



## **LGMSD 2022/23**

Bulambuli District

(Vote Code: 589)

<b>Assessment</b>	<b>Scores</b>
Crosscutting Minimum Conditions	77%
Education Minimum Conditions	100%
Health Minimum Conditions	60%
Water & Environment Minimum Conditions	75%
Micro-scale Irrigation Minimum Conditions	30%
Crosscutting Performance Measures	65%
Educational Performance Measures	76%
Health Performance Measures	64%
Water & Environment Performance Measures	72%
Micro-scale Irrigation Performance Measures	76%

**Crosscutting  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s):</li> <li>If so: Score 4 or else 0</li> </ul>	<p>Bulambuli DLG implemented two projects that were funded by DDEG during FY 2022/2023. Details of the projects:</p> <p>(i) Construction of sub county offices at Bumufuni sub county which was budgeted for shs 45,000,000 as per page 98 of the district approved budget for FY 2022/2023.</p> <p>Total expenditure on the project amounted to shs 45,000,000 as reflected on page 45 of the district annual performance report for FY 2022/2023</p> <p>(ii) Construction of sub county offices at Bukhalu sub county which was budgeted for shs 37,000,000 as per page 98 of the district approved budget for FY 2022/2023.</p> <p>Total expenditure on the project amounted to shs 37,000,000 as reflected on page 45 of the district annual performance report for FY 2022/2023. The projects were completed by 30th June, 2023. Both DDEG projects were under reference 148272 "Construction or Rehabilitation and Furnishing of Government Offices."</p> <p>The two infrastructure projects implemented using DDEG funding were functional and utilized for the purpose intended.</p>	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> <li>By more than 5%, score 3</li> <li>1 to 5% increase, score 2</li> <li>If no increase, score 0</li> </ul> <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>In 2022, the average score in the overall LLG performance assessment was 74% and in 2023, the average score in the overall LLG performance assessment was 65%, giving a variance of -9%</p>	0

2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> <li>• If 100% the projects were completed : Score 3</li> <li>• If 80-99%: Score 2</li> <li>• If below 80%: 0</li> </ul>	<p>Bulambuli DLG implemented two projects that were funded by DDEG during FY 2022/2023. Details of the projects:</p> <p>(i) Construction of sub county offices at Bumufuni sub county which was budgeted for shs 45,000,000 as per page 98 of the district approved budget for FY 2022/2023.</p> <p>Total expenditure on the project amounted to shs 45,000,000 as reflected on page 45 of the district annual performance report for FY 2022/2023.</p> <p>(ii) Construction of sub county offices at Bukhalu sub county which was budgeted for shs 37,000,000 as per page 98 of the district approved budget for FY 2022/2023.</p> <p>Total expenditure on the project amounted to shs 37,000,000 as reflected on page 45 of the district annual performance report for FY 2022/2023. The two projects were completed by 30th June, 2023 100% as reflected in the District Engineer's project completion reports dated 23rd July, 2023 under reference BDLG/23/JULY/DEEG/02. In addition to the above report was one under reference BDLG/09/DEC/DEEG/18 by the District Engineer.</p>	3
3	<p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:</p> <p>Score 2 or else score 0.</p>	<p>Bulambuli DLG implemented two projects that were funded by DDEG during FY 2022/2023 as detailed below:</p> <p>(i) Construction of sub county offices at Bumufuni sub county which was budgeted for shs 45,000,000 as per page 98 of the district approved budget for FY 2022/2023.</p> <p>Total expenditure on the project amounted to shs 45,000,000 as reflected on page 45 of the district annual performance report for FY 2022/2023.</p> <p>(ii) Construction of sub county offices at Bukhalu sub county which was budgeted for shs 37,000,000 as per page 98 of the district approved budget for FY 2022/2023.</p> <p>Total expenditure on the project amounted to shs 37,000,000 as reflected on page 45 of the district annual performance report for FY 2022/2023. The projects were 100% completed by 30th June, 2023. Therefore, Bulambuli DLG budgeted and spent 100% all the DDEG funds for FY 2022/2023 on the two eligible projects/activities as per the DDEG grant, budget and implementation guideline under reference 148272 "Construction or Rehabilitation and Furnishing of Government Offices."</p>	2

3	Investment Performance  Maximum 4 points on this performance measure	b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates,  score 2 or else score 0	The LG had only two DDEG funded infrastructure project contracts in the FY 2022/2023 and all contracts had percentage contract price variations that were within +-20% as indicated below for the respective infrastructure project contracts;  1. Project contract for the completion of Bukhalu Sub county office block (Bula820/Wrks/2022-2023/00016) awarded at a contract price of 35,966,100 and an Engineers estimate of 36,000,000 giving a percentage contract variation of -0.094%.  2. Project contract for the roofing of Bumufuni Sub county office block (Bula820/Wrks/2022-2023/00017) awarded at a contract price of 44,850,000 and an Engineer's estimate of 45,000,000 giving a percentage contract variation of -0.33%.	2
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**Performance Reporting and Performance Improvement**

4	Accuracy of reported information  Maximum 4 points on this Performance Measure	a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate,  score 2 or else score 0	There was evidence that information on the positions filled in LLGs as per minimum staffing standards was accurate. 3 LLGs were sampled and below were the findings;  1. In Bulambuli TC, the approved staff structure provided for Town Clerk and as per the staff list, the position was filled by Magonah Joseph  2. In Bulegeni SC, the approved structure provided for CDO and as per the staff list, the position was filled by Nakami Kasifa  3. In Bwikhonge SC, the approved structure provided for Senior AA and as per the staff list, the position was filled by Mukhwana Moses	2
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Accuracy of reported information

Maximum 4 points on this Performance Measure

b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:

• If 100 % in place: Score 2, else score 0.

**Note: if there are no reports produced to review: Score 0**

Bulambuli DLG implemented two projects that were funded by DDEG during FY 2022/2023. Details of the projects:

(i) Construction of sub county offices at Bumufuni sub county which was budgeted for shs 45,000,000 as per page 98 of the district approved budget for FY 2022/2023.

Total expenditure on the project amounted to shs 45,000,000 as reflected on page 45 of the district annual performance report for FY 2022/2023.

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Total expenditure on the project amounted to shs 37,000,000 as reflected on page 45 of the district annual performance report for FY 2022/2023. The two projects were completed by 30th June, 2023 100% as reflected in the District Engineer's project completion reports dated 23rd July, 2023 under reference BDLG/23/JULY/DEEG/02. In addition to the above report was one under reference BDLG/09/DEC/DEEG/18.

In addition to the above reports were four quarterly budget performance reports in FY 2022/2023 which further reported on the status of implementation of the two projects as detailed below:

Quarter One report which was submitted on 11th July, 2022;

Quarter Two report which was submitted on 6th March, 2023;

Quarter Three report which was submitted on 25th June, 2023;

Quarter Four report which was submitted on 17th August, 2023.

All the quarterly reports captured the status of the projects funded by the DDEG.

5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;  If there is no difference in the assessment results of the LG and national assessment in all LLGs  score 4 or else 0  <b>NB: The Source is the OPAMS Data Generated by OPM.</b>	The LG did not conduct a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise. Two sub counties (KAMU SC and BUILENGENI SC) had deviations greater than 10%, as indicated in the matrix below.  <table border="1"> <thead> <tr> <th>SUB COUNTY</th> <th>LG SCORE</th> <th>IVA SCORE</th> </tr> </thead> <tbody> <tr> <td>Bulambuli Tc 1</td> <td>60 CREDIBLE</td> <td>61</td> </tr> <tr> <td>Bwikhonge SC 5</td> <td>84 CREDIBLE</td> <td>89</td> </tr> <tr> <td>KAMU SC 19</td> <td>71 NOT CREDIBLE</td> <td>90</td> </tr> <tr> <td>BULEGENI SC 17</td> <td>70 NOT CREDIBLE</td> <td>87</td> </tr> </tbody> </table>	SUB COUNTY	LG SCORE	IVA SCORE	Bulambuli Tc 1	60 CREDIBLE	61	Bwikhonge SC 5	84 CREDIBLE	89	KAMU SC 19	71 NOT CREDIBLE	90	BULEGENI SC 17	70 NOT CREDIBLE	87	0
SUB COUNTY	LG SCORE	IVA SCORE																	
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BULEGENI SC 17	70 NOT CREDIBLE	87																	

5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.  Score: 2 or else score 0	There was no evidence that Bulambuli developed Performance Improvement Plans for at least 30% of the lowest performing LLGs for current FY, based on the previous assessment results.	0
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5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:  Score 2 or else score 0	There was no evidence that the district implemented PIP for the 30% lowest performing LLGs in the previous FY	0
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## Human Resource Management and Development

6	<p>Budgeting for and actual recruitment and deployment of staff</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG consolidated and submitted the staffing requirements for the coming FY 2024/25 to the MoPS by 30th September of the current FY. Evidence obtained from HRM revealed that the recruitment plan and requisition of wage funds worth 5,301,489,744/= dated 18/9/2023 was prepared and submitted to MoPS on 29/9/2023</p>	2
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG conducted tracking and analysis of staff attendance. Evidence was obtained from staff attendance register and monthly attendance analysis. For example,</p> <ul style="list-style-type: none"> <li>On 27/6/2023 Ms.Cherop Lydia Esther (DCO) reported for duty at 8:07am. The LG also prepared monthly attendance analysis and according to the analysis of June 2023, Madanda Sarah (DNRO) worked for 5 days out of 20 days scoring 25%</li> </ul>	2

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Performance management

Maximum 5 points on this Performance Measure

i. Evidence that the LG has conducted an appraisal with the following features:

HODs have been appraised as per guidelines issued by MoPS during the previous

FY: Score 1 or else 0

There was evidence that the LG conducted appraisal for HODs. Below were the details of findings;

1. Natege Vincent (DHO) was appraised on 30/6/2023
2. Wakiwe Simon (DEO) was appraised on 30/6/2023
3. Madanda Hellen Sarah (DNRO) was appraised on 30/6/2023
4. Namwau Christine (DCDO) was appraised on 30/6/2023
5. Walimbwa Paul (DE) was appraised on 30/6/2023
6. Kakai Sandra (DP) was appraised on 30/6/2023
7. Nandutu Phillis (PHRO) was appraised on 17/7/2023
8. Cherop Lydia Esther (DCO) was appraised on 30/6/2023
9. Tsekeli Alfred (DPO) was appraised on 30/6/2023
10. Mayoga Samuel Masiga (PIA) was appraised on 30/6/2023
11. Wolimbwa Robert (CFO) was appraised on 30/6/2023

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Performance management

Maximum 5 points on this Performance Measure

ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:

Score 1 or else 0

The LG implemented administrative rewards and sanctions. The rewards and sanctions Committee was established and composed of five members as indicated below;

1. Twalla Ramazan (PAS) Chairperson
2. Nandutu Phillis (PHRO)
3. Wakhanya Jawali (Snr Inspector)
4. Wanade John (SFO)
5. Namwau Christine (DCDO)

The committee held a meeting on 20/6/2023. To deal with disciplinary issues. For instance Gimei Edmond Parish Chief had absconded duty from November 2021 and his salary was stopped. While appearing before the committee, Gimei told them that his abscondment was due to witchcraft. He was asked to reappear before the committee on the next day with medical report.

1



7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p>	<p>There was no evidence that the LG had an established and functional consultative committee to deal with staff grievances. However, they had the District Grievance Redress Committee composed of the below Members;</p> <ol style="list-style-type: none"> <li>1. Namwau Christine (DCDO) chairperson</li> <li>2. Zesani Gerald (Supervisor of works)</li> <li>3. Wakhanya Jawali (Inspector)</li> <li>4. Wandabwa Innocent (Environment Officer)</li> <li>5. Walimbwa Paul (Project Manager)</li> <li>6. Nandudu Dinah (Health Inspector)</li> <li>7. Nangoli Stephen (Labour Officer)</li> </ol> <p>The committee held a meeting on 11/5/2023 to discuss complaints raised by community in Bulaago SC as construction of a Health Centre was going on</p>	1
8	<p>Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:</p> <p>Score 1.</p>	<p>The LG recruited 2 new staff members in FY 2022/2023 and all accessed payroll not later than two months of their appointment.</p> <ol style="list-style-type: none"> <li>1. Gidoi Charles (PACAO) was appointed on 6/3/2023 and accessed payroll in April 2023</li> <li>2. Wagwasala Ibrahim Gimadu (DEO) was appointed on 8/6/2023 and accessed payroll in July 2023</li> </ol>	1
9	<p>Pension Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:</p> <p>Score 1.</p>	<p>The LG retired 29 staff and all accessed pension payroll within the recommended timeline</p> <ol style="list-style-type: none"> <li>1. Madete James (EA) retired on 31/7/2022 and accessed pension in September 2022</li> <li>2. Mafabi Esero (SEA) retired on 15/7/2022 and accessed pension in September 2022</li> <li>3. Mutuwa Margaret (SEA) retired on 9/10/2022 and accessed pension in December 2022</li> <li>4. Mudoko Milton (EA) retired on 30/11/2022 and accessed pension in December 2022</li> <li>5. Wambazu Samson (AEO) retired on 9/11/2022 and accessed pension in December 2022</li> <li>6. Wodenga John (EA) retired on 26/11/2022 and accessed pension in December 2022</li> <li>7. Maziina Charles (SEA) retired on 12/12/2022 and accessed pension in 1/1/2023</li> <li>8. Naminyo Xavier (EA) retired on 12/12/2022 and accessed pension in 1/1/2023</li> </ol>	1

9. Mukhama Stephen (SEA) retired on 20/12/2022 and accessed pension in 1/1/2023
10. Nandala Philip (EA) retired on 12/6/2023 and accessed pension in 1/7/2023
11. Mamuga John (EA) retired on 5/5/2023 and accessed pension in 1/6/2023
12. Nambozo Rosemary (EA) retired on 3/4/2023 and accessed pension in 1/5/2023
13. Gidoi Robert (EA) retired on 5/3/2023 and accessed pension in April 2023
14. Mwambu Robert (HT) retired on 12/3/2023 and accessed pension in April 2023
15. Wamboko Mike (SEA) retired on 15/3/2023 and accessed pension in April 2023
16. Wekesa Richard (EA) retired on 5/5/2023 and accessed pension in June 2023
17. Mwambu Andrew (HT) retired 16/2/2023 and accessed pension in May 2023
18. Mashal Patrick (EA) retired on 18/8/2022 and accessed pension September 2022
19. Namago John (HT) retired 31/7/2022 and accessed pension September 2022
20. Gimono Mary (EA) retired 31/7/2022 and accessed pension in September 2022
21. Buwule Grace (SEA) retired on 31/7/2022 and accessed pension in September 2022
22. Munialo Patrick (EA) retired 31/7/2022 and accessed pension in September 2022
23. Ikilai Orobat (EA) retired on 31/7/2022 and accessed pension in September 2022
24. Kamisha Harriet (EA) retired on 31/7/2022 and accessed pension in September 2022
25. Nabubolo Cosmas (EA) retired on 31/7/2022 and accessed pension September 2022
26. Maziina Michael (SAS) retired on 7/11/2022 and accessed pension in December 2022
27. Magomu Charles (AAO) retired on 1/5/2023 and accessed pension in June 2023
28. Nagudi Rose (N/A) retired on 4/4/2023 and accessed pension in May 2023
29. Womema Alex (EA) retired 27/12/2022 and accessed pension in January 2023

**Management, Monitoring and Supervision of Services.**

10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:	<p>Direct transfers (DDEG) to LLGs in Bulambuli DLG were executed in accordance with the requirements of the budget in FY 2022/2023.</p> <p>The DLG received DDEG funds in two quarters only; quarter two and quarter three. The total amount that was received during FY 2022/2023 amounted to shs 107,749,000 as per page 38 of the approved district budget for FY 2022/2023. (Shs 53,874,500 for quarter two and shs 53,874,500 for quarter three)</p> <p>Examples of DDEG transfers to LLGs during FY 2022/2023:</p> <p>(i) Shs 4,199,431 was transferred to Bulengeni sub county on payment voucher number 3822297 dated 22nd February, 2023 in quarter three. (ii) Shs 2,245,806 was transferred to Buginyanya sub county on payment voucher number 1763679 dated 1st November, 2022 in quarter two. (iii) Shs 576,197 was transferred to Bunalwere sub county on payment voucher number 1812176 dated 1st November, 2022 in quarter two. (iv) Shs 4,366,391 was transferred to Simu sub county on payment voucher number 3857429 dated 13th March, 2023.</p>	2
	Maximum 6 points on this Performance Measure	Score 2 or else score 0		
10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).	<p>The DLG did not receive funding from DDEG during quarter one and quarter four in FY 2022/2023. In quarter two, the DLG received communication from PS/ST on cash limits on 5th October, 2022 under reference MEP.50/268/01.Warranting was done on 7th October, 2022. Invoicing was done on 25th October, 2022. Transfers to LLGs was done on 1st November, 2022. Communication to LLGs by the CAO was done on 26th October, 2022.</p> <p>In quarter three, the DLG received communication from PS/ST on cash limits on 5th January, 2023 under reference MEP.50/268/01.Warranting was done on 13th March, 2023 beyond the 5 working days. Invoicing was done on 14th March, 2023. Transfers to LLGs was done on 14th March, 2023. Communication to LLGs by the CAO was done on 15th January, 2023.</p> <p>The Bulambuli District did not therefore adhere to the prescribed time frame of 5 working days from the date of receipt of releases from MoFPED) warranting /verification of direct DDEG transfers to LLGs in accordance to their requirements of the budget.</p>	0
	Maximum 6 points on this Performance Measure	Score: 2 or else score 0		

10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:	The DLG did not invoice and communicate to LLGs all the DDEG funding for each quarter within 5 working days for FY 2022/2023 as required. For instance, for quarter 2 CAO's communication to LLGs was dated 30th October, 2022 under reference CR 20/BDLG/DDEG/2022-2023 verified at Bukibolekoto HC III in Simu sub county; Buhuganya HC III in Buhuganya sub county and Sisiyi Primary School in Sisiyi sub county but was done not within the 5 working days. For quarter 3, CAO's communication to LLGs was dated 22nd March, 2023 under reference CR 07/BDLG/DDEG/2022-2023 not within 5 working days . See more details below;	0
	Maximum 6 points on this Performance Measure	Score 2 or else score 0	Quarter two warranting was done on 7th October, 2022; invoicing on 25th October, 2022; communication by CAO on 30th September, 2022. In quarter three warranting was done on 13th March, 2023; invoicing on 14th March, 2023 and communication by CAO was done on 22nd March, 2023.	
			Therefore, the DLG did not invoice and did not communicate all DDEG transfers for FY 2022/2023 to LLGs within 5 working days from the date of funds release in each quarter as required.	
11	Routine oversight and monitoring	a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:	Bulambuli DLG supervised and mentored all LLGs in the district at least once per quarter consistent with guidelines: The activity was done on quarterly basis, various issues were discussed and quarterly reports produced accordingly.	2
	Maximum 4 points on this Performance Measure	Score 2 or else score 0	In quarter one, a mentoring and supervision report was produced on 4th September, 2022. Issues discussed covered services provided to sub counties by extension workers. In quarter two a supervision and mentoring report was produced on 21st December, 2022 and issues discussed covered guidelines for school management committees. In quarter three, a report was produced on 5th April, 2023 and discussed the requirement to improve hygiene in all primary schools in local the governments. In quarter four, a report dated 28th June, 2023 was produced whereby budgeting and planning issues were discussed in respect of FY 2023/2024.	

11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p>	<p>The results/reports of support supervision and monitoring visits were discussed in the DTPC, used by the district to make recommendations for corrective actions and followed-up:</p> <p>The DTPC meeting held on 30th September, 2022, discussed quarter one supervision and mentoring report under minute reference MIN 04/BDTPC/SEP/2022. The DTPC meeting held on 9th December, 2022 discussed quarter two mentoring and supervision report under minute reference 05/BDTPC/DEC/2022.</p> <p>The DTPC meeting held on 23rd May, 2023, discussed quarter three supervision and mentoring report under minute reference 07/BDTPC/MAY/2023.</p> <p>The DTPC meeting held on 12th June, 2023, discussed quarter four supervision and mentoring report under minute reference 06/BDTPC/JUNE/2023.</p>
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### Investment Management

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p><b>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</b></p>	<p>The DLG maintained an up dated register to 30th November, 2023. All categories of assets like buildings, furniture, equipment, land, motor cycles were captured in the computerised assets register under IFMS system. Examples: (i) Office furniture bought on 20th October, 2022 assets register reference 8970 valued at shs 1,200,000.</p> <p>(ii) Office equipment valued for shs 900,000 assets register reference 5678 purchased on 20th March, 2023 under assets register registration 23747.</p> <p>(iii) Donated motor vehicle valued for shs 32,234,000 for the district administration assets register referenced 53545. The DLG complied with guidelines provided by the Accountant General regarding the maintenance of the assets registers.</p>
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12

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:

Score 1 or else 0

The Board of Survey report for Bulambuli DLG for FY 2021/2022 was submitted to the Accountant General through CAO's letter dated 24th August, 2022 under reference CR 109/1. The CAO's letter was copied to PS MOLG, IAG, District Chairperson and RDC. Recommendations that were raised in the Board of Survey Report for FY 2021/2022 included among others engraving of the district assets, updating of the assets registers, boarding off old assts in the DLG and LLGs, demolishing one office building serving as a community hall at the district headquarters.

Most of the recommendations in the Board of Survey Report for FY 2021/2022 had been addressed at the time of the assessment.

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.

Bulambuli DLG constituted a functional Physical Planning Committee of 14 members which were appointed by the CAO.

The Committee convened meetings on quarterly basis. Meetings were held as detailed below and minutes accordingly submitted to MLHUD as provided hereunder:

In quarter one, the Physical Planning Committee convened a meeting on 29th September, 2021 and the minutes were submitted to MLHUD on 2nd December 2022. In quarter two, the Committee convened meeting on 29th November, 2022 and minutes were submitted on 13th February, 2023. In

quarter three, the Committee convened a meeting on 9th February, 2023 and the minutes were submitted to MLHUD on 20th April, 2023.

In quarter four, the Committee met on 18th May, 2023 and minutes were submitted on 3rd July, 2023.

Members of the Physical Planning Committee were appointed by CAO through letter dated 26th September, 2023 as detailed below:

1. The Chief Administrative Officer (CAO) as chairperson.
2. Physical Planner as Secretary to the Committee;
3. DCDO;
4. DWO;
5. District Roads Inspector;
6. DHO;
7. District Agriculture Officer;
8. District Staff Surveyor;
9. District Environment Officer;
10. Buyaga TC;
11. DNRO;
12. DEO.
13. Bulegene TC;
14. Bulambuli TC.

There was no evidence that the Physical Development Plan was in place.

The Building Plan Registration Book was up dated up to 3rd July, 2023.

