



LGMSD 2022/23

Kamuli Municipal Council

(Vote Code: 789)

Assessment	Scores
Crosscutting Minimum Conditions	81%
Education Minimum Conditions	100%
Health Minimum Conditions	50%
Water & Environment Minimum Conditions	0%
Micro-scale Irrigation Minimum Conditions	0%
Crosscutting Performance Measures	84%
Educational Performance Measures	94%
Health Performance Measures	87%
Water & Environment Performance Measures	0%
Micro-scale Irrigation Performance Measures	0%

**Crosscutting
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): If so: Score 4 or else 0 	<p>The infrastructure projects implemented under USMID at Kamuli MLG were phased projects and were before the functional stage by the closure of the FY and time of assessment. The civil works were still on going at around 95%. The investments were;</p> <p>Additional works at Mugolo and Muhammed Saleh road with a signed contract in May 2023.</p> <p>The supply of the solar street lights works had started within the current financial year because it was the last phase of the works which were at 95% but four of the solar were working.</p>	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> By more than 5%, score 3 1 to 5% increase, score 2 If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>According to the LLG Performance Assessment Variance 2022 - 2023, the MLG scored 2022 82% and in 2023, 79% in the overall LLG performance. This implied that there was a decrease of 3%.</p>	0
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> If 100% the projects were completed : Score 3 If 80-99%: Score 2 If below 80%: 0 	<p>All USMID funded phased infrastructure projects (additional works at Muhammed Saleh and Mugolo road and roofing of community hall at Southern Division) were still ongoing but had achieved the FY 2022/2023 set physical targets and were at 95% according to a report submitted early July 2023</p>	2

3	Investment Performance Maximum 4 points on this performance measure	a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines: Score 2 or else score 0.	The MLG for the FY under review set out to implement two projects which included; ● Additional works at Muhammed Saleh and Mugolo road. ● Roofing works at the southern division. The two investments were found to be eligible as per the USMID grant, budget and implementation.	2
3	Investment Performance Maximum 4 points on this performance measure	b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates, score 2 or else score 0	There was evidence for variations in contract prices with the engineers estimates as shown below. Additional works at Muhammed Saleh and Mugolo road. Contract sum =Ugx 2,291,119,844 Engineers estimate =Ugx 2,232,256,726 %Variations = -2.2% Roofing works for the Community Hall at the Southern division. Contract sum =Ugx 71,307,400 Engineers estimates =Ugx 71,701,600 % Variations = -0.55%. All the variations were within the -/+ 20% of the engineers estimates.	2

Performance Reporting and Performance Improvement

4	Accuracy of reported information Maximum 4 points on this Performance Measure	a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate, score 2 or else score 0	The assessment visited the two divisions of Western and Northern and confirmed that the staff positions spelt out in the approved structure were filled as per the examples below; 1. Kakungulu Abubaker, CDO was working in Northern division 2. Kigozi Betty Winfred was the Town Agent of Northern as indicated both in the staff lists obtained at the Municipality and at the division. 3. Waiswa Robert was the Law enforcement Officer of the southern division as indicated both in the staff lists obtained at the Municipality and at the division. 4. Buluba Charles, Office attendant was working at and deployed in the Southern division.	2
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4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <ul style="list-style-type: none"> • If 100 % in place: Score 2, else score 0. <p>Note: if there are no reports produced to review: Score 0</p>	<p>According to the ABPR FY 2022/2023 the infrastructure constructed using the DDEG/USMID were in place. The civil works were;</p> <ul style="list-style-type: none"> ● Additional works at Muhammed Saleh and Mugolo road. ● Roofing works at the southern division. <p>The reviewed report indicated that 100% of the projects were captured in the report.</p>	2									
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p>NB: The Source is the OPAMS Data Generated by OPM.</p>	<p>The Two Divisions obtained the scores below in the LGs Performance Assessment and the LLG IVA which were within the -/+ 10 performance range hence the assessment was credible</p> <table border="1" data-bbox="1018 757 1150 898"> <thead> <tr> <th></th> <th><u>DLG</u></th> <th><u>IVA</u></th> </tr> </thead> <tbody> <tr> <td>Southern Div</td> <td>83</td> <td>88</td> </tr> <tr> <td>Northern Div</td> <td>75</td> <td>82</td> </tr> </tbody> </table>		<u>DLG</u>	<u>IVA</u>	Southern Div	83	88	Northern Div	75	82	4
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Southern Div	83	88											
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5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.</p> <p>Score: 2 or else score 0</p>	<p>There was evidence that Kamuli MLG had developed performance improvement plans for the two Divisions; Northern and Southern for the previous FY. The MLG provided copies of performance improvement plans which entailed the identified causes of undesired performance which included; declining revenue performance, increasing street vending, poor garbage collection, unlicensed trading among others.</p> <p>The improvement plans further suggested measures like like outsourcing revenue collection, procuring garbage collectors as mitigation measures.</p>	2									
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:</p> <p>Score 2 or else score 0</p>	<p>A report on training of selected staff of LLGs on revenue levying and collection dated 17th April 2023 was availed to the assessor.</p>	2									

Human Resource Management and Development

6	<p>Budgeting for and actual recruitment and deployment of staff</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.</p> <p>Score 2 or else score 0</p>	<p>Evidence showed that Kamuli MLG consolidated and submitted the staffing requirements for the coming FY 2024/2025 to the MoPS by 29th September 2023, with copy MoFPED and MoLG</p>	2
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> <p>Score 2 or else score 0</p>	<p>Evidence of analysis reports were on file for both LLGs and those at the headquarters.</p> <p>Reference was made for the Duty Analysis Attendance Report submitted to MoPS for Quarter 4 reports for FY 2022/23 dated 11th/8/2023 where two cases of absenteeism were forwarded with the following details</p> <ol style="list-style-type: none"> 1. Kakulu Aggrey (Town Agent) who was absent for 45 days for the months of April, May and, June, 2023; 2. Kibega Noah (Driver) who was absent for 32 days for the months of April, May and June, 2023 <p>Similarly, reference was made to an analysis report for the quarter 4 report dated 17th/7/2023 which was prepared by the Senior HRO to the Town Clerk. According to the duty analysis report for the month of April 2023 revealed that:</p> <ol style="list-style-type: none"> 1. Muwnguzi Edith (Personal Secretary) attended for 15 days and was absent for 2 days; 2. Ikanga Thomas, (Senior Planner) attended for only 1 day and was absent for 16 days; 3. Yosia Denga (Municipal Engineer) attended for 1 day and was absent for 16 days <p>With the Northern Division, the analysis for the month of January, 2023 revealed that Nangobi Fazia (Secretary) was present for 16 days and absent for 5 days, Mukyala Morreen, (SAA) attended for 20 days and was absent for 1 day.</p>	2

7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> <p>FY: Score 1 or else 0</p>	<p>Evidence showed that 4out of 7Heads of departments were appraised by the Town Clerk.</p> <p>However, 3 of them were also not appraised as indicated below;</p> <ul style="list-style-type: none"> ● Kantaale Eric Anthony, Principal CDO was appraised on 30/06/2023 ● Ikanga Thomas, Municipal Senior Planner was appraised on 30th/6/2023. ● Mosoke Joseph, Principal Education Officer was appraised on 30th06/2023. ● Namukasa Evelyn, senior Environment Officer was appraised on 30th/06/2023. <p>The following had no evidence of annual performance reports hence no evidence of being appraised.</p> <ol style="list-style-type: none"> 1. Denga Yosia, Municipal Engineer, 2. Tibiita Tom, Municipal Principal Treasurer 3. Balirwa Margret, Ag. Principal Medical officer 	0
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>ii. (in addition to “a” above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:</p> <p>Score 1 or else 0</p>	<p>Kamuli MLG implemented administrative rewards and sanctions that was formed on 19th/5/2022 with 6 members.</p> <p>Evidence was obtained from the rewards and sanctions committee meeting that sat on 16th/1/2023 under Min. No. KMCRSC/2023. In the meeting, the committee discussed three cases for instance;</p> <ol style="list-style-type: none"> 1. Bagenzi Isah, (Principal Town Agent) who was accused of misconduct as evidenced by the alleged under assessment of business an act that brings defying lawful orders <p>In conclusion, the committee recommended that Isah be deactivated from IRAS as management kept close supervision on him. He was also warned against changing his conduct and failure to change would lead him to the appointing authority.</p>	1
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.</p> <p>Score 1 or else 0</p>	<p>There was no evidence availed on the establishment for the Consultative Committee.</p>	0

Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:

Score 1.

A list of staff that were recruited in FY 2022/23 revealed that 28 staff were recruited. A review of the sampled 10 officers revealed that nine (9) out of (10) had accessed the salary payroll in a period of not more than two months and 1 of them accessed after two months.

- Namulondo Betty, (Headteacher) at Butaabala P.S, IPPS No. 170440, assumed duty on 23rd/4/2023 and accessed in May, 2023.
- Nakirya Rose, (Headteacher) at Rev. Nayenda P.S, IPPS No. 168606, assumed duty on 23rd/4/2023 and accessed in June, 2023.
- Mudhasi Paul, (Headteacher) at St. Pius Lubaaga Boy P.S IPPS No. 170698, assumed duty on 23rd/4/2023 and accessed in June, 2023.
- Rev. Mudondo Rebecca, (Senior Education Assistant) at Kamuli Boys, IPPS No. 703913, assumed duty on 23rd/4/2023 and accessed in May, 2023.
- Mulopa Noah, (Senior Education Assistant) at Kiboole P.S, IPPS No. 169881, assumed duty on 23rd/4/2023 and accessed in May, 2023.
- Nabyayi Joseph Kizito, (Deputy Headteacher) at Kamuli Girls P.S, IPPS No. 168666, assumed duty on 23rd/4/2023 and accessed in May, 2023.
- Bizibu Paul, (Senior Education Assistant) at Kamuli Boys P.S, IPPS No. 169747, assumed duty on 23rd/4/2023 and accessed in May, 2023.
- Bukusuba Rodgers, (Principal Town Agent) IPPS No. 1007398, assumed duty on 17th/5/2023 and accessed in June, 2023.
- Walekaki Abu Badhrew, (Principal Town Agent) IPPS No. 849928, assumed duty on 17th/5/2023 and accessed in May, 2023
- Namukose Edith, (Headteacher) at St. Thereza Lubaaga Girls P.S P.S IPPS No. 166267, assumed duty on 23rd/4/2023 and accessed in June, 2023.

9	<p>Pension Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:</p> <p>Score 1.</p>	<p>Evidence at the time of assessment revealed that only 5 staff retired for FY 2022/23.</p> <p>Also observed was that all of them had accessed the pension payroll within a period of not more 2 months as indicated below;</p> <ol style="list-style-type: none"> 1. Godfrey Odoi, Headteacher (IPPS No.289368) retired on 1st/3/2023 and accessed in April, 2023; 2. Namugaya Annet, Headteacher Primary (IPPS No. 1171166) retired on 23rd/4/2023 and accessed in April, 2023; 3. Stephen Mutaaye , Education Officer (IPPS No. 170469) retired on 15th/9/2022 and accessed in November, 2022; 4. Tasiwuka Teopista, Headteacher (IPPS No. 170266) retired on 31st/10/2022 and accessed in November, 2022; 5. Tiwaali Rose Ngoobi, Senior Education Assistant (IPPS No.170570) retired on 8th/10/2022 and accessed in November, 2023; 	1
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Management, Monitoring and Supervision of Services.

