



## **LGMSD 2022/23**

Terego District

(Vote Code: 636)

<b>Assessment</b>	<b>Scores</b>
Crosscutting Minimum Conditions	80%
Education Minimum Conditions	100%
Health Minimum Conditions	60%
Water & Environment Minimum Conditions	65%
Micro-scale Irrigation Minimum Conditions	100%
Crosscutting Performance Measures	74%
Educational Performance Measures	67%
Health Performance Measures	42%
Water & Environment Performance Measures	77%
Micro-scale Irrigation Performance Measures	43%

**Crosscutting  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s):</li> <li>If so: Score 4 or else 0</li> </ul>	<p>The LG budgeted for DDEG worth UG129,182,000 as per Page 8 of 67of the LG Approved Budget Estimates 2022/2023 which was spent on only one project which was the completion of the main office block. The infrastructure was complete and operational and was occupied by several offices which included the office of the CAO, the registry, the environments office, the finance department, the education department, the health department and the reception.</p>	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> <li>By more than 5%, score 3</li> <li>1 to 5% increase, score 2</li> <li>If no increase, score 0</li> </ul> <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>From the Analysis of the Lower Local Government Performance assessment report, Terego District had no scores for 2022 because it did not undertake LLGs performance assessment and scored 85% in 2023. The information was obtained from the LLGs performance assessment results that were uploaded on to the OPAMS and were cleared by the National Task force and presented in the matrix; COMPARING LLG SCORES FOR 2022 &amp; 2023. The comparison to determine whether there was an increase in performance could not be determined because there was no base data hence the score of zero.</p>	0
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> <li>If 100% the projects were completed : Score 3</li> <li>If 80-99%: Score 2</li> <li>If below 80%: 0</li> </ul>	<p>The LG budgeted for DDEG worth UG129,182,000 as per Page 8 of 67of the LG Approved Budget Estimates FY2022/2023 which was spent on completion of the main office block. From the summary of page 2 of the budget performance r, the completion of the main office block was achieved at 100%. From the site visit, the office block was completely finishing and was occupied by office like the office of the CAO.</p>	3

3	Investment Performance  Maximum 4 points on this performance measure	a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:  Score 2 or else score 0.	The LG budgeted for DDEG worth UGX129,182,000 as per Page 8 of 67of the LG Approved Budget Estimates 2022/2023 which was all spent on completion of the main office block. The investment was eligible for funding under DDEG guidelines 2022/2023 as stated on page 7 provided for in table 7 under Administration which allows for construction, rehabilitation and furnishing of government offices.	2
3	Investment Performance  Maximum 4 points on this performance measure	b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates,  score 2 or else score 0	Terego LG had one DDEG project which was a roll over but also had USMID projects because it is a refugee hosting LG hence USMID projects also were sampled.  1. For construction of Nyara 1 and opening of Anelizua, Uriama Road - Lot 1, with procurement reference no -Tere931/Wrks/22-23/00001 at a contract sum of Ugx 2,499,230,885 against Engineer's estimate of Ugx 2,508,681,002. The contract price variation was calculated as 0.38%  2. Low-cost sealing of Amabua Road with procurement reference No. Tere 931/Wrks/22-23 at a contract price of UGX 1,198,312,553 against Engineer's estimate of Ugx 1,200,000,000. The contract variation was calculated as 0.14%  3. The LG had a recurring (form 2020-2021) DDEG investment whose original contract was Ugx 946,534,527 and Engineer's estimate was Ugx 950,000,000. The DDEG investment was the construction of the main office block ,Tere636/Wrks/20-21/00001. However, in the FY 2022-2023, this project was completed and a final cost of Ugx 129,182,000 was spent on the completion of the main office block.The contract price variation was calculated as 0.36%	2

### Performance Reporting and Performance Improvement

4	Accuracy of reported information  Maximum 4 points on this Performance Measure	a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate,  score 2 or else score 0	.Three LLGs were sampled and these were; Udupi S/C, Bileafe S/C and Aii-vu S/C  Evidence showed that information on the position filled in the LLGs was accurate as per minimum staffing standards in the 3 sampled LLGs; for instance Udupi S/C workplace staff list had 10 personnel and the District staff list also had 10, with Bileafe S/C workplace staff list had 9 officers the District staff list had 9 and Aii-vu S/C workplace had 11 officers where as the District staff list also had 11.	2
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4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <ul style="list-style-type: none"> <li>• If 100 % in place: Score 2, else score 0.</li> </ul> <p><b>Note: if there are no reports produced to review: Score 0</b></p>	<p>The LG budgeted for DDEG worth UGX129,182,000 as per Page 8 of 67 of the LG Approved Budget Estimates 2022/2023 which was spent on completion of the main office block. According to the DDEG completion status report for Financial Year 2022/2023, The DDEG infrastructure development was achieved at 100%.</p> <p>The infrastructure was in place and was being occupied by several offices which included the office of the CAO, the registry, the environments office, the finance department, the education department, the health department and the reception.</p>	2															
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p><b>NB: The Source is the OPAMS Data Generated by OPM.</b></p>	<p>The scores obtained from the four LLGs in the District assessment and from the LLG IVA three were outside the performance range of -/+ 10 which implied that the assessment was not credible. The comparative analyzed data was as presented below;</p> <table border="1" data-bbox="807 864 1133 1122"> <thead> <tr> <th></th> <th>DLG</th> <th>IVA</th> </tr> </thead> <tbody> <tr> <td>Leju T/C</td> <td>96</td> <td>85</td> </tr> <tr> <td>Katrini S/C</td> <td>91</td> <td>83</td> </tr> <tr> <td>Uriama S/C</td> <td>81</td> <td>33</td> </tr> <tr> <td>Aji-vu S/C</td> <td>65</td> <td>25</td> </tr> </tbody> </table>		DLG	IVA	Leju T/C	96	85	Katrini S/C	91	83	Uriama S/C	81	33	Aji-vu S/C	65	25	0
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Aji-vu S/C	65	25																	
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.</p> <p>Score: 2 or else score 0</p>	<p>The LG never developed Performance Improvement Plans for at least 30% of the lowest performing LLGs.</p>	0															
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:</p> <p>Score 2 or else score 0</p>	<p>The LG never developed Performance Improvement Plans for at least 30% of the lowest performing LLGs and hence no implementation could have taken place.</p>	0															

**Human Resource Management and Development**

6	<p>Budgeting for and actual recruitment and deployment of staff</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.</p>	<p>The LG had consolidated and submitted staffing requirements for FY 2024/2025 to MoPS and stamp dated 15th/Sep/ 2023. It was received by MoPS and MoPED on 15th September 2023.</p>	2
		<p>Score 2 or else score 0</p>		
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p>	<p>The LG conducted tracking and analysis of staff attendance for the previous FY with a copy to CAO, for example for the month of July, August and September 2022.</p>	2
		<p>Score 2 or else score 0</p>	<p>The LG had 75 staff at the District and their attendance for Q1 were as follows:</p> <ol style="list-style-type: none"> <li>1. Six staff attendance was at 98.5 %. Namely ; Angufiru Jilda Office Attendant, Andama Bosco Records Officer, Karungi Brenda Senior Accounts Assistant, Acidri Jimmy Inspector of Schools, Nelly Vide Office Attendant and Abaza Leo CEB.</li> <li>2. Three other officers attended at 80% namely, Obia Richard DCDO, Aguta Bernard IMO and Anguparu Lillian Clerk to Council. However the lowest attendance was recorded at 76.9% by Abiriga Philliam HRO.</li> </ol>	
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>i. Evidence that the LG has conducted an appraisal with the following features:</p> <p>HODs have been appraised as per guidelines issued by MoPS during the previous</p> <p>FY: Score 1 or else 0</p>	<p>There was evidence that Heads of Departments were appraised for the previous FY against their performance agreement, the LG had only four substantive HODs as follows:</p> <ol style="list-style-type: none"> <li>1. The District Education Officer Ajidra Dradria Charles was appraised on 9th June 2023.</li> <li>2. Chief Finance Officer Kissa Leza Reagan was newly recruited on 27th June 2023.</li> <li>3. The District Community Development Officer Obia Richard was newly recruited on 27th June 2023.</li> <li>4. The District Production and Marketing Officer Chkua Wilfred was newly appointed on 27th June 2023.</li> </ol>	1

Performance management

Maximum 5 points on this Performance Measure

ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:

Score 1 or else 0

The LG had a functional Rewards and Sanctions committee that was appointed on 28th July 2023 with members as follows:

1. Dr Chuku Wilfred as Chairperson.
2. Dramadri Hillary as Secretary
3. Ajidra Dradria Charles Member
4. Bakole Mathew Member
5. Wibale Wilson Member
6. Bakole Carolyn Member
7. Viko Paula Member.

The committee in its sitting dated 25th October 2023 heard a case of misconduct and unprofessionalism of a health worker by names Afakoru Victoria a Midwife at Odupi H/C III.

It was alleged that on the 12th June 2023 a mother by names Asianzu Morine came for delivery at Odupi Heath Centre III while Victoria was on duty, she asked where the pregnant woman was having her antenatal care from and the mother kept quiet. Victoria Afakuru chased the pregnant woman away go and give birth where she had her antenatal from. Asianzu Morine went under a tree within the H/C premises and gave birth from there.

However Afakoru Victoria denied the allegation put on her, she said helped the mother to deliver despite she had refused to talk to when she was questioning at the beginning.

The finally Rewards and Sanction committee recommended that Afakoru should be transferred from Odupi H/C III to another H/C since she does not have good relations with the community and asked to stick to health professional ethics as required of all health workers.

Performance management

Maximum 5 points on this Performance Measure

iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.

Score 1 or else 0

The LG established consultative Committee that was appointed on 10th July 2022/ 2023 and running for three years 2025/2026. The following are the appointed members:

1. Olema Annet PAS Chairperson
2. Obia Richard DCDO Secretary
3. Tuku Ismael Member
4. Viko Paula Member
5. Dramadri Hillary Member
6. Bakole Carolyn Member
7. Zaitun Yusuf Member
8. Aluma Yovan Member
9. Aliga Ronald Member

CR/2156/8

However there was no evidence of committee functionality by the time of assessment.

Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:

Score 1.

The LG recruited a total of 106 Education Assistants on 12th June 2023. Staff that accessed the salary payroll not later than 2 months after appointment were 94, while 20 did not access the payroll:

The following were sample of those who accessed payroll within two months:

1. Angumale Cyrus, Education Assistant assumed duty on 29th June 2023 and accessed payroll in July 2023.

2. Asindru Emmilly , Education Assistant assumed duty on 30th June 2023 and accessed payroll in July 2023.

3. Chandiru Philister, Education Assistant assumed duty on 29th June and accessed payroll in August 2023.

4. Adebuga Bosco, Education Assistant assumed duty on 27th June 2023 and accessed payroll in July 2023.

5. Avako Peace, Education Assistant assumed duty on 29th June 2023 and accessed payroll in July 2023.

However the following Education Assistants did no access the payroll within two months as required:

1. Asbazuuvo Doreen who assumed duty on 26th June 2023 did not access payroll

2. Abayi Bernard who assumed duty on 6th July 2023 did not access payroll.

3. Eyotre Morris who assumed duty on 30th June 2023 did not access payroll.

The reasons to why some employees did not enter the payroll were:

1. Delay in submission of supplier numbers to HR division.

2. Inconsistence in the names in the academic papers and that in the National Identity cards



Pension Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:

Score 1.

The LG retired 8 staffs in the previous FY and the access the pension payroll as follows:

1. Olokcan Ocaya Norbert, Finance Officer retired on 25/07/2022, accessed in Sep 2022.
2. Urowthwun Silvester Auditor retired on 05/06/2023. Accessed the pension payroll in August.

However the following did not access the pension payroll within 2 months.

1. Ofoyru Rose Beninyo Senior Assistant Accountant retired on 01/09/2022.
2. Okech Mutoro Beninyo Head Teacher retired on 23/01/2023.
3. Enyanga Faustine Obale Senior Agricultural Officer retired on 10/03/2023.

### Management, Monitoring and Supervision of Services.

10

N23\_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:

Score 2 or else score 0

The direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in the previous FY. The LG Presented DDEG transfer request letters and payment vouchers to evidence transfer to the LLGs. The requests and transfers started to emerge in the second quarter as the releases came through. Quarter two requests for transfers were done on 17th October 2022 and transfers were done on 27th October 2022 , Quarter three requests for transfers were prepared on 10th January 2023 and transfers were done on 16th January 2023. A comparison of the budgeted amount and what was transferred to the Lower Local Governments revealed that 100% of the DDEG was transferred as follows:

1. Bileafe S/C = UGX 34,584,609
2. Uriama S/C = UGX36,800,940
3. Katrini S/C = UGX46,109,529
4. All-Vu S/C = UGX40,613,028
5. Odupi S/C = UGX53,556,400
6. Omugo S/C = UGX58,786,940
7. Leju T/C = 29,830,168

The transfers were all conducted in totality as budgeted for each subcounty.

2

10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	<p>b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget:Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).</p> <p>Score: 2 or else score 0</p>	<p>From the information provided by MoFPED and the warrant reports provided by the district, the quarter 2 cash limits were approved on 20th October 2022 and Warrant for the all the development grant for quarter 2 was done on 25th October 2022 under warrant code 93AW-2023-13 and the quarter 3 cash limits were approved on 16th January 2023 whereas warrant for quarter 3 development grant was conducted on 16th January 2023 under warrant code 93AW-2023-16. All the warrants were conducted within the timeframes since all were warranted within 5 days after the receipt of releases.</p>	2
10	N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery	<p>c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>Score 2 or else score 0</p>	<p>From the invoices and communication letters which were in the file no. CR/109/1. The quarter 2 cash limits were approved on 20th October 2022 and the Local Government wrote a letter on 21st October 2022 addressed to all subcounty chiefs communicating the transfer of DDEG funds. In quarter 3 cash limits were approved on 16th January 2023 and the Local Government wrote a letter on 17th January 2023 addressed to all subcounty chiefs communicating the transfer of DDEG funds.</p> <p>The communication for both releases in quarter two and quarter three was within a period 5 days after the release of funds. The communication letters were also hanged on the district headquarter notice board by the CAO Mr. Otim Benson Humphrey.</p>	2

11

Routine oversight and monitoring

Maximum 4 points on this Performance Measure

a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:

Score 2 or else score 0

There was evidence confirming that the district had supervised or mentored all LLGs in the District at least once per quarter consistent with guidelines. The LG mentored all the LLGs and supervised them on the quarterly planning and reporting cycles. From the quarterly planning and reporting cycle activity reports all prepared by the planner Ms. Ndaru Emily, it was found that;

1. In quarter one, the district held a mentoring and supervision of the first phase of planning in all sub counties from 26th August 2022 to 15th October 2022.

2. In quarter two, the district held a mentoring and supervision of the quarterly planning, budgeting and reporting all sub counties from 11th October 2022 to 15th October 2022

3. In quarter three, the district held a mentoring and supervision on preparation annual budget and annual workplans in all sub counties from 14th March 2023 to 17th March 2023.

4. In quarter four, the district held technical support visits to all the LLGs to guide on preparation of final budgets and works plans for the financial year 2023/2024.

11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p>	<p>There was evidence availed to prove that the results and reports of support supervision and monitoring visits were discussed in the TPC.</p> <ol style="list-style-type: none"> <li>1. The quarter one monitoring report was discussed on 5th September 2022 under minute no. Min 6/2023: Presentation of the monitoring report by the planner. In this minute, an action was recommended for the focal person who was the planner to produce a program for analysis all the rest of the fields that were missed in the supervision.</li> <li>2. The quarter two monitoring report was discussed on 20th December 2022 under minute no. Min 5/2023: Presentation of findings from Monitoring of LLGS by the planner. In this minute, it was indicated that no LLG had submitted the draft annual work plan and it was recommended that the planner should follow up on all the LLGs.</li> <li>3. The quarter three monitoring report was discussed on 20th March 2023 under minute no. Min 7/2023: Presentation of findings from Monitoring of LLGS by the planner. The key point highlighted was late submission of workplans.</li> <li>4. The technical support supervision report was discussed on 29th June 2023 under minute no. Min 7/2023: Presentation of findings from Monitoring of LLGS by the planner. It was highlighted under the minute that there was poor linking of workplans and reports in some LLGs and it was recommended that the district should build capacities for the LLGS in that aspect.</li> </ol>
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## Investment Management

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p><b>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</b></p>	<p>The LG had an IFMIS format updated register. The assets register obtained the key assets Toyota Hillux Double Cabin number plate UG5705R at a cost of UGX 160,000,000 for Education department used by Dradria Charles the DEO, Toyota Hilux Double Cabin number plate LG0024-176 at a cost of UGX 150,000,000 for production department used by Jurua Herbert the DPO, Land cruiser number plate LG0023-176 at a cost of UGX 240,000,000 for the community-based department used by Obia Richard the DCDO</p>
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Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:

Score 1 or else 0

There was no record of the use of the board survey report to make Assets Management Decisions including procurement of new assets, maintenance of existing assets and disposal of assets. The board of survey reports (Financial year 2021/2022 and financial year 2022/2023) submitted didn't have any records of actions taken to procure or maintain assets.

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.

Evidence was adduced under file no. CR/212/12 that the LG had a functional physical planning committee in place. The committee in place was appointed on 19th January 2022 by the CAO Mr. Otim Benson Humphrey. A review of the appointment letters for the physical planning committee found the following members;

1. Mr. Anguzu Robert - Physical planner/secretary
2. Mr. Asiku Robert - Senior Forest officer
3. Mr. Jurua Herbert - Agricultural Officer
4. Mr. Drazia Kizito - Veterinary officer
5. Engineer Siefred Dratele Budra - District Engineer
6. Mr. Ajidra Charles - District Education officer
7. Mr. Agroa David - District Water Officer
8. Mr. Wibale Wilson - Town Clerk Leju
9. Mr. Engamville John - District Environments Officer

The LG had also submitted at least 4 sets of minutes of the Physical Planning Committee to the MoLHUD. All the minutes for the four quarters were submitted on the same day on 21st September 2023. Hower these minutes were prepared on different dates as meetings were held as follows;

Quarter one meeting was held on 18th August 2022

Quarter two meeting was held on 17th November 2022

Quarter three meeting was held on 17th February 2023

Quarter four meeting was held on 31st May 2023

All the four sets of minutes for the above held meetings were submitted on 21st September 2023 to the MoLHUD.

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d. For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>There was only one DDEG investment that was the completion of main office block at Terego District headquarters. At the initiation of the project in 2021, the LG conducted a desk appraisal of the investment to assess if it was derived from the LG Development Plan and was eligible for funding under the DDEG guidelines. This was evidenced through an appraisal report that was prepared by the planner Ms. Draru Emily on 22nd April 2021.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>There was only one DDEG investment that was the completion of main office block at Terego District headquarters. At the initiation of the project in 2021, the LG conducted a field appraisal of the investment to assess if it was technically feasible, Environmental and socially acceptable and fit the customized design for investment projects. This was evidenced through a field appraisal report that was prepared by the planner Ms. Draru Emily on 23rd April 2021.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>The local government developed project profiles for the Financial Year 2023/2024. All the project profiles were aggregated in a one booklet titled "Terego District Development Project Profiles for Financial Year 2023/2024"</p> <p>A technical planning committee meeting was held on 5th May 2022. Under minute no. 3: Presentation of the project profiles for FY2023/2034, some of the project profiles discussed include;</p> <ol style="list-style-type: none"> <li>1. Construction of new classroom block with an office and installation of lighting arresters in Odupi Primary school at UGX165,000,00 and Olua Cope Primary School at UGX110,000,000</li> <li>2. Completion of construction of a staff house at Mt. Wati HCIII at UGX72,000,000</li> <li>3. Completion of construction of a functional OPD at HCII at UGX72,000,000</li> </ol>	1

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>The LG never provided information on screening for environmental and social risks/impact and put mitigation measures for the current year projects.</p>	0
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>The LG had a recurring (2020/2021) DDEG Investment whose original contract price was UGX 946,534,527 and the Engineer's estimate was UGX 950,000,000. Thus, DDEG investment was the construction of the main office block, procurement reference number; Terr636/Wrks/20-21/00001. However, in the FY 2022-2023, this project was completed and a final cost of UGX 129,182,000 was spent on the completion of the main office block.</p> <p>However, the LG also had two USMID investment projects as highlighted below;</p> <ol style="list-style-type: none"> <li>1. Construction of Nyara 1 and opening of Andelizua, Uriama road Lot 1, and</li> <li>2. Low cost sealing of Amabua Road.</li> </ol>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p>	<p>There were no DDEG projects for the current FY however the two incorporated USMID projects were roll over projects that started in FY 2022/2023 and were approved by contacts committee as follows;</p> <ol style="list-style-type: none"> <li>1. Construction of Nyara 1 and opening of Andelizua, Uriama road Lot1 was approved by the contracts committee on 17th February 2023 under minute number CC 12/02/23 (A) and awarded to Top Three Technical Services Ltd at a contract price of UGX 2,499,230,885. Agreement between the parties was signed on 16th March 2023.</li> <li>2. Low cost sealing of Amabua Road was approved by the contracts committee on 17th February 2023 under minute number CC 12/02/23 (B) and awarded to Good Lord Hardware Co. (U) Ltd at a contract price of UGX 1,198,312,553. Agreement between the parties was signed on 16th March 2023.</li> </ol>	1



13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:</p> <p>Score 1 or else 0</p>	<p>The following was presented as evidence that the LG properly established the project implementation team;</p> <p>An appointment letter dated 20th march 2023 in which the CAO appointed the following to the PIT.</p> <p>District Engineer-Dratele SigFred Budra</p> <p>District Community Development Officer(also works as Labour Officer)-Obia Richard</p> <p>District Environment Officer-Engamville John</p>	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:</p> <p>Score 1 or else score 0</p>	<p>1.The LG had a recurring(from 2020-2021) DDEG investment whose original contract was UGX 946,534,527 and the Engineer's estimate was UGX 950,000,000 . The DDEG investment was the construction of of the main office block, Tere636/Works/20-21/00001. However, in the FY 2022-2023, this project was completed and a final cost of UGX 129,182,000 was spent on the completion of the main office block. The LG Engineer ,however, provided the standard technical designs which was followed.</p> <p>2.Construction of Nyara 1 and opening of Andelizua, Uriama road Lot 1,procurement reference number; Tere931/Wrks/22-23/00001,</p> <p>3. Low cost sealing of Amabua Road, Tere931/Wrks/22-23/00001.</p> <p>Technical designs giving levels of road, sharpness of the curve, positioning and construction of the bridge, were done as per the design.</p>	1

