



LGMSD 2022/23

Bukomansimbi
District

(Vote Code: 600)

Assessment	Scores
Crosscutting Minimum Conditions	72%
Education Minimum Conditions	100%
Health Minimum Conditions	80%
Water & Environment Minimum Conditions	90%
Micro-scale Irrigation Minimum Conditions	100%
Crosscutting Performance Measures	74%
Educational Performance Measures	73%
Health Performance Measures	48%
Water & Environment Performance Measures	66%
Micro-scale Irrigation Performance Measures	87%

**Crosscutting
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): • If so: Score 4 or else 0 	<p>There was evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project:</p> <p>In the previous FY, the district planned for only one project under DDEG (Pg.48 of the Approved Budget) which was the Completion of fencing of Bukomansimbi District Headquarters at UGX 39,000,000. This was implemented, complete and in use as reported on Pg. 135 of the Annual Performance Report.</p>	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> • By more than 5%, score 3 • 1 to 5% increase, score 2 • If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>There was evidence that the average score in the overall LLG performance assessment improved by 21% from previous assessment.</p> <p>1 Bigasa Subcounty declined by 18% from 82% to 64%</p> <p>2 Bukango S/C improved by 23% from 30% to 53%</p> <p>3 Bukomansimbi Town Council improved by 46% from 41% to 87%</p> <p>4 Butenga Town Council improved by 38% from 40% to 78%</p> <p>5 Butenga Subcounty improved by 35% from 56% to 91%</p> <p>6 Kagologolo Town Council improved by 20% from 51% to 71%</p> <p>7 Kibinge Subcounty declined by 5% from 79% to 74%</p> <p>8 Kigangazi Town Council improved by 23% from 58% to 81%</p> <p>9 Kitanda Subcounty improved by 26% from 52% to 78%</p> <p>The average score improved by 21% from 54% to 75%</p>	3

2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> • If 100% the projects were completed : Score 3 • If 80-99%: Score 2 • If below 80%: 0 	<p>There was evidence that the DDEG-funded investment project implemented in the previous FY was completed as per performance contract and other reports produced during the FY.</p> <p>In the previous FY, the district planned for only one project under DDEG (Pg.48 of the Approved Budget) which was the Completion of fencing of Bukomansimbi District Headquarters at UGX 39,000,000. This was implemented, complete and in use as reported on Pg. 135 of the Annual Performance Report.</p>	3
3	<p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:</p> <p>Score 2 or else score 0.</p>	<p>a. If the LG budgeted and spent all the DDEG Grant (UGX 223,121,296.00 on Pg.2 of the Approved Budget) for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines. Only UGX 39,000,000 was allocated to infrastructure projects.</p> <p>In the previous FY, the district planned for only one project under DDEG (Pg.48 of the Approved Budget) which was the Completion of fencing of Bukomansimbi District Headquarters at UGX 39,000,000. This was implemented, complete and in use as reported on Pg. 135 of the Annual Performance Report.</p>	2
3	<p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates,</p> <p>score 2 or else score 0</p>	<p>There was evidence the Completion of Fencing of the District Head quarters funded under DDEG funding was within +/-20% of the LG Engineers estimates. The estimate was Ugx 39,000,000 and the contract amount Ugx 39,011,390 hence the variation was -0.03%</p>	2

Performance Reporting and Performance Improvement

4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate,</p> <p>score 2 or else score 0</p>	<p>Three LLGs of Kagologolo TC, Kitanda and Kibinge Sub Counties were sampled to ascertain the accuracy of information on filled position as follows;</p> <p>Kagologolo TC staff list had 8 filled positions, the list obtained from the HR the division had 4 names. Kitanda SC staff list had 13 filled positions, the HR list had 10 names, Kibinge SC list had 11 filled positions and the HR had 9 names</p> <p>Information on filled position in the sampled LLG was not accurate</p>	0
4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <ul style="list-style-type: none"> • If 100 % in place: Score 2, else score 0. <p>Note: if there are no reports produced to review: Score 0</p>	<p>There was evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <p>In the previous FY, the district planned for only one project under DDEG (Pg.48 of the Approved Budget) which was the Completion of fencing of Bukomansimbi District Headquarters at UGX 39,000,000. This was implemented, complete, in place and in use as reported on Pg. 135 of the Annual Performance Report.</p>	2
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p>NB: The Source is the OPAMS Data Generated by OPM.</p>	<p>There was no evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise according to the data-extract below as provided by OPM:</p> <p>1 Kibinge SC: the LG Assessors scored 74%, and IVA Scored 84%, variance of +10%, Not Credible;</p> <p>2 Bukango SC: The LG Assessors scored 53%, and IVA Scored 52%, variance of -1%, Credible;</p> <p>3 Butenga SC: The LG Assessors scored 91%, and IVA Scored 71%, variance of -20%, Not Credible; and</p> <p>4 Kigangazi TC: The LG Assessors scored 81%, and IVA Scored 85%, variance of +04%, Credible</p>	0

5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results. Score: 2 or else score 0	There was no evidence that the District had developed any performance improvement plans for 30% of the lowest-performing LLGs for the current FY. The average score was 75% and the following 3-LLGs scored below average: 1 Bigasa Subcounty scored 64% 2 Bukango S/C scored 53% 3 Kagologolo Town Council scored 71%	0
5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY: Score 2 or else score 0	There was no PIP that had been developed and therefore it could not have been implemented to redeem the 30% lowest performing LLGs in the previous FY: The following LLGs scored below the average of 75% during the assessment: 1 Bigasa Subcounty scored 64% 2 Bukango S/C scored 53% 3 Kagologolo Town Council scored 71%	0

Human Resource Management and Development

6	Budgeting for and actual recruitment and deployment of staff Maximum 2 points on this Performance Measure	a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED. Score 2 or else score 0	The LG consolidated and submitted the staffing requirements for the coming FY as per the submission letter, CR/D/115/1 dated 25th September 2023	2
7	Performance management Maximum 5 points on this Performance Measure	a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI): Score 2 or else score 0	The District conducted the tracking and analysis of staff attendance as per the letter of submission to MoPS, CR/D/161/3 dated 19th October 2022 and CR/D/115/2 dated 22nd January 2023	2

7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> <p>FY: Score 1 or else 0</p>	<p>Seven Heads of Department were appraised by the CAO, Ruwheza Nsungu Peter on the following dates:</p> <p>1. Chief Finance Officer, Ssempungu Ismael – 28th June 2023; 2 . District Planner, Namazzi Kevin Ssegawa 21st June 2023; 3 . District Engineer, Saazi Martin – 6th July 2023; 4 . District Natural Resources Officer, Lwanga Bazzeketta – 9th August 2023; 5. District Production Coordinator, Ssekanwagi George William – 30th June 2023; 6. District Community Development Officer, Lunyolo Gertrude – 30th June 2023; 7. District Commercial Officer, Balungi Patrick – 30th June 2023;</p> <p>- Two HoD were appraised outside the prescribed time, the District Engineer, Saazi Martin – 6th July 2023; and the District Natural Resources Officer, Lwanga Bazzeketta – 9th August 2023</p> <p>- Appraisal reports for the District Education Officer, District Health Officer and the Deputy CAO, were not availed for review.</p>	0
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>ii. (in addition to “a” above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Score 1 or else 0</p>	<p>Administrative rewards and sanctions were implemented as per the minutes of meetings held on the following dates, contained in the following documents;</p> <p>1. CR/D/157/1 dated 8th August 2022: Discussed: The review of an investigation report on an incident of neglect of duty by a member of staff</p> <p>2. CR/D/i60/1 dated 31st August 2022, during the meeting the following issues were discussed: abscondments by 7 staff member, their defense for the allegations and recommendations of the committee</p> <p>2. CR/D/160/1 dated 17th October 2022: Discussed misconduct of various nature by 4 staff members, hearing of their defense and recommendations of the committee</p> <p>3. CR/D/160/1 dated 23/November 2022. Discussed staff abscondments from duty, defense and recommendations</p> <p>4. CR/D/161/1 dated 16th January 2023. Discussed the delay of accounting for funds expended by a member of staff, hearing the defense and recommendations</p> <p>5. 14th June 2023, discussed misconduct of staff member, refusal to report to new duty station upon transfer</p>	1

7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p>	<p>The LG established the Consultative Committee (CC) for staff grievance redress as per the appointment letter (copies availed for review) dated 7th July 2022. It was functional, as per the minutes of the meeting held on 9th August 2022, during which issues on handling of grievances raised about misconduct of a committee member, general sensitizing of employees on the grievance procedure mechanism.</p>	1
8	<p>Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:</p> <p>Score 1.</p>	<p>Ten names were sampled on the district recruitment list and the IPPS payroll to establish whether they accessed the payroll, within the prescribed time period as follows;</p> <p>1. Katende Michael, Education Assistant was appointed on 1st April 2023 and accessed payroll during May 2023; 2. Kamya Adam, Education Officer was appointed on 1st April 2023 and accessed payroll during May 2023; 3. Muyanja Abdul Nasser was appointed on 1st April 2023 and accessed payroll during May 2023; 4. Byarugaba Simon, Assistant Education Officer, was appointed on 1st April 2023 and accessed payroll during June 2023; 5. Nakabu Jane, Assistant Education Officer was appointed on 1st April 2023 and accessed payroll during June 2023; 6. Nakuya Veronica, Education Assistant was appointed on 16th May 2023 and accessed payroll during May 2023; 7. Kitatta Paddy, Assistant Entomology Officer was appointed on 16th May 2023 and accessed payroll during June 2023; 8. Birungi Evelyne Assistant Education Officer, was appointed on 25th April 2023 and accessed payroll during June 2023; 9. Nassolo Viola, Education Assistant, was appointed on 16th May 2023 and accessed payroll during June 2023; and 10. Kabughu Jolly. Assistant Education Officer, was appointed on 1st April 2023 and accessed payroll during June 2023</p>	1

Pension Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:

Score 1.

Eighteen employees retired during the previous FY. Eight names were, sampled on the district retirement list and the IPPS payroll to establish whether they accessed the payroll within the prescribed time period,

as follows;

1. Kayemba Sireje, Driver retired on 10th February 2023 and accessed payroll during the month of March 2023; **2.** Muwawu Robert, Education Assistant, retired on 18th June 2023 and accessed payroll during the month of August 2023; **3.** Mulumba Matheus, Education Assistant, retired on 1st September 2022 and accessed payroll during the month of October 2023; **4.** Ssessaazi Sirajuni, Head Teacher, retired on 1st September 2022 and accessed payroll during the month of October 2022; **5.** Aliba John, Dental Health Officer, retired on 7th May 2023 and accessed payroll during the month of June 2023; **6.** Bajja Manusuli, Education Assistant retired on 3rd March 2023 and accessed payroll during the month April 2023; **7.** Kasekende Leonard, Education Assistant, retired on 6th June 2023 and accessed payroll during the month of June 2023; **8.** Nabunya Damalie, Education Assistant, retired on 4th May 2023 and accessed payroll during the month of June 2023

Management, Monitoring and Supervision of Services.

10

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:

Score 2 or else score 0

There was evidence that the direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:

The district planned for DDEG budget of UGX 223,121,296.00 [UGX 94,622,636.00 for district and UGX 128,498,660.00 for LLGs] Pg.2 of the Approved Budget. The LLG component was disbursed as follows:

1 Kibinge S/C UGX 37,237,778.00;

2 Butenga S/C UGX 26,446,017.00;

3 Kitanda S/C UGX 23,748,077.00;

4 Bigasa S/C UGX 15,561,223.00;

5 Bukango S/C UGX 5,420,689.00;

6 Bukomansimbi T/C UGX 16,620,236.00;

7 Kagologolo T/C UGX 1,154,880.00;

8 Kigangazi T/C UGX 1,154,880.00; and

9 Butenga T/C UGX 1,154,880.00

Total UGX 128,498,660.00

10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).	<p>There was no evidence that the LG did timely warranting of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:</p> <p>The DDEG funds were received only in Q2+3 and warranted as follows:</p> <p>-Q2 Cash Limits were issued on 30th Sep. 2022 and warrant No. 818AW-2023012 was prepared on 13/10/2022 (beyond 5 working days); and</p> <p>-Q3 Cash Limits were issued on 29th Dec. 2022 and warrant No. 818AW-2023-16 was prepared on 13th Jan 2023 (beyond 5 working days)</p>	0
	Maximum 6 points on this Performance Measure	Score: 2 or else score 0		
10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:	<p>There was no evidence that the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>-Q2 Cash Limits were issued on 30th Sep. 2022 and DDEG funds were invoiced and communicated to LLGs on 19/10/2022 (beyond 5 working days);</p> <p>-Q3 Cash Limits were issued on 29th Dec. 2022 and DDEG funds were published and Invoiced to LLGs on 27th Jan 2023 (beyond 5 working days)</p> <p>1 Kibinge S/C UGX 37,237,778.00</p> <p>2 Butenga S/C UGX 26,446,017.00</p> <p>3 Kitanda S/C UGX 23,748,077.00</p> <p>4 Bigasa S/C UGX 15,561,223.00</p> <p>5 Bukango S/C UGX 5,420,689.00</p> <p>6 Bukomansimbi T/C UGX 16,620,236.00</p> <p>7 Kagologolo T/C UGX 1,154,880.00</p> <p>8 Kigangazi T/C UGX 1,154,880.00</p> <p>9 Butenga T/C UGX 1,154,880.00</p> <p>Total UGX 128,498,660.00</p>	0
	Maximum 6 points on this Performance Measure	Score 2 or else score 0		

11	Routine oversight and monitoring Maximum 4 points on this Performance Measure	a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines: Score 2 or else score 0	There was evidence that the district conducted both mentorship and support supervision on all LLGs concurrently during the FY. The following mentorship and supervision reports were verified at the District Planner's Office: Q-1 report was dated 29th Sep. 2022; Q-2 report was dated 17th Nov. 2022; Q-3 report was dated 24th Mar. 2023; and Q-4 report was dated 10TH May 2023 The mentorship was in the following areas: -Local revenue mobilization strategies; -Dissemination of DDEG Guidelines; -Formulation and use of statistical indicators -Financial management and accountability The mentorship covered 9 LLGs
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11	Routine oversight and monitoring Maximum 4 points on this Performance Measure	b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up: Score 2 or else score 0	There was evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District to make recommendations for corrective actions and followed-up Q-1 supervision report of 29/09/2022 was discussed by TPC on 15/11/2022, Agenda No.8, Minute No. 08/BUKO/TPC/NOV/2022; Q-2 supervision report of 11/11/2022 was discussed by TPC on 31/01/2023, Agenda No.8, Minute No. 08/BUKO/TPC/JAN/2023; Q-3 supervision report dated 24/03/2023 had been discussed by TPC on 22/05/2023 Agenda No.7 and Minute No. 07/BUKO/DTPC/MAY/2023; and Q-4 supervision report of 10/05/2022 was discussed by TPC on 19/06/2023, Agenda No.7, Minute No. 07/BUKO/TPC/JUN/2023 There where two recommendations made: i. Urgent need to train and equip Parish Chiefs to enable them become more efficient; ii. Need to enhance local revenue initiatives across all LLGs iii. Key staff at all LLGs should be trained on formulation and use of statistical indicators
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Investment Management

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</p>	<p>There was evidence that the District maintained an up-dated assets register as per format in the accounting manual:</p> <p>The Register was opened on 01/07/2020 and was last updated on 02/11/2023</p> <p>The major assets included the following:</p> <ol style="list-style-type: none"> 1 Land UGX 32,670,000 2 Non-Residential buildings UGX 8,724,086,481 3 Residential buildings UGX 1,276,464,698 4 Roads and bridges UGX 495,053,004 5 Other structures UGX 1,471,861,402 6 Motor Vehicles UGX 444,160,903 7 Motor cycles and Bicycles UGX 217,305,000 8 Medical equipment UGX 374,767,300 9 ICT Equipment UGX 181,725,000 10 Laboratory and research equipt UGX 25,000,000 11 Other Machinery & equipment UGX 114,819,050 12 Furniture and fittings UGX 287,785,880 <p>Total UGX 13,645,698,718</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>There was no evidence that the District has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets</p> <p>The BoS survey report was produced on 30th Aug. 2023, duly signed by the CAO.</p> <p>The report had 6 recommendations on Pg. 10 but none had been implemented by the time of assessment:</p> <ol style="list-style-type: none"> 1. Urgent need to train the key staff in LLGs on the Unified Format of Asset Register and on the need for regular updates; 2. The DLG to urgently construct a central Stores Unit; and 3. Need to mark and engrave all assets 	0

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.

There was evidence that District had a functional physical planning committee in place which had submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD during the previous FY

1st set of minutes dated 06/08/2022 was submitted to Masaka Zonal Office on 15/09/2022;

2nd Set of Minutes dated 20/10/2022 were submitted to Masaka Zonal Office on 20/11/2022;

3rd Set of Minutes dated 15/11/2022 were submitted to Masaka Zonal Office on 21/08/2023;

4th set of minutes dated 13/02/2023 and submitted on 21/08/2023; and

5th Set of Minutes dated 18/05/2023 were submitted to Masaka Zonal Office on 11/09/2023;

The physical planning committee was fully comprised of 15 Members:

CAO (Chairman), Physical Planner, Head of Natural Resources, CDO, Staff Surveyor, District Engineer, DEO, District Agric Officer, DWO, DHO and The Environmental Officer, 4-Town Clerks of Kigangazi, Butenga, Kagologolo and Bukomansimbi T/Cs

Copies of Appointment Letters dated 02/05/2022 (CR/ADM/156) were verified

There was no Building Plans Registration book that was presented for verification was opened 18/09/2020 and last updated 26/09/2023

The Physical Development Plan is still being developed.

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d.For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the district had conducted a desk appraisal for all DDEG projects in the budget on 12/06/2023 - to establish whether the prioritized investments are: (i) derived from the LG Development Plan; (ii) eligible for expenditure as per sector guidelines and DDEG funding source.</p> <p>The district only planned for the two infrastructure projects listed below as derived from Pg. 79 and 149 respectively of the DDP; their appraisal forms were verified:</p> <p>Construction of District store at the District Headquarters at UGX 47,295,631; and</p> <p>Completion of staff Houses at Kitanda Health Centre 3 at UGX 65,156,669</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that LG conducted field appraisal on 19/06/2023 to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY</p> <p>Appraisal forms for the two DDEG funded projects were verified:</p> <p>Construction of District store at the District Headquarters at UGX 47,295,631; and</p> <p>Completion of staff Houses at Kitanda Health Centre 3 at UGX 65,156,669</p>	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>There was evidence that project profiles with costing had been developed and discussed by TPC on 15/11/2022 (Agenda No.6, Minute No. 06/BUKO/TPC/NOV/2022) for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines</p> <p>For the FY 2023/24, the district had planned for the following 2 investment projects:</p> <p>Construction of District store at the District Headquarters at UGX 47,295,631; and</p> <p>Completion of staff Houses at Kitanda Health Centre 3 at UGX 65,156,669</p>	1
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG screened for environmental and social risks/impact and put mitigation measures where required before projects funded by the DDEG were approved for construction. There were three DDEG projects namely:</p> <p>4) Supply and installation of Bukomansimbi District Head Quarters' Sign post;</p> <p>5) Completion of Fencing of Bukomansimbi District Head Quarters; and</p> <p>6) Procurement, supply and engraving of Laptops</p> <p>Of these, only one project needed screening. That was Completion of Fencing of Bukomansimbi District Head Quarters. Screening for this was done by Mugenyi Francis the Senior Environment Officer and Lunyolo Gertrude the DCDO on 18/10/2022.</p>	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>There was evidence of DDEG funded infrastructure projects for the current FY. The sampled projects as detailed on Page 2 of the procurement work plan submitted to the ED of the PPDA on September 27, 2023 were: BUKO818/WRKS/2023-24/00004 Completion of staff quarters at Kitanda HC III at Ugx 65.157,000; and BUKO818/WRKS/2023-24/00003, the Construction of Bukomansimbi District Store at Ugx 47,296,000.</p>	1

13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0	There was no evidence of a contracts committee meeting which sat to approve the DDEG infrastructure projects and their respective bidding documents for the Current FY.	0
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines: Score 1 or else 0	There was evidence of letter dated July 4, 2022, appointing the District Engineer, the CDO, the District Environment officer and the Senior Labour officer on the project implementation team.	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer: Score 1 or else score 0	The fencing of the Bukomansimbi administration block followed a construction drawing prepared by the LG Engineer. The fencing was made of Concrete pole intertwined with wire mesh.	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0	There was evidence that the technical officers technical officers (DE/ME, environmental officer, CDO participated in the supervision each project prior to verification of works through attendance of site meetings and inspections. The sampled meetings and reports were: the Site meeting held on January 10, 2023 for the construction works at Kiteredde PS, where the technical officers District Engineer, environmental officer, and CDO were in attendance; the Site Meeting for fencing of the District headquarters held on July 6, 2023, where the technical officers were in attendance; the Site inspection report dated June 25, 2023 for the construction of a 5 stance pit latrine at Kyasi CoU PS, which was endorsed by DEO, District Engineer, environmental officer, and CDO; and the Site inspection report dated June 25, 2023 for the construction of a 5 stance pit latrine at Kawoko PS, which was endorsed by DEO, District Engineer, environmental officer, and CDO	2

13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement): Score 1 or else score 0	There was evidence that all the investment project implemented with DDEG funding was within the eligible expenditures as defined in the DDEG guidelines. In the previous FY, the district planned for only one project under DDEG (Pg. 18 of the Approved Budget) which was the fencing of the District Administration Block at UGX 35,176,372. This was implemented and completed as reported on Pg. 89 of the Annual Performance Report. VN 6440599 of 28/06/2023 being payment of UGX 35,176,372 against Certificate No.1 for fencing of district administration block by M/S D-Muk Investments (U) Ltd. The Payment was requested on 09/05/2023 and executed on 28/06/2023 (within 2 months)	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law: Score 1 or else 0	There was evidence of complete procurement files with record as required. The sampled projects were: BUKO818/WRKS/2022-23/00018 Phased construction of a 2 classroom block at Kiteredde PS, whose requisition was made on July 21, 2022, advert was made on September 8, 2022, evaluation was completed on October 13, 2022 and contract signed on November 22, 2022 at an award price of Ug Shs 85,020,180; BUKO818/WRKS/2022-23/00014 Re modelling of the existing maternity ward at Butenga HC IV, whose requisition was made on August 31, 2022, advert was made on September 8, 2022, evaluation was completed on October 12, 2022, Solicitor General's clearance was obtained on December 8, 2022 under Letter referenced ADM/7/176/01, and contract signed on December 21, 2022 at an award price of Ug Shs 349,075,250; and BUKO818/WRKS/2022-23/00009 Supply and installation of one 16,000 l tank and two 10,000 l tanks at Mbulire SSS and Kagangazi PS, whose requisition was made on August 4, 2022, advert was made on March 14, 2023, evaluation was completed on April 1, 2023 and contract signed on April 20, 2022 at an award price of Ug Shs40,999,100.	1