10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:</p> <p>Score 2 or else score 0</p>	<p>During FY 2022/2023, DDEG transfers to the Divisions was executed in three instalments as follows: on 30th/8/2022 Ugx.53,672,599, on 22nd/12/2022 Ushs.55,244,061 and on 10th/2/2023 Ugx.56,815,522.</p>	2
10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).</p> <p>Score: 2 or else score 0</p>	<p>The Municipality did timely (within 5 working days) warranting of DDEG transfers from date of receipt of release from MoFPED.</p> <p>In 2nd Qrt the date receipt of release was 7th/10/2022 while the warranting date was 13th/10/2022 (5 days).</p> <p>In 3rd Qrt. the date of receipt of release was 5th/1/2023 while the date of warranting was 10th/1/2023 (4 days).</p>	2

10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>Score 2 or else score 0</p>	<p>The invoicing/communication of transfers to the Divisions was not done timely. For the 2nd Qrt. transfer the date of funds release 23rd/11/2022 while the invoicing date was 22nd/12/2022 (after 20 days). In 3rd Qrt the date of funds release was 9th/2/2023 while invoicing was done on the same day.</p>	0
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:</p> <p>Score 2 or else score 0</p>	<p>The MLG provided 4 supervision and mentoring activities carried out during the FY under review;</p> <p>The assessment reviewed a mentoring report dated 12th/07/2022 on a training of LLG staff, DLG staff political and technical and PDCs during quarter one.</p> <p>A report dated 06th /12/2022 on mentoring and support supervision to LLGs in planning and integration of cross-cutting issues in their annual work plans and budgets was presented for assessment.</p> <p>A mentoring report dated 19th /06/2023 for the a mentoring/training carried out on 11th/06/2023 for performance improvement for the least performing LLGs identified during LLG assessment was assessed.</p> <p>During Qtr 4 the MLG mentored the LLGs as evidenced by a mentoring report dated 28th/06/2023 on a training of Divisions staff and Wards and Parish Development Committees.</p>	2

11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p>	<p>In FY 2022/2023 there were two monitoring visits in the Municipal Council. The reports on the exercise were produced and forwarded to the Town Clerk on 24th/3/2023 and 28th/6/2023. Some of the observations were:</p> <p>a) At Busota HC III, OPD construction had just begun and the immunization shed was about to start. b) At Busoga High School renovation works on head teacher's house had started.</p> <p>The LLGs, reports were generated and presented to TPC for discussion.</p> <p>1st Qrt report was discussed in their meeting on 22nd/10/2022 under Min. 05/TPC/22/10/2022,</p> <p>2nd Qrt. report on 23rd/1/2023 under Min. 03/TPC/23/01/2023,</p> <p>3rd Qrt report on 7th/5/2023 under Min. 09/TPC/7/05/2023 and the 4th Qrt report on 29th/6/2023 under Min. 02/DTPC/29/06/2023.</p> <p>Notable recommendations made among others included; Lobbying for more classrooms, furniture and staff houses.</p>
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Investment Management

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</p>	<p>The Municipality which was on IFMS maintained an up-dated assets register of Lands, Medical equipment, Transport equipment, Office equipment, etc. Each category had own details recorded. For example, the details for Transport Equipment were: Description, Asset category, Cost, Department, Section, Year of manufacture, Registration number, Engine number, Chassis number, Sitting capacity, User name, Date of purchase and Condition/Completion.</p>
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12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>The board of survey report for FY 2021/2022 was prepared and forwarded to the Accountant General of MoFPED on 30/8/2022. Asset management decisions were made on pages 15 and 16 like boarding off old vehicles and the process valuation was on at the time of assessment.</p>	1
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.</p>	<p>A seven-member physical planning committee was in place and functional. During FY 2022/2023, the committee held four meetings on 23rd/8/2022, 31st/3/2023, 18th/5/2023 and 16th/6/2023. Minutes for all the four meetings were produced and copies submitted through a letter Ref. KMC/1204/1 dated and received on 6th/12/2023 to commissioner, Physical Planning, MoLHUD.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d. For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>During FY 2022/2023, a desk appraisal for the 8 projects in the budget was conducted. In the form used dated 21st/06/2022, the officers pronounced themselves that all projects were derived from the Development Plan e.g. Busota HC III was confirmed to be on page 67 and construction of a twine teachers' house at Mutekenga on page 66. The expenditures were also confirmed eligible in accordance with guidelines e.g. a DDEG project roofing of community hall for Southern Division was provided for on page 7 of the DDEG guidelines.</p>	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>Much as a field appraisal for the projects was conducted and a report by way of a filled form was produced on 21st/6/2022, The officials for instance the Principal CDO and the Senior Environment Officer on `13th/07/2022 carried out the screening of the projects that included; construction of a twin teacher's house at Mutekanga Memorial P/S and construction of a 5-stance pit latrine at Buwanume P/S. The reviewed report on page 3 and checklists used indicated that the the team ticked "Yes" on technical feasibility and recommended that standard designs be used during project execution as guided by the Municipal Engineer.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>The Municipality developed the project profiles with costings for FY 2023/2024 e.g.</p> <p>i. Construction of a twine teachers house and a 5-stance latrine at shs.140,000,000.</p> <p>ii. Purchase of furniture/desks for 3 Primary Schools at Ushs.18,466,000 and iii. Construction of a PHC facilities at Busota HC III and Kamuli Youth Centre at shs.209,442,000. However, the profiles were not presented to TPC for discussion as required since there were no minutes to the effect.</p>	0
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>The LG had screened DDEG funded projects for the current FY 2023/2024 as listed below,</p> <p>Screening form for the Tiling of the community hall and completion of Kamuli Central market walkways (Northern division) was prepared by the senior Environment Officer and DCDO on 2nd/10/2022.</p> <p>Screening form for the Shutting of community hall at the Southern division of Ugx 40,000,000 under DDEG was prepared by the senior Environment Officer and DCDO on 2nd/10/2022.</p> <p>Landscaping of Mayor's garden and Kamuli children's park at Ugx 50,000,000 under USMID was prepared by the senior Environment Officer and DCDO on 2nd/10/2022.</p>	2

13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan Score 1 or else score 0	There was evidence for LG incorporating DDEG /USMID infrastructure projects in the procurement plan for the current FY . Tiling of the community hall and completion of Kamuli Central market walkways (Northern division) under DDEG of Ugx 44,000,000 on page 4. Shutting of community hall at the Southern division of Ugx 40,000,000 under DDEG on page 4 Landscaping of Mayor’s garden and Kamuli children’s park at Ugx 50,000,000 under USMID on page 4.	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0	The USMID infrastructure projects for the current financial year 2023 /2024 were still under prequalification process as of the sitting held on 11th October 2023 by the contracts committee.	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines: Score 1 or else 0	There was evidence for an appointment for project implementation members to supervise school infrastructure projects under the education department dated 3rd February 2023. Mr. Ikanga Thomas (Principal Planning Officer) as the Project manager Eng. Denga Yosia (Principal Engineer) as Project Manager Mr. Kadhumba Moses (Superintendent of works) as Clerk of Works Mr. Kantaale Eric as Principal Community Development Officer Ms. Namukasa Evelyn as Senior Environment officer and Mr. Bamwite Ignatius as Labour officer	1
13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer: Score 1 or else score 0	The road works implemented at Mohammed Saleh were as per the specifications for instance the drainage excavation for longitudinal pipe culverts and installed of 600mm for a length of 160m and the earthworks were improved to subgrade G15 and crushed aggregates were used for the road base.	1

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0</p>	<p>There was evidence of a supervision report dated July 2023 for additional works for upgrading Mohammed Saleh Road and Mugolo road to Asphalt concrete pavement; the overall progress of the works was at 45%.</p> <p>A site meeting for the road works was held on 10th June 2023 with the contractor, USMID representative and the Municipal technical team.</p>	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):</p> <p>Score 1 or else score 0</p>	<p>There was evidence for payments made under USMID project works that were implemented as shown below.</p> <p>Requisition for advance payment by M/s. Sterling Civil Engineering Ltd was raised on 30th May 2023 of Ugx 458,223,969. The certificate of Ugx 458,223,696 signed by the contractor and approved by the Town clerk on 30th May 2023 and payment was effected on 28th June 2023 under voucher 6426812.</p> <p>A second requisition for payment was raised on 12th June 2023 of Ugx 558,723,947. The interim certificate of Ugx 558,723,947 for 27.10% works progress was endorsed by the environment officer, DCO, and project manager on 13th June 2023 and a voucher 6426813 effected the payment on 28th June 2023.</p> <p>Roofing works at Southern division.</p> <p>A requisition for a payment by M/s. Bisca (U) Ltd was raised on 6th June 2023 of Ugx 41,919,477. The certificate of Ugx 41,919,477 signed by the Engineer, Environment officer, CDO was endorsed on 2nd June 2023 and voucher effected payment on 6th June 2023.</p>	1

13	Procurement, contract management/execution Maximum 8 points on this Performance Measure	g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law: Score 1 or else 0	There was evidence of a complete file for the DDEG / USMID infrastructure projects implemented in the last financial year. Upgrading of Muhammed Saleh road and Mugolo road.	1
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Procurement ref no. KMC 709 /wrks/2022-2023/00006 with the contract signed on 15th May 2023 with M/s. Sterling Civil Engineering Ltd. The evaluation report was approved on 30th April 2023 by the contracts committee and the contract was awarded on 30th April 2023 under Min. 70 / 2022-23 / 5.

Roofing at the Southern Division.

Procurement ref no. KMC 709 /wrks/2022-2023/00001 with a contract agreement signed on 9th January 2023 with M/s. Bisca (U) Ltd. The evaluation report was approved on 4th November 2022 and awarded the contract on 4th November under Min. 67/2022-23/5/ C.

Environment and Social Safeguards

14	Grievance redress mechanism operational. Maximum 5 points on this performance measure	a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant. Score: 2 or else score 0	There was evidence of designating Mr. Akalega Moses - Assistant town clerk Kamuli municipal council as the grievance focal person through a letter dated 18th/05/2018 signed by the town clerk, the MLG designated him as the central grievance handling officer. The town clerk appointed the GRC members on 18th/05/2023 and they were;	2
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1. Isabirye David the senior commercial officer
2. Kaleebi Jacob N the senior physical planner
3. Kantaale Eric Anthony the Principal CDO
4. Dombolo Joshua
5. Boyi Fred the ward chief northern division
6. Musoke Joseph the MEO secretary GRC

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>There was evidence of the grievance log book that was opened on 13th October, 2021 with clearly defined complaints redress framework.</p> <p>There was evidence of the Grievance Redress Mechanism defining the complaints referral path from reporting, recording, investigating and feedback giving to the complainant.</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.</p> <p>If so: Score 1 or else 0</p>	<p>LG had the GRM on display at the LG and the Divisions; Southern and Northern.</p>	1

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0</p>	<p>There was evidence that environment, social and climate change had been integrated into the LGDP, Annual work plans and budgets as shown below;</p> <p>Work plan for 2022/23 LG planned for under programme: Natural resources, environment, climate change</p> <p>sub-programme: environment and natural resources.</p> <ol style="list-style-type: none"> 1. support monitoring, distribution and planting of seedlings 2. Environmental impact assessment for capital projects 3. sensitization of communities on natural management <p>From the Approved Budget 2022/23 under Natural resources and environment</p> <ol style="list-style-type: none"> 1. workshops, seminars and travel inland - UGX. 6,000,000 2. procure and distribute seedlings - UGX. 2,143,000 3. ESIA for capital projects - UGX. 20,000,000 <p>From LGDP III pages 95-96</p> <ol style="list-style-type: none"> 1. Increase of forest cover from 4% to 12% 2. Restore the natural and degraded wetlands and increase wetland cover from 0.5% to 30% 3. Sensitization and awareness campaigns on environment management and protection 4. promote rural and urban plantation development and tree planting 4 hectares per year. 5. procure and distribute 6,000 seedling per year 	1
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management</p> <p>score 1 or else 0</p>	<p>From the despatch book,</p> <ol style="list-style-type: none"> 1. Muibi Sauid - Assistant town clerk Northern division 2. Akalega Moses - Assistant town clerk southern division <p>on 30th/03/2023 signed for the DDEG guidelines for FY2022/2023</p>	1

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	(For investments financed from the DDEG other than health, education, water, and irrigation): c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary: score 3 or else score 0	The LG had project financed by USMID other than health, education, water and irrigation in the FY2022/23 such as; Costed ESMP of UGX. 101,500,000 under bill No. 1: preliminaries and general matters, items 17.01 to 18.05 environmental protection and waste disposal construction of additional works for Mugolo (0.2km) and Mohammed Saleh road (0.18km) M/s Stirling Civil Engineering Ltd for project KMC709/WRKS/22-23/000006.	3
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change. Score 3 or else score 0	There was no project with additional costs for addressing impacts resulting from climate change at the MLG in the FY2022/2023.	0
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 1 or else score 0	Not applicable to Mugolo (0.2km) and Mohammed Saleh (0.18km) public road project implemented in the FY2022/2023.	1
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports: Score 1 or else score 0	There was evidence that the Environment officer and DCDO conducted support supervision and monitoring of the project under USMID funding as shown below; Monitoring report for the construction for the upgrade of additional works Mugolo (0.2km) and Mohammed saleh (0.18km) to asphalt concrete pavement with recommendations such as; provide workers with PPE, sensitization of workers about HIV/AIDs, installation of signage at the site and revegetate the bare ground prepared by the PCDO and senior Environment officer on 24th/06/2023 and 25th/07/2023.	1

17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>Since the District did not have in place LG PAC during the FY 2022/2023 that is mandated to handle the MLG audit issues, all the internal audit reports were not reviewed. In a letter dated 24th/10/2023, Secretary LG PAC wrote to the Town Clerk to inform him that District PAC had just started examining 1st and 2nd quarters internal audit report of the Municipality.</p>	0
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Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>The budgeted revenue for FY 2022/2023 was Ugx.391,552,000 as noted in the budget for the period. The actual collections for the year shs.192,229,850 as noted on page 37 of the Draft Final Accounts, plus shs.164,935,650 a difference on GOU: Approved Warrant Report (printed off IFMS) giving a total of Ugx 357,165,500. This was a budget realisation of 91.2% within the scorable range of +/- 10%.</p>	2
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19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% -10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>OSR collections for FY 2021/2022 shs.276,703,954 as noted on page 33 of the audited financial statements for the period. The collections from the same sources for FY 2022/2023 shs.327,165,500. This was an increase of shs.50,461,546 i.e. 18.2%.</p>	2
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20	<p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>The sharable revenue for FY 2022/2023 Ugx.327,165,500 as per GOU: Approved Warrant Report. The mandatory LLGs share of local revenue remitted to the Divisions Ugx.175,428,500. This was 53.6% higher than the 50% provided in the law.</p>	2
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Transparency and Accountability

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>The procurement plan and awarded contracts and amounts were published for the consumption of the public for instance M/s. Sterling Civil Engineering Ltd for additional works for upgrading Mohammed Saleh Road and Mugolo road to Asphalt concrete pavement contract awarded 30th April 2023 under Min. 70 / 2022-23/5 at the contract sum of Ugx 2,291,119,844.</p>	2
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21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>The performance assessment in the Municipality for FY 2021/2022 was conducted under USMID arrangement. A report was available and copies of the whole report were published on the notice board at the entrance of the main building. Scores in the same areas could be noted e.g. Environment and social screening 64.9%, O and M Funded local revenue 66.3%, etc.</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feedback on status of activity implementation: Score 1 or else score 0</p>	<p>There was no evidence to prove that during FY 2022/2023 the Municipality conducted urban forums with the public to provide feedback on the status of activity implementation.</p>	0
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>There was some information on tax-rates published on the notice board and the rates were customised to suit Kamuli Municipal Council. The collection procedures and procedure for appeal were too posted.</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>The Municipality did not prepare the IGG report. This was attributed to the fact that during the period under review, there were no cases of fraud and corruption experienced</p>	1

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>School Year 2020</p> <p>Total No. of Candidates registered = 2130</p> <p>Total absentees = 12</p> <p>Total that sat = 2118</p> <p>Total Grades (I, II & III) = (310+1054+357) = 1721</p> <p>Pass rate = 1721×100</p> <p style="text-align: center;">2118</p> <p style="text-align: center;">= 81.3%</p> <p>School Year 2022</p> <p>Total No. of Candidates registered = 2454</p> <p>Total absentees = 17</p> <p>Total that sat = 2437</p> <p>Total Grades (I, II & III) = (541+1120+352) = 2013</p> <p>Pass rate = 2013×100</p> <p style="text-align: center;">2437</p> <p style="text-align: center;">= 82.6%</p> <p>PLE pass rate increased by 1.3% (from 81.38% to 82.6)</p>	2

1

Learning Outcomes:
The LG has improved
PLE and USE pass
rates.

