



LGMSD 2022/23

Kamuli District

(Vote Code: 517)

Assessment	Scores
Crosscutting Minimum Conditions	83%
Education Minimum Conditions	100%
Health Minimum Conditions	80%
Water & Environment Minimum Conditions	85%
Micro-scale Irrigation Minimum Conditions	100%
Crosscutting Performance Measures	87%
Educational Performance Measures	94%
Health Performance Measures	89%
Water & Environment Performance Measures	82%
Micro-scale Irrigation Performance Measures	94%

**Crosscutting
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): If so: Score 4 or else 0 	<p>The LG had one DDEG infrastructure project and according to the 4th quarter report, there was an indication of the partial completion of the southern wing of the District administration block on page 76. The structure was functional and utilised.</p>	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> By more than 5%, score 3 1 to 5% increase, score 2 If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>The LG performance for 2022 was 51% and increased to 75% in 2023. This implied that the LLGs average performance increased by 24% according to LLGs performance results uploaded into OPAMS.</p>	3
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> If 100% the projects were completed : Score 3 If 80-99%: Score 2 If below 80%: 0 	<p>According to page 76 of the 4th quarter report of 2022/2023, the DDEG project implemented (construction of the southern wing of the district administration block.) the previous FY was 100% completed and had paid 95% leaving the 5 % retention to be paid after the 6 months defects liability period. The building was in use housing the Productio department offices.</p>	3

3	Investment Performance Maximum 4 points on this performance measure	a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines: Score 2 or else score 0.	The LG earmarked and spent on one DDEG eligible project; the construction of the administration block at the district headquarters at contract price Contract sum Ugx 179,341,273. The project was eligible according to the DDEG guidelines page 12 and 13	2
3	Investment Performance Maximum 4 points on this performance measure	b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates, score 2 or else score 0	The variations in the contract price for sample of DDEG funded infrastructure investment (the construction of the administration block at the district headquarters.) for the previous FY was within +/-20% of the LG Engineers estimates. Contract sum = Ugx 179,341,273 Engineer's estimate = Ugx 180,000,000 % Variation = -0.37%.	2

Performance Reporting and Performance Improvement

4	Accuracy of reported information Maximum 4 points on this Performance Measure	a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate, score 2 or else score 0	From the 3 sampled and visited LLGs, it was confirmed that information on the positions filled was accurate as indicated below, 1. Nawanyago S/C The district and the sub county staff lists had 11 personnel . For instance, Mugimba Phoebe works as SAA which position was provided for on the approved staff structure and List. 2. Magogo S/C The district and the sub county staff lists had 12 personnel for instance, Babirye Beatrice, was deployed as CDO which position was provided for in the approved staff structure. 3. Kasambira S/C The district and the sub county staff lists had 12 personnel for instance, Nakalema Jane was employed as Human Resource Officer which was provided for in the approved staff structure.	2
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4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <ul style="list-style-type: none"> • If 100 % in place: Score 2, else score 0. <p>Note: if there are no reports produced to review: Score 0</p>	<p>There was evidence that the infrastructure project; partial completion of the southern wing of the District administration block implemented using DDEG funding was in place as per the Annual Budget Performance Report, FY 2022/2023. The assessment visited the project and found it housing the Production office.</p>	2															
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p>NB: The Source is the OPAMS Data Generated by OPM.</p>	<p>The four sampled LLGs obtained the scores below in the LGs Performance Assessment and the LLG IVA which were within the +/- 10 performance range hence the assessment was credible</p> <table border="1" data-bbox="805 770 1161 1021"> <thead> <tr> <th></th> <th>DLG</th> <th>IVA</th> </tr> </thead> <tbody> <tr> <td>Nawanyago T/C</td> <td>54</td> <td>64</td> </tr> <tr> <td>Kisozi S/C</td> <td>54</td> <td>63</td> </tr> <tr> <td>Magogo S/C</td> <td>87</td> <td>96</td> </tr> <tr> <td>Kasambira T/C</td> <td>76</td> <td>70.</td> </tr> </tbody> </table>		DLG	IVA	Nawanyago T/C	54	64	Kisozi S/C	54	63	Magogo S/C	87	96	Kasambira T/C	76	70.	4
	DLG	IVA																	
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5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.</p> <p>Score: 2 or else score 0</p>	<p>The evidence provided involved the PIPs developed to induct District staff on Gender awareness, HIV/AIDS workplace Policy and Environment mainstreaming in LGs, training on record and Information management and computer packages for IPPS/HCM users which was in line with the previous year assessment results when the District scored 59% and some of the noted weak areas the cross cutting according to the District Planner.</p>	2															
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:</p> <p>Score 2 or else score 0</p>	<p>The assessment noted while at the LG that there were signs of Gender awareness, HIV/AIDS and Environment and Social management for instance the clear labelling of the washrooms in respect of Males and Females, the gender sensitive recruitment of staff during FY 2022/2023 where at least 3 out of the 9 recruited staff were females when the District scored 59% and some of the noted weak areas the Environment and Social safeguards according to the District Planner..</p>	2															

Human Resource Management and Development

6	<p>Budgeting for and actual recruitment and deployment of staff</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.</p> <p>Score 2 or else score 0</p>	<p>The LG consolidated and Submitted staffing requirements for FY 2024/2025 to MoPS on 27th/09/2023 and receipt by MoFPED, MoPS and MoLG was on 29th/09/2023.</p>	2
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> <p>Score 2 or else score 0</p>	<p>There was evidence that the LG conducted tracking and analysis on staff attendance on a monthly basis.</p> <p>Evidence showed that the district submitted Analysed staff attendance to MoPS for the first quarter on 30th September, 2022 or the month of July, August and September.</p> <p>According to the attendance analysis report for the month of August 2022, Kalema Cornelius (PAS) was present for 17 days, Mitala Moses (CAO) was present for 17 days, Kasiko Prossy (PHRO) was present for 18 days, Magombe Ruth (Personal Secretary) was present for 21 days.</p>	2
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> <p>FY: Score 1 or else 0</p>	<p>There was evidence to prove that HoDs were all appraised. However, some were appraised after the time frame.</p> <ol style="list-style-type: none"> 1. Talugende Moses (District Commercial Officer) was appraised on 30th/06/2023 2. Eng. Daniel Mufumba (District Engineer) was appraised on 30th/06/2023 3. Musenero Richard (DPO) was appraised on 10th/07/2023 4. Mmerewoma Leo (DCDO) was appraised on 30th/6/2023 5. Waibi Joseph (DEO) was appraised on 30th/6/2023 6. Dr. Waako James (DHO) was appraised on 1st/7/2023 7. Isabirye Robert (DNRO) was appraised on 10th/7/2023 8. Kifuse Alex (CFO) was appraised on 30th/6/2023 9. Kalamu Allan (Ag. District Planner) had nothing to show on the file that was appraised. 	0

7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>ii. (in addition to “a” above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Score 1 or else 0</p>	<p>The LG implemented administrative rewards and sanctions. Reference was made to minutes of the Rewards and Sanctions Committee that sat on 1st/12/2022 in the boardroom. Under Min. 04/KDRSC/2022 the secretary presented 26 cases of abscondment from duty for instance, Waiswa Moses (Senior Education Assistant) at Nambale P.S who was away from duty station for 7 years. In response, Waiswa admitted his absence and said that during that time, he was in prison at Bufulubi where he was serving a sentence of murder of his wife whom he had killed accidentally during a domestic fight. He further requested for reinstatement into service since he had young children to take care of and had finished serving his sentence</p> <p>In response, the committee observed that indeed it was true Waiswa was in prison for 7 years while serving his court sentence in Bufuluubi Prison.</p>	1
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p>	<p>There was no evidence of an established consultative committee but instead the LG presented appointment letters of the proposed 10-member Negotiating, Consultative and Dispute Settlement Committee effective 8th/06/2022 which wasn't functional at the time of assessment.</p> <p>The review of the appointment letters presented showed that only one member, Ms. Kasiko Prossy (PHRO) had accepted her appointment and obligations as a secretary to the committee.</p> <p>The following Members were appointed but did not accept their appointment and obligations;</p> <ol style="list-style-type: none"> 1. Eisu Peter Emwos (DCAO) 2. Kasiko Prossy (PHRO) 3. Kaleleja Abdul (Principal Finance Officer) 4. Mawerere Grace (SAS) 5. Mutyaba Irene Gracious (SAS) 6. Mukembo Winfred (Nursing officer) 7. Kimpi Alimansi (UNATU) 8. Kaiza Winfred (Senior Health Environment Officer) 9. Isabirye Bamuleke (Asst.Educ.Officer) 10. Lugada Richard (Asst. CDO) 	0

Payroll management

Maximum 1 point on
this Performance
Measure or else score 0

a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:

Score 1.

Evidence showed that 9 out of 10 staff that were sampled for assessment, had not accessed salary payroll within a period of not more 2 months as indicated below;

1. Namatende Caroline, a porter (IPPS No. 1184938) assumed duty on 3/7/2023 and accessed payroll in July, 2023;
2. Mwogereze Richard, a CDO (IPPS No.1184851) assumed duty on 15/6/2023 and accessed payroll in October, 2023;
3. Kibedi Daniel, IT Officer (IPPS No.1184351) assumed duty on 15/6/2023 and accessed payroll in July, 2023;
4. Babirye Beatrice (IPPS No. 1184379) assumed duty on 7/7/2023 and accessed payroll in August, 2023;
5. Kasoone Janet, SAA (IPPS No. 1184356) assumed duty on 8/6/2023 and accessed payroll in July, 2023;
6. Mwamula Alex Lyagoba, (IPPS No. 1184350) assumed duty on 23/6/2023 and accessed payroll in July, 2023;
7. Kasulubedhe Emmanuel (IPPS No.1183700) assumed duty on 7/6/2023 and accessed payroll in June 2023;
8. Kalamu Isaac Chrispus, SAS (IPPS No.1183703) assumed duty on 7/6/2023 and accessed payroll in June 2023;
9. Waiswa Ismail, SAS (IPPS No. 1182438) assumed duty on 7/6/2023 and accessed payroll in June, 2023;

The one that had late access was:

Mugwiga Nasuru a driver (IPPS No. 1184841) assumed duty on 7/7/2023 and accessed payroll September, 2023;

Pension Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:

Score 1.

Evidence at the time of assessment revealed that 100% of the staff that retired during FY 2022/23, had accessed the pension payroll within a period of not more 2 months based on the review of the ten sampled officers below;

1. Joseph Bwanga, Headteacher (IPPS No.170444) retired on 19/9/2022 and accessed in November 2022;
2. Peter Lutalo, Education Assistant II (IPPS No. 168170) retired on 9/10/2022 and accessed in November 2022;
3. Hamuza Naimuli, Headteacher (IPPS No. 170396) retired on 12/12/2022 and accessed in January, 2023;
4. Stephen James Tibamuleke, Senior Education Assistant (IPPS No. 170536) retired on 28/10/2022 and accessed in November, 2022;
5. Sospeter Nyende Mwogeza, Headteacher (IPPS No.170839) retired on 18/12/2022 and accessed in January, 2023;
6. Ruth Ida Ivumba, Nursing Officer (IPPS No. 749110) retired on 25/3/2023 and accessed in April, 2023;
7. Moses Kafuko, Headteacher (IPPS No. 170681) retired on 20/4/2023 and accessed in June 2023;
8. Irene Timugiibwa, Senior Education Assistant (IPPS No.166196) retired on 2/4/2023 and accessed in June, 2023;
9. Geoffrey Mbanago, Headteacher, (IPPS No.170437) retired on 25/3/2023 and accessed in April, 2023;
- 10.. Charles Tibajira, Education Assistant (IPPS No. 170286) retired on 22/4/2023 and accessed in May, 2023.

Management, Monitoring and Supervision of Services.

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:

Score 2 or else score 0

During FY 2022/2023, DDEG was transferred to LLGs in two instalments. In 2nd Qrt. on 6th/10/2022 Ugx.271,514,975 and in 3rd Qrt on 10th/1/2023, the same amount as in 2nd Qrt.

10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).	In FY 2022/2023, the District did timely warranting (within 5 days) of DDEG transfers to the LLGs from the date of receipt of releases from the MoFPED. In 2nd Qrt the date of receipt of release was 14th/10/2022 while warranting date was 17th/10/2022 i.e. within 3 days. In 3rd Qrt the date of receipt was 17th/1/2023 while warranting was made on 18th/1/2023 i.e. within 1 day).	2
	Maximum 6 points on this Performance Measure	Score: 2 or else score 0		
10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:	The Council invoiced timely all DDEG transfers within 5 working days. . For the 1sr transfer done in 2nd Qrt the date of funds release was 14th/10/2022 while invoicing was done on the same date.	2
	Maximum 6 points on this Performance Measure	Score 2 or else score 0	The 2nd transfer done in 3rd Qrt, the date of funds release was 17th/1/2023 while invoicing was done on the same date	
11	Routine oversight and monitoring	a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:	Mentoring all LLGs in the District was done quarterly by Planner, Natural Resources Officer, CDO, Senior Finance Officer and Senior Asst. CAO. Reports were produced under the signature of Planner and forwarded to CAO as follows: 1st Qrt. report produced on 31st/8/2022, 2nd Qrt. on 31st/12/2022, 3rd Qrt. on 30th/3/2023 and the 4th Qrt report was produced on 25th/6/2023.	2
	Maximum 4 points on this Performance Measure	Score 2 or else score 0		
11	Routine oversight and monitoring	b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:	Monitoring visits were carried out in the District in FY 2022/2023 on a quarterly basis. Reports were produced under the signature of CAO and presented to TPC for discussion as follow: 1st Qrt. was discussed by TPC on 28th/9/2022 under Min. 06/DTPC/28/9/2022, 2nd Qrt report on 8th/2/2023 under Min. 03/DTPC/8/2/2023, 3rd Qrt report on 24th/5/2023 and 4th Qrt report was discussed on 10th/7/2023 under Min. 04/DTPC/10/7/2023.	2
	Maximum 4 points on this Performance Measure	Score 2 or else score 0	Same of the points noted by TPC included: a) Implementation of projects was very slow and called project managers to ensure that its expedited, b) The delay in project commencement was due to delayed funds release. TPC recommended that commencement should start while funds are processed, c) Although staff house at Bugabo HC III had not been completed, works were still ongoing.	

Investment Management

12	Planning and budgeting for investments is conducted effectively Maximum 12 points on this Performance Measure	a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: Score 2 or else score 0 Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0	The District which was on IFMS maintained the assets register covering Lands, Buildings, Office Equipment, etc. Each category had own details recorded. For example details of office equipment included: Description, Category, Cost, Department, Date in service, Condition, Type, User title, Date of purchase. Some of the recently captured assets included the six classroom blocks built in FY 2022/2023 at various schools like; Buzaaya primary school in Magogo Sub-county, Nawango primary school in Kitayunjwa sub-county, Bugondha-Butaaga primary school among others.	2
12	Planning and budgeting for investments is conducted effectively Maximum 12 points on this Performance Measure	b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets: Score 1 or else 0	The District Board of Survey Report for FY 2021/2022 was in place. On 24th/11/2023 though a letter Ref. CR/1101/1, CAO wrote to the District Chairman seeking Council approval to dispose off unserviceable and uneconomic assets as recommended by the Board. In another latter of 24th/11/2023, CAO wrote to PS of the Ministry of Health seeking for authority to dispose off absolute and unserviceable motor cycles and vehicles also as was recommended by the Board. For all this the process was still on going as at the time of this assessment.	1
12	Planning and budgeting for investments is conducted effectively Maximum 12 points on this Performance Measure	c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.	The District appointed a thirteen member Physical Planning Committee on 11/6/2019. During FY 2022/2023, the committee held four meetings and minutes were produced as follows: 1st Qrt. meeting minutes were produced on 25th/8/2022, 2nd Qrt. meeting on 21st/12/2022, 3rd Qrt meeting on 10th/2/2023 and 4th Qrt. meeting minutes were produced on 17th/5/2023. The minutes were produced and submitted to the MoLHUD on 20th/05/2023.	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d.For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>A desk appraisal for all projects in the budget or FY 2022/2023 was conducted and a report dated 11th April, 2022 under the signature of the planner was produced. In the report were columns including for DDP III and eligibility. Against all the projects there was a “yes”.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>A field appraisal was conducted for investment projects including a DDEG project of Partial Completion of Administration Block at shs.193,000,000. A report dated 11/04/2022 signed by the Senior Environment Officer, CDO, and Engineering Officer was forwarded to CAO. In the report it was pronounced clearly that the projects were found feasible and qualified for Environment and Social Management Plan and actual implementation.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>The project profiles with costings for FY 2023/2024 were developed for example 1. Procurement of four laptop computers at Ushs,20,000,000, 2. Construction of a staff house at Kamuli General Hospital at Ushs.130,000,000, 3. Construction of 2-classroom block at Bugolo Primary School at shs.80,000,000.</p> <p>The profiles were presented to the TPC for discussion in their meeting of 23rd/11/2022 under Min. 05/DTPC/23/11/2022. The TPC noted that there were changes in Education where one staff house was replaced by a classroom block at Bulopa Primary School</p>	1

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>The LG had carried out screening of the DDEG funded project for the FY 2023/24 as listed below,</p> <p>The screening form for the partial/sectional completion works of the new Administration block phase-V at the District headquarters report prepared on 4th/10/2023 by the senior CDO and senior environment officer</p>	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>There was evidence to show that DDEG infrastructure projects were incorporated in the approved procurement plan dated 7th July 2023 for current financial year 23/24.</p> <p>Sectional completion of administration block phase V at Ugx 100,000,000 on page 1</p> <p>Construction of staff house at Kamuli General Hospital with a 2-stance lined pit latrine at Ugx 130,000,000 on page 1</p> <p>Construction of 5 waiting shades at Kyeeya HC III, Nawandyo HC III, Nakandulo HC IV, Bubago HC III, Kiyunga HC III at Ugx 100,000,000 on page 1</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p>	<p>All DDEG projects for the Financial year 2023/2024 were still under evaluation .</p> <p>The contracts committee had only approved the methods of procurement, bidders and the evaluation committee.</p>	0
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:</p> <p>Score 1 or else 0</p>	<p>There was evidence of an appointment for the implementation team for health infrastructure projects for the date of 11th July 2022 by the CAO (Ms. Namulondo Toppy).</p> <p>Eng. Mufumba Daniel as the Project manager</p> <p>Dr. Waako Charles as the contract manager</p> <p>Mr. Bakaki Samuel as Environment officer</p> <p>Mr. Mmerewoma Leo the DCDO</p> <p>Ms. Namukasa Suzan a CDO for Labour officer</p> <p>Ms. Mulondo Grace as clerk of works.</p>	1

13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer: Score 1 or else score 0	The designs for the administration block were followed for instance the external finishes were clad with facing bricks as in the specifications, the floor finish was floor tiles and the doors were glazed and completed with burglar proof.	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0	There was evidence of a supervision report dated 24th April 2023 with overall progress of works at 100% for the construction works at the District administration block prepared by the District Engineer. Mufumba Daniel. An E&S compliance certification form by the environment officer and community development officer was dated 3rd May 2023.	2
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement): Score 1 or else score 0	There was evidence to show for verification of works and initiating payments as indicated below for the construction of the district administration block. A request for payment was raised by M/s. Interbuild Services Ltd on 25th April 2023 of Ugx 119,016,688. The interim certificate signed by the District engineer, Environment officer and CDO on 3rd May 2023 of Ugx 106,281,902 and the voucher 529543 of Ugx 106,281,902 was effected on 17th May 2023. A second requisition was raised on 7th June 2023 of Ugx 53,869,872. An interim certificate of Ugx 57,308,375 was signed on 8th June 2023 and the voucher 5854103 of Ugx 53,869,872 was effected on 15th June 2023.	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law: Score 1 or else 0	There was evidence of a complete procurement file for the Partial completion of the district administration block. Procurement ref no. Kamu 849 / wrks / 22-23 / 00001. The contract was signed on 29th December 2022 with M/s. Interbuild Technical Services Ltd. The evaluation report was approved by the contracts committee on 12th December 2022 and the contract awarded on 23rd December 2022 under Min. KDCC 131 / 2022 /3 /17.	1

Environment and Social Safeguards

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the District/Municipality has</p> <p>i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</p> <p>Score: 2 or else score 0</p>	<p>There was evidence of designating Ms. Esther Kyabaki -district communications officer as the grievance focal person through a letter dated 14th/06/2022 signed by the PACAO, the LG designated her as the central grievance handling officer.</p> <p>The Deputy CAO appointed the GRC members on 21st/02/2022 and they were;</p> <ol style="list-style-type: none"> 1. Kalema Cornelius the PAS as chairperson GRC. 2. Esther Kyabaki the District communications officer 3. Bakaki Samuel the Senior environment officer 4. Mmerewoma Leo the DCDO 5. Eng. Mufumba Daniel the District Engineer 6. Musenero Richard the production and marketing officer 7. Kimpi Alimansi representative UNATU 8. Batani John a senior Nursing officer. 	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>The LG had a specified system for recording, investigating and responding to grievances, which included a centralized complaints log which was opened on 2nd/08/2022 for the FY 2022/23 under review.</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>If so: Score 1 or else 0</p>	<p>The LG had publicised the grievance redress mechanisms at the district notice board at the main Administration block titled "Kamuli District grievance mechanism" dated 14th/07/2022.</p>	1

Safeguards for service delivery of investments effectively handled.

Maximum 11 points on this performance measure

a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0

There was evidence that environment, social and climate change had been integrated into the LGDP, Annual work plans and budgets as shown below;

Work plan for 2022/23 LG planned for under programme: Natural resources, environment, climate change sub-programme: environment and natural resources.

