II Village, Kanyambogo Parish, Kicuzi S/C:

- funded by ACTS Uganda NGO and partly DWSCG to the tune of UGX79,000,000 for supplies for the rehabilitation works of the scheme.
- The DLG had proof of consent as land agreements where facilities were constructed.

(iii) Facility source name: Constructed 5-Stance lined Pit Latrine with a Urinal in Kibogo Central Village, Kibogo Parish, Keihangara S/C, funded by DWSCG:

- It was constructed in FY 2022/23 by Ask Unique Enterprises Ltd., to serve approximately 400 people.
- The DLG had proof of consent as land agreements where facilities were constructed.

From the sampled land consent forms, it was concluded that actually all WSS projects were implemented on land where the LG had proof of consent without any encumbrances. Therefore, a maximum score of 3 was entered.

15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p>	<p>Evidence indicated environment and social safeguard Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices and certificates at interim and final stages of projects.</p>	2
		<p>Score 2, If not score 0</p>	<p>The sample of payments were;</p> <ol style="list-style-type: none"> 1. Consultancy services for design and documentation of Rwengwe-Nyakateete gravity flow scheme by Irrisol Engineering Limited. Procurement Number. IBAN558/SRVCS/2022-23/00003. Requisition for funds 19/04/2023. Certified works on 28/04/2023 and paid on 03/05/2023 by EFT. 5144226 , UGX. 40,588,000. 2. Construction of Kijongo piped water phase 111 by Scabs Technical Services Ltd. Procurement Number. IBAN558/WKS/2022-23/00001. Requisition for funds 22/12/2023. Certified works on 22/12/2023 and paid on 28/12/2023 by EFT. 3123108, UGX. 95,575,044. 3. Supply Of Pipes And Fittings by Block Technical Services Ltd. Procurement Number. IBAN558/WKS/2022-23/00011. Requisition for funds 6/12/2022 . Certified works on 09/12/2022 and paid on 19/12/2022 by EFT. 2869049, UGX. 73,203,518. 	
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:</p>	<p>There was evidence in the LG that the CDO and Environment Officers undertook monitoring to ascertain compliance with ESMPs. The reports were monthly example;</p> <p>Report for compliance on construction of Kijongo water piped system. Monitoring report dated 23/4/2023, 12/4/2023 and 15/6/2023 signed by CDO and Environment officer.</p> <p>Report for compliance on rehabilitation of boreholes in Ibanda district. Monitoring report dated 7/6/2023 signed by CDO and senior Environment officer.</p> <p>Mitigation measures implemented for water projects included; storm water management soak away pits established, fencing of water points,</p>	2
		<p>Score 2, If not score 0</p>		

**Micro-scale
Irrigation
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up-to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries - score 2 or else 0</p>	<p>There was evidence that the LG had up-to-date data on irrigated land for the last two FYs (2021/2022 & 2022/2023); disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries. Data on irrigated land for the two FYs were summarized below: Area under irrigated land in Ibanda district local government FY 2021/2022 for Non-micro scale beneficiaries dated 1st July 2022, had total acreage of 116.61. Another report dated 1st July 2023 "Report on UGIFT small scale project installed irrigation sites FY 2022/2023" for both non-micro scale and micro scale beneficiaries had acreage 264.21.</p>	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>There was evidence that the LG had increased acreage of newly irrigated land in the previous FY as compared to previous FY but one. Data on irrigated land in Ibanda district as of June 30, 2022, for Non -micro-scale beneficiaries was 116.61 acres. Data on irrigated land in Ibanda as of June 30, 2023- for both non-micro scale and micro scale beneficiaries was 264.21 acres. Therefore, the percentage Increase in acreage = $(264.21-116.61) \times 100/116.61 = 126.6\%$.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 	<p>The average score in the micro-scale irrigation for LLG performance assessment:</p> <p>FY 2021/ 2022= 92.3%</p> <p>FY 2022/2023= 100 %</p> <p>Average score was 96.15% which was above 70%.</p>	4

Investment
Performance: The LG
has managed the
supply and installation
of micro-scale
irrigations equipment as
per guidelines

Maximum score 6

a) Evidence that
the development
component of
micro-scale
irrigation grant has
been used on
eligible activities
(procurement and
installation of
irrigation
equipment,
including
accompanying
supplier manuals
and training): Score
2 or else score 0

There was evidence that the development
component of the micro-scale irrigation grant has
been used for eligible activities. From the budget
performance report for the micro-scale irrigation
program for FY 2022/2023, Ibanda report dated
June 30, 2023, 75% of the total funds received
621,400,351/= was 466,050,351/= which was
utilized in procuring irrigation components.

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0

Evidence provided showed the approved farmers signed Acceptance Forms confirming that equipment was working well, before the LG made payments to the suppliers.

The names and date of Acceptance forms were as below:

- 1 Nuwagira Lovincer - 05/06/2023
- 2 Mastiko Apollo - 05/06/2023
- 3 Mwana Kasigazi - 05/06/2023
- 4 Bainomugisha Eliva - 05/06/2023
- 5 Kyagugu Godfrey - 02/06/2023
- 6 Paul Tumwebaze Tibingana - 02/06/2023
- 7 Kikompola Daniel - 02/06/2023
- 8 Safari Augustine -12/03/2023
- 9 Samantha Vivian - 15/03/2023
- 10 Turyamureba Patrick - 08/02/2023
- 11 Mutabazi Maurice -15/03/2023
- 12 Akilla Achillies Major -15/03/2023
- 13 Niwagaba Justinian - 15/03/2023
- 14 Tumwesigye Yoram - 15/11/2022
- 15 Katungwensi John Tinka - 15/03/2023
- 16 Tumwiine Colman - 15/03/2023
- 17 Kalanzi Marecellinus - 06/04/2023
- 18 Nuwamanya Apollo - 02/06/2023
- 19 Mubangizi Crysostom - 02/06/2023
- 20 Tweshengereze Herbert - 18/04/2023
- 21 Kinahirwe Alice Kahanga - 05/06/2023
- 22 Tibayungwa Frolence - 01/12/2022
- 23 Tukamusiima Rebecca - 22/06/2022
- 24 Natuhwera Alex - 01/12/2023
- 25 Twesigye Veronica - 11/04/2023
- 26 Kato Emmanuel - 02/09/2023
- 27 Kansiime Richard - 03/09/2023
- 28 Kabanamura Silvano - 02/06/2023

3

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0

There was evidence that the variations in the contract price for establishment of irrigation demonstration sites are within +/-20% of the Agriculture Engineers estimates. This was evidenced in the following sampled sites.

1. Mutabazi Maurice

As per the contract document provided with procurement ref no. IBAN558/WRKS/2020-11-07/M/15237 signed on 6th February 2023 with a budget for design, supply and installation of solar powered irrigation systems was Ugx 13,670,940/= for the supplier and Agric Engineer estimate was 13,670,940/=. Therefore, the percentage variation in the contract price was 0%.

2. Kyaguugu Geoffrey

As per the contract document provided with procurement ref no. IBAN558/WRKS/2022-11-12/MALE/28746 signed on 6th February 2023 budget for design, supply and installation of solar powered micro-irrigation systems was Ugx 22,606,540/= for the supplier and Agric Engineer estimate was 22,260,640/= Therefore, the percentage variation in the contract price was 1.5%.

3. Kikompolo Daniel

As per the contract document provided with procurement ref no. IBAN558/WRKS/2022-11-21/Male/28742 signed on 9th March 2023, budget for design, supply and installation of solar powered irrigation systems was Ugx 23,100,040/= for the supplier and Agric Engineer estimate was 23,500,040/= Therefore, the percentage variation in the contract price was 1.7%.

1

3

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY

There was evidence that planned irrigation demonstration sites where contracts were signed during the previous FY 2022/2023 were installed/completed within the previous FY 2022/2023. The contract documents were signed between February and March 2023. The work completion certificates were issued on June 30, 2023.

