



## **LGMSD 2022/23**

Entebbe Municipal Council

(Vote Code: 752)

<b>Assessment</b>	<b>Scores</b>
Crosscutting Minimum Conditions	87%
Education Minimum Conditions	100%
Health Minimum Conditions	100%
Water & Environment Minimum Conditions	0%
Micro-scale Irrigation Minimum Conditions	0%
Crosscutting Performance Measures	69%
Educational Performance Measures	86%
Health Performance Measures	79%
Water & Environment Performance Measures	0%
Micro-scale Irrigation Performance Measures	0%

**Crosscutting  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score															
<b>Local Government Service Delivery Results</b>																			
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s):</li> <li>If so: Score 4 or else 0</li> </ul>	<p>There was no evidence that infrastructure project implemented using USIMD ( DDEG) funding was functional and utilized as per the purpose of the project, The Taxi park was still being constructed and was not being used.</p>	0															
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> <li>By more than 5%, score 3</li> <li>1 to 5% increase, score 2</li> <li>If no increase, score 0</li> </ul> <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>The average score in the overall LLG performance assessment decreased from previous assessment by 3%. The LLG average scores was 71% in the year 2022 and 68% in the year 2023.</p> <table border="1" data-bbox="767 1021 1238 1283"> <thead> <tr> <th>YEAR</th> <th>2022</th> <th>2023</th> </tr> </thead> <tbody> <tr> <td>Division A</td> <td>70</td> <td>67</td> </tr> <tr> <td>Division B</td> <td>71</td> <td>69</td> </tr> <tr> <td><b>Total</b></td> <td><b>141</b></td> <td><b>136</b></td> </tr> <tr> <td><b>Average</b></td> <td><b>71</b></td> <td><b>68</b></td> </tr> </tbody> </table>	YEAR	2022	2023	Division A	70	67	Division B	71	69	<b>Total</b>	<b>141</b>	<b>136</b>	<b>Average</b>	<b>71</b>	<b>68</b>	0
YEAR	2022	2023																	
Division A	70	67																	
Division B	71	69																	
<b>Total</b>	<b>141</b>	<b>136</b>																	
<b>Average</b>	<b>71</b>	<b>68</b>																	
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> <li>If 100% the projects were completed : Score 3</li> <li>If 80-99%: Score 2</li> <li>If below 80%: 0</li> </ul>	<p>The only USIMD ( DDEG) funded investment project implemented in the year 2022/23, a Taxi park budgeted at Ugx3b was 65% completed. <b>Source Annual Performance report page 55.</b></p>	0															

3	Investment Performance  Maximum 4 points on this performance measure	a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:  Score 2 or else score 0.	There was evidence from the LG Annual work plan page 38 and page 55 of the Annual Performance Report that LG spent all the (USIMID) DDEG of the year 2022/23 Ugx 3,035,076,000 on eligible projects. The project was the construction of the Taxi Park at Ugx 3,035,076,000.	2
3	Investment Performance  Maximum 4 points on this performance measure	b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates,  score 2 or else score 0	There was evidence that the contract price for sampled of DDEG funded infrastructure investments for the previous FY were within +/- 20% of the LG Engineers estimate. Refer to the sampled projects below;  1. Fencing of Division B offices and guard house. Procurement number: ENTE/752/works/22-23/00004.(DDEG Funded)  Engineer's estimate: Ugx. 76,512,380  Contract sum: Ugx. 88,968,749  Percentage variation:-16.3%  2. Construction of a 6 stance VIP Toilet with one shower and urinal at Airforce PS. Procurement number: ENTE/752/works/22-23/00008.(DDEG Funded)  Engineer's estimate: Ugx. 76,568,342  Contract sum: Ugx. 73,751,970  Percentage variation:3.7%	2

**Performance Reporting and Performance Improvement**

4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate,</p> <p>score 2 or else score 0</p>	<p>There was evidence that the information on the positions filled in LLGs as per minimum staffing standards was accurate as follows;;</p> <p>Entebbe Division A staff list obtained from MC HRM dated 30/6/2023 had 12 staff filled. The 12 staff included Senior Assistant Town Clerk, Division Treasurer, Community Development Officer, Senior Account Assistant, Assistant Accountant , 2 Principal Town Agents, Office Attendant, 2 Askari and 2 Law Enforcement Assistant .</p> <p>Entebbe Division B staff list obtained from MC HRM dated 30/6/2023 had 12 staff filled. The 12 staff included Senior Assistant Town Clerk, Assistant Town Clerk, Division Treasurer, Community Development Officer, 2 Senior Account Assistants, 2 Town Agents, Pool Stenographer/ Secretary, Office Attendant and 2 Law Enforcement Assistant.</p>	2
4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <ul style="list-style-type: none"> <li>• If 100 % in place: Score 2, else score 0.</li> </ul> <p><b>Note: if there are no reports produced to review: Score 0</b></p>	<p>There was evidence that infrastructure constructed using the UMISD grant is in place as per Quater 4 report page 55.</p>	2
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p><b>NB: The Source is the OPAMS Data Generated by OPM.</b></p>	<p>The deviations between Entebbe MC LLGs results and IVA were within +-10.</p> <p>Division A, LG result was 67, IVA was 76, variance 9;</p> <p>Division B, LG result was 67, IVA was 70, variance 3.</p>	4

5	N23_Reporting and Performance Improvement  Maximum 8 points on this Performance Measure	b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.  Score: 2 or else score 0	There was no evidence at the time of assessment that the MC had developed performance improvement plans for the two Divisions A -67% and Division B- 69% that had low performance based on the previous assessment results.	0
5	N23_Reporting and Performance Improvement  Maximum 8 points on this Performance Measure	c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:  Score 2 or else score 0	There was no evidence at the time of assessment that the MC had implemented the PIP for the two low performing Division in the previous FY 2023/24 as there was no performance improvement plan developed.	0

### Human Resource Management and Development

6	Budgeting for and actual recruitment and deployment of staff  Maximum 2 points on this Performance Measure	a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.  Score 2 or else score 0	There was evidence at the time of assessment MC had consolidated and submitted the recruitment plan for the financial year 2024/25 to the Ministry of Finance ,Planning and Economic Development, Ministry of Local Government and, the Ministry of Public Service on the 23/08/2023.  The total staff wage requirement was UGX 254,491,272 and category were Administration (7), Finance (1), Works (6), Community (3), Education (2), Trade, Industry and LED (1), Central Market Management (25) and production department (3).	2
7	Performance management  Maximum 5 points on this Performance Measure	a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):  Score 2 or else score 0	There was evidence that MC conducted a tracking of staff attendance for July 2022 to June 2023 as there was attendance book but analysis as guided by Ministry of Public Service CSI was not conducted.	0

7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> <p>FY: Score 1 or else 0</p>	<p>There was evidence at the time of assessment that the MC had conducted appraisal of eight (8) substantively appointed HODs as per guidelines issued by MoPS during the previous FY 2022/23,</p> <p>All the eight (8) HODs Principal Finance Officer <b>(Nkuubi Luke)</b>, Principal Engineer <b>(Nanfuka Betty Christine)</b>, Senior Planner <b>(Muyonjo Juliet)</b>, Principal Community Development Officer <b>(Sekangiri Frank)</b>, Principal Commercial Officer <b>(Mulindwa Stephen)</b>, Principal Education Officer <b>(Nalubega Joyce)</b>, Senior Environment Officer <b>(Najjuma Florence)</b> and Principal Health Officer <b>(Dr Kalyesubula John)</b> were appraised by the Deputy Town Clerk <b>(Mugisha Gacharo Emmanuel)</b> on 30/6/2023</p>	1
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>ii. (in addition to “a” above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Score 1 or else 0</p>	<p>There was no evidence at the time of assessment that the administrative rewards and sanctions were implemented as provided for in the guidelines.</p>	0
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p>	<p>The MC had established a 3 member Consultative Committee (CC) that included; Principal Assistant Town Clerk <b>(Nakandi Sovia) as Chairperson, Senior Physical Planner (Kabanda Simon) as Secretary and Assistant Town clerk Dawoodi Ssegonzi)</b> as member. The committee was functional as reflected from the minutes dated <b>14/3/2023 and 10/5/2023.</b></p> <p>They had considered cases such as failure by the administration to duty facilitating allowance and conflict between a parent and a teacher of Chadwick Namate Primary School.</p>	1

Payroll management

Maximum 1 point on  
this Performance

Measure or else score 0

a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:

Score 1.

There was no evidence at the time of assessment that all 4 staff recruited during the FY 202/23 had accessed the salary payroll not later than two months after appointment as follows:

Two Town Agents (Kiggundu Mike) was appointed on 18/7/2022 accessed the pay roll on 30/10/2022 and Musisi Patrick was appointed on 4/8/2022 accessed the pay roll on 30/11/2022 which was beyond two months after appointment .

The other two staff Office typist (Nabukalu Phiona) was appointed on 3/10/2022 accessed the pay roll on 30/11/2022 and Procurement Officer (Namuddu Maria Belinda) was appointed on 10/6/2023 accessed the pay roll on 30/6/2023 which was within the prescribed two months after appointment .

Pension Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:

Score 1.

There evidence at the time of assessment that the MC had retired 11 staff and all accessed the pension pay roll within the prescribed period of not later than 2 months as follows:

Education Assistant (Karuhimbi Hatanga) was retired on 13/5/2023 accessed the pension pay roll on 16/6/2023;

Cemetery Attendant (Donoziyo Kaviri) was retired on 15/3/2023 accessed the pension pay roll on 26/5/2023;

Two staff, Deputy Head Teacher (Natulya Robinah) and Education Officer (Byomugisha Patrick) were retired on 3/3/2023 accessed the pension pay roll on 28/3/2023;

Education Officer (Sanyu Lillian) was retired on 17/01/2023 accessed the pension pay roll on 21/2/2023;

Head Teacher (Mukasa George) was retired on 14/01/2023 accessed the pension pay roll on 2/2/2023;

Education Assistant (Jalobo Oweka) was retired on 24/12/2022 accessed the pension pay roll on 30/1/2023;

Assistant Librarian (Nantumbwe Eron) was retired on 9/9/2022 accessed the pension pay roll on 29/9/2022;

Deputy Head Teacher (Sarah Kakooli Ellizaberth) was retired on 12/08/2022 accessed the pension pay roll on 20/9/2022;

Driver (Mugarura Moses) was retired on 28/7/2022 accessed the pension pay roll on 25/8/2022; and

Deputy Head Teacher (Tuhumwire Lilian) was retired on 4/7/2022 accessed the pension pay roll on 10/8/2022;

## Management, Monitoring and Supervision of Services.

10

N23\_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:

Score 2 or else score 0

The LG transferred DDEG funds in full to LLGs. A total of UGX 321,680,301 as budgeted for in the year 2022/23, was fully transferred to LLGs as below:

Quarter 1 Ugx 13,419,922 was transferred on 18/8/2022;

Quarter 2 Ugx 30,000,000 was transferred on 21/12/2022; and

Quarter 3 Ugx 163,770,828 was transferred on 18/5/2023.



10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).</p> <p>Score: 2 or else score 0</p>	<p>The LG did not submit warrants in time for DDEG transfers to LLGs:</p> <p>Quarter 1 warrant was on 2/8/2022, expenditure limits date was 8/7/2022; 24 days</p> <p>Quarter 2 warrant was on 13/10/2022, expenditure limits date was 30/9/2022; 13 days and</p> <p>Quarter 3 warrant was on 11/1/2023 , expenditure limits date was 29/12/2022;13 days</p>	0
10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>Score 2 or else score 0</p>	<p>The LG did not invoice in time for DDEG transfers to LLGs:</p> <p>Quarter 1 invoiced on 23/8/2022, expenditure limits date was 8/7/2022; 35 days</p> <p>Quarter 2 invoiced on 20/10/2022, expenditure limits date was 30/9/2022; 20 days and</p> <p>Quarter 3 invoiced on 6/2/2023 , expenditure limits date was 29/12/2022;23 days</p>	0
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG supervised and mentored all LLGs at least once quarterly:</p> <p>Q1 mentoring report dated 7/9/2022 done on Kampala Road, focus was on the project supervision;</p> <p>Q2 mentoring report dated 22/12/2022 done at Kigungu HC III, focus was on the construction of the health center;</p> <p>Q3 mentoring was done on 9/3/2023 done at Division B offices, focus was on their perimeter wall and budgeting; and</p> <p>Q4 mentoring was done on 8/6/2023 done at Uganda Airforce PS, focus was on planning and budgeting.</p> <p>There was evidence that the supervision and monitoring reports were discussed in the TPC of 13/6/2023 MIN07/TPC/06/2023.</p>	2

11	Routine oversight and monitoring  Maximum 4 points on this Performance Measure	b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:  Score 2 or else score 0	There was evidence that the supervision and monitoring reports were discussed in the TPC of 13/6/2023 MIN07/TPC/06/2023.	2
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**Investment Management**

12	Planning and budgeting for investments is conducted effectively  Maximum 12 points on this Performance Measure	a. Evidence that the District/Municipality maintains an updated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:  Score 2 or else score 0  <b>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</b>	The Entebbe LG Assets Register was not updated. A copy produced was up to June 2022.  Assets breakdown as at June 30,2023 were below:  1. Land Ugx 41,711,294;  2. Building and structures: a) Non Residential buildings Ugx 13,230,025,379 ; b) Residential buildings Ugx409,395,288,678  3. Roads and bridges Ugx 13,395,288,678;  4. Others Ugx1,941,659,468 ;  5. Office equipment Ugx ;  6. ICT equipment Ugx ;  7. Furniture and Fittings Ugx 398,815,000;  8. Cultivated assets Ugx  9. Motor vehicles Ugx25,910,520  <b>Total 25,904,503,588</b>  <b>Source: Stores and Inventory account page 36 of the LG draft accounts 2022/23</b>	0
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12	Planning and budgeting for investments is conducted effectively  Maximum 12 points on this Performance Measure	b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:  Score 1 or else 0	There was evidence that the LG used the Board of Survey Report dated 31/8/2022 to make Assets Management decisions. Assets Engraved included a table in the Finance department with EMC/FIN/LR/13/14-009 among others as recommended.	1
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12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.</p>	<p>The LG Physical Planning Committee was in place and functioning, at least 4 sets of minutes were prepared and submitted to MoLHUD as required:</p> <ol style="list-style-type: none"> <li>1. Minutes dated 29/9/2022 submitted on 13/1/2023;</li> <li>2. Minutes dated 14/11/2022 submitted on 13/1/2023</li> <li>3. Minutes dated 15/12/2022 submitted on 13/1/2023; and</li> <li>4. Minutes dated 17/1/2023 submitted on 22/8/2023.</li> </ol> <p>The committee was constituted with 8 members namely:- Nanyongo, Kitende, DSemakiula, Okirol, Sekikubo, Masa, Nakatte, Najuma, appointed by the TC on 3/2/2017. Submission of new investments were considered within 30 days of submission. The LG had an approved Physical Development Plan dated 5/3/2021.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d. For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>The LG conducted desk appraisals, the investment derived from the LG Development Plan 2020/21-2024/25( Page24 -29) and were eligible for funding under sector guidelines as indicated in the minutes dated 9/12/2021 for the projects implemented in the year 2022/23. The project was the construction of the Taxi Park at Ugx 3,035,076,000.</p>	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>The LG conducted field appraisals, the investments were technically feasible, environmentally and socially acceptable and were customized for investment as indicated in reports dated 9/12/2021 for the projects implemented in the year 2022/23. The projects was the construction of the Taxi Park at Ugx 3,035,076,000.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>There was evidence that the project profiles with costing were developed and discussed by TPC for all investments in the AWP for the current FY 2023/24. These projects were discussed in the meeting of 4/2/2022, min 4/Feb/2022. They included:</p> <ol style="list-style-type: none"> <li>1.Renovation of a three-classroom block at Chadwick Namate Primary School Ugx60,353.835;</li> <li>2.Construction of a youth friendly center at Katabi HC III Ugx35,000,000; and</li> <li>3.Installation of Burglar Proof in Windows at Division A offices Ugx10,000,000.</li> </ol>	1
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>In the Current FY (2023-2024 FY), there was evidence that Entebbe Municipal Council had carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all projects implemented using the DDEG for the Current FY (2023-2024 FY).</p> <p>Entebbe Municipality Department of Environment and Community Development Office presented completed Environment Social and Climate Change Screening Form (ESSF) for Tiling of Kigungu Maternity Ward in Kigungu Ward, Division B, Entebbe Municipality, Wakiso District. The Environment Social and Climate Change Screening Form (ESSF) was dated 25th August 2023, signed by Senior Environmental Officer – Najjuma Florence and also signed by Senior Community Development Officer – Sengozi Dawood Semanda.</p>	2

13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan  Score 1 or else score 0	There was evidence that Entebbe MC incorporated all DDEG project into the current FY approved procurement plan. Refer to the approved procurement plan dated 14th/7/2023 approved by the CC committee on 19th/6/2023 under min no.002/CC/016/22-23. signed by Mr. Mugisha Emmanuel Gacharo, TC.The following were the DDEG projects incorporated;  1. Installation of Burglar proof in Windows at the Division A offices, 10,000,000/=  2. Construction of a boundary wall at the Division A offices, 78,372,747/=  3.Renovation and Extension of Division B offices, 54,000,000/=	1
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0	The Contracts committee approved all DDEG projects to be implemented in the current FY. The CC meeting dated 19th/6/2023 under CC minute no.002/CC/016/22-23 all the submitted DDEG projects were discussed and approved by the CC committee that was chaired by Mr.Sekagiri Frank and recorded by Ms.Nanyombi Anne-SPO.	1
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:  Score 1 or else 0	There was evidence that the LG had properly established the Project Implementation team as specified in the sector guidelines  1. Eng.Nanfuka Christine -Project Manager  2.Mr.Mayito Apollo- Supervisor  3.Ms.Najjuma Florence -SEO  4.Mr. Sekagiri Frank - PCDO  5. Ms.Joyce Nalubega - PEO  6. Ms.Nabirye Sarah - Inspector of schools  7.DR.Kalyesubula John - MHO - Health projects  8.Mr. Bwandiga Godfrey - Chairperson Management Committee.  The appointment letter 10th January 2023 was duly signed by Mrs. Kitenda Aisha, TC	1

13

Procurement, contract management/execution  
Maximum 8 points on this Performance Measure

d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:  
Score 1 or else score 0

The field physical verification revealed that the construction projects conformed to the standard as provided by the MC engineer. The sampled project of wall fence construction at Division B, revealed as follows: The walls were found to be 200mm Thick, the pillars were 3m C/C and 350mmx 350mm thick with a 70 mm concrete tapered copping, The wall super structure was found to 1.08m high, the space between pillar to pillar was filled with steel hollow sections of 25x25mm and 40x40mm sections. The sliding main gate was found to be 6.73m x 2.44m high fixed between rollers and slide railway.

The guard house was found to be 4.65m x2.18m wide, with 2no doors of 0.9x2.38m with top illusion, 1no window of 0.95x 1.45m, 0.61m plinth wall depth and a rooftop of 230mm thick solid concrete. The Fence has an additional double hang entry gate at the proposed parking area. There was defects noticed at the time of assessment.

Procurement, contract management/execution  
Maximum 8 points on this Performance Measure

e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0

There was evidence that during the construction of planned infrastructure projects in the previous FY, the relevant technical team provided supervision. The contract was 5months and the following site supervision minutes and reports were availed by the MC engineer as an evidence of supervision carried out.(DDEG funded projects)

Site meetings dated 27th/4/2023, and 10th/2/2023 accompanied with month progress reports dated 21st/2/2023, 27/04/2023 and 10th/2/2023 were attended by the following personnel. Eng.Nanfuka Christine-ME, Ms.Nalubega Joyce -PEO, Mr.Rulinda B.F -MC Mayor, Mr.Kitenda Aisha -D/TC. These reports and site meetings were prepared by Ms. N.Rosemary Lipa-H/M.

The site meetings dated 11th/4/2023,26th/01/2023 and progress reports dated 1st/2/2023,28th/2/2023 and 16th/2/2023 indicated that the relevant officers supervised the 6months health project. These meeting were attended by Dr.Kalyesubula John-MHO, Mr.Mayito Apollo-AEO, Ms.Kugonza Robina -Medical Officer, Ms.Nakawuki Justine -EO and Mr.Dawood Ssengozi -CDO.

**USMID funded projects were also closely supervised by the MC relevant officers as listed below.**

Supervision progress reports for the construction of service roads within the MC named as Kitooro service, Jinja road among others.

