



## **LGMSD 2022/23**

Buyende District

(Vote Code: 583)

<b>Assessment</b>	<b>Scores</b>
Crosscutting Minimum Conditions	64%
Education Minimum Conditions	100%
Health Minimum Conditions	70%
Water & Environment Minimum Conditions	85%
Micro-scale Irrigation Minimum Conditions	100%
Crosscutting Performance Measures	70%
Educational Performance Measures	92%
Health Performance Measures	84%
Water & Environment Performance Measures	80%
Micro-scale Irrigation Performance Measures	81%

**Crosscutting  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s):</li> <li>If so: Score 4 or else 0</li> </ul>	<p>The LG set and implemented using the DDEG the following projects;</p> <ul style="list-style-type: none"> <li>Renovation of the District education office block at Contract price Ugx 50,000,019</li> <li>Construction of the administration block at Nkondo S/C. at contracts Ugx 20,972,482</li> <li>Construction of Buyende Town Council Hall at Contract price of Ugx 33,999,659</li> </ul> <p>A visit to the renovated District education office block found them functional.</p>	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> <li>By more than 5%, score 3</li> <li>1 to 5% increase, score 2</li> <li>If no increase, score 0</li> </ul> <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>The average performance in 2022 was 27%</p> <p>The average performance in 2023 was 68%</p> <p>There was an increase of 41%</p>	3
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> <li>If 100% the projects were completed : Score 3</li> <li>If 80-99%: Score 2</li> <li>If below 80%: 0</li> </ul>	<p>The investments implemented using DDEG last FY were 100% completed according to the ABPR for FY 2022/2023. The projects implemented included;</p> <ul style="list-style-type: none"> <li>Renovation of the District Education Office block at Contract price Ugx 50,000,019</li> <li>Construction of the administration block at Nkondo S/C. at contracts Ugx 20,972,482</li> <li>Construction of Buyende Town Council Hall at Contract price of Ugx 33,999,659</li> </ul> <p>All the three projects were fully completed and at the time of the assessment were fully paid for and commissioned.</p>	3

3	Investment Performance  Maximum 4 points on this performance measure	a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:  Score 2 or else score 0.	<p>The LG budgeted and spent all the DDEG (Ugx 104,972,150) for the previous FY eligible investments which included;</p> <ul style="list-style-type: none"> <li>● Renovation of the District Education Office block at Contract price Ugx 50,000,019</li> <li>● Construction of the administration block at Nkondo S/C. at contracts Ugx 20,972,482</li> <li>● Construction of Buyende Town Council Hall at Contract price of Ugx 33,999,659</li> </ul> <p>The project was eligible according to the DDEG guidelines (17th February, 2022) on page 9</p>	2
3	Investment Performance  Maximum 4 points on this performance measure	b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates,  score 2 or else score 0	<p>The assessment noted that the variations between the contract price and the Engineer's estimates for the DDEG projects were within the acceptable range of +/-20% as shown below;</p> <p>The project for the renovation of the District education office block as indicated below.</p> <p>Contract sum = Ugx 50,000,019</p> <p>Engineers estimates = Ugx 50,000,000</p> <p>% variations = 0%</p> <p>The Construction of the administration block at Nkondo S/C.</p> <p>Contracts sum = Ugx 20,972,482</p> <p>Engineers estimate = Ugx 21,000,000</p> <p>% Variations =-0.13%</p> <p>The Construction of Buyende Town council Hall.</p> <p>Contract sum =Ugx 33,999,659</p> <p>Engineers estimate=Ugx 34,000,000</p> <p>% variations =0%</p>	2

**Performance Reporting and Performance Improvement**

4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate, score 2 or else score 0</p>	<p>From the 3 sampled and visited LLGs, it was confirmed that information on the positions filled was not accurate as indicated below,</p> <ol style="list-style-type: none"> <li>1. Buyende T/C</li> </ol> <p>The staff list provided by the Town Council had 22 staff and the one availed to the assessor by the District had 23 staff.</p> <ol style="list-style-type: none"> <li>2. Nkondo S/C</li> </ol> <p>The staff list provided by the Sub county dated 5th/7/2023 had 14 staff and the one availed to the assessor by the District had 10 staff.</p> <ol style="list-style-type: none"> <li>3. Kidera S/C</li> </ol> <p>The staff list provided by the Sub county had 13 staff and the one availed to the assessor by the District had 12 staff.</p>	0
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4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <ul style="list-style-type: none"> <li>• If 100 % in place: Score 2, else score 0.</li> </ul> <p><b>Note: if there are no reports produced to review: Score 0</b></p>	<p>There was evidence that infrastructure constructed using the DDEG were in place as per the ABPR FY 2022/2023 and the projects included;</p> <ul style="list-style-type: none"> <li>● Renovation of the District education office block at Contract price Ugx 50,000,019</li> <li>● Construction of the administration block at Nkondo S/C. at contracts Ugx 20,972,482</li> <li>● Construction of Buyende Town council Hall at Contract price of Ugx 33,999,659</li> </ul>	2
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5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p><b>NB: The Source is the OPAMS Data Generated by OPM.</b></p>	<p>The four sampled LLGs obtained the scores below in the LGs Performance Assessment and the LLG IVA which were within the -/+ 10 performance range hence the assessment was credible</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"></th> <th style="text-align: center;"><u>District score</u></th> <th style="text-align: center;"><u>IVA</u></th> </tr> </thead> <tbody> <tr> <td>Buyende T/C</td> <td style="text-align: center;">85</td> <td style="text-align: center;">93</td> </tr> <tr> <td>Kidera S/C</td> <td style="text-align: center;">57</td> <td style="text-align: center;">63</td> </tr> <tr> <td>Nkondo S/C</td> <td style="text-align: center;">63</td> <td style="text-align: center;">71</td> </tr> <tr> <td>Buyende S/C</td> <td style="text-align: center;">84</td> <td style="text-align: center;">82</td> </tr> </tbody> </table>		<u>District score</u>	<u>IVA</u>	Buyende T/C	85	93	Kidera S/C	57	63	Nkondo S/C	63	71	Buyende S/C	84	82	4
	<u>District score</u>	<u>IVA</u>																	
Buyende T/C	85	93																	
Kidera S/C	57	63																	
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5	N23_Reporting and Performance Improvement  Maximum 8 points on this Performance Measure	b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.  Score: 2 or else score 0	There was no evidence available at the time of assessment in respect of developing a Performance Improvement Plan.	0
5	N23_Reporting and Performance Improvement  Maximum 8 points on this Performance Measure	c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:  Score 2 or else score 0	There was no evidence availed at the time of assessment in respect of implemented the PIP.	0

### Human Resource Management and Development

6	Budgeting for and actual recruitment and deployment of staff  Maximum 2 points on this Performance Measure	a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.  Score 2 or else score 0	Buyende District consolidated and Submitted staffing requirements for FY 2024/2025 to the MoPS on 28th/09/2023 Ref: HRM/156/01/0923 and acknowledgement of receipt was done on 2nd/10/2023 by MoPS and MoFPED and Local Government Ministry.	2
7	Performance management  Maximum 5 points on this Performance Measure	a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):  Score 2 or else score 0	There was evidence that Buyende DLG conducted tracking and analysis of staff attendance on a monthly basis and was submitting to MoPS.  Reference was made to the 1st quarter report dated 21st/10/2022 and the 2nd Quarter report dated 2nd/2/2023 that were submitted to MoPS with 8 cases of absenteeism.  For the 1st quarter report dated 21st/10/2022 it was revealed that Nalukwago Sarah (Fisheries Officer) and Tibiri Ruth (Inspector of Schools ) were absent for all the 3 months of October, November and December and these officers were issued letters to give explanations on their absence from duty.  Based on the monthly analysis conducted for the month of of August, 2022, Ahimbisbwe Denis (PHRO) worked for 5 days and was absent for 17 day, Kaudha Harriet simply because, (Pool Stenographer) never worked for all the 22 days because she was on Maternity Leave.	2

Performance management

Maximum 5 points on this Performance Measure

i. Evidence that the LG has conducted an appraisal with the following features:

HODs have been appraised as per guidelines issued by MoPS during the previous

FY: Score 1 or else 0

Evidence showed that 8 Heads of departments were appraised by the CAO. However, considering the timelines and guidelines set by MoPS CSI it was late and more so one of them was not appraised as indicated below;

1. Biribawa Peninah, (Ag. DNRO) was appraised on 30th/08/2023

2. Dr. Isabirye Fredrick, (DHO) was appraised on 30th/6/2023.

3. Zijja Aggrey, (Ag. District Engineer) was not appraised.

4. Dr. Kabaale Fredrick, (DPO) was appraised on 30th/8/2023 .

5. Mugulusi Gideon, (District Planner) was appraised on 31st/08/2023.

6. Waigulo Emmanuel, (DCDO) was appraised on 30th/08/2023.

7. Mr. Bwire Dison William the DEO was appraised by the CAO Owang Godffey Okello on 30th/06/2023.

8. Wambuzi Ronald (Ag. DCO) was appraised on 4th/7/2023

9. Obore Johnbosco (CFO) was appraised on 30th/8/2023

Performance management

Maximum 5 points on this Performance Measure

ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:

Score 1 or else 0

It was evident that Buyende DLG LG implemented administrative rewards and sanctions and the committee was comprised of the following members;

1. Ogwanga Godfrey Okello - Chairperson
2. Ahimbisibwe Denis Biine, - Secretary
3. Mugoya Sdat - Member
4. Biribawa Peninah - Member
5. Bwire Dison - Member

Reference was made to the Rewards and Sanctions Committee meeting held on 13rd/3/2023. Under MIN No. BYD/RSC/01/2023 where two staff were invited to the committee and these were Ms. Mukyala Rachael, (SAA) and Mr. Kadowe Dickson (SAA).

The committee made the following resolutions;

1. Ms. Mukyala Rachael, (SAA) be submitted to the DSC for lifting of Interdiction.
2. Mr. Kadowe Dickson (SAA), be submitted to the DSC for lifting of interdiction pending the investigations report and also was cautioned against absenteeism.

Performance management

Maximum 5 points on this Performance Measure

iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.

Score 1 or else 0

There was evidence of establishment of the consultative committee comprised of 9 members including;

1. Ogwanga Godfrey Okello (CAO) as Chairperson
2. Ahimbisibwe Denis Biine, (PHRO) as Secretary
3. Mpatogera Margret (PAS) as a Member
4. Waigulo Emmanuel (DCDO) as a Member
5. Kyesubire Margret (Ag.ADHO) Maternal-Member
6. Lubaale Paul, Representative of UNATU
7. Kabambwe Charles, Representative of ULGWU
8. Gwolaba Aaron, (Education) as a Member
9. Ziraba Simon Ssejemba, Representative UPSTU

The Consultative Committee was functional and reference was made to minutes of the meeting held on 6th February, 2023 in the district boardroom.

Through Min.No.04/2023, the PHRO congratulated members who were nominated and thanked them for their subsequent acceptance to serve. The secretary further emphasised the roles and duties of the committee.



Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:

Score 1.

A list of staff that retired for FY 2022/23 was reviewed and a sample of 10 officers indicated that less than 100% of them had accessed salary payroll in a period of two months as indicated below:

1. Asabaawembwa Stella, (Education Assistant) at Ikanda P.S, IPPS No. 1167072 assumed duty on 19th/8/2022 and accessed in November, 2023;

2. Niwamanya Ezekiel, (Assistant Education Officer) at Namulikya S.S, IPPS No. 1172109 assumed duty on 4th/8/2022 and accessed in January, 2023.

3. Wogidoso Joel, (Education Officer) at Namulikya S.S, IPPS No. 1177826 assumed duty on 1st/1/2023 and accessed in May, 2023;

4. Olwenyi Stephen, (Education Officer) at Namulikya S.S, IPPS No. 1177833 assumed duty on 28th/2/2023 and accessed in May, 2023.

5. Asimwe Ellon, (Education Officer) at Baligeya Memorial S.S, IPPS No. 1177844, assumed duty on 1st/3/2023 and accessed in April, 2023.

6. Namuwaya Wendy, (Education Officer) at Baligeya Memorial S.S, IPPS No. 1177867 assumed duty on 1st/3/2023 and accessed in May, 2023.

7. Tumwizere Nelson, (Education Officer) at Baligeya Memorial S.S, IPPS No. 1177916, assumed duty on 1st/3/2023 and accessed in May, 2023.

8. Hannington Badebi (Education Officer) at Namulikya S.S, IPPS No. 1178771 assumed duty on 4th/4/2023 and accessed in June, 2023.

9. Amanyana Cornelius (Education Officer) at Baligeya Memorial S.S, IPPS No. 1181946 assumed duty on 1st/3/2023 and accessed in June, 2023;

10. Waneloba Job (Education Officer) at Baligeya Memorial S.S, IPPS No. 1183155, assumed duty on 3th/4/2023 and accessed in June, 2023.

Pension Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:

Score 1.

Evidence showed that 12 staff retired for FY 2022/23. A review of the sampled 10 personal files of the staff showed that some of them accessed pension payroll after two months period

1. Moses Kalema, Assistant Education Officer, IPPS No. 224237 retired on 4th/11/2022 and accessed in December, 2023.

2. Martin Peter Olupot, Education Assistant, IPPS No. 223733 retired on 10th/9/2022 and accessed in February, 2023.

3. Patrick Waigulo, Headteacher, IPPS No. 223930 retired on 15th/12/2022 and accessed in February, 2023.

4. Hassan Kyebakola, Headteacher, IPPS No. 223989 retired on 23rd/12/2022 and accessed in February, 2023.

5. Kibuka Moses, Health Assistant, IPPS No. 800758 retired on 25th/3/2023 and accessed in June, 2023.

6. Ndwala John Fred, Deputy Head Teacher, IPPS No. 224775 retired on 10th/8/2022 and accessed in December, 2023.

7. Sonzo Kizito, Deputy Headteacher, IPPS No. 224539 retired on 25th/4/2023 and accessed in May, 2023.

8. Buyinza Moses, Assistant Education Officer, IPPS No. 0682158 retired on 30th/7/2022 and accessed in June, 2023.

9. Senyimba Salim, Senior Education Assistant, IPPS No. 223906 retired on 1st/9/2022 and accessed in May, 2023.

10. Ibanda Mwase Stephen, Senior Agricultural Officer, IPPS No. 849944 retired on 9th/2/2023 and accessed in June, 2023.

### Management, Monitoring and Supervision of Services.

N23\_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:

Score 2 or else score 0

Direct transfers (DDEG) to Sub-counties and the four Town Councils during FY 2022/2023 was executed in two instalments. The first transfer was made in 2nd Qrt on 18th/10/2022 of Ugx.72,325,998. The second transfer in 3rd Qrt on 24th/1/2023 of Ugx.144,651,998.

10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).</p> <p>Score: 2 or else score 0</p>	<p>The District did timely (within 5 working days) warranting of DDEG to the LLGs. In 2nd Qrt the date of receipt of release from MoFPED was 10th/10/2022 while warranting was made on 13th/10/2022 (3 days). In 3rd Qrt the date of receipt of release was 16th/1/2023 while the date of warranting was 18th/1/2023 (2 days).</p>	2
10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>Score 2 or else score 0</p>	<p>The District did not invoice/communicate DDEG transfers timely (within 5 working days) from the date of fund release. The date of funds release in 2nd Qrt was 10th/10/2022 while invoicing date was 20th/10/2022 (8 days). In 3rd Qrt the date of funds release was 16th/1/2023 while invoicing was done on 3rd/2/2023 (after 11 days)</p>	0
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:</p> <p>Score 2 or else score 0</p>	<p>The District mentored all the LLGs on a quarterly basis, reports were produced and submitted to CAO as follows: In 1st Qrt, the report was produced and submitted to CAO on 24th/8/2022, 2nd Qrt report was produced and submitted to CAO on 16th/12/2022, 3rd Qrt report was produced and submitted to CAO on 4th/2/2023 while 4th Qrt, the report was produced and submitted to CAO on 15th/6/2023.</p> <p>Some of the areas covered were: i. Equipping officers with adequate knowledge on how to prepare activity performance reports. ii. Monitoring activities under DDEG guidelines and allocations to LLGs. iii. Planning and Budgeting cycle. iv. Local revenue mobilisation.</p>	2

11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p>	<p>The District officials made three monitoring visits in FY 2022/2023. reports were produced and finally presented to TPC for discussion as follows: 1st Qrt report produced on 19th/9/2022 and discussed by TPC on 27th/9/2022 under Min. TPC 05/27/Sept./2022, 2nd Qrt report produced on 24th/11/2022 and discussed by TPC on 31st/1/2023 under Min, TPC 06/31/Jan./2023 and 3rd Qrt report was produced on 10th/3/2023 and discussed on 22nd/3/2023 under Min. TPC 07/22/MAR./2023.</p> <p>The TPC made recommendations such as:  a) Procurement officers and contracts committee should speed up process and award of contracts on time to enable works start. B) User departments to adopt recommendations for implementation.</p>	2
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**Investment Management**

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p><b>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</b></p>	<p>The District was on IFMS and maintained on the system an updated asset register for Lands, Buildings, Transport Equipment, Medical Equipment, Machinery, etc. Each category had its own details recorded. For example, Land had the following details recorded: Description, Asset category, Site/Plot No., Title Deed No., Current Status, Date of acquisition, Purpose, Physical location, Date of registration and Unit measure for example the administration block at Nkondo S/c.</p>	2
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12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>A Board of Survey Report for FY 2021/2022 was produced and forwarded to the Accountant General on 29th/8/2022. However, by this assessment date there was no evidence of asset management decision implementation that included procurement of new assets and maintenance of the existing assets and disposal.</p>	0
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12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.</p>	<p>A fifteen members committee of physical planning was functional. During FY 2022/2023 the committee held only three meetings, minutes produced and submitted to MoLHUD as follows: 1st Qrt Minutes submitted 30/9/2022, 3rd Qrt Minutes on 31/3/2023, and 4th Qrt Minutes submitted on 30/6/2023. There was no meeting held in 2nd Qrt.</p>	0
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d.For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>The District officers namely Planner, Engineer, SEO, PAS and CDO conducted a desk appraisal for projects in the budget and a report was produced on 24th/6/2022 and forwarded to CAO. The officers pronounced themselves by marking "Yes" in the Development Plan column to mean that the projects were derived from the DDP. Regarding the two DDEG projects namely i. Renovation of DEO's office block and ii. Construction of a septic tank at the new Planning Office Block, it was noted that they were in line with the DDEG guidelines as required.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>The District officials conducted the projects for FY 2022/2023 between 17th to 21st May, 2022 and a report dated 22nd/6/2022 was produced and forwarded to CAO. Among the projects were the two DDEG projects namely: i. Renovation of DEO's office block and ii. Construction of a septic tank at the new Planning Office Block. In the report, the officials pronounced positively on the technical feasibility and environmental and social acceptability for the projects.</p>	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>The project profiles with costings in the AWP for FY 2023/2024 were developed, for instance:</p> <ol style="list-style-type: none"> <li>1. Construction of a 2-classroom block at Busuyi SDA Primary School at shs.85,000,000,</li> <li>2. Purchase of Furniture/Desks for four Primary Schools at shs.33,888,000,</li> <li>3. Construction of a 3 in 1 staff house at Bukungu HC III at shs.220,000,000.</li> </ol> <p>The profiles were presented to the TPC in their meeting held on 20th/7/2023 and discussed under Min. TPC 6/20/July/2023. Finally the TPC adopted the document for use in the District.</p>	<b>1</b>
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>The LG had screened DDEG projects for the FY2023/2024 as shown below;</p> <p>Screening for the construction of 1 block of a 2-classroom with a office and store at Busuyi primary school in Irundu sub-county the checklist was prepared by the DCDO and the senior environment officer on 6th/06/2023. The project was derived from the LGDP III page 68.</p>	<b>2</b>
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>The approved unpagged procurement plan for the date of 18th September 2023 incorporated the following DDEG funded infrastructure projects.</p> <p>Construction of 2 classroom blocks, office and store with lightning conductor at Busuyi SDA at Ugx 85,472,000</p> <p>Construction of walkways (3) in Bugaya HC IV at Ugx 110,000,000</p> <p>Construction of commercial office block at Ugx 250,000,000</p>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p>	<p>There was evidence for the Contracts committee approval of the one DDEG funded Health investment; the construction of (3) walk ways at Bugaya HC IV at Ugx 107,430,750. The project was approved vide Min.567/dcc/2023/2024 on 31st October, 2023.</p>	<b>1</b>

13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:  Score 1 or else 0	There was no evidence to show any appointment for project implementation team members as per the sector guidelines.	0
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:  Score 1 or else score 0	The renovation of DEO's office was properly renovated with a new weather guard paint coating externally, the floor was finished with tiling, no major signs of defects were. The roofing was of 26 gauge G.I sheets fixed on 100x50x2mm Zed purlins using 75mm J-bolts, door openings installed with 900mm purpose made steel casement	1
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0	There were no reports provided for the renovation works done at the District Education office block. It was alleged that they were destroyed in a stormy rain.	0
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):  Score 1 or else score 0	There was evidence of a complete procurement file for the Renovation works at the District Education office block. Procurement ref no.Buye830/wrks/22-23/00018 .The contract sum was signed on 9th March 2023 with Ms. Gwase General Contractors Ltd. An evaluation report was approved on 14th February 2023 and Minute of the contracts committee was on 15th February 2023 under Min.522/DCC/2023  Construction of the administration block at Nkondo S/c. Procurement ref no.Buye830/wrks /22-23/00020 with a contract signed on 20th April 2023 with M/. JVK Africa Ltd, The evaluation report was approved on 14th February 2023 and Min.536/DCC/2023 on 4th May 2023  Construction of the hall at Buyende Town Council. Procurement ref no.Buye830/wrks/22-23/00019.The contract was signed on 13th March 2023 with Ms. Gothic Engineers and Contractors Ltd. The evaluation report was on 14th February 2023 and Min.522/DCC/2023 of 15th February 2023 awarded the contract.	1

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:</p> <p>Score 1 or else 0</p>	<p>There was evidence of a complete procurement file for the Renovation works at the District Education office block. Procurement ref no.Buye830/wrks/22-23/00018 .The contract sum was signed on 9th March 2023 with M/s. Gwase General Contractors Ltd. An evaluation report was approved on 14th February 2023 and Minute of the contracts committee was on 15th February 2023 under Min.522/DCC/2023</p> <p>Construction of the administration block at Nkondo S/c. Procurement ref no.Buye830/wrks /22-23/00020 with a contract signed on 20th April 2023 with M/s JVK Africa Ltd, The evaluation report was approved on 14th February 2023 and Min.536/DCC/2023 on 4th May 2023</p> <p>Construction of the hall at Buyende Town Council. Procurement ref no.Buye830/wrks/22-23/00019.The contract was signed on 13th March 2023 with M/s. Gothic Engineers and Contractors Ltd. The evaluation report was on 14th February 2023 and Min.522/DCC/2023 of15th February 2023 awarded the contract.</p>	<b>1</b>
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**Environment and Social Safeguards**