- If 100% score 2
- Between 80 - 99% score 1
- Below 80% score 0

2

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	a) Evidence that the LG has recruited LLG extension workers as per staffing structure	There were 8 sub-counties and 5 Town Councils in Ibanda District. According to the approved structure each sub-county is supposed to have 6 extension workers and each Town Council is supposed to have 3 extension workers. The total number of established positions for extension workers was 63. There were 43 positions of extension workers filled which is 68% hence a score of 0	0
	Maximum score 6	<ul style="list-style-type: none"> • If 100% score 2 • If 75 – 99% score 1 • If below 75% score 0 		
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF	There was evidence that irrigation demonstration site(s) in different LLGs met standards as defined by MAAIF. The following sampled sites provided the evidence.	2
	Maximum score 6	<ul style="list-style-type: none"> • If 100% score 2 or else score 0 	<p>1. Kalanzi Marecellinus had 2.5 acres under irrigation in Ishongoro Town Council with a drag hose system. There were water tanks with a capacity of 15000 litres, solar water submersible pump, Tank stand, fixed solar mounting structure, solar module (1) with 345Wp, flexible hose pipe and hydrants (8).</p> <p>2. Tumwebaze Paul had 2.5 acres under irrigation in Biheshe division with 1.5 acres under sprinkler irrigation and 1.0 acres under the drag hose system. There was a water tank with a capacity of 10000 litres, DC solar water submersible pump, Tank stand, Fixed solar mounting structure, solar module (3) each rated 326Wp, low-pressure sprinkler (24) and hydrants (6).</p> <p>3. Tumwine Colman had 2.5 acres under a drag hose irrigation in Kaihangara sub-county. There was a water tank with a capacity of 10000 litres, a solar water submersible pump, a tank stand, a fixed solar mounting structure, solar module rated 500W, irrigation jet spray nozzle, flexible hose pipe and hydrants.</p>	
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	b) Evidence that the installed micro-scale irrigation systems during last FY are functional	There was evidence that the installed micro-scale irrigation systems during the last FY were functional. The three demonstration sites (Bainomugisha Eliva, Tumwebwebaze Paul and Tumwine Colman) sampled were installed and functional.	2
	Maximum score 6	<ul style="list-style-type: none"> • If 100% are functional score 2 or else score 0 		

Performance Reporting and Performance Improvement

5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0</p>	<p>There was evidence that information on position of extension workers filled was accurate according to the staff lists obtained from the sampled LLGs and discussions with staff found at the LLG headquarters. Nyamarebe Sub-County had 3 extension workers (Mugumya Francis – Agriculture Officer, Mulyazawo Fredrick – Veterinary Officer and Abagasira Nathan - Assistant Veterinary Officer). Kijongo Sub-County had 2 extension workers (Mwesigye Raphael (Assistant Veterinary Officer and Asiimwe Julius – Agriculture Officer). Rwenkobwa Town Council had 2 extension staff (Tindimwebwa Alice – Assistant Agriculture Officer and Tukwasibwe Benson – Assistant Veterinary Officer)</p>	2
5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0</p>	<p>There was evidence that information on established irrigation demonstration sites (Bainomugisha Eliva, Tumwebwebaze Paul and Tumwine Colman) installed, and functioning was accurate.</p>	2
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0</p>	<p>There was evidence that information is collected quarterly on; newly irrigated land, functionality of irrigation equipment installed, provision of complementary services and farmer Expression of Interest. In Q1, there was a report on technical supervision and field monitoring of micro-scale irrigation program during the first quarter 2022/2023 FY (July-September 2022) dated September 30, 2022. Report on technical supervision and field monitoring of micro-scale irrigation programs during the second quarter 2022/2023 FY (October-December 2022) dated December 29, 2022. Report on technical supervision and field monitoring of micro-scale program during the third quarter 2023 dated April 05 2023. Report on technical supervision and field monitoring of micro-scale irrigation program during in the fourth quarter 2023 dated June 07, 2023.</p>	2
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0</p>	<p>There was Evidence that the LG had entered up-to-date LLG information into MIS/Irritrack and had reached their target EOIs. There was EOIS submitted 700 and farm visits were 357.</p>	1

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	There was evidence that LG had prepared a quarterly report using information compiled from LLGs in the MIS/Irritrack. In Q1, there was a submission of first quarter report for micro-scale irrigation program 2022/2023 FY- Ibanda district dated November 10, 2022. There was training and awareness raising for local leaders, EOIs 638 were registered. In Q2, there was a submission of the second quarter report for micro-scale irrigation program 2022/2023 FY- Ibanda district dated January 24, 2023. There was awareness raising of farmers and 649 expressions of interest recorded. In Quarter 3, there was a report on micro-scale irrigation sub-grant quarterly report dated 3rd April 2023. There was training, awareness raising for farmers, 649 EOIs recorded, 367 farm visits made. In Q4, there was a report titled "Submission of fourth quarter report for micro-scale irrigation program for 2022/2023 FY- Ibanda district" dated 26th June 2023. The report indicated 11 successful EOIs, farm visits 517. There was a total of 165 farmers that have gone through the procurement process and is in three batches of 29 farmers, 86 farmers and 50 farmers respectively.	1
	Maximum score 6			
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	There was evidence that LG developed and approved Performance Improvement Plans for the lowest-performing LLGs. There was a local government performance improvement plan for Nyabuhikye sub-county for FY 2022/2023 dated August 15, 2023.	1
	Maximum score 6			
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	There was a report on PIP implementation performance improvement implementation for the lowest-performing LLGs. This was evidenced by a report on progress on the implementation plan for low-performing sub-county dated March 30, 2023.	1
	Maximum score 6			

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	The performance contracts for the FY 2023/2024 for the extension workers were in place and filed. The period of assessment was from 1/07/2023 to 30/06/2024 and were signed on 1st July 2023. The extension workers wage was 1,534,138/= for FY 2023/2024.	1
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	ii Deployed extension workers as per guidelines score 1 or else 0	The extension workers were deployed as per guidelines and were engaged in program implementation activities. From the staff register, there were forty-five (45) extension workers in production department and all were deployed.	1
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0	There was evidence that extension workers are working in LLGs where they are deployed. Nyamarebe Sub-County had 3 extension workers (Mugumya Francis - Agriculture Officer, Mulyazawo Fredrick - Veterinary Officer and Abagasira Nathan - Assistant Veterinary Officer). Kijongo Sub-County had 2 extension workers (Mwesigye Raphael (Assistant Veterinary Officer and Asimwe Julius - Agriculture Officer). Rwenkobwa Town Council had 2 extension staff (Tindimwebwa Alice - Assistant Agriculture Officer and Tukwasibwe Benson - Assistant Veterinary Officer)	2
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0	The list of extension workers deployment had been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. The names and telephone contacts were on the noticeboards of Kijongo sub-county, Rwenkobwa Town Council and Nyamarebe Sub-County	2
Maximum score 6	Maximum score 6	Maximum score 6	Maximum score 6	

8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>a) Evidence that the District Production Coordinator has:</p> <p>i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0</p>	<p>The District Production Officer has Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY</p> <ol style="list-style-type: none"> 1. Tindimwebwa Alice (Assistant Agriculture Officer) was appraised on 18th May 2023 2. Dr. Mulyazaawo Frederick (Veterinary Officer) was appraised on 25th May 2023 3. Nkamushaba Edgar (Fisheries Officer) was appraised on 3rd May 2023 4. Nuwamanya K Levy (Assistant Veterinary Officer) was appraised on 30th May 2023 5. Mwesigye Raphael (Assistant Veterinary Officer) was appraised on 12th May 2023 6. Abagasira Nathan (Assistant Veterinary Officer) was appraised on 22nd May 2023 7. Kanyesigye Barbra (Agriculture Officer) was appraised on 18th May 2023 8. Agaba Apollo (Assistant Veterinary Officer) was appraised on 15th May 2023 9. Wamala John Ronald (Veterinary Officer) was appraised on 18th May 2023 10. Atusasire Rosemary (Assistant Agriculture Officer) was appraised on 18th May 2023 	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>a) Evidence that the District Production Coordinator has:</p> <p>Taken corrective actions: Score 1 or else 0</p>	<p>There was evidence that DPO has taken corrective actions to address the performance gaps identified during the appraisal process. The evidence was contained in a report by the DPO dated 15th March 2023 which documents actions taken to address the performance gaps.</p>	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>b) Evidence that:</p> <p>i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0</p>	<p>There was evidence that training activities were conducted in accordance with the training plans at District level. This was evidenced in the following reports. Report on staff training on conducting farm visits under micro-scale irrigation management information systems dated December 01, 2022. Report on staff training for days on farmer field school approach at farmer leadership Centre dated April 12, 2023. A report on production staff retreat conducted at Mushanga social training institute dated December 15, 2022.</p>	1

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	ii Evidence that training activities were documented in the training database: Score 1 or else 0	There was evidence that training activities were documented in the training database. There was a submission of production department staff training database for 2020 dated June 06, 2023.	1
	Maximum score 4			

Management, Monitoring and Supervision of Services.