Supervision reports dated 1st January 2023, 31st October 2022, 7th August 2023, 1st December 2022, 1st October 2023, 7th September 2023. These supervision reports included several elements on different works among which included Acquiring of borrow pits, test results on Portland cement on the appendix No.2, design review on pg30-pg33, environmental and social performance security clause 2.4.3, contractor's mobilization pg39 and waste management on pg 43. Several site meetings 14th February 2023, 22nd February 2023, 27th July 2023, 1st June 2023, 1st June 2023, 28th August 2023, 25th September 2023, 23rd October 2023, these were attended by Mr. Gerald Mugisha -Clerk of works, Eng. stephen Kibuuka -RE, Eng.Nanfuka Christine -ME, Mr. Sengozi, Dawood-SCDO, Mr.Semakula Samson-USMID coordinator, and Ms.Najjuma Florence SEO.

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):</p> <p>Score 1 or else score 0</p>	<p>The evidence availed by the Entebbe Municipal Council indicated that works were verified and payments initiated for contractor. All the sampled files showed that contractors were paid within one month from the time of receipt of the request document.</p> <p>Voucher number 4187572 amounting to 47,686,302 was paid on 2nd/3/2023 and it was requested for on 21st/2/2023 and certified on 24th/2/2023 amounting to 50,730,109/= signed by Eng.Nanfuka christine-ME, Mr.Sekagiri Frank-PCDO and Mr. Charles Magumba -TC.</p> <p>Voucher number 6421354 amounting to 73,456,919 was paid on 28th/6/2023 and it was requested for on 7th/6/2023 and certified on 6th/6/2023 amounting to 78,145,659/= signed by Eng.Nanfuka christine-ME, Mr.Sekagiri Frank-PCDO and Mr. Charles Magumba -TC.</p> <p>Voucher number 7473688 dated 1st September 2023 amounting to Ugx. 519,697,206 was paid on 1st September 2023 and it was requested for on <b>23rd June 2023</b> by China Railway No.3 Engineering Group Ltd and certified on 20th July 2023 amounting to <b>519,697,206/=</b> signed by Eng.Nanfuka christine-ME, Mr.Sekagiri Frank-PCDO and Mr. Charles Magumba -TC.</p> <p>Voucher number 8446867 amounting to Ugx. 503,076,427 was paid on 26th October 2023 and it was requested for on <b>4th September 2023</b> by China Railway No.3 Engineering Group Ltd and certified on 21st September 2023 amounting to 503,076,427/= signed by Eng.Nanfuka christine-ME, Mr.Sekagiri Frank-PCDO and Mr. Charles Magumba -TC.</p> <p>Voucher number 5847154 amounting to Ugx. 1,124,151,725 was paid on 13th June 2023 and it was requested for on <b>12th May 2023</b> by China Railway No.3 Engineering Group Ltd and certified on 19th May 2023 amounting to 1,124,151,725/= signed by Eng.Nanfuka christine-ME, Mr.Sekagiri Frank-PCDO and Mr. Charles Magumba -TC.</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:</p> <p>Score 1 or else 0</p>	<p>There was evidence that the LG had a complete procurement file for each infrastructure contract with all records as required by the PPDA Law. Refer to the sampled projects below.</p> <p>1. Project title: Construction of an Out Patient Department at Kigungu HC III. Procurement number: ENTE/752/works/22-23/00002.</p> <p>The method of procurement used was open bidding. The Evaluation process of the companies that responded took place on 11th/11/2022, Chaired by Mr.Mulindwa Stephen and recorded by Mr. Mayito Apollo in attendance of Ms.Nanyombi Anne-SPO.BEB was M/s.Skylight General Services Ltd with a contract sum of Ugx.248,907,294.</p> <p>The evaluation report was discussed and</p>	1



approved on 16th/11/2022, chaired by Mr.Sekagiri Frank and Ms.Nanyombi Anne-SPO and the contract was awarded to M/s. Skylight General Services Ltd, dated 25th/1/2022.

The agreement was signed between Entebbe MC and M/s.Skylight General services Ltd on 25th/1/2023 by Mr.Charles Magumba-TC witnessed by Mr.Kalyesubula John-MHO, Eng.Nanfuka christine-ME and Ms.Nanyombi Anne-SPO and CEO SKylight General Services Ltd Mr.Wanema Leo.

2.Renovation of Kiwafu PS main Hall.Procurement number:ENTE/752/works/22-23/00005.

The method of procurement used was open bidding. The Evaluation process of the companies that responded took place on 11th/11/2022, Chaired by Mr.Mulindwa Stephen and recorded by Mr. Mayito Apollo in attendance of Ms.Nanyombi Anne-SPO.BEB was M/s.Cross Land Construction Co Ltd with a contract sum of Ugx.136,347,960

The evaluation report was discussed and approved on 11th November 2022 in the CC meeting dated 16th/11/2022, chaired by Mr.Sekagiri Frank and Ms.Nanyombi Anne-SPO and the contract was awarded to M/s.Cross Land Construction Co Ltd, dated 1st/1/2022.

The agreement was signed between Entebbe MC and M/s.Cross Land Construction Co Ltd on 1st/12/2023 by Mr.Charles Magumba-TC witnessed by Ms.Nabirye Sarah - Inspector of schools, Eng.Nanfuka christine-ME and Ms.Nanyombi Anne-SPO and CEO.Cross Land Construction Co Ltd Mr.Kaye Ivan and Ms.Nabayamba Lillian

3.Construction works for selected infrastructure sub projects in cluster 5-batch II.Procurement number:ENTE/752/works/22-23/00014 (USMID)

The method of procurement used was open bidding. The evaluation process of the companies that responded took place on 11th/11/2022, Chaired by Mr.Mulindwa Stephen and recorded by Mr. Mayito Apollo in attendance of Ms.Nanyombi Anne-SPO.BEB was M/s.China railway No.3 Engineering Co Ltd with a contract sum of Ugx.8,743,691,128

The evaluation report was discussed and approved on 11th November 2022 in the CC meeting dated 23rd February 2022, chaired by Mr.Turibarungi Agustus and Mr.Nyakojja Chriseston and the contract was awarded to M/s.China railway No.3 Engineering Co Ltd , dated 25th/5/2022.

The agreement was signed between Entebbe MC and M/s. China railway No.3 Engineering Co Ltd on 25th/5/2022. by Mr.Charles Magumba-TC witnessed by Mr.Nkuubi Luke -PT, Eng.Nanfuka christine-ME and Ms.Nanyombi Anne-SPO and CEO.Cross Land Construction Co Ltd Mr.Wang Junbo and Mr.Zhong Tengfei

4. Construction works for selected infrastructure sub projects in cluster 5-batch II. Procurement number: ENTE/752/works/22-23/000130 Cluster 5 (USMID)

The method of procurement used was open bidding. The evaluation process of the companies that responded took place on 17th/2/2022, chaired by Mr. Mulindwa Stephen and recorded by Mr. Mayito Apollo in attendance of Ms. Nanyombi Anne-SPO. BEB was M/s. Armpass Technical Services Ltd with a contract sum of Ugx. 5,208,846,919

The evaluation report was discussed and approved on 17th February 2022 in the CC meeting dated 23rd February 2022, chaired by Mr. Turibarungi Augustus and Mr. Nyakojja Chrisston and the contract was awarded to M/s. Armpass Technical Services Ltd, dated 20th/6/2022.

The agreement was signed between Entebbe MC and M/s. Armpass Technical Services Ltd, on 20th/6/2022, by Mr. Charles Magumba-TC witnessed by Mr. Nkuubi Luke -PT, Eng. Nanfuka christine-ME and Ms. Nanyombi Anne-SPO and CEO-Armpass Technical Services Ltd, Mrs. Peace Agnes.

## **Environment and Social Safeguards**

14

Grievance redress mechanism operational.

Maximum 5 points on this performance measure

a. Evidence that the District/Municipality has i) designated a person to coordinate response to feedback (grievance/complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.

Score: 2 or else score 0

There was evidence that Entebbe Municipal Council had designated a person to coordinate response to feedback on grievances/complaints and had established a centralized Grievance Redress Committee (GRC) as exemplified by the following:

1. Entebbe Municipal Council presented an Appointment Letter dated 8th September 2022 and referenced CR/851/4/3, addressed to Principal Assistant Town Clerk - Ms. Nakandi Sophia with the Subject: Appointment as Chairperson for Grievance/ Complaints Handling Committee FY 2022/2023. The Appointment Letter was signed by the Town Clerck - Charles Magumba, with Copies to His Worship the Mayor, Municipal Engineer and the Program Coordinator, USMID.

2. Entebbe Municipal Council presented an Appointment Letter dated 8th September 2022 and referenced CR/851/4/3, addressed to Senior Physical Planner - Mr. Kabanda Simon with the Subject: Appointment as Secretary for Grievance/ Complaints Handling Committee FY 2022/2023. The following main duties: to receive and register complaints; give feedback to complainants; resolve and settle complaints. The Appointment Letter was signed by the Town Clerck - Charles Magumba, with Copies to His Worship the Mayor, Municipal Engineer and the Program Coordinator, USMID.

3. Entebbe Municipal Council presented an Appointment Letter dated 8th September 2022 and referenced CR/851/4/3, addressed to Senior Community Development Officer - Mr. Dawood Ssengozi with the Subject: Appointment as Member for Grievance/ Complaints Handling Committee FY 2022/2023. The Appointment Letter was signed by the Town Clerck - Charles Magumba, with Copies to His Worship the Mayor, Municipal Engineer and the Program Coordinator, USMID.

14

Grievance redress mechanism operational.

Maximum 5 points on this performance measure

b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.

If so: Score 2 or else 0

There was evidence that Entebbe Municipal Council had specified a system for recording, investigating and responding to grievances and had a defined complaints referral path and public display of information at Entebbe Municipal Council offices Notice Board and also had a Complaints Log/ Complaints Register (Community Concerns Log Book was opened on 13th March 2014) with case number; date received; name and dress of complainant; sector of complaint; defendant; mode of reporting; complaint; action taken and comment.

The starting entry in the Complaints Register/ Log Book was filed on 27th May 2014 by LAICO Lake Victoria Entebbe who reported complaint regarding noise pollution red roaster bar. A letter was written to District Internal Security Officer copied to Town Clerk for Entebbe Municipal Council. The matter was handled the

2

enforcement section under Environmental Officer and the issue was resolved.

The last entry in the Complaints Register/ Log Book was filed on 29th August 2023 by Kanyike Andrew of Kitoro Town who reported a complaint regarding forceful eviction from his place of work and loss of his property and money worth UGX 11,770,000=. The case was handled by head of enforcement section, the Town Clerk and enforcement had a meeting with the complainant and found out that he was a mad man and the issue resolved.

There was evidence that Entebbe Municipal Council had a functional centralized system for recording, investigating and responding to grievances as exemplified by the following GRC meeting minutes:

1. On 12th January 2023: grievance handling committee meeting held between the GRC and education department and school management committee of St. Theres P/S about the issue of encroachment on the school land. The GRC meeting was attended by 16 people including school management committee, meeting minutes signed by Secretary SMC – Maseruka Deogracious and M.E.O Chairperson – Nalubega Joyce.
2. On 30th November 2022: grievance handling committee meeting held at Kiwafu P/S between the GRC and school management committee, sand vendors and some politicians on the issue about sand vending on the school land. The GRC meeting was attended by 16 people, minutes signed by Head Teacher of the school and Secretary.
3. On 27th September 2022: grievance handling committee meeting held between the MDF and GRC for issues around the market. The GRC meeting was attended by 14, meeting minutes signed by Secretary CDO

14

Grievance redress mechanism operational.

Maximum 5 points on this performance measure

c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.

If so: Score 1 or else 0

There was evidence that Entebbe Municipal Council had publicized the grievance redress mechanisms so that aggrieved parties would know where to report and a Complaints Management Procedure/Flow Chart. Entebbe Municipal Council also had a website ([www.entebbe.go.ug](http://www.entebbe.go.ug)) with contacts for Mayor and Town Clerk and an email. Entebbe Municipality also had Complaints Log/ Complaints Register with reference number; date received; mode of receipt; name of complainant; contact of complainant; summary of complaint; type of complaint; action taken and date of action.

1

15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0	There was no evidence that the LG integrated the Environment, Social and Climate change into Development Plans.	0
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management  score 1 or else 0	There was evidence that DDEG guidelines were given to LLGs in the LG TPC meeting of 13/12/2022, MIN.07/TPC/12/2022.	1
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	<p>(For investments financed from the DDEG other than health, education, water, and irrigation):</p> <p>c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:  score 3 or else score 0</p>	Other than education, health, water and environment and micro-scale irrigation, there were other investments implemented by Entebbe Municipal Council financed under Discretionary Development Equalization Grant (DDEG) such as Fencing Works of Entebbe Municipal Council Offices at Division B and Construction of Guard House in Division B, Entebbe Municipality, Wakiso District. Contractor: Geses Uganda Limited; Contract No. ENTE752/WRKS/22-23/00004. There was evidence that Entebbe Municipal Council incorporated Costed Environmental and Social Management Plans (ESMPs) for these projects into BoQs and contractual documents to comply with safeguards requirements as an item on Social Health, Safety and Environment worth Ugx 5,850,000=	3

15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change.  Score 3 or else score 0	There was evidence that Entebbe Municipal Council had projects with costing of the additional impact from climate change and costing of additional costs of addressing climate change adaptation as the Municipality presented examples of costing of additional costs addressing climate change adaptation as evidenced in contractual documents demonstrated below:  Bill of Quantities (BoQs) for Fencing Works of Entebbe Municipal Council Offices at Division B and Construction of Guard House in Division B, Entebbe Municipality, Wakiso District. Contractor: Geses Uganda Limited; Contract No. ENTE752/WRKS/22-23/00004. The BoQ incorporated an item on planting, watering and maintaining burveria trees (fruit) as directed by Environmental Officer worth Ugx 100,000=	3
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:  Score 1 or else score 0	There was Evidence that all Discretionary Development Equalization Grant (DDEG) projects implemented by Entebbe Municipal Council were on land where the Municipality had proof of ownership, access and availability, without any encumbrances as the Municipality provided land title for land where projects funded by DDEG were implemented as demonstrated below:  Land access consent for Airforce P/S in Katabi Ward, Division A, Entebbe Municipal Council, Wakiso District to construct a 6-Stance Toilet with one shower and Urinal at Airforce P/S was obtained from Uganda Airforce, Ministry of Defence and Veterans Affairs, Uganda Airforce (foundation body for Airforce P/S) signed by Chairman SMC - Brig. Gen. C.A Kasaija acsc (USA) dated 9th January 2023. Copied to His Worship the Mayor, Principal Education Officer – Entebbe, Chairperson – Division A and Senior Assistant Town Clerk – Division A.	1
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports:  Score 1 or else score 0	There was evidence that Entebbe Municipal Council Environment Office and CDO, conducted supervision and monitoring quarterly to ascertain compliance with ESMPs for all projects as evidenced by the monitoring reports below:  1. Monthly monitoring report on Implementation of Environment and Social Management Plan for Uganda Support to Municipal Infrastructure Development – Additional Financing (USMID-AF) Projects for the previous FY (2022-2023 FY) including: Rehabilitation of Kampala Road including 5 access road (hill lane, market street, Apollo road, Lugard avenue, and the auxiliary road in Central ward, Division A, Entebbe Municipal Council Wakiso District. Some of the key observations included: workers not provided with safety shoes; broken electric poles and wires; poor waste management; soil erosion; encroachment on shops; sign posts put down; uncovered trenches; dust emissions. The Environment, Social, Health and Safety Monitoring Report was dated 8th May 2023,	1

signed by Senior Environmental Officer – Najjuma Florence and also signed by Senior Community Development Officer – Sengozi Dawood Semanda.

2. Monthly monitoring report on Implementation of Environment and Social Management Plan for Uganda Support to Municipal Infrastructure Development – Additional Financing (USMID-AF) Projects for the previous FY (2022-2023 FY) including: Rehabilitation of Jinja road 0.9km in Kiwafu ward, Division B, Entebbe Municipality, Wakiso District. Some of the key observations included: proper waste management with segregation; dust emissions though sprinkling for dust suppression is done; toolbox meetings done twice a week; active accident log where all incidences are recorded though no major accidents were reported; grievance management plan in place. The Environment, Social, Health and Safety Monitoring Report was dated 8th May 2023, signed by Senior Environmental Officer – Najjuma Florence and also signed by Senior Community Development Officer – Sengozi Dawood Semanda.

3. Monthly monitoring report on Implementation of Environment and Social Management Plan for Uganda Support to Municipal Infrastructure Development – Additional Financing (USMID-AF) Projects for the previous FY (2022-2023 FY) including: Rehabilitation of Serufusa (0.103km) in Division B, Khasim Kiwanuka/ Babiha Road (0.784km) in Division A and Kitoro Service lane (0.158km) in Division B and Drainage Works at Selected Points in Entebbe Municipality, Wakiso District. Some of the key observations included: increased dust emissions; camp site not organized; noise emissions; workers complained of lack of food. The Environment, Social, Health and Safety Monitoring Report was dated 8th May 2023, signed by Senior Environmental Officer – Najjuma Florence and also signed by Senior Community Development Officer – Sengozi Dawood Semanda.

4. Monthly monitoring report on Implementation of Environment and Social Management Plan for Uganda Support to Municipal Infrastructure Development – Additional Financing (USMID-AF) Projects for the previous FY (2022-2023 FY) including: Completion of Entebbe Kitooro Taxi Park in Entebbe Municipal Council, Wakiso District. Some of the key observations included: air pollution; good housekeeping and cleaning of construction waste; noise emissions; committee to handle complaints in place and need to improve greening. The Environment, Social, Health and Safety Monitoring Report was dated 8th May 2023, signed by Senior Environmental Officer – Najjuma Florence and also signed by Senior Community Development Officer – Sengozi Dawood Semanda.

5. Monthly monitoring report on Implementation of Environment and Social Management Plan for Uganda Support to Municipal Infrastructure Development – Additional Financing (USMID-AF) Projects for the previous FY (2022-2023 FY)

including: Construction of Njeru Road, Kiwafu Ward, Division B, Entebbe Municipality, Wakiso District. Some of the key observations included: poor waste management; untidy site; poor welfare of workers; poor drainage; lack camp site; workers don't have PPE. The Environment, Social, Health and Safety Monitoring Report was dated 8th May 2023, signed by Senior Environmental Officer - Najjuma Florence and also signed by Senior Community Development Officer - Sengozi Dawood Semanda.