Environment and Social Safeguards

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</p> <p>Score: 2 or else score 0</p>	<p>There was evidence that the District had i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff. The situation that obtained was as follows:</p> <p>i) A letter dated 1st August 2022, Ref: CR/D/153/4, written by Nakafeero Annet Ssali for CAO Bukomansimbi appointed Nampita Immaculate the Human resource Officer as Focal Person for the Grievance redress Committee; and</p> <p>ii) A letter dated 7th July 2022 written by Peter N. Ruhweeza, CAO Bukomansimbi to the Permanent Secretary Ministry of Public Service submitted names of members of the Grievance Redress Committee for the DLG. The Committee had ten members including Committee Chairperson and Secretary.</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>There was evidence that Bukomansimbi DLG had specified a system for recording, investigating and responding to grievances, which included a centralized complaints log with clear information and reference for onward action, and public display of information at district/municipal offices.</p> <p>A Hard Cover Counter Book served as the Complaints Log. In it were columns for Names of Complainant, Address, Description of Complaint, Status, Contact and Signature. It however had no column for Feedback to the Complainant.</p> <p>The first case registered in the Complaints Log was dated 28/1/2021 and was that of Mukasa Edward the Headteacher complained of absenteeism from duty of a teacher. The last case was not dated. It was reported by Mugenyi Francis on two issues of i) General Cleanliness of the headquarter Compound that needed recruitment of a porter to slash & clean the compound; and Breakfast without escorts (edible snacks)</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>If so: Score 1 or else 0</p>	<p>There was evidence that Bukomansimbi DLG had publicized the grievance redress mechanisms so that aggrieved parties knew where to report and get redress. In this regard, the DLG had:</p> <ul style="list-style-type: none"> • The GRM was advertised on the General Noticeboard; • There was a WhatsApp group formed by the Technical Planning Committee and all members of the GRC for them to inform everyone in their way about the GRM; • A Webpage: https://www.bukomansimbi.go.ug 	1

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0	There was no evidence that Environment, Social, and Climate change interventions have been integrated into LG Development Plans, annual work plans, and budgets 10% of each of the following projects had been allocated to tree planting, restoration of borrow pits, and restoration of affected vegetation: i. For the Phased construction of the District Administration Block at UGX 39,000,000 (Pg. 191 of the DDP) ii. Construction of District store at the District Headquarters at UGX 47,295,631 (Pg. 79 of the DDP); and iii. For Completion of staff Houses at Kitanda Health Centre 3 at UGX 65,156,669 (derived from Pg 149 of the DDP) However, there no voucher, report or photos to demonstrate that the 10% was actually used for the said interventions	0
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15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management score 1 or else 0	There was evidence that the LG had disseminated to LLGs the enhanced DDEG guidelines during mentorship and support supervision as reported on Paragraph-2, Pg.3 of the Q1 Mentorship Report dated 29/11/2022; dissemination was done at all the 9 LLGs visited: Kibinge S/C, Butenga S/C, Kitanda S/C, Bigasa S/C, Bukango S/C, Bukomansimbi T/C, Kagologolo T/C, Kigangazi T/C and Butenga T/C	1
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15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	(For investments financed from the DDEG other than health, education, water, and irrigation): c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary: score 3 or else score 0	There was evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY. Costing was done by Mugenyi Francis the Senior Environment Officer and Lunyolo Gertrude the DCDO on 18/10/2022. The project was costed at UGX1,700,000/-. But of this value, environmental mitigation was allocated only UGX100,000/- (10%) in the BoQ.	3
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change. Score 3 or else score 0	There was no evidence presented of such projects implemented.	0
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 1 or else score 0	The District Administration Headquarters are located on Plot 64, Block 198, Buddu, Masaka. The Land Title is under the names of: BUKOMANSIMBI DISTRICT LOCAL GOVERNMENT of P.O.Box 293, Masaka.	1

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 1 or else score 0	A supervision report dated 16th May 2023 written by Francis Mugenyi the Senior Environment Officer was presented. It was a one-page report that pointed out necessary mitigation measures on provision of PPE to employees, Waste Management, Loss of vegetation and safety Signposts.	1
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15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects: Score 1 or else score 0	Payment certificate signed by the Senior Asst. Officer Engineering/project supervisor, District Engineer, District Environmental Inspector, District Community Officer, District Planner and CAO was presented. The dates varied between 22/5/2023 to 1/6/2023.	1
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Financial management

16	LG makes monthly Bank reconciliations Maximum 2 points on this Performance Measure	a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment: Score 2 or else score 0	<p>There was evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment.</p> <p>The DLG had consistently made reconciliations for all the previous 12months within the 1st-Ten days of the new month and the last reconciliations had been made for the month of Oct. 2023 for the following current accounts:</p> <p>-Bukomansimbi District General Fund A/C No. 01033500018823 (DFCU, Bukomansimbi) had been reconciled by the Accountant on 7th Nov. 2023 and checked by the Finance Officer on the same day</p> <p>-Bukomansimbi UWEP Recovery Fund A/C No. 01033555268663 (DFCU Bukomansimbi) had been reconciled by the Accountant on 7th Nov. 2023 and checked by the Finance Officer on the same day</p> <p>-Bukomansimbi Imprest Fund A/C No. 01030010614211 had been reconciled by the Accountant on 7th Nov. 2023 and checked by the Finance Officer on the same day</p>	2
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17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>There was evidence that LG had produced all quarterly internal audit (IA) reports for the previous FY</p> <p>Q-I report was produced on 17th Oct. 2023;</p> <p>Q-II report was produced on 17th Mar. 2023;</p> <p>Q-III report was produced on 28th Apr. 2023; and</p> <p>Q-IV report was produced on 28th Jul. 2023</p> <p>Some of the findings included:</p> <p>-Poor local revenue performance at 15% in Q-I & II of the FY;</p> <p>-Unaccounted for advances amounting to UGX 11,134,000;</p> <p>-Irregular deployment of staff causing occasional conflict of interest; and</p> <p>-Incomplete Payment Vouchers amounting to UGX 5,887,758,000</p>	2
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17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>There was evidence that the LG had provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY:</p> <p>Q-I report was produced on 17th Oct. 2022 and distributed to the District Chairman and to DPAC on 27th Oct. 2023;</p> <p>Q-II report was produced on 17th Mar. 2023 and distributed to the District Chairman and to DPAC on 27/03/2023;</p> <p>Q-III report was produced on 28th Apr. 2023 and distributed to the District Chairman and to DPAC on the same day 28/04/2023; and</p> <p>Q-IV report was produced on 28th Jul. 2023 and distributed to the District Chairman and to DPAC on 07/08/2023</p>	1
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17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>There was no evidence that internal audit reports for the previous FY had been submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed and followed up on actions</p> <p>Q-I report was produced on 17th Oct. 2022 was discussed by DPAC together with Q2 Report on 11/04/2023;</p> <p>Q-II report was produced on 17th Mar. 2023 and discussed by DPAC on 11/04/2023;</p> <p>Q-III report was produced on 28th Apr. 2023 and had been discussed by DPAC on 10/05/2023; and</p> <p>Q-IV report was produced on 28th Jul. 2023 but had NOT been discussed by DPAC by the time of assessment</p> <p>Some of the issues discussed included:</p> <ul style="list-style-type: none"> -Slow progress of civil works on all infrastructure projects; -Poor local revenue performance at 15% in Q-I & II of the FY; -Unaccounted for advances amounting to UGX 11,134,000; -Irregular deployment of staff causing occasional conflict of interest; and -Incomplete Payment Vouchers amounting to UGX 5,887,758,000 	0
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Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>There was evidence that the local revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) was only 39% (shortfall was beyond -10%)</p> <p>From Pg. 39 of the Financial Statements -“Statement of Revenues Collected”, the district planned to collect UGX 702,260,000.00 but actually collected only UGX 271,121,821.00 representing 39% performance hence revenue shortfall of 61%.</p>	0
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19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% -10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>There was evidence that the LG's own source revenue increased by 136% (more than 10%) from UGX 114,897,249.00 in FY 2021/22 to UGX 271,121,821.00 in FY 2022/23</p> <p>As derived from Pg. 39 of the Financial Statements –“Statement of Revenues Collected”</p>	2
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20	<p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>There was evidence that the LG remitted the mandatory LLG share of local revenues during the previous FY:</p> <p>Deriving from Pg. 39 of The Financial Statements "Statement of Revenue Collected" the district realized local revenue of UGX 271,121,821.00 out of which UGX 93,240,753 was the computed share for LLGs, this had been fully disbursed as follows:</p> <ul style="list-style-type: none"> 1 Kibinge Sub county UGX 15,554,684 2 Butenga Sub county UGX 10,138,894 3 Kitanda Sub county UGX 11,353,734 4 Bigasa Sub county UGX 8,269,651 5 Bukango Sub county UGX 5,269,613 6 Bukomansimbi T/C UGX 9,735,971 7 Kagologolo T/C UGX 6,013,731 8 Kigangazi T/C UGX 19,948,992 9 Butenga T/C UGX 6,955,483 <p>Total UGX 93,240,753</p>	2
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Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>There was evidence of a notice board at the DLG head quarters for displaying procurement information. Thereon was a notice dated February 6, 2023 for approved farmers to benefit from Macro irrigation systems.</p>	2
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21	LG shares information with citizens Maximum 6 points on this Performance Measure	b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0	There was evidence that the LG disseminated performance assessment results and implications were pasted on the district notice boards on 17/07/2023 by the District Planner. The district having improved from position No. 81 to 42 in the national ranking	2
21	LG shares information with citizens Maximum 6 points on this Performance Measure	c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0	There was no evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation.	0
21	LG shares information with citizens Maximum 6 points on this Performance Measure	d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0	There was evidence that the LG had made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal The district had copies of tax rates in file and on notice boards signed by the District Chairman on 30th May 2022. The rates were approved by council on 30/05/2022, Agenda No.8, Minute No. BKM/CM/08/05/22	1
22	Reporting to IGG Maximum 1 point on this Performance Measure	a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0	There was no evidence that the LG had prepared any status report on IGG Investigations or that the cases had been presented or discussed in the council and other fora. The IGG Correspondence File CR/D/153/3 from the Central Registry had the following pending investigations: i. HQT/2/1/2023 of 28/08/2023 Un-authorized expenditure of SFG Grants amounting to UGX 354,000,000 absorbed through "Vote-on-Account"; and ii. MSH/03/05/2021 of 31/05/2022 Abscondment by teacher Ali Kagwa from Kiryassaka S.S	0

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>The number of candidates who registered for PLE in 2020 was 3812</p> <p>The number of absentees was 114 so the number that sat for PLE was 3698</p> <p>The number that passed in Div. 1 was 348 = 9.41%</p> <p>The number that passed in Div. 2 was 1600 = 43.26%</p> <p>The number that passed in Div. 3 was 686 = 18.55%</p> <p>The number of candidates that passed between Div. 1 and 3 was 2634 = 71.22%</p> <p>The number of candidates who registered for PLE in 2022 was 3861</p> <p>The number of absentees was 151 so the number that sat for PLE was 3547</p> <p>The number that passed in Div. 1 was 495 = 13.95%</p> <p>The number that passed in Div. 2 was 1791 = 50.49%</p> <p>the number that passed in Div. 3 was 642 = 18.09%</p> <p>The number of candidates that passed between Div. 1 and 3 was 2928 = 82.54%</p> <p>Percentage performance improvement was 11.32%</p>	4

Learning Outcomes:
The LG has improved
PLE and USE pass
rates.

Maximum 7 points on
this performance
measure

b) The LG UCE pass
rate has improved
between the
previous school
year but one and
the previous year

- If improvement by
more than 5% score
3
- Between 1 and
5% score 2
- No improvement
score 0

The number of candidates who registered for UCE
in 2020 was 1221

The number of absentees was 10 so the number
that sat for UCE was 1211

The number that passed in Div. 1 was 88 = 7.26%

The number that passed in Div. 2 was 268 =
22.13%

the number that passed in Div. 3 was 306 =
25.26%

The number of candidates that passed between
Div. 1 and 3 was 662 = 54.66%

The number of candidates who registered for UCE
in 2022 was 1241

The number of absentees was 14 so the number
that sat for UCE was 1227

The number that passed in Div. 1 was 123 =
10.02%

The number that passed in Div. 2 was 272 =
22.16%

the number that passed in Div. 3 was 325 =
26.48%

The number of candidates that passed between
Div. 1 and 3 was 720 = 58.67%

Percentage performance improvement was 4.01%

2

N23_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.

Maximum 2 points

a) Average score in the education LLG performance has improved between the previous year but one and the previous year

• By more than 5%, score 2

• Between 1 and 5%, score 1

• No Improvement, score 0

NB: If the previous average score was 95% and above, Score 2 for any increase.

There was evidence that the average score in the education LLG performance has improved by 46% between the previous year but one and the previous year

1 Bigasa Subcounty improved by 40% from 0% to 40%;

2 Bukango S/C improved by 100% from 0% to 100%;

3 Bukomansimbi Town Council improved by 100% from 0% to 100%;

4 Butenga Town Council improved by 80% from 20% to 100%;

5 Butenga Subcounty improved by 30% from 70% to 100%;

6 Kagologolo Town Council maintained a score of 100% for both years;

7 Kibinge Subcounty declined by 40% from 100% to 60%;

8 Kigangazi Town Council maintained a score 100% for both years; and

9 Kitanda Subcounty improved by 100% from 0% to 100%

The average score improved by 46% from 43% to 89%

2

3

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0

From the Approved budget estimates 2022/2023 (Education page 7) there was evidence that the LG development grant of Ug. Shs. 170,000,000 was used on eligible activities as follows;

Construction of a 2 classroom block at Kyamabale PS Kibinge sub county at Ug. Shs. 47,000,000.

Construction of a 2 classroom block at Kiterede PS Bigasa sub county at Ug. Shs. 85,000,000

Construction of a 5 stance latrine at Sserinya PS Butenga sub county at Ug. Shs. 30,000,000.

2

3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0</p>	<p>There was no evidence that certification of works was done by DEO, CDO and Environment Officer before the LG made payments to the suppliers.</p> <p>The following projects were sampled:</p> <p>VN 6420172 of 28th Jun. 2023 being payment of UGX 27,589,125 for Certificate No.1 for construction of a 5-Stance Pit Latrine at Sserinya P/S by M/S Matsazan Company Ltd. The payment certificate was signed by the DEO, Environment Officer and CDO on 13/06/2023;</p> <p>VN 6441317 of 28th Jun. 2023 being payment of UGX 76,662,264 for Certificate No.1 for the construction of a 2-Classroom Block at Kitereda P/S (by M/S Hudan Engineering Works Ltd. The payment certificate was signed by the DEO, Environment Officer on 07/06/2023 but not CDO; and</p> <p>VN 6425017 of 28th Jun. 2023 being payment of UGX 26,019,599 to M/S Hest Engineering Co. Ltd against Certificate No.1 for the construction of 5-Stance Pit Latrine at Kyansi CoU P/S . The payment certificate was signed by the DEO, Environment Officer on 15/06/2023 but not CDO.</p>	0
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3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If the variations in the contract price are within +/- 20% of the MoWT estimates score 2 or else score 0</p>	<p>There was evidence that the variations in the contract price for the funded education infrastructure investments for the previous FY were within +/-20% of the Engineer's estimate. The sampled projects were: the Construction of A 2-class room block with office, store and lightening arrester at Nabusajja PS, whose estimate was Shs 80,000,000 and contract price Shs 80,018,337, and hence the variation was +0.022%; the Construction of 2-classroom block with lightening arrester at Katwe PS, whose estimate was Shs 73,000,000 and contract price Shs 72,909,958, and hence the variation was -0.12%.; and the Construction of 2-classroom block with lightening arrester at Mucwa PS, whose estimate was Shs 73,000,000 and contract price Shs 76,548,842, and hence the variation was +4.86%</p>	2
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3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY</p> <ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 	<p>The LG did not have a project for Seed Secondary schools.</p>	2
4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines</p> <ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 	<p>There was evidence that the LG recruited primary school teachers as per the prescribed MoES guidelines in 66 (90.41%) out of 73 registered primary schools. The schools that did not have the prescribed number of teachers were Bukango PS 7 teachers, St Henry Ndalage 7 teachers, Lwamalenge 7 teachers, Kakuukulu Makoomi PS 7 teachers, Kyango Mooslem PS 6 teachers, Lwenkuba PS 7 teachers and Kiterede PS 7 teachers.</p>	2

Achievement of standards: The LG has met prescribed school staffing and infrastructure standards

Maximum 6 points on this performance measure

b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,

- If above 70% and above score: 3
- If between 60 - 69%, score: 2
- If between 50 - 59%, score: 1
- Below 50 score: 0

The LG has 46542 learners in 73 UPE schools.

Classroom: At a classroom ratio of 1: 53 leaners; $53 \times (576/46542) = 65.60\%$

Latrine stances: At a stance ratio of 1: 40 leaners; $40 \times (446/46542) = 38.33\%$

Desks: At a desk ratio of 1: 3 leaners; $3 \times (12072/46542) = 77.81\%$

Teacher accommodation units; $6/73 = 8.21\%$

Average percentage = 47.50%

The LG has 5608 learners in 8 USE schools

Classroom: At a classroom ratio of 1: 53 leaners; $53 \times (57/5608) = 53.86\%$

Latrine stances: A a stance ratio of 1:40 leaners; $40 \times (100/5608) = 71.32\%$

Desks: At a desk ratio of 1:3 leaners; $3 \times (2205/5608) > 100\%$

Teacher accommodation: $0/8 = 0.00\%$

Average percentage 56.25%

Average for UPE and USE $47.50\% + 56.25\% = 51.20\%$

Performance Reporting and Performance Improvement

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

- If the accuracy of information is 100% score 2
- Else score: 0

From the teacher deployment list and from the list of teachers at the sampled schools, there was evidence that the LG accurately reported on teachers and where they were deployed.

From the sampled schools the following teachers were at the sampled schools;

Kitaasa Mixed PS had the following teachers; Nakalyowa Rosemary, Ofwono Charles, Ninsiima Maricella, Nanjeru Teddy, Nakalembe Oliver, Tumuramyere Gerevarse, Babirye Resty, Biira Agnes and Nassango Agnes.

Mbulire PS had the following teachers; Ssekakozi Twaibu, Kyobe Mubiru Mohammed, Kyalwazi Mike, Natukunda Alison, Nakaweesa Mwamisa, Kiriisa Edward, Yawe Francis, Zalwango Ruth, Nambaziira Amina, Ddamulira Aloysious, Katongole Faisal and Nabasumba Shamila.

Bigasa RC PS had the following teachers; Nakabuye Agnes, Ntumwa Lawrence, Nakawoya Freda, Nalwadda Teopista, Ssebandeke John, Katerega Aloysious, Nyiransenga Serina and Mawanda Jameson.

5	Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.	b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.	From the consolidated school asset register and from asset registers at sampled schools, there was evidence that the LG had a school asset register accurately reporting on the infrastructure in all registered primary schools.	2
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 	<p>From the sampled schools;</p> <p>Kitaasa Mixed PS had 10 classrooms, 14 latrine stances, 153 desks and 7 teacher accommodation units.</p> <p>Mbulire PS had 11 classrooms, 16 latrine stances, 185 desks and 4 teacher accommodation units.</p> <p>Bigasa RC PS had 9 classrooms, 5 latrine stances, 70 desks and 0 teacher accommodation units.</p>	
6	School compliance and performance improvement:	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p>	<p>From the sampled schools there was evidence that all the three sampled schools submitted reports as follows;</p> <p>Kitaasa PS submitted its report on 18/01/2023 and it had the highlights of school performance but lacked a reconciled cashflow statement, an annual budget and expenditure report and asset register.</p> <p>Bigasa RC PS submitted its report on 18/01/2023 and it had highlights of school performance but lacked a reconciled cashflow statement, an annual budget and expenditure report and asset register.</p> <p>Mbulire Moslem PS submitted its report on 23/01/2023 and it had highlights of school performance but lacked a reconciled cashflow statement, an annual budget and expenditure report and asset register.</p>	0
	Maximum 12 points on this performance measure	<ul style="list-style-type: none"> • If 100% school submission to LG, score: 4 • Between 80 – 99% score: 2 • Below 80% score 0 		

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30- 49% score: 2 • Below 30% score 0 	<p>From minutes of staff meeting held on 17/09/2022 (Min. 5/2019/KGPS) there was evidence that the schools 73 registered primary schools (100%) were supported to prepare school improvement plans.</p>	4
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 - 99% score 2 • Below 90% score 0 	<p>From submission letter by CAO to PS MoES dated 14/12/2022, there was evidence that the LG collected and compiled EMIS returns for all the 73 (100%) registered primary schools.</p>	4

Human Resource Management and Development

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>From the approved budget estimates for FY 2023/2024 there was evidence that the LG budgeted Ug. Shs. 5,234,109,000 for a headteacher and a minimum of 7 teachers per school (a total of 856 teachers) for the 73 registered schools.</p>	4
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7

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,

Score 3 else score: 0

From the list of schools in the LG, the staff list and staff attendance registers at sampled schools, there was evidence that the LG deployed teachers as per the sector guidelines of a headteacher and a minimum of 7 teachers per school. For the sampled schools the teachers deployed were;

Kitaasa PS had the following teachers; Sr. Rosemary Nakalyowa, Ofono Charles Owor, Nakalembe Oliver, Nanjeru Teddy, Tumuramyere Gereverse, Babirye Resty, Biira Agnes and Nassango Agnes.

Mbulire PS had the following teachers; Ssekazi Twaibu, Kyobe Mohamed, Yawe Francis, Kyalwaazi Mike, Kiriisa Edward, Nakaweesa Mwamisa, Nabasumba Shamira, Zalwango Ruth, Natukunda Alison, Nambaziira Amina, Katongole Faisal and Damulira Aloysius.

Bigasa RC PS had the following teachers; Nakabuye Agnes, Nalwadda Teopista, Nakawayo Freda, Nyiirasenga Serina, Mawanda Jamson, Ntumwa Lawrence, Katerega Aloysius and Ssebandeke John.

3

7

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,

score: 1 else, score: 0

From the deployment list pinned on the LG notice board and staff lists at sampled schools there was evidence that teacher deployment data for 2023/204 had been disseminated (the date of dissemination of the list was not stated).