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.	a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 - 75% capital development; and 25% complementary services): Score 2 or else 0	Evidence provided indicated the LG appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2022/23 100% to complementary services; - 75% capital development -25% complementary Total received, UGX 621,400,249 received, i) Capital development UGX. 466,050,349 (75%) Complementary services allocated UGX 155,350,000 which represents (25%).	2
	Maximum score 10			

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p>	<p>The LG evidence provided showed budget allocations were made towards complementary services in line with the sector guidelines as follows.</p> <p>i. Complementary, UGX.155,350,000.</p> <p>Out of the total budget of UGX 155,350,000 received for complementary services,</p> <p>It was divided into two</p> <p>i) 25% of the total complementary services was allocated for</p> <p style="padding-left: 40px;">This was further split into two</p> <p>i) 15%, UGX 93,210,000 - for awareness raising amongst local leaders and enhancing farmers capacity on micro scale irrigation and another</p> <p>ii) 10%, UGX 62,140,000 for procurement supervision and monitoring to enhancing LG Capacity.</p>	2
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>The co-funding is reflected in the Annual approved work plan and Budget for the District production department FY 2022/2023, UGX 120,000,000 was allocated for co funding by farmers</p>	2

Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum score 10

d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0

Evidence that the LG used the farmer co-funding following the same rules applicable to the micro scale irrigation grant.

A total co-funding of collected and used UGX. 120,000,000.

Name	UGX.
Akila Achilles Major	5,225,832
Richard Kansiime	5,497,000
Tukamusiima R	3,613,267
Kato Emmanuel	5,372,500
Tibayungwa F	7,045,000
Natuhwera Alex	4,300,000
Bainomugisha	3,447,810
Kabananura S	5,667,073
Katungwensi J.T	9,781,290
Kikompola Daniel	5,775,010
Kyaguugu G	5,651,635
L.Nuwagira	3,000,000
Matsiko Appolo	5,736,135
Mutabazi M.	3,417,735
Veronica twesigye	5,416,250
Mwanah Kasigazi	5,042,750
Niwagaba J	9,460,290
Tibingana P.T	5,916,290
Safari.A	4,275,310
Tweshengyera.A	5,102,250
Kalanzi M.M	5,279,000
Samatha.V	5,977,573

Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum score 10

e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0

There was evidence that LG had disseminated information on the use of farmer co-funding through distribution of brochures to farmers. There were minutes for the technical planning committee meeting held on 24th November 2022 in district council hall. Minute 30/TPC/11/2022 disseminated information on use farmer co-funding.

10

Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines

Maximum score 8

a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)

- If more than 90% of the micro-irrigation equipment monitored: Score 2

- 70-89% monitored score 1

Less than 70% score 0

There was evidence that the DPO had monitored monthly the installation of equipment for the irrigation demonstration sites (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.). This was evidenced in the following reports. Report on monthly monitoring and supervision for established irrigation systems and agricultural production activities dated June 30, 2023. A report on monthly monitoring and supervision for established irrigation systems and agricultural production activities dated May 31, 2023. A report on monthly monitoring and supervision for established irrigation systems and agricultural production activities dated April 28, 2023. A report on monthly monitoring and supervision for established irrigation systems and agricultural production activities dated March 31, 2023. A report on monthly monitoring and supervision for established irrigation systems and agricultural production activities dated February 28, 2023. A report on monthly monitoring and supervision for established irrigation systems and agricultural production activities dated January 31, 2023. A report on monthly monitoring and supervision for established irrigation systems and agricultural production activities dated December 30, 2023. A report on monthly monitoring and supervision for established irrigation systems and agricultural production activities dated November 30, 2023. A report on monthly monitoring and supervision for established irrigation systems and agricultural production activities dated October 31, 2023. A report on monthly monitoring and supervision for established irrigation systems and agricultural production activities dated September 30, 2023. A report on monthly monitoring and supervision for established irrigation systems and agricultural production activities dated August 31, 2023. A report on monthly monitoring and supervision for established irrigation systems and agricultural production activities dated July 28, 2023.

2

10

Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines

Maximum score 8

b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0

There was evidence that the LG had overseen approved farmer training & support (to farmers, to achieve servicing and maintenance during the warranty period). This was evidenced in the following reports: A report on micro-scale irrigation program on farmer training on operation and maintenance of irrigation systems and mobilization of eligible farmers to participate in the program and raise one million commitment dated June 22, 2023. A report on training of approved farmers on operation and maintenance of established irrigation system in the first quarter 2022/2023 dated September 30, 2022.

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	<p>There was evidence that LG has provided hands-on support to the LLG extension workers during the implementation of complementary services as per guidelines. This was evidenced in the following reports. There was a report on technical supervision and backstopping of agriculture extension officers in LLGs dated October 02, 2022. There was also a crop sub-sector second quarter for PMG activities 2022/2023 FY (October-December 2022) dated December 30, 2022.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0</p>	<p>There was evidence that LG has established and run farmer field schools/irrigation demo sites as per the guidelines. There was an activity report on the formation of farmer field school dated June 01, 2023. Report on farmer field school sessions under micro-scale irrigation program May 04, 2023. Report on a 5-day training of extension workers on farmer field school approach at farmer leadership Centre dated April 13, 2023. Report on farmer field school established in Nyamarebe subcounty dated May 19, 2023. Activity report on awareness creation and commissioning of a farmer field school site in Igorora town council conducted on August 30, 2022. Report on formation, establishment and backstopping of the farmer field school in Nyamarebe subcounty Igorora town council and Kijongo subcounty dated May 29, 2023.</p>	2
11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0</p>	<p>There was evidence that LG had conducted activities to mobilize and sensitize farmers as per guidelines. Below is the evidence collected; micro-scale irrigation program report on farmer mobilization and raising events at all the 15 lower local government dated September 30, 2022. The attendance lists and field-based photos were attached. Training report on expo workshops for approved farmers, pre-qualified irrigation suppliers and financial institutions under micro-scale irrigation program dated June 15, 2023. This report had 60 participants. Report on community sensitization and follow up field visits on water harvesting and irrigation technologies dated 30th June 2023. There were 50 participants that attended. There was a report on a radio talk show on micro-scale irrigation program in second quarter FY 2022/2023 dated November 22, 2022. Report on radio talk show on micro-scale irrigation program in fourth quarter FY 2022/2023 dated June 05, 2023. Report on radio talk show on micro-scale irrigation program in third quarter FY 2022/ 2023 dated April 25, 2023.</p>	2

11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0</p>	<p>There was evidence that the district has trained staff and sensitized political leaders at District and LLG levels. The following reports provided the evidence. A report on staff training on conducting farm visits under micro-scale irrigation management information systems dated December 01, 2022. Report on staff training for days on farmer field school approach at farmer leadership centre dated April 13, 2023. Micro-scale irrigation program report on sensitization of Ibanda district leaders dated March 07, 2023.</p>	2
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Investment Management

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0</p>	<p>There was evidence that the LG had an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY 2022/2023 as per the format. The inventory report of all Ugift small scale completed installed sites in FY 2022/2023, showed 28 installed and completed sites.</p>	2
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12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>There was evidence that LG keeps an up-to-date database of applications (EOIs) for the current FY 2023/2024 and previous FY 2022/2023 at the time of the assessment. Database of the applications, FY 2022/2023; EOIs were 66 and 33 farm visits. The database of the applications FY 2023/2024 for EOIs was 26 and Farm visits 17. From the database, the names of those that expressed interest were displayed. Copies of application from LLGs seen from the form showing expression of interest in the micro scale irrigation program. Submission letters were provided.</p>	2
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12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>There was evidence that the district had carried out farm visits to farmers that submitted complete Expressions of Interest (EOI). This was evidenced in the following reports. Report on micro-scale irrigation farm visits dated April 27, 2023. Report on micro-scale irrigation farm visits in the second quarter FY 2022/2023 dated November 22, 2022. Report on micro-scale irrigation farm visits dated June 05, 2023. Agreement to proceed for quotation was seen e.g Moses Ashabahebwa dated 08/05/2023, Turumu John Paul dated 17th May 2023.</p>	2
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12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>There was evidence that the LG District Senior Agricultural Engineer (as Secretariat) publicized the eligible farmers that had been approved by posting on the District and LLG noticeboards. The lists of approved eligible farmers were on the noticeboards of Kijongo sub-county, Rwenkobwa Town Council and Nyamarebe Sub-County</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>The LG budgeted for the following micro-scale irrigation systems for the current FY. Approved on 15th Dec 2023 by Public Procurement and disposal of Public Assets Authority.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>The LG requested for quotation from irrigation equipment suppliers pre-qualified by MAAIF. The suppliers included; Associated Design and Build Engineers Ltd and Sprinktech.</p>	2

