



LGMSD 2022/23

Bukwo District

(Vote Code: 567)

Assessment	Scores
Crosscutting Minimum Conditions	51%
Education Minimum Conditions	100%
Health Minimum Conditions	70%
Water & Environment Minimum Conditions	75%
Micro-scale Irrigation Minimum Conditions	100%
Crosscutting Performance Measures	60%
Educational Performance Measures	70%
Health Performance Measures	63%
Water & Environment Performance Measures	37%
Micro-scale Irrigation Performance Measures	76%

**Crosscutting
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): If so: Score 4 or else 0 	<p>There was evidence that infrastructure projects implemented using DDEG funding were functional and utilized as per the purpose of the projects</p> <p>When the Performance Assessment Team visited Tulel and Brickwork primary Schools, the only two Schools that had received lightning arrestors, it was established that they were functional and utilised as per the intended purpose.</p> <p>(The the lightening arresters were installed perfectly with all components required and therefore the school buldings are safe from lightening strikes)</p>	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> By more than 5%, score 3 1 to 5% increase, score 2 If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>The average score for LLG performance assessment was 72% in 2022 and 67% in 2023. There was a decline of 5%.</p>	0
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> If 100% the projects were completed : Score 3 If 80-99%: Score 2 If below 80%: 0 	<p>There was evidence that the DDEG funded investment projects implemented in the previous FY 2022/23 were completed as per work plan ie Supply of Lightning Arrestors page 38 of the Annual work Plan FY 2022/23</p> <p>The project of Supply of Seedlings to various Schools and members of the public was reflected on page 15 of the Annual Work plan FY 2022/23 reported to have to been completed on page 25 of the Budget Performance Report FY 2022/23</p>	3

3	<p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:</p> <p>Score 2 or else score 0.</p>	<p>The DDEG budget for Bukwo District for the FY 2022/2023 was UGX 163,593,764. UGX 120,973,595 was transferred to LLG leaving an effective budget of UGX 42,617,148. This was utilized as follows;</p> <ol style="list-style-type: none"> 1. Installation of lightning arrestors at UGX 16,519,992 2. Supply of tree seedlings at UGX 12,295,080 3. Capacity building at UGX 4,262,020 4. Monitoring UGX 6,393,030 5. And retention for construction of council hall of UGX 3,150,047 <p>According table 5 on page 6 of the DDEG guidelines for the FY 2021/2022 dated 27th January 2021, the LG should have spent at least 80% of its DDEG on capital investments. However UGX 19,670,031 was utilized on capital investments (lightning arrestors and retention) which amounted to only 46%, hence not compliant.</p>	0
3	<p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/- 20% of the LG Engineers estimates,</p> <p>score 2 or else score 0</p>	<p>The variations in the contract price and Engineer's estimates of the sampled DDEG projects were as follows:</p> <p>Variation = 100% ((Contract Price - Engineer's Estimate)/Engineer's Estimate))</p> <p>BUKW819/Suppls/22-23/00007 Supply of Lightning arrestors to Kortek, Mokoyon, Senendet and Brirwok, and Tulel Primary schools.-budgeted at UGX 41,300,000/= actual contract price was UGX 41,300,000/= with a variation of UGX 0 represented by 0.0%</p> <p>In conclusion,</p> <p>The variations were within the range of +/- 20% provided in the guidelines.</p>	2

Performance Reporting and Performance Improvement

4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate,</p> <p>score 2 or else score 0</p>	<p>According to the sampled Sub Counties of Kaptererwo, Saum and Bukwo T/C there was evidence that information on some of the positions filled in LLGs was inaccurate for instance:</p> <p>At Kaptererwo Sub County the staff list had Mr, Chemonges Peter as Senior Assistant Secretary, Ms. Cherot Suzan as a Community Development Officer and Cherotic Joan as Senior Accounts Assistant. The HRM staff list dated 1st July 2023 had Mr. Chelimo Enock Joram as the Senior Assistant Secretary.</p> <p>Saum Sub County staff list and attendance book had Mr. Kiplangat Too James as a Senior Assistant Secretary and the HR stafflist had Mr. Kiprotwo Hannington.</p>	0
4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <ul style="list-style-type: none"> • If 100 % in place: Score 2, else score 0. <p>Note: if there are no reports produced to review: Score 0</p>	<p>There was evidence that infrastructure constructed using the DDEG was in place as per reports proud by the LG</p> <p>Installation of Lightning Arrestors at Tulel and Brickwork Primary Schools Page 38 of Annual Work Plan and page 19 of the Budget Performance Reports</p> <p>There was a report dated 7 th June 2023 BY the District Engineer for Completion of Installation of Lightning Arresters in Tulel and Brickwok primary School</p>	2
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p>NB: The Source is the OPAMS Data Generated by OPM.</p>	<p>The 4 sampled LLGs were Chepkwasta S/C, Chesower S/C, Kortek S/C and Kapnandi T/C. These had assessment results as follows;</p> <ol style="list-style-type: none"> 1. Chepkwasta S/C scored 90% based on the assessment conducted by the DLG and 73% based on IVA. The deviation between the two was 17%. 2. Chesower S/C scored 44% based on the assessment conducted by the DLG and 25% based on IVA. The deviation was 19%. 3. Kortek S/C scored 81% based on the assessment conducted by the DLG and 52% based on IVA. The deviation was 29%. 4. Finally Kapnandi T/C scored 60% based on the assessment conducted by the DLG and 51% based on IVA. The deviation was 9%. <p>With the exception of Kapnandi T/C, all other LLGs had deviations outside the allowed +/-10%. Hence the assessment was not credible.</p>	0

5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results. Score: 2 or else score 0	No evidence was provided to show that the LG had developed a performance improvement plan for the 30% lowest performing LLGs.	0
5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY: Score 2 or else score 0	The District didn't implement the PIP for the 30% lowest performing LLGs in the financial year 2022/2023.	0

Human Resource Management and Development

6	Budgeting for and actual recruitment and deployment of staff Maximum 2 points on this Performance Measure	a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED. Score 2 or else score 0	There was evidence that Bukwo District had consolidated and submitted the staffing requirements for the FY 2023/24 to the MoPs on 15th September, 2023	2
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7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> <p>Score 2 or else score 0</p>	<p>The District conducted a tracking analysis of staff attendance on a monthly basis during the FY 2022/2023 for instance, the tracking analysis report dated 1st April 2023 covering the months of February, March and April 2023.</p>	2
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> <p>FY: Score 1 or else 0</p>	<p>There was evidence that LG had conducted appraisal for the HoDs during financial year 2022/2023 as follows;</p> <ol style="list-style-type: none"> 1. Mr. Toskin Tom, a District Community Development Officer was appraised on 30th June, 2023 supervised by Cheptanui Catherine D/CAO. 2. Ms. Kissa Irene Toskin Principal Human Resource Officer was appraised on 13th June 2023 supervised by Cheptanyi Catherine Ag.PAS. 3. Mr. Batya David Alinyo Principal Internal Auditor was appraised on 30th June 2023. 4. Mr. Mangushu Steven Ag. District Health Officer was appraised on 20th June 2023 supervised by Cheptanai Catherine the Ag.CAO. 5. Solution Fred Twalla District Education Officer was appraised on 5th June 2023 supervised by Cheptanui Catherine Ag. CAO. <p>The Assessment Team noted that some positions of HoD were vacant at the time of Assessment and there was no staff appointed by the CAO in acting capacities i.e the District Engineer while others like the CFO were not appraised.</p>	0
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Score 1 or else 0</p>	<p>The LG had implemented administrative rewards and sanctions as per guidelines, for instance;</p> <p>The meeting held on 10th August, 2023 under Min RSC/03/2023 Mr. Kiprotwo Allan a Health Assistant had been sanctioned to be cautioned against abandonment of Duty contrary to section F-S (2) (t), f-a (3)-(4) of the public service standing orders. The Officer apologized for defying the standing orders and asked for forgiveness. The committee recommended that the officer should be reinstated to service.</p>	1

7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p>	<p>There was no evidence that the District had established a Consultative Committee at the time of Assessment and the HRM acknowledged that the LG had never instituted it.</p>	0
8	<p>Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:</p> <p>Score 1.</p>	<p>The District recruited 142 staff in the financial year 2022/2023 and all accessed payroll not later than two months after appointment. These constituted 65 Teachers,30 Enrolled Nurses,30 enrolled Midwives, 5 Health Assistant,5 Health Information Assistants,1 Medical Officer, 1 Agricultural Officer, 2 Assistant Agricultural Officer, 2 Assistant Animal Husbandry Officers and 1 Fisheries Officer.</p> <p>Out of 142 ten were sampled for example,</p> <ol style="list-style-type: none"> 1. Cherop Easter, a teacher , assumed duty on 1st March 2023 and accessed payroll on 28th April, 2023. 2. Cherop Annet Education Assistant was posted on 1st March,2023 and accessed pay roll on 28 April 2023. 3. Annet Chepkwemai Education Assistant was posted on 1st March and accessed payroll on 28th April,2023. 4. Eunice Nafula Enrolled Nurse was posted on 1st March.2023 and accessed payroll on 28th April, 2023. 5.Chelangat Levi Enrolled Nurse was posted on 1st March and accessed pay roll on 28th April 2023. 6. Angeline Cherukut Nursing Officer was posted on 1st March,2023 and accessed payroll on 28th April,2023. 7.Moss Hakimu Agriculture Officer posted on 1st March, 2023 and accessed payroll on 28th April 2023. 8. Chepkurant Dennis Assistant Animal Husbandry Officer was posted on 1st March and accessed payroll on 28th April 2023. 9. Solomon Mutayi Fisheries Officer was posted on 1st March 2023 and accessed payroll on 28 April 2023. 10. Nelly Cheptoyek Health Information Assistant was posted on 1st March, 2023 and accessed payroll on 28th April. 	1

Pension Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:

Score 1.

The District had 20 staff who retired in the financial year 2022/2023 and all accessed their payroll within a period of two months, for instance;

1. Kurong Matia, a Senior Education Assistant, retired on 12th September, 2022 and accessed pension payroll in November 2022.
2. Lwendi Peter, a Education Assistant retired on 13th October, 2022 and accessed pension payroll in November 2022.
3. Matembo Timothy Education Assistant retired on 15th August,2022 and accessed pension payroll in November 2022..
4. Kityo Charles headteacher retired on 1st July, 2022 and accessed pension payroll in September 2022.
5. Webuyi William Sirali headteacher retired on 25th May, 2022 and accessed pension payroll in September, 2022.
6. Satya Wilfred Kitau Education Assistant 11 retired on 22nd September, 2022 and accessed pension payroll in November 2022.
7. Chelam Benadette Education Assistant retired on 21st June 2022 and accessed pension payroll in July 2022.
8. Peter Nakhaima Education Assistant retired on 27th July, 2022 and accessed pension payroll in August 2022
9. Cherukot Mary Education Assistant retired on 9th September, 2022 and accessed pension payroll in December 2022.
10. Kapkwomu Jackson Sali Education Assistant retired on 3rd July,2022 and accessed in November, 2022.
11. Cherutwo Francis District Community Officer retired on 5th November and accessed pension payroll in January 2023.

Management, Monitoring and Supervision of Services.

10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery Maximum 6 points on this Performance Measure	a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY: Score 2 or else score 0	Direct Transfers To LLGS were made in accordance with the requirements of the Budget as indicated below Q2, A total of UGX 40524,533 was transferred to LLGS against a total budget of UGX40524,533 Q3 A total of UGX 80649065 was transferred to LLGS against a total Budget of UGX 80649065 The Budget for the Q2 and Q3 stood at UGX 120,973598 The Performance Assessment Team found out from the CFO that funds were received in Q2 and Q3 only.	2
10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery Maximum 6 points on this Performance Measure	b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED). Score: 2 or else score 0	The LG did timely warranting of direct transfer of DDEG to LLGS for the FY 2022/2023 within 5 working days from the date of releases from MoFPED as follows; For quarter 2, cash limit date was 14th October 2022, amount was UGX 40,324,533, warranting was done on 14th October and transfer made on 21st October 2022. This was within 5 working days. For quarter 3, cash limit date was 18th January 2023, amount was UGX 80,649,065, warranting was done on 18th January 2023 and transfer made on 25th January 2023. This was within 5 working days.	2
10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery Maximum 6 points on this Performance Measure	c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter: Score 2 or else score 0	For quarter 2, UGX 40,324,533 was released on 21st October 2022 and communication to the LLGs was made on 20th October 2022. This was within 5 working days. For quarter 3, UGX 80,649,065 was released on 25th January 2023 and communication 2nd January 2023. This was made 17 working days before release of funds.	0
11	Routine oversight and monitoring Maximum 4 points on this Performance Measure	a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines: Score 2 or else score 0	There was evidence by way of four Quarterly monitoring reports that the District supervised and mentored all LLGS Qt 1 undated monitoring report was in place, Qt 2 undated report was in place Qt 3 undated monitoring report was in place, Qt 4 undated monitoring report was in place	0

11	Routine oversight and monitoring Maximum 4 points on this Performance Measure	b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up: Score 2 or else score 0	There was no documentary evidence that the monitoring reports were discussed by the TPC	0
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Investment Management

12	Planning and budgeting for investments is conducted effectively Maximum 12 points on this Performance Measure	a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: Score 2 or else score 0 Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0	There was evidence that the District maintained an updated assets register that covered general assets Buildings Vehicles Land . A list of acquired assets in the previous FY 2022/2023 had been extracted from the updated register The acquired assets in FY 2022/2023 included 6 Motor Cycles at a cost of UGX 37,080,000 ,acquired on 5th June 2023 for the Production department	2
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12	Planning and budgeting for investments is conducted effectively Maximum 12 points on this Performance Measure	b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets: Score 1 or else 0	The Board of Survey for FY 2021/2022 was not availed to the assessment Team for verification at the time of this assessment exercise despite numerous requests.	0
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12	Planning and budgeting for investments is conducted effectively Maximum 12 points on this Performance Measure	c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.	The Physical Planning committee produced only two sets of minutes against the requirement of four sets of minutes There was evidence at tt that the said minutes had been Submitted to the Ministry of Lands Housing and Urban Development. the meetings were held on the following dates On 10th October 2022, and on 20th January 2023 respectively.	0
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12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d.For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>Conducted Desk Appraisal For all projects in the FY 2022/23</p> <p>Projects included;</p> <p>Supply of lightening arresters to Kortek, Mokoyon, senendet and Tulel primary schools</p> <p>Supply of tree seedlings to various categories of communities.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>There was no documentary evidence that the LG had conducted field Appraisals</p>	0
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>Project profiles for FY 2023/24 with costing had been developed and discussed by TPC as per the meeting held on the 2nd October 2023 at Council Board room The Project profiles included projects from Health ,Education and Administration.</p>	1

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>None of the FY 2023/2024 DDEG financed projects listed in the LG FY 2023/2024 approved procurement plan had been screened for Environment and social risks/impacts.</p> <p>There was not any Environment and Social Monitoring plan developed for the DDEG projects.</p> <p>The FY 2023/2024 DDEG of projects included;</p> <ul style="list-style-type: none"> -Construction of 5 stance VIP latrine in the Education Department. - Gravity flow scheme extension from compassion tank to Kabambei Village in Kututi Parish, Bukwo Sub County -Construction of 2 stance VIP latrine at the District Council Hall -Gravity flow scheme extension from Masasha-lodge Tulei subcounty <p>Among others</p>	0
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>PDU of the DLG had evidence that all infrastructure projects for 2023/24 FY to be implemented using the DDEG were incorporated in the LG approved procurement plan signed on 15th Jun 2023 by the DCAO.</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p>	<p>The Contracts Committee approved all the DDEG projects for the FY 2023/2024 during the Contracts Committee meeting which was held on 30th September 2023 under MIN:39BDC/09/2023 of the committee. The DDEG projects approved were; Construction of 2 stance VIP Latrine at district council hall and Construction of the gravity flow scheme from Masasha lodge to Tulel Sub County.</p>	1

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:</p> <p>Score 1 or else 0</p>	<p>The LG had a project implementation team established as per CAO letter of appointment dated 04th Oct 2022; The team was appointed to take on projects for the whole of financial year of 2022/23 the team members included;</p> <p>Eng. Cheptegei George (DE)</p> <p>Sokutan Fred (DEO)</p> <p>Kitiyo Frankline (DPO)</p> <p>Mongusho Stephen (DHO)</p> <p>Chewere Jonah (District Labour Officer)</p> <p>Siwa Ben Sakajj (DCDO)</p> <p>Sikor Stephen Mella (DNRO)</p> <p>Aliwa David (Planner)</p> <p>Appointments of the Clerk of works done on 14th Oct 2022</p> <p>Sande Davis (COW)</p> <p>Araptai Ivan Sikoria (COW)</p> <p>Kipsang Newton (COW)</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:</p> <p>Score 1 or else score 0</p>	<p>There was evidence to show that all infrastructure projects implemented using DDEG followed the standard technical design; Examples of visited project included;</p> <p>Supply and installation of lightning arresters at Kortek, Mokoyon, Senendet and Brickwok Primary schools.</p> <p>Arrestors, saddle clips, copper tapes, Earth rods and test clamps were perfectly installed.</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0</p>	<p>From the reviewed contract management files there was a completion report prepared by the DE on 07th June 2023. Having all the environmental issues addressed.</p>	2

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):</p> <p>Score 1 or else score 0</p>	<p>The LG had evidence of Certified works and payments initiated within time frames:</p> <p>BUKW819/Suppls/22-23/00007 Supply of Lightning arresters at Kortk, Mokoyon, Senendet and Brirwok, and Tulel Primary schools. – Kapchorwa distributors as the contractor;</p> <p>payment request made by the contractor on 31st May 2023 and approved by the DE and DEO on 5th June 2023 and subsequent payments of</p> <p>23,293,200/=, 14,118,785/= and 705,000/= initiated and timely paid on 04th July 2023 under Voucher Nos. 5881945 and 6432021 respectively which was before the two (2) month required in the guideline.</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:</p> <p>Score 1 or else 0</p>	<p>The LG had only one DDEG funded infrastructure project. On the review of the project file, there was evidence to show that the LG had a complete procurement file with all records as per PPDA.</p> <p>BUKW819/Suppls/22-23/00007 Supply of Lightning arresters at Kortek, Mokoyon, Senendet and Brirwok, and Tulel Primary schools. – Kapchorwa distributors as the contractor; – approval of the Evaluation Report was done on 04th Nov 2022 Under minute number BUKWMIN: 13/04/11/2022-2023 titled consideration and approval of evaluation report, and Contract signing was done on 19th March 2023</p>	1

Environment and Social Safeguards

Grievance redress mechanism operational.