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>g. Evidence that E&amp;S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects:</p> <p>Score 1 or else score 0</p>	<p>There was evidence that Entebbe Municipal Council Department of Environment and CDO prepared Environmental and Social Compliance Certification Forms (ESCCFs) and these were signed by Environmental Officer and Community Development Officer (CDO) prior to payments of contractors' invoices at interim and final stages of projects as demonstrated below:</p> <p>Entebbe Municipal Council Department of Environment and CDO presented Environmental and Social Certification of the Municipal Projects - Interim Payment Certificate No. 1 for the Fencing Works of Entebbe Municipal Council Offices at Division B and Construction of Guard House at Division B, Entebbe Municipality, Wakiso District. Contractor: Geses Uganda Limited; Contract No. ENTE752/WRKS/22-23/00004. Interim Payment Certificate was dated 1st June 2023, signed by Senior Environmental Officer - Najjuma Florence and also signed by Community Development Officer - Kimuli Paul. Others who signed include: Road Inspector- Victor Monday, Municipal Engineer - Christine Nanfuka, Senior Finance Officer - Nassaka Linda and Senior Assistant Town Clerk - Lutaaya Danfred.</p>	<b>1</b>
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**Financial management**

16	<p>LG makes monthly Bank reconciliations</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment:</p> <p>Score 2 or else score 0</p>	<p>All the 3 bank accounts sampled had their monthly reconciliations done up to October 31, 2023. These were:</p> <ol style="list-style-type: none"> <li>1. Youth Livelihood Project in Stanbic Bank ;</li> <li>2. MUWRP in Stanbic Bank; and</li> <li>3. General Fund in Equity Bank.</li> </ol>	<b>2</b>
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17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG produced all quarterly internal audit (IA) reports for the year 2022/23.</p> <p>Quarter 1 report was prepared on 28/11/2022, main issue was non functional CCTV cameras;</p> <p>Quarter 2 report was prepared on 17/2/2023, main issue was irregular payment of pensioners without life certificate;</p> <p>Quarter 3 report was prepared 17/5/2023, main issue was unverified motor vehicles; and</p> <p>Quarter 4 report was prepared on 28/7/2023, main issue was failure to carry out revenue assessments in Division A.</p>	2
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>The LG had provided status of implementation of internal audit findings to the LG PAC for all the 4 quarters:</p> <p>Quarter 1 status of implementation of internal audit findings provided to Council/Chairperson and LG PAC on 28/11/2022;</p> <p>Quarter 2 status of implementation of internal audit findings provided to Council/Chairperson and LG PAC on 17/8/2023;</p> <p>Quarter 3 status of implementation of internal audit findings provided to Council/Chairperson and LG PAC on 31/5/2023; and</p> <p>Quarter 4 status of implementation of internal audit findings provided to Council/Chairperson and LG PAC on 14/8/2023.</p>	1
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>There was evidence that all the 4 quarterly audit reports were discussed. Quarters 1 and 2 were discussed in the LGPAC meeting of 28/8/2023 and Quarter 3 and 4 was discussed in the meeting of 27/11/2023.</p>	1

## Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>The actual/budget local revenue collection ratio for the FY 2022/23 was 74% (UGX3,276,003,527/4,395,470,133). This was a budget variance of 26% which was not within +/- 10 %.</p> <p>(Source: LG draft Final accounts for FY 2022/23 page 3 and the LG Approved Work Plan and Budget for 2022/23 page 5.)</p>	0
19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> <li>• If more than 10 %: score 2.</li> <li>• If the increase is from 5% -10 %: score 1.</li> <li>• If the increase is less than 5 %: score 0.</li> </ul>	<p>The LG OSR increased by 43% from UGX 2,282,136,323 in the FY 2021/22 to UGX 3,276,003,527 in the FY 2022/23. (Source: LG audited accounts for Financial Year (FY) 2021/22 page 5 and draft accounts for the year 2022/23 page 3.</p>	2
20	<p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>There was no evidence of the LG remittances to the LLGs in the year 2022/23.</p>	0

### Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>There was evidence that the MC published all its awarded contracts. Refer to the sampled projects below:</p> <ol style="list-style-type: none"> <li>1. Construction works for selected infrastructure sub projects in Masaka City, Entebbe MC and Mubende MC under cluster 5-batch II, Lot 2.Procurement number: ENTE/752/works/22-23/00014(USMID)</li> </ol> <p>Method of procurement: Open Domestic bidding</p> <p>Contractor: China railway No.3 Engineering Group Co Ltd.</p> <p>Contract price: Ugx. 8,743,691,128</p> <p>Displayed on: 7th march 2023</p> <p>Removed on: 21st March 2022</p>	2
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2. Construction works for selected infrastructure sub projects in Masaka City, Entebbe MC and Mubende MC under cluster 5-batch II, Lot 2. Procurement number: ENTE/752/works/22-23/00013, (USMID)(Entebbe Rehabilitation of Jinja road).

Method of procurement: Open Domestic bidding

Contractor: China railway No.3 Engineering Group Co Ltd.

Contract price: Ugx. 5,208,846,919

Displayed on: 7th march 2023

Removed on: 21st March 2022

3.Fencing of Division B Offices and Guard House. Procurement number: ENTE/752/works/22-23/00004. (DDEG)

Method of procurement: Open Domestic bidding

Contractor: M/s Geses Uganda Limited

Contract price: Ugx. 88,968,749

Displayed on: 16th November 2022

Removed on: 29th November 2022

4.Construction of a 6 stance Toilet with One shower Urinal at Air force PS. Procurement number: ENTE/752/works/22-23/00008. (DDEG)

Method of procurement: Open Domestic bidding

Contractor: M/s Daposh Construction company Limited

Contract price: Ugx. 73,751,970

Displayed on: 16th November 2022

Removed on: 29th November 2022

21

LG shares information with citizens

Maximum 6 points on this Performance Measure

b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0

LG performance assessment results for the year 2021/22 together with the implications were not available on the LG notice board at the time of the assessment on December 7, 2023.

0

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>There was evidence that the LG during the year 2022/23 conducted discussions with the public to provide feed-back on status of activity implementation: There was a Budget conference on 28/10/2022 at Entebbe MC main hall with stakeholders.</p>	<b>1</b>
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>There was evidence that the LG made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal dated 1/7/2022 on the notice board.</p>	<b>1</b>
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>The LG prepared a report on the status of implementation of the IGG recommendations which included a list of cases of alleged fraud and corruption and their status incl. administrative and action taken, the report was dated 14/12/202 signed by the TC Mr. Magumba to the IGG.</p>	<b>1</b>

**Educational  
Performance  
Measures**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>															
<b>Local Government Service Delivery Results</b>																			
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> <li>• If improvement by more than 5% score 4</li> <li>• Between 1 and 5% score 2</li> <li>• No improvement score 0</li> </ul>	<p>The PLE pass rate between 2020 and 2022 declined by 6.4% as detailed below: 2020: DIV. 1: 251, DIV. 2: 1013, DIV. 3: 164, X=6. TOT Registered=1526. Those who sat=1520. TOT who passed= 1428, Percentage pass = <math>1428/1520 \times 100 = 93.9\%</math>. 2022: DIV.1: 144, DIV.2:673, DIV.3:162, X:9. TOT Registered=1127. Those who sat =1118, TOT who passed =979 Percentage pass = <math>979/1118 \times 100 = 87.5\%</math> Pass rate between 2020 and 2022, therefore <math>93.9-87.5 = 6.6\%</math> This was verified from the results sheet released from the MEOs office</p>	<b>0</b>															
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> <li>• If improvement by more than 5% score 3</li> <li>• Between 1 and 5% score 2</li> <li>• No improvement score 0</li> </ul>	<p>The LG UCE pass rate improved between the previous school year but one (2020) and the previous year. (2022) by 6%. The details are shown below: 2020: DIV.1:82, DIV.2: 138, DIV.3: 198, X -37.TOT Registered-795. who sat =758, TOT who passed = 418. Percentage pass was <math>418/758 \times 100 = 55.1\%</math>. 2022: DIV.1:113, DIV.2: 175, DIV.3: 197, X-3, Total registered =803.TOT who sat =800, TOT who passed = 489. Percentage pass was <math>489/800 \times 100 = 61.1\%</math> UCE pass rate between 2020 and 2022 was therefore <math>61.1-55.1 = 6\%</math> NB: The information was obtained from the DEOs office.</p>	<b>3</b>															
2	<p>N23_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.</p> <p>Maximum 2 points</p>	<p>a) Average score in the education LLG performance has improved between the previous year but one and the previous year</p> <ul style="list-style-type: none"> <li>• By more than 5%, score 2</li> <li>• Between 1 and 5%, score 1</li> <li>• No Improvement, score 0</li> </ul> <p>NB: If the previous average score was 95% and above, Score 2 for any increase.</p>	<p>The average score in the education LLG performance decreased by 30% from 100% in 2021/22 to 70% in 2022/23.</p> <table border="1"> <thead> <tr> <th><b>Year</b></th> <th><b>2022</b></th> <th><b>2023</b></th> </tr> </thead> <tbody> <tr> <td>Division A</td> <td>100</td> <td>80</td> </tr> <tr> <td>Division B</td> <td>100</td> <td>60</td> </tr> <tr> <td><b>Total</b></td> <td><b>200</b></td> <td><b>140</b></td> </tr> <tr> <td><b>Average</b></td> <td><b>100</b></td> <td><b>70</b></td> </tr> </tbody> </table>	<b>Year</b>	<b>2022</b>	<b>2023</b>	Division A	100	80	Division B	100	60	<b>Total</b>	<b>200</b>	<b>140</b>	<b>Average</b>	<b>100</b>	<b>70</b>	<b>0</b>
<b>Year</b>	<b>2022</b>	<b>2023</b>																	
Division A	100	80																	
Division B	100	60																	
<b>Total</b>	<b>200</b>	<b>140</b>																	
<b>Average</b>	<b>100</b>	<b>70</b>																	

3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0</p>	<p>From the budget performance report 4th quarter dated 10/8/2023 page 87, the development grant was used in the following eligible activities;</p> <ol style="list-style-type: none"> <li>1. Renovation of main hall for examinations at Kiwafu P/S at a cost of UGX 130,000,000.</li> <li>2. Procurement of 121 3 seater desks at a cost of UGX 38,829,000.</li> </ol>	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0</p>	<p>There was evidence that the MEO, Environment Officer and CDO certified works on Education construction projects implemented in the year 2022/23 before the LG made payments to the contractors:-</p> <ol style="list-style-type: none"> <li>1. A Contract for the purchase of desks by MMS Revival Ltd for Nakiwogo PS at Ugx 34,267,200 did not require certification by the MEO, Environment Officer and CDO; and</li> <li>2. A Contract for the renovation of Kiwafu PS by Crossland Ltd for Kiwafu PS at Ugx 135,658,703 it was certified by the MEO, Environment Officer and CDO on 7/6/2023 before payment on 28/6/2023.</li> </ol>	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0</p>	<p>There was evidence that the only education project implemented in the previous FY had variations within the contract price of +/-20% of the MoWT estimate. Refer to the sampled project below;</p> <ol style="list-style-type: none"> <li>1. Renovation of Kiwafu P/S mainhall. Procurement number: ENTE/752/works/2022-2023/00005</li> </ol> <p>Engineer's estimate: Ugx.139,273,512</p> <p>Contract sum: Ugx.136,347,960</p> <p>Percentage Variation: 2.1%</p>	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY</p> <ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 - 99% score 1</li> <li>• Below 80% score 0</li> </ul>	<p>The indicator is not applicable since Entebbe MC did not implement any seed secondary school in the previous FY.</p>	2

4	Achievement of standards: The LG has met prescribed school staffing and infrastructure standards	a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines	There was evidence that the MC had a primary teacher ceiling 244 and filled 244 representing 100%	3
	Maximum 6 points on this performance measure	<ul style="list-style-type: none"> <li>• If 100%: score 3</li> <li>• If 80 - 99%: score 2</li> <li>• If 70 - 79% score: 1</li> <li>• Below 70% score 0</li> </ul>		
4	Achievement of standards: The LG has met prescribed school staffing and infrastructure standards	b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,	Basic Minimum Standards as per Guidelines are : 1; At least 3 Permanent Classrooms complete with storage Lockers and Pupil: Classroom Ratio of 1:53. 2; Desk to Pupil Ratio of 1:3 students. 3; Latrine stance - Pupil ratio of 1:40. 4; Accommodation of at least 4 Teachers. 5; Water Tank of at least 10,000 Liters and 6; At least one changing Room per school.	3
	Maximum 6 points on this performance measure	<ul style="list-style-type: none"> <li>• If above 70% and above score: 3</li> <li>• If between 60 - 69%, score: 2</li> <li>• If between 50 - 59%, score: 1</li> <li>• Below 50 score: 0</li> </ul>	<p>From the list of registered UPE and USE schools and the consolidated Schools Asset Register (Format 1: Education Facility Register at LG Level), for both UPE and USE Schools from the previous two FYs i.e. 2021/2022 and 2022/23 updated 6/4/2023, there were 16 UPE schools with total enrolment of 9,004 pupils, total number of classrooms - 199. Classroom - pupil ratio, 1:45=117%; total number of latrine stances - 213. Latrine - pupil ratio - 1:42=95.2%; total number of desks - 3360. Desk - pupil ratio - 1:3=100. staff accommodation-32, school accommodation ratio=1:2=50%. The percentage of UPE schools that met the basic minimum standards requirements was 90.5.</p> <p>For USE, total enrolment of the 3 schools was 5471. Total number of classrooms - 54. Classroom - student ratio - 1:101.3=59.2%, total number of latrine stances - 66 .Latrine - student ratio - 1:82.8=48.3%, total number of desks - 1990. Desk - student ratio - 1:2.7=90%. The percentage of USE schools that met the basic minimum standards was 65.8. The percentage of UPE/USE schools that met the basic requirements and minimum standards was <math>90.5+65.8/2=78.1\%</math></p>	

## Performance Reporting and Performance Improvement

5	Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.	a) Evidence that the LG has accurately reported on teachers and where they are deployed.	There was evidence that the LG accurately reported on teachers and where they were deployed. From the sampled schools the information was as detailed below as verified on 7/12/2023;	2
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> <li>• If the accuracy of information is 100% score 2</li> <li>• Else score: 0</li> </ul>	<ol style="list-style-type: none"> <li>1. Marine Base Army P/S – 15 teachers Namutosi Lydia, Ahimbisibwe Jacqueline, Namugawe Sarah, Twesigye Silivia, Natukunda Flavia, Nabasirye Proscovia, Adewuni Simon Peter, Namujjumbi Betty, Baraka Sharmina, Musoba Aggrey, Kabusinge Betty, Nakimera Harriet Senkubuge, Ninsima Ellis, Abaasa Robinah and Nabwire Dinah Mukasa.</li> <li>2. Entebbe Changsha Model P/S – 13 teachers Nabisubi Christine, Wavamunno Rukia, Lukyamuzi Kereo Achilles, Namujjuzi Resty, Nafuna Beatrice, Nabaccwa Mary, Osinya Benard, Mukebezi Florence, Nakamya Robinah – head teacher, Nakiganda Ruth, Mbatya Usama, Alaba Dorothy and Lwerere Balina Stephen.</li> <li>3. Lake Victoria School – 14 teachers Nakitende teddy, Zawedde Annet Mary, Nakasirye Grace, Namutamba Sarah, Nayiga Rehema, Naluyange Susan, Orima Tonny, Nabende Stephen, Nalwoga Hellen, Nabbosa Mary Goreth, Wamala Bulasio, Oisu Gilbert, Ilukor Alex Richard and Bogere Jane.</li> </ol>	
5	Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.	b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.	The LG had a Consolidated Schools Asset Register that was accurately reporting on the infrastructure in all registered primary schools. The asset register was signed on 6/4/2023 by PEO. From the Sampled Schools the findings on 7/12/2023 during verification, were as indicated below:	2
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> <li>• If the accuracy of information is 100% score 2</li> <li>• Else score: 0</li> </ul>	<ol style="list-style-type: none"> <li>1. Marine Base Army primary school 8 classrooms, 16 latrine stances, 148 three seater desks, 0 staff accommodation as per the asset register of the school dated 10/5/2022 which was accurate with the LG consolidated asset register..</li> <li>2. Lake Victoria primary school 18 classrooms, 12 latrine stances, 279 three seater desks, 4 staff accommodation as per the school asset register dated 20/9/2022 and was accurate to the LG consolidated asset register.</li> <li>3. Entebbe Changsha Model primary school. 7 classrooms, 12 latrine stances, 263 three seater desks, 4 staff accommodation as per the school asset register dated 20/9/2022 and was accurate to the LG consolidated asset register.</li> </ol>	



6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others,</p> <ul style="list-style-type: none"> <li>i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</li> </ul> <ul style="list-style-type: none"> <li>• If 100% school submission to LG, score: 4</li> <li>• Between 80 – 99% score: 2</li> <li>• Below 80% score 0</li> </ul>	<p>The LG had complied with the MOES Guidelines since all 16 registered primary schools submitted copies of Annual school reports (Signed by the head teacher and chair of the SMC) and budgets from the previous FY to the Principal Education Officer. The Sampled Schools submitted the reports on the following dates:</p> <ol style="list-style-type: none"> <li>1. Marine Base Army Primary School submitted on 20/12/2022. Budget worth ugx. 5,450,000 approved and signed by head teacher and SMC. The cash flow statement worth ugx. 5,545,000 was dated 19/5/2023 was also submitted. The highlights of school performance of 2022. DIV 1:7 .DIV. 2: 35 DIV. 3: 9 DIV. 4: 6,DIV.:U:1, X:0 TOT 58</li> <li>2. Lake Victoria Primary School submitted on 20/9/2022. Budget worth ugx 1,259,333 . The cash flow statement worth 13,435,000 was submitted .The highlights of school performance of 2022.DIV1.7 DIV. 2: 46 DIV. 3:4 DIV. 4:2 DIV. U:3 : X:0 T:62</li> <li>3.Entebbe Changsha Model primary school submitted on 3/1/2023. Budget worth ugx. 6,678,834 and cash flow statement worth 6,657,333.The highlights of school performance of 2022. DIV 1.10 DIV. 2:62 DIV. 3: 7 DIV. 4:7 DIV. U:5, X-1 TOT 92.</li> </ol>	4
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6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> <li>• If 50% score: 4</li> <li>• Between 30– 49% score: 2</li> <li>• Below 30% score 0</li> </ul>	<p>There was evidence that all the 16 UPE schools were supported to develop SIP. From the sampled schools the findings after verification on 7/12/2023 was as follows;</p> <p>Marine Base Army School: SIP was in place dated 8/6/2022.</p> <p>Lake Victoria P/S: SIP was available dated 22/12/2022.</p> <p>Entebbe Changsha P/S: SIP dated 1/3/2023 seen.</p> <p>All the sampled schools confirmed that they were supported by the education department on the 7/6/2023 where a training was conducted for the same at Lake Victoria P/S</p>	4
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6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> <li>• If 100% score: 4:</li> <li>• Between 90 - 99% score 2</li> <li>• Below 90% score 0</li> </ul>	<p>There was evidence that the LG collected and compiled EMIS return forms for all the 16 registered UPE schools with total enrolment of 9,004 pupils and 3 USE schools with an enrolment of 5,471 students in the previous FY. the EMIS data was submitted on 22/9/2022.</p>	4
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**Human Resource Management and Development**

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>Entebbe MLG Budgeted for a Head Teacher and a minimum of 7 Teachers per school as per the staffing norms. There was a total of 244 teachers including head teachers budgeted for during FY2023/24 at UGX. 4,721,279,000 as per the approved capital development and recurrent budget estimate on Page 26 dated 29/5/2023.</p>	4
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7

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,

Score 3 else score: 0

There was evidence that the LG had deployed teachers as per the staffing norms. From the sampled schools the details were as below;

1. Marine Base Army P/S - 15 teachers

Namutosi Lydia, Ahimbisibwe Jacqueline, Namugawe Sarah, Twesigye Silivia, Natukunda Flavia, Nabasirye Proscovia, Adewuni Simon Peter, Namujjumbi Betty, Baraka Sharmina, Musoba Aggrey, Kabusinge Betty, Nakimera Harriet Senkubuge, Ninsima Ellis, Abaasa Robinah and Nabwire Dinah Mukasa.

2. Entebbe Changsha Model P/S - 13 teachers

Nabisubi Christine, Wavamunno Rukia, Lukyamuzi Kereo Achilles, Namujjuzi Resty, Nafuna Beatrice, Nabaccwa Mary, Osinya Benard, Mukebezi Florence, Nakamya Robinah - head teacher, Nakiganda Ruth, Mbatya Usama, Alaba Dorothy and Lwerere Balina Stephen.

3. Lake Victoria School - 14 teachers

Nakitende teddy, Zawedde Annet Mary, Nakasirye Grace, Namutamba Sarah, Nayiga Rehema, Naluyange Susan, Orima Tonny, Nabende Stephen, Nalwoga Hellen, Nabbose Mary Goreth, Wamala Bulasio, Oisu Gilbert, Ilukor Alex Richard and Bogere Jane.

3

7

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,

score: 1 else, score: 0

There was evidence that the deployment list was publicized. From the LG the lists dated 28/10/2022 and 27/11/2023 after validation were displayed. From the schools visited the findings were as below;

Marine Base Army School the list dated 14/9/2022 was displayed and verified on 7/12/2023 to be correct.

Lake Victoria P/S the list dated 29/11/2023 was verified from the notice board.

Entebbe Changsha Model P/S, the list was displayed dated 28/1/2023.

1

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO

Score: 2 or else, score: 0

There was evidence at the time of assessment that all 15 Primary School head teachers were appraised. Ten (10) out of 15 primary school head teachers sampled were appraised by the Deputy Town Clerk (Kitenda Aisha) as follows:

Three(3) Head teachers of Lake Victoria P/S (Nabende Stephen), Entebbe Children's Welfare school P/S (Nyangoma Alice Kyamiza) and St Therezas P/S (Maseruka Deogratious) were appraised on 15/12/2022;

Two Head Teacher of Uganda Airforce P/S (Tusiime Imelda Kaggwa) and St Agnes P/S (Nassali Jane Francis) were appraised on 14/12/2022;

Head Teacher of Nsamizi Army P/S (Kato N Francis) was appraised on 20/12/2022;

Head Teacher of Secret Heart Bugonga P/S (Nambassa M Kalanzi) was appraised on 25/11/2022;

Head Teacher of St Joseph's Katabi P/S (Namusisi Mary Josephine) was appraised on 12/12/2022;

Head Teacher of Entebbe Changsha Model P/S (Nakamya Robinah) was appraised on 2/12/2022; and

Head Teacher of Kiwafu Moslem P/S (Kasule Baker) was appraised on 29/12/2022.

