



LGMSD 2022/23

Bushenyi District

(Vote Code: 506)

Assessment	Scores
Crosscutting Minimum Conditions	96%
Education Minimum Conditions	100%
Health Minimum Conditions	100%
Water & Environment Minimum Conditions	90%
Micro-scale Irrigation Minimum Conditions	100%
Crosscutting Performance Measures	82%
Educational Performance Measures	64%
Health Performance Measures	77%
Water & Environment Performance Measures	73%
Micro-scale Irrigation Performance Measures	85%

**Crosscutting
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): If so: Score 4 or else 0 	<p>Bushenyi DLG did have seventeen (17) DDEG funded investments including two (02) infrastructural projects in its FY2022/2023 annual workplan and budget.</p> <ul style="list-style-type: none"> Completion of 2 classroom block at Kagari P/S UGX38,333,000 Completion of maternity ward at Swazi HCII UGX20,000,000 <p>The two projects were site visited and the works carried out confirmed. Both projects - the Completion of 2 classroom block at Kagari P/S and Completion of maternity ward at Swazi HCII were found in a functional state.</p>	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> By more than 5%, score 3 1 to 5% increase, score 2 If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>Overall, the performance of BDLG in its LLG assessment was 91% in FY2021/2022 and 97% in FY2022/2023, meaning an increase of 6%. This was an increase, in the range 'more than 5%'</p>	3
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> If 100% the projects were completed : Score 3 If 80-99%: Score 2 If below 80%: 0 	<p>Bushenyi DLG implemented the following infrastructural and other DDEG investment projects in FY2022/2023.</p> <ul style="list-style-type: none"> Completion of 2 classroom block at Kagari P/S UGX38,333,000 Supply of 62 three seater twin desks to Bwera and Kincumo P/Ss UGX10,000,000 Completion of maternity ward at Swazi HCII UGX20,000,000 Payment of retention for Council hall UGX6,000,000 Construction of market stalls at Bumbire S/C UGX5,500,000 	0

- 🚧 Titling of DLG land UGX14,455,986
- 🚧 Purchase of laptops UGX5,000,000
- 🚧 Purchase of binding machine UGX2,000,000
- 🚧 Environmental impact assessment UGX3,000,000
- 🚧 Monitoring and supervision of DDEG programs UGX7,184,141
- 🚧 Assessment and performance measures for DDEG programs UGX5,092,070.
- 🚧 Data collection UGX5,092,070.
- 🚧 Capacity building UGX10,184,141.
- 🚧 Environmental impact assessment UGX5,000,000
- 🚧 Monitoring and supervision of DDEG programs UGX10,600,000
- 🚧 Facilitation to carry out Covid-19 surveillance UGX4,000,000
- 🚧 Facilitation to carry out Covid-19 surveillance UGX8,691,066

The DDEG budget for Bushenyi DLG came in two batches. An original budget of UGX255,288,000 is what is in the Q4 performance report FY2022/2023. However, the DLG got an additional DDEG amount of UGX58,291,066, making a total of UGX313,579,066, with the DDEG of UGX153,914,909 to LLGs included.

The LG's 4th Performance Report for FY 2022/2023 shows that DDEG was released 100% by the end of the year. The total amount budgeted was UGX255,288,000 and what was released as per the reports was UGX255,288,000 which made 100%.

Practical completion certificates for infrastructure projects including Completion of 2 classroom block at Kagari P/S and Completion of maternity ward at Swazi HCII were provided and supply documents for the 62 three seater twin desks to primary schools at Bwera and Kincumo were provided and seen. However, evidence of completion of the other DDEG investments in this list was not provided/seen.

Evidence that all the DDEG FY2022/2023 investment projects in this list were completed was not provided/seen.

Investment Performance

Maximum 4 points on this performance measure

a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:

Score 2 or else score 0.

Bushenyi DLG implemented the following DDEG funded investment projects in FY2022/2023.

✔ Completion of 2 classroom block at Kagari P/S UGX38,333,000

✔ Supply of 62 three seater twin desks to Bwera and Kincumo P/Ss UGX10,000,000

✔ Completion of maternity ward at Swazi HCII UGX20,000,000

✔ Payment of retention for Council hall UGX6,000,000

✔ Construction of market stalls at Bumbire S/C UGX5,500,000

✔ Titling of DLG land UGX14,455,986

✔ Purchase of laptops UGX5,000,000

✔ Purchase of binding machine UGX2,000,000

✔ Environmental impact assessment UGX3,000,000

✔ Monitoring and supervision of DDEG programs UGX7,184,141

✔ Assessment and performance measures for DDEG programs UGX5,092,070.

✔ Data collection UGX5,092,070.

✔ Capacity building UGX10,184,141.

✔ Environmental impact assessment UGX5,000,000

✔ Monitoring and supervision of DDEG programs UGX10,600,000

✔ Facilitation to carry out Covid-19 surveillance UGX4,000,000

✔ Facilitation to carry out Covid-19 surveillance UGX8,691,06

The LG's 4th Performance Report for FY 2022/2023 shows that DDEG was spent 100% by the end of the year. The total amount budgeted was UGX493,330,000 and what was received (including DDEG to LLGs) as per the reports was UGX493,330,000 which made 100%.

The projects were all eligible under DDEG guidelines (Table 7 – Positive List/Investment Menu, page 7 and 8).

Investment Performance
Maximum 4 points on this performance measure

b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates, score 2 or else score 0

There was evidence that the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineer's estimates. The AWP and Budget for the FY 2022/23 indicated a number of projects funded under the DDEG and of those, the implemented infrastructure projects had contract amounts according to contract documents as follows:

1. **Completion of Swazi HC II Maternity Ward Phase III-** The Engineer's Estimate (A) was UGX 19,999,230/=; the contract Sum/Price (B) was UGX 20,078,880/=. The Variation was at -0.398% $\{[(A - B)/A] * 100\}$.
2. **Construction of 2 Classroom Block with Office at Kagari P/S Phase I-** The Engineer's Estimate (A) was UGX 40,003,770/=; the contract Sum/Price (B) was UGX 39,648,000/=. The Variation was at -0.89% $\{[(A - B)/A] * 100\}$.

Performance Reporting and Performance Improvement

Accuracy of reported information
Maximum 4 points on this Performance Measure

a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate, score 2 or else score 0

The staffing **was not in place as per minimum standards and staff list** – obtained from HRM Division (attendance registers, appraisal reports, TPC minutes)

In Bushenyi District, there was inadequate staffing in place as per minimum standards and staff list at LLGs as per the three sampled LLGs of Ibaare Sub County, Nyabubare Sub County, and Kyamuhunga Town Council.

At Ibaare Sub County with staff strength of **10** out of a staff establishment ceiling of **18**, the staff included:

1. Atwiine Nelson, Senior Assistant Secretary
2. Kakaire Robert, Senior Accounts Assistant
3. Ninsiima Andrew, Community Development Officer
4. Asasira Viola, Agricultural Officer
5. Nuwagira Nelson, Assistant Veterinary Officer
6. Mugaba Allan Mwebaze, Parish Chief
7. Turyasiima Leticia, Parish Chief
8. Asiiimwe Twesigye Christin, Parish Chief
9. Magara Onesimus, Parish Chief
10. Atwikirize Sophia, Office Attendant

Some of the staff that were substantively deployed at Nyabubare Sub County, with a staff strength of **10** against a staff establishment ceiling of **18**, were:

1. Muhwezi Elly, senior Assistant Secretary
2. Kyobutungi Honest, Senior Accounts Assistant
3. Mwesigwa Asaph, Community Development Officer
4. Atuhaire Judith, Agricultural Officer
5. Byamukama Justus, Assistant Veterinary

- Officer
6. Kyorimpa Monic, Parish Chief
 7. Mbaziira Vincent, Parish Chief
 8. Ayebazibwe Pastor, Parish Chief
 9. Ainembabazi Winfred, Office Typist
 10. Rubalema Godfrey, Office Attendant

At Kyamuhunga Town Council, with a staff strength of **13** out of a staff establishment of **54**, some of the staff substantively deployed were:

1. Mwebesa Moses Rugunda, Principal Assistant Town Clerk
2. Ngabirano Evarist, Senior Treasurer
3. Murangi K. Godfrey, Senior Community Development Officer
4. Muhwezi David, Assistant Agricultural Officer
5. Nuwahereza Hitler, Principal Town Agent
6. Kagwa Jenninah, Principal Town Agent
7. Kukunda Adias, Principal Town Agent
8. Atwine Simon Rwabutwagu, Assistant Veterinary Officer
9. Nyamwiza Agnes, Stenographer Secretary
10. Basajabalaba Jaffar, Town Engineer
11. Nuwashaba Shadia, Office Attendant
12. Natukwatsa Stephen, Assistant Records Officer
13. Tukashaba Brian, Internal Auditor

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Accuracy of reported information

Maximum 4 points on this Performance Measure

b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:

• If 100 % in place: Score 2, else score 0.

Note: if there are no reports produced to review: Score 0

Bushenyi DLG did have seventeen (17) DDEG funded investments including two (02) infrastructural projects in its FY2022/2023 annual workplan and budget.

🏗️ Completion of 2 classroom block at Kagari P/S UGX38,333,000

🏗️ Completion of maternity ward at Swazi HCII UGX20,000,000

According to the verification done on the site visits, the actual level of completion as verified during site visit to the two sites was found to be consistent with what was in the reports.

2

5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p>	<p>There was evidence that the Bushenyi DLG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise. The assessment team sampled four LLGs and found that the LG undertook credible assessment. All four sampled Local Level Governments (LLGs) exhibited a deviation within the recommended range of +/-10%, as outlined below.</p>	4
		<p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p>	<ol style="list-style-type: none"> 1. Kakanju SC: The district internal assessment awarded a perfect score of 100%, while the national assessment team awarded a slightly lower score of 92%. This indicates a deviation of only-8%. 2. Kyamuhunga TC: The district internal assessment awarded a perfect score of 98%, while the national assessment team awarded a slightly lower score of 96%. This indicates a deviation of only-2%. 3. Ibaare SC: The district internal assessment awarded a perfect score of 99%, while the national assessment team awarded a slightly lower score of 92%. This indicates a deviation of only-7%. 4. Nyabubare S C : The district internal assessment awarded a perfect score of 97%, while the national assessment team awarded a slightly lower score of 89%. This indicates a deviation of only -7%. 	
		<p>score 4 or else 0</p>		
		<p>NB: The Source is the OPAMS Data Generated by OPM.</p>		
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.</p>	<p>There was evidence that the District had developed performance improvement plans for at least 30% of the lowest performing LLGs for the previous FY.</p>	2
		<p>Score: 2 or else score 0</p>	<p>A document titled “2023/2024 FY Performance Improvement Plan for the District and the Least Performing Lower Local Governments (Ruhumuro & Bumbaire Sub Counties, Kizinda & Kyabugimbi Town Councils)” presented by HRM detailed the interventions intended to improve performance of the lowest performing lower local governments under the headings of ‘Activity’; ‘Analysis Of Challenge’, ‘Action to be Taken’; ‘Time Line’; and ‘Responsible Officer’.</p>	
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:</p>	<p>There was no evidence that the District had implemented the performance improvement plans for at least 30% of the lowest performing LLGs for the previous FY.</p>	0
		<p>Score 2 or else score 0</p>		

Human Resource Management and Development

6	<p>Budgeting for and actual recruitment and deployment of staff</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG had consolidated and submitted the staffing requirements for the coming FY to the Ministry of Public Service by September 30th of the current FY, with copy to the respective MDAs and Ministry of Finance Planning and Economic Development.</p> <p>The submission was made in a letter from the Chief Administrative Officer to the Permanent Secretary, Ministry of Public Service dated September 28, 2023, ref.: CR/115/1/1 titled "Submission of Recruitment Plan for the FY 2024/2025" and acknowledged received at the Ministry of Public Service by Catherine on September 29, 2023.</p>	2
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the District had conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI).</p> <p>Attendance was tracked using a Daily Attendance Register and analyzed in excel and reports submitted to the Chief Administrative Officer for action E.g. The report dated January 31, 2023 titled "Analysis of Staff Attendance and Staff Performance for January 2023" showed that Tumuhairi Jane, Principal Assistant Town Clerk in Bitooma Town Council attended for 17 out of 22 days; Mugisha Apollo, Community Development Officer attended for 11 out of 22 days. In the report for the month of February 2023, Twinomugisha Boona Gilbert, Town Clerk in Kyamuhunga Town Council attended for 16 out of 22 days; and Mugume John Ocran, Agricultural Officer attended for 12 out of 22 days.</p>	2

Performance management

Maximum 5 points on this Performance Measure

i. Evidence that the LG has conducted an appraisal with the following features:

HODs have been appraised as per guidelines issued by MoPS during the previous

FY: Score 1 or else 0

There was evidence that HODs had been appraised as per guidelines issued by Ministry of Public Service during the previous FY. Files reviewed indicated the following:

1. The Chief Finance Officer, Mbamanyire Medard was appraised by Bataringaya Willy, Chief Administrative Officer on June 30, 2023.
2. The District Planner, Bamusiime Dickson was appraised by Bataringaya Willy, Chief Administrative Officer on June 30, 2023.
3. The District Engineer, Mbonimpa Barnabas was appraised by Bataringaya Willy, Chief Administrative Officer on June 30, 2023.
4. The District Natural Resources Officer, Mugenyi Cyril was appraised by Bataringaya Willy, Chief Administrative Officer on June 30, 2023.
5. The District Production Officer, Tumuhimbise Gordon was appraised by Bataringaya Willy, Chief Administrative Officer on June 30, 2023.
6. The District Community Development Officer, Muhanguzi Basil was appraised by Bataringaya Willy, Chief Administrative Officer on June 30, 2023.
7. The District Commercial Officer, Komujuni Hope Christine was recruited on transfer of service from the Municipality and the appraisal folder had not been sent over.
8. The Senior Procurement Officer, Besize Albert was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 29, 2023.
9. The Procurement Officer, Nyebirweki Asanasi was appraised by Besize Albert, Senior Procurement Officer on June 30, 2023.
10. The Principal Human Resource Officer (Administration), Nakayenga Pauline was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 30, 2023.
11. The Senior Environment Officer, Kataate Vincent was appraised by Mugenyi Cyril, District Natural Resources Officer on June 30, 2023.
12. The Senior Land Management Officer, Nasasira Alfa was appraised by Mugenyi Cyril, District Natural Resources Officer on June 29, 2023.
13. The Senior Accountant, Nabungye Sylvia Biombo was appraised by Mbamanyire Medard, Chief Finance Officer on June 30, 2023.
14. The Principal Internal Auditor, Kumwesiga Samuel was appraised by Bataringaya Willy, Chief Administrative Officer on June 27, 2023.
15. The Principal Human Resource Officer (Secretary DSC), Tumushabe Jackline was appraised by Bataringaya Willy, Chief Administrative Officer on June 30, 2023.

Performance management

Maximum 5 points on this Performance Measure

ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:

Score 1 or else 0

There was evidence that the LG had implemented administrative rewards and sanctions on time.

The Rewards and Sanctions Committee was constituted in a letter of appointment for Chief Administrative Officer by Tumwebaze Robinah, to Chairperson and Members dated May 17, 2021 ref.: CR/157/1 titled "Appointment as Member of Rewards and Sanctions Committee"

The Committee was comprised of the following:

1. Mbamanyire Medard, Chief Finance Officer as Chairperson
2. Nakayenga Pauline, Principal Human Resource Officer as Secretary
3. Tumuhimbise Gordon, District Production Officer as Member
4. Asimwe Ruth, Education Officer as Member
5. Alnomugisha Judith, Senior Assistant Secretary as Member
6. Tayebwa Eriab, ADHO maternal, Child Health and Nursing as Member
7. Muhanguzi Basil, District Community Development Officer as Member

In the minutes of a meeting held on July 20, 2023 under Minute No. 5/2023 Presentation of Files, the Committee considered among others the case of abscondment of Nuwagaba Nathan, Education Assistant II who claimed to have been sick and was sent for medical examination and on presentation of acceptable medical reports the Committee recommended reinstatement.

Another case of abscondment was of Tumusiime Alfred, Education Assistant II who presented evidence that he had been convicted of criminal trespass and had served his three year sentence. The committee recommended reinstatement.

Performance management

Maximum 5 points on this Performance Measure

iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.

Score 1 or else 0

There was evidence that the LG had established a Consultative Committee to handle staff grievances.

The Committee was constituted through a letter from the Chief Administrative Officer appointing Chairperson and Members, dated March 17, 2021 ref.: CR/157/3 and another dated June 20, 2022 ref.: CR/157/3 titled "Formation of Staff Consultative Committee for Grievance Management" and was comprised of the following:

1. Tayebwa Eriab Nuwamanya, ADHO, Maternal, Child Health and Nursing as Chairperson
2. Nakayenga Pauline, Principal Human Resource Officer as Secretary
3. Bamusiime Dickson, District Planner as Member
4. Ahabwe Williams, District Education Officer as Member
5. Busiisi Jovanice, Communications Officer as Member
6. Atukwatsa Loyce, Labor Officer as Member
7. Nyakato Enid, as Member and Representative of UNMU
8. Matigi Michael, as Member and Representative UGAWU
9. Musinguzi Alexon, as Member and Representative UNATU
10. Tushabe Florence, as Member and Representative UNMU
11. Tushabe Gregory, as member and Representative UHWU

Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:

Score 1.

There was evidence that 100% of staff recruited during the previous FY accessed the payroll not later than 2 months after appointment.

A document presented by HRM titled "List of New Employees of Bushenyi District Local Government Recruited FY 2022/2023" indicated that the LG recruited 37 new staff. Some of the files reviewed showed that they accessed the salary payroll as follows:

1. Amupaire Marion, Parish Chief assumed duty on August 12, 2022 and accessed the salary payroll on September 15, 2022, **33 days later.**
2. Mawazo John, Inspector Of Schools assumed duty on August 26, 2022 and accessed the salary payroll on September 15, 2022, **19 days later.**
3. Kyogabirwe Olive Biremire, Inspector Of Schools assumed duty on August 31, 2022 and accessed the salary payroll on September 15, 2022, **15 days later.**
4. Kyogabirwe Justina, Office Attendant assumed duty on April 27, 2023 and accessed the salary payroll on June 16, 2023, **49 days later.**
5. Sseguya Kizito Bill, Veterinary Officer assumed duty on May 08, 2023 and accessed the salary payroll on May 17, 2023, **9 days later.**
6. Kyaritorana Happiness, Education Assistant li assumed duty on June 06, 2023 and accessed the salary payroll on June 16, 2023, **10 days later.**
7. Atwongiire Gideon, Porter assumed duty on June 06, 2023 and accessed the salary payroll on June 16, 2023, **10 days later.**
8. Asiiimwe Twesigye Christin, Parish Chief assumed duty on May 26, 2023 and accessed the salary payroll on July 21, 2023, **55 days later.**
9. Turyashemererwa Emily, Education Assistant li assumed duty on May 29, 2023 and accessed the salary payroll on June 16, 2023, **17 days later.**
10. Kategaya Jackson, Inspector Of Schools assumed duty on August 23, 2022 and accessed the salary payroll on September 15, 2022, **22 days later.**

Pension Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:

Score 1.

There was no evidence that 100% of staff retired during the previous FY accessed the pension payroll not later than 2 months after retirement.

A list presented by HRM titled "Bushenyi District Local Government Pension and Gratuity Budget for 2022/2023 Financial Year" indicated that 37 staff were retired in FY 2022/2023. The files reviewed showed that they accessed the pension payroll as follows:

1. Bangi Laban of IPPS No. 158425, Headteacher was retired on October 09, 2022 and accessed the pension payroll on 11/2/2022, 23 days later.
2. Eliphaz Tusingwire of IPPS No. 848903, Driver was retired on December 01, 2022 and accessed the pension payroll on 1/20/2023, 49 days later.
3. Kamatware Teddy of IPPS No. 157849, Education Assistant li was retired on October 09, 2022 and accessed the pension payroll on 1/20/2023, **101 days later.**
4. Mabura Deus of IPPS No. 158280, Headteacher was retired on August 01, 2022 and accessed the pension payroll on 9/1/2022, 30 days later.
5. Nimwesiga Steven of IPPS No. 816302, Parish Chief was retired on July 01, 2022 and accessed the pension payroll on 8/1/2022, 30 days later.
6. Owakubaruho Aijuka Sam of IPPS No. 816343, Porter was retired on November 22, 2022 and accessed the pension payroll on 12/30/2022, 38 days later.
7. Ruzaana Eriasph of IPPS No. 159490, Headteacher was retired on December 30, 2022 and accessed the pension payroll on 2/28/2023, 58 days later.
8. Kyorimpa Rehema of IPPS No. 158387, Deputy Headteacher was retired on September 01, 2022 and accessed the pension payroll on 11/22/2022, **81 days later.**
9. Rwamango Deborah of IPPS No. 158800, Education Assistant li was retired on September 01, 2022 and accessed the pension payroll on 10/30/2022, 59 days later.
10. Aturinda Jovuret of IPPS No. 158718, Education Assistant li was retired on September 01, 2022 and accessed the pension payroll on 10/30/2022, 59 days later.
11. Birungi Flavia of IPPS No. 816335, Office Attendant was retired on September 01, 2022 and accessed the pension payroll on 10/30/2022 59 days later.

10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:</p> <p>Score 2 or else score 0</p>	<p>Bushenyi District FY2022/2023 DDEG annual budget for LLGs was UGX153,447,000. What was transferred to 9 sub counties and 5 town councils during the FY according to the financial report was UGX153,914,909, composed as follows:</p> <p>Quarter one 0</p> <p>Quarter two on 24/10/2022 UGX50,124,760</p> <p>Quarter three on 20/02/2023 UGX103,790,149</p> <p>Total UGX153,914,909</p> <p>The ratio of what was transferred to budget was 100.3%.</p> <p>This was 100% and means all the funds were transferred in accordance with the budget.</p>	2
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10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).</p> <p>Score: 2 or else score 0</p>	<p>For BDLG, the DDEG funds were warranted and transferred during FY2022/2023 to LLGs as follows:</p> <p>For Quarter 1, the MoFPED circular is dated 8th July 2022, the CAO warranted on 8th August 2022 and the funds were transferred on 12th August 2022 (30 days).</p> <p>For Quarter 2, the MoFPED circular is dated 30th September 2022, the CAO warranted on 13th October and the funds were sent on 20th October 2022 (13 days).</p> <p>For Quarter 3, cash limits were communicated through MoFPED circular dated 29th December 2022. The CAO warranted 13th January 2022 and the disbursements made on 28th January 2023 (15 days).</p> <p>In all the three quarters, the warranting/verification of DDEG grants was effected beyond the 5 days' time limit. This was besides the first quarter disbursement not being sent in time.</p>	0
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N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:

Score 2 or else score 0

There was evidence that the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter.

The DDEG was released in the second quarter and third quarter. The second quarter release was warranted on October 24, 2022 and disbursement communicated to Ibaare Sub County on October 27, 2022, **4 days later**.

The third quarter release was warranted on February 01, 2023 and disbursement communicated to Ibaare Sub County on February 02, 2023, **2 days later**.

Second quarter release warranted on October 24, 2022 and disbursement communicated to Nyabubare Sub County on October 27, 2022, **4 days later**.

Third quarter release was warranted on February 01, 2023 and disbursement communicated to Nyabubare Sub County on February 02, 2023, **2 days later**.

Second quarter release was warranted on October 24, 2022 and disbursement communicated to Kyamuhunga Town Council on October 27, 2022, **4 days later**.

Third quarter release was warranted on February 01, 2023 and disbursement communicated to Kyamuhunga Town Council on February 02, 2023, **2 days later**.

11

Routine oversight and monitoring

Maximum 4 points on this Performance Measure

a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:

Score 2 or else score 0

Four (04) reports were provided as evidence of BDLG supervision and mentoring activities in LLGs during FY2022/2023.

A mentoring report dated 26/10/2022 – MENTORING REPORT OF LOWER LOCAL GOVERNMENTS IN AREAS OF PLANNING GUIDELINES. Quarter one monitoring as carried out by the District Planner and the CFO and focused on planning guidelines. The Planner took the participants through the procedures of planning and budgeting. For the same quarter, a monitoring report dated 30/09/2022 authored by the District Superintendent of works. Monitored were the projects of Construction of Butare-Kyamamari-Bitooma T/C road and Construction of slaughter slab at Kikoreijo in Ruhumuro S/C. Findings were made and recommendations for improvement.

A mentoring report dated 15/01/2023 – MENTORING REPORT OF LOWER LOCAL GOVERNMENTS ON PLANNING AND BUDGETING GUIDELINES. Quarter two monitoring as carried out by the District Planner and the CFO and focused on planning guidelines. The Planner took the participants through the procedures of planning and budgeting. Participants were mentored through alignment of the budgets with 20

2

development programs, the timelines, strategic objectives and budget cycle. For the same quarter, a monitoring report dated 15/10/202

A report dated 14/02/2023 titled STATUS OF PROJECTS FOR BUSHENYI DISTRICT LOCAL GOVERNMENT REPORT FOR FY2022/2023 AS AT 14/02/2023. The status of DLG projects including construction of 5 stance latrine at Kabingo in Kyamuhunga T/C and Rwakashoma P/S in Kizinda T/C, Completion of Swazi HCII, Completion of classroom block at Karama, Kagari, Nakabengo, Nyarutuntu and Kiyaga P/Ss, Also reported was the upgrading of Rutooma HCII to HCIII and Construction of Kanyamurera Seed School in Kyamuhunga S/C.

A monitoring report dated 19/05/2023 authored by the DLG Engineer, titled - MONITORING REPORT OF ROADS BEING TARMACKED IN KYAMUHUNGA TOWN COUNCIL. The monitoring was carried out by the DEC and staff of the DLG. The projects monitored included Kyamuhunga Tea company road 0.3 kms, Swazi highland tea company road 0.3kms and Global tea factory road 0.2kms. In Each case observations were made and recommendations for improvement made. In the same quarter, a report dated 15/05/2023 authored by the District Engineer, titled - JOINT MONITORING REPORT OF CLASSROOM CONSTRUCTION AT KAGARI, NYAKABINGO AND KARAMA P/S UNDER SFG.

Overall, BDLG reports were found satisfactory to meet the requirement of mentoring/ monitoring/supervision for LLGs during FY2022/2023.

11

Routine oversight and monitoring

Maximum 4 points on this Performance Measure

b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:

Score 2 or else score 0

Four (04) sets of minutes were provided as evidence of presentation of monitoring /supervision reports for the four quarters to, and their discussion in TPC. In addition, attendance registers of these meetings were provided and reviewed.

TPC minutes for a meeting which sat on 28/09/2022 discussed quarters one and two monitoring and supervision reports (Minute No. MIN8/TPC/SEPTEMBER/2022 - DISCUSSION OF Q1 PROJECT MONITORING REPORTS). Sectors presented the status of capital projects and monitoring reports and it was realised that most projects had not yet commenced because the contracts had just been awarded and some were still on bidding stage.

TPC minutes for a meeting which sat on 01/12/2022 discussed quarter two monitoring and supervision report (Minute No. MIN4/TPC/DECEMBER/2022 - DISCUSSION OF Q2 PROJECT MONITORING REPORTS). Departments with projects presented their project monitoring reports and were discussed by the TPC and recommendations were given on how to improve and speed up the implementation process.

TPC minutes for the TPC meeting on 16/03/2023 discussed quarter four monitoring and supervision report (Minute No. MIN6/TPC/MARCH/2023 - DISCUSSION OF Q3 PROJECT MONITORING REPORTS/STATUS OF CAPITAL PROJECTS). The sectors presented the status monitoring reports highlighting the status of the capital projects. The TPC advised the project implementation team to ensure that the projects are implemented according to the BoQs and ensure value for money and they were further requested to speed up the implementation.

TPC minutes for the TPC meeting on 26/05/2023 discussed quarter four monitoring and supervision report (Minute No. MIN8/TPC/MAY/2023 - PRESENTATION OF THE SECTORS QUARTETLY PERFORMANCE REPORTS FOR FY2022/2023). Different sectors presented the status of their programs and projects including Production, Works, Water, Education, Finance and others. Discussions were made and recommendations made for further improvement.

The LG did supervise and mentor the activities of LLGs and the results of the monitoring and mentoring were discussed in the TPC and appropriate actions taken.

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</p>	<p>The LG had an Excel based electronic assets register, formatted as required by the LG Accounting Manual. A physical copy was also availed for this assessment.</p> <p>A number of assets were sampled during this assessment including land and buildings, computers, furniture, motor vehicles and road equipment to check for the completeness and up datedness of the register. Sixteen (16) assets were sampled they were all found in the register. The assets were recorded as required in the accounting manual.</p> <p>The LG maintains an assets register and it is updated, formatted as required in the accounting manual.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>A Board of Survey report for FY2021/2022 dated 08/08/2022 was provided. The report had majorly three recommendations all to do with assets management and disposal:</p> <ol style="list-style-type: none"> 1. A list of 163 assets which were recommended for disposal (Pages 59-72) 2. A list of 114 assets which were recommended to have a valuation attached (i.e. for valuation) (Pages 59-72) 3. A list of 31 assets which were recommended for renovation (Pages 59-72) <p>As on the date of this assessment on 12/12/2023, a consolidated asset disposal plan had been developed by the DLG and said to have been approved by Council. However, the process of action on the recommendations can at best be said to be ongoing and no concrete action on assets has yet been taken on disposal. Similarly, no actions have yet been taken on the other two recommendations - renovation and valuation.</p> <p>The LG has not complied with the requirement.</p>	0

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.</p>	<p>Bushenyi DLG has an 18 member Physical Planning Committee. According to the minutes seen, during the year ended 2022/2023 the Physical Planning Committee met on the following dates:</p> <p>Quarter 1 meeting on 24/08/2022 and minutes submitted to MoLHUD on 06/10/2023.</p> <p>Quarter 2 meeting on 08/12/2022 and minutes submitted to MoLHUD on 06/10/2023.</p> <p>Quarter 3 meeting on 29/03/2023 and minutes submitted to MoLHUD on 06/10/2023.</p> <p>Quarter 3 meeting on 27/06/2023 and minutes submitted to MoLHUD on 06/10/2023.</p> <p>The requirement of quarterly physical planning committee meetings and submission of four (04) sets of minutes of the year to MoLHUD was satisfied.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d. For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>Bushenyi DLG did have seventeen (17) DDEG funded investments including two (02) infrastructural projects in its FY2022/2023 annual workplan and budget.</p> <ul style="list-style-type: none"> 📌 Completion of 2 classroom block at Kagari P/S UGX38,333,000 📌 Completion of maternity ward at Swazi HCII UGX20,000,000 <p>A Desk Appraisal aims to ensure that a project meets the following requirements.</p> <ul style="list-style-type: none"> -Derived from the LG Development Plan -Consistent with sector guidelines & DDEG objectives -Financially feasible -Having costed project profiles. <p>Evidence of desk appraisal for the BDLG DDEG project for the two (02) FY2022/2023 BDLG DDEG infrastructural projects was availed/seen.</p>	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>Bushenyi DLG did have seventeen (17) DDEG funded investments including two (02) infrastructural projects in its FY2022/2023 annual workplan and budget.</p> <ul style="list-style-type: none"> 📌 Completion of 2 classroom block at Kagari P/S UGX38,333,000 📌 Completion of maternity ward at Swazi HCII UGX20,000,000 <p>A Field Appraisal aims to ensure that a project meets the following requirements.</p> <ul style="list-style-type: none"> -Technical feasibility -Environmental and social acceptability requirements. <p>Evidence of field appraisal for the BDLG DDEG project for the two (02) FY2022/2023 BDLG DDEG infrastructural projects was availed/ seen.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>Bushenyi DLG has a 5 year Development Plan 2020/2021-2024/2025 containing project profiles for the projects of the DLG. The profiles cover different aspects of the DLG including Production, Health, Water, Works, Irrigation, Education and Administration for the 5 years. The DLG's project profiles are contained in an appendix within the 5 year development plan (Appendix 2 - Page 271).</p> <p>BDLG FY2023/2024 Project profiles (costed) were presented and discussed in the TPC meeting which sat on 12/10/2022, Minute No. MIN7/TPC/OCTOBER/2022 - DISCUSSION OF PROJECT PROFILES TO BE IMPLEMENTED IN 2023/2024. The profiles were presented departmentally - Education, Health, Water, Administration etc.</p> <p>Both the DTPC minutes and the costed profiles were availed for the assessment and seen/reviewed and the accompanying attendance register for the meeting were also provided/seen.</p> <p>Project profiles with costing were developed and discussed by TPC for all investments in the AWP for FY2023/2024.</p>	1

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG had screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists</p> <ol style="list-style-type: none"> 1. Environmental and social risks/impact for the construction of a maternity ward was carried out on 28/11/2023, stamped and signed by both SEO and DCDO, desk and field-based appraisals were prepared on 10/7/23 2. Environmental and social risks/impact for the construction of two classroom block at Kagari P/s for phase II was carried out on 21/6/2022, stamped and signed by both SEO and DCDO, desk and field-based appraisals were prepared on 10/7/23. 	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>There was evidence that all infrastructure projects for the current FY (2023/24) to be implemented using the DDEG were incorporated in the LG approved procurement plan. These include:</p> <ol style="list-style-type: none"> 1. Completion of Maternity Ward at Buyanja HC II; Estimated (Budget) at UGX 60,000,000/= 2. Remodeling and Completion of OPD at Nkanga HC III; Estimated (Budget) at 30,905,321/= 	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p>	<p>There was evidence that all infrastructure projects to be implemented in the current FY (2023/24) using DDEG were approved by the Contracts Committee before commencement of construction.</p> <p>The following projects were listed:</p> <ol style="list-style-type: none"> 1. Under Min. No. 031/CC/2023/24 of the Contracts Committee meeting held on 5/9/2023, the Completion of Maternity Ward at Buyanja HC II was approved. 2. Under Min. No. 028/CC/2023/24 of the Contracts Committee meeting held on 5/9/2023, the Completion of 2 Classroom Block with an Office at Kagari P/S was approved. 	1

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:</p> <p>Score 1 or else 0</p>	<p>There was NO evidence of proper establishment of the PIT within the last FY (2022/23) as specified in the sector guidelines</p> <p>A copy of joint appointment by the CAO of the members of the PIT (i.e. Senior Environment Officer, DCDO and Labour Officer) for district projects for 2022/23 FY dated 5/10/2022 was present; However there was no appointment for the: COW, Contract Manager and Project Manager by the CAO. The following Projects were considered.</p> <ol style="list-style-type: none"> 1. Construction of Maternity Ward at Swazi HC II. 2. Construction of 2 Classroom Block with Office at Nyakibingo and Karama Primary Schools. 3. Construction of 2 Classroom Block at Nyarutuntu P/S 	0
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:</p> <p>Score 1 or else score 0</p>	<p>There is evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer. Infrastructure projects under DDEG Funding were found to be compliant with the standard designs and specifications as provided by the LG Engineer.</p> <p>The sampled projects are listed below:</p> <ol style="list-style-type: none"> 1. Construction of 2 Classroom Block with Office at Kagari P/S. 2. Completion of Maternity Ward at Swazi HC II. 	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0</p>	<p>There was evidence that Bushenyi DLG provided supervision by the relevant technical officers for infrastructure projects prior to verification and certification of works in previous FY (2022/23).</p> <p>A Project Implementation Team was specifically set up for each project and it comprised of several technical officers that jointly inspected the infrastructure prior to its verification and certification.</p> <p>The following projects among others were sampled:</p> <ol style="list-style-type: none"> 1. Completion of Maternity Ward at Swazi HC II- The contractor's 1st claim dated 6/1/2023 was certified for payment by the CAO, District Planner, DE and Town Engineer. A site inspection was done by the civil engineer on 11/1/2023 and a supervision report prepared. An interim payment certificate No. 1 was prepared by the civil engineer on 11/1/2023 and signed on 17/1/2023 by the civil engineer, DE, Environment Officer, DCDO and CAO. An Environment and Social compliance certificate was also signed by the District 	2

Environment Officer and DCDO on 12/1/2023.

2. **Completion of a 2 Classroom Block with an Office at Nyarutuntu P/S and Kiyaga P/S-** The contractor's 1st claim dated 6/12/2022 was certified for payment by the CAO, CFO, DEO and DE. A site inspection was done by the Senior Environment Officer on 9/12/2022 and a supervision report prepared. Another site inspection was done by the DCDO and a report prepared on 12/12/2022. An interim payment certificate No. 1 was prepared by the Assistant Engineering Officer on 9/12/2022 and signed on the same date by the civil engineer, DE, Senior Environment Officer, DCDO, DEO, District Internal Auditor and CAO. An Environment and Social compliance certificate was also signed by the District Environment Officer and DCDO on 12/1/2023.
3. **Construction of 3 sites of 5 Stance Lined Pit Latrines in Nyakabanga, Kantojo and Mugonya Primary Schools** - The contractor's 1st claim dated 20/2/2023 was certified for payment by the CAO, DEO and DE. A site inspection was done by the Assistant engineering Officer (AEO) on 20/2/2023 and a supervision report prepared. An interim payment certificate No. 1 was prepared by the Assistant engineering officer on 20/2/2023 and signed on the same date by the AEO, DE, Environment Officer, DCDO and CAO. An Environment and Social compliance certificate was also signed by the District Environment Officer and DCDO.

Procurement, contract management/execution
Maximum 8 points on this Performance Measure

f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):

Score 1 or else score 0

There was evidence that Bushenyi DLG verified works (certified) and initiated payments of contractors timely as seen in the projects listed below;

1. **Completion of Maternity Ward at Swazi HC II-** The contractor's 1st claim dated 6/1/2023 was certified for payment by the CAO, District Planner, DE and Town Engineer. A site inspection was done by the civil engineer on 11/1/2023 and a supervision report prepared. An interim payment certificate No. 1 was prepared by the civil engineer on 11/1/2023 and signed on 17/1/2023 by the civil engineer, DE, Environment Officer, DCDO and CAO. An Environment and Social compliance certificate was also signed by the District Environment Officer and DCDO on 12/1/2023.
2. **Completion of a 2 Classroom Block with an Office at Nyarutuntu P/S and Kiyaga P/S-** The contractor's 1st claim dated 6/12/2022 was certified for payment by the CAO, CFO, DEO and DE. A site inspection was done by the Senior Environment Officer on 9/12/2022 and a supervision report prepared. Another site inspection was done by the DCDO and a report prepared on 12/12/2022. An interim payment certificate No. 1 was prepared by the Assistant Engineering Officer on 9/12/2022 and signed on the same date by the civil engineer, DE, Senior Environment Officer, DCDO, DEO, District Internal Auditor and CAO. An Environment and Social compliance certificate was also signed by the District Environment Officer and DCDO on 12/1/2023.
3. **Construction of 3 sites of 5 Stance Lined Pit Latrines in Nyakabanga, Kantojo and Mugonya Primary Schools** - The contractor's 1st claim dated 20/2/2023 was certified for payment by the CAO, DEO and DE. A site inspection was done by the Assistant engineering Officer (AEO) on 20/2/2023 and a supervision report prepared. An interim payment certificate No. 1 was prepared by the Assistant engineering officer on 20/2/2023 and signed on the same date by the AEO, DE, Environment Officer, DCDO and CAO. An Environment and Social compliance certificate was also signed by the District Environment Officer and DCDO.