Maximum 5 points on this performance measure

a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.

Score: 2 or else score 0

There was evidence of the appointment letter dated 1st July, 2021 to Mr. Siwa Ben Sakajja (Current DCDO) signed by Ms. Cheptanui Catherine for CAO (current PAS) designating Mr. Sakajja as the Grievance Focal Person.

There was also evidence of appointment letters for the grievance redress committee (GRC) with assigned roles and tasks.

Members of the GRC

- Ms. Cheptanui Catherine, Chairperson. (PAS)
- Sakuton Fred Twalla (DEO)
- Kipruto Jonan (SLO)
- Kissa Irene Toskin (PHRO)
- Cheptegei Joel (Ag. DE)
- Sikor Stephen Mella (Ag. DNRO/ SEO).
- Siwa Ben Sakajja, Secretary (DCDO)

There was evidence of GRC meeting minutes from the meeting held on the 20th March, 2023 at CAO's Office where two grievances that is, rocks wrongly dumped in one of the community member's land from ACDP road project and; ACDP road project encroaching on community members land and destroyed some trees, were handled under Min. 5.

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>There was evidence of the centralised grievance log book provided by the grievance focal person during assessment.</p> <p>There was a defined complaints referral path/ Grievance redress mechanism in the form of a flow chart elaborate from the complaint reporting to solution and feedback to the complainant.</p> <p>Two cases were registered from ACDP road works where rocks were wrongly dumped in one of the community member's land from ACDP road project and; ACDP road project encroached on community members land and destroyed some trees. These were resolved by the contract by removing the dumped rocks and compensating the Project Affected People (PAPs)</p> <p>One case was also registered from the water sector where the road construction company (China State) broke a water pipe for the community and was instructed to repair it. This was also resolved.</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>If so: Score 1 or else 0</p>	<p>There was evidence of the Grievance redress mechanism displayed on the LG noticeboard.</p> <p>The Grievance Redress Mechanism was evidently publicised on Bukwo LG website.</p> <p>Website: https://www.bukwo.go.ug</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0</p>	<p>There was evidence that Environment, Social and Climate interventions had been integrated</p> <p>into the LGDP page92 aimed at increasing Forest cover in the mountainous areas at a Budget of UGX 10,000,000 Work Plan page 23 indicated procuring of seedlings and supplying them to the Communities to mitigate the effects of Climate Change</p>	1

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management score 1 or else 0	The LG disseminated the enhanced DDEG guidelines to LLGs on May 2022	0
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	(For investments financed from the DDEG other than health, education, water, and irrigation): c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary: score 3 or else score 0	There was not any other DDEG financed infrastructural project in the previous FY 2022/2023 annual approved procurement plan. Therefore, there was no ESMP to be incorporated in any BoQ	3
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change. Score 3 or else score 0	There was no additional impact from Climate Change to be costed for the supply of lightning arrestors	3
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 1 or else score 0	There was no evidence in the form of any land ownership document for the primary schools where the lightning arrestors were supplied availed during the assessment	0

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 1 or else score 0	There was no evidence of monitoring report for the supply of lightening arrestors to 5 primary schools.	0
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15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects: Score 1 or else score 0	There was no evidence of an Environmental and Social compliance certificate for the supply of lightening arrestors to 5 primary schools.	0
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Financial management

16	LG makes monthly Bank reconciliations Maximum 2 points on this Performance Measure	a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment: Score 2 or else score 0	The LG had carried out bank reconciliations of the following Accounts that were being maintained as at 30th June 2023 and up to date as at 30th September 2023 at the time of assessment General Fund Account balance of UGX50,223,896 UWEP balance UGX 153500 ACDP balance 2400	2
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17	LG executes the Internal Audit function in accordance with the LGA Section 90 Maximum 4 points on this performance measure	a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY. Score 2 or else score 0	There was evidence that the internal audit department had produced all the required internal audit reports as indicated: Qt 1 report dated 25th October 2022, Qt 2 report dated 25th January 2023, Qt3 report dated 25th May 2023, Qt 4 report dated 25th June 2023.	2
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17	LG executes the Internal Audit function in accordance with the LGA Section 90 Maximum 4 points on this performance measure	b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports. Score 1 or else score 0	There was no documentary evidence at the time of assessment	0
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17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>There was evidence that the internal audit reports for previous FY 2022/2023 were submitted to Accounting officer as follows as follows: 1st Qt report on 27th October 2022, Qt 2 report was submitted on 29th January</p> <p>Qt 3 report was submitted on 27th May 2023 Qt 4 report was submitted on 27th June 2023</p> <p>Submission to LGPAC</p> <p>Qt 1 report was submitted to LGPAC on 28th October 2022, Q2 report was submitted to LGPAC on 29th January 2023 Qt 3 report was submitted to LGPAC on 25th May 2023, Qt 4 report was submitted to LGPAC on 27th June 2023</p>	1
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Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>Local revenue collection FY2022/23 UGX 127,886,209 page 13</p> <p>Budget Local revenue FY 2022/2023 UGX 293,000,000 page 16</p> <p>Budget realisation UGX 127,886,209/UGX 293,000,000/100</p> <p>= 43.6%(44%) . This was not within +/- 10% as required</p>	0
19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% -10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>Local revenue decreased by UGX 28,677,765 (18%)</p> <p>local revenue FY 2021/22 was 156563,974 page 14 minus 127886209 page 13 FY 2022/2023</p> <p>=UGX 28,677,765 Constituting 18%</p>	0

20	Local revenue administration, allocation, and transparency Maximum 2 points on this performance measure.	a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0	The LG remitted the mandatory LLGs share of local revenues during the FY 2022/2023 as per the authenticated schedule by the CFO dated 30th June 2023 Local revenue remitted to LLGs UGX 32578764*100 =65% Total revenue collected UGX 50121176	2
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Transparency and Accountability

21	LG shares information with citizens Maximum 6 points on this Performance Measure	a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0	The LG awarded contracts and amounts for FY 2022/2023 which were available on file, endorsed by CAO and Senior Procurement Officer, published on the procurement Notice Board of the District Headquarters on 04th Nov 2022, the sampled awarded contracts were: BUKW 819/wrks/2022-2023/00004, Construction of a reservoir tank which was awarded to SOMAX Engineering services Ltd 47,525,520/=	2
			BUKW 819/wrks/2022-2023/00003 Upgrade and Extension of Bukwo gravity flow scheme was awarded to Kortek general agencies Ltd at 221,400,000/=	
			BUKW 819/wrks/2022-2023/00001 Construction of Staff house at Brim HCII was awarded to Kortek general agencies Ltd at 180,248,760/=	
			BUKW 819/wrks/2022-2023/00002 Construction of Staff house at Chepkwatsa HCII was awarded to Trinity Technical services Ltd at 180,000,000/=	
21	LG shares information with citizens Maximum 6 points on this Performance Measure	b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0	There was evidence that the LG results of National Assessment for FY 2021/22 were reflected on the LG website and Public Notice Board .The results were published by the Communication Officer and Information Technology Officer respectively The results were published on 4th August 2023 The results were a mix of good performance and poor performance in some area ie The highest score was 100% for micro scale irrigation minimum conditions The lowest score stood at 6% and was reflected in the micro scale irrigation in performance measures (http://www.bukwo.go.ug)	2

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>There was evidence that the LG conducted discussions eg barazas with public to provide feedback on issues of service delivery during previous FY 2022/2023</p> <p>The LG held a public baraza on the progress of PDM activities on according to the report to the CAO with subject matter "REPORT TO CHIEF ADMINISTRATIVE OFFICER ON RESPONSE ON THE PROGRESS OF PDM ACTIVITIES IN BUKWO DISTRICT DURING BARAZA". dated 12th May 2023. During that baraza, 109 PDM SAACCOS were formed and 106 were funded.</p>	1
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>The LG displayed information on charging policy which contained taxes rates, collection procedures and appeal procedures on the LG notice board on 15th August 2022. According to the information displayed, the assessment, collection and banking procedures were to be spearheaded by the Sub County Chiefs and their respective Sub Accountants, LC IIIs and Area Councilors. For the mechanisms of appeal were ACAO, Auditor, CFO and the LCV Finance Committee.</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>No information, with regards to IGG cases nor actions taken on the same matter, were provided at the time of assessment.</p>	0

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>In 2020, 3,441 pupils sat PLE of whom 1,226 passed in Divisions 1,2 and 3. This represented a pass rate of 36%.</p> <p>In 2022, 3,383 pupils sat PLE and 1,649 passed in Divisions 1,2,3 which represented a pass rate of 49%.</p> <p>There was an increase of 13 percentage points between 2020 and 2022, which was more than 5%</p>	4
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 3 • Between 1 and 5% score 2 • No improvement score 0 	<p>In 2020, 750 students sat UCE examinations of whom 179 passed in Divisions 1,2 and 3. This represented a pass rate of 24%.</p> <p>In 2022, 684 students sat UCE examinations and 238 passed in Divisions 1,2,3. This represented a 35% pass rate.</p> <p>There was an increase of 11 percentage points, which was more than 5%</p>	3
2	<p>N23_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.</p> <p>Maximum 2 points</p>	<p>a) Average score in the education LLG performance has improved between the previous year but one and the previous year</p> <ul style="list-style-type: none"> • By more than 5%, score 2 • Between 1 and 5%, score 1 • No Improvement, score 0 <p>NB: If the previous average score was 95% and above, Score 2 for any increase.</p>	<p>The average score for all LLGs in education was 91% in 2022 and 70 in 2023. There was a decline of 21% between the two assessments.</p>	0
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0</p>	<p>The total education development grant for 2022/2023 was UGX 766,120,000. This was utilised as follows; All of that allocated money was utilized in the construction of Senendet Seed Secondary School.</p>	2

3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0</p>	<p>The DEO, Environment Officer, and CDO all certified education construction projects before payment as follows;</p> <p>On the payment certificate No 2, the above officers all signed on the 8th of June 2023, and payment was made on 4th July 2023.</p> <p>On the payment certificate No. 4 for the Construction of a ten stance VIP latrine at Suam Primary School, all the above officers signed on 19th May 2023, and payment was made on 4th July 2023.</p> <p>On the payment certificate No. 6 for Construction of a two classroom block at Kaprigokin Primary School, all the above officers signed on 1st June 2026, and payment was made on 4th July 2023.</p>	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0</p>	<p>There was only one project in the education sector for FY 2022/2023 and the variations in the contract price and Engineer's estimates was as follows:</p> <p>Variation = 100% ((Contract Price - Engineer's Estimate)/Engineer's Estimate))</p> <p>MoES - UGIFT/wrks/2021-2022/00005 Construction of Senendet Seed school was budgeted at UGX 2,800,000,000 and actual contract price was UGX 2,833,391,108/= with a variation of UGX 33,391,108/= represented by - 1.2%,</p> <p>In conclusion,</p> <p>The variation was within the range of +/- 20% provided in the manual.</p>	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY</p> <ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 	<p>The completion status was below 80% by the closure of the financial year 2022/2023. This was picked from the progress reports for the month of June 2023 of the clerk of works reporting the completion status of 74%.</p>	0

4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines</p> <ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 	<p>The LG had 49 primary schools as per the staffing requirements of 7 teachers per school, the staff list had 572 and the approved was 592 teachers.</p> <p>$572/592 * 100 = 96.6\%$</p>	2
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4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,</p> <ul style="list-style-type: none"> • If above 70% and above score: 3 • If between 60 - 69%, score: 2 • If between 50 - 59%, score: 1 • Below 50 score: 0 	<p>The LG had 49 primary schools and 10 secondary schools. Of these, 44 primary schools and 8 secondary schools met the basic requirement and minimum standards as set in the DES guidelines</p> <p>52 out of 59 schools met the minimum guidelines, representing 88%, which was above 70%</p>	3
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Performance Reporting and Performance Improvement

5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>a) Evidence that the LG has accurately reported on teachers and where they are deployed.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 	<p>Kabei Primary School had 10 teachers on their deployment list obtained from the Education Department. Upon visiting the school, all the teachers on the deployment list were found at school, evidenced by their displayed teacher lists in the Headteacher's office and attendance register. These had 6 male teachers and 4 females</p> <p>Kortek Primary School had 16 teachers on their deployment list. On visiting the school, all the teachers were found at school including 13 male and 3 females</p> <p>Riwo Primary School had 15 teachers and all were found present at school, which included 11 male teachers and 4 female teachers.</p>	2
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5

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.

- If the accuracy of information is 100% score 2
- Else score: 0

The Education department had an asset register which reported on all the infrastructure in all the registered primary schools. In the sampled school;

1. For Kortek primary school, the asset register had 14 classrooms, 140 desks, 1 teacher accommodation, 16 tables and 10 chairs among others.
2. For Riwo Primary School, the asset register had 10 classrooms, 140 desks, 1 teacher's house, 8 tables and 10 chairs among others.
3. For Kabei Primary School, the asset register had 8 classrooms, 120 desks, 1 teacher's house, 8 tables and 9 chairs among others.

All these facilities were found present in the sampled schools during the field visits.

2

6

School compliance and performance improvement:

Maximum 12 points on this performance measure

a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:

- If 100% school submission to LG, score: 4
- Between 80 - 99% score: 2
- Below 80% score 0

All registered primary schools submitted their annual reports and budgets to the Education Department, complete with signatures of the Headteachers and SMC chair persons. However, not all the schools submitted before 30th January 2023.

For example;

1. Kapsekek Primary School submitted on 8th May 2023
2. Bukwo Primary School submitted on 25th October 2023
3. And Kabei Primary School on 17th June 2023 among others

0

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30- 49% score: 2 • Below 30% score 0 	<p>There was evidence that the Education department had supported all Primary Schools in the District to prepare School Improvement Plans, which represented 100%.</p> <p>For the sampled schools, all had in place school improvement plans;</p> <p>1. Kortek Primary School had a School Improvement Plan dated 27th January 2023. In it, the School had targets which included Syllabus coverage and improved performance, healthy pupils and teachers, and spoken language and interpretation understanding among others.</p> <p>2. Kabei Primary School had a School Improvement Plan dated 16th June 2023. Some of the concerns to address in the SIP were mid day meals, boundary encroachment and poor performance among others.</p> <p>3. And Riwo Primary School had a School Improvement Plan which was dated 18th July 2022. Among the issues to address were PLE pass rate, drop out rate, teacher - student ratio and school feeding among others.</p>	4
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 - 99% score 2 • Below 90% score 0 	<p>There was evidence that the Local Government had collected and compiled EMIS return forms for all the 49 registered UPE schools in the Financial Year 2022/2023. This was evidenced by the letter from the CAO to the Permanent Secretary on submission of UPE/USE data IPFS for 2022/2023 dated 2nd December 2022. This represented 100% submission</p>	4

Human Resource Management and Development

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>The LG had a wage budget of UGX 4,552,856,000 as per the Approved Budget Estimates for 2023/2024. This was to cater for 49 Primary School Headteachers and 523 Classroom Teachers</p>	4
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7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,</p> <p>Score 3 else score: 0</p>	<p>Teachers had been deployed as required by the sector guidelines which required that each school had at least a headteacher and 7 teachers. For the sampled schools, Kabei Primary School had a head teacher and 9 teachers, Kortek primary school had a head teacher and 15 teachers, and Riwo Primary school had a headteacher and 14 teachers.</p>	3
7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,</p> <p>score: 1 else, score: 0</p>	<p>Teacher deployment data not displayed on the notice boards at the Education department at the time of assessment.</p> <p>In the sampled schools, the deployment lists had been displayed in the headteachers' offices, and not on the school notice boards.</p>	0

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO

Score: 2 or else, score: 0

The District had 49 primary schools and 10 personal files for appraisal reports were sampled. It was however noted that some of the Headteachers were appraised past the deadline of 31st December 2022 as indicated below.