Maximum 7 points on
this performance
measure

b) The LG UCE pass rate has
improved between the
previous school year but
one and the previous year

- If improvement by more
than 5% score 3
- Between 1 and 5% score 2
- No improvement score 0

School Year 2020

Total No. of Candidates registered = 346

Total absentees = 02

Total that sat = 344

Total Grades (I, II & III) = (35+74+105) =
214

Pass rate = 214×100

344

= 62.2%

School Year 2022

Total No. of Candidates registered = 327

Total absentees = 04

Total that sat = 323

Total Grades (I, II & III) = (24+89+146) =
259

Pass rate = 259×100

323

= 80.2%

The UCE pass rate increased by 18%
(from 62.2% to 80.2%)

2

N23_Service Delivery
Performance: Increase
in the average score in
the education LLG
performance
assessment.

Maximum 2 points

a) Average score in the
education LLG performance
has improved between the
previous year but one and
the previous year

- By more than 5%, score 2
- Between 1 and 5%, score
1
- No Improvement, score 0

NB: If the previous average
score was 95% and above,
Score 2 for any increase.

The LLGs performance in 2022 was 100%
and in 2023 the score was 100%.

There was no increase but maintaining
maximum score according to the OPAMS ' the LLG Performance Assessment
Variance 2022 - 2023

3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0</p>	<p>The MLG received Ugx 158,466,265 as the development grant (excluding UGIFT).</p> <p>According to page 4 of the Planning, Budgeting and Implementation guidelines for Local Governments for Education and Sports, the MLG executed eligible projects which included construction of a twin house and 5-stance lined Pit latrines at various sites plus procurement and supply of furniture as per the examples below;</p> <ul style="list-style-type: none"> ● Construction of a twin staff house (Ugx 94,896,761) at Mutekekanga Memorial P/S and a 5-stance Pit latrine (Ugx 30,020,500) at Buwanume P/S. The single procurement awarded to M/s Lungo Engineering Services Ltd was worth Ugx 129,954,764 signed on 30th/01/2023. ● Procurement and supply of furniture (119 single seater desks) a contract awarded to M/s Butaaya Investments Limited at Ugx 26,359,600 as per letter of Bid Acceptance dated 30th/05/2023 <p>All the activities were defined in the investment menu under the sector guidelines on page 4.</p>	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0</p>	<p>There was evidence that the MEO, Senior Environment Officer and PCDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors as per the examples below;</p> <ul style="list-style-type: none"> ● The project for the Construction of a twin staff house at Mutekanga Memorial P/S. The contractor M/s Lungo Engineering Service Limited raised a payment claim of Ugx 61,651,301 on 4th/04/2023. The Interim Payment Certificate (IPC) drawn by superintendent of works of Ugx 61651,301 and cleared by the PCDO, Environment Officer, Municipal Engineer, Municipal Education Officer on 5th/04/2023 and payment of Ugx 61,651,301 was made on 6th/05/2023 via EFT voucher 2201327. ● The project for the supply of furniture (119 desks) to selected schools. The supplier M/s Butaaya Investments Limited raised a payment claim of Ugx 18,385,500 on 26th/6/2023. The Asst. Inventory Management Officer, Damba Jeremiah signed the Goods Received Note No. 173 on 26th/6/2023 and the Town Clerk on 17th/7/2023 to transfer the money to the supplier. 	2

3	Investment Performance: The LG has managed education projects as per guidelines	c) If the variations in the contract price are within +/- 20% of the MoWT estimates score 2 or else score 0	There was evidence for variations in contract prices the 2 implemented education infrastructure projects.	2
	Maximum 8 points on this performance measure		Construction of a twin staff house at Mutekanga Memorial, two 5-stance pit latrines at Buwudha and Buwanume primary schools.	
			Contract sum = Ugx 129,954,761	
			Engineers estimate = Ugx 140,000,000	
			% Variations = -7.18%	
			The assessment was informed that the MoES and MoPFED sent the SFG to Mutekanga Memorial School and two projects were coordinated from there.	
3	Investment Performance: The LG has managed education projects as per guidelines	d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY	The construction works at Mutekanga Memorial (Twin staff house) and Buwanume (5-stance pit latrine) primary schools were completed as per work plan.	2
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 	The UgiFT project at Busoga High School was under school management but technical supervision was by the Municipal, Works were progressing and as per progress rated 100%.	
4	Achievement of standards: The LG has met prescribed school staffing and infrastructure standards	a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines	There was adherence to the prescribed MoES guidelines when recruiting teachers as revealed by the staff list dated 30th/11/2023. The LG at least had recruited a teacher per class. At the time of the assessment, the MLG had 304 teachers in service against the staffing norm of 339 which implied that the LG recruitment was at 89.7%	3
	Maximum 6 points on this performance measure	<ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 		
4	Achievement of standards: The LG has met prescribed school staffing and infrastructure standards	b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,	The assessment reviewed the consolidated assets register for FY 2022/2023 and it revealed that all the 20 UPE and 03 USE schools had met the basic requirements and minimum standards set out by DES;	3
	Maximum 6 points on this performance measure	<ul style="list-style-type: none"> • If above 70% and above score: 3 • If between 60 - 69%, score: 2 • If between 50 - 59%, score: 1 • Below 50 score: 0 	<u>Total UPE and USE in the Consolidated Schools assets register X 100</u>	
			A list of registered UPE and USE schools	
			<u>(20+3) X 100</u>	
			23	

=100%

A detailed analysis of the consolidated assets registers from the previous two FYs and examples from the visited schools is presented below;

There was evidence that all the UPE and USE had prepared Assets registers in the past two FYs which the LG consolidated into the LG Assets registers. The FY 2021/2022 register was endorsed by the MEO on 24th/6/2022 and for FY 2022/2023 was endorsed by the MEO on 24th June, 2023.

The registers presented the average stocks for the LG as indicated below;

The UPE schools' average stocks were for FY 2021/2022;

1. Classrooms were 232
2. Latrine stances were 292
3. Desks were 3497
4. Staff houses were 96

The USE schools' average stocks were for FY 2021/2022;

1. Classrooms were 43
2. Latrine stances were 45
3. Desks were 583
4. Laboratories were 13
5. Staff houses were 00

The UPE schools' average stocks were for FY 2022/2023;

1. Classrooms were 232
2. Latrine stances were 302
3. Desks were 3497
4. Staff houses were 106

The USE schools' average stocks were for FY 2022/2023;

1. Classrooms were 43
2. Latrine stances were 45
3. Desks were 583
4. Laboratories were 13
5. Staff houses were 00

The assessment sampled three schools (Kamuli Boy', St. Theresa Lubaga and Mutekanga Memorial) to verify the records presented by the MEO. The verification

noted that the records at the MEO's and at the respective schools were the same as shown below;

● Kamuli Boy's P/S (Urban) the stocks were Classrooms 19, latrine stances 15, desks were 148 and staff houses were 01. That information was similar to the stocks at MEO's office.

● St. Theresa Lubaga (semi-urban) the assets were; classrooms were 10, latrine stances were 23, desks were 253 and staff houses were 8 units, the same as reported by the MEO's register.

● Mutekanga Memorial P/S asset stocks assessed indicated; 13 classrooms, 19 latrine stances and 244 desks and 02 units of staff houses. The asset stocks tallied with those at the MEO's office.

Performance Reporting and Performance Improvement

5

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

• If the accuracy of information is 100% score 2

• Else score: 0

The LG accurately reported on teachers and their work stations according to the Staff deployment list endorsed by the MEO on 30th/11/2023 that captured 304 teachers serving in 20 registered Primary Schools.

The assessment sampled three (3) of; Kamuli Boys' (Urban), St. Theresa Lubaga (Semi urban) and Mutekanga Memorial (rural) to verify the accuracy of deployment information. The pointers of verification were; the displayed teachers' list, teacher's duty rosta and the teacher's daily attendance books. When the assessment reviewed the 3, the teacher's names, the staff size per school, they were all in tandem with the deployment list at the MEO's office.

● The staff list that was posted on the walls of the Headteachers' office at Kamuli Boy's P/S indicated that the Government paid teachers were 17 which was in tandem with the MEO's deployment list.

● At St. Theresa Lubaga P/S, the staff list posted on the walls of the Headteachers' office indicated that the GoU paid teachers were 19 which number tallied with the MEO's deployment list.

● While at Mutekanga Memorial P/S, the staff list posted on the wall of the Headteachers' office indicated that the GoU paid teachers were 13 which number was matching with that on the MEO's deployment list

2

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.

- If the accuracy of information is 100% score 2
- Else score: 0

There was evidence that all the registered primary schools had prepared Assets registers for the FY under review which the LG consolidated into the LG Assets registers which was endorsed by the MEO on 24th June, 2023

The registers presented the average stocks for the LG as indicated below;

1. Classrooms were 232
2. Latrine stances were 302
3. Desks were 3497
4. Staff houses were 106

The assessment sampled three schools (Kamuli Boy's, St. Theresa and Mutekanga Memorial) to verify the records presented by the MEO. The verification noted that the records at the MEO's and at the respective schools were the same as shown below;

● Kamuli Boy's P/S (Urban) the stocks were Classrooms 19, latrine stances 15, desks were 148 and staff houses were 01. That information was similar to the stocks at MEO's office.

● St. Theresa Lubaga (semi-urban) the assets were; classrooms were 10, latrine stances were 23, desks were 253 and staff houses were 8 units, the same as reported by the MEO's register

● Mutekanga Memorial P/S asset stocks assessed indicated; 13 classrooms, 19 latrine stances and 244 desks and 02 units of staff houses. The asset stocks tallied with those at the MEO's office.

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> • If 100% school submission to LG, score: 4 • Between 80 - 99% score: 2 • Below 80% score 0 	<p>The reviewed School files indicated that the Headteacher's had prepared the annual Budget Performance Reports as guided by the MoES annual budgeting and reporting guidelines and submitted to the MEO by January 30th 2023.</p> <p>The assessment sampled 10 Primary and they had all complied with the Budgeting and Planning guidelines and they are;</p> <ul style="list-style-type: none"> ● The Headteacher of Kamuli Boy's P/S, Mr. Balyejusa Livingstone Mulopa prepared the Annual performance report and submitted to MEO on 18th January, 2023 ● Mr. Kisira James, the Headteacher of Mutekanga Memorial P/S prepared and submitted the annual report to MEO on 23rd January, 2023 ● Ms. Namukose Edith the Headteacher of St. Theresa Lubuga prepared and submitted the Annual performance report to MEO on 25th January, 2023 ● Ms. Kasana Joy the Headteacher of Kamuli Girl's P/S, prepared the Annual performance report and submitted it to the MEO on 10th January, 2023 	4
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6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30- 49% score: 2 • Below 30% score 0 	<p>The LG in partnership with an NGO called CORDAID trained Headteachers on how to prepare the SIPs as per a report dated 25th July, 2022.</p> <p>While on the school visit of the three sampled schools, the Headteachers (HT) presented signed Inspection feedback reports that indicated recommendations endorsed by both the Headteacher and inspectors for example on 22nd/10/ 2022 while at St. Theresa Lubuga P/S Inspector Wakabi Ivan and HT Namukose Edith agreed and endorsed the inspection recommendations. In addition, while at Schools, the assessment saw posted SIPs on the halls of the Headteacher's offices which were capturing activities relating to recommendations of the inspection findings.</p>	4
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6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 – 99% score 2 • Below 90% score 0 	<p>The LG compiled EMIS return forms for all the registered 20 Primary and 03 Secondary schools the previous FY with an enrolment of 15808. These were submitted to MoES on 15th/11/2022.</p> <p>The LG therefore had 100% compliance.</p>	4
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Human Resource Management and Development

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>The LG Approved Budget Estimates for FY 2023/2024 on page 2 of 56 indicated General staff salary for the 20 headteachers and 284 primary teachers was Ugx 2,131,071,000 teaching in 20 primary schools within the jurisdiction of the Municipality.</p>	4
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7

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,

Score 3 else score: 0

The assessment reviewed the LG staff deployment dated 30th/11/2023. The review of the staff list revealed that at least a teacher had been deployed per class because all the schools had a minimum of 7 teachers.