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0</p>	<p>The LG had a recurring (from 2020-2021) DDEG funded infrastructure project whose original contract sum was UGX 946,534,527 and the Engineer's estimate was UGX 950,000,000. The DDEG investment was the construction of the main office block, Tere636/Wrks/22-23/00001. However, in the FY2022-2023 this project was completed and a final cost of UGX 129,182,000 was spent on the completion of the main office block. The DE on a site visit gave instructions on 2nd June 2023,EO and DCDO jointly gave a social safeguard report on 22nd June 2023. However, the LG had also USMID investments as highlighted below;</p> <ol style="list-style-type: none"> <li>1.Construction of Nyara 1 and opening of Andelizua, Uriama road Lot 1,</li> <li>2. Low cost sealing of Amabua Road.</li> </ol> <p>The DE visited the site on 2nd June 2023 and instructed the contractor to follow the dimensions as per the design. The laboratory officer gave the test results as indicated on 10th October 2023.</p>	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):</p> <p>Score 1 or else score 0</p>	<p>There was evidence that the LG verified works (certified) and initiated payments of contractors within 2 months. For example;</p> <ol style="list-style-type: none"> <li>1. Construction of Nyara 1 and opening of Andelizua, Uriama road Lot 1, a request of payment by M/s Top Three Technical Services Ltd was on 22nd June 2023. The District Water Officer/DE generated and endorsed the certificate of payment on 28th June 2023 which was cleared by the DWO and CAO on 7th July 2023. A voucher 5867903 with gross value of Ugx 210,634,691 was then paid on 13th June 2023. This certification was done within 15 days, which was in line with the contractual terms.</li> <li>2. Low cost sealing of Amabua Road, a request of payment by M/s Reliefline Uganda Ltd was on 22nd June 2023. The District Water Officer/DE generated and endorsed the certificate of payment on 28th June 2023 by the DWO/DE and CAO on 7th July 2023. A voucher 5867903 with gross value of UGX 210,634,691 was then paid on 13th June 2023. This certification was done within 15 days, which was in line with the Contractual terms.</li> </ol>	1

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:</p> <p>Score 1 or else 0</p>	<p>The LG had complete procurement files for each contract with all records as required by the PPDA Law. For instance;</p> <ol style="list-style-type: none"> <li>1. Construction of Nyara 1 and opening of Anelizua, Uriama road – Lot 1, procurement reference no : Tere931/Wrks/22-23/00001, the procurement file had an evaluation report dated 17th February 2023 and the project was approved by the contracts committee on 17th February 2023 under Min no CC/12/02/23(a). The contract was awarded to Top Three Technical Services Limited at a contract sum of UGX 2,499,230,885. Solicitor General's approval was dated on 14th March 2023 and the agreement between the two parties was signed on 16th March 2023.</li> <li>2. Low cost sealing of Amabua road, procurement reference no Tere931/Wrks/22-23/00001, had an evaluation report dated 17th February 2023 and the project was approved by the contracts committee on 17th February 2023 under minute MinCC12/02/23(b). The contract was awarded to Good Lord Hardware Company (U) Limited at contract sum of UGX 1,198,312,553. Solicitor General's approval was dated on 14th March 202 and the agreement between the two parties dated 16th March 2023.</li> <li>3. Construction of a 5-stance VIP Latrine at Tuku Primary School, procurement reference no: Tere931/Wrks/22-23/00006, the procurement file had an evaluation report dated 17th February 2023 and the project was approved by the contracts committee on 17th February 2023 under Min no CC13/02/2023. The contract was awarded to Queron Engineering Services Limited at a contract sum of UGX 33,276,000 and the agreement between the two parties signed on 4th April 2023.</li> </ol>
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### Environment and Social Safeguards

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the District/Municipality has</p> <ol style="list-style-type: none"> <li>i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</li> </ol> <p>Score: 2 or else score 0</p>	<p>The focal person for grievance redress committee was Mr. Obia Richard the District Community Development Officer appointed on July, 10th, 2022 and also the secretary</p> <p>The Grievance redress committee had 9 members chaired by the CAO, Representative of the cultural institution, Senior labor officer, Senior HR, District Inspector of schools, Sub-county Chief, focal person for HIV in the District and the youth representative all appointed on 10th July, 2022</p>
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14	Grievance redress mechanism operational.	b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.	The Terego Grievance redress mechanism which had six steps; reporting of grievances, registration of grievances, compilation of grievances, meeting of the committee, offering guidance and counselling were necessary and, giving feedback on actions  Grievance or complaints referral pathways. They had three pathways at village level, subcounty level and the district level.  The district community development officer was the contact person.	2
	Maximum 5 points on this performance measure	If so: Score 2 or else 0		
14	Grievance redress mechanism operational.	c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.	The grievance redress mechanism was pinned on the different notice boards within the district headquarter offices.	1
	Maximum 5 points on this performance measure	If so: Score 1 or else 0		
15	Safeguards for service delivery of investments effectively handled.	a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0	A review of the Approved Local Government Development Plan on page 74 under program (Environment and Natural resources management). The Local Government provided for the following interventions;  1. Establishment of woodlots/plantations in the local forest in the public and private land and refugee settlements.  2. Tree planting in catchment areas for water points  3. Construction of the industrial park in Uraima under the natural the resources component.  All the investments were provided for on page 74 of the Local Government Development Plan.	1
	Maximum 11 points on this performance measure			

15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management  score 1 or else 0	The planner Ms. Draru Emily indicated that the DDEG guidelines were disseminated through a training held on 5th January 2021. However, this was verbal information with no psychical and documentary evidence thus no consideration.	0
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	(For investments financed from the DDEG other than health, education, water, and irrigation):  c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:  score 3 or else score 0	They was evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents as per the examples;  The project for the opening of 12.6km Andelizu-Uriama road and construction of Nara Bridge contract document between Terego and M/s Top three technical services Ltd on 16th March, 2023 sub-total for environmental safeguards was Ugx 22,770,000  The project for the construction of 0.9km low-cost sealing of Amabua road contract document between Terego and M/s Top three technical services Ltd on 16th March, 2023 sub-total for environmental safeguards was Ugx13,500,000.	3
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change.  Score 3 or else score 0	The Local Government Integrated Environment, Social and Climate change interventions into LG Development Plans, annual workplans and budgets complied for the Current Financial year. A review of the Approved Local Government Development Plan on page 74 under program (Environment and Natural resources management). There were no projects with additional costs addressing climate change adaptation	0

15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:  Score 1 or else score 0	Construction of 0.9km low-cost sealing of Amabua and the Opening of 12.6km Andelizu-Uriama road and construction of Nara Bridge are all located on the district headquarters land which was given to the District by Otrevu Co-operative society. Series of consultative meetings were held over the years with one on 6th November, 2017 then another one on 20th June, 2019 in Ngalabia and Urivu Village, Alia Parish, Aiiyu Subcounty, Terego County under Arua District then. The land is 145.02 hectares and this was stated in a report dated 28th June, 2019. The land belonged to 1142 farmers under the co-operative and 846 signed a consent form to give up the land for development.	1
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports:  Score 1 or else score 0	Social safeguard report on Opening of Andelizu-Uriama road and construction of Nyara Bridge prepared and by the EO and CDO signed on 22nd June, 2023  Social safeguard report for lowcost sealing of 0.9km Amabua road prepared and signed by DCDO and EO on 28th June, 2023	1
15	Safeguards for service delivery of investments effectively handled.  Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects:  Score 1 or else score 0	Opening of 12.6km Andelizu-Uriama road and construction of Nyara Bridge. Interim payment certificate endorsed by CDO on 13th June, 2023 and EO on 14th June 2023  Construction of 0.9km low-cost sealing of Amabua road Interim payment certificate endorsed by CDO on 13th June, 2023 and EO on 14th June 2023	1
<b>Financial management</b>				
16	LG makes monthly Bank reconciliations  Maximum 2 points on this Performance Measure	a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment:  Score 2 or else score 0	The DLG had conducted bank reconciliations as at 30th October 2023. The following accounts were reconciled and had balances as follows as evidenced during the assessment;  1. Stanbic bank general fund Account number 9030017568425 had an account balance UGX80,804,535  2 .Housing finance Bank UNHCR Account number 07001142439 had an account balance UGX148,892	2

17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>The LG availed all the four quarterly internal audits reports as Required. The audit reports were produced on different dates as follows;</p> <ol style="list-style-type: none"> <li>1. Quarter One internal audit report was produced on 27th October 2022</li> <li>2. Quarter Two internal audit report was produced on 10th February 2023</li> <li>3. Quarter Three internal audit report was produced on 18th April 2023</li> <li>4. Quarter Four internal audit report was produced on 25th July 2023</li> </ol> <p>All the reports were produced by Mr. Joel Afema the Senior Internal Auditor</p>	2
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>The LG didn't have an operation LG PAC in the previous financial year therefore there was submission of the internal audit reports to PAC which was not existent.</p>	0
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>The LG didn't have an operation LG PAC in the previous financial year therefore there was submission of the internal audit reports for review to PAC which was not existent.</p>	0

### Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>From Page 25 of the draft final accounts of the previous FY 2022/2023, The total budgeted local revenues including tax and Non tax revenue = UGX 380,000,000 whereas the actual revenue collection was = UGX 322,648,060. Therefore <math>UGX322,648,060 / UGX380,000,000 \times 100\% = 84.9\%</math> thus befitting +/-10% budget realization.</p>	0
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19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> <li>• If more than 10 %: score 2.</li> <li>• If the increase is from 5% -10 %: score 1.</li> <li>• If the increase is less than 5 %: score 0.</li> </ul>	<p>From Page 22 of the final accounts of the Previous FY but one 2021/2022, The total revenue collection = UGX246,155,248. From Page 25 of the final accounts of the Previous FY 2022/2023, The total revenue collection = UGX322,648,060. Therefore, the increase = UGX322,648,060 - UGX246,155,248= UGX76,492,812</p> <p>The percentage increase = UGX76,492,812/ UGX246,155,248 X 100% = 24%</p> <p>The percentage increase was 31.1% which is greater than 10%.</p>	2
20	<p>Local revenue administration, allocation, and transparency</p> <p>Maximum 2 points on this performance measure.</p>	<p>a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0</p>	<p>The LG City remitted the mandatory LLGs share of local revenues during the previous FY. A review of the certified copy of the revenue remittance and transfer to LLGs report for Financial Year 2022/2023 prepared by Mr. Afidra Philliam the senior accountant indicated a total collection of UGX194,768,345 from the Lower Local Governments and a remittance of 65% worth UGX134,432,977. From the payment vouchers, the following amounts were transmitted to each Lower Local Government respective accounts as follows;</p> <ol style="list-style-type: none"> <li>1. Katrini S/C- UGX10,666,006</li> <li>2. Aiiyu S/C- UGX9,133,553</li> <li>3. Bileafe S/C- UGX10,293,553</li> <li>4. Uriama S/C- UGX9,386,006</li> <li>5. Omugo S/C- UGX51,207,053</li> <li>6. Odupi S/C- UGX35,913,253</li> <li>7. Leju T/C- UGX7,833,553</li> </ol>	2

**Transparency and Accountability**



21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0</p>	<p>The LG had complete procurement files for each contract with all records as required by the PPDA Law. For instance;</p> <ol style="list-style-type: none"> <li>1. Construction of Nyara 1 and opening of Andelizua, Uriama road – Lot 1, procurement reference no : Tere931/Wrks/22-23/00001, the procurement file had best evaluated bidder notice dated 17th February 2023 and the project was approved by the contracts committee on 17th February 2023 under Min no CC/12/02/23(a)and displayed on 17th February 2023 and later removed on 2nd March 2023. The contract was awarded to Top Three Technical Services Limited at a contract sum of UGX 2,508,681,002.</li> <li>2. Low cost sealing of Amabua road, procurement reference no Tere931/Wrks/22-23/00001, had best evaluated bidder notice dated 17th February 2023 and the project was approved by the contracts committee on 17th February 2023 under minute MinCC12/02/23(b) and displayed on 17th February 2023 and later removed on 2nd March 2023. The contract was awarded to Good Lord Hardware Company (U) Limited at contract sum of UGX 1,198,312,553.</li> <li>3. Construction of a 5-stance VIP Latrine at Tuku Primary School, procurement reference no: Tere931/Wrks/22-23/00006, the procurement file had best evaluated bidder notice dated 17th February 2023 and the project was approved by the contracts committee on 17th February 2023 under Min no CC13/02/2023 and displayed on 17th February 2023 and later removed on 2nd March 2023. The contract was awarded to Queron Engineering Servises Limited at a contract sum of UGX 33,276,000.</li> </ol>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0</p>	<p>The local government performance assessment results were displayed at the district headquarters notice board by the Acting Planner Ms. Draru Emily on the 21st of August 2023.</p>	2
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>The Local Government conducted radio talk shows to provide feedback on status of activity implementation. From the radio talk show report dated 22nd August 2022. A radio talk show was held on Arua One FM and four projects under DDEG were discussed and these projects included construction of community resource center at Leju, Construction of a play ground at Leju, Construction of Okpatani Market and community resource center at Odupi.</p>	1

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>Information on tax rates, collection procedures and procedures for appeal was availed to the public through a district headquarter notice board on 2nd October 2023 on the district headquarter notice board by the Senior Accountant Mr. Afidra Philliam.</p>	<b>1</b>
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>There was no IGG report brought up for the assessment exercise, it was indicated by the clerk to council that there are IGG issues but they had never been brought to the attention of the PAC and therefore a report could not be made.</p>	<b>0</b>

**Educational  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> <li>• If improvement by more than 5% score 4</li> <li>• Between 1 and 5% score 2</li> <li>• No improvement score 0</li> </ul>	<p>For the year 2022, the total number of candidates who sat excluding Division X was 5260</p> <p>Total passes = for division 1-3 (3349)</p> <p>Percentage was <math>3349/5260 * 100=64\%</math></p> <p>For the year 2020, the total number of candidates excluding Division X who sat was 4720</p> <p>Total passes= for division 1-3 (3492)</p> <p>The percentage pass was <math>3492/4720 * 100 = 74\%</math></p> <p>Percentage change was <math>64\%-74\% = -10\%</math></p> <p>Hence percentage decreased by -10%</p>	0
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> <li>• If improvement by more than 5% score 3</li> <li>• Between 1 and 5% score 2</li> <li>• No improvement score 0</li> </ul>	<p>For the year 2022, the total number of candidates who sat excluding Division X was 1480</p> <p>Total passes = 1282</p> <p>The percentage was <math>1480/1282 * 100= 87\%</math></p> <p>For the year 2020, the total candidates excluding Division X who sat was 1116</p> <p>Total passes were 1063</p> <p>The percentage pass was <math>1063/1116 *100 = 95\%</math></p> <p>Percentage change was <math>87\% - 95\% = -9\%</math></p> <p>Hence percentage decreased by 9%</p>	0

2	<p>N23_Service Delivery Performance: Increase in the average score in the education LLG performance assessment.</p> <p>Maximum 2 points</p>	<p>a) Average score in the education LLG performance has improved between the previous year but one and the previous year</p> <ul style="list-style-type: none"> <li>• By more than 5%, score 2</li> <li>• Between 1 and 5%, score 1</li> <li>• No Improvement, score 0</li> </ul> <p>NB: If the previous average score was 95% and above, Score 2 for any increase.</p>	<p>The LG had no score in 2022 and scored 91% in 2023. Since there was no LLGs assessment in 2022, this implied that there was no base data to determine whether there was an increase in performance or not hence the score of zero. This was from the LG performance assessment results that were uploaded on to the OPAMS and were cleared by the National Task force and presented in the matrix; COMPARING LLG SCORES FOR 2022 &amp; 2023. The comparison was provided in the Analysis - LLG PA 2023 Synthesis Report dated 20th October 2023 as extracted from OPAMS.</p>	0
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0</p>	<p>Based on the Education and Sports Sector: Local Government Planning, Budgeting and Implementation Guidelines page 11 of 80, the LG Education department received UGX 302,988, 000/= as a sector development grant as indicated on page 35 of 67 of the Approved Budget estimates report.</p> <p>The funds were used as follows:</p> <p>a) Construction of a 3-classroom block in Rukurwa Primary School in Ayiivu Sub-county at UGX 157,237,500/= as indicated on the contract Payment vouchers.</p> <p>b) Construction of 5 stance VIP latrine at Tuku Primary School in Bileafe Sub-county at UGX 29,948,400/= as indicated on the contract payment vouchers.</p> <p>Construction of 5 stance VIP latrine at Onzua Primary School in Leju Town council at UGX 14,100,000/= as indicated on the contract payment vouchers.</p> <p>All funds were therefore, spent on eligible activities as defined in the guidelines.</p>	2

3	Investment Performance: The LG has managed education projects as per guidelines	b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0	<p>The following certificates were availed to the assessor from the Development Grant projects:</p> <p>a) Payment of construction -classroom block in Rukurwa Primary School in Ayiivu Sub-county at UGX 157,237,500/= was certified by the DEO, DCDO, and District Environment Officer all signed on 12th June 2023. Payments were effected on 19th June 2023.</p> <p>b) Payment of construction of 5 stance VIP latrine at Tuku Primary School in Bileafe Sub-county at UGX 29,948,400/= was certified by the DEO, DCDO, and District Environment Officer all signed on 15th June 2023. Payments were effected on 19th June 2023.</p> <p>c) Payment of construction of 5 stance VIP latrine at Onzua Primary School in Leju Town council at UGX 14,100,000/= was certified by the DEO, CDO, and District Environment Officer all signed on 15th June 2023. Payments were effected on 19th June 2023.</p>	2	
Maximum 8 points on this performance measure	3	Investment Performance: The LG has managed education projects as per guidelines	c) If the variations in the contract price are within +/-20% of the MoWT estimates score 2 or else score 0	<p>The contract price variations for the sampled works projects were within +/- 20% for the FY 2022/2023. For instance;</p> <ol style="list-style-type: none"> <li>1. For the construction of 3-classroom block with office and a 5-stance VIP Latrine at Urukuru Primary School at a contract price of UGX 185,859,929 against Engineer's estimate of UGX 180,913,706. The contract price variation was calculated as 2.7%.</li> <li>2. For the construction of a 5-stance VIP Latrine at Tuku Primary School at a contract price of UGX 33,276,000 against Engineer's estimate of UGX 35,000,000. The contract price variation was calculated as 4.9%.</li> </ol>	2
Maximum 8 points on this performance measure	3	Investment Performance: The LG has managed education projects as per guidelines	<p>d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY</p> <ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 - 99% score 1</li> <li>• Below 80% score 0</li> </ul>	Terego LG has no seed secondary school. However, other education projects that were done, like the construction of a classroom block at Urukuru and the construction of 5-stance VIP Latrine at Tuku Primary School were completed	2
Maximum 8 points on this performance measure					

4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines</p> <ul style="list-style-type: none"> <li>• If 100%: score 3</li> <li>• If 80 - 99%: score 2</li> <li>• If 70 - 79% score: 1</li> <li>• Below 70% score 0</li> </ul>	<p>The staff ceiling for Terego DLG was 1,766 as per the IPFs from MoFPED.</p> <p>The actual staff in positions was 929.</p> <p>Therefore, <math>929/1766*100=53\%</math></p>	0
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4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,</p> <ul style="list-style-type: none"> <li>• If above 70% and above score: 3</li> <li>• If between 60 - 69%, score: 2</li> <li>• If between 50 - 59%, score: 1</li> <li>• Below 50 score: 0</li> </ul>	<p>The LG had 73 UPE schools, 8 USE schools and 1 Tertiary technical school. According to the consolidated assets register, 82 schools in the LG had basic requirements and minimum standards set out in the DES guidelines especially classrooms, desks, and latrines. This was the same for both FYs 2021/2022 and 2022/2023.</p> <p>To calibrate the school, <math>81/81*100 = 100\%</math>.</p>	3
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**Performance Reporting and Performance Improvement**

5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>a) Evidence that the LG has accurately reported on teachers and where they are deployed.</p> <ul style="list-style-type: none"> <li>• If the accuracy of information is 100% score 2</li> <li>• Else score: 0</li> </ul>	<p>The LG reported accurately on teachers and where they were deployed, in the schools. The DEO's deployment list was compared with the lists at the visited schools (Onzua Primary School, Aripea Primary School, and Ndirea Primary School). The following were found:</p> <p>a) At Onzua Primary School the DEO list and that found at the school were similar in both number and names, that was of 15 teachers.</p> <p>b) At Aripea Primary School, the list from the DEO's office had 20 teachers, while those on the ground were the same number and with similar names.</p> <p>c) Similarly, at Ndirea Primary School both the DEO's list and that of the school had 18 teachers.</p> <p>The attendance books in the three schools visited confirmed the correctness of the DEO's deployment list.</p>	2
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5	<p>Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.</p> <p>Maximum 4 points on this performance measure</p>	<p>b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.</p> <ul style="list-style-type: none"> <li>• If the accuracy of information is 100% score 2</li> <li>• Else score: 0</li> </ul>	<p>The consolidated asset register for the LG education department for FY 2022/23 that accurately reported on infrastructure in all registered schools. For example:</p> <p>a) Onzua Primary School was reported in the assets register to have 12 classrooms, 8 latrines stances, 325 desks, and 8 units of staff houses.</p> <p>b) At Aripea Primary School the DEO's asset register was in harmony with the information on the ground as they both indicated 11 classrooms, 10 latrines latrine, 158 desks, and 7 units of staff houses.</p> <p>c) At Ndirea Primary School there were 12 classrooms, 13 latrines, 125 desks, and 21 units of staff houses.</p> <p>This information was found to be true on verification by the assessor when he visited the above three schools.</p>	2
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> <li>• If 100% school submission to LG, score: 4</li> <li>• Between 80 - 99% score: 2</li> <li>• Below 80% score 0</li> </ul>	<p>There was no evidence that the LG ensured that all the 73 registered primary schools complied with MoES budgeting and reporting guidelines and that they submitted reports for the calendar year 2022 (signed by the head teacher and chairperson of the SMC) to the DEO by January 30.</p> <p>The assessor sampled 3 of them to check the details of school performance, cash flow, annual budget, and asset register, as follows:</p> <p>a) Onzua Primary School submitted on 25th of November, 2022.</p> <p>b) Aripea primary school submitted on 25th of November, 2022.</p> <p>c) Ndirea Primary School did not submit.</p> <p>Of the two submitted reports, there was no signing by the chairpersons SMC.</p> <p>Percentage: <math>0/0 \times 100 = 0\%</math></p>	0