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d. For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>Bulambuli DLG implemented two projects that were funded by DDEG during FY 2022/2023.</p> <p>(i) Construction of sub county offices at Bumufuni sub county which was budgeted for shs 45,000,000 as per page 98 of the district approved budget for FY 2022/2023.</p> <p>Total expenditure on the project amounted to shs 45,000,000 as reflected on page 45 of the district annual performance report for FY 2022/2023. The project was captured in the DDP III page 57, AWP page 10. Desk appraisal report was dated 23rd May, 2022 and the Field appraisal report was dated 24th May, 2022.</p> <p>(ii) Construction of sub county offices at Bukhalu sub county which was budgeted for shs 37,000,000 as per page 98 of the district approved budget for FY 2022/2023</p> <p>Total expenditure on the project amounted to shs 37,000,000 as reflected on page 45 of the district annual performance report for FY 2022/2023. The project was captured in the DDP III page 57, AWP page 10. Desk appraisal report was dated 23rd May, 2022 and the Field appraisal report was dated 24th May, 2022</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>Bulambuli DLG conducted the field appraisals for all the DDEG infrastructure projects implemented in the FY 2022/2023 as presented in the consolidated field appraisal report dated May 24, 2022. The projects were checked against three technical criteria, including technical feasibility, environmental acceptability, and social acceptability.</p>	2



12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>The DLG implemented two projects funded by DDEG in current FY 2023/2024.</p> <p>(i) Construction of sub county Offices at Bumasobo in Bumasobo sub county which was budgeted for shs 25,000,000 as per page 13 of the AWP. The project was captured on page 152 of the DDP III for FY 2023/2024. The project was under DDEG reference number 148272 "Construction or Rehabilitation and Furnishing of Government Offices".</p> <p>The desk appraisal report was dated 5th May, 2023. The field appraisal report was dated 9th May, 2023.</p> <p>The project profiles with costing were developed and discussed by the DTPC in a meeting held on 23rd May, 2023 under minute reference MIN 07/BDTPC/MAY/2023 project profiles.</p> <p>(ii) Construction of sub county Offices at Lusha in Lusha sub county which was budgeted for shs 25,000,000 as per page 13 of the AWP. The project was captured on page 59 of the DDP III for FY 2023/2024. The project was under DDEG reference number 148272 "Construction or Rehabilitation and Furnishing of Government Offices".</p> <p>The desk appraisal report was dated 5th May, 2023. The field appraisal report was dated 9th May, 2023.</p> <p>The project profiles with costing were developed and discussed by the DTPC in a meeting held on 23rd May, 2023 under minute reference MIN 07/BDTPC/MAY/2023 project profiles.</p>
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12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<ul style="list-style-type: none"> <li>• • Social Screening form for the proposed completion of Lusha Sub County Headquarters by the DCDO on 21/08/2023</li> <li>• • Social Screening form for the proposed completion of Bumasobo Sub County Headquarters by the DCDO on 22/08/2023</li> <li>• Only Social Screening was done by the DCDO hence the EO did not conduct the Environmental and Climate Change Screening as required</li> </ul>
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13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan  Score 1 or else score 0	Bulambuli DLG incorporated all the FY 2023/2024 DDEG infrastructure projects on page 5 of the LG procurement plan approved by the contracts committee on 8th/08/ 2023. The planned projects included, the rehabilitation of toilets at the District Headquarters at a planned cost of 15,000,000, the supply and installation of the Rain Water Harvesting Systems in Bumageni and Bumugusha HC III at a planned cost of 20,000,000, the construction of an office block at Lusha Sub county at a planned cost of 25,000,000 and the construction of an office block at Bumasobo Sub county at a planned cost of 25,000,000.	1
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0	The Bulambuli DLG contracts committee approved all the DDEG infrastructure projects for the FY 2023/2024 under minute min:7/2/CC/2023-2024 of the minutes of the contracts committee dated 8th/08/2023.	1
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:  Score 1 or else 0	Bulambuli DLG did not properly establish the project implementation team as per the PPDA and DDEG grant requirement. The CAO as per the appointment letter dated 6th/02/2023 appointed Eng. Walimbwa Paul (District Engineer) as the project manager, Mrs. Namwau Christine as DCDO, Mrs Madanda Sarah (Natural Resources officer) as the Environment officer and Mr Gidoi Charles (Ag.CAO) as contracts manager. However, the LG did not appoint the clerk of works and Labour Officer on the team as per the PPDA requirement.	0
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:  Score 1 or else score 0	Two DDEG infrastructure projects including the completion of Bukhalu Sub County Office Block and the roofing of Bumufuni Sub County Office Block, were implemented in the FY2022/2023 and one project (completion of Bukhalu Sub county office block) was visited during the assessment. The results from the field visit indicated that the project designs and specifications were followed during the construction and the scope of work involved the plastering of the office block, Painting works and fixing of building fixtures and fittings. there were no progressive/non-structural cracks identified, the physical check on the plaster mortar indicated no peeling off of mortar/loose plaster, no popouts, there were no observed plaster blistering, efflorescence flakes and among other defects on the plastered surface. The mortar thickness of 20mm for external walls and 12mm for internal walls were maintained as specified in the contract.	1

13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0	There was no sufficient evidence that the LG had provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works as only one supervision report dated 8th/05/2023 for the Roofing of Bumufuni Sub county Headquarters were availed for review and prepared and signed by only the District Engineer. There were no supervision reports by DCDO and Environment Officer.	0
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):  Score 1 or else score 0	The LG verified works (certified) and initiated payments of contractors within the specified time frames of not late than two months from the time of payment request as indicated below.  The payment request for Roofing of Bumufuni Sub county Headquarters made on 7th/6/2023 and the payment was made on 22th/6/2023 as per the payment certificate.  The payment request for the completion of Bukhalu Sub county office block was made on 5th/6/2023 and the payment was made on 22th/6/2023 as per the payment certificate	1
13	Procurement, contract management/execution  Maximum 8 points on this Performance Measure	g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:  Score 1 or else 0	The LG had the complete procurement files for all the DDEG infrastructure project contracts as per the PPDA requirements as indicated below for the respective contracts;  • The procurement file for the Roofing of Bumufuni Sub county Headquarters (Bula820/Wrks/2022-2023/00017) had an evaluation report dated 20th/04/2023 with Magiwa Contractors Ltd as the best evaluated bidder at a cost of 44,850,000, minutes of contract committee decision dated 26th/9/2022 and Works contract signed on 9th/01/2023.  • The procurement file for the Completion of Bukhalu Sub county office block (Bula820/Wrks/2022-2023/00016) had an evaluation report dated 20th/09/2022 with Kivondye Holdings Uganda Ltd as the best evaluated bidder at a cost of 25,966,100, Minutes of contract committee decision dated 26th/09/2022 and Works contract signed on 10th/02/2023.	1

## Environment and Social Safeguards

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</p> <p>Score: 2 or else score 0</p>	<p>LG had designated a person to coordinate response to feed-back (grievance / complaints) as evidenced by the Appointments letter of Ms Namwau Christine the DCDO on 18/07/2022 by the CAO, Quote ADM/156/1</p> <p>LG had also established a Central Grievance Redress Committee as evidenced by the Appointment letter of the 9 committee members by the CAO on 18/07/2022, Quote ADM/156/1 as follows;</p> <ul style="list-style-type: none"> <li>• Mr Gidoi Charles (PAS) – Committee Chairperson</li> <li>• Ms Namwau Christine (DCDO) – Committee Secretary</li> <li>• Mr Walimbwa Paul (Project Manager) – Committee Member</li> <li>• Mr Zesani Gerald Supervisor of Works) – Committee Member</li> <li>• Mr Wakiwe Simon (Senior Education Officer) – Committee Member</li> <li>• Mr Wandabwa Innocent (EO) – Committee Member</li> <li>• Mr Massa Godfrey (Health Inspector – Committee Member</li> <li>• Mr Nangoli Stephen (Labour Officer) – Committee Member</li> <li>• Ms Namubiru Babirye Beatrice (Assistant Engineer) – Committee Member</li> <li>•</li> </ul>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>LG had a specified system for Recording, investigating and responding to grievances as evidenced by the Grievance Log availed coded 2020/2021 for all departments</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>If so: Score 1 or else 0</p>	<p>LG had a Notice of the Grievance Redress System displayed by the Grievance Focal Person on all district notice boards bearing CAO’s stamp dated 11/08/2022</p>	1

15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0	All the required hard copies of documents that form the means of verification could not be accessed from the planner because she had not printed out	0
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management  score 1 or else 0	Item 6 (Dissemination of DDEG Guidelines on the Agenda) page 1 and Min 06/BDTPC/23/05/23 on page 7 of the minutes of the TPC meeting held on 23/05/2023	1
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	(For investments financed from the DDEG other than health, education, water, and irrigation):  c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:  score 3 or else score 0	LG had not incorporated costed Environment and Social Management Plan (ESMP) into the design. BoQs, bidding and contractual documents for the DDEG infrastructure project for FY 2022/2023 as required	0

15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change.  Score 3 or else score 0	LG had no Examples of projects with costing of the additional impact from climate change	0
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:  Score 1 or else score 0	Land donation letter by Mr Wanami Dayan to Bumufuni Sub County dated 08/09/2019 measuring 160 poles by 6poles by 180 poles by 135 poles witnessed by 9 people	1
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports:  Score 1 or else score 0	<ul style="list-style-type: none"> <li>• Environmental Safeguards Monitoring Report for the proposed DDEG projects by the DNRO on 17/05/2023</li> <li>•</li> <li>• Social Safeguards Monitoring Report for the proposed DDEG projects by the DCDO as follows; <ul style="list-style-type: none"> <li>• 17/05/2023</li> <li>• 21/06/2023</li> <li>•</li> </ul> </li> <li>• The DCDO and the EO failed to raise the 3 minimum monitoring reports as required</li> </ul>	0
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects:  Score 1 or else score 0	<ul style="list-style-type: none"> <li>• Environmental Certification Form the completion of Bumufuni Sub County Headquarters by the EO on 30/06/2023</li> <li>• Environmental Certification Form the completion of Bukhalu Sub County Headquarters by the EO on 30/06/2023</li> <li>• Only the EO prepared and signed the Environmental Certification forms leaving out the DCDO as required, as evidenced below;</li> </ul>	0

## Financial management

16	<p>LG makes monthly Bank reconciliations</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment:</p> <p>Score 2 or else score 0</p>	<p>Bulambuli DLG operated one bank account, the TSA account with Bank of Uganda. The account was reconciled to shs 0 balance as on 30th November, 2023.</p>	2
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>Bulambuli DLG produced the four quarterly internal audit reports for FY 2022/2023 as required. All the reports were submitted to the Speaker. Quarter One report was produced on 31st October, 2022 under reference AUD/252/2 addressed to the Speaker and copied to PS MOLG, IAG, OAG, LGPAC, District Chairman, RDC, and CAO. The report was acknowledged by MOFPED, IAG and MOLG on 2nd December, 2022. There were five queries.</p> <p>The quarter two report was produced on 30th January, 2023 under reference AUD/252/2 addressed to the Speaker and copied to PS MOLG, IAG, OAG, LGPAC, District Chairman, RDC, and CAO. The report was acknowledged by MOFPED, IAG and MOLG on 30th January, 2023. There were twelve queries.</p> <p>The quarter three report was produced on 28th April, 2023 under reference AUD/252/2 addressed to the Speaker and copied to PS MOLG, IAG, OAG, LGPAC, District Chairman, RDC, and CAO. The report was acknowledged by MOFPED, IAG and MOLG on 28th April, 2023. The MOLG and RDC acknowledged receipt of the reports on 2nd May, 2023. There were ten queries.</p> <p>The quarter four report was produced on 31st July, 2023 under reference AUD/252/2 addressed to the Speaker and copied to PS MOLG, IAG, OAG, LGPAC, District Chairman, RDC, and CAO. The report was acknowledged by MOFPED, IAG and MOLG on 31st August, 2023. The MOLG and RDC acknowledged receipt of the reports on 1st September 2023. There were ten queries.</p>	2

17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>The term of office of Bulambuli DLG LG PAC expired in November, 2022. The new LGPAC was constituted in October, 2023 after closure of FY 2022/2023 and in a new FY 2023/2024. Owing to lack of a functional LG PAC, there was no evidence that the DLG provided information to the Council! Chairperson and the LG PAC on the status of implementation of internal audit findings for FY 2022/2023; information on follow-up on audit queries from all quarterly internal audit reports.</p>	0
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17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>Internal audit reports for FY 2022/2023 were not submitted to LG Accounting Officer, LG PAC as required because the term of office of the LGPAC expired in November, 2022. In the circumstances, all the internal audit reports that were produced in FY 2022/2023 were not reviewed as required. Furthermore, the Committee did not convene any meetings on quarterly basis as required.</p> <p>A new LGPAC was constituted in October, 2023 in FY 2023/2024 vide Council minute number MIN 06/26/09/2023 and minute number MIN 06/10/2023 respectively.</p> <p>At the time of the assessment, preparations were being made by the LG PAC to review all the quarterly internal audit reports produced in FY 2022/2023 as well as the internal audit reports that have so far been produced in FY 2023/2024.</p>	0
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**Local Revenues**

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>Bulambuli DLG planned for collection of local revenue amounting to shs 199,058,000 as provided on page 27 of the district draft accounts for FY 2022/2023. The DLG realised shs 108,913,750 on closure of FY 2022/2023 as indicated on page 38 of the draft final accounts of the district. Performance was 55% outside the +/- 10%.</p>	0
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19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> <li>• If more than 10 %: score 2.</li> <li>• If the increase is from 5% -10 %: score 1.</li> <li>• If the increase is less than 5 %: score 0.</li> </ul>	<p>Bulambuli DLG realised shs 108,913,750 on closure of FY 2022/2023 as indicated as per pages 38 of the draft final accounts of the district. In FY 2021/2022, the district realised shs 107,847,575 as per pages 22 of the audited accounts of the district for FY 2021/2022. Performance was below 5% and not compliant to the prescribed requirement.</p>	0
20	<p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>The local revenue amount transferrable to LLGs in FY 2022/2023 amounted to shs 24,036,189 as per page 38 of the draft final accounts for FY 2022/2023. Examples of local revenue that was transferred to LLGs:</p> <p>(i) Shs 1,776,000 was transferred to Bunambutye sub county as per payment voucher number 5876165 dated 15th June, 2023 as the 65% share on local revenue quarter four.</p> <p>(ii) Shs 2,000,000 was transferred to Bumufuni sub county as per payment voucher number 1252849 dated 4th October, 2022 as the 65% share quarter two.</p> <p>(iii) Bunambuye sub county received shs 1,776,000 as per payment voucher number 5876165 dated 15th June, 2023 as the 65% share in quarter four.</p>	2

### Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>The procurement plan for the FY 2022/2023 were published on 8th/08/2022 on the District notice board and the best evaluated bidders for all the FY 2022/2023 infrastructure projects were published on 26th/09/2022 as per the notices of best evaluated bidders dated 26th/09/2022 and pinned on the District notice board.</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>The LG performance results for FY 2021/2022 were publicised as required on various notice boards at the district and lower local governments levels as per CAO's circular letter dated 20th July, 2023 under reference BULA/24/78. The district had established a website at the time of the assessment. Reference <a href="http://www.bulambuli.go.ug">www.bulambuli.go.ug</a>.</p>	2

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>Barazas were held through radio talk shows moderated by the RDC, Chairperson of the district and CAO. Reports were produced as evidenced below: Radio Talk Show report dated 18th May, 2023 under reference CR/252/5 where Emyooga and PDM issues were discussed including SACCOS.</p> <p>Radion Talk Show report dated 17th April, 2023 under reference CR 252/6/04; report dated 24th June, 2023 under reference CR 252/88. The activity was undertaken at Radio Signal FM for Elgon Region FM Radio. Radio talk shows were moderated by the RDC, CAO, District Commercial Officer etc. Issues discussed covered challenges and achievements of the district in general together with LLGs etc.</p>	1
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>The DLG made publicly available information on i) tax rates as evidenced by CAO's circular letter dated 20h February, 2023 under reference CR/252/15 on local revenue procedures and as well as appeals. The circular was pinned on the district headquarters as well as LLGs. The CAO's report to the district and LLGs dated 18th January, 2023 covered guidelines on the conduct of tax appeals, fees for filing appeals and procedures on appeals.</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>There were no IGG issues in the DLG. Perusal of approved minutes of meetings held by Council on dates indicated below had no IGG issues reported.</p> <p>Meeting held on 21st September, 2022, 20th December, 2022, 14th March, 2023, 24th May, 2023 and 20th September, 2023.</p>	1

**Educational  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> <li>• If improvement by more than 5% score 4</li> <li>• Between 1 and 5% score 2</li> <li>• No improvement score 0</li> </ul>	<p>The PLE pass rates decreased by -8% between 2022 and 2020 school years.</p> <p>2020 In 2020 the learners who passed in Div 1, Div 2 and Div 3 were 1791 out of 2922 <math>1719/2922*100= 61\%</math></p> <p>2022 1871 passed in Div 1,2, and 3 out of 3505 pupils, which represented 53 % pass rate.</p> <p>The percentage decrease in pass rate was <math>53\%- 61\% = -8\%</math></p>	<b>0</b>
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> <li>• If improvement by more than 5% score 3</li> <li>• Between 1 and 5% score 2</li> <li>• No improvement score 0</li> </ul>	<p>The percentage increase between 2022 and 2020 UCE results was 5%</p> <p>In 2020, 364 students passed Div 1, 2 and 3 out of 992 students, accounting to 36%</p> <p>In 2022, 413 students passed in Div 1, 2 and 3 out of 993 representing 41 %</p> <p>Percentage increase was <math>41\% -36\%= 5\%</math></p>	<b>2</b>

2	<p>N23_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.</p> <p>Maximum 2 points</p>	<p>a) Average score in the education LLG performance has improved between the previous year but one and the previous year</p> <ul style="list-style-type: none"> <li>• By more than 5%, score 2</li> <li>• Between 1 and 5%, score 1</li> <li>• No Improvement, score 0</li> </ul> <p>NB: If the previous average score was 95% and above, Score 2 for any increase.</p>	Not applicable	0
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0</p>	<p>The Education development grant was used on eligible activities as stipulated in the Guidelines manual of FY 2022/23 page 21, Table 11. The projects included;</p> <ul style="list-style-type: none"> <li>- Construction of a Two classroom block at Soti P/S</li> <li>- Construction of a Two classroom block and an Office at Banamujje P/S</li> <li>- Construction of 5 stance VIP latrine at Bumugibole P/S</li> <li>- Construction of 5 stance VIP latrine at Womunga P/S</li> <li>- Construction of 5 stance VIP latrine at Bunabude P/S</li> <li>- Construction of 5 stance VIP latrine at Buyaka P/S</li> <li>- Construction of 5 stance VIP latrine at Gamatimbeyi P/S</li> <li>- Construction of Sisiyi Seed School</li> <li>- Construction of Simu Secondary School</li> </ul>	2

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0

The DLG implemented projects in the Education Department during FY 2022/2023 out of which a sample of three projects was selected. (i) Payment to Digital World of Computers Electronics Ltd for shs 24,177,880 on payment voucher number 4199360 dated 2nd March, 2023 in respect of construction of one class room block and office at Bunamujja Primary School in Bunalwero sub county as per contract BULA 820/WRKS/2022 -2023/0009.

The DEO initiated payment on 27th January, 2023, DCDO on 25th November, 2022, the Senior Environment Officer signed on 15th January, 2023, DE signed the documents to certify payment on 19th January, 2023. CAO signed the payment documents on 25th January, 2023.

(ii) Payment to Construction and Surveyors Ltd for shs 429,796,716 as per payment voucher number 6429004 dated 28th June, 2023 in respect of construction of Sisiyi Seed Secondly School in Sisiyi sub county as per contract MOES/WRKS/2021-2022/00005/LOT - 34.

Payment was initiated by the DEO on 12th June, 2023. The CDO and Senior Environment Officer signed the payment documents on 13th June, 2023. The DE signed the payment documents on 13th June, 2023.

(iii) Payment to Ideal Merchants Property Holdings Ltd for construction of two class room block at Soti Primary School in Soti sub county for shs 40,693,742 on payment voucher number 529908 dated 17th May, 2023 as per contract BULA 820/WRKS/2022-2023/00011. Payment was initiated by the DEO on 17th March, 2023. The DE on 17th March, 2023, CDO on 11th April, 2023, Senior Environment Officer, CFO and CAO signed the documents to certify payment on the same date.

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0

The percentage contract variation for the three sampled education project contracts were within +/-20% as indicated below for the respective project contracts;

Construction of a 2-classroom block at Soti primary school under Procurement number. Bula820/Wrks/2022-2023/00011. The contract was a warded at a contract price of

99,991,500 against an estimated cost of 100,000,000 giving a percentage contract variation of

-0.0085%

Construction of a 2-classroom block with store at Bunamyie primary school under Procurement number. Bula820/Wrks/2022-2023/00009. The contract was a warded at a contract price of 62,122,200 against an estimated cost of 62,492,000 giving a percentage contract variation of -0.59%

Construction of Simu Seed Secondary school under Procurement number. Bula820/Wrks/2022-2023/00003. The contract was a warded at a contract price of 759,039,644 against an estimated cost of

760,006,924 giving a percentage contract variation of -0.13%

The percentage contract variation is computed as

$(\text{contract cost} - \text{Estimated cost}) / (\text{Estimated cost}) * 100$

3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY</p> <ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 - 99% score 1</li> <li>• Below 80% score 0</li> </ul>	<p>The phase 1 Simu Seed Secondary School construction intended completion date was October 25, 2023, of the FY 2023/2024 as per the works contract agreement signed on April 20, 2023. The percentage completion was at 85% by the end of the FY 2022/2023 as indicated in the works progress report dated May 31, 2023, by the clerk of works (Wanziima Gerald). The phase 1 construction scope of work involved the construction of two 2-classroom blocks, an administration block and two 5-stance pit latrines.</p>	1
4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines</p> <ul style="list-style-type: none"> <li>• If 100%: score 3</li> <li>• If 80 - 99%: score 2</li> <li>• If 70 - 79% score: 1</li> <li>• Below 70% score 0</li> </ul>	<p>The LG did not recruit Primary School Teachers as the prescribed MoES staffing guidelines. The approved number of required teachers was 792 but the LG managed to recruit only 572 teachers which translated to 72%. This was a clear indicator of under staffing in primary schools.</p>	1

The Sisiyi seed secondary school construction project was a multi-year running project that was started in the FY 2022/2023 and was to run for a period of 18 months from the time of signing the contract (13th/10/2022) up to June of the FY 2023/2024. The percentage completion was at about 70% by the end of the FY 2022/2023 as indicated in the works progress report dated 28th/05/2023 by the clerk of works (Munakye Peace). The phase 1 construction scope of work involved the construction of the Multipurpose hall, Three 2 classroom blocks, an administration block, an ICT library, a Science laboratory, Three twin staff houses each with a kitchen and 2-stance latrine, Two 5 stance pit latrine and one 2-stance pit latrine for administration. **However, the projects hadn't reached their completion dates as indicated in their respective project contracts**

4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,</p> <ul style="list-style-type: none"> <li>• If above 70% and above score: 3</li> <li>• If between 60 - 69%, score: 2</li> <li>• If between 50 - 59%, score: 1</li> <li>• Below 50 score: 0</li> </ul>	<p>The schools within the LG met some basic standards as set out by DES, for example all the 54 UPE schools had 412 classrooms representing 7 classrooms per school with each school having at least a class for each learning group as required.</p> <p>The 54 schools, had 31 teacher accommodations representing a minimum of 0.5 % staff accommodations</p> <p>which is below the required standard.</p>	1
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**Performance Reporting and Performance Improvement**

5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>a) Evidence that the LG has accurately reported on teachers and where they are deployed.</p> <ul style="list-style-type: none"> <li>• If the accuracy of information is 100% score 2</li> <li>• Else score: 0</li> </ul>	<p>There was accurate deployment of teachers as indicated on the teacher’s deployment list and the school staff lists displayed in all the 3 sampled schools i.e. Buyaga Township P/S had 15 teachers deployed and 15 teachers on its school staff list led by Mr. Welishe Michael the Head teacher, with 4 teachers being male and 11 being female.</p> <p>Simu P/S had 10 teachers, deployed, out of which 5 were male and 5 were female led by Ms. Sarah Kanyaga.</p> <p>Bugwanyi P/S had 14 teachers deployed, out of which 7 were female and 7 males, led by Ms. Namutosi Jane.</p>	2
5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.</p> <ul style="list-style-type: none"> <li>• If the accuracy of information is 100% score 2</li> <li>• Else score: 0</li> </ul>	<p>The infrastructure recorded in Bulambuli district local government primary school asset register was found present in all the visited sampled schools.</p> <p>Buyaga Township P/S had 11 classrooms, 0 teachers’ house, 12 stance latrines and 254 desks which were all found on ground.</p> <p>Simu P/S had 6 classrooms, 0 staff houses, 5 latrine stances, and 150 desks.</p> <p>Bugwanyi P/S had 185 desks, 10 classrooms and 10 latrine stances, 0 teachers’ house which were all found on ground.</p>	2



6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> <li>• If 100% school submission to LG, score: 4</li> <li>• Between 80 – 99% score: 2</li> <li>• Below 80% score 0</li> </ul>	<p>100% of schools submitted their annual school reports as evidenced from Schools reports file at the Education department and at the 3 sampled schools.</p> <p>Buyaga Township P/S submits both termly and annual reports. As evidenced from the reports file. The report captures issues on school enrolment, staffing, SMC, performance, projection for new year requirements, security, plans for improving performance, challenges and way forward among others.</p> <p>Simu P/S submits annual reports as well. The report captures issues on school enrolment of learners and staffing, performance of both learners and teachers, status of school, hygiene and sanitation, indiscipline of both learners and teachers, sports and co-curricular activities, teachers time on task, structures, finances and expenditure.</p> <p>Bugwanyi P/S submits annual reports, and captures issues on enrolment, staffing, teaching workload, releases and expenditure, activities done, performance of learners, achievements, challenges and recommendations.</p> <p>Percentage submission;  <math>3/3 \times 100 = 100\%</math></p>	4
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> <li>• If 50% score: 4</li> <li>• Between 30– 49% score: 2</li> <li>• Below 30% score 0</li> </ul>	<p>School Improvement plans were found in all the 3 sampled schools representing 100% i.e. Buyaga Township, Simu and Bungwanyi primary schools.</p> <p>The school improvement plan of Buyaga Township P/S prioritized holding meetings, increasing pupils enrolment and retention, motivating staff have effective teaching, renovating school structures among others.</p> <p>Simu P/S prioritized, ensuring safety at school, construction of staff quarters, improve performance and standards of the school, plant school forest, improve hygiene and sanitation, provision of midday meals among others.</p> <p>Bungwanyi P/S prioritized Improving academic performance, have continuous assessment, improve school environment by planting trees, most learners to attain positive discipline among others.</p> <p>Percentage  <math>3/3 \times 100 = 100\%</math></p>	4