From the three sampled and visited Primary Schools of Kamuli Boy's (urban), St. Theresa Lubaga (semi-urban) and Mutekanga Memorial (rural), it was evident that LG deployed at least a teacher per class as required by the guidelines.

The assessment noted that the names and number of teachers as displayed in the Headteachers' office were tallying with what was on the teacher's deployment list dated 30th November, 2023 at the MEO's office.

The MEO's Deployment list for School year 2023 indicated that; Kamuli Boy's P/S had 17, St. Theresa Lubaga had 19 and Mutekanga Memorial had 13 including the Headteachers.

The School verification tour reviewed the teacher's daily attendance book and the posted staff lists plus the staff duty allocation schedules, it was revealed that the numbers and names of teachers were similar with those on the deployment list at the MEO's desk for the HT at Mutekanga Memorial was Mr. Ksira James and from the staff attendance Teacher Nakato Sarah had registered as No. 5 and she was No. 6 on the MEO's deployment list

1

7

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,

score: 1 else, score: 0

The LG staff list signed by the MEO on 30th November, 2023 which also doubled as the staff deployment list for 2023 that contained 304 teachers was found posted on the LG Education notice board.

The Headteachers at the visited schools (Kamuli Boy's, St. Theresa Lubaga and Mutekanga Memorial had posted their respective staff lists for calendar year 2023 on the walls of the Headteacher's offices

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO

Score: 2 or else, score: 0

The assessment randomly sampled and reviewed 10 Headteacher's and the findings in respect of their appraisal are presented below;

- Ms. Nadyanga Alice the Headteacher of Kabukye P/S in Southern Division was appraised by the Senior Assistant Town Clerk (SATC) Akalega Moses on 12th/12/2022.
- Mr. Ibembe Andrew the Headteacher of Busota P/S in Southern Division was appraised by the SATC Akalega Moses on 30th/12/2022.
- Mr. Kisira James the Headteacher of Mutekanga Memorial P/S in Southern Division was appraised by the SATC Akalega Moses on 13th/12/2022.
- Ms. Kasana Joy the Headteacher of Kamuli Girl's Boarding P/S in Northern Division was appraised by the SATC Nairuba Monic Idah on 22nd/12/2022.
- Ms. Namulondo Betty the Headteacher of Buwaiswa P/S in Northern Division was appraised by the SATC Nairuba Monic Idah on 22nd/12/2022
- Ms. Nakirya Rose the Headteacher of Rev. Nayenga P/S in Northern Division was appraised by the SATC Nairuba Monic Idah on 22nd/12/2022
- Mr. Balyejusa Livingstone Mulopa the Headteacher of Kamuli Boy's Boarding P/S in Northern Division was appraised by the SATC Mukiibi Sowed on 13th/12/2022
- Ms. Nabirye Sarah Magada the Headteacher of Kananage P/S in Southern Division was appraised by the SATC Akalega Moses on 31st/12/2022.
- Mr. Mukuye Paul the Headteacher of Namisambya SDA P/S in Northern Division was appraised by the SATC Mukiibi Sowed on 13th/12/2022
- Mr. Benghe David the Headteacher of Namisambya SDA P/S in Southern Division was appraised by the SATC Akalega Moses on 31st/12/2022.

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p> <p>Score: 2 or else, score: 0</p>	<p>There was no proof adduced in respect of appraising Secondary School Headteachers during the FY under review.</p>	0
	<p>Maximum 8 points on this performance measure</p>			
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans</p> <p>score: 2. Else, score: 0</p>	<p>Evidence showed that the Education department were appraised against their performance plans as follows:</p> <ol style="list-style-type: none"> 1. Akirabaine Norah, (Education Officer guidance and counselling) was appraised by Musoke Joseph, (Principal Education Officer) on 22/06/2023 by Principal Education Officer; 2. Musoke Joseph, (Principal Education Officer) presented his performance report for FY 2022/2023 which indicated that he appraised by the Town Clerk on 30th06/2023; 3. Wakabi Ivan, (Inspector of schools) was appraised by Musoke Joseph, (Principal Education Officer) on 2nd/06/2023 by Principal Education Officer. 	2
	<p>Maximum 8 points on this performance measure</p>			
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p>	<p>The training plan to address the capacity gaps identified at School and LG levels during the FY 2022/2023 was prepared and signed by the MEO on 30th June, 2023. The training plan captured activities like training teachers pedagogical themes whose cost was Ugx 1,750,000 and was to be conducted on 15th July, 2023.</p>	2
	<p>Maximum 8 points on this performance measure</p>			

Management, Monitoring and Supervision of Services.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>The MLG had no error in the enrolment and budget allocation in the Programme Budgeting System submitted via email to christinenakazibwe@education.go.ug on 15th November, 2023 at 03:18 pm and therefore no correction was written</p>	2
<p>Maximum 8 points on this performance measure</p>				
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p>	<p>The LG Education Department made allocations of Ugx 14,477,000 to monitoring and inspection Ugx 7,000,000) captured in the unpagged LG Approved Budget Estimates FY 2022/2023 under output 000023. This was in line with sector guidelines (page 18 and 21 of the guidelines) which call for a minimum allocation of UGX 4,000,000 per LG</p>	2
<p>Maximum 8 points on this performance measure</p>				
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p>	<p>Kamuli MLG received two tranches of UPE capitation during the year 2022/23.</p> <p>Cash limits for 1st Quarter was on 7th October, 2022 and warranting was 11th October, 2022</p> <p>Cash limits for Quarter III was 5th January, 2023 and the funds were warranted 10th January, 2023</p>	2
<p>Maximum 8 points on this performance measure</p>				
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p> <p>If 100% compliance, score: 2 else, score: 0</p>	<p>Kamuli MLG received two tranches of UPE capitation whose invoicing and communication dates were;</p> <p>Quarter II invoicing was on 7th October 2022 same as Communication date</p> <p>Quarter III on 18th April, 2023 same as Communication date</p>	2
<p>Maximum 8 points on this performance measure</p>				

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <ul style="list-style-type: none"> • If 100% compliance, score: 2, else score: 0 	<p>The Municipal Education department prepared the FY 2022/2023 inspection Plan. The plan was in place duly signed by the MEO and MIS on 17th/07/2022. The plan prioritised inspecting all the 20 UPE and 2 USE schools using the digital inspection tool.</p> <p>There was evidence of holding the inspection planning meetings to discuss among other issues deployments of inspectors, inspection logistics. Examples of meetings held included;</p> <p>On 14th/08/2022 through Min.04 (way forward), the meeting received and discussed the Term III, 2022 inspection teams and schedules</p> <p>On 17th/02/2023 through Min.3/2023, the MIS presented for discussion and approval of the Term III, 2022 inspection findings. Under the same meeting, the schedules for term I, 2023 were presented and discussed.</p> <p>Another inspection Planning meeting was held on 3rd /06/2023 which discussed inspection findings of Term I, 2023 vide Min. 4/2023.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 - 99% score 1 • Below 80%: score 0 	<p>A review of the inspection reports for the past three Terms revealed that for every round of the termly inspection, all the 20 Government Primary schools, were inspected</p> <p>$\frac{20}{20} \times 100$</p> <p>$= 100\%$</p>	2

Routine oversight and monitoring

Maximum 10 points on this performance measure

c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,

Score: 2 or else, score: 0

The LG held inspection review meetings to discuss inspection findings by the Education department and at the inspected schools. The examples are presented below;

In a departmental meeting held on 15th /5/2023, through Min. 2/ED/06/2023, the MIS presented the inspection findings for Term I, 2023 where it was noted that some teachers were not scheming work before going to teach. The MEO requested the MIS and Education officer to identify and prepare a list of schools where scheming was a challenge so that special attention could be accorded.

Other inspection review meetings were held on 18th/09/2022 under Min. 02, 5th/07/2023 under Min. 5 and on 2nd/11/2023 under Min. 3.

From the sampled schools it was also evident from the inspection feedback reports that the inspectors and the school administration there was discussion of inspection finding and coming up with resolutions for example;

The Senior Education officer, Ms. Norah Akirabaine on 17th/11/2022 while at St. Theresa Lubaga Girl's P/S noted that the school did not have enough teachers and recommended that the HT lobbies for more teachers.

Teachers; Ms. Marium Nangobi and Viriano Lwamule were deployed in Term II, 2023 and their names were on the staff list.

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0</p>	<p>The inspection feedback reports duly signed by the Inspectors of Schools and the School Headteachers were found at the three sampled Schools there was evidence of discussion and agreement on the inspection findings between the Headteacher and the inspectors for example;</p> <p>On 17th/11/2022, Senior Education officer, Ms. Norah Akirabaine while at St. Theresa Lubaga Girl's P/S discussed with the Headteacher Ms. Edith Namukose matters like inadequate staffing which was affecting the teaching-learning process. The recommendations were endorsed by the HT and the inspector and they resulted in the posting of two teachers; Marium Nangobi and Viriano Lwamule.</p> <p>The MIS prepared and submitted all the inspection reports together with the monitoring reports, activity work plans and budgets to DES as per the examples below;</p> <ul style="list-style-type: none"> ● Term III, 2022 report was submitted to DES on 19th September, 2022. ● Term II, 2023 report was submitted and received by the DES on 24th August, 2023 ● Term I, 2023 report was submitted to DES on 4th June, 2023. 	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p>	<p>The Health, Education and Sports, Environment and Security Committee was responsible on the discussion of matters for education service delivery as per the examples below;</p> <ul style="list-style-type: none"> ● On 20th/12/2022 vide Min. 3/20/12/2022 there was presentation of Quarter 1 performance reports including the inspection reports and key issues therein was the lack of SNE officer. ● On 26th/04/2023 vide Min. 03/26/04/2023, there was presentation and discussion of the sector budget where they called upon Kamuli Township P/S to co-fund the donor's contribution during the repairing of the staff house. ● Other meetings were held on 8th/09/2022 and on 10th/December, 2022 inspection reports for Term, II 2022.. 	2

11	Mobilization of parents to attract learners <i>Maximum 2 points on this performance measure</i>	Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school, <i>score: 2 or else score: 0</i>	There was evidence of mobilising and attracting plus retaining of learners into Schools through the community engagements. A report dated 3rd/10/2022 signed by Ms. Akirabaine Norah entailed activities like community sensitization on the Girl Child and children with disability. During the workshop, the community was called upon to embrace girl child education and to reduce the dropping out of girls from schools.	2
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Investment Management

12	Planning and budgeting for investments <i>Maximum 4 points on this performance measure</i>	a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i>	An up to date Assets register dated 24th July, 2023 was presented for assessment. A review of the register indicated capturing of assets that were acquired in FY 2022/2023 which included the twin house at Mutekanga Memorial P/S The registers presented the average stocks for the LG as indicated below; 1. Classrooms were 232 2. Latrine stances were 302 3. Desks were 3497 4. Staff houses were 106 The assessment sampled three schools (Kamuli Boy's, St. Theresa and Mutekanga Memorial) to validate the records presented by the MEO. The verification noted that the records at the MEO's and at the respective schools were the same as shown below; ● Kamuli Boy's P/S (Urban) the stocks were Classrooms 19, latrine stances 15, desks were 148 and staff houses were 01. That information was similar to the stocks at MEO's office. ● St. Theresa Lubaga (semi-urban) the assets were; classrooms were 10, latrine stances were 23, desks were 253 and staff houses were 8 units, the same as reported by the MEO's register ● Mutekanga Memorial P/S asset stocks assessed indicated; 13 classrooms, 19 latrine stances and 244 desks and 02 units of staff houses. The asset stocks tallied with those at the MEO's office.	2
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12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, score: 1 or else, score: 0</p>	<p>The project Desk appraisal exercise was conducted by the Municipal officials for all the projects in budgets in the budget conference of FY 2022/2023. In the forms dated 21st June, 2022 that were used in the exercise the officers committed themselves by marking “yes” to indicate that the Education projects were derived from the LGDP III on pages 66. Also, for the Education projects were eligible according to the investment menu captured on pages 4 of the Education Sector Planning and Budgeting guidelines, for the year 2022. The Education projects were:</p> <ul style="list-style-type: none"> ● Construction of a twin teacher’s house at Mutekanga Memorial P/S ● Construction of a 5-stance pit latrine at Buwanume P/S ● Purchase and supply of furniture to various primary schools that among others included Kamuli Township 	1
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, score 1 else score: 0</p>	<p>The project field appraisal exercise was conducted for all the projects implemented by the Municipality during the previous FY. The officials for instance the Principal CDO and the Senior Environment Officer on `13th/07/2022 carried out the screening of the projects that included;</p> <ul style="list-style-type: none"> ● Construction of a twin teacher’s house at Mutekanga Memorial P/S ● Construction of a 5-stance pit latrine at Buwanume P/S ● Purchase and supply of furniture to various primary schools that among others included Kamuli Township. <p>In the reviewed forms the officers in regard to the Education projects pronounced themselves that the technical feasibility, environmental and social acceptability and the projects were all feasible</p>	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i></p>	<p>There was evidence for a procurement plan incorporating education infrastructure projects that was dated 31st August 2023 approved by the Town Clerk (Mugoya Sadat) for the current financial year.</p> <p>Construction of a 5-stance lined latrine at Lubaga Boy's primary school at Ugx 32,750,000 on page 4.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i></p>	<p>There was evidence for approval of school infrastructure and clearance before commencement as shown below.</p> <p>Construction of a twin teachers house at Mutekanga Memorial, 2-5 stance pit latrines at Buwanume and Buwodha primary schools was awarded to M/s . Lungo Engineering Services Ltd under Min. 67 / 2022 / 5 / D on 4th November 2022 by the contracts committee and it was cleared by solicitor General on 14th December 2022 .</p> <p>The procurement process for Busoga High School was halted due for a need to review the first budget allocation.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p>	<p>There was evidence for an appointment for project implementation members to supervise school infrastructure projects under the education department dated 3rd February 2023.</p> <p>Mr. Musoke Joseph (Principal Education Officer) as the Project manager</p> <p>Eng. Denga Yosia (Principal Engineer) as Project Manager</p> <p>Mr. Kadhumba Moses (Superintendent of works) as Clerk of Works</p> <p>Mr. Kantaale Eric as Principal Community Development Officer</p> <p>Mr. Namukasa Evelyn as Senior Environment officer and</p> <p>Mr. Bamwite Ignatius as Labour officer</p>	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p>	<p>The twin staff house at Mutekanga Memorial primary school was per the designs, the roof was of 26 gauge pre-painted iron sheets , glazed windows of 1200mm wide ,internal wooden doors at 900mm .</p> <p>Works at Busoga high school followed the standard designs for the newly constructed 2 classroom block , ICT laboratory and library unit , 2 science laboratory blocks whereas the existing dining hall and 4 classroom block were remodelled to fit intended purpose .</p> <p>The window sizes were the standard required of steel casement 1500mm wide , single metallic doors of 900mm and double shutter 1200mm were furnished under red oxide undercoat , the science lab worktop made of terrazzo floor finish</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY</p> <p><i>score: 1, else score: 0</i></p>	<p>There was no evidence provided for any reports made and site meetings held for the UgiFT project at Busoga High School.</p>	0
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted</p> <p><i>score: 1, else score: 0</i></p>	<p>There was no evidence for reports and site meeting minutes held for other school infrastructure projects implemented in the last FY 2022/2023,</p>	0