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</p> <p>Score: 2 or else score 0</p>	<p>There was evidence of designating Ms. Mirembe Racheal – a probation and social welfare officer as the focal person for grievance through a letter dated 20th/10/2021 signed by the CAO, the LG designated her as the grievance handling officer, on 26th/10/2021 she accepted the duties assigned to her.</p> <p>The CAO further appointed the GRC member on 20th/10/2021 and the members were;</p> <ol style="list-style-type: none"> <li>1. Mirembe Racheal the probation and social welfare officer (focal person GRC)</li> <li>2. Ogwang Godfrey Okello the CAO- GRC chairperson</li> <li>3. Waigulo Emmanuel the DCDO sceretary GRC</li> <li>4. Zijja Aggrey the Ag. District engineer</li> <li>5. Isabirye Fredrick the DHO</li> <li>6. Namudu Rebecca the Environment officer</li> <li>7. Mugulus Gedion the Planner</li> <li>8. Kabaale Fredrick the DPO</li> </ol>	<b>2</b>
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14	Grievance redress mechanism operational.	b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.	The LG had a specified system for recording, investigating and responding to grievances, which included a centralised complaints log which was opened on 10th/08/2022 for the FY 2022/23 under review.	2
	Maximum 5 points on this performance measure	If so: Score 2 or else 0		
14	Grievance redress mechanism operational.	c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.	There was no evidence of GRM and display at the district notice boards.	0
	Maximum 5 points on this performance measure	If so: Score 1 or else 0		
15	Safeguards for service delivery of investments effectively handled.	a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0	<p>There was evidence that environment, social and climate change had been integrated into the LGDP, Annual work plans and budgets. For example;</p> <p>Work plan for 2022/23 under programme 6 Natural resource environment climate change land and water Sub-programme;</p> <p>Natural resources conservation protection and restoration wetlands</p> <p>Budget 2022/23 was Ugx 37,430,585</p> <p>LGDP III page 84-87</p> <ol style="list-style-type: none"> <li>1. planting of 50,000 seedlings annually (112 acres)</li> <li>2. Restoration of forests and tree cover by natural regeneration and plantation or by agro-forestry</li> </ol>	1
	Maximum 11 points on this performance measure			

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management</p> <p>score 1 or else 0</p>	<p>DDEG guidelines were disseminated during the TPC meeting held on 13th/06/2023 in minute BDLGDTPC05/13/JUNE/2023 presentation and dissemination of DDEG guidelines by the district planner and in attendance were the SAS/SACAO from different sub-counties</p> <ol style="list-style-type: none"> <li>1. Kunya stephen the Ag. town clerk Kidera town council</li> <li>2. Mirembe Rosette the Ag. SAS Nkondo S/C</li> <li>3. Kasuubo Caesaria the SAS Bugaya S/C</li> <li>4. Matege Charles the Ag. town clerk - Bukungu T/C</li> <li>5. Malore Denis the Ag. SAS Kagulu S/C</li> <li>6. Mugoya Sadat the town clerk Buyende T/C</li> <li>7. Byalibizibu Naomi the SAS Nkondo S/C.</li> <li>8. Kabaale Samuel the SAS Buyende S/C</li> </ol>	<b>1</b>
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>(For investments financed from the DDEG other than health, education, water, and irrigation):</p> <p>c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:</p> <p>score 3 or else score 0</p>	<p>The LG had project financed by DDEG other than health, education, water and irrigation in the FY2022/2023 such as;</p> <p>Renovation of the district education office block and there was a costed ESMP of UGX. 200,000 incorporated into the BoQ under bill -1 preliminaries item B: removal of demolished rotten boards and construction debris.</p> <p>The contractor: M/s Gwase general contractors Ltd under contract Ref. Number BUYE830/WRKS/22-23/00018.</p>	<b>3</b>
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>d. Examples of projects with costing of the additional impact from climate change.</p> <p>Score 3 or else score 0</p>	<p>There was no project with additional costs for addressing impacts resulting from climate change at the LG in the FY2022/2023.</p>	<b>0</b>

15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:  Score 1 or else score 0	Land title for District headquarters where there was a Renovation of the district education office block DDEG funded.  Freehold volume JJA 151 FOLIO 20 on block 2 plots 64-66 at Buyende ward measuring 67.4300 hectares issued on 29th/07/2015  Construction of the administration block at Nkondo S/c was a LLG projects same as the construction of the hall at Buyende Town Council and records were not at the LG.	1
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports:  Score 1 or else score 0	There was evidence that the Environment officer and DCDO conducted support supervision and monitoring of all the project under DDEG funding;  Monitoring report for the renovation of the district education office block as per the report prepared on 20th/04/2023 by the senior environment officer and DCDO with recommendations such as environment and social aspects should be clearly indicated in the BoQs for better implementation by the contractors.	1
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects:  Score 1 or else score 0	There was signed E&S compliance certificates and payment record for the projects under DDEG by Environment Officer and CDO as shown below;  E&S certificate issued for the renovation of the District Education Office block at district headquarters the senior Environment Officer and DCDO on 3rd/05/2023 certified works and payment was made on 09th/06/2023 to M/S Gwase General Contractors Ltd.  The DCDO and Environment Officer cleared the payments for contraction of Nkondo S/C Administration Block by M/s JVK Africa Limited and the construction of Buyende TC hall by M/s Gothic Engineering and Contractors Limited on 14th June, 2023 before on 28th June, 2023.	1

## Financial management

16	<p>LG makes monthly Bank reconciliations</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment:</p> <p>Score 2 or else score 0</p>	<p>The District was on IFMS and made monthly bank reconciliations for all the accounts as at 30th/6/2023, however, all accounts were not up-to-date as at the assessment date (30th/9/2023). The situation was illustrated as below:</p>	0																
			<table border="0"> <tr> <td></td> <td style="text-align: center;">30/6/2023</td> <td style="text-align: center;">As at 30/9/2023:</td> <td></td> </tr> <tr> <td>General Fund A/c</td> <td style="text-align: right;">42,280,307</td> <td style="text-align: right;">(not reconciled)</td> <td style="text-align: right;">Ugx</td> </tr> <tr> <td>UWEP Recovery A/c</td> <td style="text-align: right;">352,950</td> <td style="text-align: right;">11,955,871</td> <td style="text-align: right;">Ugx</td> </tr> <tr> <td>YLP Recovery A/c</td> <td style="text-align: right;">Ugx1,040,475</td> <td style="text-align: right;">999,650</td> <td></td> </tr> </table>		30/6/2023	As at 30/9/2023:		General Fund A/c	42,280,307	(not reconciled)	Ugx	UWEP Recovery A/c	352,950	11,955,871	Ugx	YLP Recovery A/c	Ugx1,040,475	999,650		
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YLP Recovery A/c	Ugx1,040,475	999,650																		
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>For FY 2022/2023, the District produced all the four quarterly internal audit reports and were submitted to the Speaker as follows: 1st Qrt report produced on 27th/10/2022, 2nd Qrt report on 27th/1/2023, 3rd Qrt on 24th/4/2023 and 4th Qrt report produced on 26th/7/2023.</p>	2																
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>Information on the status of implementation of internal audit findings for FY 2022/2023 was provided to the Council Speaker and PSC through three reports produced on 7th/10/2022, 12th/1/2023 and 4th/7/2023. By this assessment date the report on the 4th quarter audit report had not been compiled.</p>	0																
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>The quarterly internal audit reports for FY 2022/2023 were reviewed by PAC. In their meeting held on 29/6/2023 under Min. BDLG/PAC/06.06/2023, the reviewed internal audit reports for 1st, 2nd and 3rd quarters. In another meeting held on 19/9/2023 under Min. BDLG/PAC/06.09/2023 the committee reviewed the 4th Qrt report. The PAC made recommendations such as: i. Affected Head Teachers should be invited to the committee to answer queries, ii. The District should fasten the process of recruiting Doctors in the District. There was however no evidence of following up the recommendations.</p>	0																

**Local Revenues**

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>The budgeted revenue collection for FY 2022/2023 Ugx.416,000,000 as per the approved budget of the period. The actual revenue collected during the same period was Ugx .204,824,300 as noted on page 34 of the draft financial statements. This was a performance of 49.2% far away from the scorable range of +/- 10%.</p>	0
19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> <li>• If more than 10 %: score 2.</li> <li>• If the increase is from 5% -10 %: score 1.</li> <li>• If the increase is less than 5 %: score 0.</li> </ul>	<p>The actual OSR collections during FY 2021/2022 Ugx 240,714,750 as per the audited financial statements of the period. The collections of FY 2022/2023 was Ugx 204,824,300, a reduction of Ugx 35,890,450.</p>	0
20	<p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>According to the quarterly schedules prepared by District CFO, the sharable local revenue during FY 2022/2023 was Ugx 35,259,500. The mandatory LLGs share remitted Ugx 23,095,800. This was 65.5%. Some of the remittances reviewed were; On 26th/08/2022 Ugx19,622,182 and 15/02/2023 Ugx 12,827,599</p>	2

### Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>There was evidence that the procurement plan and awarded contracts and amounts (FY 2022/2023) were published on the notice board at the procurement department. Examples of awarded contracts were: 1. Construction of a 2-classroom block and a store at Buyende Primary School awarded to Rebecca and Maurine General Trading Ltd at Ushs. 85,000,000, 2. Rehabilitation of 4 old boreholes and supply of spare parts awarded to Mastak Investments Ltd at Ushs. 36,580,000 3. Partial construction of piped water system at Bugaya Trading Centre awarded to Alison Consults Ltd at Ushs 327,834,486.</p>	2
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21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>The District assessment results for 2022 were published on the Notice Board at Planning Building. It showed scores in different field such as Cross Cutting Minimum Conditions 85%, Education Minimum Conditions 100%, Health Minimum Conditions 80%, Water and Environment Minimum Conditions 75%, etc</p>	<b>2</b>
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>There was evidence of providing feedback on the status of activity implementation during FY 2022/2023. The DEO on 30th/01/2023 attended a radio talk show on Baba FM 87.7. The live call-in talk show had the DEO discuss the PLE results for School year 2022 as a service delivery areas.</p>	<b>1</b>
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>There was no evidence that information was availed on tax rates, collection procedures to the public.</p>	<b>0</b>
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>The District did not prepare an IGG report during FY 2022/2023 because their were cases of alleged fraud and corruption experienced.</p>	<b>1</b>

**Educational  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> <li>• If improvement by more than 5% score 4</li> <li>• Between 1 and 5% score 2</li> <li>• No improvement score 0</li> </ul>	<p>School Year 2020</p> <p>Total No. of Candidates registered = 5005</p> <p>Total absentees = 82</p> <p>Total that sat = 4923</p> <p>Total Grades (I, II &amp; III) = (175+1745+1050) =2970</p> <p>Pass rate = <math>2970 \times 100</math></p> <p style="padding-left: 40px;">4923</p> <p style="padding-left: 40px;">= 60.3%</p> <p>School Year 2022</p> <p>Total No. of Candidates registered = 5322</p> <p>Total absentees = 177</p> <p>Total that sat = 5149</p> <p>Total Grades (I, II &amp; III) = (225+2204+1106) = 3535</p> <p>Pass rate = <math>3535 \times 100</math></p> <p style="padding-left: 40px;">5149</p> <p style="padding-left: 40px;">= 68.6%</p> <p>PLE pass rate increased by 8.3% (from 60.3% to 68.6%)</p>	<b>4</b>

1

Learning Outcomes:  
The LG has improved  
PLE and USE pass  
rates.

Maximum 7 points on  
this performance  
measure

b) The LG UCE pass rate has  
improved between the  
previous school year but  
one and the previous year

- If improvement by more  
than 5% score 3
- Between 1 and 5% score 2
- No improvement score 0

School Year 2020

Total No. of Candidates registered = 1189

Total absentees = 21

Total that sat = 1168

Total Grades (I, II & III) = (41+179+274)  
=494

Pass rate =  $494 \times 100$

1168

= 42.3%

School Year 2022

Total No. of Candidates registered = 1140

Total absentees = 12

Total that sat = 1128

Total Grades (I, II & III) = (46+249+33) =  
628

Pass rate =  $628 \times 100$

1128

= 55.7%

The UCE pass rate increased by 13.48%  
(from 42.3% to 55.7%)

2

N23\_Service Delivery  
Performance: Increase  
in the average score in  
the education LLG  
performance  
assessment.

Maximum 2 points

a) Average score in the  
education LLG performance  
has improved between the  
previous year but one and  
the previous year

- By more than 5%, score 2
- Between 1 and 5%, score  
1
- No Improvement, score 0

NB: If the previous average  
score was 95% and above,  
Score 2 for any increase.

The LLGs performance in 2022 was 24%  
and in 2023 the score was 58% that gave  
a variance of 34%.

This implied that there was an increase of  
34% in Education performance of LLGs  
according to the OPAMS ' the LLG  
Performance Assessment Variance 2022 -  
2023



Investment  
Performance: The LG  
has managed  
education projects as  
per guidelines

Maximum 8 points on  
this performance  
measure

a) If the education  
development grant has  
been used on eligible  
activities as defined in the  
sector guidelines: score 2;  
Else score 0

The LG received SFG of Ugx 769, 229,529  
(excluding UGIFT).

According to page 24 and 25 of the  
Planning, Budgeting and Implementation  
guidelines for Local Governments for  
Education and Sports, the DLG executed  
eligible projects which included  
construction of 4 blocks classrooms at  
various schools, three 5-stance lined Pit  
latrines at various schools and supply of  
three seater desks. as per the examples  
below;

- Construction of a 2-classroom block at  
Irundu for Ugx 114,037,000

- Construction of a 5-stance lined pit  
latrine at Mango P/S for Ugx 26,000,000

- Supply of 3-seater desks, tables and  
chairs for various Schools at Ugx  
45,000,000

All the activities were defined in the  
investment menu under the sector  
guidelines on pages 24 through to 25

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0

There was evidence that the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors as per the examples below;

- The project for the Construction of a 2-classroom block at Irundu. The contractor M/s Elohim Technical Services Ltd raised a payment claim of Ugx 46,000,000 on 8th/06/2023. The Engineer's certificate interim payment certificate Ugx 29,877,735 was cleared by the DEO and CAO on 19th/06/2023. The E&S certification form was issued by Mweena Paul (DCDO) and Waigulo Emmanuel on 19th/6/2023 before payment of Ugx 29,877,735 was made on 28th/06/2023 via EFT voucher 6430309.

- The project for the Construction of a 5-stance lined pit latrine at Mango P/S. The contractor M/s JVR Afica Ltd raised a payment claim of Ugx 22,766,083 on 14th/6/2023. The Engineer's certificate Ugx 22,766,083 of 14th/6/2023 was cleared by the DEO and CAO on the same date. The Environment Officer and CDO issued the E&S certificate on 14th/6/2023 and payment of Ugx 22,765,084 was made on 28th/06/2023 via EFT voucher 6431702.

- The project for the supply of 3-seater desks, tables and chairs to various schools. The contractor M/s Bensa Investments Ltd raised a payment claim of Ugx 44,751,500 on 18th/05/2023. The Engineer's certificate of Ugx 40,331,899 of 5/6/2023 was cleared by the DEO and CAO on the same date. The verification of desks, tables and chairs was report was dated 16th/06/2023, the Environment and DCO cleared the payment on 19th/6/2023 and payment of Ugx 39,962,713 was made on 28th/06/2023 via EFT voucher 6425388

3	Investment Performance: The LG has managed education projects as per guidelines	c) If the variations in the contract price are within +/- 20% of the MoWT estimates score 2 or else score 0	<p>The variations for contract price with the sampled education were as shown.</p> <p>Construction of a 2-class room block at Kisaikye primary school.</p> <p>Contract sum = Ugx 114,227,186</p> <p>Engineers estimate = Ugx 117,000,000</p> <p>%Variation = -2.37%</p> <p>Construction of a 2-classroom block at Kitukiro primary school.</p> <p>Contract sum = Ugx 114,880,000</p> <p>Engineers estimate = Ugx 117,000,000</p> <p>% Variation = -1.81%</p> <p>Construction of A2-classroom block at Buyende primary school.</p> <p>Contract sum=Ugx 115,791,000</p> <p>Engineer estimate=Ugx 117,000,000</p> <p>%Variation=-1.03%</p>	2
Maximum 8 points on this performance measure	<p>d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY</p> <ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 - 99% score 1</li> <li>• Below 80% score 0</li> </ul>	<p>The LG in its Work Plan for FY 2022/2023 set out to implement nine projects (construction of 2-classroom blocks at Kisaikye IFC P/S, Buyende P/S, Naloose P/S, Irundu Catholic P/S, Kitukiro P/S and 5-stance lines latrines at St. Kizito Kidera P/S, Kasiira Muslim, Mango P/S and the supply of 3-seater desks, tables and chairs to various schools) funded by SFG and according to the ABPR FY 2022/2023, it was evident that the Education sector projects were 100% completed as per the work plan and had been paid fully at the time of the assessment. The projects among others included;</p> <ul style="list-style-type: none"> <li>● The construction of a 2-classroom block at Buyende for Ugx 117,000,000</li> <li>● The construction of a 4-stance lined pit latrine at Mango P/S at Ugx 26,000,000</li> <li>● The supply of 3-seater desks, tables and chairs at different schools like Kisaikye IFC, Buyende, Naloose, Irundu Catholic and Kitukiro at Ugx 45,000,000</li> </ul> <p>All the projects were (3/3*100)100% completed.</p>	2	
3	Investment Performance: The LG has managed education projects as per guidelines	<p>d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY</p> <ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 - 99% score 1</li> <li>• Below 80% score 0</li> </ul>	<p>The LG in its Work Plan for FY 2022/2023 set out to implement nine projects (construction of 2-classroom blocks at Kisaikye IFC P/S, Buyende P/S, Naloose P/S, Irundu Catholic P/S, Kitukiro P/S and 5-stance lines latrines at St. Kizito Kidera P/S, Kasiira Muslim, Mango P/S and the supply of 3-seater desks, tables and chairs to various schools) funded by SFG and according to the ABPR FY 2022/2023, it was evident that the Education sector projects were 100% completed as per the work plan and had been paid fully at the time of the assessment. The projects among others included;</p> <ul style="list-style-type: none"> <li>● The construction of a 2-classroom block at Buyende for Ugx 117,000,000</li> <li>● The construction of a 4-stance lined pit latrine at Mango P/S at Ugx 26,000,000</li> <li>● The supply of 3-seater desks, tables and chairs at different schools like Kisaikye IFC, Buyende, Naloose, Irundu Catholic and Kitukiro at Ugx 45,000,000</li> </ul> <p>All the projects were (3/3*100)100% completed.</p>	2
Maximum 8 points on this performance measure	<p>d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY</p> <ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 - 99% score 1</li> <li>• Below 80% score 0</li> </ul>	<p>The LG in its Work Plan for FY 2022/2023 set out to implement nine projects (construction of 2-classroom blocks at Kisaikye IFC P/S, Buyende P/S, Naloose P/S, Irundu Catholic P/S, Kitukiro P/S and 5-stance lines latrines at St. Kizito Kidera P/S, Kasiira Muslim, Mango P/S and the supply of 3-seater desks, tables and chairs to various schools) funded by SFG and according to the ABPR FY 2022/2023, it was evident that the Education sector projects were 100% completed as per the work plan and had been paid fully at the time of the assessment. The projects among others included;</p> <ul style="list-style-type: none"> <li>● The construction of a 2-classroom block at Buyende for Ugx 117,000,000</li> <li>● The construction of a 4-stance lined pit latrine at Mango P/S at Ugx 26,000,000</li> <li>● The supply of 3-seater desks, tables and chairs at different schools like Kisaikye IFC, Buyende, Naloose, Irundu Catholic and Kitukiro at Ugx 45,000,000</li> </ul> <p>All the projects were (3/3*100)100% completed.</p>	2	

4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines</p> <ul style="list-style-type: none"> <li>• If 100%: score 3</li> <li>• If 80 - 99%: score 2</li> <li>• If 70 - 79% score: 1</li> <li>• Below 70% score 0</li> </ul>	<p>There was adherence to the prescribed MoES guidelines when recruiting teachers. The LG at least had recruited a teacher per class. At the time of the assessment, the LG had 1042 teachers in service against the approved staffing norm of 1598 which implied that the LG recruitment was at 65.2%</p>	0
4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,</p> <ul style="list-style-type: none"> <li>• If above 70% and above score: 3</li> <li>• If between 60 - 69%, score: 2</li> <li>• If between 50 - 59%, score: 1</li> <li>• Below 50 score: 0</li> </ul>	<p>There was evidence that all the UPE and USE had prepared assets registers in the past two FYs which the LG consolidated into the LG Assets registers. The FY 2021/2022 register was endorsed by the DEO on 10th/6/2022 and for FY 2022/2023 was endorsed by the DEO on 10th/10/2023.</p> <p>The registers presented the average stocks for the LG as indicated below;</p> <p>FY 2021/2022</p> <p><b>The UPE schools' average stocks were;</b></p> <ol style="list-style-type: none"> <li>1. Classrooms were 1233</li> <li>2. Latrine stances were 1980</li> <li>3. Desks were 23210</li> <li>4. Staff houses were 439</li> </ol> <p><b>The USE school's average stocks were;</b></p> <ol style="list-style-type: none"> <li>1. Classrooms were 115</li> <li>2. Latrine stances were 173</li> <li>3. Desks were 2470</li> <li>4. Laboratories were 24</li> <li>5. Staff houses were 155</li> </ol> <p><b>FY 2022/2023</b></p> <p>The UPE schools' average stocks were;</p> <ol style="list-style-type: none"> <li>1. Classrooms were 1314</li> <li>2. Latrine stances were 2061</li> <li>3. Desks were 23595</li> <li>4. Staff houses were 553</li> </ol> <p><b>The USE school's average stocks were;</b></p> <ol style="list-style-type: none"> <li>1. Classrooms were 133</li> </ol>	3

2. Latrine stances were 51  
 3. Desks were 3170  
 4. Laboratories were 28  
 5. Staff houses were 181  
 Total GoU that submitted X 100  
 Total (UPE+USE)  
 (89+09) X 100  
 (89+09)  
 = 100%

## Performance Reporting and Performance Improvement

5

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

- If the accuracy of information is 100% score 2
- Else score: 0

The LG accurately reported on teachers and their work stations according to the Staff deployment list endorsed by the DEO on 10th October, 2023 that captured 1042 teachers serving in 91 registered Primary Schools.

The assessment sampled three (3) of; Namukunyu (Urban), Nakabira (Semi urban) and Buseete (rural) to verify the accuracy of deployment information. The pointers of verification were; the displayed teachers' list, teacher's duty rosta and the teacher's daily attendance books. When the assessment reviewed the 3, the teacher's names, the staff size per school, they were all in tandem with the deployment list at the DEO's office.

The staff list that was posted on the walls of the Headteachers' office at Namukunyu P/S indicated that the Government paid teachers were 18 which was in tandem with the DEO's deployment list

At Nakabira P/S, the staff list posted on the walls of the Headteachers' office indicated that the GoU paid teachers were 13 which number tallied with the DEO's deployment list.

While at Buseete P/S, the staff list posted on the wall of the Headteachers' office indicated that the GoU paid teachers were 13 same number and names as captured on the DEO's deployment list

2

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.

- If the accuracy of information is 100% score 2
- Else score: 0

There was evidence that the LG had a School Asset register that consolidated the Assets of all the registered Primary Schools dated 10th/10/2023.. The FY 2022/2023 had the following stocks;

1. Classrooms were 1314
2. Latrine stances were 2061
3. Desks were 23595
4. Staff houses were 553

The assessment sampled three schools (Namukunyu, Nakabira and Buseete) to verify the records presented by the DEO. The verification noted that the records at the DEO's and at the respective schools were the same as shown below;

1. Namukunyu P/S (Urban) the stocks were Classrooms 08, latrine stances 10, desks were 30 and one block of staff house built by parents. That information was rhyiming to the stocks at DEO's office.