1. Mr. Ssabbi James Chepkwasi, the Headteacher for Kwirwot Primary School, was appraised on 12th December 2022 by Kiplangat Teo James, the SAS for Saum Sub County.
2. Mr. Limo James, the Headteacher for Chepkwasi Primary School, was appraised on 20th June 2022 by Cheshari Alex, the SAS for Chepkwasta Sub County.
3. Mr. Kiplangat Gilbert, the Headteacher for Korlex Primary School, was appraised on 24th March 2023 by the SAS, Mr. Mwanga Titus.
4. Mr. Sikomo Jacob, the Headteacher for Muton primary school, was appraised on 24th March 2023 by the SAS, Mr. Mwanga Titus.
5. Mr. Kipusuro Moses, the Headteacher for Sossy primary school was appraised on 5th February 2023 by the SAS, Mwanga Titus.
6. Mr. Chemusto Stephen, the Headteacher for Chesimat primary school was appraised on 31st Jan 2023.
7. Mr. Mongosho Samson, the Headteacher for Tuler primary school was appraised on 25th April 2023 by the SAS, Yeshe Stephen Labu.
8. Mr. Chebrot Alfred, the Headteacher for Chepkuto primary school was appraised on 23rd February 2023 by the SAS, Chepkwemoi Lorna.
9. Mr. Majek Wilfred, the Headteacher for Chesowe primary school was appraised by the SAS, Chepsigor Patrick, on 4th February. 2023.
10. Ms. Chebut Magret, the Headteacher for Koikoi primary school was appraised by the SAS Mr Yeshe Stephen Labu, among others.

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p> <p>Score: 2 or else, score: 0</p>	<p>There was no evidence about the appraisal reports of secondary school Headteachers at the time of Assessment. The DEO acknowledged that the H/Teacher for Secondary School don't report directly to the District.</p>	0
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans</p> <p>score: 2. Else, score: 0</p>	<p>There was evidence that staff in the Education department had been appraised against their performance plans, for example;</p> <ol style="list-style-type: none"> 1. Mr. Kamos James Soyekwo, the District Sports Officer, was appraised on 30th June 2023 by Mr. Sokuton Twala Fred, the District Education Officer. 2. Mr. Kusuro Isaac, the Senior Inspector of Schools, was appraised on 30th June 2023 by Mr. Sokuton Twala Fred, the District Education Officer. 3. Mr. Chemonges Wafula John, the Principal Education Officer, was appraised on 30th June 2023 by Mr. Sokuton Twala Fred, the District Education Officer. 4. Mr. Kotti Francis Sawani, an Education Officer, was appraised on 30th June 2023 Mr. Sokuton Twala Fred, the District Education Officer. 5. Ms. Yapchesang Mary Florence, a Senior Education Officer, was appraised on 30th June 2023 by Mr. Sokuton Twala Fred, the District Education Officer. 	2

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p>	<p>There was a sector work plan for the Education department for the Financial Year 2022/2023 (undated). Among the activities planned were;</p> <ol style="list-style-type: none"> 1. Training of 49 Headteachers and their Deputies on safety of schools to be conducted in August 2022 2. Training of Senior Women and Senior Men Teachers on Guidance and Counselling, and dangers of homo-sexuality to be conducted in March 2023 3. And induction of Boards of Governors to be conducted in April 2023, among others 	2
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Management, Monitoring and Supervision of Services.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>In a letter dated 2nd December 2022, the Chief Administrative Officer wrote to the Permanent Secretary, Ministry of Education and Sports, submitting the list of all primary and secondary as was required for appropriate action. The list had 49 Primary Schools and 10 Secondary Schools</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p>	<p>According to the LG Approved budget estimates FY 2022/2023, Monitoring and supervision of primary and secondary education was allocated UGX 34,660,000, which was in line with the sector guidelines, which call for a minimum allocation of UGX 4 million per LG, plus UGX 336,000 (6 inspections at UGX 56,000) per school for the 3 terms</p>	2
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Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 8 points on this performance measure

c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters

If 100% compliance, score: 2 else score: 0

There was evidence that the LG submitted warrants for Schools within 5 working days after the money had been uploaded from MoFPED.

For Qt 1, cash limit date was 11th August 2022, amount was UGX 86,075,972, warrant date was 11th August 2022 and transfer date 11th August 2022. Funds were transferred within the 5 days from the date of warranting.

For Qt 2, cash limit date was 14th October 2022, amount was UGX 86,075,972, warrant date was 14th October 2022 and transfer date 20th October 2022. Funds were transferred within the 5 days from the date of warranting.

For Qt 3, cash limit date was 18th January 2023, amount was UGX 175,141,240, warrant date was 18th January 2023 and transfer date 25th January 2023. Funds were transferred within the 5 days from the date of warranting.

For Qt 4, cash limit date was 25th April 2023, warrant date was 25th April 2023 and transfer date 2nd May 2023. Funds were transferred within the 5 days from the date of warranting.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p> <p>If 100% compliance, score: 2 else, score: 0</p>	<p>For quarter 1 of 2022/2023, invoicing was made on 11th August 2022 and communication was made on 22nd August 2022, which was within 7 working days.</p> <p>For quarter 2 of 2022/2023, invoicing was made on 20th October 2022. No evidence was provided to show that releases for quarter 2 were communicated to the schools.</p> <p>For quarter 3 of 2022/2023, invoicing was made on 25th January 2023 and communication was made on 1st February 2023, which was within 5 working day.</p> <p>For quarter 4 of 2022/2023, invoicing was made on 17th May 2023 and communication was made on 18th May 2023, which was within 1 working day.</p> <p>No evidence was provided to show that releases for quarter 2 were communicated to the respective schools. Also releases for quarter 1 and quarter 2 were not communicated within the required 3 working days.</p>	0
10	<p>Routine oversight and monitoring</p> <p>Maximum 10 points on this performance measure</p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> • If 100% compliance, score: 2, else score: 0 	<p>The Education department conducted an Inspectorate Meeting on 25th July 2022, 10th March 2023, 27th March 2023 and 12th June 2023. During these meetings, the Department planned for inspections.</p> <p>Also in place were school inspection plans which were dated 1st September 2022 for term 3 2022, 24th January 2023 for term 1 of 2023, and 10th May 2023 for term 2 of 2023. The number of schools that were targeted for inspection in term were 49 government Primary Schools and 44 private Schools amounting to 93 schools per term.</p>	2

10	Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i>	b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report: <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 – 99% score 1 • Below 80%: score 0 	According to the inspection reports dated 15th June 2023 for first third term 2022 and first term 2023, and 8th August 2023 second term 2023; 45 out of the 49 Primary Schools were inspected and monitored in Term III 2022 (92%), 46 out of 49 Schools in Term I 2023 (94%) and 45 out of 49 schools in Term II 2023 (92%) The average inspection rate for all UPE schools for all the 3 terms was 92.7% which was between 80 and 99%	1
10	Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i>	c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up, Score: 2 or else, score: 0	An inspection review meeting for term 1 2023 was held on 27th March 2023 in the office of the District Inspector of Schools. Evidence of inspection review meetings for term 3 2022 and term 2 2023 were not availed for assessment.	0
10	Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i>	d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0	The inspection report for Term 3 2022 was submitted to DES and was received on 22nd June 2023. The evidence of submission of inspection reports for Term1 and Term 2 of 2023 was not availed for assessment.	0
10	Routine oversight and monitoring <i>Maximum 10 points on this performance measure</i>	e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0	The committee responsible for Education sat on 12th October 2022. Under minute number 04/10/2023, they discussed service delivery issues which included popularising the education management information system through radio talk shows by the CAO's office, promotion of teachers in salary scale U7. It also sat on 19th December 2022 and under minute number 6/03/2023, they discussed the construction of a 5 stance VIP latrine at Aptomongon Primary School. It was concluded that the CAO's office was to follow up on the issues of construction of the said latrine.	2

11	Mobilization of parents to attract learners <i>Maximum 2 points on this performance measure</i>	Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school, <i>score: 2 or else score: 0</i>	No evidence provided at the time of assessment	0
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Investment Management

12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i>	The Local Government Education Department had an asset register of all facilities and equipment contained in the secondary schools. For example; 1. Kortek primary school, the asset register had 14 classrooms, 140 desks, 1 teacher accommodation, 16 tables and 10 chairs among others. 2. Riwo Primary School, the asset register had 10 classrooms, 140 desks, 1 teacher's house, 8 tables and 10 chairs among others. 3. Kabei Primary School, the asset register had 8 classrooms, 120 desks, 1 teacher's house, 8 tables and 9 chairs among others. All these facilities were found presented in the sampled schools during the field visits.	2
12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i>	Desk appraisal reports for Education Sector investments were not availed for assessment.	0
12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, <i>score 1 else score: 0</i>	Field appraisal reports for Education sector investments were not availed for assessment.	0

13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i>	There was no SEED Secondary School incorporated in the procurement plan of the current FY 2023/24	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i>	There was evidence of the school infrastructure that was approved by the Contracts Committee and cleared by the Solicitor General; MoES – UGIFT/wrks/2021-2022/00005 Construction of Senendet Seed school, and the solicitor General clearance was on 12th September 2022.	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i>	The LG had a project implementation team established as per CAO letter of appointment dated 04th Oct 2022; The team was appointed to take on projects for the whole of financial year 2022/23 the team members included; Eng. Cheptegei George (DE) Sokutan Fred (DEO) Kitiyo Frankline (DPO) Mongusho Stephen (DHO) Chewere Jonah (District Labour Officer) Siwa Ben Sakajj (DCDO) Sikor Stephen Mella (DNRO) Aliwa David (Planner) Appointments of the Clerk of works done on 14th Oct 2022 Sande Davis (COW) Tulel HCII Upgrade Araptai Ivan Sikoria (COW) Kapkoros HCII Upgrade Kipsang Newton (COW) Aralam HCII Upgrade Mukhwana Arther (CoW) Senendet seed school	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p>	<p>There evidence that the school infrastructure followed the standard technical designs provided by the Mo ES</p> <p>For the few sampled areas;</p> <p>The roofing iron sheets were gauge 26 as required by the design</p> <p>The classroom dimensions were 8810x6970mm as in the design.</p> <p>Main Entrance doors were 1200x2400mm</p> <p>Windows on the classroom block were 1200x1500mm as shown on the MoES designs</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i></p>	<p>There evidence that monthly site meetings were conducted for all sector infrastructure projects</p> <p>planned in the FY 2022/23 as evidenced on project management files presented by the DE.</p> <p>Report and site meeting Minutes dated 10th April 2023, 08th May 2023, 12th June 2023 for Senendet Seed school.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i></p>	<p>There was evidence of Reports on the planned sector infrastructure projects in the FY 2022/2023 by the joint technical teams involving engineers, environment officers, CDOs, and were done monthly as accorded by the Manual.</p> <p>Sampled reports included;</p> <p>10th May 2023, 30th June 2023, Interim Certificate on 8th June 2023, Monthly Reports by the Clerk of works for the months of March, April and May 2023 showing attendance of all the technical personnel, the CDO, Environmental engineer and the DE addressing issues at site including the HSE issues at Senendet Seed school.</p>	1

13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i>	Sector infrastructure projects had been properly executed and payment to contractors was made within the specified time frame of 2 months as indicated below; 1. For Voucher no. 6437911, with amount UGX 672,930,388, for construction of Senendet Seed Secondary School by Trinity Technical Services, requisition was made on 7th June 2023 and payment was made on 4th July 2023, within 19 working days. 2. For Voucher no. 5883899, with amount UGX 5,800,000, retention for construction of 10 stance VIP latrine at Suam Primary School, requisition was made on 4th July 2023 and payment was made on 4th July 2023, within 1 working day. 3. For Voucher no. 58883899, with amount UGX 8,361,560, retention for construction of a classroom block in Kapugokin Primary School, requisition was made on 2nd June 2023 and payment was made on 4th July 2023, within 23 working days.	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i>	The LG Education department submitted its procurement plan (unreferenced) on 29th April 2022 in accordance with the PPDA	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i>	There was evidence that the LG had a complete procurement file for each school Infrastructure contract with all records as required by the PPDA Senendet SEED secondary school Procurement Ref: MoES – UGIFT/wrks/2021-2022/00005 was awarded to Trinity technical Services Ltd and contract signed on 14th October 2022.	1

Environment and Social Safeguards

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p>	<p>There was no grievances from the implementation of the two education projects implemented in the previous FY 2022/2023. Therefore, there was no grievance registered in the grievance log book</p>	3
15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>There was no evidence that the LG had disseminated guidelines to provide for access to land (without encumbrance), proper siting of schools, green schools and energy and water conservation.</p>	0
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, score: 2, else score: 0</p>	<p>There was evidence in the form of a Costed ESMP for the construction of Senendet Seed Secondary School dated 27/11/2022 signed by both the EO and DCDO with an estimated cost of UGX. 30,000,000/. and the ESMP was incorporated within its respective BoQ. Some of the issues listed included; planting of trees, occupational health and safety, HIV/AIDS and gender concerns, community sensitisation and awareness and waste management.</p>	2
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) If there is proof of land ownership, access of school construction projects, score: 1, else score:0</p>	<p>There was evidence of land ownership document in the form of a land agreement for the Seed Secondary School where Kapkoros Primary School allocated 5 acres of land to Kapkoros Secondary School (current site for Senendet Seed Secondary School) on the 29/11/2013 in the school's annual general meeting approved and witnessed by the school management committee of Kapkoros Primary School and Board of Governors Kapkoros Secondary School.</p>	1
			<p>The land agreement was stamped by on 2/12/2013 by Kapkoros Primary School and Kapkoros Secondary School</p>	

16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i>	There was no evidence of monthly monitoring reports availed during Assessment time. Only one report for the construction of Senendet Seed School dated 7/6/2023 was availed and it was still signed by the Environment Office and DCDO after the Environment and Social compliance Certificate signed on 6/6/2023 which should be the reverse.	0
16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments <i>Score: 1, else score:0</i>	There was evidence of the Environment and Social Certificate for Senendet Seed Secondary School dated 6/6/2023 signed by the Senior Environment Officer and DCDO. The Senior Environment Officer and the DCDO also signed on the contractor payment certificate on 8/6/2023.	1

**Health
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>The Local government did not register increase in utilization of health services as detailed below</p> <p>The sampled health facilities had the following deliveries</p> <p>FY 2021-2022</p> <p>Kapkoloswo HCIII = 553</p> <p>Bukwo HCIV = 325</p> <p>Kwirwot HCIII = 97</p> <p>TOTAL = 975</p> <p>FY 2022-2023</p> <p>Kapkoloswo HCIII = 441</p> <p>Bukwo HCIV = 202</p> <p>Kwirwot HCIII = 262</p> <p>TOTAL = 905</p> <p>%age change = $(905 - 975)/905 * 100\%$</p> <p>= -7%</p>	0
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 	<p>The average score for Primary Health Care Services Management for the LLG performance assessment for 2023 was 76%.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 	<p>There was a change in MOH framework to mainstream RBF into PHC so this indicator is not applicable for this year's assessment</p>	0

3	Investment performance: The LG has managed health projects as per guidelines.	a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.	Details on the budget and expenditure of the health development grant for the FY 2022/2023 was not provided for assessment.	0
Maximum 8 points on this performance measure				
3	Investment performance: The LG has managed health projects as per guidelines.	b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0	The District Health Officer, District Engineer, Environment Officer and District Community Development Officer certified works of health facilities prior to payments to contractors as follows;	2
Maximum 8 points on this performance measure			<ol style="list-style-type: none"> 1. For Construction of the staff house at Brim Health Centre III, all the above staff signed on 19th May 2023 2. For Upgrade of Kapkoros Health Centre II to III, all the above staff signed on 6th June 2023 3. For Upgrade of Araram Health Centre II to III, all signed on 6th June 2023 	