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>According to the bid evaluation report dated 16th January 2023, the LG concluded the selection of the irrigation equipment based on the set criteria which included;</p> <p>Preliminary examination on a pass/fail basis and administrative compliance to the invitation.</p> <p>Technical responsiveness of eligible, compliant bids to the technical specification and terms and conditions in the invitation.</p> <p>Financial comparison to examine and rank financial bids.</p> <p>Post qualification evaluation based on capacity and resources of the bidder to effectively execute the works.</p> <p>In this criteria, Associated Design and Build Engineers Ltd was the best evaluated bidder to design, supply, and installation of micro scale irrigation systems to Bainomugisha Eliva, Gumisiriza Douglas, Kibahigire Mary and Turyamureba Patrick etc.</p> <p>Sprinktech was the best evaluated bidder to design, supply, and installation of micro scale irrigation systems to Mwanah Kasigazi, Ninsiima Mable, Kaboine Louis Kellen, Katto Posiano, Asiimwe Leonard etc.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0</p>	<p>There was evidence that the micro-scale project- Design, supply, and installation of micro scale irrigation systems for 50 farmers from various sub-counties, Divisions and Town councils-was approved by the Contracts Committee during a meeting held on 16th Jan 2023 under Minute Min.043/CC/2022-23.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0</p>	<p>The LG signed the contract with the lowest priced and technically responsive irrigation equipment supplier;</p> <p>Evidence:</p> <p>Design, supply, and installation of micro scale irrigation systems for Veronica Twesigye-</p> <p>Bidders</p> <ol style="list-style-type: none"> 1. Kaftech Investments Ltd. Bid amount: 21,665,000/= 2. Associated Design and Build Engineers Ltd. Bid amount: 23,557,000/= 3. Sprinktech Ltd. Bid amount: 23,557,000/= <p>Contract awarded to Kaftech Investments Ltd.</p> <p>Design, supply, and installation of micro scale irrigation systems for Vicent Kamugisha</p> <p>Bidders</p> <ol style="list-style-type: none"> 1. Kaftech Investments Ltd. Bid amount: 21,665,000/= 2. Associated Design and Build Engineers Ltd. Bid amount: 20,807,490/= 3. Sprinktech Ltd. Bid amount: 23,292,000/= <p>Contract awarded to Associated Design and Build Engineers Ltd.</p> <p>Design, supply, and installation of micro scale irrigation systems for Vicent Kamugisha</p> <p>Bidders</p> <ol style="list-style-type: none"> 1. Associated Design and Build Engineers Ltd. Bid amount: 23,283,040/= 2. Sprinktech Ltd. Bid amount: 21,908,000/= <p>Sprinktech Ltd was awarded the contract as being the best evaluated bidder.</p>
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0</p>	<p>There was evidence that the irrigation demonstration sites installed were in line with the designs. The standard technical designs were provided by the supplier for the Demo site and were followed during installation. Submission of technical designs for the irrigation demonstration site at Keihangara Seed School dated October 27, 2022, provided further evidence.</p>

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	There was evidence that the LG had conducted regular technical supervision of the irrigation demonstration sites by the relevant technical officers. There was a report on micro-scale irrigation program supervising and monitoring irrigation system installations at beneficiary farmers by the district technical team dated June 12, 2023. Report on monitoring and technical supervision to established irrigation system by the district production team in the second quarter 2022 dated December 30, 2022. Micro-scale irrigation program on monitoring and supervising installations and construction works systems by the district implementation team dated November 22, 2022. Micro-scale irrigation program report supervising and monitoring irrigation system installations at beneficiary farmer by the district technical team dated March 31, 2023.	2
Maximum score 18				
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	h) Evidence that the LG has overseen the irrigation equipment supplier during:	There was evidence that the LG oversaw the irrigation equipment supply, installation, and testing for functionality. There were supervision reports for individual farmers e.g irrigation system supervision, testing, commissioning, and handover reports for Safari Augustine dated March 09, 2023. Irrigation system supervision, testing, commissioning, and handover reports for Kabanamura Silvano dated June 02, 2023. Irrigation system supervision, testing, commissioning, and handover reports for Nuwagira Lovincer dated June 05, 2023.	1
Maximum score 18		i. Testing the functionality of the installed equipment: Score 1 or else 0		
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	There was evidence that the LG has overseen the irrigation equipment hand-over to the Approved host/beneficiary Farmer. There were supervision reports for individual farmers that included irrigation equipment hand-over e.g. irrigation system supervision, testing, commissioning, and handover reports for Safari Augustine dated March 09, 2023. Irrigation system supervision, testing, commissioning, and handover reports for Kabanamura Silvano dated June 02, 2023. Irrigation system supervision, testing, commissioning, and handover reports for Nuwagira Lovincer dated June 05, 2023.	1
Maximum score 18				

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0</p>	<p>Evidence showed LG made payment to the supplier subject to the presence of the Approved farmer's signed acceptance forms for FY 2022/2023..</p> <p>Sample of payments were.</p> <ol style="list-style-type: none"> 1. Supply and Installation of micro-irrigation technology system to Kalanzi Marcellinus of Ibanda District by, Sprinktech (Water for a better living). Requisition for funds on 5th June 2023. Certified works on 6th June 2023 and paid on 15th June 2023 by EFT. 5901181, UGX. 13,577,592. Payment after 10 days, which was within the timeframe of 30 days. 2. Supply and Installation of a micro scale irrigation system for Mr. Kikomplola Daniel by, Associated Design & Build Engineers Ltd. Requisition for funds 28th March 2023. Certified works on 28th March 2023 and paid on 30th March 2023 by EFT. 4677707, UGX. 24,522,039. Payment after 3 days, which was within the timeframe of 30 days. 3. Design, supply and Installation of a micro scale irrigation system for Mr. Lovincer Nuwagira by Associated Design & Build Engineers Ltd. Requisition for funds 5th June 2023. Certified works on 6th June 2023 and paid on 15th June 2023 by EFT. 5868440, UGX. 10,716,000. Payment after 10 days, which was within the timeframe of 30 days. 4. Design, supply and installation of micro scale irrigation for Mr. Turyamureba Patrick by Associated Design & Build Engineers Ltd. Requisition for funds 28th March 2023. Certified works on 28th March 2023 and paid on 30th March 2023 by EFT. 4677707, UGX. 25,004,000. Payment after 9 days, which was 3 days which was within the timeframe of 30 days.
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0</p>	<p>Complete Procurement files for micro-scale irrigation projects are in place with Evaluation reports and Minutes of the Contract Committee, and contract documents.</p> <p>Sample projects:</p> <p>Design, supply, and installation of micro scale irrigation systems for 50 farmers from various sub-counties, Divisions and Town councils- IBAN558/WRKS/2022-23/00025LOT1-50.</p>

Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	There was evidence that the Local Government had displayed details of the nature and avenues to address grievance in public areas on production department and LLG noticeboards. There was a formal description of the grievance redress mechanism for Ibanda district local government effective FY 2022-2023. There was also a grievance redress mechanism for Ugift micro-scale irrigation projects.	2
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0	There was evidence that the LG had a grievance framework for Micro-scale irrigation grievances and grievances recorded example Mr Twesigye Lawrence of reported pump failure for irrigation equipment on 21/1/2023 and reported to the senior Agriculture Engineer who engaged the supplier. The pump was installed and now working	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	There was evidence that the LG had a grievance framework for Micro-scale irrigation grievances investigated example Mr. Twesigye Lawrence	1

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was evidence that the LG had a grievance responded to Mr. Twesigye Lawrence</p>	1
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was evidence that the LG had a grievance framework for Micro-scale irrigation grievances were reported,</p> <p>There was a main log book showing Micro-scale irrigation grievances showing Date, name, contact, mode of complaint, action taken and status. Example on 21/10/2023 Mr. Kamukama Den Rose reported delays in start of his demo site. Farmer was instructed to construct a shallow well and now is in the process</p>	1