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM

Score: 2 or else, score: 0

There was no evidence that the three (3) secondary school head teachers of Air Force S.S, Entebbe Comprehensive and Entebbe S.s) were not appraised in the academic year 2022 at the time of assessment.

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans</p> <p>score: 2. Else, score: 0</p>	<p>There was evidence at the time of assessment that the two (2) Education department staff were appraised against their performance plans within the prescribed date of 30/6/2023 as follows</p> <p>Senior Inspector of Schools (Nabirye Monica Sarahl) was appraised by the Deputy Town Clerk Kitenda Aisha) on 30/6/2023; and</p> <p>Principal Education Officer (Nalubega Joyce) was appraised by the Town Clerk (Mugisha Emmanuel Gacharo) on 28/6/2023.</p>	2
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8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p>	<p>The LG had prepared training plans for 2022/2023 and 2023/2024 dated 13/7/2022 and 13/7/2023 respectively. The key highlights in the training plans included; Leadership and management skills, financial management skills, ICT skills, refereeing, umpiring and coaching skills among others.</p>	2
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**Management, Monitoring and Supervision of Services.**

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>The list of schools from PBS VS School list submitted to MOES was the same at 16 UPE schools, their enrolment was 9,004 pupils and budget allocation of UGX 205,250,000 and 3 USE schools with enrolment of 5,471 students and budget of UGX 609,736,000 was submitted to MoES on 27/11/ 2022.</p>	2
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Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 8 points on this performance measure

b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.

If 100% compliance, score:2 else, score: 0

The Education Sector April 2022 Guidelines FY2022/23, Pages 20-21, stipulates that: "Education Management Service and Monitoring" (Output 078401): Must include DEOs/MEOs expenses for monitoring All schools and institutions in the LG at least once per year, as well as activities to mobilize and attract children to school and improve learning outcomes (e.g. By supplementing procurement of MoES recommended scholastic materials to undeserved schools from a prequalified list of suppliers). At a minimum this function must be allocated a fixed rate of UGX. 4,500,000 per LG, plus UGX.110, 000 per government School and 36,600 per private school." "School Inspection" (Output 078402): Must cover all expenses for inspection of all schools and Institutions in the LG at least once per Term: At minimum, inspection must be allocated a fixed rate of UGX. 4,000,000 per LG, plus UGX.117, 600 (3 Inspections at Ugx. 39,200) per School for 3 Terms."

The LG had 19 UPE/USE schools and 125 private schools.

According to the approved budget dated 29/5/2023 page 29, The LG allocated the sum of UGX 23,677,000 for school inspection and monitoring. Looking at the guideline the total amount for school inspection and monitoring should have been;

#### MEO

Fixed amount	=
4,500,000	

Per government school	19 x 110,000
=	2,090,000

Per private school	135 x 36,600
=	4,941,000

Sub total	=
11,531,000	

#### Inspection

Fixed	=
4,000,000	

Per government school	117,600 x 19
=	2,234,400

Per private school	61,600 x 135
=	8,316,000

Sub total	=
14,550,400	

Grand total	=
26,081,400	

The LG was therefore not compliant.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p>	<p>The LG did not submit all warrants for school's capitation within 5 days for the last 3 quarters as below:</p> <p>Quarter 2 warrant was on 13/10/2022, release date was 30/9/2022; 11 days</p> <p>Quarter 3 warrant was on 11/1/2023, release date was 29/12/2022; 6 days and</p> <p>Quarter 4 warrant was on 26/4/2023, release date was 6/4/2023;14 days.</p>	0
<p>Maximum 8 points on this performance measure</p>				
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p>	<p>There was evidence that the LG invoiced all capitation releases to schools beyond the 3 working days ::</p> <p>Quarter 2 invoicing was on 20/10/2022 and release date was 30/9/2022, 11 days;</p> <p>Quarter 3 invoicing was on 6/2/2023 and release date was 29/12/2022, 6 days; and</p> <p>Quarter 4 invoicing was on 17/5/2023 and release date was 6/4/2023, 26 days.</p>	0
<p>Maximum 8 points on this performance measure</p>	<p>If 100% compliance, score: 2 else, score: 0</p>			
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> <li>• If 100% compliance, score: 2, else score: 0</li> </ul>	<p>There was evidence that the LG Education department prepared school inspection plan. The plan was made by MIS dated 9/1/2023 and approved by MEO. The inspection planning meeting was held on 30/5/2023, MIN 5/Educ./5/2023.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> <li>• If 100% score: 2</li> <li>• Between 80 - 99% score 1</li> <li>• Below 80%: score 0</li> </ul>	<p>UPE schools inspected and monitored;</p> <p>Term III 16 schools were inspected and monitored according to inspection reports dated 1/1/2023 and 24/1/2023 respectively. that was 100%,</p> <p>Term I 2023 16 schools were monitored and inspected. Report dates were 30/4/2023 and 3/7/2023. =100%</p> <p>Term II 2023 all the schools were also monitored according to report of 27/7/2023=100%</p> <p>Therefore the percentage of UPE schools inspected and monitored was 100%.</p>	2

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>There was evidence that the inspection reports were discussed in the departmental meetings of 9/9/2022 under minute 3/22 ,on 26/7/2022 and 30/5/2023. The issues resolved were; ensuring that teachers effectively follow the syllabus, effective implementation of BRMS among others.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0</p>	<p>There was evidence that the DIS and DEO presented inspection reports to schools. From the sampled schools the following were the findings;</p> <p>Marine Base Army school inspection reports were left on the following dates; 16/10/2022, 30/5/2023 &amp; 12/10/2023</p> <p>Lake Victoria left on ,24/11/2023, 2/6/2023 &amp; 12/10/2023</p> <p>Entebbe Changsha P/S; 24/11/2023, 19/10/2022 &amp; 4/10/2023</p> <p>The inspection reports were submitted to DES on the following dates as per the acknowledgement letters verified;</p> <p>3/9/2022, 2/1/2023 &amp; 3/7/2023.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p>	<p>There was evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings:</p> <ol style="list-style-type: none"> <li>1. Minutes of the sector committee meeting dated 27/7/2022 ;</li> <li>2. Minutes of the sector committee meeting dated 3/10/2022.</li> <li>3.. Minutes of the sector committee meeting dated 30/11/2022 ; and</li> <li>4. Minutes of the sector committee meeting dated 27/9/2022.</li> </ol> <p>These minutes were discussed in LG Council on 26/5/2023 MIN.C017/05/2023.</p>	2



11	Mobilization of parents to attract learners  <i>Maximum 2 points on this performance measure</i>	Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school,  <i>score: 2 or else score: 0</i>	There was evidence that the LG education department conducted activities to mobilize, attract and retain the children at school. This was done through PTA AGMs in schools where the MEO and her team attended to mobilize parents to support education of their children. They attended meetings at ; Chadwick Namate P/S on 12/7/2022, Lake Victoria P/S on 29/5/2022 and St. Joseph Katabi P/S on 19/7/2022.	<b>2</b>
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**Investment Management**

12	Planning and budgeting for investments  <i>Maximum 4 points on this performance measure</i>	a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i>	The LG had a Consolidated Schools Asset Register that was accurately reporting on the infrastructure in all registered primary schools. The asset register was signed on 6/4/2023 by PEO. From the Sampled Schools the findings on 7/12/2023 during verification, were as indicated below:	<b>2</b>
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1. Marine Base Army primary school 8 classrooms, 16 latrine stances, 148 three seater desks, 0 staff accommodation as per the asset register of the school dated 10/5/2022 which was accurate with the LG consolidated asset register..
2. Lake Victoria primary school 18 classrooms, 12 latrine stances, 279 three seater desks, 4 staff accommodation as per the school asset register dated 20/9/2022 and was accurate to the LG consolidated asset register.
3. Entebbe Changsha Model primary school. 7 classrooms, 12 latrine stances, 263 three seater desks, 4 staff accommodation as per the school asset register dated 20/9/2022 and was accurate to the LG consolidated asset register.

12	Planning and budgeting for investments  <i>Maximum 4 points on this performance measure</i>	b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i>	The LG conducted desk appraisals, the investment derived from the LG Development Plan 2020/21-2024/25( Page24 -29) and were eligible for funding under sector guidelines as indicated in the minutes dated 9/12/2021 for the projects implemented in the year 2022/23. The projects appraised included	<b>1</b>
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1. Renovation of Kawafu P/S Ugx130,000,000; and
2. Construction of a 6 stance water borne toilet at Airforce P/S Ugx75,000,000.

12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, score 1 else score: 0</p>	<p>The LG conducted field appraisals, the investments were technically feasible, environmentally and socially acceptable and were customized for investment as indicated in reports dated 9/12/2021 for the projects implemented in the year 2022/23. The projects appraised included:</p> <ol style="list-style-type: none"> <li>1. Renovation of Kawafu P/S Ugx130,000,000; and</li> <li>2. Construction of a 6 stance water borne toilet at Airforce P/S Ugx75,000,000.</li> </ol>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, score: 1, else score: 0</p>	<p>The indicator is not applicable since Entebbe MC did not implement any seed secondary school in the previous FY.</p>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, score: 1, else score: 0</p>	<p>There was evidence that the school infrastructure was approved by the Contracts Committee but not cleared by the Solicitor General before the commencement of construction since all the projects were below 200m Threshold. Referring to the implemented renovation of Kiwafu main hall PS, the CC meeting dated 16th/11/2022 chaired by Mr.Sekagiri Frank and recorded by Ms.Nanyombi Anne discussed and approved the renovation of Kiwafu PS main hall.</p>	<b>1</b>

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p>	<p>There was evidence that Entebbe MC established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. Refer to the availed list.</p> <ol style="list-style-type: none"> <li>1. Eng.Nanfuka Christine -Project Manager</li> <li>2.Mr.Mayito Apollo- Supervisor</li> <li>3.Ms.Najjuma Florence -SEO</li> <li>4.Mr. Sekagiri Frank - PCDO</li> <li>5. Ms.Joyce Nalubega - PEO</li> <li>6. Ms.Nabirye Sarah - Inspector of schools</li> <li>7.Mr.Lipa Rosemary - H/M -Kiwafu P/S</li> <li>8.Mr. Bwandiga Godfrey - Chairperson Management Committee.</li> </ol> <p>The appointment letter dated 10th January 2023, was duly signed by Mrs. Kitenda Aisha, TC</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p>	<p>The indicator is not applicable since Entebbe MC did not implement any seed secondary school in the previous FY.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i></p>	<p>The indicator is not applicable since Entebbe MC did not implement any seed secondary school in the previous FY.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc ., has been conducted <i>score: 1, else score: 0</i></p>	<p>There was evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, the relevant technical team provided supervision. The contract was 5months and the following site supervision minutes and reports were availed by the MC engineer as an evidence of supervision carried out.</p> <p>Site meetings dated 27th/4/2023, and 10th/2/2023 accompanied with month progress reports dated 21st/2/2023, 27/04/2023 and 10th/2/2023 were attended by the following personnel. Eng.Nanfuka Christine-ME, Ms.Nalubega Joyce -PEO, Mr.Rulinda B.F -MC Mayor, Mr.Kitenda Aisha -D/TC. These reports and site meetings were prepared by Ms. N.Rosemary Lipa-H/M.</p>	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i></p>	<p>There was evidence that sector infrastructure projects have been properly executed and payments to contractors made within specified time frame within the contract. Refer to the sampled executed project under SFG. Renovation works on the main hall of Kiwafu PS.</p> <p>Voucher number dated 4187572 amounting to 47,686,302 was paid on 2nd/3/2023 and it was requested for on 21st/2/2023 and certified on 24th/2/2023 amounting to 50,730,109/= signed by Eng.Nanfuka christine-ME, Mr.Sekagiri Frank-PCDO and Mr. Charles Magumba -TC.</p> <p>Voucher number dated 6421354 amounting to 73,456,919 was paid on 28th/6/2023 and it was requested for on 7th/6/2023 and certified on 6th/6/2023 amounting to 78,145,659/= signed by Eng.Nanfuka christine-ME, Mr.Sekagiri Frank-PCDO and Mr. Charles Magumba -TC.</p>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i></p>	<p>There was evidence that the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30. A letter dated 26th/4/2022 prepared by Ms.Nabirye Sarah - Senior Inspector of schools and received Ms. Nanyombi Anne -SPO. The list included the following infrastructure projects;</p> <ol style="list-style-type: none"> <li>1. Renovation of Kiwafu PS mainhall, 130,000,000/=</li> <li>2. Supply of Furniture to Kiwogo PS, 30,000,000/=, etc</li> </ol>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i></p>	<p>The indicator is not applicable since Entebbe MC did not implement any seed secondary school in the previous FY.</p>	<b>1</b>

**Environment and Social Safeguards**

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p>	<p>There was evidence that Entebbe Municipal Council education sector grievances had been recorded, investigated, and responded to in line with the Municipality grievance redress framework as records of education sector related grievances/complaints (indicating nature of cases, dates of registration, and any follow up actions taken) were found in Complaints Log/ Complaints Register. For instance:</p>	3
	<p><i>Maximum 3 points on this performance measure</i></p>		<ol style="list-style-type: none"> <li>1. On 16th December 2022: formal communication from school management of St. Theresa P/S to the Town Clerk regarding the issue of encroachment on the school land. The GRC meeting was held 12th January 2023, attended by 16 people including school management committee. The Town Clerk reported to the registrar of land title to stop the titling process for the encroachers and the issue resolved since there no more complaints again.</li> <li>2. On 16th December 2022: the community reported an outcry of sand vendors on school land of Kiwafu P/S. The GRC meeting was organized that proposed surveying, titling and fencing of the school land. However, this case had not been resolved by the time of this assessment.</li> </ol>	
15	<p>Safeguards for service delivery.</p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p>	<p>There was evidence that the education department disseminated education guidelines. The MEO in her letter dated 6/2/2023 in circular 001/2023 guided schools on policies on EMIS registration, school governance, early grade reading, mental health education, homosexuality, and up grading for teachers (Teachers scheme of service). There was also another guideline on school safety and security dated 1/7/2022. From the sampled schools these letters were found received.</p>	3
	<p><i>Maximum 3 points on this performance measure</i></p>	<p><i>Score: 3, or else score: 0</i></p>		

Safeguards in the delivery of investments

*Maximum 6 points on this performance measure*

a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, *score: 2, else score: 0*

There was evidence that Entebbe Municipal Council incorporated Costed Environmental and Social Management Plans (ESMPs) within BoQs and contractual documents to comply with safeguards requirements within the Education Sector Guidelines. For instance:

1. Under SFG funding: Contract agreement for Renovation of Main Hall at Kiwafu P/S in Kiwafu Ward, Division B, Entebbe Municipal Council, Wakiso District between Client: Entebbe Municipal Council and Contractor: Cross-Land Construction Co. Limited dated 1st December 2022; Contract No. ENTE752/ WRKS/2022-2023/00005; incorporated an item on environmental, social and health safety issues such as provision of hand gloves, nose masks, helmet and safety shoes to workers, first aid kit, fire extinguisher, sensitization including HIV and COVID19, hand washing facility, planting and watering burveria trees worth Ugx 9,390,000=

2. Under DDEG funding: Contract agreement for Construction of a 6-Stance Toilet with one shower and Urinal at Airforce P/S in Katabi Ward, Division A, Entebbe Municipal Council, Wakiso District between Client: Entebbe Municipal Council and Contractor: Daposh Construction Company Limited dated 1st December 2022; Contract No. ENTE752/ WRKS/2022-2023/00008; incorporated an item on environmental, social and health safety issues such as provision of hand gloves, nose masks, helmet and safety shoes to workers, sensitization including HIV and COVID19, hand washing facility, planting and watering burveria trees worth Ugx 480,000=.

16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) If there is proof of land ownership, access of school construction projects, score: 1, else score:0</p>	<p>There was evidence that Entebbe Municipal Council had proof of land ownership, access and availability to conduct planned school construction projects. Entebbe Municipal Council provided Land Ownership Agreements/ Access Consent for education sector infrastructure projects as demonstrated by the following:</p> <ol style="list-style-type: none"> <li>1. Land access consent for Airforce P/S in Katabi Ward, Division A, Entebbe Municipal Council, Wakiso District to construct a 6-Stance Toilet with one shower and Urinal at Airforce P/S was obtained from Uganda Airforce, Ministry of Defence and Veterans Affairs, Uganda Airforce (foundation body for Airforce P/S) signed by Chairman SMC - Brig. Gen. C.A Kasaija acsc (USA) dated 9th January 2023. Copied to His Worship the Mayor, Principal Education Officer - Entebbe, Chairperson - Division A and Senior Assistant Town Clerk - Division A.</li> <li>2. There was a Land Survey Report for Boundary Opening of Plot 104-122 equivalent to 4.01 acres along Kiwafu Road Entebbe Municipal Council and a Notification of Approval/ of Development Permission for Kiwafu P/S in Kiwafyu Ward, Division B, Entebbe Municipal Council Wakiso District where Renovation of Main Hall at Kiwafu P/S was implemented. The land belongs to Entebbe Municipal Council and is in the process of securing a land title. The Notification of Approval/ of Development Permission was dated 19th August 2019 signed by the Town Clerk - Kitenda Aisha.</li> </ol>	<b>1</b>
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, score: 2, else score:0</p>	<p>There was evidence that Entebbe Municipal Council Environmental Officer and CDO conducted supervision and monitoring for school construction projects to ascertain compliance with ESMPs and provided monthly reports as demonstrated below:</p> <p>A report for Monitoring of Construction of a 6-Stance Toilet with one shower and Urinal at Airforce P/S in Katabi Ward, Division A, Entebbe Municipal Council, Wakiso District was presented by Entebbe Municipal Environmental Officer and CDO. Some of the key observations included: open manhole causing risk to people and animals; no hand washing facility; no water harvesting; PWDs not catered for; limited funds for the project. The Environment, Social, Health and Safety Monitoring Report was dated 23rd May 2023, signed by Senior Environmental Officer - Najjuma Florence and also signed by Principal Community Development Officer - Ssekagiri Frank.</p>	<b>2</b>

Safeguards in the delivery of investments

*Maximum 6 points on this performance measure*

d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

*Score: 1, else score:0*

There was evidence that Entebbe Municipal Council Environment Officer and CDO prepared Environmental and Social Compliance Certification Forms (ESCCFs) approved and signed by Environmental Officer and Community Development Officer (CDO) prior to executing the project contractor payments at interim and final stages of projects as demonstrated below:

1. Entebbe Municipal Council Environment Office and CDO presented Environmental and Social Certification Form for Renovation of Kiwafu P/S Main Hall in Kiwafyu Ward, Division B, Entebbe Municipality, Wakiso District. Client: Entebbe Municipal Council and Contractor: Cross-Land Construction Co. Limited; Contract No. ENTE752/ WRKS/2022-2023/00005. Interim Payment Certificate No. 01. was dated 24th February 2023, signed by Senior Environmental Officer – Najjuma Florence and also signed by Principal CDO – Ssekagiri Frank. Others who signed include: Municipal Engineer – Eng. Christine Nanfuka, Head Mistress Kiwafu P/S – Lipa Rosemary, Municipal Education Officer – Nalubega Joyce and Town Clerk – Charles Magumba.
2. Entebbe Municipal Council Environment Office and CDO presented Environmental and Social Certification Form for Renovation of Kiwafu P/S Main Hall in Kiwafyu Ward, Division B, Entebbe Municipality, Wakiso District. Client: Entebbe Municipal Council and Contractor: Cross-Land Construction Co. Limited; Contract No. ENTE752/ WRKS/2022-2023/00005. Interim Payment Certificate No. 02. was dated 10th June 2023, signed by Senior Environmental Officer – Najjuma Florence and also signed by Principal CDO – Ssekagiri Frank. Others who signed include: Municipal Engineer – Eng. Christine Nanfuka, Head Mistress Kiwafu P/S – Lipa Rosemary, Municipal Education Officer – Nalubega Joyce and Town Clerk – Mugisha Emmanuel Gacharo.
3. Entebbe Municipal Council Environment Office and CDO presented Environmental and Social Certification Form for Construction of a 6- Stance Toilet with one shower and Urinal at Airforce P/S in Katabi Ward, Division A, Entebbe Municipal Council, Wakiso District. Client: Entebbe Municipal Council and Contractor: Daposh Construction Company Limited; Contract No. ENTE752/ WRKS/2022-2023/00008. Payment Certificate. was dated 24th May 2023, signed by Senior Environmental Officer – Najjuma Florence and also signed by CDO – Kambejja Tracy Samantha. Others who signed include: Municipal Engineer – Eng. Christine Nanfuka, Municipal Education Officer – Nalubega Joyce, Finance Officer – Najjuma Proscovia, Superintendent of Works – Sekikubo Richard and Senior Assistant Town Clerk – Namanya Aidah.