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If the variations in the contract price of sampled health infrastructure investments are within +/- 20% of the MoWT Engineers estimates, score 2 or else score 0</p>	<p>The variations in the contract price and Engineer's estimates of the sampled projects were as follows:</p> <p>Variation = 100% ((Contract Price - Engineer's Estimate)/Engineer's Estimate))</p> <p>BUKW 819/wrks/2022-2023/00001 Construction of Staff hous at Brim HCII. budgeted at UGX 170,000,000/= actual contract price was 180,248,760/= with a variation of UGX -10,248,760 /= represented by -6.03%</p> <p>BUKW 819/wrks/2022-2023/00002 Construction of Staff hous at Chepkwatsa HCII. budgeted at 170,000,000/= actual was 180,000,000/= with a variation of UGX -10,000,000 /= represented by -6%</p> <p>Procurement Ref: MoES - UGIFT/wrks/2021-2022/00013 Upgrade of Aralam, Tulel and Kapkoros HCIIIs to HCIII. budgeted at 1,800,000,000/= actual contract price was 1,824,443,619/= with a variation of UGX -24,443,619/= represented by - 1.36%</p>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY</p> <ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 	<p>The completion status was 57% by the closure of the financial year 2023/2023</p>	0
4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure</p> <ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 	<p>The District had 12 HC III and 1 HC IV and according to the HRM staff list dated 1st July, 2023 the LG had an approved staff list of 565 and only 323 were filled, that is.</p> <p>$323/565 * 100 = 57.2\%$</p>	0

4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> • If 100 % score 2 or else score 0 	<p>There was evidence that the LG health infrastructure construction project HC II being upgraded to HC III met the approved MoH Facility Infrastructure Designs 100%. The visited facility at Kapkoros, sampled areas; the female ward Measured 6.6m in length and 5m in width, the delivery room measured 5.4m in length and 5m in width; this clearly indicates that the facility followed the designs according to MoH.</p>	2
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Performance Reporting and Performance Improvement

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>The information of health workers filled was accurate as detailed by the staff deployment lists from the DHOs office which were congruent with the health facility staff list at the facilities as detailed below.</p> <p>At Kwirwot a list of 12 health workers dated 18/8/2023 was displayed which was the same as the deployment list from the DHO's office.</p> <p>Kapkoloswo HCIII a list of 11 health workers dated 26/10/2023 was displayed which was the same as the deployment list from the DHO's office.</p> <p>At Bukwo HCIV a list of 33 health workers dated 30/9/2023 was displayed which was the same as the deployment list from the DHO's office.</p>	2
5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>There was no facility upgraded or constructed during FY 2022/23.</p>	2

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>The health facilities in Bukwo submitted Annual work plans of FY 2023/24 to the DHO timely as stated below</p> <p>Bukwo HCIV submitted on 30/3/2023</p> <p>Kapkoloswo submitted on 22/3/2023</p> <p>Kwirwot submitted on 30/3/2023</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>Health facilities submitted budget performance reports for FY 2022/23 timely as follows</p> <p>Kwirwot HCII submitted on 11/7/2023 signed by Bakari Willy chairman HUMC</p> <p>Bukwo HCIV submitted on 11/7/2023 signed by Lino Sekyewa chairman HUMC</p> <p>Kapkoloswo submitted on 11/7/2023 signed by Chekwech Peter chairman HUMC</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>Health facilities did not develop and report on implementation of facility improvement plans - This information was not provided</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and</p>	<p>d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each</p>	<p>Health facilities submitted monthly HMIS 105 reports timely within 7 days as follows</p> <p>July 2022</p>	2

Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

month and quarter) If 100%,
• score 2 or else score 0

Bukwo HCIV - 4/8/2022

Kwirwot - 2/8/2022

Kapkoloswo - 4/8/2022

August 2022

Bukwo HCIV - 5/9/2022

Kwirwot - 6/9/2022

Kapkoloswo - 7/9/2022

September 2022

Bukwo HCIV - 4/10/2022

Kwirwot - 5/10/2022

Kapkoloswo - 4/10/2022

October 2022

Bukwo HCIV - 3/11/2022

Kwirwot - 6/11/2022

Kapkoloswo - 7/11/2022

November 2022

Bukwo HCIV - 5/12/2022

Kwirwot - 5/12/2022

Kapkoloswo - 6/12/2022

December 2022

Bukwo HCIV - 6/1/2023

Kwirwot - 4/1/2023

Kapkoloswo - 3/12/2023

January 2023

Bukwo HCIV - 5/2/2023

Kwirwot - 3/2/2023

Kapkoloswo - 6/2/2023

February 2023

Bukwo HCIV - 4/3/2023

Kwirwot - 6/3/2023

Kapkoloswo - 4/3/2023

March 2023

Bukwo HCIV - 3/4/2023

Kwirwot - 3/4/2023

Kapkoloswo - 4/4/2023

April 2023

Bukwo HCIV - 5/5/2023

Kwirwot - 4/5/2023

Kapkoloswo - 7/5/2023

May 2023

Bukwo HCIV - 6/6/2023

Kwirwot - 5/6/2023

Kapkoloswo - 7/6/2023

June 2023

Bukwo HCIV - 5/7/2023

Kwirwot - 4/7/2023

Kapkoloswo - 5/7/2023

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0

Note: Municipalities submit to districts

There was a change in MOH framework to mainstream RBF into PHC so this indicator is not applicable for this year's assessment

0

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0

There was a change in MOH framework to mainstream RBF into PHC so this indicator is not applicable for this year's assessment

0

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>The LG compiled and submitted the quarterly Health Budget Performance Reports as follows;</p> <ol style="list-style-type: none"> 1. Quarter 1 was submitted on 11th October 2022 2. Quarter 2 on 13th January 2023 3. Quarter 3 on 13th April 2023 4. Quarter 4 on 11th July 2023 <p>All submissions were made within 15 days of the first month of the new quarter.</p>	1
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>h) Evidence that the LG has:</p> <ol style="list-style-type: none"> i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0 	<p>The Local Government did not develop a PIP for the lowest performing facilities - This information was not availed</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<ol style="list-style-type: none"> ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0 	<p>The Local Government did not develop a PIP for the lowest performing facilities - This information was not availed</p>	0

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	a) Evidence that the LG has: i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0	The local government budgeted 4,945,840,153/= in FY 2023/24 for 323 staff as detailed in the annual budget on page 12 of the PBS annual budget for FY 2023/24	2
	Maximum 9 points on this performance measure			
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	a) Evidence that the LG has: ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0	According to the deployment staff lists, the staffing level was at 57.2% and only 2 facilities (Chepkwasta HCIII and Chesower HCIII) had staffing above 75%	0
	Maximum 9 points on this performance measure			
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).	b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0	Health workers were working where they were deployed. of the 3 sampled health facilities Kapkoloswo HCIII had 11 staff on the list and 10 were found in the attendance book. 1 staff Cherop Rebecca was on study leave as evidenced by the release letter dated 4/8/202 District service commission minute 119.1/2022 Kwirwot HCIII staff list had 12 staff 11 were in attendance 1 Kubet John an Askari had tendered in a letter for early retirement. At Bukwo HCIV with 33 staff, 28 were in attendance and 4 staff were on study leave. Chesuro Juliet release date 16/12/22 -DSC minute 151.1/2022; Cheripty Jacob Release date 22/8/22 DSC minute 72.1/2022; Ngeyawo Martyin release date 30/7/25 DSC minute 18.7/2015 and extension letter dated 7/10/22; Cheptoet Risper Release letter date 22/8/22 DSC minute 78.5/2018	3
	Maximum 9 points on this performance measure			

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p>	<p>The Local Government Publicised health workers on the facility notice boards.</p>	2
	<p>Maximum 9 points on this performance measure</p>		<p>At Kwirwot a list of 12 health workers dated 18/8/2023 was displayed</p>	
			<p>Kapkoloswo HCIII a list of 11 health workers dated 26/10/2023 was displayed</p>	
			<p>At Bukwo HCIV a list of 33 health workers dated 30/9/2023 was displayed.</p>	
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>a) Evidence that the DHO/MMOHs has: i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0</p>	<p>There was no evidence that the District Health Officer conducted annual performance appraisals of the Health facility in charge during financial year 2022/2023.</p>	0
	<p>Maximum 6 points on this performance measure</p>			
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0</p>	<p>There was no evidence that the District Health Officer conducted annual performance appraisals of all the facility health workers during financial year 2022/2023.</p>	0
	<p>Maximum 6 points on this performance measure</p>			
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>iii. Taken corrective actions based on the appraisal reports, score 2 or else 0</p>	<p>For Health in charges and Health facility workers no appraisal was done and therefore no corrective action was taken</p>	0
	<p>Maximum 6 points on this performance measure</p>			

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>There was no evidence availed of trainings done for health workers in accordance with a district training plan</p>	0
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8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>There was no training data base</p>	0
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Management, Monitoring and Supervision of Services.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>The CAO Mr Lawor Jose communicated to the Ministry of Health PS through a letter dated 22/9/2023 detailing 21 health facilities receiving Non-wage PHC grant. Also an email from the DHO to Ministry of HHealth detailing the same information sent on 27/09/2023 was availed</p>	2
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>The NWR budget for the Health Department was UGX 49,051,362 (pg 7 of the Annual Budget and Workplan 2022/2023). Of this, UGX 7,500,000 was spent on monitoring of health facilities (page 98 of the Quarter 4 Budget Performance Report 2022/2023)</p> <p>This amounted to 15.3% allocation which was more than 15%.</p>	2
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>1. For quarter 1, cash limit date was 11th August 2022, amount was UGX 33,363,883, date of warranting was 11th August 2022, date of transfer was 18th August 2022. This was within 5 working days</p> <p>2. For quarter 2, cash limit date was 14th October 2022, amount was UGX 80,416,352, date of warranting was 14th October 2022, date of transfer was 20th October 2022. This was within 5 working days</p> <p>3. For quarter 3, cash limit date was 18th January 2023, amount was UGX 56,124,161, date of warranting was 18th January 2023, date of transfer was 25th January 2023. This was within 5 working days</p> <p>4. For quarter 4, cash limit date was 25th April 2023, amount was UGX 54,530,224, date of warranting was 25th April 2023, date of transfer was 2nd May 2023. This was within 5 working days</p>	2
<p>Maximum 9 points on this performance measure</p>				
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The details of communication of Health Department Grant Transfers were not provided for assessment.</p>	0
<p>Maximum 9 points on this performance measure</p>				

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>There was evidence that the LG publicized quarterly releases within 5 days of the cash limits. of PHC on the notice boards</p> <ol style="list-style-type: none"> 1. For quarter 1, cash limit date was 11th August 2022 and this was publicized within 5 days. 2. For quarter 2, cash limit date was 14th October 2022 and this was publicized within 5 days. 3. For quarter 3, cash limit date was 18th January 2023, and this was publicized within 5 days. 4. For quarter 4, cash limit date was 25th April 2023, and this was publicized within 5 days. 	1
<p>Maximum 9 points on this performance measure</p>				
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>There was evidence that the LG health department implemented recommendations from DHMT as detailed below</p> <p>FY 2022/23 Q4 - PRM held on 31/8/2023 minute 5.8/23 reviewed an issue of low genexpert utilisation that had been resolved by deployment of a Laboratory technician at Bukwo HCIV</p> <p>FY 2022/23 Q3 - PRM held on 10/5/2023 minute 7.5/23 detailing progress on actions reflected skills gap in family planning(longterm) which was followed up and addressed by capacity building by marie stopes.</p>	2
<p>Maximum 7 points on this performance measure</p>				

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>Incharges, IPs, LG departments were in attendance of quarterly performance reviews as detailed below.</p> <p>FY 2022/23 Q1 - Performance review meeting had incharges in attendance, Tule HCII, Araram, KArem, Brim: Implementing partners present were RHITES-E</p> <p>FY 2022/23 Q2 - Performance review meeting had incharges in attendance, Kyesowere HCII, Bukwo HCIV, Arengo; Implementing partners present were RHITES-E, Baylor, HEROES; LG departments LCIV, RDC, CAO and HR were represented</p> <p>FY 2022/23 Q3 - Performance review meeting had incharges in attendance, mutushet HCII, Kortek HCIII, Chesimat; Implementing partners present were TASO , RHITES-E, Baylor, LG departments Planning, Education and HR were represented</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>Bukwo hospital and Bukwo HCIV were supervised as detailed below</p> <p>FY 2022/23 Q1 Bukwo Hospital supervised on 25/9/22 Bukwo HCIV supervised on 29/9/22</p> <p>FY 2022/23 Q2 Bukwo Hospital supervised on 22/12/22 Bukwo HCIV supervised on 22/12/22</p> <p>FY 2022/23 Q3 Bukwo Hospital supervised on 28/3/23 Bukwo HCIV supervised on 25/3/23</p> <p>FY 2022/23 Q4 Bukwo Hospital supervised on 21/6/23 Bukwo HCIV supervised on 23/6/23</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <ul style="list-style-type: none"> • If not applicable, provide the score 	<p>The DHT ensured that HSD carried out Support supervision as detailed by a report to the DHO by Langat Benson on 30/6/23. Support supervision was done for the following facilities:</p> <p>Kwirwot done on 16/6/23</p> <p>Aralam done on 15/6/23</p> <p>Amanang HCII done on 26/5/23</p> <p>KApkoloswo done on 17/5/23</p> <p>Feed back was given to the HSD in the report to Kwirwot HCIII detailing the availability of a handwashing facility</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>The LG used reports from support supervision to make recommendations as detailed in a DHTM support supervision report dated 5/10/22 submitted to the DHO by Sabila Fred. Kwirwot HCII was supervised and progress on a previous recommendation stating that the list of services at the facility had not been displayed. It was noted that this had been resolved at the time of the said supervision.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>The Local government did medicines management supervision as evidenced by reports submitted in the national online pharmaceutical information portal(PIP)</p> <p>The report for Kortek HCIII submitted on 6/6/2023 detailed storage availability using shelves in the store as well as good cleanliness of the store:</p> <p>Brim HCIII was supervised on 27/9/22</p> <p>Tulel was supervised on 29/0/22</p> <p>Kamet was supervised on 30/9/22</p> <p>Mutushet was supervised on 20/6/22</p> <p>Chesmat was supervised on 11/1/22</p>	1

11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0	The NWR Budget for 2022/2023 was UGX 49,051,362. Of this UGX 14,700,000 was allocated to health promotion activities. This amounted to 30.0%.	2
	Maximum 4 points on this performance measure			
11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0	The DHT led health promotion and prevention activities and detailed in a report to the DHO dated 30/3/23 detailing mentorship on IPC done in Kwirwot HC III and KAmet HCII Also the DHE's report to the DHO on 30/6/23 detailed radio talk shows and a community dialogue conducted at Aralam trading centre focusing on WASH	1
	Maximum 4 points on this performance measure			
11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0	The DHT took action on health promotion as evidenced by the DHE's report on 30/6/23 detailing an achievement on outreaches done for adolescents of reproductive health. These also involved the local community leaders.	1
	Maximum 4 points on this performance measure			

Investment Management

12	Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.	a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0	The LG had an updated Asset register at the DHO's office updated on 16/6/23. Facilities sampled had the equipment needed as per the basic standards Kapkoloswo HCIII had a BP machine, Microscope, weighing scale and vaccine carriers Kwirwot HCIII had drip stand, fetoscope, delivery bed and BP machine Bukwo HCIV had a BP machine, Weighning scale and microscope	1
	Maximum 4 points on this performance measure			

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII);</p>	<p>Desk appraisal reports for Health Sector investments were not availed for assessment.</p>	0
	<p>Maximum 4 points on this performance measure</p>	<p>(ii) desk appraisal by the LG; and (iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p>		
		<p>score 1 or else score 0</p>		
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>Field appraisal reports for Health Sector investments were not availed for assessment.</p>	0
	<p>Maximum 4 points on this performance measure</p>			
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>Environmental, Social and Climate Change Screening for current FY 2023/2024 Health projects had not been done by the time of LG Assessment.</p>	0
	<p>Maximum 4 points on this performance measure</p>		<p>There was no evidence of any screening report/ESIA/ESMP availed by assessment time.</p>	
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>The LG Health department did not submit their procurement request to PDU for planning purposes on time.</p>	0
	<p>Maximum 10 points on this performance measure</p>			

13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0	There was evidence that LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter FY 2023-2024 on 18th August 2023 the projects submitted include;	1
	Maximum 10 points on this performance measure		Construction of Staff Houses at Aralam, Tulel and Kapkoros Health centres. Completion of Construction for the Upgrade of Amanang Kwirwot Health Center lis to Health Center IIIS	
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0	There was evidence that the LG approved health infrastructure by the contracts committee were cleared by the Solicitor General. Letter signed and stamped on 06th May 2022. The project below was cleared. Procurement Ref: MoES – UGIFT/wrks/2021-2022/00013 Upgrade of Aralam, Tulel and Kapkoros HCII to HCIII.	1
	Maximum 10 points on this performance measure			
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0 If there is no project, provide the score	The LG had a project implementation team established as per CAO letter of appointment dated 04th Oct 2022; The team was appointed to take on projects for the whole of financial year 2022/23 the team members included; Eng. Cheptegei George (DE) Sokutan Fred (DEO) Kitiyo Frankline (DPO) Mongusho Stephen (DHO) Chewere Jonah (District Labour Officer) Siwa Ben Sakajj (DCDO) Sikor Stephen Mella (DNRO) Aliwa David (Planner) Appointments of the Clerk of works done on 14th Oct 2022 Sande Davis (COW) Tulel HCII Upgrade Araptai Ivan Sikoria (COW) Kapkoros HCII Upgrade Kipsang Newton (COW) Aralam HCII Upgrade Mukhwana Arther (CoW) Senendet seed school	1
	Maximum 10 points on this performance measure			