Environment and Social Requirements

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p>	<p>There was evidence that LGs have disseminated Micro-scale irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agro-chemicals and safe disposal of chemical waste containers etc. There were guidelines on micro-scale irrigation which had information on proper use of agro-chemical and safe disposal of chemical waste. There was MOUs between farmers hosts and LGs signed between January and March 2023. The MOUs indicated that the farmer had to commit to providing the land free of encumbrance for purposes of establishing the irrigation system and it emphasized proper disposal of agro-chemical proper storage, use and transportation of the equipment. This information was extracted from the MOU clause number (e) and (f) under the farmer roles.</p>	2
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15	Safeguards in the delivery of investments Maximum score 6	b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.	There was evidence that the LG had screened and costed ESMP that were incorporated into designs, BoQs, bidding and contractual documents example;	1
		i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0	Design, Supply and installation of Micro-scale irrigation systems for Kikompola Daniel. Ref No IBAN558/Wrks/22-23/00025-Lot 1-50. In the BoQs - Trenching and Backfilling costed 1,717,500UGX. ESMP mitigation cost was 1,300,000 and signed by Environment officer and DCDO on 27/2/2023	
			Design, Supply and installation of Micro-scale irrigation systems for Samantha Vivian Ref No IBAN558/works/2021-30-27/female/21447 In the BoQs - Trenching and Backfilling costed 2,500,000UGX. ESMP mitigation cost was 1,300,000 and signed by Environment officer and DCDO on 25/1/2023	
			Design, Supply and installation of Micro-scale irrigation systems for Ms Veronica Twesigye (Ref No IBAN558/2021-30-27/female/21447). In the BoQs - Trenching and Backfilling costed 1,600,000UGX. ESMP mitigation cost was 1,300,000 and signed by Environment officer and DCDO on 22/2/2023	
15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	There was evidence that the LG monitored irrigation impacts for example; Report on environmental supervision and monitoring for Higher local governments for micro-scale irrigation demonstration sites. Findings include for	1
			Environmental and social monthly report for demo site at Kikompola Daniel. Report signed by the Environment officer and DCDO on 20/4/2023 and 31/5/2023,	
			Environmental and social monthly report for demo site at Samantha Vivian. Report signed by the Environment officer and DCDO on 17/2/2023 and 13/3/2023	
			Environmental and social monthly report for demo site at Ms. Veronica Twesigye. Report signed by the Environment officer and DCDO on 12/4/2023 and 19/5/2023	
			Issues highlighted in the report include; Trainings on safe handling of equipments, wetlands to be protected under laws and solid waste management	

15	Safeguards in the delivery of investments	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects	<p>There were E&S certification forms completed and signed by Environment officer prior to payment of contractor Example</p> <p>Design, Supply and installation of Micro-scale irrigation systems for Kikompola Daniel. Samantha Vivian Ms Veronica Twesigye on 5/6/2023</p> <p>Design, Supply and installation of Micro-scale irrigation systems for Kikompola Daniel on 5/6/2023</p> <p>Design, Supply and installation of Micro-scale irrigation systems for Samantha Vivian on 16/3/2023</p>	1
	Maximum score 6	score 1 or else 0		

15	Safeguards in the delivery of investments	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects	<p>There were E&S certification forms completed and signed by CDO prior to payment of contractor invoices/certificates at interim and final stages of projects</p> <p>Design, Supply and installation of Micro-scale irrigation systems for Kikompola Daniel. Samantha Vivian Ms Veronica Twesigye on 5/6/2023</p> <p>Design, Supply and installation of Micro-scale irrigation systems for Kikompola Daniel on 5/6/2023</p> <p>Design, Supply and installation of Micro-scale irrigation systems for Samantha Vivian on 16/3/2023</p>	1
	Maximum score 6	score 1 or else 0		

**Crosscutting Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	The position of Chief Finance Officer was vacant. Katabuza B Deus who was substantively appointed on transfer of service from Kyegegwa district as Senior Finance Officer under DSC minute no. 46 (b)/12/2014 was assigned duties to act as CFO in a letter dated 26th August 2020. The acting CFO (Katabuza B Deus) was appraised on 29th May 2023	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The position of District Planner was vacant and there was no evidence of secondment from Central Government	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The position of District Engineer was substantively filled. Ayebazibwe Mishaki was appointed on accelerated promotion as District Engineer under DSC minute no. 318 (I) /11/2023. The District Engineer (Ayebazibwe Mishaki) was appraised on 15th June 2023.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The position of District Natural Resources Officer was substantively filled. Kiirya Erry Stephen was appointed on accelerated promotion as District Natural Resources Officer under DSC minute no. 276(1)(a) 3/2023(1). The District Natural Resources Officer (Kirrya Erry Stephen) was appraised on 30th May 2023	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	The position of District Production Officer was substantively filled. Ayorekire Fredric Nkole was appointed on promotion and transfer of service from Isingiro district as District Production Officer under DSC minute no. 196 (g)/03/2021 (1). The District Production Officer (Ayorekire Fredric Nkole) was appraised on 1st June 2023	3

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	The position of District Community Development Officer was substantively filled. Kirabo Asimwe Alexander was appointed on accelerated promotion as the District Community Development Officer under DSC minute no. 99/12/2018. The District Community Development Officer (Kirabo Asimwe Alexander) was appraised on 30th May 2023	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The position of District Commercial Officer was substantively filled. Kananura Moses was appointed on probation as District Commercial Officer under DSC minute no. 196 (o)/03/2021 (1). The District Commercial Officer (Kananura Moses) was appraised on 30th June 2023	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	The position of Senior Procurement Officer was substantively filled. Tumwekwatse Albus was appointed on transfer of service and promotion as Senior Procurement Officer under DSC minute no. 65 (s)/02/2018. The Senior Procurement Officer (Tumwekwatse Albus) was appraised on 8th June 2023	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	The position of Procurement Officer was substantively filled. Muhumuza Molly was appointed on promotion as Procurement Officer under DSC minute no.50 (a)/09/2013 (1). The Procurement Officer (Muhumuza Molly) was appraised on 18th May 2023	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	The position of Principal Human Resource Officer was substantively filled. Kasinge Aloysius was appointed on promotion as Principal Human Resource Officer under DSC minute no. 50 (d)/09/2013 (1). The Principal Human Resource Officer (Kasinge Aloysius) was appraised on 30th June 2023	2

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	The position of Senior Environment Officer was substantively filled. Akankwasa Confidence was appointed on promotion as Senior Environment Officer under DSC minute no. 243 (k)/02/2022 (1). The Senior Environment Officer (Akankwasa Confidence) was appraised on 22nd May 2023	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	The position of Senior Land Management Officer was substantively filled. Byarugaba Varnansio was appointed on promotion and transfer of service as Senior Land Management Officer under DSC minute no. 176 (g)/06/2020. The Senior Land Management Officer (Byarugaba Varnansio) was appraised on 22nd May 2023	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	The position of Senior Accountant was substantively filled. Ahimbisibwe Austine was appointed on promotion as Senior Accountant under DSC minute no. 176 (b)/06/2020. The Senior Accountant (Ahimbisibwe Austine) was appraised on 3rd May 2023	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0	The position of Principal Internal Auditor was vacant and there was no evidence of secondment from Central Government	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0	The position of Principal Human Resource Officer (Secretary DSC) was vacant and there was no evidence of secondment from Central Government	0

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).

