



LGMSD 2022/23

Bugweri District

(Vote Code: 624)

Assessment	Scores
Crosscutting Minimum Conditions	60%
Education Minimum Conditions	70%
Health Minimum Conditions	60%
Water & Environment Minimum Conditions	70%
Micro-scale Irrigation Minimum Conditions	30%
Crosscutting Performance Measures	58%
Educational Performance Measures	79%
Health Performance Measures	85%
Water & Environment Performance Measures	74%
Micro-scale Irrigation Performance Measures	74%

**Crosscutting
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): • If so: Score 4 or else 0 	<p>There was evidence that infrastructure projects implemented using DDEG funding were functional and utilised. The projects implemented included; implemented the following projects;</p> <ul style="list-style-type: none"> ● Procurement and delivery of irrigation equipment at Ushs.48,273,376 ● Renovation of community office at Ushs.19,167,500 ● Completion of diagnostic Plant Clinic at Ushs.49,178,860 <p>A visit to the renovated Community office was found in use at the time of assessment on 20th November, 2023.</p>	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> • By more than 5%, score 3 • 1 to 5% increase, score 2 • If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>The average performance in 2022 was 0%</p> <p>The average performance in 2023 was 57%</p> <p>The 0% score was marked Not Applicable which implied that there was no assessment in 2022 and therefore no base data to determine whether there was an increase or not and hence the score of zero.</p>	0

2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> • If 100% the projects were completed : Score 3 • If 80-99%: Score 2 • If below 80%: 0 	<p>The investment projects implemented using DDEG last FY were 100% completed according to the ABPR for FY 2022/2023. The projects implemented projects included;</p> <ul style="list-style-type: none"> ● Procurement and delivery of irrigation equipment at Ushs.48,273,376 ● Renovation of community office at Ushs.19,167,500 ● Completion of diagnostic Plant Clinic at Ushs.49,178,860 	3
3	<p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:</p> <p>Score 2 or else score 0.</p>	<p>The investment projects implemented using DDEG last FY were all eligible according to the DDEG guidelines page 12 and 13 of the guidelines. The investments included;</p> <ol style="list-style-type: none"> 1. The renovation of the District Service Commission office at contract price of Ugx 27,499,310 2. The construction of a 5-stance lined pit latrine at Butende Muslim primary school, at contract price of Ugx 28,000,000 3. The renovation of community-based office at contract price of Ugx 19,167,500 	2
3	<p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates,</p> <p>score 2 or else score 0</p>	<p>There was evidence for variations in cost estimates for the 3 sampled DDEG infrastructure projects;</p> <ul style="list-style-type: none"> ● Renovation of the District Service Commission office; <p>The contract price=Ugx 27,499,310 Engineers estimate =Ugx 28,000,000 %Variation =-1.79%</p> <ul style="list-style-type: none"> ● Construction of a 5-stance lined pit latrine at Butende Muslim primary school; <p>The contract price =Ugx 28,000,000 Engineers estimate =Ugx 28,000,000 %Variation=0%</p> <ul style="list-style-type: none"> ● Renovation of community-based office; <p>The contract price=Ugx 19,167,500 Engineers estimate=Ugx 18,806,000 %Variation=1.92%</p>	2

Performance Reporting and Performance Improvement

4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate,</p> <p>score 2 or else score 0</p>	<p>Evidence provided at the time of assessment showed that information on the positions filled in LLGs as per minimum staffing standards was not accurate.</p> <p>For instance, the staff list obtained from Buyanga Sub county had 8 staff while the district one had 10 staff, similarly for Ibulanku Sub County, the district staff list had 13 and the one at the sub county had 11.</p> <p>As for Bugweri TC, the district staff list and the one at the TC had the same number of staff totaling to 10 workers</p>	0															
4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <p>• If 100 % in place: Score 2, else score 0.</p> <p>Note: if there are no reports produced to review: Score 0</p>	<p>There was evidence that infrastructure constructed using the DDEG were in place as per the report</p> <ul style="list-style-type: none"> ● Procurement and delivery of irrigation equipment ● Renovation of community office ● Completion of diagnostic Plant Clinic <p>The reviewed report indicated that 100% of the projects were captured in the ABPR report FY 2022/2023.</p>	2															
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p>NB: The Source is the OPAMS Data Generated by OPM.</p>	<p>The four sampled LLGs obtained the scores below in the LGs Performance Assessment and the LLG IVA which were not within (Makuutu and Ibulanku) the +/- 10 performance range hence the assessment was Not credible</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th style="text-align: center;"><u>District score</u></th> <th style="text-align: center;"><u>IVA score</u></th> </tr> </thead> <tbody> <tr> <td>Bugweri T/C</td> <td style="text-align: center;">76</td> <td style="text-align: center;">78</td> </tr> <tr> <td>Makuutu S/C</td> <td style="text-align: center;">64</td> <td style="text-align: center;">81</td> </tr> <tr> <td>Buyanga S/C</td> <td style="text-align: center;">80</td> <td style="text-align: center;">79</td> </tr> <tr> <td>Ibulanku S/C</td> <td style="text-align: center;">50</td> <td style="text-align: center;">83</td> </tr> </tbody> </table>		<u>District score</u>	<u>IVA score</u>	Bugweri T/C	76	78	Makuutu S/C	64	81	Buyanga S/C	80	79	Ibulanku S/C	50	83	0
	<u>District score</u>	<u>IVA score</u>																	
Bugweri T/C	76	78																	
Makuutu S/C	64	81																	
Buyanga S/C	80	79																	
Ibulanku S/C	50	83																	

5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results. Score: 2 or else score 0	There was no evidence availed at the time of assessment to prove that the District had developed performance improvement plans for at least 30% of the lowest performing LLGs.	0
5	N23_Reporting and Performance Improvement Maximum 8 points on this Performance Measure	c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY: Score 2 or else score 0	There was no evidence availed at the time of assessment to prove that the District had developed and implemented performance improvement plans for at least 30% of the lowest performing LLGs.	0

Human Resource Management and Development

6	Budgeting for and actual recruitment and deployment of staff Maximum 2 points on this Performance Measure	a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED. Score 2 or else score 0	There was no evidence availed at the time of assessment.	0
7	Performance management Maximum 5 points on this Performance Measure	a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI): Score 2 or else score 0	Evidence availed showed that the District had not conducted a tracking and analysis of staff attendance as guided by Ministry of Public Service CSI. The details provided showed that analysis was done for only Administration department had no details of the total days a staff worked or didn't work. There were no reports made and the district was not submitting an analysis of staff attendance to the Ministry of Public Service.	0

Performance management

Maximum 5 points on this Performance Measure

i. Evidence that the LG has conducted an appraisal with the following features:

HODs have been appraised as per guidelines issued by MoPS during the previous

FY: Score 1 or else 0

Evidence revealed that only Seven (7) out of nine (9) files for HODs were presented for review and found out that three HoDs had been appraised past the official timeline for conducting appraisals as guided by MoPS for instance: Details were as follows:

1. Dr. Kalange Muhamude, Ag. DPO was appraised on 26/7/2023.

2. Mr. Womakuyu Weduku Fredrick, (DNRO) was appraised on 20/2/2023.

3. Mr. Kyampa Joseph Lubanga (DCO) was appraised on 5/4/2023

4. Dr. Muwereza Peter, (Ag. DHO) was appraised on 5/10/2023.

5. Ms. Jane Amali Owara, (CFO) was appraised on 3/7/2023.

The ones who were not appraised included;

1. Ms. Nandese Esther, (DCDO) was appointed on 22/9/2023 and was not due for appraisal for FY 2022/23.

The following had no performance agreements to be reviewed to ascertain whether they were appraised or not.

1. Mr. Tibawalana George (Ag. DEO)

2. Mr. Magoola Issah (Ag. District Planner)

3. Mr. Womakuyu Weduku Fenekansi (Ag. District Engineer)

Performance management

Maximum 5 points on this Performance Measure

ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:

Score 1 or else 0

Bugweri DLG had implemented administrative rewards and sanctions and was functional with minutes of their meetings on file. In terms of composition, the following members were elected to reconstitute the committee on 17th November, 2023

Committee members were:

- Mr. Kamba Haruna, (chairperson)
- Ms. Babirye Eva, (Secretary)
- Dr. Muwereza Peter, (Member)
- Mr. Magoola Issah, (Member)
- Mr. Tigawalana George, (Member)
- Mr. Kamywa Arajab, (Member)
- Mr. Batwaula Musasizi, (Member)

Evidence was obtained from the rewards and sanctions committee meeting that sat on 3rd May, 2023 under MIN NO. BRSC 03/05/23. In the meeting, the chairperson informed the committee members to follow the public standing orders as a way of handling discipline within the employment sector.

Under the same minute, the committee handled the hearing of cases of misconduct and a total of 10 cases were heard for instance, Mr. Daniel Muwanguzi (Dispenser) who was accused of absenteeism. In his defence, Mr. Daniel Muwanguzi explained that he was sick and he first got permission from his supervisor when he was doing exams and upon completion of exams his sugar levels rose and he couldn't make it to work and he therefore presented medical examination documents which were approved by DHO and he apologised for being absent and requested for forgiveness and he pleaded not to repeat the same act again.

In conclusion, the committee recommended that the officer be reprimanded with the basis of recovering the amount of salary in terms of money the officer had been drawing during the time of absence from duty.

7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p>	<p>The Consultative Committee members were appointed on 6/11/2023 and they included:</p> <ol style="list-style-type: none"> 1. Mr. Nyende Paul, (chairperson) 2. Ms. Babirye Eva, (Secretary) 3. Dr. Nakiwunga Nuru, (Member) 4. Mr. Matende Hassan, (Member) 5. Mr. Magumba Shafiq, (Member) 6. Mr. Kabiibi Kenneth, (Member) 7. Ms. Namasule Loy, (Member) 8. Mr. Teefe Addallah, (Member) 9. Ms. Jane Amali Owora, (Member) 10. Ms. Birungi Asha, (Member) <p>The committee had no minutes on file because it was just formed and had not held any meeting.</p>	1
8	<p>Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:</p> <p>Score 1.</p>	<p>Evidence showed that 58 staff were recruited last FY 2022/2023 but it was hard to establish the actual number that accessed payroll within two months. Only two out of the ten files reviewed had dates on assumption of duties.</p> <p>The remaining 8 staff had their personal files lacking data on when each assumed duties.</p> <p>The two included:</p> <ol style="list-style-type: none"> 1. Baluku Olivia, enrolled midwife, (IPPS No. 1182479) assumed duty on 31/5/2023 and accessed in July 2023. 2. Mutesi Tahiya, Parish chief, (IPPS No.1185751) assumed duty on 3/7/2023 and accessed in July 2023. 	0

Pension Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:

Score 1.

The DLG had a list of 16 staff that retired last FY 2022/23.

From a review of the sample of 10 files showed that none of them had accessed pension payroll within two months after retirement for instance;

1. Ochola Achieng Justine, (Education Assistant), IPPS. No. 416961 retired on 26/1/2023 and accessed in May 2023.

2. David Kaziba, (Head teacher), IPPS No. 416969 retired on 24/3/2023 and has not accessed payroll.

3. Jane Laetitia,(Deputy Headteacher), IPPS No. 417878 retired on 17/6/2023 and accessed in October 2023.

4. Steven John Tsubira, (Head teacher), IPPS No. 417288 retired on 17/12/2022 and accessed in October 2023.

5. Babalanda Swaibu, (Senior Education Assistant), IPPS No. 417126 retired on 5/12/2022 and accessed in September, 2023.

6. Tibyonza Irene, (Education Assistant)), IPPS No. 417320 retired on 24/2/2023 and accessed in September, 2023.

7. Lwanga Swaliki, (Education Assistant)), IPPS No. 417024 retired on 3/12/2022 and had not accessed

8. Kaziba David, (Headteacher)), IPPS No. 416969 retired on 24/3/2023 and had not accessed.

9. Kakaire Samuel, (Headteacher), IPPS No. 416955 retired on 4/4/2023 and accessed in September, 2023.

10. Kibande Jaane, (Headteacher), IPPS No. 417207 retired on 2/7/2022 and accessed in September, 2023.

Management, Monitoring and Supervision of Services.

10

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:

Score 2 or else score 0

The DDEG transfer for the LLGs was executed in two instalments during FY 2022/2023. The first transfer was made in 2nd quarter on 19/10/2022 of shs.76,054,581. The second transfer was effected in 3rd quarter on 24/1/2023 of shs.152,109,162.

10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).	The District did not do timely (within 5 working days) warranting of DDEG transfers to LLGs for FY 2022/2023. The date of receipt of release in 2nd Qrt was 30/9/2022 while the warranting date was 17/10/2022 (11 days). The date of receipt of release in 3rd Qrt. was 29/12/2022 while the warranting date was 18/1/2023 (14 days).	0
	Maximum 6 points on this Performance Measure	Score: 2 or else score 0		
10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:	The LG did late invoicing of DDEG transfers for FY 2022/2023 from the date of funds release in each quarter. The date of funds release in 2nd Qrt was 30/9/2022 while invoice date was 19/10/2022 (14 days). In 3rd Qrt the date of funds release was 29/12/2022 while the date of invoice was 24/1/2023 (17 days).	0
	Maximum 6 points on this Performance Measure	Score 2 or else score 0		
11	Routine oversight and monitoring	a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:	Monitoring of LLGs in the District was done on a quarterly basis by the Planner, CFO, Natural Resources Officer, Engineer, CDO and ACAO. Reports were produced and forwarded to CAO as follows: 1st Qrt. report was produced on 15/9/2022, 2nd Qrt. report on 3/11/2022, 3rd Qrt on 27/4/2023 and 4th Qrt. report on 8/5/2023. Same of the gaps identified during mentoring were: i. Sub-counties did not use environment impact assessment guidelines. ii. Preparation of bills of quantities for maintenance of community roads was not being done. iii. Sub-counties to integrate cross-cutting issues in the Development Plans, annual work plans and budgets	2
	Maximum 4 points on this Performance Measure	Score 2 or else score 0		

11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p>	<p>The FY 2022/2023 council carried out quarterly monitoring visits in LLGs, reports were compiled and forwarded to TPC for discussion. The 1st Qrt report was discussed by TPC in their meeting of 27/10/2022 under Min. 5: TPC/27/10/22. 2nd Qrt. report was discussed on 13/3/2023 under Min. 4: DTPC/31/3/2023. The 3rd Qrt report was handled on 24/4/2023 under Min. 05/24/04/2023 while the 4th Qrt report was discussed on 30/6/2023 under Min. 5: DTPC/30/6/2023. Same of the issues noted included through not limited to: 1. For PDM shs306,000,000 had been disbursed to 18 parishes. Members recommended that more PDM funds should be processed to other SACCOs. 2. Reported that Butende Muslim Primary School construction of a 5 stance pit latrine under DDEG should move faster because sanitation condition was too bad. Were informed that a contractor had been secured. 3. Reported that all projects had been completed except partial construction of the medical store by UPDF.</p>	2
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Investment Management

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</p>	<p>The District which was on IFMS maintained the assets register for examples for Buildings Transport Equipment, Office Equipment, etc. Each category with own details. The details for Buildings included: Description, asst category, Site/Plot No., Street, Number of floors, Number of rooms, Title Deed and Plot type.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>The Board of Survey of Report of the District for FY 2021/2022 was compiled and submitted to the MoFPED. There were same Asset management decisions made basing on the report which were implemented e.g. disposal of four motorcycles Registration Numbers: LG 003411, LG 004811, LG 003911 and LG 004711. Under letter Ref. CR/101/3/23it was decided that the motorcycles be transferred to Mbigiti Memorial Technical Institute (a Government School) for repair and their use. This was implemented.</p>	1

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.</p>	<p>The District had a functional physical planning committee of thirteen members which was appointed on 9/12/2019 through a letter written by CAO. During FY 2022/2023, the committee met on a quarterly basis. Minutes of their deliberations were produced and submitted to the MoLHUD as required as follows: 1st Qrt meeting was held on 19/7/2022, minutes were produced and submitted to the Ministry on 13/6/2023, 2d Qrt meeting was held on 16/12/2022 and minutes submitted on 13/6/2023, 3rd Qrt meeting on 28/3/2023 and minutes submitted on 19/7/2023. The 4th Qrt meeting was held on 12/6/2023 and the minutes were submitted on 19/7/2023. All the minutes were acknowledged by the MoLHUD by stamping "Received"</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d. For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>The desk appraisal was conducted and a report produced dated 27/2/2023 and submitted to CAO. The committee noted that all the 21 projects were derived from the 5 year Development Plan per the page number against each project. The DDEG were allowed as noted on page 136 of the Development Plan and complied with DDEG guidelines as noted on page 7 and 8. Examples included: 1. Construction of shallow well with a water pump and elevated tank. 2. Construction of a 5-stance lined pit latrine at Busembatya Primary School. 3. Fencing and renovation of OPD at Nawangisa HC III.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>District officers conducted a field appraisal for the investment projects for FY 2022/2023. The team made up by DCAO and a Planner produced a report which was forwarded to CAO. Examples of DDEG funded projects included: i. Construction of a water born toilet at the office building ii. Renovation of District service commission office building iii. Renovation of community-based office. In the report all projects were marked "passed" the technical and environmental and social feasibility.</p>	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>Project profiles with costings for FY 2022/2023 were developed and a report dated 25th/01/2023 was produced, signed by planner and forwarded to CAO. Examples of project profiles are: i. School improvement projects at Ushs.12,500,000,000. ii. Strengthening and improving health system at Ushs.16,895,000,000.</p>	1
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>There was screening for the DDEG projects for the FY2023/24</p> <p>Screening form for the construction of 5-stances of drainable pit latrine at Busembatya primary school in Busembatya town council as per the report dated 21st/07/2023 by the DCDO and senior environment officer.</p> <p>Screening form for the partial fencing of Nsale HCII with chainlink in Ibulanku sub-county as per the report dated 3rd/08/2023 by the DCDO and senior environment officer.</p>	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>Evidence of a procurement plan approved on 3rd August 2023 incorporating DDEG funded infrastructure projects ;</p> <ul style="list-style-type: none"> ● Construction of a shallow well with a water pump and elevated water tank at Ugx 15,000,000 page 5 ● Construction of a 5- stance lined pit latrine at Busembatia primary school of Ugx 30,000,000 page 5 ● Fencing and renovation of Nawangisa HCIII of Ugx 45,000,000 page 5 ● Fencing of Nsaale HCII of Ugx 25,688,000 	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p>	<p>There were no approved DDEG funded infrastructure projects ,they were still under evaluation.</p>	0

13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines: Score 1 or else 0	Evidence of an appointment of a project implementation team for all infrastructure projects at the LG for financial year 22/23; Eng.Kisule James as the Project Manager Mr.Tigawalana George ,Ag DEO as the contract manager for Education projects Mr. Nyende as District community development officer Ms. Najjuma Sarah Namayo as Environment officer Mr. Nakate Aaron was appointed on 14th October 2022 as the clerk of works for health. There was no labour officer on the appointment.	0
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer: Score 1 or else score 0	<ul style="list-style-type: none"> ● Evidence of a completion report for renovation of community based office prepared on 28th March 2023, all works were complete as per scope that is partitioning of 150mm thick block wall, supply and fixing of doors and windows, all electrical installations, plastering and rendering. ● According to the field reviews, the renovation works at the community-based office were implemented as per scope ● The 5-stance lined pit latrine at Butende Muslim primary school were of good quality except a few issues with the shutters that were to be rectified by the contractor. 	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0	<ul style="list-style-type: none"> ● Evidence of a supervision report on 8th March 2023 for the community based office at 85% completion as per the specification . ● A progress report prepared on 31st March 2023 for the community based office where all the 5 windows and 6 doors were installed, the partitioning of the 5 rooms was complete ,fully plastered and rendered, ceiling boards were installed. ● A joint monitoring report for a site visit at the community hall in participation of the Ag.District Engineer,Ag DCDO,DEO,DHO,Environment officer, planner and procurement. 	2

<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):</p> <p>Score 1 or else score 0</p>	<p>There was evidence of verification of works and payments made within the specified timeframes;</p> <ul style="list-style-type: none"> ● Renovation of the community based office; <p>A requisition for payment made on 16th March 2023 by M/s.Baino Integrated Farmers Limited of Ugx 19,167,500</p> <p>An interim certificate was on 28th March 2023 of Ugx 16,976,000 and payment voucher no.5905254 of Ugx 16,967,000 was effected.</p> <ul style="list-style-type: none"> ● Renovation of District Service Commission. <p>Requisition for payment was on 26th April 2023 by M/s.Baino Group Investments ltd of Ugx 27,499,310</p> <p>An interim certificate of Ugx 22,420,000 was on the 10th May 2023 and voucher no.5874742 of Ugx 21,074,800 was effected.</p> <ul style="list-style-type: none"> ● Construction of a5 stance lined pit latrine at Butende Muslim primary school; <p>Requisition for payment raised on 8th May 2023 by M/s.Swalilinto Engineering Company Limited of Ugx 28,000,000</p> <p>An interim certificate was on 16th May 2023 of Ugx 24,231,399 and a voucher no.6440643 of Ugx 23,977,739 was effected.</p>
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13

Procurement, contract management/execution

Maximum 8 points on this Performance Measure

g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:

Score 1 or else 0

There was evidence of a complete procurement file for all DDEG infrastructure projects as required by PPDA;

● Renovation of the District Service Commission Office: Procurement ref no. Bugw / 814 / wrks/22-23/00021, Contract was signed on 31st January 2023 with M/s Baino Group Investments Limited, an evaluation report was approved on 11th January 2023 by the contracts committee and minute of the contracts

committee BUGW DCC MIN 05/13/01/2023 on 13th /01/2023.