1. support monitoring, planting of trees in degraded fragile eco-system

2. Holding awareness creation meetings with wetland users at Nabigaga, Kiko and Nalukomba wetlands systems

3. environment compliance, field inspection and monitoring

From the Approved Budget 2022/23 under Natural resources and environment

1. workshops, seminars and travel inland - UGX. 4,100,000 and 25,994,000

From LGDP III page 256-257

1. Sensitization and awareness campaigns on environment management and protection

2. promote rural and urban plantation development and tree planting

3. Increase of forest cover from 4% to 12%

4. Develop wetland management plans to support gazetting and demarcating of existing wetlands 25km

5. Restore the natural and degraded wetlands 20 hectares

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management</p> <p>score 1 or else 0</p>	<p>There was dissemination of DDEG guidelines to the LLGs through a meeting that was held on 23rd/11/2022, under minute 03/DTPC23/11/2022 dissemination of DDEG guidelines for 2023/2024 to the LLGs by the Ag. Planner and in attendance were the SAS from different LLGs as shown below;</p> <ol style="list-style-type: none"> 1. Olweny A. Peter the SAS Kagumba S/C 2. Mirembe Dinah the Town Clerk Namwendwa T/C 3. Kirya George the SAS Wankole S/C 4. Mutyaba Irene the SAS Nawanyago S/C 5. Namulawa Zaujah the SAS Nabugulu S/C 6. Mawerere Grace the SAS Balawoli S/C 7. Andrew Weyale the SAS Namasagali S/C 	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>(For investments financed from the DDEG other than health, education, water, and irrigation):</p> <p>c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:</p> <p>score 3 or else score 0</p>	<p>The LG had project financed by DDEG other than health, education, water and irrigation in the FY2022/23 such as;</p> <p>Costed ESMP of Ugx. 2,700,000 under bill No. 1: preliminaries and general matters, item C to H for the partial completion of the new Administration block phase-IV by contractor: M/S Inter build technical services Ltd. The project procurement reference was KAMU517/WRKS/22-23/000001.</p>	3
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>d. Examples of projects with costing of the additional impact from climate change.</p> <p>Score 3 or else score 0</p>	<p>There was no project with additional costs for addressing impacts resulting from climate change at the LG in the FY2022/2023.</p>	0

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:	Land title for District headquarters where there was a sectional phase-IV completion of the new administration block DDEG funded. Freehold volume JJA 696 FOLIO 15 on block 10 plot 425 at Kiwolera measuring 12.6700 hectares issued on 28th/02/2022	1
		Score 1 or else score 0		
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports:	There was evidence that the Environment officer and DCDO conducted support supervision and monitoring of the project under DDEG funding as shown below; Monitoring report for the sectional/partial completion of the new administration block at the district headquarters with recommendations such as; provide workers with PPE, sensitization of workers about HIV/AIDs, installation of signage at the site, site hoarding to prevent unauthorized entry, designate a waste management point and revegetate the bare ground prepared by the Senior CDO and senior Environment officer on 21st/12/2022 and 22nd/03/2023.	1
		Score 1 or else score 0		
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects:	There was signed E&S compliance certificates and payment record for the project under DDEG by Environment Officer and CDO as shown below; E&S certificate issued for the sectional/partial completion of the new administration block at the district, the senior CDO and senior environment officer certified works on 2nd/05/2023 and payment was made on 17th/05/2023. Contractor: M/s Inter Build technical services Ltd for Project: KAMU849/WRKS/22-23/00001.	1
		Score 1 or else score 0		

Financial management

16	<p>LG makes monthly Bank reconciliations</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment:</p> <p>Score 2 or else score 0</p>	<p>The District that was on IFMS made monthly bank reconciliations and were up-to date at the time of this assessment. The following example illustrates the position.</p> <table border="0"> <tr> <td style="text-align: center;"><u>30/6/2023</u></td> <td style="text-align: center;"><u>30/9/2023.</u></td> </tr> <tr> <td>1. General Fund A/c reconciled balance Ugx shs.18,837 3,071,611.</td> <td>Ugx</td> </tr> <tr> <td>2. UWEP Recovery A/c reconciled balance Ugx.14,871,951</td> <td>Ugx 63,509,151</td> </tr> <tr> <td>3. YLP Recovery A/c reconciled balance Ugx 0</td> <td>Ugx 605,150.</td> </tr> </table>	<u>30/6/2023</u>	<u>30/9/2023.</u>	1. General Fund A/c reconciled balance Ugx shs.18,837 3,071,611.	Ugx	2. UWEP Recovery A/c reconciled balance Ugx.14,871,951	Ugx 63,509,151	3. YLP Recovery A/c reconciled balance Ugx 0	Ugx 605,150.	2
<u>30/6/2023</u>	<u>30/9/2023.</u>											
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2. UWEP Recovery A/c reconciled balance Ugx.14,871,951	Ugx 63,509,151											
3. YLP Recovery A/c reconciled balance Ugx 0	Ugx 605,150.											
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>All the four quarterly internal audit reports of the District were produced during FY 2022/2023. The reports were submitted to CAO as follows: 1st Qrt. report was submitted on 27th/10/2022, 2nd Qrt report on 27th/1/2023, 3rd Qrt on 28th/4/2023 and the 4th Qrt. report on 26th/6/2023.</p>	2								
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>There was no evidence shown to the team that information on the status of implementation of internal audit findings for FY 2022/2023 was provided to the Council and LG PAC.</p>	0								
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>All the four internal audit reports for FY under review were addressed to the CAO on 4th/10/2023 and copied to the Chairman of PAC but there was no evidence in the form of minutes that LG PAC reviewed the reports.</p>	0								

Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>Budgeted revenue collections for FY 2022/2023 Ugx.686,531,000 as noted in the Approved Budget of the period (pages were not numbered). The actual collections for the year was Ugx.502,886,758 as noted on page 35 of the Draft Financial Statement of the period. This was a performance of 73.2% which was outside the scorable range of +/- 10%.</p>	0
19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% -10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>The actual OSR collected in the year 2021/2022 was Ugx 448,663,068 as noted on page 29 of the audited financial statements of the period. On the other hand collections for FY 2022/2023 was Ugx 502,886,758. This was an increase of shs.54,223,690 i.e. 12.0%.</p>	2
20	<p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>The sharable local revenue with the LLGs Was 189,169,807 as noted in the draft final accounts of FY 2022/2023. However, there was no evidence that the District remitted the 65% mandatory LLGs share of local revenue</p>	0

Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>There was evidence that the procurement plan and awarded contracts and amounts were published for community consumption. Some of the FY 2022/2023 awarded contracts found on the notice boards included; the Construction of a two (2 in 1) staff houses with a latrine each at Ugx 92M at Namujenjera and Bulemezi, at a contract sum of Ugx 184,000,000, Construction of two staff pit latrines each at a Ugx 12M Kasambira SDA and Mpakitone, at a contract sum of Ugx 24,000,000 and Construction of eight 5-stance lined PIT latrines each at Ugx 23,000,000 (at Primary schools; St. Peters' Nakibungulya.</p>	2
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21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>The District performance assessment results for 2022 were published on the notice board at the reception of the main building. The document indicated scores in the Minimum Conditions such as Cross Cutting Minimum Conditions 73%, Education Minimum Conditions 100%, Health Minimum Conditions 90%, Water and Environment Minimum Conditions 50%, etc.</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>During FY 2022/2023, the District conducted two radio talk shows on Ssebo FM, Kamuli, reports were produced and forwarded to CAO. One was held 28th/2/2023 about Toll-free line 0800300225 established by the District for community use. The other was held on 11th/4/2023 about the outbreak of foot and mouth disease in cattle in Kagumba Sub-county. The objectives were: i. To notify the community on the presence of the outbreak, ii. To sensitise the community on spread and control of the disease, iii. To sensitise the community on the effects of the outbreak.</p>	1
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>Information on tax-rates was published on the notice board at the District Board Room showing rates chargeable for each category of business and in which grade, for example Wholesale Grade 1 Ugx 97,00, Grade 2 Ugx.45,000, Grade 3 Ugx.39,000. Retailers Grade 1 Ugx.48,750, Grade 2 Ugx.22,000, Grade 3 Ugx.19,500, etc.</p> <p>For the appeal process, a document was on the notice board dated 14th/7/2022 by Chairman of Grievance Committee advising tax payers not certified with the rates/grading can make appeals. However, collection procedures were not published.</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>The District did not prepare IGG report in FY 2022/2023 because they did not experience/hand cases of alleged fraud and corruption.</p>	1

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>School Year 2022</p> <p>Total No. of Candidates registered = 10016</p> <p>Total absentees = 454</p> <p>Total that sat = 9562</p> <p>Total Grades (I, II & III) = (574+3782+2101) = 6457</p> <p>Pass rate = $\frac{6457}{9562} \times 100$</p> <p style="text-align: center;">9562</p> <p style="text-align: center;">= 68.5%</p> <p>School Year 2020</p> <p>Total No. of Candidates registered = 12293</p> <p>Total absentees = 155</p> <p>Total that sat = 12138</p> <p>Total Grades (I, II & III) = (782+4297+2583) = 7662</p> <p>Pass rate = $\frac{7662}{12138} \times 100$</p> <p style="text-align: center;">12138</p> <p style="text-align: center;">= 63.1%</p> <p>The PLE pass rate increased by 5.4% (from 63.1% in 2020 to 68.5% in 2022)</p>	4

1

Learning Outcomes:
The LG has improved
PLE and USE pass
rates.

Maximum 7 points on
this performance
measure

b) The LG UCE pass rate has
improved between the
previous school year but one
and the previous year

- If improvement by more than
5% score 3
- Between 1 and 5% score 2
- No improvement score 0

School Year 2020

Total No. of Candidates registered =
3192

Total absentees = 09

Total that sat = 3183

Total Grades (I, II & III) =
(143+573+774) = 1490

Pass rate = 1490×100

3183

= 46.8%

School Year 2022

Total No. of Candidates registered =
3546

Total absentees = 18

Total that sat = 3526

Total Grades (I, II & III) =
(194+602+892) = 1688

Pass rate = 1688×100

3526

= 47.9%

The UCE pass rate increased by 1.1%
(from 46.8% in 2020 to 47.9% in 2022)

2

N23_Service Delivery
Performance: Increase
in the average score in
the education LLG
performance
assessment.

Maximum 2 points

a) Average score in the
education LLG performance
has improved between the
previous year but one and the
previous year

- By more than 5%, score 2
- Between 1 and 5%, score 1
- No Improvement, score 0

NB: If the previous average
score was 95% and above,
Score 2 for any increase.

The LLGs performance in 2022 was
30% and in 2023 the score was 66%
giving a variance of 36% which was an
increase according to the OPAMS 'the
LLG Performance Assessment Variance
2022 - 2023

Investment
Performance: The LG
has managed
education projects as
per guidelines

Maximum 8 points on
this performance
measure

a) If the education
development grant has been
used on eligible activities as
defined in the sector
guidelines: score 2; Else score
0

The DLG received Ugx 1,148,968,000
as the development grant (excluding
UGIFT).

According to page 24 and 25 of the
Planning, Budgeting and
Implementation guidelines for Local
Governments for Education and Sports,
the DLG executed eligible projects
which included construction of
classrooms, staff houses, 5-stance lined
Pit latrines at various sites and
procuring of 1006 desks as per the
examples below;

- Construction of six classroom blocks
each at Ugx 80M (at Primary Schools;
Namaira SDA, Kituba Moslem,
Nawango, Bugandha-Butaya, Buzaaya
and Luzinga), at a contract sum of Ugx
480,000,000.

- Construction of a two (2 in 1) staff
houses with a latrine each at Ugx 92M
at Namujenjera and Bulemezi, at a
contract sum of Ugx 184,000,000

- Construction of two staff pit latrines
each at a Ugx 12M Kasambira SDA and
Mpakitone, at a contract sum of Ugx
24,000,000

- Construction of eight 5-stance lined
PIT latrines each at Ugx 23,000,000 (at
Primary schools; St. Peters'
Nakibungulya, Buwagi, Kasaka,
Nawandyo, Kakindu, Kyeya, Kasozi and
Buwoya, at a contract sum of Ugx
185,000,000

- Procuring and Supply of 1006 desks
each at 140,000 including engraving
and transport to primary schools;
Namaira SDA, Kituba Moslem and
others, at a contract sum of Ugx
140,880,000.

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0

There was evidence that the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors as per the examples below;

- The project for the Construction of a 2-classroom block at Bugondha-Butaaga P/S. The contractor M/s Mpaija Services Limited raised a payment claim of Ugx 79,975,798 on 14th/02/2023. The Engineer's certificate interim payment certificate Ugx 79,456,598 was cleared by the DE on 6th/03/2023. The E&S certification form was issued by Bakari Samuel (Environment Officer) and Namukose Susan the Senior CDO on 6th/03/2023 before payment of Ugx 70,954,743 was made on 26th/05/2023 via EFT voucher 5672442.
- The project for the Construction of a of a 2-unit staff house and 2-stance latrine at Bulemezi P/S. The contractor M/s Zach Construction (U) Ltd raised a payment claim of Ugx 77,000,310 on 17th/02/2023. The Engineer's certificate Ugx 75,450,970 of 16th/03/2023 was cleared by the DE and on the same date. The Environment Officer and CDO issued the E&S certificate on 16th/03/2023 and payment of Ugx 70,923,912 was made on 17th/05/2023 via EFT voucher 53155682.
- The project for the supply of Ninety 3-seater desks lot 2. The supplier M/s Tibyonza General Contractors Ltd raised a payment claim of Ugx 11,700,000 on 19th/04/2023. The Kamuli District LG Goods Received Note GRN No. 371 dated 19th April, 2023 certifying the quality and quantity of the delivered furniture was signed by the DE and DEO o 19th April, 2023 and payment of Ugx 10,998,000 was made on 17th May, 2023 via voucher 5316886.

Investment
Performance: The LG
has managed
education projects as
per guidelines

Maximum 8 points on
this performance
measure

c) If the variations in the
contract price are within +/-
20% of the MoWT estimates
score 2 or else score 0

The following education infrastructure
projects were sampled to check for
variations in contract prices as shown
below;

Construction of a staff house at
Bulemeezi primary school.

Contract sum = Ugx 87,811,470

Engineers estimate = Ugx 92,000,000

% Variations = -4.55%

Construction of a 2-classroom block at
Buzaaya primary school.

Contract sum = Ugx 77,521,894

Engineers estimate = Ugx 80,000,000

% Variations = -1.9%

Construction of a 2-classroom block
with an office and a store, a 5-stance
pit latrine at Nababirye primary school.

Contract sum = Ugx 279,964,442

Engineers estimate = Ugx 280,000,000

% Variations = -0.01%

3	Investment Performance: The LG has managed education projects as per guidelines	d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY	The LG in its Work Plan for FY 2022/2023 set out to implement five projects using SFG and according to the ABPR FY 2022/2023, it was evident that the Education sector projects were 100% completed as per the work plan and had been paid fully at the time of the assessment. The projects among others included;	2
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> • If 100% score 2 • Between 80 – 99% score 1 • Below 80% score 0 	<ul style="list-style-type: none"> ● Construction of six classroom blocks each at Ugx 80M at a contract sum of Ugx 480,000,000. ● Construction of a two (2 in 1) staff houses with a latrine each at Ugx 92M at a contract sum of Ugx 184,000,000 ● Construction of two staff pit latrines each at a Ugx 12M at a contract sum of Ugx 24,000,000 ● Construction of eight 5-stance lined PIT latrines each at Ugx 23,000,000 at a contract sum of Ugx 185,000,000 ● Procuring and Supply of 1006 desks each at 140,000 including engraving and transport at a contract sum of Ugx 140,880,000) <p>All the projects were 100% completed, fully paid accordingly and were commissioned and functional.</p>	
4	Achievement of standards: The LG has met prescribed school staffing and infrastructure standards	a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines	There was adherence to the prescribed MoES guidelines when recruiting teachers. The LG at least had recruited a teacher per class. At the time of the assessment, the LG had 1886 teachers in service against the staffing norm of 1920 which implied that the LG recruitment was at 98.2%	2
	Maximum 6 points on this performance measure	<ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 – 79% score: 1 • Below 70% score 0 		
4	Achievement of standards: The LG has met prescribed school staffing and infrastructure standards	b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,	<p>The schools that met basic standards were;</p> $\frac{\text{Total GoU that submitted}}{\text{Total (UPE+USE) inspected}} \times 100$ $\frac{(164+12)}{(164+12)} \times 100 = 100\%$ <p>There was evidence that all the UPE and USE had prepared assets registers in the past two FYs which the LG</p>	3
	Maximum 6 points on this performance measure	<ul style="list-style-type: none"> • If above 70% and above score: 3 • If between 60 - 69%, score: 2 • If between 50 - 59%, score: 1 • Below 50 score: 0 		

consolidated into the LG Assets registers. The FY 2021/2022 register was endorsed by the DEO on 30th/6/2022 and for FY 2022/2023 was endorsed by the DEO on 30th June, 2023.

The registers presented the average stocks for the LG as indicated below;

FY 2021/2022

The UPE schools' average stocks were;

1. Classrooms were 1517
2. Latrine stances were 2168
3. Desks were 20530
4. Staff houses were 714

The USE school's average stocks were;

1. Classrooms were 148
2. Latrine stances were 210
3. Desks were 4297
4. Laboratories were 12
5. Staff houses were 48

FY 2022/2023

The UPE schools' average stocks were;

1. Classrooms were 1523
2. Latrine stances were 2208
3. Desks were 22536
4. Staff houses were 718

The USE school's average stocks were;

1. Classrooms were 148
2. Latrine stances were 210
3. Desks were 4297
4. Laboratories were 12
5. Staff houses were 48

Performance Reporting and Performance Improvement

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

- If the accuracy of information is 100% score 2

- Else score: 0

The LG accurately reported on teachers and their work stations according to the Staff deployment list endorsed by the DEO on 30th June, 2023 that captured 1886 teachers serving in 164 registered Primary Schools.

The assessment sampled three (3) of; St. Stephen's Nawanyago (Urban), Nawanyago (Semi urban) and Busuuli (rural) to verify the accuracy of deployment information. The pointers of verification were; the displayed teachers' list, teacher's duty rosta and the teacher's daily attendance books. When the assessment reviewed the 3, the teacher's names, the staff size per school, they were all in tandem with the deployment list at the DEO's office.

The staff list that was posted on the walls of the Headteachers' office at St. Stephen's Nawanyago P/S indicated that the teachers were 21 which was in tandem with the DEO's deployment list

At Nawanyago P/S, the staff list posted on the walls of the Headteachers' office indicated that the GoU paid teachers were 19 which number tallied with the DEO's deployment list.

While at Busuuli P/S, the staff list posted on the wall of the Headteachers' office indicated that the GoU paid teachers were 10 same number and names as captured on the DEO's deployment list

5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.</p> <ul style="list-style-type: none"> • If the accuracy of information is 100% score 2 • Else score: 0 	<p>There was evidence that all the 164 registered primary schools. The LG consolidated Assets registers for FY 2022/2023 was endorsed by the DEO on 30th June, 2023.</p> <p>The registers presented the average stocks for the LG assets; indicated below; Classrooms 1523, latrine stances 2208, Desks 22536 and staff houses 718.</p> <p>The assessment sampled three schools; St. Stephen's Nawanyago P/S (Urban), Nawanyago P/S (Semi-urban) and Busuuli P/S (rural)</p> <p>1. St. Stephen's Nawanyago P/S (Urban) the stocks were Classrooms 11, latrine stances 33, desks were 286 and 11 units on 3 blocks of staff house. That information was rhyiming to the stocks at DEO's office.</p> <ul style="list-style-type: none"> ● Nawanyago P/S (semi-urban) the assets were; classrooms were 16, latrine stances were 40, desks were 200 and staff houses were 17 units, the same as reported by the DEO's register. ● Busuuli P/S asset stocks assessed indicated; 09 classrooms, 32 latrine stances and 195 desks and 09 units of staff houses. The asset stocks tallied with those at the DEO's office. <p>The information was therefore 100% accurate.</p>	2
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> • If 100% school submission to LG, score: 4 • Between 80 - 99% score: 2 • Below 80% score 0 	<p>The Headteachers never complied with the MoES annual budgeting and reporting guidelines that require them to submitted annual reports signed by the Chairperson SMC with sections; i) highlights of school performance, ii) a reconciled cashflow statement, iii) annual budget and expenditure report, and iv) an asset register.</p> <p>The assessment noted knowledge gaps on the side of Headteacher's to prepare these reports and recommended for not only providing the MoES Budgeting and Planning guidelines but also had the Finance department train HTs on how to prepare financial documents like a reconciled Cashflow, income and expenditure which seemed to be unfamiliar with the Headteachers.</p>	0

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30- 49% score: 2 • Below 30% score 0 	<p>The LG in partnership with an NGO called CORDAID trained Headteacher's on how to prepare the SIPs as per a report dated 25th/7/2022. Nawanyago P/S prepared a SIP following the inspection findings entailed in a report dated 22nd/6/2023 where it was observed that some teachers were not scheming. In the SIP, it was noted that the teachers were to undergo skills traings and on 29th/06/2023, Inspector Lyada Dennis received and approved the teacher's schemes of work as had been agreed during his earlier inspection on 09th/6/2023.</p>	4
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 - 99% score 2 • Below 90% score 0 	<p>The LG compiled OTIMS return forms for all the registered 164 Primary and 12 Secondary schools and 01 Tertiary from the previous FY. These were submitted to MoES on 08th November, 2022.</p> <p>The LG therefore was 100% compliant.</p>	4

Human Resource Management and Development

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>The LG Approved Budget Estimates for FY 2023/2024 on page 71 of 137 indicated General staff salary for the 1886 Primary teachers was Ugx 13,309,127,000.</p>	4
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7

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,

Score 3 else score: 0

The LG had in post 1886 teachers who had been deployed in the 164 primary schools.

From the three sampled and visited Primary Schools; St. Stephen's Nawanyago (urban), Nawanyago (semi-urban) and Busuuli (rural), it was evident that LG deployed at least a teacher per class as required by the guidelines.

The assessment noted that the names and number of teachers as displayed in the Headteachers' office were tallying with what was on the teacher's deployment list dated 5th November, 2023 at the DEO's office.

The DEO's Deployment list for School year 2023 indicated that; St. Stephen's P/S had 21, Nawanyago had 19 and Busuuli had 10 including the Headteachers.

The School verification tour reviewed the teacher's daily attendance book and the posted staff lists plus the staff duty allocation schedules, it was revealed that the numbers and names of teachers agreed with those on the deployment list at the DEO's desk for the HT at St. Stephen's Nawanyago where name No. 1 of the staff list was Aliza Moses and present on the assessment was Ms. Ms. Nampungu Jane the Snr. Education Assistant who was No. 7 on the School's staff list endorsed by the Headteacher on 17th/11/2023.

1

7

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,

score: 1 else, score: 0

The LG staff list signed by the DEO on 5th November, 2023 which also doubled as the staff deployment list for 2023 that contained 1886 teachers was found posted on the LG Education notice board.

The Headteachers at the visited schools; St. Stephen's Nawanyago, Nawanyago and Busuuli had posted their respective staff lists for calendar year 2023 on the walls of the Headteacher's offices

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copt to DEO/MEO

Score: 2 or else, score: 0

The findings from the 10 randomly sampled and reviewed Headteacher's files in respect of appraisal for work done during the School year 2022 indicated that the appraisals were done within the set timelines as presented below;

- Mr. Wambuzi Samson the Headteacher (HT) of Ndalike P/S in Namwendwa Sub-County (S/C) was appraised by the SAS Ms. Mirembe Dinah on 8th/12/2022.
- Mr. Mitala Hussein the HT of Bulopa P/S in Bulopa S/C was appraised by the SAS Mr. Zikusooka Manisuula on 31st /12/2022
- Mr. Muwereza Christopher the HT of Naminage P/S in Kitayunjwa S/C was appraised by the SAS Mr. Kirya George on 20th /12/2022.
- Ms. Kyogerera Elizabeth the HT of Nababirye COPE I & II P/S in Mbalamuti S/C was appraised by the SAS Ms. Mutyaba Irene on 9th /12/2022
- Mr. Lwalanda Saidi the HT of Isimba P/S in Kisozi S/C was appraised by the SAS Mr. Kakaire Muzamilu on 31st /12/2022
- Ms. Biryeri Cotilda the HT of St. Mulumba P/S in Butansi S/C was appraised by the SAS Tidhomu Noses on 20th/12/2022
- Ms. Alitwala Jesca Mukaabya the HT Butale P/S in Bugulumbya S/C was appraised by SAS Tumwebaze Dennis on 8th/12/2022
- Mr. Kafuko Moses the HT Naibowa C/U P/S in Butansi S/C was appraised by SAS Tidhomu Moses on 11th/12/2022
- Mr. Magala Fred the HT Nakanyonyi P/S in Butansi S/C was appraised by SAS Tidhomu Moses on 11th/12/2022
- Mr. Ntende Yasin the HT Kinawampere P/S in Namwendwa S/C wa appraised by SAS Ms. Mirembe on 8th/12/2022
- Mr. Mutaasa Patrick Paul the HT of Kiwungu P/S in Butansi S/C was appraised by SAS Tidhomu Moses on 28th/12/2022

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM

Score: 2 or else, score: 0

The LG presented below the evidence of having appraised HTs of the Secondary Schools during the FY 2022/2023 as shown below;

- Mr. Ziraba John Stephen the HT of Buzaaya Secondary School was appraised by the Deputy Chief Administrative Officer (DCAO) Mr. Erusu Peter Emmos on 29th/12/2022.
- Mr. Magoola Aggrey Talenga the HT of St. Peter's Namwendwa Secondary School was appraised by the Deputy Chief Administrative Officer (DCAO) Mr. Erusu Peter Emmos on 30th/12/2022.
- Mr. Kasirivu Joseph the HT of Luzinga Secondary School was appraised by the Deputy Chief Administrative Officer (DCAO) Mr. Erusu Peter Emmos on 29th/12/2022.
- Mr. Kabakubya Anthony the HT of Matuumu Secondary School was appraised by the Deputy Chief Administrative Officer (DCAO) Mr. Erusu Peter Emmos on 30th/12/2022.

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

c) If all staff in the LG Education department have been appraised against their performance plans

score: 2. Else, score: 0

It was evident that the Education staff were appraised for the work of FY 2022/2023 against their performance plans on time as indicated below:

1. Waibi Joseph, (DEO), was appraised by CAO, (DEO) on 30th/06/2023;
2. Kisa Alitwala Annet, (Senior Inspector of schools) was appraised by Waibi Joseph, (DEO) on 30th/06/2023;
3. Lyada Dennis, (Inspector of schools) was appraised by Kisa Alitwala Annet, (Senior Inspector) on 30th/06/2023;
4. Funda Michael, (Inspector of schools) was newly appointed (on 15th/06/2023 under Min No.88/KDSC/2023 (A) (i).) and not due for appraisal.
5. Bamwange Florence Sport officer was appraised by Nantambi Fatume (Senior Education Officer) on 30th/06/2023;
6. Mulondo Simon Andrew, (Education Officer) was appraised by Nantambi Fatume (Senior Education Officer) on 30th/06/2023;
7. Nantambi Fatume (Senior Education Officer) was appraised by Waibi Joseph, (DEO) on 30th/06/2023;
8. Mutebi Moses (Office attendant) was appraised by Wambuga Winfred, (Headteacher) on 8th/06/2023;
9. Nabiryo Robinah, (Office typist) was appraised by Magombe Ruth, (Personal Secretary) on 30th/6/2023;
10. Kyamwine Mabel, (Data Clerk) was appraised by Mulondo Simon Andrew, (Education Officer) on 30th/6/2023;
11. Isaabo Ali, (Office typist) was appraised by Wambuga Winfred, (Headteacher) on 8th/06/2023.