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i></p>	<p>There was evidence for transfer of funds to the contractor for verified works at Mutekanga Memorial and Buwanume primary schools.</p> <p>Certificate 1</p> <p>A Certificate was prepared and endorsed by the Superintendent of works, Municipal Engineer, Senior Environment officer, Principle community development officer, Principal education officer and the Town Clerk of Ugx 61,651,301. The transfer form dated 6th May 2023 effected the payment of Ugx 61,651,301 to M/s. Lungo Engineering Services Ltd.</p> <p>Certificate 2</p> <p>On the 1st June 2023, an authority to transfer funds of Ugx 54,460,074 to the contractor was made and a transfer form approved on 5th June 2023 of Ugx 42,000,000 and on 19th June 2023 of Ugx 12,460,074 effected the total sum.</p> <p>Certificate 3</p> <p>A Certificate for request of payment by M/s. Lungo Engineering services ltd was on 1st August 2023 of Ugx 7,365,651 and the transfer of funds was effected on 2nd August 2023. This was endorsed by the Superintendent of works, Senior Environment officer, CDO, Principal Education Officer and Town Clerk.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i></p>	<p>There was evidence for a timely submission of the departmental work plan to PDU on 14th April 2022 approved by the Municipal Education officer (Mr. Musoke Joseph).</p>	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i></p>	<p>There was evidence for a complete procurement file for the school infrastructure projects as by PPDA law.</p> <p>Construction of twin teachers' houses at Mutekanga memorial, two 5-stance pit latrines at Buwanume and Buwodha primary schools.</p>	1
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Procurement ref no. KMC 709 / wrks / 2022-23 / 00003.

The contract was signed with M/s. Lungo Engineering Services Ltd on 30th January 2023. The evaluation report was approved by the contracts committee on 4th November 2022 and the contract awarded on 4th November 2022 under Min. 67 / 2022 -2023 /5/D.

Environment and Social Safeguards

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, <i>score: 3, else score: 0</i></p>	<p>The LG had a log for recording grievances which was in place which was opened on 9th/08/2022 and during the assessment the log was reviewed, it was noted that for the FY 2022/2023 under review, there was no grievance reported arising from the implementation of projects under the education sector.</p>	3
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15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>There was evidence of dissemination of guidelines for environmental and social safeguards implementation of capital investments in schools to head teachers of primary schools in Kamuli MLG dated 11th April,2023.</p> <p>The guidelines were prepared and disseminated by the Ms. Namukasa Evelyn the Senior Environment Officer and the Division CDOs; Kakungulu Abubaker for Northern and Waiswa Kenneth for Southern.</p> <p>The environment guidelines for schools focused on:</p> <p>Minimising vegetation loss during project construction and restoration of destroyed vegetation as indicated in the ESMPs</p> <p>Social safeguards included reducing noise pollution, hoarding off sites under construction</p> <p>The assessment found copies of the guidelines on file in all the 3 sampled UPE schools (Kamuli Boy's P/S, St. Theresa Lubaga P/S and Mutekenga Memorial P/S)</p>	3
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i></p>	<p>There was evidence of incorporating costed ESMPs in the BoQs and contractual documents for the projects implemented in the FY2022/23 as shown below;</p> <p>A costed ESMP of UGX 505,000 was incorporated into the BoQs under bill No.1 preliminaries item environmental, social and health safeguard 1-10 for the construction of twin staff house and 2-stances of lined pit latrine at Mutekanga primary school.</p> <p>contractor: M/s Lungo engineering services Ltd under procurement ref. No. KMC709/WRKS/22-23/00003.</p>	2
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i></p>	<p>MoU signed on 19th/04/2023 between Kamuli Municipal Council Town Clerk and headteacher Mr. Kisira James of Mutekanga memorial primary school for where construction of twin staff house and 2-stances of lined pit latrine.</p>	1

16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i>	Monitoring reports for the construction of twin staff house and pit latrine with bathrooms at Mutekanga memorial primary school prepared by the PCDO and senior environment officer on 28th/02/2023, 31st/03/2023 and 30th/04/2023 with recommendations such as site levelling, planting of grass and trees, identifying waste collection point and hoarding of the site.	2
16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments <i>Score: 1, else score:0</i>	E&S certificate were issued for the construction of twin staff house, 2 stance lined pit latrine and 2 bathrooms at Mutekanga memorial primary school the PCDO and Senior Environment Officer certified on 4th/04/2023 and payment was made on 6th/05/2023. The Contractor was M/s Lungo engineering services Ltd for the project KMC709/WRKS/22-23/00003.	1

**Health
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>Upon calculating the annual Delivery attendance for Busota HCIII using the Monthly reports (HMIS107). FY 2021/2022 Deliveries; 73 cases, FY 2022/2023 Deliveries: 171 cases increase in utilisation = 98 % increase $98/73 \times 100 = 134\%$</p> <p>From the above information there was evidence of increased in utilisation of health care services by more than 20%</p>	2
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 	<p>The assessment team reviewed the results from LLGs assessments for previous FY 2022/2023 as follows;</p> <p>Average overall LLG performance was 100% in 2022 the same as in 2023.</p> <p>Giving average score of 100% for the health sector</p>	2
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 	<p>There was no RBF activities during the FY under following a letter from the Ministry of health dated 7th December 2022 addressed to all CAOs highlighting the termination of RBF Funding was availed.</p>	0
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.</p>	<p>The MLG budgeted and spent the Health Development grant on an eligible activity as per the health grant and budget guidelines as indicated below;</p> <p>Upgrade of Construction of PHC facilities at Busota HC II to HC III.</p> <p>Contract sum Ugx 277,247,503</p>	2

3	Investment performance: The LG has managed health projects as per guidelines.	b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0	There was evidence to show that MHO, ME, PCDO and Senior Environment Officer certified works before payments were made at Busota HC II to HC III as per sampled payments below;	2
	Maximum 8 points on this performance measure		<p>● There was evidence for payments made for works done at Busota HC II to HC III.</p> <p>The requisition of Ugx 158,800,075 was raised on 5th June 2023 by M/s. Meak Construction and engineering Ltd. The interim payment certificate (IPC) of Ugx 81,052,572 signed by the Engineer, Senior Environment officer, Municipal Medical officer and the PCDO on the 5th June 2023 and a voucher 6439446 was effected on 28th June 2023.</p> <p>● A requisition of Ugx 167,353,000 was raised on 17th April 2023 and IPC of Ugx 118,447,428 was signed by the Municipal Engineer , Senior Environment officer , Municipal Medical officer and the PCDO on 17th/04/2023 and through voucher 5315100 the payment of Ugx 118,447,428 was made on the 17th May 2023.</p> <p>● A requisition of Ugx 105,669,730 was raised on 5th June 2023 by M/s. Meak Construction and Engineering Services Ltd and the certification of Ugx 105,664,730 was endorsed on 29th May 2023 by the M/Engineer, Senior Environment Officer and PCDO, this payment was then effected on 28th June 2023 under voucher 6439446.</p>	
3	Investment performance: The LG has managed health projects as per guidelines.	c. If the variations in the contract price of sampled health infrastructure investments are within +/- 20% of the MoWT Engineers estimates, score 2 or else score 0	<p>The variations in the contract price of sampled health infrastructure investment was within +/-20% of the MoWT Engineers estimates for the works implemented at Busota HC II to HC III as shown below.</p> <p>Construction of PHC facilities at Busota HC II to HC III.</p> <p>Contract sum = Ugx 277,247,503</p> <p>Engineers estimate =Ugx 268,871, 169</p> <p>% Variations = 3.12%</p> <p>Thus, was within the +/- 20% of the engineers estimates.</p>	2
	Maximum 8 points on this performance measure			

3	Investment performance: The LG has managed health projects as per guidelines.	d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY	The Upgrade of Busota HC II to HC III was at 85% completion by the end the financial year according to the ABPR FY 2022/2023..	1
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 		
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure	Kamuli MLG had one HC III thus the MLG had 18 filled positions against the required number (19).	2
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 	<p>The %age of filled positions was;</p> $\frac{18}{19} \times 100 = 94.7\%$	
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.	The upgrading of Busota HCII to HCIII was constructed adhered to the standard designs for instance,	2
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> • If 100 % score 2 or else score 0 	<p>The maternity ground plan structure was the same as on plan, the roofing sheets were of 26 gauge IT4 ,steel casement windows of 1500mm,a ramp provided at all entrances and exit doors of 1800mm width, the internal door openings of 900 mm x 2400mm. All the waiting shades were awaiting receipt of a terrazzo floor finish as stated in the designs.</p>	

Performance Reporting and Performance Improvement

5	Accuracy of Reported Information: The LG maintains and reports accurate information	a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0	The staff recruitment and deployment was verified at Busota HC III as follows; had 18 staff in number compared to the 19 recommended by the Ministry of Health. Thus, the information about health workers was accurate.	2
	Maximum 4 points on this performance measure			

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>The assessment team visited the facilities Busota HC III and established that it was upgraded and fully operational.</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>There was evidence that Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH for instance; Busota HC III prepared and submitted work plan and budget on 3rd March 2023 which was before the deadline of 31st March.</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>There was evidence that Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th 2023 as evidenced below;</p> <p>Busota HC III prepared and submitted BPR for previous FY 2022/2023 on 10th July 2023 before the 15th July deadline</p>	2

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>Busota HCIII developed and reported on 10th/08/2023 on the implementation of facility Improvement plans that incorporate performance issues identified in monitoring and assessment reports which included,</p> <p>Ensuring daily immunisation for all antigens</p> <p>Strengthening data capture in the health facility</p> <p>Strengthen outreach programme</p> <p>Display reminder messages for screening for immunisation at all screening areas within the facility</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,</p> <ul style="list-style-type: none"> • score 2 or else score 0 	<p>A review of the monthly and quarterly HMIS records by the assessment team, it was confirmed that Busota Health facility submitted reports within 7 days following the end of each month (monthly reports were submitted on 12th August 2022, 9th September 2022, 10th October 2022, 7th November 2022, 12th December 2022, 11th January 2023, 7th February 2023, 7th March 2023, 11th April 2023, 4th May 2023, 5th June 2023 and 5th July 2023) and quarter</p> <p>Q1 on 5th October, 2022,</p> <p>Q2 on 6th January 2023,</p> <p>Q3 on 6th April 2023</p> <p>Q4 on 6th July 2023.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p> <p>Note: Municipalities submit to districts</p>	<p>There was no RBF activities during the Financial under review.</p>	0

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>There was no RBF activities during the FY under review.</p>	0
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>The sector compiled and submitted all quarterly BPR for the financial year under review as indicated;</p> <p>Q1, 5th October, 2022</p> <p>Q2, 6th January, 2023</p> <p>Q3, 19th April, 2023</p> <p>Q4, 6th July, 2023</p> <p>Therefore, the LG was complaint</p>	1
	<p>Maximum 14 points on this performance measure</p>			
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>There was evidence to show that LG developed PIP Kamuli Youth HCII which was the weaker performing Health facility, PIPs developed included;</p> <ul style="list-style-type: none"> • Lack of power supply for the facility • Insecurity due to absence of perimeter fencing • Lack of transport for outreach programmes • Poor documentation of HMIS register 	1
	<p>Maximum 14 points on this performance measure</p>			