● Nakabira (semi-urban) the assets were; classrooms were 07, latrine stances were 14, desks were 100 and staff houses were 02 units, the same as reported by the DEO's register.

● Buseete P/S asset stocks assessed indicated; 13 classrooms, 10 latrine stances and 192 desks and 06 units of staff houses. The asset stocks tallied with those at the DEO's office.

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> <li>• If 100% school submission to LG, score: 4</li> <li>• Between 80 - 99% score: 2</li> <li>• Below 80% score 0</li> </ul>	<p>The reviewed School files indicated that the Headteachers had prepared the annual Budget Performance Reports as guided by the MoES annual budgeting and reporting guidelines and submitted to the DEO by January 30th 2023.</p> <p>The assessment sampled Primary schools and they had all complied with the Budgeting and Planning guidelines and they are;</p> <ol style="list-style-type: none"> <li>1. The Headteacher of Namukunyu P/S, Mr. Balikudembe William prepared the Annual performance report which was submitted to DEO on 8th January, 2023</li> <li>2. The Headteacher of Nakabira, Mr. Mugerwa Julius prepared the Annual performance report which was submitted to DEO on 12th January, 2023</li> <li>3. The Headteacher of Buseete P/S, Ms. Nandhobya Hellen prepared the Annual performance report which was submitted to DEO on 5th January, 2023</li> </ol>	4
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> <li>• If 50% score: 4</li> <li>• Between 30- 49% score: 2</li> <li>• Below 30% score 0</li> </ul>	<p>Evidence was adduced that the LG supported the schools to prepare and implement the SIPs as presented below;</p> <p>On 7th July, 2022 during the Headteachers meeting held at Buyende Township P/S, the DEO vide Min. 03/July/2022 taught the School leaders how to prepare and implement the SIP. He further called upon Headteachers to display the SIP and to listen to the inspection findings.</p> <p>The assessment observed while visiting the three sampled schools the display within the Headteachers offices the prepared SIPs.</p> <p>The implementation of the SIPs was tested at the three sampled schools for instance while at Nakabira P/S on 6th March, 2023, Inspector Tibiri Ruth observed that some teachers were not scheming and lesson planning. She recommended that the HT ensures that all teacher lesson plans and that the HT signs the Schemes of work for all the teachers which was proved when Schemes of work were seen endorsed by the HT on 25th October, 2022.</p>	4

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> <li>• If 100% score: 4:</li> <li>• Between 90 – 99% score 2</li> <li>• Below 90% score 0</li> </ul>	<p>In response to letter EPD191/141/01 dated 27th September, 2022, the LG compiled EMIS return forms for all the registered 91 Primary and 06 Secondary schools and 01 Tertiary from the previous FY. These were submitted to MoES on 4th November, 2022.</p> <p>The LG therefore was 100% compliant.</p>	4
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**Human Resource Management and Development**

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>The LG Approved Budget Estimates for FY 2023/2024 on page 36 of 77 indicated General staff salary for the 1598 Primary teachers was Ugx 7,555,562,000.</p>	4
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7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,</p> <p>Score 3 else score: 0</p>	<p>The DEO’s Deployment list for School year 2023 dated 10th October, 2023, it was evident that at least a teacher was deployed per class as required by the guidelines.</p> <p>From the three sampled Primary Schools; Namukunyu (urban), Nakabira (semi-urban) and Buteete (rural), it was evident that LG deployed at least a teacher per class as required by the guidelines.</p> <p>The DEO’s Deployment list for School year 2023 dated 10th October, 2023 indicated that; Namukunyu P/S had 17, Nakabira had 12 and Buteete had 13 including the Head teachers.</p> <p>The School verification tour reviewed the teacher’s daily attendance book and the posted staff lists plus the staff duty allocation schedules, it was revealed that the numbers and names of teachers were similar with those on the deployment list at the DEO’s desk.</p>	3
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7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board, score: 1 else, score: 0</p>	<p>The LG staff list signed by the DEO on 10th October, 2023 which also doubled as the staff deployment list for 2023 that contained 1042 teachers was found posted on the LG Education notice board.</p> <p>The Headteachers at the visited schools (Namukonyu, Nakabira and Buseete) had posted their respective staff lists for calendar year 2023 in the office of the Headteacher.</p>	1
<p>Maximum 8 points on this performance measure</p>				
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO</p>	<p>The findings from the 10 randomly sampled and reviewed Headteacher's files in respect of appraisal for work done during the School year 2022 indicated that the appraisals were done outside the set timelines as presented below;</p>	0
<p>Maximum 8 points on this performance measure</p>	<p>Score: 2 or else, score: 0</p>	<p>Mr. Kigenyi Yahaya the Headteacher of Ndulya P/S in Nkondo Sub-County was appraised by the SAS Naomi Kitakule on 22nd/02/2023.</p>	<p>Mr. Mugerwa Julius the HT Nakabira P/S in Buyende Town Council was appraised by the Town Clerk Mugoya Sadat on 23rd/02/2023.</p>	
		<p>Mr. Isamba Ronald Sunday the HT of Buyanja P/S in Bukungu Town Council was appraised by Town Clerk Mwiru Farouk on 18th/3/2023.</p>	<p>Mr. Kayongo Badiru the HT of Bgaya Muslim P/S in Bugaya S/C was appraised by the SAS Kasuubo Ceaseria on 20th/2/2023.</p>	
		<p>Mr. Monday Farouk Ronald the HT of Kabugudho P/S in Kidera Town Council was appraised by the Town Clerk Kunya Steven on 21st/3/2023.</p>	<p>Mr. Nantatya Salim the HT of Kitukiro Township P/S in Gumpi S/C was appraised by SAS Baguma Grace on 5th/12/2022.</p>	
		<p>Mr. Songolo Sirimani the HT of Kasiira Muslim P/S in Kidera S/C was appraised by SAS Musana Ibrahim on 16th/03/2023.</p>	<p>Mr. Badeebye Moses the HT of Nsomba P/S in Kagulu S/C was appraised by SAS Malole Denis on 11th April, 2023</p>	
		<p>Mr. Muwerere Erikana Benon HT of Kakooge P/S in Buyende S/C was appraised by SAS Mukyala Deborah on 9th/02/2023.</p>		

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p>	<p>The information pertaining to the appraisal of the Secondary School Headteachers was not availed to the assessment team.</p>	0
	<p>Maximum 8 points on this performance measure</p>	<p>Score: 2 or else, score: 0</p>		
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans</p>	<p>The LG staff in the education were appraised as presented below;</p>	2
	<p>Maximum 8 points on this performance measure</p>	<p>score: 2. Else, score: 0</p>	<ul style="list-style-type: none"> <li>● Mr. Bwire Dison William the DEO was appraised by the CAO Owang Godfey Okello ON 30th/06/2023.</li> <li>● Mr. Bukadu Grace the Senior Inspector of Schools (DIS) was appraised by the DEO on 7th/06/2023.</li> <li>● Mr. Matege Charles the Inspector of Schools was appraised by the DIS on 19th/06/2023.</li> <li>● Mr. Mukama Godfrey the Inspector of Schools was appraised by the DIS on 09th/06/2023.</li> <li>● Mr. Katararwa the Inspector of Schools was appraised by the DIS on 25th/06/2023.</li> <li>● Ms. Tibiri Ruth the Inspector of Schools was appraised by the DIS on 29th/06/2023.</li> <li>● Ms. Tibanjagala Rebeca the Inspector of Schools was appraised by the DIS on 25th/06/2023.</li> <li>● Mr. Musana John the Sports officer was appraised by the DEO on 7th/06/2023.</li> <li>● Mr. Gwolaba Aaron the Senior Education officer was appraised by the DEO on 7th/06/2023.</li> </ul>	

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p>	<p>Based on the findings of the Education staff appraisal, the LG prepared a training plan which was endorsed on 11th/07/2023 and a copy submitted to the central registry on 11th/07/2023.</p> <p>The training plan contained activities like orientation and training of Games masters/teachers on Hand ball whose budget was Ugx 7,000,000 and the responsible person was the Sports officer.</p>	2
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**Management, Monitoring and Supervision of Services.**

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>The LG had an error in location Buyamba P/S which was in Ngando S/C instead of Gumoi S/C as it had been reported in the first submission. The correction letter was sent to the MoES on 4th/11/2022 as per the date-stamped received copy seen by the assessor and also via email on 1st November, 2022.</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p>	<p>The LG Education Department made allocations of Ugx 51,225,000 to monitoring (Ugx 14,300,000) and inspection (Ugx 36,928,000) captured in the unpagged LG Approved Budget Estimates FY 2022/2023 under output 000023. This was in line with sector guidelines (page 18 and 21 of the guidelines) which call for a minimum allocation of UGX 4,000,000 per LG</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p>	<p>The LG submitted warrants for School's capitation within five days as indicated below;</p> <ul style="list-style-type: none"> <li>● Quarter 1 cash release date was 05th/08/2022 and funds were warranted on 08th/08/2022</li> <li>● Quarter 2 cash release date was 10th/10/2022 and funds were warranted on 13th/10/2022</li> <li>● Quarter 3 cash release date was 16th/01/2023 and funds were warranted on 10th/01/2023</li> <li>● Quarter 4 cash release date was 20th/04/2023 and funds were warranted on 24th/04/2023</li> </ul>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p> <p>If 100% compliance, score: 2 else, score: 0</p>	<p>The LG invoiced the School's capitation funds and communicated to the Headteachers timely.</p> <ul style="list-style-type: none"> <li>● The Quarter I funds were invoiced on 08th/08/2022 and communication was made on the same day.</li> <li>● The Quarter II funds were invoiced on 13th/10/2022 and communication was made on the same day</li> <li>● The Quarter III funds were invoiced on 18th /01/2023 and communication was made on the same day</li> <li>● The Quarter IV funds were invoiced on 24th/04/2023 and communication was made on the same day</li> </ul>	2
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10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> <li>• If 100% compliance, score: 2, else score: 0</li> </ul>	<p>The LG Education department inspectorate prepared the FY 2022/2023 inspection Plan. The plan was authenticated by the DEO and the DIS on 11th July, 2022 and CAO on 12th/07/2022. The plan had a total budget of Ugx 36,928,000. Some of the activities highlighted in the plan included</p> <p style="padding-left: 20px;">maintenance of the motor cycle at 98,000 and keeping the computers in sound conditions at Ugx 2,104,000.</p> <p>The plan had a commitment of inspecting all the 91 GoU primary schools and the 06 Secondary Schools plus private schools if funds allowed.</p> <p>The LG held inspection planning meetings to discuss among other issues deployments of inspectors, inspection logistics. Examples of meetings held included;</p> <p>On 6th/12/2022 through Min.04, the meeting reviewed the report for Term II and planned for Term III inspection where it was agreed that since the digital inspection had been taken on, submission of reports needed to be fast.</p>	2
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10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> <li>• If 100% score: 2</li> <li>• Between 80 - 99% score 1</li> <li>• Below 80%: score 0</li> </ul>	<p>A review of the inspection reports for the past three Terms revealed that for every round of the termly inspection, all the 91 Government Primary schools, were inspected and monitored as per the examples below;</p> <p>1: Term III,2022, - 91 schools inspected - 100%, DEO monitoring was in 55 schools</p> <p>2: Term I,2023 - 91 school inspected - 94%, DEO monitoring was in 48 schools</p> <p>3: Term II, 2023 - 91 schools inspected - 100% DEO monitoring was in 45 schools</p> <p>Total Inspection was;</p> <p style="padding-left: 20px;">91 X 100</p> <p style="padding-left: 20px;">91</p> <p style="padding-left: 20px;">= 100%</p>	2
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10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>It was observed by the assessment team that inspection reports were discussed at both the school and the LG levels. The examples are presented below;</p> <p>The assessment noted a departmental review meeting held on 06th/12/2022, through Min. 04, it was resolved that Term III reports be presented by Friday 9th/12/2022. Two Schools per Sub-county were selected to be supported by the inspectors to improve their performance in respect of requirements of inspection.</p> <p>From the sampled schools it was also evident from the inspection feedback reports that the inspectors and the school administration there was discussion of inspection finding and coming up with resolutions for example;</p> <p>While at Nakabira P/S on 06th/03/2023, Inspector Tibiri Ruth discussed with the Headteacher on issues like teachers to always do lesson planning before teaching</p>	2
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10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0</p>	<p>The inspection feedback reports duly signed by the Inspectors of Schools and the School Headteachers were found at the three sampled Schools there was evidence of discussion and agreement on the inspection findings between the Headteacher and the inspectors for example;</p> <p>On 06th, March, 2023, inspector Ruth Tibiri while at Nakabira P/S discussed with the Headteacher issues like teachers not carrying out lesson planning before the teaching-learning process. The recommendations were endorsed by the HT Mugerwa Julius and the inspector.</p> <p>The DIS prepared and submitted all the inspection reports together with the monitoring reports, activity work plans and budgets to DES as per the examples below;</p> <p>All the inspection reports were submitted on 02nd/10/2023 as per the acknowledgment note signed by Starin Musiimenta.</p>	2
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10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p>	<p>The Social Services Committee of the Council was charged with the discussion of matters for education service delivery. The committee was functional during the previous FY and held meeting to discuss issues of education service delivery as per the examples below;</p> <ul style="list-style-type: none"> <li>● On 26th May, 2022 via Min. BDLG/SSC/Min.03/26/05/2022, the committee discussed UNEB registration, e-learning and the DEO was requested to present a list of the 91 UPE schools in the District.</li> <li>● On 2nd November, 2022 through Min. BDLG/SSC/ Min. 03/02/11/2022, the committee discussed the 4th quarter report and the DEO informed the Committee that the LG had received a new motorcycle to help the inspection. The DIS informed the committee that 128 schools had been inspected of which 91 were GOu Schools and the 37 were private schools.</li> <li>● Other meetings were held on 15th/03/2023, 18th/2/2022 and 2nd/11/2022</li> </ul>	2
11	<p>Mobilization of parents to attract learners</p> <p><i>Maximum 2 points on this performance measure</i></p>	<p>Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school,  <i>score: 2 or else score: 0</i></p>	<p>There was evidence of mobilising and attracting plus retaining of learners into Schools through the community engagements.</p> <p>The DEO on 30th/01/2023 attended a radio talk show on Baba FM 87.7. The live call-in talk show had the DEO discuss the PLE results for School year 2022 and sensitise the parents to have their children report early for Term I, 2023 because the schools were ready for the term's opening.</p>	2

**Investment Management**

Planning and budgeting for investments

*Maximum 4 points on this performance measure*

a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, *score: 2, else score: 0*

The LG had an up dated assets register that incorporated the school facilities acquired the previous FY. The register for FY 2022/2023 was endorsed by the DEO on 10th/10/, 2023.

The UPE schools' average stocks were;

1. Classrooms were 1314
2. Latrine stances were 2061
3. Desks were 23595
4. Staff houses were 553

The USE school's average stocks were;

1. Classrooms were 133
2. Latrine stances were 51
3. Desks were 3170
4. Laboratories were 28
5. Staff houses were 181

To validate the records at the LG, the assessment sampled three schools where the assets stocks were found to rhyme with those at the LG as indicated below;

● Namukunyu P/S (Urban) the stocks were Classrooms 08, latrine stances 10, desks were 100 and one staff house. That information was similar to the stocks at DEO's office.

● Nakabira P/S (semi-urban) the assets were; classrooms were 07, latrine stances were 09, desks were 148 and 02 units of staff houses which was the same reported by the DEO's register.

● Buseete P/S asset stocks assessed indicated; 10 classrooms, 05 latrine stances, 194 desks and 01 staff house. The asset stocks rhymed with the DEO's office records.



12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i></p>	<p>The Desks appraisal exercise was conducted between 29th/05/2022 and 31st/05/2022 and a report produced on 24th/06/2022. A team that consisted of the Ag. Planner, District Engineer, the DCDO, Environment officer carried out the appraisal. In the forms used in the exercise the officers committed themselves by marking “yes” to indicate that the Education projects were derived from the DDP III on pages 215 through to 247. Also for the Education projects were eligible according to the investment menu captured on pages 24 and 25 of the Sector Planning and Budgeting guidelines. The Education projects were:</p> <ul style="list-style-type: none"> <li>● construction of 2-classroom blocks at Kisaikye IFC P/S, Buyende P/S, Naloose P/S, Irundu Catholic P/S, Kitukiro P/S</li> <li>● construction of 5-stance lines latrines at St. Kizito Kidera P/S, Kasiira Muslim, Mango P/S</li> <li>● the supply of 3-seater desks, tables and chairs to various schools)</li> </ul>	1
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, <i>score 1 else score: 0</i></p>	<p>The District officials conducted a field appraisal for all the projects that were implemented under the Education 2022 and 21st/05/2022 and produced a report on 22nd/June/2022.</p> <p>In the report the officers in regard to the Education projects pronounced themselves that the technical feasibility, environmental and social acceptability and the projects were all feasible. The Education projects were:</p> <ul style="list-style-type: none"> <li>● construction of 2-classroom blocks at Kisaikye IFC P/S, Buyende P/S, Naloose P/S, Irundu Catholic P/S, Kitukiro P/S</li> <li>● construction of 5-stance lines latrines at St. Kizito Kidera P/S, Kasiira Muslim, Mango P/S</li> <li>● the supply of 3-seater desks, tables and chairs to various schools)</li> </ul>	1

13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i>	There was evidence of an approved unpagged procurement plan incorporating education infrastructure projects as shown below.  Partial construction of 3 seed schools at Gumpi, Buyanja and Irundu S/C at Ugx 1,923,000,000.  Construction of a 2-classroom blocks,office and store with lightning arrestor (5) at Ugx 437,360,000  The procurement plan was approved on 18th September 2023	<b>1</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i>	There was evidence of submission of a sector plan on 14th April 2022 by the DEO (Mr.Bwiro Dison ) showing;  3 classroom blocks at Kisaikye, Naloose, Irundu Catholic, Buyende Primary Schools at Ugx 100,000,000  5 stance pits latrines at Katungudho,Miru, Ndolwa Primary schools.  The classroom blocks at Kisaikye,Buyende and Irundu Catholic Primary School were approved under Min.508/DCC/2022 on 27th October 2022.  The 5-stance pit latrines at St.Kizito and Kasiira Primary schools were approved under Min.522/DCC/2023 on 21st February 2023.	<b>1</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i>	There was no evidence to show the establishment of project implementation team for education infrastructure projects	<b>0</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES  <i>Score: 1, else, score: 0</i>	The LG did not have a seed school project in the last financial year.	<b>1</b>

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i></p>	<p>The LG did not have a seed school project in the last financial year.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i></p>	<p>There was evidence of site meeting minutes availed and supervision reports for the few sampled projects.</p> <p>Supervision report on the 19th January 2023 for Kitukiro primary school with a 2-classroom block was prepared by the Ag. District engineer (Zijja Aggrey).</p> <p>A supervision report on 3rd April 2023 for all education projects was prepared by the Ag. District engineer.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i></p>	<p>There was evidence to show for payments that were made.</p> <p>Construction of a 2-classroom block at Irundu Catholic primary school. The request for payment was raised on 8th June 2023 by M/s Elohim Technical Services Ltd of Ugx 46,000,000. The interim certificate of Ugx 30,153,718 was signed on 20th June 2023 and payment was effected on 28th June 2023 via no.6430309.</p> <p>Construction of a 2-classroom block at Buyende primary school with a request raised on 14th March 2023 by M/s. Rebecca and Moreen General Trading Ltd of Ugx 50,893,970. The interim certificate of Ugx 42,628,314 was on 23rd March 2023 and a receipt of payment from the contractor was issued on 14th May 2023.</p> <p>Construction of a 2-classroom block at Kisaikeye primary school.</p> <p>A requisition was made on 8th May 2023 by M/s Alfonse Engineering Services Ltd . The interim certificate of Ugx 23,429,909 was signed on 10th May 2023 and the voucher 5898356 effected the payment of Ugx 24,697,304 on 15th June 2023.</p>	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i></p>	<p>There was evidence of timely submission of a sector plan on 14th April 2022 by the DEO (Mr.Bwiro Dison ) showing investments;</p> <p>3 classroom blocks at Kisaikye, Naloose, Irundu Catholic, Buyende Primary schools at Ugx 100,000,000</p> <p>5 stance pits latrines at Katungudho, Miru, Ndolwa primary schools .</p>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i></p>	<p>The procurement files were complete as per the PPDA law.</p> <p>Construction of 2 classroom blocks at Kitukiro primary school.Procurement ref no. Buye583/wrks/22-23/00009.Contract was signed on 1st November 2022. The evaluation report was approved by the contracts committee on 12th October 2022 and minutes of the contracts committee (7)508/DCC/2022 on 27th October 2022.</p> <p>Construction of a 2-classroom block at Kisaikye primary school.Procurement ref no.Buye583/wrks/22-23/00013 with a contract signed on4th November 2022 with M/s. Alfonso Engineering Services Ltd, The evaluation report was approved on 12th October 2022 and contracts committee minutes awarded the contract under Min.(6)508/DCC/2022 on 27th October 2022.</p> <p>Construction of a 2-classroom block at Buyende primary school .Procurement ref no.Buye583/wrks/22-23/00012.The signed contracts were with M/s. Rebecca \$ Moreen General Trading Ltd on 4th November 2022.The evaluation report was approved on 12th October 2022 and Minutes of award were on 27th October 2022 (4)508/DCC/2022.</p>	<b>1</b>

**Environment and Social Safeguards**

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, <i>score: 3, else score: 0</i></p>	<p>The LG had a log for recording grievances which was in place which was opened on 10th/08/2022 and during the assessment the log was reviewed, it was noted that for the FY 2022/2023 under review, there was no grievance reported arising from the implementation of projects under the education sector.</p>	<b>3</b>
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15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>There was evidence of a distribution list dated 5th May, 2022 that indicated Headteachers receiving the Environment and Social guidelines from the Natural Resources Office.</p>	<b>3</b>
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i></p>	<p>There was evidence of incorporating costed ESMPs in the BoQs and contractual documents as shown below;</p> <p>A costed ESMP of UGX 710,000 was incorporated into the BoQs under bill 1 preliminaries D,E,G &amp;H for the construction of 2 classroom block at Kitukiro primary school. contractor: M/s: Masubo general enterprise Ltd, under procurement ref. No. BUYE830/WRKS/22-23/00009</p> <p>A costed ESMP of UGX 710,000 was incorporated into the BoQs under bill 1 preliminaries D,E,G &amp;H for the construction of 2 classroom block with office and store at Naloose primary school. contractor: M/s: Gwase general contractor Ltd, under procurement ref. No. BUYE830/WRKS/22-23/00010.</p> <p>A costed ESMP of UGX 710,000 was incorporated into the BoQs under bill 1 preliminaries D,E,G &amp;H for the construction of 2 classroom block with office and store at Buyende township primary school. contractor: M/s: Rebecca and Morreen general trading Ltd, under procurement ref. No. BUYE830/WRKS/22-23/00012.</p>	<b>2</b>

Safeguards in the delivery of investments

*Maximum 6 points on this performance measure*

b) If there is proof of land ownership, access of school construction projects, score: 1, else score:0

There were consent letters for where education projects were implemented in the FY2022/2023 as shown below;

Consent letter dated 21st/03/2003 where there was acknowledgement of availability of 12 acres of land for the expansion of Irundu catholic primary school and there construction of 2 classrooms block with an office and store.

this was consented by Fr.Stephen Mudoola - in-charge catholic schools and Mr. Muluba Tom the then Headteacher of Irundu primary school.