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p>	<p>The training plan dated 25th June, 2023 signed by the DEO captured performance gaps like SMC members having limited knowledge about their roles and duties. The plan laid out activities like training of the SMC members and it was tasked to Mr. Mulondo Andrew and Mr. Lyada Dennis between 21st to 22nd July, 2023.</p>	2
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Management, Monitoring and Supervision of Services.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>The LG had no error in the enrolment and budget allocation in the Programme Budgeting System and therefore no correction was written.</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p>	<p>The LG Education Department made allocations of Ugx 155,247,000 to monitoring and inspection captured in the unpagged LG Approved Budget Estimates FY 2022/2023 under output 227001 This was in line with sector guidelines (page 18 and 21 of the guidelines) which call for a minimum allocation of UGX 4,000,000 per LG</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p>	<p>The LG timely made the warrant for the School's capitation. during the FY under review, the LG received three tranches;</p> <ol style="list-style-type: none"> 1. Quarter I the cash limits were received on 7th/8/2022 and warranting was on 08th/8/2022 2. Quarter II the cash limits were received on 14th/10/2022 and warranting was on same day. 3. Quarter IV the cash limits were received on 24th/04/2022 and warranting was on 25th/04/2023 	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p> <p>If 100% compliance, score: 2 else, score: 0</p>	<p>The LG invoiced the capitation releases for the funds that were transferred to the Schools by MoFPED and communicated to the Headteachers the same day informing them about the availability of the funds and to spend them as per the purpose and budget. The invoicing dates were;</p> <ol style="list-style-type: none"> 1. Quarter I funds were invoiced on 10th August, 2022 and communicated on the same day. 2. Quarter II funds were invoiced on 15th October, 2022 and communicated on the same day 3. Quarter IV funds were invoiced on 23rd May, 2023 and communicated on the same day 	2
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Routine oversight and monitoring

Maximum 10 points on this performance measure

a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.

- If 100% compliance, score: 2, else score: 0

The LG Education department inspectorate presented two inspection work plans for assessment;

- The inspection work plan FY 2022/2023 in place which was submitted to CAO for approval on 28th/06/2022 and submitted to DES and was date-stamped received by Director, DES on 29th/11/2023

The plan had a target of inspecting all GoU Schools; 164 primary schools, 12 Secondary and 1 tertiary institution.

The LG held inspection planning meetings to discuss among other issues deployments of inspectors, inspection logistics. Examples of meetings held included;

Term 3, 2022 dated 2nd September 2022, under Min.04/09/2022, Preparation of Monitoring Inspection of Schools. Term III, 2022

Term I, 2023 dated 9th January 2023, under Min.05/01/2023, Preparation of Monitoring and Inspection of Schools, term 1, 2023 and

Term II, 2023 dated 18th May 2023, under Min. 04/05/2023, Preparation of monitoring and Inspection of schools Term 11 2023

The District, was therefore compliant 100%

Routine oversight and monitoring

Maximum 10 points on this performance measure

b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:

- If 100% score: 2
- Between 80 – 99% score 1
- Below 80%: score 0

The reviewed inspection reports for Kamuli District revealed that all the 164 UPE schools had been inspected at least once per term or any round of inspection as per the reports indicated below;

1. 09th/12/ 2022 for term three (3) of 2022.
2. 22nd/03/ 2023 for term one (1) of 2023;
3. 29th/06/2023 for Term two (2) of 2023

The LG however informed the assessment that the digital inspection tool was too long and it required full inspection of the school yet the inspection tablets were few and in some places of Kamuli the network connectivity was bad. This meant that the inspectors had to be in the field all the time yet the Budget was not sufficient enough.

Routine oversight and monitoring

Maximum 10 points on this performance measure

c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,

Score: 2 or else, score: 0

The LG presented departmental inspection review meetings records

On 04th/10/2022, through Min. 04/4/10/2022, it was noted that the TELA machine was faulty, a bad network was slowing the pace of digital inspection and that the department needed another vehicle. This was during the review of the Term II, 2022 inspection findings.

The Education department on 18th/06/2023 vide minute Min. 02/18/06/2023 warmly welcome and introduced to the members Mr. Funda Michael the new inspector and was attached to Bugabula South zone and,

On 10th/01/2023 vide Min. 2/10/01/2023, the DIS as the Chairperson informed the members that there was inadequate computer skills which was likely to affect the digital inspection.

In the three sampled schools, the following were the findings;

St. Stephen's Nawanyago P/S (urban), inspection reports dated; 14th/06/2023, Inspector Waiswa Stephen (CCT) discussed with the HT Aliza Moses the finding and agreed on recommendations like organising Continuous Professional Courses for teachers.

Nawanyago P/S (semi-urban), inspection reports dated 22nd/6/2023, Inspector Lyada Dennis received and approved the teacher's schemes of work as had been agreed during his earlier inspection on 9th/6/2023.

Busuuli P/S (rural), inspection reports dated; 9th/03/2023 by Waiswa Stephen called upon the HT to encourage parents to have their children regularly attend school. The HT Ms. Rebecca Kasuswa during the SMC meeting on 22nd/6/2023 called the members to pass on the message of regularity to the parents.

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0</p>	<p>The assessment reviewed the minutes of the departmental meetings for Kamuli District where highlights of the previous inspections were given during the planning meetings of inspection and monitoring for FY 2022/23.</p> <p>In the three sampled schools, the following were the findings presented in the feedback reports found on file at the schools that entailed evidence of discussion and agreement on the inspection findings between the Headteacher and the inspectors for example;</p> <p>At St. Stephen's P/S (urban) reports dated;14th/6/2023 for inspection by CCT Waiswa Stephen and monitoring report by DEO dated 21st/9/2023</p> <p>At Nawanyago P/S (semi-urban) reports dated; 4th/10/2023 (monitoring by Senior Education officer Nantambi Fatimah), 9th/06/2023 (Report by IS Mulondo Simon Andrew), 22nd/06/2023 (report by IS Lyada Dennis) were on file</p> <p>At Busuuli P/S (rural), reports dated 26th/07/2023 by Lyada Dennis, 13th/10/2023 (DEO's monitoring report) were on file</p> <p>The Inspection reports were acknowledged received by DES as follows; Term 111 2022, 14th/12/2022; Term I 2023; 27th/03/2023 and Term 11 2023, 05th/07/2023</p>
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p>	<p>The Gender and Education Committee met and discussed Education service delivery issues during the FY under review.</p> <p>Through Min. No. 3/August/2022/2023; Presentation of Term II reports by the Education Department. The committee discussed the ten-year departmental strategic plan and the construction of classrooms, teacher's houses and latrines at Kitayunjwa Seed School, classrooms at Izanyiro</p>

11	Mobilization of parents to attract learners <i>Maximum 2 points on this performance measure</i>	Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school, <i>score: 2 or else score: 0</i>	The assessment reviewed a report for a Radio Talk show that was held on 4th and 5th /08/2022 from 5pm to 6pm on a theme “Government position on ECD, Benefits of play to children” that was attended by DIS; Kisa Alitwala Annet. Wambuga Wilfred, Mulondo Simon Andrew and Omara Julius from Plan International. The conclusion of the talk on Sebo FM, Kamuli was that Parents need to take their children to well established ECD centres.	2
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Investment Management

12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i>	There was evidence of an up-to-date assets register that captured all the 164 registered primary schools. The LG consolidated Assets registers for FY 2022/2023 was endorsed by the DEO on 30th June, 2023 captured assets acquired in FY 2022/2023 like the six classroom blocks constructed at Namaira SDA P/S, Kituba Moslem, Nawango, Buganha-Butaga, Buzaaya and Luzinga primary schools. The registers presented the average stocks for the LG assets; indicated below; Classrooms 1523, latrine stances 2208, Desks 22536 and staff houses 718. The assessment sampled three schools; St. Stephen’s Nawanyago P/S (Urban), Nawanyago P/S (Semi-urban) and Busuuli P/S (rural) 1. St. Stephen’s Nawanyago P/S (Urban) the stocks were Classrooms 11, latrine stances 33, desks were 286 and 11 units on 3 blocks of staff house. That information was rhyming to the stocks at DEO’s office. ● Nawanyago P/S (semi-urban) the assets were; classrooms were 16, latrine stances were 40, desks were 200 and staff houses were 17 units, the same as reported by the DEO’s register. ● Busuuli P/S asset stocks assessed indicated; 09 classrooms, 32 latrine stances and 195 desks and 09 units of staff houses. The asset stocks tallied with those at the DEO’s office.	2
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Planning and budgeting for investments

Maximum 4 points on this performance measure

b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, *score: 1 or else, score: 0*

The District conducted a desk appraisal for all projects in the budget of FY 2022/2023 and a report dated 11th/04/2022 signed by the planner was produced and forwarded to CAO. It was reported that the projects were derived from the development plan and were eligible expenditure in line with Education sector Planning and Budgeting Guidelines, 2022. Examples included:

- Construction of six classroom blocks each at Ugx 80M
- Construction of a two (2 in 1) staff houses with a latrine each at Ugx 92M
- Construction of two staff pit latrines each at a Ugx 12M
- Construction of eight 5-stance lined PIT latrines each at Ugx 23,000,000
- Procuring and Supply of 1006 desks each at 140,000 including engraving and transport

The projects captured under Assets and Facility Management were on page 128 of the DDP III.

The projects were eligible according to page 16 of the Education sector Planning and Budgeting guidelines and were derived from the DDP III on page 128

12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, score 1 else score: 0</p>	<p>The District conducted a field appraisal of all the projects for FY 2022/2023. A report dated 12th August, 2022 was presented and highlighted projects like;</p> <ul style="list-style-type: none"> • construction of six classroom blocks each at Ugx 80M ● construction of a two (2 in 1) staff houses with a latrine each at Ugx 92M ● construction of two staff pit latrines each at a Ugx 12M ● construction of eight 5-stance lined PIT latrines each at Ugx 23,000,000 ● Procuring and Supply of 1006 desks each at 140,000 including engraving and transport <p>The outcome confirmed that all the projects were linked to the 5-year development plan. In the forms filled during the exercise, the officers pronounced themselves by ticking right the technical feasibility and environmental and social acceptability. Finally, TPC recommended that projects could be funded</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, score: 1, else score: 0</p>	<p>There was evidence to show for planned sector infrastructure projects being incorporated in the procurement plan for FY 2023/2024.</p> <p>For instance ;</p> <p>Construction of seed schools at Nabirumba in Nabwigulu S/C, Kagumba in Kagumba S/C at Ugx 929,422,000 on page 2</p> <p>Construction of 2-classroom blocks at Bukamira, Bugolo, Malugulya, Bulopa primary schools each at Ugx 80,000,000 on page 1</p> <p>Renovation of 2-classroom blocks at Balawoli, Edhirumamwino, Iganga I primary schools each at Ugx 32,573,266 on page 1 of the procurement plan.</p>	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i></p>	<p>Nabwigulu and Kagumba seed schools were cleared by Solicitor General all on 31st August 2022 and were approved by the contracts committee under Min. KDCC 128 / 2022 / 3 on 4th April 2022.</p> <p>The staff house at Bulemeezi primary school was approved under Min. KDCC 131/2022/3/8 on 23rd November, 2022.</p> <p>The 2-classroom blocks at Buzaaya primary school was approved under Min. KDCC 131/2022/3/11 on 23rd November.2022.</p> <p>The 2-classroom block with an office and a store, a 5-stance pit latrine at Nababirye primary school was approved under Min. KDCC 131/2022/3/12 on 23rd November, 2022.</p> <p>A sector procurement timely submitted on 11th April 2022 was incorporating the sampled sector infrastructure projects.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p>	<p>There was evidence of an appointment dated 11th July 2022 by the CAO for project implementation members for education infrastructure projects as shown below.</p> <p>Eng . Mufumba Daniel as the Project manager</p> <p>Mr . Waibi Joseph as the contract manager</p> <p>Mr . Bakaki Samuel as Environment officer</p> <p>Mr. Mmerewoma Leo the DCDO</p> <p>Ms. Namukasa Suzan as CDO for labour officer .</p> <p>Ms. Mulondo Grace as clerk of works.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p>	<p>The school infrastructure were up to the required standards of MoEs for instance, The 2 Unit Science Laboratory block was provided with ramps at the entrances of 2000mm as per the drawing, The roofing was of 26-gauge G.Iron sheets fixed on 100x50x2mm Zed purlins using 75mm J-bolts,door openings installed with 900mm purpose made steel casement.</p>	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY <i>score: 1, else score: 0</i></p>	<p>There was evidence for minutes of site meetings and reports for the constructed seed schools in the last FY as shown below.</p> <p>A site meeting for both Kagumba and Nabwigulu seed schools was held on 16th May 2023 .The CAO, DCAO, District Engineer, Senior environment officer, Clerks of works for both schools , Site engineer and the contractors attended the meeting.</p> <p>A site meeting held on 6th July 2023 was at Kagumba seed school.</p> <p>A supervision report for Kagumba seed school dated 30th June 2023 with works up to ring beam level (overall progress of works was at 34.43%).</p> <p>A supervision report for Nabwigulu seed school dated 4th June 2023 was with 30.49% works progress, (Progressing works were block walling , casting for columns and other external works).</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i></p>	<p>On the 13th February 2023 was a physical progress report for a joint inspection by the senior education officer , senior assistant engineering officer , Inspector of schools for a 2 unit staff house at Bulemezi primary school (casting of ring beam was in progress) and the 2-classroom block at Buzaaya primary school (works were at the ground slab casting level).</p> <p>There was another supervision report for the construction works at Bulemeezi and Buzaaya primary schools dated 25th June 2023.</p> <p>A progress report for all education projects implemented and completed but under defects liability was on the 14th September 2023.</p>	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i></p>	<p>There was evidence for works being executed and payments made for education infrastructure projects.</p> <p>Construction of a 2-classroom block and 5-stance pit latrine at Nababirye primary school.</p> <p>The request for payment by M/s. Lungo Engineering Services Ltd was raised on 8th February 2023 of Ugx 123,859,114. An interim certificate dated 17th February 2023 of Ugx 72,915,647 for 29% works done was signed by the District engineer, CDO and environment officer. The voucher 5858612 of Ugx 72,915,647 was effected on 15th June 2023.</p> <p>Construction of a 2-unit staff house at Bulemeezi primary school. The requisition was on the 17th February 2023 of Ugx 77,000,310 by M/s . Zach Construction (U) Ltd. An interim certificate endorsed on 16th March 2023 of Ugx 68,761,277 for 87.6% works progress by the District engineer, environment officer and CDO, Voucher 5315568 of Ugx 70,923,912 was effected on 17th May 2023.</p> <p>Construction of a 2-classroom block at Buzaaya primary school with a requisition raised by M/s. Mulungi Investments Ltd of Ugx 35,828,930 on 21st March 2023, a certificate therein of Ugx 32,306,765 was on 21st March 2023 for 46.2% works done and the voucher 4761851 of Ugx 31,995,235 was effected on 14th April 2023.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i></p>	<p>There was evidence for timely submission of the departmental work plan to PDU on the 11th April, 2022 approved by the DEO (Mr . Waibi Joseph)</p>	1

13

Procurement, contract management/execution

Maximum 9 points on this performance measure

i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law
score 1 or else score 0

The following sampled procurement files were complete as required by PPDA law.

Construction of a 2-classroom blocks, a 5- stance pit latrine at Nababirye primary school.

Procurement ref no. Kamu 849 /wrks / 22-23 /00015.Contract was signed on 4th January 2023 with M/s. Lungo Engineering Services Ltd. The evaluation report was approved on 10th October 2022 by the contracts committee and minute KDCC 131/2022/3/12 awarded the contract on 23rd November 2022.

Construction of Nabwigulu and Kagumba seed schools.

Procurement ref no. MoES / UgIFT / wrks / 20-21 / 00004. Contract was signed on 16th September 2022 with M/s. Christone Contractors Limited, the evaluation report was approved on 14th/09/2022 vide minute KDCC 128/2022/3, Minutes of contracts committee Min. KDCC 128 / 2022 / 3 awarded on 14th/09/ 2022.

Construction of a staff house at Bulemeezi primary school. Procurement ref no. Kamu 849 / wrks / 22-23 / 00008 with a contract signed with M/s . Zach Construction (U) Ltd on 29th November 2022 ,Evaluation was on the 10th October 2022 and Minute KDCC 131 / 2022 / 3 / 8 awarded the contract on 23rd November 2022

Environment and Social Safeguards

14

Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.

Maximum 3 points on this performance measure

Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0

The LG had a log for recording grievances which was in place which was opened on 2nd/08/2022 and during the assessment the log was reviewed, it was noted that for the FY 2022/2023 under review, there was no grievance reported arising from the implementation of projects under the education sector.

3

15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>There was evidence to show that Kamuli DLG disseminated education guidelines incorporating E & S requirements. The Senior Environment Officer Mr. Bakaki Samuel issued guidelines on environmental management to schools about green schools, energy and water conservation for FY 2022/2023 on 10th September 2022. The emphasis was put on formation of environmental clubs, promotion of environmental education, waste management by promoting the use of compost pits and tree planting in school compounds including fruit trees.</p>	3
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i></p>	<p>There was evidence of incorporating costed ESMPs in the BoQs and contractual documents for the projects implemented in the FY2022/23 as shown below;</p> <p>A costed ESMP of UGX 678,000 was incorporated into the BoQs under bill No.1 preliminaries item D to G for the construction of a 2-classrooms block at Buzaaya primary school. contractor: M/s: Mulungi Investments Ltd under procurement ref. No. KAMU849/WRKS/22-23/00009</p> <p>A costed ESMP of UGX 9,000,000 was incorporated into the BoQs under bill No.1 preliminaries and general matters item N, Q and I for the construction of Kagumba SEED School contractor: M/s: Christone contractors Ltd under procurement ref. No. MoE/UgIFT/WRKS/0008 Lot 8</p> <p>A costed ESMP of UGX 1,488,000 was incorporated into the BoQs under bill No.1 preliminaries item C to J for the construction of a twin staff house at Bulemezi primary school. contractor: M/s: Zach construction (U) Ltd under procurement ref. No. KAMU849/WRKS/22-23/00008</p> <p>A costed ESMP of UGX 1,222,000 was incorporated into the BoQs under bill No.1 preliminaries item C to J for the construction of a 2-classrooms block at Bugondha-Butaaga primary school. contractor: M/s: Mpaija services Ltd under procurement ref. No. KAMU849/WRKS/22-23/00011.</p>	2

16

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

b) If there is proof of land ownership, access of school construction projects, *score: 1, else score:0*

Land title for where there was construction of Nabwigulu SEED school.

Freehold register, volume JJA 854 Folio 1 on plot 567 block 10 at Bukalu measuring 2.7970 hectares issued on 11th/07/2023

Land title for where there was construction of Kagumba SEED school.

Freehold register, volume JJA 854 Folio 2 on plot 287 block 6 at Mawembe measuring 2.4660 hectares issued on 11th/07/2023.

Letter of consent for the availability of land for the expansion of Kasambira SDA primary school where there was construction of a 2-stance drainable pit latrine for the staff quarters consent on 03th/04/2022 by the headteacher - Mr.Ofamba Peter, Mr. Macha Charles - SMC chairperson and Mr. Diogo Jackson - chairperson PTA.

1

16

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, *score: 2, else score:0*

Monitoring report for the construction of a 2-classrooms block at;

1. Buzaaya primary school in Magogo Sub-county

2. Nawango primary school in Kitayunjwa sub-county prepared by the Senior CDO and senior environment officer on 21st/04/2022

3. Bugondha-Butaaga primary school prepared by the Senior CDO and senior environment officer on 21st/04/2022

4. Luzinga primary school in Wankole sub-county prepared by the Senior CDO and senior environment officer on 20th/04/2022

5. Namaira SDA primary school in Balawoli sub-county prepared by the Senior CDO and senior environment officer on 26th/04/2022

6. Kituba Muslim primary school in Kisozi sub-county prepared by the Senior CDO and senior environment officer on 19th/04/2022

Monitoring reports for the construction of the 2 classrooms block with office and store at Nababirye primary school in Bulopa Sub-county.

Monitoring reports for the construction of a 5-stance of drainable pit latrines at;

1. Nababirye primary school in Bulopa Sub-county

2

2. Kakindu primary school in Nama sagali sub-county.

3. Nakibungulya primary school in Bugulumbya sub-county.

4. Kasaka primary school in Bulopa sub-county.

5. Buwoya primary school in Bugulumbya sub-county.

6. Nawandyo primary school in wankole sub-county.

7. Kyeeya primary school in Namwendwa sub-county

8. Buwagi primary school in Nawanyago sub-county

9. Kasozi primary school in Namasagali sub-county.

Monitoring reports for the construction of 2-stance of drainable pit latrines at;

1. Kasambira SDA primary school in Bugulumbya sub-county

2. Mpakitonyi primary school in Bulopa sub-county

Monitoring reports for the construction of twin staff house and pit latrine with bathrooms at;

1. Namujenjera primary school in Butansi sub-county

2. Bulemezi primary school in Kagumba sub-county

Monitoring reports for the renovation of the education district office at the District headquarters in southern division

1. Monitoring reports for the renovation of the 2 classrooms block at Busambu primary school in Namasagali Sub-county

2. Monitoring reports for the renovation of the 2 classrooms block at Nagwenyi primary school in Bulopa Sub-county

3. Monitoring reports for the renovation of the 2 classrooms block at Mukokokwa primary school in Mbulamuti Sub-county

Monitoring reports for the construction of Nabwigulu SEED S.S in Nabwigulu sub-county and Kagumba SEED S.S in Kagumba sub-county prepared by the Senior CDO and senior environment officer on 14th/11/2022, 6th/12/2022 and 17th/04/2023 with recommendations such as site levelling, planting of grass and trees, identifying

waste collection point and hoarding of the site.

16

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

Score: 1, else score:0

There were E&S certification forms for all the projects in education sector as shown below;

E&S certificate issued for the construction of 2 classroom block at Bugondha-Butaaga primary school. contractor: M/s: Mpaija services Ltd, under procurement ref. No. KAMU881/WRKS/22-23/00011.

The senior Environment Officer and senior CDO certified works on 6th/03/2023 and payment was made on 26th/05/2023.

E&S certificate issued for the construction of 2 classroom block at Namira SDA primary school. contractor: M/s: Gwase general contractors Ltd, under procurement ref. No. KAMU881/WRKS/22-23/00013

The senior Environment Officer and senior CDO certified works on 14th/04/2023 and payment was made on 28th/06/2023.

E&S certificate issued for the construction of 2 classroom block at Kituba Moslem primary school. contractor: M/s: GKK general contractors and engineering Ltd, under procurement ref. No. KAMU881/WRKS/22-23/00014.

The senior Environment Officer and senior CDO certified works on 21st/03/2023 and payment was made on 27th/04/2023.

E&S certificate issued for the construction of twin staff house Bulemezi primary school. contractor: M/s: Zach constructions (U) Ltd, under procurement ref. No. KAMU881/WRKS/22-23/00008.

The Senior Environment Officer and senior CDO certified works on 16th/03/2023 and payment was made on 17th/05/2023.

1

**Health
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>The assessment team reviewed HMIS records for the last two previous years for the different health facilities. 3 Health facilities were sample to determine increment in Health care services utilization using deliveries as the parameter;</p> <p>1). Namwendwa HC IV FY 2021/2022 Deliveries; 978cases, FY 2022/2023 Deliveries: 1196 cases increase in utilisation = 218 % increase $218/978 \times 100 = 22.3\%$</p> <p>2). Bulyambuzi HC III FY 2021/2022 Deliveries; 750 cases, FY 2022/2023 deliveries:899 cases increase in utilisation = 149 % increase $149/750 \times 100 = 20\%$</p> <p>3) Kiyunga HC III FY 2021/2022 Deliveries; 6 cases, FY 2022/2023 Deliveries: 483 cases increase in utilisation =477 % increase $477/6 \times 100 = 7950\%$</p> <p>From the above information there was evidence of increased utilisation of health care services by more than 20%</p>	2
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 	<p>Kamuli DLG scored 59% in 2022 and 85% in 2023 LLG performance assessment which presented 77% average score according to the Final OPAMS the LLG Performance Assessment Variance 2022 - 2023.</p>	2

2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 	<p>There was no RBF activities during the FY under review following a letter from the Ministry of health dated 7th December 2022 addressed to all CAO's highlighting the termination of RBF Funding was availed</p>	0
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.</p>	<p>The LG budgeted and spent health development grant for previous FY 2022/2023 on eligible activities as extracted from the Budget performance report for previous FY 2022/2023 approved by CAO on 20th July 2023; the eligible activities were;</p> <ol style="list-style-type: none"> 1. Construction of staff house at Bubago HCIII at Ugx 160,000,000 2. Payment for retention for construction of maternity ward at Bubago HC III at Ugx 23,000,000 3. Payment for retention for construction of staff house at Kagumba HC III at Ugx 24,000,000 4. Expansion of male ward and renovation of a general ward at Namwendwa HC IV at Namwendwa S/C at Ugx 103,894,847 	2

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0

A review of the payment vouchers for Health infrastructure projects showed that the relevant officers certified works before payments were made as indicated below;

Construction of staff house at Bubago HC III

A requisition for payment was raised on 5th May 2023 of Ugx 67,386,037 by M/s. Vavic Technical Services. An interim certificate for 40% completed works was endorsed by the District Engineer, DHO, Environment officer and CDO on 10th May 2023 of Ugx 56,611,276 and the voucher 5868119 of Ugx 56,611,276 was effected on 15th June 2023.