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the LG health infrastructure construction project HC II being upgraded to HC III met the approved MoH Facility Infrastructure Designs. The visited facility at Kapkoros, sampled areas; the female ward Measured 6.6m in length and 5m in width, the delivery room measured 5.4m in length and 5m in width; this clearly indicates that the facility followed the designs according to MoH.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the Clerk of Works maintained daily and weekly records. From sampled reports of;</p> <p>31st October 2022, 30th November 2022 and 7th December 2022</p> <p>that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the LG held monthly</p> <p>site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub- County Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility, the Community Development and Environmental officers.</p> <p>Site meeting minutes recorded at Tulel HCII II being upgraded to HC III on;</p> <p>21st Feb 2023</p> <p>Site meeting minutes recorded at Aralam HCII II being upgraded to HC III on;</p> <p>23rd March 2023</p> <p>Site meeting minutes recorded at Kapkoros HCII II being upgraded to HC III on</p> <p>31st January 2023</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence that the LG carried out technical supervision of works at all health infrastructure projects monthly, by the relevant officers including the Engineers, Environment officers, CDOs at Kapkoros, Tulel and Aralam HCIIIs being upgraded to HCIIIs.</p> <p>January 2023</p> <p>February 2023</p> <p>March 2023</p> <p>supervision and Monitoring reports were on file having the E&S aspects.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0</p>	<p>The Health Sector infrastructure projects had been properly executed and payment to contractors were initiated as follows;</p> <p>1.Voucher 5883899 of UGX 162,223,884 to Korjek General Services for construction of staff house at Brim HC III. Request for payment was made on 5th May 2023, and the DHO certified the works on 19th May 2023. This was within 10 working days.</p> <p>2.Voucher 6447911 of UGX 84,252,555 to Trinity Technical Services Ltd for construction of staff house at Chephlafpa HC III. Request for payment was made on 8th June 2023 and the DHO certified works on 14th June 2023. This was within 4 working days.</p> <p>3. Voucher 5881958 of UGX 46,524,600 to Kapmayemay Investment Co. Ltd for renovation of the District Health Office and construction of 3 stance VIP latrine at the District Vaccine Office. Request for payment was made on 29th May 2023 and the DHO certified works on 7th June 2023. This was within 7 working days.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>There was evidence that the LG had a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law. Examples include;</p> <p>BUKW 819/wrks/2022-2023/00001 Construction of Staff hous at Brim HCII. approval of the evaluation report by the contracts committee was on 04th Nov 2022 under minute number. BUKWMINCC13/04/11/2022-2023: The contract was awarded to Kortek general agencies Ltd and contract signed on 21st Nov 2022</p> <p>BUKW 819/wrks/2022-2023/00002 Construction of Staff hous at Chepkwatsa HCII. approval of the evaluation report by the contracts committee was on 04th Nov 2022 under minute number. BUKWMINCC13/04/11/2022-2023: The contract was awarded to Trinity Technical Services and contract was signed on 21st Nov 2022</p> <p>Procurement Ref: MoES – UGIFT/wrks/2021-2022/00013 13-28 lot 5-17 Upgrade of Aralam, Tulel and Kapkoros HCII to HCIII; awarded to Wiljones Estates Ltd as the contractor and contract signed on 12th May 2022</p>	1
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Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>There was a grievance log and grievance redress mechanism in place.</p> <p>There was no grievances reported from implementing Health projects in the FY 2022/2023.</p>	2
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15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>There was evidence of Medical/healthcare waste management guidelines (National Guidelines for Wash in Healthcare Facilities Uganda 2022) availed at the DHO's office by the Environment Health Officer to the assessor during the assessment. However, there was no evidence that the guidelines were disseminated to health facilities.</p> <p>The Environment Health Officer provided a book with signatures for 2019 yet he shared National Guidelines for Wash in Healthcare Facilities Uganda 2022 for which were not clear.</p> <p>However, after the site visits to Health facilities, there were no medical waste guidelines found nor any form of follow up on their implementation for example at Bukwo HC IV and Kapkoros HCII as confirmed from the supervision book.</p>	0
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0</p>	<p>There was no specific/dedicated operational budget in the LG annual budget for the current FY 2023/2024</p> <p>There was a company called Green Label Services ltd contracted to manage medical/ healthcare waste.</p> <p>However, the contracted company only picks medical waste from two facilities (Bukwo HCIV and Bukwo General Hospital). Green Label picks medical waste on a monthly basis with the last picking on 28th-17th September, 2023 and 2nd-21st October, 2023 with evidence of the waste transfer forms.</p> <p>All other health facilities burn their medical waste in open pits because none had an incinerator which is a requirement in absence of a contracted licenced waste handler</p>	0
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0</p>	<p>There was evidence of a report following Infection Prevention and Control (IPC) Assessment at Health facilities dated 30/03/2023 and signed by the IPC focal person Mr. Sabila Fred where awareness on waste management was also done.</p>	1

16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0	There was evidence of costed ESMPs for all the previous FY 2022/2023 implemented health projects and they were incorporated in their respective BoQs.	2
	Maximum 8 points on this performance measure			
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0	There was evidence of land ownership documents in the form of land agreements for all the health projects implemented in the previous FY 2022/20223 availed by the LG Bio-Stat	2
	Maximum 8 points on this performance measure			
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.	There was no evidence of monthly supervision and monitoring reports for all the health projects implemented during the previous FY 2022/2023. Only one single report for each of the three health projects was availed. According to the Environment Officer and DCDO, supervising and Monitoring reports were done quarterly.	0
	Maximum 8 points on this performance measure		Supervision and monitoring report for the Construction of Maternity ward at Kapkoros HCII (upgrade to HCIII) signed by the Senior Environment Officer and DCDO on 24/5/2023.	
			Supervision and monitoring report for the construction of Maternity ward in Aralam HCII (upgrade to HCIII) signed by the Senior Environment Officer and DCDO on 7/06/2023.	
			Supervision and monitoring report for the construction of a staff house at Brim HC III signed by the Senior Environment Officer and DCDO on 28/5/2023.	

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0

There was evidence of Environment and social certificate for the construction of a staff house at Brim HC III signed on 12/05/2023 by the EO and DCDO and; both signed on the contractor (Kortek General Agencies Ltd) payment certificate on 19/05/2023

The other two health projects implemented in the previous FY 2022/2023 never had Environment and social compliance certificates as construction was still on going. However, the EO and DCDO both signed on the respective contractor (Wil Jones Estates Ltd) payment certificates for the Construction of Maternity ward at Kapkoros HCII (upgrade to HCIII) and the construction of Maternity ward in Aralam HCII (upgrade to HCIII) on 6/6/2023

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i>	a. % of rural water sources that are functional. If the district rural water source functionality as per the sector MIS is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	According to the MIS report for District Key Facts for 2023, the functionality of rural water sources for Bukwo District was 75%. This was below 80%	0
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i>	b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	According to the MIS report for District Key Facts for 2023, the functionality of water and sanitation committees for Bukwo District was 73%. This was below 80%	0
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment <i>Maximum 8 points on this performance measure</i>	a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is; • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0	The average scores in Water and Environment LLGs performance was 58.34%	0

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.</p> <ul style="list-style-type: none"> o If 100 % of water projects are implemented in the targeted S/Cs: Score 2 o If 80-99%: Score 1 o If below 80 %: Score 0 	<p>At the time of preparation of the work plan for 2022/2023, the safe water coverage for Bukwo District was 76%. The Sub Counties with safe water coverage below this were; Kabei (68%), Kamet (72%), Kortek (68%), Riwo (44%) and Suam (58%).</p> <p>Bukwo LG implemented two water infrastructure projects and these were;</p> <ol style="list-style-type: none"> 1. Upgrade and extension of Bukwo GFS to Chepkwasta Sub County and Amanang Sub County (formerly in Bukwo Sub County) 2. And Construction of a 70,000 ltr reservoir tank for Tasakya GFS in Senendet Sub County. <p>None of the implemented projects was in the Sub Counties with safe water coverage below that of the District hence 0%</p>	0
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates</p> <ul style="list-style-type: none"> o If within +/-20% score 2 o If not score 0 	<p>The District Water Office had two works projects and these had variations as follows;</p> <ol style="list-style-type: none"> 1. Upgrade and extension of Bukwo GFS was estimated at UGX 204,328,980 and contracted at UGX 221,400,000, with a variation of -8.35% 2. Construction of the reservoir tank for Tasakya GFS had an estimate of UGX 50,000,000 and was contracted at UGX 47,525,520, with a variation of +4.9% <p>All the variations were within +/- 10%</p>	2

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> o If 100% projects completed: score 2 o If 80-99% projects completed: score 1 o If projects completed are below 80%: 0 	<p>In Financial Year 2022/2023, the LG Water department planned to;</p> <ol style="list-style-type: none"> 1. Upgrade and extend of Bukwo GFS to Chepkwasta Sub County and Amanang Sub County including installation of 5 public tap stands in each of the above Sub Counties. 2. And construct a 70,000 litre reservoir tank for Tasakya GFS <p>All the above projects were completed before the end of the financial year as had been reported on page 16 of the Quarter 4 Progress Report dated 7th July 2023. This represented 100% completion</p>	2
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <ul style="list-style-type: none"> o If there is an increase: score 2 o If no increase: score 0. 	<p>The functionality of rural water sources for Bukwo District was 74% in the Financial Year 2021/2022 and 75% in 2022/2023. This represented an increase of 1 percentage point.</p>	2
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <ul style="list-style-type: none"> o If increase is more than 1% score 2 o If increase is between 0-1%, score 1 o If there is no increase : score 0. 	<p>The functionality of water and sanitation committees for Bukwo District was 72% in the Financial Year 2021/2022 and 73% in 2022/2023. This represented an increase of 1 percentage point which was between 0 and 5%</p>	1

Performance Reporting and Performance Improvement

4	<p>Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3</p>	<p>The following WSS facilities were visited in the field;</p> <ol style="list-style-type: none"> 1. The 70,000 litre reservoir tank for Tasakya GFS in Senendet Sub County 2. Kapsongoroch Public Tap Stand in Sosho Parish, Amanang Sub County 3. And Sungora Public Tap Stand in Sungora Parish, Amanang Sub County 	3
	<p>All these facilities were found to be in place and were functioning as had been reported in the Water Department Fourth Quarter Report.</p>			
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2</p>	<p>The LG Water Department collected and compiled information on Sub County water supply and sanitation only in quarter four, as was detailed in the report titled; "BUKWO DISTRICT WATSUP DATABASE JULY 2023", dated 7th July 2023</p> <p>There was no evidence of collection and compilation of such data for quarters 1, 2 and 3.</p>	0
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p>	<p>Bukwo LG submitted MIS data to the Ministry of Water and Environment only for quarter 4 of 2022/2023, on 4th August 2023. No submissions were made for quarters 1, 2 and 3</p>	0
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>No evidence was provided to show that the DWO had supported the 25% lowest performing Lower Local Governments in the preparation of Performance Improvement Plans following Lower Local Government Performance Assessment.</p>	0

Human Resource Management and Development

6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2</p>	<p>The District Water Officer budgeted UGX 56,876,000 as per approved budget 2023/2024 vote 819, page 56.</p>	2
6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>The Environment and Natural Resource Officer budgeted UGX 209,262,000 as per approved budget 2023/2024 Vote 819 page 56.</p>	2
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>There was no evidence that the District water officer appraised the staff against the agreed performance plan for the FY 2022/2023.</p>	0
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3</p>	<p>There were no capacity gaps identified as the District Water Officer did not appraised staff in the Financial Year 2022/2023.</p>	0

Management, Monitoring and Supervision of Services.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
-
- • If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
- • If 80-99%: Score 2
- • If 60-79: Score 1
- • If below 60 %: Score 0

At the time of preparation of the work plan for 2023/2024, the safe water coverage for Bukwo District was 76%. The Sub Counties with safe water coverage below this were; Kabei (68%), Kamet (72%), Kortek (68%), Riwo (44%) and Suam (59%).

The LG Water Department had a development budget of UGX 322,745,350. Of this, the following infrastructure projects had been planned;

1. Drilling and installation of two boreholes in Lwongon Sub County (formerly in Kamet Sub County) and Riwo Sub County each at UGX 35,000,000

2. Reconstruction of Chesower GFS in Chesower Sub County at UGX 52,000,000

3. Extension of the greater Bukwo GFS to Rorok Parish in Kabei Sub County at UGX 25,000,000

4. Extension of Bukwo GFS in Shosho Parish, Amanang Sub County and Chemwayet Parish in Kapsarur Sub County (formerly in Chepkwasta Sub County) at UGX 52,000,000

5. Extension of water to the Council Hall at the District Headquarters at UGX 19,000,000

6. And Rehabilitation of Tulel GFS in Tulel Sub County at UGX 30,000,000

A total of UGX 95,000,000 had been allocated to the Sub Counties with safe water coverage below that of the District amounting to 29.4% allocation. This was less than 60%.

8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3</p>	<p>At the time of assessment, the District Water Department had not conducted advocacy meetings for 2023/2024. There were also no formal letters of communication to the Lower Local Governments informing them of their water source allocations planned for 2023/2024.</p>	0
<p><i>Maximum 6 points on this performance measure</i></p>				
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p>	<p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p> <ul style="list-style-type: none"> • If 95% and above of the WSS facilities monitored quarterly: score 4 • If 80-94% of the WSS facilities monitored quarterly: score 2 • If less than 80% of the WSS facilities monitored quarterly: Score 0 	<p>Monitoring was done in quarter 2, evidenced by monitoring reports presented by the Sub County Extension Workers during the Extension Staff Meeting dated 17th November 2022. Monitoring was also done for quarter 4, evidenced by monitoring reports presented by the Sub County Extension Workers during the Extension Staff Meeting dated 25th May 2023. There was also a form 4 monitoring report for all the water facilities in Quarter 4 dated 7th July 2023.</p>	0
<p><i>Maximum 8 points on this performance measure</i></p>			<p>There were however no monitoring reports provided for quarters 1 and 3.</p>	
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p>	<p>b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2</p>	<p>Quarter 1 DWSCC meeting was held on 29th September 2022, and quarter 2 meeting held on 12th January 2023. In both meetings, the DWO did not present reports resulting from quarterly monitoring of WSS facilities.</p>	0
<p><i>Maximum 8 points on this performance measure</i></p>			<p>Minutes of DWSCC meetings for quarter 3 and quarter 4 were not provided for assessment.</p>	

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>On the notice board in the District Water Office was a display of the Water Sector capital projects dated 8th September 2023. Among the projects displayed was the Extension of Greater Bukwo GFS with 3 taps in Rorok Parish in Kabei Sub County which was among the Sub Counties with safe water coverage below that of the District.</p> <p>The other two boreholes planned for Kamet Sub County and Riwo Sub County, which were also below the District coverage, were however not among the projects displayed.</p>	0
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 	<p>The District Water Office had a Non-Wage recurrent budget of UGX 54,232,294. Of this, UGX 14,910,000 had been allocated towards stakeholder coordination and UGX 21,693,298 towards other software activities which included forming and training of water user committees among others.</p> <p>A total of UGX 36,603,298 had been allocated towards mobilisation activities which amounted to 67.5%. This was above 40%.</p>	3
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.</p>	<p>There was a report for training of water user committees dated 9th March 2023 in Sosho Parish in Amanang Sub County and Sungora Sub County in Chepkwasta Sub County. In this report, Water User Committee Members were trained on their roles which included; collecting O&M funds, holding community meetings, and sensitising community members on the safe water chain among others.</p> <p>For the sampled water facilities which included; Isaak public tap stand in Amanang Sub County, Cheptingen public tap stand also in Amanang Sub County, and Sungora public tap stand in Chepkwasta Sub County, the interviewed committee members confirmed that they had been trained on their O&M roles as had been reported.</p>	3

Investment Management

11	Planning and Budgeting for Investments is conducted effectively <i>Maximum 14 points on this performance measure</i>	a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG: Score 4 or else 0	The LG Water Office did not have an updated asset register. The asset register provided had been generated from the MIS database on 19th June 2018 and lacked facilities implemented after that date.	0
11	Planning and Budgeting for Investments is conducted effectively <i>Maximum 14 points on this performance measure</i>	Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible: Score 4 or else score 0.	Desk appraisal reports for Water Sector investments were not availed for assessment.	0