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>There was evidence of implementation of PIPs for Kamuli Youth HCII which included; a solar power system was installed to address power shortage, 2 askalis were recruited to improve on the security.</p>	1
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Human Resource Management and Development

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>There was proof that Kamuli MLG budgeted for the department of health workers in FY 2023/2024 as evidenced by the Kamuli MLG Annual budget Vote 709 FY 2023/2024. The department of Health was allocated UGX 654,742,000 for 33 health workers captured on page 23 of 51 of the approved budget.</p>	2
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7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0</p>	<p>From Kamuli MLG staff audit for health department, the approved structure was 26 health staff, the filled positions were 27, therefore the percentage deployment; $27/26 \times 100$</p> <p>Giving 103% which was above the minimum requirement of 75%</p>	2
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7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0</p>	<p>Busota HC III, duty roaster dated 1 December 2023 indicated that 18 staff were deployed out of 19.</p> <p>As per the duty roasters there was evidence that the staff were working at their place of deployment</p>	3
	<p>Maximum 9 points on this performance measure</p>			
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p>	<p>There was evidence to prove the publicization (posting the deployment list on the notice boards) of the health worker's deployment list right from the department of health and at the health facilitation notice board.</p>	2
	<p>Maximum 9 points on this performance measure</p>			
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>a) Evidence that the DHO/MMOHs has:</p> <p>i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0</p>	<p>Kamuli MLG provided proof of appraisal of the in-charge and as follows:</p> <p>1. Kadama Rebecca, Assistant Nursing Officer at Youth Centre HC II was appraised by Balirwa Margret, (Ag. Medical Officer of Health Services) on 30th/6/2023.</p>	1

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0</p>	<p>It was evident that Health facility In-charges conducted appraisal for all health facility workers on time based on the 10 sampled as indicated below;</p>	1
	<p>Maximum 6 points on this performance measure</p>		<ol style="list-style-type: none"> 1. Wandera Alex, (Askari) at Busota HC III was appraised by Nfambi Leah, (Enrolled Nurse) on 23rd/06/2023. 2. Dhakusoka Kenneth, (Porter) at Busota HC III was appraised by Mwesgwa Noah, (Enrolled Nurse) on 30th/06/2023. 3. Nangobi Norah, (Enrolled Nurse) at Busota HC III was appraised by Baliirwa Margret, (SMO) on 30th/06/2023. 4. Nanangwe Vallen, (Medical Laboratory Technician) was appraised at Busota HC III was appraised by Baliirwa Margret, (SMO) on 30th/06/2023. . 5. Mwesgwa Noah, (Enrolled Nurse), at Busota HC III was appraised by Baliirwa Margret, (SMO) on 30th/06/2023. 6. Namugabo Diana, (Enrolled Nurse) at Busota HC III was appraised by Baliirwa Margret, (SMO) on 30th/06/2023. 7. Sembatya Jude Mutesa, (Health Assistant) at Busota HC III was appraised by Baliirwa Margret, (SMO) on 30th/06/2023. 8. Kiiza Paul, (Askari) at Busota HC III was appraised by Nfambi Leah, (Enrolled Nurse) on 23rd/06/2023. 9. Mudondo Hadijjah, (Enrolled Nurse) at Busota HC III was appraised by Baliirwa Margret, (SMO) on 30th/06/2023. 10. Mawanda Bumali, (Health Assistant) at Busota HC III was appraised by Kadama Rebecca, (Nursing Officer) on 30th/06/2023. 	
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>iii. Taken corrective actions based on the appraisal reports, score 2 or else 0</p>	<p>No evidence availed at the time of assessment.</p>	0
	<p>Maximum 6 points on this performance measure</p>			

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>There was evidence that the LG conducted continuous professional training of Health workers as per the following reports.</p> <p>Training report of health workers on infection control and prevention protocol dated 6th June, 2023</p> <p>Training report on malaria management guideline dated 18th March, 2023</p> <p>Training report on sexually transmitted infections dated 10th October, 2022</p>	1
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>A training data base was availed which included the following trainings that were conducted during previous FY 2022/2023; Training of health workers on infection control and prevention protocol, training on malaria management guidelines, training on sexually transmitted infections.</p>	1

Management, Monitoring and Supervision of Services.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was a letter written by the Town Clerk Kamuli MLG to the PS Ministry of Health dated 7th September 2022 mentioning Health facilities benefitting from PHC Non-wage recurrent grants</p>	2
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>According to the Annual work plan of Kamuli MC Vote 709 for FY 2022/2023, the total Budget for health department was UGX 17,183,574.</p> <p>The monitoring of health services was allocated Shillings UGX 5,200,000.</p> <p>Thus the percentage allocation was $5,200,000/17,183,574 * 100 = 30\%$ which was above the 15 percent minimum.</p>	2

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>Timely warranting of direct grant transfers to health facilities for the last FY could not be determined because the date of receipt of releases from MoFPED was not indicated on the system at the site.</p> <p>Q1 cash limit date was 26th July 2022, and warranting was on 3rd August 2022</p> <p>Q2 cash limit was 7th October 2022 and warranting was 13th October 2022</p> <p>Q3 cash limit date was 5th July 2022, and warranting was on 10th January 2022</p> <p>Q4 cash limit was 18thApril 2023 and warranting was 20th April 2022</p>	0
<p>Maximum 9 points on this performance measure</p>				
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>Q1 cash release date was 10th August 2022, and Invoicing was on 10th August, 2022</p> <p>Q2 cash release date was 27th October 2022 and Invoicing/communication was 27th October, 2022</p> <p>Q3 cash release date was 9th February, and invoicing/communication was on 9th February, 2023</p> <p>Q4 cash release date was 9thMay 2023 and Invoicing and communication was on 9th May, 2023</p>	2
<p>Maximum 9 points on this performance measure</p>			<p>There LG was compliant on this indicator</p>	
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>There was evidence that the LG publicised all the quarterly financial releases to all the health facilities as below,</p> <p>Quarter I cash limit date was 10th August 2022 and publishing was done on 10th August, 2022,</p> <p>Quarter 2 cash limit date was done on 27th October 2022, date of publicizing was 30th October, 2022,</p> <p>Quarter3 cash limit date was on 9th February 2023 and date of publishing was 9th February, 2022</p> <p>Quarter 4 cash limit date was 9th May 2023 and date of publicizing was 9th May, 2023</p>	1
<p>Maximum 9 points on this performance measure</p>				

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>There was proof that LG implemented actions of MHMT quarterly performance review meetings as follows;</p> <p>Q1, held on 21st September 2022. and recommended the following; door to door garbage collection, the MHT to draw a schedule for sanitation and hygiene campaign</p> <p>Q2, held on 29th December 2022; recommendations included set by laws or penalties on garbage collection, follow up on Youth HCII upgrade with MOH, secure land for landfills among others</p> <p>Q3; held on 28th March 2023; recommended that more office furniture should be secured, recruitment of office attendants, to conduct monthly departmental meetings</p> <p>Q4; held on 2nd June 2023, they recommended that more land should acquirement in preparation for the upgrade, MHMT to meet private clinic owners to streamline their services</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>As per minutes of quarterly performance review meetings reviewed by the assessment team, all in charges and other stakeholders participated as follows;</p> <p>Q1 dated 21st September 2022; participants included all HC in-charges, Municipal councillors, MHO, municipal mayor, plan international, MJAP, Hold Uganda, Brac</p> <p>Q2 dated 29th December 2022; participants included all HC in-charges, Municipal councillors, MHO, municipal mayor, plan international, MJAP, Hold Uganda, Brac</p> <p>Q3 dated 15th March 2023; participants included all HC in-charges, Municipal councillors, MHO, municipal mayor, plan international, MJAP, Hold Uganda, Brac</p> <p>Q4 dated 23rd June 2023; participants included all HC in-charges, Municipal councillors, MHO, municipal mayor, plan international, MJAP, Hold Uganda, Brac</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There were reports on the joint supervision visits conducted in the health facilities and here examples included;</p> <p>Q1 the report was dated 7th September, 2022</p> <p>Q2 support supervision report dated 28th December, 2022</p> <p>Quarter 3 support supervision report dated 10th April, 2023</p> <p>Quarter 4 support supervision report dated 8th July, 2023</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <p>• If not applicable, provide the score</p>	<p>The MLG had no HSD under its jurisdiction.</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>LG provided evidence that the MLG used results/ report (10th January 2023) from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY for instance:</p> <p>Staff transfer and promotions were done, for instance Mambi Justine enrolled midwife was transferred from Kamuli Youth HCII to Busota HCIII on 7th October 2022, Kadama Rebecca, Assistant nursing officer was assigned as in-charge Kamuli Youth HCII, Nabugabo Diana enrolled Midwife was confirmed in service</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>The LG provided quarterly support supervision in the management of medicines and health supplies as evidenced by the Municipal quarterly support supervision report listed below;</p> <p>Q1 compiled on 15th September 2022</p> <p>Q2 compiled on 10th January 2023</p> <p>Q3 compiled on 15th April 2023</p> <p>Q4 compiled on 6th July 2023</p>	1
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>From the approved BPR for Kamuli MLG for previous FY 2022/2023;</p> <p>Total allocation to MHO's office was Ugx 17,183,574</p> <p>amount allocated for health promotion and prevention was Ugx 6,100,000 giving a percentage of 35%. Therefore, LG was compliant</p>	2
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0</p>	<p>There was evidence that the MHT held health promotion activities as evidenced by the reports below;</p> <ul style="list-style-type: none"> • Report on Hygiene education of food handlers dated 30th October 2022 • Report on radio talk show held on 5th September 2022 about home improvement • Report on education of butchery attendants on hygiene protocols dated 3rd March 2023 	1
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0</p>	<p>There was evidence of follow—up actions taken by the MHT on health promotion and disease prevention issues for instance;</p> <p>Follow up report on the food hygiene education dated 6th May, 2023</p> <p>A follow up report on butcheries dated 30th March, 2023</p>	1

Investment Management

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0</p>	<p>The assets register for Kamuli MLG department of health last updated on 12th July 2023 was reviewed by the assessment team and included the following items; 16 beds and mattresses, lab material, office furniture (60 chairs) acquired in FY 2022/2023.</p>	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII);</p> <p>(ii) desk appraisal by the LG; and</p> <p>(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p> <p>score 1 or else score 0</p>	<p>The project Desk appraisal exercise was conducted by the Municipal officials for all the projects in budgets in the budget conference of FY 2022/2023. In the forms dated 21st June, 2022 that were used in the exercise the officers committed themselves by marking “yes” to indicate that the Health projects were derived from the LGDP III on pages 53. Also for the Health project was eligible according to the Health Sector Planning and Budgeting guidelines, for the year 2022. The projects were:</p> <ul style="list-style-type: none"> ● Upgrading of Busota HC II to HC III in Southern Division through the construction of PHC facilities (immunisation shade, maternity shade and twin staff house with 2-stances of line and bathroom) 	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The project field appraisal exercise was conducted for all the projects implemented by the Municipality during the previous FY. The officials for instance the Principal CDO and the Senior Environment Officer on `29th/04/2022 carried out the screening of the projects that included;</p> <ul style="list-style-type: none"> ● Upgrading of Busota HC II to HC III in Southern Division through the construction of PHC facilities (immunisation shade, maternity shade and twin staff house with 2-stances of line and bathroom) <p>In the report, the officials pronounced positively on the technical feasibility and environmental and social acceptability for the projects.</p>	1

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>Screening form for the construction of PHC facilities (immunisation shade, maternity shade and twin staff house with 2-stances of line and bathroom) at Busota HC III in the Southern division prepared on 29th/04/2022 by the Senior Environment Office and the Principal CDO and costed ESMP of Ugx 500,000 with identified impacts such; vegetation clearance, accidents, and public safety and waste generation. mitigation measures identified such as; proper waste disposal, provide PPE to workers, regrass bare surfaces, and install signage prepared on 19th/10/2022.</p> <p>A screening form for the drilling and casting of production well at Busota HC III in southern division prepared on 21st/07/2022 costed ESMP of Ugx 500,000 with identified impacts such; vegetation clearance, accidents, and public safety and waste generation. mitigation measures identified such as; proper waste disposal, provide PPE to workers, regrass bare surfaces, and install signage prepared on 19th/10/2022.</p> <p>Screening form for the completion of fencing Busota HC III in southern division prepared on 21st/07/2022 costed ESMP of ugx 500,000 with identified impacts such; vegetation clearance, accidents, and public safety and waste generation. mitigation measures identified such as; proper waste disposal, provide PPE to workers, regrass bare surfaces, and install signage prepared on 19th/10/2022.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>There was evidence of all LG infrastructure and other procurement requests being timely submitted to PDU on 12th April 2023 by the Ag. Municipal Health Officer (Balirwa Margaret) for the following requests;</p> <p>Retention for Bazira Consultant of Ugx 1,469,314</p> <p>Retention for Meak construction of Ugx 112,324,390</p> <p>Medical equipment of Ugx 15,008,727.</p>	1