13

Procurement, contract management/execution

Maximum 8 points on this Performance Measure

g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:

Score 1 or else 0

There was evidence of complete procurement files in place for the all projects/contracts; including the Contract documents, approved Evaluation reports, memos of Bid Acceptance and Award of Contract indicating the Contracts Committee (C.C) approvals and/or minutes. The sampled projects are listed below:

1. **Completion of Maternity Ward at Swazi HC II-** BUSH506/WRKS/22-23/009; approved by the Contracts Committee under Min. No. 063/CC/2022/2023 in a meeting held on 14/10/2022 after evaluation. The evaluation report was approved by Contracts Committee. The contract document was signed on 7/11/2022.
2. **Construction of Kyabukumu GFS Phase III in Ruhumuro S/C-** BUSH506/WRKS/22-23/003; approved by the Contracts Committee under Min. No. 030/CC/2022/2023 in a meeting held on 24/10/2022 after evaluation. The evaluation report was approved by Contracts Committee. The contract document was signed on 9/5/2023.
3. **Upgrade of Rutooma HC II to HC III-** MoH-UGIFT/WRKS/22-23/00001; approved by the Contracts Committee under Min. No. 0031/October/2022 in a meeting held on 14/10/2022 after evaluation. The evaluation report was approved by Contracts Committee. The contract document was signed on 7/1/2023.

Environment and Social Safeguards

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</p>	<p>There was evidence that the district had i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant</p> <p>In the letter dated 1/7/21 of ref No CR/343/2, the CAO Mr. Geoffrey Nkurunziza Banga appointed Mr. Muhanguzi Bazil as the focal person for the Grievance Redress mechanism handling in the district, signed and stamped by the CAO, copied to district chairperson and CFO.</p>	2
		<p>Score: 2 or else score 0</p>	<p>In another letter dated 15/7/21, of ref CR/343/2 the CAO Mr. Geoffrey Nkurunziza Banga appointed the following members on the centralized Grievance Redress Committee (GRC)</p> <ol style="list-style-type: none"> 1. Ms. Robinah Tumwebaze PAS Chairperson 2. Mr. Kataate Vincent SEO Member 3. Mr. Katungye Samuel Senior Superintendent of works Member 4. Mr. Tushabe Gregory ADHO Member 5. Mr. Tibesigwa Fred SAE Member 6. MS. Nakayenga Pauline PHO Member 7. Muhanguzi Bazil DCDO focal person 	
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p>	<p>There was evidence that the LG had specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices</p> <p>A log book was in place with columns detailing on how complaints were captured including the Ref No, date, mode of receipt, name of complainant, contact description of the complaint, status of investigation and feedback to the complaint, complaints were recorded in the log book and a public display information was displayed on the district notice board.</p>	2
		<p>If so: Score 2 or else 0</p>		
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p>	<p>There was evidence that the district had publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress</p> <p>In public display dated 15/7/21, the LG displayed the channels in which a aggrieved person could use to log in his/her complaint, this was signed and stamped by focal person and his telephone contact displayed (0772380712)</p>	1
		<p>If so: Score 1 or else 0</p>		

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0</p>	<p>Bushenyi DLG Development Plan III and Annual Workplan and budget 2023/2024 encompass aspects of environment, social and climate change interventions as most are cross cutting and embedded throughout the plans. Specific examples of the sections where environment, social and climate change interventions are highlighted include:</p> <p>In the BDLG DDP, there are interventions incorporated on different pages.</p> <p>Cover page - The DLG vision/cover page has environment in it.</p> <p>Pages 189-198 of the plan cover Environment and Natural Resources</p> <p>Page 175 Community mobilisation and mindset change - on community and social issues.</p> <p>Page 309-311 - DDPIII Program - Natural Resources, Environment, Climate Change, Land and Water Management.</p> <p>Approved budget FY2023/2024</p> <p>Natural Resources and environment approved budget - sub budget (page 62-63)</p> <p>Community Based Services budget - for Social issues in the plans (Pages 64-66)</p> <p>Program 06 - Natural resources, environment, climate change, land and water</p> <p>Environmental, social and climate change interventions were integrated into BDLG Development Plans, annual work plans and budgets.</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management</p> <p>score 1 or else 0</p>	<p>BDLG Planning Unit disseminated enhanced DDEG guidelines FY2022/2023 by holding a meeting with LLG staff in which LLG staff were trained and signed for attendance. A report dated 04/01/2023, titled - ORIENTATION REPORT OF LOWER LOCAL GOVERNMENTS ON NEW DDEG GUIDELINES FOR FY2023/2024 AND DISSEMINATION OF THE DDEG MANUAL.</p> <p>A sheet dated 04/01/2023 where BDLG LLG staff did sign for attendance in the meeting, was presented as evidence. On the sheet, 14 staff from LLGs signed as evidence of attending the meeting and collecting the guidelines.</p> <p>The attendance register for this Extended TPC meeting was also availed as evidence.</p>	1

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	(For investments financed from the DDEG other than health, education, water, and irrigation): c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary: score 3 or else score 0	<ul style="list-style-type: none"> • There was evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY <ol style="list-style-type: none"> 1. Environmental, Social and Climate Change screening for the completion of maternity ward at Swazi HC II was carried out on 20/6/22, signed and stamped by both the SEO (Mr. Kataate Vincent) and DCDO (Mr. Muhanguzi Bazil). After screening the project didn't qualify for a detailed study, therefore a costed ESMP was prepared on 26/6/22 at a tune of Ugx 430,000 signed and stamped by both the SEO and DCDO. A costed Environment and Social Management Plans (ESMP) were incorporated into designs, BoQs, bidding and contractual documents in element 2 for environmental and social safeguards under item D to G at tune of Ugx 320,000 2. Environmental, Social and Climate Change screening for the partial construction of a 2 classroom block at Kagari P/s was carried out on 6/6/22, signed and stamped by both the SEO (Mr. Kataate Vincent) and DCDO (Mr. Muhanguzi Bazil). After screening the project didn't qualify for a detailed study, therefore a costed ESMP was prepared on 26/6/22 at a tune of Ugx 1,560,000 signed and stamped by both the SEO and DCDO. A costed Environment and Social Management Plans (ESMP) were incorporated into designs, BoQs, bidding and contractual documents in element 4 for sensitisation of community under item A to C at tune of Ugx 900,000 	3
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change. Score 3 or else score 0	There was evidence for examples of projects with costing of the additional impact from climate change In the BoQ under item G, there was extra costing of 40,000 for planting tree to reduce the climate change and its effects i.e. for the completion of maternity ward at Swazi HC II.	3
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 1 or else score 0	There was no evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances i.e. completion of maternity ward at Swazi HC II and partial construction of a 2 classroom block at Kagari P/s.	0

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 1 or else score 0	<p>There was evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports</p> <ol style="list-style-type: none"> 1. Support supervision and monitoring for the partial construction of 2 classroom block at Kagari P/s was carried out on 30/4/2023 signed stamped by both the SEO and DCDO, monthly reports were provided for review dated 30/4/23, 29/5/23 and 16/6/23, the project started on 31/3/23 and ended 15/5/23 2. Support supervision and monitoring for the completion of a maternity ward at Swazi HC II was carried out on 29/11/2023 signed stamped by both the SEO and DCDO, monthly reports were provided for review dated 29/11/2023 and 30/12/22, the project started on 7/11/22 and ended 7/2/23 	1
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects: Score 1 or else score 0	<p>There was evidence that E&S compliance Certification forms were completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects</p> <ol style="list-style-type: none"> 1. E&S compliance Certification forms for the partial construction of 2 classroom block at Kagari P/s, were completed and approved on 15/5/23, signed and stamped by both the SEO and DCDO, payments were made on 12/6/23. 2. E&S compliance Certification forms for the completion of maternity ward at Swazi HC II, were completed and approved on 12/1/23, signed and stamped by both the SEO and DCDO, payments were made on 10/2/23. 	1

Financial management

16	<p>LG makes monthly Bank reconciliations</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment:</p> <p>Score 2 or else score 0</p>	<p>According to BDLG FY2022/2023 financial report, the LG runs the following bank accounts:</p> <ul style="list-style-type: none"> Treasury single account General Fund account Bushenyi ACDP account Bushenyi UMSFNP account Bushenyi Global fund account Bushenyi UWEP recovery account Bushenyi Youth livelihood recovery account <p>The responsibility of reconciliation of the TSA is said to have been taken back to MoFPED.</p> <p>As on date of the assessment 12/12/2023, all the other bank accounts were reconciled to 30/11/2023.</p> <p>The DLG's bank accounts were reconciled up to date as required under the manual.</p>	2
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>The four quarterly reports of FY 2022/2023 were produced by the BDLG Internal Audit department.</p> <p>Quarter 1 report was dated 30/10/2022, Quarter 2 dated 31/01/2023, Quarter 3 dated 29/04/2023 and Quarter 4 dated 24/10/2023.</p> <p>There was evidence that the reports were submitted to the Speaker, CAO, LGPAC, Internal Auditor General and the LCV Chair through dated acknowledgement signatures of the recipients in the audit submission book.</p>	2

LG executes the Internal Audit function in accordance with the LGA Section 90

Maximum 4 points on this performance measure

b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.

Score 1 or else score 0

BDLG quarterly internal audit reports for FY2022/2023 did contain a section for follow-up on the status of implementation of prior audit findings/ recommendations.

BDLG internal audit reports were submitted to the Speaker, CAO, LGPAC, RDC, Internal Auditor General and the LCV Chair as follows: Quarter one submitted on 29/11/2022, Quarter two on 02/03/2023, Quarter three on 31/05/2023 and Quarter four on 07/11/2023.

However, the four PAC reports seen in this assessment did not show any clear evidence of follow-up of previous findings by the PAC. The reports showed more focus on the current and not previous findings. Even the discussion of the current findings could not be well traced because of the poor quality of minute taking.

No other report or method was seen regarding follow-up of previous internal audit findings.

We conclude that the LG did not have a clear process for follow-up previous internal audit findings as required.

17

LG executes the Internal Audit function in accordance with the LGA Section 90

Maximum 4 points on this performance measure

c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:

Score 1 or else score 0

BDLG records show that the four quarterly internal audit reports were received by CAO, Council and DPAC through witness of the acknowledgement signatures of the recipients in the audit delivery book.

According to the PAC Minutes for the meeting which sat on 30/11/2022, the DLG's Quarter one internal audit report FY2022/2023 was discussed per MIN 50/2022/23 - DISTRICT INTERNAL AUDIT REPORT 1ST QUARTER 2022/23.

According to the PAC Minutes for the meeting which sat on 13/07/2023, the DLG's Quarters two and three internal audit reports FY2022/2023 were discussed per MIN 50/2022/23 - Minutes headed: LGPAC MEETING MINUTES FOR BDGL QUARTERS Q2 AND Q3 HELD ON 13/07/2023.

According to PAC minutes for the meeting which sat on 06/12/2023, Q4 internal audit report was discussed - Minutes headed: BDLG LGPAC MEETING MINUTES FOR Q4 FY2022/23 HELD ON 06/12/2023.

The LGPAC reports had several recommendations and there was evidence CAO was taking action in follow-up the recommendations including writing to affected persons demanding for action.

FY2022/2023 internal audit reports of BDLG were presented to the LGPAC and PAC sufficiently discussed and took actions on them.

Local Revenues

18

LG has collected local revenues as per budget (collection ratio)

Maximum 2 points on this performance measure

a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.

Bushenyi DLG OSR budget for FY 2022/2023 was UGX UGX1,713,705,976. What was realised according to the financial report was UGX402,425,053. This was 23.5% of what was budgeted and this fell outside the +/-10% range.

0

19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p>	<p>According to the financial reports, Bushenyi DLG OSR performance for FY 2021/2022 was UGX366,773,192. Performance for FY 2022/2023 was UGX402,425,053.</p>	1
	<p>Maximum 2 points on this Performance Measure.</p>	<ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% -10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>The actual increase in OSR was therefore UGX35,651,861 in revenue, which was i.e. 9.7%.</p>	
			<p>The increase was in the range 5-10%.</p>	
20	<p>Local revenue administration, allocation, and transparency</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>During the year ended 2022/2023, what was collected as by BDLG OSR was UGX402,425,053. Of this figure, a total of UGX183,403,823 was realised from non-remittable incomes including Micro-scale irrigation co-funding (UGX132,555,823), Rent from DLG properties (UGX44,066,000), Sale of bid documents (UGX5,000,000), Tender of DLG plantation (UGX1,682,000) and Registration of CBOs (UGX100,000). This left the remittable total at UGX219,021,230.</p>	2
	<p>Maximum 2 points on this performance measure.</p>		<p>What was remitted to the 9 sub counties and 5 town councils during the FY was UGX142,395,774, composed as follows:</p>	
			<p>On 26/08/2022 UGX19,622,182</p>	
			<p>On 02/12/2022 UGX1,372,933</p>	
			<p>On 15/02/2023 UGX12,827,599</p>	
			<p>On 24/11/2022 UGX558,838</p>	
			<p>On 24/10/2022 UGX27,951,397</p>	
			<p>On 08/06/2023 UGX7,948,744</p>	
			<p>On 03/04/2023 UGX10,114,080</p>	
			<p>On 15/12/2022 UGX47,000,001</p>	
			<p>On 09/02/2023 UGX14,000,000</p>	
			<p>On 09/02/2023 UGX1,000,000</p>	
			<p>TOTAL UGX142,395,774</p>	
			<p>This was 65%, which complied with the 65% threshold.</p>	
			<p>The DLG did comply with the 65% OSR remittance requirement to LLGs.</p>	

LG shares information with citizens

Maximum 6 points on this Performance Measure

a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0

There was evidence that the Procurement Plan and the awarded contracts were duly published/displayed on the Bushenyi DLG Procurement Notice board for Public View.

The sampled Projects are listed below:

1. **Proc. Ref. No- Bush506/WRKS/2022-2023/003:** Ferest Investments Ltd; for the Construction of Kyabukumi GFS Phase III in Ruhumuro Sub County; with an amount of - UGX 229,228,275/=; Display date was 16/09/2022 and Removal date was 29/09/2022. The method of procurement used was open domestic bidding.
2. **Proc. Ref. No- Bush506/WRKS/2022-2023/004:** Mutara Works Enterprises Ltd; for the Construction of a 2 Classroom Block with an Office at Nyarutuntu P/S in Kizinda T/C and Partial Completion of a 2 Classroom Block with an Office at Kiyaga P/S in Bumaire Sub County; with an amount of - UGX 79,723,758/=; Display date was 16/09/2022 and Removal date was 29/09/2022. The method of procurement used was open domestic bidding.
3. **Proc. Ref. No- Bush506/WRKS/2022-2023/005:** Nikar General Contractors (U) Ltd; for the Partial Construction of 2 Classroom Blocks at Kagari P/S in Ibaare S/C, Nyakabingo P/S in Kakanju S/C and Karama P/S in Ruhumuro S/C; with an amount of - UGX 164,748,060/=; Display date was 7/3/2023 and Removal date was 23/3/2023. The method of procurement used was open domestic bidding.

LG shares information with citizens

Maximum 6 points on this Performance Measure

b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0

The LG's performance assessment results for FY2021/2022 were disseminated by displaying them on the DLG noticeboard and the website.

During this assessment, the results were found on the DLG noticeboard which could be easily accessed by the staff and the general public.

The results were also disseminated on the LG website and this was confirmed during this assessment.

The results were also disseminated through an extended TPC as per report dated 04/01/2023 about the process of dissemination of assessment results both at HLG and LLG levels.

There was evidence that the DLG duly disseminated the assessment results of the previous year.

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>The LG during the previous FY2022/2023 conducted radio programs and held discussions with the public on Radio Bushenyi FM (BFM). The radio talk shows were conducted on the following dates:</p> <p>On 15/09/2022 - a radio talk show on BFM with emphasis on wetland and environment conservation, micro irrigation program, challenges of climate change, water sources and PDM.</p> <p>On 15/07/2022 - a radio talk show on BFM with emphasis on PDM and process of contracting services, Sensitisation of farmers on agriculture, security issues, water conservation.</p> <p>In addition, a baraza held on 24/02/2023 in the Council hall at the DLG. The areas discussed included the Road fund and the state of roads in BDLG, the state of health and schools infrastructures, Emyoga Programs under Trade, Micro irrigation etc. The attendance of the Baraza was about 50 people. In the Baraza the participants responded to the issues raised and asked questions.</p> <p>The LG did hold discussions with the public, updated on progress and received feedback on activity implementation in accordance with the requirement.</p>	1
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>Information on RMLG i) tax rates, ii) collection procedures, and iii) procedures for appeal was publicised by displaying it on the notice board.</p> <p>On the date of this assessment on 12/12/2023, the notice board was checked and displayed on it were schedules on RMLG approved revenue rates 2022/2023 for the different categories of activities, the procedures for collection and the procedures for appeal in case any individual is dissatisfied with the process.</p> <p>The publication was also made by the CAO sharing it with LLG staff including Town Clerks and Senior Assistant Secretaries through a communication dated 12/07/2022, which was availed/seen during the assessment.</p> <p>The LG met the requirement.</p>	1

Reporting to IGG

Maximum 1 point on
this Performance
Measure

a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora.
Score 1 or else score 0

The DLG (CAO) did prepare a report on actions taken on IGG recommendations of the assessment year FY2022/2023. The report dated 30/05/2023 (Ref. CR/156/1), which was addressed to the IGG had actions taken on seven (07) IGG recommendations. The report wasn't however presented or discussed in Council as required.

The DLG did have an IGG file and it was availed for the assessment.

The LG did not meet the requirement of the performance measure.

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>We obtained and reviewed the PLE results for 2020 and 2022 and calculated the percentage improvement in performance as indicated below:</p> <p>☞ 3,971 out of 4,322 (91.8%) pupils who sat PLE in 2020 passed between grade 1 and 3 (Div1:881, Div2:2,510 & Div3:580=3,971. This excludes absentees (4,287-65=4,322).</p> <p>☞ 4,548 out 4,913 (92.5%) pupils who sat PLE in 2022 passed between grade 1 and 3 (Div1:1,204, Div2:2,803 & Div3:541=4,548. This excludes absentees (5,024-111=4,913)</p> <p>Thus, a performance improvement between years of 0.7% (No improvement), the score is 0.</p>	0
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 3 • Between 1 and 5% score 2 • No improvement score 0 	<p>We obtained and reviewed the UCE results for 2020 and 2022 for USE schools and calculated the percentage improvement in performance as indicated below.</p> <p>☞ 643 out of 1,048 (61.3%) students who sat UCE in 2020 passed between grade 1 and 3 (Div1:153, Div2:224 & Div3:266=643. This excludes absentees (1,050-02=1,048)</p> <p>☞ 945 out of 1,227 (77%) students who sat UCE in 2022 passed between grade 1 and 3 (Div1:286, Div2:396 & Div3:263=945. This excludes absentees (1,237-10=1,227)</p> <p>Thus, a performance improvement of 15.7%, between the years (improvement by more than 5 %), the score is 3.</p>	3

2	<p>N23_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.</p> <p>Maximum 2 points</p>	<p>a) Average score in the education LLG performance has improved between the previous year but one and the previous year</p> <ul style="list-style-type: none"> • By more than 5%, score 2 • Between 1 and 5%, score 1 • No Improvement, score 0 <p>NB: If the previous average score was 95% and above, Score 2 for any increase.</p>	<p>The performance of BDLG in its LLG Education assessment was 86% in FY2021/2022 and 96% in FY2022/2023, meaning an increase of 10%.</p> <p>This was an increase, in the range 'more than 5%'.</p>	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0</p>	<p>There was evidence that the education development grant was used on eligible capital investment activities as per the planning, budgeting and implementation guidelines for LGs for the education sector FY 2023-2024 () page (17).</p> <p>The review of the 2022-2023 LG Approved budget estimates: Vote 824 Bushenyi district, indicated that the total budget for development grant was Ugx.2,013,548,693 (excludes Ugx.382,374,307 -letter of credit, bank of Uganda). The total expenditure on capital investments was Ugx.1,932,586,184 against Ugx.2,013,548,693 representing 95.9% of the annual development budget performance.</p> <p>Specific details below;</p> <ul style="list-style-type: none"> • Construction of classroom blocks at Kagari PS, Nyakabingo PS, Karama PS, Kiyagaa PS, and Nyarutuutu PS at total cost of Ugx.203,238,989 • Construction of VIP latrine at Mungonya PS, Nyakabanga PS, Kabingo PS and Rwakashoma PS at a total cost of Ugx.142,335,052 • Construction of seed secondary school at Kanyamurera at Ugx.1,587,012,143 <p>The expenditure on capital investments of 95.9% of the annual budget was compliant with sector guidelines. The score is 2.</p>	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0</p>	<p>Eight (08) BDLG Education infrastructural projects of FY2022/2023 were sampled to check certification before payment.</p> <p>Payment to Khalsa Developments Uganda Ltd for Construction of Kanyamurera Seed S.S in Kyamuhunga S/C (UGX165,210,136) – Requisition dated 16/06/2023, certified by the District Engineer, District Education Officer,</p>	2

Internal Auditor, CDO, Environment Officer, Internal Auditor and CAO on 23/06/2023 and payment on 27/06/2023.

Payment to Khalsa Developments Uganda Ltd for Construction of Kanyamurera Seed S.S in Kyamuhunga S/C (UGX713,859,244) – Requisition dated 02/06/2023, certified by the District Engineer, District Education Officer, Internal Auditor, CDO, Environment Officer, Internal Auditor and CAO on 02/06/2023 and payment on 02/06/2023.

Payment to Kamoja Enterprises Ltd for Construction of 5 stance lined latrine at Rwakashoma P/S and Kabingo P/S in the DLG (UGX54,039,071) – Requisition dated 16/01/2023, certified by the District Engineer, District Education Officer, Internal Auditor, CDO, Environment Officer, Internal Auditor and CAO on 13/01/2023 and payment on 25/01/2023.

Payment to Mutara Works Enterprises Ltd for completion of two classroom block with office at Nyarutuntu P/S in Kizinda T/C (UGX71,886,507) – Requisition dated 13/12/2022, certified by the District Engineer, District Education Officer, CDO, Environment Officer, Internal Auditor and CAO on 09/12/2022 and payment on 20/12/2022.

Payment to Nikar General Enterprises Ltd for partial construction of 2 classroom blocks at Kagari P/S in Ibaare S/C, Nyakabingo P/S in Kakanju S/C and Karama P/S in Ruhumuro S/C (UGX24,215,826) – Requisition dated 29/05/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer, Internal Auditor and CAO on 15/05/2023 and payment on 27/06/2023.

Payment to Nikar General Enterprises Ltd for partial construction of 2 classroom blocks at Kagari P/S in Ibaare S/C, Nyakabingo P/S in Kakanju S/C and Karama P/S in Ruhumuro S/C (UGX67,657,10) – Requisition dated 29/05/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer, Internal Auditor and CAO on 15/05/2023 and payment on 27/06/2023.

Payment to Nikar General Enterprises Ltd for partial construction of 2 classroom blocks at Kagari P/S in Ibaare S/C, Nyakabingo P/S in Kakanju S/C and Karama P/S in Ruhumuro S/C (UGX27,978,318) – Requisition dated 29/05/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer, Internal Auditor and CAO on 15/05/2023 and payment on 27/06/2023.

Payment to Be-Camel Uganda Ltd for construction of 5 stance lined pit latrines at Nyakabanga P/S, Kantojo P/S and Mungonya P/S in the DLG (UGX80,276,969) – Requisition dated 01/03/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer, Internal Auditor and CAO on 20/02/2023 and payment on 13/03/2023.

In all the eight (08) sampled projects, certification for Education infrastructural projects was done before payments were effected in accordance with the requirements.

3

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

c) If the variations in the contract price are within +/- 20% of the MoWT estimates score 2 or else score 0

There is evidence that the variations in the contract price are within +/-20% of the MoWT estimates.

From the DE and DEO's offices, the following Works contracts were sampled; and the Engineer's estimate (Budgets) Vs. the contract price are as listed with the corresponding Variation percentages; [(A - B)/A] *100% :

1. **Completion of a 2-Classroom Block with an Office at Nyarutuntu P/s, Kizinda T / C - BUSH506/WRKS/22-23/004.** The Engineer's Estimate (A) was UGX 80,070,080/=; the Contract Sum/Price (B) was UGX 79,723,758/=. The Variation was at 0.43%.
2. **Partial Completion of a 2 Classroom Block with an Office at Kiyaga P/S Bumbaire S/C- BUSH506/WRKS/22-23/004.** The Engineer's Estimate (A) was UGX 31,006,270/= ; the Contract Sum/Price (B) was 28,039,162/=. The Variation was at 9.57%.
3. **Partial Construction of a 2 Classroom Block with Office at Nyakabingo P/S in Kakanju S/C- BUSH506/WRKS/22-23/005.** The Engineer's Estimate (A) was UGX 40,003,770/=; the Contract Sum/Price (B) was 39,648,000/=. The Variation was at 0.89%.

2

3

Investment Performance: The LG has managed education projects as per guidelines

d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY

There is evidence that the education project (seed secondary school) was completed as per the work plan in the previous FY 2022/23.

According to the work plan of the

0

Maximum 8 points on this performance measure

- If 100% score 2
- Between 80 – 99% score 1
- Below 80% score 0

previous FY 2022/23 and the current physical site progress for the construction of Kanyamurera Seed Secondary School, the following was noted for each structure at the school:

1. **1 Administration Block-** As per work plan, roofing should be complete; window and door installation should be in progress. As per site progress, roofing works are complete and the structure awaits window and door installation. Therefore, overall progress is 100%.
2. **3 Classroom blocks-** As per work plan, roofing should be complete; window and door installation should be in progress. As per site progress, roofing works are complete and the structure awaits window and door installation. Therefore, overall progress is 100%.
3. **1 ICT Hall/Library-** As per work plan, roofing and wall rendering/plastering should be complete; window and door installation should be in progress. As per site progress, roofing works and wall rendering/plastering works have not commenced and the work progress is behind schedule. Therefore, overall progress is 50%.
4. **3 2-unit staff houses-** As per work plan, roofing works should have commenced by 4/12/2023. As per site progress, the superstructure works are at ring beam level awaiting roofing and the work progress is behind schedule. Therefore, overall progress is 0%.
5. **3 2-unit kitchens-** As per work plan, roofing works should have commenced by 4/12/2023. As per site progress, the superstructure works are at ring beam level awaiting roofing and the work progress is behind schedule. Therefore, overall progress is 0%.
6. **1 Science laboratory-** As per work plan, roofing should be complete; window and door installation should be in progress. As per site progress, roofing works are still in progress and window and door installation has not yet commenced, thus the work progress is behind schedule. Therefore, overall progress is 80%.
7. **1 Multipurpose hall-** As per work plan, roofing should be complete; window and door installation should be in progress. As per site progress, roofing works are complete and the structure awaits window and door installation. Therefore, overall progress is 100%.
8. **2 5-Stance VIP latrines-** As per work plan, excavation works should be in progress; As per site progress,

excavation works are ongoing. Therefore, overall progress is 20%.

9. **3 2-Stance VIP latrines-** As per work plan, excavation works should be in progress; As per site progress, excavation works are ongoing. Therefore, overall progress is 20%.

- Therefore, the overall work progress at Kanyamurera Seed Secondary School is 52.2% which is less than 80% thus not earning a score for Bushenyi DLG.

•

4

Achievement of standards: The LG has met prescribed school staffing and infrastructure standards

Maximum 6 points on this performance measure

a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines

- If 100%: score 3
- If 80 - 99%: score 2
- If 70 - 79% score: 1
- Below 70% score 0

There was evidence that the LG had recruited primary school teachers as per the prescribed Ministry of Education and Sports staffing guidelines to fill **85.9%** of the structure.

Staff establishment registers from HRM indicated a ceiling for primary school teachers of **1164** and staffs in post were **1000** computing to **85.9%**.

2

Achievement of standards: The LG has met prescribed school staffing and infrastructure standards

Maximum 6 points on this performance measure

b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,

- If above 70% and above score: 3
- If between 60 - 69%, score: 2
- If between 50 - 59%, score: 1
- Below 50 score: 0

The education department had a consolidated schools' asset register for 2022/2023 covering both UPE schools (123) and USE schools (09) respectively. The UPE schools excludes the (3) Cope centres.

The consolidated asset register for FY 2021/22 was not availed to the Assessor at the time of the assessment.

The review of the consolidated asset register for FY 2022/23 indicated that 12/123 UPE schools representing (9.7%) met all the basic requirements and minimum standards set out in the DES guidelines; requirement for permanent accommodation for at least four (4) teachers, classroom: pupil ratio of 53, Latrine stance: pupil ratio of 1:40 and desk: pupil ratio of 1:3.

On the other hand, 2/9 (22%) USE schools met the minimum service delivery standards.

However, we could not compute the percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines since the consolidated asset register for FY 2021/2022 was missing at the time of the assessment. The score is 0.

Performance Reporting and Performance Improvement

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

- If the accuracy of information is 100% score 2
- Else score: 0

The primary teacher deployment list 2023 obtained from DEO's office had a total of (1,000) teachers in post covering all the (126) UPE schools in Bushenyi District.

Verification was done in the three (3) sampled UPE school and the following was established as per the deployment list from the DEO's office.

□ The number of teachers (10) on the DEO's deployment list was consistent with the number of teachers on the school staff list (10) in Birimbi Model primary school, Nkanga S/C.

The names of teachers verified:

1. Bukiriro Obedi
2. Musinguzi T. Moses
3. Kanamukiza Richard
4. Wamanya Edward
5. Ainomugisha Ronald
6. Nuwasasira Molly
7. Turyahebwa Stella

8. Keminyeto Korotida

9. Bashaba Adera

10. Muhereza Nelson

□ The number of teachers (15) on the DEO's deployment list was consistent with the number of teachers on the school staff list (15) in Kyamuhunga Central primary school, Kyamuhunga TC.

The names of teachers verified:

1. Ahimbisibwe Michael
2. Bazirke Joseph
3. Mbabazi Robinah
4. Anomugisha Sheilla
5. Kyarikunda Christinah
6. Kamugisha Denis
7. Kembabazi Christine
8. Kangwomunda Hillary
9. Gumisiriza Kenneth
10. Natumanya Geoffrey
11. Byomugabe Lauben
12. Ikiriza Prudence
13. Kyomukama Provia
14. Watsemba Roninah
15. Nahwera Aston

□ The number of teachers (08) on the DEO's deployment list was consistent with the number of teachers on the school staff list (08) in Nyakabanga Primary school, Kyabugimbi S/C

The names of teachers verified:

1. Arinaitwe Kabagambe
2. Asiiimwe Alex
3. Mbabazi Susan
4. Banyenzaki Keita Moses
5. Nuwanya Juliet
6. Kanyesigye A. Grace
7. Kobuhwezi Alice
8. Bwijje Davis

It was verified that the total number of teachers as indicated on the DEO's teacher deployment list was consistent

with the number of teachers on the school staff lists in all the (3) sampled UPE schools as indicated above. Therefore, the information on deployment list for teachers was 100% accurate. The score is 2.

5

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.

- If the accuracy of information is 100% score 2
- Else score: 0

There was no evidence that the information on the LG education departmental consolidated schools 'asset register for FY 2022/23 and school asset registers of the sampled 03 UPE schools was in place as per the consolidated asset register. Specific details as indicted below:

□ Birimbi Model PS: The education department consolidated school asset register for FY 2022/23 indicated that the school had (13) classrooms, (20) latrine stances, (125) desks and teacher accommodation (14), while the school asset register had (13) classrooms, (12) latrine stances, (175) desks and teacher accommodation (04). Information was not consistent

□ Kyamuhunga PS: The education department consolidated school asset register for FY 2022/23 indicated that the school had (14) classrooms, (19) latrine stances, (241) desks and teacher accommodation (08), while the school asset register had (20) classrooms, (23) latrine stances, (201) desks and teacher accommodation (05). Information was not consistent

□ Nyakabanga PS: The education department consolidated school asset register for FY 2022/23 indicated that the school had (9) classrooms, (15) latrine stances, (90) desks and teacher accommodation (03), while the school asset register had (9) classrooms, (14) latrine stances, (120) desks and teacher accommodation (03). Information was not consistent.

Based on the above, information was not 100% accurate; the score is 0.

0

6

School compliance and performance improvement:

Maximum 12 points on this performance measure

a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports

There was no evidence of compliance to MoES annual budgeting and reporting guidelines.

All the 123 (100%) UPE schools submitted annual school reports and budgets to DEO's office. The review of submitted annual school reports on file revealed that all reports were not compliant with the MoES budgeting and implementation

0

should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:

- If 100% school submission to LG, score: 4
- Between 80 - 99% score: 2
- Below 80% score 0

guidelines for primary and secondary schools, pages 21-25.

A sample of annual school reports on file showed that the annual school reports and budgets were not duly signed by head teachers and chairpersons of school management committees (SMCs), and did not cover information on school performance and plans, cash flow statements, annual expenditure and budget report, school improvement plan and asset register. A sample of reports reviewed included Kikira PS, Kyamacumu PS, Bwera PS, Nyamitooma PS, Tea E state PS, Kigoma PS, Nyakatooma PS, and Kacwamba PS.

Information obtained from the three (3) sampled UPE schools confirmed that;

□ Birimbi Model PS, submitted a school annual report for calendar year 2022 on 12 December 2022 but the report was not compliant with MoES annual budgeting and reporting guidelines

□ Kyamuhunga PS: Submitted a school annual school report for calendar year 2022 on 25 November 2022 but the report was not compliant with MoES annual budgeting and reporting guidelines

□ Nyakabanga PS: Submitted a school annual report and budget for calendar year 2022 on 30 December 2022 but the report was not compliant with MoES annual budgeting and reporting guidelines

We noted that 2 of the 3 sampled UPE schools had copies of the MoES budgeting and implementation guidelines but head teachers were never inducted on the guidelines. There is need to provide further capacity building support to primary school head teachers in regard to compiling annual school reports and budgets.

As indicated above, schools submitted annual school reports 2022 which were not compliant with the MoES budgeting and implementation guidelines

The score is 0.

School compliance and performance improvement:

Maximum 12 points on this performance measure

b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:

- If 50% score: 4
- Between 30- 49% score: 2
- Below 30% score 0

There was evidence that education department trained (111) out of the 123 (90%) to prepare and implement the school improvement plans (SIPs) in line with inspection recommendations.

The head teachers' training report about head teachers' role in making school improvement plans dated 10 May 2023 indicated that head teachers were trained on developing the SIP, and the content of the training included; definition of a SIP, structure of SIP, steps taken to formulate a SIP and a practical session on making a SIP.

Verification done in all the three (3) sampled UPE schools revealed that copies of SIPs were displayed on the school notice boards as indicated below:

- Birimbi Model PS had a SIP 2023 displayed on school notice board. The SIP was not in the required format. The plan highlighted improving academic performance through making schemes of work, lesson plans and checking daily attendance of learners and teachers.
- Kyamuhunga PS: had a SIP for 2023 displayed on school notice board. The SIP was not in the required format. Planned activities to improve academic performance included covering the syllabus, training of teachers and teaching mathematics practically.
- Kyamuhunga PS: There was evidence of a SIP 2023 displayed on school notice board. The SIP was not in the required format. Issues to be addressed included inadequate teachers' preparation, lack of instructional materials, poor time management, and coverage of the syllabus.

Based on the above, all the 3 sampled UPE schools had copies of school improvement plans displayed on school notice boards. The score is 4.

School compliance and performance improvement:

Maximum 12 points on this performance measure

c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:

- If 100% score: 4:
- Between 90 - 99% score 2
- Below 90% score 0

We obtained and reviewed the list of schools from LG performance contract and the EMIS data of schools from MoES. We established that the list of government aided primary schools (126) captured in 2022-2023 Approved Performance contract_824_Bushenyi District was consistent with the number of schools (126) in excel data sheet (EMIS) for FY 2022/23.

Human Resource Management and Development

7

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:

Score 4 or else, score: 0

Bushenyi district budgeted for a head teacher and minimum of (7) teachers per school or a teacher per class in all the (126) Government aided primary schools as per wage provision. The 2023-2024 Approved budget estimates Vote: 824 Bushenyi District had a total salary budget of UGX.7,805,156,0000 for (1,164) primary teachers in all the 126 UPE schools.

We noted that, Ibaare PS had the lowest number of teachers (7) with total enrolment of (344) pupils. While Kyabugimbi PS had the highest number of teachers (17) with total enrolment of 637 pupils. The score is 4.

4

7

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,

Score 3 else score: 0

The primary schools staff deployment list 2023 obtained from the DEO's office and reviewed, indicated that a total of (1,000) teachers were deployed in (126) UPE schools as per sector guidelines e.g. all the (126) UPE schools had a minimum of (7) teachers per school or a minimum of one (1) teacher per class for schools with less than P.7.

Verification was done in 3 sampled UPE school and the following was established as per the teacher deployment list 2023 / school staff lists.

□ The number of teachers (10) on the DEO's deployment list was consistent with the number of teachers on the school staff list (10) in Birimbi Model primary school, Nkanga S/C.

□ The number of teachers (15) on the DEO's deployment list was consistent with the number of teachers on the school staff list (15) in Kyamuhunga Central primary school, Kyamuhunga TC.

□ The number of teachers (08) on the DEO's deployment list was consistent with the number of teachers on the school staff list (08) in Nyakabanga Primary school, Kyabugimbi S/C

We established that the number of teachers on the DEO's deployment list was consistent with the number of teachers on school staff lists in all the (3) sampled UPE schools. The score is 3.