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> <li>• If 50% score: 4</li> <li>• Between 30- 49% score: 2</li> <li>• Below 30% score 0</li> </ul>	<p>There was no evidence availed at the time of assessment showing that UPE schools were supported to make SIPs.</p> <p>Findings from a field visit of the sampled schools (Onzua Primary School, Aripea Primary School and Ndirea Primary School) did not present any documentary evidence of a SIP at the time of the field assessment.</p> <p>Hence percentage of schools sampled was <math>0/0 * 100 = 0\%</math>.</p>	<b>0</b>
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> <li>• If 100% score: 4:</li> <li>• Between 90 - 99% score 2</li> <li>• Below 90% score 0</li> </ul>	<p>The LG collected and compiled OTIMS data for all registered schools for FY 2022/23 as follows;</p> <p>73 UPE schools with a total enrolment of 105,391 pupils.</p> <p>To calculate compliance; <math>73/73*100=100\%</math></p> <p>It was submitted on 24th October 2022.</p>	<b>4</b>

**Human Resource Management and Development**

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>The LG budgeted for recruitment of primary schools in the FY 2022-2023 a total of 73 schools at UGX. 14,110,531,000/= according to the Approved Budget Estimates for FY 2023/2024 page 55 of 97.</p>	<b>4</b>
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7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,</p>	<p>The LG had deployed teachers as per sector guidelines in the current FY 2023-2024. The LG's deployment adhered to the guidelines of deploying a teacher per class according to staff lists sampled, teachers were deployed as follows;</p>	3
	<p>Maximum 8 points on this performance measure</p>	<p>Score 3 else score: 0</p>	<ol style="list-style-type: none"> <li>1. Onzua Primary School had 15 teachers and a headteacher. Teachers, as indicated in the staff list, were deployed e.g. Ajuma Bosco, Alivuni Samuel and Asiku Joseph.</li> <li>2. Aripea Primary School had 20 teachers and a headteacher. Teachers as indicated in the staff list were deployed e.g. Adebua David, Anguyo Jovan and Angumale Godfrey.</li> <li>3. Ndirea Primary School had 18 teachers and a headteacher. Teachers as indicated in the staff list were deployed e.g. Anguaku Issac, Olema Daniel and Anguti Robert</li> </ol>	
7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,</p>	<p>At the district, the deployment list was displayed on the notice board of the department.</p>	1
	<p>Maximum 8 points on this performance measure</p>	<p>score: 1 else, score: 0</p>	<p>Lists of deployment were displayed in headteachers' offices that were sampled and visited.</p> <ol style="list-style-type: none"> <li>a) Onzua Primary School had 15 teachers and a headteacher.</li> <li>b) Aripea Primary School had 20 teachers and a headteacher.</li> <li>c) Ndirea Primary School had 18 teachers and a headteacher.</li> </ol>	
			<p>The details displayed included; name, date of birth, qualifications, and title among others .</p>	
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO</p>	<p>The LG did not provide Primary Head Teachers files for assessment</p>	0
	<p>Maximum 8 points on this performance measure</p>	<p>Score: 2 or else, score: 0</p>		

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p>	<p>The LG did not avail the Head Teachers files for assessment.</p>	0
	<p>Maximum 8 points on this performance measure</p>	<p>Score: 2 or else, score: 0</p>		
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans</p>	<p>The staff in the LG Education department were appraised by DEO. For instance;</p>	2
	<p>Maximum 8 points on this performance measure</p>	<p>score: 2. Else, score: 0</p>	<p>1. Bakole Carolyne, Senior Inspector of Schools was appraised by the DEO on 30th June 2023.</p> <p>2. Anaku Mark, Inspector of Schools was appraised by DEO on the 30th June 2023.</p> <p>3. Acidri Jimmy Inspector of schools was newly recruited on 27th June 2023 thus not legible for appraisal.</p>	
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p>	<p>The LG education department prepared a training plan for previous FY 2022/2023 dated 15th November 2022.</p>	2
	<p>Maximum 8 points on this performance measure</p>	<p>score: 2 Else, score: 0</p>	<p>The plan aimed and focused on: Training on support supervision Subject capacity buildings in joint scheming and lesson planning, material development and making, etc.</p>	

**Management, Monitoring and Supervision of Services.**

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>Supporting documents were not availed at the time of assessment to show evidence that the LG had confirmed in writing the list of schools, their enrolment and budget allocation in the Programme Budgeting System(PBS) by December 15th annually.</p>	0
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p>	<p>The LG Education department made allocations to inspection and monitoring functions during the previous FY 2022-2023 of UGX 40,000,000/= as indicated in the Approved Budget Estimates for 2022/2023 page 15 of 65.</p>	2
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p>	<p>From the information provided by MoFPED and the warrant reports provided by the district, the quarter one cash limits of the current FY were approved on 20th July 2023 and Warranting for the school's capitation grant was done on 24th July 2023 under warrant code 93AW-2024-10. The quarter three cash limits for the previous FY were approved on 16th January 2023 and Warranting for the school's capitation grant was done on 16th January 2023 under warrant code 93AW-2023-16. The quarter four cash limits for the previous FY were approved on 20th April 2023 and Warranting for the school's capitation grant was done on 21st April 2023 under warrant code 93AW-2023-7.</p> <p>All the warrants were conducted within the timeframes since all were warranted within 5 days after the receipt of releases.</p>	2

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p> <p>If 100% compliance, score: 2 else, score: 0</p>	<p>There was no evidence that the LG invoiced and the DEO communicated, publicized capitation releases to schools with three working days of release from MoFPED. For instance</p> <p>Q 2:, the CAO invoiced on 17th October 2022 and DEO communication was unknown.</p> <p>Q 3: the CAO invoiced on 10th January 2023 and DEO communication was unknown. In Q 4: evidence of date the CAO's invoiced and DEO communication was unknown.</p> <p>From the 3 Sampled schools (Onzua Primary School; Aripea Primary School and Ndirea Primary School) all did acknowledge receipt from the bank statements.</p>	0
10	<p>Routine oversight and monitoring</p> <p>Maximum 10 points on this performance measure</p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <p>• If 100% compliance, score: 2, else score: 0</p>	<p>The department prepared an inspection plan FY 2022/2023 dated 22nd August 2022 and 2023/2024 dated 30th June 2023 respectively. Meetings for terms 1, and 2 of 2023 and term 3 of 2022 as follows:</p> <p>a) Term 1 dated 9th March 2023 with highlights of Briefs from the Chair in relation to School Management Trainees, Briefs from Inspectorate on school inspection and PLE.</p> <p>b) Term 2 dated 1st June 2023 highlighting the following areas e.g. Evaluation of Term 1, 2023; Planning for Term 2 2023.</p> <p>c) A meeting held on 30th September 2022 considered Agenda No 3. Inspection and data collection, agenda No. 4 PLE.</p>	2

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> <li>• If 100% score: 2</li> <li>• Between 80 - 99% score 1</li> <li>• Below 80%: score 0</li> </ul>	<p>UPE schools were inspected and monitored as follows:</p> <p>In the term I, 2023 inspection report dated 22nd April 2023 indicated that 59 UPE schools, with 2 private primary schools inspected. Hence <math>59/73 \times 100 = 81\%</math>.</p> <p>In the term II, 2023 inspection report dated 13th October 2023 indicated that 53 UPE schools, with 27 private primary schools inspected. Hence <math>53/73 \times 100 = 73\%</math>.</p> <p>In the term III, 2022 inspection report dated 25th November, 2022 indicated that 44 UPE schools, with no private primary schools inspected. Hence <math>44/73 \times 100 = 60\%</math></p> <p>Therefore the average percentage of compliance was <math>(81+73+60)/3 = 71\%</math>.</p>	0
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>There was evidence that inspection reports had been discussed and used to recommend corrective actions and that those actions had subsequently been followed up during the previous FY. For instance, there were:</p> <p>Departmental meetings are held as follows:</p> <p>Term 1 2023 was held on 9th March 2023. Issues discussed included Briefs on Teachers and Head Teacher transfers, and Progress of School Inspection. Min.4/3/2023.</p> <p>Term 2 2023 was held on 10th July 2023. Issues discussed include Preparation of National Assessment. Min.4/7/2023.</p> <p>Term 3, 2022, dated 29th December 2022. Issues discussed included Planning for academic year 2023. Min.4/12/2022.</p>	2
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0</p>	<p>Supporting documents were not availed at the time of assessment to show that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports.</p>	0

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p>	<p>There was evidence that the social services committee meeting that was held on:</p> <p>a) 21st October 2022 discussed Inspection report under Min.6 SCS /21/10/2022.</p> <p>The meeting was attended by 10 people. Six Committee members and four Education department members.</p>	2
11	<p>Mobilization of parents to attract learners</p> <p><i>Maximum 2 points on this performance measure</i></p>	<p>Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school,</p> <p><i>score: 2 or else score: 0</i></p>	<p>Correspondence on education topic for radio talk- shows (Back to school campaigns) on Rulujja Community radio dated 23rd September 2022.</p> <p>Other activities included:</p> <p>8 community awareness sessions</p> <p>Two road drives within the 8 school communities.</p> <p>Radio spots developed in 4 languages of Kakwa, Arabic, Lugbarati and English.</p>	2

**Investment Management**

12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, <i>score: 2, else score: 0</i></p>	<p>There was evidence that the LG had an assets register setting out facilities and equipment in schools for the previous year 2022.</p> <p>This register was up to date as the information it carried corresponded with the information picked from the schools. For example, the school inventory (register) indicated that:</p> <p>Onzua Primary School was reported in the assets register to have 12 classrooms, 8 latrines, 325 desks, and 8 units of staff houses.</p> <p>At Aripea Primary School the DEO's asset register was in harmony with the information on the ground as they both indicated 11 classrooms, 10 latrines latrine, 158 desks, and 7 units of staff houses.</p> <p>At Ndirea Primary School there were 12 classrooms, 13 latrines, 125 desks, and 21 units of staff houses.</p> <p>This information was in agreement with what was in the three schools with the last update done in September 2023.</p>	2
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12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, <i>score: 1 or else, score: 0</i></p>	<p>The LG implemented two projects in the education sector which were construction of 3 classroom blocks with offices at Urukurwa Primary school and construction of three 5 stance pit latrines blocks in Tuku, Akua and Olua Primary School. All the projects were desk appraised and field appraised on the same day while at the initiation stage in the year 2021 on 24th April 2023 much as the implementation was conducted in the financial year 2022/2023. The appraisal team consisted of the following officers;</p> <ol style="list-style-type: none"> <li>1. Ms. Draru Emily – The Ag. Planner</li> <li>2. Mr. Dradura Charles – The D.E.O</li> <li>3. Mr. Dratele Sigfred – The Ag. Engineer</li> <li>4. Mr. Obia Richard – The DCDO</li> <li>5. Engam Vile – The Environments Officer</li> </ol>	<b>1</b>
12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, <i>score 1 else score: 0</i></p>	<p>The LG implemented two projects in the education sector which were construction of 3 classroom blocks with offices at Urukurwa Primary school and construction of three 5 stance pit latrines blocks in Tuku, Akua and Olua Primary School. All the projects were desk appraised and field appraised on the same day while at the initiation stage in the year 2021 on 24th April 2023 much as the implementation was conducted in the financial year 2022/2023. The appraisal team consisted of the following officers;</p> <ol style="list-style-type: none"> <li>1. Ms. Draru Emily – The Ag. Planner</li> <li>2. Mr. Dradura Charles – The D.E.O</li> <li>3. Mr. Dratele Sigfred – The Ag. Engineer</li> <li>4. Mr. Obia Richard – The DCDO</li> <li>5. Engam Vile – The Environments Officer</li> </ol>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i></p>	<p>In the procurement plan for FY 2023/2024 dated 17th July 2023, there was no seed school incorporated, however there were a number of other education infrastructure projects, for example;</p> <p>On page 1 of 3, there was construction of three classroom block with office at Odupi Primary School</p>	<b>1</b>

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i></p>	<p>There was evidence that the school infrastructure was approved by the contracts committee and cleared by the Solicitor General for projects above threshold;</p> <ul style="list-style-type: none"> <li>• Construction of 3 class room block with office and a 5-stance VIP Latrine at Urukuru Primary School was approved on 27th April 2023 under minute number CC19/04/2023(a) and awarded to Ashanty Business Services (U) Limited at a contract price of UGX 185,859,929. Agreement signing between the parties was on 15th May 2023.</li> <li>• Construction of a 5-stance VIP Latrine at Tuku Primary School was approved on 17th February 2023 under minute number CC13/02/2023 and awarded to Queron Engineering Services Limited at a contract price of UGX 33,276,000. Agreement between the parties was signed on 4th April 2023.</li> </ul> <p>Approval of the above contracts by Solicitor General was not required since contract sums were below the recommended threshold of UGX 200,000,000.</p>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p>	<p>The DLG established a PIT for school construction projects constructed within FY 2022/2023 as indicated below;</p> <p>A letter dated 20th March 2023 in which the CAO appointed the following as members of the project implementation team for school construction project;</p> <ul style="list-style-type: none"> <li>• District Education Officer - Dradtia Charles</li> <li>• District Engineer - Dratele Sigfred Budra</li> <li>• District Community Development Office (also work as Labour Officer) - Obia Richard</li> <li>• District Environment Officer - Engamville John.</li> </ul>	<b>0</b>



13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p>	<p>There was no seed secondary school. But for other school infrastructure there was adherence to the standard technical designs provided by the Engineer. For instance;</p> <p>From the site visit to Urukuru Primary School,</p> <p>Windows were 1200x1500mm,</p> <p>Doors were 850x2400mm and</p> <p>Classrooms were 6000x7800mm</p>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY</p> <p><i>score: 1, else score: 0</i></p>	<p>There was no seed secondary school in the previous FY.</p>	<b>1</b>
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted</p> <p><i>score: 1, else score: 0</i></p>	<p>The reviewed records indicated technical supervision that involved the engineers, environment officer, CDOs were conducted for example on 16th September 2022, 19th May 2023 and 28th June 2023 for the construction of the construction of 3-classroom block and a 5-stance VIP latrine at Urukuru Primary School.</p> <p>For the construction of a 5-stance VIP Latrine at Tuku Primary School there was joint supervision on 10th November 2022, 6th March 2023 and 21st June 2023.</p>	<b>1</b>

13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i>	The education infrastructure projects have been properly executed and payments to contractors were made within the specified time frames as per the contractual obligations. A comprehensive review of the project payment files and contracts revealed the following; <ol style="list-style-type: none"> <li>1. Construction of a 5-stance drainable latrine at Akua P/S by Quks Enterprises under contract no. Tere636/wrks/20-21/00015. The contractor raised a request on 27th November 2022, Inspection and certification of works was conducted on 28th February 2023 while payment was made on 28th June 2023 for an amount of UGX27,403,341 as per the contractual obligations.</li> <li>2. Construction of a 3-block classroom with an office and five stance drainable latrine at Urukuru primary school by Ashanty Limited under contract no Tere931/wrks/22-23/00003. The contractor raised a request on 16th June 2023, Inspection and certification of works was conducted on 16th June 2023 while payment was made on 28th June 2023 for an amount of UGX157,237,500 as per the contractual obligations.</li> </ol>	<b>1</b>
13	Procurement, contract management/execution  <i>Maximum 9 points on this performance measure</i>	h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i>	The LG education department submitted its procurement plans for FY 2022/2023 on 30th April 2022. This was within the guidelines.	<b>1</b>

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i></p>	<p>Based on the evidence provided, all school infrastructure contracts (seed secondary schools) in FY 2022/2023 had a complete procurement file with all records as indicated below;</p> <ol style="list-style-type: none"> <li>1. Construction of 3- class room block with office and a 5-stance VIP Latrine at Urukuru Primary School, procurement reference number; Tere931/Wrks/22-23/00003, had an evaluation report dated 27th April 2023 and the project was approved by the contracts committee on 27th April 2023 under minute number CC19/04/2023 and awarded to Ashanty Business Services Limited at a contract price of UGX 185,859,929. Agreement between the parties was signed on 15th May 2023.</li> <li>2. Construction of a 5-stance VIP Latrine at Tuku Primary School, procurement reference number; Tere931/Wrks/22-23/00006, had an evaluation report dated 17th February 2023 and the project was approved by the contracts committee on 17th February 2023 under minute number CC13/02/2023 and was awarded to Queron Engineering Services Limited at a contract price of UGX 33,276 000. Agreement between the parties was signed on 4th April 2023.</li> </ol>	<b>1</b>
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**Environment and Social Safeguards**

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, <i>score: 3, else score: 0</i></p>	<p>On 12th October, 2022 Mr. Dradriga Charles the headteacher of Addu Primary School reported one Orijabo Job for absenteeism from duty without permission. The teacher was summoned on 27th October 2022, listened to and he responded by apologizing. He was pardoned and instructed to report back on duty by the second week of November 2022 and he indeed did according to the staff attendance book.</p>	<b>3</b>
15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, ‘green’ schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>There was evidence that LG disseminated the Education guidelines to provide for access to land, environmental protection, planting trees and grass around the compound, need to fence the school, etc.</p> <p>For instance guidelines concerning the above subjects were disseminated as per details below:</p> <p>Term 1, 2023 dated 6th February 2023.</p> <p>Term 2, 2023 dated 1st July 2023</p>	<b>3</b>

16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i></p>	<p>Construction of a 5-stance drainable VIP latrine at Olua Cope school. The bidding document between Ngotalistic Construction and general supplies Ltd on 15th January, 2023 subtotal for environmental safeguards was 880,000 Ugshs</p> <p>Construction of a 5-stance drainable VIP latrine at Onzua primary school. The bidding document between Miribe Foundation Ltd on 16th January, 2023 subtotal for environmental safeguards was 880,000 Ugshs</p> <p>Construction of a 5-stance drainable VIP latrine at Tuku Primary school. The bidding document between Queron Engineering Ltd on 16th January, 2023 subtotal for environmental safeguards was 2,050,000 Ugshs</p> <p>Construction of one block of 3 classrooms 5-stance drainable VIP latrine at Orukuru Primary school. The bidding document between Ashanty Business Services (U) Ltd on 13th April, 2023 subtotal for environmental safeguards was 640,000 Ugshs</p>	<b>2</b>
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i></p>	<p>Construction of a 5-stance drainable VIP latrine at Onzua primary school in Elavu village, Alia town council, Leju Town Council. Voluntary land consent form from Apale Charles on 15th August, 2022 (15 acres)</p> <p>Construction of one block of 3 classrooms 5-stance drainable VIP latrine at Orukuru Primary school in Awaffa ward Village/cell, Awaffa Parish, Allu Town Council. Voluntary land consent form 14th November, 2023 former public land (35 acres)</p> <p>Construction of a 5-stance drainable VIP latrine at Tuku Primary school in Tuku Village, Adripi Parish, Bileafe Subcounty under Church foundation signed an MOU on 7th August, 2021</p>	<b>1</b>

16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i></p>	<p>Social safeguard report for Tuku Primary School VIP endorsed by DCDO and EO on 6th March, 2023 and recommended that measures taken to mitigate harm were inadequate and thus more measures need to be put in place.</p> <p>Social safeguard report for Okurukuru primary school classroom construction endorsed by DCDO and EO on 19th May, 2023 and recommended that communities should monitor and check on the progress of works going on and report any anomalies for immediate action.</p>	<b>2</b>
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>d) If the E&amp;S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments</p> <p><i>Score: 1, else score:0</i></p>	<p>Construction of a 5-stance drainable VIP latrine at Olua Cope school in Olea Village, Olua Parish, Katrini Subcounty. Social and Environmental compliance certificate signed between Ngotalistic general supplies and consultants limited and was endorsed by both Environmental Officer and CDO on 20th June, 2023</p> <p>Construction of a 5-stance drainable VIP latrine at Onzua primary school in Elavu village, Alia town council, Leju Town Council. Social and Environmental compliance certificate signed between Miribe Foundation limited and was endorsed by both Environment Officer and CDO on 20th June, 2023</p> <p>Construction of one block of 3 classrooms 5-stance drainable VIP latrine at Orukuru Primary school in Awaffa ward Village/cell, Awaffa Parish, Allu Town Council. Social and Environmental compliance certificate signed between Ashanty Business Services UG limited and was endorsed by both Environment Officer and CDO on 28th June, 2023</p> <p>Construction of a 5-stance drainable VIP latrine at Tuku Primary school in Tuku Village, Adripi Parish, Bileafe Subcounty Social and Environmental compliance certificate signed between Queron Engineering Services limited and was endorsed by both Environment Officer and CDO on 27th June, 2023</p>	<b>1</b>

**Health  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none"> <li>• By 20% or more, score 2</li> <li>• Less than 20%, score 0</li> </ul>	<p>Using the HMIS 107 annual reports, data on deliveries for FY 2021/22 and 2022/23 were extracted and used to calculate the percentage increase in deliveries for three sampled health facilities of Bileafe HCIII, Yinga HCIII and Ocia HCIII as shown below;</p> <p>Bileafe HCIII:</p> <p>In FY 2021/22, total deliveries was 321.</p> <p>In FY 2022/23, total deliveries was 270.</p> <p>There was a decrease <math>270-321 = -63</math>. The percentage decrease was therefore <math>63/321 \times 100 = 19.6\%</math>.</p> <p>Yinga HCIII:</p> <p>In FY 2021/22, total deliveries was 1065.</p> <p>In FY 2022/23, total deliveries was 884.</p> <p>There was a decrease of <math>884-1065 = -181</math>. The percentage decrease was therefore <math>181/1065 \times 100 = 17\%</math>.</p> <p>Ocia HCIII:</p> <p>In FY 2021/22, total deliveries was 262.</p> <p>In FY 2022/23, total deliveries was 199.</p> <p>There was a decrease of <math>199-262 = -63</math>. The percentage decrease was therefore <math>63/262 \times 100 = 24\%</math>.</p> <p>Average Percentage decrease was <math>19.6\% + 17\% + 24\% / 3 = 20.2\%</math>.</p> <p>There was a decrease in the number of deliveries in Terego district by 20.2% in FY 2022/23.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> <li>• 70% and above, score 2</li> <li>• 50% - 69%, score 1</li> <li>• Below 50%, score 0</li> </ul>	<p>There was no score for LLG performance assessment for 2022 and the Final Score card indicated it as Not applicable which implied that the LG never undertook the LLG assessment. The score for 2023 was 100% but the absence of 2022 scores meant that there was no base data to determine if there was an increase hence a score of zero.</p>	0