Consent letter dated 14th/11/2022 where there was acknowledgement of availability of land for the expansion of Kisaikye international fellowship church primary school and there construction of 2 classrooms block.

This was consented by Kirya David - chairperson SMC and Mr.Musubawe Charles Headteacher.

Consent letter dated 21st/03/2003 where there was acknowledgement of availability of land for the expansion of Buyende primary school and there construction of 2 classrooms block with an office and store.

this was consented by Fr.Stephen Mudoola - in-charge catholic schools and Mr. Badeebye Charles - Headteacher of Buyende primary school.

Safeguards in the delivery of investments

*Maximum 6 points on this performance measure*

c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, *score: 2, else score:0*

Monitoring reports for the construction of a 2-classrooms block with an office and store at;

1. Irundu primary school in Irundu sub-county
2. Buyende primary school in Buyende town council
3. Kitukiro primary school in Gumpi sub-county
4. Naloose primary school in Bugaya sub-county
5. Kisaikye IFC primary school in Kidera sun-county.

As per the reports dated 20th/02/2023, 28th/04/2023 and 30th/06/2023 with recommendations such as; create awareness about environmental and social concerns, contractors should regrass the bare ground and plant trees before retention is paid and ESMPs should be clearly included into the BoQs prepared by the Environment officer and the DCDO

Safeguards in the delivery of investments

*Maximum 6 points on this performance measure*

d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

*Score: 1, else score:0*

There were Contractor certification forms for all the projects in the education sector.

E&S certificate issued for the construction of a 2- classroom block with office and store at Buyende township primary school. contractor: M/s: Rebecca and Morreen general trading Ltd, under procurement ref. No. BUYE830/WRKS/22-23/00012.

The Environment Officer and DCDO certified works on 23rd/03/2023 and payment was made on 3rd/05/2023.

E&S certificate issued for the construction of 2 classroom block with office and store at Kitukiro primary school.

contractor: M/s: Masubo general enterprise Ltd, under procurement ref. No. BUYE830/WRKS/22-23/00009.

The Environment Officer and DCDO certified works on 24th/04/2023 and payment was made on 28th/06/2023.

E&S certificate issued for the construction of a 2- classroom block with office and store at Naloose primary school.

contractor: M/s: Gwase General contractors Ltd, under procurement ref. No. BUYE830/WRKS/22-23/00010.

The Environment Officer and DCDO certified works on 14th/04/2023 and payment was made on 22nd/05/2023



**Health  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> <li>• By 20% or more, score 2</li> <li>• Less than 20%, score 0</li> </ul>	<p>Remarks/ Justifications</p> <p>Upon calculating the annual Delivery attendance for health facilities using the Monthly reports (HMIS107).</p> <p>The summaries for the 3 sampled health facilities were as follows:(Percentage utilisation = Registered attendance for previous FY minus registered attendance for current FY, divided by registered attendance for previous FY and multiply by100)</p> <p>1). Kidera HC IV FY 2021/2022 Deliveries;1423 cases, FY 2022/2023 Deliveries: 1981 cases increase in utilisation = 558 % increase <math>558/1423 \times 100 = 39\%</math></p> <p>2). Irundu HCIII FY 2021/2022 Deliveries; 612 cases, FY 2022/2023 deliveries: 922 cases increase in utilisation = 310 % increase <math>310/612 \times 100 = 50\%</math></p> <p>3) Wesunile Catholic HC III FY 2021/2022 Deliveries; 423 cases, FY 2022/2023 Deliveries: 540 cases increase in utilisation = 117 % increase <math>48/69 \times 100 = 27\%</math></p> <p>From the above information there was evidence of increased utilisation of health care services by more than 20%</p>	2

N23\_Service Delivery Performance: Average score in the Health LLG performance assessment.

Maximum 4 points on this performance measure

a. If the average score in Health for LLG performance assessment is:

- 70% and above, score 2
- 50% - 69%, score 1
- Below 50%, score 0

It was noted from the LLG Performance Assessment Variance 2022 - 2023 downloaded from OPAMS that Buyende LLGs average performance was;

- 31% in 2022
- 73% in 2023
- variance 42%

This indicated that the 73% score was above the minimum scorable level and the LG scored 2.

The assessment further obtained from the DHO and the MIS the following FY 2022/2023 results for Buyende DLG;

Bugaya S/C 100%

Bukungu T/c 30%

Buyanja S/C 30%

Buyende S/C 100%

Buyende T/C 100%

Gumpi S/C 30%

Irundu S/C 100%

Irundu T/C 100%

kagulu S/C 100%

Kidera T/C 70%

Ndolwa S/C 30%

Ngandho S/C 100%

Nkondo S/C 100%

Kidera S/C 100%

therefore total score was 1090% giving an average (1090/14)% ,73%

N23\_Service Delivery Performance: Average score in the Health LLG performance assessment.

Maximum 4 points on this performance measure

b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:

- 75% and above; score 2
- 65 - 74%; score 1
- Below 65; score 0

There was no RBF activities as per the letter from MOH to all CAOs dated 7th December 2022 highlighting change of policy on RBF signed by the Ps was availed.

3	Investment performance: The LG has managed health projects as per guidelines.	a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.	<p>The LG budgeted UGX 969,000,000 and spent the Health Development grant on eligible investments which included;</p> <ul style="list-style-type: none"> <li>● Remodelling and construction of OPD at Nkone HC II at UGX 90,000,000</li> <li>● Procurement of assorted medical equipment like the Theatre machines for Bugaya HC IV at UGX 190,000,000</li> <li>● Wiring of maternity Ward and Theatre at Bugaya HC IV at UGX 19,000,000</li> <li>● Upgrading of Bukungu HC which was a Ugift project at UGX 670,000,000</li> </ul>	2
	Maximum 8 points on this performance measure			
3	Investment performance: The LG has managed health projects as per guidelines.	b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0	<p>There was evidence to show that works on health projects were verified by the relevant officers before payments were made as indicated below;</p> <p>Construction of OPD at Nkoone HCII, the request for payment was made on 20th March 2023 of Ugx 78,200,000 by M/s Bisca (U) Ltd, an interim certificate signed on 31st March 2023 by the District Engineer, DHO, CDO and Environment officer of Ugx 70,477,609 and the voucher 5905207 effected on 15th June 2023 of Ugx 69,835,560.</p> <p>Upgrading of Bukungu HCII to HCIII.A Request for payment was raised on 2nd May 2023 by M/s Visvar Investment Ltd of Ugx 204,932,435. An interim certificate N01 of Ugx 182,072,358 was signed on 9th May 2023 by the DHO, District engineer, CDO ,CAO and environment officer and the voucher 5868265 effected on 15th June 2023 of Ugx 182,072,358</p> <p>A second requisition for payment was raised on 9th June 2023 of Ugx 348,182,328 with an interim certificate of Ugx 166,742,581 signed by DHO, CAO, CDO , District engineer and Environment officer on 20th June 2023 for 47.8% works done and the payment effected on 28th June via voucher 6425377 of Ugx 166,742,581</p>	2
	Maximum 8 points on this performance measure			

3	Investment performance: The LG has managed health projects as per guidelines.	c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0	<p>Evidence for variations in cost prices of the contract sum and engineers estimate was as follows for the implemented health projects.</p> <p>1. Construction of OPD at Nkoone HC II.</p> <p>Contract sum=Ugx 78,200,000</p> <p>Engineers estimate=Ugx 80,000,000</p> <p>% Variation =-2.25%</p> <p>The % variation was within +/- 20%\</p> <p>2. Upgrading of Bukungu HC II to HC III</p> <p>Contract sum=Ugx909,477,589</p> <p>Engineers estimate=Ugx909,477,589</p> <p>% Variation = 0%</p> <p>3. Procurement of assorted medical equipment like the Theatre machines for Bugaya HC IV</p> <p>Contract price UGX 190,000,000</p> <p>LPO price UGX 190,000,000</p> <p>% variation 0%</p> <p>The % variation was within +/- 20%\</p>	2
3	Investment performance: The LG has managed health projects as per guidelines.	<p>d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY</p> <ul style="list-style-type: none"> <li>• If 100 % Score 2</li> <li>• Between 80 and 99% score 1</li> <li>• less than 80 %: Score 0</li> </ul>	The implemented works at Bukungu HCII to HCIII were at 85% according to the supervision report as at 30th June, 2023	1

4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure</p> <ul style="list-style-type: none"> <li>• If above 90% score 2</li> <li>• If 75% - 90%: score 1</li> <li>• Below 75 %: score 0</li> </ul>	<p>There was evidence to confirm that Buyende DLG recruited staff for all HC IIIs and HC IV as per the staffing structure dated 1st July 2023.</p> <p>The staff structure obtained from DHO indicated that Buyende DLG had 2 HC IV's and 4 HC III's.</p> <p>The total number of approved positions for HC IV and III = 170</p> <p>Total filled positions for HC IV and III = 104</p> <p>Percentage of filled positions</p> <p>Were = <math>104 \times 100</math></p> <p style="padding-left: 40px;">170</p> <p style="padding-left: 40px;">= 61.2%</p>	0
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4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> <li>• If 100 % score 2 or else score 0</li> </ul>	<p>The upgrading of Bukungu HCII to HCIII was in conformity with the MoH facility infrastructure designs as evidenced below;</p> <p>The maternity ground plan structure was the same as on plan, the roofing sheets were of 26 gauge IT4, steel casement windows of 1500mm, a ramp provided at all entrances and exit doors of 1800mm width. the internal door openings of 900 mm x 2400mm.</p>	2
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**Performance Reporting and Performance Improvement**

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>According to the staff list at DHO's office and the health facilities visited, the information on the position of health workers was accurate; for instance; at Kidera HCIV 44 staff were deployed out of 49, Buyende HCIII 17 staff were deployed out of 19 and Nkondo HCIII 166 staff were deployed out of 19 among other</p>	2
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5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>Only one facility Bugaya HCIII was upgraded to HCIV and was found functional</p>	2
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6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans &amp; budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> <li>• Score 2 or else 0</li> </ul>	<p>There was evidence that the HCs' budgets were prepared by 31st March, 2023. As per sampled the facilities below;</p> <ol style="list-style-type: none"> <li>1).Kidera HC IV, prepared Annual workplan and budget for FY 2023/2024 by the Facility In-charge and submitted on 28th March 2023,</li> <li>2)Buyende HCIII, prepared the Annual workplan and budget by the facility in-charge on 14th March 2023</li> <li>3). Nkondo HC III prepared the Annual workplan and budget by the facility in-charge on 13th March 2023</li> </ol>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> <li>• Score 2 or else 0</li> </ul>	<p>From the sampled facilities, the ABPR were prepared and submitted before the deadline of 15th July.</p> <ol style="list-style-type: none"> <li>1). Kidera HC IV, was prepared and submitted on 10th July 2023 by the Facility In Charge</li> <li>2) Buyende HC III ,was prepared and submitted on 8th July 2023 by the facility In-charge</li> <li>3) Wesunire HC III, was prepared and submitted on 8th July, 2023 by the facility In-charge</li> </ol>	2

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports

- Score 2 or else 0

From the Annual facility performance reports, the following sampled facilities developed and reported on implementation of improvement plans

1) Kidera HC IV developed and reported on the implementation of facility Improvement plans that incorporate performance issues identified included; low ART client retention, low ANC 1st trimester visit, lack of key medical workers in the facility, poor management of outreach activities compiled by in-charge on 14th July 2023

2)Buyende HCIII developed and reported on the implementation of facility Improvement plans, issues included, delayed and inadequate supply of drugs,poor knowledge amongst the communities regarding preconception and early ANC care, ill knowledge by TBAs and VHTs regarding referral of pregnant mothers compiled by in-charge on 15th July 2023

3) Wesunire Catholic HC III developed and reported on the implementation of facility Improvement plans that incorporate performance issues identified in monitoring and assessment reports. E.g. prepared PIP on 11th July 2023 by in-charge, issues included; inadequate beds for in-patients, lack of CBC machine, inadequate delivery equipment, lack of awareness regarding community outreach programme

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,

- score 2 or else score 0

There was evidence that the health facilities submitted monthly and quarterly HMIS reports timely

Kidera HCIV submitted reports for

Q1 on 5th October, 2022,

Q2 on 7th January 2023,

Q3 on 7th April 2023

Q4 on 7th July 2023.

Buyende HCIII submitted reports for

Q1 on 6th October, 2022,

Q2 on 6th January 2023,

Q3 on 4th April 2023

Q4 on 6th July 2023

Nkondo HCIII submitted reports for

Q1 on 6th October 2022,

Q2 on 5th January 2023,

Q3 on 6th April 2023 and

Q4 on 7th July 2023.

Therefore, from the information Health facilities submitted up to date monthly and quarterly HMIS reports timely 7 days following the end of each month and quarter

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0

Note: Municipalities submit to districts

There was no RBF activities as per the letter from MOH to all CAOs dated 7th December 2022 highlighting change of policy on RBF signed by the Ps was availed.



6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>There was no RBF activities as per the letter from MOH to all CAOs dated 7th December 2022 highlighting change of policy on RBF signed by the Ps was availed.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>The sector compiled and submitted all the quarterly BPR for the FY under review as indicated;</p> <p>In Qtr 1, 10th October 2022, In Qtr 2, 8th January 2023 In Qtr 3, 13th April 2023 In Qtr 4, 7th July 2023</p> <p>From the information above it was evident that local governments timely by the end of the first month of the following quarter compiled and submitted all quarterly Budget performance reports</p>	1
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>There was evidence to show that LG developed PIPs for weakest performing Health facilities i.e Kidera HCIV, Bugaya HCIII, Namusikizi HCII and some of the gaps identified included low ANC coverage, understaffing, inadequate accommodation for staff, lack of medicine store, among others</p>	1

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>There was no evidence to prove that the LG implemented the Performance Improvement Plan</p>	<b>0</b>
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**Human Resource Management and Development**

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>As per the budget and workplan for current FY 2023/2024 for Buyende DLG approved by CAO on 21st June 2023, the LG budgeted UGX 1,689,831,312 for 146 health workers</p>	<b>2</b>
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7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0</p>	<p>From Buyende DLG staff approved staff structure had 195 staff, the number recruited was 146, giving a percentage of 75% which was the minimum requirement</p>	<b>2</b>
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7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0

There was evidence that the health workers were working at their deployed HCs. The assessment sampled and visited the HCs below to verify whether what was on (number and names) the DHO's deployment list tallied with the lists at the respective HCs. Those visited included;

- Kidera HC IV, duty roaster dated 1 October 2023, 44 staff were deployed out of 49.

- Nkondo HCIII, duty roaster dated 1st October 2023, 16 staff were deployed out of 19

- Buyende HCIII duty roaster dated 1st October 2023, 17 staff were deployed out of 19

As per the duty roasters there was evidence that the staff were working at their places of deployment

3

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0

There was evidence that the DLG publicized health workers deployment on public notice boards on 1st July 2023, the facilities visited included, Kidera HCIV, Nkondo HCIII and Buyende HCIII

2

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

Evidence from the review of the 10 Health Facility in Charges showed that they were appraised by the SAS and appraisals countersigned by the District Health Officer on the same day of 26/6/2023

1. Nampera Maria, (Enrolled Nurse) at Mpunde HC II ;
2. Liiga Anthony (Enrolled Nurse) at Ikanda HC III ;
3. Waiswa Kossamu (MCO) at Irundu HC III;
4. Kyaligonza Geoffrey (Enrolled Nurse) at Nkooni HC II;
5. Ntumba Charles (SMCO) at Buyende HC III;
6. Nampeera Maria (Enrolled Nurse) at Mpunde HC II;
7. Mutesi Teddy (Senior Assistant Nursing Officer) at Kaidera HC III;
8. Achoda Daniel, (Senior Assistant Nursing Officer) at Kakooge HC III;
9. Isabirye Moses Eria (SCO) at Bugaya HC III;
10. Wakabi Fred, (Enrolled Nurse) at Namusikize HC II.

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0

Evidence from the 10 reviewed appraisals for Health workers by their supervisors revealed that all of them were appraised as follows:

1. Ssembatia Fred, (MCO) at Bugaya HC II was appraised by Isabirye Moses Eria, (SCO) on 30th/6/2023;
2. Wandira Ben, (MCO) at Bugaya HC II was appraised by Isabirye Moses Eria, (SCO) on 8th/6/2023;
3. Baliddawa Senturio, (Askari) at Irundu HC III was appraised by Waiswa Kossamu, (MCO) on 30th/6/2023.
4. Biribawa Oliver, (Health Information Assistant) at Bugaya HC II was appraised by Isabirye Moses Eria, (SCO) on 5th/6/2023;
5. Bagonda Augustine, (Laboratory Assistant) at Bugaya HC II was appraised by Bankyaye Peter, (Medical Laboratory Technician) on 6th/6/2023;
6. Nasanga Jane, (Porter) at at Bugaya HC II was appraised by Isabirye Moses Eria, (SCO) on 30th/6/2023;
7. Kikobye Marthe, (Enrolled Midwife) at Bugaya HC II was appraised by Isabirye Moses Eria, (SCO) on 6th/6/2023;
8. Nakazibwe Angella, (Enrolled Nurse) at Kakooge HC III was appraised by AchodaDaniel, (Senior Assistant Nursing Officer) on 30th/6/2023;
9. Konso Ruth (Enrolled Midwife) at Kakooge HC III was appraised by AchodaDaniel, (Senior Assistant Nursing Officer) on 30th/6/2023;
10. Nalule Teddy Mukisa, (Enrolled Nurse) at Kakooge HC III was appraised by AchodaDaniel, (Senior Assistant Nursing Officer) on 30th/6/2023;

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

iii. Taken corrective actions based on the appraisal reports, score 2 or else 0

There was evidence availed at the time of assessment in respect of corrective actions taken on the basis of the staff appraisals for example there was a training report on comprehensive emergency obstetric and newborn care dated 10th June 2023.

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>There was evidence that the LG conducted continuous professional training of Health workers.</p> <p>Training report of Health workers in ANC child birth, postnatal care for positive pregnancy dated 15th May 2023</p> <p>Training report of health workers on adolescent health dated 30th June 2023</p> <p>A training report on comprehensive emergency obstetric and newborn care dated 10th June 2023</p>	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>A training database for FY 2022/2023 was availed by the LG and activity included, training on ANC child, postnatal care for positive pregnancy, training of health workers on adolescent health, training on comprehensive emergence and new born care</p>	1

**Management, Monitoring and Supervision of Services.**

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was a letter written by the CAO of Buyende DLG to the PS Ministry of Health dated 28th August 2022 mentioning Health facilities benefitting from PHC Non-wage recurrent grants , the list included 15 facilities namely; Kidera HCIV, Bugaya HCIV, Nkondo HCIII, Irundu Kakooge HCIII, Kagulu HCII, Nkoone HCII, Bukungu HCII among others</p>	2
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>According to the Budget performance report of Buyende LG Vote 083 for FY 2022/2023, the total Budget for health department was Uganda Shillings 86,324,887</p> <p>The monitoring of health services was allocated Shillings 28,400,000</p> <p>Thus, the percentage allocation was <math>28,400,000/86,324,887 * 100 = 32\%</math> which was above the 15 percent minimum</p>	2

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>The LG did timely warranting/ verification of direct Health transfers to Health facilities for the last FY, in accordance with the requirements of the budget as per copy of the warrant availed to the assessment team;</p> <p>Quarter 1 ,warrant was done on 8th August 2022 while cash limit date was on 5th August 2022; after 3 working days</p> <p>Quarter 2 warrant was done on 13th October 2022 while cash limit date was on 10th October 2022. after 3 working days</p> <p>Quarter 3 warrant was done on 18th January 2023 while cash limit date was on 16th January 2023. after 3 working days</p> <p>Quarter 4 warrant was done on 24th April 2023 while cash limit date was on 20th April 2023. after 4 working days</p> <p>The LG was compliant for all quarters where the warrants were done within 5 working days after receipt of the cash limits from the MoFPED.</p>	2
9	<p>Maximum 9 points on this performance measure</p>			
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The invoicing and communication of Q4 PHC NWR grant was done outside the timeframe as indicated below;</p> <ul style="list-style-type: none"> <li>• quarter one funds were released on 8th August 2022 and invoicing and communication was done on 12th August 2022; after 4 working days</li> <li>• Quarter 2, funds released 13th October 2022 and invoicing and communication was done on 16th October 2022; after 1 working day</li> <li>• Quarter 3, funds were released on 18th January 2023, invoicing and communication was on 19th January 2023; after 1 working days</li> <li>• Quarter 4 , funds were released on 24th April 2023, invoicing and communication was on 11th May 2023; after 11 working days, therefore LG was not compliant</li> </ul>	0
	<p>Maximum 9 points on this performance measure</p>			

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>The LG publicized all the quarterly financial releases to all the health facilities as below,</p> <p>Quarter 1 date of receipt of the expenditure limits was 5th August 2022 and date of publishing was 10th August 2022 , after 3 days</p> <p>Quarter 2 date of receipt of the expenditure limits was 10th October 2022 and date of publishing was 17th October 2022, after 5 working days</p> <p>Quarter3 date of receipt of the expenditure limits was 16th January 2023 and date of publishing was 19th January 2023, after 3 working days</p> <p>Quarter 4 date of receipt of the expenditure limits was 20th April 2023 and date of publishing was 11th May 2023 , after 13 working days</p> <p>LG delayed to publicize financial releases for Q4, therefore LG was not compliant</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>There was proof that the DLG implemented DHMT recommendations of the sitting held as indicated;</p> <p>Q1; meeting was 31st August 2022; among recommendations included follow up on VHT payments, improve on Tb assessments at HCs, give enough attention to clients on ART,</p> <p>Q2, meeting was held on 28th October 2022 and implemented the following, Tb assessments improved, payments for VHTs done, increased assessment of clients on ART</p> <p>Q3, meeting was held on 28th February 2023 and recommended recruitment of staff in facilities which were under staffed, disciplinary measures to be instituted on some health staff who were involved in continuous absenteeism, staff transfers as means of improving service delivery among others</p> <p>Q4, meeting was held on 28th April 2023 and recommended enforcing the recommendations of Q1, Q2 and Q3</p>	2