3

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board, score: 1 else, score: 0</p>	<p>There was evidence that teacher deployment data had been displayed on school notice boards in all the 03 sampled UPE schools as indicated below:</p>	1
	<p>Maximum 8 points on this performance measure</p>		<p>□ Birimbi Model PS (Nkanga S/C) the deployment staff list displayed on the notice board had (10) teachers i.e. Male (6) and Female (4)</p> <p>□ Kyamuhunga PS (Kyamuhunga TC) the deployment staff list displayed on the notice board had (15) teachers i.e. Male (8) and Female (7)</p> <p>□ Nyakabanga PS (Kyabugimbi S/C) the deployment staff list displayed on the notice board had (8) teachers i.e. Male (3) and Female (5). The score is 1.</p>	
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO Score: 2 or else, score: 0</p>	<p>There was evidence that all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO.</p>	2
	<p>Maximum 8 points on this performance measure</p>		<p>Some of the files reviewed indicated the following:</p> <ol style="list-style-type: none"> 1. Turyahabwe Justes, the headteacher of Kabuba Primary School in Kyeizooba Sub County was appraised by Mugabirwe Yusuf King, Senior Assistant Secretary on December 30, 2022. 2. Katureebe James, the headteacher of Rushobe Primary School in Bitooma Town Council was appraised by Mbonimpa Jane, Principal Assistant Town Clerk on December 30, 2022. 3. Twikirize Elly, the headteacher of Kyamacumu Primary School in Kyeizooba Sub County was appraised by Mugabirwe Yusuf King, Senior Assistant Secretary on December 30, 2022. 4. Tumwesigye Nicholas, the headteacher of Karamba Primary School in Kyeizooba Sub County was appraised by Mugabirwe Yusuf King, Senior Assistant Secretary on December 29, 2022. 5. Rwakishaija Eunice, the headteacher of Kyeizooba Primary School in Kyeizooba Sub County was appraised by Mugabirwe Yusuf King, Senior Assistant Secretary on December 29, 2022. 6. Tusiimire Edinah, the headteacher of Nyakabingo Primary School in Kakanju Sub County was appraised by Kamugisha Doreen, Senior Assistant Secretary on December 30, 2022. 7. Atuhaire Norah, the headteacher of 	

8

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM

Score: 2 or else, score: 0

- Kigondo Primary School in Kakanju Sub County was appraised by Kamugisha Doreen, Senior Assistant Secretary on December 31, 2022.
8. Aikiriize Sarah, the headteacher of Munanura Primary School in Kakanju Sub County was appraised by Kamugisha Doreen, Senior Assistant Secretary on December 30, 2022.
9. Mugabe Moses, the headteacher of Kemitaaha Primary School in Kakanju Sub County was appraised by Kamugisha Doreen, Senior Assistant Secretary on December 30, 2022.
10. Ssekabira Johnson, the headteacher of Kabale Primary School in Kakanju Sub County was appraised by Kamugisha Doreen, Senior Assistant Secretary on December 30, 2022.
11. Bukiriro Obedi. the headteacher of Birimbi Primary School in Nkanga Sub County was appraised by Kiconco Oliver, Senior Assistant Secretary on December 30, 2022.

2

There was evidence that all secondary school head teachers had been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM.

Some of the files reviewed included the following:

1. Tumwebaze Wilson the headteacher of Kyamuhunga Secondary in Kyamuhunga Town Council was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on November 30, 2022.
2. Nahamya Eric Kakuru the headteacher of Kakanju Secondary in Kakanju Sub County was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on December 11, 2022.
3. Tayebwa Danson the headteacher of Mwendura Secondary in Kyeizooba Sub County was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on December 11, 2022.
4. Kabigumira Deusdedit the headteacher of Bishop Ogez High School in Kizinda Town Council was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on November 30, 2022.
5. Kitariisibwa Katherine Freedom the headteacher of Kyeizooba Girls in Kyeizooba Sub County was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on December 01, 2022.
6. Kiconco Enid the headteacher of Kabushaho Seed School in Bumaire Sub County was appraised by

Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on December 30, 2022.

7. Nabasa Patience the headteacher of St. Francis Vocational Secondary School in Bitooma Town Council was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on December 11, 2022.
8. Ampaire Didas the headteacher of Comboni Secondary School in Ruhumuro Town Council was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on December 30, 2022.
9. Musinguzi Alexson the headteacher of Kyabugimbi Secondary School in Kyabugimbi Sub County was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on December 30, 2022.
10. Twinomujuni Benon Chally the headteacher of Nyabubare Seceondary in Nyabubare Sub County was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on December 30, 2022.

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

c) If all staff in the LG Education department have been appraised against their performance plans

score: 2. Else, score: 0

There was evidence that all staff in the LG Education department had been appraised against their performance plans.

Some of the files reviewed indicated the following:

1. The District Education Officer, Ahabwe Williams Bwengye was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 30, 2023 .
2. The Principal Inspector of Schools, Mbaasa Michael Matigi was appraised by Ahabwe Williams, District Education Officer on June 30, 2023 .
3. The Senior Inspector of Schools, Asiiimwe Ruth was appraised by Matigi Michael, Principal Inspector of Schools on June 30, 2023 .
4. The Inspector of Schools, Kategaya Jackson was appraised by Matigi Michael, Principal Inspector of Schools on June 30, 2023 .
5. The Inspector of Schools, Turyamureeba Donath was appraised by Matigi Michael, Principal Inspector of Schools on June 30, 2023 .
6. The Inspector of Schools, Kyogabirwe Olive Biremire was appraised by Matigi Michael, Principal Inspector of Schools on June 30, 2023
7. The Inspector of Schools, Rutafa Moses was appraised by Matigi Michael, Principal Inspector of Schools on June 30, 2023
8. The Inspector of Schools, Mawazo John was appraised by Matigi Michael, Principal Inspector of Schools on June 30, 2023
9. The Education Officer (Counselling and Guidance), Atwine Kikabuzi Robert was appraised by Ahabwe Williams, District Education Officer on June 30, 2023

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p>	<p>2</p> <p>There was evidence of a Capacity Building Work plan and Budget for FY 2022/23. The plan was signed by the district education officer (DEO) and not dated.</p> <p>☞ The plan focused on skills development through the implementation of the following training activities.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Induction of SMCs and Boards <input type="checkbox"/> Development of SIP for head teachers and deputy head teachers <input type="checkbox"/> Orientation on the roles of Senior Women and Man teachers <input type="checkbox"/> Training of education officers and inspectors of schools on usage of TELA smart phones for inspection and school performance assessment tools <input type="checkbox"/> Training of teachers in Special Needs Education (SNE) for learners' assessment
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Management, Monitoring and Supervision of Services.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>2</p> <p>We noted from the DEO, a letter for correction of Nyabitote primary school capitation for FY 2022/2023. The school submitted enrolment of 450 to inform the compilation of IPFs for capitation FY 2022/23. However, the school received only Shs.1,513,334 instead of Shs.2,915,000. The letter was addressed to Permanent Secretary (PS), Ministry of Education and Sports (MoES) by the Chief Administrative Officer (CAO) and dated 15 December 2022. The communication was compliant to the deadline of 15 December 2022. The score is 2.</p>
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p>	<p>2</p> <p>There was evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>We obtained and reviewed the LG Approved budget estimates FY 2022/23- Vote: 824-Bushenyi District and established that under budget output: 000023 Inspection and monitoring; Ugx.66,152,000 was budgeted and spent on inspection and monitoring functions in line with MoES guidelines -page 17.</p> <p>The score is 2.</p>

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters If 100% compliance, score: 2 else score: 0</p>	<p>Bushenyi DLG timeliness of warranting schools' capitation grants for the school year 2023 i.e. FY2022/2023 and FY2023/2024 was tested in the three terms as follows:</p>	0
	<p>Maximum 8 points on this performance measure</p>		<p>Term1 (which was quarter 3 FY2022/2023) cash limits were communicated through MoFPED circular dated 29th December 2022. The CAO warranted 13th January 2023 and the disbursements made on 28th January 2023 (15 days).</p>	
			<p>For Term 2 (which was quarter 4 FY2022/2023), MoFPED circular is dated 6th April 2023 and the CAO warranted on 25th April 2023 and the funds were transferred on 26th April 2023 (19 days).</p>	
			<p>For Term 3 (which was quarter 1 FY2023/2024), the MoFPED circular is dated 6th July 2023, the CAO warranted on 7th July 2023 and the funds were transferred on 11th August 2023 (31 days).</p>	
			<p>In all the three cases, the 5 days' time limit for warranting was not met.</p>	
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED. If 100% compliance, score: 2 else, score: 0</p>	<p>There was no evidence that DEO had communicated/ publicized capitation releases to schools within three working days of release from MoFPED as indicated below:</p>	0
	<p>Maximum 8 points on this performance measure</p>		<p>□ QTR3 Expenditure limits FY 2022/23 were communicated through MoFPED release circular dated 29 December 2022. The invoicing of capitation grant to schools done on 9 January 2023. There was no evidence of communication/publicization of capitation releases to schools. Therefore, we could not determine whether the DEO communicated capitation releases to schools within the three working days of release from MoFPED.</p>	
			<p>□ QTR4 Expenditure limits FY 2022/23 were communicated through MoFPED release circular dated 6 April 2023. The invoicing of capitation grant to schools done on 20 April 2023. There was no evidence of communication/publicization of capitation releases to schools. Therefore, we could not determine whether the DEO communicated capitation releases to schools within the three working days of release from MoFPED.</p>	
			<p>□ QTR 1 Expenditure limits FY 2023/24</p>	

were communicated through MoFPED release circular dated 6 July 2023. The invoicing of capitation grant to schools done on 8 August 2023. There was no evidence of communication/publicization of capitation releases to schools. Therefore, we could not determine whether the DEO communicated capitation releases to schools within the three working days of release from MoFPED.

Verification done in the sampled (3) UPE schools revealed that there was evidence of display of capitation releases on school notice boards in all the 3 sampled UPE schools as indicated below:

Kyamuhunga PS: The display contained capitation releases for;

□ Q3 of FY 2022/23 (term1 2023),
Ugx.4,438,950 dated 20 January 2023

□ Q4 of FY 2022/3 (term II 2023),
Ugx.4,438,950 dated 3 May 2023

□ Q1 of FY 2023/24 (term1II 2023),
Ugx.5,671,367 dated 18 August 2023

Birimbi Model PS: The display indicated UPE funds releases for;

□ Q3 FY2022/3 (term I 2023),
Ugx.2,770,000 dated 20 January 2023

□ Q4 FY 2022/3 (term II 2023),
Ugx.2,770,000 dated 3 May 2023

□ Q1 FY 2023/4 (term III 2023),
Ugx.3,377,067 dated 18 August 2023

Nyakabanga PS: The display indicated UPE funds releases for;

□ Q3 FY2022/3 (term I 2023),
Ugx.2,306,000 dated 28 January 2023

□ Q4 FY 2022/3 (term II 2023),
Ugx.2,306,000 dated 3May 2023

□ Q1 FY 2023/4 (term III 2023),
Ugx.3,488,967 dated 18 August 2023

There was no evidence of communication/publicization of capitation releases to schools. Therefore, we could not determine whether the DEO communicated capitation releases to schools within the three working days of release from MoFPED. The score is 0.

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> • If 100% compliance, score: 2, else score: 0 	<p>There was no evidence that the education department prepared the schools' inspection work plan for FY 2022/23.</p> <p>A copy of the inspection plan for FY 2022-2023 or minutes of preparatory and monitoring meetings for term 3 2022, term 1 2023 and term 2 2023 were not availed to the assessor at the time of the assessment.</p> <p>We noted that the DEO was still new yet all the inspectors of schools (5) were not present during the time of the assessment.</p> <p>The score is 0.</p>	0
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 – 99% score 1 • Below 80%: score 0 	<p>There was no evidence that all the (126) UPE schools were inspected during term III 2022, term I 2023 and term II 2023.</p> <p>Specific details:</p> <p>□ School Inspection Report for Term II 2023 dated 30 August 2023.The inspection covered all the 126 UPE schools representing 100%.</p> <p>We noted that the Term III 2022 schools 'inspection report dated 2 December 2022 covered only schools located in Bumbaire and Ibaare sub counties. The number of schools inspected was not specified.</p> <p>There were no consolidated school inspection reports for term 3 of 2022 and term 1 of 2023 at the time of the assessment. The score is 0.</p>	0

Routine oversight and monitoring

Maximum 10 points on this performance measure

c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,

Score: 2 or else, score: 0

There was no evidence of discussion of all the (3) inspection reports at departmental level as indicated below:

□ During the head teachers' meeting for official opening of term II 2023 held on 31 May 2023, the findings of the school inspection report for term I 2023 were discussed under Min.10/23. Issues highlighted by the district inspector of schools (DIS) included absenteeism of teachers, scheming and lesson planning, and implementation of inspectors recommendations.

Minutes of departmental meetings were not availed at the time of the assessment. Thus, we could not determine whether school inspection reports were discussed and used to make recommendations for corrective actions during the FY (2022/23)

Verification was done at school level through the review of inspection files in the (3) sampled UPE schools, and established that:

□ Kyamuhunga PS in Kyamuhunga TC; had evidence of (3) feedback inspection reports on file dated 30 June 2023 (by DES), 6 June 2023 (by Area inspector of schools) and 14 February 2023 (by Area inspector of schools)

□ Birimbi PS in Nkanga S/C; had evidence of (2) feedback inspection reports on file dated 13 February 2023 and 14 September 2022 by Area Inspector of schools.

□ Nyakabanga PS in Kyabugimbi S/C; had evidence of (3) inspection feedback reports on file dated 23 November 2023 (CCT), 20 September 2023 (Area inspector of schools) and 19 October 2022 (Area inspector of schools).

As above, there was no evidence that all the 3 inspection reports for Term III 2022, Term 1 2023 and Term II 2023 were presented and discussed at departmental level. The score is 0.

Routine oversight and monitoring

Maximum 10 points on this performance measure

d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0

There was no evidence at the time of the assessment that the LG submitted all three (3) inspection reports to DES as required.

It was reported that some reports were submitted online but no evidence was provided.

Verification was done through the review of inspection files in the sampled (3) UPE schools and established that there was evidence of inspection feedback reports at school level as indicated below;

□ Kyamuhunga PS in Kyamuhunga TC; had evidence of (3) feedback inspection reports on file dated 30 June 2023 (by DES), 6 June 2023 (by Area inspector of schools) and 14 February 2023 (by Area inspector of schools)

□ Birimbi PS in Nkanga S/C; had evidence of (2) feedback inspection reports on file dated 13 February 2023 and 14 September 2022 by Area Inspector of schools.

□ Nyakabanga PS in Kyabugimbi S/C; had evidence of (3) inspection feedback reports on file dated 23 November 2023 (CCT), 20 September 2023 (Area inspector of schools) and 19 October 2022 (Area inspector of schools).

Based on the above, there was no evidence of submission of all the (3) inspection reports to DES. The score is 0.

Routine oversight and monitoring

Maximum 10 points on this performance measure

e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0

Education, Health and CBS issues at BDLG are handled by the Social Services Committee of Council. Here below are some examples of committee meetings where Education specific issues were presented and discussed in FY2022/2023.

Minutes of the Social Services Committee which sat on 02/09/2022 discussed Education issues as per minute (2/2022/20223 – REPORT FROM HON SECRETARY HEALTH, CBS AND EDUCATION & SPORTS). Issues handle included recruitment of inspectors, completion of 2nd term and opening for 3rd term, commissioning of school projects, P7 mock exams, preparation for some national sports events that were upcoming.

Minutes of the Social Services Committee which sat on 08/11/2022 per minute number (8/2022/20223 – REPORT FROM HON SECRETARY HEALTH, CBS AND EDUCATION & SPORTS). Education issues discussed included Kabushaho Seed School issues, nomination of representatives to school BoGs, management of indiscipline of head teachers, deputies and teachers at Swazi P/S, Challenges at Rwentuha P/S which was closed by parents.

Minutes of the Social Services Committee which sat on 23/02/2023 per minute number (13/2022/20223 – REPORT FROM HON SECRETARY HEALTH, CBS AND EDUCATION & SPORTS). Education issues discussed included PLE and UCE exams where Bushenyi performed well emerging the 6th in PLE and 2nd in PLE. Need for transport support for education inspectorate, new BoG for Kabushaho Seed School, recruitment of headteachers and teachers ongoing, swearing in of BoG of new members for Bushenyi Technical Institute Kahaya and illegal recruitment of staff at Kanyamurera Seed School.

Minutes of the Social Services Committee which sat on 22/05/2023 per minute number (13/2022/20223 – REPORT FROM HON SECRETARY HEALTH, CBS AND EDUCATION & SPORTS). Education issues discussed included increased enrolment in schools, challenge of enough classrooms and latrines, using SFG to carry out minor repairs in schools and sports calendar for schools.

For FY2022/2023 BDLG Education issues were handled by the Council through its Social Services Standing Committee.

Mobilization of parents to attract learners

Maximum 2 points on this performance measure

Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school,

score: 2 or else score: 0

There was evidence that the LG Education department conducted activities to mobilize, attract and retain children at school as indicated below:

- PTA general meeting held on 11 March 2023 at Kabakama PS; under Min.6/2023, the senior inspector of schools (SIS) requested parents to provide necessary learning materials to their children, and appealed to parents to support and develop their schools and avoid changing schools for their children.
- During the Extra Ordinary General meeting held on 22 September 2022 at Rwentuha PS. The Area inspector of schools asked parents to fully participate in school programs, help learners with homework and give them scholastic materials.
- During the Parents Annual General meeting held on 8 June 2023 at Kyeizooba PS, parents were requested to participate in school activities and support their children with mid-day meals and scholastic materials.

The score is 2.

Investment Management

Planning and budgeting for investments

Maximum 4 points on this performance measure

a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, *score: 2, else score: 0*

The information on the LG education department consolidated asset register for FY 2022/23 and school asset registers of the sampled 3 UPE schools was verified.

We noted that the education department prepared and submitted an asset register in the prescribed format (Planning, Budgeting and Implementation Guidelines for the Education and Sports Sub-Program FY 2023-2024- page 57).

The verification process carried out in the three sampled UPE schools showed that the LG had no accurate and up-to date asset register as indicated below:

□ Birimbi Model PS: The education department consolidated school asset register for FY 2022/23 indicated that the school had (13) classrooms, (20) latrine stances, (125) desks and teacher accommodation (14), while the school asset register had (13) classrooms, (12) latrine stances, (175) desks and teacher accommodation (04). Information was not consistent

□ Kyamuhunga PS: The education department consolidated school asset register for FY 2022/23 indicated that the school had (14) classrooms, (19) latrine stances, (241) desks and teacher accommodation (08), while the school asset register had (20) classrooms, (23) latrine stances, (201) desks and teacher accommodation (05). Information was not consistent

□ Nyakabanga PS: The education department consolidated school asset register for FY 2022/23 indicated that the school had (9) classrooms, (15) latrine stances, (90) desks and teacher accommodation (03), while the school asset register had (9) classrooms, (14) latrine stances, (120) desks and teacher accommodation (03). Information was not consistent.

Based on the above, the asset register was not up to date in all the 3 sampled UPE schools. The score is 0.

Planning and budgeting for investments

Maximum 4 points on this performance measure

b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, *score: 1 or else, score: 0*

For FY 2022/2023, the BDLG Education department had the following infrastructural projects:

❑ Completion of 2 classroom block with office at Nyarutuntu P/S in Kizinda T/C and partial completion of 2 classroom block at Kiyaga P/S in Bumaire S/C UGX79,723,758

❑ Partial completion of 2 classroom block with office at Kagari P/S in Ibaare S/C, Nyakabingo P/S in Kakanju S/C and Karama P/S in Ruhumuro S/C UGX134,212,020

❑ Construction of 5 stance lined latrines at Mungoya P/S in Kyeizooba S/C, Kantojo P/S in Rwentuuha T/C and Nyakabanga P/S in Kyabugimbi S/C UGX89,895,822

❑ Construction of 5 stance lined latrines at Kabingo P/S in Kyamuhunga T/C and Rwanshoma P/S in Kizinda T/C UGX59,930,548

❑ Construction of Kanyamurera Seed S.S in Kyamuhunga S/C UGX3,539,713,816

A Desk Appraisal aims to ensure that a project meets the following requirements.

-Derived from the LG Development Plan

-Consistent with sector guidelines & DDEG objectives

-Financially feasible

-Having costed project profiles.

Evidence of desk appraisals for all the five (05) BDLG Education Department projects for FY2022/2023 was availed/seen.

12

Planning and budgeting for investments

Maximum 4 points on this performance measure

c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, score 1 else score: 0

For FY 2022/2023, the Education department had the following infrastructural projects:

🏗️ Completion of 2 classroom block with office at Nyarutuntu P/S in Kizinda T/C and partial completion of 2 classroom block at Kiyaga P/S in Bumaire S/C UGX79,723,758

🏗️ Partial completion of 2 classroom block with office at Kagari P/S in Ibaare S/C, Nyakabingo P/S in Kakanju S/C and Karama P/S in Ruhumuro S/C UGX134,212,020

🏗️ Construction of 5 stance lined latrines at Mungoya P/S in Kyeizooba S/C, Kantojo P/S in Rwentuuha T/C and Nyakabanga P/S in Kyabugimbi S/C UGX89,895,822

🏗️ Construction of 5 stance lined latrines at Kabingo P/S in Kyamuhunga T/C and Rwanshoma P/S in Kizinda T/C UGX59,930,548

🏗️ Construction of Kanyamurera Seed S.S in Kyamuhunga S/C UGX3,539,713,816

A Field Appraisal aims to ensure that a project meets the following requirements.

-Technical feasibility

-Environmental and social acceptability requirements.

Evidence of field appraisals for all the five (05) BDLG Education Department projects for FY2022/2023 was availed/ seen.

1

13

Procurement, contract management/execution

Maximum 9 points on this performance measure

a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, score: 1, else score: 0

There is NO evidence that Bushenyi DLG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan. As per the draft Work Plan for FY (2023/24), there were no education infrastructure projects incorporated in the AWP and Procurement Plans for the current FY (2023/24). The procurement plan was still awaiting amendment by the time of assessment. Therefore, only a draft procurement plan was present.

0

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i></p>	<p>There is evidence that School infrastructure Projects were approved by the Contracts Committee (C.C) before commencement of Works. The sampled projects are listed below:</p>	1
			<ol style="list-style-type: none"> 1. Construction of Kanyamurera Seed Secondary School, Kyamuhanga S/C- cleared by the Solicitor General through memo dated 29/9/2022. The project was approved under Min. No. 254/CC/2021/2022 of the Contracts Committee meeting held on 25/4/2022. 2. Partial Construction of 2 Classroom Blocks at Kagari P/S in Ibaare S/C, Nyakabingo P/S in Kakanju S/C and Karama P/S in Ruhumuro S/C- approved by the Contracts Committee under Min. No. 176/CC/2022/2023 of meeting held on 30/3/2023. 3. Completion of a 2 Classroom Block with an Office at Nyarutuntu P/S in Kizinda T/C and Partial Completion of a 2 Classroom Block with an Office at Kiyaga P/S in Bumbare S/C- approved by the Contracts Committee under Min. No. 031/CC/2022/2023 of meeting held on 16/9/2022. 	
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p>	<p>There was NO evidence of proper establishment of the PIT for the school construction projects constructed within the last FY (2022/23) as per guidelines.</p>	0
			<p>A copy of joint appointment by the CAO of the members of the PIT (i.e. Senior Environment Officer, DCDO and Labour Officer) for all District projects of FY (2022/23) dated 5/10/2022 was present; However there was no appointment of the Clerk of Works, Project Manager and Contract Manager by the CAO. The following Projects were considered.</p> <ol style="list-style-type: none"> 1. Construction of Kanyamurera Seed Secondary School, Kyamuhanga S/C. 2. Partial Construction of 2 Classroom Blocks at Kagari P/S in Ibaare S/C, Nyakabingo P/S in Kakanju S/C and Karama P/S in Ruhumuro S/C. 3. Completion of a 2 Classroom Block with an Office at Nyarutuntu P/S in Kizinda T/C and Partial Completion of a 2 Classroom Block with an Office at Kiyaga P/S in Bumbare S/C. 	
13	<p>Procurement, contract management/execution</p>	<p>d) Evidence that the school infrastructure followed the</p>	<p>There was evidence that the Seed School Infrastructure followed the standard</p>	1

Maximum 9 points on this performance measure

standard technical designs provided by the MoES

Score: 1, else, score: 0

technical designs provided by the MoES.

The sampled project was: **Construction of Kanyamurera Seed Secondary School, Kyamuhanga S/C**. It comprised of the following components: 3 2-CR blocks, 3 2-unit staff houses, 1 administration block, 1 unit science laboratory block, 3 2-unit teachers' kitchens, 2 5-stance VIP latrines, 3 2-stance VIP latrines, 1 ICT hall/ library and 1 main purpose hall, 5000L water tanks;

1. **3 2-Classroom Blocks-** were implemented following Standard technical designs with each classroom block having an overall dimension of 18320x8900mm constructed in 230mm thick concrete block work. 2 out of 3 structures were plastered with cement/sand mortar; and roofing works done with corrugated maroon-colored Iron sheets on steel trusses and Z-purlins with steel fascia boards.
2. **1 unit science laboratory block-** comprised of 2 science rooms and 2 preparation rooms having an overall dimension of 21300x10750; constructed in 230mm thick concrete block work. The structure was plastered (externally only) with cement/sand mortar; and roofing works done with steel trusses and Z-purlins with steel fascia boards awaiting placement of roofing sheets.
3. **1 Administration block-** overall size; 18340x8950mm; constructed in 230mm thick concrete block work. The structure was plastered with cement/sand mortar; and roofing works done with corrugated maroon-colored iron sheets on steel trusses and Z-purlins with steel fascia boards.
4. **3 2-unit staff houses-** overall size; 14000x7000mm; constructed in 230mm concrete block work u to ring beam level.
5. **3 2-unit staff kitchens-** overall size; 5650x3600mm; At substructure level i.e. ground beam level (cast in reinforced concrete).
6. **2 5-stance VIP latrine (boys and girls);** At substructure level i.e. pit excavation.
7. **3 2-stance VIP latrine-** At substructure level i.e. pit excavation.
8. **1 ICT hall/library-** overall dimension of 34300x8560; constructed in 230mm thick concrete block work. The structure was plastered (externally only) with cement/sand mortar; and roofing works done with steel trusses and Z-purlins with steel fascia boards awaiting placement of roofing

sheets.

9. **1 Multipurpose hall**- overall dimension of 27250x8930mm constructed in 230mm thick concrete block work. Plastered with cement/sand mortar; and roofing works done with corrugated maroon-colored Iron sheets on steel trusses and Z-purlins with steel fascia boards.

13

Procurement, contract management/execution

Maximum 9 points on this performance measure

e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY
score: 1, else score: 0

There was NO evidence that monthly site meetings were conducted for School infrastructure projects during the previous FY (2022/2023).

The sampled school infrastructure project is: Construction of Kanyamurera Seed Secondary School, Kyamuhanga S/C

The following monthly reports were present.

1. Monthly report of December dated 12/12/2022
2. Monthly report of March dated 17/3/2023
3. Monthly report of April dated 27/4/2023
4. Monthly report of May dated 31/5/2023
5. Monthly report of June dated 12/6/2023

However, minutes of meetings for the months of: January-February 2023 were not present during assessment.

The following Minutes of meetings were present:

1. April held on 26/4/2023

0

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i></p>	<p>There is NO evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY (2022/23), at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted.</p> <p>Only monthly joint minutes of meetings for the Construction of Kanyamurera Seed Secondary School (with regards to critical stages) were present during the assessment and they included technical staff i.e. engineers, environment officers and CDO.</p> <p>No joint inspection reports were present during the assessment. The sample projects are listed below:</p> <ol style="list-style-type: none"> 1. Construction of Kanyamurera Seed Secondary School. 2. Partial Construction of 2 Classroom Blocks at Nyakabingo P/S, Kakanju S/C and Karama P/S, Ruhumuro S/C. 3. Completion of 2 Classroom Block with Office at Nyarutuntu P/S, Kizinda T/C. 	0
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i></p>	<p>Eight (08) BDLG Education projects of FY2022/2023 were sampled to check certification and timeliness of effecting payments for infrastructure projects.</p> <p>Payment to Khalsa Developments Uganda Ltd for Construction of Kanyamurera Seed S.S in Kyamuhunga S/C (UGX165,210,136) – Requisition dated 16/06/2023, certified by the District Engineer, District Education Officer, Internal Auditor, CDO, Environment Officer, Internal Auditor and CAO on 23/06/2023 and payment on 27/06/2023 (11 days).</p> <p>Payment to Khalsa Developments Uganda Ltd for Construction of Kanyamurera Seed S.S in Kyamuhunga S/C (UGX713,859,244) – Requisition dated 02/06/2023, certified by the District Engineer, District Education Officer, Internal Auditor, CDO, Environment Officer, Internal Auditor and CAO on 02/06/2023 and payment on 02/06/2023 (0 days).</p> <p>Payment to Kamoja Enterprises Ltd for Construction of 5 stance lined latrine at Rwakashoma P/S and Kabingo P/S in the DLG (UGX54,039,071) – Requisition dated 16/01/2023, certified by the District Engineer, District Education Officer, Internal Auditor, CDO, Environment Officer, Internal Auditor and CAO on 13/01/2023 and payment on 25/01/2023 (15 days).</p>	0

Payment to Mutara Works Enterprises Ltd for completion of two classroom block with office at Nyarutuntu P/S in Kizinda T/C (UGX71,886,507) – Requisition dated 13/12/2022, certified by the District Engineer, District Education Officer, CDO, Environment Officer, Internal Auditor and CAO on 09/12/2022 and payment on 20/12/2022 (7 days).

Payment to Nikar General Enterprises Ltd for partial construction of 2 classroom blocks at Kagari P/S in Ibaare S/C, Nyakabingo P/S in Kakanju S/C and Karama P/S in Ruhumuro S/C (UGX24,215,826) – Requisition dated 29/05/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer, Internal Auditor and CAO on 15/05/2023 and payment on 27/06/2023 (29 days).

Payment to Nikar General Enterprises Ltd for partial construction of 2 classroom blocks at Kagari P/S in Ibaare S/C, Nyakabingo P/S in Kakanju S/C and Karama P/S in Ruhumuro S/C (UGX67,657,10) – Requisition dated 29/05/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer, Internal Auditor and CAO on 15/05/2023 and payment on 27/06/2023 (29 days).

Payment to Nikar General Enterprises Ltd for partial construction of 2 classroom blocks at Kagari P/S in Ibaare S/C, Nyakabingo P/S in Kakanju S/C and Karama P/S in Ruhumuro S/C (UGX27,978,318) – Requisition dated 29/05/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer, Internal Auditor and CAO on 15/05/2023 and payment on 27/06/2023 (29 days).

Payment to Be-Camel Uganda Ltd for construction of 5 stance lined pit latrines at Nyakabanga P/S, Kantojo P/S and Mungonya P/S in the DLG (UGX80,276,969) – Requisition dated 01/03/2023, certified by the District Engineer, District Education Officer, CDO, Environment Officer, Internal Auditor and CAO on 20/02/2023 and payment on 13/03/2023 (12 days).

In three (03) of the eight (08) sampled projects, payments were effected beyond the 14 days' time limit.

13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, score: 1, else, score: 0	There is evidence that Bushenyi DLG Education Department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit on 23/03/2022. . The following projects were included among other Works; <ol style="list-style-type: none"> 1. Construction of Kanyamurera Seed Secondary School. 2. Partial Construction of 2 Classroom Blocks at Nyakabingo P/S, Kakanju S/C and Karama P/S, Ruhumuro S/C. 3. Completion of 2 Classroom Block with Office at Nyarutuntu P/S, Kizinda T/C. 	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law score 1 or else score 0	There is evidence that Bushenyi DLG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA. The files included: the contract documents, approved Evaluation reports, memos of Bid Acceptance and Award of Contract indicating the Contracts Committee (C.C) approvals. The project files sampled included one seed school; <ol style="list-style-type: none"> 1. Construction of Kanyamurera Seed Secondary School, Kyamuhanga S/C- MoES/UGIFT/WRKS/2021-22/0002/Lot 8; Approved under Min. No. 254/CC/2021/2022 of the Contracts Committee meeting held on 25/4/2022. The Contract Document was signed on 6/10/2022. 2. Partial Construction of 2 Classroom Blocks at Kagari P/S in Ibaare S/C, Nyakabingo P/S in Kakanju S/C and Karama P/S in Ruhumuro S/C- BUSH506/WRKS/22-23/005; Approved by the Contracts Committee under Min. No. 176/CC/2022/2023 of meeting held on 30/3/2023. The Contract Document was signed on 31/3/2023. 3. Completion of a 2 Classroom Block with an Office at Nyarutuntu P/S in Kizinda T/C and Partial Completion of a 2 Classroom Block with an Office at Kiyaga P/S in Bumbare S/C- BUSH506/WRKS/22-23/004; Approved by the Contracts Committee under Min. No. 031/CC/2022/2023 of meeting held on 16/9/2022. The Contract Document was signed on 12/10/2022. 	1

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p>	<p>There was evidence that grievances were recorded, investigated, responded to and recorded in line with the grievance redress framework</p> <p>On 25/4/23, the focal person recorded a complaint from moslems of kanyamurera about construction of VIP which was dug near the mosque, it was investigated and the construction halted until there is change of site. On the same site the labour officer complained about lack of PPEs for the workers on the site, this was investigated and PPEs were provided.</p>	3
15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>There was evidence of dissemination of environment guidelines for schools as per the dissemination letter addressed to all head teachers by DEO dated 10 December 2022.</p> <p>The environment guidelines for schools highlighted the following:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Tree planting in the school compound <input type="checkbox"/> Installation of lighting arrestors in each school <input type="checkbox"/> Rain harvesting from all structures <input type="checkbox"/> Proper waste disposal <input type="checkbox"/> Proper ventilation in classrooms and dormitories <input type="checkbox"/> Formation of environmental clubs in your schools <p>We noted copies of the school environment guidelines on file in all the 3 sampled UPE schools (Kyamuhunga PS, Birimbi Model PS and Nyakabanga PS). The score is 3.</p>	3

16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i>	There was evidence that the LG had in place a costed ESMP and this is incorporated within the BoQs and contractual documents 1. A costed ESMP for partial construction of 2 classroom block at Nyakabingo P/s was prepared on 26/6/22 at tune of UGx 415,000, the costed ESMP was incorporated within the BoQs and contractual documents of Proc No BUSH/506/wrks/22-23/006 under element No 4 for sensitisation of communities in item A to C at cost of Ugx 900,000 2. A costed ESMP for partial construction of 2 classroom block at Karama P/s was prepared on 26/6/22 at tune of UGx 415,000, the costed ESMP was incorporated within the BoQs and contractual documents of Proc No BUSH/506/wrks/22-23/006 under element No 4 for sensitisation of communities in item A to C at cost of Ugx 900,000	2
16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i>	There was no evidence for proof of land ownership, access of school construction projects i.e. for the construction of 2 classroom block at Nyakabingo P/s and construction of 2 classroom block at Karama P/s.	0

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, *score: 2, else score:0*

There **was evidence** that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports

1. Support supervision and monitoring for the construction of Kanyamurera seed school was carried out on 28/4/23, signed and stamped by SEO and DCDO, monthly reports were provided for review dated 28/4/23, 26/5/23 and 2/6/23, the project started on 27/9/22 and still on going.
2. Support supervision and monitoring for partial construction of 2 classroom block at Nyakabingo P/s was carried out on 30/4/23, signed and stamped by SEO and DCDO, monthly reports were provided for review dated 30/4/23, 29/5/23 and 16/6/23, the project started on 31/3/23 and ended on 15/5/23.
3. Support supervision and monitoring for partial construction of 2 classroom block at Karam P/s was carried out on 30/4/23, signed and stamped by SEO and DCDO, monthly reports were provided for review dated 30/4/23, 29/5/23 and 16/6/23, the project started on 31/3/23 and ended on 15/5/23.

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

Score: 1, else score:0

There **was evidence** that the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

1. E&S certifications forms for the construction of Kanyamurera seed school were approved and completed on 5/6/23, signed and stamped by both SEO and DCDO, payments were made 12/6/23
2. E&S certifications forms for the construction of classroom block at Nyakabingo P/s were approved and completed on 15/5/23, signed and stamped by both SEO and DCDO, payments were made 12/6/23

**Health
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>There was no evidence to confirm whether Bushenyi DLG registered an increased utilization of healthcare services, with a specific focus on total deliveries. The computation of healthcare services utilization was guided by the instructions provided during the orientation of Health Specialists, which indicated that the computation should be based on all the HCIIs and HCIVs.</p> <p>The assessment team noted that Bushenyi DLG had twelve (12) HC IIIs and two HC IVs conducting deliveries in FY 2023/2024. The assessment team reviewed the annual reports (HMIS 107) for all HC IIIs and HC IVs for FY 2021/2022 and compared them with FY 2022/2023. The findings are as follows:</p> <p>The total number of deliveries for FY 2021/2022 was 7,997 and for FY 2022/2023, it was 7971, representing an overall decrease of 0.3%.</p> <p>As a result, Bushenyi DLG did not achieve the recommended 20% increase in the utilization of healthcare services, as required by the performance measure.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 	<p>The performance of BDLG in its LLG FY2022/2023 Health assessment was 100%, making the score fall in the range '70% and above'</p>	2
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 	<p>This indicator is not applicable in this round of assessment due to changes in the management of the RBF program by the MoH.</p>	0

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.

Bushenyi DLG Annual Performance Report for FY 2022/2023 shows that UGX454,976,000 was budgeted for the health development grant. The total amount spent was UGX UGX451,768,000 (BDLG Annual Performance Report, Page 17).

🏗️ Construction of semi detached staff house at Kajunju HCII in Kyabugimbi S/C UGX114,967,400

🏗️ Construction of 2 stance VIP latrine at Kajunju HCII in Kyabugimbi S/C UGX9,953,701

🏗️ Upgrade of Rutoma HCII to HCIII in Rwentuha T/C UGX918,737,986

These activities were all eligible under the Health Development Grant guidelines. They didn't involve purchase of land, procurement of vehicles etc. (MoH, Sector Grant and Budget Guidelines to Local Governments, 2020/2021)

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0

For Bushenyi DLG Health five (05) infrastructural project payments in FY2022/2023 were sampled to test for certification before payments.

Payment to Cream General Technical Services Ltd for upgrade of Rutooma HCII to HCIII (UGX52,888,113) – Requisition dated 22/06/2023, certified by District Engineer, DHO, Environment Officer, CDO and CAO on 22/06/2023 and payment on 24/06/2023.

Payment to Cream General Technical Services Ltd for upgrade of Rutooma HCII to HCIII (UGX129,297,953) – Requisition dated 01/06/2023, certified by District Engineer, DHO, Environment Officer, CDO and CAO on 01/06/2023 and payment on 05/06/2023.

Payment to Arthur Technical Services SMC Ltd for construction of 2 stance VIP latrine at Kajungu HCII in Kyabugunbi S/C (UGX8,888,654) – Requisition dated 02/06/2023, certified by District Engineer, DHO, Environment Officer, CDO and CAO on 01/06/2023 and payment on 12/06/2023.

Payment to Cream General Technical Services Ltd for upgrade of Rutooma HCII to HCIII (UGX22,752,919) – Requisition dated 15/06/2023, certified by District Engineer, DHO, Environment Officer, CDO and CAO on 13/06/2023 and payment on 17/06/2023.

Payment to Muhwezi Albert Construction Ltd for construction of twin staff house at Kazungu HCII (UGX16,700,346) – Requisition dated 21/06/2023, certified by District Engineer, DHO, Environment Officer, CDO and CAO on 20/06/2023 and payment on 24/06/2023.

In all the five (05) sampled projects, certification for Health infrastructural projects was effected in accordance with the requirements.