A second request for payment for the staff house was raised on 2nd June 2023 of Ugx 82,024,300. An interim certificate was signed by the District Engineer, DHO, CDO and environment officer on 13th June 2023 of Ugx 82,024,299 and a voucher 6380827 of Ugx 82,024,300 was effected on 26th June 2023.

Expansion of male and general ward at Namwendwa HC IV. The requisition for a payment by M/s. Naminage Investments (U) Ltd was on 30th May 2023 of Ugx 70,000,000. The certificate for payment was approved by DHO, DE, CDO and Environment Officer on 1st June 2023 of Ugx 62,570,000 and the voucher 5867341 of Ugx 62,510,000 was effected on 15th June 2023

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If the variations in the contract price of sampled health infrastructure investments are within +/- 20% of the MoWT Engineers estimates, score 2 or else score 0</p>	<p>There was evidence for variations for the two health infrastructure projects implemented in the last financial year 2022/2023.</p> <p>Construction of a staff house at Bubago HC III .</p> <p>Contract sum = Ugx 158,874,405</p> <p>Engineers estimate = Ugx 160,00,000</p> <p>% Variations = -0.70%</p> <p>Expansion of male ward and renovation of a general ward at Namwendwa HC IV at Namwendwa S/C.</p> <p>Contract sum = Ugx 103,894,847</p> <p>Engineers estimate =Ugx 104,000,000</p> <p>% Variations = -0.10%</p>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY</p> <ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 	<p>The LG did not have any upgrade from HC IIs to HC IIIs in the last financial year.</p>	2
4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure</p> <ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 	<p>There was evidence to confirm that Kamuli DLG recruited staff for all HC IIIs and HC IVs as per the staffing structure dated 1st July 2023.</p> <p>The staff structure obtained from DHO indicated that the district had both HC IIIs and HC IVs whereby HC IIIs were required to have 19 health workers and 49 for HC IVs. The district had 11 HC IIIs and 2 HC IVs</p> <p>The LG health sector staff establishment list had 307 approved health workers of which 293 were in the post which represented 95% recruitment.</p> <p>This implied that 95% of positions of health workers for the available HC IIIs and HC IVs were filled.</p>	2

4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> • If 100 % score 2 or else score 0 	<p>The LG did not have an upgrading of a Health Centres in the last financial year.</p>	2
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Performance Reporting and Performance Improvement

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>A review of the staff list at DHO's office and health facilities visited, the information on the position of health workers was accurate. From the DHO staff list, the assessment noted the number of staff and visited three Health facilities to check if the DHO and the Facility staff lists were in tandem. The visited facilities were;</p> <ol style="list-style-type: none"> 1. Nankadulu HC IV, found duty rosta showing 45 out of the expected 49 health staff, 2. Namwendwa HC IV, found duty rosta showing 50 out of the expected 49 health staff, 3. Bupadhengo HC III, found duty rosta showing 19 out of the expected 19 health staff. <p>The verification tour observed that staff list at the Health facility and that of the DHO were tallying in number and names.</p>	2
5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>The LG did not have an upgrade of HC II to HC III during the previous financial year.</p>	2

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>The LG provided evidence to show that Health facilities prepared and submitted annual work plans and budget for current FY 2023/2024 by 31st March as indicated below;</p> <ol style="list-style-type: none"> 1) Namwendwa HC IV, prepared Annual workplan and budget for FY 2023/2024 by the Facility In-charge and submitted on 30th March, 2023, 2) Bubago HC III, prepared the Annual workplan and budget by the facility in-charge on 25th March 2023 3) Kyeeya HC III prepared the Annual workplan and budget by the facility in-charge on 21st March 2023 	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>From a sample of 3 facilities, it was confirmed that the LG prepared and submitted the ABPR before the deadline of 15th July, 2023</p> <ol style="list-style-type: none"> 1). Kagumba HCIII, the report was prepared and submitted on 10th July 2023 by the Facility In-Charge 2) Namasagali HCIII, the report was prepared and submitted on 14th July 2023 by the facility In-charge 3) Kiyunga HC III, the report was prepared and submitted on 15th July, 2023 by the facility In-charge 	2

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports

- Score 2 or else 0

From the Annual facility performance report for 2022/2023, the following sampled facilities developed and reported on implementation of improvement plans

1) Bulopa HC III developed and reported on the implementation of facility Improvement plans that incorporate performance issues identified included; inadequate and irregular supply of drugs and equipment, neglected outreach programmes, lack of community sensitisation of family planning and reproductive health by in-charge on 28th March 2023

2) Namwendwa HC IV developed and reported on the implementation of facility Improvement plans on 22nd June 2023 by in-charge, issues included under staffing, inadequate and irregular supply of drugs, dysfunctional incinerator, inadequate infrastructure

3) Nankanduro HC IV developed and reported on the implementation of facility Improvement plans that incorporate performance issues included under staffing, inadequate infrastructure, irregular supplies of drugs, lack of transport for outreach programmes compiled by the in-charge on 2nd September 2023

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,

- score 2 or else score 0

A review of the monthly and quarterly HMIS records by the assessment team, it was confirmed that Health facilities submitted reports within 7 days following the end of each month and quarter

Namasagali HC III the monthly reports were submitted on 3rd August 2022, 6th September 2022, 6th October 2022, 6th December 2022, 5th January 2023, 6th February 2023, 6th March 2023, 5th April 2023, 3rd May 2023, 6th June 2023, 6th July 2023 and the quarterly reports were;

Q1 on 6th October, 2022,

Q2 on 7th January 2023,

Q3 on 6th April 2023

Q4 on 7th July 2023.

Nawanyago HC III the monthly reports were submitted on 7th August 2022, 7th October 2022, 7th November 2022, 7th January 2023, 7th December 2022, 7th February 2023, 7th March 2023, 7th April 2023, 5th May 2023, 7th June 2023 and 7th July 2023 and the quarterly were;

Q1 on 5th October, 2022,

Q2 on 5th January 2023,

Q3 on 6th April 2023

Q4 on 6th July 2023

Nabirumba HC III the 2nd August 2022, 2nd September 2022, 3rd October 2022, 3rd November 2022, 2nd December 2022, 5th January 2023, 3rd February 2023, 3rd March 2023, 3rd April 2023, 4th May 2023, 4th June 2023 and 3rd July 2023

Q1 on 5th October 2022,

Q2 on 7th January 2023,

Q3 on 7th April 2023 and

Q4 on 4th July 2023.

Therefore, from the information Health facilities submitted up to date monthly and quarterly HMIS reports timely 7 days following the end of each month and quarter

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p> <p>Note: Municipalities submit to districts</p>	<p>There was no RBF activities during the FY under review following a letter from the Ministry of health dated 7th December 2022 addressed to all CAO's highlighting the termination of RBF Funding was availed</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>There was no RBF activities during the FY under review following a letter from the Ministry of health dated 7th December 2022 addressed to all CAO's highlighting the termination of RBF Funding was availed.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>The LG compiled and submitted all quarterly (4) Budget Performance Reports</p> <p>In Qtr 1, 8th October 2022, In Qtr 2, 13th January 2023 In Qtr 3, 10th April 2023 In Qtr 4, 14th July 2023</p> <p>From the information above it is evident that local governments timely by the end of the first month of the following quarter compiled and submitted all quarterly Budget performance reports</p>	1

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>There was evidence to show that PIPs for the weakest performing HCs i.e Namwendwa HC IV, Nankanduro HC IV and Kamuli General Hospital and issues included;</p> <p>under staffing, limited knowledge for staff regarding Tb and nutrition assessment status, lack of knowledge for HMIS data management, limited knowledge on post-natal care, lack of training on kangaroo Mothercare among others.</p>	1
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6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>The LG implemented some of the issues as follows;</p> <p>New staff (Babirye Beatrice, Mwamula Alex Lyagoba, etc) were recruited in the affected health facilities</p> <p>Training of staff in grey areas like waste management</p> <p>Increased routine support supervision</p>	1
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Human Resource Management and Development

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>From the LG approved budget estimates for current FY 2023/2024 signed by CAO 20th July 2023, the LG budgeted Ugx 13,234,414,763 for 399 health workers</p>	2
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7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>a) Evidence that the LG has: ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0</p>	<p>The LG approved staff structure was for 440 health workers, recruited and deployed staff number was 399. Therefore, the LG had deployed 91% health workers which was above the minimum requirement</p>	2
	<p>Maximum 9 points on this performance measure</p>			
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0</p>	<p>The assessment team sampled and visited 3 health facilities namely</p> <ol style="list-style-type: none"> 1. Nankadulu HC IV, found duty rosta showing 45 health staff which was in tandem with the staff list found the at the DHO desk. 2. Namwendwa HC IV, found duty rosta showing 50 health staff which was tallying with the staff list at the DHO. 3. Bupadhengo HC III, found duty rosta showing 19 health staff number matched with that at the DHO. <p>Therefore, Health staff were working at the deployed facilities</p>	3
	<p>Maximum 9 points on this performance measure</p>			
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p>	<p>There was display of staff list dated 1st July 2023 on the Health department notice boards and all the visited health facilities i.e. Nankadulu HC IV, Namwendwa HC IV and Bupadhengo HC III.</p>	2
	<p>Maximum 9 points on this performance measure</p>			

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

A review of the 9 files for in charges presented for assessment indicated that 5 of them were appraised past the time frame as shown below;

1. Dr.Duku Fred, Senior Clinical Officer at (Nankandulo HC IV) was appraised by Dr. Opere Alfred, Medical Officer Special Grade on 30th/06/2023;

2. Nakyomu Lucy Harriet , -Senior Clinical Officer (Bugulumbya) HC IV was appraised by Tumwebaze Denis, SAS on 8th/06/2023;

3. Mwebaza Esther (SCO) Bupadengo HC III was appraised by Dr.Duku Fred, Senior Clinical Officer on 30th/6/2023;

4. Dr Butenye Lazarus (SMO) at Kamuli General Hospital was appraised by Dr Waako James,(DHO) on 7th/07/2023;

5. Tenywa Paul (SCO) Lulyanguzi HC III was appraised by Dr.Duku Fred, Senior Clinical Officer on 14th/07/2023;

6. Isabirye Christopher (SCO) at Nabirumba HCII was appraised by Namulawa Zaujah (SAS) on 30th/06/2023;

7. Masereka Adida (ANO) at Kamuli General Hospital was appraised by Babirye Restetutor (Nursing Officer) on 6th/07/2023;

8. Nambi Cissy Lubandi (SNO) at Kamuli General Hospital was appraised by Nassali Josephine (Principal Nursing Officer) on 16th/07/202;

9. Nabirye Monic, (Enrolled Nurse) at Kamuli General Hospital was appraised by Obema Stanley, (ANO) on 1st/07/2023.

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0

A review of the 10 files of health workers showed that all of them were appraised within the required time lines as shown below:

1. Dr Waako Charles, Medical Officer at Namwendwa HC IV was appraised by Dr. Duku Fred, SMO on 30th/6/2023
2. Bataani John, (SNO) at Namwendwa HC IV was appraised by Lyagoba Moses, ADHO-MCH on 30th/6/2023
3. Kumukyawa Hellen, (ANO) at Namwendwa HC IV was appraised by Musene Harriet, SCO on 30th/6/2023
4. Zikusooka Aisha, Medical Records Assistant at Namwendwa HC IV was appraised by Tayona Kagoda Monic, SCO on 30th/6/2023
5. Neumbe Rachael, (ANO) at Kagumba HC III was appraised by Wabusigo Bernard, SAS on 28th/6/2023
6. Nabirye Damali, Enrolled Nurse at Kagumba HC III was appraised by Neumbe Rachael, ANO on 30th/6/2023
7. Semaka Julius, Porter at Kagumba HC III was appraised by Neumbe Rachael, ANO on 30th/6/2023
8. Mugeni Ronald, Enrolled Nurse at Kagumba HC III was appraised by Neumbe Rachael, ANO on 30th/6/2023
9. Nantono Rebecca, Porter at Kagumba HC III was appraised by Neumbe Rachael, ANO on 30th/6/2023
10. Kiyemba Isa, Clinical Officer at Kagumba HC III was appraised by Neumbe Rachael, ANO on 30th/6/2023.

8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	iii. Taken corrective actions based on the appraisal reports, score 2 or else 0	According to the PIP developed on 30/6/2023, the health department identified some capacity gaps among some staff in the facilities of (Namwendwa HC IV, Nakandulo HC IV, Kamuli General Hospital and Kamuli Mission Hospital) during appraisals.	2
	Maximum 6 points on this performance measure		The PIP showed that the staff required trainings in areas of;	
			1. Waste management (ADSRH, CEMOC, PNPNC)	
			2. Adolescent sexual reproductive Health, KMC, Nutrition, TB Management HMIS data management etc)	
			As a result, on 12th July, 2023, the following staff attended a training on comprehensive emergency obstetric Neonatal Care (CEMONC)	
			1. Nabirye Esther, (Enrolled Midwife) at Namwendwa HC IV	
			2. Sanyu Miria, (ANO) at Kamuli General Hospital	
			3. Apolot Zurah, (Enrolled Midwife) at Nankandulo HC IV	
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	b) Evidence that the LG: i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0	The following training reports were reviewed by the assessment team to confirm that training activities were conducted;	1
	Maximum 6 points on this performance measure		1. Training report on comprehensive obstetric and neo-natal care dated 5th June, 2023	
			2. Training report on Kangaroo mother care dated 15th May, 2023	
			3. Training report on family planning quality of care dated 30th April, 2023	
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	ii. Documented training activities in the training/CPD database, score 1 or else score 0	All trainings conducted in previous FY 2022/2023 were documented in a training data base reviewed by the assessment team. examples of trainings captured included	1
	Maximum 6 points on this performance measure		Training on comprehensive obstetric and neo-natal care, training on Kangaroo mother care, training on family planning quality of care on 15th May, 2023.	

Management, Monitoring and Supervision of Services.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>A letter from CAO of Kamuli DLG to the PS ministry of Health dated 1st February 2023 listing the 63 HCs benefitting from PHC.</p>	2
<p>Maximum 9 points on this performance measure</p>				
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>According to ABPR for previous FY 2022/2023 for Kamuli DLG, total budget allocation for Health sector (PHC) was UGX 96,834,312</p>	2
<p>Maximum 9 points on this performance measure</p>			<p>Total allocation to monitoring was UGX 34,000,000 representing 35.4%</p>	
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>The LG did timely warranting of direct grant transfers to health facilities as indicated below;</p>	2
<p>Maximum 9 points on this performance measure</p>			<p>Q1, cash limit date was 7th August 2022 and warrantee date was 8th August 2022, after 1 working day</p>	
			<p>Q2, cash limit date was 14th October 2022 and warrantee date was 17th October 2022, after 3 working days</p>	
			<p>Q3, cash limit date was 17th January 2023 and warrantee date was 18th January 2023, after 1 working day</p>	
			<p>Q4, cash limit date was 24th April 2023 and warrantee date was 25th April 2023, after 1 working day</p>	
			<p>LG was compliant for all the 4 quarters</p>	

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The invoicing and communication of Q1, and Q4 PHC funds were done outside the timeframe</p> <p>Q1. date of release of funds was 8th August 2022 and date of invoicing and communication was 22nd August 2022, after 10 working days</p> <p>Q2. date of release of funds was 17th October 2022 and date of invoicing and communication was 20th October 2022, after 3 working days</p> <p>Q3. date of release of funds was 18th January 2023 and date of invoicing and communication was 23rd January 2023, after 2 working days</p> <p>Q4. date of release of funds was 25th April 2023 and date of invoicing and communication was 3rd May 2023, after 7 working days.</p>	0
<p>Maximum 9 points on this performance measure</p>				

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>The publicizing of quarterly financial releases for Q1 and Q4 were done outside the time frame as indicated below;</p> <p>Q1, date of receipt of expenditure limits was 7th August 2022 and date of publicising was 22nd August 2022, after 10 working days</p> <p>Q2,date of receipt of expenditure limits was 14th October 2022 and date of publicising was 20th October 2022, after 4 working days</p> <p>Q3,date of receipt of expenditure limits was 17th January 2023 and date of publicising was 23rd January 2023, after 4 working days</p> <p>Q4,date of receipt of expenditure limits was 24th April 2023 and date of publicising was 3rd May 2023, after 7 working days</p>	0
<p>Maximum 9 points on this performance measure</p>				

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0

There was proof that LG implemented actions of DHMT quarterly performance review meetings as follows;

Q1, held on 30th September 2022. and recommended the following; DMMS be given 30% of the funds to facilitate his support supervision to the lower Health facilities, ADHO (Maternal and child health), there should be intensification of immunisation campaign amongst the communities, to conduct further training neo-natal and post-natal care, special training in maternal and child health for midwives among others

Q2, held on 20th January 20223; mainly discussed implementation of the recommendations from quarter 1

Q3; held on 12th April 2023; recommended that there should be increased supervision and monitoring in Bukakande HC II, Mbulamuti HC III and Buluya HC II to ensure that the in-charges are on duty full time, to give special care to HIV positive patients when they visit the health facilities, to recruit more staff to bridge staffing gaps in the health facilities, close supervision of midwives to reduce on maternal mortality in Kamuli DLG

Q4; held on 18th July 2023, focussed on implementation of the recommendations in the previous quarters

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>As per minutes of quarterly performance review meetings reviewed by the assessment team, all in-charges and other stack holders participated as follows;</p> <p>Q1 dated 26th September 2022;participants included all HC in-charges, DHO, ADEO, CDO, District Councillors, DRDC, UNFPA, CARE, HOLD (U), HEPS (U), MJAP, UHA</p> <p>Q2 dated 19th December 2022;participants included all HC in-charges, DHO, D/CAO, CDO, DPO, DEO, I CARE, Mariestopes, Plan international</p> <p>Q3 dated 21st March 2023;participants included all HC in-charges, DHO, D/CAO, CDO, Planner, DEO, MJAP,UNICEF, USAID, UHA</p> <p>Q4 dated 26th June 2023;participants included all HC in-charges, DHO, D/CAO, CDO, Planner, DEO, RDC, DPO, District councillors, HEPS, Hold Uganda, CARE, MJAP</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There were reports on joint supervision of lower HCs and these included</p> <p>Q1, quarterly support supervision report dated 22nd September 2022 and facilities supervised included; Nankanduro HC IV and Namwendwa HC IV,</p> <p>Q2, quarterly support supervision report dated 12th December 2022 and facilities supervised included; Nankanduro HC IV and Namwendwa HC IV,</p> <p>Q3, quarterly support supervision report dated 6th February 2023 and facilities supervised included; Nankanduro HC IV and Namwendwa HC IV,</p> <p>Q4, quarterly support supervision report dated 22nd July 2023 and facilities supervised included; Nankanduro HC IV and Namwendwa HC IV,</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <ul style="list-style-type: none"> • If not applicable, provide the score 	<p>The LG availed quarterly HSDs supervision reports which were reviewed by the assessment team as indicated below;</p> <p>Q1, support supervision report dated 7th August 2022 and HCs supervised included Nawankofu HC II, Kasolwe HC II, Nabilama HC II among others</p> <p>Q2, support supervision report dated 11th November 2022 and HCs supervised included Balawoli HC III, Nabilumba HC III, Kawaga HC II among others</p> <p>Q3, support supervision report dated 7th February 2023 and HCs supervised included Kibuye HC II, Kagumba HCII, Kiige HC II among others</p> <p>Q4; support supervision report dated 8th May 2023 and HCs supervised included Kamuli mission hospital, Country side HC II, Nabilumba HC II among others</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>LG provided evidence as follows;</p> <p>Report on training of health workers in mentorship skills development dated 10th November, 2022</p> <p>Report on provision of support services to health facilities in the management of drugs, supplies and equipment compiled 15th February, 2023</p> <p>Report on training of medical records staff on HMIS data capture compiled on 30th April, 2023</p> <p>however there was no evidence to show that the LG used results/reports from the discussions of the support supervision and monitoring visits to make recommendations for specific corrective actions and no evidence on following up was presented.</p>	0

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>The LG provided quarterly support supervision in the management of medicines and health supplies as evidenced by the DMMS quarterly support supervision report listed below;</p> <p>Q1 compiled on 22nd September, 2022</p> <p>Q2 compiled on 10th December, 2022</p> <p>Q3 compiled on 28th March, 2023</p> <p>Q4 compiled on 14th June, 2023</p>	1
	<p>Maximum 7 points on this performance measure</p>			
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>From the approved ABPR for Kamuli DLG for previous FY 2022/2023;</p> <p>Total allocation to DHO's office was Ugx 96,834,312</p> <p>Amount allocated for health promotion and prevention was Ugx 32,000,000 giving a percentage of 33%. Therefore, LG was compliant</p>	2
	<p>Maximum 4 points on this performance measure</p>			
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p>	<p>b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0</p>	<p>The LG provided evidence to show that Health promotional activities were held through;</p> <p>Report on dissemination of safe water and waste management in health facilities dated 9th September, 2022</p> <p>Report on community dialogue in the prevention of waterborne diseases in Kisozi sub county dated 27th January, 2023</p> <p>Report on the management of environmental hazards in the community dated 3rd December, 2022</p>	1
	<p>Maximum 4 points on this performance measure</p>			

11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0</p>	<p>This was evidenced through;</p> <p>Follow up report on the management of cholera epidemic to sub county leaders dated 12th April, 2023</p> <p>A follow up report on community engagement with community leaders along river Nile banks dated 15th June, 2023</p> <p>A follow up report on community sensitization about health promotion in Primary schools in Kamuli District dated 18th July, 2023</p>	1
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Investment Management

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0</p>	<p>The assets register for Kamuli DLG department of health last updated on 27th November 2023 was reviewed by the assessment team and included the following items; 17 laptops and accessories.</p>	1
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Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.

Maximum 4 points on this performance measure

b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII);

(ii) desk appraisal by the LG; and

(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));

score 1 or else score 0

The District conducted a desk appraisal for all projects in the budget of FY 2022/2023 and a report dated 11th/04/2022 signed by the planner was produced and forwarded to CAO. It was reported that the projects were derived from the development plan and were eligible expenditure in line with Health sector Planning and Budgeting Guidelines, 2022. Examples included:

- renovation of the general ward at Namwendwa HC IV in Namwendwa Town council
- construction of a twin staff house at Bubago HC III in Magogo sub-county
- completion works of the ART department building at Bupadhengo HC III in Nawanyago sub-county
- construction of the Male general ward at Namwendwa HC IV in Namwendwa Town council
- construction of staff house at Kagumba HC III

The projects captured under Assets and Facility Management were on page 135 of the DDP III.

The projects were eligible according to page 16 of the Education sector Planning and Budgeting guidelines and were derived from the DDP III on page 1358

Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.

Maximum 4 points on this performance measure

c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0

The District conducted a field appraisal of all the projects for FY 2022/2023. A report dated 12th August, 2022 was presented and it highlighted projects like;

- renovation of the general ward at Namwendwa HCIV in Namwendwa Town council
- construction of a twin staff house at Bubago HC III in Magogo sub-county
- completion works of the ART department building at Bupadhengo HC III in Nawanyago sub-county
- construction of the Male general ward at Namwendwa HC IV in Namwendwa Town council
- construction of staff house at Kagumba HC III

The outcome confirmed that all the projects were linked to the 5-year development plan. In the forms filled during the exercise, the officers pronounced themselves by ticking right the technical feasibility and environmental and social acceptability. Finally, TPC recommended that projects could be funded

Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.

Maximum 4 points on this performance measure

d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0

Screening form for the renovation of the general ward at Namwendwa HC IV in Namwendwa town council and a costed ESMP of Ugx 2,550,000 prepared by the senior environment officer and senior CDO on 6th/10/2022 impacts included; vegetation clearing, construction waste generation accidents, mitigations included proper waste management, provide PPE to workers.

Screening for the construction of a twin staff house at Bubago HC III in Magogo sub-county prepared by the senior CDO and the senior environment officer on 21st/04/2022 and a costed ESMP of UGX. 2,050,000 which identified impacts such as waste generation, accidents, HIV/AIDS and mitigation measures such as provide PPE to the workers, designate waste disposal point and provide first aid kit prepared by the senior CDO and the senior environment officer on 21st/04/2022

Screening for the completion worksof the ART department building at Bupadhengo HC III in Nawanyago sub-county and a costed ESMP of Ugx. 1,900,000 prepared by the senior CDO and the senior environment officer on 6th/04/2022.