2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p>	<p>The indicator was dropped from the LGPA 2023. This was agreed during the OPM training conducted from 23rd - 24th October 2023 at Imperial Royale Hotel. RBF was reportedly not implemented in FY 2022/23.</p>	0
	<p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• 75% and above; score 2</li> <li>• 65 - 74%; score 1</li> <li>• Below 65; score 0</li> </ul>		
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p>	<p>a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.</p>	<p>The LG budgeted for health development grant worth UGX1,047,959,000 as per page 17 of the LG approved annual estimates 2022/2023 and spent the health development grants on projects as follows;</p>	2
	<p>Maximum 8 points on this performance measure</p>		<p>1. Completion of an OPD at Kumuyo under contract reference no. Tere636/wrks/22-23/0004 by link investments limited at a contract value of UGX125,545,340 which was eligible for funding under 4.1.1 Use of the Development Grant(s) 088283 - OPD and other ward construction and rehabilitation on page 15 of the Health Sub Programme Grant, Budget and Implementation Guidelines for Local Governments financial year 2022/23</p>	
			<p>2. Construction of a new HCIII at Mount Wati under contract reference no. MOH-UGIFT/wrks/22-23/0001 by Rhema Engineering Company limited a value of UGX854,551,772 which was eligible for funding under 4.1.1 Use of the Development Grant(s) i. The upgrading of HC IIs to HC IIIs in the Sub Counties with no HC IIIs but have HC IIs and establishing a functional HC III per Sub County, where there is none across the country on page 15 of the Health Sub Programme Grant, Budget and Implementation Guidelines for Local Governments financial year 2022/23</p>	
			<p>All the 2 investments were eligible for funding on page 15 of the the Health Sub Programme Grant, Budget and Implementation Guidelines for Local Governments financial year 2022/23.</p>	
			<p>Therefore, the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant.</p>	

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0</p>	<p>The LG had two health infrastructure project which were completion of an OPD at Kumuyo and construction of a new HCIII at Mt. Wati. For all the investments, DHO, Engineer, Environment Officer and CDO all certified works on health projects before the LG made payments to the contractors.</p> <p>For the completion of an OPD at Kumuyo under contract reference no. Tere636/wrks/22-23/0004 by link investments limited, DHO, Engineer, Environment Officer and CDO certified works on 14th June 2023 and payment of UGX125,545,340 was paid on 28th June 2023.</p> <p>For construction of a new HCIII at Mount Wati HCII upgrade to HCIII under contract reference no. MOH-UGIFT/wrks/22-23/0001 by Rhema Engineering Company limited, the DHO, Engineer, Environment Officer and CDO certified works on 16th June 2023 and payment of UGX854,551,772 was paid on 28th June 2023.</p>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0</p>	<p>The variations for the sampled health infrastructure projects were within +/-20% of the MoWT Engineer's estimates;</p> <ol style="list-style-type: none"> <li>1. Construction of OPD and staff accommodation at Mt. Wati HC III at a contract price of UGX 854,551,772 against Engineer's estimate of 855,000,000. The variation was calculated as 0.05%</li> <li>2. Completion of OPD at Kumunyo HC II, Phase II at a contract price of UGX 151,215,216 against Engineer's estimate of UGX 147,958,872. The variation was calculated as 2.2%</li> </ol>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY</p> <ul style="list-style-type: none"> <li>• If 100 % Score 2</li> <li>• Between 80 and 99% score 1</li> <li>• less than 80 %: Score 0</li> </ul>	<p>For construction of OPD and staff accommodation at Mt Wati HC III that started in FY 2022/2023, works were still on-going and on finishes at the time of assessment and was estimated to be at about 90%</p>	1



Achievement of Standards: The LG has met health staffing and infrastructure facility standards

Maximum 4 points on this performance measure

a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure

- If above 90% score 2
- If 75% - 90%: score 1
- Below 75 %: score 0

The LG had 8 Health Centre IIIs and 1 Health Centre IV and had recruited staff for all H/C III and IV as listed below:

1. Bileafe H/C III had 12 staff. = 61.3 %
2. Cillo H/C III had 14 staff. = 73.6 %
3. Ocia H/C III had 5 staff. = 26.3 %
4. Wandi H/C III had 13 staff. = 68.4 %
5. Siripi H/C III had 8 staff. = 42.1 %
6. Yinga H/C III had 13 staff. = 68.4 %
7. Uriama H/C III had 3 staff. = 15.7 %
8. Odupi H/C III had 13 staff. = 68.4 %
9. Omugo H/C IV had 35 staff. = 72.9 %

Total = 116 staff

$$116/200 \times 100 = 58 \%$$

Achievement of Standards: The LG has met health staffing and infrastructure facility standards

Maximum 4 points on this performance measure

b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.

- If 100 % score 2 or else score 0

From the site visit to Mt Wati HCII upgrade to HCIII, works were performed up to the approved MoH Facility Infrastructure Designs.

The windows were 1200x1500mm,

The pompey openings of 2000x1400mm and 900x1200mm,

The main entrance was 1450x2100mm,

The internal doors were 1450x2400mm and 900x2400mm.,

The wall thickness was 200mm.

## Performance Reporting and Performance Improvement

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0</p>	<p>From the Human Resource office (HRO), the assessment team obtained the staff list for FY 2023/24. Three health facilities of Bileafe HCIII, Yinga HCIII and Ocia HCIII were sampled and their facility staff lists for FY 2023/24 were compared with the list from the Human Resource Office.</p> <p>Bileafe HCIII had 12 health workers from the HRO staff list. The facility staff list had 13 health workers.</p> <p>Yinga HCIII had 13 health workers from the HRO staff list. The facility staff list had 9 health workers.</p> <p>Ocia HCIII had 5 health workers from the HRO staff list. The facility staff list also had 5 health workers.</p> <p>Information on positions of health workers filled in Bileafe HCIII and Yinga HCIII was not accurate. .</p>	0
5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>From the DHO, the list of Upgraded or constructed health facility in FY 2022/23 was obtained as shown below;</p> <p>1 Construction of Outpatient Department (OPD) Block at Kumuyo HCII. This was reported as completed but not yet functional. It is awaiting commissioning.</p> <p>2 Construction of maternity Block, Staff House and 4 Stance drainable Pit latrine at Mt. Wati HCIII. This was reported as not yet completed and therefore not functional.</p> <p>The assessment team did not find evidence on information submitted on the construction status and functionality reported by the DHO in the Annual report 2022/23 on the PBS.</p> <p>Accuracy of information submitted in the PBS could therefore not be established,</p>	0

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>a) Health facilities prepared and submitted Annual Workplans &amp; budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> <li>• Score 2 or else 0</li> </ul>	<p>From the DHO copies of health facility Annual Work plans and Budgets were obtained and submissions of three health facilities of Bileafe HCIII, Yinga HCIII and Ocia HCIII were sampled to check whether they were submitted by 31st March 2022 and whether they conformed to the prescribed format in the Local Government Planning Guidelines for the Health Sector.</p> <p>Nyinga HCIII: The Annual Work plan and Budget was submitted to DHO on 24th March 2022. It did not conform to the prescribed format.</p> <p>The assessment team was not availed copies of the Annual Work plans and Budgets for Bileafe HCIII and Ocia HCIII for FY 2022/23 at the time of assessment.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> <li>• Score 2 or else 0</li> </ul>	<p>From the DHO, the assessment team did not find evidence of submission of health facility Annual Budget Performance reports for FY 2022/23.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports</p> <ul style="list-style-type: none"> <li>• Score 2 or else 0</li> </ul>	<p>From the DHO, the assessment team did not find evidence of development and submission of health facility improvement plans for FY 2023/24.</p>	0
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result</p>	<p>d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports</p>	<p>From the DHO, the assessment team checked for the records of submissions of monthly and quarterly HMIS reports to establish timelines of submissions. Three health facilities of Bileafe</p>	2

Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

timely (7 days following the end of each month and quarter) If 100%,

• score 2 or else score 0

HCIII, Yinga HCIII and Ocia HCIII were sampled and all the 12 monthly and 4 quarterly submissions were reviewed.

Bileafe HCIII submitted all 12 reports timely.

July 2022- on 5th August 2022.

August 2022- on 5th September 2022,

September 2022- on 5th October 2022.

October 2022- on 7th November 2022.

November 2022- on 6th December 2022.

December 2022- on 7th January 2023.

January 2023- on 6th February 2023.

February 2023- on 3rd March 2023.

March 2023- on 3rd April 2023.

April 2023- on 4th May 2023.

May 2023- on 6th June 2023.

June 2023- on 5th July 2023.

Yinga HCIII submitted all 12 reports timely.

July 2022- on 4th August 2022.

August 2022- on 5th September 2022.

September 2022- on 5th October 2022.

October 2022- on 6th November 2022.

November 2022- on 6th December 2022.

December 2022- on 4th January 2023.

January 2023- on 5th February 2023.

February 2023- on 4th March 2023.

March 2023- on 4th April 2023.

April 2023- on 5th May 2023.

May 2023- on 2nd June 2023.

June 2023- on 2nd July 2023.

Ocia HCIII submitted all 12 reports timely.

July 2022- on 6th August 2022.

August 2022- on 6th September 2022.

September 2022- on 5th October 2022.

October 2022- on 7th November 2022.

November 2022- on 6th December 2022.

December 2022- on 6th January 2023.

January 2023- on 6th February 2023.

February 2023- on 7th March 2023.

March 2023- on 7th April 2023.

April 2023- on 5th May 2023.

May 2023- on 5th June 2023.

June 2023- on 6th July 2023.

Submission of quarterly reports (HMIS 106A)

Bileafe HCIII: submitted all the 4 reports timely.

Quarter one report was submitted on 5th October 2022.

Quarter two report was submitted on 5th January 2023.

Quarter three report was submitted on 3rd April 2023.

Quarter four report was submitted on 6th July 2023.

Yinga HCIII: submitted all the 4 reports timely.

Quarter one report was submitted on 5th October 2022.

Quarter two report was submitted on 6th January 2023.

Quarter 3 report was submitted on 7th April 2023.

Quarter 4 report was submitted on 4th July 2023.

Ocia HCIII: This facility was not yet accredited to offer ART services and was therefore ineligible to prepare and submit quarterly reports in the FY 2022/23.

There was evidence that the sampled health facilities of Bileafe HCIII, Yinga HCIII and Ocia CIII submitted all 12 monthly reports timely. Bileafe HCIII and Yinga HCIII submitted their quarterly reports timely. Ocia HCIII was ineligible to prepare and submit quarterly reports in FY 2022/23 because the Ministry of Health had not yet accredited the facility to offer Antiretroviral (ART) services.

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p> <p>Note: Municipalities submit to districts</p>	<p>The indicator was dropped from the LGPA 2023. This was agreed upon during the OPM training conducted from 23rd - 24th October 2023 at Imperial Royale Hotel,. RBF was reportedly not implemented in the FY 2022/23.</p>	0
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6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>The indicator was dropped from the LGPA 2023. This was agreed upon during the OPM training conducted from 23rd - 24th October 2023 at Imperial Royale Hotel,. RBF was reportedly not implemented in the FY 2022/23.</p>	0
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6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0

The local government submitted the quarterly Budget performance reports of the Previous FY as follows;

1. Quarter one was submitted on 21st August 2023 which was beyond the first month of the following quarter.

2. Quarter two was submitted on 21st August 2023 which was beyond the first month of the following quarter

3. Quarter three was submitted on 25th April 2023 which was timely

4. Quarter four was submitted on 28th July 2023 which was timely

The LG did not timely (by end of the first month of the following quarter) compile and submit all quarterly (4) Budget Performance Reports since Quarter one and two budget performance reports were submitted on dates that were beyond the first month of the following quarter.

0

6

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

h) Evidence that the LG has:

i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0

From the District Health Office, there was no evidence of an approved Performance Improvement Plan developed for lowest performing health facilities.

0

6	Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.  Maximum 14 points on this performance measure	ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0	From the District Health Office, There was no evidence of Performance Improvement Plan implementation report since there was no Plan developed.	0
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### Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).  Maximum 9 points on this performance measure	a) Evidence that the LG has:  i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0	From the District Health Office, the Local Government performance contract for FY 2023/24 was obtained and reviewed to check whether health workers have been budgeted for.  Uganda shs 3,287,417,000 was budgeted for as wage for the 187 health workers in posts. This was found on page 27 of 67 of the performance Contract for FY 2023/24.	2
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7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).  Maximum 9 points on this performance measure	a) Evidence that the LG has:  ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0	The assessment team reviewed the health staff list for FY 2023/24 signed by Amandi Simon the Ag.DHO on 4th July 2023 to check whether the LG deployed the health workers as per guidelines (all health facilities to have at least 75% staff required). The findings are indicated below;  Some health facilities did not have the 75% of the staff as required for example;  Bileafe HCIII had 12 out of the required 19 staff. The percentage post filled was $12/19 \times 100 = 63.2\%$  Wandi HCIII had 13 out of the required 19 staff. The percentage post filled was $13/19 \times 100 = 68.4\%$ .  There was evidence that not all health facilities had the required 75% of staff.	0
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7	Budgeting for, actual recruitment and deployment of staff: The Local Government has	b) Evidence that health workers are working in health facilities where they are deployed,	From the DHO, the health workers deployment list was obtained and 3 health facilities of Bileafe HCIII, Yinga HCIII and Ocia HCIII were visited. At each of these health the facility	0
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budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

score 3 or else score 0

Attendance book was reviewed to determine that health workers whose names appear in the deployment list and the health facility list were working where they were deployed.

The following sampled health workers in the facility staff list and deployment list were found to have signed in the Attendance Book on 14th November 2023;

Biliafe HCIII

Abuko Sally Enrolled Nurse

Ajio monicah Enrolled Midwife

Alikuru Knight Porter

Ocokoru Juliet Nursing Officer

Edema Benson Enrolled Psychiatric Nurse

Atidra Fenahas Health Assistant

The following health workers were found to have signed the Attendance book on 13th November 2023.

Ocia HCIII

Mundururu Eunice Assistant Nursing Officer

Diza Daniel Medical Laboratory Technologist

Adibo Isaac Health Assistant

Abiriga Abdulrahman Laboratory Assistant

Andima Juvenil Askari

Yinga HCIII

Edea Bosco health assistant

Leku Natal Askari

The following health workers deployed to Yinga Yinga HCII had not signed attendance book since 7th November 2023 and did not have official absence from duty;

Onzima Alex Health Information Assistant

Guma mercy Enrolled Nurse

Endreku Fenehas Enrolled Nurse

Akwanga Pius Clinical Officer

Though there was evidence that health workers deployed to Bileafe HCIII and Ocia HCIII were working where they were deployed, many health workers deployed to Yinga HCIII were not found to be working there. Yinga HCIII has 20 health workers deployed by Non Government Organizations (NGOs). As a result most Government health workers deployed do not come to work as required.

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p>	<p>From DHO, the health workers deployment list for FY 2023/24 was obtained. Three health facilities of Bileafe HCIII, Yinga HCIII and Ocia HCIII were sampled and visited to check whether the list of health workers for FY 2023/24 was displayed on health facility notice boards.</p>	2
	<p>Maximum 9 points on this performance measure</p>		<p>Bileafe HCIII: The staff list dated 25th September 2023 and signed by Edema Benson, was displayed on the facility notice board.</p>	
			<p>Yinga HCIII: The staff list for FY 2023/24 not dated and not signed, was displayed on the facility notice board.</p>	
			<p>Ocia HCIII: The staff list for FY 2023/24 not dated and signed by Abiriga Abdui Rahaman, was posted on the facility notice board.</p>	
			<p>There was evidence that the list of health workers deployed in the FY 2023/24 was publicized by posting on facility notice boards.</p>	
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>a) Evidence that the DHO/MMOHs has:</p> <p>i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0</p>	<p>The LG had 9 Health Facilities however did not avail Health In-charges files for assessment ascertain the appraisal status..</p>	0
	<p>Maximum 6 points on this performance measure</p>			
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p>	<p>ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0</p>	<p>There were no performance plans developed and submitted to DHO by the Facility in-charges.</p>	0
	<p>Maximum 6 points on this performance measure</p>			

8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	iii. Taken corrective actions based on the appraisal reports, score 2 or else 0	There were no records on corrective actions taken by in-charges based on appraisal findings.	0
	Maximum 6 points on this performance measure			
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	b) Evidence that the LG: i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0	From the DHO, the assessment team obtained and reviewed training reports for the FY 2022/23. Some of the reports are listed below;  1 Report on Training of Trainers for Indoor Residual Spraying. The report was not dated but signed by Bakole Mathew, Senior Environmental Health Officer (SEHO). The training was conducted from 24th -26th September 2023.  2 Report on training of health workers on medical examination and Adverse Effects following Indoor Residual Spraying. The report was not dated but signed by Bakole Mathew (SEHO). Training was conducted from 2nd -5th November 2023.  3 Report on training of health workers on Hygiene, Infection Prevention and Control in health care setting. The report was not dated but signed by Bakole Mathew, SEHO. Training was conducted from 15th - 20th April 2023.  4 Report on training of Health Information Assistants on DHIS2. The report was not dated but signed by Immaculate Mujuwimana, Ag Biostatistician. Training was conducted from 10th -13th April 2023.  There was evidence that the health department conducted Continuous Professional Development (CPD) training for health workers in the FY 2022/23.	1
	Maximum 6 points on this performance measure			
8	Performance management: The LG has appraised, taken corrective action and trained Health Workers.	ii. Documented training activities in the training/CPD database, score 1 or else score 0	There was no evidence presented to the assessment team in form of training database that was used to document trainings that were conducted in FY 2022/23.	0
	Maximum 6 points on this performance measure			

**Management, Monitoring and Supervision of Services.**

N23\_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0

The assessment team was shown an email sent to the Commissioner Planning Ministry of Health dated 7th September 2023 listing health facilities in Terego District receiving PHC NWR grants in FY 2023/24. The following health facilities were listed as an attachment to the email;

Andelizu HCII

Burua HCII

Imvepi HCII

ITIA HCII

Kumuyo HCII

Ndaapi HCII

Obofia HCII

Ogua HCII

Tiku HCII

Bileafe HCII

Cilio HCII

Ocia HCIII

Odupi HCIII

Siripi HCIII

Wandi HCIII

Yinga HCIII

Aripea HCIII

Otumbari HCIII

St Francis Health center (PNFP)

Omugo HCIV

Oriajini Hospital (PNFP)

The facilities listed rhyme with the list of health facilities in the Budget, Grants and Implementation Guidelines for FY 2023/24.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>From health budget that starts from Page 27 to page 34 of the LG Approved Budget Estimates 2022/2023. The 15% of the PHC NWR Grant for LLHF allocation made for DHO not provided. It was indicated that the departmental workplan would be provided to establish the allocation but this was not provided during the course of the assessment.</p>	0
	<p>Maximum 9 points on this performance measure</p>			
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>The LG made timely warranting/verification of direct grant transfers to health facilities for the last FY within 5 days from the dates of releases. From MoFPED warrants upload information and warrant reports provided by the Municipality indicated that;</p> <p>In Quarter one; Cash limits were uploaded on 8th August 2022 and warranting by LG was conducted on 8th August 2022 evidenced from warrant no.908AW-2023-5</p> <p>In Quarter two; Cash limits were uploaded on 12th October 2022 and warranting by LG was conducted on 12th October 2022 evidenced from warrant no.908AW-2023-13</p> <p>In Quarter three; Cash limits were uploaded on 17th January 2023 and warranting by LG was conducted on 18th January 2023 evidenced from warrant no.908AW-2023-18</p> <p>In Quarter four; Cash limits were uploaded on 24th April 2023 and warranting by LG was conducted on 27th April 2023. evidenced from warrant no.908AW-2023-25</p> <p>All the above provided dates were within 5 working days.</p>	2
	<p>Maximum 9 points on this performance measure</p>			
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>Three health facilities were sampled which were Bileafe HCIII, Yinga HCIII and Ocia HCIII. There was no evidence that the Town Clerk invoiced and communicated releases to health facilities within 5 working days from the release date. The bank statements to establish the dates were not provided at the health facilities.</p>	0
	<p>Maximum 9 points on this performance measure</p>			

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>The information on publicizing of releases to health facilities was not on the notice boards at the District during the time of assessment. The district did not have an operational website to cross check for the same information.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>The assessment team was not availed the minutes of the DHMT Quarterly review meetings held in the FY 2022/23 at the time of assessment. It was therefore not possible to check on actions recommended for implementation.</p>	0

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0

The assessment team obtained minutes of the DHMT Quarterly performance review meetings held in the FY 2022/23 and checked the attendance lists to establish attendance.

Quarter one Performance review meeting minutes were dated 10th August 2022. The meeting was chaired by Olema Annet (Principal Assistant CAO) and the Secretary was Aluma Yovan.

Quarter two meeting minutes were dated 24th February 2023. The meeting was chaired by Amandi Simon Ag. DHO and Aluma Yovan was the Secretary.

Quarter three meeting minutes were dated 10th April 2023 and the meeting was chaired by Bakole Mathew ADHO environmental Health. The Secretary was Aluma Yovan.

Quarter four meeting minutes were dated 14th July 2023. The meeting was chaired by Amandi Simon Ag. DHO and the Secretary was Aluma Yovan.

The assessment team obtained attendance list for the Quarter three meeting. The attendance lists for Quarter one, two and four meetings were reported to have been attached to Vouchers for accountability of funds received and therefore could not be accessed at the time of assessment.