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0</p>	<p>There is evidence that the variations in the contract price of sampled health infrastructure investments are within +/-20% of the Engineer's estimates.</p> <p>From the DE and DHO, the following works contract was sampled and the Engineer's estimates (Budgets) Vs. the Contract Prices are as listed with the corresponding Variation percentages; [(A - B)/A]*100%:</p> <ol style="list-style-type: none"> 1. Completion of Maternity Ward at Swazi HC II Maternity Ward Phase III-BUSH506/WRKS/22-23/009. The Engineer's Estimate (A) was UGX 19,999,230/=; the Contract Sum/Price (B) was UGX 20,078,880/=. The Variation was at - 0.398%. 	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY</p> <ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 	<p>There is evidence that the health sector investment projects implemented in the previous FY (2022/23) were completed as per work plan by end of the FY.</p> <p>The sample project is listed below:</p> <ol style="list-style-type: none"> 1. Upgrade of Rutooma HC II to HC III in Bushenyi District; The contract agreement was signed on 27/1/2023. The project duration was 6 months. The contract commencement date was 2/2/2023 and the completion date was 31/7/2023. The contract was completed on time and the final certificate of payment was issued and signed on 24/7/2023. 	2

Achievement of Standards: The LG has met health staffing and infrastructure facility standards

Maximum 4 points on this performance measure

a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure

- If above 90% score 2
- If 75% - 90%: score 1
- Below 75 %: score 0

There **was evidence to confirm that Bushenyi** DLG recruited staffs for all the seven HC IIIs and one HC IV, in accordance with the staffing structure. The staffing structure provided by the District Health Office (DHO) indicated that HC IVs were required to have 49 staff, while HC IIIs were required to have 19 health workers.

According to the approved budget for FY 2023/2024, the allocated conditional sector conditional grant for wages was UGX 4,194,915,000 UGX. This allocation covered the wages of 148 staff members out of the required 182, as per the staffing norms for the available HC IVs and HC IIIs. This indicates that only 81.3% of the health worker positions for the available HC IVs and HC IIIs were filled. The breakdown of the percentage of health worker positions filled for these facilities is provided below.

1. **Kyabugimbi HC IV:** 40 staff were deployed out of 48 required staffing norms. This represents 81.6% of filled positions.
2. **Kabushaho HC III:** 14 staff were deployed out of 19 required staffing norms. This represents 73.7% of filled positions.
3. **Kakanju HC III:** 18 staff were deployed out of 19 required staffing norms. This represents 94.7% of filled positions.
4. **Kyamuhunga HC III:** 15 staff were deployed out of 19 required staffing norms. This represents 78.9% of filled positions.
5. **Kyeizoba HC III:** 17 staff were deployed out of 19 required staffing norms. This represents 89.5% of filled positions.
6. **Nyabubare HC III:** 17 staff were deployed out of 19 required staffing norms. This represents 89.5% of filled positions.
7. **Ruhumuro HC III:** 13 staff were deployed out of 19 required staffing norms. This represents 68.4% of filled positions.
8. **Rweishe HC III:** 14 staff were deployed out of 19 required staffing norms. This represents 73.7% of filled positions.

4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> • If 100 % score 2 or else score 0 	<ul style="list-style-type: none"> • There is evidence that Bushenyi DLG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs. <ol style="list-style-type: none"> 1. As per inventory of existing and newly constructed health facilities from the health department, there are 23 health facilities listed and among these, Rutooma HC is listed as the only HC II to HC III upgrade. 2. As per site inspection conducted on 12/12/2023, Rutooma HC II to HC III upgraded facility was found to conform to the MoH approved designs. 	2
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Performance Reporting and Performance Improvement

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>There was evidence to confirm that information given by Bushenyi DLG on position of health workers filled accurate as evidenced by the findings from three (3) sampled facilities. The assessment team reviewed the staff list for FY 2023/2024 and compared it with the staff lists found at the sampled facilities. The details of the findings were as follows.</p> <ol style="list-style-type: none"> 1. Kyabugimbi HC IV: 40 health workers deployed as per staff list obtained from the DHO. There was no observed deviation between the staff list obtained from the DHO and the list found at the facility. 2. Kyeizoba HC III: 16 health workers deployed as per staff list obtained from the DHO. There was no observed deviation between the staff list obtained from the DHO and the list found at the facility. 3. Kabushaho HC III: 14 health workers deployed as per staff list obtained from the DHO. There was no observed deviation between the staff list obtained from the DHO and the list found at the facility. 	2
5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>There was evidence to confirm that information provided by Bushenyi DLG on health facilities constructed and functional was accurate.</p> <p>The list obtained from the DHO showed that the health Constructed a staff house at Kajunju HC II in Kyabujimbi subcounty and undertook an upgrade of the Rutooma HC II- HC III at UGX 918,737,986.</p> <p>The assessment team reviewed LGs’s quarterly PBS report (Quarter 4), which was submitted by John Nyakahuma on : 27-07-2023. It was established that the information regarding their status and functionality was accurate</p>	2

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:

- Score 2 or else 0

There **was evidence to confirm that health facilities** in Bushenyi DLG prepared and submitted Annual Workplans & budgets to the DHO by March 31st of the FY 2022/2023 as per the LG Planning Guidelines for Health Sector.

The assessment team sampled three health facilities which included Kabushaho HC III, Kyeizoba HC III, Nyabubare HC III. Findings are detailed below.

1. **Kabushaho HC III:** submitted its annual workplan and budget to the DHO on 16th March 2022. The annual budget and workplan was endorsed by the facility in charge (Nyakato Enid) and HUMC chairperson (Tayebwa Elly) on the same day.
2. **Nyabubare HC III:** Submitted its annual workplan and budget to the DHO on 25th March 2023 by the facility in charge Ms. Masiko Jesca. The work plan and budget were also endorsed by Muhereza Augustus - HUMC Chairperson.
3. **Kyeizoba HC III:** Submitted its annual workplan and budget to the DHO on 15th March 2023 by the facility incharge; Nancy Nyameya. The HUMC chairperson-Bashaija George endorsed the workplan and budget on the same day.

The assessment team noted that all the submitted Annual Workplans & budgets for the three sampled health facilities were submitted timely and where in line with the recommended by the LG Planning Guidelines for Health Sector.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :

- Score 2 or else 0

There **was evidence to confirm that health facilities of Bushenyi DLG** prepared and submitted to the DHO Annual Budget Performance Reports for the FY 2022/2023 by July 15th of the as per the Budget and Grant Guidelines. The assessment team randomly sampled three health (Kabushaho HC III, Nyabubare HC III and Kyeizoba HC III) and established that submission was made as follows:

1. **Kabushaho HC III:** Submitted its Annual Budget Performance Report on July 5, 2023. The report was endorsed by the in-charge (Nyakato Enid) and Tayebwa Elly, HUMC Chairperson, on the same day.
2. **Nyabubare HC III:** Submitted its Annual Budget Performance Report on July 15, 2023. The report was endorsed by the in-charge (Masika Jesca) and Muhereza Augustus, Chairperson HUMC, on the same day.
3. **Kyeizoba HC III:** Submitted its Annual Budget Performance Report on July 8, 2023. The report was endorsed by the in-charge, Nyamweya Nancy, and HUMC Chairperson (George Bashaija), on the same day.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports

- Score 2 or else 0

There **was evidence to confirm that health facilities in Bushenyi DLG** had developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports. The assessment team randomly sampled three (3) health facilities (Kabushaho HC III, Kyeizoba HC III, Nyabubare HC III) and established that Bushenyi DLG reported on implement the facility improvement plans that incorporate performance issues identified in monitoring and assessment as reports.

For instance,

1. **Kyeizoba HC III:** The facility submitted the Performance Improvement Plan (PIP) on November 21, 2023, authored by Namweya Nyasuguta Nancy (In charge) and endorsed by HUMC chairperson Bashaija George. This PIP, among other priorities, focused on addressing the issue of stockouts of essential medicines. This gap had been identified in the 4th quarter monitoring and assessment report submitted to the DHO on July 24, 2023.
2. **Nyabubare HC III:** The PIP was submitted to the DHO on 27th November 2023 by the in charge (Masika Jesca). The PIP identified, among other things, the necessity to enhance ANC 1 from 620 to 658 and ANC 4 from 521 to 568. This gap in closely monitoring ANC 1, ANC 4, and deliveries was recognized during the monitoring and assessment as report submitted to the DHO on April 14, 2023.
3. **Kabushaho Hc III:** The facility PIP was submitted to the DHO on 5th July 2023, and this noted the need to undertake capacity building of MCH staff and extension outreach MCH services to the community. Review of the monitoring and assessment as report (Page 46) indicated that there was need to undertake community services about PNC and ANC services.

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,

• score 2 or else score 0

There **was evidence to confirm that health facilities** in Bushenyi DLG submitted up to date monthly and quarterly HMIS reports in a timely manner, meeting the requirement of submission within 7 days following the end of each month and quarter. All three sampled health facilities ie. Kabushaho HC III, Kyeizoba HC III, Nyabubare HC III, submitted monthly HMIS reports within the stipulated 7-day timeframe. The assessment team noted that the quarterly HMIS reports for the above health facilities were submitted timely as follows:

1. **Nyabubare HC III:** Submitted it's quarterly HMIS reports as follows: 4th October 2022,5th January 2023,6th April 2023 and 6th July 2023
2. **Kabushaho HC III:** Submitted it's quarterly HMIS reports as follows: 7th October 2022,4th January 2023,4th April 2023 and on 5th July 2023
3. **Kyeizoba HC III:** Submitted it's quarterly HMIS reports as follows: 4th October 2022,6th January 2023,6th April 2023 and on 5th July 2023.

2

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0

Note: Municipalities submit to districts

This indicator is not applicable in this round of assessment due to changes in the management of the RBF program by the MoH.

0

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>This indicator is not applicable in this round of assessment due to changes in the management of the RBF program by the MoH.</p>	0
<p>Maximum 14 points on this performance measure</p>				
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>BDLG Planning Unit did have a system for capturing dates of submission of Health department reports for integration into the overall DLG quarterly report. The submission dates were as below:</p> <p>Quarter one report submitted on 13/10/2022</p> <p>Quarter two report submitted on 13/01/2023</p> <p>Quarter three report submitted on 12/04/2023</p> <p>Quarter four report submitted on 15/07/2023</p> <p>All the four quarterly report submissions were made before the deadline of one month after end of the quarter.</p>	1
<p>Maximum 14 points on this performance measure</p>				
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>The assessment team established that Bushenyi DLG DHMT had developed a Performance Improvement Plan (PIP) for the weakest performing health facilities prepared on 5th January 23. This PIP was endorsed by the DHO – Edward Mwesigye. The assessment team reviewed the PIP and noted, among other things, the goal of ensuring that the HSD undertakes support supervision of lower-level health facilities. The PIP also aimed to operationalize the rewards and sanctions committees at the facility level.</p>	1
<p>Maximum 14 points on this performance measure</p>				

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0

There **was evidence to confirm that** the health department of Bushenyi DLG Implemented Performance Improvement Plan for weakest performing facilities. For instance, during the assessment team's visit to Kyabugimbi HC IV, it was found that a five-member rewards and sanctions committee had been constituted, chaired by Dr. Musisis Nobert Byaruhanga. The assessment team also observed that the Health Sub-District (HSD) conducted support supervision of the lower health facilities. This was substantiated by the support supervision reports submitted to the District Health Officer (DHO) on the following days: September 28, 2022, December 28, 2022, April 4, 2023, and June 26, 2023.

1

Human Resource Management and Development

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

a) Evidence that the LG has:
i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0

There **was evidence to confirm that Bushenyi DLG** Health Department budgeted for healthcare workers in accordance with staffing norms and guidelines. The approved staff structure, obtained from the DHO's office, indicates an approved structure of 306 healthcare workers.

A review of the approved Budget Estimates for FY 2023/2024 revealed that the allocated conditional Sector Conditional Grant (Wage) for Bushenyi DLG was UGX 4,194,915,000 intended to cover the wage of 247 healthcare workers in post out of the required 306 according to the staffing norm (80.7%). The assessment team observed that in the current FY, the department has a shortfall of UGX 336,494,201, which is expected to be covered through a supplementary additional wage allocation by the MoFPED.

The assessment team also established that the second budget call circular (2nd BCC) regarding the finalization of the budget Estimates for the financial year 2023/2024, as indicated in item 43 (Page 11 of 23), stated: "Therefore, no vote will be authorized to recruit new staff except on a replacement basis, with evidence that the position(s) to be recruited have provisions in the budget for FY 2023/2024.

2

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

a) Evidence that the LG has:
ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0

There **was no evidence to confirm whether** the Bushenyi DLG Health Department deployed healthcare workers in accordance with staffing guidelines, which require that all health facilities have at least 75% of the staff required according to the staffing norms. The assessment team reviewed the deployment lists for FY 2023/2024 and observed that some health facilities did not meet the requirement of having at least 75% of the required staff deployed in accordance with staffing norms. For instance, the evaluation team observed that some of the health facilities such as Kabushaho HC III, Ruhumuro HC III among others did not have the required least 75% of the staff required according to the staffing norms.

0

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0

The **was evidence to confirm that** health workers in Bushenyi DLG were working in health facilities where they are deployed. The assessment team reviewed the deployment list for FY 2023/2024 and compared them with the logs in the attendance book at the randomly sampled health facilities and established that the two were in agreement. The assessment team sampled three health facilities (Kyabugimbi HC IV, Kyeizoba HC III, and Kabushaho HC III) and established that was no variance between the deployment list obtained from DHO's and logs in the staff attendance books found at the health facilities as summarized below.

3

1. **Kyabugimbi HC IV** :40 health workers deployed as per the deployment obtained from the DHO. The staff list found the health facility was Staff list was in agreement with the list obtained from the DHO.
2. **Kyeizoba HC III**:16 health workers deployed as per the deployment obtained from the DHO. Staff list found the health facility was Staff list was in agreement with the list obtained from the DHO.
3. **Kabushaho HC III**: 14 health workers deployed as per the deployment obtained from the DHO. The staff list found the health facility was Staff list was in agreement with the list obtained from the DHO.

7

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0

There **was evidence to confirm that** Bushenyi DLG publicized the deployment of health workers through various means, including posting on facility notice boards. The assessment team visited three sampled health facilities and observed that staff lists for FY 2023/2024 were available on the notice boards at Kyabugimbi HC IV, Kyeizoba HC III, and Kabushaho HC III.

2

8

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

There was no evidence that the DHO had conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY. Many of the appraisals were conducted outside the stipulated time lines.

Some of the files reviewed included the following:

1. Nyasuguta Nyamweya Nancy, Senior Clinical Officer In-Charge Kyabugimbi HC IV in Kyabugimbi was appraised by Mugabirwe Yusuf, Senior Assistant Secretary on September 02, 2023.
2. Masika Jesca, Enrolled Midwife In-Charge Nyabubare HC III in Nyabubare was appraised by Muhwezi Elly, Senior Assistant Secretary on June 30, 2023.
3. Nyakato Enid, Assistant Nursing Officer In-Charge Kabushaho HC III in Bumbaire was appraised by Twinomugisha Deogratiou, Ag. Senior Assistant Secretary on July 02, 2023.
4. Kyosimire Beatrice, Assistant Nursing Officer (Midwifery In-Charge Kakanju HC III in Kakanju was appraised by Muhumuza John Patrick, Senior Assistant Secretary on August 24, 2023.
5. Ampeire Prudence, Clinical Officer In-Charge Comboni Hospital in Kyamuhunga was not appraised.
6. Beigaruriraho Florence, Enrolled Midwife In-Charge Ryeishe HC III in Ibaare was appraised by Mwebaze Allan Mugaba, Ag. Senior Assistant Secretary on June 30, 2023.
7. Byaruhanga Norbert Musisi, Senior Medical Officer In-Charge Kyabugimbi HC IV in Kyabugimbi was not appraised.
8. Katureebe John Baptist, Assistant Nursing Officer In-Charge Kasambya HC III in Bitooma was appraised by Tumuhairwe Jane Mbonimpa, Senior Assistant Secretary on June 30, 2023.

0

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0

There was evidence that the DHO ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY.

Some of the files reviewed included the following:

1. Kamusiime Barbara, Enrolled Nurse posted to Kyabugimbi HC IV in Kyabugimbi was appraised by Kyosimire Monic, Nursing Officer on June 30, 2023.
2. Byaruhanga Christopher, Enrolled Psychiatric Nurse posted to Kyabugimbi HC IV in Kyabugimbi was appraised by Kyosimire Monic, Nursing Officer on June 30, 2023.
3. Bahikire Caroline, Assistant Nursing Officer posted to Kyamuhunga HC III in Kyamuhunga was appraised by Ampeire Prudence, Clinical Officer on June 30, 2023.
4. Rugamba Abba Stewart, Enrolled Nurse posted to Rushinya HC II in Kakanju was appraised by Tumushabe Florence, Enrolled Nurse on June 30, 2023.
5. Ahumuza Dornam, Enrolled Nurse posted to Nyarugote HC II in Nyabubare was appraised by Asimwe Barbara, Enrolled Nurse on June 30, 2023.
6. Nabirye Prossy, Enrolled Midwife posted to Kyeizooba HC III in Kyeizooba was appraised by Nyamweya Nancy, Senior Clinical Officer on June 30, 2023.
7. Atuheire Christopher, Public Health Dental Officer posted to Kyabugimbi HC IV in Kyabugimbi was appraised by Dr. Buyondo Hatwib, Medical Officer on June 30, 2023.
8. Kamagambo A. Rosette, Enrolled Midwife posted to Swazi HC II in Kyamuhunga was appraised by Orishaba Justine, Enrolled Nurse on June 30, 2023.
9. Arinaitwe Margaret, Enrolled Midwife posted to Kibazi HC III in Kyamuhunga was appraised by Kakuru James, Enrolled Nurse on June 30, 2023.
10. Ninsiima Eunice, Enrolled Nurse posted to Kashogashoga HC II in Rentuha was appraised by Nakalema Lillian, Principal Assistant Town Clerk on June 30, 2023.

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

iii. Taken corrective actions based on the appraisal reports, score 2 or else 0

There was evidence that the District Health Officer had taken corrective actions based on the appraisal reports. A document presented by HRM titled "Bushenyi District Health Sector PIP for 1st and 2nd Quarter 2022.2023 FY" addressed weaknesses identified from the appraisals under the following headings: "Area of Improvement"; "Affected personnel/Facilities"; and "Agreed Actions".

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>There was evidence to confirm that health workers received training through Continuous Professional Development in accordance with the training plans. he assessment team observed that the department adhered to a training plan dated August 4, 2022. Specifically, the health department conducted training for health workers in emergency resuscitation for TASO VMMC, and the report for this training was submitted to the District Health Officer (DHO) on March 16, 2023. Additionally, health workers were trained in the ShangRing method of voluntary medical circumcision between March 6 and March 17, 2023. The assessment team also observed that the health department of Bushenyi DLG further oriented health workers on HIV treatment, care, and prevention guidelines for the year 2022. It is noteworthy that all these mentioned trainings were reflected in the training plan dated August 4, 2022.</p>	1
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8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>There was evidence to confirm that the health department of Bushenyi DLG documented training activities in the training/CPD database. The assessment team observed that the health department maintains a record where all health workers trained in various disciplines are documented. Additionally, the team noted that continuous medical education sessions were conducted in all three sampled health facilities, namely Kyabugimbi HC IV, Kyeizoba HC III, and Kabushaho HC III, with a corresponding database maintained for those who received the training.</p>	1
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Management, Monitoring and Supervision of Services.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was evidence to confirm that the Chief Administrative Officer (CAO) of Bushenyi DLG, confirmed the list of health facilities (Government of Uganda and Private-Not-For-Profit) receiving Primary Health Care Non-Wage Recurrent (PHC NWR) grants and notified the Ministry of Health (MOH) in writing by September 30th if any health facility had been listed incorrectly or was omitted from the FY 2023/2024 list.</p> <p>The assessment team established that the letter with reference number 353/2 was received by the Ministry of Health (MoH) registry on August 23, 2023. Upon reviewing this letter, it was found to be authored by the Chief Administrative Officer (CAO), Nyakahuma John, and contained a list of 28 health facilities that access the PHC NWR. One notable clarification in the letter was made, stating that Kainemo HC II is situated in Ibaare subcounty and not Bumbaire subcounty.</p>	2
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>Bushenyi DLG FY2022/2023 budget - PHC NWR grant for Lower Level Health Facilities was UGX283,713,000.</p> <p>Total allocation in the DHO's budget for management and monitoring activities in the same year was UGX55,020,000 which 19.3% of the total. This was well above the 15% minimum.</p>	2
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>The disbursements of all funds to government funded institutions and facilities follow the four quarterly routine. For BDLG FY2022/2023, PHC NWR grants were warranted/verified as follows:</p> <p>For Quarter 1, the MoFPED circular is dated 8th July 2022, the CAO warranted on 8th August 2022 and the funds were transferred on 12th August 2022 (30 days).</p> <p>For Quarter 2, the MoFPED circular is dated 30th September 2022, the CAO warranted on 13th October and the funds were sent on 20th October 2022 (13 days).</p> <p>For Quarter 3, cash limits were communicated through MoFPED circular dated 29th December 2022. The CAO warranted 13th January 2022 and the disbursements made on 28th January 2023 (15 days).</p> <p>For Quarter 4, MoFPED circular is dated 6th April 2022 and the CAO warranted on 25th April 2023 and the funds were transferred on 26th April 2023 (19 days).</p> <p>In all the four quarters, the warranting/verification of PHC NWR grants was effected beyond the 5 days deadline.</p>	0

N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0

The disbursements of all funds to government funded institutions and facilities follow the four quarterly routine. For BDLG FY2022/2023 the invoicing and communication of transfers to health facilities followed the following routine:

For Quarter 1, the MoFPED circular is dated 8th July 2022, the CAO warranted on 8th August 2022 and the funds were transferred on 12th August 2022. The communication concerning the disbursement of PHC NWR grants for quarter 1 was dated 04/08/2022 (26 days).

For Quarter 2, the MoFPED circular is dated 30th September 2022, the CAO warranted on 13th October and the funds were sent on 20th October 2022. The communication concerning the disbursement of PHC NWR grants for quarter 2 was dated 10/10/2022 (10 days).

For Quarter 3, cash limits were communicated through MoFPED circular dated 29th December 2022. The CAO warranted 13th January 2023 and the disbursements made on 28th January 2023. The communication concerning the disbursement of PHC NWR grants for quarter 3 was dated 10/01/2023 (12 days).

For Quarter 4, MoFPED circular is dated 6th April 2022 and the CAO warranted on 25th April 2023 and the funds were transferred on 26th April 2023. The communication concerning the disbursement of PHC NWR grants for quarter 4 was dated 18/04/2023 (12 days).

In all the four (04) quarters, the invoicing and communication of funds on the funds releases was done beyond the 5 working days' time limit.

N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0

There **was no evidence to confirm whether Bushenyi DLG** had publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g., through posting on public notice boards. This is evidenced by the details below.

Quarter 1: Display on the notice board was made on 4th August 2022; Th expenditure limits received from MoFPED 8th July 2022. This implies that publication of quarterly financial releases to all health facilities was made within 26 days from the date of receipt of the expenditure limits from MoFPED.

Quarter 2: Display on the notice board was made on 10th October 2022; Th expenditure limits received from MoFPED on 30th September 2022. This implies that publication of quarterly financial releases to all health facilities was made within 10 days from the date of receipt of the expenditure limits from MoFPED.

Quarter 3: Display on the notice board was made on 10th January 2023; Th expenditure limits received from MoFPED on 29th December 2022. This implies that publication of quarterly financial releases to all health facilities was made within twelve days from the date of receipt of the expenditure limits from MoFPED.

Quarter 4: Display on the notice board was made on 8th April 2023; The expenditure limits received from MoFPED on 6th April 2023. This implies that publication of quarterly financial releases to all health facilities was made within two days from the date of receipt of the expenditure limits from MoFPED.

Based on the evidence provided, it is apparent that the publicization for quarters 1, 2, and 3 occurred outside the recommended 5 working days from the date of receiving the expenditure limits from the Ministry of Finance, Planning, and Economic Development (Moped).

10

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0

There **was evidence to confirm that** the Bushenyi DLG Health Department implemented actions recommended by the DHMT Quarterly Performance Review Meetings held during FY 2022/23 on the following days; 22nd September 2022,19th December 2022,28th March 2023, and 28th June 2023.

For instance, the minutes of the DHMT Quarterly Performance Review Meeting on September 22, 2023, revealed that all health workers in government health facilities were instructed to promptly fill out their appraisal forms and submit them urgently to the District Health Officer's (DHO) office. The assessment team observed that, in response to this, the DHO wrote to the PHRO on June 30, 2023 (Ref MED/154/1), forwarding a list containing 216 health workers who had submitted their appraisal forms.

Furthermore, the minutes of the DHMT Quarterly Performance Review Meeting held on June 28, 2023, noted that all health facility in-charges were required to promptly notify the District Health Team (DHT) about stockouts of supplies to facilitate the district's redistribution of supplies. The assessment team confirmed the implementation of this directive through supplies requisition forms from various health facilities found in the DHO's office.

Additionally, the DHMT Quarterly Performance Review Meeting minutes dated December 19, 2023, observed that the biostatistician was assigned the task of visiting and supporting all health facilities with poor weekly report rates. The team found commitment letters on file from the in-charges of health facilities such as Rweishe HC III, Kakanju HC III, and Kabushaho, among others, signifying their commitment to improvement.

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Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0

There **was evidence to confirm that** the Bushenyi DLG Health Department's quarterly performance review meetings included all health facility in-charges and implementing partners, DHMTs, and key LG departments.

The assessment team reviewed the attendance lists for the DHMT performance review meetings held on various dates: 22nd September 2022,19th December 2022,28th March 2023, and 28th June 2023. The assessment team noted that these meetings had representation from all health facility in-charges, implementing partners, DHMTs, key LG departments, and partners.

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10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There was evidence to confirm that Bushenyi DLG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in FY 2022/2023. The assessment team noted that Bushenyi DLG had one HC IV (Kyabugimbi HC IV) and three PNFP hospitals. These PNFP hospital are St Daniel Comboni hospital, Ishaka Adventist hospital, Kampala International University teaching hospital. The assessment team reviewed support supervision reports dated 20th October 2022,17th January 2023,14th April 2023, and 24th July 2023 and noted that all the above health facilities were supervised at least once every quarter in FY 2022/2023.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <ul style="list-style-type: none"> • If not applicable, provide the score 	<p>There was evidence to confirm that the Bushenyi DLG District Health Team (DHT) ensured that Health Sub-District (HSD) conducted support supervision of lower-level health facilities during FY 2022/2023.</p> <p>The assessment team observed that the Bushenyi District Local Government (DLG) had three Health Sub-District (HSD) centers, namely Igara East constituency (Kyabugimbi HC IV), St. Daniels Comboni, and Bushenyi HC IV. The assessment randomly selected Kyeizoba HC III, Ryeishe HC III, and Numba HC III, establishing that these were supervised by the HSD at Kyabugimbi HC IV. This was substantiated by the support supervision reports dated September 28, 2022, December 28, 2022, April 4, 2023, and June 26, 2023.</p>	1

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0

There **was evidence to confirm that** Bushenyi DLG used results and reports from the discussions during support supervision and monitoring visits to make recommendations for specific corrective actions, and these recommendations were followed up during the FY 2022/2023. This is demonstrated by the following instances: The assessment team reviewed the support supervision book logs at sampled health facilities and identified the following:

1. **At Kyabugimbi HC IV:** The support supervision book records for the District Health Team (DHT) support supervision visit on December 29, 2022, recommended that the facility should plan to undertake minor renovations of the theatre. The assessment team observed that the facility in-charge, utilizing Primary Health Care (PHC) funds, had indeed conducted renovations on the facility's theatre, as per the recommendation.
2. **At Kyeizoba HC III,** A review of the support supervision book indicated that the supervision conducted on November 29, 2022, recommended that the facility should hold community dialogues with villages affected by the high incidence of disease. The assessment team confirmed that the facility had indeed undertaken a community dialogue in Kalolo village, Kalolo Parish, in Kyeizoba subcounty, as recommended.
3. **At Kabushaho HC III,** During the support supervision visit on January 3, 2023, the District Health Team (DHT) recommended that the facility should carry out minor repairs on the maternity ward. The assessment team observed that minor repairs had indeed been conducted, particularly on the floor tiles, which were fixed.

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0

There **was no sufficient evidence to confirm whether** Bushenyi District Local Government (DLG) provided support to some and not all health facilities in the management of medicines and health supplies during FY 2022/2023. The assessment team reviewed medicine support supervision reports dated August 24, 2022, May 11, 2023, and January 3, 2023. It was observed that only a limited number of health facilities received support in managing medicines and health supplies for the FY 2022/2023. Since not all health facilities received the required support, as mandated by the performance measure, the support is considered incomplete, warranting a score of 0.

11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0	Bushenyi DHO health office budget for FY 2022/2023 was UGX55,020,000. Out of this a total of UGX41,020,000 was allocated to health promotion and prevention activities.	2
	Maximum 4 points on this performance measure		This was a proportion of 74.5%, which met the 30% minimum requirement.	
11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0	There was evidence to confirm that the Bushenyi District Local Government (DLG) DHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during FY 2022/2023. The health promotion report submitted to the DHO on 30th March 2023 indicated that the department undertook measles rubella vaccination campaign in October 2022. The assessment team also established that the department undertook a training between 24th -29 October 2022 to prepare and orient health workers in Bushenyi DLG about the measles rubella vaccination exercise. Additionally, the district sanitation report submitted to the DHO on 12 January 2023 indicated that the as the result of the health promotion activities, 7,415 households have improved latrines.	1
	Maximum 4 points on this performance measure			
11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0	There was evidence to confirm that Bushenyi DLG followed-up actions taken by the DHT regarding health promotion and disease prevention issues is documented in their minutes and reports. For example, the minutes of the District Health Team (DHT) meeting dated January 16, 2023, emphasized the importance of having a comprehensive list of health facilities and the schools affiliated with them. This initiative aimed to ensure proper follow-up and maintenance of nutrition demonstration gardens, contributing to improved and sustained nutrition status among the learners. The report dated 13th April 2023 indicated that the department had undertaken several health promotion activities in different areas of the district in the process of commemorating the world TB Day.	1
	Maximum 4 points on this performance measure			

Investment Management

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0</p>	<p>There was evidence to confirm that Bushenyi DLG health department had an updated Asset register which sets out health facilities and equipment relative to basic standards. A comprehensive assets register was located in the District Health Officer's (DHO) office. The register was last updated on 31st August 2023, and includes detailed information such as serial number, asset description, engraved code, user title, initial cost, location, condition, and date of purchase, among other relevant details.</p>	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII);</p> <p>(ii) desk appraisal by the LG; and</p> <p>(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG)):</p> <p>score 1 or else score 0</p>	<p>For previous year FY 2022/2023, the prioritised investments under BDLG Health department were the following projects:</p> <ul style="list-style-type: none"> 📌 Construction of semi detached staff house at Kajunju HCII in Kyabugimbi S/C UGX114,967,400 📌 Construction of 2 stance VIP latrine at Kajunju HCII in Kyabugimbi S/C UGX9,953,701 📌 Upgrade of Rutoma HCII to HCIII in Rwentuha T/C UGX918,737,986 <p>A Desk Appraisal aims to ensure that a project meets the following requirements.</p> <ul style="list-style-type: none"> -Derived from the LG Development Plan -Consistent with sector guidelines & DDEG objectives -Financially feasible -Having costed project profiles <p>Evidence of desk appraisals for all the three (03) BDLG FY2022/2023 Health department projects was provided/seen during the assessment.</p>	1

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>For previous year FY 2022/2023, the prioritised investments under BDLG Health department were the following projects:</p> <ul style="list-style-type: none"> ■ Construction of semi detached staff house at Kajunju HCII in Kyabugimbi S/C UGX114,967,400 ■ Construction of 2 stance VIP latrine at Kajunju HCII in Kyabugimbi S/C UGX9,953,701 ■ Upgrade of Rutoma HCII to HCIII in Rwentuha T/C UGX918,737,986 <p>A Field Appraisal aims to ensure that a project meets the following requirements.</p> <p>-Technical feasibility</p> <p>-Environmental and social acceptability requirements</p> <p>Evidence of field appraisals for the three (03) BDLG Health FY2022/2023 projects was provided/seen during the assessment.</p>	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>There was evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist</p> <ol style="list-style-type: none"> 1. Screening for environmental and social risks for the construction of staff house at Kajunju HC II, was carried out on 21/6/22, stamped and signed by both the SEO and DCDO, A costed ESMP was prepared on 22/6/22 at cost of Ugx 1,505,000 stamped and signed by both the SEO and DCDO. 2. Screening for environmental and social risks for the construction of Rutoomma hC III, was carried out on 20/6/22, stamped and signed by both the SEO and DCDO, A costed ESMP was prepared on 22/6/22 at cost of Ugx 1,930,000 stamped and signed by both the SEO and DCDO. 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>There is evidence that Bushenyi DLG health department timely submitted all its infrastructure and other procurement requests to PDU (as signed by the DHO and on 23/3/2023) for incorporation into the approved LG annual work plan, budget and procurement plans; The following Projects were visible;</p> <ol style="list-style-type: none"> 1. Remodelling and Completion of OPD at Nkanga HC III. Estimated cost is UGX 30,905,321/=. 2. Completion of a Maternity Ward at Buyanja HC II. Estimated cost is UGX 60,000,000/=. 	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>There is evidence that Bushenyi DLG Health department submitted Procurement Requisition Forms - LG PP Forms to the PDU by 1st Quarter of the current FY (2023/24).</p> <p>The sampled projects are listed below:</p> <ol style="list-style-type: none"> 1. Completion of Maternity Ward at Buyanja HC II- LG PP form 1 were submitted and forwarded (Confirmation of Need) by the DHO on 28/7/2023 and confirmation of funding approved by CAO on 16/8/2023. 2. Construction of a 2 Stance VIP Latrine Block with a Urinal and Water Tank at Buyanja HC II in Kyeizooba S/C- LG PP form 1 were submitted and forwarded (Confirmation of Need) by the DHO on 1/8/2023 and confirmation of funding approved by CAO on 3/8/2023. 3. Construction of a Semi-Detached Staff House at Buyanja HC II in Kyeizooba S/C- LG PP form 1 were submitted and forwarded (Confirmation of Need) by the DHO on 28/7/2023 and confirmation of funding approved by CAO on 3/8/2023. 	1
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13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>There is evidence that the Health infrastructure Projects for the previous FY (2022/2023) were approved by the Contracts Committee before commencement of Works. The sampled projects are listed below:</p> <ol style="list-style-type: none"> 1. Upgrade of Rutooma HC II to HC III in Bushenyi District- MoH-UGIFT/WRKS/22-23/00001; Cleared by the Solicitor General through memo dated 24/1/2023; Approved by the Contracts Committee under Min. No. 0031/October/2022 in a meeting held on 24/10/2022. 2. Completion of Swazi HC II Maternity Ward Phase III- BUSH506/WRKS/22-23/009; Approved by the Contracts Committee under Min. No. 063/CC/2022/2023 in a meeting held on 14/10/2022. 	1
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Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0
If there is no project, provide the score

There was NO evidence of proper establishment of the PIT for the health projects constructed within the last FY (2022/23) as per guidelines.

A copy of joint appointment by the CAO of the members of the PIT (i.e. Senior Environment Officer, DCDO and Labour Officer) for all District projects of FY (2022/23) dated 5/10/2022 was present; Another memo dated 3/5/2023 was an appointment of the Clerk of Works by the CAO to supervise the upgrade HC II to HC III works at Rutooma Health Facility. However there was no appointment of the Clerk of Works (for the other health project), Manager and Contract Manager by the CAO. The following Projects were considered.

1. Upgrade of Rutooma HC II to HC III in Bushenyi District.
2. Completion of Swazi HC II Maternity Ward Phase III

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There is evidence that the health infrastructure followed the standard technical designs provided by the MoH.</p> <p>The sample project is listed below:</p> <ul style="list-style-type: none"> • Upgrade of Rutooma HC II to HC III in Bushenyi District- Comprised of the following facilities: Maternity ward, waste pit, placenta pit, 4 stance lined pit latrine, 1 2-unit staff house. All structures were to standard as technically guided by the MOH Designs and technical specifications. The structural integrity of the all the structures was found to be intact and in good condition. The following items were observed during the site inspection: <ol style="list-style-type: none"> 1. The walling and finishes were all well done for all the structures and there were no cracks. 2. The floor finishes were still in good condition for all the structures. However, there were minor rough finishes on the latrine/bathroom verandah that should be made smooth with cement/sand mortar and a wooden float to avoid water penetration into the floor. Furthermore, the slope on the floor area of the placenta pit should be improved for easy movement of water. 3. There were no roof leakages noted for all the structures. 4. The 2-unit staff house was found to be in good condition with high structural integrity, no roof leakages and no wall cracks. However, the lock to one front entrance door needs to be adjusted for easier access. The areas surrounding the plumbing fittings should be well finished. 5. The overall dimensions of the: maternity ward was 18570x11750mm; placenta pit was 5700x3460mm; 4 stance VIP lined latrine was 8000x6300mm; medical waste pit was 2750x2200mm
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13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There is NO evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project. The project sampled is listed below:</p> <ol style="list-style-type: none"> 1. Upgrade of Rutooma HC II to HC III in Bushenyi District - The following reports were present during assessment. Report dated 10/8/2023 and monthly reports for: February-June 2023. However, there were no daily nor weekly reports (prepared by the Clerk of Works) present during assessment.
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13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p>	<p>There is NO evidence that Bushenyi DLG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers.</p> <p>Only three sets of minutes of meetings were present during the assessment i.e. Minutes of meetings dated: 13/3/2023, 19/4/2023, 25/5/2023. Thus there were no minutes of meetings for the months of February, June and July 2023.</p>	0
		<p>If there is no project, provide the score</p>		
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p>	<p>There is NO Evidence that Bushenyi DLG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction</p> <p>There were site instructions present for one health facility during the assessment. However, there were no joint technical inspection reports for the construction of health infrastructure projects present during the assessment.</p> <p>The following projects were sampled;</p> <ol style="list-style-type: none"> 1. Upgrade of Rutooma HC II to HC III in Bushenyi District- with the following site instructions: No. 151 dated 14/2/2023, No. 155 dated 26/4/2023, No. 156 dated 2/5/2023; and with no joint inspection reports. There was no site visitors book present during assessment since the site was already completed. 2. Completion of Swazi HC II Maternity Ward Phase III- with no site instructions nor joint inspection reports. 	0
		<p>If there is no project, provide the score</p>		

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0

For Bushenyi DLG Health five (05) infrastructural project payments in FY2022/2023 were sampled to test for certification and the timeliness of payments.

Payment to Cream General Technical Services Ltd for upgrade of Rutooma HCII to HCIII (UGX52,888,113) – Requisition dated 22/06/2023, certified by District Engineer, DHO, Environment Officer, CDO and CAO on 22/06/2023 and payment on 24/06/2023 (2 days).

Payment to Cream General Technical Services Ltd for upgrade of Rutooma HCII to HCIII (UGX129,297,953) – Requisition dated 01/06/2023, certified by District Engineer, DHO, Environment Officer, CDO and CAO on 01/06/2023 and payment on 05/06/2023 (4 days).