Ibanda District had **NOT** recruited Senior Assistant Secretaries in all the 8 sub-counties and Town Clerk in all the 5Town Councils in the district. There were only 7 substantively recruited SAS

Senior Assistant Secretaries

1. Byaruhanga Silas was appointed on attainment of higher qualifications as Senior Assistant Secretary under DSC minute no. 243 (t)/02/2022 (2)

2. Nyesiga Gilbert was appointed on attainment of higher qualifications as Senior Assistant Secretary under DSC minute no. 243 (t)/02/2022 (1)

3. Muhangi Bruce was appointed on promotion as Senior Assistant Secretary under DSC minute no. 21(c)(i)/5/2017

4. Kafeero Wilberforce was appointed on probation as Senior Assistant Secretary under DSC minute no. 50(e)/09/2013 (1)

5. Kamagara Stephen was appointed on probation as Sub-County Chief under DSC minute no. 113/6/2006 (2)

6. Mwesigwa Emmanuel was appointed on promotion as Senior Assistant Secretary under DSC minute no. 21 (c) (ii)/05/2017

7. Mewbesa Timothy Rutehenda was appointed on attainment of higher qualifications as Senior Assistant Secretary under DSC minute no. 205 (l)/04/2021 (2)

Town Clerks

1. Kassi Juma was appointed on promotion as Principal Township Officer under DSC minute no. 196 (p)/03/2021 (3)

2. Murekyezi Pius was appointed on promotion as Principal Township Officer under DSC minute no. 196 (p)/03/2021 (1)

3. Kwikiriza Stanley was appointed on transfer of service and promotion as Principal Township Officer under DSC minute 35(xxiv)/06/2015 (1)

4. Kagwisagye Victor was appointed on promotion as Principal Township Officer under DSC minute no. 322 (ii)/2023 (1)

5. Kebirungi Rose was appointed on promotion as Principal Township Officer under DSC minute no. 196 (p)/03/2021 (2)

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5

Ibanda district had appointed Community Development Officer and Senior Community Development Officers in all the LLGs

1. Atuzoore Immaculate was appointed on promotion as Senior Community Development

Maximum score is 15

or else 0.

Officer under DSC minute no. 297 (c) 5/2023 (2)

2. Kyomuzinya Sharon was appointed on promotion and transfer of service from Ibanda Municipal Council as Senior Community Development Officer under DSC minute no. 297 (c) 5/08/2023 (3)

3. Kamugisha Nobert was appointed on promotion as Senior Community Development Officer under DSC minute no.142 (a)/08/2019 (1)

4. Muhimbise Alex who was appointed on promotion as Senior Community Development Officer under DSC minute no. 244(3) (j)/05/2022 (2)

5. Muruhji Bampa Lugard was appointed on promotion as Senior Community Development Officer under DSC minute no. 244 (3) (j)/05/2022 (1)

6. Muzoora Aggrey Beyeza was appointed on promotion as Senior Community Development Officer under DSC minute no.142 (a)/08/2019 (2)

7. Kayesu Gloria was appointed on probation as Community Development Officer under DSC minute no. 205 (i)/04/2021 (2)

8. Nasingura Charity was appointed on attainment of higher qualifications as Community Development Officer under DSC minute no.06 (e)/01/2015 (4)

9. Nyakikongoro Agnes was appointed on attainment of higher qualifications as Community Development Officer under DSC minute no.65 (q)/02/2018 (4)

10. Waijagye Mwendwa Jerome was appointed on probation as Community Development Officer under DSC minute no. 205 (i)/04/2021 (1)

11. Ayesigwa Ronald was appointed on attainment of higher qualifications as Community Development Officer under DSC minute no.65 (q)/02/2018 (1)

12. Tumuhimbise Joseph was appointed on attainment of higher qualifications as Community Development Officer under DSC minute no.205 (l)/04/2021 (1)

13. Twesigye Ruth was appointed on transfer of service from Mitooma district as a Community Development Officer under DSC minute no. 187 (b)/12/2020

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

Ibanda had appointed Senior Accounts Assistant or an Accounts Assistant in all the 13 LLGs in the district:

1. Muganzi Abraham was appointed on probation as Assistant Accountant under DSC minute no. 243 (m)/02/2022 (1)
2. Turyasingura Stephen was appointed on attainment of higher qualifications as Assistant Accountant under DSC minute no. 154 (a)/12/2019
3. Kembabazi Mildred was appointed on probation as Assistant Accountant under DSC minute no. 243 (m)/02/2022 (3)
4. Ninshaba Evalyne was appointed on probation as Assistant Accountant under DSC minute no. 243 (m)/02/2023 (4)
5. Kenema Kellen was appointed on probation as Assistant Accountant under DSC minute no. 243 (m)/02/2023 (10)
6. Bonabana Olive was appointed on probation as Assistant Accountant under DSC minute no. 243 (m)/02/2023 (6)
7. Atuhaire Elizabeth was appointed on probation as Assistant Accountant under DSC minute no. 243 (m)/02/2023 (5)
8. Kururagir Thomas was appointed on probation as Assistant Accountant under DSC minute no. 243 (m)/02/2023 (9)
9. Nahabwe Precious was appointed on probation as Assistant Accountant under DSC minute no. 176 (m)/06/2020 (2)
10. Mubangizi John was appointed on attainment of higher qualifications of higher qualifications as Senior Assistant Accountant under DSC minute no100 (e) /12/2018 (3)
11. Agoza Chrispus was appointed on promotion as Senior Assistant Accountant under DSC minute no. 243 (m)/02/2022 (1)
12. Kakuru R James was appointed on probation as Senior Accounts Assistant under DSC minute no. 9 (viii)/2008
13. Katushemererwe Sylvia was appointed on attainment of higher qualifications as Senior Assistant Accountant under DSC minute no. 100 (e) /12/2018 (4)

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. Maximum score is 4	If the LG has released 100% of funds allocated in the previous FY to: a. Natural Resources department, score 2 or else 0	For Ibanda DLG Natural Resources Department, the amount allocated was UGX.315,123,762, and released UGX. 315,123,762 for FY 2022/2023 (Final accounts, page 21). This was a ratio 100%.	2
3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. Maximum score is 4	If the LG has released 100% of funds allocated in the previous FY to: b. Community Based Services department. score 2 or else 0.	For Ibanda DLG Community Based Services Department, the amount allocated for FY 2022/2023, was UGX.187,058,839, and released UGX.187,058,839. (Final accounts, page 21). This was a 100%.	2
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works. Maximum score is 12	a. If the LG has carried out Environmental, Social and Climate Change screening, score 4 or else 0	There was evidence that the LG carried out Environmental, Social and Climate Change screening for all DDEG Projects and ESMPs including child protection plans developed prior to commencement of civil works. These were some of the project(s); Completion of council Hall chambers at the District HQ. (Ref No IBAN 558/wrks/2022-23/00012). Contractor; Given Logistics Ltd. Contract amount-77,000,000UGX. Environmental, Social and Climate Change screening forms were signed by the Environment officer and DCDO on 10/11/2022	4
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works. Maximum score is 12	b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG), score 4 or 0	There was evidence that the LG carried out Environment and Social Impact Assessments (ESIAs/ESMPS) prior to commencement of civil works for project(s) implemented using the DDEG. Basing on the Screening result, ESMP was the required safeguard document. Completion of council Hall chambers at the District HQ. (Ref No IBAN 558/wrks/2022-23/00012). ESMPs were prepared and mitigation costed at 4,000,000UGX addressing mitigation measures of the project and were signed by the senior Environment officer and DCDO on 24/11/2022	4

4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;</p> <p>score 4 or 0</p>	<p>The LG had Costed ESMPs for project(s) implemented using the DDEG. Example includes;</p> <p>Completion of council Hall chambers at the District HQ. (Ref No IBAN 558/wrks/2022-23/00012). ESMPs were prepared and mitigation costed at 4,000,000UGX addressing mitigation measures of the project and were signed by the senior Environment officer and DCDO on 24/11/2022</p>	4
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Financial management and reporting

5	<p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p>	<p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p>	<p>Evidence showed the LG had an un-qualified audit opinion for FY 2022/2023.</p>	10
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6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p> <p>maximum score is 10</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p> <p>score 10 or else 0.</p>	<p>The LG provided information to PS/ST on the status of the implementation of Internal Auditor General and Auditor General’s findings for FY 2021/2022. The report on submission dated 21st February 2023 signed by the CAO Kweyamba Ruhemba was received by the PS/ST on 24th February 2023. The submissions were also received by the Accountant General and Internal Auditor General on 24th February 2023. The report contained actions taken on 8 recommendations against all findings FY 2021/2022 d (pages, 1-21: items, 1.1 – 3.5.2). The report was signed by the CAO Kweyamba Ruhemba 21st February 2023. The submission was made within the February end deadline.</p> <p>Responses to the issues raised were as below;</p> <p>1.1 Funding and absorption of wage, pension and gratuity</p> <p>1.2 Payments of Salary, pension and gratuity</p> <p>a) Under payment of pension and gratuity</p> <p>b) Payment of salary using wrong salary scales and salary bands/levels/notches</p> <p>c) Payment of ineligible persons</p>	10
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- d) Delayed Access to the payroll
- e) Misclassification of salary, pension and gratuity expenditure

1.3 Payroll Deductions

1.4 Management of Statutory Deductions

a) Computation and deduction of Local Service Tax (LST)

b) Computation and deduction of Pay As You Earn (PAYE)

c) Remittance of deductions (LST, PAYE, UNATU, UCLA)

1.5 Payroll Management System Issues

a) Inconsistencies between interface files and payroll registers

2.0 Implementation of approved budget

3.0 Implementation of selected Service delivery activities

3.1.3

a) Parish Development Model

- Revolving fund
- Funds diverted

b) Failure to send funds directly to the PDM SACCO

3.2 Implementation of Micro Scale Irrigation – Development under Production and Marketing.

3.4 Implementation of Uganda Intergovernmental Fiscal Transfers (UGIFT)

2.17.2 Implementation of the Uganda Road Fund (URF)

Funding for road activities under URF

3.5.2 Status of implementation of road activities

7

Evidence that the LG has submitted an annual performance contract by August 31st of the current FY

Maximum Score 4

If the LG has submitted an annual performance contract by August 31st of the current FY, score 4 or else 0.