13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0	There was evidence for a Form 1 PP1 submitted on 13th October 2023. Service and repairs of Ugx 625,000. The submission was outside the set time lines of 1st Quarter of the current FY.	0
	Maximum 10 points on this performance measure			
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0	There was evidence for approval and clearance of health projects before commencement. Construction of PHC facilities at Busota HC III, southern division. The contract was awarded to M/s. Meak Construction and Engineering Services Ltd on 4th November 2022 under Min. 67/2022-23/5 /B. It was cleared by solicitor general on 14th December, 2022.	1
	Maximum 10 points on this performance measure			
13	Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines	d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0	There was evidence for an appointment for project implementation members to supervise Health infrastructure projects under the Health department dated 3rd February 2023.. Ms. Balirwa Margaret (Principal Municipal Health Officer) as the Project manager Eng. Denga Yosia (Principal Engineer) as Project Manager Mr. Kadhumba Moses (Superintendent of works) as Clerk of Works Mr. Kantaale Eric as Principal Community Development Officer Mr. Namukasa Evelyn as Senior Environment officer and Mr. Bamwite Ignatius as Labour officer	1
	Maximum 10 points on this performance measure	If there is no project, provide the score		

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The upgrading of Busota HCII to HCIII was constructed as per the designs for instance,</p> <p>The maternity ground plan structure was the same as on plan, the roofing sheets were of 26 gauge IT4 ,steel casement windows of 1500mm,a ramp provided at all entrances and exit doors of 1800mm width the internal door openings of 900 mm x 2400mm.All the waiting shades were awaiting receipt of a terrazzo floor finish.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence for daily records by the clerk of works for health infrastructure projects for example; There was evidence of consolidated reports by the clerk of works for health infrastructure projects as listed below;</p> <p>A supervision report for works constructed at Busota HC III on the 23rd June 2023 indication 99% completion of works</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence of site meetings held for works constructed at Busota HC III as shown below.</p> <p>On the 16th June 2023</p> <p>On the 23rd May 2023</p> <p>On the 13th April 2023 and 31st March 2023.</p> <p>The site meetings were chaired by the Municipal Health officer and some of the discussions included conflict resolutions of the project works not inconveniencing the community and the contractor as well as general overall progress.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence of one joint report signed by the technical team that comprised of the Engineers, Environment officers, CDOs dated 16th June 2023 indicating activities that were implemented at Busota HC III that included construction works up to undercoat level of the third staff house, immunisation shade, maternity shade and electrical installation around the facility.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0</p>	<p>There was evidence for payments made for works done at Busota HC II to HC III.</p> <p>The requisition of Ugx 158,800,075 was raised on 5th June 2023 by M/s. Meak Construction and engineering Ltd. The interim certificate of Ugx 81,052,572 signed by the Engineer, Environment officer, Municipal Medical officer and the CDO on the 5th June 2023 and a voucher 6439446 was effected on 28th June 2023.</p> <p>A requisition of Ugx 167,353,000 was raised on 17th April 2023 and a voucher 5315100 attached effected the payment of Ugx 118,447,428 on the 17th May 2023.</p> <p>A requisition of Ugx 105,669,730 was raised on 5th June 2023 by M/s. Meak Construction and Engineering Services Ltd and the certification of Ugx 105,664,730 was endorsed on 29th May 2023 by the Engineer, Environment officer and CDO, this payment was then effected on 28th June 2023 under voucher 6439446.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>There was evidence of a complete procurement file for Busota HC II to HC III as required by PPDA Law.</p> <p>Procurement ref no. KMC 709/wrks/2022-2023 / 00002.</p> <p>The contract was signed with M/s. Meak Construction and Engineering Services Ltd on 30th January 2023. The evaluation report was approved by the contracts committee on 4th November 2022 and the contract awarded under Min. 67/2022-23/5/B on the 4th November, 2022.</p>	1

Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>There was a centralised grievances log opened on 9th/08/2022 at the MLG for the FY 2022/2023 under review where grievances are recorded, investigated and responded to, the log of grievances was reviewed and there was no grievance reported resulting from health projects implementation.</p>	2
	<p>Maximum 2 points on this performance measure</p>			
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>The LG had guidelines on health care / medical waste management titled “Uganda health care waste management in public health care facilities.”and there was evidence of guidelines and medical waste segregation charts at the sampled HC of Busota HC III.</p>	2
	<p>Maximum 5 points on this performance measure</p>			
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p>	<p>b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0</p>	<p>The LG had functional infrastructure for waste management such as;Medical waste pits, placenta pits, an Incinerator and separate colored waste bins. The LG also benefited from the services of M/s Green Label Services Ltd who was contracted by MoH with funding from USAID to manage health care waste at Health Centres IV and III that generate higher volumes of waste and there was evidence of waste collection forms dated; 25th/02/2023, 5th/03/2023, 17th/04/2023,11th/05/2023, 29th/06/2023</p>	2
	<p>Maximum 5 points on this performance measure</p>			
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p>	<p>c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0</p>	<p>There was evidence of training medical workers on health care waste management as per the report dated 16th/06/2023 conducted by Health assistant Nakisige Resty and the following health workers from Busota HCIII were in attendance;</p> <ol style="list-style-type: none"> 1. Mukesi Slyvia an enrolled midwife 2. Namusoke Justine a Registered Nurse 3. Walabera Racheal a Laboratory Assistant 4. Mudondo Hadijja an enrolled nurse 5. Nangobi Norah an enrolled nurse 6. Isanga Charles a Health assistant 	1
	<p>Maximum 5 points on this performance measure</p>			

16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0	There were costed ESMPs for health projects for the FY 2022/2023 and were incorporated in contract documents and BoQs seen for the health investments; The costed ESMP of UGX.1,575,000 under Bill No. environmental social and health safeguards 1 items 1to 10 for the construction of PHC facilities at Busota. The contractor was: M/s Meak construction and engineering services Ltd for the project KMC709/WRKS/22-23/00002.	2
	Maximum 8 points on this performance measure			
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0	Land title for Busota HCIII for where there was construction of construction of PHC facilities, fencing of Busota HCIII and drilling and casting of production well; freehold registration, volume JJA 770 FOLIO 11 on block 9, plots 91 at Bwambal measuring 0.6970 hectares issued on 19th/09/2022.	2
	Maximum 8 points on this performance measure			
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.	Monitoring report for the construction of PHC facilities (immunization and maternity shade, production well and fencing) at Busota HC III as per the report dated 30th/01/2023, 31st/03/2023 and 30th/04/2023 with recommendations such as provide PPE to the workers, proper waste disposal and management hoard off the site and provide first aid kit prepared by the senior environment officer and PCDO.	2
	Maximum 8 points on this performance measure			

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0

E&S certificate issued for the construction of the twin staff house and fencing at Busota HC III the senior environment officer and PCDO. certified works on 15th/06/2023 and payment was made on 28th/06/2023.

E&S certificate issued for the drilling and installation of hydro-powered water system at Busota HC III the senior environment officer and PCDO. certified works on 7th/06/2023 and payment was made on 28th/06/2023.

E&S certificate issued for the construction of PHC facilities at Busota HC III the senior environment officer and PCDO. certified works on 5th/06/2023 and payment was made on 28th/06/2023.

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;</p> <ul style="list-style-type: none"> • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0 	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.</p> <ul style="list-style-type: none"> o If 100 % of water projects are implemented in the targeted S/Cs: Score 2 o If 80-99%: Score 1 o If below 80 %: Score 0 	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates</p> <ul style="list-style-type: none"> o If within +/-20% score 2 o If not score 0 	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> o If 100% projects completed: score 2 o If 80-99% projects completed: score 1 o If projects completed are below 80%: 0 	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <ul style="list-style-type: none"> o If there is an increase: score 2 o If no increase: score 0. 	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0

3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <ul style="list-style-type: none"> o If increase is more than 1% score 2 o If increase is between 0-1%, score 1 o If there is no increase : score 0. 	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
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Performance Reporting and Performance Improvement

4	<p>Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
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5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
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5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
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5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
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Human Resource Management and Development

6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0

7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p>	<p>b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
	<p><i>Maximum 6 points on this performance measure</i></p>			

Management, Monitoring and Supervision of Services.

8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:</p> <ul style="list-style-type: none"> • • If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3 • If 80-99%: Score 2 • If 60-79: Score 1 • If below 60 %: Score 0 	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
	<p><i>Maximum 6 points on this performance measure</i></p>			

8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p>	<p>b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
	<p><i>Maximum 6 points on this performance measure</i></p>			

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p>	<p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p> <ul style="list-style-type: none"> • If 95% and above of the WSS facilities monitored quarterly: score 4 • If 80-94% of the WSS facilities monitored quarterly: score 2 • If less than 80% of the WSS facilities monitored quarterly: Score 0 	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
	<p><i>Maximum 8 points on this performance measure</i></p>			

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0

Investment Management

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:</p> <p>Score 4 or else 0</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDP III) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities:</p> <p>Score 2</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts</p> <p>o If 100 % contracts paid on time: Score 2</p> <p>o If not score 0</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law: Score 2, If not score 0</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0

Environment and Social Requirements

13	<p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p> <p>Score 3, If not score 0</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0

15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:</p> <p>Score 2, If not score 0</p>	<p>The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.</p>	0

**Micro-scale
Irrigation
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.</p>	0
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 	<p>The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.</p>	0
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	<p>The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.</p>	0

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines Maximum score 6	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY <ul style="list-style-type: none"> • If 100% score 2 • Between 80 – 99% score 1 • Below 80% score 0 	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	a) Evidence that the LG has recruited LLG extension workers as per staffing structure <ul style="list-style-type: none"> • If 100% score 2 • If 75 – 99% score 1 • If below 75% score 0 	The Municipal Council is excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF <ul style="list-style-type: none"> • If 100% score 2 or else score 0 	The Municipal Council is excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards Maximum score 6	b) Evidence that the installed micro-scale irrigation systems during last FY are functional • If 100% are functional score 2 or else score 0	The Municipal Council is excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
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Performance Reporting and Performance Improvement

5	Accuracy of reported information: The LG has reported accurate information Maximum score 4	a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
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5	Accuracy of reported information: The LG has reported accurate information Maximum score 4	b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
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6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans Maximum score 6	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines Maximum score 6	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
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7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines Maximum score 6	ii Deployed extension workers as per guidelines score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines Maximum score 6	b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines Maximum score 6	c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	a) Evidence that the District Production Coordinator has: i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	ii Evidence that training activities were documented in the training database: Score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0

Management, Monitoring and Supervision of Services.

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. Maximum score 10	a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. Maximum score 10	b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. Maximum score 10	c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.</p>	0
<p>Maximum score 10</p>				
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.</p>	0
<p>Maximum score 10</p>				
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p>	<p>The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.</p>	0
<p>Maximum score 8</p>	<ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 	<ul style="list-style-type: none"> • 70-89% monitored score 1 		
	<p>Less than 70% score 0</p>			
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p>	<p>b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.</p>	0
<p>Maximum score 8</p>				

10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines Maximum score 8	c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines Maximum score 8	d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture. Maximum score 4	a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture. Maximum score 4	b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
Investment Management				
12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines Maximum score 8	a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.</p>	0
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.</p>	0
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.</p>	0

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	f)Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	h) Evidence that the LG has overseen the irrigation equipment supplier during: i. Testing the functionality of the installed equipment: Score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0

Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
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14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: iv. Reported on in line with LG grievance redress framework score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0

Environment and Social Requirements

15	Safeguards in the delivery of investments Maximum score 6	a) Evidence that LGs have disseminated Micro-irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc. score 2 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
15	Safeguards in the delivery of investments Maximum score 6	b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment. i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0

**Crosscutting Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	The position of the Principal Treasurer was substantively filled. The Incumbent Mr. Tibiita Tom was appointed on 29th/03/2019 as was directed by DSC Min No. 24/KDSC/2019	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The position of the Senior Planner was substantively filled. The Incumbent Mr. Ikanga Thomas was appointed on 7th/4/2017 as was directed by DSC Min. No. 295/KDSC/2017(I)	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The position of the Principal Engineer was substantively filled. The Incumbent Eng. Denga Yosia was appointed on 29th/3/2019 as was directed by DSC Min. No. 241/KDSC/2019.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The position of the Senior Environment Officer was substantively filled. The Incumbent Ms. Namukasa Evelyn was appointed on 4th/03/2022 as was directed by Min No. 34/KDSC/2021/2022: (C).	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	The position of the Senior Veterinary Officer was substantively filled. The Incumbent Dr. Muwanika Martin Christopher was appointed on 27th/4/2018 as was directed by Min. No. 301/KDSC/2018.	3

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	The position of the Principal CDO was substantively filled. The Incumbent Mr. Kantaale Eric was appointed on 17th/2/2022 as was directed by Min. No. 28/KDSC/2021/2022: (A).	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The position of Principal Commercial Officer was vacant at the time of assessment though the MLG had written to MoPS seeking clearance to recruit on 9th/2/2022, permission was granted however, the MLG failed to attract a suitable candidate and 26th/9/2023 the MLG wrote again. Due to the ban on recruitment, the position was still vacant.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	The position of the Municipal: Procurement Officer was substantively filled. The Incumbent Mr. Mukisa Robert Bogezi was appointed on 17th/2/2022 as was directed by DSC Min. No. 28/2021/2022: (B).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	The position of the Municipal Assistant Procurement Officer was substantively filled. The Incumbent Mr. Mutibwa Eriot Ivan was appointed on 4th/3/2022 as was directed by DSC Min. No. 34/KDSC/2021/2022: (A).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	The position of the Principal Human Resource Officer was substantively filled. The Incumbent Mr. Nsenke Abubakar was appointed on 12th/5/2022 as was directed by Min.No.139/KDSC/2021/2022: (A).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	The position of the A Senior Environment Officer was substantively filled. The Incumbent Ms. Namukasa Evelyn was appointed on 4th/03/2022 as was directed by Min No. 34/KDSC/2021/2022: (C).	2