Payment to Arthur Technical Services SMC Ltd for construction of 2 stance VIP latrine at Kajungu HCII in Kyabugunbi S/C (UGX8,888,654) – Requisition dated 02/06/2023, certified by District Engineer, DHO, Environment Officer, CDO and CAO on 01/06/2023 and payment on 12/06/2023 (10 days)

Payment to Cream General Technical Services Ltd for upgrade of Rutooma HCII to HCIII (UGX22,752,919) – Requisition dated 15/06/2023, certified by District Engineer, DHO, Environment Officer, CDO and CAO on 13/06/2023 and payment on 17/06/2023 (2 days).

Payment to Muhwezi Albert Construction Ltd for construction of twin staff house at Kazungu HCII (UGX16,700,346) – Requisition dated 21/06/2023, certified by District Engineer, DHO, Environment Officer, CDO and CAO on 20/06/2023 and payment on 24/06/2023 (3 days).

In all the five (05) sampled BDLG infrastructural projects, payments were effected within the 14 days' time limit.

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>There is Evidence that Bushenyi DLG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Complete Procurement files for the health infrastructure contracts with Evaluation Reports and Minutes of the Contract Committee, and contract agreements.</p> <p>Files for the following projects were sampled accordingly;</p> <ol style="list-style-type: none"> 1. Upgrade of Rutooma HC II to HC III in Bushenyi District- MoH-UGIFT/WRKS/22-23/00001; approved by the Contracts Committee under Min. No. CC 0031/October/2022 in the meeting held on 24/10/2022. The contract was awarded on 27/1/2023. 2. Completion of Swazi HC II Maternity Ward Phase III- BUSH506/WRKS/22-23/009; approved by the Contracts Committee under Min. No. 063/CC/2022/2023 in the meeting held on 14/10/2022. The contract was awarded on 7/11/2022. 	1
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Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>There was evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework</p> <p>On 28/4/23, in the log book the focal person recorded complaint from the in charge and the project management committee complaining about old building belonging to cooperative society union in front of the new building for Rutooma HC III, which is so close and the HC lacks space for handling the patients.</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>There was evidence to confirm that Bushenyi DLG Health Department had disseminated guidelines on health care/medical waste management to health facilities. The assessment team observed that the health department distributed medical health care management Information, Education, and Communication (IEC) materials to several health facilities, including Ryeishe HC III, Rushinya HC III, Nyamiyaga HC III, Bitooma HC III, Nyamiko HC III, and Kashogashoga HC III. These materials were distributed on June 21, 2023. Additionally, the assessment team found that medical waste segregation was displayed in the maternity ward at the three sampled health facilities: Kyabugimbi HC IV, Kyeizoba HC III, and Kabushaho HC III.</p>	2

15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0	There was evidence to confirm that Bushenyi DLG had a functional system/central infrastructure with equipment for medical waste management and had a dedicated/operational budget. The assessment team discovered that Green Label Company Ltd provided support to the local government in managing medical waste. According to the waste collection form dated from November 1 to November 17, 2023, medical waste was collected from the following healthcare service provision facilities: Kyabugimbi HC IV, Nyabubare HC III, Ryeishe HC III, Kyamuhunga HC III, and Bushenyi HC IV.	2
	Maximum 5 points on this performance measure			
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0	There was evidence to confirm that Bushenyi DLG conducted training and created awareness in healthcare waste management. The report submitted to the District Health Officer (DHO) on September 30, 2022, indicated that health workers had received training in the segregation of different types of waste accumulated at health facilities. This waste comprised both biodegradable and non-biodegradable waste. The review of the report established that the beneficiary health facilities as Kyamuhunga HC III, Nyabubare HC III, Ruhumuro HC III, Bumaire HC II, Kakanju HC II, and Kyeizoba HC III. The report was prepared by Tushabe Gregory, ADHO (Environmental Health).	1
	Maximum 5 points on this performance measure			
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0	There was evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY <ol style="list-style-type: none"> 1. A costed ESMP for the upgrade of Rutooma HC II to HC III was prepared on 26/6/22, at cost of 18,241,580 signed and stamped by both SEO and DCDO. This costed ESMP was incorporated into designs, BoQs, bidding and contractual documents of project Proc No MOH-UGIFT/WRKS/22-23/00001/LOT 9 under preliminaries of compliance with NEMA regulations at cost of Ugx 5,000,000. 2. A costed ESMP for the construction of staff house at Kajunju HC II was prepared on 26/6/22, at cost of 1,785,000 signed and stamped by both SEO and DCDO. This costed ESMP was incorporated into designs, BoQs, bidding and contractual documents of project Proc No BUSH506/WRKS/22-23/013 under preliminaries of compliance with NEMA regulations at cost of Ugx 5,000,000. 	2
	Maximum 8 points on this performance measure			

16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0</p>	<p>There was no evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances i.e. for the upgrade of Rutooma HC II to HC III and construction of staff house at Kajunju HC II.</p>	0
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.</p>	<p>There was evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports</p> <ol style="list-style-type: none"> 1. Support supervision and monitoring for the construction of staff house at Kajunju HC II was carried out on 29/5/22, signed and stamped by both DCDO and SEO, monthly monitoring reports were provided for review dated 29/5/23 and 17/6/23, the project started on 6/3/23 and ended on 6/6/23. 2. Support supervision and monitoring for the upgrade of Rutooma HC II to HC III was carried out on 28/2/23, signed and stamped by both DCDO and SEO, monthly monitoring reports were provided for review dated 28/2/23, 30/3/23, 29/4/23, 30/5/23 and 30/6/23, the project started on 27/1/23 and ended on 30/7/23. 	2
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0</p>	<p>There was evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects</p> <ol style="list-style-type: none"> 1. Environment and Social Certification forms for the upgrade of Rutooma HC II to HC III were prepared on 21/6/23, signed and stamped by both SEO and DCDO, payments were made on 24/6/23. 2. Environment and Social Certification forms for the construction of staff house at Kajunju HC II were prepared on 22/6/23, signed and stamped by both SEO and DCDO, payments were made on 27/6/23. 	2

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i>	a. % of rural water sources that are functional. If the district rural water source functionality as per the sector MIS is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	As per the MWE-MIS for the FY 2022/2023, the rural water functionality for Bushenyi DLG was 81% which falls between 80% and 89% and thereby justifying a score one (1)	1
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i>	b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	From the MWE-MIS for the FY 2022/2023, the percentage of WSS facilities with functional WSCs in Bushenyi DLG, as seen under the Management Column was 80% that falls between 80% to 89% , thereby justifying a score one (1).	1
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment <i>Maximum 8 points on this performance measure</i>	a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is; • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0	The performance of BDLG in its FY2022/2023 LLG Water and Environment assessment was 100%, making it fall in the range '80% and above'.	2
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment <i>Maximum 8 points on this performance measure</i>	b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY. o If 100 % of water projects are implemented in the targeted S/Cs: Score 2 o If 80-99%: Score 1 o If below 80 %: Score 0	• According to the 4th Quarter/ Annual report titled "Bushenyi District Local Government Water and Sanitation Development Grant Annual Report for 2022/2023 (no REF)" submitted by CAO on 25th/07/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 28th/07/2023; the Safe Water Coverage (SWC) for Bushenyi DLG was 70.0% . The Sub-Counties with SWC below the district average were: Kyeizooba S/C with SWC of 52%; Ibaare S/C with SWC of 56%; Bitooma S/C with SWC of 56% and	0

Nyabubaare with SWC of 55%

• As per the document titled “Bushenyi District Water and Sanitation Development Grant Work Plan for FY 2022/2023 (no REF:)” submitted by CAO on 1st/09/2022 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 9th/08/2022 and in reference to my analysis of the annual progress reports for FY 2022/2023, Bushenyi district water department implemented the following budgeted water projects in the targeted sub counties.

i. Project 1: BUSH506/WRKS/22-23/003: Construction of Kyabukumu GFS Phase III in Ruhumuro S/C at a cost of UGX 229,228,275; which is a target of **0 out of 1, equivalent to 0%**;

ii. Project 2: BUSH506/WRKS/22-23/012: Rehabilitation of sixteen (16) springs, shallow wells, boreholes in Kyeizooba S/C (2), Bitooma S/C (1), Kyamuhunga S/C (1), Kakanju S/C (1), Bumbaire S/C (1), Kyabugimbi S/C (2), Bushenyi Ishaka Municipality (1), Ibaare S/C (3), Nyabubare (2) and Rwentuha S/C (2) at a cost of UGX 33,930,900; which is a target of **8 out of 16, equivalent to 50%**;

iii. Project 3: BUSH506/WRKS/22-23/012: Rehabilitation of a shallow well at Nyakahandagazi, Numba Paris, Bumbaire S/County at a cost of UGX 2,829,040; which is a target of **0 out of 1 equivalent to 0%**;

iv. Project 4: BUSH506/SRVCS/22-23/003: Consultancy Services for Design of Kayanga GFS Phase II in Kyamuhunga S/C at a cost of UGX 29,895,000; which is a target of **0 out of 1, equivalent to 0%**;

• Therefore, the number of projects implemented in target S/Cs is **8 (UGX 16,965,450) out of 19 (UGX 295,883,215)** budgeted projects in the Previous FY 2022/2023, equivalent to **42.1% approximated to 42%, which is below 80% and thereby justifying a score of zero (0).**

2

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance

c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer’s estimates

o If within +/-20% score 2

o If not score 0

As per the document titled “Bushenyi District Water and Sanitation Development Grant Work Plan for FY 2022/2023 (no REF:)” submitted by CAO on 1st/09/2022 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 9th/08/2022 and in reference to my analysis of the annual progress reports for FY 2022/2023, and

2

measure

basing on sample of three (3) WSS contracts that were implemented in Bushenyi DLG, the following percentage variation of the engineering estimates were revealed:

i. Project 1: BUSH506/WRKS/22-23/003: Construction of Kyabukumu GFS Phase III in Ruhumuro S/C;

- Contractor: Ferest investments Ltd;
- Engineer's estimated cost of UGX 230,195,000 (A);
- Contracted Sum of UGX 229,228,275 (B);
- Percentage variation= $[(A-B)/A]*100 = [(230,195,000-229,228,275)/230,195,000]*100 = 0.4\%$

ii. Project 2: BUSH506/WRKS/22-23/012: Rehabilitation of sixteen (16) springs, shallow wells, boreholes in Kyeizooba S/C (2), Bitooma S/C (1), Kyamuhunga S/C (1), Kakanju S/C (1), Bumbaire S/C (1), Kyabugimbi S/C (2), Bushenyi Ishaka Municipality (1), Ibaare S/C (3), Nyabubare (2) and Rwentuha S/C (2);

- Contractor: Kamoja Entreprises Ltd;
- Engineer's estimated cost of UGX 35,070,485 (A);
- Contracted Sum of UGX 33,930,900 (B);
- Percentage variation= $[(A-B)/A]*100 = [(35,070,485-33,930,900)/35,070,485]*100 = 3.2\%$.

iii. Project 3: BUSH506/SRVCS/22-23/003: Consultancy Services for Design of Kayanga GFS Phase II in Kyamuhunga S/C;

- Contractor: Rock and Dirt Solutions Ltd;
- Engineer's estimated cost of UGX 30,000,549 (A);
- Contracted Sum of UGX 29,895,000 (B);
- Percentage variation= $[(A-B)/A]*100 = [(30,000,549 -29,895,000)/30,000,549]*100 = 0.4\%$

• Hence the variations in the contract price and engineer's estimates of the three (3) sampled WSS infrastructure investment contracts for FY 2022/2023 **are all within +/-20%, thereby justifying a score of two (2)**

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

d. % of WSS infrastructure projects completed as per annual work plan by end of FY.

o If 100% projects completed: score 2

o If 80-99% projects completed: score 1

o If projects completed are below 80%: 0

• As per the document titled “Bushenyi District Water and Sanitation Development Grant Work Plan for FY 2022/2023 (no REF:)” submitted by CAO on 1st/09/2022 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 9th/08/2022 and 4th Quarter/ Annual report titled “Bushenyi District Local Government Water and Sanitation Development Grant Annual Report for 2022/2023 (no REF)” submitted by CAO on 25th/07/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 28th/07/2023; **all the planned projects were completed by the end of the FY 2022/2023.** The following were the planned WSS infrastructure projects and level of achievement by the end of the FY 2022/2023:

i. Project 1: BUSH506/WRKS/22-23/003: Construction of Kyabukumu GFS Phase III in Ruhumuro S/C at a cost of UGX 229,228,275; **GFS Achieved 100%;**

ii. Project 2: BUSH506/WRKS/22-23/012: Rehabilitation of sixteen (16) springs, shallow wells, boreholes in Kyeizooba S/C (2), Bitooma S/C (1), Kyamuhunga S/C (1), Kakanju S/C (1), Bumbaire S/C (1), Kyabugimbi S/C (2), Bushenyi Ishaka Municipality (1), Ibaare S/C (3), Nyabubare (2) and Rwentuha S/C (2) at a cost of UGX 33,930,900; **Rehabilitation of springs, shallow wells and boreholes achieved 100%;**

iii. Project 3: BUSH506/WRKS/22-23/012: Rehabilitation of a shallow well at Nyakahandagazi, Numba Paris, Bumbaire S/County at a cost of UGX 2,829,040; **Rehabilitation of shallow well achieved 100%;**

iv. Project 4: BUSH506/SRVCS/22-23/003: Consultancy Services for Design of Kayanga GFS Phase II in Kyamuhunga S/C at a cost of UGX 29,895,000; **Design of GFS achieved 100%;**

• Therefore, **100% WSS infrastructure projects were completed thereby justifying a score of two (2).**

3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <p>o If there is an increase: score 2</p> <p>o If no increase: score 0.</p>	<ul style="list-style-type: none"> • From Ministry of Water and Environment Management Information System (MWE-MIS) assessment report for the FY 2022/2023, Bushenyi DLG had 576 functional and 88 non-functional rural water sources, that was equivalent to a functionality of $[576/(576+88)]*100 = 86.7\%$ approximated to 87%. • Also, from MWE-MIS assessment report for the FY 2021/2022, Bushenyi DLG had 517 functional and 147 non-functional rural water sources, that was equivalent to a functionality of $[517/(517+147)]*100 = 77.9\%$ approximated to 78%. • The variation in Bushenyi DLG rural water functionality from 78% to 87% represents an increase of 9% in the water supply facilities that are functional. • There was an increase and therefore, justifying a score of two (2). 	2
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3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <p>o If increase is more than 1% score 2</p> <p>o If increase is between 0-1%, score 1</p> <p>o If there is no increase : score 0.</p>	<ul style="list-style-type: none"> • From Ministry of Water and Environment Management Information System (MWE-MIS) District Software Report (rural water Management) for FY/2022/2023, Bushenyi DLG had • 481 functional WSCs out of the 604 established WSCs equivalent to Management of $[481/604]*100 = 79.64\%$. • Also, MWE-MIS District Software Report (rural water Management) for FY 2021/2022, Bushenyi DLG had • 481 functional WSCs out of the 604 established WSCs equivalent to Management of $[481/604]*100 = 79.64\%$. • The variation in Bushenyi DLG rural water functionality from 79.64% to 79.64% represents no increase of 0.0% in the water supply facilities with functional water and sanitation committees. • There was no increase, and thus justifying a score of zero (0). 	0
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Performance Reporting and Performance Improvement

4	<p>Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance</p>	<p>The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3</p>	<ul style="list-style-type: none"> • According to the 4th Quarter/ Annual report titled “Bushenyi District Local Government Water and Sanitation Development Grant Annual Report for 2022/2023 (no REF)” submitted by CAO on 25th/07/2023 to MWE PS, received by MWE Central Registry and approved 	3
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Maximum 3 points on
this performance
measure

by MWE RWSSD on 28th/07/2023;
Bushenyi DLG water department
implemented (constructed/
rehabilitated) 16 WSS projects in FY
2022/2023. I sampled and visited seven
(7) WSS facilities in three (3) S/Counties
and I observed/noted the following:

**(i) Rehabilitation of Katikamwe P/S
shallow well, Katikamwe Parish in
Kyobugambi S/County**

- The facility had two (2) pathways for easy access by school and community.
- Also, the drainage channel was clean with no soak pit.
- There was no paspalum planted and the environment was clean
- I found the borehole with two (2) pipes replaced, pump cylinder and casing functional
- I measured the minimum well yield, and on average a 10-litre jerrycan was filled in $(35+36)/2=35.5$ seconds approximated to $[(10/35.3)*3600] = 1014$ litres per hour greater than 600 litres per hour reported in the standard design, technical specifications and terms of reference and thus good well yield.
- During the field visit, I found one (1) WSC member-caretaker-Tumwikirize Meble (Secretary) and one (1) community member.
- According to the caretaker, the functional WSC was trained once in May 2023 on cleanliness, collection of water user fees, fencing, non-wastage of water (using water sparingly and cleaning drainage channel and the facility was clean.
- Challenge: there were minor cracks on the apron.

• Overall, the shallow well was functioning well as reported by DWO.

**(ii) Kyabukumu Gravity Flow
Scheme in Nyibingo Paish and
Bugara Parish in Ruhumuro S/C.**

- There was an existing 40,000 litres ferro cement tank.
- There was a gate-1260mm X 1670mm.
- There was an existing fence (eucalyptus poles and barbed wire)
- The pole-to-pole distance was 1950mm.
- The ferro cement tank had an

engraving plate

- The overflow pipe was combined with the wash-out pipe
- There were two tank cover and two breathers
- However, at the time of field visit, the gate to water reservoir/ tank was closed and thus I could not confirm some dimensions.

a) PSP 1- Mirengizyo (single spout) at Mirengizyo village, Kitwe Parish, Ruhumuro S/C

- Upon measuring the minimum PSP yield, on average a 10-litre jerrycan was filled in $(42+41)/2=41.5$ seconds approximated to $[(10/41.5)*3600] = 868$ litres per hour greater than 600 liters per hour reported in the standard design, technical specifications and terms of reference and thus good yield.
- The PSP was not engraved.
- The PSP was not well secured and not metered. However, there was no keys to access the transmission line/ valve chamber
- The surrounding environment was clean without a soak pit.
- The water collection platform was 890mmx1200mmx165mm
- The drainage channel was 165mmx175mmx165mm
- The height of the water delivery pipe from the ground was 540mm.
- During the field visit, I found no WSC members/ caretaker and thus I could not confirm the number of households served by the PSP and the training content
- According to the ADWO, there was no payment for water.

b) PSP 2- Wadwe (single spout) at Bwekingo village, Nyibingo Parish, Ruhumuro S/C

- Upon measuring the minimum PSP yield, on average a 10-litre jerrycan was filled in $(50+60)/2=55$ seconds approximated to $[(10/55)*3600] = 655$ litres per hour greater than 600 liters per hour reported in the standard design, technical specifications and terms of reference and thus good yield.
- The PSP was not engraved.
- The PSP was not well secured and not metered. However, there was no keys to

access the transmission line/ valve chamber

- The surrounding environment was clean without a soak pit.
- The water collection platform was 900mmx1200mmx165mm
- The height of the water delivery pipe from the ground was 470mm.
- The PSP was well live and barbed-wire fenced.
- During the field visit, I found one (1) WSC member- Ashaba Innocent (C/Person.
- According to the caretaker, the functional WSC was trained once in May 2023 on cleanliness, collection of water user fees, fencing, non-wastage of water (using water sparingly and cleaning drainage channel and the facility was clean.

c) PSP 3- Mujulizi (single spout) at Bwekingo village, Nyibingo Parish, Ruhumuro S/C

- Upon measuring the minimum PSP yield, on average a 10-litre jerrycan was filled in $(242+240)/2=241$ seconds approximated to $[(10/241)*3600] = 149$ litres per hour less than 600 liters per hour reported in the standard design, technical specifications and terms of reference and thus low/poor yield.
- The PSP was not engraved.
- The PSP was not well secured and not metered. However, there was no keys to access the transmission line/ valve chamber
- The surrounding environment was clean without a soak pit.
- The water collection platform was 850mmx1350mmx150mm
- The height of the water delivery pipe from the ground was 480mm.
- The PSP was well live and barbed-wire fenced.
- The facility served about 10 households each comprising 6 members on average
- During the field visit, I found one (1) WSC members-caretaker-Sabastian Tibahwamu and one (1) community member.
- According to the caretaker, the functional WSC was trained once in May 2023 on cleanliness, collection of water

user fees, fencing, non-wastage of water (using water sparingly and cleaning drainage channel and the facility was clean.

- There was no payment for water

d) PSP 4- Rwabisharara (single spout) at Bwekingo village, Nyibingo Parish, Ruhumuro S/C

- The water at PSP was flowing at a very low rate and thus I could not measure the minimum PSP yield,

- The PSP was not engraved.

- The PSP was not well secured and not metered. However, there was no keys to access the transmission line/ valve chamber

- The surrounding environment was clean without a soak pit.

- The water collection platform was 890mmx1300mmx165mm

- The height of the water delivery pipe from the ground was 490mm.

- The PSP was well live and barbed-wire fenced.

- The facility served about 30 households each comprising 7 members on average

- During the field visit, I found one (1) WSC members-caretaker-Rwabisharara Majidu and five (5) community members.

- The caretaker was trained once in May 2023 on cleanliness, collection of water user fees, fencing, non-wastage of water (using water sparingly and cleaning drainage channel and the facility was clean.

- There was no payment for water

- Challenge: The GFS had been handled to NWSC upon commissioning following a decision by the District Council. There was lack of reliable access to water especially by Bwekingo village due to low water pressure along the transmission line. There was lack of access to the reservoir tanks and valves along the transmission lines as all keys were handled to NWSC. I recommended that the DWO together with NWSC should ensure equitable access and possibly consider water rationing.

e) PSP 5- Kachwamba Catholic Church (single spout) at Rwomuyaga village, Bugara Parish, Ruhumuro S/C

- Upon measuring the minimum PSP yield, on average a 10-litre jerrycan was filled in $(49+60)/2=54.5$ seconds approximated to $[(10/54.5)*3600] = 661$ litres per hour greater than 600 liters per hour reported in the standard design, technical specifications and terms of reference and thus good yield.

- The PSP was not engraved.

- The PSP was not well secured and not metered. However, there was no keys to access the transmission line/ valve chamber

- The surrounding environment was clean with a soak pit.

- The water collection platform was 890mmx1310mmx165mm

- The drainage channel was 170mmx160mmx170mm

- The height of the water delivery pipe from the ground was 480mm.

- During the field visit, I found one (1) WSC member-caretaker-Mbabazi Miria (treasurer) and three (3) community members.

- According to the caretaker, the functional WSC was trained once in May 2023 on cleanliness, collection of water user fees, fencing, non-wastage of water (using water sparingly and cleaning drainage channel and the facility was clean.

- There was no payment for water.

- **Overall, the GFS was completed and was functional as reported by the Bushenyi DWO.**

(iii) Rehabilitation of Kantojo P/S shallow well, in kantojo village Rutooma Ward in Rwentuha Town Council

- The facility had a pathway for easy access by school and community.

- The drainage channel was dirty with no soak pit.

- The environment was dirty

- I found the borehole with pipes replaced, pump cylinder and casing functional.

- The borehole apron was re-plastered

- I measured the minimum well yield, and on average a 10-litre jerrycan was filled in $(31+29)/2=30$ seconds approximated to $[(10/30)*3600] = 1200$ litres per hour greater than 600 litres

per hour reported in the standard design, technical specifications and terms of reference and thus good well yield.

- The shallow well handle was protected by guards from hitting the upper and lower extents.

- The school was on holiday and there was no community member found at the time of fieldwork and thus I could not verify number of students and households served by the shallow well.

- During the field visit, I found one (1) WSC member-Jane Kasingye (Head/Teacher)

- According to the Head/Teacher, the functional WSC was trained once in May 2023 on cleanliness, collection of water user fees, fencing, non-wastage of water (using water sparingly and cleaning drainage channel and the facility was clean.

- **Overall, the shallow well was functioning well as reported by DWO.**

- **Therefore, on average all the seven (7) WSS facilities I visited/ observed in three (3) S/Counties were constructed/ rehabilitated were generally functioning well, and the DWO fairly reported on them in the Annual Performance and Progress Reports of 4th Quarter in the FY 2022/2023 and therefore, justifying a score of three (3)**

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Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement):
Score 2

- As per quarterly WSS reports, Bushenyi district LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement.

- There was evidence that Bushenyi district LG Water Office collects and compiles information on sub-county water supply and sanitation reported in the minutes of the coordination committee meetings held each quarter incorporated in the following Quarterly reports:

- i. **1st Quarter** Report for FY 2022/2023 (no REF:) submitted by Bushenyi DLG CAO on 11th/11/2022 to MWE Permanent Secretary (PS), received by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 21st/11/2022.

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ii. **2nd Quarter** Report for FY 2022/2023 (no REF:) submitted by Bushenyi DLG CAO on 1st/02/2023 to MWE Permanent Secretary (PS), received by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 6th/02/2023.

iii. **3rd Quarter** Report for FY 2022/2023 (no REF:) submitted by Bushenyi DLG CAO on 11th/05/2023 to MWE Permanent Secretary (PS), (not received by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD))

iv. **4th Quarter** Report for FY 2022/2023 (no REF:) submitted by Bushenyi DLG CAO on 25th/07/2023 to MWE Permanent Secretary (PS), received by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 28th/07/2023.

- The other information details on functionality of facilities and WSCs, safe water coverage, and community involvement especially in management through WSCs were also reported in the summary list attached to especially the 4th Quarter report and Form 1 for data collection for new point water sources/facilities.

- Examples of information in 4th Quarter included the following newly constructed water points in FY 2022/2023 as presented in Water Source database update forms:

i. **Kamarembo Elinyda PSP** in Katunguru village, Kitwe Parish, Kyabugimbi S/C constructed in May 2023 serving 15 households each comprising 6 people.

ii. **Bendeza Dezideriyo PSP** in Mirengizo village, Kitwe Parish, Kyabugimbi S/C constructed in May 2023 serving 11 households each comprising 6 people.

iii. **Warwe Joseph PSP** in Bwekingo village, Nyeibingo Parish, Ruhumuro S/C constructed in May 2023 serving 13 households each comprising 6 people.

iv. **Rwabisharara Majidu PSP** in Bwekingo village, Nyeibingo Parish, Ruhumuro S/C constructed in May 2023 serving 20 households each comprising 6 people.

v. **Kacwamba catholic Church PSP** in Rwomuyaga village, Bugara Parish, Ruhumuro S/C constructed in May 2023 serving 20 households each comprising 6 people.

vi. **Biraherahi wilson PSP** in Rwomuyaga village, Bugara Parish, Ruhumuro S/C constructed in May 2023 serving 15 households each comprising 6 people.

vii. **Kashegu Chrisitopher PSP** in Rwomuyaga village, Bugara Parish, Ruhumuro S/C constructed in May 2023 serving 15 households each comprising 6 people.

viii. **Kempene Trading Centre PSP** in Kempene Trading Centre, Bugara Parish, Ruhumuro S/C constructed in May 2023 serving 25 households each comprising 6 people.

ix. **Kamuntu David PSP** in Kempene/Kamuntu village, Bugara Parish, Ruhumuro S/C constructed in May 2023 serving 08 households each comprising 6 people.

x. **Paul Twinamatsiko PSP** in Kempene village, Bugara Parish, Ruhumuro S/C constructed in May 2023 serving 15 households each comprising 6 people.

xi. **Muhoozi PSP** in Bwekingo village, Nyeibingo Parish, Ruhumuro S/C constructed in May 2023 serving 20 households each comprising 6 people.

• **and therefore, justifying a score of two (2).**

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Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0

• There was evidence that Bushenyi DLG Water Office updates the MIS (WSS data) as evidenced in only 4th Quarter Report, the newly constructed facilities are reported and their details are filled in Form 1 as a data collection form for point water sources for new facilities, detailing location of the new facilities, population served, functionality of WSCs and WSS facilities, etc... These are compiled together sent to MWE for updating and the DWO downloads this information as Form 4 compilations of the updated MWE database forming the DWO MIS.

• There was **four (4) data update reports** for District Water and Sanitation Development Grant for FY 2022/2023, submitted to MWE:

i. Submission of the **1st Quarter data (Form-4)** report for FY 2022/2023 by Bushenyi DLG CAO on 11th/11/2022 to MWE PS, by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 21st/11/2022;

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ii. Submission of the **2nd Quarter data (Form-4)** report for FY 2022/2023 by Bushenyi DLG CAO on 1st/02/2023 to MWE PS, by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 6th/02/2023

iii. Submission of the **3rd Quarter data (Form-4)** report for FY 2022/2023 by Bushenyi DLG CAO on 17th/07/2023 to MWE PS, by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 28th/07/2023;

iv. Submission of the **4th Quarter data (Form-4)** report for FY 2022/2023 by Bushenyi DLG CAO on 17th/07/2023 to MWE PS, by the MWE Central Registry and MWE Rural Water Supply & Sanitation Department (RWSSD) on 28th/07/2023

- There was a compilation for form 1s and form 4s at the LG Water Office for all the four (4) Quarters and these were used by the DWO for planning purposes (plan for villages/ S/Counties based on their access/ functionality of water sources).

- Therefore, Bushenyi DLG Water Office updated the MIS (WSS data) with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) **for all the four (4) quarters for the FY 2022/2023**

- **and therefore, justifying a score of three (3)**

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0

Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.

• According to the Bushenyi Lower Local Government Assessment Results for 2021/2022 FY; the 25% lowest performing LLGs and PIPs were therefore to be developed and implemented for them included: **Bumaire S/C** at 95%, **Kizinda Town Council** at 94%, **Kyabugimbi Town Council** at 94%, and **Ruhumuro S/C** at 95%.

• There was a document titled "**Water Sector Performance improvement plan to Lower Local Government**" (REF: CR/213/1) written by Assistant Engineering Officer-Water Bushenyi DLG on 28th/06/2022.

• Also, there was document titled "**Report on Performance Improvements to Lower Local Governments**" written by DWO to CAO Bushenyi DLG through District Engineer on 20th/06/2023.

• The following were the key action plans for the four (4) Lower Local Governments that performed poorly: **sensitize communities to apply for water facilities and for rehabilitation of water facilities; formation of water user committees; sensitize communities to collect water user fees for maintenance; informing communities of their water allocations on notice boards among others.**

• Therefore, there was evidence that the **DWO supported the 25% lowest performing LLGs** in the Previous FY 2022/2023, and **thereby justifying a score of two (2).**

Human Resource Management and Development

Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff

Maximum 4 points on this performance measure

a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2

There was evidence that the District Water Officer (DWO) had budgeted for critical staff in the District Water Office. HRM presented an extract from the Performance Contract indicating the DWO had provided for **UGX 82,959,000/= for wage** in FY 2023/2024.

6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>There was evidence that the District Natural Resources Officer budgeted for critical staff in the Environment and Natural Resources department. HRM presented an extract from the Performance Contract indicating the District Natural Resources Officer had provided for UGX 392,198,000/= for wage in FY 2023/2024.</p>	2
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>There was evidence that the District Water Officer had appraised staff of the District Water Office during the previous FY. Some of the files reviewed included the following:</p> <ol style="list-style-type: none"> 1. The Civil Engineer (Water), Kahangye Victor was appraised by Mbonimpa Kiiza Barnabas, District Engineer on June 30, 2023. 2. The Assistant Water Officer for Mobilization, Tuhirirwe Shallon was newly appointed and not due for appraisal. 3. The Borehole Maintenance Technician/Assistant Engineering Officer, Ainamasiko Ackson was appraised by Kahangye Victor, District Water Officer on June 01, 2023. 4. The Natural Resources Officer, Mugyenzi Cyril was appraised by Bataringaya Willy, Chief Administrative Officer on June 30, 2023. 5. The Environment Officer, Mwesigwa Charles was appraised by Kataate Vincent, Senior Environment Officer on June 30, 2023. 6. The Forestry Officer, Atwebembire Michael was appraised by Mugyenzi Cyril, District Natural Resources Officer on June 30, 2023. 	3

Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.

Maximum 6 points on this performance measure

b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3

- According to the document titled “**Bushenyi District Capacity Building Workplan and Budget for FY 2022/2023**”, and the document titled “**Training Needs Assessment Report 2022/2023**” written and stamped by PHRO Bushenyi DLG (no date), the District Water Office had identified capacity needs of staff from the performance appraisal process and ensured that **the Assistant Engineering Officer-Water was trained on preparation of Bills of Quantities (BOQs)**;

- According to the document titled “**Training Report on Preparation of BOQs**” ENG851/2 written by Assistant Engineering Officer (Water) to the CAO Bushenyi DLG thru the District Engineer, Bushenyi DLG on 20th/6/2023; the Assistant Engineering Officer (**Ainematsiko Ackson**) was trained on interpreting drawings and plans; interpreting specifications requirements; calculating quantities; and preparing bills of quantities sheet;

- Therefore, **the DWO submitted staff capacity needs to the PHRO for consolidation into the District Training database and thus one (1) staff from the DWO of Bushenyi DLG was trained.**

- **and therefore, justifying a score of three (3).**

Management, Monitoring and Supervision of Services.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
-
- If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
- If 80-99%: Score 2
- If 60-79: Score 1
- If below 60 %: Score 0

- According to the 4th Quarter/ Annual report titled “Bushenyi District Local Government Water and Sanitation Development Grant Annual Report for 2022/2023 (no REF)” submitted by CAO on 25th/07/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 28th/07/2023; the **Safe Water Coverage (SWC) for Bushenyi DLG was 83.6%**.

- The Sub-Counties with SWC below the district average were: **Kyeizooba** S/C with SWC of 67.9%; **Ibaare** S/C with SWC of 80.5%; **Kakanju** S/C with SWC of 79.5%; **Kyamuhunga** S/C with SWC of 80.5%; **Bitooma** S/C with SWC of 56.5% and **Nyabubare** with SWC of 54.1%. These were all to be the target S/Cs for budget allocations in the FY 2023/24.

- As per the document titled “Bushenyi District Water and Sanitation Development Conditional Grant Annual work plan for FY 2023/2024 (REF: CR: 213/1) submitted by CAO on

20th/07/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 28th/07/2023, the following were the budget allocations:

i. Project 1: Construction of Kayanga GFS in **Kyamuhunga** S/C at a cost of UGX 197,396,677; which is a target of **1 out of 1, equivalent to 100%**;

ii. Project 2: Drilling and design of Piped water Supply System (production well) in Matigi, Nyarugote, **Nyabubare** S/County at a cost of UGX 74,650,000; which is a target of **1 out of 1, equivalent to 100%**;

iii. Project 3: Construction of protected springs in **Kyamuhunga** S/C, Nkanga S/C, Kyabugimbi S/C, **Ibaare** S/C, **Nyabubare** S/C and **Kyeizooba** S/C at a cost of UGX 30,000,000; which is a target of **4 out of 6, equivalent to 66.7%**;

iv. Project 4: Rehabilitation of Nyeibingo GFS in Nyeibingo, Ruhumuro S/C at a cost of UGX 20,000,000; which is a target of **0 out of 1, equivalent to 0%**;

i. Project 5: Rehabilitation of fifteen (15) springs, shallow wells, boreholes in **Kyeizooba** S/C (2), **Kyamuhunga** S/C (3), **Kakanju** S/C (1), Bumbaire S/C (1), Kyabugimbi S/C (3), Bushenyi Ishaka Municipality (1), **Ibaare** S/C (1), Nkanga S/C (2) and Ruhumuro S/C (1) at a cost of UGX 30,000,000; which is a target of **7 out of 15, equivalent to 46.7%**;

- The Budget for FY 2023/24, therefore reflects a total of **UGX 352,046,677 (A)** allocated to WSS developmental projects out of which **UGX 306,066,667 (B)** is allocated to target S/Cs.

- Therefore % of the budget allocation for FY 2023/2024 that was allocated to S/Cs below the district average coverage was $(B/A)*100 = UGX 306,066,667 / 352,046,677 * 100 = 86.9%$ **equivalent to 87%**.

- This was between **80% and 99% and therefore, justifying a score of two (2)**.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3

- There was some evidence that Bushenyi DWO communicated to the LLGs their respective allocations per source to be constructed in the FY 2023/2024 as seen from the following:

- According to the 4th Quarter/ Annual report titled “Bushenyi District Local Government Water and Sanitation Development Grant Annual Report for 2022/2023 (no REF)” submitted by CAO on 25th/07/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 28th/07/2023;

- There was a document titled “**Report on Subcounty Advocacy/ Planning Meetings**” (REF: ENG753/2) held from held from Sub-County Headquarters (Ibaare, Nyabubare, Kakanju, Kyamuhanga and Ruhumuro S/Counties) written by ADWO-Mobilization to DWO Bushenyi DLG on 20th/07/2023. The meetings were attended by 113 participants in total.

- There were letters to the S/County Chiefs on the subject of: “**Water projects to be implemented in your Respective Subcounty FY 2023/2024**” (REF ENG/752/3) written by DWO Bushenyi DLG on 2nd/07/2023,

- and besides a list of WSS projects titled “**Water projects to be implemented in FY 2023/2024**” was displayed on Bushenyi DLG notice board and on 3 out of 3 noticeboards of the sampled S/Counties for field visits.

- and therefore, justifying a score of three (3)

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)

- If 95% and above of the WSS facilities monitored quarterly: score 4

- If 80-94% of the WSS facilities monitored quarterly: score 2

- If less than 80% of the WSS facilities monitored quarterly: Score 0

- There was some evidence that Bushenyi District Water Office monitored some WSS facilities at least quarterly.

- There was a document titled “**Monitoring Plan for Water projects in FY 2022/2023**” for WSS facilities written by Assistant Engineering Officer (Water) on 12th/07/2022 provided by DWO Bushenyi DLG (a total of 616 WSS facilities were planned for monitoring).

- There was the following monitoring reports for FY 2022/2023 provided by Bushenyi DWO.

i. **First Quarter Monitoring Report** on Nyeibingo GFS in Ruhumuro S/County written by Assistant Engineering Officer (Water) to CAO Bushenyi DLG on 30th/9/2022 (No. WSS

facilities not indicated).

ii. Inspection of Operation of Nyeibingo GFS in the District for the Second Quarter written by Assistant Engineering Officer (Water) to CAO Bushenyi DLG on 30th/9/2022 (No. WSS facilities not indicated)

iii. Inspection of Operation of Gravity Flow Schemes in the District for the Second Quarter written by Assistant Engineering Officer (Water) to CAO Bushenyi DLG on 20th/12/2022 (8 PSPs monitored)

iv. Inspection of Operation of Gravity Flow Schemes in the District for the Fourth Quarter written by Assistant Engineering Officer (Water) to CAO Bushenyi DLG on 20th/06/2023 (9 PSPs monitored)

v. Monitoring Report/ Inspection of 89 protected water sources and Sanitation coverage in Kyeizooba S/County written by Assistant Engineering Officer (Water) to CAO Bushenyi DLG on 30th/06/2023 (No. WSS facilities not indicated).