● Construction of a 5stance lined pit latrine at Butende Muslim primary school: Procurement ref no. Bugw/814/wrks/22-23/00013; The contract was signed on 30th January 2023 with M/s .Swalilinto Engineering Co.Ltd ,An evaluation report approved by the committee on 2nd January 2023 and Minutes of the contracts committee BUGW DCC MIN 11/3/01/2023 on 3rd January 2023.

● Renovation of Community based office :Procurement ref no.Bugw/814/wrks/22-23/00020;A contract signed on 2nd February 2023 with M/s.Baino Integrated Farmers Limited ,An evaluation report was approved by the contracts committee on 2nd January 2023,Minutes of the contracts committee BUGW DCC MIN 11/0/01/2023 on 3rd January 2023.

1

Environment and Social Safeguards

14

Grievance redress mechanism operational.

Maximum 5 points on this performance measure

a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.

Score: 2 or else score 0

There was evidence of designating Mr. Nyende Ivan - Ag.DCDO was appointed a focal person for grievance redress. Through a letter dated 22nd/04/2022 signed by the CAO, the LG designated him as the grievance handling officer, Mr. Nyende Ivan accepted duties as per the letter dated 4th/05/2022. The CAO appointed the GRC member on 22nd/04/2022 and the members were;

1. Kagere Hanani- ACAO/chairperson GRC
2. Nyende Ivan - Ag. DCDO /secretary GRC
3. Kirunda Sadati - CSO representative
4. Nambeko Prossy - Vulnerable groups representative
5. Magumba Shafiq - Labour officer
6. Higenyi George - SMC/PTA representative
7. Namuwaya Oliva - HUMC representative

2

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>The LG had a centralised system for recording, investigating and responding to grievances, which included a centralised complaints log which was opened on 1st/08/2022 for the FY 2022/23 under review.</p> <p>The LG had GRM titled “Bugweri district grievance redress mechanism” and had the contact of grievance coordinator</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>If so: Score 1 or else 0</p>	<p>The LG had publicised the grievance redress mechanisms at the district notice board at the main block, had grievance redress mechanisms titled “Bugweri district grievance redress mechanism” and had the contact of grievance coordinator at the time of assessment.</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0</p>	<p>There was evidence that environmental, social and climate change had been integrated into the LGDP, Annual work plans and budgets as shown below;</p> <p>Work plan for 2022/23 under programme 6 Natural resource environment climate change</p> <ol style="list-style-type: none"> 1. Restoration of 2 km of wetlands. 2. Environmental impact assessment for capital work. <p>LGDP III page 98</p> <ol style="list-style-type: none"> 1. increase forest cover area from 5% to 15%, 2. increase wetlands cover area from 8.5% to 15% 3. trees planting 4. Promote planting of trees and wetland restoration. 	1

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management score 1 or else 0	No evidence availed for the dissemination DDEG guidelines to the lower local governments (LLGs)	0
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	<p>(For investments financed from the DDEG other than health, education, water, and irrigation):</p> <p>c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:</p> <p>score 3 or else score 0</p>	<p>There were investments financed from the DDEG other than health, education, water, and irrigation in the FY2022/23 which included;</p> <p>Renovation of the Community Based services block, construction of a waterborne toilet at the office of LC-5 and renovation of the district service commission block.</p> <p>However, there was no evidence of incorporated costed ESMPs into BoQs, bidding and contractual documents</p>	0
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	<p>d. Examples of projects with costing of the additional impact from climate change.</p> <p>Score 3 or else score 0</p>	There was no project undertaken using DDEG funds which had additional costs for addressing impacts resulting from climate change at the LG in the FY2022/23	0

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p>	<p>Land title for sites where there was;</p> <ol style="list-style-type: none"> 1. Renovation of the Community services Based block 2. construction of a waterborne toilet at the office of LC-5 3. Renovation of the district service commission block <p>at the district headquarters in Bugweri town council,</p> <p>Freehold volume 756 FOLIO 17 on plot 16, 17, 18 and 19 Bugweri block 2 at Busesa measuring 148.014 acres issued on 4th/06/2010.</p>	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports:</p>	<p>Monitoring report for the renovation of the community service-based department block and district service commission block at the district HQs in Bugweri town council with recommendations such as clearing the construction debris off the site, provide PPE and site hoarding to prevent entry of unauthorised people to the site as per the reports dated 28th/03/2023 and 2nd/05/2023 prepared by the senior environment officer and DCDO</p> <p>Monitoring report for the construction of 5-stances drainable pit latrine at Butende primary school in Bugweri town council with recommendations such as landscaping and levelling, provide PPE and site hoarding to prevent entry of unauthorised people to the site as per the reports dated 28th/03/2023 and 2nd/05/2023 prepared by the senior environment officer and DCDO</p> <p>Monitoring report for the construction of the water borne toilet at the office of LC-5 district HQs Bugweri town council with recommendations such as clearing the construction debris off the site, provide PPE and site hoarding to prevent entry of unauthorized people to the site as per the reports dated 28th/03/2023 and 2nd/05/2023 prepared by the senior environment officer and DCDO.</p>	1

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects: Score 1 or else score 0	E&S Compliance certificate for construction of the water-borne toilet at the office of LC-5 Bugw814/WRKS/22-23/00015 and renovation of district service commission block Bugw814/WRKS/22-23/00021 by contractor: M/S Baino group investment Ltd DCDO certified works on 18th/05/2023 and senior environment officer on 22nd/05/2023 and payment was made on 15th/06/2023. E&S Compliance certificate for construction of 5-stances drainable pit latrine at Butende primary school Bugw814/WRKS/22-23/00013 by contractor: M/S Swalilinto Engineering Co. Ltd, DCDO and senior environment officer certified works on 31st/05/2023 and payment was made on 28th/06/2023. E&S Compliance certificate for Renovation of the Community Based services block Bugw814/WRKS/22-23/00020 by contractor: M/S Baino Integrated Farmers Ltd, DCDO and senior environment officer certified works on 3rd/05/2023 and payment was made on 15th/06/2023	1
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Financial management

16	LG makes monthly Bank reconciliations Maximum 2 points on this Performance Measure	a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment: Score 2 or else score 0	The District made monthly bank reconciliations up-to 30/6/2023. The reconciled balances of three accounts were: i. General Fund A/c shs.20,700, 2. YLP Recovery A/c shs.23,696, 3. UWEP Recovery A/c shs.41,400. However, by this assessment date the District was not up-to date since the month of September, 2023 had not been reconciled.	2
17	LG executes the Internal Audit function in accordance with the LGA Section 90 Maximum 4 points on this performance measure	a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY. Score 2 or else score 0	In FY 2022/2023 the District produced and submitted to the Speaker all the four quarterly internal audit reports as follows: 1st Qrt report was produced on 28/12/2022, 2nd Qrt on 14/1/2023, 3rd Qrt on 24/5/2023 and 4th Qrt report produce on 27/7/2023.	2

17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>Information on the status of implementation of internal audit findings for FY 2022/2023 was not complied for provision to the Council Chairperson and LG PAC as required.</p>	0
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17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>All the four quarterly internal audit reports for FY 2022/2023 were copied and dully received in the offices of CAO and Chairman of PAC. The District PAC reviewed all the four reports on 10th July, 2023 and produced a comprehensive report on all quarterly report giving their observations and recommendations.</p>	1
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Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>The District budgeted local revenue collections for FY 2022/2023 was sh.132, 531,000 as was noted in the approved budget for the period. While he actual collections for the same period was shs.74,406,750 as noted on page 35 of the Draft Financial Statements. This was a performance of 57% far below the range of +/- 10%.</p>	0
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19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% -10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>For FY 2021/2022, the OSR collections was shs.205,508,938as noted on page 43 of the audited financial statements. On the other hand, actual OSR collected in FY 2022/2023 was shs.74,406,750. This was a decrease of shs.56,695,438 which was not scorable.</p>	0
20	<p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>The sharable local revenue for FY 2022/2023 was shs.65,655,750 as per the draft financial statements for the period. The mandatory share of local revenue remitted to the LLGs was shs.9,557,053 as per request for transfer dated 31/1/2023 signed by CAO. This was 15% far less than 65% provided in the law</p>	0

Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>The procurement plan, awarded contracts and all amounts were published on the Notice Board on 2/12/2022 under the signature of the procurement Officer. Examples of the awarded contracts were: 1. Procurement and delivery of irrigation equipment awarded to Ojasi General Enterprise Ltd at shs.48,273,376 2. Renovation of community office awarded to Baino Integrated Farmers Ltd at shs.19,167,500 3. Completion of diagnostic Plant Clinic awarded to M/s Interbuilding Technical Services Ltd at shs.49,178,860.</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>The District performance assessment results for year 2022 were published on the Notice Board of the main building. It showed scores such as Cross Cutting Minimum Conditions 40%, Education Minimum Conditions 70%, Health Minimum Conditions 20% and Water and Environment Minimum Conditions 65%, etc</p>	2

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>During FY 2022/2023, the District did not conduct barazas or radio discussion with the public to provide feedback on the status of activity implementation.</p>	0
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>The tax rates for the various sources of revenue e.g. shops markets were posted on the Notice Board. The revenue collection procedures and procedures for appeal were too published for community consumption</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>The District did not prepare IGG report on cases of alleged fraud and corruption though there were cases of land grabbing still pending in court.</p>	0

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>School Year 2020</p> <p>Total No. of Candidates registered = 4222</p> <p>Total absentees = 66</p> <p>Total that sat = 4156</p> <p>Total Grades (I, II & III) = (140+1614+935) =2689</p> <p>Pass rate = 2689×100</p> <p style="padding-left: 40px;">4156</p> <p style="padding-left: 40px;">= 64.7%</p> <p>School Year 2022</p> <p>Total No. of Candidates registered = 4340</p> <p>Total absentees = 168</p> <p>Total that sat = 4172</p> <p>Total Grades (I, II & III) = (200+1744+853) = 2797</p> <p>Pass rate = 2797×100</p> <p style="padding-left: 40px;">4172</p> <p style="padding-left: 40px;">= 67.04%</p> <p>The PLE pass rate increased by 2.34% (from 64.7% to 67.04%)</p>	2

1

Learning Outcomes:
The LG has improved
PLE and USE pass
rates.

Maximum 7 points on
this performance
measure

b) The LG UCE pass rate has
improved between the
previous school year but one
and the previous year

- If improvement by more
than 5% score 3
- Between 1 and 5% score 2
- No improvement score 0

School Year 2020

Total No. of Candidates registered =
1670

Total absentees = 14

Total that sat = 1656

Total Grades (I, II & III) = (92+266+376)
= 734

Pass rate = 734×100

1656

= 44.3%

School Year 2022

Total No. of Candidates registered =
1682

Total absentees = 12

Total that sat = 1670

Total Grades (I, II & III) = (95+350+450)
= 895

Pass rate = 895×100

1670

= 53.6%

The UCE pass rate increased by 9.3%
(from 44.3% to 53.6%)

2

N23_Service Delivery
Performance: Increase
in the average score in
the education LLG
performance
assessment.

Maximum 2 points

a) Average score in the
education LLG performance
has improved between the
previous year but one and the
previous year

- By more than 5%, score 2
- Between 1 and 5%, score 1
- No Improvement, score 0

NB: If the previous average
score was 95% and above,
Score 2 for any increase.

The LLGs performance in 2022 and
2023 was 0% and 54% respectively. The
average score in the Education LLG
performance therefore increased by
54%.

Investment
Performance: The LG
has managed
education projects as
per guidelines

Maximum 8 points on
this performance
measure

a) If the education
development grant has been
used on eligible activities as
defined in the sector
guidelines: score 2; Else score
0

The DLG received Ugx 121,730,000 as
the Education development grant.

The development grant was used on
eligible activities like classroom and
latrine constructions plus supply of
furniture as defined by the investment
menu. The projects among others
included;

- Construction of a 5-stance lined PIT
latrine at Good Hope Kagamba P/S at
Contract Price Ugx 27,829,673
- Construction of a 2-classroom at
Nkombe P/S at Contract Price Ugx
78,526,209
- Supply of 72 three-seater desks to
Bupala P/S (18 desks), Nkombe P/S (36
desks), and Idudi Muslim P/S (18 desks).

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0

The was evidence that the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors as per the examples below;

- The project for the construction of a 5-stance lined PIT latrine at Good Hope Kagamba P/S at Contract Price 27,829,673. The contractor M/s GAWIP Investments Ltd raised a payment claim worth Ugx 27,829,673 on 9th March, 2023. The Asst Engineering Officer raised an interim payment certificate (IPC) 01 on 1st May, 2023 which was endorsed by the District Environment Officer, the District Engineer, the Environment Officer before payment of Ugx 23,651,706 was made on 3rd May, 2023 via EFT voucher 5157793
- Construction of a 2-classroom at Nkombe P/S at Contract Price Ugx 78,526,209. The contractor M/s Elohim Technical Services Ltd raised a payment claim worth Ugx 36,000,000 on 9th February, 2023. The Asst Engineering Officer raised the IPC 01 on 15th/2/2023 which was endorsed by the District Environment Officer, the District Engineer, the Environment Officer 15th/3/2023 before payment of Ugx 22,069,000 was made on 3rd May, 2023 via EFT voucher 5142058
- Supply of 72 three-seater desks to Bupala P/S (18 desks), Nkombe P/S (36 desks), and Idudi Muslim P/S (18 desks). A payment claim of Ugx 13,104,000 from supplier M/s Nakweson (U) Ltd on 27th/2/2023. The Goods Received Notes No. 12.9, the DIA verified the GRN before payment was made on 3rd March, 2023

3	Investment Performance: The LG has managed education projects as per guidelines	c) If the variations in the contract price are within +/- 20% of the MoWT estimates score 2 or else score 0	<p>There was evidence in variations in contract price and engineers estimate;</p> <ul style="list-style-type: none"> ● Construction of a 5 stance lined pit latrine at Nawapendo primary school <p>The contract price=Ugx 28,000,260</p> <p>Engineers estimate =Ugx 28,000,000</p> <p>% Variations=0%</p> <ul style="list-style-type: none"> ● Construction of a 2 classroom block at Nkombe primary school. <p>Contract price =Ugx 78,526,209</p> <p>Engineers estimates=Ugx 87,416,627</p> <p>% Variations=-10.2%</p> <ul style="list-style-type: none"> ● Construction of a 5 stance lined pit latrine at Nkombe primary school <p>Contract price =Ugx 28,000,260</p> <p>Engineers estimate=Ugx 28,000,000</p> <p>% Variation =0%</p>	2
3	Investment Performance: The LG has managed education projects as per guidelines	d) Evidence that education projects (Seed Secondary Schools)were completed as per the work plan in the previous FY	<p>There was evidence that education projects were completed as per workplan in the previous FY as per the examples below;</p> <ul style="list-style-type: none"> ● Construction of a 5-stance lined pit latrine at Nawapendo primary school ● Construction of a 2-classroom block at Nkombe primary school. ● Construction of a 5-stance lined pit latrine at Nkombe primary school <p>According to the ABPR, FY 2022/2023, all the three implemented projects were completed 100%, were fully paid up by the assessment time and had been commissioned and were in use by the assessment time.</p>	2
4	Achievement of standards: The LG has met prescribed school staffing and infrastructure standards	a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines	<p>There was adherence to the prescribed MoES guidelines when recruiting teachers. At least each class had a teacher recruited. The LG had 808 teachers in post versus the staff ceiling of 913 which meant that the LG recruitment was 88.5%</p>	2
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 		
	Maximum 6 points on this performance measure	<ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 		

Achievement of standards: The LG has met prescribed school staffing and infrastructure standards

Maximum 6 points on this performance measure

b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,

- If above 70% and above score: 3
- If between 60 - 69%, score: 2
- If between 50 - 59%, score: 1
- Below 50 score: 0

There was evidence that all the UPE and USE had prepared assets registers which the LG consolidated to get the LG Consolidated Assets register which was endorsed by the DEO on 1st/9/2023. The register presented aggregated stocks for both UPE and USE schools as shown below;

Primary Schools had;

1. Classrooms were 959
2. Latrines were 920
3. Desks were 13031
4. Library was nil
5. Staff houses were 604

Secondary Schools had

1. Classrooms were 150
2. Latrines were 200
3. Desks were 3317
4. Laboratories were 25
5. Staff houses were 145

Total GoU that submitted X 100

Total (UPE+USE)

$(54+07) \times 100$

$(54+07)$

$= 100\%$

Performance Reporting and Performance Improvement

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

- If the accuracy of information is 100% score 2
- Else score: 0

The LG accurately reported on teachers and their work stations according to the Staff deployment list for July 2023 signed by DEO on 30th/July, 2023 that indicated 808 that were serving in 54 Schools

The assessment sampled three (3) visited Schools of; Idudi (Urban), Bulungulu (Semi urban) and Buyanga (rural) it was verified from the displayed teachers' list, teacher's duty rosta and the teacher's daily attendance books conformed to the actual presence of the teachers as per the deployment list at the DEO's office.

At Idudi P/S, the staff list that was posted on the walls of the Headteachers' office indicated that the Government paid teachers were 14 which was in tandem with the DEO's deployment list.

While at Bulungili P/S, the staff list posted on the walls of the Headteachers' office indicated that the GoU paid teachers were 16 which number tallied with the DEO's deployment list.

At Buyanga P/S, the staff list posted on the wall of the Headteachers' office indicated that the GoU paid teachers were 19 which number was matching with that on the DEO's deployment list.

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.

- If the accuracy of information is 100% score 2
- Else score: 0

The LG Consolidated Assets register endorsed by the DEO on 01st September, 2023 that contained the assets of the 54 registered primary schools was presented for assessment.

The register reported that the registered Primary Schools aggregate Assets at the time of assessment were;

- Classrooms were 959
- Latrine stances were 920
- The desks were 13031
- There was no Library, and
- The Staff houses were 604

To verify the accuracy of the information presented by the DEO, the assessment sampled 3 Primary Schools of;

● Idudi P/S (Urban) stocks were Classrooms 07, latrine stances 12, desks were 130 with no library and staff house which was in tandem with the stocks at DEO's office.

● Bulungulu P/S (semi-urban) the assets were; classrooms were 11, stances were 3, desks were 199 and no staff house as was reported by the DEO's register.

● Buyanga P/S asset stocks were; nine classrooms, eight latrine stances, 270 desks, one staff house and no library. The asset stocks tallied with those at the DEO's office.

The accuracy of the data was therefore 100%.