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> <li>• If 100% score: 4:</li> <li>• Between 90 - 99% score 2</li> <li>• Below 90% score 0</li> </ul>	<p>The list of schools on PBS and OTIMS corresponded well with each having 54 UPE schools and 10 USE schools which is 100%.</p> <p>64/64* 100=100%</p>	4
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### Human Resource Management and Development

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>The district budgeted Ugx 4,099,310,000 for 22/23 and Ugx 4,473,543,000 for 23/24 for the 54 head teachers and 569 teachers of all the 54 primary schools of Bulambuli DLG .</p>	4
7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,</p> <p>Score 3 else score: 0</p>	<p>Teachers had been deployed as required by the sector guidelines with a head teacher and a minimum of 7 teachers per school for schools with classes reaching P.7.</p> <p>Buyaga Township P/S had a head teacher Mr. Welishe Micheal and a total of 15 teachers.</p> <p>Simu P/S had a head teacher Ms. Sarah Kanyaga and a total staffing of 10 teachers.</p> <p>Bungwanyi P/S had a head teacher Ms. Namutosi Jane and a total of 14 teachers.</p>	3
7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,</p> <p>score: 1 else, score: 0</p>	<p>All the primary schools sampled namely, Buyaga Township, Simu and Bungwanyi had their staff lists displayed on their office walls dated 2023.</p>	1

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO</p> <p>Score: 2 or else, score: 0</p>	<p>The LG had 54 Primary School Head Teachers and there was evidence that all were appraised. Ten (10) files were sampled for review and below were the findings;</p> <ol style="list-style-type: none"> <li>1. Nelima consulate (Luzzi) was appraised on 31/12/2022</li> <li>2. Wakisamba Milton (Tabakonyi) was appraised on 20/12/2022</li> <li>3. Nabwire Harriet (Wakhanyunyi) was appraised on 31/12/2022</li> <li>4. Gimwali Andrew (Bunabude) was appraised on 29/12/2022</li> <li>5. Marati Mathias (Nabbongo) was appraised on 30/12/2022</li> <li>6. Netonge John (Atari) was appraised on 31/12/2022</li> <li>7. Mugoya Simon (Buwanyanga) was appraised on 31/12/2022</li> <li>8. Nandala Constance (Muyembe Girls) was appraised on 12/1/2023</li> <li>9. Gimui Paul John (Goozi) was appraised on 10/2/2023</li> <li>10. Muloni Gaspa Fred (Bumwambu) was appraised on 29/12/2022</li> </ol>	2
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8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p> <p>Score: 2 or else, score: 0</p>	<p>There was no evidence that all Secondary School H.Ts were appraised.</p>	0
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8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans</p> <p>score: 2. Else, score: 0</p>	<p>There was evidence that all Education Department staff were appraised against their performance plans.</p> <ol style="list-style-type: none"> <li>1. Wakhanya Jawali (Snr. Inspector) was appraised on 23/6/2023</li> <li>2. Gidudu Robert (Education Officer) guidance and Counselling was appraised on 6/7/2023</li> <li>3. Nandutu Hellen Schollah (Education Officer) special Needs was appraised on 30/6/2023</li> <li>4. Masiga Robert (Sports Officer) was appraised on 30/6/2023</li> </ol>	2
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8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p>	<p>There was a training plan for the FY 2022/23 for the identified staff capacity building gaps within the Education department of Bulambuli DLG. The trainings planned include;</p> <ul style="list-style-type: none"> <li>- Planning and budgeting for all head teachers and head quarter staff</li> <li>-Performance management for all teachers</li> <li>-Games and Sports management</li> <li>- Health and Sanitation</li> <li>- Guidance and Counselling</li> <li>-Child welfare and protection</li> <li>-Computer skills and</li> <li>-Resource mobilization</li> </ul>	2
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**Management, Monitoring and Supervision of Services.**

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>The Bulambuli DLG confirmed in writing the list of schools;</p> <p>REF No: CR/300/1 dated 29 /11/2022</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p>	<p>The district Education department had an inspection and monitoring budget of Ugx 31,791,000 for 22/23 for the 54 primary schools.</p>	2
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p>	<p>The PS/ST communicated cash limits for the Education Sector in quarter one on 8th July, 2022 under reference MEP.50/268/01. Warranting was done on 2nd August, 2022, Invoicing was done on 24th August, 2022; Transfers to schools was done on 30th August, 2022 and communication to LLGs was done on 8th July, 2022.</p> <p>In quarter two, the communication from PS/ST was done on 7th October, 2022 under reference MEP.50/268/01, Warranting on 7th October, 2022; Invoicing on 25th October, 2022. Transfers to schools was done on 1st November, 2022 and communication to LLGs was done on 30th September, 2022.</p> <p>The PS/ST communicated cash limits for the Education Sector in quarter three on 5th January, 2023 under reference MEP.50/268/01. Warranting was done on 5th January, 2023, Invoicing was done on 8th February, 2023; Transfers to schools was done on 22nd February, 2023 and communication to LLGs was done on 2nd January, 2023.</p> <p>The PS/ST communicated cash limits for the Education Sector in quarter four on 1st April, 2023 under reference MEP.50/268/01. Warranting was done on 1st April, 2023, Invoicing was done on 5th May, 2023; Transfers to schools was done on 18th May, 2023 and communication to LLGs was done on 6th April, 2023.</p> <p>There were no delays experienced by the DLG.</p>	2

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p>	<p>The DLG did not invoice and the DEO did not communicate and publicize capitation releases to schools within three working days of release from MoFPED as required. For example: Quarter one FY 2022/2023 communication to LLGs was verified in the following schools: Soti Primary School in in Soti sub county per CAO's circular letter dated 4th August, 2022. Invoicing was done on 26th July, 2022 and release of funds was done on 10th August, 2022 under reference CR 252/09/12 for shs 53,989,300 to various schools. CAO communicated in respect of capitation grants to Bunamujje Primary School in Bunalwere sub county indicating shs 36,900,000 as capitation grants to schools. CAO's communication dated 15th April, 2023 under reference CR 252/9/23 for shs 62,987,000 as capitation grant to schools released on 22nd April, 2023..</p>	0
	<p>Maximum 8 points on this performance measure</p>	<p>If 100% compliance, score: 2 else, score: 0</p>	<p>The time frame was beyond three working days.</p>	
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p>	<p>There was evidence that Bulambuli district local government's Education department prepared an inspection plan and meetings were conducted to plan for school inspections as evidenced from the inspection workplan dated 13/05/2022 .</p>	2
		<p>• If 100% compliance, score: 2, else score: 0</p>		
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p>	<p>The LG had inspection reports as evidenced from the reports dated;</p> <p>Inspection Work schedule (01/07/22-30/06/2023):</p> <p>Term III 2022- 25/07/2022</p> <p>Term I 2023 - 24/05/2023</p>	2
		<p>• If 100% score: 2</p> <p>• Between 80 - 99% score 1</p> <p>• Below 80%: score 0</p>		

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>There was evidence of dissemination of findings arising from the inspection reports.</p> <p>Recommendations were shared with SMCs for implementation, this was evidenced from the SMC minutes re found at the sampled schools as evidenced from meetings held between 29/03/23 to 14/07/2023.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0</p>	<p>Inspection findings had been presented to all the 3 sampled primary schools i.e. Buyaga Township, Simu and Bungwanyi primary schools as evidenced below;</p> <p>Buyaga Township- 21/03/2023; 26/10/2023.</p> <p>Simu P/S-10/09/2022; 09/02/2023; 06/06/2023;29/09/2023</p> <p>The Inspection and Monitoring reports had been forwarded to DES as evidenced from DES acknowledgement sheets dated 20/09/2022 ;24/05/2023 received by Mr. Ongwali Patrick-SIS, DES Mbale.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p>	<p>The Council Committee responsible for education and catering for education, health and community was in place also referred to as the Committee of Social Services which met every quarter. In quarter one, there was no meeting of the committee held. In quarter two, the committee met on 15th December, 2022 and discussed departmental reports. In quarter three, the committee met on 7th March, 2023 and discussed quarter two reports of the DLG. In quarter four, the meeting was held on 16th May, 2023 and discussed planning and budgeting for FY 2023/2024.</p>	2

11	Mobilization of parents to attract learners  <i>Maximum 2 points on this performance measure</i>	Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school,  <i>score: 2 or else score: 0</i>	There were minutes of meetings held to mobilize parents in order to attract learners, this was done during the parents meeting at Masira P/S held on 17/02/23. Annual General meeting held on 2/09/2023 at Buyaga Township primary school among others. At the meeting, parents were encouraged to support learners with food, provide books, uniforms and also follow up on the learner's performance.  Other mobilizations were done to individual schools during their AGMs, Interschool meetings i.e. (Buyaga Township on 29/09/23 ,10/10/23.  Bungwanyi P/S on 14/09/23- class level meetings for P6 & P7 and 14/03/23 parents meeting, AGMs held on 24/02/22 and on 30/11/2023.  There were no Radio Talk shows done.	<b>2</b>
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**Investment Management**

12	Planning and budgeting for investments  <i>Maximum 4 points on this performance measure</i>	a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i>	There was an up to- date asset register dated for 2023, listing all assets within the 24 primary schools of Bulambuli DLG.  There were 412 classrooms, 8686 desks, 429 pit latrine stances and 31 teachers' houses.	<b>2</b>
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12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i></p>	<p>The Education department implemented projects during FY 2022/2023 out of which a sample of three projects was selected.</p> <p>(i) Construction of class room block in Bunamujja Primary School and Headmaster's office at Bunamujja in Bunalwere sub county which was budgeted for shs 62,000,000 as per page 58 of the Annual Performance Report for FY 2022/2023. The project was captured on page 76 of the DDP III and the AWP. Total expenditure amounted to shs 59,111,090 as per page 58 of the Annual Performance Report for FY 2022/2023. The desk appraisal was dated 5th April, 2022. The field appraisal report was dated 13th April, 2022.</p> <p>(ii) Construction of a classroom block at Soti Primary School in Soti sub county budgeted for shs 100,000,000 as per page 58 of the Annual Performance Report for FY 2022/2023. The project was captured in the DDP III page 76 and AWP. Total expenditure amounted to shs 95,139,825 as per page 58 of the Annual Performance Report for FY 2022/2023. The desk appraisal was dated 5th April, 2022. The field appraisal report was dated 13th April, 2022.</p> <p>(iii) Construction of a five stance pit latrine at Buyaka Primary School in Bwikhanga sub county budgeted for shs 22,000,000 as per page 58 of the Annual Performance Report for FY 2022/2023. The project was captured in the DDP III page 76 and AWP. Total expenditure amounted to shs 20,000,000 as per page 58 of the Annual Performance Report for FY 2022/2023. The desk appraisal was dated 5th May, 2022. The field appraisal report was dated 12th April, 2022.</p>	1
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, <i>score 1 else score: 0</i></p>	<p>The LG conducted the field appraisal for the education infrastructure projects as indicated in the consolidated field appraisal report, dated April 12, 2022. All the projects were assessed and passed the technical feasibility check, environmental acceptability check, and social acceptability check.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i></p>	<p>The education planned infrastructure project (Phase II construction of Simu Seed Secondary School) for the FY 2023/2024 was approved by the contracts committee under minute number 7/2/CC/2023-2024 of the minutes of contracts committee dated 8th/08/2023 and was incorporated in the LG approved procurement plan on page 2 of the plan.</p>	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i></p>	<p>All the four education-planned infrastructure projects for the FY 2022/2023 were approved by the contracts committee under minute number 7/4/CC/2022-2023 of the minutes of contracts committee dated August 23, 2022, and the two Seed secondary school construction projects (Simu and Sisiyi) were cleared by the solicitor general in letters dated April 18, 2023, and September 29, 2022, respectively.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p>	<p>Bulambuli DLG properly established the project implementation team as per the PPDA requirement. The CAO as per the appointment letter dated 6th/02/2023 appointed Eng. Walimbwa Paul (District Engineer) as the project manager for all education infrastructure projects, Mrs Namwau Cristine as DCDO and as Labour officer for all education infrastructure projects, Mrs. Madanda Sarah as the Environment officer for all education infrastructure projects , Mr. Wagwasala Ibrahim (DEO) as contracts manager for all education infrastructure projects , Mr. Wanziima Gerald was appointed on 20th/04/2023 as the clerk of works for Simu seed school construction and Manekye Peace Maziina in a letter dated 31st/01/2023 was appointed as the clerk of works for the construction of Sisiyi seed secondary school.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p>	<p>The two Seed secondary seed schools including Simu seed secondary school construction site and Sisiyi Seed Secondary School construction site were visited during the field assessment and technical inspections/checks were done on each of the site structures for each of the construction site and results indicated that the structures were implemented following the specifications provided in both the approved architectural and structural designs. The window and door types and numbers installed were in line with the specifications for all the structures, there were no observed structural cracks on the walling and floors, a physical scratch check on the plaster and concrete floors indicated a good class mortar and concrete used, the roof covering type used (Gauge 26) was that in the specifications and the block work was done well and all the buildings component dimensions were in line with the architectural plans provided by the ministry of education construction unit.</p> <p>The clerk of works reports dated 28th/03/2023 for Sisiyi Seed school, 28th/03/2023 for Simu seed school, 31/05/2023 for Simu Seed school and 30th/12/2022 for Sisiyi Seed School indicated that the contractors executed the works following the design specifications.</p>	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i></p>	<p>The monthly site meetings were conducted for the seed secondary school construction project as indicated in the minutes of the site meeting dated 20th/04/2023 for Sisiyi Seed Secondary School and 1st/6/2023 for Simu Seed Secondary School. All the minutes indicated the attendance of the Environment officers, District Engineer (and the DCDO.</p>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i></p>	<p>There was evidence that during critical stages of construction of education sector infrastructure projects, joint technical supervisions involving engineers, environment officers, and CDOs was conducted, as indicated in the inspection and supervision reports dated June 20, 2023, for Simu Seed School and April 28, 2023, and in the minutes of site meetings dated April 20, 2023, for Sisiyi Seed School construction. The site instruction book and site visitor's book reviewed during the field visit of the Sisiyi Seed secondary school construction site indicated that the environment officer, DCDO and engineer supervised the Sisiyi Seed School on March 31, 2023, April 27, 2023, May 11, 2023, and July 10, 2023. The instruction book and visitor's book for Simu Seed Secondary School indicated that the environment officer, DCDO and engineer supervised the project on 21/08/2023, 28/9/2023 and 19th/9/2023.</p>	<b>1</b>

13

Procurement, contract management/execution

*Maximum 9 points on this performance measure*

g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, *score: 1, else score: 0*

Sector infrastructure projects were properly executed and payments to

contractors made within specified time frames within the contract as per sampled projects below:

(i) Payment to Digital World of Computers Electronics Ltd for shs 24,177,880 on payment voucher number 4199360 dated 2nd March, 2023 in respect of construction of one class room block and office at Bunamujja Primary School in Bunalwero sub county as per contract BULA 820/WRKS/2022 -2023/0009.

The DEO initiated payment on 27th January, 2023, DCDO on 25th November, 2022, the Senior Environment Officer signed on 15th January, 2023, DE signed the documents to certify payment on 19th January, 2023. CAO signed the payment documents on 25th January, 2023.

(ii) Payment to Construction and Surveyors Ltd for shs 429,796,716 as per payment voucher number 6429004 dated 28th June, 2023 in respect of construction of Sisiyi Seed Secondly School in Sisiyi sub county as per contract MOES/WRKS/2021-2022/00005/LOT - 34.

Payment was initiated by the DEO on 12th June, 2023. The CDO and Senior Environment Officer signed the payment documents on 13th June, 2023. The DE signed the payment documents on 13th June, 2023.

(iii) Payment to Ideal Merchants Property Holdings Ltd for construction of two class room block at Soti Primary School in Soti sub county for shs 40,693,742 on payment voucher number 529908 dated 17th May, 2023 as per contract BULA 820/WRKS/2022-2023/00011. Payment was initiated by the DEO on 17th March, 2023. The DE on 17th March, 2023, CDO on 11th April, 2023, Senior Environment Officer, CFO and CAO signed the documents to certify payment on the same date.

1

13

Procurement, contract management/execution

*Maximum 9 points on this performance measure*

h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, *score: 1, else, score: 0*

The there was no evidence that the education department submitted the procurement plan to procurement for the FY 2022/2023. There was no sector procurement plan and letter of submission that was availed for review during the assessment (The LG claimed the external Auditors to have gone with the files)

0

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law  <i>score 1 or else score 0</i></p>	<p>The LG had the complete procurement files for the seed secondary school projects implemented in the FY 2022/2023 as indicated below for the respective projects.</p> <ul style="list-style-type: none"> <li>• Procurement file for the Construction of Simu Seed Secondary School (Procurement ref: Bula820/Wrks/2022-2023/00003). The procurement file had the evaluation report dated 20th/09/2022 with Zionat Multipurpose International Ltd as the best evaluated bidder at a cost of 799,039,644, Minutes of contracts committee decision dated 26th/09/2022 and the works contract signed on 20th/03/2023.</li> <li>• Procurement file for the Construction of Sisiyi Seed Secondary School (Procurement ref: MoES/UGIFIT/WRKS/2020-2021/0005/Lot 34). The procurement file had the evaluation report dated 10th/02/2022 with Bam Construction and Surveyors Ltd as the best evaluated bidder at a cost of 3,010,032,108, Minutes of contracts committee decision dated 3rd/03/2022 and the works contract signed on 13th/10/2022.</li> </ul>	<b>1</b>
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**Environment and Social Safeguards**

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p>	<p>LG had no grievance(s) recorded under education sector for FY 2022/2023 by the time of assessment, however the Grievance Registration Log Book was availed coded 2021/2022</p>	<b>3</b>
15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>There was no evidence that the LG had disseminated the Education guidelines to the schools, including guidelines on Environment and safety.</p>	<b>0</b>

16	Safeguards in the delivery of investments  <i>Maximum 6 points on this performance measure</i>	a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i>	LG had a costed ESMP incorporated within the BoQs as evidenced by Item 1 (Safety, Health and Welfare for the work people) at 3,000,000/= on page 1 of the BoQs for the construction of Sisiyi Seed School by Bam Construction and Surveyors Ltd with Procurement Reference MoES/UgIFT/WRKS/2021-2022/00005/Lot - 34	2
16	Safeguards in the delivery of investments  <i>Maximum 6 points on this performance measure</i>	b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i>	LG had no proof of landownership, access of school construction projects as required because all land titles were just being processed and no any other proof was available	0
16	Safeguards in the delivery of investments  <i>Maximum 6 points on this performance measure</i>	c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i>	<ul style="list-style-type: none"> <li>• Social Safeguards Monitoring Report for the construction of 5 stance pit latrine at Buyaka P/S by the DCDO on 18/07/2023</li> <li>• Social Safeguards Monitoring Report for the construction of 2 classroom block at Soti P/S by the DCDO on 17/07/2023</li> <li>• Environmental Safeguards Monitoring Report education projects in June 2022 by the EO on 24/06/2022</li> <li>• Both the DCDO and the EO did not raise the minimum 3 monitoring reports as required</li> </ul>	0
16	Safeguards in the delivery of investments  <i>Maximum 6 points on this performance measure</i>	d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments  <i>Score: 1, else score:0</i>	The EO and DCDO did not prepare and sign the E&S Certification forms for education projects as required	0

**Health  
Performance  
Measures**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>																
<b>Local Government Service Delivery Results</b>																				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> <li>• By 20% or more, score 2</li> <li>• Less than 20%, score 0</li> </ul>	<p>The sampled health facilities had their deliveries as follows:</p> <p>FY 2021/2022</p> <table border="1"> <tr> <td>Bumwambu HC III</td> <td>515</td> </tr> <tr> <td>Muyembe HC IV</td> <td>1411</td> </tr> <tr> <td>Bukhalu HC III</td> <td>502</td> </tr> <tr> <td><b>Total</b></td> <td><b>2428</b></td> </tr> </table> <p>FY 2022/2023</p> <table border="1"> <tr> <td>Bumwambu HC III</td> <td>598</td> </tr> <tr> <td>Muyembe HC IV</td> <td>1467</td> </tr> <tr> <td>Bukhalu HC III</td> <td>497</td> </tr> <tr> <td><b>Total</b></td> <td><b>2562</b></td> </tr> </table> <p>Percentage change <math>(2562-2428)/2428*100</math> =5.52%</p>	Bumwambu HC III	515	Muyembe HC IV	1411	Bukhalu HC III	502	<b>Total</b>	<b>2428</b>	Bumwambu HC III	598	Muyembe HC IV	1467	Bukhalu HC III	497	<b>Total</b>	<b>2562</b>	<b>0</b>
Bumwambu HC III	515																			
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<b>Total</b>	<b>2428</b>																			
Bumwambu HC III	598																			
Muyembe HC IV	1467																			
Bukhalu HC III	497																			
<b>Total</b>	<b>2562</b>																			
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> <li>• 70% and above, score 2</li> <li>• 50% - 69%, score 1</li> <li>• Below 50%, score 0</li> </ul>	Not applicable	<b>0</b>																
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> <li>• 75% and above; score 2</li> <li>• 65 - 74%; score 1</li> <li>• Below 65; score 0</li> </ul>	Not applicable	<b>0</b>																

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.

The DLG budgeted shs 2,569,869,118 as development grant for FY 2022/2023 per draft final accounts for FY 2022/2023 page 39. Shs 2,481,903,752 was equally spent by closure of FY 2022/2023 as reflected on page 39 of the draft final accounts for FY 2022/2023. Performance was 97%.

Examples of projects undertaken by the DLG during FY 2022.2023: (i) Construction of twin staff house at Bumugibile HC III in Bumugibile sub county under contract number BULA 589/WRKS/2022-23/00014; (ii) Construction of new facility at Kamu HC III in Kmau sub county under contract reference MOH-UgiFT/WRKS/22-23/00001; (iii) Upgrade of Bukibolokoto HC III in Simu sub county under contract reference MOH-UgiFT/WRKS/21-22/00013/13-28 LOT5-17; (iv) Construction of VIP four stances pit latrine drainable at Bulunganga HC III in Bulunganga sub county.



Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0

The DLG implemented seven projects in the department during FY 2022/2023 out of which a sample of three projects was selected. (i) Payment to African Construction Technicians and Contractors Ltd for shs 562,300,286 per payment voucher number 6425624 dated 28th June, 2023 in respect of construction of new facility at Kamu HC III in Kamu sub county as per contract reference MOH-Ugifit/WRKS/22-23/00001.

The DHO initiated payment on 14th June, 2023, the CFO, CAO, CDO, DE, Environment Officer signed the payment documents on 14th June, 2023.

(ii) Payment to Gane Enterprises Ltd for shs 45,063,515 per payment voucher number 5878951 dated 15th June, 2023 in respect of construction of

Twin staff house at Bumugibile HC III in Bumugibile sub county as per contract BULA 589/WRKS/2022-2023/00014.

The DHO initiated payment on 30th May, 2023; DE signed the payment documents on 22nd May, 2023; CAO, CFO, DCDO and Environment Officer on 22nd May, 2023.

(iii) Payment to Zema Savings and Credit Group Company Ltd for shs 18,890,750 per payment voucher number 5897822 dated 15th June, 2023 in respect of construction of construction of VIP four stances pit latrine drainable at Bulunganga HC III in Bulunganga sub county per contract reference BULA/WRKS/22-23/00001.

The DHO initiated payment on 30th May, 2023, the CFO, CAO, CDO, DE, Environment Officer signed the payment documents on 7th June, 2023.

(iv) Payment to Wiljon Estates Ltd for shs 314,244,620 per payment voucher number 64401113 dated 28th June, 2023 in respect of upgrade of Bukibolokoto HC III in Simu sub county per contract reference MOH-Ugifit/WRKS/22-23/13-28 LOT5-17.

The DHO initiated payment on 7th June, 2023; DE signed the payment documents on 7th June, 2023; CAO, CFO, DCDO and Environment Officer on 7th June, 2023.