- The List of sources for Rural Water Supply and sanitation facilities for Bushenyi district constructed/ rehabilitated in FY 2022/2023 included the following:

i. Project 1: BUSH506/WRKS/22-23/003: Construction of Kyabukumu GFS Phase III in Ruhumuro S/C at a cost of UGX 229,228,275; **GFS monitored 100%**;

ii. Project 2: BUSH506/WRKS/22-23/012: Rehabilitation of sixteen (16) springs, shallow wells, boreholes in Kyeizooba S/C (2), Bitooma S/C (1), Kyamuhunga S/C (1), Kakanju S/C (1), Bumbaire S/C (1), Kyabugimbi S/C (2), Bushenyi Ishaka Municipality (1), Ibaare S/C (3), Nyabubare (2) and Rwentuha S/C (2) at a cost of UGX 33,930,900; **Rehabilitation of springs, shallow wells and boreholes monitored 100%**;

iii. Project 3: BUSH506/WRKS/22-23/012: Rehabilitation of a shallow well at Nyakahandagazi, Numba Paris, Bumbaire S/County at a cost of UGX 2,829,040; Rehabilitation of shallow monitored 100%;

iv. Project 4: BUSH506/SRVCS/22-23/003: Consultancy Services for Design of Kayanga GFS Phase II in Kyamuhunga S/C at a cost of UGX 29,895,000; **Design of GFS monitored 100%**;

- Overall, from my analysis of all the provided reports of WSS facilities for FY 2022/2023, I conclude that 106 (B) out

of the total 664 (A) total WSS facilities in Bushenyi DLG were actually monitored by the DWO,

• And thus the estimated percentage of water facilities planned for monitor at least quarterly was $(B/A)*100 = (106/664)*100 = 15.96\%$ **equivalent to 16% that was below 80%**

• **thereby, justifying a score zero (0).**

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Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2

There was evidence that Bushenyi DWO planned and conducted **all the four (4) quarterly DWSCC meetings** and key issues identified from quarterly monitoring of WSS facilities were discussed:

(i) Minutes of the Bushenyi DLG **1st Quarter District Water and Sanitation Coordination Committee** Meeting held on 3rd/11/2022 held at the District Headquarters, attended by 25 participants: Especially under agenda item 6-“Presentation from DWO”, 7-“Discussion/ reactions” and 8-“Way forward”

(ii) Minutes of the Bushenyi DLG **2nd Quarter District Water and Sanitation Coordination Committee** Meeting held on 12th/01/2023 held at the District Headquarters, attended by 25 participants: Especially under agenda item 6-“Presentation from DWO”, 7-“Discussion/ reactions” and 8-“Way forward”

(iii) Minutes of the Bushenyi DLG **3rd Quarter District Water and Sanitation Coordination Committee** Meeting held on 25th/04/2023 held at the District Headquarters, attended by 25 participants: Especially under agenda item 6-“Presentation from DWO”, 7-“Discussion/ reactions” and 8-“Way forward”

(iv) Minutes of the Bushenyi DLG **4th Quarter District Water and Sanitation Coordination Committee** Meeting held on 12th/07/2023 held at the District Headquarters, attended by 24 participants: Especially under agenda item 6-“Presentation from DWO”, 7-“Discussion/ reactions” and 8-“Way forward”.

• Key Issue identified and discussed included but not limited to the following:

(i) ...NWSC meters are targeted by thieves for scrap selling; beautiful design inside the meter and part of the metal inside is used to make fake

2

coins... **(Minute 7/2022/2023).**

(ii) ...a challenge of damaging the pipes by road works...NWSC tasked to always fix road parts which they dig up while extending the water to other areas.... **(Minute 7/2022/2023).**

(iii) ...need to follow up on the issue of gazetting project area for Kyobukumu GFS so that the project can start **(Minute 8/2022/2023).**

(iv)a problem of on and off water for NWSC in areas of Kakanju and Kyabugimbi **(Minute 16/2022/2023).**

(v)District insists on giving water to Bitooma Town Council they should call it a sub county because once it's a town council the grant is specifically for thrural water **(Minute 16/2022/2023).**

(vi)committee were questioning the time frame on works of the 16 water sources to be rehabilitated including Kayaga GFS that are to be launched on 28th Thursday 2023.. if the works will be completed in the short time remaining to end the FY.... **(Minute 25/2022/2023).**

(vii)issue of Kyabukumu GFS the MOU isn't signed yet the Solicitor General is to sign and its deklivered in the water office on 27th April 2023 ... CAO insists he can't sign unless the Bushenyi District Council has taken its stand on the issue.... **(Minute 25/2022/2023).**

(viii)responsible officers to follow up on rain water harvest to be used in the district toilets.... **(Minute 35/2022/2023).**

(ix)DWO to start procurement process early enough so that projects are worked on in time.... **(Minute 35/2022/2023).**

• therefore, justifying a score of two (2)

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<ul style="list-style-type: none"> • There was evidence that Bushenyi district water office publicizes budget allocations for the current FY 2023/24. The list of planned projects for FY 2023/2024 titled “Water projects to be implemented in FY 2023-2024 was displayed on Bushenyi DLG notice board by the DWO and on 3 out 3 notice boards of sampled benefiting S/Counties 	2
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 	<ul style="list-style-type: none"> ☞ The Total Non-Wage Recurrent budget for the previous FY 2022/2023 was UGX 59,417,735 (A) while the amount spend on Mobilization (Software) was UGX 23,850,050 (B). ☞ Percentage of NWR rural water and sanitation budget allocated to mobilization = $(B/A)*100 = (23,850,050 / 59,417,735)*100 = 40.1\%$ ☞ This percentage is greater than the minimum of 40% as per sector guidelines and therefore, justifying a score of three (3). 	3
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.</p>	<ul style="list-style-type: none"> ☞ According to the four (4) quarterly Bushenyi District software reports, the DWO in liaison with the CDO established and trained all WSCs for the new facilities constructed in FY 2022/2023 on their roles and responsibilities on O&M for the facilities, and on hygiene indicated in the Quarterly Software Reports. ☞ According to the document titled “Report on Mobilisation, Sensitisation and Training of Communities to fulfil critical required Establishing of Water User Committees (WUCs) for Kyabukumu Gravity Flow Scheme Phase III in July 2023” (REF: ENG753/2) written by ADWO-Mobilisation to DWO Bushenyi DLG on 18th/07/2023, there was evidence that ten (14) water User Committees (WSCs) for newly constructed/ rehabilitated water supply facilities/projects each comprising of five (5) members were trained by the staff of DWO Bushenyi DLG. ☞ There was no photos of Training water user committees in any of the S/Counties attached. ☞ For the seven (7) WSS facilities 	3

sampled in three (3) S/Counties namely, I observed/noted the following:

(i) Rehabilitation of Katikamwe P/S shallow well, Katikamwe Parish in Kyobugambi S/County

- The facility had two (2) pathways for easy access by school and community.
- During the field visit, I found one **(1) WSC member-caretaker-Tumwikirize Meble (Secretary) and one (1) community member.**
- According to the caretaker, the functional WSC was trained once in May 2023 on cleanliness, collection of water user fees, fencing, non-wastage of water (using water sparingly and cleaning drainage channel and the facility was clean.

(ii) Kyabukumu Gravity Flow Scheme in Nyibingo Parish and Bugara Parish in Ruhumuro S/C.

a) PSP 1- Mirengizyo (single spout) at Mirengizyo village, Kitwe Parish, Ruhumuro S/C

- During the field visit, I found **no WSC member**-and thus I could not confirm the number of households served by the water facility and the training content.
- There was no payment for water.

b) PSP 2- Wadwe (single spout) at Bwekingo village, Nyibingo Parish, Ruhumuro S/C

- During the field visit, **I found one (1) WSC member- Ashaba Innocent (C/Person).**
- According to the caretaker, the functional WSC was trained once in May 2023 on cleanliness, collection of water user fees, fencing, non-wastage of water (using water sparingly and cleaning drainage channel and the facility was clean.

c) PSP 3- Mujulizi (single spout) at Bwekingo village, Nyibingo Parish, Ruhumuro S/C

- During the field visit, I found **one (1) WSC member-caretaker-Sabastian Tibahwamu and one (1) community member.**
- According to the caretaker, the functional WSC was trained once in May 2023 on cleanliness, collection of water user fees, fencing, non-wastage of water (using water sparingly and cleaning drainage channel and the facility was clean.

- There was no payment for water

d) PSP 4- Rwabisharara (single spout) at Bwekingo village, Nyibingo Parish, Ruhumuro S/C

- The facility served about 30 households each comprising 7 members on average

- During the field visit, I found **one (1) WSC members-caretaker-Rwabisharara Majidu and five (5) community members.**

- The caretaker was trained once in May 2023 on cleanliness, collection of water user fees, fencing, non-wastage of water (using water sparingly and cleaning drainage channel and the facility was clean.

e) PSP 5- Kachwamba Catholic Church (single spout) at Rwomuyaga village, Bugara Parish, Ruhumuro S/C

- During the field visit, I found **one (1) WSC member-caretaker-Mbabazi Miria (treasurer) and three (3) community members.**

- According to the caretaker, the functional WSC was trained once in May 2023 on cleanliness, collection of water user fees, fencing, non-wastage of water (using water sparingly and cleaning drainage channel and the facility was clean.

- There was no payment for water.

(iii) Rehabilitation of Kantojo P/S shallow well, in kantojo village Rutooma Ward in Rwentuha Town Council

- During the field visit, I found **one (1) WSC member-Jane Kasingye (Head/Teacher)**

- According to the Head/Teacher, the functional WSC was trained once in May 2023 on cleanliness, collection of water user fees, fencing, non-wastage of water (using water sparingly and cleaning drainage channel and the facility was clean.

- Therefore, on average out of the **seven (7) WSS facilities I visited in three (3) S/Counties, I found six (6) with functional WSCs and thus confirmed the training content, and therefore, justifying a score of three (3)**

<p>-- Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:</p> <p>Score 4 or else 0</p>	<ul style="list-style-type: none"> • There was an assets register titled “Updated Asset Register for Water Facilities as of June 2023” for WSS facilities for Bushenyi district Water Department signed and stamped by the Bushenyi DLG District Water Officer on 30th/6/2023. • This was listed by S/N, Subcounty, Parish, Village, Name of Source, Type, Year of Construction, Management and Functionality. • This was updated with the most recently entered facility constructed in 2023. • Examples of functional and communally managed WSS facilities constructed in FY 2022/2023 and were updated in the WSS asset register included: <ul style="list-style-type: none"> i. Kamarembo Elinyda PSP in Katunguru village, Kitwe Parish, Kyabugimbi S/C. ii. Bendeza Dezideriyo PSP in Mirengizo village, Kitwe Parish, Kyabugimbi S/C. iii. Wadwe Joseph PSP in Bwekingo village, Nyeibingo Parish, Ruhumuro S/C. iv. Rwabisharara Majidu PSP in Bwekingo village, Nyeibingo Parish, Ruhumuro S/C. v. Kacwamba catholic Church PSP in Rwomuyaga village, Bugara Parish, Ruhumuro S/C vi. Biraherahi wilson PSP in Rwomuyaga village, Bugara Parish, Ruhumuro S/C vii. Kashegu Chrsitopher PSP in Rwomuyaga village, Bugara Parish, Ruhumuro S/C viii. Kempene Trading Centre PSP in Kempene Trading Centre, Bugara Parish, Ruhumuro S/C ix. Kamuntu David PSP in Kempene/Kamuntu village, Bugara Parish, Ruhumuro S/C x. Paul Twinamatsiko PSP in Kempene village, Bugara Parish, Ruhumuro S/C constructed in May 2023. xi. Muhoozi PSP in Bwekingo village, Nyeibingo Parish, Ruhumuro S/C constructed in May 2023 • Therefore, basing on the summarized (sampled) WSS facilities and their functionality, I established that most of the WSS facilities implemented (constructed/ rehabilitated/ designed) in
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FY 2022/2023 were updated.

• There **was an up-to-date WSS asset register available at Bushenyi DLG Water Department and therefore, justifying a score of four (4).**

11 Planning and Budgeting for Investments is conducted effectively <i>Maximum 14 points on this performance measure</i>	Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible: Score 4 or else score 0.	For FY 2023/2024, BDLG Water and Environment Unit has the following projects: <ul style="list-style-type: none">• Construction of Kayaga GFS phase II UGX197,415,000• Drilling and design of production well in Matagi-Nyarugote in Nyabubare S/C UGX74,650,000• Rehabilitation of 16 water sources in the DLG UGX50,000,000• Retention payment for Kyamukuma GFS UGX13,368,000 A Desk Appraisal aims to ensure that a project meets the following requirements. <ul style="list-style-type: none">-Derived from the LG Development Plan-Consistent with sector guidelines & DDEG objectives-Financially feasible-Having costed project profiles. No evidence of desk appraisals for the four (04) BDLG FY2023/2024 Water and Environment projects was provided/seen during this assessment.	0
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11 Planning and Budgeting for Investments is conducted effectively <i>Maximum 14 points on this performance measure</i>	c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2	• As per the document “Bushenyi District Water and Sanitation Development Conditional Grant Annual work plan for FY 2023/2024 (REF: CR: 213/1) submitted by CAO on 20th/07/2023 to MWE PS, received by MWE Central Registry and approved by MWE RWSSD on 28th/07/2023,, the following were the budget allocations: <ul style="list-style-type: none">i. Project 1: Construction of Kayanga GFS in Kyamuhunga S/C at a cost of UGX 197,396,677;ii. Project 2: Drilling and design of Piped water Supply System (production well) in Matigi, Nyarugote, Nyabubare S/County at a cost of UGX 74,650,000;	2
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iii. Project 3: Construction of protected springs in Kyamuhunga S/C, Nkanga S/C, Kyabugimbi S/C, Ibaare S/C, Nyabubare S/C and Kyeizooba S/C at a cost of UGX 30,000,000;

iv. Project 4: Rehabilitation of Nyeibingo GFS in Nyeibingo, Ruhumuro S/C at a cost of UGX 20,000,000;

i. Project 5: Rehabilitation of fifteen (15) springs, shallow wells, boreholes in Kyeizooba S/C (2), Kyamuhunga S/C (3), Kakanju S/C (1), Bumbaire S/C (1), Kyabugimbi S/C (3), Bushenyi Ishaka Municipality (1), Ibaare S/C (1), Nkanga S/C (2) and Ruhumuro S/C (1) at a cost of UGX 30,000,000;

- There was evidence that the beneficiary communities applied for WSS investments for the current FY 2023/2024.

(i) **Request** for a water source from district water office by LC-I C/Person Kabande A village, Kabande Parish in Nkanga sub county signed by 19 community members, stamped by LC-I C/Person Kabande A village on 2nd/10/2023 and by LC-III C/Person Nkanga S/County on 3rd/10/2023.

(ii) **Request** for a water source (borehole) from district water office by LC-I C/Person Kitojo I village, Kahungye Parish in Nyabubare sub county signed by 13 community members, stamped by LC-I C/Person Kitojo I village on 5th/10/2023.

(iii) **Request** for a water source (borehole rehabilitation) from district water office by LC-I C/Person Nyakatuntu village, Ibaare Parish in Ibaare sub county signed by 5 community members, stamped by LC-I C/Person Nyakatuntu village on 1st/06/2023.

(iv) **Request** for repair of broken protected springs in Ruhumuro S/County from district water office by Health Assistant Ruhumuro S/C (not stamped).

(v) **Request** for a water source (3 new boreholes, 7 protected springs, 8 water springs for rehabilitation) for FY 2023/2024 from District Water Office by SAS (copied to LC-III C/Person) Kyamuhanga sub county signed and stamped by S/County Chief Kyamuhanga S/County on 14th/10/2022.

(vi) **Submission of Water sources for protection and repair** in FY 2023/2024 from District Water Office by SAS (copied to LC-III C/Person and LC-V Councillors) Kyabugimbi sub county signed and stamped by SAS Kyabugimbi

S/County on 22nd/03/2023.

• Therefore, **at least six (6) sampled beneficiary communities applied for the budgeted WSS investments for current FY 2023/2024 and therefore, justifying a score of two (2).**

11	Planning and Budgeting for Investments is conducted effectively <i>Maximum 14 points on this performance measure</i>	d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2	For the current FY2023/2024, BDLG Water and Environment department has the following projects: 🏗️ Construction of Kayaga GFS phase II UGX197,415,000 🏗️ Drilling and design of production well in Matagi-Nyarugote in Nyabubare S/C UGX74,650,000 🏗️ Rehabilitation of 16 water sources in the DLG UGX50,000,000 🏗️ Retention payment for Kyamukuma GFS UGX13,368,000 A Field Appraisal aims to ensure that a project meets the following requirements. -Technical feasibility -Environmental and social acceptability requirements No evidence with regard to field appraisals for the four (04) BDLG FY2023/2024 Water and Environment projects was provided/seen during assessment.	0
11	Planning and Budgeting for Investments is conducted effectively <i>Maximum 14 points on this performance measure</i>	e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2	There was evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. 1. Screening for environmental and social risks/ impacts for the construction of Kayanga gravity flow scheme was carried out on 25/8/23, signed and stamped by both SEO and DCDO.	2

12	Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements	a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0	There is evidence that the water infrastructure investments were incorporated in Bushenyi DLG approved Procurement Plan for the previous FY (2022-23) received by the PPDA Regional Office Mbarara on 13/7/2023. The following water infrastructure investment projects among others were incorporated in the Procurement Plan:	2
	<i>Maximum 14 points on this performance measure</i>		<ol style="list-style-type: none"> Construction of Kyabukumba GFS Phase III in Ruhumuro S/C-BUSH 506/WRKS/22-23/003; Contract Price is UGX 229,228,275/= 	
12	Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements	b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:	There is evidence that the water supply and public sanitation infrastructure for the previous FY (2022/23) was approved by the Contracts Committee before commencement.	2
	<i>Maximum 14 points on this performance measure</i>		<p>The following project was sampled:</p> <ol style="list-style-type: none"> Construction of Kyabukumba GFS Phase III in Ruhumuro S/C-BUSH 506/WRKS/22-23/003 approved by the Contracts Committee under Min. No. 030/CC/2022/2023 in a meeting held on 16/9/2022. 	
12	Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements	c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:	There was NO evidence of proper establishment of the PIT for the Water Sector projects within the last FY (2022/2023) as per guidelines.	0
	<i>Maximum 14 points on this performance measure</i>		<p>A memo dated 7/6/2023 has a Contract Supervisor appointed by the CAO for Water and Sanitation projects of FY 2022/2023. However, there was no appointment of any member of the PIT (i.e. Project Manager, Contract Manager, Clerk of Works, Environment Officer, Labour Officer and CDO.</p> <p>The following project was sampled:</p> <ol style="list-style-type: none"> Construction of Kyabukumba GFS Phase III in Ruhumuro S/C. 	
12	Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements	d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2	There was evidence that the seven (7) water facilities I sampled and visited in three (3) S/Counties and presented below were constructed as per the standard Technical Designs provided by the DWO in the BOQs and Technical drawings:	2
	<i>Maximum 14 points on this performance measure</i>		<ol style="list-style-type: none"> (i) Rehabilitation of Katikamwe P/S shallow well, Katikamwe Parish in 	

Kyobugambi S/County

- Challenge: there were minor cracks on the apron.
- Overall, the shallow well was functioning well as reported by DWO.

(ii) Kyabukumu Gravity Flow Scheme in Nyibingo Paish and Bugara Parish in Ruhumuro S/C.

- There was an existing 40,000 litres ferro cement tank.
- There was a gate-1260mm X 1670mm.
- There was an existing fence (eucalyptus poles and barbed wire)
- The pole-to-pole distance was 1950mm.
- The overflow pipe was combined with the wash-out pipe
- There were two tank cover and two breathers

a) PSP 1- Mirengizyo (single spout) at Mirengizyo village, Kitwe Parish, Ruhumuro S/C

- The water collection platform was 890mmx1200mmx165mm
- The drainage channel was 165mmx175mmx165mm
- The height of the water delivery pipe from the ground was 540mm.

b) PSP 2- Wadwe (single spout) at Bwekingo village, Nyibingo Parish, Ruhumuro S/C

- The water collection platform was 900mmx1200mmx165mm
- The height of the water delivery pipe from the ground was 470mm.
- The PSP was well live and barbed-wire fenced.

c) PSP 3- Mujulizi (single spout) at Bwekingo village, Nyibingo Parish, Ruhumuro S/C

- The water collection platform was 850mmx1350mmx150mm
- The height of the water delivery pipe from the ground was 480mm.
- The PSP was well live and barbed-wire fenced.
- The facility served about 10 households each comprising 6 members on average

d) PSP 4- Rwabisharara (single spout) at Bwekingo village, Nyibingo Parish, Ruhumuro S/C

- The water collection platform was 890mmx1300mmx165mm
- The height of the water delivery pipe from the ground was 490mm.
- The PSP was well live and barbed-wire fenced.

e) PSP 5- Kachwamba Catholic Church (single spout) at Rwomuyaga village, Bugara Parish, Ruhumuro S/C

- The water collection platform was 890mmx1310mmx165mm
- The drainage channel was 170mmx160mmx170mm
- The height of the water delivery pipe from the ground was 480mm.

(iii) Rehabilitation of Kantojo P/S shallow well, in kantojo village Rutooma Ward in Rwentuha Town Council

- I found the borehole with pipes replaced, pump cylinder and casing functional.
- The borehole apron was re-plastered
- The shallow well handle was protected by guards from hitting the upper and lower extents.
- **Overall, all the seven (7) water and sanitation facilities sampled from three (3) S/Counties were constructed/ rehabilitated as per the standard technical designs provided by the DWO, and therefore, justifying a score of two (2).**

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p>	<p>There is evidence that the relevant technical officers conducted monthly technical supervision of WSS infrastructure projects.</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>		<p>There was a contract management plan present during the assessment dated 15/5/2023 that comprised of a technical management team i.e. DWO, DE, DCDO and Senior Environment Officer.</p>	
			<p>Furthermore, technical joint inspections of WSS infrastructure projects were conducted by the relevant technical officers (i.e. DWO, DE, DCDO and Senior Environment Officer) as seen from the joint inspection reports dated: 16/6/2023; 20/6/2023 and 27/6/2023.</p>	
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts</p>	<p>Six (06) payments of BDLG FY2022/2023 Water and Environment infrastructure projects were sampled to test for certification and the timeliness of payment for works executed.</p>	0
	<p><i>Maximum 14 points on this performance measure</i></p>	<p>o If 100 % contracts paid on time: Score 2 o If not score 0</p>	<p>Payment to Kamoja Enterprises Ltd for Rehabilitation of 16 water sources in the DLG (UGX30,300,294) – Requisition dated 18/05/2023, certified by Water Officer, CDO, Environment Officer and CAO on 26/05/2023 and payment effected on 27/06/2023 (39 days).</p>	
			<p>Payment to Nicdon Engineering Company Ltd for Renovation of two water sources and toilet at DLG headquarters (UGX2,658,586) – Requisition dated 02/06/2023, certified by Water Officer, CDO, Environment Officer and CAO on 02/06/2023 and payment effected on 26/06/2023 (24 days).</p>	
			<p>Payment to Ferest Investments Ltd for Construction of extra 2 tap stands on Kyabukumu GFS phase III in Ruhumuro S/C (UGX10,234,028) – Requisition dated 19/06/2023, certified by Water Officer, CDO, Environment Officer and CAO on 14/06/2023 and payment effected on 23/06/2023 (4 days).</p>	
			<p>Payment to Ferest Investments Ltd for Construction of Kyabukumu GFS phase III in Ruhumuro S/C (UGX217,766,862) – Requisition dated 22/06/2023, certified by Water Officer, CDO, Environment Officer and CAO on 14/06/2023 and payment effected on 23/06/2023 (1 day).</p>	
			<p>Payment to Kamoja Enterprises Ltd for rehabilitation of shallow well at Nyakahandagazi, Bumbire S/C (UGX2,532,665) – Requisition dated 19/06/2023, certified by Water Officer, CDO, Environment Officer and CAO on</p>	

15/06/2023 and payment effected on 23/06/2023 (4 days)

Payment to Rock and Dirt Solutions Ltd for Design of Kayanga GFS phase II (UGX26,320,000) – Requisition dated 02/06/2023, certified by Water Officer, CDO, Environment Officer and CAO on 29/05/2023 and payment effected on 27/06/2023 (25 days)

Though in all payments certification before payment was duly effected, in three (03) of the five (05) sampled projects payments were effected beyond the 14 days' time limit.

12	Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements <i>Maximum 14 points on this performance measure</i>	g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law: Score 2, If not score 0	There was evidence that Bushenyi DLG has a complete procurement file for all water infrastructure investments with all records; including: the evaluation report approved by the Contracts Committee; Works Contract; and Minutes of Contracts Committee decisions. The Project file is listed below; 1. Construction of Kyabukumu GFS Phase III in Ruhumuro S/C-BUSH506/WRKS/22-23/003; approved by the Contracts Committee under Min. No. 030/CC/2022/2023 in a meeting held on 16/9/2022. The contract was awarded on 9/5/2023. The Contracts Committee approved the evaluation report on 16/9/2022.	2
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Environment and Social Requirements

13	Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework <i>Maximum 3 points this performance measure</i>	Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework: Score 3, If not score 0	There was no evidence that the DWO in liaison with the district Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework	0
14	Safeguards for service delivery <i>Maximum 3 points on this performance measure</i>	Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs: Score 3, If not score 0	There was no evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs	0

15	Safeguards in the Delivery of Investments <i>Maximum 10 points on this performance measure</i>	a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0	There was evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented Water source protection plans & natural resource management plan for Kyabukumu GFS was reviewed dated 30/6/22 with ref No ENV554/3, signed and stamped by SEO and DCDO.	3
15	Safeguards in the Delivery of Investments <i>Maximum 10 points on this performance measure</i>	b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 3, If not score 0	<ul style="list-style-type: none"> • There was evidence that WSS projects were implemented on land where the LG has proof of consent as seen from the following listed requests and the accompanying land consent statements: <ul style="list-style-type: none"> (i) Land consent for Public Tap Stand between the land owner (Kamuntu David) and community of Kampene village, Bugara Parish, Ruhumuro S/County in the presence of five (5) witnesses signed and stamped by LC-I C/P Kampene village on 14th/05/2023. (ii) Land consent for Public Tap Stand between the land owner (Baingana Julius) and community of Kampene village, Bugara Parish, Ruhumuro S/County in the presence of six (6) witnesses signed and stamped by LC-I C/P Kampene village on 14th/05/2023. (iii) Land consent for Public Tap Stand between the land owner (Bangana Julius-PTA representative) and Bushenyi DWO in the presence of seven (7) witnesses signed and stamped by Head/Teacher Kacwamba P/S on 3rd/04/2023. (iv) Land consent for Public Tap Stand between the land owner (Bendeza Dezideriyo) and community of Murengaijo cell, Kitwe Ward, Kyabugimbi Town Council in the presence of three (3) witnesses signed and stamped by LC-I C/P Murengaijo village on 16th/08/2023. (v) Land consent for Public Tap Stand between the land owner (Kwatoty Leo) and community of Murengaijo cell, Kitwe Ward, Kyabugimbi Town Council in the presence of six (6) witnesses signed and stamped by LC-I C/P Murengaijo village on 16th/08/2023. (vi) Land consent for Public Tap Stand between the land owner (Turyamureeba Sabastian) and community of Bwekingo village, Nyeibingo Parish, Ruhumuro S/County in the presence of six (6) witnesses signed and stamped by LC-I C/P Bwekingo village on 15th/08/2023. 	3

(vii) **Land consent** for Public Tap Stand between the land owner (Muyunzi Charles) and community of Bwekingo village, Nyeibingo Parish, Ruhumuro S/County in the presence of six (6) witnesses signed and stamped by LC-I C/P Bwekingo village on 15th/08/2023.

(viii) **Land consent** for Public Tap Stand between the land owner (Kyangufu Francis) and community of Rwomuyaga village, Bugara Parish, Ruhumuro S/County in the presence of six (6) witnesses signed and stamped by LC-I C/P Bwekingo village on 15th/05/2023.

(ix) **Land consent** for Public Tap Stand between the land owner (Mbabazi Miria) and community of Rwomuyaga village, Bugara Parish, Ruhumuro S/County in the presence of six (6) witnesses signed and stamped by LC-I C/P Bwekingo village on 15th/05/2023.

(x) **Land consent** for Public Tap Stand between the land owner (Kemipira Denatra) and community of Bwekingo village, Nyeibingo Parish, Ruhumuro S/County in the presence of six (6) witnesses signed and stamped by LC-I C/P Bwekingo village on 15th/08/2023.

(xi) **Land consent** for Public Tap Stand between the land owner (Kashegu Christopher) and community of Rwomuyaga village, Bugara Parish, Ruhumuro S/County in the presence of six (6) witnesses signed and stamped by LC-I C/P Bwekingo village on 15th/05/2023.

• There was evidence that **all WSS facilities budgeted for FY 2022/2023 were implemented on land where Bushenyi DLG had proof of consent , and therefore, justifying a score of three (3).**

15

Safeguards in the Delivery of Investments

Maximum 10 points on this performance measure

c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:

Score 2, If not score 0

A sample of eight (08) BDLG FY2022/2023 investment projects was tested to check for E&S certification of projects before payment:

Construction of Kyabukumu GFS – E&S certificate dated 19/06/2023.

Upgrade of Rutooma HCII to HCIII – E&S certificate dated 21/06/2023.

Designing, supply and installation of micro scale irrigation system for Kemigisha Winnie – E&S certificate dated 09/06/2023.

Designing, supply and installation of micro scale irrigation system for Kami Christopher – E&S certificate dated 08/06/2023.

Construction of 2 classroom block at Kagari – E&S certificate dated 15/05/2023.

Construction of 2 classroom blocks at Karama and Nyakabingo P/Ss – E&S certificate dated 15/05/2023.

Completion of maternity ward at Swazi HCII – E&S certificate dated 12/01/2023

Construction of staff house at Kajunju – E&S certificate dated 22/06/2023

For all the samples tested, E&S certification was effected in accordance with the requirements.

2

15

Safeguards in the Delivery of Investments

Maximum 10 points on this performance measure

d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:

Score 2, If not score 0

There **was evidence** that the DCDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports

1. Monitoring for the construction of Kyabukumu GFS was carried out on 30/4/23, signed and stamped by both DCDO and SEO, monthly monitoring reports were provided for review dated 30/4/23, 29/5/23 and 25/6/23, the project started on 9/5/23 and ended 19/6/23

**Micro-scale
Irrigation
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>The senior Agricultural Engineer (SAE) Mr. Tibesigwa Freddie availed a document titled “Report on Irrigation status in the district”, dated 11th July,2022. The document contained all irrigation farmers both beneficiaries and non-beneficiaries of the microscale irrigation grant from 2019/2020 financial year. Some of the non-beneficiaries included Mugarura Christopher in Ishaka division (0.5 acres), Bomukaka Soti in Rwentuha T/C (8 acres). Beneficiaries include Ayorekire Anna in Ishaka division (2acres) and Kabangira Elias of Kyamuhunga S/C (2 acres).</p> <p>Therefore, Bushenyi DLG has up to-date data on irrigated land disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries.</p>	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>The senior Agricultural Engineer Mr. Tibesigwa Freddie availed a document titled “Report on Irrigation status in the district”, dated 11th July,2022. According to the document, by the end of FY 2021/2022, there was 18.7 acres under irrigation whereas by the end of FY 2022/2022, the district had 60.42 acres under irrigation. This translates to a percentage increase of [(60.42-18.7)/18.7] =223.1%.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 	<p>The performance of BDLG in its FY2022/2023 LLG Micro scale irrigation (Production Services) assessment was 100% making it fall in the range ‘80% and above’.</p>	4

Investment
Performance: The LG
has managed the
supply and installation
of micro-scale
irrigations equipment as
per guidelines

Maximum score 6

a) Evidence that the
development component of
micro-scale irrigation grant has
been used on eligible activities
(procurement and installation
of irrigation equipment,
including accompanying
supplier manuals and training):
Score 2 or else score 0

According to the Budget Performance
Report submitted to MAAIF, dated
17/7/2022, Bushenyi DLG received
UGX662,589,768 of which
UGX506,942,327 was development
component. The DLG utilized
UGX407,983,355 of the development
component on of supply and
installation of irrigation equipment and
returned **UGX98,958,972**. The
microscale irrigation grant guidelines
stipulate the eligible activities under
development component as
procurement, supply and installation of
irrigation equipment. Therefore, the
development component was used on
eligible activities.

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0

For F2022/2023, Bushenyi DLG micro-irrigation program had 45 approved farmers. BDLG made the GoU funding payments for equipment in the period April to June 2023.

Evidence concerning approved farmer signing Acceptance Forms confirming that equipment was working well, before the LG made payments to the suppliers was seen and verified.

A sample of 10 approved farmers was tested:

☑ Mwesigye Fancis signed Acceptance Form on 21/06/2023.

☑ Basimwaki Amos signed Acceptance Form on 20/06/2023.

☑ Mutazindwa Julius signed Acceptance Form on 11/06/2022.

☑ Ahimbisibwe Abert signed Acceptance Form on 21/06/2023.

☑ Nduhukire Obadiah signed Acceptance Form on 20/06/2023.

☑ Tabaaro Eliasaph signed Acceptance Form on 20/06/2023.

☑ Mulindwa Edward signed Acceptance Form on 20/06/2023.

☑ Twine Deus signed Acceptance Form on 20/06/2023.

☑ Natuhwera Dawson signed Acceptance Form on 08/03/2023.

☑ Tumusiime Willy signed Acceptance Form on 21/06/2023.

BDLG approved farmers signed an Acceptance Form confirming that equipment was working well, before the LG made payments to the suppliers.

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0

The DLG signed twenty contracts for supply and installation of irrigation equipment for farmers. Of these 5 were sampled as follows;

1. Twine Dan, Engineers estimate was UGX27,700,000 contract (Bush 506/WRKS/2022-2022/018 between Bushenyi DLG and Kaftech Investments Ltd) at UGX 26,006,000 Variation $(27700000 - 26006000) / 27,700,00 = -6.1\%$
2. Tabaaro Eliasaph, Engineers estimate was UGX23,200,000 contract (Bush 506/WRKS/2022-2022/008 between Bushenyi DLG and Kaftech Investments Ltd) at UGX 23,495,000 Variation $(23,495,000 - 23,200,000) / 23,200,000 = 1.3\%$
3. Asa Tumwiine, Engineers estimate was UGX20,200,000 contract (Bush 506/WRKS/2022-2022/031 between Bushenyi DLG and Kaftech Investments Ltd) at UGX 19,940,000 Variation $(20,200,000 - 19,940,000) / 20,200,000 = 1.3\%$
4. Kanyomunda Bazil Engineers estimate was UGX18,700,000 contract (Bush 506/WRKS/2022-2022/008 between Bushenyi DLG and Kaftech Investments Ltd) at UGX 22,055,000 Variation $(22,055,000 - 19,940,000) / 20,200,000 = 1.3\%$
5. Rugaimukamu Edith, Engineers estimate was UGX18,700,000 contract (Bush 506/WRKS/2022-2022/008 between Bushenyi DLG and Kaftech Investments Ltd) at UGX 18,971,000 Variation $(18,971,000 - 19,940,000) / 20,200,000 = 1.3\%$

From the sampled contracts, it can be noted that all the contract prices are within +/-5% of the Agricultural engineer's estimate.

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY

- If 100% score 2
- Between 80 – 99% score 1
- Below 80% score 0

20 contracts were signed and completed as follows;

1. Ahimbisibwe Herbert contract signed on 24th May, 2022 completion 13th June 2022.
2. Natuhwera Dawson contract signed on 10th October, 2022 completion 5th March 2022.
3. Arinaitwe Kyanzara Brazio contract signed on 10th October, 2022 and completion 3rd November 2022.
4. Mutazindwa Julius contract signed

- on 10th October, 2022 completion 5th November 2022.
5. Asa Tumwine, contract signed on 22nd May, 2022 completion 14th June 2022.
 6. Tumusiime Elly contract signed on 24th May, 2022 completion 14th June 2022.
 7. Twine Dan contract signed on 22nd May, 2022 completion 14th June, 2022.
 8. Twinamatsiko Boaz contract signed on 22nd May, 2022 completion 14th June, 2022.
 9. Ntebekaine Obadiah contract signed on 22nd May, 2022 completion 14th June 2022.
 10. Mulindwa Edward contract signed on 22nd May, 2022 completion was on 14th June, 2022.
 11. Kaami Christopher contract signed on 22nd May, 2022 completion was on 14th June, 2022.
 12. Tabaaro Elisaph contract signed on 8th May, 2022 completion 12th June 2022.
 13. Kemigisha Winie, contract signed on 17th January, 2022 completion 12th June, 2022
 14. Mwesigye Francis Rwahegye contract signed on 8th May, 2022 completion 14th June, 2022.
 15. Kandyomunda Bazil contract signed on 18th April, 2022 completion on 12th June, 2022.
 16. Rugaimukamu Edith, contract signed on 17th January, 2022 completion 12th June, 2022.
 17. Semukuye Harunah contract signed on 20th January, 2022 completion 13th June, 2022.
 18. Basimwaki Amos contract signed on 8th May, 2022 and completion 14th June, 2022.
 19. Mutagubya John Patrick contract signed on 24th May, 2022 completion 13th June 2022.
 20. Atuhirwe Justine contract signed on 8th May, 2022 completion 5th 14th June, 2022.

From these, it's evident that 100% of the contracts signed in the previous FY were completed in the previous FY.

4

Achievement of standards: The LG has met staffing and micro-scale irrigation standards

Maximum score 6

a) Evidence that the LG has recruited LLG extension workers as per staffing structure

- If 100% score 2
- If 75 - 99% score 1
- If below 75% score 0

There was no evidence that the LG has recruited LLG extension workers as per staffing structure.

Bushenyi District Local Government had 9 Sub Counties and 5 Town Councils.

The approved structure provided for six extension workers in each sub

0

county (Veterinary Officer, Agricultural Officer, Fisheries Officer, Assistant Animal Husbandry Officer, Assistant Agricultural Officer, and Assistant Fisheries Development Officer), and three in each town council (Veterinary Officer, Assistant Agricultural Officer, and Assistant Veterinary Officer). The staff list for extension workers showed that the District had recruited only 30 staff out of the expected 69 computing to a percentage of 43.48%.