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others,</p> <p>i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> • If 100% school submission to LG, score: 4 • Between 80 - 99% score: 2 • Below 80% score 0 	<p>The reviewed School files indicated that the Headteachers never prepared reports as guided by the MoES annual budgeting and reporting guidelines.</p>	0
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30- 49% score: 2 • Below 30% score 0 	<p>There was evidence presented by the Headteachers of the sampled schools. The Headteachers (HT) presented signed Inspection feedback reports for example Inspector Nyende Paul Hamid on 12th June, 2023 at Buyanga P/S. The report indicated recommendations endorsed by both the Headteacher and inspectors. In addition, while at Schools, the assessment saw posted SIPs on the halls of the Headteacher's offices which were capturing activities relating to recommendations of the inspection findings</p>	4
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 - 99% score 2 • Below 90% score 0 	<p>The LG compiled EMIS return forms for all the registered 54 Primary and 7 Secondary schools (42559 learners) from the previous FY. These were submitted to MoES via email but printing of the date of submission could not be traced because the power supply was off during the two days of assessment.</p> <p>The LG therefore had 100% compliance.</p>	4

Human Resource Management and Development

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p>	<p>The LG Approved Budget Estimates for FY 2023/2024 on page 26 of 56 indicated General staff salary for the 808 Primary teachers was Ugx 6,548,000,000.</p>	4
	<p>Maximum 8 points on this performance measure</p>	<p>Score 4 or else, score: 0</p>		
7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,</p>	<p>From the three visited Schools of Idudu (urban), Bulungulu (semi-urban) and Buyanga (rural), it was evident that LG deployed at least a teacher per class as required by the guidelines. The assessment noted that the names and number of teachers as displayed in the Headteachers' office were tallying with what was on the teacher's deployment list at the DEO's office.</p>	3
	<p>Maximum 8 points on this performance measure</p>	<p>Score 3 else score: 0</p>	<p>The DEO's Deployment for School year 2023 indicated that; Idudu P/S had 14, Bulungulu had 16 and Buyanga had 19 including the Headteachers.</p>	
			<p>The School verification tour reviewed the teacher's daily attendance book and the posted staff lists plus the staff duty allocation schedules, it was revealed that the numbers and names of teachers were similar with those on the deployment list at the DEO's desk for the HT at Idudu P/S was Mayende Richard.</p>	
7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,</p>	<p>The LG staff list which also doubled as the staff deployment list for 2023 that contained 808 was found posted on the LG Education notice board.</p>	1
	<p>Maximum 8 points on this performance measure</p>	<p>score: 1 else, score: 0</p>	<p>The Headteachers at the visited schools had posted their respective staff lists for calendar year 2023 on the walls of the Headteacher's offices.</p>	
			<p>The staff lists for School year 2023 found posted indicated that; Idudu P/S had 14, Bulungulu had 16 and Buyanga had 19 including the Headteachers.</p>	

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copt to DEO/MEO

Score: 2 or else, score: 0

The findings of the 10 randomly sampled and reviewed Headteacher's files in respect of appraisal for work done during the School year 2023 are presented below;

Mr. Kikaire Peter the Headteacher of Kalalu P/S in Buyanga Sub-County was appraised by the SAS Mugoya Ibrahim 9th August, 2023. This was a late appraisal.

Ms. Takoba Rose the HT Namumumya Mixed P/S in Namulemba S/C was appraised by the SAS Wangubo Halid on 2/08/2022.

Ms. Mutonyi Annet the HT of Bubala P/S in Buyanga S/C was appraised by SAS Mugoya Ibrahim on 2nd/8/2023

Mr. Odindi Paul the HT of Bupala P/S in Buyanga S/C was appraised by SAS Mugoya Ibrahim on 01/01/2023

Mr. Nabe Robert the HT of Idinda P/S in Namalemba S/C was appraised by SAS on 2nd/8/2023

Sister Judith Nantongo the HT of Namunyumya Girls P/S in Namalamba S/C was appraised by Wangubo Halid on 09th/08/2023.

Ms. Edith Buyanga the HT Nawangisa P/S in Namalemba was appraised by SAS Wangubo Halid on 4th/7/2023.

Mr. Balidawa Johnson the HT Namalembe in Namalemba was appraised by SAS Wangubo Halid on 4th/7/2023

All the appraisals were lately done by the Appraisers and countersigning officers.

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM

Score: 2 or else, score: 0

Records pertaining to the appraisal of the 07 Secondary School's Headteachers (HT) were not presented for assessment between 20th to 21st November, 2023

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans</p> <p>score: 2. Else, score: 0</p>	<p>Evidence on appraisals provided was for only one staff out of the six (6) deployed in the Education department.</p> <p>Details of appraisals included;</p> <p>1.Kutolawo Betty Grace, Ag. Senior Inspector of schools was appraised by Tigawalana George on 30/6/2023.</p>	0
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8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p>	<p>The DIS prepared the Education department training plan dated 5th July, 2023 and duly signed by the Ag. DEO.</p> <p>Activities like training of HTs on SIPs preparation, SMCs and PTA members on the roles and responsibilities.</p>	2
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Management, Monitoring and Supervision of Services.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>It was noted from DEO, that the LG was compliant and had no errors for correction regarding the submitted school lists and enrolment data. Therefore, there was no need of communicating corrections/revisions of school lists and enrolment data.</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines. If 100% compliance, score:2 else, score: 0</p>	<p>The LG Education Department made allocations of Ugx 42,832,000 to monitoring and inspection secondary captured on page 34 of 56 of the LG Approved Budget Estimates FY 2022/2023. This was in line with sector guidelines (page 18 and 21 of the guidelines) which call for a minimum allocation of UGX 4,000,000 per LG</p>	2
	<p>Maximum 8 points on this performance measure</p>			
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters If 100% compliance, score: 2 else score: 0</p>	<p>The LG presented warranting dates; Qtr 1 on 11th/8/2022 same as the Cash release date Qtr 2 on 17th/10/2022 same as Cash release date Qtr 3 on 18th January, 2023 same as Cash release date Qtr 4 on 27th April, 2023 same as Cash release date</p>	2
	<p>Maximum 8 points on this performance measure</p>			
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED. If 100% compliance, score: 2 else, score: 0</p>	<p>The dates of invoicing the UPE capitation funds were not availed to the assessment team..</p>	0
	<p>Maximum 8 points on this performance measure</p>			

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> • If 100% compliance, score: 2, else score: 0 	<p>The LG Education department prepared the FY 2022/2023 inspection Plan. It was duly endorsed by the DEO on 18th August, 2022 and was submitted to DES on 18th August, 2022.</p> <p>The LG held inspection planning meetings to discuss among other issues deployments of inspectors, inspection logistics. Examples of meetings held included;</p> <p>On 18th August, 2022, through Min.03/08/2022, the meeting reviewed the previous three terms' inspection findings for Term II, 2022.</p> <p>The LG Education inspectorate further held meetings to plan meeting on 24th April, 2023 for Term II, 2023, and</p> <p>On 2nd February, 2023 the inspection planning meeting for Term I, 2023 was held and issues discussed were deployment and teaming up for the Term one.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 - 99% score 1 • Below 80%: score 0 	<p>A review of the inspection reports for the past three Terms revealed that for every round of the termly inspection, all the 54 Government Primary schools were inspected in addition to the privately owned primary schools.</p> <p>54 X 100 54 = 100%</p>	2

Routine oversight and monitoring

Maximum 10 points on this performance measure

c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,

Score: 2 or else, score: 0

It was observed by the assessment team that inspection reports were discussed at both the school and the LG levels as per the examples below;

There was evidence the education department discussing inspection findings as per the example below;

On 28th June, 2022, the Departmental meeting through Min. 2/8/6/2022, the Education inspectorate Head discussed corrective actions like regular inspection using the digital inspection tool and carrying out full inspection not retune inspection.

From the sampled schools it was also evident from the inspection feedback reports that the inspectors and the school administration there was discussion of inspection finding and coming up with resolutions for example;

On 12th June, 2023, inspector Nyende Paul Hamid while at Buyanga P/S discussed with the teachers issues like effective lesson planning, SNE needed for attention and that ramps needed to be put on infrastructure and on the newly rehabilitated blocks. The Headteacher on behalf of the Teachers and the inspectors agreed on recommendations like effective lesson planning. The Headteacher Ngobi Charles Alex and the Inspector Nyende Paul Hamid signed on the Inspection feedback report as a sign of consent of the findings.

The assessment observed on 20th/11/2023 when the assessment team visited the School, teachers had taken corrective actions and signed schemes of work and lesson plans were presented for teachers for example Nampira C the P.2 Scheme of Work for Term III, 2023 was endorsed by the HT on 22nd/9/2023.

Routine oversight and monitoring

Maximum 10 points on this performance measure

d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0

The inspection feedback reports duly signed by the Inspectors of Schools and the School Headteacher's were found at the three sampled Schools there was evidence of discussion and agreement on the inspection findings between the Headteacher and the inspectors for example;

On 13th June, 2023, inspector Nyende Paul at Bulungulu P/S discussed with the teachers issues like effective scheming of work to be taught and that the Schemes of work need to be approved. The areas that needed improvement and the recommendations were endorsed by the HT Bogere Moses and the Inspector Nyende Moses.

While on the School verification visit on 20th/11/2023, the assessment team noted that teachers had taken corrective actions of effectively scheming and signed schemes of work and lesson plans were presented for teachers for example Nampira C the P.2 Scheme of Work for Term III, 2023 was endorsed by the HT on 22nd/9/2023l.

The DIS prepared and submitted all the inspection reports together with the monitoring reports, activity work plans and budgets to DES as per the examples below;

- Term III, 2022 report was submitted to DES on 5th January, 2023
- Term I, 2023 report was via online avenue on 25th May, 2023
- Term II, 2023 report was submitted on 29th September, 2023.

Routine oversight and monitoring

Maximum 10 points on this performance measure

e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0

The Social Services Committee discussed matters of education service delivery as per the examples below;

- During the meeting held on 13th June, 2023, the committee vide Min.04, the meeting discussed the renovation of school and the priority was put on Butende Islamic and Walanga among others.
- On 25th October, 2022 vide Min.5/SSC/25/10/2022, it was noted that the Education department had transport challenges and the committee resolved that a vehicle be bought to ease the inspection.

11	Mobilization of parents to attract learners <i>Maximum 2 points on this performance measure</i>	Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school, <i>score: 2 or else score: 0</i>	2
			There was evidence of mobilising and attracting plus retaining of learners into Schools through the community engagements held by the LG and various stakeholders for example; A report dated and submitted to CAO via Central registry on 7th June, 2023 indicated that there was a door to door mobilisation and sensitization of parents in respect to Special Needs Education (SNE). The report noted among other observed that there was an improved enabling environment for PwDs learners like ramps in the classroom and specially designed latrines.

Investment Management

12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i>	2
			The LG Consolidated Assets register endorsed by the DEO on 01th July, 2023 containing the assets of the 54 primary schools was presented for assessment. The updated assets register for the registered Primary Schools that included assets secure in FY 2022/2023 had the aggregate Assets at the time of assessment as; <ul style="list-style-type: none"> ●Classrooms were 959 ●Latrine stances were 920 ●The desks were 13031 ●There was no Library, and ●The Staff houses were 604 The assessment took a step to physically verify the records at the District. Three schools were sampled and visited and the field findings are presented below; <ul style="list-style-type: none"> • Idudi P/S (Urban) stocks were Classrooms 07, latrine stances 12, desks were 130 with no library and staff house which was in tandem with the stocks at DEO's office. • Bulungulu P/S (semi-urban) the assets were; classrooms were 11, stances were 3, desks were 199 and no staff house as was reported by the DEO's register. • Buyanga P/S asset stocks were; nine classrooms, eight latrine stances, 270 desks, one staff house and no library. The asset stocks tallied with those at the DEO's office.

12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i></p>	<p>The District conducted a desk appraisal for all projects in the budget of FY 2022/2023 and a report dated 27th /2/2023 signed by the planner was produced and forwarded to CAO. It was reported that the projects were derived from the development plan and were eligible expenditure in line with Education sector Planning and Budgeting Guidelines, 2022. Examples included:</p> <ul style="list-style-type: none"> ● Construction of a 2-classroom block at Nkombe primary school was approved under BUGW DCC MIN 06/04/08/2022 on 4th August 2022. ● Construction of a 5stance lined pit latrine at Nkombwe primary school was approved under BUGW DCC MIN 08/3/01/2023 on 3rd January 2023 ● Construction of a 5stance lined pit latrine at Nawapendo primary school was approved under BUGW DCC MIN 03/3/01/2023 on 3rd January 2023 <p>The projects were eligible according to page 21 and 22 of the Education sector Planning and Budgeting guidelines and were derived from the DDP III on page 136</p>	1
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, <i>score 1 else score: 0</i></p>	<p>The District conducted a field appraisal of all the projects for FY 2022/2023. A report dated 16th March, 2022 was presented and it highlighted projects like;</p> <ul style="list-style-type: none"> ● Construction of a 2-classroom block at Nkombe primary school was approved under BUGW DCC MIN 06/04/08/2022 on 4th August 2022. ● Construction of a 5-stance lined pit latrine at Nkombwe primary school was approved under BUGW DCC MIN 08/3/01/2023 on 3rd January 2023 ● Construction of a 5-stance lined pit latrine at Nawapendo primary school was approved under BUGW DCC MIN 03/3/01/2023 on 3rd January 2023 <p>The outcome confirmed that all the projects were linked to the 5-year development plan. In the forms filled during the exercise , the officers pronounced themselves by ticking right the technical feasibility and environmental and social acceptability. Finally TPC recommended that projects could be funded.</p>	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i></p>	<p>There was evidence for an approved procurement plan on the 3rd August 2023 incorporating education infrastructure projects:</p> <ul style="list-style-type: none"> ● Construction of a 2-classroom block at Bulyansime Muslim primary school at Ugx 80,346,000 page 2 ● Construction of Mpiita Seed School at Ugx 1,525,126,000 page 3 ● Construction of Idudi seed school at Ugx 950,000,000 page 3 ● Maintenance civil at Butende Islamic primary school at Ugx 86,363,000 page 3 	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i></p>	<p>There was evidence of a sector procurement plan submitted on the 20th June 2022 approved by the District Education Officer (Tigawalana George) for education infrastructure projects.</p> <ul style="list-style-type: none"> ● Construction of a 2-classroom block at Nkombe primary school was approved under BUGW DCC MIN 06/04/08/2022 on 4th August 2022. ● Construction of a 5-stance lined pit latrine at Nkombwe primary school was approved under BUGW DCC MIN 08/3/01/2023 on 3rd January 2023 ● Construction of a 5-stance lined pit latrine at Nawapendo primary school was approved under BUGW DCC MIN 03/3/01/2023 on 3rd January 2023 ● Construction of Mpiita seed school was approved under 45/NDCC/0/03/2021-2022 on 3rd March 2022. 	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p>	<p>There was evidence of an appointment of an implementation team for all sector infrastructure projects at the LG for 2022/2023 as listed below;</p> <ol style="list-style-type: none"> 1. Eng.Kisule James (Ag.District Engineer) as the Contract manager 2. Mr.Tigawalan George (Ag.District Education officer) as Project manager 3. Mr.Nyende Ivan as Community Development officer 4. Ms.Najjuma Sarah Namayo as Environment officer <p>An appointment letter for Mr.Nakate Aaron on the 14th October 2022 as the clerk of works for seed school.</p> <p>There was no appointment for a labour officer to complete the team.</p>	0
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p>	<p>According to the site visit made to Mpiita seed school, Works were up to ring beam level of the superstructure awaiting roofing for all the raised structures that is ;3 2 classroom blocks ,a science laboratory, ICT laboratory, staff houses, administration block, the stance pit latrines were still at foundation level.</p> <p>The works were adhered to as per the designs.</p>	1

13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i>	<ul style="list-style-type: none"> ● There was evidence for site meeting minutes for Mpiita seed school held on the 13th April 2023 with an attendance of the clerk of works, chairperson LCIII Igombe s/c, DEO, CAO, District Engineer and the Contractor. ● Evidence of a monthly progress report on the 31st May 2023 and the works done were at substructure stage (backfill, ramming and compacting to receive hardcore bed.) ● Evidence of a progress report on the 3rd May 2023 indicated excavation works to receive strip foundation then a plinth walling backfilled and rammed. ● Monthly progress report on the 2nd January 2023 indicating the site clearance to receive the structures, there were identified issues of water logging in the area. <p>All this was consolidated by the clerk of works.</p>	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc ..., has been conducted <i>score: 1, else score: 0</i>	<ul style="list-style-type: none"> ● There was evidence of a progress report for a 2-classroom block at Nkombe primary school on the 15th February 2023, works done included excavation of trenches for strip foundation and 230mm thick plinth walling. ● Evidence of a joint monitoring report on the 17th February 2023 for a monitoring visit of a 5-stance lined pit latrine at Nawampendo Primary school and 2 classroom block at Nkombe primary school, this was done by Ag. District engineer, Ag. DCDO, Environment officer, District planner, DEO and procurement officer. ● Completion report for the classroom block at Nkombe primary school all works were credited adhered to the specifications given. 	1

13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i>	Evidence of payments made to contractors where as indicated below to ascertain timeframes; ● Construction of Mpita seed school. Requisition for advance payment was made on 15th February 2023 of Ugx 578,080,853 by M/s.Sembais Joint Venture;A payment voucher no.4691914 of Ugx 578,089,853 and a receipt of same amount on the 30th March 2023 effected. ● Construction of a 2-classroom block at Nkombe primary school. A request for payment was made on 9th February 2023 by M/s.Elohim Technical Services Ltd of Ugx 36,000,000; An interim certificate of Ugx 23,477,692 was on 15th February 2023 and voucher payment of Ugx 22,069,030 with a receipt on the 3rd May 2023. ● Second request for payment for the class block at Nkombe primary school was on the 2nd June 2023 of Ugx 60,000,000;An interim certificate of Ugx 46,796,988 on the 13th June 2023 implied by a voucher and receipt of Ugx 46,989,169.	1
13	Procurement, contract management/execution <i>Maximum 9 points on this performance measure</i>	h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i>	Evidence of the sector procurement plan being submitted to PDU on the 20th June 2023 was however not timely.	0

Procurement, contract management/execution

Maximum 9 points on this performance measure

i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law
score 1 or else score 0

There was evidence of a complete procurement file as required by PPDA law.

● Construction of Mpita seed school: Procurement ref no.MoES/UgiFT/wrks/21-22/00005/Lot 37.The contract was signed on 8th December 2022 with M/s.Sembais Joint Venture, An evaluation report was approved by the committee on 21st February 2022 and Minutes of the contracts committee45/NDCC/3/03/2021-2022 on 3rd March 2022.

● Construction of a 2 classroom block at Nkombe primary school: Procurement ref no.Bugw/814/wrks/22-23/00003.The contract was signed with M/s.Elohim Technical Services Ltd 8th December 2022;An evaluation report approved by the contracts committee on 26th September 2022 and minute of award BUGW DCC MIN 06/04/08/2022 on 4th August 2022.

● Construction of a 5 stance lined pit latrine at Nkombe primary school: Procurement ref no.Bugw/814/wrks/22-23/00010.The contract signed on 23rd January 2023 with M/s. Byakuwayo Medical Supplies Ltd, An evaluation report signed on 2nd January 2023 and minute of award BUGW DCC MIN 08/3/01/2023on 3rd January 2023.

Environment and Social Safeguards

Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.