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	<p>Communities had applied for water facilities as follows;</p> <ol style="list-style-type: none"> 1. The community of Kapchemoken Parish in Riwo Sub County applied for a water source on 11th March 2021. 2. The LC III chairperson for Kabei Sub County requested for extension of piped water to Rorok Parish on 27th July 2022. 3. The LC I chairperson for Rwanda village in Sosho Parish, Amanang Sub County applied for a water source on 6th January 2023 4. The LC I Chairperson for Kapkorosoi village in Kabulwo Parish, Amanang Sub County applied for a water source on 30th December 2022 5. And the SAS for Kamey Sub County requested for the rehabilitation and extension of Malikong GFS and Ambitious GFS on 30th January 2022 among others. <p>The District Water Office, in 2023/2024, had planned to implement water facilities in the above communities.</p>	2
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>Field appraisal reports for Water Sector investments were not availed for assessment.</p>	0
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>The Environment Officer and CDO had not yet screened any current FY 2023/2024 Water projects.</p> <p>There was no evidence of any Environmental, Social and Climate Change screening report nor ESMP/ESIA report availed by assessment time.</p>	0

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>There was evidence that the WSS infrastructure investments for previous FY were incorporated in the LG procurement plan endorsed by CAO on 12th September 2022; Sampled projects included;</p> <p>Construction of a reservoir Tank</p> <p>And Upgrade and Extension of Bukwo gravity flow scheme.</p>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>There was evidence that the WSS infrastructure projects for the FY2022/2023 were approved by the contracts committee before commencement as indicated below.</p> <p>Construction of a reservoir Tank</p> <p>Ref: BUKW819/works/2022-2023/00004, approval of the evaluation report by the contracts committee was done Under BUKWMIN: 13/04/11/2022-2023 was done on 04th Nov 2022</p> <p>Upgrade and Extension of Bukwo gravity flow scheme.</p> <p>Ref: BUKW819/works/2022-2023/000043 approval of the evaluation report by the contracts committee was done Under BUKWMIN:13/04/11/2022-2023 was done on 04th Nov 2022</p>	2

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>The LG had a project implementation team established as per CAO letter of appointment dated 04th Oct 2022; The team was appointed to take on projects for the whole of financial year 2022/23 the team members included;</p> <p>Eng. Cheptegei George (DE)</p> <p>Sokutan Fred (DEO)</p> <p>Kitiyo Frankline (DPO)</p> <p>Mongusho Stephen (DHO)</p> <p>Chewere Jonah (District Labour Officer)</p> <p>Siwa Ben Sakajj (DCDO)</p> <p>Sikor Stephen Mella (DNRO)</p> <p>Aliwa David (Planner)</p> <p>Appointments of the Clerk of works done on 14th Oct 2022</p> <p>Sande Davis (COW) Tulel HCII Upgrade</p> <p>Araptai Ivan Sikoria (COW) Kapkoros HCII Upgrade</p> <p>Kapkoros HCII Upgrade Kipsang Newton (COW) Aralam HCII Upgrade</p> <p>Mukhwana Arther (CoW) Senendet seed school</p>
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12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>The 70,000 litter reservoir tank constructed for Tasakya GFS in Senendet Sub County had an external circumference of 23.05m and a height of 2.4m. The District Water Officer however did not provide it's design to assess the consistence between the design and what was constructed.</p>	0
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12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p>	<p>There was evidence that the relevant technical officers carry out technical supervision of WSS infrastructure projects. Below are the reports found on file showing supervision of WSS projects.</p> <p>Reports dated 7th March 2023 and 5th May 2023 on the Upgrade and Extension of Bukwo gravity flow scheme.</p> <p>Reports dated 9th March and 9th April on the Construction of a reservoir Tank</p>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts</p> <p>o If 100 % contracts paid on time: Score 2</p> <p>o If not score 0</p>	<p>Sector infrastructure projects had been properly executed and payment to contractors was made as indicated below;</p> <p>1. For Voucher no. 5895283, with amount UGX 39,707,450, for construction of reservoir tank for Tasakya GFS in Senendet Sub County, requisition was made on 19th May 2023 and payment was made on 25th May 2023, within 4 working days.</p> <p>2. For Voucher no. 6432624, with amount UGX 178,600,000, for upgrade of Bukwo GFS and extension of 10 tap stands, requisition was made on 5th May 2023 and payment was made on 25th May 2023, within 14 working days.</p> <p>All payments were made within the required 2 months.</p>	2

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:</p> <p>Score 2, If not score 0</p>	<p>The DLG had evidence of complete procurement files for water infrastructure investments as required by PPDA law;</p> <p>For the two files of water projects that the DLG had in FY 2022/23, the files were complete as below.</p> <p>Construction of a reservoir Tank Ref: BUKW819/works/2022-2023/00004, approval of the evaluation report by the contracts committee was done on 04th Nov 2022 Under BUKWMIN, the contract was given to SOMAX Engineering services Ltd and the contract was signed on 19th December 2022.</p> <p>Upgrade and Extension of Bukwo gravity flow scheme. Ref: BUKW819/works/2022-2023/000043 approval of the evaluation report by the contracts committee was done on 04th Nov 2022 Under minute number BUKWMIN:13/04/11/2022-2023, the contract was given to Kortek General agencies Ltd, and the contract was signed on 21st November 2023.</p>	2
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Environment and Social Requirements

13	<p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p> <p>Score 3, If not score 0</p>	<p>There was only one grievance reported and registered on 20/12/2022 in the centralised grievance log book from the Water sector where the road construction company (China State) broke a water pipe for the community and was instructed to repair it. This was also resolved.</p>	3
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14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>The District Water Officer never availed any guidelines on Water source and catchment protection and Natural resource management during assessment.</p> <p>Moreso, there was no evidence in the form of minutes of meetings where the DWO and Environment Officer disseminated the above mentioned guidelines to the CDOs</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>There was evidence of screening reports and ESMPs for the two water projects implemented in the previous FY 2022/2023 prepared by the CDO and the Environment Officer.</p> <p>Environmental and Social screening report and ESMP for the construction of a water reservoir tank at Tasakya Gravity Flow Scheme</p> <p>Environmental and Social screening report and ESMP for the upgrade and extension of Bukwo Gravity flow Scheme (construction of public Tap stands)</p> <p>However, the developed ESMPs were not fully implemented as required like trees were not planted by the respective project contractors yet the projects were completed.</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>On 29th December 2022, Mr. Sakajja Martin gave part of his land for construction of the reservoir tank for Tasakya GFS.</p> <p>For the 10 installed tap stands in Amanang and Chepkwasta Sub Counties, no evidence was provided to show that the respective land owners had given consent to the District to install the community tap stands</p>	0

15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p>	<p>There was evidence of Environment and Social compliance Certificates signed by both the CDO and Environment Officer for the water projects implemented in previous FY 2022/2023.</p> <p>Environmental and Social compliance Certificate for the construction of a water reservoir tank at Tasakya Gravity Flow Scheme signed on 6/6/2023 prior to signing of the contractor payment Certificate. The Environment Officer and CDO signed on the contractor payment certificate on 19/05/2023.</p> <p>However, the Environment officer and CDO prepared and signed the Environmental and Social compliance Certificate for the upgrade and extension of Bukwo Gravity flow (construction of public Tap stands) on 10/6/2023 which is a date after they signed on the contractor payment certificate which should be vice versa.</p> <p>The Environment Officer signed on the contractor payment certificate on 15/05/ 20 and CDO signed on the contractor payment certificate on 19/05/2023.</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:</p> <p>Score 2, If not score 0</p>	<p>There was no evidence in the form of monthly monitoring and supervision reports availed for the previous FY 2022/2023 water projects.</p>	0

**Micro-scale
Irrigation
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>Bukwo district had up to date data on irrigated land for the last two FYs disaggregated between microscale beneficiaries and non beneficiaries as evidenced from the report dated 31/16/2023.</p> <p>where;</p> <p>FY 2021/20222</p> <p>microscale beneficiaries had zero and non beneficiaries where at 798 acres of land</p> <p>FY 2022/2023</p> <p>microscale beneficiaries had 12 acres and non beneficiaries were at 1159 acres of land.</p>	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>Bukwo district had increased acreage of newly irrigated land in the previous FY2022/2023(12+1159=1171 acres) as compared to previous FY but one FY 2021/20222(0+798=798 acres)</p> <p>percentage increase=$373/798*100=46.7\%$</p>	2
2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 	<p>The average scores for Production Services Management in the LLG performance assessment for 2023 was 69%.</p>	2

3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	<p>The development component of micro scale irrigation grant was used on eligible activities where;</p> <p>100240548-capital development was used on procurement and installation of irrigation equipments at four demonstration sites that is;</p> <ul style="list-style-type: none"> ● Kaptererwo demo site - Nyokos Peter the host farmer. ● Kululu demo site in Bukwo sub county - Kipruto George the host farmer. ● Chesimat demo site in Kortek sub county - Erisa Antony the host farmer <p>confirmed from the budget performance report dated 17/August/2023 approved by CAO (Lorwor Jimmy Walamoe.</p>	2
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0</p>	<p>Not applicable as Bukwo DLG was a phase 2 district when it came to implementation of microscale irrigation projects. All phase 2 districts were still setting up demonstration sites and had not reached the level to start bringing beneficiary farmers on board, hence no farmer acceptance forms signed.</p>	1

3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0</p>	<p>The variation in the contract price was with in +/-20% of the engineer's estimates as evidenced from the report dated 23/march/2023 and approved by the DPO.</p>	1
			<p>The engineers estimate was constant at 25 million for each of the demo sites.</p>	
			<p>where;</p>	
			<p>Kapsiywo demo site</p>	
			<p>contractors quote was 25,650,000/=</p>	
			<p>Engineer's quote was 25,000,000/=</p>	
			<p>percentage variation =2.5%</p>	
			<p>Chesimat demo site</p>	
			<p>contractors quote was 26,088,400/=</p>	
			<p>EKapkwoloswo demo site engineer's quote was 25,000,000/=</p>	
			<p>percentage variation =4.2%</p>	
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY</p> <ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 	<p>The micro scale irrigation equipment where contracts were signed during the previous FY were installed and completed 100% within the previous FY .This was evidenced by the award of works completion certificate dated 9/June/2023 for the four demo sites.</p>	2
4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>a) Evidence that the LG has recruited LLG extension workers as per staffing structure</p> <ul style="list-style-type: none"> • If 100% score 2 • If 75 - 99% score 1 • If below 75% score 0 	<p>The LG had recruited LLG extension workers as per staffing structure. The approved HRM staff list indicated 21 extension workers in the LLG and the filled posts were 6.</p> <p>$6/21*100 = 28.5\%$</p> <p>This was less than 75%</p>	0

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF • If 100% score 2 or else score 0	Not applicable ,no standard design was defined by MAAIF The micro scale equipment was as per the output sheet.	2
	Maximum score 6			

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	b) Evidence that the installed micro-scale irrigation systems during last FY are functional • If 100% are functional score 2 or else score 0	From the 3 sampled demo sites for which installation works had commenced on 17th February 2023 and completed on 21st April 2023 on procurement reference number Bukw819/Supls/22-23/00003 as per works completion certificate dated 9th June 2023. The three demo sites of Kapkoloswo, Chesimati, and Nyalit were all found to be functioning at the time of assessment.	2
	Maximum score 6			

Performance Reporting and Performance Improvement

5	Accuracy of reported information: The LG has reported accurate information	a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0	There was no sufficient evidence to show that the information on positions of extension workers filled was accurate.	0
	Maximum score 4		<p>Foristance from the sampled Sub Counties, Bukwo T/C, Saum S/C and Kaptererwo S/C the HRM staff list indicated 1 extension worker at Kaptererwo S/C Ayeba Moses Agricultural Officer and at the sub county staff list had 2 extension workers Ayeba Moses and Makan David.M Animal Husbandry Officer.</p> <p>Saum S/C the HR staff list had 1 extension worker Kwemoi Bethel Animal Husbandry Officer the LLG staff list had Moss Akim Agricultural Officer and Kwemoi Bethwel Animal Husbandry Officer,</p>	

5	Accuracy of reported information: The LG has reported accurate information	b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0	The information on micro scale irrigation equipment installed and functionality was accurate as per the design output sheet at the time of assessment.	2
	Maximum score 4		<p>for example;</p> <p>Kapkwoloswo demo site</p> <p>Host farmer-Nsokos Peter.</p> <p>The water supply pipe was 100m long from the water source to the garden.</p> <p>The water control valve to the field was approximately 40 mm diameter and functional.</p> <p>The garden had 8 sprinklers and 8 risers distributed 10 m apart and all were functional.</p> <p>The water flow was gravitational for all the demo sites.</p>	
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0	<p>There was no evidence on data collected quarterly on newly irrigated land.</p> <p>There was evidence of only one quarterly report dated 06/07/2023 on information collected about the functionality of irrigation equipment.</p>	0
	Maximum score 6			
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0	The LG had entered up to date LLG information in MIS, where Expression of interest had increased from 313 to 320 of which 260 were successful and 60 unsuccessful as compiled from 18 LLGs	1
	Maximum score 6			

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	c.Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	Bukwo district was a phase 2 DLG that by Q1 had not received funds. The district received IPFs during Q2 and started implementing works. During Q3. information was compiled from LLGs and EOI was as below	1
	Maximum score 6		<p>SUAM 66</p> <p>BUKWO TOWN</p> <p>COUNCIL 18</p> <p>CHEPKWASTA 21</p> <p>KAPKOROS 22</p> <p>RIWO 18</p> <p>KABEI 16</p> <p>KORTEK 12</p> <p>SENEDET 13</p> <p>KAPTERERWO 13</p> <p>BUKWA 10</p> <p>TULEL 6</p> <p>AMANANG 7</p> <p>MUTUSHET 6</p> <p>BRIM 7</p> <p>CHESOWER 4</p> <p>LWONGON 1</p> <p>KAMET 1</p> <p>KAPSARUR 1</p>	

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	Bukwo LG had not developed an approved performance improvement plan (PIP) at the time of assessment	0
	Maximum score 6			

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	Bukwo LG had not implemented performance improvement plan (PIP) at the time of assessment	0
	Maximum score 6			

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	Bukwo DLG had prepared the supplementary budget of 274,354,103/= for extension workers.	1
	Maximum score 6			

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	ii Deployed extension workers as per guidelines score 1 or else 0	The extension workers were deployed as per the guideline for example; Kaptererwo sub county ,Makan David Masudi was animal husbandry officer and Ayeba moses was the assistant Agricultural officer as per the district staff structure	1
	Maximum score 6			

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p>	<p>b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0</p>	<p>According to the sampled Sub Counties and Town council it was evident that extension workers are working where they are deployed.</p>	2
	<p>Maximum score 6</p>		<p>At Saum Sub Counties the LLG staff List had Ayeba Moses Agriculture Officer and Makan David. M, Animal Husbandry Officer the HRM staff list had Ayeba Moses.</p>	
			<p>Saum Sub Countystafflist had Moss Hakim Agricultural Officer and Kwemoi Bethwel the HR staff list had Kwemoi Bathel.</p>	
			<p>Bukwo Town Council staff list had Otuya Paul Assistant Agricultural Officer and the HR staff list had the same information.</p>	
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p>	<p>c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0</p>	<p>According to the sampled LLGs of Saum S/C, Kaptererwo S/C and Bukwo T/C, the staff list showing deployment of extension workers had been displayed on the LLG notice board.</p>	2
	<p>Maximum score 6</p>			
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p>	<p>a) Evidence that the District Production Coordinator has:</p> <p>i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0</p>	<p>The District Production Coordinator conducted annual performance appraisal on some extension workers for instance;</p> <ol style="list-style-type: none"> 1. Sande Dismas senior Agricultural Officer was appraised by Kitiyo Franklin DPO on 7th July 2023. 2. Dr. Chezangat Henry Kulany a Senior Veterinary Officer was appraised by Kitiyo Franklin DPO on 30th June, 2023 3. Kiptoo Duke Assistant Animal Husbandry Officer was appraised by Kaye Ben SAS on 30th June 2023. 	0
	<p>Maximum score 4</p>			

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0	Corrective actions were taken like going back to school for a period of 5 years, a need for training for development skills. These were acted upon by paying tuition for Officers at Kenya University to acquire skills in Insemination,	1
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	The training activities were conducted in accordance to the training plans at the district as evidenced by the report on the District level UgIFT MSI program awareness dated 05/12/2022, which was attended by 73 people according to 5 attendance sheets	1
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	ii Evidence that training activities were documented in the training database: Score 1 or else 0	There was no evidence of a training database at the time of assessment FY 2023/2024	0

Management, Monitoring and Supervision of Services.