Some of the staff substantively appointed included:

1. Asasira Viola, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated May 16, 2019 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 29/2019 (5) and posted to Ibaare Sub County. Asasira Viola was appraised by Ainomugisha Judith, Senior Assistant Secretary on June 30, 2023.
2. Kabaije Elias, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated May 16, 2019 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 29/2019 (6) and posted to Kakanju Sub County. Kabaije Elias was appraised by Mugabirwe Yusuf, Senior Assistant Secretary on June 30, 2023.
3. Tukahirwa Gloria, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated December 01, 2017 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 23/2017 (1) and posted to Kyeizooba Sub County. Tukahirwa Gloria was appraised by Kamugisha Doreen, Senior Assistant Secretary on June 30, 2023.
4. Kyoshabire Pellan, Assistant Agricultural Officer appointed by the Chief Administrative Officer in a letter dated May 06, 2021 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 16/2021 (4) and posted to Nkanga Sub County. Kyoshabire Pellan was appraised by Kiconco Oliver, Senior Assistant Secretary on June 30, 2023.
5. Kabagambe Peter, Assistant Agricultural Officer appointed by the Chief Administrative Officer in a letter dated May 06, 2021 ref.: CR/156/4/1 as directed by the District Service Commission under

- Minute No. 16/2021 (22) and posted to Kyabugimbi Town Council. Kabagambe Peter was appraised by Mwesigwa Asaph, Community Development Officer on June 30, 2023.
6. Muhereza Anatoli, Agricultural Officer appointed by the Chief Administrative Officer in a letter dated June 08, 2022 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 41/2022 (1) and posted to Ruhumuro Sub County. Muhereza Anatoli was appraised by Kamagara Edson, Senior Assistant Secretary on June 30, 2023.
 7. Tweheyo Donah, Assistant Agricultural Officer appointed by the Chief Administrative Officer in a letter dated May 06, 2021 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 16/2021 (21) and posted to Kyabugimbi Sub County. Tweheyo Donah was appraised by Mugabirwe Yusuf, Senior Assistant Secretary on June 30, 2023.
 8. Mugimbi Ambrose, Assistant Agricultural Officer appointed by the Chief Administrative Officer in a letter dated May 06, 2021 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 16/2021 (23) and posted to Kyamuhunga Sub County. Mugimbi Ambrose was appraised by Ainomugisha Judith, Senior Assistant Secretary on June 30, 2023.
 9. Sseguya Kizito Bill, Veterinary Officer appointed by the Chief Administrative Officer in a letter dated April 26, 2023 ref.: CR/156/1 as directed by the District Service Commission under Minute No. 15/2023 (1) and posted to Kakanju Sub County. Sseguya Kizito Bill was appraised by Kamugisha Doreen, Senior Assistant Secretary on June 30, 2023.
 10. Amwine Rwabutwagu Simon, Assistant Veterinary Officer appointed by the Chief Administrative Officer in a letter dated July 02, 2018 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 27/2018 (9) and posted to Rwentuha Town Council. Amwine Rwabutwagu Simon was appraised by Rugunda Moses Mwebesa, Principal Assistant Town Clerk on June 30, 2023.

11. Ruhangaariho Nicholas, Assistant Veterinary Officer appointed by the Chief Administrative Officer in a letter dated July 02, 2018 ref.: CR/156/4 as directed by the District Service Commission under Minute No. 24/2018 (10) and posted to Kyamuhunga Sub County. Ruhangaariho Nicholas was appraised by Natukunda Robert, Senior Veterinary Officer on June 30, 2023.
12. Nuwahereza Isaac, Assistant Veterinary Officer appointed by the Chief Administrative Officer in a letter dated July 02, 2018 ref.: CR/156/4 as directed by the District Service Commission under Minute No. 24/2018 (8) and posted to Rwentuha Town Council. Nuwahereza Isaac was appraised by Mugabirwe Yusuf, Senior Assistant Secretary on June 30, 2023.
13. Mujurizi Pascal Bangana, Assistant Veterinary Officer appointed by the Chief Administrative Officer in a letter dated July 02, 2018 ref.: CR/156/4 as directed by the District Service Commission under Minute No. 24/2018 (7) and posted to Bitooma Town Council. Mujurizi Pascal Bangana was appraised by Tumuhairwe Jane Mbonimpa, Principal Assistant Town Clerk on June 30, 2023.
14. Besigye Mukama Tophil, Assistant Fisheries Officer appointed by the Chief Administrative Officer in a letter dated May 16, 2019 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 29/2019 (7) and posted to Kyamuhunga Sub County. Besigye Mukama Tophil was appraised by Bainomugisha David, District Fisheries Officer on June 30, 2023.
15. Ariho Dallen, Assistant Fisheries Officer appointed by the Chief Administrative Officer in a letter dated March 12, 2020 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 11/2020 (14) and posted to Bumbaire Sub County. Ariho Dallen was appraised by Bainomugisha David, District Fisheries Officer on June 30, 2023.

4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF</p> <ul style="list-style-type: none"> • If 100% score 2 or else score 0 	<p>The Microscale irrigation program guidelines stipulates the essential components of an irrigation system as pumping system, Water storage system, and water application components. Out of the 20 installations made in the previous FY, the following three were sampled, visited and checked for conformity to standards with the findings as indicated.</p> <ol style="list-style-type: none"> 1. Ayikire Annah Ishaka Division (conforms) 2. Basimwaki Amos, Bumbaire S/C(conforms) 3. Semukuye Haruna, Rwentuha T/C(conforms) <p>Therefore, irrigation installations in different LLGs meet standards as defined by MAAIF.</p>	2
4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>b) Evidence that the installed micro-scale irrigation systems during last FY are functional</p> <ul style="list-style-type: none"> • If 100% are functional score 2 or else score 0 	<p>Out of 20 installations made in the previous FY as per the register maintained by the SAE, the following three were sampled, visited and tested for functionality with the findings as indicated;</p> <ol style="list-style-type: none"> 1. Ayikire Annah Ishaka Division (functional) 2. Basimwaki Amos, Bumbaire S/C(functional) 3. Semukuye Haruna, Rwentuha T/C(functional) <p>They were found to be up and running with no defects, hence functional.</p>	2

Performance Reporting and Performance Improvement

Accuracy of reported information: The LG has reported accurate information

Maximum score 4

a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0

There was evidence that information on position of extension workers filled was accurate.

In Bushenyi District, Ibaare Sub County, Nyabubare Sub County, and Kyamuhunga Town Council were sampled for assessment.

In Ibaare Sub County the information on the position of extension workers filled was accurate.

The following extension workers were on the staff list of Ibaare Sub County, consistent with information from HRM:

1. Asasira Viola, Agricultural Officer
2. Nuwagira Nelson, Assistant Veterinary Officer

In Nyabubare Sub County the information on the position of extension workers filled was accurate.

The following extension workers were on the staff list of Nyabubare Sub County:

1. Atuhaire Judith, Agricultural Officer
2. Byamukama Justus, Assistant Veterinary Officer

In Kyamuhunga Town Council the information on the position of extension workers filled was accurate.

The following extension workers were on the staff list of Kyamuhunga Town Council:

1. Muhwezi David, Assistant Agricultural Officer
2. Atwine Simon Rwabutwagi, Assistant Veterinary Officer

5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0</p>	<p>Out of 20 installations made in the previous FY as per the register maintained by the SAE, the following three were sampled, visited and tested for functionality with the findings as indicated;</p> <ol style="list-style-type: none"> 1. Ayikire Annah Ishaka Division (functional) 2. Basimwaki Amos, Bumbaire S/C(functional) 3. Semukuye Haruna, Rwentuha T/C(functional) 	2
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0</p>	<p>The SEA availed four quarterly reports as follows;</p> <ol style="list-style-type: none"> 1. Quarter one FY 2022/2022 report submitted to MAAIF, dated 10th October,2022 prepared by the SAE indicating EOIs received were 49, farm visits prepared were 337 2. Quarter two report dated 3/02/2022 Expressions of interest were 21, Prepared farm visits were 343, farm visits conducted were 309 3. Quarter three report dated 28th April, 2022 submitted to MAAIF on 5th may,2022 1 awareness raising event conducted, (page 3of 8), EOIs registered were 66, farm visits prepared were 390, farm visits conducted were 328 (page 4of 8), 4. Quarter four report dated 14th July,2022 submitted to MAAIF on 17th July, 2022; District stakeholders' meeting conducted attended by 88 people(33F/55M), and 11 LLG meetings attended by 30 people each meeting, 2 field days conducted(106F/255M), EOIs registered 96, preparation of farm visits 475, farm visits conducted 431, 3 FFS formed each with 30 learners, and 27 trainings conducted. <p>Upon review, it was found that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest.</p>	2

6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0</p>	<p>The SAE accessed MIS for assessment and the findings were as follows;</p> <p>Awareness event attendees up to the time of assessment =6,642, EOI=1,014, preparation of farm visits=598 farm visits 535, target met with excess of 6,134 last update 30th November, 2022 10:00am. The last entry was a farm visit to Kamashaza Theodozia, in Ibaare S/C</p>	1
Maximum score 6				
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>c.Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0</p>	<p>The SAE accessed MIS for review. Upon review, it was found that the Quarterly reports were actually generated from the MIS information. For example, according to quarter four report, the DLG had conducted 431 farm visits which was in agreement with the MIS records.</p> <p>Therefore, the DLG prepared a quarterly report using information compiled from LLGs in the MIS.</p>	1
Maximum score 6				
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0</p>	<p>The DPO availed a document titled "Performance Improvement plan for the micro-scale irrigation program". Areas of improvement were;</p> <ol style="list-style-type: none"> 1. purposeful mobilization of potential farmers to enroll and meet their co-funding obligations 2. Encourage farmers to maximally utilize land up to 2.5 acres 3. Bench marking from best performing LLGs 	0
Maximum score 6			<p>Upon review, it was found that in this plan the least performing LLGs were not declared thereby making it generic to the microscale irrigation program without customizing it to the lowest performing LLGs.</p>	

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	The SAE availed a document “Report on implementation of PIP for FY 2022/2023”, dated 28th June, 2023. Implemented activities implemented included;	0
	Maximum score 6		<ol style="list-style-type: none"> 1. Mobilization was don and co-funding improved from 7 to 23 2. Benchmarking was conducted to Rukungiri DLG <p>However, upon review, it was noted that the implementation report does not specify the lowest performing LLGs in which the PIP was implemented.</p>	

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	a) Evidence that the LG has:	Performance contract not availed for assessment	0
	Maximum score 6	<ol style="list-style-type: none"> i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0 		

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	ii Deployed extension workers as per guidelines score 1 or else 0	The staff list availed showed 11 extension staff and at district and 32 at LLG level. However, upon review, it was discovered that some of the staff on the list were actually indicated to belong to Bushenyi-Ishaka municipality for example Byaruhanga Henry (Agricultural Officer, Bushenyi-Ishaka MC). Also, the wage budget for extension workers according to the approved budget for Bushenyi DLG stood at UGX1,970,429,447 as per the approved budget for Bushenyi DLG 2023/204.	0
	Maximum score 6		<p>With the inconsistency noted in the staff list, it was difficult to confirm or deny that the Budget and deployment were in line with the guidelines.</p>	

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines

Maximum score 6

b) Evidence that extension workers are working in LLGs where they are deployed:
Score 2 or else 0

There was evidence that extension workers were working in LLGs where they were deployed.

Review of the staff list, attendance registers and monitoring reports at Ibaare Sub County showed that the following LLG extension workers were actually physically working at Ibaare Sub County:

1. Asasira Viola, Agricultural Officer
2. Nuwagira Nelson, Assistant Veterinary Officer

These were physically working at Nyabubare Sub County:

1. Atuhaire Judith, Agricultural Officer
2. Byamukama Justus, Assistant Veterinary Officer

These were physically at Kyamuhunga Town Council:

1. Muhwezi David, Assistant Agricultural Officer
2. Atwine Simon Rwabutwagi, Assistant Veterinary Officer

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines

Maximum score 6

c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0

There was evidence that extension workers deployment had been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board.

The staff lists including extension workers where there were any posted and their telephone contacts were prominently displayed at the Notice Boards of all the three sampled LLGs of Ibaare Sub County, Nyabubare Sub County, and Kyamuhunga Town Council.

Names of some of the LLG extension workers displayed included:

1. Asasira Viola, Agricultural Officer
2. Nuwagira Nelson, Assistant Veterinary Officer

were found at Ibaare Sub County;

1. Atuhaire Judith, Agricultural Officer
2. Byamukama Justus, Assistant Veterinary Officer

were at Nyabubare Sub County; and

1. Muhwezi David, Assistant Agricultural Officer
2. Atwine Simon Rwabutwagi, Assistant Veterinary Officer

were at Kyamuhunga Town Council.

Performance management: The LG has appraised, taken corrective action and trained Extension Workers

Maximum score 4

a) Evidence that the District Production Coordinator has:

i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0

There was evidence that the District Production Coordinator had conducted annual performance appraisal of all extension workers against the agreed performance plans and had submitted a copy to HRO during the previous FY. Some of the files reviewed included the following:

1. Asasira Viola, Agricultural Officer posted to Ibaare Sub County was appraised by Ainomugisha Judith, Senior Assistant Secretary on June 30, 2023.
2. Kabaije Elias, Agricultural Officer posted to Kakanju Sub County was appraised by Mugabirwe Yusuf, Senior Assistant Secretary on June 30, 2023.
3. Tukahirwa Gloria, Agricultural Officer posted to Kyeizooba Sub County was appraised by Kamugisha Doreen, Senior Assistant Secretary on June 30, 2023.
4. Kyoshabire Pellan, Assistant Agricultural Officer posted to N k a n g a Sub County was

- appraised by Kiconco Oliver, Senior Assistant Secretary on June 30, 2023.
5. Kabagambe Peter, Assistant Agricultural Officer posted to Kyabugimbi Town Council was appraised by Mwesigwa Asaph, Community Development Officer on June 30, 2023.
 6. Muhereza Anatoli, Agricultural Officer posted to Ruhumuro Sub County was appraised by Kamagara Edson, Senior Assistant Secretary on June 30, 2023.
 7. Tweheyo Donah, Assistant Agricultural Officer posted to Kyabugimbi Sub County was appraised by Mugabirwe Yusuf, Senior Assistant Secretary on June 30, 2023.
 8. Mugimbi Ambrose, Assistant Agricultural Officer posted to Kyamuhunga Sub County was appraised by Ainomugisha Judith, Senior Assistant Secretary on June 30, 2023.
 9. Sseguya Kizito Bill, Veterinary Officer posted to Kakanju Sub County was appraised by Kamugisha Doreen, Senior Assistant Secretary on June 30, 2023.
 10. Amwine Rwabutwagu Simon, Assistant Veterinary Officer posted to Rwentuha Town Council was appraised by Rugunda Moses Mwebesa, Principal Assistant Town Clerk on June 30, 2023.
 11. Ruhangaariho Nicholas, Assistant Veterinary Officer posted to Kyamuhunga Sub County was appraised by Natukunda Robert, Senior Veterinary Officer on June 30, 2023.
 12. Nuwahereza Isaac, Assistant Veterinary Officer posted to Rwentuha Town Council was appraised by Mugabirwe Yusuf, Senior Assistant Secretary on June 30, 2023.
 13. Mujurizi Pascal Bangana, Assistant Veterinary Officer posted to Bitooma Town Council was appraised by Tumuhairwe Jane Mbonimpa, Principal Assistant Town Clerk on June 30, 2023.
 14. Besigye Mukama Tophil, Assistant Fisheries Officer posted to Kyamuhunga Sub County was appraised by Bainomugisha David, District Fisheries Officer on June 30, 2023.
 15. Ariho Dallen, Assistant Fisheries Officer posted to Bumbaire Sub County was appraised by Bainomugisha David, District Fisheries Officer on June 30, 2023.

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0	There was no evidence adduced at the time of assessment to show that the District Production Coordinator had taken corrective action based on the appraisals.	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	No training reports were availed	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	ii Evidence that training activities were documented in the training database: Score 1 or else 0	Neither training report nor training database was availed	0

Management, Monitoring and Supervision of Services.

Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum score 10

a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 - 75% capital development; and 25% complementary services):
Score 2 or else 0

BDLG Micro-scale irrigation program has been running for some time and for the current FY2023/2024, allocations were supposed to be made for complimentary services (awareness rising of leaders and farmers, demonstration establishment and farm visits - making 25%) and capital development (75%), making 100%.

In the budget of FY2023/2024, the following allocations have been made:

Capital Development is
UGX1,001,681,570 (88.5%)

Complementary services
UGX129,857,106 (11.5%)

(total budget UGX1,131,540,676 including co-funding portion UGX80,000,000)

The allocations weren't made in accordance with Micro-scale irrigation grant allocation guidelines.

Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum score 10

b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0

BDLG Micro-scale irrigation program has been running and for the current year FY2023/2024, allocations have been made for complimentary services in line with MAIF Guidelines.

Complementary services should include a maximum 25% on enhancing LG capacity to support irrigated agriculture (Awareness leaders and procurement) and 75% on enhancing farmer capacity (Awareness farmers, Farm visits, Irrigation demos and Farmer field schools). For BDLG, the financial breakdown was as follows:

Awareness – LG Leaders
UGX29,053,361 (22.4%)

Procurement 3,000,000 (2.3%)

Awareness - Farmers UGX26,504,289
(20.4%)

Farm Visits UGX35,200,289 (27.2%)

Irrigation Demos 14,601,145 (11.2%)

Farmer Field Schools UGX21,500,022
(25%)

TOTAL Complementary Services
UGX129,859,106.

For FY2023/2024, allocations have been made for Complementary Services in accordance with the guidelines.

Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum score 10

c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0

Co-funding is included in the FY2023/2024 as part of the above budget. For FY2023/2024, of the total budget of UGX1,131,540,676, the co-funding amount is UGX80,000,000 and the PBS is already reflecting this amount.

A sample of fourteen (10) BDLG farmers who signed co-funding agreements and have paid co-funding portions on their micro scale equipment was tested as follows:

Kandyomunda Bazil paid
UGX5,501,250

Kemigisha Winnie paid UGX3,477,500

Semukuye Haruna paid UGX3,309,125

Rugaimukamu Edith paid
UGX4,742,750

Atuhairwe Justine paid UGX6,335,000

Tabaaro Eliasaph paid UGX5,873,750

Mwesigye Francis Rwabihegye paid
UGX4,700,000

Basimwaki Amos paid UGX5,048,250

Mulindwa Edward paid UGX5,240,000

Ntebekaine Obadiah paid
UGX8,687,500

There was evidence that the co-funding is reflected in the LG FY2023/2024 Budget and allocations made as per laid down Micro-scale irrigation guidelines.

Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum score 10

d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0

BDLG records show that for FY2022/2023, seventeen (17) farmers signed had co-funding agreements with the DLG confirming compliance to the co-funding rules.

For FY2023/2024, BDLG Micro-scale total budget is UGX1,131,540,676 including co-funding portion UGX80,000,000.

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>The DPO availed document “presentation to district stakeholders meeting on microscale irrigation program, 2nd June 2022”, in which the DPO explained the cofunding modality to the stakeholders.</p>	2
	<p>Maximum score 10</p>		<p>Additionally, the SAE availed a document with title “report on utilization of development component of microscale irrigation program” indicating contribution by farmers amounting to UGX94,817,575 spent on supply and installation of irrigation equipment to farmers.</p>	
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p>	<p>The DPO availed the following reports</p>	2
	<p>Maximum score 8</p>	<ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 Less than 70% score 0 	<ol style="list-style-type: none"> 1. Monitoring report on micro-scale irrigation program for the month of July 2022, dated 5th August 2022, indicating 5 installations monitored. Among the findings was that at Kabangira’s farm, the system was found to be operating well. 2. Monitoring report on micro-scale irrigation program for the month of August 2022, dated 7th September 2022, indicating 5 installations monitored. Among the findings was that at Bangizi Jackson’s farm, one sprinkler that had been broken by stray animals had been repaired by the contractor 3. Monitoring report on micro-scale irrigation program for the month of September 2022, dated 6th October 2022, indicating 4 installations monitored. Among the findings was that at Masembe Jami’s farm, the equipment was working well. 4. Monitoring report on micro-scale irrigation program for the month of October 2022, dated 8th November 2022, indicating 6 installations monitored. Among the findings was that at Mutazindwa Julius’ farm, the service provider had started installation of hose pipe system 5. Monitoring report on micro-scale irrigation program for the month of November 2022, dated 9th December 2022, indicating 5 installations monitored. Among the findings was that at Arinaitwe Kyanzare Brazio’s farm, the service provider had completed installation of hosepipe 6. Monitoring report on micro-scale irrigation program for the month of December 2022, dated 11th 	

- January 2023, indicating 7 installations monitored.
7. Monitoring report on micro-scale irrigation program for the month of January 2023, dated 10th February 2023, indicating 6 installations monitored.
 8. Monitoring report on micro-scale irrigation program for the month of February 2023, dated 7th March 2023, indicating 6 installations monitored.
 9. Monitoring report on micro-scale irrigation program for the month of March 2023, dated 10th April 2023, indicating 6 installations monitored.
 10. Monitoring report on micro-scale irrigation program for the month of April 2023, dated 8th May 2023, indicating 6 installations monitored. Among the findings was that at Bangizi Jackson's farm,
 11. Monitoring report on micro-scale irrigation program for the month of July 2023, dated 5th August 2023, indicating 5 installations monitored. Among the findings was that at Bangizi Jackson's farm, one sprinkler that had been broken by stray animals been repaired by the contractor
 12. Monitoring report on micro-scale irrigation program for the month of July 2023, dated 5th August 2023, indicating 6 installations monitored.

From these reports, it was noted that the DLG monitored (20/20) 100% of the installations on monthly basis.

10

Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines

Maximum score 8

b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0

The DPO availed the following reports as evidence hat the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period;

1. Technical supervision reports for installation of irrigation systems at different sites dated 14/06/2023, indicating that the contractor took the farmers and workers through Operation and maintenance of the installed systems at all the sites.
2. Report on the support given to Farmers by Sprinktech after installations of the irrigation system, showing that the farmers were trained on O&M under the supervision of the SAE.

2

10

Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines

Maximum score 8

c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0

The following evidences were availed for review;

1. Report on technical support to subcounty technical staff in field activities for FY 2022/2023 dated 6/7/2023, showing Atuhaire Judith Agricultural officer, Ibaare subcounty was supported by the SAE in conducting farm visits on 23/01/2023, supported the area AO of Rwentuuha S/C on assessment criteria of farmers on 23/09/2022 etc.
2. Report on Technical backstopping to trainers on farmer field schools in April-May 2023, dated 25/05/2023, 9 support supervision and learning sessions were conducted in the three centres under their facilitators (Mr. Elias Kabeiya(AO-Kyeizoba S/C, Mr. Henry Byaruhanga, SAO municipality and Mr. Ambrose Mugimbi AAO, Kamuhunga S/C) trained by Noel Kishaija, DAO
3. Report on the technical backstopping of field staff on changes in the implementation guidelines for the irrigation program, dated 12/05/2023 showing that the field extension staff were trained on the presence of cost estimator in Irritrack

Additionally the following extension workers were interviewed and confirmed having received the stated trainings;

1. Rubega Devence Byansi, Agricultural officer, Rwentuha T.C(0772906963)
2. Muhabwe Edgar, Agricultural Officer, Bumbaire S/C(0777755454)
3. Byaruhanga Henry, Agricultural Officer, Ishaka Bushenyi MC (0777921559)

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0</p>	<p>The DPO availed the following reports for review;</p> <ol style="list-style-type: none"> 1. Report on Technical backstopping to trainers on farmer field schools in April-May 2023, dated 25/05/2023, prepared by Noel Kishajja, indicating that FFS officially started in Bushenyi in April 2023, after a ToT in Kampiringisa 2. Report on sensitization on farmer field schools at the 3 sites., shows there FFS were formed in Kyamuhunga S/C, Ishaka division and Rwentuha T/C where by 30 farmers were enrolled in each of the centres. <p>Therefore, at the time of assessment, Bushenyi DLG had established and run farmer field schools as per guidelines.</p>	2
11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0</p>	<p>The DPO availed the following evidences for review;</p> <ol style="list-style-type: none"> 1. Report on the talk show on BFM radio on 17/03/2023 and 28/3/2023 dated 14th May, 2023 showing that talk shows were facilitated by DAO and secretary for production. 2. Report on sensitization for farmers procured under lot II for FY 2022/2023 held on 8th may 2023, dated 16th May, 2023. Showing that farmers were sensitized on the processes through which they pass to reach cofunding and to mobilized to co-fund-attendance list attached (attended by 25 farmers) 3. Attendance list for LOT I farmers sensitization conducted on 27/01/2023 attended by among other Rugairukamu Edith (0772668334) and Semukuya Harunah (0752510521), also attended by technical staff and political leaders <p>Therefore, the DPO conducted activities to mobilize farmers as per guideline.</p>	2

11

Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.

Maximum score 4

b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0

The following reports were availed for review among others;

1. Report on sensitization of enrolled farmers at Bitooma T/C on 12/05/2023, attendance list showing the event was attended by both technical and political leaders among others, Mubangizi Saverino LCII Chairperson Nyanga parish (0755578504) among others
2. Report on sensitization of enrolled farmers at Nyabubare S/C on 123/05/2023, attendance list showing the event was attended by both technical and political leaders among others, Musinguzi James (0782583204), muhwezi Elly SAS (0752500518) among others.
3. Presentation to district stakeholders meeting on microscale irrigation program, 2nd June 2022, where the DPO explained presented on Microscale Irrigation program to the district level leaders and stakeholders.

From these reports, it was concluded that the District has conducted a training for Staff and political leaders at District and LLG.

Investment Management

12

Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines

Maximum score 8

a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0

The SAE availed a book labelled "Bushenyi DLG, record for irrigation equipment" containing irrigation installations. one of the installations on the list was is Tumusiime Elly, having a submersible pump (SAMKING) 3SPF1.5-60/0.3HP, one solar panel with serial No, NKM325202304050536, 325W, 43.2 volts, 9.02Amps and size 1956by992by40mm, 1 reservoir tank of 5000Litres (Gentex) and four Hydrants in 0.5 acres.

Several other installations were also registered in the same list following the same format as above implying that the DLG has an updated register of irrigation equipment installed.

2

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>From the file of applications, the following were sampled and checked to confirm if they have been entered in the database with the finding as follows; Nwasize Ibrahim was found in the database with the unique ID BUSH/2020-08-03/MALE/169 and Theodozia Kamashaza with ID BUS/2023-11-22/FEMALE/70402 as the last entry on 22/11/2023.</p> <p>Therefore, there was evidence that Bushenyi DLG keeps an up-to-date database of applications at the time of the assessment.</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>The DPO availed the following evidences;</p> <ol style="list-style-type: none"> 1. Report on irrigation farm visit carried out in kizinda Town council, dated 17th May, 2023, prepared by Muhwezi David assistant Agricultural officer, indicating 15 farm visits conducted 2. Report on irrigation farm visit carried out in Ruhumuro S/C, dated 30th June, 2023, prepared by Muhereza Anatori Agricultural officer, indicating 10 farm visits conducted 3. Report on irrigation farm visit carried out in Kyarugimbi Town council, dated 24th May, 2023, prepared by Kabagambve Peter Assistant Agricultural officer, indicating 12 farm visits conducted 4. Agreement to proceed for quotations for Kamashaza Theodozia BUSH/2023-11-22-/F/70402, signed on 30th November, 2023; Muhimbise BUSH/2022-9-15/M/27958 John (14th September, 2023), Atukwatse Peterson BUSH/2023-06-20/M/59632(13th September, 2023) <p>Thus, the DLG has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI).</p>	2

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>There was evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they had been approved by posting on the District and LLG noticeboards.</p> <p>From a document titled “List of Beneficiaries for Micro-Scale Irrigation as at December, 2023” dated December 12, 2023 signed by the District Senior Agricultural Engineer, Tibesigwa Freddie, 25 farmers were listed as beneficiaries including the following:</p> <ol style="list-style-type: none"> 1. Ayorekire Annah, Ishaka Division 2. Masembe Jamil, Nyabubare Sub County 3. Bangizi Jackson, Rwentuha Town Council 4. Kabangira Elias, Kyamuhunga Sub County 5. Nabaasa Deborah Nyakabirizi T/C 	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>There is NO evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY (2023/24). During the assessment, the draft procurement plan for the current FY (2023/24) was present. There was no approved procurement plan present. The following micro scale irrigation item was incorporated in the draft procurement plan:</p> <ol style="list-style-type: none"> 1. Irrigation equipment with a Budgeted cost of UGX 150,000,000/= 	0

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>There is NO evidence that Bushenyi DLG requested for quotations from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF).</p> <p>As per memo dated 25/5/2021 and email (attached to stated memo) from Andrew Kasibante (Engineer-MAAIF) for Commissioner, DAIMWAP, a list of pre-qualified suppliers was provided by MAAIF. As per stated memo, Bushenyi DLG was No. 33 on the distribution list of pre-qualified suppliers. The pre-qualified suppliers are listed below under Cluster 1-Rwebitaba in Group A which includes Bushenyi District:</p>	0
			<ol style="list-style-type: none"> 1. Davis and Shirtliff 2. Associated Design and Build Engineers Ltd 3. Sprinktech 4. Adritex Uganda Limited 5. Kaftech Investments Ltd 	
			<p>However, no request for quotations was present during assessment from the Procurement and Disposal Unit to the above-mentioned pre-qualified suppliers to determine whether they were pre-qualified by MAAIF.</p>	
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>There is evidence that Bushenyi DLG concluded the selection of the irrigation equipment supplier based on the set criteria.</p> <p>Under Min. No. 179/CC/2022/2023 of the Contracts Committee meeting held on 30/3/2023, the selection of the irrigation equipment supplier based on the set criteria was concluded.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0</p>	<p>There is evidence that the micro-scale irrigation systems for the previous FY (2022/23) was approved by the Contracts Committee.</p> <p>1. Under Min. No. 189/CC/2022/2023 of the Contracts Committee meeting held on 20/4/2023, the micro-scale irrigation systems were approved.</p>	1

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0

There is evidence that Bushenyi DLG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation. The list of farmers is as follows under Procurement Reference Number: BUSH506/WRKS/2022-2023/018 :

1. Ahimbisibwe Abert
2. Mulindwa Edward
3. Kaami Christopher

As per bid evaluation report for the meeting held on 19/4/2023 for the design, supply and installation of Micro Scale irrigation system for the 3 above-mentioned selected farmers in Bushenyi DLG, 3 out of 4 bidders submitted their quotations and were evaluated as listed below:

1. Associated Design and Build Engineers Ltd- with bid amount of UGX 17,246,440/=
2. Adritex Uganda Limited- with bid amount of UGX 17,597,500/=
3. Kaftech Investments Ltd- with bid amount of UGX 19,445,000/=

After the preliminary examination, assessment of eligibility and financial comparison, the evaluation committee recommended **Kaftech Investments Ltd** (lowest priced technically responsive bid) be awarded the contract for the design, supply and installation of Micro Scale irrigation system for the 3 above-mentioned farmers.

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0

The following installations were visited and checked for conformity to design;

1. Semukuye Haruna, Rwentuha cell, Rwentuha ward, Rwentuha T/C: water source is a well, area under irrigation is 0.7 acres equipped with submersible solar pump, 5000L tank and sprinkler technology, as per the design output sheet.
2. Basimwaki Amos, Bumaire S/C: Water source was a stream, area under irrigation is 2.5 acres, equipped with solar submersible pump, sprinkler and draghose technologies as per the design output sheet.
3. Ayorekire Annah, Ishaka Division: Water source is a pond, area under irrigation is 1.5 acres equipped with solar surface water pump, 5000litre water tank and drip technology as per the design output sheet.

Therefore, the irrigation sites installed are in line with the designs.

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0</p>	<p>The following supervision reports were availed;</p> <ol style="list-style-type: none"> 1. Technical supervision reports for installation of irrigation systems at different sites dated 14/06/2023, showing the progress of works in different sites for example At Atuhairwe Justin's farm, it was reported that installation was completed on 14/06/2023. 2. Report on the support given to Farmers by Sprinktech after installations of the irrigation system, showing that the farmers were trained on O&M under the supervision of the SAE. <p>According to the site books of the three sampled installations, the DPO supervised the sites as follows;</p> <ol style="list-style-type: none"> 1. Basimwaki Amos' farm was supervised by the SAE on 10/5/2023, 17/5/2023, 22/05/2023, 6/6/2023 and 13/6/2023 during installation 2. semukuye Haruna's farm was supervised by the SAE on 10/5/2023, 17/05/2023 and 13/6/2023 3. Ayorekira Annah's installation was supervised by the SAE on 11/5/2023, 17/05/2023. <p>Therefore, there was evidence of regular technical supervision of the microscale irrigation projects by the relevant technical officers.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>h) Evidence that the LG has overseen the irrigation equipment supplier during:</p> <p>i. Testing the functionality of the installed equipment: Score 1 or else 0</p>	<p>Technical supervision reports for installation of irrigation systems at different sites dated 14/06/2023, showing the progress of works in different sites for example At Atuhairwe Justin's farm, it was reported that installation was completed on 14/06/2023 with all details included.</p> <p>According to the books at the 3 installations visited (Semukuye Haruna, Basimwaki Amos, Ayorekire Annah), the SAE was at the sites to test the functionality between 9/12/2022 to 12/6/2023.</p>	1

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0

The DPO availed technical supervision reports for installation of irrigation systems at different sites dated 14/06/2023, showing the progress of works in different sites for example At Atuhairwe Justin's farm, it was reported that installation was completed on 14/06/2023.

Additionally, according to the books at the 3 installations visited (Semukuye Haruna, Basimwaki Amos, Ayorekire Annah), the SAE was at the sites to test the functionality between 9/12/2022 to 12/6/2023.

Therefore, there was evidence that the DLG had conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers.

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0

Bushenyi DLG was one of the pilot districts in the country for the Micro scale irrigation program. For FY2022/2023, the following five (05) farmers were sampled to test the timeliness of effecting payments to suppliers of equipment. Payment to these vendors was made as follows:

Payment to Sprinktech Ltd for design, supply and installation of micro scale equipment for Mutagubya John Patrick in BDLG (UGX19,317,376) - Requisition dated 12/06/2023, certified by the Senior Agricultural Engineer, Environment Officer, CDO and CAO on 12/06/2023, and payment effected on 19/06/2023 (7 days)

Payment to Sprinktech Ltd for design, supply and installation of micro scale equipment for Rwabihegye Mwesigye Francis in BDLG (UGX16,788,400) - Requisition dated 12/06/2023, certified by the Senior Agricultural Engineer, Environment Officer, CDO and CAO on 12/06/2023, and payment effected on 19/06/2023 (7 days)

Payment to Adritex Uganda Ltd for design, supply and installation of micro scale equipment for Semukuye Haruna in BDLG (UGX12,993,150) - Requisition dated 13/06/2023, certified by the Senior Agricultural Engineer, Environment Officer, CDO and CAO on 13/06/2023, and payment effected on 19/06/2023 (6 days)

Payment to Adritex Uganda Ltd for design, supply and installation of micro scale equipment for Tumusime Elly in BDLG (UGX9,557,332) - Requisition dated 19/06/2023, certified by the Senior Agricultural Engineer, Environment Officer, CDO and CAO on 14/06/2023, and payment effected on 21/06/2023 (2 days)

Payment to Adritex Uganda Ltd for design, supply and installation of micro scale equipment for Kemigisha Winnie in BDLG (UGX9,557,332) - Requisition dated 16/06/2023, certified by the Senior Agricultural Engineer, Environment Officer, CDO and CAO on 13/06/2023, and payment effected on 19/06/2023 (3 days)

In all the five (05) cases, payment was made within the mandatory 14 days deadline.

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0

There was evidence of complete procurement files in place for the all projects/contracts; including the contract documents, approved evaluation reports, memos of Bid Acceptance and Award of Contract indicating the Contracts Committee (C.C) approvals and/or minutes. The following project files were listed:

1. **Design, Supply and Installation of Micro-Scale Irrigation System for Ahimbisibwe Abert-BUSH506/WRKS/2022-2023/018;** approved by the Contracts Committee under Min. No. 189/CC/2022/2023 in a meeting held on 20/4/2023 after evaluation. The evaluation report was approved by Contracts Committee. The contract document was signed on 24/5/2023.
2. **Design, Supply and Installation of Micro-Scale Irrigation System for Mulindwa Edward-BUSH506/WRKS/2022-2023/018;** approved by the Contracts Committee under Min. No. 189/CC/2022/2023 in a meeting held on 20/4/2023 after evaluation. The evaluation report was approved by Contracts Committee. The contract document was signed on 22/5/2023.
3. **Design, Supply and Installation of Micro-Scale Irrigation System for Kaami Christopher-BUSH506/WRKS/2022-2023/018;** approved by the Contracts Committee under Min. No. 189/CC/2022/2023 in a meeting held on 20/4/2023 after evaluation. The evaluation report was approved by Contracts Committee. The contract document was signed on 22/5/2023.

Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0</p>	<p>There was evidence that the Local Government had displayed details of the nature and avenues to address grievance prominently in multiple public areas for Production department</p> <p>In public display dated 15/7/21, the LG displayed the channels in which a aggrieved person could use to log in his/her complaint, this was signed and stamped by focal person and his telephone contact displayed (0772380712)</p>	2
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>i). Recorded score 1 or else 0</p> <p>ii). Investigated score 1 or else 0</p> <p>iii). Responded to score 1 or else 0</p> <p>iv). Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was evidence micro-scale irrigation grievances were recorded in line with LG grievance redress framework</p> <p>On 21/2/23, Mrs. Kemigisha Winnie complained about delay in installation of micro scale irrigation scheme, and 28/2/23, Mr. Semukuye Haruna complained about delays for the installation process.</p>	1
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>ii. Investigated score 1 or else 0</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was evidence micro-scale irrigation grievances were investigated in line with LG grievance redress framework</p> <p>in the minutes for the meeting was held on 10/3/23, the issues (delay in installation of micro scale irrigation scheme) were investigated and confirmed delay for the installation of plants.</p>	1
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was evidence micro-scale irrigation grievances were responded in line with LG grievance redress framework</p> <p>On 1/3/23, the committee engaged the contractor and he accepted to speed up the process and the installations were completed.</p>	1

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was evidence micro-scale irrigation grievances were reported in line with LG grievance redress framework</p> <p>The contractor reported to committee after finishing the installation process for both farmers</p>	1
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Environment and Social Requirements

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p>	<p>The SAE availed Evidence to justify that Bushenyi LG has disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc. The evidences were MOUs between Bushenyi DLG and the following farmers;</p> <ol style="list-style-type: none"> 1. Arinaitwe Kyanzare Brazio, dated 24th August 2022 2. Nabaasa Debrah dated 8th June 2022 3. Tabaaro Erisaph dated 12th May 2023 4. Ntebekaine Obadiah 5th June 2023 5. Kandyomunda Bazil 12th May 2023 	2
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Safeguards in the delivery of investments

Maximum score 6

b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.

i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0

- Environmental, Social and Climate Change screening for the supply and installation of microscale irrigation system for Miss. Kemigisha Winnie at Nombe village was carried out on 30/11/22, signed and stamped by both SEO and DCDO, after screening the project didn't qualify for detailed study, therefore a costed ESMP was prepared on 28/5/23 at cost of Ugx 2,600,000 signed and stamped by both the DCDO and SEO, however this **costed ESMP was not incorporated into designs, BoQs, bidding and contractual documents**
- Environmental, Social and Climate Change screening for the supply and installation of microscale irrigation system for Miss. Atuhaire Justine at Migina village was carried out on 30/11/22, signed and stamped by both SEO and DCDO, after screening the project didn't qualify for detailed study, therefore a costed ESMP was prepared on 28/5/23 at cost of Ugx 2,600,000 signed and stamped by both the DCDO and SEO, **however this costed ESMP was not incorporated into designs, BoQs, bidding and contractual documents**
- Environmental, Social and Climate Change screening for the supply and installation of microscale irrigation system for Mr. Bamwisaki Amos at Kibaare village was carried out on 30/11/22, signed and stamped by both SEO and DCDO, after screening the project didn't qualify for detailed study, therefore a costed ESMP was prepared on 28/5/23 at cost of Ugx 2,600,000 signed and stamped by both the DCDO and SEO, **however this costed ESMP was not incorporated into designs, BoQs, bidding and contractual documents**

Safeguards in the delivery of investments

Maximum score 6

ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0

There **was evidence** for monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers

1. Monitoring supply and installation of microscale irrigation system for Miss. Kemigisha Winnie at Nombe village was carried out on 29/3/23, signed and stamped by both SEO and DCDO, monthly monitoring were provided for review dated 29/3/23, 26/4/23, 30/5/23 and 20/6/23, the project started on 22/5/23 and ended 15/6/23.
2. Monitoring supply and installation of microscale irrigation system for Miss. Atuhaire Justine at Migina village was carried out on 29/3/23, signed and stamped by both SEO and DCDO, monthly monitoring were provided for review dated 29/3/23, 26/4/23, 30/5/23 and 20/6/23, the project started on 22/5/23 and ended 15/6/23.
3. Monitoring supply and installation of microscale irrigation system for Mr. Bamwisaki Amos at Kibaare village was carried out on 29/3/23, signed and stamped by both SEO and DCDO, monthly monitoring were provided for review dated 29/3/23, 26/4/23, 30/5/23 and 20/6/23, the project started on 22/5/23 and ended 15/6/23.