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0</p>	<p>All the three sampled implemented health project contracts had percentage contract variations that were within +-20% as indicated below for the respective project contracts;</p> <ol style="list-style-type: none"> <li>1. Phase 1 construction of Kamu HC III (Procurement Reference no. MOH-UGIFT/WKRS/22-23/00001) <ul style="list-style-type: none"> <li>• Contract price = 869,994,168</li> <li>• Estimated cost = 920,000,000</li> <li>• Percentage contract variation = -5.43%</li> </ul> </li> <li>2. Construction upgrade of Bukibologoto HC II to HC III (Procurement Reference no. MOH-UGIFT/WKRS/21-22/00013/13-28-Lot 5-17) <ul style="list-style-type: none"> <li>• Contract price = 608,147,873</li> <li>• Estimated cost 650,000,000</li> <li>• Percentage contract variation = -6.44%</li> </ul> </li> <li>3. Construction of a twin staff house at Bumugibole HC III (Bula820/Wrks/2022-2023/00014) <ul style="list-style-type: none"> <li>• Contract price = 142,000,000</li> <li>• Estimated cost 150,000,000</li> <li>• Percentage contract variation = -5.33%</li> </ul> </li> </ol>	2
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3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY</p> <ul style="list-style-type: none"> <li>• If 100 % Score 2</li> <li>• Between 80 and 99% score 1</li> <li>• less than 80 %: Score 0</li> </ul>	<p>The phase 1 construction of the new Kamu HC III was at the roofing level by the end of the FY 2022/2023 as indicated in the project Manager/ District Engineer's works progress report dated 9th/06/2023 representing a percentage completion of 80%. The construction scope of work for Kamu HC III involved the construction of the general Maternity ward and a twin staff house. On the other hand, the construction upgrade of Bukibologoto HC III was supposed to be completed by September 2023 but by the end of the FY 2022/2023, the contractor was still at the roofing level for all the structures representing a percentage completion of 80% as indicated in the works progress report for the month of June, 2023 by the project supervisor. The project was still ongoing in the FY 2023/2024 after the contract period extension as requested by the contractor.</p>	1
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4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure	<p>The LG recruited staff for all HC IVs and HC IIIs as follows:</p> <ol style="list-style-type: none"> <li>1. Bunambutye Resettlement HCIII 16 out of 19</li> <li>2. Bunambutye HC III 15 out of 19</li> <li>3. Bwikhonge HC III 16 out of 19</li> <li>4. Muyembe HC IV 72 out of 48</li> <li>5. Buyaga HC III 16 out of 19</li> <li>6. Bukibologoto HC III 14 out of 19</li> <li>7. Bumasobo HC III 12 out of 19</li> <li>8. Bumwambu HC III 18 out of 19</li> <li>9. Buginyanya HC III 17 out of 19</li> <li>10. Masira HC III 14 out of 19</li> <li>11. Bumugibole HC III 13 out of 19</li> <li>12. Bulaago HC III 12 out of 19</li> <li>13. Gamatimbei HC III 16 out of 19</li> <li>14. Bulegeni HC III 14 out of 19</li> <li>15. Bumugusha HC III 12 out of 19</li> <li>16. Bukhalu HC III 14 out of 19</li> <li>17. Buluganya HC III 15 out of 19</li> </ol> <p>Total 305 out of 352 Percentage <math>305/352 \times 100 = 87\%</math></p>	1
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> <li>• If above 90% score 2</li> <li>• If 75% - 90%: score 1</li> <li>• Below 75 %: score 0</li> </ul>		

4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.	<p>There were two health center III construction projects implemented in the FY 2022/2023 and these are; Kamu HC III and Bukibolongoto HC II upgrade to HC III. Kamu HC III construction project was sampled and visited during the field assessment and technical inspections/checks were done on each of the site structures and results indicated that the structures were implemented following the specifications provided in both the approved architectural and structural designs. The window and door types and numbers installed were in line with the specifications for all the structures, there were no observed structural cracks on the walling, floors and on other structural components. A physical scratch check on the plaster and concrete floors indicated a good class mortar and concrete used, the roof covering type used (Gauge 26) was that in the specifications and the block work was done well and all the buildings component dimensions were in line with the architectural plans provided by the ministry of Health construction unit.</p>	2
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> <li>• If 100 % score 2 or else score 0</li> </ul>		

### Performance Reporting and Performance Improvement

5	Accuracy of Reported Information: The LG maintains and reports accurate information	a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0	<p>The information on positions of health workers filled was correct.</p> <p>Bumwambu HC III had 14 H/WS on the list dated 1/07/2023 so was the LG dated 30/09/2023.</p> <p>Bukhalu HC III had 12 H/Ws on the list dated 1/07/2023 so was the LG list dated 30/09/2023.</p> <p>Mayembe HC IV had 72 H/Ws on the list dated 1/09/2023 so was the LG list dated 30/09/2023.</p>	2
	Maximum 4 points on this performance measure			

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>There was no facility upgraded in FY 2022/2023 but Kamu HC III was constructed and not functional.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans &amp; budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> <li>• Score 2 or else 0</li> </ul>	<p>The sampled health facilities submitted to the DHO Annual Workplans and budgets 2023/2024 late as follows:</p> <p>Bukhalu HC III 25/04/2023</p> <p>Muyembe HC IV 20/04/2023</p> <p>Bumwambu HC III 21/04/2023.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> <li>• Score 2 or else 0</li> </ul>	<p>The sampled health facilities submitted to the DHO Annual Budget Performance Reports as follows:</p> <p>Bumwambu HC III 10/07/2023</p> <p>Muyembe HC III 14/07/2023</p> <p>Bukhalu HC III 13/07/2023.</p>	2

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p>	<p>a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports</p> <ul style="list-style-type: none"> <li>• Score 2 or else 0</li> </ul>	<p>The sampled health facilities developed and reported on implementation of facility implementation plans 2023/2024.</p> <p>Bumwambu HC III 21/04/2023</p> <p>Muyembe HC IV 20/04/2023</p> <p>Bukhalu HC III 13/07/2023. These had issues like Quality Improvement, Medicines stock out, ANC 1 attendance and Family planning.</p>	2
<p>Maximum 14 points on this performance measure</p>				
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p>	<p>d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,</p> <ul style="list-style-type: none"> <li>• score 2 or else score 0</li> </ul>	<p>The sampled health facilities reported and submitted up to date monthly and quarterly HMIS reports timely as follows:</p> <p>July 2022</p> <p>Bumwambu HC III 4/08/2022</p> <p>Bukhali HC III 5/08/2022</p> <p>Muyembe HC IV 5/08/2022</p> <p>August 2022</p> <p>Bumwambu HC III 6/09/2022</p> <p>Bukhali HC III 5/09/2022</p> <p>Muyembe HC IV 7/09/2022</p> <p>September 2022</p> <p>Bumwambu HC III 4/10/2022</p> <p>Bukhali HC III 5/10/2022</p> <p>Muyembe HC IV 6/10/2022</p> <p>October 2022</p> <p>Bumwambu HC III 4/11/2022</p> <p>Bukhali HC III 7/11/2022</p> <p>Muyembe HC IV 4/11/2022</p> <p>November 2022</p> <p>Bumwambu HC III 6/11/2022</p> <p>Bukhali HC III 6/11/2022</p> <p>Muyembe HC IV 6/11/2022</p> <p>December 2022</p> <p>Bumwambu HC III 4/01/2023</p> <p>Bukhali HC III 5/01/2023</p>	2
<p>Maximum 14 points on this performance measure</p>				

Muyembe HC IV 7/01/2023

January 2023

Bumwambu HC III 6/02/2023

Bukhali HC III 6/02/2023

Muyembe HC IV 3/02/2023

February 2023

Bumwambu HC III 3/03/2023

Bukhali HC III 6/03/2023

Muyembe HC IV 6/03/2023

March 2023

Bumwambu HC III 5/04/2023

Bukhali HC III 4/04/2023

Muyembe HC IV 6/04/2023

April 2023

Bumwambu HC III 3/05/2023

Bukhali HC III 3/05/2023

Muyembe HC IV 5/05/2023

May 2023

Bumwambu HC III 5/06/2023

Bukhali HC III 5/06/2023

Muyembe HC IV 7/06/2023

June 2023

Bumwambu HC III 4/07/2023

Bukhali HC III 3/07/2023

Muyembe HC IV 3/07/2023

Quarterly

1st Quarter 2022/2023

Bumwambu HC III 4/10/2022

Bukhali HC III 5/10/2022

Muyembe HC IV 6/10/2022

2nd Quarter 2022/2023

Bumwambu HC III 4/01/2023

Bukhali HC III 5/01/2023

Muyembe HC IV 7/01/2023

3rd Quarter 2022/2023

Bumwambu HC III 5/04/2023

Bukhali HC III 4/04/2023

Muyembe HC IV 6/04/2023

4th Quarter 2022/2023

Bumwambu HC III 4/07/2023

Bukhali HC III 3/07/2023

Muyembe HC IV 3/07/2023.

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p> <p>Note: Municipalities submit to districts</p>	Not applicable.	0
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6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	Not applicable.	0
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6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>Quarter 1 report was submitted on 6th October, 2022; Quarter 2 report was submitted on 5th January, 2023; Quarter 3 reports was submitted on 6th April, 2023; Quarter 4 report was submitted on 7th July, 2023. Submission of the reports was done through the PBS system.</p>	1
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>h) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>The LG developed an Approved Performance Improvement Plan on 21/03/2023. This had Bukibologoto HC III and Gamatimbe HC III as the weakest health facilities.</p>	1
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>The implementation was planned for the 3rd Quarter 2023/2024 with renovation of OPD at Bukibologoto HC III and purchase of equipment for Bukibologoto HC III and Gamatimbe HC III.</p>	0
	<p>Maximum 14 points on this performance measure</p>			

**Human Resource Management and Development**



7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>a) Evidence that the LG has: i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>The LG budgeted 6,349,707,000= for 367 H/Ws out of the required 467. 367/467*100 =74%. This was below the recommended 75%.</p>	0
	<p>Maximum 9 points on this performance measure</p>			
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>a) Evidence that the LG has: ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0</p>	<p>The LG had 10 out of 25 health facilities with at least 75% of staff required.</p> <ol style="list-style-type: none"> <li>1. Bunambutye Resettlement HC III 16/19 (84.2%)</li> <li>2. Bunambutye HC III 15/19 (79%)</li> <li>3. Bwikhonge HC III 16/19 (84.2%)</li> <li>4. Muyembe HC IV 72/48 (150%)</li> <li>5. Buyaga HC III 16/19 (84.2%)</li> <li>6. Buginyanya HC III 17/19 (89.5%)</li> <li>7. Bugameni HC II 9/9 (100%)</li> <li>8. Gamatimbe HC III 16/19 (84.2%)</li> <li>9. Atari HC II 7/9 (78%)</li> <li>10. Bunangaka HC II 20/9 (222%).</li> </ol>	0
	<p>Maximum 9 points on this performance measure</p>			
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0</p>	<p>The health workers were working where they were deployed.</p> <p>Bumwambu HC III had 14 H/Ws on the District list dated 1/07/2023 and were found in attendance book.</p> <p>Bukhalu HC III had 12 H/Ws on the list dated 1/07/2023 and were found in the attendance book. Muyembe HC IV had 72 H/Ws on the list and were found in the attendance analysis for September 2023.</p> <p>Some of the staff seen were as follows:</p> <p>Bumwambu HC III</p> <p>Naimu Martin Senior Clinical Officer</p> <p>Bukhalu HC III</p> <p>Makuku Fred Senior Clinical Officer</p> <p>Muyembe HC IV</p> <p>Alele Alfred Assistant Nursing Officer</p>	3
	<p>Maximum 9 points on this performance measure</p>			

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p>	<p>The LG publicised H/Ws deployment on the facility noticeboards.</p> <p>Bumwamba HC III publicised 14 H/Ws dated 1/07/2023.</p> <p>Muyembe HC IV publicised 72 H/Ws dated 1/09/2023.</p> <p>Bukhali HC III publicised 12 H/Ws dated 3/07/2023.</p>	2
<p>Maximum 9 points on this performance measure</p>				
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>a) Evidence that the DHO/MMOHs has:</p> <p>i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0</p>	<p>The LG had 24 Health Facility In-charges and there was evidence that all were appraised.</p> <ol style="list-style-type: none"> <li>1. Namataka Caroline (MCO)Gamatimbei HCIII was appraised on 3/7/2023</li> <li>2. Sagala Francis (SCO) Bunambutye HCIII was appraised on 30/6/2023</li> <li>3. Nyanganda Norah (E/N) Buwakanyinji HCII was appraised on 26/6/2023</li> <li>4. Makoko Fred (SCO) Bukhalu HCIII was appraised on 18/7/2023</li> <li>5. Nabukwasi Kedrine (E/N) Bumageni HCII was appraised on 30/6/2023</li> <li>6. Naimu Martin (SCO) Bumwambu HCIII was appraised on 30/6/2023</li> <li>7. Nandudu Annet (ANO) Bulaago HCIII was appraised on 30/6/2023</li> <li>8. Wafula Zebron (SCO) Bunambutye HCIII was appraised on 30/6/2023</li> <li>9. Kakoza Nassa (SCO) Bwikhonge HCIII was appraised on 30/6/2023</li> <li>10. Bukomba Martin (E/N) Bugudoii HCII was appraised on 30/6/2023</li> </ol>	1
<p>Maximum 6 points on this performance measure</p>				

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0</p>	<p>The LG had 366 facility workers and there was evidence that all Health Facility Workers were appraised. However, the 10 sampled health personal files indicated that some health facility workers were appraised late after June 30th as indicated below.</p> <ol style="list-style-type: none"> <li>1. Wamboza Andrew (Lab Tech) Muyembe HCIV was appraised on 13/7/2023</li> <li>2. Nafuna Irene (Typist) Muyembe HCIV was appraised on 30/6/2023</li> <li>3. Kayinza Dinah (HA)Muyembe HCIV was appraised on 17/7/2023</li> <li>4. Simo Jackson (Cold Chain)Muyembe HCIV was appraised on 17/6/2023</li> <li>5. Musoli Samson (Askari) Muyembe HCIV was appraised on 25/7/2023</li> <li>6. Nekesa Margaret (Thetre Asst) Muyembe HCIV was appraised on 21/6/2023</li> <li>7. Khaitza Jat (Porter) Muyembe HCIV was appraised on 17/7/2023</li> <li>8. Woniala Peter (HIA) Bumwambu HCIII was appraised on 30/6/2023</li> <li>9. Namakolo Emma (E/Midwife) Bumwambu HCIII was appraised on 30/6/2023</li> <li>10. Kauka David (EPN) Bumwambu HCIII was appraised on 30/6/2023</li> </ol>	0
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>iii. Taken corrective actions based on the appraisal reports, score 2 or else 0</p>	<p>There was evidence of corrective action taken. For instance Bukomba Martin (E/N) Bugudoii HCII was recommended for short training in IDSR and the training took place on 24/6/2023 internally facilitated by SHE Nandudu Dinah</p>	2
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <ol style="list-style-type: none"> <li>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</li> </ol>	<p>The LG trained 68 H/Ws on the 3rd Edition of Integrated Disease Surveillance and Response (IDSR) from 19-23/06/2023 at African Village Support Conference Hall in accordance with the training plan. This was done by the DHO and Biostatistician with officials from MOH; the participants included the Environmental Health Staff, Nurses, Clinical Officer and DVO.</p>	1

8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	ii. Documented training activities in the training/CPD database, score 1 or else score 0	The training of 68 H/Ws on 3rd Edition of IDSR activities done on 19-23/06/2023 was entered in the Training database.	<b>1</b>
	Maximum 6 points on this performance measure			

**Management, Monitoring and Supervision of Services.**

9	N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.	a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0	The CAO in a letter Ref: CR/156/2 written on 19/09/2023 and received on 20/09/2023 to the PS/MOH confirmed the 26 health facilities that receive PHCNWR grant. The list rhymed with the one submitted in the budget FY2023/2024.	<b>2</b>
	Maximum 9 points on this performance measure			

9	N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.	b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.	Fund allocation to the Health Department during FY 2022/2023 amounted to shs 61,783,932 as reflected on page 39 of the district approved budget for FY 2022/2023. The monitoring and service delivery was allocated shs 7,148,759 as per page 39 of the approved LG budget. This was equivalent to 12% below the mandatory 15%.	<b>0</b>
	Maximum 9 points on this performance measure			

N23\_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0

The DLG received communication from PS/ST on quarter one cash limits on 8th July, 2022 under reference MEP.50/268/01. Warranting was done on 2nd August, 2022, invoicing was done on 24th August, 2022, Transfers to Health Centers on 30th August, 2022 and communication to Health Centers by CAO on 8th July, 2022.

In quarter two, communication on cash limits from the PS/ST was received on 7th October, 2022 under reference MEP.50/268/01. Warranting was done on 7th October, 2022; Invoicing was done on 25th October, 2022; Transfers to Health Centers was done on 1st November, 2022 and communication to Health Centers was done on 30th September, 2022.

In quarter three, communication from the PS/ST was received by the DLG on 5th January, 2023 under reference MEP.50/268/01, Warranting was done on 5th January, 2023; Invoicing was done on 8th February, 2023; transfers to Health Centers was done 22nd February, 2023 and communication to Health Centers by the CAO was done on 2nd January, 2023.

In quarter four, communication from the PS/ST was received by the DLG on 1st April, 2023 under reference MEP.50/268/01, Warranting was done on 1st April, 2023; Invoicing was done on 5th May, 2023; transfers to Health Centers was done 18th May, 2023 and communication to Health Centers by the CAO was done on 6th April, 2023.

N23\_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0

The DLG invoiced and communicated all PHC NWR Grant transfers in FY 2022/2023 to health facilities within 5 working days from the day of funds release in each quarter as required. The CAO's communication dated 7th October, 2022 provided information on PHC NWR grant transfers for shs 2,177,139,779 for quarter one in FY 2022/2023. The CAO's circular letter was verified at all health centres including Kamu HC III in Kamu sub county; Bumugibile HC III in Bumugibile sub county, Bukibolokoto HC III in Simu sub county.

Communications were in addition verified when the Assessor for health visited Buyaga HC III on 19th December, 2022; Invoice references were as per CAO's communication BDLG/12/2022-2023.

The district did not adhere to the timeframe as required during invoicing and communicating to all PHC NWR Grant transfers for FY 2022/2023 to health facilities within 5 working days from the day of receipt of the funds release in each quarter as detailed above.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoPPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>There was no evidence that the district publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoPPED for example circular letter under reference BDLG/38/67/02 dated 20th January 2023 verified at Kamu HC III in Kamu sub county and Bulunganga HC III in Bulunganga sub county notice board. CAO's circular letter dated 23rd January, 2023 under reference BDLG/09/02/2022-2023 and pinned at the district headquarters. There was no evidence of publicizing financial releases within 5 working days as required.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>The performance review meeting that sat on 6/07/2022 recommended recruitment of Laboratory cadres for the health centres especially Masira HC III. The CAO Ref: CR/156/2 wrote to PS Public Service on 7/09/2022 requesting for permission to recruit staff. The list included 5 Enrolled Midwives and 4 Laboratory Technicians among others.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>LG quarterly performance review meetings involved all health facility in charges and other partners. The meeting held on 6/07/2022 in African Village Support conference hall had the RDC and LCV Chairperson in attendance. The one held on 13/09/2022 in the same venue was attended by CAO, Secretary Health, RDC and officials from Baylor Uganda, Rhites-E and UHA. On 3/02/2023 CAO, RDC, Secretary Health and officials from Rhites-E attended. The one on 9/05/2023; the CAO, Principal Human Resource Officer and officials from Baylor Uganda attended.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There was no General Hospital in the LG but Muyembe HC IV was supervised on 28/09/2022, 24/01/2023, 31/03/2023 &amp; 30/06/2023.</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <ul style="list-style-type: none"> <li>• If not applicable, provide the score</li> </ul>	<p>The HSD led by Muyembe HC III supervised Bukhalu HC III (29/06/2023, 27/03/2023, 18/01/2023 &amp; 29/09/2022)</p> <p>Bumwamba HC III (29/06/2023, 28/03/2023, 13/02/2023 &amp; 21/09/2022).</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>The DHO during support to supervision to Masira HC III on 8/07/2022 found Makaye Esther an Askari and Katooko Daphine ANO missing yet they were on duty roaster that day. He wrote a warning letter to them on 11/07/22.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>The LG supported health facilities in the prescription, ordering and storing of medicines and health supplies. Buyaga HC III (1/07/2022), Bumwambu HC III (11/08/2022) and Bukhalu HC III (8/07/2022 were some of the facilities supported.</p>	1
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>Fund allocation to the Health Department during FY 2022/2023 amounted to shs 18,535,000 as reflected on page 39 of the draft final accounts for FY 2022/2023. The allocation to health prevention and promotion activities was allocated shs 2,100,000 as per page 39 of the draft final accounts for FY 2022/2023. This was equivalent to 11% which was far below the 30% requirement.</p>	0

11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0	The Ag. Health Educator conducted a Radio Talk show on Health Promotion and Disease prevention on 24/06/2023 at Open Gate FM 6-7 PM. This specifically targeted land disaster victims in Masuga village Buluganya S/C; the RDC and DNRO attended.  The DHT mentored H/Ws on Ebola Virus Disease from 7/11-5/12/2022 health facility by health facility. The health facilities among others included Bumwambu HC III, Muyembe HC IV and Bukhali HC III.	<b>1</b>
	Maximum 4 points on this performance measure			

11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0	During the 3rd Quarter 2022/2023 (6/02-28/03/2023) the Health Inspector (HI) supervised Hygiene and Sanitation activities in Kamu S/C, Bunambutye S/C and Bulambuli Town Council. This also covered health facilities like Masira HC III, Bukhalu HC III and Bumugibole HC II.  In the 4th Quarter 2022/2023 the HI monitored WASH activities in 14 S/Cs, Bulegeni, Bulambuli and Buyaga Town Councils.	<b>1</b>
	Maximum 4 points on this performance measure			

**Investment Management**

12	Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.	a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0	The LG had an updated register which sets out health facilities and equipment relative to basic standards.  Muyembe HC IV had BP machine, Autoclave, Microscope and Stethoscopes.  Bukhalu HC III had Delivery beds, BP machine, Weighing scales (Adult & Infant).  Bumwambu HC III had BP machines, Glucometer and Microscope.	<b>1</b>
	Maximum 4 points on this performance measure			



Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.

Maximum 4 points on this performance measure

b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII);

(ii) desk appraisal by the LG; and

(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));

score 1 or else score 0

The DLG implemented projects in the department during FY 2022/2023 out of which a sample of three projects was selected. (i) Rehabilitation of Maternity Ward at Buluganya HC III in Buluganya sub county which was budgeted for shs 50,000,000 as per page 56 of the Annual Performance Report for FY 2022/2023. The project was captured on page 74 of the DDP III and the AWP. Expenditure amounted to shs 50,000,000 as per page 56 of the Annual Performance Report of the district for FY 2022/2023.

The desk appraisal report was dated 20th April, 2022. The field appraisal report was dated 2nd May, 2022.

(ii) Construction of a pit latrine at Atari HC II in Bumufuni sub count which was budgeted for shs 16,000,000 as per page 56 of the district Annual Performance Report for FY 2022/2023. The project was captured on page 74 of the DDP III and the AWP. Total expenditure on the project amounted to shs 16,000,000 as per page 56 of the Annual Performance Report. The desk appraisal report was dated 20th April, 2022. The field appraisal report was dated 2nd May, 2022

(iii) Construction of a Twin Staff House at Bumugibole HC III in Bumugibole sub county which was budgeted for shs 161,500,000 as per page 56 of the district Annual Performance Report for FY 2022/2023. The project was captured on page 74 of the DDP III and the AWP. Total expenditure on the project amounted to shs 157,950,000 as per page 56 of the Annual Performance Report. The desk appraisal report was dated 20th April, 2022. The field appraisal report was dated 2nd May, 2022.

Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.

Maximum 4 points on this performance measure

c. Evidence that the LG

has conducted field Appraisal to check for:

(i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0

Bulambuli DLG conducted a field Appraisal to check for:

(i) technical feasibility;

(ii) environment and social acceptability; and

(iii) customized designs to site conditions as required. The field appraisal report was dated May 2, 2022 and all the projects passed all the three technical criteria checks.