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	The position of the Senior Physical Planner (as provided for in the approved staff structure dated 10th/10/2023) was substantively filled. The Incumbent Mr.Mr. Kaleebi Jacob Nanoza appointed on 17th/8/2016 as was directed by Min. No. 152/KDSC/2016/(b) (ii).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	The position of Senior Accountant was not substantively filled and there was no evidence of a formally seconded staff from the Central Government for that position.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0	The position of the Senior Internal Auditor was substantively filled. The Incumbent Mr. Kaigo Johnson was appointed on 2nd/9/2019 as was directed by DSC Min. No. 12/KDSC/2019(10).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0	The position of the Principal Human Resource Officer (Secretary DSC) was substantively filled. The Incumbent Mr. Makoosi Barker (Kamuli MLG was served by the same PHRO (Secretary DSC)) was appointed on 19th/06/2019 vide Min.No. 571/KDSC/2019.	2
2	New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG Maximum score is 15	a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).	Kamuli MLG as per its staff establishment structure dated 10th/10/2023 provided for the position of Senior Assistant Town Clerks. Evidence revealed that there were two divisions of Northern and Southern that had substantively filled positions of Assistant Town Clerks as follows: 1. Akalega Moses, (deployed at Southern Division) was appointed on 7th/9/2020 vide Min. No. 79/KDSC/2020 (A). 2. Nairuba Monic Idah, (deployed at Northern Division) was appointed on 7th/9/2017 vide Min. No. 152/KDSC/2016 (i).	5

2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG</p> <p>Maximum score is 15</p>	<p>b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.</p>	<p>Kamuli MLG as per its staff establishment structure dated 10th/10/2023 provided for the position of Senior Community Development Officers.</p> <p>Evidence revealed that the MLG had substantively recruited and deployed the SCDO at the two divisions of Northern and Southern as indicated below:</p> <ol style="list-style-type: none"> 1. Kakungulu Abubaker, CDO (at Northern Division) was appointed on 23rd/11/2018 vide Min.No. 113/KDSC/2018. 2. Waiswa Kenneth, CDO (at Southern Division) was appointed on 13th/4/2017 as was directed Min. No. 323/KDSC/2017 (A) (4). 	5
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2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG</p> <p>Maximum score is 15</p>	<p>c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.</p>	<p>Kamuli MLG as per its staff establishment structure dated 10th/10/2023 provided for the position of Division Treasurers/Senior Accounts Assistants.</p> <p>Evidence revealed that there were two divisions of Northern and Southern that had substantively filled positions of Division Treasurers as follows:</p> <ol style="list-style-type: none"> 1. Oonyu John Moses, (at Northern Division) appointed on 7th/4/2017 as was directed by DSC Min. No.135/KDSC/2017(A). 2. Mukono Paul, (at Southern Division) appointed on 17th/8/2016 as was directed by DSC Min. No. 152/KDSC/2016 (f) (ii). 	5
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Environment and Social Requirements

3	<p>Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.</p> <p>Maximum score is 4</p>	<p>If the LG has released 100% of funds allocated in the previous FY to:</p> <p>a. Natural Resources department,</p> <p>score 2 or else 0</p>	<p>There was evidence that the MLG released 100% of the funds allocated to the Natural Resources Department in the FY 2022/2023, the amount warranted was UGX. 50,402,878 and the department received 100% of the warranted amount UGX. 50,402,878 as indicated on page 17 of the draft financial statement ended 30th/06/2023 FY 2022/2023 based on the services voted approved by the town clerk on 28th/08/2023.</p>	2
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3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	There was evidence that the MLG released 100% of the funds allocated to the Community Based Services Department in the FY 2022/2023, the amount warranted was UGX. 103,726,686 and the department received 100% of the warranted amount UGX. 103,726,686 as indicated on page 17 of the draft financial statement ended 30th/06/ 2023 FY 2022/2023 based on the services voted approved by the town clerk on 28th/08/2023.	2
	Maximum score is 4	b. Community Based Services department. score 2 or else 0.		
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	a. If the LG has carried out Environmental, Social and Climate Change screening,	There was evidence that the USMID project undertaken underwent Environment, Social and Climate screening before civil works commenced	4
	Maximum score is 12	score 4 or else 0	The construction for additional works of upgrading Mugolo road (0.2km) and Mohammed Saleh road (0.18km) to asphalt concrete was screened by M/s Arch Design Limited who was contracted by Ministry of Lands, Housing and Urban Development on behalf of te USMID programme in October, 2020. The screening was for all the Municipal roads and a certificate was issued on 13th/07/2022.	
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),	The LG carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the USMID funding before civil works commenced	4
	Maximum score is 12	score 4 or 0	The ESIA for the construction for additional works of upgrading Mugolo road (0.2km) and Mohammed Saleh road (0.18km) to asphalt concrete contracted M/s Arch Design Limited by the Ministry of Lands, Housing and Urban Development on behalf of te USMID programme in October, 2020. The ESIA was for all the Municipal roads and a certificate was issued on 13th/07/2022.	
			The Consultant M/s Arch Design Limited prepared and costed the ESMPs which were later incorporated into the BoQs for instance; BoQs item 17.06-09; Noise, Air, Vibration and water quality monitoring to ensure minimal pullution with a lumpsum cost of Ugx 15,000,000	

4	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.</p> <p>Maximum score is 12</p>	<p>c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;</p> <p>score 4 or 0</p>	<p>There was evidence of costed ESMPs for the project implemented using the USMID funds in the FY 2022/2023 as shown below;</p> <p>The costed of Ugx.101,500,000 for the construction for additional works of upgrading Mugolo road (0.2km) and Mohammed Saleh road (0.18km) to asphalt concrete submitted to the MLG 23rd/08/2022.</p>	4
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Financial management and reporting

5	<p>Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.</p> <p>Maximum score is 10</p>	<p>If a LG has a clean audit opinion, score 10;</p> <p>If a LG has a qualified audit opinion, score 5</p> <p>If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0</p>	<p>The LG obtained Unqualified audit opinion on its operations during FY 2022/2023.</p>	10
6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p> <p>maximum score is 10</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p> <p>score 10 or else 0.</p>	<p>The Municipality provided information to PS/ST on the status of implementation of Internal Auditor General's findings for FY 2021/2022 on 15/6/2023. The same information on the Auditor General's findings for the same period was provided on 11/4/2023. In both cases the dates were after the end of February which was against PFMA's, 112g.</p>	0
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p> <p>Maximum Score 4</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p> <p>score 4 or else 0.</p>	<p>The Annual Performance Contract for Y 2023/2024 was submitted to MoFPED through a letter Ref. KMC/112/1 dated 30th/6/2023 and received on 21st/7/2023. This date was before August 31st and for this matter the Municipality was compliant.</p>	4

8	Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year	If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,	The Annual Performance Report for FY 2022/2023 was submitted via PBS to MoFPED on 30th/6/2023. This date was before August 31st and for this matter the Municipality was compliant.	4
	maximum score 4 or else 0	score 4 or else 0.		
9	Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year	If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,	The four Quarterly Budget Performance Reports were submitted through PBS to MoFPED as follows: 1st Qrt. report submitted on 13th/6/2023, 2nd Qrt. report on 7th/3/2023, 3rd Qrt on 8th May, 2023 and 4th Qrt. on 5th/9/2023. Since all the reports were not in by August 31st, the Municipality was not compliant.	0
	Maximum score is 4	score 4 or else 0.		

Education Minimum Conditions

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. <i>The Maximum Score of 70</i>	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The Municipal Local Government had a substantively appointed Municipal Education Officer. The incumbent Mr. Musoke Joseph was appointed on 8th June, 2018 as was directed by DSC Min. No. 331/KDC/2018	30
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. <i>The Maximum Score of 70</i>	b) All District/Municipal Inspector of Schools, score 40 or else 0.	The Municipal Local Government had a substantively appointed (1 Inspector of Schools) Municipal Inspector of Schools. The incumbent Mr. Wakabi Ivan was appointed on 13th April, 2017 as was directed by DSC Min. No. 3323/KDSC/2017 (A) (3)	40
Environment and Social Requirements				
2	Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs) <i>The Maximum score is 30</i>	If the LG carried out: a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.	Environmental, Social and Climate Change screening forms for the construction of a twin staff house at Mutekanga Memorial Primary School in Southern division was prepared by the Principal CDO and the Senior Environment Officer on `13th/07/2022 and a costed ESMP of Ugx. 930,000 which identified impacts such as west generation, accidents, vegetation clearance, and mitigations such as site hoarding, limit vegetation clearance, provide PPE to the workers, and first aid kit prepared by the Principal CDO and Senior Environment Officer on 19th/10/2022.	15

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

All the Education projects in the LG did not require ESIAs, this was in reference to the National Environment Act 2019 schedule 4, part 2 section (4) sub-section (d) which were small projects that required ESMPs after screening and had minimal impacts.

The anticipated impacts and Mitigation measures for the education projects were identified in the ESMPs for instance regrassing at Ugx 50,000.

The Maximum score is 30

**Health Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.		
	<i>Applicable to Districts only.</i>			
	<i>Maximum score is 70</i>			
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0		
	<i>Applicable to Districts only.</i>			
	<i>Maximum score is 70</i>			
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	c. Assistant District Health Officer Environmental Health, score 10 or else 0.		
	<i>Applicable to Districts only.</i>			
	<i>Maximum score is 70</i>			
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.	d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.		
	<i>Applicable to Districts only.</i>			
	<i>Maximum score is 70</i>			

1 New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. e. Senior Health Educator, score 10 or else 0.

Applicable to Districts only.

Maximum score is 70

1 New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. f. Biostatistician, score 10 or 0.

Applicable to Districts only.

Maximum score is 70

1 New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. g. District Cold Chain Technician, score 10 or else 0.

Applicable to Districts only.

Maximum score is 70

1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions. h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.

Applicable to MCs only.

Maximum score is 70

The position of Municipal Medical Officer for Health Services was not substantively filled and there was no evidence of a formally seconded staff for that particular position.

However, Ms. Baliirwa Margaret, a substantive Senior Clinical Officer was appointed on 13/07/2020 under MIN No. 54/KDSC/2020/2021 and assigned additional duties for Medical Officer for Health Services effective 4/11/2022 under Min. 200/KDSC/2021-2022.

0

1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.	i. Principal Health Inspector, score 20 or else 0.	The position of Principal Health Inspector was substantively filled. The incumbent Mr. Kunya Robert was appointed on 7th/04/2017 as was directed by Min.No.315/KDSC/2017 (C) (ii).	20
	<i>Applicable to MCs only.</i>			
	<i>Maximum score is 70</i>			

1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.	j. Health Educator, score 20 or else 0	The position of Health Educator was not substantively filled and there was no evidence of a formally seconded staff for that particular position from MoH.	0
	<i>Applicable to MCs only.</i>			
	<i>Maximum score is 70</i>			

Environment and Social Requirements

2	Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)	If the LG carried out: a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.	Environmental, Social and Climate Change screening forms for the construction of PHC facilities (immunisation shade, maternity shade and twin staff house with 2-stances of line and bathroom) at Busota HC III in the southern division prepared on 29th/04/2022 by the senior environment office and the principal CDO and costed ESMP of Ugx 500,000 with identified impacts such; vegetation clearance, accidents, and public safety and waste generation. mitigation measures identified such as; proper waste disposal, provide PPE to workers, re-grass bare surfaces, and install signage prepared on 19th/10/2022. Screening form for the drilling and casting of production well at Busota HC III in southern division prepared on 21st/07/2022 Costed ESMP of Ugx 500,000 with identified impacts such; vegetation clearance, accidents, and public safety and waste generation. mitigation measures identified such as; proper waste disposal, provide PPE to workers, regrass bare surfaces, and install signage prepared on 19th/10/2022. Screening form for the completion of fencing Busota HC III in southern division prepared on 21st/07/2022 costed ESMP of Ugx 500,000 with identified impacts such; vegetation clearance, accidents, and public safety and waste generation. mitigation measures identified such as; proper waste disposal, provide PPE to workers, regrass bare surfaces, and install signage prepared on 19th/10/2022.	15
	<i>Maximum score is 30</i>			

2

Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

There was no requirement for Environment and Social Impact Assessments (ESIAs) for the health projects, this was in reference to the National environment Act 2019 schedule 4, part 2 section (4) sub-section(e) of which categorised them as small projects that required ESMPs after screening and had minimal impacts.

The environmental and social measures were identified and mitigated in the ESMPs.

Maximum score is 30

**Micro-scale Irrigation Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation <i>Maximum score is 70</i>	If the LG has recruited; a. the Senior Agriculture Engineer <i>score 70 or else 0.</i>	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0
Environment and Social Requirements				
2	New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed. <i>Maximum score is 30</i>	If the LG: Carried out Environmental, Social and Climate Change screening <i>score 30 or else 0.</i>	The Municipal Council was excluded from the implementation of the MSI projects and therefore was not part of the LGPA.	0

**Water & Environment Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.	0

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	f. Forestry Officer, score 10 or else 0.	The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.	0

Environment and Social Requirements

2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	If the LG: a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.	The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.	0
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.	The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.	0
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.	The management of the urban water in Kamuli MLG is under the National Water and Sewerage Corporation and excluded from the LGPA.	0