Screening for the construction of the Male general ward at Namwendwa HC IV in Namwendwa town council and a costed ESMP of Ugx 2,450,000 prepared by the senior CDO and the senior environment officer on 5th/04/2022

Screening form for the construction of staff house at Kagumba HC III and a costed ESMP of Ugx 6,480,000 prepared by the senior CDO and the senior environment officer on 23rd/04/2022.

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>There was a timely submission of the LG health departmental its infrastructure and other procurement requests to PDU on the 11th April 2023 by Dr.Waako James (DHO) with the following requisitions:</p> <p>Construction of a 4-stance pit latrine at Namwendwa HC IV at Ugx 23,000,000</p> <p>Incinerator at Nakandulo HC IV at Ugx 15,528,275</p> <p>Fencing of Kiyunga-Bukakande HC III with a gate at Ugx 25,000,000</p> <p>Fencing of Bubaga HC III with a gate at Ugx 40,000,000</p> <p>Fencing of Luzinga HC II with a gate at Ugx 15,000,000</p> <p>Fencing of Buluya HC II with a gate at Ugx 30,000,000.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>The LG had not submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY by the time the assessment was carried out.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>The implemented projects under health did not require clearance by the Solicitor General but were approved by the contracts committee before commencement as shown below;</p> <ol style="list-style-type: none"> 1. Staff house construction at Bubago HC III was approved and awarded by the contracts committee on 23rd November 2022 under Min. KDCC 131 / 2022 / 4 /16. 2. The expansion and renovation of the general ward at Namwendwa HC IV was approved and awarded by the contracts committee on 23rd November 2022 under Min. KDCC 131 / 2022 / 3 / 15 	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence for an appointment by CAO (Ms.Namulondo Toppy) on 11th July 2022 for members to supervise the implementation of all health infrastructure projects as shown below</p> <p>Eng. Mufumba Daniel as the Project manager</p> <p>Dr. Waako Charles as the contract manager</p> <p>Mr. Mmerewoma Leo the DCDO</p> <p>Mr. Bakaki Samuel as the Environment officer</p> <p>Ms. Mulondo Grace as clerk of works</p> <p>Ms. Namukasa Suzan as the community development officer for the labor officer..</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The LG health department did not have any upgrading health facilities from HC II to HC III last financial year.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The LG health department did not have any upgrading health facilities from HC II to HC III last financial year.</p>	1

13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0	The LG health department did not have any upgrading health facilities from HC II to HC III last financial year.	1
	Maximum 10 points on this performance measure	If there is no project, provide the score		
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0	There was evidence of a site instruction dated 14th November 2023 for the staff house at Bubago HC III by the District engineer. A supervision report dated 10th May 2023 for the staff house at Bubago HC III with overall progress of works at 65.3%.	1
	Maximum 10 points on this performance measure	If there is no project, provide the score	A monitoring report dated 1st June 2023 for an inspection carried out by the ADHO, District engineer and Senior assistant engineering officer for renovation and expansion of the male ward at Namwendwa HC IV. The works were completed and the structure was still under defects liability period.	

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0

There was evidence for works verified and initiated for payments as shown below:

Construction of staff house at Bubago HC III

A requisition for payment was raised on 5th May 2023 of Ugx 67,386,037 by M/s. Vavic Technical Services. The interim certificate for 40% completed works was endorsed by the District engineer, Environment officer and CDO on 10th May 2023 of Ugx 56,611,276 and the voucher 5868119 of Ugx 56,611,276 was effected on 15th June 2023.

A second request for payment for the staff house was raised on 2nd June 2023 of Ugx 82,024,300. An interim certificate was signed by the District engineer on 13th June 2023 of Ugx 82,024,299 and a voucher 6380827 of Ugx 82,024,300 was effected on 26th June 2023.

Expansion of male and general ward at Namwendwa HC IV. The requisition for a payment by M/s. Naminage Investments (U) Ltd was on 30th May 2023 of Ugx 70,000,000. The certificate for payment was approved on 1st June 2023 of Ugx 62,570,000 and the voucher 5867341 of Ugx 62,510,000 was effected on 15th June 2023.

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>There was evidence for complete procurement files for health projects as required by the PPDA law.</p> <p>Construction of a staff house at Bubago HC III.</p> <p>A procurement ref no. Kamu 849 / wrks / 22-23 / 00005.The contract was signed on 29th November 2022 with M/s . Vavic Technical Services Ltd. The evaluation report was approved by the contracts committee on 12th October 2022 and the contract awarded by the contracts committee on 23rd November 2022 under Min. KDCC 131 / 2022 / 4 / 16.</p> <p>Expansion of male and renovation of general ward at Namwendwa HC IV. Procurement ref no. Kamu 849 /wrks / 22-23 / 00006.The contract was signed with M/s. Naminage Investments Ltd on 29th November 2022 and evaluation report was approved on 12th October 2022 and the minute of contracts committee Min. KDCC 131 / 2022 / 3 / 15 was on 23rd November 2022.</p>	1
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Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>There was a centralized grievances log opened on 2nd/08/2022 at the LG for the FY 2022/23 under review where grievances are recorded, investigated and responded to, the log of grievances was reviewed and there was no grievance reported resulting from health projects implementation.</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>The LG had guidelines on health care / medical waste management titled “Approaches to health care waste management, health workers guide for waste management in health centres 2009.”and there was evidence of guidelines and medical waste segregation charts in sampled HCs such as;</p> <ol style="list-style-type: none"> 1. Nawanyago HC III 2. Namwendwa HC IV 3. Bupadhengo HC III 	2

15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0	The health facilities had functional health care waste bins and placenta pits, waste pits M/s Green Label Services Ltd was contracted by MoH with funding from USAID to collect waste, transport and safe disposal arising from voluntary male medical circumcision (VMMC) maternal New-born and child health (MNCH) and care and treatment (C&T) activities at Health Centres IVs and IIIs that generate higher volumes of waste and there was evidence of waste collection forms dated; 19th/09/2023, 15th/02/2023, 15th/03/2023, 20th/04/2023 and 18th/05/2023.	2
Maximum 5 points on this performance measure	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0	There was a training of health workers on medical waste management held on 9th/09/2022 and in attendance were health workers from different health units as shown below; 1. Nakayenga Haline the health assistant Mbulamuti HC III 2. Nabirye Madia the health assistant Kitayunjwa HC III 3. Nakato Perinah the health assistant Lulyambuzi HC III 4. Egesa Cosmas the health assistant Nabirumba HC III 5. Kawuma Faridah the health assistant Nankandula HC IV 6. Kusambira Brian the health assistant Balawoli HC III	1
15	Maximum 5 points on this performance measure			

16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0	There were costed ESMPs for health projects for the FY 2022/2023 and were incorporated in contract documents and BoQs seen for the health investments;	2
	Maximum 8 points on this performance measure		A costed ESMP of Ugx. 3,800,000 for the Construction of an ART clinic at Bupadhengo HCIII was incorporated into the contract documents and BoQ under Bill 1: preliminaries and general matters items F-J,	
			procurement Ref No. KAMU849/WRKS/22-23/00030	
			Contractor: M/S Kyoisi Broadways investments Ltd.	
			A costed ESMP of UGX. 1,350,000 for the expansion works on the male general ward at Namwendwa HCIV and Renovation of general ward at Namwendwa HCIV was incorporated into the contract documents and BoQ under Bill 1: preliminaries and general matters items D,G and F.	
			procurement Ref No. KAMU849/WRKS/22-23/00006	
			Contractor: M/S Naminage investments (U) Ltd	
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0	Land title for Namwendwa HC IV for where there was construction of the male general ward and renovation of general ward; freehold registration, volume JJA 264 Folio 10 on block 12, plots 95 and 96 at Buyingo measuring 2.6860 hectares issued on 20th/07/2016.	2
	Maximum 8 points on this performance measure		Land title for Bubago HC III for where there was construction of the twin staff house; Freehold registration volume JJA 414 Folio 24 on block 19plot 88 at Buwanuka measuring 0.3440 hectares issued on 20th/06/2018.	

16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.	<p>Monitoring report for the construction of;</p> <ol style="list-style-type: none"> 1. Twin staff house at Bubago HC III and Kagumba HC III 2. Male general ward and renovation of the general ward at Namwendwa HCIV 3. completion works for the ART clinic at Bupadhengo HC III <p>conducted by the senior environment officer and senior CDO on 19th/10/2022, 4th/01/2023, 24th/2023 and 12th/06/2023 and the recommendations were; removal of construction waste, site levelling and planting trees and grass around the site.</p>	2
	Maximum 8 points on this performance measure			
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0	<p>E&S certificate and Payment certificate for the construction of a twin staff at Bubago HCII, under procurement Ref. No. KAMU849/WRKS/22-23/00005</p> <p>Contractor: M/s Vavic technical services Ltd, the senior CDO and the senior Environment Officer certified works for payment on 8th/05/2023 and payment was made on 15th/06/2023.</p> <p>E&S certificate and Payment certificate for the construction of a twin staff at Kagumba HCII, under procurement Ref. No. KAMU849/WRKS/22-23/00009</p> <p>Contractor: M/s Lungo engineering services Ltd, the senior CDO and the senior Environment Officer certified works for payment on 17th/05/2023 and payment was made on 15th/06/2023.</p> <p>E&S certificate and Payment certificate for the renovation of general ward and construction of male ward at Namwendwa HCIV, the senior CDO and the senior Environment Officer certified works for payment on 1st/05/2023 and payment was made on 15th/06/2023.</p>	2
	Maximum 8 points on this performance measure			

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>There was evidence obtained from the Ministry of Water and Environment MIS showing that water sources functionality in Kamuli DLG for 2022/2023 was at 90%</p>	2
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>There was evidence obtained from the Ministry of Water and Environment MIS showing that the functional WSCs in Kamuli DLG for 2022/2023 was at 90%.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;</p> <ul style="list-style-type: none"> • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0 	<p>The LG scored 24% in 2022 and 68% in 2023 giving a variance of 44% in the LLG performance assessment of water and sanitation. The average score therefore was 46%.</p>	0

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.

o If 100 % of water projects are implemented in the targeted S/Cs: Score 2

o If 80-99%: Score 1

o If below 80 %: Score 0

Kamuli DLG safe water coverage was 77% and thus the percentage allocation to LLGs below average were;

Bulopa S/C at 73% received 2 Boreholes, Namwendwa S/C at 69% received 3BH and 1 production well, Kagumba S/C at 41% received 3BHs, Namasagali S/C at 65% received 1BH and 2 production wells, Balawoli S/C at 74% received 2BHs, Therefore, out of the 22 water Point Projects implemented in the FY 2022/2023; 14 were Implemented in S/C below the District average

Average

$$= 14/22 * 100 = 63.6\%$$

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates

o If within +/-20% score 2

o If not score 0

From the three (3) sampled project contracts, the percentage contract price variations for all the three project contracts sampled were all within -+20% as follows;

1. Sitting, drilling, test pumping and installation of the platforms for 9 boreholes Lot 01

Proc.Ref no. KAMU 849/Wrks/22-23/00002

· Engineer's estimate = 173,700,000

· Contract sum = 172,044,000

Percentage contract price Variation = 0.95%

2. Sitting, drilling, test pumping and installation of the platforms for 4 boreholes Lot 03

Proc.Ref no. KAMU 849/Wrks/22-23/00004

· Engineer's estimate = 140,000,000

· Contract sum = 133,672,760

Percentage contract price Variation = 4.52%

3. Construction of a shower room at Bugobi Water supply scheme in Namasagali RGC

Proc.Ref no. KAMU 849/Wrks/22-23/00003

· Engineer's estimate = 15,000,000

· Contract sum = 14,654,700

Percentage contract price Variation = 2.6%

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> o If 100% projects completed: score 2 o If 80-99% projects completed: score 1 o If projects completed are below 80%: 0 	<p>From the Approved Budget performance report Page 13 and 14 of FY 2022/2023 submitted to the ministry on 25/08/2023.</p> <p>The LG planned to drill 18 Deep Boreholes and 4 production well and to rehabilitate 26 sources.</p> <p>All the projects were implemented and completed in the FY 2022/23 as stated, Thus the percentage completion of projects completed as per the AWP was 100%</p>	2
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <ul style="list-style-type: none"> o If there is an increase: score 2 o If no increase: score 0. 	<p>From the Ministry MIS, there was a positive increase in the percentage of functional water facilities between the FY 2021/22 and 2022/23.</p> <p>Percentage of functional water facilities in the FY 2022/2023 = 90%</p> <p>Percentage of functional water facilities in the FY 2021/2022 = 89%</p> <p>The percentage change was 1%</p>	2
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <ul style="list-style-type: none"> o If increase is more than 1% score 2 o If increase is between 0-1%, score 1 o If there is no increase : score 0. 	<p>From the Ministry MIS, there was no Increase in the percentage of rural water and sanitation facilities with functional committees.</p> <p>Percentage of rural water facilities with functional water and sanitation committee in the FY 2022/23 was 90%</p> <p>Percentage of rural water facilities with functional water and sanitation committee in the FY 2021/22 was 91%</p> <p>Percentage decrease = -1%</p>	0

Performance Reporting and Performance Improvement

Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance

Maximum 3 points on this performance measure

The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3

The DWO accurately reported on WSS facilities constructed in the previous FY and performance of the facilities were as reported.

From page 2 of 3 of the excel attachment to the annual progress report, the DWO drilled and installed 18 deep boreholes and 4 Production wells in the FY 2022/2023

Findings from the field visit of the three sampled projects showed that all projects were in place and functional.

Boreholes were well protected with with fences, no deep latrines in the radius of 30m, water yield and water quality was visually good and all had functional WUCs.

The 3 sampled projects included,

Tibasima Village borehole (DWD No. 71193) completed on 23/04/2023 found in Butansi S/c.

Buteira Village borehole (DWD No. 71189) completed on 19/04/2023 found in Balawoli S/c.

Kasaikye B village borehole (DWD No. 71195) completed on 24/04/2023 and found in Namasagali S/c.

5

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2

There was evidence that the LG water office collects and compiles quarterly information on sub-county water supply and sanitation as evidenced below.

Quarter 1 report was submitted on 11/02/2023 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found in the soft ware report attached on pages 5,6 & 7of the report

Similarly, quarter 2 report was submitted on 3/02/2023 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was still found on page 5, 6 & 7 of the software report attached.

Quarter 3 report was submitted on 30th/05/2023 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found on page 5, 6 and 7 of the soft ware report.

Quarter 4 report was submitted on 25/08/2023 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found through the pages.

2

5

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0

There was no evidence that the water office updates the MIS data monthly. No form 4s were presented and there proof of submission to the ministry by 30th June 2023.

0

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>The DWO reported that PIPs for the 25% lowest performing LLGs had not been developed for the previous FY year 2022/23 but yet to be considered in the coming year.</p>	0
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Human Resource Management and Development

6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2</p>	<p>There was evidence that the DWO had budgeted for Ugx 155,000,000 for Civil Engineer (Water) and Engineering Assistant (Water) as indicated in the performance contract for FY 2023/2024 under Vote No. 849.</p>	2
6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>There was evidence that the Environment and Natural Resources Officer had budgeted for Ugx 440,000,000 for Forestry Officer Environment Officer and District Natural Resource Officer as indicated in the performance contract for FY 2023/2024 under Vote No. 849.</p> <p>The Natural Resource Officer was not budgeted for because the position was not reflected on the customised approved structure dated 3rd/10/2022.</p>	2
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>The DWO appraised water staff as follows:</p> <ol style="list-style-type: none"> 1. Waiswa Tom, (Assistant Engineering Officer) on 27th/06/2023. 2. Kalisa Joel (Assistant Engineering Officer- Water) on 27th/06/2023. 	3

7

Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.

Maximum 6 points on this performance measure

b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3

DWO presented a Capacity needs Assessment Report dated 15th/07/2023 addressed to the CAO through the PHRO stating the gaps that were identified. The gaps were in operation and maintenance among the Hand Pump mechanics.

The skills training was conducted on 10th October, 2023 by M/s . Sunrise Water Drilling Company Ltd to address the basic training on O&M frame work.

The department also presented a capacity building plan where UIPE meetings were planned, and a continuous professional Development [CPD] tour to digitalised water schemes was also planned.

3

Management, Monitoring and Supervision of Services.

8

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
-
- If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
- If 80-99%: Score 2
- If 60-79: Score 1
- If below 60 %: Score 0

From page 2 of 3 of the excel sheet attachment (Budget line) to the AWP for the current FY 2023/2024. The DWO allocated to sub counties below the District average as follows,

Sub counties that were below the district average (85%) in the FY 2023/2024 included;

Two (2) new boreholes to Kagumba S/c at 49%, One (1) new borehole and a Piped water scheme to Nabwendwa S/C at 69%, One (1) new boreholes to each of Balawoli, Namasagali, Bulopa, Nabwigulu, Kisozi and Magogo Sub counties at 83%, 65%, 72%,77%, 72% and 83% respectively. Each borehole was at UGX 26,524,441 while a piped water system costed UGX 262,971,441

Total project budget for sub counties with safe water coverage below the district average = 501,688,328

Total project Budget for all the sub counties = 554,736,522

Percentage budget allocation to sub counties below the district average = $(501,688,328)/(554,736,522)*100 = 90.4\%$

2

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3

There was evidence that the DWO communicated to the LLGs their respective allocations for the current FY 2023/2024 according to the sub county advocacy meetings that sat at various sub county halls on where allocation were being discussed.

For Example, in Kagumba S/C on 29th/10/ 2023, Namwendwa S/C on 20th/10/2023, and Namasagali S/C on 14th/10/2023 among others

There was also evidence that the DWO communicated to the LLGS their respective allocations for the current FY 2023/2024 through the communication letters sent to the SAS on 10th/10/2023 informing them of their allocations and advocacy meeting dates signed by the DWO

The communication was publicised on the district water notice board on 31st/07/2023.

Allocations were as below; Two (2) new boreholes to Kagumba S/c One (1) new borehole and a Piped water scheme to Nabwendwa S/C, One (1) new boreholes to each of Balawoli , Namasagali, Bulopa, Nabwigulu, Kisozi and Magogo Sub counties. Each borehole was at Ugx 26,524,441 while a piped water system costed Ugx 262,971,441

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)

- If 95% and above of the WSS facilities monitored quarterly: score 4
- If 80-94% of the WSS facilities monitored quarterly: score 2
- If less than 80% of the WSS facilities monitored quarterly: Score 0

The district Water Office monitored on average less than 80% of WSS facilities quarterly as follows;

From the list of water and sanitation projects, DWO MIS, Kamuli district had 1287 Boreholes, 8 Piped water systems with 13 Sanitary facilities.

2 monitoring reports in the second Quarter were compiled on 30/11/2022 and 2/12/2022/2022, where 493 and 774 sources were monitored respectively in Buzaya county

A regular data collection report in Quarter 4 on 28/07/2023 was compiled. The DWO reported that 774 sources were monitored however, 400 were reached physically by the Assistant engineering officer in 8 sub counties.

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2

There was evidence that the DWO conducted 2 DWSCC meetings and discussed the key issues presented in the monitoring reports.

The following quarterly minutes for DWSCC quarterly meetings were in place with rehabilitation and water user committee training needs discussed;

No DWSCC meeting was conducted in the first quarter

However in Quarter 2, a DWSCC meeting was conducted at century Hotel Kamuli and a minute dated 14th/12/2022

In quarter 3 no meeting was conducted

In Quarter 4, a DWSCC meeting was conducted on 23rd/05/2023.

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>There was evidence that the DWO communicated to the LLGS their respective allocations for the current FY 2023/2024.</p> <p>The communication was publicised on the district water notice board on 31st/07/2023.</p> <p>Allocations were as below;Two (2) new boreholes to Kagumba S/c One (1) new borehole and a Piped water scheme to Nabwendwa S/C, One (1) new boreholes to each of Balawoli , Namasagali, Bulopa, Nabwigulu, Kisozi and Magogo Sub counties. Each borehole was at Ugx 26,524,441 while a piped water system costed Ugx 262,971,441</p>	2
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 	<p>The DWO allocated 40.01% of the NWR rural water and sanitation budget greater than 40.0% the minimum requirement</p> <p>From the annual software report for the previous FY 2022/2023 On page 2 of 3 of the budget line attachment to the annual progress report for the FY 2022/2023 approved on 17th/08/2022.</p> <p>The DWO allocated Ugx 43,118,294 equivalent to 40.01% of the NWR rural water and sanitation budget Ugx 107,765,173 towards community mobilisation activities</p>	3

10

Mobilization for WSS is conducted

Maximum 6 points on this performance measure

b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.

There was evidence that the DWO in liaison with the Community Development Officer established and trained WSCs on their roles on O&M of WSS facilities as in the following training activity reports.

From the annual software report for the previous FY 2022/2023 attached to the quarter 4 progress report submitted to the Ministry on 17th/08/2022, 18 new WUCs were formed and trained and 26 non-functional committees were re-activated.

From the sampled WSS in Tibasima Village borehole (DWD No. 71193) found in Butansi S/c.

Buteira Village borehole (DWD No. 71189) found in Balawoli S/C.

Kasaikye B village borehole (DWD No. 71195) found in Namasagali S/C..

The sampled members of the WSCs were able to remember the training that was given to them about the O & M including daily cleaning of the water source, fencing the water sources and collection of the water user fees per household.

Investment Management

11

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:

Score 4 or else 0

There was an updated LG asset register which set out water supply and sanitation facilities by location and LLG.

The DWO presented an updated asset register that was last updated on 14th/07/2023 with new water sources constructed in the previous FY 2022/2023.

The latest water source updates as per June 2023 by the ministry were,

DWD 71186 located in Bwase village of Kagumba Sub county,

DWD 71187 located in busongole village of Kagumba Sub county,

DWD 71185 located in Bugaga village of Kagumba Sub county.

4

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDP III) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p>	<p>The Desk appraisal was conducted by a team of District officials led by the planner by filling forms which were endorsed by all and a report compiled on 2nd November 2022 by Kalamu Allan the Ag. District Planner</p> <p>Under the Water department, all the project costs were analysed and found to be in line with the approved project profiles and derived from the DP III.</p> <p>The projects appraised included, The drilling, casting and installation of 15 deep boreholes, Phased construction of a piped water scheme in the selected Sub Counties</p>	4
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	<p>The DWO presented a community application file for the current FY with current application forms/letters.</p> <p>Some of the applications found in the file included;</p> <p>Request of a BH source in Buwanzi village, of Buyanja S/C on 22nd November, 2023 signed by Kyawumba Charles the LC I Chairperson.</p> <p>Request of a BH in Bulala village, of Kagumba S/C on 5th January, 2023 signed by Sekandi J the LC 1 Chairperson.</p> <p>Request of a borehole source in Bulangira Village, of Magogo Sub county on 9th March, 2023 by Mulala Patrick the LC 1 Chairperson.</p>	2

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2

The Field appraisal was conducted by a team of District officials led by the planner by filling forms which were endorsed by all and a report compiled on 2nd January, 2023 by Kalamu Allan the Ag. District Planner

Under the Water department, all the project costs were analysed and found to be in line with the approved project profiles and derived from the DPIII.

The projects appraised included,

The drilling, casting and installation of 15 deep boreholes, Phased construction of a piped water scheme in the selected Sub Counties

The senior CDO and senior Environment officer on 22nd/12/2022, 28th/12/2022/ 29th/12/2022, 3rd/01/2023 and 11th/01/2023 screened the sites of the Boreholes and prepared costed ESMPs of UGX. 1,630,000 for each borehole site impacts and mitigation measures identified such as; vegetation clearance.

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents.
Score 2

There were filled environment, social and climate change screening forms for all the water projects.

There were costed ESMPs for all the water projects in the FY2022/23,

The Screening for the drilling, casting and installation of 18 deep well boreholes for Lot-1(9) and Lot-2(9) in the sub-counties of Bulopa, Kitayunjwa, Namwendwa, Kagumba, Balawoli, Namasagali, Butansi, Mbulamuti and Nawanyago under procurement Ref No. KAMU849/WRKS/22-23/00003

Contractor: M/s Sunrise water drilling Co. Ltd prepared by senior environment officer and the senior CDO and costed ESMP of 6,300,000 was incorporated into the BoQ under Bill 1: preliminaries and general matters item 1.1.

The Screening for the drilling and casting of 4 production wells in the sub-counties of Kitayunjwa, Namwendwa and Namasagali, under procurement Ref No. KAMU849/WRKS/22-23/00004

Contractor: M/s Gera engineering services Ltd prepared by senior environment officer and the senior CDO and costed ESMP of 150,000 was incorporated into the BoQ under Bill 1: preliminaries and general matters item 1.1.