10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>There were minutes of the performance review meetings where Health facility In-charges attended.</p> <p>Quarter 1 report dated 31st August 2022, all health facility in-charges participated, CDO, DEO, ART Counsellor, DPO,D/RDC,WASH, USAID, UPMP, MJAP</p> <p>Quarter 2 report dated 28th October 2022, all health facility in-charges participated, CDO, DEO, ART Counsellor, DPO,D/RDC,WASH, USAID, UPMP, MJAP</p> <p>Quarter 3 report dated 28th February 2023, all health facility in-charges participated, CDO, DEO, ART Counsellor, DPO,D/RDC,WASH, USAID, UPMP, MJAP</p> <p>Quarter 4 report dated 28th April 2023, all health facility in-charges participated, CDO, DEO, ART Counsellor, DPO,D/RDC,WASH, USAID, UPMP, MJAP</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There were reports on the joint supervision visits conducted in the Health facilities and here examples included;</p> <p>Q1 support supervision report dated 15th November 2022</p> <p>Q2 support supervision report dated 15th December 2022</p> <p>Quarter 3 support supervision report dated 28th March 2023</p> <p>Quarter 4 support supervision report dated 14th August 2023</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <ul style="list-style-type: none"> <li>• If not applicable, provide the score</li> </ul>	<p>There was evidence that DHT ensured that HSDs carried out support supervision of lower-level health facilities.</p> <p>It was evidenced by a support supervision report</p> <p>In quarter 1 dated 5th October 2022 and the Lower Health facility supervised included Bukungu HCIII, Nkondo HCIII, Buyende HCIII, Wesunire catholic HCIII among others</p> <p>In quarter 2, dated 5th January 2023 and the Lower Health facility supervised included Bugaya HCIII, Gumpi HCIII, Kagulu HCII, among other</p> <p>In quarter 3, dated 20th April 2023 and the Lower Health facility supervised included Ikanda HCII, Kakoge HCII, Ikoone HCII among other</p> <p>In quarter 4, dated 10th July 2023 and the Lower Health facility supervised included Nkoone HCII, Wandago HCII, Irundu HCIII among others.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>There was evidence that the recommendations made for specific corrective actions were implemented as indicated below;</p> <p>Staff transfers and demotions were effected;</p> <ul style="list-style-type: none"> <li>● Helen Naigaga assistant nursing officer was demoted from being in-charge of Bukungu HC III and transferred to Buyende,</li> <li>● Sabano Annet, an enrolled midwife, was transferred from Ngando HCII to Nkondo HCIII.</li> </ul>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>Quarterly support supervision reports were available and were presented by the District Medicine Management supervisor i.e.,</p> <ul style="list-style-type: none"> <li>• Quarter I report dated 12th August 2022</li> <li>• Quarter II report was dated 30th October 2022,</li> <li>• Quarter III was dated 18th March 2023 and</li> <li>• Quarter IV dated 20th June 2023, and these reports were referred to as essential, medicines supervision performance and recognition strategy (EMSPs)</li> </ul>	1

11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0	According to the Approved budget performance report Vote 083, Buyende DLG FY 2022/2023, DHO's office was allocated UShs 286,324,887.	2
	Maximum 4 points on this performance measure		Then out of the total allocation, 28,630,000 was allocated to health promotion activities	
			28,630,000/286,324,887*100= 33.2%. which was above the minimum required.	
11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0	There was evidence that the DHT held health promotion activities as evidenced by the reports below;	1
	Maximum 4 points on this performance measure		<ul style="list-style-type: none"> <li>● Report on community dialogue meeting with TBAs dated 18th August 2022</li> <li>● Report on community dialogue meeting intended to improve on ANC attendance dated 18th September 2023</li> <li>● Report on inspection of institutions and health facilities dated 15th June 2023</li> </ul>	
11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0	There was evidence of the follow up action taken by the DHT on the Health promotion and prevention issues.	1
	Maximum 4 points on this performance measure		A report on follow-up on termly school health inspection dated 5th September 2023.	
			A radio talk show held on 15th October 2023 as a follow up on dialogue meetings with the communities targeting VHTs and TBAs; key discussants included RDC, ADHO environment health, ADHO maternal and child health.	
<b>Investment Management</b>				
12	Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.	a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0	The Asset register for the health department Buyende DLG provided and included the following items that were added in previous FY 2022/2023;	1
	Maximum 4 points on this performance measure		, 18 sterilizers, 18 delivery beds, 18 resuscitation sets, 18 oxygen concentrators, 6 refrigerators, 18 wheel chairs, 18 digital baby scales, 18 infant weighing scales last updated on 10th July 2023	

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII);</p> <p>(ii) desk appraisal by the LG; and</p> <p>(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p> <p>score 1 or else score 0</p>	<p>The District officers namely Planner, Engineer, SEO, PAS and CDO conducted a desk appraisal for projects in the budget and a report was produced on 24th /06/2022 and forwarded to CAO. The officers pronounced themselves by marking “Yes” in the Development Plan column to mean that the projects were derived from the DDP III page 229. The health sector investments appraised included;</p> <ul style="list-style-type: none"> <li>● remodelling of Nkoone HC II</li> <li>● Equipping of Bugaya HC IV</li> <li>● Wiring of Maternity ward and theatre at Bugaya HC IV</li> <li>● Upgrading of Bukungu HC.</li> </ul> <p>The assessment noted that the investments were in line with the health sector Grant guidelines as required.</p>	<b>1</b>
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The District officials conducted the project's field appraisal for FY 2022/2023 between 17th to 21st May, 2022 and a report dated 22nd /06/2022 was produced and forwarded to the CAO. Among the projects were the Health sector projects namely:</p> <ul style="list-style-type: none"> <li>● remodelling of Nkoone HC II</li> <li>● Equipping of Bugaya HC IV</li> <li>● Wiring of Maternity ward and theatre at Bugaya HC IV</li> <li>● Upgrading of Bukungu HC</li> </ul> <p>In their report, the officials pronounced positively on the technical feasibility and environmental and social acceptability for the projects.</p>	<b>1</b>

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>Screening form for the construction of an OPD block at Nkoone HCII in Irundu sub-county it was carried out as per the screening from dated 6th/10/2022. Costed ESMP of Ugx. 1,000,000 and impacts identified were; soil erosion, debris generation at the site, vegetation loss and waste generation, and mitigation measures designed such as backfilling, proper waste management, limit vegetation clearance to the site and landscaping on site this was prepared by the environment Officer and the DCDO on 11th/10/2022.</p> <p>Screening form for the construction of an OPD block, maternity ward, 2 twin staff houses, pit latrines with bathrooms for staffs and patients placenta pit and fencing of the health unit for the upgrade of Bukungu HCII to HCIII in Bukungu town council it was carried out as per the screening from dated 20th/09/2022. Costed ESMP of Ugx. 1,500,000 and impacts identified were; soil erosion, debris generation at the site, vegetation loss and waste generation, and mitigation measures designed such as backfilling, proper waste management, limit vegetation clearance to the site and landscaping on site this was prepared by the environment Officer and the DCDO on 21st/09/2022.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY ) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>There was evidence for a timely submission of the departmental plan on the 31st March, 2023 by the DHO (Dr. Isabirye) with the following requests;</p> <ul style="list-style-type: none"> <li>● Construction of an OPD at Ikanda HC II at Ugx 95,000,000</li> <li>● Completion of DHO's office at Ugx 15,000,000</li> <li>● Construction of a septic tank and completion of plumbing works for the theatre and OPD at Bugaya HC IV.</li> </ul>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>There was evidence for a procurement request form 1 submitted by the 1st quarter of the current FY on 26th March 2023 for the construction of an OPD at Ikanda HC II of Ugx 95,000,000.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>There was evidence of approval by the contracts committee for Construction of OPD at Nkoone HC II under Min. (9)508/DCC/2022 on 27th October 2022.</p> <p>The upgrading of Bukungu HC II to HC III was approved by the Contracts Committee vide Min. (9)508/DCC/2022 on 27th October 2022 and was cleared by the Solicitor general on 19th/11/2022.</p> <p>Equipping and wiring of Bugaya HC IV and Maternity ward and theatre at Bugaya HC IV was approved by the contracts committee vide Min. (9)508/DCC/2022 on 27th October 2022</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no evidence availed to the assessment concerning the appointment of project implementation team members.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The upgrading of Bukungu HC II to HC III was constructed as per the designs for instance,</p> <p>The maternity ground plan structure was the same as on plan, the roofing sheets were of 26-gauge IT4, steel casement windows of 1500mm, a ramp provided at all entrances and exit doors of 1800mm width, the internal door openings of 900 mm x 2400mm.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no evidence to show consolidated weekly reports by the clerk of works (Bukungu upgrading from HC II to HC III)</p>	0

13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0	There was evidence to show that site meetings were held by the project site committee.  A site meeting at Bukungu HC II was held on 15th June 2023 and the following personnel; CAO, DHO, Health facility incharge,contractor and the LG technical supervision team attended. The overall progress of works was at 43.8%.  A site meeting for Bukungu HC II was held on 18th July 2023 by CAO, Mayor (Bukungu TC), District Engineer, CDO, Environment, Site engineer. The overall progress of works was at 68%	1
	Maximum 10 points on this performance measure	If there is no project, provide the score		
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0	There was evidence for supervision reports for upgrading works at Bukungu HC II to HC III.  A supervision report for 5th May 2023 showing works still at substructure (compaction of backfill material for the maternity ward and excavation of pits for latrines)  Other supervision reports reviewed though outside the FY underview were;  A supervision report for 30th September 2023 indicating status of works at 80%.  Supervision report for 31st October 2023 indicating progress of works at 85%  A supervision report for 28th November 2023 indicating progress still at 85%, works seemed to have been stalled..	1
	Maximum 10 points on this performance measure	If there is no project, provide the score		

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0</p>	<p>There was evidence to show that works were verified and payments were made.</p> <p>Construction of OPD at Nkone HCII. The request for payment was made on 20th March 2023 of Ugx 78,200,000 by M/s Bisca (U) Ltd, an interim certificate signed on 31st March 2023 by the District Engineer, DHO, CAO of Ugx 69,835,560 and payment via voucher 5905207 was effected on 15th June 2023 amounting to Ugx 69,835,560.</p> <p>Upgrading of Bukungu HCII to HCIII. A Request for payment was raised on 2nd May, 2023 by M/s Visvar Investment Ltd of Ugx 204,932,435. An interim payment certificate of Ugx 182,072,358 was signed by the DHO, District engineer, CDO, CAO and environment officer on 9th May 2023. The payment of Ugx 182,072,358 was made via voucher 5868265 on 15th June 2023. The payment was not within 2 weeks of reference.</p> <p>A second requisition for payment was raised on 9th June 2023 of Ugx 348,182,328 with an interim certificate of Ugx 166,742,581 signed by DHO, CAO CDO, District engineer and Environment officer on 20th June 2023 for 47.8% works done and the payment of Ugx 166,742,581 was effected on 28th June via voucher 6425377.</p> <p>A request for advance payment for upgrade of Bukungu HCII to HC III was raised on 23rd January 2023 and Ugx 274,783,360 was paid voucher 3772302 on 21st February 2023.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>There was evidence for a complete procurement file for construction of OPD at Nkone HC II. Procurement ref.no.Buye583/wrks/22-23/00008. The contract was signed on 4th November 2022 with M/s. Bisca (U) Ltd. An evaluation report was approved by the contracts committee on 12th October 2022 and minutes of the contracts committee Min. (9)508/DCC/2022 on 13th October 2022.</p>	1

**Environment and Social Safeguards**



14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>There was a centralized grievances log opened on 10th/08/2022 at the LG for the FY 2022/23 under review where grievances were recorded, investigated and responded, the log of grievances was reviewed and there was no grievance reported resulting from health projects implementation.</p>	2
	<p>Maximum 2 points on this performance measure</p>			
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>The LG had guidelines on health care / medical waste management titled “National guidelines for WASH in health care facilities 2022 under chapter 8 health care waste management” and there was evidence of guidelines and medical waste segregation charts in sampled HCs such as;</p>	2
	<p>Maximum 5 points on this performance measure</p>		<ol style="list-style-type: none"> <li>1. NkoondoHCIII</li> <li>2. Kidera HCIV</li> <li>3. Buyende HCIII</li> </ol>	
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p>	<p>b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0</p>	<p>The health facilities had functional health care waste bins and placenta pits, waste pits</p> <p>M/s Green Label Services Ltd was contracted by MoH with funding from USAID to collect waste, transport and safe disposal arising from voluntary male medical circumcision (VMMC) maternal New-born and child health (MNCH) and care and treatment (C&amp;T) activities at Health Centres IVs and IIIs that generate higher volumes of waste and there was evidence of waste collection forms dated; 15th/02/2023, 15th/03/2023, 19th/04/2023, 17th/05/2023 and 22nd/06/2023.</p>	2
	<p>Maximum 5 points on this performance measure</p>			

15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0</p>	<p>There was evidence availed of training records on medical waste management by the time of the assessment for health care waste management carried between 26th-27th/06/2023 and in attendance were health workers as below;</p> <ol style="list-style-type: none"> <li>1. Aggrey Babise - PHN Kidera HCIV</li> <li>2. Ogwang Simon Peter - H/A Bugaya HCIII</li> <li>3. Nakasi Flavia - ANO Kidera HCIV</li> <li>4. Peekka Dan - EHA Irundu HCIII</li> <li>5. Kiwule David - MCO Kidera HCIV</li> <li>6. Mwitwa Alex - MLA Buyende HCIII</li> <li>7. Katusabe Sarah - RN Irundu HCIII</li> <li>8. Nakazibwe Angela - RMW Kakooge HCIII</li> <li>9. Katambe Macrine - RN Buyende HCIII</li> </ol>	<b>1</b>
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0</p>	<p>There were costed ESMPs for health projects for the FY 2022/2023 and were incorporated in contract documents and BoQs seen for the health investments;</p> <p>A costed ESMP of UGX. 3,890,000 for the Construction of an OPD block at Nkoone HCII was incorporated into the contract documents and BoQ under Bill 1: preliminaries item C-H,</p> <p>procurement Ref No. BUYE830/WRKS/22-23/00008 contracted to M/s Bisca (U) Ltd</p>	<b>2</b>
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0</p>	<p>There was no evidence availed for proof of ownership for where the health sector investments were implemented in the FY 2022/2023.</p>	<b>0</b>

16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.</p>	<p>Monitoring report for the construction of an OPD block at Nkoone HCII conducted by the environment officer and DCDO on 29th/03/2023 24th/05/2023 and 1st/06/2023 with recommendations such as removal of construction waste, site levelling and planting grass around the site.</p> <p>Monitoring report for the construction of infrastructures for the upgrade of Bukungu HCII - HCIII conducted by the environment officer and DCDO on 29th/03/2023 24th/05/2023 and 1st/06/2023 with recommendations such as removal of construction waste, site levelling and planting trees and grass around the site.</p>	2
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0</p>	<p>E&amp;S certificate and Payment certificate issued for the upgrade of Bukungu HCII to HCIII.</p> <p>Under procurement Ref. No. MoH-UGIFT/WRKS/22-23/000001</p> <p>Contractor: M/s Visvar investments Ltd, the DCDO and the Environment Officer endorsed works for payment on 26th/05/2023 and payment was made on 15th/06/2023 and 28th/06/2023.</p> <p>E&amp;S certificate and Payment certificate for the construction of an OPD block at Nkoone HC II, under procurement Ref. No. BUYE830/WRKS/22-23/000008</p> <p>Contractor: M/s Bisca (U) Ltd, the DCDO and the Environment Officer endorsed works for payment on 26th/05/2023 and payment was made on 15th/06/2023.</p>	2

**Water &  
Environment  
Performance  
Measures**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Local Government Service Delivery Results</b>				
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees  <i>Maximum 4 points on this performance measure</i>	a. % of rural water sources that are functional.  If the district rural water source functionality as per the sector MIS is:  o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	There was evidence obtained from the Ministry of Water and Environment MIS showing that water sources functionality in Buyende DLG for 2022/2023 was at 96%.	<b>2</b>
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees  <i>Maximum 4 points on this performance measure</i>	b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:  o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	There was evidence obtained from the Ministry of Water and Environment MIS showing that the functional WSCs in Buyende DLG for 2022/23 was at 98%.	<b>2</b>
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment  <i>Maximum 8 points on this performance measure</i>	a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;  • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0	From the results presented by the planner, 10 Sub counties were assessed among which included the following;  Buyaga S/C got 100%, Buyanja S/C got 70%, Buyende S/C got 80%, Gumpi S/C got 50%, Irundi S/C got 50%, Kagulu S/C got 20%, Kidera S/C got 70%, Ndolwa S/C got 70%, Ngandholo S/C got 50% and Nkondo S/C got 70% Thus the average score for the District under water sector was 63%	<b>1</b>

N23\_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.

o If 100 % of water projects are implemented in the targeted S/Cs: Score 2

o If 80-99%: Score 1

o If below 80 %: Score 0

Buyende DLG safe water coverage was 36% and thus the percentage allocation to LLGs were as follows;

Bugaya S/C at 42% received a piped water scheme and 6 borehole sources, Buyende S/C at 28% received 6 BHs, Kagulu S/C at 37% received 4BHs, Kidera S/C at 30% received 3BHs. Nkondo S/C at 47% received 1 BH.

The LG had a memorandum with IDI a development partner who drilled 27 water sources of which 11 went to Kidera and 8 to buyende S/C which were below

Thus, out of the 48 water Point Projects implemented in the FY 2022/2023; 28 were Implemented in S/C below the District average

Average

$$= 28/48*100 = 58.3\%$$

N23\_Service Delivery  
Performance: Average  
score in the water and  
environment LLGs  
performance  
assessment

Maximum 8 points on  
this performance  
measure

c. If variations in the contract price  
of sampled WSS infrastructure  
investments for the previous FY are  
within +/- 20% of engineer's  
estimates

o If within +/-20% score 2

o If not score 0

From the three (3) sampled  
project contracts, the percentage  
contract price variations for all the  
three project contracts sampled  
were all within -+20% as follows;

1. Sitting, drilling, casting and  
installation of the platforms of the  
10 boreholes

Proc.Ref no. BUYE 830/Wrks/22-  
23/00001

· Engineer's estimate =  
253,265,760

· Contract sum = 247,009,400

Percentage contract price  
Variation = 2.47%

2. Rehabilitation of 4 BHs

Proc.Ref no. BUYE 830/Wrks/22-  
23/00004

· Engineer's estimate =  
37,127,357

· Contract sum = 36,580,000

Percentage contract price  
Variation = 1.47%

3. Partial Construction of a piped  
water scheme

Proc.Ref no. BUYE 830/Wrks/22-  
23/00022

· Engineer's estimate =  
331,211,739

· Contract sum = 327,834,486

Percentage contract price  
Variation = 1.02%

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> <li>o If 100% projects completed: score 2</li> <li>o If 80-99% projects completed: score 1</li> <li>o If projects completed are below 80%: 0</li> </ul>	<p>From the Approved Budget performance report for FY 2022/2023 submitted to the ministry on 26th/07/2023.</p> <p>The LG planned to drill 20 Deep Boreholes, a 5-stance lined pit latrine, plus a piped water supply scheme and to rehabilitate 4 sources.</p> <p>All the projects were implemented and completed in the FY 2022/23 as stated</p> <p>Thus the percentage of projects completed as per the AWP was 100%</p>	2
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <ul style="list-style-type: none"> <li>o If there is an increase: score 2</li> <li>o If no increase: score 0.</li> </ul>	<p>From the Ministry MIS, there was an increase in the percentage of functional water facilities between the FY 2021/22 and 2022/23.</p> <p>Percentage of functional water facilities in the FY 2022/23 = 96%</p> <p>Percentage of functional water facilities in the FY 2021/22 = 92%</p> <p>percentage change = 4%</p>	2
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water &amp; sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <ul style="list-style-type: none"> <li>o If increase is more than 1% score 2</li> <li>o If increase is between 0-1%, score 1</li> <li>o If there is no increase : score 0.</li> </ul>	<p>From the Ministry MIS, there was an Increase in the percentage of rural water and sanitation facilities with functional committees.</p> <p>Percentage of rural water facilities with functional water and sanitation committee in the FY 2022/23 was 98%</p> <p>Percentage of rural water facilities with functional water and sanitation committee in the FY 2021/22 was 96%</p> <p>Percentage increase was 2%</p>	2

## Performance Reporting and Performance Improvement

Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance

*Maximum 3 points on this performance measure*

The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3

The DWO accurately reported on WSS facilities constructed in the previous FY and performance of the facilities were as reported.

From page 2 of 3 of the excel attachment to the annual progress report approved on 26th/07/2023, the DWO drilled and installed 20 deep boreholes and a Piped water scheme in the FY 2022/2023

Findings from the field visit of the two sampled Borehole projects showed that all projects were in place and functional, 1 Borehole was not protected with a fence however, no deep latrines in the radius of 30m, water yield and water quality was visually good and all had functional WUCs.

The 3 sampled projects included,

Kasingagwala A Village borehole (DWD No. 81698) completed on 25th/05/2023) found in Bugaya S/C.

Butooli Village borehole (DWD No. 81694) completed on 09th/05/2023 found in Buyende T/C.

A piped water supply system under phase II in Bugaya S/C which consisted of a Pump house with its fence, a Reservoir, a solar panel system and a transmission line.

The concrete poles were 100 by 100 mm and the chain link was galvanised of gauge 10mm with triple rows of barbed wire as specified in the BOQs, and all the tank members were all of galvanised steel as specified in the drawings.



5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p>	<p>a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2</p>	<p>There was evidence that the LG water office collects and compiles quarterly information on sub-county water supply and sanitation as evidenced below.</p>	2
	<p><i>Maximum 7 points on this performance measure</i></p>		<p>Quarter 1 report was submitted on 16th/12/2022 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found in the software report attached</p>	
			<p>Similarly, quarter 2 report was submitted on 20th/01/2023 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was still found in the detailed software report attached</p>	
			<p>Quarter 3 report was submitted on 28th/04/2023 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found in the software report.</p>	
			<p>Quarter 4 report was submitted on 21th/07/2023 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found through the pages</p>	
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p>	<p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p>	<p>The LG Water Office updated the MIS (WSS data) quarterly with water supply and sanitation information on (new facilities, population served, functionality of WSCs and WSS facilities.</p>	3
	<p><i>Maximum 7 points on this performance measure</i></p>		<p>The form 1s for the 20 newly drilled and installed boreholes and form 4 monitoring report tools used for the monthly update were attached to the DWO MIS and original copies submitted to the ministry for approval and MIS update on 2nd/07/2023.</p>	

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>The DWO reported that PIPs for the 25% lowest performing LLGs had not been developed for the previous FY year 2022/2023 but yet to be considered in the coming year.</p>	0
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**Human Resource Management and Development**

6	<p>Budgeting for Water &amp; Sanitation and Environment &amp; Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water &amp; Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation &amp; hygiene); 1 Engineering Assistant (Water) &amp; 1 Borehole Maintenance Technician: Score 2</p>	<p>From the LG Approved Budget Estimates FY 2022/2023, there was evidence that the DWO budgeted Ugx. 74,210,000 for critical staff of the water ad sanitation department.</p>	2
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6	<p>Budgeting for Water &amp; Sanitation and Environment &amp; Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment &amp; Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>The Environment and Natural Resources Officer budgeted for Ugx.257,844,000 for the following Environment &amp; Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer under vote number 830.</p>	2
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7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>The Water and Sanitation sector staff were only two (DWO and Ag. Borehole Technician).</p> <p>From the review of the personnel files presented, Ikosi Julius, (Ag.Borehole Maintenance Technician) was appraised by Zijja Aggrey, (Senior District Water Officer) on 6/th7/2023 which was outside the the set timelines.</p> <p>Records pertaining to the appraisal of the District Water Officer were not available for assessment..</p>	0
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7

Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.