Maximum 3 points on this performance measure

Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0

The LG had a log for recording grievance which was in place and during the assessment the log was reviewed, it was noted that for the FY2022/23 under review, there were no grievances recorded under the education sector project implementation by the time of assessment as the log of grievance was opened on 1st/08/2022 and the LG had the Grievance redress framework titled "Bugweri grievance redress mechanism"

15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>From the sampled schools Bulungulu, Buyanga and Idudi, an interface with the Headteachers could not reveal that guidelines to provide for access to land (without encumbrance), proper siting of schools, green schools and energy and water conservation had been disseminated. They lacked hard copies but more so knowledge about the guidelines.</p>	0
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i></p>	<p>There was evidence of incorporating costed ESMPs in the BoQs and contractual documents as shown below;</p> <p>A costed ESMP of UGX 1,000,000 was incorporated into the BoQs under bill 1: Social and Environmental screening issues from item A-J for the construction at Nkombe Primary School by M/S Byakuwawo Medical Supplies Ltd, under Contract Ref. No. BUGW814/WRKS/22-23/00010</p> <p>A costed ESMP of UGX 1,000,000 was incorporated into the BoQs under bill 1: Social and Environmental screening issues from item A-J for the construction at Nawampendo primary school by M/S Palmline construction Ltd, under Contract Ref. No. BUGW814/WRKS/22-23/00005</p> <p>A costed ESMP of UGX 600,000 was incorporated into the BoQs under bill 1: social and Environmental screening issues from item A-J for the construction at Good Hope Kagamba Primary School by M/S Ngawip Investment Ltd, under Contract Ref. No. BUGW814/WRKS/22-23/00011</p> <p>A costed ESMP of UGX 200,000 was incorporated into the BoQs under bill 1: social and Environmental screening issues from item A-J for the construction at Butalango primary school by M/S Filctoas Investment Ltd, under Contract Ref. No. BUGW814/WRKS/22-23/00006</p>	2
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i></p>	<p>No documentary evidence availed of land ownership for the locations where the projects under education were implemented in the FY 2022/2023</p>	0

16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i>	Monitoring reports for the construction of 1 block of 5-stances drainable pit latrine at Bupala, Good Hope Kagamba, Butalango, Nawampendo and Nkombe primary schools and recommendations made such planting of grass, remove construction waste and properly dispose off, level the site in the school compound prepared by the Senior Environment Officer and DCDO on 22nd/02/2023 and 20th/03/2023.	2
16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments <i>Score: 1, else score:0</i>	E&S certificate issued for the construction of 5-stances drainable pit latrine at Nkombe primary school. Contractor: M/S Byakuwawo Medical Supplies Ltd, under Contract Ref. No. BUGW814/WRKS/22-23/00010 endorsed by the Senior Environment Officer on 3rd/04/2023 and DCDO on 28th/03/ 2023 and payment was made on 3rd/05/2023. E&S certificate issued for the construction of 5-stances drainable pit latrine at Good Hope Kagamba primary school by M/S Ngawip Investment Ltd, under Contract Ref. No. BUGW814/WRKS/22-23/00011 Endorsed by the Senior Environment Officer on 15th/03/2023 and DCDO on 20th/03/ 2023 and payment was made on 3rd/05/2023. E&S certificate issued for the construction of 5-stances drainable pit latrine at Butalango primary school by M/S Filctoas Investment Ltd, under Contract Ref. No. BUGW814/WRKS/22-23/00006 works certified by the Senior Environment Officer on 20th/04/2023 and DCDO on 26th/04/ 2023 and payment was made on 15th/06/2023.	1

**Health
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>Upon calculating the annual Delivery attendance for health facilities using the Monthly reports (HMIS107).</p> <p>The summaries for the 3 sampled health facilities were as follows:(Percentage utilisation =Registered attendance for previous FY minus registered attendance for current FY, divided by registered attendance for previous FY and multiply by100)</p> <p>1). Busesa HC IV FY 2021/2022 Deliveries; 1344 cases, FY 2022/2023 Deliveries: 1714 cases increase in utilisation = 370 % increase $370/1344 \times 100 = 27\%$</p> <p>2). Nawangisa HC III FY 2021/2022 Deliveries; 372 cases, FY 2022/2023 deliveries: 465 cases increase in utilisation = 97 % increase $97/372 \times 100 = 25\%$</p> <p>3) Makuutu HC III FY 2021/2022 Deliveries; 517 cases, FY 2022/2023 Deliveries: 644 cases increase in utilisation = 127 % increase $127/517 \times 100 = 24.5\%$</p> <p>From the above information there was evidence of increased utilisation of health care services by more than 20%</p>	2

2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p>	<p>a. If the average score in Health for LLG performance assessment is:</p>	<p>The assessment team reviewed report for LLGs performance assessment for FY 2022/2023 Bugweri DLG and the scores for MSI were as follows</p>	2
	<p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 	<p>Makuutu T/C 64%</p> <p>Ibulanku S/C 50%</p> <p>Buyanga S/C 80%</p> <p>Igombe S/C 20%</p> <p>Bugweri T/C 76%</p> <p>Busembatia T/C 50%</p> <p>Namalemba T/C 41%</p> <p>Idudi T/C 76%</p>	
			<p>therefore total score was 640% giving an average (457/8)% , 57%</p>	
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p>	<p>A letter from the ministry of health dated 7th December 2022 addressed to all CAOs highlighting the termination of RBF Funding was availed</p>	0
	<p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 		
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p>	<p>a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.</p>	<p>The LG during the FY 2022/2023 planned and implemented Health sector investments which were eligible according to the investment menu contained in the grant and budget guidelines. The investments included;</p> <ul style="list-style-type: none"> ● Fencing of Namiganda HCII, A Procurement Ref No. Bugw 814/wrks/22-23/00014; ● Construction of Busembatia HC III Procurement ref no. MoH-UgiFT/wrks/21-2/00001 	2
	<p>Maximum 8 points on this performance measure</p>			

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0</p>	<p>There was proof that the DHO/MMOH, CMO/LG Engineer, certified works on health projects before the LG made payments as per examples below;</p> <p>1. Fencing of Namiganda HCII; Proc. ref No.Bugw 814/wrks/22-23/00014</p> <p>The contractor raised a payment certificate of Ugx 33,850,000 on 18th May, 2023. The Interim Payment Certificate was drawn on 22nd May, 2023 worth Ugx 30,522,373 and was verified by the DE, DIA, DHO and CAO and payment with Ugx 28,691,031 via EFT Voucher 5905000 to M/s.Busembatia Allied Traders Ltd. was effected on 27th May 2023</p> <p>● Construction of Busembatia HCIII; Procurement ref no. MoH-UgiFT/wrks/21-2/00001. The contractor claimed for payment of Ugx 195,808,993 on 16th April, 2023. The ITC was prepared by the Assistant Engineering Officer on 9th May, 2023 and was certified by DE, DIA, DHO and CAO before making a payment of Ugx 106,915,403 via EFT voucher 5859391 on 15th June, 2023 to M/s.Baisonga and Sons Limited,</p> <p>The two payment certificates lacked the certification of the Environment Officer and CDO</p>	0
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0</p>	<p>There was evidence for variations in contract prices with the engineers estimates as listed below for the two implemented health infrastructure projects.</p> <p>● Fencing of Namiganda HCII.</p> <p>Contract sum=Ugx 33,850,000</p> <p>Engineers estimate=Ugx 34,479,828</p> <p>% Variation =-1.83%</p> <p>● Construction of Busembatia HCIII</p> <p>Contracts sum=Ugx 909,477,589</p> <p>Engineers estimates=Ugx 920,000,000</p> <p>%Variation =-1.14%</p>	2

3	Investment performance: The LG has managed health projects as per guidelines.	d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY	The LG upgraded Busembatya HC II to HC III; the construction of Busembatia HCIII, Procurement ref no. MoH-UgiFT/wrks/21-22/00001 and according to the ABPR FY 2022/2023, The project was 100% completed, fully paid, was commissioned and .was in use by the assesment time.	2
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 		
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure	<ul style="list-style-type: none"> • There was evidence to confirm that Bugweri DLG recruited staff for all HC IIIs and HC IV as per the staffing structure dated 20th October 2023. • The staff structure obtained from DHO indicated that the district had both HC IIIs and HC IVs whereby HC IIIs were required to have 19 health workers and 49 for HC IVs. • • The LG health sector staff establishment list had 163 approved health workers of which 164 were in the post which represented 100.6% recruitment. • • The overstaffing was a result of an increase in workload at HCIV which acts as a referral centre for the DLG hence recruiting more staff at HC IV and reducing staff at HC III and II. • • • 	2
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 		
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.	<p>There was adherence the approved MoH Facility Infrastructure Designs during the construction of Busembatia HC III</p> <p>Procurement ref no. MoH-UgiFT/wrks/21-2/00001. The scope of the entailed;The maternity ward, OPD, twin staff houses, the 4-stance pit latrine and the medical waste pit were executed as the designs approved by MoH and no variations were observed. For example the wall thicknesses were of 200mm block work, the window sizing was 1500mm wide and internal door openings were 900mm wide ,the medical waste at 2500mm required standard diameter.</p>	2
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> • If 100 % score 2 or else score 0 		

Performance Reporting and Performance Improvement

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>According to the staff list at the DHO's office and the health facilities visited, information on positions of health workers filled was accurate, Health facilities visited included Ibulanku HC III, Busesa HCIV and Busembatya HCIII</p>	2
5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>Igombe and Busembatya HCIII were upgraded last FY 2022/2023 and were functional</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>There was evidence that the HCs' budgets were prepared by 31st March, 2023. As per sampled the facilities below;</p> <p>1). Busesa HC IV prepared Annual workplan and budget for FY 2023/2024 by the Facility In-charge and submitted on 9th March 2023,</p> <p>2) Minani HCIII, prepared the Annual workplan and budget by the facility in-charge on 4th January 2023</p> <p>3). Busembatya HC III prepared the Annual workplan and budget by the facility in-charge on 8th March 2023</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>From the sampled facilities, the ABPR were prepared and submitted before the deadline of 15th July.</p> <p>1). Busesa HCIV, was prepared and submitted on 11th July 2023 by the Facility In Charge</p> <p>2) Igombe HC III , was prepared and submitted on 15th July 2023 by the facility In-charge</p> <p>3) Busembatya HC III, Was prepared and submitted on 10th July, 2023 by the facility In-charge</p>	2

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports

- Score 2 or else 0

From the Annual facility performance reports, the following sampled facilities developed and reported on implementation of improvement plans

1) Lubila HC III developed and reported on the implementation of facility Improvement plans that incorporate performance issues identified included; transfer of Matama Damalie, nursing office from Nsaale HCII to Nawangisa HC III as in-charge, transfer of Sabiiti Ezekiel clinical officer from Nawangisa HCIII to Lubila HCIII as in-charge, warning letter to George Kakaire lab assistant at Ibulanku HCIII due to perpetual absenteeism compiled by senior clinical officer on 23rd March 2023

2)Minani HCIII developed and reported on the implementation of facility Improvement plans on 22nd June 2023 by in-charge, issues included, inadequate staff accommodation, develop partnerships with drug shop owners for referral of clients to Health facilities, procurement of Health supplies and equipment, no fencing for the facility leading to security risks

3) Busesa HC IV developed and reported on the implementation of facility Improvement plans that incorporate performance issues identified in monitoring and assessment reports. E.g. prepared PIP on 15th June 2023 by in-charge, issues included; inadequate drugs and supplies, conduct redistribution of family planning supplies, lack of refer means of transport

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,

• score 2 or else score 0

There was evidence that the health facilities submitted monthly and quarterly HMIS reports timely

Makuutu HCIII submitted reports for

Q1 on 5th October, 2022,

Q2 on 5th January 2023,

Q3 on 4th April 2023

Q4 on 5th July 2023.

Busesa HCIV submitted reports for

Q1 on 4th October, 2022,

Q2 on 4th January 2023,

Q3 on 4th April 2023

Q4 on 3rd July 2023

Minani HCIII submitted reports for

Q1 on 4th October 2022,

Q2 on 4th January 2023,

Q3 on 6th April 2023 and

Q4 on 5th July 2023.

Therefore, from the information Health facilities submitted up to date monthly and quarterly HMIS reports timely 7 days following the end of each month and quarter

2

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0

Note: Municipalities submit to districts

A letter from the ministry of health dated 7th December 2022 addressed to all CAOs highlighting the termination of RBF Funding was availed

0

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>There was no RBF activities as per the letter from MOH to all CAOs dated 7th December 2022 highlighting change of policy on RBF signed by the Ps was availed.</p>	0
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>The sector compiled and submitted all the quarterly BPR for the FY under review as indicated;</p> <p>In Qtr 1, 10th October 2022, In Qtr 2, 17th January 2023 In Qtr 3, 14th April 2023 In Qtr 4, 10th July 2023</p> <p>From the information above it was evident that local governments timely by the end of the first month of the following quarter compiled and submitted all quarterly Budget performance reports</p>	1
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>There was evidence to show that LG developed a PIP for weakest performing Health facilities i.e Minami HCII, Edinda HCII, Idudi HCIII and some of the gaps identified included absenteeism from day,, poor management of drugs and supplies, inadequate accommodation for staff Some of the proposals included;</p> <p>lack of transport for outreach programme and referral services Not conducting outreach programme, understaffing</p>	1
	<p>Maximum 14 points on this performance measure</p>			

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>LG implemented PIPs as indicated below;</p> <ul style="list-style-type: none"> ● staff recruitment and transfers, for instance Samwebwa Monica Senior Clinical officer transferred from Lubila HCIII to Minani HCIII as the incharge, Matama Damalie assistant nursing officer transferred from Nsaale HCII to Nawangisa HCIII as the in-charge, Kaggwa Ali clinical Officer was recruited , Nantale Beatrice was recruited as a lab assistant ● Reinforcement of outreach programmes such as polio drive, introduction of new vaccines and introduction of Covid 19 vaccination into routine immunisation ● Training of staff on management of drugs and supplies held on 10th April 2023 	1
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Human Resource Management and Development

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>There was proof that Bugweri LG budgeted for the department of health workers in FY 2023/2024 as evidenced by the Bugweri LG Annual budget Vote 814 FY 2023/2024. The department of Health was allocated Uganda Shillings 2,698,240,000</p>	2
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0</p>	<p>From Bugweri DLG staff approved staff structure had 212 staff, the number recruited was 204, giving a percentage of 96.2%%</p>	2

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0</p>	<p>There was evidence that the health workers were working at their deployed HCs. The assessment sampled and visited the HCs below to verify whether what was on (number and names) the DHO's deployment list tallied with the lists at the respective HCs. Those visited included;</p> <ul style="list-style-type: none"> • Busesa HC IV, duty roster dated 1 October 2023, 73 staff were deployed out of 49. • Busembatya HCIII, duty roster dated 1st October 2023, 19 staff were deployed out of 19 • Nawangisa HCIII duty roster dated 1st October 2023, 16 staff were deployed out of 19 <p>As per the duty rosters there was evidence that the staff were working at their places of deployment</p>	3
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7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p>	<p>There was evidence that the DLG publicized health workers deployment on notice boards on 1st July 2023, the facilities visited included, Ibulanku, Busesa HCIV, Busembatya HCIII</p>	2
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Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

Evidence from the review of 10 files for health facility In-Charges indicated that only six were appraised against their agreed performance plans and four of them were not appraised.

1. Sabiti Ezekiel, SMO at Lubira HC III was appraised by Mugoya Ibrahim, SAS on 2/7/2023

2. Kintu Haruna, Enrolled Nurse at Kasozi HC II was appraised by Olole Nelson, Enrolled Nurse on 28/6/2023

3. Saghebwa Monic, SMO at Minani HC III was appraised by Dr. Mwerezwa Peter, Ag. DHO on 10/7/2023

4. Bogere Isma, EN at Lubira HC III was appraised by Saghebwa Monic, SMO on 30/6/2023

5. Akello Jane, Enrolled Nurse at Ngale HC III was appraised by Asabawebwa Esther Nursing Officer on 28/8/2023

6. Nalubwama Esther, Enrolled Midwife at Idinda HC II was appraised by Asabawebwa Esther Nursing Officer on 28/8/2023

The following were not appraised

1. Mutesi Salamah EN at Kasozi HC II

2. Olole Nelson, Enrolled Nurse at Bubenge HC II

3. Byobona Amina, SMO at Busesa HC IV was appraised by Kauma Hellen, Town Clerk on 4/8/2023

4. Hamba Monica, Enrolled Nurse at Buwigura HC II was appraised by Maguya Ibrahim, SAS on 30/6/2023

8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0	Based on the 10 files reviewed, it was evident that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH/CHO to HRO during FY 2022/23.	0
	Maximum 6 points on this performance measure		However one two of the appraisals were conducted on time as indicated below:	
			<ol style="list-style-type: none"> 1. Lagu Isaac, laboratory Technician at Busembatia HC II was appraised by Wabaka Michael, SMO on 20/7/2023 (late appraisal) 2. Muguli John, Health Assistant at Igombe HC III was appraised by Mbeko Grace, SMO on 10/7/2023 (late appraisal) 3. Kakai Elizabeth, Enrolled Nurse at Lubira HC III by was appraised by Sabiti Ezekiel, SMO on 1/7/2023 (late appraisal) 4. Naiwumbe Gloria, Health Assistant Nawangisa HC III was appraised by Nantale Damalie Assistant Nursing Officer on 30/6/2023 5. Namitala Stella, AANO at Busembatia HC III was appraised by Waibalea Michael on 10/7/2023 (late appraisal) 6. Ntambi Jonathan, Porter at Bubenge HC III was appraised by Ojole Nelson Enrolled Nurse on 3/7/2023 (late appraisal) 7. Kalekaiwe Matiya, Askari at Kasozi HC II was appraised by Kintu Haruna Enrolled Nurse on 30/6/2023 8. Kirangi Molly, EN at Kasozi HC II was appraised by Kintu Haruna Enrolled Nurse on 11/7/2023 (late appraisal) 9. Naigaga Rose, EN at Nawangisa HC III was appraised by Matama Nantale Damalie Assistant Nursing officer on 9/7/2023 (late appraisal) 10. Katusabe Jetrude, Assistant Nursing officer at Lubira HC III was appraised by Sabiti Ezekiel, SMO on 1/7/2023. (late appraisal) 	
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	iii. Taken corrective actions based on the appraisal reports, score 2 or else 0	There was no evidence in respect of corrective actions taken based on the appraisal that was availed at the time of assessment	0
	Maximum 6 points on this performance measure			

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>There was evidence that the LG conducted continuous professional training of Health workers.</p> <p>Training report on adolescents and youth friendly services dated 10th April 2023</p> <p>Training report on comprehensive emergency obstetric and new born care dated 19th May 2023</p> <p>A training report on kangaroo mother baby care dated 22nd May 2023</p> <p>A training report on API dated 30th May 2023</p>	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>A training database for FY 2022/2023 was availed by the LG and activity included, training on adolescents and youth friendly services, Comprehensive emergency obstetric and newborn care, Kangaroo mother baby care, API</p>	1

Management, Monitoring and Supervision of Services.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was a letter written by the CAO of Bugweri DLG to the PS Ministry of Health dated 15th August 2022 mentioning Health facilities benefitting from PHC Non-wage recurrent grants</p>	2
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>According to the Annual work plan of Bugweri LG Vote 814 for FY 2022/2023, the total Budget for health department was Uganda Shillings 258,585,008</p> <p>The monitoring of health services was allocated Shillings 38,518,226</p> <p>Thus, the percentage allocation was $38,518,226/258,585,008 * 100 = 15\%$ as per requirement</p>	2

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>The LG did timely warranting/ verification of direct Health transfers to Health facilities for the last FY, in accordance with the requirements of the budget as per copy of the warrant availed to the assessment team;</p> <p>Quarter 1 warrant was done on 11th August 2022 while cash limit was on 11th August 2022</p> <p>Quarter 2 warrant was done on 17th October 2022 while cash limit was on 17th October 2022.</p> <p>Quarter 3 warrant was done on 18th January 2023 while cash limit was on 20th January 2023.</p> <p>Quarter 4 warrant was done on 27th April 2023 while cash limit was on 28th April 2023.</p>	2
<p>Maximum 9 points on this performance measure</p>	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The invoicing and communication of all PHC NWR grant was done with the timeframe;</p> <ul style="list-style-type: none"> • quarter one funds were released on 22nd August 2022 and invoicing and communication was done on 22nd August 2022 • Quarter 2, funds released 19th October 2022 and invoicing and communication was done on 19th October 2022 • Quarter 3, funds were released on 24th January 2023, invoicing and communication was on 24th January 2023 • Quarter 4 , funds were released on 15th May 2023, invoicing and communication was on 15th May 2023 	2
<p>Maximum 9 points on this performance measure</p>	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>There was evidence that the LG publicised all the quarterly financial releases to all the health facilities as below,</p> <p>Quarter I date of receipt of the expenditure limits was 22th August 2022 and date of publishing was 22th August 2022 ,</p> <p>Quarter 2 date of receipt of the expenditure limits was 19th October 2022 and date of publishing 19th October 2022,</p> <p>Quarter3 date of receipt of the expenditure limits was 24th January 2023 and date of publishing was 24th January 2023</p> <p>Quarter 4 date of receipt of the expenditure limits was 9th May 2023 and date of publishing was 9th May 2023</p>	1
<p>Maximum 9 points on this performance measure</p>	<p>therefore LG was compliant</p>			