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>There was evidence to show incorporation of water investments into the approved unpagged procurement plan dated 9th February 2023 for the previous financial year 22/23.</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>		<p>Siting, drilling, test pumping and platform casting of 9 boreholes Lot 1 at Ugx 173,700,000.</p>	
			<p>Sitting ,design ,drilling, test pumping and platform casting of 4 production wells at Ugx 140,000,000</p>	
			<p>Siting, design, drilling, test pumping and platform casting of 9 boreholes Lot 2 at Ugx 164,000,000</p>	
			<p>Supply of Assorted boreholes spare parts at Ugx 164,000,000.</p>	
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>The evidence to show that water investments projects were approved by the contracts committee for last FY.</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>		<p>Lot 2 of the 9 new boreholes was approved by the contracts committee on 23rd November 2022 under Min.KDCC131/2022/3/3</p>	
			<p>Siting,design,drilling ,test pumping and platform casting of the 4 production wells was approved by the contracts committee under Min.KDCC 131/2022/3/4 on 23rd November 2022</p>	
			<p>Lot 1 of the 9 boreholes was approved by the contracts committee on 23rd November 2022 under Min. KDCC 131 /2022 / 3 /2</p>	

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>There was evidence of an appointment by the CAO (Ms. Namulondo Toppy) dated 11th July 2022 for a project implementation team to supervise and monitor water projects as shown below.</p> <p>Eng. Mufumba Daniel (Ag. District Engineer) as the Project manager</p> <p>Mr. Mulondo Grace (DWO) as the Project manager.</p> <p>Mr. Mmerewoma Leo the DCDO</p> <p>Mr. Bakaki Samuel as Environment officer</p> <p>Ms. Namukasa Suzan a CDO for the labour officer</p> <p>Ms. Mulondo Grace as clerk of works.</p>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>There was evidence that water sampled projects were constructed as per the standard technical designs.</p> <p>The 3 sampled projects included,</p> <p>Tibasima Village borehole (DWD No. 71193) found in Butansi S/c.</p> <p>Buteira Village borehole (DWD No. 71189) found in Balawoli S/c.</p> <p>Kasaikye B village borehole (DWD No. 71195) found in Namasagali S/c.</p> <p>All projects were in place and functional, boreholes were well protected with no deep latrines in the radius of 30m, water quality and yield was generally good and they had functional WUCs.</p>	2

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2

There evidence for supervision reports for sampled water investments for instance;

A supervision report dated 28th June 2023 for the 9 new boreholes lot 1 and 2 production wells. All the bore holes were completed and functional at the following sited villages; Bukaibale, Buvumbi, Buteira, Buguwa, Kisaikyw B, Tibasiima, Bulondo, Buyobo and Nalimawa while the production wells at Namaganda station and Busambu RGC were successfully drilled, feasibility studies were done and the technical design completed and approved by Ministry of Water and Environment.

A supervision report dated 12th April 2023 for the 9 boreholes and 2 production wells. The boreholes were successfully drilled awaiting platform casting and the technical designs for the production wells were in progress.

There was no evidence for minutes of site meetings for supervised water projects.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts

o If 100 % contracts paid on time: Score 2

o If not score 0

There was evidence for the water officer verifying works for payments to contractors as indicated below.

The sitting, drilling, test pumping and platform casting of 9 boreholes lot 1 with the request for payment raised by M/s. Sunrise Water Drilling Company Ltd of Ugx 154,8239,600 was on 2nd May 2023. An interim certificate of 28th May 2023 was of Ugx 137,894,400 endorsed by the District engineer and District water officer. The voucher 5905562 of Ugx 136,564,704 was effected on 15th June 2023.

The sitting, drilling, test pumping and platform casting of 9 boreholes lot 2. The request by M/s. Sunrise Water Drilling Company Ltd was raised on 2nd May 2023 of Ugx 154,839,600. An interim certificate was endorsed by the District engineer and water officer on 28th May 2023 of Ugx 155,131,200 and the voucher 5905562 of Ugx 153,635,292 was effected on 5th July 2023.

The drilling for the 4 production wells. The requisition for a payment was on 7th May 2023 by M/s . Gera Engineering Services Ltd of Ugx 133,672,760. The Interim certificate was signed on 25th May 2023 of Ugx 120,532,048 and the voucher 5904301 was effected on 15th June 2023 of Ugx 119,369,775.

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:</p> <p>Score 2, If not score 0</p>	<p>2</p> <p>The procurement files availed were complete as per the PPDA law requirement.</p> <p>The installation of the 9 boreholes Lot 1.</p> <p>A procurement ref no. Kamu 849 / wrks / 22-23 / 00002 with a contract signed on 29th November 2022 with M/s. Sunrise Water Drilling Company Ltd, An evaluation report was approved by the contracts committee on 10th October 2022 and awarded under Min. KDCC 131 / 2022 /3 / 2 on 23rd November 2022.</p> <p>The installation of the 9 boreholes lot 2.</p> <p>Procurement ref no. Kamu 849 /wrks / 22-23 / 00003. The contract was signed on M/s. Sunrise Water Drilling Company Ltd on 29th November 2022. The evaluation report was approved by the contracts committee on 10th October 2022 and minutes of the contracts committee awarded on 23rd November 2022 under Min. KDCC 131 / 2022 / 3 / 3.</p> <p>Drilling of the 4 production wells was of procurement ref no. Kamu 849 / wrks / 22-23 / 00004 .Contract signed with M/s . Gera Engineering Services Ltd on 29th November 2022. The Evaluation report approved on 10th October 2022 and the Min . KDCC 131 /2022 / 3 /4 was on 23rd November 2022.</p>
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Environment and Social Requirements

13	<p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p> <p>Score 3, If not score 0</p>	<p>3</p> <p>The LG had a grievance log where grievances were recorded for further investigation and response which was opened on 2nd/08/2022 and on reviewing the log, there were no grievances recorded resulting from the implementation of water sector projects.</p>
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14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>There was evidence of dissemination of guidelines on 12th/09/2022 during the social mobilizers meeting. disseminated guidelines titled" Uganda catchment management planning guideline of April 2014" and CDOs from different sub-counties signed for guidelines included;</p> <ol style="list-style-type: none"> 1. Anyango Dona the Balawoli S/C 2. Nabunyo Hellen Esther the Nawanyago S/C 3. Nsooli Justine the Namasagali S/C 4. Mukodha Joan the Mbulamuti S/C 5. Babirye Babra the Bugulubya S/C 6. Lugada Richard the Kasambira T/C 7. Mawanda Johnson the Magogo S/C 	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>The Screening for the drilling, casting and installation of 18 deep well boreholes for Lot-1(9) and Lot-2(9) in the sub-counties of Bulopa, Kitayunjwa, Namwendwa, Kagumba, Balawoli, Namasagali, Butansi, Mbulamuti and Nawanyago under procurement Ref No. KAMU849/WRKS/22-23/00003</p> <p>Contractor: M/s Sunrise water drilling Co. Ltd prepared by senior environment officer and the senior CDO and costed ESMP of Ugx 6,300,000 was incorporated into the BoQ under Bill 1: preliminaries and general matters item 1.1.</p> <p>The Screening for the drilling and casting of 4 production wells in the sub-counties of Kitayunjwa, Namwendwa and Namasagali, under procurement Ref No. KAMU849/WRKS/22-23/00004</p> <p>Contractor: M/s Gera engineering services Ltd prepared by senior environment officer and the senior CDO and costed ESMP of Ugx 150,000 was incorporated into the BoQ under Bill 1: preliminaries and general matters item 1.1.</p>	3

15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>The DLG had evidence of all the MoUs where the water sources were implemented as per the examples below;</p> <ol style="list-style-type: none"> 1 An agreement dated 16/04/2023 between Butege Cell and Kadali Richard the landowner for a Borehole drilling in Namwendwa S/C signed by Magimbi Paul the LC1 Chairperson 2. An agreement dated 16/04/2023 between Busikwe community and Ndibwa Moses the landowner for a Borehole drilling in Namwendwa S/C witnessed by Kambala Haluna the LC1 Chairperson. 3). An agreement dated 24/09/2023 between Buyobo community and Balyakon Paul the landowner for a Borehole drilling in Nawenyago Sub County witnessed by Kagoya Constance the LC1 Chairperson. 	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p>	<p>E&S certification and payment certification for the drilling and installation of 18 deep well boreholes for Lot-1(9) and Lot-2(9) in the sub-counties of Bulopa, Kitayunjwa, Namwendwa, Kagumba, Balawoli, Namasagali, Butansi, Mbulamuti and Nawanyago under procurement Ref No. KAMU849/WRKS/22-23/00003 (Lot-2) and KAMU849/WRKS/22-23/00002 (Lot-1)</p> <p>Contractor: M/s Sunrise water drilling Co. Ltd</p> <p>The senior Environment officer and the senior CDO certified works on 25th/05/2023 and payment was made on 15th/06/2023.</p> <p>E&S certification issued for the drilling and casting 4 production wells in the sub-counties of Kitayunjwa, Namwendwa and Namasagali, under procurement Ref No. KAMU849/WRKS/22-23/00004</p> <p>Contractor: M/S Gera engineering services Ltd. The Senior Environment Officer and the senior CDO certified works on 25th/05/2023 and payment was made on 15th/06/2023.</p>	2

Safeguards in the
Delivery of Investments

*Maximum 10 points on
this performance
measure*

d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:

Score 2, If not score 0

There was evidence of the monitoring reports availed for all the water projects;

Monitoring reports for the drilling, casting and installation of 18 deep well boreholes for Lot-1(9) and Lot-2(9) in the sub-counties of Bulopa, Kitayunjwa, Namwendwa, Kagumba, Balawoli, Namasagali, Butansi, Mbulamuti and Nawanyago and 4 production wells with recommendations made such protect and conserve the water catchment area, plant trees around water sources and form WSCs for each water source, was prepared by the senior CDO and the senior Senior Environment Officer on 21st/03/2023 and 18th/05/2023.

**Micro-scale
Irrigation
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-grant beneficiaries – score 2 or else 0</p>	<p>The LG provided data on irrigated land for the last 2 FYs and reviewed by the assessment team as indicated below;;</p> <p>Data sheet on irrigated land for FY 2021/2022 signed by CAO on 13th June 2022</p> <p>MSI non grant beneficiaries was 86 Acres</p> <p>MSI grant beneficiaries was 7 Acres</p> <p>Data sheet on irrigated land for FY 2022/2023 signed by CAO on 5th August 2023</p> <p>MSI non grant beneficiaries was 86 Acres</p> <p>MSI grant beneficiaries was 49.5 Acres</p>	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>There was evidence to show that the LG had increased acreage of newly irrigated land in the previous FY as compared to previous FY but one as indicated below;</p> <p>Total irrigated land FY 2021/2022 was 93 acres</p> <p>Total irrigated land FY 2022/2023 was 135.5 acres</p> <p>Therefore, increment was 42 acres giving percentage increment of $(42.5/93 \times 100)$, 45.7%</p>	2

2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 	<p>The assessment team reviewed report for LLGs performance assessment for FY 2022/2023 Kamuli DLG and the scores for MSI were as follows</p> <p>Kasambira T/C 100%</p> <p>Namwenda T/C 100%</p> <p>Kisozi T/C 80%</p> <p>Balawoli T/C 100%</p> <p>Bulamuti T/C 60%</p> <p>Balawoli S/C 100%</p> <p>Bugulonbya S/C 100%</p> <p>Butansi S/C 100%</p> <p>Kagumba S/C 100%</p> <p>Kisozi S/C 0%</p> <p>Kitayonjwa S/C 100%</p> <p>Mbulamuti S/C 80%</p> <p>Nabwigulu S/C 100%</p> <p>Namwenda S/C 60%</p> <p>Nawanyago S/C 100%</p> <p>Wankole S/C 100%</p> <p>Namasagali S/C 60%</p> <p>Magogo S/C 100%</p> <p>Nawanjago T/C 40%</p> <p>Bulopa S/C 100%</p> <p>therefore, total score was 1,680 giving an average (1680/20) %, 84%</p>	4
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	<p>As per the Budget performance report for previous FY 2022/2023 approved by CAO on 20th July 2023, the LG used the development component on eligible activities as indicated below;</p> <p>Procurement and installation of 21 msi equipment for various farmers within Kamuli DLG was UGX 348,957,383</p> <p>Procurement and installation of 2 MSI demonstration sites was UGX 50,000,000</p>	2
3				1

Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines

Maximum score 6

b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0

The assessment team reviewed all the 23 acceptance forms signed by the approved farmers as evidence confirming equipment was working well. The list included

1. Acceptance form signed by approved farmer Bamusugwire Daniel Unique NO. KAM/2020-08-05/M/318 at Kagumba S/C dated 16th June 2023

2. Acceptance form signed by approved farmer Baguma Wilber Unique NO. KAM/2020-09-30/M/7020 at Kagumba S/C dated 15th June 2023

3. Acceptance form signed by approved farmer Wakiku Reagan Unique NO. KAM/2021-11-19/M/22014 at Kagumba S/C dated 16th June 2023

4. Acceptance form signed by approved farmer Boyi Sanon Unique NO. KAM/2020-08-09/M/387 at Magogo S/C dated 16th June 2023

5. Acceptance form signed by approved farmer Musenja Grace Unique NO. KAM/2020-09-21/M/5644 at Kagumba S/C dated 15th June 2023

6. Acceptance form signed by approved farmer Kaijanazo Bosco Unique NO. KAM/2020-09-22/M/4416 at Balawoli S/C dated 16th June 2023

7. Acceptance form signed by approved farmer Lubaale Deogratius Unique NO. KAM/2021-11-10/M/21826 at Kagumba S/C dated 24h May 2023

8. Acceptance form signed by approved farmer Nanyolo Milly Unique NO. KAM/2020-01-28/F/61 at Katayunjwa S/C dated 16th June 2023

9. Acceptance form signed by approved farmer Musiri Samuel Unique NO. KAM/2020-09-30/M/6934 at Kagumba S/C dated 16th June 2023

10. Acceptance form signed by approved farmer Mwete Fred Unique NO. KAM/2022-06-05/M/26421 at Namasagali S/C dated 16th June 2023

11. Acceptance form signed by approved farmer Kyotaboine Elizabeth Unique NO. KAM/2020-11-11/F/15394 at Kagumba S/C dated 15th June 2023

12. Acceptance form signed by

approved farmer Igadube Festo
Unique NO. KAM/2022-04-05/M/25507
at Namasagali S/C dated 16th June
2023

13. Acceptance form signed by
approved farmer Kifubangabo Fred
Unique NO. KAM/2020-09-29/M/6222
at Bugulumbya S/C dated 5th June
2023

14. Acceptance form signed by
approved farmer Muwaya Stephen
Unique NO. KAM/2020-09-03/M/6485
at Katayunjwa S/C dated 16th June
2023

15. Acceptance form signed by
approved farmer Mitala Woirra Moses
Unique NO. KAM/2020-07-28/M/63 at
Namwenda S/C dated 16th June 2023

16. Acceptance form signed by
approved farmer Mutabaani Sanon
Unique NO. KAM/2022-02-15/M/25146
at Nawanyago S/C dated 28th May
2023

17. Acceptance form signed by
approved farmer Sempijja Fred
Unique NO. KAM/2022-03-17/M/24805
at Northern Division dated 16th June
2023

18. Acceptance form signed by
approved farmer Namboira Rose
Unique NO. KAM/2020-09-30/F/6570
at Nawanyago T/C dated 16th June
2023

19. Acceptance form signed by
approved farmer Nakato Annet
Unique NO. KAM/2020-09-29/F/6371
at Kitayunjwa S/C dated 16th June
2023

20. Acceptance form signed by
approved farmer Mbulugu George
Unique NO. KAM/2020-08-17/M/627 at
Magogo S/C dated 24th June 2023

21. Acceptance form signed by
approved farmer Irumba John Unique
NO. KAM/2020-08-5/M/313 at
Balawoli dated 16th June 2023

22. Acceptance form signed by
approved farmer Busoga high school
Demo site at Northern Division dated
16th June 2023

23. Acceptance form signed by
approved farmer Nawanyago
Technical Institute Demo site at
Nawanyago T/C dated 16th June
2023

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	Evidence that the variations in the contract price are within +/- 20% of the Agriculture Engineers estimates: Score 1 or else score 0	<p>The variations in the contract price and Engineer's estimates for setting up MSI sites were as follows:</p> <ul style="list-style-type: none"> • Supply and installation of MSI equipment Namyalo Milly's farm budgeted at UGX 17,708,300 actual was UGX 16,208,300 with a variation of UGX 1,500,000 represented by 8.5% • Supply and installation of MSI equipment at Namboira Mutekanga Rose's farm budgeted at UGX 12,337,400 actual was UGX 11,714,600 with a variation of UGX 622,800 represented by 5.05% • Supply and installation of MSI equipment at Baguma Wilder's farm budgeted at UGX 14,489,000 actual was UGX 13,799,000 with a variation of UGX 690,000 represented by 4.8% <p>The variations were within the range of +/- 20% as per the requirement.</p>	1
Maximum score 6				
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	<p>d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY</p> <ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 	<p>There was evidence to show that all the Micro scale irrigation equipment were installed/completed within the previous FY 2022/2023 as indicated below;</p> <ul style="list-style-type: none"> • A certificate of completion for the installation of 23 micro scale irrigation equipment was issued by the Senior Agricultural Engineer on 15th June 2023 • Further evidence was captured in the quarter 4 budget performance report for previous FY 2022/2023 approved by CAO on 20st July 2023, page 45 indicating installation of all MSI equipment was completed 	2
Maximum score 6				
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	<p>a) Evidence that the LG has recruited LLG extension workers as per staffing structure</p> <ul style="list-style-type: none"> • If 100% score 2 • If 75 - 99% score 1 • If below 75% score 0 	<p>According to a staff list dated 4/12/2023, the LG had recruited 48 extension workers out of 94 required in the district based on approved staff structure by the Ministry of Public service dated 3/10/2022.</p> <p>This implied that recruitment of extension workers was 51.1%.</p>	0
Maximum score 6				

4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF</p> <ul style="list-style-type: none"> • If 100% score 2 or else score 0 	<p>As per MAAIF Technical guidelines issued on 24th November 2020, on page 12, MSI equipment installation should be;</p> <ul style="list-style-type: none"> • Up to 2.5 acres of irrigated land coverage • Simple technology used to include solar pump, small petrol pump, horse pipe, sprinkler and drip • An already existing water source should be available and within 700m from the irrigated land <p>All the 3 visited farmer sites i.e., Nanyolo Milly at Kitayunjwa S/C, Sempijja Fred at Northern Division and Namboira Rose at Nawanyago T/C were found to be compliant with the requirement</p>	2
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4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>b) Evidence that the installed micro-scale irrigation systems during last FY are functional</p> <ul style="list-style-type: none"> • If 100% are functional score 2 or else score 0 	<p>The assessment team sampled and visited three sites for beneficiary farmers namely Nanyolo Milly at Kitayunjwa S/C, Sempijja Fred at Northern Division and Namboira Rose at Nawanyago T/C and the equipment was found to be functioning well</p>	2
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Performance Reporting and Performance Improvement

5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0</p>	<p>Three LLGs of Kasambira TC, Nawanyago and Magogo were visited on 05/12/2023. Evidence showed that the positions of the extension workers filled was accurately as indicated below;</p> <ol style="list-style-type: none"> 1. Nasali Christine (AO) and was deployed in Nawanyago S/c. 2. Namusoke Monic, (Assistant Animal Husbandry Officer) was deployed in Kasambira T/C. 3. Alupo Benah ((Animal Production Officer), Boyi Sanon James (Agricultural Officer) were the extension workers of Magogo S/C. 	2
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5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0</p>	<p>A site visit to three sampled beneficiary farmers namely; Nanyolo Milly at Kitayunjwa S/C, Sempijja Fred at Northern Division and Namboira Rose at Nawanyago T/C confirmed that solar powered MSI equipment were installed and functioning accurately</p>	2																						
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0</p>	<p>Quarterly supervision and monitoring reports detailing information on newly irrigated land, functionality of irrigation equipment installed, complimentary services and farmer expression of interest were availed as indicated below</p> <p>Q1 report was compiled by SAE and endorsed by CAO 3rd October 2022</p> <p>Q2 report was compiled by SAE and endorsed by CAO on 10th January 2023</p> <p>Q3 report was compiled by SAE and endorsed by CAO on 10th April 2023</p> <p>Q4 report was compiled by SAE and endorsed by CAO on 10th July 2023</p>	2																						
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0</p>	<p>A review of the MIS data and field reports from LLGs revealed that the LG did not enter up to -date data from LLG into MIS</p> <p>MIS data for FY 2022/2023</p> <table border="1" data-bbox="922 1384 1406 1848"> <thead> <tr> <th>Target</th> <th>MIS</th> </tr> </thead> <tbody> <tr> <td>Farmer Field School</td> <td></td> </tr> <tr> <td>8</td> <td>8</td> </tr> <tr> <td>Number of farm visits</td> <td></td> </tr> <tr> <td>195</td> <td>209</td> </tr> <tr> <td>Number of awareness(leaders)</td> <td></td> </tr> <tr> <td>14</td> <td>8</td> </tr> <tr> <td>Number of awareness (farmers)</td> <td></td> </tr> <tr> <td>9</td> <td>1</td> </tr> <tr> <td>Number of irrigation demos</td> <td></td> </tr> <tr> <td>2</td> <td>2</td> </tr> </tbody> </table> <p>From the quarterly supervision and monitoring reports the actual number of awareness for farmers were 8 but MIS data indicated 0 as at 5th November 2023</p>	Target	MIS	Farmer Field School		8	8	Number of farm visits		195	209	Number of awareness(leaders)		14	8	Number of awareness (farmers)		9	1	Number of irrigation demos		2	2	0
Target	MIS																									
Farmer Field School																										
8	8																									
Number of farm visits																										
195	209																									
Number of awareness(leaders)																										
14	8																									
Number of awareness (farmers)																										
9	1																									
Number of irrigation demos																										
2	2																									

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	Quarterly supervision and monitoring reports detailing information on newly irrigated land, functionality of irrigation equipment installed, complimentary services and farmer expression of interest were availed as indicated below	1
	Maximum score 6		Q1 report was compiled by SAE and endorsed by CAO 3rd October 2022	
			Q2 report was compiled by SAE and endorsed by CAO on 10th January 2023	
			Q3 report was compiled by SAE and endorsed by CAO on 10th April 2023	
			Q4 report was compiled by SAE and endorsed by CAO on 10th July 2023	
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	The LG did not provide documentary evidence at the time of the assessment.	0
	Maximum score 6			
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	No documentary evidence was availed to the assessment team	0
	Maximum score 6			

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	From the LG Approved Budget Estimates and work plan for the current FY 2023/2024 approved on 10th October, 2023 on page 45, the LG allocated Ugx 2,215,932,000 for 56 extension workers. The LG recruited and deployed extension staff as per the staff register for Agriculture extension staff to LLGs for current FY 2023/2024 dated 30th June 2023	1	
Maximum score 6					
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	ii Deployed extension workers as per guidelines score 1 or else 0	The 56 extension workers were recruited and deployed extension staff as per the staff register for Agriculture extension staff to LLGs for current FY 2023/2024 dated 30th June 2023.	1	
Maximum score 6					
			For example; Nasali Christine (AO) and was deployed in Nawanyago S/C, Namusoke Monic, (Assistant Animal Husbandry Officer) was deployed in Kasambira T/C, Alupo Benah ((Animal Production Officer), Boyi Sanon James (Agricultural Officer) were the extension workers of Magogo S/C among others.		
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0	Three LLGs of Kasambira TC, Nawanyago S/C and Magogo S/C were visited on 05th/12/2023 and the staff list and staff attendance book were reviewed. Evidence showed that the extension workers were working in LLGs where they were deployed as indicated below;	2	
Maximum score 6					
			1. Nasali Christine (AO) and was deployed in Nawanyago S/C.		
			2. Namusoke Monic, (Assistant Animal Husbandry Officer) was deployed in Kasambira T/C.		
			3. Alupo Benah ((Animal Production Officer), Boyi Sanon James (Agricultural Officer) were the extension workers of Magogo S/C.		