1

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copt to DEO/MEO</p> <p>Score: 2 or else, score: 0</p>	<p>The LG had 73 primary schools. Ten Head Teachers' appraisal reports were sampled to establish the dates of their appraisal as follows;</p> <p>1. Buwege PS, Lukwata Joseph, was appraised on 20th February 2023 by SAS – Kabinga Michael; 2. Kyakajwiga PS, Dhivuge James, was appraised on 15th June 2023, by SAS – Lutaaya Ahmed; 3. Maleku PS, Kisoro Piden, was appraised on 4th July 2023, by SAS - Ssali Andrew; 4. Kyabagoma PS, Nalubega Lukia was appraised on 4th July 2023, by SAS - Ssali Andrew; 5. Kyamabaala PS, Jjunju Deogratias, was appraised on 4th July 2023, by SAS - Ssali Andrew; 6. Kitemi PS, Sekyanzi Joseph, was appraised on 20th July by SAS – Luyimbaazi Henry; 7. Kayunga Muslim PS, Kaaya Othuman was appraised on 16th January 2023, by Town Clerk – Ntanda Ahmed; 8. Kitaasa Mixed PS, Nakiryowa R. was appraised on 29th October 2023, by Town Clerk – Kabaziguruka D; 9. St. Matia Mulumba PS, Nakalema Molly, was appraised on 4th July 2023, by SAS – Ssali Andrew; and 10. Kisojjo PS, Namatovu Rose, was appraised on 4th July 2023, by SAS - Andrew Ssali.</p> <p>All Head Primary Schools Head Teachers were appraised outside the prescribed time period</p>	0
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8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p> <p>Score: 2 or else, score: 0</p>	<p>The LG had 9 Secondary schools. Appraisal reports for the 9 Secondary Schools Head Teachers were not presented for review.</p>	0
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8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans score: 2. Else, score: 0</p>	<p>The Education Department had 4 members of staff. They were appraised on the following dates by the District Education Officer, Zzziwa Patrick;</p> <p>1. Education Officer, Nannyonjo Joweria – 15th August 2023; 2. Inspector of Schools, Nkalubo Herbert – 30th June 2023; 3. Senior Inspector of Schools, Mutebi Fred – 30th June 2023; and 4. Sports Officer, Sserugave John 23rd June 2023</p> <p>All Education Department staff were appraised outside the prescribed time period</p>	0
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8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level, score: 2 Else, score: 0</p>	<p>From the training plan dated 12/06/2022 covering training needs for staff, headteachers, community structures like SMCs and senior women teachers, there was evidence that the LG prepared a training plan to address identified capacity gaps at the school and LG levels.</p>	2
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Management, Monitoring and Supervision of Services.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>From letter of submission by CAO to PS MoES dated 14/12/2022, there was evidence that the LG confirmed in writing the list of schools and their enrolment by 15 December.</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score: 2 else, score: 0</p>	<p>From the LG approved budget estimates for FY 2022/2023 (page 30), there was evidence that the LG allocated Ug. Shs. 58,446,000 to inspection and monitoring functions in line with the MoES sector guidelines.</p> <p>Monitoring: $4,500,000 + (100,000 \times 73 \text{ schools}) = 11,800,000$</p> <p>Inspection: $4,000,000 + (112,000 \times 73 \text{ schools}) = 12,176,000$</p> <p>Total for inspection and monitoring = 23,976,000</p> <p>The budgeted figure of Ug. Shs. 58,446,000 is greater than Ug. Shs. 23,976,000</p>	2
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p>	<p>There was no evidence that the district submitted warrants for school's capitation within 5 days for the last 3 quarters as analysed below:</p> <p>-Q1 Cash Limits were issued on 8th Jul. 2022 and the Warrant No. 818AW-2023-5 for school capitation grant was prepared on 08/08/2022 (beyond 5 working days);</p> <p>-Q2 Cash Limits were issued on 30th Sep. 2022 and Warrant No. 818AW-2023-11 for school capitation grant was prepared on 13/10/2022 (beyond 5 working days);</p> <p>-Q3 Cash Limits were issued on 29th Dec. 2022 and Warrant No. 818AW-2023-17 for school capitation grant was prepared on 13th Jan 2023 (beyond 5 working days)</p> <p>-Q4 Cash Limits were issued on 6th Apr. 2023 and Warrant No. 818AW-2022-19 for school capitation grant was prepared on 26th Apr 2023 (beyond 5 working days)</p>	0
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p> <p>If 100% compliance, score: 2 else, score: 0</p>	<p>There was no evidence that the LG invoiced and communicated releases of capitation grants to health facilities within 3 working days from the release date on quarterly basis as analysed below:</p> <p>-Q1 Cash Limits were issued on 8th Jul 2022 and School capitation grant was invoiced and published on 17/08/2022 (beyond 3 working days);</p> <p>-Q2 Cash Limits were issued on 30th Sep. 2022 and School capitation grant was published and invoiced on 18/10/2022 (beyond 3 working days);</p> <p>-Q3 Cash Limits were issued on 29th Dec. 2022 and School capitation grant was published and Invoiced 23/04/2023; and</p> <p>-Q4 Cash Limits were issued on 6th Apr 2023 School capitation grant was Invoiced and published on 23/04/2023 (beyond 3 working days)</p>	0

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> • If 100% compliance, score: 2, else score: 0 	<p>From the copy of inspection plan submitted by CAO to DES and acknowledged by DEs on 01/06/2022, there was evidence that the LG education department prepared an inspection plan for school inspections.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 - 99% score 1 • Below 80%: score 0 	<p>From the three inspection reports for term 3 2022, term 1 2023 and term 2 2023 all the 73 (100%) UPE schools were inspected in the three terms.</p> <p>Term three 2022 inspection report submitted and acknowledged by DES on 23/03/2023.</p> <p>Term one 2023 inspection report submitted and acknowledged by DES on 27/06/2023.</p> <p>Term two 2023 inspection report submitted and acknowledged by DES on 23/08/2023.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>There was no evidence that inspection reports were discussed and used to recommend corrective actions.</p>	0

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0</p>	<p>From the inspection feedback reports left at the sampled schools (Kitaasa PS feedback reports dated 22/09/2022 and 22/06/2023, Mbulire PS feedback reports dated 16/09/2022, 14/02/2023 and Bigasa PS feedback reports dated 20/09/2022, 20/06/2022 and 20/06/2023) and school inspection reports submitted and acknowledged by DES, there was evidence that the DEO and DIS have presented findings from inspection and monitoring results to respective schools and submitted these reports to the DES.</p> <p>Term three 2022 inspection report submitted and acknowledged by DES on 23/03/2023.</p> <p>Term one 2023 inspection report submitted and acknowledged by DES on 27/06/2023.</p> <p>Term two 2023 inspection report submitted and acknowledged by DES on 23/08/2023.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p>	<p>There was evidence that the Standing Committee of Education, Social Services and Gender had met four times and their reports had been presented to council:</p> <ol style="list-style-type: none"> 1. The committee report of 03/10/2022 was discussed by council on 06/10/2022 under Agenda No.16, and on 21/12/2022, Agenda No. 15, Minute No. BKM//CM/11/12/2022; 2. Committee report of 20/12/2022 was discussed by council on 21/12/2022 under Agenda No.15, Minute BKM//CM/11/12/2022; 3. The committee report of 28/03/2023 was discussed by council on 30/05/2023 under Agenda No.12, Minute BKM/CM/12/05/2023 4. Committee report of 22/06/2023, had been discussed by council on the same day 22/06/2023 discussed under Agenda No.7, Minute No. BKM/CM/07/06/2023 <p>Some of the issues discussed included:</p> <ol style="list-style-type: none"> i. Perpetual delay of disbursement of funds (capitation) to Secondary Schools: ii. Launching, funding and commissioning of school ball games for the new season; and iii. Perverse number of private schools with expired licences iv. That Political Leaders must be included in the teams for launching and commissioning of all infrastructure projects 	2

11	Mobilization of parents to attract learners <i>Maximum 2 points on this performance measure</i>	Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school, <i>score: 2 or else score: 0</i>	From mobilization meeting reports of Kyaziiza PS Bigasa sub county dated 03/02/2023 and Kyakajwiga PS Kitanda sub county on 13/2/2023 (attendance lists for both meetings attached), there was evidence that the LG conducted activities to mobilize, attract, and retain children at school.	2
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Investment Management

12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i>	From the LG school asset register and from sampled schools, there was evidence that there was an up-dated LG asset register up dated on 27/09/2022 setting out school facilities and equipment relative to basic standards. The information on the consolidated school asset register was consistent with that from the three sampled schools as follows: Kitaasa Mixed PS had 10 classrooms, 14 latrine stances, 153 desks and 7 teacher accommodation units. Mbuulire PS had 11 classrooms, 16 latrine stances, 185 desks and 4 teacher accommodation units. Bigasa RC PS had 9 classrooms, 5 latrine stances, 70 desks and no teacher accommodation unit.	2
12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i>	There was evidence that prioritized AWP investment for education are derived from Pg.149 of the Local Government Development Plan desk appraised by DTPC on 27/10/2021, Agenda No.5, Minute No. 05/BUKO/TPC/OCT/2021 and are eligible under sector or funding source grant guidelines The appraisal forms for the following projects were verified: i. Construction of 2-Classroom Block at Kiterede P/S at UGX 85,002,000 (Pg.34 of the Approved Budget); ii. Construction of a 5-stance pit-latrine at Kawoko Muslim P/S at UGX 28,000,000 (Pg.34 of the Approved Budget); and iii. Construction of a 5-stance pit-latrine at Kyansi CoU P/S at UGX 28,000,000 (Pg.34 of the Approved Budget)	1

12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, score 1 else score: 0</p>	<p>There was evidence that prioritized AWP investments for education: (i) were field appraised for technical feasibility, environmental and social acceptability on 27/06/2022; and (ii) had their designs customized to suit site conditions, where applicable</p> <p>The appraisal forms for the following projects were verified:</p> <ul style="list-style-type: none"> i. Construction of 2-Classroom Block at Kiterede P/S at UGX 85,002,000 (Pg.34 of the Approved Budget); ii. Construction of a 5-stance pit-latrine at Kawoko Muslim P/S at UGX 28,000,000 (Pg.34 of the Approved Budget); and iii. Construction of a 5-stance pit-latrine at Kyansi CoU P/S at UGX 28,000,000 (Pg.34 of the Approved Budget) 	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, score: 1, else score: 0</p>	<p>The LG did not budget for a Seed secondary school,</p>	0
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, score: 1, else score: 0</p>	<p>There was evidence of minute Buko06/DCC/03/22-23 of the contracts committee meeting which sat on March 23, 2023 to approve the procurement of Education sector projects.</p>	1

13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i>	There was evidence of a letter dated July 4, 2022 appointing the CDO, the Environment officer, the Labour officer and the Contract manger of the PIT for the education sector and all other LG projects.	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES <i>Score: 1, else, score: 0</i>	The LG did not have a project for a seed secondary school.	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i>	The LG did not have a project for a seed secondary school.	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i>	There was evidence that the technical officers technical officers (DE/ME, environmental officer, CDO) participated in the supervision of the education sector projects through site meetings and inspections. The sampled meetings and reports were: the Site meeting held on January 10, 2023 for the construction works at Kiteredde PS, where the technical officers District Engineer, environmental officer, and CDO were in attendance; the the inspection report dated June 25, 2023 for the construction of a 5 stance pit latrine at Kyasi CoU PS, which was endorsed by DEO, District Engineer, environmental officer, and CDO; and the Site inspection report dated June 25, 2023 for the construction of a 5 stance pit latrine at Kawoko PS, which was endorsed by DEO, District Engineer, environmental officer, and CDO	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i></p>	<p>There was no evidence that payment requests for sector infrastructure projects were initiated and executed as per contract terms: (within 10 working days):</p> <p>The following vouchers were sampled:</p> <p>VN 6420172 of 28th Jun. 2023 being payment of UGX 27,589,125 for Certificate No.1 for construction of a 5-Stance Pit Latrine at Sserinya P/S by M/S Matsazan Company Ltd. The payment was requested on 7th Jun. 2023 and was executed on 28th Jun. 2022 (beyond 10 working days);</p> <p>VN 6441317 of 28th Jun. 2023 being payment of UGX 76,662,264 for Certificate No.1 for the construction of a 2-Classroom Block at Kitereda P/S (by M/S Hudan Engineering Works Ltd. The payment was requested on 26th May 2023 and was executed on 28th Jun. 2023 (beyond 10 working days); and</p> <p>VN 6425017 of 28th Jun. 2023 being payment of UGX 26,019,599 to M/S Hest Engineering Co. Ltd against Certificate No.1 for the construction of 5-Stance Pit Latrine at Kyansi CoU P/S . The payment was requested on 26th Apr 2023 and was executed on 28th Jun 2023 (beyond 10 working days).</p>	0
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i></p>	<p>There was evidence that the LG Education department timely submitted a procurement plan on April 23, 2023</p>	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>The LG did not budget for an infrastructure project for a seed secondary school during the previous FY and hence had no file for one. There were however project files for other sector infrastructure projects. The sampled projects were: BUKO818/WRKS/2022-23/00018 Phased construction of a 2 classroom block at Kiteredde PS, whose requisition was made on July 21, 2022, advert was made on September 8, 2022, evaluation was completed on October 13, 2022 and contract signed on November 22, 2022 at an award price of Ug Shs 85,020,180; BUKO818/WRKS/2022-23/00011 Construction of a 5 stance lined pit latrine at Serinya PS, whose requisition was made on February 8, 2023, advert was made on February 15, 2023, evaluation was completed on March 18, 2023, and contract signed on April 4, 2023 at an award price of Ug Shs 29,899,939; and BUKO818/WRKS/2022-23/00011 Construction of a 5 stance lined pit latrine at Kyasi CoU PS, whose requisition was made on March 15, 2023, advert was made on April 6, 2023, evaluation was completed on April 28, 2023 and contract signed on May 15, 2023 at an award price of Ugx Shs 29,976,248.</p>	1
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Environment and Social Safeguards

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p>	<p>Bukomansimbi is a relatively new District, established in 2010. One Noticeboard – the Reception Noticeboard - is used by all departments. It had the Grievance Redress Mechanism advertised on it.</p> <p>The Education Department did not have a Log Book for Complaints.</p>	0
15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, ‘green’ schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>From letters of no hinderance dated 20/11/2022 for construction of a pit latrine at Sserinya PS (by the parish priest Fr. Mayanja Francis), letter of no hinderance dated 20/11/2022 for construction of a pit latrine at Kyansi PS (by parish priest Rev. Ssonko Julius), letter of no hinderance dated 30/08/2022 for construction of a 2 classroom block at Kitered PS (by Fr. Mugumya), there was evidence that the LG disseminated educational guidelines to provide for access to land (without encumbrance, proper siting of schools and energy and water conservation.</p>	3

16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i>	Costing was done by Mugenyi Francis the Senior Environment Officer and Lunyolo Gertrude the DCDO and values were reflected in BoQs. It was done as follows: 1) Phased Construction of a 2 classroom block at Kiteredde PS in Bigasa SC was costed on 30/09/2022 at UGX1,300,000/-; 2) Construction of one, 5 stances lined pit latrine at Kyansi COU Primary School in Butenga S/C was costed on 12/02/2023 at UGX900,000/-; 3) Construction of one 5 stance lined pit latrine at Sserinya P/S was costed on 12/02/2023 at UGX1,100,000/-.	2
16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i>	There was proof of land ownership, access of - school construction projects. Documentation on land was presented as follows: 1) Phased Construction of a 2 classroom block at Kiteredde PS in Bigasa. Rev. Fr. Mugumya the Parish Priest of St. Timothy Busagula Parish allowed construction of the classroom block in a letter dated 30th/8/2022; 2) Construction of one, 5 stances lined pit latrine at Kyansi COU Primary School in Butenga S/C. Rev Ssonko Julius the Parish Priest of St. Simeon Church of Uganda, Butenga Parish, allowed construction of the pit latrine in a letter dated 20th November 2022; 3) Construction of one 5 stance lined pit latrine at Sserinya P/S. The Headteacher of Serinya P.S, a one Rev. Fr. Mayanja Fx allowed the construction in a letter dated 20th November 2022.	1
16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i>	There was evidence that the Environment Officer and CDO conducted support supervision and monitoring to ascertain compliance with ESMPs. Monitoring and supervision reports written by Francis Mugenyi, Senior Environment Officer were availed for: 1) Phased Construction of a 2 classroom block at Kiteredde PS in Bigasa dated 24th May 2023; 2) Construction of one 5 stance lined pit latrine at Sserinya P/S dated 24th May 2023; and 3) Construction of one, 5 stance lined pit latrine at Kawoko Muslim Primary School in Butenga Sub County dated 2nd June 2023; and 4) Construction of one, 5 stances lined pit latrine at Kyansi COU Primary School in Butenga S/C dated 9th June 2023.	2

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

Score: 1, else score:0

There was evidence that E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments. Payment certificate signed by the Senior Asst. Officer Engineering/project supervisor, District Engineer, District Environmental Inspector, District Community Officer, District Planner and CAO was presented. The dates varied between 13/06/2023 to 20/06/2023. They were for:

- 1) Phased Construction of a 2 classroom block at Kiteredde PS in Bigasa;
- 2) Construction of one 5 stance lined pit latrine at Sserinya P/S; and
- 3) Construction of one, 5 stance lined pit latrine at Kawoko Muslim Primary School in Butenga Sub County; and
- 4) Construction of one, 5 stances lined pit latrine at Kyansi COU Primary School in Butenga S/C.

**Health
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>There was no evidence that the Bukomansimbi District Local Government attained a 20% or more increase in the coverage of institutional deliveries. The total number of institutional deliveries in the three sampled health facilities in FY 2021/22 was 1914 increasing by 0.5% to 1,915 in FY 2022/23.</p> <p>1. Butenga HCIV (1387) - (1467)</p> <p>2. Mirambi HCIII (215) - (206)</p> <p>3. Kitanda HCIII: (312) - (242)</p> <p>Total 2022/23 (1915) - Total 2021/22 (1914)/1914 = 0.5%</p>	0
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 	<p>There was evidence that the average score in Health for LLG performance assessment was 72%:</p> <p>1 Bigasa Subcounty 0%</p> <p>2 Bukango S/C 60%</p> <p>3 Bukomansimbi Town Council 100%</p> <p>4 Butenga Town Council 60%</p> <p>5 Butenga Subcounty 70%</p> <p>6 Kagologolo Town Council 100%</p> <p>7 Kibinge Subcounty 60%</p> <p>8 Kigangazi Town Council 100%</p> <p>9 Kitanda Subcounty 100%</p> <p>The average score was 72%</p>	2
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 	<p>RBF was not implemented in 2022/23.</p>	0

3	Investment performance: The LG has managed health projects as per guidelines.	a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.	<p>There was evidence that the health development grant of UGX 2,648,000,000 was all used on eligible activities during the year.</p> <p>This had been absorbed 100% as reported on Pg. 18 of the Q4 Performance Report.</p> <p>Some of the projects implemented included the following:</p> <ul style="list-style-type: none"> i. Remodelling of the maternity wards at Butenga HC-IV UGX 349,079,000 (Pg. 128 of the Annual Performance Report); ii. Construction of 4-Stance Pit-Latrine at Butenga H/C-IV at UGX 34,700,000 (Pg. 137 of the Annual Performance Report); and iii. Renovation of OPD at Kitanda HC-III at UGX 81,034,000 (Pg. 128 of the Annual Performance Report) 	2
	Maximum 8 points on this performance measure			
3	Investment performance: The LG has managed health projects as per guidelines.	b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0	<p>There was evidence that payment requests were appropriately certified and recommended on time</p> <p>The following vouchers were sampled:</p> <ul style="list-style-type: none"> -VN 4766406 of 18th Apr. 2023 being payment of UGX 119,211,368 to M/S Malcom Engineers Ltd against Certificate No.1 for remodeling of Maternity Ward at Butenga HC-IV. Payment Certificate had been signed by DHO, Environment Officer and CDO on 05/04/2023; -VN 4259460 of 16th Mar. 2023 being payment of UGX 21,708,473 to M/S Danlex Surveyors & Contractors Ltd against Certificate No.1 for renovation of Sanitary facilities and ablutions of Butenga HC-IV. The Payment Certificate had been signed by DHO, Environment Officer and CDO on 13/06/2023; and -VN 6438877 of 28th Jun. 2023 being payment of UGX 12,611,264 to M/S Danlex Surveyors & Contractors Ltd against Certificate No.1 for the renovation of surgical theater at Butenga HC-IV. The Payment Certificates had been signed by DHO, Environment Officer and CDO on 26/06/2023 	2
	Maximum 8 points on this performance measure			

3	Investment performance: The LG has managed health projects as per guidelines.	c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0	There was evidence that the variations in the contract price for the funded Health infrastructure investments for the previous FY were within +/-20% of the Engineer's estimate. The sampled projects were: the Re modelling of the existing maternity ward at Butenga HC IV, whose estimate was Shs 350,000,000 and contract price Shs 349,075,250, and hence the variation was -0.26%; and the Renovation and Re modelling of Old theatre and repairing of cornices in surgical wards and theatre apron at Butenga HV IV, whose estimate was Shs 28,091,181 and contract price Shs 27,790,770, and hence the variation was -1.07%.	2
3	Investment performance: The LG has managed health projects as per guidelines.	d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY	There LG did not have a project for HC II's being upgraded to HC III's	1
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 		
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure	Bukomansimbi DLG has 3 HCIII and 1 HCIV. There was no evidence that the Bukomansimbi LG had recruited staff for all HCIIIs and HCIVs as per staffing structure. The average number of staff for the 3 HCIII was 74% and two of them, Bigasa HCIII (63.2%) and Mirambi HCIII (52.5%) which was well below the minimum requirement of 75%. The staffing levels for the only HCIV was at 85%.	0
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 		
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.	The LG did not have a project for Upgrading HC IIs or Construction of HCIIIs.	2
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> • If 100 % score 2 or else score 0 		

Performance Reporting and Performance Improvement

5

Accuracy of Reported Information: The LG maintains and reports accurate information

Maximum 4 points on this performance measure

a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0

There was **no evidence** that the health workers were in place as indicated in the staff list from the District Health Office and that this matched the list on the noticeboard at the three sampled facilities. The discrepancies were as follows:

1) Mirambi HCIII (2023/24 8/12 as four staff - Nakimera Regina, a clinical officer; Nakawuka Kijjambu Ritah, an enrolled nurse; Kyeninya Frank, an enrolled nurse; and Nakyeyune Goreth, a nursing assistant were not on the health facility list;

2) Kitanda HCIII (2023/24 11/16 staff as Natukuuma Israel, a clinical officer; Muwonge Charles, an enrolled nurse; Ssemusu Bosco, a laboratory technician; Nalule Brenda, an enrolled midwife; and Nalugo Allen were not on the health facility list; and

3) Bigasa HCIII (2023/24 10/13 staff as Nabukeera Florence, an enrolled midwife; Nakamya Rose, an enrolled nurse; and Bwambale Joshua a health assistant were not on the health facility list.

0

5

Accuracy of Reported Information: The LG maintains and reports accurate information

Maximum 4 points on this performance measure

b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0

There was evidence that the information submitted in the PBS on construction status and functionality was accurate. The health department submitted a procurement plan on 25/04/22 which included four items under construction:

1) Procurement of surgical scrub for Butenga HCIV, 2) Renovation of buildings at Butenga HCIV, and 3) Construction of pit latrines at Butenga HCIV.

The Annual PBS (2022/23) report under vote 818 on page 49 of 149 noted that Butenga HCIV was one of the health facilities that had been rehabilitated.

2

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>There was no evidence that the annual work plans and budgets of the three sampled facilities were submitted by 31st March of the previous FY. The submission dates are for the sampled health facilities were:</p> <ol style="list-style-type: none"> 1) Butenga HCIV (no date) 2) Mirambi HCIII (15/02/2022); and 18.9% 3) Kitanda HCIII (16/08/22) <p>The budgets that were available did not conform to the prescribed formats in the planning guidelines (i.e., allocation of 30% to health promotion and disease prevention). The allocations to the sampled health facilities were as follows: i) Butenga HCIV 6.1%, ii) Mirambi HCIII 18.9%, Kitanda HCIII (5.0%).</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>There was no evidence that the sampled health facility's annual budget performance reports for the previous FY conformed to the Budget and Grant Guidelines. Whilst each of the reports included the key elements i.e., budget, actual received, and the variance by cost center, all three of the sampled health facilities had submitted annual budget performance reports after 15/07/23. The specific submission dates for each sampled health facility were as follows:</p> <ol style="list-style-type: none"> 1) Kitanda HCIII (Not provided); 2) Mirambi (- dated 16/08/23, received on the actual date of the assessment - 24/11/23, not endorsed by DHO); 3) Butenga HCIV (23/08/23). 	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>There was no evidence that the health facility improvement plans for the three sampled health facilities - Kitanda HCIII, Mirambi, and Butenga HCIV had incorporated performance issues identified in the DHMT monitoring and assessment reports. The submission dates for the two where the reports were availed for assessment were as follows: 1. Butenga HCIV (07/07/23); 2. Mirambi HCIII (30/06/23); and 3. Kitanda HCIII (not available).</p>	0
<p>Maximum 14 points on this performance measure</p>	<p>Maximum 14 points on this performance measure</p>	<p>Maximum 14 points on this performance measure</p>	<p>Maximum 14 points on this performance measure</p>	<p>Maximum 14 points on this performance measure</p>

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,

- score 2 or else score 0

There was no evidence that the three sampled health facilities 1) Butenga HCIV 2) Mirambi HCIII, and 3) Kitanda HCIII had submitted timely monthly and quarterly reports 7 days following the end of the month.