The following sampled members attended the Quarter three review meeting;

Amandi Simon Ag. DHO

Olema Erphas Health Educator

Aluma Yovan HIV focal person

Ezaru Natalie In charge Odupi HCIII

Sr Florence Chandia In charge Aripea HCIII

Ereju Natal in charge Andelizu HCIII

Adole Macarois District Education Officer

Dr. Drazua Kizito Production Officer

Aliro Eunice Community Development Officer

Niku Geoffrey Senior Assistant CAO.

There was evidence that the DHMT third Quarter Performance review meeting was attended by DHMT, In charges of health facilities and key Local Government departments eg Education, Community Development and Production.

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>From the DHO, the assessment team obtained and reviewed support supervision reports for FY2022/23 to establish whether Omugo HCIV was supervised in each Quarter of the FY 2022/23.</p> <p>Quarter one supervision report was not dated. The report was signed by Alemu Yovan. Supervision was conducted from 3rd -5th August 2023. Omugo HCIV was supervised but the date of the supervision visit was not indicated in the report.</p> <p>Quarter two supervision report was not dated but signed by Alemu Yovan. Supervision was conducted from 3rd -6th October 2023. Omugo HCIV was supervised but date of the supervision visit was not indicated in the report.</p> <p>Quarter three supervision report was not dated but it was signed by Alemu Yovan. Supervision was conducted from 24th -25th and 31st January 2023. Omugo HCIV was not supervised in this Quarter.</p> <p>Quarter four supervision report was not dated. It was signed by Alemu Yovan. Supervision was conducted from 12th -17th June 2023. Omugo HCIV was not supervised in this Quarter.</p> <p>The Local Government did not conduct Supervision of Omugo HCIV in the third and fourth Quarter of FY 2022/23.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <ul style="list-style-type: none"> <li>• If not applicable, provide the score</li> </ul>	<p>From the DHO, the assessment team did not obtain Health sub district Supervision reports for FY 2022/23. It was therefore not possible to review the reports for the 3 sampled health facilities.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY,</p>	<p>The assessment team visited the sampled 3 health facilities of Biliafe HCIII, Yinga HCIII and Ocia HCIII. The team obtained and reviewed the support supervision books to determine whether the health department provided recommendations from the supervision visits and that their implementation was followed up. The findings from selected supervisions conducted were as follows;</p> <p>Biliafe HCIII</p>	0



score 1 or else score 0 Supervision conducted on 30th August 2022 by the DHT recommended the following;

- Facility in charge to develop a Quality Improvement project on Tuberculosis (TB) presumption.

- All TB patients must be screened for Diabetes and documented in the unit TB register.

Supervision conducted on 24th January 2023 by the DHT recommended the following,

- The facility should improve on waste segregation.

- The in charge should ensure that all latrines have hand washing facilities with soap.

Supervision conducted on 4th March 2023 made the following recommendations;

- The facility in charge should organize out reaches targeting Adolescent Reproductive health services.

- Integrate adolescent reproductive health services in all service points at the health facility.

Yinga HCIII

Supervision conducted on 6th September 2022 by DHT recommended the following;

- The DHO should post a Psychiatric Clinical Officer to the facility.

- The in charge should establish space for mental health services.

Supervision conducted by DHT on 25th January 2023 recommended the following;

- Facility staff should identify new Quality Improvement projects.

- In charge should provide detergents for hand washing.

Ocia HCIII

The facility supervision book could not be accessed at the time of the assessment. The in charge reported that the book got misplaced and attempts to retrieve it has not been fruit full.

Although there was evidence that recommendations were made to health facilities sampled during support supervision, the assessment team did not find evidence of follow up on implementation of these recommendations from the supervision books reviewed.

10 Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health

f. Evidence that the LG provided support to all health facilities in the management of medicines and health

From the DHO, medicines and health supplies support supervision reports for FY 2022/23 were obtained and reviewed to check whether advice was given to health facility in-charges on secure, safe storage and disposal of

facilities.

Maximum 7 points on this performance measure

supplies, during the previous FY: score 1 or else, score 0

medicine and health supplies. Below are the findings from the reports obtained;

1 Supervision report signed by Edema Benson, medicines management supervisor (MMS). The report was not dated. Supervision was conducted from 4th - 10th August 2022 and the following health facilities were visited;

Imvepi HCIII

Omugo HCIV

Yinga HCIII

Odupi HCIII

Siripi JC

Cilio HCIII

Wandi HCIII

The advice given to the health facility in-charges were the following;

-Redistribute excess stocks to avoid expiry.

-In-charges should put expired commodities in a separate space awaiting retrieval of these commodities by National Medical Stores.

2 Supervision report signed by Edema Benson, MMS. The report was not dated. Supervision was conducted from 20th -28th October 2022. The following health facilities were visited;

Omugo HCIV

Wandi HCIII

Bileafe HCIII

Cilio HCIII

Yinga HCIII

Siripi HCIII

Odupi HCIII

The health facility in charges were advised as follows;

- Update stock cards and stock books on a weekly basis

- Stock cards should be placed next to each item on the drugs shelves.

- The First expiry first out (FEFO) principle should be used when giving out commodities from the stores.

3 Supervision report signed by Edema Benson, the MMS and not dated. Supervision was conducted from 23rd -27th March 2023. The following health facilities were visited;

Biliafe HCIII

Ocia HCIII

Cilio HCIII

Wandi HCIII

The following advice was given to the health facility in-charges;

-Monitor medicines stores room temperature daily.

-Routinely clean the medicines stores.

-Make use of stock books for proper management of commodities.

4 Supervision report signed by Edema Benson, MMS but not dated. Supervision was conducted from 22nd -27th June 2023. The following health facilities were visited;

Siripi HCIII

Biliafe HCIII

Odupi HCIII

Cilio HCIII

-Wandi HCIII

Health facility in-charges were advised as follows;

-Document all expired medicines and health supplies.

-Redistribute excess stocks to other health facilities that need them

-Always use the First in First out (FIFO) principle when issuing out commodities from the medicines stores.

There was evidence that the health facility in-charges were given advice on secure, safe storage and disposal of medicines and health supplies.

11

Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities

Maximum 4 points on this performance measure

a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0

From health budget that starts from Page 27 to page 34 of the LG Approved Budget Estimates 2022/2023. The 30% of District Health Office budget to health promotion and prevention activities was not provided. It was indicated that the departmental workplan would be provided to establish the allocation but this was not provided during the course of the assessment.

0

Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities

Maximum 4 points on this performance measure

b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0

The assessment team obtained and reviewed quarterly Health Promotion activity reports obtained from the DHO to establish whether the DHT implemented Health Promotion, Disease Prevention and Social Mobilization activities in the FY 2022/23.

The quarter one (July- September) report was not availed to the assessment team at the time of assessment.

Quarter two (October- December) 2022. In this quarter, the following activities were implemented;

1 Radio talk show on Indoor Residual Spraying held on 9th November 2022 on Nile FM. Report was compiled by Olema Erphas, Health Educator.

2 Indoor residual Spraying conducted from 7th November to 3rd December 2022. The report was compiled by Bakole Mathew, ADHO environmental Health.

Quarter three (January -March) 2023. The following activities were implemented in this quarter;

1 School inspection at Immaculate Conception Nursery and Primary school. This was done on 15th March 2023 and the report was signed by Bakole Mathew ADHO EH.

2 Water quality monitoring in all the subcounties in the district. This was done from 15th March- 27th May 2023. The report was compiled by Alema Nathan, Health Inspector.

Quarter four (April- June) 2023. The following activities were implemented in this Quarter;

1 Triggering of Community led Total Sanitation (CLTS) in 20 villages in Biliafe and Katrini sub counties. This was conducted from 7th April- 28th June 2023. The report was compiled by Bakole Mathew ADHP EH.

2 Inspection of Freedom Primary School conducted on 24th June 2023. The report was compiled by Bakole Mathew, ADHO EH.

Although the DHT conducted only one activity in Health Promotion (radio talk show), there was evidence of implementation of disease prevention and social mobilization activities in FY 2022/23.

11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0</p>	<p>The assessment team was not availed the minutes of the DHT meetings held in FY 2022/23 at the time of assessment, neither was the team availed quarterly progress reports to enable the team check whether follow up actions were taken on Health promotion, Disease prevention and social mobilization aspects.</p>	<b>0</b>
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**Investment Management**

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0</p>	<p>There was evidence that the Health department had an updated Asset Register for FY 2022/23 which sets out all the health facilities and their equipment. The Asset register was in soft copy. As an example, Biliafe HCIII had the following sampled medical equipment listed in the register;</p> <p>Weighing scales</p> <p>Solar Referigerator</p> <p>Hospital beds Adults</p> <p>Examination beds</p> <p>Delivery beds</p> <p>Microscope Binoculars</p> <p>BP machine aneroid</p> <p>These equipment conformed to the basic equipment standards issued by the Ministry of Health.</p>	<b>1</b>
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12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>b. Evidence that the prioritized investments in the health sector for the previous FY were:</p> <p>(i) derived from the third LG Development Plan (LGDPIII);</p>	<p>The LG had two prioritized investments for the financial year 2022/2023 which were the completion of an OPD at Kumuyo under contract reference no. Tere636/wrks/22-23/0004 and Construction of a new HCIII at Mt under contract reference no. MOH-UGIFT/wrks/22-23/0001. The initiation of the investments was recurring from 2021 much as the implementation was done in the financial year 2022/2023. At the initiation stage, the LG desk appraised both the investments to ascertain if they were derived from the LG Development Plan, and were eligible for expenditure under sector guidelines and funding source. This was evidenced from the desk appraisal report that was produced on 23rd April 2021 by Ms. Draru Emily the Acting planner.</p>	1
	<p>Maximum 4 points on this performance measure</p>	<p>(ii) desk appraisal by the LG; and</p>		
		<p>(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));</p>		
		<p>score 1 or else score 0</p>		
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for:</p> <p>(i) technical feasibility;</p> <p>(ii) environment and social acceptability; and</p> <p>(iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The LG had two prioritized investments for the financial year 2022/2023 which were the completion of an OPD at Kumuyo under contract reference no. Tere636/wrks/22-23/0004 and Construction of a new HCIII at Mount Wati under contract reference no. MOH-UGIFT/wrks/22-23/0001. The initiation of the investments was recurring from 2021 much as the implementation was done in the financial year 2022/2023. At the initiation stage, the LG field appraised both the investments to ascertain if the investments were technically feasible, environment and socially acceptable and fit customized designs to site conditions. This was evidenced from the field appraisal report that was produced on 23rd April 2021 by Ms. Draru Emily the Acting planner.</p>	1
	<p>Maximum 4 points on this performance measure</p>			
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>Records on screening of current FY projects on environmental and social risks and mitigation measures were not availed to the assesment team.</p>	0
	<p>Maximum 4 points on this performance measure</p>			

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY ) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>There was evidence of timely submission of the Current FY infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans. The submission was on 28th April 2023 and some of the projects embedded included;</p> <p>1. Construction of new Health Centre at Mt Wati. HC III-Phase II on page 2 of 3 of the LG procurement plan at a cost of UGX 850,000,000.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>There was evidence of submission of the Procurement request form to PDU by 1st quarter of the current financial year. The PPI requisition was submitted to PDU on 5th April 2023 by the DHO. The equests submitted included;</p> <p>1. Construction of new Health Centre at Mt Wati. HC III-Phase II</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>There was evidence that all infrastructure investments projects for the FY 2022/2023 under health were approved by the Contracts Committee. For instance;</p> <p>1. Construction of OPD and staff accommodation at Mt. Wati HC III under Procurement Ref no: MOH/UGIFT/WRKS/22-23/00001-Lot2, the contract was approved by the contracts committee on 10th November 2022 under minute number 03/LCCC3/22-23 and awarded to Rhema Engineering Company Ltd at a contract sum of UGX 854,551,772. Solicitor General's approval was dated on 5th December 2022 and the agreement between the two parties was signed on 8th February 2023</p> <p>2. Completion of OPD at Kumunyo HC II, Phase II. Procurement Ref.no. Tere 931/Wrks/22-23/00004, the contract was approved by the contracts committee on 27th April 2023 under minute number CC18/04/23(A) and awarded to Link Investments Ltd at a contract sum of UGX 151,215,216 and the agreement between the two parties was signed on 15th May 2023.</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>A letter dated 4th Feburay 2023 in which the CAO appointed the following as members of the project implementation team for health projects for the FY 2022/2023 was presented;</p> <ul style="list-style-type: none"> <li>• District Health Officer-Dr. Angupule George</li> <li>• District Engineer-Aluonzi Godfrey</li> <li>• District Environment Officer-Ocatra Cosmas</li> <li>• District Community Development Officer-Onega Moses</li> <li>• Labour Officer-Ojedra Joel</li> </ul> <p>However, clerk of works was not included on the PIT.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence of adherence to the standard technical designs provided by the MoH. For instance;</p> <ol style="list-style-type: none"> <li>1. Construction of OPD and staff accommodation at Mt. Wati HC III <ul style="list-style-type: none"> <li>-Windows were 1200x1500mm,</li> <li>-Doors were 850x2400mm,</li> <li>-The pompey openings of 2000x1400mm and 900x1200mm</li> <li>-The main entrance was 1450x2100mm</li> <li>-The internal doors were 1450x2400mm and 900x2400mm.</li> <li>-The wall thickness was 200mm</li> </ul> </li> <li>2. Completion of OPD at Kumunyo HC II, Phase II <ul style="list-style-type: none"> <li>-Windows were 1200x1500mm,</li> <li>-Doors were 850x2400mm</li> <li>-The wall thickness was 200mm</li> </ul> </li> </ol>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The report looked at during the site visit, had no consolidated weekly reports generated by the clerk of works and submitted to the District Engineer in copy to the DHO.</p>	0



13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>From the progress reports of Mt Wati HC III, dated 31st March 2023, 12th June 2023, 4th August , 27th September 2023, there was evidence that monthly site meetings were conducted. Important to note however, was the fact that during the months of April and May, the monthly meetings did not take place as no reports were captured and presented at the time of assessment.</p>	<b>1</b>
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>The , Environment Officer and CDO jointly supervised the health infrastructure project of Kumonyo HC II, phase II as dated 8th April 2023, as per social safe guard report.</p> <p>Other social safe guard reports were on Mt Wati HC III as jointly conducted by Environment Officer and DCDO dated 29th May 2023.</p> <p>Another critical stage jointly supervised by the District Engineer, Environment Officer and DCDO was the verification and certification stage during the processing of the certificate by the contractor dated 14th June 2023 for Kumonyo HC II, phase II.</p>	<b>1</b>

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0

The DHO Mr Amandi Simon verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days after receiving payment requests. An assessment of payment vouchers, payment requisitions and certificates indicated as follows;

1. For the completion of an OPD at Kumuyo under contract reference no. Tere636/wrks/22-23/0004 by link investments limited. The contractor issued a requisition on 12th June 2023 and payment of UGX125,545,340. The DHO Amandi Simon verified for works and endorsed for the payments of 14th June 2023 which was 2 days after receiving the payment request. The LG went ahead to pay UGX125,545,340 on 28th June 2023 after the endorsement of the DHO.

2. For construction of a new HCIII at Mt under contract reference no. MOH-UGIFT/wrks/22-23/0001 by Rhema Engineering Company limited. The contractor issued a requisition on 16th June 2023 and payment of UGX854,551,772. The DHO Amandi Simon verified for works and endorsed for the payments of 16th June 2023 which was on the same day after receiving the payment request. The LG went ahead to pay UGX854,551,772 on 28th June 2023 after the endorsement of the DHO.

Therefore, the DHO Mr Amandi Simon verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days after receiving payment requests.

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0</p>	<p>Based on the evidence provided, the LG has a complete procurement file for each health in FY 2022/2023 had a complete procurement file with all records as indicated below;</p> <ol style="list-style-type: none"> <li>1. Construction of OPD and staff accommodation at Mt. Wati HC III, the file contained an evaluation report dated 20th October 2022 which was approved by the Contracts Committee on 19th November 2022 under Min. No. 03LCCC3/22-23 and awarded the contract to Rhema Engineering Company Ltd at a Contract Sum of UGX 854,551,772. The approval by the solicitor general was on 5th December 2022 and an agreement between the contractor and LG was signed on 8th February 2023.</li> <li>2. Completion of OPD at Kumunyo HC II, Phase II, the file contained an evaluation report dated 17th February 2023 which was approved by the Contracts Committee on 27th April 2023 under Min. No. CC18/04/23(A) and awarded the contract to Link Investments Ltd at a Contract Sum of UGX 151,215,216. The agreement between the contractor and LG was signed on 15th May 2023.</li> </ol>	<b>1</b>
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**Environment and Social Safeguards**

14	<p>Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework</p> <p>Maximum 2 points on this performance measure</p>	<p>a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0</p>	<p>No grievance under Health was recorded</p>	<b>0</b>
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>The DHO availed the National guidelines for Wash in Health care facilities Uganda 2022, however the list provided showing acknowledgment of receipt of the guidelines was a distribution list for infection prevention and control materials in health facilities</p> <p>Dissemination of guidelines done on 27th October 2022</p>	<b>0</b>

15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0	The district had 19 health facilities and the DHO reported that Green Label was the waste handler for all generated medical waste however, the Ministry of Health signed on behalf of the district and a copy of the contract was not availed to the District.	0
	Maximum 5 points on this performance measure			
15	Safeguards for service delivery: LG Health Department ensures safeguards for service delivery	c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0	A training of hygienists on infection prevention and control was carried out 19th and 20th April, 2023 in Imvepi settlement conducted by the Senior Environmental Health Officer	1
	Maximum 5 points on this performance measure			
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0	The construction of a new health Center III at Mt Wati in Oboa Village, Anufira Parish. The bidding document between M/s Link Investments Ltd on 20th October, 2022 had a sub-total for environmental safeguards of Ugx 200,000.  The construction of OPD at Kumuyo Health Centre II. The bidding document between Miribe Foundation Ltd on 16th January, 2023 had a sub-total for environmental safeguards of Ugx 880,000	2
	Maximum 8 points on this performance measure			
16	Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments	b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0	Construction of OPD at Kumuyo Health Centre II. An application was submitted for development to the district physical planning officer Terego on 4th February, 2021 for the land measuring 94.3X65.7X22X21.3X72.3X87m by the district for the said health Centre land. On 25th January, 2021 there was a notice of hearing of application for grant of freehold at Kumuyo Village.  Construction of a new health Center III at Mt Wati in Oboa Village, Anufira Parish. A consultative meeting was held at Ibia Primary school on 3rd December, 2021 about the establishment of Health centre at Mt Wati. The meeting was attendance by different people majorly those in political positions and 35 people signed on the attendance sheet.	2
	Maximum 8 points on this performance measure			

16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.</p>	<p>In a monitoring report for environmental compliance of school and health facilities during construction phase; construction of a new health center III at Mt. Wati and construction of OPD at Kumuyo HC II were monitored and the report concluded that; all the contractors had in place all the minimum compliance requirements during project implementation and hence there were no much changes. The report was prepared by the EO and signed on 15th February, 2023</p>	2
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0</p>	<p>Completion of OPD at Kumuyo HCII Phase II. Interim Social and Environmental compliance certificate signed between Rhema Engineering Co. limited and was endorsed by both EO and CDO on 19th June, 2023</p> <p>Construction of new HC III at Mt. Wati. Interim Social and Environmental compliance certificate signed between Rhema Engineering Co. limited and was endorsed by both EO and CDO on 19th June, 2023</p>	2

**Water &  
Environment  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Water &amp; Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> <li>o 90 - 100%: score 2</li> <li>o 80-89%: score 1</li> <li>o Below 80%: 0</li> </ul>	<p>A review of the MIS data provided by the MoWE showed that the district rural water source functionality for FY 2022/2023 was at 79%</p>	0
1	<p>Water &amp; Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water &amp; sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> <li>o 90 - 100%: score 2</li> <li>o 80-89%: score 1</li> <li>o Below 80%: 0</li> </ul>	<p>A review of the MIS data obtained from the MoWE showed that the percentage of the district rural water facilities with functional WSCs for FY 2022/2023 was at 97%</p>	2
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;</p> <ul style="list-style-type: none"> <li>• Above 80%, score 2</li> <li>• 60% - 80%, score 1</li> <li>• Below 60%, score 0</li> </ul>	<p>A review of the LLG Performance Assessment Variance 2022-2023 data provided by the OPM showed that the LG Terego had no score in 2022. It was marked Not Applicable which implied that there was no assessment. The average score in the water and environment for 2023 was 100% which if divided by two it gave an average of 50% which is below the scorable level.</p>	0
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.</p> <ul style="list-style-type: none"> <li>o If 100 % of water projects are implemented in the targeted S/Cs: Score 2</li> <li>o If 80-99%: Score 1</li> <li>o If below 80 %: Score 0</li> </ul>	<p>Reviewed MoWE MIS data on safe water coverage for FY 2021/2022 which was used for planning of water projects in the previous FY 2022/2023 and below was the safe water coverage per sub county in the district for FY 2021/2022;</p> <ul style="list-style-type: none"> <li>• Aiiyu 46%</li> <li>• Bileafe 95%</li> <li>• Katrini 69%</li> <li>• Omugo 50%</li> </ul>	0

- Odupi 69%
- Uriama 84%

District average safe water coverage was 64%. Sub counties with water coverage below district average were; Aiiyu (46%) and Omugo (50%)

Reviewed water sector annual work plan and budget for FY 2022/2023 dated 1st July 2022 and approved on 28th July 2022 by MoWE. The following water projects were planned for in the LG.