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. Maximum score 10	a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0	The total development budget for the Microscale irrigation grant was UGX 260,031,616. Of this 195,023,712 had been allocated to capital developments accounting for 75%. Also UGX 65,007,904 was allocated to complementary services accounting for 25%. The grant was allocated appropriately.	2
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9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p>	<p>The budget allocation towards complementary services was UGX 65,007,904. UGX 9,751,186 was allocated towards awareness creation amounting to 15%, UGX 6,600,750 was allocated towards procurement activities amounting to 10%, and 48,755,928 was allocated towards software activities including enhancing farmer awareness, amounting to 75%.</p>	2
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>The LG only had demo sites in the financial year 2022/2023, and had not started co-funding arrangements with the beneficiary farmers.</p>	2
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>The LG only had demo sites in the financial year 2022/2023, and had not started co-funding arrangements with the beneficiary farmers.</p>	2
Maximum score 10	That is;	<ul style="list-style-type: none"> ● Kaptererwo demo site - Nyokos Peter the host farmer. 	<ul style="list-style-type: none"> ● Kululu demo site in Bukwo sub county - Kipruto George the host farmer. 	<ul style="list-style-type: none"> ● Chesimat demo site in Kortek sub county - Erisa Antony the host farmer
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>There was no evidence that Bukwo LG had disseminated information on use of farmer co-funding at the time of assessment FY 2023/2024</p>	0
Maximum score 10				

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 Less than 70% score 0 	<p>There was no evidence that the DPO had monitored on a monthly basis installed micro-irrigation equipment</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>The technical staff Bukwo DLG, that is;</p> <ul style="list-style-type: none"> → Sande Dismas(SAO) → Kotti John Rungeso(DAE) → KitiyoFranklin(DPO) → The auditor and the contractor <p>conducted a field monitoring and training to the approved farmers across all the demo sites as reported on 25/06/2023.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	<p>The LLG extension workers were trained on irrtrack/MIS use as evidenced by the report dated 15/06/2023 where 16 extension workers and 2 farmers participated according to the attendance sheet.</p> <p>The rationale of the practical training was to aid the smooth implementation of the programme.</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0</p>	<p>Bukwo LG, was a phase 2 DLG and had not established and run farmer field schools at the time of assessment FY 2023/2024</p>	2

11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0</p>	<p>The LG conducted an awareness raising and sensitisation to mobilise farmers according to the report dated 16/01/2023 where 85 farmers participated and were trained on the objectives of UgiFT micro scale irrigation project.</p>	2
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11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0</p>	<p>There was a district level UgiFT micro scale awareness meeting held on 05/12/22 at the district council hall where the target group was ;</p> <p>District chairman</p> <p>RDC</p> <p>District Internal security officer</p> <p>District Executive Committee Members</p> <p>District Councillors</p> <p>Heads of departments</p> <p>Agricultural extension workers</p> <p>Opinion Leaders</p> <p>Religious leaders</p> <p>A total of 76 people participated.</p>	2
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Investment Management

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0</p>	<p>The LG had an up to date register of micro sale irrigation equipment supplied to farmers in the previous FY dated 30/06/2023</p>	2
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12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>The LG had an up to date database of applications. This included ;</p> <ul style="list-style-type: none"> ● Kwemois Moses and Kibet James from Kapkoros subcounty ● Siya James -Bukwo town council ● Kibeti Gilbert-Suam subcounty 	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>The district had carried out farmer visits according to the quarterly report dated 15/07/23 where 26 farm visits were conducted of which 6 farm visits were ongoing by the extension staff,18 were successful and 2 un successful .</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>There was no evidence that LG District Agricultural Engineer had publicised the eligible farmers on the LLG notice board.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>There was evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan endorsed by the CAO on approved on 15th Jun 2023 for the FY 2023/24 stated as;</p> <p>Construction of 60 Micro-scale irrigation schemes No. 20 of the approved procurement plan</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>There was no List of the prequalified Suppliers from MAAIF. they had to request quotations from the Local available suppliers to do the bidding for the Demonstration farms that they had.</p>	2

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>There is evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria. I.e.; in the evaluation report, technical compliance selection Methodology was Used as explained on screening all through the;</p>	2
	<p>Maximum score 18</p>		<ul style="list-style-type: none"> · Preliminary stage · Detailed Evaluation · Financial comparison 	
			<p>Both firms passed the preliminary stage, and proceeded to Technical/Detailed evaluation stage, where Grace Technical services Ltd failed to comply and works were given to Bethel contractors company ltd.</p>	
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p>	<p>d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0</p>	<p>There was evidence that the micro-scale irrigation systems were approved by the Contracts Committee;</p>	1
	<p>Maximum score 18</p>		<p>BUKW 819/Suppls/2022-2023/00003 Supply of Mini irrigation equipment and installation/Construction of Mini irrigation Schemes in Bukwo District, approval of evaluation Report was on 16th December 2022 Under MIN: BUKW MIN CC20/16/12/2022-2023</p>	

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0</p>	<p>There was evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation.</p> <p>Two firms placed in their bids, that is; Grace Multipurpose Co. Ltd at a bid price of 188,000,000/= & Bethel contractors company ltd placed in its bid at a price of 102,438,400/= Since Grace Multipurpose Co. Ltd didn't technically respond in the detailed Evaluation, Bethel contractors company ltd which was the lowest bidder was awarded the contract.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>f)Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0</p>	<p>The information on micro scale irrigation equipment installed and functionality was in line as per the design output sheet at the time of assessment.</p> <p>for example;</p> <p>Kapkwoloswo demo site</p> <p>Host farmer-Nsokos Peter.</p> <p>The water supply pipe was 100m long from the water source to the garden.</p> <p>The water control valve to the field was approximately 40 mm diameter and functional.</p> <p>The garden had 8 sprinklers and 8 risers distributed 10 m apart and all were functional for all the 3 sampled demo sites.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0</p>	<p>The LG had conducted regular Technical supervision of micro scale projects as evidenced by the supervision reports dated 25/05/2023 and 22/06/2023 by CAO, DPO, DAO, SAE and Auditor across all the four demonstration sites.</p>	2

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	h) Evidence that the LG has overseen the irrigation equipment supplier during: i. Testing the functionality of the installed equipment: Score 1 or else 0	There was no evidence that the LG had overseen the irrigation equipment supplier during testing the functionality of the installed equipment.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	There was no evidence that the LG had overseen the irrigation equipment supplier during hand-over of the equipment to the Approved Farmer.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	Payments to suppliers had been executed as was required. For Voucher no. 6429191, with amount UGX 95,228,521, for construction of demo site under micro scale irrigation, requisition was made on 9th June 2023 and payment was made on 28th June 2023, within 13 working days. This was within the required time frame of 2 months	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	There was evidence that the LG has a complete procurement file for each contract and with oil records required by the PPDA Law BUKW 819/Suppls/2022-2023/00003 Supply of Mini irrigation equipment and installation/Construction of Mini irrigation Schemes in Bukwo District, approval of evaluation Report was on 16th December 2022 Under MIN: BUKW MIN CC20/16/12/2022-2023, Bethel contractors company ltd, Contract was signed on 10th January 2023	2

Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	There was evidence of the grievance redress mechanism (GRM) displayed on the production department notice board by the time of assessment.	2
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0	There was a grievance log and a grievance redress mechanism in place. No grievances were reported from the implementation of the FY 2022/2023 Micro scale Irrigation Projects.	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	.There was a grievance log and a grievance redress mechanism in place. No grievances were reported from the implementation of the FY 2022/2023 Micro scale Irrigation Projects.	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	There was a grievance log and a grievance redress mechanism in place. No grievances were reported from the implementation of the FY 2022/2023 Micro scale Irrigation Projects.	1

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was a grievance log and a grievance redress mechanism in place.</p> <p>No grievances were reported from the implementation of the FY 2022/2023 Micro scale Irrigation Projects..</p>	1
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Environment and Social Requirements

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p>	<p>The micro scale guidelines were in place but there was no evidence of dissemination.</p>	0
15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.</p> <p>i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0</p>	<p>There was evidence of the Environmental, Social and Climate change screening reports and costed ESMPs for the previous FY 2022/2023.</p> <p>However, the developed costed ESMPs were not incorporated in their respective BOQs.</p>	0

15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	<p>There was no evidence monthly supervision and monitoring reports availed by the SEO and DCDO by Assessment time</p> <p>Only a single report each for two of the three MSI projects were provided.</p> <p>Monitoring report for Nyalit Microscale irrigation demosite at Chesower Sub-county signed by the SEO and DCDO on 27/10/2023.</p> <p>Monitoring for Chesimat Microscale irrigation demo site in Kortek Sub-county signed by SEO and DCDO on 27/11/2023.</p> <p>There was no monitoring report for the Kilulu MSI demo site in Bukwo Sub-county.</p>	0
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	<p>There was evidence of the Environment and Social compliance certificates for all the 3 MSI projects.</p> <p>Environment and Social compliance certificate for Nyalit Microscale irrigation demosite at Chesower Sub-county signed by the SEO and DCDO on 6/6/2023.</p> <p>Environment and Social compliance certificate for Chesimat Microscale irrigation demo site in Kortek Sub-county signed by SEO and DCDO on 6/6/2023.</p> <p>Environment and Social compliance certificate for the Kilulu MSI demo site in Bukwo Sub-county signed by the SEO and DCDO on 6/6/2023.</p>	1

15

Safeguards in the delivery of investments

Maximum score 6

iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0

There was evidence of the Environment and Social compliance certificates for all the 3 MSI projects.

Environment and Social compliance certificate for Nyalit Microscale irrigation demosite at Chesower Sub-county signed by the SEO and DCDO on 6/6/2023.

Environment and Social compliance certificate for Chesimat Microscale irrigation demo site in Kortek Sub-county signed by SEO and DCDO on 6/6/2023.

Environment and Social compliance certificate for the Kilulu MSI demo site in Bukwo Sub-county signed by the SEO and DCDO on 6/6/2023.

**Crosscutting Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	Mr.Bukose Andrew was substantively appointed as a Chief Finance Officer on 3rd March,2008 as was directed by the DSC Minute No.29./2008 and an appointment letter was signed by the CAO Mr. Kyeyago David Musoke.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The LG had no substantive District Planner and there was no evidence from the HRM division for the seconded staff from the Central Government at the time of Assessment. However, Mr. Aliwa David a substantive Senior Planner was assigned duties of a District Planner on 29th April, 2018 under a letter reference CR/160/1 signed by the CAO Mr. Gabriel Atama Richard.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The position of the District Engineer was vacant at the time of assessment. There was no evidence of a seconded staff from the Central Government	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The position of the District Natural resource officer was vacant at the time of assessment and there was no evidence from the HRM division for a seconded staff from the Central Government. However, Mr. Sikor Stephen Mella a substantively recruited Senior Environment Officer was assigned duties of DNRO on 29th April, 2018 under a letter reference CR/160/1 signed by the CAO Mr. Gabriel Atama Richard.	0

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	The District substantively appointed Mr. Kityo B. Franklin as a District Production Officer on 23rd May,2019 as was directed by DSC Minute No. 49.1/2019 and the appointment letter was signed by the CAO Mr. Atama Gabriel Richard.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	Mr. Siwa Ben Sakajja was substantively appointed as a District Community Development Officer on 13th February, 2023 as was directed by the DSC Minute No. 07.6/2023 and an appointment letter was dully signed by Mr. Lorwor Jose Jimmy Walamoe Ag.CAO.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The LG did not have a substantive DCO and there was no evidence from the HRM division for a seconded staff from the Central Government. However, Mr. Toskin Tom a substantive Senior Commercial Officer was assigned duties of a District Commercial Officer though a letter of his assignment was not availed to the Assessment team for verification.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	Mr. Araptai Joseph was substantively appointed as a Senior Procurement Officer on 24th March,2016 as was directed by the DSC Minute No 52.3/2015 and an appointment letter was signed by the Ag. CAO Mr. Sokuton Fred Twalla.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	The District recruited substantively Ms. Cherop Emily Sakajja as a Procurement Officer on 14th July, 2016 as was directed by the DSC Minute No 71.2/2016 and an appointment letter was signed by the Ag. CAO Mr. Sokuton Fred Twalla.	2

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	The details of appointment or secondment for the Principal Human Resource Officer were not availed for assessment.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	Mr. Sikor Stephen Mella was substantively recruited as a Senior Environment Officer on 25th August, 2006 through letter reference CR/156 as was directed by the DSC Minute No. 5/81/006 and the appointment letter was signed by Mr Chelimo Alex the CAO.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	The position of the Senior Land Management was vacant at the time of assessment. There was no evidence that the LG sought for a condiment from the line ministry on filling that position.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	The DLG substantively appointed Ms. Cheruk Sophie as a Senior Accountant through a letter reference CR/156/1 dated 12th March,2021 as was directed by the DSC Minute No. 39.1 /2021 and signed by the Ag. CAO Mr. Balaba Swaibu.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0	Mr. Batya D. Alinyo was substantively appointed as the Principal Internal Auditor on 22nd December,2005 as directed by the DSC Minute No. 71/2005 and an appointment letter was signed by the Ag. CAO Chelimo Alex.	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0</p>	<p>The District substantively appointed Mr. Mudima Richard as a Principal Human Officer (DSC) on 27th Nov,2018 as directed the DSC Minute No.86.1/2018-A and an appointment letter signed by Atama Gabriel Richard the Ag. CAO.</p>	2
2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG Maximum score is 15</p>	<p>a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).</p>	<p>The District had 21 LLGs which constituted 17 Sub Counties and 4 Town councils of which 9 of the LLGs did not have substantively appointed Senior Assistant Secretaries because they were newly established. The newly established LLGs were, Brim S/C, Lwongon S/C, Mutushet S/C, Amanang S/C, Kapkoros S/C, Riwo T/C, Kapnandi T/C, and Suam T/C.</p> <p>The substantive ones were as follows,</p> <ol style="list-style-type: none"> 1. Mr.Sabila Ben of Brim Sub County was substantively appointed as Senior Assistant Secretary on 4th July, 2018 as was directed by the DSC Minute No.60.1/2018,signed by Mr. Awuye Abdallah the CAO. 2.Mr. Kiprotwo Hannington of Saum Sub County was substantively appointed Senior Assistant Secretary on 12th July,2018 through letter reference CR/155/3 as was directed by DSC Minute No.68.1/2018 signed by Mr. Awuye Abdallah the CAO. 3.Mr. Sikoria ALfred was substantively appointed as a Senior Assistant Secretary on 10th August, 2015 as was directed by the DSC Minute No.32.1/2015 (j) signed by the Ag. CAO Mr. Sokuton Fred Twalla. 4. Mr.Sokuton Davis of Riwo Sub County was substantively appointed as a Senior Assistant Secretary on 20th September 2010 as was directed by the DSC Minute No. 94/2010 endorsed by the CAO Mr. Kiplangat Martin. 5.Mr. Kiplimo Stephen Mwangai of Bukwo Town Council was substantively appointed as a Town Clerk on 10th August, 2016 as was directed by the DSC Minute No. 32.1/2015, signed by the CAO Mr. Sokuton Fred Twalla. 6.Mr. Kapkwoma Paul of Bukwo Sub County was substantively appointed as a Senior Assistant Secretary on 8th November, 2010 as was directed by the DSC Minute No. 123/2010 signed by Mr.Kiplangat Martin the CAO. 7. Mr . Salimbani Albert of Lwongone Sub County was substantively appointed as a 	0

Senior Assistant Secretary on 19th December, 2007 as was directed by the DSC Minute No. 53/2007, signed by Mr Kyeyago David Maleka the CAO.

8.Mr. Chepsikor Patrick of Chesower Sub County was substantively appointed as a Senior Assistant Secretary on 29th September, 2010 as was directed by the DSC Minute No. 93/2010, signed by Kiplangat Martin the CAO.

9. Mr. Satys Saul Stanley of Kapnandi Sub County was substantively appointed as a Senior Assistant Secretary on 19th December, 2007 as was directed by the DSC Minute No.54/2007, signed by the Ag. CAO Mr.Kyeyago David Maleka.

10. Mr. Chelimo Enock Joram of Kaptererwo Sub County was substantively appointed as a Senior Assistant Secretary on 11th November,2010 as was directed by the DSC Minute No.123/2010, signed by Mr. Kiplangat Martin the CAO.

11. Mr. Turihohabwe Juliius of Mutushet Sub County was substantively appointed as a Senior Assistant Secretary on 10th August, 2015 as was directed by the DSC Minute No. 32.2/2015 (j) signed by Mr.Sokuton Fred Twalla Ag. CAO, among others.

2

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

The District recruited Community Development Officers in only 9 LLGs as follows,

1.Mr. Batya Nelson of Kabei Sub County was substantively appointed as a Community Development Officer on 14th May 2017 through letter reference CR: ADM/156 as was directed by the DSC Minute No. 19/2017 signed by Mr. Francis Odap the CAO.

2. Mr. Kwemoi Raphael of Saum Town council was substantively appointed a Senior Community Development officer on 20th September 2010 through letter reference CR/154/1 as was directed by DSC Minute No. 93/2010 signed by Kiplangat Martin the CAO.