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<ul style="list-style-type: none"> <li>• LG health facility investment were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist as evidenced by the following screening forms by EO &amp; DCDO below;</li> <li>• E&amp;S Screening form for the proposed construction of Kamu HC III by the DCDO on 04/04/2023 and the EO on 21/06/2023</li> <li>• E&amp;S Screening form for the proposed construction of a twin staff house at Bumugibole HC III by the DCDO on 15/08/2022 and the EO on 22/06/2023</li> <li>• E&amp;S Screening form for the proposed construction of OPD at Buyaga HC III by the DCDO on 20/08/2022 and the EO on 25/05/2023</li> </ul>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY ) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>The Health sector lately submitted all its infrastructure and other request to procurement unit for the FY 2023/2024 on 27th/07/2023 after the deadline date of 30th/April/2023.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>The LG Health department submitted the procurement request form (FormPP1) to the PDU on 31st/08/2023 within the 1st Quarter of the FY 2023/2024.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>The Contracts Committee approved all the health infrastructure investments for the FY2022/2023 in the minutes of the contracts committee dated 23rd /08/2022 under minute number 7/4/CC/2022-2023 and the projects included;</p> <ol style="list-style-type: none"> <li>1. Kamu HC III construction worth 869,994,168 was cleared by the solicitor general on 14th/12/2022.as per the letter of clearance dated 14th/12/2022</li> <li>2. Bukibolongoto HC II upgrade to HC III worth 608,147,873 was cleared by the solicitor general on 6th/05/2022 as per the letter of clearance dated 6th/05/2022.</li> </ol>	1
<p>Maximum 4 points on this performance measure</p>	<p>Maximum 10 points on this performance measure</p>	<p>Maximum 10 points on this performance measure</p>	<p>Maximum 10 points on this performance measure</p>	

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>Bulambuli DLG health sector properly established the project implementation team as per the PPDA requirement. The CAO as per the appointment letter dated 27th/07/2023 appointed Eng. Walimbwa Paul (District Engineer) as the project manager for all health infrastructure projects, Mrs Namwau Cristine as DCDO and as Labour officer for all health infrastructure projects, Mrs. Madanda Sarah as the Environment officer for all health infrastructure projects , Mr. Natega Vincent (DHO) as contracts manager for all health infrastructure projects , Mr. Jisa Geoffrey was appointed on 27th/04/2023 as the clerk of works for Bukibologoto HC III</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There were two health center III construction projects implemented in the FY 2022/2023 and these are; Kamu HC III and Bukibolongoto HC II upgrade to HC III. Kamu HC III construction project was sampled and visited during the field assessment and technical inspections/checks were done on each of the site structures and results indicated that the structures were implemented following the specifications provided in both the approved architectural and structural designs. The window and door types and numbers installed were in line with the specifications for all the structures, there were no observed structural cracks on the walling, floors and on other structural components. A physical scratch check on the plaster and concrete floors indicated a good class mortar and concrete used, the roof covering type used (Gauge 26) was that in the specifications and the block work was done well and all the buildings component dimensions were in line with the architectural plans provided by the ministry of Health construction unit.</p>	1

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0

If there is no project, provide the score

The Clerk of Works maintained daily records of the work progress that were consolidated weekly to the District Engineer in copy to the DHO as indicated below in the following weekly progress reports;

- Progress report for the construction of Kamu HC III dated 9th/06/2023 by Kahengere Johnson as the clerk of works
- Progress report for the construction of Kamu HC III dated 19th/05/2023 by Kahengere Johnson as the clerk of works
- Progress report for the construction of Kamu HC III dated 26th/05/2023 by Kahengere Johnson as the clerk of works
- Progress report for the construction of Kamu HC III dated 2nd/06/2023 by Kahengere Johnson as the clerk of works
- Work progress report for the month of October/2022 for the construction of Bukibologoto HC II upgrade to HC III prepared by Jiga Geoffrey as the clerk of works
- Work progress report for the month of December/2023 for the construction of Bukibologoto HC II upgrade to HC III prepared by Jiga Geoffrey as the clerk of works
- Work progress report for the month of Febuary/2023 for the construction of Bukibologoto HC II upgrade to HC III prepared by Jiga Geoffrey as the clerk of works and
- Work progress report for the month of January/2023 for the construction of Bukibologoto HC II upgrade to HC III prepared by Jiga Geoffrey as the clerk of works

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was no sufficient evidence that the LG held monthly site meetings by project site committee: chaired by the CAO and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility, the Community Development and Environmental officers</p> <p>The LG presented only one minutes of site meeting dated 8th/08/2022 for the construction of Bukibologoto HC III with participation of the Environment officer, DCDO, CAO, Sub-county Chief (SAS) and District Engineer.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>The LG carried out technical supervision of works at all health infrastructure projects by the relevant technical officers as in the following supervision reports and minutes of site meetings.</p> <ol style="list-style-type: none"> <li>1. Joint inspection reports dated 14th/07/2023 for the construction of Bukibolongoto HC III by all the relevant technical officers.</li> <li>2. Inspection and supervision report dated 10th/07/2023 for the construction of Bukibolongoto HC III and minutes of site meeting dated 8th/08/2022.</li> </ol>	1

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0

The DHO verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days after receiving payment requests as per examples of payments to contractors in the Health Department during FY 2022/2023.

The DLG implemented seven projects in the department during FY 2022/2023 out of which a sample of three projects was selected. (i) Payment to African Construction Technicians and Contractors Ltd for shs 562,300,286 per payment voucher number 6425624 dated 28th June, 2023 in respect of construction of new facility at Kamu HC III in Kamu sub county as per contract reference MOH-Ugift/WRKS/22-23/00001.

The DHO initiated payment on 14th June, 2023, the CFO, CAO, CDO, DE, Environment Officer signed the payment documents on 14th June, 2023.

(ii) Payment to Gane Enterprises Ltd for shs 45,063,515 per payment voucher number 5878951 dated 15th June, 2023 in respect of construction of

Twin staff house at Bumugibile HC III in Bumugibile sub county as per contract BULA 589/WRKS/2022-2023/00014.

The DHO initiated payment on 30th May, 2023; DE signed the payment documents on 22nd May, 2023; CAO, CFO, DCDO and Environment Officer on 22nd May, 2023.

(iii) Payment to Zema Savings and Credit Group Company Ltd for shs 18,890,750 per payment voucher number 5897822 dated 15th June, 2023 in respect of construction of construction of VIP four stances pit latrine drainable at Bulunganga HC III in Bulunganga sub county per contract reference BULA/WRKS/22-23/00001.

The DHO initiated payment on 30th May, 2023, the CFO, CAO, CDO, DE, Environment Officer signed the payment documents on 7th June, 2023.

(iv) Payment to Wiljon Estates Ltd for shs 314,244,620 per payment voucher number 64401113 dated 28th June, 2023 in respect of upgrade of Bukibolokoto HC III in Simu sub county per contract reference MOH-Ugift/WRKS/22-23/13-28 LOT5-17.

The DHO initiated payment on 7th June, 2023; DE signed the payment documents on 7th June, 2023; CAO, CFO, DCDO and Environment Officer on 7th June, 2023.

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>The LG had complete procurement files for the three sampled health Infrastructure contracts with all records as required by the PPDA Law as indicated below for the respective projects;</p> <ul style="list-style-type: none"> <li>• Procurement file for the repair of a maternity ward at Buluganya HC III (Procurement file Reference number. Bula820/Wrks/2022-2023/00015) had an evaluation report dated 20th/09/2022 with</li> </ul> <p>Queue Contractors Ltd as the best evaluated bidder at 49,797,470,</p> <p>Minutes of contracts committee decision dated 26th/09/2022 and works contract signed on 15th/12/2022</p> <ul style="list-style-type: none"> <li>• Procurement file for the construction of a twin staff house at Bumugibolo HC III (Procurement file Reference number. Bula820/Wrks/2022-2023/00014) had an evaluation report dated 20th/09/2022 with</li> </ul> <p>Gane Enterprises Ltd as the best evaluated bidder at 142,000,000,minutes of contracts committee decision dated 26th/09/2022 and works contract signed on 12th/12/2022</p> <ul style="list-style-type: none"> <li>• Procurement file for the construction of Bukibolongoto HC III (Procurement file Reference number. MOH-UGIFT/WRKS/21-22/00013/13-28-Lot 5-17) had an evaluation report dated 28th/03/2022 with Wiljon Estates Ltd as the best evaluated bidder at 608,147,873,minutes of contracts committee decision dated 9th/05/2022 and works contract signed on 12th/05/2022</li> </ul>
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### Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>LG had recorded some grievances under health in the FY 2022/2023 by the time of assessment, for example, Webanze Ambrose of Bulaago Sub County reported about the non-payment of labour costs by the contractor during the construction of Bulaago HC II on 28/04/2023 and way forward on 11/05/2023 according to GRC minutes</p>
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15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>The LG disseminated guidelines on WASH IN HEALTH CARE FACILITIES 2022 on 22/12/2022.</p> <p>These were found in Muyembe HC IV, Bumwambu HC III and Bukhalu HC III.</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0</p>	<p>The LG had in place a functional system for health care waste management. Green Label services was working in the LG as shown by the District Waste Transfer schedule seen at Muyembe HC IV. Muyembe HC IV had an incinerator.</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0</p>	<p>The LG created awareness in health care waste management through training 18 health workers on Infection Prevention and Control on 10/06/2023 at African Village Support Conference Hall. The cadres that attended the training were Enrolled Midwives, Laboratory Assistants, Assistant Nursing and Senior Clinical Officers from Muyembe HC IV, Bumwambu HC III, Buginyanya HC III and Masira HC III.</p>	1
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0</p>	<p>LG did not incorporate a costed ESMP into designs, BoOs, bidding and contractual documents for health infrastructure projects of the previous FY as required</p>	0



16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0</p>	<p>Sales Agreement between Alex Douglas Chemendwa of Kisenyi B Village in Kamu Sub County in Bulambuli District and Kamu Sub County referred to as the Vendor and Kamu Sub County of Bulambuli District referred to as the Purchaser of unspecified size of land at 30,000,000/= witnessed by 10 people before Magezi Kasozi Associates, Kampala dated 11/06/2019</p>	2
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.</p>	<ul style="list-style-type: none"> <li>• • Social Safeguards Monitoring Reports for the construction of a twin staff house at Bumugibole HC III by the DCDO on 18/04/2023</li> <li>• • Social Safeguards Monitoring Reports for the construction of Kamu HC III by the DCDO on 11/05/2023</li> <li>• • Social Safeguards Monitoring Reports for the construction of Kamu HC III by the DCDO on 13/06/2023</li> <li>• Only the DCDO conducted the Social Safeguards Monitoring. The EO did not conduct the Environmental Safeguards Monitoring as required</li> </ul>	0
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0</p>	<ul style="list-style-type: none"> <li>• • Environmental Certification Form for the construction of OPD at Buyaga HC III by the EO on 30/06/2023</li> <li>• • Environmental Certification Form for the construction of a twin staff house at Bumugibole HC III by the EO on 30/06/2023</li> <li>• • Environmental Certification Form for the construction of Kamu HC III by the EO on 30/06/2023</li> <li>• Only the EO prepared and signed the Environmental Certification forms for the Health projects leaving out the Social Certification by the DCDO as required</li> </ul>	0

**Water &  
Environment  
Performance  
Measures**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Local Government Service Delivery Results</b>				
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees  <i>Maximum 4 points on this performance measure</i>	a. % of rural water sources that are functional.  If the district rural water source functionality as per the sector MIS is:  o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	The District rural water sources functionality as per the MWE MIS was 97%.	<b>2</b>
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees  <i>Maximum 4 points on this performance measure</i>	b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:  o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	The District facilities with functional water & sanitation committees as per the MWE MIS was 97%.	<b>2</b>
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment  <i>Maximum 8 points on this performance measure</i>	a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;  • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0	The LLG performance assessment report for the FY 2023/2024 was not presented	<b>0</b>
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment  <i>Maximum 8 points on this performance measure</i>	b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.  o If 100 % of water projects are implemented in the targeted S/Cs: Score 2 o If 80-99%: Score 1 o If below 80 %: Score 0	According to the Water and Sanitation AWP for FY 2022/2023 dated 27th July 2022 and approved by the MWE on the 22nd August 2022, the district average rural water coverage was 71%. The sub counties water coverages were as follows;  Buyanga TC 62% Bukhalu s/c 58% Buwanyanga s/c (new) 57%	<b>0</b>

Bunalwere s/c (new) 59%

Muyembe s/c 96%

Nabbongo s/c 95%

Bwikhonge s/c 62%

Bunabutye s/c 78%

Bumufuni (new) 66%

Bulambuli TC 95%

Simu s/c 45%

Bulungongo s/c 66%

Sotti s/c (new) 54%

Nabiwutulu (new) 59%

Bulaago s/c 85%

Lusha s/c 78%

Bumasobo s/c 86%

Bulengeni TC 35%

Namisuni s/c 87%

Bulengan s/c 53%

Bufumbo s/c (new) 60%

Masira s/c 95%

Buginyanga s/c 96%

Bumugibole s/c 96%

Sisiyi s/c 67%

Kamu s/c 52%

Reviewed the Water and Sanitation AWP for FY 2022/2023 dated 25th July 2022, approved by MWE on the 22nd August 2022. The WSS infrastructure development projects implemented in the district were as follows:

1. Drilling 6 deep boreholes (hand pump) each at 27,500,000UGX in Bukkhalu s/c (1), Nabbongo s/c (1), Bwikhonge s/c (2), Bumufuni s/c (1) and Bunalwere (1).

2. Rehabilitation of 10 boreholes each at 5,000,000UGX in Bwikhonge s/c (3), Bukhalu s/c (2), Bunalwere s/c (2), Bunambutye s/c (1), Muyembe s/c (1)

3. Rehabilitation of 6 protected springs each at 4,000,000UGX in Sotti s/c (2), Masira s/c (2) and Buginyang s/c (2).

4. Extension and rehabilitation of GFS at a total of 471,044,513 UGX

in Simu s/c (4 TS) at 50,000,000UGX, Sisiyi s/c (3TS) at 40,000,000UGX, Buluganya s/c (4TS) at 50,000,000UGX, Nabiwutulu s/c (3TS) at 40,000,000UGX, Lusha s/c (3TS) at 35,000,000UGX, Bulaago s/c (3TS) at 35,000,000UGX, Sotti s/c (4TS) at 35,000,000, Kamu s/c (4TS) at 35,000,000UGX, and Bufumbo s/c (5TS) at 65,000,000UGX.

The total budget allocation to WSS infrastructure development was 710,044,513 UGX

The following were the budget allocated to WSS infrastructure development in the sub counties with safe water coverage below district average:

Buyanga TC, 0 UGX

Bukhalu s/c, 37,500,000UGX

Buwanyanga s/c (new), 0 UGX

Bunalwere s/c (new),  
37,500,000UGX

Bwikhonge s/c, 42,500,000UGX

Bumufuni (new), 27,500,000UGX

Simu s/c, 50,000,000UGX

Bulungongo s/c, 0 UGX

Sotti s/c (new), 43,000,000UGX

Nabiwutulu (new), 40,000,000UGX

Bulengeni TC, 0 UGX

Bulengan s/c, 0 UGX

Bufumbo s/c (new), 65,000,000UGX

Sisiyi s/c, 40,000,000UGX

Kamu s/c, 35,000,000UGX

Giving a total of 418,000,000 UGX.

No MoU with development partner was presented

Therefore, % of water projects implemented by the district in the s/c with safe water coverage below the district average was 59%.

2

N23\_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates

o If within +/-20% score 2

o If not score 0

The following contracts were sampled from the water and sanitation 4th quarter progress report for FY 2022/2023 dated 6th June 2023, received by MWE on the 4th August 2023;

1. Extension of Sisiyi GFS in Sisiyi s/c, contract number BULA820/WRKS/22-23/00010 was budgeted/estimated at 60,000,000UGX. The contractor quoted at 59,949,750 UGX. The contract variation was 0 %.

2. Drilling of 6 deep boreholes, contract number BULA820/WRKS/22-23/00007 was budgeted/estimated at 114,000,000 UGX. The contractor quoted at 113,263,488 UGX. The contract variation was -0.6%.

3. Extension of Buwokadala GFS, contract number BULA820/WRKS/22-23/00008 was budgeted/estimated at 68,500,000 UGX. The contractor quoted at 68,480,000 UGX. The contract variation was 0 %.

2

2

N23\_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

d. % of WSS infrastructure projects completed as per annual work plan by end of FY.

o If 100% projects completed: score 2

o If 80-99% projects completed: score 1

o If projects completed are below 80%: 0

According to the 4th quarter progress report for FY 2022/2023 dated 6th June 2023, received by MWE on the 4th August 2023, all (100%) WSS infrastructure development projects implemented in the district were completed as planned.

1. 6 deep boreholes (hand pump) were drilled in Bukkhalu s/c (1), Nabbongo s/c (1), Bwikhonge s/c (2), Bumufuni s/c (1) and Bunalwere (1).

2. 10 boreholes were rehabilitated in Bwikhonge s/c (3), Bukhalu s/c (2), Bunalwere s/c (2), Bunambutye s/c (1), Muyembe s/c (1)

3. 6 protected springs were rehabilitated in Sotti s/c (2), Masira s/c (2) and Buginyang s/c (2).

4. GFS were extended and rehabilitated in Simu s/c (4 TS), Sisiyi s/c (3TS), Buluganya s/c (4TS), Nabiwutulu s/c (3TS), Lusha s/c (3TS), Bulaago s/c (3TS), Sotti s/c (4TS), Kamu s/c (4TS), and Bufumbo s/c (5TS).

2

3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <p>o If there is an increase: score 2</p> <p>o If no increase: score 0.</p>	<p>From the Ministry MIS, the functionality of rural water supply facilities in the district for the FY 2021/2022 was 97% and for the FY 2022/2023 was 97% giving increase of 0%.</p>	0
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water &amp; sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <p>o If increase is more than 1% score 2</p> <p>o If increase is between 0-1%, score 1</p> <p>o If there is no increase : score 0.</p>	<p>From the Ministry MIS, the water sources with functional WSCs in the district for the FY 2021/2022 was 97% and for the FY 2022/2023 was 97% giving increase of 0%.</p>	0

### **Performance Reporting and Performance Improvement**

4	<p>Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3</p>	<p>From the 4th quarter progress report for FY 2022/2023 dated 26th June 2023, received by the MWE on the 7th August 2023, the following WSS projects were sampled to establish if they were completed, functional and in use;</p> <ol style="list-style-type: none"> <li>1. Bumyena borehole in Bwikhonge s/c completed on 2nd February 2023 and given DWD number 86462. The water source was completed, functional and in use by the community.</li> <li>2. Bulengen gravity flow piped water scheme in Kamu s/c. The scheme was extended by construction of 4 new tap stands. Visited 2 tap stands constructed in Yembe village and 1 in Kamunda village. The work was completed and the tap stands were functional.</li> <li>3. Bufukhule borehole in Nabbango s/c completed on the 5th February 2023 and given DWD number 86463. The water source was completed, functional and in use by the community.</li> </ol>	3
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5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p>	<p>a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2</p>	<p>The DWO presented quarterly collection and compilation information on sub-county water supply and sanitation using FORM 4. 1st quarter Form 4 was dated 1st October 2022, 2nd quarter Form 4 was dated 4th January 2023, 3rd quarter Form 4 was dated 6th April 2023 and 4th quarter Form 4 was dated 6th June 2023.</p>	0
<p><i>Maximum 7 points on this performance measure</i></p>				
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p>	<p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p>	<p>The DWO submitted Form 4, Form 2 and Form 1 to the MWE for updating information on the district water facilities in the MIS.</p> <ul style="list-style-type: none"> <li>• 1st quarter Form 4 dated 1st October 2022 submitted to MWE on the 7th October 2022</li> <li>• 2nd quarter Form 4 dated 4th January 2023 submitted to MWE on the 11th January 2023</li> <li>• 3rd quarter Form 4 dated 6th April 2023 submitted to MWE on the 28th April 2023</li> <li>• 4th quarter Form 4 dated 6th June 2023 submitted to MWE on the 4th August 2023</li> </ul>	3
<p><i>Maximum 7 points on this performance measure</i></p>				

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

*Maximum 7 points on this performance measure*

c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0

*Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.*

The DWO presented the LLGs performance assessment results for the FY 2022/2023;

Buyanga TC 87%

Bukhalu s/c 54%

Buwanyanga s/c (new) 60%

Bunalwere s/c (new) 70%

Muyembe s/c 81%

Nabbongo s/c 47%

Bwikhonge s/c 84%

Bunabutye s/c 70%

Bumufuni (new) 70%

Bulambuli TC 60%

Simu s/c 57%

Bulungongo s/c 66%

Sotti s/c (new) 48%

Nabiwutulu (new) 68%

Bulaago s/c 51%

Lusha s/c 77%

Bumasobo s/c 89%

Bulengeni TC 17%

Namisuni s/c 80%

Bulengan s/c 88%

Bufumbo s/c (new) 41%

Masira s/c 61%

Buginyanga s/c 82%

Bumugibole s/c 47%

Sisiyi s/c 60%

Kamu s/c 71%

However, there was no evidence that the DWO has supported the lower performing LLGs to develop the PIPs.



6	Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff	a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2	There was evidence that the DWO budgeted for critical positions in the department. According to the LG approved Budget Estimates VOTE 820, the wage budget was 45,333,000/= and this budget was for the 2 staff under water as shown below;	2
	<i>Maximum 4 points on this performance measure</i>		1. Madoyi Michael (District Water Eng) 2. Walyaula David (BMT)	
6	Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff	b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2	There was evidence that the Environment and Natural Resource Officer budgeted for staff in the department totalling to 165,333,000/= for the following;	2
	<i>Maximum 4 points on this performance measure</i>		1. Madanda Hellen (DNRO) 2. Namusilo Mary (SLMO) 3. Wandabwa Innocent (Environment Officer)	
7	Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.	a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3	There was evidence that DWO appraised the District Water Office staff against the agreed performance plans during 2022/2023 and this can be confirmed by the below findings;	3
	<i>Maximum 6 points on this performance measure</i>		1. Madoyi Michael (Water Engineer) was appraised on 4/7/2023 2. Walyaula David (BMT) was appraised on 30/6/2023	
7	Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.	b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3	The DWO appraised the staff in Water department in the FY 2022/2023. However, no capacity needs assessment and training reports were presented.	3
	<i>Maximum 6 points on this performance measure</i>			

**Management, Monitoring and Supervision of Services.**

8	Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent	<ul style="list-style-type: none"> <li>a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the</li> </ul>	According to the 4th quarter progress report for FY 2022/2023 dated 6th June 2023, received by the MWE on the 4th August 2023, the district rural average water	1
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funds for service delivery as prescribed in the sector guidelines.

*Maximum 6 points on this performance measure*

district:

- If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
- If 80-99%: Score 2
- If 60-79: Score 1
- If below 60 %: Score 0

coverage is 73%. The water coverage for the sub counties were as follows:

Buyanga TC 62%  
Bukhalu s/c 59%  
Buwanyanga s/c (new) 57%  
Bunalwere s/c (new) 60%  
Muyembe s/c 97%  
Nabbongo s/c 97%  
Bwikhonge s/c 64%  
Bunabutye s/c 78%  
Bumufuni s/c (new) 68%  
Bulambuli TC 96%  
Simu s/c 48%  
Bulungongo s/c 66%  
Sotti s/c (new) 58%  
Nabiwutulu s/c (new) 59%  
Bulaago s/c 87%  
Lusha s/c 79%  
Bumasobo s/c 87%  
Bulengeni TC 37%  
Namisuni s/c 87%  
Bulengan s/c 54%  
Bufumbo s/c (new) 65%  
Masira s/c 95%  
Buginyanga s/c 97%  
Bumugibole s/c 97%  
Sisiyi s/c 69%  
Kamu s/c 56%

Reviewed the revised Water and Sanitation AWP for FY 2023/2024 dated 10th October 2023, approved by MWE on the 24th October 2023. The WSS infrastructure development projects budgeted for implementation in the district were as follows:

1. Drilling 6 deep boreholes (hand pump) each at 28,000,000UGX in Buwanyanga s/c (2), Bukhalu s/c (1), Bwikhonge s/c (1), Bumufuni s/c (1) and Bunalwere (1).
2. Rehabilitation of 10 boreholes each at 8,000,000UGX in

Bwikhonge s/c (3), Bukhalu s/c (2), Bunalwere s/c (2), Bunambutye s/c (1), Muyembe s/c (1)

3. Extension and rehabilitation of GFS in Buluganya s/c at 130,000,000 UGX, Bufumbo s/c at 30,000,000 UGX, Buginyaga s/c at 35,000,000 UGX, Bulegeni s/c at 128,000,000 UGX, Sisiyi s/c at 20,000,000, Bulaago s/c at 20,000,000UGX, Lusha s/c at 10,000,000UGX, Sotti s/c at 23,000,000 UGX and Kamu s/c at 20,000,000UGX

The total budget allocation to WSS infrastructure development was 620,734,032 UGX

The following were the budget allocated to WSS infrastructure development in the sub counties with safe water coverage below district average:

Buyanga TC, 0 UGX

Bukhalu s/c, 44,000,000UGX

Buwanyanga s/c (new),  
58,000,000UGX

Bunalwere s/c (new),  
44,000,000UGX

Bwikhonge s/c, 52,000,000UGX

Bumufuni s/c (new),  
28,000,000UGX

Simu s/c, 0 UGX

Bulungongo s/c, 0UGX

Sotti s/c (new), 23,000,000UGX

Nabiwutulu (new), 0UGX

Bulengeni TC, 128,000,000UGX

Bulengan s/c, 0UGX

Bufumbo s/c (new), 30,000,000UGX

Sisiyi s/c, 20,000,000UGX

Kamu s/c, 20,000,000UGX

Giving a total of 447,000,000 UGX.

No MoU with development partner was presented

Therefore, % of water projects implemented by the district in the s/c with safe water coverage below the district average was 72%.