15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	<p>There was evidence that E&S Certification forms were completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects</p> <ol style="list-style-type: none"> 1. E&S Certification forms for the supply and installation of microscale irrigation system for Miss. Kemigisha Winnie at Nombe village were approved and completed on 8/6/23, signed and stamped by both DCDO and SEO, payments were made on 19/6/23. 2. E&S Certification forms for the supply and installation of microscale irrigation system for Miss. Atuhaire Justine at Migina village were approved and completed on 8/6/23, signed and stamped by both DCDO and SEO, payments were made on 19/6/23. 3. E&S Certification forms for the supply and installation of microscale irrigation system for Mr. Bamwisaki Amos at Kibaare village were approved and completed on 8/6/23, signed and stamped by both DCDO and SEO, payments were made on 19/6/23. 	1
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	<p>There was evidence that E&S Certification forms were completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects</p> <ol style="list-style-type: none"> 1. E&S Certification forms for the supply and installation of microscale irrigation system for Miss. Kemigisha Winnie at Nombe village were approved and completed on 8/6/23, signed and stamped by both DCDO and SEO, payments were made on 19/6/23. 2. E&S Certification forms for the supply and installation of microscale irrigation system for Miss. Atuhaire Justine at Migina village were approved and completed on 8/6/23, signed and stamped by both DCDO and SEO, payments were made on 19/6/23. 3. E&S Certification forms for the supply and installation of microscale irrigation system for Mr. Bamwisaki Amos at Kibaare village were approved and completed on 8/6/23, signed and stamped by both DCDO and SEO, payments were made on 19/6/23. 	1

Crosscutting Minimum Conditions

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0</p>	<p>There was evidence that the position of Chief Finance Officer was substantively filled by Mbamanyire Medard appointed by the Chief Administrative Officer in a letter dated March 15, 2019 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 2/2019 (1). Mbamanyire Medard was appraised by Bataringaya Willy, Chief Administrative Officer on June 30, 2023.</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>b. District Planner/Senior Planner, score 3 or else 0</p>	<p>There was evidence that the position of District Planner was substantively filled by Bamusiime Dickson appointed by the Chief Administrative Officer in a letter dated June 24, 2021 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 29/2021 (1). Bamusiime Dickson was appraised by Bataringaya Willy, Chief Administrative Officer on June 30, 2023.</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>c. District Engineer/Principal Engineer, score 3 or else 0</p>	<p>There was evidence that the position of District Engineer was substantively filled by Mbonimpa Barnabas appointed by the Chief Administrative Officer in a letter dated December 23, 2003 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 55/2003 (1). Mbonimpa Barnabas was appraised by Bataringaya Willy, Chief Administrative Officer on June 30, 2023.</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0</p>	<p>There was evidence that the position of District Natural Resources Officer was substantively filled by Mugenyi Cyril appointed by the Chief Administrative Officer in a letter dated August 26, 2009 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 62/2005 (1). Mugenyi Cyril was appraised by Bataringaya Willy, Chief Administrative Officer on June 30, 2023.</p>	3

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>e. District Production Officer/Senior Veterinary Officer, score 3 or else 0</p>	<p>There was evidence that the position of District Production Officer was substantively filled by Tumuhimbise Gordon appointed by the Chief Administrative Officer in a letter dated July 02, 2018 ref.: CR/156/5/2 as directed by the District Service Commission under Minute No. 25/2018 (1). Tumuhimbise Gordon was appraised by Bataringaya Willy, Chief Administrative Officer on June 30, 2023.</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>f. District Community Development Officer/Principal CDO, score 3 or else 0</p>	<p>There was evidence that the position of District Community Development Officer was substantively filled by Muhanguzi Basil appointed by the Chief Administrative Officer in a letter dated April 24, 2019 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 20/2019 (1). Muhanguzi Basil was appraised by Bataringaya Willy, Chief Administrative Officer on June 30, 2023.</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0</p>	<p>There was evidence that the position of District Commercial Officer was substantively filled by Komujuni Hope Christine appointed by the Chief Administrative Officer in a letter dated September 27, 2023 ref.: CR/156/5/2 as directed by the District Service Commission under Minute No. 117/2023 (1). Komujuni Hope Christine was on transfer from the Municipality and the appraisal file had not been sent over.</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.</p>	<p>There was evidence that the position of Senior Procurement Officer was substantively filled by Besize Albert appointed by the Chief Administrative Officer in a letter dated March 06, 2009 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 32/2009 (1). Besize Albert was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 29, 2023.</p>	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0</p>	<p>There was evidence that the position of Procurement Officer was substantively filled by Nyebirweki Asanasi appointed by the Chief Administrative Officer in a letter dated July 03, 2018 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 24/2018 (1). Nyebirweki Asanasi was appraised by Besize Albert, Senior Procurement Officer on June 30, 2023.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>i. Principal Human Resource Officer, score 2 or else 0</p>	<p>There was evidence that the position of Principal Human Resource Officer (Administration) was substantively filled by Nakayenga Pauline appointed by the Chief Administrative Officer in a letter dated April 07, 2008 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 28/2008 (1). Nakayenga Pauline was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 30, 2023.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>j. A Senior Environment Officer, score 2 or else 0</p>	<p>There was evidence that the position of Senior Environment Officer was substantively filled by Kataate Vincent appointed by the Chief Administrative Officer in a letter dated December 01, 2017 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 26/2017 (6). Kataate Vincent was appraised by Mugyenye Cyril, District Natural Resources Officer on June 30, 2023.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>k. Senior Land Management Officer /Physical Planner, score 2 or else 0</p>	<p>There was evidence that the position of Senior Land Management Officer was substantively filled by Nasasira Alfa appointed by the Chief Administrative Officer in a letter dated May 19, 2022 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 32/2022. Nasasira Alfa was appraised by Mugyenye Cyril, District Natural Resources Officer on June 29, 2023.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>l. A Senior Accountant, score 2 or else 0</p>	<p>There was evidence that the position of Senior Accountant was substantively filled by Nabungye Sylvia Biombo appointed by the Chief Administrative Officer in a letter dated October 06, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 60/2022 (1). Nabungye Sylvia Biombo was appraised by Mbamanyire Medard, Chief Finance Officer on June 30, 2023.</p>	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0</p>	<p>There was evidence that the position of Principal Internal Auditor was substantively filled by Kumwesiga Samuel appointed by the Chief Administrative Officer in a letter dated March 14, 2022 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 17/2022 (1). Kumwesiga Samuel was appraised by Bataringaya Willy, Chief Administrative Officer on June 27, 2023.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0</p>	<p>There was evidence that the position of Principal Human Resource Officer (Secretary DSC) was substantively filled by Tumushabe Jackline appointed by the Chief Administrative Officer in a letter dated May 18, 2015 ref.: CR/156/5/2 as directed by the District Service Commission under Minute No. 12/2015 (03). Tumushabe Jackline was appraised by Bataringaya Willy, Chief Administrative Officer on June 30, 2023.</p>	2
2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG Maximum score is 15</p>	<p>a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).</p>	<p>There was evidence that the LG had recruited a Senior Assistant Secretary (Sub-Counties) and a Town Clerk (Town Councils) in all LLGs.</p> <p>Bushenyi District LG had 9 sub counties, and 5 town councils. The substantively appointed Senior Assistant Secretaries and Principal Assistant Town Clerks were deployed as follows:</p> <ol style="list-style-type: none"> 1. Birungi Ruth, Principal Assistant Town Clerk appointed by the Chief Administrative Officer in a letter dated November 02, 2020 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 49/2020 and posted to Kyabugimbi Town Council. Birungi Ruth was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 27, 2023. 2. Muhwezi Elly, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated January 04, 2021 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 64/2020 (1) and posted to Nyabubare Sub County. Muhwezi Elly was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 30, 2023. 3. Kamugisha Doreen, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated April 26, 2023 ref.: CR/160/1 as directed by the District Service 	5

Commission under Minute No. 22/2023 (1) and posted to Kakanju Sub County. Kamugisha Doreen was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 30, 2023.

4. Kamusiime Jason, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated January 04, 2021 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 64/2020 (3) and posted to Bumbaire Sub County. Kamusiime Jason was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 30, 2023.
5. Nuwagaba Ronald, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated June 24, 2021 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 26/2021 (7) and posted to is on study leave w.e.f July 07, 2023 for two years. . Nuwagaba Ronald was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 30, 2023.
6. Kiconco Oliver, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated January 04, 2021 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 64/2020 (2) and posted to Nkanga Sub County. Kiconco Oliver was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 30, 2023.
7. Mugabirwe King Yusuf, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated July 02, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 26/2018 (2) and posted to Kyeizooba Sub County Mugabirwe King Yusuf was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 30, 2023.
8. Kamagara Edson, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated January 04, 2021 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 64/2020 (4) and posted to Ruhumuro Sub County Kamagara Edson was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 30, 2023.
9. Nampe Sylvia Bategana, Principal Assistant Town Clerk appointed by

the Chief Administrative Officer in a letter dated July 12, 2023 ref.: CR/156/1 as directed by the District Service Commission under Minute No. 76/2023 and posted to Kizinda Town Council Nampe Sylvia Bategana was appointed on transfer from Sheema DLG and the appraisal file had not been sent over.

10. Ainomugisha Judith, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated December 31, 2013 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 57/2013 (1) and posted to Kyamuhunga Sub County. Ainomugisha Judith was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 30, 2023.
11. Mwebesa Moses Rugunda, Principal Assistant Town Clerk appointed by the Chief Administrative Officer in a letter dated November 02, 2020 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 49/2020 (3) and posted to Kyamuhunga Town Council. Mwebesa Moses Rugunda was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 30, 2023.
12. Tumuhairwe Jane Mbonimpa, Principal Assistant Town Clerk appointed by the Chief Administrative Officer in a letter dated May 06, 2021 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 17/2021 (1) and posted to Bitooma Town Council. Tumuhairwe Jane Mbonimpa was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 30, 2023.
13. Nakalema Lillian, Principal Assistant Town Clerk appointed by the Chief Administrative Officer in a letter dated November 02, 2020 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 49/2020 (2) and posted to Rwentuha Town Council. Nakalema Lillian was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 30, 2023.
14. Atwine Nelson, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated July 02, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 26/2018 (1) and posted to Ibaare Sub County. Atwine Nelson was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative

Officer on June 30, 2023.

15. Nuwagaba Samuel, Senior Assistant Secretary appointed by the Chief Administrative Officer in a letter dated November 07, 2005 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 85/2005 (1) and posted to Kyabugimbi Sub County. Nuwagaba Samuel was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 30, 2023.

2

New Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

There was evidence that the LG had recruited a Community Development Officer in the Sub Counties and a Senior Community Development Officer in case of Town Councils, in all LLGs.

The substantively appointed staff were deployed as follows:

1. Twinomugisha Deogratiou, Community Development Officer appointed by the Chief Administrative Officer in a letter dated November 12, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 32/2018 (2) and posted to B u m b a i r e Sub County. Twinomugisha Deogratiou was appraised by Muhanguzi Basil, District Community Development Officer on June 30, 2023.
2. Mugisha Apollo, Community Development Officer appointed by the Chief Administrative Officer in a letter dated May 18, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 10/2018 (2) and posted to Bitooma Town Council. Mugisha Apollo was appraised by Tumuhairwe Jane Mbonimpa, Principal Assistant Town Clerk on June 30, 2023.
3. Mwesigwa Asaph, Community Development Officer appointed by the Chief Administrative Officer in a letter dated February 24, 2015 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 07/2015 (7) and posted to Nyabubare Sub County. Mwesigwa Asaph was appraised by Nuwagaba Samuel, Senior Assistant Secretary on June 23, 2023.
4. Muganzi Mbyemeire Francis, Community Development Officer appointed by the Chief Administrative Officer in a letter dated February 24, 2015 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 07/2015 (5) and posted to

5

Kizinda Town Council. Muganzi Mbyemeire Francis was appraised by Atwine Nelson, Ag. Principal Assistant Town Clerk on June 30, 2023.

5. Mibazi Obed, Senior Community Development Officer appointed by the Chief Administrative Officer in a letter dated January 04, 2021 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 65/2020 (1) and posted to Rwentuha Town Council. Mibazi Obed was appraised by Nakalema Lillian Ntundu, Principal Assistant Town Clerk on June 30, 2023.
6. Niwasingura Andrew, Community Development Officer appointed by the Chief Administrative Officer in a letter dated November 12, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 32/2018 (3) and posted to Kyabugimbi Town Council. Niwasingura Andrew was appraised by Kamagara Edson, Senior Assistant Secretary on June 30, 2023.
7. Twehandikise Miria, Community Development Officer appointed by the Chief Administrative Officer in a letter dated March 12, 2020 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 14/2020 (1) and posted to Kakanju Sub County. Twehandikise Miria was appraised by Kamugisha Doreen, Senior Assistant Secretary on June 30, 2023.
8. Turinawe Kabagambe Vitali, Community Development Officer appointed by the Chief Administrative Officer in a letter dated September 27, 2023 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 118/2023 (1) and posted to Ruhumuro Sub County. Turinawe Kabagambe Vitali was appraised by Birungi Ruth, Principal Assistant Town Clerk on June 30, 2023.
9. Muramuzi Farouk, Community Development Officer appointed by the Chief Administrative Officer in a letter dated May 06, 2021 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 16/2021 (3) and posted to Kyamuhunga Sub County. Muramuzi Farouk was appraised by Ainomugisha Judith, Senior Assistant Secretary on June 30, 2023.
10. Nakyanzi Aisha, Community Development Officer appointed by the Chief Administrative Officer in a letter dated May 06, 2021 ref.: CR/156/4/1 as directed by the District Service Commission under

Minute No. 16/2021 (2) and posted to Nkanga Sub County. Nakyanzi Aisha was appraised by Kiconco Oliver, Senior Assistant Secretary on June 30, 2023.

11. Muhimbise Onesmus, Community Development Officer appointed by the Chief Administrative Officer in a letter dated May 06, 2021 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 16/2021 (1) and posted to Kyeizooba Sub County. Muhimbise Onesmus was appraised by Mugabirwe Yusuf King, Senior Assistant Secretary on June 30, 2023.
12. Ninsiima Andrew, Community Development Officer appointed by the Chief Administrative Officer in a letter dated December 01, 2017 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 23/2017 (6) and posted to Ibaare Sub County. Ninsiima Andrew was appraised by Mugaba Allan Mwebaze, Ag. Senior Assistant Secretary on June 30, 2023.
13. Nuwasingura Andrew, Community Development Officer appointed by the Chief Administrative Officer in a letter dated November 12, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 32/2018 (3) and posted to Kyabugimbi Sub County. Nuwasingura Andrew was appraised by Kamagara Edson, Senior Assistant Secretary on June 30, 2023.
14. Murangi Kachukuzi Godfrey, Community Development Officer appointed by the Chief Administrative Officer in a letter dated February 24, 2015 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 07/2015 (8) and posted to Kyamuhunga Town Council. Murangi Kachukuzi Godfrey was appraised by Mwebesa Moses Rugunda, Principal Assistant Town Clerk on June 30, 2023.

2

New Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

5

There was evidence that the LG had recruited a Senior Accounts Assistant or an Accounts Assistant in all LLGs.

The substantively appointed staff were deployed as follows:

1. Atuhairu Glorious, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated November 06, 2017 ref.: CR/156/4 as directed by the District Service Commission under Minute

- No. 19/2017 (18.1) and posted to Kyeizooba Sub County. Atuhaire Glorious was appraised by Tumusiime Stephen, Accountant on June 30, 2023.
2. Kyobutungi Honest, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated December 01, 2017 ref.: CR/160/2 as directed by the District Service Commission under Minute No. 26/2017 (21) and posted to Nyabubare Sub County. Kyobutungi Honest was appraised by Mugabirwe Yusuf King, Senior Assistant Secretary on June 30, 2023.
 3. Akampa Stella, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated March 03, 2014 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 3/2014 (2) and posted to Kizinda Town Council. Akampa Stella was appraised by Nuwagaba Samuel, Senior Assistant Secretary on June 30, 2023.
 4. Byarugaba Aulerialo, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated July 24, 2023 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 92/2023 (1) and posted to Kyeizooba Sub County. Byarugaba Aulerialo was appraised by Mwesigwa Asaph, Community Development Officer on June 30, 2023.
 5. Byamukama Innocent, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated May 16, 2019 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 29/2019 (4) and posted to Kakanju Sub County. Byamukama Innocent was appraised by Kamugisha Doreen, Senior Assistant Secretary on June 30, 2023.
 6. Owokunda Patrick, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated November 15, 2004 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 54/2004 (36) and posted to Kyamuhunga Sub County. Owokunda Patrick was appraised by Kyomugisha Rosette, Senior Treasurer on June 30, 2023.
 7. Bareebe Phausta, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated March 21, 2011 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 08/2011 (7) and posted

to Bumbaire Sub County. Bareebe Phausta was appraised by Nuwagaba Ronald, Senior Assistant Secretary on June 30, 2023.

8. Rutashoberwa Amos, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated March 03, 2014 ref.: CR/156/4/5 as directed by the District Service Commission under Minute No. 05/2014 (2) and posted to Nkanga Sub County. Rutashoberwa Amos was appraised by Kamagara Edson, Senior Assistant Secretary on June 30, 2023.
9. Karakire Robert, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated November 15, 2004 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 54/2004 (13) and posted to Ibaare Sub County. Karakire Robert was appraised by Mugaba Allan Mwebaze, Ag. Senior Assistant Secretary on June 30, 2023.
10. Natuhwera Syson, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated May 16, 2019 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 29/2019 (2) and posted to Kyabugimbi Sub County. Natuhwera Syson was appraised by Tumusiime Stephen, Accountant on June 30, 2023.
11. Kyomugisha Rosette, Senior Treasurer appointed by the Chief Administrative Officer in a letter dated November 12, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 44/2018 (1) and posted to Kizinda Town Council. Kyomugisha Rosette was appraised by Mwebesa Moses Rugunda, Principal Assistant Town Clerk on June 30, 2023.
12. Tukashaba Brian, Finance Officer appointed by the Chief Administrative Officer in a letter dated May 16, 2019 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 29/2019 (1) and posted to Rwentuha Town Council. Tukashaba Brian was appraised by Nakalema Lillian Ntundu, Principal Assistant Town Clerk on June 20, 2023.
13. Mugisha Cecilia, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated November 15, 2004 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 55/2004 (3)(ii) and posted to Bitooma Town Council. Mugisha

Cecilia was appraised by Tumuheirwe Jane Mbonimpa, Principal Assistant Town Clerk on June 30, 2023.

14. Mbabazi Milton, Senior Assistant Accountant appointed by the Chief Administrative Officer in a letter dated November 15, 2004 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 54/2004 (22) and posted to Ruhumuro Sub County. Mbabazi Milton was appraised by Tumusiime Stephen, Accountant on June 30, 2023.
15. Ngabirano Everist, Senior Treasurer appointed by the Chief Administrative Officer in a letter dated December 01, 2017 ref.: CR/156/5/1 as directed by the District Service Commission under Minute No. 28/2017 and posted to Kyamuhunga Town Council. Ngabirano Everist was appraised by Mwebesa Moses Rugunda, Principal Assistant Town Clerk on June 30, 2023.
16. Tumusiime Stephen, Accountant appointed by the Chief Administrative Officer in a letter dated May 16, 2019 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 33/2019 (7) and posted to Kyabugimbi Town Council. Tumusiime Stephen was appraised by Nabungye Sylvia, Senior Accountant on June 30, 2023.

Environment and Social Requirements

3

Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.

Maximum score is 4

If the LG has released 100% of funds allocated in the previous FY to:

a. Natural Resources department,

score 2 or else 0

For BDLG Natural Resources what was budgeted for FY2022/2023 was UGX479,483,674. What was spent according to the report of the year ended 30 June 2023 was UGX390,747,175. The ratio of the expenditure to the budgeted funds was 81.4%, which was less than 100%.

0

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	For BDLG Community Based Services what was budgeted for FY2022/2023 was UGX229,338,035. What was spent according to the report of the year ended 30 June 2023 was UGX215,944,743. The ratio of the expenditure to the budgeted funds was 94.1%, which was way less than 100%.	0
	Maximum score is 4	b. Community Based Services department.		
		score 2 or else 0.		
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	a. If the LG has carried out Environmental, Social and Climate Change screening,	There was evidence that the LG carried out Environmental, Social and Climate Change screening for all projects implemented using the DDEG for the previous FY	4
	Maximum score is 12	score 4 or else 0	<ol style="list-style-type: none"> 1. Environmental, Social and Climate Change screening for the completion of maternity ward at Swazi HC II was carried out on 20/6/22, signed and stamped by both the SEO (Mr. Kataate Vincent) and DCDO (Mr. Muhanguzi Bazil) 2. Environmental, Social and Climate Change screening for the partial construction of a 2 classroom block at Kagari P/s was carried out on 6/6/22, signed and stamped by both the SEO (Mr. Kataate Vincent) and DCDO (Mr. Muhanguzi Bazil) 	
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),	<p>Discretionary Development Equalization Grant (DDEG) i.e. (screening for the completion of maternity ward at Swazi HC II was carried out on 20/6/22, screening for the partial construction of a 2 classroom block at Kagari P/s was carried out on 6/6/22), that were implemented by the district in the previous FY, were screened by SEO and DCDO, however after screening the projects didn't qualify for detailed study (ESIA) according to NEA 2019 under schedule 4 and 5, therefore costed ESMP was prepared.</p>	4
	Maximum score is 12	score 4 or 0		

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;

score 4 or 0

There **was evidence** that the LG had a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG)

1. Environmental, Social and Climate Change screening for the completion of maternity ward at Swazi HC II was carried out on 20/6/22, signed and stamped by both the SEO (Mr. Kataate Vincent) and DCDO (Mr. Muhanguzi Bazil). After screening the project didn't qualify for a detailed study, therefore a costed ESMP was prepared on 26/6/22 at a tune of Ugx 430,000 signed and stamped by both the SEO and DCDO.
2. Environmental, Social and Climate Change screening for the partial construction of a 2 classroom block at Kagari P/s was carried out on 6/6/22, signed and stamped by both the SEO (Mr. Kataate Vincent) and DCDO (Mr. Muhanguzi Bazil). After screening the project didn't qualify for a detailed study, therefore a costed ESMP was prepared on 6/6/22 at a tune of Ugx 900,000 signed and stamped by both the SEO and DCDO.

Financial management and reporting

Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.

Maximum score is 10

If a LG has a clean audit opinion, score 10;

If a LG has a qualified audit opinion, score 5

If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0

Bushenyi DLG had an unqualified audit opinion for its FY2022/2023 final accounts.

6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p>	<p>As per the submissions at the IAG office and the records at Bushenyi DLG, two reports on the implementation status of IAG and OAG recommendations for FY2021/2022 were submitted to the office of the Internal Auditor General on 29/12/2022 and 08/12/2022, respectively. The report on IAG issues had actions taken on 9 and the one on OAG also had actions on 9 recommendations.</p> <p>The submissions to the IAG were made before the previous FY February end deadline.</p>	10
	maximum score is 10	score 10 or else 0.		
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p> <p>Maximum Score 4</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p> <p>score 4 or else 0.</p>	<p>According to the MoFPED inventory of submissions and records at the DLG, Bushenyi DLG Performance Contract for FY 2023/2024, signed by the Accounting Officer (CAO) was submitted on 26/06/2023.</p> <p>This was before the mandatory August 31st deadline.</p>	4
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p> <p>maximum score 4 or else 0</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>According to the MoFPED inventory of submissions and records at the DLG, Bushenyi DLG Annual Performance Report for FY 2022/2023, signed by the Accounting Officer (CAO) was submitted on 27/07/2023.</p> <p>The submission was made before the mandatory August 31 deadline.</p>	4

Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year

Maximum score is 4

If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,

score 4 or else 0.

According to the MoFPED inventory of submissions and records at the DLG, Bushenyi DLG Quarterly Performance Reports for FY 2022/2023, signed by the Accounting Officer (CAO) were submitted as follows:

Quarter 1 report on 04/01/2022

Quarter 2 report on 08/05/2023

Quarter 3 report on 10/05/2023

Quarter 4 report on 27/07/2023

All the quarterly performance reports for FY2022/2023 were submitted before the mandatory August 31 deadline.

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	There was evidence that the position of District Education Officer was substantively filled by Ahabwe Williams Bwengye appointed by the Chief Administrative Officer in a letter dated July 24, 2023 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 89/2023(1). Ahabwe Williams Bwengye was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 30, 2023.	30
	<i>The Maximum Score of 70</i>			
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	b) All District/Municipal Inspector of Schools, score 40 or else 0.	There was evidence that the LG had substantively filled all positions of Inspector of Schools. The approved structure of Bushenyi District LG provided for 7 positions in the Inspectorate of Schools. The substantively appointed staff were deployed as follows:	40
	<i>The Maximum Score of 70</i>		<ol style="list-style-type: none"> 1. There was evidence that the position of Principal Inspector of Schools was substantively filled by Mbaasa Michael Matigi appointed by the Chief Administrative Officer in a letter dated September 27, 2023 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 113/2023 (1). Mbaasa Michael Matigi was appraised by Ahabwe Williams, District Education Officer on June 30, 2023. 2. There was evidence that the position of Senior Inspector of Schools was substantively filled by Asiimwe Ruth appointed by the Chief Administrative Officer in a letter dated December 04, 2023 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 94/2023 (1). Asiimwe Ruth was appraised by Matigi Michael, Principal Inspector of Schools on June 30, 2023. 3. There was evidence that the position of Inspector of Schools was substantively filled by Kategaya Jackson appointed by the Chief Administrative Officer in a letter dated August 04, 2022 ref.: CR/156/1 as directed by the District Service Commission under Minute No. 54/2022 (2). Kategaya Jackson was appraised by Matigi Michael Principal Inspector of Schools June 30, 2023. 4. There was evidence that the position of Inspector of Schools was substantively filled by Turyamureeba Donath appointed by the Chief Administrative Officer in a letter dated August 04, 2022 ref.: CR/156/1 as directed by the District Service Commission under Minute No. 54/2022 (1). Turyamureeba Donath was 	

- appraised by Matigi Michael, Principal Inspector of Schools on June 30, 2023.
5. There was evidence that the position of Inspector of Schools was substantively filled by Kyogabirwe Olive Biremire appointed by the Chief Administrative Officer in a letter dated August 04, 2022 ref.: CR/156/1 as directed by the District Service Commission under Minute No. 54/2022 (4). Kyogabirwe Olive Biremire was appraised by Matigi Michael Principal Inspector of Schools on June 30, 2023.
 6. There was evidence that the position of Inspector of Schools was substantively filled by Rutafa Moses appointed by the Chief Administrative Officer in a letter dated August 04, 2022 ref.: CR/156/1 as directed by the District Service Commission under Minute No. 54/2022 (3). Rutafa Moses was appraised by Matigi Michael Principal Inspector of Schools on June 30, 2023.
 7. There was evidence that the position of Inspector of Schools was substantively filled by Mawazo John appointed by the Chief Administrative Officer in a letter dated August 04, 2022 ref.: CR/156/1 as directed by the District Service Commission under Minute No. 54.5/2022 (1). Mawazo John was appraised by Matigi Michael Principal Inspector of Schools on June 30, 2023.

Environment and Social Requirements

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
 a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

There **was evidence** that the LG carried out Environmental, Social and Climate Change screening for all Education projects for the previous FY

1. Environmental, Social and Climate Change screening for the construction of a classroom block with an office at Nyakabingo P/s was carried out on 5/7/22, signed and stamped by both the SEO and DCDO.
2. Environmental, Social and Climate Change screening for the construction of Kanyamurera seed Secondary school was carried out on 15/6/22, signed and stamped by both the SEO and DCDO.
3. Environmental, Social and Climate Change screening for the construction of a 2 classroom block with an office at Karama P/s was carried out on 5/7/22, signed and stamped by both the SEO and DCDO.

The Maximum score is 30

15

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out:
Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

Education projects i.e. (screening for the construction of a classroom block with an office at Nyakabingo P/s was carried out on 5/7/22, screening for the construction of Kanyamurera seed Secondary school was carried out on 15/6/22, screening for the construction of a 2 classroom block with an office at Karama P/s was carried out on 5/7/22), that were implemented by the district in the previous FY, were screened by SEO and DCDO, however after screening all projects didn't qualify for detailed study (ESIA) according to NEA 2019 under schedule 4 and 5, therefore a costed ESMP was prepared.

The Maximum score is
30

Health Minimum
Conditions

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.	There was evidence that the position of District Health Officer was substantively filled by Dr. Mwesigye Edward appointed by the Chief Administrative Officer in a letter dated September 25, 2012 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 41/2012 (41.4). Dr. Mwesigye Edward was appraised by Nkurunziza Geoffrey Banga, Deputy Chief Administrative Officer on June 30, 2023.	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0	There was evidence that the position of Assistant District Health Officer Maternal, Child Health and Nursing was substantively filled by Nuwamanya Tayebwa Eriab appointed by the Chief Administrative Officer in a letter dated March 07, 2013 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 03/2013 (15). Nuwamanya Tayebwa Eriab was appraised by Mwesigye Edward, District Health Officer on June 30, 2023.	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	c. Assistant District Health Officer Environmental Health, score 10 or else 0.	There was evidence that the position of Assistant District Health Officer Environmental Health was substantively filled by Mbirabiremu Venansio appointed by the Chief Administrative Officer in a letter dated November 10, 2023 ref.: CR/156/5/2 as directed by the District Service Commission under Minute No. 127/2023 (1). Mbirabiremu Venansio was newly appointed on transfer of service and the appraisal folder had not been transferred. This was on replacement basis where the LG had wage and thus was not affected by the ban on recruitment.	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.	There was evidence that the position of Senior Environmental Health Officer was substantively filled by Baryaruha Gadson appointed by the Chief Administrative Officer in a letter dated December 04, 2023 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 48/2023 (2). Baryaruha Gadson was appraised by Mwebesa Moses Rugunda, Principal Assistant Town Clerk on June 30, 2023. This was on replacement basis where the LG had wage and was a promotional appointment of an officer already in service in the LG and thus was not affected by the ban on recruitment.	10

1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>e. Senior Health Educator, score 10 or else 0.</p>	<p>There was evidence that the position of Senior Health Educator was substantively filled by Muhangi Apollo appointed by the Chief Administrative Officer in a letter dated October 23, 2023 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 48/2023 (1). Muhangi Apollo was appraised by Buyondo Hatwib, Medical Officer on June 30, 2023. This was on replacement basis where the LG had wage and was a promotional appointment of an officer already in service in the LG and thus was not affected by the ban on recruitment.</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>f. Biostatistician, score 10 or 0.</p>	<p>There was evidence that the position of Biostatistician was substantively filled by Nimukama Anthony appointed by the Chief Administrative Officer in a letter dated October 14, 2009 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 64/2009. Nimukama Anthony was appraised by Tayebwa Eriab, Assistant DHO Maternal, Child Health and Nursing on June 21, 2023.</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>g. District Cold Chain Technician, score 10 or else 0.</p>	<p>There was evidence that the position of District Cold Chain Technician was substantively filled by Muganzi Saul appointed by the Chief Administrative Officer in a letter dated July 02, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 18/2018 (1). Muganzi Saul was appraised by Niwamanya Tayebwa Eriab, Assistant DHO Maternal, Child Health and Nursing on June 30, 2023.</p>	10
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.</p>		

- 1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

Applicable to MCs only.

Maximum score is 70

- 1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

Applicable to MCs only.

Maximum score is 70

Environment and Social Requirements

- 2 Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)
- If the LG carried out:
- a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.
- There **was evidence** that the LG carried out Environmental, Social and Climate Change screening for all Health projects for the current FY
1. Environmental, Social and Climate Change screening for the construction of maternity ward at Rutoomma HC III was carried out on 28/11/23 signed and stamped by both SEO and DCDO.
- Maximum score is 30

15

- 2 Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)
- b. Social Impact Assessments (ESIAs) , score 15 or else 0.
- Health project i.e. (screening for the construction of maternity ward at Rutoomma HC III was carried out on 28/11/23), that was implemented by the district in the current FY, was screened by SEO and DCDO, however after screening the project didn't qualify for detailed study (ESIA) according to NEA 2019 under schedule 4 and 5, therefore costed ESMP was prepared.
- Maximum score is 30

15

**Micro-scale
Irrigation Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p>	<p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p>	<p>There was evidence that the position of Senior Agriculture Engineer was substantively filled by Tibesigwa Freddie appointed by the Chief Administrative Officer in a letter dated November 12, 2018 ref.: CR/160/1 as directed by the District Service Commission under Minute No. 37/2018 (1). Tibesigwa Freddie was appraised by Kamwezi Patrick, Principal Agricultural Officer on June 30, 2023.</p>	70
Environment and Social Requirements				
2	<p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p>	<p>If the LG:</p> <p>Carried out Environmental, Social and Climate Change screening</p> <p><i>score 30 or else 0.</i></p>	<p>There was evidence that the LG carried out Environmental, Social and Climate Change screening for all micro-scale irrigation projects</p> <ol style="list-style-type: none"> 1. Environmental, Social and Climate Change screening for the supply and installation of microscale irrigation system for Miss. Kemigisha Winnie at Nombe village was carried out on 30/11/22, signed and stamped by both SEO and DCDO. 2. Environmental, Social and Climate Change screening for the supply and installation of microscale irrigation system for Miss. Atuhaire Justine at Migina village was carried out on 30/11/22, signed and stamped by both SEO and DCDO. 3. Environmental, Social and Climate Change screening for the supply and installation of microscale irrigation system for Mr. Bamwisaki Amos at Kibaare village was carried out on 30/11/22, signed and stamped by both SEO and DCDO. 	30

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	There was evidence that the position of Civil Engineer (Water) was substantively filled by Kahangye Victor appointed by the Chief Administrative Officer in a letter dated May 19, 2022 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 31/2022 (1). Kahangye Victor was appraised by Mbonimpa Kiiza Barnabas, District Engineer on June 30, 2023.	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	There was evidence that the position of Assistant Water Officer for Mobilization was substantively filled by Tuhirirwe Shallon appointed by the Chief Administrative Officer in a letter dated September 27, 2023 ref.: CR/156/1/4 as directed by the District Service Commission under Minute No. 119/2023 (1). Tuhirirwe Shallon was newly appointed on contract and was not due for appraisal. This position is a critical position in the structure and is the only position where the Chief Administrative Officer has the discretion to assign an Officer without secondment from the line ministry if they can not substantiely fill it.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	There was evidence that the position of Borehole Maintenance Technician/Assistant Engineering Officer was substantively filled by Ainamasiko Ackson appointed by the Chief Administrative Officer in a letter dated July 02, 2018 ref.: CR/156/4 as directed by the District Service Commission under Minute No. 24/2018 (11). Ainamasiko Ackson was appraised by Kahangye Victor, District Water Officer on June 01, 2023.	10

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	There was evidence that the position of Natural Resources Officer was substantively filled by Mugyenyi Cyril appointed by the Chief Administrative Officer in a letter dated August 26, 2009 ref.: CR/156/4/1 as directed by the District Service Commission under Minute No. 62/2005 (1). Mugyenyi Cyril was appraised by Bataringaya Willy, Chief Administrative Officer on June 30, 2023.	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	There was evidence that the position of Environment Officer was substantively filled by Mwesigwa Charles appointed by the Chief Administrative Officer in a letter dated June 24, 2021 ref.: CR/156/5/1 as directed by the District Service Commission under Minute No. 34/2021 (3)(i). Mwesigwa Charles was appraised by Kataate Vincent, Senior Environment Officer on June 30, 2023.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	There was evidence that the position of Forestry Officer was substantively filled by Atwebembire Michael appointed by the Chief Administrative Officer in a letter dated March 05, 2020 ref.: CR/156/4/2 as directed by the District Service Commission under Minute No. 29/2019 (19). Atwebembire Michael was appraised by Mugyenyi Cyril, District Natural Resources Officer on June 30, 2023.	10

Environment and Social Requirements

2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	If the LG: a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.	There was evidence that the LG carried out Environmental, Social and Climate Change screening for all water infrastructure projects for the previous FY 1. Environmental, Social and Climate Change screening for the construction of Kyabukumu gravity flow scheme was carried out on 13/6/22, stamped and signed by SEO and DCDO.	10
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2	Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.	The water project i.e. (screening for the construction of Kyabukumu gravity flow scheme was carried out on 13/6/22) implemented by the district in the previous FY, was screened by SEO and DCDO. however after screening the projects didn't qualify for detailed study (ESIA) according to NEA 2019 under schedule 4 and 5, therefore costed ESMP was prepared.	10
2	Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.	<ul style="list-style-type: none"> • According to Bushenyi DWO, at the end of FY 2022/2023, there was seven (7) operational piped water supply systems including: <ul style="list-style-type: none"> i. Kayanga GFS in Kyamuhunga S/C with average yield of 0.23 L/s constructed with 15 PSPs; ii. Rutooma GFS in Bumaire S/C and Ibaare S/C with average yield of 1.7 L/s constructed with 18 PSPs; iii. Kyabukumu GFS Phase I, II, II in Ruhumuro S/C with average yield of 2.2 L/s constructed with 36 PSPs; iv. Nyeibingo GFS in Ruhumuro S/C with average yield of 2.0 L/s constructed with 51 PSPs; v. Kakoni GFS in Kyamuhunga S/C with average yield of 2.4 L/s constructed with 22 PSPs; vi. Akashamba GFS in Kakanju S/C constructed with 27 PSPs; vii. Kabaare GFS in Kakanju S/C constructed with 10 PSPs; • However, Bushenyi DLG Water department had not acquired water abstraction permits for all piped water supply systems. • Therefore, Bushenyi DLG specifically the Water Department did not get water abstraction permit issued by DWRM thereby justifying a score zero (0) 	0