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0	Three LLGs of Kasambira TC, Nawanyago S/C and Magogo S/C were visited on 05th/12/2023 and the posted staff lists on the notice boards were inclusive of the extension workers deployed in the respective LLGs.	2
Maximum score 6				
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	a) Evidence that the District Production Coordinator has: i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0	<p>There was evidence that all the 10 sampled extension workers were appraised for FY 2022/23 however, with some, it was done past the set time lines of 30th June as shown below:</p> <ol style="list-style-type: none"> 1. Alupo Bena, (AO) in Wankole S/C was appraised by Kiyuba Simon, SAS on 30th/06/2023 2. Mudankenu George William (Agricultural Veterinary Officer) in Butansi S/C was appraised by Tidomu Moses, SAS on 28th/06/2023; 3. Dr. Mudola Solomon (Vet. Officer) Bawawoli S/C was appraised by Mutyaba Irene Gracious SAS on 3rd/07/2023; 4. Mugebi Ashiraf, (AO) in Kisozi T/C was appraised by Namwase Juliet (Town Clerk) on 30th/06/2023 5. Mwesigwa Apollo (Vet. Officer) at Kagumba S/C was appraised by Wabusigo Benard, SAS on 30th/06/2023 6. Kabalimu Faridah, (Animal Production Officer) in Wankole S/C was appraised by Kirya George, SAS on 30th/06/2023 7. Mwandwa Mugeere Fredrick, (FO) in the Production department was appraised by Kanakutanda James Henry, Senior Fisheries Officer on 1/st07/2023 8. Nassali Christine (AO) Nawanyago T/C was appraised by Kiyimba Paul, (Principal Town Clerk) on 4th/7/2023; 9. Balibuzani Ronald, (AO) at Bugulumbya S/C was appraised by Tumwebaze Denis, (SAS) on 24th/07/2023 10. Naika Vincent, (AHO) at Nabwigulu S/C was appraised by Kwagala Brendah, (SAS) on 30th/06/2023. 	0
Maximum score 4				

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0	Evidence showed that based on appraisals conducted for FY 2022/2023, the DPO submitted a report to CAO on 19th/12/2022 with identified action plans that needed to be taken.	1
	Maximum score 4		For instance, the five officers during their appraisals for FY 2022/2023, it was observed that they lacked motorcycles	
			<ul style="list-style-type: none"> ● Mufumba Ronald, (Entomologist) ● Kapere Peter, (Assistant Veterinary Officer) ● Mugabi Ashirafu, (Agricultural Officer) ● Kipwapwa Emmanuel, (Assistant Agricultural Officer) ● Bagabo Michael, (Agricultural Officer) 	
			On 24th/10/2023, under Voucher No. 6378312, EFT No. 6378312, a sum of Ugx 30,000,000 was paid to M/s. Simba Automotives Limited for purchase of 3 motorcycles.	
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	<p>The LG provided evidence to show that training activities were conducted as per the reports indicated below;</p> <p>The training report for LLGs extension staff on the irrigation agronomy dated 5th January 2023 compiled by the SAE</p> <p>The training report on capacity building of extension staff on FFS concept as relevant extension approach in irrigation agronomy dated 5th April 2023 compiled by the Senior Agricultural Engineer.</p>	1
	Maximum score 4			

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	ii Evidence that training activities were documented in the training database: Score 1 or else 0	A training database was availed and reviewed by the assessment team and last updated on 30th June 2023. Trainings documented during last FY 2022/2023 included;	1
	Maximum score 4		The training of LLGs extension staff on irrigation agronomy.	
			Capacity building of extension staff on FFS concept as a relevant extension approach.	

Management, Monitoring and Supervision of Services.

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.	a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 - 75% capital development; and 25% complementary services): Score 2 or else 0	From the approved supplementary budget for current FY 2023/2024, total allocation for MSI was UGX 791,981,008 and appropriated as follows	2
	Maximum score 10		Capital development was UGX 593,985,756 representing 75% (593,985,756/791,981,008x100)	
			Complimentary services was UGX 197,995,252 representing 25% (197,995,252/791,981,008 x100)	

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.	b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0	From the approved supplementary budget for current FY 2023/2024, total allocation for MSI complementary services was UGX 197,995,252 and appropriated as follows	2
	Maximum score 10		Enhancing LG capacity to support irrigated agriculture (25%) UGX 45,498,813	
			a. Awareness raising of local leaders (15%) UGX 28,173,813	
			b. Procurement, monitoring & supervision (10%) UGX 17,325,000	
			Enhancing farmer capacity for uptake of microscale irrigation (75%) UGX 152,496,439	
			{Awareness raising of formers (48,578,439), farm visits (39,410,000), demonstrations (12,160,000), farmer field schools (52,348,000)}	

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>The LG provided evidence as extracted from the Kamuli DLG Annual budget and workplan for current FY 2023/2024 page 45 approved by CAO on 10th July 2023, LG budgeted UGX 300,000,000 for co funding</p>	2
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>From the budget performance report for previous FY 2022/2023, page 52 approved by CAO on 20th July 2023</p> <p>Total amount spent on supply and installation of 21 msi equipment was UGX 348,957,383</p> <p>Amount raised from farmer co funding was 87,239,346 representing 25% of total amount spent as per the guidelines</p>	2
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>The LG provided evidence according to minutes of the DTPC meeting held on 13th March 2023 at the District council hall under minute 04/DTPC13/3/2023. The DPO shared about the available co-funding options and the percentages the farmers would pay depending on the preferred installation i.e., 25% of the cost for solar- powered system and 75% of the cost for petrol powered system and a value cap of the subsidy of UGX 18,000,000 for solar pump system and UGX 5,000,000 for petrol pump system</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 Less than 70% score 0 	<p>Installation of the MSI equipment was completed on 15th June 2023 for all the 23 farmers (21 beneficiary and 2 host farmers), therefore one monthly monitoring report compiled by the SAE dated 2nd July 2023 was reviewed by the assessment team and all the 23 installations were captured</p>	2

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>The assessment team interviewed beneficiary farmers Nanyolo Milly (Kitayunjwa S/C), Sempijja Fred (Northern Division) and Namboira Rose (Nawanyago T/C) which revealed they were knowledgeable on equipment operation and maintenance</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	<p>A copy of supervision report compiled by Senior Agricultural Engineer and signed by CAO on 5th April 2023 was reviewed by the assessment team showing evidence that the LG provided hands on support to LLG extension workers</p> <p>Also interviews with sampled extension workers were conducted and revealed that LG provided hands-on support to Lower extension workers. The sampled extension workers included;</p> <ol style="list-style-type: none"> 1. Masenja Grace, Agriculture Officer Kagumba Subcounty 2. Kagoda Winfred, Agriculture Officer at Wankole Sub County 3. Muwereza Yona, Agriculture officer at Kisii Sub County 	2

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0</p>	<p>The LG established and ran 5 farmer field Schools as per the reports indicated below;</p> <p>Report on FFS training on water management at Kisozi sub county dated 27th February 2023</p> <p>Report on training of farmers on irrigation agronomy and use of msi technologies through farm field school approach at Kagumba Sub County dated 4th April 2023</p> <p>Report on training of farmers on irrigation agronomy and use of msi technologies through farm field school approach at Wankole Sub County dated 30th March 2023</p>	2
11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0</p>	<p>The LG availed evidence to the assessment team to show that activities to mobilise farmers were conducted in form of;</p> <p>Report on irrigation exhibition show at Kagumba sub county dated 13th June 2023, where 600 farmers participated</p> <p>Report on farmer field day on Demonstration sites dated 24th June 2023, where 156 farmers participated</p> <p>Report on farmer awareness raising of farmers on msi held at Wankole S/C , Kasambira T/Nawanyago S/C and Bulumbya S/C dated 5th January 2023, where 103 farmers participated</p>	2

11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0</p>	<p>The LG provided evidence that District Staff and political leaders were trained on MSI in form of training reports, examples of reviewed reports by the assessment team included;</p> <p>Report on awareness raising of local leaders for LLGs in Kiguli North and Kiguli south on MSI dated 1st February 2023 and the participants included, SASs, CDOs, LC III chairpersons and their executives, Giso, parish chiefs etc</p> <p>Training report of the District Technical and Political leaders on MSI awareness raising dated 12th January 2023 and the participants included Heads of Departments, District Executive Committee, Diso, RDC, CAO, water officer</p> <p>Report on awareness raising of local leaders for LLGs in Kiguli North and Kiguli south on MSI dated 31st January 2023 and the participants included, SASs, CDOs, LC III chairpersons and their executives, Giso, parish chiefs etc</p>	2
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Investment Management

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0</p>	<p>The assessment reviewed the assets register for production department which was last updated on 1st July 2023 and the following MSI equipment at the 23 sites were included</p> <p>Solar powered irrigation equipment (23)</p> <p>10,000L plastic tanks (23)</p> <p>HDPE pipes and connections</p> <p>23 drag horses</p> <p>300w solar panels (23)</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>The assessment team reviewed data on Irrtrack/MIS and the current status of farmers EOIs was 1232 successful out of total submission 1348 and this was last updated on 29th May 2023. Farmer Kiza Alex Unique N0. KAM/2023-05-29/M/56438 of Kibuye parish, Kigumba Sub County was the last applicant entered in the database</p>	2

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>There was evidence to show that the LG carried out 388 farm visits as indicated in the following reports</p> <p>Farm visit report for farmers with EOIs compiled by Senior Agricultural Engineer dated 5th January 2023 showing 40 farmers were visited</p> <p>Farm visit report for farmers with EOIs compiled by Senior Agricultural Engineer dated 4th April 2023 indicating 63 farmers were visited</p> <p>Farm visit report for farmers with EOIs compiled by Senior Agricultural Engineer dated 5th June 2023 indicating 285 farmers were visited</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>A visit/check on the various public notice boards, a list with 21 eligible farmers was displayed on the notice board at the production department on 30th June 2023.</p> <p>Similarly, at the LLGs notice boards which were visited by the assessment team namely; Kisozi S/C, Magogo S/C and Kasambira T/C, eligible farmers had been posted on the notice boards.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>The procurement plan dated 7th July 2023 for the financial year 2023/2024 incorporated the following micro scale irrigation systems.</p> <p>Procurement of sign posts for installed irrigation equipment at farmers sites at Ugx 37,000,000 on page 2</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>There was evidence for a list of prequalified suppliers by MAAIF as shown below.</p> <p>M/s. Davis and Shirtliff Ltd</p> <p>M/s. W \$ S Consults International Ltd.</p> <p>M/s. Karf Aqua Engineering Ltd</p> <p>M/s. Innovation Africa Ltd</p> <p>M/s. NEC Agro SMS Ltd .</p> <p>There was formal request for quotation to the suppliers prequalified by MAAIF from procurement.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>The LG on requesting for re-quotation received one responsive bidder M/s . Karf Aqua Engineering Ltd who quoted for Ugx 162,631,063 hence signed contracts with the farmers on the 29th November 2022.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0</p>	<p>There was evidence for contracts committee minutes approving the micro scale irrigation systems on the 23rd November 2022 under Min . KDCC 131 / 2022 / 3 / 19.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0</p>	<p>The LG from the prequalified suppliers on invitation to bid received one responsive supplier as M/s. Karf Aqua Engineering Ltd who quoted for Ugx 162,631,063 hence signed contracts with the farmers on the 29th November 2022.</p>	2

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p>	<p>f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0</p>	<p>The assessment team sampled and visited 3 beneficiary farmer sites to verify whether the installed equipment were in line with the design output sheet, it was confirmed that the installed msi equipment was in line with the design output sheet, for instance</p>	2
	<p>Maximum score 18</p>		<p>At Sempijja Fred farm at Northern Division, irrigated area was 2.5 acres, water source was pond, distance from source to irrigated land was 300m, solar powered surface pump was installed all as per the design output data</p>	
			<p>At Namboira Rose farm at Nawanyago T/C , irrigated area was 1.5 acres, water source was pond, distance from source to irrigated land was 55m, solar powered submersible pump was installed all as per the design output data</p>	
			<p>At Nanyolo Milly farm at Kitayunjwa S/C, irrigated area was 2 acres, water source was well, distance from source to irrigated land was 150m, solar powered submersible pump was installed all as per the design output data</p>	
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p>	<p>g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0</p>	<p>The LG provided evidence to show that regular technical supervision of MSI sites by relevant staff were conducted. There was a supervision report dated 14th/06/2023 reviewed by the assessment team and a review of the site books at the 3 sampled farms namely Nanyolo Milly, Namboira Rose and Sempijja Fred, signatures and names of the relevant District Technical Officers were seen, therefore the assessment team confirmed that regular technical supervision was conducted</p>	2
	<p>Maximum score 18</p>			
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p>	<p>h) Evidence that the LG has overseen the irrigation equipment supplier during: i. Testing the functionality of the installed equipment: Score 1 or else 0</p>	<p>A review of the site books at the 3 sampled farms namely Nanyolo Milly, Namboira Rose and Sempijja Fred, signatures and names of the relevant District Technical Officers like DPO on 14th /06/2023 were seen, therefore the assessment team confirmed whether the District officials witnessed the testing of the functionality of the installed equipment</p>	1
	<p>Maximum score 18</p>			

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	A review of the site books at the 3 sampled farms namely Nanyolo Milly, Namboira Rose and Sempijja Fred, signatures and names of the relevant District Technical Officers like Senior Agriculture Engineer were seen, therefore the assessment team confirmed that the District officials were available during handover of the equipment 14th/06/2023.	1
Maximum score 18				
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	Review of payment vouchers for suppliers of MSI equipment confirmed that suppliers were paid within the specified timeframes	2
Maximum score 18			Payment NO. 6372532 to Aqua Engineering Solutions Ltd amounting to UGX 16,208,300 the contractor submitted his request for payment on 14th June 2023 and payment was effected on 26th June 2023, after 10 working days which was within the timeframe.	
			Payment NO. 5580278 to Aqua Engineering Solutions Ltd amounting to UGX 18,403,600 the contractor submitted his request for payment on 14th June 2023 and payment was effected on 26th June 2023 , after 2 working days which was within the timeframe.	
			Payment NO. 6372533 to Aqua Engineering Solutions Ltd amounting to UGX 16,208,300 the contractor submitted his request for payment on 14th June 2023 and payment was effected on 26th June 2023, after 10 working days which was within the timeframe.	

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0</p>	<p>2</p>
			<p>There was evidence for complete procurement files as indicated below.</p> <p>Design, supply and installation of irrigation demonstration site at Nawanyango Technical Institute.</p> <p>Procurement ref no. Kamu 849 / wrks/ 22-23 / 00007 with a contract signed with M/s. Siron Contractors Ltd on 17th April 2023. The evaluation report was approved on 28th February 2023 and awarded on 7th March 2023 under Min. KDCC 132 / 2023 / 3.</p> <p>Design, supply and installation of micro scale irrigation equipment at</p> <ol style="list-style-type: none"> 1. Sempijja Fred farm of (2.5 Acres) at a contract sum of Ugx 22,567,500 and 2. Mutekanga Rose farm of (1.5 Acres) at a contract sum of Ugx 11,714,600 and 3. Muwaya Stephen farm of (2.5 Acres) at a contract sum of Ugx 13,118,970. <p>The contracts with the sampled farmers was signed on 29th November 2022 with M/s. Karf Aqua Engineering Solutions Ltd and was awarded under Min. KDCC 131 / 2022 /3/19 on 23rd November, 2022.</p>

Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0</p>	<p>2</p>
			<p>The assessment found on the LG Production department and LLGs (Kisozi S/C, Magogo S/C and Kasambira T/C.) the display of grievance redress mechanism addressing micro- scale irrigation grievances.</p>

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0	The LG had log of grievances which was opened on 2nd/08/2022 where grievance are recorded resulting from the implementation of micro-scale irrigation projects, on reviewing the log, there were no grievance for the FY2022/2023.	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	There was no grievance to be investigated since there was no grievance reported under micro-scale irrigation in the FY2022/2023.	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	There were no grievances to respond to in the FY2022/23 and the LG had a GRM titled "Kamuli District Grievance Mechanism" dated 14th/07/2022	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: iv. Reported on in line with LG grievance redress framework score 1 or else 0	The LG had log for grievances and grievance redress framework at the time of assessment there were no grievances reported and recorded.	1

Environment and Social Requirements

15	Safeguards in the delivery of investments Maximum score 6	a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc. score 2 or else 0	MoU for MSI installation signed between Namboira Rose (Beneficiary farmer) of Nawanyago T/C and CAO representing Kamuli DLG on 3rd November 2022 MoU for MSI installation signed between Musenja Grace (Beneficiary farmer) of Kagumba S/C and CAO representing Kamuli DLG on 15th May 2023 MoU for MSI installation signed Wakiku (Beneficiary farmer) of Kagumba sub-county and CAO representing Kamuli DLG on 25th May 2023 MoU for MSI installation signed between Baguma Wilberforce (Beneficiary farmer) of Kagumba S/C and CAO representing Kamuli DLG on 15th May 2023 MoU for MSI installation signed between Musiri Samuel (Beneficiary farmer) of Kagumba S/C and CAO representing Kamuli DLG on 15th May 2023 MoU for MSI installation signed Bamusungwire Daniel (Beneficiary farmer) of Kagumba sub-county and CAO representing Kamuli DLG on 15th May 2023	2
15	Safeguards in the delivery of investments Maximum score 6	b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment. i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0	Costed ESMP of Ugx 300,000 for each farm site under bill No.5: social and environmental safe guard item 5.1. for installation of the micro-scale irrigation equipment at farmers' farms in the sub-counties of; Kagumba, Namwendwa, Namasagali, Balawoli, Magogo, Northern division, Nawanyago, Nabwigulu, Kitayunjwa and Bugulambya Contractor: M/S Karf Aqua engineering solutions Ltd KAMU849/SUPLS/22-23/00036.	1

15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	Monitoring reports for the installation of micro-scale irrigation equipment at 21 farm sites in the sub-counties of; Kagumba, Namwendwa, Namasagali, Balawoli, Magogo, Northern division, Nawanyago, Nabwigulu, Kitayunjwa and Bugulambya. With recommendations such as back filling of gullies and eroded areas, sensitization of the farmers on the proper use of chemicals and waste management of the used containers prepared by the senior Environment officer and senior CDO on 24th/04/2023 and 30th/06/2023 and 6th/07/2023.	1
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	There was evidence availed of the environment officer certifying works prior to payment of the supplier M/s Aqua Engineering Solutions Ltd on 26th June 2023 for Payment No. 5580278 to Aqua Engineering Solutions Ltd amounting to UGX 18,403,600.	1
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	There was evidence availed of the environment officer certifying works prior to payment of the supplier M/s Aqua Engineering Solutions Ltd on 26th June 2023 for Payment No. 5580278 to Aqua Engineering Solutions Ltd amounting to UGX 18,403,600.	1

Crosscutting Minimum Conditions

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	Kamuli DLG had the position of the Chief Finance Officer substantively filled. The incumbent Mr. Kifuse Alex was appointed by CAO on 11th/04/2022 vide Min No. 118/KDSC/2021/2022 (A).	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The position of District Planner was not substantively filled and there was no evidence of a formally seconded staff from the MoFPED at the time of assessment. However, Mr. Kalamu Allan, a substantively appointed Senior Planner on 11th/4/2019 vide Min. No. 247/KDSC/2019 was the Ag. District Planner effective 25th/01/2022 as per the assignement of extra dutiess by the CAO.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	Kamuli DLG had the position of the District Engineer substantively filled. The incumbent Eng. Mufumba Daniel was appointed on 20th/04/2023 vide Min No. 37/KDSC/2023 (1)	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	Kamuli DLG had the position of the District Natural Resources Officer substantively filled. The incumbent Mr. Isabirye Robert was appointed on 4th/10/2013 vide Min No. 85/KDSC/2013 (1)	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	Kamuli DLG had the position of the District Production Officer substantively filled. The incumbent Mr.Musenero Richard was appointed on 31st/05/2012 as was directed by Min No. 81/JDSC/2012/KML.	3

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	Kamuli DLG had the position of the District Community Development Officer substantively filled. The incumbent Mr. Mmerewoma Leo was appointed on 20th/05/2013 as was directed by Min. No. 206/KDSC/2013 (1).	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	Kamuli DLG had the position of the District Commercial Officer substantively filled. The incumbent Mr. Talugende Moses was appointed on 19th/04/2022 as was directed by Min. No. 131/KDSC/2021/2022..	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	Kamuli DLG had the position of the Senior Procurement Officer substantively filled. The incumbent Mr.Mwiru Emmanuel was appointed on 31st/05/2012 vide Min No. 113/JDSC/2012/KML	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	Kamuli DLG had the position of the Procurement Officer substantively filled. The incumbent Mr. Mugomba Samuel was appointed on 15th/03/2018 vide Min No.154/KDSC/2018 (B)	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	Kamuli DLG had the position of the Principal Human Resource Officer substantively filled. The incumbent Ms. Kasiko Prossy was appointed on 16th/03/2022 vide Min. No.87/KDSC/2021/2022 (A).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	Kamuli DLG had the position of the Senior Environment Officer substantively filled. The incumbent Mr.Bakaki Samuel was appointed on 4th/10/2013 vide Min. No. 85/KDSC/2013 (2).	2

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	The post of Senior Land Management Officer was not substantively filled and there was no evidence of a formally seconded staff from central Government for that position. However, Mr. Igadube Festo, a substantive staff Surveyor, appointed on 7th/7/2014 vide Min. No. 19/KDSC/2020-2021 was assigned extra duties for Senior Land Management Officer with effect from 22nd/7/2022.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	The position of Senior Accountant was not substantively filled and there was no evidence of a formally seconded staff from central Government for that position.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0	Kamuli DLG had the position of the Principal Internal Auditor substantively filled. The incumbent Mr.Murangira Pius was appointed on 9th/08/2023 vide Min No.01/KDSC/2023-24 (1).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0	Kamuli DLG had the position of the Principal Human Resource Officer (Secretary DSC)substantively filled. The incumbent Mr.Makoosi Barker was appointed on 19th/06/2019 vide Min.No. 571/KDSC/2019.	2
2	New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG Maximum score is 15	a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).	As per the approved staff establishment structure dated 3rd/10/2022, Kamuli DLG had 20 LLGs. Evidence through the review of appointments of SAS and Town Clerks revealed that all the 20 were substantively recruited and only one was in acting capacity as indicated below; The following were Substantive; 1. Tidhomu Moses B.W, SAS in (Butansi S/C) was appointed on 15th/11/2006 under Min No. 145/2006 (ii). 2. Mawerere Grace, Principal	5

Township Officer in (Balawoli T/C) was appointed on 16th/5/2023 under Min No. 49/KDSC/2023(3).

3. Kirya George, the SAS in (Kitayunjwa S/C) was appointed on 16th/5/2023 under Min No. 42/KDSC/2023 (A) (4).

4. Mirembe Dinah, Principal Township Officer in (Namwendwa T/C) was appointed on 16th/05/2023 under Min No. 29/KDSC/2023 (1).

5. Namwase Juliet, the Principal Township Officer (Kisozi T/C) was appointed on 16th/5/2023 under Min No. 49/KDSC/2023(2).

6. Tumwebaze Denis, the Town Clerk in (Kasambira T/C) was appointed on 16th/05/2023 under Min No. 49/KDSC/2023 (4).

7. Kiyimba Paul, Principal Township Officer (Nawanyago T/C) was appointed on 16th/05/2023 under Min No. 49/KDSC/2023 (5)

8. Mawerere Grace, Principal Township Officer (Balawoli T/C) was appointed on 16th/05/2023 under Min No. under Min No. 49/KDSC/2023 (3).

9. Sentongo Simon, SAS (Balawoli S/C) was appointed on 16th/5/2023 under Min. No. 42/KDSC/2023(A) (6).

10. Kijumba Simon, SAS (Magogo S/C) was appointed on 16/05/2003 under Min No. 42/KDSC/2003 (A) (5).

11. Wabusigo Bernard, Town Clerk in Mbulamuti T/C was appointed on 16th/05/2023 under Min. No. 49/KDSC/2023 (6).

12. Babirye Agnes, SAS in (Wankole S/C) was appointed on 13th/6/2023 under Min. No. 107/KDSC/2023(D) (iii).

13. Kwagala Brendah, SAS in (Nabwigulu S/C) was appointed on 13th/06/2023 under 107/KDSC/2023(D) (ii).

14. Tabingwa Joanita, SAS in (Nawanyago S/C) was appointed on 2nd/06/2023 under 81/KDSC/2023(A) (iv).

15. Kasulubede Emmanuel, SAS in (Namwendwa S/C) was appointed on 2nd/06/2023 under 81/KDSC/2023(A) (ii).

16. Kalamu Isaac, SAS in (Kagumba S/C) was appointed on 2nd/6/2023 under 81/KDSC/2023(A) (iii).

17. Tabingwa Joanita, SAS in

(Nawanyago S/C) was appointed on 2nd/06/2023 under 81/KDSC/2023(A) (iv).

18. Mutyaba Irene, SAS in (Mbulamuti S/C) was appointed on 16th/05/2023 under Min. No. 42/KDSC/2023(A) (8).

19. Konso Ryspus Rebecca, SAS in (Bugulumbya S/C) was appointed on 6th/06/2013 under Min No. 222/KDSC/2013(1).

20. Zikusoka Manisuula, SAS in (Bulopa S/C) was appointed on 17th/05/2016 under 121/KDSC/20216(c).

2

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGs, score 5 or else 0.