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>There was proof that the DLG implemented DHMT recommendations of the sitting held as indicated;</p> <p>Q1; 24th August 2022; issued warning letter to Kisule Derrick dated 13th September 2022, issued warning letter to Nantale Beatrice lab assistant dated 24th April 2023</p> <p>Q2, held on 25th October 2022 and recommended inviting Kagwa Ali Senior Clinical officer before the rewards and sanction committee due to continued absenteeism</p> <p>Q3, held on 27th February 2023 and recommended transfers of some staff and below were effected;</p> <p>Matama Damalie, was transferred from Nsale HCII to Nawangisa HCIII as in charge</p> <p>Saghebwa Monica Senior clinical Officer was transferred from Lubila HCIII to Minani HCIII as the in charge</p> <p>Q4, held 13th June 2023 and recommended scaling up outreach programme by the various Health facilities, increase on drugs stocks in the different facilities</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>There were minutes of the performance review meetings where Health facility In-charges attended.</p> <p>Quarter 1 report dated 24th August 2022, all health facility in-charges participated, CDO, Veterinary officer, RHITES, Education Officer, RPM</p> <p>Quarter 2 report dated 25th October 2023, all health facility in-charges participated, CDO, District V/Chair, Planner, DPO, API national Coordinator, RHITES</p> <p>Quarter 3 report dated 27th February 2023, all health facility in-charges participated, CDO, Education officer, DPO, PAS, RHITES , Leprosy focal point officer</p> <p>Quarter 4 report dated 13th June 2023, all health facility in-charges participated, CDO, DPO, DISO,, ART Counsellor, RHITES, DPO</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There were reports on the joint supervision visits conducted in the health facilities and here examples included;</p> <p>Q1 support supervision report dated 7th September 2022</p> <p>Q2 support supervision report dated 7th December 2022</p> <p>Quarter 3 support supervision report dated 24th February 2023</p> <p>Quarter 4 support supervision report dated 12th June 2023</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <p>• If not applicable, provide the score</p>	<p>There was evidence that DHT ensured that HSDs carried out support supervision of lower-level health facilities.</p> <p>It was evidenced by a support supervision report in quarter 1 dated 8th July 2022 and the Lower Health facility supervised included Lubila HCIII, Busembatya HCIII , Nawangisa HCIII among others</p> <p>In quarter 2, dated 9th December 2022 and the Lower Health facility supervised included Makuutu HCIII, Igombe HCIII, Ibulanku HCIII, among other</p> <p>In quarter 3, dated 1st March 2023 and the Lower Health facility supervised included Bukoteka HCII, Lubila HCIII,Nkombe HCII among other</p> <p>In quarter 4, dated 16th June 2023 and the Lower Health facility supervised included Bwingula HCII,Namunyumya HCII, Buyanga HCII,among other</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>There was evidence that the recommendations made for specific corrective actions were implemented as indicated below;</p> <ul style="list-style-type: none"> • On spot check visits were conducted to specific health facilities on the following dates 13th March 2023, 24th April 2023 and 19th May 2023 ● Staff transfers were done ● Disciplinary proceedings taken against some staff; a warning letter to Nantale Beatrice lab assistant dated 24th April 2023 for abscondment from duty, an invitation letter to Kaggwa Ali Senior Clinical officer dated 19th April 2023 to appear before the rewards and sanction committee for irregular appearance on duty 	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>Quarterly support supervision reports were available and were presented by the District Medicine Management supervisor i.e.,</p> <ul style="list-style-type: none"> • Q1 report dated 10th October 2022 • Quarter II report was dated 15th February 2023, • Quarter III was dated 20th May 2023 and • Quarter IV dated 20th July 2023, and these reports were referred to as essential, medicines supervision performance and recognition strategy (EMSPs) 	1
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>According to the Approved budget and workplan Vote 814, Bugweri DLG FY 2022/2023, DHO's office was allocated UShs 16,400,000.</p> <p>Then out of the total allocation, Ushs 8,690,610 was allocated to health promotion activities</p> <p>$8,690,610/16,400,000*100= 52.9\%$. which was above the minimum</p> <p>minimum required.</p>	2
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0</p>	<p>There was evidence that the DHT held health promotion activities as evidenced by the reports below;</p> <ul style="list-style-type: none"> • Training report on mentorship of Health workers on Adolescent friendly services dated 10th March 2023 • Report on polio drive in Bugweri District dated 3rd November 2022 • Report on introduction of new vaccines dated 4th October 2022 	1

11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0</p>	<p>There was evidence of the follow up action taken by the DHT on the Health promotion and prevention Issues according to the PHC work plan for FY 2023/2024</p> <p>Follow up report regarding adherence to polio drive dated 30th June 2023</p> <p>Follow up report on integration of covid19 vaccine into routine immunisation dated 15th July 2023</p> <p>health education on infectious diseases like Covid 19, TB among others held on 10th March 2023</p>	1
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Investment Management

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0</p>	<p>The Asset register for the Health department Bugweri DLG provided and included the following items that were added in the previous FY 2022/2023; like 5 surgical beds that were acquired in FY 2022/2023 and incorporated into the register on 15th June 2023</p>	1
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12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were:</p> <p>(i) derived from the third LG Development Plan (LGDPIII);</p> <p>(ii) desk appraisal by the LG; and</p> <p>(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p> <p>score 1 or else score 0</p>	<p>The LG desk appraised the health sector investments executed during the Previous FY and produced a report dated 23rd May, 2022 signed by the appraisal team that comprised the DCAO, District Planner, District Engineer, DCDO. Environment Officer, District Education Officer, DHO and DPO. The projects included;</p> <p>1. Fencing of Namiganda HCII contracted to M/s.Busembatia Allied Traders Ltd,</p> <p>2. Construction of Busembatia HC III contracted to M/s.Baisonga and Sons Limited</p> <p>The appraisal team cleared the Projects to be executed.</p> <p>The investments were derived from the LG Development Plan on 136</p>	1
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12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The LG field appraised the health sector investments executed during the Previous FY and produced a report dated 16th March, 2022. The projects included;</p> <ol style="list-style-type: none"> 1. Fencing of Namiganda HCII contracted to M/s.Busembatia Allied Traders Ltd, 2. Construction of Busembatia HC III contracted to M/s.Baisonga and Sons Limited <p>The project was cleared on; technical feasibility; environment and social acceptability; and customised designs to site conditions and were cleared for construction</p>	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>Screening form for the construction of the maternity ward, OPD renovation, staff house, 4-stances of pit latrine and bathrooms, medical waste pit, placenta pit for the upgrade of Busembatya HCII to HCIII Busembatya town council, was carried out as per report dated 10th/01/2023. A costed ESMP of UGX. 8,650,000 impacts identified were; waste generation, construction debris, vegetation loss GBV, child labour, inaccessible by PWDs, accidents and mitigation measures designed such as backfilling with the excavated soils, install access ramps as per the designs, limit vegetation clearance to site provide appropriate PPE, proper waste management on site made in the was prepared by the Senior Environment Officer and the Ag. DCDO on 13th/01/2023.</p> <p>Screening form for the fencing of Namiganda HCII in Ibulanku sub-county, was carried out as per report dated 18th/01/2023. The impacts identified were; waste generation, construction debris, accidents and mitigation measures designed such as backfilling, proper waste management on site made in the costed ESMP of UGX. 1,350,000 was prepared by the Senior Environment Officer and the Ag. DCDO on 18th/01/2023.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>Evidence of the sector procurement plan approved by DHO (Dr.Muwereza Peter) submitted to PDU on 10th March 2023 ,it indicated the following requisitions;</p> <ol style="list-style-type: none"> 1. Partial fencing of Busesa HCIV at Ugx 76,000,000 2. Stationery of Ugx 2,000,000 3. Fuel of Ugx 17,922,009 4. Assorted medical equipment of Ugx 36,764,452 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>Evidence of a requisition form 1 submitted to PDU by the first quarter of the current financial year.</p> <ul style="list-style-type: none"> ● Requisition form submitted on 2nd August 2023 for Procurement and delivery of medical equipment for Busembatia HCIII of Ugx 80,000,000 ● A requisition form submitted on 2nd August 2023 for procurement and delivery of assorted medical equipment for Busesa HCIV of Ugx 36,764,452 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>There was evidence for clearance of Upgrading of Busembatia HCIII on 14th December 2022 by Solicitor general (Peter Masaba) and it was approved by the contracts committee under MIN634/DCC/2022</p> <p>Fencing of Namiganda HCII was approved under BUGW DCC MIN 13/03/01/2022 on 3rd January 2022.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>On the 20th January 2023,the CAO appointed the following team members for project implementation of the respective sector infrastructure projects;</p> <p>Eng.Kisule James (Ag.District engineer)as contract manager</p> <p>Dr.Muwereza Peter (DHO) as Project manager</p> <p>Mr.Nyende Ivan as DCDO</p> <p>Ms.Najjuma Sarah Namayo as Environment officer</p> <p>An appointment for a clerk of works under health as Mr.Basooma Jethero on the 17th October 2022.</p> <p>The labour officer was not on the appointed team for a full requirement.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>According to the site visit made at Busembatia HC III, all structures raised were as per the designs, no major variations were implied for instance, the superstructure walls were of 200mm thick, the sampled window spaces were of 1500mm for major rooms such as the waiting area and the examination room, the structure was roofed of 26-gauge IT4 roofing sheets on steel trusses.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence for consolidated weekly reports by the clerk of works for Busembatia HCII;</p> <ul style="list-style-type: none"> ● A weekly progress report prepared on 27th January 2023,works done were groundbreaking ● Weekly report on 3rd February 2023,works had not commenced since the date of site handover. ● Weekly report on 10th February 2023,works done included preparing material yard,material delivery on site 	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence of minutes for site meeting held for the construction work at Busembatia HCIII</p> <ul style="list-style-type: none"> ● A site meeting held on 14th March 2023 attended by DHO,CFO,RDC,DISO,DCDO,Environment officer,Clerk of works,District Engineer,CAO and the facility in charge ● A site meeting with minutes attached held on 12th April 2023 ● A site meeting with minutes attached held on 10th May 2023 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence of monthly supervision reports for upgrade of Busembatia HCIII as indicated below;</p> <ul style="list-style-type: none"> ● Monthly progress report prepared on 20th February 2023,works done included ordering and receiving of materials,setting out,excavation works,preparation of reinforcement and block making ● Monthly progress report prepared on 24th April 2023,works done included setting out for block walling,casting concrete slab for maternity ward and staff houses. ● A Monthly report prepared on 24th May 2023,superstructure works executed were at 95% ● No site instruction was seen issued by the engineer. 	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0</p>	<p>There was evidence for verification of works and initiating payments by the engineer as indicated below;</p> <ul style="list-style-type: none"> ● Fencing of Namiganda HCII . <p>Requisition for payment was raised on 18th May 2023 by M/s.Busembatia Allied Traders Ltd of Ugx 33,850,000</p> <p>An interim certificate was signed on the 22nd May 2023 of Ugx 30,522,373 and a voucher of Ugx 28,691,031 was effected.</p> <ul style="list-style-type: none"> ● Construction of Busembatia HCIII. <p>A requisition for advance payment was raised on 15th February 2023 of Ugx 272,843,277 and a payment voucher of Ugx 272,843,277 effected and a receipt on the 16th March 2023</p> <ul style="list-style-type: none"> ● A second payment with a requisition raised on 16th April 2023 of Ugx 195,808,993 by the contractor. An interim certificate was prepared and signed on 9th May 2023 of Ugx 126,915,403;A voucher of Ugx 106,915,403 and receipt on 15th June 2023. ● A requisition for payment raised on 12th June 2023 of Ugx 313,419,826,An interim certificate was signed on the 13th June 2023 of Ugx 228,521,725 and a voucher of Ugx 249,359,202 and receipt on 23rd June 2023 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>There was evidence of complete procurement files for health infrastructure projects as indicated below.</p> <ul style="list-style-type: none"> ● Fencing of Namiganda HCII <p>A procurement ref no.Bugw 814/wrks/22-23/00014;The contract was signed on 29th January 2023 with M/s.Busembatia Allied Traders Ltd,An evaluation report approved by the contracts committee on 2nd January 2023,Minutes of the award by the contracts committee BUGW DCC MIN 13/3/01/2023 on 3rd January 2023.</p> <ul style="list-style-type: none"> ● Construction of Busembatia HCIII <p>Procurement ref no.MoH-UgiFT/wrks/21-2/00001;The contract was signed on 13th January 2023 with M/s.Baisonga and Sons Limited, evaluation report was approved by the committee on 28th September 2022,Minute of award MIN634/DCC/2022.</p>	1

Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>There was a centralized grievances log opened on 1st/ 08/2022 at the LG where grievances were recorded for further investigation and responded to from the health sector,</p> <p>Mr. Mubiru Ronald a casual at the construction for the construction of maternity ward at Ngombe HCIII in Ngombe sub-county on 1st/08/2022 reported to the labour officer about delayed payment and low wages.</p> <p>on 3rd/08/2022 the GRC convened a meeting to discuss the complaint and the contractor: Ngawip investment ltd was called upon and the labour officer was tasked to make a follow up and payment was made on 4th/09/2022 as the contractor claimed he was waiting for the money from the district payment.</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>The LG had guidelines on health care / medical waste management titled “Uganda National infection, prevention and control guidelines 2013” and there was evidence guidelines and medical waste segregation charts in sampled health Centres such as;</p> <ol style="list-style-type: none"> 1. Ibulanku HCIII 2. Makuutu HCIII 3. Busesa HCIV 	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p>	<p>b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0</p>	<p>The health facilities had functional health care waste bins and placenta pits, safety pits where ash was disposed after burning from the shallow pits, waste burning chambers at Ibulanku HCIII and Busesa HCIV</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p>	<p>c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0</p>	<p>There was no evidence availed of conducting training and creating awareness in health care waste management during the assessment</p>	0
	<p>Maximum 2 points on this performance measure</p>			
	<p>Maximum 5 points on this performance measure</p>			
	<p>Maximum 5 points on this performance measure</p>			
	<p>Maximum 5 points on this performance measure</p>			

16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0	There were ESMPs for health projects for the FY 2022/2023 and were incorporated in contract documents and BoQs for the health sector investments;	2
	Maximum 8 points on this performance measure		A costed ESMP of UGX. 4,500,000 for the Construction of maternity ward, OPD renovation, staff house, 4-stances of pit latrine and bathrooms, medical waste pit, placenta pit for the upgrade of Busembatya HCII to HCIII was incorporated into the contract documents and BoQ under bill 2: ESMP implementation procurement Ref No. MoH-UglIFT/WRKS/22-23/00001, Contractor: M/S Baisonga and sons Co.Ltd.	
			A costed ESMP of UGX. 700,000 for the fencing of Namiganda HCII was incorporated into the contract documents and BoQ under Bill No. 15: Environmental and social safeguards, procurement Ref No. BUGw814/WRKS/22-23/00014 Contractor: M/S Busembatya Allied traders ltd.	
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0	There was no evidence on land acquisition/access documents for sites where Health projects for the FY 2022/23 were implemented.	0
	Maximum 8 points on this performance measure			
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.	Monitoring reports for the for the Construction of maternity ward, OPD renovation, staff house, 4-stances of pit latrine and bathrooms, medical waste pit, placenta pit for the upgrade of Busembatya HCII to HCIII, with recommendations made in the report such as waste management, hoard off the site, install signage at the site, landscape and clear the construction material from access route to the facility prepared by the. DCDO and senior Environment officer on 20th/03/2023, 28th/04/2023 and 20th/06/2023	2
	Maximum 8 points on this performance measure		Monitoring reports for the fencing of Namiganda HCII, with recommendations made in the report such as waste management and proper hygiene and sanitation prepared by the. CDO and Environment officer on 28th/04/2023 and 20th/06/2023.	

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0

E&S certificate issued for the Construction of maternity ward, OPD renovation, staff house, 4-stances of pit latrine and bathrooms, medical waste pit, placenta pit for the upgrade of Busembatya HCII to HCIII under procurement Ref. No. MoH-UgIFT/WRKS/22-23/00001

Contractor: M/S Baisonga and sons Co .Ltd and the DCDO and the senior Environment Officer certified works on 14th/06/2023 and payment was made on 28th /06/2023

E&S certificate issued for the fencing of Namiganda HCII No. BUGw814/WRKS/22-23/00014 Contractor: M/S Busembatya Allied traders ltd. and the DCDO certified works on 26th/05/2023 and the senior Environment Officer on 31st/05/2023 and payment was made on 8th /06/2023

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i>	a. % of rural water sources that are functional. If the district rural water source functionality as per the sector MIS is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	There was evidence obtained from the Ministry of Water and Environment MIS showing that water sources functionality in Bugweri DLG for 2022/2023 was at 88%	1
1	Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees <i>Maximum 4 points on this performance measure</i>	b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is: o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0	There was evidence obtained from the Ministry of Water and Environment MIS showing that the functional WSCs in Bugweri DLG for 2022/23 was at 97%.	2
2	N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment <i>Maximum 8 points on this performance measure</i>	a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is; • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0	From the results presented by the planner, 5 Sub counties were assessed among which included the following; Makuutu S/C got 0%, Namalemba S/C got 0%, Buyanga S/C got 30%, Ibulanku S/C got 0%, Igombe S/C got 0%. Thus the average score for the District under water sector was 6%	0

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.</p> <ul style="list-style-type: none"> o If 100 % of water projects are implemented in the targeted S/Cs: Score 2 o If 80-99%: Score 1 o If below 80 %: Score 0 	<p>Bugweri DLG safe water coverage was 63% and thus the percentage allocation to LLGs below average were;</p> <p>Makuutu S/C at 56% received a piped water scheme, Buyanga S/C at 48% received 3BHs, Ibulanku S/C at 61% received 1BH, Therefore, out of the 5 water Projects implemented in the FY 2022/2023; All were Implemented in S/C below the District average</p> <p>Average</p> <p>= $5/5 \times 100 = 100\%$</p>	2
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates</p> <ul style="list-style-type: none"> o If within +/-20% score 2 o If not score 0 	<p>From the three (3) sampled project contracts, the percentage contract price variations for all the three project contracts sampled were all within -+20% as follows;</p> <p>1.Sitting , drilling and installation and platform casting of the 4 boreholes</p> <p>Proc.Ref no. Bugw 814/Wrks/22-23/00001</p> <ul style="list-style-type: none"> · Engineer's estimate = 84,000,000 · Contract sum = 83,935,144 <p>Percentage contract price Variation = 0.08%</p> <p>2. Rehabilitation services of 2 bore hole sources</p> <p>Bugw 814 /Survvs/22-23/00001</p> <ul style="list-style-type: none"> · Engineer's estimate = 12,600,000 · Contract sum = 12,555,955 <p>Percentage contract price Variation = 0.0%</p> <p>3.Partial Construction of a piped water scheme for Ndodwe RGC</p> <p>Proc. Ref no. Bugw 814/Wrks/22-23/00002</p> <ul style="list-style-type: none"> · Engineer's estimate = 321,000,000 · Contract sum = 320,975,047 <p>Percentage contract price Variation = 0.008%</p>	2

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> o If 100% projects completed: score 2 o If 80-99% projects completed: score 1 o If projects completed are below 80%: 0 	<p>From excel sheet attachment (Summary of the planned activities) of the AWP for the FY 2022/2023.</p> <p>The LG planned to drill 4 new boreholes and a piped water supply scheme and to rehabilitate 2 borehole sources; all the projects were implemented and completed in the FY 2022/23.</p> <p>Percentage of projects completed as per the AWP was 100%</p>	2
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <ul style="list-style-type: none"> o If there is an increase: score 2 o If no increase: score 0. 	<p>From the Ministry MIS, there was a decrease in the percentage of functional water facilities between the FY 2021/22 and 2022/23.</p> <p>Percentage of functional water facilities in the FY 2022/23 = 88%</p> <p>Percentage of functional water facilities in the FY 2021/22 = 96%</p> <p>percentage change = -8%</p>	0
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <ul style="list-style-type: none"> o If increase is more than 1% score 2 o If increase is between 0-1%, score 1 o If there is no increase : score 0. 	<p>From the Ministry MIS, there was a decrease in the percentage of rural water and sanitation facilities with functional committees.</p> <p>Percentage of rural water facilities with functional water and sanitation committee in the FY 2022/23 was 97%</p> <p>Percentage of rural water facilities with functional water and sanitation committee in the FY 2021/22 = 100%</p> <p>Percentage change = -3%</p>	0

Performance Reporting and Performance Improvement

Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance

Maximum 3 points on this performance measure

The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3

The DWO accurately reported on WSS facilities constructed in the previous FY and performance of the facilities were as in quarter 4 progress report.

Findings from the field visit of the three sampled projects showed that all projects were in place and functional, boreholes were well protected with no deep latrines in the radius of 30m, water yield and water quality was visually good and all had functional WUCs.

The 3 sampled projects included,

- Bugodhandala Village borehole (DWD No. 86455) completed on 9th/12/2022) and found in Ibulanku S/c.

- Kiwanyi Village borehole (DWD No. 86456) completed on 10/12/2022 and found in Buyanga S/c.

Kalalu B village borehole (DWD No. 79157) completed on 9th/12/2022 and found in Buyanga S/c.