8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3</p>	<p>There was a copy of allocations of water sources projects to the LLGs in the FY 2023/2024 dated 30th August 2023 displayed in the water department notice board. Copies of the allocations of water project displayed at the district notice board were sent to the LLGs sub county chiefs and Chairpersons LCIII.</p> <p>The district advocacy and planning meeting was held on 21st September 2023 during which the DWO communicated the allocations of water projects to sub counties under Min 5/DPAM/12/09/203.</p>	3
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p> <ul style="list-style-type: none"> <li>• If 95% and above of the WSS facilities monitored quarterly: score 4</li> <li>• If 80-94% of the WSS facilities monitored quarterly: score 2</li> <li>• If less than 80% of the WSS facilities monitored quarterly: Score 0</li> </ul>	<p>The DWO presented Form 4 indicating that the LG Water Office had monitored quarterly all (100%) water supply facilities in the district in the FY 2022/2023. 1st quarter Form 4 was dated 1st October 2022, 2nd quarter Form 4 was dated 4th January 2023, 3rd quarter Form 4 was dated 6th April 2023 and 4th quarter Form 4 was dated 6th June 2023</p>	4

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

*Maximum 8 points on this performance measure*

b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2

The following minutes for the DWSCC meetings were presented;

- 1st quarter DWSCC meeting was held very late on the 23rd August 2022. Issues on water sources monitoring were presented and discussed under min 5/DWSCCM/Aug/2022.
- 2nd quarter DWSCC meeting was held very late on the 3rd November 2022. Issues on water sources monitoring were presented and discussed under min 4/DWSCCM/Nov/2022.
- 3rd quarter DWSCC meeting was held very late on the 24th April 2023. Issues on water sources monitoring were presented and discussed under min 5/DWSCCM/Mar/2023.
- 4th quarter DWSCC meeting was held very late on the 3rd June 2023. Issues on water sources monitoring were presented and discussed under min 5/DWSCCM/Jun/2023.

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>There was a copy of budget allocations of water sources projects to the LLGs in the FY 2023/2024 dated 30th August 2023 displayed in the water department notice board. Copies of the allocations of water project displayed at the district notice board were sent to the LLGs.</p>	2
			<ol style="list-style-type: none"> <li>1. Drilling 6 deep boreholes (hand pump) each at 27,500,000UGX in Bukkhalu s/c (1), Nabbongo s/c (1), Bwikhonge s/c (2), Bumufuni s/c (1) and Bunalwere (1).</li> <li>2. Rehabilitation of 10 boreholes each at 5,000,000UGX in Bwikhonge s/c (3), Bukhalu s/c (2), Bunalwere s/c (2), Bunambutye s/c (1), Muyembe s/c (1)</li> <li>3. Rehabilitation of 6 protected springs each at 4,000,000UGX in Sotti s/c (2), Masira s/c (2) and Buginyang s/c (2).</li> <li>4. Extension and rehabilitation of GFS at a total of 471,044,513 UGX in Simu s/c (4 TS) at 50,000,000UGX, Sisiyi s/c (3TS) at 40,000,000UGX, Buluganya s/c (4TS) at 50,000,000UGX, Nabiwutulu s/c (3TS) at 40,000,000UGX, Lusha s/c (3TS) at 35,000,000UGX, Bulaago s/c (3TS) at 35,000,000UGX, Sotti s/c (4TS) at 35,000,000, Kamu s/c (4TS) at 35,000,000UGX, and Bufumbo s/c (5TS) at 65,000,000UGX.</li> </ol>	
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> <li>• If funds were allocated score 3</li> <li>• If not score 0</li> </ul>	<p>Reviewed the Water and Sanitation AWP for FY 2022/2023 dated 25th July 2022, approved by MWE on the 22nd August 2022. The total allocation of NWR budget to rural water and sanitation was 76,271,073 UGX out from which allocation to facilitate community mobilisation activities was 45,807,073 UGX, presenting 60% which was above the required percentage of 40% by WSS grant guidelines.</p>	3
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&amp;M of WSS facilities: Score 3.</p>	<p>Training reports of WSCs in the following villages were presented;</p> <ul style="list-style-type: none"> <li>• Bukhalu B village in Bukhalu s/c training held on 26th June 2023</li> <li>• Lukolo village in Bufumbo s/c was held on 20th July 2023</li> </ul>	3

- Kisabasi village in Bufumbo s/c training held on 19th July 2023
- Nakazungu village in Bufumbo s/c was held on 19th July 2023
- Nabiwa village in Masira s/c training held on 26th June 2023
- Kikobero village in Masira s/c was held on 22nd June 2023
- Makatano village in Bumasobo s/c training held on 21st June 2023
- Magabo TC in Bulago s/c was held on 12th June 2023
- Bulako village in Bumufuni s/c training held on 6th June 2023
- Bufukula village in Ngabbongo s/c was held on 12th May 2023
- Kitondwai village in Bufumbo s/c training held on 20th July 2023
- Bududa village in Bunalwere s/c was held on 20th March 2023
- Masabasi village in Nabiwutulu s/c training held on 13th July 2023
- Gabusogololo TC in Nabiwutulu s/c was held on 13th July 2023
- Nakimali village in Nabiwutulu s/c training held on 13th July 2023
- Makutano in Nabiwutulu s/c was held on 13th July 2023

The following water sources were sampled to confirm if the trainings were conducted;

1. Bумыena borehole in Bwikhonge s/c completed on 2nd February 2023 and given DWD number 86462. Kashangani Robert chairperson WUC confirmed that training was conducted. However, the water source was very dirty, soak pit created used by animal, very poorly fenced and user fees collection had not started.
2. Bulengen gravity flow piped water scheme in Kamu s/c. Visited 2 tap stands constructed in Yembe village and 1 in Kamunda village. None of the WUCs were found because they had all gone to a community meeting.
3. Bufukhula borehole in Nabbango s/c completed on 2nd February 2023 and given DWD number 86462. Namustu Andrew chairperson WUC confirmed that training was conducted. However,

the water source was very dirty, very poorly fenced, soak pit created was used by animal and user fees collection had not started.

## Investment Management

11

Planning and Budgeting for Investments is conducted effectively

*Maximum 14 points on this performance measure*

a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:

Score 4 or else 0

The DWO presented Form 4 as the asset register for the water supply and sanitation facilities in the district. However, the form was not updated with the information on the new water sources constructed in the FY 2022/20223.

**0**



Planning and Budgeting for Investments is conducted effectively

*Maximum 14 points on this performance measure*

Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDP III) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:

Score 4 or else score 0.

The DLG implemented four projects in the department during FY 2022/2023 out of which three projects were sampled as detailed below.

(i) Rehabilitation of borehole in Nabbongo Burangaka sub county budgeted for shs 6,000,000 page 59 of the district approved budget for FY 2022/2023 and AWP. The project was captured on page 84 of the DDP III. Total expenditure amounted to shs 6,000,000 as per page 62 of the Annual Performance Report for FY 2022/2023. Field appraisal report was dated 22nd March, 2022. Desk appraisal report was dated 14th March, 2022.

(ii) Extension of GFS tap stands at Luzzi in Sisiyi sub county budgeted for shs 7,000,000 as per page 62 of the quarter four quarterly budget performance report and AWP. The project was captured on page 84 of the DDP III. Total expenditure was shs 7,000,000 as per page 62 of the Annual Performance Report. Field appraisal report was dated 23rd March, 2022. Desk appraisal report was dated 23rd March, 2022.

(iii) Rehabilitation of two springs in Masira sub county budgeted for shs 8,00,000 as per page 62 of the district approved quarterly budget performance report for FY 2022/2023 and the project was captured on page 84 of the DDP III. Total expenditure was shs 8,000,000 as per page 62 of the quarterly budget performance report for FY 2022/2023. Desk appraisal report was dated 14th March, 2022. Field appraisal report was dated 19th March, 2022.

Planning and Budgeting for Investments is conducted effectively

*Maximum 14 points on this performance measure*

c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2

The following applications/requests for water and sanitation facilities in the FY 2023/2024 were presented;

1. Application for a borehole in Bumalye village, Nabbongo s/c dated 5h August 2022.
2. Application for a borehole in Butsesolio cel, Buyaga TC dated 20th October 2023.
3. Application for borehole rehabilitation in Buwalle village, Bumufuni s/c dated 30th October 2023
4. Application for a borehole in Bupoto village, Bukhalu s/c dated 6th November 2023
5. Application for a borehole in Bududa village, Bunalwere s/c dated 15th March 2022
6. Application for a borehole in Bushiyende village, Bwikhonge s/c dated 17th October 2023
7. Application for tap stands in Bugimotwa village, Buginyaga s/c dated 15th August 2022.

Planning and Budgeting for Investments is conducted effectively

*Maximum 14 points on this performance measure*

d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2

•  
The following field appraisal reports for construction of WSS project in the FY 2023/2024 were presented;

1. Field appraisal for extension of gravity flow piped water supply in Bufumbo s/c dated 20th March 2023. The project met all the technical, environmental and social conditions for implementation.

2. Field appraisal for extension of gravity flow piped water supply scheme in Nabiwatulu s/c dated 26th March 2023. The project met all the technical, environmental and social conditions for implementation.

3. Field appraisal for extension of gravity flow piped water supply in Kamu s/c and Bulengeni s/c dated 25th April 2023. The project met all the technical, environmental and social conditions for implementation.

4. Field appraisal for extension of gravity flow piped water supply scheme in Bumasobo s/c and Sisiyi s/c dated 21st April 2023. The project met all the technical, environmental and social conditions for implementation.

5. Field appraisal for extension of gravity flow piped water supply scheme in Buluganya s/c dated 26th April 2023. The project met all the technical, environmental and social conditions for implementation.

6. Field appraisal for drilling of 6 boreholes in Bunyanganya, Bunalwere, Bumufuni, Bwikhonge and Bukhalu s/c dated 4th April 2023. The project met all the technical, environmental and social conditions for implementation.

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<ul style="list-style-type: none"> <li>• E&amp;S Screening form for the proposed Design and Documentation of GFS Samazi in Bulegeni Sub County by the DCDO on 06/09/2023 and the EO on 20/09/2023</li> <li>• E&amp;S Screening form for the proposed borehole rehabilitation in Buwanyanga Sub County by the DCDO on 06/09/2023 and the ED on 20/09/2023</li> <li>• E&amp;S Screening form for the proposed borehole drilling in Buwanyanga Sub County by the DCDO on 06/09/2023 and the ED on 20/09/2023</li> </ul>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>The water infrastructure investments for the FY 2022/2023 were incorporated on page 4 and 5 of the LG approved procurement plan and some of the projects included the Rehabilitation of two springs in Buginyanya s/c, Rehabilitation of 10 deep boreholes in Bulambuli district, Extension of Sisiyi GFS and among other projects.</p>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>All the water supply and public sanitation infrastructure projects for the FY2022/2023 were approved by the Contracts Committee under minute 6/5/CC/2022-2023 of the minutes of the contracts committee dated 26th/09/2022.</p>	2

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>Bulambuli DLG health sector properly established the project implementation team as per the PPDA requirement. The CAO as per the appointment letter dated 9th/01/2023 appointed Eng. Walimbwa Paul (District Engineer) as the project manager for all water infrastructure projects, Mrs Namwau Cristine as DCDO, Mr Nangoli Stephen as the Labour officer for all water infrastructure projects, Mrs. Madanda Sarah as the Environment officer for all water infrastructure projects and Mr. Madoyi Michael (DWO) as contracts manager for all water infrastructure projects.</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>			
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>The water and sanitation projects sampled were checked to confirm if they were constructed as per the standard technical designs;</p> <ol style="list-style-type: none"> <li>1. Bumyena borehole in Bwikhonge s/c completed on 2nd February 2023 and given DWD number 86462. All the dimensions measured conformed to the standard technical designs.</li> <li>2. Bulengen gravity flow piped water scheme in Kamu s/c. Visited 2 tap stands constructed in Yembe village and 1 in Kamunda village. All the dimensions measured conformed to the standard technical designs.</li> <li>3. Bufukhula borehole in Nabbango s/c completed on 2nd February 2023 and given DWD number 86462. All the dimensions measured conformed to the standard technical designs.</li> </ol>	2
	<p><i>Maximum 14 points on this performance measure</i></p>			

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

*Maximum 14 points on this performance measure*

e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2

The relevant technical officers carried out monthly technical supervision of WSS infrastructure projects as in the following supervision/monitoring reports and minutes of site meeting;

- Joint supervision and Monitoring report for Masira GFS and Borehole drilling dated 30th/06/2023 by the Water Officer, District Engineer, Environment Officer and DCDO
- Technical supervision report dated 8th/06/2023 for all the Watsan Facilities implemented in the FY 2022/2023 by the Water Officer, District Engineer, Environment Officer and DCDO
- Technical supervision report dated 10th/07/2023 for the construction of Bunambutye Resettlement area piped water supply system by the Water Officer, District Engineer, Environment Officer and DCDO
- Technical supervision report dated 31/05/2023 for the borehole rehabilitation.
- Monitoring and supervision report dated 14th/07/2023 for Gravity Flow Scheme (GFS) extension and Drilling of Boreholes by only District Engineer.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

*Maximum 14 points on this performance measure*

f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts

- o If 100 % contracts paid on time: Score 2
- o If not score 0

The DLG implemented six projects in the department during FY 2022/2023 out of which three projects were sampled.

For the sampled contracts, there was evidence that the DWO verified works and initiate payments of contractors with in specified time frames in the contracts as detailed below:

(i) Payment to Dooba General Contractors Ltd for shs 65,056,000 as per payment voucher number 5877719 dated 15th June, 2023 for extension of Buwokadala GFS in Buluganya, Bumasubo and Nakiwolulu sub counties as per contract reference BULA 820/WRKS/2022-2023/00008.

The DWO initiated payment on 2nd June, 2023, CAO and CFO signed on 5th June, 2023. The DE, DCDO, Environment Officer signed the payment documents on 6th June, 2023.

(ii) Payment to Headon Enterprises Uganda Ltd for shs 7,581,000 as per payment voucher number 5879550 dated 15th June, 2023 in respect of rehabilitation of two springs in Soti sub county

Initiation of payment was done by the DWO on 2nd May, 2023 and the DCDO, Environment Officer. CAO and CFO signed the payment documents on 3rd May, 2023.

(iii) Payment to MAAMA BORE WELLS AFRICA Ltd for shs 113,263,488

as per payment voucher number 4312331 dated 21st March,2023 in respect of drilling six boreholes deep one in Bukhalu sub county; one in Bunalwere sub county; one in Nabbongo sub county; one in Bwihkonge sub county and one in Bumuguni sub county as per contract BULA 820/WRKS/2022-2023/00007.

Initiation payment was done by the DWO on 2nd March, 2022. The CFO, CAO, DE, CDO and Environment Officer signed the payment documents as required on 3rd March, 2023.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

*Maximum 14 points on this performance measure*

g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:

Score 2, If not score 0

The LG had complete procurement files for each of the three sampled water Infrastructure contract with all records as required by the PPDA Law as indicated below for the respective projects;

- Procurement file for the drilling of 6 deep boreholes in Bumufuni, Bwikhonge, Nabbono, Bukhalu and Bunalwere Sub counties (Procurement Reference no. Bula820/Wrks/2022-2023/00007). The file had the evaluation report dated 23rd/09/2022 with Mama Bore wells Africa Ltd as the best evaluated bidder at 113,263,488, Minutes of contracts committee decision dated 26th/09/2022 and works contract signed on 15th/12/2022
- Extension of Sisiyi GFS in Sisiyi and Simu Sub counties (Procurement Reference no. Bula820/Wrks/2022-2023/000010). The file had the evaluation report dated 23rd/09/2022 with Mentor Technical Services Ltd as the best evaluated bidder at 59,949,750, Minutes of contracts committee decision dated 26th/09/2022 and works contract signed on 15th/12/2022
- Extension of Buwokadalo GFS in Bumusobo/Buluganya and Naiwutulo Sub counties (Procurement Reference no. Bula820/Wrks/2022-2023/000008). The file had the evaluation report dated 23rd/09/2022 with Dooba General Contractors Ltd as the best evaluated bidder at 68, 480,000, Minutes of contracts committee decision dated 24th/02/2023 and works contract signed on 21st/03/2023.

### Environment and Social Requirements

Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework

*Maximum 3 points this performance measure*

Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:

Score 3, If not score 0

LG had recorded some grievances under water for the FY 2022/2023, for example, Neumbe Annet of Bufumbo Sub County reported about the construction of tap-stand near the pit latrine in Kisabasi village on 10/05/2023 and resolved on the 05/06/2023 according to the GRC minutes



14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source &amp; catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>LG did not disseminate the Water Source Protection and Natural Resource Management Guidelines because they did not have them</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans &amp; natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>LG did not prepare the Water Source Protection Plans and Natural Resource Management Plans because they did not have them the Water Source Protection and Natural Resource Management Guidelines to guide them</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>The following land consent for water sources constructed in the FY 2022/2023 were presented:</p> <ol style="list-style-type: none"> <li>1. Land consent for Birinda village in Sisiyi s/c signed on the 3rd February 2023.</li> <li>2. Land consent for Sowesi B village in Sisiyi s/c signed on the 1st February 2023</li> <li>3. Land consent for Kisiyopo village in Sisiyi s/c signed on the 30th January 2023.</li> <li>4. Land consent for Nashuwa village, Lusha s/c signed 20th February 2023.</li> <li>5. Land consent for Luzzi P/S in Sisiyi s/c signed 31st January 2023</li> <li>6. Land consent for Nabinyinga village in simu s/c signed 31st January 2023.</li> <li>7. Land consent for Lukoli village in Bufumbo s/c signed 15th February 2023</li> <li>8. Land consent for Sanga village in Bulunganya s/c signed on the 6th February 2023.</li> <li>9. Land consent for Bduda village in Bunalwere s/c signed on the 13th February 2023</li> <li>10. Land consent for Masabasi village in Nabiwutulu s/c signed 30th January 2023.</li> <li>11. Land consent for Masala center in Sisiyi s/c signed on 2nd February 2023</li> </ol>	3

15	Safeguards in the Delivery of Investments  <i>Maximum 10 points on this performance measure</i>	c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:  Score 2, If not score 0	The EO and DCDO did not prepare and sign the E&S Certification forms for water projects that were implemented in FY 2022/2023 as required	<b>0</b>
15	Safeguards in the Delivery of Investments  <i>Maximum 10 points on this performance measure</i>	d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:  Score 2, If not score 0	<ul style="list-style-type: none"> <li>• • Environmental Safeguards Monitoring Report for water projects in FY 2022/2023 by the EO on 15/02/2023</li> <li>• • Social Safeguards Monitoring Report for the water projects in FY 2022/2023 by the DCDO on 14/07/2023</li> <li>• Both the EO and DCDO did not raise the 3 minimum E&amp;S Monitoring Reports as required</li> </ul>	<b>0</b>

**Micro-scale  
Irrigation  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>The LG had up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries as evidenced by the report dated 19/05/2023 prepared by Namubiru Beatrice Babirye-SAE</p> <p>For the FY 2022/23, Bulambuli district Local government was enrolled for the Micro scale irrigation program phase II. There was 980.5 acres of irrigated land for both beneficiaries and non-beneficiaries.</p> <p>For FY 2021/2023, the district had 919.92 acres of irrigated land as evidenced from the report dated 19/05/2022.</p>	<b>2</b>
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> <li>• By more than 5% score 2</li> <li>• Between 1% and 4% score 1</li> <li>• If no increase score 0</li> </ul>	<p>According to the reports on irrigated land by Namubiru Beatrice Babirye-SAE (written on 19/05/2022 and 19/05/2023), the District in the FY 2021/22 had 919.92 acres of irrigated land which increased to 980.5 acres in the FY 2022/23. Therefore, there was an increase in the irrigated land was</p> <p><math>((980.5 - 919.92)/919.92) \times 100 = 6.59\%</math></p>	<b>2</b>
2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> <li>• Above 70%, score 4</li> <li>• 60% - 70%, score 2</li> <li>• Below 60%, score 0</li> </ul>	<p>Awaiting result verification from LLG assessment.</p>	<b>0</b>

3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	<p>The LG received a grant of 452,065,195/= that was budgeted and used according to the set-out guidelines for districts under Phase II. The LG spent 30% (135,619,558.5/=) on capital development and 70% (316,445,636.5/=) on complimentary service as evidenced in the budget performance report dated 09/08/2023.</p> <ul style="list-style-type: none"> <li>• Awareness raising for local leaders 56,302,500/= (12.46%)</li> <li>• Awareness raising for farmers 180,826,078/= (40%).</li> <li>• Farm visits 67,809,779.25/= (15%).</li> <li>• Demonstration sites 135,619,558.5/= (30%).</li> <li>• Program Administration &amp; coordination 11,507,292.25/= (2.84%)</li> </ul>	2
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0</p>	<p>The approved farmers signed an Acceptance Form confirming that equipment was working well, before the LG made payments to the suppliers dated 29/05/2023 and 20/05/2023.</p>	1

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates:  
Score 1 or else score 0

The Agricultural Engineer quoted for the 5 demo sites as follows;

- 28,767,786/= for demo site at Muyembe S/C.
- 26,357,046/= for demo site at Bulambuli T/C Bungwanyi Village.
- 24,982,818/= for the demo site at Bufumbo S/C.
- 24,688,408/= for the demo site at Ganzu Parish.
- 24,998,866/= for the demo site at Simu S/C.

The contractors quoted as follows;

- 28,662,000/= for demo site at Muyembe S/C Procurement Ref No Bula820/wrks/2022-2023/00040 quoted by Headon Enterprises (U) Ltd.
- 26,218,000/= for demo site at Bulambuli T/C Bungwanyi Village Procurement Ref No Bula820/wrks/2022-2023/00037 quoted by Headon Enterprises (U) Ltd.
- 24,980,000/= for the demo site at Bufumbo S/C Procurement Ref No Bula820/wrks/2022-2023/00038 quoted by Mentor Technical Service Ltd.
- 24,680,000/= for the demo site at Ganzu Parish Procurement Ref No Bula820/wrks/2022-2023/00046 quoted by Mentor Technical Service Ltd.
- 24,869,000/= for the demo site at Simu S/C Procurement Ref No Bula820/wrks/2022-2023/00039 quoted by Headon Enterprises (U) Ltd.

Thus, all contracts were within +/-20% of the Agriculture Engineers estimates.

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY	All micro irrigation equipment was Installed/completed 100%within the FY 2022/23 as evidenced from the certificates of Practical completion.	2
	Maximum score 6	<ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 – 99% score 1</li> <li>• Below 80% score 0</li> </ul>	<ul style="list-style-type: none"> <li>• The demo site at Gabaati A Village Ganzu Parish, Masira S/C was completed on 23/05/2023.</li> <li>• Demo site at Mabondye A Village Mbigi Parish Bufumbo S/C was completed on 23/05/2023.</li> <li>• Demo site at Bumugoya Village, Bumugoya Parish Muyembe S/C was completed on 30/05/2023.</li> <li>• Demo site at Bumassime Cell, Bwikhonge Ward Bulambuli T/C was completed on 30/05/2023.</li> <li>• Demo site at Tabaati Village Kikuyu Parish Simu S/C was completed on 30/05/2023.</li> </ul>	
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	a) Evidence that the LG has recruited LLG extension workers as per staffing structure	There was no evidence that the LG recruited LLG extension workers as per the staffing structure. According to the approved structure, the LG required 104 and only recruited 33 extension workers translating to 31%	0
	Maximum score 6	<ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• If 75 – 99% score 1</li> <li>• If below 75% score 0</li> </ul>		
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF	There was evidence that the micro-scale irrigation equipment met standards as defined by MAAIF as evidenced on the inventory register of micro-scale irrigation equipment dated 3/07/2023.	2
	Maximum score 6	<ul style="list-style-type: none"> <li>• If 100% score 2 or else score 0</li> </ul>	<ul style="list-style-type: none"> <li>• Surface solar pump at demo sites at Bulambuli T/C &amp; Muyembe S/C</li> <li>• Solar panels(400w) at demo sites at Bulambuli T/C &amp; Muyembe S/C</li> <li>• Solar movable cart at demo sites at Bulambuli T/C &amp; Muyembe S/C</li> <li>• Surface petrol pump at demo site at Bulambuli T/C.</li> <li>• Pipe network at demo sites at Bulambuli T/C, Muyembe S/C, Simu S/C, Masira S/C &amp; Bufumbo S/C.</li> </ul>	

- Low flow sprinkler system at demo sites at Bulambuli.
- Drag hose system with an irrigation nozzle at demo sites at Bulambuli T/C, Muyembe S/C, Simu S/C, Masira S/C & Bufumbo S/C.
- Accessories and connectors at demo sites at Bulambuli T/C, Muyembe S/C, Simu S/C, Masira S/C & Bufumbo S/C.
- 3000L water tank with stand at demo sites at Muyembe S/C, Simu S/C, Masira S/C & Bufumbo S/C.
- Rain spray drip irrigation system at demo site at Muyembe S/C.
- Button drip irrigation system at demo sites at Simu S/C & Bufumbo S/C.
- Rain water gun sprinkler irrigation system at demo site at Simu S/C.
- Inline drip irrigation system at demo site at Masira S/C.
- Micro sprinkler irrigation system at demo site at Bufumbo S/C.
- Petrol engine pump at demo sites at Simu S/C, Masira S/C & Bufumbo S/C.