*Maximum 6 points on this performance measure*

b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3

Capacity needs assessment was not done with in the department and thus no training reports presented for assessment

0

### Management, Monitoring and Supervision of Services.

8

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

*Maximum 6 points on this performance measure*

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
  - • If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
  - • If 80-99%: Score 2
  - • If 60-79: Score 1
  - • If below 60 %: Score 0

Buyende DLG safe water coverage was at 38% and thus the DWO allocated the budget to various sub counties as shown below;

Bugaya S/c at 42%

Buyende S/c at 29%

Kagulu S/c at 38%

Kidera S/c at 30%

Nkondo S/c at 46%

Six (6) new boreholes to Buyende S/c at 29% amounting to UGX 147,003,456 and extra 3 to be drilled by IDI a development partner, three (3) new boreholes to Kidera S/c at 30% amounting to Ugx 73,501,728 and extra 3 to be drilled by IDI a development partner

Total project budget for sub counties with safe water coverage below the district average = Ugx 367,508,640

Total project Budget for all the sub counties = Ugx 865,171,001

Percentage budget allocation to sub counties below the district average =  
 $(367,508,640)/(865,171,001)*100$   
 =42.47%

0

8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3</p>	<p>There was evidence that the DWO communicated to the LLGS their respective allocations for the current FY 2023/2024 according to the sub county advocacy meetings that sat at various sub county halls on where allocation were being discussed,</p>	3
	<p><i>Maximum 6 points on this performance measure</i></p>		<p>For Example in Ndondwe S/C on 01st/10/ 2023, Kidera S/C on 1st/10/2023, and Buyanja S/C on 2nd/10 2023 among others</p>	
			<p>The communication was publicised on the district water notice board on 31st/09/2023.</p>	
			<p>Allocations were as below;</p>	
			<p>Six (6) new boreholes to Buyende S/c at 29% amounting to UGX 147,003,456 and extra 3 to be drilled by IDI a development partner, three (3) new boreholes to Kidera S/c at 30% amounting to Ugx 73,501,728 and extra 3 to be drilled by IDI a development partner, Ndolwa S/c received 3BHs amounting to 75,979,728, Buyala S/c received 1 BH at Ugx 25,326,576 among others.</p>	
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p>	<p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p>	<p>The district Water Office monitored on average less than 80% of WSS facilities quarterly as follows;</p>	0
	<p><i>Maximum 8 points on this performance measure</i></p>	<ul style="list-style-type: none"> <li>• If 95% and above of the WSS facilities monitored quarterly: score 4</li> </ul>	<p>From the List of water and sanitation projects, DWO MIS, Buyende district had 611 Boreholes, 8 Piped water systems with 13 Sanitary facilities.</p>	
		<ul style="list-style-type: none"> <li>• If 80-94% of the WSS facilities monitored quarterly: score 2</li> </ul>	<p>A monitoring report in Quarter 1 was compiled on 18th/9/2022, where about 48 sources were monitored</p>	
		<ul style="list-style-type: none"> <li>• If less than 80% of the WSS facilities monitored quarterly: Score 0</li> </ul>	<p>No report in the second quarter was seen however in the third quarter a report was compiled for supervision of 28 water sources on 11/03/2023</p>	
			<p>A progress report in quarter 4, was compiled on 25th/05/2023 where 18 new facilities were monitored. monitoring took place from 4th May 2023 till 24th of May 2023.</p>	

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

*Maximum 8 points on this performance measure*

b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2

There was evidence that the DWO conducted quarterly DWSCC meetings and discussed the key issues presented in the monitoring reports.

The following quarterly minutes for DWSCC quarterly meetings were in place with rehabilitation and water user committee training needs discussed;

1. Quarter 1 DWSCC minutes dated 21st/09/2022 with key issues discussed under Min.4/21/09/22

2. Quarter 2 DWSCC minutes dated 14th/12/2022 with key issues discussed under Min.04/14/12/22

3. Quarter 3 DWSCC minutes dated 26th/03/2023 with key issues discussed under Min.04/28/03/23

4. Quarter 4 DWSCC minutes dated 17th/05/2023 with key issues discussed under Min.04//18/05/23

Some of the remedial actions were;

Continuous sensitization of water user committees to improve on sanitation and reducing on the sources whose fences are vandalised

Retraining and formation of new water committees to reduce on the break down of the sources among other issues discussed

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>There was evidence that the DWO communicated to the LLGS their respective allocations for the current FY 2023/2024</p> <p>The communication was publicised on the district notice board on 30th/08/2023. Allocations were as below;</p> <p>Six (6) new boreholes to Buyende S/c at 29% amounting to Ugx 147,003,456 and extra 3 to be drilled by IDI a development partner, three (3) new boreholes to Kidera S/c at 30% amounting to Ugx 73,501,728 and extra 3 to be drilled by IDI a development partner among others, Ndolwa S/c received 3BHs amounting to 75,979,728, Buyala S/c received 1 BH at 25,326,576 among others</p>	2
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> <li>• If funds were allocated score 3</li> <li>• If not score 0</li> </ul>	<p>The DWO allocated 42.7% of the NWR rural water and sanitation budget greater than 40%.</p> <p>From the annual software report for the previous FY 2022/2023 On page 2 of 3 of the budget line attachment to annual progress report for the FY 2022/2023, the DWO allocated Ugx 41,786,603 equivalent to 42.7% of the NWR rural water and sanitation budget Ugx 97,833,487 towards community mobilisation activities</p>	3

10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&amp;M of WSS facilities: Score 3.</p>	3
			<p>There was evidence that the DWO in liaison with the Community Development Officer established and trained WSCs on their roles on O&amp;M of WSS facilities as in the following training activity reports.</p> <p>From the annual software report for the previous FY 2022/2023 dated 8th/12/2022, 18 new WUCs were formed and trained and 6 non- functional committees were re-activated.</p> <p>From the sampled WSS in Kasingagwala A Village borehole (DWD No. 81698) found in Bugaya S/C.</p> <p>Butooli Village borehole (DWD No. 81694) found in Buyende T/C.</p> <p>The sampled members of the WSCs were able to remember the training that was given to them about the O &amp; M including daily cleaning of the water source, much as fencing the water sources was still a big problem especially to those sources sampled and collection of the water user fees of 1000 per household.</p>

**Investment Management**

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:</p> <p>Score 4 or else 0</p>	4
			<p>There was an updated LG asset register which set out water supply and sanitation facilities by location and LLG.</p> <p>The DWO presented an updated asset register that was last updated on 30th/06/2023 with new water sources constructed in the previous FY 2022/2023.</p> <p>The latest water source updates as per June 2023 by the ministry were, DWD 81698 located in Kasingagwala A village of Bugaya Sub county, DWD 81694 located in Butooli village of Buyende Sub county, A piped water scheme in Bugaya trading centre.</p>

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p>	<p>The Desk appraisal was conducted by a team of 6 member District officials led by the planner by filling forms which were endorsed by all and a report compiled on 26th June 2023 by Mudhasi Samuel the District Planner</p> <p>Under the Water department, all the project costs were analysed and found to be inline with the approved project profiles and derived from the DP III.</p> <p>The projects appraised included, The drilling, casting and installation of 18 deep well boreholes, a 4-stance Public latrine in Bekula RGC, Phase III construction of a piped water scheme in Bugaya.</p>	4
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	<p>The DWO presented a community application file for the current FY with current application forms/letters.</p> <p>Some of the applications found in the file included;</p> <p>Request of a BH source in Nawansaso village, of Buyanja Parish in Buyanja S/C on 27th March 2022 signed by Semale Joseph the LC III Chairperson</p> <p>Request of a BH in Idala village, of Wesunire parish in Ndolwa S/C on 2nd March 2022 signed by Baronzwemu Micheal the LC1 Chairperson</p> <p>Request of a borehole source in Buwerya/Buluba Village, Kagulu Parish of Kagulu Sub county on 30th march 2022 by Bugabane James the LC1 Chairperson.</p>	2



11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>The Field appraisal was conducted by a team of 6 District officials led by the planner from 5th/06/2023 to 8th/06/2023 and a report compiled on 26th June 2023 by Mudhasi Samuel the District Planner</p> <p>Under the Water department, all the project costs were analysed and found to be inline with the approved project profiles and derived from the DP III.</p> <p>The projects appraised included, The drilling, casting and installation of 18 deep well boreholes, a 4 stance Public latrine in Bekula RGC, Phase III construction of a piped water scheme in Bugaya.</p>	2
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>There were filled environment, social and climate change screening forms for all the water projects.</p> <p>There were costed ESMPs for all the water projects in the FY2022/23,</p> <p>The Screening for the drilling, casting and installation of 18 deep well boreholes for Lot-1(10) and Lot-2(8) in the sub-counties of Kidera, Buyende, Ngandho, Bugaya, Nkoodo, Ndholwa and Buyanja under procurement Ref No. BUYE830/WRKS/22-23/00001</p> <p>Contractor: M/s MSR Technologies (U) Ltd prepared by senior environment officer and the DCDO and costed ESMP of 100,000 was incorporated into the BoQ under Bill 1: preliminaries item 1.7: planting of trees and grass around the water source.</p>	2

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>There was evidence to show water infrastructure investments being incorporated in the unpagged approved procurement plan as shown below;</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>		<ul style="list-style-type: none"> <li>● Drilling and installation of 17 deep boreholes Lot 1 and Lot 2 at Ugx 459,679,000</li> <li>● Partial construction of piped water system in Bugaya TC at Ugx 311,837,000</li> <li>● Rehabilitation of boreholes (4) at Ugx 36,867,000.</li> </ul>	
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>There was evidence to show all water projects were approved by the contracts committee.</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>		<p>Min.508/DCC/2022 of 27th October 2022 approved ;</p> <ol style="list-style-type: none"> <li>1. The drilling of 10 boreholes Lot 1</li> <li>2. The drilling of 8 boreholes Lot 2</li> <li>3. Partial construction of piped water system at Bugaya T/C</li> </ol>	
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>There was no evidence for an appointment for the supervision team for water investment projects.</p>	0
	<p><i>Maximum 14 points on this performance measure</i></p>			

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

*Maximum 14 points on this performance measure*

d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2

There was evidence that water sampled projects were constructed as per the standard technical designs.

The 2 implemented projects included;

Kasingagwala A Village borehole (DWD No. 81698) found in Bugaya S/C.

Butooli Village borehole (DWD No. 81694) found in Buyende T/C.

All projects were in place and functional, boreholes were well protected with no deep latrines in the radius of 30m, water quality and yield was generally good and it had functional WUCs.

A piped water supply system under phase II in Bugaya S/C which consisted of a Pump house with its fence, a Reservoir, a solar panel system and a transmission line.

The concrete poles were 100 by 100 mm and the chain link was galvanised of gauge 10mm with triple rows of barbed wire as specified in the BOQs, and all the tank members were all of galvanised steel as specified in the drawings.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

*Maximum 14 points on this performance measure*

e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2

A supervision report for 20th February 2023 for the 18 boreholes indicating the sited locations at Nfumagani, Nawansaso B, Nakawa, Bulayi, Buluba, Buteira, Bulube, Butemawa, Ndala, Nakabambe B, Butooli etc.

Supervision for all water projects, all boreholes were functional except (4) which were not complete dated 10th July 2023

A monitoring assessment report on 11th March 2023 prepared by Ikosi Julius.

A monitoring assessment report for all boreholes prepared 25th May 2023 by Ikosi Julius (Asst Engineering officer).

A supervision report for the piped water system supply at Bugaya TC dated 5th July 2023.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

*Maximum 14 points on this performance measure*

f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts

- o If 100 % contracts paid on time: Score 2
- o If not score 0

There was evidence for verification of works for the sampled water projects.

Partial construction of a piped water system at Bugaya TC .A request for payment was raised on 24th April 2023 by M/s. Alison Consults Engineering and Talent of Ugx 146,784,371.An interim certificate was signed on 23rd May 2023 of Ugx 94,398,333 and the voucher 5872790 of Ugx 93,488,064 was effected on 15th June 2023.

Drilling of 10 boreholes Lot 1.A requisition for payment was raised on 5th June 2023 for Ugx 247,009,400 by M/s. MSR Technologies (U) Ltd and the certificate of Ugx 222,727,120 was on 16th June 2023 and the voucher 6420400 was effected on 28th June 2023 of Ugx 220,579,394.

Drilling of 8 boreholes Lot 2.A requisition for payment was raised on 5th June 2023 by M/s MSR Technologies (U) Ltd of Ugx 197,607,520.An interim certificate of 13th June 2023 of Ugx 178,181,696 and voucher 6420400 was effected on 28th June 2023 of Ugx 176,463,515

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

*Maximum 14 points on this performance measure*

g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:

Score 2, If not score 0

Evidence for procurement files for water projects were as shown below;

Partial construction of a piped water system at Bugaya TC.  
Procurement ref no.Buye583/wrks/22-23/00003 with a work contract signed with M/s. Alison Consults Ltd on 12th December 2022, an evaluation report was approved by contracts committee on 12th October 2022 and contracts committee minutes Min.(10)508/DCC/2022 on 27th October 2022.

Drilling of 10 boreholes Lot 1.Procurement ref no.Buye583/wrks/22-23/00004 .The contract was signed with M/s. MSR Technologies (U) Ltd on 4th November 2022,The evaluation report was on 12th October 2022 and Minute of award Min.(1)508/DCC/2022 on 27th October 2022.

Drilling of 8 boreholes Lot 2.Procurement ref no.Buye583/wrks/22-23/00002.A contract signed on 4th November 2022 with M/s. MSR-Technologies (U) Ltd. The evaluation report was approved on 12th October 2022 and Minute of award Min. (2)508/DCC/2022 on 27th October 2022

## Environment and Social Requirements

13	<p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p> <p>Score 3, If not score 0</p>	<p>The LG had a grievance log where grievances were recorded for further investigation and response which was opened on 10th/08/2022 and there were grievances recorded under water sector;</p> <p>Mr. Ogwang Simon Peter - Health Asst. on behave of the Kasingagwaala "A" Ngandho sub-county community reported 20th/03/2023 about unstatified siting of the borehole in community as they claimed it was far for the majority of the people and demanded change of the site within the same village.</p> <p>on 4th/04/2023 there was a meeting held with the community and local leader sin Kasingagwaala trading centre and resolved to settle for the same position since it had high water thrash hold according to the survey.</p>	3
14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source &amp; catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>There was evidence of dissemination of guidelines by the community mobilizer Ms. Mirembe Racheal on 13th/12/2022 disseminated guidelines titled "Rural water supply and sanitation handbook for extension workers volume-1 community management handbook" and CDOs from different sub-counties signed for guidelines included;</p> <ol style="list-style-type: none"> <li>1. Kabambwe Charles the CDO Bugaya S/C</li> <li>2. Nakamya Dorothy the CDO Nkondo S/C</li> <li>3. Isabirye Yonna the CDO Irundu S/C</li> <li>4. Isabirye Robert the CDO Ndholwa S/C</li> <li>5. Malole Denis the CDO Kagulu S/C</li> <li>6. Wateta Mathias the H/I Buyende T/C</li> <li>7. Mugonero Alex the H/A Buyende S/C</li> <li>8. Ogwang Simon Peter the H/A Bugaya S/C</li> </ol>	3

15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans &amp; natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>The Screening for the drilling, casting and installation of 18 deep well boreholes for Lot-1(10) and Lot-2(8) in the sub-counties of Kidera, Buyende, Ngandho, Bugaya, Nkoodo, Ndholwa and Buyanja under procurement Ref No. BUYE830/WRKS/22-23/00001 and BUYE830/WRKS/22-23/00002</p> <p>Contractor: M/S MSR Technologies (U) Ltd prepared by senior environment officer and the DCDO and costed ESMP of 100,000 was incorporated into the BoQ under Bill 1: preliminaries item 1.7: planting of trees and grass around the water source.</p>	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>The DLG had evidence of all the MoUs where the water sources were implemented as per the examples below;</p> <p>1 An agreement dated 22/12/2022 between Buwerya/Buluba Cell and Namukasa kekulina the landowner for a Borehole drilling in Kagulu S/C signed by Mugabane James the LC1 chairperson</p> <p>2. An agreement dated 15/12/2022 between Nfumagane community and Seguya Benon the landowner for a Borehole drilling in Kidera S/C witnessed by Magina Bulubani the LC1 chairperson.</p> <p>3). An agreement dated 16/12/2022 between Bukoza-Buwande community and Ntemwa John the land owner for a Borehole drilling in Ngando Sub County witnessed by Mukoza Uria the LC1 chairperson.</p>	3



15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&amp;S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p>	<p>There were evidences of signed E&amp;S compliance certification forms. Examples include;</p> <p>E&amp;S certification and payment certification for the drilling and installation of 18 deep well boreholes for Lot-1(10) and Lot-2(8) in the sub-counties of Kidera, Buyende, Ngandho, Bugaya, Nkoodo, Ndholwa and Buyanja under procurement Ref No. BUYE830/WRKS/22-23/00001 and BUYE830/WRKS/22-23/00002 contracted to M/s MSR Technologies (U) Ltd.</p> <p>The environment officer and the DCDO certified works on 13th/06/2023 and payment was made on 28th/06/2023.</p>	2
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:</p> <p>Score 2, If not score 0</p>	<p>There was evidence of the monitoring reports availed for all the water projects;</p> <p>Monitoring reports for for the drilling and installation of 18 deep well boreholes for Lot-1(10) and Lot-2(8) in the sub-counties of Kidera, Buyende, Ngandho, Bugaya, Nkoodo, Ndholwa and Buyanja with recommendations made such protect and conserve the water catchment area, plant trees around water sources and form WSCs for each water source, was prepared by the DCDO and the senior environment Officer on 12th/04/2023 and 26th/06/2023.</p>	2

**Micro-scale  
Irrigation  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>There was evidence to show that LG had up to- date data on irrigated land as per the data sheets for the last two FYs signed by CAO as indicated below;</p> <p>Data sheet on irrigated land for FY 2021/2022 signed by CAO on 26th June 2022</p> <p>MSI non grant beneficiaries was 2 Acres</p> <p>MSI grant beneficiaries was 0 Acres</p> <p>Data sheet on irrigated land for FY 2022/2023 signed by CAO on 30th June 2023</p> <p>MSI non grant beneficiaries was 6 Acres</p> <p>MSI grant beneficiaries was 4.5 Acres</p>	<b>2</b>
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> <li>• By more than 5% score 2</li> <li>• Between 1% and 4% score 1</li> <li>• If no increase score 0</li> </ul>	<p>There was evidence to show that the LG had increased acreage of newly irrigated land in the previous FY as compared to previous FY but one as indicated below;</p> <p>Total irrigated land FY 2021/2022 was 2 acres</p> <p>Total irrigated land FY 2022/2023 was 10.5 acres</p> <p>Therefore, increment was 8.5 acres giving percentage increment of 425%</p>	<b>2</b>

N23\_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4

a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:

- Above 70%, score 4
- 60% - 70%, score 2
- Below 60%, score 0

From the LLG Performance Assessment Variance 2022 - 2023 OPAMS' results, Buyende scored 93% in the micro-scale irrigation for LLG performance assessment.

The assessment further requested from the SAE the respective LLGs performance and the findings are presented below.

The assessment team reviewed report for LLGs performance assessment for FY 2022/2023 Buyende DLG and the scores for MSI were as follows

Bugaya S/C 100%

Bukungu T/c 100%

Buyanja S/C 100%

Buyende T/C 100%

Buyende S/C 100%

Gumpi S/C 100%

Irundu S/C 60%

Irundu T/C 100%

kagulu S/C 100%

Kidera T/C 100%

Ndolwa S/C 60%

Ngandho S/C 80%

Nkondo S/C 100%

Kidera S/C 100%

therefore total score was 1300% giving an average (1300/14)% , 93%

3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	<p>The LG was under phase II category, therefore the development component of the grant for the previous FY 2022/2023 was used for setting up 3 demonstration sites at Buyende Seed school, Bugaya S/C and Kagalu S/C as illustrated below</p> <p>The total grant was UGX 196,579,330</p> <p>Total cost for installation of demo sites was UGX 66,092,000 representing 34% of the grant</p>	2
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0</p>	<p>There was no documentary evidence of signed farmer acceptance forms reviewed by the assessment team</p>	0
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0</p>	<p>The variations in the contract price and Engineer's estimates for setting up demonstration sites were as follows:</p> <ul style="list-style-type: none"> <li>• Supply and installation of demonstration site at Buyende Seed school, and Bugaya S/C budgeted at UGX 41,134,000 actual was UGX 45,890,0004 with a variation of UGX 4,756,000 represented by 11.6%</li> <li>• Supply and installation of demonstration site at Kagulo S/C budgeted at UGX 20,202,000 actual was UGX 20,202,000 with a variation of UGX 0 represented by 0%</li> </ul> <p>The variations were within the range of +/- 20% provided in the manual.</p>	1

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY	There was evidence to show that all the Micro scale irrigation equipment were installed within the previous FY 2022/2023 as indicated below;	2
	Maximum score 6	<ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 – 99% score 1</li> <li>• Below 80% score 0</li> </ul>	<ul style="list-style-type: none"> <li>• A certificate of completion for the installation of irrigation demonstration sites at Buyende seed school and Bugaya subcounty was issued by the SAE on 30th June 2023</li> <li>• A certificate of completion for the installation of irrigation demonstration sites at Kagulu sub county was issued by the SAE on 30th June 2023</li> <li>• From budget performance report for FY 2022/2023 approved by CAO on 24th August 2023, Page 53, installation of MSI equipment at the 3 demo sites was 100% completed</li> </ul>	
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	a) Evidence that the LG has recruited LLG extension workers as per staffing structure	According to the approved staff structure dated 6th February, 2023, the District was meant to have 32 extension workers for the 6 LLGs.	0
	Maximum score 6	<ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• If 75 – 99% score 1</li> <li>• If below 75% score 0</li> </ul>	<p>Based on the appointment letters and staff list dated 1th/7/2022 it was confirmed that 19 extension workers were substantially recruited.</p> <p>Hence it implied that 59.4% were in post.</p>	

4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF</p> <ul style="list-style-type: none"> <li>• If 100% score 2 or else score 0</li> </ul>	<p>As per MAAIF Technical guidelines issued on 24th November 2020, on page 12, MSI equipment installation should be;</p> <ul style="list-style-type: none"> <li>● Up to 2.5 acres of irrigated land coverage</li> <li>● Simple technology used including solar pump, small petrol pump, horse pipe, sprinkler and drip</li> <li>● An already existing water source should be available and within 700m from the irrigated land</li> </ul> <p>All the 3 visited sites demo sites i.e. Buyende Seed School, Bugaya S/C and Kagulu S/C were found to be compliant with the requirement with the requirement</p>	2
4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>b) Evidence that the installed micro-scale irrigation systems during last FY are functional</p> <ul style="list-style-type: none"> <li>• If 100% are functional score 2 or else score 0</li> </ul>	<p>From the three sites visited, i. e Buyende Seed school and Bukwaya Zone in Bugeya S/C and Kagulu S/C micro scale irrigation demonstration sites, the MSI installations were tested and found functional hence 100% (3/3*100).</p>	2