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2</p>	<p>There was evidence that the LG water office collects and compiles quarterly information on sub-county water supply and sanitation as evidenced below.</p> <p>Quarter 1 report was submitted on 2nd/12/2022 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found through pages 2 to 5 of the report.</p> <p>Similarly, quarter 2 report was submitted on 2nd/12/2022 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found within.</p> <p>Both Quarter 3 and Quarter 4 reports were submitted on 17/11/2023 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found through within with form ones for all the new deep boreholes drilled in the previous FY 2022/2023.</p>	2
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p>	<p>The LG Water Office updated the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities}</p> <p>The form 1s for the 4 newly drilled and installed boreholes and form 4 monitoring report tools used for the monthly update were attached to the DWO MIS and original copies submitted to the ministry for approval and MIS update on 17th/11/2023.</p>	3

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>There was no evidence that the DWO had developed PIPs for the 25% lowest performing LLGs. No reports were presented to this effect at the time of assessment.</p>	0
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Human Resource Management and Development

6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2</p>	<p>It was evident that the DWO budgeted for 75,200,000 as wage on page 36 under vote 814 for the two staff namely the DWO and the Borehole Maintenance Technician.</p> <p>The Assistant Water Officers for mobilisation was seconded staff</p>	2
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6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>It was evident that the District Natural Resources Officer budgeted for 253,089,000 as wage on page 45 under vote 814.</p>	2
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7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<ul style="list-style-type: none"> • The water sector had two staff including the District Water officer and the Borehole Maintenance Technician. • It was evident that the DWO appraised the Borehole Maintenance Technician (Mr. Mugabi William) on 15/7/2023. • The appraisal was done outside the month of June, 30th which was not in line with MoPS CSI. 	0
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7

Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.

Maximum 6 points on this performance measure

b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3

The DWO did not carry out an assessment to identify gaps within the staff in his department.

0

Management, Monitoring and Supervision of Services.

8

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
 - • If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
 - • If 80-99%: Score 2
 - • If 60-79: Score 1
 - • If below 60 %: Score 0

From page 2 of 3 of the excel sheet attachment (Budget line) to the AWP for the current FY, the DWO allocated 90% of the budget to the three sub counties below the district average

Sub counties that were below the district average(62%) in the FY 2023/2024 included;

- Buyanga S/c at 47%
- Ibulanku S/c at 59%
- Makuutu S/c at 54%
- Igombe S/c at 84%

Namalembe S/c at 95%

The DWO allocated two (2) new boreholes to Buyanga S/c amounting to UGX 22,650,000 each, one (1) new borehole to Ibulanku S/c amounting to UGX 22,650,000, Namalembe and Igombe S/c received each 1 borehole much as their access values were above the district average given the fact that they had each a seed school and a partial piped water scheme in Ndongwe amounting to UGX 336,199,000

Total project budget for sub counties with safe water coverage below the district average = 404,149,000

Total project Budget for all the sub counties = 449,449,000

Percentage budget allocation to sub counties below the district average =
 $(404,149,000)/(449,449,000)*100$
=90%

2

8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3</p>	<p>There was evidence that the DWO communicated to the LLGS their respective allocations for the current FY 2023/2024 according to the district advocacy meeting that sat in the District Council hall on 18th March 2023 where allocation were being discussed.</p> <p>The communication was publicised on the district and sub county notice boards on 20th/06/2023. Allocations were as below;</p> <p>The DWO allocated 2 new boreholes to Buyanga S/c, 1 new borehole to Ibulanku S/c, 1 new borehole in Mpiita seed school in Igombe S/c, 1 Borehole to Naigombwa seed school in Namalembe S/c among others</p>	3
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p> <ul style="list-style-type: none"> • If 95% and above of the WSS facilities monitored quarterly: score 4 • If 80-94% of the WSS facilities monitored quarterly: score 2 • If less than 80% of the WSS facilities monitored quarterly: Score 0 	<p>The district Water Office presented no Quarterly monitoring reports to evidence the quarterly monitoring required by the assessment for the 2 days we were at the DLG</p>	0
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2</p>	<p>The DWO failed to present any minutes as proof of the sitting of the DWSCC required by the team during the 2 days assessment time.</p>	0

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>The communication was publicized on the district and sub county notice boards on 20th/06/2023. Allocations were as below;</p> <p>The DWO allocated (2) new boreholes to Buyanga S/c UGX 22,650,000, one (1) new borehole to Ibulanku S/c amounting UGX 22,650,000, Namalembe and Igombe S/c received 1 borehole each in a seed school and a partial piped water scheme in Ndongwe S/C amounting to UGX 336,199,000 among others.</p>	2
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 	<p>The DWO allocated 40.7% of the NWR rural water and sanitation budget greater than 40%.</p> <p>From the annual software report for the previous FY 2022/2023 On page 2 of 3 of the budget line attachment to annual progress report for the FY 2022/2023, the DWO allocated UGX 18,343,000 equivalent to 40.7% of the NWR rural water and sanitation budget UGX 44,997,000 towards community mobilization activities.</p>	3
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.</p>	<p>There was evidence that the DWO in liaison with the Community Development Officer established and trained WSCs on their roles on O&M of WSS facilities as in the following training activity reports.</p> <p>From the annual software report for the previous FY 2022/2023 dated 27th/09/2022, 4 new WUCs were formed and trained</p> <p>From the sampled WSS in Kalalu B and Buppala-Budulu villages in Buyanga S/c, Bugodhandala Village in Ibulanku S/c, the sampled members of the WSCs were able to remember the training that was given to them about the O & M including daily cleaning of the water source, fencing the water sources and collection of the water user fees of 1000 per household.</p>	3

Investment Management

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:</p> <p>Score 4 or else 0</p>	<p>There was an updated LG asset register which set out water supply and sanitation facilities by location and LLG.</p> <p>The DWO presented an updated asset register that was last updated on 17th/11/2023 with new water sources constructed in the previous FY 2022/2023.</p> <p>The latest Borehole updates as per June 2023 by the ministry were, DWD 86456 located in Kiwanyi A village of Buyanga Sub county, DWD 89457 located in Kalalu village of Buyanga Sub county, DWD 86458 located in Bupala village of Buyanga Sub county.</p>	4
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDP III) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p>	<p>The desk appraisal was conducted by District officials led by District planner on 27th February 2023 by filling the appraisal forms which were endorsed by all and the report compiled. The projects included:</p> <ul style="list-style-type: none"> ●The drilling, casting and installation of 5 deep well boreholes, the piped water scheme in the sub-counties of Buyanga, Igombe, Ibulanku, Makuutu and Namalembe under procurement Ref No. Bugw814/Wrks/22-23/00002. <p>The water sector projects were derived from the DDP III on page 47 of 136.</p>	4

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	2
		<p>The DWO presented a community application file for the current FY with current application forms/letters.</p> <p>Some of the applications found in the file included;</p> <ul style="list-style-type: none"> ●Request of a BH source in Buwooya A village, of Buwooya Parish in Buyanga S/C on 20h March 2022 signed by Mugoya Ibrahim the Sub county chief ●Request of a BH in Naigombwa Seed school of Namalemba Village, of namalemba parish in Namalemba S/C on 20th July 2022 signed by Wangubo Halid the Sub county Chief. <p>Request of a borehole source in Mulanga Village, Ibulanku Parish of Ibulanku Sub county on 9th February 2023 by Wandera manena the Sub county Chief.</p>	
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	2
		<p>The Field appraisal was conducted by District officials led by District planner on 27th February 2023 by filling the appraisal forms which were endorsed by all and the report compiled. The projects included:</p> <ul style="list-style-type: none"> ●The drilling, casting and installation of 5 deep well boreholes, the piped water scheme in the sub-counties of Buyanga, Igombe, Ibulanku, Makuutu and Namalemba under procurement Ref No. Bugw814/Wrks/22-23/00002. <p>The water sector projects were derived from the DDP III on page 47 of 136.</p>	

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>2</p> <p>There were filled environment, social and climate change screening forms for all the water projects FY2022/23</p> <p>There were costed ESMPs for all the water projects in the previous FY2022/23, examples included;</p> <p>The Screening for the drilling, casting and installation of 4 deep well boreholes in the sub-counties of Buyanga and Ibulanku under procurement Ref No. BUGW814/WRKS/22-23/00001 Contractor: M/S Mama bore wells Africa Ltd,</p> <p>Costed ESMP of UGX.400,000 was incorporated into the BoQ under Bill 2 item 2.19 and 2.20: Environmental mitigation planting tree species and grass.</p>
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>2</p> <p>There was evidence of an approved paged procurement plan on the 27th October 2022 by CAO (Mr.Kirenda Nelson) incorporating water infrastructure investments as listed below;</p> <ul style="list-style-type: none"> ● Rehabilitation of 2 old boreholes at Buniatole-Ibulanko s/c and Nawampendo -Igombe s/c of Ugx 12,600,000 on page 1 ● Partial construction of piped water scheme at Nondwe RGC of Ugx 325,000,000 page 1 ● Sitting, drilling , casting and installation of 4 deep boreholes at Kiwanyi B,Kikalu B, Bupala , Bugondandala in Buyanga at Ugx 84,000,000 on page 1

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>There was evidence for approval of all water infrastructure projects by contracts as indicated;</p> <ul style="list-style-type: none"> ● Drilling, casting and installation of 4 deep boreholes was approved on 7th October 2022 under BUGW DCC MIN 5/07/10/2022 ● Partial construction of piped water scheme at Nondwe was approved on 7th October 2022 under BUGW DCC MIN 03/07/10/2022 ● Rehabilitation of 2 old boreholes was approved on the 7th October 2022 under BUGW DCC MIN 06/07/10/2022 	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>Evidence of an appointment letter on the 20th January 2023 for the project implementation team as below;</p> <p>The district water officer as the Project Manager</p> <p>District engineer as the contract manager</p> <p>Environment officer</p> <p>Community Development officer</p> <p>The clerk of works and labour officer were not appointed to complete the full requirement of the team.</p>	0

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>There was evidence that water sampled projects were constructed as per the standard technical designs.</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>		<p>The 3 sampled projects included;</p> <ul style="list-style-type: none"> ● Bugodhandala Village borehole (DWD No. 86455) completed on 9th/12/2022) and found in Ibulanku S/c. ● Kiwanyi Village borehole (DWD No. 86456) completed on 10/12/2022 and found in Buyanga S/c. ● Kalalu B village borehole (DWD No. 79157) completed on 9th/12/202 and found in Buyanga S/c. 	
			<p>All projects were in place and functional, boreholes were well protected with no deep latrines in the radius of 30m, trees were planted around, water quality and yield was generally good and it had functional WUCs.</p>	
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p>	<p>No evidence of minutes for site meetings nor supervision reports were availed by the District water officer for assessment.</p>	0
	<p><i>Maximum 14 points on this performance measure</i></p>			

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts

o If 100 % contracts paid on time: Score 2

o If not score 0

There was evidence for initiation of payments by the water officers for water infrastructure projects;

● Partial construction of a piped water scheme with a requisition for payment on the 2nd April 2023 by Ms. Virmar Technical Investments Ltd of Ugx 180,000,000; An interim certificate on the 5th April 2023 was signed by the District water officer, DCDO, CAO, Chief Internal Auditor and the environment officer of Ugx 179,135,800 and a voucher no 5118559 of Ugx 168,386,900 effected a receipt on 3rd May 2023.

● Drilling of the 4 deep boreholes .The contractor M/s. Mama Borewells Africa Ltd raised a request for payment, An interim certificate of Ugx 79,255,373 on 24th March 2023, Voucher no. 5119409 of Ugx 79,255,373 and receipt of the same amount effected on 5th May 2023.

● Requisition of payment for the 4 deep boreholes was on 10th May 2023 of Ugx 140,975,047, An interim certificate of Ugx 124,893,695 signed by the District water officer, Chief internal auditor Environment and CAO on the 11th May 2023, A voucher no. 5859442 of Ugx 117,400,073 and receipt on the 15th June 2023 was effected.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:

Score 2, If not score 0

Evidence of a complete procurement file as required by the PPDA law;

- Drilling, casting and installation of 4 deep boreholes. Procurement ref no.Bugw624/wrks/22-23/00001 with a contract agreement signed on 31st October 2022 with Ms.Mama Borewells Africa Ltd,An evaluation report was approved by the committee on 26th September 2022 and Minutes BUGW DCC MIN 05/07/10/2022 on 7th October 2022.

- Rehabilitation of 2 old deep boreholes. Procurement ref no.Bugw814/srvs/22-23/00001 .Contract was signed with Ms.EastWood Techno General Enterprises Ltd on 31st October 2022,An evaluation report approved on 5th October 2022 and Minute BUGW DCC MIN 06/07/10/2022 on 7th October 2022.

- Partial construction of piped water scheme at NondweRGC .Procurement refno.Bugw 814/wrks/22-23/00002.The contract signed with Ms.Virmar Technical Investment Ltd on 30th November 2022,An evaluation report was approved by the committee on 5th October 2022 and Minutes BUGW DCC MIN 03/07/10/2022 on 7th October 2022.

Environment and Social Requirements

Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework

Maximum 3 points this performance measure

Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:

Score 3, If not score 0

The LG had a grievance redress framework title "Bugweri grievance redress mechanism" and grievance log where grievances were recorded for further investigation and response opened on 1st/08/2022. The LG had not recorded grievances from the water sector project implementation for the FY 2022/23 under review by the time of assessment

14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>There was evidence of dissemination of guidelines by the LG at the time of assessment evidenced by the meeting minutes held on 22nd/03/2023 for the social mobilization for extension staff and disseminated guidelines titled "Rural water supply and sanitation handbook for extension workers volume-1; community management handbook and in attendance were CDOs from sub-counties of;</p> <ol style="list-style-type: none"> 1. Waibi Musa -CDO Namalembe 2. Kyaalo Eric -Health Asst Makuutu 3. Kyawula Robert - CDO Ibulanku 4. Waiswa David - CDO Buyanga 5. Namakika Jane -CDO Igombe 	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>The Screening for the drilling, casting and installation of 4 deep well boreholes in the sub-counties of Buyanga and Ibulanku under procurement Ref No. BUGW814/WRKS/22-23/00001 Contractor: M/S Mama bore wells Africa Ltd,</p> <p>Costed ESMP of UGX.400, 000 was incorporated into the BoQ under Bill 2 item 2.19 and 2.20: Environmental mitigation planting tree species and grass.</p>	3

15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>The DLG had evidence of all the MoUs where the water sources were implemented as per the examples below;</p> <ol style="list-style-type: none"> 1. An agreement dated 22/09/2022 between Kalalu B community and Badru Kiryoyi for a Borehole drilling in Buyanga S/C signed by Sulayi B the LC1 chairman 2. An agreement dated 22/09/2022 between Kiwanyi B community and Balibaawo Paul for a Borehole drilling in Buyanga S/C signed by Balibawo Paul the LC1 chair man 3). An agreement dated 22/09/2022 between Bugodhandala community and Wangubo Kadiri for a Borehole drilling in Ibulanku Sub County signed by the LC1 chairman Migero Lwala 	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p>	<p>There was evidence of signed E&S compliance certification forms as below;</p> <p>The E&S certification for the drilling and installation of 4 deep well boreholes in the sub-counties of Ibulanku and Buyanga, under procurement Ref No. BUGW814/WRKS/22-23/00001 Contractor: M/S Mama Bore Wells Africa Ltd, works certified by the senior Environment officer on 28th/03/2023 and the DCDO on 13th/04/2023 and payment was made on 3rd/05/2023.</p>	2

Safeguards in the
Delivery of Investments

*Maximum 10 points on
this performance
measure*

d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:

Score 2, If not score 0

There was evidence of the monitoring reports availed for all the water projects;

Monitoring reports for the drilling and installation of 4 deep well boreholes; Buyanga and Ibulanku with recommendations made such the contractor should continue to implement the ESMPs, watering and protection of trees, maintain trees and grass and the contractor should plant grass and trees on site that were not planted, was prepared by the DCDO and the senior Environment Officer on 27th/02/2023 and 22nd/06/2023.

**Micro-scale
Irrigation
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>There was evidence to show that LG had up to- date data on irrigated land as per the data sheets for the last two FYs signed by CAO as indicated below;</p> <p>Data sheet on irrigated land for FY 2021/2022 signed by CAO on 26th June 2022</p> <p>MSI non grant beneficiaries was 19.5Acres</p> <p>MSI grant beneficiaries was 0 Acres</p> <p>Data sheet on irrigated land for FY 2022/2023 signed by CAO on 20th June 2023</p> <p>MSI non grant beneficiaries was 19.5 Acres</p> <p>MSI grant beneficiaries was 4.79 Acres</p>	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>There was evidence to show that the LG had increased acreage of newly irrigated land in the previous FY as compared to previous FY but one as indicated below;</p> <p>Total irrigated land FY 2021/2022 was 19.5 acres</p> <p>Total irrigated land FY 2022/2023 was 24.29 acres</p> <p>Therefore increment was 4.79 acres giving percentage increment of $(4.79/19.5 \times 100)$, 24.6%</p>	2

2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 	<p>The assessment team reviewed report for LLGs performance assessment for FY 2022/2023 Bugweri DLG and the scores for MSI were as follows</p> <p>Makuutu T/C 100%</p> <p>Ibulanku S/C 100%</p> <p>Buyango S/C 100%</p> <p>Igombe S/C 60%</p> <p>Bugweri T/C 100%</p> <p>Busembatia T/C 80%</p> <p>Namalemba T/C 0%</p> <p>Idudi T/C 100%</p> <p>therefore total score was 640%giving an average (640/8) % , 80%</p>	4
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	<p>The LG falls under phase II category, therefore the development component of the grant for the previous FY 2022/2023 was used for setting up 2 demonstration sites at Naigombwa Seed School, Namalemba S/C and Ibulanku subcounty as illustrated below</p> <p>The total grant was UGX 98,275,000</p> <p>Total cost for installation of demo sites was UGX 48,407,000 representing 49.2% of the grant</p>	2
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0</p>	<p>The following Acceptance forms were reviewed by the assessment team as evidence confirming equipment was working well</p> <p>Acceptance form signed by host farmer Mwanja Emmanuel NIN CM71007109KKDA at Ibulanku S/C dated 6th June 2023</p> <p>Acceptance form signed by host farmer Magoola Sirage NIN 75007106D6ZH for Naigombwa Seed school at Namalemba S/C dated 6th June 2023</p>	1

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0	The variations in the contract price and Engineer's estimates for setting up demonstration sites were as follows: <ul style="list-style-type: none"> • Supply and installation of demonstration site at Naigombwa Seed school, Namalemba S/C budgeted at UGX 24,136,500 actual was UGX 24,136,500 with a variation of UGX 0 represented by 0% • Supply and installation of demonstration site at Ibulanku S/C budgeted at UGX 24,136,500 actual was UGX 24,136,500 with a variation of UGX 0 represented by 0% <p>The variations were within the range of +/- 20% provided in the manual</p>	1
Maximum score 6				
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY <ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 	There was evidence to show that installation of 2 Micro scale irrigation equipment were completed within the previous FY 2022/2023 as indicated below; <ul style="list-style-type: none"> • A certificate of completion for the installation of irrigation demonstration site at Ibulanku S/C was issued by the DPO on 6th June 2023 • A certificate of completion for the installation of irrigation demonstration site at Naigombwa Seed school at Namalemba S/C was issued by the DPO on 6th June 2023 	2
Maximum score 6				
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	a) Evidence that the LG has recruited LLG extension workers as per staffing structure <ul style="list-style-type: none"> • If 100% score 2 • If 75 - 99% score 1 • If below 75% score 0 	According to the approved staff establishment structure dated 14th February, 2022 the Production was required to have 39 extension workers. According to the staff list and appointment letters obtained, only 10 extension workers for LLGs were recruited. This meant that 25.6% were in post.	0
Maximum score 6				

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF <ul style="list-style-type: none"> • If 100% score 2 or else score 0 	As per MAAIF Technical guidelines issued on 24th November 2020, On page 12, MSI equipment installation should be;	2
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Maximum score 6

- Up to 2.5 acres of irrigated land coverage

- Simple technology used including solar pump, small petrol pump, horse pipe, sprinkler and drip

- An already existing water source should be available and with 700m from the irrigated land

All the 2 visited sites for host farmers namely Naigombwa Seed School (Namalemba S/C), and Mwanje Emmanuel (Ibulanku S/C) were found to be compliant with the requirement

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	b) Evidence that the installed micro-scale irrigation systems during last FY are functional <ul style="list-style-type: none"> • If 100% are functional score 2 or else score 0 	From the sites visit made to Ibulanku and Namalemba micro scale irrigation demonstration sites, the msi system installed at Naigombwa Seed school (Namalemba S/C) was found non-functional due to the inadequate water source i.e., drop in the water level for the borehole rendering the equipment non-functional. However, the system at Ibulanku sub county was found to be functional	0
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Maximum score 6

Performance Reporting and Performance Improvement

5	Accuracy of reported information: The LG has reported accurate information	a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0	There was evidence to show that positions of extension workers filled was accurate. It was observed and confirmed from the 3 sampled and visited sub counties (Bugweri TC, Ibulanku and Buyanga Sub counties) that;	2
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Maximum score 4

1 .Byogero Sirina ,Agriculture Officer, and Maido Shaban, Assistant Veterinary Officer were working in Ibulanku Sub County

2 . Byogero Sirina was the Ag. Agriculture Officer at Bugweri TC.