Monthly reports

Butenga HCIV had a late report in August (09/09/22); Mirambi had a late report in August (08/09/22) and missing reports in March and June 2023.

Butenga HCIV: 07/08/2022, **09/09/2022**, 07/10/2022, 06/11/2022, 07/12/2022, 04/01/2023, 07/02/2023, 07/03/2023, 05/04/2023, 06/05/2023, 07/06/2023, 06/08/2023;

Mirambi HCIII: 06/08/2022, **08/09/2022**, 06/10/2022, 06/12/2022, 05/12/2022, 05/01/2023, 05/02/2023, 05/04/2023, 05/05/2023, 05/06/2023; and

Kitanda HCIII: 05/08/2022, 06/09/2022, 03/10/2022, 06/11/2022, 02/12/2022, 05/01/2023, 03/02/2023, 05/03/2023, 05/04/2023, 05/05/2023, 05/06/2023, 05/07/2023.

Quarterly reports

Only Butenga HCIV had all the quarterly reports submitted timely. Mirambi HCIII had a late report in Q2, and two missing reports (Q1 and Q3) whilst Kitanda HCIII had a missing Q2 report.

Butenga HCIV: 07/10/2022, 04/01/2023, 07/04/2023, 07/07/2023;

Mirambi HCIII: **09/01/2023**, 05/07/2023; and

Kitanda HCIII: 05/10/2022, 06/04/2023, 05/07/2023.

RBF was not implemented in 2022/23.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0

Note: Municipalities submit to districts

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>RBF was not implemented in 2022/23.</p>	0
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>There was evidence that the DHO had compiled and submitted all quarterly (4) Budget Performance Reports within the first month of the following quarter:)</p> <p>The quarterly reports were submitted as follows (as extracted from the Register in Planner's Office):</p> <ul style="list-style-type: none"> -Q1 was submitted on 12th Oct. 2022 through the PBS (within one month); -Q2 was submitted on 9th Jan. 2023 through the PBS (within one month); -Q3 was submitted on 14th Apr. 2023 through the PBS (within one month); and -Q4 was submitted on 12th Jul. 2023 through the PBS Tool (submitted within one month) 	1
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>There was no evidence that Bukomansimbi LG had developed and approved a Performance Improvement Plan for the lowest performing health facilities as this was reportedly not done.</p>	0
	<p>Maximum 14 points on this performance measure</p>			

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>There was no evidence that Bukomansimbi LG had implemented an approved Performance Improvement Plan for the lowest performing health facilities since it had not been developed in the first place.</p>	0
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Human Resource Management and Development

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>There was evidence that Bukomansimbi district had budgeted for health workers as per the guidelines. The PBS (Performance Budgeting System) indicates a budget of UGX 3,095,461 for an average staffing level of 85.0% for the current FY.</p>	2
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7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0</p>	<p>There was no evidence that Bukomansimbi district had deployed health workers as per the guidelines. Although the overall average for filled positions for HCII, HCIII, and HCIV was 82.6%, individual health facilities had gaps in staffing. For example, the average of positions filled at the three HCIIIs was 59.2% (range 55.6-66.7%), and that for the HCIII was 74% (range 63.2-89.5%).</p>	0
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7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0	There was evidence from the arrival and departure register that health staff at two out of the three sampled health facilities: 1) Bigasa HCIII and 2) Mirambi HCIII were working where they were deployed. The observed gaps were as follows:	0
	Maximum 9 points on this performance measure		1. Kitanda HCIII: Maluko Zebron a Laboratory Technician and Nassaka Agnes, an enrolled nurse were both reported to have been on study leave since the previous FY. Nalule Brenda, an Enrolled Midwife had reportedly recently been transferred to Mirambi HCIII.	
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0	There was evidence that the list of health workers deployed at the sampled facilities for the current FY 2023/24 was displayed on the health facility notice boards at three of the sampled health facilities - Kitanda HCIII (2023/24 11/16 staff); 2) Mirambi HCIII (2023/24, 8/12 staff); and 3) Bigasa HCIII (2023/24, 10/13 staff).	2
	Maximum 9 points on this performance measure			
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	a) Evidence that the DHO/MMOHs has: i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0	The LG had 7 Health Facilities and therefore 7 Officers In Charge, They were appraised by the District Health Officer, Kato Alfred, on the following dates; 1. Mwebe Ponsiano, Butega HC iv - 15th June 2023; 2. Tabaaro Godfrey, Mirambi HC iii - 30th June 2023; 3. Musibuka Julius, Kitanda HC iii - 30th June 2023; 4. Nakiweewo Juliet, Bigasa HC iii - 5th June 2023; 5. Naluwu Imelda, Kigangazzi HC ii - 30th June 2023; 6. Nassali Rita Vicky, Kagoggo HC ii - 6th June 2023; and 7. Nalutaaya Pauline, Kisojjo HC ii - 6th June 2023	1
	Maximum 6 points on this performance measure			

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0</p>	<p>The LG had 120 Health Workers. Ten appraisal reports were sampled to establish the dates of their appraisal. They were appraised by their respective Officers In Charge (OC)</p> <p>1. Clinical Officer, Mpumibala Jack (Butega HC IV) - was appraised by Dr. Kato Alfred - DHO, on 30th June 2023; 2. Enrolled Midwife, Nakassaga Betty (Kitanda HC III) was appraised by Musibuka Julius - OC on 12th June 2023; 3. Clinical Officer, Ddungu Carol (Mirambi HC III) was appraised by Tabaalo Godfrey - OC, on 30th June 2023; 4. Enrolled Nurse, Namayengo Proscovia (Kagoggo HC II), was appraised by Nalutaaya Pauline - OC, on 3rd July 2023; 5. Enrolled Midwife, Kisakye Juliet (Kisojjo HC II) was appraised by Nassali Ritah Vicky - OC on 6th June 2023; 6. Enrolled Nurse, Nabbose Deborah (Bigasa HC III) was appraised by Mayambala Jackson - OC, on 3rd June 2023; 7. Enrolled Midwife, Nalugo Allen (Bigasa HC III) was appraised by Nakiweewa Juliet - OC, on 3rd June 2023; 8. Enrolled Nurse, Namulondo Mary (Butenga HC IV) was appraised by Nabawanuka G. - OC, on 1st July 2023; 9. Clinical Officer, Nakimera Rogirah (Butenga HV IV) was appraised by Waswa Bukenya - OC on 23rd June 2023; and 10. Enrolled Nurse, Wassanyi Mutala (Butenga HC IV), was appraised by Namagembe Mary - OC, on 27th June 2023</p>	0
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>iii. Taken corrective actions based on the appraisal reports, score 2 or else 0</p>	<p>Information on corrective action taken basing on appraisal reports was not availed for review.</p> <p>It was noted however, that the appraising officers outlined the competence gaps on the appraisal reports but the HoD and HR division did not consolidate that information into a PIP</p>	0
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>There were 7 activities in the Bukomansimbi LG Health Department Training Plan for FY 2022/23 dated 04/07/22. Examples of these activities were: 1) Training of DHT members and VHT parish coordinators in Leadership and Management 2) Training of health workers in EMS HMIS Tools 3) Community first aid response (CFAR) training for police officers 4) IMM training for health workers 5) CFAR training for EMS VHTS 6) KMC, Family Planning Training 7) Communicable Disease management training.</p>	1

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>There was evidence that the training activities for the previous FY were documented in the training data base. For example,: 1) Training of DHT members and VHT parish coordinators in Leadership and Management (this activity was conducted between 17/10/22-19/10/22) 2) Training of health workers in EMS HMIS Tools (and this activity was conducted from 14th-16th November 2022, 3) Community first aid response (CFAR) training for police officers (this activity was conducted from 24-28th October 2022). 4) IMM training for health workers (this activity was conducted 17-21 April 2023).</p>	1
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Management, Monitoring and Supervision of Services.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was no evidence that the CAO had notified the MoH in writing of status of health facilities whether correct or wrong.</p>	0
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>There was evidence that district allocated more than 15% of the PHC-NWG to health monitoring budget.</p> <p>The health budget for PHC-Non-Wage for DHO's Office was UGX 41,157,000.00 (Pg 25 of the Approved Budget) out of which, UGX 6,500,000 had been allocated to health monitoring, representing 16% of the budget.</p>	2
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>There was no evidence that the LG made timely warranting of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget</p> <p>-Q1 Cash Limits were issued on 8th Jul. 2022 and the Warrant No. 818AW-2023-5 for PHC-N/W Grant was prepared on 08/08/2022 (beyond 5 working days);</p> <p>-Q2 Cash Limits were issued on 30th Sep. 2022 and Warrant No. 818AW-2023-11 for PHC-N/W Grant was prepared on 13/10/2022 (beyond 5 working days);</p> <p>-Q3 Cash Limits were issued on 29th Dec. 2022 and Warrant No. 818AW-2023-17 for PHC-N/W Grant was prepared on 13th Jan 2023 (beyond 5 working days); and</p> <p>-Q4 Cash Limits were issued on 6th Apr. 2023 and Warrant No. 818AW-2022-19 for PHC-N/W Grant was prepared on 26th Apr 2023 (beyond 5 working days)</p>	0
	<p>Maximum 9 points on this performance measure</p>			

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The LG did not invoice or communicate releases to health facilities within 5 working days from the release date on quarterly basis as analysed below:</p> <p>-Q1 Cash Limits were issued on 8th Jul 2022 and PHC-NWR were Invoiced to health facilities on 17/08/2022 (beyond 5 working days), this had been published on the same day;</p> <p>-Q2 Cash Limits were issued on 30th Sep. 2022 and PHC-NWR were Invoiced to health facilities and published on 18/10/2022 (beyond 5 working days);</p> <p>-Q3 Cash Limits were issued on 29th Dec. 2022 and PHC-NWR were published and Invoiced to health facilities on 27th Jan 2023 (within 5 working days); and</p> <p>-Q4 Cash Limits were issued on 6th Apr 2023 and PHC-NWR were Invoiced to health facilities on 3rd May 2023 (beyond 5 working days). This was published the following day on 05/05/2023.</p>	0
	<p>Maximum 9 points on this performance measure</p>			

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>There was no evidence that the LG had publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED</p> <p>-Q1 Cash Limits were received on 8th Jul 2022 and PHC-NWR were Invoiced to health facilities on 17/08/2022 (beyond 5 working days), this had been published on the same day;</p> <p>-Q2 Cash Limits were received on 30th Sep. 2022 and PHC-NWR were Invoiced to health facilities and published on 18/10/2022 (beyond 5 working days);</p> <p>-Q3 Cash Limits were received on 29th Dec. 2022 and PHC-NWR were published and Invoiced to health facilities on 27th Jan 2023 (within 5 working days); and</p> <p>-Q4 Cash Limits were received on 6th Apr 2023 and PHC-NWR were Invoiced to health facilities on 3rd May 2023 (beyond 5 working days). This was published the following day on 05/05/2023.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>There was no evidence that the health department had implemented actions recommended by the DHMT since the activity does not seem to have been implemented and no reports were availed for assessment.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>There was no evidence that the health department quarterly performance review meetings had been attended by all health facility in charges, implementing partners, monitoring teams, and other departments since the activity does not seem to have been implemented and no reports were availed for assessment.</p>	0

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>Bukomansimbi LG has one HCIV - Butenga HCIV. There was no evidence that the LG had supervised the HCIV during each quarter in the previous FY. The documented visits were only for Q2 and Q4 as follows: Q1 No Report; Q2 Report dated 10/01/23 for the period October-December 2023 (Quarterly report on EMTCT support supervision for Q2 2022/23); Q3 No report; and Q4 Report dated June. 2023</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <p>• If not applicable, provide the score</p>	<p>There was evidence that the LG supervised the three sampled facilities during the previous FY. The supervision dates for the sampled health facilities are as follows:</p> <p>1) Bigasa HCIII: Q4: 14th -18th June 2023; Q3 (23rd-31st March 2023); Q2 - 21st-25th October 2022; Q1 18-22nd July 2022;</p> <p>2) Kitanda HCIII; Q4: 12-18th May 2023; Q3 (20th-24th March 2023); Q2 - 6-13th December 2022; Q1 (15th-27th September 2022); and</p> <p>3) Mirambi HCIII: Q4: 14th-18th June 2023; Q3 23rd-31st March 2023; Q2 - 21st-25th October 2022; Q1: (report dated 26/09/23).</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>There was evidence in the facility support supervision books that two out of the three sampled health facilities had received recommendations health department and implemented them as follows:</p> <p>1. Mirambi HCIII: In Q3 the HSD had recommended that the EPI department ensure that there was easy accessibility to IEC materials during routine immunization. It was observed on-site during the assessment both the posters and flip charts were easily accessible in the EPI section.</p> <p>2. Kitanda HCIII: In Q4 on 04/06/23 the HSD had recommended that the health facility sprays the bats to clear the infestation. On site it was evident that the bat infestation was no longer present.</p> <p>3. Bigasa HCIII: None of the recommendations consistently made to improve documentation and follow up of TB patients had been implemented.</p>	0

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>There was evidence that guidance was provided to GoU health facility in-charges on secure, safe storage and disposal of medicines and health supplies during 2022/23 during each of the quarters as follows: Q1 7/7; Q2 7/7; Q3 7/7; and Q4 7/7.</p>	1
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>The was evidence that the district had allocated only 22% (less than 30%) of the PHC-NWG to health promotion budget.</p> <p>The health budget for PHC-Non Wage was UGX 41,157,000 (Pg 26 of the Approved Budget) out of which, UGX 8,935,000.00 had been allocated to health monitoring, representing 22% of the budget.</p>	0
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0</p>	<p>There was evidence that the DHT had implemented health promotion, disease prevention, and social mobilization activities in the previous FY during Q3 & Q4. The activities included the strengthening of infection prevention in all health facilities and creating awareness about the different health services. Examples of the topics reported on by quarter are as follows:</p> <p>Q1: No documented activities (delayed receipt of funds);</p> <p>Q2: No documented activities (delayed receipt of funds);</p> <p>Q3: Activity reported dated 09/02/23 – community dialogue in three villages of Kanoni, Kyango, and Lwenguba & report dated 03/04/23 for an activity that took place in January 2023 to conduct community dialogues in Kibinge Subcounty and Butenga Subcounty – service availability and community health workers; and</p> <p>Q4: Report dated 27/06/23 – reported on a visit to 12 health facilities to review infection prevention measures. The recommendation included that the health workers should be motivated to continuously participate in health promotion activities.</p>	1

11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0</p>	<p>There was no evidence that the follow-up action points were taken on health promotion, disease prevention and social mobilization aspects. The recommendations made were vague and neither actionable nor measurable.</p>	0
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Investment Management

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0</p>	<p>There was evidence that the Assets register details health facilities and equipment in the LG relative to the medical equipment list and service standards. The file contained all individual registers for the 7 GoU health facilities for both the physical infrastructure (HMIS 101) and equipment (HMIS 102). The register dated 22/06/21 had been updated in May/June 2022 with the acquisition of new equipment. The names of the health facilities in the register were: 1 Kisojjo HCII, 2 Kagogo HCII, 3 Kigangazi HCII, 4 Bigasa HCIII, 5 Mirambi HCIII, 6 Kitanda HCIII, and 7 Butenga HCIV.</p>	1
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12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII);</p> <p>(ii) desk appraisal by the LG; and</p> <p>(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG)):</p> <p>score 1 or else score 0</p>	<p>There was evidence that prioritized AWP investments in the health sector: were derived from Pg.59 of the Local Government Development Plan, were desk appraised on 24/05/2022 and discussed by DTPC of 27/10/2021, Agenda No.5, Minute No. 05/BUKO/TPC/OCT/2021 and were all eligible under the PHC funding guidelines.</p> <p>1. Construction of 5-Stance pit latrine at Butenga H/C IV;</p> <p>2. Renovation of the surgical theater at Butenga H/C IV; and</p> <p>3. Remodeling of the ward at Butenga H/C IV</p>	1
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12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>There was evidence that field appraisals were conducted on 27/06/2022 for all prioritized AWP investments for health: the projects, (i) were field appraised for technical feasibility, environmental and social acceptability; and (ii) had their designs customized to suit site conditions, where applicable.</p> <p>Field appraisal forms for the following projects were seen:</p> <ol style="list-style-type: none"> 1. Construction of 5-Stance pit latrine at Butenga H/C IV; 2. Renovation of the surgical theater at Butenga H/C IV; and 3. Remodeling of the ward at Butenga H/C IV 	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>There was evidence that the health facility investments were screened for environmental and social risks and mitigation measures were put in place before being approved for construction using the checklist. Bukomansimbi DLG implemented four Health projects in the previous FY. They were:</p> <ol style="list-style-type: none"> 1) Remodeling of the existing maternity ward at Butenga Health Centre IV to suit the need for MCH Services; 2) Construction of one 4 stance lined pit latrine with four shower rooms and a Urinal at Butenga HCIV; 3) Renovation and remodeling of the old theatre and repairing of cornices in Surgical ward and theatre apron at Butenga Health Centre IV in Butenga Sub County; and 4) Supply and delivery of assorted medical equipment for the maternity ward at Butenga Health Centre IV. <p>The last project on the list did not require screening. For the first three, screening was done by Mugenyi Francis the Senior Environment Officer and Lunyolo Gertrude the DCDO. They were done on the following dates:</p> <ol style="list-style-type: none"> 1) Remodeling of the existing maternity ward at Butenga Health Centre IV to suit the need for MCH Services was screened on 17/10/2022; 2) Construction of one 4 stance lined pit latrine with four shower rooms and a Urinal at Butenga HCIV was screened on 14/12/2022; and 3) Renovation and remodeling of the old theatre and repairing of cornices in Surgical ward and theatre apron at Butenga Health Centre IV in Butenga Sub County was screened on 22/03/2023. 	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>There was evidence that the LG health department submitted the procurement requests on April 23, 2023.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>There was no evidence that the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY. The Form was submitted on November 23, 2023.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>There was evidence of minute Buko05/DCC/09/22-23 of the contracts committee meeting which sat on September 5, 2022 and approved the procurement of the Health sector projects. There was also a letter referenced ADM/7/176/01, dated December 8, 2022 which cleared the procurement of the Re modelling of the existing maternity ward at Butenga HC IV at Ugx 349,075,250.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence of a letter dated July 4, 2022, appointing the CDO. the LG Engineer, the Environment, and labour officer on PIT on all the LG projects.</p>	1

13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0	The LG did not have a project for Upgrading HC IIs or Construction of HCIIIs.	1
	Maximum 10 points on this performance measure	If there is no project, provide the score		
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0	There was no evidence of the participation of the Clerks of Works in the LG Health sector projects.	0
	Maximum 10 points on this performance measure	If there is no project, provide the score		
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0	The LG did not have a project for Upgrading HC IIs or Construction of HCIIIs.	1
	Maximum 10 points on this performance measure	If there is no project, provide the score		

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>The LG did not have a project for Upgrading HC IIs or Construction of HCIIIs.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0</p>	<p>There was no evidence that the DHO verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days)</p> <p>i. VN 4766406 of 18th Apr. 2023 being payment of UGX 119,211,368 to M/S Malcom Engineers Ltd against Certificate No.1 for remodeling of Maternity Ward at Butenga HC-IV. The payment had been requested on 27/03/2023 and was executed on 18/04/23 (beyond 10 working days). Payment Certificates had been signed by DHO, Environment Officer and CDO all on 05/04/2023;</p> <p>ii VN 4259460 of 16th Mar. 2023 being payment of UGX 21,708,473 to M/S Danlex Surveyors & Contractors Ltd against Certificate No.1 for renovation of Sanitary facilities and ablutions of Butenga HC-IV. The payment was requested on 04/06/23 and was executed on 28/06/23 (beyond 10 working days)</p> <p>Payment Certificates had been signed by DHO, Environment Officer and CDO on 13/06/2023; and</p> <p>-VN 6438877 of 28th Jun. 2023 being payment of UGX 12,611,264 to M/S Danlex Surveyors & Contractors Ltd against Certificate No.1 for renovation of surgical theater at Butenga HC-IV. The payment was requested on 14/06/23 and was executed on 28/06/23 (beyond 10 working days)</p> <p>Payment Certificates had been signed by DHO, Environment Officer and CDO on 26/06/2023</p>	0

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>There was evidence of complete procurement files with record as required. The sampled projects were: BUKO818/WRKS/2022-23/00014 Re modelling of the existing maternity ward at Butenga HC IV, whose requisition was made on August 31, 2022, advert was made on September 8, 2022, evaluation was completed on October 12, 2022, Solicitor General's clearance was obtained on December 8, 2022 under Letter referenced ADM/7/176/01, and contract signed on December 21, 2022 at an award price of Ug Shs 349,075,250; and BUKO818/WRKS/2022-23/00012 Renovation and Re modelling of Old theatre and repairing of cornices in surgical wards and theatre apron at Butenga HV IV, whose requisition was made on March 20, 2023, advert was made on March 29, 2023, evaluation was completed on April 20, 2023 and contract signed on May 9, 2023 at an award price of Ugx Shs 27,790,770.</p>	1
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Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>Bukomansimbi is a relatively new District, established in 2010. One Noticeboard – the Reception Noticeboard - is used by all departments. It had the Grievance Redress Mechanism advertised on it.</p> <p>Health said the Log Book got lost in the process of transferring from one office to another in the New Administration Block!!</p>	0
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>There was evidence that that Bukomansimbi DLG had disseminated guidelines on health care / medical waste management to health facilities. Requisition and issue Vouchers signed by different recipients of Health Facilities were presented. The distribution was done to the following Health facilities:</p> <ol style="list-style-type: none"> 1) Kigangazi HC II where Kipako Cyprus Health Worker, dated 04/10/2022; 2) Kitanda HC III where Kyobulwa Kate, Assistant Inventory Officer, dated 14/10/2022; 3) Mirambi HC III where Kyobulwa Kate Assistant Inventory Officer, dated 04/10/2022; 4) Bigasa HC III where Nakachwa Juliet, a Mid-wife, dated 12/07/2022; 5) Butenga HC IV where Bwambale Enos IPC Focal Person, dated 12/09/2022. 	2

15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0	There was evidence that Bukomansimbi DLG had in place a functional system for Medical waste management. An MOU between Bukomansimbi DLG and Green Label Services was available. The space for the date was not filled but the MOU was signed by the CAO Bukomansimbi and Dr. Grace Mugume on behalf of Green Label Services Limited. The MOU was witnessed by the DHO on behalf of Bukomansimbi DLG. Both the names of the CAO and DHO were not printed on the Form so could not be read. The date of signing the MoU was 01 Oct. 2022 for the Green label representative, 16 March for the CAO, and 01 Oct. for the DHO.	2
Maximum 5 points on this performance measure				
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0	There was evidence that Bukomansimbi DLG conducted training and created awareness in healthcare waste management. Reports on Waste Management training were written by Kipako Cyprus, ADHO. The reports were presented as follows: 1) Report dated 20th June 2023; 2) Report dated 17th March 2023; and Report dated 20th December 2022.	1
Maximum 5 points on this performance measure				
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0	There was no evidence that costed ESMP were incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY. Health projects were costed by Mugenyi Francis the Senior Environment Officer and Lunyolo Gertrude the DCDO as follows: 1) Remodeling of the existing maternity ward at Butenga Health Centre IV to suit the need for MCH Services was costed on 17/10/2022 at UGX4,000,000/-; 2) Construction of one 4 stance lined pit latrine with four shower rooms and a Urinal at Butenga HCIV was costed on 14/12/2022 at UGX1,000,000/-; and 3) Renovation and remodeling of the old theatre and repairing of cornices in Surgical ward and theatre apron at Butenga Health Centre IV in Butenga Sub County was costed on 23/02/2023 at UGX2,500,000/-. But all these values were not reflected in the BoQs for these projects. The BoQs included some items like lightening Conductor at UGX1,370,000/- for remodeling Butenga Health Centre IV.	0
Maximum 8 points on this performance measure				

16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0</p>	<p>There was evidence that Bukomansimbi District Local Government had documentation on land acquisition status for Health projects. There were a series of communications between the DLG and Buganda Land Board (BLB). The latest was written by Ssali Annet for CAO Bukomansimbi dated 19th April 2021 and stating that the letter 'was to inform your [BLB] office that the registration and surveying fees were deposited on the land board account as per the attached receipt'.</p> <p>The DHO confirmed that the Title was in process.</p> <p>The assessor considered the above to have been adequate evidence that the DLG had proof of ownership.</p>	2
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.</p>	<p>There was evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provided monthly reports. A Monitoring report written by Mugenyi Francis the Senior Environment Officer and Lunyolo Gertrude the DCDO were presented for Remoulding of maternity Ward at Butenga HC IV dated 2 February 2023.</p>	2
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0</p>	<p>There was evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects. Payment certificate signed by the Senior Asst. Officer Engineering/project supervisor, District Engineer, District Environmental Officer, District Development Officer, District Health Officer and CAO was presented for:</p> <ol style="list-style-type: none"> 1) Remodeling of the existing maternity ward at Butenga Health Centre IV to suit the need for MCH Services. Signed on 20/06/2023; 2) Construction of one 4 stance lined pit latrine with four shower rooms and a Urinal at Butenga HCIV was signed on 25/06/2023; and 3) Renovation and remodeling of the old theatre and repairing of cornices in Surgical ward and theatre apron at Butenga Health Centre IV in Butenga Sub County signed on 26/06/2023. 	2

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>According to Management Information System of the Ministry of Water and Environment, the functionality of Bukomansimbi district rural water sources is 77%.</p>	0
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>According to Management Information System of the Ministry of Water and Environment the percentage of facilities with functional water and sanitation committees (document water user fee collection records and utilization with the approval of the WSCs) is 84%.</p>	1
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;</p> <ul style="list-style-type: none"> • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0 	<p>There was evidence that the LG average score in the water and environment LLGs performance assessment for the current. FY 76%</p> <ul style="list-style-type: none"> 1 Bigasa Subcounty 60% 2 Bukango S/C 80% 3 Butenga Subcounty 100% 4 Kibinge Subcounty 80% 5 Kitanda Subcounty 60% <p>The average score was 76%</p>	1

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.

o If 100 % of water projects are implemented in the targeted S/Cs: Score 2

o If 80-99%: Score 1

o If below 80 %: Score 0

Based on the Ministry MIS, Bukomansimbi District has four sub counties and three Town council namely Bigasa Sub county (with a coverage of 68%); Butenga Sub County (with a coverage of 95%); Kibinge Sub County (with a coverage of 95%); and Kitanda Sub county (with a coverage of 86%). Bukomansimbi District had average water coverage of 86% which implies that only one sub county of Bigasa Sub county (with a coverage of 68%), had a water coverage below the district average. Annual Work plan was presented for review during assessment.