4

Achievement of standards: The LG has met staffing and micro-scale irrigation standards

Maximum score 6

b) Evidence that the installed micro-scale irrigation systems during last FY are functional

- If 100% are functional score 2 or else score 0

From the 3 sampled irrigation facilities installed in the FY 2022/2023 at is Wandega Kalori at Simu S/C, Wagwasala Ibrahim at Masira S/C and Namanyira Martin at Bufumbo S/C, it was evident that all demonstration sites were fully functional. All farmers on the 3 demonstration sites were found irrigating.

2

## Performance Reporting and Performance Improvement

5	Accuracy of reported information: The LG has reported accurate information	a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0	There was evidence that information on positions of extension workers filled was accurate. Three (3) LLGs were sampled and visited and below were the findings;	2
	Maximum score 4		<ol style="list-style-type: none"> <li>1. In Bulambuli TC, as per the staff list, the position of Assistant Agriculture Officer was filled by Namataka Suzan and this was provided for in the approved structure for Town Councils dated 30/8/2017</li> <li>2. In Bulegen SC, the approved structure provided for AVO and as per the staff list, the position was filled by Kasule Francis.</li> <li>3. In Bwikhonge SC, the approved staff structure provided for AVO and this position was filled by Epeduno Moses as per the staff list.</li> </ol>	
5	Accuracy of reported information: The LG has reported accurate information	b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0	From the visit to the site by the assessment team on 19/12/2023 revealed that the information on demonstration site status was accurate and functional for all demonstration sites as all farmers were found irrigating.	2
	Maximum score 4			
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0	<p>Three sets of Quarterly supervision and monitoring were report by prepared by Namubiru Beatrice Babirye-SAE.</p> <ul style="list-style-type: none"> <li>• The Q1 report was not evidenced since money came in the Q2. Q2 was written on 18/01/2023, Q3 on 27/04/2023 and Q4 on 28/07/2023.</li> <li>• The supervisions reports captured the status of the irrigated land, equipment functionality, the provision of complementary services and farmers expression of interest.</li> </ul>	2
	Maximum score 6			



6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0	The LG had entered up to- date LLG information into MIS as evidenced by 902 expressions of interests were 631 were successful and 271 unsuccessful and the last entry of EOI as Benard William Farmer ID Bulambuli/2023-08-10/male/65871 from Nabbongo S/C Nabbongo Parish Bushiende Village dated 10/08/2023.	1
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	c.Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	The LG prepared quarterly report using information compiled for LLGs in the MIS as evidenced by Q4 report dated 28/07/2023 were EOI were 899.  78 farm visits were conducted successfully.	1
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	d) Evidence that the LG has:  i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	There was no evidence that the LG developed an approved Performance Improvement Plan for the lowest performing LLGs.	0
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans  Maximum score 6	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	There was no evidence that the LG prepared an implemented Performance Improvement Plan.	0

## Human Resource Management and Development

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p>	<p>a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0</p>	<p>The approved work plan and budget for the implementation of the micro scale irrigation program dated 11/10/2023, indicated 483,307,965/= as total grant. On Page 1 and 2 indicated that extension workers had been budgeted to be supported with internet for Irri track, fuel for formation and strengthening of farmer field schools and to receive Safari Day Allowance during farm visits, monitoring and during awareness creation activities.</p> <p>From the staff register as of 15/08/2023, it indicated a total number of 17 extension workers deployed in the different sub counties assigned by the DPO for implementation of the micro scale irrigation program. 15 extension workers were deployed at sub counties and 2 at the district.</p>	1
Maximum score 6				
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p>	<p>ii Deployed extension workers as per guidelines score 1 or else 0</p>	<p>The approved work plan and budget for the implementation of the micro scale irrigation program dated 11/10/2023, indicated 483,307,965/= as total grant. On Page 1 and 2 indicated that extension workers had been budgeted to be supported with internet for Irri track, fuel for formation and strengthening of farmer field schools and to receive Safari Day Allowance during farm visits, monitoring and during awareness creation activities.</p> <p>From the staff register as of 15/08/2023, it indicated a total number of 17 extension workers deployed in the different sub counties assigned by the DPO for implementation of the micro scale irrigation program. 15 extension workers were deployed at sub counties and 2 at the district.</p>	1
Maximum score 6				

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> <p>Maximum score 6</p>	<p>b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0</p>	<p>There was evidence that extension workers were working in the LLGs where they were deployed. For example;</p> <ol style="list-style-type: none"> <li>1. In Bulambuli TC, Namataka Suzan was deployed as (AAO) and reported for duty at 8:25am on 4/10/2023</li> <li>2. In Bulegen SC, Kasule Francis was deployed as (AVO) and reported for work at 8:26am on 14/12/2023</li> <li>3. In Bukhonge SC, Chemonges Saul was deployed as (AAO) and reported for duty at 8:15am on 25/11/2022</li> </ol>	2
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> <p>Maximum score 6</p>	<p>c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0</p>	<p>There was evidence that extension workers deployment had been published and disseminated to the LLGs based on evidence obtained from Bulambuli TC, Bulegen and Bwikhonge SC Notice boards.</p>	2

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	<p>a) Evidence that the District Production Coordinator has:</p> <p>i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0</p>	<p>There was evidence that the DPO conducted appraisal for all extension workers against the agreed performance plans and submitted a copy to HRO. For stance,</p> <ol style="list-style-type: none"> <li>1. Namataka Zabela (AAO) Kamu SC was appraised on 23/6/2023</li> <li>2. Namataka Suzan (AAO) Bulambuli TC was appraised on 30/6/2023</li> <li>3. Mwambu Phat (AVO) Bukhalu SC was appraised on 30/6/2023</li> <li>4. Nambogo Ketty (AO) Muyembe SC was appraised on 30/6/2023</li> <li>5. Mulongo Samuel (AO) Bunambutye SC was appraised on 30/6/2023</li> <li>6. Manyange Andrew (AVO) Sisiyi SC was appraised on 30/6/2023</li> <li>7. Birabi John (AAO) Namisumi SC was appraised on 27/6/2023</li> <li>8. Magombe Geoffrey (AVO) Buyaga TC was appraised on 30/6/2023</li> <li>9. Namezi Geoffrey (AVO) Namisuni SC was appraised on 30/6/2023</li> <li>10. Mateba Abel (AVO) Lusha SC was appraised on 28/6/2023</li> </ol>	<b>1</b>
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	<p>a) Evidence that the District Production Coordinator has;</p> <p>Taken corrective actions: Score 1 or else 0</p>	<p>There was no evidence of corrective action taken.</p>	<b>0</b>
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	<p>a) Evidence that the District Production Coordinator has;</p> <p>Taken corrective actions: Score 1 or else 0</p>	<p>There was no evidence of corrective action taken.</p>	<b>0</b>

8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>b) Evidence that:</p> <p>i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0</p>	<p>Training activities were conducted in accordance to the training plans at District level as evidenced in training reports dated 14/03/2023,30/12/202 &amp;17/03/2023 and training data base dated 01/07/2023. Awareness raising micro-scale irrigation held on 30/12/2022 at district council chambers were 65 members inclusive of RDC, DISO, CAO, district chairperson, all district councillors, opinion leaders, religious leaders and heads of departments attended.</p>	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p> <p>Maximum score 4</p>	<p>ii Evidence that training activities were documented in the training database: Score 1 or else 0</p>	<p>Training activities were documented in the training database as evidenced in training data base dated 01/07/2023.</p> <ul style="list-style-type: none"> <li>• Sensitization and training of district technical planning committee and district executive committee conducted in Q2 dated 18/01/2023.</li> <li>• Training of extension staff of grant implementation and technical guidelines for microscale irrigation program conducted Q2 dated 18/01/2023.</li> <li>• Sensitization and training of district level councilors about microscale irrigation program conducted in Q2 dated 18/01/2023.</li> </ul>	1

**Management, Monitoring and Supervision of Services.**

Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum score 10

a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0

From the Annual work plan and budget dated 03/11/2022 for FY 2022/2023, the district appropriately allocated the micro scale irrigation grant of 452,065,195/= as follows,

- Awareness raising for local leaders 56,302,500/= (max 15%).

- Awareness raising for farmers 180,826,078/= (min 40%).

- Farm visits 67,809,779.25/= (min 15%).

- Demonstration sites 135,619,558.5/= (max 30%).

- Program Administration 11,960,000/=

Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum score 10

b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0

From the annual work plan/budget dated 11/10/2023 for FY 2023/24, the production department budgeted for a grant of (483,307,965/=).

25% (120,826,991.25/=) of the total grant was allocated to complementary services and was allocated as follows;

- Awareness raising for local leaders 16,150,000/= (15%).

- Awareness raising for farmers 30,360,000/= (15%).

- Farm visits 16,437,293.25/= (10%).

- Demonstration sites 31,195,950/= (30%).

- Establishment of farmer field schools 18,124,048/= (20%)

- Procurement, monitoring & supervision 8,559,700/= (10%).

75% (362,480,975.75/=) of the total grant was allocated to capital development (procurement and installation).

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>There was no evidence that the co-funding was reflected in the LG Budget.</p>	0
Maximum score 10				
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>There was no evidence that the LG had used farmer co-funding, as the LG was among the phase 2 micro scale irrigation districts that had not yet received the co-funding from farmers</p>	0
Maximum score 10				
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>There was no evidence of minutes from meetings between DPO and DTTC and LLGs and copies of information shared for the dissemination of information on the use of farmer co-funding.</p>	0
Maximum score 10				
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p>	<p>There was no evidence that the DPO had monitored on a monthly basis the installation of micro-scale irrigation equipment for the demo sites.</p>	0
Maximum score 8				
<ul style="list-style-type: none"> <li>• If more than 90% of the micro-irrigation equipment monitored: Score 2</li> </ul>				
<ul style="list-style-type: none"> <li>• 70-89% monitored score 1</li> </ul>				
Less than 70% score 0				

10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines  Maximum score 8	b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0	Not Applicable.	2
10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines  Maximum score 8	c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0	There was evidence that the LG had provided hands- on support to the LLG extension workers during the implementation of complementary services within the FY 2022/2023 as per guidelines according to the farm visit reports dated 18/01/2023. 17 Extension workers were trained on how to use the IRR-TRACK APP, filling and documentation, collection of EIO from farmers.  However, minutes from field meetings were not evidenced.	2
10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines  Maximum score 8	d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0	Not applicable.	0
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.  Maximum score 4	a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0	The LG has conducted activities to mobilize farmers as per guidelines as evidenced from report on mobilization of farmers dated 14/03/2023, Attendance sheets dated 26/01/2023,3/02/2023, 27/01/2023, 09/02/2023, 13/02/2023, 10/02/2023, 08/02/2023, 07/02/2023 & 06/02/2023 and field photos.  4785 farmers, 72% male and 28% female were sensitized on the microscale irrigation program.	2



11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0</p>	<p>The district has trained staff and political leaders at District and LLG levels as evidenced in training report of district local leaders dated 30/12/2022. 65 members inclusive of RDC, DISO, CAO, district chairperson, all district councillors, opinion leaders, religious leaders and heads of departments were sensitized.</p> <p>A report dated 30/12/2022 on sensitization of LLG technical, political and opinion leaders on microscale irrigation program where 518 male and 318 female were in attendance.</p> <p>A report on sensitization of LC2 chairpersons on Microscale irrigation program dated 27/04/2023 where 126 chairpersons from Elgon, Elgon North and Bulambuli were sensitized.</p> <p>A report on sensitization of special interest councils, religious leaders, NRM leadership, private sector, civil society organization and NGO representatives on Microscale irrigation program dated 17/03/2023 were 53males and 32 females were in attendance.</p>
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## Investment Management

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0</p>	<p>The LG had an up dated register of micro-scale irrigation equipment</p> <p>supplied to farmers in the FY 2022/2023 as per the format as evidenced from the inventory of irrigation equipment dated 3/07/2023.</p> <ul style="list-style-type: none"> <li>• Surface solar pump at demo sites at Bulambuli T/C &amp; Muyembe S/C</li> <li>• Solar panels(400w) at demo sites at Bulambuli T/C &amp; Muyembe S/C</li> <li>• Solar movable cart at demo sites at Bulambuli T/C &amp; Muyembe S/C</li> <li>• Surface petrol pump at demo site at Bulambuli T/C.</li> <li>• Pipe network at demo sites at Bulambuli T/C, Muyembe S/C,</li> </ul>
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Simu S/C, Masira S/C & Bufumbo S/C.

- Low flow sprinkler system at demo sites at Bulambuli.
- Drag hose system with an irrigation nozzle at demo sites at Bulambuli T/C, Muyembe S/C, Simu S/C, Masira S/C & Bufumbo S/C.
- Accessories and connectors at demo sites at Bulambuli T/C, Muyembe S/C, Simu S/C, Masira S/C & Bufumbo S/C.
- 3000L water tank with stand at demo sites at Muyembe S/C, Simu S/C, Masira S/C & Bufumbo S/C.
- Rain spray drip irrigation system at demo site at Muyembe S/C.
- Button drip irrigation system at demo sites at Simu S/C & Bufumbo S/C.
- Rain water gun sprinkler irrigation system at demo site at Simu S/C.
- Inline drip irrigation system at demo site at Masira S/C.
- Micro sprinkler irrigation system at demo site at Bufumbo S/C.
- Petrol engine pump at demo sites at Simu S/C, Masira S/C & Bufumbo S/C.

12

Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines

Maximum score 8

b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0

The LG kept an up-to-date database of applications at the time of the assessment as evidenced in the data base of farmers applications for micro scale irrigation dated 19/12/2023 were 902 farmers applied and the last entry of EOI as Benard William Farmer ID Bulambuli/2023-08-10/male/65871 from Nabbongo S/C Nabbongo Parish Bushiende Village dated 10/08/2023.

2

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>Farm visits were carried out as evidenced by the farm visit report dated 30/06/2023 where 78 farm visits were conducted from 03/04/2023 11:30 AM to 13/06/2023 2:59 PM. The first farm visit was to Meelu Bosco NIN CM75089100D63D on 03/04/2023 in Muyembe S/C Bumugoya Parish Bumugoya B Village and the last farm visit was to Talandemu Robert NIN CM74089102YRJG on 13/06/2023 in Muyembe S/C Buyaka Parish Bushitimo Village.</p>	2
	<p>Maximum score 8</p>		<p>From farm visits a number of parameters were assessed including area to be irrigated, nature of water source, distance from the water source to the furthest point of the garden, agronomic practices and equipment of preference.</p>	
			<ul style="list-style-type: none"> <li>• 27 farmers signed an Agreement to proceed for quotation form that is; Nakibirango Irene Farmer ID 54093 dated 15/05/2023.</li> <li>• Wamukota Geoffrey Farmer ID 53223 dated 9/05/2023.</li> <li>• Namukoya Edward Farmer ID 53422 dated 10/05/2023.</li> </ul>	
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>There was no evidence that the LG District Agricultural Engineer publicised the eligible farmers that they have been approved for posting on the District and LLG notice boards</p>	0
	<p>Maximum score 8</p>			
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>The micro-scale irrigation systems had not been incorporated in the LG approved procurement plan for the FY 2023/2024 as the LG had not yet received the Indicative planning Figure (IPF) at the time of approval of the procurement plan.</p>	0
	<p>Maximum score 18</p>			

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>Bulambuli DLG was among the micro scale phase 2 districts that had not yet fully rolled to the program in the FY 2022/2023 and so did not receive the MAAIF list of pre-qualified suppliers. The LG used the suppliers pre-qualified by the district under selective bidding.</p>	<b>2</b>
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>Bulambuli DLG concluded the selection of the Irrigation equipment suppliers as indicated in the minutes of contract committee decision dated 18th/04/2022 under minute 5/8/CC/2022-2023 for approval of the evaluation report</p>	<b>2</b>
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0</p>	<p>The micro-scale irrigation systems were approved by the contracts committee under minute 6/7/CC/2022-2023 of the minutes of contracts committee dated 24th/02/2023.</p>	<b>1</b>

Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines

Maximum score 18

e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0

Bulambuli DLG was among the micro-scale phase 2 districts that only installed demonstration sites and not for the farmers' installations. However, the LG signed contracts with only the lowest and most technically responsive bidders for all the five demonstration sites for the FY 2022/2023 as indicated below for the respective sites.

- Supply and installation of irrigation demonstration materials to Muyembe Sub county (Bula820/Wrks/2022-2023/00040). One supplier (Headon Enterprises Ltd) submitted the quotation and was evaluated as the best bidder at 28,662,000.

- Supply and installation of irrigation demonstration materials to Masira Sub county (Bula820/Wrks/2022-2023/00046). Two suppliers (Headon Enterprises Ltd and Rolisa Multi Investments Ltd) submitted the quotations. Headon Enterprises Ltd quoted 24,680,000 and Rolisa Multi Investments Ltd quoted 25,250,000 and Headon Enterprises Ltd was evaluated as the best bidder at 24,680,000.

- Supply and installation of irrigation demonstration materials to Simu s/c Sub county (Bula820/Wrks/2022-2023/00039). One supplier (Headon Enterprises Ltd) submitted the quotation and was evaluated as the best bidder at 24,869,000.

- Supply and installation of irrigation demonstration materials to Bulambuli Town Council in Bugwanyi ward (Bula820/Wrks/2022-2023/00037). One supplier (Headon Enterprises Ltd) submitted the quotation and was evaluated as the best bidder at 26,218,000.

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0	The micro-scale irrigation equipment installed was in line with the design output sheet (generated by irri Track App). The irrigation points were 7-10m apart and the drag horse 50m efficient for irrigation acreage coverage.	2
Maximum score 18				
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	Site books indicated that SAO, SAE & DPO concurrently visited the sites on different dates 11/04/2023,25/05/2023, 14/06/2023 & 6/07/2023, supervision report dated 15/05/2023 filed by Namubiru Beatrice Babirye-SAE, thus it was evidenced that the LG conducted regular technical supervision of the Micro-scale irrigation projects.	2
Maximum score 18				
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	h) Evidence that the LG has overseen the irrigation equipment supplier during:  i. Testing the functionality of the installed equipment: Score 1 or else 0	From supervision report dated 15/05/2023, filed by Namubiru Beatrice Babirye-SAE, it was evidenced that the LG has oversaw the irrigation equipment supplier during testing the functionality of the installed equipment.	1
Maximum score 18			Furthermore, from Site books indicated that SAO, DAO, SAE& DPO concurrently visited the sites on different dates dated 11/04/2023,25/05/2023, 14/06/2023 & 6/07/2023.	
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	From supervision report dated 15/05/2023, filed by Namubiru Beatrice Babirye-SA, it was evidenced that the LG has oversaw the irrigation equipment supplier hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer	1
Maximum score 18			Furthermore, from Site books indicated that SAO, SAE, DAO& DPO concurrently visited the sites on different dates dated 11/04/2023,25/05/2023, 14/06/2023 & 6/07/2023.	

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	The Local Government made payment of the supplier within specified timeframes subject to the presence of the Approved farmer as evidenced form the request of payment dated 03/05/2023 and payment was made on 18/05/2023 voucher No 5905138 EFT No 5905138	2
Maximum score 18				
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	The LG had complete procurement files for each of the three sampled micro scale Irrigation contracts with all records as required by the PPDA Law as indicated below for the respective projects;	2
Maximum score 18				
			<ul style="list-style-type: none"> <li>• Procurement file for the Supply and installation of irrigation demonstration materials to Bulambuli Town Council in Bugwanyi ward (Bula820/Wrks/2022-2023/00037). The file had the evaluation report dated 14th/04/2023 with Headon Enterprises Ltd as the best evaluated bidder at 26,218,000, Minutes of contracts committee decision dated 18th/04/2022 and works contract signed on 8th/05/2023</li> </ul>	
			<ul style="list-style-type: none"> <li>• Procurement file for the Supply and installation of irrigation demonstration materials to Muyembe Sub County (Bula820/Wrks/2022-2023/00040). The file had the evaluation report dated 14th/04/2023 with Headon Enterprises Ltd as the best evaluated bidder at 28,662,000, Minutes of contracts committee decision dated 18th/04/2022 and works contract signed on 8th/05/2023</li> </ul>	
			<ul style="list-style-type: none"> <li>• Procurement file for the Supply and installation of irrigation demonstration materials to Simu s/c Sub county (Bula820/Wrks/2022-2023/00040). The file had the evaluation report dated 14th/04/2023 with Headon Enterprises Ltd as the best evaluated bidder at 28,662,000, Minutes of contracts committee decision dated 18th/04/2022 and works contract signed on 8th/05/2023</li> </ul>	
			<ul style="list-style-type: none"> <li>• Procurement file for the Supply and installation of irrigation demonstration materials to</li> </ul>	

Muyembe Sub county (Bula820/Wrks/2022-2023/00039). The file had the evaluation report dated 14th/04/2023 with Headon Enterprises Ltd as the best evaluated bidder at 24,869,000, Minutes of contracts committee decision dated 18th/04/2022 and works contract signed on 8th/05/2023

## Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p>	<p>a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0</p>	<p>The LG had displayed details of the nature and avenues to address grievance prominently in multiple public areas as dated July 2022</p>	<b>2</b>
<p>Maximum score 6</p>				
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>i). Recorded score 1 or else 0</p> <p>ii). Investigated score 1 or else 0</p> <p>iii). Responded to score 1 or else 0</p> <p>iv). Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was 1 grievance recorded at the time of assessment, of cut of domestic water supply by the contractor during excavation of trenches and installation of the MSI site logged in by Wandga Kaloli on 4/05/2023. On 30/5/2023, the issue was handled by the contractor and the domestic water supply was restored.</p>	<b>1</b>
<p>Maximum score 6</p>				
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>ii. Investigated score 1 or else 0</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was 1 grievance recorded at the time of assessment, of cut of domestic water supply by the contractor during excavation of trenches and installation of the MSI site logged in by Wandga Kaloli on 4/05/2023. On 30/5/2023, the issue was handled by the contractor and the domestic water supply was restored.</p>	<b>1</b>
<p>Maximum score 6</p>			<p>However, this case was not reported online with LG grievance redress frame work.</p>	



14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was 1 grievance recorded at the time of assessment, of cut of domestic water supply by the contractor during excavation of trenches and installation of the MSI site logged in by Wandga Kaloli on 4/05/2023. On 30/5/2023, the issue was handled by the contractor and the domestic water supply was restored.</p> <p>However, this case was not reported online with LG grievance redress frame work.</p>	<b>1</b>
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14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was 1 grievance recorded at the time of assessment, of cut of domestic water supply by the contractor during excavation of trenches and installation of the MSI site logged in by Wandga Kaloli on 4/05/2023. On 30/5/2023, the issue was handled by the contractor and the domestic water supply was restored.</p> <p>This case was reported inline with LG grievance redress frame work.</p>	<b>1</b>
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**Environment and Social Requirements**

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p>	<p>The guidelines were in place and MOUs were signed between the LG and the host farmers. The LG disseminated these guidelines through the E&amp;S input distribution list for E&amp;S requirements guidelines, farmers brochure part 1,2,3&amp;4 dated April 2023 where 78 members were inducted on the different farm visits as indicated in the report on training of farmers dated 30/06/2023.</p> <p>MOU was signed between Wagwasala Ibrahim Gimadu NIN CM630891001AKF the host farmer in Gabaati A Village Ganzu Parish Masira S/C and Tsekeli Alfred-DPO on behalf of Bulambuli DLG on 1/08/2023.</p> <p>MOU was signed between David Mafuko NIN CM58051105FPMG the host farmer in Bumassime Cell, Bwikhonge Ward Bulambuli T/C and Tsekeli Alfred-DPO on behalf of Bulambuli DLG on</p>	<b>2</b>
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1/08/2023

MOU was signed between Namanyira Martin NIN CM740891008FYH the host farmer in Mabondye A Village Mbigi Parish Bufumbo S/C and Tsekeli Alfred-DPO on behalf of Bulambuli DLG on 1/08/2023.

MOU was signed between Wotunya Peter Henry NIN CM63089101J9QH the host farmer in Bumugoya Village Bumugoya Parish Muyembe S/C and Tsekeli Alfred-DPO on behalf of Bulambuli DLG on 1/08/2023.

MOU was signed between Wandega Kaloli NIN CM750891003PGD the host farmer in Tabaati Village Kikuyu Parish Simu S/C and Tsekeli Alfred-DPO on behalf of Bulambuli DLG on 1/08/2023

Clauses to adhere with requirements for proper storage, use, transportation, and disposal of Agro-chemicals and follow E&S recommendations were evidenced on page 1 of 2 of the signed MOUs.