**Health  
Performance  
Measures**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>								
<b>Local Government Service Delivery Results</b>												
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries).</p> <ul style="list-style-type: none"> <li>• By 20% or more, score 2</li> <li>• Less than 20%, score 0</li> </ul>	<p>The LG registered decreased utilization of health care services of -43% (from 1,720 deliveries in FY 2021/2022 to 980 in FY 2022/2023), which is above the required 20 percent. The LG has 2 health facilities. Changes in deliveries at the health facilities are as follows:</p> <p>Deliveries at Katabi HCIII decreased from 1,208 to 528 as shown in Health Unit Annual Reports (HMIS 107) for FY 2021/2022 and FY 2022/2023 respectively; and</p> <p>Deliveries at Kigungu HCIII decreased from 512 to 452 as shown in Health Unit Annual Reports (HMIS 107) for FY 2021/2022 and FY 2022/2023 respectively.</p>	<b>0</b>								
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> <li>• 70% and above, score 2</li> <li>• 50% - 69%, score 1</li> <li>• Below 50%, score 0</li> </ul>	<p>The average score in Health for LLG performance assessment was 65%.</p> <table border="1"> <tr> <td>Division A</td> <td>30</td> </tr> <tr> <td>Division B</td> <td>100</td> </tr> <tr> <td>Total</td> <td>130</td> </tr> <tr> <td>Average</td> <td>65</td> </tr> </table>	Division A	30	Division B	100	Total	130	Average	65	<b>1</b>
Division A	30											
Division B	100											
Total	130											
Average	65											
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> <li>• 75% and above; score 2</li> <li>• 65 - 74%; score 1</li> <li>• Below 65; score 0</li> </ul>	<p>This indicator is not applicable</p>	<b>0</b>								

3	Investment performance: The LG has managed health projects as per guidelines.	a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.	There was evidence that the LG budgeted and spent all the health development grant Ugx 337millions (page 27 of the 2022/23 Approved Budget) for the year 2022/23 on eligible activities as per the health grant and budget guidelines. The projects/activities were:	2
	Maximum 8 points on this performance measure		<ol style="list-style-type: none"> <li>1. Tiling Kigungu HC III at Ugx30m;</li> <li>2. Computers at Ugx9m;</li> <li>3. Servicing at Ugx16m;</li> <li>4. Scan manta at Katabi HCIII at Ugx5m;</li> <li>5. Lightening arrestors Katabi HC III at Ugx8.6m;</li> <li>6. OPD Kigungu HCIII at Ugx260m; and</li> <li>7. Furniture at Ugx8m.</li> </ol>	
3	Investment performance: The LG has managed health projects as per guidelines.	b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0	There was evidence that the LG MHO, Engineer, Environment Officer and CDO certified work on health projects before the LG made payments to the contractors:	2
	Maximum 8 points on this performance measure		<ol style="list-style-type: none"> <li>1. A payment for the construction of installation of solar power at Katabi HCIII by Power Ltd at Ugx10,726,790 was certified by the MHO,LG Engineer, Environment Officer and CDO on 7/6/2023 before payment on 28/6/2023 and</li> <li>2.1. A payment for the construction of a toilet at Kigungu HCIII by Power Ltd at Ugx31,348,608 was certified by the MHO,LG Engineer, Environment Officer and CDO on 25/5/2023 before payment on 28/6/2023.</li> </ol>	
3	Investment performance: The LG has managed health projects as per guidelines.	c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0	There was evidence that the variations in the contract price of sampled health infrastructure investments were within +/-20% of the MoWT Engineers estimates. Refer to the only implemented sampled health projects below;	2
	Maximum 8 points on this performance measure		<ol style="list-style-type: none"> <li>1. Construction of an Out Patient Department at Kigungu HC III. Procurement number: ENTE/752/works/2022-2023/00002.</li> </ol> <p>Engineer's estimate: 260,000,000/=</p> <p>Contract sum: 248,907,294/=</p> <p>Percentage Variation: 4.3%</p>	

3	Investment performance: The LG has managed health projects as per guidelines.  Maximum 8 points on this performance measure	d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY  • If 100 % Score 2  • Between 80 and 99% score 1  • less than 80 %: Score 0	The indicator is not applicable since Entebbe MC did not implement any Up grade of HC II to III.	2
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards  Maximum 4 points on this performance measure	a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure  • If above 90% score 2  • If 75% - 90%: score 1  • Below 75 %: score 0	There was evidence at the time of assessment that the MC had health staff ceiling of 38 for 2 Health Centre IIIs (Kigungu and Katabi) and 33 were filled representing 87% staff level.	1
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards  Maximum 4 points on this performance measure	b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.  • If 100 % score 2 or else score 0	The indicator is not applicable since Entebbe MC did not implement any Up grade of HC II to III.	2

### Performance Reporting and Performance Improvement

5	Accuracy of Reported Information: The LG maintains and reports accurate information  Maximum 4 points on this performance measure	a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0	The health workers were in the health facilities where they were deployed. The information on positions of health workers filled was accurate. There were no discrepancies between positions on staff deployment lists from the MHO and those in the staff registers at all the 2 available health facilities as reflected below:  1. At Katabi HCIII, all the 16 staff in the attendance register for FY 2023/2024 were reflected on the deployment list for FY 2023/2024 from the MHO;  2. At Kigungu HCIII, all the 17 staff in the attendance register for FY 2023/2024 were reflected on the deployment list for FY	2
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2023/2024 from the MHO; and

The staff names and positions are as follows:

Katabi HCIII

- 1.Kuwereka Stephen, Senior Clinical Officer
- 2.Nsoleabdu Rahman, Clinical Officer
- 3.Muzaaya Shamira, Nursing Officer
- 4.Kezaala Lincoln, Laboratory Technician
- 5.Nazziwa Justine, Laboratory Assistant
- 6.Nalubowa Annet, Enrolled Midwife
- 7.Naluweeta Cate, Enrolled Midwife
- 8.Nabagabe Noeline, Enrolled Midwife
- 9.Bakutame Jackson, Enrolled Nurse
- 10.Nakayizi Annet, Enrolled Nurse
- 11.Takubeera Mariam, Health Information Assistant
- 12.Ninsiima Joanitah, Health Assistant
- 13.Wobusobozi Peruth, Nursing Assistant
- 14.Ocom Patrick, Askari
- 15.Mutebi Frank, Askari
- 16.Babirye Susan, Porter

Kigungu HCIII

- 1.Kugonza Robinah, Senior Clinical Officer
- 2.Nakasiita Resty, Clinical Officer
- 3.Okwera Peter, Laboratory Technician
- 4.Kanyi Joy, Nursing Officer
- 5.Nakanjako Zam, Enrolled Midwife
- 6.Nambi Lydia, Enrolled Midwife
- 7.Nabiddo Bacta, Enrolled Nurse
- 8.Nampeera Rebecca, Enrolled Nurse
- 9.Nabukeera Jalia, Enrolled Midwife
- 10.Mukite Dennis, Laboratory Assistant
- 11.Nakubulwa Catherine, Health Information Assistant
- 12.Ssenungi Vincent, Health Assistant
- 13.Nakuya Janat, Nursing Assistant
- 14.Otim Robert, Askari
- 15.Masendi Hellen, Askari

16.Kizza Ismail, Porter

17.Nakyambadde Evelyn Viola, Porter

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>The information on health facilities upgraded or constructed and functional is accurate as follows:</p> <p>There was construction of an Outpatient Department at Kigungu HCIII; and</p> <p>Construction of Emergency 4-stance waterborne patients' toilets at Kigungu HCIII.</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans &amp; budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"><li>• Score 2 or else 0</li></ul>	<p>The health facilities prepared and submitted Annual Work plans &amp; budgets to the MHO by March 31st of the previous FY 2022/2023 as per the LG Planning Guidelines for Health Sector as follows:</p> <ol style="list-style-type: none"><li>1. Katabi HCIII submitted on 30th March 2022; and</li><li>2. Kigungu HCIII submitted on 26th March 2022.</li></ol> <p>The budgets of these sampled health facilities conformed to the prescribed formats in the planning guidelines since they had highlights of performance, annual expenditure and had been endorsed by the In-charges.</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"><li>• Score 2 or else 0</li></ul>	<p>The health facilities prepared and submitted to the MHO Annual Budget Performance Reports for the previous FY 2022/2023 by July 15th of the current FY 2023/2024 as per the Budget and Grant Guidelines. The submission dates for the health facilities are shown below:</p> <ol style="list-style-type: none"><li>1. Katabi HCIII submitted on 13th July 2023; and</li><li>2. Kigungu HCIII submitted on 14th July 2023.</li></ol>	2

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports

- Score 2 or else 0

The health facilities developed and reported on implementation of facility Performance Improvement Plans (PIPs) that incorporated performance issues identified in monitoring and assessment reports. The LG had only 2 facilities and both the 2 facility PIPs for the 2 available health facilities had issues identified in the MHMT support supervision reports as shown below:

1. Kigungu HCIII PIP dated 4th July 2023 on page 7 catered for community sensitization on immunization. A challenge of low client turn-up for immunization had been identified during MHMT support supervision for Kigungu HCIII held on 28th March 2023 as shown in quarter 3 supervision report titled "Support Supervision Report for 4th Quarter FY 2022/2023" dated 28th March 2023; and

2. Katabi HCIII PIP dated 12th June 2023 on page 1 catered for provision of mama kit for mothers who deliver at Katabi HCIII. The issue of low deliveries conducted at Katabi HCIII had been identified during quarter 3 MHMT support supervision for Katabi HCIII held on 22nd February 2023 as evidenced in a report titled "Third Quarter Support Supervision Report for FY 2022/2023" dated 22nd February 2023.

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p>	<p>d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,</p> <ul style="list-style-type: none"> <li>• score 2 or else score 0</li> </ul>	<p>The health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter). The 2 available health facilities submitted the reports as follows:</p> <ol style="list-style-type: none"> <li>1. Katabi HCIII's latest monthly reports were submitted on the 6th day following the end of month and the latest quarterly reports were submitted on the 6th day following the end of month. The monthly submission dates are as follows: 5th August 2022, 6th September 2022, 5th October 2023, 6th November 2022, 5th December 2022, 5th January 2023, 5th February 2023, 2nd March 2023, 4th April 2023, 4th May 2023, 5th June 2023 and 6th July 2023. The quarterly submission dates are as follows: 5th October 2022, 6th January 2023, 6th April 2023 and 6th July 2023; and</li> <li>2. Kigungu HCIII's latest monthly reports were submitted on the 6th day following the end of month and the latest quarterly report was submitted on the 6th day following the end of month. The monthly submission dates are as follows: 5th August 2022, 5th September 2022, 5th October 2023, 6th November 2022, 6th December 2022, 6th January 2023, 5th February 2023, 5th March 2023, 5th April 2023, 6th May 2023, 5th June 2023 and 6th July 2023. The quarterly submission dates are as follows: 5th October 2022, 6th January 2022, 5th April 2023 and 5th July 2023.</li> </ol>	2
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p>	<p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p> <p>Note: Municipalities submit to districts</p>	<p>This indicator is not applicable</p>	0
	<p>Maximum 14 points on this performance measure</p>			

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>This indicator is not applicable.</p>	0
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>There was no evidence that the Health Department submitted Quarterly Budget Performance Reports in time.</p>	0
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>h) Evidence that the LG has:  i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>The LG had an approved Performance Improvement Plan (PIP) dated 21st June 2022 that catered for the weakest performing health. The weakest performing health facility was Kigungu HCIII.  For example, the weak facility was catered for as follows:  1. Kigungu HCIII was catered for under uptake of Vitamin A supplementation</p>	1
	<p>Maximum 14 points on this performance measure</p>			



6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>The LG implemented performance improvement plan for the weakest performing facilities as highlighted below:</p> <p>The PIP dated 21st June 2022 catered for increase of uptake of Vitamin A supplementation at Kigungu HCIII. This was implemented as evidenced in an activity report titled "Report following implementation of Vitamin A supplementation mini campaign" dated 23rd June 2023.</p>	1
	<p>Maximum 14 points on this performance measure</p>			

### Human Resource Management and Development

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>The LG had budgeted for health workers as per the guidelines/in accordance with the staffing norms. The performance contract for the current FY 2023/2024, had UGX 674,773,000 budgeted for the health workers' salaries as indicated in the approved performance contract named "VOTE: 705 Entebbe Municipal Council" on page 17. Both the staff list and registers reflected a total of 33 staff (out of 38 required) and that is what was budgeted for and this staffing level is equivalent to 87%, which was above the required staffing norms of 75%.</p>	2
	<p>Maximum 9 points on this performance measure</p>			
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>a) Evidence that the LG has:</p> <p>ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0</p>	<p>The LG had deployed health workers as per guidelines. The staffing level was 87% (33 out of 38 staff in the approved structure). This is evidenced on the staff list titled "Staff list 2023/2024", dated 1st November 2023 and the staff registers. Both the staff list and registers reflected a total of 33 staff and that is what was budgeted for.</p>	2
	<p>Maximum 9 points on this performance measure</p>			
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0</p>	<p>The health workers were in the health facilities where they were deployed. The information on positions of health workers filled was accurate. There were no discrepancies between positions on staff deployment lists from the MHO and those in the staff registers at all the 2 available health facilities as reflected below:</p> <p>1. At Katabi HCIII, all the 16 staff in the attendance register for FY 2023/2024 were reflected on the deployment list for FY 2023/2024 from the MHO; and</p>	3
	<p>Maximum 9 points on this performance measure</p>			

2. At Kigungu HCIII, all the 17 staff in the attendance register for FY 2023/2024 were reflected on the deployment list for FY 2023/2024 from the MHO.

The staff names and positions were as follows:

Katabi HCIII

1. Kuwereka Stephen, Senior Clinical Officer
2. Nsoleabdu Rahman, Clinical Officer
3. Muzaaya Shamira, Nursing Officer
4. Kezaala Lincoln, Laboratory Technician
5. Nazziwa Justine, Laboratory Assistant
6. Nalubowa Annet, Enrolled Midwife
7. Naluweeta Cate, Enrolled Midwife
8. Nabagabe Noeline, Enrolled Midwife
9. Bakutame Jackson, Enrolled Nurse
10. Nakayizi Annet, Enrolled Nurse
11. Takubeera Mariam, Health Information Assistant
12. Ninsiima Joanitah, Health Assistant
13. Wobusobozi Peruth, Nursing Assistant
14. Ocom Patrick, Askari
15. Mutebi Frank, Askari
16. Babirye Susan, Porter

Kigungu HCIII

1. Kugonza Robinah, Senior Clinical Officer
2. Nakasiita Resty, Clinical Officer
3. Okwera Peter, Laboratory Technician
4. Kanyi Joy, Nursing Officer
5. Nakanjako Zam, Enrolled Midwife
6. Nambi Lydia, Enrolled Midwife
7. Nabiddo Bacta, Enrolled Nurse
8. Nampeera Rebecca, Enrolled Nurse
9. Nabukeera Jalia, Enrolled Midwife
10. Mukite Dennis, Laboratory Assistant
11. Nakubulwa Catherine, Health Information Assistant
12. Ssenungi Vincent, Health Assistant
13. Nakuya Janat, Nursing Assistant
14. Otim Robert, Askari
15. Masendi Hellen, Askari

16.Kizza Ismail, Porter

17.Nakyambadde Evelyn Viola, Porter

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0

The LG publicized health workers' deployment by posting deployment lists for FY 2023/2024 on facility notice boards. All the 2 available health facilities had deployment lists displayed on notice boards as shown below:

1. At Katabi HCIII a deployment list of 16 staff dated 1st November 2023 for FY 2023/2024 was displayed on the patient waiting area notice board;
2. At Kigungu HCIII a deployment list of 17 staff for FY 2023/2024 dated 1st November 2023 was displayed on the patient waiting area notice board; and

The staff names and positions are as follows:

Katabi HCIII

- 1.Kuwereka Stephen, Senior Clinical Officer
- 2.Nsoleabdu Rahman, Clinical Officer
- 3.Muzaaya Shamira, Nursing Officer
- 4.Kezaala Lincoln, Laboratory Technician
- 5.Nazziwa Justine, Laboratory Assistant
- 6.Nalubowa Annet, Enrolled Midwife
- 7.Naluweeta Cate, Enrolled Midwife
- 8.Nabagabe Noeline, Enrolled Midwife
- 9.Bakutame Jackson, Enrolled Nurse
- 10.Nakayizi Annet, Enrolled Nurse
- 11.Takubeera Mariam, Health Information Assistant
- 12.Ninsiima Joanitah, Health Assistant
- 13.Wobusobozi Peruth, Nursing Assistant
- 14.Ocom Patrick, Askari
- 15.Mutebi Frank, Askari
- 16.Babirye Susan, Porter

Kigungu HCIII

- 1.Kugonza Robinah, Senior Clinical Officer
- 2.Nakasiita Resty, Clinical Officer
- 3.Okwera Peter, Laboratory Technician
- 4.Kanyi Joy, Nursing Officer
- 5.Nakanjako Zam, Enrolled Midwife
- 6.Nambi Lydia, Enrolled Midwife

2

- 7.Nabiddo Bacta, Enrolled Nurse
- 8.Nampeera Rebecca, Enrolled Nurse
- 9.Nabukeera Jalia, Enrolled Midwife
- 10.Mukite Dennis, Laboratory Assistant
- 11.Nakubulwa Catherine, Health Information Assistant
- 12.Ssenungi Vincent, Health Assistant
- 13.Nakuya Janat, Nursing Assistant
- 14.Otim Robert, Askari
- 15.Masendi Hellen, Askari
- 16.Kizza Ismail, Porter
- 17.Nakyambadde Evelyn Viola, Porter

8

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

There was evidence at the time of assessment that Principal Medical Officer had conducted annual performance appraisal for 2 in-charges from 2 Health Centres against the agreed performance plans as reflected individual appraisal files.

The in-charges of Katabi HCIII (Kuwereka Stephen) and Kigungu HC III (Kugonza Robinah) were appraised by the Deputy Town Clerk (Kitenda Aisha) on 30/6/2023 which was within prescribed date 30/06/2023 as per MoPS guidelines.