Annual Report (also Fourth Quarter Report) was presented for review during assessment.

Annual Report (Also Fourth Quarter Report) submitted under cover letter Ref - CR/213/1 dated June 30th, 2023 and received at the Ministry of Water and Environment on July 28th, 2023. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary - MoFPED, Permanent Secretary - MoLG, the Resident District Commissioner- Bukomansimbi, the Chairperson LC5 - Bukomansimbi, RWRC4 - Wakiso, The Chief Administrative Officer - Bukomansimbi, the Chief Finance Officer-Bukomansimbi, the Chief Internal Auditor - Bukomansimbi, the District Engineer-Bukomansimbi, and File.

According to the above named report, 19 projects planned, and implemented in the year namely:

- Extension of water supply by 5km from Kisabwa village in Butenga Sub County to Kisojjo HC II in Kibinge Sub County (#01)
- Construction of 3,000 cubic meter Valley Tank at Mikisa Village, Bukango Sub Count (#01) in Bukango Sub County;
- Supply and Installation of 10 cubic Meter HDPE Rain Water Harvesting Tanks (#03) in Bukango, Kitanda and Kigagazi Sub Counties; and
- Borehole Rehabilitation at various locations in different sub counties.

Of these 19 projects that were planned in district, 7 were in sub counties with coverage below district average and all of them (100%) were implemented in the year which is a score of 2.

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates

- o If within +/-20% score 2
- o If not score 0

Annual Work Plan 2022-2023 submitted under cover letter Ref - CR/213/1 dated June 27th, 2022 and received at the Ministry of Water and Environment on July 29th, 2022. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary - MoFPED, Permanent Secretary - MoLG, the Resident District Commissioner- Bukomansimbi, TSU 7 - MASAKA, The Chief Administrative Officer, the Chief Finance Officer, the Chief Internal Auditor - Bukomansimbi, the District Engineer, and File.

According to this work plan 19 projects were planned namely:

- Extension of water supply by 5km from Kisabwa village in Butenga Sub County to Kisojjo HC II in Kibinge Sub County (#01) at a cost of UGX 92,196,875/=
- Construction of 3,000 cubic meter Valley Tank at Mikisa Village, Bukango Sub Count (#01) in Bukango Sub County UGX 45,000,000/=;
- Supply and Installation of 10 cubic Meter HDPE Rain Water Harvesting Tanks (#03) in Bukango, Kitanda and Kigagazi Sub Counties at a cost of UGX 40,000,000; and
- Borehole Rehabilitation at various locations in different sub counties (#14) at a cost of UGX 24,755,220/=

Three of the Contracts of the above activities were analyzed for cost variation as outlined below:

- Supply and Installation of HDPE Rain Water Harvesting Tank (#03) at a cost of UGX 40,999,100/= by MS Dadasa Services Ltd vide Contract No. Buko600/WRKS/2022-23/00009 signed on April 24th, 2023- this was different from the engineering estimates by - 2.5%;
- Extension of 5Km piped water supply from Kisaabwe in Butenga Sub County to Kisojjo Trading Center in Kibinge Sub County at a cost of UGX 92,099,000/= by MS R.B Mubiru Services No. Buko600/WRKS/2022-23/00011 signed on November 22nd, 2022 - this was different from the engineering estimates by 0.1 %; and
- Constriction of 3,000 Cubic Meter Valley Tank implemented through Force on Account at a cost of UGX 45,000,000/= - this was different from the engineering estimates by 0 %.

Variations in the contract prices of all the three sampled WSS infrastructure investments for the previous FY was within +/- 20% of engineer's estimates.

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

d. % of WSS infrastructure projects completed as per annual work plan by end of FY.

o If 100% projects completed: score 2

o If 80-99% projects completed: score 1

o If projects completed are below 80%: 0

Annual Work Plan 2022-2023 submitted under cover letter Ref – CR/213/1 dated June 27th, 2022 and received at the Ministry of Water and Environment on July 29th, 2022. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary – MoFPED, Permanent Secretary – MoLG, the Resident District Commissioner– Bukomansimbi, TSU 7 – MASAKA, The Chief Administrative Officer, the Chief Finance Officer, the Chief Internal Auditor – Bukomansimbi, the District Engineer, and File.

According to this work plan 19 projects were planned namely:

- Extension of water supply by 5km from Kisabwa village in Butenga Sub County to Kisojjo HC II in Kibinge Sub County (#01)
- Construction of 3,000 cubic meter Valley Tank at Mikisa Village, Bukango Sub Count (#01) in Bukango Sub County;
- Supply and Installation of 10 cubic Meter HDPE Rain Water Harvesting Tanks (#03) in Bukango, Kitanda and Kigagazi Sub Counties; and
- Borehole Rehabilitation at various locations in different sub counties

Annual Report (Also Fourth Quarter Report) submitted under cover letter Ref – CR/213/1 dated June 30th, 2023 and received at the Ministry of Water and Environment on July 28th, 2023. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary – MoFPED, Permanent Secretary – MoLG, the Resident District Commissioner– Bukomansimbi, the Chairperson LC5 – Bukomansimbi, RWRC4 – Wakiso, The Chief Administrative Officer - Bukomansimbi, the Chief Finance Officer-Bukomansimbi, the Chief Internal Auditor – Bukomansimbi, the District Engineer-Bukomansimbi, and File.

According to the Fourth Quarter Report, all the 19 planned projects (100%) mentioned above were implemented before the end of the year 2022/2023 FY.

3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <p>o If there is an increase: score 2</p> <p>o If no increase: score 0.</p>	<p>According to Management Information System of the Ministry of Water and Environment, the functionality of the district rural water sources is 77 % while functionality in the previous year was still 87%. This represents a decrease of 10% in the functionality of water facilities in the district.</p>	0
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <p>o If increase is more than 1% score 2</p> <p>o If increase is between 0-1%, score 1</p> <p>o If there is no increase : score 0.</p>	<p>According to Management Information System of the Ministry of Water and Environment the percentage of facilities with functional water and sanitation committees (document water user fee collection records and utilization with the approval of the WSCS) is 84% while facilities with functional WSCs in the previous year was 87%. This represents a decrease of 3% in the functionality of water user committees in the district.</p>	0

Performance Reporting and Performance Improvement

4	<p>Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3</p>	<p>Annual Work Plan 2022-2023 submitted under cover letter Ref – CR/213/1 dated June 27th, 2022 and received at the Ministry of Water and Environment on July 29th, 2022. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary – MoFPED, Permanent Secretary – MoLG, the Resident District Commissioner- Bukomansimbi, TSU 7 – MASAKA, The Chief Administrative Officer, the Chief Finance Officer, the Chief Internal Auditor – Bukomansimbi, the District Engineer, and File.</p> <p>According to this work plan 19 projects were planned namely:</p> <ul style="list-style-type: none"> • Extension of water supply by 5km from Kisabwa village in Butenga Sub County to Kisojjo HC II in Kibinge Sub County (#01) • Construction of 3,000 cubic meter Valley Tank at Mikisa Village, Bukango Sub Count (#01) in Bukango Sub County; • Supply and Installation of 10 cubic Meter HDPE Rain Water Harvesting Tanks (#03) in Bukango, Kitanda and Kigagazi Sub Counties; and 	3
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- Borehole Rehabilitation at various locations in different sub counties

The WSS facilities constructed in the previous FY (2022/2023) were accurately reported upon as reflected in the Annual Progress Report.

Three projects were sampled during the assessment. They included:

- Supply and Installation of 10cubic meters HDPE Rain Water Harvesting Tank at Mbulire SSS, Kitanda Parish in Kitanda Sub County. RWHT is located at coordinate: -0.1047203, 31.6160183, at Altitude 1328. Met with Haji Sebijjo Abas Tel 0752963128, Head Teacher. He affirmed the facility was serving the school community well. Member of beneficiary community. The Tank was functioning well at the time of the field work for verification;
- Construction of 3,000 cubic meter valley Tank at Mikisa Village, Bukango Parish, Bukango Sub County. The valley tank is located at coordinate: -0.0278516, 31.6076417, at Altitude 1206m. The valley Tank was functioning well at the time of visit. It had been fitted with Hand Pump and cattle trough to water cattle; and
- Borehole rehabilitation at Masgid Takuwa located at coordinate: 36M0354070, UTM9977241. Met with Ms. Laila Namubiru- Tel: 0700697166. The Borehole was functioning at the time of visit for field verification.

5

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2

During the assessment, the three undermentioned quarterly reports were reviewed:

- First Quarter Report submitted under cover letter Ref – CR/213/1 dated September 30th, 2022 and received at the Ministry of Water and Environment on January 27th, 2023. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary – MoFPED, Permanent Secretary – MoLG, the Resident District Commissioner– Bukomansimbi, TSU 7 – MASAKA, The Chief Administrative Officer, the Chief Finance Officer, the Chief Internal Auditor – Bukomansimbi, the District Engineer, and File;
- Second Quarter Report submitted under cover letter Ref – CR/213/1 dated December 28th, 2022 and received at

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the Ministry of Water and Environment on January 27th, 2023. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary – MoFPED, Permanent Secretary – MoLG, the Resident District Commissioner– Bukomansimbi, TSU 7 – MASAKA, The Chief Administrative Officer, the Chief Finance Officer, the Chief Internal Auditor – Bukomansimbi, the District Engineer, and File;

- Third Quarter Report submitted under cover letter Ref – CR/213/1 dated March 30th, 2023 and received at the Ministry of Water and Environment on July 28th, 2023. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary – MoFPED, Permanent Secretary – MoLG, the Resident District Commissioner– Bukomansimbi, the Chairperson LC5 – Bukomansimbi, RWRC4 – Wakiso, The Chief Administrative Officer – Bukomansimbi, the Chief Finance Officer–Bukomansimbi, the Chief Internal Auditor – Bukomansimbi, the District Engineer–Bukomansimbi, and File; and

- Annual Report (Also Fourth Quarter Report) submitted under cover letter Ref – CR/213/1 dated June 30th, 2023 and received at the Ministry of Water and Environment on July 28th, 2023. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary – MoFPED, Permanent Secretary – MoLG, the Resident District Commissioner– Bukomansimbi, the Chairperson LC5 – Bukomansimbi, RWRC4 – Wakiso, The Chief Administrative Officer – Bukomansimbi, the Chief Finance Officer–Bukomansimbi, the Chief Internal Auditor – Bukomansimbi, the District Engineer–Bukomansimbi, and File.

There was evidence attached on the reports that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation situation, functionality of facilities and WSCs, safe water collection and storage and community that was attached to each of the four Quarterly Reports.

5

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses

During the assessment, the three undermentioned quarterly reports were reviewed:

- First Quarter Report submitted under cover letter Ref – CR/213/1 dated September 30th, 2022 and received at the Ministry of Water and Environment

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Maximum 7 points on this performance measure

compiled information for planning purposes: Score 3 or else 0

on January 27th, 2023. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary – MoFPED, Permanent Secretary – MoLG, the Resident District Commissioner– Bukomansimbi, TSU 7 – MASAKA, The Chief Administrative Officer, the Chief Finance Officer, the Chief Internal Auditor – Bukomansimbi, the District Engineer, and File;

- Second Quarter Report submitted under cover letter Ref – CR/213/1 dated December 28th, 2022 and received at the Ministry of Water and Environment on January 27th, 2023. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary – MoFPED, Permanent Secretary – MoLG, the Resident District Commissioner– Bukomansimbi, TSU 7 – MASAKA, The Chief Administrative Officer, the Chief Finance Officer, the Chief Internal Auditor – Bukomansimbi, the District Engineer, and File;

- Third Quarter Report submitted under cover letter Ref – CR/213/1 dated March 30th, 2023 and received at the Ministry of Water and Environment on July 28th, 2023. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary – MoFPED, Permanent Secretary – MoLG, the Resident District Commissioner– Bukomansimbi, the Chairperson LC5 – Bukomansimbi, RWRC4 – Wakiso, The Chief Administrative Officer – Bukomansimbi, the Chief Finance Officer–Bukomansimbi, the Chief Internal Auditor – Bukomansimbi, the District Engineer–Bukomansimbi, and File; and

- Annual Report (Also Fourth Quarter Report) submitted under cover letter Ref – CR/213/1 dated June 30th, 2023 and received at the Ministry of Water and Environment on July 28th, 2023. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary – MoFPED, Permanent Secretary – MoLG, the Resident District Commissioner– Bukomansimbi, the Chairperson LC5 – Bukomansimbi, RWRC4 – Wakiso, The Chief Administrative Officer – Bukomansimbi, the Chief Finance Officer–Bukomansimbi, the Chief Internal Auditor – Bukomansimbi, the District Engineer–Bukomansimbi, and File.

The above mentioned reports were reviewed. There was evidence found in the respective quarterly reports to show that the LG Water Office updates the MIS (WSS data) quarterly with water supply

and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities etc.)

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>There was evidence of PIP for the lowest 25% least performing sub county in the previous year. The PIP was undated. It was signed by the district plan Ms. Ssegawa Kevine and CAO Mr. Ruhweeza Peter. The least performing sub counties in the district included Bukango Sub County (with a score of 0%) and Kitanda Sub County (also with a score of 0%). The PIP included Analysis of Challenges affecting performance, actions to be undertaken, Responsible Officers, and time frame.</p>	2
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Human Resource Management and Development

6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2</p>	<p>The District Water Office had three members of staff. They were all budgeted for, as per the costed departmental staff structure, as follows;</p> <p>1. Civil Engineer - water (Buyungo Denis) UGX 48,000,000, annual; 2. Assistant Engineering Officer (Namemba Francis) UGX 26,400,000, annual; and 3. Borehole Maintenance Technician (Kayiwa Ronald) 3,796,716, annual</p>	2
6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>The Environment and Natural Resources Officer budgeted for critical staff as per the costed departmental staff structure, as follows;</p> <p>1. District Natural Resources Officer (Lwanga Bazzeketta) UGX 78,000,000, annual; 2. Senior Environment Officer (Mugenyi Francis) UGX 51,000,000; and 3. Forest Officer (Ndibwami Muhwezi Henry, UGX48,000,000</p>	2
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>DWO staff were appraised by the District Engineer, Saazi Martin on the following date;</p> <p>1. Civil Engineer - water, Buyondo Denis - 6th June 2023; 2. Assistant Water Officer, Namemba Francis - 30th June 2023; and 3. Borehole Maintenance Technician, Kayiwa Ronald - 23rd June 2023</p>	3

7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3</p>	<p>The District Water Office identified capacity needs of staff from the performance appraisal process as outlined in each individual's report. However, information on training activities conducted and documentation of the training database was not availed for review.</p>	0
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Management, Monitoring and Supervision of Services.

8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<ul style="list-style-type: none"> • a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district: • • If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3 • • If 80-99%: Score 2 • • If 60-79: Score 1 • • If below 60 %: Score 0 	<p>Based on the Ministry MIS, Bukomansimbi District has four sub counties and three Town council namely Bigasa Sub county (with a coverage of 68%); Butenga Sub County (with a coverage of 95%); Kibinge Sub County (with a coverage of 95%); and Kitanda Sub county (with a coverage of 86%). Bukomansimbi District had average water coverage of 86% which implies that only one sub county of Bigasa Sub county (with a coverage of 68%), had a water coverage below the district average. Annual Work plan was presented for review during assessment.</p> <p>Annual Work Plan 2023-2024 submitted under cover letter Ref – CR/158/1 dated June 30th, 2023 and received at the Ministry of Water and Environment on July 28th, 2023. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary – MoFPED, Permanent Secretary – MoLG, the Resident District Commissioner– Bukomansimbi, the Chairperson LC5 – Bukomansimbi, RWRC4 – Wakiso, The District Internal Security Officer - Bukomansimbi, the Chairperson Works and Technical Services – Bukomansimbi, the Chief Finance Officer-Bukomansimbi, the Chief Internal Auditor – Bukomansimbi, and File.</p> <p>According the above named annual work plan, only 1% of the money was allocated to Bigasa Sub county.</p>	0
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Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3

There was evidence that the DWO had conducted sub county advocacy meetings with the under mentioned details:

- Advocacy Meeting for Kibanda Sub County was conducted on February 12th, 2023, the minutes of which were dated February 17th, 2023. It was attended by 27 participants, 9 of whom were female;
- Advocacy Meeting for Bulango Sub County was conducted on February 14th, 2023, the minutes of which were dated February 16th, 2023. It was attended by 27 participants, 4 of whom were female;
- Advocacy Meeting for Bigasa Sub County was conducted on February 13th, 2023, the minutes of which were dated February 15th, 2023. It was attended by 20 participants, 4 of whom were female; and
- Advocacy Meeting for Butenga Sub County was conducted on February 22nd, 2023, the minutes of which were dated February 24th, 2023. It was attended by 28 participants, 10 of whom were female.

There was however no evidence in all the minutes that the sub county projects and allocations were publicized during the advocacy meetings.

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)

- If 95% and above of the WSS facilities monitored quarterly: score 4
- If 80-94% of the WSS facilities monitored quarterly: score 2
- If less than 80% of the WSS facilities monitored quarterly: Score 0

There was evidence that the District Officer Monitored all Water Facilities in the district on a quarterly basis. This evidence was contained in the Form 4 data sheets for the existing facilities and Form 1 for the new facilities as outlined below:

- Form 1 submitted under cover letter CR/213/1 dated June 30th, 2023 and received at the Ministry of Water and Environment on August 21st, 2023. It was signed by Chief Administrative Officer Mr. Peter N. Ruhweeza with copies to the Resident District Commissioner – Bukomansimbi, The District Chairperson – Bukomansimbi, RWRCA – Wakiso District, The Chief Internal Auditor- Bukomansimbi, and File;
- Form 1 submitted under cover letter CR/213/1 dated March 30th, 2023 and received at the Ministry of Water and Environment on August 21st, 2023. It was signed by Chief Administrative Officer Mr. Peter N. Ruhweeza with copies to the Resident District Commissioner – Bukomansimbi, The District Chairperson – Bukomansimbi,

RWRCA – Wakiso District, The Chief Internal Auditor- Bukomansimbi, and File;

- Form 4 submitted under cover letter CR/213/1 dated June 30th, 2023 and received at the Ministry of Water and Environment on August 21st, 2023. It was signed by Chief Administrative Officer Mr. Peter N. Ruhweeza with copies to the Resident District Commissioner – Bukomansimbi, The District Chairperson – Bukomansimbi, RWRCA – Wakiso District, The Chief Internal Auditor- Bukomansimbi, and File;

- Form 4 submitted under cover letter CR/213/1 dated September 30th, 2022 and received at the Ministry of Water and Environment on August 21st, 2023. It was signed by Chief Administrative Officer Mr. Peter N. Ruhweeza with copies to the Resident District Commissioner – Bukomansimbi, The District Chairperson – Bukomansimbi, RWRCA – Wakiso District, The Chief Internal Auditor- Bukomansimbi, and File; and

- Form 4 submitted under cover letter CR/213/1 dated Decemder 30th, 2022 and received at the Ministry of Water and Environment on August 21st, 2023. It was signed by Chief Administrative Officer Mr. Peter N. Ruhweeza with copies to the Resident District Commissioner – Bukomansimbi, The District Chairperson – Bukomansimbi, RWRCA – Wakiso District, The Chief Internal Auditor- Bukomansimbi, and File.

9

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2

2

There was evidence that the DWO conducted quarterly DWSCC meetings comprised of a four sets of minutes which were presented to the assessor for review namely:

- Minutes Dated September 30th, 2022 for the Quarter 1 DWSCC Meeting held on September 29th, 2022 – meeting was attended by 27 participants, six of whom were female;

- Minutes Dated December 18th, 2022 for the Quarter 2 DWSCC Meeting held on December 15th, 2022 – meeting was attended by 36 participants, 11 of whom were female;

- Minutes Dated March 27th, 2023 for the Quarter 3 DWSCC Meeting held on March 19th, 2023 – meeting was attended by 33 participants, 10 of whom were female; and

- Minutes Dated June 29th, 2023 for the Quarter 4 DWSCC Meeting held on June 27th, 2023 – meeting was attended by 38 participants, 13 of whom were female.