**Performance Reporting and Performance Improvement**

5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0</p>	<p>There was evidence that positions of extension workers filled was accurate. The 3 LLGs sampled and visited were Buyende T/C, Kidera and Nkondo Sub Counties. It was confirmed that.</p> <ul style="list-style-type: none"> <li>● In Buyende T/C, Babirye Irene, was deployed as the Agricultural Officer and Wakabi James as Animal Husbandry Officer the same staff were indicated on the DPO's deployment list.</li> <li>● In Kidera S/C, Muwolo Godfrey was deployed as Agricultural officer, Okileng James Basil as Assistant Fisheries officer, Kitamirike Joseph as Veterinary Officer and Lukalango Kapere Fredrick as Veterinary Officer. The same staff appeared the DPO's list for Kidera S/C.</li> <li>● In Nkondo S/C, Bwisuka Emmanuel was deployed as Assistant Animal Husbandry Officer, Alemye Noah as Assistant Fisheries Officer, Mugabi Solomon as an Agricultural Officer. The same staff appeared on the DPO's deployment list.</li> </ul>	2
5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0</p>	<p>A site visit to the 3 MSI demonstration sites; it was confirmed that solar powered pumps were installed at Buyende Seed school, Bugaya Sub-county and Kagulu sub-county as per information provided from the ABPR for FY 2022/2023, all the systems were functioning accurately.</p>	2

6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0</p>	<p>Quarterly supervision and monitoring reports detailing information on newly irrigated land, functionality of irrigation equipment installed, complimentary services and farmer expression of interest were availed as indicated below</p> <ol style="list-style-type: none"> <li>1. Q1 report was compiled by SAE and endorsed by CAO on 27th October 2022</li> <li>2. Q2 report was compiled by SAE and endorsed by CAO on 9th February 2023</li> <li>3. Q3 report was compiled by SAE and endorsed by CAO on 12th April 2023</li> <li>4. Q4 report was compiled by SAE and endorsed by CAO on 10th July 2023</li> </ol>	2
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6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0</p>	<p>There was evidence to show that LG entered up to-date LLG information into MIS as indicated below;</p> <p>MIS data for FY 2022/2023</p> <table border="0" style="margin-left: 40px;"> <thead> <tr> <th style="text-align: left;">Target</th> <th style="text-align: left;">Actual</th> </tr> </thead> <tbody> <tr> <td>Number of demos</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">3</td> <td style="padding-left: 20px;">3</td> </tr> <tr> <td>Number of EOI</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">228</td> <td style="padding-left: 20px;">174</td> </tr> <tr> <td>Number of awareness(leaders)</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">6</td> <td style="padding-left: 20px;">9</td> </tr> <tr> <td>Number of awareness (farmers)</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">8</td> <td style="padding-left: 20px;">5</td> </tr> <tr> <td>Number of farmer visits</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">126</td> <td style="padding-left: 20px;">21</td> </tr> </tbody> </table>	Target	Actual	Number of demos		3	3	Number of EOI		228	174	Number of awareness(leaders)		6	9	Number of awareness (farmers)		8	5	Number of farmer visits		126	21	1
Target	Actual																									
Number of demos																										
3	3																									
Number of EOI																										
228	174																									
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6	9																									
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8	5																									
Number of farmer visits																										
126	21																									



6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	Quarterly supervision and monitoring reports detailing information on newly irrigated land, functionality of irrigation equipment installed, complimentary services and farmer expression of interest were availed as indicated below;	1
	Maximum score 6		<ul style="list-style-type: none"> <li>● Q1 report was compiled by SAE and endorsed by CAO on 27th October 2022</li> <li>● Q2 report was compiled by SAE and endorsed by CAO on 9th February 2023</li> <li>● Q3 report was compiled by SAE and endorsed by CAO on 12th April 2023</li> <li>● Q4 report was compiled by SAE and endorsed by CAO on 10th July 2023</li> </ul>	
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	d) Evidence that the LG has: <ul style="list-style-type: none"> <li>i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0</li> </ul>	The LG did not provide evidence for development of PIPs	0
	Maximum score 6			
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	PIPs were not developed therefore implementation could not have been undertaken	0
	Maximum score 6			

**Human Resource Management and Development**

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0</p>	<p>From the budget and work plan for current FY 2023/2024 approved on 21st June 2023 on page 25, the LG budgeted UGX 1,084,500,000 for 28 extension workers</p>	1
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> <p>Maximum score 6</p>	<p>ii Deployed extension workers as per guidelines score 1 or else 0</p>	<p>The LG deployed extension staff as per the staff register for Agriculture extension staff to LLGs for current FY 2023/2024 dated 1st July 2023 for instance;</p> <p>Babirye Irene at Buyende T/C as Agricultural Officer, Okileng James Basil (Asst. Fisheries Officer) at Kidera S/C and at Nkondo S/C, Bwisuka Emmanuel was working as Assistant Animal Husbandry Officer, Alemye Noah as Assistant Fisheries Officer and Mugabi Solomon as an Agricultural Officer.</p>	1

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines

Maximum score 6

b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0

There was evidence that extension workers were working in the LLGs where they were deployed. The assessment sampled 3 LLGs; Buyende T/C, Kidera and Nkondo Sub Counties. The assessor confirmed that;

1. In Buyende T/C, Babirye Irene, was working as the Agricultural Officer and signed attendance for 2/10/2023 at 9:00 am likewise, Wakabi James an Animal Husbandry Officer recorded attendance on 2/10/2023 at 9:17 am

2. In Kidera S/C, Okileng James Basil (Asst. Fisheries Officer) signed attendance for 30/11/2023 at 8:16am, Molowo Godfrey Agricultural Officer recorded attendance at 8:17 am and Lukalango Kapere Fredrick, a Veterinary Officer reported for duty at 8:18 am.

3. In Nkondo S/C, Bwisuka Emmanuel was working as Assistant Animal Husbandry Officer, Alemye Noah as Assistant Fisheries Officer and Mugabi Solomon as an Agricultural Officer and they had recorded attendance on 16th November, 2023.

2

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines

Maximum score 6

c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0

It was evident that extension workers' deployment list dated 1st July, 2023 was publicized and disseminated to LLGs. For instance a visit to Buyende T/C revealed that a staff list was displayed on the LLG notice board.

2

Performance management: The LG has appraised, taken corrective action and trained Extension Workers

Maximum score 4

a) Evidence that the District Production Coordinator has:

i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0

Evidence from the review of the 10 extension workers personal files showed that they were appraised for FY 2022/23. However, five of the appraisals were outside the set timelines of 30th June and two were not appraised.

1. Babirye Irene, Agricultural Officer deployed in Buyende T/C was appraised by Tibengana James (Ag. Town Clerk) on 30/6/2023.

2. Dr. Kitamirike Joseph, (Veterinary Officer) deployed in Kagulu S/C was appraised by Malole Denis (SAS) on 30/6/2023.

3. Nalukwago Sarah, (Fisheries Officer) in the production department was appraised by Muwadi John (Senior Fisheries Officer) on 3/7/2023;

4. Kawuzi Godfrey, (Assistant Animal Husbandry Officer) in Buyende S/C was appraised by Mukyala Deborah (Ag. SAS) on 3/7/2023

5. Oenen Jorame, (Assistant Fisheries Officer) deployed in Kagulu S/C was appraised by Malole Denis (SAS) on 13/7/2023.

6. Kirunda Samuel, (Agricultural Officer), deployed in Kagulu S/C was appraised by Malole Denis (SAS) on 2/7/2023.

7. Nsajja Issa, (Assistant Fisheries Officer) in Buyende S/C was appraised by Mukyala Deborah (Ag. SAS) on 3/7/2023

8. Isabirye Anthony, (Agricultural Officer) in Buyende S/C was appraised by Mukyala Deborah (Ag. SAS) on 30/6/2023

The two were not appraised

9. Wakabi James, (Assistant Animal Husbandry Officer) in Buyende TC.

10. Muwolo Godfrey, Agricultural Officer in Kidera S/C.

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	a) Evidence that the District Production Coordinator has;  Taken corrective actions: Score 1 or else 0	No evidence availed at the time of assessment to prove that the District Production Coordinator had taken corrective actions.	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	b) Evidence that:  i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	The LG provided documentary evidence to show that training activities were conducted as indicated below;  A training report for extension staff on MSI online application dated 3rd February 2023  A training report for extension staff on MSI online application dated 16th May 2023  A training report for extension staff on MSI online application dated 28th May 2023	1
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	ii Evidence that training activities were documented in the training database: Score 1 or else 0	No training data base was availed to the assessment team for review	0

### Management, Monitoring and Supervision of Services.

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.  Maximum score 10	a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0	From the approved supplementary budget for current FY 2023/2024 endorsed by CAO on 25th October 2023, total allocation for MSI was UGX 854,245,515 and appropriated as follows  Capital development was UGX 640,684,136 representing 75% (640,684,136 /854,245,515 x100)  Complementary services was UGX 213,561,379 representing 25% (213,561,379/854,245,515 x100)	2
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9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p>	<p>From the approved supplementary budget for current FY 2023/2024, total allocation for MSI complementary services was UGX 213,561,379 and appropriated in line with sector guidelines as follows</p> <p>Enhancing LG capacity to support irrigated agriculture (25%) UGX 53,390,345</p> <p>a. Awareness raising of local leaders (15%) UGX 32,034,207</p> <p>b. Procurement, monitoring &amp; supervision (10%) UGX 21,356,138</p> <p>Enhancing farmer capacity for uptake of microscale irrigation (75%) UGX 160,171,034</p> <p>{Awareness raising of formers (42,712,276), farm visits (32,034,207), demonstrations (42,712,276), farmer field schools (42,712,276)}</p>	2
	<p>Maximum score 10</p>			
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>The LG included co-funding amounting to UGX 712,684,136 in the supplementary budget estimates and workplan for current FY 2023/2024 approved by CAO on 24th October 2023</p>	2
	<p>Maximum score 10</p>			
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>Not applicable for phase II Districts under which Buyende DLG falls</p>	0
	<p>Maximum score 10</p>			

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>The LG provided documentary evidence to show that DPO shared information on farmer co funding in DTPC meetings captured under min 7/BDLGDTPC07/02/03/2023 dated 2nd March 2023. The DPO discussed among others the cost sharing dynamics which included 25% for farmers who chose solar powered systems with a maximum cap of 18m and 75% for farmers who chose petrol powered systems with a maximum cap of 5m.</p>	2
	<p>Maximum score 10</p>			
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p>	<p>The MSI equipment at the 3 demonstration sites were installed/commissioned on 27th June 2023 , at the close of the financial year, therefore no monitoring was carried out during last FY 2022/2023 since there were no equipment to monitor</p>	0
	<p>Maximum score 8</p>	<ul style="list-style-type: none"> <li>• If more than 90% of the micro-irrigation equipment monitored: Score 2</li> <li>• 70-89% monitored score 1</li> <li>Less than 70% score 0</li> </ul>		
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p>	<p>b. Evidence that the LG has overseen technical training &amp; support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>The assessment team interviewed host farmers at Buyende seed school, Bugaya s/c and Kagulu which revealed they were knowledgeable on equipment operation and maintenance</p>	2
	<p>Maximum score 8</p>			

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	<p>Interviews with sampled extension workers were conducted and revealed that LG provided hands-on support to Lower extension workers. The sampled extension workers included;</p> <ol style="list-style-type: none"> <li>1. Babirye Irene , Agricultural Officer at Buyende Town council</li> <li>2. Muwolo Godfrey, Agricultural Officer at kidera Sub County</li> <li>3. Kirunda Samuel , Agricultural officer at Kagulu Sub County</li> </ol> <p>Further evidence was captured in the report on hands on support training of LLG extension workers at Bugaya demo site dated 16th June 2023</p>	<b>2</b>
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0</p>	<p>Not applicable for phase II LGs like Buyende DLG.</p>	<b>0</b>
11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0</p>	<p>The LG availed evidence to the assessment team to show that activities to mobilise farmers were conducted in form of;</p> <p>Attendance list for farmer field day held on 25th June 2023 at Bugaya demo site, a total of 33 farmers attended</p>	<b>2</b>



11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0</p>	<p>The LG provided evidence that District Staff and political leaders were trained on MSI in form of training reports, examples of reviewed reports by the assessment team included;</p> <p>Report on awareness raising of local leaders for LLGs on MSI dated 3rd May 2023 and the participants included, SASs, CDOs, LC III chairpersons and their executives, parish chiefs, Giso, Councilors etc</p> <p>Training report of the District Technical and Political leaders on MSI awareness raising dated 19th January 2023 and the participants included Heads of Departments, District Executive Committee, Diso, RDC, CAO, District councilors, DAO among others</p>	2
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**Investment Management**

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0</p>	<p>The assessment reviewed the assets register for production department which was last updated on 29th June 2023 and the following MSI equipment at the three demonstration sites were included;</p> <ul style="list-style-type: none"> <li>● 3 Solar powered irrigation equipment</li> <li>● 3 PVC tanks (5000 Litres)</li> </ul>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>The assessment team reviewed data on Irrtrack/MIS and the current status of farmers EOIs was 158 successful out of total submission 174 and this was last updated on 19th October 2023 with additional of one farmer by the name Namuyomba Rose Farmer unique ID Buyende/2023-10-18/Female/69154</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>There was evidence to show that the LG carried out farm visits as indicated in the following reports</p> <p>Farm visit report for farmers with EOIs compiled by SAE dated 28th April 2023 showing 58 farmers were visited</p>	2

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects:</p> <p>Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>A visit/check on the District notice board, Bugaya S/C , Kidera S/C and Buyende T/C noticed boards , no lists of eligible farmers were displayed</p>	<b>0</b>
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>There was no incorporation of MSI systems in the current financial procurement plan.</p>	<b>0</b>

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF):  
Score 2 or else 0

The previous financial year the LG implemented micro scale demonstrations to 4 model farmers .

However there was a list provided from MAAIF for the prequalified suppliers as listed below;

1. Refiefine Uganda Ltd
2. Anene Consulting Engineers Ltd
3. Grow more seeds and chemicals Ltd
4. Baata Engineering co.Ltd
5. Akvo International SMC Ltd
6. Mpiiha Technical and Engineering (U)Ltd
7. Techsys Limited
8. Nasmaf General Contractors (U) Ltd
9. Victoria Enviras Consults Ltd
10. Busoga Seeds Solutions Ltd
11. W.Water Works Ltd
12. Techford Contractors and Suppliers Ltd
13. Science corner engineering Ltd
14. Brueilex group of companies Ltd
15. Gako Joint Venture Project.

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>The LG invited for bidding from the Local contractors and attracted response from;</p> <ul style="list-style-type: none"> <li>● M/s. Capricorn General Supplies Ltd</li> <li>● M/s. Adap (U) Ltd</li> <li>● M/s. JVK Africa Ltd .</li> </ul> <p>Under Min.6.EC/29/03/2023 ,the committee concluded selection for M/s Capricorn General Supplies Ltd for Lot 1 and M/s. JVK Africa Ltd for Lot 2 as per the set criteria by the committee.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0</p>	<p>The supply, delivery and installation of Micro scale irrigation systems in Buyende seed school and Bukwaya Zone,Bugeya S/C lot 1 and lot 2 were approved by the contract committee under Min.536/DCC/2023 on 30th March 2023.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0</p>	<p>The LG signed contracts with Ms. Capricorn General Supplies Ltd and M/s. JVK Africa Ltd lot 1 and lot 2 respectively on 20th April 2023 for the demonstrations.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>f)Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0</p>	<p>No design output sheets were availed for assessment therefore the assessment could not verify whether the installed equipment was in line with the design output sheet</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0</p>	<p>A review of the site books for demo sites at Bugaya, Buyende seed school, and Kagulu showed that the senior Agriculture Engineer visited site on 30th June 2023, 26th July 2023 and 12th August 2023</p>	2

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>h) Evidence that the LG has overseen the irrigation equipment supplier during:</p> <p>i. Testing the functionality of the installed equipment: Score 1 or else 0</p>	<p>A review of the site books by the assessment team confirms that the DPO, Senior Agriculture Office and Senior Agricultural Engineer present at the site during the testing and handover of the demonstration sites by the contractor on 27th June 2023</p>	<b>1</b>
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0</p>	<p>A review of the site books by the assessment team confirms that the DPO, Senior Agriculture Office and Senior Agricultural Engineer present at the site during the testing and handover of the demonstration sites by the contractor on 27th June 2023</p>	<b>1</b>
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0</p>	<p>The LG made payment of the equipment supplier within the specified timeframe as indicated;</p> <ul style="list-style-type: none"> <li>• Payment voucher No 6441805 amounting to UGX 41,535.815 to Capricorn general supplies (U) Ltd for installation of MSI equipment at Buyende seed school and Bugaya demo sites, the contractor submitted his payment request on 30th May 2023 and payment was effected on 28th June 2023</li> </ul>	<b>2</b>

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0</p> <p>The procurement files were complete as required by PPDA law.</p> <p>Supply, delivery and installation of Micro scale irrigation systems in Buyende Seed school and Bukwaya Zone, Bugeya S/C Lot 1.</p> <p>Procurement ref no.Buye860/wrks /22-23/00006. A contract was signed with M/s. Capricon General Supplies Ltd on 20th April 2023. The evaluation report was on 29th March, 2023 and Minutes of the contract committee awarded on 30th March 2023 under Min.536/DCC/2023.</p> <p>Supply, delivery and installation of Micro scale irrigation systems in Buyende Seed School and Bukwaya Zone, Bugeya S/C Lot 2.</p> <p>Procurement ref no.Buye860/wrks /22-23/00005. A contract was signed with M/s. JVK Africa Ltd on 20th April 2023. The evaluation report was on 29th March, 2023 and Minutes of the contract committee awarded on 30th March 2023 under Min.536/DCC/2023.</p>	2
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**Environment and Social Safeguards**

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0</p> <p>A check on administration noticeboard, production department notice board and all visited sub-counties headquarters, there was posting of grievance redress avenues.</p>	2
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14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been:  i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0  iv). Reported on in line with LG grievance redress framework score 1 or else 0	The LG had log for grievances at the time of assessment there were no grievances recorded under the irrigation projects since the LG had only implemented projects on demonstration sites.	<b>1</b>
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been:  ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0  iv. Reported on in line with LG grievance redress framework score 1 or else 0	There was no grievance to investigate since there were no grievances reported under the sector and the LG had only implemented projects on demonstration sites	<b>1</b>
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been:  iii. Responded to score 1 or else 0  iv. Reported on in line with LG grievance redress framework score 1 or else 0	There was no grievance to responded to but the LG had the GRM in place and the LG had only implemented projects on demonstration sites.	<b>1</b>
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been:  iv. Reported on in line with LG grievance redress framework score 1 or else 0	The LG had log for grievances and grievance redress framework at the time of assessment there were no grievances reported and recorded and the LG had only implemented projects demonstration sites.	<b>1</b>

## Environment and Social Requirements

15	Safeguards in the delivery of investments Maximum score 6	a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.  score 2 or else 0	MoU for MSI installation signed between Wakooli Dauson NIN CM72083102996H (host farmer) of Bulondo village Kagulu sub-county and CAO representing Buyende DLG on 23rd August 2023  MoU for MSI installation signed between Mawerere Stephen Kitamirike (host farmer) of Bukwaya village Bugaya sub-county and CAO representing Buyende DLG on 23rd August 2023  MoU for MSI installation signed between Buyende Seed School (host farmer) of Ikoona village Buyende S/C and CAO representing Buyende DLG on 23rd August 2023	2
15	Safeguards in the delivery of investments Maximum score 6	b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.  i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0	Costed ESMP of UGX.300,000 under item preliminary works: environmental protection(allow for soil and water conservation method including agro-forestry and water source protection) for the installation of the irrigation equipment at Buyende Seed S.S and Kitamirike Stephen Mawerere’s demonstration farms.  contractor: M/s Capricon general supplies Ltd BUYE830/SUPLS/22-23/00006  Costed ESMP of UGX.500,000 under item preliminary works: environmental protection(allow for soil and water conservation method including agro-forestry and water source protection) for the installation of the irrigation equipment at Waakoli Dawson’s demonstration farm.  contractor: M/s JVK Africa Ltd BUYE830/SUPLS/22-23/00005	1



15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	Monitoring reports for the installation of micro-scale irrigation equipment at; 1. Buyende Seed S.S 2. Waakoli Dawson 3. Kitamirike Stephen Mawerere 's farm.  With recommendations such as proper waste management, water source protection and use organic manure prepared by the Environment officer and DCDO on 24th/04/2023 and 30th/06/2023	1
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	E&S certificate for the installation of micro-scale irrigation equipment at Buyende SEED S.S and Kitamirike Stephen Mawerere 's farm  contractor: M/s Capricon general supplies Ltd BUYE830/SUPLS/22-23/00006, the Environment Officer on 22nd/06/2023 certified works and payment was made on 28th/06/2023.  E&S certificate for the installation of micro-scale irrigation equipment at Waakoli Dawson's farm  contractor: M/s JVK Africa Ltd BUYE830/SUPLS/22-23/00005 the Environment Officer on 20th/06/2023 certified works and payment was made on 28th06/2023.	1

Safeguards in the delivery of investments

Maximum score 6

iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0

E&S certificate for the installation of micro-scale irrigation equipment at Buyende Seed S.S and Kitamirike Stephen Mawerere 's farm

contractor: M/s Capricon general supplies Ltd BUYE830/SUPLS/22-23/00006, the DCDO on 22nd/06/2023 certified works and payment was made on 28th/06/2023.

E&S certificate for the installation of micro-scale irrigation equipment at Waakoli Dawson's farm

contractor: M/s JVK Africa Ltd BUYE830/SUPLS/22-23/00005 the DCDO on 20th/06/2023 certified works and payment was made on 28th/06/2023.

**Crosscutting Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	The position of Chief Finance Officer was substantively.  The incumbent Mr. Obore John Bosco was appointed on 31st/05/2019 as was directed by MIN NO. BYD/DSC/13/2019 (1).	<b>3</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The position of District Planner was substantively.  The incumbent Mr. Mugulusi Gideon was appointed on 27/01/2022 as was directed by MIN No. BYD/DSC/03/2022 (3).	<b>3</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The position of District Engineer was not substantively filled and there was no formally seconded staff from the Central Government for that position.  However, Zijja Aggrey a substantive Water Officer appointed on 8/11/2010 under Min. No. 11/2010 (A) (4) was assigned additional duties of the District Engineer as per the CAO's letter dated 1st/07/2015.	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The position of District Natural Resources Officer was not substantively filled and there was no formally seconded staff from the Central Government for that position.  However, Ms. Biribawa Peninah a substantive Senior Land Management Officer appointed on 27th/5/2020 under Min. No. BYD/DSC/10/2020(1) was assigned additional duties of the DNRO on as per the CAO's letter dated 5th/7/2021.	<b>0</b>

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	The position of District Production Officer was substantively.  The incumbent Dr. Kabbale Fredrick George was appointed on 18th/01/2018 as was directed by MIN No. BYD/DSC/4/2018(A) (1).	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	The position of District Community Development Officer was substantively.  The incumbent Mr. Waijulo Emmanuel was appointed on 5/10/2017 as was directed by MIN No. BYD/DSC/33/2017 (6) (ii).	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The position of District Commercial Officer was not substantively filled and there was no formal seconded staff from the Central Government for that position.  However, Mr. Wambuzi Ronald a substantive Principal Commercial Officer appointed on 25th/5/2021 under Min. No. BYD/DSC/13/2021(15) was assigned additional duties of the DCO as per the CAO's letter dated 10th/1/2023.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	The position of Senior Procurement Officer was substantively filled.  The incumbent Mr. Amolo David was appointed on 11th/05/2017 vide letter CR/160/01 as was directed by MIN No. BYD/DSC/17/2017 (B) (1).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	The position of Procurement Officer was substantively filled.  The incumbent Ms. Mutibwa Barbra was appointed on 18th/01/2018 as was directed by MIN No.. BYD/DSC/1/2018 (E ) (1).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	The position of Principal Human Resource Officer was substantively filled.  The incumbent Mr. Ahimbisibwe Denis Biine was appointed on 26th/02/2019 as was directed MIN No. BYD/DSC/01/2019 (A) (1) (i).	2

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	The position of Senior Environment Officer was substantively filled.  The incumbent Mr. Mweene John Paul was appointed on 5th/10/2017 as was directed by MIN No. BYD/DSC/35/2017 (4) (i).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	The position of Senior Land Management Officer was substantively filled.  The incumbent Ms. Biribawa Peninah was appointed on 27th/5/2020 as was directed Min. No. BYD/DSC/10/2020(1).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	The position of the Senior Accountant was substantively filled..  The incumbent Mr. Mulamba Patrice Osbert was appointed on 26th/11/2009 as was directed MIN No. 151/2009 (B) (1).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0	The position of Principal Internal Auditor was not substantively filled and there was no formally seconded staff from the Central Government for that position.  However, Mr. Mulamba Patrice Osbert a substantive Senior Accountant appointed on 26/11/2009 under MIN NO. 151/2009 (B) (1)was assigned additional duties for that position effective 3/09/2019.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0	The position of Principal Human Resource Officer (Secretary DSC) was substantively filled.  The incumbent Ms.Namusubo Justine was appointed on 31st/05/2019 as was directed by MIN No.BYD/DSC/20/2019 (1) (11).	2

New\_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).