A total of UGX 457,111,575 was directed towards new water projects as follows:

- 09 Deep boreholes drilling (hand pump) each at UGX 27,000,000 giving a total of UGX 243,000,000
- Construction of piped water supply system at UGX 195,611,575
- Design of piped water supply system at UGX 18,500,000

Budget allocations to sub-counties with water coverage below the district average were as follows;

- 3 Deep boreholes drilling (hand pump); Aiiyu (2) and Omugo (1) each at UGX 27,000,000 giving a total of UGX 81,000,000
- Construction of Obiyo piped water supply system in Omugo SC at UGX 195,611,575
- Design of Obiyo piped water supply system in Omugo SC at UGX 18,500,000

Giving a sub-total allocation of UGX 295,111,575

Thus, percentage allocation to S/Cs below district average =  $(295,111,575 / 457,111,575) \times 100 = 65\%$

N23\_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates

o If within +/-20% score 2

o If not score 0

1. Borehole drilling and construction; Procurement Ref. No. Tere/931/Wrks/22-23/00005 had a contract award amount of UGX 244,359,000 against the engineer's estimated amount of UGX 243,000,000 leading to a variation of  $(1,359,000/243,000,000) \times 100 = 0.56\%$

2. Construction of piped water supply system (GFS); Procurement Ref. No. Tere/931/Wrks/22-23/00026 had a contract award amount of UGX 183,382,256 against the engineer's estimated amount of UGX 195,611,573 leading to a variation of  $(12,229,317/195,611,573) \times 100 = 6.25\%$

3. Construction of a 5-stance drainable pit latrine at Kubala; Procurement Ref. No. Tere/931/Wrks/22-23/00010 had a contract award price of UGX 31,462,930 against the engineer's estimated amount of UGX 31,500,000 leading to a variation of  $(37,070/31,500,000) \times 100 = 0.12\%$

Therefore, all the variations in the contract price of sampled WSS investments were with +/-20%



2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> <li>o If 100% projects completed: score 2</li> <li>o If 80-99% projects completed: score 1</li> <li>o If projects completed are below 80%: 0</li> </ul>	<p>A review of water sector annual work plan and budget for FY 2022/2023 dated 30th June 2022 and approved on 3rd August 2022 by MoWE. The following WSS projects were planned for implementation;</p> <ol style="list-style-type: none"> <li>1. Construction of a 5-stance drainable pit latrine at Kubala, Obi parish, Omuga SC</li> <li>2. Construction of piped water supply system.</li> <li>3. Design of piped water supply system</li> <li>4. 09 Deep boreholes drilling (hand pump).</li> <li>5. Borehole rehabilitation 03 no.</li> </ol> <p>The annual water and sanitation performance report for FY 2022/2023 dated 6th July 2023 prepared by Adroa David - DWO reported that all the above WSS infrastructure projects were completed by the end of the FY 2022/2023.</p>	2
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <ul style="list-style-type: none"> <li>o If there is an increase: score 2</li> <li>o If no increase: score 0.</li> </ul>	<p>MoWE MIS data showed that 81% of district rural water supply facilities were functioning in the FY 2021/2022</p> <p>Also, MoWE MIS data showed that 79% of district rural water supply facilities were functioning in the FY 2022/2023</p> <p>Therefore, there was a decline of 2.0% in the district rural water supply facilities that were functioning.</p>	0

3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water &amp; sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <ul style="list-style-type: none"> <li>o If increase is more than 1% score 2</li> <li>o If increase is between 0-1%, score 1</li> <li>o If there is no increase : score 0.</li> </ul>	2
		<p>MoWE MIS data indicated that facilities with functional water and sanitation committees in the FY 2021/2022 was 95%</p> <p>Also, MoWE MIS data indicated that facilities with functional water and sanitation committees in the FY 2022/2023 was 97%</p> <p>Therefore, there was an increase of 2.0% in water facilities with functional water and sanitation committees.</p>	

### Performance Reporting and Performance Improvement

4	<p>Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3</p>	3
		<p>Reviewed water sector annual work plan and budget for FY 2022/2023 dated 30th June 2022 and approved on 3rd August 2022 by MoWE. The following WSS projects were planned for implementation;</p> <ol style="list-style-type: none"> <li>1. Construction of a 5-stance drainable pit latrine at Kubala, Obi parish, Omugo SC</li> <li>2. Construction of Obiyo piped water supply system.</li> <li>3. Design of Obiyo piped water supply system</li> <li>4. 09 Deep boreholes drilling (hand pump).</li> </ol> <p>The annual water and sanitation performance report for FY 2022/2023 dated 6th July 2023 prepared by Adroa David - DWO reported on WSS facilities as follows:</p> <ul style="list-style-type: none"> <li>• Construction of a 5-stance drainable pit latrine at Kubala, Obi parish, Omugo SC was completed and functional.</li> <li>• Construction of Obiyo piped water supply system was completed and functional</li> <li>• Design of Obiyo piped water supply system was completed</li> <li>• 09 Deep boreholes drilling (hand pump) was completed and all functional.</li> </ul> <p>The following WSS facilities were visited and found functional.</p> <ol style="list-style-type: none"> <li>1. Construction of a 5-stance drainable pit latrine at Kubala, Obi parish, Omugo SC.</li> </ol>	

2. Ayia borehole DWD 87787 in Aiiyu sub-county constructed on 18th May 2023 by Icon Projects Ltd.

3. Andelizua HC borehole DWD 87793 in Uriama sub-county constructed on 29th May 2023 by Icon Projects Ltd.

Since the information on WSS facilities reported in the annual water and sanitation performance report for FY 2022/2023 dated 6th July 2023 corroborated with what was seen at the sites visited, it confirmed that the DWO accurately reported on the WSS facilities constructed in the FY 2022/2023.

5

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

*Maximum 7 points on this performance measure*

a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2

The following quarterly reports for FY 2022/2023 contained information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement as below:

- 1st quarter water sector progress report for FY 2022/2023, dated 27th October 2022 and received by MoWE on 14th November 2022.
- 2nd quarter water progress report for FY 2022/2023, dated 6th January 2023 and received by MoWE on 17th February.
- 3rd quarter water sector progress report for FY 2022/2023 dated 6th April 2023 and received by MoWE on 18th April 2023.
- 4th quarter water sector progress report for FY 2022/2023 dated 6th July 2023 and 17th August 2023.

2

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p>	<p>The DWO updated the MIS (WSS data) quarterly for the FY 2022/2023 using data collection forms / sheets 4 which were officially received by MoWE on 17th August 2023.</p> <p>A sample of the following new water supply and sanitation facilities that were constructed in the FY 2022/2023 were seen recorded in the WSS data register for FY 2022/2023;</p> <ul style="list-style-type: none"> <li>• Ayia borehole DWD 87787 in Aiiyu sub-county constructed on 18th May 2023 by Icon Projects Ltd.</li> <li>• Anelizua HC borehole DWD 87793 in Uriama sub-county constructed on 29th May 2023 by Icon Projects Ltd.</li> <li>• Balawu borehole DWD 87791 in Odupi sub-county constructed on 29th May 2023 by Icon Projects Ltd.</li> </ul> <p>These were evidences of updating the MIS (WSS data)</p>	3
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5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>The DWO didn't present performance improvement plans / reports for the 25% lowest performing LLGs in the previous FY.</p>	0
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**Human Resource Management and Development**

6	<p>Budgeting for Water &amp; Sanitation and Environment &amp; Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water &amp; Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation &amp; hygiene); 1 Engineering Assistant (Water) &amp; 1 Borehole Maintenance Technician: Score 2</p>	<p>The DWO budgeted for the following water and sanitation staffs:</p> <ol style="list-style-type: none"> <li>1. Non-wage 89,516,613 UGX</li> <li>2. General staff salaries 240,378,000 UGX under vote 931, page 54 of 67, Annual Budget 2023/24.</li> </ol>	2
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6	Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff	b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2	Evidence revealed that the Environment and Natural Resources Officer had budgeted for UGX 401,400,000 for Forestry Officer Environment Officer and District Natural Resource Officer as indicated in the performance contract for FY 2023/2024 on page 69 under vote 890	2
	<i>Maximum 4 points on this performance measure</i>			
7	Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.	a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3	The DWO appraised water office against agreed performance plans as listed below:  1. Geria Wilson, Assistant Water Officer Mobilization was appraised on 3rd July 2023.	0
	<i>Maximum 6 points on this performance measure</i>			
7	Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.	b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3	The DWO presented a capacity needs assessment report dated 28th October 2022 for the DWO staff received by the PHRO  The DWO staff were trained on sanitation and borehole repair as per training report dated 10th February 2023 prepared by Geriga Wilson Asst. Engineering Officer - water	3
	<i>Maximum 6 points on this performance measure</i>			

**Management, Monitoring and Supervision of Services.**

8	Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.	<ul style="list-style-type: none"> <li>• a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:</li> <li>• • If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3</li> <li>• • If 80-99%: Score 2</li> <li>• • If 60-79: Score 1</li> <li>• • If below 60 %: Score 0</li> </ul>	<p>Reviewed MoWE MIS for FY 2022/2023. Safe water coverage per sub-county were as follows;</p> <ul style="list-style-type: none"> <li>• Aiiyu 45%</li> <li>• Bileafe 95%</li> <li>• Katrini 69%</li> <li>• Omugo 49%</li> <li>• Odupi 68%</li> <li>• Uriama 82%</li> </ul> <p>District average safe water coverage was 66% and Sub-counties with water coverage below district average were; Aiiyu (45%) and Omugo (49%) S/Cs.</p> <p>Reviewed water sector annual work plan and budget for FY 2023/2024 dated 1st July 2023 and approved on 17th August 2023 by MoWE. The following water projects were</p>	0
	<i>Maximum 6 points on this performance measure</i>			

planned for in the LG.

A total of UGX 711,623,963 was directed towards new water projects as follows:

1. Drilling of 14 no. deep boreholes (hand pump) each at UGX 28,000,000 (total UGX 392,000,000)

2. 04 Spring protection works each at UGX 7,000,000 (total UGX 28,000,000)

3. Extension of piped water supply system to Bileafe SC at UGX 41,623,963

4. Construction of phase II Piped water system, Omugo SC at UGX 220,000,000

5. Design of piped water system, Odupi SC at UGX 30,000,000.

Budget allocations to sub-counties with water coverage below the district average were as follows;

1. Drilling of 4 no. deep boreholes (hand pump) each at UGX 28,000,000 (total UGX 112,000,000). Aiiyu (3) and Omugo (1).

2. Construction of phase II Piped water system, Omugo SC at UGX 220,000,000

3. 02 Spring protection works each at UGX 7,000,000 (total UGX 14,000,000). Aiiyu (2)

Giving a sub-total allocation of UGX 346,000,000

Thus, percentage allocation to S/Cs below district average =  
 $(346,000,000 / 711,623,963) \times 100$   
= 48.6%

8	<p>Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3</p>	<p>The DWO presented letters dated 4th May 2023 signed by Olema Annet - For CAO Terego DLG addressed to the SAS of the LLGs which communicated the allocations of water sources to be constructed per sub-county in the FY 2023/2024 and was pinned on the district noticeboard.</p> <p>The DWO also conducted sub-county advocacy to communicate to the lower local governments their allocations as per the advocacy report dated 25th October 2023 written by Adroa David - DWO Terego DLG</p>	3
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)</p> <ul style="list-style-type: none"> <li>• If 95% and above of the WSS facilities monitored quarterly: score 4</li> <li>• If 80-94% of the WSS facilities monitored quarterly: score 2</li> <li>• If less than 80% of the WSS facilities monitored quarterly: Score 0</li> </ul>	<p>The quarterly progress reports were presented which had information on the monitoring of each WSS facilities during the FY 2022/2023 as indicated below;</p> <ul style="list-style-type: none"> <li>• In first quarter (July to September 2022); 244 water sources were visited; Katrini (33), Aiiyu (33), Bileafe (32), Omugo (49), Odupi (36), Uriama (35), Leju TC (26) representing 100%</li> <li>• In second quarter (October to December 2022); 240 water sources were visited; Katrini (31), Aiiyu (33), Bileafe (32), Omugo (44), Odupi (39), Uriama (35), Leju TC (26) representing 98.4%</li> <li>• In third quarter (January to March 2023); 233 water sources were visited; Katrini (29), Aiiyu (31), Bileafe (32), Omugo (45), Odupi (39), Uriama (31), Leju TC (26) representing 95.5%</li> <li>• In fourth quarter (April to June 2022); 929 water sources were visited; Katrini (147), Aiiyu (158), Bileafe (95), Omugo (158), Odupi (175), Uriama (119), Leju TC (77) representing 100%</li> </ul> <p>Therefore, the DWO was able to monitor <math>(100+98.4+95.5+100)/4 = 98.5\%</math> of the WSS facilities with the help of the DWO staff and the extension workers.</p>	4
9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up</p>	<p>b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues</p>	<p>The following minutes were evidences of the quarterly DWSCC meetings which discussed issues on WSS projects status and</p>	2

support.

*Maximum 8 points on this performance measure*

identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2

implementation in the district;

Minutes of quarter 1 DWSCC meeting held on 27th September 2022. Some of the key issues discussed were;

Minute:05; Discussion and way forward.

- Inadequate supervision of WASH projects by partners by the office of the District Engineer.

- Lack of environmental screening of WASH projects.

- Concentrating many projects in one parish

Minutes of quarter 2 DWSCC meeting held on 16th December 2022. Some of the key issues discussed were;

Minute 5: Discussion and way forward

- Low and non-attendance of DWSCC by the WASH partners.

- Members requested the environmental officer be involved in the initial stages of water and sanitation projects to help address issues of environmental mitigation.

- Pre and post construction mobilization to be handled with utmost urgency.

Minutes of quarter 3 DWSCC meeting held on 4th March 2023. Some of the key issues discussed were;

Min 4: Presentation of stakeholders' reports.

- Low community ownership of WSS facilities.

- High vandalism of piped water supply systems especially removal of solar panels.

Minutes of quarter 4 DWSCC meeting held on 16th June 2023. Some of the key issues discussed were;

Min 5: Discussion and way forward

- Lack of a comprehensive WASH plan in the district.

- Lack of monitoring by the political leaders.



9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>The DWO publicized the budget allocations for the current FY 2023/2024 to LLGs with safe water coverage below the district average by display of letters dated 4th May 2023 signed by Olema Annet - for CAO Terego DLG addressed to the different SAS of the LLGs which communicated the allocations of water sources to be constructed per sub-county on the district noticeboard.</p>	2
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> <li>• If funds were allocated score 3</li> <li>• If not score 0</li> </ul>	<p>From the approved AWP for FY 2022/2023, the total NWR for rural water and sanitation budget was UGX 35,806,645 and allocation of the NWR to facilitate mobilization activities was UGX 89,516,613 as per item 6 (software) of the budget.</p> <p>Therefore, allocation of the NWR to facilitate community mobilization activities was 40.0% which was equal to the minimum of 40% as per the sector guidelines.</p>	3

10

Mobilization for WSS is conducted

*Maximum 6 points on this performance measure*

b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.

Reviewed the report titled: Report on training of water and sanitation committees dated 24th May 2023 prepared by Adro David – civil engineer water

The report showed the WSCs in were trained on the following:

- Roles and responsibilities of the committees in the implementation of water and sanitation activities.
- Ways to ensure sustainability of WSS facilities and functionality of the committees.
- Developing action plans for improved O&M of the facilities.

The following WSS facilities was sampled as detailed below:

- Ayia borehole DWD 87787 in Aivuvu sub-county and found Rose (member) of the WSC who confirmed payment of user fees of UGX 1,000 per household, and confirmed they were trained on O&M of the borehole.
- Andelizua HC borehole DWD 87793 in Uriama sub-county and found Ashara Rukedi (member) of the WSC who confirmed payment of user fees of UGX 1,000 per household, and confirmed they were trained on O&M of the borehole.
- The third facility was a 5-stance drainable pit latrine at Kubala, Obi parish, Omugo SC which didn't require formation of a water user committee.

## Investment Management

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG:</p> <p>Score 4 or else 0</p>	<p>The DWO presented an excel soft copy of the asset register as for the FY 2022/2023.</p> <p>The document contained details for WSS facilities in the LG with the following key information captured for each facility; Source name, Village, Parish, sub-county, Year of construction, funding</p> <p>The register contained the following WSS constructed in the FY 2022/2023 which showed that the it was updated.</p> <ul style="list-style-type: none"> <li>• Ayia borehole DWD 87787 in Aiiyu sub-county constructed on 18th May 2023.</li> <li>• Andelizua HC borehole DWD 87793 in Uriama sub-county constructed on 29th May 2023.</li> <li>• Balawu borehole DWD 87791 in Odupi sub-county constructed on 29th May 2023.</li> </ul>	4
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDPIII) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p>	<p>There was evidence that the LG DWO had conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans and were eligible for expenditure under sector guidelines. From the Desk appraisal report that was prepared the DWO Mr. Adroa David on 21st July 20223 included water investments like;</p> <ol style="list-style-type: none"> <li>1. Drilling of 14 no. deep boreholes</li> <li>2. Extension of piped water supply system to Bileafe SC</li> <li>3. Construction of phase II Piped water system, Omugo SC</li> <li>4 . Design of piped water system, Odupi SC</li> </ol>	4

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	<p>The DWO presented community applications for the new WSS projects planned for in the FY 2023/2024.</p>	2
			<p>Three applications were sampled and detailed below;</p>	
			<ul style="list-style-type: none"> <li>• Application for drilling of a borehole in Iriko village, Okavu parish, Odupi sub-county with 156 households dated 2nd December 2022.</li> </ul>	
			<ul style="list-style-type: none"> <li>• Application for drilling of a borehole in Nderea village, Ejoni parish, Uriama sub-county with 100 households dated 10th January 2023.</li> </ul>	
			<ul style="list-style-type: none"> <li>• Application for drilling of a borehole in Agulupi village, Idayi parish, Aivuvu SC with 105 households dated 3rd April 2023.</li> </ul>	
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>There was evidence that the LG DWO had conducted a field appraisal for all WSS projects in the budget to establish whether the prioritized investments were technically feasible, environmental socially acceptable and fit customized designs. From the Field appraisal report that was prepared the DWO Mr. Adroa David on 21st July 2023 included water investments like;</p>	2
			<ol style="list-style-type: none"> <li>1. Drilling of 14 no. deep boreholes</li> <li>2. Extension of piped water supply system to Bileafe SC</li> <li>3. Construction of phase II Piped water system, Omugo SC</li> <li>4 . Design of piped water system, Odupi SC</li> </ol>	
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>There was no evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents.</p>	0

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

*Maximum 14 points on this performance measure*

a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0

There was evidence that WSS infrastructure projects were incorporated into the LG approved Procurement Plan for FY 2022/2023. For instance;

1. For Siting, drilling, test pumping, apron casting and installation of 9 boreholes on page 1 of 4 of the procurement plan dated 17th July 2022 at an estimated budget of UGX 243,000,000.

2. For installation and motorization of two piped water systems at Ngalabia and Obia rural growth centers on page 1 of 4 of the procurement plan dated 17th July 2022 at an estimated budget UGX 195,611,575.

3. Construction of public latrine in rural growth centres-Kubala market on page 2 of 4 of the procurement plan dated 17th July 2022 at an estimated budget of UGX 31,500,000.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

*Maximum 14 points on this performance measure*

b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction  
Score 2:

There was evidence that the water supply and public sanitation infrastructure for the FY 2022/2023 was approved by the Contracts Committee before commencement of construction. For example,

1. For Siting, drilling, test pumping, apron casting and installation of 9 boreholes procurement reference number: Tere/931/Wrks/22-23/00005 was approved by the contracts committee on 17th February 2023 under minute number CC12/02/22-23(D) and awarded to Icon Projects Limited at a contract price UGX 244,359,900 as per contract between the parties signed on 17th March 2023.

2. For installation and motorization of two piped water systems at Ngalabia and Obiya rural growth centers, procurement reference: Tere/931/Wrks/22-23/00026 was approved by the contracts committee sitting on 27th April under minute no. CC19/04/23 and awarded to Alison Consults Ltd at a contract price of UGX 183,382,256 as per agreement dated 25th May 2023.

3. Construction of public latrine in rural growth centres-Kubala market - procurement reference number: Tere/931/Wrks/22-23/00010 was approved by the contracts committee on 17th February 2023 under minute number CC13/02/23(D) and awarded to Lei Mixed Farm Okollo Ltd at a contract price of UGX 31,462,930 as per agreement between the parties signed on 27th March 2023.

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>A letter dated 20th March 2023 in which the CAO appointed the following as members of the project implementation team for water capital investments for the FY 2022/2023 was presented;</p>	0
	<p><i>Maximum 14 points on this performance measure</i></p>		<ul style="list-style-type: none"> <li>• District Engineer - Dratele Sigfred Budra</li> <li>• District Water Officer - Adroa David</li> <li>• District Environment Officer - Engamville John</li> <li>• District Community Development Officer (works as Labour Officer) - Obia Richard</li> </ul>	
			<p>The PIT lacked the appointment of the Clerk of works</p>	
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>There was evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided as observed from the three water projects were sampled.</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>		<p>1. Sampled Ayia borehole DWD 87787 in Aivvu sub-county and Andelizua HC borehole DWD 87793 in Uriama sub-county.</p>	
			<p>The following measurements were checked and found to conform to the measurements on the design drawings provided by the DWO;</p>	
			<ul style="list-style-type: none"> <li>• Pump pad radius of 0.9M</li> <li>• Length of drainage channel 6.0M</li> <li>• Platform stand (Length = 0.6M and width = 0.6M).</li> </ul>	
			<p>2. Sampled a 5-stance drainable pit latrine at Kubala in Omugo SC, it was constructed as per the floor plan dimensions with a vent pipe and gauge 28 pre painted iron sheets on a timber roof truss.</p>	

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

*Maximum 14 points on this performance measure*

e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2

There was evidence that the relevant technical officers carried out monthly technical supervision of the following WSS infrastructure projects;

1. For installation and motorization of two piped water systems at Ngalabia and Obiya rural growth centers supervision by Engineer, DWO, and CDO was on 10th June 2023.
2. For Siting, drilling, test pumping, apron casting and installation of 9 boreholes supervision by Engineer, DWO, and CDO was on 28th June 2023



Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

*Maximum 14 points on this performance measure*

f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts

o If 100 % contracts paid on time: Score 2

o If not score 0

There was evidence that the DWO Mr. Adroa David had verified works and initiated payments of contractors with in specified time frames in the contracts. A review on contract details and payment vouchers revealed as follows;

1. Sitting, Drilling, Test pumping and installation of 9 boreholes in Terego District under contract reference no. Tere636/wrks/22-23/0005 by Icons projects limited at contract value of UGX244,359,000 contracted by Icon Projects Limited. The contractor issued a payment request on 26th May 2023 and the District Water Officer Mr. Adroa David verified works and endorsed for the payment of 28th May 2023 whereas payment was done on 28th June 2023 which was within the contractual frameworks of within 2 months after receipt of the payment requests

2. Design of Mini water supply system at Ngalabia and Obuyu rural growth centeres in Terego under contract reference no. Tere636/srvcs/22-23/0001 contracted by Rok Technical Services at a contract value of UGX28,851,000. The contractor issued a payment request on 5th June 2023 and the District Water Officer Mr. Adroa David verified works and endorsed for the payment of 10th June 2023 whereas payment was done on 28th June 2023 which was within the contractual frameworks of within 2 months after receipt of the payment requests.