All farmers signed consent form acceptance of availability of land for setting up a demo under the UGift microscale irrigation dated 26/05/2022.

However all MOUs were signed after installation of demo sites.

15

Safeguards in the delivery of investments

Maximum score 6

b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.

i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0

• Costed SHSMP of 3,600,000/= by the DCDO on 16/01/2023

Only the SHSMP was prepared by the DCDO hence both the DCDO and the EO did not prepare the Costed ESMPs for the implemented projects as required

0

15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	Environmental Safeguards Monitoring Report for the Micro Scale Irrigation projects by the EO as follows; • 27/03/2023 • 28/03/2023  Both the EO and DCDO did not raise the 3 minimum monitoring reports as required	<b>0</b>
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	<ul style="list-style-type: none"> <li>• E&amp;S Certification form for the Supply and installation of irrigation equipment at Tubana Cell by the EO on 30/03/2023</li> <li>• E&amp;S Certification form for the Supply and installation of irrigation equipment in Mabondye Village by the EO on 23/03/2023</li> <li>• E&amp;S Certification form for the Supply and installation of irrigation equipment in Wewula Village by the EO on 30/03/2023</li> </ul>	<b>1</b>
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	<ul style="list-style-type: none"> <li>• E&amp;S Certification form for the Supply and installation of irrigation equipment at Tubana Cell by the DCDO on 30/03/2023</li> <li>• E&amp;S Certification form for the Supply and installation of irrigation equipment in Mabondye Village by the DCDO on 23/03/2023</li> <li>• E&amp;S Certification form for the Supply and installation of irrigation equipment in Wewula Village by the DCDO on 30/03/2023</li> </ul>	<b>1</b>

**Crosscutting Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	Mr. Wolimbwa Robert was substantively appointed as CFO as per the appointment letter dated 1/5/2014 under DSC Min No. 05/BDSC/03/2014	<b>3</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The position of DP was not substantively filled at the time of assessment. However, Kakai Sandra, the Senior Planner was assigned duties of DP by CAO on 24/2/2020 and there was no secondment	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The position of DE was not substantively filled at the time of assessment. However, Mr.Walimbwa Paul, the Senior Engineer was assigned duties of DE by CAO on 15/9/2020 and there was no secondment	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	Ms. Madanda Hellen Sarah was substantively appointed as DNRO as per the appointment letter dated 10/9/2020 under DSC Min No. BDSC 99/2020	<b>3</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	Mr. Tsekeli Alfred was substantively appointed as District Production Officer as per the appointment letter dated 26/6/2020 under DSC Min No. BDSC 100/2020	<b>3</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	Ms. Namwau Christine was substantively appointed as DCDO as per the appointment letter dated 4/7/2018 under DSC Min No. BDSC 49/2018	<b>3</b>

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	Ms. Cherop Lydia Esther was substantively appointed as DCO as per the appointment letter dated 4/8/2022 under DSC Min No. BDSC 166/2022	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	Ms. Nangai Zemulani was substantively appointed as SPO as per the appointment letter dated 9/01/2019 under DSC Min No. BDSC 120/2018	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	Mr. Womakunyu Job Fred was substantively appointed as PO as per the appointment letter dated 9/01/2019 under DSC Min No. BDSC 121/2018	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	Ms. Nandutu Philis Lizzie was substantively appointed as PHRO as per the letter of appointment dated 1/7/2013 under DSC Min No. 04 (a) (i) BDSC/05/2013	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	The position was found vacant at the time of assessment.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	Ms. Namusilo Mary was substantively appointed as SLMO as per the letter of appointment dated 1/5/2014 under DSC Min No. 06/BDSC/03/2014	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	Ms. Nagudi Catherine Sirikye was substantively appointed as SA as per the appointment letter dated 15/6/2022 under DSC Min No. BDSC 76/2022	2

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0	Mr. Mayoga Samuel Masiga was substantively appointed as PIA as per the letter of appointment dated 4/7/2018 under DSC Min No. BDSC 52/2018	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0	Ms. Nabunya Mary was substantively appointed as PHRO-DSC as per the appointment letter dated 9/7/2019 under DSC Min No. BDSC 146/2019	2
2	New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG  Maximum score is 15	a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).	<p>The LG had 26 LLGs including 23 sub counties and 3 Town councils and there was no evidence that all the SAS were substantively appointed. However, one file was missing as shown below:</p> <ol style="list-style-type: none"> <li>1. Kwayet Jolam Gunui Simba (Town Clerk) Buyaga TC was substantively appointed on 19/11/2019 under Min No. BDSC 209/2019</li> <li>2. Magonah Joseph (Town Clerk) Bulambuli TC was substantively appointed on 15/6/2022 under Min No. BDSC 74/2022</li> <li>3. Lunyolo Wasike Desilanta (Town Clerk) Bulengeni TC was substantively appointed on 19/11/2019 under Min No. BDSC 208/2019</li> <li>4. Gulima Patrick (SAS) Bulegeni SC was substantively appointed on 4/9/2014 under Min No. 04 (i)/BDSC/11/2013</li> <li>5. Maleka Geoffrey (SAS) Sisiyi SC was substantively appointed on 1/3/2013 under Min No. 03 (c) /BDSC/12/2012</li> <li>6. Womema Godfrey Zesiro (SAS) Kamu Sc was substantively appointed on 1/3/2013 under Min No. 03 (c)/BDSC/12/2012</li> <li>7. Bisagati Geoffrey Nagimesi (SAS) Namisuni Sc was substantively appointed on 1/3/2013 under Min No. 03 (c)/BDSC/12/2012</li> <li>8. Nabumati Jane (SAS) Bukhalu Sc was substantively appointed on 1/3/2013 under Min No. 03 (c)/BDSC/12/2012</li> </ol>	0

9. Wanasolo Rodgers (SAS)  
Buwanyanga Sc was substantively appointed on 1/3/2013 under Min No. 03 (c)/BDSC/12/2012
10. Mayeku Tom (SAS) Bwikhonge Sc was substantively appointed on 2/9/2020 under Min No. BDSC 126/2020
11. Muduku Charles Massah (SAS) nabbongo Sc was substantively appointed on 28/6/2013 under Min No. 04 (a) (ii) BDSC/05/2013
12. Sibolo Geoffrey (SAS) Lusha SC was substantively appointed on 1/3/2013 under Min No. 03 (c)/BDSC/12/2012
13. Gizamba Vincent (SAS) Bulegeni Sc was substantively appointed on 4/9/2014 under Min No. 04(i)/BDSC/11/2013
14. Welishe Joshua Wamai (SAS) Bunambutye SC was substantively appointed on 21/1/2019 under Min No. BDSC 280/2018
15. Dombolo Samuel Mashate (SAS) Muyembe Sc was substantively appointed on 1/3/2019 under Min No. 03 (c)/BDSC/12/2012
16. Mafabi Fred (Ag. SAS) Bumasobo Sc was assigned duties of SAS by CAO on 20/9/2023
17. Kipchwech Geoffrey (Ag.SAS) Bumugibole was assigned duties by CAO on 20/9/2023
18. Namuwenge Moreen (Ag.SAS) Simu Sc was assigned by CAO on 9/12/2021
19. Namowo Hildah (Ag.SAS) Bunalwere Sc was assigned by CAO on 31/10/2023
20. Odome Francis (Ag.SAS) Masira was assigned by CAO on 20/9/2023
21. Mugala Agatha (Ag.SAS) Nabiwutula SC was assigned by CAO on 20/9/2023
22. Masaba Peter (Ag.SAS) Bulaago SC was assigned by CAO on 20/9/2023
23. Kafero Rashid (Ag.SAS) Bumufuni SC was assigned by CAO on 20/9/2023
24. Mafabi Fred (Ag.SAS) Bumasobo SC was assigned by CAO on 31/10/2023

25. Wafana Anthony (Ag.SAS)  
Buginyanga SC was assigned by  
CAO on 20/9/2023

2

New\_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

The LG had 23 CDO's and all were substantively appointed as shown below;

1. Nakami Kasifa (Bulegeni) was substantively appointed CDO on 27/1/2020 under Min No. BDSC 45/2020
2. Sibeke David Wambura (CDO) Buwanyanga SC was substantively appointed on 27/1/2020 under Min No. BDSC 22/2020
3. Nangoli Stephen (SCDO) Head office was substantively appointed on 9/1/2019 under Min No. BDSC 117/2018
4. Buayo Stephen (SCDO) Buyaga TC was substantively appointed on 9/1/2019 under Min No. BDSC 116/2018
5. Wodangwe Bosco (CDO) Nabiwutula SC was substantively appointed on 27/1/2020 under Min No. BDSC 25/2020
6. Nagudi Jane (CDO) Masira SC was substantively appointed on 27/1/2020 under Min No. BDSC 45/2020
7. Nabafu Rose (CDO) Nabbogo SC was substantively appointed on 27/1/2020 under Min No. BDSC 21/2020
8. Kimenya Ronald (CDO) Sisiyi SC was substantively appointed on 21/1/2019 under Min No. BDSC 246/2018
9. Nafuna Annet (CDO) Bukhalu SC was substantively appointed on 1/10/2019 under Min No. BDSC 160/2019
10. Nandutu Joyce (CDO) Bwikhonge SC was substantively appointed on 1/10/2019 under Min No. BDSC 158/2019
11. Nabusiita Juliet Muloni (CDO) Bunalwere SC was substantively appointed on 27/1/2020 under Min No. BDSC 24/2020
12. Buyi David (CDO) Buluganya Sc was substantively appointed on

5



1/10/2019 under Min No. BDSC 159/2019

13. Namataka Joseline (CDO) Bunambutye SC was substantively appointed on 27/1/2020 under Min No. BDSC 28/2020

14. Malega Fred Wonanzofu (CDO) Kamu SC was substantively appointed on 27/1/2020 under Min No. BDSC 29/2020

15. Wanduyi Peter (CDO) Simu SC was substantively appointed on 1/10/2019 under Min No. BDSC 156/2019

16. Wegosasa Suzan (CDO) Buginyanya Sc was substantively appointed on 27/1/2020 under Min No. BDSC 45/2020

17. Chemist Brian (CDO) Bufumbo SC was substantively appointed on 27/1/2020 under Min No. BDSC 45/2020

18. Wanyenze Esther (CDO) Namisuni Sc was substantively appointed on 27/1/2020 under Min No. BDSC 20/2020

19. Namunyu Emma (CDO) Bumugibole Sc was substantively appointed on 27/1/2020 under Min No. BDSC 45/2020

20. Webisa Saul (CDO) Bulaago SC was substantively appointed on 27/1/2020 under Min No. BDSC 19/2020

21. Wanyenze Jackline (CDO) Lusha SC was substantively appointed on 1/10/2019 under Min No. BDSC 161/2019

22. Mweru Paul James (SCDO) Bulegeni TC was substantively appointed on 9/1/2019 under Min No. BDSC 118/2018

23. Negesa Joy (SCDO) Bulambuli TC was substantively appointed on 9/1/2019 under Min No. BDSC 119/2018

2

New\_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

The LG had 19 S.A./A.A and all were substantively appointed as shown below;

1. Nakisisa Amunoni (AA)Bufumbo SC was substantively appointed on 1/6/2018 under Min No. BDSC 8/2018

5

2. Mazembe Vincent (SAA) Bumasobo SC was substantively appointed on 13/2/2017 under Min No. 06/BDSC/01/2017/15
3. Khaukha Rogers (SAA) Simu Sc was substantively appointed on 13/2/2017 under Min No. 06/BDSC/01/2017/6
4. Magomu Michael (AA) Namisuni SC was substantively appointed on 1/6/2018 under Min No. BDSC 5/2018
5. Aol Juliet (AA) Bunalwere SC was substantively appointed on 1/6/2018 under Min No. BDSC 2/2018
6. Nabirye Safina (SAA) Bukhalu SC was substantively appointed on 13/2/2017 under Min No. 06/BDSC/01/2017/14
7. Gudoi Justus (AA)Lusha SC was substantively appointed on 1/6/2018 under Min No. BDSC 4/2018
8. Wepukhulu Isaac (AA) Bulegeni TC was substantively appointed on 1/6/2018 under Min No. BDSC 14/2018
9. Mukhwana Moses (SAA) Bwikhonge was substantively appointed on 13/2/2017 under Min No. 06/BDSC/01/2017/12
10. Nachwera Stephen (SAA) Masira was substantively appointed on 17/3/2009 under Min No. 27(r)(ii)166/2009
11. Bukamba James (AA) Soti was substantively appointed on 1/6/2018 under Min No. BDSC 3/2018
12. Wetaka Emmanuel (AA) Bulaganya was substantively appointed on 1/6/2018 under Min No. BDSC 15/2018
13. Namakiga Milton (AA) Lusha was substantively appointed on 1/6/2018 under Min No. BDSC 9/2018
14. Madyadya Elijah (AA) Bumugibole was substantively appointed on 1/6/2018 under Min No. BDSC 7/2018
15. Manyifu Moses (SAA) Kamu was substantively appointed on 13/2/2017 under Min No. 06/BDSC/01/2017/9
16. Namataka Anna Firidah

(AA)Bumugibole was substantively appointed on 1/6/2018 under Min No. BDSC 10/2018

17. Monye Daniel (AA) Bulegeni was substantively appointed on 1/6/2018 under Min No. BDSC 6/2018

18. Gibusiwa Fred (SAA) Nabbongo was substantively appointed on 13/2/2017 under Min No. 06/BDSC/01/2017/3

19. Wapuwa Joel (SAA) Bunambuti was substantively appointed on 13/2/2017 under Min No.06/BDSC/01/2017/8

### Environment and Social Requirements

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.  Maximum score is 4	If the LG has released 100% of funds allocated in the previous FY to:  a. Natural Resources department,  score 2 or else 0	The Natural Resources Department had Shs 190,189,891 warranted as reflected on page 18 of the draft final accounts for FY 2022/2023.  Shs 190,189,891 was released as detailed on page 18 of the draft final accounts for FY 2022/2023. Performance was therefore 100% as required.	2
3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.  Maximum score is 4	If the LG has released 100% of funds allocated in the previous FY to:  b. Community Based Services department.  score 2 or else 0.	Shs 272,404,219 was warranted for the Community Based Department as reflected on page 18 of the draft final accounts for FY 2022/2023.  Shs 272,404,219 was released as detailed on page 18 of the draft final accounts for FY 2022/2023. Performance was 100% as required.	2

4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>a. If the LG has carried out Environmental, Social and Climate Change screening, score 4 or else 0</p>	<ul style="list-style-type: none"> <li>• LG had carried out Environment and Social Screening of the only two DDEG project in FY 2022/2023 as evidenced below;</li> <li>• • E&amp;S Screening form for the proposed completion of Bukhalu Sub County Headquarters by the DCDO on 17/08/2022 and the EO on 25/05/2023</li> <li>• • E&amp;S Screening form for the proposed completion of Bumufuni Sub County Headquarters by the DCDO on 10/08/2022 and the EO on 25/05/2023</li> </ul>	4
4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG), score 4 or 0</p>	<p>The DDEG projects that were implemented in the FY 2022/2023 did not require ESIAs given their small scope according to Schedule 5 of the National Environment Act No. 05 of 2019</p>	4
4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);; score 4 or 0</p>	<ul style="list-style-type: none"> <li>• LG had prepared Costed EMPs and SHSMPs for the two DDEG project that was implemented in FY 2022/as evidenced below;</li> <li>• • Costed EMP of 500,000/= for the proposed completion of Bukhalu Sub County Headquarters by the EO on 25/05/2023</li> <li>• • Costed EMP of 500,000/= for the proposed completion of Bumufuni Sub County Headquarters by the EO on 25/05/2023</li> <li>• • Costed SHSMP of 3,900,000/= for the proposed DDEG projects by the DCDO on 18/08/2022</li> </ul>	4

**Financial management and reporting**

5	<p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p>	<p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p>	<p>Bulambuli DLG had unqualified Auditor generals Opinion in Fy 2022/2023</p>	10
6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p> <p>maximum score is 10</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p> <p>score 10 or else 0.</p>	<p>Bulambuli DLG provided information to the PS/ST in respect of the status of implementation of the Auditor General and Internal Auditor General findings in respect of FY 2021/2022 through CAO's letter dated 13th March, 2023. The letter was copied to the PS MOLG, IAG, RDC, Chairperson of the district, Public Accounts Committee, Accountant General.</p> <p>There were five queries in total which were cleared at the time of the assessment.</p> <p>The CAO's response to the OAG and IAG findings was done outside the scheduled time of February, 2023.</p>	0
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p> <p>Maximum Score 4</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p> <p>score 4 or else 0.</p>	<p>The Annual Performance Contract was submitted by the PBS system on 26th June, 2023. The submission of the performance contract was done within the prescribed time frame (by 31st August, 2023).</p>	4
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p> <p>maximum score 4 or else 0</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>The Annual Performance Report for FY 2022/2023 was submitted by the DLG through the PBS system on 17th August, 2023 within the prescribed time frame as required. The Annual Performance Report was approved by MOFPED on 20th August, 2023.</p>	4

Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year

Maximum score is 4

If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,

score 4 or else 0.

The DLG submitted Quarterly Budget Performance

Reports (QBPRs) for all the four quarters of FY2022/2023 by August 31st in FY 22023/2024. Submission of the quarterly reports was done through the PBS system as detailed below:

Quarter One on 11th July, 2022;

Quarter Two on 6th March, 2023;

Quarter Three on 25th June, 2023;

Quarter Four on 17th August, 2023.

The Quarterly Budget Performance

Reports were submitted by 31st August, 2023 in FY 2023/2024 as required.

**Education Minimum  
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	Mr. Wagwasala Ibrahim Gimadu was substantively appointed DEO as per the appointment letter dated 19/7/2023 under DSC Min No. BDSC 002/2023	<b>30</b>
<i>The Maximum Score of 70</i>				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	b) All District/Municipal Inspector of Schools, score 40 or else 0.	The LG had 1 inspector of Schools and were substantively appointed. They included;  1. Wakhanya Jawali was substantively appointed Senior Inspector of schools on 9/01/2019 under DSC Min No. BDSC 127/2018	<b>40</b>
<i>The Maximum Score of 70</i>				
<b>Environment and Social Requirements</b>				
2	Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)	If the LG carried out:  a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.	<ul style="list-style-type: none"> <li>• LG had carried out Environmental, Social and Climate Change Screening of all education projects prior to commencement of all civil works for FY 2022/2023 as evidenced below;</li> <li>• E&amp;S Screening form for the proposed construction of 2 classroom block at Soti P/S by the DCDO on 03/08/2022 and EO on 25/05/2023</li> <li>• E&amp;S Screening form for the proposed construction of 5 stance pit latrine at Buyaka P/S by the DCDO on 03/08/2022 and the EO on 25/05/2023</li> <li>• E&amp;S Screening form for the proposed construction of 1 classroom block, Head Teacher's office and store at Bunamujje P/S by the DCDO on 03/08/2022 and the EO on 25/05/2023</li> </ul>	<b>15</b>
<i>The Maximum score is 30</i>				

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:  
b. Social Impact Assessments (ESIAs) ,  
score 15 or else 0.

All education projects that were implemented in FY 2022/2023 did not require ESIAs given their small scope, according to the National Environment Act NO. 05 of 2019

The Maximum score is 30



**Health Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.</p>	<p>The position was not substantively filled at the time of assessment. However, Natege Vincent ADHO Environmental Health was assigned duties of DHO by CAO on 27/4/2022 and there was no secondment</p>	<b>0</b>
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0</p>	<p>The position was not substantively filled at the time of assessment. However, Nakusi Beth Monye, Senior Assistant Nursing Officer was assigned duties of DHO Maternal by CAO on 3/4/2013 and there was no secondment</p>	<b>0</b>
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>c. Assistant District Health Officer Environmental Health, score 10 or else 0.</p>	<p>Mr. Natege Vincent was substantively appointed ADHO Environmental Health on 4/1/2022 under DSC Min No. BDSC 148/2021</p>	<b>10</b>
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.</p>	<p>The position was found vacant at the time of assessment</p>	<b>0</b>
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>e. Senior Health Educator, score 10 or else 0.</p>	<p>The position of SHE was not substantively filled at the time of assessment. However, Ms. Nandudu Dinah, the Health Inspector was assigned duties of SHE by CAO on 1/9/2021 and there was no staff seconded</p>	<b>0</b>

- 1 New\_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. f. Biostatistician, score 10 or 0. Mr. Sukuku Satya Filex was substantively appointed on 19/6/2015 under DSC Min No. BDSC/5/2015 **10**
- Applicable to Districts only.*
- Maximum score is 70*
- 1 New\_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. g. District Cold Chain Technician, score 10 or else 0. Mr. Wolimbwa Johnson was substantively appointed on 9/1/2019 under DSC Min No. BDSC 128/2018 **10**
- Applicable to Districts only.*
- Maximum score is 70*
- 1 New\_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.
- Applicable to MCs only.*
- Maximum score is 70*
- 1 New\_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. i. Principal Health Inspector, score 20 or else 0.
- Applicable to MCs only.*
- Maximum score is 70*
- 1 New\_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. j. Health Educator, score 20 or else 0
- Applicable to MCs only.*
- Maximum score is 70*

## **Environment and Social Requirements**

2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p>	<ul style="list-style-type: none"> <li>• LG had carried out Environmental, Social and Climate Change of the Health project for FY 2022/2023 as evidenced below;</li> <li>• E&amp;S Screening form for the proposed construction of Kamu HC III by the DCDO on 04/04/2023 and the EO on 21/06/2023</li> <li>• E&amp;S Screening form for the proposed construction of a twin staff house at Bumugibole HC III by the DCDO on 15/08/2022 and the EO on 22/06/2023</li> <li>• E&amp;S Screening form for the proposed construction of OPD at Buyaga HC III by the DCDO on 20/08/2022 and the EO on 25/05/2023</li> </ul>	<b>15</b>
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2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>b. Social Impact Assessments (ESIAs) , score 15 or else 0.</p>	<p>The only health project for FY 2022/2023 did not require ESIAs given their small scope according to the NEA No. 05 of 2019</p>	<b>15</b>
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**Micro-scale Irrigation  
Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Human Resource Management and Development</b>				
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p>	<p>If the LG has recruited; a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p>	<p>The position was not substantively filled at the time of assessment. However, Ms. Namubiru Beatrice, Agriculture Engineer was assigned duties of Senior Agriculture Engineer by CAO but her letter of assignment was not accessible since her file had been taken by IGG of Mbale Region on 22/4/2022</p>	<b>0</b>
<b>Environment and Social Requirements</b>				
2	<p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p>	<p>If the LG: Carried out Environmental, Social and Climate Change screening score 30 or else 0.</p>	<ul style="list-style-type: none"> <li>• • E&amp;S Screening form for the Supply and installation of irrigation equipment at Tubana Cell by the EO and DCDO on 11/01/2023</li> <li>• • E&amp;S Screening form for the Supply and installation of irrigation equipment in Mabondye Village by the EO and DCDO on 11/01/2023 and 10/01/2023 respectively</li> <li>• • E&amp;S Screening form for the Supply and installation of irrigation equipment in Wewula Village by the EO and DCDO on 11/01/2023</li> </ul>	<b>30</b>

**Water & Environment Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	Mr. Madoyi Michael was substantively appointed as District Water Engineer on 1/7/2003 under DSC Min No. 8/7	<b>15</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	The position was not on the approved structure dated 30/8/2017	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	Mr. Walyaula David was substantively appointed as BMT on 24/11/2005 under DSC Min No. 5a/68/05refers	<b>10</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The position was not on the approved staff structure dated 30/8/2017	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	Mr. Wandabwa Innocent was substantively appointed Environment Officer on 3/10/2017 under DSC Min No. 03b/BDSC/09/2017	<b>10</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	Mr. Manget Franco was substantively appointed Forestry Officer on 1/12/2017 under DSC Min No. 06a/BDSC/10/2017	<b>10</b>

**Environment and Social Requirements**

2

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

If the LG:

a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.

- LG had carried out Environmental, Social and Climate Change screening as follows;
- • E&S Screening form for the proposed borehole drilling in Bufukhula Village by the DCDO on 10/08/2022 and the EO on 25/05/2023
- • E&S Screening form for the proposed borehole rehabilitation in Buwagogo Village by the DCDO on 30/08/2022 and the EO on 25/05/2023
- • E&S Screening form for the proposed GFS Tap stand extension in Suguta Village by the DCDO on 05/09/2022 and the EO on 25/05/2023

10

2

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.

All water projects that were executed in FY 2022/2023 did not require ESIAs given their small scope according to the NEA No. 5 of 2019

10

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.

#### DRILLING PERMIT

Drilling permit number KAM46/DP-01960/2022/RR given to MAMA BOREWELLS AFRICA LTD granted for a period of 1 year from June 01 2022 to June 30 2023. Issued on the 24th May 2022.

#### ABSTRACTION PERMIT

The district did not have piped water system projects implemented in the FY 2022/2023 that required obtaining abstraction permit.