3. Bagoole Timothy, Ag. Senior Veterinary Officer was working in Buyanga Sub county.

5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0</p>	<p>A site visit to host farmers Mwanja Emmanuel, and Naigombwa seed school sites confirmed that solar powered equipment were installed as per information submitted by DPO in the certificates of completion dated 6th June 2023</p>	2												
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0</p>	<p>Quarterly supervision and monitoring reports detailing information on newly irrigated land, functionality of irrigation equipment installed, complimentary services and farmer expression of interest were availed as indicated below</p> <p>Q1 report was compiled by DAO and endorsed by CAO 15th October 2022</p> <p>Q2 report was compiled by DAO and endorsed by CAO on 3rd January 2023</p> <p>Q3 report was compiled by DAO and endorsed by CAO on 3rd April 2023</p> <p>Q4 report was compiled by DAO and endorsed by CAO on 3rd July 2023</p>	2												
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0</p>	<p>There was evidence to show that LG has entered up to-date LLG information into MIS as indicated below;</p> <p>MIS data for FY 2022/2023</p> <table border="1" data-bbox="983 1514 1401 1966"> <thead> <tr> <th>Target</th> <th>Actual</th> </tr> </thead> <tbody> <tr> <td>Number of demos</td> <td>2 2</td> </tr> <tr> <td>Number of EOI</td> <td>114 92</td> </tr> <tr> <td>Number of awareness(leaders)</td> <td>3 2</td> </tr> <tr> <td>Number of awareness (farmers)</td> <td>4 4</td> </tr> <tr> <td>Number of farmer visits</td> <td>57 50</td> </tr> </tbody> </table>	Target	Actual	Number of demos	2 2	Number of EOI	114 92	Number of awareness(leaders)	3 2	Number of awareness (farmers)	4 4	Number of farmer visits	57 50	1
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Number of demos	2 2															
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	Quarterly supervision and monitoring reports detailing information on newly irrigated land, functionality of irrigation equipment installed, complimentary services and farmer expression of interest were availed as indicated below	1
	Maximum score 6		Q1 report was compiled by DAO and endorsed by CAO 15th October 2022	
			Q2 report was compiled by DAO and endorsed by CAO on 3rd January 2023	
			Q3 report was compiled by DAO and endorsed by CAO on 3rd April 2023	
			Q4 report was compiled by DAO and endorsed by CAO on 3rd July 2023	
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	No documentary evidence was availed to the assessment team to confirm that PIPs were developed	0
	Maximum score 6			
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	PIPS were not developed therefore implementation could not have been handled	0
	Maximum score 6			

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	From the supplementary budget and work plan for current FY 2023/2024 approved on 15th November 2023 on page 26, the LG budgeted UGX 460,466,280 for extension workers	1
Maximum score 6				
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	ii Deployed extension workers as per guidelines score 1 or else 0	The LG deployed extension staff as per the staff register for Agriculture extension staff to LLGs for current FY 2023/2024 dated 21st July 2023. The LLGs visited were Buyanga S/C, Namulemba S/C, Ibulanku, S/C and Igombe S/C.	1
Maximum score 6				
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0	There was evidence that position of extension workers filled was accurate. It was observed and confirmed from the 3 sampled and visited sub counties (Bugweri TC, Ibulanku and Buyanga Subcounties) that; 1. Byogero Sirina ,Agriculture Officer, and Maido Shaban, Assistant Veterinary Officer were deployed in Ibulanku Sub County 2. Byogero Sirina was the Ag. Agriculture Officer at Bugweri TC. 3. Bagoole Timothy, was the Ag. Senior Veterinary Officer assigned to caretake Buyanga Sub county.	2
Maximum score 6				
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0	Evidence showed that extension workers' deployment was not publicised and staff lists were not displayed on the notice board.	0
Maximum score 6				

Performance management: The LG has appraised, taken corrective action and trained Extension Workers

Maximum score 4

a) Evidence that the District Production Coordinator has:

i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0

From the review of 9 files for extension workers, provided for assessment, it was evident that only 3 were appraised and 6 were not as shown below:

1. Bagoole Timothy, Ag. Senior Veterinary Officer deployed in Buyanga Sub county was appraised by Dr. Kalange Muhamudu (Ag. DPO) on 5/7/2023.

2 . Byogero Sirina, Agricultural Officer deployed in Ibulanku Sub county was appraised by Manana Wandera (SAS) on 17/7/2023.

3. Nguna Harriet, Ag. Senior Agricultural Officer caretaking Igombe Subcounty was appraised by Dr. Kalange Muhamudu (Ag. DPO) on 9/7/2023;

The following were not appraised

1. Ibanda Micheal (Agricultural Officer) deployed in Buyanga Sub county

2. Kakaire Joshua, Assistant Animal Husbandry Officer deployed in Igombe Sub county

3. Kalange Fahad, Assistant Animal Husbandry Officer deployed in Busembatia Town Council

4. Idiiro Anthony, Agricultural Officer deployed in Makuutu Sub county

5. Lwanga Esther, Assistant Animal Husbandry Officer deployed in Namalembe Sub county

6. Muzihiri dini Sharif, Assistant Agricultural Officer deployed in Namalembe Sub county was last appraised for FY 2021/22. For FY 2022/23, evidence on his personal file showed that he was not appraised.

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0	No evidence availed to the assessor at the time of assessment	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	The LG did not provide documentary evidence to show that training activities were conducted	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	ii Evidence that training activities were documented in the training database: Score 1 or else 0	The LG did not have a training database at the time of the assessment	0

Management, Monitoring and Supervision of Services.

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. Maximum score 10	a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0	From the approved supplementary budget for current FY 2023/2024, total allocation for MSI was UGX 425,949,337 and appropriated as follows Capital development was UGX 335,087,002 representing 75% (335,087,002/425,949,337x100) Complementary services was UGX 90,860,335 representing 25% (90,860,335/425,949,337x100)	2
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9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p>	<p>From the approved supplementary budget for current FY 2023/2024, total allocation for MSI complementary services was UGX 90,860,335 and appropriated inline with sector guidelines as follows</p> <p>Enhancing LG capacity to support irrigated agriculture (20%) UGX 18,172,067</p> <p>a. Awareness raising of local leaders (10%) UGX 9,080,000</p> <p>b. Procurement, monitoring & supervision (10%) UGX 9,080,000</p> <p>Enhancing farmer capacity for uptake of microscale irrigation (80%) UGX 70,860,335</p> <p>{Awareness raising of formers (26,458,472), farm visits (14,057,329), demonstrations (20,000,000), farmer field schools (12,172,467)}</p>	2
	<p>Maximum score 10</p>			
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>The LG provided evidence as extracted from the Bugweri DLG Annual budget and workplan for current FY 2023/2024 page 29, LG budgeted UGX 62,500,000 for co-funding</p>	2
	<p>Maximum score 10</p>			
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>Not applicable for phase II Districts for which Bugweri DLG falls</p>	2
	<p>Maximum score 10</p>			

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>The LG provided evidence according to minutes of DTPC meeting held on 31st March 2023 at the District council hall under minute 06/DTPC/31/03/2023. The DPO shared about the available co-funding options and the percentages the farmers would pay depending on the preferred installation</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 Less than 70% score 0 	<p>The MSI equipment at the two demonstration sites were commissioned on 25th June 2023, close to the end of the financial year, therefore no monthly monitoring report was prepared during previous FY 2022/2023</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>The assessment team interviewed host farmers at Namalemba and Ibulanku sub counties which revealed they were knowledgeable on equipment operation and maintenance</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	<p>Interviews with sampled extension workers were conducted and revealed that LG provided hands on support to Lower extension workers. The sampled extension workers included;</p> <ol style="list-style-type: none"> 1.Ibanda Micheal , Agriculture Officer at Buyanga Subcounty 2.Idiiri Antony, Agriculture Officer at Makuutu Subcounty 3. Byogero Sirina , Agriculture officer at Ibulanku Subcounty 	2

10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines Maximum score 8	d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0	Not applicable for phase II LGs for which Bugweri DLG falls	0
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture. Maximum score 4	a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0	The LG availed evidence to the assessment team to show that activities to mobilise farmers were conducted in form of; A report on radio talk show and spot message on MSI held on 23th April 2023 on Busoga Baino FM and Key discussants included; DPO, Deputy RDC, focal person and secretary for production. The message was encouraging farmers to embrace MSI programme especially co-funding Report on farmer field day on Demonstration sites dated 4th May 2023, 58 farmers participated Report on farmer linkage with irrigation equipment suppliers dated 9th May 2023, 60 farmers participated	2
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture. Maximum score 4	b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0	The LG provided evidence that District Staff and political leaders were trained on MSI in form of training reports, examples of reviewed reports by the assessment team included; Report on awareness raising of local leaders for LLGs on MSI dated 13th May 2023 and the participants included, SASs, CDOs, LC III chairpersons and their executives etc Training report of the District Technical and Political leaders on MSI awareness raising dated 9th December 2022 and the participants included Heads of Departments, District Executive Committee, Diso, RDC, CAO	2

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0</p>	<p>The assessment reviewed the assets register for production department which was last updated on 1st July 2023 and the following MSI equipment at the two demonstration sites were included</p> <p>2 Solar powered irrigation equipment</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>The assessment team reviewed data on Irrtrack/MIS and the current status of farmers EOIs was 78 successful out of total submission 2 and this was last updated on 11th November 2023 and the last registered farmer was Kasozi Kirya Ben Unique N0. Bugweri/2023-11-11/M/70057 from Makuutu Subcounty</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>There was evidence to show that the LG carried out farm visits as indicated in the following reports</p> <p>Farm visit report for farmers with EOIs compiled by District Agricultural Officer dated 3rd July 2023 showing 48 farmers were visited</p> <p>Farm visit report for farmers with EOIs compiled by District Agricultural Officer dated 1st March 2023 indicating 30 farmers were visited</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>A visit/check on the District notice board, Ibulanku S/C , Namalembe S/C and Namayembe T/C noticed boards revealed that no display of eligible farmers was seen on the notice boards</p>	0

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.	There were no Micro scale irrigation systems incorporated in the current financial procurement plan	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0	The LG had not yet been clustered under MAAIF for a prequalified list of suppliers ,however for the demonstration implemented the LG on the 9th August 2022 published an advert in the newspaper for invitation to bid for the procurement and delivery of assorted micro scale irrigation .	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0	The LG attracted a sole bidder Ms.Ojasi General Enterprises Ltd who also met the requirements of the set criteria of evaluation by the district. The LG did not provide these minutes Reason given; Respective procurement file was taken by PPDA on the 3rd of October 2023	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0	There was evidence of contracts committee minutes for approving micro scale irrigation systems before commencement under minute BUGW DCC MIN 03/2/12/2022 on 2nd December 2022	1
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0	The LG attracted a sole bidder as Ms.Ojasi General Enterprises ltd ,however no evidence of a signed contract was available for assessment.	2

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0	No copy of the design output sheet was available; therefore the assessment team could not verify that the installed equipment were in line with the design output sheets	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	The LG provided evidence to show that regular technical supervision of MSI demonstration sites by relevant staff were conducted ; A review of the site books for Ibulanku and Naigombwa Seed school demo sites showed that the DPO and DAO visited site on 25th June 2023	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	h) Evidence that the LG has overseen the irrigation equipment supplier during: i. Testing the functionality of the installed equipment: Score 1 or else 0	Much as the DPO and DAO claimed that they were present during the equipment testing on 4th May 2023, this could not be verified by the assessment team since the officers did not sign in the visitors' books or prepared a site handover report	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	The assessment team reviewed copies of farmer acceptance forms for the 2 MSI demonstration sites dated 6th May 2023 the DPO and DAO countersigned as evidence that they were present at handover	1
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	The LG made payment of the equipment supplier with the specified timeframe as per payment voucher No 9858233 amounting to UGX 45,376,973 to Ojasi General Enterprises Ltd for installation of MSI at Naigombwa Seed school and Ibulanku demo sites, the contractor submitted his payment request on 9th May 2023 and payment was effected on 15th June 2023, after 26 working days	2

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	The procurement file for the micro scale irrigation systems was not available at the time of assessment.	0
	Maximum score 18			

Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	The LG only displayed details of nature and avenues of grievance redress at the notice board at the District administration building, other notice boards visited eg Namalemba S/C, Ibulanku S/C, Bugweri T/C and Production department no information was found	0
	Maximum score 6			

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework	b) Micro-scale irrigation grievances have been: i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0	The LG had log for grievances at the time of assessment there were no grievances recorded under the irrigation projects since the LG had only implemented projects on demonstration sites	1
	Maximum score 6			

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework	b) Micro-scale irrigation grievances have been: ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	There was no grievance to investigate since there were no grievances reported under the sector and the LG had only implemented projects on demonstration sites.	1
	Maximum score 6			

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>There was no grievance to responded to but the LG had the GRM in place and the LG had only implemented projects on demonstration sites</p>	1
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14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>The LG had log for grievances and grievance redress framework at the time of assessment there were no grievances reported and recorded and the LG had only implemented projects demonstration sites</p>	1
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Environment and Social Requirements

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p>	<p>MoU for MSI demo site signed between Mwanja Emmanuel of Ibulanku sub-county and -CAO representing Bugweri DLG on 15th June 2022</p> <p>MoU for MSI demo site signed between Naigombwa seed school represented by the head teacher , Namalemba sub-county and CAO representing Bugweri DLG on 16th June 2022</p>	2
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15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.</p> <p>i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0</p>	<p>Costed ESMP of UGX.500,000 under bill-6 item B6.2: environmental protection allow for soil and water conservation methods including grass planting, tree planting, agro-forestry and water source protection in the BoQ for the installation of the irrigation equipment at Namalemba seed secondary school and Mr. Mwaja Godfrey’s demonstration farm.</p> <p>contractor: Ojasi general enterprise Ltd. BUGW814/SUPLS/22-23/00002</p>	1
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15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	Monitoring report for the installation of micro-scale irrigation equipment at Namalemba seed secondary school's demonstration farm in Namalemba sub-county and Mr. Mwaja Godfrey's demonstration farm in Ibulanku Sub-county prepared by the senior environment officer and the DCDO on 6th/05/2023..	1
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	E&S certificate for the installation of micro-scale irrigation equipment at Namalemba seed secondary school's demonstration farm and Mr. Mwaja Godfrey's demonstration farm. Contractor: Ojasi general enterprise Ltd. BUGW814/SUPLS/22-23/00002. The senior Environment Officer certified works on 7th/06/2023 and payment was made on 15th/06/2023.	1
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	E&S certificate for the installation of micro-scale irrigation equipment at Namalemba seed secondary school's demonstration farm and Mr. Mwaja Godfrey's demonstration farm. Contractor: Ojasi general enterprise Ltd. BUGW814/SUPLS/22-23/00002. The DCDO certified works on 7th/06/2023 and payment was made on 15th/06/2023.	1

**Crosscutting Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	The position of Chief Finance Officer was substantively filled by Ms. Amali Jane Owor appointed by CAO on 1/10/2019 under MIN NO. NTB/DSC/206/16/09/2019 (ii) (e) 1.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The position of District Planner wasn't substantively filled and there was no evidence of secondment for that position. However, Mr. Magoola Isaah was the Ag, District Planner assigned by the CAO on 18/6/2019. Substantively, Mr. Magoola Isaah was a Senior Planner appointed on 18/12/2019 under Min No. NTB/DSC/218/13/12/2019: (d) 4.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The position of District Engineer wasn't substantively filled and there was no evidence of secondment for that position. Mr. Kisule James Fenekansi was assigned duties of Ag. District Engineer by CAO effective 18/12/2019 under DSC Min. No. NTB/DSC/218/13/12/2019 (e) 8. However, he was a substantive Assistant Engineering Officer appointed on 18/12/2019 under Min No. NTB/DSC/218/13/12/2019 : (d) 5.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The position of District Natural Resources Officer was substantively filled by Mr. Womakuyu Weduku Fredrick appointed by CAO on 1/08/2022 under MIN NO. 89/BDSC/2022.	3

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	The position of District Production Officer wasn't substantively filled and there was no evidence of secondment for that position However, Dr. Kalange Muhamudu was assigned by CAO as Ag. DPO with effect from 18/06/2018. He was a substantive Senior Veterinary Officer appointed on 19/3/2018 under Min No. 92.2/2018.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	The position of District Community Development Officer was substantively filled by Ms. Nandase Esther, appointed on 22/9/2023 as was directed by DSC Min.No. 5/BDSC/5/2022	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The position of District Commercial Officer was substantively filled by Mr. Kyampa Joseph Lubanga , appointed by CAO on 1/08/2022 under MIN NO. 89/BDSC/2022.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	The position of Senior Procurement Officer was substantively filled by Ms. Kwebwawera Margret appointed on 1/10/2019 under MIN NO. NTB/DSC/206/16/09/2019 (i) (c).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	The position of Procurement Officer was substantively filled by Mr. Kaunda Ivan, appointed on 23/2/2022 under DSC Min.No. 46/BDSC.2022 (C)(i).	2

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	The position of Principal Human Resource Officer was vacant at the time of assessment	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	<ul style="list-style-type: none"> The position of Senior Environment Officer was substantively filled by Najjuma Sarah Namayo appointed on 30/5/2018 under Min.248.a/2018. 	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	<ul style="list-style-type: none"> The position of Senior Land Management Officer was substantively filled by Mr. Kamyra Arajab appointed by CAO on 1/10/2019 Ref: CR/BG/156/1/19 under MIN NO. NTB/DSC/206/16/09/2019 :(ii) (b) 1. 	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	The position of Senior Accountant was vacant at the time of assessment	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0	The position of Principal Internal Auditor was substantively filled by Mr. Bakalikiwira Sam appointed as District Internal Auditor on 3/11/2023 under DSC Min. No. 7/BDSC 27/10/2023.	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0</p>	<p>The position of Principal Human Resource Officer (Secretary DSC) wasn't substantively filled and there was no evidence of secondment for that position</p> <p>However, Mr. Batwawula Musanzi was assigned duties of acting for that position with effect from 24/10/2023.</p> <p>Substantively, he was a Senior Assistant Town Clerk appointed on 5/5/223 under Min No. 7/BDSC/12/4/2023.</p>	0
2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG</p> <p>Maximum score is 15</p>	<p>a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).</p>	<p>Bugweri DLG had Five (5) Senior Assistant Secretaries (SAS). However, information for only (4) four was availed. For the three Town Councils, no information on recruitment or secondment of Town Clerks was availed because the other files were missing from the registry and couldn't be traced at the time of assessment. More details were indicated below:</p> <ol style="list-style-type: none"> 1 .Buyinza Edward, Makuutu SC was appointed by CAO on 22/09/2023 under MIN NO. 6/BDSC/6/2022 2 .Mugoya Ibrahim, working in (Buyanga S/C) was substantively appointed by CAO on 12/10/2006 under MIN NO. 194/2006. 3 .Wandera Manana, working in Ibulanku S/C, was substantively appointed by CAO on 10/04/2015 under MIN NO. 247/2015 4 .Isabirye Richard, a SAS deployed in Busembatia Sub County was appointed by CAO on 23/03/2011 under MIN NO. 130/2011. 	0
2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG</p> <p>Maximum score is 15</p>	<p>b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.</p>	<p>Bugweri DLG had a total of 8 LLGs of which 5 were Sub counties and 3 were Town Councils.</p> <p>Evidence provided regarding recruitment was only for 3 CDOs. The other files were missing from the registry and couldn't be traced at the time of assessment.</p> <p>The reviewed files indicated that;</p> <ol style="list-style-type: none"> 1. Muwabe Hamisi was appointed by CAO as CDO of Igombe S/C on 21/06/2022 under MIN NO. 82/BDSC/2022. 2. Mpindi Josephine was appointed by CAO as CDO for Makuutu S/C on 21/06/2021 under MIN NO. 82/BDSC/2022. 3. Ngoja Jessica was appointed by CAO as CDO for Ibulanku S/C on 21/06/2022 under MIN NO. 82/BDSC/2022. 	0

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

Bugweri DLG had a total of 8 LLGs of which 5 were Sub counties and 3 were Town Councils.