Therefore, the DWO has verified works and initiated payments of contractors with in specified time frames in the contracts.

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:</p> <p>Score 2, If not score 0</p>	<p>There was evidence that the water supply and public sanitation infrastructure for the FY 2022/2023 was approved by the Contracts Committee before commencement of construction. For example,</p> <ol style="list-style-type: none"> <li>1. For Siting, drilling, test pumping, apron casting and installation of 9 boreholes procurement reference number: Tere/931/Wrks/22-23/00005 was approved by the contracts committee on 17th February 2023 under minute number CC12/02/22-23(D) and awarded to ICON PROJECTS LIMITED at a contract price UGX 244,359,900 as per contract between the parties signed on 17th March 2023.</li> <li>2. For installation and motorization of two piped water systems at Ngalabia and Obiya rural growth centers procurement reference: Tere/931/Wrks/22-23/00026 was approved by the contracts committee sitting 27th April under minute no. CC19/04/23 and awarded to Alison Consults Ltd at a contract price of UGX 183,382,256 as per agreement dated 25th May 2023.</li> <li>3. Construction of public latrine in rural growth centres-Kubala market - procurement reference number: Tere/931/Wrks/22-23/00010 was approved by the contracts committee on 17th February 2023 under minute number CC13/02/23(D) and awarded to Lei Mixed Farm Okollo Ltd at a contract price of UGX 31,462,930 as per agreement between the parties signed on 27th March 2023.</li> </ol>	2
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**Environment and Social Requirements**

13	<p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p> <p>Score 3, If not score 0</p>	<p>Mr. Afako Benson on 20th August, 2022 reported Hand2 Construction Limited on issues of non-payment and the contractor accepted to at after 2 months and on 30th April, 2023 the whole payments had been made.</p>	3
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14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source &amp; catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>Evidence of dissemination of the guidelines was not availed at the time of assessment</p>	<b>0</b>
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans &amp; natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>Construction of a borehole at Balawu community in Balawu Village, Azapi Parish, Odupi Subcounty. Water source protection Plan endorsed by EO and CDO on 25th September, 2022</p> <p>Designing and installation of Obiyo Primary School RGC mini-piped water system in Obiyo Village, Ndaapi Parish, Oluugo Subcounty. Water source protection Plan endorsed by EO and CDO on 25th September, 2022</p> <p>Construction of a borehole at Alio community in Alio Village, Aivuvu Parish, Onzoro Subcounty Water source protection Plan endorsed by EO and CDO on 25th September, 2022</p>	<b>3</b>

Safeguards in the Delivery of Investments

*Maximum 10 points on this performance measure*

b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:

Score 3, If not score 0

There was evidence that all WSS projects for the FY 2022/2023 were implemented on land where Terego DLG had proof of consent as shown from the samples below:

1. Land consent agreement for piece of land for development of community water source (deep borehole) dated 27th November 2022 between Ojoni Denis and the community of Ajia village, Ajuri parish, Aivuu sub-county Terego district measuring 10Mx5M. The consent form was signed off by Aluma Geoffrey - LC1 chairperson.
2. Land consent agreement for piece of land for development of community water source (deep borehole) dated 25th March 2022 between Enama David and the community of Alio/Ndiri village, Onzoro parish, Aivuu sub-county Terego district measuring 10Mx5M. The consent form was signed off by Agiondua Mark - LC1 chairperson.
3. Land consent agreement for piece of land for development of community water source (deep borehole) dated 14th March 2022 between Remijio Amabua and the community of Balawu village, Azapi parish, Odupi sub-county, Terego district measuring 50M2. The consent form was signed off by Afeku Daniel - LC1 chairperson.

15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&amp;S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p>	<p>Construction of a borehole at Balawu community in Balawu Village, Azapi Parish, Odupi Subcounty Social and Environmental compliance certificate signed between IPOT projects limited and was endorsed by both EO and CDO on 9th June, 2023</p> <p>Designing and installation of Obiyo Primary School RGC mini-piped water system in Obiyo Village, Ndaapi Parish, Oluugo Subcounty. Social and Environmental compliance certificate signed between Alison Consults limited and was endorsed by both EO and CDO on 2nd June, 2023</p> <p>Construction of a borehole at Alio community in Alio Village, Aiivu Parish, Onzoro Subcounty Social and Environmental compliance certificate signed between IPOT projects limited and was endorsed by both EO and CDO on 9th June, 2023</p>	2
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:</p> <p>Score 2, If not score 0</p>	<p>Monitoring report for decommissioning of constructed water facilities was carried out on 25th May, 2023 and 26th May, 2023</p> <p>Endorsed and signed by both DCDO and EO on 25th June, 2023</p>	2

**Micro-scale  
Irrigation  
Performance  
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Local Government Service Delivery Results</b>				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>Evidence was presented on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries.</p> <p>A report titled submission of report for the FY 2022/2023 dated 30/06/2023 compiled by the DAO Eyotaru Alu Agnes indicated a total of 85 acres of irrigated in Terego with 1 acre under micro-scale irrigation grant beneficiaries and 84 acres for non-beneficiaries</p> <p>A report titled submission of report for the FY 2021/2022 dated 30/06/2022 compiled by the DAO Eyotaru Alu Agnes indicated a total of 42.5 acres of irrigated in Terego</p>	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> <li>• By more than 5% score 2</li> <li>• Between 1% and 4% score 1</li> <li>• If no increase score 0</li> </ul>	<p>Evidence was presented that the LG had increased acreage of newly irrigated land in the previous FY as compared to previous FY but one by more than 5%</p> <p>Total irrigated land for Terego DLG increased from 42.5 acres in FY 2021/2022 to 85 acres in FY 2022/2023</p> <p><math>\% \text{ increase} = (85 - 42.5) / 42.5</math></p> <p><math>= 100\%</math></p>	2
2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> <li>• Above 70%, score 4</li> <li>• 60% - 70%, score 2</li> <li>• Below 60%, score 0</li> </ul>	<p>According to the comparison provided in the Analysis - LLG PA 2023 Synthesis Report dated 20th October 2023 as extracted from OPAMS. The micro-scale irrigation LLG performance scores in 2023 was 51% and in 2022 it was marked Not Applicable which implied that there was no assessment. The average score of 51% which attracted a zero score.</p>	0

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0	Evidence was presented that the development component of micro-scale irrigation grant was used on eligible activities. E.g  According to the budget performance section (Pg 6 of 6) in the Progress report Q4, dated 5th/7/2023, prepared by the DAO and approved by the DPO, Ugx 4,750,000 was spent district stakeholder awareness, which was an eligible activity according to the grant guidelines.	2
Maximum score 6				
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0	There was no evidence adduced to the assessment that could by any means verify if the approved farmer signed an acceptance Form confirming that equipment was working well, before the LG made payments to the suppliers. There was one supply of a solar powered irrigation equipment of 0.5 acres with a tank and a signpost worth UGX33,256,281 under contract reference no. PRDN/TDLG/06/2023/80 contracted by M/s Mukutari Ma & Family (U) Limited. An amount worth UGX33,256,281 was paid on 28th June 2023 but there was no farmer acceptance form provided to ascertain if the farmer signed an acceptance form confirming that equipment is working well.	0
Maximum score 6				

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0	No evidence was presented that the variations in the contract price were within +/-20% of the Agriculture Engineer's estimates during the assessment	0
	Maximum score 6		Engineer's estimates for the two sites = UGX 25,064,026	
			Contract price from the contract agreement between Terego DLG and M/s Muktar MG and Family (U) Ltd on 15 May 2023 was UGX 11,446,000	
			However the procurement requisition made on 8th May 2023 by the DAO Eyotaru Alu Agnes through the DPO indicated that the actual price of the two demonstration sites Aii-vu and Odupi was UGX 35,379,022	
			Variation = $(35,379,022 - 25,064,026) / 25,064,026 \times 100$	
			= 41.2%	
			Hence the variation was not within +/- 20% of the Engineer's estimates	
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY	A monitoring report titled Report on district executive committee monitoring on irrigation demonstration sites for FY 2022/2023 on 30/06/2023 indicated that none of the installations were complete by 30/06/2023	0
	Maximum score 6	<ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• Between 80 - 99% score 1</li> <li>• Below 80% score 0</li> </ul>	During the assessment, no evidence was produced that the completion certificates had been issued	
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	a) Evidence that the LG has recruited LLG extension workers as per staffing structure	The LG had 11 out of the approved 24 extension staff recruited and deployed in various LLGs stations.	0
	Maximum score 6	<ul style="list-style-type: none"> <li>• If 100% score 2</li> <li>• If 75 - 99% score 1</li> <li>• If below 75% score 0</li> </ul>	$11/24 \times 100 = 45\%$	



4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF	There was evidence that the irrigation demonstration sites in the different LLGs meet standards as defined by MAAIF.	2
	Maximum score 6	<ul style="list-style-type: none"> <li>If 100% score 2 or else score 0</li> </ul>	Terego DLG had two demonstration sites for micro-scale irrigation in FY 2022/2023 i.e at Aiivu subcounty 0.5 acres and Odupi subcounty 0.5 acres. However the site at Odupi was not visited since the path to the site was blocked by floods	
			Upon visiting the site at Aiivu subcounty it was observed that the irrigation systems were drip, sprinkler and hose pipe and the acreage of the site is 0.5 acres.	
			All the above specification meet the standards set by MAAIF.	

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	b) Evidence that the installed micro-scale irrigation systems during last FY are functional	No evidence was availed during the time of assessment that the LG had an inventory of installed Micro scale irrigation equipment specifying their functionality.	0
	Maximum score 6	<ul style="list-style-type: none"> <li>If 100% are functional score 2 or else score 0</li> </ul>	However, the equipment at Aaivu was not functional since the site was flooded.	

### Performance Reporting and Performance Improvement

5	Accuracy of reported information: The LG has reported accurate information	a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0	There was no information on deployment of extension workers.	2
	Maximum score 4			
5	Accuracy of reported information: The LG has reported accurate information	b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0	No evidence was presented that the local government keeps an up-to-date register of the inventory of Microscale Irrigation equipment given to farmers.	0
	Maximum score 4		No evidence was presented that the functionality of the irrigation equipment was reported	

6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0</p>	<p>At the time of assessment, there was evidence that information was collected quarterly on newly irrigated land, functionality of irrigation equipment installed, provision of complementary services and farmer EOI.</p> <p>For example, the quarterly progress reports compiled by DAO Eyotaru Alu Agnes and endorsed by the CAO dated 20th/07/23 (Q4), 5th/04/23 (Q3), 05 /10/22 (Q2)</p> <p>There was no quarterly report for Quarter 1 since the funding for Micro-scale irrigation had not been released</p>	2
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0</p>	<p>No evidence was presented that the LG had entered up to- date LLG information into MIS.</p> <p>This was because Terego district data was still captured under Arua DLG in the MIS database according to DAO Eyotalu Alu Agnes.</p>	0
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>c.Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0</p>	<p>No evidence was presented that the LG has entered up to- date LLG information into MIS.</p> <p>This was because Terego district data iwas still captured under Arua DLG in the MIS database according to DAO Eyotalu Alu Agnes.</p>	0
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0</p>	<p>No evidence was presented that the LG had: Developed and approved Performance Improvement Plan for the lowest performing LLGs.</p>	0
	<p>Maximum score 6</p>			

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	No evidence was presented on Implementing Performance Improvement Plans for lowest performing LLGs.	0
	Maximum score 6			

### Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	The extension workers were budgeted for at UGX 608,851,000 as quoted from the Annual Budget and work plan 2022/2023 dated 15th December, 2022. The LG deployed extension staff as per the staff register for Agriculture extension staff to LLGs for current FY 2023/2024 dated 4th July 2023, For example; O Jurua Herbert at district HQ, and AO Erima Samuel at Katrini sub-county	1
	Maximum score 6			

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	ii Deployed extension workers as per guidelines score 1 or else 0	The staff lists dated 10/11/2023 and based on field visits to selected three sampled LLGs of Katrini,sub county, Bileafe S/C and Aii-vu, it was noted that extension workers were present in the respective duty stations and they had signed attendance books. For instance-AO Jurua Herbert at district HQ and AO Erima Samuel at Katrini sub-county.	1
	Maximum score 6			

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0	The staff lists dated 10/11/2023 and based on field visits to selected three sampled LLGs of Katrini,sub county, Bileafe S/C and Aii-vu, it was noted that extension workers were present in the respective duty stations and they had signed attendance books. The posting instruction of Candia Stephen who was Vetrenary Officer deployed at Uriama sub County signed by CAO Otim Benson Humphrey, CR/156/1,  Shida Miracle Assistant Animal Husbandry Officer deployed at Bileafe Sub County, CR/156/1.	2
	Maximum score 6			

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p>	<p>c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0</p>	<p>The LG provided evidence showing extension workers deployment being published on noticeboards in the three sampled LLGs as shown below:</p> <ol style="list-style-type: none"> <li>1. Katrini Sub County with a total of ten (10) on the list i.e Anguzu Geoffrey Assistant Fisheries Officer, Erima Samuel Agricultural Officer</li> <li>2. Aiivu Sub County with a total of 13 staff on the list, for example Caesor Alfred Assistant Agricultural Officer.</li> <li>3. Leju Town Council with a total of 22 staff on the list ie. Eyotaru Agnes Alu Agricultural Officer</li> </ol>	2
Maximum score 6				
8	<p>Performance management: The LG has appraised, taken corrective action and trained Extension Workers</p>	<p>a) Evidence that the District Production Coordinator has:</p> <ol style="list-style-type: none"> <li>i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0</li> </ol>	<p>The LG did not have evidence that production coordinator conducted annual performance appraisal of all extension workers against agreed performance plans as shown below:</p> <ol style="list-style-type: none"> <li>1. Candia Stephen Veterinary Officer deployed at Omugo Sub County. Not appraised</li> <li>2. Anguzu Geoffrey Assistant Fisheries Officer deployed at Katrini Sub County. Not appraised</li> <li>3. Ceaser Alfred Assistant Agricultural Officer deployed at Aiivu Sub County. Not appraised</li> <li>4. Shida Miracle Assistant Animal Husbandry Officer deployed at Uriama Sub County. Not appraised</li> <li>5. Eyotaru Alu Angnes Agricultural Officer deployed at Leju Town Council Sub County. Not appraised</li> <li>6. Erima Samuel Agricultural Officer deployed at Uriama Sub County. Not appraised</li> <li>7. Oloru Caroline Assistant Agricultural Officer deployed at Bileafe Sub County. Not appraised</li> <li>8. Osoga Modest Adriko Assistant Agricultural Officer deployed at Odupi Sub County. Not appraised</li> </ol>	0
Maximum score 4				

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	a) Evidence that the District Production Coordinator has;  Taken corrective actions: Score 1 or else 0	Evidence not availed by the time of assessment.	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	b) Evidence that:  i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	The LG did not provide evidence	0
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers  Maximum score 4	ii Evidence that training activities were documented in the training database: Score 1 or else 0	Evidence not provided	0

### Management, Monitoring and Supervision of Services.

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.  Maximum score 10	a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0	From the approved Annual workplan prepared by Eyotaru Alu Agnes, the total Microscale irrigation grant for financial year 2022/2023 = UGX117,930,057.  This was apportioned as follows;  1. Procurement and installation of irrigation equipment under capital development (75%) = UGX82,551,035  2. Complimentary services that include enhancing LG capacity to support irrigation programs and enhancing farmer capacity (25%) = UGX35,379,022.  Therefore, the LG had appropriately allocated the micro scale irrigation grant between capital development complementary services as required by guidelines.	2
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9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p>	<p>From the approved Annual workplan prepared by Eyotaru Alu Agnes, the total Microscale irrigation grant for financial year 2022/2023 = UGX117,930,057. The breakdown for allocation for complimentary services was not provided and therefore no facts to show the if the budget allocations were made towards complementary services in line with the sector guidelines.</p>	0
Maximum score 10				
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>There was no reflection of the farmer co-funding in the LG budget estimates and approved workplans.</p>	0
Maximum score 10				
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>There was no record for use of the farmer co-funding by the DLG following the applicable rules to the micro scale irrigation grant.</p>	0
Maximum score 10				
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>Evidence was presented that the LG has disseminated information on use of the farmer co-funding. For example, Awareness report at Subcounty headquarters by DAO Eyotaru Alu Agnes on 20/7/2023</p>	2
Maximum score 10			<p>DAO Eyotaru Alu Agnes presented copies of the disseminated brochures reflecting farmer co-funding</p>	

10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines	a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)	Evidence was presented as a monthly monitoring report both demonstration sites that was at Aiivu and Odupi sub counties by the DPO on 30th/06/2023. It was prepared by DAO Eyotaru Alu Agnes and stamped by the DPO	2
	Maximum score 8	<ul style="list-style-type: none"> <li>• If more than 90% of the micro-irrigation equipment monitored: Score 2</li> <li>• 70-89% monitored score 1</li> <li>Less than 70% score 0</li> </ul>		
10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines	b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0	No evidence was availed to the assessor during the time of assessment that the LG had overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period	0
	Maximum score 8			
10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines	c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0	Evidence was given that training activities were conducted in accordance to the training plans  - For example a training report titled learning visit to Abi Zardi where extension staff were trained on soil and water management prepared by DAO Eyotaru Alu Agnes and endorsed by CAO on 23rd/06/23	2
	Maximum score 8			
10	Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines	d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0	No evidence was presented that LG had established and run farmer field schools as per guidelines	0
	Maximum score 8			

11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.	a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0	Evidence was presented on the LG conducting activities to mobilize farmers as per guidelines for example, A report on awareness creation and registration of interested farmers dated 18th/08/23 by the DAO Eyotaru Alu Agnes was presented for assessment and it contained field photos and attendance sheet	<b>2</b>
	Maximum score 4			

11	Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.	b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0	Evidence was presented about training of staff and political leaders at District and LLG levels, e.g,  - A report on stakeholders awareness raising exercise held on 5/7/2023 in the District hall compiled by the DAO Eyotaru Alu Agnes  - A report on district stakeholders awareness creation exercise on 6th/04/2023	<b>2</b>
	Maximum score 4			

**Investment Management**

12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines	a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0	No evidence was presented during the time of assessment that the LG had an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY.	<b>0</b>
	Maximum score 8			

12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines	b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0	No evidence was presented that the LG keeps an up-to-date database of applications at the time of the assessment	<b>0</b>
	Maximum score 8			



12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>At the time of assessment, evidence was presented that the District had carried out farm visits to farmers that submitted complete Expressions of Interest (Eols). E.g</p> <p>Report of farm visits for micro-scale irrigation program by District Agriculture Officer Eyotalu Alu Agnes dated 18/8/2023</p>	2
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects:</p> <p>Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>There was no publicizing of eligible farmers at both the District and the LLGs.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>The LG incorporated MSI systems in the procurement plan for FY 2023/2024 dated 17th July 2023. For instance;</p> <p>1. Supply of assorted irrigation equipment and services for 7 demonstration sites indicated on page 3 of 3 at an estimated budget of UGX 373,577,233</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>The LG was still operating demonstration sites hence didn't require to request for quotation from irrigation equipment suppliers pre-qualified (MAAIF).</p>	2

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0	There was evidence that the LG concluded the selection of irrigation equipment suppliers, For instance; Contracts committee on 28th December 2022 under minute no 206CC/28/12/2022 approved the evaluation report dated 28th December 2022 and awarded the contract to AKVO INTERNATIONAL LIMITED to Supply Irrigation Kits to production sector. Other invited bidders included; Inde Group SMC Ltd and Nalony Investment Ltd	2
Maximum score 18				
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0	The contracts committee on 28th December 2022 under minute no.206CC/28/12/2022 approved the award of supply of irrigation kits for demonstration to AKVO INTERNATIONAL LIMITED at a contract price of UGX 55,921,675. The evaluation report was dated 28th December 2022. Agreement between the parties was not presented to determine the agreement date at the time of assessment.	0
Maximum score 18				
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0	From the summary of evaluation working sheet approved by the contracts committee on 28th Decem 2022, the following was the quoted bid prices for the invited bidders for Supply of Irrigation Kits under production; <ul style="list-style-type: none"> <li>• Mereki Awanga Solutions Ltd - UGX 5,695,000</li> <li>• Inde Group SMC - UGX 5,732,532</li> <li>• Nalony Investments Ltd - UGX 5,990,000</li> </ul> Therefore, there was evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment suppliers (Mekeri Awanga Solutions Ltd).	2
Maximum score 18				

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0</p>	<p>Whereas there was no formal evidence presented that the micro-scale irrigation equipment installed was in line with the design output sheet (generated by irriTrack App), or the approved workplan by MAAIF, upon visiting the site, it was revealed that the equipment installed were in line with the submitted designs by the contractor in the contract file.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0</p>	<p>No evidence was presented that the LG had conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers e.g</p> <p>- The site book presented at demonstration site in Aii-vu subcounty hosted by farmer Dramadri Joel was blank.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>h) Evidence that the LG has overseen the irrigation equipment supplier during:</p> <p>i. Testing the functionality of the installed equipment: Score 1 or else 0</p>	<p>No evidence was presented that the LG had overseen the irrigation equipment supplier during testing the functionality of the installed equipment was presented e.g</p> <p>- The site book presented at demonstration site in Aii-vu subcounty hosted by farmer Dramadri Joel was blank.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0</p>	<p>No Evidence was presented that the LG had overseen the irrigation equipment supplier during the Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer),</p> <p>- The site book presented at demonstration site in Aii-vu sub-county hosted by farmer Dramadri Joel was blank.</p>	0