The same evidence was contained in the software reports attached to the respective Quarterly reports as outlined below:

- First Quarter Report submitted under cover letter Ref – CR/213/1 dated September 30th, 2022 and received at the Ministry of Water and Environment on January 27th, 2023. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary – MoFPED, Permanent Secretary – MoLG, the Resident District Commissioner– Bukomansimbi, TSU 7 – MASAKA, The Chief Administrative Officer, the Chief Finance Officer, the Chief Internal Auditor – Bukomansimbi, the District Engineer, and File;
- Second Quarter Report submitted under cover letter Ref – CR/213/1 dated December 28th, 2022 and received at the Ministry of Water and Environment on January 27th, 2023. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary – MoFPED, Permanent Secretary – MoLG, the Resident District Commissioner– Bukomansimbi, TSU 7 – MASAKA, The Chief Administrative Officer, the Chief Finance Officer, the Chief Internal Auditor – Bukomansimbi, the District Engineer, and File;
- Third Quarter Report submitted under cover letter Ref – CR/213/1 dated March 30th, 2023 and received at the Ministry of Water and Environment on July 28th, 2023. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary – MoFPED, Permanent Secretary – MoLG, the Resident District Commissioner– Bukomansimbi, the Chairperson LC5 – Bukomansimbi, RWRC4 – Wakiso, The Chief Administrative Officer - Bukomansimbi, the Chief Finance Officer-Bukomansimbi, the Chief Internal Auditor – Bukomansimbi, the District Engineer-Bukomansimbi, and File; and
- Annual Report (Also Fourth Quarter Report) submitted under cover letter Ref – CR/213/1 dated June 30th, 2023 and received at the Ministry of Water and

Environment on July 28th, 2023. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary – MoFPED, Permanent Secretary – MoLG, the Resident District Commissioner– Bukomansimbi, the Chairperson LC5 – Bukomansimbi, RWRC4 – Wakiso, The Chief Administrative Officer - Bukomansimbi, the Chief Finance Officer-Bukomansimbi, the Chief Internal Auditor – Bukomansimbi, the District Engineer-Bukomansimbi, and File.

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>There was no evidence that the DWO publicized to the LLGs their respective allocations per source to be constructed in the current financial year 2023/2024.</p>	0
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 	<p>Annual Work Plan 2022-2023 submitted under cover letter Ref – CR/213/1 dated June 27th, 2022 and received at the Ministry of Water and Environment on July 29th, 2022. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary – MoFPED, Permanent Secretary – MoLG, the Resident District Commissioner– Bukomansimbi, TSU 7 – MASAKA, The Chief Administrative Officer, the Chief Finance Officer, the Chief Internal Auditor – Bukomansimbi, the District Engineer, and File.</p> <p>According to the budget attached to the work plan, the total NWR budget was UGX 49,979,442/= of which UGX 19,995,524 for activities 6.1-6.19 was spent on software activities which represented 40% of NWR budget.</p>	3

10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.</p>	<p>There was evidence that for the previous FY 2022/2023, the District Water Officer in liaison with the Community Development Officer trained Water and Sanitation Committees (WSCs) on their roles on O&M of WSS facilities. This evidence was contained in Report on Formation and Training of Water User Committees of the newly constructed water source. The Report was dated March 25th, 2023, 2023. According to the report, 20 water user committee members – 9 of whom were female were trained for 05 Point water sources in the district. The report was prepared by the Community Development Officer, Ms. Jane Francis Namemba. The training was conducted on February 24th, 2023.</p>	3
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Investment Management

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:</p> <p>Score 4 or else 0</p>	<p>There was no evidence of existence of an up-to-date LG asset register in the District water Office.</p>	0
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11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDP/III) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p>	<p>There was evidence that the DWO conducted desk appraisals for all WSS projects in the budget for the current FY and whether investments are derived from the LGDP</p> <p>Appraisal forms dated 13/06/2023 for the following projects were verified:</p> <ul style="list-style-type: none"> i. Extension of piped water scheme from Kisaabwa to Bubondo S/C (1.5km); ii. Supply and installation of Three (@ 10,000L) Water Tanks to Bukango, Kawoko and Kayunga P/Ss; and iii. Construction of a 3,000Cub.M valley Tank at Kyankonko Village <p>All projects were derived from Pg. 87/88 of the DDP</p>	4
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11

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

c. All budgeted investments for current FY have completed applications from beneficiary communities:

Score 2

Annual Work Plan 2023-2024 submitted under cover letter Ref - CR/158/1 dated June 30th, 2023 and received at the Ministry of Water and Environment on July 28th, 2023. Letter was signed for Chief Administrative Officer by Mr. Peter N. Ruhweeza with copies to the Permanent Secretary - MoFPED, Permanent Secretary - MoLG, the Resident District Commissioner- Bukomansimbi, the Chairperson LC5 - Bukomansimbi, RWRC4 - Wakiso, The District Internal Security Officer - Bukomansimbi, the Chairperson Works and Technical Services - Bukomansimbi, the Chief Finance Officer-Bukomansimbi, the Chief Internal Auditor - Bukomansimbi, and File.

25 Hardware projects planned in 2023/2024 were contained in the work plan and reflected in the Budget Annexed to the work plan. They included:

- Supply and Installation of Three 10 Cubic Meter HDPE (#03);
- Sitting and Drilling of one production well at Kayanga in Kitanda Sub County;
- Extension of Piped System by 4 km in Bigasa;
- Rehabilitation of Boreholes (#18);
- Construction of one 3,000 Cubic Meter Valley Tank at Kyankonko in Kitanda Sub County; and
- Extension of Piped Water Scheme by 2km Bubondo-Kisabwa in Butenga Sub County

Letters of request or Application Forms for some of these projects planned for 2023/2024 were not available during the field visit for the assessment. There was no evidence of the application form for Production Borehole at Kayanja, Kitanda sub county as well as application forms for boreholes (#018) to be rehabilitated.

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2

There was evidence that field-based appraisals were conducted for WSS projects to determine whether they are technically feasible, environmentally, and socially acceptable and the designs have been customized in case of any technical issues

Field Appraisal Forms dated 20/06/2023 were verified

i. Extension of piped water scheme from Kisaabwa to Bubondo S/C (1.5km);

ii. Supply and installation of Three (@ 10,000L) Water Tanks to Bukango, Kawoko and Kayunga P/Ss; and

iii. Construction of a 3,000Cub.M valley Tank at Kyankonko Village

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2

There was evidence that all water infrastructure projects for the Current FY were screened for environmental and social risks before being approved for Construction. There were nine Water and Environment projects implemented in the Current FY namely:

- 1) Supply and delivery of Borehole spare parts and other accessories
- 2) Supply and delivery of one Motor cycle
- 3) Supply and delivery of laptop
- 4) Supply and installation of Three-10,000litres Institution Rain water harvesting tanks, one at St. Anthony Mbirizi, one at Kayunga Moslem P/S and one at Kawoko COU P/S
- 5) Extension of 3km of Butenga-Kawoko piped water supply system from Bubondo to Kisaabwa Butenga Sub County
- 6) Extension of 3km of Bigasa piped water supply system to some parts of Kitanda Sub County
- 7) Siting, drilling and pump testing of one production borehole at Kayanja LC 1 in Kitanda Sub County
- 8) Supply and delivery of stationery, printing, binding and photocopying
- 9) Construction of one 3,000cum valley tank at Kyankoko in Kitanda Sub County

Of these, three projects required screening. The screening was done by Mugenyi Francis the Senior Environment Officer and Namemba Jane Frances CDO at the Water Department. They were:

- 1) Supply and installation of Three-10,000litres Institution Rain water harvesting tanks, one at St. Anthony Mbirizi, one at Kayunga Moslem P/S and one at Kawoko COU P/S 2/11/2023
- 2) Extension of 3km of Bigasa piped water supply system to some parts of Kitanda Sub County screened on 24/10/2023; and
- 3) Construction of one 3,000cum valley tank at Kyankoko in Kitanda Sub County was screened on 13/10/2023.

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>There was evidence that the water infrastructure investments were incorporated in the LG approved procurement plan. The sampled investments were: Supply and installation of 16,000 l HDPE water harvesting tanks budgeted at Ugx 41,000,000, Construction of a valley tank at Mikisa village budgeted at Ugx 45,000,000; and Extension of a 5 Km water pipe to Kisaabwa village estimated at Ugx 92.196,000.</p>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>There was evidence of minute Buko05/DCC/09/22-23 of the contracts committee meeting which sat on September 5, 2023 and approved the procurement of the Extension of piped water to Kisaabwa village; and minute Buko05/DCC/03/22-23 of the contracts committee meeting which sat on March 13, 2023 and approved the procurement of the project for the supply and installation of one, 16,000L and two, 10,000ltrs PVC Rain water harvesting tanks including tank stand platforms and brick walling protection around the tanks</p>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>There was evidence of letter dated July 4, 2022, appointing the District Engineer, the CDO, the District Environment officer and the Senior Labour officer on the project implementation team for the WSS and all the LG projects.</p>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>There was evidence of technical design specifications from the District water Officer. The works for: Supply and installation of water tanks at Mbulire SSS and Kagangazi PS specified 16,000 and 10,000 HPDE tanks respectively; and the works for Extension of Piped water system in Kisaabwa in Butenga Sub count had specifications for the pipe sizes, and connections to be used.</p>	2

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p>	<p>There was evidence of the environment screening reports for the WSS projects to confirm the participation of the CDO and Environment officer and the District Engineer in the monthly technical supervision of the WSS projects. The sampled reports were: Environment Screening report for extension of pipe water to Kisaabwa village dated August 10, 2022 signed by the CDO, and Environment officer and endorsed by the District Engineer and; Environment Screening report for Supply and installation of one 16,000 l tank and two 10,000 l tanks at Mbulire SSS and Kagangazi dated January 23, 2023 signed by the CDO, and Environment officer and endorsed by the District Engineer.</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>			
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts</p>	<p>There was evidence that in the sampled contracts, that the DWO had verified works and initiated payments of contractors within specified timeframes in the contracts</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>	<p>o If 100 % contracts paid on time: Score 2 o If not score 0</p>	<p>VN 3107178 of 23/12/2022 being payment of UGX 5,501,303 to M/S RB Mubiru Services Ltd against Certificate No.3 for retention component of the extension of 5km piped water project from Butenga - Kawoko</p>	
			<p>The payment certificate was signed by DWO on 22/11/2022 and by the CDO and the Environment Officer on 14/11/2022</p>	
			<p>VN 4208746 of 02/03/2023 being payment for retention of UGX 1,826,972 to M/S Zombe Enterprises Ltd against Certificate No.3 for the extension of piped water Buyoga to Kibinge S/C</p>	
			<p>The Payment certificate was signed by DWO on 02/01/2023, and by CDO and the Environment Officer on 03/01/2023</p>	
			<p>VN 3107178 of 23/12/2022 being payment of retention of UGX 1,477,876 to M/S RB Mubiru Services Ltd against Certificate No.2 for the construction of 2-Valley Tanks at Kisaka and Ntuuma S/Cs</p>	
			<p>The payment certificate was signed by DWO, CDO and the Environment Officer on 14/11/2022</p>	

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:</p> <p>Score 2, If not score 0</p>	<p>There was evidence of complete procurement files for the WSS with records as required. The sampled projects were: BUKO818/WRKS/2022-23/00011 Extension of Piped water system in Kisaabwa in Butenga Sub county, whose requisition was made on August 4, 2022, advert was made on August 25, 2022, evaluation was completed on October 14, 2022 and contract signed on November 22, 2022 at an award price of Ug Shs 92,099,000; and BUKO818/WRKS/2022-23/00009 Supply and installation of one 16,000 l tank and two 10,000 l tanks at Mbulire SSS and Kagangazi PS, whose requisition was made on August 4, 2022, advert was made on March 14, 2023, evaluation was completed on April 1, 2023 and contract signed on April 20, 2022 at an award price of Ugx Shs 40,999,100.</p>	2
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Environment and Social Requirements

13	<p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p> <p>Score 3, If not score 0</p>	<p>There was a Grievance File in the Water and Environment Department of Bukomansimbi DLG. They used a Template copied from some Appendix in a document authored by the Government Ministry of Agriculture. The layout differed from the conventional Grievance Log. Nonetheless, grievances were recorded therein.</p> <p>The most recent entry was dated 20/8/23 and was that of a one Mr. Maweje of Mikisa village in Bukomansimbi. The Grievance Redress Committee of Mikisa Valley complained of the heaps of soil that had been left inside the Dam yet there were no trenches in that Dam that would enable flow-off of the water. This led to stagnation of water in the Dam. The case was referred to a one Matovu to follow-up and give an answer.</p>	3
14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>No such dissemination was reported.</p>	0

15	Safeguards in the Delivery of Investments <i>Maximum 10 points on this performance measure</i>	a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0	No such plans were implemented for the previous FY. Instead Plans are being prepared for the Current FY.	0
15	Safeguards in the Delivery of Investments <i>Maximum 10 points on this performance measure</i>	b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 3, If not score 0	<p>There was evidence to show that some WSS projects are implemented on land where the LG had proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances.</p> <p>For each of the drilled production boreholes, the land consent agreements were as follows:</p> <ul style="list-style-type: none"> • Agreement for Valley Tank at Mikisa Village, Bukango Sub County was signed by sserwadda Livingstone Tel - 0700677758 and Fred Bisatu Tel - 0753600953 Land Owners on November 21st, 2022 and Muwonge Badru Chairperson Mikisa Village, Bukango Sub County. <p>However, there were no Land Agreements, Land Use Consent or MoU for the Rain water Harvesting Tanks.</p>	0

15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p>	<p>There was evidence that E&S Certification forms were completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>VN 3107178 of 23/12/2022 being payment of UGX 5,501,303 to M/S RB Mubiru Services Ltd against Certificate No.3 for retention component of the extension of 5km piped water project from Butenga - Kawoko</p> <p>The payment certificate was signed by DWO on 22/11/2022 and by the CDO and the Environment Officer on 14/11/2022</p> <p>VN 4208746 of 02/03/2023 being payment for retention of UGX 1,826,972 to M/S Zombe Enterprises Ltd against Certificate No.3 for the extension of piped water Buyoga to Kibinge S/C</p> <p>The Payment certificate was signed by DWO on 02/01/2023, and by CDO and the Environment Officer on 03/01/2023</p> <p>VN 3107178 of 23/12/2022 being payment of retention of UGX 1,477,876 to M/S RB Mubiru Services Ltd against Certificate No.2 for the construction of 2-Valley Tanks at Kisaka and Ntuuma S/Cs</p> <p>The payment certificate was signed by DWO, CDO and the Environment Officer on 14/11/2022</p>	2
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:</p> <p>Score 2, If not score 0</p>	<p>There was evidence that the CDO and environment Officers undertook monitoring to ascertain compliance with ESMPs. Reports were presented for:</p> <p>1) Installation of rain water harvesting in three schools dated 2nd June 2023;</p> <p>2) Extension of 5 km of Butenga/Kawoko Water supply System from Kisaabwa to Kisojjo village dated 10th May 2023;</p> <p>The reports were written by Mugenyi Francis the Senior Environment Officer.</p>	2

**Micro-scale
Irrigation
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>There was evidence of 8 beneficiaries with 23.5 acres and 10 non beneficiaries with 23 acres in the financial year 2021/2022. There was evidence of 22 beneficiaries with 91 acres and the non-beneficiaries were not documented for financial year 2022/2023</p>	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>There was evidence that the LG had increased acreage of newly irrigated land where in the financial year 2021/2022 the acreage was 46.5 acres which increased to 91 acres in the financial year 2022/2023 giving a percentage increase of 95.7%</p>	2
2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 	<p>There was evidence that the average score in the micro-scale irrigation for LLG performance assessment was 80%:</p> <p>1 Bigasa Subcounty 60%</p> <p>2 Bukango S/C 100%</p> <p>3 Bukomansimbi Town Council 80%</p> <p>4 Butenga Town Council 100%</p> <p>5 Butenga Subcounty 100%</p> <p>6 Kagologolo Town Council 100%</p> <p>7 Kibinge Subcounty 60%</p> <p>8 Kigangazi Town Council 60%</p> <p>9 Kitanda Subcounty 60%</p> <p>The average score was 80%</p>	4

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0

There was evidence that the development component of micro-scale irrigation grant amounting to 510,819,351/= for the financial year 2022/2023 had been used on eligible activities. Sampled activities included;

1. VN 6439064 of 28/06/2023 being payment of UGX 24,075,719 to M/S Ferest Investments Ltd for supply and installation of irrigation equipment at Nayiga Shakira's farm.

2. VN 6439065 of 28/06/2023 being payment of UGX 22,560,000 to M/S Ferest Investments Ltd for supply and installation of irrigation equipment at Joseph Mathia's farm.

3. VN 6439066 of 28/06/2023 being payment of UGX 22,560,000 to M/S Ferest Investments Ltd for supply and installation of irrigation equipment at Mutesi Sofia's farm.

4. Awareness raising of leaders both at district and LG as detailed in report dated 15/2/23 (62 attendees), 7/6/23 (45 attendees), 10/2/23 (33 attendees for Bigasa SC), 17/2/23 (20 attendees for Kitanda SC) and 9/2/23 (34 attendees for Kigangaizi TC)

5. Farm visits to farmers with farmer IDs BUKOMANSIMBI/2023-01-23/Male/32947 (Ssempija Hussein) dated 29/01/23 of Bukomansimbi TC SC, BUKOMANSIMBI/2023-01-09/Male/30611 (Kikomoko Yusuf) dated 29/01/2020 of Kitanda SC and BUKOMANSIMBI/2022-06-22/Male/26772 (Makeera Salim) dated 27/12/2022 of Bigasa SC who had successful expressions of interests

6. Awareness raising of farmers at LLG level dated 7/6/23 (45 attendees), 10/2/23 (33 attendees for Bigasa SC), 17/2/23 (20 attendees for Kitanda SC) and 9/2/23 (34 attendees for Kigangaizi TC)

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0	There was evidence that the farmers signed Acceptance Forms confirming that equipment is working well, before the LG made payments to the suppliers.	1
	Maximum score 6		<p>i. VN 6439064 of 28/06/2023 being payment of UGX 24,075,719 to M/S Ferest Investments Ltd for supply and installation of irrigation equipment at Nayiga Shakira’s farm; The Acceptance Form had been signed on 17/06/2023;</p> <p>ii. VN 6439065 of 28/06/2023 being payment of UGX 22,560,000 to M/S Ferest Investments Ltd for supply and installation of irrigation equipment at Joseph Mathia’s farm; The Acceptance Form had been signed on 17/06/2023; and</p> <p>iii. VN 6439066 of 28/06/2023 being payment of UGX 22,560,000 to M/S Ferest Investments Ltd for supply and installation of irrigation equipment at Mutesi Sofia’s farm; The Acceptance Form had been signed on 17/06/2023</p>	
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0	There was evidence of contracts done by Ferest Investments Limited which had a contract sum of 550,512,813/= and the Agricultural Engineers estimate was 685,200,000/= creating a variation of 19.7% which falls within the -/+20% variation of Agricultural Engineers Estimate.	1
	Maximum score 6			
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY	There was evidence that 22 contracts were signed, installed and completed under procurement reference number BUKO818/WRKS/2022-2023/00016 by Ferest Investments Limited in the financial year 2022/2023.	2
	Maximum score 6	<ul style="list-style-type: none"> • If 100% score 2 • Between 80 – 99% score 1 • Below 80% score 0 	Sampled installed and completed systems included farmer IDs BUKOMANSIMBI/2023-01-23/Male/32947 (Ssempija Hussein) completed on 22/06/23 of Bukomansimbi TC, BUKOMANSIMBI/2023-01-09/Male/30611 (Kikomeko Yusuf) completed on 22/06/2023 of Kitanda SC and BUKOMANSIMBI/2022-06-22/Male/26772 (Makeera Salim) completed on 22/06/2022 of Bigasa SC who had successful expressions of interests. This gave a percentage completion rate of 100% in the previous financial year	

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	a) Evidence that the LG has recruited LLG extension workers as per staffing structure • If 100% score 2 • If 75 – 99% score 1 • If below 75% score 0	The Production Department had 18 Approved positions of extension workers, 13 were filled and 5 Vacant, as per the departmental staff structure. The filled posts constituted 72% of the establishment	0
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF • If 100% score 2 or else score 0	There was evidence that irrigation demonstration site(s) in different LLGs met standards as defined by MAAIF such as the existence of a water source, transmission and distribution lines from an approved supplier like gentex with accessories such as reservoir, pipes and fittings and a power source for sampled farmers with farmer IDs BUKOMANSIMBI/2023-01-23/Male/32947 (Ssempija Hussein) of Bukomansimbi TC, BUKOMANSIMBI/2023-01-09/Male/30611 (Kikomeko Yusuf) of Kitanda SC and BUKOMANSIMBI/2022-06-22/Male/26772 (Makeera Salim) of Bigasa SC	2
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	b) Evidence that the installed micro-scale irrigation systems during last FY are functional • If 100% are functional score 2 or else score 0	There was evidence that the micro-scale irrigation systems installed during last FY are functional with the existence of a water source, transmission and distribution lines from an approved supplier like gentex with accessories such as reservoir, pipes and fittings and a power source for sampled installed irrigation facilities with farmer IDs BUKOMANSIMBI/2023-01-23/Male/32947 (Ssempija Hussein) of Bukomansimbi TC, BUKOMANSIMBI/2023-01-09/Male/30611 (Kikomeko Yusuf) of Kitanda SC and BUKOMANSIMBI/2022-06-22/Male/26772 (Makeera Salim) of Bigasa SC	2

Performance Reporting and Performance Improvement

5	Accuracy of reported information: The LG has reported accurate information	a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0	Three LLGs of Kagologolo TC, Kitanda and Kibinge Sub Counties were sampled to ascertain the accuracy of information on filled position of extension Workers as follows;	0
	Maximum score 4		<p>1. Kagologolo TC staff list had 2 names of extension workers, Agriculture Officer, Ssempijja</p> <p>Robert and Animal Husbandry Officer. Bwetunge Joseph. The HR list had only one, Ssempijja</p> <p>Robert</p> <p>2. Kitanda SC staff list had 2 extension workers, Agriculture Officer, Sekitooleko Joseph and</p> <p>Animal Husbandry Officer, Mugerwa Paul. The HR list had the same number and names of officers.</p> <p>3. Kibinge SC list had 2 extension workers, Agriculture Officer, Kutumba Hassan and Assistant</p> <p>Animal Husbandry Officer, Tumwine Richard. The HR list also had the same number and names of officers</p> <p>Information on filled position oh extension workers in the sampled LLG was not accurate</p>	

5	Accuracy of reported information: The LG has reported accurate information	b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0	The was evidence that information on established irrigation demonstration site(s) installed and functioning was accurate because of the existence of a water source, transmission and distribution lines from an approved supplier like gentex with accessories such as reservoir, pipes and fittings and a power source for sampled facilities with farmer IDs BUKOMANSIMBI/2023-01-23/Male/32947 (Ssempija Hussein) of Bukomansimbi TC, BUKOMANSIMBI/2023-01-09/Male/30611 (Kikomeko Yusuf) of Kitanda SC and BUKOMANSIMBI/2022-06-22/Male/26772 (Makeera Salim) of Bigasa SC	2
	Maximum score 4			