Evidence provided regarding recruitment for Senior Accounts Assistants or Accounts Assistants was for only 7 staff and the remaining one staff had his file missing his appointment letter and couldn't be traced at the time of assessment. The reviewed files indicated that;

1.Nakisuyi Veronica (Senior Assistant Accountant) in Ibulanku was appointed by CAO on 23/02/2018 under MIN NO.53.1/2018

2. Musobya Kharim (Accounts Assistant) in Idudi T/C was appointed by CAO on 19/11/2007 under MIN NO. 140/2007.

3. Namuganza Zubeda (Senior Assistant Accountant) in Namalemba S/C was appointed by CAO on 23/02/2018 under MIN NO. 53.14/2018.

4. Balyejjusa Fawzy (Senior Assistant Accountant) in Buyanga S/C was appointed by CAO on 23/02/2018 under MIN NO. 53.3/2018.

5. Wankya Emmanuel, (Senior Assistant Accountant) in Igombe Sub County was appointed by CAO on 22/09/2023 under MIN NO.4/BDSC/15/11/2022.

6.Genga Dauntless, (Senior Assistant Accountant) in Busembatia T/C was appointed by CAO on 5/05/2023 under MIN NO. 7/BDSC/12/4/2023.

7 .Mukama Adolf (Town Treasurer) in Bugweri T/C was appointed by CAO on 22/09/2022 under MIN NO.6/BDSC/8/11/2022.

Environment and Social Requirements

3

Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.

Maximum score is 4

If the LG has released 100% of funds allocated in the previous FY to:

a. Natural Resources department,

score 2 or else 0

There was evidence that the LG released 100% of the funds allocated to the Natural Resources Department in the FY 2022/23, the amount warranted was UGX. 259,182,089 and the department received 100% of the warranted amount UGX. 259,182,089 as indicated on page 14 of the financial statement ended 30th/06/2023 for the FY 2022/23 approved by the CAO on 30th/08/2023.

2

3	<p>Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.</p>	<p>If the LG has released 100% of funds allocated in the previous FY to:</p>	<p>There was evidence that the LG released 100% of the funds allocated to the Community Based Services Department in the previous FY2022 /23, the amount warranted was UGX. 107,198,494 and the department received 100% of the warranted amount UGX. 107,198,494 as indicated on page 14 of the financial statement ended 30th/06/2023 for the FY2022/23 approved by the CAO on 30th/08/2023.</p>	2
	<p>Maximum score is 4</p>	<p>b. Community Based Services department. score 2 or else 0.</p>		
4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p>	<p>a. If the LG has carried out Environmental, Social and Climate Change screening, score 4 or else 0</p>	<p>The screening form for the construction of a waterborne toilet at the officer LC-5 chairman at the council hall Ibaako cell in Bugweri Town Council prepared by the Senior Environment Officer and the DCDO as per the report dated 6th/01/2023.</p> <p>Screening form for the construction of 5-stances drainable pit latrine at Butende Muslim Primary School in Bugweri Town Council prepared by the Senior Environment Officer and the DCDO as per the report dated 4th/01/2023.</p> <p>Screening form for the renovation and partitioning of the community based services block at the district headquarters in Bugweri town council prepared by the Senior Environment Officer and the DCDO as per the report dated 5th/01/2023.</p> <p>Screening form for the renovation of the district service commission block at the district headquarters in Bugweri Town Council prepared by the Senior Environment Officer and the DCDO as per the report dated 6th/01/2023.</p>	4
	<p>Maximum score is 12</p>			
4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p>	<p>b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG), score 4 or 0</p>	<p>The DDEG financed project did not require ESIAs, this was in reference to the National Environment Act 2019 under schedule 4 part 2 which consist of projects with simple environment and social measures and had minimal level of impacts and required ESMPs after screening and strictly following the requirements and guidance in the ESMPs</p>	4
	<p>Maximum score is 12</p>			

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;

score 4 or 0

A costed ESMP of UGX 2,300,000 for the renovation of the district service commission block at the district headquarters in Bugweri Town Council, impacts identified; generation of construction debris, accidents and inaccessible by the PWDs mitigation measures; hoard off the site to prevent unauthorised entry, provide waste bins and properly dispose off, the debris and level the site and install access ramp prepared by the senior Environment officer and the DCDO as per the report dated 12th/01/2023.

Costed ESMP of UGX. 5,760,000 for the construction of 5-stances drainable pit latrine at Butende Muslim primary school in Bugweri Town Council where impacts identified vegetation clearance, construction debris on site, loose overburden leading to erosion, hindered access by PWDs and mitigation measures suggested install the access ramp, proper disposal of waste to designated places, limit vegetation clearance to the site, plant and re-grass the site surrounding prepared by the senior Environment officer and the DCDO as per the report dated 11th/01/2023.

A costed ESMP of UGX 2,300,000 for the renovation of the district service commission block at the district headquarters in Bugweri Town Council, impacts identified; generation of construction debris, accidents and inaccessible by the PWDs mitigation measures; hoard off the site to prevent unauthorised entry, provide waste bins and properly dispose of the debris and level the site and install access ramp prepared by the Senior Environment Officer and the DCDO as per the report dated 12th/01/2023.

Financial management and reporting

5

Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.

Maximum score is 10

If a LG has a clean audit opinion, score 10;

If a LG has a qualified audit opinion, score 5

If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0

The LG obtained Unqualified audit opinion on its operations during FY 2022/2023.

10

6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p>	<p>Information on the status of implementation of Auditor General's findings for FY 2021/2022 was provided to the PS/ST on 19/5/2023 while information on Internal Auditor General's finding was provided on 27th/01/2023.</p>	0
	<p>maximum score is 10</p>	<p>score 10 or else 0.</p>	<p>It should be noted that information on Auditor General's findings was provided late i.e. after end of February</p>	
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p>	<p>The District submitted through PBS the Annual Performance Contract for FY 2023/2024 to the MoFPED on 29/8/2023, a date before the end of August. For this matter, the District was compliant.</p>	4
	<p>Maximum Score 4</p>	<p>score 4 or else 0.</p>		
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p>	<p>The Annual Performance Report for FY 2022/2023 was submitted to MoFPED via PBS on 18/8/2023 which was before August 31, 2023 hence compliance with the requirement.</p>	4
	<p>maximum score 4 or else 0</p>	<p>score 4 or else 0.</p>		
9	<p>Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year</p>	<p>If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,</p>	<p>The District submitted all the four quarterly budget performance reports for FY 2022/2023 to the MoFPED via PBS as follows: 1st Qrt report submitted on 14/7/2022. 2nd Qrt submitted on 3/3/2023. 3rd Qrt on 29/8/2023 and 4th Qrt report submitted on 18/8/2023,</p>	4
	<p>Maximum score is 4</p>	<p>score 4 or else 0.</p>	<p>Since all reports were in by August 31st, the District was compliant.</p>	

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. <i>The Maximum Score of 70</i>	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The position of D.E.O was not substantively filled and there was no evidence of staff from central government for that position. However, Mr. Tiwawalana George, a substantive appointed Senior Inspector of Schools on 25/1/2013 under DSC Min No. 32/2013 (c) was assigned as Ag. DEO on 19/08/2019.	0
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. <i>The Maximum Score of 70</i>	b) All District/Municipal Inspector of Schools, score 40 or else 0.	The DLG had 3 Inspectors of schools and all were substantively recruited. These included; 1) Tiwawalana George appointed as Senior Inspector of Schools on 25/1/2013 under DSC Min No. 32/2013 (c). 2) Neseмба Winfred, Inspector of Schools was appointed by CAO on 21/06/2022 under MIN NO. 82/BDSC/2022. 3) Nyende Paul, Inspector of Schools was appointed by CAO on 21/06/2022 under MIN NO. 82/BDSC/2022.	40
Environment and Social Requirements				
2	Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs) <i>The Maximum score is 30</i>	If the LG carried out: a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.	The LG Filled Environmental, Social and climate change Screening Forms for all Education projects for the previous FY2022/23 Such as; 1. screening form for the construction of 5-stances drainable pit latrine at Bupala primary school in Buyanga sub-county prepared on 7th/11/2022 by DCDO and senior environment officer and attached a costed ESMP of UGX. 5,930,000 impacts identified included; vegetation clearing, accidents, construction wastes and inaccessible by PWDs mitigation measures; limit vegetation clearing to site and plant grass around the site, hoard off the site, install access ramp for easy access by PWDs prepared on 21st/11/2022 by DCDO and senior environment officer 2. screening form for the construction of 5-stances drainable pit latrine at Nkombe primary school in Buyanga sub-county prepared on 8th/11/2022 by DCDO and senior environment officer and attached a costed ESMP of UGX. 5,930,000 impacts identified included; vegetation clearing, accidents, construction wastes and inaccessible by PWDs mitigation measures; limit vegetation clearing to site and plant grass around the site, hoard	15

off the site, install access ramp for easy access by PWDs prepared on 21st/11/2022 by DCDO and senior environment officer

3. screening form for the construction of 5-stances drainable pit latrine at Good Hope Kagamba primary school in Bugweri town council prepared on 9th/11/2022 by DCDO and senior environment officer and attached a costed ESMP of UGX. 5,170,000 impacts identified included; vegetation clearing, accidents, construction wastes and inaccessible by PWDs mitigation measures; limit vegetation clearing to site and plant grass around the site, hoard off the site, install access ramp for easy access by PWDs prepared on 22nd/11/2022 by DCDO and senior environment officer.

4. Screening form for the construction of 5-stances drainable pit latrine at Nawampendo primary school in Igombe sub-county prepared on 11th/11/2022 by DCDO and senior environment officer and attached a costed ESMP of UGX. 5,900,000 impacts identified included; vegetation clearing, accidents, construction wastes and inaccessible by PWDs mitigation measures; limit vegetation clearing to site and plant grass around the site, hoard off the site, install access ramp for easy access by PWDs prepared on 22nd/11/2022 by DCDO and senior environment officer

5. Screening form for the construction of 5-stances drainable pit latrine at Butalango primary school in Igombe sub-county prepared on 10th/11/2022 by DCDO and senior environment officer and attached a costed ESMP of UGX. 5,900,000 impacts identified included; vegetation clearing, accidents, construction wastes and inaccessible by PWDs mitigation measures; limit vegetation clearing to site and plant grass around the site, hoard off the site, install access ramp for easy access by PWDs prepared on 24th/11/2022 by DCDO and senior environment officer.

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

All the Education projects in the LG did not require ESIAs, this was in reference to the National environment Act 2019 schedule 4, part 2 section (4) sub-section (d) which were small projects that required ESMPs after screening and had minimal impacts.

The anticipated impacts and Mitigation measures for the education projects were identified in the screening process and formulated the ESMPs.

15

The Maximum score is 30

**Health Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.</p>	<p>The position of DHO wasn't substantively filled and there was no evidence of secondment of staff from the central government for that position.</p> <p>However, Dr. Muwereza Peter was in the Acting capacity (Ag. DHO) from 18/06/2018 to date.</p> <p>Substantively he was appointed as Senior Medical Officer on 23/9/2015 under Min. No. 495/2015 (a) (i).</p>	0
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0</p>	<p>The position of Assistant District Health Officer Maternal, Child Health and Nursing wasn't substantively filled and there was no evidence of secondment of staff from central government for that position.</p> <p>However, Ms. Kawala Mirembe Esther a substantive Nursing Officer appointed on 10/8/2022 under Min. No. 89/BDSC/2022 was the (Ag. ADHO -Maternal) assigned on 10/8/2022.</p>	0
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>c. Assistant District Health Officer Environmental Health, score 10 or else 0.</p>	<p>The position of Assistant District Health Officer Environmental Health was Vacant at the time of assessment.</p>	0
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.</p>	<p>The position of Principal Health Inspector was substantively filled by Mr. Kiyemba Michael appointed on 18/12/2019 as was directed by Min. No. NTB/DSC/218/13/12/2019: (b)2</p>	10

1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	e. Senior Health Educator, score 10 or else 0.	The position of Senior Health Educator wasn't substantively filled and there was no evidence of secondment of staff from the central government for that position. However, Mr.Baisi Joseph Mugeni a Substantive Health Educator was appointed on 1/10/2019 under Min.No. NTB/DSC/206/16/09/2019: (ii) (h) 6 was assigned extra duties of Senior Health Educator on 30/6/2023.	0
	<i>Applicable to Districts only.</i>			
	<i>Maximum score is 70</i>			
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	f. Biostatistician, score 10 or 0.	The position of Biostatistician was substantively filled by Mr. Kajura Andrew was appointed by CAO on 1/10/2019 under MIN NO. NTB/DSC/206/16/09/2019: (ii) (h) 1.	10
	<i>Applicable to Districts only.</i>			
	<i>Maximum score is 70</i>			
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	g. District Cold Chain Technician, score 10 or else 0.	The position of District Cold Chain Technician was substantively filled by Mr. Kibwika Fred was appointed by CAO on 1/10/2019 under MIN NO. NTB/DSC/206/16/09/2019: (ii) (h) 11.	10
	<i>Applicable to Districts only.</i>			
	<i>Maximum score is 70</i>			
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.	h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.		
	<i>Applicable to MCs only.</i>			
	<i>Maximum score is 70</i>			

- 1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

Applicable to MCs only.

Maximum score is 70

- 1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

Applicable to MCs only.

Maximum score is 70

Environment and Social Requirements

- 2 Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)
- If the LG carried out:
a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.
- During the FY2022/23 there were 2 projects implemented as shown below;
- Screening form for the construction of the maternity ward, OPD renovation, staff house, 4-stances of pit latrine and bathrooms, medical waste pit, placenta pit for the upgrade of Busembatya HCII to HCIII Busembatya town council, was carried out as per report dated 10th/01/2023. A costed ESMP of UGX. 8,650,000 impacts identified were; waste generation, construction debris, vegetation loss GBV, child labour, inaccessible by PWDs, accidents and mitigation measures designed such as backfilling with the excavated soils, install access ramps as per the designs, limit vegetation clearance to site provide appropriate PPE, proper waste management on site made in the was prepared by the Senior Environment Officer and the Ag.DCDO on 13th/01/2023.
- Screening form for the fencing of Namiganda HCII in Ibulanku sub-county, was carried out as per report dated 18th/01/2023. The impacts identified were; waste generation, construction debris, accidents and mitigation measures designed such as backfilling, proper waste management on site made in the costed ESMP of UGX. 1,350,000 was prepared by the Senior Environment Officer and the Ag. DCDO on 18th/01/2023.
- Maximum score is 30

2

Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

Maximum score is 30

There was no requirement for Environment and Social Impact Assessments (ESIAs) for the health projects, this was in reference to the National Environment Act 2019 schedule 4, part 2 section (4) sub-section (e) which categorizes projects that require ESMPs and had minimal impacts.

The environmental and social impacts and mitigation measures were identified and mitigations proposed in the ESMP after screening.

**Micro-scale
Irrigation
Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
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Human Resource Management and Development

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p>	<p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p>	<p>The position of Senior Agriculture Engineer wasn't substantively filled and there was no evidence of secondment of staff from the central government for that position.</p> <p>However, Ms. Nguna Harriet, a substantive Agricultural Officer appointed on 8/11/2015 under Min. 227/2015 (a) (ii) was the Ag. Senior Agriculture Engineer assigned on 18/6/2018.</p>	0
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Environment and Social Requirements

2	<p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p>	<p>If the LG:</p> <p>Carried out Environmental, Social and Climate Change screening score 30 or else 0.</p>	<p>The LG carried out Environmental, Social and Climate Change screening for the 2 Micro-scale irrigation demonstration projects implemented in the FY2022/23.</p> <p>Environment and social screening form for the installation of micro-scale irrigation equipment at Namalembe Seed secondary school's demonstration farm in Namalembe sub-county was carried out by the Senior Environment officer and the DCDO on 20th/12/2022 and a costed ESMP of UGX.500,000 which identified impacts water contamination with chemicals due to poor use, waste generation and suggested mitigation measures such as training farmers on agrochemical usage and proper disposal of chemical waste containers, was prepared by the senior Environment officer and the DCDO on 20th/12/2022</p> <p>Environment and social screening form for the installation of micro-scale irrigation equipment at Mr. Mwaja Godfrey's demonstration farm in Busoola village, Ibulanku sub-county was carried out by the Senior Environment officer and the DCDO on 21st/12/2022 and a costed ESMP of UGX.500,000 which identified impacts water contamination with chemicals due to poor use, waste generation and suggested mitigation measures such as training farmers on agrochemical usage and proper disposal of chemical waste containers, was prepared by the senior Environment officer and the DCDO on 21st/12/2022</p> <p>There was no requirement for Environment and Social Impact Assessments (ESIAs) for the micro-scale irrigation projects, this was in reference to the National Environment Act 2019 schedule 4, part 2 section (4) sub-section(5c) which were small projects that required ESMPs after screening and had minimal impacts ESMPs were prepared for all the MSI projects</p>	30
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No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	The position of Civil Engineer (Water) was substantively filled by Mr. Kibanda Swaibu was appointed by CAO on 18/12/2019 under MIN NO. NTB/DSC/217/13/12/2019:1	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	The position of Assistant Water Officer for mobilisation was filled on secondment from the CAO. Mr. Magumba Shaffiq a substantive Labour Officer was appointed on 1/9/2011 under Min. No. 289/2011 was assigned duties of Assistant Water Officer for mobilisation on 12/8/2020.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	The position of Borehole Maintenance Technician was substantively filled by Mr. Mugabi William appointed by CAO on 21/06/2022 under MIN NO. 82/BDSC/2022.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The position of Natural Resources Officer was not provided for on the approved staff structure dated 14/2/2022. However, the position of District Natural Resources Officer was substantively filled by Mr. Womakuyu Weduku Fredrick was appointed by CAO on 1/08/2022 under MIN NO. 89/BDSC/2022.	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	The position of Environment Officer was vacant at the time of assessment	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	The position of Forestry Officer was vacant at the time of assessment	0
Environment and Social Requirements				
2	Evidence that the LG has carried	If the LG:	The LG carried out Environmental,	10

out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.

Social and Climate Change screening for water projects for FY2022/23 as shown below;

The Screening forms for the drilling casting and installation of deep well boreholes at;

1. Kalalu village in Buyanga sub-county prepared by Ag. DCDO and senior Environment officer on 25th/11/2022 and attached a costed ESMP of UGX.2,240, 000 which identified impacts land conflict about the location of the water source, vegetation loss, waste water and waste generation mitigation measures sign MoUs and land agreements for water source sites, plant trees and grass, limit vegetation clearance and proper waste management on site prepared by Ag. DCDO and senior Environment officer on 1st/12/2022

2. Budhulu-Bupala village in Buyanga sub-county prepared by Ag. DCDO and senior Environment officer on 21st/11/2022 and attached a costed ESMP of UGX.2,240,000 which identified impacts land conflict about the location of the water source, vegetation loss, waste water and waste generation mitigation measures sign MoUs and land agreements for water source sites, plant trees and grass, limit vegetation clearance and proper waste management on site prepared by Ag. DCDO and senior Environment officer on 1st/12/2022

3. Kiwanyi village in Buyanga sub-county prepared by Ag. DCDO and senior Environment officer on 21st/11/2022 and attached a costed ESMP of UGX.2,240,000 which identified impacts land conflict about the location of the water source, vegetation loss, waste water and waste generation mitigation measures sign MoUs and land agreements for water source sites, plant trees and grass, limit vegetation clearance and proper waste management on site prepared by Ag. DCDO and senior Environment officer on 29th/11/2022

4. Bugondandala village in Ibulanku sub-county prepared by Ag. DCDO and senior Environment officer on 21st/11/2022 and attached a costed ESMP of UGX.2,240,000 which identified impacts land conflict about the location of the water source, vegetation loss, waste water and waste generation mitigation measures sign MoUs and land

agreements for water source sites, plant trees and grass, limit vegetation clearance and proper waste management on site prepared by Ag. DCDO and senior Environment officer on 30th/11/2022.

2

Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.

The water projects at the LG did not require Environment and Social Impact Assessments (ESIAs) in reference to the National environment Act 2019 schedule 4, part 2 sections (3a) which were categorized as small projects that required screening and formulation of ESMPs and had minimal impacts.

The Impacts were identified and mitigation measures were suggested in the ESMPs.

10

2

Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.

There was evidence of a drilling permit since the projects required the contractor to have it as shown below;

A drilling permit of number KAM 03/DP-001960/2021/RR issued to M/S Mama bore wells Africa Ltd on 27th/05, 2021 by the Director of Water development Eng. Joseph Oriono Eyatu.

Permit was valid from 1st/07/2021 to 30th/06/2022.

However, the permit was expired since it was valid from 1st/07/2021 to 30th/06/2022.

0