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	This evidence was not presented at the time of assessment.	<b>0</b>
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13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines  Maximum score 18	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	For supply of Irrigation Kits under production – procurement no. NEBB/545/SUPLS/21-22/00116, the file had an evaluation report dated 11th April 2022. The contracts committee on 5th May 2022 under minute no.109CC/05/05/2022 approved the award of supply of irrigation kit to Mereki Awanga Solution Ltd at a contract price of UGX 5,695,000 Agreement between the parties was however, not presented at the time of assessment	<b>0</b>
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**Environment and Social Safeguards**

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	No GRM was displayed on the production department noticeboard at the time of assessment	<b>0</b>
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14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework  Maximum score 6	b) Micro-scale irrigation grievances have been:  i). Recorded score 1 or else 0  ii). Investigated score 1 or else 0  iii). Responded to score 1 or else 0  iv). Reported on in line with LG grievance redress framework score 1 or else 0	No grievance was recorded	<b>0</b>
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14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>ii. Investigated score 1 or else 0</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	No grievance was recorded	<b>0</b>
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14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	No grievance was recorded	<b>0</b>
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14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	No grievance was recorded	<b>0</b>
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**Environment and Social Requirements**

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p>	<p>MoUs between farmers and Terego district local government do not contain clauses to adhere with requirements for proper storage, use and transportation, and disposal of agrochemicals</p> <p>Reports on farm visits were provided but they were not specific on whether Terego DLG disseminated micro-irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemical waste containers etc.</p>	<b>0</b>
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15	Safeguards in the delivery of investments Maximum score 6	b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.  i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0	There was no evidence that Environmental, Social and Climate Change screening had been carried out and where required, ESMPs developed, prior to installation of irrigation equipment	0
15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	There were no monitoring reports presented for assessment.	0
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	No E&S Certification forms completed and signed by Environmental Officer prior to payments of contractor invoices/certificates were availed to the assessment team.	0
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	No E&S Certification forms completed and signed by Environmental Officer prior to payments of contractor invoices/certificates were presented for assessment.	0

**Crosscutting  
Minimum Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	The LG substantively appointed Kissa Leza Regan as CFO vide letter dated 27th June 2023 under DSC minute: DSC/716/2023, CR/160/1	<b>3</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The position of the DP was neither substantively appointed nor was there a secondment in place.	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The position of District Engineer was neither substantively filled nor was there formally seconded person from line Ministry of Works and Transport. However Mr. Dratele Sigfred Budra the senior Engineering Assistant was in acting position as the District Engineer	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The position of the DNRO was neither substantively filled nor was there a seconded person in acting position.	<b>0</b>

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>e. District Production Officer/Senior Veterinary Officer, score 3 or else 0</p>	<p>The LG substantively appointed Chakua Wilfred as DPO vide letter dated 27th June 2023 under DSC minute: 717/2023, CR/160/1.</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>f. District Community Development Officer/Principal CDO, score 3 or else 0</p>	<p>The LG substantively appointed Obia Richard as DCDO vide letter dated 27th June 2023 under Minute 732/2023, CR/160/1.</p>	3
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0</p>	<p>The position of the DCDO was neither substantively filled nor was there a formal secondment from Central Government.</p>	0
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.</p>	<p>The LG substantively appointed Draku Sam as Senior Procurement Officer vide letter dated 20th December 2021 under DSC minute: 16/2021 (b), CR/ 160/1.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0</p>	<p>The LG substantively appointed Ejoyi Saddam as Procurement Officer vide letter dated 23rd September 2022 under DSC minute: DSC/285/2022, CR/156/3.</p>	2



1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	The LG substantively appointed Adriu Clementine as PHRO vide letter dated 27th October 2022, under DSC minute: 334/2022, CR/160/1.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	j. A Senior Environment Officer, score 2 or else 0	The position of SEO was neither substantively filled nor was there a formally seconded person from Ministry of Water and Environment	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	The LG substantively appointed Ayikobua Cephas as SLMO vide letter dated 27th June 2023 under DSC minute: 719/2023, CR/160/1.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	The position of Senior Accountant was neither substantively filled nor was there a formally seconded person from Ministry of Finance, Planning and Economic Development.	0
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0	The position of Principal Internal Auditor was neither substantively filled nor was there a formal secondment from Ministry of Finance, Planning and Economic Development.	0

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0</p>	<p>The position of Principal HRO (Secretary DSC) was neither substantively filled nor was there a formal secondment from Ministry of Public Service.</p>	0
2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG  Maximum score is 15</p>	<p>a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).</p>	<p>The LG had 7 LLGs which included 6 Sub Counties and 1 Town Council. SAS had been appointed as follows:</p> <ol style="list-style-type: none"> <li>1. Agani Grant appointed as SAS vide letter dated 15th November 2010, under DSC minute: 437/2010, CR/156/1. Deployed at Katrini Sub County.</li> <li>2. Asia Luke appointed as SAS vide letter dated 27th January 2016 under DSC minute: 555/2015, CR/156/1. Deployed at Omugu Sub County.</li> <li>3. Niku Geoffrey appointed as SAS vide letter dated 6th May 2014 under DSC minute: 297/2013, CR/156/1. Deployed at Aiivu Sub County</li> <li>4. Angaparu Lillian appointed as SAS vide letter 27th January 2016 under DSC minute: 555/2015, CR/156/1. Deployed at Bileafe Sub County.</li> <li>5. Yusuf Zaitun appointed as SAS vide letter dated 1st June 2017, under DSC minute: 116/2017, CR/160/1. Deployed at Odupi Sub County.</li> <li>6. Draku Joel was as SAS vide letter dated 28th May 2006 under DSC minute: 372/2006, CR/156-A. Deployed at Uriama Sub County.</li> <li>7. WibaleWilson was appointed Principal Township Officer vide letter dated 27th June 2023, CR/160/1 under DSC minute: 740/2023. Deployed at Leju Town Council.</li> </ol>	5

New\_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

The LG had 7 LLGs and appointed CDOs in all 6 of the Sub Counties and Town Council as shown below;

1. Acen Florence was appointed as CDO vide letter dated 22nd July 2015 under DSC minute: 506/2015. Deployed at Katrini Sub County.

2. Adroma Mali Peter was appointed as CDO vide letter dated 22nd July 2015 under DSC minute: 506/2015, CR/164/1. Deployed at Omugu Sub County.

3. Amanda Jerry Charles was appointed CDO vide letter dated 2nd May 2018 under DSC minute No. 169/2018, CR/156/1. Deployed at Aivuvu Sub-County.

4. Bandaru Aida was appointed CDO vide letter dated 27th June 2023 under DSC minute 737/2023, CR/156/3. Deployed in Bileafe Sub-County.

5. Asiku Godwill was appointed SCDO vide letter dated 27th June 2023, under DSC minute:733/2023, CR/160/1. Deployed in Leju Town Council.

6. Asibazuyo Judith was appointed as CDO vide letter dated 27th June 2023 under DSC minute: 737/2023. Deployed at Uriama Sub County.

7. Abiko Getrude was appointed CDo vide letter dated 23rd September 2005 under minute 283/2005(e), CR/161-A Deployed at Odupi Sub County.

New\_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

The LG had 7 LLGs and had substantively appointed SAAs in all the Sub Counties and Town Council as listed below:

1. Ovuru Charity Agatha was appointed SAA vide letter dated 9th September 2022 under DSC minute: 229/2022, CR/156/1. Deployed at Leju Town Council.

2. Anguyo Fred was appointed SAA vide letter dated 26th June 2023 under DSC minute: 692/2023, CR/156/3. Deployed at Uriama Sub County.

3. Ndaru Magret was appointed SAA vide letter dated 27th June 2023 under DSC minute: 694/2023. Deployed at Odupi Sub County.

4. Atibuni Stephen was appointed SAA vide letter dated 27th June 2023 under DSC minute: 693/2023, CR/156/3. Deployed at Bileafe Sub County.

5. Lemitia Andrew was appointed SAA on promotion vide letter dated 27th January 2016 under Minute: 549/2015, CR/164/1. Deployed at Aiiyu Sub County.

6. Acidri Alfred was appointed SAA vide letter dated 27th July 2009 under Minute : 293/2009, CR/156/1. Deployed at Omugu Sub County.

7. Wadribo Robert was substantively appointed on promotion as SAA vide letter dated 23rd September 2005 under Minute: 283/2005 (a), CR/160/1. Deployed at Katrini Sub County.

## Environment and Social Requirements

3

Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.

Maximum score is 4

If the LG has released 100% of funds allocated in the previous FY to:

a. Natural Resources department,

score 2 or else 0

From page 25 Draft Final Accounts 2022-2023, the budgeted amount of the Natural Resources Department was UGX 921,905,975. The funds warranted were Ugx 902,628,605 which appeared as the revised budget in the new format of Draft Final Accounts. The released amount was UGX 902,628,605 which implied that 100% of the committed funds were released to the user department.

2

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	From page 25 Draft Final Accounts 2022-2023, the budgeted amount of the Community Based Services Department was Ugx 483,776,078. The funds warranted were Ugx 326,804,812. which appeared as the revised budget in the new format of Draft Final Accounts. The released amount was Ugx 326,804,812 which implied that 100% of the committed funds were released to the user department.	2
	Maximum score is 4	b. Community Based Services department.  score 2 or else 0.		
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	a. If the LG has carried out Environmental, Social and Climate Change screening,  score 4 or else 0	Under DDEG, the District had two projects for the FY 2022/23 namely;  Construction of 0.9km low-cost sealing of Amabua road Environment and social Screening and it was endorsed by both EO and CDO on 21st September, 2022.  Opening of 12.6km Andelizu-Uriama road and construction of Nara Bridge. Environment and social Screening and it was endorsed by both EO and CDO on 21st September, 2022	4
	Maximum score is 12			
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),  score 4 or 0	Construction of 0.9km low-cost sealing of Amabua road. The ESIA was done by a consultancy firm UB Consulting Engineers Ltd in JV with Air Water Earth (AWE) Ltd and was carried out in a period btn March 2021 to September 2022. The ESIA was submitted on 30th August, 2022  Opening of 12.6km Andelizu-Uriama road and construction of Nara Bridge. The ESIA was done by a consultancy firm UB Consulting Engineers Ltd in JV with Air Water Earth (AWE) Ltd and was carried out in a period btn March 2021 to September 2022. The ESIA was submitted on 30th August, 2022  On 23rd August, 2023 the CAO wrote to NEMA on the submission of ESIA's and payment of fees	4
	Maximum score is 12			

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;

score 4 or 0

Construction of 0.9km low-cost sealing of Amabua road. The provisions of the NEA 2019 exempt this project from undertaking ESIA and therefore an ESMP was prepared and endorsed by both CDO and EO on 29th November, 2022 costed ESMP was 20,000,000

Opening of 12.6km Andelizu-Uriama road and construction of Nara Bridge. ESMP was prepared and endorsed by both CDO and EO on 29th November, 2022 costed ESMP was 19,500,000

Maximum score is 12

### Financial management and reporting

5

Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.

Maximum score is 10

If a LG has a clean audit opinion, score 10;

If a LG has a qualified audit opinion, score 5

If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0

The LG obtained Unqualified audit opinion on its operations for the previous FY.

10

6

Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).

maximum score is 10

If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),

score 10 or else 0.

The LG had provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous FY by end of February. The Had prepared two reports which were both addressed to the PS/ST as follows; A report titled "status of implementation of Internal Auditor General findings for the previous FY" which was received by the registry of MoFPED and the Office of the auditor general on 6th January 2023 and another one was titled "status of implementation of Auditor General findings for the previous FY" which was received by the registry of MoFPED and the Office of the auditor general on 6th January 2023. Both the reports were submitted before the end of February and were submitted by Mr. Otim Benson Humphrey the Chief Administrative Officer.

10

7	Evidence that the LG has submitted an annual performance contract by August 31st of the current FY	If the LG has submitted an annual performance contract by August 31st of the current FY,	From the Local government annual performance contract. The Local Government submitted the annual performance contract on 14th June 2023 which was before the deadline of August 31st of the current FY. This was submitted by the CAO Mr. Otim Benson Humphrey and it was countersigned by the PS/ST Mr. Ramthan Ggoobi.	4
	Maximum Score 4	score 4 or else 0.		
8	Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year	If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,	From the PBS generated report, the LG submitted the annual budget performance report on 28th July 2023 which was before August 31, of the current Financial Year. This was submitted by the CAO Mr. Otim Benson Humphrey.	4
	maximum score 4 or else 0	score 4 or else 0.		
9	Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year	If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,	The local government submitted all the quarterly Budget performance reports of the Previous FY before August 31 of the current FY. From the PBS extraction details;  Quarter one was submitted on 21st August 2023, Quarter two was submitted on 21st August 2023, Quarter three was submitted on 25th April 2023, and Quarter four was submitted on 28th July 2023. All the dates were before the August 31. of the current FY.	4
	Maximum score is 4	score 4 or else 0.		

**Education Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.  <i>The Maximum Score of 70</i>	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The LG substantively appointed Ajidra Dradria as the District Education Officer vide letter dated 9th September 2022 under DSC minute: 217/2022, CR/160/1.	<b>30</b>
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.  <i>The Maximum Score of 70</i>	b) All District/Municipal Inspector of Schools, score 40 or else 0.	The LG approved staff structure provided for Three (3) Inspector of Schools. And all were substantively recruited as follows;  1. The LG substantively appointed Bakole Carolyne as Senior Inspector of Schools vide letter dated 9th September 2022 under DSC minute: 219/2022, CR/160/1.  2. The LG substantively appointed Manduru Janet as Inspector of Schools on 9th September 2022 under minute number 220/2022, CR/160/1.  3. The LG substantively appointed Acidri Jimmy as Inspector of schools vide letter dated 27th June 2023 under DSC minute: 724/2023, CR/156/3	<b>40</b>

**Environment and Social Requirements**



2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:  
a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

Construction of a 5-stance drainable VIP latrine at Olua Cope school Environment and Screening Report as of 11th November, 2022 by the EO and CDO

Construction of a 5-stance drainable VIP latrine at Onzua primary school Environment and Screening Report as of 14th November, 2022 by the EO and CDO on 14th November, 2022

Construction of a 5-stance drainable VIP latrine at Tuku Primary school. Environment and Screening Report as of 10th November, 2022 by the EO and CDO

Construction of one block of 3 classrooms 5-stance drainable VIP latrine at Orukuru Primary school. Environment and Screening Report as of 18th September, 2022 by the EO and CDO on 20th September, 2022

The Maximum score is 30

15

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:  
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

Construction of a 5-stance drainable VIP latrine at Olua Cope school in Olea Village, Olua Parish, Katrini Subcounty. ESMP was prepared on 22nd November 2022 endorsed by CDO and EO costed at 5,000,000shs

Construction of a 5-stance drainable VIP latrine at Onzua primary school in Elavu village, Alia town council, Leju Town Council. ESMP was prepared on 15th September 2022 endorsed by CDO and EO costed at 5,000,000shs

Construction of one block of 3 classrooms 5-stance drainable VIP latrine at Orukuru Primary school in Awaffa ward Village/cell, Awaffa Parish, Allu Town Council. ESMP was prepared on 16th September 2022 endorsed by CDO and EO costed at 5,000,000shs

Construction of a 5-stance drainable VIP latrine at Tuku Primary school in Tuku Village, Adripi Parish, Bileafe Subcounty ESMP was prepared on 19th September 2022 endorsed by CDO and EO costed at 5,000,000shs

The Maximum score is 30

15

**Health Minimum  
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Human Resource Management and Development</b>				
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.</p>	<p>There was no substantively recruited DHO nor was there a seconded staff from MoH. At the time of assessment.</p>	0
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0</p>	<p>The LG substantively appointed Amandi Simon Ongua as ADHO Maternal, Child Health and Nursing vide letter dated 20th December 2021 under DSC minute 26/2021, CR/160/1.</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>c. Assistant District Health Officer Environmental Health, score 10 or else 0.</p>	<p>There was no substantively recruited ADHO-Environmental Health nor was there a seconded staff from MoH. At the time of assessment.</p>	0
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.</p>	<p>There was no substantively recruited Principal Health Inspector nor was there a seconded staff from MoH. At the time of assessment.</p>	0
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>e. Senior Health Educator, score 10 or else 0.</p>	<p>There was no substantively recruited Senior Health Inspector nor was there a seconded staff from MoH At the time of assessment.</p>	0

1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	f. Biostatistician, score 10 or 0.	The LG substantively appointed Mujawimana Immaculate as Biostatistician vide letter dated 9th September 2022 under DSC minute: 239/2022, CR/156/3.	<b>10</b>
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	g. District Cold Chain Technician, score 10 or else 0.	The LG substantively appointed Drati Donald as the Cold Chain Technician vide letter dated 9th September 2022 under DSC minute: 241/2022, CR/156/3.	<b>10</b>
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.		
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	i. Principal Health Inspector, score 20 or else 0.		
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	j. Health Educator, score 20 or else 0		

**Environment and Social Requirements**

2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>If the LG carried out:</p> <p>a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.</p>	<p>Construction of OPD at Kumuyo Health Centre II the environmental and social screening done on 13th September, 2022 and the form was filled on 17th September, 2022 and endorsed by both Environment and CDO</p> <p>Construction of a new health Center III at Mt Wati in Oboa Village, Anufira Parish the environmental and social screening done on 21st June, 2023 and endorsed by both Environment and CDO</p>	<b>15</b>
2	<p>Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)</p> <p>Maximum score is 30</p>	<p>b. Social Impact Assessments (ESIAs) , score 15 or else 0.</p>	<p>Construction of OPD at Kumuyo Health Centre II ESMP prepared on 20th September, 2021 costed at 5,000,000 endorsed by both EO and CDO</p> <p>Construction of a new health Center III at Mt Wati in Oboa Village, Anufira Parish. The ESMP was prepared 23rd June, 2023 endorsed by both EO and CDO costed 9,500,000</p>	<b>15</b>

**Micro-scale Irrigation  
Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Human Resource Management and Development</b>				
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p>	<p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p>	<p>The LG had substantively appointed Munu Nicholas as Senior Agricultural Engineer vide letter dated 18th August 2023 under minute: 787/2023, CR/156/3.</p>	<b>70</b>
<b>Environment and Social Requirements</b>				
2	<p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p>	<p>If the LG:</p> <p>Carried out Environmental, Social and Climate Change screening score 30 or else 0.</p>	<p>They never had projects under Microscale irrigation for the FY 2022/2023 because they were not enrolled in the program.</p> <p>But for the FY 2023/2024 they had projects under Micro-scale irrigation;</p> <p>Establishment of a demo for micro-scale irrigation scheme in Erea Village, Itia ward, Aivuu Subcounty, Terego District. Environment and social screening form endorsed by both EO and CDO on 21st June, 2023</p> <p>Establishment of a demo for micro-scale irrigation scheme in Amia Village, Imvepi ward, Odupi Subcounty, Terego District. Environment and social screening form endorsed by both EO and CDO on 21st June, 2023</p> <p>micro-scale irrigation scheme in Erea Village, Itia ward, Aivuu Subcounty, Terego District. ESMP costed at 4,500,000 endorsed by both EO and CDO on 24th July, 2023</p> <p>Establishment of a demo for micro-scale irrigation scheme in Amia Village, Imvepi ward, Odupi Subcounty, Terego District. ESMP costed at 4,500,000 endorsed by both EO and CDO on 24th July, 2023</p>	<b>30</b>

**Water & Environment Minimum  
Conditions**

<b>No.</b>	<b>Summary of requirements</b>	<b>Definition of compliance</b>	<b>Compliance justification</b>	<b>Score</b>
<b>Human Resource Management and Development</b>				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	The LG substantively appointed Androa David as Water Officer vide letter dated 12th December 2011 under DSC minute: 586/2011, CR/156/1.	<b>15</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	The LG substantively appointed Geria Wilson as Assistant water officer In Charge Mobilization vide letter dated 9th September 2022 under minute: 243/2022, CR/156/3.	<b>10</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	The LG neither substantially appointed nor was there anybody acting in the position by the time of assessment.	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The LG neither substantially appointed Natural Resources Officer nor was there anybody acting in the position by the time of assessment.	<b>0</b>
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.  <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	The LG substantively appointed Engamvile John as Environment Officer vide letter dated 23rd September 2022 under minute: 309/2022,CR/156/3.	<b>10</b>

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.</p> <p><i>Maximum score is 70</i></p>	<p>f. Forestry Officer, score 10 or else 0.</p>	<p>Asiku Robert was seconded as Forestry Officer to Terego District vide letter dated 30th June 2020 under guideline Ref: ADM/288/293/01, CR/156/1.</p>	<b>10</b>
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**Environment and Social Requirements**

2	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects</p>	<p>If the LG:</p> <p>a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.</p>	<p>Construction of a borehole at Balawu community in Balawu Village, Azapi Parish, Odupi Subcounty E &amp; S screening form and was endorsed by both EO and CDO on 14th September, 2022</p> <p>Designing and installation of Obiyo Primary School RGC mini-piped water system in Obiyo Village, Ndaapi Parish, Oluugo Subcounty. E &amp; S screening form and was endorsed by both EO and CDO on 14th September, 2022</p> <p>Construction of a borehole at Alio community in Alio Village, Aiivu Parish, Onzoro Subcounty E &amp; S screening form and was endorsed by both EO and CDO on 13th September, 2022 and on 21st September, 2022 respectively</p>	<b>10</b>
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2

Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.

Construction of a borehole at Balawu community in Balawu Village, Azapi Parish, Odupi Subcounty ESMP prepared and endorsed by both EO and CDO on 15th October, 2022 costed at 8,650,000

Designing and installation of Obiyo Primary School RGC mini-piped water system in Obiyo Village, Ndaapi Parish, Oluugo Subcounty. ESMP prepared and endorsed by both EO and CDO on 11th October, 2022 costed at 8,650,000

Construction of a borehole at Alio community in Alio Village, Aiivu Parish, Onzoro Subcounty ESMP prepared and endorsed by both EO and CDO on 16th November, 2022 costed at 8,650,000

10

2

Evidence that the LG has carried out Environmental. Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.

Terego DLG didn't obtain an abstraction permit yet the LG implemented a piped water supply system - (construction of Obiyo piped water system) and carried out civil works like the construction of a powerhouse and tank installation.

0