6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0</p>	<p>There was evidence of quarterly reports dated 14/02/2023 for second quarter, 26/05/2023 for third quarter and 27/07/2023 for Fourth quarter since money was received in second quarter, there were no activities in first quarter.</p> <p>There was evidence of expression of interest for sampled farmer IDs BUKOMANSIMBI/2023-01-23/Male/32947 (Ssempija Hussein) dated 23/01/23 of Bukomansimbi TC SC, BUKOMANSIMBI/2023-01-09/Male/30611 (Kikomeko Yusuf) dated 09/01/2023 of Kitanda SC and BUKOMANSIMBI/2022-06-22/Male/26772 (Makeera Salim) dated 22/06/2022 of Bigasa SC who had successful expressions of interests</p>	2
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0</p>	<p>There was evidence of quarterly reports dated 14/02/2023 for second quarter, 26/05/2023 for third quarter and 27/07/2023 for Fourth quarter since money was received in second quarter, there were no activities in first quarter There was evidence of 353 expressions of interest where 333 were successful having 82.0% male and 18.0% female with 20 unsuccessful EOIs. There was evidence of 201 farm visits prepared where 136 were successful farm visits, 0 unsuccessful and 65 ongoing</p>	1
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0</p>	<p>There was evidence that the LG had prepared quarterly report using information compiled from LLGs such as Bukomansimbi TC, Kagorogoro TC, Kigangaizi TC, Butenga TC, Butenga SC, Kibinge SC, Kitanda SC, Bigasa SC, Bukango SC in the MIS dated 14/02/2023 for second quarter, 26/05/2023 for third quarter and 27/07/2023 for Fourth quarter since money was received in second quarter, there were no activities in first quarter.</p>	1
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>d) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0</p>	<p>There was evidence that LG developed an approved Performance Improvement Plan for the lowest performing LLGs such as Bukango SC, Bukomansimbi TC, Butenga TC, Kagologolo TC and Kitanda SC dated July 2023 approved and signed by the Chief Administrative Officer in July 2023</p>	1

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	There was no evidence that LG Implemented Performance Improvement Plan for lowest performing LLG of Bukango SC, Bukomansimbi TC, Butenga TC, Kagologolo TC and Kitanda SC	0
	Maximum score 6			

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	The Production Department had 18 Approved positions of extension workers. Thirteen (13) were filled and 5 vacant. The LG budgeted for extension workers as per departmental staff structure. The total annual wage provision for the 13 filled positions was UGX 332,400,000	1
	Maximum score 6			

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	ii Deployed extension workers as per guidelines score 1 or else 0	The LG had 18 approved positions of extension workers. Only 13 were filled and deployed. The LG therefore, did not deploy extension workers in accordance with the staffing norms. The 13 were deployed as follow; Kitanda SC - Sekitoleko Joseph (AO) and Mugerwa Paul (AHO) Bukango SC - Walukagga Dan (AAO) Bigasa SC - Kajjabwangu Steven (AHO) and Kaweesa Benedict (AO). Kibinge SC - Katumba Hassan (AO) and Tumwine Martin (AHO). Butenga SC - Ismail Asimwe (VO) Seguya Vincent (AHO) and . Kasozi Abdu (AO) Kagologolo TC - Ssempijja Robert (AO) and Bwetunge Joseph AHO) Bukomansimbi TC - Nakalema Nasiimu (AO) and (AHO)	0
	Maximum score 6			

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> <p>Maximum score 6</p>	<p>b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0</p>	<p>Extension workers were working in LLGs where they were deployed, in the sampled LLGs of Kagologolo TC, Kitanda and Kibinge SCs. The extension workers presented their activity report for review as follows;</p> <p>Kagologolo TC. Agriculture Officer, Ssempijja Robert, presented activity report dated 4th October 2022, 12th January 2023, 20th April 2023 and 20th June 2023; and Animal Husbandry Officer, Bwetunge Joseph's reports were dated 30th July 2022, 29th September 2022, 29th January 2023 and 29th June 2023</p> <p>Kitanda SC. The Agriculture Officer, Sekitooleko Joseph's reports were dated 13th October 2022, 21st December 2022, 21st March 2023 and 27th June 2023; and Animal Husbandry Officer, Mugerwa Paul's reports were dated 12th July 2022, 10th November 2022 and 6th June 2023.</p> <p>Kibinge SC. Veterinary Officer, Tumwine Richard's reports were dated 28th July 2022, 22nd September 2022, 30th March 2023 and 28th June 2023; and Agriculture Officer, Katumba Hassan's reports were dated 30th September 2022, 30th January 2023 and 20th July 2023</p>	2
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> <p>Maximum score 6</p>	<p>c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0</p>	<p>Extension workers deployment has been publicized and disseminated to the Slumped LLGs as per the lists displayed on the noticeboards, of the sampled LLGs, as follows;</p> <p>Kagologolo TC list dated 17th September 2023 had the names of extension workers, Agriculture Officer, Ssempijja Robert - Tel. 0758 324 891 and Animal Husbandry Officer. Bwetunge Joseph- Tel. 0754 896 977</p> <p>Kitanda SC list dated 6th February 2023 had 2 names extension workers, Agriculture Officer, Sekitooleko Joseph - Tel. 0701 126 956 and Animal Husbandry Officer, Mugerwa Paul, Tel. 0709 669 375</p> <p>Kibinge SC list dated 22nd August 2022, had 2 extension workers, Agriculture Officer, Katumba Hassan Tel. 0754 544 984 and Assistant Animal Husbandry Officer, Tumwine Richard. Tel. 0751 773 180</p>	2

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	<p>a) Evidence that the District Production Coordinator has:</p> <p>i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0</p>	<p>Ten appraisal reports of extension workers were sampled to establish the dates of their appraisal. They were appraised by their respective SASs (Sub County Chiefs) or Town Clerks, as follows;</p> <p>1. Nakalema Nasimu, Agriculture Officer (Bukoma TC) was appraised by Kizza Daniel – TC, on 13th July 2023; 2. Bwetunge Joseph, Animal Husbandry Officer (AHO) (Bukoma TC) was appraised by Kizza Daniel – TC, on 30th June 2023; 3. Lubowa Ronald, Animal Production Officer (Bukango SC) was appraised by Luyimbaazi Henry – SAS on 30th June 2023; 3. Asiimwe Ismail, Veterinary Officer (Butemba TC) was appraised Kibuuka Swibu TC, on 19th June 2023; 4. Mugerwa Paul, Assistant Animal Husbandry Officer (Kitanda SC) was appraised by Lutaaya Ahmed , SAS on 28th June 2023. 5. Tumwine Richard, Assistant Animal Husbandry Officer (Kibinge SC) was appraised by Ssali Andrew, SAS, on 30th June 2023; 6. Kutumba Hassan, Agriculture Officer (Kibinge SC) was appraised by Ssali Andrew, SAS, on 30th June 2023; 8. Kasozi Badru, Agriculture Officer (Bigasa SC) was appraised by Kabinga Michael, SAS, on 1st July 2023; 9. Sseguya Vincent, Assistant Animal Husbandry Officer (Butenga SC) was appraised by Bulonge Achileo, SAS, on 1st July 2023; and 10. Ssempiila Robert, Agriculture Officer (Kitanda SC) was appraised by Lutaaya Ahmed SAS, on 22nd June 2023</p> <p>Three extension workers were appraised outside the prescribed time period</p>	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	<p>a) Evidence that the District Production Coordinator has;</p> <p>Taken corrective actions: Score 1 or else 0</p>	<p>Information on corrective action taken basing on appraisal reports was not Availed for review.</p> <p>It was noted that the appraisers outlined the competence gaps of the officers appraised. However, the HoD and HR division did not consolidate that information into a departmental PIP</p>	0

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	There was evidence that training activities were conducted in accordance to the training plans at District level with monthly reports dated 27/6/23 (15 attendees) by Kaawo Muburak Kawere (District) and 9/06/2023 (9 attendees) by Mujuni NsiimeKi Deus (District)	1
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8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	ii Evidence that training activities were documented in the training database: Score 1 or else 0	There was no evidence of training activities documented in the training database.	0
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Management, Monitoring and Supervision of Services.

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. Maximum score 10	a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0	There was evidence that the LG has appropriately allocated the micro scale irrigation grant as follows (Pg.22 of the Approved Budget): (i) capital development (micro scale irrigation equipment) UGX 748,173,263.25 (75%); and (ii) complementary services UGX 249,391,087.75 (25%) These allocations include co-funding projection of UGX 486,745,000.00	2
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9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p>	<p>There was evidence on Pg.22 of the Approved Budget that budget allocations have been made towards complementary services in line with the sector guidelines:</p> <ul style="list-style-type: none"> (i) 15% awareness raising of local leaders UGX 37,408,663; (ii) 10% procurement, Monitoring and Supervision) UGX 24,939,108; and (iii) 75% for enhancing farmer capacity for uptake of micro scale irrigation UGX 187,043,315. 	2
	<p>Maximum score 10</p>			
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>There was evidence that the co-funding projection of UGX 486,745,000.00 had been reflected in the LG Budget and allocated as per guidelines: (Pg 22 of the Approved Budget)</p>	2
	<p>Maximum score 10</p>			
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>There was evidence that the LG has used the farmer co-funding of UGX 486,745,000.00 following the same rules applicable to the micro scale irrigation grant:</p> <p>As derived from Pg.22 of the Approved Budget: The IPF from MAIF was UGX 510,819,351.00</p> <p>Co-Funding Projection was UGX 486,745,000.00</p> <p>Total Budget for micro-scale Irrigation was UGX 997,564,351.00 that had appropriately been allocated UGX 748,173,263.25 (75%) for Capital Development and UGX 249,391,087.75 for complimentary services</p>	2
	<p>Maximum score 10</p>			

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>There was evidence of sensitization meetings and minute report dated 16/3/2023 (63 attendees) and 8/2/23 (53 farmers) where leaders attended of which DPO and DTPC and LLGs were party to the meetings.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 <p>Less than 70% score 0</p>	<p>There was evidence of monitoring and supervision reports 8/02/2023 for quarter three and 21/06/2023 for quarter four. However, there were no systems to monitor in quarter two and one. Quarterly reports also form part of the supervision and monitoring reporting dated 10/10/2022 for First quarter, 21/03/2023 for second quarter, 29/05/2023 for third quarter and 06/07/2023 for Fourth quarter. Field visits indicated evidence of adequacy and efficiency of micro irrigation equipment in terms of water conservation for the sample IDs BUKOMANSIMBI/2023-01-23/Male/32947 (Ssempija Hussein) dated 29/01/23 of Bukomansimbi TC, BUKOMANSIMBI/2023-01-09/Male/30611 (Kikomeko Yusuf) dated 29/01/2020 of Kitanda SC and BUKOMANSIMBI/2022-06-22/Male/26772 (Makeera Salim) dated 27/12/2022 of Bigasa SC who had successful expressions of interests. There was evidence of equipment inventory and asset register as sampled for Ssemwogerere Anselm report dated 23/8/23</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>There was evidence of trainings of farmers about the servicing and maintenance of equipment at sites where installations were completed in the financial year 2022/2023 with farmer IDs BUKOMANSIMBI/2023-01-23/Male/32947 (Ssempija Hussein) completed on 22/06/23 of Bukomansimbi TC, BUKOMANSIMBI/2023-01-09/Male/30611 (Kikomeko Yusuf) completed on 22/06/2023 of Kitanda SC and BUKOMANSIMBI/2022-06-22/Male/26772 (Makeera Salim) completed on 22/06/2022 of Bigasa SC who had successful expressions of interests. There was evidence of hands on trainings dated 28/6/23</p>	2

10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines Maximum score 8	c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0	There was evidence of that the LG had provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines through hands on training reports dated 28/6/23 (15 attendees) by the Senior Agricultural Engineer and Principle Agricultural Officers	2
10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines Maximum score 8	d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0	There was evidence that the LG had established and run farmer field schools/irrigation demo sites as per the guidelines with report dated 8/06/2023 and farmer field schools situated in Mr. Mulindwa Paul Irrigation Site in Butenga SC and Mr. Kavule Wilson Irrigation Site in Bigasa SC.	2
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture. Maximum score 4	a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0	There was evidence that the LG had conducted activities to mobilize and sensitize farmers as per guidelines (i.e. farmer meetings, radio talk shows, farmer-to-farmer events, demonstrations by irrigation equipment suppliers) meetings and minute report dated 7/6/23 (45 attendees), 10/2/23 (33 attendees for Bigasa SC), 17/2/23 (20 attendees for Kitanda SC) and 9/2/23 (34 attendees for Kigangaizi TC) There was evidence of radio talk shows on Bukomansimbi FM dated 21/6/23	2
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture. Maximum score 4	b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0	There was evidence that the district had trained staff and sensitized political leaders at District and LLG levels (mobilizing farmers to participate on irrigation and irrigated agriculture) meetings and minute report dated 7/6/23 (45 attendees), 10/2/23 (33 attendees for Bigasa SC), 17/2/23 (20 attendees for Kitanda SC) and 9/2/23 (34 attendees for Kigangaizi TC)	2
Investment Management				
12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines Maximum score 8	a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0	There was evidence of a register containing delivery notes of equipment such as solar modules, pipes and accessories, pumps and tanks with asset register as sampled for Ssemwogerere Anselm report dated 23/8/23	2

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>There was evidence that the LG kept and up-to-date database of applications (EOIs) for the current and previous FY at the time of the assessment with EOIs from sampled farmers with farmer IDs BUKOMANSIMBI/2023-01-23/Male/32947 (Ssempija Hussein) dated 23/01/23 of Bukomansimbi TC, BUKOMANSIMBI/2023-01-09/Male/30611 (Kikomeko Yusuf) dated 09/01/2023 of Kitanda SC and BUKOMANSIMBI/2022-06-22/Male/26772 (Makeera Salim) dated 22/06/2022 of Bigasa SC who had successful expressions of interests</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>There was evidence that the district had carried out farm visits to farmers that submitted complete Expressions of Interest (EOI) for sampled farmers with farmer IDs BUKOMANSIMBI/2023-01-23/Male/32947 (Ssempija Hussein) dated 23/01/23 of Bukomansimbi TC SC, BUKOMANSIMBI/2023-01-09/Male/30611 (Kikomeko Yusuf) dated 09/01/2023 of Kitanda SC and BUKOMANSIMBI/2022-06-22/Male/26772 (Makeera Salim) dated 22/06/2022 of Bigasa SC who had successful expressions of interests</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects:</p> <p>Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>The District Agricultural Engineer publicized the list farmers eligible for the micro irrigation program. The list dated 6th February 2023, had 59 names including the following;</p> <ol style="list-style-type: none"> 1. Nakaweesi Immaculate of Kitanda SC, Makukuulu Parish, Kikuuta village 2. Ssajabi Godfrey Kitanda SC, Ndeeba Parish, Vvunza village 3. Kisaalu Francis of Kibinge SC, Kisojjo parish, Kassebwavu village 4. Nabakooza Betty of Kibinge SC, Mirambi parish, Mirambi village 5. Namubiru Betty of Butenga SC, Kisiita parish, Kyakatebe village 	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>There was evidence of an amended procurement work plan dated November 9, 2023, for the production department with projects for design, supply and installation of micro irrigation supply systems budgeted at Ugx 443,790,000.</p>	1

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0	There was evidence of an email dated January 10, 2023 circulated to: NEC Agro CMC Limited; Anjana Projects Limited; SOLARNOW Limited; Balton Uganda Limited; Anjana Projects Limited, and Ferest Investments Limited requesting for quotations for irrigation equipment. These had all been pre-qualified by MAAIF.	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0	There was evidence minutes Buko04/DCC/01/23-24 of the Contracts committee meeting which sat on January 3, 2023 and of emails sent to the prequalified micro irrigation systems suppliers dated January 10, 2023 to confirm that the selection of the irrigation equipment supplier based on the set criteria . However only one supplier namely Ferest Investments Limited responded. Subsequently negotiations were made to agree on the final price. There was evidence of an evaluation report dated February 17, 2023 which recommended award of the contract for the irrigation equipment supply to the supplier.	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0	There was evidence of minute Buko04/DCC/03/22-23 of the contracts committee meeting which sat on March 13, 2023 and approved the procurement of the micro-scale irrigation systems for the previous FY.	1
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0	There was evidence of of emails sent to the prequalified micro irrigation systems suppliers dated January 10, 2023 . However only one supplier namely Ferest Investments Limited responded. Subsequently negotiations were made to agree on the final price. Then, Contracts witnessed by the beneficiaries were signed with the responsive bidder. The sampled contracts were: Contract agreement dated March 24, 2023 for the design, supply and installation of micro scale irrigation systems to Kiryasaaka SSS; Contract agreement dated March June 13, 2023 for the design, supply and installation of micro scale irrigation systems to Kateregga Muhamadi; and Contract agreement dated May 4, 2023 for the design, supply and installation of micro scale irrigation systems to Mutesi Sofia.	2

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0	There was evidence that the irrigation demonstration site(s) installed were in line with the design output sheet (generated by the MIS/IrriTrack App for sampled farmer IDs of BUKOMANSIMBI/2023-01-23/Male/32947 (Ssempija Hussein) of Bukomansimbi TC, BUKOMANSIMBI/2023-01-09/Male/30611 (Kikomeko Yusuf) of Kitanda SC and BUKOMANSIMBI/2022-06-22/Male/26772 (Makeera Salim) of Bigasa SC	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	There was evidence that the LG had conducted regular technical supervision of the irrigation demonstration sites dated, 23/01/2023 for quarter two, 23/3/23 for quarter three, 19/6/23 for quarter four. There was no implementation in the first quarter.	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	h) Evidence that the LG has overseen the irrigation equipment supplier during: i. Testing the functionality of the installed equipment: Score 1 or else 0	There was evidence that the LG had overseen the irrigation equipment supply, installation and testing for functionality with supervision reports dated 23/01/2023 for quarter two, 23/3/23 for quarter three, 19/6/23 for quarter four sampled that included sampled farmer IDs BUKOMANSIMBI/2023-01-23/Male/32947 (Ssempija Hussein) completed on 22/06/23 of Bukomansimbi TC, BUKOMANSIMBI/2023-01-09/Male/30611 (Kikomeko Yusuf) completed on 22/06/2023 of Kitanda SC and BUKOMANSIMBI/2022-06-22/Male/26772 (Makeera Salim) completed on 22/06/2022 of Bigasa SC	1
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	There was evidence that the LG had overseen the irrigation equipment hand-over to the Approved host/beneficiary Farmer with sampled signed acceptance form of irrigation system dated 16/6/23 for Kikomeko Yusuf (BUKOMANSIMBI/2023-01-09/Male/30611) and Ssempija Hussein (BUKOMANSIMBI/2023-01-23/Male/32947) dated 17/6/23	1

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	<p>There was no evidence that the Local Government made payments to suppliers within specified timeframes:</p> <p>i. VN 6439064 of 28/06/2023 being payment of UGX 24,075,719 to M/S Ferest Investments Ltd for supply and installation of irrigation equipment at Nayiga Shakira's farm; The payment had been requested on 04/05/2023 and executed on 28/06/2023 (beyond 10 working days);</p> <p>ii. VN 6439065 of 28/06/2023 being payment of UGX 22,560,000 to M/S Ferest Investments Ltd for supply and installation of irrigation equipment at Joseph Mathia's farm; The payment had been requested on 04/05/2023 and executed on 28/06/2023 (beyond 10 working days); and</p> <p>iii. VN 6439066 of 28/06/2023 being payment of UGX 22,560,000 to M/S Ferest Investments Ltd for supply and installation of irrigation equipment at Mutesi Sofia's farm; The payment had been requested on 04/05/2023 and executed on 28/06/2023 (beyond 10 working days)</p>	0
Maximum score 18				
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	<p>There was evidence of complete procurement files for Microscale irrigation systems with record as required. The sampled projects were: BUKO818/WRKS/2022-23/00016 Design, Supply and installation of small scale irrigation systems in Kiryasaaka SSS, whose requisition was made on January 3, 2023, advert was made on February 15, 2023, evaluation was completed on March 10, 2023 and contract signed on March 24, 2023 at an award price of Ug Shs 24,995,235; BUKO818/WRKS/2022-23/00009 Design, Supply and installation of small scale irrigation systems for Kateregga Muhamadi, whose requisition was made on January 3, 202, advert was made on February 15, 2023, evaluation was completed on March 15, 2023, and contract signed on June 13, 202 at an award price of Ug Shs 30,541,891; and BUKO818/WRKS/2022-23/00009 Design, Supply and installation of small scale irrigation systems for Mutesi Sofia, whose requisition was made on January 3, 2023, advert was made on February 15, 2023, evaluation was completed on March 15, 2023 and contract signed on May 4, 2023 at an award price of Ugx 25,183,925.</p>	2
Maximum score 18				

Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	There was evidence that the Local Government had displayed details of the nature and avenues to address grievance in public areas with notice dated 29/01/23	2
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0	There was a grievance Log at the Micro-scale irrigation department. The first case was dated 14/08/2021 and was logged by Magezi Joseph who complained of high payment costs. The last case was dated 16/09/2023 and was that of Theft of a Solar Pump.	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	The case of theft of the Solar pump, dated 14/08/2021, was investigated and was not yet resolved during the time of this assessment. It was escalated to police who advised the farmer to provide more security.	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	The case of Magezi Joseph, dated 14/08/2021, was responded to. The Irrigation department got quotations from the Supplier and gave it to him.	1

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>Cases in the Grievance Log showed that Micro-scale irrigation grievances had been reported on in line with LG grievance redress framework. So was the case of Magezi Joseph dated 14/08/2021, the case of Galiwango Charles dated 18/11/2022 and others.</p>	1
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Environment and Social Requirements

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p>	<p>There was evidence that LGs had disseminated Micro-scale irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agro-chemicals and safe disposal of chemical waste containers. Farm visits for sampled farmers with IDs BUKOMANSIMBI/2023-01-23/Male/32947 (Ssempija Hussein) dated 29/01/23 of Bukomansimbi TC, BUKOMANSIMBI/2023-01-09/Male/30611 (Kikomeko Yusuf) dated 29/01/2020 of Kitanda SC and BUKOMANSIMBI/2022-06-22/Male/26772 (Makeera Salim) dated 27/12/2022 of Bigasa SC</p> <p>There was evidence that contract agreements were signed instead of MOUs for with sampled signed agreement of Kikomeko Yusuf (BUKOMANSIMBI/2023-01-09/Male/30611) dated 29/01/2020 of Kitanda SC</p>	2
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15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.</p> <p>i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0</p>	<p>There was no evidence that costed ESMPs were incorporated into designs, BoQs, bidding and contractual documents. Costing was done not on a farmer-to-farmer basis but for the entire project. The costing was done by Francis Mugenyi Francis the Senior Environment Officer. The report was titled: ENVIRONMENT AND SOCIAL SAFEGUARDS MANAGEMENT PLAN FOR MICRO-IRRIGATION SUB-PROJECTS IN BUKOMANSIMBI DISTRICT' dated 27th January 2023.</p> <p>The costing total for all projects was UGX2,200,000/-.</p> <p>Whereas the costing was done, nothing was included in the BoQs. The irrigation officer said money for irrigation was sent from Headquarters when calculated for farmer use and not to be spent on extra-curricular activities costed elsewhere.</p>	0
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15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	This was not yet done.	0
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	<p>There was evidence that E&S Certification forms were completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects. Certification Forms signed by the Agricultural Engineer/project Manager, District Production Officer, Senior Environment Officer, DCDO, District Internal Auditor and approved by the CAO were presented. They were all signed on 22/06/2023 except CAO who signed the following day, 23/06/2023.different days. They were for a series of Farmers, some sampled as:</p> <ol style="list-style-type: none"> 1) Kikomeko Yusuf of Mbulile village; 2) Miss Namayanja Jane of Nakatete village; 3) Mr. Kapere Musa of Kyalutanga village; 4) Miss Namugga Sununa of Mbirizi village; and 5) Mr. Kateregga Mohammed of Ntuuma Kisolini village. 	1
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	<p>There was evidence that E&S Certification forms were completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects. Certification Forms signed by the Agricultural Engineer/project Manager, District Production Officer, Senior Environment Officer, DCDO, District Internal Auditor and approved by the CAO were presented. They were all signed on 22/06/2023 except CAO who signed the following day, 23/06/2023.different days. They were for a series of Farmers, some sampled as:</p> <ol style="list-style-type: none"> 1) Kikomeko Yusuf of Mbulile village; 2) Miss Namayanja Jane of Nakatete village; 3) Mr. Kapere Musa of Kyalutanga village; 4) Miss Namugga Sununa of Mbirizi village; and 5) Mr. Kateregga Mohammed of Ntuuma Kisolini village. 	1