As per the approved staff establishment structure dated 3/10/2022, Kamuli DLG had 20 LLGs. Evidence through the review of appointments of CDOs and SCDOs revealed that 14 of them were substantively recruited and 4 were in acting capacity as indicated below;

1. Nambi Irene, CDO, (Kitayunjwa S/C) was appointed on 17th/10/2017 under Min. No. 488/KDSC/2017 (v).

2. Babirye Eva (Nabwigulu S/C) was appointed on 9th/07/2020 under Min. No. 24/KDSC/2020-2021.

3. Ababiri Ronald Reagan SCDO (Balawoli T.C) was appointed on 2nd/6/2023 under MIN NO. 52/KDSC/2023 (A) (2).

4. Anyago Dona, CDO in (Balawoli S/C) was appointed on 9th/07/2020 under Min No. 24/KDSC/2020-2021 (i).

5. Kiboome Leah, CDO (Balawoli T/C) was appointed on 16th/03/2022 under Min No. 80/KDSC/2021-2022.

6. Namasoga Lydia, CDO in (Namwendwa T/C) was substantively appointed by CAO on 2nd/06/2023 under Min No. 52/KDSC/2023 (A) (1).

7. Babirye Babra, CDO in (Butansi S/C) was appointed on 17th/10/2017 under Min. No.488/KDSC/2017 (ii).

8. Namakiika Afulwa, CDO in (Kisozi S/C) was appointed on 14th/02/2022 under Min No.29/KDSC/2021-2022.

9. Kasiri Mwajuma, Assistant CDO in (Mbulamuti T/C) was appointed on 17th/10/2017 under Min. No. 488/KDSC/2017 (iii).

10. Nabunyo Hellen Esther, CDO in

0

(Nawanyago S/C) was appointed on 17th/10/2017 under Min. No. 488/KDSC/2017 (iv).

11. Mudondo Winnie, CDO in (Namwendwa S/C) was appointed on 9th/07/2020 under Min No.24/KDSC/2020-2021 (iv).

12. Mwogereza Richard, Assistant CDO at Kasambira T/C was appointed on 13th/6/2023 under Min. No. 107/KDSC/2023 (A) (I).

13. Babirye Beatrice, CDO, in Bugulumbya S/C was appointed on 8th/6/2023 under Min. No. 96/KDSC/2023 (A) (1).

14. Mawanda Johnson, CDO in Namasagali S/C was appointed on 22nd/6/2023 under Min. No. 121/KDC/2023 (A) (i).

The ones not Substantive were:

1. Njatyo Emmanuel, substantive Assistant CDO appointed on 9th/7/2020, Min.No. 26/KDSC/2020-2021 (iii). He was assigned as CDO of Nawanyango T/C on 20th/7/2023.

2. Kyabaki Dorothy, substantive Assistant CDO appointed on 1st/6/2016 under Min. No. 130/KDSC/2016 (a) (i). She was assigned as CDO of Kagumba S/C on 27th/7/2020.

3. Kisakye Mebra, substantive Assistant CDO appointed on 9th/7/2020 under Min. No. 25/KDSC/2020-2021 (i). She was assigned as CDO of Mbulamuti T/C on 7th/4/2021.

4. Kabbale Humphrey, substantive Assistant CDO appointed on 30th/7/2015 under Min 183/KDSC/2015 (c). He was missing a letter of assignment as CDO for Namwendwa T/C.

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

As per the approved staff establishment structure dated 3rd/10/2022, Kamuli DLG had 20 LLGs. Evidence through the review of appointments of revealed that the DLG had substantively appointed only 14 Senior Accounts Assistant as indicated below;

1. H’Njaye Jesse (Mbulamuti T/C) was appointed on 4th/02/1998 under Min. No. DSC.MIF.12/98.
2. Kandha Cissy (Wankole S/C) was appointed on 29th/9/2005 under Min No. 112/2005.
3. Wakabi Michael (Namwendwa S/C) was appointed on 4th/02/1998 under Min No. DSC.MIF.12.98.
4. Mugimba Phoebe (Nawanyago T/C) was appointed on 25th/07/2017 under Min No. 491/KDSC/2017 (i).
5. Akoyo Paul (Bugulumbya) was appointed on 29th/9/2005 under Min. No. 112/2005.
6. Musenze Felix (Kagumba S/C) was appointed on 25th/07/2017 under Min No.491/KDSC/2017 (ii)
7. Waziko Ronald SAA in (kitayunjwa S/C) was appointed on 25th/07/2017 under Min No.491/KDSC/2017 (iv).
8. Nakisekka Lydia, SAA in Kisozi T/C was appointed on 25th/7/2017 under Min. No. 491/KDSC/2017 (iii).
9. Apiiti Doreen, SAA in Bugulumbya S/C, appointed on 11th/7/2023 under Min. No. 101/KDSC/2023 (C) (i) .
10. Kulaba Moses, SAA in Magogo S/C was appointed on 9th/6/2002 under Min. No. 14(B)/2001(83).
11. Teira James, SAA in Nabwigulu S/C was appointed on 5th/10/2017 under Min. No. BYD/DSC/30/2017 (15) (i).
12. Tabingwa John, SAA in Balawoli S/C was appointed on 29th/9/2005 under Min. No. 112/2005.
13. Binze Robert, SAA in Bulopa S/C was appointed on 29th/9/2005 under Min. No. 112/2005.
14. Mbira Moses, SAA in Namwendwa S/C was appointed on 22nd/6/2000 under Min.No. 94/00 (i).

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	There was evidence that the LG released 100% of the funds allocated to the Natural Resources Department in the previous FY 2022/23, the amount warranted was Ugx. 473,715,028 and the department received 100% of the warranted amount Ugx. 473,715,028 as indicated on page 14 of the draft financial statement ended 30th/06/2023 FY 2022/23 based on the services voted approved by the CAO on 31st/08/2023.	2
	Maximum score is 4	a. Natural Resources department, score 2 or else 0		
3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	There was evidence that the LG released 100% of the funds allocated to the Community Based Services Department in the previous FY2022/23, the amount warranted was Ugx. 775,551,467 and the department received 100% of the warranted amount Ugx. 775,551,467 as indicated on page 14 of the draft financial statement ended 30th/06/2023 FY 2022/23 based on the services voted approved by the CAO on 31st/08/2023.	2
	Maximum score is 4	b. Community Based Services department. score 2 or else 0.		
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	a. If the LG has carried out Environmental, Social and Climate Change screening,	There was evidence of carrying out Environmental, social and climate change screening by the LG prior to commencement of all civil works for all the projects Implemented using the DDEG fund which included; The screening form for the partial/sectional completion construction works of the new Administration block phase-IV at the District Headquarters as per the reported prepared by the Senior CDO and Senior Environment Officer on 20th/04/2023.	4
	Maximum score is 12	score 4 or else 0		
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),	The DDEG financed projects did not require ESIA's in reference to the National Environment Act 2019 under schedule 4 part 2 which consist of projects with simple environment and social measures and the minimal level of impacts requiring ESMPs. Impacts could be mitigated or avoided through appropriate and timely implementation of recommended mitigation measures and by strictly following the requirements and guidance in the ESMPs.	4
	Maximum score is 12	score 4 or 0		

4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;</p> <p>score 4 or 0</p>	<p>There was evidence of costed ESMPs for the project implemented using the DDEG funds in the FY 2022/23 as shown below;</p> <p>A costed of UGX. 4,200,000 for the partial/sectional completion construction works of the new Administration block phase-IV at the district Headquarters prepared by the Senior CDO and the Senior Environment Officer on 20th/04/2023</p> <p>impacts identified included; accidents, construction waste littering, inaccessible by PWDs, child labour, landscape loss and mitigations such as; proper disposal of waste to designated areas, site hoarding, covering construction materials during transportation, sensitization of workers, installation of access ramp and planting of trees and grass.</p>	4
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Financial management and reporting

5	<p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p>	<p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p>	<p>The LG obtained Unqualified audit opinion on its operations during FY 2022/2023.</p>	10
6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p> <p>maximum score is 10</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p> <p>score 10 or else 0.</p>	<p>The information to PS/ST on the status of implementation of Internal Auditor General and Auditor General's findings for FY 2021/2022 was provided through letters dated 21st/11/2022 and 22nd/2/2023 respectively. Both dates were before end of February as required by PFMA. 11 2g. For that matter the District was compliant.</p>	10

7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p> <p>Maximum Score 4</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p> <p>score 4 or else 0.</p>	<p>The District submitted the annual performance contract for FY 2023/2024 through a letter Ref. CR/103/1 to the MoFPED on 10th/7/2023 and received on 13th/7/2023. This was before August 31st as required thus the District was compliant.</p>	4
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p> <p>maximum score 4 or else 0</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>The Annual Performance Report for FY 2022/2023 was submitted to MoFPED via PBS on 27th/7/2023, a date before August 31st as required.</p>	4
9	<p>Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year</p> <p>Maximum score is 4</p>	<p>If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,</p> <p>score 4 or else 0.</p>	<p>All the four quarterly budget performance reports for FY 2022/2023 were submitted by PBS to MoFPED as required and as follows: 1st Qrt. submitted on 19th/12/2022, 2nd Qrt on 31st/1/2023, 3rd Qrt report submitted on 24/th4/2023 while 4th Qrt reported was submitted on 27th/7/2023. Since all the four reports were in by August 31st,</p>	4

**Education Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The position of the District Education Officer was substantively filled. The incumbent Mr. Waibi Joseph was appointed 20th/06/2022 as was directed by Min No.160/KDSC/2021/2022.	30
<i>The Maximum Score of 70</i>				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	b) All District/Municipal Inspector of Schools, score 40 or else 0.	The approved staff establishment structure for Kamuli DLG provided for 3 inspectors; one Senior Inspector of Schools and 2 Inspectors of Schools who were recruited as below; 1. Kisa Alitwala Annet, (Senior Inspector/District Inspector of Schools) was substantively appointed on 20th/06/2022 as was directed by Min No.159/KDSC/2021/2022 2. Lyada Dennis, (Inspector of schools) was substantively appointed on 5th/05/2020 as was directed by Min No.186/KDSC/2020 (E). 3. Funda Michael, (Inspector of schools) was substantively appointed on 15th/06/2023 as was directed by Min No.88/KDSC/2023 (A) (i).	40
<i>The Maximum Score of 70</i>				
Environment and Social Requirements				
2	Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)	If the LG carried out: a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.	There was evidence that the LG carried out Environmental, Social and Climate Change screening/Environment for civil works executed the previous FY as per the examples below; Screening for the construction of 2 classrooms block at; 1. Buzaaya primary school in Magogo Sub-county prepared by the Senior CDO and senior environment officer on 12th/04/2022 2. Nawango primary school in Kitayunjwa sub-county prepared by the Senior CDO and senior environment officer on 21st/04/2022 3. Bugondha-Butaaga primary	15
<i>The Maximum score is 30</i>				

school prepared by the Senior CDO and senior environment officer on 21st/04/2022

4. Luzinga primary school in Wankole sub-county prepared by the Senior CDO and senior environment officer on 20th/04/2022

5. Namaira SDA primary school in Balawoli sub-county prepared by the Senior CDO and senior environment officer on 26th/04/2022

6. Kituba Muslim primary school in Kisozi sub-county prepared by the Senior CDO and senior environment officer on 19th/04/2022

7. Screening form for the construction of the 2 classrooms block with office and store at Nababirye primary school in Bulopa Sub-county prepared by the Senior CDO and senior environment officer on 12th/04/2022

Screening for the construction of 5-stances of drainable pit latrines at;

1. Nababirye primary school in Bulopa Sub-county prepared by the Senior CDO and senior environment officer on 4th/09/2022

2. Kakindu primary school in Nama sagali sub-county prepared by the Senior CDO and senior environment officer on 4th/09/2022

3. Nakibungulya primary school in Bugulumbya sub-county prepared by the Senior CDO and senior environment officer on 5th/09/2022

4. Kasaka primary school in Bulopa sub-county prepared by the Senior CDO and senior environment officer on 7th/09/2022

5. Buwoya primary school in Bugulumbya sub-county prepared by the Senior CDO and senior environment officer on 2nd/10/2022

6. Nawandyo primary school in wankole sub-county prepared by the Senior CDO and senior environment officer on 31st/10/2022

7. Kyeeya primary school in Namwendwa sub-county prepared by the Senior CDO and senior environment officer on 24th/10/2022.

8. Buwagi primary school in Nawanyago sub-county prepared by

the Senior CDO and senior environment officer on 12th/10/2022.

9. Kasozi primary school in Namasagali sub-county prepared by the Senior CDO and senior environment officer on 12th/10/2022.

Screening forms for the construction of 2-stances of drainable pit latrine at;

1. Kasambira SDA primary school in Bugulumbya sub-county prepared by the Senior CDO and senior environment officer on 28th/10/2022.

2. Mpakitonyi primary school in Bulopa sub-county prepared by the Senior CDO and senior environment officer on 26th/10/2022.

Screening forms for the construction of twin staff house and pit latrine with bathrooms at;

1. Namujenjera primary school in Butansi sub-county prepared by the Senior CDO and senior environment officer on 19th/04/2022.

2. Bulemezi primary school in Kagumba sub-county prepared by the Senior CDO and senior environment officer on 7th/10/2022.

Screening for the renovation of the education district office at the district headquarters in southern division prepared by the Senior CDO and senior environment officer on 4th/10/2022.

1. Screening for the renovation of the 2 classrooms block at Busambu primary school in Namasagali Sub-county prepared by the Senior CDO and senior environment officer on 18th/10/2022.

2. Screening for the renovation of the 2 classrooms block at Nagwenyi primary school in Bulopa Sub-county prepared by the Senior CDO and senior environment officer on 14th/10/2022.

3. Screening for the renovation of the 2 classrooms block at Mukokokwa primary school in Mbulamuti Sub-county prepared by the Senior CDO and senior environment officer on 13th/10/2022.

Screening for the construction of Nabwigulu SEED S.S in Nabwigulu

sub-county and Kagumba SEED S.S in Kagumba sub-county prepared by the Senior CDO and senior environment officer on 7th/10/2022.

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

All the Education projects in the LG did not require ESIAs, this was in reference to the National Environment Act 2019 schedule 4, part 2 section (4) sub-section (d) which were small projects that required ESMPs after screening and had minimal impacts.

The anticipate impacts and Mitigation measures for the education projects were identified in the ESMPs.

15

The Maximum score is 30

**Health Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.	The position of the District Health Officer was substantively filled. The incumbent Dr. Waako James was appointed on 16/03/2022 as was directed by the DSC Min No.87/KDSC/2021/2022 (B).	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0	The position of the Assistant District Health Officer Maternal, Child Health and Nursing was substantively filled. The incumbent Mr. Lyagoba Moses was appointed on 3rd/01/2019 as was directed by the DSC Min No. 89/KDSC/2017.	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	c. Assistant District Health Officer Environmental Health, score 10 or else 0.	The position of the Assistant District Health Officer Environmental Health was substantively filled. The incumbent Mr. Mulindwa Alex was appointed on 29th/04/2015 as was directed by the DSC Min No.119/KDSC/2015 (c).	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.	The position of the Principal Health Inspector (Senior Environment Health Officer) was substantively filled. The incumbent Ms. Kaiza Winfred was appointed on 26th/05/2017 as was directed by the DSC Min. No. 390/KDSC/2017.	10

1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	e. Senior Health Educator, score 10 or else 0.	The post of Senior Health Educator was not substantively filled and there was no evidence of a formally seconded staff from MoH for that position.	0
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	f. Biostatistician, score 10 or 0.	The position of the Biostatistician was substantively filled. The incumbent Ms.Namwase Rehema was appointed on 16th/03/2022 as was directed by the DSC Min No.77/KDSC/2021/2022.	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	g. District Cold Chain Technician, score 10 or else 0.	The position of District Cold Chain Technician was not substantively filled and there was no evidence of a formally seconded staff from MoH for that position.	0
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.		
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	i. Principal Health Inspector, score 20 or else 0.		

- 1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

j. Health Educator, score 20 or else 0

Applicable to MCs only.

Maximum score is 70

Environment and Social Requirements

- 2 Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

Maximum score is 30

If the LG carried out:

a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

The LG carried out Environmental, Social and Climate Change screening for all health projects implemented during the FY 2022/23 as shown below;

Screening form for the renovation of the general ward at Namwendwa HCIV in Namwendwa town council and a costed ESMP of Ugx. 2,550,000 prepared by the senior environment officer and senior CDO on 6th/10/2022 impacts included; vegetation clearing, construction waste generation accidents, mitigations included proper waste management, provide PPE to workers.

Screening for the construction of a twin staff house at Bubago HCIII in Magogo sub-county prepared by the senior CDO and the senior environment officer on 21st/04/2022 and a costed ESMP of Ugx. 2,050,000 which identified impacts such as waste generation, accidents, HIV/AIDS and mitigation measures such as provide PPE to the workers, designate waste disposal point and provide first aid kit prepared by the senior CDO and the senior environment officer on 21st/04/2022

Screening for the completion works of the ART department building at Bupadhengo HCIII in Nawanyago sub-county and a costed ESMP of Ugx. 1,900,000 prepared by the senior CDO and the senior environment officer on 6th/04/2022.

Screening for the construction of the Male general ward at Namwendwa HCIV in Namwendwa town council and a costed ESMP of Ugx. 2,450,000 prepared by the senior CDO and the senior environment officer on 5th/04/2022

Screening form for the construction of staff house at Kagumba HC III and a costed ESMP of Ugx.6,480,000 prepared by the senior CDO and the senior environment officer on 23rd/04/2022.

2

Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

There was no requirement for Environment and Social Impact Assessments (ESIAs) for the health projects, this was in reference to the National environment Act 2019 schedule 4, part 2 section (4) sub-section(e) of which categorized them as small projects that required ESMPs after screening and had minimal impacts.

The environmental and social measures were identified and mitigated in the E&S screening form.

Maximum score is 30

**Micro-scale Irrigation
Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p>	<p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p>	<p>The position of a Senior Agriculture was substantively filled.</p> <p>The incumbent Mr. Isabirye Ali was appointed on 17th/10/2017 as was directed by DSC Min No.497/KDSC/2017.</p>	70
Environment and Social Requirements				
2	<p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p>	<p>If the LG:</p> <p>Carried out Environmental, Social and Climate Change screening score 30 or else 0.</p>	<p>Screening form for the installation of Micro scale irrigation equipment at;</p> <ol style="list-style-type: none"> 1. Bamusungwire Daniel K's farm in Mawembe village, Kagumba S/C 2. Baguma Wilber's farm in Kadholwe village, Kagumba S/C 3. Wakiku Reagan's farm in Buwaiswa village in Kagumba S/C 4. Boyi Sanon's farm in Nakato village in Magogo S/C 5. Musenji Grace's farm in Mawembe village in Kagumba S/C 6. Kaijanazo Bosco's farm in Nabitalo "B" Balawoli S/C 7. Lubaale Deogratius' farm in Bandali village, Kagumba S/C 8. Nanyolo Milly's farm in Budhatemwa village in Kitayunjwa S/C 9. Musiri Samuel's farm in Buwaiswa village, Kagumba S/C 10. Mwete Fred's farm in Mengo village in Namasagali S/C 11. Kyotaboine Elizabeth's farm in Bugaga village, Kagumba S/C 12. Igadude Festo's farm in Nawankofu village, Namasagali S/C 13. Kifubangabo Fred's farm in Nakibungulya village, Bugulumbya S/C 14. Muwaya Stephen's farm in Bukula village in Kitayunjwa S/C 15. Mitala Woiria Moses' farm in Bsejja village, Namwendwa S/C 16. Mutobaani Sanon's farm in Buwango village, 	30

Nawanyago S/c

17. Ssempijja Fred's farm in Bubbito cell, Northern division

18. Namboira Mutekanga Rose in Buwaibale village, Nawanyago S/C

19. Nakato Annet's farm in Buwaibale village, Kitayunjwa S/C

20. Mbulugu George's farm in Buyafeesi village, Magogo S/C

21. Irumba John Peter's farm in Buvumbi village, Balawoli S/C

The screening report was prepared by the Senior Environment officer and SCDO on 4th/10/2022 to 16th/12/2022.

The senior Environment officer and senior CDO on 16th/12/2022 prepared a costed ESMP of Ugx. 14,500,000 for the 21 farm sites and impacts identified included; contamination of water sources, open pits creating breeding grounds for mosquitoes, soil erosion, silting of the wetlands and waste generation.

There was no requirement for Environment and Social Impact Assessments (ESIAs) for the micro-scale irrigation projects this was in reference to the National Environment Act 2019 schedule 4, part 2 section (4) sub-section(5c) which were small projects that require screening and had minimal impacts ESMPs were prepared for all the MSI projects.

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	The position of Civil Engineer (Water) was not substantively filled and there was no evidence of a formally seconded staff from central government at the time of assessment for that position. However, Ms. Mulondo Grace, a substantive Senior Engineer appointed on 13th/6/2008 vide Min. No. 116/2008 (7) was the Ag. Civil Engineer Water) effective 10th/07/2023	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	The position of Assistant Water officer for mobilisation was filled on secondment. Mr. Lugada Richard was assigned duties of Assistant Water officer for mobilisation on 20th/04/2022. However Lugada Richard was substantively appointed as Assistant Community Development Officer on 24th/04/2017 vide Min.No. 391/KDSC/2017.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	The position of the Borehole Maintenance Technician/Assistant Engineering Officer was substantively filled. The incumbent Mr. Kaliisa Joel was appointed on 26th/10/2010 as was directed by the DSC Min No. 203/2010 (3).	10

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The position of the Natural Resources Officer was substantively filled. The incumbent Mr. Isabirye Robert was appointed on 4th/10/2013 as was directed by the DSC Min. No. 85/KDSC/2013 (1).	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	The position of the Environment Officer was substantively filled. The incumbent Mr. Mutyabule Charles Naluswa was appointed on 10th/10/2013 as was directed by the DSC Min. No. 93/KDSC/2013 (1)	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	The position of the Forestry Officer was substantively filled. The incumbent MS. Babirye Bridget was appointed on 9th/07/2020 vide DSC Min No. 39/KDSC/2020-2021.	10

Environment and Social Requirements

2	Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	If the LG: a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.	The LG carried out Environmental, Social and Climate Change screening/Environment for all the Water and Sanitation civil works implemented the previous FY as evidenced below; Screening forms for the drilling, casting and installation of deep well boreholes at; 1. Mukoka village in Bulopa S/C 2. Bugobi II village in Bulopa S/C 3. Butagaya village in Kitayunjwa S/C 4. Butege village in Namwendwa S/C 5. Bugaga village in Namwendwa S/C 6. Busikwe village in Namwendwa S/C 7. Bugaga village in Kagumba S/C	10
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8. Bwase-Bukoyo village in Kagumba S/C

9. Busongole village in Kagumba S/C

10. Bukabale village in Balawoli S/C

11. Buvumbi village in Balawoli S/C

12. Buteira village in Balawoli S/C

13. Buguwa village in Balawoli S/C

14. Kisaikye "B" village in Namasagali S/C

15. Tibasiima village in Butansi S/C

16. Bulondo village in Mbulamuti S/C

17. Buyobo village in Nawanyago S/C

18. Namulikya village in Nawanyago S/C

prepared by the senior CDO and senior Environment officer on 22nd/12/2022, 28th/12/2022/ 29th/12/2022, 3rd/01/2023 and 11th/01/2023.

Costed ESMPs of Ugx. 1,630,000 for each borehole site impacts and mitigation measures identified such as; vegetation clearance, solid waste generation, crop destruction and soil and noise pollution. replant trees to replace cut trees and regrass site dig up deep and large soak pits

prepared by the senior CDO and senior Environment officer on 11th/01/2023.

Screening for the drilling and casting of the production wells at;

1. Ndalike village in Namwendwa sub-county prepared by the senior Environment officer and senior CDO on 11th/01/2023

2. Namaganda station in

Kitayunjwa sub-county prepared by the senior Environment officer and senior CDO on 12th/01/2023

3. Bubariki village in Namasagali sub-county prepared by the senior Environment officer and senior CDO on 18th/01/2023

4. Bulungu village in Namasagali sub-county prepared by the senior Environment officer and senior CDO on 18th/01/2023

2

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.

The water projects at the LG did not require Environment and Social Impact Assessments (ESIAs) in reference to the National Environment Act 2019 schedule 4, part 2 section (3a) which were categorised as small projects that required formulation of ESMP after screening and had minimal impacts.

The Impacts were identified and mitigation measures were suggested in the ESMPs.

10

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.

There was evidence of a drilling permits since the projects required the contractors to have them as shown below;

M/s Sunrise water drilling Co.Ltd was contracted to drill and install 18 deep well boreholes in Lot-1 and Lot-2 and M/s Gera engineering services Ltd was contracted to drill 4 production wells.

A drilling permit of number KAM 61/DP-176/2022/RR issued to M/s Sunrise water drilling Co.Ltd on 27th/06/2022 by the Director of Water development Eng. Joseph Oriono Eyatu.

A drilling permit of number JIN01/DP-184/2022/NN issued to M/s Gera engineering services Ltd on 8th/06/2022 by the Director of Water development Eng. Joseph Oriono Eyatu.