According to the staff structure dated 6th/2/2017, Buyende DLG had 6 approved LLGs which were operational.

Of the 6 SAS deployed in the 6 LLGs it was evident that only 3 were substantively recruited and the other 3 were in acting positions as per the details below;

1. Kasuubo Caesaria, (Bugaya S/C) was substantively appointed on 16th/03/2021 vide MIN No. BYD/DSC/04/2021 (42)

2. Byalibizibu Naomi, (Nkondo S/C) was substantively appointed on 25th/05/2021 under MIN No. BYD/DSC/13/2021 (4).

3. Mugoya Sadat (Principal T/C) was substantively appointed on 15th/12/2021 under MIN No. BYD/DSC/25/2021 (1).

Those not substantive were:

1. Mukyala Deborah was assigned as Ag. SAS for Buyende S/C on 11th/7/2019. However, she was a substantive Assistant Town Clerk appointed on 26th/2/2019 under MIN No. BYD/DSC/01/2019 (B) (2).

2. Musana Abraham was assigned as Ag. SAS for Kidera S/C on 25th/5/2022. However, he was a substantive Assistant Town Clerk appointed on 16/3/2021 under MIN No. BYD/DSC/10/2021 (57) .

3. Malole Denis was assigned as Ag. SAS for Kagulu S/C on 30th/01/2020. However, he was a substantive CDO appointed on 26/2/2019 under MIN No. BYD/DSC/4/2019 (1) .

New\_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

According to the staff structure dated 6/2/2017, Buyende DLG had 6 approved LLGs which were operational. Of the 6 CDOs deployed in the 6 LLGs it was evident that 5 were substantively recruited and one of them was in acting capacity as per the details below;

1. Tibanuka Francis, SCDO in (Buyende T/C) was substantively appointed by CAO on 28/05/2020 under MIN No. BYD/DSC/17/2020 (1)

2. Nakamya Dorothy, in (Nkondo S/C) was substantively appointed by CAO on 27/11/2012 under MIN No. BYD/DSC/34/2012 (C) (1).

3. Kaguna Juliet Birungi, a CDO in (Kidera S/C) was substantively appointed by CAO on 13/03/2019 under MIN No. BYD/DSC/11/2019 (1).

4. Elimu Benard, a CDO in (Kagulu S/C) was substantively appointed by CAO on 16th/05/2012 under MIN No. BYD/DSC/34/2012 (b) (i).

5. Nakamya Monica, a CDO in (Buyende S/C) was substantively appointed by CAO on 10th/4/2014 under MIN No. BYD/DSC/40/2014/ (C) 30.

The one not substantive was;

1. Kabambwe Charles, was assigned to act as CDO for (Bugaya S/C) on 15/6/2022. However, he was a substantively appointed Parish Chief on 9th/12/2008 under MIN NO. 112/2008.

New\_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

According to the staff structure dated 6th/2/2017, Buyende DLG had 6 approved LLGs which were operational. Of the 6 staff deployed in the 6 LLGs it was evident that 5 of them were substantively recruited as Senior Accounts Assistant and one of them was in acting capacity as Accounts Assistant as detailed below;

1.Nemwa Amina (SAA) in Nkondo S/C was substantively appointed by CAO on 5th/10/2017 under MIN No. BYD/DSC/30/2017 (12) (i).

2.Talaziyo Kasan (SAA) in Buyende T/C was substantively appointed by CAO on 25th/05/2021 under MIN No. BYD/DSC/13/2021 (19).

3. Mushabira Patrick (SAA) in Buyende S/C was appointed on 25th/05/2021 under MIN No. BYD/DSC/13/2021 (18).

4.Maleke Fred, (SAA) in Kidera S/C was substantively appointed by CAO on 27th/10/2020 under MIN No. BYD/DSC/37/2017 (12).

5.Kabyemera Anthony, (SAA) in Kagulu S/C was substantively appointed by CAO on 13th/06/2019 under MIN No. BYD/DSC/37/2017 (5) (i).

The one not substantive was;

1.Isingoma Charles was assigned to act as Accounts Assistant for (Bugaya S/C) on 20th/2/2020. However, he was a substantively appointed Assistant Tax Officer on 21st/5/2012 under MIN No. BYD/DSC/2012/33.

## Environment and Social Requirements

Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.

Maximum score is 4

If the LG has released 100% of funds allocated in the previous FY to:

a. Natural Resources department,  
score 2 or else 0

There was evidence that the LG released 100% of the funds allocated to the Natural Resources Department in the FY2022/23, the amount warranted was Ugx. 339,435,376 and the department received 100% of the warranted amount Ugx. 339,435,376 as indicated on page 15 of the financial statement ended 30th/06/2023 FY 2022/23 approved by the CAO on 31st/08/2023.



3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	There was evidence that the LG released 100% of the funds allocated to the Community Based Services Department in the FY2022/23, the amount warranted was Ugx. 132,482,528 and the department received 100% of the warranted amount Ugx. 132,482,528 as indicated on page 15 of the financial statement ended 30th/06/2023 FY 2022/23 approved by the CAO on 31st/08/2023.	2
	Maximum score is 4	b. Community Based Services department.  score 2 or else 0.		
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	a. If the LG has carried out Environmental, Social and Climate Change screening,  score 4 or else 0	There was evidence that LG carried out Environmental, social and climate change screening prior to commencement of civil works for the project implemented using the DDEG funding as indicated below;  LG had one project funded by DDEG.  Screening for the renovation of the District Education department block at the District headquarters in Buyende town council as per the report prepared on 14th/09/2022 by the Environment officer and DCDO	4
	Maximum score is 12			
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),  score 4 or 0	The DDEG financed project did not require ESIAs, this was in reference to the National Environment Act 2019 under schedule 4 part 2 which consist of projects with simple environment and social measures and the minimal level of impacts and require ESMPs and strictly following the requirements and guidance in the ESMPs.	4
	Maximum score is 12			
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;  score 4 or 0	A costed ESMP of Ugx 1,000,000 for renovation of the District Education Department block at the district headquarters in Buyende Town Council the impacts identified such as waste and dust generation, accidents and mitigation measures designate a place for dumping debris and hoard off the site by the prepared on 15th/09/2022 by the Environment officer and DCDO	4
	Maximum score is 12			

**Financial management and reporting**

5	<p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p>	<p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p>	<p>The LG obtained an Unqualified audit opinion from OAG on its operations for the FY 2022/2023.</p>	<b>10</b>
6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p> <p>maximum score is 10</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p> <p>score 10 or else 0.</p>	<p>Information to PS/ST on the status of implementation of Auditor General's findings for FY 2021/2022 was provided through a letter Ref. BYD/AUD/23 on 12/4/2023 and received on 17/4/2023. This date was after the end of February as required by PFMA s. 112g. The District therefore was not compliant.</p>	<b>0</b>
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p> <p>Maximum Score 4</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p> <p>score 4 or else 0.</p>	<p>The Annual Performance Contract for FY 2023/2024 was submitted to MoFPED through a letter dated 11th/7/2023 and received on 17th/7/2023, a date before August 31st thus full compliance.</p>	<b>4</b>
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p> <p>maximum score 4 or else 0</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>The District submitted the Annual Performance Report for FY 2022/2023 via PBS on 24th/8/2023. This date was before August 31st 2023. For this matter the District was compliant.</p>	<b>4</b>

Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year

Maximum score is 4

If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,

score 4 or else 0.

All the four quarterly Budget Performance Reports for FY 2022/2023 were submitted to the MoFPED and as follows: 1st Qrt. report submitted on 17/5/2023, 2nd Qrt report on 21/2/2023, 3rd Qrt on 17/5/2023 and 4th Qrt report submitted on 24/8/2023.

It should be noted that the 1st Qrt report was submitted in time but had errors and was recalled thus re-submitted in May, 2023. However, since all reports were in by August 2023, the District was compliant.

**Education Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.  <i>The Maximum Score of 70</i>	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The position of the District Education Officer was substantively filled.  The incumbent Mr. Bwire Dison Wilson Ngobi was appointed on 5th/10/2017 as was directed by Min No. BYD/DSC/28/2017 (1) (ii).	<b>30</b>
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.  <i>The Maximum Score of 70</i>	b) All District/Municipal Inspector of Schools, score 40 or else 0.	The Education inspectorate department was substantively staffed as per the staff approved structure as indicated below;;  1. Bukadu Erick Grace the Senior Inspector of Schools/District Inspector of Schools was appointed on 16th/01/2019 vide Min No. BYD/DSC/27/2018 (1) (i);  2. Tibiri Ruth the Inspector of Schools was appointed on 7th/07/2022 vide Min No. BYD/DSC/18/2022 (24);  3. Mukama Godfrey Micheal the Inspector of Schools was substantively appointed on 7th /07/2022 vide Min No. BYD/DSC/18/2022 (23);  4. Matege Charles the Inspector of Schools of was substantively appointed on 7th/06/2016 vide Min No. BYD/DSC/76/2016 (a) (1);  5. Katarbarwa John the Inspector of Schools was substantively appointed on 28th/05/2020 vide Min No. BYD/DSC/16/2020 (A) (1);  6. Tibanjagala Rebecca the Inspector of Schools was substantively appointed on 7th/07/2022 vide Min No. BYD/DSC/18/2022 (24).	<b>40</b>

**Environment and Social Requirements**

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

The Maximum score is 30

If the LG carried out:

a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

The LG Filled Environmental, Social and climate change Screening Forms for all Education projects for the previous FY 2022/2023 as shown below;

Screening form for construction of 2 classroom block with office and store at;

1. Irundu catholic primary school in Irundu sub-county prepared by senior environment officer and DCDO on 28th/06/2022.

2. Kitukiro primary school in Gumpi sub-county prepared by the environment officer and DCDO on 28th/06/2022.

Screening form for construction of 2 classroom block at;

1. Buyende township primary school in Buyende town council prepared by senior environment officer and DCDO on 29th/06/2022.

2. Naloose primary school in Bugaya sub-county prepared by environment officer and DCDO on 29th/06/2022.

3. Kisaikye International Fellowship church primary school in Kidera sub-county prepared by environment officer and DCDO on 30th/06/2022.

Costed ESMPs of UGX. 550,000 with impacts and mitigation measures identified such as; soil erosion, uncovered pits leading to water ponding, silting, dust, noise and accidents, plant trees and grass, site levelling, removal of waste for proper disposal and provision of PPE to workers prepared by the Environment officer and the DCDO on 30th/06/2022.

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

The Maximum score is 30

If the LG carried out:

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

All the Education projects in the LG did not require ESIAs, this was in reference to the National Environment Act 2019 schedule 4, part 2 section (4) sub-section (d) which were small projects that required ESMPs after screening and had minimal impacts.

The anticipated impacts and Mitigation measures for the education projects were identified in the ESMPs

**Health Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.	The LG had substantively filled the position of the District Health Officer.  The incumbent Dr. Isabirye Fredrick Daniel was appointed on 18th/01/2018 as was directed by Min. No. BYD/DSC/3/2018 (1).	<b>10</b>
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0	The position of Assistant District Health Officer Maternal Child Health and Nursing was not substantively filled and there was no formal seconded staff from the Central Government.  However, Kyesubire Margaret, a substantive Nursing and Midwifery Cadre appointed on 26th/6/2018 under Min. BYD/DSC/22/2018 (6) was assigned additional duties for that position effective 21st/10/2019.	<b>0</b>
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	c. Assistant District Health Officer Environmental Health, score 10 or else 0.	The position of Assistant District Health Officer Environmental Health was not substantively filled and there was no formally seconded staff from the Central Government.  However, Mr. Musasizi Charles, a substantive Senior Environmental Health Officer appointed on 5th/10/2017 vide Min. BYD/DSC/34/2017(11) (ii) was assigned additional duties for that position on 10th/1/2023 by the CAO.	<b>0</b>
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.  <i>Applicable to Districts only.</i>  <i>Maximum score is 70</i>	d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.	The LG had the position of the Pricipal Health Inspector substantively filled.  The incumbent Mr. Musasizi Charles was appointed on 5th/10/2017 vide Min. BYD/DSC/34/2017(11) (ii).	<b>10</b>

1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	e. Senior Health Educator, score 10 or else 0.	The position of Senior Health Educator was substantively filled.  The incumbent Mr. Kwiri Anthony was appointed on 13th/03/2019 as was directed by Min. No. BYD/DSC/10/2019 (1) (i).	<b>10</b>
	<i>Applicable to Districts only.</i>			
	<i>Maximum score is 70</i>			
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	f. Biostatistician, score 10 or 0.	The position of Biostatistician was substantively filled.  Mr. Mubiru David was appointed on 7th/07/2022 as was directed by Min. No. BYD/DSC/18/2022 (21).	<b>10</b>
	<i>Applicable to Districts only.</i>			
	<i>Maximum score is 70</i>			
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	g. District Cold Chain Technician, score 10 or else 0.	The position of District Cold Chain Technician was not substantively filled and there was no formal seconded staff from the Central Government.  However, Mr. Kibet Victor, a substantive Cold Chain Technician Assistant appointed on 27th/5/2020 under Min. BYD/DSC/11/2020(A) (1) was assigned additional duties for that position on 10th/1/2023 by the CAO..	<b>0</b>
	<i>Applicable to Districts only.</i>			
	<i>Maximum score is 70</i>			
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.	h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.		
	<i>Applicable to MCs only.</i>			
	<i>Maximum score is 70</i>			

- 1 New\_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

*Applicable to MCs only.*

*Maximum score is 70*

- 1 New\_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

*Applicable to MCs only.*

*Maximum score is 70*

## **Environment and Social Requirements**

- 2 Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)
- If the LG carried out:  
a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.
- There was evidence that the LG carried out Environmental, Social and Climate Change screening for all health projects implemented during the FY 2022/23.
- Screening form for the construction of an OPD block at Nkoone HCII in Irundu sub-county was carried out as per the screening from dated 6th/10/2022. Costed ESMP of UGX. 1,000,000 and impacts identified were; soil erosion, debris generation at the site, vegetation loss and waste generation, and mitigation measures designed such as backfilling, proper waste management, limit vegetation clearance to the site and landscaping on site this was prepared by the environment Officer and the DCDO on 11th/10/2022.
- Screening form for the construction of an OPD block, maternity ward, 2 twin staff houses, pit latrines with bathrooms for staffs and patients placenta pit and fencing of the health unit for the upgrade of Bukungu HCII to HCIII in Bukungu town council it was carried out as per the screening from dated 20th/09/2022. Costed ESMP of UGX. 1,500,000 and impacts identified were; soil erosion, debris generation at the site, vegetation loss and waste generation, and mitigation measures designed such as backfilling, proper waste management, limit vegetation clearance to the site and landscaping on site this was prepared by the environment Officer and the DCDO on 21st/09/2022.
- Maximum score is 30



2

Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

There was no requirement for Environment and Social Impact Assessments (ESIAs) for the health projects, this was in reference to the National environment Act 2019 schedule 4, part 2 section (4) sub-section(e) of which categorised them as small projects that required ESMPs after screening and had minimal impacts.

The environmental and social measures were identified and mitigated in the E&S screening form.

Maximum score is 30

**Micro-scale  
Irrigation  
Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
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**Human Resource Management and Development**

<b>1</b>				<b>70</b>
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New\_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation

If the LG has recruited;

a. the Senior Agriculture Engineer

*score 70 or else 0.*

The position of Senior Agriculture Engineer was substantively filled.

The incumbent Mr. Banakola Matia was appointed on 5th/6/2017 as was directed by MIN. NO. BYD/DSC/12/2017(2).

*Maximum score is 70*

**Environment and Social Requirements**

New\_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.

*Maximum score is 30*

If the LG:  
Carried out Environmental, Social and Climate Change screening score 30 or else 0.

The LG carried out Environmental, Social and Climate Change screening for all the Micro-scale irrigation demonstration projects implemented in the FY2022/23.

Environment and social screening form for the installation of micro-scale irrigation equipment at Buyende SEED S.S demonstration farm in Buyende sub-county was carried out by the Environment officer and the DCDO on 12th/08/2022 and a costed ESMP of UGX. 800,000 which identified impacts water contamination with chemicals due to poor use, waste generation and suggested mitigation measures such as training farmers on agrochemical usage and proper disposal of chemical waste containers, was prepared by the Environment officer and the DCDO on 23rd/08/2022.

Environment and social screening form for the installation of micro-scale irrigation equipment at Waakoli Dawson's demonstration farm Bulondo zone in Irundu sub-county was carried out by the Environment officer and the DCDO on 12th/08/2022 and a costed ESMP of UGX. 800,000 which identified impacts water contamination with chemicals due to poor use, waste generation and suggested mitigation measures such as training farmers on agrochemical usage and proper disposal of chemical waste containers, was prepared by the Environment officer and the DCDO on 23rd/08/2022.

Environment and social screening form for the installation of micro-scale irrigation equipment at Kitamirike Stephen Mawerere's demonstration farm Bukwaya village in Bugaya sub-county was carried out by the Environment officer and the DCDO on 20th/08/2022 and a costed ESMP of UGX. 800,000 which identified impacts water contamination with chemicals due to poor use, waste generation and suggested mitigation measures such as training farmers on agrochemical usage and proper disposal of chemical waste containers, was prepared by the Environment officer and the DCDO on 23rd/08/2022.

There was no requirement for Environment and Social Impact Assessments (ESIAs) for the micro-scale irrigation projects this was in reference to the National Environment Act 2019 schedule 4, part 2 section (4) sub-section(5c) which were small projects that require screening and with minimal impacts ESMPs were prepared for all the MSI projects

**Water & Environment  
Minimum Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	The position of Civil Engineer (Water) was substantively filled.  The incumbent Eng. Luwunga Robert was appointed on 16th/03/2021 vide Min No. BYD/DSC/04/2021 (40) (I).	<b>15</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	The post of Assistant Water Officer for mobilization was filled on secondment.  Ms. Mirembe Rachael a substantive Probation and Social Welfare Officer appointed on 18th/2/2020 as was directed by DSC Min. BYD/DSC/07/2020 (1) was assigned duties of Assistant Water Officer for mobilization as per the CAO's letter dated 10th/01/2023.	<b>10</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	The position of Borehole Maintenance Technician was not substantively filled and there was no formally seconded staff from the Central Government for that position.  However, Ikosi Julius, a substantive Assistant Engineering Officer appointed on 25th/5/2021 vide Min. No. BYD/DSC/13/2021(11) was assigned extra duties for that position on 5/11/2021.	<b>10</b>

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The position of Natural Resources Officer was not customised according to the approved staff structure for Buyende DLG dated 6th/2/2017.  Similarly, the position of District Natural Resources Officer that was provided for on the same structure was not substantively filled and there was no formally seconded staff from the Central Government for that position.  However, Ms. Biribawa Peninah, a substantive Senior Land Management Officer was assigned duties of Ag. DNRO as per the CAO's letter dated 5th/7/2021.	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	The position of Environment Officer was substantively filled by Ms. Namuddu Rebecca Lillian who was appointed by CAO on 18th/01/2018 vide Min No. BYD/DSC/5/2018 (1).	<b>10</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	The position of a forestry Officer was substantively filled.  The incumbent Mr. Acidri Denis was appointed on 13th/03/2019 as was directed by Min No. BYD/DSC/12/2019 (1).	<b>10</b>

**Environment and Social Requirements**

2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	If the LG:  a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.	Screening forms for the drilling, casting and installation of deep well boreholes at;  1. Buteira "B" village in Irundu S/C  2. Buwerya-Buluba village in Kagulu S/C  3. Bulagi village in Kagulu S/C  4. Bukoza-Buwande village in Ngandho S/C  5. Kasingagwaala village in Ngandho S/C  6. Kyabagole village in Bugaya S/C	<b>10</b>
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7. Busabi-Bubugudho village  
in Bugaya S/C

8. Budogo "B" village in  
Bugaya S/C

9. Nakabembe "B" village in  
Buyende S/C

10. Kategango village in  
Nkoodo S/C

11. Kakoge central "B" village  
in Buyende S/C

12. Butoli village in Buyende  
S/C

13. Idhala "A" village in  
Ndholwa S/C

14. Bulube village in Ndholwa  
S/C

15. Butemawa village in  
Ndholwa S/C

16. Nawansaso "B" village in  
Buyanja S/C

17. Nakawa "B" village in  
Buyanja S/C

18. Nfumagani village in  
Kidera S/C

Prepared by the DCDO and  
environment officer on  
19th/07/2022, 21st/07/2022  
and 27th/07/2022.

Costed ESMPs of UGX.  
700,000 for each borehole site  
impacts and mitigation  
measures identified such as;  
vegetation clearance, solid  
waste generation, crop  
destruction and soil and noise  
pollution. replant trees to  
replace cut trees and re-grass  
site dig up deep and large  
soak pits which were prepared  
by the DCDO and environment  
officer on 3rd/08/2022 and  
4/08/2022.

2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.	<p>The water projects at the LG did not require Environment and Social Impact Assessments (ESIAs) in reference to the National Environment Act 2019 schedule 4, part 2 section (3a) which were categorised as small projects that required formulation of ESMPs after screening and had minimal impacts.</p> <p>The Impacts were identified and mitigation measures were suggested in the ESMPs.</p>	<b>10</b>
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.	<p>The LG never undertook a piped water system project. The Water investments were under the drilling, casting and installation of Bore holes. As a requirement for such investments, a drilling permit is required from the contractor and it was sought and obtained shown below;</p> <p>MSR Technologies (U)Ltd was contracted to drill and install 18 deep well boreholes</p> <p>A drilling permit of number KAM 56/DP-03266/2022/RR issued to M/S MSR Technologies (U) Ltd on 23rd/06/2022 by the Director of Water development Eng. Joseph Oriono Eyatu. The permit was valid from 1/7/2022 to 30th/06/2023.</p>	<b>10</b>