1

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0</p>	<p>There was evidence at the time of assessment that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO to HRO during the previous FY 2022/23 as reflected in the individual appraisal files. The 10 sampled health facility workers were appraised as follows:</p>	1
	<p>Maximum 6 points on this performance measure</p>		<p>Three (3) health workers; Enrolled Midwife (Nambi Lydia), Porter (Kiiza Ismail) and Medical Laboratory Assistant (Mukite Denis) of Kigungu HC III were appraised by in charges (Kungoza Robinah) on 30/6/2023;</p>	
			<p>Two (2) health workers; Enrolled Midwife (Nakanjako Zam) and Askari (Masendi Hellen) of Kigungu HC III were appraised by In charge (Kungoza Robinah) on 20/5/2023;</p>	
			<p>Five (5) health workers of Katabi HC III; Enrolled Midwives (Nalubowa Annet and Naluweta Cate), Enrolled Nurse (Bakutame Jackson) and Medical Laboratory Assistants (Nazziwa Justine and Kesaala Linconi) were appraised by In charge (Kuwereka Stephen) on 20/6/2023;</p>	
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>iii. Taken corrective actions based on the appraisal reports, score 2 or else 0</p>	<p>There was no evidence that the Principal Medical Officer had undertaken corrective actions based on the appraisal reports.</p>	0
	<p>Maximum 6 points on this performance measure</p>			

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>The LG had a Continuous Professional Development (CPD) work plan for FY 2022/2023 on file. It is titled, "Continuous Medical Development Program FY2022/2023" dated 1st July 2022 and trainings were conducted in accordance to this training work plan. For instance:</p> <ol style="list-style-type: none"> <li>1. Training of Health Workers on Antimicrobial resistance conducted on 25th July 2022 which was attended by 13 participants;</li> <li>2. Training of health workers on Neonatal resuscitation conducted on 4th July 2022 which was attended by 21 participants;</li> <li>3. Training of health workers on Management of malaria held on 24th November 2022 which was attended by 14 participants; and</li> <li>4. Training of health workers on Diabetes Mellitus held on 3rd April 2023 which was attended by 10 participants.</li> </ol>	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>There were documented training activities in the training/CPD database named "CPD Database for FY2022/2023 for Entebbe Municipality" which showed: the trainings which were conducted, the attendees, the trainers, the date when the trainings were conducted and the duration for the trainings. For example:</p> <ol style="list-style-type: none"> <li>1. Training of Health Workers on Antimicrobial resistance conducted on 25th July 2022 which was attended by 13 participants;</li> <li>2. Training of health workers on Neonatal resuscitation conducted on 4th July 2022 which was attended by 21 participants;</li> <li>3. Training of health workers on Management of malaria held on 24th November 2022 which was attended by 14 participants; and</li> <li>4. Training of health workers on Diabetes Mellitus held on 3rd April 2023 which was attended by 10 participants.</li> </ol>	1

**Management, Monitoring and Supervision of Services.**

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was evidence that the Town Clerk confirmed the list of Health facilities (GoU and PNFP) that received PHC NWR grants and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY 2021/2022. A letter to this effect has been submitted to MoH on 12th July 2023.</p>	2
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>The LG did not provide evidence that allocations were made towards monitoring and service delivery.</p>	0
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>The LG did not warrant all PHC NWR Grant transfers for the FY 2022/23 to health facilities within the required 5 working days from the day of funds release:</p> <p>Quarter 1 warrant was on 2/8/2022, receipt of expenditure limits date was 8/7/2022; 26 days</p> <p>Quarter 2 warrant was on 13/10/2022, receipt of expenditure limits date was 30/9/2022; 12 days</p> <p>Quarter 3 warrant was on 11/1/ 2023, receipt of expenditure limits date was 29/12/2022; 18 days and</p> <p>Quarter 4 warrant was on 26/4/2023, receipt of expenditure limits date was 6/4/2023;15 days.</p>	0

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The LG did not invoice all PHC NWR Grant transfers for the FY 2022/23 to health facilities within the required 5 working days from the day of funds release:</p> <p>Quarter 1 invoicing was on 23/8/2022, release date was 8/7/2022; 38 days</p> <p>Quarter 2 invoicing was on 20/10/2022, release date was 30/9/2022; 29 days</p> <p>Quarter 3 invoicing was on 6/2/ 2023, release date was 29/12/2022; 21 days and</p> <p>Quarter 4 invoicing was on 17/5/2023, release date was 6/4/2023;38 days.</p>	0
<p>Maximum 9 points on this performance measure</p>				
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>The LG publicized all the quarterly functional releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED as indicated below:</p> <p>In quarter 1 expenditure limits were released on 8th August 2022 and facilities were informed on 9th August 2022 (within 5 working days);</p> <p>In quarter 2 expenditure limits were released on 3rd October 2022 and facilities were informed on 5th October 2022 (within 5 working days);</p> <p>In quarter 3 expenditure limits were released on 3rd January 2023 and facilities were informed on 5th January 2023 (within 5 working days); and</p> <p>In quarter 4 expenditure limits were released on 13th April 2023 and facilities were informed on 14th April 2023 (within 5 working days).</p>	1
<p>Maximum 9 points on this performance measure</p>				



Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0

The LG health department implemented action(s) recommended by the MHMT Quarterly performance review meeting (s) held during the previous FY as follows:

In a quarter 1 MHMT review meeting held 14th October 2022, one of the recommendations was that the Incharge should orient staff on jik and chlorine dilutions. Follow up on this recommendation is evidenced in the minutes of quarter 2 review meeting dated 9th January 2023 where it was indicated that a staff CME on jik and chlorine dilution had been conducted;

In a quarter 2 MHMT review meeting held on 9th January 2023, one of the action points was to renovate a toilet that had collapsed due to a storm. Follow up on this recommendation is evidenced in minutes for quarter 3 review meeting dated 13th April 2023 that indicated that construction of the toilet was underway;

In a quarter 3 MHMT review meeting held on 13th April 2023, one of the action points was to that the Incharge should ensure that the rusty doors are painted. Follow up on this action point is evidenced in minutes quarter 4 review meeting dated 14th July 2023 that indicated that painting for all rusty doors had been done; and

In a quarter 4 MHMT review meeting held on 14th July 2023, one of the action points was that the Incharge should put new mackintosh on post-natal beds. This was implemented as evidenced in a report titled "Repair of mackintosh for postnatal beds" dated 30th July 2023.

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>The LG quarterly performance review meetings involved all the health facility In-Charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department. For example:</p> <ol style="list-style-type: none"> <li>1. Quarter 1 performance review meeting held on 14th October 2022 was attended by all the health facility In-charges as evidenced by the attendance list attached to a report titled "First Quarter Review Minutes" dated 14th October 2022 which shows that all the In-charges attended the meeting;</li> <li>2. Quarter 2 performance review meeting held on 9th January 2023 was attended by all the health facility In-charges as evidenced by the attendance list attached to a report titled "Second Quarter Review" dated 9th January 2023 which shows that all the In-charges attended the meeting;</li> <li>3. Quarter 3 performance review meeting held on 13th April 2023 was attended by all the health facility In-charges as evidenced by the attendance list attached to a report titled "Third Quarter Review Meeting" dated 13th April 2023 which shows that all the In-charges attended the meeting;</li> <li>4. Quarter 4 performance review meeting held on 14th July 2023 was attended by all the health facility In-charges as evidenced by the attendance list attached to a report titled "Fourth Quarter Review Meeting" dated 18th July 2023 which shows that all the In-charges attended the meeting.</li> </ol>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>The LG did not have a HCIV or General Hospital to supervise.</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <ul style="list-style-type: none"> <li>• If not applicable, provide the score</li> </ul>	<p>The LG did not have any Health Sub Districts (HSDs) to carry out support supervision of lower level health facilities within the previous FY.</p>	<b>1</b>
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>The LG used results / reports from discussion of the support supervision and monitoring visits to make recommendations for specific corrective actions. For instance,</p> <ol style="list-style-type: none"> <li>1. In Katabi HCIII supervision report for quarter 3 dated 13th April 2023, it was noted that the staff did not know how to dilute jik and chlorine in one mixture, therefore, it was recommended that the Incharge should orient the staff on Jik and chlorine dilution. Follow up on this action is evidenced in an activity report for a CME on jik/chlorine dilution dated 30th April 2023; and</li> <li>2. In Kigungu HCIII supervision report for quarter 2 dated 9th January 2023, it was noted that the toilet collapsed due to a storm, therefore, it was recommended that there should be renovation or construction of a toilet. Follow up on this action is evidenced in a project file for construction of a toilet at Kigungu HCIII with reference number ENTE752/WRKS/2022/2023/00011.</li> </ol>	<b>1</b>

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>The LG provided support to all health facilities in the management of medicines and health supplies in the FY 2022/2023 as highlighted below:</p> <p>In quarter 1, all the health facilities, namely: Kigungu HCIII and Katabi HCIII were supervised in the management of medicines and health supplies on 26th to 29th September 2022 as evidenced in the medicines support supervision report titled “Entebbe Medicine Management Supervision Report for 1st Quarter 2022/2023” dated 30th September 2022;</p> <p>In quarter 2, all the health facilities, namely: Kigungu HCIII and Katabi HCIII were supervised in the management of medicines and health supplies on 9th to 16th December 2022 as evidenced in the medicines support supervision report titled “Entebbe Medicine Management Supervision Report for 2nd Quarter FY 2022/2023” dated 30th December 2022;</p> <p>In quarter 3, all the health facilities, namely: Kigungu HCIII and Katabi HCIII were supervised in the management of medicines and health supplies on 24th to 30th March 2023 as evidenced in the medicines support supervision report titled “Entebbe Medicine Management Supervision Report for 3rd Quarter FY 2022/2023” dated 31st March 2023; and</p> <p>In quarter 4, all the health facilities, namely: Kigungu HCIII and Katabi HCIII were supervised in the management of medicines and health supplies on 26th to 30th June 2023 as evidenced in the medicines support supervision report titled “Entebbe Medicine Management Supervision Report for 4th Quarter FY 2022/2023” dated 30th June 2023.</p>	1
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>There was no evidence that the LG allocated funds to the Health Office budget for promotion and prevention activities.</p>	0

11

Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities

Maximum 4 points on this performance measure

b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0

The DHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the FY 2022/2023. For example:

1. In quarter 1, the MHT conducted a community dialogue meeting on Malaria at Bugonga landing site. This is evidenced in a report titled "1st Quarter Report 2022/2023 for Health Education and Promotion" dated 5th October 2022;

2. In quarter 2, the MHT conducted a community sensitization on Ebola Virus Disease. This is evidenced in a report titled "Second Quarter Report 2022/2023 for Health Education and Promotion" dated 11th January 2023;

3. In quarter 3, the MHT conducted a community sensitization on food and nutrition. This is evidenced in a report titled "3rd Quarter Report 2022/2023 for Health Education and Promotion" dated 5th April 2023; and

4. In quarter 4, the MHT conducted a community sensitization on communicable diseases with emphasis on cholera. This is evidenced in a report titled "4th Quarter report 2022/2023 for health education and promotion" dated 5th June 2023.

11

Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities

Maximum 4 points on this performance measure

c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0

The DHT followed up actions on health promotion and disease prevention issues. For instance,

In a quarter 1 MHMT meeting held 28th September 2022, one of the recommendations was to conduct a community dialogue meeting on Malaria at Bugonga landing site. Follow up on this recommendation is evidenced in an activity report titled "1st Quarter Report 2022/2023 for Health Education and Promotion" dated 5th October 2022;

In a quarter 2 MHMT meeting held on 9th January 2023, one of the action points was to conduct a community sensitization on Ebola Virus Disease. Follow up on this recommendation is evidenced in an activity report titled "Second Quarter Report 2022/2023 for Health Education and Promotion" dated 11th January 2023;

In a quarter 3 MHMT meeting held on 18th March 2023, one of the action points was to a community sensitization on food and nutrition. Follow up on this action point is evidenced in an activity report titled "3rd Quarter Report 2022/2023 for Health Education and Promotion" dated 5th April 2023; and

In a quarter 4 MHMT meeting held on 5th May 2023, one of the action points was to conduct a community sensitization on communicable diseases with emphasis on cholera. This was implemented as evidenced in a report titled "4th Quarter report 2022/2023 for health education and promotion" dated 5th June 2023.

## Investment Management

12

Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.

Maximum 4 points on this performance measure

a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0

The LG had updated Asset registers which set out health facilities and equipment relative to basic standards. The registers were updated on 12th July 2022 and contained asset category, cost, health facility, serial number, condition, among others. The assets for each health facility were as follows:

Katabi HCIII had OPD, Maternity ward, placenta pit, Incinerator, drug store, 2 stance waterborne toilets, 3 Staff quarters; and

Kigungu HCIII had OPD, Maternity ward, placenta pit, incinerator, drug store, 4 stance waterborne toilets, 7 Staff quarters.

1

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII);</p>	<p>The LG conducted desk appraisals, the investment derived from the LG Development Plan 2020/21-2024/25( Page24 -29) and were eligible for funding under sector guidelines as indicated in the minutes dated 9/12/2021 for the projects implemented in the year 2022/23. The projects appraised included:</p>	1
	<p>Maximum 4 points on this performance measure</p>	<p>(ii) desk appraisal by the LG; and</p> <p>(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p>		
		<p>score 1 or else score 0</p>		
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The LG conducted field appraisals, the investments were technically feasible, environmentally and socially acceptable and were customized for investment as indicated in reports dated 9/12/2021 for the projects implemented in the year 2022/23. The projects appraised included:</p>	1
	<p>Maximum 4 points on this performance measure</p>		<ol style="list-style-type: none"> <li>1. Construction of an OPD at Kigungu HC III Ugx260,000,000;</li> <li>2. Procurement of 2 computers Ugx9,000,000; and</li> <li>3. Construction of a 4-stance Water borne toilet at Kigungu HCIII Ugx30,000,000.</li> </ol>	

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>There was evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist. This was shown in the following projects:</p> <ol style="list-style-type: none"> <li>1. Entebbe Municipal Council Department of Environment and Community Development Office presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for Construction of OPD at Kigungu HC III in Kigungu Ward, Division B, Entebbe Municipal Council, Wakiso District. The ESSF and Costed ESMP was dated 23rd August 2022, signed by Senior Environmental Officer – Najjuma Florence and also signed by Principal CDO – Sengozi Dawood Semanda; and</li> <li>2. Entebbe Municipal Council Department of Environment and Community Development Office presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for Installing Solar System at Katabi HC III in Katabi Ward, Division A, Entebbe Municipal Council, Wakiso District. The ESSF and Costed ESMP was dated 9th September 2022, signed by Senior Environmental Officer – Najjuma Florence and also signed by Principal CDO – Sengozi Dawood Semanda;</li> </ol>	<b>1</b>
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY ) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>There was evidence that the LG health department timely submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plan before April 30. Refer to the letter dated 13th/4/2022 prepared by Dr. Kalyesubula John and received by Ms.Nanyombi Anne-SPO.The list included the following projects;</p> <ol style="list-style-type: none"> <li>1. Installation of Lightning arrestors , 4,500,000/=</li> <li>2.Solar lights at Katabi HC III, 4,140,400/=</li> <li>3.Services &amp; repairs of vehicles, 10,000,000/=</li> <li>4. Laptop, 4,500,000/=</li> <li>5.Construction of an OPD at Kigungu HC III, 260,000,000/=</li> </ol>	<b>1</b>



13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines  Maximum 10 points on this performance measure	b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0	The submission letter dated 25th/9/2023 showed that the LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY. This was submitted by Eng.Nanfuka Christine B-ME, prepared by Dr.Kalyesubula John-MHO and Mr.Mugisha Emmanuel G-TC.  1. Paving of Katabi HC III Compound, 42,999,600/=	1
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines  Maximum 10 points on this performance measure	c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0	There was evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General before commencement of construction.The CC meeting dated 16th/11/2022 under minute number: 001/CC/006/2022-2023 chaired by Mr.Sekagiri Frank and recorded by Ms.Nanyombi Anne discussed and approved the submitted procurement plan for the health department. As well the SG's reply letter dated 20th/1/2023 signed by Mr.JBR Suuza approved the construction of the infrastructure at UGX. 248,907,294 .	1
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines  Maximum 10 points on this performance measure	d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0  If there is no project, provide the score	There was evidence that Entebbe MC established a Project Implementation Team (PIT) for the construction of health projects constructed within the last FY as per the guidelines. Refer to the availed list.  1. Eng.Nanfuka Christine -Project Manager 2.Mr.Mayito Apollo- Supervisor 3.Ms.Najjuma Florence -SEO 4.Mr. Sekagiri Frank - PCDO 5. Ms.Joyce Nalubega - PEO 6. Dr.Kalyesubula John - MHO  The appointment letter was duly signed by Mrs. Kitenda Aisha, TC	1
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines  Maximum 10 points on this performance measure	e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0  If there is no project, provide the score	The indicator is not applicable since there was no any Upgrade of HC II to III implemented by Entebbe MC in the previous FY.	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no evidence availed to the assessor at the time of assessment that the Clerk of Works maintained daily records that were consolidated weekly to the Municipal Engineer in copy to the MMHO, for each health infrastructure project</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The indicator is not applicable since there was no any Upgrade of HC II to III implemented by Entebbe MC in the previous FY.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the relevant technical officers provided supervision during the construction of health projects. Refer to the availed supervision minutes;</p> <p>The site meetings dated 11th/4/2023,26th/01/2023 and progress reports dated 1st/2/2023,28th/2/2023 and 16th/2/2023 indicated that the relevant officers supervised the 6months health project. These meeting were attended by Dr.Kalyesubula John-MHO, Mr.Mayito Apollo-AEO, Ms.Kugonza Robina - Medical Officer, Ms.Nakawuki Justine -EO and Mr.Daudi Ssenozi -CDO.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0</p>	<p>There was evidence that the MHO verified works and initiated payments of contractors within specified timeframe all within 2 weeks. The 2 projects were:</p> <ol style="list-style-type: none"> <li>1. A payment for the construction of installation of solar power at Katabi HCIII by Power Ltd at Ugx10,726,790, invoice submitted on 7/6/2023 was certified by the MHO, LG Engineer, Environment Officer and CDO on 7/6/2023 ( 1 Day) and paid on 28/6/2023 and</li> <li>2. A payment for the construction of a toilet at Kigungu HCIII by Power Ltd at Ugx31,348,608, invoice submitted on 22/5/2023 was certified by the MHO, LG Engineer, Environment Officer and CDO on 25/5/2023 (1 day) and paid on 28/6/2023.</li> </ol>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>There was evidence that the LG had a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law. Refer to the sampled project below.</p> <p>Project title: Construction of an Out Patient Department at Kigungu HC III. Procurement number: ENTE/752/works/22-23/00002.</p> <p>The method of procurement used was open bidding. The Evaluation process of the companies that responded took place on 11th/11/2022, Chaired by Mr. Mulindwa Stephen and recorded by Mr. Mayito Apollo in attendance of Ms. Nanyombi Anne-SPO. BEB was M/s. Skylight General Services Ltd with a contract sum of Ugx. 248,907,294.</p> <p>The evaluation report was discussed and approved on 16th/11/2022, chaired by Mr. Sekagiri Frank and Ms. Nanyombi Anne-SPO and the contract was awarded to M/s. Skylight General Services Ltd, dated 25th/1/2022.</p> <p>The agreement was signed between Entebbe MC and M/s. Skylight General services Ltd on 25th/1/2023 by Mr. Charles Magumba-TC witnessed by Mr. Kalyesubula John-MHO, Eng. Nanfuka christine-ME and Ms. Nanyombi Anne-SPO and CEO SKYlight General Services Ltd Mr. Wanema Leo.</p>	1

**Environment and Social Safeguards**

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>There was evidence that Entebbe Municipal Council health sector grievances had been recorded, investigated, and responded to in line with the Entebbe Municipal Council grievance redress framework as records of health sector related grievances/complaints (indicating nature of cases, dates of registration, and any follow up actions taken) were found in Complaints Log/ Complaints Register. For instance:</p> <p>On 22nd April 2023: the In-charge of Kugungu HC III reported issue land encroachment on the health facility land by Sam Mwesigwa. Action was taken and a stakeholder engagement meeting organized by the State House Team and the Municipal Council GRC. The issue was resolved through the meeting and Municipal Council was given go ahead to process the land title for Kigungu HC III.</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>There was evidence that Entebbe Municipal Council Health Department had disseminated guidelines on healthcare/medical waste management to about 3 public health facilities in Entebbe Municipal Council that included guidelines on construction of medical waste facilities and had followed up implementation of the healthcare waste management guidelines by health centers. The healthcare waste management guidelines comprised of overview of health system, legal and regulatory healthcare/medical waste management frameworks, characterization of healthcare/medical waste production, characterization of healthcare/medical waste management practices, appraisal of the institutional capacities of the health system, future plans for improving healthcare/medical waste management, and healthcare/medical waste management national action plan. The distribution was conducted on 6th February 2023 and the distribution list included the following 3 public health facilities: Katabi HC III guidelines received by Lincon Kezaala- In Charge; Kigungu HC III guidelines received by Robina Kugonza - In Charge; URVI HC III guidelines received by Matovu Joseph - In Charge.</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0</p>	<p>There was evidence that Entebbe Municipal Council had a functional system/central infrastructure with equipment for medical waste management with Incinerators installed at different health facilities. There was dedicated/operational budget for healthcare waste management worth UGx 850,000= for 2022/2023, also dedicated/operational budget for healthcare waste management for Kigungu HC III worth UGx 400,000= for 2022/2023. The following Health facilities have incinerators: Katabi HC III, Kigungu HC III, Entebbe Hospital and Uganda Virus Research Institute (UVRI).</p>	2

15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0</p>	<p>The LG had conducted training and created awareness on health waste management as reflected below:</p> <ol style="list-style-type: none"> <li>1. Training of Health Workers, Cleaners and Askaris at Katabi HCIII on identification and classification of medical waste as evidenced in a report titled “Report for Training on Identification and Classification of Medical Waste for Health Workers” dated 19th September 2022; and</li> <li>2. Training of Health Workers, Cleaners and Askaris on Key Steps in Healthcare Waste Management as evidenced in a report titled “Report on Key Steps in HealthCare Waste Management Training” dated 24th February 2023.</li> </ol>	1
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0</p>	<p>There was evidence that Entebbe Municipal Council had costed ESMPs and Environment Social Health and Safety safeguards incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY (2022/2023 FY) as demonstrated by the following health sector infrastructure projects that were implemented in the previous FY (2022/2023 FY).</p> <ol style="list-style-type: none"> <li>1. Under PHC funding: Contract agreement for Construction of an Out-Patient Department at Kigungu Health Center III in Kigungu Ward, Division B, Entebbe Municipal Council, Wakiso District between Client: Entebbe Municipal Council and Contractor: Skylight General Services Limited dated 25th January 2023; Contract No. ENTE752/ WRKS/2022-2023/00002; incorporated an item on social, health and safety issues such as disposal of soils and debris, provision of hand gloves, nose masks, helmet and safety shoes to workers, first aid kit, fire extinguisher, sensitization including HIV and COVID19, hand washing facility, planting and watering burveria trees worth Ugx 1,057,000=</li> <li>2. Under PHC funding: Contract agreement for Installing Solar System at Katabi HC III in Katabi Ward, Division A, Entebbe Municipal Council, Wakiso District between Client: Entebbe Municipal Council and Contractor: Power Net Electrical Installation (U) Limited dated 30th May 2023; Contract No. ENTE752/WRKS/2022-2023/00012; incorporated an item on social, health and safety issues such as disposal of soils and debris, provision of hand gloves, nose masks, helmet and safety shoes to workers, first aid kit, fire extinguisher, sensitization including HIV and COVID19, worth Ugx 750,000=</li> </ol>	2

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0

There was evidence that Entebbe Municipal Council had all health sector projects implemented on land where the Municipality had proof of ownership, access and availability, without any encumbrances on land acquisition status as exemplified by the following:

1. MoU between Entebbe Catholic Parish, Bugonga and Entebbe Municipal Council for Katabi HC III in Katabi ward, Division A, Entebbe Municipal Council, Wakiso District where Installing Solar System at Katabi HC III was implemented. The Land MoU was dated 19th December 2013 indicating that land (about 50 decimals) belonged to Entebbe Catholic Church, Bugonga given for construction of Katabi HC III. The land MoU was signed by: Parish Priest - Fr. Joseph Ssebayiga; Head Christian of Katabi - Mr. Sylvester Kaduuke on behalf of Entebbe Catholic Parish, Bugonga and His Worship Mayor of Entebbe Municipal Council - Vincent De Paul Kayanja and Town Clerk - Richard K. Monday and Medical Health Officer - Dr. Kalyesubula John.