LG submitted an annual performance contract FY 2023/2024 on 21st June 2023 signed by the Accounting Officer (CAO) Kweyamba Ruhemba, was submitted and acknowledged by PS/ST on 21st June 2023. This was before the deadline of 31st August.

4

8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p> <p>maximum score 4 or else 0</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>The LG Performance Report for FY 2022/2023 was signed and submitted by the Accounting Officer (CAO) Kweyamba Ruhemba on 9th August 2023. This was within the deadline of 31st August.</p>	4
9	<p>Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year</p> <p>Maximum score is 4</p>	<p>If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>The LG Performance Quarterly Budget Performance Reports for all the four quarters of FY 2022/2023 were signed and submitted by the Accounting Officer (CAO) Kweyamba Ruhemba on 9th August 2023. This was within the deadline of 31st August.</p> <p>The submission dates were as follows.</p> <p>Quarter 1 – 19th December 2022</p> <p>Quarter 2 – 20th February 2023</p> <p>Quarter 3 – 10th May 2023.</p> <p>Quarter 4 – 9th August 2023</p> <p>All the reports were submitted within the mandatory August 31 deadline.</p>	4

**Education Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. <i>The Maximum Score of 70</i>	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The position of District Education Officer was substantively filled. Mwesigye Peter was appointed on accelerated promotion as District Education Officer under DSC minute no. 216 (1)/09/2021. The District Education Officer (Mwesigye Peter) was appraised on 8th June 2023	30
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. <i>The Maximum Score of 70</i>	b) All District/Municipal Inspector of Schools, score 40 or else 0.	All positions of District Inspectors of Schools were filled: 1. Bakaijagye Benon was appointed on promotion and transfer of service from Ntungamo district as Senior Inspector of Schools under DSC minute no. 288 (h)/11/2021. Senior Inspector of Schools (Bakaijagye Benon) was appraised on 23rd June 2023 2. Mutungi Patrick was appointed on transfer within service as Inspector of Schools under DSC minute no. 193(d)/01/2021 (2). Inspector of Schools (Mutungi Patrick) was appraised on 2nd June 2023 3. Twesiime John Mary was appointed on transfer within service as Inspector of Schools under DSC minute no. 193 (d)/01/2021 (1). Inspector of Schools (Twesiime John Mary) was appraised on 2nd June 2023	40

Environment and Social Requirements

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:

a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

There were Environmental, Social and Climate Change Screening Forms for Education projects for the previous FY. examples include;

Completion of 3 classroom block at Bukama PS in Ishongororo SC. Ref No IBAN/558/Wrks/00006. Contract Amount 87,984,340 UGX, Contractor M/S Sultan Engineering and Construction Ltd. Screening forms were signed by the Senior Environment officer and DCDO on 19/8/2022

Construction of 2 Classroom block with an office at Karambi PS (Ref No IBAN/558/Wrks/00005) Contract Amount 100,528,920 UGX, Contractor M/S Frabed Builders Ltd. Screening forms were signed by the senior Environment officer and DCDO on 31/8/2022

Construction of 2 Classroom block at Igorora day PS. (Ref No IBAN/WRKS/2022-23/00009) Contract Amount 105,082,894 UGX, Contractor M/S Cosbet Investments Ltd. Screening forms were signed by the senior Environment officer and DCDO on 23/8/2022

The Maximum score is 30

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

The Maximum score is 30

If the LG carried out:
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

There was evidence that LG carried out Environment and Social Impact Assessments (ESIAs/ESMPs) for the following projects; Basing on screening results ESMP were required as a safeguard document;

Completion of 3 classroom block at Bukama PS in Ishongororo SC. Ref No IBAN/558/Wrks/00006. Contract Amount 87,984,340 UGX, ESMP mitigation costed for OHS,50,000UGX, Soil erosion component 50,000UGX, GBV Issues 50,000UGX undertaken and were signed by the senior Environment officer and DCDO on 21/9/2022

Construction of 2 Classroom block with an office at Karambi PS (Ref No IBAN/558/Wrks/00005) ESMP mitigation costed for OHS,50,000UGX, Soil erosion component 50,000UGX, GBV Issues 50,000UGX and were signed by the senior Environment officer and DCDO on 19/9/2022

Construction of 2 Classroom block at Igorora day PS. (Ref No IBAN/WRKS/2022-23/00009). ESMP mitigation costed for OHS,50,000UGX, Soil erosion component 50,000UGX, GBV Issues 50,000UGX and were signed by the senior Environment officer and DCDO on 15/9/2022

**Health Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.</p>	<p>The position of District Health Officer was substantively filled. Dr Bamwine Julius was appointed as District Health Officer under DSC minute no. 8(xiv)/2021. The District Health Officer (Dr Bamwine Julius) was appraised on 30th June 2023</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0</p>	<p>The position of Assistant District/Principal Health Officer Maternal, Child Health and Nursing was substantively filled. Katusiime Hope was appointed on transfer of Service and promotion as ADHO (MCH) under DSC minute no. 243 (d)/02/2022(1). The ADHO (MCH) – Katusiime Hope was appraised on 30th May 2023</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>c. Assistant District Health Officer Environmental Health, score 10 or else 0.</p>	<p>The position of Assistant District Health Officer Environmental Health was substantively filled. Okello Denis was appointed on transfer of service and promotion as ADHO (Environmental Health) under DSC minute no. 243 (e)/02/2022 (1). The ADHO (Environmental Health) – Okello Denis was appraised on 29th May 2023</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.</p>	<p>The position of Principal Health Inspector was substantively filled. Mugisha Vincent was appointed on accelerated promotion as Principal Health Inspector under DSC minute no. 17 (b)/3/2014. The Principal Health Inspector (Mugisha Vincent) was appraised on 29th May 2023</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>e. Senior Health Educator, score 10 or else 0.</p>	<p>The position of Senior Health Educator was substantively filled. Kyomuhendo Juliet was appointed on promotion as Senior Health Educator under DSC minute no. 244(3)(I)/05/2022 (1). The Senior Health Educator was appraised on 30th May 2023</p>	10

1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	f. Biostatistician, score 10 or 0.	The position of Biostatistician was substantively filled. Namande Caroline was appointed on probation as Biostatistician under DSC minute no. 12 (d)/03/2015. The Biostatistician (Namande Caroline) was appraised on 29th May 2023	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	g. District Cold Chain Technician, score 10 or else 0.	The position of Cold Chain Technician was substantively filled. Wanetosi Kenneth was appointed on probation as Cold Chain Technician under DSC minute no. 80(i)/05/2018. The Cold Chain Technician (Wanetosi Kenneth) was on study leave	10
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.		
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	i. Principal Health Inspector, score 20 or else 0.		
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	j. Health Educator, score 20 or else 0		

Environment and Social Requirements

Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

Maximum score is 30

If the LG carried out:

a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

There was evidence that the LG carried out Environmental, Social and Climate Change screening Forms for Health projects for the previous FY. examples include;

Upgrade of Birongo HC II to III in Ibanda district. Ref No MoH-UgIFT/WRKS/2022-23/00001) Contract Amount 919,415,311UGX. Screening was done by the senior Environment officer and DCDO on 17/11/2022

Renovation of OPD Block at Rwenge HC II, Nyamaraba SC Ref No Iban/558/wrks/22-23/00010. Contract amount 56,992,520 UGX. Screening was done by the senior Environment officer and DCDO on 28/10/2022

Construction of 2-unit staffhouse at Kihani HC III in Kikyeny SC. Ref No Iban/558/wrks/22-23/00008. Contract amount 167,630,291UGX Contractor; Ugawood Co Ltd. Screening was done by the senior Environment officer and DCDO on 22/10/2022