3. Mr. Satya Patrick had been substantively appointed as a Community Development Officer on 20th September 2010 through letter reference CR/154/1 as was directed by the DSC Minute No. 93/2010, signed by the CAO Mr. Kiplangat Martin.

4. Ms. Yapsolimo Monica was substantively appointed as a Community

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Development Officer on 12th March 2021 as was directed by the DSC Minute No. 38.1/2021, signed by the CAO Mr. Balaba Swaibu.

5. Mr. Masaba Andrew was recruited substantively as Community Development Officer on 22nd January, 2021 as was directed by the DSC Minute No. 06.29/2021, signed by the CAO Mr. Balaba Swaibu.

6. Ms. Chelangant Ann was substantively recruited as a Senior Community Development officer on 14th July, 2016 as was directed by the DSC Minute No. 51/2016, signed by the CAO Mr. Sokuton Fred Twalla.

7. Ms. Cheptoek Immaculate was substantively appointed as a Community Development Officer on 20th September, 2010 as was directed by the DSC Minute No. 93/2010, signed by Mr. Kiplangat Martin the CAO.

8. Mr. Solimo Robert of Riwo Sub County was substantively appointed as Community Development Officer on 8th November, 2010 as was directed by the DSC Minute No. 123/2010, signed by M.r. Kiplangat Martin the CAO.

9. Mr. Lwendok Ben Chesang was substantively appointed as a Community Development Officer on 8th November, 2010 as was directed by the DSC Minute No. 123/2010.

2

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

Appointment letters staff list There was evidence that the LG had recruited Senior Accounts Assistant in eight(8) LLGs as follows:,

. Mr. Chelangat Jimmy was substantively recruited as a Senior Accounts Assistant on 12th March, 2023 as was directed by the DSC Minute No. 26.2/2021, signed by the Ag.CAO Balaba Swaibu.

. Ms. Cherista Gertude was recruited substantively as a Senior Accounts Assistant on 25th August 2006 as was directed by the DSC Minute No.5/8/006 under letter reference CR/156 signed by the CAO Mr. Chelimo Alex.

. Mr.Sande Priscilla Cherotich was substantively recruited a Senior Accounts Assistant under letter reference CR/156/2 as was directed by the DSC Minute No. 5/81/006, signed by the CAO Mr Chelimo Alex.

. Mr. Musobo James Nyekyi of Bukwo Sub County was substantively appointed Accounts Assistant on 10th August 2020

0

as was directed by the DSC Minute No.5/8/2020 signed by the CAO Mr. Balaba Swaibu.

. Mr. Kwilat Caiphas Chepsikor of Senedet Sub County was appointed substantively as a Senior Accounts Assistant on 28th August, 2006 as was directed by the DSC Minute No. 25/8/2006 signed by the CAO Mr. Chelimo Alex..

. Mr. Kiprotich Hassan of Kapkoros Sub County was recruited substantively a Senior Accounts Assistant on 28th August 2006 as was directed by the DSC Minute No. 5/8/006, signed by the CAO Mr.Chelimo Alex.

. Mr. Kiprono Benard Chematany was substantively recruited as a Accounts Assistant on 26th July,2006 as was directed by the DSC Minute No.5/8 /006, signed by the CAO Mr. Chelimo Alex.

. Mrs Kiplangat Too James was substantively appointed Senior Accounts Assistant on 20th September 2010 as was directed by the DSC Minute No. 93/2010, signed by the CAO Mr. Kiplangat Martin.

The LLGs that were newly created and did not have Senior Accounts Secretaries were as follows,

Brim S/C, Lwongon S/C, Kapsarur S/C, Mutushet S/C, Amanang S/C, Kapkoros S/C, Riwo S/C, Kapkoros T/C and Saum T/C.

Environment and Social Requirements

3

Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.

Maximum score is 4

If the LG has released 100% of funds allocated in the previous FY to:

a. Natural Resources department,

score 2 or else 0

The LG had released 100% of the Funds allocated in the previous FY 2022/2023 to Natural Resources department ie The budget stood at UGX 12,934,104, the warranted amount was UGX 12,934,104, the released amount was UGX 12,934,104/ 12,934,104=100%

2

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	The LG had released 100% of the Funds allocated in the previous FY 2022/2023 to Community based department ie The budget stood at UGX 27,137119 the warranted amount was UGX27,137119 , the released amount was UGX 27,137119/27,137119 =100%	2
	Maximum score is 4	b. Community Based Services department.		
		score 2 or else 0.		
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	a. If the LG has carried out Environmental, Social and Climate Change screening,	There was no evidence of Environment, Social and Climate change Screening report for the DDEG financed project implemented in the previous FY 2022/2023.	0
	Maximum score is 12	score 4 or else 0	Supply of 10 lightning arrestors to 5 primary schools (Kortek, Mokoys, Senendet, Brirwok and Tulei Primary Schools). Each school received 2 lightning arrestor sets.	
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),	The Supply of lightening arrestors to five schools never required preparation of a full Environmental and Social Impact assessment report since it lies under Subsection 4(d), Part 2 of Schedule 4 of the National Environment Act no. 5 of 2019 (Construction of public facilities, including schools and functional adult learning centres) thereby requiring preparation of an ESMP to manage the minor significant environmental and social impacts most especially on occupational health and safety (PPE) and waste management.	4
	Maximum score is 12	score 4 or 0		
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;	There was no evidence in the form of an ESMP for the supply of lightening arrestors to 5 primary schools (Kortek, Mokoys, Senendet, Brirwok and Tulei Primary Schools)	0
	Maximum score is 12	score 4 or 0		

Financial management and reporting

5	<p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p>	<p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p>	<p>Bukwo LG had an unqualified audit opinion in the FY 2022/2023</p>	10
6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p> <p>maximum score is 10</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p> <p>score 10 or else 0.</p>	<p>Bukwo DLG submitted a report to the PS/ST on the status of implementation of the Internal Auditor General's findings for the FY 2021/2022, dated 24th November 2022 and under ref. CR252/1. MoFPED acknowledged receipt on 1st December 2022.</p> <p>It also submitted a report to the PS/ST on status of implementation of the Auditor General's findings for the FY 2021/2022, dated 6th February 2023 under ref. CR155/2. MoFPED acknowledged receipt on 22nd March 2023.</p> <p>Based on the acknowledgment date for the report on the status of implementation for the Auditor General's findings, the LG was not compliant.</p>	0
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p> <p>Maximum Score 4</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p> <p>score 4 or else 0.</p>	<p>The LG had submitted annual performance contract for FY 2023/2024 to PS/ST on 7th July 2023</p> <p>(Acknowledgment comes in later as per info from Planning and finance)</p>	4
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p> <p>maximum score 4 or else 0</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>The LG had Submitted the annual Performance report for the previous FY 2022/23 on 1st August 2023</p> <p>(These are online submissions under PBS)</p>	4

Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year

Maximum score is 4

If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,

score 4 or else 0.

1st Quarter report was submitted on 28th August 2022

2 Quarter report was submitted on 22nd March 2023

3rd Quarter report was submitted on 23 May 2023

4th Quarter report was Submitted on 1st August 2023

(Online submissions under PBS)

**Education Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.</p> <p><i>The Maximum Score of 70</i></p>	<p>a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0</p>	<p>Mr. Sokuton Fred Twalla was substantively appointed as the District Education Officer on 16th November 2009, through letter reference CR/156/11 as was directed by the DSC Minute No. 54/2009, signed by Mr. Kiplangat the CAO.</p>	30
1	<p>New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.</p> <p><i>The Maximum Score of 70</i></p>	<p>b) All District/Municipal Inspector of Schools, score 40 or else 0.</p>	<p>According to the approved staff structure of Bukwo DLG, dated 17th May 2017, the District had 2 Inspectors of Schools.</p> <p>1. Mr. Koti Francis Savani was substantively appointed as an Inspector of Schools on 24th March 2016, as was directed by the DSC Minute No. 37.3/2016.</p> <p>2. Mr. Kusuro Isaac Education Officer was substantively appointed as the Senior Inspector of Schools on 18th May 2022, as was directed by the DSC Minute No. 75.1/2022, signed by Ogwang Robert Charles.</p>	40
Environment and Social Requirements				
2	<p>Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>The Maximum score is 30</p>	<p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p>	<p>There was only one Education project (funded by UGIFT) and evidence of the screening report was availed by the Senior Environment Office (Ag. DNRO) and District Community Development Officer (DCDO).</p> <p>Screening report for the Construction of Senendet Seed Secondary School dated 11/11/2022 signed by the EO and DCDO.</p>	15

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

The education project never required preparation of a full ESIA since it lies under Part 2 of Schedule 4 of the National Environment Act No. 5 of 2019 and thereby requiring preparation of an ESMP.

There was evidence in the form of a Costed ESMP for the construction of Senendet Seed Secondary School dated 27/11/2022 signed by both the EO and DCDO with an estimated cost of UGX. 30,000,000/.

The Maximum score is 30

**Health Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.	The District did not have a substantively appointed District Health Officer and there was no evidence from the HRM division for the seconded staff. However, Mr. Mwangusho Steven, a Health Educator who was appointed on 24th March 2016 under DSC Minute No. 52.1/2015 was assigned duties of a District Health Officer. It was noted that a letter assigning him extra duties of District Health Officer was not presented to the team for verification and it was not attached to his personal file.	0
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0	This position was vacant at the time of assessment and there was no evidence presented from the HRM division for a seconded staff in that position.	0
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	c. Assistant District Health Officer Environmental Health, score 10 or else 0.	This position was vacant at the time of assessment and there was no evidence presented from the HRM division for a seconded staff in that position.	0
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.	Mr. Ngeywo Cosmos was substantively appointed as a Principal Health Educator on 18th October, 2019 through a letter reference No. CR/157/1 as was directed by the DSC Minute No. 113.1/2019, signed by Mr. Olaboro Franco the CAO.	10

1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>e. Senior Health Educator, score 10 or else 0.</p>	<p>Mr. Mwangusho Steven was substantively appointed on as a Health Educator on 24th March, 2016 through letter a reference No. CR/156 as was directed by the DSC Minute No. 52.1/ 2015, signed by the CAO Mr. Sokuton Fred Twalla.</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>f. Biostatistician, score 10 or 0.</p>	<p>Mr. Chemutai Simon Onesmas was substantively appointed as a Biostatistician on 9th July 2015 as was directed by the DSC Minute No.10.1/2015 and appointment letter was signed by Mr. Sokuton Fred Twalla the CAO.</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>g. District Cold Chain Technician, score 10 or else 0.</p>	<p>Mr. Soyekwo Julius was substantively appointed as a District Cold Technician on 1st December, 2005 as was directed by the DSC Minute No. 89/2005 and the appointment letter was signed by the Ag. CAO Mr. Chelimo A.P.</p>	10
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.</p>		
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>i. Principal Health Inspector, score 20 or else 0.</p>		

- 1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

Applicable to MCs only.

Maximum score is 70

j. Health Educator, score 20 or else 0

Environment and Social Requirements

- 2 Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)
- Maximum score is 30
- If the LG carried out:
- a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.
- There was evidence of Environmental, Social and Climate change screening forms for all the Health projects implemented during the previous FY 2022/2023.
- Screening report for the Construction of Maternity ward at Kapkoros HCII (upgrade to HCIII) signed by the Senior Environment Officer and DCDO on 25/06/2022
- Screening report for the construction of maternity ward in Aralam HCII (upgrade to HCIII) signed by the Senior Environment Officer and DCDO on 24/7/2023.
- Screening report for the construction of staff house at Brim HCIII signed by the Senior Environment Officer and DCDO on 16/1/2023.
- 15
- 2 Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)
- Maximum score is 30
- b. Social Impact Assessments (ESIAs) , score 15 or else 0.
- All the Health projects implemented during the previous FY 2022/2023 never required preparation of full ESIA's since they lie under Part 2 of Schedule 4 of the National Environment Act No. 5 of 2019 and thereby requiring preparation of ESMP of ESMPs to manage the anticipated Environmental, Social and Climate Change impacts.
- ESMP for the Construction of Maternity ward at Kapkoros HCII (upgrade to HCIII) signed by the Senior Environment Officer and DCDO on 25/06/2022 costed at UGX. 1,800,000/-
- ESMP for the construction of Maternity ward in Aralam HCII (upgrade to HCIII) signed by the Senior Environment Officer and DCDO on 24/6/2022 costed at UGX. 1,800,000/-.
- ESMP for the construction of a staff house at Brim HC III signed by the Senior Environment Officer and DCDO on 16/1/2023. costed at UGX. 5,400,000/-
- 15

**Micro-scale Irrigation
Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p>	<p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p>	<p>Mr. Kotti John Rungeso was substantively appointed as the Senior Agriculture Engineer on 17th August 2021, as was directed by the DSC Minute No.107.1/2022 and the appointment letter was signed by the Ag. CAO Mr. Lorwor Jimmy Walamoe.</p>	70
Environment and Social Requirements				
2	<p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p>	<p>If the LG:</p> <p>Carried out Environmental, Social and Climate Change screening score 30 or else 0.</p>	<p>There was evidence in the form of Environment and Social Screening reports for all Micro-Irrigation Projects implemented in the the previous FY 2022/2023</p> <p>Screening Report for the Kilulu Micro Irrigation demosite in Bukwo Sub-county.signed by SEO and DCDO on 19/11/2022</p> <p>Screening Report for Nyalit Microscale irrigation demosite at Chesower Sub-county signed by the SEO and DCDO on 23/11/2022.</p> <p>Screening report for Chesimat Microscale irrigation demo site in Kortek Sub-county signed by SEO and DCDO on 23/11/2022.</p> <p>There was Evidence of costed ESMPs for the MSI projects implemented in the previous FY 2022/2022</p> <p>ESMP for Kilulu Microscale Irrigation Demo site costed at UGX. 200,000/- signed by the SEO and DCDO on 23/11/2022</p> <p>ESMP for Nyalit Microscale irrigation demosite at Chesower Sub-county signed by the SEO and DCDO on 23/11/2022.costed at UGX. 200,000/-</p> <p>ESMP for Chesimat Microscale irrigation demo site in Kortek Sub-county signed by SEO and DCDO on 23/11/2022 costed at UGX. 200,000/-</p>	30

**Water & Environment Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	Mr. Limo George Festo was substantively appointed as the Civil Engineer (water) on 18th September 2019, through letter reference CR/ 156/1 as was directed by the DSC Minute No. 100.1/2019, signed by Olaboro Franco the CAO	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	Mr. Chebaran Jonex was substantively appointed as the Assistant Water Officer for mobilization on 20th September 2010, through letter reference CR/156/1 as was directed by the DSC Minute No. 93/2010, signed by Kiplimo Stephen the CAO.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	Mr. Maigut Mike Makitor was substantively appointed as the Borehole Maintenance Technician on 2nd May 2008, as was directed by the DSC Minute No. Ug.53/ 2008, signed by the CAO Mr. Kiplangat Martin.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	This position was vacant at the time of assessment.	0

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	Ms. Chemutai Olive was substantively recruited as the Environmental Officer on 26th July 2006, through letter reference CR/156/2 as was directed by the DSC Minute No.5/81/006 dated 26/7/2006, signed by the CAO .	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	Mr. Chepsikor Alfred Sabila was substantively appointed as the Forestry Officer on 25th July 2006, through letter reference CR/156 as was directed by the DSC Minute No.5/81/006 dated 26/7/2006, signed by Mr. Chelimo Alex the CAO.	10

Environment and Social Requirements

2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	If the LG: a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.	There was evidence of the Environment, Social and climate change screening reports for all the WSS projects implemented in the previous FY 2022/2023. Screening report for the construction a water reservoir tank at Tasakya Gravity flow scheme in Senedet Sub-county signed by the SEO and CDO on 27/11/2022 Screening report for the upgrade and extension of Bukwo gravity flow Scheme (Kapsongoroch and Rwanda tap stands sampled) signed by DCDO and SEO on 27/11/2022	10
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2	Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.	There was evidence of costed Environment and Social Management Plans (ESMPs) for all the WSS projects implemented in the previous FY 2022/2023.	10
			ESMP for the construction of a water reservoir tank at Tasakya Gravity flow scheme in Senedet Sub-county signed by the SEO and CDO on 27/11/2022 costed at UGX. 3,500,000/-	
			ESMP for the upgrade and extension of Bukwo gravity flow Scheme (Kapsongoroch and Rwanda tap stands sampled) signed by DCDO and SEO on 27/11/2022 costed at UGX. 8,000,000/-	
2	Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.	The LG had not acquired abstraction permits for any of the Gravity Flow Schemes it had which included; 1. Bukwo Gravity Flow Scheme in Bukwo Sub County 2. Tasakya Gravity Flow Scheme in Senendet Sub County 3. Chesower Gravity Flow Scheme in Chesower Sub County 4. And Tulel Gravity Flow Scheme in Tulel Sub County among others.	0