2. Application for Conversion Form of Customary Tenure to Freehold Tenure/ Grant of Freehold signed by Town Clerk - Mugisha Emmanuel Gacharo and Demarcation Form for Certificate of Customary Ownership for Kigungu HC III land along Buku road Division B, Entebbe Municipal Council, Wakiso District dated 17th November 2023 signed by area land committee: Sengedo Geoffrey, Sserunjogi Godfrey, Ssali Godfrey Maggwa and Sserwanga Ceaser.

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.

There was evidence that Entebbe Municipal Council Environmental Officer and CDO conducted supervision and monitoring of health projects to ascertain compliance with ESMPs as there were monthly monitoring reports provided as below:

1. Entebbe Municipal Council Department of Environment and Community Development Office presented completed Monthly monitoring progress report on Implementation of Project ESMP FY 2022/2023 for Construction of OPD at Kigungu HC III in Kigungu Ward, Division B, Entebbe Municipal Council, Wakiso District. Some of the key observations included: claims of encroachment settled; stakeholder engagement done. The Environment, Social, Health and Safety Monitoring Report was dated 24th January 2023, signed by Senior Environmental Officer - Najjuma Florence and also signed by Senior Community Development Officer - Sengozi Dawood Semanda.

2. Entebbe Municipal Council Department of Environment and Community Development Office presented completed Monthly monitoring progress report on Implementation of Project ESMP FY 2022/2023 for Construction of OPD at Kigungu HC III in Kigungu Ward, Division B, Entebbe Municipal Council, Wakiso District. Some of the key observations included: heaps of soils seen along the road; poor waste management; noise from vibrator. The Environment, Social, Health and Safety Monitoring Report was dated 13th February 2023, signed by Senior Environmental Officer - Najjuma Florence and also signed by Senior Community Development Officer - Sengozi Dawood Semanda.

3. Entebbe Municipal Council Department of Environment and Community Development Office presented completed Monthly monitoring progress report on Implementation of Project ESMP FY 2022/2023 for Construction of OPD at Kigungu HC III in Kigungu Ward, Division B, Entebbe Municipal Council, Wakiso District. Some of the key observations included: heaps of soils seen along the road; poor waste management and noise from machinery. The Environment, Social, Health and Safety Monitoring Report was dated 11th April 2023, signed by Senior Environmental Officer - Najjuma Florence and also signed by Senior Community Development Officer - Sengozi Dawood Semanda.

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0

There was evidence that Entebbe Municipal Council Department of Environment and CDO completed Environmental and Social Certification Forms as there were contractor invoices/certificates signed by the Municipal Environmental Officer and CDO prior to payments at interim and final stages for all health infrastructure projects as evidenced below:

1. Entebbe Municipal Council Environment Office and CDO presented Environmental and Social Certification Form for Construction of an Out-Patient Department at Kigungu Health Center III in Kigungu Ward, Division B, Entebbe Municipality, Wakiso District (Under funding from PHC) Client: Entebbe Municipal Council and Contractor: Skylight General Services Limited; Contract No. ENTE752/ WRKS/2022-2023/00002; Interim Payment Certificate No. 01. was dated 24th February 2023, signed by Senior Environmental Officer - Najjuma Florence and also signed by Principal CDO - Ssekagiri Frank. Others who signed include: Municipal Engineer - Christine Nanfuka, Municipal Education Officer - Dr. Kalyesubula John and Town Clerk - Charles Magumba.

2. Entebbe Municipal Council Environment Office and CDO presented Environmental and Social Certification Form for Construction of an Out-Patient Department at Kigungu Health Center III in Kigungu Ward, Division B, Entebbe Municipal Council Wakiso District (Under funding from PHC) Client: Entebbe Municipal Council and Contractor: Skylight General Services Limited; Contract No. ENTE752/ WRKS/2022-2023/00002; Interim Payment Certificate No. 02. was dated 22nd May 2023, signed by Senior Environmental Officer - Najjuma Florence and also signed by Principal CDO - Ssekagiri Frank. Others who signed include: Municipal Officer - Christine Nanfuka, Municipal Health Officer - Dr. Kalyesubula John and Town Clerk - Mugisha Emmanuel Gacharo.

3. Entebbe Municipal Council Environment Office and CDO presented Environmental and Social Certification Form for Installing Solar System at Katabi HC III in Katabi Ward, Division A, Entebbe Municipal Council, Wakiso District (Under funding from PHC) Client: Client: Entebbe Municipal Council and Contractor: Power Net Electrical Installation (U) Limited; Contract No. ENTE752/WRKS/2022-2023/00012; Interim Payment Certificate No. 01. was dated 7th June 2023, signed by Senior Environmental Officer - Najjuma Florence and also signed by Principal CDO - Ssekagiri Frank. Others who signed include: Municipal Officer - Christine Nanfuka, Municipal Health Officer - Dr. Kalyesubula John and Town Clerk - Mugisha Emmanuel Gacharo.



**Water &  
Environment  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Water &amp; Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> <li>o 90 - 100%: score 2</li> <li>o 80-89%: score 1</li> <li>o Below 80%: 0</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
1	<p>Water &amp; Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water &amp; sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> <li>o 90 - 100%: score 2</li> <li>o 80-89%: score 1</li> <li>o Below 80%: 0</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;</p> <ul style="list-style-type: none"> <li>• Above 80%, score 2</li> <li>• 60% - 80%, score 1</li> <li>• Below 60%, score 0</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.</p> <ul style="list-style-type: none"> <li>o If 100 % of water projects are implemented in the targeted S/Cs: Score 2</li> <li>o If 80-99%: Score 1</li> <li>o If below 80 %: Score 0</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates</p> <ul style="list-style-type: none"> <li>o If within +/-20% score 2</li> <li>o If not score 0</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> <li>o If 100% projects completed: score 2</li> <li>o If 80-99% projects completed: score 1</li> <li>o If projects completed are below 80%: 0</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <ul style="list-style-type: none"> <li>o If there is an increase: score 2</li> <li>o If no increase: score 0.</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water &amp; sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <ul style="list-style-type: none"> <li>o If increase is more than 1% score 2</li> <li>o If increase is between 0-1%, score 1</li> <li>o If there is no increase : score 0.</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0

**Performance Reporting and Performance Improvement**

4	<p>Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0

**Human Resource Management and Development**

6	Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff	a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2	The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.	0
	<i>Maximum 4 points on this performance measure</i>			
6	Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff	b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2	The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.	0
	<i>Maximum 4 points on this performance measure</i>			
7	Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.	a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3	The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.	0
	<i>Maximum 6 points on this performance measure</i>			
7	Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.	b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3	The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.	0
	<i>Maximum 6 points on this performance measure</i>			

**Management, Monitoring and Supervision of Services.**

8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<ul style="list-style-type: none"> <li>• a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:</li> <li>•</li> <li>• • If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3</li> <li>• • If 80-99%: Score 2</li> <li>• • If 60-79: Score 1</li> <li>• • If below 60 %: Score 0</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0			
8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0			
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p>	<p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p> <ul style="list-style-type: none"> <li>• If 95% and above of the WSS facilities monitored quarterly: score 4</li> <li>• If 80-94% of the WSS facilities monitored quarterly: score 2</li> <li>• If less than 80% of the WSS facilities monitored quarterly: Score 0</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0			
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p>	<p>b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0			
<p><i>Maximum 6 points on this performance measure</i></p>		<p><i>Maximum 6 points on this performance measure</i></p>		<p><i>Maximum 8 points on this performance measure</i></p>		<p><i>Maximum 8 points on this performance measure</i></p>	

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> <li>• If funds were allocated score 3</li> <li>• If not score 0</li> </ul>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&amp;M of WSS facilities: Score 3.</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
<b>Investment Management</b>				
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG: Score 4 or else 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0



12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts</p> <p>o If 100 % contracts paid on time: Score 2</p> <p>o If not score 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law: Score 2, If not score 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0

**Environment and Social Requirements**

13	<p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework: Score 3, If not score 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
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14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source &amp; catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans &amp; natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&amp;S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p>	<p>The Municipal Council is being served by National Water and Sewerage Corporation and therefore is not assessed for Rural Water Projects.</p>	0

15

Safeguards in the  
Delivery of Investments

*Maximum 10 points on  
this performance  
measure*

d. Evidence that the CDO and environment Officers  
undertakes monitoring to ascertain compliance with  
ESMPs; and provide monthly reports:

Score 2, If not score 0

The Municipal  
Council is  
being served  
by National  
Water and  
Sewerage  
Corporation  
and therefore  
is not  
assessed for  
Rural Water  
Projects.

**0**

**Micro-scale  
Irrigation  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	Not applicable	<b>0</b>
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> <li>• By more than 5% score 2</li> <li>• Between 1% and 4% score 1</li> <li>• If no increase score 0</li> </ul>	Not applicable	<b>0</b>
2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> <li>• Above 70%, score 4</li> <li>• 60% - 70%, score 2</li> <li>• Below 60%, score 0</li> </ul>	Not applicable	<b>0</b>
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	Not applicable	<b>0</b>

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines  Maximum score 6	b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0	Not applicable	0
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines  Maximum score 6	Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0	Not applicable	0
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines  Maximum score 6	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY  <ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 – 99% score 1</li> <li>• Below 80% score 0</li> </ul>	Not applicable	0
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards  Maximum score 6	a) Evidence that the LG has recruited LLG extension workers as per staffing structure  <ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• If 75 – 99% score 1</li> <li>• If below 75% score 0</li> </ul>	Not applicable	0
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards  Maximum score 6	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF  <ul style="list-style-type: none"> <li>• If 100% score 2 or else score 0</li> </ul>	Not applicable	0

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards  Maximum score 6	b) Evidence that the installed micro-scale irrigation systems during last FY are functional  • If 100% are functional score 2 or else score 0	Not applicable	0
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**Performance Reporting and Performance Improvement**

5	Accuracy of reported information: The LG has reported accurate information  Maximum score 4	a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0	Not applicable	0
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5	Accuracy of reported information: The LG has reported accurate information  Maximum score 4	b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0	Not Applicable	0
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0	Not applicable	0
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0	Not applicable	0
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	Not applicable	<b>0</b>
	Maximum score 6			

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	Not applicable	<b>0</b>
	Maximum score 6			

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	Not applicable	<b>0</b>
	Maximum score 6			

**Human Resource Management and Development**

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	Not applicable	<b>0</b>
	Maximum score 6			

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines  Maximum score 6	ii Deployed extension workers as per guidelines score 1 or else 0	Not applicable	0
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines  Maximum score 6	b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0	Not applicable	0
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines  Maximum score 6	c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0	Not applicable	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	a) Evidence that the District Production Coordinator has:  i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0	Not applicable	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	a) Evidence that the District Production Coordinator has;  Taken corrective actions: Score 1 or else 0	Not applicable	0



8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	b) Evidence that:  i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	Not applicable	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	ii Evidence that training activities were documented in the training database: Score 1 or else 0	Not applicable	0

**Management, Monitoring and Supervision of Services.**

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.  Maximum score 10	a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0	Not applicable	0
9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.  Maximum score 10	b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0	Not applicable	0
9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.  Maximum score 10	c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0	Not applicable	0

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	Not applicable	0
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	Not applicable	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> <li>• If more than 90% of the micro-irrigation equipment monitored: Score 2</li> <li>• 70-89% monitored score 1</li> </ul> <p>Less than 70% score 0</p>	Not applicable	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training &amp; support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	Not applicable	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	Not applicable	0

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0</p>	<p>Not applicable</p>	<p><b>0</b></p>
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11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0</p>	<p>Not applicable</p>	<p><b>0</b></p>
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11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0</p>	<p>Not applicable</p>	<p><b>0</b></p>
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**Investment Management**

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0</p>	<p>Not applicable</p>	<p><b>0</b></p>
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12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>Not applicable</p>	<p><b>0</b></p>
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12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	Not applicable	<b>0</b>
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	Not applicable	<b>0</b>
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	Not applicable	<b>0</b>
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	Not applicable	<b>0</b>
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	Not applicable	<b>0</b>

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0	Not applicale	<b>0</b>
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0	Not applicable	<b>0</b>
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	f)Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0	Not applicable	<b>0</b>
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	Not applicable	<b>0</b>
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	h) Evidence that the LG has overseen the irrigation equipment supplier during:  i. Testing the functionality of the installed equipment: Score 1 or else 0	Not applicable	<b>0</b>

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	Not applicable	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	Not applicable	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	Not applicable	0

### Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	Not applicable	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been: i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0	Not applicable	0

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been:  ii. Investigated score 1 or else 0  iii. Responded to score 1 or else 0  iv. Reported on in line with LG grievance redress framework score 1 or else 0	Not applicable	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been:  iii. Responded to score 1 or else 0  iv. Reported on in line with LG grievance redress framework score 1 or else 0	Not applicable	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been:  iv. Reported on in line with LG grievance redress framework score 1 or else 0	Not applicable	0

### Environment and Social Requirements

15	Safeguards in the delivery of investments  Maximum score 6	a) Evidence that LGs have disseminated Micro-irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.  score 2 or else 0	Not applicable	0
15	Safeguards in the delivery of investments  Maximum score 6	b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.  i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0	Not applicable	0

15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	Not applicable	<b>0</b>
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	Not applicale	<b>0</b>
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	Not applicable	<b>0</b>



**Crosscutting  
Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	There was evidence at the time of assessment that the Municipal Council (MC) had substantively recruited a Principal Finance Officer (Nkuubi Luke) appointed on 17/01/2019 under DSC minute No. 01/2019(1) as extracted from file No CR/M/10063.	<b>3</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	There was evidence at the time of assessment that the Municipal Council (MC) had substantively recruited a Senior Planner (Muyonjo Juliet) appointed on 5/4/2018 under DSC minute No. 43/2018(1) as extracted from file No. CR/M/10039.	<b>3</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	There was evidence that the MC had recruited a substantive Principal Engineer (Nanfuka Betty) appointed on 6/07/2020 under DSC minute No. 5/2020(108) as extracted from file No. CR/M/10160.	<b>3</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	There was evidence that the MC had recruited a substantive Senior Environment Officer (Najjuma Florence) appointed on 7/12/2020 under DSC minute No. 9/2020(191) as extracted from file No. CR/M/10109.	<b>3</b>

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	There was no evidence that the MC had recruited a substantive Senior Veterinary Officer and no staff secondment from Central Government.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	There was evidence that the MC had recruited a substantive Principal CDO (Sekangiri Frank) appointed on 7/12/2020 under DSC minute No. 9/2020(192) as extracted from file No. CR/M/10129	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	There was evidence that the MC had recruited a substantive Principal Commercial Officer (Mulindwa Stephen) appointed on 2/03/2022 under DSC minute No.70 of 4/2022 as extracted from file No.CR/M/79,	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	There was evidence that the MC had recruited a substantive Procurement Officer (Nanyombi Anne) appointed on 3/4/2023 under DSC minute No.32 of 2/2023 as extracted from file No.CR/M/10107	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	There was evidence that the MC had recruited a substantive Municipal Assistant Procurement Officer (Namundu Maria Belinda) appointed on 2/06/2023 under DSC minute No.113 of 8/2023. as extracted from file No. CR/M/10204.	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>i. Principal Human Resource Officer, score 2 or else 0</p>	<p>There was evidence at the time of assessment that the MC had recruited a substantive Senior Human Resource Officer (Mpamulungi Irene) appointed on 7/10/2018 under DSC minute No.171/2018(1) as extracted from file No. CR/M/10143.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>j. A Senior Environment Officer, score 2 or else 0</p>	<p>There was evidence that the MC had recruited a substantive Senior Environment Officer (Najjuma Florence) appointed on 7/12/2020 under DSC minute No. 9/2020(191) as extracted from file No. CR/M/10109.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>k. Senior Land Management Officer /Physical Planner, score 2 or else 0</p>	<p>There was evidence at the time of assessment that the LG had recruited a Physical Planner (Kabanda Simon) appointed on 5/2/2021 under Minute No. 1/2021(4) as extracted from file No.CR/M/10167.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>l. A Senior Accountant, score 2 or else 0</p>	<p>There was evidence that at the time of assessment, the LG had substantively recruited a Senior Accountant (Semulya Herbert Kasita) appointed on 14/10/2005 under DSC Minute No.52/2005(h) as extract from file No CR/M/10070</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0</p>	<p>There was evidence at the time of assessment that the MC had recruited a substantive Senior Internal Auditor,(Muyomba Samuel) appointed on 18/4/2019 under DSC Minute No 118/2019 as extracted from file No. CR/M/10147.</p>	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0</p>	<p>There was evidence that the Local Government (LG) had substantively recruited a Principal Human Resource Officer (Secretary DSC) (Kasozi Annet) appointed on 21/9/2018 under DSC Minute No. 330/2018 as extracted from file No.12374</p>	2
2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG Maximum score is 15</p>	<p>a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).</p>	<p>There was evidence at the time of assessment that the MC had substantively recruited the Senior Assistant  Town Clerks in the two (2) Divisions appointed as follows:</p> <ul style="list-style-type: none"> <li>•Senior Assistant Town Clerk-Entebbe Division A (Namanya Aidah) appointed on 13/1/2010 under DSC Min No.159/2009 as extracted from file No. CR/M/10053; and</li> <li>•Senior Assistant Town Clerk- Entebbe Division B (Lutaya Dani Fred) appointed on 14/10/2005 under DSC Min No. 52/2005(F) as extracted from file No. CR/M/10057.</li> </ul>	5
2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG Maximum score is 15</p>	<p>b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.</p>	<p>There was evidence on file that the Community Development Officers (CDOs) in the two (2) Divisions were substantively appointed as follows :</p> <ul style="list-style-type: none"> <li>• CDO-Entebbe Division A (Kambejja Tracy Samantha) appointed on 5/2/2021 under DSC Min No .5 of 1/2021 as extracted from file No. CR/M/10168; and</li> <li>• CDO- Entebbe Division B (Kimuli Paul) appointed on 16/7/2018 under DSC Min No. 129/2018(1) as extracted from file No. CR/M/10020.</li> </ul>	5
2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG Maximum score is 15</p>	<p>c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.</p>	<p>There was evidence on file that a Senior Accounts Assistant in the two Divisions were substantively appointed as follows :</p> <ul style="list-style-type: none"> <li>• Senior Accounts Assistant - Entebbe Division A (Najjuma Proscovia) appointed on 23/2/2018 under DSC Min No . 151/2017(1) as extracted from file No. CR/M/10048; and</li> <li>• Senior Accounts Assistant -Entebbe Division B (Nasaka Linda) appointed on 17/7/2018 under DSC Min No 133/2018(1) as extracted from file No. CR/M/10024</li> </ul>	5