**Crosscutting
Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	The Chief Finance Office was not substantively appointed. Duties were performed by Principal Internal Auditor Ssempungu Isamael, Internal Auditor, as per his appointment letter dated 8th May 2020, DSC Min. no.7.2/2020	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The District Planner, Namazzi Kevin Ssegawa, was substantively appointed as per her appointment letter dated 16th May 2023, DSC Min. no. 14.6/2023	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The District Engineer was not substantively appointed. Duties were performed by, the Senior Civil Engineer, Saazi Martin, as per his appointment letter dated 28th July 2009, DSC Nin, no. 4/July/2009	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The District Natural Resources Officer, Lwanga Bezzeketta, was substantively appointed as per his appointment letter dated 2nd June 2016, DSC, Min. no. 13.1/2916	3

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	The District Production Coordinator, Sekiwunga G.W was substantively appointed as per his appointment letter dated 22nd February 2019, DSC Min. no. 2.4/2019	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	The District Community Development Officer, Lunyolo Gertrude was substantively appointed as per her appointment letter dated 10th January 2018, DSC Min. no. 25.1/2017	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The District Commercial Officer was not substantively appointed. Duties were performed by the Principal Commercial Officer, Barungi Patrick, as per his appointment letter dated 22nd February 2019, DSC in. no. 3.1/06/2019	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	The Senior Procurement Officer, Kawooya Bashir was substantively appointed as per his appointment letter dated 1st August 2018, DSC Min. no. 17.2/2017	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	The Procurement Officer, Nassamula Betty, was substantively appointed as per her appointment letter dated 10th March 2014, DSC Min. no. BDLG/DSC/5/2014	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>i. Principal Human Resource Officer, score 2 or else 0</p>	<p>The Principal Human Resource Officer, Nakamoga Mariam was substantively appointed as per her appointment letter dated 9th September 2013' DSC Min. no. 26.2/AUGUST/2013</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>j. A Senior Environment Officer, score 2 or else 0</p>	<p>The Senior Environment Officer, Mugenyi Francis, was substantively appointed as per his appointment letter dated 28th January 2021, DSC Min. no.1.3/2021</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>k. Senior Land Management Officer /Physical Planner, score 2 or else 0</p>	<p>The Senior Land Management Officer, Nalunkuma Sumaya, was substantively appointed as per her appointment letter dated 6th March 2022, DSC Min. no. 5.25/2020</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>l. A Senior Accountant, score 2 or else 0</p>	<p>The Senior Accountant, Namara Prossy was substantively appointed as per her appointment letter dated 17th June 2019, DSC Min. no. 9.2/2019</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0</p>	<p>The Principal Internal Auditor, Masembe Muzamil was substantively appointed as per his appointment letter dated 20th October 2021, DSC Min. no 28/06/2021</p>	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0</p>	<p>The Principal Human Resource Officer (Secretary DSC) was not substantively appointed. Duties were performed by the Senior Human Resource Officer, Kalinzi Bruce, as per his appointment letter dated 31st January 2022, DSC Min. no. 3,2/2022</p>	0
2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG Maximum score is 15</p>	<p>a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).</p>	<p>The LG had 9 LLGs. Five SCs and four 4 TCs. The appointment details of the Senior Assistant Secretaries and Town Clerks were as follows;</p> <p>SAS</p> <p>1. Ssali Andrew, Kibinge SC, was substantively appointed as per the appointment letter dated 30th April 2019, DSC Min. no. 09.3/2019; 2. Lutaaya Ahamed, Kitanda SC, was substantively appointed as per the appointment letter dated 11th May 2021, DS, Min, no. 12.1/2021; 3. Balonge Achileo, Parish Chief performed duties of the Senior Assistant Secretary, at Butenga SC, as per his appointment letter dated 26th June 2018, DSC Min. no. 18.2/2018. 4. Kabinga Michael, Bigasa SC, was substantively appointed as per the appointment letter Dated 5th May 2021, DSC Min. no. 20/APRIL/2021; 5. Lukyamuzi Henry, Parish Chief, performed duties of the Senior Assistant Secretary at Bukango SC, as per his appointment letter dated 31st May 2016, DSC Min.no. 5.4/2016;</p> <p>TCs</p> <p>6. Kizza Daniel Kabaziguruka, Bukomansimbi TC, was substantively appointed as per the appointment Letter dated 26th April 2016, DSC Min. no. BDLG / DSC/2014; 7. Kibuuka Kizito Swabu, Butenga TC, was substantively appointed as per the appointment letter dated 26th April 2012, DSC Min. no. 69/2012; 8. Semwogerere Abdul Karim, Parish Chief, performed duties of the Senior Assistant Secretary at Kagologolo TC, as per his appointment letter dated 26th April 2012, DSC Min. no. MIN/APRIL/2012; and 9. Ntanda Ahmed, Kigangazzi TC, was substantively appointed as per the appointment letter dated 21st March 2019, DSC Min. no. 05.1/2019</p> <p>Two Senior Assistant Secretaries and one Town Clerk were not substantively appointed</p>	0

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG
Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

The LG had 9 LLGs. Five SCs and four 4 TCs. The appointment details of the Community Development Officers and Senior Community Development Officers were as follows;

CDO

1. Kayemba Khanfred, Kibinge SC, was substantively appointed as per the appointment letter dated 24th April 2012, DSC Min. no. MIN/15/2/2013; **2.** Nassaka Janet, Kitanda SC was substantively appointed as per the appointment letter dated 7th October 2019, DSC Min. no. 27.2/2019; **3.** Ddmulira Shaban, Parish Chief, performed duties of the CDO at Bigasa SC, as per the appointment letter dated 26th June 2018, DSC Min. no. 118.4/2018; **4.** Nakityo Josephine, Butenga SC, was substantively appointed as per the appointment letter dated 30th April 2019, Min. no. 10.1/2019; **5.** Kironde Ismael, Parish Chief, performed duties of the CDO at Bukango SC, as per the appointment letter dated 3rd October 2014, DSC Min. no. 05/2014.

S/CDO

6. Namujjuzi Agnes, Bukomansimbi TC, was substantively appointed as per the appointment letter dated 30th April 2019, DSC Min. no. 09.1/2019; **7.** Nakityo Josephine, Butenga SC, was substantively appointed as per the appointment letter dated 30th April 2019, DSC Min. no. 10.1/2019; **8** , Nankya Zubedda, Parish Chief, performed duties of the S/CDO, at Kagologolo TC as per the appointment Letter dated 7th October 2019, DSC Min. no. 27.1/2019; and **9.** Nabunje Immaculate, Parish, performed duties of the S/CDO at Butenga TC as per the appointment letter dated 3rd September 2018, DSC Min. no. 28.1/2018;.

Two CDOs and two SCDO were not Substantively appointed

2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG</p> <p>Maximum score is 15</p>	<p>c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.</p>	<p>The appointment details of S/Accounts Assistants and Accounts Assistants, were as follows;</p> <p>1. Kibaya Steven, SAA, Kibinge SC was substantively appointed as per the appointment letter dated, 1th May 2021, DSC Min. no. 09.10/2021; 2. Nanziri Sarah, SAA, Kitanda SC, was substantively appointed as per the appointment letter dated, 6th March 2000, DSC Min. no. 5.23/2000; 3. Tumusiime John Butenga SC, was substantively appointed as per his appointment letter dated 8th May 2018, DSC Min. no. 11.1/2018; 4. Nantambi Juliet, SAA, Bigasa SC, was substantively appointed as per the appointment letter dated, 10th January 2018, DSC Min. no. 28.2/2017; 5. Namubiru Harriet, Bukomansimbi TC, was substantively appointed as per the appointment letter dated, 15th February 2011, DSC Min. no. MIN/OCTOBER/2010; 6. Katamba Vincent, SAA, Butenga TC, was substantively appointed as per the appointment letter dated, 31st May 2016, DSC Min. no. 7.2/2016; 7. Bukango TC. The position of SAA was Vacant; 8. Kigangazzi TC. The position of SAA was Vacant; and 9. Kagologolo TC. The position of SAA was Vacant</p> <p>Three positions of Sen Accounts Assistant / Accounts Assistants were vacant</p>	0
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Environment and Social Requirements

3	<p>Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.</p> <p>Maximum score is 4</p>	<p>If the LG has released 100% of funds allocated in the previous FY to:</p> <p>a. Natural Resources department,</p> <p>score 2 or else 0</p>	<p>There was evidence that LG had released 100% of funds allocated in the previous FY to the Natural Resources Department</p> <p>Derived from Pg.18 of the annual Financial Statements: Statement of Appropriations</p> <p>The budget for Natural Resources was UGX 195,937,673 and all of it had been disbursed to the department (100% budget performance).</p>	2
3	<p>Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.</p> <p>Maximum score is 4</p>	<p>If the LG has released 100% of funds allocated in the previous FY to:</p> <p>b. Community Based Services department.</p> <p>score 2 or else 0.</p>	<p>The LG had released only 97.2% of funds allocated in the previous FY to Community-Based Services Department</p> <p>Pg.18 of the annual Financial Statement: "Statement of Appropriations"</p> <p>The budget for Community Based Services was UGX 106,339,649 out of which only UGX 103,365,143 had been disbursed to the department representing 97.2% of the budget.</p> <p>The district did not receive UGX 2,974,506 from Ministry of Gender YLP Action Fund</p>	0

4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>a. If the LG has carried out Environmental, Social and Climate Change screening, score 4 or else 0</p>	<p>There were three DDEG projects namely:</p> <ol style="list-style-type: none"> 1) Supply and installation of Bukomansimbi District Head Quarters' Sign post; 2) Completion of Fencing of Bukomansimbi District Head Quarters; and 3) Procurement, supply and engraving of Laptops <p>Of these, only one project needed screening. That was Completion of Fencing of Bukomansimbi District Head Quarters. Screening for this was done by Mugenyi Francis the Senior Environment Officer and Lunyolo Gertrude the DCDO on 18/10/2022.</p>	4
4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG), score 4 or 0</p>	<p>Screening results showed no need for ESIA.</p>	4
4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);; score 4 or 0</p>	<p>Costing was done by Mugenyi Francis the Senior Environment Officer and Lunyolo Gertrude the DCDO on 18/10/2022. It was costed at UGX1,700,000/-.</p>	4

Financial management and reporting

5	Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.	<p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p>	From the list of Audit Opinions for FY 2022/2023, issued by the Auditor General on 17th Jan. 2024, Bukomansimbi DLG (Vote No.818) received a clean (un-qualified) audit opinion for the year.	10
6	Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p> <p>score 10 or else 0.</p>	<p>There was evidence that the LG had provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year (but one) on 01/12/2022 (before the end of February 2023) This statement includes actions against all findings where the</p> <p>Some of the issues in the report:</p> <ol style="list-style-type: none"> 1. Revenue shortfall of UGX 42,377,000 in 2021/22; 2. Pervasive lack of internal controls in the DLG; and 3. Failure to pay pension arrears of more than UGX 100M 	10
7	Evidence that the LG has submitted an annual performance contract by August 31st of the current FY	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p> <p>score 4 or else 0.</p>	There was evidence that the LG had submitted the annual Performance Contract and Procurement Plan for 2023/2024 within the time limit on 3rd Aug. 2023 (before 31/08/2023); A physical copy CR/154/1 dated 01/08/2023 was verified.	4
Maximum score is 10				
Maximum Score 4				

8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p> <p>maximum score 4 or else 0</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>There was evidence that The LG submitted the Annual Performance Reports for the year 2022/2023 to PSST beyond August 31, 2023 as follows:</p> <p>Q1 report was submitted through the PBS on 16/01/2023;</p> <p>Q2 was submitted through the PBS on 13/02/2023;</p> <p>Q3 was submitted through the PBS on 28/04/2023; and</p> <p>Q4 was submitted through the PBS on 03/08/2023 (before 31st Aug. 2022)</p>	4
9	<p>Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year</p> <p>Maximum score is 4</p>	<p>If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>There was evidence that the LG did submit all the Annual Performance Reports for the year 2022/2023 to PSST before August 31, 2023. Further verification of the records revealed the following:</p> <p>Q1 report was submitted through the PBS on 16/01/2023;</p> <p>Q2 was submitted through the PBS on 13/02/2023;</p> <p>Q3 was submitted through the PBS on 28/04/2023; and</p> <p>Q4 was submitted through the PBS on 03/08/2023 (before 31st Aug. 2022)</p> <p>All reports were submitted through the PBS</p>	4

**Education Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. <i>The Maximum Score of 70</i>	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The District Education Officer, Zziwa Patrick, was substantively appointed as per his appointment letter dated 18th January 2016, DSC Min. no. 51.1/2016	30
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. <i>The Maximum Score of 70</i>	b) All District/Municipal Inspector of Schools, score 40 or else 0.	The Education Department had 2 Inspectors of Schools. Their appointment details were as follows; 1. Senior Inspector of Schools, Mutebi Fred, was substantively appointed as per his appointment letter dated 29th June 2017, DSC Min. No. 14.1/2017; and 2. Inspector of Schools, Nkalubo Herbert, was substantively appointed as per his appointment letter dated 11th May 2021, DSC Min. no. 0.8/2021,	40

Environment and Social Requirements

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

There was evidence that Bukomansimbi District Local Government carried out Environmental, Social and Climate Change screening for all Education projects for the previous FY. There were six projects implemented under Education for the last FY. They were:

The Maximum score is 30

1) Phased Construction of a 2 classroom block at Kiteredde PS in Bigasa SC;

2) Construction of one, 5 stances lined pit latrine at Kyansi COU Primary School in Butenga S/C

3) Construction of one, 5 stance lined pit latrine at Kawoko Muslim Primary School in Butenga Sub County

4) Construction of one 5 stance lined pit latrine at Sserinya P/S;

5) Supply, delivery and engraving of dust bins for schools; and

6) Supply, delivery and engraving of 4 office tables and 4 chairs for Education and Sports Department.

Projects 5 & 6 above did not require environmental screening. For the four that required screening, it was done by Mugenyi Francis the Senior Environment Officer and Lunyolo Gertrude the DCDO. It was done as follows:

1) Phased Construction of a 2 classroom block at Kiteredde PS in Bigasa SC was screened on 25/09/2022;

2) Construction of one, 5 stances lined pit latrine at Kyansi COU Primary School in Butenga S/C was screened on 13/01/2023;

3) Construction of one, 5 stance lined pit latrine at Kawoko Muslim Primary School in Butenga Sub County was screened on 28/07/2022;

4) Construction of one 5 stance lined pit latrine at Sserinya P/S was screened on 05/01/2023.

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
b. Social Impact Assessments (ESIAs) ,
score 15 or else 0.

Screening results showed no need for ESIA.

15

The Maximum score is 30

**Health Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.</p>	<p>The District Health Officer was not substantively appointed. Duties were performed by the Senior Medical Officer, Kato Alfred Tumusiime, as per his appointment letter dated 31st May 2016, DSC Min. no. 7.4/2016</p>	0
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0</p>	<p>The Assistant District Health Officer Maternal, Child Health and Nursing, Nakamya Harriet Iga, was substantively appointed as per her appointment letter dated 15th May 2021, DSC Min. no. 26/2021</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>c. Assistant District Health Officer Environmental Health, score 10 or else 0.</p>	<p>The Assistant District Health Officer - Environmental Health was not substantively appointed. Duties were performed by the Senior Health Inspector, Kipaho Cyprus, as per his appointment letter dated 7th April 2021, DSC Min. no. 18.2 2020</p>	0
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.</p>	<p>The Principal Health Inspector, Nzanzu Remegio was substantively appointed as the appointment letter dated 11th May 2021, DSC Min. no. 14.1 2021</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>e. Senior Health Educator, score 10 or else 0.</p>	<p>The Senior Health Educator, Walusimbi Richard was substantively appointed as per his appointment letter dated 10th January 2018, DSC Min. no. 31.13/2017</p>	10

1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>f. Biostatistician, score 10 or 0.</p>	<p>The Biostatistician, Katongole G. William, was substantively appointed as per his appointment letter dated 17th June 2015, DSC Min. no. 10.3/2015</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>g. District Cold Chain Technician, score 10 or else 0.</p>	<p>The District Cold Chain Technician, Juuko Sulaiman, was substantively appointed as per his appointment letter dated 1st November 2016, DSC Min. no. 19.1/2016</p>	10
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.</p>		
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>i. Principal Health Inspector, score 20 or else 0.</p>		
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>j. Health Educator, score 20 or else 0</p>		

Environment and Social Requirements

Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

Maximum score is 30

If the LG carried out:

a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

There was evidence that Bukomansimbi District Local Government carried out Environmental, Social and Climate Change screening for all health projects for the previous FY. Bukomansimbi DLG implemented four Health projects in the previous FY. They were:

- 1) Remodeling of the existing maternity ward at Butenga Health Centre IV to suit the need for MCH Services;
- 2) Construction of one 4 stance lined pit latrine with four shower rooms and a Urinal at Butenga HCIV;
- 3) Renovation and remodeling of the old theatre and repairing of cornices in Surgical ward and theatre apron at Butenga Health Centre IV in Butenga Sub County; and
- 4) Supply and delivery of assorted medical equipment for the maternity ward at Butenga Health Centre IV.

The last project on the list did not require screening. For the first three, screening was done by Mugenyi Francis the Senior Environment Officer and Lunyolo Gertrude the DCDO. They were done on the following dates:

- 1) Remodeling of the existing maternity ward at Butenga Health Centre IV to suit the need for MCH Services was screened on 17/10/2022;
- 2) Construction of one 4 stance lined pit latrine with four shower rooms and a Urinal at Butenga HCIV was screened on 14/12/2022; and
- 3) Renovation and remodeling of the old theatre and repairing of cornices in Surgical ward and theatre apron at Butenga Health Centre IV in Butenga Sub County was screened on 22/03/2023.

Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

Maximum score is 30

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

Screening results showed no need for ESIA.

**Micro-scale
Irrigation
Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation	If the LG has recruited; a. the Senior Agriculture Engineer <i>score 70 or else 0.</i>	The Senior Agriculture Engineer, Kaawo Mubarak Kawere, was substantively appointed as per his appointment letter dated 6th March 2022, DSC Min. no. 5.26/2022	70
<i>Maximum score is 70</i>				
Environment and Social Requirements				
2	New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.	If the LG: Carried out Environmental, Social and Climate Change screening <i>score 30 or else 0.</i>	<p>There was evidence that Bukomansimbi District Local Government carried out Environmental, Social and Climate Change screening for all Micro-scale Irrigation projects implemented in the last FY. There was one Demonstration project at Kiryasaaka SS and 21 farmers. Screening for the Demonstration was done by Mugenyi Francis the Senior Environment Officer and Namujjuzi Agnes the Senior CDO on 24/01/2023 whereas screening for the private farmers was done by Mugenyi Francis the Senior Environment Officer and Lunyolo Gertrude the DCDO on the following dates:</p> <p>1) Semakula Jude of Buwanga village, screened on 23/01/2023;</p> <p>2) Sembatya Farouk of Luwoko village, screened on 25/01/2023;</p> <p>3) Mutesi Monica of Kyakamunya village, screened on 23/01/2023;</p> <p>4) Sengendo Peter Koda of Gayaza 'B' village, screened on 25/01/2023; and</p> <p>5) Katerega Mohammed of Ntuuma Kisolini village, screened on 16/01/2023.</p> <p>Screening results showed no need for ESIA.</p>	30
<i>Maximum score is 30</i>				

**Water & Environment Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	The Civil Engineer (Water), Buyungo Denis, was substantively appointed as per his appointment letter dated 26th April 2012, DSC Min. no. MIN 4/APRIL/2012	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	The Assistant Water Officer for mobilization, Namemba J. Francis, was substantively appointed as per the appointment letter dated 4th January 2023, DSC Min. no. 28.1/2022	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	The Borehole Maintenance Technician, Kayiwa Ronald, was substantively appointed as per his appointment letter dated 22nd February 2012, DSC Min. no. 31/JAN/2012	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The Natural Resources Officer, Lwanga Bezzeketta Athanasius was substantively appointed as per the appointment letter dated 2nd June 2016, DSC Min. no.13,1/2016	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	The Environment Officer, Mugenyi Francis, was substantively appointed as per the appointment letter dated 25th January 2021, DSC Min. no. 1.3/2021	10

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.</p> <p><i>Maximum score is 70</i></p>	<p>f. Forestry Officer, score 10 or else 0.</p> <p>The Forestry Officer, Ndibwami Muhumuza Henry, was substantively appointed as per the appointment letter dated 31st May 2016, DSC Min. No. 5.24/2016.</p>	10
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Environment and Social Requirements

2	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects</p>	<p>If the LG:</p> <p>a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.</p> <p>There was evidence that Bukomansimbi District Local Government carried out Environmental, Social and Climate Change screening for all Water and Environment projects implemented in the previous FY. There were five Water and Environment projects implemented by the DLG in the previous FY, namely:</p> <p>1) Supply and installation of one, 16,000L and two, 10,000ltrs PVC Rain water harvesting tanks including tank stand platforms and brick walling protection around the tanks at Mbulire SSS, Kyaziiza P/S, Kigangazi P/S;</p> <p>2) Construction of a 3000cum Valley Tank at Mikisa LC 1 in Bukango Sub County Bukomansimbi District Financial Year 2022/23;</p> <p>3) Supply and delivery of borehole spare parts and other accessories;</p> <p>4) Extension of 5km piped water supply from Kisaabwa in Butenga Sub County to Kisojjo Trading Centre in Kibinge Sub County; and</p> <p>5) Supply and delivery of borehole spare parts and accessories.</p> <p>Of these, only 1, 2, & 4 required environmental screening. The screening was done by Mugenyi Francis the Senior Environment Officer and Namemba Jane Frances CDO at the Water Department as follows:</p>	10
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1) Supply and installation of one, 16,000L and two, 10,000ltrs PVC Rain water harvesting tanks including tank stand platforms and brick walling protection around the tanks at Mbulire SSS, Kyaziiza P/S, Kigangazi P/S screened on 23/1/2023;

2) Construction of a 3000cum Valley Tank at Mikisa LC 1 in Bukango Sub County Bukomansimbi District screened on 2/09/2022; and

3) Extension of 5km piped water supply from Kisaabwa in Butenga Sub County to Kisojjo Trading Centre in Kibinge Sub County screened on 10/8/2022.

2	Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.	Screening results showed no need for ESIA.	10
2	Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.	There was no evidence that Bukomansimbi District Local Government ensured that contractors got abstraction permits issued by DWRM. For the installation of the 16,000 litre Tank, no Abstraction Permit was needed. So was the case with Valley Tank at Mikisa since they use running surface water. But for the extension of the piped water supply where connection was picked from an existing system, it was not known whether there was an Abstraction Permit got under the Central Umbrella project under the Ministry of Water and Environment.	0