Construction modified staffhouse at Kigunga HC III. Ref No Iban/558/wrks/22-23/00009. Contractor Jochom Investments Contract amount 64,756,677 UGX. Screening was done by the senior Environment officer and DCDO on 28/10/2022

Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

Maximum score is 30

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

There was evidence that the LG carried out Environment and Social Impact Assessments (ESIAs/ESMPs) for the following projects; Basing on screening results ESMP were required as a safeguard documents for health projects for the previous year, these include;

Upgrade of Birongo HC II to III in Ibanda district. Ref No MoH-UgIFT/WRKS/2022-23/00001). ESMP mitigation costed 200,000UGX for OHS. Solid waste management 250,000UGX and soil erosion compaction at 300,000UGX undertaken and were signed by the Senior Environment officer and DCDO on 22/11/2022

Renovation of OPD Block at Rwenge HC II, Nyamaraba SC Ref No Iban/558/wrks/22-23/00010. ESMP mitigation costed 50,000UGX for OHS, HIV/AIDS and covid prevention 50,000UGX and GBV 50,000UGX undertaken and were signed by the Senior Environment officer and DCDO on 31/10/2022

Construction of 2-unit staffhouse at Kihani HC III in Kikyenyeye SC. Ref No Iban/558/wrks/22-23/00008. ESMP mitigation costed 50,000UGX for OHS, HIV/AIDS and covid prevention 50,000UGX and GBV 50,000UGX undertaken and were signed by the Senior Environment officer and DCDO on 2/11/2022

Construction modified staffhouse at Kigunga HC III. Ref No Iban/558/wrks/22-23/00009. ESMP mitigation costed 50,000UGX for OHS, HIV/AIDS and covid prevention 50,000UGX and GBV 50,000UGX undertaken and were signed by the Senior Environment officer and DCDO on 1/11/2022

**Micro-scale Irrigation
Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
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Human Resource Management and Development

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation	If the LG has recruited; a. the Senior Agriculture Engineer	The position of Senior Agriculture Engineer was substantively filled. Akankwasa Vianney was appointed on attainment of higher qualifications as Senior Agriculture Engineer under DSC minute no. 260 (a)/5/2020 (1)	70
	<i>Maximum score is 70</i>	<i>score 70 or else 0.</i>		

Environment and Social Requirements

2	New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.	If the LG: Carried out Environmental, Social and Climate Change screening score 30 or else 0.	<p>There was evidence that the LG carried out Environmental and Social and Climate Change Screening Forms for Micro-scale Irrigation projects for the previous FY examples include;</p> <p>Design, Supply and installation of Micro-scale irrigation systems for Kikompola Daniel. Ref No IBAN558/Wrks/22-23/00025-Lot 1-50. Contract Amount 23,100,040UGX. Contractor; M/S Associated design and Build Engineers Ltd. Screening forms were signed by the Environment officer and CDO on 23/2/2023</p> <p>Design, Supply and installation of Micro-scale irrigation systems for Samantha Vivian Ref No IBAN558/works/2021-30-27/female/21447. Contract Amount 23,910,290UGX. Contractor; M/S Associated design and Build Engineers Ltd. Screening forms were signed by the Environment officer and CDO on 23/1/2023</p> <p>Design, Supply and installation of Micro-scale irrigation systems for Ms Veronica Twesigye (Ref No IBAN558/2021-30-27/female/21447). Contract Amount 21,665,000UGX UGX. Contractor; M/S Kaftec Investments Ltd. Screening forms were signed by the Environment officer and CDO on 20/2/2023</p>	30
	<i>Maximum score is 30</i>			

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	The position of Civil Engineer (Water) was substantively vacant and there was no evidence of secondment from Central Government	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	The position of Assistant Water Officer for mobilization was filled. Muhimbise Alex who was appointed on promotion as Senior Community Development Officer under DSC minute no. 244(3)(j)/05/2022 (2) was assigned duties as Assistant Water Officer Software in a letter dated 6th June 2023	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	The position of Borehole Maintenance Technician was substantively filled. Kakooza Opt Mutabazi was regularized in appointment as Engineering Assistant under DSC minute no. 263/9/2022 (1). Kakooza Opt Mutabazi was appraised by the District Water Officer on 30th June 2023 as Bore hole Technician.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The position of Natural Resources Officer was not in the approved structure of Ibanda district but the position of District Natural Resource Officer was substantively filled. Kiirya Erry Stephen was appointed on accelerated promotion as District Natural Resources Officer under DSC minute no. 276(1)(a) 3/2023(1).	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	The position of Environment Officer was substantively filled. Muhindo Herizon was appointed on attainment of higher qualifications as Environment Officer under DSC minute no. 243 (I) 02/2022 (1)	10

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.</p> <p><i>Maximum score is 70</i></p>	<p>f. Forestry Officer, score 10 or else 0.</p>	<p>The position of Forestry Officer was vacant and there was no evidence of secondment from Central Government.</p>	0
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Environment and Social Requirements

2	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects</p>	<p>If the LG:</p> <p>a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.</p>	<p>There was evidence that the LG carried out Environmental and Social and Climate Change Screening Forms for water projects for the previous FY examples include;</p> <p>Extension of Kijongo piped water systems in Kijongo SC (Ref No IBAN558/WRKS/22-23/00001. Contractor; Scabs Technical services Contract Amount 401,299,250UGX Screening forms were signed by the Environment officer and CDO on 8/9/2022</p> <p>Construction of 5 stance Pit lined VIP latrine with hand washing facility at Keihangara (Ref No IBAN558/WRKS/22-23/00012 Contract Amount 37,450,708UGX, Contractor M/S Ask Unique Enterprises Ltd. Screening forms were signed by the Environment officer and CDO on 13/9/2022</p> <p>Rehabilitation of 2BHs at Rwenkoba PS in Kijongo SC and Rwemuganda cell, Nyamarebe SC (Ref No IBAN558/WRKS/22-23/00012 Contract Amount 37,450,708UGX, Contractor M/S Ask Unique Enterprises Ltd. Screening forms were signed by the Environment officer and CDO on 16/3/2022</p>	10
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Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.

There was evidence that LG carried out Environment and Social Impact Assessments (ESIAs/ESMPs) for the following projects; Basing on screening results ESMP were required as a safeguard document;

Extension of Kijongo piped water systems in Kijongo SC (Ref No IBAN558/WRKS/22-23/00001. ESMP Mitigation costed for water quality concerns at 100,000UGX, Solid waste management at 500,000UGX, undertaken and were signed by the Environment officer and CDO on 14/9/2022

Construction of 5 stance Pit lined VIP latrine with hand washing facility at Keihangara (Ref No IBAN558/WRKS/22-23/00012. ESMP mitigation costed 50,000UGX for OHS, HIV/AIDS and covid prevention 50,000UGX and GBV 50,000UGX undertaken and were signed by the Environment officer and CDO on 15/9/2022

Rehabilitation of 2BHs at Rwenkoba PS in Kijongo SC and Rwemuganda cell, Nyamarebe SC (Ref No IBAN558/WRKS/22-23/00027

ESMP mitigation costed 50,000UGX for OHS, HIV/AIDS and covid prevention 50,000UGX and GBV 50,000UGX, undertaken and were signed by the Environment officer and CDO on 21/3/2022

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.

Ibanda DLG had two Abstraction Permits for groundwater issued for periods of 5 years for the piped water supply systems that are borehole pumped:

(a) Groundwater Abstraction Permit issued in accordance with sections 5 and 18 of the Water Act Cap 152 and the regulations 3, 7 and 10 of the Water Resources Regulations, 1998. The permit was issued on 5th/07/2023 for the period of 5 years (from 5th/07/2023 to 4th/07/2028) with Permit Number IBA01/GP-1157/2023/NN to Ibanda DLG - DWD 69782.

(b) Groundwater Abstraction Permit issued in accordance with sections 5 and 18 of the Water Act Cap 152 and the regulations 3, 7 and 10 of the Water Resources Regulations, 1998. The permit was issued on 10th/10/2023 for the period of 5 years (from 10th/10/2023 to 9th/10/2028) with Permit Number IBA01/GP-22735/2023/NN to Ibanda DLG - Rwengwe.

Since Ibanda DLG has Abstraction Permits for piped water supply system, then a maximum score of 10 was entered.