## Environment and Social Requirements

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	The LG released 100% of funds received from government in the year 2022/23 to Natural Resources Department. The LG received Ugx226,389,900 and released Ugx 226,389,900 to Natural Resources Department (LG draft Financial statements for the year 2022/23 page 14).	2
	Maximum score is 4	a. Natural Resources department, score 2 or else 0		
3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	The LG released 100% of funds allocated in the year 2022/23 to Community Based Services Department. The LG received Ugx 97,355,963 and released Ugx97,355,963 to the Community Based Services Department (LG draft Financial statements for the year 2022/23 page 14).	2
	Maximum score is 4	b. Community Based Services department. score 2 or else 0.		
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	a. If the LG has carried out Environmental, Social and Climate Change screening, score 4 or else 0	There was evidence that Entebbe Municipal Council carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG) for the previous FY (2022-2023 FY) as demonstrated by projects that were funded under DDEG in the previous FY 2022/2023. These projects had completed Environmental and Social Screening Forms (ESSFs) as evidenced below:	4
	Maximum score is 12		<ol style="list-style-type: none"> <li>1. Entebbe Municipal Council Department of Environment and Community Development Office presented completed Environmental and Social Screening Form (ESSF) titled: Environment Social and Climate Change Screening Form (ESSF) for Construction of a 6-Stance Toilet with Urinal at Uganda Airforce P/S in Katabi Ward, Division A, Entebbe Municipal Council, Wakiso District. The Environment Social and Climate Change Screening Form (ESSF) was dated 23rd August 2022, signed by Senior Environmental Officer – Najjuma Florence and also signed by Senior Community Development Officer – Sengozi Dawood Semanda.</li> <li>2. Entebbe Municipal Council Department of Environment and Community Development Office presented completed Environmental and Social Screening Form (ESSF) titled: Environment Social and Climate Change Screening Form (ESSF) for Fencing Works of Entebbe Municipal Council Offices at Division B and Construction of Guard House at Division B, Entebbe Municipal Council, Wakiso District. The Environment Social and Climate Change Screening Form (ESSF) was dated 7th September 2022, signed by Senior Environmental Officer – Najjuma Florence and also signed by Senior Community Development Officer – Sengozi Dawood</li> </ol>	

Semanda.

Similarly, there was evidence that Entebbe Municipal Council carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all projects implemented using the Uganda Support to Municipal Infrastructure Development – Additional Financing (USMID-AF) for the previous FY (2022-2023 FY) as demonstrated by the following multi-year/phased USMID-AF projects below:

1. Entebbe Municipal Council Department of Environment and Community Development Office presented completed Environmental and Social Screening Form (ESSF) titled: Environment Social and Climate Change Screening Form (ESSF) for Rehabilitation of Serufusa – Khasim – Kiwanuka Road and Kitoro Service Road and Drainage Works at Selected Points in Entebbe Municipal Council, Wakiso District. The ESSF was dated 28th October 2021, signed by Senior Environmental Officer – Najjuma Florence and also signed by Senior Community Development Officer – Sengozi Dawood Semanda.
2. Entebbe Municipal Council Department of Environment and Community Development Office presented completed Environmental and Social Screening Form (ESSF) titled: Environment Social and Climate Change Screening Form (ESSF) for Construction Works for Selected Infrastructure Sub-Projects under USMID-AF Batch II Lot 1. The ESSF was dated 28th October 2021, signed by Senior Environmental Officer – Najjuma Florence and also signed by Senior Community Development Officer – Sengozi Dawood Semanda.
3. Entebbe Municipal Council Department of Environment and Community Development Office presented completed Environmental and Social Screening Form (ESSF) titled: Environment Social and Climate Change Screening Form (ESSF) for Construction Works for Selected Infrastructure Sub-Projects under USMID-AF Batch II Lot 3. The ESSF was dated 28th October 2021, signed by Senior Environmental Officer – Najjuma Florence and also signed by Senior Community Development Officer – Sengozi Dawood Semanda.

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Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),

There was evidence that Entebbe Municipal Council carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all projects implemented using the DDEG funding for the previous FY (2022-2023 FY). The conclusions and recommendations of the Environmental, Social and Climate Change Screening did not require the Municipality to conduct Environmental and Social Impact Assessments (ESIAs) or any further environmental assessments. Costed ESMPs were prepared for the 2 projects that were funded under DDEG in the previous FY 2022/2023:

4

Maximum score is 12 score 4 or 0

1. Entebbe Municipal Council Department of Environment and Community Development Office presented completed Environment Social and Climate Change Screening Form (ESSF) and Costed ESMP for Construction of a 6-Stance Toilet with Urinal at Uganda Airforce P/S in Katabi Ward, Division A, Entebbe Municipality, Wakiso District. The Environment Social and Climate Change Screening Form (ESSF) and Costed ESMP report was dated 23rd August 2022, signed by Senior Environmental Officer - Najjuma Florence and also signed by Senior Community Development Officer - Sengozi Dawood Semanda.

1. Entebbe Municipal Council Department of Environment and Community Development Office presented completed Environment Social and Climate Change Screening Form (ESSF) and Costed ESMP for Fencing of Division B Offices in Fencing Works of Entebbe Municipal Council Offices at Division B and Construction of Guard House at Division B, Entebbe Municipality, Wakiso District. The Environment Social and Climate Change Screening Form (ESSF) and Costed ESMP report was dated 23rd August 2022, signed by Senior Environmental Officer - Najjuma Florence and also signed by Senior Community Development Officer - Sengozi Dawood Semanda.

Similarly, there was evidence that Entebbe Municipal Council carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all projects implemented using the Uganda Support to Municipal Infrastructure Development – Additional Financing (USMID-AF) for the previous FY (2022-2023 FY). The conclusions and recommendations of the Environmental, Social and Climate Change Screening required the Municipality and Ministry of Lands, Housing and Urban Development to conduct Environmental and Social Impact Assessments (ESIAs) for all projects implemented using the USMID-AF. There was evidence that Entebbe Municipality and the Ministry of Lands, Housing and Urban Development contracted Independent Environmental Consultants who carried out Environmental and Social Impact Assessments prior to commencement of all civil works for all projects implemented using the USMID-AF for the previous FY (2022-2023 FY) as demonstrated by the multi-year/phased project below:

Entebbe Municipal Council Department of Environment and Community Development Office presented completed and submitted Environment and Social Impact Assessment for Urban Infrastructure Investments in Program Municipalities (Cluster 5: Entebbe, Masaka and Mubende). The ESIA was conducted and submitted by an Independent Environmental Consultant (Prome Consultants Ltd) as required by the National Environment Act, 2019. The ESIA was dated September 2020, authored by Certified Environmental Practitioners including: Dr. Koojo Charles Amooti (EIA Team Leader/ Environmental Planner); Oluca Moses (ESIA Team

member – Infrastructural/ Land use specialist); Wafula Samuel David (ESIA Team member – Natural Resources Specialist); Kisamba Mugerwa (Sociologist); Philipa Arinaitwe (Environmentalism); Dr. Collins Bulaafu (Biodiversity/ Ecologist); Ogello Wycliffe (GIS Expert) and Barbara (Noise, Air quality and Vibration measurement). This ESIA had been reviewed by NEMA, although not yet been approved by NEMA by the time of this Assessment.

4

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);; score 4 or 0

There was evidence that Entebbe Municipal Council prepared Costed ESMPs for all projects implemented using the DDEG prior to commencement of all civil works for the previous FY (2022-2023 FY) as demonstrated by the following 2 projects that were funded under DDEG in the previous FY 2022/2023:

1. Entebbe Municipal Council Department of Environment and Community Development Office presented completed Costed ESMP for Construction of a 6-Stance Toilet with Urinal at Uganda Airforce P/S in Katabi Ward, Division A, Entebbe Municipal Council, Wakiso District. The Costed ESMP report was dated 23rd August 2022, signed by Senior Environmental Officer – Najjuma Florence and also signed by Senior Community Development Officer – Sengozi Dawood Semanda.

2. Entebbe Municipal Council Department of Environment and Community Development Office presented completed Costed ESMP for Fencing Works of Entebbe Municipal Council Offices at Division B and Construction of Guard House at Division B, Entebbe Municipal Council, Wakiso District. The Costed ESMP report was dated 23rd August 2022, signed by Senior Environmental Officer – Najjuma Florence and also signed by Senior Community Development Officer – Sengozi Dawood Semanda.

4

## Financial management and reporting

5

Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.

Maximum score is 10

If a LG has a clean audit opinion, score 10;

If a LG has a qualified audit opinion, score 5

If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0

Entebbe LG had a clean audit opinion from the Auditor General for the Financial Year 2022/23.

10



6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p>	<p>There was no evidence that the LG submitted status of implementation of Internal Auditor General and Auditor General audit issues for the year 2021/22 before February 2023 deadline.</p>	0
	<p>maximum score is 10</p>	<p>score 10 or else 0.</p>		
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p> <p>Maximum Score 4</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p>	<p>Entebbe LG submitted an annual performance contract of 2023/24 on 27June 2023 before the deadline of August 31st, 2023.</p>	4
		<p>score 4 or else 0.</p>		
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p>	<p>Entebbe LG submitted the Annual Performance Report for the year 2022/23 on 10/8/2023 before the deadline of August 31, 2023.</p>	4
	<p>maximum score 4 or else 0</p>	<p>score 4 or else 0.</p>		
9	<p>Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year</p>	<p>If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,</p>	<p>The LG did submit all the quarterly budget Performance Reports for the year 2022/23 by the deadline of August 31,2023:</p> <p>Q1 was submitted on 16/8/2023 ;</p> <p>Q2 was submitted on 15/2/2023;</p> <p>Q3 was submitted on 10/8/2023 ; and</p> <p>Q4 was submitted on 10/8/2023.</p>	4
	<p>Maximum score is 4</p>	<p>score 4 or else 0.</p>		

**Education  
Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
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**Human Resource Management and Development**

1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	There was evidence that at the time of assessment the MC had substantively recruited a Principal Education Officer (Nalubega Joyce) appointed on 2/3/2022 under DSC Min No. 35 of 3/2022 as extracted from file No. CR/M/10181.	<b>30</b>
	<i>The Maximum Score of 70</i>			

1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	b) All District/Municipal Inspector of Schools, score 40 or else 0.	There was evidence at the time of assessment that the MC had recruited a substantive Municipal Inspector of Schools (Nabirye Monica Sarah) appointed on 7/09/2021 under DSC Minute No .205 of 13/2021 as extracted from file No.CR/M/10096.	<b>40</b>
	<i>The Maximum Score of 70</i>			

**Environment and Social Requirements**

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

The Maximum score is 30

If the LG carried out:

a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

There was evidence that Entebbe Municipal Council carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all education sector projects for the previous financial year (2022/2023 FY) as exemplified by completed Environmental and Social Screening Forms (ESSFs) for the following education sector projects:

1. Entebbe Municipal Council Department of Environment and Community Development Office presented completed Environment Social and Climate Change Screening Form (ESSF) for Renovation of Main Hall and 2 Classrooms at Kiwafu P/S in Kiwafyu Ward, Division B, Entebbe Municipal Council, Wakiso District (funded under SFG), dated 24th September 2022. The Environmental and Social Screening Form (ESSF) was signed by Senior Environmental Officer - Najjuma Florence and also signed by Senior Community Development Officer - Sengozi Dawood Semanda.

2. Entebbe Municipal Council Department of Environment and Community Development Office presented completed Environment Social and Climate Change Screening Form (ESSF) for Construction of a 6-Stance Toilet with Urinal at Uganda Airforce P/S in Katabi Ward, Division A, Entebbe Municipal Council, Wakiso District (funded under DDEG). The Environmental and Social Screening Form (ESSF) was dated 23rd August 2022, signed by Senior Environmental Officer - Najjuma Florence and also signed by Senior Community Development Officer - Sengozi Dawood Semanda.

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:  
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

There was evidence that Entebbe Municipal Council carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all education sector projects for the previous financial year (2022/2023 FY). The conclusions and recommendations of the Environmental, Social and Climate Change Screening did not require the Municipality to conduct Environmental and Social Impact Assessments (ESIAs) or any further environmental assessments. Costed Environmental and Social Management Plans were prepared for education sector projects as evidenced below:

The Maximum score is 30

1. Entebbe Municipal Council Department of Environment and Community Development Office presented completed Environment Social and Climate Change Screening Form (ESSF) and Costed ESMP for Construction of a 6-Stance Toilet with Urinal at Uganda Airforce P/S in Katabi Ward, Division A, Entebbe Municipal Council, Wakiso District (funded under DDEG). The Environment Social and Climate Change Screening Form (ESSF) and Costed ESMP report was dated 23rd August 2022, signed by Senior Environmental Officer - Najjuma Florence and also signed by Senior Community Development Officer - Sengozi Dawood Semanda.

2. Entebbe Municipal Council Department of Environment and Community Development Office presented completed Environment Social and Climate Change Screening Form (ESSF) and Costed ESMP for Renovation of Main Hall and 2 Classrooms at Kiwafu P/S in Kiwafu Ward, Division B, Entebbe Municipal Council, Wakiso District (funded under SFG). The Environment Social and Climate Change Screening Form (ESSF) and Costed ESMP report was dated 23rd August 2022, signed by Senior Environmental Officer - Najjuma Florence and also signed by Senior Community Development Officer - Sengozi Dawood Semanda.

**Health Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.		
	<i>Applicable to Districts only.</i>			
	<i>Maximum score is 70</i>			
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0		
	<i>Applicable to Districts only.</i>			
	<i>Maximum score is 70</i>			
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	c. Assistant District Health Officer Environmental Health, score 10 or else 0.		
	<i>Applicable to Districts only.</i>			
	<i>Maximum score is 70</i>			
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.		
	<i>Applicable to Districts only.</i>			
	<i>Maximum score is 70</i>			

1 New\_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.

*Applicable to Districts only.*

*Maximum score is 70*

1 New\_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.

*Applicable to Districts only.*

*Maximum score is 70*

1 New\_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.

*Applicable to Districts only.*

*Maximum score is 70*

1 New\_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.

*Applicable to MCs only.*

*Maximum score is 70*

e. Senior Health Educator, score 10 or else 0.

f. Biostatistician, score 10 or 0.

g. District Cold Chain Technician, score 10 or else 0.

h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.

There was evidence at the time of assessment that the MC had recruited a substantive Principal Medical Officer (Kalyesubula John) appointed on 5/05/2008 under DSC Minute No. 9/2008B(1) as extracted from file No. CR/M/10101.

1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>i. Principal Health Inspector, score 20 or else 0.</p>	<p>There was evidence at the time of assessment that the MC had recruited a substantive Principal Health Inspector (Kirungi Caroline) appointed on 10/5/2022 under DSC Minute No 117 of 9/2022 as extracted from file No. CR/M/10214.</p>	<b>20</b>
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1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>j. Health Educator, score 20 or else 0</p>	<p>Not applicable because the position of Health Educator was not provided for in the approved structure dated April, 2022 (specific date was provided) and dully signed by the Town Clerk on 8/12/2023.</p>	<b>20</b>
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**Environment and Social Requirements**

2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p>	<p>There was evidence that Entebbe Municipal Council carried out environmental, social and climate change screening prior to commencement of all civil works for all health sector projects for the previous financial year (2022/2023 FY) as exemplified by completed Environmental and Social Screening Forms (ESSFs) and Costed ESMPs for the following health sector projects:</p> <ol style="list-style-type: none"> <li>1. Entebbe Municipal Council department of Environment and Community Development Office presented completed Environmental and Social Screening Form (ESSF) for Construction of OPD at Kigungu HC III in Kigungu Ward, Division B, Entebbe Municipal Council, Wakiso District. The ESSF was dated 23rd August 2022, signed by Senior Environmental Officer – Najjuma Florence and also signed by Principal CDO – Sengozi Dawood Semanda.</li> <li>2. Entebbe Municipal Council department of Environment and Community Development Office presented completed Environmental and Social Screening Form (ESSF) for Installing Solar System at Katabi HC III in Katabi Ward, Division A, Entebbe Municipal Council, Wakiso District. The ESSF was dated 9th September 2022, signed by Senior Environmental Officer – Najjuma Florence and also signed by Principal CDO – Sengozi Dawood Semanda.</li> </ol>	<b>15</b>
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2

Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

Maximum score is 30

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

There was evidence that Entebbe Municipal Council carried out Environmental, Social and Climate Change Screening prior to commencement of all civil works for all health sector projects for the previous financial year (2022/2023 FY). The conclusions and recommendations of the Environmental, Social and Climate Change Screening did not require the Municipality to conduct Environmental and Social Impact Assessments (ESIAs) or any further environmental assessments. Costed ESMPs were prepared for the health sector projects for the previous financial year (2022/2023 FY) as evidenced below:

1. Entebbe Municipal Council department of Environment and Community Development Office presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for Construction of OPD at Kigungu HC III in Kigungu Ward, Division B, Entebbe Municipality, Wakiso District. The ESSF and Costed ESMP was dated 23rd August 2022, signed by Senior Environmental Officer – Najjuma Florence and also signed by Principal CDO – Sengozi Dawood Semanda.
2. Entebbe Municipal Council department of Environment and Community Development Office presented completed Environmental and Social Screening Form (ESSF) and Costed ESMP for Installing Solar System at Katabi HC III in Katabi Ward, Division A, Entebbe Municipality, Wakiso District. The ESSF and Costed ESMP was dated 9th September 2022, signed by Senior Environmental Officer – Najjuma Florence and also signed by Principal CDO – Sengozi Dawood Semanda.



**Micro-scale Irrigation  
Minimum Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
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**Human Resource Management and Development**

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation  <i>Maximum score is 70</i>	If the LG has recruited;  a. the Senior Agriculture Engineer  <i>score 70 or else 0.</i>	Not applicable. There were no micro-scale irrigation sector infrastructure projects implemented by Entebbe Municipal Council.	<b>0</b>
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**Environment and Social Requirements**

2	New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.  <i>Maximum score is 30</i>	If the LG:  Carried out Environmental, Social and Climate Change screening  <i>score 30 or else 0.</i>	Not applicable. There were no micro-scale irrigation sector infrastructure projects implemented by Entebbe Municipal Council and so there were no Environmental, Social and Climate Change Screening carried out prior to commencement of any civil works for any micro-scale irrigation sector infrastructure projects.	<b>0</b>
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**Water & Environment Minimum  
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	Not applicable. The Municipal Council was being served by National Water and Sewerage Corporation and therefore not assessed for Rural Water Projects.	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	Not applicable. The Municipal Council was being served by National Water and Sewerage Corporation and therefore not assessed for Rural Water Projects.	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	Not applicable. The Municipal Council was being served by National Water and Sewerage Corporation and therefore not assessed for Rural Water Projects.	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	Not applicable. The Municipal Council was being served by National Water and Sewerage Corporation and therefore not assessed for Rural Water Projects.	<b>0</b>

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	Not applicable. The Municipal Council was being served by National Water and Sewerage Corporation and therefore not assessed for Rural Water Projects.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	Not applicable. The Municipal Council was being served by National Water and Sewerage Corporation and therefore not assessed for Rural Water Projects.	0

**Environment and Social Requirements**

2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	If the LG:  a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.	Not applicable. The Municipal Council was being served by National Water and Sewerage Corporation and therefore not assessed for Rural Water Projects.	0
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.	Not applicable. The Municipal Council was being served by National Water and Sewerage Corporation and therefore not assessed for Rural Water Projects.	0
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.	Not applicable. The Municipal Council was being served by National Water and Sewerage Corporation and therefore not assessed for Rural Water Projects.	0